

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**223 North Jackson Street**  
**Glendale, California 91206**  
**(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 15**  
**Administration Center**

**December 11, 2018**

*“Preparing our students for their future.”*

<b>Please Note Times</b>	
<b>4:30 P.M. -</b>	<b>Opening, Public Hearing, Public Communications, Student Board Member Report, Information</b>
	<b>Closed Session</b>
<b>6:25 P.M -</b>	<b>Holiday Music</b>
<b>6:45 P.M. -</b>	<b>Regular Meeting, Public Communications, Information – continued, Action, Consent Calendar, Reports</b>

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

**A. OPENING – 4:30 P.M.**

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance led by Aaron Houghton, a 12<sup>th</sup> grade student from Daily High School**
- 3. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

- 4. Approval of Agenda Order**

**B. PUBLIC HEARING**

- 1. Public Hearing to Review a Report of Developer Fee Revenue and Expenditures Prepared Pursuant to the Requirements of SB1693 and Government Code Sections 66001 and 66006 (Refer to Action Report No. 3)**

**C. COMMUNICATIONS FROM PUBLIC**

- 1. Public Communications**

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. A Speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

**D. STUDENT BOARD MEMBER REPORT**

1. Student Board Member Sophia James will report on activities and events happening at the schools around the District.

**E. INFORMATION**

- 1. Acknowledgements of Service**

**10**

The resignations and retirements of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

- 2. District Audit Reports for 2017-18 (Refer to Action Report No. 1)**

**11**

Representatives from CliftonLarsonAllen LLP will present a brief summary of the District's 2017-18 audit report and Proposition 39 audit report, and answer questions from members of the Board of Education.

- 3. Update on Measure S and Facility Programs**

**12**

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting and a review of the action items on the agenda, as well as a discussion of future items that may be brought to the Board for consideration.

**F. CLOSED SESSION**

- 1. Instructing designated representative, Dr. Winfred B. Roberson, Jr., Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**
- 2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
- 3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
- 4. Conference with Legal Counsel - Anticipated Litigation – Initiation of litigation pursuant to section 54956.9(c): One potential case**

**5. Conference with Real Property Negotiators pursuant to Government Code 54956.8**

**Property: Approximately 40,000 square feet of real property, referred to as a portion of the District Office Site, located at 223 N. Jackson Street, Glendale, California 91206 (Property)**

**Negotiating Parties: Glendale Unified School District (Proposed Exchangor), Winfred Roberson, Superintendent, Constance Schwindt, Atkinson, Andelson, Loya, Rudd & Romo, and property consultant Sam S. Manoukian, RE/MAX; and one or more representatives from Carmel Partners which may acquire the Property through an exchange agreement pursuant to applicable California law (Proposed Exchange)**

**Under Negotiation: Instructions to negotiators will concern price and terms of payment as related to the possible exchange of the identified Property.**

**G. HOLIDAY MUSIC PROGRAM - 6:25 P.M.**

1. Hoover High School Choir

**H. RETURN TO REGULAR MEETING – 6:45 P.M.**

1. Call to Order

**I. COMMUNICATIONS FROM PUBLIC**

1. Public Communications

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**J. INFORMATION - continued**

4. Financial Literacy Update

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This report will provide the Board of Education with information regarding the various Financial Literacy programs reviewed prior to the pilot implementation of the EVERFI financial literacy program for the 2018-2019 school year. An update of the current status of EVERFI at various Glendale Unified District schools will be shared.

5. FLAG Pathways Update

19

This report will provide the Board of Education the opportunity to continue the discussion on current FLAG pathways and the consideration of possible pathway changes.

6. First Interim Financial Report and Certification (Refer to Action Report No. 2)

25

This agenda item will provide an opportunity to review a presentation regarding the First Interim Financial Report, which includes a Solvency Plan for 2019-20.

**J. INFORMATION - continued**

- 7. Joint Glendale Community College District & Glendale Unified School District Meeting Announcement 26**
- On January 22, 2019, the Glendale Unified School District (GUSD) will be holding a joint meeting with the Glendale Community College District (GCCD). This report provides an opportunity for the Board of Education to review recommended agenda topics and suggest any modifications.
- 8. Proposed Adjustment to EEELP Self-Supporting Fees for 2019-2010 28**
- This report will provide the Board of Education with information on an additional proposed fee increase for the Early Education and Extended Learning Programs (EEELP) self-supporting programs for 2019-20 to be in compliance with state regulations. This fee increase applies on to self-supporting preschool and school-age before and after school programs.
- 9. Proposed Revised Board Policies Relating to Business and Noninstructional Operations, Personnel, and Instruction 30**
- This report will provide the Board of Education with information on the need to revise existing Board Policies (BP) 3350 (Travel Expenses); BP 4111, 4211, 4311 (Recruitment and Selection); BP 4119.11, 4219.11, 4319.11 (Sexual Harassment); 4140, 4240, 4340 (Bargaining Units); BP 6111 (School Calendar); and BP 6162.51 (State Academic Achievement Tests) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 10. Update on Property Exchange 52**
- This report provides an update on the Property Exchange with Jackson Street Apartments, LLC and the next steps.

**K. ACTION**

- 1. District Audit Reports for 2017-2018 53**
- The Superintendent recommends that the Board of Education accept the 2017-2018 District Audit and Proposition 39 Audit as prepared by the auditing firm of CliftonLarsonAllen LLP.
- 2. First Interim Financial Report and Certification – AB 1200 54**
- The Superintendent recommends that the Board of Education approve the certification indicating that, based on the budgetary information available on October 31, 2018, the District will be able to meet its financial obligations for the current and two subsequent fiscal years (positive certification). The approval of this report will authorize the 2018-19 budget adjustments identified within this report.
- 3. Developer Fee Report Prepared Pursuant to SB1693 and Government Code Sections 66001 and 66006 142**
- The Superintendent recommends that, following a Public Hearing, the Board of Education approve a Developer Fee Report prepared pursuant to SB1693 and Government Code Sections 66001 and 66006.
- 4. Approval of Budget Augmentation for the Crescenta Valley High School Science Lab Modernization Project 153**
- The Superintendent recommends that the Board of Education approve a Budget Augmentation for the Crescenta Valley High School Science Lab Modernization Project in the amount of \$50,000.00.

**K. ACTION - continued**

- 5. Approval of Amendment No. 2 to Project Authorization No. 18 with tBP Architecture for Architectural Services for Crescenta Valley High School Science Labs Modernization 154**
- The Superintendent recommends that the Board of Education approve Amendment No. 2 to Project Authorization No. 18 with tBP Architecture for architectural services for the Crescenta Valley High School Science Lab Modernization in the amount of \$40,089.67.
- 6. Approval of Resolution No. 13 for Change Order No. 1 with NR Development, Inc. for Additional Work at Glendale High School Shade Structure Installation 157**
- The Superintendent recommends that the Board of Education approve Resolution No. 13 Change Order No. 1 with NR Development, Inc. for additional work at Glendale High School shade structure installation due to unforeseen conditions found during installation.
- 7. California School Boards Association’s (CSBA) Delegate Assembly – Call for Nominations 160**
- The Superintendent recommends that the Board of Education nominate a candidate for the 2019 California School Boards Association’s Delegate Assembly representing Subregion 23-A.
- 8. Approval of Clark Magnet High School Lottery Process for 2019-2020 169**
- The Superintendent recommends that the Board of Education approve the use of one lottery pool for Clark Magnet High School attendance in 2019-2020. This will ensure that every eligible student who applies for Clark Magnet High School has equal chance to be chosen in the random student selection process, regardless of what middle school the student attends.
- 9. Variable Term Waiver Request for Bilingual Crosscultural, Language and Academic Development (BCLAD) for the 2018-2019 School Year 171**
- The Superintendent recommends that the Board of Education approve the Variable Term Waiver Request for the hiring of a teacher on a waiver permit based on an insufficient number of fully credentialed teachers who meet the District’s employment criteria for needed position(s).
- 10. Variable Term Waiver Request for Provisional Internship for the 2018-2019 School Year 172**
- The Superintendent recommends that the Board of Education approve the Variable Term Waiver Requests for the hiring of a teacher on a waiver permit based on an insufficient number of fully credentialed teachers who meet the District’s employment criteria for needed position(s).

**L. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 173**
- The Superintendent recommends that the Board of Education approve the Minutes, as listed.
- a. Regular Meeting No. 14 November 26, 2018

**L. CONSENT CALENDAR - continued**

- 2. Certificated Personnel Report No. 10 181**
- The certificated report recommends approval of the following:
- A maternity leave of absence, health leaves of absence, an extension of health leave of absence, family & medical leaves of absence, certification authorizations, elections hourly/daily, additional compensation, transportation authorizations, revision to previous personnel reports and a personal services agreement.
- 3. Classified Personnel Report No. 9 190**
- The classified report recommends approval of the following:
- Medical leave of absence; extension of medical leave of absence; change of medical leave of absence; family & medical leave of absence; family & medical leave of absence (intermittent); change of family & medical leave of absence; maternity leave of absence; change of child care leave of absence; change of parental leave of absence; election from eligibility list; termination - abandonment; termination - exhaustion of benefits; termination - probationary; additional assignment temporary - at established rate of pay; change of assignments; revisions to previous board reports; election of classified hourly substitutes; election of classified/non classified hourly substitutes; and personal services agreements.
- 4. Warrants 205**
- The Superintendent recommends that the Board of Education approve Warrants totaling \$18,677,794.52 for November 1, 2018 through December 5, 2018.
- 5. Purchase Orders 210**
- The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$1,379,861.09 for the period of November 10, 2018 through November 30, 2018.
- 6. Appropriation Transfer and Budget Revision Report 231**
- Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.
- 7. Transfer of Funds from the Unrestricted General Fund to the Routine and Restricted Maintenance Program 240**
- The Superintendent recommends that the Board of Education approve the transfer of \$8,679,987 from the Unrestricted General Fund to the Routine and Restricted Maintenance Program for 2018-19 School year.
- 8. Agreement with Grant Thornton to Provide GASB 75 Actuarial Valuation Services for 2018-19 241**
- The Superintendent recommends that the Board of Education approve an agreement with Grant Thornton to provide GASB 75 Actuarial Valuation Services for 2018-19 in the amount of \$7,650.
- 9. Extension of Agreement in Response to RFP No. P-54A-17/18 for Armored Transportation Services 248**
- The Superintendent recommends that the Board of Education extend the agreement related to RFP No. P-54A-17/18 for armored transportation services with Fortress Armored Services Company.

**L. CONSENT CALENDAR - continued**

- 10. Approval of Fee Increase to Contract with Southland Disposal Company for Waste Disposal Services 259**
- The Superintendent recommends that the Board of Education approve a fee increase for the contract between Glendale Unified School District and Southland Disposal Company (Los Angeles) for waste disposal services.
- 11. Agreement with School Services of California, Inc. (SSC) to perform a Comprehensive Budget Review 260**
- The Superintendent recommends that the Board of Education approve an agreement with School Services of California, Inc. (SSC) to perform a comprehensive review of the District's budget for \$17,400 plus direct expenses related to the completion of the project.
- 12. Approval of Supplementary Textbooks for Use in Middle and High Schools in the Area of World Languages and Cultures 269**
- The Superintendent recommends that the Board of Education approve supplementary textbooks (Agentes secretos y el mural de Picasso, Esperanza, Robo en la Noche, and La hija del Sastre) for use in middle and high schools in the area of World Languages and Cultures.
- 13. Approval of Course of Study Outline for Use in High Schools in the Area of English 271**
- The Superintendent recommends that the Board of Education approve the course of study outline, Mock Trial, for use in high schools in the area of English.
- 14. Acceptance of California Partnership Academy Grants 277**
- The Superintendent recommends that the Board of Education accept California Partnership Academy Grants of \$75,600 each for the Glendale High School Construction and Technology Academy; the Glendale High School Cosmetology Business and Industry Academy; and the Crescenta Valley High School Academy of Science and Medicine.
- 15. Approval of New and Revised Board Policies Relating to Students, Students-Welfare, and Instruction 278**
- The Superintendent recommends that the Board of Education approve new or revised Board Policies (BP) 5144.1 (Suspension and Expulsion/Due Process); BP 5148.3 (Preschool/Early Childhood Education); 6145.2 (Athletic Competition); BP 6152.1 (Placement in Math Courses); and BP 6178 (Career Technical Education) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 16. Acceptance of DonorsChoose Award 299**
- The Superintendent recommends that the Board of Education accept funding from DonorsChoose to support a project submitted by Marshall Elementary School.
- 17. Authorization to Dispose of Surplus Property 300**
- The Superintendent recommends that the Board of Education declare one portable classroom building located at Crescenta Valley High School next to the football field, as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.
- 18. Acceptance of Gifts 301**
- The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

**M. REPORTS AND CORRESPONDENCE**

- 1. Board**
- 2. Superintendent**

**N. ADJOURNMENT**