

GLENDALÉ UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 14
Administration Center

December 13, 2016

“Preparing our students for their future.”

Please Note Times	
5:00 P.M. -	Opening, Public Communications (on closed session items only)
	Closed Session
	Holiday Music
6:30 P.M. -	Regular Meeting, Presentation, Acknowledgements & Recognitions, Student Board Member Report, Public Communications, Public Hearing, Information, Action, Consent Calendar, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations.

In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING – 5:00 P.M.

1. Call to Order and Roll Call

B. COMMUNICATIONS FROM PUBLIC - (on closed session items only)

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

C. CLOSED SESSION

1. **Instructing designated representative, Mr. Winfred Roberson, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**
2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**

D. HOLIDAY MUSIC PROGRAM – 6:15 P.M.

1. **Wilson Middle School Chorus**

E. RETURN TO REGULAR MEETING - 6:30 P.M.

1. **Call to Order**
2. **Pledge of Allegiance led by Anna Toomey, a sixth grade student from Dunsmore Elementary School**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin boards in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

F. PRESENTATION

a. Delta Kappa Gamma Mini Grants - Betsy Bazdarich from the Delta Kappa Gamma Society International - Alpha Upsilon Chapter - will be presenting 24 GUSD teachers with mini grants ranging in amounts from \$200 - \$500 to fund projects that enrich themselves or their students in the educational process.

G. ACKNOWLEDGEMENTS AND RECOGNITIONS

a. ACSA Region XV “Every Student Succeeding” – Zielo Ayala a senior at Hoover High School is Glendale’s nomination for the ACSA Region XV “Every Student Succeeding” contest.

b. Annual Invention Convention Winners – The Glendale Unified School District’s Gifted and Talented Education (GATE) Office hosted the Annual Invention Convention on November 19, 2016. GATE students in grades 4-8 participated applying creative thinking and problem solving skills to develop inventions and innovations that help resolve everyday challenges. GUSD had 17 entries that took first, second and third place at the event.

H. STUDENT BOARD MEMBER REPORT

1. **Student Board Member will report on activities and events happening at the schools around the District.**

I. COMMUNICATIONS FROM PUBLIC

1. Public Communications

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J. PUBLIC HEARING

1. Public Hearing to Review a Report of Developer Fee Revenue and Expenditures Prepared Pursuant to the Requirements of SB 1693 and Government Code Sections 66001 and 66006 (Refer to Action Report No. 4)

K. INFORMATION

1. District Audit Report for 2015-16 (Refer to Action Report No. 2) 10

Representatives from Vicenti, Lloyd, and Stutzman will present a brief summary of the District's 2015-16 audit report and answer questions from members of the Board of Education.

2. First Interim Financial Report and Certification (Refer to Action Report No. 3) 11

This agenda item provides an opportunity to review a presentation regarding the First Interim Financial Report.

3. Resignations 12

The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

4. Local Control and Accountability Plan Priority 3: Social, Emotional and Physical Needs of All Students 14

This presentation will detail GUSD's third (3) LCAP priority, which focuses on meeting the "Social, Emotional and Physical Needs of all Students."

5. California Next Generation Science Standards Implementation Update 15

This report will provide the Board of Education an update on the progress of the California Next Generation Science Standards Implementation Plan.

6. Proposed New or Revisions to Board Policies Regarding Philosophy-Goals-Objectives and Comprehensive Plans, Community Relations, Personnel, Students, and Business and Noninstructional Operations 20

This report will provide the Board of Education with information on the need to update existing Board Policies (BP) relating to Nondiscrimination in District Programs and Activities (BP 0410); Participation by the Public – Visitors (BP 1250); Non-Discrimination - Tolerance/Appreciation of Differences (BP 4030), Sexual Harassment (BP 4119.1, 4219.11 4319.11); Promotion/Acceleration/Retention (BP 5123); and create a new policy regarding Use of Unmanned Aerial Systems (UAS)/Drones (BP 3513.4) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

K. INFORMATION - continued

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| 7. | Title I, Part A Comparability | 46 |
| | <p>This report is to inform the Board of Education about the requirements, procedures, and final report sent to the California Department of Education for the Glendale Unified School District to meet Comparability of Services as a compliance of the Title I, Part A.</p> | |
| 8. | Proposed Supplementary Textbook for Use in High Schools in the Area of English | 55 |
| | <p>The proposed supplementary textbook is submitted for review and discussion by the Board of Education. The book has been reviewed for content and evaluated by members of the English Curriculum Study Committee. In accordance with Glendale Unified School District Board Policy 6161.1, the textbook was available for review by parents and/or members of the community prior to being presented to the Board of Education for their consideration. The Secondary Education Council has reviewed the information and made a recommendation of approval of the textbook to the Board of Education.</p> | |
| 9. | Update on Measure S and Facility Programs | 56 |
| | <p>There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.</p> | |

L. ACTION

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| 1. | Contract Amendment C-15032-A: Request from Los Angeles County Office of Education (LACOE) to amend the Agreement with the District for the School-based Medi-Cal Administrative Activities (SMAA) Program Random Moment Time Survey | 57 |
| | <p>The Superintendent recommends that the Board of Education approve the execution of Amendment No. 1 to the Agreement titled C-15032:14:17 which was Board approved on January 13, 2015 (Action Report No. 6, from Special Education). The amendment will allow LACOE to process the District's invoice and issue a net reimbursement by allowing LACOE to deduct an \$80.00 administrative fee from each quarter's certified time study participant.</p> | |
| 2. | District Audit Report for 2015-16 | 59 |
| | <p>The Superintendent recommends that the Board of Education accept the 2015-16 District Audit as prepared by the auditing firm of Vicenti, Lloyd, and Stutzman.</p> | |
| 3. | First Interim Financial Report and Certification – AB 1200 | 60 |
| | <p>The Superintendent recommends that the Board of Education approve the certification indicating that, based on the budgetary information available on October 31, 2016, the District will be able to meet its financial obligations for the current and two subsequent fiscal years (positive certification). The approval of this report will authorize the 2016-17 budget adjustments identified within this report.</p> | |
| 4. | Developer Fee Report Prepared Pursuant to SB 1693 and Government Code Sections 66001 and 66006 | 161 |
| | <p>The Superintendent recommends that, following a Public Hearing, the Board of Education approve a Developer Fee Report prepared pursuant to SB 1693 and Government Code sections 66001 and 66006.</p> | |
| 5. | Approval of New USDA Foods Cooperative | 172 |
| | <p>The Superintendent recommends that the Board of Education approve the new contract with the Cooperative Purchasing Connection (CPC) for USDA foods.</p> | |

L. ACTION - continued

- 6. Amendment to Agreement with Alliant Insurance Services, Inc. for Brokerage Services Related to Employee Health Insurance Benefits 181**

The Superintendent recommends that the Board of Education approve an amendment to the agreement with Alliant Insurance Services, Inc. to extend the term of the agreement to December 31, 2019 for brokerage services related to employee health insurance benefits. The amendment to the agreement includes a consultant flat fee of \$138,370 for the first year; \$139,754 for the second year; and \$141,151 for the third year.
- 7. Approval of Award of Contract to SunPower Corporation Systems for the Design, Construction, and Installation of Solar Photovoltaic Systems at Nine (9) School Sites 194**

The Superintendent recommends that the Board of Education approve the Award of Contract to SunPower Corporation Systems for the design, construction, and installation of solar photovoltaic systems at nine (9) school sites in the amount of \$9,855,715.
- 8. Approval of Change Order No. 1 with Chalmers Construction Services, Inc. for Bid No. 115 - 15/16 for the Lincoln Elementary School Overcrowding Relief Grant (ORG) 1-Story Building 333**

The Superintendent recommends that the Board of Education approve Change Order No. 1 with Chalmers Construction Services, Inc. for Bid No. 115-15/16 for the Lincoln Elementary School Overcrowding Relief Grant (ORG) 1-story building in the amount of \$84,227.85.
- 9. Approval of Memorandum of Commencement of Lease Term with Swinerton Builders for the Overcrowding Relief Grant (ORG) Projects at Hoover and Glendale High Schools and Notice of Completion 336**

The Superintendent recommends that the Board of Education approve the Memorandum of Commencement of Lease Term with Swinerton Builders for the Overcrowding Relief Grant (ORG) projects at Hoover and Glendale High Schools and a Notice of Completion.
- 10. Approve Agreement with Procure America 339**

The Superintendent recommends that the Board of Education approve an agreement with Procure America to reduce operational costs.
- 11. Approval of Increase in the Early Education and Extended Learning Program's Self-Supporting Fees for the Full-Day Preschool and the School-Age Before and After School Programs beginning January 1, 2017 342**

The Superintendent recommends that the Board of Education approve the increase of fees for Early Education and Extended Learning Program's School-Age Before and After School Program and the Full-Day Self-Supporting Preschool Program beginning January 1, 2017.
- 12. Approval of Contract Renewal with Blackboard 343**

The Superintendent recommends that the Board of Education approve the renewal for annual Blackboard services in the amount of \$71,100.00.

M. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 349**

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

 - a. Regular Meeting No. 12 November 15, 2016
 - b. Special Meeting No. 13 November 28, 2016
- 2. Certificated Personnel Report No. 10 391**

Maternity leaves of absence, change of maternity leaves of absence, extension of maternity leaves of absence, health leaves of absence, family & medical leaves of absence, additional assignments, a change of management position, a voluntary decrease in assignment, a voluntary increase in assignment, an election to management position, elections, elections hourly/daily, additional compensation, a transportation authorization, correction to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.
- 3. Classified Personnel Report No. 10 416**

The classified report recommends approval of the following:

Family & medical leave of absence; change of family & medical leave of absence; extension of family & medical leave of absence; extension of maternity leave of absence; maternity leave of absence; change of maternity leave of absence; election from eligibility list; termination - probationary; additional assignment temporary - at established rate of pay; change of assignment; correction to previous personnel reports; election of classified hourly substitutes; election of classified/non-classified/hourly substitutes; and personal services agreements.
- 4. Warrants 430**

The Superintendent recommends that the Board of Education approve Warrants totaling \$19,615,344.59 for November 1, 2016 through December 6, 2016.
- 5. Purchase Orders 435**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$1,331,830.42 for October 31, 2016 through November 23, 2016.
- 6. Appropriation Transfer and Budget Revision Report 460**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure account. The Education Code requires Board of Education approval of all budget revisions and the transfer of fund between major expenditure accounts.
- 7. Transfer of Funds from the Unrestricted General Fund to the Routine and Restricted Maintenance Program 467**

The Superintendent recommends that the Board of Education approve the transfer of \$8,290,495 from the Unrestricted General Fund to the Routine and Restricted Maintenance Program.
- 8. Agreement with California State University, Los Angeles, to Provide Opportunities for Students Enrolled in the University's Nutritional Science Clinical Training Program 468**

The Superintendent recommends that the Board of Education approve an agreement with California State University, Los Angeles, for the purpose of assigning interns in the District's Nutrition Services Department.

M. CONSENT CALENDAR - continued

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| 9. | Agreement with Grant Thornton to Provide GASB 45 Actuarial Valuation Services for 2016-17 | 475 |
| | <p>The Superintendent recommends that the Board of Education approve an agreement with Grant Thornton to provide GASB 45 Actuarial Valuation Services for 2016-17 in the amount of \$7,750.</p> | |
| 10. | Extension of Bid Number P-12 13/14 for Copiers, Faxes, and Related Supplies | 489 |
| | <p>The Superintendent recommends that the Board of Education extend Bid No. P-12 13/14 for Toshiba and Konica copiers, fax machines, and related supplies.</p> | |
| 11. | Award of RFP Number P-18 16/17 for Security Guard Services at Various Sites | 490 |
| | <p>The Superintendent recommends that the Board of Education approve award RFP No. P-18 16/17 for security guard services at various sites to Absolute International Security (Covina), and American Guard Services, Inc. (Carson).</p> | |
| 12. | Approval of Notice of Completion with H.M.I. Construction Services for Bid No. 125-15/16 for Replacement of Existing HVAC Units at Crescenta Valley High School | 492 |
| | <p>The Superintendent recommends that the Board of Education approve a Notice of Completion with H.M.I. Construction Services for Bid No. 125-15/16 for replacement of existing HVAC units at Crescenta Valley High School.</p> | |
| 13. | Approval of FASO Summer Projects (Deferred Maintenance) List – 2017 | 494 |
| | <p>The Superintendent recommends that the Board of Education approve the FASO Summer Projects (Deferred Maintenance) List for summer 2017.</p> | |
| 14. | Memorandum of Understanding Between the Glendale Unified School District and California Association for Bilingual Education | 496 |
| | <p>The Superintendent recommends that the Board of Education approve the Memorandum of Understanding (MOU) between the Glendale Unified School District (GUSD) and California Association for Bilingual Education (CABE) to provide expert consultants to deliver professional development and consulting to support the enhancement of the Foreign Language Academies of Glendale (FLAG) Program in GUSD.</p> | |
| 15. | Amendment to Services Agreement with the City of Glendale Regarding Varsity Football Games | 505 |
| | <p>The Superintendent recommends that the Board of Education approve the amendment to the Services Agreement in the amount of \$1,872.00 between the Glendale Unified School District and the City of Glendale to provide police officer coverage during a CIF Varsity Football Game at the Glendale High School Moyse Stadium.</p> | |
| 16. | Approval of the College and Career Access Pathways Partnership Agreement | 507 |
| | <p>The Superintendent recommends that the Board of Education approve the College and Career Access Pathways Partnership Agreement with Glendale Community College District with the goal of providing seamless pathways from high school to community college for career technical education.</p> | |
| 17. | Approval of Agreement with Solution Tree | 518 |
| | <p>The Superintendent recommends that the Board of Education approve an agreement with Solution Tree in the amount of \$32,500 to provide Professional Learning Community (PLC) training to GUSD leadership and site administrators.</p> | |

M. CONSENT CALENDAR - continued

18. Extension of Bid for Data Cabling Equipment and Services 525

The Superintendent recommends that the Board of Education extend Bid Number P-14 14/15 for data cabling equipment and services for various sites with Paragon Systems Inc. through March 1, 2020.

19. Approval of Revisions to Board Policies Regarding Philosophy-Goals-Objectives and Comprehensive Plans 526

The Superintendent recommends that the Board of Education approve revisions to Board Policies relating Magnet Schools and Foreign Language Academies of Glendale to reflect current practices in the GUSD enrollment process.

20. Acceptance of Gifts 530

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

N. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

O. ADJOURNMENT