

**GLENDALE UNIFIED SCHOOL DISTRICT  
223 North Jackson Street  
Glendale, California 91206  
(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 13  
Administration Center**

**November 28, 2017**

*"Preparing our students for their future."*

<b>Please Note Times</b>	
<b>4:00 P.M. -</b>	<b>Opening, Public Communications (on closed session items only)</b>
<b>Closed Session</b>	
<b>5:00 P.M. -</b>	<b>Regular Meeting, Student Board Member Report, Public Communications, Information, Action, Consent Calendar, Reports</b>

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

**A. OPENING - 4:00 P.M.**

**1. Call to Order and Roll Call**

**B. COMMUNICATIONS FROM PUBLIC - (on Closed Session items only)**

**1. Public Communications**

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

**C. CLOSED SESSION**

**1. Instructing designated representative, Mr. Winfred B. Roberson, Jr., Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**

**C. CLOSED SESSION - continued**

2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Legal Counsel - Anticipated Litigation significant exposure to litigation pursuant to subdivision (d)(2) of section 54956.9: One potential case.**

**D. RETURN TO REGULAR MEETING - 5:00 P.M.**

1. **Call to Order**
2. **Pledge of Allegiance led by Arpa Shahbazian, a 12<sup>th</sup> grade student from Glendale High School**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

**E. STUDENT BOARD MEMBER REPORT**

1. Student Board Member Amira Chowdhury will report on activities and events happening at the schools around the District.

**F. COMMUNICATIONS FROM PUBLIC**

1. **Public Communications**

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**G. INFORMATION**

1. **Proposed Adoption of Resolution - Consolidating Board of Education Elections with Statewide Election** **9**

This report will provide the Board of Education information on consolidating future Board of Education Elections with the Statewide Election in 2020 and the process for a charter amendment.

2. **Acknowledgements of Service** **15**

The resignations and retirements of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

**G. INFORMATION - continued**

- 3. Local Control Accountability Plan (LCAP) Update #7 17**
- This report is to provide an update on the 2017-2018 Local Control Accountability Plan (LCAP), Glendale Unified School District's (GUSD) "Roadmap to Success" focusing on A-G completion rates and new local accountability indicators on California School Dashboards.
- 4. Proposed Attendance Calendars for 2018-2019 and 2019-2020 School Years 20**
- This report provides the Board of Education with the proposed student attendance calendars for elementary and secondary for the 2018-2019 and 2019-2020 school years.
- 5. Update on Measure S and Facility Programs and Prioritization of Unallocated Funds 25**
- There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration. Staff will also review project allocations for Clark Magnet STEM Building, Hoover High Aquatic, Crescenta Valley High Aquatic, Crescenta Valley High bleachers, HVAC at P.E. Coaches Offices, and Districtwide Voice Amplification.
- 6. Update on 2017-18 and 2018-19 Solvency Plans 27**
- This report provides an update on the 2017-18 Solvency Plan and an opportunity for the Board to discuss the District's Solvency Plan for 2018-19.
- 7. College Savings Plans and Financial Literacy 28**
- This report provides the Board with information regarding a new State program to encourage families to build individual college savings plans as well as resources being considered for inclusion in the curriculum for financial literacy.
- 8. Proposed New and Revisions to Existing Board Policies Relating to Philosophy, Goals, Objectives and Comprehensive Plans, Community Relations, Business and Noninstructional Operations, Instruction, and Bylaws of the Board 30**
- This report will provide the Board of Education with information on the need to create new or revise existing Board Policies BP/AR 0520.1 (Title I Improvement Schools); BP 1312.3 (Uniform Complaint Procedures); BP 3513.9 (Use of Unmanned Aerial Systems (UAS)/Drones); BP 3513.4 (Drug and Alcohol Free Schools); BP 6141.2 (Recognition of Religious Beliefs and Customs); BP 6145.5 (Student Organizations and Equal Access); and BP 9323 (Meeting Conduct) as recommended by the California School Board Association (CSBA) and to comply with Education Code and federal and state laws.
- 9. Proposed Secondary Mathematics Pathways for Grades 6-12 64**
- This report will inform the Board of Education on the proposed secondary mathematics pathway for Grades 6-12 to transition from a traditional pathway and into an integrated mathematics pathway.
- 10. Proposed Supplementary Textbook for Use in High Schools in the Area of English 72**
- The proposed supplementary textbook, "The Hundred-Year Walk: An Armenian Odyssey," is submitted for review and discussion by the Board of Education. The book has been reviewed for content and evaluated by members of the English Curriculum Study Committee. In accordance with Glendale Unified School District Board Policy 6161.1, the textbook was available for review by parents and/or members of the community prior to being presented to the Board of Education for their consideration. The Secondary Education Council has reviewed the information and made a recommendation of approval of the textbook to the Board of Education.

**G. INFORMATION - continued**

**11. Proposed Course of Study Outlines for Use in Middle Schools and High Schools in the Area of Career Technical Education (CTE) 73**

The proposed course of study outlines, Intro to Computers & Technology; Design 5-6; Computer Animation 5-6; Sports Medicine; and Advanced Sports Medicine are submitted for review and discussion by the Board of Education. The course outlines have been reviewed for content and evaluated by members of the Career Technical Education Curriculum Study Committee. The Secondary Education Council has reviewed the information and made a recommendation of approval of the course outlines to the Board of Education.

**12. Agreement for Professional Services and Lease with Enterprise Fleet Management 121**

This report will provide the Board of Education with information regarding a professional services agreement and 60-month lease with Enterprise Fleet Management Inc. that includes a replacement and maintenance program of the District's Facility vehicles.

**H. ACTION**

**1. Proposition 39 Amendments - California Energy Commission (CEC) 15% Deviation Amendment Requirements Between Allocated Funding or Quantities and Completion Values 122**

The Superintendent recommends that the Board of Education approve the amendments of multiple completed projects from the combined Year 2 & 3 and Year 4 Proposition 39 Energy Expenditure Plan for an adjustment totaling \$371,793.05.

**2. Approval of New Budget Allocation for Two (2) Additional Portables at Balboa Elementary School 124**

The Superintendent recommends that the Board of Education approve a new budget allocation for two (2) additional portables at Balboa Elementary School in the amount of \$500,000.00.

**3. Approval of Independent Contractor Agreement (ICA) No. 438 with NAC Architecture to Design Two (2) Permanent Relocatable Classrooms at Balboa Elementary School 125**

The Superintendent recommends that the Board of Education approve an Independent Contractor Agreement (ICA) No. 438 with NAC Architecture to design two (2) permanent Relocatable Classrooms at Balboa Elementary School in the amount of \$49,470.

**4. Approval of Amendment No. 4 to Project Authorization No. 15 with Osborn/NAC Architects for Design of Overcrowding Relief Grant (ORG) for 2-Story Building at Balboa Elementary School 139**

The Superintendent recommends that the Board of Education approve Amendment No. 4 to Project Authorization No. 15 with Osborn/NAC Architects for the Design of Overcrowding Relief Grant (ORG) 2-Story Building at Balboa Elementary School.

**5. Approval of Independent Contractor Agreement Nos. 430 thru 435 with Covergint Technologies for the Installation of Security Surveillance Systems at Various Schools 143**

The Superintendent recommends that the Board of Education approve Independent Contractor Agreements (ICA's) No. 430 thru 435 with Covergint Technologies for the installation of Security Surveillance Systems at various schools for a cumulative cost of \$58,524.99.

**H. ACTION - continued**

- 6. Approval of Amendment No. 1 to Independent Consultant Agreement No. 271 with MTGL Inc., for Verdugo Woodlands Elementary ORG Specialty Inspection Services 258**
- The Superintendent recommends that the Board of Education approve Amendment No. 1 to Independent Consultant Agreement No. 271 with MTGL Inc., for Verdugo Woodlands Elementary ORG Specialty Inspection Services in the amount of \$100,477.50.
- 7. Award of Bid No. 159-17/18 for Site Improvements at Franklin Elementary School 272**
- The Superintendent recommends that the Board of Education award Bid No. 159-17/18 for Site Improvements at Franklin Elementary School to Chalmers Construction Services Inc. in the amount of \$199,500.00.
- 8. Approval of Memorandum of Understanding with CTE TEACH Site 273**
- The Superintendent recommends that the Board of Education approve a Memorandum of Understanding between Glendale Unified School District and CTE TEACH Site and that the Assistant Superintendent, Human Resources be authorized to execute the Agreement.
- 9. Approval of Extended Campus Agreement with Tufts University 278**
- The Superintendent recommends that the Board of Education approve an Extended Campus Agreement between Glendale Unified School District and Tufts University and that the Assistant Superintendent, Human Resources be authorized to execute the Agreement.
- 10. Contract Approval - Assistant Superintendent, Educational Services 289**
- The Superintendent recommends that the Board of Education approve the employment contract for Dr. Kelly King, Assistant Superintendent, Educational Services.

**I. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 293**
- The Superintendent recommends that the Board of Education approve the Minutes, as listed.
- a. Regular Meeting No. 12 November 7, 2017
- 2. Certificated Personnel Report No. 9 302**
- The certificated report recommends approval of the following:
- Maternity leaves of absence, change of maternity leaves of absence, extension of maternity leaves of absence, health leaves of absence, family & medical leave of absence, change of family & medical leaves of absence, extension of family & medical leaves of absence, a parental leave of absence, change of parental leaves of absence, a general purpose leave of absence, a military leave of absence, additional assignments, a voluntary increase in assignment, an election to management position, elections, elections hourly/daily, revision to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.

**I. CONSENT CALENDAR - continued**

**3. Classified Personnel Report No. 8 323**

The classified report recommends approval of the following:

Family & medical leave of absence; family & medical leave of absence - intermittent; medical leave of absence; extension of medical leave of absence; change of medical leave of absence; extension of maternity leave of absence; military leave of absence; election from eligibility list; reclassification; termination - probationary; additional assignment temporary - at established rate of pay; change of assignment; revision to previous personnel reports; election of classified hourly substitutes; election of classified/non-classified/hourly substitutes; and personal services agreements.

**4. Warrants 336**

The Superintendent recommends that the Board of Education approve Warrants totaling \$18,236,861.38 for October 1, 2017 through November 21, 2017.

**5. Purchase Orders 341**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$1,012,126.05 for the period of October 23, 2017 through November 10, 2017.

**6. Appropriation Transfer and Budget Revision Report 364**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure account. The Education Code requires Board of Education approval of all budget revisions and the transfer of fund between major expenditure accounts.

**7. Super Co-Op – USDA Foods Cooperative 371**

The Superintendent recommends that the Board of Education approve a new contract with the Super Co-Op for USDA foods.

**8. Approval of Notice of Completion with Lundgren Management for the Overcrowding Relief Grant (ORG) Projects at Balboa and R.D. White Elementary Schools 384**

The Superintendent recommends that the Board of Education approve Notice of Completion with Lundgren Management for the Overcrowding Relief Grant (ORG) Projects at Balboa and R.D. White Elementary Schools.

**9. Approval of Notice of Completion with Oceanstate Development Inc. for Bid No. 143-16/17 for the EEELP Bungalow Relocation at Franklin Elementary School 387**

The Superintendent recommends that the Board of Education approve the Notice of Completion with Oceanstate Development Inc. for Bid No. 143-16/17 for the EEELP Bungalow Relocation at Franklin Elementary School in the amount of \$254,113.44.

**10. Approval of Notice of Completion with Chalmers Construction Services Inc. for Bid No. 115-15/16 for the Overcrowding Relief Grant (ORG) 1-Story Building at Lincoln Elementary School 389**

The Superintendent recommends that the Board of Education approve the Notice of Completion with Chalmers Construction Services Inc. for Bid No. 115-15/16 for the Overcrowding Relief Grant (ORG) 1-Story Building at Lincoln Elementary School in the amount of \$6,088,207.41.

**I. CONSENT CALENDAR - continued**

**11. Authorization to Dispose of Surplus Property 391**

The Superintendent recommends that the Board of Education declare obsolete textbooks located at Clark Magnet and Glendale High Schools, and computer desks located at Daily High School, as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.

**12. Approval of Agreement for Transportation Services with American Logistics Company, LLC 398**

The Superintendent recommends that the Board of Education approve a transportation services agreement with American Logistics Company, LLC as supplemental services for existing transportation needs.

**13. Approval of Contract with Peachjar 416**

The Superintendent recommends that the Board of Education approve a no cost contract with Peachjar for distribution of flyers Districtwide.

**14. Approval of Revisions to Board Policies Relating to Business and Non-Instructional Operations, Community Relations, and Personnel 419**

The Superintendent recommends that the Board of Education approve revisions to Board Policies (BP) 3290 (Gifts, Grants and Bequests); BP 1325 (Advertising and Promotion); BP 4140/4240/4340 (Bargaining Units) and BP 4315 (Evaluation/Supervision) as recommended by the California School Boards Association and to comply with Education Code and federal and state laws.

**15. Acceptance of California Partnership Academy Grants 433**

The Superintendent recommends that the Board of Education approve the acceptance of California Partnership Academy Grants of \$74,970 each for the Glendale High School Construction and Technology Academy; the Glendale High School Cosmetology Business and Industry Academy; and the Crescenta Valley High School Academy of Science and Medicine.

**16. Revised Course Outline Titles for Use in High Schools in the Area of Career Technical Education 434**

The Superintendent recommends that the Board of Education approve the revisions to the course outline titles for use in high schools in the area of Career Technical Education.

**17. Acceptance of Gifts 454**

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

**J. REPORTS AND CORRESPONDENCE**

**1. Board**

**2. Superintendent**

**K. ADJOURNMENT**