

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 12
Administration Center

November 7, 2017

"Preparing our students for their future."

Please Note Times	
5:00 P.M. -	Opening, Public Communications (on closed session items only)
Closed Session	
6:30 P.M. -	Regular Meeting, Presentation, Student Board Member Report, Public Communications, Public Hearing, Information, Action, Consent Calendar, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations.

In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING - 5:00 P.M.

1. Call to Order and Roll Call

B. COMMUNICATIONS FROM PUBLIC - (on Closed Session items only)

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

C. CLOSED SESSION

1. Instructing designated representative, Mr. Winfred B. Roberson, Jr., Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.

C. CLOSED SESSION - continued

2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Legal Counsel - Anticipated Litigation significant exposure to litigation pursuant to subdivision (d)(2) of section 54956.9: One potential case.**

D. RETURN TO REGULAR MEETING - 6:30 P.M.

1. **Call to Order**
2. **Pledge of Allegiance led by Akiva Pitchenik, a student from College View School**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

E. PRESENTATION

1. **Senator Anthony Portantino – State of the Schools Address**

Senator Anthony Portantino will be presenting his State of the School address, which will include educational and fiscal updates for the 2017 educational year. A question and answer period follows. Senator Portantino is the Chair of the Senate Education Budget Subcommittee.

F. STUDENT BOARD MEMBER REPORT

1. Student Board Member Amira Chowdhury will report on activities and events happening at the schools around the District.

G. COMMUNICATIONS FROM PUBLIC

1. **Public Communications**

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H. PUBLIC HEARING

1. **Public Hearing for the Announcement of Intent of Aram Ordubegian to Apply for Re-appointment to the District Personnel Commission (Refer to Action Report No. 2)**

I. INFORMATION

- 1. Resignations 10**

The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.
- 2. Local Control Accountability Plan (LCAP) Update #6 12**

This report is to provide an update on the 2017-2018 Local Control Accountability Plan (LCAP), Glendale Unified School District's (GUSD) "Roadmap to Success" focusing on FLAG progress and free and reduced lunch percentages.
- 3. Vehicle Fleet Sustainability Plan/Budget Allocation 17**

Business Services and Facility & Support Operations (FASO) will present recommendations to replace the District's vehicle fleet and budget allocation.
- 4. Update on GUSD's Progress Towards Board Priority #1, "Promoting a Culture of Caring, Trust, and Inquiry" 18**

The Superintendent will provide an update on progress made towards Board Priority #1, "Promoting a Culture of Caring, Trust, and Inquiry."
- 5. The California Voter Participation Rights Act - Senate Bill 415 19**

This report provides an opportunity for the Board to discuss a plan of implementing Senate Bill 415, the California Voter Participation Rights Act, which becomes effective January 2018.
- 6. Enrollment Information for 2017-18 (as of October 4, 2017) 23**

This report provides enrollment information for District elementary and secondary schools as of October 4, 2017.
- 7. Update to Proposal for Cerritos Elementary School to Become a Magnet School 28**

This report will provide the Board of Education an update on the partnership with Code To The Future, a leading Computer Science program for magnet and theme-based schools, and the recommended plan for Cerritos Elementary School to become GUSD's newest Magnet School, Cerritos Computer Science Magnet School.
- 8. Proposed Revisions to Board Policies Relating to Business and Non-Instructional Operations, Community Relations, Personnel, and Bylaws of the Board 34**

This report will provide the Board of Education with information on the need to revise existing Board Policies (BP) 3290 (Gifts, Grants and Bequests); BP 1325 (Advertising and Promotion); BP 4140/4240/4340 (Bargaining Units); BP 4315 (Evaluation/Supervision and BP 9323 (Meeting Conduct) as recommended by the California School Boards Association and to comply with Education Code and federal and state laws.
- 9. Property Exchange Update 59**

This report will provide an update and timeline on the property exchange.
- 10. Update on Measure S and Facility Programs 60**

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

J. ACTION

- 1. Approval of the Re-appointment of CBOC Committee Members' Terms 62**

The Superintendent recommends that the Board of Education approve re-appointment of CBOC committee members Sophal Ear, Michael Myers, and Avetis Mkhitarian, to a two year term.
- 2. Announcement of Intent of Aram Ordubegian to Apply for Re-appointment to the District Personnel Commission 64**

The Superintendent recommends that the Board of Education after holding a Public Hearing approve the re-appointment of Aram Ordubegian to the District Personnel Commission for a new term beginning December 1, 2017 through December 1, 2020.
- 3. Contract Approval - Assistant Superintendent, Human Resources/Director of Classified Personnel 65**

The Superintendent recommends that the Board of Education approve the employment contract for Dr. Cynthia M. Foley as Assistant Superintendent, Human Resources/Director of Classified Personnel.
- 4. Approval of Change Order No. 1 Bid No. 143 – 16/17 with Oceanstate Development Inc., for the Relocation of EEELP Bungalow at Franklin Elementary School 70**

The Superintendent recommends that the Board of Education approve Change Order No. 1 for Bid No. 143 – 16/17 with Oceanstate Development Inc., for the Relocation of EEELP Bungalow at Franklin Elementary School in the amount of \$13,543.44.
- 5. Approval of Change Order No. 2 Bid No. 120 – 15/16 with Paradise Construction & Contract Management Inc., for the Interim Housing at Franklin Elementary School 71**

The Superintendent recommends that the Board of Education approve Change Order No. 2 for Bid No. 120 - 15/16 with Paradise Construction & Contract Management for the Interim Housing Project at Franklin Elementary School in the amount of \$1,074.72.
- 6. Approval of Change Order No. 3 Bid No. 115 - 15/16 with Chalmers Construction Services Inc., for the Overcrowding Relief Grant (ORG) 1-Story Building at Lincoln Elementary School 72**

The Superintendent recommends that the Board of Education approve Change Order No. 3 for Bid No. 115 – 15/16 with Chalmers Construction Services Inc., for the Overcrowding Relief Grant 1-Story Building at Lincoln Elementary School in the amount of \$181,555.66.
- 7. Approval of Change Order No. 2 Bid No. 111 – 15/16 with ACC Contractors Inc., for the Muir Elementary School Overcrowding Relief Grant (ORG) 2-Story Building 73**

The Superintendent recommends that the Board of Education approve Change Order No. 2 for Bid No. 111 – 15/16 with ACC Contractors Inc., for the Muir Elementary School Overcrowding Relief Grant (ORG) 2-Story Building in the amount of \$350,628.62.
- 8. Approval of Amendment No. 1 to Independent Consultant Agreement No. 271 with MTGL, Inc., for Verdugo Woodlands Elementary ORG Specialty Inspection Services 74**

The Superintendent recommends that the Board of Education approve Amendment No. 1 to Independent Consultant Agreement No. 271 with MTGL, Inc., for Verdugo Woodlands Elementary ORG Specialty Inspection Services in the amount of \$100,477.50.

J. ACTION - continued

- 9. Award of Bid No. 158 – 17/18 for Window Replacement Phase III at R.D. White Elementary School 75**
- The Superintendent recommends that the Board of Education award Bid No. 158 – 17/18 for Window Replacement Phase III at R.D. White Elementary School to Pinguelo Construction, Inc. in the amount of \$295,000.00.
- 10. Signature Authorization for Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources/Director, Classified Personnel and Dr. Debra Rinder, Executive Director, Special Education 76**
- The Superintendent recommends that the Board of Education adopt Resolution No. 11, and approve the signature authorization for Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources/Director, Classified Personnel, and Resolution No. 12 and signature authorization for Dr. Debra Rinder, Executive Director, Special Education through June 30, 2018.
- 11. Approval for Cerritos Elementary School to Become a Cerritos Computer Science Magnet School 79**
- The Superintendent recommends that the Board of Education approve for Cerritos Elementary School to become Cerritos Computer Science Magnet School.
- 12. Approval of Services Agreement Between Glendale Unified School District and Sunbelt Staffing 85**
- The Superintendent recommends that the Board of Education approve the services agreement between Glendale Unified School District and Sunbelt Staffing for providing contracted school psychologists to meet the needs of students.
- 13. Approval of Services Agreement Between Glendale Unified School District and 3Chords Inc., dba Therapy Travelers 101**
- The Superintendent recommends that the Board of Education approve the services agreement between Glendale Unified School District and 3Chords Inc., dba Therapy Travelers, for providing contracted school psychologists to meet the needs of student.
- 14. Approval of Memorandum of Understanding Between Foothill SELPA and Hathaway-Sycamores 117**
- The Superintendent recommends that the Board of Education (Administrative Unit for the Foothill SELPA) approve the Memorandum of Understanding between Foothill SELPA and Hathaway-Sycamores Child and Family Services agency for the 2017-2018 school year in the amount of \$328,050 for educational services and an amount up to \$122,232 for therapeutic services.
- 15. Approval of Memorandum of Understanding with Hathaway-Sycamores 125**
- The Superintendent recommends that the Board of Education approve the Memorandum of Understanding between Glendale Unified School District and Hathaway-Sycamores Child and Family Services agency for the 2017-2018 school year for the delivery of Education Support Services.
- 16. Approval of Agreement Between Glendale Unified School District and Beach Cities Learning 131**
- The Superintendent recommends that the Board of Education approve an agreement with Beach Cities Learning for the 2017-2018 school year in the amount of \$150,000 and \$75 per hour for additional therapy.

K. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 136**

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

 - a. Regular Meeting No. 10 October 17, 2017
 - b. Special Meeting No. 11 October 24, 2017
- 2. Certificated Personnel Report No. 8 147**

The certificated report recommends approval of the following:

Maternity leaves of absence, an extension of maternity leave of absence, a health leave of absence, a change of health leave of absence, an extension of health leave of absence, family & medical leaves of absence, a change of family & medical leave of absence, extension of family & medical leaves of absence, parental leaves of absence, additional assignments, a change of management position, elections hourly/daily, additional compensation, transportation authorizations, revision to previous personnel reports, a personal services agreement and conference/workshop/meeting authorizations.
- 3. Classified Personnel Report No. 7 169**

The classified report recommends approval of the following:

Medical leave of absence; extension of medical leave of absence; family & medical leave of absence; election from eligibility list; termination - probationary; additional assignment temporary - at established rate of pay; change of assignment; revision to previous personnel reports; election of classified hourly substitutes; election of classified/non-classified/hourly substitutes; personal services agreements; and transportation authorizations.
- 4. Warrants 196**

The Superintendent recommends that the Board of Education approve Warrants totaling \$8,018,722.24 for October 11, 2017 through November 1, 2017.
- 5. Purchase Orders 197**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$3,286,867.80 for October 2, 2017 through October 20, 2017.
- 6. Appropriation Transfer and Budget Revision Report 224**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure account. The Education Code requires Board of Education approval of all budget revisions and the transfer of fund between major expenditure accounts.
- 7. Approve 2017-2018 School Lunch Price Increase 239**

The Superintendent recommends that the Board of Education approve a lunch price increase for all schools, from \$2.60 to \$2.75, effective January 1, 2018.
- 8. Approval of Agreement with Coachella Valley Unified School District for the Sale of Three (3) Portable Buildings at R.D. White Elementary School 242**

The Superintendent recommends that the Board of Education approve the Agreement with Coachella Valley Unified School District for the sale of three (3) portable buildings at R.D. White Elementary School with a total value of \$3.00.

K. CONSENT CALENDAR - continued

- 9. Approval of Notice of Completion with Northeast Trees for the Franklin Urban Greening Grant Construction Agreement U59314-0 (Prop 84) 247**
- The Superintendent recommends that the Board of Education approve Notice of Completion with Northeast Trees for the Franklin Urban Greening Grant Construction Agreement U59314-0 (Prop 84).
- 10. Approval of Notice of Completion with Chalmers Construction for Bid No. 132 – 16/17 for Rosemont Middle School for (P.E) Locker Replacement 249**
- The Superintendent recommends that the Board of Education approve Notice of Completion with Chalmers Construction for Bid No. 132 – 16/17 for Rosemont Middle School for (P.E.) Locker Replacement in the amount of \$176,134.00.
- 11. Authorization to Dispose of Surplus Property 251**
- The Superintendent recommends that the Board of Education declare obsolete textbooks located at Glendale High School, and various computer equipment located at ETIS, as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.
- 12. Resolution No. 13 - Approval of Amendment to Annual Agreement for Contract No. CCTR-7090 with the California Department of Education, Child Development Division, for General Child Care and Development Programs for 2017-2018 312**
- The Superintendent recommends that the Board of Education adopt a resolution to enter into a local agreement for General Child Care and Development Programs with the California Department of Education, Child Development Division, and accept funds for these services in the amount of \$2,162,717, in accordance with the amended contract.
- 13. Resolution No. 14 - Approval of Amendment to Annual Agreement for Contract No. CSPP-7194 with the California Department of Education, Child Development Division, for California State Preschool Programs for 2017-2018. 314**
- The Superintendent recommends that the Board of Education adopt a resolution to enter into a local agreement for the California State Preschool Program with the California Department of Education, Child Development Division, and accept funds for these services in the amount of \$1,961,588, in accordance with the amended contract.
- 14. Approval of Designated Member for Adult Education Block Grant 316**
- The Superintendent recommends that the Board of Education approve Felix Melendez, Executive Director, Secondary Education, as the official designated representative for Glendale Unified School District for the Adult Education Block Grant.
- 15. Approval of Revisions to Board Policy Relating to Instruction 317**
- The Superintendent recommends that the Board of Education approve revisions to Board Policy (BP) 6112 (School Day) as recommended by the California School Boards Association and to comply with Education Code and federal and state laws.
- 16. Acceptance of DonorsChoose Award 319**
- The Superintendent recommends that the Board of Education accept funding from DonorsChoose to support a project submitted by Clark Magnet High School.

K. CONSENT CALENDAR - continued

17. Memorandum of Understanding (MOU) Between the Glendale Unified School District (GUSD) and California Association for Bilingual Education (CABE) 320

The Superintendent recommends that the Board of Education approve the Memorandum of Understanding (MOU) between the Glendale Unified School District (GUSD) and California Association for Bilingual Education (CABE) to provide expert consultants to deliver up to four (4) days of professional development and consulting to support the enhancement of the Foreign Language Academies of Glendale (FLAG) Program in GUSD.

18. Approval of Agreement Emerald Cove Outdoor Science Institute 328

The Superintendent recommends that the Board of Education approve an agreement with Emerald Cove Outdoor Science Institute to provide facilities, supplies, equipment and services to Edison Elementary School students during their annual sixth grade field trip.

19. Acceptance of Gifts 345

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

L. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

M. ADJOURNMENT