

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 11
Administration Center

January 13, 2015

“Preparing our students for their future.”

Please Note Times	
5:00 P.M. -	Opening Public Communications, (on closed session items only)
Closed Session	
6:00 P.M. -	Regular Meeting, Acknowledgements & Recognitions, Public Hearing, Student Board Member Report, Public Communications, Discussion, Information, Consent Calendar, Action Items, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING – 5:00 P.M.

1. Call to Order and Roll Call

B. COMMUNICATIONS FROM PUBLIC (on closed session items only)

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

C. CLOSED SESSION

1. Instructing designated representative Richard M. Sheehan, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.

2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Pupil discipline and expulsion matters pursuant to Education Code §35246 and 48918 (c).**
5. **Conference with Legal Counsel – Anticipated Litigation significant exposure to litigation pursuant to subdivision (b) of section 54956.9: four potential cases.**

D. REGULAR MEETING - 6:00 P.M.

1. **Call to Order**
2. **Pledge of Allegiance led by Shushanik Gabrielyan, a 12th grade student from Glendale High School**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

E. ACKNOWLEDGEMENTS & RECOGNITIONS

a. School Board Recognition – The governing board of California’s more than 1,000 school district and county offices of education are being recognized for their commitment to providing quality public education to California’s schoolchildren. The District would like to honor our Board members for their outstanding support of our district and their contributions to education.

b. Middle School Essay Contest – The Board would like to recognize the students that made the finals for the Middle School Essay Contest sponsored by Mr. Vardan Stepanyan of VSS Notary and Immigration Services.

c. Four GUSD Students part of the Pasadena Tournament of Roses Honor Band – The Pasadena City College Tournament of Roses Band has been the official Tournament of Roses Band since 1930, the first year of participation in the parade. The Pasadena City College Tournament of Roses Honor Band includes the Band, Herald Trumpets and Color Guard. They perform each New Year’s Day as the host band of the Rose Parade. It includes high school student selected by audition and members of the Pasadena City College Lancer Marching Band. The students are Genevieve Hilburn – Percussion (Bass Drum), Elizabeth Hwang – Color Guard, from Crescenta Valley High School, Garrett Fritz – Trombone, and AJ Simpao – tuba, from Glendale High School.

d. GHS Dance Team Opens Tournament of Roses Parade – The Glendale High School dance team was selected to dance at the front line of the 2015 Tournament of Roses Parade and lead the parade down the five mile route.

F. PUBLIC HEARING

1. **Glendale Unified School District Proposal for Reopener Agreement with the California School Employees Association. (Refer to Action Report #1)**

G. STUDENT BOARD MEMBER REPORT

1. Student Board Member will report on activities and events happening at the schools around the District.

H. COMMUNICATIONS FROM PUBLIC

1. Public Communications

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I. DISCUSSION

1. Common Core State Standards - Update 10

This report will provide the Board of Education with information on the status of the 2014-2015 professional development plan; the 2014-2015 CCSS Budget; enhancements to the CCSS resources on the district website; and additional technology resources and professional development supporting CCSS implementation.

2. Update on Measure S and Facility Programs 16

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

3. Proposed Basic Textbook for Use in High Schools in the Area of English 17

The proposed basic textbook is submitted for review and discussion by the Board of Education. The textbook has been reviewed for content and evaluated by members of the English Curriculum Study Committee and recommended by the Secondary Education Council.

4. Proposed Course of Study Outline for Use in High Schools in the Area of Foreign Language 18

The proposed course of study outline is submitted for review and discussion by the Board of Education. The course outline has been reviewed for content and evaluated by members of the Foreign Language Curriculum Study Committee and recommended by the Secondary Education Council.

J. INFORMATION

1. Initial CSEA Proposal for Reopener Agreement Negotiations 20

The Board of Education received the Sunshine Proposal submitted by the California School Employees Association dated December 8, 2014. Receipt of this proposal moves the bargaining process forward between the CSEA and the Glendale Unified School District.

2. 2014-2015 Yellow Ribbon Week (January 19-23, 2015) 22

This report provides the Board of Education with the information on the violence prevention activities encouraged during Yellow Ribbon Week, January 19-23, 2015.

J. INFORMATION - continued

3. 30th Annual High School Youth, Leadership and the Future Conference 24

On January 23, 2015, the Glendale Character and Ethics Project will bring together students and community leaders for a dialogue of ethical issues taken from the headlines and events of our day. One hundred student participants from Glendale, Burbank and La Canada School Districts will be matched with adult participants, who will discuss ethical scenarios and characteristics of effective leaders drawn from the District's student leadership team's experiences and news headlines. The conference will be held at Glendale Community College from 8:00 a.m. to 1:30 p.m.

K. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

1. Minutes 25

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

- a. Regular Meeting No. 10 December 9, 2014

2. Certificated Personnel Report No. 10 34

The certificated report recommends approval of the following:

Maternity leaves of absence, change of maternity leaves of absence, an extension of maternity leave of absence, health leaves of absence, a change of health leave of absence, extension of health leaves of absence, family & medical leaves of absence, change of family & medical leaves of absence, additional assignments, elections, elections hourly/daily, additional compensation, transportation authorization 2014-2015, transportation authorization, corrections to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.

3. Classified Personnel Report No. 10 66

The classified report recommends approval of the following:

Family & Medical Leave of Absence; extension of family & medical leave of absence; maternity leave of absence; change of family & medical leave of absence; election from eligibility list; suspension without pay; additional assignments; change of assignment; corrections to previous personnel reports; election of classified hourly/daily substitutes; election of classified/non-classified/hourly substitutes; personal services agreements; and transportation authorizations.

4. Warrants 75

The Superintendent recommends that the Board of Education approve Warrants totaling \$19,478,672.28 for December 1, 2014 through January 5, 2015.

5. Purchase Orders 80

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$4,160,220.64 for December 1, 2014 through January 2, 2015.

6. Appropriation Transfer and Budget Revision Report 112

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.

K. CONSENT CALENDAR - continued

- 7. Authorization to Utilize Public Surplus Website to Post Surplus Equipment and Usable Furnishing 117**
- The Superintendent recommends that the Board of Education authorize utilizing Public Surplus website to post surplus equipment and usable furnishing that are declared as surplus by the Board of Education.
- 8. Approval of Notice of Completion with PUB Construction, Inc. for Bid No. 79-13/14 for Glendale High School Building 2000 HVAC 118**
- The Superintendent recommends that the Board of Education approve a Notice of Completion with PUB Construction, Inc. for Bid No. 79-13/14 for Glendale High School Building 2000 HVAC.
- 9. Extension of Bid Number P-14 10/11 for Data Cabling Equipment and Services for Various Sites 120**
- The Superintendent recommends that the Board of Education extend Bid Number P-14 10/11 for data cabling equipment and services for various sites.
- 10. Extension of Bid Number P-12 13/14 for Copiers, Faxes, and Related Supplies 130**
- The Superintendent recommends that the Board of Education extend Bid No P-12 13/14 for Toshiba and Konica copiers, fax machines and related supplies.
- 11. Consideration of Damage Claim 140**
- The Superintendent recommends that the Board of Education reject a claim submitted by Sonya Smith, a claim submitted by AAA on behalf of Alvard Khudabakhshyan, and a claim submitted by Mercury Insurance. It is recommended that these claims be referred to the District's claims administrator for processing in accordance with applicable laws.
- 12. 2014-2015 Consolidated Programs Single Plan for Student Achievement (SPSAs) Addendum 141**
- The Superintendent recommends that the Board of Education approve the amended 2014-2015 Consolidated Programs Single Plans for Student Achievement (SPSA) for schools participating in one or more state/federal programs.
- 13. Quarterly Uniform Complaint Report Summary, Williams/Valenzuela Settlement Legislation 142**
- The Superintendent recommends that the Board of Education approve the submission of the Quarterly Uniform Complaint Report Summary, as mandated under the Williams/Valenzuela Court Case Settlement, to the Superintendent of the Los Angeles County Office of Education.
- 14. Approval of Services Agreement between Mark Keppel Visual & Performing Arts Magnet Elementary School and RISE Educational Services 144**
- The Superintendent recommends that the Board of Education approve the services agreement between Mark Keppel Visual & Performing Arts Magnet Elementary School and RISE Educational Services to provide professional development in the amount of \$55,000.
- 15. Approval of the Contract between Glendale Unified School District and Los Angeles County Office of Education (LACOE) Student Support Services 151**
- The Superintendent recommends that the Board of Education approve the contract between Glendale Unified School District and Los Angeles County Office of Education (LACOE) Student Support Services to provide Positive Behavior Interventions and Supports consultation and training for a total of \$21,000.

K. CONSENT CALENDAR - continued

- 16. Approval of the Services Agreement between Mark Keppel Visual & Performing Arts Magnet Elementary School, Toll Middle School, and Music Center of Los Angeles County 164**
- The Superintendent recommends that the Board of Education approve the services agreement of \$83,620 between Mark Keppel Visual & Performing Arts Magnet Elementary School, Toll Middle School, and Music Center of Los Angeles County to provide professional development in developing an arts integrated curriculum.
- 17. Approval of the Services Agreement between Mark Keppel Visual & Performing Arts Magnet Elementary School and Evaluation & Training Institute (ETI) 171**
- The Superintendent recommends that the Board of Education approve the services agreement in the amount of \$25,000 between Mark Keppel Visual & Performing Arts Magnet Elementary School and Evaluation & Training Institute (ETI) to serve as the external evaluator for the Glendale CREATES project.
- 18. Elementary Magnet Schools Revised Student Lottery Priorities 178**
- The Superintendent recommends that the Board of Education approve revisions to the lottery priorities for two of the magnet schools, Keppel and Franklin Elementary Schools, due to the impact on enrollment at Balboa Elementary School.
- 19. Acceptance of Carl D. Perkins Career and Technical Education Improvement Act of 2006 Funds for the 2014-2015 School Year. 179**
- The Superintendent recommends that the Board of Education accept \$219,448 in funding from Carl D. Perkins Career and Technical Education (CTE) Improvement Act of 2006 (Perkins IV) for the 2014-2015 school year.
- 20. Agreement with the Los Angeles County Office of Education for the Los Angeles County Regional Occupational Program for 2014-2015 182**
- The Superintendent recommends that the Board of Education approve an agreement with the Los Angeles County Office of Education for the Los Angeles County Regional Occupational Program (LACOROP) for the 2014-2015 school year.
- 21. Acceptance of the Mary Pinola/Crescenta Valley Chamber of Commerce Education Endowment Fund 198**
- The Superintendent recommends that the Board of Education accept grant funding in the amount of \$2,800 from the Mary Pinola/Crescenta Valley Chamber of Commerce Education Endowment Fund for Dunsmore Elementary School.
- 22. Acceptance of Grant Funds from the Japan Foundation for the Japanese FLAG Programs at Dunsmore and Verdugo Woodlands Elementary Schools 199**
- The Superintendent recommends that the Board of Education accept the grant funds from the Japan Foundation in the amount of \$922.56 for the Japanese FLAG Programs at Dunsmore and Verdugo Woodlands Elementary Schools.
- 23. Acceptance of Consulate General of the Federal Republic of Germany Grant Funds 200**
- The Superintendent recommends that the Board of Education accept grant funding from the Consulate General of the Federal Republic of Germany in the amount of \$5,621.85 for the German Dual Immersion Program at Benjamin Franklin Elementary School.

K. CONSENT CALENDAR - continued

24. Acceptance of Textbooks from the Armenian Ministry of Diaspora for the GUSD Armenian Heritage and Dual Language Programs 201

The Superintendent recommends that the Board of Education accept books from the Armenian Ministry of Diaspora for the GUSD Armenian Heritage and Dual Language Programs.

25. Acceptance of DonorsChoose Award 202

The Superintendent recommends that the Board of Education accept a donation valued at \$199.00 from DonorsChoose to support students at Muir Elementary School.

26. Agreement with eFile Folders 26

The Superintendent recommends that the Board of Education approve the Agreement between eFile Folders and Glendale Unified School District at an initial cost of \$29,827 and that the Assistant Superintendent, Human Resources, be authorized to execute said Agreement.

27. Agreement with Grand Valley State University 220

The Superintendent recommends that the Board of Education approve a Clinical Education Agreement between Grand Valley State University and Glendale Unified School District, and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.

28. Appointment of Foothill SELPA Community Advisory Committee (CAC) Representative 227

The Superintendent recommends that the Board of Education approve Andrea Crissman and Neda Farhoumand as the Glendale Unified School District Representatives to the Foothill SELPA CAC beginning December 10, 2014.

29. Appointment of Foothill SELPA Community Advisory Committee (CAC) Representative 228

The Superintendent recommends that the Board of Education approve (retroactively) Christine Simon as the Glendale Unified School District Representative to the Foothill SELPA CAC beginning February 27, 2012.

30. Acceptance of Gifts 229

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

L. ACTION

1. Adoption of District Proposal to California School Employees Association 232

The Superintendent recommends that, following a Public Hearing, the Board of Education adopt the District's initial proposal for use in negotiating a reopener agreement between the California School Employees Association and the Glendale Unified School District for "re-openers" with the goal of reaching agreement as soon as possible.

2. Signature Authorization for Karineh Savarani 234

The Superintendent recommends that the Board of Education adopt Resolutions No. 11, 12 and 13 authorizing signature of Karineh Savarani for various documents from January 13, 2015 to June 30, 2015.

L. ACTION - continued

3. Approval of Amendment No. 1 to Independent Consultant Agreement with Converse Consultants for College View Specialty Inspection Service 238

The Superintendent recommends that the Board of Education approve Amendment No. 1 to Independent Consultant Agreement with Converse Consultants for College View Specialty Inspection Services.

4. Approval of Agreement with Jacobs Engineering Group for Commissioning Services for the Hoover High School Central Plant Project 253

The Superintendent recommends that the Board of Education approve an agreement with Jacobs Engineering Group for Commissioning Services at Hoover High School HVAC Central Plant Repair project.

5. Approval of Project Addendums with Architecture 9 for the takeover of Architectural Services for Various KPI Architect Projects 268

The Superintendent recommends that the Board of Education approve the Project Addendums with Architecture 9 for the takeover of architectural services for various KPI Architect projects.

6. Agreement with the Los Angeles County Office of Education for the School-based Medi-Cal Administrative Activities Program Random Moment Time Survey 277

The Superintendent recommends that the Board of Education approve the agreement with the Los Angeles County Office of Education (LACOE) to reimburse administrative costs related to the California School-Based Medi-Cal Administrative Activities Program for 2014-2017.

7. Administration Hearing Panel Recommendation and Pupil Expulsion

The Superintendent recommends that the Board of Education approve the Administrative Hearing Panel Recommendation on Pupil Expulsions.

M. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

N. ADJOURNMENT