

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**223 North Jackson Street**  
**Glendale, California 91206**  
**(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 11**  
**Administration Center**

**December 17, 2013**

*“Preparing our students for their future.”*

<b>Please Note Times</b>	
<b>5:05 P.M. -</b>	<b>Acknowledgements and Recognitions, Presentation, Public Hearing, Public Communications, Student Board Member Report Discussion, Information Closed Session</b>
<b>7:45 P.M. -</b>	<b>Return to Regular Meeting, Public Communications, Consent Calendar, Action Items, Reports</b>

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations.

In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

**A. HOLIDAY MUSIC PROGRAM**

- 1. Glendale High School Choir**

**B. OPENING – 5:05 P.M.**

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance led by Brendon Stewart, a sixth grade student from Valley View Elementary School**
- 3. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

- 4. Approval of Agenda Order**

**C. ACKNOWLEDGEMENTS AND RECOGNITIONS**

**a. Annual Invention Convention Winners** – The Glendale Unified School Districts GATE Office hosted the Annual Invention Convention on November 16, 2013. GATE students in grades 4-8 participated applying creative thinking and problem solving skills to develop inventions and innovations that help resolve everyday challenges. GUSD had 15 entries that took first, second and third place at the event.

**b. Glendale High School Boy's Water Polo Team** – The Board would like to recognize the 2013 Glendale High School Boys Varsity Water Polo team for winning the CIF Southern Section title.

**c. Mr. Sam Solakyan** – The Board would like to recognize Sam Solakyan for his generous donation of \$66,000 to the Glendale Unified School District. At Mr. Solakyan's request, these funds have been used to hire a Psychological Services Provider to be shared between Crescenta Valley High School and Rosemont Middle School to meet the mental health needs of students in the La Crescenta community.

**D. PRESENTATION**

**1. District Audit Report for 2012-13 (Refer to Action Report No. 1)**

Representatives from Vicenti, Lloyd, and Stutzman will present a brief summary of the District's 2012-13 audit report and answer questions from members of the Board of Education.

**E. PUBLIC HEARING**

**1. Public Hearing to Review a Report of Developer Fee Revenue and Expenditures Prepared Pursuant to the Requirements of SB 1693 and Government Code Sections 66001 and 66006 (Refer to Action Report No. 3 )**

**F. COMMUNICATIONS FROM PUBLIC**

**1. Public Communications**

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

**G. STUDENT BOARD MEMBER REPORT**

**H. DISCUSSION**

**1. Wireless Usage in Classrooms** **9**

This report provides the Board of Education with information on the use of wireless technology in classrooms and the determination that it does not pose a health risk.

**2. Update on Measure S and Facility Programs** **10**

There will be a presentation including an update on the Citizens' Bond Oversight Committee, Superintendent's Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

**3. First Interim Financial Report and Certification (Refer to Action Report No. 2 )** **12**

This agenda item will provide an opportunity to review a presentation regarding the First Interim Financial Report.

**H. DISCUSSION - continued**

**4. Dual Language Program Update 13**

This report will provide the Board of Education with information on the enrollment at the middle schools for future consideration and recommendations for the future of the Japanese Dual Language Program in La Crescenta, and Armenian Heritage for next year.

**I. INFORMATION**

**1. Resignations 17**

The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

**2. Mobile Device Selection for Common Core Smarter Balanced Assessments 19**

This report provides the Board of Education with information on how the mobile device for the Smarter Balanced Assessments was selected and how the quantity of devices was calculated.

**J. CLOSED SESSION**

**1. Instructing designated representative Richard M. Sheehan, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**

**2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**

**3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**

**4. Pupil discipline and expulsion matters pursuant to Education Code §35246 and 48918 (c).**

**5. Conference with Legal Counsel – Anticipated Litigation significant exposure to litigation pursuant to subdivision (b) of section 54956.9: One potential case.**

**K. RETURN TO REGULAR MEETING – 7:45 P.M.**

**L. COMMUNICATIONS FROM PUBLIC**

**1. Public Communications**

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**M. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 21**

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

a. Regular Meeting No. 10 November 19, 2013
- 2. Certificated Personnel Report No. 9 32**

The certificated report recommends approval of the following:

A deceased, maternity leaves of absence, a change of maternity leave of absence, extension of maternity leaves of absence, a change of child care leave of absence, an extension of child care leave of absence, health leaves of absence, extension of health leaves of absence, family & medical leaves of absence, a change of family & medical leave of absence, an extension of family & medical leave of absence, a rescission of family & medical leave of absence, changes of status, additional assignments, a change of management position, release - temporary employees, elections, elections hourly/daily, transportation authorization 2013-2014, transportation authorization, correction to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.
- 3. Classified Personnel Report No. 9 66**

The classified report recommends approval of the following:

Family & medical leave of absence; maternity leave of absence; change in maternity leave of absence; change of child care leave of absence; election from eligibility lists; suspension without pay - disciplinary action; termination - disciplinary action; additional assignments; change of assignment; correction to previous personnel reports; election of classified hourly/daily substitutes; election of classified/non-classified/hourly substitutes; and personal service agreement.
- 4. Warrants 79**

The Superintendent recommends that the Board of Education approve Warrants totaling \$19,783,690.02 for November 1, 2013 through December 10, 2013.
- 5. Purchase Orders 84**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$4,048,640.69 for November 12, 2013 through December 6, 2013.
- 6. Appropriation Transfer and Budget Revision Report 116**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.
- 7. Transfer of Cash Balance from the County Schools Facilities Fund (35.0) to the Measure S Projects Fund (21.1) 128**

The Superintendent recommends that the Board of Education approve a transfer of cash balance from the County Schools Facilities Fund (35.0) to the Measure S Projects Fund (21.1).
- 8. Approve Lunch Price Increase for Elementary Schools 129**

The Superintendent recommends that the Board of Education approve an increase to lunch price for Elementary Schools from \$2.00 to \$2.25 effective January 1, 2014.

**M. CONSENT CALENDAR - continued**

- 9. Resolution No. 10 – Uniform System of Prequalification and Rating Prospective Bidders for Prequalification on Certain Construction Projects and Designation of Controller to Oversee Prequalification Process 130**
- The Superintendent recommends that the Board of Education adopt Resolution No. 10 – Uniform System of Prequalification and Rating Prospective Bidders for Prequalification on Certain Construction Projects and designation of the Controller to oversee the prequalification process.
- 10. Approval of Change Order No. 2 to Agreement with Borrego Solar Systems, Inc. for Installation of Photovoltaic Systems at Roosevelt Middle and Glendale High Schools 143**
- The Superintendent recommends that the Board of Education approve Change Order No. 2 to Agreement with Borrego Solar Systems, Inc. for Installation of Photovoltaic Systems at Roosevelt Middle and Glendale High Schools.
- 11. Approval of Amendment No. 1 with MTGL for Keppel Elementary – ORG Classroom Materials Testing/Inspection Services 145**
- The Superintendent recommends that the Board of Education approve Amendment No. 1 with MTGL for Keppel Elementary – ORG Materials Testing/Inspection Services.
- 12. Approval of Amendment No. 1 with BPI Inspection Services for Solar Phase 3 & 4 at Balboa Elementary, Fremont Elementary, Marshall Elementary, Roosevelt Middle, and Glendale High Schools 157**
- The Superintendent recommends that the Board of Education approve Amendment No. 1 with BPI Inspection Services for solar Phase 3 & 4 at Balboa Elementary, Fremont Elementary, Marshall Elementary, Roosevelt Middle, and Glendale High Schools.
- 13. Amendment No. 3 to Agreement with Capital Program Management (CPM) for a Time Only Extension of Contract 169**
- The Superintendent recommends that the Board of Education approve Amendment No. 3 with Capital Program Management (CPM).
- 14. Authorization to Dispose of Surplus Property 182**
- The Superintendent recommends that the Board of Education declare an equipment item located at the Facility and Support Operations as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.
- 15. Acceptance of Carl D. Perkins Career and Technical Education Improvement Act of 2006 Funds for the 2013-2014 School Year. 183**
- The Superintendent recommends that the Board of Education accept \$191,393 in funding from Carl D. Perkins Career and Technical Education (CTE) Improvement Act of 2006 (Perkins IV) for the 2013-2014 school year.
- 16. Course of Study Outlines for Use in Middle and High Schools in the Area of English Language Development 186**
- The Superintendent recommends that the Board of Education approve the course of study outlines for use in middle and high schools in the area of English Language Development.

**M. CONSENT CALENDAR - continued**

- 17. Amendment to Annual Agreement for Contract No. CSPP-3184 with the California Department of Education for the California State Preschool Program 2013-2014 227**

The Superintendent recommends that the Board of Education enter into a local agreement with the California Department of Education, Child Development Services, to accept an amendment to Contract Number CSPP-3184 for the California State Preschool Program 2013-14.

- 18. Memorandum of Understanding with School On Wheels, Inc. 228**

The Superintendent recommends that the Board of Education approve the Memorandum of Understanding between the Glendale Unified School District and School on Wheels, Inc. to provide educational assistance to homeless children in the district.

- 19. Contract with Integrative Health and Wellness, LLC, for Anti-Smoking Classroom Presentations 232**

The Superintendent recommends that the Board of Education approve the agreement between Glendale Unified School District and Integrative Health and Wellness, LLC to provide anti-smoking classroom presentations to all five GUSD high schools.

- 20. Services Agreement between Glendale Unified School District (GUSD) and School Grant Services LLC 237**

The Superintendent recommends that the Board of Education approve the services agreement between Glendale Unified School District (GUSD) and School Grant Services LLC.

- 21. Proposed Agreement with California State University, Northridge 242**

The Superintendent recommends that the Board of Education approve a Clinical Practicum Agreement between California State University, Northridge, and the Glendale Unified School District, and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.

- 22. Proposed Agreement with University of La Verne 252**

The Superintendent recommends that the Board of Education approve a University/Fieldwork Agreement between University of La Verne and the Glendale Unified School District, and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.

- 23. Reappointment of Personnel Commission Member 271**

The Superintendent recommends that the Board of Education approve the reappointment of Mr. Merle Slack to the District's Personnel Commission for a new three-year term beginning December 1, 2013.

- 24. Acceptance of Gifts 272**

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

**N. ACTION**

- 1. District Audit Report for 2012-2013 275**

The Superintendent recommends that the Board of Education accept the 2012-2013 District Audit as prepared by the auditing firm of Vicenti, Lloyd, and Stutzman.

**N. ACTION - continued**

**2. First Interim Financial Report and Certification (2013-14) 276**

The Superintendent recommends that the Board of Education approve the attached certification indicating that, as of the budget information available on October 31, 2013, the District would be able to meet its financial obligations for the current and two subsequent fiscal years.

**3. Developer Fee Report Prepared Pursuant to SB 1693 and Government Code Sections 66001 and 66006 337**

The Superintendent recommends that, following a Public Hearing, the Board of Education approve the Developer Fee Report prepared pursuant to SB 1693 and Government Code Sections 66001 and 66006.

**4. Approval of Agreement with BPI Inspection Services for DSA Project Inspection Services for Glendale High School HVAC Replacement Project 348**

The Superintendent recommends that the Board of Education approve an Agreement with BPI Inspection Services for DSA Project Inspection Services for Glendale High School HVAC Replacement Project.

**5. Resolution No. 11 Adopting Notice of Exemption for a New Aquatic Center at Glendale High School 360**

The Superintendent recommends that the Board of Education approve Resolution No.11 Adopting Notice of Exemption for a New Aquatic Center at Glendale High School.

**6. Amendment No. 2 to Agreement with Cumming Construction Management for Energy Audit & Program Management Services 364**

The Superintendent recommends that the Board of Education approve Amendment No. 2 to Agreement with Cumming Construction Management for Energy Audit & Program Management Services.

**7. Resolution No. 12 Adopting the California Energy Commission's Bright Schools Program 367**

The Superintendent recommends that the Board of Education approve Resolution No.12 Adopting the California Energy Commission's Bright Schools Program.

**8. Dual Language Program Recommendations 369**

The Superintendent recommends that the Board of Education approve the expansion of the Japanese FLAG Program to Dunsmore Elementary School and continuing to house the Armenian Heritage Program at Toll Middle School from 2014-2015 to 2017-2018.

**9. Administration Hearing Panel Recommendation on Pupil Expulsion**

The Superintendent recommends that the Board of Education approve the Administrative Hearing Panel Recommendation on Pupil Expulsions.

**O. REPORTS AND CORRESPONDENCE**

**1. Board**

**2. Superintendent**

**P. ADJOURNMENT**