

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 10
Administration Center

December 9, 2014

“Preparing our students for their future.”

Please Note Times	
5:00 P.M. -	Opening Public Communications, (on closed session items only)
Closed Session	
6:00 P.M. -	Regular Meeting, Holiday Music Program, Acknowledgements & Recognitions, Presentations, Public Hearing, Student Board Member Report, Public Communications, Discussion, Information, Consent Calendar, Action Items, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations.

In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING – 5:00 P.M.

1. Call to Order and Roll Call

B. COMMUNICATIONS FROM PUBLIC (on closed session items only)

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

C. CLOSED SESSION

1. Instructing designated representative Richard M. Sheehan, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.

2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Legal Counsel – Anticipated Litigation significant exposure to litigation pursuant to subdivision (b) of section 54956.9: four potential cases.**

D. REGULAR MEETING - 6:00 P.M.

1. **Call to Order**
2. **Pledge of Allegiance led by Katie Ward, a sixth grade student from Monte Vista Elementary School**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

E. HOLIDAY MUSIC PROGRAM

1. **Wilson Middle School Chorus**

F. ACKNOWLEDGEMENTS & RECOGNITIONS

a. Alen Shirvanyan – The Board would like to recognize Clark Magnet High School student Alen Shirvanyan for being awarded the Outstanding Attorney Award for his role in the Clark Mock Trial team.

b. Annual Invention Convention Winners – The Glendale Unified School Districts GATE Office hosted the Annual Invention Convention on November 8, 2014. GATE students in grades 4-8 participated applying creative thinking and problem solving skills to develop inventions and innovations that help resolve everyday challenges. GUSD had 19 entries that took first, second and third place at the event.

c. CVHS Football Team – The Board would like to recognize the Crescenta Valley High School Football Team for earning a place in the CIF southern Section Southeast finals.

G. PRESENTATIONS

1. **District Audit Report for 2013-14 (Refer to Action Report No. 7)**

Representatives from Vicenti, Lloyd, and Stutzman will present a brief summary of the District's 2013-14 audit report and answer questions from members of the Board of Education.

H. PUBLIC HEARING

1. **Public Hearing to Review a Report of Developer Fee Revenue and Expenditures Prepared Pursuant to the Requirements of SB 1693 and Government Code Sections 66001 and 66006 (Refer to Action Report No. 9)**

I. STUDENT BOARD MEMBER REPORT

1. Student Board Member will report on activities and events happening at the schools around the District.

J. COMMUNICATIONS FROM PUBLIC

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

K. DISCUSSION

1. Update on Measure S and Facility Programs 9

There will be a presentation including an update on the Citizens' Bond Oversight Committee, Superintendent's Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

2. First Interim Financial Report and Certification (Refer to Action Report No. 8) 10

This agenda item will provide an opportunity to review a presentation regarding the First Interim Financial Report.

L. INFORMATION

1. Resignations 11

The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

2. Title I, Part A. Comparability 12

This report is to inform the Board of Education about the requirements, procedures, and final report sent to the California Department of Education for the Glendale Unified School District to meet Comparability of Services as a compliance of the title I, Part A.

3. CalSTRS Changes Affecting Compensation 21

This report will inform the Board of Education of the revisions to the management contracts due to the new CalSTRS changes taking effect on January 1, 2015.

M. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

1. Minutes 22

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

- a. Regular Meeting No. 9 November 18, 2014

M. CONSENT CALENDAR - continued

- 2. Certificated Personnel Report No. 9 30**
- The certificated report recommends approval of the following:
- A maternity leave of absence, a change of maternity leave of absence, an extension of maternity leave of absence, a child care leave of absence, extension of health leaves of absence, a family & medical leave of absence, a change of family & medical leave of absence, extension of family & medical leaves of absence, a military leave of absence, additional assignments, a change of position, an election, elections hourly/daily, additional compensation, an authorization, a reimbursement authorization, corrections to previous personnel reports, personal services agreements and a conference/workshop/meeting authorization.
- 3. Classified Personnel Report No. 9 40**
- The classified report recommends approval of the following:
- Family & Medical Leave of Absence; family & medical leave of absence (intermittent); extension of family & medical leave of absence; change of family & medical leave of absence; election management; election from eligibility list; additional assignments; change of assignment; corrections to previous personnel reports; election of classified hourly/daily substitutes; election of classified/non-classified/hourly substitutes; and personal services agreements.
- 4. Warrants 59**
- The Superintendent recommends that the Board of Education approve Warrants totaling \$15,392,145.61 for November 1, 2014 through December 2, 2014.
- 5. Purchase Orders 64**
- The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$2,259,853.50 for November 3, 2014 through November 26, 2014.
- 6. Appropriation Transfer and Budget Revision Report 100**
- Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.
- 7. Agreement with Grant Thornton to Provide GASB 45 Actuarial Valuation Services for 2014-15 109**
- The Superintendent recommends that the Board of Education approve an agreement with Grant Thornton to provide GASB 45 Actuarial Valuation Services for 2014-15.
- 8. Designated District Representatives to Sign Forms and Receive Communication with the Office of Public School Construction and State Allocation Board 124**
- The Superintendent recommends that the Board of Education designate District representatives to sign and receive communication with the Office of Public School Construction and the State Allocation Board.
- 9. Authorization to Dispose of Surplus Property 126**
- The Superintendent recommends that the Board of Education declare various furniture items located at Daily High School as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.

M. CONSENT CALENDAR - continued

- 10. Agreement with California State University, Northridge 127**
- The Superintendent recommends that the Board of Education approve a Student Teaching Agreement between California State University, Northridge and the Glendale Unified School District.
- 11. Agreement with Immigration Attorney 130**
- The Superintendent recommends that the Board of Education approve a Legal Services Agreement with Ms. Malathi Benjamin, PLC, Immigration Attorney, to provide legal services for four FLAG teachers to apply for and obtain their H-1B Visas and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.
- 12. Acceptance of DonorsChoose Award 143**
- The Superintendent recommends that the Board of Education accept funding from DonorsChoose to support students at Muir Elementary School.
- 13. Basic and Supplemental Textbooks for Use in Middle Schools in the Area of Career Technical Education 145**
- The Superintendent recommends that the Board of Education approve basic and supplemental textbooks for use in middle and high schools in the area of Career Technical Education.
- 14. Course of Study Outlines for Use in Middle and High Schools in the Area of Career Technical Education 146**
- The Superintendent recommends that the Board of Education approve course of study outlines for use in middle and high schools in the area of Career Technical Education.
- 15. Purchase of Firewall and Web Filter from AMS.net 155**
- The Superintendent recommends that the Board of Education approve the purchase of a new Firewall and Web Filter from AMS.net for the total amount of \$335,754.74.
- 16. Amendment to Annual Agreement for Contract No. CCTR-4090 with the California Department of Education for the General Child Care and Development Programs for 2014-2015 157**
- The Superintendent recommends that the Board of Education enter into a local agreement with the California Department of Education, Child Development Services, to accept an amendment to contract number CCTR-4090 for the General Child Care and Development Programs 2014-2015.
- 17. Amendment to Annual Agreement for Contract No. CSPP-4184 with the California Department of Education for the State Preschool Program 2014-2015 158**
- The Superintendent recommends that the Board of Education enter into a local agreement with the California Department of Education, Child Development Services, to accept an amendment to Contract Number CSPP-4184 for the California State Preschool Program 2014-2015.
- 18. Acceptance of Gifts 159**
- The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

N. ACTION

- 1. Approve Contract for Dr. Richard M. Sheehan, Superintendent – Revisions Due to CalSTRS Changes 161**

The Superintendent recommends that the Board of Education approve the revised contract for Dr. Richard M. Sheehan, Superintendent. The contract will become effective on January 1, 2015 and reflects the new CalSTRS (retirement system) changes going into effect on January 1, 2015. The new contract does not change compensation or extend additional benefits.
- 2. Approve Contract for Dr. Kelly King, Assistant Superintendent – Extension and Revision Due to CalSTRS Changes 172**

The Superintendent recommends that the Board of Education approve the revised contract for Dr. Kelly King, Assistant Superintendent, Educational Services. The contract will become effective on January 1, 2015 and expire on June 30, 2018 and reflects the new CalSTRS (retirement system) changes going into effect on January 1, 2015. The new contract does not change compensation or extend additional benefits.
- 3. Approve Contract for Mrs. Lynn Marso, Assistant Superintendent – Extension and Revisions Due to CalSTRS Changes 176**

The Superintendent recommends that the Board of Education approve the revised contract for Mrs. Lynn Marso, Assistant Superintendent, Educational Services. The contract will become effective on January 1, 2015 and expire on June 30, 2018 and reflects the new CalSTRS (retirement system) changes going into effect on January 1, 2015. The new contract does not change compensation or extend additional benefits.
- 4. Approve Contract for Dr. Amicia Lambert, Assistant Superintendent, Special Education/Director, SELPA – Extension and Revisions Due to CalSTRS Changes 180**

The Superintendent recommends that the Board of Education approve the revised contract for Dr. Amicia Lambert, Assistant Superintendent, Special Education/Director, SELPA. The contract will become effective on January 1, 2015 and expire on June 30, 2018 and reflects the new CalSTRS (retirement system) changes going into effect on January 1, 2015. The new contract does not change compensation or extend additional benefits.
- 5. Approve Contract for Dr. Maria G. Gandera, Assistant Superintendent, Human Resources/Director, Classified Personnel – Extension and Revisions Due to CalSTRS Changes 185**

The Superintendent recommends that the Board of Education approve the revised contract for Dr. Maria G. Gandera, Assistant Superintendent, Human Resources/Director, Classified Personnel. The contract will become effective on January 1, 2015 and expire on June 30, 2018 and reflects the new CalSTRS (retirement system) changes going into effect on January 1, 2015. The new contract does not change compensation or extend additional benefits.
- 6. Resolution No. 8 Requesting the Glendale City Council Place Amendment of City Charter on the Ballot 190**

The Superintendent recommends that the Board of Education adopt Resolution No. 8 requesting the Glendale City Council place Amendment of City Charter on the ballot.
- 7. District Audit Report for 2013-2014 197**

The Superintendent recommends that the Board of Education accept the 2013-2014 District Audit as prepared by the auditing firm of Vicenti, Lloyd, and Stutzman.

N. ACTION - continued

8. First Interim Financial Report and Certification (2014-2015) 198

This report presents information on the District's current and projected financial position. Upon certification by the Governing Board, the report will be submitted to the Los Angeles County Office of Education and the California Department of Education. A second Interim Financial Report will be presented to the Board of Education in March 2015.

The Superintendent recommends that the Board of Education approve the attached certification indicating that, as of the budget information available on October 31, 2014, the District would be able to meet its financial obligations for the current and two subsequent fiscal years.

9. Developer Fee Report Prepared Pursuant to SB 1693 and Government Code Sections 66001 and 66006 282

The Superintendent recommends that, following a Public Hearing, the Board of Education approve the Developer Fee Report prepared pursuant to SB 1693 and Government Code Sections 66001 and 66006.

10. Signature Authorization for Robert H. McEntire 293

The Superintendent recommends that the Board of Education adopt Resolutions No. 9 and 10 authorizing signature of Robert H. McEntire for various contractual and other documents from December 15, 2014 to June 30, 2015.

11. Approval of Project Addendums with Architecture 9 for the Takeover of Architectural Services for Various KPI Architect Projects 296

The Superintendent recommends that the Board of Education approve the Project Addendums with Architecture 9 for the takeover of architectural services for various KPI Architect projects.

O. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

P. ADJOURNMENT