

Students - Attendance

Open/Closed Campus

A. During the School Day - K-12

1. Students shall not leave school grounds at any time during the school day without express permission of school authorities. Students who leave school without authorization shall be considered to have an unexcused absence and be subject to disciplinary action. Off campus includes the sidewalks around school perimeters and beyond.
2. Students are not to be released during regular school hours without permission from their parents. In the event of a family emergency, a student may be allowed to leave school upon a parent's telephoned request.
3. Once a student has left school, the student is not allowed to loiter in the neighborhood or near or on other school campuses.

B. During the Lunch Period - High School Students Only

In order to give students an opportunity to demonstrate responsibility, independent judgment, and positive citizenship, the Board of Education establishes an open campus option at all District high schools in which students may have the privilege of leaving campus during lunch.

The principal or designee shall ensure that students granted this privilege meet any eligibility requirements established by the District and the school.

The District shall send written notification to parents/guardians about the open campus policy at the beginning of the school year along with the parental notification required by Education Code 48980. Such notification shall include the language prescribed by Education Code 44808.5.

The principal or designee may revoke the open campus privilege for individual students for disciplinary reasons.

Procedures for Leaving Campus:

1. All students must have a lunch permit if they wish to leave campus during the lunch period.
2. To be eligible for a permit, a student must have written parent approval.

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3. Upon receiving parent permission, school officials will issue a student a lunch permit which shall be carried by the student during the hours school is in session and must be presented upon request to any school official or law enforcement officer.
4. Students off campus for lunch shall not loiter around the perimeter of the school. When returning to school, students are to proceed directly to the interior of the campus.
5. Violation of the lunch permit regulations will result in detention or possible suspension.
6. Grounds for withdrawal of the lunch permit are as follows:
  - a. Reckless driving in parking lot or on streets; jaywalking; crossing against signal.
  - b. Excessive tardiness or truancy.
  - c. Trespassing or loitering on private property.
  - d. Loitering in the neighborhood or near other schools.
  - e. Complaints from merchants about loitering, shoplifting, or disruptions at their place of business.

Legal Reference: Education Code, Sections 35160; 35160.1; 44808.5; 48980

Rules Approved: 12/04/1956 (AR 5362)

Rules Revised: 06/16/1959; 06/04/1985; 05/21/1996; 11/03/1998

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