

Business and Noninstructional Operations

Relations with Vendors

No District employee or member of the Board of Education shall accept personal gifts, commissions or expense-paid trips from individuals or companies selling equipment, materials or services required in the operation of District programs. Gifts include any gift purchased specifically for an employee which is not generally offered to other buyers.

This policy does not prohibit employees from accepting promotional or advertising items such as calendars, desk pads, notebooks and other office supplies, or attending informative lunches and seminars, which are offered by business concerns free to all as part of their public relations and information programs.

District employees who work for or serve as consultants for potential vendors shall not participate in evaluating any equipment, materials or services of that vendor or its competitors.

This policy does not prohibit the acceptance of materials and/or services which are of use and benefit to the District.

Legal Reference: Education Code, Sections 60071, 60072, 60073, 60074, 60075, 60076

Policy Adopted: 7/19/94

Policy Amended: 2/4/03

Formerly BP 3361