

Business and Noninstructional Operations

Payments for Goods and Services

The Board of Education believes that invoices should be paid in a timely manner in order for the District to take advantage of available discounts and avoid possible late payment charges. The District shall not be responsible for unauthorized purchases.

The Superintendent or designee may pay invoices in excess of previously approved purchase order amounts without further Board authorization when the excess amount represents sales tax, transportation charges, charges made for the detention of a shipment during loading or unloading, or other similar charges..

Legal Reference: Education Code, § 42630-42651, 42800-42806, 42810, 42820
Government Code 5500, 5501, 5503
Code of Civil Procedures 685.010
Public Contract Code 7107, 20104.50

Policy Adopted: 2/4/03