

## Community Relations

### Participation by the Public – Volunteer Assistance

The Governing Board recognizes that volunteer assistance in schools can enrich the educational program, increase supervision of students, and contribute to school safety while strengthening the schools' relationships with the community. The Board encourages parents/guardians and other members of the community to share their time, knowledge, and abilities with students.

Volunteers shall follow procedures to protect the safety of students and adults in accordance with laws related to tuberculosis testing, fingerprinting and criminal records checks.

The Superintendent or designee shall develop and implement a plan for recruiting, screening, and placing volunteers, including strategies for reaching underrepresented groups of parents/guardians and community members. He/she may also recruit community members to serve as mentors to students and/or make appropriate referrals to community organizations.

The Board prohibits harassment of any volunteer on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. (Government Code 12940)

As appropriate, the Superintendent or designee shall provide volunteers with information about school goals, programs, and practices and an orientation or other training related to their specific responsibilities. Employees who supervise volunteers shall ensure that volunteers are assigned meaningful responsibilities that utilize their skills and expertise and maximize their contribution to the educational program.

Volunteer work shall be limited to those projects that do not replace the normal duties of classified staff. The Board nevertheless encourages volunteers to work on short-term projects to the extent that they enhance the classroom or school and comply with employee negotiated agreements.

The Superintendent or designee shall establish procedures for determining whether volunteers possess the qualifications, if any, required by law and administrative regulation for the types of duties they will perform.

Volunteers shall act in accordance with District policies, regulations, and school rules. The Superintendent or designee shall be responsible for investigating and resolving complaints regarding volunteers.

The Board encourages principals to develop a means for recognizing the contributions of each school's volunteers.

Community Relations

Participation by the Public – Volunteer Assistance

The Superintendent or designee shall periodically report to the Board regarding the District's volunteer assistance program.

Workers' Compensation Insurance

The Board desires to provide a safe environment for volunteers and minimize the District's exposure to liability.

Upon the adoption of a resolution by the Board, volunteers shall be entitled to workers' compensation benefits for any injury sustained while engaged in the performance of service for the District. (Labor Code 3364.5)

Community Relations

Participation by the Public – Volunteer Assistance

Legal Reference: Education Code: §8482-8484.6, 8484.7-8484.9, 35021, 35021.1, 35021.3, 44010, 44227.5, 44814-44815, 45125, 45125.01, 45340-45349, 45360-45367, 48981, 49024, 49406  
Government Code: §3543.5, 12940  
Health and Safety Code: §1596.871  
Labor Code: §1720.4, 3351, 3364.5  
Penal Code §290, 290.4, 290.95, 626.81  
Code of Regulations, Title 22, §101170, 101216,  
United States Code, Title 20 §6319  
Attorney General Opinions  
62 Ops.Cal.Atty Gen. 325 (1979)  
Court Decisions  
Whisman Elementary School District, (1991) PERB Decision No. 868

Management Resources:  
COMMISSION ON TEACHER CREDENTIALING CODED  
CORRESPONDENCE  
10-11 Information on Assembly Bill 346 Concerning the Activity  
Supervisor Clearance Certificate (ASCC), July 20, 2010  
WEB SITES  
CSBA: <http://www.csba.org>  
California Department of Education, Parents/Family and Community:  
<http://www.cde.ca.gov/ls/pf>  
California Department of Justice, Megan's Law:  
<http://www.meganslaw.ca.gov>  
California Parent Teacher Association: <http://www.capta.org>  
Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Policy Adopted: 08/23/1994

Policy Amended: 12/17/2002; 09/01/2015

(Formerly BP 1242)