

GLENDALE UNIFIED SCHOOL DISTRICT  
223 North Jackson Street  
Glendale, California 91206  
(818) 241-3111

**BOARD OF EDUCATION**  
**AGENDA**

September 14, 2021  
Meeting No. 5  
Regular Meeting

**GLENDALE UNIFIED SCHOOL DISTRICT  
223 North Jackson Street  
Glendale, California 91206  
(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 5  
Administration Center**

**September 14, 2021**

*“Preparing our students for their future.”*

*“Excelling Together with Endless  
Pathways for Success.”*

<b>Please Note Times</b>	
<b>4:30 P.M. -</b>	<b>Opening, Recognition Presentations Public Communications</b>
	<b>Closed Session</b>
<b>7:30 P.M. -</b>	<b>Regular Meeting Superintendent’s Update Information, Action, Consent Calendar, Reports</b>

**Pursuant to Executive Order N-08-21 issued by Governor Gavin Newsom on June 11, 2021, Glendale Unified Board of Education meetings will be closed to the public until social distancing directives have been lifted.**

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodation. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

**A. OPENING – 4:30 P.M.**

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance led by Christian Ortiz, a 12<sup>th</sup> grade student at Daily High School.**

**A. OPENING - continued**

**3. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions, the agenda for the meeting was posted on bulletin boards in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

**4. Approval of Agenda Order**

**B. RECOGNITION**

**1. Teacher of the Year**

Roxanne O'Rourke, Horace Mann Elementary School Kindergarten Teacher has been selected as the Glendale Unified 2021 Teacher of the Year.

**C. PRESENTATIONS**

**1. Hispanic Heritage Month**

Each year, we observe Hispanic Heritage Month, sometimes referred to as Latinx Heritage Month, from September 15 to October 15, by celebrating the histories, cultures, and contributions of American citizens whose ancestors came from Spain, Mexico, the Caribbean, and Central and South America. Representatives from Glendale Unified Adelante Latinos will share an update on activities, including an upcoming webinar series with renowned Latinx professionals who serve their communities in wonderful and different ways.

**2. Glendale Educational Foundation**

Jennifer Cano, GEF Executive Director, will present an update on the Glendale Educational Foundation's efforts and upcoming activities.

## D. COMMUNICATIONS FROM THE PUBLIC

### 1. Public Communications – NOTE MODIFIED PROCEDURES DURING COVID-19 (CORONAVIRUS) PANDEMIC

ADDRESSING THE BOARD OF EDUCATION – An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction. Pursuant to Executive Order N-08-21 issued by Governor Gavin Newsom on June 11, 2021, Glendale Unified Board of Education meetings will be closed to the public until social distancing directives have been lifted. In order to facilitate public participation at meetings, the Board will accept public communications via teleconference until further notice. If you wish to make a public comment at an upcoming meeting, please follow the instructions below. Not more than five minutes may be allotted to each speaker and no more than 20 minutes to each subject, except by unanimous consent of the Board of Education. A speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review. A student's parent/guardian, or a student if age 18 or older, may request that the minutes exclude the student's directory information, as defined in Education Code 49061, or a parent/guardians' personal information, as defined in Education Code 49073.2. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. Glendale Unified School District will provide accommodations, with reasonable advanced notice, for any individual with a disability or any individual requiring translation needing to address the Board of Education during Public Communication. Please contact the Glendale Unified Public Information Office at (818) 241-3111 x1218 or [publicinfo@gusd.net](mailto:publicinfo@gusd.net) at least 24 hours before the start of the meeting to request accommodation.

Instructions for public communications:

1. A survey "sign up" will be posted at [www.gusd.net/communication](http://www.gusd.net/communication) for members of the public who wish to speak on items at 4:00 p.m. on the day of the meeting (30 minutes prior to the start of the public meeting).
2. Speakers should fill in their name and select which item they wish to address the board.
3. Speakers are asked to attend the board meeting virtually through the Zoom invitation link: <https://glendaleusd.zoom.us/j/88623469625>
4. Only those who have completed the speaker sign up survey will be allowed to enter the Zoom meeting.
5. When it is time for a speaker to address the Board, their name will be called and the microphone on their Zoom account will be activated. Speakers must be present in the Zoom meeting when their name is called in order to be given an opportunity to address the Board.
6. Speakers should rename their Zoom profile to their real name to expedite this process.
7. Speakers are requested to state their name prior to addressing the Board.
8. After a speaker completes their public comment or if the five minute time limit has been reached, the microphone for the speaker's Zoom profile will be muted.
9. The speaker sign up survey and Zoom teleconference links will be closed following the Public Communications portion of the meeting.
10. If you wish to make a public comment and do not have access to the internet, please call the Glendale Unified Public Information Office at 818-241-3111 x1218 by 3:00 p.m. on the day of the meeting to make alternate arrangements.

## E. CLOSED SESSION

### 1. Conference with Labor Negotiators pursuant to Government Code § 54954.5

**Agency designated representatives: Dr. Darneika Watson and Mr. David Greco,  
Employee organization: Glendale Teachers Association and California School  
Employees Association-Glendale Chapter No. 3**



**E. CLOSED SESSION - continued**

- 2. Conference with Legal Counsel – Litigation – Significant exposure to litigation pursuant to paragraph(2) of subdivision(d) of Section §54956.9:**
  - (1) LA-CO-1800-E
  - (2) EEOC Charge No. 480-2021-02367
  - (3) EEOC Charge No. 480-2021-02814
- 3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957**

**F. RETURN TO REGULAR MEETING – 7:30 P.M.**

**G. SUPERINTENDENT’S UPDATE**

- 1. Mental Health and Wellness**

**H. INFORMATION**

- 1. Summary of Revenue and Expenditures for 2020-21 and 2021-22 Budget to Reflect the Related Technical Corrections (Refer to Action Report No. 1) 11**

Staff will review a presentation regarding the 2020-21 Unaudited Actuals State Report and its impact on the 2021-22 District budget.
- 2. Update on Measure S and Facility Programs 13**

There will be a presentation including a review of the action items on the agenda, as well as a discussion of future items that may be brought to the Board for consideration.
- 3. Acknowledgement of Service 15**

The resignations and retirements of the following employees have been accepted by the Chief Human Resources and Operations Officer/Director of Classified Personnel, as effective and final per Board Policies 4117.1/4217.1/4317.1 and 4117.2/4217.2/4317.2, and are being reported to the Board of Education as information only no action required.

**I. ACTION**

- 1. Summary of Revenue and Expenditures for 2020-21 (Unaudited) and Technical Corrections to the 2021-22 Adopted Budget 18**

The Superintendent recommends that the Board of Education approve the unaudited summary of District revenue and expenditures for 2020-21 and resulting technical corrections to the 2021-22 adopted budget.
- 2. Approval of Project and Budget Allocation for the Marshall Elementary School Cafeteria/Multipurpose Building Project 27**

The Superintendent recommends that the Board of Education approve a project and budget allocation for the Marshall Elementary School cafeteria/multipurpose building project in the amount of \$8.4 million, funded by Measure S funds.

**I. ACTION - continued**

**3. Approval of Project and Budget Allocation for the Crescenta Valley High School Field Improvements Project 34**

The Superintendent recommends that the Board of Education approve a project and budget allocation for the Crescenta Valley High School field improvements project in the amount of \$8.56 million, funded by Measure S funds.

**4. Approval of Agreement between Glendale Unified School District and Berlitz Languages Inc. 36**

The Superintendent recommends that the Board of Education approve an agreement between Glendale Unified School District and Berlitz Languages Inc. in the amount of \$80,150 to provide language instruction to FLAG students enrolled in the Independent Study program.

**5. Approval of Dream Catcher Subscription 2021-2022 44**

The Superintendent recommends that the Board of Education approve an agreement with Dream Catcher in the amount of \$75,000 for subscription to a comprehensive tool for self-exploration, career exploration, and understanding purpose for students in Grades 7-12.

**6. Acceptance of the California Newcomer Education and Well-Being (CalNEW) Project Funding 59**

The Superintendent recommends that the Board of Education accept the California Newcomer Education and Well-Being (CalNEW) Project funding in the amount of \$251,078 for the 2021-2024 school years.

**7. Approval of Services Agreement Between Glendale Unified School District and Soliant Inc. 62**

The Superintendent recommends that the Board of Education approve a services agreement between Glendale Unified School District and Soliant Inc. in an amount not to exceed \$200,000 to provide contracted Itinerant Special Education Teachers.

**8. Variable Term Waiver Request for Certificate of Completion of Staff Development (CCSD) for the 2021-2022 School Year 78**

The Superintendent recommends that the Board of Education approve the Variable Term Waiver Requests for the hiring of teachers on waiver permits based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for needed positions.

**J. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 80**

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

  - a. Regular Meeting No. 4 August 31, 2021
  
- 2. Certificated Personnel Report No. 4 92**

The certificated report recommends approval of the following:

Health leaves of absence, extension health leaves of absence, a family & medical leave of absence, an extension of family & medical leave of absence, additional assignments, elections, elections hourly/daily, additional compensation, transportation authorizations, revision to previous personnel reports and personal services agreements.
  
- 3. Classified Personnel Report No. 4 121**

The classified report recommends approval of the following:

Election from eligibility list; reclassification; additional assignments; change of assignments; revisions to previous board report; election of classified hourly substitutes; election of classified/non classified hourly substitutes; personal services agreements; and transportation authorization.
  
- 4. Warrants 144**

The Superintendent recommends that the Board of Education approve Warrants totaling \$22,076,801.65 for August 26, 2021 through September 10, 2021.
  
- 5. Purchase Orders 148**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$17,607,924.40 for the period of August 2, 2021 through August 31, 2021.
  
- 6. Appropriation Transfer and Budget Revision Report 190**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget.

**J. CONSENT - continued**

- 7. Approval of Amendment to the Agreement with Primex Clinical Laboratories, Inc. for COVID Testing 193**
- The Superintendent recommends that the Board of Education approve an amendment to the agreement with Primex Clinical Laboratories, Inc. for COVID Testing. The amendment increases the not-to-exceed amount to \$560,000 paid from COVID funds.
- 8. Approval of Amendment to the Agreement with Mend Urgent Care for COVID Testing 214**
- The Superintendent recommends that the Board of Education approve an amendment to the agreement with Mend Urgent Care for COVID testing. The amendment increases the not-to-exceed amount to \$120,000 paid from COVID funds.
- 9. Approval of Notice of Completion for Bid No. 213-20/21 with A.J. Fistes Corporation for Exterior Painting Project at Verdugo Woodlands Elementary School 235**
- The Superintendent recommends that the Board of Education approve a Notice of Completion for Bid No. 213-20/21 with A.J. Fistes Corporation for the exterior painting project at Verdugo Woodlands Elementary School, funded by Measure S funds.
- 10. Approval of Notice of Completion for Bid No. 213-20/21 with South Coast Painting, Inc. for Exterior Painting Project at Mountain Avenue Elementary School 237**
- The Superintendent recommends that the Board of Education approve a Notice of Completion for Bid No. 213-20/21 with South Coast Painting, Inc. for the exterior painting project at Mountain Avenue Elementary School, funded by Measure S funds.
- 11. Ratification of Amendment to the Agreement with Healthcare IT Leaders for Contact Tracing 239**
- The Superintendent recommends that the Board of Education ratify an amendment to the agreement with Healthcare IT Leaders for contact tracing services through February 28, 2022. The amendment increases the not-to-exceed amount to \$885,000 paid from COVID funds.
- 12. Approval of Services Agreement between Glendale Unified School District and Sports for Learning at La Crescenta Elementary School 252**
- The Superintendent recommends that the Board of Education approve a service agreement with Sports For Learning at La Crescenta Elementary School to provide supplemental programming for students for the 2021-2022 school year in the amount of \$27,360, funded by the Expanded Learning Opportunities (ELO) Grant Funds.
- 13. Approval of Services Agreement between Glendale Unified School District and the Parent Institute for Quality Education 271**
- The Superintendent recommends that the Board of Education approve a services agreement between Glendale Unified School District and the Parent Institute for Quality Education, in the amount of \$20,000 to be funded by the Expanded Learning Opportunities Grant, to provide its Signature Parent Engagement Program for the parents/guardians of students enrolled at Columbus Elementary School.

**J. CONSENT - continued**

- 14. Approval of Services Agreement between Glendale Unified School District and Parker-Anderson Learning Center for Columbus Elementary School 289**
- The Superintendent recommends that the Board of Education approve a services agreement between Glendale Unified School District and Parker-Anderson Learning Center in the amount of \$30,000 to be funded by the Expanded Learning Opportunities Grant, for after-school enrichment programs for students enrolled at Columbus Elementary School.
- 15. Approval of Services Agreement Between Glendale Unified School District and Jernazian Psychotherapy: A Psychological Corporation for Clark Magnet High School 306**
- The Superintendent recommends that the Board of Education approve a services agreement between Glendale Unified School District and Jernazian Psychotherapy: A Psychological Corporation, in the amount of \$30,000 to be funded by the Expanded Learning Opportunities Grant, to provide therapy services for students at Clark Magnet High School.
- 16. Approval of Revisions to Board Policy 3230 - Federal Grant Funds 323**
- The Superintendent recommends that the Board of Education approve revisions to Board Policy (BP) 3230 (Federal Grant Funds) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 17. Administrative Panel for Expulsion Hearings for 2021-2022 School Year 326**
- The Superintendent recommends that the Board of Education approve the listed certificated personnel to serve as Expulsion Hearing Administrative Panel members for the 2021-2022 school year.
- 18. Services Agreement with the City of Glendale Regarding Varsity Football Games 328**
- The Superintendent recommends that the Board of Education approve the Services Agreement between the Glendale Unified School District and the City of Glendale to provide two police officers during each Varsity Football Game at the Glendale High School Moyse Stadium.
- 19. Services Agreement Harmony Psychotherapy, Inc. for Tobacco Use Prevention Education (TUPE) Program for SY 2021-22 341**
- The Superintendent recommends that the Board of Education approve the Services Agreement between the Glendale Unified School District and Harmony Psychotherapy, Inc. to provide tobacco use prevention and cessation services to students at all nine (9) secondary (middle and high) schools within the District.
- 20. Agreement with Schools on Wheels 357**
- The Superintendent recommends that the Board of Education approve the Agreement between Glendale Unified School District and Schools on Wheels for tutoring and related services for students in need.

**J. CONSENT - continued**

- 21. Approval of Services Agreement with Parker-Anderson Learning Center for Verdugo Woodlands Elementary School 361**

The Superintendent recommends that the Board of Education approve a services agreement between Glendale Unified School District and Parker-Anderson Learning Center in the amount of \$26,880 to be funded by the Expanded Learning Opportunities Grant, to provide enrichment classes for students at Verdugo Woodlands Elementary School.

- 22. Approval of Services Agreement between Glendale Unified School District and Informed K-12 378**

The Superintendent recommends that the Board of Education approve a services agreement between Glendale Unified School District and Informed K12 for electronic forms and processes designed for K-12, not to exceed \$43,000 paid from the General fund.

- 23. Acceptance of Gifts 386**

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

**K. REPORTS AND CORRESPONDENCE**

- 1. Board**
- 2. Superintendent**

**L. ADJOURNMENT**

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

INFORMATION REPORT NO. 1

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Karineh Savarani, Director, Financial Services  
Craig Larimer, Financial Analyst

SUBJECT: **Summary of Revenue and Expenditures for 2020-21 and 2021-22 Budget to Reflect the Related Technical Corrections (Refer to Action Report No. 1 )**

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Education Code 42100 requires the governing board of each school district to provide the county office of education a report of all revenues and expenditures for the preceding fiscal year. This report must also include any resulting corrections to the 2021-22 adopted budget. Although the prior fiscal year formally ended on June 30, final accounting tabulations are not generally completed by the District and the Los Angeles County Office of Education (LACOE) until the end of August.

**Unrestricted General Fund**

In the 2021-22 June Budget Adoption, the projected Ending Fund Balance for 2020-21 was \$33.6 million, of which \$9.8 million was unassigned. The projected Ending Fund Balance did not include a projection for all carryovers or reserves. The 2020-21 Ending Fund Balance, when we closed the books, was \$47.3 million, of which \$20.2 million is unassigned.

COVID-19 Related Expenditures & Revenues – Due to COVID-19, the District has encountered additional costs which are mainly covered by multiple CARES funding such as Learning Loss Mitigation Funding, SB117, Elementary and Secondary Relief Funds (ESSER I), (ESSER II) and (ESSER III), In-Person Instruction Grant and Expanded Learning Opportunities Grant. These fundings are one-time multiyear fundings. The District’s total allocation for these fundings are approximately \$116 million. As of June 30, 2021, we have received \$33.6 million in income and the total expenditures including contributions to other programs as of June 30, 2021, are equal to \$41.8 million.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

INFORMATION REPORT NO. 1

Page 2

Ongoing Budget Challenges – The 2020-21 LCFF received 0% cost of living adjustment (COLA) and the district was “held harmless” in using one 2019-20 ADA for the 2020-21 LCFF apportionment. In 2021-22 there is a COLA of 5.07% which really is the COLA for 2020-21 and 2021-22. The District will still have an LCFF apportionment in 2021-22 based on greater of current year or prior year ADA, which since the district incurred a ADA. However, in 2022-23, there will be a drop in LCFF funded ADA which will have a significant drop in enrollment in 2020-21 due to the pandemic, it will still be the 2019-20 ADA. However in 2022-23, there will be a drop in LCFF funded ADA which will have a significant impact on the budget. Even with substantial use of reserves, the 2022-23 Fiscal Stabilization Plan will likely include the need for ongoing budget reductions of at least \$14 million. Attachment “D” is a DRAFT of this plan that will be discussed and revised over the next two months and must be approved in December with the First Interim Report in order to maintain a “Positive Certification” with the Los Angeles County Office of Education. We must also continue to monitor enrollment trends and projections.

The Information Report will include a brief presentation to review the following:

- 2020-21 Unaudited Actuals Report
- Summary of COVID-19 Expenses and Revenue
- Draft fiscal stabilization plan for 2022-23
- Next Steps



GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

INFORMATION REPORT NO. 2

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development and Facilities

SUBJECT: **Update on Measure S and Facility Programs**

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Staff will make a presentation, which will include an update on the following items:

1. Superintendent's Facility Advisory Committee (SFAC) Meeting
  - Meeting was held virtually on September 7, 2021
2. Items on this Agenda
  - **Approval of Project and Budget Allocation for the Marshall Elementary School Cafeteria/Multipurpose Building Project**

On May 19, 2020, the Board approved a budget allocation of \$50,000 for design services for a possible new cafeteria/multipurpose building at Marshall Elementary School. Staff has worked with District administrators and Board-approved consultant NAC Architecture to provide design options and cost estimates for a potential project.

This project would consist of the following items:

- A new 4,500 sq. ft. cafeteria/multipurpose building
- Perimeter plantings and pavement around the new building
- Demolition of the existing cafeteria
- Improvements to the courtyard, including trees, groundcover plantings, and wood logs for outdoor gathering room

Staff is recommending that the Board approve a project budget allocation of \$8.4 million from Measure S funds for the Marshall Elementary School Cafeteria/Multipurpose Building project. Following this approval, staff will continue to work with NAC Architecture to move forward with the design and construction process.

- **Approval of Project and Budget Allocation for the Crescenta Valley High School Field Improvements Project**

On September 4, 2018, the Board approved a budget allocation of \$50,000 for District-approved consultant tBP Architecture to provide architectural and engineering services and prepare preliminary plans for the Crescenta Valley High School bleachers and lighting project.

During the Measure S Study Session on September 10, 2019, Planning and Development (PDF) staff presented to the Board a potential future project of installing bleachers, lighting, and support buildings at Crescenta Valley High School, along with cost estimates for the project. At the Study Session on May 24, 2021, staff provided an updated list of costs and possible options for the project. Following discussions with site administrators, staff is recommending a project that would consist of bleacher seating for approximately 1,714 attendees, lighting at the field, and a scoreboard.

Staff is recommending that the Board approve a project budget allocation of \$8.56 million from Measure S funds for the Crescenta Valley High School field improvements project. Following this approval, staff will continue to work with tBP Architecture to move forward with the design and construction process.

- **Approval of Notice of Completion for Bid No. 213-20/21 with A.J. Fistes Corporation for Exterior Painting Project at Verdugo Woodlands Elementary School**

On June 1, 2021, the Board of Education approved the award of Bid No. 213-20/21 to A.J. Fistes Corporation for the exterior painting project at Verdugo Woodlands Elementary School in the amount of \$51,600. This project had no Change Orders and was completed in a satisfactory manner as of August 17, 2021 for a total cost of \$51,600. The project was funded by Measure S – Annual Deferred Maintenance (Summer Projects) funds.

- **Approval of Notice of Completion for Bid No. 213-20/21 with South Coast Painting, Inc. for Exterior Painting Project at Mountain Avenue Elementary School**

On June 1, 2021, the Board of Education approved the award of Bid No. 213-20/21 to South Coast Painting, Inc. for the exterior painting project at Mountain Avenue Elementary School in the amount of \$58,000. This project had no Change Orders and was completed in a satisfactory manner as of August 2, 2021 for a total cost of \$58,000. The project was funded by Measure S – Annual Deferred Maintenance (Summer Projects) funds.

### 3. Project Updates

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; and plan for the District’s future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

INFORMATION REPORT NO. 3

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Dr. Darneika Watson, Chief Human Resources and Operations  
Officer/Director of Classified Personnel

SUBJECT: ACKNOWLEDGEMENTS OF SERVICE

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The resignations and retirements of the following employees have been accepted by the Chief Human Resources and Operations Officer/Director of Classified Personnel, as effective and final per Board Policies 4117.1/4217.1/4317.1 and 4117.2/4217.2/4317.2, and are being reported to the Board of Education as information only - no action required:

Resignations:

1. Abrahamyan, Kristine Effective 6/11/21  
Education Assistant I  
Monte Vista Elementary School
2. Borja, Maria Effective 9/01/21  
Health Assistant LVN/RN  
John Muir Elementary School
3. Cardona, Cynthia Effective 9/02/21  
Health Assistant LVN/RN  
PAEC
4. Doyle, Paula Effective 8/24/21  
Education Assistant I  
Edison Elementary School
5. Gothard, Justin Effective 8/30/21  
Custodian I  
FASO
6. Ibrayeva, Aigerim Effective 8/17/21  
Education Assistant I  
Cerritos Elementary School

Resignations: - Continued

- |     |   |                   |
|-----|---|-------------------|
| 7.  | Kalayjian, Marlene<br>Education Assistant ASES/RAP Site Leader<br>Monte Vista Elementary School | Effective 9/08/21 |
| 8.  | Khodabakhshi, Arlet<br>Education Assistant I<br>Franklin Elementary School                      | Effective 9/03/21 |
| 9.  | Leon, Cesar<br>Custodian I<br>FASO  | Effective 8/13/21 |
| 10. | Liwanag-Cruz, Fritzie<br>Accounting Technician<br>CDCC  | Effective 9/17/21 |
| 11. | Masoumi, Fariba<br>Education Assistant I<br>Dunsmore Elementary School                          | Effective 9/01/21 |
| 12. | Movsisian, Haik<br>Translator-Interpreter<br>EAFE   | Effective 9/03/21 |
| 13. | Padilla, Sonia<br>Education Assistant I<br>John Muir Elementary School                          | Effective 9/03/21 |
| 14. | Torres-Blandon, Ana<br>Behavior Intervention Assistant<br>Special Education Department          | Effective 5/14/21 |
| 15. | Vasquez, Yuritz<br>Education Assistant I<br>Cerritos Elementary School                          | Effective 9/03/21 |

Retirements:

- |    |  |  |
|----|--|--|
| 1. | Stegman, Karen<br>Principal<br>Dunsmore Elementary | Effective 1/01/22<br>32 years, 5 months of service |
|----|--|--|

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

ACTION REPORT NO. 1

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Craig Larimer, Financial Analyst  
Karineh Savarani, Director, Financial Services

SUBJECT: **Summary of Revenue and Expenditures for 2020-21 (Unaudited)  
and Technical Corrections to the 2021-22 Adopted Budget**

---

The Superintendent recommends that the Board of Education approve the unaudited summary of District revenue and expenditures for 2020-21 and resulting technical corrections to the 2021-22 adopted budget.

Education Code 42100 requires the governing board of each school district to provide the county office of education a report of all revenues and expenditures for the preceding fiscal year. This report must also include any resulting corrections to the 2021-22 adopted budget. Although the prior fiscal year formally ended on June 30, final accounting tabulations are not generally completed by the District and the Los Angeles County Office of Education (LACOE) until the end of August.

The attached State summary report (Attachment "A") provides information for both 2020-21 and 2021-22. For the September submission, the LACOE and the California Department of Education only require data for the previous fiscal year.

The complete State report for 2020-21 is available for review in the Business Office. That report includes:

- 1) Income and expenditure data by object.
- 2) Ending balance information for each fund.
- 3) Summary attendance and revenue data.
- 4) Analysis of income and expenditures.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

ACTION REPORT NO. 1

Page 2

The September technical corrections to the 2021-22 budget make adjustments for any variance between the 2020-21 Ending Fund Balances projected in the June 2021-22 Adopted Budget and the actual ending balances in the 2020-21 Unaudited Actual Report. The fund balance of each District fund is noted in Attachment “B” to this report.

Attachment “C” provides the 2020-21 and 2021-22 Reserve Balance for utilization in the Fiscal Stabilization Plan. A more detailed narrative report of each fund with historical data has been provided for review under separate cover.

**Unrestricted General Fund**

The 2020-21 “Ending Fund Balance” of the Unrestricted General Fund plays a very significant role in the District’s Fiscal Stabilization Plan for future years.

In the 2021-22 June Budget Adoption, the projected Ending Fund Balance for 2020-21 was \$33.6 million, of which \$9.8 million was unassigned. The projected Ending Fund Balance did not include a projection for all carryovers or reserves. The 2020-21 Ending Fund Balance, when we closed the books, was \$47.3 million, of which \$20.1 million is unassigned.

The \$47.3 million 2020-21 Ending Fund Balance for the Unrestricted General Fund includes the following components:

2020-21 Unrestricted General Fund Balance		
Unrestricted General Fund	Projected June 15, 2021	Final
Designated for Economic Uncertainty	\$ 10,216,699	\$ 10,533,577
Revolving Cash, Warehouse	210,012	253,810
Reserve for School Site & Program Carryovers, Supplemental Program, MAA, LACOE System Charges	13,136,090	15,595,799
Reserve for One-Time 2017-18 Discretionary Funding	300,000	771,978
Unassigned Reserve	9,780,485	20,182,887
<b>Total Unrestricted General Fund Balance</b>	<b>\$ 33,643,286</b>	<b>\$ 47,338,051</b>

It is important to note that the change in the “Unassigned Reserve” was approximately \$10.4 million. This is the only change that will affect the multi-year projection. The balance of the other designations is assigned to specific purposes and will be budgeted to 2021-22.

At the 2020-2021 second interim, a Los Angeles County Office of Education (LACOE) required board resolution was presented for the 2021-22 Fiscal Stabilization Plan of \$4.47

## GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

ACTION REPORT NO. 1

Page 3

million. In the Fiscal Stabilization Plan, the Board of Education identified the specific areas to reduce, up to the \$4.47 million of ongoing expenditures and increased revenues. Due to a higher than projected ending balance in 2020-21, STRS and PERS adjustments, revised LCFF Funding Variables, reversal of Adopted Budget Fiscal Stabilization Plan there will be future budget adjustments in 2021-22 and the multiyear projected budget.

COVID-19 Related Expenditures & Revenues – Due to COVID-19, the District has encountered additional costs which are mainly covered by multiple CARES funding such as Learning Loss Mitigation Funding, SB117, Elementary and Secondary Relief Funds (ESSER I), (ESSER II) and (ESSER III), In-Person Instruction Grant and Expanded Learning Opportunities Grant. These fundings are one-time multiyear fundings. The District’s total allocation for these fundings are approximately \$116 million. As of June 30, 2021, we have received \$33.6 million in income and the total expenditures including contributions to other programs as of June 30, 2021, are equal to \$41.8 million.

Ongoing Budget Challenges – The 2020-21 LCFF received 0% cost of living adjustment (COLA) and the district was “held harmless” in using one 2019-20 ADA for the 2020-21 LCFF apportionment. In 2021-22 there is a COLA of 5.07% which really is the COLA for 2020-21 and 2021-22. The District will still have an LCFF apportionment in 2021-22 based on greater of current year or prior year ADA, which since the district incurred a significant drop in enrollment in 2020-21 due to the pandemic, it will still be the 2019-20 ADA. However, in 2022-23, there will be a drop in LCFF funded ADA which will have a significant impact on the budget. Even with substantial use of reserves, the 2022-23 Fiscal Stabilization Plan will likely include the need for ongoing budget reductions of at least \$14 million. Attachment “D” is a DRAFT of this plan that will be discussed and revised over the next two months and must be approved in December with the First Interim Report in order to maintain a “Positive Certification” with the Los Angeles County Office of Education. We must also continue to monitor enrollment trends and projections.

### Next Steps

- Continue to review 2022-23 Fiscal Stabilization Plan
- Continue to monitor all COVID-19 Related Expenditures and Revenues
- 2021-22 First Interim Report – December 2021
- Governor’s January 2022-23 Budget Proposal



GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

ACTION REPORT NO. 1

Page 4

The book that accompanies this report has a substantial amount of historic information and analysis. One item of significant concern is:

Reserve Balances – The reserve balances in other funds available to support the Unrestricted General Fund will be used for textbook purposes in future years.

At the end of 2020-21 the reserves in other funds available to assist the General Fund will have dropped from \$39.8 million at the end of 2010-11 to \$0 at the end of 2020-21 (assumes reserves will help cover a portion of future year textbook adoption costs, so is unavailable to assist the General Fund).

This is a concern considering the instability in the State's funding of the revenues in future years, the impact of future labor negotiations, and the expenditure cuts that need to be implemented to ensure on-going fiscal stability.

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>A. REVENUES</b>									
1) LCFF Sources		8010-8099	237,539,776.29	0.00	237,539,776.29	249,186,570.00	0.00	249,186,570.00	4.9%
2) Federal Revenue		8100-8299	207,502.95	51,909,382.34	52,116,885.29	200,000.00	13,635,539.00	13,835,539.00	-73.5%
3) Other State Revenue		8300-8599	5,375,688.91	47,762,420.53	53,138,109.44	4,830,250.00	21,349,088.00	26,179,338.00	-50.7%
4) Other Local Revenue		8600-8799	4,381,048.92	6,979,015.42	11,360,064.34	4,475,967.00	12,434,206.00	16,910,173.00	48.9%
5) TOTAL REVENUES			247,504,017.07	106,650,818.29	354,154,835.36	258,692,787.00	47,418,833.00	306,111,620.00	-13.6%
<b>B. EXPENDITURES</b>									
1) Certificated Salaries		1000-1999	104,656,281.05	30,238,930.27	134,895,211.32	106,241,020.00	26,343,646.00	132,584,666.00	-1.7%
2) Classified Salaries		2000-2999	25,866,307.95	20,452,520.41	46,318,828.36	28,695,893.00	19,403,246.00	48,099,139.00	3.8%
3) Employee Benefits		3000-3999	59,596,502.24	34,171,393.84	93,767,896.08	63,943,260.00	25,355,277.00	89,298,537.00	-4.8%
4) Books and Supplies		4000-4999	9,533,861.35	23,155,701.86	32,689,563.21	5,538,381.00	14,382,391.00	19,920,772.00	-39.1%
5) Services and Other Operating Expenditures		5000-5999	12,731,833.72	24,081,101.91	36,812,935.63	19,340,602.00	16,001,503.00	35,342,105.00	-4.0%
6) Capital Outlay		6000-6999	30,994.09	1,251,028.80	1,282,022.89	988,969.00	54,102.00	1,043,071.00	-18.6%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	255,177.00	777,126.54	1,032,303.54	220,000.00	809,000.00	1,029,000.00	-0.3%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(635,722.65)	535,015.42	(100,707.23)	(1,130,390.00)	689,390.00	(441,000.00)	337.9%
9) TOTAL EXPENDITURES			212,035,234.75	134,662,819.05	346,698,053.80	223,837,735.00	103,038,555.00	326,876,290.00	-5.7%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>									
			35,468,782.32	(28,012,000.76)	7,456,781.56	34,855,052.00	(55,619,722.00)	(20,764,670.00)	-378.5%
<b>D. OTHER FINANCING SOURCES/USES</b>									
1) Interfund Transfers									
a) Transfers In		8900-8929	4,525,152.00	0.00	4,525,152.00	0.00	0.00	0.00	-100.0%
b) Transfers Out		7600-7629	0.00	4,420,648.24	4,420,648.24	0.00	3,842,773.00	3,842,773.00	-13.1%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	527.18	0.00	527.18	0.00	0.00	0.00	-100.0%
3) Contributions		8980-8999	(38,399,213.30)	38,399,213.30	0.00	(41,077,280.00)	41,077,280.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			(33,874,588.48)	33,978,565.06	103,976.58	(41,077,280.00)	37,234,507.00	(3,842,773.00)	-3795.8%

Unaudited Actuals  
General Fund  
Unrestricted and Restricted  
Expenditures by Object

Description	Resource Codes	Object Codes	2020-21 Unaudited Actuals			2021-22 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			1,594,193.84	5,966,564.30	7,560,758.14	(6,222,228.00)	(18,385,215.00)	(24,607,443.00)	-425.5%
<b>F. FUND BALANCE, RESERVES</b>									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	45,743,857.02	9,297,918.23	55,041,775.25	47,338,050.86	15,264,482.53	62,602,533.39	13.7%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			45,743,857.02	9,297,918.23	55,041,775.25	47,338,050.86	15,264,482.53	62,602,533.39	13.7%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			45,743,857.02	9,297,918.23	55,041,775.25	47,338,050.86	15,264,482.53	62,602,533.39	13.7%
2) Ending Balance, June 30 (E + F1e)			47,338,050.86	15,264,482.53	62,602,533.39	41,115,822.86	(3,120,732.47)	37,995,090.39	-39.3%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	70,000.00	0.00	70,000.00	70,000.00	0.00	70,000.00	0.0%
Stores		9712	183,809.75	0.00	183,809.75	183,810.00	0.00	183,810.00	0.0%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	15,264,482.53	15,264,482.53	0.00	14,255,215.53	14,255,215.53	-6.6%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments									
Assigned for Future LACoE System Ch	0000	9780	16,367,777.00	0.00	16,367,777.00	16,087,777.00	0.00	16,087,777.00	-1.7%
Assigned Regular Carry-overs	0000	9780	280,000.00		280,000.00				
Assigned MAA	0000	9780	11,176,195.00		11,176,195.00				
Assigned for One-Time 2017-18/Discret	0000	9780	4,139,604.00		4,139,604.00				
Assigned Regular Carry-overs	0000	9780	771,978.00		771,978.00				
Assigned MAA	0000	9780				11,176,195.00		11,176,195.00	
Assigned for One-Time 2017-18/Discret	0000	9780				4,139,604.00		4,139,604.00	
Assigned Regular Carry-overs	0000	9780				771,978.00		771,978.00	
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	10,533,577.00	0.00	10,533,577.00	9,921,572.00	0.00	9,921,572.00	-5.8%
Unassigned/Unappropriated Amount		9790	20,182,887.11	0.00	20,182,887.11	14,852,663.86	(17,375,948.00)	(2,523,284.14)	-112.5%

**GLENDALE UNIFIED SCHOOL DISTRICT**

**ATTACHMENT B**

**2020-21 Unaudited Actual Fund Balance With Adjustments**

**September 14, 2021**

**CDS Code: 64568**

**District: Glendale Unified**

<b>Fund Name</b>	<b>SACS Fund#</b>	<b>2020-21 Estimated Actuals End. Balance</b>	<b>2020-21 Unaudited Actuals End. Balance</b>	<b>2021-22 BUDGET ADJUSTMENT (Cols D-C)</b>
<b>(A)</b>	<b>(B)</b>	<b>(C)</b>	<b>(D)</b>	<b>(E)</b>
General - Unrestricted	01U	33,643,286	47,338,051	13,694,765
General - Restricted	01R	51,502,680	15,264,483	(36,238,198)
Charter Schools Spec. Rev.	09			0
Special Education Pass-Through	10	0	0	0
Adult Education	11			0
Child Development	12	327,092	614,611	287,520
Cafeteria (Special Revenue)	13	1,903,009	1,412,980	(490,029)
Deferred Maintenance	14	5,496,761	5,436,321	(60,440)
Pupil Transportation	15			0
Spec Resv - Non Cap Proj.	17			0
Foundation Special Revenue	19			0
Postemployment Benefits	20			0
Measure S Projects Fund	21.1	60,476,939	91,808,330	31,331,391
Clean Renewable Energy Bonds	21.2	74,009	74,412	403
Capital Facilities (Developer Fees)	25	9,856,593	10,828,884	972,291
Lease Purchase	30			0
County Schools Facilities (State Bond)	35	5,177	6,329	1,152
Capital Projects - District Projects	40.1	14,827,510	20,603,820	5,776,310
Capital Projects - Food Service	40.2	62,237	1,000,676	938,439
Blended Components	49			0
Bond Interest and Redemption	51	14,895,680	19,474,320	4,578,640
Tax Override	53			0
Debt Service / COP Repayment	56	92,132,129	87,327,434	(4,804,695)
Foundation Permanent	57			0
Cafeteria (Enterprise)	61			0
Other Enterprise	63			0
Warehouse Revolving	66			0
Health & Welfare (Vision & Dental)	67.0	7,397,734	8,791,776	1,394,042
Workers' Compensation	67.1	3,423,559	3,901,542	477,983
Early Retirement Benefits	67.2	699,561	923,529	223,968
Retiree Benefits	71			0
Article XIII-B	72			0
McLennan & Other Scholarships Trust	73	334,806	335,898	1,092

**ATTACHMENT C**

**End Of Year Reserves Available To The General Fund  
in millions**

Reserve Category	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
	Year End Balance	Year End Balance	Year End Balance	Year End Balance	Year End Balance	Year End Balance	Year End Balance	Year End Balance	Year End Balance	Budgeted Year End Balance
Restricted Maintenance Account To be utilized in Multi Year Plan as needed to maintain solvency	\$1.72	\$0.74	\$0.92	\$1.84	\$2.45	\$3.20	\$3.67	\$3.74	\$2.46	\$2.31
Special Education Reserve To be utilized in Multi Year Plan as needed to maintain solvency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Post Employment Benefits Funds (GASB 45) Fund #20.0 To be utilized in Multi Year Plan as needed to maintain solvency	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Early Retirement Benefits Fund # 67.2 To be utilized in Multi Year Plan as needed to maintain solvency	\$4.59	\$2.97	\$0.62	\$0.55	\$0.59	\$0.58	\$0.50	\$0.70	\$1.08	\$1.08
Deferred Maintenance Fund #14.0 Due to passage of Measure S, this balance may be used for future textbook purchases. (This fund became unrestricted for any use by the State resulting from the past State fiscal crisis)	\$4.97	\$5.00	\$5.03	\$5.07	\$5.13	\$5.21	\$5.32	\$5.41	\$5.44	\$5.53
Restricted Lottery Reserve Limited options - must be used for instructional materials Current plan is to utilize restricted lottery for textbook purchases and \$500,000 annually for instructional material purchases.	\$1.01	\$1.66	\$2.10	\$2.94	\$3.38	\$2.24	\$2.01	\$0.63	\$0.96	\$0.96
Debt Service Fund #56.0 This Fund was established as a reserve for the C.O.P. payments; however, due to the passage of Measure S, it will be utilized for textbook purchases.	\$15.07	\$15.17	\$15.27	\$14.02	\$12.68	\$11.68	\$11.26	\$6.91	\$2.46	\$2.58
<b>Total Available Reserves</b>	<b>\$27.36</b>	<b>\$25.54</b>	<b>\$23.94</b>	<b>\$24.42</b>	<b>\$24.23</b>	<b>\$22.91</b>	<b>\$22.76</b>	<b>\$17.39</b>	<b>\$12.40</b>	<b>\$12.46</b>

## GLENDALE UNIFIED SCHOOL DISTRICT 2022-23 Fiscal Stabilization Plan – Draft #2 (9/14/21)

Dept	Program	Est. Savings/Rev
1.		\$
2. LCFF Funding	2022-23 LCFF above current COLA projection of 0%; 1% = \$2.2m (early est of 2.48% 2022-23 COLA)	\$ 5,450,000
3. State/Federal*	One-time funding that can offset reductions - from COVID funds only if needed (Yr 2 of 2 yrs)	\$ 7,050,000
4. Other Sources	One-time and/or ongoing funding that can be used to offset reductions	\$ 0
5. Non-personnel	3% reduction in all non-site department budgets – supplies, consulting services, conferences, etc.	\$ 1,500,000
6. Benefits budget	Reduce annual increase in projected H&W rates from +8% (May 2022); 1% = \$350,000	\$ 0
7. Elementary**	Adjust Teaching FTE due to declining enrollment from 2021-22 (-1.5%?) and est. for 2022-23 (-?%)	<del>\$ 2,200,000</del>
8. Middle School**	Adjust Teaching FTE due to declining enrollment from 2021-22 (-1.5%?) and est. for 2022-23 (-?%)	<del>\$ 600,000</del>
9. High School***	Adjust Teaching FTE due to declining enrollment from 2021-22 (-1.5%?) and est. for 2022-23 (-?%)	<del>\$ 400,000</del>
10. Classified	Adjust Classified staffing due to declining enrollment from 2021-22 and est. for 2022-23	<del>\$ 720,000</del>
11. Management	Adjust Management staffing due to declining enrollment from 2021-22 and est. for 2022-23	<del>\$ 250,000</del>
12. Districtwide	TBD – Additional budget reductions needed	\$ 0
	*Coordinated with evolving plan for all COVID funding	
	**Maintained Elem staffing from 2020-21 into 2021-22 and ongoing to reduce combo classes	
	*** Maintained HS staffing from 2020-21 into 2021-22 and ongoing to add block scheduling	
	<b>Total Impact Needed (new revenue + expense reductions) = \$14,000,000+      Current Net Total =</b>	<b>\$ 14,000,000</b>

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

ACTION REPORT NO. 2

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development and Facilities

SUBJECT: **Approval of Project and Budget Allocation for the Marshall Elementary School Cafeteria/Multipurpose Building Project**

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The Superintendent recommends that the Board of Education approve a project and budget allocation for the Marshall Elementary School cafeteria/multipurpose building project in the amount of \$8.4 million, funded by Measure S funds.

On May 19, 2020, the Board approved a budget allocation of \$50,000 for design services for a possible new cafeteria/multipurpose building at Marshall Elementary School. Staff has worked with District administrators and Board-approved consultant NAC Architecture to provide design options and cost estimates for a potential project.

This project would consist of the following items:

- A new 4,500 sq. ft. cafeteria/multipurpose building
- Perimeter plantings and pavement around the new building
- Demolition of the existing cafeteria
- Improvements to the courtyard, including trees, groundcover plantings, and wood logs for outdoor gathering room

Staff is recommending that the Board approve a project budget allocation of \$8.4 million from Measure S funds for the Marshall Elementary School Cafeteria/Multipurpose Building. This allocation that is comprised of hard and soft costs includes construction, design, contingencies, escalation, and allowances. Following this approval, staff will continue to work with NAC Architecture to move forward with the design and construction process. Attached for reference are current conceptual project renderings.

***TO SUPPORT 2021-2022 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; and plan for the District’s future educational and facility needs.***



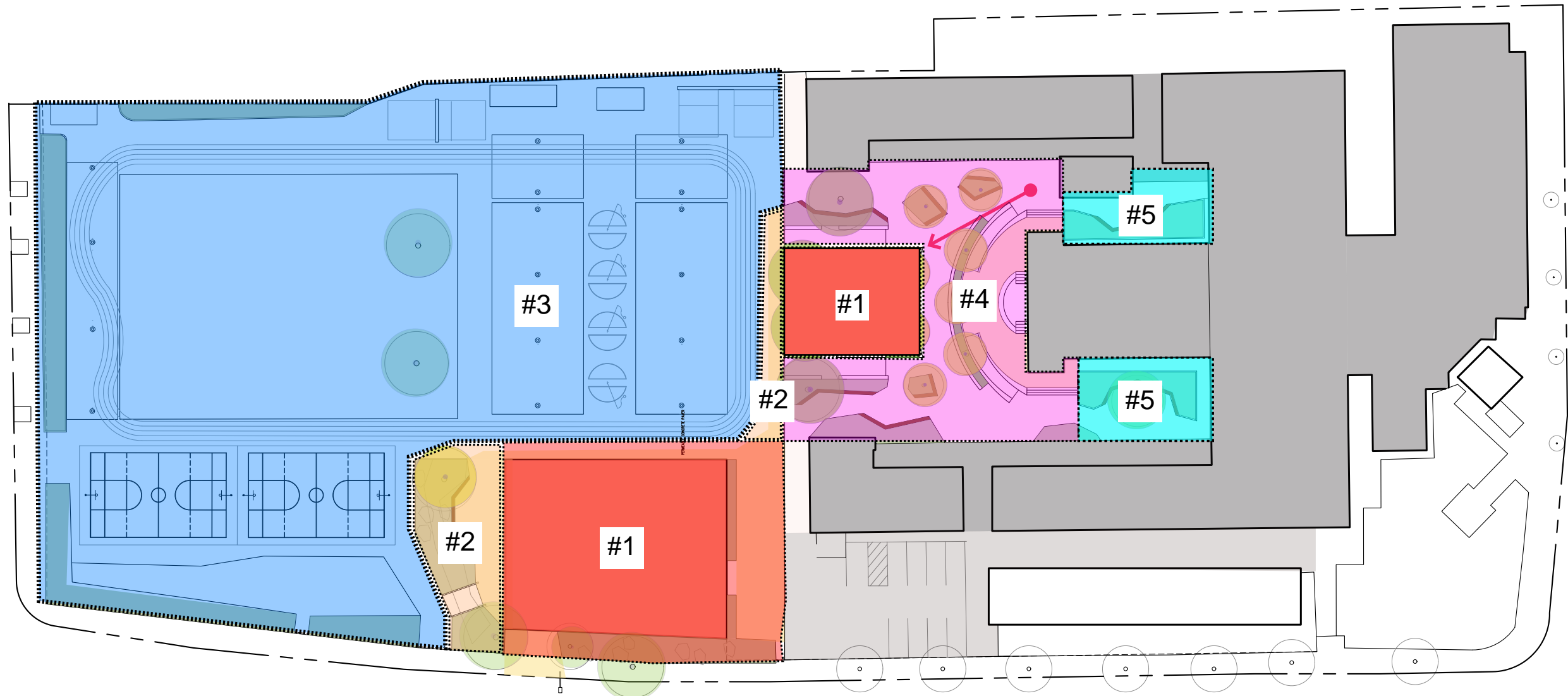
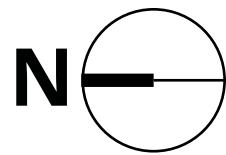


(E) CAFETERIA BUILDING TO BE DEMOLISHED

(E) SHADE STRUCTURES TO BE DEMOLISHED

**(E) SITE PLAN**

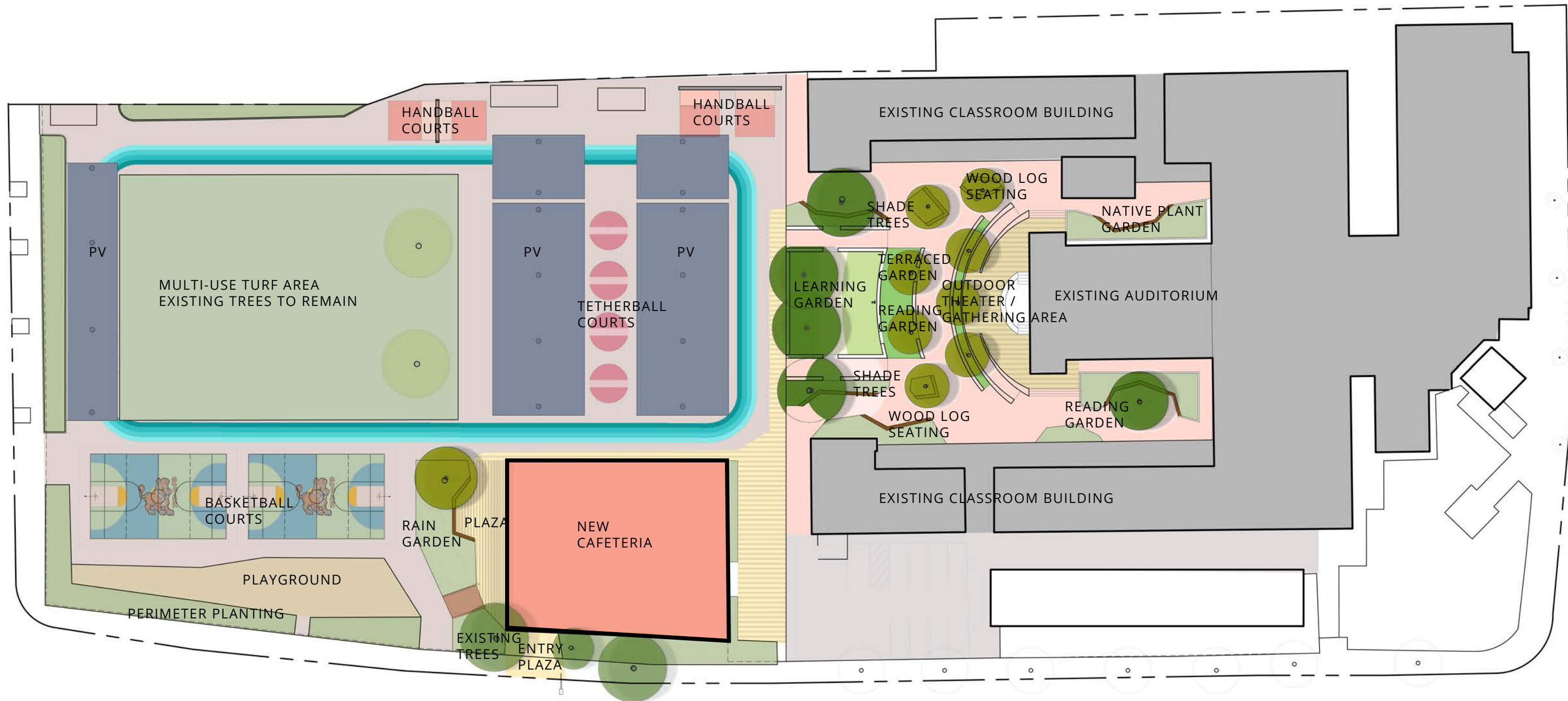




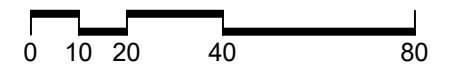
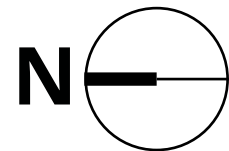
BASE SCOPE

<p><b>#1</b> CAFETERIA IMPROVEMENT &amp; PATCH IMPROVEMENT AT COURTYARD</p> <p>PERIMETER PLANTING &amp; MINIMAL EXTERIOR PAVEMENT</p> <p>TREES &amp; GROUNDCOVER PLANTING AT LOCATION OF BUILDING REMOVAL WITH WOOD LOGS FOR OUTDOOR GATHERING</p>	<p><b>#2</b> CAFETERIA ADDITION</p> <p>ENTRANCE PLAZA, SEATWALL, RAIN GARDEN AND KITCHEN GARDEN.</p>	<p><b>#3</b> SCHOOLYARD IMPROVMENT</p> <p>RESLURRYING ASPHALT AND APPLY STREET BOND COLOR STRIPING.</p>	<p><b>#4</b> FULL IMPROVMENT</p> <p>FULL BUILT-OUT TO INCLUDE NEW CONCRETE PAVING, NEW AUDITORIUM RAMP AND STAIR SEATINGS, NEW SHADE TREES AND SHRUB PLANTING. WOOD LOG SEATING AT PLNATERS FOR GATHERING SPACES.</p>	<p><b>#5</b> FULL PLUS IMPROVMENT</p> <p>TO INCLUDE TWO PLANTERS IN THE BACK OF AUDITORIUM AND REMOVE EXISTING RAMPS.</p>

## SITE PLAN BASE SCOPE AND ALTERNATES



N CHEVY CHASE DR



**SITE PLAN**





## RENDERING: VIEW FROM ACADEMIC COURTYARD

JOHN MARSHALL ELEMENTARY SCHOOL NEW CAFETERIA AND LUNCH SHELTER // VISIONING // 08.26.2021



**NAC STUDIO-MLA**





**RENDERING: VIEW FROM PLAY YARD**

JOHN MARSHALL ELEMENTARY SCHOOL NEW CAFETERIA AND LUNCH SHELTER // VISIONING // 08.26.2021



**NAC STUDIO-MLA**





**VIGNETTE**

JOHN MARSHALL ELEMENTARY SCHOOL NEW CAFETERIA AND LUNCH SHELTER // VISIONING // 08.26.2021



**NAC STUDIO-MLA**



GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

ACTION REPORT NO. 3

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development and Facilities

SUBJECT: **Approval of Project and Budget Allocation for the Crescenta Valley High School Field Improvements Project**

---

The Superintendent recommends that the Board of Education approve a project and budget allocation for the Crescenta Valley High School field improvements project in the amount of \$8.56 million, funded by Measure S funds.

On September 4, 2018, the Board approved a budget allocation of \$50,000 for District-approved consultant tBP Architecture to provide architectural and engineering services and prepare preliminary plans for the Crescenta Valley High School bleachers and lighting project.

During the Measure S Study Session on September 10, 2019, Planning and Development (PDF) staff presented to the Board a potential future project of installing bleachers, lighting, and support buildings at Crescenta Valley High School, along with cost estimates for the project. At the Study Session on May 24, 2021, staff provided an updated list of costs and possible options for the project. Following discussions with site administrators, staff is recommending a project that would consist of bleacher seating for approximately 1,714 attendees, lighting at the field, and a scoreboard.

Staff is recommending that the Board approve a project budget allocation of \$8.56 million from Measure S funds for the Crescenta Valley High School field improvements project. This allocation that is comprised of hard and soft costs includes construction, design, contingencies, escalation, and allowances. Following this approval, staff will continue to work with tBP Architecture to move forward with the design and construction process. Attached for reference are current conceptual project renderings.

***TO SUPPORT 2021-2022 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.***

Crescenta Valley High School Field Improvements Project Renderings – 1,714 Seats



GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

ACTION REPORT NO. 4

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Nancy Hong, Coordinator III, FLAG Program

SUBJECT: **Approval of Agreement Between Glendale Unified School District and Berlitz Languages Inc.**

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The Superintendent recommends that the Board of Education approve an agreement between Glendale Unified School District and Berlitz Languages Inc. in the amount of \$80,150 to provide language instruction to FLAG students enrolled in the Independent Study Program.

For various reasons mostly related to health and safety, some families have opted to enroll their children in the Independent Study program in the Glendale Unified School District rather than participate in in-person learning. For the 114 students who are part of the FLAG program, the District will provide lessons in the target language while in Independent Study in addition to the live instructional block they receive from their assigned teacher. The sessions are intended to maintain their levels of language proficiency so that when they transition back to their FLAG school, there is minimal disruption to their academic program.

Students will receive four 1-hour lessons during the week, focusing on language arts and communication skills in the target language. They will be in groups of no more than eight students, clustered by grade levels or grade level spans. Teachers and substitutes employed by GUSD were notified of the opportunity to teach these classes for additional compensation outside of their contractual hours. Only three certificated teachers and two substitutes indicated that they were interested in the position. One individual who is currently not employed by GUSD will be hired on a Personal Services Agreement. Given that there are 24 groups to facilitate representing all FLAG language programs and grade levels, the majority of the groups will be outsourced through an online language school called Berlitz Languages Inc.

Instructors from Berlitz Languages Inc. are native speakers of the languages they teach. They are college-educated, experienced teachers who are trained through the Berlitz



method of teaching, one that focuses on a full immersion approach, emphasizing communication through structured conversations, presentation, practice, and performance.

All target language classes commenced on September 1, 2021, and will be held through December 17, 2021.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.***

## STATEMENT OF WORK

This Statement of Work (“SOW” or “Agreement”) is entered into between Berlitz Languages, Inc., a New York corporation with principal place of business at 7 Roszel Road, Princeton, New Jersey 08540 (“Berlitz”) and Glendale Unified School District, 223 North Jackson St. Suite 204, Glendale, CA 91206 (“CLIENT”) dated August 27, 2021.

### I. GENERAL STATEMENT OF WORK

Berlitz will provide the professional services and deliverables to the CLIENT in accordance with this SOW, and any additional or new services or deliverables to which the Parties mutually agree in writing.

### II. INDEPENDENT CONTRACTOR RELATIONSHIP

**Berlitz's relationship** to Client in the performance of the Agreement is that of an independent contractor. Any personnel of Berlitz performing services under the Agreement, (“Berlitz Personnel”) shall at all times be under **Berlitz's exclusive direction** and control. Nothing contained herein shall be deemed to create the relationship of employer-employee, partners, joint ventures, or principals and agent. Berlitz shall in no event represent itself to third persons as acting on behalf of, or serving as the agent of, Client.

### III. PROPRIETARY INFORMATION

Both parties agree that the services for which Berlitz is engaged may include the exchange of information of a proprietary nature to Client and to Berlitz. Each party shall receive such knowledge and information in confidence and shall not, except as authorized in writing by the party who owns the information, publish or disclose or authorize any other party to publish, disclose or make use of such information or knowledge shall have ceased to be proprietary as evidenced by general public knowledge. Each party will notify the other, in writing, when information is proprietary.

Confidential information does not include any information which 1) is already in the public domain or which becomes available to the public through no breach of confidentiality by the recipient; 2) was lawfully in **recipient's possession** on a non-confidential basis prior to receipt from the discloser; 3) is received by recipient independently on a non-confidential basis from a third party free to lawfully disclose such information to the recipient; or 4) is independently developed by recipient without use of the **discloser's confidential information**. The release of confidential information by the receiving party to satisfy the requirements of federal, state or local laws shall not be a breach of this agreement.

### IV. TERM AND TERMINATION

1. The term of this SOW commences September 1, 2021, and terminates June 14, 2022, unless terminated earlier by either party as set forth herein or unless renewed upon written agreement of the parties.
2. Either party may, at any time upon thirty (30) **days' prior written notice** to the non-terminating party, terminate all or any portion of this Agreement or the Services without cause. Berlitz shall be entitled to compensation for Services actually performed prior to the effective date of termination. (In the event that all learners in a particular cohort return to in person school, Berlitz will require only **2 weeks' notice**)

3. CLIENT may, by written notice, immediately terminate all or any portion of this Agreement or the Services for cause in any of the following circumstances:

(1) Berlitz materially breaches any obligation hereunder and does not cure such breach within thirty (30) days of written notice of same from CLIENT; or

(2) (a) Berlitz is adjudged insolvent or bankrupt; (b) proceedings are instituted by or against the BERLITZ seeking relief, reorganization or arrangement under any laws relating to insolvency; (c) Berlitz makes an assignment for the benefit of creditors; (d) there is an appointment of a receiver, liquidator or trustee of any of **Berlitz' property or assets, or (e) upon liquidation, dissolution or winding up of Berlitz' business.**

4. Berlitz may, by written notice, immediately terminate all or any portion of this Agreement or the Services if CLIENT breaches any of its material obligations under this Agreement, which breach is not cured within 30 days following receipt of notice thereof from Berlitz.

## V. SUBCONTRACTING OR ASSIGNMENT

Berlitz shall not subcontract, assign or otherwise delegate any portions of the work or any moneys due hereunder without the prior written approval of Client.

## VI. INDEMNIFICATION AND INSURANCE

1. Berlitz shall **maintain and provide, at its expense, appropriate Workers' Compensation coverage for its employees assigned to Client's location(s) at limits imposed by statute, including Employer Liability coverage.**

2. Berlitz shall maintain for its own protection and benefit various other policies of insurance, including **Comprehensive General Liability coverage, for its performance of the Services at Client's location(s), among others.**

3. **Client agrees that Berlitz is not an insurer of Client's operations, personnel or facilities.** Except as provided elsewhere in this Agreement, Client assumes all risk of loss, physical damage and personal injury at its operations, to its personnel and/or facilities or any other property resulting from fire, theft or other casualty, and Client waives **any right of recovery and its insurers' right of subrogation against Berlitz for any loss or damage resulting from any such occurrence.**

4. Berlitz will protect, defend, hold harmless and indemnify Client, its directors, officers and employees from and **against all claims, actions, liabilities, damages, losses, costs and expenses (including reasonable attorney's fees) (the "Losses") directly resulting from the performance of the Services expressly required under this Agreement,** provided such Losses (1) are caused solely by the gross negligent failure of Berlitz to perform the Services required pursuant to this Agreement, or by other grossly negligent actions or omissions in the performance of those same Services by Berlitz, or through the willful misconduct or unlawful activity of Berlitz; and (2) are not caused in any **way through the negligence, willful misconduct or unlawful activity of Client or otherwise resulting from Berlitz's compliance with specific direction from Client.**

5. Client shall protect, defend, hold harmless and indemnify Berlitz, its respective successors and assigns, and its directors, officers and employees from and against all Losses asserted against Berlitz arising out of incidents or **occurrences taking place or arising at Client's location** provided that any such Losses are (1) attributable to bodily injury, sickness, disease or death or to damage to tangible property; and (2) are not caused in any way through the negligence, willful misconduct or unlawful activity of Berlitz, or the failure of Berlitz to perform the Services set forth in this Agreement.

## VII. SERVICES

### A. Language Training Services

During the term of this agreement, Berlitz shall provide instruction to students of CLIENT at mutually agreed upon schedule.

Cohorts:

Japanese:	1 Group
Spanish:	7 Groups
French	1 Semiprivate (2 learners)
German	1 Private
Italian	1 Private
Italian	1 Semiprivate (2 Learners)
Korean	4 Groups

## VIII. COMPENSATION & SCHEDULE

CLIENT shall compensate Berlitz for the schedule specified below:

Instruction Schedule:

Start Date:	September 1, 2021
Duration:	16 Weeks
Schedule:	4 days per week Private: 30 minutes per session Semi-private: 45 Minutes per session Group: 60 minutes per session
Holidays:	9/6, 11/1, 11/11 – 11/26
Instructional Cost:	\$78,400
Material cost:	\$25 per learner for Physical or Digital Materials per learner
Total Material Cost:	\$1,750 (for 70 Learners)
Total Program Cost:	\$80,150

## IX. MATERIAL OWNERSHIP

1. **Berlitz shall own all rights in and to the works (“Works”) that are the product of Berlitz’s services under this Agreement including, without limitation, the copyright in and to such Works. Berlitz shall have the sole and exclusive right to exploit the Works in any form or medium provided, however, that no such exercise of rights by Berlitz shall serve to limit Client’s rights to use the Works as intended. To avoid doubt, Client acknowledges and agrees that exploitation of such rights by Berlitz shall include, but shall not be limited to, inclusion of some or all the Works in products and services developed by Berlitz for other clients.**
2. To avoid doubt, it is expressly understood and agreed that as of the date hereof there is no intention by CLIENT or Berlitz that any Work Product be developed or created in the course of providing the

Services that are the subject of this SOW. Furthermore, Client acknowledges and agrees that (i) possession of physical pedagogical and other materials and access to on-line materials furnished to students taking Berlitz training or courses, which may be kept or may have online access retained by those students after the training or courses are completed, does not create or give rise to a license or any other grant of rights to Client or to such student to copy, revise, distribute, display or exploit those materials or create any derivative works based thereon and (ii) that such materials are not and shall not be deemed to be Work Product as herein defined. All copyrights and other intellectual property rights in and to such materials owned or controlled by Berlitz shall remain the property of Berlitz. The provisions of this subparagraph are an essential part of this SOW and shall survive for the duration of copyright of any Berlitz materials encompassed hereby.

3. All copyrights and other intellectual property rights in and to Materials owned or controlled by Berlitz shall remain the property of Berlitz. The right to reproduce and use Berlitz Materials by Client in any internally delivered program shall be granted to Client only upon the purchase of a Material License from Berlitz.

## X REPRESENTATIONS AND WARRANTIES

- a. Client and Berlitz respectively represent and certify to the other that its entry into and performance of the Agreement has been duly authorized and is in compliance with applicable charters, by-laws, governing statutory authority, regulations and applicable administrative procedures.
- b. Berlitz agrees that all work performed by Berlitz hereunder will be prepared with appropriate professional diligence and skill and shall meet reliability standards customary in the language services industry.
- c. Berlitz shall have all instructors submit to a comprehensive background check conducted in accordance with applicable law. Instructors shall be legally eligible to work with children.
- d. Client understands and agrees that Berlitz reserves the right, but shall not be obligated, to monitor/observe all instruction/classes for training and quality assurance purposes.
- e. Client understands and agrees that Instruction must be taken within the time period specified in the schedule. CLIENT and Berlitz shall have the right to re-schedule or change any scheduled class with mutual written consent of the other party, subject to the cancellation provisions set forth in this Agreement.

## XI. BILLING

**Tuition will be invoiced in two equal amounts: one invoice will be sent at contract signing and one October 10, 2021. Payment terms on the invoices will be net 45 days. The first invoice will include material fees in addition to the tuition.**

## XII. LIMITATION OF LIABILITY

IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR ANY LOST PROFITS OR LOST REVENUE, OR FOR ANY INDIRECT, SPECIAL, PUNITIVE, EXEMPLARY OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR IN CONNECTION WITH THIS STATEMENT OF WORK; PROVIDED, HOWEVER, THAT **THE FOREGOING LIMITATION OF LIABILITY WILL NOT APPLY TO A PARTY'S BREACH OF THE CONFIDENTIALITY PROVISIONS OF THIS STATEMENT OF WORK; ANY INFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS IN VIOLATION OF THIS STATEMENT OF WORK; OR ANY GROSS**

NEGLIGENCE OR WILLFUL MISCONDUCT BY A PARTY IN THE PERFORMANCE OF THIS STATEMENT OF WORK.

**XII. NO SOLICITATION**

Each party agrees that during the performance of any Services under this Statement of Work and for a period of twelve (12) months thereafter, neither party will intentionally solicit for employment any person known to be a current employee of the other who is or was assigned to provide such Services or otherwise involved with such Services under such Statement of Work. These restrictions shall not apply to, and nothing contained in this section is deemed to prohibit either party from, making general public solicitations (in any media) for particular positions or job classifications or from hiring any person (including any employee of the other party) responding to any such solicitations.

**XIII. COMPLETE AGREEMENT, GOVERNING LAW AND MISCELLANEOUS PROVISIONS**

1. The SOW contains the full and complete understanding of the parties. No oral statements or agreements made prior to or at the signing of the SOW, if any, shall be deemed to supplement or modify the written terms hereof. Neither party shall claim any amendment, modifications, waiver or release from any provisions hereof unless the same is in writing, signed by the parties hereto.

2. This SOW shall be construed in accordance with the laws of the State of New York, applicable to agreements made and fully performed therein.

3. Nothing herein contained shall be construed to constitute the parties as a joint venture, nor shall any similar relationship be deemed to exist between them. No employee, officer or director of either party shall be or be deemed to be an employee of the other.

4. If any provision in this SOW contravenes or is otherwise invalid under the laws of any country or subdivision thereof with jurisdiction over the parties and/or the subject matter hereof, then such provision insofar as such country or subdivision is concerned shall be deemed eliminated from this SOW and the SOW shall, as so modified, remain valid and binding on the parties hereto and in full force and effect.

5. Berlitz shall not be liable for failure to perform its obligations if such failure is due to Acts of God (including fire, flood, earthquake, storm, hurricane or other natural disaster), war, invasion, act of foreign enemies, hostilities (regardless of whether war is declared), civil war, rebellion, revolution, insurrection, military or usurped power or confiscation, terrorist activities, nationalization, government sanction, blockage, embargo, labor dispute, strike, lockout or interruption or failure of electricity or telephone service. Client shall not assert a right to terminate this SOW in such circumstances.

IN WITNESS WHEREOF, the parties have caused this Statement of Work to be executed by their authorized representatives as of the Effective Date.

Glendale Unified School District

Berlitz Languages, Inc.

\_\_\_\_\_  
Signature

**Dr. Kelly King**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

Assistant Superintendent

\_\_\_\_\_

Title

\_\_\_\_\_

Title

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

ACTION REPORT NO. 5

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Narineh Makijan, Coordinator III, College & Career Division,  
Career & Technical Education

**SUBJECT: Approval of Dream Catcher Subscription 2021-2022**

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The Superintendent recommends that the Board of Education approve an agreement with Dream Catcher in the amount of \$75,000 for subscription to a comprehensive tool for self-exploration, career exploration, and understanding purpose for students in Grades 7-12.

Dream Catcher (DC) is a dynamic, online in-the-classroom or distance learning career readiness curriculum that will guide students to discover their purpose through motivational tools and activities. DC offers a career-readiness and workforce development platform that puts aspirational data ahead of assessment.

DC provides an online workforce development tool, along with basic reporting, administrative orientation, and technical assistance services, to provide Career and Technical Education (CTE) teachers lesson plans and resources to work with students with a robust tool to discover a path to a career. This online tool will be used by CTE teachers as well as school counselors and any GUSD teacher grades 6-12 who may be interested in having aspirational data to facilitate their students' plans toward a career. The DC tool will be implemented in all CTE classes as part of the work-based learning and career exploration requirement under the CTE CA State Plan to ensure a high quality CTE program.

In alignment with the Glendale Unified School District goals to ensure all students are college and career ready upon graduation, DC helps students discover their purpose and postsecondary career and college path. Dream Catcher is the only platform that:

- Focuses on Purpose-Driven Education
- Unlocks Intrinsic Motivation



- It is Evidence Based and provides Aspirational Data
- Conforms to Workforce Development, CTE and Common Core Standards

Additionally through the framework of self-exploration, career exploration, and understanding purpose, students will learn the following:

- Explore and decide on a career path by discovering their purpose and what they want out of life.
- Learn to use their strengths, interests, and personality traits to discover their purpose and career pathway.
- Create multiple career pathway plans of actions and execution strategies.
- Learn the process of making healthy choices, critically thinking through major life decisions, and avoiding bad habits.
- Learn and practice workforce terminology and employability skills.
- Establish a protected and regularly updated personal profile and pre resume.
- Develop and create a Virtual Interview Multimedia Presentation using the latest software, online apps, and technology embedded in the Dream Catcher software.
- Use approved assessments to compare and contrast what career path the student has chosen versus what the assessment suggests.
- Engage in Dream Catcher-directed and teacher-led sound boarding activities and conversations to help students deeply understand their career direction and self-expression.

The Career Technical Education Incentive Grant will fund the Dream Catcher Subscription for the 2021-22 school year.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.***



Name of Client: Glendale Unified School District (the “**Client**”).

**FUTURE N FOCUS DREAM CATCHER ENTERPRISES SUBSCRIPTION AGREEMENT**

**1. INTRODUCTION**

FUTURE N FOCUS DREAM CATCHER ENTERPRISES (“**Dream Catcher**”) provides its online workforce development tool and proprietary processes, along with basic reporting, administrative orientation and technical assistance services (collectively, the “**Process**”), to provide users/students with a tool to discover a path to a career and teachers/counselors to have the aspirational data to facilitate their students’ plans toward a career (the “**Purpose**”). Implementation of the Process for Client shall include, but not be limited to, the general scope and deliverables identified in the Enterprise Scope Document attached hereto as Exhibit “A.” Upon a Client’s request and additional payment, Dream Catcher also offers Deep Dive Labs (Coaching Sessions) designed to provide coaching to groups of users for them to further comprehend and apply the tools in the lesson plans with their peers (“the “**Custom Services**”).

Client desires to access and use the Process and receive the Custom Services (if applicable). Client’s access to and use of the Process, and Client’s receipt of the Custom Services (if applicable), are governed by the terms of this Subscription Agreement (the “**Agreement**”).

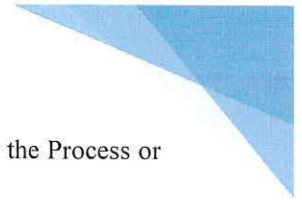
By executing below, each party acknowledges that it has read, understands, and agrees to the terms of this Agreement. To the extent not inconsistent with this Agreement, Dream Catcher reserves the right to make and implement updates and upgrades to the Process, and any such updates and upgrades shall be included within the definition of the “**Process**” (as defined herein) and covered by this Agreement and only if the updates and upgrades do not materially diminish Client’s use of the Process. Dream Catcher will notify Client of any such changes to the Process by email. Such modifications to the Process shall be effective upon thirty (30) days of such notification to Client, and Client’s continued access to or use of the Process or receipt of the Custom Services after such thirty (30) days constitutes acceptance of the modified Process. If Client rejects the changes within the thirty (30) days, Client can terminate this Agreement immediately upon notice to Dream Catcher and shall pay a pro-rata fee for Client’s use of the Process prior to termination.

**2. SERVICE ORDERS; USER ACCOUNTS AND PASSWORDS**

The number of Client’s authorized users of the Process (*i.e.*, individuals permitted to access and use the Process), any Custom Services ordered by Client, and the associated pricing for such subscription rights and/or Custom Services shall be set forth in Service Orders (each an “**Order**”) which will be prepared by Dream Catcher and confirmed via email by Client. Once confirmed, all such Orders shall be incorporated into and be subject to this Agreement. New Orders may be entered and/or current Orders modified by mutual agreement of the parties at any time during the “**Term**” (as defined below) or prior to any “**Renewal Term**” (as defined below).

Client shall designate one (1) of its authorized users as its authorized administrator who shall be responsible for confirming Orders, assigning rights to Client’s individual authorized users of the Process, aiding with the on-boarding of Client to the Process, assisting with the transfer of information from Client to Dream Catcher, communicating with Dream Catcher regarding the Process and the Custom Services (if





applicable), and assisting individual users and Dream Catcher with any troubleshooting for the Process or the Custom Services (if applicable).

Each authorized user, including the authorized administrator, will be entitled to create an individual user account (each a “**User Account**”) for accessing and using the Process and receiving the Custom Services (if applicable). Each User Account is personal to its authorized user, and an authorized user shall not permit or provide access to or use of his or her User Account by others, except to Client’s authorized administrator.

Dream Catcher may access User Accounts in order to provide the Process and the Custom Services and to protect and maintain Dream Catcher’s Process and systems.

In order to create a User Account, each Client must provide at least one Manager/site by supplying a unique email for each one and they will be invited to the platform at which point they can create their account. Training is provided after account setup and before the session series begins. It is the Manager’s responsibility (and ultimately Client’s responsibility) to set up Managers. Managers set up their clients/users for each session. It is the Client’s responsibility to protect each such unique username and password and to comply with the terms of this Agreement. Dream Catcher shall not be responsible or liable for the unauthorized access to or use of any such username or password or of any User Account. Users may keep their accounts (at no additional charge) for the duration that Client maintains an active account with Dream Catcher. Users will be given 30-day notice to the email on the account of any changes which could affect their **lifetime account**.

The Process is accessed by Client and its authorized users through the internet. Client shall be solely responsible to secure sufficient internet access to use the Process.

### 3. FEES AND PAYMENTS

#### Process Fees and Custom Service Fees

The fees for a District License are \$100,000 providing access to the platform for up to 10,000 new authorized users per year (the “**Platform Fees**”). The Platform Fees are charged on a prepaid annual basis per the number of users, as set forth in the applicable Order, unless otherwise agreed upon between Client and Dream Catcher in such Order. Platform Fees will remain fixed throughout the “**Initial Term**” (as defined below). Dream Catcher may thereafter adjust Platform Fees by providing at least sixty (60) days’ written notice of such adjustment to Client. Price changes shall become effective for Client upon the commencement of the next Renewal Term (as defined below) following receipt of such price change notice, unless the parties to this Agreement agree otherwise.

The fees for Custom Services (“**Process Fees**”), if applicable, shall be charged by Dream Catcher and paid by the Client based on confirmed Orders.

Dream Catcher charges a one-time setup fee (the “**Setup Fee**”) for new clients at the rate of one thousand dollars (USD \$1,000.00). Dream Catcher provides a Staff on-site training for up to four (4) hours, which is billed at \$1,200.00/site. Should Client choose to have additional Training Sessions (the “**Training Fee**”) will be billed at \$1,200.00/site (USD \$1,200.00). The Setup Fee and any additional Training Fees will be paid in accordance with Dream Catcher’s invoicing terms set forth below, following the execution of this Agreement.

Dream Catcher also offers optional Dream Leader Coaching Workshops (the “**Coaching Fee**”) for users of the platform. Coaching (the “**Coaching Fee**”) will be billed at one-thousand dollars per Workshop (4





sessions of up to 90-minutes each) per session (USD \$ 1,000.00). Dream Leader Coaching Sessions are limited to 50 participants and must be the same participants for all four of the sessions for each workshop.

### **Invoices and Payments**

The payment for the Setup Fee, Maintenance Fee and Annual Subscription will be invoiced to Client immediately following the execution of this Agreement, and then any additional services provided will be billed on a quarterly basis, or as agreed upon between Client and Dream Catcher in the applicable Order. The Maintenance Fee will be included in this Agreement by invoice, and then shall be billed at the beginning of each Renewal Year following the initial payment, or as agreed upon between Client and Dream Catcher in the applicable Order. The annual Maintenance Fee is subject to increase prior to the start of any Renewal Term, unless the parties to this Agreement agree otherwise. Unless otherwise provided in the applicable Order, Custom Services Fees will be invoiced to Client within ten (10) days of Client's election to receive one or more Custom Services.

Payment of invoices is due within the first fifteen (15) days from the date of receipt of the correct invoice. Upon notice of failure to pay, Client shall have ten (10) days in which to bring Client's account current, or Dream Catcher may thereafter immediately terminate its provision of the Process and Custom Services and commence collection efforts.

## **4. OWNERSHIP AND LICENSE**

### **Process**

The Process, which includes any updates or upgrades thereto, all software code therefor (including source code, object code, or otherwise), and all rights, title, and interests in and to the foregoing, including, without limitation, patent rights, copyright rights, trademark rights, trade secrets, and all other intellectual property and proprietary rights, are owned by and belong solely and exclusively to Dream Catcher or its licensors (if any). Other than the following limited license, Client is not granted, and is not entitled to, any other right, title, or interest in or to the Process.

Conditioned upon Client's payment of the Process Fees, On-boarding Fee and the Maintenance Fee, Dream Catcher hereby grants to Client, and Client hereby accepts from Dream Catcher, a limited, fully paid, nonexclusive, nontransferable, and non-sublicensable right and license to access and use the Process during the Term (as defined below) in accordance with the terms of this Agreement.

### **Client Data**

As between Dream Catcher and Client, all information and data input by Client into or through Dream Catcher's online evaluation tool ("**Client Data**") shall be owned by and belong solely and exclusively to Client. However, subject to the terms of [Section 6](#) below, Client hereby grants to Dream Catcher a limited, nonexclusive, perpetual, revocable, worldwide, and royalty-free right and license to: **(a)** store its Client Data on servers that Dream Catcher owns, controls, or licenses; **(b)** process such Client Data through Dream Catcher's proprietary processes; **(c)** use Client Data as needed for Dream Catcher to provide Client with the Process and the Custom Services (as applicable); **(d)** generate and provide "**Results**" (as defined below), as provided for below; and **(e)** as set forth immediately below.

Dream Catcher may also share Client Data, in the form of Results (as defined below) based on Client Data, in a non-"**Anonymized**" (as defined below) form, for research and statistics for marketing by Client, but only if such non-Anonymized Client Data relates to such specific organization; and, then, *provided that*,





Client shall have the ability to control whether and when such non-Anonymized information is so shared by Dream Catcher, and Dream Catcher's sharing of such non-Anonymized information must be in pursuit of the Purpose.

### **Results and Reports**

While Client owns its Client Data, as set forth above, any output generated after such Client Data is processed through Dream Catcher's proprietary processes shall be owned by and belongs solely and exclusively to Dream Catcher, whether in the form of assessments, tangible reports, analytics, or other results (collectively, the "**Results**"). Dream Catcher hereby grants to Client a limited, nonexclusive, perpetual, irrevocable, worldwide, and royalty-free right and license to use Results, in the form provided by Dream Catcher, for its own internal, noncommercial purposes or as otherwise permitted by virtue of Client's purchase of Custom Services (as applicable). For purposes of clarity, nothing herein grants Dream Catcher any ownership rights with respect to Client Data.

Dream Catcher will "**Anonymize**" Results (*i.e.*, to de-identify and disassociate Client from Results generated from its Client Data) and will use the same: (a) to create and provide a law firm referral database and associated services; (b) when providing the Process and the Custom Services (as applicable) to Client or others; and (c) for education and academic purposes and for marketing and promotional purposes.

### **5. LIMITATIONS ON USE**

Client and each of its authorized users will only provide or share to Dream Catcher information or data (including Client Data) that it/he/she has the right to provide or share. Client and its authorized users shall not violate or infringe any law, regulation, or governmental order of any jurisdiction, or any right of another, when accessing or using the Process or receiving the Custom Services.

Client and its authorized users will not copy, reproduce, adapt, reverse engineer, decompile, disassemble, modify, provide access to, or share, in whole or in part, any non-publicly available information or data related to the Process, including, without limitation, its software code (including source code and/or object code), and shall not access or use the Process to compete or prepare to compete with Dream Catcher, or to assist or facilitate another in its efforts to do so.

### **6. CONFIDENTIAL INFORMATION**

The Process, pricing for the Process and the Custom Services, all non-publicly available information and data related to the Process (including software code) or the Custom Services, and any information or documentation Dream Catcher marks as being confidential or proprietary (collectively, the "**Dream Catcher Confidential Information**") is confidential to, proprietary to and/or a trade secret of Dream Catcher. Client and its authorized users shall not disclose any of the Dream Catcher Confidential Information, or direct, facilitate, or encourage another to disclose the Dream Catcher Confidential Information, to any third party without first obtaining the express prior written permission to do so from an authorized representative of Dream Catcher. Client's affiliates and contractors who are performing services for Client's internal business purposes shall not be considered third parties.

All non-publicly available information and data, including Client Data, and any information documentation Client marks as being confidential and proprietary (collectively, the "**Client Confidential Information**") is confidential to, proprietary to and/or a trade secret of Client. Except as permitted elsewhere in this Agreement, Dream Catcher shall not disclose any of the Client Confidential Information, or direct,





facilitate, or encourage another to disclose the Client Confidential Information, to any third party without first obtaining the express prior written permission to do so from an authorized representative of Client.

## 7. PRIVACY AND SECURITY

For so long as Dream Catcher is in operation and providing the Process or Custom Services (or products or services substantially similar thereto), Dream Catcher warrants: it will use safeguards to maintain the security of the Process and the information and data input into or through the Process (including Client Data and Client Confidential Information) that are commercially reasonable and consistent with the safeguards used by others in the industry with systems similar to Dream Catcher. Upon request, Dream Catcher will discuss such safeguards with Client, but Dream Catcher considers such information to be Dream Catcher Confidential Information (as defined above).

## 8. TERM AND TERMINATION

### Term

This Agreement shall begin and become effective on \_\_\_\_\_, and with Client's acceptance of this Agreement by executing below and, unless terminated as provided below, shall continue in full force and effect for period of twelve (12) months thereafter (the "**Initial Term**"). This Agreement, and Client's access to and use of the Process in accordance herewith, may renew for subsequent twelve (12) month periods (each being a "**Renewal Term**") if mutually agreed in writing by the parties prior to the end of the Initial Term or the then-current Renewal Term. The terms of this Agreement and any applicable Orders shall govern throughout any Renewal Term(s) unless the parties mutually agree in writing to different terms. The Initial Term and all subsequent Renewal Terms are collectively referred to in this Agreement as the "**Term**." All Orders shall be coterminous with the Term, regardless of when confirmed.

Notwithstanding the foregoing, this Agreement may be terminated as follows:

### Termination for Cause

Either Dream Catcher or Client may terminate this Agreement immediately upon written notice to the other party in the event the other party breaches its obligations under Sections 2, 4, 5, 6, 7, 10, and/or 15 of this Agreement. Subject to the preceding sentence, this Agreement may be terminated by either party if the other party breaches any of the other terms of this Agreement, including, without limitation, failure to make timely payments, by providing the other with written notice of such breach. In such event, if the breaching party fails to cure such breach to the satisfaction of the non-breaching party within the first ten (10) days immediately following the breaching party's receipt of such written notice, the non-breaching party may terminate this Agreement by providing the breaching party with written notice of its decision to terminate.

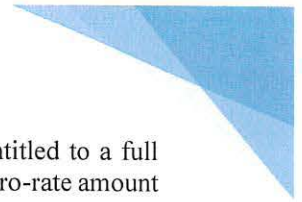
### Termination For Convenience

Notwithstanding the stated Term of this Agreement, Client may terminate this Agreement (and all Orders issued hereunder) for Client's convenience and without cause at any time by providing Dream Catcher with not less than thirty (30) days' prior written notice of its intent to terminate.

### Automatic Termination

This Agreement shall automatically terminate if Dream Catcher, in its sole discretion, elects to discontinue its provision of the Process and the Custom Services, or to cease its business operations which pertain





thereto. If Dream Catcher invokes its right to automatically terminate, Client shall be entitled to a full refund of fees paid by Client to Dream Catcher for the Custom Services and any applicable pro-rate amount paid by Client for the Process.

## 9. EFFECT OF EXPIRATION OR TERMINATION

### On Client

Upon the expiration or termination of this Agreement for any reason, Client shall: **(a)** immediately discontinue all access to and use of the Process and receipt of the Custom Services; **(b)** promptly return to Dream Catcher any and all of the Dream Catcher Confidential Information, and copies thereof, which are in the possession or control of Client at such time; and **(c)** pay all outstanding and undisputed sums due to Dream Catcher within the first thirty (30) days immediately following the date of expiration or termination.

## 10. REPRESENTATIONS AND WARRANTIES

Dream Catcher and Client each represents and warrants to the other that: **(a)** it has the right to grant the licenses provided for in this Agreement; **(b)** there is no action or judgment that would materially or adversely impact this Agreement or its ability to consummate the transaction contemplated herein; **(c)** it shall be responsible and liable for any breach of this Agreement by it or any of its authorized users; and **(d)** the person signing on behalf of it below to accept the terms of this Agreement is an authorized representative of it with the requisite authority needed to enter into this Agreement on behalf of it. Further, Client represents and warrants that all information provided by it to Dream Catcher is GDPR compliant.

### Dream Catcher Warranties:

Dream Catcher warrants: **(a)** that the Process is free from material defects in material and workmanship; **(b)** neither Dream Catcher's grant of the rights or licenses hereunder nor its performance of any hosting services or other obligations under this Agreement does or at any time will: **(i)** conflict with or violate any applicable law, including any law relating to data privacy, data security or personal information; **(ii)** require the consent, approval or authorization of any governmental or regulatory authority or other third party; or **(iii)** require the provision of any payment or other consideration by Client or any User Account to any third party, and Dream Catcher shall promptly notify Client in writing if it becomes aware of any change in any applicable law that would preclude Dream Catcher's performance of its obligations hereunder; **(c)** the Process and hosting services will conform to and perform in accordance with the specifications and all requirements of this Agreement; **(d)** all specifications are, and will be continually updated and maintained so that they continue to be, current, complete and accurate so that they do and will continue to fully describe the hosted services in all respects such that at no time will the hosted services have any undocumented feature; **(e)** Dream Catcher's Process is and will remain free of Harmful Code (defined below); and **(f)** Dream Catcher will perform all services in a timely, professional and workmanlike manner with a level of care, skill, practice and judgment consistent with generally recognized industry standards and practices for similar services, using personnel with the requisite skill, experience and qualifications, and will devote adequate resources to meet Dream Catcher's obligations (including the availability requirement and support service level requirements) under this Agreement. "**Harmful Code**" means any software, hardware or other technologies, devices or means, the purpose or effect of which is to: **(1)** permit unauthorized access to, or to destroy, disrupt, disable, distort, or otherwise harm or impede in any manner, any **(A)** computer, software, firmware, hardware, system or network, or **(B)** any application or function of any of the foregoing or the integrity, use or operation of any data processed thereby; or **(2)** prevent Client or any User Account from accessing or using the Process as intended by this Agreement, and includes any virus, bug, trojan horse, worm, backdoor or other malicious computer code and any time bomb or drop dead device.







**11. DISCLAIMER OF WARRANTIES**

CLIENT AGREES THAT DREAM CATCHER IS PROVIDING THE PROCESS, THE CUSTOM SERVICES, AND THE RESULTS “AS IS.” THE ONLY WARRANTIES AVAILABLE TO CLIENT, INCLUDING THOSE PERTAINING TO THE FOREGOING, IS THE WARRANTIES PROVIDED HEREIN AND NON-INFRINGEMENT OF THE PROCESS AND CUSTOM SERVICES WHEN USED BY CLIENT FOR THEIR INTENDED PURPOSE AND IN ACCORDANCE WITH THIS AGREEMENT AND ANY INSTRUCTIONS PROVIDED IN WRITING BY DREAM CATCHER. TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, DREAM CATCHER HEREBY EXPRESSLY DISCLAIMS ALL OTHER WARRANTIES, REPRESENTATIONS, AND ENDORSEMENTS OF ANY KIND WHATSOEVER, WHETHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND ACCURACY. DREAM CATCHER DOES NOT WARRANT THAT THE PROCESS, THE CUSTOM SERVICES, OR THE RESULTS WILL MEET CLIENT’S REQUIREMENTS OR ACHIEVE THE PURPOSE, OR THAT THE OPERATION OF THE FOREGOING WILL BE UNINTERRUPTED OR ERROR-FREE, OR THAT ERRORS IN THE FOREGOING WILL BE CORRECTED. **NOTE: CERTAIN APPLICABLE LAWS MAY NOT ALLOW THE EXCLUSION OF IMPLIED WARRANTIES; THEREFORE, SOME OF THE ABOVE EXCLUSIONS MAY NOT APPLY.**

**12. LIMITATION OF LIABILITY**

TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, A PARTY SHALL NOT BE LIABLE TO THE OTHER PARTY FOR ANY INDIRECT, CONSEQUENTIAL, SPECIAL, EXEMPLARY, OR PUNITIVE DAMAGES, WHETHER BASED ON WARRANTY, CONTRACT, TORT (INCLUDING, WITHOUT LIMITATION, NEGLIGENCE AND STRICT LIABILITY), OR ANY OTHER LEGAL OR EQUITABLE THEORY, EVEN IF A PARTY HAS BEEN ADVISED OF THE POSSIBILITY THEREOF. A PARTY’S LIABILITY TO THE OTHER PARTY UNDER THIS AGREEMENT, FOR ANY REASON AND UPON ANY CAUSE OF ACTION, EXCEPT AS IS EXPRESSLY SET FORTH BELOW IN THIS SECTION 12, SHALL BE NO GREATER THAN: **(A)** FOR THE CLAIMS COVERED BY THE INSURANCE, THE MAXIMUM AMOUNTS REQUIRED PURSUANT TO THIS AGREEMENT; AND **(B)** FOR ALL OTHER CLAIMS, TEN (10) TIMES THE AMOUNT OF PROCESS FEES AND CUSTOM SERVICE FEES PAID BY CLIENT TO DREAM CATCHER UNDER THIS AGREEMENT. NOTWITHSTANDING THE FOREGOING, SUCH LIMITATION OF LIABILITY IN THE FOREGOING SENTENCE SHALL NOT APPLY TO DAMAGES CAUSED BY: **(I)** THE UNAUTHORIZED ACCESS TO OR USE OF CLIENT DATA WHICH RESULTS FROM THE NEGLIGENCE OR INTENTIONAL MISCONDUCT OF DREAM CATCHER; OR **(II)** DREAM CATCHER’S BREACH OF ITS OBLIGATIONS WITH RESPECT TO THE CLIENT CONFIDENTIAL INFORMATION SET FORTH IN SECTION 6 ABOVE; OR **(III)** THE INDEMNIFICATION OBLIGATIONS IN SECTION 13. THE FEES REFERRED TO IN THIS AGREEMENT REFLECT, AND ARE SET IN RELIANCE UPON, THIS ALLOCATION OF RISK AS WELL AS THE EXCLUSION OF INDIRECT, CONSEQUENTIAL, SPECIAL, EXEMPLARY, AND PUNITIVE DAMAGES AS SET FORTH IN THIS SECTION 12. **NOTE: CERTAIN JURISDICTIONS MAY NOT ALLOW THE EXCLUSION OR LIMITATION OF INCIDENTAL, CONSEQUENTIAL, OR CERTAIN OTHER TYPES OF DAMAGES; THEREFORE, SOME OF THE ABOVE EXCLUSIONS OR LIMITATIONS MAY NOT APPLY TO CLIENT.**





### 13. INDEMNIFICATION

#### **Indemnification**

Dream Catcher shall defend, indemnify, and hold harmless Client and its shareholders, directors, officers, members, employees, labor unions, and affiliates (collectively, the “**Client Indemnified Parties**”) from and against any and all losses, damages, liabilities, costs, expenses, fines, and penalties (including, without limitation, reasonable attorneys’ fees, expert witness fees, and court costs, as and when incurred) incurred by any of the Client Indemnified Parties which result from any claim, action, or proceeding brought by a third party (or any resulting judgment) against any of the Client Indemnified Parties alleging that access to or use of the Process or the Results or receipt of the Custom Services by Client, as permitted by this Agreement, violates or infringes upon any rights of another (whether such rights are afforded by law, by contract, in equity, or otherwise); *provided, however*, that Dream Catcher shall owe no indemnity obligations if the same is premised upon Client Data violating such rights of another.

### 14. GOVERNING LAW; JURISDICTION; VENUE

This Agreement shall be governed by and construed in accordance with the laws of the State of California without regard to its or any other jurisdiction’s conflict of laws rules or principles, and any applicable federal laws. The parties agree that any and all claims, causes of action, lawsuits, or proceedings arising from or related to this Agreement shall be brought in a state or federal court having subject matter jurisdiction located in Riverside County, and hereby waive any and all objections to the same being brought in such courts on the grounds of lack of personal jurisdiction, improper venue, or inconvenient forum.

### 15. TRADEMARKS AND PUBLICITY

Dream Catcher’s trademarks and services marks (collectively, the “**Dream Catcher Marks**”), whether registered or unregistered, are the sole and exclusive property of Dream Catcher. Except as they are displayed on or through the Process or the Results, as provided by Dream Catcher, Client shall not use the Dream Catcher Marks in any manner without first obtaining the express prior written consent of Dream Catcher.

Client’s trademarks and service marks (collectively, the “**Client Marks**”), whether registered or unregistered, are the sole and exclusive property of Client. For so long as Client remains a client of Dream Catcher, Dream Catcher shall not use the Client Marks in any manner without first obtaining the express prior written consent of Client.

### 16. REMEDIES

Dream Catcher and Client each acknowledges and agrees that a breach of this Agreement by it or its authorized users may cause the other party to suffer irreparable harm that could not be compensated by money damages alone. In the case of such a breach or threatened breach, each party agrees that the other party is entitled to seek equitable relief, including injunctive relief and specific performance, in addition to any other remedies available, without the necessity of posting a bond or obtaining the same or assuming any other undertakings. Except where otherwise explicitly specified, the rights and remedies granted to either party under this Agreement are cumulative and in addition to, and not in lieu of, any other rights or remedies that each such party may possess at law or in equity.





**17. NOTICE AND CONTACT INFORMATION**

Any notice required to be given by Client to Dream Catcher shall be given in writing and delivered by email to [mena@DreamCatcherProgram.com](mailto:mena@DreamCatcherProgram.com) with a confirmation receipt, or personally served or sent by an overnight delivery service, facsimile, or U.S. mail, and such notice will be deemed to have been given: **(a)** if personally given, when received; **(b)** if sent by an overnight delivery service, upon confirmation of delivery by the delivery service; **(c)** if by facsimile, when transmission of such notice is confirmed by the transmitting facsimile machine; or **(d)** if mailed, five (5) business days after deposit in the United States mail with postage prepaid and return receipt requested. Contact information for Dream Catcher for notice purposes shall be as follows:

**Future N Focus Dream Catcher Enterprises  
 Attn: Steve Ward, President and Founder  
 8298 Miramar Circle  
 Jurupa Valley, CA 92509  
 (909) 437-1180**

Any notice required to be given by Dream Catcher to Client shall be given in writing and delivered by email to **primary contact email** with a confirmation receipt, or personally served or sent by an overnight delivery service, facsimile, or U.S. mail, and such notice will be deemed to have been given: **(a)** if personally given, when received; **(b)** if sent by an overnight delivery service, upon confirmation of delivery by the delivery service; **(c)** if by facsimile, when transmission of such notice is confirmed by the transmitting facsimile machine; or **(d)** if mailed, five (5) business days after deposit in the United States mail with postage prepaid and return receipt requested. Contact information for Client for notice purposes shall be as follows:

**Client Name:** \_\_\_\_\_

**Attn:** \_\_\_\_\_, **Title** \_\_\_\_\_

**Address**

**Address 2**

**City, ST ZIP**

**18. NOTICE FOR CALIFORNIA USERS**

The Complaint Assistance Unit of the Division of Consumer Services of the California Department of Consumer Affairs may be contacted by mail at 1625 North Market Blvd., Suite N 112, Sacramento, CA 95834, or by telephone at (800) 952-5210.

**19. MISCELLANEOUS**

**Force Majeure**

Neither party shall be liable to the other party for any delay or failure to perform any of its obligations under this Agreement due to any cause beyond its control, including, without limitation, acts of God, acts of a public enemy, acts of a foreign or domestic government, acts of terrorism, acts or omissions of a carrier



650-999-0852

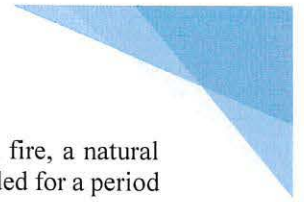


support@dreamcatcherprogram.com



DREAMCATCHERPROGRAM.COM





(other than an affiliate, subcontractor, agent, or principal of the party claiming excuse), a fire, a natural disaster, war, an epidemic, a riot, or embargo. Performance times shall be considered extended for a period of time equivalent to the time lost because of such delay.

**Assignment and Delegation**

If during the Term of this Agreement Client is involved in a restructuring, merger, spin-off, acquisition, asset sale, or another transaction whereby all or part of Client’s business or operations is transferred or assigned to another, Client shall have the right to assign this Agreement to such other party in connection with such transaction without the obligation to obtain Dream Catcher’s consent before doing so; *provided, however*, Client shall provide prior written notice to Dream Catcher of any such assignment. Otherwise, Client shall not assign any of its rights, or delegate any of its obligations, under this Agreement without first obtaining the express prior written consent of Dream Catcher, such consent not to be unreasonably withheld or delayed by Dream Catcher. Dream Catcher may not assign its rights and delegate its obligations under this Agreement without first obtaining the express prior written consent of Client, such consent not to be unreasonably withheld or delayed by Client. Dream Catcher and any such assignee or successor-in-interest shall remain obligated to comply with the terms of Section 6 above as it relates to Client Confidential Information. This Agreement is binding upon and shall inure to the benefit of each party hereto and each of its respective successors and assigns (as may be applicable and permitted herein).

**Waiver**

The delay or failure of either party to enforce any right resulting from breach of any provision of this Agreement by the other party shall not constitute or be deemed a waiver of any right relating to a subsequent breach of such provision or any other provision or right hereunder.

**Severability**

If any term or provision of this Agreement is found by a court of competent jurisdiction to be invalid, illegal, or otherwise unenforceable, the same shall not affect the other terms or provisions hereof or the whole of this Agreement, but such term or provision shall be deemed modified to the extent necessary in such court’s opinion to render such term or provision enforceable, and the rights and obligations of the parties shall be construed and enforced accordingly, preserving to the fullest permissible extent the intent and agreement of the parties.

**Survival**

Sections 4, 6, 7, 9, 10, 11, 12, 13, 14, 15, 16, 17, and 19 shall survive the expiration or termination of this Agreement.

**Publicity**

The parties agree that prior to releasing or otherwise making any press releases, articles or other announcements regarding this Agreement or using the party’s name or any parent, affiliate or successor in interest to the foregoing, the party wishing to issue such press release, article, or announcement will first obtain the written approval of the other party as to each such press release, article or announcement.

**Entire Agreement**

This Agreement, the confirmed Orders, and all modifications and updates hereto state the entire agreement, and supersede all prior agreements, written or oral, between the parties with respect to the subject matter





hereof.

IN WITNESS WHEREOF, Dream Catcher and Client have executed this Agreement to be effective as of DATE (the "**Effective Date**").

DREAM CATCHER LLC

ORGANIZATION

Steve Ward Signature

\_\_\_\_\_ Signature

Steve Ward, President and Founder

\_\_\_\_\_

Print Name, Title

August 6, 2021 Date

\_\_\_\_\_ Date

Exhibits to the Agreement:

"A" – Client Scope Document



650-999-0852



support@dreamcatcherprogram.com



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**DREAM CATCHER SUBSCRIPTION AGREEMENT**

**EXHIBIT A**

**CLIENT SCOPE DOCUMENT**

**Dream Catcher Platform Use Scope:** Workforce Development

**Performance Scope**

1. Targeted to an agreed upon segment of students or users.
2. Total number of new registered users to be determined prior to the Effective Date of the Agreement.

**User data scope and transfer (Dream Catcher will help make this seamless and straight forward):** manual export of PDF data to include:

1. Evidence based data
2. Student work samples
3. Robust Student Profiles
4. Self-exploration assessments and tools
5. Career exploration assessments and tools
6. Number, names and email addresses for each user at each site
7. Number, names and email addresses for teachers/administrators and Case Managers.

**Educational Term and Deliverables:** 1-year renewable agreement

1. Dream Catcher Software
2. Staff Training and Resources
3. Dream Catcher Digital Binder, including lesson plans
4. Optional Dream Leader Coaching Labs

**Cost:**

<u>Description</u>	<u>Cost Description</u>	<u>Year 1 \$ Cost</u>
<b>Initial Enterprise Setup Fee per site</b>	\$ 1,000	Incl.
<b>Number of Sites</b>	10	Incl.
<b>Number of Managers</b>		Incl.
<b>Number of Counselors/Facilitators</b>	6	Incl.
<b>Annual Recurring Fee for new users:</b> District License for up to 12,000 users	\$75,000	\$75,000
<b>Training Fee</b> On-site and Virtual Onboarding (4 hr. duration)	\$1,200	Incl.
<b>Additional Training (Optional)</b> On-site and Virtual Onboarding (4 hr. duration)	\$1,200	
<b>Train the Trainer</b> Virtual Training at scheduled times	\$2,500	Incl.



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<b>Dream Catcher Life &amp; Career Coaching Workshops (Optional)</b> Four up-to-90 minutes each online workshops for a maximum of 50 participants.	\$1,000	
<b>Total District License</b>	<b>(Total based on 12,000 students)</b>	<b>\$75,000</b>

\*Dream Catcher (D/C) Life & Career Coaching Workshops are structured, deep-dive focus groups that help D/C users gain further clarity into how to make definitive career and academic path decisions based on their purpose and value. They may be purchased at any time after the initial purchase of subscription licenses.

**Site Breakdown**

Site Name	#Manager	#Teachers	#Users

**Users and Roles**

Name	Email	Role (M or C)**	Site

**Legend: M – Site Manager, C – Case Manager**

**Service Delivery & Training**

Service Delivery:

- Dream Catcher Software Platform
- Train the Trainer training
- Staff Onboarding Training
- Dream Catcher Playbook, Resources, and Best Practices
- Dream Catcher Life and Career Coaching Workshops (Optional)

Delivery of Dream Catcher to the customer will be upon completion of scheduled staff training. Onboarding will be guided by Dream Catcher trainers. Clients are asked to schedule training at least 10 days before implementation. Dream Catcher also offers online deep dive webinars as a Dream Leader Coaching Lab and training videos to assist teachers and administrators to stay current on Dream Catcher operations.



GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

ACTION REPORT NO. 6

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Marine Avagyan, Director, Equity, Access & Family Engagement

SUBJECT: **Acceptance of the California Newcomer Education and Well-Being (CalNEW) Project Funding**

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The Superintendent recommends that the Board of Education accept the California Newcomer Education and Well-Being (CalNEW) Project funding in the amount of \$251,078 for the 2021-2024 school years.

The California Department of Social Services (CDSS) announced the receipt of state funding under the CalNEW Project for the fiscal years 2021-24. The CDSS has been awarded funds to provide additional services for refugees and other eligible school-age students served by the federal Office of Refugee Resettlement. Glendale Unified School District was awarded \$251,078 for fiscal years 2021-24 by the California Department of Social Services to implement its CalNEW Project over the course of three years.

The CalNEW project aims to assist refugees, unaccompanied undocumented minors, and immigrant families as they confront challenges by providing programming that fosters well-being, improve academic performance, and self-sufficiency through supplemental education and social services, ultimately empowering eligible students and their families to successfully integrate, grow, and thrive in California communities. The CalNEW project is intended to address the needs of eligible families by fostering collaborative relationships between the school district, community-based organizations, and service providers. CalNEW eligible families will receive additional services to improve their academic performance and social adjustment through activities such as supplemental English language instruction; additional after-school tutoring hours; enhance the after-school/summer programs by including educational field trips and camps; and partner with local community organizations to train high school students and parents in financial literacy, job search readiness and employment skills.

Please also find the names of those school districts that have been awarded the CalNEW funding for FY 2021-2024.

<b>County</b>	<b>School District</b>
Alameda	Hayward Unified School District
Alameda	Oakland Unified School District
Contra Costa	West Contra Costa Unified School District
Fresno	Fresno Unified School District
Fresno	Mendota Unified School District
Los Angeles	Glendale Unified School District
Los Angeles	Los Angeles Unified School District
Los Angeles	Los Angeles County Office of Education
Orange	Garden Grove Unified School District
Orange	Santa Ana Unified School District
Sacramento	Elk Grove Unified School District
Sacramento	San Juan Unified School District
Sacramento	Twin Rivers Unified School District
San Diego	Cajon Valley Union School District
San Diego	Grossmont Union High School District
San Diego	San Diego Unified School District
San Francisco	San Francisco Unified School District
Stanislaus	Modesto City Schools

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.***



***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 3: Ensure the Health and Safety of Students and Employees – Strengthen mental health support and programs; ensure best practices for safe and healthy learning environments; and support physical, social, and emotional wellbeing.***

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

ACTION REPORT NO. 7

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Debra E. Rinder, Executive Director, Special Education

SUBJECT: **Approval of Services Agreement Between Glendale Unified School District and Soliant Inc.**

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The Superintendent recommends that the Board of Education approve a services agreement between Glendale Unified School District and Soliant Inc. in an amount not to exceed \$200,000 to provide contracted Itinerant Special Education Teachers.

Soliant Inc. is an agency that provides contracted Itinerant Special Education Teachers to meet the needs of students with special needs. It is estimated that up to \$200,000 will be needed to pay for services for the 2021-2022 school year.

General Education funds will be used to pay for these services.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.***

**GLENDALE UNIFIED SCHOOL DISTRICT**

223 North Jackson Street  
Glendale, CA 91206  
(818) 241-3111

**SERVICES AGREEMENT**

This **Agreement** for Professional Services (“Agreement”) is made and entered into as of the 30<sup>th</sup> day of August, 2021 by and between the Glendale Unified School District, (“District”) and Soliant, Inc a corporation, whose place of business is Peachtree Corners, GA [City], herein referring to as (“Contractor”), (together, “Parties”).

WITNESSETH: The parties do hereby contract and agree as follows:

- 1. *Services Description.* CONTRACTOR will perform the services described in the “Scope of Work” attached hereto as Addendum A and made a part thereof.

NOW, THEREFORE, the Parties agree as follows:

- 1. **Term.** Contractor shall commence providing services under this Agreement on September 1, 2021 and will diligently perform as required and complete performance by June 30, 2022
- 2. **Submittal of Documents.** The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- X   Signed Agreement
- X   Workers' Compensation Certification
- X   Fingerprinting/Criminal Background Investigation Certification
- X   Insurance Certificates and Endorsements
- X   W-9 Form
- X   Non-collusion Declaration
- X   Tuberculosis Clearance

- 3. **Compensation.** District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement (as needed, as requested) a total fee not to exceed (NTE) Two hundred thousand dollars (\$ 200,000.00 ) which includes reimbursable cost listed in item 4.1. District shall pay Contractor according to the following terms and conditions:

**Note:** Accounts Payable will not process payment until the services have been completed. Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

- 4. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District, except as follows:
  - 4.1. **N/A**

5. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.
6. **Materials.** Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:
7. **Copyright/Trademark/Patent.** Contractor understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Contractor consents to use of Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
8. **Termination.**
  - 8.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
  - 8.2. **Without Cause by Contractor.** Contractor may, upon sixty (60) days notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
  - 8.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
    - 8.3.1. material violation of this Agreement by the Contractor; or
    - 8.3.2. any act by Contractor exposing the District to liability to others for personal injury or property damage; or
    - 8.3.3. Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

9. **Indemnification.** To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, Contractors, employees, trustees, and volunteers ("the indemnified parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the indemnified parties.

10. **Insurance.**

10.1. The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
<b>Commercial General Liability Insurance</b> , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
<b>Automobile Liability Insurance - Any Auto</b>	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
<b>Professional Liability</b>	\$ 1,000,000
<b>Workers Compensation</b>	Statutory Limits
<b>Employer's Liability</b>	\$ 1,000,000

10.1.1. **Commercial General Liability and Automobile Liability Insurance.**  
 Commercial General Liability Insurance and Any Auto Automobile Liability

Insurance that shall protect the Contractor, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

- 10.1.2. **Workers' Compensation and Employers' Liability Insurance.** Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.
- 10.1.3. **Professional Liability (Errors and Omissions).** Professional Liability Insurance as appropriate to the Contractor's profession.
- 10.2. **Proof of Carriage of Insurance.** The Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:
  - 10.2.1. A clause stating: "SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION."
  - 10.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.
  - 10.2.3. An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, Contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
  - 10.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.
- 10.3. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
11. **Assignment.** The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

12. **Compliance with Laws, Debarment and Suspension.** Contractor warrants and certifies that neither Contractor, nor any person working for or acting on behalf of Contractor as part of this Agreement, has been or is debarred, penalized by, convicted, sanctioned, suspended, excluded or otherwise ineligible to participate in any state or federal program, or by any federal department or agency, or by Los Angeles County
13. **Certificates/Permits/Licenses.** Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.
14. **Employment with Public Agency.** Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
15. **Anti-Discrimination.** District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).
16. **Fingerprinting of Employees.** The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Contractor's performing of any portion of the Services.
17. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
18. **District's Evaluation of Contractor and Contractor's Employees and/or Subcontractors.** The District may evaluate the Contractor in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:
  - 18.1. Requesting that District employee(s) evaluate the Contractor and the Contractor's employees and subcontractors and each of their performance.
  - 18.2. Announced and unannounced observance of Contractor, Contractor's employee(s), and/or subcontractor(s).
19. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue,

arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

20. **Confidentiality.** The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

Both parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other party, its affiliates, or its customers. Both parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third party or used for unauthorized purposes. Each party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each party is bound by this Agreement. Upon request of the owner of the confidential information, the other party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph does not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other party; 2) was lawfully in Insight's or Client's possession without restriction as to use or disclosure before its receipt from the other party; 3) is received from, or was made available to, a third party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the party required to make the disclosure under the law shall give prompt notice of this to the other party prior to such disclosure so that the other party may seek an appropriate protective order or give its consent to such disclosure.

21. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:



**District:**

**Glendale Unified School District**  
223 N. Jackson Street  
Glendale, California 91206  
ATTN: Arik Panossian

**Contractor:**

Soliant, Inc  
5550 Peachtree Parkway  
Peachtree Corners, GA 30092  
ATTN: Tori Strickland

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

22. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. . In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.
23. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.
24. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
25. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
26. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.
27. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
28. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
29. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal

representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

30. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.
31. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.
32. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
33. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
34. **Force Majeure Clause.** The parties to the Contract shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other party(ies), provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.
39. **Amendments.** No alteration or variation of the terms of this Contract shall be valid unless made in writing and signed by the parties; no oral understanding or agreement not incorporated herein shall be binding on either of the parties; and no exceptions, alternatives, substitutes or revisions are valid or binding on District unless authorized by District in writing.
40. **Delivery.** Time of delivery of goods or services is of the essence in this Contract. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.
41. **Conduct on District Premises.** Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the Party's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the other Party's premises. The operation of vehicles by either Party's personnel on the other Party's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on a Party's property and involving either Party's personnel shall be reported promptly to the appropriate Party's personnel. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the

other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the other Party's premises, each Party's personnel shall wear and clearly display identification badges or tags, as approved by the other Party. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. They should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

42. **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name Sollant, Inc

By: \_\_\_\_\_ Senior Vice President  
Signature \_\_\_\_\_ Title: \_\_\_\_\_  
Lesley Slaughter \_\_\_\_\_ Dated: \_\_\_\_\_, 2021  
Print Name \_\_\_\_\_

By: \_\_\_\_\_ Vice President  
Signature \_\_\_\_\_ Title: \_\_\_\_\_  
Khannan Teyf \_\_\_\_\_ Dated: \_\_\_\_\_, 2021  
Print Name \_\_\_\_\_

\*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary; ) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

Information regarding Contractor:

License No.: \_\_\_\_\_  
Address: 5550 Peachtree Parkway  
Peachtree Corners, GA 30092  
Telephone: (770)776-2075  
Facsimile: \_\_\_\_\_  
E-Mail: E-mail: Tori.Strickland@sollant.com

58-1970270  
Employer Identification and/or  
Social Security Number

**NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.**

Type of Business Entity:  
 Individual  
 Sole Proprietorship  
 Partnership  
 Limited Partnership  
 Corporation, State: GA  
 Limited Liability Company  
 Other: \_\_\_\_\_

Glendale Unified School District

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: Dr. Kelly King  
Print Title: Assistant Superintendent, Educational Services



**ATTACHMENT A**

**DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR**

Contractor's entire Proposal is **not** made part of this Agreement.

Contractor may provide the following General Services:

Consultant, as needed, to provide Specialized Instruction, Speech Language Pathology and IEP services to Special Education students.

Rates:

Special Education Teachers & Resource Specialists - \$75/hour

Speech Language: \$85/hour

**EXHIBIT "A"**

**WORKERS' COMPENSATION CERTIFICATION**

Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: \_\_\_\_\_

Name of Contractor: Soliant, Inc

Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

**EXHIBIT "B"**

**FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION**

One of the three boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Independent Contractor Agreement for Professional Services ("Agreement"):

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

- Pursuant to Education Code section 45125.2, Contractor has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Contractor's employees and District pupils at all times; and/or

- Pursuant to Education Code section 45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Contractor's employees and its subcontractors' employees is

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Contractor's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Date: \_\_\_\_\_

Name of Contractor or Company: Soliant, Inc

Representative's Name and Title: \_\_\_\_\_

Signature: \_\_\_\_\_

**EXHIBIT "C"**

**NONCOLLUSION DECLARATION TO BE EXECUTED BY  
BIDDER AND SUBMITTED WITH BID**  
(Public Contract Code section 7106)

The undersigned declares:

I am the \_\_\_\_\_ of Soliant, Inc \_\_\_\_\_, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on \_\_\_\_\_ [date], at \_\_\_\_\_ [city], \_\_\_\_\_ [state].

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name



**EXHIBIT "D"**

**TUBERCULOSIS CLEARANCE**

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the Soliant, Inc ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

- The Contractor has complied with the tuberculosis requirements of Education Code Section 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has active tuberculosis, as that term is defined in Education Code Section 45122.1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or
- Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: \_\_\_\_\_  
Name of Contractor: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Print Name and Title: \_\_\_\_\_

**Services cannot be rendered until all documentation is submitted and final approval is received.**

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

ACTION REPORT NO. 8

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Darneika Watson, Chief Human Resources & Operations Officer

SUBJECT: **Variable Term Waiver Request for Certificate of Completion of Staff Development (CCSD) for the 2021-2022 School Year**

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The Superintendent recommends that the Board of Education approve the Variable Term Waiver Requests for the hiring of teachers on waiver permits based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for needed positions.

The Variable Term Waiver Requests are being requested for the following employees:

- Panigua, Noelle, Caroline – Career Technical Education, Fashion and Interior Design
- Poole, Jacob, Spurgeon – Career Technical Education, Engineering and Architecture; Information and Communication Technology; Manufacturing and Product Development
- Morris, Michael, Robinson – Career Technical Education, Arts, Media and Entertainment
- Cuevas, Monica, Gabriela – Career Technical Education, Hospitality, Tourism and Recreation
- Mamtora, Shraddha – Career Technical Education, Cosmetology
- Porter, Tiffany – Career Technical Education, Hospitality, Tourism and Recreation
- Ghoslin, Bryan, James – Career Technical Education: Engineering and Architecture
- Frank, Robert – Career Technical Education: Engineering and Architecture; Information and Communication Technology: Manufacturing and
- Singh, Shalini – Career Technical Education: Business and Finance: Marketing, Sales and Services

Upon approval of these Variable Term Waiver Requests by the California Commission on Teacher Credentialing (CCTC), the District will be permitted to hire waiver permit teachers for CLAD/English Learner Authorization. Notwithstanding, Glendale Unified

School District will hire waiver permit teachers only when qualified, capable, fully certified teachers are unavailable.

These Waiver Requests will remain in force until June 30, 2022. Submission of the Waiver requests by the local education agency is a prerequisite to the issuance of any waiver permit by the California Commission on Teacher Credentialing. California Code of Regulations Section 80120 requires that the request for the waiver be adopted by the Governing Board at a regularly scheduled, public meeting of the Board. The waivers will provide teachers additional time to complete the requirements for the credential that authorizes the service assigned. These waivers are based on last year's actual needs, projected student enrollment, and staffing allocations for the 2021-2022 school year.

Our continued District priority is to recruit and hire fully credentialed and qualified teachers, but where that may not be possible, this will help ensure that the District has the correct people in each position, and appropriate professional development, time, and support to be successful in their jobs.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.***

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

CONSENT CALENDAR NO. 1

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
PREPARED IN: Office of the Superintendent  
SUBJECT: **Minutes**

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The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a) Regular Meeting No. 4, August 31, 2021

GLENDALE UNIFIED SCHOOL DISTRICT  
223 N. Jackson Street  
Glendale, California 91206-4380

**BOARD OF EDUCATION MEETING NO. 4**  
**UNADOPTED MINUTES**  
**REGULAR MEETING, August 31, 2021**

**CALL TO ORDER AND ROLL CALL**

The regular meeting of the Glendale Unified School District Board of Education was called to order by Mr. Shant Sahakian, president of the Board of Education, at 4:35 p.m., on Tuesday, August 31, 2021, in the Board Room at the Administration Center, 223 N. Jackson Street, Glendale, California. The following members were present for roll call: Mrs. Jennifer Freemon, Dr. Armina Gharpetian, Ms. Nayiri Nahabedian, and Mr. Shant Sahakian. Mr. Greg Krikorian was not present for roll call; he arrived at 4:39 p.m. (Note: Ms. Nahabedian attended the meeting via Zoom).

The following administrators were present: Dr. Vivian Ekchian, Dr. Kelly King, Mr. Stephen Dickinson, Mr. David Greco, and Dr. Darneika Watson.

**PLEDGE OF ALLEGIANCE**

Manix Behr-Menzies, 6<sup>th</sup> grade student at John Muir Elementary School, led the Pledge of Allegiance.

**CERTIFICATE OF COMPLIANCE**

Mr. Sahakian read the following statement: "To accommodate the requirements of Government Code §54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for this meeting was posted on the bulletin boards in the lobby of the Administration Center and the GUSD website 72 hours prior to this meeting."

**APPROVAL OF AGENDA ORDER**

A motion was made by Mrs. Freemon and seconded by Mr. Krikorian to approve the agenda, as presented. Motion approved unanimously: AYES — Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

**PRESENTATION**

1. Glendale Council PTA

Glendale Council PTA President Rebecca Johnson explained the purpose of PTA, its focus, its programs, and membership. The Glendale Council supports 24 schools.



PUBLIC COMMUNICATIONS

1. Christina Ashjian spoke about the Armenian Bone Marrow Registry 16<sup>th</sup> Annual Walk of Life event, which is scheduled for September 25, 2021. Over 30,000 have registered from around the world. The walk will begin at City Hall at 9 a.m. Students participating will receive six hours of community service.
2. Chris Davis, GTA president, commended the bargaining teams for coming to a tentative agreement on many of the health and safety protocols. We still have some disagreements around masking and testing. He also expressed concerns about the concept of good faith bargaining. What is not good faith bargaining is issuing an Administrative Regulation on how our teachers are to teach students who are in quarantine. Rather than bringing this to the table for discussion, our district leadership sent our teachers a letter. Teachers do not want to do harm for our students. The AR will do harm for our students. He urged the Board to give direction to the Superintendent to withdraw AR 6157.1.
3. Diana Espiritu, CSEA vice president, welcomed our students who returned to our classrooms or Independent Study. For over a year, our classified staff has been tasked with added work. This work is being done with little appreciation and with little direction. The employees do it for our students without hesitation. These hard working individuals know your students and teachers. CSEA is asking for recognition, appreciation and support from the entire Glendale school community. They need more staffing, more recognition, and better compensation. Keep an eye out for our CSEA employees, too.
4. Jordan Henry, parent, commented on GUSD's adoption of anti-bias and anti-racist educational frameworks. On February 2, the Board adopted the book called, "Anti-bias education for young children and ourselves." In the prologue, the author quotes Bell Hooks. Her statement appears in Bell Hooks' book, "Killing Rage." She is very influenced by Marxism. Martin Luther King's solution to true oppression was non-violent civil disobedience and a true beloved community that transcends race. Bell Hooks relished the thought of murdering a stranger.
5. Angela Givant, parent, spoke in support of the district's adoption of the SPLC Learning for Justice standards and to counter the position presented by a fellow parent. She has followed presentations against Critical Race Theory across the country. She has paid attention to the extreme right wing groups directly supporting the efforts to quash progress in our collective pursuit of social justice, diversity, equity, and inclusion. She feels the majority in the community share the perspective that our schools are better prepared to teach the whole child for engaged and creative participation in society and teach critical thinking. A speaker here previously pulled out of context quotes from periodicals intended for educators in order to drum up fear around the imaginary threat of the radical leftist agenda. As a white woman, she feels responsible to speak out against those reactionaries who threaten to erase or suppress the contributions and perspectives of others whose experiences have historically been marginalized. Our children deserve to have access to the resources.

PUBLIC COMMUNICATIONS (Continued)

6. Joseph Adams, parent, said all history is taught through a lens, through our point of view. The TCI curriculum has integrated many new items recently. The problem with the TCI curriculum is the use of the Learning for Justice resources provided by the Southern Poverty Law Center. GUSD needs to use different resources for civil rights and cultural sensitivity. The Learning for Justice website contains resources that express the Marxist lens for understanding history. The Critical Race Theory (CRT) is that American institutions are designed to benefit white people and that minorities are in eternal conflict with these systems regardless of income level. Is this the lens that GUSD parents and Board want for our students studying history? CRT is an implicitly political revolutionary tool. It is not about thinking about others. It was written by people who are not hiding the fact that they are Marxists. If you consider yourself politically liberal, your lens calls into question equality theory and legal reasoning.
7. Elycia Mulholland Graves, parent, said we must protect our youngest learners. Half of our student population is not eligible for the vaccine. She asked the Board to vote in favor of the Resolution and require mandatory masking. Please consider the feedback of 384 parents.
8. Deborah Pasachoff, parent, thanked the Board and Dr. Ekchian for the work they have done with TCI. She appreciated what the parents have done as a community as well. Last spring, before she could register her child, she had to provide information about his vaccinations. It is now time for the district to recognize that we have a new disease and to add that vaccination as a requirement.
9. Justin Thorne, FLAG parent, said if we mandate vaccines for all staff and students; mandate COVID testing; and mandate outdoors masking, more children would return to campus.
10. Xavier Graham, student, asked that we make masks mandatory outside to keep everyone safe.
11. Rachel Siegel, parent, spoke about her concerns about COVID at her school. She is happy to see AR 6157.1; it should not only apply when kids are in quarantine. There are many students who have been exposed to COVID and this exposure will continue. As GUSD is not mandating testing, the district should offer distance-learning options. The independent study option does not offer daily contact with students and teachers.
12. Lyla Booker, student, is happy to be back at school, but wants to be safe. At Edison, they already have five classes quarantined. Two ways to stop more class closure are masking at all times and mandatory weekly testing. Please do your part in keeping us safe.
13. Amanda Xido, parent, asked the Board to vote for required vaccinations for all employees, urge weekly testing for all staff and students, and urge removing the plastic barriers on the students' desks.

PUBLIC COMMUNICATIONS (Continued)

14. Ray Shelton, teacher, pointed out that GTA is advocating outside masking. He wanted the Board to know that the union does not represent all teachers on this issue. The COVID virus passes right through a mask. Mask provides no protection. Additionally, there is no scientific evidence that plastic shields work.
15. Izzabella Graham, student, said we should all wear masks outside and that tests should be mandatory. Testing will help us be safe.
16. Anna Keshishyan, parent, said after 18 months watching our children struggle, we were looking forward to in-person learning. However, almost every other day we are notified of possible exposure and the need to quarantine. Communication is unclear. There is zero guidance and work assigned by teachers for students. With all the COVID funds, chromebooks, and Zoom training, why can't kids Zoom in from home?
17. Tamar Karadolian spoke on behalf of parents who do not want mandatory testing or mandatory masks outdoors. She is tired of the COVID restrictions. Her children who are healthy sit at home and are not receiving instruction. She will not stop fighting for her children's right to receive a good education. Why is there no instruction for those children being quarantined?
18. Christina Craige, parent, said they were told that schools cannot mandate COVID testing without parent consent. Families that decline testing can enroll in Independent Study. GUSD should take the same steps as LAUSD.
19. Eric Eskandari, GUSD alumni, graduated in 2019. He was shocked when he made the discovery that GUSD adopted the curriculum widely known as the Critical Race Theory. When he grew up, there were no excuses for students not performing to the best of their abilities. He is disgusted that students are being brainwashed into thinking they have a better or worse chance of succeeding in life. We live in a free country with opportunities. It is time that schools stop teaching about "a make believe gap in opportunities." The racist past of the U.S. is gone, but for some reason school districts are obsessed in bringing this back. Today they are teaching that students do not have to perform because of their skin color. That is unacceptable.
20. Dana Maiden thanked Angie for speaking to the importance of tolerance. GUSD should require a weekly testing for students and staff. Parents could provide a test from their own provider. We only have 10% opting in. Every teacher needs to assume they have a positive case in their class.
21. Grace Shin said please put your masks on and keep everyone safe. In response to Greg Krikorian, we have to form a Facebook page because parents feel ignored, the dashboard is not updated, and GUSD is not transparent. Parents are organizing to share information.

PUBLIC COMMUNICATIONS (Continued)

22. Talin Minassian, parent, thanked GUSD for having testing sites available for our students. She has three kids. All of them were quarantined during the first week of school. All had zero virtual learning during that time. It is very clear it has become a political game between the GTA and the Board.
23. Leo Walker, parent, said the FDA authorized the Pfizer COVID vaccine, marketed as “Comirnaty.” This is not a vaccine. The long-term effects are not being studied until next year. There are major problems with this vaccine. Do not use children as Guinea pigs to test the product. It is a crime against humanity. You can find this information on the Pfizer website.
24. Allison Budow the fact that we do not have a plan for our children who are in quarantine is disappointing. There will be exposure and the fact there is not a virtual plan is tragic. Our kids need to be educated. Logging into Google classroom is unacceptable. There needs to be transparency in virtual learning.
25. Isabel Abramyan, parent, said we are happy that schools are open. However, Zoom instruction is a mess. We don’t have Zoom instruction. Our students will lose a lot of learning. Our children’s needs are not being met. They need to have access to their teachers. She asked GTA to put the children’s needs first.
26. David Dennick, parent, said to keep our schools open and save lives we must have mandatory testing and masking.
27. Ron Romberger, parent, is concerned about the adoption of the Learning for Justice curriculum sponsored by the Southern Poverty Learning Center (SPLC). SPLC is an activist political organization that demands radical change in the educational system, which they describe as perpetuating racism and white supremacy. It does not seem to matter that many minority-led organizations reject their political agenda and ideology. When did the goal of public education become activism? He agrees with some parents that this is just the SPLC repackaging of Critical Race Theory. CRT’s ultimate goal is social revolution and overthrowing our democracy. Martin Luther King, who is rightly celebrated every February, said “do not treat minorities as victims, but as equals. They should be judged by the content of their character, not the color of their skin.” He cannot tolerate children being indoctrinated with these politically based ideologies.
28. Vincent Bruzzese said he finds this district, this Board outright antagonistic towards parents and teachers who are trying to get this district on board with every other district is trying to do which is to protect our kids. There is no reason why you should be testing unvaccinated teachers with a rapid test, which is not accurate. There is no reason why people should be notified 3-5 days afterwards when there is a positive test and their kids have been exposed.

MINUTES: August 31, 2021 – Regular Board Meeting

CLOSED SESSION

The Board recessed to Closed Session at 6:04 p.m. to discuss the following:

1. Conference with GUSD Labor Negotiators pursuant to Government Code Section 54957.6:  
Agency designated representatives: Dr. Darneika Watson and Mr. David Greco  
Employee organization: Glendale Teachers Association and California School Employees Association-Glendale Chapter No. 3.
2. Threat to Public Services or Facilities (Government Code Section, §54957)  
Consultation with: Dr. Vivian Ekchian, Superintendent
3. Conference with Legal Counsel – Litigation – Significant exposure to litigation pursuant to paragraph(2) of subdivision(d) of Section §54956.9:
  - (1) LA-CO-1800-E
  - (2) EEOC Charge No. 480-2021-02367
  - (3) EEOC Charge No. 480-2021-02814

CALL TO ORDER/RETURN TO REGULAR MEETING

The meeting reconvened at 7:38 p.m. No action was taken during Closed Session.

SUPERINTENDENT’S UPDATE

1. Health and Safety
2. Independent Study

INFORMATION

1. Proposed Revisions to BP 3230 – Federal Grant Funds
2. Acknowledgement of Service

The above reports were presented for information only; no action was taken.

ACTION REPORTS

1. Board Priorities for 2021-2022

It was moved by Mrs. Freemon and seconded by Dr. Gharpetian to approve Action Report No. 1, as recommended. Motion approved by the following vote: AYES— Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.



MINUTES: August 31, 2021 – Regular Board Meeting

ACTION REPORTS (Continued)

2. Resolution No. 1 - Gann Appropriations Limit for 2020-21 and 2021-22

It was moved by Dr. Gharpetian and seconded by Mrs. Freemon to approve Action Report No. 2, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

3. Approval of Agreement with The Service Companies

It was moved by Mr. Krikorian and seconded by Dr. Gharpetian to approve Action Report No. 3, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

4. Approval of Agreement with Healthcare IT Leaders for Contact Tracing

It was moved by Mr. Krikorian and seconded by Dr. Gharpetian to approve Action Report No. 4, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

5. Award of Bid No. 216-21/22 for HVAC Replacement at the Administration Building B

It was moved by Mrs. Freemon and seconded by Mr. Krikorian to approve Action Report No. 5, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

6. Approval of Agreements with Planet Bravo, LLC for Computer Science Immersion Curriculum and Services at Cerritos Elementary School and Theodore Roosevelt Middle School

It was moved by Dr. Gharpetian and seconded by Mr. Krikorian to approve Action Report No. 6, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

7. Approval of Services Agreement between Glendale Unified School District and PlanetBravo, LLC for Edison Elementary School

It was moved by Mrs. Freemon and seconded by Dr. Gharpetian to approve Action Report No. 7, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

8. Approval of Services Agreement Between Glendale Unified School District and Caption Consulting Services to Provide CART Captioning Services

It was moved by Mrs. Freemon and seconded by Mr. Krikorian to approve Action Report No. 8, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

MINUTES: August 31, 2021 – Regular Board Meeting

ACTION REPORTS (Continued)

9. Approval of Services Agreement with A Tree of Knowledge Educational Services, Inc. for Jefferson Elementary School

It was moved by Mr. Krikorian and seconded by Dr. Gharpetian to approve Action Report No. 9, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

10. Approval of Services Agreement with Mindful Learning Center for Balboa Elementary School

It was moved by Mr. Krikorian and seconded by Mrs. Freemon to approve Action Report No. 10, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

11. Approval of Services Agreements with Sports For Learning at Various Elementary Schools

It was moved by Mrs. Freemon and seconded by Mr. Krikorian to approve Action Report No. 11, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

12. Approval of Agreement with Primex Clinical Laboratories, Inc. for COVID Testing

It was moved by Dr. Gharpetian and seconded by Mrs. Freemon to approve Action Report No. 12, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

13. Approval of Agreement with Mend Urgent Care for COVID Testing

It was moved by Mrs. Freemon and seconded by Dr. Gharpetian to approve Action Report No. 13, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

14. Resolution No. 2 – Resolution of the Board of Education of the Glendale Unified School District Authorizing COVID-19 Vaccination Requirements for Employees

It was moved by Mr. Krikorian and seconded by Mrs. Freemon to approve Action Report No. 14, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

CONSENT CALENDAR

1. Minutes
  - a. Regular Meeting No. 2, August 10, 2021
  - b. Special Meeting No. 3, August 16, 2021
2. Certificated Personnel Report No. 3

MINUTES: August 31, 2021 – Regular Board Meeting

CONSENT CALENDAR (Continued)

3. Classified Personnel Report No. 3
4. Warrants totaling \$2,464,524.25 for August 6, 2021 through August 25, 2021
5. Purchase Orders totaling \$27,516,473.60 for the period of July 1, 2021 through July 30, 2021
6. Appropriation Transfer and Budget Revision Report
7. Approval of Memorandum of Agreement with the Los Angeles County Department of Parks and Recreation for Use of County Park Facilities
8. Extension of Bid Number P-13 18/19 for Apple Computer Products, Services, and Related Items to Apple Inc.
9. Approval of Notice of Completion for Bid No. 214-20/21 with Century Paving, Inc. for Asphalt Project at Clark Magnet High School
10. Approval of Notice of Completion for Bid No. 214-20/21 with Universal Asphalt Co., Inc. for Asphalt Project at Cloud Preschool
11. Approval of the College and Career Access Pathways Partnership Agreement
12. Acceptance of Strengthening Career and Technical Education for 21st Century Act (Perkins V) Grant for the 2021-2022 School Year
13. Approval of Agreement Between Glendale Unified School District and Capturing Kids' Hearts
14. Approval of Services Agreement with WindTree Education for Mountain Avenue Elementary School
15. Approval of Services Agreement with California Dance Institute for Jefferson Elementary School
16. Approval of Services Agreement with Mindful Learning Center for Jefferson Elementary School
17. Approval of New Course of Study Outline for Philosophy
18. MOU for Renewal of Mental Health Services to Students Districtwide with Didi Hirsch for 2021-2022
19. Ratification of Approval of Services Agreement Between Glendale Unified School District and Pathogen Response & Resource Alliance

MINUTES: August 31, 2021 – Regular Board Meeting

CONSENT CALENDAR (Continued)

20. Ratification of Approval of Services Agreement Between Glendale Unified School District and Hey Tutor, Inc.
21. Memorandums of Understanding with Glendale Teachers Association regarding Summer School Salary and Compensation
22. Acceptance of Gifts

It was moved by Mr. Krikorian and seconded by Mrs. Freemon to approve the Consent Calendar, as presented. AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

REPORTS FROM THE BOARD

Mr. Krikorian said September 11 is the 20<sup>th</sup> anniversary of 9/11. Twenty years later, he has never seen our country so divided. As a country, we need to come together and respect each other. Next Friday, September 10, at Brand Park, he is having after-school office hours. It will be an opportunity for parents and teachers to meet and collaborate with him. He encouraged everyone to come out. He said tomorrow he will be traveling to his hometown in Connecticut. He hopes to visit former Board Member Mary Boger, who lives in Massachusetts. Mary was instrumental in the passage of both Measure K and Measure S. He thanked our parents who came out to speak tonight. He thanked our teachers who are doing their best for our kids. Every decision they make is what is best for the kids.

Mrs. Freemon said on September 10, the CV Chamber of Commerce is having its annual 9/11 Remembrance Motorcade. They are doing it on Friday because they go by the schools so our kids could participate. We are continuing to see folks who are hearing a lot of fake news and false information about CRT and what we are teaching in our schools. She teaches U.S. History and she is not teaching Marxism or teaching children to hate themselves. It is a right-wing talking piece that continues to gain traction. What they are doing is looking and creating a more inclusive picture and narrative of what happened in U.S. History. She hopes folks get a chance to spend some time actually looking at what is being taught, instead of creating more fear and distrust of public schools. It is not helpful or accurate and doesn't do any of us any good.

Dr. Gharpetian thanked all of our teachers, staff, and management for doing the impossible. It is a very challenging times. In March, we thought things were getting better. The reality is that we are all overwhelmed, but we need to make sure our school community is safe. She asked that we join a school PTA. Our schools need the community support. It is only \$10 a year. She hopes our students had wonderful two-weeks of school. She realizes some students and parents were disappointed because of the need to quarantine. However, that is what we must do to keep our community safe. Schools have never been hotspots for transmission. Dr. Ferrer mentions this frequently during her weekly presentations every Thursday. Let us continue to give the best education our students deserve whether in-person or independent study.

MINUTES: August 31, 2021 – Regular Board Meeting

REPORTS FROM THE BOARD (Continued)

Mr. Sahakian is excited as a GUSD parent. He is a product of GUSD schools. He thanked all of our teachers. As a parent, he is very grateful that his son will have the benefit of being taught by GUSD educators as well.

REPORT FROM THE SUPERINTENDENT

Dr. Ekchian thanked the office staff, the educators who are teaching our students, staff members, PTA leaders, and the administrators at our school sites. She urged everyone to unite and organize ourselves together so we can focus on instruction. She asked that we adjourn the meeting in memory of Lina Sarkis-Adwar, Toll Cafeteria Manager. Lina passed away on August 25, 2021. She offered her condolences to her family.

ADJOURNMENT

There being no further business, President Sahakian adjourned the meeting in memory of Lila Sarkis-Adwar at 10:13 p.m.

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Shant Sahakian  
President, Board of Education

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Gregory S. Krikorian  
Clerk, Board of Education

Board of Education Minutes - Regular Meeting, August 31, 2021

Recorded by: Ms. Phyllis F. Ishisaka, Executive Assistant to the Superintendent

Approved by the Board of Education:



GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

CONSENT CALENDAR NO. 2

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Dr. Darneika Watson, Chief Human Resources and Operations Officer/Director of Classified Personnel

SUBJECT: CERTIFICATED PERSONNEL REPORT NO. 4

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It is recommended that the following report be approved as presented:

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Health Leave of Absence</u>		
1.	Aghazaryan, Silva Teacher, Early Education Marshall Elementary CDCC	8/26/21 through 11/01/21
2.	Avetyan, Zhenik Teacher, Regular Chemistry Hoover High School	8/18/21 through 9/17/21
3.	Hodges, LaWanda Teacher, Early Education Edison Elementary CDCC	8/26/21 through 10/26/21
4.	Mirzakhanian, Helen Teacher, Early Education Mountain Avenue Elementary CDCC	9/03/21 through 9/30/21
5.	Stephan, Bryant Teacher, Regular 2 <sup>nd</sup> Grade Monte Vista Elementary	8/23/21 through 9/23/21

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Extension of Health Leave of Absence</u>		
1.	Makasjian, Liza Teacher, Regular Verdugo Woodlands Elementary CDCC	3/23/21 through 10/04/21
2.	Vasquez, Sierra Teacher, Regular Math Crescenta Valley High School	8/16/21 through 11/13/21
<u>Family &amp; Medical Leave of Absence</u>		
1.	Aghazaryan, Silva Teacher, Early Education Marshall Elementary CDCC	8/26/21 through 9/16/21
<u>Extension of Family &amp; Medical Leave of Absence</u>		
1.	Vasquez, Sierra Teacher, Regular Math Crescenta Valley High School	8/16/21 through 11/08/21
<u>Additional Assignment</u>		
1.	All GUSD Teachers and Teacher Specialists Teachers and Teacher Specialists, as needed, to attend outside professional development summer trainings. Teaching & Learning	7/01/21 through 12/31/21 UCLA Changing up your Literary Canon: \$300.00 CA world Language Project: \$850.00 Google Certified Educator Level 1: \$200.00 Level 2: \$215.00 Stanford University Effective Classroom Conversations: \$500.00 TCI Self-paced course: \$100.00 01.0 74220.0 00000 21400 1130 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
2.	Andreas, Andre Chappel, Robert John Cho, Jamie Jordan M. Giraco, Maria Lee, Jee Eun Mori, Michelle Michiko Tyler, Ian T.	Teachers, as needed, to attend CART training at Rosemont Middle School.
		8/17/21 Hourly rate of pay Not to exceed 1.5 hours each Special Education – SAI Core SC 01.0 65000.0 57601 11100 1130 0000600
3.	Cheney, Michele I. Fishback, Cassandra Lee Hart, Omar M. Kim, Ji Suk Leon, Nicholas A. Manukyan, Christina Mendoza, David E. Marshall, Shannon D. Morris, Michael R. Nelson, Jacqueline D. Orchid, Darren S. Oviedo, Anthony J. Park, Saelom Zargarian, Shahin K.	Teachers, as needed, to attend CART training at Crescenta Valley HS.
		8/16/21 Hourly rate of pay Not to exceed 1.5 hours each Special Education – SAI Core SC 01.0 65000.0 57601 11100 1130 0000600
4.	All GUSD Teachers and Teacher Specialists	Teachers and teacher specialists, as needed, to attend outside professional development summer trainings. Teaching & Learning
		7/01/21 through 12/31/21 UCLA Changing up your Literary Canon: \$150.00 CA world Language Project: \$350.00 Google Certified Educator Level 1: \$10.00 Level 2: \$25 Stanford University Effective Classroom Conversations: \$149.00 01.0 74220.0 00000 21400 5220 0000618

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>			
5.	Bucur, Mary Cassell, Rebecca Chia, Janet De La Paz, Catherine Derusha, Lisa Lapostol, Diane Meza, Cynthia Naka, Kimberli Quinonez, Yvonne Sarkisyan, Mery Savage, Suzanne Sepulveda, Sandra Shabun, Daniella Tarverdians, Christina Tashkesen, Arthur Williams, Teresa Zuniga, Desirae	Planning time for teachers to develop back to school plan at La Crescenta Elementary.	8/16/21 through 8/17/21 \$31.00 per hour 1 hour only per teacher ELO Grant 01.0 74250.0 11301 10000 1130 3200000
6.	Rose, Phillip M.D. Vasquez, Karla	Teachers, as needed, to work on planning for Special Education students in the Independent Study Program.	8/16/21 through 12/17/21 \$31.00 per hour Not to exceed 2 hours/day each Special Education – SAI Core 01.0 65000.0 57608 11200 1130 0000600
7.	Baker, Daniel	Substitute Teacher, as needed, to work extra hours to increase student access to expanded learning opportunities. Hoover High School	7/01/21 through 6/30/22 Regular rate of pay Not to exceed 17 hours per week 01.0 74250.0 11303 10000 1160 0300000
8.	Lee, Eun Sook	Substitute Teacher, as needed, for classroom support at Monte Vista Elementary.	8/18/21 through 6/14/22 Daily substitute rate of pay Not to exceed 4 days per week ELO Grant 01.0 74250.0 11301 10000 1000 1160 3700000

<u>Election</u>	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
1. Atin, Sarah	Teacher, Temp Contract Columbus Elementary	8/25/21 through 6/14/22
2. Frank, Robert	Teacher, Temp Contract CTE Clark Magnet High School	9/07/21 through 6/14/21 80%
3. Garratt, Tara	Teacher, Temp Contract GUSD Independent Study	8/30/21 through 6/14/22
4. Garrett, Maureen	Teacher, Temp Contract GUSD Independent Study	8/30/21 through 6/14/22
5. Gervacio, Loreann	Teacher, Temp Contract CTE	8/30/21 through 6/14/22
6. Khodabakhshi, Arlet	Teacher, Temp Contract CDCC Franklin Elementary	9/07/21 through 6/14/21 75%
7. Masoumi, Fariba	Teacher, Temp Contract CDCC	9/02/21 through 6/14/21 75%
8. Rovetto, Melissa	Teacher, Temp Contract Valley View Elementary	8/16/21 through 6/14/22
9. Schwab, Colleen	Teacher, Temp Contract GUSD Independent Study	8/30/21 through 6/14/22
10. Tucci, Louie	Teacher, Temp Contract Hoover High School	9/01/21 through 6/14/22
11. Vasquez, Karla	Teacher, Temp Contract Special Education.	8/26/21 through 6/14/22
12. Vasquez, Yuritzzy	Teacher, Temp Contract CDCC Edison/Pacific Ave.	9/07/21 through 6/14/21



	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election (Cont.)</u>		
13.	Waisman, Gabriel Teacher, Temp Contract GUSD Independent Study	9/01/21 through 6/14/21
<u>Election Hourly/Daily</u>		
1.	Fink, Sandra Ly, Veronica Barocio, Danny Teachers, as needed, to implement the WEB program at Wilson Middle School including prep, training for Wilson students and incoming Wilson student orientations.	7/13/21 through 8/12/21 Hourly rate of pay Not to exceed 80 hours total Title I 01.0 30100.0 11100 10000 1130 0800000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
2.	Aleksandryan, Anet Alvis, Robin Baird, Lynnette Barsoumian, Tamara Brown, Stephanie Buensuceso, Elena Dashdemirians, Christine Dreyfus, Martha Ghazaryan, Alvina Gorsuch, Pamela Haghazarian, Elin Igraryan, Emma Kaeller, Meri Kadzhikyan, Lusine Kamiya, Roselia Khoury, Saba Krikorian, Seran Martinez, Josefina Martirosyan, Anna Prichard, Jamie Rubalcava, Veronica Santiago, Karla Serna, Kirra Shahinyan, Anna Shatikian, Sareen Smith, Adriana Spencer, Carolyn Tevosyan, Zhanna Trivitt, Patricia Valdez, Erick Valdez, Iris Vallejo, Isias Viggiano, Jean Yapundjian, Narine Yeung, Aradar Patty	Teachers, Teacher Specialist and RSP, as needed, to participate in grade level PLC collaboration and planning. Teachers to participate in professional development and different instructional strategies at Balboa Elementary School.	8/16/21 through 6/11/22 \$31.00 per hour to plan \$34.00 per hour to work with students Not to exceed \$10,000.00 total Supplemental 01.0 01000.0 11100 10000 1130 2000000

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>			
3.	Dionisio, Benedict Stanley, Christopher	Teacher and Teacher Specialist, as needed, to organize, instruct, facilitate, edit and publish the Tiger Times newsletter created by Jefferson student writers in grades 4-6. Jefferson Elementary.	9/07/21 through 6/13/22 \$31.00 per hour to plan \$34.00 per hour to work with students Not to exceed \$5,000.00 total Supplemental Program 01.0 01000.0 11100 10000 1130 3000000
4.	All GUSD Teachers and Teacher Specialists	Teachers and Teacher Specialists, as needed to attend professional development THRIVE summer academy. Teaching & Learning	8/02/21 through 8/13/21 Hourly rate of pay Not to exceed 45 hours each 01.0 74220.0 00000 21400 1130 0000618
5.	All GUSD Teachers and Teacher Specialists	Teachers and Teacher Specialists, as needed to attend outside professional development summer trainings. Teaching & Learning	7/01/21 through 12/31/21 \$31.00 per hour Not to exceed 60 hours each 01.0 74220.0 00000 21400 1130 0000618
6.	Avagian, Narine Melkoian, Miganoush Yarjanyan, Ashkhen	Teachers, as needed, to translate instructional materials to Armenian for Caorlina Science. Teaching & Learning	7/01/21 through 6/30/22 \$31.00 per hour Not to exceed 200 hours each 01.0 07405.0 11100 10000 1130 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
7.	Akopyan, Armine Andranian, Armena Antonian, Armineh Avakyan, Armine Aviles, Gilbert Barocio, Danny Barsegyan, Nana Briggs, Jessica Chambers, Veronica Chaolertyotin, Pearl Chen, Courtney Curry, Julie De Bruijn, Rens De La Rosa, Anthony Dzhbrayan, Karine Elaryan, Anush Faieta, April Fink, Sandra Galfayan, Gagik Gharibian, Lilia Giatti, Susan Graziani, Daniel Grigori, Virginia Guzman, Annette Herington, Christina Jackson, Paula Roberts Berger, Nancy Lamoreaux, Robin Lapacka, Heather Lombardi, John Ludwig, Hans Ly, Veronica Markos, Chris Minnig, Timothy Nam, Joan Nersisyan, Karine Okuda, Tae O'Neal, Rebecca Orris, Christina	Teachers, as needed, to provide snack and lunch educational and community building activities at Wilson Middle School.	8/18/21 through 6/14/22 \$34.00 per hour to teach Not to exceed \$10,000.00 total Title I 01.0 30100.0 11100 10000 1130 0800000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
7.	Ortiz, Gerald Panosyan, Tamara Peterson, Scott Regli, Peter Rizzo, Christopher Ryan, Joseph Stanczak, Bozena Stuffel, Linda Sutphin, Valerie Taylor, Gina Thomas, Christina Thompson, Elizabeth Wilson, Morgan Yesayan, Sona		
8.	Armbruster, Penny Flamenco, Maria Lorena Manalo, Michelle Ortiz, Rafael Petrossians, Arthur Petrossians, Taleen Reyes, Paola	Teachers, as needed, to attend Instructional Leadership Team Meeting outside of contractual day at Muir Elementary School.	8/01/21 through 6/14/22 \$31.00 per hour to plan Not to exceed \$5,000.00 total Title I 01.0 30100.0 11100 10000 1130 4000000
9.	Avagian, Narine Melkoian, Miganoush Yarijanyan, Ashkhen	Teachers, as needed, to translate instructional materials to Armenian for Caorlina Science. Teaching & Learning	7/01/21 through 6/30/22 \$31.00 per hour Not to exceed 200 hours each 01.0 07405.0 11100 10000 1130 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
10.	Piloyan, Ester Wartanyan, Sary  Substitute Teachers, as needed, for Child Development and Child Care (CDCC).	7/01/21 through 6/30/22 \$165.00 per day Not to exceed 186 days Child Development Activities 12.0 50251.0 85000 10000 1160 0000671 Self-Supporting Combined 01.0 91500.0 85000 10000 1160 0000671 Child Development Activities 12.0 61051.0 85000 10000 1160 0000671 Self-Support Daycare 01.0 91400.0 85000 10000 1160 0000671 State Preschool 12.0 61050.0 85000 10000 1160 0000671 After School Education & Safety 01.0 60100.0 11100 10000 1160 0000671 Self-Support Preschool 01.0 91300.0 85000 10000 1160 0000671 California State Preschool 12.0 61052.0 85000 10000 1160 0000671
11.	Arevalo, Luis Cho, Maristela Funderburk, Shannon Jacobson, Nancy Linkchorst, Katherine Mandjikian, Vartiter Nargizyan, Elizabeth Perez, Alice Ramirez, Ulysses Rigney, Clare Tanner, Schilling Torres, Erika Van Bremen, Karin  Substitute Teachers, as needed.	8/18/21 through 7/15/22 \$165.00 per day 01.0 00000.0 19004 10000 1160 0004615



	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
12.	Bucur, Mary Chia, Janet De La Paz, Catherine Derusha, Lisa Lapostol, Diane Naka, Kimberli Quinonez, Yvonne Savage, Suzanne Sepulveda, Sandra Shabun, Daniella Tarverdians, Christina Tashkesen, Arthur Williams, Teresa Zuniga, Desirae	Teachers, grades 1-6, as needed, to provide online after school math support at La Crescenta Elementary.
		8/18/21 through 6/13/22 \$34.00 per hour 1 day per week, per grade Not to exceed 35 weeks ELO Grant 01.0 74250.0 11301 10000 1130 3200000
13.	Garcia, Michael Halawi, Zeinab Salinas, Rose Silva, Francesca Stuffel, Linda	Special Education – Verdugo Academy Home Hospital Teachers, as needed.
		7/01/21 through 6/30/22 \$34.00 per hour Not to exceed 6 hours per week 01.0 00000.0 19006 10000 1130 0000600
14.	Franklin Avetic, Sandy – German Cota, Pamela – Spanish Sardella, Simona – Italian Muir Reyes, Paola – Spanish	Teachers, as needed, to conduct FLOSEM assessments to incoming students for the FLAG Program at Franklin and Muir Elementary Schools.
		8/11/21 through 8/27/21 \$34.00 per hour Not to exceed 2 hours each FLAG Support Program 01.0 00000.0 00000 21004 1130 0008682
15.	All GUSD Teachers and Teacher Specialists	Teachers and teacher specialists, as needed, to attend outside professional development summer trainings. Teaching & Learning
		7/01/21 through 12/31/21 \$31.00 per hour Not to exceed 20 hours each 01.0 74220.0 00000 21400 1130 0000618

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>			
16.	Allen, Jonathan	Teacher, Regular Math Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 74250.0 11303 1000 1110 0100000
17.	Batra, Monika	Teacher, Regular Science Clark Magnet HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0900000
18.	Bishop, Joshua	Teacher, Regular Tech Literacy Clark Magnet HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0900000
19.	Blackwood, Vanessa	Teacher, as needed, to research and prepare for WellNest induction for the 21-22 school year at Crescenta Valley HS.	7/01/21 through 6/30/22 Hourly rate of pay Not to exceed 100 hours ESSER II Covid Funds 01.0 74250.0 11303 10000 1130 0100000
20.	Blackwood, Vanessa	Teacher, Regular World Language Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
21.	Chung, Yung Teacher, Regular Biology Clark Magnet HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0900000
22.	Davarhanian, Patrick Teacher, Regular English/AP Psychology Clark Magnet HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0900000
23.	David, Barbara Retired Teacher, as needed, to work with Special Education students.	8/16/21 through 6/14/22 Daily rate of pay Not to exceed 100 days Special Education – SAI Core 01.0 65000.0 57608 11200 1130 0000600
24.	Demirchyan, Armen Teacher, Regular WorkAbility Foothill SELPA	8/16/21 through 6/14/22 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 65200.0 57600 11100 1110 0000668
25.	Der Gevorkian, Narbeh Teacher, Regular TUPE Clark Magnet HS	8/16/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 66904.0 11100 10000 1110 0000682

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
26.	Drew, William B. Teacher, Regular Math Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
27.	Engen, Christina M. Teacher, Regular Science Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
28.	Evans, Robert V. Teacher, Regular English Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
29.	Evans-Bye, Dominique Teacher, Regular Biology Clark Magnet HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0900000
30.	Fishback, Cassandra L. Teacher, Regular Science Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
31.	Flower, Michael H.R. Teacher, Regular VAPA Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
32.	Franck, Dawn Teacher, Regular Science Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
33.	Freemon, Allen W. Teacher, Regular Math Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
34.	Gasparyan, Lusine Substitute Teacher, as needed, for Child Development and Child Care (CDCC).	7/01/21 through 6/30/22 \$165.00 per day Not to exceed 186 days Child Development Activities 12.0 50251.0 85000 10000 1160 0000671 Self-Supporting Combined 01.0 91500.0 85000 10000 1160 0000671 Child Development Activities 12.0 61051.0 85000 10000 1160 0000671 Self-Support Daycare 01.0 91400.0 85000 10000 1160 0000671 State Preschool 12.0 61050.0 85000 10000 1160 0000671 After School Education & Safety 01.0 60100.0 11100 10000 1160 0000671 Self-Support Preschool 01.0 91300.0 85000 10000 1160 0000671 California State Preschool 12.0 61052.0 85000 10000 1160 0000671
35.	Gervacio, Loreann Career Technical Education (CTE) after school Teacher	6/26/21 through 6/30/22 \$50.00 per hour 220 hours each CTEIG 01.0 63870.5 38000 10000 1130 0000684
36.	Ghavam, Amir Teacher, Regular Math Clark Magnet HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0900000



	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
37.	Ghazarian, Adrineh Teacher, Regular Science Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
38.	Gregorian, Arin G. Teacher, Regular Math Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
39.	Gruss, Gerald Teacher, Regular Physics Clark Magnet HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0900000
40.	Hall, Gavin Teacher, Regular Social Science Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
41.	Harris, Chelbi Career Technical Education (CTE) after school Teacher.	6/26/21 through 6/30/22 \$50.00 per hour Not to exceed 220 hours CTEIG 01.0 63870.5 38000 10000 1130 0000684

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
42.	Ignagni, Deborah Retired Administrator, as needed, to provide support to the Human Resources Department.	8/01/21 through 6/30/22 \$100.00 per hour Not to exceed \$37,028 total 01.0 00000.0 00000 72002 1314 0001615
43.	Isayan, Sevada Teacher, Regular Tech Lit Clark Magnet HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0900000
44.	Kellogg, Laura Teacher, Regular WorkAbility Foothill SELPA	8/16/21 through 6/14/22 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 65200.0 57600 11100 1110 0000668
45.	Keshishian, Nareg K. Teacher, Regular Social Science Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
46.	Khodagulyan, Armond Teacher, Regular Math Clark Magnet HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0900000

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>			
47.	Lee, Jen Ku	Teacher, Regular Math Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
48.	Lim, Mee H.	Teacher, Regular Science Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
49.	Lockhart, Anthony	Teacher, Regular Tech Lit Clark Magnet HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0900000
50.	Marshall, Shannon D.	Teacher, Regular English Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
51.	McLeod, Amber E.	Teacher, Regular Social Science Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>			
52.	Melville, Julie	Teacher, Regular Spanish Clark Magnet HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0900000
53.	Merlo, Reid P.	Teacher, Regular Math Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
54.	Mietz, Shawn	Teacher, Regular English Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
55.	Mikayelyan, Vardan	Teacher, Regular Social Science Clark Magnet HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0900000
56.	Minasyan, Nina	Teacher, Regular Armenian Clark Magnet HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0900000

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>			
57.	Mkrtchyan, Anna	Teacher, Regular Science Clark Magnet HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0900000
58.	Ngai, Ricky H.C.	Teacher, Regular Math Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
59.	O'Neal, Rebecca	Teacher, Regular Intro to Music Wilson Middle School	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0800000
60.	Pehar, John S.	Teacher, Regular Social Science Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
61.	Peterson Babington, Janice M.	Teacher, Regular Physical Education Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
62.	Peterson, Tyraysha Teacher, Regular VAPA Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
63.	Platt, David Teacher, Regular Science Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
64.	Poole, Jacob Teacher, Regular CTE Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
65.	Sakonju, Jan T. Teacher, Regular Social Science Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
66.	Saw, Win K. Teacher, Regular Math Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000



	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
67.	Schilling, Paul A. Teacher, Regular English Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
68.	Shahverdian, Estine Teacher Specialist, as needed, to review the data and prepare documents for reclassification and placement of English Learners at Roosevelt Middle School.	8/23/21 through 11/30/21 Hourly rate of pay Not to exceed \$1,519.00 total Title I 01.0 30100.0 11100 10000 1130 0500000
69.	Sheridan, Saul M. Teacher, Regular Math Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
70.	Smith, Herbert W. Teacher, Regular CTE Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
71.	Smith, Susan M. Teacher, Regular Science Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>			
72.	Taix, Martin J.	Teacher, Regular TIDES Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
73.	Tuason, Orenda	Teacher, Regular Science Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 65000.0 57601 11100 1110 0000600
74.	Workman, Kayla	Teacher, Regular VAPA Crescenta Valley HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
75.	Zamlich, Gregory	Teacher, Regular Tech Lit Clark Magnet HS	8/18/21 through 12/16/21 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0900000

Additional Compensation

1.	Abajian, Suzie Fox, Danielle Gaboudian, Laura	Substitute teachers and teacher specialists, as needed, to attend Professional Development THRIVE academy. Teaching & Learning	8/02/21 through 8/13/21 Substitute rate of pay Not to exceed 45 hours each 01.0 74220.0 00000 21400 1160 0000618
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		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Compensation (Cont.)</u>			
2.	Nelson, Jacqueline Rodgers, Celeste Sano, Dorothy	Teachers, as needed, to move classrooms at Crescenta Valley High School	7/01/21 through 8/20/21 Daily rate of pay Not to exceed 2 days 01.0 00000.0 11303 1000 1110 0100000
3.	Casciani, Valeria	Teacher, as needed, for classroom move. R.D. White Elementary	8/05/21 through 8/06/21 \$165.00 per day Not to exceed 2 days 01.0 00000.0 00000 27004 1130 4300000

Transportation Authorization

1.	Chacon, Christopher M. Falco, Timothy M. McBurney, Natalie N.	APE Teachers, as needed, for Special Education students.	6/14/21 through 6/30/21 56 cents per mile Mileage Reimbursement 01.0 65000.0 50011 21000 5210 0000600
2.	Perez, Alice	Substitute teacher, as needed, for the VI Program. Foothill SELPA	9/07/21 through 6/30/22 56 cents per mile SELPA VI Program 01.0 65001.0 57604 11100 5210 0000668

Effective Dates  
And Salary Rate

Position

Revision to Previous Personnel Report

1. Revision to Board Report No. 19, June 15, 2021

Page 32, Item 11

Various names

Teachers, Teacher Specialists and other staff members, as needed, to participate in professional training sessions, collaboration, curriculum development, student support needed to organize, supervise and tutor, teacher/parent guardian meetings at Hoover High School.

7/01/21 through 6/30/22  
\$31.00 per hour for planning  
\$34.00 per hour to teach  
Not to exceed \$20,000.00 total  
Title I  
01.0 30100.0 11100 10000 1130  
0300000

Remove the following names:

Angers, Kathy  
Lackey, Bryan  
Minasvand, Sevana

Add the following names:

Biggs,, Caden  
Boiler, Elizabeth  
Boesen, Jane  
Koester, Dylan  
Leibner, Joshua  
Perkins, Thea  
Tucci, Louie  
Yegiyants, Anna

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Revision to Previous Personnel Report (Cont.)</u>		
2.	Revision to Board Report No. 1, July 13, 2021	
	<u>Page 20, Item 7</u>	
	Various names	Teachers, Teacher Specialists and other staff members, as needed, to participate in professional training sessions collaboration, curriculum development, student support needed to organize, supervise and tutor, teacher/ parent guardian meetings at Hoover High School.
		7/01/21 through 6/30/22 \$31.00 per hour for planning \$34.00 per hour to teach Not to exceed \$8,000.00 total Supplemental 01.0 01000.0 11100 10000 1130 0300000

Remove the following names:

Angers, Kathy  
Lackey, Bryan  
Minasvand, Sevana

Add the following names:

Biggs, Caden  
Boiler, Elizabeth  
Boesen, Jane  
Koester, Dylan  
Leibner, Joshua  
Perkins, Thea  
Tucci, Louie  
Yegiyants, Anna

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Revision to Previous Personnel Report (Cont.)</u>		
3.	Revision to Board Report No. 1, July 13, 2021	
	<u>Page 37, Item 31</u>	
	Ignagni, Deborah	Retired Administrator, to provide support to the Human Resources Department.
		7/14/21 through 9/30/21 \$120.00 per hour Not to exceed 160 hours 01.0 00000.0 00000 72002 1314 0001615
	Change to read:	7/14/21 through 7/30/21 Not to exceed 95 hours
<u>Personal Services Agreement</u>		
1.	Hongo, Tomomoi C.	In school TAIKO drumming for all classes. Verdugo Woodlands ES
		8/19/21 through 6/14/22 Not to exceed \$5,000 School Site Donations 01.0 95100.0 11100 10000 5811 4200000
2.	Junker, Karen	Consultant, as needed, to provide workshop services for teachers and administration at Crescenta Valley High School.
		7/01/21 through 6/30/22 Not to exceed \$20,000 ESSER II Covid Funds 01.0 74250.0 11303 10000 5811 0100000
3.	Miles, Cathy	Consultant, as needed, to provide counseling/intervention services to Verdugo Woodlands ES students.
		8/19/21 through 6/14/22 \$60.00 per hour Not to exceed \$10,000.00 01.0 74250.0 11301 10000 5811 4200000

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

CLASSIFIED PERSONNEL REPORT NO. 4

CONSENT CALENDAR NO. 3

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Dr. Darneika Watson, Chief Human Resources and Operations Officer/  
Director of Classified Personnel

SUBJECT: CLASSIFIED PERSONNEL REPORT NO. 4

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It is recommended that the following report be approved as presented:

	<u>Location</u>	<u>Months/Hours, and Salary Rating</u>
<u>Election from Eligibility List</u>		
1. <u>Health Assistant LVN/RN</u> Espinoza, Edith	Muir	09/08/21 10/8; 16-4 01.0 00000.0 00000 27004 2410 4000000
<u>Reclassification</u>		
1. <u>Buyer</u> Sievert, Maria	Procurement & Contract Services From Typist Clerk III, 16-9	09/08/21; 12/8; 32-2 01.0 00000.0 00000 72006 2410 0000685



	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay</u>		
1. <u>Administrative Secretary</u>		
Aivazi, Sona	Glendale	07/01/21 through 06/30/22 Not to exceed \$1,219.20 total Peak Load Funds 01.0 00000.0 00000 31101 2430 0004682
Davies, Lucila	Mountain Avenue	08/16/21 through 06/31/22 Not to exceed \$2,000.00 General Fund 01.0 00000.0 11301 10000 2440 3900000
2. <u>Assistant to the Physically Handicapped</u>		
Chung, Yean Flores, Edgar Matar, Amal Abboud Panosyan, Araks	Special Education	08/16/21 and 06/14/22 Not to exceed 2 hours/day, each Special Education-IDEA 01.0 33100.0 57600 11100 2130 0000600 Special Ed-S&C-EAIS-General Fund 01.0 05000.0 57608 11200 2130 0000600
3. <u>Behavior Intervention Assistant</u>		
Abel, Shantie Abramyan, Kristine Abundo, Darlene Aghabegians, Roubina Aguayo, Margarita Alajajyan, Angela Alnasser, Ibrahim Avetisyan, Bavakan Baldo, Lizabeth Barragan, Dafne Bedroussian, Patricia Carias, Jesus Chairoj, Pamela Chavez, Jodie Chiriboga, Melanie Chuchuca, Norma Chura, Kristine Davoodzadeh, Sanaz Decker, Patricia	Special Education	08/16/21 and 06/14/22 Not to exceed 2 hrs/day; 5 days/week, each Special Ed-S&C-BIA-General Fund 01.0 04000.0 57607 11100 2130 0000600

Effective Dates,  
Months/Hours, and  
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

3. Behavior Intervention Assistant - Continued

De Simone, Lorianne  
Diaz, Narciso  
Doan, Jenny  
Duenas, Robert  
Estrada, Wendy  
Eustice, Quint  
Flores Gallegos, Liset  
Foss, Kristen  
Gallegos, Lindabeth  
Galstyan, Jaklin  
Gant, Jordan  
Garay, Jennifer  
Garcia, Emilio  
Garcia, Kimberly  
Garcia Cruz, Ramon  
Garvin, Quincy  
Giacoletti, Wendy  
Gould, Breanna  
Harris, Prncess  
Henke, Alan  
Herrera, Arlene  
Herrera, Denise  
Herrera, Gabriel  
Higinbotham, Eric  
Hovhannisyan, Nare  
Ishac, Marleine  
Issakhanian, Alina  
Jurdi, Rania  
Karpova, Marina  
Khachikyan, Anita  
Kirkman, Stephen  
Lasam, Carolyn  
Lemus, Tania  
Lewis, Michael  
Lizarraga Savin, Jacquelin  
Loomis, Tyler  
Lopez, Gabriela  
Lopez, Karla

Effective Dates,  
Months/Hours, and  
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

3. Behavior Intervention Assistant - Continued

Lures, Crispina  
Macias, Theresa  
Marquardt, Kimberly  
Martinez, Jessica  
Medina, Carolyn  
Mehrabyan, Narine  
Mejia Bonilla, Brenda  
Mims, Stacey  
Minasian, Lena  
Minassian, Melina  
Mkrtchyan, Emily  
Mortimer, Laura  
Nersisyan, Anna  
Olmedo, Elizabeth  
Ortega, Ricardo  
Ponce, Raquel  
Rabanes, Alexa  
Ramirez, Kimberly  
Regis, Saideechris  
Rusenko, Michele  
Sagar, Kosha  
Sagolili, Donnah  
Sanchez, Aaron  
Sarkissian, Ani  
Schlappie-Salazar, Christine  
Serrano, Sindy  
Shamirzaeian, Araz  
Shaumyan, Anna  
Shiroyan, Tereza  
Sinecio, Nathalie  
Soshnikova, Olga  
Soto, Valeria  
Stewart, Mateen  
Sundberg, Kristin  
Tablas Hidalgo, Maricela  
Taylor, Andrea  
Tovmasian, Elizabeth  
Trinidad, Teresita  
Venezia, Adriana  
Wasson, Ashley

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
3. <u>Behavior Intervention Assistant</u> - Continued		
Davoodzadeh, Sanaz	Special Education	08/12/21
Sanchez, Aaron		Not to exceed 4 hours, each Special Education-S&C-BIA-General Fund 01.0 04000.0 57607 11100 2130 0000600
4. <u>Cafeteria Worker I</u>		
Cisneros, Sue	Nutrition Services	08/17/21 through 06/30/22
Esquivel, Corina		13.0 53100.0 00000 37000 2232 0000662
Herrera, Wineth		
Markosyan, Emma		
Mendoza, Babe Ruth		
Pirmohammadi, Forouzan		
Saghebtehrani, Masha		
Sinecio, Maria		
5. <u>Clerk III</u>		
Saloomen, Christina	Wilson	08/03/21 through 08/06/21 Not to exceed \$639.00 total Peak Load Funds 01.0 00000.0 00000 31101 2430 0004682
6. <u>Education Assistant I</u>		
Sarkissian, Silvana	CDCC	07/01/21 through 06/30/22
Torres, America		Child Development Activities 12.0 61051.0 85000 10000 2160 0000671
Tovmasian, Ani		Child Development Activities 12.0 61051.0 85000 10000 2130 0000671 Self Supporting Combined 01.0 91500.0 85000 10000 2130 0000671 Self Supporting Combined 01.0 91500.0 85000 10000 2160 0000671

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
6. <u>Education Assistant I</u> - Continued		
Abgaryan, Sona	Columbus	08/16/21 through 06/30/22
Alkob, Natasha		Not to exceed 3.5 hours per day
Alkadimi, Fatimah		General
Dilanchian, Goharic		01.0 00000.0 19021 10000 2930 2300000
Ghougassian-Borshad, Maryam		
Qassam, Taghreed		
Assatouri, Narineh	Human Resources	06/26/21
		Not to exceed 6 hours
		01.0 00000.0 00000 72002 2130 0001615
7. <u>Education Assistant II</u>		
Atamian, Anet	Balboa	08/16/21 through 06/11/22
		Not to exceed \$2,000.00 total
		Supplemental
		01.0 01000.0 11100 10000 2130 2000000
Arzumanyan, Anzhel	Columbus	08/16/21 through 06/30/22
Ohanian, Sosseh		Not to exceed \$21,666.00
Pilichos, Efrossini		Not to exceed 1 hour per day
Sosa, Suzanna		ELO Grant
		01.0 74250.0 11301 10000 2430 2300000
Gaskin, Ramelle	Rosemont	07/01/21 through 06/30/22
		Not to exceed \$709.80
		Peak Load Funds
		01.0 00000.0 00000 31101 2430 0004682
Arakelyan, Gayane	Special Education	08/16/21 and 06/14/22
Hekimyan, Eliz		Not to exceed 2 hours/day, each
Nahle, Adriana		Special Education-IDEA
		01.0 33100.0 57600 11100 2130 0000600
		Special Ed-S&C-EAIS-General Fund
		01.0 05000.0 57608 11200 2130 0000600

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
8. <u>Education Assistant Intensive Support</u>		
Abkarian, Anita	Special Education	08/16/21 and 06/14/22
Akter, Rashida		Not to exceed 2 hrs/day; 5 days/week, each
Allen, Dominique		Special Ed-S&C-EAIS-General Fund
Alvarez, Ashley		01.0 05000.0 57608 11200 2130 0000600
Anjelian, Satik		
Apelian, Valentina		
Arakelian, Carmen		
Arana, Ener		
Avedisian, Adrineh		
Avetisyan, Siranoush		
Avila, Maria		
Babajanyan, Liana		
Bagdoian, Saleen		
Baghumyan, Hasmik		
Bekverdyan, Karine		
Cabrera, Rachelle		
Cajina, Joshua		
Collins, Shenequa		
Cuano, Mildred		
Dagbashyan, Armineh		
Emirzyan, Virginia		
Escobar, Erin		
Estrada, Leticia		
Finer, David		
Garcia, Joanna		
Gardner, Stacey		
Godoy, Leonora		
Grigoryan, Areknaz		
Guirguis, Mari		
Haghverdi, Vanouhi		
Hagopian, Seta		
Haroutunian, Armineh		
Hernando, Maribel		
Highley, Daisy		
Hofmann Yun, Sandra		
Juarez, Isabel		
Karakhanyan, Narine		
Karapetian, Elina		

Effective Dates,  
Months/Hours, and  
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

8. Education Assistant Intensive Support - Continued

Karapetyan, Serine  
Khachatryan, Ruzanna  
Khodjasarian, Karmen  
Leon Legendre, Roxana  
Lopez Villegas, Vania  
Malekian, Adrineh  
Martirosyan, Ashkhen  
Martirosyan, Kristina  
Mazmanyanyan, Lilit  
Moosakhani, Ninet  
Nahat, Maha  
Nhabeet, Anna  
Nunez, Roberto  
Oskanian, Salpie  
Pogosyan, Vardush  
Puranan, Sara  
Ramirez, Alma  
Richardson, Richard  
Rivera, Michelle  
Rodriguez, Carmen  
Sagar, Hina  
Sargsyan, Naira  
Shahverdy, Narineh  
Shmavonyan, Anahit  
Sosa, Esmeralda  
Stepanyants, Elena  
Telimyan, Knarik  
Tellez, Pedro  
Terteryan, Mariam  
Theoharides, Suzanna  
Trigueros, Pedro  
Valencia, Sulay  
Valerio, Joseph  
Valerio, Judith  
Yontrarak, Sudarat



	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
9.	<u>Education Assistant Intensive Support – Substitute</u>	
	Castillo, Richard                      Special Education	08/16/21 and 06/14/22
	Zaduryan Tilbiyan, Shushanik	Not to exceed 2 hours/day, each Special Education-IDEA 01.0 33100.0 57600 11100 2130 0000600 Special Ed-S&C-EAIS-General Fund 01.0 05000.0 57608 11200 2130 0000600
	Cuano, Mildred                      Special Education	08/02/21 through 08/13/21 8 hours a day Special Education – Summer School 01.0 65000.0 57609 11100 2130 0000600
10.	<u>Elementary Yard Duty Leader</u>	
	Keshishi, Lidoush                      Jefferson	08/18/21 through 06/13/22 Not to exceed 6 hours per day General Fund 01.0 00000.0 19021 10000 2930 3000000
11.	<u>Health Assistant LVN/RN</u>	
	Gonzales, Erika                      Keppel	08/01/21 through 08/31/21 Not to exceed \$1,800.00 total Supplemental 01.0 01000.0 00000 27000 2430 3100000
	Salcedo, Elizabeth                      Mountain Avenue	08/16/21 through 06/30/22 Not to exceed \$2,000.00 General Fund 01.0 00000.0 11301 10000 2440 3900000
12.	<u>Library Assistant</u>	
	Amranyan, Gissell                      Balboa	08/16/21 through 06/11/22 Not to exceed \$1,000.00 total Supplemental 01.0 01000.0 11100 10000 2930 2000000

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
13. <u>Typist Clerk II</u> Moses, Hermineh	Hoover	07/01/21 through 06/30/22 Not to exceed \$904.20 Peak Load Funds 01.0 00000.0 00000 31101 2430 0004682
14. <u>Typist Clerk III</u> Friedman, Eva Hill, Diana	Glendale	07/01/21 through 06/30/22 Not to exceed \$1219.20 total Peak Load Funds 01.0 00000.0 00000 31101 2430 0004682
Varuzhanyan, Karine	Hoover	07/01/21 through 06/30/22 Not to exceed \$904.20 Peak Load Funds 01.0 00000.0 00000 31101 2430 0004682

<u>Change of Assignment</u>	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
1. <u>Change of Location/Decrease in Hours</u>		
a. <u>Education Assistant I</u> Tahmasian, Anahid	Columbus From Jefferson 9.25/3.5	08/31/21; 9.25/3 12.0 61040.0 85000 10000 2110 0000671
2. <u>Decrease in Hours</u>		
a. <u>Education Assistant I</u> Vega, Louella	Mann From 9.25/5.5	09/03/21; 9.25/4 01.0 60100.0 11100 10000 2110 3500000
3. <u>Increase in Hours</u>		
a. <u>Education Assistant I</u> Baltaian, Hasmik	CDCC From 9.25/3.5	08/16/21; 9.25/6 01.0 91100.0 85000 10000 2110 0000671
a. <u>Elementary Yard Duty Leader</u> Lee, Melissa	Verdugo Woodlands From 9.25/3	08/16/21; 9.25/6 01.0 00000.0 19021 10000 2110 4200000

Effective Dates,  
 Months/Hours, and  
Salary Rating

Location  
 Change of Assignment - Continued

4. Provisional Assignments

a. Cafeteria Worker II

Boyadjian, Eliza	R.D. White From CW I, 1-9	08/16/21 through 08/31/21 6.5 hours a day 4-9 13.0 53100.0 00000 37000 2212 0300000
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Gabriele, Nina	Mann From CW I, 1-3	08/16/21 through 08/31/21 6.5 hours a day 4-5 13.0 53100.0 00000 37000 2212 0200000
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Nessim, Vivian	Verdugo Woodlands From CW I, 1-2	08/16/21 through 08/31/21 6.5 hours a day 4-5 13.0 53100.0 00000 37000 2212 0100000
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Rabanes, Edwina	Mountain Avenue From CW I, 1-2	08/16/21 through 08/31/21 6.5 hours a day 4-5 13.0 53100.0 00000 37000 2212 0200000
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Tammo, Dalia	Valley View From CW I, 1-3	08/16/21 through 08/31/21 6.5 hours a day 4-5 13.0 53100.0 00000 37000 2212 0200000
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c. Cook/Baker

Rostamians, Armineh	Glendale From CW I, 1-9	08/16/21 through 08/31/21 8 hours a day 9-7 13.0 53100.0 00000 37000 2212 0200000
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d. Lead Custodian

Sipe, Jared	Glendale From Custodian I 11-6	08/30/21 through 09/03/21 8 hours a day 20-3 01.0 00000.0 00000 81006 2211 0200000
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Effective Dates,  
Months/Hours, and  
Salary Rating

Location  
Revisions to Previous Board Reports

1. Revision to Board Report #2, August 10, 2021

Page 7, Item 11

Additional Assignment Temporary At Established Rate of Pay

Education Assistant I

Various

CDCC

07/01/21 through 06/30/22

Child Development Activities

12.0 61051.0 85000 10000 2160 0000671

Child Development Activities

12.0 61051.0 85000 10000 2130 0000671

Self Supporting Combined

01.0 91500.0 85000 10000 2130 0000671

Self Supporting Combined

01.0 91500.0 85000 10000 2160 0000671

Add names to read:

Rahman, Patricia

Shamirian, Eileen

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Election of Classified Hourly (Custodian I) Substitutes through 06/30/22</u>		
Cobian, Robert	FASO	07/01/21 through 06/30/22 01.0 00000.0 00000 81006 2211 0000640
<u>Election of Classified Hourly (Cafeteria Worker I) Substitutes through 06/30/22</u>		
Arreola, Aracely	Nutrition Services	08/17/21 through 06/30/22
Cisneros, Sue		13.0 53100.0 00000 37000 2232 0000662
Gunaratne, Pubudu		
Esquivel, Corina		
Khachatourian, Anita		
Herrera, Wineth		
Markosyan, Emma		
Mendoza, Babe		
Pirmohammadi, Forouzan		
Saghebtehrani, Masha		
Sepanian, Silvana		
Sinecio, Maria		
<u>Election of Classified Hourly Substitutes through 06/30/22</u>		
Aghajani, Minella		07/01/21 through 06/30/22
Dehbashian Gharaghani, Sabrina		
Keshishian, Gregory		
Tsaturyan, Arsine		
VanDyck, Katelyn		
Abnousian, Rashel	Balboa	08/16/21 through 06/11/22
Aghazaryan, Armine		Not to exceed \$2,000.00
Amirkhanyan, Anzhela		Supplemental
Baghdasaryan, Nadya		01.0 01000.0 11100 10000 2130 2000000
Khachatrian, Lousine		
Margharian, Atina		
Sarkessian, Katren		
Shahkarami, Roobina		
Shaverdian, Liana		
Aghakhani, Judith	Balboa	08/16/21 through 06/11/22
Petrosyan, Meri		Not to exceed \$2,000.00
		Supplemental
		01.0 01000.0 11100 10000 2130 2000000

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Election of Classified Hourly Substitutes through 06/30/22 - Continued</u>		
<u>Yard Duty Assistants</u>		
Abnousian, Rashel	Balboa	08/16/21 through 06/11/22
Aghazaryan, Armine		\$14.00 per hour
Amirkhanian, Anzhela		Not to exceed 6 hours per day, each
Baghdasaryan, Nadya		01.0 00000.0 19021 10000 2930 2000000
Khachatrian, Lousine		
Margharian, Atina		
Sarkessian, Katrin		
Shahkarami, Roobina		
Shaverdian, Liana		
Baghdasarian, Alis	Cerritos	08/18/21 through 06/13/22
Cano, Iliana		\$14.00 per hour
Fernandez Garcia, Yamilka		01.0 00000.0 19021 10000 2930 2200000
Harutyunyan, Alina		
Hernandez, Ana		
Abedian, Meghedi	Jefferson	08/18/21 through 06/13/22
Aslanian, Armineh		\$14.00 per hour
Davoudi, Nora		General Fund
Hernandez-Montague, Sofia		01.0 00000.0 19021 10000 2930 3000000
Margarian, Carolin		
Moradyan, Marine		
Ordubegian, Marita		
Sehwani, Kiran		
Shirinyanes, Melina		
Shirvanian, Karineh		
Sarkisian, Siran		
Afshin, Azita	Keppel	08/16/21 through 06/30/21
Aghakhani, Anjel		\$14.00 per hour
Khalil, Alhan		01.0 00000.0 19021 10000 2930 3100000
Megerdichian, Greta		
Oganesyan, Violeta		
Patatanian, Edna		
Shehranian, Kayana		
Vartan, Rita		



	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Election of Classified Hourly Substitutes through 06/30/22 - Continued</u>		
<u>Yard Duty Assistants - Continued</u>		
Nolasco, Christine Serrano, Maria Serrano, Yaninne	Mann	08/18/21 through 06/13/22 \$14.00 per hour Not to exceed 2 hours a day 01.0 00000.0 19021 100000 2930 3500000
Gonzalez, Laura	Mann	08/18/21 through 06/13/22 \$14.00 per hour Not to exceed 6 hours a day 01.0 00000.0 19021 10000 2930 3500000
Vega, Michelle Yurrita, Claudia	Mann	08/18/21 through 06/13/22 \$14.00 per hour Not to exceed 5 hours a day 01.0 00000.0 19021 10000 2930 3500000
Babakhanians, Armineh Moradkhanian, Gayaneh Nahabeet, Anette Pierson, Deborah Rahman, Patricia	Monte Vista	08/18/21 through 06/14/22 \$14.00 per hour 01.0 00000.0 19021 10000 2930 3700000
Barrows, Lorena Davoudi, Shirin Rivera, Angelina Stauffer-Rubio, Melissa Yessai, Juliet	Mountain Avenue	08/15/21 through 06/30/22 \$14.00 per hour 01.0 00000.0 19021 10000 2930 3900000
Abdalian, Anita Armian Pouri, Seda Karapetyan, Siranush Koshkerian, Carolin Mesropian, Meghedi Muradyan, Laura Zakaryan, Lina	R.D. White	08/18/21 through 06/30/22 \$14.00 per hour ELO Grant 01.0 00000.0 19021 10000 2930 430000
Kazzi, Duaa Lee, Melissa Pang, Muir	Verdugo Woodlands	08/19/21 through 06/14/22 \$14.00 per hour 01.0 00000.0 19021 10000 2930 4200000

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Election of Classified/Non Classified Hourly Substitutes through 06/30/22</u>		
1. <u>Student Assistant I</u> Ashvanian, Tony	Glendale	08/16/21 through 06/14/22 \$14.00 per hour 13.0 53100.0 00000 37000 2280 0000662

<u>Personal Services Agreement</u>	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
1. Campagna, Monica	Consultant as needed to maintain upkeep and maintenance of the landscaping provided by the Urban Greening Grant at Franklin Magnet School during the 2021-2022 school year.	08/18/21 through 06/13/22 Not to exceed \$3,045.00 total General Fund Donation Account 01.0 95100.0 11100 10000 5811 2700000
2. Cardea, Paola	Consultant, as needed to provide assistance and language support to students in the Italian Dual Language Program at Franklin Magnet School for the 2021-2022 school year.	08/18/21 through 06/13/22 Not to exceed \$26,640.00 total ELO Grant 01.0 74250.0 11301 10000 5811 2700000

<u>Personal Services Agreement</u> -	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
3. Frey, Melissa	Consultant, as needed for K-2 Primary Music at Monte Vista Elementary School.	08/18/21 through 06/14/22 Not to exceed \$15,000.00 total 01.0 95100.0 11100 10000 5811 3700000
4. Frey, Melissa	Consultant, as needed for K-3 grade recorders at Monte Vista Elementary School.	08/18/21 through 06/14/22 Not to exceed \$5,000.00 total 01.0 95100.0 11100 10000 5811 3700000
5. Gonzalez Bravo, Karim Alexander	Consultant, as needed to provide assistance and language support to Spanish Dual Language Program at Franklin Magnet Elementary School during the 2021-2022 school year.	08/18/21 through 06/13/22 Not to exceed \$16,650.00 total Educational Services 01.0 00000.0 00000 71001 5811 0007616

<u>Personal Services Agreement</u> -	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
Continued		
6. Junker, Karen	Consultant, as needed to conduct Restorative Practices Training and Consultation for staff.	09/01/21 through 01/31/22 Not to exceed \$26,000.00 total 01.0 74220.0 00000 21400 5811 0000618
7. Lammers, John	Consultant as needed to maintain upkeep and maintenance of the landscaping provided by the Urban Greening Grant at Franklin Magnet School during the 2021-2022 school year.	08/18/21 through 06/13/22 Not to exceed \$2,055.00 total General Fund Donation Account 01.0 95100.0 11100 10000 5811 2700000
8. Marriott, Elizabeth	Consultant, as needed at Monte Vista Elementary School Library	08/18/21 through 06/14/22 Not to exceed \$5,000.00 total 01.0 95100.0 11100 10000 5811 3700000

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Personal Services Agreement</u> - Continued		
9. Nicholls, Sheila	Consultant, As needed To provide Music to Students In the FLAG Program at Franklin Magnet School During the 2021-2022 School year.	09/01/21 through 06/13/22 Not to exceed \$15,000.00 total General Fund Donation Account 01.0 95100.0 11100 10000 5811 2700000
10. Ohanis, Aram	Consultant, As needed To instruct Students in Manufacturing And robotics At Clark Magnet High School.	09/15/21 through 06/15/22 Not to exceed \$33,000.00 total 01.0 74250.0 19011 10000 5811 0000611

Effective Dates,  
 Months/Hours, and  
Salary Rating

Personal Services Agreement - Location  
 Continued

11. Peshkepia, Cristal	Consultant as needed to maintain upkeep and maintenance of the landscaping provided by the Urban Greening Grant at Franklin Magnet School During the 2021-2022 School year.	09/01/21 through 06/13/22 Not to exceed \$1,500.00 total General Fund Donation Account 01.0 95100.0 11100 10000 5811 2700000
12. Richerd, Francine	Consultant, As needed To translate Instructional Materials to French.	07/01/21 through 06/30/22 \$31.00 per hour Not to exceed 100 hours 01.0 07405.0 11100 10000 5811 0000618

Effective Dates,  
 Months/Hours, and  
Salary Rating

Personal Services Agreement - Location  
 Continued

- |                              |  |   |
|------------------------------|--|---|
| 13. Sandoval, Maura Caroline | Consultant,<br>as needed<br>To provide<br>Assistance<br>And language<br>Support to<br>French Dual<br>Language<br>Program at<br>Franklin<br>Magnet<br>Elementary<br>School<br>During the<br>2021-2022<br>School year. | 08/19/21 through 06/13/22<br>Not to exceed \$16,650.00 total<br>Educational Services<br>01.0 00000.0 00000 71001 5811 0007616 |
|------------------------------|--|---|

Transportation Authorization – 2021-22

1. It is recommended that the individuals be authorized to receive transportation expenses at the rate of 56.0¢ per mile, effective July 1, 2021, through June 30, 2022:

Assistant Physically Handicapped  
 Dinglasan, Stephanie Special Education

08/16/21 through 06/14/21: 56.0¢  
 Mileage Reimbursement  
 Special Education-Support Services  
 01.0 65000.0 50011 21000 5210 0000600



GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

CONSENT CALENDAR NO. 4

TO: Board of Education  
 FROM: Dr. Vivian Ekchian, Superintendent  
 SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer  
 PREPARED BY: Karineh Savarani, Director, Financial Services  
 SUBJECT: **Warrants – District Funds**

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The Superintendent recommends that “A” Form (Payroll Warrants) issued - August 26, 2021 – September 10, 2021 as shown below totaling \$11,591,990.65 and “B” Form (Other than Payroll Warrants) issued August 1 – August 31, 2021, totaling \$10,484,811. Funding for Form “A” Warrants is accounted for in the following funds: 01.0 General Fund, 12.0 Child Development Fund, 13.0 Cafeteria Fund, 21.1 Measure S Projects Fund, 25.0 Capital Facilities Fund and 67.1 Workers Compensation Fund.

REGISTERED NUMBER	WARRANT NUMBER	DESCRIPTION	AMOUNT
236-N	7027576 - 7027577	Classified	2,351.49
237-N	7027649 - 7027653	Classified	3,485.87
C1B-C	7032391 - 7032447	Certificated	7,967,823.99
C1B-N	-	Classified	9,443.24
242-C	7033569 - 7033606	Certificated	138,412.90
242-N	7033607 - 7033608	Classified	4,151.74
243-C	7034117 - 7034131	Certificated	59,320.66
C5B-C	7035110 - 7035127	Certificated	220,173.22
C5B-N	7035128 - 7035128	Classified	2,442.34
244-C	7036352 - 7036362	Certificated	53,145.22
244-N	7036263 - 7036264	Classified	7,273.25
245-C	7036756 - 7036810	Certificated	71,271.82
246-C	7034120 - 7040752	Certificated	39,407.01
246-N	7040753 - 7040754	Classified	1,633.42
E4D-C	7041710 - 7041710	Certificated	5,211.16
<u>E4D-N</u>	<u>7041711</u> = <u>7041894</u>	<u>Classified</u>	<u>3,006,443.32</u>
			<u>\$11,591,990.65</u>

**TO SUPPORT 2021-22 BOARD PRIORITY NO. 4:** *Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.*

GLENDAL UNIFIED SCHOOL DISTRICT

CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM  
AUGUST 1 THRU AUGUST 31, 2021

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
<b>1.0 GENERAL FUND</b>			
3932	OTHER DISTRICT PAID BENEFITS	1	7,689.31
4110	TEXTBOOKS	43	146,806.83
4210	BOOKS & OTHER REFERENCE MATERIAL	8	8,553.44
4310	INST. MATERIALS & SUPPLIES	296	922,724.80
4312	INST. PERIODICALS & MAGAZINES	7	674.28
4317	COMMENCEMENT	1	9.38
4340	COMPUTER SOFTWARE & RELAT EXP	39	1,927,246.62
4350	OFFICE & OTHER SUPPLIES	96	11,818.75
4351	PRINTING & REPRODUCTION	6	2,957.00
4353	EDIBLE SUPPLIES	15	2,007.38
4370	CUSTODIAL/OPERATION SUPPLIES	41	5,561.39
4371	GROUNDS SUPPLIES	3	158.77
4380	MAINTENANCE SUPPLIES	11	13,701.05
4381	REPAIR SUPPLY & MATERIALS	55	182,116.49
4410	AV & COMPUTER EQUIP-UNTAGGED	22	7,182.02
4420	NON-CAP EQUIP -UNTAGGED	91	29,989.31
4430	NON-CAP EQUIP - TAGGED	23	228,034.17
4440	AV & COMPUTER EQUIP-TAGGED	5	62,098.00
4710	FOOD	1	85.64
5210	MILEAGE & CAR ALLOWANCES	11	408.63
5220	TRAVEL AND CONFERENCES	19	5,825.12
5310	DUES AND MEMEBERSHIPS	12	91,996.59
5311	CERTIFICATES AND LICENSES	1	995.00
5510	NATURAL GAS SERVICES	5	9,270.74
5520	ELECTRICITY SERVICES	40	252,925.98
5530	WATER	43	54,743.56
5561	TRASH DISPOSAL	8	25,227.62
5562	SEWER CHARGES	44	27,496.05
5610	RENTALS, LEASES AND REPAIRS	44	44,786.26
5611	ETIS COPIER LEASES	3	10,935.87
5630	REPAIRS	25	81,797.54
5631	ETIS COPIER LEASES	5	1,676.20
5804	NON-PUBLIC SCHOOL	1	1,098.02
5811	PERSONAL SERVICES	6	21,705.00
5812	NON-PSA SERVICE AGREEMENT	41	97,307.88
5814	TRANSPORTATION	2	911.71
5815	OPERATING SERVICES	74	808,886.13
5816	NON-PUBLIC SCHOOL SERVICES	4	5,237.07
5821	LEGAL FEES	10	25,248.82
5823	SPEC ED LEGAL SETTLEMENTS	2	7,770.00
5828	SPED PARENT ATTORNEY FEES	1	4,875.00
5852	NON-INSTRUCTIONAL, CONSULTANTS	9	78,964.00
5853	CONTRACTUAL SERVICES	14	1,901,161.13
5862	PHYSICALS FOR EMPLOYEES	3	16,065.00
5911	POSTAGE/UPS/FEDEX	7	291.99

5912	TELEPHONE	10	18,535.26
5914	DATA LINE	2	5,751.80
6252	OTHER CONSTRUCTION	1	3,780.00
8699	ALL OTHER LOCAL REVENUES	1	3,332.00
9320	STORES	1	23,606.29
9530	FRINGE BENEFITS SUBS - H&W	1	675.57
9543	DIRECT DEPOSIT PAYABLE	1	2,876.91
9601	EMPLOYEE FINAL PAY LIABILITY	1	2,177.55
		-----	-----
		1,216	7,197,757

**12.0 CHILD DEVELOPMENT FUND**

4310	INST. MATERIALS & SUPPLIES	1	466.88
4350	OFFICE & OTHER SUPPLIES	6	570.16
4420	NON-CAP EQUIP -UNTAGGED	2	292.12
5220	TRAVEL AND CONFERENCES	6	1,054.00
5630	REPAIRS	6	14.81
5815	OPERATING SERVICES	1	4.20
5911	POSTAGE/UPS/FEDEX	1	24.52
8673	CHILD DEVELOPMENT PARENT FEES	1	97.09
		-----	-----
		24	2,524

**13.0 CAFETERIA FUND**

4350	OFFICE & OTHER SUPPLIES	5	437.27
4360	TIRES, FUEL AND OIL	2	1,240.28
4380	MAINTENANCE SUPPLIES	1	712.44
4381	REPAIR SUPPLY & MATERIALS	0	0.00
4395	NON-FOOD SUPPLIES	3	1,522.64
4420	NON-CAP EQUIP -UNTAGGED	0	0.00
4710	FOOD	56	162,511.38
5563	PEST CONTROL	2	1,376.00
5610	RENTALS, LEASES AND REPAIRS	4	7,674.72
5813	UNIFORM SERVICES	32	1,276.80
5815	OPERATING SERVICES	5	56,479.76
8634	FOOD SERVICE SALES	10	412.05
9552	USE TAX PAYABLE	2	11.95
		-----	-----
		122	233,655

**21.1 MEASURE S PROJECTS FUND**

4420	NON-CAP EQUIP -UNTAGGED	1	62.82
5590	OPERATIONS & OTH HOUSEKEEPING	1	226.32
5610	RENTALS, LEASES AND REPAIRS	4	882.30
5630	REPAIRS	1	453.56
5821	LEGAL FEES	2	2,481.50
5911	POSTAGE/UPS/FEDEX	2	10.86
6210	ARCHITECT FEES ON BUILDINGS	2	29,925.99
6231	DSA PLAN CHECK FEES	1	1,612.50
6250	BUILDING CONSTRUCTION/IMPROV	4	700,714.16
6252	OTHER CONSTRUCTION	8	393,104.00
6280	BUILDING INSPECTIONS	1	10,440.00
6294	ADVERTISEMENTS & NOTICES	1	507.16

6455	DATA/CABLING	1	24,593.00
		-----	-----
		29	1,165,014
	<b>40.1 SPEC RESERVE - CAPITAL PROJECTS</b>		
5520	ELECTRICITY SERVICES	2	173.92
5530	WATER	1	308.93
5562	SEWER CHARGES	2	192.08
5610	RENTALS, LEASES AND REPAIRS	2	5,962.00
		-----	-----
		7	6,637
	<b>40.2 SPEC RESERVE- FOOD CAPITAL PROJECTS</b>		
9552	USE TAX PAYABLE	1	1.61
		-----	-----
		1	2
	<b>67.0 SELF-INSURANCE FUND</b>		
4351	PRINTING & REPRODUCTION	1	1,533.85
5872	DELTA ADMINISTRATIVE FEES	2	16,505.56
5873	VSP CLAIMS	6	29,728.00
5874	VSP ADMINISTRATIVE FEES	1	3,789.22
5875	DELTA PAYMENTS	1	257,355.52
5877	MEDIMPACT CLAIMS	3	11,839.52
5878	MEDIMPACT PAYMENTS	2	613,094.78
		-----	-----
		16	933,846
	<b>67.1 WORKERS' COMPENSATION FUND</b>		
5815	OPERATING SERVICES	2	788,168.00
		-----	-----
		2	788,168
	<b>67.2 EARLY RETIREMENT BENEFITS FUND</b>		
5815	OPERATING SERVICES	1	153,082.38
5852	NON-INSTRUCTIONAL, CONSULTANTS	1	4,112.00
		-----	-----
		2	157,194
	<b>76.0 WARRANT PASS-THROUGH FUND</b>		
9514	STRS LIABILITY	1	13.32
		-----	-----
		1	13
	<b>TOTAL</b>	<b>1,420</b>	<b>10,484,811</b>

GLENDALE UNIFIED SCHOOL DISTRICT

SEPTEMBER 14, 2021

CONSENT CALENDAR NO. 5

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer  
PREPARED BY: Christine J. Ward, Director, Procurement & Contract Services  
SUBJECT: **PURCHASE ORDER LISTING**

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The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$17,607,924.40 for the period of August 2, 2021 to August 31, 2021 as listed on the attached.

SUMMARY OF PURCHASE ORDERS ISSUED FROM AUGUST 2, 2021 THROUGH AUGUST 31, 2021

<b>Funding Source</b>	<b>Number of Purchase Orders</b>	<b>Amount</b>
UNRESTRICTED RESOURCES	261	3,081,684.56
FEDERAL RESTRICTED RESOURCES	99	3,470,924.16
STATE RESTRICTED RESOURCES	137	2,045,126.90
LOCAL RESTRICTED RESOURCES	106	1,456,782.25
CHILD DEVELOPMENT FUND	6	17,768.68
FOOD SERVICES FUND	11	88,407.81
MEASURE S PROJECTS FUND	37	6,651,963.35
CAPITAL PROJECTS & IMPROVEMENT FUND	3	7,102.71
WORKERS' COMPENSATION FUND	2	788,168.00
<b>TOTAL</b>	<b>662</b>	<b>\$17,607,924.40</b>

**TO SUPPORT 2021-22 BOARD PRIORITY NO. 4:** *Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.*

PO NUMBER	UNRESTRICTED RESOURCES VENDOR	AMOUNT
PO1-220000000164	BURNHAM BENEFITS INSURANCE SERVICES BLANKET PURCHASE ORDER FOR BENEFITS CONSULTANT - HUMAN RESOURCES	175,000.00
PO1-220000000219	MALATHI BENJAMIN, PLC PROFESSIONAL SERVICES - HUMAN RESOURCES	3,460.00
PO1-220000000389	TRUSTED MESSENGER MARKETING SERVICE AGREEMENT TO PROVIDE SOCIAL MEDIA & ONLINE MANAGEMENT - PUBLIC INFORMATION	30,000.00
PO1-220000000393	TIAA COMMERCIAL FINANCE INC BLANKET PURCHASE ORDER FOR LEASE OF COPIERS - DAILY HIGH SCHOOL	5,000.00
PO1-220000000488	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - HOOVER HIGH SCHOOL	2,000.00
PO1-220000000494	CITY OF GLENDALE BOOKS FOR PACIFIC PARK LIBRARY - EDUCATIONAL SERVICES	6,000.00
PO1-220000000495	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES AND MATERIALS - ROOSEVELT MIDDLE SCHOOL	2,000.00
PO1-220000000496	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - HOOVER HIGH SCHOOL	1,000.00
PO1-220000000498	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - MOUNTAIN AVENUE ELEMENTARY SCHOOL	2,000.00
PO1-220000000499	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - DAILY HIGH SCHOOL	1,000.00
PO1-220000000500	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - MOUNTAIN AVENUE ELEMENTARY SCHOOL	2,000.00
PO1-220000000512	SCHOOL EMPLOYERS ASSOCIATION SEAC ANNUAL DUES - HUMAN RESOURCES	2,610.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000518	WELLS FARGO FINANCIAL LEASING INC BLANKET PURCHASE ORDER FOR LEASE OF COPIER - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	2,000.00
PO1-220000000521	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - CRESCENTA VALLEY HIGH SCHOOL	144,667.00
PO1-220000000522	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR COMPUTER SUPPLIES - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	5,000.00
PO1-220000000524	THE COLLEGE BOARD PRELIMINARY SAT/NATIONAL MERIT SCHOLARSHIP QUALIFYING TEST - SECONDARY SERVICES	59,295.00
PO1-220000000526	MINUTEMAN PRESS BLANKET PURCHASE ORDER FOR PRINTING SERVICES - ROOSEVELT MIDDLE SCHOOL	2,000.00
PO1-220000000534	OFFICE DEPOT BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - PUBLIC INFORMATION	1,000.00
PO1-220000000539	SCHOOL MATE STUDENT PLANNERS - GLENOAKS ELEMENTARY SCHOOL	1,340.00
PO1-220000000540	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL	4,000.00
PO1-220000000541	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - GLENOAKS ELEMENTARY SCHOOL	2,000.00
PO1-220000000542	SOUTHWEST SCHOOL & OFFICE SUPPLY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - BALBOA ELEMENTARY SCHOOL	3,000.00
PO1-220000000543	LAKESHORE LEARNING BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - BALBOA ELEMENTARY SCHOOL	1,000.00
PO1-220000000544	OFFICE DEPOT BLANKET PURCHASE ORDER FOR SUPPLIES - BALBOA ELEMENTARY SCHOOL	1,000.00
PO1-220000000547	GLENDALE CHAMBER OF COMMERCE	337.00
PO1-220000000552	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR SUPPLIES - STUDENT	3,000.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000553	BURBANK PRINTING	99.23
PO1-220000000554	WINTER WALKING CUSTODIAL SUPPLIES - FACILITY SUPPORT & OPERATIONS	1,518.16
PO1-220000000555	EXCEL PRINTING USA, INC. PRINTING OF KOREAN FLAG TEXTBOOKS FOR VARIOUS SCHOOLS - EDUCATONAL SERVICES	9,057.84
PO1-220000000559	OFFICE DEPOT BLANKET PO FOR OFFICE SUPPLIES - KEPPEL ELEMENTARY SCHOOL	10,000.00
PO1-220000000560	AMAZON CAPITAL SERVICES, INC. BLANKET PO FOR OFFICE SUPPLIES - KEPPEL ELEMENTARY SCHOOL	10,000.00
PO1-220000000561	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - KEPPEL ELEMENTARY SCHOOL	10,000.00
PO1-220000000563	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	15,000.00
PO1-220000000564	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - BALBOA ELEMENTARY SCHOOL	3,000.00
PO1-220000000566	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	15,000.00
PO1-220000000567	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIESs - KEPPEL ELEMENTARY SCHOOL	10,000.00
PO1-220000000569	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - CLARK MAGNET HIGH SCHOOL	2,250.00
PO1-220000000570	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - VALLEY VIEW ELEMENTARY SCHOOL	1,000.00
PO1-220000000571	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - VALLEY VIEW ELEMENTARY SCHOOL	2,756.25



PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000572	SOUTHWEST SCHOOL & OFFICE SUPPLY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - CLARK MAGNET HIGH SCHOOL	1,500.00
PO1-220000000573	READY REFRESH BY NESTLE (ARROWHEAD)	650.00
PO1-220000000574	SCHOOL NURSE SUPPLY INC	750.00
PO1-220000000575	BURBANK PRINTING BLANKET PURCHASE ORDER FOR PRINTING SERVICES FOR ELEMENTARY MUSIC PROGRAM - EDUCATIONAL SERVICES	2,500.00
PO1-220000000579	SCHOOL SPECIALTY LLC BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - FREMONT ELEMENTARY SCHOOL	5,000.00
PO1-220000000581	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - JEFFERSON ELEMENTARY SCHOOL	2,000.00
PO1-220000000582	GOPHER BLANKET PURCHASE ORDER FOR PHYSICAL EDUCATION SUPPLIES - JEFFERSON ELEMENTARY SCHOOL	1,000.00
PO1-220000000583	BURBANK PRINTING BLANKET PURCHASE ORDER FOR PRINTING SERVICES - JEFFERSON ELEMENTARY SCHOOL	1,000.00
PO1-220000000585	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - ROSEMONT MIDDLE SCHOOL	20,000.00
PO1-220000000587	OFFICE DEPOT BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - KEPPEL ELEMENTARY SCHOOL	10,000.00
PO1-220000000588	AMAZON CAPITAL SERVICES, INC. BLANKET PO FOR OFFICE INSTRUCTIONAL SUPPLIES - IS - KEPPEL ELEMENTARY SCHOOL	10,000.00
PO1-220000000589	SCHOOL SPECIALTY LLC BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	4,000.00
PO1-220000000591	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - FREMONT ELEMENTARY SCHOOL	5,000.00
PO1-220000000594	SCHOOLSFIRST FEDERAL CREDIT UNION VOSENTECH.COM - OFFICE EQUIPMENT - EQUITY, ACCESS & FAMILY ENGAGEMENT	395.35

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000595	AMS.NET RENEWAL OF VMWARE - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	22,255.68
PO1-220000000597	THE COLLEGE BOARD SPRINGBOARD ELA & ELD GRADE 6 MATERIALS - BALBOA ELEMENTARY SCHOOL	1,007.16
PO1-220000000598	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - FRANKLIN ELEMENTARY SCHOOL	2,000.00
PO1-220000000600	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - FRANKLIN ELEMENTARY SCHOOL	9,000.00
PO1-220000000606	NICK'S NURSERY	173.85
PO1-220000000610	RENAISSANCE LEARNING INC INSTRUCTIONAL SOFTWARE LICENSE - MONTE VISTA ELEMENTARY SCHOOL	5,814.15
PO1-220000000618	STUDIO SPECTRUM, INC BLANKET PURCHASE ORDER FOR VIDEO STREAMING SERVICES - PUBLIC INFORMATION	12,000.00
PO1-220000000622	CAROLINA BIOLOGICAL SUPPLY CO. SCIENCE KITS FOR NEW CLASSROOMS AT ELEMENTARY SCHOOLS - EDUCATIONAL SERVICES	31,488.81
PO1-220000000627	MAGNET SCHOOLS OF AMERICA MEMBERSHIP DUES TO MAGNET SCHOOLS OF AMERICA - EDUCATIONAL SERVICES	3,325.00
PO1-220000000631	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	299.00
PO1-220000000634	WRIGHT'S MEDIA, LLC	995.00
PO1-220000000637	NASSP/NATIONAL HONOR SOCIETY	385.00
PO1-220000000638	CENTER FOR EDUCATION AND EMPLOYMENT LAW	159.00
PO1-220000000642	ABSOLUTE INTERNATIONAL SECURITY BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - TOLL MIDDLE SCHOOL	54,000.00
PO1-220000000646	AMERICAN TWO-WAY BLANKET PURCHASE ORDER FOR BURGLARY ALARM MONITORING - FACILITY & SUPPORT OPERATIONS	7,000.00
PO1-220000000648	AMERICAN TWO-WAY BLANKET PURCHASE ORDER FOR FIRE ALARM SYSTEM MONITORING - FACILITY & SUPPORT OPERATIONS	5,500.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000649	AMERICAN TWO-WAY BLANKET PO FOR ELEVATOR MONITORING SERVICES - FACILITY & SUPPORT OPERATIONS	3,000.00
PO1-220000000652	OFFICE DEPOT	500.00
PO1-220000000654	OFFICE DEPOT BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - FACILITY & SUPPORT OPERATIONS	1,000.00
PO1-220000000655	SOUTHLAND DISPOSAL BLANKET PURCHASE ORDER FOR WEEKLY WASTE DISPOSAL PICK UP DISTRICTWIDE - FACILITY & SUPPORT OPERATIONS	225,000.00
PO1-220000000656	SOUTHLAND DISPOSAL BLANKET PURCHASE ORDER FOR HAULING FEE - FACILITY & SUPPORT OPERATIONS	9,000.00
PO1-220000000657	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES & REPAIR MATERIALS DISTRICTWIDE - FACILITY & SUPPORT OPERATIONS	35,000.00
PO1-220000000661	ENCORP BLANKET PURCHASE ORDER FOR ASBESTOS ABATEMENT, DISTRICTWIDE - FACILITY & SUPPORT OPERATIONS	14,800.00
PO1-220000000662	CV FIRE PROTECTION INC BLANKET PURCHASE ORDER FOR ANNUAL FIRE SPRINKLER TESTING & INSPECTION FOR VARIOUS SITES - FACILITY & SUPPORT OPERATIONS	63,000.00
PO1-220000000663	HOME DEPOT CREDIT SERVICES BLANKET PURCHASE ORDER FOR REPAIR SUPPLIES & MATERIALS, DISTRICTWIDE - FACILITY & SUPPORT OPERATIONS	20,000.00
PO1-220000000667	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - BALBOA ELEMENTARY SCHOOL	1,000.00
PO1-220000000668	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - MUIR ELEMENTARY SCHOOL	10,000.00
PO1-220000000672	AKA ENTERPRISE LLC PROVIDE CONTRABAND INSPECTION SERVICES AT MIDDLE & HIGH SCHOOLS - STUDENT SUPPORT SERVICES	14,700.00
PO1-220000000674	SAN JOAQUIN COUNTY OFFICE OF EDUCATION EDJOIN SERVICE AGREEMENT - HUMAN RESOURCES	6,173.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000675	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - FREMONT ELEMENTARY SCHOOL	1,000.00
PO1-220000000680	AMERICAN EXPRESS CPS TOLLFREEFORWARDING.COM - BLANKET PURCHASE ORDER FOR TELEPHONE SERVICES - BUSINESS SERVICES	1,000.00
PO1-220000000682	CRITICAL RESPONSE GROUP, INC. AGREEMENT TO CREATE SITE MAPS FOR ALL GUSD BUILDINGS - BUSINESS SERVICES	105,034.00
PO1-220000000683	RAPTOR TECHNOLOGIES LLC AGREEMENT FOR EMERGENCY MANAGEMENT SYSTEM FOR GUSD SITES - BUSINESS SERVICES	72,750.00
PO1-220000000687	PREMIER COFFEE & WATER	475.00
PO1-220000000688	ABSOLUTE INTERNATIONAL SECURITY BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - GLENDALE HIGH SCHOOL	26,000.00
PO1-220000000690	JOSTEN'S, INC. BLANKET PURCHASE ORDER FOR GRADUATION EXPENSES - HOOVER HIGH SCHOOL	4,000.00
PO1-220000000696	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - EDISON ELEMENTARY SCHOOL	1,000.00
PO1-220000000697	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - EDISON ELEMENTARY SCHOOL	5,000.00
PO1-220000000698	HEYTUTOR, INC. PROVIDE INSTRUCTIONAL PERSONNEL TO GUSD AS NEEDED - HUMAN RESOURCES	250,000.00
PO1-220000000710	VENDOR REGISTRY INC. VENDOR & BID MANAGEMENT SYSTEM - PROCUREMENT & CONTRACT SERVICES	2,800.00
PO1-220000000722	PATHOGEN RESPONSE AND RESOURCE ALLIANCE, INC. PROVIDE ONLINE TEACHER PATHOGEN TRAINING FOR GUSD EMPLOYEES - HUMAN RESOURCES	45,000.00
PO1-220000000735	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES FOR ATHLETICS - GLENDALE HIGH SCHOOL	90,000.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000736	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - STUDENT SUPPORT SERVICES	3,000.00
PO1-220000000751	EWING IRRIGATION PRODUCTS BLANKET PURCHASE ORDER FOR LANDSCAPE MATERIALS & SUPPLIES - FACILITY & SUPPORT OPERATIONS	30,000.00
PO1-220000000756	MAINTEX BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES AND MATERIALS - FACILITY & SUPPORT OPERATIONS	35,000.00
PO1-220000000763	THE ILINI COMPANIES, INC BLANKET PURCHASE ORDER FOR POOL CHEMICALS - FACILITY & SUPPORT OPERATIONS	21,500.00
PO1-220000000765	ULINE SHIPPING SUPPLY BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES AS NEEDED - FACILITY & SUPPORT OPERATIONS	20,000.00
PO1-220000000767	UPS	300.00
PO1-220000000772	GARLAND'S VACUUM SERVICE & SALES BLANKET PURCHASE ORDER FOR REPAIR MATERIALS & VACUUM SERVICES - FACILITY & SUPPORT OPERATIONS	5,000.00
PO1-220000000775	BURBANK PRINTING	300.00
PO1-220000000778	BURBANK PRINTING BLANKET PURCHASE ORDER FOR PRINTING SERVICES - GLENDALE HIGH SCHOOL	1,300.00
PO1-220000000779	OFFICE DEPOT	500.00
PO1-220000000784	TIAA COMMERCIAL FINANCE INC BLANKET PURCHASE ORDER FOR LEASE OF COPIER AT VERDUGO ACADEMY - DAILY HIGH SCHOOL	2,500.00
PO1-220000000790	HOUGHTON MIFFLIN HARCOURT CONTEMPORARY BUSINESS EBOOKS - GLENDALE HIGH SCHOOL	15,881.25
PO1-220000000794	UNITED SITE SERVICES OF CALIFORNIA, INC BLANKET PURCHASE ORDER FOR RENTAL & WEEKLY SERVICE OF CHEMICAL TOILETS AT CRESCENTA VALLEY, GLENDALE & HOOVER HIGH SCHOOLS - FACILITY & SUPPORT	15,000.00
PO1-220000000795	PITNEY BOWES INC. BLANKET PURCHASE ORDER FOR MAILING SERVICES - FACILITY & SUPPORT OPERATIONS	15,000.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000799	BURBANK IRRIGATION SUPPLY BLANKET PO FOR LANDSCAPE SUPPLIES AND MATERIALS AND LABOR - FACILITY & SUPPORT OPERATIONS	20,000.00
PO1-220000000804	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - VERDUGO WOODLANDS ELEMENTARY SCHOOL	10,000.00
PO1-220000000806	ABSOLUTE INTERNATIONAL SECURITY BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - ROOSEVELT MIDDLE SCHOOL	40,000.00
PO1-220000000807	ABSOLUTE INTERNATIONAL SECURITY BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - HOOVER HIGH SCHOOL	102,000.00
PO1-220000000810	PARCHMENT LLC	750.00
PO1-220000000811	IMAGE IV SYSTEMS, INC.	180.00
PO1-220000000812	STC INTERPRETING PROVIDE ORAL AND WIRTTEN TRANSLATION FOR IEP MEETINGS IN VARIOUS LANGUAGES - EQUITY, ACCESS & FAMILY ENGAGEMENT	5,000.00
PO1-220000000821	TOUCHLINE SOFTWARE SOFTWARE LICENSE FOR VARIOUS SITES - SECONDARY SERVICES	2,166.00
PO1-220000000853	SWAY MEDICAL, INC ANNUAL ONLINE SURVEY - SPECIAL EDUCATION	2,280.00
PO1-220000000860	ABSOLUTE INTERNATIONAL SECURITY BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - DAILY HIGH SCHOOL	45,100.00
PO1-220000000863	ABSOLUTE INTERNATIONAL SECURITY BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - CRESCENTA VALLEY HIGH SCHOOL	160,000.00
PO1-220000000864	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - DUNSMORE ELEMENTARY SCHOOL	6,000.00
PO1-220000000868	OFFICE DEPOT COMPUTERS - VERDUGO WOODLANDS ELEMENTARY SCHOOL	10,725.99
PO1-220000000870	AREY JONES EDUCATIONAL SOLUTIONS COMPUTERS - MUIR ELEMENTARY SCHOOL	3,918.06

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000872	OFFICE DEPOT COMPUTERS - LA CRESCENTA ELEMENTARY SCHOOL	5,080.33
PO1-220000000877	PACIFIC RADIO ELECTRONICS MAINTENANCE SUPPLIES - FACILITY & SUPPORT OPERATIONS	1,252.13
PO1-220000000880	AIRGAS USA, LLC	355.67
PO1-220000000885	COMMERCIAL AQUATIC SERVICES, INC CHEMICAL TANK PURCHASE - FACILITY & SUPPORT OPERATIONS	1,148.81
PO1-220000000887	BERTELLI PUBLIC AFFAIRS LLC PROVIDE COMMUNICATION SUPPORT TO GUSD LEADERSHIP - PUBLIC INFORMATION	55,000.00
PO1-220000000889	NEOGOV NEOGOV RENEWAL - HUMAN RESOURCES	25,523.33
PO1-220000000891	SNO SITES	400.00
PO1-220000000892	COMPLETE BUSINESS SYSTEMS EQUIPMENT MAINTENANCE AGREEMENT - CLARK MAGNET HIGH SCHOOL	2,850.00
PO1-220000000896	THOMAS DENTON ENGRAVING	56.23
PO1-220000000902	DANNIS WOLIVER KELLEY PROFESSIONAL SERVICES - BUSINESS SERVICES	9,133.82
PO1-220000000904	MINUTEMAN PRESS	165.38
PO1-220000000906	FONDAZIONE ITALIA	595.74
PO1-220000000911	AMERICAN EXPRESS CPS BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES AT PORTO'S BAKERY - STUDENT WELLNESS SERVICES	2,000.00
PO1-220000000913	J.W. PEPPER & SON, INC. BLANKET PURCHASE ORDER FOR MUSIC SUPPLIES - EDUCATIONAL SERVICES	2,000.00
PO1-220000000914	OFFICE DEPOT	250.00
PO1-220000000915	AMERICAN FINGERPRINTING LIVESCAN	96.00
PO1-220000000918	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - STUDENT SUPPORT SERVICES	5,000.00
PO1-220000000920	ABSOLUTE INTERNATIONAL SECURITY BLANKET PURCHASE ORDER SECURITY GUARD SERVICES - ROSEMONT MIDDLE SCHOOL	90,018.50

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000922	SAVVAS LEARNING COMPANY LLC CAMPBELL: AP BIOLOGY ETEXT - CLARK MAGNET HIGH SCHOOL	6,653.35
PO1-220000000923	SAVVAS LEARNING COMPANY LLC CAMPBELL: AP BIOLOGY ETEXT - CRESCENTA VALLEY HIGH SCHOOL	16,935.80
PO1-220000000924	SAVVAS LEARNING COMPANY LLC CAMPBELL: AP BIOLOGY ETEXT - GLENDALE HIGH SCHOOL	8,346.93
PO1-220000000925	SAVVAS LEARNING COMPANY LLC CAMPBELL: AP BIOLOGY ETEXT - HOOVER HIGH SCHOOL	4,717.83
PO3W-220000000056	ADORAMA	533.61
PO3W-220000000062	SAVVAS LEARNING COMPANY LLC	810.47
PO3W-220000000122	MCGRAW-HILL EDUCATION BOOKS - CRESCENTA VALLEY HIGH SCHOOL	2,686.30
PO3W-220000000123	MCGRAW-HILL EDUCATION BOOKS - CLARK MAGNET HIGH SCHOOL	11,633.80
PO3W-220000000124	MCGRAW-HILL EDUCATION	620.25
PO3W-220000000125	MCGRAW-HILL EDUCATION BOOKS - TOLL MIDDLE SCHOOL	1,358.09
PO3W-220000000135	OFFICE DEPOT OFFICE FURNITURE - COLUMBUS ELEMENTARY SCHOOL	8,543.03
PO3W-220000000252	HAND2MIND INC	707.41
PO3W-220000000253	HAND2MIND INC	182.92
PO3W-220000000254	HAND2MIND INC	883.80
PO3W-220000000255	HAND2MIND INC	678.79
PO3W-220000000258	HAND2MIND INC	692.23
PO3W-220000000261	PERMA-BOUND- A DIVISION OF HERTZBERG-NEW METHOD INC. HERTZBERG- BOOKS - TOLL MIDDLE SCHOOL	2,539.05
PO3W-220000000262	THE HOME DEPOT PRO (SUPPLYWORKS)	322.79
PO3W-220000000264	AMAZON CAPITAL SERVICES, INC.	285.66
PO3W-220000000266	BURBANK PRINTING	31.97
PO3W-220000000268	AMAZON CAPITAL SERVICES, INC.	79.49
PO3W-220000000270	AMAZON CAPITAL SERVICES, INC.	178.44
PO3W-220000000274	HAND2MIND INC	237.99
PO3W-220000000275	HAND2MIND INC	185.09
PO3W-220000000276	HAND2MIND INC	253.40
PO3W-220000000277	HAND2MIND INC	368.80
PO3W-220000000278	HAND2MIND INC	226.93
PO3W-220000000279	HAND2MIND INC	912.39
PO3W-220000000280	HAND2MIND INC	94.76
PO3W-220000000281	HAND2MIND INC	365.80



PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO3W-220000000283	BURBANK PRINTING	406.82
PO3W-220000000287	DORFMAN PRODUCTS	533.80
PO3W-220000000288	CURRICULUM ASSOCIATES INC	252.69
PO3W-220000000289	PERMA-BOUND- A DIVISION OF HERTZBERG-NEW METHOD INC.	519.94
PO3W-220000000290	PERMA-BOUND- A DIVISION OF HERTZBERG-NEW METHOD INC. HERTZBERG-1 BOOKS - DUNSMORE ELEMENTARY SCHOOL	1,039.88
PO3W-220000000291	PERMA-BOUND- A DIVISION OF HERTZBERG-NEW METHOD INC. HERTZBERG-1 BOOKS - LINCOLN ELEMENTARY SCHOOL	1,243.86
PO3W-220000000292	PERMA-BOUND- A DIVISION OF HERTZBERG-NEW METHOD INC. HERTZBERG-1	250.59
PO3W-220000000293	PERMA-BOUND- A DIVISION OF HERTZBERG-NEW METHOD INC. HERTZBERG-1 BOOKS - MOUNTAIN AVENUE ELEMENTARY SCHOOL	1,155.42
PO3W-220000000294	PERMA-BOUND- A DIVISION OF HERTZBERG-NEW METHOD INC. HERTZBERG-1 BOOKS - JEFFERSON ELEMENTARY SCHOOL	2,021.98
PO3W-220000000295	PERMA-BOUND- A DIVISION OF HERTZBERG-NEW METHOD INC. HERTZBERG-1 BOOKS - MUIR ELEMENTARY SCHOOL	1,715.93
PO3W-220000000296	PERMA-BOUND- A DIVISION OF HERTZBERG-NEW METHOD INC. HERTZBERG-1 BOOKS - GLENOAKS ELEMENTARY SCHOOL	1,039.88
PO3W-220000000297	PERMA-BOUND- A DIVISION OF HERTZBERG-NEW METHOD INC.	294.81
PO3W-220000000298	PERMA-BOUND- A DIVISION OF HERTZBERG-NEW METHOD INC. BOOKS - EDISON ELEMENTARY SCHOOL	1,010.99
PO3W-220000000299	PERMA-BOUND- A DIVISION OF HERTZBERG-NEW METHOD INC. BOOKS - BALBOA ELEMENTARY SCHOOL	2,144.91
PO3W-220000000300	PERMA-BOUND- A DIVISION OF HERTZBERG-NEW METHOD INC. BOOKS - VALLEY VIEW ELEMENTARY SCHOOL	1,126.53
PO3W-220000000301	PERMA-BOUND- A DIVISION OF HERTZBERG-NEW METHOD INC. BOOKS - WILSON MIDDLE SCHOOL	16,388.44
PO3W-220000000302	PERMA-BOUND- A DIVISION OF HERTZBERG-NEW METHOD INC. BOOKS - HOOVER HIGH SCHOOL	36,881.55
PO3W-220000000303	WIL-POWER BATTERY DISTRIBUTORS PROVIDE, REPLACE AND RECYCLE BATTERIES FOR UPS DISTRICT-WIDE - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	6,468.81
PO3W-220000000304	FOLLETT SCHOOL SOLUTIONS, INC. BOOKS - GLENDALE HIGH SCHOOL	15,235.17

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO3W-220000000306	GREEN NINJA INSTRUCTIONAL MATERIALS FOR VARIOUS SCHOOLS - SECONDARY SERVICES	13,593.30
PO3W-220000000308	GREEN NINJA INSTRUCTIONAL MATERIALS - DUSNMORE ELEMENTARY SCHOOL	1,546.91
PO3W-220000000313	FOUNDATION FOR KOREAN LANGUAGE & CULTURE KOREAN TEXTBOOKS AND WORKBOOKS - HOOVER HIGH SCHOOL	19,484.58
PO3W-220000000314	FOUNDATION FOR KOREAN LANGUAGE & CULTURE EPIC KOREAN TEXTBOOKS AND WORKBOOKS - ROSEMONT MIDDLE SCHOOL	6,826.80
PO3W-220000000315	TEACHERS' CURRICULUM INSTITUTE (TCI) INSTRUCTIONAL MATERIALS - DUSNMORE ELEMENTARY SCHOOL	21,068.78
PO3W-220000000316	TEACHERS' CURRICULUM INSTITUTE (TCI) INSTRUCTIONAL MATERIALS - BALBOA ELEMENTARY SCHOOL	8,010.77
PO3W-220000000317	TEACHERS' CURRICULUM INSTITUTE (TCI) INSTRUCTIONAL MATERIALS - MARSHALL ELEMENTARY SCHOOL	13,058.01
PO3W-220000000318	TEACHERS' CURRICULUM INSTITUTE (TCI) INSTRUCTIONAL MATERIALS - MOUNTAIN AVENUE ELEMENTARY SCHOOL	10,210.25
PO3W-220000000319	TEACHERS' CURRICULUM INSTITUTE (TCI) INSTRUCTIONAL MATERIALS - VALLEY VIEW ELEMENTARY SCHOOL	4,896.76
PO3W-220000000320	SAVVAS LEARNING COMPANY LLC	688.19
PO3W-220000000321	TRI-TECH FORENSICS, INC EMERGENCY SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	1,300.88
PO3W-220000000322	SAVVAS LEARNING COMPANY LLC	688.19
PO3W-220000000323	FOUNDATION FOR KOREAN LANGUAGE & CULTURE KOREAN TEXTBOOKS AND WORKBOOKS - CRESCENTA VALLEY HIGH SCHOOL	51,111.00
PO3W-220000000324	BURBANK PRINTING	37.49
PO3W-220000000328	TEACHERS' CURRICULUM INSTITUTE (TCI) BOOKS - DUNSMORE ELEMENTARY SCHOOL	14,539.77

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO3W-220000000337	VIRCO INC. CLASSROOM FURNITURE - TOLL MIDDLE SCHOOL	34,982.03
PO3W-220000000340	MAGNATAG PRODUCTS OFFICE EQUIPMENT - TEACHING AND LEARNING	2,303.52
PO3W-220000000349	TURF STAR, INC. GROUNDS EQUIPMENT - FACILITY & SUPPORT OPERATIONS	8,790.30
PO3W-220000000350	LAKESHORE LEARNING	501.64
PO3W-220000000351	LAKESHORE LEARNING	67.15
PO3W-220000000352	LAKESHORE LEARNING	326.74
PO3W-220000000353	LAKESHORE LEARNING	242.96
PO3W-220000000354	LAKESHORE LEARNING	975.70
PO3W-220000000355	LAKESHORE LEARNING PURCHASE OF TK FURNITURE AND SUPPLIES - MANN ELEMENTARY SCHOOL	1,494.68
PO3W-220000000356	LAKESHORE LEARNING PURCHASE OF TK FURNITURE AND SUPPLIES - LINCOLN ELEMENTARY SCHOOL	1,905.28
PO3W-220000000359	GOODHEART-WILLCOX CO., INC. BOOKS - ROSEMONT MIDDLE SCHOOL	7,473.61
PO3W-220000000364	SCHOLASTIC MAGAZINES SUBSCRIPTIONS - CERRITOS ELEMENTARY SCHOOL	2,490.33
PO3W-220000000374	SAGE PUBLICATIONS INC BOOKS - ROOSEVELT MIDDLE SCHOOL	1,679.06
PO3W-220000000381	MCGRAW-HILL EDUCATION BOOKS - GLENDALE HIGH SCHOOL	18,490.06
PO3W-220000000383	MPS-ATTN: HIGH SCHOOL ORDER ENTRY BOOKS - GLENDALE HIGH SCHOOL	6,947.01
PO3W-220000000389	AMAZON CAPITAL SERVICES, INC.	525.99
PO3W-220000000395	MCGRAW-HILL EDUCATION	206.28
PO3W-220000000400	THE COLLEGE BOARD INSTRUCTIONAL MATERIALS - DUNSMORE ELEMENTARY SCHOOL	1,098.26
PO3W-220000000401	THE COLLEGE BOARD INSTRUCTIONAL MATERIALS - JEFFERSON ELEMENTARY SCHOOL	1,110.39
PO3W-220000000404	CDW GOVERNMENT	574.81
PO3W-220000000407	OFFICE DEPOT	749.70
PO3W-220000000410	OFFICE DEPOT	241.44

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO3W-220000000411	BURBANK PRINTING	99.23
PO3W-220000000412	FOLLETT SCHOOL SOLUTIONS, INC.	517.42
PO3W-220000000413	TEXTBOOK WAREHOUSE	213.34
PO3W-220000000414	MCGRAW-HILL EDUCATION	689.92
PO3W-220000000415	FOLLETT SCHOOL SOLUTIONS, INC. BOOKS - HOOVER HIGH SCHOOL	10,534.39
PO3W-220000000416	AMAZON CAPITAL SERVICES, INC. CLASSROOM SUPPLIES - FREMONT ELEMENTARY SCHOOL	1,156.52
PO3W-220000000418	OFFICE DEPOT	88.19
PO3W-220000000419	FROG STREET PRESS	50.71
PO3W-220000000420	FROG STREET PRESS	50.71
PO3W-220000000421	FROG STREET PRESS	50.71
PO3W-220000000424	ULINE SHIPPING SUPPLY	178.26
PO3W-220000000425	BERTRAND'S MUSIC ENTERPRISES INC MUSIC INSTRUMENT - WILSON MIDDLE SCHOOL	1,758.49
PO3W-220000000426	METZLER VIOLIN MUSIC INSTRUMENT - WILSON MIDDLE SCHOOL	3,625.02
PO3W-220000000434	DEMCO	64.93
PO3W-220000000441	ULINE SHIPPING SUPPLY	95.15
PO3W-220000000445	THE HOME DEPOT PRO (SUPPLYWORKS) CUSTODIAL SUPPLIES - GLENDALE HIGH SCHOOL	1,849.56
PO3W-220000000446	AMAZON CAPITAL SERVICES, INC.	55.61
PO3W-220000000451	OFFICE DEPOT	52.75
PO3W-220000000452	OFFICE DEPOT	424.93
PO3W-220000000455	MCGRAW-HILL EDUCATION	428.45
PO3W-220000000456	VETERAN BUILDING MAINTENANCE, LLC WAREHOUSE STOCK - PROCUREMENT & CONTRACT SERVICES	17,292.21
PO3W-220000000458	THE HOME DEPOT PRO (SUPPLYWORKS) WAREHOUSE STOCK - PROCUREMENT & CONTRACT SERVICES	23,876.09
PO3W-220000000467	CENGAGE LEARNING BOOKS - CRESCENTA VALLEY HIGH SCHOOL	6,148.65
PO3W-220000000473	AMAZON CAPITAL SERVICES, INC.	21.99
PO3W-220000000480	GREEN NINJA INSTRUCTIONAL MATERIALS - EDUCATIONAL SERVICES	1,546.91
PO3W-220000000481	GREEN NINJA INSTRUCTIONAL MATERIALS - JEFFERSON ELEMENTARY SCHOOL	1,696.91

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO3W-220000000495	FULL COMPASS SYSTEMS	365.37
PO3W-220000000496	OFFICE DEPOT OFFICE FURNITURE - HUMAN RESOURCES	1,497.58
PO3W-220000000498	OFFICE DEPOT	429.96
PO3W-220000000499	J.W. PEPPER & SON, INC. MUSIC SUPPLIES - ROSEMONT MIDDLE SCHOOL	3,211.36
PO3W-220000000502	MCGRAW-HILL EDUCATION BOOKS - GLENDALE HIGH SCHOOL	23,725.66
PO3W-220000000503	CAROLINA BIOLOGICAL SUPPLY CO. INSTRUCTIONAL MATERIALS - VERDUGO WOODLANDS ELEMENTARY SCHOOL	3,546.72
PO3W-220000000506	SAVVAS LEARNING COMPANY LLC INSTRUCTIONAL MATERIALS - JEFFERSON ELEMENTARY SCHOOL	1,422.82
PO3W-220000000508	FONDAZIONE ITALIA	732.53
	TOTAL	<u>3,081,684.56</u>

FEDERAL RESTRICTED RESOURCES

PO1-220000000266	CHILDCARE CAREERS LLC BLANKET PURCHASE ORDER FOR CHILDCARE CAREERS - CHILD DEVELOPMENT & CHILD CARE	50,000.00
PO1-220000000492	ARC (AMERICAN REPROGRAPHICS COMPANY,LLC)	844.43
PO1-220000000497	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS AND SUPPLIES - GLENDALE HIGH SCHOOL	5,000.00
PO1-220000000501	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS AND SUPPLIES - ROOSEVELT MIDDLE SCHOOL	3,000.00
PO1-220000000502	OFFICE DEPOT BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - ROOSEVELT MIDDLE SCHOOL	2,000.00
PO1-220000000503	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS AND SUPPLIES - ROOSEVELT MIDDLE SCHOOL	3,000.00
PO1-220000000504	SOUTHWEST SCHOOL & OFFICE SUPPLY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES- SPECIAL EDUCATION	3,000.00

PO NUMBER	FEDERAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000505	SOUTHWEST SCHOOL & OFFICE SUPPLY BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - SPECIAL EDUCATION	1,500.00
PO1-220000000506	SOUTHWEST SCHOOL & OFFICE SUPPLY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES- SPECIAL EDUCATION	3,000.00
PO1-220000000507	SCHOOL SPECIALTY LLC BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES- SPECIAL EDUCATION	3,000.00
PO1-220000000508	SCHOOL SPECIALTY LLC BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES- SPECIAL EDUCATION	3,000.00
PO1-220000000509	LAKESHORE LEARNING BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES- SPECIAL EDUCATION	3,000.00
PO1-220000000510	LAKESHORE LEARNING BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES- SPECIAL EDUCATION	3,000.00
PO1-220000000516	TIME FOR KIDS	737.55
PO1-220000000517	TIME FOR KIDS	544.50
PO1-220000000519	OFFICE DEPOT CONSOLE LICENSE - CERRITOS ELEMENTARY SCHOOL	2,047.20
PO1-220000000527	MINUTEMAN PRESS BLANKET PURCHASE ORDER FOR PRINTING SERVICES - ROOSEVELT MIDDLE SCHOOL	2,500.00
PO1-220000000528	ABSOLUTE INTERNATIONAL SECURITY BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - ROSEMONT MIDDLE SCHOOL	19,300.00
PO1-220000000551	T-MOBILE USA HOTSPOTS FOR DISTANCE LEARNING - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	624,000.00
PO1-220000000556	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - COLUMBUS ELEMENTARY SCHOOL	1,500.00
PO1-220000000557	YWCA GLENDALE & PASADENA REGISTRATION FOR STUDENTS TO ATTEND CAMP ROSIE - PUBLIC INFORMATION	2,000.00

PO NUMBER	FEDERAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000562	ROSE BOWL OPERATING COMPANY EXPENSES RELATED TO HIGH SCHOOLS GRADUATION - BUSINESS SERVICES	91,937.41
PO1-220000000580	YMCA OF THE FOOTHILLS SUMMER CAMP FOR AUGUST - BUSINESS SERVICES	201,600.00
PO1-220000000586	ORCHID PARTY RENTALS TENT PURCHASE RELATED TO COVID 19- PLANNING, DEVELOPMENT & FACILITIES	36,837.37
PO1-220000000592	YOUR THRAPHY SOURCE INC	5.99
PO1-220000000607	RENAISSANCE LEARNING INC INSTRUCTIONAL SOFTWARE LICENSE - CERRITOS ELEMENTARY SCHOOL	3,476.85
PO1-220000000608	ESSAYPOP, LLC INSTRUCTIONAL SOFTWARE LICENSE - WILSON MIDDLE SCHOOL	3,418.50
PO1-220000000609	BRAIN POP INSTRUCTIONAL SOFTWARE LICENSE - CERRITOS ELEMENTARY SCHOOL	2,891.25
PO1-220000000611	RENAISSANCE LEARNING INC INSTRUCTIONAL SOFTWARE - DAILY HIGH SCHOOL	2,514.00
PO1-220000000615	CHALMERS CONSTRUCTION SERVICES, INC RENTAL OF TEMPORARY FENCE AT MONTE VISTA RELATED TO COVID 19 - PLANNING, DEVELOPMENT & FACILITY	3,780.00
PO1-220000000623	HOMENETMEN SUMMER CAMP AT TOLL MIDDLE SCHOOL - BUSINESS SERVICES	48,480.00
PO1-220000000629	HOMENETMEN SUMMER CAMP PROGRAM AT TOLL MIDDLE SCHOOL - BUSINESS SERVICES	48,480.00
PO1-220000000630	YMCA OF GLENDALE SUMMER CAMP PROGRAM - BUSINESS SERVICES	201,600.00
PO1-220000000633	EXPLORELEARNING LLC LICENSES RENEWAL - CLARK MAGNET HIGH SCHOOL	3,930.00
PO1-220000000635	EDPUZZLE, INC SUBSCRIPTION RENEWAL - CLARK MAGNET HIGH SCHOOL	1,300.00
PO1-220000000636	DELTAMATH SOLUTIONS INC.	95.00

PO NUMBER	FEDERAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000639	EXPLORELEARNING LLC LICENSES - CRESCENTA VALLEY HIGH SCHOOL	6,995.00
PO1-220000000660	MAXIM HEALTHCARE SERVICES HOLDINGS, INC. BLANKET PURCHASE ORDER FOR COVID 19 HEALTH SCREENING SERVICES - BUSINESS SERVICES	400,000.00
PO1-220000000669	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR PPE SUPPLIES RELATED TO COVID 19 - PROCUREMENT & CONTRACT SERVICES	10,000.00
PO1-220000000670	OFFICE DEPOT BLANKET PURCHASE ORDER FOR PPE SUPPLIES RELATED TO COVID 19 - PROCUREMENT & CONTRACT SERVICES	10,000.00
PO1-220000000671	AA1 GRAPHICS & SIGNS BLANKET PURCHASE ORDER FOR SIGNAGE RELATED TO COVID 19 - PROCUREMENT & CONTRACT SERVICES	30,000.00
PO1-220000000676	CITY OF GLENDALE SUMMER CAMP PROGRAM AT FREMONT AND EDISON ELEMENTARY SCHOOLS. - BUSINESS SERVICES	131,250.00
PO1-220000000684	COAST 2 COAST COACHING, INC. SUMMER CAMP PROGRAM WEEK 3 AND 4 - BUSINESS SERVICES	443,520.00
PO1-220000000695	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - SPECIAL EDUCATION	2,000.00
PO1-220000000703	SOUTHWEST MOBILE STORAGE, INC. LEASING STORAGE CONTAINERS RELATED TO COVID 19 FOR VARIOUS SITE - PLANNING, DEVELOPMENT & FACILITIES	4,601.37
PO1-220000000704	SOUTHWEST MOBILE STORAGE, INC. LEASING STORAGE CONTAINERS RELATED TO COVID 19 FOR VARIOUS SITE - PLANNING, DEVELOPMENT & FACILITIES	24,730.80
PO1-220000000712	JOURNEYED.COM INC SOFTWARE LICENSE - NON INSTRUCTIONAL - GLENDALE HIGH SCHOOL	1,725.00
PO1-220000000739	MOLLOY COLLEGE	850.00
PO1-220000000780	WESTERN PSYCHOLOGICAL SERVICES BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - SPECIAL EDUCATION	10,000.00



PO NUMBER	FEDERAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000781	PAR INC BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - SPECIAL EDUCATION	10,000.00
PO1-220000000782	NCS PEARSON INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - SPECIAL EDUCATION	20,000.00
PO1-220000000783	COAST 2 COAST COACHING, INC. SUMMER CAMP PROGRAM, WEEKS 5 AND 6 - BUSINESS SERVICES	443,520.00
PO1-220000000786	SCHOLASTIC MAGAZINES SUBSCRIPTION - GLENDALE HIGH SCHOOL	6,068.76
PO1-220000000809	AMERICAN EXPRESS CPS LEARNING TOOLS.DONJOHSTON.COM - SUBSCRIPTION - SPECIAL EDUCATION	502.92
PO1-220000000824	CLEVER PROTOTYPES, LLC INSTRUCTIONAL SOFTWARE LICENSE - WILSON MIDDLE SCHOOL	3,438.50
PO1-220000000841	CAL STATE L.A. UNIVERSITY AUXILIARY SERVICES, INC MESA SCHOOL PROGRAMS - ROOSEVELT MIDDLE SCHOOL	2,200.00
PO1-220000000847	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR PPE SUPPLIES FOR ELEMENTARY MUSIC PROGRAM - EDUCATIONAL SERVICES	4,000.00
PO1-220000000867	CAMCOR, INC. AUDIOVISUAL EQUIPMENT - R.D. WHITE ELEMENTARY SCHOOL	18,928.82
PO1-220000000908	BEST BUY REFRIGERATOR FOR STAFF LOUNGE - LINCOLN ELEMENTARY SCHOOL	2,686.62
PO1-220000000910	OFFICE DEPOT BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - TOLL MIDDLE SCHOOL	3,000.00
PO1-220000000916	DELTAMATH SOLUTIONS INC.	950.00
PO1-220000000921	HOUGHTON MIFFLIN HARCOURT INSTRUCTIONAL SOFTWARE LICENSE - WILSON MIDDLE SCHOOL	15,400.00
PO3W-220000000080	GRAINGER	807.66
PO3W-220000000139	CDW GOVERNMENT	357.29
PO3W-220000000241	PROGRESS PUBLICATIONS	705.60

PO NUMBER	FEDERAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO3W-220000000259	LACOE	483.67
PO3W-220000000263	THE HOME DEPOT PRO (SUPPLYWORKS) CUSTODIAL SUPPLIES - HOOVER HIGH SCHOOL	1,049.78
PO3W-220000000286	NCS PEARSON INC. INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	20,508.53
PO3W-220000000305	VETERAN BUILDING MAINTENANCE, LLC FACE MASK RELATED TO COVID - PROCUREMENT & CONTRACT SERVICES	103,855.50
PO3W-220000000307	CLEAN SWEEP SUPPLY CO INC CUSTODIAL SUPPLIES - MONTE VISTA ELEMENTARY SCHOOL	1,217.71
PO3W-220000000343	BOUNDLESS ASSISTIVE TECHNOLOGY, LLC	539.82
PO3W-220000000357	PAR INC INSTRUCTIONAL MATERIALS - SPECIAL EDUCATION	5,405.72
PO3W-220000000362	OFFICE DEPOT DESK SHIELDS - FACILITY & SUPPORT OPERATIONS	181,361.25
PO3W-220000000367	NCS PEARSON INC. INSTRUCTIONAL MATERIALS - SPECIAL EDUCATION	1,899.69
PO3W-220000000372	PRO-ED INSTRUCTIONAL MATERIALS - SPECIAL EDUCATION	1,580.21
PO3W-220000000386	PRESENTATION SYSTEMS SOUTH, INC	769.10
PO3W-220000000387	WESTERN PSYCHOLOGICAL SERVICES INSTRUCTIONAL MATERIALS - SPECIAL EDUCATION	6,803.53
PO3W-220000000390	WET FACE SHIELD DISTRICTWIDE RELATED TO COVID 19- PROCUREMENT & CONTRACT SERVICES	17,562.83
PO3W-220000000391	CULVER-NEWLIN, INC OUTDOOR FURNITURE - LA CRESCENTA ELEMENTARY SCHOOL	4,702.21
PO3W-220000000399	BERTRAND'S MUSIC ENTERPRISES INC MUSIC SUPPLIES - GLENDALE HIGH SCHOOL	1,830.71
PO3W-220000000402	CDW GOVERNMENT COMPUTER EQUIPMENT - WILSON MIDDLE SCHOOL	11,496.21
PO3W-220000000417	VETERAN BUILDING MAINTENANCE, LLC PPE SUPPLIES RELATED TO COVID 19 - PROCUREMENT & CONTRACT SERVICES	53,559.51

PO NUMBER	FEDERAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO3W-220000000422	CLEAN SWEEP SUPPLY CO INC	729.60
PO3W-220000000428	LITERACY RESOURCES LLC BOOKS - EQUITY, ACCESS, & FAMILY ENGAGEMENT	1,967.73
PO3W-220000000436	RIVERSIDE ASSESSMENTS LLC INSTRUCTIONAL MATERIALS - SPECIAL EDUCATION	1,716.36
PO3W-220000000438	FUN AND FUNCTION	27.50
PO3W-220000000449	AMAZON CAPITAL SERVICES, INC.	95.91
PO3W-220000000453	OFFICE DEPOT	279.81
PO3W-220000000460	OFFICE DEPOT COMPUTER EQUIPMENT - CLARK MAGNET HIGH SCHOOL	7,372.99
PO3W-220000000476	WESTERN PSYCHOLOGICAL SERVICES	757.97
PO3W-220000000477	ULINE SHIPPING SUPPLY	617.40
PO3W-220000000478	BEAR COMMUNICATIONS INC DBA BEARCOM WALKIE TALKIES FOR ALL CCDC SITES - STUDENT SUPPORT SERVICES	33,995.61
PO3W-220000000479	BAND SHOPPE	266.81
PO3W-220000000482	WESTERN PSYCHOLOGICAL SERVICES INSTRUCTIONAL MATERIALS - SPECIAL EDUCATION	1,622.88
PO3W-220000000483	ULINE SHIPPING SUPPLY	574.00
PO3W-220000000487	CURRICULUM ASSOCIATES INC INSTRUCTIONAL MATERIALS - SPECIAL EDUCATION	2,501.92
PO3W-220000000489	MCCORMICK'S GROUP, LLC MUSICIAN'S MASK - PROCUREMENT & CONTRACT SERVICES	5,506.99
PO3W-220000000500	MCCORMICKS GROUP LLC MUSICIAN'S FACE MASK - CRESCENTA VALLEY HIGH SCHOOL	1,484.46
	TOTAL	3,470,924.16
	STATE RESTRICTED RESOURCES	
PO1-220000000411	RICOH USA, INC BLANKET PURCHASE ORDER FOR LEASE OF COPIER - SPECIAL EDUCATION	15,000.00
PO1-220000000490	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA BLANKET PURCHASE ORDER FOR CREDIT CARD REIMBURSEMENT FOR EDIBLE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	3,500.00

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000513	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - FOOTHILL SELPA	2,000.00
PO1-220000000514	SMART & FINAL IRIS COMPANY	400.00
PO1-220000000520	OFFICE DEPOT	103.53
PO1-220000000525	HUMANWARE USA INC BRAILLE MACHINE MAINTENANCE RENEWAL - FOOTHILL SELPA	1,097.00
PO1-220000000529	LAKESHORE LEARNING BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE ACES POGRAM	2,500.00
PO1-220000000530	S & S WORLDWIDE BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE ACES POGRAM	1,300.00
PO1-220000000531	SCHOOL SPECIALTY LLC BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE ACES POGRAM	1,000.00
PO1-220000000532	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE ACES POGRAM	1,900.00
PO1-220000000533	DISCOUNT SCHOOL SUPPLY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE ACES POGRAM	2,000.00
PO1-220000000535	SONOVA USA INC BLANKET PURCHASE ORDER FOR AUDITORY REPAIRS - FOOTHILL SELPA	1,000.00
PO1-220000000536	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA SUREBONDER.COM - INSTRUCTIONAL MATERIALS - CRESCENTA VALLEY HIGH SCHOOL	198.41
PO1-220000000545	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - MANN ELEMENTARY SCHOOL	1,000.00
PO1-220000000546	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - MANN ELEMENTARY SCHOOL	2,500.00

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000550	ARA AND AIDA GULLESSARIAN PARENT REIMBURSEMENT - SPECIAL EDUCATION	4,620.00
PO1-220000000568	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - SPECIAL EDUCATION	7,500.00
PO1-220000000576	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	1,500.00
PO1-220000000584	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	10,000.00
PO1-220000000593	SCHOOLS FIRST FEDERAL CREDIT UNION JOANN.COM - INSTRUCTIONAL MATERIAL - CTE PROGRAM - ROOSEVELT MIDDLE SCHOOL	809.92
PO1-220000000599	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - TOLL MIDDLE SCHOOL	5,000.00
PO1-220000000601	COMPREHENSIVE THERAPY ASSOCIATES, INC PROVIDE SPEECH, ASSESSMENTS & IEP SERVICES TO SPECIAL EDUCATION STUDENTS - SPECIAL EDUCATION	400,000.00
PO1-220000000602	ERIC & TRICIA EDWARDS PARENT REIMBURSEMENT - SPECIAL EDUCATION	3,150.00
PO1-220000000612	AMAZON CAPITAL SERVICES, INC.	224.88
PO1-220000000624	BAYHA GROUP PROVIDE IMPLEMENTATION AND FACILITATE REMOTE WORK- BASED LEARNING OPPORTUNITIES FOR GUSD STUDENTS - SECONDARY SERVICES	20,500.00
PO1-220000000626	EDCLUB INC.	585.00
PO1-220000000632	SPLASHTOP INC REMOTE LABS END USER LICENSE - SECONDARY SERVICES	27,900.00
PO1-220000000644	CAREERS THROUGH CULINARY ARTS PROGRAM, INC C-CAP FOR GLENDALE HIGH SCHOOL - SECONDARY SERVICES	6,000.00
PO1-220000000645	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - DUNSMORE ELEMENTARY SCHOOL	4,000.00
PO1-220000000665	STUDENT RIGHTS ATTORNEYS PARENT LEGAL FEES - SPECIAL EDUCATION	4,875.00

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000694	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA FAIRFIELD INN AND SUITES - CONFERENCE EXPENSES - HOOVER HIGH SCHOOL	742.25
PO1-220000000699	SUNBELT STAFFING BLANKET PURCHASE ORDER FOR BRAILLE TRANSLATION WORK MATERIALS - FOOTHILL SELPA	75,000.00
PO1-220000000713	LAURA G HIRSHFIELD PROVIDE ASSESSMENT TO GLENDALE HIGH SCHOOL'S CURRENT CONSTRUCTION TRAINING PROGRAM, BOARD APPROVED 7/13/2021 - SECONDARY SERVICES	18,000.00
PO1-220000000714	AMERICAN RED CROSS	472.00
PO1-220000000725	EDUCATION SPECTRUM INC PROVIDE FUNCTIONAL BEHAVIOR ASSESSMENTS AND SUPPORT PLANS AND STAFF TRAININGS - SPECIAL EDUCATION	80,000.00
PO1-220000000726	THERAPY TRAVELERS, LLC PROVIDE SPEECH, OT, PT & PSYCHOLOGICAL SERVICES T SPECIAL EDUCATION STUDENTS - SPECIAL EDUCATION	50,000.00
PO1-220000000728	EARLY CHILDHOOD INTERVENTION CENTER INC PROVIDE SPEECH, ASSESSMENTS AND IEP SERVICES TO SPECIAL EDUCATION STUDENTS - SPECIAL EDUCATION	14,000.00
PO1-220000000729	NEST SPEECH & LANGUAGE THERAPY, APC PROVIDE SPEECH, ASSESSMENTS AND IEP SERVICES FOR SPECIAL EDUCATION STUDENTS - SPECIAL EDUCATION	65,000.00
PO1-220000000731	MADISON HEALTH CARE PROVIDE MEDICAL SUPPORT SERVICES TO AND FROM SCHOOL SITE - SPECIAL EDUCATION	80,000.00
PO1-220000000732	INVO HEALTH CARE ASSOCIATES LLC PROVIDE SPEECH ASSESSMENTS, AND IEP SERVICES TO SPECIAL EDUCATION STUDENTS - SPECIAL EDUCATION	180,000.00
PO1-220000000733	EBS HEALTHCARE, INC. PROVIDE SPEECH, OCCUPATIONAL THERAPY, ASSESSMENTS AND IEP SERVICES TO SPECIAL EDUCATION STUDENTS - SPECIAL EDUCATION	120,000.00
PO1-220000000734	IMAGWORKS PES INC. EQUIPMENT MAINTENANCE AGREEMENT - SPECIAL EDUCATION - COLLEGE VIEW	1,180.48
PO1-220000000737	OFFICE DEPOT BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - STUDENT SUPPORT SERVICES	1,000.00

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000738	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER INSTRUCTIONAL MATERIALS - CTE - GLENDALE HIGH SCHOOL	3,500.00
PO1-220000000740	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER INSTRUCTIONAL MATERIALS - CTE - GLENDALE HIGH SCHOOL	3,500.00
PO1-220000000741	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER INSTRUCTIONAL MATERIALS - CTE - DAILY HIGH SCHOOL	3,500.00
PO1-220000000742	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER INSTRUCTIONAL MATERIALS - CTE - WILSON MIDDLE SCHOOL	3,500.00
PO1-220000000743	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER INSTRUCTIONAL MATERIALS - CTE - TOLL MIDDLE SCHOOL	3,500.00
PO1-220000000744	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER INSTRUCTIONAL MATERIALS - CTE - ROOSEVELT MIDDLE SCHOOL	3,500.00
PO1-220000000745	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER INSTRUCTIONAL MATERIALS - CTE - HOOVER HIGH SCHOOL	3,500.00
PO1-220000000777	OFFICE DEPOT	500.00
PO1-220000000785	LAURA GODLEY PARENT REIMBURSEMENT - SPECIAL EDUCATION	1,028.80
PO1-220000000787	SEEDLINGS BRAILLE BOOKS FOR CHILDREN BLANKET PURCHASE ORDER FOR BOOKS - FOOTHILL SELPA	2,000.00
PO1-220000000788	TRANSCRIBING MARINERS BLANKET PURCHASE ORDER FOR TRANSCRIBING BRAILLE MATERIALS - FOOTHILL SELPA	24,000.00
PO1-220000000789	ENOME INC. MEMBERSHIP - SPECIAL EDUCATION	75,862.50
PO1-220000000826	SHARP BUSINESS SYSTEMS	600.00
PO1-220000000827	RUMON INC BLANKET PURCHASE ORDER INSTRUCTIONAL MATERIALS - CTE - CRESCENTA VALLEY HIGH SCHOOL	2,000.00
PO1-220000000830	CHILDCARE CAREERS LLC BLANKET PURCHASE ORDER FOR CHILDCARE CAREERS - CHILD DEVELOPMENT AND CHILD CARE	20,000.00

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000837	CALIFORNIANS DEDICATED TO EDU FOUNDATION	185.00
PO1-220000000838	STANZA EDUCATION CORPORATION INDEPENDENT STUDY PROGRAM - SECONDARY SERVICES	5,700.00
PO1-220000000840	OMEGA LABS INC. BOOM LEARNING ONLINE SERVICES - SPECIAL EDUCATION	1,595.00
PO1-220000000857	REPUBLIC MASTER CHEFS BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - GLENDALE HIGH SCHOOL	1,500.00
PO1-220000000859	ZERRAN BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS & SUPPLIES - GLENDALE HIGH SCHOOL	2,000.00
PO1-220000000861	OFFICE DEPOT BLANKET PURCHASE ORDER FOR ONLINE COLLEGE & CAREER ACADEMY SUPPLIES - SECONDARY SERVICES	2,000.00
PO1-220000000862	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - GLENDALE HIGH SCHOOL	4,000.00
PO1-220000000866	MARGUERY A. LYVERS PROVIDE PSYCHOLOGICAL EVALUATIONS AND IEP SERVICES TO SPECIAL EDUCATION STUDENTS - SPECIAL EDUCATION	14,900.00
PO1-220000000869	SIGN UP INTERPRETING SERVICES, LLC PROVIDE SIGN LANGUAGE INTERPRETING AND CART SERVICES FOR SPECIAL EDUCATION STUDENTS - SPECIAL EDUCATION	60,000.00
PO1-220000000888	SHARON GRANDINETTE BRAIN INJURY EVALUATIONS, CONSULTATION WITH DISTRICT STAFF AND ATTEND IEP MEETING, BOARD APPROVED 7/13/2021 - SPECIAL EDUCATION	50,000.00
PO1-220000000890	VOCES BILINGUAL SPEECH PATHOLOGY LLC SPEECH SERVICES AGREEMENT - SPECIAL EDUCATION	120,000.00
PO1-220000000899	EFOODHANDLERS, INC	175.00
PO1-220000000905	HERITAGE SCHOOLS, INC TRANSPORTATION COST OF SPECIAL EDUCATION STUDENT- SPECIAL EDUCATION	3,804.00
PO1-220000000917	ACCESSIBYTE	799.96
PO1-220000000926	NUCLEUS ROBOTICS, LLC ONLINE STUDENT CURRICULUM - CTE	4,500.00



PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO3W-220000000148	APPLE COMPUTER APPLE IPAD AIR - FOOTHILL SELPA	1,272.55
PO3W-220000000158	DIGI-KEY CORP DBA DIGI-KEY ELECTRONICS	385.88
PO3W-220000000260	THE HOME DEPOT PRO (SUPPLYWORKS)	166.74
PO3W-220000000267	AMAZON CAPITAL SERVICES, INC.	498.27
PO3W-220000000269	AMAZON CAPITAL SERVICES, INC.	19.82
PO3W-220000000271	AMAZON CAPITAL SERVICES, INC.	45.14
PO3W-220000000272	IPEVO INC.	498.78
PO3W-220000000273	AMAZON CAPITAL SERVICES, INC.	367.10
PO3W-220000000285	BURBANK PRINTING	37.49
PO3W-220000000310	CURRICULUM ASSOCIATES INC	517.06
PO3W-220000000325	WINSOR LEARNING, INC SONDAY SYSTEM SOFTWARE LICENCE - SPECIAL EDUCATION	21,435.55
PO3W-220000000330	REDLINE DETECTION, LLC AUTOMOTIVE LEAK DETECTOR - CTE - HOOVER HIGH SCHOOL	1,118.98
PO3W-220000000338	AREY JONES EDUCATIONAL SOLUTIONS	422.41
PO3W-220000000342	PATHS PROGRAM LLC PATHS PROGRAM CLASSROOM CURRICULUM KITS - MOUNTAIN AVENUE ELEMENTARY SCHOOL	14,299.13
PO3W-220000000344	SONOVA USA INC ROGERS TOUCHSCREEN - ADAPTIVE EQUIPMENT - FOOTHILL SELPA	2,558.90
PO3W-220000000345	SONOVA USA INC ROGERS TOUCHSCREEN - ADAPTIVE EQUIPMENT - FOOTHILL SELPA	3,457.44
PO3W-220000000346	STATE OF WISCONSIN BRAILLE SOCIAL STUDIES TEXTBOOK - FOOTHILL SELPA	1,047.38
PO3W-220000000347	DICK BLICK ART MATERIALS ART SUPPLIES - CTE - CLARK MAGNET IGH SCHOOL	1,882.25
PO3W-220000000348	VIRCO INC. CLASSROOM DESKS AND CHAIRS - ROSEMONT MIDDLE SCHOOL	6,783.16
PO3W-220000000368	CDW GOVERNMENT	992.25
PO3W-220000000370	EVOLLVE INC. DBA: OZOBOT	771.75
PO3W-220000000371	SONOVA USA INC	159.85
PO3W-220000000373	CDW GOVERNMENT COMPUTER EQUIPMENT - FOOTHILL SELPA	1,174.58

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO3W-220000000375	RIFTON EQUIPMENT	322.48
PO3W-220000000376	OFFICE DEPOT CLASSROOM FURNITURE - CRESCENTA VALLEY HIGH SCHOOL	2,655.44
PO3W-220000000378	AMAZON CAPITAL SERVICES, INC.	705.87
PO3W-220000000379	AREY JONES EDUCATIONAL SOLUTIONS COMPUTER EQUIPMENT - CRESCENTA VALLEY HIGH SCHOOL	29,007.72
PO3W-220000000380	CENGAGE LEARNING	901.88
PO3W-220000000385	REMEDIA PUBLICATIONS INC	201.02
PO3W-220000000388	CDW GOVERNMENT CHROMEBOOK CHARGING CABINETS - FREMONT ELEMENTARY SCHOOL	15,435.00
PO3W-220000000393	WET PROTECTIVE CLEAR MASK - FOOTHILL SELPA	2,656.03
PO3W-220000000394	CDW GOVERNMENT CHARGING EQUIPMENT - CRESCENTA VALLEY HIGH SCHOOL	11,918.03
PO3W-220000000397	CLEANER'S SUPPLY INC	179.07
PO3W-220000000398	SCHOOLS FIRST FEDERAL CREDIT UNION OAK TREE PRODUCTS INC. - DISINFECTING WIPES - FOOTHILL SELPA	138.32
PO3W-220000000406	CULVER-NEWLIN, INC MOBILE RECTANGULAR CAFETERIA TABLES - CRESCENTA VALLEY HIGH SCHOOL	17,394.80
PO3W-220000000409	SONOVA USA INC	799.31
PO3W-220000000423	ULINE SHIPPING SUPPLY	250.14
PO3W-220000000430	AMAZON CAPITAL SERVICES, INC.	186.68
PO3W-220000000431	MARINE RESCUE PRODUCTS INC. WATER SAFETY MANIQUIN AND ACCESSORIES - CTE - HOOVER HIGH SCHOOL	1,797.08
PO3W-220000000435	METEOR EDUCATION, LLC CLASSROOM FURNITURE - CTE - GLENDALE HIGH SCHOOL	20,069.15
PO3W-220000000437	CULVER-NEWLIN, INC	590.32
PO3W-220000000439	APPLE COMPUTER IMAC COMPUTER EQUIPMENT - CRESCENTA VALLEY HIGH SCHOOL	155,705.04
PO3W-220000000440	LITERACY RESOURCES LLC	309.51
PO3W-220000000442	BURBANK PRINTING	31.97
PO3W-220000000444	COMMUNITY PRODUCST, LLC	351.70
PO3W-220000000448	THE HOME DEPOT PRO (SUPPLYWORKS)	258.72

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO3W-220000000459	DISCOUNT SCHOOL SUPPLY INSTRUCTIONAL SUPPLIES - EDISON ELEMENTARY SCHOOL	9,521.79
PO3W-220000000461	UNMANNED SAFETY INSTITUTE, INC. DRONE EQUIPMENT - CTE - CRESCENTA VALLEY HIGH SCHOOL	11,967.51
PO3W-220000000462	UNMANNED SAFETY INSTITUTE, INC. DRONE EQUIPMENT - CTE - WILSON MIDDLE SCHOOL	8,328.16
PO3W-220000000463	UNMANNED SAFETY INSTITUTE, INC. DRONE EQUIPMENT - CTE - HOOVER HIGH SCHOOL	11,190.24
PO3W-220000000464	UNMANNED SAFETY INSTITUTE, INC. DRONE EQUIPMENT - CTE - GLENDALE HIGH SCHOOL	11,869.38
PO3W-220000000465	UNMANNED SAFETY INSTITUTE, INC. DRONE EQUIPMENT - CTE - CLARK MAGNET HIGH SCHOOL	16,735.82
PO3W-220000000466	UNMANNED SAFETY INSTITUTE, INC. ZEPHYR SIMULATION LICENSE & SIMULATOR REMOTES - CTE - HOOVER HIGH SCHOOL	1,101.38
PO3W-220000000468	UNMANNED SAFETY INSTITUTE, INC. ZEPHYR SIMULATION LICENSE & SIMULATOR REMOTES - CTE - WILSON MIDDLE SCHOOL	2,202.75
PO3W-220000000469	UNMANNED SAFETY INSTITUTE, INC. ZEPHYR SIMULATION LICENSE & SIMULATOR REMOTES - CTE - CLARK MAGNET HIGH SCHOOL	2,202.75
PO3W-220000000470	UNMANNED SAFETY INSTITUTE, INC. ZEPHYR SIMULATION LICENSE & SIMULATOR REMOTES - CTE - CRESCENTA VALLEY HIGH SCHOOL	2,202.75
PO3W-220000000471	UNMANNED SAFETY INSTITUTE, INC. ZEPHYR SIMULATION LICENSE & SIMULATOR REMOTES - CTE - GLENDALE HIGH SCHOOL	1,101.38
PO3W-220000000472	REALLY GOOD STUFF INSTRUCTIONAL SUPPLIES - EDISON ELEMENTARY SCHOOL	1,234.36
PO3W-220000000474	OFFICE DEPOT CLASSROOM SUPPLIES - EDISON ELEMENTARY SCHOOL	1,081.39
PO3W-220000000484	PAXTON PATTERSON LLC WOOD TECH SUPPLIES FOR WOOD WORK CLASSES - ROSEMONT MIDDLE SCHOOL	1,122.96

STATE RESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO3W-220000000491	REEL LUMBER SERVICE	712.66
PO3W-220000000494	CDW GOVERNMENT	234.83
PO3W-220000000501	AMAZON CAPITAL SERVICES, INC.	123.48
PO3W-220000000505	CDW GOVERNMENT	1,206.84
	CANON REBEL CAMERA - CTE - WILSON MIDDLE SCHOOL	
		TOTAL
		2,045,126.90

LOCAL RESTRICTED RESOURCES		
PO NUMBER	VENDOR	AMOUNT
PO1-220000000233	OFFICE DEPOT BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - CALFRESH GRANT - FOOD SERVICES	3,000.00
PO1-220000000511	FITBIT, INC. BLANKET PURCHASE ORDER FOR EMPLOYEE WELLNESS BENEFITS - BUSINESS SERVICES	82,080.00
PO1-220000000578	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - STUDENT SERVICES	1,000.00
PO1-220000000590	BUILDERS FENCE CO INC	547.53
PO1-220000000596	CHEROKEE CHEMICAL CO. INC	163.72
PO1-220000000603	CALIFORNIA QUALITY PLASTICS REPAIR SUPPLIES - FACILITY & SUPPORT OPERATIONS	1,846.14
PO1-220000000604	ANIXTER INC. REPAIR SUPPLIES - CAMERAS - FACILITY & SUPPORT OPERATIONS	1,682.92
PO1-220000000605	SUNBELT RENTALS, INC EQUIPMENT RENTALS - FACILITY & SUPPORT OPERATIONS	1,143.67
PO1-220000000628	SCHOOLS FIRST FEDERAL CREDIT UNION WEBRESTAURANT.COM - FOOD SERVICE SUPPLIES - NUTRITION SERVICES	487.50
PO1-220000000647	ANIXTER INC. BLANKET PURCHASE ORDER FOR REPAIR SUPPLIES - FACILITY & SUPPORT OPERATIONS	13,000.00
PO1-220000000650	FLYERS ENERGY, LLC BLANKET PURCHASE ORDER FOR GASOLINE AND DIESEL FUEL - FACILITY & SUPPORT OPERATIONS	130,000.00
PO1-220000000651	LOWE'S	5,000.00

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000653	OFFICE DEPOT BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - FACILITY & SUPPORT OPERATIONS	6,000.00
PO1-220000000658	GMS ELEVATOR SERVICES, INC BLANKET PURCHASE ORDER FOR SERVICES ON WHEELCHAIR LIFTS - FACILITY & SUPPORT OPERATIONS	28,224.00
PO1-220000000659	GMS ELEVATOR SERVICES, INC BLANKET PURCHASE ORDER TO PERFORM SERVICE ON CHILLER - HOVER HIGH SCHOOL - FACILITY & SUPPORT OPERATIONS	70,680.00
PO1-220000000664	RUSSELL SIGLER INC BLANKET PURCHASE ORDER FOR HVAC REPAIR SUPPLIES & TOOLS - FACILITY & SUPPORT OPERATIONS	30,000.00
PO1-220000000686	CHILDCARE CAREERS LLC BLANKET PURCHASE ORDER FOR CCC/EDUCATION TEAM SERVICES - CHILD DEVELOPMENT & CHILD CARE	15,000.00
PO1-220000000691	BRAIN POP SOFTWARE LICENSE RENEWAL - MONTE VISTA ELEMENTARY SCHOOL	1,995.00
PO1-220000000692	IMAGEWORKS PES INC.	475.00
PO1-220000000693	IRRIGATOR TECHNICAL SCHOOL	25.00
PO1-220000000700	CITY OF GLENDALE - PUBLIC WORKS BLANKET PURCHASE ORDER FOR TRASH PICK UP -FACILITY & SUPPORT OPERATIONS	2,000.00
PO1-220000000701	TIAA COMMERCIAL FINANCE INC	180.00
PO1-220000000702	JOHNSTONE SUPPLY BLANKET PURCHASE ORDER FOR HVAC REPAIR SUPPLIES & TOOLS - FACILITY & SUPPORT OPERATIONS	50,000.00
PO1-220000000718	AMERICAN EXPRESS CPS BLANKET PURCHASE ORDER FOR FOOD PRODUCTS PUCHASED FORM PORTO'S - NUTRITION SERVICES	2,500.00
PO1-220000000720	AMERICAN EXPRESS CPS STUDENT GIFT CARDS - CTE SKILLED TRADES SUMMER CAMP - GLENDALE HIGH SCHOOL	253.95
PO1-220000000721	SCHOOLS FIRST FEDERAL CREDIT UNION MIDSOUTHLIFTPARTS.COM - REPAIR PARTS AND MATERIALS - FACILITY & SUPPORT OPERATIONS	237.26

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000730	LA COUNTY FIRE DEPARTMENT LOS ANGELES COUNTY FIRE DEPT PERMIT FEES -FACILITY & SUPPORT OPERATIONS	1,805.00
PO1-220000000746	ALL-PHASE ELECTRIC SUPPLY CO BLANKET PURCHASE ORDER FOR REPAIR SUPPLIES - FACILITY & SUPPORT OPERATIONS	15,000.00
PO1-220000000747	AMERICAN REFRIGERATION SUPPLIES BLANKET PURCHASE ORDER FOR REPAIR SUPPLIES -FACILITY & SUPPORT OPERATIONS	5,000.00
PO1-220000000748	BIG O TIRES GLENDALE BLANKET PURCHASE ORDER FOR SUPPLIES- FACILITY & SUPPORT OPERATIONS	13,000.00
PO1-220000000749	BMC WEST LLC BLANKET PURCHASE ORDER FOR REPAIR SUPPLIES AND MATERIALS -FACILITY & SUPPORT OPERATIONS	10,000.00
PO1-220000000750	CAMFIL USA INC BLANKET PURCHASE ORDER FOR REPAIR SUPPLIES -FACILITY & SUPPORT OPERATIONS	30,000.00
PO1-220000000752	GRAINGER BLANKET PURCHASE ORDER FOR REPAIR SUPPLIES & TOOLS - FACILITY & SUPPORT OPERATIONS	20,000.00
PO1-220000000753	INDUSTRIAL METAL SUPPLY CO. BLANKET PURCHASE ORDER FOR STEEL SUPPLIES -FACILITY & SUPPORT OPERATIONS	11,000.00
PO1-220000000755	INTERMOUNTAIN LOCK & SECURITY SUPPLY BLANKET PURCHASE ORDER FOR KEY AND LOCK SUPPLIES - FACILITY & SUPPORT OPERATIONS	70,000.00
PO1-220000000757	MCMASTER BLANKET PURCHASE ORDER FOR REPAIR SUPPLIES & TOOLS - FACILITY & SUPPORT OPERATIONS	30,000.00
PO1-220000000758	MONTGOMERY HARDWARE COMPANY BLANKET PURCHASE ORDER FOR REPAIR SUPPLIES - FACILITY & SUPPORT OPERATIONS	55,000.00
PO1-220000000759	NAPA AUTO PARTS BLANKET PURCHASE ORDER FOR AUTO PARTS, OIL, TIRES, TOOLS - FACILITY & SUPPORT OPERATIONS	20,000.00

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000760	PEP BOYS BLANKET PURCHASE ORDER FOR AUTOMOTIVE SUPPLIES - FACILITY & SUPPORT OPERATIONS	10,000.00
PO1-220000000761	PLUMBING AND INDUSTRIAL SUPPLY BLANKET PURCHASE ORDER FOR PLUMBING SUPPLIES & TOOLS - FACILITY & SUPPORT OPERATIONS	35,000.00
PO1-220000000762	REFRIGERATION SUPPLIES DISTRIBUTOR BLANKET PURCHASE ORDER FOR REFRIGERATION REPAIR SUPPLIES - PLANNING, DEVELOPMENT & FACILITY	85,000.00
PO1-220000000764	ULINE SHIPPING SUPPLY BLANKET PURCHASE ORDER FOR REPAIR MAINTENANCE SUPPLIES - FACILITY & SUPPORT OPERATIONS	15,000.00
PO1-220000000766	UNITED REFRIGERATION, INC. BLANKET PURCHASE ORDER FOR REPAIR MAINTENANCE SUPPLIES AND TOOLS - FACILITY & SUPPORT OPERATIONS	20,000.00
PO1-220000000768	U.S. AIR CONDITIONING BLANKET PURCHASE ORDER FOR HVAC SUPPLIES & MATERIALS - FACILITY & SUPPORT OPERATIONS	11,000.00
PO1-220000000769	VIRGIL'S GLENDALE HARDWARE CENTER BLANKET PURCHASE ORDER FOR REPAIR MAINTENANCE SUPPLIES - FACILITY & SUPPORT OPERATIONS	20,000.00
PO1-220000000770	WIL-POWER BATTERY DISTRIBUTORS BLANKET PURCHASE ORDER FOR BATTERIES - FACILITY & SUPPORT OPERATIONS	8,000.00
PO1-220000000771	WRIGHT'S SUPPLY INC BLANKET PURCHASE ORDER FOR REPAIR MAINTENANCE SUPPLIES - FACILITY & SUPPORT OPERATIONS	5,000.00
PO1-220000000773	BUCHANAN GLASS BLANKET PURCHASE ORDER GLASS REPLACEMENT - FACILITY & SUPPORT OPERATIONS	25,000.00
PO1-220000000774	LIBERTY AIR BLANKET PURCHASE ORDER TO PERFORM SERVICE ON CHILLER AT HOOVER HIGH SCHOOL - FACILITY & SUPPORT OPERATIONS	6,612.03
PO1-220000000791	VISTASHARE LLC OUTCOME TRACKER SUBSCRIPTION - STUDENT SUPPORT SERVICES	8,710.00

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000792	HOME DEPOT CREDIT SERVICES BLANKET PURCHASE ORDER FOR REPAIR MAINTENANCE SUPPLIES - FACILITY & SUPPORT OPERATIONS	85,000.00
PO1-220000000796	GLENRIDGE POOLS	41.94
PO1-220000000797	CERTIFIED WHOLESALE ELECTRIC BLANKET PURCHASE ORDER FOR REPAIR MAINTENANCE SUPLIES - FACILITY & SUPPORT OPERATIONS	70,000.00
PO1-220000000798	BURBANK PAINT COMPANY INC BLANKET PURCHASE ORDER FOR PAINT SUPPLIES - FACILITY & SUPPORT OPERATIONS	40,000.00
PO1-220000000800	SHELDON EXTINGUISHER COMPANY, INC. BLANKET PURCHASE ORDER FOR FIRE EXTINGUISHERS - FACILITY & SUPPORT OPERATIONS	24,000.00
PO1-220000000801	CHEROKEE CHEMICAL CO. INC BLANKET PURCHASE ORDER FOR BOILER WATER TREATMENT - FACILITY & SUPPORT OPERATIONS	11,000.00
PO1-220000000802	LIBERTY AIR CHILLER REPAIR / SERVICE AT GLENDALE HIGH SCHOOL - FACILITY & SUPPORT OPERATIONS	10,812.04
PO1-220000000803	THE PAPE GROUP INC. SERVICE GENERATOR - FACILITY & SUPPORT OPERATIONS	1,074.23
PO1-220000000813	HARTER SURFACES	363.83
PO1-220000000814	PLASTIC DEPOT	218.30
PO1-220000000815	BAVCO	895.01
PO1-220000000816	BUILDERS FENCE CO INC REPAIR SUPPLIES - FACILITY & SUPPORT OPERATIONS	2,238.25
PO1-220000000817	TOOL SHACK	311.10
PO1-220000000818	APPLE VALLEY COMMUNICATIONS REPAIR SUPPLIES - FACILITY & SUPPORT OPERATIONS	3,429.75
PO1-220000000819	ALLEN GWYNN CHEVROLET INC	465.99
PO1-220000000820	ROOF LINE - BURBANK	142.60
PO1-220000000822	CHEROKEE CHEMICAL CO. INC	375.00
PO1-220000000823	TENNANT SALES AND SERVICE	21.39
PO1-220000000829	CHILDCARE CAREERS LLC BLANKET PURCHASE ORDER FOR CHILDCARE CAREERS - CHILD DEVELOPMENT & CHILD CARE	25,000.00
PO1-220000000832	CHILDCARE CAREERS LLC BLANKET PURCHASE ORDER FOR CHILDCARE CAREERS - CHILD DEVELOPMENT & CHILD CARE	7,000.00



PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000000843	PROFESSIONAL TURF SPECIALTIES INC INFIELD AND OUTFIELD EDGING - STENDEL FIELD -CHILD DEVELOPMENT & CHILD CARE	8,190.00
PO1-220000000875	VORTEX INDUSTRIES, INC	940.00
PO1-220000000876	MAKERBOT INDUSTRIES LLC 3D PRINTING EQUIPMENT - VALLEY VIEW ELEMENTARY SCHOOL	1,993.49
PO1-220000000879	PLUMBING AND INDUSTRIAL SUPPLY PLUMBING REPAIR SUPPLIES - FACILITY & SUPPORT OPERATIONS	3,886.86
PO1-220000000882	UNITED REFRIGERATION, INC.	25.08
PO1-220000000884	CALIFORNIA SMOG & TEST ONLY	420.00
PO1-220000000886	ROYAL TRUCK BODY	350.99
PO1-220000000893	RPW SERVICES INC	305.00
PO1-220000000895	U.S. BLINDS	147.74
PO1-220000000897	PALOS SPORTS INC	77.19
PO1-220000000900	GOPHER CALFRESH GRANT SUPPLIES - NUTRITION SERVICES	8,999.63
PO1-220000000901	K. G. VENTURES INC EDIBLE SUPPLIES - NUTRITION SERVICES	1,167.33
PO1-220000000903	FOLLETT SCHOOL SOLUTIONS, INC.	477.45
PO1-220000000907	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA CERTIFICATION FOR ONLINE FOOD HANDLER CERTIFICATE CALFRESH -NUTRITION SERVICES	15.00
PO1-220000000909	DONNA V GUSKE	49.00
PO3W-220000000251	CARRON NET COMPANY INCORPORATED	997.35
PO3W-220000000326	BURBANK PRINTING PRINTING FLYERS & BROCHURES FOR CALFRESH -NUTRITION SERVICES	1,401.28
PO3W-220000000329	KAMRAN & COMPANY, INC MICROWAVE STEAMER OVENS - NUTRITION SERVICES	48,744.37
PO3W-220000000331	NASCO	467.07
PO3W-220000000332	THE HOME DEPOT PRO (SUPPLYWORKS)	397.16
PO3W-220000000334	TOM'S TRUCK CENTER NORTH COUNTY, LLC REFRIGERATED DELIVERY TRUCK - NUTRITION SERVICES	99,999.44
PO3W-220000000341	GOPHER PHYSICAL ACTIVITY MATERIALS FOR CALFRESH GRANT - NUTRITION SERVICES	1,632.14

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO3W-220000000358	GOPHER PHYSICAL ACTIVITY MATERIALS FOR CALFRESH - NUTRITION SERVICES	1,179.14
PO3W-220000000361	THE HOME DEPOT PRO (SUPPLYWORKS)	549.97
PO3W-220000000363	SJS PARTNERSHIP HEALTHEDCO NUTRITION EDUCATION MATERIALS FOR CALFRESH -NUTRITION SERVICES	5,490.88
PO3W-220000000365	SCHOOL'S IN, LLC NUTRITION EDUCATION MATERIALS FOR CALFRESH - NUTRITION SERVICES	2,258.36
PO3W-220000000366	ULINE SHIPPING SUPPLY	976.37
PO3W-220000000396	FOOD AND HEALTH COMMUNICATIONS INC FOOD LABEL FLOOR DECAL FOR CALFRESH - NUTRITION SERVICES	1,126.43
PO3W-220000000408	SCHOOL SPECIALTY LLC	76.51
PO3W-220000000429	AMAZON CAPITAL SERVICES, INC.	181.62
PO3W-220000000431	MARINE RESCUE PRODUCTS INC.	137.81
PO3W-220000000450	INTERNATIONAL E-Z UP, INC	551.25
PO3W-220000000475	R.W. SMITH & CO.	358.41
PO3W-220000000492	CDW GOVERNMENT	95.74
PO3W-220000000493	VISUALZ NUTRITION EDUCATION MATERIALS FOR CALFRESH - NUTRITION SERVICES	2,356.74
PO3W-220000000509	APPLE COMPUTER	721.30
	TOTAL	1,456,782.25
	CHILD DEVELOPMENT FUND	
PO1-220000000537	FEDERAL EXPRESS CORP.	400.00
PO1-220000000538	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA REIMBURSE SCHOOLSFIRST DISTRICT CREDIT CARD - USPS CHARGE - CHILD DEVELOPMENT & CHILD CARE	4.20
PO1-220000000805	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA REIMBURSE SCHOOLSFIRST DISTRICT CREDIT CARD- ECCA MEMBERSHIP - CHILD DEVELOPMENT & CHILD CARE	1,350.00
PO1-220000000831	CHILDCARE CAREERS LLC BLANKET PURCHASE ORDER FOR CHILDCARE CAREERS - CHILD DEVELOPMENT & CHILD CARE	15,000.00
PO3W-220000000339	BEST BUY	637.17
PO3W-220000000377	AMAZON CAPITAL SERVICES, INC.	373.29
	TOTAL	17,764.66

PO NUMBER	FOOD SERVICES FUND VENDOR	AMOUNT
PO1-220000000489	K. G. VENTURES INC BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES- FOOD SERVICES	15,000.00
PO1-220000000493	K. G. VENTURES INC BLANKET PURCHASE ORDER FOR EDIBLE SUPPLES - FOOD SERVICES	15,000.00
PO1-220000000548	APRONSANDSMOCKS.COM APRONS - FOOD SERVICES	1,153.62
PO1-220000000724	HARRIS SCHOOL SOLUTIONS	990.00
PO1-220000000727	HARRIS SCHOOL SOLUTIONS SOFTWARE LICENSE AND MAINTENANCE AGREEMENT FOR NUTRITON SERVICES - FOOD SERVICES	31,056.01
PO1-220000000828	SAF-GARD SAFETY SHOES CO. BLANKET PURCHASE ORDER FOR CAFETERIA STAFF SHOES - FOOD SERVICES	8,000.00
PO1-220000000881	PARTS TOWN, LLC	207.73
PO1-220000000882	UNITED REFRIGERATION, INC.	168.14
PO3W-220000000309	ARROW RESTAURANT EQUIPMENT ROLL-IN, 2-SECTION REFRIGERATOR - FOOD SERVICES	9,192.58
PO3W-220000000333	FULCO PAD MOVING EQUIPMENT CO	239.91
PO3W-220000000334	TOM'S TRUCK CENTER NORTH COUNTY, LLC REFRIGERATED DELIVERY TRUCK - FOOD SERVICES	7,399.82
		-----
	TOTAL	88,407.81
	MEASURE S PROJECTS FUND	
PO1-220000000518	WELLS FARGO FINANCIAL LEASING INC SHARP COPIER LEASE - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	3,000.00
PO1-220000000523	TIAA COMMERCIAL FINANCE INC	527.80
PO1-220000000549	PARAGON SYSTEMS INC BLANKET PURCHASE ORDER FOR DATA CABLING - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	20,000.00
PO1-220000000558	OUTLOOK NEWSPAPER	507.16
PO1-220000000577	ORBACH HUFF SUAREZ & HENDERSON LLP PROFESSIONAL SERVICES - PLANNING, DEVELOPMENT & FACILITY	5,000.00

PO NUMBER	MEASURE S PROJECTS FUND (CONTINUATION) VENDOR	AMOUNT
PO1-220000000619	MSI MOVER SERVICES, INC. MOVING SERVICES - PLANNING, DEVELOPMENT & FACILITY	5,976.00
PO1-220000000643	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA STORAGE BOXES FROM STAPLES - PLANNING, DEVELOPMENT & FACILITY	62.82
PO1-220000000678	SCHOOLS FIRST FEDERAL CREDIT UNION STAPLES.COM - OFFICE SUPPLIES - PLANNING, DEVELOPMENT & FACILITY	62.82
PO1-220000000707	CALIFORNIA TESTING & INSPECTIONS, INC. TESTING & INSPECTION AT CLARK MAGNET - CTE PROJECT - PLANNING, DEVELOPMENT & FACILITY	96,305.00
PO1-220000000708	S. TORRES GROUP INC. INSPECTION SERVICES AT CLARK MAGNET - CTE - PLANNING, DEVELOPMENT & FACILITY	168,480.00
PO1-220000000709	TMP SERVICES INC. BUILDING RAMPS AT GLENOAKS ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITY	4,634.91
PO1-220000000711	ACTIVE NETWORK SOFTWARE - PLANNING, DEVELOPMENT & FACILITY	1,159.00
PO1-220000000808	DEPARTMENT OF GENERAL SERVICES DSA FEE - PLANNING, DEVELOPMENT & FACILITY	1,612.50
PO1-220000000833	BPI INSPECTION SERVICES INSPECTION SERVICES - PLANNING, DEVELOPMENT & FACILITY	17,000.00
PO1-220000000834	BPI INSPECTION SERVICES INSPECTION SERVICES - PLANNING, DEVELOPMENT & FACILITY	7,200.00
PO1-220000000835	BPI INSPECTION SERVICES INSPECTION SERVICES - PLANNING, DEVELOPMENT & FACILITY	17,000.00
PO1-220000000836	NATIONAL CONSTRUCTION RENTALS CONSTRUCTION EQUIPMENT RENTAL - GLENOAKS INTERIM HOUSING PROJECT - PLANNING, DEVELOPMENT & FACILITY	29,920.01
PO1-220000000842	THE CONVERSE PROFESSIONAL GROUP CONSULTING SERVICES - PLANNING, DEVELOPMENT & FACILITY	24,880.00

PO NUMBER	MEASURE S PROJECTS FUND (CONTINUATION) VENDOR	AMOUNT
PO1-220000000844	tBP/ARCHITECTURE ARCHITECTURE SERVICES FOR MOUDLAR CLASSROOM IN MONTE VISTA ELEMENTARY - PLANNING, DEVELOPMENT & FACILITY	143,728.80
PO1-220000000848	SOUTHWEST MOBILE STORAGE, INC. STORAGE EQUIPMENT- PLANNING, DEVELOPMENT & FACILITY	5,401.46
PO1-220000000849	tBP/ARCHITECTURE ARCHITECTURAL SERVICES AT CRESCENTA VALLEY HIGH SCHOOL POOL EXPANSION - PLANNING, DEVELOPMENT & FACILITY	434,500.00
PO1-220000000850	tBP/ARCHITECTURE ARCHITECTURAL SERVICES AT HOOVER HIGH SCHOOL POOL EXPANSION - PLANNING, DEVELOPMENT & FACILITY	603,500.00
PO1-220000000854	SCHOOL FACILITY CONSULTANTS CONSULTING SERVICES - PLANNING, DEVELOPMENT & FACILITY	7,165.00
PO1-220000000865	THE CONVERSE PROFESSIONAL GROUP GEOTECHNICAL LAB TESTING - PLANNING, DEVELOPMENT & FACILITY	59,995.00
PO1-220000000873	EWING IRRIGATION PRODUCTS	470.19
PO1-220000000878	BURBANK PAINT COMPANY INC	190.84
PO1-220000000883	EWING IRRIGATION PRODUCTS	985.27
PO1-220000000898	tBP/ARCHITECTURE	420.00
PO1-220000000919	CONVERGINT TECHNOLOGIES LLC	582.12
PO3W-220000000403	A-G SOD FARMS OF PALMDALE	617.40

TOTAL 6,651,963.35

CAPITAL PROJECTS & IMPROVEMENT FUND

PO1-220000000851	tBP/ARCHITECTURE ARCHITECTURAL SERVICES AT GLENDAL HIGH SCHOOL AQUATIC CENTER - PLANNING, DEVELOPMENT & FACILITY	6,937.50
PO1-220000000855	tBP/ARCHITECTURE	41.47
PO1-220000000856	tBP/ARCHITECTURE	123.74

TOTAL 7,102.71

WORKERS' COMPENSATION FUND

PO1-22000000666	ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS 1ST QUARTER WORKERS COMP PREMIUM - BUSINESS SERVICES	784,918.00
PO1-22000000679	BRS BICKMORE RISK SERVICES & CONSULTING ACTUARIAL REVIEW OF SELF-INSURED WORKERS' COMPENSATION PROGRAM - BUSINESS SERVICES	3,250.00
	TOTAL	----- 788,168.00

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

CONSENT CALENDAR NO. 6

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer  
PREPARED BY: Craig Larimer, Financial Analyst  
SUBJECT: **Appropriation Transfer and Budget Revision Report**

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The Superintendent recommends that the Board of Education approve Appropriation Transfers and Budget Revisions for Fund 01.0 Restricted.

*In support of Board Priority #4 – Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.*

GLENDALE UNIFIED SCHOOL DISTRICT  
 September 14, 2021  
 CONSENT CALENDAR NO. 6  
 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

REVENUES			BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099	Local Control Funding Formula		\$0	\$0
8100-8299	Federal		\$0	\$0
8300-8599	Other State		\$0	\$0
8600-8799	Local		\$0	\$37,500
8910-8999	Transfers In/Contributions		\$0	\$0
<b>TOTAL REVENUES</b>			<b>\$0</b>	<b>\$37,500</b>

APPROPRIATION OBJECT			BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000	Certificated Salaries		\$0	\$0
2000	Classified Salaries		\$0	\$0
3000	Employee Benefits		\$0	\$0
4000	Instructional Supplies		\$0	\$37,500
5000	Contract Services		\$0	\$0
6000	Capital Outlay		\$0	\$0
7000	Other Outgo/Indirect/Transfers Out		\$0	\$0
<b>TOTAL BUDGETED APPROPRIATIONS</b>			<b>\$0</b>	<b>\$37,500</b>

<b>NET INCREASE/DECREASE IN FUND BALANCE</b>	<b>\$0</b>	<b>\$0</b>
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GLENDALE UNIFIED SCHOOL DISTRICT  
 September 14, 2021  
 CONSENT CALENDAR NO. 6  
 BUDGET TRANSFER AND ADJUSTMENT REPORT  
 GENERAL FUND, RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

BUDGET TRANSFERS		Resource	1000	2000	3000	4000	5000	6000	7000	9000	Total	Transfer provides funds for:
<b>Total Budget Trsfrs</b>	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX											
			0	0	0	0	0	0	0	0	\$0	
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

BUDGET ADJUSTMENTS			Resource	1000	2000	3000	4000	5000	6000	7000	9000	Total	Adjustment appropriates funds for:
Dept/Site	Program Description	Code											
Franklin	School Site Donations	32120.0	0	0	0	15,000	0	0	0	0	0	\$15,000	To allocate income (Music supplies)
Franklin	School Site Donations	32120.0	0	0	0	7,000	0	0	0	0	0	\$7,000	To allocate income (green team 21-22)
Franklin	School Site Donations	32120.0	0	0	0	15,000	0	0	0	0	0	\$15,000	To allocate income (Art supplies)
Fremont	School Site Donations	32120.0	0	0	0	500	0	0	0	0	0	\$500	To allocate income
			0	0	0	0	0	0	0	0	0	\$0	
			\$0	\$0	\$0	\$37,500	\$0	\$0	\$0	\$0	\$0	\$37,500	

**Total Budget Adjustments**

Object Codes

- 1000 Certificated Salaries
- 2000 Classified Salaries
- 3000 Employee Benefits

- 4000 Books & Supplies
- 5000 Services & Other Operating Expenses
- 6000 Capital Outlay

- 7000 Other Outgo
- 8000 Income
- 9000 Designated Reserves

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

CONSENT CALENDAR NO. 7

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Approval of Amendment to Agreement with Primex Clinical Laboratories, Inc. for COVID Testing**

---

The Superintendent recommends that the Board of Education approve an amendment to the agreement with Primex Clinical Laboratories, Inc. for COVID Testing. The amendment increases the not-to-exceed amount to \$560,000 paid from COVID funds.

Primex Labs is being used in partnership with existing testing resources provided by Mend Urgent Care, Vital Healthcare and Maxim Healthcare. Primex Labs works with other local medical providers using the medical insurance system, which substantially lowers the cost for the District, and is at no cost for the parents of students and employees being tested. Primex Labs will initially be used for COVID testing of about 2,300 GUSD athletes per week.

The original not-to-exceed amount of \$56,000 was based on the partners requesting health insurance information from everyone being tested. This change in process requires a communication plan and transition period. Accessing health insurance does not result in a copay, deductible or any cost to the testing participant and does result in GUSD having no cost. However, during the transition time, GUSD may be billed \$56 per test.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 3: Ensure the Health and Safety of Students and Employees – Strengthen mental health support and programs; ensure best practices for safe and healthy learning environments; and support physical, social, and emotional wellbeing.***

**GLENDALE UNIFIED SCHOOL DISTRICT**

223 North Jackson Street  
Glendale, CA 91206  
(818) 241-3111

**SERVICES AGREEMENT – Amended September 14, 2021**

This Agreement for Professional Services (“Agreement”) made and entered into by and between the Glendale Unified School District (“District”), a public entity, and Primex Clinical Laboratories, Inc., herein after referred to as (“Contractor”).

The Parties do hereby contract and agree as follows:

1. **Term**

Contractor shall commence providing services under this Agreement on or about September 1, 2021 and will diligently perform as required throughout the 2021-22 School Year and complete performance by June 11, 2022.

2. **Scope of Services**

Contractor will provide, implement, and operate, COVID-19 testing program for students enrolled in the District at various school sites. Contractor will fully staff the program with the necessary personnel to cover every aspect of the program. Contractor shall furnish all necessary supplies and/or equipment to operate the program.

Contractor’s specific program and services performed is described in “Scope of Work” attached hereto as Addendum A and fully incorporated herein.

3. **Compensation**

District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement a set for in Addendum A “Scope of Work.” District shall pay Contractor the amount set forth in Addendum A “Scope of Work,” with a not-to-exceed amount of ~~\$56,000~~ \$560,000 (amended 9/14/21).

Invoices should be submitted to ~~Accounts Payable Department~~, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

4. **Expenses**

District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District that are not specifically identified in Addendum A “Scope of Work” and factored into the compensation paid by the District to the Contractor.

5. **Materials**

Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.

6. **Independent Contractor**

In the performance of this Agreement, Contractor shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided to employees of the District and/or to which District’s employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers’ Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor’s employees. In the

performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.

#### 7. **Joint Employer**

Neither Party shall be deemed a joint employer of the other Party's employees. Each Party shall indemnify the other Party from and against claims made by the indemnifying Party's employees that they are co-employed by the other Party. The indemnification requirements set forth in paragraph 11 shall be applicable to the indemnification obligations of each Party under this paragraph. Neither Party's employees will be deemed "leased" employees of the other for any purpose. In connection with this Agreement, each Party is an independent contractor and does not have any authority to bind or commit the other.

#### 8. **Contractor's Employee Processing**

- (i) **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.
- (ii) **Fingerprinting and Criminal Background Check:** Contractor shall complete the background check requirements of California Education Code section 45125.1 for all of its employees who will be working on the District's school sites with students. The Contractor shall not staff the program with any employees who have been convicted of a violent felony listed in California Penal Code section 1192.7(c). The Contractor shall provide the District with fingerprinting/criminal background check for all employees who will be used to staff the program.
- (iii) **Tuberculosis Clearance:** Contractor will ensure that all of its employees who will be working on the District's school sites with students are determined to be free of active tuberculosis by a medical professional. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites are determined to be free of active tuberculosis.
- (iv) **COVID-19 Vaccination Status and Periodic Testing:** Contractor will ensure that all of its employees who will be working on the District's school sites with students have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols.

Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their test results to Contractor which upon receipt will immediately notify the District of the results.

**9. Conduct on District Premises**

Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the District's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the District's premises. The operation of vehicles by the Contractor's personnel on the District's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on the District's property and involving either Party's personnel shall be reported promptly to the appropriate Party. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the District's premises, Contractor's personnel shall wear and clearly display identification badges or tags, as approved by the District. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. Contractor's personnel should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

**10. Anti-Discrimination**

District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).

**11. Indemnification**

To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, contractors, employees, trustees, and volunteers ("the Indemnified Parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly

or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the Indemnified Parties.

#### **12. Limitation of District Liability**

Other than as provided in this Agreement, the District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall the District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

#### **13. Confidentiality**

The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

Both Parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other Party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other Party, its affiliates, or its customers. Both Parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third Party or used for unauthorized purposes. Each Party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both Parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each Party is bound by this Agreement. Upon request of the owner of the confidential information, the other Party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph do not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other Party; 2) was lawfully in Insight's or Client's possession without restriction as to use or disclosure before its receipt from the other Party; 3) is received from, or was made available to, a third Party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing Party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the Party required to make the disclosure under the law shall give prompt notice of this to the other Party prior to such disclosure so that the other Party may seek an appropriate protective order or give its consent to such disclosure.

**14. Insurance**

The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
<b>Commercial General Liability Insurance</b> , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments Each Occurrence General Aggregate	 \$ 1,000,000 \$ 1,000,000
<b>Automobile Liability Insurance - Any Auto</b> Each Occurrence General Aggregate	 \$ 1,000,000 \$ 1,000,000
<b>Professional Liability</b>	\$ 1,000,000
<b>Workers Compensation</b>	Statutory Limits
<b>Employer's Liability</b>	\$ 1,000,000

Contractor shall maintain Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

- (i) A clause stating: "SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION."
- (ii) Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.
- (iii) An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
- (iv) All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

## **15. Termination**

- (i) **Without Cause by District:** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
- (ii) **Without Cause by Contractor:** Contractor may, upon sixty (60) days notice, with or without reason, **terminate** this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- (iii) **With Cause by District:** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
  - a) Material violation of this Agreement by the Contractor;
  - b) Any act by Contractor exposing the District to liability to others for personal injury or property damage; or
  - c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

## **16. Certificates/Permits/Licenses**

Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

## **17. Delivery**

Time of delivery of goods or services is of the essence in this Agreement. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.

///



**18. Notice**

Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

**District:**

**Glendale Unified School District**  
223 N. Jackson Street  
Glendale, California 91206  
ATTN: Stephen Dickinson

**Contractor:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

**19. Assignment**

The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

**20. No Rights in Third Parties**

This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

**21. Integration/Entire Agreement of Parties**

This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.

**22. Submittal of Documents**

The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- Signed Agreement
- Workers' Compensation Certification (Attached as Exhibit A)
- Fingerprinting/Criminal Background Investigation Certification (Attached as Exhibit B)
- Insurance Certificates and Endorsements
- W-9 Form
- Non-collusion Declaration (Attached as Exhibit C)
- Tuberculosis Clearance (Attached as Exhibit D)
- COVID-19 Vaccination Clearance (Attached as Exhibit E)

**23. Force Majeure Clause**

The Parties to the Contract shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, pandemic or epidemic, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory

evidence thereof is presented to the other Party(ies), provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the Party not performing.

**24. California Law**

This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.

**25. Waiver**

The waiver by either Party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

**26. Severability**

If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

**27. Provisions Required By Law Deemed Inserted**

Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.

**28. Authority to Bind Parties**

Neither Party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

**29. Attorneys' Fees and Costs**

Should litigation be necessary to enforce any terms or provisions of this Agreement, then each Party shall bear its own litigation and collection expenses, witness fees, court costs and attorneys' fees.

**30. Headings**

Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a Party because that Party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

**31. Signature Authority**

Each Party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

**32. Counterparts**

This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name: \_\_\_\_\_

By: \_\_\_\_\_  
Signature

\_\_\_\_\_ Title

\_\_\_\_\_ Print Name

Dated: \_\_\_\_\_, 2021

By: \_\_\_\_\_  
Signature

\_\_\_\_\_ Title

\_\_\_\_\_ Print Name

Dated: \_\_\_\_\_, 2021

\*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary; 2) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

**Information regarding Contractor:**

License No.: \_\_\_\_\_  
\_\_\_\_\_

Employer Identification Number: \_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_  
Email: \_\_\_\_\_

Type of Business Entity:  
\_\_\_\_ Individual  
\_\_\_\_ Sole Proprietorship  
\_\_\_\_ Partnership  
\_\_\_\_ Limited Partnership  
\_\_\_\_ Corporation, State: \_\_\_\_\_  
\_\_\_\_ Limited Liability Company

Other: \_\_\_\_\_

**NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.**

**Glendale Unified School District**

By: \_\_\_\_\_  
Signature

Stephen Dickinson  
Print Name

Chief Business & Financial Officer  
Title

Dated: \_\_\_\_\_, 2021

**ADDENDUM A**

**SCOPE OF WORK**

**DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR**

See attached "Proposal For Services"

**ADDENDUM B**

**“Cost Proposal”**

Included in Addendum A

**EXHIBIT "A"**

**WORKERS' COMPENSATION CERTIFICATION**

California Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: \_\_\_\_\_

Name of Contractor: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the California Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

**EXHIBIT "B"**

**FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION**

*In accordance with the Department of Justice (DOJ) fingerprint and criminal background investigation requirements of California Education Code section 45125.1 et seq.*

One of the boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Agreement for Professional Services ("Agreement").

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

- The Contractor qualifies for a project specific waiver of the Department of Justice (DOJ) fingerprint and criminal background investigation for the following reason(s) permitted by Education Code section 45125.1 et seq. and approved by the District.

**PLEASE CHECK ALL APPROPRIATE BOXES AND SIGN BELOW:**

- The Contractor, its employees, and subcontractors will have **NO CONTACT** with pupils.
- The Contractor, its employees, and subcontractors will have **LIMITED CONTACT** with pupils. (Attach information about length of time on school grounds, proximity of work area to pupil areas; whether Contractor or its employees will be working by themselves or with others, and any other factors that substantiate limited contact.) [Education Code section 45125.1 (c)]
- The Contractor, its employees, and subcontractors will have more than **LIMITED CONTACT** with pupils but will assure that **ONE (1) OR MORE** of the following methods are utilized to ensure pupil safety. [Education Code section 45125.2 (a)]  
**Check all methods to be used:**

- 1) Installation of a physical barrier at the worksite to limit contact with students
- 2) Continual supervision and monitoring of all employees of the Contractor by an employee of the Contractor who has not been convicted of a serious or violent felony as ascertained by the DOJ. **Contractor MUST attach DOJ Originating Agency Identification Letter and list of all employees that have successfully completed the fingerprinting and criminal background check clearance in accordance with the law (*Fingerprint Certification List*).**



- 3) Surveillance of all employees of the Contractor by OWNER AUTHORIZED REPRESENTATIVE.
- The services provided by the Contractor are for an “EMERGENCY OR EXCEPTIONAL SITUATION,” such as when pupil health or safety is endangered or when repairs are needed to make school facilities safe and habitable.” [Education Code section 45125.1(b)]

*By signing below, under penalty of perjury, I certify that the information contained on this certification form and attached employee list(s) is accurate. I understand that background clearance extends to all of Contractor’s employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor. I understand that it is the Contractor’s sole responsibility to maintain, update, and provide the District with current “Fingerprint and Criminal Background Check Certification,” along with the employee list, throughout the duration of Contractor provided services.*

*The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.*

Date: \_\_\_\_\_

Name of Contractor or Company: \_\_\_\_\_

Representative’s Name and Title: \_\_\_\_\_

Signature: \_\_\_\_\_

**EXHIBIT "C"**

**NONCOLLUSION DECLARATION TO BE EXECUTED BY  
BIDDER AND SUBMITTED WITH BID**

(Public Contract Code section 7106)

The undersigned declares:

I am the \_\_\_\_\_ of \_\_\_\_\_, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on \_\_\_\_\_ [date], at \_\_\_\_\_ [city], \_\_\_\_\_ [state].

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

**EXHIBIT "D"**  
**TUBERCULOSIS CLEARANCE**

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the \_\_\_\_\_ ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

- D The Contractor has complied with the tuberculosis requirements of Education Code Section 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has active tuberculosis, as that term is defined in Education Code Section 45122.1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or
  
- D Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: \_\_\_\_\_

Name of Contractor: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

**EXHIBIT "E"**

**COVID-19 VACCINATION ADDENDUM**  
**TO**  
**GLENDALE UNIFIED SERVICES AGREEMENT**

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the \_\_\_\_\_ ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

**COVID-19 Vaccination Status and Periodic Testing:** Contractor will ensure that all of its employees who will be working on the District's school sites have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their test results to Contractor which upon receipt will immediately notify the District of the results.

Contractor's responsibility for COVID-19 clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Name of Contractor: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

## PROPOSAL FOR SERVICES

### Summary

Glendale Unified School District (GUSD) is a school district based in Glendale, CA and serves nearly 26,000 students and is made up of, among other sites, 20 elementary schools, 4 middle schools, 3 comprehensive high schools, 1 magnet high school, and 1 continuation high school.

Primex Clinical Laboratories, Inc. (Primex) is a laboratory based in Los Angeles, CA and provides clinical diagnostic testing services throughout Southern California.

Mend Health, Inc. (Mend) is a medical group based in Los Angeles, CA and performs medical services including medical assessments, evaluations, and collection of specimen for diagnostic testing.

It is understood GUSD is seeking services to support its on-going efforts to monitor, screen and detect the presence of the COVID-19 virus (SARS-CoV-2) among its student and faculty population (COVID Testing).

### Services

Primex shall provide to GUSD the following:

- Laboratory testing services in accordance with industry standards across 4 designated RT-PCR platforms
- 24-hour turnaround on COVID Testing
- Remote entry and QR code identification for patients to submit for testing
- Portal results with tracking and remote access for GUSD administration

Mend shall provide to GUSD the following:

- Medical evaluations for students and faculty seeking COVID Testing
- On-site collection of specimen based on schedule determined by GUSD
- Delivery of specimen to Primex for processing daily
- Anterior nares, nasopharyngeal, and oropharyngeal (oral) swab collection options
- Rapid antigen on-site, as needed and in addition to lab-based PCR testing

### Schedule

Primex and Mend to develop and execute a testing program in accordance with the Los Angeles Department of Public Health (LADPH) Health Order, Appendix S "Protocol for Organized Youth Sports." Additional medical and laboratory services may be rendered, as needed, based on GUSD's needs and requests

GUSD to determine the best schedule to meet the requirements of LADPH Youth Sports Protocols. Services will be provided as follows:

- Monday – Times/Locations TBD
- Tuesday – Times/Locations TBD
- Wednesday – Times/Locations TBD
- Thursday – Times/Locations TBD
- Friday – Times/Locations TBD

GUSD, Primex, and Mend to discuss additional schedule needs as requirements and needs evolve.

### Compensation

Primex will seek reimbursement as follows:

- Submit claims to medical insurance carriers for COVID Testing, as appropriate, or HRSA program for all patients that do not have insurance or lack immigration status.
- In the event medical insurance/HRSA do not provide payment after reasonable efforts to collect, GUSD will be billed \$56.00 for laboratory services per patient. Billed Monthly on the 14<sup>th</sup> of each month.

Mend will seek reimbursement as follows:

- Submit claims to medical insurance carriers for COVID Testing, as appropriate, or HRSA program for all patients that do not have insurance or lack immigration status.
- In the event medical insurance/HRSA do not provide payment after reasonable efforts to collect, GUSD will be billed \$12.00 for evaluation and collection services per patient. Billed Monthly on the 14<sup>th</sup> of each month.

### Term

One (1) year with automatic renewals thereafter unless terminated by either party without cause via ninety (90) day written notice or with cause via thirty (30) day written notice

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

CONSENT CALENDAR NO. 8

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Approval of Amendment to the Agreement with Mend Urgent Care for COVID Testing**

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The Superintendent recommends that the Board of Education approve an amendment to the agreement with Mend Urgent Care for COVID Testing. The amendment increases the not-to-exceed amount to \$120,000 paid from COVID funds.

Mend is being used in partnership with existing testing resources provided by Primex Clinical Laboratories, Vital Healthcare and Maxim Healthcare. Mend works with other local medical providers using the medical insurance system, which substantially lowers the cost for the District, and is at no cost for the parents of students and employees being tested. Mend will initially be used for COVID testing of about 2,300 GUSD athletes per week.

The original not-to-exceed amount of \$12,000 was based on the partners requesting health insurance information from everyone being tested. This change in process requires a communication plan and transition period. Accessing health insurance does not result in a copay, deductible or any cost to the testing participant and does result in GUSD having no cost. However, during the transition time, GUSD may be billed \$12 per test.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 3: Ensure the Health and Safety of Students and Employees – Strengthen mental health support and programs; ensure best practices for safe and healthy learning environments; and support physical, social, and emotional wellbeing.***

**GLENDALE UNIFIED SCHOOL DISTRICT**

223 North Jackson Street

Glendale, CA 91206

(818) 241-3111

**SERVICES AGREEMENT – Amended September 14, 2021**

This Agreement for Professional Services (“Agreement”) made and entered into by and between the Glendale Unified School District (“District”), a public entity, and Mend Urgent Care, herein after referred to as (“Contractor”).

The Parties do hereby contract and agree as follows:

1. **Term**

Contractor shall commence providing services under this Agreement on or about September 1, 2021 and will diligently perform as required throughout the 2021-22 School Year and complete performance by June 11, 2022.

2. **Scope of Services**

Contractor will provide, implement, and operate, COVID-19 testing program for students enrolled in the District at various school sites. Contractor will fully staff the program with the necessary personnel to cover every aspect of the program. Contractor shall furnish all necessary supplies and/or equipment to operate the program.

Contractor’s specific program and services performed is described in “Scope of Work” attached hereto as Addendum A and fully incorporated herein.

3. **Compensation**

District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement a set for in Addendum A “Scope of Work.” District shall pay Contractor the amount set forth in Addendum A “Scope of Work,” with a not-to-exceed amount of ~~\$12,000~~ \$120,000 (amended 9/14/21).

Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

4. **Expenses**

District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District that are not specifically identified in Addendum A “Scope of Work” and factored into the compensation paid by the District to the Contractor.

5. **Materials**

Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.

6. **Independent Contractor**

In the performance of this Agreement, Contractor shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided to employees of the District and/or to which District’s employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers’ Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor’s employees. In the



performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.

#### 7. **Joint Employer**

Neither Party shall be deemed a joint employer of the other Party's employees. Each Party shall indemnify the other Party from and against claims made by the indemnifying Party's employees that they are co-employed by the other Party. The indemnification requirements set forth in paragraph 11 shall be applicable to the indemnification obligations of each Party under this paragraph. Neither Party's employees will be deemed "leased" employees of the other for any purpose. In connection with this Agreement, each Party is an independent contractor and does not have any authority to bind or commit the other.

#### 8. **Contractor's Employee Processing**

- (i) **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.
- (ii) **Fingerprinting and Criminal Background Check:** Contractor shall complete the background check requirements of California Education Code section 45125.1 for all of its employees who will be working on the District's school sites with students. The Contractor shall not staff the program with any employees who have been convicted of a violent felony listed in California Penal Code section 1192.7(c). The Contractor shall provide the District with fingerprinting/criminal background check for all employees who will be used to staff the program.
- (iii) **Tuberculosis Clearance:** Contractor will ensure that all of its employees who will be working on the District's school sites with students are determined to be free of active tuberculosis by a medical professional. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites are determined to be free of active tuberculosis.
- (iv) **COVID-19 Vaccination Status and Periodic Testing:** Contractor will ensure that all of its employees who will be working on the District's school sites with students have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols.

Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their test results to Contractor which upon receipt will immediately notify the District of the results.

**9. Conduct on District Premises**

Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the District's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the District's premises. The operation of vehicles by the Contractor's personnel on the District's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on the District's property and involving either Party's personnel shall be reported promptly to the appropriate Party. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the District's premises, Contractor's personnel shall wear and clearly display identification badges or tags, as approved by the District. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. Contractor's personnel should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

**10. Anti-Discrimination**

District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).

**11. Indemnification**

To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, contractors, employees, trustees, and volunteers ("the Indemnified Parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly

or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the Indemnified Parties.

#### **12. Limitation of District Liability**

Other than as provided in this Agreement, the District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall the District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

#### **13. Confidentiality**

The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

Both Parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other Party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other Party, its affiliates, or its customers. Both Parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third Party or used for unauthorized purposes. Each Party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both Parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each Party is bound by this Agreement. Upon request of the owner of the confidential information, the other Party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph do not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other Party; 2) was lawfully in Insight's or Client's possession without restriction as to use or disclosure before its receipt from the other Party; 3) is received from, or was made available to, a third Party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing Party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the Party required to make the disclosure under the law shall give prompt notice of this to the other Party prior to such disclosure so that the other Party may seek an appropriate protective order or give its consent to such disclosure.

#### 14. Insurance

The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
<b>Commercial General Liability Insurance</b> , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
<b>Automobile Liability Insurance - Any Auto</b>	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
<b>Professional Liability</b>	\$ 1,000,000
<b>Workers Compensation</b>	Statutory Limits
<b>Employer's Liability</b>	\$ 1,000,000

Contractor shall maintain Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

- (i) A clause stating: "SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION."
- (ii) Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.
- (iii) An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
- (iv) All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

## **15. Termination**

- (i) **Without Cause by District:** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
- (ii) **Without Cause by Contractor:** Contractor may, upon sixty (60) days notice, with or without reason, **terminate** this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- (iii) **With Cause by District:** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
  - a) Material violation of this Agreement by the Contractor;
  - b) Any act by Contractor exposing the District to liability to others for personal injury or property damage; or
  - c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

## **16. Certificates/Permits/Licenses**

Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

## **17. Delivery**

Time of delivery of goods or services is of the essence in this Agreement. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.

///

**18. Notice**

Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

**District:**

**Glendale Unified School District**  
223 N. Jackson Street  
Glendale, California 91206  
ATTN: Stephen Dickinson

**Contractor:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

**19. Assignment**

The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

**20. No Rights in Third Parties**

This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

**21. Integration/Entire Agreement of Parties**

This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.

**22. Submittal of Documents**

The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- Signed Agreement
- Workers' Compensation Certification (Attached as Exhibit A)
- Fingerprinting/Criminal Background Investigation Certification (Attached as Exhibit B)
- Insurance Certificates and Endorsements
- W-9 Form
- Non-collusion Declaration (Attached as Exhibit C)
- Tuberculosis Clearance (Attached as Exhibit D)
- COVID-19 Vaccination Clearance (Attached as Exhibit E)

**23. Force Majeure Clause**

The Parties to the Contract shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, pandemic or epidemic, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory

evidence thereof is presented to the other Party(ies), provided that it is satisfactorily established that the non- performance is not due to the fault or neglect of the Party not performing.

**24. California Law**

This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.

**25. Waiver**

The waiver by either Party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

**26. Severability**

If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

**27. Provisions Required By Law Deemed Inserted**

Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.

**28. Authority to Bind Parties**

Neither Party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

**29. Attorneys' Fees and Costs**

Should litigation be necessary to enforce any terms or provisions of this Agreement, then each Party shall bear its own litigation and collection expenses, witness fees, court costs and attorneys' fees.

**30. Headings**

Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a Party because that Party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

**31. Signature Authority**

Each Party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

**32. Counterparts**

This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name: \_\_\_\_\_

By: \_\_\_\_\_  
Signature

\_\_\_\_\_ Title

Dated: \_\_\_\_\_, 2021

\_\_\_\_\_ Print Name

By: \_\_\_\_\_  
Signature

\_\_\_\_\_ Title

Dated: \_\_\_\_\_, 2021

\_\_\_\_\_ Print Name

\*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary; 2) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

**Information regarding Contractor:**

License No.: \_\_\_\_\_  
\_\_\_\_\_

Employer Identification Number: \_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Type of Business Entity:

- \_\_\_\_ Individual
- \_\_\_\_ Sole Proprietorship
- \_\_\_\_ Partnership
- \_\_\_\_ Limited Partnership
- \_\_\_\_ Corporation, State: \_\_\_\_\_
- \_\_\_\_ Limited Liability Company

Other: \_\_\_\_\_

**NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.**



**Glendale Unified School District**

By: \_\_\_\_\_  
Signature

Stephen Dickinson \_\_\_\_\_  
Print Name

Chief Business & Financial Officer \_\_\_\_\_  
Title

Dated: \_\_\_\_\_, 2021

**ADDENDUM A**

**SCOPE OF WORK**

**DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR**

See attached "Proposal For Services"

**ADDENDUM B**

**“Cost Proposal”**

Included in Addendum A

**EXHIBIT "A"**

**WORKERS' COMPENSATION CERTIFICATION**

California Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: \_\_\_\_\_

Name of Contractor: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the California Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

**EXHIBIT "B"**

**FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION**

*In accordance with the Department of Justice (DOJ) fingerprint and criminal background investigation requirements of California Education Code section 45125.1 et seq.*

One of the boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Agreement for Professional Services ("Agreement").

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

- The Contractor qualifies for a project specific waiver of the Department of Justice (DOJ) fingerprint and criminal background investigation for the following reason(s) permitted by Education Code section 45125.1 et seq. and approved by the District.

**PLEASE CHECK ALL APPROPRIATE BOXES AND SIGN BELOW:**

- The Contractor, its employees, and subcontractors will have NO CONTACT with pupils.
- The Contractor, its employees, and subcontractors will have LIMITED CONTACT with pupils. (Attach information about length of time on school grounds, proximity of work area to pupil areas; whether Contractor or its employees will be working by themselves or with others, and any other factors that substantiate limited contact.) [Education Code section 45125.1 (c)]
- The Contractor, its employees, and subcontractors will have more than LIMITED CONTACT with pupils but will assure that ONE (1) OR MORE of the following methods are utilized to ensure pupil safety. [Education Code section 45125.2 (a)]  
**Check all methods to be used:**

- 1) Installation of a physical barrier at the worksite to limit contact with students
- 2) Continual supervision and monitoring of all employees of the Contractor by an employee of the Contractor who has not been convicted of a serious or violent felony as ascertained by the DOJ. **Contractor MUST attach DOJ Originating Agency Identification Letter and list of all employees that have successfully completed the fingerprinting and criminal background check clearance in accordance with the law (*Fingerprint Certification List*).**

- 3) Surveillance of all employees of the Contractor by OWNER AUTHORIZED REPRESENTATIVE.
- The services provided by the Contractor are for an "EMERGENCY OR EXCEPTIONAL SITUATION," such as when pupil health or safety is endangered or when repairs are needed to make school facilities safe and habitable." [Education Code section 45125.1(b)]

*By signing below, under penalty of perjury, I certify that the information contained on this certification form and attached employee list(s) is accurate. I understand that background clearance extends to all of Contractor's employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor. I understand that it is the Contractor's sole responsibility to maintain, update, and provide the District with current "Fingerprint and Criminal Background Check Certification," along with the employee list, throughout the duration of Contractor provided services.*

*The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.*

Date: \_\_\_\_\_

Name of Contractor or Company: \_\_\_\_\_

Representative's Name and Title: \_\_\_\_\_

Signature: \_\_\_\_\_

**EXHIBIT "C"**

**NONCOLLUSION DECLARATION TO BE EXECUTED BY  
BIDDER AND SUBMITTED WITH BID**

(Public Contract Code section 7106)

The undersigned declares:

I am the \_\_\_\_\_ of \_\_\_\_\_, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on \_\_\_\_\_ [date], at \_\_\_\_\_ [city], \_\_\_\_\_ [state].

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

**EXHIBIT "D"**  
**TUBERCULOSIS CLEARANCE**

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the \_\_\_\_\_ ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

- D The Contractor has complied with the tuberculosis requirements of Education Code Section 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has active tuberculosis, as that term is defined in Education Code Section 45122.1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or
  
- D Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: \_\_\_\_\_

Name of Contractor: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_



**EXHIBIT "E"**

**COVID-19 VACCINATION ADDENDUM**  
**TO**  
**GLENDALE UNIFIED SERVICES AGREEMENT**

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the \_\_\_\_\_ ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

**COVID-19 Vaccination Status and Periodic Testing:** Contractor will ensure that all of its employees who will be working on the District's school sites have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their test results to Contractor which upon receipt will immediately notify the District of the results.

Contractor's responsibility for COVID-19 clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Name of Contractor: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

## PROPOSAL FOR SERVICES

### Summary

Glendale Unified School District (GUSD) is a school district based in Glendale, CA and serves nearly 26,000 students and is made up of, among other sites, 20 elementary schools, 4 middle schools, 3 comprehensive high schools, 1 magnet high school, and 1 continuation high school.

Primex Clinical Laboratories, Inc. (Primex) is a laboratory based in Los Angeles, CA and provides clinical diagnostic testing services throughout Southern California.

Mend Health, Inc. (Mend) is a medical group based in Los Angeles, CA and performs medical services including medical assessments, evaluations, and collection of specimen for diagnostic testing.

It is understood GUSD is seeking services to support its on-going efforts to monitor, screen and detect the presence of the COVID-19 virus (SARS-CoV-2) among its student and faculty population (COVID Testing).

### Services

Primex shall provide to GUSD the following:

- Laboratory testing services in accordance with industry standards across 4 designated RT-PCR platforms
- 24-hour turnaround on COVID Testing
- Remote entry and QR code identification for patients to submit for testing
- Portal results with tracking and remote access for GUSD administration

Mend shall provide to GUSD the following:

- Medical evaluations for students and faculty seeking COVID Testing
- On-site collection of specimen based on schedule determined by GUSD
- Delivery of specimen to Primex for processing daily
- Anterior nares, nasopharyngeal, and oropharyngeal (oral) swab collection options
- Rapid antigen on-site, as needed and in addition to lab-based PCR testing

### Schedule

Primex and Mend to develop and execute a testing program in accordance with the Los Angeles Department of Public Health (LADPH) Health Order, Appendix S "Protocol for Organized Youth Sports." Additional medical and laboratory services may be rendered, as needed, based on GUSD's needs and requests

GUSD to determine the best schedule to meet the requirements of LADPH Youth Sports Protocols. Services will be provided as follows:

- Monday – Times/Locations TBD
- Tuesday – Times/Locations TBD
- Wednesday – Times/Locations TBD
- Thursday – Times/Locations TBD
- Friday – Times/Locations TBD

GUSD, Primex, and Mend to discuss additional schedule needs as requirements and needs evolve.

Compensation

Primex will seek reimbursement as follows:

- Submit claims to medical insurance carriers for COVID Testing, as appropriate, or HRSA program for all patients that do not have insurance or lack immigration status.
- In the event medical insurance/HRSA do not provide payment after reasonable efforts to collect, GUSD will be billed \$56.00 for laboratory services per patient. Billed Monthly on the 14<sup>th</sup> of each month.

Mend will seek reimbursement as follows:

- Submit claims to medical insurance carriers for COVID Testing, as appropriate, or HRSA program for all patients that do not have insurance or lack immigration status.
- In the event medical insurance/HRSA do not provide payment after reasonable efforts to collect, GUSD will be billed \$12.00 for evaluation and collection services per patient. Billed Monthly on the 14<sup>th</sup> of each month.

Term

One (1) year with automatic renewals thereafter unless terminated by either party without cause via ninety (90) day written notice or with cause via thirty (30) day written notice

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

CONSENT CALENDAR NO. 9

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development and Facilities

SUBJECT: **Approval of Notice of Completion for Bid No. 213-20/21 with A.J. Fistes Corporation for Exterior Painting Project at Verdugo Woodlands Elementary School**

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The Superintendent recommends that the Board of Education approve a Notice of Completion for Bid No. 213-20/21 with A.J. Fistes Corporation for the exterior painting project at Verdugo Woodlands Elementary School, funded by Measure S funds.

On June 1, 2021, the Board of Education approved the award of Bid No. 213-20/21 to A.J. Fistes Corporation for the exterior painting project at Verdugo Woodlands Elementary School in the amount of \$51,600.

This project had no Change Orders and was completed in a satisfactory manner as of August 17, 2021 for a total cost of \$51,600. The project was funded by Measure S – Annual Deferred Maintenance (Summer Projects) funds.

***TO SUPPORT 2021-2022 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; and plan for the District’s future educational and facility needs.***

Recording Requested by  
Glendale Unified School District.

When recorded please mail to:

**Attn: Business Services  
Glendale Unified School Dist.  
223 N. Jackson Street  
Glendale, CA 91206**

(Space above this line for Recorders Use)

### **NOTICE OF COMPLETION**

**PROPERTY:** Verdugo Woodland Elementary School  
**ADDRESS:** 1751 N. Verdugo Road  
Glendale, California 91208

**OWNER:** Glendale Unified School District  
223 N. Jackson Street  
Glendale, California 91206

**IMPROVEMENT:** Exterior Paint Project  
**DATE OF COMPLETION:** August 17, 2021  
**CONTRACTOR:** AJ Fistes Corporation  
**BOARD APPROVAL:** June 1, 2021  
**CONTRACT DATE:** June 3, 2021  
**BID NO.:** 213-20/21  
**PURCHASE ORDER No.:** 220000000367

### **VERIFICATION**

I, the undersigned, say: I am the Glendale Unified School District Official, the declarant of the foregoing notice of completion. I have read the Notice Of Completion and know the contents thereof: the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on September 15, 2021 at Glendale, California

Hagop Kassabian  
**Glendale Unified School District**  
Administrator, Planning, Development and Facilities

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

CONSENT CALENDAR NO. 10

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development and Facilities

SUBJECT: **Approval of Notice of Completion for Bid No. 213-20/21 with South Coast Painting, Inc. for Exterior Painting Project at Mountain Avenue Elementary School**

---

The Superintendent recommends that the Board of Education approve a Notice of Completion for Bid No. 213-20/21 with South Coast Painting, Inc. for the exterior painting project at Mountain Avenue Elementary School, funded by Measure S funds.

On June 1, 2021, the Board of Education approved the award of Bid No. 213-20/21 to South Coast Painting, Inc. for the exterior painting project at Mountain Avenue Elementary School in the amount of \$58,000.

This project had no Change Orders and was completed in a satisfactory manner as of August 2, 2021 for a total cost of \$58,000. The project was funded by Measure S – Annual Deferred Maintenance (Summer Projects) funds.

***TO SUPPORT 2021-2022 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; and plan for the District's future educational and facility needs.***

Recording Requested by  
Glendale Unified School District.

When recorded please mail to:

**Attn: Business Services  
Glendale Unified School Dist.  
223 N. Jackson Street  
Glendale, CA 91206**

(Space above this line for Recorders Use)

### **NOTICE OF COMPLETION**

**PROPERTY:** Mountain Ave. Elementary School  
**ADDRESS:** 2307 Mountain Ave.  
La Crescenta, California 91214

**OWNER:** Glendale Unified School District  
223 N. Jackson Street  
Glendale, California 91206

**IMPROVEMENT:** Exterior Paint Project  
**DATE OF COMPLETION:** August 2, 2021  
**CONTRACTOR:** South Coast Painting  
**BOARD APPROVAL:** June 1, 2021  
**CONTRACT DATE:** June 3, 2021  
**BID No.:** 213-20/21  
**PURCHASE ORDER No.:** 220000000397

### **VERIFICATION**

I, the undersigned, say: I am the Glendale Unified School District Official, the declarant of the foregoing notice of completion. I have read the Notice of Completion and know the contents thereof: the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on September 15, 2021 at Glendale, California

Hagop Kassabian  
**Glendale Unified School District**  
Administrator, Planning, Development and Facilities

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

CONSENT CALENDAR NO. 11

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Ratification of Amendment to the Agreement with Healthcare IT Leaders for Contact Tracing**

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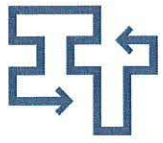
The Superintendent recommends that the Board of Education ratify an amendment to the agreement with Healthcare IT Leaders for contact tracing services through February 28, 2022. The amendment increases the not-to-exceed amount to \$885,000 paid from COVID funds.

Since the beginning of the pandemic through mid-August 2021, GUSD had done contact tracing for about 2,500 cases. With the full return of students in 2021-22, the need for contact tracing has been significantly larger. Contact tracing involves calling/emailing/texting the student/parent/employee that tested positive for COVID-19; interviewing for additional information including all known individuals that would be considered exposed contacts; providing instructions on quarantining/isolating; reporting to the LA County Department of Public Health as required; and providing data and assistance to the district. The contact tracers will be trained and certified through the Johns Hopkins Contact Tracing methodologies, and will be working remotely.

The District vetted several different companies and options. Healthcare IT Leaders has excellent references and created a flexible agreement. The initial agreement was based on an estimate of 1,000 contact tracings per month for six (6) months with a not-to-exceed amount of \$204,000. After the first week of school, it was apparent that the number of contact tracings is at least 5,000 per month. Therefore, the agreement is being amended accordingly, with a revised not-to-exceed amount of \$885,000. The agreement may be extended month-to-month as needed depending on the pandemic. Funding will be from the LACOE COVID-19 testing reimbursement funds and/or from other one-time COVID-19 funds.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 3: Ensure the Health and Safety of Students and Employees – Strengthen mental health support and programs; ensure best practices for safe and healthy learning environments; and support physical, social, and emotional wellbeing.***





**HEALTHCARE**  
IT LEADERS

September 8, 2021

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Statement of Work for

## **COVID-19 Contact Tracing Solution**

Submitted to



**Glendale Unified School District**

*Submitted by:*  
Kishan Jay  
(650)-676-5422

<https://www.healthcareitleaders.com/>

925 North Point Pkwy, Suite 425  
Alpharetta, GA, 30005

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## Table of Contents

Executive Overview .....	2
General Description of Services.....	3
Scope of Services.....	4
Deliverables.....	6
Professional Fees and Arrangements.....	9
<i>Contact Tracing – Baseline Support Tier</i> .....	9
<i>Optional Services</i> .....	9
Change Control.....	10
Approvals .....	10

## Executive Overview

### About Healthcare IT Leaders



Healthcare and IT is our focus – all day, every day. Our mission is to improve patient / employee / student care through world-class consulting and workforce solutions. We are a KLAS-rated national provider of IT consulting and workforce solutions for health systems, corporations, universities and K-12. Experience, quality, and service are hallmarks of our brand, reflecting the values of a management team drawn from industry-leading companies that include Deloitte, Accenture, Randstad, Epic Systems Corporation, and Cerner Corporation.

We provide experienced technology talent and subject matter experts to meet the comprehensive enterprise IT needs of our clients. Areas of focus include COVID Advisory, Testing, Tracing, Vaccine Verification, EMR, ERP, RCM, CRM and PMO, and our primary services include:

- Implementation
- Advisory Services
- Project Management
- Go Live and Training
- Staff Augmentation
- Integration
- Analytics
- Optimization
- Interoperability
- Legacy Support



Representative customers include but are not limited to Unilever, Lonza, BD (Becton Dickinson), Northwestern University, Cleveland State University, Scripps College, Georgia State University, Modesto City Schools, Providence, Scripps Health, Cleveland Clinic, San Francisco Department of Public Health, Catholic Health Initiatives, Children's Hospital of Atlanta, and NYC Health + Hospitals, among others.

Our firm is based in Atlanta, GA with local offices and associates nationwide. We employ over 600 individuals, including over 500 clinical and IT consultants on current engagements. We are recognized as a high-growth employer that values strong customer and employee relationships.

Recent industry accolades for Healthcare IT Leaders include:

- KLAS-rated for HIT Implementation and Staffing Services, 2017, 2018, 2019, 2020 and Business Solutions 2018, 2019, 2020 (Category Leader)
- Ranked on the Healthcare Informatics 100, list of the largest health IT companies in the U.S., 2018
- Ranked on FORBES list of America's Best Professional Recruiting Firms, 2017, 2018



- Principal Bob Bailey named a top influencer on the Staffing 100 list compiled by Staffing Industry Analysts, 2017
- INC 5000 list of Fastest Growing Companies, 2015, 2016, 2017, 2018, 2019
- Fastest Growing U.S. Staffing Companies, Staffing Industry Analysts, 2016, 2017, 2018, 2019
- Named a Best Staffing Firm to Work For, Staffing Industry Analysts, 2013, 2017, 2018
- Best Places to Work in Atlanta, Atlanta Business Chronicle, 2013, 2014, 2018



## General Description of Services

Healthcare IT Leaders will provide certified Contact Tracer staffing and a FERPA & HIPAA compliant Case Management / Contact Tracing platform to support Glendale Unified School District's ("District") Return to School strategy that includes the deployment of a Contact Tracing Support Center. Each Contact Tracer supplied by Healthcare IT Leaders will be trained and certified in Johns Hopkins Contact Tracing methodologies and will have experience with case management applications. Healthcare IT Leaders will follow a people, process, and technology approach to delivering services, that include:

### People

- On-demand staffing as required by the contact tracing volumes
- Workforce Management dedicated remotely
- Organizational Design to ensure a seamless fit into the District's culture.

### Process

- Security and Privacy focused based on HIPAA and FERPA regulations
- Contact Tracing Workflow Automation
- Contact Tracing Process Design
- Contact Center governance and operations

### Technology

- Call Center platform for out-bound and in-bound calling
- Secure e-mail messaging
- CRM and Case Management Portal for all contact tracing activities

## Scope of Services

The solution delivered by Healthcare IT Leaders is detailed below. As new features are identified, they will be scoped, prioritized, and agreed upon between Healthcare IT Leaders and the Client through an additional statement of work.

Healthcare IT Leaders will implement a web-based technology solution on the Salesforce platform that includes the following baseline features. Healthcare IT Leaders will provide warranty support as well as a support and maintenance scope of services identified below.

Investigated Individuals	Description
PUI (Person Under Investigation)	An individual who is a lab-confirmed case of COVID-19.
Exposed Contact	Identified by a PUI as someone with whom they have come into direct contact while they were symptomatic.
Self-Registered Contacts	Individual who has self-registered for tracing through the public-facing symptom tracker web form.

Healthcare IT Leaders brings experience and domain knowledge expertise in COVID-19 contact tracing. The tables below illustrate the Contact Tracing and COVID-19 tracking services in scope for this Statement of Work.

Features	Description	Assumptions
Case Management	Manage interactions, touchpoints, and cases across all contact tracing related activities for PUIs and Exposed Contacts.	Configuration of standard Salesforce case management capabilities.
Omni-channel	<p>Manage different sources of inbound cases or inquiries to feed contact tracing representatives appropriate queue list of interactions or cases to prioritize and work.</p> <p>Omni-channel allows routing work from multiple sources including web forms, email, IVR optionally including NLP Processing, and SMS. These channels enable the ability to route and prioritize items by source, agent skill, priority,</p>	<p>Configuration of standard Salesforce case omni-channel capabilities. Flexibility in criteria for the number of skills or categories to prioritize omni-channel case distribution.</p> <p>Healthcare IT Leaders will provide voice and SMS/Texting to interact with the PUI and exposed contacts. Other options for communicate can be configured as need via the Twilio Flex platform.</p>



	demographic information, and types of interactions.	
Case Queue Management	Manage case worklist queue as they flow through the business processes that drives workflow activities and escalation processes.	Configuration of standard Salesforce case management capabilities. Flexibility in using a queue at a group or individual case assignment.
Contact Center with Telephony System	Enable a virtual contact tracing that provides flexible capability for the District to manage a gradual ramp up of contact tracing representatives to conduct contact tracing and COVID-19 related inbound or out-reach activities.	Configuration of standard Salesforce Computer Telephony Integration (CTI) capabilities to configure and connect with Twilio telephony/IVR systems.
Contact Tracing Scripts	Manage and publish scripts in a simple manner that any contact tracing representatives can ramp up fast with minimal training to conduct contact tracing.	Flexibility for the District in script definition, revision, and configuration as it learns and adjusts to the evolving contact tracing needs. We have scripts ready for production service and will review with the District and adjust as required.
Web to Case	Enable the District to contact or inquire via web form that generates cases and follow a defined set of workflow processes to meet business needs.	Configuration of standard Salesforce web to case feature. Flexibility in branding the web component to meet the District design guidelines.
SMS to Case	Enable SMS to case for specific SMS messages that meet the District's escalation criteria and require review and/or response by Contact Tracing Representative or other personas. SMS cases will be routed to a queue.	Configuration of standard Salesforce and SMS to case features.
Case Comments	Manage case comments for internal purpose to ensure notes are captured to drive transparency and accountability.	Configuration of standard Salesforce case comments.
Workflow and Notifications	Manage set of templates, workflow rules, and notification alerts to drive business processes. Ability to send automated or manual emails or alerts to parties involved within cases. Any emails generated	Configuration of standard Salesforce email templates, workflow rules, and alerts capabilities.



	<p>within cases to enable responses by contacts as part of case history</p> <p>Defining and designing workflows between system and staff operations roles between organizations.</p>	
User Experience	<p>Enable simple, clean, and persona-based User Experience (UX) across all facets of the contact tracing and contact tracing features. Any external facing branded portal will enable intuitive UX and interface.</p>	<p>Configuration of standard Salesforce Lightning Web Component (LWC) to enable simple User Experience for all students that access to public facing web portal.</p>
Operational Reports and Dashboard	<p>Manage day to day operational reports and dashboard that enables contact tracing representatives, supervisors, District end-user population, and District leadership for insights to make decisions and manage workflows.</p>	<p>Configuration of standard Salesforce reports and dashboard. Flexibility in the number of reports and dashboards needed for the District</p>
Future Case Management Expansion	<p>Healthcare IT Leaders stands ready to work with the District's IT staff to expand on the future case management platform requirements</p>	<p>We will work with the District's IT team to discuss future expansion of the SF Case Management platform for additional integration. (If Necessary)</p>

## Deliverables

Healthcare IT Leaders will provide its solution for contact tracing, which is the process of identification of persons who may have come into contact with an infected person ("contacts") and subsequent collection of further information about these contacts.

Contact Tracing
<p>Healthcare IT Leaders will intake any positive District student / staff into the Salesforce case management system, PUI records will be created in Salesforce for Contact Tracers to conduct outreach.</p>
<p>Allow Case Investigators to collect details about PUI self-monitoring ability and details about their Exposed Contacts as part of PUI clinical outreach.</p>
<p>Case Investigator can collect details about the PUI's relationship with the Exposed Contact:</p> <ol style="list-style-type: none"> <li>1. Staff</li> <li>2. Other Students</li> </ol>



When a PUI provides Exposed Contacts' information, flag the Exposed Contact.
Establish a relationship between PUI and Exposed Contact.
Request consent and notification preferences of Exposed Contact.
Show list of Exposed Contacts in the PUI's individual record.
Show PUI in the Exposed Contact's individual record.
An Exposed Contact can have more than one PUI associated to them and vice versa.
PUI cannot consent on behalf of an adult Exposed Contact unless they are their caretaker or guardian.
Case Investigator and Contact Tracing Representatives should have access to PUI and Exposed Contact data in order to conduct appropriate investigation, monitoring, and tracing.
If more details are required of Exposed Contact, call, or send SMS request for more information after consent is provided.
Administrators can pull: <ol style="list-style-type: none"> <li>1. A list of only Exposed Contacts</li> <li>2. A list of Contacts at Risk</li> <li>3. A list of a PUIs and their Exposed Contacts</li> </ol>

### Training and Enablement:

Baseline Feature	Description	Assumptions
Organization Readiness & Training Plan	Organization readiness assessment and detailed Training Plan including timeline, milestones, action items and responsibilities.	Healthcare IT Leaders will conduct an organization readiness assessment to determine readiness of stakeholders to successfully adopt, own, and sustain the upcoming implementation and build a Training Plan with the results.
Communication Strategy	Advise on internal and external communication templates to be used by the District along with proper approval protocol	Partnership with the District and their communication teams to define cadence in the approval Process.
Weekly Architecture Checkpoint	Flag a certain design approach for the weekly architecture checkpoint so that the architecture team are aware of requests and make informed decisions.	Ongoing technical exposure and knowledge transfer for the District core technical staff within the project.



## Security and Permissions:

Features	Description	Assumptions
Salesforce Shield	Event monitoring, field audit trail and platform encryption.	Compliance with both PII and HIPAA rules for storing sensitive, confidential, or proprietary data. Healthcare IT Leaders to ensure the configuration for privacy and confidentiality of that data.
Security & Permissions	<p>Security plan to encompass Internal Users, External Users, and public data access.</p> <p>Internal Security users will be supported using Salesforce Profiles and Permission sets with Sharing rules to control record access.</p> <p>External data access will be provided through Salesforce lightning communities.</p>	<p>Configuration of standard Salesforce profiles and permission.</p> <p>Healthcare IT Leaders will build record level access per business requirements leveraging sharing rules, without apex sharing.</p> <p>Healthcare IT Leaders will provide 1 profile and sharing set per community to provide access to externally authenticated users.</p>
User Administration	Provision access to Salesforce environments for the District Contact Tracers and clinical personas.	

### Hours of Coverage:

- Monday – Friday: 7:00 AM – 7:00 PM PST
- Saturday – Sunday: 9:00 AM – 2:00 PM PST

### Dates of Coverage:

- Initial Term is Six (6) Months from when the platform and program go live with GUSD approval.
- Agreed upon go-live date for a duration of six (6) months and then switch to Month-to-Month



## Professional Fees and Arrangements

District agrees that the below totals represent Healthcare IT Leaders' commercially reasonable efforts to accurately determine the labor and expenses required to perform the defined project based on currently available information and are subject to change unless noted otherwise.

### Contact Tracing – Baseline Support Tier

Service Type	Baseline (Individuals / Month)	Engagement Period (Months)	Service Price / Month	Estimated Service Price
One Time Implementation Fee				—\$12,000
Contact Tracing Services, SF Platform & Twilio Omni-Communication*	5,000	6	\$147,500	\$885,000
Voyce Translation Services			\$1.50 / Minute	Utilization Driven

\* In the event District goes over the contact baseline, they will be charged a \$28 overage rate per investigated individual.

Healthcare IT Leaders has waived the One Time Implementation Fee as a result of the District committing to an engagement term greater than six (6) months. Upon completion of the initial six (6) month term the engagement will transition to a month-to-month auto-renewable contract until a cancellation notice from GUSD is received.

These Rates are Inclusive of:

- Technical PM
- Standalone Contact Tracing & Case Management Platform
- Reporting Build
- Initial Training & Ongoing Quality Assurance

### Optional Services

Service	Price
Vaccination Tracking + State Registry Verification	\$7 / User
Nurse Triage Line	TBD

\*All Optional Services and Product Rates will only be activated if GUSD indicates to Healthcare IT Leaders that there is a need for additional services or product. The rates are based on projected needs that have been discussed in meetings with the GUSD.

## Change Control

Should project objectives or requirements exceed the defined deliverables identified in this Statement of Work, all parties will utilize the Change Control process to refine additional time, cost, and schedule impact to meet proposed workloads/deliverables and time frames. As such situations occur, each change will be documented, and if such change is deemed to alter the time required to complete the project or its cost, the change will be acknowledged by both parties, and the cost and or time estimates updated accordingly by both parties' acceptance. All noted changes must be formally accepted prior to executing the change.

## Approvals

This Statement of Work is subject to the terms and conditions of the Healthcare IT Leaders, LLC Master Services Agreement, which is hereby ratified and confirmed by the parties. In the event of a conflict, provisions of this Statement of Work will take precedence. Both parties warrant and represent that they have authority to execute this Statement of Work on behalf of their company and bind them to the obligations.

### Glendale Unified School District

### Healthcare IT Leaders, LLC

BY: \_\_\_\_\_  
(AUTHORIZED SIGNATURE)

BY: \_\_\_\_\_  
(AUTHORIZED SIGNATURE)

TITLE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_





# Change Order Request



Client Name	Glendale Unified School District	Original MSA Date	9/1/2021
Original SOW Date	9/1/2021		
Project Name	Glendale USD – COVID-19 Contact Tracing Solution	Change Number	0001
Requested By	Stephen Dickinson	Date of Request	9/3/2021

## Description of Change

At Glendale Unified School District's request Healthcare IT Leaders will change the tier value of 1,000 Investigated Individuals/month to 5,000/Investigated Individuals per month. This would be effective immediately and continue for the duration of the contract, or until a lower tier is requested of recommended based on change control process defined in the SOW. Healthcare IT Leaders will also embed Voyce translation services to be utilized on demand to ensure a positive and successful contact tracing experience. Languages include the following Armenian (Eastern European), Korean, and Spanish.

## Reason for Change

Demand for Investigated Individuals per month increased based on the number of positive COVID-19 cases has caused an increased number of Investigate Individuals needed per month.

## Effect on Deliverables (including a list of any affected deliverables)

N/A

## Effect on Schedule (including Estimated Completion Date for this change)

N/A

## Effect on Project Cost

Item Description	Quantity		Dollars	
	Increase	Total	Increase	Total Monthly Cost
Investigated Individuals/month	4,000/month	5,000/month	\$113,500/month	\$ 147,500/month
Voyce Translation Services			1.50/minute	Invoiced at end of month
<b>Total Net Change in Cost</b>	\$113,500/month + Voyce Invoice			

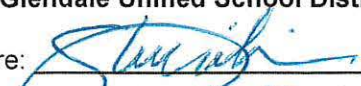
## Effect of NOT Approving this Change

Investigated Individuals/month will remain at 1,000 per month and overage fees will be charged for every Investigated Individual over 1,000. Translation services will be limited to the contact tracers' linguistic capabilities when trying to communicate with students and staff.

### Healthcare IT Leaders

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

### Glendale Unified School District

Signature:   
 Name: Stephen Dickinson  
 Title: CFO  
 Date: 9-7-2021

*GOUSD Board ratification 9-14-2021*

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

CONSENT CALENDAR NO. 12

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

**SUBJECT: Approval of Services Agreement between Glendale Unified School District and Sports for Learning at La Crescenta Elementary School**

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The Superintendent recommends that the Board of Education approve a service agreement with Sports For Learning at La Crescenta Elementary School to provide supplemental programming for students for the 2021-2022 school year in the amount of \$27,360, funded by the Expanded Learning Opportunities (ELO) Grant Funds.

*Sports for Learning* is an organization that Glendale Unified has utilized in past years to provide physical education (P.E.) lessons to students, while teachers participated in onsite collaboration meetings. These schools provided high recommendations about the quality of the services received from *Sports for Learning*. Glendale Unified also utilized *Sports for Learning* to develop asynchronous lessons for distance learning, to provide Social Emotional Learning (SEL) activities during Camp Excel, and to operate Campalooza summer camp on seven elementary school campuses.

The *Sports for Learning* curriculum provides fun, physically active games and sports as a vehicle to engage students in Social Emotional Learning (SEL). Lessons incorporate the Collaborative for Academic, Social, and Emotional Learning (CASEL) best practices into their curriculum. CASEL is a trusted source for knowledge about high-quality, evidence-based SEL. CASEL supports educators and policy leaders and enhances the experiences and outcomes for all PreK-12 students. *Sports for Learning* lessons focus on specific SEL skills throughout the course of the program with a main goal of getting students to practice and gain proficiency in a range of skills. The curriculum is also aligned with the California Physical Education and Health Standards.

*Sports For Learning* staff receives training on the Sports for Learning program/curriculum which blends Social-Emotional Learning with Physical Education. This curriculum is aligned with CASEL's core competencies as well as California Physical Education state standards. Students will participate in fun, engaging games that introduce SEL topics and vocabulary. They design specific programming for TK-2, 3-5, 6-8 grade levels.

**TO SUPPORT 2020-2021 BOARD PRIORITY NO. 3:** *Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.*

**GLENDALE UNIFIED SCHOOL DISTRICT**  
223 North Jackson Street  
Glendale, CA 91206  
(818) 241-3111

**SERVICES AGREEMENT**

This Agreement for Professional Services (“Agreement”) made and entered into by and between the Glendale Unified School District (“District”), a public entity, and Sports For Learning, herein after referred to as (“Contractor”).

The Parties do hereby contract and agree as follows:

1. **Term**

Contractor shall commence providing services under this Agreement on or about September 1, 2021 and will diligently perform as required throughout the 2021-22 School Year and complete performance by June 11, 2022.

2. **Scope of Services**

Contractor will provide a supplemental program for students enrolled in the District at La Crescenta Elementary. Contractor will fully staff the program with the necessary personnel to cover every aspect of the program. Contractor shall furnish all necessary supplies and/or equipment to operate the program.

Contractor’s specific program and services performed is described in “Scope of Work” attached hereto as Addendum A and fully incorporated herein.

3. **Compensation**

District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement a set for in Addendum A “Scope of Work.” District shall pay Contractor the amount set forth in Addendum B “Cost Proposal” according to the following terms and conditions: \$27,360.

Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

4. **Expenses**

District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District that are not specifically identified in Addendum B “Cost Proposal” and factored into the compensation paid by the District to the Contractor.

5. **Materials**

Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.

6. **Independent Contractor**

In the performance of this Agreement, Contractor shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided to employees of the District and/or to which District’s employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers’ Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor’s employees. In the

performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.

7. **Joint Employer**

Neither Party shall be deemed a joint employer of the other Party's employees. Each Party shall indemnify the other Party from and against claims made by the indemnifying Party's employees that they are co-employed by the other Party. The indemnification requirements set forth in paragraph 11 shall be applicable to the indemnification obligations of each Party under this paragraph. Neither Party's employees will be deemed "leased" employees of the other for any purpose. In connection with this Agreement, each Party is an independent contractor and does not have any authority to bind or commit the other.

8. **Contractor's Employee Processing**

- (i) **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.
- (ii) **Fingerprinting and Criminal Background Check:** Contractor shall complete the background check requirements of California Education Code section 45125.1 for all of its employees who will be working on the District's school sites with students. The Contractor shall not staff the program with any employees who have been convicted of a violent felony listed in California Penal Code section 1192.7(c). The Contractor shall provide the District with fingerprinting/criminal background check for all employees who will be used to staff the program.
- (iii) **Tuberculosis Clearance:** Contractor will ensure that all of its employees who will be working on the District's school sites with students are determined to be free of active tuberculosis by a medical professional. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites are determined to be free of active tuberculosis.
- (iv) **COVID-19 Vaccination Status and Periodic Testing:** Contractor will ensure that all of its employees who will be working on the District's school sites with students have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols.

Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their test results to Contractor which upon receipt will immediately notify the District of the results.

**9. Conduct on District Premises**

Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the District's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the District's premises. The operation of vehicles by the Contractor's personnel on the District's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on the District's property and involving either Party's personnel shall be reported promptly to the appropriate Party. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the District's premises, Contractor's personnel shall wear and clearly display identification badges or tags, as approved by the District. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. Contractor's personnel should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

**10. Anti-Discrimination**

District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).

**11. Indemnification**

To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, contractors, employees, trustees, and volunteers ("the Indemnified Parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly



or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the Indemnified Parties.

#### **12. Limitation of District Liability**

Other than as provided in this Agreement, the District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall the District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

#### **13. Confidentiality**

The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

Both Parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other Party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other Party, its affiliates, or its customers. Both Parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third Party or used for unauthorized purposes. Each Party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both Parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each Party is bound by this Agreement. Upon request of the owner of the confidential information, the other Party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph do not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other Party; 2) was lawfully in Insight's or Client's possession without restriction as to use or disclosure before its receipt from the other Party; 3) is received from, or was made available to, a third Party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing Party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the Party required to make the disclosure under the law shall give prompt notice of this to the other Party prior to such disclosure so that the other Party may seek an appropriate protective order or give its consent to such disclosure.

**14. Insurance**

The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
<b>Commercial General Liability Insurance</b> , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
<b>Automobile Liability Insurance - Any Auto</b>	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
<b>Professional Liability</b>	\$ 1,000,000
<b>Workers Compensation</b>	Statutory Limits
<b>Employer's Liability</b>	\$ 1,000,000

Contractor shall maintain Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

- (i) A clause stating: "SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION."
- (ii) Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.
- (iii) An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
- (iv) All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

## **15. Termination**

- (i) **Without Cause by District:** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
- (ii) **Without Cause by Contractor:** Contractor may, upon sixty (60) days notice, with or without reason, **terminate** this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- (iii) **With Cause by District:** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
  - a) Material violation of this Agreement by the Contractor;
  - b) Any act by Contractor exposing the District to liability to others for personal injury or property damage; or
  - c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

## **16. Certificates/Permits/Licenses**

Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

## **17. Delivery**

Time of delivery of goods or services is of the essence in this Agreement. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.

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**18. Notice**

Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

**District:**

**Glendale Unified School District**  
223 N. Jackson Street  
Glendale, California 91206  
ATTN: David Greco

**Contractor:**

**Sports for Learning**  
4666 Cass St., Suite #200  
San Diego, CA 92109  
Attn: Shane Schuurmans

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

**19. Assignment**

The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

**20. No Rights in Third Parties**

This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

**21. Integration/Entire Agreement of Parties**

This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.

**22. Submittal of Documents**

The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- Signed Agreement
- Workers' Compensation Certification (Attached as Exhibit A)
- Fingerprinting/Criminal Background Investigation Certification (Attached as Exhibit B)
- Insurance Certificates and Endorsements
- W-9 Form
- Non-collusion Declaration (Attached as Exhibit C)
- Tuberculosis Clearance (Attached as Exhibit D)
- COVID-19 Vaccination Clearance (Attached as Exhibit E)

**23. Force Majeure Clause**

The Parties to the Contract shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, pandemic or epidemic, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory

evidence thereof is presented to the other Party(ies), provided that it is satisfactorily established that the non- performance is not due to the fault or neglect of the Party not performing.

**24. California Law**

This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.

**25. Waiver**

The waiver by either Party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

**26. Severability**

If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

**27. Provisions Required By Law Deemed Inserted**

Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.

**28. Authority to Bind Parties**

Neither Party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

**29. Attorneys' Fees and Costs**

Should litigation be necessary to enforce any terms or provisions of this Agreement, then each Party shall bear its own litigation and collection expenses, witness fees, court costs and attorneys' fees.

**30. Headings**

Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a Party because that Party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

**31. Signature Authority**

Each Party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.


**32. Counterparts**

This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

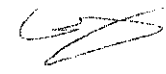
Company Name: Coast 2 Coast Coaching Inc. DBA Sports For Learning

By:   
Signature

President  
Title

Nick Telford  
Print Name

Dated: 9/6/, 2021

By:   
Signature

Chief Financial Officer  
Title

Chris Murphy  
Print Name

Dated: 9/6/, 2021

\*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary; 2) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

**Information regarding Contractor:**

License No.:  
F976260 (S Corp Number)

Employer Identification Number:  
26-4615732

Address: 4666 Cass St. Suite 200  
San Diego, CA 92109

Telephone: 760-687-3764

Email: nick@sportsforlearning.com

Type of Business Entity:  
 Individual  
 Sole Proprietorship  
 Partnership  
 Limited Partnership  
 Corporation, State: California  
 Limited Liability Company

Other: \_\_\_\_\_

**NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.**

**Glendale Unified School District**

By: \_\_\_\_\_  
Signature

Stephen Dickinson  
\_\_\_\_\_  
Print Name

Chief Business & Financial Officer  
\_\_\_\_\_  
Title

Dated: \_\_\_\_\_, 2021

## ADDENDUM A

### **SCOPE OF WORK**

#### **DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR**

Sports For Learning will be providing SEL/PE support, lunchtime support, and after-school programming at La Crescenta Elementary School.

The program will begin on Sept. 20th and run on Mondays, Tuesdays, and Fridays for 24 selected weeks with 1 SFL staff member for all services. The program will run from 10:30 am - 3:20 on Monday and Fridays and 10:30 am - 3:40 pm on Tuesdays during the days we are scheduled to provide service. The total amount of contract hours of support for this program is 288.

Sports For Learning has partnerships/relationships with colleges/universities throughout the state where we recruit current and recently graduated students to act as near-peer mentors and role models to the students while running our program.

On top of the number of staff contracted for, Sports For Learning will also be recruiting, hiring, and training additional "floater staff" to ensure the success of the program.

Our staff receives training on the Sports for Learning program/curriculum which blends Social-Emotional Learning with Physical Education. This curriculum is aligned with CASEL's core competencies as well as California Physical Education state standards. Students will participate in fun, engaging games, that introduce SEL topics and vocabulary. We design specific programming for TK-2, 3-5, 6-8 grade levels.



**ADDENDUM B**

**“Cost Proposal”**

<b>Sports For Learning - La Crescenta - After School</b>								
School	Staff Needed	Week #	Days Per Week	Hours	Total Hours	On-Site Cost	Online Cost	Total Cost
1	1.0	24	3	1.00	72	\$6,840	\$0	\$6,840

<b>Sports For Learning - La Crescenta - PE</b>								
School	Staff Needed	Week #	Days Per Week	Hours	Total Hours	On-Site Cost	Online Cost	Total Cost
1	1.0	24	3	2.00	144	\$13,680	\$0	\$13,680

<b>Sports For Learning - La Crescenta - Lunch</b>								
School	Staff Needed	Week #	Days Per Week	Hours	Total Hours	On-Site Cost	Online Cost	Total Cost
1	1.0	24	3	1.00	72	\$6,840	\$0	\$6,840

<b>Program Total</b>
<b>\$27,360</b>

**EXHIBIT "A"**

**WORKERS' COMPENSATION CERTIFICATION**

California Labor Code Section 3700 in relevant part provides:

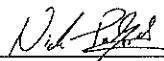
Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: 9/6/21

Name of Contractor: Sports For Learning

Signature: 

Print Name and Title: Nick Telford, President

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the California Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

**EXHIBIT "B"**

**FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION**

*In accordance with the Department of Justice (DOJ) fingerprint and criminal background investigation requirements of California Education Code section 45125.1 et seq.*

One of the boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Agreement for Professional Services ("Agreement").

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

- The Contractor qualifies for a project specific waiver of the Department of Justice (DOJ) fingerprint and criminal background investigation for the following reason(s) permitted by Education Code section 45125.1 et seq. and approved by the District.

**PLEASE CHECK ALL APPROPRIATE BOXES AND SIGN BELOW:**

- The Contractor, its employees, and subcontractors will have NO CONTACT with pupils.
- The Contractor, its employees, and subcontractors will have LIMITED CONTACT with pupils. (Attach information about length of time on school grounds, proximity of work area to pupil areas; whether Contractor or its employees will be working by themselves or with others, and any other factors that substantiate limited contact.) [Education Code section 45125.1 (c)]
- The Contractor, its employees, and subcontractors will have more than LIMITED CONTACT with pupils but will assure that ONE (1) OR MORE of the following methods are utilized to ensure pupil safety. [Education Code section 45125.2 (a)]  
**Check all methods to be used:**
  - 1) Installation of a physical barrier at the worksite to limit contact with students
  - 2) Continual supervision and monitoring of all employees of the Contractor by an employee of the Contractor who has not been convicted of a serious or violent felony as ascertained by the DOJ. **Contractor MUST attach DOJ Originating Agency Identification Letter and list of all employees that have successfully completed the fingerprinting and criminal background check clearance in accordance with the law (*Fingerprint Certification List*).**

- 3) Surveillance of all employees of the Contractor by OWNER AUTHORIZED REPRESENTATIVE.
- The services provided by the Contractor are for an "EMERGENCY OR EXCEPTIONAL SITUATION," such as when pupil health or safety is endangered or when repairs are needed to make school facilities safe and habitable." [Education Code section 45125.1(b)]

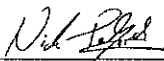
*By signing below, under penalty of perjury, I certify that the information contained on this certification form and attached employee list(s) is accurate. I understand that background clearance extends to all of Contractor's employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor. I understand that it is the Contractor's sole responsibility to maintain, update, and provide the District with current "Fingerprint and Criminal Background Check Certification," along with the employee list, throughout the duration of Contractor provided services.*

*The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.*

Date: 9/6/21

Name of Contractor or Company: Sports For Learning

Representative's Name and Title: Nick Telford, President

Signature: 

**EXHIBIT "C"**  
**NONCOLLUSION DECLARATION TO BE EXECUTED BY**  
**BIDDER AND SUBMITTED WITH BID**  
(Public Contract Code section 7106)

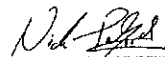
The undersigned declares:

I am the President of Sports For Learning, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 9/6/21 [date], at San Diego [city], California [state].



\_\_\_\_\_  
Signature

Nick Telford

\_\_\_\_\_  
Print Name

**EXHIBIT "D"**  
**TUBERCULOSIS CLEARANCE**

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the Sports For Learning ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

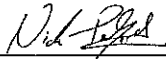
Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

- The Contractor has complied with the tuberculosis requirements of Education Code Section 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has active tuberculosis, as that term is defined in Education Code Section 45122.1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or
  
- D Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: 9/6/21

Name of Contractor: Sports For Learning

Signature: 

Print Name and Title: Nick Telford, President

**EXHIBIT "E"**

**COVID-19 VACCINATION ADDENDUM**  
**TO**  
**GLENDALE UNIFIED SERVICES AGREEMENT**

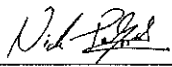
The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the Sports For Learning ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

**COVID-19 Vaccination Status and Periodic Testing:** Contractor will ensure that all of its employees who will be working on the District's school sites have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their test results to Contractor which upon receipt will immediately notify the District of the results.

Contractor's responsibility for COVID-19 clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Name of Contractor: Sports For Learning

Signature: 

Print Name and Title: Nick Telford, President

Date: 9/6/21

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

CONSENT CALENDAR NO. 13

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Brook Reynolds, Executive Director, Elementary Education

SUBJECT: **Approval of Services Agreement with the Parent Institute for Quality Education**

---

The Superintendent recommends that the Board of Education approve a services agreement between Glendale Unified School District and the Parent Institute for Quality Education, in the amount of \$20,000 to be funded by the Expanded Learning Opportunities Grant, to provide its Signature Parent Engagement Program for the parents/guardian of students enrolled at Columbus Elementary School.

Glendale Unified School District, in partnership with the Parent Institute for Quality Education (PIQE) will provide the following outreach and parent engagement programs:

- Signature Parent Engagement Program to foster a positive educational environment at home and at school to increase academic success (8-week program/one session per week/75 minutes)
- STEM Program for families to build understanding for families on the importance of building a strong foundation in math and science (4-week/one session per week/75 minutes)
- SEL to introduce the importance of social emotional learning and its impact on academic success – 5 domains of SEL are explained and implementation strategies to help SEL at home (9-week/one session per week/75 minutes).

PIQE will recruit parents by phone, provide an orientation session, a series of five weekly training sessions, and organize and conduct a Q&A forum with the school's leadership team, culminating in a graduation ceremony with certificates provided to parents who attend four or more sessions. This program is designed to develop skills and techniques which will empower parents to address the education needs of their school-aged children.



Glendale Unified School District  
Consent Calendar No. 13  
September 14, 2021  
Page 2

The contract period runs from September 2021 - June 2022. The cost for this program is \$20,000 and funded out of Columbus Elementary School's 2021-2022 Expanded Learning Opportunities Grant.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.***

**GLENDALE UNIFIED SCHOOL DISTRICT**  
223 North Jackson Street  
Glendale, CA 91206  
(818) 241-3111

**SERVICES AGREEMENT**

This Agreement for Professional Services ("Agreement") is made and entered into as of the 8th day of September, 2021 by and between the Glendale Unified School District, ("District") and Parent Institute for Quality Education a corporation, whose place of business is Los Angeles [City], herein referring to as ("Contractor"), (together, "Parties").

WITNESSETH: The parties do hereby contract and agree as follows:

1. *Services Description.* CONTRACTOR will perform the services described in the "Scope of Work" attached hereto as Addendum A and made a part thereof.

NOW, THEREFORE, the Parties agree as follows:

1. **Term.** Contractor shall commence providing services under this Agreement on 9/22/21, 2021 and will diligently perform as required and complete performance by 6/13/22, 2021 .
2. **Submittal of Documents.** The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- Signed Agreement
- Workers' Compensation Certification
- Fingerprinting/Criminal Background Investigation Certification
- Insurance Certificates and Endorsements
- W-9 Form
- Non-collusion Declaration
- Tuberculosis Clearance

3. **Compensation.** District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement (as needed, as requested) a total fee not to exceed (NTE) twenty thousand dollars (\$20,000) which includes reimbursable cost listed in item 4.1. District shall pay Contractor according to the following terms and conditions:

**Note:** Accounts Payable will not process payment until the services have been completed. Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

4. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District, except as follows:
  - 4.1. N/A

5. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.
6. **Materials.** Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:
7. **Copyright/Trademark/Patent.** Contractor understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Contractor consents to use of Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
8. **Termination.**
  - 8.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
  - 8.2. **Without Cause by Contractor.** Contractor may, upon sixty (60) days notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
  - 8.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
    - 8.3.1. material violation of this Agreement by the Contractor; or
    - 8.3.2. any act by Contractor exposing the District to liability to others for personal injury or property damage; or
    - 8.3.3. Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Glendale Unified School District

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

9. **Indemnification.** To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, Contractors, employees, trustees, and volunteers ("the indemnified parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the indemnified parties.

10. **Insurance.**

10.1. The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
<b>Commercial General Liability Insurance, including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments</b>	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
<b>Automobile Liability Insurance - Any Auto</b>	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
<b>Professional Liability</b>	\$ 1,000,000
<b>Workers Compensation</b>	Statutory Limits
<b>Employer's Liability</b>	\$ 1,000,000

10.1.1. **Commercial General Liability and Automobile Liability Insurance.**  
**Commercial General Liability Insurance and Any Auto Automobile Liability**

Insurance that shall protect the Contractor, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

- 10.1.2. **Workers' Compensation and Employers' Liability Insurance.** Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.
- 10.1.3. **Professional Liability (Errors and Omissions).** Professional Liability Insurance as appropriate to the Contractor's profession.
- 10.2. **Proof of Carriage of Insurance.** The Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:
  - 10.2.1. A clause stating: "SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION."
  - 10.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.
  - 10.2.3. An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, Contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
  - 10.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.
- 10.3. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
11. **Assignment.** The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

12. **Compliance with Laws, Debarment and Suspension.** Contractor warrants and certifies that neither Contractor, nor any person working for or acting on behalf of Contractor as part of this Agreement, has been or is debarred, penalized by, convicted, sanctioned, suspended, excluded or otherwise ineligible to participate in any state or federal program, or by any federal department or agency, or by Los Angeles County
13. **Certificates/Permits/Licenses.** Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.
14. **Employment with Public Agency.** Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
15. **Anti-Discrimination.** District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).
16. **Fingerprinting of Employees.** The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Contractor's performing of any portion of the Services.
17. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
18. **District's Evaluation of Contractor and Contractor's Employees and/or Subcontractors.** The District may evaluate the Contractor in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:
  - 18.1. Requesting that District employee(s) evaluate the Contractor and the Contractor's employees and subcontractors and each of their performance.
  - 18.2. Announced and unannounced observance of Contractor, Contractor's employee(s), and/or subcontractor(s).
19. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue.

arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

20. **Confidentiality.** The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

Both parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other party, its affiliates, or its customers. Both parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third party or used for unauthorized purposes. Each party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each party is bound by this Agreement. Upon request of the owner of the confidential information, the other party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph does not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other party; 2) was lawfully in Insight's or Client's possession without restriction as to use or disclosure before its receipt from the other party; 3) is received from, or was made available to, a third party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the party required to make the disclosure under the law shall give prompt notice of this to the other party prior to such disclosure so that the other party may seek an appropriate protective order or give its consent to such disclosure.

21. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

**District:**

Glendale Unified School District  
223 N. Jackson Street  
Glendale, California 91206  
ATTN: \_\_\_\_\_

**Contractor:**

PIQE-Parent Institute for Quality Education  
825 Colorado Blvd., Suite 220  
Los Angeles, CA 90041  
\_\_\_\_\_

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

22. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. . In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.
23. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.
24. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
25. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
26. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.
27. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
28. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
29. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal



representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

30. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.
31. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.
32. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
33. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
34. **Force Majeure Clause.** The parties to the Contract shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other party(ies), provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.
35. **Amendments.** No alteration or variation of the terms of this Contract shall be valid unless made in writing and signed by the parties; no oral understanding or agreement not incorporated herein shall be binding on either of the parties; and no exceptions, alternatives, substitutes or revisions are valid or binding on District unless authorized by District in writing.
36. **Delivery.** Time of delivery of goods or services is of the essence in this Contract. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.
37. **Conduct on District Premises.** Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the Party's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the other Party's premises. The operation of vehicles by either Party's personnel on the other Party's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on a Party's property and involving either Party's personnel shall be reported promptly to the appropriate Party's personnel. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the

other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the other Party's premises, each Party's personnel shall wear and clearly display identification badges or tags, as approved by the other Party. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. They should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

38. **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name PIQE-Parent Institute for Quality Education

By: Diane Angulo Executive Director  
Signature \_\_\_\_\_ Title: \_\_\_\_\_  
Diane Angulo \_\_\_\_\_ Dated: September 9, 2021  
Print Name \_\_\_\_\_

By: \_\_\_\_\_ Title: \_\_\_\_\_  
Signature \_\_\_\_\_ Dated: \_\_\_\_\_, 2021  
Print Name \_\_\_\_\_

\*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary; ) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

Information regarding Contractor:

License No.: \_\_\_\_\_

33-0259359

Address: 625 Colorado Blvd., Suite 202

Employer Identification and/or Social Security Number

Los Angeles, CA 90041

Telephone: 323.255.2575

Facsimile: 323.255.6120

E-Mail: dangulo@piqe.org

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

Type of Business Entity:  
 Individual  
 Sole Proprietorship  
 Partnership  
 Limited Partnership  
 Corporation, State: \_\_\_\_\_  
 Limited Liability Company  
 Other: 501 (C) (3) Non Profit

Glendale Unified School District

By: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: Kelly King

Print Title: Assistant Superintendent

**ATTACHMENT A**

**DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR**

Contractor's entire Proposal is **not** made part of this Agreement.

Contractor may provide the following General Services:

**EXHIBIT "A"**

**WORKERS' COMPENSATION CERTIFICATION**

Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- 38.1. By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- 38.2. By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: 9/8/2021  
Name of Contractor: PIQE-Parent Institute for Quality Education  
Signature: *Diane Angulo*  
Print Name and Title: Diane Angulo, Executive Director, PIQE LA

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

**EXHIBIT "B"**

**FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION**

One of the three boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Independent Contractor Agreement for Professional Services ("Agreement"):

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

- Pursuant to Education Code section 45125.2, Contractor has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Contractor's employees and District pupils at all times; and/or

- Pursuant to Education Code section 45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Contractor's employees and its subcontractors' employees is

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Contractor's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Date: 9/9/21

Name of Contractor or Company: PIQE-Parent Institute for Quality Education

Representative's Name and Title: Diane Angulo, Executive Director PIQE LA

Signature: Diane Angulo Digitally signed by Diane Angulo  
Date: 2021.09.09 11:32:07 -0700'

EXHIBIT "C"

**NONCOLLUSION DECLARATION TO BE EXECUTED BY  
BIDDER AND SUBMITTED WITH BID**  
(Public Contract Code section 7106)

The undersigned declares:

I am the LA Executive Director Parent Institute for Quality Education the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 9/9/21 [date], at Los Angeles [city], CA [state].

  
\_\_\_\_\_  
Signature

Diane Angulo  
\_\_\_\_\_  
Print Name

**EXHIBIT "D"**

**TUBERCULOSIS CLEARANCE**

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the PIQE ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

D The Contractor has complied with the tuberculosis requirements of Education Code Section 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has active tuberculosis, as that term is defined in Education Code Section 45122.1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or

Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date:

9/9/21

Name of Contractor:

PIQE-Parent Institute for Quality Education

Signature:

[Signature]

Print Name and Title:

Executive Director, PIQE LA

**Services cannot be rendered until all documentation is submitted and final approval is received.**



**COVID-19 VACCINATION ADDENDUM**  
**TO**  
**GLENDALE UNIFIED SERVICES AGREEMENT**

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the Parent Institute for Quality Education ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

**COVID-19 Vaccination Status and Periodic Testing:** Contractor will ensure that all of its employees who will be working on the District's school sites have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their test results to Contractor which upon receipt will immediately notify the District of the results.

Contractor's responsibility for COVID-19 clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Name of Contractor: PIQE-Parent Institute for Quality Education

Signature: *Diane Angulo*

Print Name and Title: Diane Angulo, Executive Director PIQE LA

Date: 9/9/21

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

CONSENT CALENDAR NO. 14

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Brook Reynolds, Executive Director, Elementary Education

SUBJECT: **Approval of Services Agreement with Parker-Anderson Learning Center for Columbus Elementary School**

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The Superintendent recommends that the Board of Education approve a services agreement between Glendale Unified School District and Parker-Anderson Learning Center, in the amount of \$30,000 to be funded by the Expanded Learning Opportunities Grant, for after-school enrichment programs for students enrolled at Columbus Elementary School.

Glendale Unified School District, in partnership with Parker-Anderson Learning Center, will offer after-school enrichment classes in the area of robotics, art and/or STEAM for Columbus Elementary School students in grades TK-5 as follows:

TK-K:	Dino World
1 <sup>st</sup> Grade:	Dino World
2 <sup>nd</sup> Grade:	TechKidz: Video Game Design
3 <sup>rd</sup> Grade:	Rockets Science and Astronomy
4 <sup>th</sup> Grade:	Recycled Art
5 <sup>th</sup> Grade:	Kids Cooking Academy

Classes will be one-hour each and held on Wednesdays in 7-8 week sessions.

The contract period runs from September 2021 - May 2022. The cost for the program is \$30,000 funded by the Columbus Elementary School 2021-2022 Expanded Learning Opportunities Grant.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.***

**GLENDALE UNIFIED SCHOOL DISTRICT**

223 North Jackson Street  
Glendale, CA 91206  
(818) 241-3111

**SERVICES AGREEMENT**

This Agreement for Professional Services ("Agreement") is made and entered into as of the 8 day of September, 2021 by and between the Glendale Unified School District, ("District") and Parker-Anderson Enrichment a corporation, whose place of business is Van Nuys [City], herein referring to as ("Contractor"), (together, "Parties").

WITNESSETH: The parties do hereby contract and agree as follows:

1. *Services Description.* CONTRACTOR will perform the services described in the "Scope of Work" attached hereto as Addendum A and made a part thereof.

NOW, THEREFORE, the Parties agree as follows:

1. **Term.** Contractor shall commence providing services under this Agreement on 9/15/21, 2021 and will diligently perform as required and complete performance by 5/30/22, 2021.
2. **Submittal of Documents.** The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

Signed Agreement  
 Workers' Compensation Certification  
 Fingerprinting/Criminal Background Investigation Certification  
 Insurance Certificates and Endorsements  
 W-9 Form  
 Non-collusion Declaration  
 Tuberculosis Clearance

3. **Compensation.** District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement (as needed, as requested) a total fee not to exceed (NTE) Thirty Thousand dollars (\$30,000) which includes reimbursable cost listed in item 4.1. District shall pay Contractor according to the following terms and conditions:

**Note:** Accounts Payable will not process payment until the services have been completed. Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

4. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District, except as follows:
  - 4.1. N/A

5. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.
6. **Materials.** Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:
7. **Copyright/Trademark/Patent.** Contractor understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Contractor consents to use of Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
8. **Termination.**
  - 8.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
  - 8.2. **Without Cause by Contractor.** Contractor may, upon sixty (60) days notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
  - 8.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
    - 8.3.1. material violation of this Agreement by the Contractor; or
    - 8.3.2. any act by Contractor exposing the District to liability to others for personal injury or property damage; or
    - 8.3.3. Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

9. **Indemnification.** To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, Contractors, employees, trustees, and volunteers ("the indemnified parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the indemnified parties.

10. **Insurance.**

10.1. The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
<b>Commercial General Liability Insurance, including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments</b>	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
<b>Automobile Liability Insurance - Any Auto</b>	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
<b>Professional Liability</b>	\$ 1,000,000
<b>Workers Compensation</b>	Statutory Limits
<b>Employer's Liability</b>	\$ 1,000,000

10.1.1. **Commercial General Liability and Automobile Liability Insurance.**  
 Commercial General Liability Insurance and Any Auto Automobile Liability

Insurance that shall protect the Contractor, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

- 10.1.2. **Workers' Compensation and Employers' Liability Insurance.** Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.
- 10.1.3. **Professional Liability (Errors and Omissions).** Professional Liability Insurance as appropriate to the Contractor's profession.
- 10.2. **Proof of Carriage of Insurance.** The Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:
  - 10.2.1. A clause stating: "SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION."
  - 10.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.
  - 10.2.3. An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, Contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
  - 10.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.
- 10.3. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
11. **Assignment.** The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

12. **Compliance with Laws, Debarment and Suspension.** Contractor warrants and certifies that neither Contractor, nor any person working for or acting on behalf of Contractor as part of this Agreement, has been or is debarred, penalized by, convicted, sanctioned, suspended, excluded or otherwise ineligible to participate in any state or federal program, or by any federal department or agency, or by Los Angeles County
13. **Certificates/Permits/Licenses.** Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.
14. **Employment with Public Agency.** Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
15. **Anti-Discrimination.** District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).
16. **Fingerprinting of Employees.** The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Contractor's performing of any portion of the Services.
17. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
18. **District's Evaluation of Contractor and Contractor's Employees and/or Subcontractors.** The District may evaluate the Contractor in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:
  - 18.1. Requesting that District employee(s) evaluate the Contractor and the Contractor's employees and subcontractors and each of their performance.
  - 18.2. Announced and unannounced observance of Contractor, Contractor's employee(s), and/or subcontractor(s).
19. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue,

arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

20. **Confidentiality.** The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

Both parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other party, its affiliates, or its customers. Both parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third party or used for unauthorized purposes. Each party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each party is bound by this Agreement. Upon request of the owner of the confidential information, the other party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph do not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other party; 2) was lawfully in Insight's or Client's possession without restriction as to use or disclosure before its receipt from the other party; 3) is received from, or was made available to, a third party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the party required to make the disclosure under the law shall give prompt notice of this to the other party prior to such disclosure so that the other party may seek an appropriate protective order or give its consent to such disclosure.

21. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:



Glendale Unified School District

**District:**

**Glendale Unified School District**  
223 N. Jackson Street  
Glendale, California 91206  
ATTN: \_\_\_\_\_

**Contractor:**

**Parker-Anderson Enrichment**  
\_\_\_\_\_  
16526 Arminia Street  
\_\_\_\_\_  
Van Nuys, CA 91406  
\_\_\_\_\_

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

22. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. . In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.
23. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.
24. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
25. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
26. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.
27. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
28. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
29. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal

Glendale Unified School District

representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

30. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.
31. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.
32. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
33. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
34. **Force Majeure Clause.** The parties to the Contract shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other party(ies), provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.
35. **Amendments.** No alteration or variation of the terms of this Contract shall be valid unless made in writing and signed by the parties; no oral understanding or agreement not incorporated herein shall be binding on either of the parties; and no exceptions, alternatives, substitutes or revisions are valid or binding on District unless authorized by District in writing.
36. **Delivery.** Time of delivery of goods or services is of the essence in this Contract. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.
37. **Conduct on District Premises.** Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the Party's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the other Party's premises. The operation of vehicles by either Party's personnel on the other Party's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on a Party's property and involving either Party's personnel shall be reported promptly to the appropriate Party's personnel. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the

other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the other Party's premises, each Party's personnel shall wear and clearly display identification badges or tags, as approved by the other Party. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. They should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

38. **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name Parker-Anderson Enrichment

By: [Signature] Owner/Director  
Signature Josh Parker Title:  
Print Name Dated: 9/9/21, 2021

By: [Signature] Office Manager  
Signature Paula Ruggirello Title:  
Print Name Dated: 9/9/21, 2021

\*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary; 2) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

Information regarding Contractor:  
License No.: \_\_\_\_\_  
Address: 16526 Arminta St  
Van Nuys, CA 91406  
Telephone: 818 249-5599  
Facsimile: \_\_\_\_\_  
E-Mail: la@parker-anderson.org  
Type of Business Entity:  
 Individual  
 Sole Proprietorship  
 Partnership  
 Limited Partnership  
 Corporation, State: \_\_\_\_\_  
 Limited Liability Company  
 Other: \_\_\_\_\_

34-205-6683  
Employer Identification and/or  
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

Glendale Unified School District

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: Kelly King  
Print Title: Assistant Superintendent

**ATTACHMENT A**

**DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR**

Contractor's entire Proposal is **not** made part of this Agreement.

Contractor may provide the following General Services:

**Columbus Elementary Schedules**

<u>Wednesday</u>	<u>Dates</u>	<u>Times</u>	<u>Phone/Type</u>
Columbus Elementary (1) 425 W. Milford St Glendale, 91203	(9/15, 9/22, 9/29, 10/06, 10/13, 10/20, 10/27, 11/03)	12:00 - 12:45 Pre-K-K	(818) 242-7722 Jurassic DinoWorld!
Columbus Elementary (1) 425 W. Milford St Glendale, 91203	(9/15, 9/22, 9/29, 10/06, 10/13, 10/20, 10/27, 11/03)	12:45 - 1:45 2-2	(818) 242-7722 TechKidz: Video Game Design!
Columbus Elementary (1) 425 W. Milford St Glendale, 91203	(9/15, 9/22, 9/29, 10/06, 10/13, 10/20, 10/27, 11/03)	12:45 - 1:45 1-1	(818) 242-7722 Jurassic DinoWorld!
Columbus Elementary (1) 425 W. Milford St Glendale, 91203	(9/15, 9/22, 9/29, 10/06, 10/13, 10/20, 10/27, 11/03)	12:45 - 1:45 3-3	(818) 242-7722 Rocket Science and Astronomy!
Columbus Elementary (1) 425 W. Milford St Glendale, 91203	(9/15, 9/22, 9/29, 10/06, 10/13, 10/20, 10/27, 11/03)	1:05 - 2:05 4-4	(818) 242-7722 Recycled Art Workshop!
Columbus Elementary (1) 425 W. Milford St Glendale, 91203	(9/15, 9/22, 9/29, 10/06, 10/13, 10/20, 10/27, 11/03)	1:05 - 2:05 5-5	(818) 242-7722 Kids Cooking Academy!

**EXHIBIT "A"**

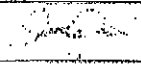
**WORKERS' COMPENSATION CERTIFICATION**

Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- 38.1. By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- 38.2. By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: 9/8/2021  
Name of Contractor: Parker-Anderson Enrichment  
Signature:   
Print Name and Title: Josh Parker Owner/Director

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

EXHIBIT "B"

**FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION**

One of the three boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Independent Contractor Agreement for Professional Services ("Agreement");

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

- Pursuant to Education Code section 45125.2, Contractor has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Contractor's employees and District pupils at all times; and/or
- Pursuant to Education Code section 45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Contractor's employees and its subcontractors' employees is

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Contractor's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Date: 9/9/21

Name of Contractor or Company: Parker-Anderson Enrichment

Representative's Name and Title: Josh Parker Owner/Director

Signature: \_\_\_\_\_

EXHIBIT "C"

**NONCOLLUSION DECLARATION TO BE EXECUTED BY  
BIDDER AND SUBMITTED WITH BID**  
(Public Contract Code section 7106)

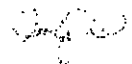
The undersigned declares:

I am the Owner/Director of Parker-Anderson, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 9/9/21 [date], at Van Nuys [city], CA [state].

  
\_\_\_\_\_  
Signature

Josh Parker  
\_\_\_\_\_  
Print Name



**EXHIBIT "D"**

**TUBERCULOSIS CLEARANCE**

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the Parker-Anderson ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

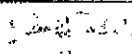
Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

- D The Contractor has complied with the tuberculosis requirements of Education Code Section 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has active tuberculosis, as that term is defined in Education Code Section 45122.1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or
- D Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: 9/9/2021

Name of Contractor: Parker-Anderson Enrichment

Signature: 

Print Name and Title: Josh Parker Owner/Director

**Services cannot be rendered until all documentation is submitted and final approval is received.**

**COVID-19 VACCINATION ADDENDUM**  
**TO**  
**GLENDALE UNIFIED SERVICES AGREEMENT**


The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the Parker-Anderson Enrichment ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

**COVID-19 Vaccination Status and Periodic Testing:** Contractor will ensure that all of its employees who will be working on the District's school sites have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their test results to Contractor which upon receipt will immediately notify the District of the results.

Contractor's responsibility for COVID-19 clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Name of Contractor: Parker-Anderson Enrichment

Signature: 

Print Name and Title: Josh Parker Owner/Director

Date: 9/9/2021

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

CONSENT CALENDAR NO. 15

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: **Approval of Services Agreement with Jernazian Psychotherapy:  
A Psychological Corporation for Clark Magnet High School**

---

The Superintendent recommends that the Board of Education approve a services agreement between Glendale Unified School District and Jernazian Psychotherapy: A Psychological Corporation, in the amount of \$30,000 to be funded by the Expanded Learning Opportunities Grant, to provide therapy services for students at Clark Magnet High School.

Glendale Unified School District, in partnership with Dr. Hayk Jernazian, dba Jernazian Psychotherapy: A Psychological Corporation, will offer counseling and mental health support services for students at Clark Magnet High School.

The contract period runs from September 1, 2021, through June 15, 2022. The cost for the psychological support services will be paid by Clark Magnet Expanded Learning Opportunities funds in the amount of \$30,000.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 3: Ensure the Health and Safety of Students and Employees – Strengthen mental health support and programs; ensure best practices for safe and healthy learning environments; and support physical, social, and emotional wellbeing.***

Glendale Unified School District

**GLENDALÉ UNIFIED SCHOOL DISTRICT**

223 North Jackson Street  
Glendale, CA 91206  
(818) 241-3111

**SERVICES AGREEMENT**

This Agreement for Professional Services ("Agreement") is made and entered into as of the 1 day of September, 2021 by and between the Glendale Unified School District, ("District") and Jernazlen Psychotherapy: A Psychological Corporation a corporation, whose place of business is 2930 Foothill Blvd. La Crescenta 91214 [City], herein referring to as ("Contractor"), (together, "Parties").

WITNESSETH: The parties do hereby contract and agree as follows:

1. *Services Description.* CONTRACTOR will perform the services described in the "Scope of Work" attached hereto as Addendum A and made a part thereof.

NOW, THEREFORE, the Parties agree as follows:

1. **Term.** Contractor shall commence providing services under this Agreement on September 1, 2021 and will diligently perform as required and complete performance by June 15, 2021.
2. **Submittal of Documents.** The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

Signed Agreement  
 Workers' Compensation Certification  
 Fingerprinting/Criminal Background Investigation Certification  
 Insurance Certificates and Endorsements  
 W-9 Form  
 Non-collusion Declaration  
 Tuberculosis Clearance

3. **Compensation.** District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement (as needed, as requested) a total fee not to exceed (NTB) Thirty thousand dollars (\$30,000.00) which includes reimbursable cost listed in item 4.1. District shall pay Contractor according to the following terms and conditions:

Note: Accounts Payable will not process payment until the services have been completed. Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

4. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District, except as follows:
  - 4.1. N/A

Glendale Unified School District

5. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.
6. **Materials.** Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:
7. **Copyright/Trademark/Patent.** Contractor understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Contractor consents to use of Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
8. **Termination.**
  - 8.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
  - 8.2. **Without Cause by Contractor.** Contractor may, upon sixty (60) days notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
  - 8.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
    - 8.3.1. material violation of this Agreement by the Contractor; or
    - 8.3.2. any act by Contractor exposing the District to liability to others for personal injury or property damage; or
    - 8.3.3. Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

9. **Indemnification.** To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, Contractors, employees, trustees, and volunteers ("the indemnified parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the indemnified parties.

10. **Insurance.**

10.1. The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
<b>Commercial General Liability Insurance, including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments</b>	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
<b>Automobile Liability Insurance - Any Auto</b>	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
<b>Professional Liability</b>	\$ 1,000,000
<b>Workers Compensation</b>	Statutory Limits
<b>Employer's Liability</b>	\$ 1,000,000

10.1.1. **Commercial General Liability and Automobile Liability Insurance.**  
 Commercial General Liability Insurance and Any Auto Automobile Liability

Insurance that shall protect the Contractor, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

- 10.1.2. **Workers' Compensation and Employers' Liability Insurance.** Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.
- 10.1.3. **Professional Liability (Errors and Omissions).** Professional Liability Insurance as appropriate to the Contractor's profession.
- 10.2. **Proof of Carriage of Insurance.** The Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:
  - 10.2.1. A clause stating: "SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION."
  - 10.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.
  - 10.2.3. An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, Contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
  - 10.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.
- 10.3. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
11. **Assignment.** The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

12. **Compliance with Laws, Debarment and Suspension.** Contractor warrants and certifies that neither Contractor, nor any person working for or acting on behalf of Contractor as part of this Agreement, has been or is debarred, penalized by, convicted, sanctioned, suspended, excluded or otherwise ineligible to participate in any state or federal program, or by any federal department or agency, or by Los Angeles County.
13. **Certificates/Permits/Licenses.** Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.
14. **Employment with Public Agency.** Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
15. **Anti-Discrimination.** District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).
16. **Fingerprinting of Employees.** The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Contractor's performing of any portion of the Services.
17. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
18. **District's Evaluation of Contractor and Contractor's Employees and/or Subcontractors.** The District may evaluate the Contractor in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:
  - 18.1. Requesting that District employee(s) evaluate the Contractor and the Contractor's employees and subcontractors and each of their performance.
  - 18.2. Announced and unannounced observance of Contractor, Contractor's employee(s), and/or subcontractor(s).
19. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue,



arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

20. **Confidentiality.** The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

Both parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other party, its affiliates, or its customers. Both parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third party or used for unauthorized purposes. Each party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each party is bound by this Agreement. Upon request of the owner of the confidential information, the other party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph does not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other party; 2) was lawfully in Insight's or Client's possession without restriction as to use or disclosure before its receipt from the other party; 3) is received from, or was made available to, a third party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the party required to make the disclosure under the law shall give prompt notice of this to the other party prior to such disclosure so that the other party may seek an appropriate protective order or give its consent to such disclosure.

21. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

Glendale Unified School District

**District:**

**Glendale Unified School District**  
223 N. Jackson Street  
Glendale, California 91206  
ATTN: \_\_\_\_\_

**Contractor:**

**Jernazlan Psychotherapy: A Psychological Corporation**  
2930 Foothill Blvd.  
La Crescenta, CA 91214

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

22. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. . In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.
23. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.
24. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
25. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
26. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.
27. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
28. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
29. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal

representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

30. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.
31. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.
32. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
33. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
34. **Force Majeure Clause.** The parties to the Contract shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other party(ies), provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.
35. **Amendments.** No alteration or variation of the terms of this Contract shall be valid unless made in writing and signed by the parties; no oral understanding or agreement not incorporated herein shall be binding on either of the parties; and no exceptions, alternatives, substitutes or revisions are valid or binding on District unless authorized by District in writing.
36. **Delivery.** Time of delivery of goods or services is of the essence in this Contract. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.
37. **Conduct on District Premises.** Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the Party's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the other Party's premises. The operation of vehicles by either Party's personnel on the other Party's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on a Party's property and involving either Party's personnel shall be reported promptly to the appropriate Party's personnel. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the

other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the other Party's premises, each Party's personnel shall wear and clearly display identification badges or tags, as approved by the other Party. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. They should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

38. **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name Jernazlan Psychotherapy: A Psychological Corporation

By: [Signature] 09/08/2021  
Signature Title:  
Dr. Hayk Jernazlan Dated: September 1, 2021  
Print Name

By: \_\_\_\_\_  
Signature Title:  
Print Name Dated: \_\_\_\_\_, 2021

\*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary; 2) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

Information regarding Contractor:  
License No.: PSY 27085

TAX ID: 82-5096882  
Employer Identification and/or  
Social Security Number

Address: 2930 Foothill Blvd.  
La Crescenta, CA 91214

Telephone: 818-395-8694

Facsimile: \_\_\_\_\_

E-Mail: drjernazlan@gmail.com

Type of Business Entity:  
 Individual  
 Sole Proprietorship  
 Partnership  
 Limited Partnership  
 Corporation, State: \_\_\_\_\_  
 Limited Liability Company  
 Other: \_\_\_\_\_

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

Glendale Unified School District

By: \_\_\_\_\_ Date: 9/15/21  
Print Name: Dr. Kelly King  
Print Title: Assistant Superintendent

Crestdale Unified School District

**ATTACHMENT A**

**DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR**

Contractor's entire Proposal is **not** made part of this Agreement.

Contractor may provide the following General Services:

EXHIBIT "A"

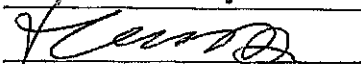
WORKERS' COMPENSATION CERTIFICATION

Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- 38.1. By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- 38.2. By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: 9/1/2021  
Name of Contractor: Jernazian Psychotherapy  
Signature:   
Print Name and Title: Dr. Hayk Jernazian

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

**EXHIBIT "B"**

**FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION**

One of the three boxes below must be checked, with the corresponding certification provided, and this form attached to the Independent Contractor Agreement for Professional Services ("Agreement"):

The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

Pursuant to Education Code section 45125.2, Contractor has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Contractor's employees and District pupils at all times; and/or

Pursuant to Education Code section 45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Contractor's employees and its subcontractors' employees is

Name: Dr. Hayk Jernazian

Title: Clinical Psychologist / CEO

Contractor's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Date: 9/1/2021

Name of Contractor or Company: Jernazian Psychotherapy: A Psychological Corporation

Representative's Name and Title: Dr. Hayk Jernazian

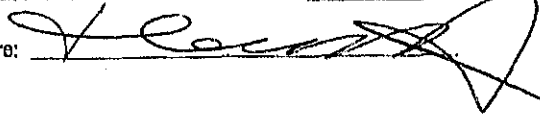
Signature: 



EXHIBIT "C"

**NONCOLLUSION DECLARATION TO BE EXECUTED BY  
BIDDER AND SUBMITTED WITH BID**

(Public Contract Code section 7106)


The undersigned declares:

I am the owner of Jernazlan Psychotherapy, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 09/08/21 [date], at La Crescenta [city], CA [state].

  
Signature

Dr. Hayk Jernazlan  
Print Name

EXHIBIT "D"

TUBERCULOSIS CLEARANCE

The undersigned does hereby certify to the Governing Board of the District as follows:

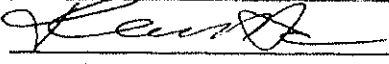
I am a representative of the Jernazian Psychotherapy ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

The Contractor has complied with the tuberculosis requirements of Education Code Section 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has active tuberculosis, as that term is defined in Education Code Section 45122.1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or

Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: 9/1/2021  
Name of Contractor: Jernazian Psychotherapy  
Signature:   
Print Name and Title: Dr. Hayk Jernazian

Services cannot be rendered until all documentation is submitted and final approval is received.

**COVID-19 VACCINATION ADDENDUM**  
**TO**  
**GLENDALE UNIFIED SERVICES AGREEMENT**

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the Jernazian Psychotherapy ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

**COVID-19 Vaccination Status and Periodic Testing:** Contractor will ensure that all of its employees who will be working on the District's school sites have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their test results to Contractor which upon receipt will immediately notify the District of the results.

Contractor's responsibility for COVID-19 clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Name of Contractor: Jernazian Psychotherapy

Signature: 

Print Name and Title: Dr. Hayk Jernazian

Date: 09/08/2021

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

CONSENT CALENDAR NO. 16

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent Educational Services

PREPARED BY: Dr. Marine Avagyan, Director, Equity, Access, and Family Engagement

SUBJECT: **Approval of Revisions to Board Policy 3230 - Federal Grant Funds**

---

The Superintendent recommends that the Board of Education approve revisions to Board Policy (BP) 3230 (Federal Grant Funds) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

**BP 3230 - Federal Grant Funds**

CSBA Update March 2021  
Last GUSD Update: October 2016

The California School Boards Association (CSBA) has recently updated the language for Board Policy (BP) 3230 – Federal Grant Funds. BP 3230 is updated to reflect CSBA language to clarify and renumber requirements for the use and accounting of federal grant funds. The policy reflects an amendment to the Uniform Guidance which extends the timeframe for submitting the final performance report from 90 to 120 calendar days after the ending date of the grant.

Upon approval of the BP, revisions will be made to the accompanying Administrative Regulation as needed following the normal District process.

A copy of the revised BP 3230 is attached to this report.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.***

Business and Noninstructional Operations

Federal Grant Funds

The Board of Education recognizes the District's responsibility to maintain fiscal integrity and transparency in the use of all funds awarded through federal grants. The District shall comply with all requirements detailed in any grant agreement with an awarding agency and with the federal Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards specified in 2 CFR 200.0-200.521 and any stricter state laws and District policy.

Any goods or services purchased with federal funds shall be reasonable in cost and necessary for the proper and efficient performance or administration of the program.

The Superintendent or designee shall ensure that the District's financial management systems and procedures provide for the following: (2 CFR 200.302)

1. Identification in District accounts of each federal award received and expended and the federal program under which it was received.
2. Accurate, current, and complete disclosure of the financial results of each federal award or program in accordance with the reporting requirements of 2 CFR 200.328 and 200.329.
3. Records and supporting documentation that adequately identify the source and application of funds for federally funded activities, including information pertaining to federal awards, authorizations, financial obligations, unobligated balances, assets, expenditures, income, and interest.
4. Effective controls over and accountability for all funds, property, and other assets and assurance that all assets are used solely for authorized purposes.
5. Comparison of actual expenditures with budgeted amounts for each federal award.
6. Written procedures to implement provisions governing payments as specified in 2 CFR 200.305.
7. Written procedures for determining the allowability of costs in accordance with 2 CFR 200.400-200.475 and the terms and conditions of the federal grant award.

The Superintendent or designee shall develop and implement appropriate internal control processes to reasonably assure that transactions are properly executed, recorded, and accounted for so that the District can prepare reliable financial statements and federal reports, maintain accountability over assets, and demonstrate compliance with federal laws, regulations, and conditions of the federal award. (2 CFR 200.61, 200.62, 200.303)

Business and Noninstructional Operations

Federal Grant Funds

Equipment purchased with federal funds shall be properly inventoried and adequately maintained to safeguard against loss, damage, or theft of the property.

All staff involved in the administration or implementation of programs and activities supported by federal funds shall receive information and training on the allowable use of federal funds, purchasing procedures, and reporting processes commensurate with their duties.

The District shall submit financial and performance reports to the awarding agency in accordance with the schedule and indicators required for that federal grant by law and the awarding agency. As required, such reports may include a comparison of actual accomplishments to the objectives of the federal award, the relationship between financial data and performance accomplishments, the reasons that established goals were not met if applicable, cost information to demonstrate cost-effective practices, analysis and explanation of any cost overruns or high unit costs, and other relevant information. The final performance report shall be submitted no later than 120 calendar days after the ending date of the grant. (2 CFR 200.301, 200.328, 200.329)

Legal Reference: Education Code, Sections 42122-42129  
Code of Federal Regulations, Title 2, Sections 180.220; 200.0-200.521;  
200.1-200.99; 200.100-200.113; 200.317-200.326; 200.327-200.329;  
200.333-200.337; 200.400-200.475; 200.500-200.521  
Code of Federal Regulations, Title 34, Sections 76.730-76.731  
Code of Federal Regulations, Title 48, Section 2.101

Policy Adopted: 12/04/1956 (BP 3210)  
Policy Amended: 06/16/1959; 09/01/1962

Policy Adopted: 04/02/1968 (BP 3230)  
Policy Amended: 02/19/1985; 07/19/1994; 02/04/2003; 10/18/2016; 09/14/2021

Formerly BP 3210

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

CONSENT CALENDAR NO. 17

TO: Board of Education

FROM: Dr. Vivian Ekchian Superintendent

SUBMITTED BY: Dr. Darneika Watson, Chief Human Resources & Operations Officer

PREPARED BY: Hagop Eulmessekian, Director, Student Support Services

SUBJECT: **Administrative Panel for Expulsion Hearings for 2021-2022 School Year**

---

The Superintendent recommends that the Board of Education approve the listed certificated personnel to serve as Expulsion Hearing Administrative Panel members for the 2021-2022 school year.

Education Code Section 48918(d) states that, “The governing board may appoint an impartial administrative panel of three or more certificated persons, none of whom shall be members of the board or employed on the staff of the school in which the pupil is enrolled. The hearing shall be conducted in accordance with all of the procedures established under this section.”

There will be a three-member panel for each expulsion hearing. Panel members will be selected based on the grade level of the student involved.

**Administration Center**

Avagyan, Marine  
Bautista, Beatriz  
Gifford, Bill  
Magran, Ilin  
Mekhitarian, Stepan

**Crescenta Valley H.S.**

Benitez, Christine  
Babakhanian, Annette  
Gallimore, Bill  
Gonzalez, Miguel  
Lessem, Jordan

**Hoover H.S.**

Earl, Jennifer  
Khachikyan, Romela  
Mardirosian, Mary

**Clark Magnet H.S.**

Kortoshian, Lena  
Landisi, Brian

**Glendale H.S.**

Wolf, Benjamin  
Gang, Mark  
Rubio, Mark  
Sassounian, Charlotte

**Daily H.S.**

Root, Lonny  
Molano, Christin

**Roosevelt M.S.**

Chavez-Fritz, Perla  
Ohanian, Lynette

**Rosemont M.S.**

Rise, Suzanne  
Park, Rosabel  
Pestonji, Adriana

**Toll M.S.**

De Ladurantey, Jennifer  
Dermegerdichian, Shant  
Robinson, Rashida

**Wilson M.S.**

Kassabian, Narek  
Ledesma, Cay  
Sondergaard, Lise

**Balboa Elementary**

Arakelyan, Sona  
Kerr, Karen

**Cerritos Elementary**

Hernandez, Diana

**Columbus Elementary**

Rojas, Elena

**Dunsmore Elementary**

Stegman, Karen

**Edison Elementary**

Labrecque, Carmen  
Nazarians, Selin

**Franklin Elementary**

Kully, Sherry  
Ouweleen, Roxanna

**Fremont Elementary**

Atikian-Aviles, Vicki

**Glenoaks Elementary**

Di Mundo, Daniel

**Jefferson Elementary**

Alexan, Armineh

**Keppel Elementary**

Tonoli, Kristine  
Worley, Kelly

**La Crescenta Elementary**

Bixler, Josephine

**Lincoln Elementary**

Fariss, Barbara

**Mann Elementary**

Alonso, Rosa

**Marshall Elementary**

Shahijanlian, Juanita

**Monte Vista Elementary**

Babayan, Hury

**Mountain Ave. Elementary**

Scott, Jaclyn

**Muir Elementary**

Zavala, Jessica  
Nazarian, Vie

**Valley View Elementary**

Stubbs, Kelly

**Verdugo Woodlands Elementary**

Provost, Kristina  
Yi, Joseph

**R.D. White Elementary**

Kaprielian, Lisa  
Robertson, Lynde

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 3: Ensure the Health and Safety of Students and Employees – Strengthen mental health support and programs; ensure best practices for safe and healthy learning environments; and support physical, social, and emotional wellbeing.***



GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

CONSENT CALENDAR NO. 18

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Darneika Watson, Chief Human Resources & Operations Officer

PREPARED BY: Hagop Eulmessekian, Director, Student Support Services

SUBJECT: **Services Agreement with the City of Glendale Regarding Varsity Football Games**

---

The Superintendent recommends that the Board of Education approve the Services Agreement between the Glendale Unified School District and the City of Glendale to provide two police officers during each Varsity Football Game at the Glendale High School Moyse Stadium.

Each year (except for SY 2020-21), the Glendale Unified School District requests the Glendale Police Department to provide two police officers during each Varsity Football Game, from 6:00 PM – 10:00 PM. There will be a total of 13 Varsity Football Games at the Glendale High School Moyse Stadium in 2021 (August 26, 2021 – October 29, 2021).

Within the scope of this contract, the police officers will provide the following services:

- Police services during the Varsity Football games at the Glendale High School Stadium.
- Perimeter patrol of the Glendale High Campus, including parking lots.
- Patrol and supervision of the stadium facility and the Glendale High School campus in conjunction with the GUSD Event Staff.
- Support for the Administration of the GUSD Home School for that particular night, and the Glendale Unified Event Staff.
- Enforcement of any applicable laws and regulations in conjunction with the school district.

The Student Support Services department will cover the cost for these services through Violence Prevention funding in the total amount of \$21,168.00 (price revised in attached Amendment No. 1).

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 3: Ensure the Health and Safety of Students and Employees – Strengthen mental health support and programs; ensure best***

Glendale Unified School District  
Consent Calendar No.  
September 14, 2021  
Page 2

*practices for safe and healthy learning environments; and support physical, social, and emotional wellbeing.*

**AMENDMENT NO. 1**

**TO THE 2021 AGREEMENT BETWEEN  
THE GLENDALE UNIFIED SCHOOL DISTRICT  
AND THE CITY OF GLENDALE FOR POLICE SERVICES AT  
HIGH SCHOOL VARSITY FOOTBALL GAMES**

This Amendment No. 1 ("Amendment") to the Services Agreement ("Agreement"), entered into by the Parties on or about August 20, 2021, is made on August 25, 2021 (this Amendment's effective date) between the City of Glendale, a municipal corporation, hereinafter referred to as "Service Provider" and the Glendale Unified School District, hereinafter referred to as "District", (collectively, "Parties" or individual, "Party").

**RECITALS**

1. On or about August 20, 2021, the Parties entered into the Agreement for the provision of (2) police officers during thirteen (13) Varsity Football Games at Glendale High School's Moyse Stadium.
2. The District now desires to have Service Provider assign two (2) police officers to attend five (5) Varsity Football Games at District's Hoover High School's Ferguson Field in addition to having two officers (2) attend thirteen (13) Varsity Football games at Glendale High School.
3. Service Provider agrees to provide the requested police officer services during Varsity Football games at Glendale and Hoover High Schools.
4. The Parties also desire to amend Attachment 1 to the Agreement to reflect a scheduling date change for the Moyse Stadium. The Football game scheduled for August 27, 2021 is changed to August 28, 2021.

**AGREEMENT**

District and Service Provider agree as follows:

1. **Section 1 – SERVICES DESCRIPTION** is deleted in its entirety and replaced with the following:

SERVICE PROVIDER will perform the services described in the "Scope of Work" which

is attached hereto as **REVISED Addendum A** and is incorporated into the Agreement by this referenced.

- 2. **Section 2 – PRICE** is deleted in its entirety and replaced with the following:

The Service Provider shall furnish the DISTRICT for a total contract price of: **Twenty One Thousand One Hundred Sixty-Eight Dollars (\$21,168.00)** for services at Glendale High School and Hoover High School (site). **REVISED ATTACHMENT 1**, attached hereto and incorporated into the Agreement by this reference, supersedes Attachment 1 as it reflects the thirteen (13) Varsity Football Games at Glendale High School, the five (5) Varsity Football Games at Hoover High School, the amended amount due to the Service Provider for the services, and the date change for a football game at Glendale High School.

**Note:** Accounts Payable will not process payment until the services have been completed. Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

- 3. Except as provided above, all other provisions, terms, and conditions of the Agreement remain unchanged and continue in full force and effect.

This Amendment is effective upon execution. The Service Provider AND District have signed this Amendment on the date set forth opposite their signature.

Executed at Glendale, California,

**DISTRICT:**

GLENDALE UNIFIED SCHOOL DISTRICT

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

**SERVICE PROVIDER:**

THE CITY OF GLENDALE

  
\_\_\_\_\_  
Signature

Date: 8/26/21


John Takhtalian  
\_\_\_\_\_  
Print Name

Deputy City Manager  
\_\_\_\_\_  
Print Title

  
\_\_\_\_\_  
Signature

TIM FEELEY  
\_\_\_\_\_  
Print Name

DEPUTY CHIEF  
\_\_\_\_\_  
Print Title

  
\_\_\_\_\_  
**APPROVED AS TO FORM**  
General Counsel - Police

Date: 8/25/2021

***REVISED Addendum A SCOPE OF WORK***

The City of Glendale Police Department (Service Provider) will provide two (2) police officers during Varsity Football Games, from 6:00 PM – 10:00 PM, at Glendale High School's Moyse Stadium, during thirteen (13) games, and at Hoover High School's Ferguson Field, during five (5) games, according to the schedule in REVISED Attachment 1 which is attached hereto and incorporated by this reference.

Within the scope of this contract, the police officers will provide the following services:

- Provide police services during the Varsity Football games at the Glendale High School's Moyse Stadium and at Hoover High School's Ferguson Field.
- Patrol perimeter of the Glendale and Hoover High School campuses, including parking lots.
- In conjunction with the GUSD Event Staff, patrol and supervise stadium facilities and the Glendale and Hoover High School campuses.
- Act as support for the Administration of the GUSD Home School for that particular night, and the Glendale Unified Event Staff.
- At beginning of shift, check in with Stadium Manager to go over any details for the evening. At conclusion of shift, debrief with Stadium Manager and check out.
- Enforce any applicable laws and regulations in conjunction with the school district.

**REVISED ATTACHMENT 1**

**Service Agreement: August – October 2021 Football Games  
 GLENDALE UNIFIED SCHOOL DISTRICT FOOTBALL GAMES  
 GLENDALE POLICE SERVICES BUDGET  
 GLENDALE HIGH SCHOOL  
 MOYSE STADIUM**

<b>DAY/DATE</b>	<b>#OF POLICE OFFICERS</b>	<b>HOURS PER OFFICER</b>	<b>OFFICER HOURLY RATE</b>	<b>TOTAL</b>
Thursday, August 26, 2021	2	4	\$147.00	\$1,176.00
Saturday, August 28, 2021	2	4	\$147.00	\$1,176.00
Friday, September 10, 2021	2	4	\$147.00	\$1,176.00
Thursday, September 16, 2021	2	4	\$147.00	\$1,176.00
Thursday, September 23, 2021	2	4	\$147.00	\$1,176.00
Friday, September 24, 2021	2	4	\$147.00	\$1,176.00
Friday, October 1, 2021	2	4	\$147.00	\$1,176.00
Friday, October 8, 2021	2	4	\$147.00	\$1,176.00
Thursday, October 14, 2021	2	4	\$147.00	\$1,176.00
Friday, October 15, 2021	2	4	\$147.00	\$1,176.00
Friday, October 22, 2021	2	4	\$147.00	\$1,176.00
Thursday, October 28, 2021	2	4	\$147.00	\$1,176.00
Friday, October 29, 2021	2	4	\$147.00	\$1,176.00
<b>TOTAL</b>		<b>104</b>		<b>\$15,288.00</b>

**HOOVER HIGH SCHOOL  
FERGUSON FIELD**

<b>DAY/DATE</b>	<b>#OF POLICE OFFICERS</b>	<b>HOURS PER OFFICER</b>	<b>OFFICER HOURLY RATE</b>	<b>TOTAL</b>
Friday, August 27, 2021	2	4	\$147.00	\$1,176.00
Friday, September 3, 2021	2	4	\$147.00	\$1,176.00
Friday, October 1, 2021	2	4	\$147.00	\$1,176.00
Friday, October 8, 2021	2	4	\$147.00	\$1,176.00
Friday, October 22, 2021	2	4	\$147.00	\$1,176.00
<b>TOTAL</b>				<b>\$5,880.00</b>

<b>GRAND TOTAL FOR POLICE SERVICES AT GLENDALE AND HOOVER HIGH SCHOOL</b>				<b>\$21,168.00</b>
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**GLENDALE UNIFIED SCHOOL DISTRICT**  
**223 North Jackson Street**  
**Glendale, CA 91206**  
**(818) 241-3111**

**SERVICES AGREEMENT**

THIS CONTRACT made and entered into this 20<sup>th</sup> day of August, 2021 by and between **THE CITY OF GLENDALE**, hereinafter called the **SERVICE PROVIDER** and the **GLENDALE UNIFIED SCHOOL DISTRICT**, hereinafter called the **DISTRICT**.

WITNESSETH: The parties do hereby contract and agree as follows:

1. **SERVICES DESCRIPTION:** SERVICE PROVIDER will perform the services described in the "Scope of Work" attached hereto as *Addendum A* and made a part thereof.
2. **PRICE:** The SERVICE PROVIDER shall furnish the DISTRICT for a total contract price of: **Fifteen Thousand Two Hundred and Eighty-Eight & 00/100 Dollars (\$15,288.00)** for the services at **Glendale High School** (site). (*Attachment I*)

**Note:** Accounts Payable will not process payment until the services have been completed. Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

3. **TERM:** The term of this contract shall begin **August 20, 2021** and will terminate on or before **November 1, 2021** provided all services under this Contract are performed in a satisfactory manner. The determination of a satisfactory performance shall be in the sound and reasonable judgment and discretion of the District.

The District may, at any time, with or without reason, terminate this Agreement and compensate SERVICE PROVIDER only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by SERVICE PROVIDER. Notice shall be deemed given when received by the SERVICE PROVIDER or no later than three days after the day of mailing, whichever is sooner.

This agreement may be terminated by either partner immediately by written notice to the other partner upon the occurrence of any of the following events:

- a. If either partner ceases to do business, or terminates its business operations.
- b. If either partner is unable to meet its obligations in the normal course of business.
- c. If either partner becomes insolvent.

Either partner may terminate this Agreement for convenience upon thirty (30) days prior written notice to the other partner.

4. **INSURANCE:** The SERVICE PROVIDER agrees, during the term of this agreement, to maintain at SERVICE PROVIDER's expense all necessary insurance for its employees, including but not limited to workers compensation, employer's liability, disability, and unemployment insurance.

**5. INDEMNIFICATION AND HOLD HARMLESS PROVISIONS:**

5.1 **District Hold Harmless:** To the fullest extent permitted by law, District shall defend, indemnify, and hold harmless City and City's Police Department, its officers, council members, agents, representatives, employees and volunteers (the "City Indemnified Parties") from any and all losses, liabilities, claims (including, but not limited to, claims of civil rights violations, false arrest, false imprisonment, assault, and battery), suits, damages, expenses, costs and actions of any kind, nature, and description, including, but not limited to, attorneys' fees and costs, relating to and/or arising from this Service Agreement, unless caused wholly by the sole negligence or willful misconduct of the City Indemnified Parties; and in case any action or proceeding be brought against City, District, upon notice from City, shall defend the same at District's expense.

5.2 **City Hold Harmless:** To the fullest extent permitted by law, City shall defend, indemnify, and hold harmless District, its officers, board, board members, agents, representatives, employees, and volunteers (the "District Indemnified Parties") from any and all losses, liabilities, claims (including, but not limited to, claims of civil rights violations, false arrest, false imprisonment, assault, and battery), suits, damages, expenses, costs and actions of any kind, nature, and description, including, but not limited to, attorneys' fees and costs, relating to and/or arising from this Service Agreement, unless caused wholly by the sole negligence or willful misconduct of the District Indemnified Parties; and in case any action or proceeding be brought against District, City, upon notice from District, shall defend the same at City's expense.

6. **FORCE MAJEURE CLAUSE:** The parties to the Contract shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other party(ies), provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.

7. **ATTORNEY'S FEES:** If any action is brought by either party against the other party hereunder, each party shall be responsible for its own expenses, including legal and accounting fees, in connection with the prosecution or defense of such action.

8. **LICENSES AND PERMITS:** It shall be the sole responsibility of SERVICE PROVIDER to obtain any needed business licenses, certificates, permits to conduct business to meet the terms of this Agreement. Any employee of a Service Provider working with a student(s) must be supervised by accredited person or must hold an Activity Supervisor Clearance Certificate.

9. **DISTRICT'S RIGHT OF RETENTION:** District shall become the owner of and entitled to exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind (excluding investigatory reports and related records) produced as part of or resulting from this Agreement and no other uses thereof will be permitted except by permission of District.

10. **ANTI-DISCRIMINATION:** It is the policy of the Glendale Unified School District Board of Education that in connection with all work performed under construction and purchasing contracts, there be no discrimination against any employee engaged in the work because of race, color, sex,

ancestry, national origin, or religious creed. Therefore, the Service Provider agrees to comply with the applicable Federal and California Laws, including, but not limited to the California Fair Employment Practice Act, beginning with Labor Code, Section 1410 and Labor Code, Section 1735.

**11. DIGITAL SIGNATURES:** A signed copy of this Agreement or any amendment thereto bearing a digital signature, shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement or such amendment thereto for all purposes, and each digital signature should be given the same legal force and effect as a handwritten signature.

IN WITNESS WHEREOF, this Agreement has been accepted and agreed by the below named parties, on the date indicated below:

**DISTRICT:**

GLENDALE UNIFIED SCHOOL DISTRICT

\_\_\_\_\_  
Signature


Date: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

**SERVICE PROVIDER:**

THE CITY OF GLENDALE

  
\_\_\_\_\_  
Signature

Date: 8/20/21

John Takhtelian  
\_\_\_\_\_  
Print Name

Deputy City Manager  
\_\_\_\_\_  
Print Title

  
\_\_\_\_\_  
Signature

**APPROVED AS TO FORM**  
  
\_\_\_\_\_  
General Counsel - Police

CALL POZLAITSS  
\_\_\_\_\_  
Print Name

Date: 8/19/2021

CHIEF OF POLICE  
\_\_\_\_\_  
Print Title

## Addendum A SCOPE OF WORK

The City of Glendale Police Department will provide two (2) police officers during each Varsity Football Game at the Glendale High School Moyse Stadium, from 6:00 PM – 10:00, a total of thirteen (13) games according to the schedule in Attachment 1 which is attached hereto and incorporated by this reference.

Within the scope of this contract, the police officers will provide the following services:

- Provide police services during the Varsity Football games at the Glendale High School Stadium.
- Patrol perimeter of the Glendale High Campus, including parking lots.
- In conjunction with the GUSD Event Staff, patrol and supervise stadium facility and the Glendale High School campus.
- Act as support for the Administration of the GUSD Home School for that particular night, and the Glendale Unified Event Staff.
- At beginning of shift, check in with Stadium Manager to go over any details for the evening. At conclusion of shift, debrief with Stadium Manager and check out.
- Enforce any applicable laws and regulations in conjunction with the school district.

**ATTACHMENT 1**

**Service Agreement: August – October 2021 Football Games**

**GLENDALE UNIFIED SCHOOL DISTRICT  
GLENDALE HIGH SCHOOL MOYSE STADIUM  
AUGUST – OCTOBER 2021 FOOTBALL GAMES  
GLENDALE POLICE SERVICES BUDGET**

<b>DAY/DATE</b>	<b>#OF POLICE OFFICERS</b>	<b>HOURS PER OFFICER</b>	<b>OFFICER HOURLY RATE</b>	<b>TOTAL</b>
Thursday, August 26, 2021	2	4	\$147.00	\$1,176.00
Friday, August 27, 2021	2	4	\$147.00	\$1,176.00
Friday, September 10, 2021	2	4	\$147.00	\$1,176.00
Thursday, September 16, 2021	2	4	\$147.00	\$1,176.00
Thursday, September 23, 2021	2	4	\$147.00	\$1,176.00
Friday, September 24, 2021	2	4	\$147.00	\$1,176.00
Friday, October 1, 2021	2	4	\$147.00	\$1,176.00
Friday, October 8, 2021	2	4	\$147.00	\$1,176.00
Thursday, October 14, 2021	2	4	\$147.00	\$1,176.00
Friday, October 15, 2021	2	4	\$147.00	\$1,176.00
Friday, October 22, 2021	2	4	\$147.00	\$1,176.00
Thursday, October 28, 2021	2	4	\$147.00	\$1,176.00
Friday, October 29, 2021	2	4	\$147.00	\$1,176.00
<b>GRAND TOTAL</b>	<b>2</b>	<b>104</b>		<b>\$15,288.00</b>

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

CONSENT CALENDAR NO. 19

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Darneika Watson, Chief Human Resources and Operations Officer

PREPARED BY: Hagop Eulmessekian, Director, Student Support Services

SUBJECT: **Services Agreement Harmony Psychotherapy, Inc. for Tobacco Use Prevention Education (TUPE) Program for SY 2021-22**

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The Superintendent recommends that the Board of Education approve the Services Agreement between the Glendale Unified School District and Harmony Psychotherapy, Inc. to provide tobacco use prevention and cessation services to students at all nine (9) secondary (middle and high) schools within the District.

Violet Mesrkhani, Ph.D., a licensed clinical psychologist and Chief Executive Officer (CEO) of Harmony Psychotherapy, Inc., has been providing tobacco intervention and cessation classes to students who are “at-risk” and smokers at Roosevelt, Rosemont, Toll, and Wilson Middle Schools, and Clark Magnet, Crescenta Valley, Daily, Glendale, and Hoover High Schools since 2010. In addition, Dr. Mesrkhani provides anti-tobacco information to students, parents, and staff by conducting special anti-tobacco use presentations and parent outreach through meetings and attendance during Back-to-School Nights and Open House events at any of these secondary schools upon request. Dr. Mesrkhani works directly with school administration and the designated TUPE site coordinator at each of the respective secondary school.

Student Support Services will once again contract with Harmony Psychotherapy, Inc for the 2021-22 school year. Harmony Psychotherapy, Inc. will provide tobacco intervention and cessation classes with students at all secondary schools through physical classroom classes or via Zoom. Services provided will be paid for by the Tobacco Use Prevention Education (TUPE) Grant, in the total of \$24,300.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 3: Ensure the Health and Safety of Students and Employees – Strengthen mental health support and programs; ensure best practices for safe and healthy learning environments; and support physical, social, and emotional wellbeing.***

**GLENDALE UNIFIED SCHOOL DISTRICT**  
223 North Jackson Street  
Glendale, CA 91206  
(818) 241-3111

**SERVICES AGREEMENT**

This **Agreement** for Professional Services (“Agreement”) is made and entered into as of the 11<sup>th</sup> day of August, 2021 by and between the Glendale Unified School District, (“District”) and HARMONY PSYCHOTHERAPY, INC. a corporation, whose place of business is GLENDALE, CALIFORNIA [City], herein referring to as (“Contractor”), (together, “Parties”).

WITNESSETH: The parties do hereby contract and agree as follows:

1. *Services Description.* CONTRACTOR will perform the services described in the “Scope of Work” attached hereto as Addendum A and made a part thereof.

NOW, THEREFORE, the Parties agree as follows:

1. **Term.** Contractor shall commence providing services under this Agreement on August 18, 2021 and will diligently perform as required and complete performance by June 30, 2022
2. **Submittal of Documents.** The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- X   Signed Agreement
- X   Workers' Compensation Certification
- X   Fingerprinting/Criminal Background Investigation Certification
- X   Insurance Certificates and Endorsements
- X   W-9 Form
- Non-collusion Declaration
- X   Tuberculosis Clearance

3. **Compensation.** District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement (as needed, as requested) a total fee not to exceed (NTE) TWENTY FOUR THOUSAND THREE HUNDRED AND 00/100 dollars (\$ 24,300.00 ) which includes reimbursable cost listed in item 4.1. District shall pay Contractor according to the following terms and conditions:

**Note:** Accounts Payable will not process payment until the services have been completed. Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

4. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District, except as follows:
  - 4.1.   N/A



5. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.
6. **Materials.** Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:
7. **Copyright/Trademark/Patent.** Contractor understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Contractor consents to use of Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
8. **Termination.**
  - 8.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
  - 8.2. **Without Cause by Contractor.** Contractor may, upon sixty (60) days notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
  - 8.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
    - 8.3.1. material violation of this Agreement by the Contractor; or
    - 8.3.2. any act by Contractor exposing the District to liability to others for personal injury or property damage; or
    - 8.3.3. Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

9. **Indemnification.** To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, Contractors, employees, trustees, and volunteers ("the indemnified parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the indemnified parties.

10. **Insurance.**

10.1. The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
<b>Commercial General Liability Insurance</b> , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments Each Occurrence General Aggregate	 \$ 1,000,000 \$ 1,000,000
<b>Automobile Liability Insurance - Any Auto</b> Each Occurrence General Aggregate	 \$ 1,000,000 \$ 1,000,000
<b>Professional Liability</b>	\$ 1,000,000
<b>Workers Compensation</b>	Statutory Limits
<b>Employer's Liability</b>	\$ 1,000,000

10.1.1. **Commercial General Liability and Automobile Liability Insurance.**  
Commercial General Liability Insurance and Any Auto Automobile Liability

Insurance that shall protect the Contractor, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

10.1.2. **Workers' Compensation and Employers' Liability Insurance.** Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

10.1.3. **Professional Liability (Errors and Omissions).** Professional Liability Insurance as appropriate to the Contractor's profession.

10.2. **Proof of Carriage of Insurance.** The Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

10.2.1. A clause stating: "SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION."

10.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.

10.2.3. An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, Contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.

10.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.

10.3. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

11. **Assignment.** The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

12. **Compliance with Laws, Debarment and Suspension.** Contractor warrants and certifies that neither Contractor, nor any person working for or acting on behalf of Contractor as part of this Agreement, has been or is debarred, penalized by, convicted, sanctioned, suspended, excluded or otherwise ineligible to participate in any state or federal program, or by any federal department or agency, or by Los Angeles County
13. **Certificates/Permits/Licenses.** Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.
14. **Employment with Public Agency.** Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
15. **Anti-Discrimination.** District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).
16. **Fingerprinting of Employees.** The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Contractor's performing of any portion of the Services.
17. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
18. **District's Evaluation of Contractor and Contractor's Employees and/or Subcontractors.** The District may evaluate the Contractor in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:
  - 18.1. Requesting that District employee(s) evaluate the Contractor and the Contractor's employees and subcontractors and each of their performance.
  - 18.2. Announced and unannounced observance of Contractor, Contractor's employee(s), and/or subcontractor(s).
19. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue,

arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

20. **Confidentiality.** The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

Both parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other party, its affiliates, or its customers. Both parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third party or used for unauthorized purposes. Each party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each party is bound by this Agreement. Upon request of the owner of the confidential information, the other party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph does not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other party; 2) was lawfully in Insight's or Client's possession without restriction as to use or disclosure before its receipt from the other party; 3) is received from, or was made available to, a third party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the party required to make the disclosure under the law shall give prompt notice of this to the other party prior to such disclosure so that the other party may seek an appropriate protective order or give its consent to such disclosure.

21. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

**District:**

**Glendale Unified School District**  
223 N. Jackson Street  
Glendale, California 91206  
ATTN: Dr. Kelly King

**Contractor:**

Harmony Psychotherapy, Inc.  
520 E. Broadway, Ste. 302  
Glendale, CA 91205

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

22. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. . In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.
23. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.
24. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
25. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
26. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.
27. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
28. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
29. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal

representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

30. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.
31. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.
32. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
33. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
34. **Force Majeure Clause.** The parties to the Contract shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other party(ies), provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.
39. **Amendments.** No alteration or variation of the terms of this Contract shall be valid unless made in writing and signed by the parties; no oral understanding or agreement not incorporated herein shall be binding on either of the parties; and no exceptions, alternatives, substitutes or revisions are valid or binding on District unless authorized by District in writing.
40. **Delivery.** Time of delivery of goods or services is of the essence in this Contract. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.
41. **Conduct on District Premises.** Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the Party's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the other Party's premises. The operation of vehicles by either Party's personnel on the other Party's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on a Party's property and involving either Party's personnel shall be reported promptly to the appropriate Party's personnel. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the

other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the other Party's premises, each Party's personnel shall wear and clearly display identification badges or tags, as approved by the other Party. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. They should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

42. **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.



SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name HARMONY PSYCHOTHERAPY, INC.

By: \_\_\_\_\_ Licensed Clinical Psychologist, CEO  
Signature \_\_\_\_\_ Title: \_\_\_\_\_  
Violet Meskhanl, Ph.D. \_\_\_\_\_ Dated: \_\_\_\_\_, 20 21  
Print Name \_\_\_\_\_

By: \_\_\_\_\_  
Signature \_\_\_\_\_ Title: \_\_\_\_\_  
\_\_\_\_\_ Dated: \_\_\_\_\_, 20 \_\_\_\_  
Print Name \_\_\_\_\_

\*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary; ) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

Information regarding Contractor:

License No.: PSY 29684  
Address: 520 E. Broadway, Ste. 302  
Glendale, CA 91205  
Telephone: (626) 403-3040  
Facsimile: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

82-4823394  
Employer Identification and/or  
Social Security Number

**NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.**

Type of Business Entity:  
 Individual  
 Sole Proprietorship  
 Partnership  
 Limited Partnership  
 Corporation, State: California  
 Limited Liability Company  
 Other: \_\_\_\_\_

Glendale Unified School District

By: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: Dr. Darnelka Watson

Print Title: Chief Human Resources and Operations Office

**ATTACHMENT A**

**DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR**

Contractor's entire Proposal is **not** made part of this Agreement.

Contractor may provide the following General Services:

1. Provide tobacco use prevention and cessation classes to students at Clark Magnet, Hoover, Daily, Crescenta Valley and Glendale High Schools, and Roosevelt, Rosemont, Toll and Wilson Middle Schools.
2. Provide anti-tobacco presentations and information to students, parents and staff at Clark Magnet, Hoover, Daily, Crescenta Valley and Glendale High Schools, and Roosevelt, Rosemont, Toll and Wilson Middle Schools.

**EXHIBIT "A"**

**WORKERS' COMPENSATION CERTIFICATION**

Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: \_\_\_\_\_

Name of Contractor: HARMONY PSYCHOTHERAPY, INC.

Signature: \_\_\_\_\_

Print Name and Title: Violet Mesrkhani, Ph.D.

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

**EXHIBIT "B"**

**FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION**

One of the three boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Independent Contractor Agreement for Professional Services ("Agreement"):

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

- Pursuant to Education Code section 45125.2, Contractor has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Contractor's employees and District pupils at all times; and/or

- Pursuant to Education Code section 45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Contractor's employees and its subcontractors' employees is

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Contractor's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Date: \_\_\_\_\_

Name of Contractor or Company: HARMONY PSYCHOTHERAPY, INC.

Representative's Name and Title: Violet Mesrkhani, Ph.D., CEO

Signature: \_\_\_\_\_

**EXHIBIT "D"**

**TUBERCULOSIS CLEARANCE**

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the HARMONY F ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

- The Contractor has complied with the tuberculosis requirements of Education Code Section 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has active tuberculosis, as that term is defined in Education Code Section 45122.1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or
- Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: \_\_\_\_\_

Name of Contractor: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name and Title: Violet Mesrkhani, Ph.D.

**Services cannot be rendered until all documentation is submitted and final approval is received.**

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

CONSENT CALENDAR NO. 20

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Darneika Watson, Chief Human Resources & Operations Officer

PREPARED BY: Dr. Ilin Magran, Director, Student Wellness Services

**SUBJECT: Agreement with School on Wheels**

---

The Superintendent recommends that the Board of Education approve the Agreement between Glendale Unified School District and Schools on Wheels for tutoring and related services for students in need.

**SCHOOL ON WHEELS, INC. SERVICES**

- Provide one-on-one tutoring services on the basis of availability of volunteer tutors.
- Ensure that all tutors have completed the application process, including a Live Scan background check (FBI and DOJ), reference checks, and an orientation/training.
- Provide training and support to volunteer tutors.
- Inform school of changes in tutor's schedule and status.
- Provide school supplies and backpacks upon request of school.
- Provide one-on-one tutoring for a minimum of one hour per week.
- Comply with the policies and procedures of the Glendale Unified School District.
- Comply with policies and procedures of Schools on Wheels.
- Notify Schools on Wheels, school liaison, or parent in case of absence.
- Provide Schools on Wheels with a list of the children participating in the tutoring program, upon request of Schools on Wheels staff.

This Memorandum shall be effective beginning the date of signature and shall continue until terminated in writing by either party. There is no fiscal impact to the District.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.***



# school on wheels

## PARTNERSHIP GUIDELINES AND MEMORANDUM OF UNDERSTANDING

School on Wheels, Inc. is pleased to work with Glendale Unified School District to provide

*School Name*

educational assistance to homeless children. The purpose of this document is to establish a partnership between School on Wheels, Inc. (SOW) and the aforementioned organization and to communicate the responsibilities of the collaboration.

### TERM

This Memorandum shall be effective beginning the date of signature by a representative of Glendale Unified School District and shall continue until terminated in writing by either party.

### GUIDELINES FOR SCHOOL ON WHEELS, INC.

- Provide one-on-one tutoring services on the basis of availability of volunteer tutors.
- Ensure that all tutors have completed the application process, including a Live Scan background check (FBI and DOJ) , reference checks , and an orientation/training.
- Provide training and support to volunteer tutors.
- Inform school of changes in tutor ' s schedule and status.
- Provide school supplies and backpacks upon request of school.
- SOW reserves the right to withdraw any volunteer from Glendale Unified School District  
*School Nam*  
based upon the tutor's or parent's request.

### GUIDELINES FOR SCHOOL ON WHEELS, INC. TUTORS

- Provide one-on-one tutoring for a minimum of one hour per week.
- Comply with the policies and procedures of Glendale Unified School District.  
*School Name*
- Comply with policies and procedures of SOW.
- Notify SOW, school liaison or parent in case of absence.

### GUIDELINES FOR FACILITY

- Designate a person or persons to coordinate and act as a liaison with SOW staff.
- Provide SOW with a list of the children participating in the tutoring program, upon request of SOW staff.
- Provide a tutoring space for SOW volunteer tutors.
- Inform and advise volunteer tutors concerning any safety or security issues, policies and procedures of the school.
- Glendale Unified School District reserves the right to request SOW to withdraw any  
*S c hool Nam e*



# school on wheels

**Resource Center**  
3150 N San Fernando Road, Suite B  
Los Angeles, CA 90065  
Tel: (800) 923-1100

**Skid Row Learning Center**  
600 East 7th Street, Suite 109  
Los Angeles, CA 90021  
Tel: (213) 896-9200  
Fax: (213) 896-9222

**Resource Center**  
P O Box 23371  
Ventura, CA 93002  
Tel: (805) 641-1678

[www.schoolonwheels.org](http://www.schoolonwheels.org)

volunteer tutor from its school whose conduct or work with students or personnel is not in accordance with its policies and procedures or is detrimental to students or others.

**COVID-19 Vaccination Status and Periodic Testing:** SOW will ensure that all of its employees or volunteers who will be working on Glendale Unified School District (“the District”)’s school sites with students have been fully vaccinated for COVID-19. SOW shall submit documentation to the District verifying that all of its employees or volunteers who will be working on the District’s school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. SOW further will require all of its employees and volunteers who will be working on the District’s school sites to participate in regular COVID-19 testing in compliance with the District’s current testing protocols. SOW’s employees and volunteers can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their test results to Contractor which upon receipt will immediately notify the District of the results.

### **HOLD HARMLESS**

To the fullest extent permitted by law, SOW shall indemnify, defend and hold harmless Glendale Unified School District its officials, officers, directors, employees, agents and volunteers from all liability arising out of, pertaining to or relating to, the negligence, acts, omissions, or willful misconduct of SOW. SOW’s responsibility for such defense and indemnification shall survive the termination or completion of this MOU for the full period of time allowed by law.

### **INSURANCE REQUIREMENT**

At its sole cost and expense, School on Wheels shall maintain in full force and effect, during the term of this agreement, the following insurance coverage:

- a) Commercial Form General Liability insurance including bodily injury and property damage, with limits as follows: \$2,000,000 general aggregate, \$1,000,000 per occurrence, \$1,000,000 personal injury.
- b) Workers' Compensation coverage and Employer's Liability as required by law. Employer's liability to be \$1,000,000 per accident for bodily injury or disease; and 30-day notice of intent to cancel, non-renew, or make material change in coverage.
- c) Automobile Liability: \$1,000,000 each accident limit of liability for bodily injury and property damage. Coverage to include "Owned, Non-Owned, and Hired" automobiles. 30-day notice of intent to cancel, non-renew or make material change in coverage.-
- d) District to be named as "Additional Insured" by separate endorsement.
- e) Sexual abuse or molestation: \$1,000,000 Sexual Abuse Injury limit of insurance. All other requirements as provided under General Liability.





# school on wheels

**Resource Center**  
3150 N San Fernando Road, Suite B  
Los Angeles, CA 90065  
Tel: (800) 923-1100

**Skid Row Learning Center**  
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Los Angeles, CA 90021  
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Fax: (213) 896-9222

**Resource Center**  
P O Box 23371  
Ventura, CA 93002  
Tel: (805) 641-1678

[www.schoolonwheels.org](http://www.schoolonwheels.org)

The guidelines of this document are acceptable to all parties as indicated by the signatures below:

Name: Sean M Potentier

Title: Chief Operations Officer

Signature:

Date:

Name: Dr. Darneika Watson

Title: Chief Human Resources and Operations  
Officer

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

CONSENT CALENDAR NO. 21

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Brook Reynolds, Executive Director, Elementary Education

SUBJECT: **Approval of Services Agreement with Parker-Anderson Learning Center for Verdugo Woodlands Elementary School**

---

The Superintendent recommends that the Board of Education approve a services agreement between Glendale Unified School District and Parker-Anderson Learning Center, in the amount of \$26,880 to be funded by the Expanded Learning Opportunities Grant, to provide enrichment classes for students at Verdugo Woodlands Elementary School.

Glendale Unified School District, in partnership with Parker-Anderson Learning Center, will offer six one-hour sessions of art instruction for 28 classrooms at Verdugo Woodlands Elementary School. Materials will be provided by Parker-Anderson. Concepts of line and shape; color and value; form and texture; pattern and rhythm; movement; emphasis; variety; unity; and balance and proportion will be explored through various media (e.g., clay, printmaking, collage, drawing, painting, multimedia sculpture) at developmentally appropriate levels tying in appropriate Common Core and core curriculum subjects. Art instruction is intended to support social and emotional development and bolster connection to school and community.

The contract period runs from September 20, 2021 – October 29, 2021. The cost for the enrichment classes will be paid by Verdugo Woodlands Expanded Learning Opportunities funds in the amount of \$26,880.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.***

**GLENDALE UNIFIED SCHOOL DISTRICT**  
223 North Jackson Street  
Glendale, CA 91206  
(818) 241-3111

**SERVICES AGREEMENT**

This **Agreement** for Professional Services (“Agreement”) is made and entered into as of the 7th day of September, 2021 by and between the Glendale Unified School District, (“District”) and Parker-Anderson Enrichment a corporation, whose place of business is Van Nuys [City], herein referring to as (“Contractor”), (together, “Parties”).

WITNESSETH: The parties do hereby contract and agree as follows:

1. *Services Description.* CONTRACTOR will perform the services described in the “Scope of Work” attached hereto as Addendum A and made a part thereof.

NOW, THEREFORE, the Parties agree as follows:

1. **Term.** Contractor shall commence providing services under this Agreement on 9/13, 2021 and will diligently perform as required and complete performance by 10/29, 2021.
2. **Submittal of Documents.** The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- Signed Agreement
- Workers' Compensation Certification
- Fingerprinting/Criminal Background Investigation Certification
- Insurance Certificates and Endorsements
- W-9 Form
- Non-collusion Declaration
- Tuberculosis Clearance

3. **Compensation.** District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement (as needed, as requested) a total fee not to exceed (NTE) \$26,880.00 dollars (\$ ) which includes reimbursable cost listed in item 4.1. District shall pay Contractor according to the following terms and conditions:

**Note:** Accounts Payable will not process payment until the services have been completed. Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

4. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District, except as follows:

4.1. N/A

5. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.
6. **Materials.** Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:
7. **Copyright/Trademark/Patent.** Contractor understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Contractor consents to use of Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
8. **Termination.**
  - 8.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
  - 8.2. **Without Cause by Contractor.** Contractor may, upon sixty (60) days notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
  - 8.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
    - 8.3.1. material violation of this Agreement by the Contractor; or
    - 8.3.2. any act by Contractor exposing the District to liability to others for personal injury or property damage; or
    - 8.3.3. Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

9. **Indemnification.** To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, Contractors, employees, trustees, and volunteers ("the indemnified parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the indemnified parties.

10. **Insurance.**

10.1. The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
<b>Commercial General Liability Insurance, including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments</b>	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
<b>Automobile Liability Insurance - Any Auto</b>	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
<b>Professional Liability</b>	\$ 1,000,000
<b>Workers Compensation</b>	Statutory Limits
<b>Employer's Liability</b>	\$ 1,000,000

10.1.1. **Commercial General Liability and Automobile Liability Insurance.**  
 Commercial General Liability Insurance and Any Auto Automobile Liability

Insurance that shall protect the Contractor, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

- 10.1.2. **Workers' Compensation and Employers' Liability Insurance.** Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.
- 10.1.3. **Professional Liability (Errors and Omissions).** Professional Liability Insurance as appropriate to the Contractor's profession.
- 10.2. **Proof of Carriage of Insurance.** The Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:
  - 10.2.1. A clause stating: "SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION."
  - 10.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.
  - 10.2.3. An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, Contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
  - 10.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.
- 10.3. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
11. **Assignment.** The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

12. **Compliance with Laws, Debarment and Suspension.** Contractor warrants and certifies that neither Contractor, nor any person working for or acting on behalf of Contractor as part of this Agreement, has been or is debarred, penalized by, convicted, sanctioned, suspended, excluded or otherwise ineligible to participate in any state or federal program, or by any federal department or agency, or by Los Angeles County
13. **Certificates/Permits/Licenses.** Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.
14. **Employment with Public Agency.** Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
15. **Anti-Discrimination.** District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).
16. **Fingerprinting of Employees.** The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Contractor's performing of any portion of the Services.
17. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
18. **District's Evaluation of Contractor and Contractor's Employees and/or Subcontractors.** The District may evaluate the Contractor in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:
  - 18.1. Requesting that District employee(s) evaluate the Contractor and the Contractor's employees and subcontractors and each of their performance.
  - 18.2. Announced and unannounced observance of Contractor, Contractor's employee(s), and/or subcontractor(s).
19. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue,

arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

20. **Confidentiality.** The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

Both parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other party, its affiliates, or its customers. Both parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third party or used for unauthorized purposes. Each party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each party is bound by this Agreement. Upon request of the owner of the confidential information, the other party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph does not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other party; 2) was lawfully in Insight's or Client's possession without restriction as to use or disclosure before its receipt from the other party; 3) is received from, or was made available to, a third party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the party required to make the disclosure under the law shall give prompt notice of this to the other party prior to such disclosure so that the other party may seek an appropriate protective order or give its consent to such disclosure.

21. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:



Glendale Unified School District

**District:**

**Glendale Unified School District**  
223 N. Jackson Street  
Glendale, California 91206  
ATTN: \_\_\_\_\_

**Contractor:**

Parker-Anderson Enrichment  
\_\_\_\_\_  
16526 Arminta St  
\_\_\_\_\_  
Van Nuys, CA 91406  
\_\_\_\_\_

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

22. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. . In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.
23. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.
24. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
25. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
26. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.
27. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
28. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
29. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal

representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

30. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.
31. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.
32. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
33. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
34. **Force Majeure Clause.** The parties to the Contract shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other party(ies), provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.
35. **Amendments.** No alteration or variation of the terms of this Contract shall be valid unless made in writing and signed by the parties; no oral understanding or agreement not incorporated herein shall be binding on either of the parties; and no exceptions, alternatives, substitutes or revisions are valid or binding on District unless authorized by District in writing.
36. **Delivery.** Time of delivery of goods or services is of the essence in this Contract. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.
37. **Conduct on District Premises.** Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the Party's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the other Party's premises. The operation of vehicles by either Party's personnel on the other Party's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on a Party's property and involving either Party's personnel shall be reported promptly to the appropriate Party's personnel. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the

other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the other Party's premises, each Party's personnel shall wear and clearly display identification badges or tags, as approved by the other Party. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. They should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

38. **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name Parker-Anderson Enrichment

By: [Signature] Owner/Director  
Signature: Josh Parker Title:  
Print Name: \_\_\_\_\_ Dated: 9/7, 2021

By: [Signature] Office Manager  
Signature: Paula Ruggirello Title:  
Print Name: \_\_\_\_\_ Dated: 9/7, 2021

\*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary; ) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

Information regarding Contractor:  
License No.: \_\_\_\_\_  
Address: 16526 Arminta St  
Van Nuys, CA 91406  
Telephone: 818 249-5599  
Facsimile: \_\_\_\_\_  
E-Mail: la@parker-anderson.org

34-205-6683  
Employer Identification and/or  
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

Type of Business Entity:  
 Individual  
 Sole Proprietorship  
 Partnership  
 Limited Partnership  
 Corporation, State: \_\_\_\_\_  
 Limited Liability Company  
 Other: \_\_\_\_\_

Glendale Unified School District

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Print Title: \_\_\_\_\_

**ATTACHMENT A**

**DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR**

Contractor's entire Proposal is **not** made part of this Agreement.

Contractor may provide the following General Services:

Provide a 6 week course of Art Elective classes for students  
Kinder through 6th grade.

**EXHIBIT "A"**

**WORKERS' COMPENSATION CERTIFICATION**

Labor Code Section 3700 in relevant part provides:

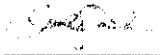
Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- 38.1. By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- 38.2. By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: 9/7/2021

Name of Contractor: Parker-Anderson Enrichment

Signature: 

Print Name and Title: Josh Parker      Owner/Director

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

**EXHIBIT "B"**

**FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION**

One of the three boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Independent Contractor Agreement for Professional Services ("Agreement"):

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

- Pursuant to Education Code section 45125.2, Contractor has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Contractor's employees and District pupils at all times; and/or

- Pursuant to Education Code section 45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Contractor's employees and its subcontractors' employees is

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Contractor's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Date: 9/7/2021

Name of Contractor or Company: Parker-Anderson Enrichment

Representative's Name and Title: Paula Ruggirello Office Manager

Signature: 

**EXHIBIT "C"**

**NONCOLLUSION DECLARATION TO BE EXECUTED BY  
BIDDER AND SUBMITTED WITH BID**

(Public Contract Code section 7106)

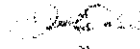
The undersigned declares:

I am the Owner/Director of Parker-Anderson Enrichment, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 9/7/21 [date], at Van Nuys [city], CA [state].



\_\_\_\_\_  
Signature

Josh Parker

\_\_\_\_\_  
Print Name



**EXHIBIT "D"**

**TUBERCULOSIS CLEARANCE**

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the Parker-Anderson ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

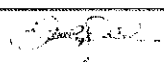
Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

- D The Contractor has complied with the tuberculosis requirements of Education Code Section 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has active tuberculosis, as that term is defined in Education Code Section 45122.1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or
- D Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: 9/7/21

Name of Contractor: Parker-Anderson Enrichment

Signature: 

Print Name and Title: Josh Parker      Owner/Director

**Services cannot be rendered until all documentation is submitted and final approval is received.**

**COVID-19 VACCINATION ADDENDUM**  
**TO**  
**GLENDALE UNIFIED SERVICES AGREEMENT**

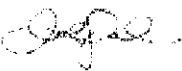
The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the Parker-Anderson Enrichment ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

**COVID-19 Vaccination Status and Periodic Testing:** Contractor will ensure that all of its employees who will be working on the District's school sites have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their test results to Contractor which upon receipt will immediately notify the District of the results.

Contractor's responsibility for COVID-19 clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Name of Contractor: Parker-Anderson Enrichment

Signature:  \_\_\_\_\_

Print Name and Title: Josh Parker- Owner/Director

Date: 9/7/21

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

CONSENT CALENDAR NO. 22

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Darneika Watson, Chief Human Resources & Operations Officer  
Stephen Dickinson, Chief Business & Financial Officer

SUBJECT: **Approval of Services Agreement between Glendale Unified School District and Informed K12**

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The Superintendent recommends that the Board of Education approve a services agreement between Glendale Unified School District and Informed K12 for electronic forms and processes designed for K-12, not to exceed \$43,000 paid from the General Fund.

The Human Resources Department has researched options to convert GUSD forms to an online process and has determined that Informed K12 is the best match for our district. Informed K12 is an e-signature company that is specifically designed for the K-12 environment. Forms will be created, routed for approval, and tracked online. Their platform can handle the intricacies of complex work flows and conditional routing based on criteria such as where the form is originated, specific budgets, and approval rights. The data collected on forms can also be taken directly from the forms and imported into other systems and programs, increasing efficiency, and greatly reducing the possibility of errors while transferring the information. Informed K12 will also be ideal for parent forms and can be translated into Spanish, Korean, Armenian, and many other languages. Other examples of forms that are used thousands of times each year include: timesheets, absence reports, budget change forms, reimbursement requests, personnel actions, and many more.

Informed K12 has a flexible pricing program. GUSD will start with their 10-form option. The annual cost of this option is \$36,000, plus an initial set-up fee for this first year of \$7,000.

***TO SUPPORT 2021-2022 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.***



## Memorandum of Understanding Glendale Unified School District + Informed K12

### Our Mission

At Informed K12, we're on a mission to build the single best workflow platform for K12 schools. One system that supports all district forms and processes, from permission slips to personnel requisitions, significantly reducing cost from buying module after module and improving time training with one unified user experience.

### Expected Outcomes

#### Accountability and internal reconciliation

- Transparency for where things are in delivering resources to sites
- Identify and remove bottlenecks in current processes

#### Access to information for Cabinet and Board

- Report on any data year over year for any form or workflow across our schools and departments

#### Visibly improved service to our community and personnel

- Fast online/mobile access to services and requests for students, parents, and staff
- Less waiting time and routine administrative work for teachers, principals, and district leaders
- Structured roll out of 5 new processes every 2 months so sites and departments have enough interaction with the new system to learn quickly and see immediate results

## Proposed Scope of Work

Department Name Forms - ***These can be confirmed/adjusted at any time***			
Batch	Process	Form Owner	Target Launch
1	Vaccination Verification	TBD	TBD
1	Independent Study Contract	TBD	TBD
1	Personnel Action Form	TBD	TBD
1	Budget Change Form	TBD	TBD
1	Board Report Document	TBD	TBD
Other Department Forms			
Batch	Process	Form Owner	Target Launch
2	TBD	TBD	TBD
2	TBD	TBD	TBD
2	TBD	TBD	TBD
2	TBD	TBD	TBD
2	TBD	TBD	TBD

\*Future Forms: Annual Notifications, Salary Increase Forms, Reimbursements, Timesheets, Personnel Requisition, Evaluations, Transfer Forms, Employee Information Cards, Onboarding Packets

**Purpose:** We want to make sure that this program is set up for success from the beginning. Gathering this information now allows us to ensure that we are starting with a strong set of processes and allows us to plan for the necessary resources and timeline to build a strong foundation for your program. **Our ability to meet urgent deadlines will depend on** the District's availability for working sessions, stakeholders availability for training, and the district providing the necessary (and **final**) versions of data and forms to set up or launch.

## Project Implementation Details

### 120 Days to First Win

Bi-weekly Status Report Updates to all Cabinet Members

### Project Team

#### **District Executive Sponsor (Required):TBD**

- Status reports: Will receive reports on baseline success metrics and sign off on major priority and launch decisions

#### **District Project Manager (Required):TBD**

- Convening Power: Schedules meetings with departments, responsible for Informed K12 announcements and training
- Decision making Power: Is or acts as an extension of Cabinet when making decisions about workflow design and rollout

Form owners are responsible for setup decisions and manage their department's workflows on a day to day basis

### **Informed K12 Implementation Team**

**Customer Success Manager:** TBD

**Adoption Manager:** TBD

**Support Specialist:** Maya Espinoza

### Key Meetings

**Confirmation Call:** TBD -District Executive Sponsor and District Project Manager

**Kick Off with Informed K12 Implementation Team:**TBD -District Project Manager and Form Owners





Glendale Unified School District  
 223 North Jackson Street  
 Glendale, CA 91206

230 California St, Suite 601  
 San Francisco, CA 94111  
[www.informedk12.com](http://www.informedk12.com)

Date: 9/13/2021

**Term of Contract:** 1 Year

Terms and Cost Valid Until: September 30th, 2021

Service	Unit Price
<p><b>Internal Office forms and workflow processes</b></p> <p>10 Plan: 10 process package, internal forms</p> <p>All processes include:</p> <ul style="list-style-type: none"> <li>● Unlimited electronic signatures, interactive form fields, pre-filled data fields, and reusable templates to automatically collect, route, and track responses and approvals</li> <li>● Unlimited responses archived with full access search and nightly back-ups for all data</li> <li>● Phone, chat, and email support for form managers and recipients</li> <li>● Continuous upgrades and extensive browser and device support</li> <li>● Online webinars and resources for form managers</li> </ul>	<p>\$36,000 / year</p>
<p><b>Implementation Package</b> (one-time fee)</p> <ul style="list-style-type: none"> <li>● Dedicated implementation specialist to lead implementation and change management consultation</li> <li>● Informed K12-supported set up for high value processes</li> <li>● Custom district-wide trainings and outreach</li> <li>● School site adoption program</li> <li>● Data review and report for initial launches</li> </ul>	<p>\$7,000 (one-time fee)</p>
<p><b>TOTAL COST DUE NOW:</b></p>	<p><b>\$43,000</b></p>

Included	10 Plan Pilot	All Departments License	All Departments and Sites License
eSignatures	Unlimited	Unlimited	Unlimited
Accounts (Seats/Users)	Unlimited	Unlimited	Unlimited
Storage	Unlimited	Unlimited	Unlimited
Support	All users	All users	All users
Processes <i>A form or set of forms that travel together through a unique workflow</i>	10	Unlimited Internal Processes	Unlimited Internal Processes & External Processes
Department managed Internal Processes <i>A process owned and actively managed by a District Administrative Office. Examples: Field trip requests, leave or travel requests, student or staff transfer requests, student or staff incident reports, contracts, timesheets, requisitions, reimbursements, new hire packets, benefits enrollment, etc.</i>	Included	Included	Included
School Site managed External Processes <i>A process owned and actively managed at the Site level. Examples: Permission slips, student back to school packets/handbooks, student emergency cards, course add/drop or change, independent study, tardy policy, class schedules, student counseling forms, student or parent consent etc.</i>	Not Included	Not Included	Included
1:1 Adoption Program <i>Training and outreach for accounts</i> Standard Campaign: 1 Administrator training 1 Site Staff/Secretaries training 1:1 Follow up outreach for both groups	One campaign All School Sites and Departments relevant to the 10 Processes	Annual campaign All School Sites and Departments	Annual campaign All School Sites and Departments
Self-Service Creators Program <i>Training and outreach for workflow design and digital form conversion by district staff</i>	None	All Departments Staff	All Departments and School Site Staff
Full Service Consultation <i>Expert workflow design and digital form conversion by InformedK12</i>	One-time MOU 10 processes	Annual MOU 10 processes per year	Annual MOU 10 processes per year



Emics, Inc. dba Informed K12

## Informed K12 Agreement

This Agreement is made as of September 13, 2021 between Informed K12 and Glendale Unified School District, covering the services to be provided below from the commencement of this Agreement through September 12, 2022. This Agreement supersedes and replaces any and all prior written and oral agreements between Informed K12 and Glendale Unified School District. This agreement automatically renews each year in September unless Glendale Unified School District provides written notice of cancellation at least 45 days prior to the end of each 365-day period. Payment is due to Informed K12 30 days after the initiation or renewal of services. Pricing is subject to increase after August 2022 by up to a maximum of 5% annually. Payment is due to Informed K12 30 days after the initiation or renewal of services.

Informed K12 will provide the following:

- Ongoing assistance and staff support. Informed K12 will provide a dedicated client success and implementation specialist as the primary contact for your district.
- Advanced access to new features, and full access to the Informed K12 system. You will receive first notice and early review of all new developments.
- Dedicated accounts with setup and configuration. Account services will adhere to the terms and definitions outlined in our Privacy Policy. In sum, you control your account information, documents, and settings. We will not rent or sell your information to third parties outside Informed K12 and its group companies (including any parent, subsidiaries and affiliates) without your consent.

During the term of this Agreement, Glendale Unified School District will provide:

- Dedicated Project Manager: Identify one staff member as your primary contact, who convenes staff and provides direct input to the Informed K12 team in order to ensure success.
- Implementation resources necessary to execute the Memorandum of Understanding.
- Feedback and review: As a valued Informed K12 customer, you will have the ability to help to shape and improve the tool for all educators by providing feedback and reviewing any findings together for continuous improvement.

We look forward to a long lasting and mutually beneficial relationship.

*Signature page follows*

Informed K12

*Sarah Chou*

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Authorized Signature

Sarah Chou

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Print Name

09/08/2021

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Date

Glendale Unified School District

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Authorized Signature

Stephen Dickinson

---

Print Name

---

Date

GLENDALE UNIFIED SCHOOL DISTRICT

September 14, 2021

CONSENT CALENDAR NO. 23

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
SUBJECT: **Acceptance of Gifts**

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The Superintendent recommends that the following gifts to the District be accepted and that letters of appreciation be written to the donors:

- a. Benjamin Franklin Elementary Foundation wishes to donate to the District \$15,000.00 to be used in the music program at Benjamin Franklin Elementary School.
- b. Benjamin Franklin Elementary Foundation wishes to donate to the District \$15,000.00 to be used in the art program at Benjamin Franklin Elementary School.
- c. Benjamin Franklin Elementary Foundation wishes to donate to the District \$7,000.00 to be used in the Green Team program at Benjamin Franklin Elementary School.
- d. John C. Fremont PTA wishes to donate to the District \$500.00 to purchase library books for use at John Fremont Elementary School.