

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION
AGENDA

November 17, 2020
Meeting No. 11
Regular Meeting

**GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 11
Administration Center**

November 17, 2020

“Preparing our students for their future.”

*“Excelling Together with Endless
Pathways for Success.”*

	Please Note Times
4:30 P.M. -	Opening, Presentations Student Board Member Report Public Communication
	Closed Session
6:30 P.M. -	Regular Meeting Superintendent’s Update Information, Action, Consent Calendar, Reports

Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, Glendale Unified Board of Education meetings will be closed to the public until social distancing directives have been lifted.

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodation. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING – 4:30 P.M.

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance led by Grace Petrossians, an 8th grade student from Wilson Middle School**

A. OPENING - continued

3. Certification of Compliance

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions, the agenda for the meeting was posted on bulletin boards in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. Approval of Agenda Order

B. PRESENTATIONS

1. Visual and Performing Arts (VAPA) Shines

Instrumental Music presentation by Mr. Graziani's class at Wilson Middle School. The wind ensemble presents, "Dia De Los Muertos."

2. Glendale High School Art Gallery

Glendale High School art students will share their beautiful pieces of work virtually. This gallery allows students the opportunity to continue to create art during distance learning. Staff and students hope the community, families, and friends will visit the online gallery and share with others. There will be another virtual show on December 1, 2020.

C. STUDENT BOARD MEMBER REPORT

1. Student Board Member Kayla Rodriguez will report on activities and events happening at the schools around the District.

D. COMMUNICATIONS FROM THE PUBLIC

1. Public Communications – NOTE MODIFIED PROCEDURES DURING COVID-19 (CORONAVIRUS) PANDEMIC

ADDRESSING THE BOARD OF EDUCATION – An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction. Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, Glendale Unified Board of Education meetings will be closed to the public until social distancing directives have been lifted. In order to facilitate public participation at meetings, the Board will accept public communications via teleconference until further notice. If you wish to make a public comment at an upcoming meeting, please follow the instructions below. Not more than five minutes may be allotted to each speaker and no more than 20 minutes to each subject, except by unanimous consent of the Board of Education. A speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review. A student's parent/guardian, or a student if age 18 or older, may request that the minutes exclude the student's directory information, as defined in Education Code 49061, or a parent/guardians' personal information, as defined in Education Code 49073.2. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. Glendale Unified School District will provide accommodations, with reasonable advanced notice, for any individual with a disability or any individual requiring translation needing to address the Board of Education during Public Communication. Please contact the Glendale Unified Public Information Office at (818) 241-3111 x1218 or publicinfo@gusd.net at least 24 hours before the start of the meeting to request accommodation.

E. COMMUNICATIONS FROM THE PUBLIC - continued

Instructions for public communications:

1. A survey “sign up” will be posted at www.gusd.net/communication for members of the public who wish to speak on items at 4:00 p.m. on the day of the meeting (30 minutes prior to the start of the public meeting).
2. Speakers should fill in their name and select which item they wish to address the board.
3. Speakers are asked to attend the board meeting virtually through the Zoom invitation link: <https://glendaleusd.zoom.us/j/89766200748>
4. Only those who have completed the speaker sign up survey will be allowed to enter the Zoom meeting.
5. When it is time for a speaker to address the Board, their name will be called and the microphone on their Zoom account will be activated. Speakers must be present in the Zoom meeting when their name is called in order to be given an opportunity to address the Board.
6. Speakers should rename their Zoom profile to their real name to expedite this process.
7. Speakers are requested to state their name prior to addressing the Board.
8. After a speaker completes their public comment or if the five minute time limit has been reached, the microphone for the speaker’s Zoom profile will be muted.
9. The speaker sign up survey and Zoom teleconference links will be closed following the Public Communications portion of the meeting.
10. If you wish to make a public comment and do not have access to the internet, please call the Glendale Unified Public Information Office at 818-241-3111 x1218 by 3:30 p.m. on the day of the meeting to make alternate arrangements.

F. CLOSED SESSION

1. **Conference with Labor Negotiators pursuant to Government Code § 54954.5**

Agency designated representative: Dr. Darneika Watson and Mr. David Greco
Employee organization: Glendale Teachers Association and California School Employees Association-Glendale Chapter No. 3

2. **Conference with Legal Counsel-Existing litigations pursuant to Government Code Code Section §54956.9 (d)(1)**
Case No. LA-CE-6595-E
Case No. 20-CV-5878(CM)
Case No. LA-CE-6596-E
Case No. 20-STCV39618

G. RETURN TO REGULAR MEETING – 6:30

H. SUPERINTENDENT’S UPDATE

1. **School Year Update**

I. INFORMATION

1. **FLAG Program Updates**

This report will provide an update to the Board of Education on the FLAG program across elementary and secondary sites. The results of a recent survey of parents in the FLAG Japanese program will also be reviewed.

I. INFORMATION - continued

- 2. Announcement of Board of Education's Intent to Reappoint Aram Ordubegian to the District Personnel Commission 14**

The Board of Education intends to reappoint Aram Ordubegian to the District Personnel Commission as the Board of Education appointee for a new 3 year term. Personnel Commissioner Aram Ordubegian's current term ends on December 1, 2020. A public hearing will be held at the Board of Education's December 15, 2020 meeting prior to the Board of Education's final appointment of Aram Ordubegian to the District Personnel Commission.

- 3. Superintendent's District Restorative Justice Practices Task Force Committee Update and Recommendations 15**

This report will provide the Board of Education with an update and recommendations from the Superintendent's District Restorative Justice Practices Task Force Committee as a result of their collaborative meetings over the last two school years.

- 4. Proposed Supplementary Textbooks for Use in Elementary Schools in the Area of Foreign Language for German and Japanese Instruction 18**

The proposed elementary supplementary textbooks are being submitted for review and discussion by the Board of Education: Bücherwurm Fibel (Bookworm Primer); Gatan Goton, Zabun Zabun (Rocking Sounds); and Onigri (Rice Ball). The Elementary Education Council has reviewed the information and made a recommendation of approval of the textbooks to the Board of Education.

- 5. Proposed Revisions to Board Policies Relating to Students - Chronic Absence and Truancy and Sexual Harassment 20**

This report provides the Board of Education with information on the need to revise existing Board Policies (BP) 5113.1 (Chronic Absence and Truancy) and 5145.7 (Sexual Harassment) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

- 6. Acknowledgements of Service 28**

The resignations and retirements of the employees listed have been accepted by the Chief Human Resources and Operations Officer/Director of Classified Personnel, as effective and final per Board Policy 4117.1/4217.1/4317.1 and 4117.2./4217.2/4317.2, and are being reported to the Board of Education for information only – no action required.

- 7. Update on Measure S and Facility Programs 30**

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

J. ACTION

- 1. California School Boards Association’s (CSBA) Delegate Assembly – Call for Nominations 35**

The Superintendent recommends that the Board of Education nominate a candidate for the 2021 California School Boards Association’s Delegate Assembly representing Subregion 23-A.
- 2. Award of Bid No. 206-20/21 for Window Replacement Project at Lincoln Elementary School 44**

The Superintendent recommends that the Board of Education award Bid No. 206-20/21 for window replacement project at Lincoln Elementary School to Chalmers Construction Services in the amount of \$134,900, plus a \$40,000 allowance funded by Measure S funds.
- 3. Approval to Piggyback on the Reef-Sunset Unified School District Facility Supply Services Contract Awarded to American Modular Systems (AMS) for the Purchase of Modular Buildings for the Glenoaks and Monte Vista Elementary Schools’ New Building Projects 45**

The Superintendent recommends that the Board of Education approve the purchase of modular buildings from American Modular Systems (AMS) for the Glenoaks Elementary School New Building Project in the amount of \$5,230,340, and Monte Vista Elementary School New Building Project in the amount of \$5,159,720, by piggybacking on the Facility Supply Services Contract awarded by the Reef-Sunset Unified School District. These projects are funded by Measure S funds.
- 4. Approval of Change Order No. 4 to Lease-Leaseback Contract with Balfour Beatty Construction for the Glendale High School Aquatic Center Project 47**

The Superintendent recommends that the Board of Education approve Change Order No. 4 to Lease-Leaseback Contract with Balfour Beatty Construction for the Glendale High School Aquatic Center project in the amount of \$72,438, funded by Measure S, Capital Outlay, Routine Restricted Maintenance and Previous State funds.
- 5. Approval of Change Order No. 1 to Contract No. 13282-20/21 with Jack Cardani Construction for Plumbing Site work, Fencing, Gutter and Downspouts at Balboa Elementary School and Notice of Completion 50**

The Superintendent recommends that the Board of Education approve Change Order No. 1 to Contract No. 13282-20/21 with Jack Cardani Construction for plumbing site work, fencing, gutter and downspouts at Balboa Elementary School in the amount of \$5,876.97, funded by Developer Fees funds.
- 6. Approval of Change Order No. 1 to Bid No. 199-19/20 with Golden Gate Construction for Site Improvements and Portable Project at Balboa Elementary School and Notice of Completion 52**

The Superintendent recommends that the Board of Education approve Change Order No. 1 to Bid No. 199-19/20 to Bid No. 199-19/20 with Golden Gate Construction for Site Improvements and Portable Project at Balboa Elementary School for a credit of \$67,989.81, and a Notice of Completion. This credit was used to complete contractual work by Paradise Construction, and was funded by Developer Fees funds.

K. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 55**

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

 - a. Regular Meeting No. 10 November 2, 2020
- 2. Certificated Personnel Report No. 7 65**

The certificated report recommends approval of the following:

A change of maternity leave of absence, an extension of maternity leave of absence, a change of parental leave of absence, health leaves of absence, family & medical leaves of absence, change of family & medical leaves of absence, an extension of family & medical leaves of absence, a home responsibility leave of absence, additional assignments, a change of management position, certification authorizations, elections, elections hourly/daily, additional compensation, a transportation authorization, revision to previous personnel reports and a personal services agreement.
- 3. Classified Personnel Report No. 7 80**

The classified report recommends approval of the following:

Medical leave of absence; extension of medical leave of absence; family & medical leave of absence; extension of family & leave of absence; maternity leave of absence; change of maternity leave of absence; child care leave of absence; parental leave of absence; election from eligibility list; additional assignment temporary - at established rate of pay; change of assignments; election of classified hourly substitutes; personal services agreements; and transportation authorizations.
- 4. Warrants 95**

The Superintendent recommends that the Board of Education approve Warrants totaling \$25,018,145.84 for October 1, 2020 through November 12, 2020.
- 5. Purchase Orders 100**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$545,937.84 for the period of October 26, 2020 through November 6, 2020.
- 6. Appropriation Transfer and Budget Revision Report 113**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget.

K. CONSENT - continued

- 7. Extension #4 of Contract Renewal and Fee Increase for Security Guard Services at Various Sites from January 1, 2021 June 30, 2022 122**

The Superintendent recommends that the Board of Education approve the extension of the contract and increase of fees for security guard services at all locations with Absolute International Security, Inc. from January 1, 2021 through June 30, 2022. Funding for these services has been budgeted within the District's General Fund (Fund 01.0).

- 8. Agreement with Grant Thornton to Provide GASB 75 Actuarial Valuation Services for 2020-21 123**

The Superintendent recommends that the Board of Education approve an agreement with Grant Thornton to provide GASB 75 Actuarial Valuation Services for 2020-21 in the amount of \$8,500.00 funded by the Early Retirement Health Benefits Fund.

- 9. Approval of Notice of Completion for Bid No. 201-20/21 with 2A Construction Company for Glendale High School 5000 Building Restroom Remodel 136**

The Superintendent recommends that the Board of Education approve a Notice of Completion for Bid No. 201-20/21 with 2A Construction Company for Glendale High School 5000 Building Restroom Remodel, funded by Routine Restricted Maintenance funds.

- 10. Approval of School Plan for Student Achievement (SPSAs) 138**

The Superintendent recommends that the Board of Education approve the 2020-2021 School Plan for Student Achievement (SPSA) for schools participating in one or more state/federal programs.

- 11. Agreement with the California Department of Education, After School Policy and Evaluation Office, for Contract Award No. 20-23939-64568-EZ to be used for the After School Education and Safety Program (ASES) in Glendale Unified School District for the 2020-2021 School Year 140**

The Superintendent recommends that the Board of Education enter into a local agreement with the California Department of Education, After School Policy and Evaluation Office, for Contract Award No. 20-23939-64568-EZ in the amount of \$1,184,549.38 to be used for the After School Education and Safety (ASES) Programs in nine elementary and three middle schools in the 2020-2021 school year.

- 12. Approval of Supplementary Textbooks for Use in Middle and High Schools in the Area of World Languages and Cultures 142**

The Superintendent recommends that the Board of Education approve supplementary textbooks (Invisible; Dekiru Nihongo (Shokyuu) Beginner; The Preparatory Course for the Japanese Language Proficiency Test N2; Dekiru Nihongo (Sho-Chuukyuu) Beginner Intermediate; and Dekiru Nihongo (Chukyuu) Beginner) for use in middle and high schools in the area of World Languages and Cultures. The books have been reviewed for content and evaluated by the members of the World Languages and Cultures Curriculum Study Committee.

K. CONSENT - continued

- 13. Acceptance of Memorandum of Understanding with CRY-ROP 144**
- The Superintendent recommends that the Board of Education accept \$22,500 in funding for the Colton-Redlands-Yucaipa Regional Occupational Program (CRY-ROP) Career Technical Education (CTE) TEACH grant.
- 14. Acceptance of Gene Haas Foundation Grant 150**
- The Superintendent recommends that the Board of Education accept \$12,000 in funding from the Gene Haas Foundation for the engineering program at Glendale High School for the 2020-2021 school year.
- 15. Acceptance of Grant Funds from the Jeanne Ward Foundation for Clark Magnet, Crescenta Valley, Glendale, and Hoover High Schools 152**
- The Superintendent recommends that the Board of Education accept funds in the amount of \$8,000 from the Jeanne Ward Foundation to be used for visual arts education at Clark Magnet, Crescenta Valley, Glendale, and Hoover High Schools in the 2020-2021 school year.
- 16. Approval of Revisions to Board Policies Relating to Instruction - Special Education 153**
- The Superintendent recommends that the Board of Education approve revised Board Policies (BPs) 6159.1 (Procedural Safeguards and Complaints for Special Education) and BP 6159.2 (Nonpublic, Nonsectarian School and Agency Services for Special Education) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 17. Agreement with University of California, Santa Barbara 158**
- The Superintendent recommends that the Board of Education approve the Memorandum of Understanding with University of California, Santa Barbara.
- 18. Agreement with Azusa Pacific University 162**
- The Superintendent recommends that the Board of Education approve the Memorandum of Understanding for Adaptive Physical Education Fieldwork with Azusa Pacific University.
- 19. Authorization to Dispose of Surplus Property 168**
- The Superintendent recommends that the Board of Education declare old textbooks located at Glendale High School as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.
- 20. Acceptance of Gifts 173**
- The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

L. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

M. ADJOURNMENT

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

INFORMATION REPORT NO. 1

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Nancy Hong, Coordinator III, FLAG Programs

SUBJECT: **FLAG Program Updates**

This report will provide a summary of the Foreign Language Academies of Glendale (FLAG) and its development so far as it is in the 17th year of implementation in the District. The program and the schools in which they are housed have earned many state and national accolades and recognitions over the years. Some examples include the California School Boards Association Golden Bell Award, National Blue Ribbon Schools, and California Distinguished Schools in addition to prestigious language program distinctions like International Spanish Academy schools and Label FrancEducation.

The FLAG program is offered at nine elementary schools and all four middle schools. All language programs continue at the high school level where advanced courses are available. The District has developed a pathway for each language program so that any student entering Kindergarten has the ability to complete the highest level of the language in high school. The District has made adjustments, when necessary, to strengthen enrollment, to be fiscally responsible by combining classes with smaller numbers, and to make considerations for teachers with assignments at multiple sites.

In order to sustain the program and continuously work towards improvement, the District offers professional development and collaboration meetings for FLAG teachers, cultural events or field trips for students, and parent information meetings. The World Languages Advisory Committee continues to work together to sustain and strengthen the program across languages. The committee's work will focus on the following priorities: (1) continue to increase the level of commitment to the program for both elementary and secondary level students, (2) broaden opportunities for cultural enrichment, and (3) build the capacity of GUSD's parent partners as they support their children through the program. The District will also be coming out with a FLAG online newsletter to improve communication and build community.

Academically, FLAG students continue to do well as measured on state assessments. Even though half or more of the instructional day is conducted in the target language, the data

supports the fact that learning another language increases one's cognitive capacity and informs their understanding of their primary language.

The District has reached a point in the development of the program where no more courses are required to be added in order for students to access the full pathway to reach the advanced courses in high school. Students are able to meet their A-G requirements for college admissions and possibly earn college credit if they take and pass the Advanced Placement exam in their language of study. Courses were added and revised to better meet the needs of students.

There are over 3,400 FLAG students in the FLAG program. They comprise almost 20% of students in grades TK through 8th grade. In elementary school, 22% of students are learning through two languages. There are 495 students in the middle school program. Every language now has all middle school courses available. Some of the classes are combined with two grade levels when they are smaller in number. Middle school enrollment in FLAG has steadily grown over the last three years. Between the 2018-19 school year to this current year, enrollment increased by 31%.

Currently there are 2,626 FLAG students or 75% who reside in the District. Additionally, there are 862 FLAG students or 25% who are on interdistrict permits enrolled in the District. Armenian, French, Korean, and Spanish draw the majority of their students from within the District while German, Italian, and Japanese have close to half of their students who reside out of District.

On this past year's waiting list for FLAG and Magnet programs in TK-6th grade, there were 451 students who did not receive offers. There were 247 students who enrolled in the District and 204 students who did not. The programs with the longest waiting lists for Kindergarten were FLAG Spanish, FLAG Armenian, and the visual and performing arts magnet program in that order. The application window is currently open for the 2021-22 school year. An extensive promotional campaign has been launched to inform the community within and surrounding GUSD to attract students to the various programs.

Recently, there has been strong interest from families at Dunsmore to re-examine the middle school pathway option. In response to parent requests to revisit the pathway, a survey was conducted of FLAG parents at Dunsmore Elementary to understand their intentions of having their children continue onto the middle school program at Wilson. Results from the survey will be shared in the Board presentation. FLAG Japanese is currently offered at Dunsmore and Verdugo Woodlands Elementary Schools and Wilson Middle School. Advanced language courses are then provided at Glendale High School. The majority of students at each of these sites are either residents of the local middle school

boundaries or are from out of District. An enrollment projection was conducted for Rosemont Middle School to examine their capacity over the next five years. In light of the findings from the District's study and the survey results, recommendations will be offered to the Board during the presentation in order to maintain a high level of interest in the program and strengthen enrollment numbers.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

INFORMATION REPORT NO. 2

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Dr. Darneika Watson, Chief Human Resources and Operations Officer/
Director of Classified Personnel

SUBJECT: **Announcement of Intent to reappoint Aram Ordubegian to the
District Personnel Commission**

The Board of Education intends to reappoint Aram Ordubegian to the District Personnel Commission as the Board of Education appointee for a new 3-year term. Personnel Commissioner Aram Ordubegian's current term ends on December 1, 2020.

Mr. Ordubegian came to the Personnel Commission with experience as a past President of Crescenta Valley Chamber of Commerce and as an elected member of the Crescenta Valley Town Council. Mr. Ordubegian is currently a partner at a national law firm working as an attorney. Mr. Ordubegian has represented the interests of the Classified Employees in a fair and just manner. His knowledge in Classified matters and his ability to resolve issues are invaluable.

A public hearing will be held at the Board of Education's December 15, 2020 meeting, prior to the Board of Education's final appointment of Aram Ordubegian to the District Personnel Commission.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

INFORMATION REPORT NO. 3

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Mary Mason, Executive Director, Educational Services

SUBJECT: **Superintendent's District Restorative Justice Practices Task Force Committee Update and Recommendations**

This report will provide an update on the Superintendent's District Restorative Justice Practices Task Force Committee's recommendations for the Board of Education's review and consideration.

The GUSD established a Restorative Practices Task Force in the spring of 2018. The mission and objectives of the Task Force were as follows:

- Develop short-term goals and a common mission and vision.
- Advise on the development of a multi-year strategic plan, including research and planning.
- Advocate for the work of Restorative Practices and seek out support and funding amongst community groups.

In order to have broad representation of stakeholders, members for the Task Force consisted of:

- Five (5) school administrators from all levels (elementary through high school)
- Five (5) certificated staff (teachers, counselors, etc.)
- Five (5) parent representatives and community members
- One (1) classified staff
- Two (2) high school students

Task Force members were required to have had previous training in Restorative Practices and were selected through an application process. Task Force members represented a cross section of the District and included high school students, parents, classified and certificated staff, a community representative and site administration. The commitment to serve on the committee was for two years.

There were limited applications received for classified staff and students; however, all those who applied and had background knowledge in Restorative Practices were accepted.

Dr. Chris Coulter, Director of Teaching and Learning; Dr. Mary Mason, Executive Director of Educational Services; and Mrs. Neda Farid-Farhoumand served as co-facilitators.

Ultimately, the Task Force's role was to formulate and make recommendations to the Superintendent and staff. Task Force members presented an update to the Board on October 7, 2019, and shared a Restorative Practice's District video that was developed by the committee, which is now on the GUSD website.

Over the past two years, the Task Force met on the following dates:

2018-2019

- Thursday, March 14, 2019
- Monday, April 15, 2019
- Wednesday, May 15, 2019
- Monday, June 10, 2019

2019-2020

- Wednesday, September 18, 2019
- Wednesday, October 23, 2019
- Thursday, November 21, 2019
- Wednesday, February 19, 2020
- Thursday, June 11, 2020

Members of the Task Force have worked extremely well together over the past two years and will be extremely proud to share the following recommendations for the Board of Education's review and consideration at its meeting on December 15:

1. Board Proclamation
2. Mission, Vision and Values Statement of Restorative Practices
3. A Long-Range Strategic Plan for Restorative Practices
4. A Site Messaging Document
5. Restorative Practices: A Practitioner's Guide

Also on December 15, Task Force members will be presented with certificates recognizing their work on the committee. The presentation will include a Proclamation and further

information on each recommendation. Data from a districtwide survey that was disseminated last December 2019 will also be presented.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 3: Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

INFORMATION REPORT NO. 4

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Mary Mason, Executive Director, Educational Services

SUBJECT: **Proposed Supplementary Textbooks for Use in Elementary Schools in the Area of Foreign Language for German and Japanese Instruction**

The proposed elementary supplementary textbooks are being submitted for review and discussion by the Board of Education: Bücherwurm Fibel (Bookworm Primer); Gatan Goton, Zabun Zabun (Rocking Sounds); and Onigri (Rice Ball). The Elementary Education Council has reviewed the information and made a recommendation of approval of the textbooks to the Board of Education.

In accordance with Glendale Unified School District Board Policy 6161.1, the textbooks were made available for review by parents and/or members of the community prior to being presented to the Board of Education for their consideration.

The textbooks will be available for review in the Educational Services Office through December 4, 2020.

ELEMENTARY SCHOOLS

Department: Foreign Language Academies of Glendale Program

GERMAN

German FLAG, Grade 1
Bücherwurm Fibel by Heike Gutsmann (Supplementary)
Translation: Bookwork Primer
Published by Klett, 2013

JAPANESE

Japanese FLAG, Grade Kindergarten

Gatan Goton, Gatan Goton, Zabun Zabun, by Anzai Mizumaru
Translation: Rocking Sounds
(Supplementary)
Published by Fukuonkan, 2019

Japanese FLAG, Grade Kindergarten
Onigri, by Eizo Hirayama
Translation: Rice Ball
(Supplementary)
Published by Fukuinkan Shoten, 1981

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

INFORMATION REPORT NO. 5

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: **Proposed Revisions to Board Policies Relating to Students - Chronic Absence and Truancy and Sexual Harassment**

This report provides the Board of Education with information on the need to revise existing Board Policies (BPs) 5113.1 (Chronic Absence and Truancy) and BP 5145.7 (Sexual Harassment) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

BP 5113.1 - Students – Chronic Absence and Truancy

CSBA Update October 2020
Last GUSD Update: June 2018

Staff recommends the Board update Board Policy (BP) 5113.1 to:

- Designate the attendance supervisor as the person responsible for performing various assignments related to absence and truancy.
- Reflect a tiered approach for reducing chronic absence which includes universal strategies and letters to parents/guardians.
- Expand material regarding early intervention.
- Add the provision of training and information to staff for the implementation of a trauma-informed approach to chronic absence.
- Reflect chronic absence as a measure of District and school performance on the California School Dashboard.
- Add grade level to the list of specific data to be provided to the board regarding attendance, absence, and truancy.

BP 5145.7 - Sexual Harassment

CSBA Update November 2020
Last GUSD Update: November 2020

Although revisions to this Board Policy (BP) were newly approved by the Board on November 2, 2020, a further update from the California School Boards Association (CSBA) was recently received. Staff is recommending the Board further update the policy

to clarify that, in some instances, it may be necessary to concurrently review a sexual harassment complaint under both the Title IX sexual harassment complaint procedures and the district's uniform complaint procedures (UCP) in order to meet the applicable timelines. The policy also adds the requirement to provide supportive measures to the respondent as well as the complainant.

The proposed revised policies are presented for first reading. Should the consensus of the Board be to move forward, the policies will be placed on the agenda for approval at the December 15, 2020 Board meeting. Upon approval of the BPs, revisions will be made to the accompanying Administrative Regulations (ARs), as needed, following the normal District process.

Copies of the proposed revised BPs are attached to this report.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 3: Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.

Students – Chronic Absence and Truancy

The Board of Education believe that absenteeism, whatever the cause, may be an early warning sign of poor academic achievement and may put students at risk of dropping out of school. The Board desires to ensure that all students attend school in accordance with the state's compulsory education law and take full advantage of educational opportunities provided by the District.

The Superintendent or designee shall establish a system to accurately track student attendance in order to identify individual students who are chronic absentees and truants, as defined in law and administrative regulation, and to identify patterns of absence throughout the District. ~~He/she shall provide the Board with data on school attendance, chronic absence, and truancy rates for each school, and disaggregated for each numerically significant student subgroups as defined in Education Code 52052. Such data shall be used in the development of annual goals and specific actions for student attendance and engagement to be included in the District's local control and accountability plan and other applicable school and District plans.~~

~~The Superintendent or designee shall develop strategies that focus on prevention of attendance problems, which may include, but are not limited to, efforts to provide a safe and positive school environment, relevant and engaging learning experiences, school activities that help develop students' feelings of connectedness with the school, school-based health services, and incentives and rewards to recognize students who achieve excellent attendance or demonstrate significant improvement in attendance. The Superintendent or designee also shall develop strategies that enable early outreach to students as soon as they show signs of poor attendance.~~

~~The Superintendent or designee shall consult with students, parents/guardians, school staff, and community agencies, as appropriate, to identify factors contributing to chronic absence and truancy.~~

~~Interventions for students with serious attendance problems shall be designed to meet the specific needs of the student and may include, but are not limited to, health care referrals, transportation assistance, counseling for mental or emotional difficulties, academic supports, efforts to address school or community safety concerns, discussions with the student and parent/guardian about their attitudes regarding schooling, or other strategies to remove identified barriers to school attendance. The Superintendent or designee may collaborate with child welfare services, law enforcement, courts, public health care agencies, other government, agencies, and/or medical, mental health, and oral health care providers to make alternative educational programs and other support services available for students and families.~~

~~Students who are identified as truants shall be subject to the interventions specified in law and administrative regulations.~~

The Superintendent, attendance supervisor, or designee shall consult with students, parents/guardians, school staff, and community agencies, as appropriate, to identify factors

Students – Chronic Absence and Truancy

contributing to chronic absence and truancy.

The Superintendent, attendance supervisor, or designee shall develop a tiered approach to reducing chronic absence. Such an approach shall include strategies for preventing attendance problems, which may include, but are not limited to, efforts to provide a safe and positive school environment; relevant and engaging learning experiences; school activities that help develop students' feelings of connectedness with the school; school-based health services; letters alerting parents/guardians to the value of regular school attendance; and incentives and rewards to recognize students who achieve excellent attendance or demonstrate significant improvement in attendance.

The tiered approach shall also provide for early outreach to students as soon as they show signs of poor attendance or if they were chronically absent in the prior school year. Early intervention may include personalized outreach, individual attendance plans, and/or mentoring to students with moderate levels of chronic absence, with additional intensive, interagency wrap-around services for students with the highest level of absence.

Students with serious attendance problems shall be provided with interventions specific to their needs, which may include, but are not limited to, health care referrals; transportation assistance; counseling for mental or emotional difficulties; academic supports; efforts to address school or community safety concerns; discussions with the student and parent/guardian about their attitudes regarding schooling; or other strategies to remove identified barriers to school attendance. The Superintendent, attendance supervisor, or designee may collaborate with child welfare services, law enforcement, courts, public health care agencies, other government agencies, and/or medical, mental health, and oral health care providers to make alternative educational programs and support services available for students and families.

The Superintendent or designee shall ensure that staff assigned to fulfill attendance-related duties are trained in implementing a trauma-informed approach to chronic absence and receive information about the high correlation between chronic absence and exposure to adverse childhood experiences.

Students who are identified as chronically absent or truant shall be subject to the interventions specified in law and administrative regulation.

A student's truancy, tardiness, or other absence from school shall not be the basis for his/her suspension or expulsion. Alternative strategies and positive reinforcement for attendance shall be used whenever possible.

~~The Superintendent or designee shall periodically report to the Board regarding the District's progress in improving student attendance rates for all students and for each numerically significant~~

Students – Chronic Absence and Truancy

~~student population. Such information shall be used to evaluate the effectiveness of strategies implemented to reduce chronic absence and truancy and making changes as needed. As appropriate, the Superintendent or designee also shall engage school staff in program evaluation and improvement and in the determination of how to best allocate available community resources.~~

The Superintendent, attendance supervisor, or designee shall periodically report to the Board regarding student attendance patterns in the District, including rates of chronic absence and truancy districtwide and for each school, grade level, and numerically significant student subgroup as defined in Education Code 52052. Such information shall be used to evaluate the effectiveness of strategies implemented to reduce chronic absence and truancy and to develop annual goals and specific actions for student attendance and engagement to be included in the District's local control and accountability plan and other applicable school and District plans. As appropriate, the Superintendent or designee shall engage school staff in program evaluation and improvement and in the determination of how to best allocate available community resources.

Legal Reference: Education Code, Sections 1740-1742; 37223; 41601; 46000; 46100-46014; 46110-46119; 46140-46147; 48200-48208; 48225.5; 48240-48246; 48260-48273; 48290- 48297; 48320-48325; 48340-48341; 48400-48403; 48900; 49067; 52052; 60901
Government Code, Sections 54950-54963
Penal Code, Sections 270.1; 272; 830.1
Vehicle Code, Section 13202.7
Welfare and Institutions Code, Sections 256-258; 601-601.4; 11253.5
Code of Regulations, Title 5, Sections 306; 420-421
Court Decisions: L.A. v. Superior Court of San Diego County, (2012) 209 Cal. App. 4th 976

Policy Adopted: 05/06/2014

Policy Amended: 08/15/2017; 06/19/2018; ~~--/--/2020~~

Students – Welfare

Sexual Harassment

The Board of Education is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The District strongly encourages students who feel that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who have experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact their teacher, the principal, the District's Title IX Coordinator, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the Title IX Coordinator.

Once notified, the Title IX Coordinator shall ensure the complaint is addressed through ~~Title IX complaint procedures or uniform complaint procedures, as applicable, and shall offer supportive measures to the complainant.~~ AR 5145.71 - Title IX Sexual Harassment Complaint Procedures or BP/AR 1312.3 - Uniform Complaint Procedures, as applicable. Because a complaint or allegation that is dismissed or denied under the Title IX complaint procedure may still be subject to consideration under state law, the Title IX Coordinator shall ensure that any implementation of AR 5145.71 concurrently meets the requirements of BP/AR 1312.3.

The Title IX Coordinator shall offer supportive measures to the complainant and respondent, as deemed appropriate under the circumstances.

The Superintendent or designee shall inform students and parents/guardians of the District's sexual harassment policy by disseminating it through parent/guardian notifications, publishing it on the District's web site, and including it in student and staff handbooks. All District staff shall be trained regarding the policy.

A. Instruction/Information

The Superintendent or designee shall ensure that all District students receive age-appropriate instruction and information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that such harassment could occur between people of the same sex and could involve sexual violence.

Students – Welfare

Sexual Harassment

2. A clear message that students do not have to endure sexual harassment under any circumstance.
 3. Encouragement to report observed instances of sexual harassment, even where the victim of the harassment has not complained.
 4. A clear message that student safety is the District's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved.
 5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and prompt action shall be taken to stop any harassment, prevent recurrence, and address any continuing effect on students.
 6. Information about the District's procedure for investigating complaints and the person(s) to whom a report of sex-based harassment should be made.
 7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the District investigation of a sexual harassment complaint continues.
 8. A clear message that, when needed, the District will implement supportive measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation
- B. Disciplinary Actions
1. Upon completion of an investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

Students – Welfare

Sexual Harassment

2. Upon investigation of a sexual harassment complaint, any employee found to have engaged in sexual harassment or sexual violence toward any student shall be subject to disciplinary action, up to and including dismissal, in accordance with laws, and the applicable collective bargaining agreements.

C. Record Keeping

In accordance with law and District policies and regulations, the Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the District to monitor, address, and prevent repetitive harassing behavior in the schools.

Legal Reference: Education Code, Sections 200-262.4; 48900; 48900.2; 48904; 48980; 48985
Civil Code, Sections 51.9; 1714.1
Government Code, Section 12950.1
California Code of Regulations, Title 5, Sections 4600- ~~4687~~ 4670; 4900-4965
United States Code, Title 20, Sections 1092; 1221; 1232g; 1681-1688
United States Code, Title 34, Section 12291
United States Code, Title 42, Sections 1983; 2000d-2000d-7; 2000e-2000e-17
Code of Federal Regulations, Title 34, Sections 99.1-99.67; 106.1-~~106.71~~ 106.82
Court Decisions:
Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567
Flores v. Morgan Hill Unified School District, (2003, 9th Cir.) 324 F.3d 1130
Reese v. Jefferson School District, (2001, 9th Cir.) 208 F.3d 736
Davis v. Monroe County Board of Education, (1999) 526 U.S. 629
Gebser v. Lago Vista Independent School District, (1998) 524 U.S. 274
Oona by Kate S. v. McCaffrey, (1998, 9th Cir.) 143 F.3d 473
Doe v. Petaluma City School District, (1995, 9th Cir.) 54 F.3d 1447

Policy Adopted: 05/21/1996

Policy Amended: 01/21/1997; 06/30/1998; 02/05/2002; 01/14/2003; 05/20/2008; 11/16/2010; 06/21/2011; 04/05/2016; 10/18/2016; 11/02/2020; --/--/2020

Formerly BP 5325

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

INFORMATION REPORT NO. 6

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Dr. Darneika Watson, Chief Human Resources and Operations
Officer/Director of Classified Personnel

SUBJECT: ACKNOWLEDGEMENTS OF SERVICE

The resignations and retirements of the following employees have been accepted by the Chief Human Resources and Operations Officer/Director of Classified Personnel, as effective and final per Board Policies 4117.1/4217.1/4317.1 and 4117.2/4217.2/4317.2, and are being reported to the Board of Education as information only - no action required:

Resignations:

1. Almodovar, Janey Effective 10/28/20
Behavior Intervention Assistant
Special Education Department
2. Charmahali, Katrin Effective 11/12/20
Education Assistant Intensive Support
Special Education Department
3. Dervishian, Christina Effective 11/17/20
Behavior Intervention Assistant
Special Education Department

Retirements:

1. Bogle, Catherine Effective 11/14/20
Clerk III
Facilities & Support Operation Department
31 years, 11 months of service
2. Hernandez Silva, Jose Luis Effective 12/31/20
Elevator Technician
Facilities & Support Operation Department
18 years, 10 months of service

Retirements: - Continued

- | | | |
|----|--|---|
| 3. | Mark, Sharon
Typist Clerk II
Crescenta Valley High School | Effective 11/30/20
31 years, 6 months of service |
| 4. | Carroll, Richard
Maintenance Team Leader
Facilities & Support Operation Department | Effective 12/31/2020
35 years, 8 months of service |

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

INFORMATION REPORT NO. 7

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY: Hagop Kassabian, Administrator: Planning, Development and Facilities
SUBJECT: **Update on Measure S and Facility Programs**

Staff will make a presentation, which will include an update on the following items:

1. Superintendent's Facility Advisory Committee (SFAC)
 - Review of Measure S Agenda Items via video conference.
2. Items on this Agenda
 - **Award of Bid No. 206-20/21 for Window Replacement Project at Lincoln Elementary School**

In accordance with established procedures, Procurement & Contract Services completed the solicitation of bids for the window replacement project at Lincoln Elementary School. A bid conference and a job walk were conducted on October 28, 2020 and six (6) contractors participated. The District received and opened four (4) bids on November 9, 2020, as outlined below:

Contractor	Bid	Allowance	Total
Chalmers Construction Services, Inc.	\$134,900	\$40,000	\$174,900
1 st California Construction	\$176,988	\$40,000	\$216,988
Legion Contractors, Inc.	\$184,000	\$40,000	\$224,000
G2K Construction	\$298,888	\$40,000	\$338,888

After conducting a post-bid conference and reviewing the bid documents, staff is recommending the award of contract to Chalmers Construction Services, Inc. as the lowest responsive and responsible bidder in the amount of \$134,900. An allowance of \$40,000 was given on this project for hazardous material abatement, water intrusion repairs, and unforeseen conditions, for a total project cost of \$174,900. This allowance will only be used if needed and upon approval by District staff. This

project is anticipated to be completed by April 15, 2021. Bid details are available for review in the Procurement & Contract Services Department. This project will be funded by Measure S – Summer Projects funds. The Superintendent’s Facility Advisory Committee voted to support this recommendation.

- **Approval to Piggyback on the Reef-Sunset Unified School District Facility Supply Services Contract Awarded to American Modular Systems for the Purchase of Modular Buildings for the Glenoaks and Monte Vista Elementary Schools’ New Building Projects**

On May 19, 2020, the Board approved a project and budget allocation for the Glenoaks Elementary School New Building Project in the amount of \$12,700,000, and the Monte Vista Elementary School New Building Project in the amount of \$12,800,000.

Following the Board’s approval of the projects, Planning & Development staff began working to determine a vendor most suitable to complete the project that would be cost-efficient to the District. Staff is recommending an approval to piggyback on the Reef-Sunset Unified School District Facility Support Services Contract, awarded to American Modular Systems (AMS), for the purchase and installation of new modular buildings at Glenoaks and Monte Vista Elementary Schools. Pursuant to California Public Contract 20118, the Governing Board may authorize the purchase of equipment or supplies by “piggybacking” on a competitive bid awarded by other school districts or public agencies if the Board has determined it to be in the best interest of the District.

The original proposed estimate for the Glenoaks Elementary School Project was \$4,919,000, and the original estimate for the Monte Vista Elementary School Project was for \$4,859,840. Each project included a two-story, 10-classroom building with restrooms and support facilities. Due to the COVID-19 pandemic, staff worked on making modifications to the scope of work to meet the current needs of the District. The scope for each project was revised to include additional features to each building, including:

- Operable windows to each classroom
- Added folding glass Nana Walls to all classrooms
- Upgrades to sinks to include infrared touchless faucets
- Added brick veneer to exterior walls
- Louvered sunshades to rear windows

The total cost estimate for the purchase of the modular buildings, including the upgraded features, delivery and set up, is \$5,230,340 for Glenoaks Elementary School and \$5,159,720 for Monte Vista Elementary School. Site work and installation of the buildings will be bid out separately at a later time. This project is funded by Measure

S Funds. The Superintendent's Facility Advisory Committee voted to support this recommendation.

- **Approval of Change Order No. 4 to Lease-Leaseback Contract with Balfour Beatty Construction for the Glendale High School Aquatic Center Project**

On July 16, 2019, the Board approved the award of Lease-Leaseback contract to Balfour Beatty Construction for the Glendale High School Aquatic Center in the amount of \$13,348,345. This project budget allocation included the approval of a \$400,000 owner contingency for unforeseen conditions, and was not a part of the Contractor Guaranteed Maximum Price (GMP).

On August 11, 2020, the Board approved Change Order No. 1 in the amount of \$207,883.00, which accounted for unforeseen conditions, modifications, and regulatory requirements. On September 1, 2020, the Board approved an additional budget allocation of \$1,014,649 for the project to cover additional the project costs. On September 15, 2020, the Board approved Change Order No. 2 in the amount of \$179,102, which accounted for additional items on the project as approved by the Board. On October 6, 2020, the Board approved Change Order No. 3 in the amount of \$273,227, which accounted for changes on the Aquatic Center as previously reviewed by the Board, as well as work for the Tennis Court Renovation Project and the Sports Field Lighting Project.

Planning and Development staff has continued to negotiate final costs of additional portions of the approved items on the project. The most recent negotiations for Change Order No. 4 included the installation of legacy bricks, connecting existing storm drain lines to new lines, additional digging/trenching due to an unforeseen electrical duct bank, and the installation of the baseball scoreboard. These items were approved as part of the September 1 budget adjustment. In addition, the Change Order will include a no-cost time extension of 27-calendar days on the project. The total cost for these items was negotiated to \$72,438.

Change Order No. 4 in the amount of \$72,438 accounts for the changes on the Glendale High School Aquatic Center project. The Change Order results in a 5.49% cumulative increase to the original contract and is within approved project budget, as well as the 10% project Change Order limit. This increases the total construction contract to \$14,080,995.

This project is funded by Measure S, Capital Outlay, Routine Restricted Maintenance, and Previous State funds.

- **Approval of Change Order No. 1 to Contract No. 13282-20/21 with Jack Cardani Construction for Plumbing Site Work, Fencing, Gutter and Downspouts at Balboa Elementary School and Notice of Completion**

On September 15, 2020, the Board approved Contract No. 13282-20/21 with Jack Cardani Construction for \$58,800, which was listed in the Purchase Orders report, to complete plumbing site work, fencing, gutter, and downspouts at Balboa Elementary School.

Following the start of construction, staff encountered several unforeseen items that had to be addressed in order for the project to move forward. This included unforeseen storm water drainage changes required by the City of Glendale, and the relocation and clearing of an existing clogged sewer mainline.

Change Order No. 1 in the amount of \$5,876.97 accounts for these changes to the contract. This Change Order represents a 9.99% increase to the original contract and is included in the previously allocated 10% project contingency. This increases the original contract total to \$64,676.97.

This project was completed in a satisfactory manner as of October 5, 2020, and was funded by Developer Fees funds.

- **Approval of Change Order No. 1 to Bid No. 199-19/20 with Golden Gate Construction for Site Improvements and Portable Project at Balboa Elementary School and Notice of Completion**

On May 19, 2020, the Board approved the award of Bid No. 199-19/20 to Golden Gate Construction for the site improvements and portable project at Balboa Elementary School in the amount of \$426,742.

Following the start of construction staff encountered changes on the project that had to be addressed in order for the project to move forward. This included changing the v-gutter to a curb and gutter, as well as the relocation of a main electrical breaker. In addition, staff negotiated a reimbursement on the project with Golden Gate due to the District having to self-perform a portion of the contractual work, as well as repair work required due to damages by the contractor, to the existing ball wall, basketball poles, and building exterior finishes. These changes to the project resulted in Credit Change Order No. 1 with Golden Gate Construction in the amount of \$67,989.81. This Change Order represents a 15.9% decrease to the original contract and changes the final contract amount to \$358,752.19.

The contractual work that was required to be self-performed by the District was contracted to Paradise Construction. The work completed by Paradise Construction totaled \$82,880.75, which was an overall increase of \$14,890.94 from the Golden Gate Credit Change Order. This additional work completed by Paradise Construction represents an increase of 3.49% to the contract amount and is within the 10% Change Order limit and project contingency.

This project was completed in a satisfactory manner as of October 26, 2020, for a total of \$358,752.19, and was funded by Developer Fees funds.

- **Approval of Notice of Completion for Bid No. 201-20/21 with 2A Construction Company for Glendale High School 5000 Building Restroom Remodel**

On June 16, 2020, the Board approved the award of Bid No. 201-20/21 to 2A Construction Company for the 5000 building restroom remodel project at Glendale High School in the amount of \$68,998.

On August 11, 2020, the Board approved Change Order No. 1 in the amount of \$6,850, which accounted for unforeseen conditions and required modifications on the project. This increased the total contract cost to \$75,848.

This project was completed in a satisfactory manner as of October 30, 2020 for a total cost of \$75,848, and was funded by Routine Restricted Maintenance funds.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

ACTION REPORT NO. 1

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED IN: Office of the Superintendent

SUBJECT: **California School Boards Association's (CSBA) Delegate Assembly – Call for Nominations**

The Superintendent recommends that the Board of Education nominate a candidate for the 2021 California School Boards Association's Delegate Assembly representing Subregion 23-A.

The CSBA's Delegate Assembly is a vital link in the Association's governance structure. The CSBA's Delegate Assembly sets the general policy direction for the association. Working with local districts, county offices, the Board of Directors and Executive Committee, delegates ensure that the association reflects the interests of school districts and county offices of education throughout the State.

Glendale Unified School District is part of Subregion 23-A of the CSBA. Below are the names of delegates in Subregion 23-A whose term expires and are up for re-election, should they wish to run:

1. Suzie Abajian (South Pasadena USD)
2. Jennifer Freemon (Glendale USD)

The Board may nominate board members within their own geographical region or Subregion. The term of office for each delegate is two years beginning April 1, 2021 through March 31, 2023. The nomination form, candidate biographical sketch, and optional resume must be sent to CSBA by January 7, 2021.

TO SUPPORT 2020-2021 BOARD PRIORITIES NO. 1-4: Maximize student achievement; foster a positive culture of learning; ensure the health and safety of students and employees; and maintain district financial responsibility.



California School Boards Association

October 29, 2020

TIME SENSITIVE - REQUIRES BOARD ACTION
DEADLINE: Thursday, January 7, 2021

MEMORANDUM

To: CSBA Member District Boards
From: Xilonin Cruz-Gonzalez, President
Re: Call for Nominations to CSBA's Delegate Assembly

Each year, member boards elect representatives to the California School Boards Association's Delegate Assembly. The Delegate Assembly is a vital link in the Association's governance and sets the general policy direction. Working with member boards, the Board of Directors, Executive Committee, and Delegates ensure the Association promotes the interests of California's school districts and county offices of education. Delegates with terms that end in 2021 are up for election. Ballots for the Delegate Assembly election will be sent to each member board within the region or subregion by February 1, 2021. Delegates elected in 2021 will serve a two-year term beginning April 1, 2021 through March 31, 2023. There are two required Delegate Assembly meetings each year; in 2021, the dates are May 15-16 and November 30 - December 1.

Nominations and biographical sketch forms for CSBA's Delegate Assembly are being accepted until Thursday, **January 7, 2021**. The nomination process is as follows:

- CSBA member boards are eligible to nominate board members within their own geographical region or subregion. For region number, see "CSBA REGION INDEX FOR DISTRICTS & COES" document.
- Member Boards eligible to appoint a member of their board to the Delegate Assembly may also nominate board members to run for election to the Delegate Assembly.
- Boards eligible to appoint must do so by January 7, 2021. A separate communication from CSBA regarding these appointments will be sent to boards by November 1.
- Nominating boards must submit a separate Nomination Form for each person nominated.
- Nominees must serve on a CSBA member board and must provide approval prior to being nominated.
- Nominees must submit a one-page, single-sided, biographical sketch form.
- Nominees may submit an optional one-page, one-sided résumé.

Documents related to the nomination process are being provided online only. The forms, as well as information about the Delegate Assembly, may be downloaded from CSBA's website: www.csba.org/ElectiontoDA.

The deadline for nomination materials is **11:59 p.m. on Thursday, January 7, 2021**. Materials can be sent via email to nominations@csba.org. Nomination materials may also be sent via mail to the CSBA Executive Office, 3251 Beacon Blvd., West Sacramento, CA 95961, with a postmark of no later than January 7, 2021.

Delegate Assembly District Nomination Form for 2021 Election



TO BE COMPLETED BY THE NOMINATING BOARD

Deadline: Thursday, January 7, 2021 | No late submissions accepted

This form is required. Please submit this Nomination Form via e-mail to nominations@csba.org no later than 11:59 p.m. on January 7, 2021. Forms may also be submitted via mail to CSBA's Executive Office at 3251 Beacon Blvd., West Sacramento, CA 95691, with a postmark of no later than January 7, 2021. It is the candidate's responsibility to confirm that CSBA has received nomination materials prior to the deadline.

CSBA Region/subregion # _____

See "CSBA REGION INDEX FOR DISTRICTS & COE"

The Board of Education of the _____
(Nominating District)

voted to nominate _____ The nominee is a member of the
(Nominee)

_____ which is a member of the
(Nominee's Board)

California School Boards Association.

The nominee has consented to this nomination.

Board Clerk or Board Secretary (signature)

Date

Board Clerk or Board Secretary (print name)

ONLY ONE NOMINEE PER NOMINATION FORM

Delegate Assembly Biographical Sketch Form for 2021 Election



Deadline: Thursday, January 7, 2021 | No late submissions accepted

This form is required. An optional, one-page, single-sided, résumé may also be submitted. Do not state "see résumé." Do not re-type this form. It is the candidate's responsibility to confirm that CSBA has received nomination materials prior to the deadline. Please submit completed form via e-mail to nominations@csba.org no later than 11:59 p.m. on January 7, 2021. Forms may also be submitted via mail to CSBA's Executive Office at 3251 Beacon Blvd., West Sacramento, CA 95691, with a postmark of no later than January 7, 2021.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: _____ Date: _____

Name: _____ CSBA Region & subregion #: _____

District or COE: _____ Years on board: _____

Profession: _____ Contact Number (Cell Home Bus.): _____

Primary E-mail: _____

Are you an incumbent Delegate? Yes No If yes, year you became Delegate: _____

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

Please describe your activities and involvement on your local board, community, and/or CSBA.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

Delegate Assembly Important Dates



2021 Delegate Assembly Election

Thursday, January 7:	Deadline for Nomination Forms and Biographical Sketch Forms
Monday, February 1:	Ballots sent to member boards
Monday, March 15:	Deadline for ballots to be sent back to CSBA
By Wednesday, March 31:	Ballots will be counted
Thursday, April 1:	First day of new 2-year term for Delegates elected in 2021

2021 Delegate Assembly Meeting Dates

Saturday – Sunday, May 15 - 16
(scheduled to occur in Sacramento)

Tuesday – Wednesday, November 30 - December 1
(scheduled to occur in San Diego)

2022 Delegate Assembly Meeting Dates

Saturday – Sunday, May 21-22
(scheduled to occur in Sacramento)

Tuesday – Wednesday, November 29 - 30
(scheduled to occur in San Diego)



DELEGATE ASSEMBLY ROSTER with terms (Updated 10/28/2020)

◆ = District or COE appointment

REGION 1 – 4 Delegates (4 elected)

Director: Frank Magarino (Del Norte County USD)

Subregion 1-A (Del Norte, Humboldt)

Donald McArthur (Del Norte County USD), 2021

Lisa Ollivier (Eureka City Schools), 2022

Subregion 1-B (Lake, Mendocino)

Tyler Nelson (Ukiah USD), 2022

Region 1 County

David Browning (Lake COE), 2021

REGION 2 – 4 Delegates (4 elected)

Director: Sherry Crawford (Siskiyou COE)

Subregion 2-A (Modoc, Siskiyou, Trinity)

Gregg Gunkel (Siskiyou Union HSD), 2021

Subregion 2-B (Shasta)

Vacant, 2021

Subregion 2-C (Lassen, Plumas)

Vacant, 2022

Region 2 County

Brenda Duchi (Siskiyou COE), 2022

REGION 3 – 8 Delegates (8 elected)

Director: A.C. (Tony) Ubalde (Vallejo City USD)

Subregion 3-A (Sonoma)

Jeremy Brott (Bennett Valley Union SD), 2022

Laurie Fong (Santa Rosa City Schools), 2021

Subregion 3-B (Napa)

Indira Lopez (Calistoga Joint USD), 2021

Subregion 3-C (Solano)

Diane Ferrucci (Benicia USD), 2021

David Isom (Fairfield-Suisun USD), 2021

Michael Silva (Vacaville USD), 2022

Subregion 3-D (Marin)

Greg Knell (San Rafael City Schools), 2022

Region 3 County

Gina Cuclis (Sonoma COE), 2021

Delegate-at-Large

Dana Dean (Solano COE)

REGION 4 – 8 Delegates (8 elected)

Director: Paige Stauss (Roseville Joint Union HSD)

Subregion 4-A (Glenn, Tehama)

Vacant, 2022

Subregion 4-B (Butte)

Sandra Barnes (Oroville City ESD), 2021

Subregion 4-C (Colusa, Sutter, Yuba)

Talwinder Chetra (Live Oaks USD), 2022

Silvia Vaca (Williams USD), 2021

Subregion 4-D (Nevada, Placer, Sierra)

Julann Brown (Auburn Union ESD), 2021

Alisa Fong (Roseville City SD), 2021

Renee Nash (Eureka Union SD), 2022

Region 4 County

David Patterson (Placer COE), 2022

Delegate-at-Large

Mike Walsh (Butte COE)

REGION 5 – 10 Delegates (7 elected/3 appointed) ◆

Director: Alisa MacAvoy (Redwood City ESD)

Subregion 5-A (San Francisco)

Jenny Lam (San Francisco County USD) ◆, 2021

Rachel Norton (San Francisco County USD) ◆, 2021

Vacant (San Francisco County USD) ◆, 2022

Subregion 5-B (San Mateo)

Davina Drabkin (Burlingame ESD), 2021

Carrie Du Bois (Sequoia Union HSD), 2021

Eddie Flores (South San Francisco USD), 2022

Amy Koo (Belmont-Redwood Shores SD), 2022

Clayton Koo (Jefferson ESD), 2022

Gregory Land (San Mateo Union HSD), 2021

Region 5 County

Beverly Gerard (San Mateo COE), 2021

REGION 6 – 18 Delegates (11 elected/7 appointed) ◆

Director: Darrel Woo (Sacramento City USD)

Subregion 6-A (Yolo)

Jackie Wong (Washington USD), 2022

Subregion 6-B (Sacramento)

Beth Albiani (Elk Grove USD) ◆, 2021

Michael Baker (Twin Rivers USD) ◆, 2021

Pam Costa (San Juan USD) ◆, 2021

Craig DeLuz (Robla ESD), 2022

Basim Elkarra (Twin Rivers USD), 2021

John Gordon (Galt Joint Union ESD), 2021

Lisa Kaplan (Natomas USD), 2021

Mike McKibbin (San Juan USD) ◆, 2022

JoAnne Reinking (Folsom-Cordova USD), 2022

Edward Short (Folsom-Cordova USD), 2021

Bobbie Singh-Allen (Elk Grove USD) ◆, 2022

Vacant, 2021

Vacant (Sacramento City USD) ◆, 2022

Vacant (Sacramento City USD) ◆, 2021

Subregion 6-C (Alpine, El Dorado, Mono)

Misty diVittorio (Placerville Union ESD), 2022

Suzanna George (Rescue Union ESD), 2021

Region 6 County

Shelton Yip (Yolo COE), 2022

REGION 7 – 19 Delegates (14 elected/5 appointed) ◆

Director: Yolanda Peña Mendrek (Liberty Union HSD)

Subregion 7-A (Contra Costa)

Elizabeth Bettis (Walnut Creek ESD), 2021

Rachel Hurd (San Ramon Valley USD) ◆, 2022

Linda Mayo (Mt. Diablo USD) ◆, 2021

Meredith Meade (Lafayette SD), 2021

Marina Ramos (John Swett USD), 2022

Mary Rocha (Antioch USD), 2022
Pauline Rivera Allred (Liberty Union HSD), 2022
Richard Severy (Moraga ESD), 2021

Subregion 7-B (Alameda)

James Aguilar (San Leandro USD), 2022
Linda Canlas (New Haven USD), 2021
Ann Crosbie (Fremont USD)◇, 2021
Jody London (Oakland USD)◇, 2021
Diana Prola (San Leandro USD), 2021
Monique Tate (San Leandro USD), 2022
Jeff Wang (New Haven USD), 2021
Anne White (Livermore Valley Joint USD), 2022
Jamie Yee (Pleasanton USD), 2021
Gary Yee (Oakland USD)◇, 2022

Region 7 County

Amber Childress (Alameda COE), 2021

REGION 8 – 14 Delegates (12 elected/2 appointed)◇

Director: Matthew Balzarini (Lammersville Joint USD)

Subregion 8-A (San Joaquin)

Kathleen Garcia (Stockton USD)◇, 2021
Kathy Howe (Manteca USD), 2022
Cecilia Mendez (Stockton USD)◇, 2022
George Neely (Lodi USD), 2021
Christopher Oase (Ripon USD), 2021
Stephen Schluer (Manteca USD), 2022
Jenny Van De Pol (Lincoln USD), 2022

Subregion 8-B (Amador, Calaveras, Tuolumne)

Sherri Reusche (Calaveras USD), 2021

Subregion 8-C (Stanislaus)

Faye Lane (Ceres USD), 2022
Cynthia Lindsey (Sylvan Union ESD), 2021
Paul Wallace (Neman-Crows Landing USD), 2021

Subregion 8-D (Merced)

Adam Cox (Merced City ESD), 2021
Vacant, 2022

Region 8 County

Juliana Feriani (Tuolumne COE), 2022

Delegate-at-Large

Cindy Marks (Modesto City Schools)

REGION 9 – 8 Delegates (8 elected)

Director: Tami Gunther (Atascadero USD)

Subregion 9-A (San Benito, Santa Cruz)

Phil Rodriguez (Soquel Union ESD), 2021
Roger Snyder (Scotts Valley USD), 2022
Deborah Tracy-Proulx (Santa Cruz City Schools), 2022

Subregion 9-B (Monterey)

Sonia Jaramillo (Gonzales USD), 2022
David Kong (Greenfield Union SD), 2021

Subregion 9-C (San Luis Obispo)

Mark Buchman (San Luis Coastal USD), 2022
Vicki Meagher (Lucia Mar USD), 2021

Region 9 County

Rose Filicetti (Santa Cruz COE), 2021

Delegate-at-Large

Chris Ungar (San Luis Coastal USD)

REGION 10 – 14 Delegates (10 elected/4 appointed)◇

Director: Susan Markarian (Pacific Union ESD)

Subregion 10-A (Madera, Mariposa)

Barbara Bigelow (Chawanakee USD), 2021

Subregion 10-B (Fresno)

Daniel Babshoff (Kerman USD), 2021
Darrell Carter (Washington USD), 2022
Phillip Cervantes (Central USD), 2022
Gilbert Coelho (Firebaugh-Las Deltas USD), 2022
Valerie Davis (Fresno USD)◇, 2021
Susan Hatmaker (Clovis USD)◇, 2021
William Johnson (Clay Jt. ESD), 2021
Elizabeth Sandoval (Clovis USD)◇, 2022
Kathy Spate (Caruthers USD), 2021
Keshia Thomas (Fresno USD)◇, 2022
G. Brandon Vang (Sanger USD), 2021

Subregion 10-C (Kings)

Mark Pescatore (Leemore Union ESD), 2022

Region 10 County

Marcy Masumoto (Fresno COE), 2022

REGION 11 – 9 Delegates (9 elected)

Director: Jackie Moran (Ventura USD)

Subregion 11-A (Santa Barbara)

Wendy Sims-Moten (Santa Barbara USD), 2022
Luz Reyes-Martin (Goleta Union SD), 2021

Subregion 11-B (Ventura)

Darlene Bruno (Hueneme SD), 2022
Efrain Cazares (Oceanview SD), 2022
Debra Cordes (Oxnard SD), 2022
Jenny Fitzgerald (Conejo Valley USD), 2022
Sabrena Rodriguez (Ventura USD), 2021
Christina Urias (Santa Paula USD), 2021

Region 11 County

Rachel Ulrich (Ventura COE), 2021

REGION 12 – 13 Delegates (11 elected/2 appointed)◇

Director: Bill Farris (Sierra Sands USD)

Subregion 12-A (Tulare)

Peter Lara (Porterville USD), 2022
Cathy Mederos (Tulare Joint Union HSD), 2021
Dean Sutton (Exeter USD), 2021
Lucia Vazquez (Visalia USD), 2022

Subregion 12-B (Kern)

Pamela Baugher (Bakersfield City SD), 2021
Vacant (Kern HSD)◇, 2022
Jeff Flores (Kern HSD)◇, 2021
Pamela Jacobsen (Standard SD), 2022
Tim Johnson (Sierra Sands USD), 2021
Geri Rivera (Arvin Union SD), 2021
Lillian Tafoya (Bakersfield City SD), 2022
Keith Wolaridge (Panama-Buena Vista Union SD), 2021

Region 12 County

Donald Cowan (Kern COE), 2022

REGION 15 – 24 Delegates (17 elected/7 appointed) ◇

Director: Meg Cutuli (Los Alamitos USD)

County: Orange

Alfonso Alvarez (Santa Ana USD) ◇, 2022
David Boyer (Los Alamitos USD), 2021
Lauren Brooks (Irvine USD), 2022
Carrie Buck (Placentia-Yorba Linda USD), 2022
Bonnie Castrey (Huntington Beach Union HSD), 2021
Ian Collins (Fountain Valley ESD), 2021
Lynn Davis (Tustin USD), 2022
Jackie Filbeck (Anaheim ESD), 2021
Carrie Flanders (Brea Olinda USD), 2021
Karin Freeman (Placentia-Yorba Linda USD), 2021
Ira Glasky (Irvine USD) ◇, 2022
Judy Bullockus (Capistrano USD) ◇, 2021
Al Jabbar (Anaheim Un. HSD), 2021
Candice Kern (Cypress ESD), 2022
Martha McNicholas (Capistrano USD) ◇, 2022
Charlene Metoyer (Newport-Mesa USD), 2021
Walter Muneton (Garden Grove USD) ◇, 2021
Lan Nguyen (Garden Grove USD) ◇, 2022
Annemarie Randle-Trejo (Anaheim Union HSD), 2022
Rigo Rodriguez (Santa Ana USD) ◇, 2021
Michael Simons (Huntington Beach Union HSD), 2022
Suzie Swartz (Saddleback Valley USD), 2021
Sharon Wallin (Irvine USD), 2022

Region 15 County

Beckie Gomez (Orange COE), 2021

Delegate-at-Large

Marilyn Buchi (Fullerton Joint Union HSD)
Martha Fluor (Newport-Mesa USD)
Susan Henry (Huntington Beach Union HSD)

REGION 16 – 19 Delegates (14 elected/5 appointed) ◇

Director: Karen Gray (Silver Valley USD)

Subregion 16-A (Inyo)

Susan Patton (Lone Pine USD), 2021

Subregion 16-B (San Bernardino)

Christina Cameron-Otero (Needles USD), 2022
Tom Courtney (Lucerne Valley USD), 2021
Andrew Cruz (Chino Valley USD) ◇, 2021
Barbara Dew (Victor Valley Union HSD), 2022
Gwen Dowdy-Rodgers (San Bernardino City USD) ◇, 2021
Barbara Flores (San Bernardino City USD), 2022
Peter Garcia (Fontana USD) ◇, 2022
Cindy Gardner (Rim of the World USD), 2022
Shari Megaw (Chaffey Joint Union HSD), 2021
James O'Neill, (Redlands USD), 2022
Adam Perez (Fontana USD) ◇, 2021
Wilson So (Apple Valley USD), 2022
Gabriel Stine (Victor ESD), 2021
Eric Swanson (Hesperia USD), 2021
Mondi Taylor (Etiwanda SD), 2021
Kathy Thompson (Central ESD), 2021
Scott Wyatt (San Bernardino City USD) ◇, 2022

Region 16 County

Laura Mancha (San Bernardino COE), 2022

REGION 17 – 23 Delegates (17 elected/6 appointed) ◇

Director: Debra Schade (Solana Beach ESD)

County: San Diego

Barbara Avalos (National SD), 2022
Richard Barrera (San Diego USD) ◇, 2021
Leslie Bunker (Chula Vista ESD), 2021
Brian Clapper (National SD), 2022
Eleanor Evans (Oceanside USD), 2022
Humberto Gurmilan (San Ysidro SD), 2022
Andrew Hayes (Lakeside Union SD), 2021
Beth Hergesheimer (San Dieguito Union HSD), 2021
Claudine Jones (Carlsbad USD), 2022
Christi Knight (Escondido Union HSD), 2021
Michael McQuary (San Diego USD) ◇, 2022
Tamara Otero (Cajon Valley Union SD), 2022
Darshana Patel (Poway USD) ◇, 2021
Dawn Perfect (Ramona USD), 2021
Barbara Ryan (Santee SD), 2021
Elva Salinas (Grossmont Union HSD), 2022
Nicholas Segura (Sweetwater Union HSD) ◇, 2022
Arturo Solis (Sweetwater Union HSD) ◇, 2021
Marla Strich (Encinitas Union ESD), 2022
Cipriano Vargas, (Vista USD), 2022
Sharon Whitehurst-Payne (San Diego USD) ◇, 2021
Vacant, 2021

Region 17 County

Guadalupe Gonzalez (San Diego COE), 2021

REGION 18 – 21 Delegates (16 elected/5 appointed) ◇

Director: Wendy Jonathan (Desert Sands USD)

Subregion 18-A (Riverside)

Angelov Farooq (Riverside USD) ◇, 2022
Robert Garcia (Jurupa USD), 2021
Madonna Gerrell (Palm Springs USD), 2021
Virniecia Green-Jordan (Perris ESD), 2022
Tom Hunt (Riverside USD) ◇, 2021
Cleveland Johnson (Moreno Valley USD) ◇, 2021
Marla Kirkland (Val Verde USD), 2022
Elizabeth Marroquin (Corona-Norco USD) ◇, 2022
David Nelissen (Perris Union HSD), 2022
Gerard Reller (Romoland ESD), 2021
Kristi Rutz-Robbins (Temecula Valley USD), 2021
Victor Scavarda (Hemet USD), 2022
Susan Scott (Lake Elsinore USD), 2022
Kris Thomasian (Murrieta Valley USD), 2021
Lizeth Vega (Alvord USD), 2022
Mary Ybarra (Corona-Norco USD) ◇, 2021
Vacant, 2021

Subregion 18-B (Imperial)

Michael Castillo (Calexico USD), 2021
Diahna Garcia-Ruiz (Central Union HSD), 2022
Gil Rebollar (Brawley ESD), 2021

Region 18 County

Victor Jaime (Imperial COE), 2022

Director-at-Large, County

Bruce Dennis (Riverside COE)

Delegate-at-Large

Jesus Holguin (Moreno Valley USD)

REGION 20 – 12 Delegates (11 elected/1 appointed) ◇

Director: Albert Gonzalez (Santa Clara USD)

County: Santa Clara

Melissa Baten Caswell (Palo Alto USD), 2022
Teresa Castellanos (San Jose USD) ◇, 2021
Lorena Chavez (East Side Union HSD), 2022
Danielle Cohen (Campbell Union SD), 2021
Bonnie Mace (Evergreen ESD), 2021
Jodi Muirhead (Santa Clara USD), 2022
Reid Myers (Sunnyvale SD), 2021
Mary Patterson (Morgan Hill USD), 2022
Andres Quintero (Alum Rock Union ESD), 2021
George Sanchez (Franklin-McKinley ESD), 2021
Fiona Walter (Mountain View Los Altos HSD), 2021

Region 20 County

Rosemary Kamei (Santa Clara COE), 2022

REGION 21 – 7 Delegates (7 appointed) ◇

Director: Scott Schmerelson (Los Angeles USD)

County: Los Angeles

Mónica Garcia (Los Angeles USD) ◇, 2021
Jackie Goldberg (Los Angeles USD) ◇, 2022
Kelly Gonez (Los Angeles USD) ◇, 2022
George McKenna (Los Angeles USD) ◇, 2022
Nick Melvoin (Los Angeles USD) ◇, 2022
Richard Vladovic (Los Angeles USD) ◇, 2022

Region 21 County

Monte Perez (Los Angeles COE), ◇2022

REGION 22 – 6 Delegates (6 elected)

Director: Nancy Smith (Palmdale SD)

Los Angeles County: North Los Angeles

Steven DeMarzio (Westside Union ESD), 2022
Keith Giles (Lancaster ESD), 2022
Cherise Moore (William S. Hart Union HSD), 2021
Steven Sturgeon (William S. Hart Union HSD), 2021
Sharon Vega (Palmdale ESD), 2021
Vacant, 2022

REGION 23 – 12 Delegates (11 elected/1 Appointed) ◇

Director: Helen Hall (Walnut Valley USD)

Los Angeles County: San Gabriel Valley & East Los Angeles**Subregion 23-A**

Suzie Abajian (South Pasadena USD), 2021
Jennifer Freeman (Glendale USD), 2021
Gregory Krikorian (Glendale USD), 2022
Gary Scott (San Gabriel USD), 2022

Subregion 23-B

Adam Carranza (Mountain View ESD), 2021
David Diaz (El Monte Union HSD), 2021
Elizabeth Rivas (El Monte City SD), 2022

Subregion 23-C

Cory Ellenson (Glendora USD), 2022
Steven Llanusa (Claremont USD), 2022
Christina Lucero (Baldwin Park USD), 2021
Eileen Miranda Jimenez (West Covina USD), 2021
Roberta Perlman (Pomona USD) ◇, 2021

REGION 24 – 14 Delegates (12 elected/2 Appointed) ◇

Director: Donald E. LaPlante (Downey USD)

Los Angeles County: Southwest Crescent

Darryl Adams (Norwalk-La Mirada USD), 2021
Micah Ali (Compton USD), 2021
Leighton Anderson (Whittier Union HSD), 2022
Jan Baird (South Whittier ESD), 2021
Maggie Bove-LaMonica (Hermosa Beach City ESD), 2022
Diana Craighead (Long Beach) ◇, 2022
Jeremy Gerson (Torrance USD), 2022
Megan Kerr (Long Beach USD) ◇, 2021
Karen Morrison (Norwalk-La Mirada USD), 2022
Harunobu Nishii (ABC USD), 2021
Ann Phillips (Lawndale ESD), 2022
Dora Sandoval (Little Lake City ESD), 2021
Jesse Urquidi (Norwalk-LaMirada USD), 2022
Satra Zurita (Compton USD), 2021

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

ACTION REPORT NO. 2

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY: Hagop Kassabian, Administrator: Planning, Development, and Facilities
Christine Ward, Director, Procurement and Contract Services
SUBJECT: **Award of Bid No. 206-20/21 for Window Replacement Project at Lincoln Elementary School**

The Superintendent recommends that the Board of Education award Bid No. 206-20/21 for Window Replacement Project at Lincoln Elementary School to Chalmers Construction Services in the amount of \$134,900, plus a \$40,000 allowance, funded by Measure S funds.

In accordance with established procedures, Procurement & Contract Services completed the solicitation of bids for the window replacement project at Lincoln Elementary School. A bid conference and a job walk were conducted on October 28, 2020 and six (6) contractors participated. The District received and opened four (4) bids on November 9, 2020, as outlined below:

Contractor	Bid	Allowance	Total
Chalmers Construction Services, Inc.	\$134,900	\$40,000	\$174,900
1 st California Construction	\$176,988	\$40,000	\$216,988
Legion Contractors, Inc.	\$184,000	\$40,000	\$224,000
G2K Construction	\$298,888	\$40,000	\$338,888

After conducting a post-bid conference and reviewing the bid documents, staff is recommending the award of contract to Chalmers Construction Services, Inc. as the lowest responsive and responsible bidder in the amount of \$134,900. An allowance of \$40,000 was given on this project for hazardous material abatement, water intrusion repairs, and unforeseen conditions, for a total project cost of \$174,900. This allowance will only be used if needed and upon approval by District staff. This project is anticipated to be completed by April 15, 2021. Bid details are available for review in the Procurement & Contract Services Department. This project will be funded by Measure S – Summer Projects funds. The Superintendent’s Facility Advisory Committee voted to support this recommendation.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

ACTION REPORT NO. 3

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development, and Facilities
Christine Ward, Director, Procurement and Contract Services

SUBJECT: **Approval to Piggyback on the Reef-Sunset Unified School District Facility Supply Services Contract Awarded to American Modular Systems for the Purchase of Modular Buildings for the Glenoaks and Monte Vista Elementary Schools' New Building Projects**

The Superintendent recommends that the Board of Education approve the purchase of modular buildings from American Modular Systems (AMS) for the Glenoaks Elementary School New Building Project in the amount of \$5,230,340, and Monte Vista Elementary School New Building Project in the amount of \$5,159,720, by piggybacking on the Facility Supply Services Contract awarded by the Reef-Sunset Unified School District, funded by Measure S funds.

On May 19, 2020, the Board approved a project and budget allocation for the Glenoaks Elementary School New Building Project in the amount of \$12,700,000, and the Monte Vista Elementary School New Building Project in the amount of \$12,800,000.

Following the Board's approval of the projects, Planning & Development staff began working to determine a vendor most suitable to complete the project that would be cost-efficient to the District. Staff is recommending an approval to piggyback on the Reef-Sunset Unified School District Facility Support Services Contract, awarded to American Modular Systems (AMS), for the purchase and installation of new modular buildings at Glenoaks and Monte Vista Elementary Schools. Pursuant to California Public Contract 20118, the Governing Board may authorize the purchase of equipment or supplies by "piggybacking" on a competitive bid awarded by other school districts or public agencies if the Board has determined it to be in the best interest of the District.

The original proposed estimate for the Glenoaks Elementary School Project was \$4,919,000, and the original estimate for the Monte Vista Elementary School Project was for \$4,859,840. Each project included a two-story, 10-classroom building with restrooms and support facilities. Due to the COVID-19 pandemic, staff worked on making modifications to the scope of work to meet

the current needs of the District. The scope for each project was revised to include additional features to each building, including:

- Operable windows to each classroom
- Added folding glass Nana Walls to all classrooms
- Upgrades to sinks to include infrared touchless faucets
- Added brick veneer to exterior walls
- Louvered sunshades to rear windows

The total cost estimate for the purchase of the modular buildings, including the upgraded features, delivery and set up, is \$5,230,340 for Glenoaks Elementary School and \$5,159,720 for Monte Vista Elementary School. Site work and installation of the buildings will be bid out separately at a later time. This project is funded by Measure S Funds. The Superintendent's Facility Advisory Committee voted to support this recommendation.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

ACTION REPORT NO. 4

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development, and Facilities

SUBJECT: **Approval of Change Order No. 4 to Lease-Leaseback Contract with Balfour Beatty Construction for the Glendale High School Aquatic Center Project**

The Superintendent recommends that the Board of Education approve Change Order No. 4 to Lease-Leaseback Contract with Balfour Beatty Construction for the Glendale High School Aquatic Center project in the amount of \$72,438, funded by Measure S, Capital Outlay, Routine Restricted Maintenance and Previous State funds.

On July 16, 2019, the Board approved the award of Lease-Leaseback contract to Balfour Beatty Construction for the Glendale High School Aquatic Center in the amount of \$13,348,345. This project budget allocation included the approval of a \$400,000 owner contingency for unforeseen conditions, and was not a part of the Contractor Guaranteed Maximum Price (GMP).

On August 11, 2020, the Board approved Change Order No. 1 in the amount of \$207,883.00, which accounted for unforeseen conditions, modifications, and regulatory requirements. On September 1, 2020, the Board approved an additional budget allocation of \$1,014,649 for the project to cover additional the project costs. On September 15, 2020, the Board approved Change Order No. 2 in the amount of \$179,102, which accounted for additional items on the project as approved by the Board. On October 6, 2020, the Board approved Change Order No. 3 in the amount of \$273,227, which accounted for changes on the Aquatic Center as previously reviewed by the Board, as well as work for the Tennis Court Renovation Project and the Sports Field Lighting Project.

Planning and Development staff has continued to negotiate final costs of additional portions of the approved items on the project. The most recent negotiations for Change Order No. 4 included the installation of legacy bricks, connecting existing storm drain lines to new lines, additional digging/trenching due to an unforeseen electrical duct bank, and the installation of the baseball scoreboard. These items were approved as part of the September 1 budget adjustment. In addition, the Change Order will include a no-cost time extension of 27-calendar days on the project. The total cost for these items was negotiated to \$72,438.

Change Order No. 4 in the amount of \$72,438 accounts for the changes on the Glendale High School Aquatic Center project. The Change Order results in a 5.49% cumulative increase to the original contract and is within approved project budget, as well as the 10% project Change Order limit. This increases the total construction contract to \$14,080,995.

This project is funded by Measure S, Capital Outlay, Routine Restricted Maintenance, and Previous State funds.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.



Planning, Development & Facilities
 349 Magnolia Avenue
 Glendale, California 91204
 Tel: 818.507.0201 Fax: 818.507.4911

Project Name: Glendale HS Aquatic Center
DSA No: 03-118726

District PO No: 0020103658
District Contract No: LLB/RFP 1-18/19

CHANGE ORDER (CO)

To: Balfour Beatty

CO No. 4

Date: November 18, 2020

The following modifications have been made to your basic contract for the reasons listed below:

<u>Item</u>	<u>Responsibility Code</u>	<u>Days</u>	<u>Change Amount</u>
PCO No. 07	4	0	\$ 19,790.00
PCO No. 15	1	0	\$ 19,433.00
PCO No. 17	8	0	\$ 13,527.00
PCO No. 18	8	0	\$ 19,688.00
PCO No.	7	27	\$ 0.00

Contractor agrees to furnish all labor and materials and perform all of the above described work indicated in each item attached in compliance with the applicable sections of the Contract Documents. The amount of the charges under the Change Order is limited to the charges allowed under **Article 17 of the General Conditions**. The adjustment in the contract sum, if any, and the adjustment in the contract time, if any, set out in the Change Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Change Order, unless otherwise provided in the Change Order. It is understood that this Change Order shall be effective when approved by the Governing Board of the District.

The Original Contract Sum and Calendar Days	\$	13,348,345.00	365 cal. days
Net Change by Previously Authorized Requests and Changes	\$	660,212.00	57 cal. days
The Contract Sum and Days prior to this Change Order were.....	\$	14,008,557.00	422 cal. days
The Contract Sum and Days will be increased/(decreased) by	\$	72,438.00	27 cal. days
The New Contract Sum and Days including this Change Order.....	\$	14,080,995.00	449 cal. days
The Date of Contract Completion as of this Change Order is therefore		12/31/20	449 cal. days
Cumulative Percentage of Original Contract	%		[5.488%]

Authorized	Signature	Date
Owner		
Contractor		
Architect		
Project Manager		
Inspector of Record		

Responsibility Code

- | | | |
|------------------------------------|------------------------|-------------------------|
| 1. Unforeseen/Differing Conditions | 4. Value Enhancement | 7. Required Extra Scope |
| 2. Design Error | 5. Settlement | 8. Optional Extra Scope |
| 3. Design Omission | 6. Resolution of Claim | 9. Other (explain) |

It is further understood and agreed that this adjustment constitutes compensation in full for all costs and markup directly or indirectly attributable to this change, or for all delays related thereto, including but not limited to all extended overhead and loss of productivity costs and for performance for this change within the time frame stated and Contractor expressly waives any claims for any additional compensations, damages or time extensions, in connection with the above referenced change(s). We the undersigned Contractor have given careful consideration to the change proposed and hereby agree if this proposal is approved that we will accept as full payment the price shown above. All other items and conditions of the Contract Documents shall remain in effect.

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

ACTION REPORT NO. 5

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development, and Facilities

SUBJECT: **Approval of Change Order No. 1 to Contract No. 13282-20/21 with Jack Cardani Construction for Plumbing Site Work, Fencing, Gutter and Downspouts at Balboa Elementary School and Notice of Completion**

The Superintendent recommends that the Board of Education approve Change Order No. 1 to Contract No. 13282-20/21 with Jack Cardani Construction for plumbing site work, fencing, gutter and downspouts at Balboa Elementary School in the amount of \$5,876.97, funded by Developer Fees funds.

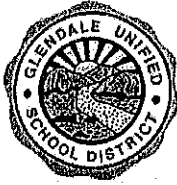
On September 15, 2020, the Board approved Contract No. 13282-20/21 with Jack Cardani Construction for \$58,800, which was listed in the Purchase Orders report, to complete plumbing sitework, fencing, gutter, and downspouts at Balboa Elementary School.

Following the start of construction, staff encountered several unforeseen items that had to be addressed in order for the project to move forward. This included unforeseen storm water drainage changes required by the City of Glendale, and the relocation and clearing of an existing clogged sewer mainline.

Change Order No. 1 in the amount of \$5,876.97 accounts for these changes to the contract. This Change Order represents a 9.99% increase to the original contract and is included in the previously allocated 10% project contingency. This increases the original contract total to \$64,676.97.

This project was completed in a satisfactory manner as of October 5, 2020, and was funded by Developer Fees funds.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.



Planning, Development & Facilities
 349 Magnolia Avenue
 Glendale, California 91204
 Tel: 818.507.0201 Fax: 818.507.4911

Project Name: Balboa Portable Project
DSA No:

District PO No: 0021001598
District Contract No: 13282-20/21

CHANGE ORDER (CO)

To: Jack Cardani Construction

CO No. 1

Date: 10/05/2020

The following modifications have been made to your basic contract for the reasons listed below:

<u>Detailed Description</u>	<u>Days</u>	<u>Change Amount</u>
Additional Scope: Revisions to site drainage through City sidewalks per the City of Glendale. Additional underground survey work to locate UG Sewer and clearing of clogged sewer main. Additional sawcut excavation necessary for new sewer tie-in.	0	\$ 5,876.97

Contractor agrees to furnish all labor and materials and perform all of the above described work indicated in each item attached in compliance with the applicable sections of the Contract Documents. The amount of the charges under the Change Order is limited to the charges allowed under Section 7 of the Terms and Conditions. The adjustment in the contract sum, if any, and the adjustment in the contract time, if any, set out in the Change Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Change Order, unless otherwise provided in the Change Order. It is understood that this Change Order shall be effective when approved by the Administrator of Planning, Facilities and Support Operations.

The Original Contract Sum and Calendar Days	\$58,800.00
Net Change by Previously Authorized Requests and Changes	\$00.00
The Contract Sum and Days will be increased/ (decreased) by	\$5,876.97
The New Contract Sum and Days including this Change Order.....	\$64,676.97

Authorized	Signature	Date
Owner		
Contractor	<i>Jack Cardani</i>	10-6-2020
Project Manager	<i>[Signature]</i>	10/5/2020

It is further understood and agreed that this adjustment constitutes compensation in full for all costs and markup directly or indirectly attributable to this change, or for all delays related thereto, including but not limited to all extended overhead and loss of productivity costs and for performance for this change within the time frame stated and Contractor expressly waives any claims for any additional compensations, damages or time extensions, in connection with the above referenced change(s). We the undersigned Contractor have given careful consideration to the change proposed and hereby agree if this proposal is approved that we will accept as full payment the price shown above. All other items and conditions of the Contract Documents shall remain in effect.

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

ACTION REPORT NO. 6

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY: Hagop Kassabian, Administrator: Planning, Development, and Facilities
SUBJECT: **Approval of Change Order No. 1 to Bid No. 199-19/20 with Golden Gate Construction for Site Improvements and Portable Project at Balboa Elementary School and Notice of Completion**

The Superintendent recommends that the Board of Education approve Change Order No. 1 to Bid No. 199-19/20 with Golden Gate Construction for Site Improvements and Portable Project at Balboa Elementary School for a credit of \$67,989.81, and a Notice of Completion. This credit was used to complete contractual work by Paradise Construction, and was funded by Developer Fees funds.

On May 19, 2020, the Board approved the award of Bid No. 199-19/20 to Golden Gate Construction for the site improvements and portable project at Balboa Elementary School in the amount of \$426,742.

Following the start of construction staff encountered changes on the project that had to be addressed in order for the project to move forward. This included changing the v-gutter to a curb and gutter, as well as the relocation of a main electrical breaker. In addition, staff negotiated a reimbursement on the project with Golden Gate due to the District having to self-perform a portion of the contractual work, as well as repair work required due to damages by the contractor, to the existing ball wall, basketball poles, and building exterior finishes. These changes to the project resulted in Credit Change Order No. 1 with Golden Gate Construction in the amount of \$67,989.81. This Change Order represents a 15.9% decrease to the original contract and changes the final contract amount to \$358,752.19.

The contractual work that was required to be self-performed by the District was contracted to Paradise Construction. The work completed by Paradise Construction totaled \$82,880.75, which was an overall increase of \$14,890.94 from the Golden Gate Credit Change Order. This additional work completed by Paradise Construction represents an increase of 3.49% to the contract amount and is within the 10% Change Order limit and project contingency.

This project was completed in a satisfactory manner as of October 26, 2020, for a total of \$358,752.19, and was funded by Developer Fees funds.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.

Recording Requested by
Glendale Unified School District.

When recorded please mail to:

**Attn: Business Services
Glendale Unified School Dist.
223 N. Jackson Street
Glendale, CA 91206**

(Space above this line for Recorders Use)

NOTICE OF COMPLETION

PROPERTY: Balboa Elementary School
ADDRESS: 1844 Bel Aire Drive
Glendale, California 91201

OWNER: Glendale Unified School District
223 N. Jackson Street
Glendale, California 91206

IMPROVEMENT: Site Improvement & Portables
DATE of COMPLETION: October 26, 2020
CONTRACTOR: Golden Gate Steel
CONTRACT DATE: May 19, 2020
Bid Number: 199-19/20
PURCHASE ORDER No.: 0020106959

VERIFICATION

I, the undersigned, say: I am the Glendale Unified School District Official, the declarant of the foregoing notice of completion. I have read the Notice Of Completion and know the contents thereof: the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on November 3, 2020 at Glendale, California

Hagop Kassabian
Glendale Unified School District
Administrator, Planning, Development and Facilities



Planning, Development & Facilities
 349 Magnolia Avenue
 Glendale, California 91204
 Tel: 818.507.0201 Fax: 818.507.4911

Project Name: *Balboa Portable Project*
DSA No: *03-118996*

District PO No: **0020106959**
District Contract No: **199-19/20**

CHANGE ORDER (CO)

To: Golden Gate Construction
14709 Carmenita Rd., Norwalk CA 90650

CO No. 1
Date: October 12, 2020

The following modifications have been made to your basic contract for the reasons listed below:

<u>Item</u>	<u>Responsibility Code</u>	<u>Days</u>	<u>Change Amount</u>
PCO #1	04	0	(\$3,900.00)
PCO #2	08	0	\$8,113.09
PCO #4	02	0	\$8,235.10
PCO #5	04	0	(\$1,500.00)
PCO #6	05	0	(\$72,400.00)
PCO #8	05	0	(\$6,498.00)

Contractor agrees to furnish all labor and materials and perform all of the above described work indicated in each item attached in compliance with the applicable sections of the Contract Documents. The amount of the charges under the Change Order is limited to the charges allowed under **Article 17** of the **General Conditions**. The adjustment in the contract sum, if any, and the adjustment in the contract time, if any, set out in the Change Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Change Order, unless otherwise provided in the Change Order. It is understood that this Change Order shall be effective when approved by the Governing Board of the District.

The Original Contract Sum and Calendar Days	\$	426,742.00	
Net Change by Previously Authorized Requests and Changes	\$	0.00	0
The Contract Sum and Days prior to this Change Order were.....	\$	426,742.00	0
The Contract Sum and Days will be increased/(decreased) by	\$	(67,989.81)	0
The New Contract Sum and Days Including this Change Order.....	\$	358,752.19	0
The Date of Contract Completion as of this Change Order is therefore		09/23/2020	
Cumulative Percentage of Original Contract	%		-15.9%

Authorized	Signature	Date
Owner		
Contractor		10-13-2020
Architect		10-15-2020
Project Manager		10-13-2020
Inspector of Record		

Responsibility Code:

- | | | |
|-------------------------|------------------------|-------------------------|
| 1. Differing Conditions | 4. Value Enhancement | 7. Required Extra Scope |
| 2. Design Error | 5. Settlement | 8. Optional Extra Scope |
| 3. Design Omission | 6. Resolution of Claim | 9. Other (explain) |

It is further understood and agreed that this adjustment constitutes compensation in full for all costs and markup directly or indirectly attributable to this change, or for all delays related thereto, including but not limited to all extended overhead and loss of productivity costs and for performance for this change within the time frame stated and Contractor expressly waives any claims for any additional compensations, damages or time extensions, in connection with the above referenced change(s). We the undersigned Contractor have given careful consideration to the change proposed and hereby agree if this proposal is approved that we will accept as full payment the price shown above. All other items and conditions of the Contract Documents shall remain in effect.

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

CONSENT CALENDAR NO. 1

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
PREPARED IN: Office of the Superintendent
SUBJECT: **Minutes**

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a) Regular Meeting No. 10, November 2, 2020

GLENDALE UNIFIED SCHOOL DISTRICT
223 N. Jackson Street
Glendale, California 91206-4380

BOARD OF EDUCATION MEETING NO. 10
UNADOPTED MINUTES
REGULAR MEETING, November 2, 2020

CALL TO ORDER AND ROLL CALL

The regular meeting of the Glendale Unified School District Board of Education was called to order by Dr. Armina Gharpetian, president of the Board of Education, at 4:35 p.m., on Monday, November 2, 2020, in the Board Room at the Administration Center, 223 N. Jackson Street, Glendale, California. The following members were present for roll call: Mrs. Jennifer Freemon, Mr. Greg Krikorian, Ms. Nayiri Nahabedian, Mr. Shant Sahakian, and Dr. Armina Gharpetian.

The following administrators were present: Dr. Vivian Ekchian, Dr. Kelly King, Mr. Stephen Dickinson, Mr. David Greco, Dr. Mary Mason, Dr. Deb Rinder, and Dr. Darneika Watson.

PLEDGE OF ALLEGIANCE

Rithvika Medarametla, a 5th grade student from Horace Mann Elementary School, led the Pledge of Allegiance.

CERTIFICATE OF COMPLIANCE

Dr. Gharpetian read the following statement: "To accommodate the requirements of Government Code §54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for this meeting was posted on the bulletin boards in the lobby of the Administration Center and the GUSD website 72 hours prior to this meeting."

APPROVAL OF AGENDA ORDER

A motion was made by Ms. Nahabedian and seconded by Mrs. Freemon to approve the agenda, as presented. Motion approved unanimously: AYES — Freemon, Krikorian, Nahabedian, Sahakian, and Gharpetian.

RECOGNITION

1. *NCUST America's Best Urban School Award* – The Board recognized Horace Mann Elementary and Principal Rosa Alonso for earning a 2020 America's Best Urban School Award at the Gold Level from the National Center for Urban School Transformation.

PRESENTATIONS

1. GUSD selected as Organization of the Year by the CV Chamber of Commerce - The Crescenta Valley Chamber of Commerce selected the Glendale Unified School District to receive its "Organization of the Year" award. Chamber President Michael Riley and Executive Director Steve Pierce presented a certificate to the Board.

The Crescenta Valley Chamber of Commerce had a surprise presentation for Mrs. Jennifer Freemon for being selected the "Educator of the Year."

2. Native American Heritage Month - This commemorative month aims to provide a platform for Native people in the United States of America to share their culture and traditions. This gives Native people the opportunity to express to their community, both city, county and state officials their concerns and solutions for building bridges of understanding and friendship in their local area. Federal Agencies are encouraged to provide educational programs for their employees regarding Native American history, rights, culture, and contemporary issues, to better assist them in their jobs and for overall awareness. In addition to our proud Native American staff members, GUSD has approximately 35 students who have identified as either Native American or Alaskan Native. We thank the entire Native American community for their contributions to our community.
3. National School Psychology Week - November 9-13, 2020 - During the week of November 9-13, 2020, schools throughout the United States will celebrate National School Psychology Week (NSPW) to highlight the important work school psychologists and other educators do to help all students thrive. GSMA president Tammy Taylor accepted a certificate of appreciation on behalf of our school psychologists.

PUBLIC COMMUNICATIONS

1. Taline Arsenian, GTA president, paid respect to the Native Americans as we celebrate Native American Heritage Month. She stated at the October 20, 2020 Board meeting, she signed up to speak on agenda item C. However, she was not given the opportunity to share her comments at that meeting. What she wanted to share with the students is that the whole school community is here to help while teachers and students are adjusting to remote learning, the pandemic, and the war in Artsakh. GTA believes that communication between teachers and students is important enough to include language in the MOU that allows a time line to reply to emails. She thanked the panel for raising their student voices. She knows many of them have had positive experiences with their teachers. She is disheartened, however, that students were asked bias questions in order to highlight incidents in which they were not satisfied with their teachers. She offered her email address, tarsenian@gusd.net, to the students that may need assistance. On another topic, GTA adopted a resolution to stand in solidarity with Artsakh and condemn the Azerbaijan and Turkish attacks. On their website is a flyer asking members to contribute \$10 more so that GTA can raise \$12,500 to give to the Armenian Relief Fund. Make checks payable to GTA or

PUBLIC COMMUNICATIONS (Continued)

donate by Venmo to Taline Arsenian @Taline-Arsenian. They have raised about \$2500 towards their goal.

2. Chris Davis, GTA vice president, commended the Board for the COVID dashboard, surveying students, parents, and teachers on distance learning, and safety measures they have been doing in getting our schools ready for GUSD reopening. However, before we bring back staff and students, GUSD has to first engender greater trust from its teachers. The reality is that the union's position is determined by the 1200 voices in their membership. Health guidance says that outside is safer than inside, yet the GUSD said they do not intend to move our classes outside. GUSD has no health screening, other than taking temperatures. Many GUSD HVAC systems will not circulate air sufficiently and when the system breaks down it takes weeks to fix it. Please work to restore and build trust in your leadership, instead of calling GTA leadership as obstructionist. Listen to your teachers and address those concerns now so we may open safely when we are able to do so.
3. Sarah Kang, FLAG Korean teacher at Monte Vista, said they always struggle to find materials that align with the standards. When remote learning began, they had to recreate lessons to accommodate distance learning. She asked when they could get the time to create the materials. Following the district schedule, it is clear to her that whoever put the schedule together has never worked in the classroom. Korean language teachers are giving up their office hours to provide additional small group instructions for students. There is little time for them to spend with their families or to take care of themselves. The Zoom schedule should not continue, as it is not practical. They need guidance and support.
4. Anasheh Babkhanian, parent, thanked the GUSD Board, Dr. Ekchian, and teachers for their hard work and dedication through these unprecedented times. She is here representing those parents who want a choice for their child to return to campus. It is a difficult time for everyone, especially for students. As of today, LA County Public Health has permitted schools to bring 25% of their students needing special services back to campus, and athletic conditioning. It has been disappointing that GTA is pushing their propaganda. Their points are invalid. GTA should be embarrassed for their actions for spreading lies and fear. Additionally, on October 19, PTA said they would not support the GUSD because of liability. COVID 19 is not going anywhere. GTA says it is not safe for teachers to return; however, schools are essential, and children and parents should have a choice if they want to send their children back to schools.
5. Sarah Morrison, bargaining chair for GTA, said on Wednesday the Superintendent sent an email to all parents. The email said the GTA counter proposal did not include any indication that our teacher union plans to return students to school. The truth is their counter proposal focused on returning students to school. There are over 1200 educators that work directly with our students. Educators want nothing more than to close our computers and to reopen our classrooms. But, they do not agree that the district is able to do this tomorrow. GTA counter proposal provided a path for that goal. The reality is that the city of Glendale COVID rates are spiking. Requiring students with severe special needs to wear a mask all day and keep a 6' distance is

PUBLIC COMMUNICATIONS (Continued)

unrealistic and the same applies to TK-2. GUSD has not implemented a plan for widespread testing. COVID-19 is air borne, and the district has no plan to repair or upgrade inoperable windows or to use outdoor space during school days, not even during lunch. These realities were addressed in GTA's counter proposal.

6. Anna Keshisyan, parent, said her husband is a hospital employee, and is fine for the past six-eight months. However, her kids are suffering. As a parent, she is begging that we open schools. They are suffering emotionally and they need their friends. With the entire crisis going on, they need social support during these times as well.
7. Peggy Bedevian, parent of a child who is receiving special education services for 10 years. She could see the district's efforts to push for self-contained classes and English Learners returning to school. The union stalls the reopening of schools. Therefore, she is speaking to the GTA leadership. She is certain Special Ed teachers know that they are not able to do their job remotely. By not having these self-contained classes open, we are putting these students who are in the greatest risk of regression in the middle of a power struggle. GTA should be ashamed. That is not leadership or doing your job. Let makes this happen soon, please.
8. Daniel Tan, Dunsmore FLAG parent, thanked GUSD for reevaluating the pathway of the program. Ultimately, our goal is to maximize enrollment and reevaluation is a crucial step to continue a successful program. We need to move things forward in a timely manner. He hopes we can obtain a time line for the program.
9. Mari Saso, Dunsmore FLAG parent, thanked GUSD for the program. She is bi-racial. She always cherishes this aspect of her upbringing. She was thrilled when her daughter got into the Dunsmore program and quickly moved to La Crescenta. Many families wish to continue this program at Rosemont. These sixth graders will graduate from Dunsmore in 2021. There is some urgency to establishing a plan. Now is the time to reevaluate the pathway to accommodate the families at Dunsmore.
10. Gary Fukushima, Dunsmore FLAG parent and resident of Eagle Rock, said his family is grateful for the opportunity to attend GUSD. His daughter loves the school, her teachers, and friends. He wants to reaffirm what others have said that they want they want to keep all of the children together moving to Rosemont and CV High. He asked that the evaluation be done in a timely manner.
11. Anete Krpekyan, parent, said last Saturday she spent two hours getting a manicure and pedicure. Yet, her child cannot sit in a classroom to get an education. Last week, she saw people buying Halloween decorations at Home Goods and Marshall, yet schools remain closed. She finds it ironic. She is a new parent of GUSD. She never imagined joining a school district with the most unreasonable teacher union. She feels GTA does not want to return to work because they have made excuse after excuse since the pandemic started. Many services and businesses have reopened. Yet the teachers union is standing in the way of our children getting a full education. It is shameful and unbelievable.

MINUTES: November 2, 2020– Regular Board Meeting

CLOSED SESSION

The Board recessed to Closed Session at 5:45 p.m. to discuss the following:

1. Conference with GUSD Labor Negotiators pursuant to Government Code Section 54957.6:
Agency designated representatives: Dr. Darneika Watson and Mr. David Greco
Employee organization: Glendale Teachers Association and California School Employees Association-Glendale Chapter No. 3.
2. Conference with Legal Counsel-Existing litigations pursuant to Government Code Code §54956.9 (d)(1)
Case No. LASC19STCV42371
Case No. 20-CV-5878(CM)
Case No. LA-CO-1800E

CALL TO ORDER/RETURN TO REGULAR MEETING

The meeting reconvened at 7:25 p.m.

REPORTING OUT OF CLOSED SESSION

No action was taken during Closed Session.

STUDENT BOARD MEMBER REPORT

Kayla Rodriguez, Student Board Member, reported on the activities at the following schools: Glendale High, Hoover High, Crescenta Valley High, Clark Magnet, Roosevelt Middle, Toll Middle, Jefferson Elementary, Marshall Elementary, and Muir Elementary. She thanked the Board for hosting the Student Voice Panel and complimented Maria Akhverdyan for moderating the panel discussion. The Student Advisory Council is working on the Middle School Leadership Conference. She relayed comments made by students on distance learning, including her experience with distance learning. Mental health is very important as many students are suffering. As for returning to school, there is a lot of confusion among students as to when that will be.

SUPERINTENDENT'S UPDATE

1. School Year Update

The Superintendent and staff presented an update on the school year. Topics covered included: Fall 2020 distance learning survey results; technology leadership update; high school athletic conditioning; specialized services; GUSD COVID-19 dashboard and notification process; and next steps.

MINUTES: November 2, 2020– Regular Board Meeting

INFORMATION

1. 2021-22 Budget Planning and Enrollment Updates
2. Applications for FLAG/Magnet Programs 2021-2022
3. Proposed Supplementary Textbooks for Use in Middle and High Schools in the Area of World Languages and Cultures
4. Proposed Revisions to Board Policies Relating to Instruction - Special Education
5. Acknowledgements of Service
6. Update on Measure S and Facility Programs

The above reports were presented for information only; no action was taken.

ACTION REPORTS

1. Approval of County Recommendation of Revisions to the Learning Continuity and Attendance Plan

It was moved by Mrs. Freemon and seconded by Mr. Krikorian to approve Action Report No. 1, as recommended. Motion approved by the following roll-call vote: AYES— Freemon, Krikorian Nahabedian, Sahakian, and Gharpetian.

2. Award of Bid No. 205-20/21 for Tennis Court Refurbishment and Resurfacing Project at Glendale High School

It was moved by Ms. Nahabedian and seconded by Mr. Krikorian to approve Action Report No. 2 as recommended. Motion approved by the following vote: AYES— Freemon, Krikorian Nahabedian, Sahakian, and Gharpetian.

3. Approval of Services Agreement Between Glendale Unified School District and EBS Healthcare, Inc.

It was moved by Mr. Krikorian and seconded by Mr. Sahakian to approve the Action Report No. 3, as recommended. Motion approved by the following vote: AYES— Freemon, Krikorian, Nahabedian, Sahakian, and Gharpetian.

4. Resolution No. 5 - Approval of Amended Agreement for Contract No. CCTR-9090-02 with the California Department of Education, Child Development Division, for the Glendale Unified School District for the 2019-2020 school year

It was moved by Mrs. Freemon and seconded by Mr. Krikorian to approve Action Report No. 4, as recommended. Motion approved by the following vote: AYES— Freemon, Krikorian, Nahabedian, Sahakian, and Gharpetian.

MINUTES: November 2, 2020-- Regular Board Meeting

CONSENT CALENDAR

1. Minutes
 - a. Regular Meeting No. 7, October 6, 2020
 - b. Special Meeting No. 8, October 20, 2020
 - c. Special Meeting No. 9, October 21, 2020
2. Certificated Personnel Report No. 6
3. Classified Personnel Report No. 6
4. Warrants totaling \$16,327,474.50 for September 1, 2020 through October 27, 2020.
5. Purchase Orders totaling \$2,077,166.49 for the period of September 28, 2020 through October 23, 2020
6. Appropriation Transfer and Budget Revision Report
7. 2020-21 Transfer of Cash Balance from the Measure S Projects Fund (21.1) to the Capital Project and Improvement Fund (40.1)
8. Approval of Agreement with the Los Angeles County Sheriff's Department for 2020-21 Law Enforcement Services
9. Approval of Agreement with the City of Glendale for 2020-21 Law Enforcement Services
10. Approval to Pilot Gaggle Safety Management Services
11. Approval of Notice of Completion for Bid No. 195-19/20 with GMS Elevator Services, Inc. for Elevator Control Repair and Replacement at Crescenta Valley High School
12. Authorization to Dispose of Surplus Property
13. Approval of Services Agreement between Glendale Unified School District and The Southern CA Learning Corporation, dba Sylvan Learning Center
14. Approval of New Course of Study Outlines for Use in Middle Schools in the Area of Science
15. Acceptance of the Scholastic and James Patterson Teacher Grant
16. Approval of Revisions to Board Policies/New Exhibit Relating to Personnel, Students and Instruction
17. Agreement with California State University, Northridge
18. Agreement with University of Southern California

CONSENT CALENDAR (Continued)

19. Agreement with University of Redlands

20. Acceptance of Gifts

It was moved by Ms. Nahabedian and seconded by Mrs. Freemon to approve the Consent Calendar, as presented. Motion approved unanimously. AYES—Freemon, Krikorian, Nahabedian, Sahakian, and Gharpetian.

REPORTS FROM THE BOARD

Mrs. Freemon thanked the CV Chamber of Commerce for selecting her as their “Educator of the Year.” They did surprise her. The CV Chamber of Commerce has been a great partner of GUSD. Our community partners are one of the many reasons that make our school district great. She extended her condolences to the family of Jim Bonds. Jim Bonds was a long-time football coach at St. Francis High and well known in the community.

Ms. Nahabedian gave her appreciation to all the students who participated in the Student Voice Panel. They took the lead and determined what they wanted to talk about. This is our third Student Voice Panel. She appreciated all that were involved in this including our Student Board member Kayla Rodriguez. She enjoyed the presentation by our library on Native American Month. They truly are having fabulous programs for our teens and adults. There are many injustices continuing both here and abroad. She appreciates those who are involved in supporting Artsakh. Vote tomorrow and/or help someone else vote. Let’s make sure everyone’s voice is heard through the ballot box. She is wishing for a peaceful day and week as we go through the election process.

Mr. Sahakian congratulated Mrs. Freemon. Tomorrow, is election day. Make sure you vote. This has been a traumatic year for all of us with the pandemic. There is added trauma with what is happening with Armenia and Artsakh. He is grateful to everyone who has set up a fundraiser or has expressed support. He explained the region of Artsakh and why it is so important to the Armenian community. It is a beautiful place with cultural sites and democratic government. The most important part of the area is its people; they are kind and generous. In 1980, the people wanted to declare its independent from Soviet Azerbaijan. In response, Azerbaijan led a cleansing campaign until the 1994 cease fire agreement. In July of 2020, the president of Azerbaijan pledged to finish the Armenian Genocide. Throughout the world, you will see Armenians being attacked. Homes, schools, and hospitals have been struck by missiles. This is not a war of territory, it is a continuation of the Armenian Genocide. Injustice anywhere is a threat to justice everywhere. It’s an issue for the entire world, not just Artsakh. Please consider donating to armenianfund.org.

REPORTS FROM THE BOARD (Continued)

Mr. Krikorian appreciated Mr. Sahakian's comments. Seeing the emotions of our parents during public comments, at the end of the day, our responsibility is to our children. He knows our teachers feel the same. The reality is there are many children at home who are going through emotional stress. He asked that all stakeholders be part of the solution. We have to find a way to get our students back in the classrooms. Concerning Artsakh, that is Armenia's land. People are asking what is going on. With the technology of weaponry, it is not a mistake to strike a school, church, hospital, etc. It is disheartening; we lost thousands of people. It's wrong what is going on and incomprehensible. He asked that we spread the word. The Turkish government is wrong.

Dr. Gharpetian was excited to visit two schools. She visited the Halloween car parade at Muir Elementary and Columbus Elementary where they had their first weekend meals distribution. She congratulated Mrs. Freemon. The Board room is filled with art from Glenoaks students on what is happening in Artsakh and Armenia with the theme, "We are stronger together." It is hard to talk about the war against Artsakh and Armenia, but we do not want history to repeat itself. In 1915, there was a genocide, and it is happening again in 2020. Artsakh is fighting a war that effects the world. Her heart goes out to every family who has lost a friend or family member. All we can do is to educate ourselves, contribute, and sign petitions. We all need to do our part to stop these atrocities. She encouraged everyone to vote tomorrow. She thanked her colleagues for running the purest form of governance. Our Board members work from the heart and do their best for the students. The Adelante Latinos and other organizations have created an alter for Artsakh. She thanked her non-Armenian friends for bringing awareness to the crisis.

REPORT FROM THE SUPERINTENDENT

Dr. Ekchian thanked the following teachers who provided her the opportunity to see their best practices: Emma Cutter from College View; Anna Babakhanian from Mann; Carolyn Widholm from Monte Vista; Matt Hamo from Glenoaks; Robyn Wisinski from Edison; and Jamie Alarcon from Daily. She thanked the Glenoaks staff and students for the artwork in the Board room. She played a video created by our Balboa students on social justice.

ADJOURNMENT

There being no further business, President Gharpetian adjourned the meeting at 10:28 p.m.

Dr. Armina Gharpetian
President, Board of Education

Nayiri Nahabedian
Clerk, Board of Education

Board of Education Minutes - Regular Meeting, November 2, 2020

Recorded by: Ms. Phyllis F. Ishisaka, Executive Assistant to the Superintendent

Approved by the Board of Education:

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

CONSENT CALENDAR NO. 2

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Dr. Darneika Watson, Chief Human Resources and Operations Officer/Director of Classified Personnel

SUBJECT: CERTIFICATED PERSONNEL REPORT NO. 7

It is recommended that the following report be approved as presented:

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Change of Maternity Leave of Absence</u>		
1.	Yahiayan, Natalie Teacher, Regular 3 rd Grade Balboa Elementary	11/09/20 through 1/19/21
<u>Extension of Maternity Leave of Absence</u>		
1.	DeBellis, Theresa Teacher, Regular 2 nd Grade Glenoaks Elementary	8/16/20 through 12/07/20
<u>Change of Parental Leave of Absence</u>		
1.	Singh, Claudia A. Teacher, Regular 2 nd Grade Cerritos Elementary	11/16/20 through 1/18/21
<u>Health Leave of Absence</u>		
1.	Huerta, Maria Angeles Teacher, Special Education Muir Elementary	10/20/20 through 11/10/20
2.	McReynolds, Rebecca Teacher, Regular Kindergarten Lincoln Elementary	11/16/20 through 12/18/20

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Health Leave of Absence (Cont.)</u>		
3.	Stephan, Bryant Teacher, Regular 2 nd Grade Monte Vista Elementary	10/30/20 through 12/31/20

Family & Medical Leave of Absence

1.	Huerta, Maria Angeles Teacher, Special Education Muir Elementary	10/20/20 through 11/10/20
2.	McReynolds, Rebecca Teacher, Regular Kindergarten Lincoln Elementary	11/16/20 through 12/18/20
3.	Stephan, Bryant Teacher, Regular 2 nd Grade Monte Vista Elementary	10/30/20 through 12/31/20

Change of Family & Medical Leave of Absence

1.	Singh, Claudia A. Teacher, Regular 2 nd Grade Cerritos Elementary	11/16/20 through 12/16/20
2.	Yahiayan, Natalie Teacher, Regular 3 rd Grade Balboa Elementary	11/09/20 through 1/19/21

Extension of Family & Medical Leave of Absence

1.	DeBellis, Theresa Teacher, Regular 2 nd Grade Glenoaks Elementary	8/16/20 through 11/09/20
----	---	--------------------------

Home Responsibility Leave of Absence

1.	Bagdasaryan, Aylene Psychologist Special Education	11/13/20 through 6/30/21
----	--	--------------------------

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment</u>		
1.	Grigoryan, Satenik Penglase, Ellen A. Stanczak, Bozena Stuffel, Linda R.	Teachers, as needed, to work for Special Education on assessments
		10/19/20 through 6/30/21 \$34.00 per hour Not to exceed 8 hrs/week, each Special Education – SAI – Core 01.0 65000.0 57608 11200 1130 0000600
2.	Jacobson, Nancy D.	Retired Teacher, as needed, to work for Special Education
		11/02/20 through 6/30/21 Hourly rate of pay Not to exceed 3 hours/week Special Education – SAI – Core 01.0 65000.0 57608 11200 1130 0000600

Change of Management Position

1.	#38229	TO: Director, Child Development and Child Care Programs	Effective 11/18/20 225 Days
----	--------	---	--------------------------------

Certification Authorization

1. Pursuant to Education Code Section 44256(b), authorization is requested for the following certificated employees to teach in another area through the completion of twelve semester hours of coursework, or six semester hours of upper division/graduate work in the subject area to be taught. (Multiple Subjects)

<u>NAME</u>	<u>SUBJECT</u>	<u>SCHOOL</u>
Dreyfus, Martha M	English Language Arts	Roosevelt Middle School
Gonzalez, Elwing	Yearbook	

2. Pursuant to Education Code Section 44263 authorization is requested for the following certificated employees to teach in another area through the completion of eighteen semester hours of coursework, or nine semester hours of upper division/graduate work in the subject area to be taught.

<u>NAME</u>	<u>SUBJECT</u>	<u>SCHOOL</u>
Arakelian, Diana	Mathematics	Glendale High School
Caddel, Cindy	Dance/PE	
Wigger, Orval	Science: Chemistry	

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election</u>			
1.	Montes De Oca, Patricia	Orientation & Mobility Specialist, Probationary, 1 st year SELPA	Effective 11/30/20
2.	Szeto, Betty	Teacher, Temp Contract Special Education – Itinerant	11/18/20 through 6/11/21
<u>Election Hourly/Daily</u>			
1.	Barsegyan, Nana Chaolerytotin, Pearl Gharibian, Lilia	Teacher, as needed, to work with students in the production and dissemination of TUPE materials for Wilson Middle School’s TUPE Project ABCD Wilson Middle School	8/19/20 through 6/30/21 \$34.00 per hour Not to exceed 30 hours each TUPE Grades 6-12, Tier 2 01.0 66904.0 11100 10000 1130 0000682 Violence Prevention 01.0 00000.0 11309 10000 1130 0002682
2.	Bedrousi, Soseh Driffill, Carol Henriquez, Bryan	Teachers, as needed, to proctor PSAT testing at Glendale High School	10/17/20 Extra hourly rate of pay Not to exceed \$1,700 total 01.0 00000.0 11303 10000 1130 005616
3.	Briggs, Jessica Faieta, April Jackson, Paula Ludwig, Hans Ortiz, Gerald Roberts Berger, Nancy Wilson, Morgan	Teachers, as needed, to provide Verizon Innovative Learning Schools Tech PD training for Wilson teachers at Wilson Middle School	10/01/20 through 6/11/21 \$37.00 per hour Not to exceed 25 hours each Title I 01.0 30100.0 11100 10000 1130 0800000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
4.	Extra-Curricular Assignments	First Semester 2020-2021
<u>CERRITOS ELEMENTARY</u>		
Avanessian, Karineh	Student Council 6 th Grade Camp	
Ayala, Peter	Math Club	
Dembekjian, Nicole	Spelling Bee	
Hernandez, Pearl	Spelling Bee	
Ramirez, Christine	Robotics	
<u>EDISON ELEMENTARY</u>		
Almazan, Seth	Math Club Robotics Advisor	
Meza, Emily	Student Council Advisor	
<u>JEFFERSON ELEMENTARY</u>		
Stanley, Christopher	Tech Advisor Afterschool GATE Classes	
<u>LA CRESCENTA ELEMENTARY</u>		
Lapostol, Diane E.	Student Council Advisor	
Savage, Suzanne	Student Council Advisor	
Sarkissian, Adrineh	ASB Bookkeeper	
<u>LINCOLN ELEMENTARY</u>		
Appell, Kathryn	Homework club	
Gilbaugh, Karen	Homework club	
James, Nicolas	ASB	

Effective Dates
 And Salary Rate

Position

Election Hourly/Daily (Cont.)

R.D. WHITE ELEMENTARY

- | | | | |
|----|--|--|-------------------------|
| 4. | Ambartsumyan, Narine

Haigh, Cassandra | Math Field Day
Spelling Bee Advisor
Science Fair | |
| 5. | | Extra-Curricular
Assignments | Fall Semester 2020-2021 |

ROSEMONT MIDDLE SCHOOL

- | | |
|--|---|
| Buyer, James
Curtis, Elizabeth
DiCarlo, Nicola | Industrial Arts
English
Art
VAPA |
| Fox, Stacy
Giraco, Maria
Gruss, Margaret
Khatchetourian, Daniella
McMillin, Krista
Mori, Michelle
Narvaez-Rivera, Laura
Stein, Stephanie
Tyler, Ian
Yonkers, Rodney | Social Studies/History
Audio-Visual Coordinator
Math
Special Education (co-chair)
Science
Business Education/Electives
Foreign Language
ELD
Special Education (co-chair)
Music |

WILSON MIDDLE SCHOOL

- | | |
|---|---|
| Casillas, Marie
DeBruijn, Rens
Dunham, Gail
Gharabighi, Aylin
Herington, Christina
Nam, Joan
Orris, Christina
Penglase, Ellen
Sutphin, Valerie
Thomas, Christina | Social Studies
Science
English
ELD
Physical Education
Math
CTE
Special Education
VAPA
Social Studies |
|---|---|

Position

Election Hourly/Daily (Cont.)

CLARK MAGNET HIGH SCHOOL

5.	Blattner, Charles	Math
	Davarhanian, Patrick	Social Studies
	Der Gevorkian, Narbeh	Health & Guidance
	Frazer, Steven	Class Sponsor 10 th
		Physical Education
	Gruss, Gerald	Science
	Isayan, Sevada	Class Sponsor 9 th
		Audio-Visual Coordinator
		Business Education
		Industrial Arts (CTE)
	Khatchatryan, Narine	Class Sponsor 11 th
		English
	Mikayelyan, Vardan	Class Sponsor 11 th
	Ohanian, Erebuni	Class Sponsor 12 th
		ELD
	Paronikyan, Yeranui	VAPA
	Schmit, Tinky	Special Education
	Scott-Sawyer, Shari	Student Body Advisor
	Witler, Esther	Foreign Language

CRESCENTA VALLEY HIGH SCHOOL

Evans, Mark	Cross Country (Head) – Girls
	Cross Country (JV/Asst.) – Girls
Evans, Robert	Cross Country (JV/Asst.)
Jang, Alexander	Tennis (JV/Asst.) – Girls
Kim, Doil	Tennis (Head) – Girls
Kim, Peter	Athletic Coordinator – Girls
	Golf (JV) – Girls
Mulder, Kurt	Volleyball (JV/Asst.) – Girls
Samford, Mark	Golf (Head) – Girls
Simmons, Matthew	Volleyball (Head) – Girls

Position

Election Hourly/Daily (Cont.)

DAILY HIGH SCHOOL

- | | | |
|----|---------------------------------|--------------------------|
| 5. | Akobian, Allie | Head Counselor 1 |
| | Alarcon, Jamie | English |
| | Gonzalez, Jose Alfredo | Math |
| | | Audio-Visual Coordinator |
| | Grigoryan, Satenik | Special Education |
| | Janairo, Brenda | Art |
| | Minasyan, Nvard | Science |
| | Piscitelli-Carrasco,
Antonia | Social Studies |
| | | Student Body Advisor |
| | | Newspaper Sponsor 1 |
| | | Yearbook Sponsor 1 |
| | Van, Michelle | Home Economics |

GLENDALE HIGH SCHOOL

- | | |
|------------------------|---------------------------------|
| Astor, Elizabeth | PBIS Coordinator |
| Bagumyan, Sasun | Water Polo (Soph./Asst.) – Boys |
| | Water Polo (Head) – Girls |
| Bailey, Robert | Cross Country (Head) – Boys |
| | Cross Country (Head) – Girls |
| Barboza-Flores, Aurora | Math |
| Bedrousi, Soseh | Class Sponsor 11 th |
| Benkovich, Joseph | Class Sponsor 9 th |
| Briggs, Robert | Stage Director |
| Buarenos, Noelle | Cheer (Head) – Girls |
| | Pep Squad Sponsor |
| Caban, Crystal | ELD |
| Caraballo, Brittney | Assistant Cheer – Girls |
| Cartmill, Patrick | Football (JV/Asst.) – Boys |
| Ciotti, Holly | National Honor Society |
| | English |
| Clark-Reed, Shannon | Class Sponsor 10 th |
| Elento, Janssen | Volleyball (JV/Asst.) – Boys |
| | Volleyball (Head) – Girls |
| Elento, Marilou | Volleyball (Head) – Boys |
| | Volleyball (JV/Asst.) – Girls |
| Goss, Audrey | Class Sponsor 12 th |

Position

Election Hourly/Daily (Cont.)

- | | | |
|----|-------------------------|----------------------------------|
| 5. | Hovannesian, Arsine | Head Counselor 3 |
| | Lewis, Andrea | Physical Education |
| | Livingston, Jon | Newspaper Sponsor 1 |
| | | Yearbook Sponsor 1 |
| | | Student Body Advisor |
| | Madaryan, Avetis | Cross Country (JV/Asst.) – Boys |
| | Mardirosian, Tadeh | Athletic Coordinator – Boys |
| | Martinez, Hector | Football (Frosh) – Boys |
| | Martinez, Isai | Football (Soph) – Boys |
| | Mitropoulos, Daphane | Class Sponsor 12 th |
| | Mohr, Anthony | Golf – Girls |
| | Morrison, Sarah | Scholastic Bowl |
| | Ochoa, Jacob | Football (Head) – Boys |
| | O’Malley, Christopher | Social Studies |
| | | Class Sponsor 9 th |
| | Palmer, Kelly | Scholastic Bowl |
| | | Drill Team Sponsor |
| | Pugel-Gamez, Nicole | Industrial Arts/CTE |
| | Rangel, Amy | Band/Orchestra |
| | Sepulveda, Martha | Foreign Language |
| | Sheldon-Williams, Grace | Choral Director |
| | Shiroyan, Hasmik | VAPA |
| | Telles, Patricia | Class Sponsor 12 th |
| | Thompson, Marvin | Cross Country (JV/Asst.) – Girls |
| | Thompson, Staci | MESA |
| | Vardanian, Narek | Water Polo (Head) – Boys |
| | | Athletic Coordinator – Girls |
| | | Water Polo (JV/Asst.) – Girls |
| | Venier, Daniel | Science |
| | Vessella, Teresa | Special Education |
| | Weisman, Brandon | Football (JV/Asst.) – Boys |

HOOVER HIGH SCHOOL

- | | |
|----------------------|---------------------|
| Asatryan, Arpi | Co-Foreign Language |
| Bacon, Anita | Drill Team Sponsor |
| | Pep Squad Sponsor |
| | Dance Director |
| Balmanoukian, Shakeh | Math – CO |

Effective Dates
 And Salary Rate

Position

Election Hourly/Daily (Cont.)

5.	Capehart, Jennifer Chan, Cynthia Emmett, RaeEtta Estep, Amy Huber, David Kaufman, Sharon Lackey, Brian Lim, Jessie Lowe, Kristine Myles, Robbie Peterson, Anthony Pinsker, Jason Scates, David Stepanyan, Edgar Vargas, Kari Wilke Lewis, Monica	Physical Education – CO Science English Choral Director Drama Director Math – CO Band/Orchestra Co-Foreign Language CTE Stage Director Audio-Visual Coordinator VAPA – CO Social Studies – CO VAPA – CO Physical Education – CO Class Sponsor 9 th Class Sponsor 10 th Class Sponsor 11 th Class Sponsor 12 th Student Body Advisor Social Studies – CO ELD Special Education	
<u>VERDUGO ACADEMY</u>			
	Curtiss, Alison Kmbikyan, Marta	Student Body Advisor Student Body Advisor	
6.	Becker, German Castren, Paige Jenkins, Jerica Szabo, Suzanna Veliz, Sarah Wilson, Paschell	Substitute Teachers, as needed	10/26/20 through 7/15/21 \$165.00 per day 01.0 00000.0 19004 10000 1160 0004615

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>			
7.	Clark-Reed, Shannon	Teacher, as needed, to prepare online learning instructional materials to prepare teachers for extended learning during the COVID-19 Distance Learning Glendale High School	10/01/20 through 6/30/21 \$31.00 per hour Not to exceed 60 hours total Title I 01.0 30100.0 11100 10000 1130 0200000
8.	Oliver, Susan	Retiree, as needed, to assist with Scholastic Bowl Categorical Programs	1/02/21 through 3/31/21 \$31.00 per hour for planning Not to exceed 2,000.00 total Supplemental 01.0 01000.0 11100 10000 1130 0000673
9.	Porter, Virginia	Nurse, as needed, to work during PSAT testing at Glendale High School	10/17/20 Extra hourly rate of pay Not to exceed \$150.00 01.0 00000.0 00000 31400 1234 007616
10.	Robertson, Lynde	Teacher Specialist, as needed, to present SAMR workshops focusing on tech integration and differentiation of instruction using tech tools that are readily available to every teacher, such as Chromebooks and Google Apps for Education Categorical Programs	10/08/20 through 6/30/213 \$37.00 per hour Not to exceed 500.00 total Title IV 01.0 41270.0 11100 10000 1130 0000673

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
11.	Yermian, Jaklin Substitute teacher, as needed, to conduct FLOSEM assessments to incoming students for the FLAG French Program at Franklin Elementary	1/07/21 through 5/31/21 \$34.00 per hour Not to exceed 24 hours total FLAG Support Program 01.0 00000.0 00000 21004 1130 0008682

Additional Compensation

- The following teacher specialist qualifies to receive the Doctoral Degree stipend of \$100.00 per month effective 11/03/20:

Sun, Valerie Y.	ETIS
-----------------	------

Transportation Authorization

- Grabowski, Monika

Transportation expenses for travels to and from district office and schools or other locations in the performance of duties Student Wellness Services	7/01/20 through 6/30/21 57.5 cents per mile Attend/Foster/Homeless/ Mental Health 01.0 05641.0 11100 10000 5210 0000617
--	--

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Revision to Previous Personnel Report</u>		
1.	Revision to Board Report No. 5, October 6, 2020	
	<u>Page 15, Item 16</u>	
	Various names	
	Teachers, Substitute Teachers, Teacher Specialists, as needed, to attend a two hour SAMR spring workshops focusing on tech integration and differentiation of instruction using tech tools that are readily available to every teacher, such as Chromebooks and Google Apps for Education Categorical Programs	10/08/20 through 6/30/21 \$31.00 per hour Not to exceed 12 hours each for attending six 2-hour modules \$31.00 per hour Not to exceed 16 hours each for Google certification Not to exceed \$30,600.00 total Title IV 01.0 41270.0 11100 10000 1130 0000673
	Change the dates to read:	8/17/20 through 6/30/21

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Revision to Previous Personnel Report (Cont.)</u>		
2.	Revision to Board Report No. 5, October 6, 2020	
	<u>Page 8, Item 5</u>	
	Pascale-Parra, Jean-Marie (Roosevelt) DeLuna, Violet (Toll) Dolittle, Jason (Toll) Weckerly, Ellen (Wilson) Inglish, Mary (Rosemont) Hutchinson, Breanna (Rosemont)	Teachers, as needed, to work with students on various TUPE activities including the production and dissemination of materials for Project ABCD at all middle schools Student Support Services
		8/19/20 through 6/30/21 \$34.00 per hour Not to exceed 150 hours each TUPE Grades 6-12, Tier 2 01.0 66904.0 11100 10000 1130 0002682 Violence Prevention 01.0 00000.0 11309 10000 1130 0002682
	Change account number to read:	TUPE Grades 6-12, Tier 2 01.0 66904.0 11100 10000 1130 0000682
3.	Revision to Board Report No. 5, October 6, 2020	
	<u>Page 22, Item 49</u>	
	Ophoven, Barbara	Retired teacher, as needed, to conduct FLOSEM assessments to incoming students for the FLAG German Program at Franklin Elementary
		9/10/20 through 5/31/21 \$34.00 per hour Not to exceed 5 hours total FLAG Support Program 01.0 000000.0 00000 21004 1130 0008682
	Increase the total hours to read:	Not to exceed 24 hours total

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Personal Services Agreement</u>		
1.	Junker, Karen	10/23/20
	Consultant, as needed, to conduct a half day restorative practices for Franklin, Glenoaks, Lincoln and Verdugo Woodlands Elementary Schools	Not to exceed \$1,425.00 total
		Franklin
		01.0 00000.0 11301 10000 4310
		2700000
		Glenoaks
		01.0 32200.0 11301 10000 4410
		2900000
		Lincoln
		01.0 32200.0 11301 10000 4340
		3300000
		Verdugo Woodlands
		01.0 32200.0 11301 10000 4340
		4200000

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

CLASSIFIED PERSONNEL REPORT NO. 7

CONSENT CALENDAR NO. 3

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Dr. Darneika Watson, Chief Human Resources and Operations Officer/
Director of Classified Personnel

SUBJECT: CLASSIFIED PERSONNEL REPORT NO. 7

It is recommended that the following report be approved as presented:

	<u>Location</u>	<u>Months/Hours, and Salary Rating</u>
<u>Medical Leave of Absence</u>		
1. <u>Education Assistant II</u> Khalafian, Ezabella	Franklin	10/05/20 through 12/21/20
2. <u>Senior Administrative Secretary</u> Sarkissian, Vetina	Student Services	12/04/20 through 01/15/21
3. <u>Typist Clerk III</u> Campos, Ricardo	EEELP	11/05/20 through 11/30/20
<u>Extension of Medical Leave of Absence</u>		
1. <u>Cafeteria Worker II</u> Ayvazyan, Azatui	Verdugo Woodlands	08/31/20 through 01/01/21
2. <u>Clerk III</u> Pedrossian, Anahid	Hoover	09/25/20 through 11/06/20

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Extension of Medical Leave of Absence - Continued</u>		
3. <u>Custodian I</u> Johnson, Matasha	Hoover	05/26/20 through 11/09/20
4. <u>Typist Clerk III</u> Yazlyan, Anahit	EEELP	10/05/20 through 12/31/20

Family & Medical Leave of Absence

1. <u>Heating & Air Conditioning Mechanic</u> Villareal, Omar	FASO	11/09/20 through 12/21/20
2. <u>Senior Administrative Secretary</u> Sarkissian, Vetina	Student Services	12/04/20 through 01/15/21

Extension of Family & Medical Leave of Absence

1. <u>Clerk III</u> Pedrossian, Anahid	Hoover	09/25/20 through 11/06/20
2. <u>Typist Clerk III</u> Vasiliou, Gregoria	Glendale	09/04/20 through 11/05/20
	Yazlyan, Anahit	EEELP 10/05/20 through 12/31/20

Maternity Leave of Absence

1. <u>Education Assistant Intensive Support</u> Allen, Dominique	Special Education	10/27/20 through 12/09/20
2. <u>Typist Clerk II</u> Asatryan, Marine	Jefferson	11/03/20 through 02/07/21

Change of Maternity Leave of Absence

1. <u>Behavior Intervention Assistant</u> Chiriboga, Melanie	Special Education	08/20/20 through 10/29/20
---	-------------------	---------------------------

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Child Care Leave of Absence</u>		
1. <u>Behavior Intervention Assistant</u> Chiriboga, Melanie	Special Education	10/30/20 through 06/11/21
<u>Parental Leave of Absence</u>		
1. <u>Behavior Intervention Assistant</u> Chiriboga, Melanie	Special Education	10/30/20 through 02/22/21
2. <u>Heating & Air Conditioning Mechanic</u> Villareal, Omar	FASO	11/09/20 through 12/21/20
<u>Election from Eligibility List</u>		
1. <u>Account Clerk II</u> Minas, Lilian	Financial Services	09/17/20; 12/8; 17-1 01.0 00000.0 00000 72007 2410 0000669
2. <u>Typist Clerk III</u> Keshishian, Jasmen	College View	11/02/20; 11/8; 16-8 01.0 33102.0 57300 21000 2410 0000600 01.0 65000.0 50011 21000 2410 0000600

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Additional Assignment Temporary - At Established Rate of Pay</u>		
1. <u>Assistant Physically Handicapped</u>		
Arsenyan, Kristine	Special Education	10/23/20
Davityan, Adrine		Not to exceed 4 hours total, each
Issa Gholian, Aida		Coronavirus Relief Fund
Leal Garcia, Itzel		01.0 32200.0 11100 10000 2130 0001615
Montellano, Michele		
2. <u>Assistant Physically Handicapped - Substitutes</u>		
Quiroz, Sandra	Special Education	10/23/20
		Not to exceed 4 hours total
		Coronavirus Relief Fund
		01.0 32200.0 11100 10000 2110 0001615
3. <u>Behavior Intervention Assistant</u>		
Chavez, Jodie	Special Education	10/23/20
Herrera, Arlene		Not to exceed 4 hours total, each
Marquardt, Kimberly		Coronavirus Relief Fund
Olmedo, Elizabeth		01.0 32200.0 11100 10000 2130 00001615
Shiroyan, Tereza		
Torres Blandon, Ana		
4. <u>Education Assistant I</u>		
Aghajani, Michael	EEELP	08/17/20 through 06/30/21
Assatouri, Narineh		01.0 32200.0 11100 10000 2130 0001615
Burgara, Dailene		
Cardenas, Nicholas		
Cortes, Nancy		
Cruz, Karina		
Dean, Sarah		
Eckelberry, Arthur		
Garcia, Rita		
Grigoryan, Arus		
Landaverde, Johan		
Ramos, Sabel		
Semerdjian, Elizabeth		
Shahriari, Kiana		
Torosyan, Tatevik		
Valenti, Maria		
Vartanos, Diane		

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
4. <u>Education Assistant I - Continued</u>		
Vega, Louella		
Wartanyan, Sary		
Wright, Joan		
Yu, Johnny		
Zazyan, Gayane		
Zohrabian, Alvirt		
5. <u>Education Assistant II</u>		
Gabuchian, Narine	Clark	10/01/20 through 06/10/21
Ghazaryan, Laura		Not to exceed \$4,750.00 total
		01.0 30100.0 11100 10000 2130 0900865
6. <u>Education Assistant – Intensive Support</u>		
Alvarez, Ashley	Special Education	10/23/20
Apelian, Valentina		Not to exceed 4 hours total, each
Cuano, Mildred		Coronavirus Relief Fund
Rodriguez, Carmen		01.0 32200.0 11100 10000 2130 00001615
7. <u>Education Assistant – Intensive Support - Substitute</u>		
Alvarez, Crystal	Special Education	10/23/20
Alwan, Zainab		Not to exceed 4 hours total, each
Awad, Joyce		Coronavirus Relief Fund
Guevara Solis, Mariah		01.0 32200.0 11100 10000 2130 00001615
Torres, Peter		
8. <u>Elementary Yard Duty Leader</u>		
Gaither, Doris	Lincoln	10/23/20
		01.0 32200.0 11100 10000 2130 0001615
Galvan, Cheryl	Valley View	10/23/20
		01.0 32200.0 11100 10000 2130 0001615
Keshishi, Lidoush	Jefferson	10/23/20
		01.0 32200.0 11100 10000 2130 0001615
Khalil, Alhan	Keppel	10/23/20 through 06/30/21
		01.0 32200.0 11100 10000 2130 0001615

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
8. <u>Elementary Yard Duty Leader</u> - Continued		
Monico, Jorge	Verdugo Woodlands	10/01/20 through 06/30/21 Not to exceed 6 hours per day 01.0 32200.0 11100 10000 2130 0001615
Tejada, Luisa	Cerritos	10/23/20 Not to exceed 4 hours 01.0 32200.0 11100 10000 2130 0001615
9. <u>Library Assistant</u>		
Amranyan, Gissell	Cerritos	10/23/20 Not to exceed 4 hours 01.0 32200.0 11100 10000 2930 0001615
Coleman, Andudela	Marshall	10/23/20 Not to exceed 6 hours, total Supplemental 01.0 01000.0 11100 10000 2930 3600000
Tachera, Michelle	Valley View	10/23/20 01.0 32200.0 11100 10000 2130 0001615
10. <u>Multimedia Technology Assistant</u>		
Jermakyan, Armine	Cerritos	10/23/20 Not to exceed 4 hours 01.0 32200.0 11100 10000 2930 0001615
Chang, Yuan	Fremont	10/23/20 01.0 32200.0 11100 10000 2130 0001615
Lalazaryan, Armine	Columbus	09/01/20 through 06/11/21 Not to exceed \$5,002.00 total Title III - EL 01.0 42030.0 11100 10000 2930 2300673
Murphy, Kevin	Valley View	10/23/20 01.0 32200.0 11100 10000 2130 0001615
Papazian, Armineh	Marshall	10/23/20 Not to exceed 6 hours, total Supplemental 01.0 01000.0 11100 10000 2930 3600000

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
11. <u>Physical Education Assistant</u>		
Sam, Bon	Columbus	10/23/20 01.0 32200.0 11100 10000 2130 0001615

Change of Assignment

1. Change of Location

a. Education Assistant I

Carrisoza, Rosa	Mann From Pacific	08/17/20 12.0 61052.0 85000 10000 2110 0000671
Kirakosyan, Inga	Mann From College View	08/17/20 12.0 61052.0 85000 10000 2110 0000671

2. Provisional Assignment

a. Cafeteria Worker II

Manukyan, Manushak	Edison From Cafeteria Worker I, 1-4	10/08/20 3.5 hours a day 4-4 13.0 53100.0 00000 37000 2212 0300000
Manukyan, Manushak	Dunsmore From Cafeteria Worker I, 1-4	10/12/20 through 10/13/20 6.5 hours a day 4-4 13.0 53100.0 00000 37000 2212 0100000
Manukyan, Manushak	Valley View From Cafeteria Worker I, 1-4	10/14/20 through 10/20/20 3.5 hours a day 4-4 13.0 53100.0 00000 37000 2212 0200000

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Change of Assignment</u> - Continued		
2. <u>Provisional Assignment</u> - Continued		
a. <u>Cook/Baker</u>		
Babakhani, Armineh	Rosemont From Cafeteria Worker I, 1-9	11/02/20 through 11/30/20 8 hours a day 9-7 13.0 53100.0 00000 37000 2212 0600000
Jarian, Shakeh	Crescenta Valley From Cafeteria Worker I, 1-9	11/02/20 through 11/30/20 6.5 hours a day 9-7 13.0 53100.0 00000 37000 2212 0200000
Rostamians, Armineh	Glendale From Cafeteria Worker I, 1-9	11/02/20 through 11/30/20 6.5 hours a day 9-7 13.0 53100.0 00000 37000 2212 0200000
b. <u>Custodian II</u>		
Ramirez, Armando	Jefferson From Custodian I, 11-7	08/19/20 through 11/06/20 8 hours a day 16-6 01.0 00000.0 00000 81006 2211 3000000
c. <u>Manager, Cafeteria, Secondary School Non-Transport</u>		
Tarverdians, Laris	Rosemont From Cook/Baker 9-7	11/02/20 through 11/30/20 8 hours a day M4-2 13.0 53100.0 00000 37005 2310 0000662
d. <u>Manager, Cafeteria, Secondary School Transport</u>		
Issagoolian, Berzwik	Crescenta Valley From Cook/Baker 9-9	11/02/20 through 11/30/20 8 hours a day M12-1 13.0 53100.0 00000 37005 2310 0000662
e. <u>Senior Administrative Secretary</u>		
Klujian, Annette	Student Services From Clerk III 16-4	12/04/20 through 01/15/21 8 hours a day 25-1 01.0 00000.0 00000 31301 2410 0007682

Effective Dates,
Months/Hours, and
Salary Rating_____

Location

Revisions to Previous Board Reports

1. Revision to Board Report #2, August 11, 2020

Page 17, Item 1d

Provisional Assignments

Floor Maintenance Worker

Garcia, Joseph

Administration
From Custodian I
11-3

07/08/20 through 08/14/20
8 hours a day
14-3
01.0 00000.0 00000 81006 2211 0000613

Change dates to read:

07/08/20 through 10/16/20

2. Revision to Board Report #1, July 14, 2020

Page 9 - 19

Additional Assignment Temporary - At Established Rate of Pay

Education Assistant I

Various names

EEELP

07/01/20 through 06/30/21
Child Development Activities
12.0 61051.0 85000 10000 2160 0000671
Child Development Activities
12.0 61051.0 85000 10000 2130 0000671
Self Supporting Combine
01.0 91500.0 85000 10000 2130 000671

Add names to read:

Carrisoza, Jennifer
Yu, Johnny

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Election of Classified Hourly Substitutes (Custodian I) through 06/30/21</u>		
Cervantes, Carlos	FASO	11/04/20 through 06/30/21
Hernandez, Oscar		01.0 00000.0 00000 81006 2211 0000640
Martinez, Christian		
<u>Election of Classified Hourly Substitutes through 06/30/21</u>		
Gonzalez Laura	Mann	09/30/20 through 06/11/21 Not to exceed \$2,000.00 Supplemental 01.0 01000.0 11100 10000 2930 2300000
<u>Yard Duty Assistants</u>		
Abnousian, Rashel	Balboa	10/01/20 through 06/30/21
Aghakhani, Judith		\$13.00 per hour
Aghakhanian, Hasmik		01.0 32200.0 11100 10000 2930 0001615
Aghazaryan, Armine		
Amirkhanian, Anzhela		
Atamian, Anet		
Baghdasaryan, Nadya		
Margharian, Atina		
Sarkessian, Katren		
Shahkarami, Roobina		
Shehranian, Kayana		
Baghdasarian, Alis	Cerritos	10/23/20
Cano, Iliana		\$13.00 per hour
Harutyunyan, Alina		Not to exceed 4 hours, each
Hernandez, Ana		01.0 32200.0 11100 10000 2930 0001615
Almanza, Gabriella	Edison	10/01/20 through 06/30/21
Arabajyan, Marine		\$13.00 per hour
Argueta, Catherine		01.0 32200.0 11100 10000 2930 0001615
Luna, Martha		
Shams, Simin		
Bedrosian, Maral	Franklin	10/23/20
Gonzalez, Leslie		\$13.00 per hour
Gonzalez Sanvicente, Karen		01.0 32200.0 11100 10000 2930 0001615
Parra, Laura		

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Election of Classified Hourly Substitutes through 06/30/21 - Continued</u>		
<u>Yard Duty Assistants - Continued</u>		
Baabish, Noor	Fremont	10/23/20
Dzhavakyan, Stella		\$13.00 per hour
Nguyen, Dora		01.0 32200.0 11100 10000 2930 0001615
Aslanian, Armineh	Jefferson	10/23/20
Hernandez-Montague, Sofia		\$13.00 per hour
Mehrabi, Melina		01.0 32200.0 11100 10000 2930 0001615
Moradyan, Marine		
Sehwani, Kiran		
Shirinyanes, Melina		
Aslanian, Armineh	Jefferson	08/18/20 through 06/11/21
Hernandez-Montague, Sofia		\$13.00 per hour
Mehrabi, Melina		Not to exceed 6 hours per day, each
Moradyan, Marine		01.0 32200.0 11100 10000 2110 0001615
Sehwani, Kiran		
Shirinyanes, Melina		
Afshin, Azita	Keppel	10/26/20 through 06/30/21
		\$13.00 per hour
		01.0 32200.0 11100 10000 2960 0001615
Afshin, Azita	Keppel	10/23/20 through 06/30/21
Aghakhani, Anjel		\$13.00 per hour
Arakelyan, Tanya		01.0 32200.0 11100 10000 2930 0001615
Karapetyan, Siranoush		
Megerdichian, Greta	Keppel	10/23/20 through 06/30/21
Oganesyan, Violeta		\$13.00 per hour
Preciado, Karen		01.0 32200.0 11100 10000 2930 0001615
Shehranian, Kayana		
Ter Avetisyan, Ruzanna		
Vartan, Rita		
Woubshet, Yewbdar		

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Election of Classified Hourly Substitutes through 06/30/21 - Continued</u>		
<u>Yard Duty Assistants - Continued</u>		
Ter Avetisyan, Ruzanna	Keppel	09/21/20 through 06/30/21 \$13.00 per hour 01.0 32200.0 11100 10000 2960 0001615
Loder, Erika Rendo, Melanie Shepherd-Nelson, Deborah Tokatlian, Celine	Lincoln	10/23/20 \$13.00 per hour 01.0 32200.0 11100 10000 2130 0001615
Davoudi, Shirin Shahbazian, Nora Stauffer-Rubio, Melissa Yessai, Juliet	Mountain Avenue	10/01/20 through 06/30/21 \$13.00 per hour 01.0 32200.0 11100 10000 2930 0001615
Babakhanians, Armineh Moradkhanian, Gayane Nahabeet, Anette Pierson, Deborah Rahman, Patricia	Monte Vista	10/01/20 through 06/10/21 10/01/20 through 06/10/21 \$13.00 per hour 01.0 32200.0 11100 10000 2930 0001615
Emmerson, Maria de Jesus Karimian, Adrian Hovsepian, Biayna		10/23/20 \$13.00 per hour 01.0 32200.0 11100 10000 2930 0001615
Bozizyan, Ani Chammas, Rehab	Verdugo Woodlands	10/01/20 through 06/30/21 \$13.00 per hour Not to exceed 6 hours a day, each 01.0 32200.0 11100 10000 2930 0001615
Kazzi, Dua	Verdugo Woodlands	10/01/20 through 06/30/21 \$13.00 per hour Not to exceed 4 hours a day 01.0 32200.0 11100 10000 2930 0001615

<u>Personal Services Agreement</u>	Location	Effective Dates, Months/Hours, and Salary Rating____
1. Bursch, Bradley MD	Physician to sign and approve the Speech protocol for Medi- Cal Billing program	07/01/20 through 06/30/21 Not to exceed \$600.00 total \$300.00 per hour Special Education Medi-Cal Billing 01.0 56401.0 57600 11100 5811 0000600
2. Junker, Karen	Consultant, as needed to provide 2 workshops for teachers and staff at Lincoln Elementary School regarding restorative practices basics, speaking/ listening and asking questions with focus on motivating students who are currently unmotivated.	11/18/20 through 12/09/20 Not to exceed \$2,850.00 total Title II 01.0 40352.0 11100 10000 5811 0000673

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Personal Services Agreement</u> - Continued		
3. Massin, Kevin	Consultant, as needed to provide support during class and homework lab at Roosevelt Middle School	11/03/20 through 06/08/21 Not to exceed \$4,000.00 total Title I 01.0 30100.0 11100 10000 5811 0500000

Effective Dates,
 Months/Hours, and
 Salary Rating_____

Location
Transportation Authorization – 2020-2021

1. It is recommended that the individuals be authorized to receive transportation expenses at the rate of 57.5¢ per mile, effective July 1, 2020, through June 30, 2021:

Administrative Secretary

Niazian, Mariam	Student Wellness	07/20/20 through 06/30/21: 57.5¢ Attend/Fster/Homeless/Mental Health 01.0 05641.0 11100 10000 5210 0000617
-----------------	------------------	--

Attendance Worker

Melara, Lilian	Student Wellness	07/01/20 through 06/30/21: 57.5¢ Attend/Fster/Homeless/Mental Health 01.0 05641.0 11100 10000 5210 0000617
----------------	------------------	--

Case Manager

Hovanessian, Sarineh	Student Wellness	09/08/20 through 06/30/21: 57.5¢ Attend/Fster/Homeless/Mental Health 01.0 05641.0 11100 10000 5210 0000617
----------------------	------------------	--

Typist Clerk II

Haghverdian, Vartoush Markarian, Hilda Patatian, Boghos	Student Wellness	07/01/20 through 06/30/21: 57.5¢ Attend/Fster/Homeless/Mental Health 01.0 05641.0 11100 10000 5210 0000617
---	------------------	--

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

CONSENT CALENDAR NO. 4

TO: Board of Education
 FROM: Dr. Vivian Ekchian, Superintendent
 SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
 PREPARED BY: Karineh Savarani, Director, Financial Services
 SUBJECT: **Warrants – District Funds**

The Superintendent recommends that “A” Form (Payroll Warrants) issued October 28, 2020 – November 12, 2020 as shown below totaling \$9,761,329.79, and “B” Form (Other than Payroll Warrants) issued October 1 – 31, 2020, totaling \$15,256,816.05 be approved. Funding for Form “A” Warrants is accounted for in the following funds: 01.0 General Fund, 12.0 Child Development Fund, 13.0 Cafeteria Fund, 21.1 Measure S Projects Fund, and 25.0 Capital Facilities Fund.

REGISTERED NUMBER	WARRANT NUMBER	DESCRIPTION	AMOUNT
300-C	6767649 - 6767649	Certificated	\$ 433.97
300-N	6767650 - 6767654	Classified	3,958.06
C1D-C	6770291 - 6770385	Certificated	7,367,726.78
304-N	6772512 - 6772512	Classified	504.23
307-C	6772569 - 6772569	Certificated	2,851.74
C5D-C	6773758 - 6773802	Certificated	558,657.85
C5D-N	6773803 - 6773805	Classified	16,549.00
308-C	6774830 - 6774830	Certificated	1,485.74
308-N	6774831 - 6774831	Classified	982.50
309-C		Certificated	(2,014.34)
309-N	6774966 - 6774967	Classified	2,649.27
E4H-N	6775828 - 6775918	Classified	1,447,731.05
310-C	6778642 - 6778642	Certificated	1,173.95
310-N	6778643 - 6778656	Classified	7,763.59
E3D-N	6779695 - 6779752	Classified	348,225.36
311-C		Certificated	(852.85)
311-N	6781827 - 6781831	Classified	794.19
314-C	6781996 - 6781997	Certificated	651.27
314-N	6781998 - 6781998	Classified	2,058.43
TOTAL			\$ 9,761,329.79

To Support Board Priority No. 4 – Maintain District Financial Responsibility – Ensure the fiscal health of the District, implement a fiscal plan to preserve the District resources, and plan for the District’s future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
 OCTOBER 1 THRU OCTOBER 31, 2020

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
1.0 GENERAL FUND			
3932	OTHER DISTRICT PAID BENEFITS	3	\$ 2,031.89
4110	TEXTBOOKS	43	58,236.93
4210	BOOKS & OTHER REFERENCE MATERIAL	24	7,630.35
4220	LIBRARY BOOKS	2	103.26
4310	INST. MATERIALS & SUPPLIES	414	146,289.30
4312	INST. PERIODICALS & MAGAZINES	15	4,206.49
4340	INSTRUCTIONAL SOFTWARE/LICENSES	94	401,389.73
4350	OFFICE & OTHER SUPPLIES	123	24,228.63
4351	PRINTING & REPRODUCTION	7	1,640.15
4353	EDIBLE SUPPLIES	27	2,190.66
4360	TIRES, FUEL AND OIL	17	10,636.38
4370	CUSTODIAL/OPERATION SUPPLIES	134	20,515.83
4371	GROUNDS SUPPLIES	25	4,316.65
4372	POOL SUPPLIES	3	1,205.90
4380	MAINTENANCE SUPPLIES	33	3,208.75
4381	REPAIR SUPPLY & MATERIALS	179	121,878.42
4410	NON-CAP AV/COMPUTER EQUIPT UNTAGGED	27	17,961.78
4420	NON-CAP EQUIP -UNTAGGED	211	274,657.26
4430	NON-CAP EQUIP - TAGGED NON-COMPUTER	42	96,359.43
4440	NON-CAP COMPUTER EQUIP-TAGGED	11	734,211.91
5210	MILEAGE & CAR ALLOWANCES	6	597.85
5220	TRAVEL AND CONFERENCES	35	9,069.59
5310	DUES AND MEMEBERSHIPS	8	3,397.00
5510	NATURAL GAS SERVICES	12	8,189.39
5520	ELECTRICITY SERVICES	73	255,759.13
5530	WATER	64	82,383.44
5561	TRASH DISPOSAL	11	27,107.59
5562	SEWER CHARGES	60	34,514.22
5610	RENTALS, LEASES AND REPAIRS	37	29,699.91
5611	ETIS COPIER LEASES	2	5,579.91
5630	REPAIRS	58	50,367.88
5631	ETIS COPIER MAINTENANCE	65	6,497.23
5632	ETIS PRINTER MAINTENANCE	3	15,682.73
5802	NON-INTRUCT.SOFTWARE LICENSE	5	37,279.00
5804	NON-PUBLIC SCHOOL	66	467,731.84
5811	PERSONAL SERVICES	46	60,339.39
5812	NON-PSA SERVICE AGREEMENT	72	578,201.56
5813	UNIFORM SERVICES	1	3,208.42
5815	OPERATING SERVICES	136	378,316.96
5816	NON-PUBLIC SCHOOL SERVICES	38	70,848.38
5821	LEGAL FEES	5	12,177.01
5823	SPEC ED LEGAL SETTLEMENTS	1	3,587.50
5825	AUDIT FEES	2	25,000.00

GLENDALE UNIFIED SCHOOL DISTRICT
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
 OCTOBER 1 THRU OCTOBER 31, 2020

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
5852	NON-INSTRUCTIONAL, CONSULTANTS	4	24,216.00
5853	CONTRACTUAL SERVICES	4	25,233.46
5862	PHYSICALS FOR EMPLOYEES	2	2,485.00
5911	POSTAGE/UPS/FEDEX	4	31,719.88
5912	TELEPHONE	12	18,309.65
5914	DATA LINE	1	59.47
5916	OTHER PHONES	10	6,801.31
6250	BUILDING CONSTRUCTION/IMPROV	1	2,747.43
6252	OTHER CONSTRUCTION	4	113,809.88
6293	PRINTING & DISTRIBUTION	1	682.19
6490	CAPITALIZED EQUIPMENT	2	18,322.48
8689	ALL OTHER FEES AND CONTRACTS	2	220.00
8699	ALL OTHER LOCAL REVENUES	1	28,000.00
9320	STORES	1	9,249.98
9530	FRINGE BENEFITS SUBS - H&W	4	3,209,888.22
9552	USE TAX PAYABLE	122	7,507.81
		-----	-----
		2,415	7,597,688.39
	10.0 SELPA PASS THROUGH FUND		
7211	TFR OF PMNTS-THRGH REV TO DIST	6	3,675,410.48
		-----	-----
		6	3,675,410.48
	12.0 CHILD DEVELOPMENT FUND		
4310	INST. MATERIALS & SUPPLIES	12	683.02
4350	OFFICE & OTHER SUPPLIES	12	226.44
5630	REPAIRS	5	744.67
5812	NON-PSA SERVICE AGREEMENT	4	479.20
5815	OPERATING SERVICES	3	250.29
5911	POSTAGE/UPS/FEDEX	2	25.88
5916	OTHER PHONES	2	0.53
		-----	-----
		40	2,410.03
	13.0 CAFETERIA FUND		
4210	BOOKS & OTHER REFERENCE MATERIAL	1	1,908.00
4350	OFFICE & OTHER SUPPLIES	5	178.35
4360	TIRES, FUEL AND OIL	2	1,124.57
4380	MAINTENANCE SUPPLIES	34	5,967.13
4381	REPAIR SUPPLY & MATERIALS	2	110.72
4395	NON-FOOD SUPPLIES	2	11,042.26
4710	FOOD	64	139,313.72

GLENDALE UNIFIED SCHOOL DISTRICT
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
 OCTOBER 1 THRU OCTOBER 31, 2020

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
5210	MILEAGE & CAR ALLOWANCES	1	142.68
5563	PEST CONTROL	1	1,112.80
5610	RENTALS, LEASES AND REPAIRS	6	7,685.08
5630	REPAIRS	1	196.00
5813	UNIFORM SERVICES	33	1,418.40
5815	OPERATING SERVICES	2	213.36
5911	POSTAGE/UPS/FEDEX	2	29.63
5916	OTHER PHONES	3	556.22
8634	FOOD SERVICE SALES	6	504.30
		----- 165	----- 171,503.22
 21.1 MEASURE S PROJECTS FUND			
5210	MILEAGE & CAR ALLOWANCES	2	41.39
5590	OPERATIONS & OTH HOUSEKEEPING	2	173.01
5610	RENTALS, LEASES AND REPAIRS	2	430.91
5852	NON-INSTRUCTIONAL, CONSULTANTS	1	2,186.25
5911	POSTAGE/UPS/FEDEX	1	92.15
6150	SITE SURVEY/STUDIES	2	25,050.00
6210	ARCHITECT FEES ON BUILDINGS	1	62.50
6250	BUILDING CONSTRUCTION/IMPROV	4	1,228,106.56
6252	OTHER CONSTRUCTION	5	377,897.31
6273	ASBESTOS/LEAD	2	5,871.25
6455	DATA/CABLING	1	14,581.00
		----- 23	----- 1,654,492.33
 25.0 CAPITAL FACILITIES FUND			
6250	BUILDING CONSTRUCTION/IMPROV	1	240,788.45
6252	OTHER CONSTRUCTION	4	4,356.38
6280	BUILDING INSPECTIONS	1	2,600.00
6282	MOVING-STORAGE	1	4,116.00
8681	MITIGATION/DEVELOPERS FEES	2	11,776.32
		----- 9	----- 263,637.15
 40.1 SPEC RESERVE - CAPITAL PROJECTS			
5520	ELECTRICITY SERVICES	4	625.57
5530	WATER	3	417.03
5562	SEWER CHARGES	4	298.55
5610	RENTALS, LEASES AND REPAIRS	3	6,269.00
5630	REPAIRS	0	0.00
5815	OPERATING SERVICES	15	5,547.53

GLENDALE UNIFIED SCHOOL DISTRICT
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
 OCTOBER 1 THRU OCTOBER 31, 2020

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
6210	ARCHITECT FEES ON BUILDINGS	2	5,921.25
6252	OTHER CONSTRUCTION	1	4,881.77
6280	BUILDING INSPECTIONS	1	14,300.00
9552	USE TAX PAYABLE	1	16.37
		-----	-----
		34	38,277.07
	67.0 SELF-INSURANCE FUND		
5872	DELTA ADMINISTRATIVE FEES	2	9,782.81
5873	VSP CLAIMS	7	24,961.50
5874	VSP ADMINISTRATIVE FEES	1	4,141.77
5875	DELTA PAYMENTS	1	142,270.80
5877	MEDIMPACT CLAIMS	2	12,844.81
5878	MEDIMPACT PAYMENTS	2	717,999.48
		-----	-----
		15	912,001.17
	67.1 WORKERS' COMPENSATION FUND		
5852	NON-INSTRUCTIONAL, CONSULTANTS	1	11,814.92
		-----	-----
		1	11,814.92
	67.2 EARLY RETIREMENT BENEFITS FUND		
5815	OPERATING SERVICES	1	148,046.48
		-----	-----
		1	148,046.48
	76.0 WARRANT PASS-THROUGH FUND		
9517	VOLUNTARY DEDUCTIONS	15	409,257.81
9518	TAX SHELTER ANNUITY	1	350,892.00
9588	ROTH IRA-LACOE USED ONLY	1	21,385.00
		-----	-----
		17	781,534.81
	TOTALS	2,726	\$ 15,256,816.05

GLENDALE UNIFIED SCHOOL DISTRICT

NOVEMBER 17, 2020

CONSENT CALENDAR NO. 5

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY: Christine J. Ward, Director, Procurement & Contract Services
SUBJECT: **PURCHASE ORDER LISTING**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$545,937.84 for the period of October 26, 2020 through November 6, 2020 as listed on the attached.

SUMMARY OF PURCHASE ORDERS ISSUED FROM OCTOBER 26, 2020 THROUGH NOVEMBER 6, 2020.

Funding Source	Number of Purchase Orders	Amount
UNRESTRICTED RESOURCES	78	127,136.50
FEDERAL RESTRICTED RESOURCES	50	211,079.51
STATE RESTRICTED RESOURCES	49	79,381.73
LOCAL RESTRICTED RESOURCES	42	85,338.63
CHILD DEVELOPMENT FUND	4	1,599.75
FOOD SERVICES FUND	2	130.72
MEASURE S PROJECTS FUND	4	18,655.00
DEVELOPER FEE FUND	1	4,116.00
CAPITAL PROJECTS & IMPROVEMENT FUND	1	18,500.00
TOTAL	231	\$545,937.84

In support of Board Priority #4 – Maintain District Solvency & Financial Responsibility – Manage district financial resources and facilities to support optimal learning, healthy working conditions, and strong enrollment to ensure long-term stability.

PO NUMBER	UNRESTRICTED RESOURCES VENDOR	AMOUNT
0021000014	SCHOOL SERVICES OF CALIFORNIA	245.00
0021002760	CAMCOR, INC. AUDIOVISUAL EQUIPMENT - VALLEY VIEW ELEMENTARY SCHOOL	10,095.37
0021002767	THE HOME DEPOT PRO (SUPPLYWORKS)	78.08
0021002768	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	115.87
0021002770	THE HOME DEPOT PRO (SUPPLYWORKS)	57.68
0021002771	JOURNEYED.COM INC LICENSE - CATEGORICAL PROGRAMS	1,840.00
0021002774	AMAZON CAPITAL SERVICES, INC. SOFTWARE - VALLEY VIEW ELEMENTARY SCHOOL	329.65
0021002777	GRAINGER CUSTODIAL SUPPLIES - WILSON MIDDLE SCHOOL	1,096.38
0021002778	MAINTEX	306.66
0021002785	ITHAKA	945.00
0021002789	DEMCO	500.00
0021002790	AMERICAN EXPRESS CPS STAPLES - OFFICE FURNITURE - HUMAN RESOURCES	91.51
0021002792	ZANER-BLOSER	36.95
0021002797	SHARP BUSINESS SYSTEMS	500.00
0021002798	UNIVERSITY AUXILIARY SERVICES, INC. SUBSCRIPTIONS - WILSON MIDDLE SCHOOL	1,650.00
0021002799	FASTENAL COMPANY CUSTODIAL SUPPLIES - CLARK MAGNET HIGH SCHOOL	1,190.71
0021002804	ELDRIDGE PUBLISHING CO INC	159.20
0021002811	GRAINGER CUSTODIAL SUPPLIES - FACILITY & SUPPORT OPERATIONS	1,617.43
0021002814	OFFICE DEPOT	837.45
0021002815	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL EQUIPMENT - ROOSEVELT MIDDLE SCHOOL	219.40
0021002816	CLEAN SWEEP SUPPLY CO INC	487.46
0021002817	JOURNEYED.COM INC	115.00
0021002819	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA CANVA.COM - SOFTWARE - PUBLIC INFORMATION	119.40
0021002821	ORIENTAL TRADING INC.	317.08
0021002823	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA TUSHCUSH.COM - FURNITURE FOR FOOD SERVICES OFFICE - HUMAN RESOURCES	64.96
0021002824	OFFICE DEPOT	84.10

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021002826	71 VISUALS BUILDING SIGNAGE - MOUNTAIN AVENUE ELEMENTARY SCHOOL	1,010.73
0021002828	PROMOTE MARKETING CONCEPTS, INC. BUILDING SIGNAGE - EDUCATIONAL SERVICES	1,394.67
0021002829	SCHOOL SPECIALTY BLANKET PURCHSE ORDER FOR INSTRUCTIONAL SUPPLIES - DUNSMORE ELEMENTARY SCHOOL	6,000.00
0021002833	PUREWAY COMPLIANCE, INC	268.36
0021002834	LOS ANGELES RADIOLOGY MED ASSOC.	23.00
0021002835	IMAGECUBE	407.53
0021002836	COPY NETWORK	405.72
0021002846	SOLARWINDS LICENSE - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	4,500.00
0021002847	P1 TECHNOLOGIES EQUIPMENT MAINTENANCE AGREEMENT - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	16,734.38
0021002848	CDW GOVERNMENT AUDIOVISUAL SUPPLIES - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	2,370.38
0021002856	OFFICE DEPOT	187.41
0021002857	O.H. LYNN PRINTING	52.92
0021002861	COPY NETWORK	157.66
0021002862	ALL AMERICAN SPORTS CORP. RECONDITIONING OF FOOTBALL HELMETS - HOOVER HIGH SCHOOL	5,615.99
0021002874	GALE SUPPLY COMPANY	184.89
0021002875	ULINE SHIPPING SUPPLY CUSTODIAL EQUIPMENT - FACILITY & SUPPORT OPERATIONS	1,457.17
0021002879	BURBANK IRRIGATION SUPPLY	26.03
0021002881	GRAINGER	506.66
0021002893	ORIENTAL TRADING INC.	78.66
0021002894	FASTENAL COMPANY CUSTODIAL SUPPLIES - HOOVER HIGH SCHOOL	2,050.69
0021002895	RANCHO JANITORIAL CUSTODIAL SUPPLIES - HOOVER HIGH SCHOOL	1,026.87
0021002896	CLEAN SWEEP SUPPLY CO INC	257.25
0021002900	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - CLARK MAGNET HIGH SCHOOL	165.36
0021002901	ULINE SHIPPING SUPPLY CUSTODIAL SUPPLIES - MONTE VISTA ELEMENTARY SCHOOL	1,031.76
0021002902	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - PUBLIC INFORMATION	36.37

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021002904	AMAZON CAPITAL SERVICES, INC. OFFICE FURNITURE - TOLL MIDDLE SCHOOL	165.36
0021002905	AMAZON CAPITAL SERVICES, INC. BOOKS - CRESCENTA VALLEY HIGH SCHOOL	659.52
0021002907	KAREN JUNKER CONSULTANT TO CONDUCT RESTORATIVE PRACTICES TRAININGS FOR GUSD PARENTS, BOARD APPROVED 10/6/2020 - EDUCATIONAL SERVICES	3,600.00
0021002911	WESTED BLANKET PURCHASE ORDER FOR ONLINE SERVICES - STUDENT SUPPORT SERVICES	2,520.00
0021002912	ROTARY CLUB OF GLENDALE	100.00
0021002916	INGENIUM GROUP, LLC REMOVE AND DISPOSE OF CHEMICAL WASTE AT CRESCENTA VALLEY HIGH SCHOOL - FACILITY & SUPPORT OPERATIONS	14,008.08
0021002921	TULARE COUNTRY OFFICE OF ED	70.00
0021002922	AMAZON CAPITAL SERVICES, INC. BOOKS - CRESCENTA VALLEY HIGH SCHOOL	402.63
0021002923	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - DAILY HIGH SCHOOL	46.92
0021002934	J.W. PEPPER & SON, INC.	55.13
0021002936	O.H. LYNN PRINTING	37.49
0021002937	JOSTEN'S, INC. GRADUATION SUPPLIES - CLARK MAGNET HIGH SCHOOL	6,589.84
0021002938	STUDIO SPECTRUM, INC AUDIOVISUAL EQUIPMENT - GLENDALE HIGH SCHOOL	1,238.51
0021002939	FULL COMPASS SYSTEMS	273.08
0021002940	CTY OF LOS ANGELES DEPT OF PUBLIC WORKS	30.00
0021002947	TIME FOR KIDS	876.15
0021002952	FOLLETT SCHOOL SOLUTIONS, INC. BOOKS - CRESCENTA VALLEY HIGH SCHOOL	2,103.02
0021002953	OFFICE DEPOT	545.70
0021002955	NATIONAL PLASTIC CO OF CA COVID RELATED SUPPLIES DISTRICTWIDE - PLANNING, DEVELOPMENT & FACILITIES	14,327.28
0021002957	ULINE SHIPPING SUPPLY	118.86
0021002959	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - EDISON ELEMENTARY SCHOOL	55.01
0021002961	AMAZON CAPITAL SERVICES, INC. HEALTH OFFICE SUPPLIES - JEFFERSON ELEMENTARY SCHOOL	39.63

UNRESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
0021002962	BARNES & NOBLE BOOKS - CRESCENTA VALLEY HIGH SCHOOL	2,971.24
0021002969	COPY NETWORK	203.65
0021002970	O.H. LYNN PRINTING OFFICE SUPPLIES - FINANCIAL SERVICES	2,462.54
0021002971	JOSTEN'S, INC. GRADUATION SUPPLIES - GLENDALE HIGH SCHOOL	3,914.91
0021002975	SUNBELT RENTALS, INC	671.15
	TOTAL	<u>127,136.50</u>
	FEDERAL RESTRICTED RESOURCES	
0021002748	KAMRAN & COMPANY, INC FOOD SERVICES EQUIPMENT - FOOD SERVICES	6,568.70
0021002750	SCREENCASTIFY, LLC LICENSE - TOLL MIDDLE SCHOOL	1,000.00
0021002751	HAPPY NUMBERS INC	159.50
0021002752	EDCLUB INC. LICENSE - DUNSMORE ELEMENTARY SCHOOL	1,040.52
0021002753	ROSETTA STONE LTD LICENSE - GLENDALE HIGH SCHOOL	13,000.00
0021002754	MOTE TECHNOLOGIES, INC.	420.00
0021002759	RIVERSIDE ASSESSMENTS LLC INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	1,238.24
0021002761	CAMCOR, INC. CLASSROOM EQUIPMENT - MARSHALL ELEMENTARY SCHOOL	3,785.76
0021002764	ACADEMIC LEARNING COMPANY INSTRUCTIONAL SUPPLIES - GLENDALE HIGH SCHOOL	5,301.59
0021002765	AMAZON CAPITAL SERVICES, INC. COMPUTER EQUIPMENT - COLUMBUS ELEMENTARY SCHOOL	898.99
0021002766	AMAZON CAPITAL SERVICES, INC. COMPUTER EQUIPMENT - COLUMBUS ELEMENTARY SCHOOL	252.50
0021002772	QUIZLET, INC. SOFTWARE - ROSEMONT MIDDLE SCHOOL	1,795.50
0021002776	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - WILSON MIDDLE SCHOOL	50.70

FEDERAL RESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR	AMOUNT
0021002780	MATIFIC USA INC LICENSE - FRANKLIN ELEMENTARY SCHOOL	4,186.00
0021002783	STUDY.COM, LLC LICENSE - GLENDALE HIGH SCHOOL	7,500.00
0021002786	QUIZLET, INC.	76.60
0021002788	OFFICE DEPOT	55.10
0021002800	NCS PEARSON INC.	256.92
0021002801	NCS PEARSON INC.	80.49
0021002813	OFFICE DEPOT COMPUTER EQUIPMENT - WILSON MIDDLE SCHOOL	1,123.00
0021002820	BRAIN POP	795.00
0021002822	OFFICE DEPOT	46.83
0021002839	OFFICE DEPOT	322.59
0021002841	DIGITAL NETWORK GROUP AUDIOVISUAL EQUIPMENT AND INSTALLATION FOR FACTS PROGRAM - SPECIAL EDUCATION	16,861.74
0021002843	THE PRINCETON REVIEW LICENSE FOR ONLINE TUTORING SERVICES - GLENDALE HIGH SCHOOL	99,990.00
0021002844	BRAIN POP	795.00
0021002845	EDPUZZLE, INC SOFTWARE - VERDUGO WOODLANDS ELEMENTARY SCHOOL	1,300.00
0021002849	OFFICE DEPOT	123.30
0021002853	CHARLES MUSIC MUSICAL INSTRUMENTS - TOLL MIDDLE SCHOOL	5,800.26
0021002855	LONE STAR PERCUSSION MUSICAL INSTRUMENTS - TOLL MIDDLE SCHOOL	3,158.66
0021002860	POSITIVE PRESS PRINTING SERVICES - MANN ELEMENTARY SCHOOL	1,289.93
0021002865	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - HOOVER HIGH SCHOOL	43.53
0021002868	BEST BUY	341.74
0021002883	DIGITAL NETWORK GROUP AUDIOVISUAL EQUIPMENT AND INSTALLATION FOR FACTS PROGRAM - SPECIAL EDUCATION	13,755.18
0021002903	AMAZON CAPITAL SERVICES, INC. AUDIOVISUAL SUPPLIES - MANN ELEMENTARY SCHOOL	17.61
0021002910	CDW GOVERNMENT LICENSE - VERDUGO WOODLANDS ELEMENTARY SCHOOL	3,550.00
0021002915	LIMINEX, INC	186.31

PO NUMBER	FEDERAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021002918	LIMINEX, INC LICENSE - MANN ELEMENTARY SCHOOL	1,382.30
0021002919	HAPPY NUMBERS INC	290.00
0021002920	LIMINEX, INC LICENSE - COLUMBUS ELEMENTARY SCHOOL	1,081.80
0021002925	AMAZON CAPITAL SERVICES, INC. SCHOOL EQUIPMENT - GLENDALE HIGH SCHOOL	343.96
0021002929	AMAZON CAPITAL SERVICES, INC. AUDIOVISUAL EQUIPMENT - DAILY HIGH SCHOOL	132.28
0021002930	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA JOANN FABRICS - INSTRUCTIONAL SUPPLIES - ROOSEVELT MIDDLE SCHOOL	193.51
0021002932	PRO-ED	709.47
0021002935	SHARP BUSINESS SYSTEMS COPIER MAINTENANCE AGREEMENT - GLENDALE HIGH SCHOOL	1,046.00
0021002941	OFFICE DEPOT COMPUTER EQUIPMENT - CLARK MAGNET HIGH SCHOOL	6,759.21
0021002944	ANN SIMON	150.00
0021002945	BURBANK UNIFIED SCHOOL DIST	750.00
0021002983	RED RIVER PRESS INC. SUBSCRIPTIONS - HOOVER HIGH SCHOOL	1,020.00
0021002984	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA CRICUT.COM - INSTRUCTIONAL SUPPLIES - ROOSEVELT MIDDLE SCHOOL	53.19
	TOTAL	211,079.51
	STATE RESTRICTED RESOURCES	
0021002749	ACSA FOUNDATION FOR EDUCATIONAL ADMIN	149.00
0021002762	NASCO	775.56
0021002763	NASCO	918.47
0021002769	B & H PHOTO VIDEO CLASSROOM EQUIPMENT - HOOVER HIGH SCHOOL	1,757.90
0021002773	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - FOOTHILL SELPA	90.52
0021002781	WARD'S NATURAL SCIENCE	82.35
0021002782	APH FOR THE BLIND	90.00

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021002791	AARDVARK INSTRUCTIONAL EQUIPMENT - GLENDALE HIGH SCHOOL	4,660.57
0021002795	MEDCO SUPPLY COMPANY INSTRUCTIONAL SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	3,724.67
0021002803	CPI	150.00
0021002827	OFFICE DEPOT BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - STUDENT SUPPORT SERVICES	1,500.00
0021002830	INDUSTRIAL TRAINING INTERNATIONAL, INC LICENSE - HOOVER HIGH SCHOOL	3,654.00
0021002831	FOOTHILL TROPHY	178.27
0021002832	LEARNING RIGHTS LAW CENTER PARENT REIMBURSEMENT - SPECIAL EDUCATION	7,800.00
0021002838	REDSHELF INK DBA VIRDOCS	92.40
0021002840	DICK BLICK ART MATERIALS CLASSROOM EQUIPMENT - GLENDALE HIGH SCHOOL	6,226.88
0021002842	NETOP	515.00
0021002850	OFFICE DEPOT	307.27
0021002851	RICHDAI, INC. DBA: YOUNG REMBRANDTS SERVICE CONTRACT TO PROVIDE VIRTUAL CLASSES VIA ZOOM - CATEGORICAL PROGRAMS	4,600.00
0021002852	EVOLLVE INC. DBA: OZOBOT CLASSROOM EQUIPMENT - WILSON MIDDLE SCHOOL	4,410.00
0021002863	FERGUSON ENTERPRISES INC.#1350	157.80
0021002864	PACIFIC RADIO ELECTRONICS	263.54
0021002867	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA DELVERDE - INSTRUCTIONAL SUPPLIES -FOOTHILL SELPA	55.54
0021002869	TOON BOOM ANIMATION INC. ANNUAL LICENSES - GLENDALE HIGH SCHOOL	5,945.00
0021002870	ENABLING DEVICES, INC.	289.95
0021002871	ABLENET, INC COMMUNICATION EQUIPMENT - FOOTHILL SELPA	1,063.91
0021002889	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA WEBSTAUANTSTORE.COM - CULINARY EQUIPMENT - GLENDALE HIGH SCHOOL	339.80
0021002890	FREESTYLE SALES COMPANY, INC INSTRUCTIONAL SUPPLIES AND MATERIALS - HOOVER HIGH SCHOOL	5,675.06
0021002891	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA WACOM.COM - CLASSROOM EQUIPMENT - CLARK MAGNET HIGH SCHOOL	1,322.94

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021002892	SHREVEPORT CERAMICS SUPPLY INC CLASSROOM EQUIPMENT - GLENDALE HIGH SCHOOL	4,783.59
0021002899	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - FOOTHILL SELPA	80.31
0021002908	SCHOOL HEALTH CORP.	35.22
0021002909	AREY JONES EDUCATIONAL SOLUTIONS	814.13
0021002911	WESTED ONLINE SERVICES - STUDENT SUPPORT SERVICES	4,680.00
0021002926	RIFTON EQUIPMENT	343.15
0021002927	NATIONAL SEATING & MOBILITY SPECIAL EDUCATION EQUIPMENT -FOOTHILL SELPA	4,723.11
0021002928	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - FOOTHILL SELPA	28.63
0021002933	B & H PHOTO VIDEO	983.86
0021002942	PROCTORU, INC. OVERAGE COST FOR PROCTOR SERVICES - WILSON MIDDLE SCHOOL	1,295.00
0021002943	FAMILY, CAREER AND COMMUNITY LEADERS	468.00
0021002954	APPLE COMPUTER	43.00
0021002956	AMAZON CAPITAL SERVICES, INC. AUDIOVISUAL SUPPLIES - FOOTHILL SELPA	15.45
0021002958	B & H PHOTO VIDEO	394.92
0021002963	MCMASTER	933.69
0021002965	MSC INDUSTRIAL SUPPLY CO INC	52.21
0021002966	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - WILSON MIDDLE SCHOOL	56.19
0021002967	THE HOME DEPOT PRO (SUPPLYWORKS)	112.62
0021002968	BEST BUY	220.39
0021002985	BEST BUY CLASSROOM EQUIPMENT - WILSON MIDDLE SCHOOL	2,521.86
	TOTAL	----- 79,381.73
	LOCAL RESTRICTED RESOURCES	
0021002756	GARCIA'S FENCE CORP. SERVICE CONTRACT TO INSTALL SAFETY FENCE AT WILSON MIDDLE SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	4,890.00
0021002757	NJP SPORTS INC SERVICE CONTRACT TO PROVIDE PARTS AND LABOR TO INSTALL SCREEN WRAP ON PLAYGROUND EQUIPMENT AT VARIOUS SCHOOL SITES - PLANNING, DEVELOPMENT & FACILITIES	5,537.00

LOCAL RESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR	AMOUNT
0021002758	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA LOCKCODES.COM - ONLINE SERVICES - FACILITY & SUPPORT OPERATIONS	59.00
0021002779	EQUIPARTS CORP COVID-RELATED SAFETY SUPPLIES - PLANNING, DEVELOPMENT & FACILITIES	1,579.47
0021002794	MARRIOTT, LISA CONSULTANT FOR LIBRARY ASSISTANCE, BOARD APPROVED 10/6/2020 - MONTE VISTA ELEMENTARY SCHOOL	2,500.00
0021002796	CHARLES MUSIC MUSICAL INSTRUMENTS - TOLL MIDDLE SCHOOL	4,180.68
0021002802	GRAINGER	488.85
0021002805	PACIFIC RADIO ELECTRONICS	148.60
0021002806	AMERICAN VAN EQUIPMENT	707.58
0021002807	BIG O TIRES GLENDALE	816.69
0021002808	DIGITAL NETWORK GROUP AUDIOVISUAL EQUIPMENT - FACILITY & SUPPORT OPERATIONS	2,044.30
0021002809	DESOTO SALES, INC.	319.89
0021002810	STAR FORD	446.51
0021002837	IBOOKPARK INC	793.80
0021002854	METZLER VIOLIN	110.19
0021002858	IBOOKPARK INC	789.39
0021002859	CHARLES MUSIC	683.00
0021002872	JUDSON INTERNATIONAL SCHOOL	825.00
0021002876	CASTERS & INDUSTRIAL SUPPLIES	65.60
0021002877	KAROL'S GENERAL GARAGE & BODY SHOP AUTOMOTIVE PARTS AND LABOR - FACILITY & SUPPORT OPERATIONS	1,506.69
0021002878	EWING IRRIGATION PRODUCTS	942.89
0021002880	REFRIGERATION SUPPLIES DISTRIBUTOR REPAIR SUPPLIES AND TOOLS - FACILITY & SUPPORT OPERATIONS	13,351.21
0021002884	GMS ELEVATOR SERVICES, INC ELEVATORS MAINTENANCE SERVICES AT VARIOUS SCHOOL SITES - FACILITY & SUPPORT OPERATIONS	4,446.99
0021002885	GMS ELEVATOR SERVICES, INC ELEVATOR REPAIRS AT GLENDALE HIGH SCHOOL - FACILITY & SUPPORT OPERATIONS	2,405.00
0021002886	GMS ELEVATOR SERVICES, INC ELEVATOR REPAIRS AT ROOSEVELT MIDDLE SCHOOL AND CRESCENTA VALLEY HIGH SCHOOL - FACILITY & SUPPORT OPERATIONS	1,480.00

LOCAL RESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR	AMOUNT
0021002887	GMS ELEVATOR SERVICES, INC ELEVATOR REPAIRS AT CLARK MAGNET HIGH SCHOOL - FACILITY & SUPPORT OPERATIONS	3,995.00
0021002888	GMS ELEVATOR SERVICES, INC ANNUAL INSPECTION AT EDISON ELEMENTARY SCHOOL - FACILITY & SUPPORT OPERATIONS	2,300.00
0021002913	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA SANTA MONICA PLASTICS - MATERIAL HANDLING EQUIPMENT - PLANNING, DEVELOPMENT & FACILITIES	689.06
0021002924	AMAZON CAPITAL SERVICES, INC. OFFICE EQUIPMENT - FACILITY & SUPPORT OPERATIONS	37.89
0021002946	VISTASHARE LLC SUBSCRIPTION TO EVERY KID COUNTS COLLEGE SAVINGS PROGRAM - STUDENT SUPPORT SERVICES	4,020.00
0021002948	INK THE WEST	498.77
0021002972	BIG O TIRES GLENDALE	860.79
0021002973	AMERICAN VAN EQUIPMENT AUTOMOTIVE SUPPLIES - FACILITY & SUPPORT OPERATIONS	1,496.36
0021002974	STAR FORD	90.09
0021002975	SUNBELT RENTALS, INC EQUIPMENT RENTAL - FACILITY & SUPPORT OPERATIONS	2,107.96
0021002976	AA1 GRAPHICS & SIGNS	639.45
0021002977	UNDERCAR PLUS INC	328.39
0021002978	COMMERCIAL VAN INTERIORS, INC. AUTOMOTIVE SUPPLIES - FACILITY & SUPPORT OPERATIONS	5,184.01
0021002979	BUILDERS FENCE CO INC	323.85
0021002980	THE HOME DEPOT PRO (SUPPLYWORKS)	425.68
0021002981	CENTER FOR INTERNATIONAL CAREER DEV SPONSORSHIP FEE FOR A FRENCH TEACHER AT FRANKLIN ELEMENTARY SCHOOL - EDUCATIONAL SERVICES	1,823.00
0021002982	FOOTHILLS MUSIC ACADEMY SERVICE AGREEMENT FOR PRIMARY MUSIC INSTRUCTION - LINCOLN ELEMENTARY SCHOOL	9,400.00
	TOTAL	85,338.63

PO NUMBER	CHILD DEVELOPMENT FUND VENDOR	AMOUNT
0021002812	SHARP BUSINESS SYSTEMS	300.00
0021002825	OFFICE DEPOT	141.11
0021002917	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA EVERY CHILD CALIFORNIA - CONFERENCE EXPENSES - EEELP	990.00
0021002960	AMAZON CAPITAL SERVICES, INC. OFFICE FURNITURE - EEELP	168.64
	TOTAL	----- 1,599.75
	FOOD SERVICES FUND	
0021002880	REFRIGERATION SUPPLIES DISTRIBUTOR	114.19
0021002898	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - FOOD SERVICES	16.53
	TOTAL	----- 130.72
	MEASURE S PROJECTS FUND	
0021002755	GARCIA'S FENCE CORP. FENCING SERVICES AT WILSON MIDDLE SCHOOL - PLANNING, DEVELOPMENT AND FACILITIES	4,980.00
0021002818	MTGL, INC SOIL TESTING AND INSPECTION SERVICES - GLENDALE HIGH SCHOOL	8,500.00
0021002950	GROUP DELTA CONSULTANTS INC. SERVICE AGREEMENT FOR GEOTECHNICAL SERVICES AT CLARK MAGNET STEM BUILDING - PLANNING, DEVELOPMENT & FACILITIES	3,775.00
0021002951	NJP SPORTS INC FENCING SERVICES AT CLOUD PRESCHOOL - PLANNING, DEVELOPMENT & FACILITIES	1,400.00
	TOTAL	----- 18,655.00
	DEVELOPER FEE FUND	
0021002914	MSI MOVER SERVICES, INC. MOVING AND STORAGE SERVICES - TOLL MIDDLE SCHOOL	4,116.00
	TOTAL	----- 4,116.00
	CAPITAL PROJECTS & IMPROVEMENT FUND	
0021002949	MTGL, INC SOIL TESTING AND INSPECTION SERVICES FOR TENNIS COURT RENOVATION PROJECT AT GLENDALE HIGH SCHOOL - PLANING, DEVELOPMENT & FACILITIES	18,500.00
	TOTAL	----- 18,500.00

**LIST OF PO CHANGE ORDERS
DURING THE PERIOD OF 10/6/2020 THROUGH 11/6/2020
CONSENT CALENDAR NO. 5 - NOVEMBER 17, 2020**

Change Order Date	PO#	Vendor	Reason of Change	Original Amount	Net Increase / Decrease	New Total
10/6/2020	0021000801	US AIR CONDITIONING	INCREASED PO FOR ADDITIONAL PURCHASES	\$1,000.00	\$4,000.00	\$5,000.00
10/12/2020	0021001195	SOUTHWEST SCHOOL & OFFICE SUPPLY	INCREASED PO FOR ADDITIONAL PURCHASES	\$3,500.00	\$1,500.00	\$5,000.00
10/15/2020	0021002192	SHARP BUSINESS SYSTEMS	INCREASED PO FOR ADDITIONAL FEES	\$10,000.00	\$6,000.00	\$16,000.00
10/15/2020	0020106947	GOLDEN GATE STEEL, INC	INCREASED PO DUE TO UNFORSEEN ITEMS	\$198,123.00	\$11,105.70	\$209,228.70
10/15/2020	0020106782	CHALMERS CONSTRUCTION SERVICES, INC.	INCREASED PO FOR ADDITIONAL CONCRETE WORK	\$367,400.00	\$35,440.00	\$402,840.00
10/16/2020	0020106698	CHALMERS CONSTRUCTION SERVICES, INC.	INCREASED PO FOR UNDETECTED ASBESTOS ABATEMENT AND ADDITIONAL CONCRETE WORK	\$425,900.00	\$40,516.19	\$466,416.19
10/21/2020	0021000745	CDWG	INCREASE AMOUNT TO COVER CURRENT AND FUTURE INVOICES	\$1,500.00	\$1,500.00	\$3,000.00
10/19/2020	0021002043	CHILDCARE CAREERS, LLC	INCREASED PO TO COVER ADDITIONAL SERVICES AS NEEDED	\$20,000.00	\$25,000.00	\$45,000.00
10/19/2020	0021002042	CHILDCARE CAREERS, LLC	INCREASED PO TO COVER ADDITIONAL SERVICES AS NEEDED	\$25,000.00	\$5,000.00	\$30,000.00
10/27/2020	0021000745	CDWG	INCREASE AMOUNT TO COVER CURRENT AND FUTURE INVOICES	\$3,000.00	\$2,000.00	\$5,000.00
11/2/2020	0020106638	MSI MOVER SERVICES, INC	INCREASED PO FOR ADDITIONAL SERVICES	\$14,877.85	\$511.35	\$15,389.20
11/3/2020	0020103658	BALFOUR BEATTY CONSTRUCTION	INCREASED PO FOR ADDITIONAL PROJECTS FOR SPORT FIELD AND TENNIS COURT	\$13,735,330.00	\$273,227.00	\$14,008,557.00
11/3/2020	0021001466	PATRIZIA ZAMBETTA	INCREASE AMOUNT FOR ADDITIONAL SERVICES NEEDED	\$3,100.00	\$18,600.00	\$21,700.00
11/3/2020	0021001404	OLSON, JACQUELINE	INCREASE AMOUNT FOR ADDITIONAL SERVICES NEEDED	\$1,550.00	\$13,795.00	\$15,345.00
11/3/2020	0021001402	FRANCINE MARIE JEANNE RICHERD	INCREASE AMOUNT FOR ADDITIONAL SERVICES NEEDED	\$4,650.00	\$9,300.00	\$13,950.00
11/5/2020	0021000951	LAGUNA CLAY	INCREASE FREIGHT CHARGE	\$1,155.86	\$23.20	\$1,179.06
11/5/2020	0021002545	MPS	INCREASE FREIGHT CHARGE	\$2,249.10	\$120.02	\$2,369.12
11/5/2020	0021000625	HOME DEPOT	INCREASED PO TO COVER ADDITIONAL PURCHASES	\$60,000.00	\$10,000.00	\$70,000.00
11/5/2020	0021002489	AMAZON CAPITAL SERVICES	INCREASED PO FOR ADDITIONAL PURCHASES	\$500.00	\$500.00	\$1,000.00
11/5/2020	0021000731	NAPA AUTO PARTS	INCREASED PO TO COVER ADDITIONAL PURCHASES	\$5,000.00	\$5,000.00	\$10,000.00
11/5/2020	001027939	MTGL, INC.	INCREASED PO FOR ADDITIONAL SOIL TESTING AND INSPECTION SERVICES	\$271,217.50	\$79,265.00	\$350,482.50
11/5/2020	0021002256	VCA ENGINEERS, INC	INCREASED PO FOR ADDITIONAL TOPOGRAPHICAL SURVEY	\$24,000.00	\$10,800.00	\$34,800.00

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

CONSENT CALENDAR NO. 6

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY: Craig Larimer, Financial Analyst
SUBJECT: **Appropriation Transfer and Budget Revision Report**

The Superintendent recommends that the Board of Education approve Appropriation Transfers and Budget Revisions for Fund 01.0 Unrestricted and Restricted, Fund 21.1 and Fund 40.1.

In support of Board Priority #4 – Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT
 November 17, 2020
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

REVENUES		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099	Local Control Funding Formula	\$0	\$0
8100-8299	Federal	\$0	\$0
8300-8599	Other State	\$0	\$0
8600-8799	Local	\$0	\$47,691
8910-8999	Transfers In/Contributions	\$0	\$0
TOTAL REVENUES		\$0	\$47,691

APPROPRIATION OBJECT		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000	Certificated Salaries	\$0	\$0
2000	Classified Salaries	\$0	\$0
3000	Employee Benefits	\$0	\$0
4000	Instructional Supplies	(\$200)	\$0
5000	Contract Services	\$200	\$25,000
6000	Capital Outlay	\$0	\$0
7000	Other Outgo/Indirect/Transfers Out	\$0	\$0
TOTAL BUDGETED APPROPRIATIONS		\$0	\$25,000

NET INCREASE/DECREASE IN FUND BALANCE	\$0	\$22,691
--	------------	-----------------

November 17, 2020
 BUDGET TRANSFER AND ADJUSTMENT REPORT
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT DETAIL REPORT
 GENERAL FUND, UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

BUDGET TRANSFERS

Dept./School	Program Description	1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	Total	Transfer provides funds for:
GHS	General	0	0	0	(200)	200	0	0	0	\$0	Services
		\$0	\$0	\$0	(\$200)	\$200	\$0	\$0	\$0	\$0	

Dept./School	Program Description	1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	Total	Adjustment appropriates funds for:
District	District- verison settlement- misc inc	0	0	0	0	0	0	0	47,691	\$47,691	Verison settlement - misc income
District	FLAG Advertising program	0	0	0	0	25,000	0	0	(25,000)	\$0	Appropriation for FLAG Advertising account
		0	0	0	0	0	0	0	0	\$0	
		\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$22,691	\$47,691	

Object Codes

- | | |
|----------------------------|--|
| 1000 Certificated Salaries | 5000 Services & Other Operating Supplies |
| 2000 Classified Salaries | 6000 Capital Outlay |
| 3000 Employee Benefits | 7000 Other Outgo |
| 4000 Books & Supplies | 9000 Reserves |

GLENDALE UNIFIED SCHOOL DISTRICT
 November 17, 2020
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

REVENUES		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099	Local Control Funding Formula	\$0	\$0
8100-8299	Federal	\$0	\$0
8300-8599	Other State	\$0	\$0
8600-8799	Local	\$0	\$234,328
8910-8999	Transfers In/Contributions	\$0	\$0
TOTAL REVENUES		\$0	\$234,328

APPROPRIATION OBJECT		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000	Certificated Salaries	\$0	\$118,200
2000	Classified Salaries	\$0	\$5,732
3000	Employee Benefits	\$0	\$41,872
4000	Instructional Supplies	\$0	\$16,679
5000	Contract Services	\$0	\$47,250
6000	Capital Outlay	\$0	\$0
7000	Other Outgo/Indirect/Transfers Out	\$0	\$4,595
TOTAL BUDGETED APPROPRIATIONS		\$0	\$234,328

NET INCREASE/DECREASE IN FUND BALANCE	\$0	\$0
--	------------	------------

GLENDALE UNIFIED SCHOOL DISTRICT
 November 17, 2020
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT
 GENERAL FUND, RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

BUDGET TRANSFERS		Resource									Total	Transfer provides funds for:
Total Budget Trsfers	Program Description	Resource	1000	2000	3000	4000	5000	6000	7000	9000	Total	Transfer provides funds for:
	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX											
0		95100.0	0	0	0	0	0	0	0	0	\$0	Supplies
			0	0	0	0	0	0	0	0	\$0	
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

BUDGET ADJUSTMENTS		Resource									Total	Adjustment appropriates funds for:
Dept/Site	Program Description	Code	1000	2000	3000	4000	5000	6000	7000	9000	Total	Adjustment appropriates funds for:
Student Support Service	TUPE Gradews 6-12 Grant	66904.0	118,200	5,732	41,872	3,180	35,250	0	4,595	0	\$208,829	To allocate income for TUPE Grant
CMHS	School Site Donations	95100.0	0	0	0	200	0	0	0	0	\$200	To allocate income
Balboa	School Site Donations	95100.0	0	0	0	380	0	0	0	0	\$380	To allocate income
Wilson	School Site Donations	95100.0	0	0	0	950	0	0	0	0	\$950	To allocate income
Lincoln	School Site Donations	95100.0	0	0	0	2,000	0	0	0	0	\$2,000	To allocate income
White	School Site Donations	95100.0	0	0	0	10	0	0	0	0	\$10	To allocate income
College View	Donation from Bob Smith Toyota	95100.0	0	0	0	200	0	0	0	0	\$200	To allocate income
Glenoaks	Donation from Parker-Anderson Learning Cen	95100.0	0	0	0	30	0	0	0	0	\$30	To allocate income
La Crescenta	School Site Donations	95100.0	0	0	0	1,600	0	0	0	0	\$1,600	To allocate income
La Crescenta	School Site Donations	95100.0	0	0	0	80	0	0	0	0	\$80	To allocate income
CMHS	Donation from The Jeanne Ward Foundation	95100.0	0	0	0	2,000	0	0	0	0	\$2,000	To allocate income
CVHS	Donation from The Jeanne Ward Foundation	95100.0	0	0	0	2,000	0	0	0	0	\$2,000	To allocate income
GHS	Donation from the Jeanne Ward Foundation	95100.0	0	0	0	2,000	0	0	0	0	\$2,000	To allocate income
HHS	Donation from the Jeanne Ward Foundation	95100.0	0	0	0	2,000	0	0	0	0	\$2,000	To allocate income
GHS	Donation from Gene Haas Foundation	95184.0	0	0	0	0	12,000	0	0	0	\$12,000	To allocate income (Scholarships)
White	School Site Donations	95100.0	0	0	0	49	0	0	0	0	\$49	To allocate income
			0	0	0	0	0	0	0	0	\$0	

Total Budget Adjustments	\$118,200	\$5,732	\$41,872	\$16,679	\$47,250	\$0	\$4,595	\$0	\$234,328
Object Codes									
1000 Certificated Salaries	4000 Books & Supplies				7000 Other Outgo				
2000 Classified Salaries	5000 Services & Other Operating Expenses				8000 Income				
3000 Employee Benefits	6000 Capital Outlay				9000 Designated Reserves				

GLENDALE UNIFIED SCHOOL DISTRICT
 November 17, 2020
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

Measure S Project Fund (21.1)

REVENUES		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099	Revenue Limit	\$0	\$0
8100-8299	Federal	\$0	\$0
8300-8599	Other State	\$0	\$0
8600-8799	Local	\$0	\$0
8910-8999	Transfers In/Contributions	\$0	\$0
TOTAL REVENUES		\$0	\$0

APPROPRIATION OBJECT		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000	Certificated Salaries	\$0	\$0
2000	Classified Salaries	\$0	\$0
3000	Employee Benefits	\$0	\$0
4000	Instructional Supplies	\$0	\$0
5000	Contract Services	\$0	\$0
6000	Capital Outlay	\$0	\$15,726,930
7000	Other Outgo/Indirect/Transfers Out	\$0	\$0
TOTAL BUDGETED APPROPRIATIONS		\$0	\$15,726,930

NET INCREASE/DECREASE IN FUND BALANCE	\$0	(\$15,726,930)
--	------------	-----------------------

GLENDALE UNIFIED SCHOOL DISTRICT
 November 17, 2020
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

Capital Projects Fund (40.1)

REVENUES		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099	Revenue Limit	\$0	\$0
8100-8299	Federal	\$0	\$0
8300-8599	Other State	\$0	\$0
8600-8799	Local	\$0	\$0
8910-8999	Transfers In/Contributions	\$0	\$0
TOTAL REVENUES		\$0	\$0

APPROPRIATION OBJECT		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000	Certificated Salaries	\$0	\$0
2000	Classified Salaries	\$0	\$0
3000	Employee Benefits	\$0	\$0
4000	Instructional Supplies	\$0	\$0
5000	Contract Services	\$0	\$0
6000	Capital Outlay	\$0	(\$748,451)
7000	Other Outgo/Indirect/Transfers Out	\$0	\$0
TOTAL BUDGETED APPROPRIATIONS		\$0	(\$748,451)

NET INCREASE/DECREASE IN FUND BALANCE	\$0	\$748,451
--	------------	------------------

GLENDALE UNIFIED SCHOOL DISTRICT
 November 17, 2020
CONSENT CALENDAR NO. 6
 Capital Projects Fund (40.1) Unrestricted

BUDGET TRANSFERS

Dept.	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Transfer provides funds for:
		0	0	0	0	0	0	0	0	0	
Total Budget Transfers		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

BUDGET ADJUSTMENTS

Dept/Site	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Revision appropriates funds for:
District	Cloud Preschool Portable project	0	0	0	0	0	173,899	0	(173,899)	0	Fund 40.1 - Unrestricted Resources
District	Modernization	0	0	0	0	0	(922,350)	0	922,350	0	Fund 40.1 - Modernization
		0	0	0	0	0	0	0	0	0	
Total Budget Adjustments		\$0	\$0	\$0	\$0	\$0	(\$748,451)	\$0	\$748,451	\$0	

- Object Codes
- | | |
|----------------------------|--|
| 1000 Certificated Salaries | 5000 Services & Other Operating Supplies |
| 2000 Classified Salaries | 6000 Capital Outlay |
| 3000 Employee Benefits | 7000 Other Outgo |
| 4000 Books & Supplies | 9000 Reserves |

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

CONSENT CALENDAR NO. 7

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Christine Ward, Director, Procurement & Contract Services

SUBJECT: **Extension #4 of Contract Renewal and Fee Increase for Security Guard Services at Various Sites from January 1, 2021 June 30, 2022**

The Superintendent recommends that the Board of Education approve the extension of the contract and increase of fees for security guard services at all locations with Absolute International Security, Inc. from January 1, 2021 through June 30, 2022.

The Board of Education, at its meeting on December 13, 2016, approved the award of contracts to Absolute International Security, Inc. and American Guard Services, Inc. in response to RFP No. P-18-16/17 for security guard services at various sites.

In order to ensure continuity of service and to save on overhead cost, staff is recommending the renewal of security services solely with Absolute International Security, Inc. beginning January 1, 2021 through June 30, 2022.

Due to the increase in the minimum wage rate pursuant to the Living Wage Act, as well as the increase in statutory operating costs, there will be a slight increase in the hourly rate from \$24.48 per hour to \$25.18 per hour; any overtime or holiday hourly rate would be paid at \$37.77 per hour. Barring any new federal or state statute to increase the minimum wage, Absolute International Security, Inc. has agreed to maintain these hourly rates for the next eighteen (18) months, through June 30, 2022.

Funding for these services has been budgeted within the District's General Fund (Fund 01.0).

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

CONSENT CALENDAR NO. 8

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Agreement with Grant Thornton to Provide GASB 75 Actuarial Valuation Services for 2020-21**

The Superintendent recommends that the Board of Education approve an agreement with Grant Thornton to provide GASB 75 Actuarial Valuation Services for 2020-21.

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility. The importance of the identification and planning for the costs associated with retiree medical benefits has been addressed by the Governmental Accounting Standards Board (GASB 75).

Additionally, current state law (Chapter 650, Statutes of 1994) requires governing boards, on an annual basis, to certify to the county superintendent the estimated accrued but unfunded cost of health and welfare benefits provided to employees upon their retirement. The actuarial impact will be re-calculated utilizing current staffing and insurance rates.

Attached is the agreement for Board of Education approval to engage the services of Grant Thornton to perform the actuarial valuation. The fee in total will not exceed \$8,500 and will be charged to the Early Retirement Health Benefits Fund (67.2).

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.



November 9, 2020

Mr. Stephen Dickinson
Chief Business and Financial Officer
Glendale Unified School District
223 North Jackson Street
Glendale, CA 91206

Grant Thornton LLP
Grant Thornton Tower
171 North Clark Street, Suite 200
Chicago, IL 60601-3370
T 312.856.0200
F 312.565.4719
www.GrantThornton.com

Dear Mr. Dickinson:

Grant Thornton LLP (“Grant Thornton,” “Firm,” or “we”) is pleased to provide tax services (the “Services”) to Glendale Unified School District (the “Company,” “Client,” or “you”). The purpose of this letter, Attachment A, and any related Statement(s) of Work (collectively, the “Agreement”), as defined below, is to confirm the scope and terms of our engagements.

The Agreement is intended to remain in effect indefinitely from November 9, 2020 (the “Effective Date”), unless terminated or modified in accordance with Attachment A. It is structured to facilitate serving both your current and future tax services needs by allowing multiple tax services to be provided under this Agreement through the execution of additional Statements of Work.

Providing our services

The Services we provide to you under this Agreement typically will be set forth in distinct Statements of Work signed by you or your authorized representatives and ours, specifying matters including scope, deliverables, timing, fees and payment terms. From time to time in the course of our relationship we may perform Services you request without a Statement of Work. We will not provide any Services unless you request us to do so. This Agreement will cover all Services rendered whether or not the parties execute a Statement of Work. Such Services will be billed at our standard hourly rates as appropriate or as otherwise agreed.

Attachment A is an important part of this Agreement. You should read it carefully.

If the Company fails to meet any undisputed payment obligation under this Agreement, Grant Thornton may immediately suspend performance of the Services. If we elect to suspend our performance due to non-payment, the Services will not be resumed until your account is paid as agreed, including the payment of any retainer that we may require for continuing services.

Our professional responsibilities

Our Services will be performed in accordance with the American Institute of Certified Public Accountants’ Statements on Standards for Tax Services and other applicable professional standards, and applicable federal and state laws and regulations.

Professional and regulatory standards require us to secure your consent prior to providing any of your information to third-parties, including your request to allow workpaper access to third-parties. We will secure your written consent before sharing your information with any third-party.

Upon your request we will return documents you provided to us as well as provide copies of other information in our files to the extent required by applicable professional standards. You are solely responsible for maintaining your books and records, including retaining copies of filed tax returns, and should not rely on Grant Thornton as a record-keeper.

Generally, our Services will be based upon information furnished by the Company, and Grant Thornton will not evaluate or have any responsibility to verify independently the accuracy, completeness or sufficiency of any such information. However circumstances may arise where we, in our professional judgment, determine that additional fact gathering and due diligence on our part is required.

Federal and State laws and professional standards impose significant responsibilities on tax return preparers, including non-signing preparers who provide tax advice. We prepare tax returns and/or provide tax advice consistent with our professional responsibilities. Our professional responsibilities may include communicating with you about differences between standards applicable to tax return preparers and penalty provisions that may be imposed on a taxpayer regarding a tax position. We may not sign a tax return or provide tax advice unless we feel that a position is supported by sufficient authority or is appropriately disclosed.

The Internal Revenue Code and Treasury Regulations require taxpayers to disclose certain types of transactions, known as reportable transactions, for which failure to disclose may result in the imposition of substantial penalties. For tax return preparation engagements a completed and signed Reportable Transactions Questionnaire, and the Company's cooperation in regard to any follow-up requests for information, are required prior to processing any tax returns we may be engaged to prepare.

Unless expressly stated otherwise in a Statement of Work, any written advice we provide is limited to the matters and potential tax consequences specifically addressed therein, and not intended or written as advice on the application or potential application of any penalties that may be imposed under any federal, state, or foreign statute or regulation in any manner.

Term

This Agreement shall remain in full force and effect in accordance with its terms and conditions and shall constitute legal, valid, binding, and enforceable obligations of both Grant Thornton and the Company until terminated by either party in accordance with the termination provision set forth in Attachment A. Because applicable professional standards, law, and regulations may change in the future Grant Thornton reserves the right to amend this Agreement upon appropriate notice and your consent.

Other matters

Please confirm your acceptance of this Agreement by signing below and also signing the enclosed Statement(s) of Work, and returning the Agreement to me in the enclosed self-addressed envelope. We look forward to the opportunity to serve you.

Very truly yours,

GRANT THORNTON LLP



Philip Bonanno
Managing Director

cc Andrew Etheridge, Senior Manager

Enc Attachment A
Statement of Work

Agreed and accepted

The foregoing letter and Attachment A fully describes our understanding and is accepted by us.

GLENDALE UNIFIED SCHOOL DISTRICT

By: _____ Date: _____
Mr. Stephen Dickinson, Chief Business and Finance Officer

**Glendale Unified School District
Statement of Work for Actuarial Services
(For Tax Compliance Engagements Not Subject to the SEC Independence Rules)**

This Statement of Work (“Statement of Work”) dated November 9, 2020 becomes a part of and is subject to the terms and conditions of the Agreement dated November 9, 2020 between Glendale Unified School District (“Client,” “Company,” or “you”) and Grant Thornton LLP (“Grant Thornton,” “Firm,” or “we”). Any capitalized terms that are not defined in this Statement of Work shall have the meanings in the Agreement.

The purpose of this Statement of Work is to describe the scope of services (“Services”) the Company is requesting Grant Thornton to perform, and to set forth the agreed fee, timing and other matters related to the Services.

The services we will provide

Core Services

The core services we will provide to you consist of actuarial and benefits advisory services related to your postemployment benefits other than pensions (OPEB) plan for the fiscal year ending June 30, 2021. Specifically, Grant Thornton shall provide the following actuarial valuation and consulting services related to compliance with GASB accounting and financial reporting for your OPEB plan:

- Grant Thornton shall assist you by providing actuarial valuations and consulting services related to all plans identified;
- Facilitate the selection of reasonable actuarial assumptions for purposes of GASB compliance;
- Develop annual costs and net obligations for financial reporting purposes;
- Present results to the relevant audience within your group telephonically;
- Prepare written actuarial valuations including a summary documenting the results under GASB;
- Responding to annual audit questionnaire, including telephonic discussion, as needed.

Non-Core Services

This engagement letter covers non-core actuarial valuation and benefits advisory services including:

- Preparation and presentation of materials related to the June 30, 2021 fiscal year financial information at requested Board Meeting
- Projections of financial information and/or establishing a funding policy
- Changes to process and/or deliverables due to new accounting standards

- Changes to process and/or deliverables due to new actuarial standards of practice
- Non-routine auditor support
- Any other actuarial service not covered under the listed core services

General Tax Consulting

The Services we may provide, upon your request, under this Statement of Work consist of routine time-to-time tax consulting services extending beyond the scope of Services defined above that do not exceed \$10,000 in fees. This assistance will be provided at our standard rates.

Services constituting distinct projects or otherwise requiring a separate Statement of Work as we may require, regardless of the nature of service or fees, will be performed under a separate Statement of Work.

Delivering the services

We will discuss with you an appropriate timeline for providing the Services described above, including an agreed upon timeframe. We will provide the Company with a request for information required to complete the Services based on the mutually agreed timeline.

The parties are entering into this Statement of Work at a time when a national emergency has been declared and the nation is responding to the Coronavirus (COVID-19) pandemic. Grant Thornton will use reasonable efforts to complete the Services as specified herein, while also taking the steps it deems necessary to protect the health, welfare and safety of its professionals. Neither party shall be liable for any delay or failure in performance (excluding payment for fees and expenses incurred) due to circumstances resulting from the pandemic which are beyond its reasonable control.

Limitations

Only the services detailed above or in the Addendum are covered by this Statement of Work. Our responsibility under this Statement of Work extends only to Services we expressly agree to provide herein, and does not extend to any prior or subsequent periods.

All engagements undertaken by Grant Thornton are subject to evaluating and resolving any potential or actual conflict of interest or independence concerns. While the occurrence is highly unusual, matters may arise from the ordinary course of our business operations, or yours, requiring us to resolve a conflict matter and/or terminate or suspend this engagement until any conflict or independence issue is resolved.

Additionally, Grant Thornton may use third-parties to provide administrative and operational support to Grant Thornton business operations. All of these third party service providers are subject to confidentiality obligations to protect the confidentiality of client data. Such entities may be located within or outside the United States.

Fees and payment terms

Fees

Our fees for the Core Services under this Statement of Work will be \$5,750. In addition, the fixed fee for the preparation and presentation of materials for the selected Board meeting is \$2,675.

Under DOL Reg. Sec. 2550.408b-2(c)(1)(iii), we are required to provide certain information to you if we reasonably expect to receive indirect compensation for our services. Indirect compensation is defined at DOL Reg. Sec. 2550.408b-2(c)(1)(viii)(B)(2) as compensation received from any source other than the Plan, the Plan sponsor, or an affiliate. We do not reasonably expect to receive compensation for our services to the Plan from any parties other than the parties identified in the preceding sentence. You agree to notify us if any of our fees will be paid by other than the Plan, the Plan sponsor or an affiliate, so that we can make arrangements to provide the required information to you.

Where our Services are subject to U.S. state/local sales, use, VAT or gross receipts taxes (in the nature of sales taxes), we will collect such taxes from you in addition to our fees.

We will discuss with you circumstances that require us to do additional work which may include, but are not limited to, work to satisfy our obligations under applicable professional standards including additional fact gathering, analysis and preparation of disclosure forms, unforeseen scope changes including additional state returns or previously unidentified transactions or tax positions requiring analysis, and late or incomplete client provided information. If it appears that the stated fee will be exceeded, we will consult with you before continuing with the engagement.

Payment schedule

Upon execution of this Statement of Work you understand and agree that we will invoice you an advance fee totaling 75% of the engagement fee noted above. The advance fee you pay will be taken into account in connection with the fee set forth in this Statement of Work, and is reflected in the Billing Structure set forth below.

Our billings for the Core Services described above will be rendered as follows:

<u>Billing Structure for Services</u>	<u>Fees</u>
Advance Fee (75% of annual fee)	\$4,313
Final progress billing	\$1,437

The fixed fee for the preparation and presentation of materials for the selected Board meeting is \$2,675. This fee will be invoiced within one month of the date of the meeting.

Fees for all other non-core services will be invoiced on a monthly basis as the work is completed.

In addition, we will bill for our expenses, which includes 5.0 percent of fees to cover items such as copies, postage, supplies, computer and technology usage, actuarial software licensing, research and library databases and similar expense items. Our billings are payable upon receipt.

From time to time, Grant Thornton may receive certain incentives in the form of bonuses and rewards from its corporate card and other vendors. Such incentives to the extent received will be retained by Grant Thornton to cover firm expenses.

Entire agreement

This Statement of Work represents the parties' entire understanding with respect to the Services in this document. This Statement of Work does not modify or amend the Agreement. In the event of a conflict between this Statement of Work, Attachment A – Standard Grant Thornton LLP Terms and Conditions, and any other exhibit or attachment included in the Agreement, the terms of the Attachment A shall govern.

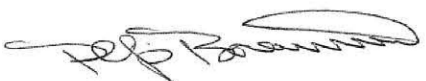
Agreed and accepted

The undersigned hereby agree to the terms and conditions as set forth above.

Glendale Unified School District

By: _____ Date: _____
Mr. Stephen Dickinson, Chief Business and Financial Officer

GRANT THORNTON LLP



Philip Bonanno, Managing Director

Date: November 9, 2020

cc Andrew Etheridge, Senior Manager

ATTACHMENT A - STANDARD GRANT THORNTON LLP ENGAGEMENT TERMS

It is understood and agreed that the terms and conditions in this Attachment A refer to the Grant Thornton letter to which it is attached. The addressee of the letter, by signing the letter, has agreed to all of the terms and conditions in this Attachment A. In the event that there is a conflict between this Attachment A and the letter, including any Statements of Work, attachments, or amendments to the Agreement, the terms of Attachment A shall control. Any capitalized terms in this Attachment A that are not defined shall have the meanings in the letter.

1. Management Participation and Responsibilities. You will designate at least one management level individual who possesses the suitable skill, knowledge, experience, judgment, and willingness to be responsible for overseeing the Services on your behalf. You will be solely responsible for applying independent business judgment with respect to the Services, including without limitation, establishing and monitoring the performance of the Services to ensure the objectives have been met, evaluating the adequacy of the engagement and any recommendations made, exclusively rendering decisions that involve management functions related to the engagement, accepting full responsibility for decisions on implementation or other further course(s) of action, and establishing and maintaining internal controls. Moreover, you will in all events remain responsible for the care and control of your premises, for all internal books and recordkeeping, for establishing and maintaining effective internal control systems and for all management functions, responsibilities and decisions.

2. Business Risk Allocations. The terms of this Section 2 shall apply regardless of the nature of any claim asserted (including but not limited to contract, statute, tort, strict liability, or any form of negligence, whether by you, Grant Thornton, or others) but such terms shall not apply to the extent finally determined to be contrary to any applicable law.

(a) Limitation of Liability. With respect to the Services and this Agreement generally, the liability of Grant Thornton and its present and former partners, principals, directors, employees, agents and contractors (collectively referred to as the "Grant Thornton Firm") for all claims, including but not limited to the Grant Thornton Firm's own negligence, shall not exceed the fees payable for the portion of the work giving rise to such liability. This limitation shall not apply to the extent that it is finally determined that any claims, losses, or damages are the result of the Grant Thornton Firm's willful misconduct or fraud.

(b) **IN NO EVENT SHALL THE GRANT THORNTON FIRM BE LIABLE FOR, AND YOU HEREBY WAIVE, ANY INDIRECT, SPECIAL, CONSEQUENTIAL, INCIDENTAL, OR EXEMPLARY DAMAGES OR LOSS, INCLUDING WITHOUT LIMITATION, ANY LOST PROFITS, TAXES, INTEREST, PENALTIES, LOSS OF SAVINGS, OR LOST BUSINESS OPPORTUNITY.**

In responding to any claim asserted, the Grant Thornton Firm shall avail itself of any defense available to it under applicable law, but in no event shall the aggregate liability of the Grant Thornton Firm for any claims, losses or damages related to this Agreement exceed an amount that is proportional to the relative fault of the Grant Thornton Firm that is finally determined to have caused your losses.

(c) Indemnity. You shall, upon the receipt of written notice, indemnify, defend and hold harmless the Grant Thornton Firm from and against any liability, damages, fees, expenses, losses, demands and costs (including reasonable defense costs) associated with any claim arising from or relating to: (i) your misrepresentations; (ii) any third party claims related to Services provided under this Agreement; or (iii) false or incomplete information provided to us by you or your agents. You agree to reimburse the Grant Thornton Firm for all reasonable expenses including reasonable attorney's fees and expenses, as they are incurred in connection with the investigation of, preparation for, or defense of, any pending or threatened claim or action or proceeding arising from this Agreement, whether or not the Grant Thornton Firm is a party.

(d) Limitation on Period to File Claims. It is expressly agreed that any claim by or on behalf of either party arising out of the Services, whether it be in contract, tort, or otherwise, shall be deemed waived if a claim is asserted more than two years from the date that the Deliverable is issued.

3. Use of Documentation and Reliance. Our professional standards require us to maintain sufficient documentation to support our work. This documentation may include copies of your information. However to the

extent that we have copies of your information, we will protect and safeguard your information from unauthorized disclosure.

You agree to protect all data, materials, deliverables and reports, and opinions delivered to you (the “Deliverables”) from unauthorized use and prevent disclosure of the Deliverables to unauthorized third parties who may rely on them. Moreover, you agree that we have not and shall not be deemed to assume any duties or obligations to any third party, including without limitation an affiliate, subsidiary, parent company or shareholders, partners, members, creditors or any third party beneficiaries. Taxing jurisdictions are not considered third parties with respect to tax filings contemplated in a Statement of Work.

Our Deliverables will be based on our interpretation of the federal and state laws, regulations, administrative and judicial pronouncements, and other relevant authorities, in effect when we provide our deliverables. All of these authorities are subject to change, and such change may be retroactive or prospective in effect. We assume no responsibility to either advise you of, or to update our conclusions, for changes in respect to federal and state laws, regulations, administrative and judicial pronouncements, and other relevant authorities. As a result, evaluation of our Deliverables shall be based solely on its substantial conformance with any standards or specifications expressly set forth in this Agreement and applicable law and any claim of nonconformance must be clearly and convincingly shown.

4. Third Party Proceedings. Unless expressly provided for in a Statement of Work, our Services do not include giving testimony or appearing or participating in discovery proceedings, in administrative hearings, in court, or in other legal or regulatory inquiries or proceedings. Moreover, our costs, expenses and time spent in legal and regulatory matters or proceedings arising from this Agreement to which we are not a party and the Services are not at issue, such as subpoenas, testimony, bankruptcy filings or proceedings, consultation involving private litigation, arbitration, government or industry regulation inquiries, whether made at your request or the request of a third party or by subpoena or equivalent, will be billed to you separately at our then current rates.

5. Access to Resources and Information. Unless specified in a Statement of Work as the responsibility of Grant Thornton to provide, you shall have obtained for us on a timely basis any internal and third party permissions, licenses or approvals that are required for us to perform the Services contemplated hereunder (including use of any necessary software or data). You shall also provide us, on a timely basis, with such information, approvals and assistance as may be necessary to our work or as we may reasonably request, and our personnel assigned to any work hereunder shall not be assumed or deemed to have knowledge of information provided to others, whether external to or within the Grant Thornton Firm.

6. Term and Termination. This Agreement will commence on the Effective Date and it will not expire, unless earlier terminated as provided in this Attachment A. We shall each have the right to terminate this Agreement, in whole or in part, at any time without further obligation to the other by giving not less than thirty (30) days written notice to the other party; provided that in-process Statements of Work shall be completed, except in the event of an uncured, material breach. Further, Grant Thornton shall have the right to terminate this Agreement if it discovers practices by you that we deem dishonest, fraudulent, or illegal; or we determine that the American Institute of Certified Public Accountants, Public Company Accounting Oversight Board, Securities and Exchange Commission, or other applicable rules or professional standards result in the Grant Thornton Firm’s inability to complete the work, the Grant Thornton Firm may terminate the applicable Statement of Work or this Agreement. In the event that either party terminates this Agreement or any or all Statements of Work as set forth in this section, you agree to pay us for the Services, including out-of-pocket expenses and costs, rendered up to the date of such termination.

7. Grant Thornton International Limited – A Global Organization of Independent Firms. Grant Thornton LLP is the U.S. member of Grant Thornton International Ltd (“GTIL”), a global organization of member firms in more than 100 countries. Member firms are not part of one international partnership or otherwise legal partners with each other. There is no common ownership, control, governance, or agency relationship between member firms. However, from time to time, Grant Thornton affiliates or GTIL member firms may provide services in support of this Agreement. If GTIL member firms or Grant Thornton affiliates participate in providing Services under this Agreement, the terms of this Attachment A shall apply for the benefit of such GTIL member firms or Grant Thornton affiliates with respect to any work performed by them under this Agreement.

8. Electronic communications. During the course of our engagement, we may need to electronically transmit confidential information to each other and to third-party service providers or other entities engaged by either Grant Thornton or you. Electronic methods include telephones, cell phones, e-mail, and fax. These technologies provide a fast and convenient way to communicate. However, all forms of electronic communication have inherent security

weaknesses, and the risk of compromised confidentiality cannot be eliminated. You agree to the use of electronic methods to transmit and receive information, including confidential information.

9. Privacy. Grant Thornton is committed to protecting personal information. We will maintain such information in confidence in accordance with professional standards and governing laws. Therefore, any personal information provided to us by the Company will be kept confidential and not disclosed to any third party unless expressly permitted by the Company or required by law, regulation, legal process, or professional standards. The Company is responsible for obtaining, pursuant to law or regulation, consents from parties that provided the Company with their personal information, which will be obtained, used, and disclosed by Grant Thornton for its required purposes.

Notwithstanding anything to the contrary herein, Grant Thornton imposes no conditions of confidentiality on any information it provides to you to the extent that it concerns the tax structure or tax treatment of any transaction.

10. Basis for Our Conclusions. Our conclusions are limited solely to the matters for which we were engaged. No conclusions should be inferred as to any matters not specifically covered in the Agreement. Further, the conclusions are based upon the facts and information presented by you and may be inapplicable if the actual facts differ from those presented in any respect.

You represent that we may rely on the following, to the extent applicable, without verification.

- (a) All original documents, signatures and copies of documents provided by you are authentic.
- (b) When only drafts of pertinent documents are available, the executed versions of the draft documents will not vary materially from the ones provided by you for examination.
- (c) There are no inconsistent or adverse facts that are not otherwise provided by you and not apparent from the face of the documents that we have relied upon.
- (d) All legal documents necessary to perform the services have been duly and validly authorized, approved and executed by the appropriate persons.

With respect to (a) – (d) above, you hereby agree not to sue the Grant Thornton Firm and release the Grant Thornton Firm from all claims, whether known or unknown, liability, damages, fees, expenses and costs (including defense costs) relating to the Services that arise or relate to any information provided by you, your personnel or agents, that is misleading, incomplete, or not current.

11. Dispute resolution. In the unlikely event that differences arise in connection with the validity, enforceability, performance or breach of this Agreement or our fees, either of us may request mediation in writing. Any mediation shall be assisted by a neutral mediator acceptable to you and Grant Thornton and each of us will use our best efforts to discuss our respective positions and resolve any dispute.

The parties may disclose facts during the mediation in an attempt to resolve the dispute. Any facts disclosed will be in furtherance of settlement and maintained as confidential by all parties. The parties agree to conclude mediation within sixty (60) days from receipt of the written notice unless the parties jointly agree to extend, terminate or waive mediation. Each party will each pay its own costs of mediation but will share equally the fees and expenses of the mediator.

In the event that mediation is not successful, we both recognize that the matter will probably involve complex business or accounting issues that would be decided most equitably to us both by a judge hearing evidence without a jury. Accordingly, to the extent now or hereafter permitted by applicable law, the parties agree to waive any right to trial by jury in any action, proceeding or counterclaim arising out of or relating to the Services or this Agreement.

If the above jury trial waiver is determined to be prohibited by applicable law, then the parties agree that the dispute or claim shall be settled by binding arbitration. The arbitration proceeding shall take place in the city in which the Grant Thornton office providing the relevant Services is located unless the parties mutually agree to a different location. The proceeding shall be governed by the provisions of the Federal Arbitration Act ("FAA") and will proceed in accordance with the then current Arbitration Rules for Professional Accounting and Related Disputes of the

American Arbitration Association (“AAA”), except that no pre-hearing discovery shall be permitted unless specifically authorized by the arbitrator. The arbitrator will be selected from AAA, JAMS, the Center for Public Resources or any other internationally or nationally-recognized organization mutually agreed upon by the parties. Potential arbitrator names will be exchanged within 15 days of the parties’ agreement to terminate or waive mediation, and arbitration will thereafter proceed expeditiously. The arbitration will be conducted before a single arbitrator, experienced in accounting and tax matters. The arbitrator shall have no authority to award non-monetary, equitable relief and will not have the right to award punitive damages. The award of the arbitration shall be in writing and shall be accompanied by a well-reasoned opinion. The award issued by the arbitrator may be confirmed in a judgment by any federal or state court of competent jurisdiction. Each party shall be responsible for their own costs associated with the arbitration, except that the costs of the arbitrator shall be equally divided by the parties. The arbitration proceeding and all information disclosed during the arbitration shall be maintained as confidential, except as may be required for disclosure to professional or regulatory bodies or in a related confidential mediation or arbitration.

12. General.

- (a) Neither party shall assign any rights, obligations or claims relating to this Agreement.
- (b) Neither party shall be liable for any delay or failure in performance due to circumstances beyond its reasonable control.
- (c) Except for GTIL member firms and Grant Thornton affiliates, no third-party beneficiaries are intended under this Agreement.
- (d) Neither party shall use the other’s name, service marks, or trademarks without prior written consent.
- (e) This Agreement, including its formation and the parties’ respective rights and duties and all disputes that might arise from or in connection with this Agreement or its subject matter, shall be governed by and construed in accordance with the laws of Illinois, without giving effect to conflicts of laws rules. The parties consent to the personal jurisdiction of the courts of the state where the Grant Thornton office performing the Services is located and the United States District Court for the District of such state, and the parties waive objection to venue in any of these courts.
- (f) Each party is an independent contractor with respect to the other and shall not be construed as having a trustee, joint venture, agency or fiduciary relationship.
- (g) If any portion of this Agreement is held invalid, it is agreed that such invalidity shall not affect any of the remaining portions. Furthermore, if the Services are subject to the independence rules of the U.S. Securities and Exchange Commission (“SEC”) with respect to you, such that any provision in this Agreement would impair our independence under the SEC’s rules, such provision shall, to that extent, be of no further force and effect and the Agreement shall consist of the remaining provisions.
- (h) This Agreement, including any other incorporated attachments, sets forth the entire understanding between and among the parties regarding the Services and supersedes all prior and contemporaneous agreements, arrangements and communications and may not be modified or amended, except by the mutual written agreement of both parties.
- (i) The clauses regarding liability limitations, third party proceedings, indemnification and resolution of differences shall survive any termination of this Agreement.

13. Personnel. During the term of this Agreement and for a period of one (1) year after the Services are completed, we both agree not to solicit, directly or indirectly, or hire, the other’s personnel participating on an engagement without express written consent. If this provision is violated, the violating party will pay the other party a fee equal to the hired person’s annual salary in effect at the time of the violation to reimburse the estimated costs of hiring and training replacement personnel, unless the individual is hired in response to a general advertisement made available to the public.

14. Successors and Affiliates. Recognizing that at times Grant Thornton’s work may pertain not only to you but also to various subsidiaries, affiliates, advisors and contractors, partnerships, companies, trusts or foundations, you agree, as may be requested by Grant Thornton from time to time (including subsequent to completion of the Services),

to obtain written acceptance of the terms of this Agreement. Furthermore, you represent and warrant that this Agreement shall be binding on each party hereto and on each of your respective subsidiaries, successors, assigns and legal representatives.

15. Reportable Transactions. Taxpayers are required to disclose their participation in reportable transactions on forms filed with their federal income tax returns and/or with the IRS Office of Tax Shelter Analysis, and with agencies of certain states (or, in some cases, foreign jurisdictions) that impose similar requirements. Failure to adhere to reportable transaction disclosure and filing requirements may result in the imposition of significant penalties under applicable federal, state and/or foreign law. We may be a "Material Advisor" with regard to Services provided to you and we may be subject to our own federal and/or state reporting, registration and list maintenance obligations, which are separate and independent of any taxpayer disclosure obligation. We may be required to maintain and disclose to applicable federal and/or state regulatory agencies certain information regarding your participation in a reportable transaction, including your name and federal identification number, and other information as required.

Except as specifically stated in this Agreement, Grant Thornton does not assume any obligation to express any opinion on, provide any advice related to, or identify from any information provided by you or obtained by us during the course of providing Services to you under this Agreement, whether any particular transaction is a reportable transaction or the potential consequences of non-compliance with disclosure and filing requirements pertaining to a reportable transaction. Reliance on any opinion or advice we may provide regarding whether a transaction is or is not a reportable transaction and/or any disclosure and filing requirements may not avoid the imposition of any penalty imposed on you for the failure to comply with such disclosure and filing obligations.

16. Privileges Relating to Taxpayer Communications. Any advice given by Grant Thornton with respect to a matter that is within the scope of our authority to practice before the IRS may be privileged under federal and state laws. This privilege may be asserted in any non-criminal tax matter before the IRS and in any non-criminal tax proceeding in Federal court and may be asserted to the extent such communication would be considered privileged communication if it were between a taxpayer and an attorney. At your sole cost and expense, we will cooperate with your efforts to assert taxpayer privileges when we receive a demand or inquiry for your information to the extent required by law.

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

CONSENT CALENDAR NO. 9

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development, and Facilities

SUBJECT: **Approval of Notice of Completion for Bid No. 201-20/21 with 2A Construction Company for Glendale High School 5000 Building Restroom Remodel**

The Superintendent recommends that the Board of Education approve a Notice of Completion for Bid No. 201-20/21 with 2A Construction Company for Glendale High School 5000 Building Restroom Remodel, funded by Routine Restricted Maintenance funds.

On June 16, 2020, the Board approved the award of Bid No. 201-20/21 to 2A Construction Company for the 5000 building restroom remodel project at Glendale High School in the amount of \$68,998.

On August 11, 2020, the Board approved Change Order No. 1 in the amount of \$6,850, which accounted for unforeseen conditions and required modifications on the project. This increased the total contract cost to \$75,848.

This project was completed in a satisfactory manner as of October 30, 2020 for a total cost of \$75,848, and was funded by Routine Restricted Maintenance funds.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.

Recording Requested by
Glendale Unified School District.

When recorded please mail to:

**Attn: Business Services
Glendale Unified School Dist.
223 N. Jackson Street
Glendale, CA 91206**

(Space above this line for Recorders Use)

NOTICE OF COMPLETION

PROPERTY: Glendale High School
ADDRESS: 1440 E. Broadway
Glendale, California 91205

OWNER: Glendale Unified School District
223 N. Jackson Street
Glendale, California 91206

IMPROVEMENT: 5000 Building Restroom Remodel
DATE of COMPLETION: October 30, 2020
CONTRACTOR: 2A Construction Corp.
CONTRACT DATE: June 18, 2020
Bid Number: 201-20/21
PURCHASE ORDER No.: 0021000917

VERIFICATION

I, the undersigned, say: I am the Glendale Unified School District Official, the declarant of the foregoing notice of completion. I have read the Notice Of Completion and know the contents thereof: the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on November 18, 2020 at Glendale, California

Hagop Kassabian
Glendale Unified School District
Administrator, Planning, Development and Facilities

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

CONSENT CALENDAR NO. 10

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Bonnie Cervantes, Coordinator II, Equity, Access, and Family Engagement

SUBJECT: **Approval of School Plans for Student Achievement (SPSAs)**

The Superintendent recommends that the Board of Education approve the 2020-2021 School Plan for Student Achievement (SPSA) for schools participating in one or more state/federal programs.

School Site Councils and staff members from all sites have collaboratively developed SPSAs to utilize the Categorical Programs funds to improve student achievement.

These plans are based on a school's comprehensive needs assessment which leads to schoolwide goals that are aligned with the District's goals and the Local Control Accountability Plan (LCAP). All individual SPSAs were approved by each School Site Council.

The current SPSA utilizes the on-line template developed by the California Department of Education (CDE). Plan development began in the spring with the review of available achievement data. Annual goals, actions and budget are completed by school site teams and the School Site Council (SSC), and then approved by SSC. The SPSAs are revised annually based on available data and budget information. The SPSAs are reviewed by the Categorical Programs Office with the provisions of applicable state/federal laws and regulations and for consistency with District Board Policies, Board Priorities, and the Glendale Unified School District Local Control Accountability Plan (LCAP). All SPSAs must also be reviewed and approved by the Governing Board of the District. In the fall of 2020, SPSAs will be resubmitted to the Board for final approval once schools receive their carryover funds and make their final adjustments to their plans.

Copies of all SPSA are available for review at the school sites and Categorical Programs Office.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 3: Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

CONSENT CALENDAR NO. 11

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Deborah Ignagni, Interim Director
Child Development and Childcare Programs

SUBJECT: **Agreement with the California Department of Education, After School Policy and Evaluation Office, for Contract Award No. 20-23939-64568-EZ to be used for the After School Education and Safety Program (ASES) in Glendale Unified School District for the 2020-21 School Year**

The Superintendent recommends that the Board of Education enter into a local agreement with the California Department of Education, After School Policy and Evaluation Office, for Contract Award No. 20-23939-64568-EZ in the amount of \$1,184,549.38 to be used for the After School Education and Safety (ASES) Programs in nine elementary and three middle schools in the 2020-21 school year.

The Glendale Unified School District (GUSD) contracts with the California Department of Education, After School Policy and Evaluation Office, to provide State funds for after school child care programs that emphasize the improvement of academic achievement and educational enrichment. The purpose of this grant is to improve student performance in school and to provide a safe environment after school for students in grades 1-8.

The California Department of Education has awarded GUSD \$1,184,549.38 to continue implementation of the After School Education and Safety (ASES) program in nine elementary and three middle schools. The funds are to be expended from July 1, 2020 through June 30, 2021. This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: *Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.*

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: *Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.*

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

CONSENT CALENDAR NO. 12

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: **Approval of Supplementary Textbooks for Use in Middle and High Schools in the Area of World Languages and Cultures**

The Superintendent recommends that the Board of Education approve the supplementary textbooks (Invisible; Dekiru Nihongo (Shokyuu) Beginner; The Preparatory Course for the Japanese Language Proficiency Test N2; Dekiru Nihongo (Sho-Chuukyuu) Beginner Intermediate; and Dekiru Nihongo (Chukyuu) Beginner) for use in middle and high schools in the area of World Languages and Cultures.

The books have been reviewed for content and evaluated by the members of the World Languages and Cultures Curriculum Study Committee. The Secondary Education Council has reviewed the information and made a recommendation of approval of the textbooks to the Board of Education. In accordance with Glendale Unified School District Board Policy 6161.1, the textbooks were available for review by parents and/or members of the community prior to being presented to the Board of Education for their consideration.

MIDDLE SCHOOLS

Department: World Languages and Cultures

Spanish FLAG, Grades 7-8
Invisible, by Eloy Moreno
(Supplementary)
Published by Nube de Tinta, 2018

Japanese Language and Culture 1-2, Grade 7
Dekiru Nihongo (Shokyuu) Beginner, 8th ed., by Kazuko Shimada (Supplementary)
Published by Bonjinsha, 2011

Japanese Language and Culture 3-4, Grade 8
The Preparatory Course for the Japanese Language Proficiency
Test N2, 6th ed., by Japan Foundation
(Supplementary)
Published by Bonjinsha, 2016

MIDDLE AND HIGH SCHOOLS

Department: World Languages and Cultures

Japanese Language and Culture 3-4, 5-6, Grades 8-9
Dekiru Nihongo (Sho-Chuukyuu) Beginner Intermediate, 8th ed.,
by Kazukuo Shimada
(Supplementary)
Published by Bonjinsha, 2012

Japanese Language and Culture 5-6, 7-8, Grades 9-10
Dekiru Nihongo (Chukyuu) Beginner, 6th ed., by Kazuko
Shimada (Supplementary)
Published by Bonjinsha, 2018

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

CONSENT CALENDAR NO. 13

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent

PREPARED BY: Dr. Narineh Makijan, Coordinator III, College & Career Division

SUBJECT: Acceptance of Memorandum of Understanding with CRY-ROP

The Superintendent recommends that the Board of Education accept \$22,500 in funding for the Colton-Redlands-Yucaipa Regional Occupational Program (CRY-ROP) Career Technical Education (CTE) TEACH grant.

The Glendale Unified School District's CTE department submitted the CTE TEACH grant application for consideration and was selected as one of the districts to receive funding to assign mentors to support CTE teacher success and retention. CRY-ROP's CTE TEACH department, in partnership with the California Department of Education, has offered a professional development program for K-12 school districts to provide the demonstrated critical support needed for CTE teacher success with the CTE TEACH grant.

Program Description

The CTE TEACH program, administered by CRY-ROP, is a comprehensive professional development program modeled after their highly successful Teacher Induction Program that has received Model Practices award recognition from the California Department of Education. This model professional development program replicates what was learned from the Teacher Induction Program and is designed for beginning career/technical education teachers to provide an effective transition from industry into the teaching profession. CTE TEACH involves administrative supervision overseeing the use of Mentor Teachers to provide structured training for beginning CTE educators, as well as technical assistance and informal observation intended to guide and support the new teacher related to the training. The CTE TEACH professional development training addresses all the teaching practices proven to be effective and is presented in a sequenced and scaffold structure that includes teaching methods, learning styles, lesson planning, CTE concepts, equity and diversity in the classroom, mandated reporting, and legal/ethical issues. This coordinated and comprehensive approach to professional

development can enhance teacher success in the classroom and increase teacher retention in your program.

Program Requirements

Identify three Mentor Teachers to complete the number of designated hours assigned in the Memorandum of Understanding of the CTE TEACH program work including: conducting training following the CTE TEACH professional development curriculum, classroom visits, teacher observations (including related non-evaluative coaching) and other forms of technical assistance to support the beginning CTE teacher.

The term of the program agreement is from October 1, 2020 through June 30, 2021.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.



CTE TEACH Site Memorandum of Understanding

This memorandum of understanding sets forth the terms of agreement between the Colton-Redlands-Yucaipa Regional Occupational Program (hereafter CRY-ROP) and

(Educational Agency hereafter Participating Agency), with regards to participation in the CTE TEACH and CTE TEACH site program.

I. Background

The California State Plan for Career and Technical Education, 2008-2012, identifies as an essential element of a world-class CTE system the need for initial preparation and on-going professional development of CTE educators. Since 2009, CRY-ROP's CTE TEACH department, in partnership with the California Department of Education, has offered a professional development program for K-12 school districts, ROCPs, community colleges, and charter schools to provide the demonstrated critical support needed for CTE teacher success.

Recognizing that many local educational agencies have a need for professional development activities to support CTE educators, CRY-ROP offers CTE TEACH site grant opportunities to eligible educational agencies.

II. Purpose of Agreement

It is the purpose of this agreement to establish a cooperative and mutually beneficial relationship between the parties and to set forth the responsibilities of the parties as they relate to the implementation of the CTE TEACH professional development program for CTE educators.

III. Duration of Agreement

The term of this agreement shall be from October 1, 2020 through and including June 30, 2021 unless modified or terminated in writing. The termination can be exercised by either party 30 days following written notice.

IV. Program Description

The CTE TEACH program, administered by CRY-ROP, is a comprehensive professional development program modeled after their highly successful Teacher Induction Program (TIP) that has received Model Practices award recognition from the California Department of Education. This model professional development program replicates what was learned from the Teacher Induction Program and is designed for beginning career/technical education teachers to provide an effective transition from industry into the teaching profession. CTE TEACH involves administrative supervision overseeing the use of Mentor Teachers to provide structured training for beginning CTE educators, as well as technical assistance and informal observation intended to guide and support the new teacher related to the training. The CTE TEACH professional development training addresses all the teaching practices proven to be effective and is presented in a sequenced and scaffolded structure that includes teaching methods, learning styles, lesson planning, CTE concepts, equity and diversity in the classroom, mandated reporting, and legal/ethical issues. This coordinated and comprehensive approach

to professional development can enhance teacher success in the classroom and increase teacher retention in your program.

V. Special Provisions

1. This agreement is entered into by the duly authorized officials of each respective party.
2. It is understood by both parties that each will fulfill its responsibility under the agreement in accordance with the provisions of law and regulations that govern their activities. Nothing in this agreement is intended to negate or otherwise render ineffective any such provisions or operating procedures. If at any time either party is unable to perform its functions under this agreement the affected party shall immediately provide written notice to the other party to establish a date for mutual termination of the agreement.
3. This MOU constitutes the entire agreement hereto with respect to the subject matter hereof, and supersedes any prior understanding or written or oral agreements between the parties with respect to the subject matter of this MOU. No amendment, modification or alteration of the terms of the MOU shall be binding on either party unless submitted in writing, dated subsequent to the date of this MOU, and is duly executed by both parties.
4. Neither party may incur any debt, obligation, expense or liability of any kind of the other party without the other party's written approval.
5. This agreement may be amended by the mutual written consent of the parties here to.

VI. Responsibilities of the Parties under Agreement

In consideration of the mutual aims and desires of the parties to this agreement and in recognition of the benefit to be derived from the effective implementation of the program, the parties agree that their responsibilities under this agreement shall be as follows:

A. CRY-ROP shall:

1. Pay the Participating Agency for CTE TEACH services rendered and as specified, the total stipend amount of up to \$7,500 per mentor for up to three mentors per site. Base ratio is 5 mentees per mentor. Each site Mentor can mentor more than five mentees, but not less if the site has fewer than six mentees. Each mentor will report up to 150 hours, at a rate of \$50.00 per service hour, (not to exceed \$7,500), building and executing grant required activities.
2. Furnish all information and forms necessary to the performance of this agreement.
3. Provide curriculum and training for Mentor Teachers.
4. Provide administrator support focusing on strategies and practices needed to implement the CTE TEACH program.
5. Monitor the performance of the Participating Agency in regards to responsibilities under this MOU and advise the Participating Agency of any and all concerns.

B. Participating Agency shall:

1. Identify at least one Participating Agency administrator that will oversee the CTE TEACH program on site. Specific responsibilities include the following:
 - a. Be available for consultation with selected Mentor Teachers regarding instructional matters.

- b. Attend a Statewide Advisory Meeting hosted by CRY-ROP via video conference – spring 2021.
 - c. Submit fully completed Trimester Reports and a final invoice at end of grant year. All sections of the Trimester Reports must be completed, if applicable. The last Trimester Report and invoice must be received no later than July 15, 2021. Note that funds are to be paid directly to mentors and may not be used for sub costs, software, instructional supplies, equipment, or indirect costs. The reports are due no later than 30 days after the end of each trimester:
 - i. Trimester 1 ends December 31, 2020 - Report due by January 30, 2021
 - ii. Trimester 2 ends March 31, 2021 - Report due by April 30, 2021
 - iii. Trimester 3 ends June 30, 2021 - Report due by **July 15, 2021 (No Exceptions)**
 - d. Administrators are responsible for reviewing Mentor logs for completeness and assurance that all tasks/activities align with the objectives of the grant.
 - e. Submit additional documentation and reports as required.
 - i. **Including a sustainability plan due March 31, 2021**
2. Identify at least one Mentor Teacher to complete the number of designated hours assigned in this MOU of CTE TEACH program work including: conducting training following the CTE TEACH professional development curriculum, classroom visits, teacher observations (including related non- evaluative coaching) and other forms of technical assistance to support the beginning CTE teacher. Specific responsibilities include the following:
- a. Complete online the CTE Teach Mentor Training modules available through CTE Online (www.cteonline.org) by the end of first trimester, December 31, 2020. Mentors added to the grant after December 31, 2020 will have 30 days after notifying CTE teach to complete the online training.
 - b. Participate in the 5 webinars provided by CTE TEACH.
 - c. Attend a Statewide Advisory Meeting hosted by CRY-ROP via webinar, spring 2021.
 - d. Hold a minimum of 3 workshops outlined in the CTE TEACH curriculum for teachers.
 - e. Provide one-on-one time with individual teachers to discuss challenges via phone, email, or in person weekly.
 - f. Mentor and work closely with assigned teachers to provide support and assistance.
 - g. Provide information and guidance to teachers pertaining to instructional methodologies and resources, effective teaching strategies for classroom management, and lesson plan design and development.
 - h. Meet with assigned teachers and coordinate site visits, conducting teacher observations and providing peer coaching follow-up, and feedback pertaining to effective teaching strategies and student motivation.
 - i. Conduct a minimum of two teacher observations with feedback by June 2021 for each assigned teacher.
 - j. Be available on an “on-call” basis and visit or call each assigned teacher every month.
 - k. Function as a methodology specialist for specialty or content area as applicable.
 - l. Consult with teachers regarding instructional matters and site procedures, including attendance, record keeping, and forms.
 - m. Coordinate and facilitate the sharing of resources and expertise. Consult with administrators regarding instructional matters.
 - n. Serve as a professional role model for colleagues and favorably represent site.

- o. Log their hours of instruction on the Mentor Teacher Activity Log and submit to administrator in a timely manner.
- p. Submit additional documentation and reports as required.

VII. Failure to Provide Satisfactory Service, Abandonment of Program, Cancellation of Agreement

If, at any time during the performance of this agreement, CRY-ROP and the California Department of Education determines, at their discretion, that Participating Agency's services have become unsatisfactory, or if at any time during the performance of this agreement CRY- ROP determines, at its sole discretion, to suspend indefinitely work on CTE TEACH, CRY-ROP shall have the right to cancel this agreement regarding the Participating Agency's services related to CTE TEACH. In the event of such cancellation, CRY-ROP shall give written notice to Participating Agency of its intention to cancel thirty (30) days in advance of the effective date of the cancellation.

If the cancellation is for unsatisfactory performance, CRY-ROP shall be obligated to pay Participating Agency only for those services deemed by CRY- ROP to be satisfactory as of the effective date of the cancellation or termination. If the cancellation is the result of CRY-ROP's decision to suspend indefinitely or abandon the work under this agreement, CRY-ROP shall be obligated to pay Participating Agency only for those services performed by Participating Agency through the effective date of cancellation or termination.

Approved By:

Participating Agency Information:

 Name: _____
 Title: _____
 Signature: _____

 Date: _____
 Street: _____
 City: _____
 State: CA Zip: _____
 Phone #: _____

Agency: Colton-Redlands-Yucaipa ROP
 Name: Tracie Zerpoli
 Title: Superintendent
 Signature: _____
 Date: _____

Mail the MOU with original signatures to:
Colton-Redlands-Yucaipa ROP
Attention: CTE TEACH Chris McClung
1214 Indiana Ct.
Redlands, CA 92374

This MOU must be printed and signed by the superintendent/designee and submitted to the appropriate governing body for consideration.

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

CONSENT CALENDAR NO. 14

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services
PREPARED BY: Dr. Narineh Makijan, Coordinator III, College and Career Division
SUBJECT: **Acceptance of Gene Haas Foundation Grant**

The Superintendent recommends that the Board of Education accept \$12,000 in funding from the Gene Haas Foundation for the engineering program at Glendale High School for the 2020-2021 school year.

The Gene Haas Foundation (GHF) has awarded the Glendale High School (GHS) Career and Technical Education (CTE) engineering program a \$12,000 grant for the 2020-2021 school year to support scholarships and student competition teams.

The primary goal of GHF is to build skills in the machining industry by providing scholarships for Computerized Numerical Control (CNC) machine technology students and National Institute for Metalworking Skills (NIMS) credentials. The grant funds can be used for scholarships for students to be used for tuition, books, personal NIMS accounts, cost of NIMS credentials, and small personal tools that are required for the program. The grant allows for student scholarships from \$500 to \$2,500 per student. In addition to the student scholarships, the GHF grant allows \$2,500 to be used to sponsor competitions such as SkillsUSA and FIRST Robotics.

The scholarship funds must be expended for student machinist-based training or engineering programs. GHS will have two years to award the scholarships. A committee will be formed with GHS site administrators, teachers, counselors and the CTE District coordinator to create a process for students to submit an application for the student scholarship.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.

Glendale Unified School District
Consent Calendar No. 14
November 17, 2020
Page 2

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

CONSENT CALENDAR NO. 15

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: **Acceptance of Grant Funds from the Jeanne Ward Foundation for Clark Magnet, Crescenta Valley, Glendale and Hoover High Schools**

The Superintendent recommends that the Board of Education accept funds in the amount of \$8,000 from the Jeanne Ward Foundation for Clark Magnet, Crescenta Valley, Glendale and Hoover High Schools in the 2020-2021 school year.

The Board of Directors of The Jeanne Ward Foundation has supported visual arts education in the San Gabriel Valley since its founding in 1980. Due to the COVID-19 pandemic, it became necessary to cancel their usual annual art competition related to the distribution of individual grants directly to students at 19 different San Gabriel Valley high schools, including two city or community colleges. The Foundation is now distributing to the visual art departments of each of those 19 schools the sum of \$2,000 to be used for the purchase of art supplies, art equipment maintenance, the addition of art programs, student scholarships, and for support of student art projects for the school year 2020-2021.

Clark Magnet, Crescenta Valley, Glendale, and Hoover High Schools have each been awarded \$2,000 for a total award of \$8,000 from The Jeanne Ward Foundation.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

CONSENT CALENDAR NO. 16

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Debra E. Rinder, Executive Director, Special Education

SUBJECT: **Approval of Revisions to Board Policies Relating to Instruction
- Special Education**

The Superintendent recommends that the Board of Education approve revisions to Board Policies (BPs) 6159.1 (Procedural Safeguards and Complaints for Special Education) and BP 6159.2 (Nonpublic, Nonsectarian School and Agency Services for Special Education) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

BP 6159.1 – Procedural Safeguards and Complaints for Special Education

CSBA Update July 2020
Last GUSD Update: July 2014

Staff has updated a current mandatory Board Policy (BP) using California School Boards Association (CSBA) language to reflect that the Board recognizes its obligation to provide a free appropriate public education (FAPE) to students with disabilities and to uphold the rights of parents/guardians to be involved in educational decisions regarding their child. In the event of a dispute between the District and the parent/guardian of a student with disabilities regarding their educational program, the Superintendent or designee shall encourage the early informal resolution of the dispute. The District or parent/guardian may also request mediation and/or due process in accordance with law, Board policy and administrative regulation. Any complaint alleging the District's noncompliance with federal or state laws related to the provision of a FAPE to students with disabilities shall be filed in accordance with 5 CCR 3200-3205.

BP 6159.2 – Nonpublic, Nonsectarian School And Agency Services for Special Education

CSBA Update: July 2020
Last GUSD Update: August 2017

Staff has updated a current mandatory Board Policy (BP) using California School Boards Association (CSBA) language to reflect that, Pursuant to EC 563661.1, as amended by AB 1172, districts are required to verify that the NPS/A provides staff training using evidence based practices and interventions specific to the unique behavioral needs of the NPS/A student population. Districts shall pay to the NPS/A the agency fees, as applicable, for students with disabilities who are enrolled in programs or receiving services provided by the NPS/A. The Superintendent or designee shall notify the Board prior to approving an out-of-state placement for any District student.

Upon approval of the BPs, revisions will be made to the accompanying Administrative Regulations (ARs), as needed, following the normal District process.

Copies of the revised BPs are attached to this report.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 3: Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.

Instruction

Procedural Safeguards and Complaints for Special Education

The Governing Board recognizes its obligation to provide a free appropriate public education (FAPE) to students with disabilities and to uphold the rights of parents/guardians to be involved in educational decisions regarding their child. Parents/guardians of students with disabilities shall receive written notice of their rights under the federal Individuals with Disabilities Education Act.

Whenever there is a dispute between the District and the parent/guardian of a student with disabilities regarding the identification, assessment, or educational placement of the student or the provision of FAPE to the student, the Superintendent or designee shall encourage the early, informal resolution of the dispute at the school level to the extent possible. The District or parent/guardian may also request mediation and/or a due process hearing in accordance with law, Board policy, and administrative regulation.

The Superintendent or designee shall represent the District in any due process hearing conducted with regard to District students and shall inform the Board about the result of the hearing.

Any complaint alleging the District's noncompliance with federal or state laws or regulations related to the provision of a free appropriate public education to students with disabilities shall be filed in accordance with 5 CCR 3200-3205.

Legal Reference: Education Code, Sections 56000; 56001; 56020-56035; 56195.7; 56195.8; 56300-56385; 56440-56447.1; 56500-56509; 56600-56606A
Code of Regulations, Title 5, Sections 3000-3100; 3080-3089; 3200-3205
United States Code, Title 20, Sections 1232g; 1400-1482
United States Code, Title 29, Sections 794 Section 504 of the Rehabilitation Act
United States Code, Title 42, Section 11434
Code of Federal Regulations, Title 34, Section 99.10-99.22; 104.36; 300.1-300.818; 300.150-300.153; 300.500-300.520
Court Decisions:
Winkelman v. Parma City School District, (2007) 550 U.S. 516

Policy Adopted: 07/08/2014

Policy Amended: 11/17/2020

Instruction

Nonpublic, Nonsectarian School and Agency Services for Special Education

The Governing Board recognizes its responsibility to provide a free appropriate public education to students with disabilities in accordance with law. When the District is unable to provide direct special education and/or related services to students with disabilities, the Board may enter into a contract with a nonpublic, nonsectarian school or agency (NPS/A) to meet the student needs consistent with the comprehensive local plan of the Special Education Local Plan Area.

Beginning in the 2020-21 school year, Education Code 56366.1, as amended by AB 1172 (Ch. 454, Statutes of 2019), requires districts to verify that the NPS/A provides staff training in the use of evidence-based practices and interventions specific to the unique behavioral needs of the NPS/A's student population.

Prior to entering into a contract to place any student in an NPS/A, the Superintendent or designee shall verify that the school or agency is certified to provide special education and related services to individuals with disabilities and complies with staff training requirements in accordance with Education Code 56366 and 56366.1. In addition, the Superintendent or designee shall monitor, on an ongoing basis, the certification of any NPS/A with which the District has a contract to ensure that the certification has not expired.

No District student shall be placed in an NPS/A unless the student's individualized education program (IEP) team has determined that an appropriate public education alternative does not exist and that the placement is appropriate for the student. (Education Code 56342.1)

The District shall pay to the NPS/A the full amount of the tuition or, as amended by AB 1172, the agency fees, as applicable, for students with disabilities who are enrolled in programs or receiving services provided by the NPS/A. (Education Code 56365)

In accordance with law, any student with disabilities placed in an NPS/A shall have all the rights and protections to which students with disabilities are generally entitled, including, but not limited to, the procedural safeguards, due process rights, and periodic review of the student's IEP. (Education Code 56195.8, 56342.1)

During the period when any student with disabilities is placed in an NPS/A, the student's IEP team shall retain responsibility for monitoring the student's progress towards meeting the goals identified in the IEP.

The Superintendent or designee shall notify the Board prior to approving an out-of-state placement for any District student.

The Superintendent or designee may apply to the Superintendent of Public Instruction to waive

Instruction

Nonpublic, Nonsectarian School and Agency Services for Special Education

any of the requirements of Education Code 56365, 56366, 56366.3, and 56366.6. (Education Code 56366.2)

Legal Reference: Education Code, Sections 56034-56035; 56042; 56101; 56163; 56168; 56195.8; 56342.1; 56360-56369; 56711; 56740-56743; 56760; 56775.5; 56836.20-56836.21
Family Code, Sections 7911-7912
Government Code, Sections 7570-7587; 7572.55
Welfare and Institutions Code, Sections 362.2; 727.1
Code of Regulations, Title 5, Sections 3001; 3051-3051.24; 3060-3070
United States Code, Title 20, Sections 1400-1487
Code of Federal Regulations, Title 34, Sections 300.129-300.148
Court Decisions:
Agostini v. Felton, (1997) 521 U.S. 203, 117 S.Ct. 1997

Policy Adopted: 8/15/2017

Policy Amended: 11/17/2020

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

CONSENT CALENDAR NO. 17

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
PREPARED BY: Dr. Darneika Watson, Chief Human Resources & Operations Officer
SUBJECT: **Agreement with University of California, Santa Barbara**

The Superintendent recommends that the Board of Education approve the Memorandum of Understanding with University of California, Santa Barbara.

This Agreement is between the Glendale Unified School District and University of California, Santa Barbara to provide university students with practical field placement experiences and opportunities to provide psychological services to the District. The term of the Agreement will commence on November 1, 2020 and terminate on June 30, 2026. This MOU may be terminated by either party by providing written notice. There is no fiscal impact to the District.

In accordance with the provisions of Sections 44225 and 44227 of the California Education Code, the Governing Board of any school district is authorized to enter into agreements with the California State Universities and Colleges, the University of California, or any other university or college approved by the Commission on Teacher Credentialing as a teacher education institution to provide teaching experience through practice teaching to students enrolled in teacher education curriculum of such institutions.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.



Memorandum of Understanding

This Memorandum of Understanding (hereinafter "Agreement") is entered into this 30th day of October 2020 by and between The Regents of the University of California, on behalf of the Department of Counseling, Clinical, and School Psychology at the Gevirtz Graduate School of Education at the Santa Barbara campus, ("CCSP") and Glendale Unified School District (hereinafter the "District").

WITNESSETH

WHEREAS, the University provides options within CCSP for the purpose of providing students ("Students") with real-life experience ("Field Placement") in local agencies, and;

WHEREAS, Field Placement of those Students in an District setting is a requirement to graduate from CCSP, and;

WHEREAS, District has Field Placement positions for Students involved in CCSP where they can obtain practical fieldwork experience and provide psychological services to the District.

NOW THEREFORE, it is mutually agreed between the parties hereto as follows:

I

DISTRICT RESPONSIBILITIES. The District shall provide school psychology experience through supervised fieldwork in a school setting at the District for Students assigned by CCSP as mutually agreed upon by CCSP supervisors and appropriate authorities within the District. The Field Placement shall be provided at the District and under the direct supervision and instruction of District employees as agreed upon by authorized representatives of the District and CCSP. District employees supervising Students shall provide feedback to Students as much as possible to ensure Student's growth in the program and clinical or counseling experience.

The District may, for good cause, refuse to accept for supervised fieldwork any Student assigned to supervised fieldwork at the District, and upon request of the District, made for good cause, CCSP shall terminate the assignment of any Student to a Field Placement at the District.

If District requires Students to have an appropriate background check, District will work with Student(s) directly to obtain such background check(s).

II

CCSP RESPONSIBILITIES. CCSP will assign Students as mutually agreed upon by the appropriate authorities within the District. CCSP will work with Students to ensure that Students are in compliance with Attachment A, Student Responsibilities. CCSP supervisors will consult with the District on a regular basis to review and assess the Student's progress in their Field Placement.

III

DESCRIPTION OF FIELD PLACEMENT PROGRAM. CNCSP 274 is an advanced fieldwork course for students in the school psychology emphasis in CCSP. Students participate in advanced supervised fieldwork in a District setting approved by CCSP supervisors, and approved by the District. Students are enrolled in the course for nine (9) consecutive months for ten (10) to fifteen (15) hours per week, including their work with students, group and individual supervision, and preparation for working with students. Enrollment is restricted to students admitted to CCSP with appropriate prior experience and prerequisites.

Each fieldwork site provides for a breadth of experience across the 10 National Association of School Psychologists (NASP) Standards of practice including assessment, consultation, counseling, crisis response, and school wide prevention activities.

The District must provide individual face-to-face supervision by a credentialed school psychologist. A supplemental seminar is provided by the CCSP supervisor.

The CCSP supervisor will coordinate with the School Psychologist Supervisor at the District in order to provide quarterly evaluations of each Student's work. A grade of satisfactory in the course is contingent upon a satisfactory supervisor evaluation. Quarterly evaluations must be based on at least one observation (either live or by video-recording) of the Student. Audio-recordings and student self-report are not acceptable forms of observation to meet this requirement.

IV

INDEMNIFICATION AND INSURANCE. The District shall defend, indemnify and hold University, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of District, its officers, employees, or agents.

University shall defend, indemnify and hold District, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of University, its officers, employees or agents.

Notwithstanding anything to the contrary herein, the parties acknowledge that neither the District nor the University is responsible for the intentional or negligent acts or omissions of Students.

Each party, at its sole cost and expense, shall insure or self-insure its activities in connection with this MOU, and obtain, keep in force and maintain, insurance or equivalent programs of self-insurance, to adequately cover its potential general and automobile liability, workers compensation, property, and professional liability exposures and liabilities hereunder.

V

TERM. This MOU shall commence on November 1, 2020 and terminate on June 30, 2026. The assignment of a Student to Field Placements in the District shall be effective as of the date determined by CCSP, in agreement with the District. Notwithstanding anything herein contained to the contrary, this MOU may be terminated by either party by providing written notice.

VI

MODIFICATIONS. The provisions of this MOU may be altered, changed, or amended, by mutual written consent of the parties hereto.

This MOU is hereby signed below by the parties' duly authorized representatives.

For the DISTRICT

By _____
Name: _____ (Date)
Title:

For the Regents of the University of California

By _____
Karen Jeffers (Date)
Contracts Analyst, UCSB Business & Financial Services

Attachment A

Student Responsibilities

Students placed at the District shall adhere to this list of responsibilities. Students will:

1. Uphold their commitment of 10-15 hours/week of field work participation for a minimum of the 9 month school district calendar.
 - a. If the Student agreed to a longer commitment (e.g. a full calendar year), that commitment will be honored.
 - b. Keep their School Psychologist Supervisor informed of unexpected absences (e.g. due to illness) and obtain permission from the School Psychologist Supervisor when planning vacation or travel out of town.
2. Maintain open communication with the District Administrator(s), District School Psychologist Supervisor, and CCSP supervisors.
3. Uphold all relevant legal and ethical standards as put forth by the National Association of School Psychologists (www.nasponline.org/standards-and-certification/professional-ethics), the American Psychological Association (www.apa.org/ethics/code/index) and the California Department of Education (www.cde.ca.gov/sp/se/lr/).
4. Provide school psychological services across the breadth of the ten NASP standards.
5. Attend District staff meetings, trainings, didactics, case assignment meetings, and/or case consultations as directed by their School Psychologist Supervisor.
6. Attend group and/or individual supervision on a minimum of a weekly basis, arriving on time and prepared to:
 - a. Present their cases, including an update on student welfare.
 - b. Actively participate in the supervision process by engaging in discussion and giving and receiving feedback appropriately.
7. Maintain confidentiality of student information (unless there are clear safety risks to client, child, or elderly/disabled adult).
8. Immediately consult with the School Psychologist Supervisor or other school district employee designated by the District in case of crisis/emergency.
9. Not take recordings of students or any other identifiable student-related material out of the District.
10. Maintain proper documentation of services and communications related to students' care as directed by their School Psychologist Supervisor.
11. Inform the School Psychologist Supervisor of the quarterly evaluation process and meet with the School Psychologist Supervisor to discuss the evaluation on a quarterly basis.
12. Complete an evaluation of the School Psychologist Supervisor and the District at the end of the Field Placement.
13. Students must sign a "UC Waiver of Liability, Assumption of Risk & Indemnity Agreement", as a condition of their field placement.

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

CONSENT CALENDAR NO. 18

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
PREPARED BY: Dr. Darneika Watson, Chief Human Resources & Operations Officer
SUBJECT: **Agreement with Azusa Pacific University**

The Superintendent recommends that the Board of Education approve the Memorandum of Understanding for Adaptive Physical Education Fieldwork with Azusa Pacific University.

This Agreement is between the Glendale Unified School District and Azusa Pacific University to provide teaching experience through fieldwork in schools and classes, to include active participation in the duties and functions of teaching adapted physical education. The term of the Agreement will commence on December 15, 2020 and terminate on June 30, 2023. Either party may terminate this agreement with thirty (30) days written notice to the undersigned. There is no fiscal impact to the District.

In accordance with the provisions of Sections 44225 and 44227 of the California Education Code, the Governing Board of any school district is authorized to enter into agreements with the California State Universities and Colleges, the University of California, or any other university or college approved by the Commission on Teacher Credentialing as a teacher education institution to provide teaching experience through practice teaching to students enrolled in teacher education curriculum of such institutions.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.



School of Behavioral and Applied Sciences

MEMORANDUM OF UNDERSTANDING

THIS AGREEMENT entered into by and between **Azusa Pacific University**, hereinafter called the **UNIVERSITY** and **Glendale Unified School District**, hereinafter called the **DISTRICT**:

WITNESSETH

WHEREAS, the governing board of a school district may enter into agreements with a college or university approved by the Commission on Teacher Credentialing as a teacher education institution (Ed. Code Section 44227), to provide educational field experiences as may be called for in the requirements of the various authorized credentials for public school service; and

WHEREAS, any such agreement may provide for the payment in money or in services for the services rendered by the school district of an amount not to exceed the actual cost to the school district of the services rendered; and

WHEREAS, the University operates fully-accredited educational programs for its candidates; and

WHEREAS, it is to the mutual benefit of the University and the District to make a program of educational fieldwork experiences available to the University's candidates at the District's facilities.

NOW, THEREFORE, it is mutually agreed upon between the parties as follows:

GENERAL TERMS AND CONDITIONS

1. **Term.** The term of this agreement shall commence on **December 15, 2020**, and terminate on **June 30, 2023**.
2. **Termination.** Notwithstanding anything herein contained to the contrary, either party may terminate this agreement with thirty (30) days written notice to the undersigned. In the event of early termination of this agreement, candidates who have not yet completed their K-12 Educational field experience assignment in the District may complete their assignment at the discretion of the University. Nothing in this agreement shall limit the right of the University, acting in its sole discretion, to remove a candidate from the K-12 setting at any time.
3. **Amendments.** The provisions of this agreement may be altered, changed, or amended, by mutual written consent of the parties hereto.

4. **Execution.** This agreement may be executed in one or more counterparts, all of which shall constitute one and the same document. Counterparts may be exchanged by facsimile or email. Each counterpart, whether an original signature or a facsimile copy, shall be deemed an original as against any Party who signed it.

5. **Insurance.**

- a. The District shall maintain minimum insurance coverage for Worker's Compensation, including Employer's Liability, covering its employees. The University shall maintain minimum insurance coverage for Worker's Compensation, including Employer's Liability, covering its employees and candidates.
- b. The District shall carry professional liability insurance coverage in the amount of \$1,000,000 per limit and \$3,000,000 in the aggregate, for its employees and agents. The University shall carry professional liability insurance coverage in the amount of \$1,000,000 per limit and \$3,000,000 in the aggregate, for its employees, agents, and candidates. The District shall maintain general liability insurance coverage in the amount of \$1,000,000 per incident and \$3,000,000 in the aggregate, covering its employees and agents. The University shall maintain general liability insurance coverage in the amount of \$1,000,000 per incident and \$3,000,000 in the aggregate, covering its employees, agents, and candidates.
- c. The District maintains proof of all insurance coverage and will provide said proof to the University upon request. The University maintains proof of all insurance coverage and will provide said proof to the District upon request.
- d. The employment status of candidates and the responsibility for insurance coverage for candidate activities depends upon the status of the candidates as set forth below:
 - i. Candidates Participating in Unpaid K-12 Educational Field Experience not at Candidate's Place of Employment: If the University's candidates are participating in an unpaid K-12 educational field experience not at his or her place of employment, it is understood that the University's candidates are fulfilling specific requirements for field experiences as part of a degree or credential program requirement, and therefore, the University's candidates do not thereby become employees of the District by virtue of their field experience. The University shall be responsible for providing insurance coverage for such candidates, pursuant to Sections 5.a and 5.b of this agreement.
 - ii. Candidates Participating in Unpaid K-12 Educational Field Experience at Candidate's Place of Employment: If the University's candidates are participating in an unpaid internship or field experience at his or her place of employment, it is understood by that the University and the District shall keep the field experience and work duties of the University's candidates strictly separate. The University shall be responsible for providing insurance coverage for such candidates' field experience pursuant to Section 5.a and 5.b of this agreement. The District shall be responsible

for providing insurance coverage for such candidates' activities as a District employee pursuant to Section 5.a and 5.b of this agreement.

- iii. Candidates Participating in Paid K-12 Educational Field Experience: If the University's candidates are provided with a nominal stipend from the District intended to reimburse them for estimated expenses related to their field experience, the University's candidates do not thereby become employees of the District, and the University shall be responsible for providing insurance coverage for such candidates pursuant to Sections 5.a and 5.b of this agreement; however, the District shall be responsible for issuing a Form 1099 reporting the stipend to the Internal Revenue Service. If, however, the University's candidates are paid by the District for their services, then they become employees of the District, and the District is responsible for all employee obligations and for insuring the activities of such candidates under Section 5.a and 5.b of this agreement.

6. Confidentiality.

- a. All verbal and written information exchanges, as well as proprietary information relating to business practices, procedures or methods of the District or the project shall remain strictly confidential and shall not be disclosed without consent of the District. The University agrees to notify candidates that they are responsible for respecting and maintaining the confidentiality of all information with respect to all students of the District.
 - b. The University and the District agree to comply with the Family Educational Rights and Privacy Act (FERPA) of 1974, and all requirements imposed by or pursuant to regulation of the Department of Education to the end that the rights and privacy of the students enrolled in the District and of their parents are not violated or invaded. This assurance is given to obtain access to individual student data for the purpose of using said data to fulfill assignments or contractual obligations with the District. The provisions of the Family Educational Rights and Privacy Act of 1974 include, but are not limited to ensuring that (a) no identification of students or their parent(s)/guardian(s) by persons other than representatives of the University and required persons performing activities mandated by the California Department of Education, California Commission on Teacher Credentialing (i.e. auditors) is permitted; (b) the individual student data will be destroyed when no longer needed for the purpose(s) for which they were obtained; (c) no access to individual student data shall be granted by the University to any other persons, agency, or organization without the written consent of the pupil's parent/guardian, except for sharing with other persons within the District or representatives of the University, so long as those persons have a legitimate interest in the information; (d) the District will not disclose the candidate records of the University's candidates except to University and District officials who have a legitimate need for the information consistent with their official responsibilities.
7. **Non-Discrimination.** The University and the District agree to make no distinction among candidates covered by this agreement on the basis of race, color, religion, national origin, gender, age, disability, or status as a veteran.

8. **Transportation of Students.** Neither the University nor the District will provide transportation for candidates between the University and the District school. Each candidate shall be responsible for his or her transportation.
9. **Scope of Authority.** The District shall exercise exclusive control over the administration, operation, maintenance and management of the District and its schools, and the University's candidates while they are in residence at the District. Subject thereto, the University shall exercise control and supervision over the operation, curriculum, faculty and candidates of the University within the prescribed framework.
10. **Indemnification.**
- a. The University shall indemnify, save and hold harmless the District, its officers, directors, and employees from and against all obligations, claims and liabilities of any kind under state or federal law (including costs and attorney's fees) that may arise out of negligent acts or omissions of the University, and its officers, directors, candidates and employees during the course and scope of a University candidate's clinical training.
 - b. The District shall indemnify, save and hold harmless the University, its officers, directors, and employees from and against all obligations, claims and liabilities of any kind under state or federal law (including costs and attorney's fees) that may arise out of negligent acts or omissions of the District, and its officers, directors, or employees during the course and scope of a University candidate's clinical training.

11. **Scope of Work.**

ADAPTED PHYSICAL EDUCATION FIELDWORK

"Fieldwork" as used herein and elsewhere in this agreement means active participation in the duties and functions of teaching adapted physical education under the direct supervision and instruction of employees of the District (a) holding valid credentials and authorizations issued by the Commission on Teacher Credentialing, other than emergency or intern credentials, authorizing them to serve as adapted physical education teachers in the schools or classes in which the fieldwork is provided and (b) having completed a minimum of three years of successful teaching experience.

The District shall provide teaching experience through fieldwork in schools and classes of the district for candidates who are assigned by the University to fieldwork in schools or classes of the District. Such fieldwork shall be provided in such schools or classes of the District, and under the direct supervision and instruction of such employees of the District, as the District and the University through their duly authorized representatives may agree upon.

The District may, for good cause, refuse to accept for fieldwork any candidate of the University assigned to fieldwork in the District and upon request of the District, made for good cause, the University shall terminate the assignment of any candidate of the University to fieldwork in the District.


The University will ensure candidates who participate in fieldwork hold a Baccalaureate degree or higher from a regionally accredited institution of higher education and have satisfied the additional requirements of (a) passing the CBEST exam, (b) demonstrating Subject Matter Competence, (c)

meeting U.S. Constitution, (d) possessing a valid certificate of clearance, (e) have a negative TB test within 2 years of the end date of the fieldwork assignment, (f) passing applicable Teaching Performance Assessments, and (g) passing core coursework in the adapted physical education added authorization program.

An assignment of a candidate of the University to fieldwork in schools or classes of the District shall be, at the discretion of the University for a minimum of 35 hours for the first University term of fieldwork, and a minimum of 35 hours for the second University term of fieldwork. Fifty (50) percent of fieldwork hours shall be completed at preschool and elementary school sites, and fifty percent of fieldwork shall be completed at secondary (i.e., middle and high) school sites.

The following signatures hereby indicate approval of this agreement:

Azusa Pacific University

By: 
Name: Gregory M. Bellinder
Title: Program Coordinator, Adapted Physical Education Added Authorization
Date: 09 / 18 / 2020
Address: Azusa Pacific University
School of Behavioral and Applied Sciences
P.O. Box 7000
Azusa, CA 91702

Glendale Unified School District

By:
Name:
Title:
Date:
Address:

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

CONSENT CALENDAR NO. 19

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Authorization to Dispose of Surplus Property**

The Superintendent recommends that the Board of Education declare the attached list of old textbooks located at Glendale High as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.

In support of Board Priority #4 – Maintain District Financial Responsibility – Ensure the fiscal health of the district; Implement a fiscal plan to preserve the district resources; Plan for the district’s future educational and facility needs.



Glendale High School

LIST OF OBSOLETE TEXTBOOKS

Item	Title	ISBN-13	ISBN-10	Quantity
1	A Day No Pigs Would Die	0-679-85306-5	_____	96
2	A Streetcar Named Desire	0-451-16778-3	_____	76
3	Roll of Thunder, Hear My Cry	_____	0-14-034893-X	162
4	Animal Farm	_____	_____	17
5	Still life with Rice	978-0-684-82711-7	0-684-82711-5	19
6	The Element of Style	_____	0-205-31342-6	10
7	The Human Comedy	_____	0-440-33933-2	73
8	Lord of The Flies	978-0-399-501487	0-399-50148-7	228
9	The Glass Menagerie	_____	0-8112-0220-8	37
10	The Catcher in The Rye	_____	_____	111
11	Welder and Other Writing	_____	0-451-51199-9	54
12	The Adventures of Huckleberry Finn	_____	0-87720-816-6 0-87720-829-8	48
13	A Tale of Two Cities	0-76783-00295-1	0-553-21176-5	119
14	Ordinary People	_____	0-1400.6517-2	188
15	The Merchant of Venice	0-76714-0029-5	0-671-49178-4	56
16	Their Eyes Were Watching God	_____	0-06-093141-8	142
17	Great Expectations (Charles Dickens)	_____	_____	84
18	Beowulf	0-71136-00399-9	0-451-62795-4	116
19	Rosencrantz Guildenstern are Dead	_____	0-8021-3275-8	27
20	A Separate Peace	_____	0-553-28041-4	94
21	Heart of Darkness	_____	0-553-21214-1	76
22	My Antonia	_____	0-395-08356-7	101



Glendale High School

Item	Title	ISBN-13	ISBN-10	Quantity
23	One Flew Over the Cuckoo's Nest	0-71162-00699-5	0-451-16396-6	134
24	The Awakening	0-71001-00450-2	0-380-00245-0	67
25	Catch-22	_____	0-671-50233-6	33
26	The Waste Land and Other Poems	0-71149-00395-5	0-451-52684-8	32
27	Parrot in the Oven	0-46594-00599-1	0-06-447186-1	29
28	Ethan Frome	_____	_____	226
29	The Sun Also Rises	_____	0-684-80071-3	68
30	Great Tales & Poems of EDG	0-76714-00599-0	0-7434-6746-9	18
31	Crime and Punishment	0-76783-00699-7	0-553-21175-7	10
32	Bless Me Ultima	_____	_____	78
33	Time Capsule Short Story About Teenagers Throughout the Twentieth Century	0-71009-00599-0	0-440-22819-0	7
34	The Scarlet Letter	0-76783-00150	0-553-21009-2	128
35	Cat on a Hot Tin Roof	0-71162-00699-5	0-451-17112-8	14
36	The Canterbury Tales	_____	0-671-54061-0	104
37	All Quiet on the Western Front	0-27778-00699-7	0-449-21394-3	78
38	Jude the Obscure	0-711149-00595-9	0-451-52725-9	39
39	The Martin Chronicles	_____	0-553-27822-3	55
40	Black Like Me	0-71162-00699-5		19
41	The Autobiography of Miss Jane Pittman	9-780395-86993-2	0-395-86993-5	75
42	The Color Purple	0-76714-00799-4	0-671-72779-6	20



Glendale High School

Item	Title	ISBN-13	ISBN-10	Quantity
43	West with The Night	9-780395-77502-8	0-395-77502-7	73
44	One Day in the Life of Ivan Denisovich	_____	_____	50
45	Wuthering Heights	0-37145-00399-3	0-81250516-6	65
46	Latino Writers in the U.S.	9-780618-12055-0	0-618-12055-6	36
47	Far from The Madding Growd	0-71149-00595-9	0-451-52856-5	29
48	The Old Man and the Sea	_____	0-684-80122-1	104
49	Out Town	_____	0-06-080779-2	137
50	Hard Times	_____	_____	59
51	Rebecca	_____	0-380-778558-6	139
52	The Tragedy of Doctor Faustus	_____	_____	74
53	Warriors Don't Cry	978-1-4169-4882-7	_____	49
54	The Hoopster	9-780972-18820-3	0-9721882-0-7	41
55	VOLPONE	9-780486-28049-3	0-486-28049-7	114
56	Listening Woman	0-99455-00699-6	0-06-100029-9	94
57	The Learning Tree	_____	0-449-21504-0	53
58	Four Major Plays - Henrik IBSEN V.1	_____	0-8049-0120-1	70
59	The Return of the Native	_____	_____	85
60	The Enemy of the People	_____	0-14048-150-0	35
61	Native Son	9-780060-80977-5	0-06-0809-77-9	51
62	Roget's Pocket Thesaurus	_____	0-8124-5062-0	47
63	Wouldn't Take Nothing for My Journey Now	0-76783-00650-8	0-553-56907-4	30
64	The Great Gatsby	978-0-684-83042-1	0-684-83042-6	31



November 6, 2020

Glendale High School

Item	Title	ISBN-13	ISBN-10	Quantity
65	Murder at the National Gallery	_____	0-449-21938-0	30
66	The Stranger	_____	0-394-70002-3	28
67	A Portrait of the Artist as a Young Man	0-76783-00495-5	0-553-21404-7	36
68	The Grapes of Wrath	9-780140-04239-9	0-14-004239-3	74
69	The Chocolate War	_____	0-440-94459-7	313
70	A Man for All Seasons	_____	_____	51
71	The Pigman	_____	0-553-26321-8	168
72	The Crucible (Old Version)	9-780140-48138-9	0-14-048138-9	106
TOTAL:				5,440

GLENDALE UNIFIED SCHOOL DISTRICT

November 17, 2020

CONSENT CALENDAR NO. 20

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
SUBJECT: **Acceptance of Gifts**

The Superintendent recommends that the following gifts to the District be accepted and that letters of appreciation be written to the donors:

- a. The Jeanne Ward Foundation wish to donate to the District \$2,000.00 to purchase art supplies, art equipment maintenance, art programs, student scholarships and art projects for use at Clark Magnet High School.
- b. Shoghek and Alexsan Jivalagian wish to donate to the District \$200.00 to purchase materials and supplies to support students for use at Clark Magnet High School.
- c. Bob Smith Toyota wish to donate to the District \$200.00 to purchase supplies for use at College View School.
- d. The Jeanne Ward Foundation wish to donate to the District \$2,000.00 to purchase art supplies, art equipment maintenance, art programs, student scholarships and art projects for use at Crescenta Valley High School.
- e. The Gene Haas Foundation wish to donate to the District \$12,000.00 to support scholarships and student competition teams for the engineering program at Glendale High School.
- f. The Jeanne Ward Foundation wish to donate to the District \$2,000.00 to purchase art supplies, art equipment maintenance, art programs, student scholarships and art projects for use at Glendale High School.
- g. Parker Anderson Learning Center wish to donate to the District \$30.00 to purchase materials and supplies for the teacher's lounge for use at Glenoaks Elementary School.
- h. The Jeanne Ward Foundation wish to donate to the District \$2,000.00 to purchase art supplies, art equipment maintenance, art programs, student scholarships and art projects for use at Hoover High School.
- i. La Crescenta Elementary PTA wish to donate to the District \$80.30 to purchase supplies for the virtual Harvest Festival for use at La Crescenta Elementary School.

- j. Jin Ah Chan and Paul Chan wish to donate to the District \$1,600.00 to purchase instructional materials and supplies for use at La Crescenta Elementary School.
- k. Lincoln Elementary Armenian Parent Club wish to donate to the District \$2,000.00 to purchase library books and supplies for use at Lincoln Elementary School.
- l. Christina Najarro wishes to donate to the District \$5.00 to purchase emergency supplies for use at R.D. White Elementary School.
- m. The Blackbaud Giving Fund (YourCause) wish to donate to the District \$43.54 to purchase emergency supplies for use at R.D. White Elementary School.
- n. Ani Aghajanyan wishes to donate to the District \$10.00 to purchase emergency supplies for use at R.D. White Elementary School.
- o. Albertson's, Tujunga wish to donate to the District through the Student Wellness Department a \$20.00 gift card to purchase grocery items for families.
- p. Big Square wish to donate to the District through the Student Wellness Department five \$50.00 gift vouchers to be used to purchase grocery items for families.
- q. Ralphs, La Crescenta wish to donate to the District through the Student Wellness Department five Thanksgiving meals from the deli department to be distributed to families.
- r. Trader Joes, Glendale wish to donate to the District through the Student Wellness Department \$20.00 worth of grocery items to be distributed to families.
- s. Trader Joes, Montrose wish to donate to the District through the Student Wellness Department canned and packaged food items for Thanksgiving baskets to be distributed to homeless and foster families.
- t. Trader Joes, Montrose wish to donate to the District through the Student Wellness Department \$50.00 worth of grocery items to be distributed to families.
- u. Trader Joes, Silverlake wish to donate to the District through the Student Wellness Department nonperishable grocery items valued at \$40.00 for families.
- v. Ralphs, Glendale wish to donate to the District through the Student Wellness Department nonperishable grocery items valued at \$20.00 for families.
- w. Vons, Glendale wish to donate to the District through the Student Wellness Department a \$50.00 gift card to purchase grocery items for families.