

GLENDALÉ UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION
AGENDA

September 17, 2019
Meeting No. 6
Regular Meeting

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 6
Administration Center

September 17, 2019

“Preparing our students for their future.”

Please Note Times	
4:30 P.M. -	Opening, Presentations, Public Communications, Superintendent’s Update,
Closed Session	
6:45 P.M. -	Regular Meeting, Public Communications, Public Hearing, Information, Action, Consent Calendar, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING – 4:30 P.M.

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance led by Aleen Soghomonian, a 12th grade student from Clark Magnet High School**
- 3. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

- 4. Approval of Agenda Order**

B. PRESENTATION

a. *Hispanic Heritage Month* - Each year, Americans observe National Hispanic Heritage Month from September 15 to October 15, by celebrating the histories, cultures and contributions of American citizens whose ancestors came from Spain, Mexico, the Caribbean and Central and South America. In honor of Hispanic Heritage Month students from Horace Mann Elementary’s Ballet Folklorico Dance Troupe will be performing.

b. Seating of Student Board Member – Janet Louie of Glendale High School was elected by the Student Advisory Council to serve as the Student Member of the Board of Education for the 2019-2020 school year.

c. Introduction of Student Advisory Council – Members of the 2019 - 2020 Student Advisory Council will be in attendance to be presented to the Board of Education.

C. COMMUNICATIONS FROM PUBLIC

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. A Speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review. A student's parent/guardian, or a student if age 18 or older, may request that the minutes exclude the student's directory information, as defined in Education Code 49061, or a parent/guardians' personal information, as defined in Education Code 49073.2. The request to exclude such information shall be made in writing to the secretary or clerk of the Board.

D. SUPERINTENDENT'S UPDATE

E. CLOSED SESSION

- 1. Instructing designated representative, Dr. Vivian Ekchian, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**
- 2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
- 3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
- 4. Conference with Legal Counsel - Anticipated Litigation – Initiation of litigation pursuant to Government Code section 54956.9(c): One potential case**
- 5. Conference with Legal Counsel - Anticipated Litigation – Initiation of litigation pursuant to Government Code section 54956.9(d)(4): One potential case**

F. RETURN TO REGULAR MEETING

- 1. Call to Order**

G. COMMUNICATIONS FROM PUBLIC

1. Public Communications

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H. PUBLIC HEARING

1. Glendale Unified School District Reopener Proposal with California School Employees Association (Refer to Action Report No. 5) 9

District's reopener proposal for 2019-2020 negotiations with the California School Employees Association.

I. INFORMATION

1. Summary of Revenue and Expenditures for 2018-19 and 2019-20 Budget to Reflect the Related Technical Corrections (Refer to Action Report No. 1) 10

Staff will review a presentation regarding the 2018-19 Unaudited Actuals State Report and its impact on the 2019-20 District budget.

2. Preliminary Student Enrollment Data for 2019-2020 12

This report will provide the Board of Education with the Preliminary Student Enrollment Data for the 2019-2020.

3. Proposed New and Revised Board Policies Relating to Instruction 23

This report will provide the Board of Education with information on the need to create new or revise existing Board Policies BP 6146.11 (Alternative Credits Toward Graduation) and BP 6146.2 (Certificate of Proficiency/High School Equivalency) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

4. Term Limits – Board Members 28

This report provides the Board of Education an opportunity to discuss the possibility of term limits for board members.

5. Proposed Student Voice Panel 30

This report will provide the Board of Education with a proposed recommendation for engaging Glendale Unified students and increasing student voice in Board of Education conversations.

6. Glendale Teachers Association Proposal for 2019-2020 Contract Reopener Negotiations 31

The Board of Education received a proposal for 2019-2020 contract reopener negotiations dated September 10, 2019, receipt of this proposal moves the bargaining process forward between the Glendale Teachers Association and The Glendale Unified School District.

I. INFORMATION - continued

7. International Walk to School Day 2019-2020 33

This report will provide the Board of Education information regarding the 2019 International Walk to School Day on October 2, 2019, including the District's planned participation.

8. Acknowledgements of Service 36

The resignations and retirements of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

9. Update on Measure S and Facility Programs 37

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

J. ACTION

1. Summary of Revenue and Expenditures for 2018-19 (Unaudited) and Technical Corrections to the 2019-20 Adopted Budget 39

The Superintendent recommends that the Board of Education approve the unaudited summary of District revenue and expenditures for 2018-19 and resulting technical corrections to the 2019-20 adopted budget.

2. Approval of Project Authorization Addendum No. 1 with NAC Architecture for Architectural Services at Clark Magnet High School CTE Building Project 48

The Superintendent recommends that the Board of Education approve Project Authorization Addendum No. 1 with NAC Architecture for Architectural Services at the Clark Magnet High School CTE Building project in the amount of \$467,250. This project is funded by Measure S – Clark Magnet High School CTE Building project funds.

3. Approval of Credit Change Order No. 2 to Contract with SunPower Corporation Systems for the Design, Construction, and Installation of Solar Photovoltaic Systems at Nine (9) School Sites and Notice of Completion 56

The Superintendent recommends that the Board of Education approve Change Order No. 2 to the contract with SunPower Corporation Systems for the design, construction, and installation of solar photovoltaic systems at nine (9) school sites for a credit of \$146,380.32, and Notice of Completion. This project was funded by Clean Renewable Energy Bond (CREB) funds.

4. Approval of Contract between Glendale Unified School District and Los Angeles County Office of Education for Positive Behavior Interventions and Support Services 61

The Superintendent recommends that the Board of Education approve a contract in the amount of \$78,000 between Glendale Unified School District and Los Angeles County Office of Education (LACOE) Division of Student Support Services to provide Positive Behavior Interventions and Support (PBIS) consultation and training.

5. Adoption of District Proposal to California School Employees Association 70

The Superintendent recommends that, following a Public Hearing, the Board of Education adopt the District's initial proposal for use in negotiating a Successor Agreement between the California School Employees Association and the Glendale Unified School District with the goal of reaching agreement as soon as possible..

K. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 72**

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

 - a. Regular Meeting No. 4, September 3, 2019
 - b. Special Meeting No. 5, September 10, 2019

- 2. Certificated Personnel Report No. 5 83**

The certificated report recommends approval of the following:

Maternity leaves of absence, change of maternity leaves of absence, extension of maternity leaves of absence, a rescission of child care leave of absence, parental leaves of absence, change of parental leaves of absence, a rescission of parental leave of absence, health leaves of absence, change of health leaves of absence, extension of health leaves of absence, family & medical leaves of absence, change of family & medical leaves of absence, extension of family & medical leaves of absence, additional assignments, a voluntary increase in assignment, change of assignments, elections to management positions, certification authorizations, elections, elections hourly/daily, additional compensation, transportation authorizations, revision to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.

- 3. Classified Personnel Report No. 4 143**

The classified report recommends approval of the following:

Medical leave of absence; extension of medical leave of absence; change of medical leave of absence; extension of family & medical leave of absence; child care leave of absence; election from eligibility list; reinstatement; deceased; additional assignment temporary - at established rate of pay; change of assignments; revisions to previous board report; election of classified hourly substitutes; election of classified/non classified hourly substitutes; and personal services agreements.

- 4. Warrants 166**

The Superintendent recommends that the Board of Education approve Warrants totaling \$16,174,775.40 for August 1, 2019 through September 10, 2019.

- 5. Purchase Orders 171**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$3,235,692.04 for the period of August 26, 2019 through September 6, 2019.

- 6. Appropriation Transfer and Budget Revision Report 195**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.

- 7. Approval of Credit Change Order No. 1 to Contract with American Modular Systems (AMS) for the Purchase of Gen7 Modular Building for the Crescenta Valley High School CTE Sports Medicine Building and Notice of Completion 200**

The Superintendent recommends that the Board of Education approve Credit Change Order No. 1 to the contract with American Modular Systems (AMS) for the purchase of Gen7 Modular Building for the Crescenta Valley High School CTE Sports Medicine Building for a credit of \$5,722.00, and Notice of Completion. This project is funded by CTEIG funds.

K. CONSENT CALENDAR - continued

- 8. Authorization to Dispose of Surplus Property 203**
- The Superintendent recommends that the Board of Education declare two vehicles located at the Facility and Support Operations as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.
- 9. Approval of Interagency Agreement Between the Los Angeles County Department of Children and Family Services; the Los Angeles County Office of Workforce Development, Aging and Community Services; the Los Angeles County Office of Education; and Glendale Unified School District for a Long-Term Transportation Plan for Foster Care Youth 204**
- The Superintendent recommends that the Board of Education authorize an agreement with Los Angeles County Department of Children and Family Services (DCFS); the Los Angeles County Office of Workforce Development, Aging and Community Services (WDACS); the Los Angeles County Office of Education (LACOE); and Glendale Unified School District for a long-term transportation plan to ensure school stability for foster care youth.
- 10. Approval of Services Agreement Between Glendale Unified School District and International Institute for Restorative Practices for the 2019-2020 School Year 225**
- The Superintendent recommends that the Board of Education approve a Services Agreement between Glendale Unified School District and International Institute for Restorative Practices (IIRP) in the amount of \$17,600 to provide staff training on Introduction to Restorative Practices and Using Circles Effectively in September/October 2019.
- 11. Approval of New, Revised, and Deleted Board Policies Relating to Business and Noninstructional Operations; Instruction; and Bylaws of the Board 241**
- The Superintendent recommends that the Board of Education approve new, revised or deleted Board Policies BP 3511 (Energy and Water Management); BP 3551 (Nutrition Services Operations/Cafeteria Fund); BP 6020 (Parent and Family Engagement); BP 6174 (Education for English Learners); BP 6178.1 (Work-Based Learning); BP 9321 (Closed Session); and BP 9321.1 (Closed Session Actions and Reports) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 12. District Review Committee Membership 2019-2020 281**
- The Superintendent recommends that the individuals named in this report be appointed to the District Review Committee (DRC) for the 2019-2020 school year. The purpose of the committee is to review and make recommendations relative to school-based management proposals.
- 13. Administrative Panel for Expulsion Hearings 2019-2020 School Year 283**
- The Superintendent recommends that the Board of Education approve the listed certificated personnel to serve as Expulsion Hearing Administrative Panel Members for the 2019-2020 school year.
- 14. Acceptance of Grant Funds from the Korean Education Center (KEC) for the FLAG/Korean Dual Immersion Programs for Keppel and Monte Vista Elementary Schools and Toll Middle School 285**
- The Superintendent recommends that the Board of Education accept grant funds in the amount of \$17,000 from the Korean Education Center for the FLAG/Korean Dual Immersion Programs for Keppel Elementary School, Monte Vista Elementary School, and Toll Middle School.
- 15. Acceptance of Gifts 286**
- The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

L. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

M. ADJOURNMENT

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

PUBLIC HEARING NO. 1

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources

SUBJECT: **Glendale Unified School District Proposal for 2019-2020 Successor Agreement with California School Employees Association**

The Superintendent recommends that the Board of Education hold a public hearing on the District's Proposal for the 2019-2022 Successor Agreement with the California School Employees Association (refer to Action Report No. 5).

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

INFORMATION REPORT NO. 1

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Karineh Savarani, Director, Financial Services
Craig Larimer, Financial Analyst

SUBJECT: **Summary of Revenue and Expenditures for 2018-19 and 2019-20 Budget to Reflect the Related Technical Corrections (Refer to Action Report No. 1)**

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency and Financial Responsibility.

Education Code 42100 requires the governing board of each school district to provide the county office of education a report of all revenues and expenditures for the preceding fiscal year. This report must also include any resulting corrections to the 2019-20 adopted budget. Although the prior fiscal year formally ended on June 30, final accounting tabulations are not generally completed by the District and the Los Angeles County Office of Education (LACOE) until the end of August.

Unrestricted General Fund

In the 2019-20 June Budget Adoption, the projected Ending Fund Balance for 2018-19 was \$36.8 million, of which \$20.5 million was unassigned. The projected Ending Fund Balance did not include a projection for all carryovers or reserves. The 2018-19 Ending Fund Balance, when we closed the books, was \$43.8 million, of which \$22.9 million is unassigned.

Fiscal Stabilization Plan

A Board approved Fiscal Stabilization Plan was submitted to the Los Angeles County Office of Education (LACOE) with the 2019-20 Proposed Budget. Also, a committed DRAFT of the 2020-21 Fiscal Stabilization Plan will be submitted to LACOE and be finalized and approved with the 2019-20 First Interim Report.

Final Considerations:

- Health and welfare contributions are increasing
- Contributions to restricted programs continue to increase
- Budget will continue to be tight with what we call the “Big Three” indicators that most districts are dealing with now.
 - Declining Enrollment
 - Pension cost increases (CalSTRS and CalPERS)
 - Special Education Program costs

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

INFORMATION REPORT NO. 2

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Hagop Eulmesseikian, Director, Student Support Services

SUBJECT: Preliminary Student Enrollment Data for 2019-2020

Student Support Services, in collaboration with Educational Technology and Information Systems and the Business Office, is closely monitoring enrollment for the 2019-2020 school year. Based on current, to-date enrollment compared to 2018-2019 CALPAD census numbers (October 3, 2018), the Glendale Unified School District is down approximately 283 students (as of September 12, 2019, down 260 in elementary and down 23 in secondary and specialized programs).

New Enrollment

Enrollment for elementary schools is facilitated by the Student Support Services Department and secondary schools facilitate enrollment at the individual school sites. In 2018-2019, GUSD enrolled 2,369 new students compared to 2019-2020, during which GUSD enrolled 2,136 new students. The office of Student Support Services and school sites enroll new students on daily basis. New students include families who are GUSD residents but new to GUSD schools as well as newly enrolled students on an interdistrict permit.

Interdistrict Permits

The Board of Education recognizes that parents/guardians of students who reside within the geographic boundaries of one district may, for a variety of reasons, desire to enroll their children in a school in another district. In these instances a district may choose to offer the parents/guardians an interdistrict permit, which is a permit authorizing a student's attendance outside his/her district of residence upon approval of both the district of residence and the district of proposed attendance.

Total New Inter-District Permits Approved for 19-20 (as of 8/30/19)				
Inter District Reasons	Elementary Total	Middle Total	High Total	Total
Anticipated Move	1	0	0	1
Open Enrollment	0	0	0	0
Opportunity - Other	3	8	10	23
Opportunity - Special Curriculum	130	67	22	219
Parent Employment	48	42	48	140
Prior Attendance	3	2	3	11
Care	3	1	0	4
Sibling	10	1	6	17
Total	198	121	89	415

Total New And Renewal Inter-District Permits Approved for 19-20 (as of 8/26/19)				
Inter District Reasons	Elementary Total	Middle Total	High Total	Total
Anticipated Move	1	0	0	1
Open Enrollment	1	0	0	1
Opportunity - Other	21	16	44	83
Opportunity - Special Curriculum	566	102	37	705
Parent Employment	192	88	145	430
Prior Attendance	2	2	3	11
Privately Arranged Child Care	12	4	3	19
Sibling	26	4	9	39
Total	821	216	241	1289

Students Who Did Not Return to GUSD

1,129 students who were enrolled in the 2018-2019 did not return for the 2019-2020 school year. Out of 1,129 students, 980 were residents of Glendale and 149 were enrolled in GUSD on an interdistrict permit. Parents can choose to not renew an interdistrict permit and the district can choose to release students based on attendance, behavior, and/or in some cases academic performance. The following chart shows what grade level the 1,129 students were in last school year, 2018-2019, when they attended GUSD schools.

Students Enrolled in 2018-2019 Who Did Not Continue in 2019-2020, By Grade Level

Reason for Drop	TK	K	1	2	3	4	5	6	7	8	9	10	11	Total
Enrolled in Another Public CA School	7	29	36	47	37	28	46	99	42	89	48	39	34	581
Enrolled in a Private CA School	1	4	8	8	10	5	12	26	3	34	0	3	4	118
Enrolled Outside CA	2	14	10	18	8	15	10	10	22	9	6	10	10	144

Reason for Drop	TK	K	1	2	3	4	5	6	7	8	9	10	11	Total
Moved to Another Country	0	6	5	9	6	5	8	7	11	4	8	4	4	77
No Show, No Reason Stated	9	15	26	14	12	21	31	44	10	12	3	6	6	209
Total	19	68	85	96	73	74	107	186	88	148	65	62	58	1,129

708 students or 62.7% of the 1,129 total students who did not return to GUSD were in TK-6 during the 2018-2019 school year. 421 students from grades 7-11 left the District.

Of the 581 students who enrolled in another California public school, 177 of these students enrolled in schools within 25 miles of GUSD for the 2019-2020 school year. Please note that numbers are subject to change as more families are contacted.

- Burbank High School - BUSD (23)
- John Muir Middle School - BUSD (21)
- Opportunities for Learning - (17)
- La Canada High School - LCUSD (9)
- Burroughs High School - BUSD (6)
- California School of the Arts - Duarte (5)
- South Pasadena High School - S. Pasadena USD (5)
- Verdugo Hills High School - LAUSD (5)
- Frost Middle School - LAUSD (4)
- Inspire Charter School - Westside Elementary District (4)
- University High School - LAUSD (4)
- LACHSA - LAUSD (4)
- Options for Youth - (4)
- Lincoln High School - Lincoln Heights School District (3)
- Eagle Rock Jr/Sr High School - LAUSD (3)
- Mtn View High School - El Monte Union HS District (2)
- Mayflower Elementary - Monrovia USD (2)
- Luther Middle School - BUSD (2)
- Los Feliz Charter School - LAUSD (2)
- Arroyo Seco Jr High - WS Hart High School District (2)
- Los Feliz STEMM - LAUSD (2)
- IQ Online Academy - LA (2)

- CA Virtual Academy - LAUSD (2)
- Glendora High School - Glendora USD (1)
- Christopher Columbus Middle School - LAUSD (1)
- Cleveland High School - LAUSD (1)
- Nogales High School - Rowland USD (1)
- Gallatin Elementary - Downey USD (1)
- Mayall Academy - LAUSD (1)
- Gridley St Elementary Dual Immersion - LAUSD (1)
- Granada Hills High School - LAUSD (1)
- Lake Balboa College Prep - LAUSD (1)
- Bradoaks Elementary - Monrovia USD (1)
- Wild Rose Elementary - Monrovia USD (1)
- Robert A Millikan Middle School - LAUSD (1)
- Mountain View Elementary - LAUSD (1)
- Pinewood Elementary - LAUSD (1)
- Madison Middle School - LAUSD (1)
- Military Academy in Sun Valley - LAUSD (1)
- Saticoy Elementary School - LAUSD (1)
- Westmoreland Academy - Pasadena (1)
- Magnolia Park School - BUSD (1)
- Thomas Jefferson Elementary - BUSD (1)
- Sotomayor Learning Academy - LAUSD (1)

118 students left GUSD to attend private schools; of these, 109 students are/were residents of Glendale. All of the private schools they enrolled in are within 26 miles from GUSD.

- Village Christian – Sun Valley (18)
- Rose & Alex Pilibos Armenian School – Los Angeles (7)
- Flintridge Prep – La Canada (5)
- Notre Dame High School – Sherman Oaks (4)
- St Francis High School – La Canada (4)
- Immaculate Heart Middle School – Los Angeles (4)
- AGBU Vatche & Tamar Manoukian High School – Pasadena (3)
- Incarnation Parish School – Glendale (3)
- Salem Lutheran – Glendale (3)
- Chamlian Armenian School – Glendale (3)
- Frostig School – Pasadena (2)
- Loyola High School – Los Angeles (2)

- Providence High School – Burbank (2)
- Holy Family Catholic School – Glendale (2)
- West Valley Christian School – West Hills (1)
- Oak Crest Academy – Tarzana (1)
- Cantwell-Sacred Heart of Mary High School – Montebello (1)
- St Paul Dual Language Immersion Academy – Los Angeles (1)
- Help Group – Studio City (1)
- St. Bede – La Canada (1)
- Futures Academy Private School – Pasadena (1)
- Crestview Preparatory School – La Canada (1)
- Campbell Hall Episcopal – North Hollywood (1)
- Mayfield Senior School – Pasadena (1)
- Waverly Private School – Pasadena (1)
- Marantha High School – Pasadena (1)
- John Stem Academy – Burbank (1)
- St Robert Bellarmine School – Burbank (1)
- Scholars Preparatory School – Burbank (1)
- Glendale Adventist Academy – Glendale (1)
- Montrose Christian School – Glendale (1)
- Laurel Springs School – Online (1)
- St. Monica Academy – Glendale (1)
- La Salle College Preparatory – Pasadena (1)

The highest number of students who left this school year for private school are now attending Village Christian in Sun Valley. Of these 18 students, 12 are in elementary grades, 5 are in middle school grades, and 1 is in high school.

To date, Student Support Services has reached out to 265 families who left for neighboring districts to get an understanding of why they left and what GUSD could do to bring them back. Only a handful of the parents shared concerns for leaving GUSD. The stated concerns varied. A large number of parents stated they moved from Glendale and live too far to keep their students enrolled at GUSD and cited traffic concerns for not wanting to commute to/from GUSD schools.

144 students moved to another state and 77 students moved to another country.

Student Support Services is continuing to reach out to the families who were considered “no-shows” so that the 209 students not reflected in the above numbers can be included in the appropriate categories: another CA public school, CA private school, moved out of

State, and moved out of country.

In order to determine if there was a geographical trend to the loss of student enrollment, the 1,129 students who are no longer enrolled in a GUSD school were broken down by the school sites they attended in 2018-2019.

Students Enrolled in 2018-2019 Who Did Not Continue in 2019-2020, By School

Reason for Drop	Balboa	Cerritos	Columbus	Dunsmore	Edison	Franklin	Fremont
Enrolled in Another Public CA School	36	18	7	13	21	32	15
Enrolled in a Private CA School	11	0	2	7	3	8	1
Enrolled Outside CA	5	3	3	3	7	4	5
Moved to Another Country	3	0	9	1	3	4	1
No Show, No Reason Stated	12	9	19	5	15	18	7
Total	67	30	40	29	49	66	29

Reason for Drop	Glenoaks	Jefferson	Keppel	La Crescenta	Lincoln	Mann	Marshall
Enrolled in Another Public CA School	6	16	21	9	9	11	7
Enrolled in a Private CA School	2	3	4	0	5	2	1
Enrolled Outside CA	0	1	2	8	7	6	1
Moved to Another Country	3	1	4	1	2	2	1
No Show, No Reason Stated	7	7	16	3	9	3	4
Total	18	28	47	21	32	24	14

Reason for Drop	Monte Vista	Mountain Avenue	Muir	R.D. White	Valley View	Verdugo Woodlands	Elementary Total
Enrolled in Another Public CA School	8	5	25	26	3	22	310
Enrolled in a Private CA School	4	4	2	3	1	10	73
Enrolled Outside CA	2	2	8	7	4	6	84
Moved to Another Country	3	0	2	2	2	0	44
No Show, No Reason Stated	11	8	5	4	6	1	169
Total	28	19	42	42	16	39	680

28 other TK-6 students dis-enrolled from other GUSD programs (College View, Non-Public Schools, and/or Verdugo Academy)

Reason for Drop	Roosevelt	Rosemont	Toll	Wilson	Middle School Total
Enrolled in Another Public CA School	28	28	67	27	150
Enrolled in a Private CA School	1	19	10	8	38
Enrolled Outside CA	7	9	10	8	34
Moved to Another Country	6	2	6	3	17
No Show, No Reason Stated	11	1	0	13	25
Total	53	59	93	59	264

Reason for Drop	Crescenta Valley	Glendale	Hoover	High School Total
Enrolled in Another Public CA School	31	54	36	121
Enrolled in a Private CA School	4	1	2	7
Enrolled Outside CA	11	5	10	26
Moved to Another Country	7	2	7	16
No Show, No Reason Stated	2	6	7	15
Total	55	68	62	185

Another way to look at the year-to-year enrollment data is by cohort. The following chart compares the number of students by grade level from the 2018-2019 CALPADS Census Date to the current enrollment as of September 12, 2019:

	2018-2019 Census (10/3/18)	2019-2020 (9/12/19)	Cohort Difference
TK	321	304	
K	1896	1840	
1	1995	1952	+56
2	1992	1992	-3
3	2009	1960	-32
4	1934	1995	-14
5	1935	1932	-2
6	1984	1888	-47
7	1865	1872	-112
8	1975	1848	-17
9	1956	2005	+30
10	1959	2011	+55
11	1988	2001	+42
12	1978	1941	-47

When comparing the cohort of students by last year's grade level to the grade level they should have matriculated into this year, Gr. 7 shows a significant loss of students (-112).

The total decrease in student enrollment is mitigated by students who have newly enrolled in GUSD for the 2019-2020 school year across grade levels.

The CALPADS census numbers from 2018-2019 and the enrollment as of September 12, 2019 were also compared for each school:

	2018-2019 Census (10/3/18)	2019-2020 (9/12/19)	Difference
Balboa	850	837	-13
Cerritos	452	438	-14
Columbus	536	501	-35
Dunsmore	581	597	16
Edison	907	881	-26
Franklin	656	609	-47
Fremont	681	658	-23
Glenoaks	526	528	2
Jefferson	676	686	10
Keppel	1028	1009	-19
La Crescenta	498	487	-11
Lincoln	490	500	10
Mann	643	630	-13
Marshall	500	487	-13
Monte Vista	811	765	-46
Mountain Ave	548	590	42
Muir	870	829	-41
Valley View	450	457	7
V. Woodlands	788	738	-50
RD White	950	955	5
Roosevelt	756	756	0
Rosemont	1225	1209	-16
Toll	1169	1181	12

	2018-2019 Census (10/3/18)	2019-2020 (9/12/19)	Difference
Wilson	1243	1194	-49
Clark	1111	1145	34
Crescenta Valley	2608	2653	45
Daily	163	181	18
Glendale	2174	2117	-57
Hoover	1605	1588	-17
Jewel	9	4	-5
Verdugo Academy	122	115	-7
College View/FACTS	107	122	15
Non Public Schools	55	59	4

Schools that experienced the biggest loss of students were: Glendale High (-57), Verdugo Woodlands (-50), Franklin (-47), Monte Vista (-46) and Muir (-41).

Next Steps

- Enrollment of new students is on-going. This includes students who have moved into the GUSD attendance boundaries and students whose parents have requested interdistrict permits and can get releases from their districts of residence.
- Student Support Services staff is working on a more in-depth report that focuses on the loss of students moving into Grade 6, Grade 7 and Grade 8 in collaboration with the middle school principals. This report will be presented to the Board during an October Board of Education meeting.
- A year-to-year comparison will also be presented to the Board after the CALPADS Census Date of October 2, 2019. This Census Date is taken on the first Wednesday each October.
- Principals, District Staff and Parents will work collaboratively on a GUSD recruitment and retention program to boost enrollment for the 2020-2021 school year.

- The Early Education and Extended Learning Programs (EEELP) staff are working to recruit the necessary teachers and educational assistants to expand childcare programs for 2019-2020 and to start the 2020-2021 school year with no waiting lists.

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

INFORMATION REPORT NO. 3

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED

BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: **Proposed New and Revised Board Policies Relating to Instruction**

This report will provide the Board of Education with information on the need to create new or revise existing Board Policies BP 6146.11 (Alternative Credits Toward Graduation) and BP 6146.2 (Certificate of Proficiency/High School Equivalency) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

BP 6146.11 – Alternative Credits Toward Graduation

CSBA Update: July 2008
Last GUSD Update: N/A

Staff is recommending the Board adopt a new policy based on CSBA suggested language and legal references. Education Code 51225.3 requires the Board to adopt alternative means for students to complete the prescribed course of study required for high school graduation as specified in BP 6146.1 - High School Graduation Requirements. Each year, GUSD staff are approached by a few parents and students about alternative options in regards to earning credits. This proposed policy would serve as a reference for families and provide guidance to staff in this process.

BP 6146.2 – Certificate of Proficiency/High School Equivalency

CSBA Update: March 2003
Last GUSD Update: October 2002

Staff is recommending the Board update this policy to reflect current CSBA language and legal references. Pursuant to Education Code 48412, the State Board of Education (SBE) will award a "certificate of proficiency" to persons who pass the California High School Proficiency Examination (CHSPE) established by the California Department of Education (CDE) to assess proficiency in reading, writing, and mathematics skills. The principal also shall advise students that the certificate of proficiency awarded upon passing the CHSPE, while equivalent to a high school diploma, is not the equivalent of completing all

coursework required for high school graduation and therefore students should contact the admissions office of the college or university they are interested in attending to determine if the certificate satisfies college admission requirements. The principal of each high school is required to distribute information about the exam to students in grades 11-12 per 5 CCR 11523.

The proposed new and revised Board Policies are being presented for first reading. Should the consensus of the Board be to move forward, the policies will be presented at the October 7, 2019, Board meeting for approval. Further, upon approval of the policies, updates to the accompanying Administrative Regulations will be made as needed following current District procedures.

Copies of the proposed new and revised policies are attached to this memo.

Instruction

Alternative Credits Toward Graduation

In order to meet individual student needs and encourage all students to complete their high school education, the Board of Education desires to provide flexibility in the completion of prescribed courses in accordance with law.

With the active involvement of parents/guardians, administrators, teachers, and students, the Board shall adopt alternative means for students to complete the prescribed course of study required for high school graduation. These alternative means shall be made available to students, parents/guardians, and the public. (Education Code 51225.3)

Students may fulfill any course requirement for graduation through the following:

1. Supervised work experience or other outside school experience in accordance with Education Code 51760.3 and 5 CCR 1635. (Education Code 51225.3)
2. Career technical education classes offered in high school. (Education Code 51225.3)
3. Independent study. (Education Code 51225.3)
4. Credit earned at a postsecondary institution. (Education Code 48800, 51225.3)
5. Online or distance learning instruction from a California university or college accredited for teacher training in accordance with 5 CCR 1633. (Education Code 51740-51741)
6. For credit toward the District's physical education requirement, participation in District interscholastic athletic programs carried on wholly or partially after regular school hours. (Education Code 51242)

A student shall be eligible to satisfy graduation requirements in this manner only if the interscholastic program entails a comparable amount of time and physical activity.

Upon receiving advance, written application by the student or his/her parent/guardian, the Superintendent or designee shall determine whether completion of the proposed alternative means would satisfy course requirements for graduation and what documentation shall be required, if any, to verify the student's successful completion. The Superintendent or designee shall make the final determination as to whether the student's completion of an alternative means is sufficient to satisfy the District's graduation requirements.

As appropriate, the Superintendent or designee shall determine the grade to be assigned to students for the completion of any of the above alternative means. When a grade is assigned by

Instruction

Alternative Credits Toward Graduation

a private school, postsecondary institution, or other educational institution for completion of coursework, that same grade shall be awarded by the District provided that the Superintendent or designee has determined the alternative course to be substantially equivalent to a District course.

Legal Reference: Education Code, Sections 35160; 35160.1; 48412; 48645.5; 48800-48802; 51220; 51225.3; 51240-51246; 51420-51427; 51440; 51740-51741; 51745-51749.3; 51760-51769.5; 52300-52499.66
Vehicle Code, Section 12814.6
Code of Regulations, Title 5, Sections 1600-1635; 10070-10075; 11500-11508; 11520-11523; 11700-11703
United States Code, Title 20, Sections 2301-2414

Policy Adopted: --/--/2019

Instruction

Certificate of Proficiency/High School Equivalency

The Board of Education desires that every student have the opportunity to earn a high school diploma through successful completion of class work and Board-approved proficiency tests. However, when a student is unable to do so, the Board encourages completion of an alternative program that allows him/her to obtain an equivalent certificate.

~~The Board of Education, however, must point out that the California Legislature has provided two alternatives to the high school diploma: the High School Equivalency Certificate for individuals 18 or older and the Certificate of Proficiency for persons 16 or older who have been in the tenth grade for a year or who are currently enrolled in the final semester of tenth grade. These certificates may be granted by the California Department of Education to individuals who pass the performance tests established by the Department. Eligible persons may obtain a certificate of proficiency or a high school equivalency certificate in accordance with law, Board policy and administrative regulation.~~

~~The Superintendent or designee shall ensure that District requirements relative to these alternatives to high school graduation are fulfilled—make information available to interested persons regarding the eligibility and examination requirements of each program including the limitations of an equivalent certificate compared to a high school diploma.~~

Legal Reference: Education Code, Sections 48400-48403; 48410; 48412; 48413; 48414; 51420-51427; 52052
 Code of Regulations, Title 5, Sections 11520-11523; 11530-11532

Policy Adopted: 10/15/2002

Policy Amended: --/--/2019

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

INFORMATION REPORT NO. 4

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED IN: Office of the Superintendent

SUBJECT: TERM LIMITS FOR GUSD SCHOOL BOARD MEMBERS

This report provides the Board of Education an opportunity to discuss the possibility of term limits for school board members.

Education Code Section 35107(c) states that the governing board of a school district may adopt a proposal to limit the number of terms a member of the governing board of the school district may serve.

Education Code Section 35107 reads as follows:

c. Notwithstanding any other provision of law, the governing board of a school district may adopt or the residents of the school district may propose, by initiative, a proposal to limit or repeal a limit on the number of terms a member of the governing board of the school district may serve on the governing board of the school district. Any proposal to limit the number of terms a member of the governing board of the school district may serve on the governing board of the school district shall apply prospectively only and shall not become operative unless it is submitted to the electors of the school district at a regularly scheduled election and a majority of the votes cast on the question favor the adoption of the proposal.

What we could determine, the vast majority of schools districts do not have term limits for school board members. GCC and members of the Five Star Education Coalition are not considering term limits at this time.

The California School Boards Association has not collected this information in the past from its members; however, plans are to do so in March 2020.

An email was sent to members of the California Schools Public Relations Association (CALSPRA) from Kristine Nam, Communications Director, asking if their districts have adopted term limits for its board members. Again, the vast majority of those responding do not have term limits.

The following is a partial list of districts that do impose term limits:

- Newport-Mesa Unified - Four consecutive four-year terms (16 years). A board member can serve another four, four-year terms if they stop serving for at least one election cycle.
- Simi Valley Unified School District - Term limits were voted in two years ago and start on this election cycle (2020). The limit is two consecutive terms (8 years). However, if a candidate stays off the board for one cycle, he/she can run again for another two terms.
- Orange Unified School District – Terms of service limited to three, four-year terms (12 years) and once a trustee has served his/her terms, that trustee will not be permitted to serve again.
- Palo Alto Unified School District – Terms of service limited to two, four-year terms (8 years).
- Sweetwater Union High School District – Terms of service limited to two, four-year terms (8 years). “No person who has served for two terms as a Board member may seek election or appointment for additional service as a Board member.”
- San Diego Unified School District – Terms of service limited to three, four-year terms (12 years) beginning 2020, and not count prior years of service.
- Los Angeles Unified School District – Terms of service limited to three, four-year terms (12 years).

Should the majority of the Board members be in favor of term limits, further information on the process will be provided. The final matter is subject to a public vote in an election.

Election Billing Estimate

The following is a response from the Election Coordination Unit of the Los Angeles County Registrar-Recorder Office on November 14, 2017: “At this time, the RRCC is unable to provide cost estimates for consolidated or stand-alone election scenarios for the year 2020 and beyond for any jurisdiction. This is due to the fact that 2020 is scheduled to be the year when a full transition from the current voting model to the future voting model will take place. As the RRCC’s Voting Systems Assessment Project finalizes and integrates the various components of the future model (e.g., vote centers, tally system, supplies/equipment, staffing, pre- and post-election operations, etc.), the RRCC will be able to identify and break down estimated costs for the conduct and administration of future state elections. Over the next couple of years, the RRCC will update jurisdictions as to the possibility of calculating appropriate and realistic cost estimates for election dates/cycles in the year 2020 and beyond.”

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

INFORMATION REPORT NO. 5

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
SUBMITTED BY: Kristine Nam, Communications Director
SUBJECT: Proposed Student Voice Panel

In order to better engage with Glendale Unified students and increase student voice in Board of Education conversations, the Public Information Office recommends scheduling multiple Glendale Unified “Student Voice Panels” throughout the school year.

These Student Voice Panels could be organized as special board meetings and take place at each of our comprehensive high school sites on the dates already reserved for “Board in Your Neighborhood” meetings. Each panel would include representation from Clark Magnet, Crescenta Valley, Daily, Glendale, and Hoover High Schools, regardless of the meeting location.

October 29 - Crescenta Valley High, 6-8 p.m.

January 21 - Glendale High, 6-8 p.m.

March 24 - Hoover High, 6-8 p.m.

The Public Information Office proposes that we coordinate with our Student Advisory Council (SAC) to organize the Student Voice Panels with the following recommended format:

- Each Student Voice Panel would have two student moderators and 10-20 student panelists
- SAC leaders would select moderators and panelists with a goal of including a diverse representation of students from each of our five high schools (based on grade level, gender, ethnicity, academic achievement, involvement in student activities, etc.)
- Board Members, moderators, and panelists would sit around a large table with additional chairs available in the audience. The meeting would be broadcast on Channel 15 and the Glendale Unified website
- SAC leaders would gather information about issues and topics important to their peers and develop questions to ask the panel. Questions would be agendaized and shared with Board Members prior to the meeting
- Superintendent would provide moderators and panelists with general guidelines, such as “be constructive in your feedback,” or “do not use specific teacher or employee names if making a negative comment.” Otherwise, students would be welcome and encouraged to share their thoughts, concerns, and suggestions
- Student moderators would ask questions of the panel and give panelists an opportunity to respond, then Board Members would have an opportunity to ask follow-up questions

Cost to host and record a special board meeting at a school site is approximately \$5,000 per meeting.

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

INFORMATION ITEM NO. 6

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources

SUBJECT: **GTA Proposal for 2019-2020 Contract Reopener Negotiations**

The Board of Education received the attached proposal for 2019-2020 Contract Reopener Negotiations dated September 10, 2019. Receipt of this proposal moves the bargaining process forward between the Glendale Teachers Association and the Glendale Unified School District.

GTA proposes to negotiate on the following:

- **Article 10 – Leaves of Absence** – GTA seeks language to address disparities for Pregnancy, Maternity Disability, Child Care, Adoption Leave
- **Article 13 – Wages** – GTA seeks a fair salary schedule increase and to address disparities in Schedules E, F, and Appendix D.
- **Article 14 – Health and Welfare Benefits** – GTA seeks to maintain and improve health care benefits.

GTA reserves the right to amend, modify, add, and/or withdraw any proposals during 2019-2020 reopener negotiations.

In accordance with Article 23 of the Collective Bargaining Agreement, GTA and GUSD agree to commence negotiations for a successor agreement no later January 14, 2020.

A negotiations file for public review is maintained in the Office of the Assistant Superintendent, Human Resources. Modifications in proposals from either party will be kept in this file and are available for public review during regular working hours.



Glendale Teachers Association
3233 N. Verdugo Road, Glendale, CA 91208
(818) 240-3924 Fax: (818) 249-0555
www.glendaleteachers.org



Sent Via Email and District Mail

September 10, 2019

Dr. Cynthia Foley, Assistant Superintendent of Human Resources
Glendale Unified School District
223 North Jackson Street
Glendale, CA 91206

Re: Collective Bargaining Agreement Reopener between the Glendale Teachers Association and the Glendale Unified School District

Dear Dr. Foley:

On behalf of the Glendale Teachers Association (GTA), and pursuant to Article 23 of the Collective Bargaining Agreement between the Glendale Unified School District (GUSD) and the Glendale Teachers Association (GTA), GTA submits this request to negotiate reopeners.

GTA proposes negotiations will include, but shall not be limited to, the following contractual articles:

1. Article 10: Leaves of Absence – GTA seeks to address disparities for Pregnancy, Maternity Disability, Child Care, Adoption Leave.
2. Article 13: Wages – GTA seeks a fair salary schedule increase and to address disparities in Schedule E, F, and Appendix D.
3. Article 14: Health and Welfare Benefits – GTA seeks to maintain and improve health care benefits.

GTA reserves the right to amend, modify, add, and/or withdraw any proposals during 2019-20 reopener negotiations.

The Glendale Teachers Association and the Glendale Unified School District agree to commence negotiations for a successor Agreement no later than sixty (60) instructional days following ratification of the 2018-19 and 2019-20 reopener negotiations.

Sincerely,

A handwritten signature in blue ink that reads "Taline Arsenian".

Taline Arsenian
President

cc: Dr. Vivian Ekchian, Superintendent, Glendale Unified School District
Mr. Nate Banditelli, Executive Director, Glendale Teachers Association
Mr. Steven Field, Bargaining Chair, Glendale Teachers Association

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

INFORMATION REPORT NO. 7

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: **International Walk to School Day 2019-2020**

The District has embraced the effort to have all schools participate in the 2019 International Walk to School Day on October 2, 2019, which has become a city-wide event and the largest organized event in Southern California. In the past few years, every GUSD school, Glendale Community College, as well as private schools, joined with students from around the world to celebrate International Walk to School Day. Glendale Walks represents a Citywide Safety Education Initiative and Safe Routes to School Program that consolidates existing City and community safety programs into a combined and coordinated effort that reaches out to all sectors of the Glendale population. This includes senior citizens, who are disproportionately affected by pedestrian accidents in the community. The initiative is coordinated through Safe Moves, a non-profit organization founded by Pat Hines, which is now recognized as the leading authority in traffic safety education in the country. Safe Moves has not only been credited with saving thousands of children's lives through education, but also through legislation.

International Walk to School Day is an annual event that promotes walking for:

- Physical activity and health of our children.
- Teaching safe walking skills to children.
- Reminding adults to drive safely in school zones.
- Concern for the environment.
- Reducing traffic congestion, pollution and speed near schools.
- Sharing time with community leaders, parents and children.

On October 2, students, parents, teachers, administrators, volunteers and community leaders will be walking through the neighborhoods of Glendale and La Crescenta on their way to school. In the United States, International Walk to School Day is expected to include over 5,000 schools from all 50 states. Walkers from the U.S. will join children and adults in 40 countries—nearly 4 million people participate worldwide. The walks will begin between 7:40 a.m. and 9:00 a.m., with students and adults gathering at neighborhood locations near schools to form “walking school buses” that will proceed to the schools.

Glendale Unified School District
Information Report No. 7
September 17, 2019
Page 2

Activities at schools will vary from elaborate themes and décor, to assemblies with elected officials. Students are engaged by making signs, posters, and banners, and the Glendale Council PTA is actively involved in organizing these activities at the various school sites.

The Glendale Unified School District proclaims the month of October as "Walktober"/International Walk to School Month."



**GLENDALE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

223 North Jackson St., Glendale, California 91206-4380
Telephone: 818-241-3111

Walktober/International Walk to School Month Proclamation

October 2019

Whereas, the lives of hundreds of children could be saved each year if communities take steps to make pedestrian safety a priority.

Whereas, a lack of physical activity plays a leading role in rising rates of obesity, diabetes, and other health problems among children and being able to walk or bicycle to school offers an opportunity to build activity into daily routine.

Whereas, driving students to school by private vehicle contributes to traffic congestion and air pollution.

Whereas, an important role for parents and caregivers is to teach children about pedestrian safety and become aware of the difficulties and dangers that children face on their trip to school each day and the health and environmental risks related to physical inactivity and air pollution.

Whereas, community leaders and parents can determine the "walkability" of their community by using a walkability checklist.

Whereas, community members and leaders should make a plan to make immediate changes to enable children to safely walk and bicycle in our communities and develop a list of suggestions for improvements that can be done over time.

Whereas, children, parents and community leaders around the world are joining together to walk to school and evaluate walking and bicycling conditions in their communities.

Now Therefore, Be It Resolved that Glendale Unified School District proclaims the month of October as "Walktober/International Walk to School Month" in Glendale, California, and encourages everyone to consider the safety and health of children this month and throughout the year.

Shant Sahakian
Clerk
Board of Education

September 17, 2019
Date

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

INFORMATION REPORT NO. 8

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources/Director of Classified Personnel

SUBJECT: ACKNOWLEDGEMENTS OF SERVICE

The resignations and retirements of the following employees have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4040, and are being reported to the Board of Education as information only - no action required:

Resignations:

1. Dominguez, Edgar Effective 6/11/19
Education Assistant I
Franklin Elementary School
2. Margousian, Angineh Effective 9/06/19
Education Assistant I
Verdugo Woodlands Elementary School
3. Yagoobi Masihi, Markarit Effective 9/13/19
Education Assistant I
Jefferson Elementary School
4. Zamanyan, Alisa Effective 9/03/19
Education Assistant I
Cerritos Elementary School

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

INFORMATION REPORT NO. 9

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY: Hagop Kassabian, Administrator: Planning, Development & Facilities
SUBJECT: **Update on Measure S and Facility Programs**

This agenda item is in support of Board Priority No. 2 – Create a Culture of Learning. Staff will make a presentation, which will include an update on the following items:

1. Superintendent’s Facility Advisory Committee (SFAC)
 - Committee reviewed and approved all Measure S items on the agenda
 - The next meeting is scheduled for September 30, 2019
 2. Items on this Agenda
 - **Approval of Project Authorization Addendum No. 1 with NAC Architecture for Architectural Services at Clark Magnet High School CTE Building Project**

On December 12, 2017, the Board of Education approved a project and budget allocation of \$3,500,000 for the construction of a new CTE building at Clark Magnet High School. Following this approval, staff began working with site administrators and staff to determine the details of the project. Staff has also applied for a CTE grant in order to contribute an additional \$3,000,000 in matching funds for the construction of this project.

Planning & Development staff has worked with the District’s approved architectural firms in order to obtain a proposal for the design of the project. Staff is recommending that the Board approve Project Authorization No. 1 for NAC Architecture to provide architectural services for this project for a total cost of \$467,250.

The Superintendent’s Facility Advisory Committee supports this recommendation. This project is funded by Measure S – Clark Magnet High School CTE Building project funds.
- #
- **Approval of Credit Change Order No. 2 to Contract with SunPower Corporation Systems for the Design, Construction, and Installation of Solar Photovoltaic Systems at Nine (9) School Sites and Notice of Completion**

On December 13, 2016, the Board approved the award of contract to SunPower Corporation Systems for the design, construction, and installation of solar photovoltaic systems at nine (9) school sites in the amount of \$9,855,715. These sites include Hoover and Glendale High Schools; Toll and Wilson Middle Schools; and Mann, Cerritos, Muir, R.D. White, and Jefferson Elementary Schools.

On August 13, 2019, the Board approved Change Order No. 1 in the amount of \$19,848.44 for various changes to the contract, including delays on the project.

Change Order No. 2 for a credit of \$146,380.32 accounts for various changes to the project, including a reduction in the scope of work. This Change Order represents a cumulative decrease of 0.01% of the original contract, and decreases the original contract total to \$9,729,183.12.

The District will also be receiving a reimbursement from the contractor in the amount of \$416,226.71 due to delays on the project that resulted in a loss of energy savings. A portion of these funds will be used to cover remaining DSA fees that will arise following the completion of the project. The balance of these funds will be available for the Board to allocate to future solar projects.

This project was completed in a satisfactory manner as of September 5, 2019, and was funded by Clean Renewable Energy Bond (CREB) funds.

- **Approval of Credit Change Order No. 1 to Contract with American Modular Systems (AMS) for the Purchase of Gen7 Modular Building for the Crescenta Valley High School CTE Sports Medicine Building Project and Notice of Completion**

On November 5, 2018, the Board approved the adoption of a piggybackable bid for the purchase, delivery, and setting of a Gen7 modular building for the Crescenta Valley High School CTE Sports Medicine Building in the amount of \$669,271.

Credit Change Order No. 1 in the amount of \$5,722 accounts for various changes to the scope of work, including the installation of additional data ports, electrical and plumbing work, and a decrease due to the removal of solar panels from the project. This Credit Change Order represents an overall decrease of 0.85% of the original contract and reduces the contract total to \$633,549.

This project was completed in a satisfactory manner as of June 30, 2019 for a total contract of \$663,549. This project is funded by CTEIG funds.

3. Study Session Follow Up

- Staff will discuss next steps following the Study Session held on September 10, 2019.

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

ACTION REPORT NO. 1

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Craig Larimer, Financial Analyst
Karineh Savarani, Director, Financial Services

SUBJECT: **Summary of Revenue and Expenditures for 2018-19 (Unaudited)
and Technical Corrections to the 2019-20 Adopted Budget**

The Superintendent recommends that the Board of Education approve the unaudited summary of District revenue and expenditures for 2018-19 and resulting technical corrections to the 2019-20 adopted budget.

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency and Financial Responsibility.

Education Code 42100 requires the governing board of each school district to provide the county office of education a report of all revenues and expenditures for the preceding fiscal year. This report must also include any resulting corrections to the 2019-20 adopted budget. Although the prior fiscal year formally ended on June 30, final accounting tabulations are not generally completed by the District and the Los Angeles County Office of Education (LACOE) until the end of August.

The attached State summary report (Attachment “A”) provides information for both 2018-19 and 2019-20. For the September submission, the LACOE and the California Department of Education only require data for the previous fiscal year.

The complete State report for 2018-19 is available for review in the Business Office. That report includes:

- 1) Income and expenditure data by object.
- 2) Ending balance information for each fund.
- 3) Summary attendance and revenue data.
- 4) Analysis of income and expenditures.

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

ACTION REPORT NO. 1

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The September technical corrections to the 2019-20 budget make adjustments for any variance between the 2018-19 Ending Fund Balances projected in the June 2019-20 Adopted Budget and the actual ending balances in the 2018-19 Unaudited Actual Report. The fund balance of each District fund is noted in Attachment “B” to this report.

Attachment “C” provides the 2018-19 and 2019-20 Reserve Balance for utilization in the Fiscal Stabilization Plan. A more detailed narrative report of each fund with historical data has been provided for review under separate cover.

Unrestricted General Fund

The 2018-19 “Ending Fund Balance” of the Unrestricted General Fund plays a very significant role in the District’s Fiscal Stabilization Plan for future years.

In the 2019-20 June Budget Adoption, the projected Ending Fund Balance for 2018-19 was \$36.8 million, of which \$20.5 million was unassigned. The projected Ending Fund Balance did not include a projection for all carryovers or reserves. The 2018-19 Ending Fund Balance, when we closed the books, was \$43.8 million, of which \$22.9 million is unassigned.

The \$43.8 million 2018-19 Ending Fund Balance for the Unrestricted General Fund includes the following components:

2018-19 Unrestricted General Fund Balance		
Unrestricted General Fund	Projected June 18, 2019	Final
Designated for Economic Uncertainty	\$ 9,152,447	\$ 9,475,059
Revolving Cash, Warehouse	150,096	126,773
Reserve for School Site & Program Carryovers, MAA, Board Election, LACOE System Charges, FASO Wall Cost	5,790,641	9,576,900
Reserve for One-Time 2017-18 Discretionary Funding	1,222,896	1,712,663
Unassigned Reserve	20,451,734	22,943,447
Total Unrestricted General Fund Balance	\$ 36,767,814	\$ 43,834,843

It is important to note that the change in the “Unassigned Reserve” was approximately \$2.5 million. This is the only change that will affect the multi-year projection. The balance of the other designations is assigned to specific purposes and will be budgeted to 2019-20.

A Board approved Fiscal Stabilization Plan was submitted to Los Angeles County Office of Education (LACOE) with the 2019-20 Proposed Budget. In the Fiscal Stabilization Plan, the Board of Education identified the specific areas to reduce, up to the \$5.0 million of ongoing expenditures and increased revenues. Due to a higher than projected ending

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

ACTION REPORT NO. 1

Page 3

balance in 2018-19, STRS and PERS adjustments, and one-time 2019-20 Preschool Special Education Funding, there will be future budget adjustments in 2019-20 to the multiyear projected budget. Also, Attachment “D” is a committed DRAFT of the 2020-21 Fiscal Stabilization Plan that will be submitted to LACOE, which will be finalized and approved with the 2019-20 First Interim Report.

A continuous analysis of the Fiscal Stabilization Plan will be done to monitor the actual savings and to modify, change, or increase savings as needed.

The book that accompanies this report has a substantial amount of historic information and analysis. One item of significant concern is:

Reserve Balances – The reserve balances in other funds available to support the Unrestricted General Fund will be used for textbook purposes in future years.

At the end of 2019-20 the reserves in other funds available to assist the General Fund will have dropped from \$39.8 million at the end of 2010-11 to \$0 at the end of 2019-20 (assumes reserves will help cover a portion of future year textbook adoption costs, so is unavailable to assist the General Fund).

This is a concern considering the instability in the State’s funding of the revenues in future years, the impact of future labor negotiations, and the expenditure cuts that need to be implemented to ensure on-going fiscal stability.

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals			2019-20 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	234,321,786.08	0.00	234,321,786.08	239,969,886.00	0.00	239,969,886.00	2.4%
2) Federal Revenue		8100-8299	1,281,151.74	14,026,279.39	15,307,431.13	200,000.00	14,271,497.00	14,471,497.00	-5.5%
3) Other State Revenue		8300-8599	10,100,004.79	43,815,368.33	53,915,373.12	4,970,957.00	19,240,835.00	24,211,792.00	-55.1%
4) Other Local Revenue		8800-8799	5,040,044.95	12,190,612.81	17,230,657.76	4,216,291.00	11,150,924.00	15,367,215.00	-10.8%
5) TOTAL REVENUES			250,742,987.56	70,032,260.53	320,775,248.09	249,357,134.00	44,663,256.00	294,020,390.00	-8.3%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	101,421,315.51	24,205,755.49	125,627,071.00	105,068,086.00	24,920,846.00	129,988,932.00	3.5%
2) Classified Salaries		2000-2099	25,414,467.50	16,354,086.29	41,768,553.79	27,071,456.00	17,437,233.00	44,508,689.00	6.6%
3) Employee Benefits		3000-3999	56,085,915.78	36,789,315.47	92,875,231.25	61,236,835.00	19,978,595.00	81,215,430.00	-12.6%
4) Books and Supplies		4000-4999	4,937,271.44	7,981,462.82	12,918,734.26	3,986,209.00	4,329,496.00	8,315,705.00	-35.6%
5) Services and Other Operating Expenditures		5000-5999	17,665,318.56	18,712,622.45	36,377,941.01	16,486,281.00	16,897,910.00	33,384,191.00	-8.2%
6) Capital Outlay		6000-6999	204,726.48	2,693,724.59	2,898,451.08	299,592.00	55,250.00	354,842.00	-87.8%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	218,951.21	734,999.11	953,950.32	220,000.00	767,000.00	987,000.00	3.5%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(1,485,236.97)	975,562.74	(509,674.23)	(1,244,059.00)	803,059.00	(441,000.00)	-13.5%
9) TOTAL EXPENDITURES			204,482,729.52	108,447,528.96	312,910,258.48	213,124,400.00	85,189,389.00	298,313,789.00	-4.7%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)									
			46,280,258.04	(38,415,268.43)	7,864,989.61	36,232,734.00	(40,526,133.00)	(4,293,399.00)	-154.6%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	600,000.00	0.00	600,000.00	0.00	0.00	0.00	-100.0%
b) Transfers Out		7600-7629	72,659.62	2,852,392.84	2,925,052.26	0.00	3,842,773.00	3,842,773.00	31.4%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(42,960,736.12)	42,960,736.12	0.00	(44,081,421.00)	44,081,421.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			(42,433,397.74)	40,108,345.48	(2,325,052.26)	(44,081,421.00)	40,238,648.00	(3,842,773.00)	65.3%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals			2019-20 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			3,846,860.30	1,693,077.05	5,539,937.35	(7,848,687.00)	(287,485.00)	(8,136,172.00)	-246.9%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	39,804,622.73	7,608,430.03	47,413,052.76	43,834,841.91	9,301,507.08	53,136,348.99	12.1%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			39,804,622.73	7,608,430.03	47,413,052.76	43,834,841.91	9,301,507.08	53,136,348.99	12.1%
d) Other Restatements		9795	183,358.88	0.00	183,358.88	0.00	0.00	0.00	-100.0%
e) Adjusted Beginning Balance (F1c + F1d)			39,987,981.61	7,608,430.03	47,596,411.64	43,834,841.91	9,301,507.08	53,136,348.99	11.6%
2) Ending Balance, June 30 (E + F1e)			43,834,841.91	9,301,507.08	53,136,348.99	35,986,154.91	9,014,022.08	45,000,176.99	-15.3%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	70,000.00	0.00	70,000.00	70,000.00	0.00	70,000.00	0.0%
Stores		9712	39,272.16	0.00	39,272.16	39,272.00	0.00	39,272.00	0.0%
Prepaid Items		9713	17,500.50	0.00	17,500.50	0.00	0.00	0.00	-100.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted									
		9740	0.00	9,301,507.08	9,301,507.08	0.00	9,014,022.08	9,014,022.08	-3.1%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments									
Assigned for Future LACOE System Ch	0000	9780	11,289,563.00	0.00	11,289,563.00	9,786,667.00	0.00	9,786,667.00	-13.3%
Assigned Regular Carry-overs	0000	9780	840,000.00		840,000.00				
Assigned MAA	0000	9780	3,087,902.00		3,087,902.00				
LCAP Carry-Over (excluding resource 0	0000	9780	3,494,274.00		3,494,274.00				
Assigned for One-Time 2017-18/Discret	0000	9780	2,000,000.00		2,000,000.00				
Assigned for 2018-19 FASO Wall Costs	0000	9780	1,712,663.00		1,712,663.00				
Assigned for Future LACOE System Ch	0000	9780	154,724.00		154,724.00				
Assigned Regular Carry-overs	0000	9780				560,000.00		560,000.00	
Assigned MAA	0000	9780				3,087,902.00		3,087,902.00	
LCAP Carry-Over (excluding resource 0	0000	9780				3,494,274.00		3,494,274.00	
Assigned for One-Time 2017-18/Discret	0000	9780				2,000,000.00		2,000,000.00	
Assigned for 2018-19 FASO Wall Costs	0000	9780				489,767.00		489,767.00	
						154,724.00		154,724.00	
e) Unassigned/Unappropriated									

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Object

Description	Resource Codes	Object Codes	2018-19 Unaudited Actuals			2019-20 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Reserve for Economic Uncertainties		9789	9,475,059.32	0.00	9,475,059.32	9,064,697.00	0.00	9,064,697.00	-4.3%
Unassigned/Unappropriated Amount		9790	22,943,446.93	0.00	22,943,446.93	17,025,518.91	0.00	17,025,518.91	-25.8%

GLENDALE UNIFIED SCHOOL DISTRICT

ATTACHMENT B

2018-19 Unaudited Actual Fund Balance With Adjustments

September 5, 2019

CDS Code: 64568

District: Glendale Unified

Fund Name	SACS Fund#	2018-19 Estimated Actuals End. Balance	2018-19 Unaudited Actuals End. Balance	2018-19 BUDGET ADJUSTMENT (Cols D-C)
(A)	(B)	(C)	(D)	(E)
General - Unrestricted	01U	36,767,813	43,834,842	7,067,029
General - Restricted	01R	7,986,802	9,301,507	1,314,705
Charter Schools Spec. Rev.	09			0
Special Education Pass-Through	10	0	0	0
Adult Education	11			0
Child Development	12	304,504	314,314	9,810
Cafeteria (Special Revenue)	13	3,533,820	3,590,684	56,864
Deferred Maintenance	14	5,315,078	5,316,185	1,107
Pupil Transportation	15			0
Spec Resv - Non Cap Proj.	17			0
Foundation Special Revenue	19			0
Postemployment Benefits	20			0
Measure S Projects Fund	21.1	61,849,432	65,599,125	3,749,693
Clean Renewable Energy Bonds	21.2	305,063	2,208,782	1,903,719
Capital Facilities (Developer Fees)	25	10,221,222	10,867,407	646,185
Lease Purchase	30			0
County Schools Facilities (State Bond)	35	6,004	5,090	(914)
Capital Projects - District Projects	40.1	27,315,631	28,538,547	1,222,916
Capital Projects - Food Service	40.2	1,169,249	1,179,346	10,097
Blended Components	49			0
Bond Interest and Redemption	51	14,828,379	17,524,475	2,696,096
Tax Override	53			0
Debt Service / COP Repayment	56	94,443,175	95,598,463	1,155,288
Foundation Permanent	57			0
Cafeteria (Enterprise)	61			0
Other Enterprise	63			0
Warehouse Revolving	66			0
Health & Welfare (Vision & Dental)	67.0	4,901,409	5,727,663	826,254
Workers' Compensation	67.1	1,883,253	1,911,536	28,283
Early Retirement Benefits	67.2	583,769	497,852	(85,917)
Retiree Benefits	71			0
Article XIII-B	72			0
McLennan & Other Scholarships Trust	73	336,314	335,837	(477)

ATTACHMENT C

**End Of Year Reserves Available To The General Fund
in millions**

Reserve Category	2011-12 Year End Balance	2012-13 Year End Balance	2013-14 Year End Balance	2014-15 Year End Balance	2015-16 Year End Balance	2016-17 Year End Balance	2017-18 Year End Balance	2018-19 Year End Balance	2019-20 Budgeted Year End Balance
Restricted Maintenance Account To be utilized in Multi Year Plan as needed to maintain solvency	\$2.40	\$1.72	\$0.74	\$0.92	\$1.84	\$2.45	\$3.20	\$3.67	\$3.67
Special Education Reserve To be utilized in Multi Year Plan as needed to maintain solvency	\$1.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Post Employment Benefits Funds (GASB 45) Fund #20.0 To be utilized in Multi Year Plan as needed to maintain solvency	\$2.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Early Retirement Benefits Fund # 67.2 To be utilized in Multi Year Plan as needed to maintain solvency	\$4.56	\$4.59	\$2.97	\$0.62	\$0.55	\$0.59	\$0.58	\$0.50	\$0.50
Deferred Maintenance Fund #14.0 Due to passage of Measure S, this balance may be used for future textbook purchases. (This fund became unrestricted for any use by the State resulting from the past State fiscal crisis)	\$4.93	\$4.97	\$5.00	\$5.03	\$5.07	\$5.13	\$5.21	\$5.32	\$5.32
Restricted Lottery Reserve Limited options - must be used for instructional materials Current plan is to utilize restricted lottery for textbook purchases and \$500,000 annually for instructional material purchases.	\$0.69	\$1.01	\$1.66	\$2.10	\$2.94	\$3.38	\$2.24	\$2.01	\$2.01
Debt Service Fund #56.0 This Fund was established as a reserve for the C.O.P. payments; however, due to the passage of Measure S, it will be utilized for textbook purchases.	\$14.99	\$15.07	\$15.17	\$15.27	\$14.02	\$12.68	\$11.68	\$11.26	\$11.26
Total Available Reserves	\$31.43	\$27.36	\$25.54	\$23.94	\$24.42	\$24.23	\$22.91	\$22.76	\$22.76

ATTACHMENT D

GLENDALE UNIFIED SCHOOL DISTRICT DRAFT 2020-21 Fiscal Stabilization Plan - \$5,000,000 Needed

Dept	Program	Est. Savings
LCFF Funding	2020-21 LCFF above current COLA projection of 3% (Jan/May 2020 Gov proposals); 1% = \$2.4m	\$ 0
T&L/Funding	Restructure funding source for professional development to LPS Block Grant (Yr2 of 2)	\$ 500,000
LCFF Funding	ADA% increase of 0.25% (could begin in 2019-20) – need specific plans and actions; 1% = \$2.4m	\$ 600,000
DO Cert Mgmt	Eliminate (1) Exec. Dir. Of Secondary Ed position – vacant	\$ 200,000
DO Non-personnel	3% reduction in all DO department budgets – supplies, consulting services, conferences (Yr2)	\$ 750,000
DO Benefits budget	Reduce annual increase in projected H&W rates from +8% (May 2020); 1% = \$300,000	\$ 0
Elem – estimate	Adjust (2) Teaching positions due to declining enrollment from 2019-20	\$ 175,000
Middle – estimate	Adjust (7) Teaching positions due to declining enrollment from 2019-20	\$ 615,000
HS – estimate	Adjust (7) Teaching positions due to declining enrollment from 2019-20	\$ 615,000
Classified	Adjust Classified staffing – due to ratios and declining enrollment from 2019-20	\$ 0
Classified	Adjust Classified staffing – review of all vacancies for possible non-replacement	\$ 0
		\$ 0
		\$ 0
		\$ 0
		\$ 0
		\$ 0
		\$ 0
Total Needed = \$5,000,000		Current Total = \$ 3,455,000

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

ACTION REPORT NO. 2

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development and Facilities

SUBJECT: **Approval of Project Authorization Addendum No. 1 with NAC Architecture for Architectural Services at Clark Magnet High School CTE Building Project**

The Superintendent recommends that the Board of Education approve Project Authorization No. 1 with NAC Architecture for Architectural Services at the Clark Magnet High School CTE Building project in the amount of \$467,250.

This item is in support of Board Priority No. 2 – Create a Culture of Learning. On December 12, 2017, the Board of Education approved a project and budget allocation of \$3,500,000 for the construction of a new CTE building at Clark Magnet High School. Following this approval, staff began working with site administrators and staff to determine the details of the project. Staff has also applied for a CTE grant in order to contribute an additional \$3,000,000 in matching funds for the construction of this project.

Planning & Development staff has worked with the District's approved architectural firms in order to obtain a proposal for the design of the project. Staff is recommending that the Board approve Project Authorization Addendum No. 1 for NAC Architecture to provide architectural services for this project for a total cost of \$467,250.

The Superintendent's Facility Advisory Committee supports this recommendation. This project is funded by Measure S – Clark Magnet High School CTE Building project funds.

GLENDALE UNIFIED SCHOOL DISTRICT

**PROJECT AUTHORIZATION ADDENDUM NO. 1 TO
MASTER AGREEMENT FOR ARCHITECTURAL SERVICES**

This Project Authorization Addendum No. 1 (“**Project Authorization No. 01-19**”) is made as of September 18, 2019, and forms a part of the Master Agreement for Architectural Services between **Glendale Unified School District**, a California public school district (“**District**”) and NAC ARCHITECTURE (“**Architect**”) (collectively “**Parties**”) dated on or about November 6, 2018 (“**Master Agreement**”).

This Project Authorization No. 01-19 incorporates Services as defined in the Master Agreement, and the Scope of Work as described in Exhibit A to the Master Agreement, and which shall be performed by Architect for the following project(s) (“**Project**”):

Clark CTE - 90097 [Project], located at 4747 New York Ave. La Crescenta, CA 91214, as further described in the Project Scope attached hereto as Attachment “1”.

TERMS AND CONDITIONS

1. The Parties acknowledge that this Amendment is subject to approval or ratification by the District’s governing board (“**Board**”).
2. All terms of the Master Agreement are restated and reincorporated herein unless modified in this Project Authorization No. ____.

3. Architect Staff

- 3.2 The Architect agrees that the following key people in Architect’s firm shall be associated with the Project in the following capacities for the duration of the Project:

Principal in Charge: _____
Principal: _____
Project Director: _____
Project Architect: _____

- 3.2.1 The Architect agrees to contract for or employ at Architect’s expense, the following Consultant(s) to be associated with the Project in the following capacities:

Electrical: _____
Mechanical: _____
Structural: _____
Civil: _____
Landscape: _____
Food Service: _____
Acoustics (Optional): _____
Estimating: _____
Other: _____

The provisions of the Master Agreement titled “Architect Staff” not modified herein shall control the obligations of the Architect in connection with the Architect’s Consultants on the Project.

Article 4. Schedule of Services/Term

- 4.1. The Architect shall commence Services under this Project Authorization No. 01-19 upon receipt of a Notice to Proceed and shall perform the Services diligently as described in **Exhibit A** of the Master Agreement, so as to proceed with and complete the Services in compliance with the schedule in **Exhibit C** of the Master Agreement. Time is of the essence and failure of Architect to perform Services on time as specified in this Master Agreement is a material breach of the Master Agreement and Project Authorization No. 01-19. It shall not be a material breach if a delay is beyond the Architect’s and/or its consultant(s)’ reasonable control.

- 4.2. **Term.** The Term of this Project Authorization No. 01-19 shall commence when the District issues a Notice to Proceed and shall not exceed a period of five (5) years. The Parties agree that if there is any need to renew this Project Authorization No. 01-19 pursuant to Education Code section 17596, the Parties will execute an agreement required to extend the Project Authorization No. 01-19, but Parties intend that, unless terminated as otherwise indicated in the Master Agreement, this Project Authorization No. 01-19 shall be for the duration of the Architect’s performance of Services on the Project, which is estimated to be the Term. If the Term is extended or renewed, Architect shall have no right to additional compensation, unless agreed upon by the Parties in writing, and Architect acknowledges that the compensation provided for herein is based on the Architect performing the Services and all tasks associated with the Services, including without limitation those identified in **Exhibit A** of the Master Agreement. The Architect agrees that the compensation proved for herein is not based on the length of time for the design or construction of the Project.

Article 6. Fee and Method of Payment

- 6.1. District shall pay Architect for all Services contracted for under this Project Authorization No. 01-19, and subject to the terms of the Master Agreement, an amount equal to the following (“Fee”):

FOUR HUNDRED SIXTY SEVEN THOUSAND, TWO HUNDRED FIFTY dollars (\$467,250.00). For informational purposes only, the Fee is based a Construction Budget (\$4,550,000), including all Consultant(s)’ fee(s).

[OR]

_____ percent (____%) of the Construction Cost Budget, including all Consultant(s)’ fee(s).

[OR]

An amount equal to _____ percent (____%) of the Construction Cost Budget. The estimated Construction Cost Budget at the time of execution of this Project Authorization is _____ dollars (\$____), therefore the estimated fee is _____ dollars (\$____). (\$_____ x 0.____ = \$____). The Fee shall adjust based on the Construction Cost Budget at the end of the Design Development Phase. At that time, the Parties shall set the Fee as a fixed fee based on the Construction Cost Budget at that time. **[USE THIS LANGUAGE ONLY WHEN YOU WANT TO FIX THE FEE AT A SPECIFIC POINT IN THE DESIGN PROCESS—HERE IT IS SET AT THE END OF DESIGN DEVELOPMENT. DO NOT USE THIS LANGUAGE IN INSTANCES WHEN YOU ARE PAYING A PERCENTAGE OF THE CONSTRUCTION COST BUDGET THROUGH COMPLETION, INCLUDING CHANGE ORDERS.]**

The provisions of the Master Agreement contained in the section titled “Fee and Method of Payment” and in Exhibit D not modified herein shall control the District’s payment of, and Architect’s billing for, the Fee for the Architect’s Services on the Project.

Exhibit A, RESPONSIBILITIES AND SERVICES OF ARCHITECT - Section 9 (MEETINGS / SITE VISITS / WORKSHOP)

Replace and add the following to indicate the number of meetings for each Phase indicated in the following sections:

- ❖ Schematic Design
 - 2 copies of Meeting Minutes
 - 2 Copies of Schematic Design Drawings
 - 2 copies of basis of design document including a statement indicating any changes made to the program
 - 2 copies of massing renderings showing the new facilities relationship to the existing site Electronic copies of all items above.
- ❖ Design Development
 - 2 copies of Meeting Minutes
 - 2 copies of Design Development Drawings
 - 2 copies of basis of Design documents
 - 2 copies of the Specification Table of Contents
 - 2 copies of the Project Renderings, 11x17 format
 - Electronic copies of all items above
- ❖ 50% Construction Documents
 - 2 electronic copies of Drawings
 - 2 electronic copies of Specifications
- ❖ 100% Construction Documents
 - 2 copies of Meeting Minutes
 - 2 copies of Construction Documents for agency submittal
 - 2 copies of the Specifications for agency submittal
 - 1 copy of DSA forms
 - Electronic copies of all items above

- ❖ DSA Approval
 - Electronic submittal, no deliverables
- ❖ Bidding
 - 2 copies of Meeting Minutes
 - 2 copies of conformed set of plans and specifications
 - Electronic copies of all items above
- ❖ Construction Administration
 - 1 copy of Observation Reports
 - 1 copy of Punch list(s)
 - Electronic copies of all items above
- ❖ Closeout
 - 1 copy of Record Drawings
 - Electronic copy of Record Drawings

Exhibit B, CRITERIA AND BILLING FOR EXTRA SERVICES – Section 10

Replace **Section 10** with the following:

The following rates, which include overhead, administrative cost and profit, shall be utilized in arriving at the fee for Extra Work and shall not be changed for the term of this Project Authorization No. 01-19 unless agreed to in writing by the Parties and approved by the District’s Board.

BASIC HOURLY RATE SCHEDULE	
Job Title	Hourly Rate
Principal	\$____.00
Senior Project Director	\$____.00
Project Director	\$____.00
Senior Project Manager	\$____.00
Managing Professional	\$____.00
Senior Professional	\$____.00
Professional	\$____.00
Professional Staff	\$____.00
Intermediate Staff	\$____.00
Staff	\$____.00
Support Specialist	\$____.00
Clerical Staff	\$____.00
Intern	\$____.00

CONSULTANTS	
Job Title	Hourly Rate
Managing Principal	\$____.00
Senior Vice President/Regional Vice President	\$____.00
Director of Cost Management	\$____.00
Senior Cost Manager	\$____.00
Cost Manager	\$____.00
Cost Management Technician/Coordinator	\$____.00

Exhibit C - SCHEDULE OF WORK

Add the following to indicate the schedule for Architect’s performance of the Project:

Phase	Date to be Completed OR Days for Completion Based on Notice to Proceed or Authorization to Move to Next Phase
Pre-Design/Architectural Program Development Phase:	<u>15</u> days after NTP, 1 Meeting Assumed
For Schematic Design Phase:	<u>40</u> days, 3 Meetings
GUSD Review:	<u>15</u> days
For Design Development Phase:	<u>40</u> days, after receipt of comments & NTP, 3 Meetings assumed.
GUSD Review:	<u>15</u> days
For Construction Documents Phase (50%):	<u>45</u> days, after receipt of comments & NTP, 3 Meetings assumed.
GUSD Review:	<u>10</u> days (concurrent review)
For Construction Documents Phase (100%)	<u>45</u> days, after receipt of comments & NTP, 3 Meetings assumed.
GUSD Review:	<u>15</u> days
DSA Approval:	6 months assumed duration
For Bidding Phase:	<u>60</u> days assumed from advertisement to Bid Opening
For Construction Administration Phase:	12 months assumed duration
Project Completion No Later Than: (Including Punch List, DSA Certification, Closeout, etc.)	September 24, 2022

Exhibit E - INSURANCE REQUIREMENTS

The insurance provisions contained in **Exhibit E** of the Master Agreement are expressly incorporated herein and applied to the Project. The Architect shall maintain all applicable policies of insurance as required by, and comply with all applicable provisions of, **Exhibit E** of the Master Agreement in connection with the Project.

IN WITNESS WHEREOF, the parties hereto have executed this Project Authorization No. 01-19 on the date(s) indicated below.

Dated: _____, 20__

Dated: _____, 20__

Glendale Unified School District

NAC ARCHITECTURE

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Print Title: _____

Print Title: _____

ATTACHMENT 1
PROJECT AUTHORIZATION ADDENDUM NO. 1

The Project scope of work under this Project Authorization Addendum No. 1 , is limited to the following, plus the following assumptions:

The scope of work shall be per the GUSD Prime Contract as herein noted to be specific to this project scope. The project consists of a new Engineering & Technology Facility located at the northwest end of the campus. The new construction addition consists of approximately 7,000 sf of new building area that would be located between the existing Building E and the roadway to the north. There is a remodel component of approximately 2,500 of the existing Building E.

Assumptions

- Site survey for use by the team shall be provided by GUSD
- Soil/Geotechnical report shall be provided by GUSD
- Approval agency fees shall be provided by GUSD
- Fire Sprinkler design is assumed not required and excluded from the scope of work.
- Campus wide Fire Alarm upgrade is excluded from the scope of work
- Furniture and equipment is not in contract. Design team will provide utility design required for owner furnished furniture and equipment.
- Cost estimation will be provided by a 3rd party estimator for a flat fee per phase and is not included in this scope work.
- LEED/CHPS certification / documentation is excluded.
- All scope will be within the School property, off site work is excluded.
- Proposed utilities for the new building will connect to existing infrastructure. It is assumed that the existing infrastructure has capacity to handle the proposed building. Site-wide utility infrastructure analysis is excluded.
- The proposed stormwater design will connect to existing infrastructure and discharge to the public streets. Separate plans for outside agency coordination are excluded.
- The project will not require a Stormwater Pollution prevention Plan and filing of a Notice of Intent with the State. QSD processing and QSP related tasks such as weekly site inspections are assumed to not be required and are excluded.

Total Not-To-Exceed, Per A/E Fee Calculation

\$467,250.00

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

ACTION REPORT NO. 3

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development, and Facilities

SUBJECT: **Approval of Credit Change Order No. 2 to Contract with SunPower Corporation Systems for the Design, Construction, and Installation of Solar Photovoltaic Systems at Nine (9) School Sites and Notice of Completion**

The Superintendent recommends that the Board of Education approve Change Order No. 2 to the contract with SunPower Corporation Systems for the design, construction, and installation of solar photovoltaic systems at nine (9) school sites for a credit of \$146,380.32, and a Notice of Completion.

This item is in support of Board Priority #2 - Create a Culture of Learning. On December 13, 2016, the Board approved the award of contract to SunPower Corporation Systems for the design, construction, and installation of solar photovoltaic systems at nine (9) school sites in the amount of \$9,855,715. These sites include Hoover and Glendale High Schools; Toll and Wilson Middle Schools; and Mann, Cerritos, Muir, R.D. White, and Jefferson Elementary Schools.

On August 13, 2019, the Board approved Change Order No. 1 in the amount of \$19,848.44 for various changes to the contract, including delays on the project.

Change Order No. 2 for a credit of \$146,380.32 accounts for various changes to the project, including a reduction in the scope of work. This Change Order represents a cumulative decrease of 0.01% of the original contract, and decreases the original contract total to \$9,729,183.12.

The District will also be receiving a reimbursement from the contractor in the amount of \$416,226.71 due to delays on the project that resulted in a loss of energy savings. A portion of these funds will be used to cover remaining DSA fees that will arise following the completion of the project. The balance of these funds will be available for the Board to allocate to future solar projects.

This project was completed in a satisfactory manner as of September 5, 2019, and was funded by Clean Renewable Energy Bond (CREB) funds.



Planning, Development & Facilities
 349 Magnolia Avenue
 Glendale, California 91204
 Tel: 818.507.0201 Fax: 818.507.4911

Project Name: Solar PV Carport Systems
DSA No: 03-118146,03-118147,03-118165,
 03-118167, 03-118175

District PO No: 0001006266
District Contract No: Solar Phase V

CHANGE ORDER (CO)

To: Sunpower Corporation Systems

CO No. 02
Date: September 18, 2019

The following modifications have been made to your basic contract for the reasons listed below:

<u>Item</u>	<u>Responsibility Code</u>	<u>Change Amount</u>
PCO #71R	1	\$ 0.00
PCO #76	1	\$ 27,945.82
PCO #78	1	\$ 3,624.28
PCO #79	5	\$ 4,400.00
PCO #82R2	9	(\$197,662.25)
PCO #83	1	\$ 6,864.44
PCO #89	9	\$ 1,648.67
PCO #90	7	\$ 4,136.72
PCO #91	7	\$ 1,155.00
PCO #92R1	1	\$ 1,507.00

Contractor agrees to furnish all labor and materials and perform all of the above described work indicated in each item attached in compliance with the applicable sections of the Contract Documents. The amount of the charges under the Change Order is limited to the charges allowed under **Article 17** of the **General Conditions**. The adjustment in the contract sum, if any, and the adjustment in the contract time, if any, set out in the Change Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Change Order, unless otherwise provided in the Change Order. It is understood that this Change Order shall be effective when approved by the Governing Board of the District.

The Original Contract Sum and Calendar Days	\$	9,855,715.00	187 days
Net Change by Previously Authorized Requests and Changes	\$	19,848.44	380 days
The Contract Sum and Days prior to this Change Order were.....	\$	9,875,563.44	567 days
The Contract Sum and Days will be increased/(decreased) by	(\$	146,380.32)	67 days
The New Contract Sum and Days including this Change Order.....	\$	9,729,183.12	634 days
The Date of Contract Completion as of this Change Order is therefore		4/04/19	634 days
Cumulative Percentage of Original Contract	%	-0.0128389%	

A Check will be provided from Sunpower to the District for the following Credits:

PCO #81R2	-	(\$146,297.81)
PCO #110R	-	(\$195,187.20)
PCO #111	-	(\$ 74,741.70)
Total:		(\$416,226.71)

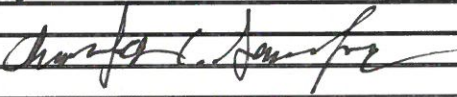


Planning, Development & Facilities

349 Magnolia Avenue

Glendale, California 91204

Tel: 818.507.0201 Fax: 818.507.4911

Authorized	Signature	Date
Owner		9/10/19
Contractor		
Architect		
Project Manager		
Inspector of Record		

Responsibility Code

- | | | |
|-------------------------|------------------------|-------------------------|
| 1. Differing Conditions | 4. Value Enhancement | 7. Required Extra Scope |
| 2. Design Error | 5. Settlement | 8. Optional Extra Scope |
| 3. Design Omission | 6. Resolution of Claim | 9. Other (explain) |

It is further understood and agreed that this adjustment constitutes compensation in full for all costs and markup directly or indirectly attributable to this change, or for all delays related thereto, including but not limited to all extended overhead and loss of productivity costs and for performance for this change within the time frame stated and Contractor expressly waives any claims for any additional compensations, damages or time extensions, in connection with the above referenced change(s). We the undersigned Contractor have given careful consideration to the change proposed and hereby agree if this proposal is approved that we will accept as full payment the price shown above. All other items and conditions of the Contract Documents shall remain in effect.

Recording Requested by
Glendale Unified School District.

When recorded please mail to:

**Attn: Business Services
Glendale Unified School Dist.
223 N. Jackson Street
Glendale, CA 91206**

(Space above this line for Recorders Use)

NOTICE OF COMPLETION

PROPERTY: Nine (9) Properties (see Attached)
ADDRESS:

OWNER: Glendale Unified School District
223 N. Jackson Street
Glendale, California 91206

IMPROVEMENT: Solar Photovoltaic Systems
BID NO: N/A
DATE of COMPLETION: September 5, 2019
CONTRACTOR: SunPower Corporation Systems
CONTRACT DATE: December 16, 2016
BOARD APPROVAL: December 13, 2016
PURCHASE ORDER No.: 0001006266

VERIFICATION

I, the undersigned, say: I am the Glendale Unified School District Official, the declarant of the foregoing notice of completion. I have read the Notice Of Completion and know the contents thereof: the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on September 18, 2019 at Glendale, California

Hagop Kassabian
Glendale Unified School District
Administrator, Planning, Development & Facilities

Cerritos Elementary School
120 E. Cerritos Avenue
Glendale, California 91205

Eleanor Toll Middle School
700 Glenwood Road
Glendale, California 91202

Glendale High School
1440 E. Broadway
Glendale, California 91205

Hoover High School
651 Glenwood Road
Glendale, California 91202

Horace Mann Elementary School
501 E. Acacia Avenue
Glendale, California 91205

John Muir Elementary School
912 S. Chevy Chase Drive
Glendale, California 91205

RD White Elementary School
744 E. Doran Street
Glendale, California 91206

Thomas Jefferson Elementary
1540 Fifth Street
Glendale, California 91201

Woodrow Wilson Middle School
1221 Monterey Road
Glendale, California 91206

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

ACTION REPORT NO. 4

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Chris Coulter, Director, Teaching and Learning

SUBJECT: **Approval of Contract between Glendale Unified School District and Los Angeles County Office of Education for Positive Behavior Interventions and Support Services**

The Superintendent recommends that the Board of Education approve a contract in the amount of \$78,000 between Glendale Unified School District and Los Angeles County Office of Education (LACOE) Division of Student Support Services to provide Positive Behavior Interventions and Support (PBIS) consultation and training.

Glendale Unified School District has contracted with LACOE's Student Support Services to provide Positive Behavior Interventions and Supports (PBIS) consultation and training to District leadership teams, site administrators and coaches. The training will consist of:

PBIS School Leadership Team	3 days
Site Administrator and Coach	3 days
District Coach/District Leadership	3 days
Total	9 training days

The agreement shall be in effect from July 1, 2019 through June 30, 2020. The contract, which covers the cost of services for 20 schools, at \$3,900 per school, will be paid through Violence Prevention funds, as follows:

Cohort 3: Continuing for eight schools
Cohort 4: Continuing for seven schools
Cohort 5: Continuing for five schools

LOS ANGELES COUNTY OFFICE OF EDUCATION

CONTRACT
FOR
POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS (PBIS)
CONSULTING AND TRAINING SERVICES
STUDENT SUPPORT SERVICES

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

GLENDALE UNIFIED SCHOOL DISTRICT, hereinafter referred to as "District," mutually agree as follows:

1. BASIS OF CONTRACT AND SCOPE OF WORK

LACOE's Division of Student Support Services provides a variety of services for school districts within the County of Los Angeles. District has requested that LACOE provide Positive Behavior Interventions and Supports (PBIS) consulting and training to District leadership teams, site administrators and coaches. LACOE has agreed to perform the work to be done in accordance with the terms and conditions of this Contract and Exhibit A - PBIS Training Scope and Sequence, attached hereto, incorporated herein, and made a part hereof. District will provide LACOE with a list of all participating schools and notify LACOE if any changes occur. District will register workshops via LACOE's Organization Management System (OMS). All work shall be coordinated with LACOE's project director, Sheari Taylor.

2. TERM

This Contract is effective August 6, 2019 and shall remain in effect through June 30, 2020.

3. PAYMENT

District shall pay LACOE the amount of Seventy Eight Thousand Dollars (\$78,000.00) per District, per year for any of Strand A, B, C, D, E, or G trainings, as selected by the District. LACOE will provide training for up to 20 District school(s) during the current term for a base rate of Three Thousand Nine Hundred Dollars (\$3,900.00). District will be committed to the number of school(s) listed above. LACOE shall offer the District additional Strand O optional trainings at the costs indicated in Exhibit A. Strand O trainings will be invoiced separately. District shall make payment to LACOE within thirty (30) days of receipt of invoice.

4. INDEMNIFICATION

District agrees to defend, indemnify, save, and hold harmless LACOE from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorneys' fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with the sole negligence or error or omission of LACOE. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

LACOE agrees to defend, indemnify, save, and hold harmless the District from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorneys' fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with the sole negligence or error or omission of the District. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

5. INSURANCE

District and LACOE shall take out and maintain such general liability, property damage, workers' compensation and automobile insurance as is required to protect their interests. Each party, at its sole option, may maintain all or any portion of such insurance through a program of self-insurance, commercial insurance, or a combination thereof. Each party shall furnish the other with satisfactory evidence of insurance prior to commencement of this Contract. Each insurance policy or self-insurance program required of a party by this Contract shall be endorsed to state that coverage shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty (30) days prior written notice to the other party. All liability or comparable policies maintained by a party shall name the other party as additional insured, and original endorsements naming such other party as additional insured shall be delivered to such other party, along with the certificates of insurance evidencing coverage, prior to the commencement of this Contract.

6. NOTICES

Any notices to be given pursuant to this Contract shall be in writing and such notices, as well as any other document to be delivered, shall be delivered by personal service or by deposit in the U.S. Mail, certified or registered, return receipt requested, postage prepaid, and addressed to the party for whom intended as follows, effective upon receipt:

LACOE:

Contracts Section
LOS ANGELES COUNTY OFFICE OF EDUCATION
9300 Imperial Highway, ECW-1006
Downey, CA 90242-2890

District:

To the District's business office

7-11. SECTIONS RESERVED (Intentionally left blank)

12. EMPLOYEE FINGERPRINTING

During the entire term of the Contract, LACOE, including all subcontractors, shall fully comply with the provisions of the Education Code Section 45125.1.

13. INDEPENDENT CONTRACTOR

While performing its obligations under this Contract, LACOE is an independent contractor and not an officer, employee or agent of District. LACOE shall not at any time or in any manner represent that it or any of its officers, employees, or agents are employees of District. LACOE warrants its compliance with the criteria established by the U.S. Internal Revenue Service (I.R.S.) and the California Employment Development Department (EDD) for qualification as an independent contractor including, but not limited to, being hired on a temporary basis, having some discretion in scheduling time to complete contract work, working for more than one employer at a time, and acquiring and maintaining its own office space and equipment.

14. ASSIGNMENT

Neither party shall in any manner, directly or indirectly, by operation of law or otherwise, assign, transfer or encumber this Contract or any portion hereof of any interest herein, in whole or in part, without the prior written consent of the other party. If prior written consent is not given by the other party to assign, transfer, or encumber this Contract, such action shall be deemed automatically void. In addition, LACOE shall not subcontract the work to be performed pursuant to this Contract without prior written approval of District. The names and qualifications of subcontractors or others whom LACOE intends to employ, other than those identified, shall be submitted to District for prior written approval.

15. INTEGRATION

This Contract, including all exhibits and other documents incorporated herein or made applicable by reference, contains the complete and final understanding of the parties' rights, duties and obligations with respect to the transaction discussed in the Contract and supersedes all prior Contracts, understandings and commitments, whether oral or written. This Contract shall not be amended in any way except by a writing expressly purporting to be such an amendment, signed

and acknowledged by both of the parties hereto.

16. MODIFICATION

The Contract shall not be modified or amended without mutual written consent of the parties. If any actual or physical deletions or changes appear on the face of the Contract, such deletions or changes shall only be effective if the initials of both contracting parties appear beside such deletion or change.

17. ORDER OF PRECEDENCE

Except as specifically provided elsewhere in this Contract, conflicting, vague and/or ambiguous provisions of this Contract shall prevail in the following order of precedence: (1) the provisions in the body of this Contract, (2) the exhibits of the Contract, if any; (3) all other documents cited in this Contract or incorporated by reference.

18. SEVERABILITY / WAIVER

18.1 If any provision of this Contract is determined to be illegal, unenforceable, or invalid, such act shall in no way affect the validity of any other provision in this Contract.

18.2 No waiver of any provision of this Contract shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding unless executed in writing by the party making the waiver.

19. AMENDMENTS

The Contract may be amended by mutual written consent of the parties.

20. TERMINATION

The Contract may be terminated by LACOE upon thirty (30) days' written notification.

21. FAILURE TO COMPLY [Intentionally omitted.]

In the event District fails to perform in accordance with the indemnification or insurance requirement clauses of this Contract, makes inaccurate certifications as a part of this contract or contracting process, or otherwise breaches any other clause of this Contract, LACOE, the Los Angeles County Board of Education and the individuals thereof, and all officers, agents, employees, representatives, and volunteers shall be entitled to recover all legal fees, costs, and other expenses incident to securing performance or incurred as a consequence of nonperformance.

22. ATTORNEY'S FEES

Should either party be required to file any legal action or claim to enforce any provision of this Contract or resolve any dispute arising under or connected to this

Contract, each party shall bear its own attorney's fees and costs in bringing such an action and any judgment or decree rendered in such a proceeding shall not include an award thereof.

23. COMPLIANCE WITH LAW

Either party shall comply with all applicable federal, state, and local laws, statutes, ordinances, rules, regulations, policies, and procedures in performing under this Contract. Each party warrants that it has all licenses, permits, certificates and credentials required by law to perform the work specified under this Contract and shall, upon request by the other party, provide evidence of same.

24. FORCE MAJEURE

In the event that performance on the part of any party hereto shall be delayed or suspended as a result of circumstances beyond the reasonable control and without the fault or negligence of said party, none of the parties shall incur any liability to the other parties as a result of such delay or suspension. Circumstances deemed to be beyond the control of the parties hereunder shall include, but not be limited to, acts of God or of the public enemy, insurrection, acts of the federal government or any unit of state or local government in sovereign capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes or delays in transportation, to the extent that such circumstances are not caused by the party's willful or negligent acts or omissions, and to the extent that they are beyond the party's reasonable control.

25. GOVERNING LAW/FORUM SELECTION

This Contract is made, entered into and executed in Los Angeles County, California, and the parties agree that any legal action, claim or proceeding arising out of or connected with this Contract shall be filed in the applicable court in Los Angeles County, California. The parties further agree this Contract shall be construed, and all disputes hereunder shall be settled, in accordance with the laws of the State of California.

26. INCORPORATION BY REFERENCE

Any exhibits referenced herein shall be incorporated and made a part of this Contract.

27. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and the contract shall be read and enforced as though it were so inserted and included.

28. RECORD RETENTION AND INSPECTION

Both parties agrees that each shall have access to and the right to examine, audit, excerpt, copy or transcribe any pertinent records pertaining to this Contract. All records shall be kept and maintained by both parties and made available to the other party during the entire term of this Contract and for a period not less than

five (5) years after final payment hereunder by District.

29. NO THIRD PARTY OBLIGATIONS

The execution and delivery of this Contract shall not be deemed to confer any rights upon, nor obligate any parties thereto, to any person or entity other than the parties hereto.

30. LACOE BUDGET/GRANT FUNDS CONTINGENCY

If any portion(s) of LACOE's financial budget affecting the contractual time period of this agreement does not appropriate sufficient funds for these contracted services and/or related programs, or if grant funds related to these contracted services and/or related programs are not available for any reason whatsoever, this agreement shall be of no further force and effect. In this event, LACOE shall have no liability to pay any funds to District under this agreement, and District shall not be obligated to perform any provisions of this agreement.

In such instances, particularly when partial funding remains available, LACOE shall have the option to either terminate this agreement with no liability occurring to LACOE, or LACOE may offer an amendment to this agreement to reflect the reduced availability of funds.

31. NON-DISCRIMINATION AND NON-SEGREGATION

During the performance of this Contract, both parties hereby agrees to comply with all Federal, state and local laws respecting non-discrimination in employment and non-segregation of facilities including, but not limited to requirements set out in 41 CFR 60-1.4, 60-250.4 and 60-741.4, which equal opportunity clauses are hereby incorporated by reference.

32. TOBACCO AND MARIJUANA-FREE WORKPLACE

When at LACOE-owned or LACOE-leased buildings, both parties hereby agree to comply with the Los Angeles County Board of Education's Policy 3513.3 which states: The County Board recognizes the health hazards associated with smoking and the use of tobacco and/or marijuana products including the breathing of second-hand smoke, and desires to provide a healthy environment for students and staff. The County Board prohibits the use of tobacco and/or marijuana products at any time in LACOE-owned or leased buildings, on LACOE property and in LACOE vehicles.

33. ALCOHOL AND DRUG-FREE WORKPLACE

Both parties hereby certify under penalty of perjury under the laws of the State of California that District will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code Section 8350 et. seq.), and the Los Angeles County Board of Education's Alcohol and Drug-Free Workplace Policy 4020.

34. CERTIFICATION REGARDING DEBARMENT, SUSPENSION OR OTHER INELIGIBILITY (Federal Executive Order 12549)

By executing this contractual instrument, District certifies to the best of its knowledge and belief that it and its principals:

- 34.1 Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or Agency;
- 34.2 Have not, within a three-year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgment rendered against them, for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction (Federal, State or Local) or contract under a public transaction; or violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- 34.3 Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with commission of any of the offenses enumerated in Section 34.2 above, of this certification; and,
- 34.4 Have not, within a three-year period preceding the execution of this contractual instrument, had one or more public transactions (Federal, State or Local) terminated for cause of default.

35. EXECUTION REQUIREMENTS

Proper signatures required for execution of this instrument may be by original signature; photocopy; fax/facsimile copy; valid, encrypted, electronic transmission/signature; and/or other commonly accepted, widely used, commercially acceptable signature methods. This instrument may be executed in counter-parts by each party on a separate copy thereof with the same force and effect as though all parties had executed a single original copy.

LOS ANGELES COUNTY
OFFICE OF EDUCATION

Glendale Unified
School District

By _____
Thomas Kenna
Administrative Services Officer

By _____

Typed or Printed Name

Title _____

Date _____
lm 8-23
Report 8/19/19

Date _____

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

ACTION REPORT NO. 5

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources

SUBJECT: **Adoption of District Proposal to California School Employees Association**

The Superintendent recommends that, following a Public Hearing, the Board of Education adopt the District's initial proposal for use in negotiating a Successor Agreement between the California School Employees Association and the Glendale Unified School District with the goal of reaching agreement as soon as possible.

The District intends to reopen negotiations on the following articles:

- **Article 5 – Wages**
- **Article 10 – Health and Welfare Benefits**

The District reserves the right to amend, add and/or withdraw any proposals during the course of negotiations.

A negotiations file for public review is maintained in the Office of the Assistant Superintendent, Human Resources. Initial proposals from either party will be kept in this file and are available for public review during regular working hours.



GLENDALE UNIFIED SCHOOL DISTRICT

"Preparing our students for *their* future"

223 North Jackson St., Glendale, California 91206-4380
Telephone: 818-241-3111, Ext. 1259 • Fax: 818-547-3207
www.gusd.net

CYNTHIA M. FOLEY, Ed.D.
ASSISTANT SUPERINTENDENT,
HUMAN RESOURCES

September 12, 2019

Via Electronic Mail and U.S. CERTIFIED MAIL

Mrs. Stacy Toy, Chapter President
Glendale Chapter #3
1505 Gardena Ave.
Glendale, CA 91204

Re: District Proposal for 2019-2022 Successor Agreement

Dear Mrs. Toy:

The District intends to reopen negotiations on the following articles:

1. Article 5 Wages - The District will seek language for a fair and equitable salary for all employees.
2. Article 10 - Health and Welfare Benefits - The District will seek language for a fair and equitable health and welfare benefits package.

The District reserves the right to amend, add, and/or withdraw any initial proposals during the course of negotiations.

At the Board meeting on September 17, 2019 the agenda will include this proposal for public hearing, Board action to receive any Association proposal, and Board action on the District's proposal.

We look forward to working with the Association in earnest on a successor agreement.

Respectfully,

A handwritten signature in blue ink that reads "Cynthia M. Foley".

Cynthia M. Foley, Ed.D.,
Assistant Superintendent, Human Resources

Cc: Board of Education
Dr. Vivian Ekhian, Superintendent
Jennifer Rener, Labor Relations Representative
Mr. Espie Medellin, CSEA Field Director

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

CONSENT CALENDAR NO. 1

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
PREPARED IN: Office of the Superintendent
SUBJECT: **Minutes**

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a) Regular Meeting No. 4, September 3, 2019
- b) Special Meeting No. 5, September 10, 2019

GLENDALE UNIFIED SCHOOL DISTRICT
223 N. Jackson Street
Glendale, California 91206-4380

BOARD OF EDUCATION MEETING NO. 4
UNADOPTED MINUTES
REGULAR MEETING, September 3, 2019

CALL TO ORDER AND ROLL CALL

The regular meeting of the Glendale Unified School District Board of Education was called to order by Jennifer Freemon, president of the Board of Education, at 4:30 p.m. on Tuesday, September 3, 2019, in the Board Room at the Administration Center, 223 N. Jackson Street, Glendale, California. The following members were present for roll call: Dr. Armina Gharpetian, Mr. Greg Krikorian, Ms. Nayiri Nahabedian, Mr. Shant Sahakian, and Mrs. Jennifer Freemon.

The following administrators were present: Dr. Vivian Ekchian, Dr. Kelly King, Mr. Stephen Dickinson, Dr. Cynthia Foley, Dr. Mary Mason, and Dr. Deb Rinder.

PLEDGE OF ALLEGIANCE

Leana Zargarian, a 6th grade student from Fremont Elementary School led the Pledge of Allegiance.

CERTIFICATE OF COMPLIANCE

Mrs. Freemon read the following statement: "To accommodate the requirements of Government Code §54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for this meeting was posted on the bulletin boards in the lobby of the Administration Center and the GUSD website 72 hours prior to this meeting."

APPROVAL OF AGENDA ORDER

A motion was made by Dr. Gharpetian and seconded by Mr. Sahakian to approve the agenda, as presented. Motion approved by the following vote: AYES —Gharpetian, Krikorian, Nahabedian, Sahakian, and Freemon.

PRESENTATION

1. Attendance Awareness Month

PUBLIC COMMUNICATION

1. Rosemont's eighth-grade students in the newly formed CTE Stage and Video Production class showed a video they produced capturing their first day of school.

MINUTES: September 3, 2019 – Regular Board Meeting

SUPERINTENDENT’S UPDATE

Superintendent Dr. Vivian Ekchian thanked the Los Angeles and Glendale Fire Departments, Glenoaks school community, and the FASO team for their outstanding support during the area fire. She introduced the new principal of Toll Middle School, Jennifer DeLadurantey, and some new teachers to GUSD.

CLOSED SESSION

The Board recessed to Closed Session at 5:56 p.m. to discuss the following:

1. Instructing designated representative, Dr. Vivian Ekchian, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6
2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957
3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957
4. Conference with Legal Counsel – Anticipated Litigation – Initiation of litigation pursuant to Government Code §54956.9(c): Two potential cases
5. Conference with Legal Counsel - Anticipated Litigation – Initiation of litigation pursuant to Government Code section 54956.9(d)(4): One potential case
6. Conference with Legal Counsel - Existing Litigation – Government Code §54956.9 (d)(1) – Settlement Agreement: Office of Administrative Hearing Case No. 2019019659

CALL TO ORDER/RETURN TO REGULAR MEETING

The meeting reconvened at 7:05 p.m.

REPORTING OUT OF CLOSED SESSION

Mrs. Freemon read the following statement: “The Board, by a vote of 5-0, took action to terminate Classified Management Employee No. 2019-cl-82044.”

AYES: Gharpetian, Krikorian, Nahabedian, Sahakian, and Freemon.

PUBLIC COMMUNICATIONS

1. Daniel DiMundo, principal of Glenoaks Elementary, spoke about the fire across the street from the school. Ultimately, nothing happened that harmed the school due to the great work of the fire department. He thanked Kent Smith and the FASO team for being there at 5:30 a.m. to change air filters and hose down the campus to make sure the school was safe. The support was amazing. Everybody was there. He thanked the administration for their support, as well.

MINUTES: September 3, 2019 – Regular Board Meeting

PUBLIC HEARING

1. Glendale Unified School District Reopener Proposal with Glendale Teachers Association

Mrs. Freemon opened the public hearing at 7:09 p.m. and asked if anyone wished to speak. Hearing none, she closed the public hearing at 7:09 p.m.

INFORMATION

1. 2018-19 Transitional Kindergarten/Kindergarten Attendance Update
2. Proposed New, Revised, and Deleted Board Policies Relating to Business and Noninstructional Operations; Instruction; and Bylaws of the Board
3. Annual College and Career Fair
4. 2019 – 2020 Board Priorities
The Board of Education modified the priorities as follows:

1. Analyze and assess student data to strengthen attendance and personalize learning that builds college, career, and life readiness pathways for success.
2. Support student learning with safe schools and programs that emphasize and increase inclusion, build positive relationships, and continue to enhance opportunities for life-long success.
3. As is, no change.
4. Manage district financial resources and facilities to support optimal learning, healthy working conditions, and strong enrollment to ensure long-term stability.

5. Acknowledgements of Service
6. Update on Measure S and Facility Programs

The above reports were presented for information/discussion only; no action was taken.

ACTION REPORTS

1. Resolution No. 3 – Gann Appropriation Limit for 2018-19 and 2019-20

It was moved by Mr. Krikorian and seconded by Dr. Gharpetian to approve Action Report No. 1, as recommended. Motion approved by the following vote: AYES—Krikorian, Nahabedian, Sahakian, and Freemon.

ACTION REPORTS (Continued)

2. Approval of Change Order No. 1 to Bid No. 185-18/19 with SS+K Construction, Inc. for Construction of CMU Ball Walls, Site Work, and Striping at Lincoln and R. D. White Elementary Schools and Notice of Completion

It was moved by Mr. Krikorian and seconded by Mr. Sahakian to approve Action Report No. 2, as recommended. Motion approved by the following vote: AYES—Gharpetian, Krikorian, Nahabedian, Sahakian, and Freemon.

3. Board Priorities for 2019 – 2020

It was moved by Dr. Gharpetian and seconded by Mr. Sahakian to approve Action Report No. 3, as amended.

Maximize Student Achievement

1. Analyze and assess student data to strengthen attendance and personalize learning that builds college, career, and life readiness pathways for success.

Create A Culture of Learning

2. Support student learning with safe schools and programs that emphasize and increase inclusion, build positive relationships, and continue to enhance opportunities for life-long success.

Increase Engagement

3. Utilize and increase district capacities to increase engagement, relationships, and support with parents and the community that build public trust and involvement in GUSD schools.

Maintain District Solvency and Financial Responsibility

4. Manage district financial resources and facilities to support optimal learning, healthy working conditions, and strong enrollment to ensure long-term stability.

Motion approved by the following vote: AYES—Gharpetian, Krikorian, Nahabedian, Sahakian, and Freemon.

4. Variable Term Waiver Request for Bilingual Crosscultural, Language and Academic Development (BCLAD) for the 2019-2020 School Year

It was moved by Ms. Nahabedian and seconded by Mr. Krikorian to approve Action Report No. 4, as recommended. Motion approved by the following vote: AYES—Gharpetian, Krikorian, Nahabedian, Sahakian, and Freemon.

5. Variable Term Waiver Request for Crosscultural, Language and Academic Development (CLAD) for the 2019-2020 School Year

It was moved by Mr. Krikorian and seconded by Dr. Gharpetian to approve Action Report No. 5, as recommended. Motion approved by the following vote: AYES—Gharpetian, Krikorian, Nahabedian, Sahakian, and Freemon.

MINUTES: September 3, 2019 – Regular Board Meeting

ACTION REPORTS (Continued)

6. Adoption of District Proposal to Glendale Teachers Association

It was moved by Dr. Gharpetian and seconded by Mr. Sahakian to approve Action Report No. 6, as recommended. Motion approved by the following vote: AYES—Gharpetian, Krikorian, Nahabedian, Sahakian, and Freemon.

7. Special Education Settlement Agreement - Case No. 2019019659

It was moved by Ms. Nahabedian and seconded by Mr. Sahakian to approve Action Report No. 7, as recommended. Motion approved by the following vote: AYES—Gharpetian, Krikorian, Nahabedian, Sahakian, and Freemon.

CONSENT CALENDAR

1. Minutes

- a) Regular Meeting No. 2, August 13, 2019
- b) Special Meeting No. 3, August 27, 2019

2. Certificated Personnel Report No. 4

3. Classified Personnel Report No. 3

4. Warrants totaling \$2,064,757.22 for August 7, 2019 through August 27, 2019

5. Purchase Orders \$11,201,661.77 for the period of July 22, 2019 through August 23, 2019.

6. Appropriation Transfer and Budget Revision Report

7. Approval of Notice of Completion with Golden Gate Steel, Inc. for Bid No. 183-18/19 for the FASO Wall Project

8. Approval of Notice of Completion with Cybertech Construction Company, Inc. for Bid No. 193-18/19 for Café Wall and Window Repair at Verdugo Woodlands Elementary School

9. Approval of Notice of Completion for Bid No. 187-18/19 with Three (3) Contractors for Exterior Painting at Three (3) School Sites

10. Approval of Notice of Completion for Bid No. 190-18/19 with Chalmers Construction Services, Inc. for Installation of New Copper Piping at Wilson Middle School

11. Extension of Bid Number P-13 18/19 for Apple Computer Products, Services, and Related Items

MINUTES: September 3, 2019 – Regular Board Meeting

CONSENT CALENDAR (Continued)

12. Approval of Services Agreement between Glendale Unified School District and Solution Tree, LLC for Professional Learning Communities Training for Hoover High School Staff in 2019-2020
13. Approval of Services Agreement between Glendale Unified School District and Sports for Learning for Columbus Elementary School for 2019-2020
14. Approval of Xello Subscription Renewal for 2019-2020
15. Approval of Services Agreement with The Coding School for the 2019-2020 School Year
16. Acceptance of Memorandum of Understanding with CRY-ROP
17. Acceptance of Strengthening Career and Technical Education for 21st Century Act (Perkins V) Grant for the 2019-2020 School Year
18. Approval of the Nepris Subscription for 2019-2020
19. Approval of Services Agreement with the City of Glendale Regarding Varsity Football Games
20. Approval of the Services Agreement between Glendale Unified School District and PlanetBravo, LLC
21. Approval of New and Revised Board Policies Relating to Community Relations; Business and Noninstructional Operations; and Instruction
22. Approval of Services Agreement Between Glendale Unified School District and A Tree of Knowledge Educational Services, Inc.
23. Approval of Services Agreement Between Glendale Unified School District and Harmony Psychotherapy, Inc., for the Tobacco Use Prevention Education (TUPE) Program for 2019-20
24. Agreement with West Coast University
25. Agreement with CTE TEACH Site
26. Agreement with Concordia University Irvine
27. Approval of the Fuel Education Online Curriculum Contract for the 2019-2020 School Year

CONSENT CALENDAR (Continued)

28. Acceptance of Gifts

It was moved by Mr. Krikorian and seconded by Dr. Gharpetian to approve the Consent Calendar, as presented. Motion approved unanimously. AYES—Gharpetian, Krikorian, Nahabedian, Sahakian, and Freemon.

REPORTS FROM THE BOARD

Mr. Krikorian complimented Dr. Ekchian for her first 60 days and Mrs. Freemon for her leadership as Board president. We are moving in a great direction. As we approach football season, he would like to know the plans for the Hoover and Glendale football game. He would also like to know our plans for baseball at Stengel Field for all of our high schools.

Mr. Sahakian said we had a number of back-to-school events and ribbon cuttings in the past few weeks. We had a great event at Glenoaks Elementary to honor the firefighters and the FASO staff who worked so hard to ensure the safety of our Glenoaks school community. As of today, he is officially the parent of a preschooler. He is looking forward to when his son, Raffi, enters TK at GUSD.

Dr. Gharpetian gave a shout out to the Glenoaks principal and staff for bringing the community together to honor our firefighters and our FASO staff for doing such an amazing job in protecting our neighborhood. It is a busy time of year with all the back-to-school events. She congratulated Principal Lena Kortoshian for being honored by the ANCA-Glendale. We had a wonderful PTA welcome back breakfast. It provided an opportunity for us to thank our PTA leaders for their dedication to our schools. This summer, she and her family participated in the Pan Armenian games in Artsakh with a delegation from Glendale/Montrose. It's a beautiful region.

Ms. Nahabedian had a wonderful time at Columbus Elementary welcoming our students back to school. She also participated in a meeting with Mrs. Freemon and Dr. Ekchian with staff members from Laura Friedman's office to talk about fully funding education, including special education. She spoke about the Franklin ES sustainability program and thanked the Franklin "Green" team for making this happen. Franklin has been on the path of "green" for a number of years. She thanked Hobart for donating the dishwashing machine. She congratulated Lena Kortoshian for receiving the ANCA-Glendale Appreciation Award. She thanked the firefighters and principal for taking care of our students.

Mrs. Freemon said she visited about eight schools with Dr. Ekchian. We had our first Student Advisory Council meeting. She is looking forward to seeing who our next student board member will be. Our students have many meaningful things to say. It was wonderful to see the support and strength of the Glenoaks community. What could have been a scary event, turned into a positive event. Fall sports are in full swing. If you love sports, there is always something going on. We had an opportunity to meet with Dr. Debra Duardo, LACOE superintendent, at the Five Star Education Coalition meeting and had a meaningful discussion around resources for mental health.

MINUTES: September 3, 2019 – Regular Board Meeting

REPORT FROM THE SUPERINTENDENT

Dr. Ekchian thanked all staff members for a very successful beginning of the school year welcoming our students and parents. It's going to be the best year ever for GUSD.

ADJOURNMENT

There being no further business, President Freemon adjourned the meeting at 9:12 p.m.

Jennifer Freemon
President, Board of Education

Shant Sahakian
Clerk, Board of Education

Board of Education Minutes - Regular Meeting, September 3, 2019
Recorded by: Ms. Phyllis F. Ishisaka, Executive Assistant to the Superintendent
Approved by the Board of Education:

GLENDALE UNIFIED SCHOOL DISTRICT
223 N. Jackson Street
Glendale, California 91206-4380

BOARD OF EDUCATION MEETING NO. 5
UNADOPTED MINUTES
SPECIAL MEETING, September 10, 2019

CALL TO ORDER AND ROLL CALL

The special meeting of the Glendale Unified School District Board of Education was called to order by President Jennifer Freemon at 5:02 p.m. on Tuesday, September 10, 2019, in the Board Room of the Administration Center, 223 North Jackson Street, Glendale, California. The following members were present for roll call: Dr. Armina Gharpetian, Mr. Greg Krikorian, Ms. Nayiri Nahabedian, Mr. Shant Sahakian, and Mrs. Jennifer Freemon.

The following administrators were present: Dr. Vivian Ekchian, Dr. Kelly King, Mr. Stephen Dickinson, Dr. Cynthia Foley, Dr. Mary Mason, and Dr. Deb Rinder.

PLEDGE OF ALLEGIANCE

Mrs. Freemon led the Pledge of Allegiance.

CERTIFICATE OF COMPLIANCE

Mrs. Freemon read the following statement: “To accommodate the requirements of Government Code Section 54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for the meeting was posted on the bulletin board in the lobby of the Administration Center and the GUSD website 24 hours prior to this meeting.”

APPROVAL OF THE AGENDA ORDER

Motion to approve the agenda order, as presented, was made by Mr. Krikorian and seconded by Mr. Sahakian. Motion approved unanimously. AYES—Gharpetian, Krikorian, Nahabedian, Sahakian, and Freemon.

PUBLIC COMMUNICATION

No one addressed the Board at this time.

SUPERINTENDENT’S UPDATE

Dr. Ekchian introduced the Measure S report.

MINUTES: September 10, 2019 – Special Board Meeting

STUDY SESSION

1. Measure S Preliminary Level Assessment Plan and Project Prioritization

Mr. Hagop Kassabian, Administrator of Planning and Development, provided details of the District's Preliminary Level Assessment List and led a discussion on current Measure S funding availability and future project prioritization and funding plans. General review of facility needs, safety, security, accessibility, and future projects were also discussed.

CLOSED SESSION

The Board recessed to Closed Session at 6:37 p.m. to discuss the following:

1. Conference with Legal Counsel - Anticipated Litigation – Initiation of litigation pursuant to Government Code section 54956.9(c): One potential case
2. Instructing designated representative, Dr. Vivian Ekchian, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6
3. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957

RETURN TO REGULAR MEETING

The meeting reconvened at 8:05 p.m.; no action was taken during Closed Session.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:05 p.m.

Jennifer Freemon
President, Board of Education

Shant Sahakian
Clerk, Board of Education

Board of Education Minutes – Special Meeting, September 10, 2019
Recorded by: Ms. Phyllis Ishisaka, Executive Assistant to the Superintendent
Approved by the Board of Education:

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

CERTIFICATED PERSONNEL REPORT NO. 5

CONSENT CALENDAR NO. 2

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources/Director of Classified Personnel

SUBJECT: CERTIFICATED PERSONNEL REPORT NO. 5

It is recommended that the following report be approved as presented:

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Maternity Leave of Absence</u>		
1.	Gerigorian, Ani Teacher, Regular 1 st Grade – FLAG R.D. White Elementary	9/20/19 through 11/25/19
2.	Rossi, Elizabeth Teacher, Regular Transitional Kindergarten Verdugo Woodlands ES	8/20/19 through 11/11/19
<u>Change of Maternity Leave of Absence</u>		
1.	Hardash-Pitt, Kimberly Teacher Specialist PAEC	8/26/19 through 12/07/19
2.	Micev, Mary Teacher, Regular 5 th Grade Columbus Elementary	7/25/19 through 9/04/19
<u>Extension of Maternity Leave of Absence</u>		
1.	Betpera, Tenee Teacher, Regular 4 th Grade Keppel Elementary	5/20/19 through 12/03/19

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Extension of Maternity Leave of Absence (Cont.)</u>			
2.	Micev, Mary	Teacher, Regular 5 th Grade Columbus Elementary	7/25/19 through 9/11/19
3.	Yahiayan, Natalie	Teacher, Regular 3 rd Grade Balboa Elementary	7/14/19 through 9/22/19
<u>Rescission of Child Care Leave of Absence</u>			
1.	Betpera, Tenee	Teacher, Regular 4 th Grade Keppel Elementary	9/04/19 through 1/06/20
<u>Parental Leave of Absence</u>			
1.	Betpera, Tenee	Teacher, Regular 4 th Grade Keppel Elementary	9/04/19 through 12/04/19
2.	Micev, Mary	Teacher, Regular 5 th Grade Columbus Elementary	9/12/19 through 11/18/19
3.	Moine-Webster, Catherine	Teacher, Regular 2 nd Grade Franklin Elementary	8/19/19 through 11/12/19
4.	Sarkisyan, Mery	Teacher, Regular Transitional Kindergarten La Crescenta Elementary	9/09/19 through 12/09/19
<u>Change of Parental Leave of Absence</u>			
1.	Micev, Mary	Teacher, Regular 5 th Grade Columbus Elementary	9/05/19 through 11/18/19

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Change of Parental Leave of Absence (Cont.)</u>		
2.	Yahiayan, Natalie Teacher, Regular 3 rd Grade Balboa Elementary	9/23/19 through 11/20/19
<u>Rescission of Parental Leave of Absence</u>		
1.	Betpera, Tenee Teacher, Regular 4 th Grade Keppel Elementary	9/04/19 through 12/04/19
<u>Health Leave of Absence</u>		
1.	Foster, Dennis Teacher, Regular Construction Academy Glendale High School	9/04/19 through 9/30/19
2.	Safarloo, Araks A. Teacher, Early Education Glenoaks Elementary EEELP	8/14/19 through 9/14/19
3.	Saunders, Richard Teacher, Special Education WorkAbility Coordinator Special Education (SELPA)	11/18/19 through 2/17/20
4.	Welsh, Janet Teacher, Regular English Rosemont Middle School	8/22/19 through 9/09/19
<u>Change of Health Leave of Absence</u>		
1.	Blackwood, Vanessa Teacher, Regular French Crescenta Valley HS	8/19/19 through 9/04/19
2.	Majarian, Nvard Teacher, Regular FLAG Jefferson Elementary	4/15/19 through 8/12/19

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Change of Health Leave of Absence (Cont.)</u>		
3.	Welsh, Janet Teacher, Regular English Rosemont Middle School	8/22/19 through 9/08/19
<u>Extension of Health Leave of Absence</u>		
1.	Barsegyan, Anush Teacher, Early Education Jefferson Elementary EEELP	12/06/18 through 12/06/19
2.	Conrad, Sarah Language, Speech & Hearing Specialist Special Education	9/06/18 through 9/19/20
<u>Family & Medical Leave of Absence</u>		
1.	Foster, Dennis Teacher, Regular Construction Academy Glendale High School	9/04/19 through 9/30/19
2.	Gerigorian, Ani Teacher, Regular 1 st Grade – FLAG R.D. White Elementary	9/20/19 through 11/25/19
3.	Moine-Webster, Catherine Teacher, Regular 2 nd Grade Franklin Elementary	8/19/19 through 11/12/19
4.	Rossi, Elizabeth Teacher, Regular Transitional Kindergarten Verdugo Woodlands ES	8/20/19 through 11/11/19
5.	Safarloo, Araks A. Teacher, Early Education Glenoaks Elementary EEELP	8/14/19 through 9/14/19
6.	Sarkisyan, Mery Teacher, Regular Transitional Kindergarten La Crescenta Elementary	9/09/19 through 12/02/19

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Family & Medical Leave of Absence (Cont.)</u>			
7.	Saunders, Richard	Teacher, Special Education WorkAbility Coordinator Special Education (SELPA)	11/18/19 through 2/17/20
8.	Welsh, Janet	Teacher, Regular English Rosemont Middle School	8/22/19 through 9/09/19
<u>Change of Family & Medical Leave of Absence</u>			
1.	Blackwood, Vanessa	Teacher, Regular French Crescenta Valley HS	8/19/19 through 9/04/19
2.	Hardash-Pitt, Kimberly	Teacher Specialist PAEC	8/26/19 through 11/19/19
3.	Majarian, Nvard	Teacher, Regular FLAG Jefferson Elementary	4/15/19 through 8/12/19
4.	Welsh, Janet	Teacher, Regular English Rosemont Middle School	8/22/19 through 9/08/19
<u>Extension of Family & Medical Leave of Absence</u>			
1.	Micev, Mary	Teacher, Regular 5 th Grade Columbus Elementary	7/25/19 through 11/12/19
2.	Yahiayan, Natalie	Teacher, Regular 3 rd Grade Balboa Elementary	7/14/19 through 11/12/19

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment</u>			
1.	Dziok, Nancy Haydt, Christina Schroeder, Kelly Stephan, Melissa	Teachers, as needed, to provide yard duty supervision Mountain Avenue ES	8/21/19 through 6/10/20 Hourly rate of pay Not to exceed \$500.00 01.0 00000.0 19201 10000 1130 3900000
2.	Der-Gevorkian, Narbeh Frazer, Steven Gabriel, Michelle Isayan, Sevada Kursinski, Eric	Teachers, as needed, to provide supervision during snack and lunch periods Clark Magnet High School	8/21/19 through 6/10/20 Regular rate of pay Not to exceed \$15,000.00 01.0 00000.0 11303 10000 1110 0900000
3.	Beard, David Elzanaty, Mohammed Wolcott, Kenneth Aviles, Gilbert Rodriguez, Corina	Teachers, as needed, for after school activities at Roosevelt Middle School	9/18/19 through 6/10/20 \$30.00 per hour Not to exceed \$5,700.00 Supplemental Program 01.0 01000.0 11100 10000 1130 0500000
4.	Manaka, Patricia Nakano, Elizabeth Nelson, Hayley Smith, Pamela	Teachers, as needed, to work outside their contractual dates for after school meetings for Monte Vista Elementary PBIS Team to complete PBIS planning and preparation for 2019-2020 Teaching & Learning	7/01/19 through 6/30/20 \$27.00 per hour Not to exceed 12 hour per teacher 01.0 00000.0 00000 21010 1130 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Additional Assignment (Cont.)</u>			
5.	Akopian, Varoujan Alamillo, Aurora Allen, Jonathan Andrews, John Antonian, Armineh Arakelian, Diana Arekelyan, Garegin Avanesian, Karineh Ayala, Peter Bailey, Robert Balmanoukian, Shakeh Bassam, Abisaab Bayer, Rachel Bendgen, Krista Besoli, Amy Birtle, Kent Blattner, Alex Blattner, Charles Briner, Martin Buss, Amy Buyer, James Calvario, Nathaniel Cassley, Lori Cotter, Craig Curtiss, Alison Davolio, Jacqueline Debel, Maya DeKruyf, Anna De La Rosa, Anthony Demirchyan, Armen Dilanchyan, Janet Drew, William Dreyfus, Martha Dziok, Nancy Elzanaty, Mohammed Freemon, Allen Galdamez, Henry Garcia, Michael Gentile, Amy	Teachers, as needed, to work outside their contractual dates for after school trainings for 2019-2020 school year Teaching & Learning	7/01/19 through 6/30/20 \$27.00 per hour Not to exceed 8 hours per teacher 01.0 07405.0 11100 10000 1130 0000618

Position

Additional Assignment (Cont.)

5. Gharibian, Lilia
- Ghavam, Amir
- Giatti, Susan
- Gifford, Robert
- Gilbaugh, Karen
- Goa, Hezhu
- Goldsbury, Janet
- Gonzalez, Jose
- Gonzalez, Roxana
- Gosard, Hudson
- Goss, Audrey
- Gregorian, Arin
- Grigorian, Grant
- Grigorian, Tina
- Grigoryan, Satenik
- Gruss, Margaret
- Guevara, Luis
- Hagopian, Ashken
- Hall, Amber
- Hamo, Matthieu
- Harmandayan, Roupen
- Hernandez, Sebastian
- Hoang, Kevin
- Hourihan, Kevin
- Huang, Deborah
- Hughes, Holly
- Huleis, Rana
- Igraryan, Emma
- Jackson, Paula
- Joelson, Deanna
- Kamiya, Randall
- Kang, Sarah
- Katzer, Whitney
- Kaufman, Sharon
- Keenan, Owen
- Kevorkian, Talin
- Khatchetourian, Daniella
- Khodagulyan, Armond
- Khoury, Saba

Position

Additional Assignment (Cont.)

5. Kim, Christine
- Kim, Cindy
- Kim, Sophia
- Kmbikyan, Marta
- Koga, Yuri
- Kwong, Eric
- LeClear, William
- Lee, Allison
- Lee, Jee Eun
- Lee, Jen Ku
- Lim, Jessie
- Lopez, Laura
- Malakyan, Tagui
- Mardirosian, Tadeh
- Margaryan, Asmik
- Martin, Gregory
- Matthewsian, Ani
- Mayer, Verjina
- McCreary, Scott
- McPherson, Lynda
- Merlo, Reid
- Mikaelian, Ani
- Mikaelian, Armineh
- Mitropoulos, Daphane
- Moon, Christina
- Morrison, Sarah
- Naka, Kimberli
- Nam, Joan
- Nersisyan, Karine
- Nishimoto, Kathy
- Ojeda Barrientos, Marisol
- O'Rourke, Sean
- Ouweleen, Mark
- Palmieri, Angela
- Perez-Santamaria, Jennifer
- Prado, Iracema
- Quinn, Tanja
- Quinonez, Yvonne
- Regli, Peter

Position

Additional Assignment (Cont.)

5. Sanchez, Jason
- Sano, Dorothy
- Saw, Win
- Schroeder, Kelly
- Sheridan, Saul
- Sood, Vandana
- Stuffel, Linda
- Sukazian, Greta
- Tanahan, Edit
- Tashjian, Ishac
- Tatljan, Hratch
- Tcharkhoutian, Vahe
- Thompson, Staci
- Trinidad, Ryan
- Tyler, Ian
- Vadanian, Narek
- Vardani, Agnessa
- Vasquez, Sierra
- Villegas, Elvia
- Watter, Micheal
- Wedemeyer, Carrie
- Woods, Geoffrey
- Wooldridge, Bobbi
- Yapundjian, Narine
- Yesayan, Sona
- Young, Celine
- Zargaryan, Armine

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Additional Assignment (Cont.)</u>			
6.	Aleksandryan, Anet Alvis, Robin Baird, Lynette Barsoumian, Tamara Brown, Stephanie Buensuceso, Elena Cholakyan, Myda Dashdemirians, Christine Gorsuch, Pamela Haghazarian, Elin Igraryan, Emma Kadzhikyan, Lusine Kaeller, Meri Kamiya, Roselia Khoury, Saba Matinez, Josephina Mulder, Kira Prichard, Jamie Rubalcava, Veronica Santiago, Karla Shahbazian, Edit Sarkissian, Adrineh Silva, Francesca Smith, Adriana Spencer, Carolyn Tevosyan, Zhanna Trivitt, Patricia Valdez, Erick Valdez, Iris Viggiano, Jean Yahiayan, Natalie Yapundjian, Narine Yeung, Aradar	Teachers and Teacher Specialist, as needed, to participate in grade level PLC collaboration and planning Balboa Elementary	8/19/19 through 6/11/20 \$27.00 per hour to plan \$33.00 per hour to work with adults Not to exceed \$12,000.00 total Title I 01.0 30100.0 11100 10000 1130 2000000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
7.	Bergman, Anya Tiscareno, Araceli McTear, Brady Rios, Wendy Soghomoniantz, Yeghisabet	Teachers, as needed, to work outside their contractual dates for after school meetings for Edison Elementary PBIS Team to complete PBIS planning and preparation for 19-20 Teaching & Learning
		7/01/19 through 6/30/20 \$27.00 per hour Not to exceed 12 hours each 01.0 00000.0 00000 21010 1130 0000618
8.	Barnett, Kathy Bedikian, Gina Boras, Angela Flamenco, Lorena Hande, Marilyn Lescher, Whitney Medina, Valerie Neskovska, Elizabeth Ou, Melinda Pieprzyca, Gyzela Rossi, Elizabeth Sanbar, Elizabeth Sarkisyan, Mery Sorto-Vera, Betty Tuszynski, Kristina	Teachers to work outside of their contractual dates for TK LACOE training on Social Emotional Development and English Language Development Teaching & Learning
		8/01/19 through 8/31/19 Daily substitute rate of pay Not to exceed one day 01.0 07405.0 11100 10000 1130 0000618
9.	McGuire, Jason Ortiz, Wilbert	Teachers, as needed, to work for Special Education FACTS Program
		8/21/19 through 6/09/20 \$30.00 per hour Not to exceed one hour per day each Special Education – FACTS 01.0 65000.0 57703 11100 1130 5400000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
10.	Brown Mackey, Diana Der Mesropian, Sandra Hernandez, Sebastian Hirdler, Tiffany Lyons, Amanda Louise Markarian, Kathryn L. McLeod, Amber Eve Moses, Michelle S. Oh, Barbara J. Sackett, Beatriz Smith, Herbert W. Smith, Susan M. Spink, Anne S.	Teachers, as needed, to attend CART training at Crescenta Valley High School
		8/19/19 \$27.00 per hour Not to exceed one hour each Special Education – SAI Core SC 01.0 65000.0 57701 11100 1130 0000600
11.	De Kruyf, Anna K. Guevara, Luis A.	Teachers, as needed, to attend TIDES training Special Education
		8/13/19 \$27.00 per hour Not to exceed 6.5 hours each Special Education – Mental Health Services 01.0 65120.0 57707 11200 1130 0000600
12.	Croupen, Elizabeth C.	Language, Speech & Hearing Specialist, as needed to attend NCI Training Special Education
		8/14/19 through 8/15/19 \$27.00 per hour Not to exceed 12 hours Special Education – DIS 01.0 65000.0 57708 11100 1130 0000600
13.	Guevara, Carmela L.	Substitute Special Education Teacher, as needed, to assist with classroom set up at Cerritos Pre-School Special Education
		8/15/19 through 8/16/19 \$165.00 per day Not to exceed 2 days Special Education – SAI Core SC 01.0 65000.0 57701 11100 1160 0000600

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
14.	Keuroghlian, Houri Teacher Specialist, as needed, to work 10 days to assist with the opening and closing of the 2019-2020 school year at Columbus Elementary School	8/05/19 through 6/30/20 Daily rate of pay Not to exceed 10 days total Title I 01.0 30100.0 11100 10000 1130 2300000
15.	Khoury, Saba Teacher to work outside of their contractual dates for Math Placement Data Review Teaching & Learning	7/01/19 through 6/30/20 Daily substitute rate of pay Not to exceed one day 01.0 07405.0 11100 10000 1130 0000618
16.	Maynard, Wendy C. Teacher, as needed, to attend NCI Training Special Education	8/14/19 through 8/15/19 \$27.00 per hour Not to exceed 12 hours Special Education – SAI Core SC 01.0 65000.0 57701 11100 1130 0000600
17.	Mikaelian, Armineh Teacher, as needed, to work outside her contractual dates for CPM training Teaching & Learning	7/01/19 through 6/30/20 Substitute rate of pay Not to exceed 2 days 01.0 07405.0 11100 10000 1130 0000618
18.	Penglase, Ellen Consulting Teacher, as needed, to provide induction program support in rating Participating Teacher portfolios outside of their work day Teaching & Learning	7/01/19 through 6/30/20 \$27.00 per hour Not to exceed 32 hours 01.0 07405.0 11100 10000 1130 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
19.	Schaffer, Melissa L. Teacher, as needed, to attend NCI Training Special Education	8/14/19 through 8/15/19 \$27.00 per hour Not to exceed 12 hours Special Education – FACTS Program 01.0 65000.0 57703 11100 1130 5400000
20.	Wisinski, Robyn Teacher, as needed, to work outside her contractual dates to attend grade level release and PD days on non-work days for 2019-2020 Teaching & Learning	7/01/19 through 6/30/20 Substitute rate of pay Not to exceed 5 days 01.0 07405.0 11100 10000 1130 0000618

Voluntary Increase in Assignment

1.	Furutani, Derrel Teacher, Regular English Crescenta Valley High School	Effective 8/19/19 From 60% to 100%
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Change of Assignment

1.	Allen, Maurice T. TO: Counselor Hoover High School FROM: Teacher, Special Education College View	Effective 8/05/19 201 days
2.	Vasquez, Rosa TO: Teacher, Regular Crescenta Valley HS FROM: Teacher, Early Education Cerritos Elementary	Effective 8/19/19 186 days

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election to Management Position</u>		
1.	#13826 TO: Assistant Principal, Elementary Muir Elementary School	Effective 9/23/19 205 days
2.	#38225 TO: Assistant Principal, Middle School Roosevelt Middle School	Effective 9/23/19 210 days

Certification Authorization

1. Pursuant to Education Code Section 44256(b), authorization is requested for the following certificated employees to teach in another area through the completion of twelve semester hours of coursework, or six semester hours of upper division/graduate work in the subject area to be taught. (Multiple Subjects)

<u>NAME</u>	<u>SUBJECT</u>	<u>SCHOOL</u>
Alvarado, Paul	English Language Arts	Roosevelt Middle School
Alvarado, Paul	Yearbook	
Dishchekanian, Anzhela	Science	
Fox, Frank	Physical Science	
Pascale-Parra, Jean-Marie	Business	
Curtis, Shih	Art (2019-2020)	Toll Middle School
Noto, Paul	Social Science	
Petitti, Danielle Tess	Art	
Trinidad, Ryan	Exploratory Wheel/Math	
Berger, Nancy	Business/Computer Science	Wilson Middle School
Dunham, Gail	English	
Lamoreaux, Robin	English	
Lamoreaux, Robin	Social Science	
Severa, Jeffrey	Social Science	
Thompson, Elizabeth W	English	

Position

Effective Dates
And Salary Rate

Certification Authorization (Cont.)

2. Pursuant to Education Code Section 44258.2, authorization is requested for the following certificated employees to teach in another area through the completion of twelve semester hours of coursework, or six semester hours of upper division/graduate work in the subject area to be taught.

<u>NAME</u>	<u>SUBJECT</u>	<u>SCHOOL</u>
Lancaster, Gerald Wayne	Intro to Media Production	Wilson Middle School
Lancaster, Gerald	Business	
Milton, Arline	Life Science	
Thompson, Elizabeth	English	
Thompson, Elizabeth	Social Science	
Glyptis, Helen	Social Science	Roosevelt Middle School
Mori, Michelle Michiko	Computers/Business	Rosemont Middle School

Position

Certification Authorization (Cont.)

3. Pursuant to Education Code Section 44258.7(b) authorization is requested for the following certificated employees to coach a competitive sport for which the students receive physical education credit for one period a day.

<u>NAME</u>	<u>SCHOOL</u>
Clark, Grant	Crescenta Valley High School
Evans, Robert	
Furutani, Derrel	
Gossard, Hudson	
Harvey, Brett	
Merlo, Reid	
Pehar, John	
Perez, Jason	
Peterson, Tyraysha	
Sakonju, Jan	
Schick, Mathew	
Schilling, Paul	
Zargarian, Shahin	
Bailey, Robert	Glendale High School
Driffill, Carol	
Funaro, Christopher	
Lancaster, Patrick	
Mardirosian, Tadeh	
Mohr, Anthony	
Palmer, Kelly	
Rangel, Amy	
Vardanian, Narek	
Weisman, Brandon	
Whithorne, Marcus	
Heradibian, Azad	Hoover High School
Parker, Derek	
Umansky, Jason	

Effective Dates
 And Salary Rate

Position

Certification Authorization (Cont.)

4. Pursuant to Education Code Section 44263 authorization is requested for the following certificated employees to teach in another area through the completion of eighteen semester hours of coursework, or nine semester hours of upper division/graduate work in the subject area to be taught.

<u>NAME</u>	<u>SUBJECT</u>	<u>SCHOOL</u>
Dale, Frank	Mathematics	Clark Magnet High School
Guarino, Maral	English	
Khodagulyan, Armond	Industrial Tech & Educ	
Lancaster, Patrick	English	Glendale High School
Marcheque, Chester	Biology	
Marcheque, Chester	Earth Science	
Palmer, Kelly	Physical Education	
Venier, Daniel	Chemistry	
Walley, Thomas	Business	
Beerman, Kathleen	Art	Crescenta Valley High School
Beerman, Raymond	Art	
Flower, Michael	Art	
Pinsker, Jason	ITE	Hoover High School

5. Pursuant to Education Code Section 44258.7(b) authorization is requested for the following certificated employees to coach a competitive sport for which the students receive physical education credit for one period a day.

<u>NAME</u>	<u>SCHOOL</u>
De Kruyf, Anna	Crescenta Valley High School
Johnson, Alvin	
Taix, Martin	

Election

1.	Nerland, Elizabeth L.	Teacher, Temp Contract Jefferson Elementary	8/26/19 through 6/11/20
2.	Nino, Andrea J.	Teacher, Temp Contract Special Education Itinerant	8/27/19 through 6/11/20

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election (Cont.)</u>		
3.	Okuda, Tae Teacher, Temp Contract Wilson MS/Glendale HS	9/09/19 through 6/11/20 80%
4.	Pettegrew Standel, Carol Teacher, Temp Contract Clark Magnet HS	9/03/19 through 12/20/19
<u>Election Hourly/Daily</u>		
1.	Arutyunyan, Anahit Hande, Marilyn Janosko, Angela Romeo, Jennifer TK/Kinder teachers, as needed, to conduct TK/Kinder Orientation at Columbus Elementary	8/15/19 Substitute rate of pay Not to exceed \$165.00 total Title I 01.0 30100.0 11100 10000 1130 2300000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
2.	Anker, Michael Avery, Elizabeth Baldwin, Amanda Billings, Margaret Buyer, James Chappell, Robert Cho, Jamie Jordan Cole, Jessica DaVolio, Jacqueline Dawson, Angelina DiCarlo, Nicola Fox, Stacy Gang, Mark Ghim, Yong Giraco, Maria Goulas, Evangeline Grant, Stacey Adam Gruss, Margaret Hoang, Kevin Hutchinson, Breanna Inglis, Mary Kasmanian, Janna Khatchetourian, Daniella Kim, Hamilton Kracker, Shannon Kwong, Eric Lee, Jee-Eun Lee, Sojin Leininger, Lorena Lynch, Erin McMillin, Krista Moon, Christina Mori, Michelle Mustain, James Narvaez-Rivera, Laura O'Rourke, Sean Oh, Junnie Olmedo, Jorge Peters, Carol	Teachers, as needed, to provide extra supervision at lunchtime at Rosemont Middle School
		8/01/19 through 6/30/20 \$30.00 per hour Not to exceed \$14,450.00 School Law Enforcement Partnership 01.0 00000.0 11309 10000 1130 0600000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
2.	Riehl, Carla Stein, Stephanie Tyler, Ian Vakian, Michael Wallach, Bryna Welsh, Janet Yonkers, Rodney Young, Celine Zimmer, Jennifer	
3.	Fink, Sandy Ly, Veronica	Teachers, as needed, to implement the WEB program at Wilson Middle School including prep, training for Wilson student orientations Wilson Middle School
		8/10/19 through 6/06/20 \$27.00 per hour to plan \$30.00 per hour to work with students Not to exceed \$550.00 each total Supplemental Programs 01.0 01000.0 11100 10000 1130 0800000
4.	Anker, Michael Avery, Elizabeth Baldwin, Amanda Billings, Margaret Buyer, James Chappell, Robert Cho, Jamie Jordan Cole, Jessica DaVolio, Jacqueline Dawson, Angelina DiCarlo, Nicola Fox, Stacy Gang, Mark Ghim, Yong Giraco, Maria Goulas, Evangeline Grant, Stacey Adam Gruss, Margaret Hoang, Kevin	Teachers, as needed, for after school activities and end of the year planning at Rosemont Middle School
		8/01/19 through 6/30/20 \$27.00 per hour to plan \$30.00 per hour to teach \$33.00 per hour to teach adults Not to exceed \$16,500.00 total Supplemental 01.0 01000.0 11100 10000 1130 0600000

Position

Election Hourly/Daily (Cont.)

4. Hutchinson, Breanna
- English, Mary
- Kasmanian, Janna
- Khatchetourian, Daniella
- Kim, Hamilton
- Kracker, Shannon
- Kwong, Eric
- Lee, Jee-Eun
- Lee, Sojin
- Leininger, Lorena
- Lynch, Erin
- McMillin, Krista
- Moon, Christina
- Mori, Michelle
- Mustain, James
- Narvaez-Rivera, Laura
- O'Rourke, Sean
- Oh, Junnie
- Olmedo, Jorge
- Peters, Carol
- Riehl, Carla
- Stein, Stephanie
- Tyler, Ian
- Vakian, Michael
- Wallach, Bryna
- Welsh, Janet
- Yonkers, Rodney
- Young, Celine
- Zimmer, Jennifer

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
5.	Fabian, Marilyn Guerrero, Stephanie Pineda, Rhina Karamanoukian, Gohar Madrid, Danielle Heckmann, Lindsey Piloyan, Ester	Head teacher, teachers, as needed, for Early Education & Extended Learning Programs
		8/01/19 through 6/30/20 \$30.00 per hour Not to exceed 100 hours each Child Development Activities 12.0 50251.0 85000 10000 1130 0000671 Self-Supporting Combined 01.0 91500.0 85000 10000 1130 0000671 Child Development Activities 12.0 61051.0 85000 10000 1130 0000671 Self-Supporting Daycare 01.0 91400.0 85000 10000 1160 0000671 State Preschool 12.0 61050.0 85000 10000 1130 0000671 After School Education & Safety 01.0 60100.0 11100 10000 1130 0000671 Self-Support Preschool 01.0 91300.0 85000 10000 1130 0000671 California State Preschool 12.0 61052.0 85000 10000 1160 0000671 LCAP 01.0 00000.0 11100 10000 1130 0001671 RAP 01.0 91100.0 85000 10000 1130 0000671

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
6.	Karamanoukian, Gohar Piloyan, Ester	Teachers, as needed, for Early Education & Extended Learning Programs
		8/01/19 through 6/30/20 Daily rate of pay Not to exceed \$5,000 each Child Development Activities 12.0 50251.0 85000 10000 1130 0000671 Self-Supporting Combined 01.0 91500.0 85000 10000 1130 0000671 Self-Supporting Daycare 01.0 91400.0 85000 10000 1130 0000671 After School Education & Safety 01.0 60100.0 11100 10000 1130 0000671 California State Preschool 12.0 61052.0 85000 10000 1130 0000671 Child Development Activities 12.0 61051.0 85000 10000 1130 0000671 State Preschool 12.0 61050.0 85000 10000 1130 0000671 LCAP 01.0 00000.0 11100 10000 1130 0001671 Self-Support Preschool 01.0 91300.0 85000 10000 1130 0000671 RAP 01.0 91100.0 85000 10000 1130 0000671

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
7.	Fabian, Marilyn Guerrero, Stephanie Heckmann, Lindsey Karamanoukian, Gohar Piloyan, Ester Pineda, Rhina Madrid, Danielle	Head teacher, teachers, as needed, for Early Education & Extended Learning Programs
		8/01/19 through 6/30/20 Regular hourly rate of pay Not to exceed \$5,000 each Child Development Activities 12.0 50251.0 85000 10000 1130 0000671 Self-Support Combined 01.0 91500.0 85000 10000 1130 0000671 Self-Supporting Daycare 01.0 91400.0 85000 10000 1130 0000671 After School Education & Safety 01.0 60100.0 11100 10000 1130 0000671 California State Preschool 12.0 61052.0 85000 10000 1130 0000671 Child Development Activities 12.0 61051.0 85000 10000 1130 0000671 State Preschool 12.0 61050.0 85000 10000 1130 0000671 LCAP 01.0 00000.0 11100 10000 1130 0001671 Self-Support Preschool 01.0 91300.0 85000 10000 1130 0000671 RAP 01.0 91100.0 85000 10000 1130 0000671
8.	Rogers, Emily (Toll MS) Whittington, Karen (Franklin ES)	Teachers, as needed, to work and plan on French curriculum at Toll Middle School
		8/12/19 through 6/30/20 \$27.00 per hour Not to exceed 10 hours each FLAG Support Program 01.0 00000.0 00000 21004 1130 0008682

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
9.	Ahn, Linda Alexander, John Avagyan, Anush Campos, Ariel Harvey, Meagan Karapetyan, Diana Kim, Jinnie Krikorian, Seran Matlock, Nelli Mortensen, Linda Reinhardt, Shannon Trichette, Roy Tucci, Louie	Substitute Teachers, as needed 8/19/19 through 7/15/20 \$165.00 per day 01.0 00000.0 19004 10000 1160 0004615
10.	Bourland, Barbara (HHS) Ganevsky, Kent (GHS) Kasmanian, Janna (HHS) Kirkwood, Joshua (GHS) Lascola, Ellen (GHS) Pinsker, Jason (HHS)	Career Technical Education (CTE) after school teachers 8/01/19 through 6/30/20 \$50.00 per hour Not to exceed 220 hours each CTEIG 01.0 63870.3 38000 10000 1130 0000684
11.	Arlington, Alicia Berger, Nancy Bishop, Joshua Black, David Bourland, Barbara Brown, Diana Browne, Nicole Buyer, James Campbell, Joseph Dominguez, Ondina Drew, William Evans-Bye, Dominique	CTE Teachers working with students after hours 7/01/19 through 6/30/20 \$30.00 per hour Not to exceed 1,000 hours CTE 01.0 09635.0 38000 10000 1130 0000684

Position

Election Hourly/Daily (Cont.)

11. Faieta, April
- Foster, Dennis
- Ganevsky, Kent
- Glusovich, Kelly
- Hamdan, Joyce
- Harris, Chelbi
- Isayan, Sevada
- Janairo, Brenda
- Johnson, Alvin
- Kasmanian, Janna
- Kirkwood, Joshua
- Lascola, Ellen
- Lowe, Kristine
- Luna, Javier
- Mayer, Verjina
- Mori, Michelle
- Myles, Robbie
- Nakayama, Junko
- Neat, Greg
- Olvera, Evelyn
- Orris, Christina
- Ovsepyan, Allen
- Paronikyan, Yeranui
- Pascale-Parra, Jean-Marie
- Pinsker, Jason
- Pugel-Gamez, Nicole
- Riehl, Carla
- Roznowski, Dawn
- Santos, Oscar
- Siqueido, Laurie
- Smith, Herbert
- Stewart, Allison
- Tuason, Orenda
- Van, Michelle
- Vanderlinden, Tracie
- Zamlich, Gregory

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
12.	Arlington, Alicia Berger, Nancy Bishop, Joshua Black, David Bourland, Barbara Brown, Diana Browne, Nicole Buyer, James Campbell, Joseph Dominguez, Ondina Drew, William Evans-Bye, Dominique Faieta, April Foster, Dennis Ganevsky, Kent Glusovich, Kelly Hamdan, Joyce Harris, Chelbi Isayan, Sevada Janairo, Brenda Johnson, Alvin Kasmanian, Janna Kirkwood, Joshua Lascola, Ellen Lowe, Kristine Luna, Javier Mayer, Verjina Mori, Michelle Myles, Robbie Nakayama, Junko Neat, Greg Olvera, Evelyn Orris, Christina Ovsepyan, Allen Paronikyan, Yeranui Pascale-Parra, Jean-Marie Pinsker, Jason Pugel-Gamez, Nicole Riehl, Carla	CTE Teachers for attending conferences, curriculum writing and professional development	7/01/19 through 6/30/20 \$27.00 per hour Not to exceed 1,000 hours K12 SWP 01.0 63880.0 38000 10000 1130 0000684

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
12.	Roznowski, Dawn Santos, Oscar Siqueido, Laurie Smith, Herbert Stewart, Allison Tuason, Orenda Van, Michelle Vanderlinden, Tracie Zamlich, Gregory	
13.	Arlington, Alicia Berger, Nancy Bishop, Joshua Black, David Bourland, Barbara Brown, Diana Browne, Nicole Buyer, James Campbell, Joseph Dominguez, Ondina Drew, William Evans-Bye, Dominique Faieta, April Foster, Dennis Ganevsky, Kent Glusovich, Kelly Hamdan, Joyce Harris, Chelbi Isayan, Sevada Janairo, Brenda Johnson, Alvin Kasmanian, Janna Kirkwood, Joshua Lascola, Ellen Lowe, Kristine Luna, Javier Mayer, Verjina Mori, Michelle Myles, Robbie	CTE Teachers for attending conferences, curriculum writing and professional development
		7/01/19 through 6/30/20 Daily substitute rate of pay Not to exceed 125 days total K12 SWP 01.0 63880.0 38000 10000 1160 0000684

Effective Dates
And Salary Rate

Position

Election Hourly/Daily (Cont.)

13. Nakayama, Junko
- Neat, Greg
- Olvera, Evelyn
- Orris, Christina
- Ovsepyan, Allen
- Paronikyan, Yeranui
- Pascale-Parra, Jean-Marie
- Pinsker, Jason
- Pugel-Gamez, Nicole
- Riehl, Carla
- Roznowski, Dawn
- Santos, Oscar
- Siqueido, Laurie
- Smith, Herbert
- Stewart, Allison
- Tuason, Orenda
- Van, Michelle
- Vanderlinden, Tracie
- Zamlich, Gregory

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
14.	Aldaco, Ruby Arenson, Paula Bell-Bottomley, Denise Coram, Donella Dziok, Nancy Frakes, Kristin Garrubba, Jennifer Gunnore, Ronnie Hall, Amber Harlan, Leslie Hickman, Beverly Haydt, Christina LeBlanc, Kenneth Leining, Carol Lescher, Whitney Martinez Matheu, Mary L. Ou, Melinda Pomerantz, Lindsay Schroeder, Kelly Smith, Katherine Stephan, Melissa Stout, Rachel Tamez, Elizabeth Young, Wendy	Teachers, as needed, to provide after school Student Enrichment/ Intervention at Mountain Avenue ES
		8/20/19 through 6/30/20 \$27.00 per hour for preparation \$30.00 per hour for teaching Not to exceed \$2,500.00 total Student Enrichment/Intervention Supplemental Program 01.0 01000.0 11100 10000 1130 3900000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
15.	Extra-Curricular Assignments	Summer 2019
<u>GLENDALE HIGH SCHOOL</u>		
	Aquino Lopez, Victor Belou, Ibrahim Gayle, Michael Kolodinski, Reiner Mardirosian, Tadeh	Soccer – Girls Basketball – Boys Basketball – Boys Basketball – Girls Athletic Director – Boys Athletic Director – Girls Basketball – Girls
	Rangel, Amy Torres, Edward Vardanian, Narek Weisman, Brandon	Band – Girls Soccer – Boys Water Polo – Boys Soccer – Boys
16.	Akopian, Varoujan Bond, Emily Browne, Nicole Bryan, Marie Capdevila, Maria Cassels, Brian De La Garza, Brad De Luna, Violet Dearn, Sarah Dolittle, Jason Elaryan, Anush Estep, Amy Fabanish, Katherine Frank, Kimberly Garcia, Michael Grigorian, Grant Hall, Fonda Harmandayan, Roupen Hernandez, Lizette Herrera, Andrea Hoppe, Julie Huber, David	Teachers to plan for and or to provide intervention, extended learning and or enrichment, as needed, to support instruction for targeted students at Toll Middle School
		7/01/19 through 6/30/20 \$27.00 per hour to plan \$30.00 per hour to teach Not to exceed \$5,000.00 total Title I 01.0 30100.0 11100 10000 1130 0700000

Position

Election Hourly/Daily (Cont.)

16. Kho, Carminda
- Lee, Allison
- Lee, Ken
- Lim, Jessie
- Lisiewicz, Danica
- Lissebeck, Debra
- Lopez, Joel
- Luna, Javier
- Mandjikian, Houry
- Mathevosian, Anzhik
- Mayer, Verjina
- McMillon, Sharon
- Nishimoto, Kathy
- Pakradouni, Aghavni
- Panikowski, Michael
- Panziano, Domenico
- Perez, Rebecca
- Pittman, Isabel
- Poladian, Sarkis
- Rain III, Michael
- Rogers, Emily
- Sanchez, Jason
- Shih, Curtis
- Solsona Puig, Jordi
- Tashchian, Ani
- Tashjian, Ishac
- Tavener, Jennifer
- Tcharkhoutian, Vahe
- Torres, Nancy
- Trinidad, Ryan
- Veloz, Torrey
- Wenn, Jonathan
- Witt, Kevin

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
17.	Akopian, Varoujan Bond, Emily Browne, Nicole Bryan, Marie Capdevila, Maria Cassels, Brian De La Garza, Brad De Luna, Violet Dearn, Sarah Dolittle, Jason Elaryan, Anush Estep, Amy Fabanish, Katherine Frank, Kimberly Garcia, Michael Grigorian, Grant Hall, Fonda Harmandayan, Roupem Hernandez, Lizette Herrera, Andrea Hoppe, Julie Huber, David Kho, Carminda Lee, Allison Lee, Ken Lim, Jessie Lisiewicz, Danica Lissebeck, Debra Lopez, Joel Luna, Javier Mandjikian, Houry Mathevosian, Anzhik Mayer, Verjina McMillon, Sharon Nishimoto, Kathy Pakradouni, Aghavni Panikowski, Michael Panziano, Domenico Perez, Rebecca	Teachers, as needed, to plan for and to provide intervention and extended learning, as needed, to support instruction and student learning at Toll Middle School	7/01/19 through 6/30/20 \$27.00 per hour to plan \$30.00 per hour to teach Not to exceed \$6,000.00 total Supplemental 01.0 01000.0 11100 10000 1130 0700000

Effective Dates
And Salary Rate

Position

Election Hourly/Daily (Cont.)

17. Pittman, Isabel
- Poladian, Sarkis
- Rain III, Michael
- Rogers, Emily
- Sanchez, Jason
- Shih, Curtis
- Solsona Puig, Jordi
- Tashchian, Ani
- Tashjian, Ishac
- Tavener, Jennifer
- Tcharkhoutian, Vahe
- Torres, Nancy
- Trinidad, Ryan
- Veloz, Torrey
- Wenn, Jonathan
- Witt, Kevin

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
18.	Abisaab, Bassam Angers, Kathy Arakelyan, Garegin Asatryan, Arpi Avetyan, Zhenik Balmanoukian, Shakeh Bitetti, Mark Brownstein, Gina Calvario, Nathaniel G. Capehart, Jennifer Caplinger, Vickie Cervantez, Genoveva Chan, Cynthia Clemons, Christopher Cohen, Debra Contreras, Andrea Cooper, Martha Corpuz, Kimberly Crosby, Brian Demirchyan, Armen Derian, Nelli Duncan, Yeato Emmett, Rae Etta Estep, Amy Herabidian, Azad Hong, Christian Huber, David Javidan, Homa Jilizian, Vigen Joelson, DeAnna Kasmanian, Jana Kaufman, Sharon Kevorkian, Talin Kim, Christine Lackey, Bryan LeClear, William Lim, Jessie Lopez, Laura Lowe, Kristine	Teacher, Teacher Specialists and other staff members, as needed, to participate in training sessions, collaboration, curriculum development, student support need to organize supervise and tutor, teacher/ parent/guardian meetings at Hoover High School	7/01/19 through 6/30/20 \$27.00 per hour for planning \$30.00 per hour for working with students \$33.00 per hour for working with adults Not to exceed \$19,061.00 total Title I 01.0 30100.0 11100 10000 1130 0300000

Position

Election Hourly/Daily (Cont.)

19. Luna, Javier
- Lundin, Dale
- Mejia, Victor
- Melik-Stepanyan, Edgar
- Melikian, Melany
- Miranda, Argelia
- Myles, Robbie
- Oei, Cynthia
- Olvera, Evelyn
- Otten, Caitlin
- Ovsepyan, Arpine
- Parker, Derek
- Peterson, Anthony
- Pinsker, Jason
- Policky, Naeiri
- Ponziano, Domenico
- Rogers, Emily
- Rojas, Rosendo
- Roznowski, Dawn
- Saint, Chuck
- Scates, David
- Shagoulian, Haik
- Sirota, Michelle
- Sood, Vandana
- Sparling, Benjamin
- Stewart, Allison
- Suri, Lara
- Tandy, Linda
- Umansky, Jason
- Van Ackeren, Carrie
- Van Patten, John
- Vargas, Kari
- Wilke Lewis, Monica

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
20.	Barchan, Lane Benkovich, Joseph Buarenos, Noelle Campbell, Joseph Driffill, Carol Foster, Dennis Kellogg, Laura Khachturian, Soseh Mohr, Anthony Pugel-Gamez, Nicole Whithorne, Marcus	Teachers, as needed, to provide snack and lunch supervision at Glendale High School
		8/22/18 through 6/11/19 \$30.00 per hour Not to exceed 20 hours per pay period per teacher 01.0 00000.0 11303 10000 1130 0200000
21.	Antonian, Armineh Barsegyan, Nana Bozoyan, Vahe De Bruijn, Rens De La Rosa, Anthony Gharibian, Lilia Giatti, Susan Jackson, Paula Kennedy, Sarah Lombardi, John Ludwig, Hans Milton, Arline Nam, Joan Nersisyan, Kareine Panosyan, Tamara Penglase, Ellen Regli, Peter Taylor, Gina Yesayan, Sona	Teachers, as needed, to staff the GATE Program “GUSD Math Field Day” and “Invention Convention” at Wilson Middle School
		8/21/19 through 6/10/20 \$27.00 per hour to plan Not to exceed 20 hours total \$30.00 per hour to teach Not to exceed 40 hours Title I 01.0 30100.0 11100 10000 1130 0800000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
22.	Beard, David Dreyfus, Martha Guzman, Javier Mercado, Geraldine	Teachers, as needed, to supervise students for Alternative for Suspension (ATS) and Saturday School Roosevelt Middle School Student Support Services
		9/01/19 through 6/30/20 \$30.00 per hour Not to exceed 3 hours per week for ATS and 4 hours per week for Saturday School 01.0 00000.0 19028 10000 1130 0001682
23.	Akopyan, Armine DeBruijn, Rens Faieta, April Gharibian, Lilia Markos, Chris Nersisyan, Karine Penglase, Ellen Rizzo, Christopher Stanczak, Bozena Sutphin, Valerie Zatarain, Barbara	Teachers, as needed, to supervise students for Alternative for Suspension (ATS) and Saturday School Wilson Middle School Student Support Services
		9/01/19 through 6/30/20 \$30.00 per hour Not to exceed 3 hours per week for ATS and 4 hours per week for Saturday School 01.0 00000.0 19028 10000 1130 0001682
24.	Foster, Dennis Gao, Hezhv Hakobyan, Nare Henriquez, Bryan Sepulveda, Martha Sinclair, Kimberley Tumanyan, Meri	Teachers, as needed, to supervise students for Alternative for Suspension (ATS) and Saturday School Glendale High School Student Support Services
		9/01/19 through 6/30/20 \$30.00 per hour Not to exceed 3 hours per week for ATS and 4 hours per week for Saturday School 01.0 00000.0 19028 10000 1130 0001682
25.	Evans-Bye, Dominique McGrath, Diana Vardanyan, Armine	Teachers, as needed, to supervise students for Alternative for Suspension (ATS) and Saturday School Clark Magnet High School Student Support Services
		9/01/19 through 6/30/20 \$30.00 per hour Not to exceed 3 hours per week for ATS and 4 hours per week for Saturday School 01.0 00000.0 19028 10000 1130 0001682

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>			
26.	Gang, Mark Hoang, Kevin Tyler, Ian Welsh, Janet Zimmer, Jennnifer	Teachers, as needed, to supervise students for Alternative for Suspension (ATS) and Saturday School Rosemont Middle School Student Support Services	9/01/19 through 6/30/20 \$30.00 per hour Not to exceed 3 hours per week for ATS and 4 hours per week for Saturday School 01.0 00000.0 19028 10000 1130 0001682
27.	Peterson-Babington, Janice Beers-Dannerth, Laura Clark, Grant Hugo, Pia Kim, Peter Sano, Dorothy	Teachers, as needed, to supervise students for Alternative for Suspension (ATS) and Saturday School Crescenta Valley HS Student Support Services	9/01/19 through 6/30/20 \$30.00 per hour Not to exceed 3 hours per week for ATS and 4 hours per week for Saturday School 01.0 00000.0 19028 10000 1130 0001682
28.	Bryan, Marie Cassels, Brian Garcia, Michael Lim, Jessie Perez, Rebecca	Teachers, as needed, to supervise students for Alternative for Suspension (ATS) and Saturday School Toll Middle School Student Support Services	9/01/19 through 6/30/20 \$30.00 per hour Not to exceed 3 hours per week for ATS and 4 hours per week for Saturday School 01.0 00000.0 19028 10000 1130 0001682
29.	Collins, Kathleen Ovsepyan-Kmbikyan, Alis	Teachers, as needed, to supervise students for Alternative for Suspension (ATS) and Saturday School Daily High School Student Support Services	9/01/19 through 6/30/20 \$30.00 per hour Not to exceed 3 hours per week for ATS and 4 hours per week for Saturday School 01.0 00000.0 19028 10000 1130 0001682

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
30.	Akopyan, Armine Antonian, Armineh Avakyan, Armine Aviles, Gilbert Barsegyan, Nana Berger, Nancy Bozoyan, Vahe Briggs, Jessica Carlson, Tami Casillas, Marie Chambers, Veronica Chaolertyotin, Pearl Curry, Julie DeBruijn, Rens De La Rosa, Anthony Dunham, Gail Elaryan, Anoush Faieta, April Fink, Sandra Galfayan, Gagik Gharabighi, Aylin Gharibian, Lilia Giatti, Susan Graziani, Daniel Herington, Christina Jackson, Paula Kennedy, Sarah Lamoureaux, Robin Lapacka, Heather Lombardi, John Ludwig, Hans Ly, Veronica Markos, Chris Milton, Arline Nam, Joan Nersisyan, Karine Okuda, Tae Orris, Christina Ortiz, Gerald	Teachers, as needed, to provide educational activities during lunch, and after school at Wilson Middle School	8/21/19 through 6/10/20 \$30.00 per hour to teach Not to exceed 300 hours total Title I 01.0 30100.0 11100 10000 1130 0800000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
30.	Panosyan, Tamara Penglase, Ellen Regli, Peter Rizzo, Christopher Southward, Rebecca Stanczak, Bozena Stuffel, Linda Sutphin-Moos, Valerie Taylor, Gina Thomas, Christina Thompson, Elizabeth Wilson, Morgan Yesayan, Sona Zatarain, Barbara		
31.	Akopyan, Armine Antonian, Armineh Avakyan, Armine Aviles, Gilbert Barsegyan, Nana Berger, Nancy Bozoyan, Vahe Briggs, Jessica Carlson, Tami Casillas, Marie Chambers, Veronica Chaolertyotin, Pearl Curry, Julie DeBruijn, Rens De La Rosa, Anthony Dunham, Gail Elaryan, Anoush Faieta, April Fink, Sandra Galfayan, Gagik Gharabighi, Aylin Gharibian, Lilia Giatti, Susan Graziani, Daniel	Teachers, as needed, to staff the after school Homework Lab at Wilson Middle School	8/21/19 through 6/10/20 \$30.00 per hour to teach Not to exceed 300 hours total Title I 01.0 30100.0 11100 10000 1130 0800000

Position

Election Hourly/Daily (Cont.)

- 31. Herington, Christina
- Jackson, Paula
- Kennedy, Sarah
- Lamoureaux, Robin
- Lapacka, Heather
- Lombardi, John
- Ludwig, Hans
- Ly, Veronica
- Markos, Chris
- Milton, Arline
- Nam, Joan
- Nersisyan, Karine
- Okuda, Tae
- Orris, Christina
- Ortiz, Gerald
- Panosyan, Tamara
- Penglase, Ellen
- Regli, Peter
- Rizzo, Christopher
- Southward, Rebecca
- Stanczak, Bozena
- Stuffel, Linda
- Sutphin-Moos, Valerie
- Taylor, Gina
- Thomas, Christina
- Thompson, Elizabeth
- Wilson, Morgan
- Yesayan, Sona
- Zatarain, Barbara

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
32.	Arjoyan, Anita Arlington, Alicia Asadourian-Eleyjian, Mirna Hamdan, Joyce Rodriguez, Carolina Shahverdian, Estine Ventresca, Dianne	Teacher, as needed, to work with students in the production and dissemination of TUPE materials for Roosevelt Middle School's TUPE Project ABCD Roosevelt Middle School
		8/19/19 through 6/30/20 \$30.00 per hour Not to exceed 30 hours each TUPE Grades 6-12, Cohort L, Tier 2 01.0 66950.1 11100 10000 1130 0000682 Violence Prevention 01.0 00000.0 11309 10000 1130 0002682
33.	Barsegyan, Nana Chaolerytotin, Pearl Gharibian, Lilia	Teacher, as needed, to work with students in the production and dissemination of TUPE materials for Wilson Middle School's TUPE Project ABCD Rosemont Middle School
		8/19/19 through 6/30/20 \$30.00 per hour Not to exceed 30 hours each TUPE Grades 6-12, Cohort L, Tier 2 01.0 66950.1 11100 10000 1130 0000682 Violence Prevention 01.0 00000.0 11309 10000 1130 0002682
34.	Grant, Stacey Hoang, Kevin Kracker, Shannon Peters, Carol Welsh, Janet	Teacher, as needed, to work with students in the production and dissemination of TUPE materials for Wilson Middle School's TUPE Project ABCD Rosemont Middle School
		8/19/19 through 6/30/20 \$30.00 per hour Not to exceed 30 hours each TUPE Grades 6-12, Cohort L, Tier 2 01.0 66950.1 11100 10000 1130 0000682 Violence Prevention 01.0 00000.0 11309 10000 1130 0002682

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
35.	Balbanyan, Nvart Castillo, Liliana Sorto-Vera, Betty	Teachers, as needed, to supervise students for Alternative for Suspension (ATS) and Saturday School Mann Elementary School Student Support Services
		9/01/19 through 6/30/20 \$30.00 per hour Not to exceed 3 hours per week for ATS and 4 hours per week for Saturday School 01.0 00000.0 19028 10000 1130 0001682
36.	Hamel, Cheryl Jenks, Lisa Pursel, Jeanne	Teachers, as needed, to supervise students for Alternative for Suspension (ATS) and Saturday School Valley View Elementary Student Support Services
		9/01/19 through 6/30/20 \$30.00 per hour Not to exceed 3 hours per week for ATS and 4 hours per week for Saturday School 01.0 00000.0 19028 10000 1130 0001682

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>			
37.	Aldaco, Ruby Arenson, Paula Bell-Bottomley, Denise Coram, Donella Dziok, Nancy Frakes, Kristin Garruba, Jennifer Gunnoe, Ronnie Hall, Amber Harlan, Leslie Hickman, Beverly Haydt, Christina Le Blanc, Kenneth Leining, Carol Lescher, Whitney Martinez Matheu, Mary Lou Ou, Melinda Pomerantz, Lindsay Schroeder, Kelly Smith, Katherine Stephan, Melissa Stout, Rachel Tamez, Elizabeth Young, Wendy	Teachers, as needed, to provide after school Student Enrichment/ Intervention at Mountain Avenue ES	8/20/19 through 6/30/20 \$27.00 per hour for preparation \$30.00 per hour for teaching Not to exceed \$5,000.00 total Student Enrichment/ Intervention Supplemental Program 01.0 95100.0 11100 10000 1130 3900000
38.	Baker, Daniel Barker, Michael Conaty, Jennifer Minasian, Alina Oiwaki, Susan Vatraveva, Antoaneta	Substitute teachers, as needed	8/21/19 through 7/15/20 \$165.00 per day 01.0 00000.0 19004 10000 1160 0004615
39.	Barnard, Barbara Barnes, Judy Hacker, Elaine Simpson, Barbara	Retired teachers, as needed, for intervention to support students learning below grade level at Verdugo Woodlands Elementary	8/21/19 through 6/10/20 \$30.00 per hour Not to exceed 333 hours total 01.0 95100.0 11100 10000 1130 420000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
40.	Alaverdyan, Nune Teacher on Leave of Absence, as needed, as a substitute	9/10/19 through 7/15/20 \$165.00 per day 01.0 00000.0 19004 10000 1160 0004615
41.	Card, William Retired Administrator, as needed for Principal Coaching Educational Services	1/02/20 through 6/30/20 Daily rate of pay Not to exceed 12 days 01.0 00000.0 00000 71001 1334 0007616
42.	Casillas, Marie Teacher, as needed, to work on updating Wilson's Website, Student Planner and Handbook Wilson Middle School	7/01/19 through 6/30/20 \$27.00 per hour Not to exceed 20 hours total Supplemental Program 01.0 01000.0 11100 10000 1130 0800000
43.	Cervantes, Bonnie Coordinator II, as needed, to attend the FPM training Categorical Programs	7/03/19 through 8/01/19 Daily rate of pay Not to exceed 2 days total Supplemental Program 01.0 01000.0 00000 21000 1332 0000673
44.	Conaty, Jennifer Teacher, as needed, to provide reading intervention to students at Lincoln Elementary School	8/26/19 through 5/01/20 \$30.00 per hour to work with students \$27.00 per hour for planning Not to exceed \$1,000.00 Supplemental Funds 01.0 01000.0 11100 10000 1130 3300000
45.	Der Gevorkian, Narbeh Teacher, as needed, to provide instruction connected with instructional focus on literacy skills at Clark Magnet High School	8/21/19 through 6/10/20 \$30.00 per hour to work with students Not to exceed \$6,750.00 total Title I 01.0 30100.0 11100 10000 1130 0900000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
46.	Doctorian, Nora Teacher Specialist, as needed, to assist with the beginning and end of the year Marshall Elementary	8/12/19 through 6/30/20 Daily rate of pay Not to exceed 10 days total Title I 01.0 30100.0 11100 10000 1130 3600000
47.	Guerrero, Stephanie Substitute Teacher, as needed, for Early Education & Extended Learning Programs	8/01/19 through 8/14/19 \$165.00 per day Not to exceed 100 days Child Development Activities 12.0 50251.0 85000 10000 1160 0000671 Self-Supporting Combined 01.0 91500.0 85000 10000 1160 0000671 Child Development Activities 12.0 61051.0 85000 10000 1160 0000671 Self-Supporting Daycare 01.0 91400.0 85000 10000 1160 0000671 State Preschool 12.0 61050.0 85000 10000 1160 0000671 After School Education & Safety 01.0 60100.0 11100 10000 1160 0000671 Self-Support Preschool 01.0 91300.0 85000 10000 1160 0000671 California State Preschool 12.0 61052.0 85000 10000 1160 0000671 LCAP 01.0 00000.0 11100 10000 1130 0001671

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
48.	Guerrero, Stephanie Head teacher, as needed, for Early Education & Extended Learning Programs	8/21/19 through 6/30/20 \$30.00 per hour Not to exceed \$2,130.00 After School Education & Safety 01.0 60100.0 11100 10000 1130 22000000 Recreational After School Program 01.0 91100.0 85000 10000 1130 0000671
49.	Hande, Marilyn Teacher, as needed, to train and provide support to other TK teachers within the district Educational Services	8/12/19 through 6/30/20 \$33.00 per hour Not to exceed 30 hours total King – Instruction Program 01.0 00000.0 11301 10000 1130 0005616
50.	Hilario, Monica Teacher Specialist, as needed, to work at the beginning and end of the 2019-2020 school year in the organization, management and other duties at R.D. White Elementary School	8/15/19 through 6/30/20 Daily rate of pay Not to exceed 7 days total Title I 01.0 30100.0 11100 10000 1130 4300000
51.	Luna, Tania Substitute Teacher, as needed, to assess and teach Response to Intervention (RTI) program R.D. White Elementary	8/19/19 Substitute rate of pay Not to exceed one day Title I 01.0 30100.0 11100 10000 1130 4300000

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>			
52.	McBride, Laurel	Language, Speech & Hearing Specialist, as needed, to provide consultation for Foothill SELPA Private School Students	8/19/19 through 6/30/20 Hourly rate of pay Not to exceed 75 hours 01.0 33110.0 57700 11100 1130 0000668
53.		Extra-Curricular Assignments, Official National Board Certification	2019-2020 School Year
	Morrison, Sarah		
54.	Nakayama, Junko	CTE Teacher for CTE TEACH online Intro. To Careers in Healthcare program	7/01/19 through 6/30/20 \$50.00 per hour Not to exceed 60 hours CTE Misc. 01.0 96350.0 38000 10000 1130 0000684
55.	Nakayama, Junko	CTE Teacher for CTE TEACH online Intro. To Careers in Healthcare program CTE	5/01/19 through 6/30/19 \$50.00 per hour Not to exceed 60 hours CTE Misc. 01.0 96350.0 38000 10000 1130 0000684
56.	Ortiz, Rafael	Teacher, as needed, to assess students for proficiency in the Spanish language for the FLAG Program at Muir Elementary School	8/12/19 through 6/30/20 \$30.00 per hour Not to exceed 5 hours total FLAG Support Program 01.0 00000.0 00000 21004 1130 0008682

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
57.	Sutphin-Moos, Valerie Teacher, as needed, to staff the after school GATE Art Club at Wilson Middle School	8/21/19 through 6/10/20 \$30.00 per hour to teach Not to exceed 40 hours total Supplemental 01.0 01000.0 11100 10000 1130 0800000
58.	Extra-Curricular Assignments	Summer 2019

HOOVER HIGH SCHOOL

Witt, Kevin Water Polo – Boys

Additional Compensation

1.	Aguilar, Leanne Beshavard, Simin Boyd, Mark Field, Steve Ishoo, Sabrina Khodagulyan, Tatevik Odell, Heather Pozo-Jones, Nancy Rivera-Elekes, Vanessa Sasse, Collin Zimmerman, Anders	Teachers, as needed, to provide yard duty supervision Columbus Elementary	8/21/19 through 6/11/20 Hourly rate of pay 01.0 00000.0 19021 10000 1130 2300000
2.	Andrews, John Henschel, Sharon Ouweleen, Mark Turner, Katherine Turner, Natalie	Teacher, as needed, to provide yard duty supervision Verdugo Woodlands ES	8/21/19 through 6/10/20 Hourly rate of pay 01.0 00000.0 19021 10000 1130 4200000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Transportation Authorization</u>		
1.	Altobelli, Kelly Transportation for Teacher Specialist, as needed, to visit different school sites Categorical Programs	7/01/19 through 6/30/20 58 cents per mile General Account 01.0 00000.0 00000 21005 5210 0003673
2.	Grabowski, Monika Transportation expenses for travels to and from district office and schools or other locations in the performance of duties Child Welfare and Attendance	7/01/19 through 6/30/20 58 cents per mile Attend/Foster/Homeless/Mental Health 01.0 05641.0 11100 10000 5210 0000617
3.	Guerrero, Stephanie Mileage authorization for EEELP Head Teacher	8/14/19 through 6/30/20 58 cents per mile Child Development Activities 12.0 61051.0 85000 10000 5210 0000671 Self-Support Combined 01.0 91500.0 85000 10000 5210 0000671 Self-Support Daycare 01.0 91400.0 85000 10000 5210 0000671 California State Preschool 12.0 61052.0 85000 10000 5210 0000671 After School Education & Safety 01.0 60100.0 11100 10000 5210 0000671
3.	Howe-Flores, Jessica Mileage authorization for school field trip FACTS Program	7/18/19 58 cents per mile 01.0 65000.0 57703 11100 5210 5400000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Transportation Authorization (Cont.)</u>		
4.	Medina, Angela Mileage authorization for Foothill SELPA DHH Program	8/19/19 through 6/30/20 58 cents per mile SELPA Designated Instructional Services 01.0 65001.0 57507 11100 5210 0000668

Revision to Previous Personnel Report

1. Revision to Board Report No. 19, June 4, 2019

Page 4, Item 4

Various names	Teachers, as needed, to attend PLC training Marshall Elementary	6/13/19 \$165.00 per day Not to exceed one day 01.0 30100.0 11100 10000 1130 3600000
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Add the following name:

Li, Katie

Remove the following name:

Sharp, Gerald

2. Revision to Board Report No. 20, June 18, 2019

Page 6, Item 7

Arlington, Alicia Braggins, Elena Loaiza, Peter Pascale, Jean-Marie Rodriguez, Corina	Teachers to implement “Where Everyone Belongs/WEB” to meet LCAP goal 3-1 and to implement incoming student mentoring program at Roosevelt Middle School	7/01/19 through 8/16/19 Daily substitute rate of pay Not to exceed 4 days each total Supplemental Program 01.0 01000.0 11100 10000 1130 0500000
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Remove the following name:

Loaiza, Peter

Effective Dates
 And Salary Rate

Position

Revision to Previous Personnel Report (Cont.)

3. Revision to Board Report No. 20, June 18, 2019

Page 6, Item 6

Braggins, Elena Carroll, John Fox, Frank Kamiya, Randall Marmie, Kenneth Mercado, Geraldine Petrosian, Jozet	Teachers, as needed, for STEAM Professional Development/training at Roosevelt Middle School	7/01/19 through 8/16/19 Daily substitute rate of pay Not to exceed 2 days each total Title I 01.0 30100.0 11100 10000 1130 0500000
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Add the following name:
 Dishchekenian, Anzhela

4. Revision to Board Report No. 1, July 16, 2019

Page 25, Item 12

Kurchian, Hermine Weimar, Marina McDonnell, Suzanne Sanbar, Elizabeth Bedikian, Gina	Teachers, as needed, to conduct Parent Orientation of students entering TK and Kindergarten at Jefferson Elementary	8/16/19 Substitute rate of pay Not to exceed \$990.00 total Title I 01.0 30100.0 11100 10000 1130 3000000
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Add the following name:
 Agabalian, Bella

5. Revision to Board Report No. 1, July 16, 2019

Page 26, Item 13

Various names	Teachers, as needed, for Professional Development Designated ELD planning for 19-20 school year at Jefferson Elementary School	8/15/19 Substitute rate of pay Not to exceed \$4,455 total Title I 01.0 30100.0 11100 10000 1130 3000000
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Add the following name:
 Agabalian, Bella

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Revision to Previous Personnel Report (Cont.)</u>		
6.	Revision to Board Report No. 8, November 5, 2018	
	<u>Page 8, Item 8</u>	
	Petriella, Libera Pino, Daniela	Teachers, as needed, to translate instructional materials to Italian Teaching & Learning
		7/01/18 through 6/30/19 \$27.00 per hour Not to exceed 50 hours per teacher 01.0 07405.0 11100 10000 1130 0000618
	Increase of hours to read: Pino, Daniela	Not to exceed 103 additional hours
7.	Revision to Board Report No. 20, June 18, 2019	
	<u>Page 6, Item 4</u>	
	Collaso, Margarita Guerrero, Stephanie McTear, Brady Ortega, Claudia Williams, Caitlin Wisinski, Robyn	Teachers, as needed, to assess incoming kinder students at Edison Elementary School
		8/05/19 through 8/16/19 Substitute rate of pay Not to exceed 21 days, \$3,465.00 total Title I 01.0 30100.0 11100 10000 1130 2500000
	Add the following name: Navarro, Nancy	
8.	Revision to Board Report No. 3, August 27, 2019	
	<u>Page 5, Item 2</u>	
	Williams, Stephen	Retired Administrator, as needed, as Interim Principal at Toll Middle School
		7/30/19 through 8/27/19 Daily rate of pay Not to exceed 21 days 01.0 00000.0 00000 27004 1311 0700000
	Change dates to read:	7/30/19 through 9/20/19 Not to exceed 38 days

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Revision to Previous Personnel Report (Cont.)</u>		
9.	Revision to Board Report No. 20, June 18, 2019	
	<u>Page 5, Item 3</u>	
	Collaso, Margarita	6/08/19 through 6/30/19
	Guerrero, Stephanie	Substitute rate of pay
	McTear, Brady	Not to exceed 21 days,
	Ortega, Claudia	\$3,465.00 total
	Williams, Caitlin	Supplemental
	Wisinski, Robyn	01.0 01000.0 11100 10000 1130 2500000

Add the following name:
 Navarro, Nancy

Personal Services Agreement

1.	Chakerian, Aline Karine	Consultant, as needed, to provide assessments and individual counseling services to Special Education students	8/10/19 through 1/31/20 \$95.00 per hour 8 hours per week Not to exceed \$25,000.00 Special Education 01.0 65120.0 50011 21000 5811 0000600
2.	Eulmesseikian, Pateel	Educational Advisor, as needed, to lead and support with the coordination and delivery of programs and services at Hoover High School for students, parents and community members related to Early College Academy (ECA) and other community college and career technical education programs CTE	8/21/19 through 6/30/20 \$30.00 per hour Not to exceed \$17,500.00 CTEIG 01.0 63870.3 38000 10000 5811 0000684

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Personal Services Agreement (Cont.)</u>		
3.	Martinez, Prisma Consultant, as needed, to provide counseling services based on student's IEP or 504 plan; consultation and collaboration with District staff; complete case disposition; participate in IEP meetings; attend case consultation meetings and submit LEA Medi-Cal billing via Paradigm on a monthly basis. Special Education	8/15/19 through 1/30/20 \$60.00 per hour Not to exceed \$15,000.00 01.0 65120.0 50011 21000 5811 0000600
4.	Neuhoff, Deborah Consultant, as needed, to provide consultation to GUSD staff and Assistive Technology assessments for Special Education students due to mediation or settlement agreements	8/10/19 through 1/31/20 \$160.00 per hour Not to exceed \$10,000.00 Special Education 01.0 65000.0 50011 21000 5811 0000600
5.	Olson, Jacqueline Consultant, as needed, to translate instructional materials to French Teaching & Learning	7/01/19 through 6/30/20 \$27.00 per hour Not to exceed 100 hours 01.0 07405.0 11100 10000 5811 0000618
6.	Poore, Marie R. Consultant, as needed, to provide counseling direct services to students, parents and staff at Balboa Elementary School	9/04/19 through 6/10/20 Not to exceed \$15,000.00 total Title I 01.0 30100.0 11100 10000 5811 2000000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Personal Services Agreement (Cont.)</u>		
7.	Rosenberg, Lilit Consultant, as needed, to provide assessments and individual counseling services to Special Education students	7/01/19 through 1/31/20 \$105.00 per hour 16 hours per week Not to exceed \$30,000.00 Special Education 01.0 65120.0 50011 21000 5811 0000600
8.	Schnee, Karen Consultant, as needed, to provide speech/language assessments and IEP services to Special Education students	9/01/19 through 2/01/20 \$3,500.00 per assessment Not to exceed \$12,000.00 Special Education 01.0 65000.0 50011 21000 5811 0000600
9.	Shapiro, Joel Consultant, as needed, to provide coaching for principals Educational Services	9/23/19 through 6/30/20 Not to exceed 3 days per month Not to exceed \$20,000.00 Educational Services 01.0 00000.0 11301 10000 5811 0005616
10.	Van Rooyean, Dr. Andre Psychologist, as needed, to provide Psycho-Educational evaluation and IEP services to Special Education students	8/20/19 through 1/31/20 \$200.00 per hour Not to exceed \$15,000.00 Special Education 01.0 65120.0 50011 21000 5811 0000600
11.	Yeh, Wendy O.D. Consultant, as needed, to provide vision therapy and developmental vision evaluation services to Special Education students	8/10/19 through 1/31/20 \$125.00 per hour Not to exceed \$10,000.00 Special Education 01.0 65000.0 50011 21000 5811 0000600

Position

Effective Dates
And Salary Rate

Conference/Workshop/Meeting Authorization

In accordance with Board of Education Policy 4011 pertaining to conference and workshop attendance, approval has been given to the following persons to attend the conference as designated, with reimbursement for actual and necessary expenses in accordance with Board Policy:

A. The following workshop authorizations are not paid from District General Funds:

1. It is recommended that approval be given to Dr. Lena Richter, Director, and Luz Zuluaga, Accounting Technician, to attend the “Brustein & Manasevit, PLLC Fall Forum 2019” to be held at the Roosevelt Hotel, New Orleans, LA, from December 3 – 6, 2019, with all necessary expenses, including food, to be paid, not to exceed \$6,555.00 total.

Title I

01.0 30100.0 11100 10000 5220 0000673

2. It is recommended that approval be given for Deb Rinder, Beatriz Bautista, Jennifer Dall, Jacqueline Nelson and Shahrokh R. Shahroozi, to be reimbursed for all actual and necessary travel expenses incurred in the performance of services within the scope of employment for the period beginning August 21, 2019 through June 30, 2020 to monitor students in Residential Treatment Center IEP placement, and to attend seminars, including out of state travel. These expenses may include travel, lodging, car rental, gas, parking and meals for travel throughout the United States, not to exceed \$25,000.00.

The expenses will be paid from the following funds:

Mental Health Services

01.0 33270.0 50011 21000 5220 0000600

01.0 65120.0 50011 21000 5220 0000600

Medi-Cal Psychologist

01.0 56403.0 00000 31200 5220 0000600

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

CLASSIFIED PERSONNEL REPORT NO. 4

CONSENT CALENDAR NO. 3

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
PREPARED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources
SUBJECT: CLASSIFIED PERSONNEL REPORT NO. 4

It is recommended that the following report be approved as presented:

	<u>Location</u>	<u>Months/Hours, and Salary Rating</u>
<u>Medical Leave of Absence</u>		
1. <u>Account Clerk II</u> Gharibian, Aida	Financial Services	09/03/19 through 11/04/19
2. <u>Behavior Intervention Assistant</u> Garay, Jennifer	Special Education	08/27/19 through 11/19/19
<u>Extension of Medical Leave of Absence</u>		
1. <u>Custodian II</u> Jacobson, William	PAEC	08/19/19 through 09/24/19
2. <u>Education Assistant I</u> Valenti, Maria	Franklin	08/13/19 through 09/30/19

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Change of Medical Leave of Absence

- | | | |
|---|-------------------|---------------------------|
| 1. <u>Education Assistant Intensive Support</u>
Kirkman, Stephen | Special Education | 08/03/19 through 09/08/19 |
|---|-------------------|---------------------------|

Extension of Family & Medical Leave of Absence

- | | | |
|--|----------|---------------------------|
| 1. <u>Administrative Secretary</u>
Der-Barseghian, Araksi | Cerritos | 07/23/19 through 11/12/19 |
| 2. <u>Custodian II</u>
Jacobson, William | PAEC | 08/19/19 through 09/24/19 |

Child Care Leave of Absence

- | | | |
|--|----------|---------------------------|
| 1. <u>Administrative Secretary</u>
Der-Barseghian, Araksi | Cerritos | 09/18/19 through 09/18/20 |
|--|----------|---------------------------|

Election from Eligibility List

- | | | |
|---|------------|--|
| 1. <u>Account Clerk II</u>
Chung, Jennifer | EEELP | 09/09/19; 12/8; 17-1
01.0 91500.0 85000 10000 2410 0000671 |
| 2. <u>Education Assistant I</u>
Haroutunian, Armineh | Balboa | 08/19/19; 9.25/3.5; 3-1
01.0 60100.0 11100 10000 2110 2000000 |
| Igoumnova, Viktoria | R.D. White | 08/19/19; 12/3.5; 3-1
01.0 91500.0 85000 10000 2110 0000671 |
| Pulido, Paula | PAEC | 08/19/19; 12/3; 3-1
12.0 61052.0 85000 10000 2110 0000671 |
| Yang, Anthony | Wilson | 08/19/19; 9.25/3.5; 3-1
01.0 60100.0 11100 10000 2110 0800000 |

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Election from Eligibility List - Continued

- | | | | |
|----|--|---------------|--|
| 3. | <u>Education Assistant ASES/RAP Site Leader</u>
<u>Alvarenga, Maryeline</u> | Cerritos | 08/19/19; 9.25/6; 6-1
01.0 60100.0 11100 10000 2110 2200000 |
| 4. | <u>Elementary Yard Duty Leader</u>
Gaither, Doris | Lincoln | 08/19/19; 9.25/3.5; 6-1
01.0 00000.0 19021 10000 2110 3300000 |
| | Galvan, Cheryl | Valley View | 08/19/19; 9.25/3.5; 6-1
01.0 00000.0 19021 10000 2910 4100000 |
| 5. | <u>Health Assistant LVN/RN</u>
Gonzales, Erika | Keppel | 09/03/19; 10/8; 16-7
01.0 00000.0 00000 27004 2410 3100000 |
| 6. | <u>Translator/Interpreter – Spanish</u>
Mendoza, Maria | Intercultural | 07/30/19; 12/8; 12-1
01.0 01000.0 11100 10000 2910 0000673 |

Reinstatement

- | | | | |
|----|--|----------|--|
| 1. | <u>Education Assistant I</u>
Reynaga, Marissa | Columbus | 08/19/19; 9.25/3.5; 3-7
12.0 61050.0 85000 10000 2110 0000671 |
|----|--|----------|--|

Deceased

- | | | | |
|----|--|-------------|----------|
| 1. | <u>Custodian II</u>
Hernandez, Carlos | Valley View | 09/07/19 |
|----|--|-------------|----------|

Effective Dates,
Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

2. Behavior Intervention Assistant - Continued

Dilanian, Lara
Duenas, Robert
Eustice, Quint
Flores Gallegos, Liset
Gallegos, Lindabeth
Galstyan, Jaklin
Garay, Jennifer
Garcia Cruz, Ramon
Giacoletti, Wendy
Grigorian, Arlene
Halcromb, Olynn
Harris, Princess Jane
Hazarian, Lusine
Heine, Donovan
Henke, Alan
Hernandez, Yajaira
Herrera, Denise
Higinbotham, Eric
Ishac, Marleine
Issakhanian, Alina
Jurdi, Rania
Karpova, Marina
Khachikyan, Anita
Lasam, Carolyn
Lemus, Tania
Lewis, Michael
Lizarraga Savin, Jacquelin
Lopez, Gabriela
Lopez, Karla
Macias, Theresa
Marquardt, Kimberly
Martinez, Jessica
Martinez, Joseph
Medina, Carolyn
Mejia Bonilla, Brenda
Mims, Stacey
Minassian, Melina

Effective Dates,
Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

2. Behavior Intervention Assistant - Continued

Mkrtchyan, Emilyya
Morris, Kaya
Mortimer, Laura
Navarro, Maria Cheenky
Nersisyan, Anna
Olmedo, Elizabeth
Orellana-Farias, Mercedes
Ortega, Ricardo
Perez, Javier Dario
Ponce, Raquel
Rabanes, Alexa
Ramos Martinez, Diana
Regis, Saideechris
Rusenko, Michele
Sagolili, Donnah
Sandoval, Esther
Sarkissian, Ani
Schlappie-Salazar, Christine
Serrano, Sindy
Shamirzaeian, Araz
Shamirzaeian, Arpi
Shaumyan, Anna
Shiroyan, Tereza
Soshnikova, Olga
Stewart, Joseph
Stewart, Mateen
Tablas Hidalgo, Maricela
Taylor, Andrea
Tenedjian, Alis
Torres Blandon, Ana
Venezia, Adriana

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

3. Education Assistant Intensive Support

Abkarian, Anita	Special Education	08/19/19 through 06/11/20
Abolian, Serineh		Not to exceed 1 hour/day; 5 days/week, each
Akter, Rashida		Special Ed-S&C-EAIS-General Fund
Alvarez, Ashley		01.0 05000.0 57707 11200 2130 0000600
Anjelian, Satik		
Apelian, Valentina		
Arakelian, Carmen		
Avedisian, Adrineh		
Avetisyan, Siranush		
Avila, Maria Cruz		
Bedroussian, Patricia		
Boules, Suzan		
Cajina, Joshua		
Collins, Shenequa		
Cuano, Mildred		
Degbashyan, Armineh		
De Simone, Lorianne		
Emirzyan, Virginia		
Estrada, Leticia		
Finer, David		
Garcia, Emilio		
Gardner, Stacey		
Godoy, Lenora		
Gould, Breanna		
Grigoryan, Areknaz		
Guirguis, Mari		
Haghverdi, Vanouhi		
Hagopian, Seta		
Hakobyan, Lilit		
Hernando, Maribel		
Hofmann Yun, Sandra		
Hovhannisyan, Nare		
Jarkassian, Angelic		
Juarez, Isabel		
Kaloghlian, Lara		
Karakhanyan, Narine		
Karapetian, Elina		

Effective Dates,
Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

3. Education Assistant Intensive Support - Continued

Ketunyan, Annie
Khatun, Mahmuda
Khodjasarian, Karmen
Kirkman, Stephen
Leon Legendre, Roxana
Lopez Villegas, Vania
Malekian, Adrineh
Marquez, Chaan
Martirosyan, Ashkhen
Mazmanyanyan, Lilit
Mkrtumyan, Kristine
Nahat, Maha Dali
Nazarian, Anahid
Nunez, Roberto
Panganiban, Allen
Pogosyan, Vardush
Puranan, Sara
Ramirez, Alma
Ramirez, Casey
Richardson, Richard
Rivera, Lemuel
Rodriguez, Carmen
Sagar, Hina
Sargsyan, Naira
Sarreal, Omar
Shahverdy, Narineh
Shmavonyan, Anahit
Snkhchyan, Angine
Sosa, Esmeralda
Stepanyants, Elena
Telimyan, Knarik
Tellez, Pedro
Theoharides, Suzanna
Trigueros, Pedro
Trinidad, Teresita
Valencia, Sulay
Valerio, Joseph

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

3. Education Assistant Intensive Support - Continued

Valerio, Judith
 Yahya, Hera
 Yontrarak, Sudarat
 Zakaria, Arpa

Sarreal, Omar

Special Education

09/09/19 through 06/11/20
 Not to exceed 3 hours a week
 Special Ed-S&C-EAIS-General Fund
 01.0 05000.0 57707 11200 2130 0000600

4. Education Assistant II

Arzumanyan, Anzhel
 Ohanian, Sosseh
 Pilichos, Efrossini
 Sosa, Suzanna

Columbus

08/12/19 through 06/11/20
 Not to exceed \$3,300.00 total
 Supplemental
 01.0 01000.0 11100 10000 2130 2300000

Rhee, Marianne

Crescenta Valley

08/21/19 through 06/30/20
 Not to exceed \$1,598.40, total
 Peak Load Funds
 01.0 00000.0 00000 31101 2430 0004682

5. Education Assistant I

Akopyan, Zhenik
 Avedian, Verjineh
 Alvarenga, Maryeline
 Barcena, Alissa
 Boghdeserian, Jenik
 Boyajian, Aida
 Cholakian, Rita
 Contreras, Jackeline
 Boghonian, Shirak
 Bogosian, Tina
 Escude, Edward

EEELP

07/01/19 through 06/30/20
 Child Development Activities
 12.0 61051.0 85000 10000 2160 0000671
 Child Development Activities
 12.0 61051.0 85000 10000 2130 0000671
 Self Supporting Combined
 01.0 91500.0 85000 10000 2130 0000671

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

5. Education Assistant I - Continued

Hartounian, Armineh
 Igoumnova, Viktoria
 Khechoumian, Annette
 Nazeri, Ana
 Pulido, Paula
 Reynaga, Marissa
 Serobyan, Anahit
 Sukiasyan, Armine
 Yang, Anthony
 Zaroukian, Geri

Mathew, Minu Susan EEELP
 Naher, Jabun
 Bojolyan, Maro

08/19/19 through 06/30/20
 Child Development Activities
 12.0 61051.0 85000 10000 2160 0000671
 Child Development Activities
 12.0 61051.0 85000 10000 2130 0000671
 Self Supporting Combined
 01.0 91500.0 85000 10000 2130 0000671

6. Health Assistant LVN/RN
 Karapetyan, Haykanoush Roosevelt

08/21/19 through 06/30/20
 Not to exceed \$449.40, total
 Peak Load Funds
 01.0 00000.0 00000 31101 2430 0004682

Nicolas, Aimee Columbus

08/05/19 through 06/30/20
 Not to exceed \$2,500.00, total
 Supplemental
 01.0 01000.0 00000 27000 2430 2300000

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay</u>		
7. <u>Library Assistant</u> Alparaz, Remigia	Columbus	08/19/19 through 06/30/20 Not to exceed 15 hours, total Supplemental 01.0 01000.0 11100 10000 2930 2300000
8. <u>Multimedia Technology Assistant</u> Lalazaryan, Armine	Columbus	08/19/19 through 06/30/20 Not to exceed 30 hours, total Supplemental 01.0 01000.0 11100 10000 2930 2300000
9. <u>Physical Education Assistant</u> Sam, Bon	Roosevelt	09/18/18 through 06/10/20 Not to exceed \$750.00, total Supplemental 01.0 01000.0 11100 10000 2130 0500000
10. <u>Typist Clerk II</u> Grigorian, Anahid	Balboa	08/12/19 through 06/10/20 Not to exceed \$2,000.00, total Supplemental 01.0 01000.0 00000 27000 2430 2000000

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Change of Assignment

1. Voluntary Demotion to Former Classification

a. Education Assistant I

Palour, Alina

Franklin
 From EA ASES/RAP
 Site Leader

08/19/19; 3-4
 01.0 60100.0 11100 10000 2110 2700000

2. Increase in Hours

a. Education Assistant I

Boghdeserian, Jenik

Jefferson
 From 9.25/3

08/21/19; 9.25/3.5
 01.0 91500.0 85000 10000 2110 0000671
 12.0 61051.0 85000 10000 2110 0000671

3. Change of Location

a. Cafeteria Worker I

Altunyan, Lusine

Wilson
 From Toll

09/16/19
 13.0 53100.0 00000 37000 2212 0800000

b. Education Assistant I

Markarian, Frone

Columbus
 From La Crescenta

09/05/19
 12.0 61050.0 85000 10000 2110 0000671

Sarkis, Sita

La Crescenta
 From Fremont

08/19/19
 01.0 91500.0 85000 10000 2110 0000671

Vartanos, Diana

Lincoln
 From Keppel

08/26/19
 01.0 91500.0 85000 10000 2110 0000671

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Change of Assignment - Continued

4. Provisional Assignment

a. Cafeteria Worker II

Amigon, Marisela	La Crescenta From Cafeteria Worker I, 1-6	09/02/19 through 09/30/19 6.5 hours a day 4-6 13.0 53100.0 00000 37000 2212 0100000
La Scala, Natalie	Dunsmore From Cafeteria Worker I, 1-6	09/02/19 through 09/30/19 6.5 hours a day 4-6 13.0 53100.0 00000 37000 2212 0100000
Mirzakhany, Frida	Glenoaks From Cafeteria Worker I, 1-4	09/02/19 through 09/30/19 6.5 hours a day 4-4 13.0 53100.0 00000 37000 2212 0200000

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Revisions to Previous Board Reports

1. Revision to Personnel Report #3, September 3, 2019

Page 12

Election of Classified Hourly Substitutes through 06/30/20

Aguilar, Sonya	Edison	08/19/19 through 06/12/20
Almanza, Gabriella		\$12.00 per hour
Arabajyan, Marine		Not to exceed 3.5 hours per day, each
Argueta, Catherine		01.0 01000.0 19021 10000 2930 2500000
Franco, Grace		
Luna, Martha		
Navarrez, Leticia Lejia		
Olmedo, Leticia		
Quezada, Martha		
Shams, Simin		

Change account to read:

01.0 00000.0 19021 10000 2930 2500000

Add name to read:

Fonth, Rosa

2. Revision to Personnel Report #3, September 3, 2019

Page 17, Item 2

Election of Classified/Non Classified Hourly Substitutes through 06/30/20

Baby Sitter

Barcena, Laura	Categorical	07/01/19 through 06/30/20
Davoudi, Shirin		Not to exceed \$500.00 total
Habuni, Sue		\$12.00 per hour
Kaschalk, Roberta		01.0 01000.0 11100 10000 2930 0000673
Stauffer-Rubio, Melissa		
Shahbazian, Nora		
Yessai, Juliet		

Change account number:

01.0 95100.0 11100 10000 2930 3900000

Change location:

Mountain Avenue

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Revisions to Previous Board Reports - Continued

3. Revision to Personnel Report #2, August 13, 2019

Page 16

Election of Classified Hourly Substitutes through 06/30/20

Gaither, Doris	Lincoln	08/21/19 through 06/11/20
Rendo, Melanie		\$12.00 per hour
Shepherd-Nelson, Deborah		01.0 00000.0 19021 10000 2930 3300000
Tokatlian, Celine		

Add name to read:

Griffin, Angela

4. Revision to Personnel Report #1, July 16, 2019

Page 41, Item 1

Personal Services Agreement

Babadzhanyan, Alex	Consultant, as needed to integrate the Arts into the curriculum for students	08/21/19 through 06/10/20 Not to exceed 11 hours per week Not to exceed \$13,000.00 total 01.0 95100.0 11100 10000 5811 4300000
--------------------	--	--

Change hours to read:

Not to exceed 12 hours per week

Change amount to read:

Not to exceed \$13,600.00 total

Effective Dates,
Months/Hours, and
Salary Rating

Location

Revisions to Previous Board Reports - Continued

5. Revision to Personnel Report #1, July 16, 2019

Page 4, Item 1

Additional Assignment Temporary - At Established Rate of Pay

Administrative Secretary

Reyes, Zarazen

Lincoln

08/21/19 through 06/11/20

Not to exceed 80 hours total

Donations

01.0 95100.0 00000 27000 2430 3300000

Change dates to read:

06/20/19 through 08/31/19

6. Revision to Personnel Report #1, July 16, 2019

Page 25, Item 12

Additional Assignment Temporary - At Established Rate of Pay

Health Assistant LVN/RN

Goze, Ashley

Lincoln

08/21/19 through 06/11/20

Not to exceed 16 hours total

Donations

01.0 95100.0 00000 27000 2430 3300000

Change dates to read:

06/20/19 through 08/31/19

Effective Dates,
Months/Hours, and
Salary Rating

Location

Revisions to Previous Board Reports - Continued

7. Revision to Personnel Report #17, May 21, 2019

Page 9, Item 10

Additional Assignment Temporary - At Established Rate of Pay

Psychological Services Provider

Kerkyasharian, Salpi Various

06/13/19 through 06/29/19
Not to exceed 10 hours total
Attend/Foster/Homeless/Mental Health
01.0 05641.0 11100 10000 2430 0000617

Change account number to read:

01.0 05641.0 00000 21000 2430 0000617

<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Election of Classified Hourly (Custodian I) Substitutes through 06/30/20</u>	
Bauer, Yaneyra	09/01/19 through 06/30/20
Hernandez, Humberto	01.0 00000.0 00000 81006 2211 0000640
Ledezma, Hugo	
Nash, Troy	
Prinzen, Frank	
Rodriguez, Yzacc	
Thierry, Xavier	
Wright, Aja	
<u>Election of Classified Hourly Substitutes through 06/30/20</u>	
Ahern, Jeffrey	07/01/19 through 06/30/20
Allahverdian, Emma	
Barr, Jason	
Danielians, Carolin	
Figueroa, Juana	
Fonth, Rosa	
Hovsepyan, Yeva	
Igoumnova, Victoria	
Thombs, Melissa	
Charmahali, Katrin	Balboa
Harutyunyan, Tatevik	08/12/19 through 06/10/20
Safaryan, Klara	Not to exceed \$2,000.00 total Supplemental 01.0 01000.0 11100 10000 2130 2000000
Zuzow-Der Boghossian, Barbara	Columbus
	08/12/19 through 06/11/20 Not to exceed 60 hours total Supplemental 01.0 01000.0 00000 27000 2430 2300000

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Election of Classified Hourly Substitutes through 06/30/20 - Continued</u>		
<u>Yard Duty Assistants</u>		
Baghdasarian, Alis Cano, Ileana Fernandez, Yamilka Garcia, Josephina Harutyunyan, Alina Hernandez, Ana Sanchez, Lorena	Cerritos	08/21/19 through 06/10/19 \$12.00 per hour 01.0 00000.0 19021 10000 2930 2200000
Buss Baghdassarian, Becky Martyrossian, Adrine Patel, Jigna Tarkhanians, Nelly Teymouri, Johanna	La Crescenta	08/21/19 through 06/10/20 \$12.00 per hour 01.0 00000.0 19021 10000 2930 3200000
Figueroa, Juana	Mann	08/22/19 through 06/10/20 \$12.00 per hour 01.0 00000.0 19021 10000 2930 3500000
Babakhanians, Armine Davidian, Shant Moradkhanian, Gayane Pierson, Deborah Wahe, Collin	Monte Vista	08/19/19 through 06/11/20 \$12.00 per hour Not to exceed 3.5 hours per day, each 01.0 00000.0 19021 10000 2930 3700000
Agazarian, Azniv Kacheryan, Lucine Karapetyan, Siranoush McNama, Heather Munoz, Sandra Navoyan, Astghik Tsaturyan, Heriknaz Yegikian, Rima	Muir	08/20/19 through 06/10/20 \$12.00 per hour 01.0 00000.0 19021 10000 2930 4000000

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Election of Classified Hourly Substitutes through 06/30/20 - Continued

Yard Duty Assistants

Bozizyahn, Ani	Verdugo Woodlands	08/21/19 through 06/10/20
Chammas, Rehab		\$12.00 per hour
Kazzi, Duaa		01.0 00000.0 19021 10000 2930 4200000
Monico, Jorge		
Parsekhian, Ara		

Election of Classified/Non Classified Hourly Substitutes through 06/30/19

1. Student Assistant I

Apinyan, Anush	Glendale	09/03/19 through 06/30/20
Haroutiunian, Anayda		\$12.00 per hour
Haroutiunian, Lianna		13.0 53100.0 00000 37000 2280 0000662
Alaaraj, Taleen	Glendale	08/26/19 through 06/10/20
Ashvanian, Tony		\$12.00 per hour
		13.0 53100.0 00000 37000 2280 0000662
Caturegli, John	SELPA	09.03/19 through 06/30/20
Cisneros, Angelina		\$12.00 per hour
Hernandez, Dulce		Workability
Leiva, Erin		01.0 65200.0 57700 11133 2180 0000668
Merkuri, Franko		

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Personal Services Agreement</u>		
1. Acitelli, Lucia	Consultant, As needed To provide Music Instruction To students At John Muir Elementary School	08/20/19 through 06/10/20 Not to exceed \$4,080.00, total 01.0 95100.0 11100 10000 5811 4000000
2. Barnes, Erin	Consultant, as needed to provide recorder classes to third grade students to students at Balboa Elementary School	09/04/19 through 06/10/20 Not to exceed \$7,200.00 total Supplemental 01.0 01000.0 11100 10000 5811 2000000
3. Campbell, Sara	Consultant, As needed To provide Music Instruction To students At John Muir Elementary School	08/20/19 through 06/10/20 Not to exceed \$6,120.00, total 01.0 95100.0 11100 10000 5811 4000000

Effective Dates,
 Months/Hours, and
Salary Rating

Personal Services Agreement - Continued

- | | <u>Location</u> | |
|--|---|---|
| 4. Danielson, Elizabeth | Consultant,
As needed
To conduct
Two days of
Professional
Development
Including
Planning and
Preparation to
Be held on
September 10 and
September 11, 2019 | 07/01/19 through 06/30/20
Not to exceed \$6,000.00 total
01.0 07405.0 11100 10000 5811 0000618 |
| 5. Golestanian, Lilia
Gulyan, Armine
Rostami, Arlene | Consultants,
as needed
to assist
in the
supervision and
implementation
of the
Building
Bridges (B.B.)
and the
Supporting
Hopes and
New Experiences
(S.H.I.N.E.) program
Collaborations by and
between the Child
Welfare and
Attendance Office
and Categorical
department to
assist immigrant
parents and
students
district-wide
at \$60.00/hour | 09/01/19 through 05/30/20
Not to exceed \$4,000.00 total, each
Attend/Fster/Homeless/Mental Health
01.0 05641.0 11100 10000 5811 0000617 |

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Personal Services Agreement</u> - Continued		
6. Kikuchi, Hope	Consultant, As needed To provide Music Instruction To students At John Muir Elementary School	08/20/19 through 06/10/20 Not to exceed \$4,080.00, total 01.0 95100.0 11100 10000 5811 4000000
7. Morel, Ana	Consultant as needed to develop and coordinate Art lessons	08/19/19 through 06/11/20 Not to exceed \$13,000.00 total Donations 01.0 95100.0 11100 10000 5811 2800000
8. Simmons, Daniel Lee	Consultant, as needed to develop and coordinate Music lessons	08/19/19 through 06/11/20 Not to exceed \$8,000.00 total Donations 01.0 95100.0 11100 10000 5811 2800000

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

CONSENT CALENDAR NO. 4

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY: Karineh Savarani, Director, Financial Services
SUBJECT: **Warrants – District Funds**

The Superintendent recommends that “A” Form (Payroll Warrants) issued September 3, 2019 – September 10, 2019 as shown below totaling \$10,017,675.10, and “B” Form (Other than Payroll Warrants) issued August 1 – 31, 2019, totaling \$6,157,100.30 be approved. Funding for Form “A” Warrants is accounted for in the following funds: 01.0 General Fund, 12.0 Child Development Fund, 13.0 Cafeteria Fund, 21.1 Measure S Projects Fund, and 25.0 Capital Facilities Fund.

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility.

REGISTERED NUMBER	WARRANT NUMBER	DESCRIPTION	AMOUNT
C1B-C	6311946 - 6312022	Certificated	\$ 7,994,156.68
C5B-C	6316129 - 6316156	Certificated	138,934.63
C5B-N	6316157 - 6316160	Classified	15,140.87
246-N	6317711 - 6317711	Classified	629.82
247-C	6318010 - 6318010	Certificated	1,938.09
247-N	6318011 - 6318012	Classified	228.97
E4D-N	6319273 - 6319371	Classified	1,602,735.40
248-C	6324046 - 6324053	Certificated	8,638.16
248-N	6324054 - 6324056	Classified	1,182.07
C3B-C	6326554 - 6326554	Certificated	841.58
C3B-N	6326555 - 6326670	Classified	219,244.01
249-C	6330713 - 6330721	Certificated	3,071.26
249-N	6330722 - 6330768	Classified	30,933.56
TOTAL \$			<u>10,017,675.10</u>

GLENDALE UNIFIED SCHOOL DISTRICT
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
 AUGUST 1 THRU AUGUST 31, 2019

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
1.0 GENERAL FUND			
4110	TEXTBOOKS	33	\$ 44,655.86
4210	BOOKS & OTHER REFERENCE MATERIAL	10	5,251.33
4310	INST. MATERIALS & SUPPLIES	397	151,378.01
4312	INST. PERIODICALS & MAGAZINES	5	455.06
4350	OFFICE & OTHER SUPPLIES	141	17,119.12
4351	PRINTING & REPRODUCTION	14	5,610.25
4353	EDIBLE SUPPLIES	84	13,335.89
4360	TIRES, FUEL AND OIL	7	8,688.82
4370	CUSTODIAL/OPERATION SUPPLIES	68	14,064.98
4371	GROUND SUPPLIES	13	13,019.42
4372	POOL SUPPLIES	2	852.45
4380	MAINTENANCE SUPPLIES	28	6,017.09
4381	REPAIR SUPPLY & MATERIALS	170	126,758.88
4420	NON-CAP EQUIP -UNTAGGED	170	177,554.15
4430	NON-CAP EQUIP - TAGGED	35	151,218.30
5100	SUBAGREEMENT FOR SERVICES	2	11,330.16
5210	MILEAGE & CAR ALLOWANCES	15	899.76
5220	TRAVEL AND CONFERENCES	60	23,292.81
5310	DUES AND MEMEBERSHIPS	2	3,252.40
5510	NATURAL GAS SERVICES	11	5,912.19
5520	ELECTRICITY SERVICES	59	235,991.40
5530	WATER	56	57,554.20
5561	TRASH DISPOSAL	7	13,791.46
5562	SEWER CHARGES	55	18,673.47
5610	RENTALS, LEASES AND REPAIRS	35	33,615.17
5611	ETIS COPIER LEASES	20	3,141.64
5630	REPAIRS	77	122,772.20
5631	ETIS COPIER LEASES	3	342.53
5632	ETIS PRINTER MAINTENANCE	3	39,984.55
5804	NON-PUBLIC SCHOOL	1	10,632.00
5811	PERSONAL SERVICES	8	5,980.00
5812	NON-PSA SERVICE AGREEMENT	17	73,359.64
5813	UNIFORM SERVICES	2	5,489.90
5814	TRANSPORTATION	1	1,953.00
5815	OPERATING SERVICES	89	732,255.91
5821	LEGAL FEES	22	42,598.25
5823	SPEC ED LEGAL SETTLEMENTS	6	34,217.67
5825	AUDIT FEES	1	33,006.25
5833	ACCREDITATION	7	7,870.00
5852	NON-INSTRUCTIONAL, CONSULTANTS	4	14,218.58
5853	CONTRACTUAL SERVICES	2	51,588.57
5862	PHYSICALS FOR EMPLOYEES	1	1,065.00
5911	POSTAGE/UPS/FEDEX	13	40,910.56

GLENDALE UNIFIED SCHOOL DISTRICT
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
 AUGUST 1 THRU AUGUST 31, 2019

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
5912	TELEPHONE	10	15,396.83
5914	DATA LINE	1	48.52
5916	OTHER PHONES	4	8,017.44
6210	ARCHITECT FEES ON BUILDINGS	2	6,125.00
6250	BUILDING CONSTRUCTION/IMPROV	1	9,670.00
6275	CONST TSTNG ON BLDNGS & IMPROV	1	64.00
6283	OTHER COST-FURNITURE & FIXTURE	11	32,293.50
6490	CAPITALIZED EQUIPMENT	5	195,287.75
7141	TUITION, EXS CST, SCH DIST	5	502,945.31
7142	TUITION, EXS COST, COE	2	114,237.21
9320	STORES	8	55,261.74
9530	FRINGE BENEFITS SUBS - H&W	1	4,092.61
9551	SALES TAX PAYABLE	1	1,839.91
9552	USE TAX PAYABLE	142	6,033.41
		----- 1,950	----- 3,312,992.11
12.0 CHILD DEVELOPMENT FUND			
4310	INST. MATERIALS & SUPPLIES	2	293.88
4350	OFFICE & OTHER SUPPLIES	1	37.49
4353	EDIBLE SUPPLIES	28	3,448.88
5210	MILEAGE & CAR ALLOWANCES	1	73.66
5812	NON-PSA SERVICE AGREEMENT	1	900.00
5815	OPERATING SERVICES	12	12,394.62
5911	POSTAGE/UPS/FEDEX	4	65.55
5916	OTHER PHONES	1	39.54
9552	USE TAX PAYABLE	2	214.42
		----- 52	----- 17,468.04
13.0 CAFETERIA FUND			
4350	OFFICE & OTHER SUPPLIES	10	1,236.45
4351	PRINTING & REPRODUCTION	4	1,818.97
4360	TIRES, FUEL AND OIL	2	365.55
4380	MAINTENANCE SUPPLIES	37	3,687.27
4381	REPAIR SUPPLY & MATERIALS	2	471.66
4395	NON-FOOD SUPPLIES	4	2,233.34
4710	FOOD	39	120,101.48
5310	DUES AND MEMEBERSHIPS	1	825.00
5563	PEST CONTROL	8	1,283.79
5610	RENTALS, LEASES AND REPAIRS	8	7,685.05
5815	OPERATING SERVICES	5	5,223.30

GLENDALE UNIFIED SCHOOL DISTRICT
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
 AUGUST 1 THRU AUGUST 31, 2019

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
5916	OTHER PHONES	1	111.08
6490	CAPITALIZED EQUIPMENT	38	80,022.55
8634	FOOD SERVICE SALES	6	289.50
9551	SALES TAX PAYABLE	1	596.83
9552	USE TAX PAYABLE	23	121.80
		-----	-----
		189	226,073.62
	21.1 MEASURE S PROJECTS FUND		
4340	COMPUTER SOFTWARE & RELAT EXP	8	44,931.19
4350	OFFICE & OTHER SUPPLIES	1	25.68
4420	NON-CAP EQUIP -UNTAGGED	2	3,451.50
5220	TRAVEL AND CONFERENCES	1	43.95
5590	OPERATIONS & OTH HOUSEKEEPING	5	1,271.70
5610	RENTALS, LEASES AND REPAIRS	4	890.18
5630	REPAIRS	1	540.00
5821	LEGAL FEES	1	2,920.50
6210	ARCHITECT FEES ON BUILDINGS	8	16,067.50
6250	BUILDING CONSTRUCTION/IMPROV	1	77,579.85
6252	OTHER CONSTRUCTION	35	361,024.74
6258	CONSULTANT COSTS	2	7,852.25
6273	ASBESTOS/LEAD	10	11,528.75
6275	CONST TSTNG ON BLDNGS & IMPROV	1	392.00
6282	MOVING-STORAGE	3	1,666.53
6293	PRINTING & DISTRIBUTION	2	73.02
6450	CMPTRS & OTHER CMPTR HARDWARE	10	94,588.94
6455	DATA/CABLING	20	401,715.23
9552	USE TAX PAYABLE	5	19.86
		-----	-----
		120	1,026,583.37
	21.2 CLEAN RENEWABLE ENERGY BONDS		
6250	BUILDING CONSTRUCTION/IMPROV	9	58,015.19
6280	BUILDING INSPECTIONS	1	1,080.00
		-----	-----
		10	59,095.19
	25.0 CAPITAL FACILITIES FUND		
6252	OTHER CONSTRUCTION	3	944.93
6280	BUILDING INSPECTIONS	1	1,820.00
6293	PRINTING & DISTRIBUTION	1	224.26
8681	MITIGATION/DEVELOPERS FEES	1	4,447.44
		-----	-----
		6	7,436.63

GLENDALE UNIFIED SCHOOL DISTRICT
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
 AUGUST 1 THRU AUGUST 31, 2019

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
40.1 SPEC RESERVE - CAPITAL PROJECTS			
4430	NON-CAP EQUIP - TAGGED	1	2,230.88
5520	ELECTRICITY SERVICES	2	668.55
5530	WATER	1	284.52
5562	SEWER CHARGES	2	253.49
5610	RENTALS, LEASES AND REPAIRS	7	10,691.65
5630	REPAIRS	5	1,309.67
5815	OPERATING SERVICES	2	2,022.02
6210	ARCHITECT FEES ON BUILDINGS	3	28,794.00
6250	BUILDING CONSTRUCTION/IMPROV	1	15,912.50
6252	OTHER CONSTRUCTION	32	261,592.16
6280	BUILDING INSPECTIONS	1	344.00
6283	OTHER COST-FURNITURE & FIXTURE	7	22,623.18
6490	CAPITALIZED EQUIPMENT	1	7,938.44
9549	SECURITY DEPOSIT	1	1,137.94
9552	USE TAX PAYABLE	7	109.47
		-----	-----
		73	355,912.47
67.0 SELF-INSURANCE FUND			
4351	PRINTING & REPRODUCTION	1	1,064.19
5872	DELTA ADMINISTRATIVE FEES	2	12,807.52
5873	VSP CLAIMS	6	42,533.71
5874	VSP ADMINISTRATIVE FEES	1	4,138.32
5875	DELTA PAYMENTS	1	194,337.02
5877	MEDIMPACT CLAIMS	1	9,295.58
5878	MEDIMPACT PAYMENTS	2	663,942.18
		-----	-----
		14	928,118.52
67.1 WORKERS' COMPENSATION FUND			
5815	OPERATING SERVICES	2	12,250.00
5852	NON-INSTRUCTIONAL, CONSULTANTS	2	23,629.84
		-----	-----
		4	35,879.84
67.2 EARLY RETIREMENT BENEFITS FUND			
5815	OPERATING SERVICES	1	182,515.51
5852	NON-INSTRUCTIONAL, CONSULTANTS	1	5,025.00
		-----	-----
		2	187,540.51
TOTALS		2,420	\$ 6,157,100.30
		-----	-----

GLENDALE UNIFIED SCHOOL DISTRICT

SEPTEMBER 17, 2019

CONSENT CALENDAR NO. 5

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY: Christine J. Ward, Director, Procurement & Contract Services
SUBJECT: **PURCHASE ORDER LISTING**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$3,235,692.04 for the period of August 26, 2019 through September 6, 2019 as listed on the attached.

SUMMARY OF PURCHASE ORDERS ISSUED FROM AUGUST 26, 2019 THROUGH SEPTEMBER 6, 2019.

Funding Source	Number of Purchase Orders	Amount
UNRESTRICTED RESOURCES	128	264,559.43
FEDERAL RESTRICTED RESOURCES	35	125,663.55
STATE RESTRICTED RESOURCES	110	1,501,512.04
LOCAL RESTRICTED RESOURCES	55	512,749.97
CHILD DEVELOPMENT FUND	25	117,077.08
FOOD SERVICES FUND	4	5,871.01
MEASURE S PROJECTS FUND	12	215,193.31
CLEAN RENEWABLE ENERGY BONDS	2	285,500.00
DEVELOPER FEE FUND	4	10,638.09
CAPITAL PROJECTS & IMPROVEMENT FUND	2	196,927.56
TOTAL	377	\$3,235,692.04

PROCESS DATE
9/10/2019

GLENDALE UNIFIED SCHOOL DISTRICT
CONSENT CALENDAR NO. 5

PAGE 1

PO NUMBER	UNRESTRICTED RESOURCES VENDOR	AMOUNT
0020100049	OFFICE DEPOT PRINTING SERVICES - CRESCENTA VALLEY HIGH SCHOOL	2,101.20
0020101486	CULVER-NEWLIN, INC SCHOOL FURNITURE - RD WHITE ELEMENTARY SCHOOL	8,702.03
0020101487	OFFICE DEPOT OFFICE EQUIPMENT - COLUMBUS ELEMENTARY SCHOOL	2,366.02
0020101492	CURRICULUM ASSOCIATES, LLC	386.61
0020101493	SUPERIOR TEXT	262.68
0020101496	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - BALBOA ELEMENTARY SCHOOL	201.33
0020101497	AARDVARK	799.31
0020101498	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - HUMAN RESOURCES	116.69
0020101503	HUDL SPORTS LICENSES - GLENDALE HIGH SCHOOL	3,444.90
0020101504	HUDL	295.59
0020101505	PORTOS BAKERY BLANKET PURCHASE ORDER FOR FOOD MARKETS -EDUCATIONAL SERVICES	1,000.00
0020101507	ULINE SHIPPING SUPPLY	116.27
0020101511	GERINGAS, KATHARINA GERMAN FLAG BOOKS - ROOSEVELT MIDDLE SCHOOL	1,000.00
0020101513	SUPERIOR TEXT BOOKS - CRESCENTA VALLEY HIGH SCHOOL	1,646.91
0020101514	TEXTBOOK WAREHOUSE	744.19
0020101519	LAKESHORE LEARNING	501.69
0020101520	S & S WORLDWIDE	462.16
0020101524	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - HEALTHY START	182.19
0020101525	OFFICE DEPOT	458.12
0020101526	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - ROOSEVELT MIDDLE SCHOOL	110.29
0020101528	MAGNET SCHOOLS OF AMERICA MEMBERSHIP FEE FOR MAGNET SCHOOLS - STUDENT SUPPORT SERVICES	1,395.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0020101531	GOLDEN STAR TECHNOLOGY INC. COMPUTER EQUIPMENT - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	32,403.25
0020101532	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA HOME DEPOT - TOOLS - DUNSMORE ELEMENTARY SCHOOL	12.99
0020101533	AMS.NET	713.75
0020101534	SUPPLYWORKS CUSTODIAL SUPPLIES - EDISON ELEMENTARY SCHOOL	1,050.41
0020101535	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA HOME DEPOT - CUSTODIAL SUPPLIES & EQUIPMENT - BALBOA ELEMENTARY SCHOOL	759.01
0020101536	CDW GOVERNMENT	573.30
0020101537	AMAZON CAPITAL SERVICES, INC. BOOKS - CRESCENTA VALLEY HIGH SCHOOL	2,571.08
0020101538	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA ABEBOOKS.COM - BOOKS - CRESCENTA VALLEY HIGH SCHOOL	1,814.88
0020101540	GERINGAS, KATHARINA	332.87
0020101542	CLEAN SWEEP SUPPLY CO INC	109.81
0020101544	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA STAPLES - CUSTODIAL EQUIPMENT - GLENDALE HIGH SCHOOL	209.92
0020101545	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA STAPLES - OFFICE FURNITURE - GLENDALE HIGH SCHOOL	187.41
0020101548	GALE SUPPLY COMPANY	207.28
0020101572	SMART & FINAL IRIS COMPANY	24.61
0020101575	ASCD	89.00
0020101578	SOLARWINDS SOFTWARE - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	6,417.00
0020101580	BENCHMARK EDUCATION COMPANY	249.00
0020101581	BENCHMARK EDUCATION COMPANY	249.00
0020101582	BENCHMARK EDUCATION COMPANY	249.00
0020101583	BENCHMARK EDUCATION COMPANY	249.00
0020101584	BENCHMARK EDUCATION COMPANY	249.00
0020101585	BENCHMARK EDUCATION COMPANY	249.00
0020101593	OFFICE DEPOT	305.00
0020101594	O.H. LYNN PRINTING	112.47
0020101596	CHILDCARE CAREERS, LLC	115.80

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0020101606	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA VARIOUS FRESH FOOD MARKETS - BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - EEELP	250.00
0020101611	HOME DEPOT CREDIT SERVICES	76.84
0020101612	PRINT ON ALL	515.97
0020101613	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - EDISON ELEMENTARY SCHOOL	5,000.00
0020101614	ALL AMERICAN SPORTS CORP. RECONDITIONING OF PHYSICAL EDUCATION SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	12,055.52
0020101621	OFFICE DEPOT BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - BALBOA ELEMENTARY SCHOOL	1,500.00
0020101622	OFFICE DEPOT	750.00
0020101623	OFFICE DEPOT	600.00
0020101624	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - JEFFERSON ELEMENTARY SCHOOL	8,000.00
0020101626	VETERAN BUILDING MAINTENANCE, LLC	36.38
0020101627	OFFICE DEPOT BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - BALBOA ELEMENTARY SCHOOL	2,000.00
0020101660	CLEAN SWEEP SUPPLY CO INC CUSTODIAL SUPPLIES - VALLEY VIEW ELEMENTARY SCHOOL	1,494.66
0020101665	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - WILSON MIDDLE SCHOOL	1,000.00
0020101666	IMAGE IV SYSTEMS, INC.	600.00
0020101667	COMPLETE BUSINESS SYSTEMS	950.00
0020101670	FIREFLY DIGITAL, INC.	425.00
0020101672	O.H. LYNN PRINTING	26.46
0020101674	O.H. LYNN PRINTING	500.00
0020101675	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA IKEA - SCHOOL FURNITURE - MONTE VISTA ELEMENTARY SCHOOL	155.28
0020101677	OFFICE DEPOT	165.36

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0020101678	SKILLS USA CALIFORNIA	990.05
0020101685	HOUGHTON MIFFLIN HARCOURT	508.39
0020101686	NICK RAIL MUSIC, INC	333.51
0020101695	GOPHER	248.97
0020101698	ORIENTAL TRADING INC.	198.48
0020101700	DECKER EQUIPMENT/SCHOOL FIX	352.02
0020101703	SCHOOL SPECIALTY	256.24
0020101705	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA MYDOORSIGN.COM - INSTRUCTIONAL SUPPLIES - GLENDALE HIGH SCHOOL	686.64
0020101706	AMAZON CAPITAL SERVICES, INC. BOOKS - DAILY HIGH SCHOOL	101.02
0020101708	HEXAGRAMMBOOKS BOOKS - FRANKLIN ELEMENTARY SCHOOL	3,600.00
0020101710	WELLS FARGO FINANCIAL LEASING, INC BUY OUT OF LEASE COPIERS - HOOVER HIGH SCHOOL	3,434.83
0020101712	CHILDCARE CAREERS, LLC BLANKET PURCHASE ORDER FOR CHILD CARE SERVICES - EEELP	10,000.00
0020101722	BUCKEYE CLEANING CENTERS	588.39
0020101723	SUPPLYWORKS	190.18
0020101727	SUPPLYWORKS	345.39
0020101733	COPY NETWORK	398.05
0020101735	O.H. LYNN PRINTING	136.71
0020101740	TURNITIN LLC ONLINE SERVICES - HOOVER HIGH SCHOOL	7,296.50
0020101741	GALE SUPPLY COMPANY	722.37
0020101742	FASTENAL COMPANY	136.67
0020101745	CASCWA - SOUTHERN SECTION	95.00
0020101746	PESI	229.99
0020101747	UC REGENTS CHSSP	225.00
0020101748	UC REGENTS CHSSP	225.00
0020101749	VETERAN BUILDING MAINTENANCE, LLC	48.02
0020101750	LA COUNTY OFFICE OF EDUCATION	125.00
0020101756	FLINN SCIENTIFIC INC	49.03
0020101764	OFFICE DEPOT OFFICE SUPPLIES - HOOVER HIGH SCHOOL	1,336.62
0020101766	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - HOOVER HIGH SCHOOL	184.83

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0020101767	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA MYWHITEBOARDS.COM - CLASSROOM EQUIPMENT - ROOSEVELT MIDDLE SCHOOL	264.67
0020101772	PEARSON CUSTOMER SUPPORT BOOKS - SECONDARY SERVICES	2,986.22
0020101773	AMERICAN GUARD SERVICES INC BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - WILSON MIDDLE SCHOOL	48,168.00
0020101774	CA COMMISSION ON TEACHER MEMBERSHIP FEES - EDUCATIONAL SERVICES	1,300.00
0020101775	ABSOLUTE INTERNATIONAL SECURITY BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - DAILY HIGH SCHOOL	34,416.96
0020101777	HALO BRANDED SOLUTIONS	477.07
0020101780	OFFICE DEPOT	500.00
0020101781	O.H. LYNN PRINTING	200.00
0020101784	MINUTEMAN PRESS	49.61
0020101791	SPARKLETTES	300.00
0020101798	PRINT ON ALL	176.40
0020101799	RAPTOR TECHNOLOGIES LLC EQUIPMENT & SOFTWARE - STUDENT SUPPORT SERVICES	1,797.79
0020101800	GRAINGER	64.70
0020101801	STUDIO SPECTRUM, INC 2019 GRADUATION FILMING EXPENSES FOR HIGH SCHOOLS - PUBLIC INFORMATON	15,970.00
0020101802	MINUTEMAN PRESS	610.80
0020101803	GLENDALE MARKET	582.50
0020101804	BELLA PRINTING SERVICES	868.22
0020101805	ROYAL AMERICAN PROD. CORP.	513.14
0020101807	COPY NETWORK	406.82
0020101809	O.H. LYNN PRINTING	37.49
0020101810	OFFICE DEPOT	274.25
0020101811	OMEGAPIX PHOTOGRAPHY & DESIGN OFFICE SUPPLIES - BALBOA ELEMENTARY SCHOOL	3,840.00
0020101812	ACADEMIC HALLMARKS	67.00
0020101813	DEMCO	12.82
0020101814	CRESCENTA VALLEY CHAMBER OF COMMERCE	125.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0020101816	CITY OF GLENDALE TRANSPORTATION SERVICES FOR HOMELESS & LOW INCOME STUDENTS - CHILD WELFARE & ATTENDANCE	2,200.00
0020101820	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA SMORES - SUBSCRIPTIONS - DUNSMORE ELEMENTARY SCHOOL	109.00
0020101832	CLEAN SWEEP SUPPLY CO INC CUSTODIAL SUPPLIES - MONTE VISTA ELEMENTARY SCHOOL	1,609.10
0020101833	COMMUSA	635.20
0020101843	CALIFORNIA FITNESS SOURCE	391.34
0020101845	TRAFFIC SAFETY STORE	186.25
0020101847	THOMAS DENTON ENGRAVING	15.00
0020101848	AMERICAN EXPRESS CPS JET BLUE AIRLINES - CONFERENCE EXPENSES - EDUCATIONAL SERVICES	462.69
	TOTAL	----- 264,559.43
	FEDERAL RESTRICTED RESOURCES	
0020101484	CDW GOVERNMENT	207.27
0020101485	AREY JONES EDUCATIONAL SOLUTIONS COMPUTER SUPPLIES - GLENDALE HIGH SCHOOL	1,902.03
0020101501	OFFICE DEPOT BLANKET PURCHASE ORDER FOR OFFICE & CLASSROOM SUPPLIES - JEFFERSON ELEMENTARY SCHOOL	20,000.00
0020101502	LACOE	40.00
0020101518	N2Y STORE	94.48
0020101609	SOLUTION TREE SERVICE AGREEMENT TO PROVIDE ONSITE PROFESSIONAL DEVELOPMENT SESSIONS - WILSON MIDDLE SCHOOL	8,300.00
0020101610	TUMBLEWEED PRESS INC.	799.00
0020101625	5-STAR STUDENTS INSTRUCTIONAL SUPPLIES - CLARK MAGNET HIGH SCHOOL	1,750.00
0020101630	LAKESHORE LEARNING	284.44
0020101669	TOSHIBA FINANCIAL SERVICES EQUIPMENT LEASE AGREEMENT - SPECIAL EDUCATION	1,000.00
0020101687	MHS, INC INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	3,200.00

PO NUMBER	FEDERAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0020101688	WESTERN PSYCHOLOGICAL SERVICES INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	1,221.00
0020101689	NCS PEARSON INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	3,799.78
0020101690	PAR INC	793.80
0020101707	WESTERN PSYCHOLOGICAL SERVICES INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	4,315.65
0020101724	RENAISSANCE LEARNING INC INSTRUCTIONAL SUPPLIES - BALBOA ELEMENTARY SCHOOL	5,535.00
0020101725	TURNITIN LLC INSTRUCTIONAL SUPPLIES - GLENDALE HIGH SCHOOL	7,335.00
0020101726	RENAISSANCE LEARNING INC INSTRUCTIONAL SUPPLIES - RD WHITE ELEMENTARY SCHOOL	11,052.50
0020101728	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	453.88
0020101755	PROGRESS PUBLICATIONS	687.96
0020101757	HOUGHTON MIFFLIN INSTRUCTIONAL MATERIALS - SPECIAL EDUCATION	4,490.25
0020101782	O.H. LYNN PRINTING BLANKET PURCHASE ORDER FOR PRINTING SERVICES - EDISON ELEMENTARY SCHOOL	1,000.00
0020101783	COPY NETWORK BLANKET PURCHASE ORDER FOR PRINTING SERVICES - EDISON ELEMENTARY SCHOOL	2,000.00
0020101817	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - WILSON MIDDLE SCHOOL	71.55
0020101830	BRIDGE OF KNOWLEDGE, LLC SERVICE AGREEMENT TO PROVIDE TUTORING SERVICES FROM SEPTEMBER 4, 2019 THROUGH OCTOBER 30, 2019 - CATEGORICAL PROGRAMS	11,500.00
0020101835	CDW GOVERNMENT	537.00
0020101836	PLS DIRECT	162.96
0020101844	CIF SOUTHERN SECTION	130.00

PO NUMBER	FEDERAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0020101849	LAKESHORE LEARNING BLANKET PURCHASE ORDER FOR TRAINING SUPPLIES - SPECIAL EDUCATION	5,000.00
0020101850	SOUTHWEST SCHOOL & OFFICE SUPPLY BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - SPECIAL EDUCATION	3,000.00
0020101851	SOUTHWEST SCHOOL & OFFICE SUPPLY BLANKET PURCHASE ORDER FOR TRAINING SUPPLIES - SPECIAL EDUCATION	5,000.00
0020101852	SCHOOL SPECIALTY BLANKET PURCHASE ORDER FOR TRAINING SUPPLIES - SPECIAL EDUCATION	5,000.00
0020101853	SCHOOL SPECIALTY BLANKET PURCHASE ORDER FOR TRAINING SUPPLIES - SPECIAL EDUCATION	5,000.00
0020101854	LAKESHORE LEARNING BLANKET PURCHASE ORDER FOR TRAINING SUPPLIES - SPECIAL EDUCATION	5,000.00
0020101855	SOUTHWEST SCHOOL & OFFICE SUPPLY BLANKET PURCHASE ORDER FOR TRAINING SUPPLIES - SPECIAL EDUCATION	5,000.00
	TOTAL	----- 125,663.55
0020101488	STATE RESTRICTED RESOURCES PRO STUDIO SUPPLY INC. CLASSROOM EQUIPMENT - CLARK MAGNET HIGH SCHOOL	1,697.92
0020101489	GLOBAL EQUIPMENT CLASSROOM FURNITURE - CRESCENTA VALLEY HIGH SCHOOL	1,576.63
0020101490	MARK'S PAINT	133.42
0020101491	MAYHALL'S SEWING SERVICE CLASSROOM EQUIPMENT - CRESCENTA VALLEY HIGH SCHOOL	5,287.59
0020101494	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA VEX ROBOTICS - INSTRUCTIONAL MATERIALS - TOLL MIDDLE SCHOOL	1,249.30

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0020101495	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - FOOTHILL SELPA	33.05
0020101499	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA KOFFLER SALES COMPANY - CUSTODIAL SUPPLIES - COLLEGE VIEW SCHOOL	138.03
0020101506	AMAZON CAPITAL SERVICES, INC. AUDIOVISUAL SUPPLIES - ROSEMONT MIDDLE SCHOOL	20.90
0020101509	EFOODHANDLERS, INC CULINARY ARTS PROGRAM CERTIFICATES FOR SECONDARY SCHOOLS - SECONDARY SERVICES	2,750.00
0020101515	AMAZON CAPITAL SERVICES, INC. CLASSROOM EQUIPMENT & SUPPLIES - TOLL MIDDLE SCHOOL	936.29
0020101516	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA HOMEDEPOT.COM - SCHOOLS EQUIPMENT AND FURNITURE- CRESCENTA VALLEY HIGH SCHOOL	1,682.56
0020101517	AMAZON CAPITAL SERVICES, INC. CLASSROOM SUPPLIES - CLARK MAGNET HIGH SCHOOL	168.73
0020101522	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL EQUIPMENT AND SUPPLIES - ROOSEVELT MIDDLE SCHOOL	5,222.73
0020101523	NASCO	210.52
0020101529	SHANT BARDAKJIAN CONSULTANT TO PROVIDE COUNSELING, IEP AN ASSESSMENTS, BOE 8/13/2019 - SPECIAL EDUCATION	20,000.00
0020101530	INTERIANO, LUDWIN CONSULTANT TO PROVIDE AUDIOLOGICAL SERVICES, BOE 8/13/2019 - SPECIAL EDUCATION	50,000.00
0020101541	PC & MAC EXCHANGE CLASSROOM EQUIPMENT - HOOVER HIGH SCHOOL	1,377.02
0020101543	B & H PHOTO VIDEO AUDIOVISUAL EQUIPMENT - CLARK MAGNET HIGH SCHOOL	16,069.75
0020101547	A.M.P. AUTISM, INC. SERVICE AGREEMENT TO PROVIDE PSYCHO-EDUCATIONAL EVALUATION AND IEP SERVICES, BOE 6/18/2019 - SPECIAL EDUCATION	25,000.00

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0020101553	HM SYSTEMS, INC. SERVICE AGREEMENT TO PROVIDE SPEECH AND OT & PT SERVICES, BOE 6/18/2019 - SPECIAL EDUCATION	60,000.00
0020101554	PROTOCOL AGENCY SERVICE AGREEMENT TO PROVIDE PSYCHOLOGICAL SERVICES, SPEECH, PHYSICAL AND OCCUPATIONAL THERAPY, ASSESSMENTS AND IEP SERVICES, BOE 6/18/2019 - SPECIAL EDUCATION	150,000.00
0020101555	CULVER-NEWLIN, INC SCHOOL FURNITURE - WILSON MIDDLE SCHOOL	28,861.93
0020101556	EARLY CHILDHOOD INTERVENTION CENTER, INC SERVICE AGREEMENT TO PROVIDE OCCUPATIONAL THERAPY SERVICES FOR CHILDREN ON HOME HEALTH - SPECIAL EDUCATION	12,000.00
0020101560	HOLLAR SPEECH & LANGUAGE SERVICES SERVICE AGREEMENT TO PROVIDE SPEECH-LANGUAGE ASSESSMENT AND IEP SERVICES, BOE 6/18/2019 - SPECIAL EDUCATION	25,000.00
0020101561	AMAZON CAPITAL SERVICES, INC. BOOKS - ROSEMONT MIDDLE SCHOOL	165.26
0020101565	WORKABILITY I - REGION 1	195.00
0020101567	COLLEGE & CAREER PUBLISHING	65.00
0020101573	SWEETWATER	480.69
0020101574	PREMIER LIGHTING & PRODUCTION LIGHTING EQUIPMENT - HOOVER HIGH SCHOOL	21,330.29
0020101576	MAXIM HEALTHCARE SERVICES, INC. SERVICE AGREEMENT TO PROVIDE NURSING, SPEECH, OCCUPATIONAL THERAPY AND PSYCHOLOGICAL SERVICES, BOE 6/18/2019 - SPECIAL EDUCATION	700,000.00
0020101577	AMAZON CAPITAL SERVICES, INC. CLASSROOM UTILITY CASE - HOOVER HIGH SCHOOL	681.33
0020101579	ELECTRIDUCT, INC. CLASSROOM EQUIPMENT - CRESCENTA VALLEY HIGH SCHOOL	1,619.53
0020101588	TRANSCRIBING MARINERS BLANKET PURCHASE ORDER FOR BRAILLE MATERIALS - FOOTHILL SELPA	10,000.00

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0020101589	TINA ALEXANDRIAN CONSULTANT TO PROVIDE INDIVIDUAL COUNSELING AND ASSESSMENT, BOE 8/13/2019 - SPECIAL EDUCATION	35,000.00
0020101590	NEWMAN AARONSON VANAMAN PARENT REIMBURSEMENT - SPECIAL EDUCATION	9,825.00
0020101591	ATKINSON, ANDELSON, LOYA, RUUD PROFESSIONAL SERVICES - SPECIAL EDUCATION	1,555.00
0020101592	PATRICIA & DAN ROSS PARENT REIMBURSEMENT - SPECIAL EDUCATION	52,731.00
0020101605	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA VARIOUS FRESH FOOD MARKETS - BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - EEELP	3,600.00
0020101607	SHARON GRANDINETTE SERVICE AGREEMENT TO PROVIDE BRAIN INJURY EVALUATION, CONSULTATION WITH DISTRICT STAFF, AND ATTEND IEP MEETINGS, BOE 6/18/2019 - SPECIAL EDUCATION	50,000.00
0020101608	THE COUNCIL FOR EXCEPTIONAL	205.00
0020101615	PREMIER LIGHTING & PRODUCTION BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - HOOVER HIGH SCHOOL	1,000.00
0020101616	O.H. LYNN PRINTING	37.49
0020101617	TOPANGA LUMBER & HARDWARE CO, INC BLANKET PURCHASE OORDER FOR STAGE ART INSTRUCTIONAL SUPPLIES - HOOVER HIGH SCHOOL	2,000.00
0020101618	MARK'S PAINT BLANKET PURCHASE ORDER FOR STAGE ART INSTRUCTIONAL SUPPLIES - HOOVER HIGH SCHOOL	2,000.00
0020101619	HOME DEPOT CREDIT SERVICES BLANKET PURCHASE ORDER FOR STAGE ART INSTRUCTIONAL SUPPLIES - HOOVER HIGH SCHOOL	1,000.00
0020101620	ROSE BRAND WEST BLANKET PURCHASE ORDER FOR STAGE ART INSTRUCTIONAL SUPPLIES - HOOVER HIGH SCHOOL	2,000.00
0020101635	LAKESHORE LEARNING BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	2,500.00

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0020101643	SOUTHWEST SCHOOL & OFFICE SUPPLY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EELP	1,900.00
0020101650	SCHOOL SPECIALTY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EELP	1,900.00
0020101662	BURBANK UNIFIED SCHOOL DISTRICT	14.66
0020101663	BURBANK UNIFIED SCHOOL DISTRICT REIMBURSEMENT OF SALARIES & BENEFITS - FOOTHILL SELPA	3,588.67
0020101664	BURBANK UNIFIED SCHOOL DISTRICT	916.45
0020101668	RICOH USA, INC LEASE OF EQUIPMENT - SPECIAL EDUCATION	15,000.00
0020101679	AMAZON CAPITAL SERVICES, INC. CLASSROOM FURNITURE - FOOTHILL SELPA	61.74
0020101680	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - FOOTHILL SELPA	53.97
0020101681	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - FOOTHILL SELPA	49.60
0020101682	DISPLAYS2GO	67.43
0020101683	SOUTHWEST MEDICAL	81.61
0020101684	HANDWRITING WITHOUT TEARS	59.87
0020101691	FLINN SCIENTIFIC INC	417.38
0020101692	SAMY'S CAMERA	549.89
0020101693	MATCO TOOLS	845.81
0020101694	AUTH PRINT GROUP LLC	218.56
0020101696	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA AUTO ZONE - CLASSROOM EQUIPMENT - HOOVER HIGH SCHOOL	383.67
0020101697	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA REQUIP.COM - CLASSROOM EQUIPMENT - HOOVER HIGH SCHOOL	3,044.44
0020101699	SCHOOL SPECIALTY	162.88
0020101701	FLINN SCIENTIFIC INC	220.61
0020101702	FLINN SCIENTIFIC INC	35.30
0020101704	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA TOOLSFORWELLNESS.COM - INSTRUCTIONAL SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	87.07

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0020101719	AMAZON CAPITAL SERVICES, INC. STAGE ARTS INSTRUCTIONAL SUPPLIES - HOOVER HIGH SCHOOL	1,790.87
0020101720	B & H PHOTO VIDEO AUDIOVISUAL EQUIPMENT - HOOVER HIGH SCHOOL	1,867.17
0020101721	SCHOOL SPECIALTY	91.49
0020101729	CITY OF LOS ANGELES - CAMP HOLLYWOODLAND	500.00
0020101730	CITY OF LOS ANGELES - CAMP HOLLYWOODLAND	500.00
0020101731	CITY OF LOS ANGELES - CAMP HOLLYWOODLAND	500.00
0020101732	CITY OF LOS ANGELES - CAMP HOLLYWOODLAND	500.00
0020101734	O.H. LYNN PRINTING	446.51
0020101736	AVOZAR LLC INSTRUCTIONAL SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	2,784.95
0020101738	CPI	150.00
0020101739	BURBANK UNIFIED SCHOOL DISTRICT	326.65
0020101743	DUXBURY SYSTEMS INC	695.00
0020101751	CITY OF LOS ANGELES - CAMP HOLLYWOODLAND	500.00
0020101752	CITY OF LOS ANGELES - CAMP HOLLYWOODLAND	500.00
0020101753	CITY OF LOS ANGELES - CAMP HOLLYWOODLAND	500.00
0020101754	CITY OF LOS ANGELES - CAMP HOLLYWOODLAND	500.00
0020101758	DICK BLICK ART MATERIALS INSTRUCTIONAL SUPPLIES - HOOVER HIGH SCHOOL	2,979.63
0020101759	DICK BLICK ART MATERIALS INSTRUCTIONAL SUPPLIES - HOOVER HIGH SCHOOL	1,988.66
0020101760	DICK BLICK ART MATERIALS	714.59
0020101761	MAYHALL'S SEWING SERVICE CLASSROOM EQUIPMENT - HOOVER HIGH SCHOOL	5,287.59
0020101762	AMAZON CAPITAL SERVICES, INC. STAGE ARTS INSTRUCTIONAL SUPPLIES - HOOVER HIGH SCHOOL	2,515.61
0020101765	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA CORSAIR COMPONENTS INC. - CLASSROOM EQUIPMENT - CRESCENTA VALLEY HIGH SCHOOL	54.99
0020101792	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - GLENDALE HIGH SCHOOL	2,000.00

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0020101793	HOME DEPOT CREDIT SERVICES BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - GLENDAL HIGH SCHOOL	8,000.00
0020101794	SWANER HARDWOOD BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - GLENDAL HIGH SCHOOL	10,000.00
0020101795	EAGLE TOOLS BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - GLENDAL HIGH SCHOOL	16,000.00
0020101796	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - GLENDAL HIGH SCHOOL	4,000.00
0020101797	PREMIER LIGHTING & PRODUCTION LIGHTING SUPPLIES AND EQUIPMENT - CRESCENTA VALLEY HIGH SCHOOL	46,332.00
0020101806	C-CAP MEMBERSHIP FEE - SECONDARY SERVICES	8,840.00
0020101821	PC & MAC EXCHANGE COMPUTER EQUIPMENT - ROSEMONT MIDDLE SCHOOL	1,377.02
0020101822	KEY CODE MEDIA, INC.	946.69
0020101823	KEY CODE MEDIA, INC.	946.69
0020101825	MACCAM, INC	774.19
0020101826	APPLE COMPUTER COMPUTER EQUIPMENT - ROSEMONT MIDDLE SCHOOL	3,561.35
0020101834	PASCO SCIENTIFIC INSTRUCTIONAL SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	1,014.30
0020101837	B & H PHOTO VIDEO CLASSROOM EQUIPMENT - GLENDAL HIGH SCHOOL	6,525.40
0020101838	B & H PHOTO VIDEO	123.92
0020101839	B & H PHOTO VIDEO	841.71
0020101841	B & H PHOTO VIDEO CLASSROOM EQUIPMENT - GLENDAL HIGH SCHOOL	2,192.91
0020101842	B & H PHOTO VIDEO	275.58
0020101856	MY THERAPY COMPANY, LLC SERVICE AGREEMENT TO PROVIDE SPEECH, ASSESSMENTS AND IEP SERVICES, BOE 6/18/2019 - SPECIAL EDUCATION	25,000.00
	TOTAL	1,501,512.04

PO NUMBER	LOCAL RESTRICTED RESOURCES VENDOR	AMOUNT
0020101510	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA GBC.COM - OFFICE MACHINE SUPPLIES -SPECIAL EDUCATION	77.71
0020101527	BABADZHANYAN, ALEXANDER CONSULTANT TO PROVIDE INTEGRATION OF THE ARTS IN THE CLASSROOM, BOE 7/16/2019 - RD WHITE ELEMENTARY SCHOOL	13,000.00
0020101539	OFFICE DEPOT COMPUTER EQUIPMENT - VALLEY VIEW ELEMENTARY SCHOOL	1,131.17
0020101546	TECHITAL INC.	160.00
0020101557	CYBERTECH CONSTRUCTION COMPANY, INC. AWARD OF BID #193-18/19 FOR CAFE WALL AND WINDOW REPAIRS AT VERDUGO WOODLANDS ELEMENTARY SCHOOL, BOE 7/16/2019 - FACILITY & SUPPORT OPERATIONS	74,777.00
0020101559	GMS ELEVATOR SERVICES, INC ELEVATOR MAINTENANCE SERVICES AT HOOVER HIGH SCHOOL - FACILITY & SUPPORT OPERATIONS	1,180.00
0020101563	AMAZON CAPITAL SERVICES, INC. AUDIOVISUAL EQUIPMENT - FRANKLIN ELEMENTARY SCHOOL	99.15
0020101568	SMART & FINAL IRIS COMPANY	910.49
0020101570	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - EEELP	11,098.12
0020101571	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - EEELP	4,330.98
0020101587	LAKESHORE LEARNING	331.32
0020101597	CHILDCARE CAREERS, LLC	127.32
0020101600	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA VARIOUS FRESH FOOD MARKETS - BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - EEELP	7,024.20
0020101602	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA VARIOUS FRESH FOOD MARKETS - BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - EEELP	66,748.30
0020101603	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA VARIOUS FRESH FOOD MARKETS - BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - EEELP	119,037.50
0020101604	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA VARIOUS FRESH FOOD MARKETS - BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - EEELP	79,224.00

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0020101628	S & S WORLDWIDE BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	6,000.00
0020101629	S & S WORLDWIDE BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	2,000.00
0020101631	S & S WORLDWIDE BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	2,500.00
0020101636	LAKESHORE LEARNING BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	8,000.00
0020101637	LAKESHORE LEARNING BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	3,000.00
0020101638	LAKESHORE LEARNING BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	2,500.00
0020101642	LAKESHORE LEARNING	270.00
0020101644	SOUTHWEST SCHOOL & OFFICE SUPPLY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	6,000.00
0020101645	SOUTHWEST SCHOOL & OFFICE SUPPLY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	2,500.00
0020101646	SOUTHWEST SCHOOL & OFFICE SUPPLY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	3,500.00
0020101651	SCHOOL SPECIALTY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	6,000.00
0020101652	SCHOOL SPECIALTY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	2,500.00

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0020101653	SCHOOL SPECIALTY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	3,500.00
0020101657	MARRIOTT, LISA CONSULTANT TO PROVIDE ASSISTANCE AT SCHOOL LIBRARY, BOE 7/16/2019 - MONTE VISTA ELEMENTARY SCHOOL	3,000.00
0020101658	BARNES, ERIN CONSULTANT TO PROVIDE SERVICES FOR 3RD GRADE RECORDERS, BOE 7/16/2019 - MONTE VISTA ELEMENTARY SCHOOL	3,000.00
0020101659	KLEINSASSER, ANN CONSULTANT TO PROVIDE SERVICES FOR PRIMARY MUSIC EDUCATION, BOE 7/16/2019 - MONTE VISTA ELEMENTARY SCHOOL	6,000.00
0020101661	NEUMEIER, KEVIN CONSULTANT TO PROVIDE SERVICES FOR PRIMARY PHYSICAL EDUCATION, BOE 7/16/2019 - MONTE VISTA ELEMENTARY SCHOOL	10,000.00
0020101671	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - TOLL MIDDLE SCHOOL	2,500.00
0020101673	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - ROOSEVELT MIDDLE SCHOOL	2,500.00
0020101676	AMAZON CAPITAL SERVICES, INC. BOOKS FOR FLAG PROGRAM - FRANKLIN ELEMENTARY SCHOOL	125.68
0020101711	CHILDCARE CAREERS, LLC BLANKET PURCHASE ORDER FOR CHILD CARE SERVICES - EEELP	1,000.00
0020101715	CHILDCARE CAREERS, LLC BLANKET PURCHASE ORDER FOR CHILD CARE SERVICES - EEELP	15,000.00
0020101716	CHILDCARE CAREERS, LLC BLANKET PURCHASE ORDER FOR CHILD CARE SERVICES - EEELP	10,000.00
0020101737	PALOS SPORTS INC	49.93
0020101744	KDDI AMERICA, INC SERVICE AGREEMENT FOR VARIOUS ELECTRONIC SYSTEMS DISTRICTWIDE - FACILITY & SUPPORT OPERATIONS	5,000.00

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0020101768	LAKESHORE LEARNING	627.28
0020101769	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - TOLL MIDDLE SCHOOL	226.16
0020101770	ACE PELIZON PLUMBING	370.00
0020101771	ACE PELIZON PLUMBING	370.00
0020101788	COUNTY OF LOS ANGELES	340.00
0020101790	MILES, CATHY ONSULTANT TO PROVIDE COUNSELING AND INTEVENTION SERVICES, BOE 7/16/2019 - MOUNTAIN AVENUE ELEMENTARY SCHOOL	8,000.00
0020101808	MEGAPLEX	250.00
0020101818	GALE SUPPLY COMPANY	501.64
0020101819	CLEAN SWEEP SUPPLY CO INC	769.77
0020101824	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - TOLL MIDDLE SCHOOL	188.24
0020101828	SIGNATURE FLOORING, INC SERVICE AGREEMENT TO REPLACE CARPET IN CLASSROOMS AT CRESCENTA VALLEY HIGH SCHOOL - FACILITY & SUPPORT OPERATIONS	4,987.00
0020101829	PELLYO SERVICES SERVICE AGREEMENT FOR PLUMBING REPAIRS AT GLENDALE HIGH SCHOOL - FACILITY & SUPPORT OPERATIONS	4,997.00
0020101831	QUALITY WINDOW BLINDS SERVICE AGREEMENT TO INSTALL VERTICAL BLINDS AT MANN ELEMENTARY SCHOOL - FACILITY & SUPPORT OPERATIONS	4,882.42
0020101840	KEY CODE MEDIA, INC.	537.59
	TOTAL	512,749.97
0020101564	CHILD DEVELOPMENT FUND SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - EEELP	1,673.33
0020101566	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - EEELP	1,931.71
0020101569	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - EEELP	4,700.09

PO NUMBER	CHILD DEVELOPMENT FUND (CONTINUATION) VENDOR	AMOUNT
0020101587	LAKESHORE LEARNING	170.37
0020101595	DISCOUNT SCHOOL SUPPLY	45.35
0020101597	CHILDCARE CAREERS, LLC	42.43
0020101598	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA VARIOUS FOOD MARKETS - BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - EEELP	180.00
0020101599	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA VARIOUS FRESH FOOD MARKETS - BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - EEELP	25,344.30
0020101601	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA VARIOUS FRESH FOOD MARKETS - BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - EEELP	16,589.50
0020101632	S & S WORLDWIDE BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	1,000.00
0020101633	S & S WORLDWIDE BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	1,000.00
0020101634	S & S WORLDWIDE BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	2,500.00
0020101639	LAKESHORE LEARNING BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	1,000.00
0020101640	LAKESHORE LEARNING BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	1,500.00
0020101641	LAKESHORE LEARNING BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	3,500.00
0020101647	SOUTHWEST SCHOOL & OFFICE SUPPLY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	1,000.00
0020101648	SOUTHWEST SCHOOL & OFFICE SUPPLY	900.00
0020101649	SOUTHWEST SCHOOL & OFFICE SUPPLY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	3,500.00

PO NUMBER	CHILD DEVELOPMENT FUND (CONTINUATION) VENDOR	AMOUNT
0020101654	SCHOOL SPECIALTY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	1,000.00
0020101655	SCHOOL SPECIALTY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	1,000.00
0020101656	SCHOOL SPECIALTY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP	3,500.00
0020101713	CHILDCARE CAREERS, LLC BLANKET PURCHASE ORDER FOR CHILD CARE SERVICES - EEELP	10,000.00
0020101714	CHILDCARE CAREERS, LLC BLANKET PURCHASE ORDER FOR CHILD CARE SERVICES - EEELP	20,000.00
0020101717	CHILDCARE CAREERS, LLC BLANKET PURCHASE ORDER FOR CHILD CARE SERVICES - EEELP	5,000.00
0020101718	CHILDCARE CAREERS, LLC BLANKET PURCHASE ORDER FOR CHILD CARE SERVICES - EEELP	10,000.00
	TOTAL	117,077.08
0020101508	FOOD SERVICES FUND CYBERSOFT TECHNOLOGIES, INC SOFTWARE - FOOD SERVICES	2,795.00
0020101562	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - FOOD SERVICES	26.43
0020101763	OFFICE DEPOT	49.58
0020101815	ARAMARK BLANKET PURCHASE ORDER FOR STAFF UNIFORMS - FOOD SERVICES	3,000.00
	TOTAL	5,871.01
001028229R	MEASURE S PROJECTS FUND SS+K CONSTRUCTION, INC. AWARD OF BID #185-18/19, CONSTRUCTION OF CMU BALL WALLS AT RD WHITE AND LINCOLN ELEMENTARY SCHOOLS, BOE: 06/04/19 - PLANNING, DEVELOPMENT & FACILITIES	140,272.00

PO NUMBER	MEASURE S PROJECTS FUND (CONTINUATION) VENDOR	AMOUNT
0020101521	AA1 GRAPHICS & SIGNS	420.00
0020101549	GARCIA'S FENCE CORP. FENCING SERVICES AT DUNSMORE ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	4,895.00
0020101551	SS+K CONSTRUCTION, INC. SERVICE AGREEMENT TO PREP AREA FOR SYNTHETIC TURF AT LA CRESCENTA AND JOHN MUIR ELEMENTARY SCHOOLS - PLANNING, DEVELOPMENT & FACILITIES	4,950.00
0020101586	FENCESCREEN INC	424.18
0020101709	INTERTEK TESTING SERVICES NA, INC. PROFESSIONAL SERVICES - GLENDALE HIGH SCHOOL	1,250.00
0020101779	ARC (AMERICAN REPROGRAPHICS COMPANY,LLC)	250.00
0020101785	HOME DEPOT CREDIT SERVICES	80.12
0020101786	HYDRAULIC INDUSTRIAL PLUMBING PLUMBING REPAIRS AT JEFFERSON ELEMENTARY SCHOOL - FACILITY & SUPPORT OPERATIONS	1,428.31
0020101787	SUNBELT RENTALS, INC EQUIPMENT RENTAL FOR PLUMBING SERVICES AT JEFFERSON ELEMENTARY SCHOOL - FACILITY & SUPPORT OPERATIONS	1,941.00
0020101789	ARC CONSTRUCTION, INC. REIMBURSEMENT FOR PERMIT FEE - PLANNING, DEVELOPMENT & FACILITIES	1,822.70
0020101827	CHALMERS CONSTRUCTION SERVICES, INC PAINTING SERVICES AT LINCOLN ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	57,460.00
	TOTAL	215,193.31
0020101552	CLEAN RENEWABLE ENERGY BONDS STEVE NIELSEN PROFESSIONAL SERVICES - PLANNING, DEVELOPMENT & FACILITIES	25,000.00
0020101846	THE BANK OF NEW YORK MELLON CREB CLEAN RENEWABLE ENERGY BOND LEASE AGREEMENT, PHASE 5 - PLANNING, DEVELOPMENT & FACILITIES	260,500.00
	TOTAL	285,500.00

PO NUMBER	DEVELOPER FEE FUND VENDOR	AMOUNT
0020101550	CHALMERS CONSTRUCTION SERVICES, INC CONTRACTED SERVICE AGREEMENT TO INSTALL DISTRICT- PROVIDED PORTABLE RESTROOMS AT MONTE VISTA ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	4,780.00
0020101558	JACK CARDANI CONSTRUCTION INC. SERVICE AGREEMENT FOR CONSTRUCTION AND ASSEMBLY OF ACCESS RAMP AT BALBOA ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	3,500.00
0020101776	CERTIFIED WHOLESALE ELECTRIC ELECTRICAL PARTS FOR PORTABLES AT MONTE VISTA ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	2,058.09
0020101778	ARC (AMERICAN REPROGRAPHICS COMPANY,LLC)	300.00
	TOTAL	<hr/> 10,638.09
001027976R	CAPITAL PROJECTS & IMPROVEMENT FUND CERTIFIED WHOLESALE ELECTRIC BUILDING MAINTENANCE AT CRESCENTA VALLEY HIGH SCHOOL MAIN GYM - PLANNING, DEVELOPMENT & FACILITIES	21,431.61
0020101846	THE BANK OF NEW YORK MELLON CREB PHASE 5 INTEREST - BUSINESS SERVICES	175,495.95
	TOTAL	<hr/> 196,927.56

**LIST OF PO CHANGE ORDERS
DURING THE PERIOD OF 7/30/2019 THROUGH 9/6/2019
CONSENT CALENDAR NO. 5 - SEPTEMBER 17, 2019**

Change Order Date	PO#	Vendor	Reason of Change	Original Amount	Net Increase / Decrease	New Total
7/30/2019	0020100040	SPRINTURF LLC	Increased PO for additional services	\$88,870.00	\$6,900.00	\$95,770.00
8/22/2019	0020101205	HSW RR, INC.	Increased PO for additional services	\$4,780.00	\$2,000.00	\$6,780.00
8/22/2019	0001027437	PELLYO SERVICES	Increased PO for additional services	\$23,779.00	\$1,000.00	\$24,779.00
8/29/2019	0020100925	BUCHANAN GLASS	Increased PO to cover invoice through 6/30/2020	\$5,000.00	\$5,000.00	\$10,000.00
8/30/2019	0001028091	IMPERIAL SPRINKLER SUPPLY	Increased PO for additional services	\$2,800.41	\$458.40	\$3,258.81
9/3/2019	0020100672	AMAZON CAPITAL SERVICES	Increased PO for additional purchases	\$2,000.00	\$4,000.00	\$6,000.00
9/6/2019	0020101059	CARPET CASTLE, INC.	Increased PO for extra work performed	\$3,600.00	\$875.00	\$4,475.00

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

CONSENT CALENDAR NO. 6

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY: Craig Larimer, Financial Analyst
SUBJECT: **Appropriation Transfer and Budget Revision Report**

The Superintendent recommends that the Board of Education approve Appropriation Transfers and Budget Revisions for Fund 01.0 Unrestricted and Restricted.

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility.

GLENDALE UNIFIED SCHOOL DISTRICT
 September 17, 2019
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Local Control Funding Formula	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$0
8600-8799 Local	\$0	\$10,263
8910-8999 Transfers In/Contributions	\$0	\$0
TOTAL REVENUES	\$0	\$10,263

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$1,304
2000 Classified Salaries	\$0	\$5,278
3000 Employee Benefits	\$0	\$1,907
4000 Instructional Supplies	\$0	\$1,350
5000 Contract Services	\$0	\$424
6000 Capital Outlay	\$0	\$0
7000 Other Outgo/Indirect/Transfers Out	\$0	\$0
TOTAL BUDGETED APPROPRIATIONS	\$0	\$10,263

NET INCREASE/DECREASE IN FUND BALANCE	\$0	\$0
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September 17, 2019
 BUDGET TRANSFER AND ADJUSTMENT REPORT
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT DETAIL REPORT
 GENERAL FUND, UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

BUDGET TRANSFERS

Dept./School	Program Description	1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	Total	Transfer provides funds for:
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

Dept./School	Program Description	1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	Total	Adjustment appropriates funds for:
Hoover	General Fund	0	0	0	1,350	0	0	0	0	\$1,350	Chairs
CVHS	General Fund	0	0	0	0	424	0	0	0	\$424	Services
HHS	Athletics Support Program	1,304	114	321	0	0	0	0	0	\$1,739	Coaching Stipends
CVHS	Athletics Support Program	0	5,164	1,586	0	0	0	0	0	\$6,750	Coaching Stipends
		0	0	0	0	0	0	0	0	\$0	
		\$1,304	\$5,278	\$1,907	\$1,350	\$424	\$0	\$0	\$0	\$10,263	

- Object Codes
- 1000 Certificated Salaries
 - 2000 Classified Salaries
 - 3000 Employee Benefits
 - 4000 Books & Supplies
 - 5000 Services & Other Operating Supplies
 - 6000 Capital Outlay
 - 7000 Other Outgo
 - 9000 Reserves

GLENDALE UNIFIED SCHOOL DISTRICT
 September 17, 2019
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Local Control Funding Formula	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$542,930
8600-8799 Local	\$0	\$37,675
8910-8999 Transfers In/Contributions	\$0	\$0
TOTAL REVENUES	\$0	\$580,605

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$0
2000 Classified Salaries	\$0	\$1,980
3000 Employee Benefits	\$0	\$608
4000 Instructional Supplies	\$0	\$37,152
5000 Contract Services	\$0	\$6,335
6000 Capital Outlay	\$0	\$540,000
7000 Other Outgo/Indirect/Transfers Out	\$0	\$0
TOTAL BUDGETED APPROPRIATIONS	\$0	\$586,075

NET INCREASE/DECREASE IN FUND BALANCE	\$0	(\$5,470)
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GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

CONSENT CALENDAR NO. 6

BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND, RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

BUDGET TRANSFERS	Program Description	Resource										Total	Transfer provides funds for:				
		1000	2000	3000	4000	5000	6000	7000	9000	9000	9000						
Total Budget Trsfers	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX																
Mountain Avenue	Donations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	Services
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

Dept/ Site	Program Description	Resource										Total	Adjustment appropriates funds for:			
		1000	2000	3000	4000	5000	6000	7000	9000	9000	9000					
Monte Vista	School Site Donation	0	0	0	1,729	0	0	0	0	0	0	0	0	0	\$1,729	To allocate income
White	School Site Donation	0	0	0	0	600	0	0	0	0	0	0	0	0	\$600	To allocate income
Valley View	School Site Donation	0	0	0	1,131	0	0	0	0	0	0	0	0	0	\$1,131	To allocate income
Valley View	School Site Donation	0	0	0	665	0	0	0	0	0	0	0	0	0	\$665	To allocate income
Mountain Avenue	School Site Donation	0	1,148	352	0	0	0	0	0	0	0	0	0	\$1,500	To allocate income	
GHS	School Site Donation	0	832	256	0	0	0	0	0	0	0	0	0	\$1,088	To allocate income	
Marshall	Donation from Ford Motor Company	0	0	0	4,400	0	0	0	0	0	0	0	0	\$4,400	To allocate income (equipment)	
Educational Services	Donation from Korean Consulate General	0	0	0	5,629	1,200	0	0	0	0	0	0	(1,329)	\$5,500	To allocate income (Korean FLAG program at Monte Vista)	
Educational Services	Donation from Korean Consulate General	0	0	0	6,850	1,200	0	0	0	0	0	0	(2,050)	\$6,000	To allocate income (Korean FLAG program at Toll)	
Educational Services	Donation from Korean Consulate General	0	0	0	4,463	1,200	0	0	0	0	0	0	(163)	\$5,500	To allocate income (Korean FLAG program at Keppel)	
Daily	School Site Donation	0	0	0	0	0	0	0	0	207	0	0	0	\$207	To allocate income	
Fremont	Donation from Glendale community Center	0	0	0	3,055	0	0	0	0	0	0	0	0	\$3,055	To allocate income	
CMHS	Donation from Jostens Inc	0	0	0	1,300	0	0	0	0	0	0	0	0	\$1,300	To allocate income	
Educational Services	Donation from Foundation for Korean language and C	0	0	0	5,000	1,928	0	0	0	0	0	0	(1,928)	\$5,000	To allocate income (Korean FLAG program at Rosemont)	
CTE	CTEIG	0	0	0	2,930	0	0	0	0	0	540,000	0	0	\$542,930	To budget 18-19 carry-over	
		0	0	0	0	0	0	0	0	0	0	0	0	\$0		
		\$0	\$1,980	\$608	\$37,152	\$5,335	\$540,000	\$0	\$0	\$0	\$0	\$0	\$0	\$580,605		

Total Budget Adjustments
 Object Codes
 1000 Certificated Salaries
 2000 Classified Salaries
 3000 Employee Benefits
 4000 Books & Supplies
 5000 Services & Other Operating Expenses
 6000 Capital Outlay
 7000 Other Outgo
 8000 Income
 9000 Designated Reserves

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

CONSENT CALENDAR NO. 7

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development, and Facilities
Dr. Narineh Makijan, Coordinator III, Career Technical Education

SUBJECT: **Approval of Credit Change Order No. 1 to Contract with American Modular Systems (AMS) for the Purchase of Gen7 Modular Building for the Crescenta Valley High School CTE Sports Medicine Building Project and Notice of Completion**

The Superintendent recommends that the Board of Education approve Credit Change Order No. 1 to the contract with American Modular Systems (AMS) for the Purchase of Gen7 Modular Building for the Crescenta Valley High School CTE Sports Medicine Building for a credit of \$5,722.00, and a Notice of Completion.

This item is in support of Board Priority No. 2 - Create a Culture of Learning. On November 5, 2018, the Board approved the adoption of a piggybackable bid for the purchase, delivery, and setting of a Gen7 modular building for the Crescenta Valley High School CTE Sports Medicine Building in the amount of \$669,271.

Change Order No. 1, a credit in the amount of \$5,722.00, accounts for various increases and decreases to the scope of work, which resulted in an overall decrease in the final contract amount. These changes included the installation of additional data ports, additional electrical and plumbing work, and the removal of solar panels from the project. This Credit Change Order represents an overall decrease of 0.85% of the original contract and reduces the contract total to \$663,549.

This project was completed in a satisfactory manner as of June 30, 2019 for a total contract of \$663,549. This project is funded by CTEIG funds.



Planning, Development & Facilities
 349 Magnolia Avenue
 Glendale, California 91204
 Tel: 818.507.0201 Fax: 818.507.4911

Project Name: CVHS CTE Sports Medicine
DSA No: 03-119722

District PO No: 0001025005
District Contract No:

CHANGE ORDER (CO)

To: American Modular Company
 787 Spreckels Ave., Manteca CA 9536

CO No. 1
Date: August 28, 2019

The following modifications have been made to your basic contract for the reasons listed below:

<u>Item</u>	<u>Responsibility Code</u>	<u>Change Amount</u>
PCO #1	04	\$5,690.00
PCO #2	07	\$9,048.00
PCO #3	04	(\$20,460.00)

Contractor agrees to furnish all labor and materials and perform all of the above described work indicated in each item attached in compliance with the applicable sections of the Contract Documents. The amount of the charges under the Change Order is limited to the charges allowed under **Article 17** of the **General Conditions**. The adjustment in the contract sum, if any, and the adjustment in the contract time, if any, set out in the Change Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Change Order, unless otherwise provided in the Change Order. It is understood that this Change Order shall be effective when approved by the Governing Board of the District.

The Original Contract Sum	\$	669,271.00
Net Change by Previously Authorized Requests and Changes	\$	0.00
The Contract Sum prior to this Change Order was	\$	669,271.00
The Contract Sum will be increased/(decreased) by	\$	(5,722.00)
The New Contract Sum Including this Change Order.....	\$	663,549.00
Cumulative Percentage of Original Contract	%	(.85)%

Authorized	Signature	Date
Owner		
Contractor	<i>[Signature]</i>	8/28/19
Architect	<i>[Signature]</i>	8/29/19
Project Manager	<i>[Signature]</i>	8-29-19
Inspector of Record	<i>[Signature]</i>	9/3/19

- Responsibility Code**
- | | | |
|-------------------------|------------------------|-------------------------|
| 1. Differing Conditions | 4. Value Enhancement | 7. Required Extra Scope |
| 2. Design Error | 5. Settlement | 8. Optional Extra Scope |
| 3. Design Omission | 6. Resolution of Claim | 9. Other (explain) |

It is further understood and agreed that this adjustment constitutes compensation in full for all costs and markup directly or indirectly attributable to this change, or for all delays related thereto, including but not limited to all extended overhead and loss of productivity costs and for performance for this change within the time frame stated and Contractor expressly waives any claims for any additional compensations, damages or time extensions, in connection with the above referenced change(s). We the undersigned Contractor have given careful consideration to the change proposed and hereby agree if this proposal is approved that we will accept as full payment the price shown above. All other items and conditions of the Contract Documents shall remain in effect.

Recording Requested by
Glendale Unified School District.

When recorded please mail to:

**Attn: Business Services
Glendale Unified School Dist.
223 N. Jackson Street
Glendale, CA 91206**

(Space above this line for Recorders Use)

NOTICE OF COMPLETION

PROPERTY: Crescenta Valley High School
ADDRESS: 2900 Community Avenue
La Crescenta, CA 91214

OWNER: Glendale Unified School District
223 N. Jackson Street
Glendale, California 91206

IMPROVEMENT: CVHS – CTE Sports Medicine Building
BID NUMBER: N/A
DATE of COMPLETION: June 30, 2019
CONTRACTOR: American Modular Systems Inc.
CONTRACT DATE: January 24, 2019
BOARD APPROVAL: November 5, 2018
PURCHASE ORDER No.: 0001025005

VERIFICATION

I, the undersigned, say: I am the Glendale Unified School District Official, the declarant of the foregoing notice of completion. I have read the Notice Of Completion and know the contents thereof: the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on September 18, 2019 at Glendale, California

Stephen Dickinson
Glendale Unified School District
Chief Financial Officer

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

CONSENT CALENDAR NO. 8

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY: Kent Smith, Director, Facility and Support Operations
SUBJECT: **Authorization to Dispose of Surplus Property**

The Superintendent recommends that the Board of Education declare the following items as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.

Two vehicles located at Facility and Support Operations as follows:

VEH #	LIC #	VIN #	MAKE	YEAR	TYPE	DEPT	ASSET NO
98	1019920	1GCHG39R6X1135067	CHEV	1999	VAN	FASO	003632
101	1072765	1GTCS1941Y8105436	GMC	2000	PICK UP	FASO	000333

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

CONSENT CALENDAR NO. 9

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Hagop Eulmessekian, Director, Student Support Services
Dr. Ilin Magran, Assistant Director, Child Welfare and Attendance

SUBJECT: Approval of Interagency Agreement Between the Los Angeles County Department of Children and Family Services ; the Los Angeles County Office of Workforce Development, Aging and Community Services; the Los Angeles County Office of Education; and Glendale Unified School District for a Long-Term Transportation Plan For Foster Care Youth

The Superintendent recommends that the Board of Education authorize an agreement with Los Angeles County Department of Children and Family Services (DCFS); the Los Angeles County Office of Workforce Development, Aging and Community Services (WDACS); the Los Angeles County Office of Education (LACOE); and Glendale Unified School District for a long-term transportation plan to ensure school stability for foster care youth.

The scope of this agreement covers all youth from preschool to Grade 12 who are entering foster care, placed in out-of-home care, or changing placements under the supervision of DCFS within all of the Glendale Unified School District. All related costs will be paid by DCFS.

Details about duration, timing, best interest determination, and termination are in “Appendix A” to “Appendix C” of this agreement.

Any party may terminate this agreement without penalty at any time but must provide 30 school days written notice.

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Interagency Agreement between the
Los Angeles County Department of Children and Family Services (DCFS),
the Los Angeles County Office of Workforce Development, Aging and Community Services
(WDACS), the Los Angeles County Office of Education (LACOE), and the Undersigned Los
Angeles County School Districts and their Affiliated Charter Schools
for a Long-Term Transportation Plan to Ensure School Stability
for Foster Care Youth

It is the intent of the parties that this agreement establish procedures to provide and fund¹ the necessary transportation for foster youth to remain in their school of origin² (SOO) as required by the Every Youth Succeeds Act ("ESSA") (20 U.S.C. 6311-12). The agreement is in effect until otherwise agreed upon by the parties.

1. Definitions

The parties agree to the definitions included in Appendix A as part of this agreement.

2. Scope

The provisions of this agreement cover all youth from preschool³ to 12th grade who are entering foster care, placed in out-of-home care (OHC), or changing placements under the supervision of DCFS (herein after referred to as "youth" or "foster youth") within all of the undersigned Los Angeles County School Districts (herein after referred to as "Districts" or "School Districts").

3. Funding⁴

- A. DCFS will administer Education Travel Reimbursement Payments to resource families and Metro TAP cards to eligible youth as appropriate. DCFS will be responsible for any costs associated with these methods for SOO transportation.
- B. DCFS contracted Short-Term Residential Therapeutic Programs (STRTPs) will be responsible for providing transportation to SOO for foster youth within their care⁵.

¹ Contingent upon available funding

² See Appendix A for definition

³ Non-Regulatory Guidance: Ensuring Educational Stability for Children in Foster Care issued by the U.S. Department of Education and the U.S. Department of Health and Human Services on June 23, 2016 (Question 7, Page 8): If an LEA offers a public preschool education, an LEA must meet the Title I requirements for children in foster care in preschool, including ensuring that a child in foster care remains in his or her preschool of origin, unless a determination is made that it is not in the child's best interest. (See ESEA section 1111(g)(1)(E))

⁴ Please see Appendix E as well as Sections 5-9 below to determine when a given method of transportation will be utilized

⁵ California Department of Social Services Short-Term Residential Therapeutic Program Interim Licensing Standards, (Cal. Dept. of Social Services, STRTP ILS), Version 3.

- C. School Districts will be responsible for any costs associated with utilizing or re-routing bus routes for SOO transportation or for any Metro TAP cards they provide to foster youth as appropriate.
- D. DCFS and School Districts of Origin shall split transportation costs evenly (50% each) for both stop-gap and long-term private transportation (see Section 5 & 8).⁶

4. Identifying Youth Entering Foster Care Who Will Be Placed In Out-of-Home-Care (OHC) or Who Are Changing Placement⁷

- A. DCFS Children's Social Worker (CSW) will utilize the Form 1399⁸ to notify the school and school district's Foster Youth Liaisons following a determination that a youth will be or has been placed into OHC or is moving to a new OHC placement. If the youth has an active Individualized Education Plan (IEP), rules of court require that any local education agencies involved receive notice at least 10 days in advance of the school change (CA Rule of Ct. 5.651(e)(1)(B)). The notification shall also remind the school district of origin's District Foster Youth Liaison of a potential need for a best interest determination⁹ (BID)(see Section 7).
- B. School districts shall ensure that there is a designated District Foster Youth Liaison (or other designee) to receive and respond to these notifications in a timely manner. School districts shall provide updated contact information for this individual and send it to LACOE Foster Youth Services Coordinating Program (FYSCP). LACOE FYSCP will update this list on their website and email the DCFS Education Section YES email box at youth.education.support@dcfs.lacounty.gov.
- C. DCFS will share the youth's CSW information through the DCFS 1399 form that they provide to the school as well as through weekly data sharing between California Department of Education (CDE) and California Department of Social Services (CDSS). If a school district would like to make a transportation referral, they can email the CSW assigned to the youth's case who will then connect the school district with the appropriate Education Specialist.
- D. If LACOE FYSCP receives any transportation referrals, they will forward them to the DCFS Education Unit YES email box at youth.education.support@dcfs.lacounty.gov.

5. Stop-Gap Transportation

For Newly Detained Youth Not Placed in STRTPs

⁶ Pending available funding

⁷ Please see Appendix E for a flowchart of the entire long-term ESSA process.

⁸ DCFS 1399: Notification to School of Pupil's Foster Care Status and/or Request for Transfer of Pupil and Records. This form shall be submitted to the school districts via fax or email, until the LACOE Education Passport System is fully implemented and the DCFS 1399 form can be sent electronically to school districts through that system. The 1399 form also has instructions for the school and district regarding procedures for pursuing an IEP for the student.

⁹ See Appendix A for definition

- A. DCFS CSW will discuss with the Education Rights Holder (ERH) and the DCFS supervised youth both of their education rights as well as the potential for a BID meeting to be called in the future.
- B. DCFS will determine whether immediate stop-gap transportation to the SOO is necessary while a best-interest determination is being made (Section 7) and long-term transportation plans finalized (Section 8).
- C. If an immediate default stop-gap option¹⁰ is feasible, that method will be utilized. DCFS and/or District Foster Youth Liaison, depending on the method of stop-gap transportation, will coordinate with the resource family as needed to facilitate stop-gap transportation.
- D. If an immediate default stop-gap transportation option is not available, DCFS will refer to the contracted private vendor to schedule a ride. The referral will be sent simultaneously to the contracted private vendor and to WDACS. WDACS, as the contract holder, will track the invoices and oversee the fiscal monitoring. The contracted private vendor will set-up the ride and send out a confirmation email to the CSW, District Foster Youth Liaison, and Education Specialist.
- E. All costs will be split according to Section 3.

For Newly Detained Youth Placed in STRTPs

- F. The STRTP will provide immediate stop-gap transportation to the youth's SOO.

6. Identifying the Education Rights Holder

For Newly Detained Youth:

- A. At the initial court hearing, the court must consider who holds the education rights and whether the parental education rights are to be limited or terminated. If they are limited or terminated, then the court may assign a new or co-ERH to make education decisions on behalf of the foster youth, using form JV 535 (Order Designating Education Rights Holder).¹¹
- B. Once an ERH has been determined or newly assigned, the CSW will inform the ERH of their rights, the youth of their educational rights, and the potential for a Best Interest Determination meeting to be called in the future (Section 7).

For Replacements:

- C. If the ERH is listed and reachable, the CSW will call the ERH and inform them of the ERH's rights, the youth's educational rights, and the potential for a Best Interest Determination meeting to be called in the future (Section 7).

¹⁰ An immediate default stop-gap option is an option that can be implemented to ensure the youth can attend their school of origin immediately, this may include caregiver driving the youth to school, child can walk, TAP cards, etc.

¹¹ California Rule of Court 5.651 (b)(1)

- D. If an ERH is not listed or the CSW cannot get a hold of them, the CSW will either 1) bring up this issue at an upcoming Court Hearing or 2) fill out and file a JV-539 (Request for Hearing Regarding Child's Education).
- E. If a CSW uses an existing hearing or walk-ons to address the issue of not being able to reach an ERH, the Court will determine whether or not the current ERH rights are to be limited or terminated or assign a new ERH or co-ERH.
- F. Once an ERH has been determined or newly assigned, the CSW will inform them of their rights as well as the potential for a BID meeting to be called in the future (Section 7).

7. Best Interest Determination (BID)¹²

- A. The SOO is the default school placement. Prior to any school changes, a BID process must occur. The youth may not be unenrolled from school until and unless that determination finds it in his/her best interest to change school placements. The youth must be transported to the SOO through the stop-gap process outlined in Section 5, until the long-term method of transportation is determined (Section 8).
- B. Data will be gathered from DCFS and the School District to track whether the BID is happening in a timely manner. A reminder will be sent to the DCFS CSW and District Foster Youth Liaison to convene a BID with the ERH and youth.
- C. When a BID is convened, the ERH, youth, CSW and District Foster Youth Liaison may use Appendix B: BID Tool to help guide their discussion.
- D. Before recommending that a youth be moved from his/her SOO, the District Foster Youth Liaison shall provide the youth and the ERH with a written explanation stating the basis for the recommendation and how the recommendation serves the youth's best interest. The youth's ERH ultimately decides whether to invoke or waive SOO rights.
- E. If the ERH determines that the best interest of the youth would be served by his/her transfer to a school other than the SOO, the youth shall immediately be enrolled in the new school. If DCFS or any other party disagrees with the ERH's best-interest determination, they should refer to Section 13 for Dispute Resolution procedures.
- F. If the ERH determines that the youth will remain in their SOO, the District and DCFS CSW, in consultation with the Education Specialist, shall then move to the Method of Transportation discussion¹³ (Section 8).

8. Long-Term Method of Transportation

For Newly Detained Youth Not Placed in STRTPs

- A. The DCFS CSW, Education Specialist, and the District Foster Youth Liaison will discuss the available long-term transportation options for the student. DCFS and Districts will work

¹² See Appendix A for definition and Appendix B for tool.

¹³ This discussion must be separate and have no bearing on the BID. See Appendix C for tool.

to exhaust all resources prior to requesting private transportation (see Appendix C for tool). This conversation only occurs if during the BID, the ERH determines the youth shall remain in the SOO.

- B. DCFS CSW will determine 1) the resource family's capacity to provide transportation (with mileage reimbursement) to the SOO, and/or 2) the possibility of the student's using bus passes or public transportation vouchers.
- C. The District Foster Youth Liaison assesses whether 1) the youth is eligible for transportation services under another entitlement, 2) a related service is included in his/her Individualized Education Plan (IEP) or 504 Plan, or 3) the district is able to incorporate the student into an existing bus route, modify an existing bus route, or other no cost or low-cost options. Transportation is provided and funded by the District if option 3 is available. Districts can collaborate to provide transportation to the SOO when a student in OHC resides outside of the boundaries of the school district of origin. This can include, but is not limited to, districts modifying and connecting cross-district routes, or one district providing transportation to the SOO while the other provides transportation from the SOO. The district of origin can contact the district of residence directly or send an email to request facilitation.
- D. If multiple non-private transportation options are available, DCFS and School Districts should select the most "cost-effective" and "reasonable" which means considering the cost, distance, length, and developmental appropriateness of the mode of transportation.¹⁴ Once a selection is made, this method shall be administered and costs split in accordance with Section 3.
- E. If all non-private vendor transportation options are exhausted, the contracted private vendor is chosen as the long-term method of transportation, and DCFS Education Specialists shall send a referral to the contracted private vendor. A copy of the referral will also be sent to WDACS staff assigned to this contract for monitoring and administration purposes.
- F. If only one transportation option is available and is cost-effective and reasonable given the youth's developmental needs,¹⁵ this method shall be administered as the long-term transportation plan for the foster youth. Costs shall be split according to the cost-sharing methodology laid out in Section 3.
- G. In setting up transportation plans, best efforts should be made to accommodate for participation in before and after school sponsored activities, education related activities, or child care. School Districts will work with their affiliated after-school programs to create procedures for the contracted private vendor drivers to pick-up foster youth.

¹⁴ Ibid.

¹⁵ Non-Regulatory Guidance: Ensuring Educational Stability for Children in Foster Care issued by the U.S. Department of Education and the U.S. Department of Health and Human Services on June 23, 2016.

H. If DCFS and School Districts disagree over which options are cost-effective and reasonable and cannot come to an agreement on their own during the Long-Term Transportation Discussion, they will move to Dispute Resolution (Section 13 A&B). For disagreements between the ERH or caregiver regarding the long-term method of transportation, refer to Section 13F. The student must continue to receive stop-gap transportation during the pendency of the dispute (Section 5).

For Newly Detained Youth Placed in STRTPs

I. The STRTP will provide long-term transportation to the youth's school of origin.

9. Timing of Implementing Long-Term Transportation

A. DCFS and the school districts have five school days after the best-interest determination is finalized to implement the long-term transportation plan. In the interim, stop-gap transportation is provided as outlined in Section 5.

Figure 1. Overview of SOO Transportation



10. Duration of Transportation

- A. Transportation is provided for the duration of the child's time in OHC, unless the ERH determines it is no longer in the youth's best interest to remain in the SOO.
- B. Stop-gap transportation is intended to be short-term and ends when long-term arrangements determined by DCFS and districts are implemented as outlined in Section 8.
- C. Stop-gap transportation can become the long-term plan if DCFS and District Foster Youth Liaison confirm this by e-mail.
- D. To maintain educational stability, if a youth exits foster care before the end of a school year, transportation to the SOO is maintained by the youth's district of origin through the end of the school year, when possible.¹⁶
- E. While the Federal right to transportation ends when the foster care case closes, under California education law, when a youth in grade 1-8 leaves care, they maintain the right to attend school at their SOO for the remainder of the school year. If the youth is in high school, this right extends until high school graduation. Though the District and DCFS no longer have obligations to provide or fund the transportation, districts and DCFS should

¹⁶ Non-regulatory Guidance, Pg. 11, Question 11: "SEAs and LEAs should consider adopting policies that allow a child that exited foster care during the school year to continue in the school of origin through at least the end of academic year, if appropriate."

work with resource families and ERHs in anticipation of the closing of a youth's case to support them in coming up with ideas to support the exercise of this right.¹⁷

11. Transportation Arrangements for Los Angeles County Youth In Foster Care Placed Outside of Los Angeles County

- A. DCFS CSW notifies DCFS Education Specialist via email upon learning that a youth under the jurisdiction of Los Angeles County DCFS will be placed in an OHC placement outside of Los Angeles County.
- B. DCFS CSW immediately notifies the SOO using the DCFS 1399 form.
- C. Whenever possible, the parties in this Agreement will use the procedures provided in this Agreement to provide transportation to the SOO for a youth placed outside of Los Angeles County.

12. Data and Evaluation

- A. School districts, DCFS, and LACOE agree to share relevant data to compile lessons learned and track progress.
- B. School Districts and DCFS will collect data on:
 - Lessons learned,
 - Potential barriers to countywide implementation,
 - Numbers of youth served,
 - Modes of transportation used,
 - Average distances traveled,
 - Costs associated with transportation, and
 - Other information that the parties agree is important for understanding lessons learned and program performance, and to develop recommendations for program improvement.
- C. LACOE will work on developing and implementing the Education Passport System to help the exchange and availability of clean education data between child welfare and education which will be helpful to assessing outcomes for school stability in the long-term.

13. Dispute Resolution¹⁸

When DCFS and the District Disagree on the most cost-effective option during the long-term transportation discussion:

- A. Districts and DCFS must make every effort to collaborate in serving children in OHC. When a dispute arises between the agencies over method of transportation or paying the costs

¹⁷ Cal. Educ. Code § 48853.5(f).

¹⁸ California Rule of Court 5.651(e).

of transportation, the district and DCFS must make every effort to resolve the dispute collaboratively at the local level.

- B. If the District Foster Youth Liaison and CSW do not agree on the method of transportation, they must send, by email, details of the dispute to the DCFS manager and school administrator. Note that the youth must be provided continued transportation through the pendency of the dispute, paid for as per cost-sharing in Section 3.
- C. The school administrator and DCFS manager should work together to review the case and resolve the dispute. If they reach agreement they will email the line staff their decision to be implemented.
- D. If the school administrator and DCFS manager cannot come to agreement, a request should be sent by email to the school superintendent (or designee) and the DCFS director (or designee) for a review of the case. The school superintendent (or designee) and the DCFS director (or designee) should meet to review the case and resolve the dispute. If they reach agreement they should email their decision to the school administrator and DCFS manager to manage implementation of their decision.
- E. If the school superintendent (or designee) and the DCFS director (or designee) cannot resolve the dispute, then the school superintendent (or designee) and DCFS director (or designee) will initiate proceedings with an independent mediator that is agreed upon by both the DCFS and District. The dispute resolution method may be reviewed one year after the contract is executed and amended if the DCFS and District agree to a different mechanism for dispute resolution.

When the ERH or Caregiver Disagree with the long-term method of transportation chosen by DCFS and the District:

- F. If the ERH or resource family disagrees with the method that the District and DCFS choose as the long-term method of transportation, the ERH or caregiver may file the JV-539 (Request for Hearing Regarding Child's Education) or reach out to their attorney to walk-on this issue to Dependency Court.

Department of Education Uniform Compliant Procedures:

- G. Nothing in this agreement is intended to limit the rights of any person or agency, including but not limited to a youth, ERH, biological parent, foster/resource parent, or another representative of a foster child, to file a complaint with the California Department of Education using the Uniform Complaint Procedures (UCP) authorized by the California Code of Regulations Title 5, Sections 4600-4687 or to pursue other available remedies. Each school district is required to adopt UCP compliant policies and procedures and designate a staff member to be responsible for receiving, investigating, and resolving complaints. This information is commonly found on a district's website, but the district foster-care point of contact can also be contacted to provide the details of that district's policy.

- H. The following applies while the UCP processes referenced in Section 13D is being conducted:
- I. The child remains in the SOO as required by ESSA and
 - II. Transportation is provided and paid for as outlined in Sections 3 and 5, while the dispute process is pending.¹⁹

A. Additional Roles

LACOE FYSCP will facilitate implementation of countywide ESSA transportation by:

- I. Provide materials, tools and training to stakeholders (Child Welfare, Districts, and Caregivers) on BID and SOO rights.
- II. Collect agreed upon data from DCFS and school districts.
- III. Provide staffing to maintain data and provide analysis (this can also be a contracted evaluator)
- IV. Complete annual reports for California Department of Education and all partners of this agreement on program impacts based on agreed upon outcome goals.

14. Termination

- A. Any party may terminate this agreement without penalty at any time but must provide 30 school days written notice. Notice is deemed served on the date of mailing to the following address:

Department of Children and Family Services Head Quarters
Bobby D. Cagle, Director
425 Shatto Place
Los Angeles, CA 90020

- B. Termination of Contract holding Party, does not entail termination of the agreement.

15. Amendments

- A. This agreement may be amended in writing. For changes that materially affect the scope, term of agreement, and/or funding for the agreement, Amendments to the agreement must be prepared and executed by the parties.
- B. For non-material changes, a written request by e-mail or letter from one party to DCFS shall be made. DCFS will distribute the request to the affected parties for approval. Once approved by the affected parties, a Change Notice may be issued and signed by DCFS.
- C. Changes to the agreement holding party can be made through a Change Notice to all concerned parties within 10 business days prior.

¹⁹ ESEA section 1111(g)(1)(E)(i)

16. Facsimile Representation

Parties to this agreement hereby agree to regard facsimile representations of original signature of authorized officers of each party, when appearing in appropriate places on the amendments prepared pursuant to Section 15, Amendments, and received via communications facilities, as legally sufficient evidence that such original signatures have been affixed to Amendments to this agreement, such that the parties need not follow-up facsimile transmissions of such documents with subsequent (non-facsimile) transmission of "original" versions of such documents.

17. Counterparts

This agreement may be executed in counterparts, each of which so executed shall, irrespective of the date of its execution and delivery, be deemed an original, and all such counterparts together shall constitute one and the same instrument.

Signatures by authorized Department Heads, Superintendents, or designees:

Bobby D. Cagle for *6.28.19*
Bobby D. Cagle Date
Director
Department of Children & Family
Services

Debra Duardo M.S.W., Ed.D.
Superintendent
Los Angeles County Office of
Education _____
Date

Otto Solorzano
Acting Director
Workforce Development, Aging and
Community Services Department _____
Date

Dr. Kelly King _____
Date
Assistant Superintendent
Educational Department
Glendale Unified School District

Appendix A: Definitions

Additional costs: Costs incurred in providing transportation to the school of origin reflect the difference between what a local education agency (LEA) otherwise would spend to transport a youth to his/her assigned school and the cost of transporting a child in foster care to his/her school of origin. For example, if the LEA provides transportation through an established bus route, there is no additional cost. If the LEA provides special transportation only for the child in foster care (e.g., through a private vehicle or transportation company), the difference between the special transportation costs and the usual transportation costs can be considered additional. If the LEA must re-route buses to transport a child in foster care to one of its schools, the cost of this re-routing can be considered additional cost.

District Foster Youth Liaison: Every school district must appoint an educational liaison to serve foster children. EC §48853.5(b).

Best-Interest determination: Under federal and California law, upon removal of a child into out-of-home care or a child is removed to a new out-of-home care placement, the child shall remain or enroll in his/her school of origin unless a determination is made that it is not in the child's best interest to attend the school of origin. Factors to consider when determining if maintaining school of origin enrollment is in the foster youth's best interest include, but are not limited to preferences of the child; preferences of the child's parent(s) or education decision-maker(s); the child's attachment to the school, including meaningful relationships with staff and peers; the placement of the child's sibling(s); influence of the school climate on the child, including safety; the availability and quality of services in the school to meet the child's educational and socio-emotional needs; the history of school transfers and how they have affected the child; and how the length of the commute would affect the child, based on the child's developmental stage.

Youth in foster care: ESSA provides for transportation for a foster youth placed in out-of-home care to the youth 's school of origin. A "youth in foster care" under the LCFF definition, who are living at home with either parent, may be entitled to remain in their school of origin, but are not entitled to the ESSA transportation mandates and provisions.

School of origin: Per California Education Code Section 48853.5 (g), the school of origin is the school that the foster child attended when permanently housed or the school in which the foster child was last enrolled. If the school the foster child attended when permanently housed is different from the school in which the foster child was last enrolled, or if the foster child attended some other school where he/she is connected and that he/she attended within the immediately preceding 15 months, the educational liaison, in consultation with and with the agreement of the foster child and the person holding the right to make educational decisions for the foster child, shall determine, in the best interests of the foster child, the school to be deemed the school of origin.

School district of origin: The district that operates the school of origin.

Appendix B: Best Interest Determination Tool

Step 1: Best Interest Determination

The Education Rights Holder—with input from the student, social worker/probation officer, school district District Foster Youth Foster Youth Liaison, and caregiver—should consider the following factors to assess whether it is in the student’s best interest to remain in his or her school of origin. Complete this tool and select the school choice that is in the student’s best interest to attend.

Remain at Current School (School of Origin)	Transfer to Other School Attended in Prior 15 Months or School Attended Where Student Last Permanently Resided (School of Origin)	Transfer to New School Near Placement ²⁰
<input type="checkbox"/> Student preference Student wants to remain in the same school.	<input type="checkbox"/> Student preference Student wants to attend this school.	<input type="checkbox"/> Student preference Student wants to transfer to new local school.
<input type="checkbox"/> Student safety/school climate Student is safe and feels comfortable in this school environment. (Consider substance use, positive interventions, positive/negative peer relationships, any specific safety concerns for student, etc.)	<input type="checkbox"/> Student safety/school climate Student is safe and feels comfortable in this school environment. (Consider substance use, positive interventions, positive/negative peer relationships, any specific safety concerns for student, etc.)	<input type="checkbox"/> Student safety/school climate Student is safe and feels comfortable in this school environment. (Consider substance use, positive interventions, positive/negative peer relationships, any specific safety concerns for student, etc.)
<input type="checkbox"/> Length of attendance/strong ties Student attended this school for an extended period of time and developed strong positive ties (friends, teachers/staff, extracurricular activities).	<input type="checkbox"/> Length of attendance/strong ties Student previously attended this school and developed strong positive ties; or matriculating into this school would preserve strong positive ties.	<input type="checkbox"/> Length of attendance/strong ties Student does not have strong positive ties to a previous school.
<input type="checkbox"/> Academics School is best able to meet student’s academic needs (sustain strong academic performance or help student if underperforming).	<input type="checkbox"/> Academics School is best able to meet student’s academic needs (sustain strong academic performance or help student if underperforming).	<input type="checkbox"/> Academics School is best able to meet student’s academic needs (sustain strong academic performance or help student if underperforming).
<input type="checkbox"/> Special needs School is best able to meet special needs (e.g., IEP, mental health services, English Learner program, child care, etc.).	<input type="checkbox"/> Special needs School is best able to meet special needs (e.g., IEP, mental health services, English Learner program, child care, etc.).	<input type="checkbox"/> Special needs School is best able to meet special needs (e.g., IEP, mental health services, English Learner program, child care, etc.).
<input type="checkbox"/> Timing of transfer Student would have to change schools mid-year, during testing, etc.	<input type="checkbox"/> Timing of transfer School change would occur at end of school year or end of semester.	<input type="checkbox"/> Timing of transfer School change would occur at end of school year or end of semester.
<input type="checkbox"/> Commute time Commute is not so long as to negatively affect the student, in light of student’s age, needs, and activities, and student is willing to commute.	<input type="checkbox"/> Commute time Commute is not so long as to negatively affect the student, in light of student’s age, needs, and activities, and student is willing to commute.	<input type="checkbox"/> Commute time Commute time to school(s) of origin will negatively affect the student, in light of student’s age, needs, activities and willingness to commute.
<input type="checkbox"/> Extracurricular Activities Student has the ability to participate in extracurricular activities of interest at this school.	<input type="checkbox"/> Extracurricular Activities Student has the ability to participate in extracurricular activities of interest at this school.	<input type="checkbox"/> Extracurricular Activities Student has the ability to participate in extracurricular activities of interest at this school.
<input type="checkbox"/> Length of anticipated stay This school is best option in light of anticipated length of placement and student’s permanency plan.	<input type="checkbox"/> Length of anticipated stay This school is best option in light of anticipated length of placement and student’s permanency plan.	<input type="checkbox"/> Length of anticipated stay This school is best option in light of anticipated length of placement and student’s permanency plan.
<input type="checkbox"/> Other factors <u>Examples:</u> Number of past school changes; siblings’ school placement; etc.	<input type="checkbox"/> Other factors <u>Examples:</u> Number of past school changes; siblings’ school placement; etc.	<input type="checkbox"/> Other factors <u>Examples:</u> Number of past school changes; siblings’ school placement; etc.

²⁰ The school considered must be the local school of the least restrictive environment based on the best interest of the child as determined by the education rights holder.

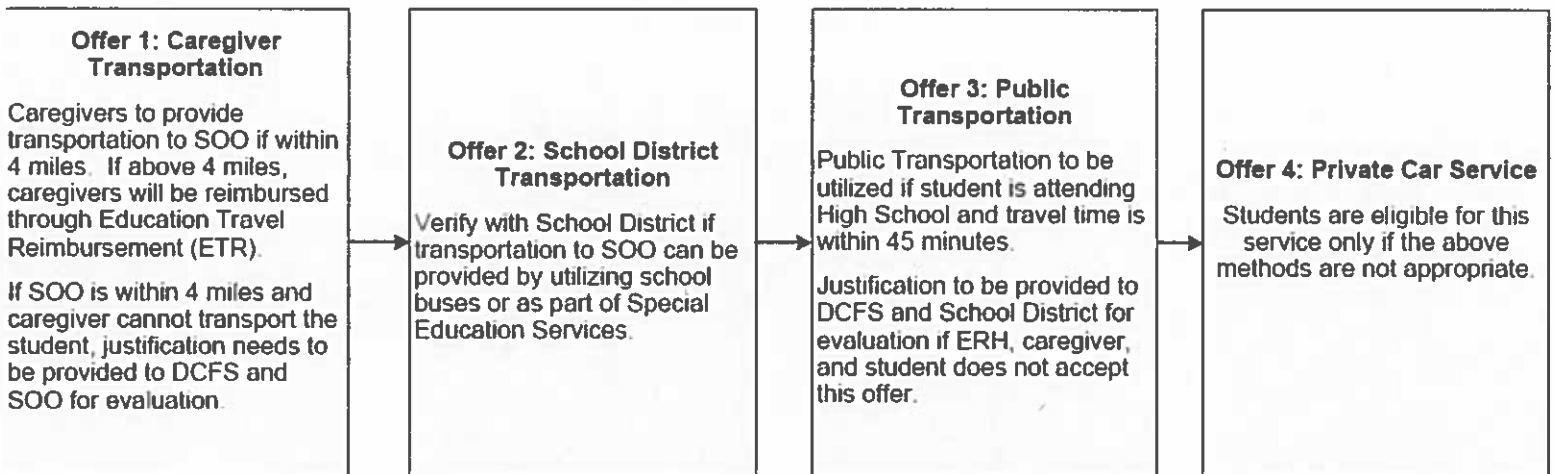
Comments:

Appendix C: Method of Transportation Tool

Method of Transportation Tool

Step 2: School of Origin Method of Transportation*

**To be used after Step 1: Best Interest Determination, if the youth will remain in the school of origin. Method of transportation is decided by SOO and DCFS.*



Appendix D. Points of Contact

Los Angeles County Department of Children and Family Services

Loren Solem-Kuehl
562-345-6610
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Los Angeles County Office of Education

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Keppel Union School District
Ward Lunneborg
(661) 944-2372
wlunneborg@keppel.k12.ca.us

La Canada Flintridge Unified School District
James Cartnal
(818) 952-8391
jcartnal@lcsd.net

LACOE Educational Programs
Larry Canter
(562) 803-8451
canter_larry@lacoedu.edu

Lancaster School District
Julie Eutsler
(661) 940-4355
eutslerj@lancsd.org

Las Virgenes Unified School District
Katie Newcomer
(818) 880-4000 Ext. 219
nrwilson@lvusd.org

Veronia Escada
(818) 880-4000 Ext. 280

Lawndale School District
Jorge Arroyo
(310) 973-1300 ext. 50128
jorge_arroyo@lawndalesd.net

Lennox School District
Eddie Garcia
(310) 695-4000 ext. 4034
eddie_garcia@lennox.k12.ca.us

Little Lake City School District
Ana Yarza
(562) 868-8241 ext. 2236
Ayarza@llcsd.net

Long Beach Unified School District
Dr. Erin Simon
(562) 997-8000 ext.6636
esimon@lbschools.net

Susana A. Cortes
(562) 986-6870 Ext. 240
scortes@lbschools.net

Los Angeles Unified School District
La Shona Jenkins
(213) 241-3552
Lashona.jenkins@lausd.net

Los Nietos School District
Cristina Varela
(562) 692-0271 ext. 3252
cristina_varela@lnsd.net

Lowell Joint School District
Stacey Stewart
(562) 943-0211
sstewart@ljsd.org

Lynwood Unified School District
Kevin Givan
(310) 886-1645
kgivan@mylusd.org

Manhattan Beach Unified School District
Megan Atkins
(310) 318-7345 ext. 5913
matkins@mbusd.org

Monrovia Unified School District
Lisa Minami-Lin
(626) 471-2041
lminamilin@monroviashools.net

Montebello Unified School District
Aida Hinojosa
(323) 887-7900 ext. 2455
hinojosa_aida@montebello.k12.ca.us

Mountain View School District
Luz Flores
(626) 652-4993
lflores@mtviewschools.net

Newhall School District
Larry Brunson
(661) 291-4000
Lbrunson@newhall.k12.ca.us

Norwalk-La Mirada Unified School District
Christopher Moton
(562) 868-0431 ext. 2232
cmoton@nlmusd.org

Palmdale School District
Aaron Yoscovitz

(661) 456-1462
ayoscovitz@palmdalesd.org

Palos Verdes Peninsula Unified School District
Linsey Gotanda
(310)750-2021
gotandal@pvpusd.net

Paramount Unified School District
Manuel San Miguel
(562) 602-6035
msanmiguel@paramount.k12.ca.us

Judy Morrison
(562) 602-6048
jmorrison@paramount.k12.ca.us

Pasadena Unified School District
Eric Sahakian
(626) 396-3600 ext. 88230
sahakian.eric@pusd.us

Pomona Unified School District
Cesar Casarrubias
(909) 397-4648 Ext. 28253
cesar.casarrubias@pusd.org

Christina Gonzalez
(909) 397-4648 Ext. 20265
Christina.gonzalez@pusd.org

Redondo Beach Unified School District
Dr. Nicole Wesley
(310) 937-1225
nwesley@rbusd.org

Rowland Unified School District
Laurel Estrada
(626) 854-2228 Ext. 1785
Laurel.estrada@rowlandschools.org

Rosemead School District
Dawn Rock
(626) 312-2900 ext. 232
drock@rosemead.k12.ca.us

Rowland Unified School District
Laurel Estrada
(626) 854-2228 ext. 1785
laurel.estrada@rowlandschools.org

San Gabriel Unified School District
Lon Sellers
(626) 451-5487
Sellers_l@sgusd.k12

San Marino Unified School District
Jason Kurtenbach
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Santa Monica-Malibu Unified School District
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Lauren Frey
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South Pasadena Unified School District
Marina Thompson
(626) 441-5810 ext.1130
mthompson@spusd.net

South Whittier School District
Stacy Ayers
(562) 944-6231 ext. 2040
sayers@swhittier.net

Sulphur Springs Union School District
Josh Randall
(661) 252-5131
jrandall@sssd.k12.ca.us

Temple City Unified School District
Sarah Vielma
(626) 548-5006
svielma@tcusd.net

Torrance Unified School District
Nancy Gutierrez
(310) 972-6146
gutierrez.nancy@tusd.org

Valle Lindo School District
Lynn Bulgin
(626) 580-0610 Ext. 101
mbulgin@sd.vallelindo.k12.ca.us
mllabrucherie@vallelindo.k12.ca.us

Walnut Valley Unified School District
Jeannette Koh
(909) 595-1261 ext. 31257
jkoh@wvusd.k12.ca.us
Westside Union

Kristin Gellinck-Frye
(661) 722-0716 ext. 75305
k.gellinck-frye@westside.k12.ca.us

West Covina Unified School District
Ana Gutierrez
(626) 960-3052 Ext. 2224
amgutierrez@wcusd.org

Williams S. Hart Union High SD
Nancy Phillips
(661) 296-0991 ext. 1502
nphillips@hartdistrict.org

Wilsona School District
Annette Rego
(661) 264-1111 ext. 7216
arego@wilsona.k12.ca.us

Denisia Loera
(661) 264-1111 ext. 7205
dloera@wilsona.k12.ca.us

Wiseburn School District
Cathy Waller
(310) 634-3025
cwaller@wiseburn.org

Whittier City School District
Christine Becerra-Watts
(562) 789-3020
cbwatts@whittiercity.net

Karina Hartl
(562) 789-3020
khartl@whittiercity.net

Whittier Union High School District
Amy Larson
(562) 698-8121 Ext. 1180
Amy.larson@wuhsd.org

GLENDALE UNIFIED SCHOOL DISTRICT

September 11, 2019

CONSENT CALENDAR NO. 10

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Chris Coulter, Director, Teaching and Learning

SUBJECT: Approval of Services Agreement Between Glendale Unified School District and International Institute for Restorative Practices for the 2019-2020 School Year

The Superintendent recommends that the Board of Education approve a Services Agreement between the Glendale Unified School District and International Institute for Restorative Practices (IIRP) in the amount of \$17,600 to provide staff training on Introduction to Restorative Practices and Using Circles Effectively in September/October 2019.

GUSD teachers and other staff will participate in a two-day training on implementing Community Building Circles in their classrooms or on their campuses. Each two-day training will include 25 to 30 participants and will be facilitated by a licensed IIRP trainer.

The Services Agreement will commence on September 25, 2019 and continue through October 30, 2019, in the total amount of \$17,600.00. Services will be paid through Teaching and Learning funds.

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, CA 91206
(818) 241-3111

SERVICES AGREEMENT

This **Agreement** for Professional Services (“Agreement”) is made and entered into as of the September 06, 2019 by and between the Glendale Unified School District, (“District”) and International Institute for Restorative Practices, whose place of business is 531 Main Street, Bethlehem, PA 18018 herein referring to as (“Contractor”), (together, “Parties”).

WITNESSETH: The parties do hereby contract and agree as follows:

1. *Services Description.* CONTRACTOR will perform the services described in the “Scope of Work” attached hereto as Addendum A and made a part thereof.

NOW, THEREFORE, the Parties agree as follows:

1. **Term.** Contractor shall commence providing services under this Agreement beginning September 25, 2019, and will diligently perform as required and complete performances by October 30, 2019.
2. **Submittal of Documents.** The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

<u> X </u>	Signed Agreement
<u> X </u>	Workers' Compensation Certification
<u> X </u>	Fingerprinting/Criminal Background Investigation Certification
<u> X </u>	Insurance Certificates and Endorsements
<u> X </u>	W-9 Form
<u> X </u>	Non-collusion Declaration
<u> X </u>	Tuberculosis Clearance

3. **Compensation.** District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement (as needed, as requested) a total fee not to exceed (NTE) Seventeen Thousand Six Hundred Dollars (\$17,600), for Four (4) days of Introduction to Restorative Practices & Using Circles, which includes reimbursable cost listed in item 4.1. District shall pay Contractor according to the following terms and conditions:

Note: Accounts Payable will not process payment until the services have been completed. Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

4. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District, except as follows:

4.1. **Travel expenses are included in the total cost listed in Section 3. Compensation.**

5. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.
6. **Materials.** Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:
7. **Copyright/Trademark/Patent.** Contractor understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Contractor consents to use of Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
8. **Termination.**
 - 8.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
 - 8.2. **Without Cause by Contractor.** Contractor may, upon sixty (60) days notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 8.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 8.3.1. material violation of this Agreement by the Contractor; or
 - 8.3.2. any act by Contractor exposing the District to liability to others for personal injury or property damage; or

- 8.3.3. Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

9. **Indemnification.** To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, Contractors, employees, trustees, and volunteers ("the indemnified parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the indemnified parties.

10. **Insurance.**

- 10.1. The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments Each Occurrence General Aggregate	 \$ 1,000,000 \$ 1,000,000
Automobile Liability Insurance - Any Auto Each Occurrence General Aggregate	 \$ 1,000,000 \$ 1,000,000
Professional Liability	\$ 1,000,000
Workers Compensation	Statutory Limits
Employer’s Liability	\$ 1,000,000

10.1.1. **Commercial General Liability and Automobile Liability Insurance.** Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect the Contractor, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

10.1.2. **Workers’ Compensation and Employers’ Liability Insurance.** Workers’ Compensation Insurance and Employers’ Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers’ compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers’ Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

10.1.3. **Professional Liability (Errors and Omissions).** Professional Liability Insurance as appropriate to the Contractor’s profession.

10.2. **Proof of Carriage of Insurance.** The Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

10.2.1. A clause stating: “SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION.”

10.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.

10.2.3. An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, Contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.

10.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.

10.3. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

11. **Assignment.** The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

12. **Compliance with Laws. Debarment and Suspension.** Contractor warrants and certifies that neither Contractor, nor any person working for or acting on behalf of Contractor as part of this Agreement, has been or is debarred, penalized by, convicted, sanctioned, suspended, excluded or otherwise ineligible to participate in any state or federal program, or by any federal department or agency, or by Los Angeles County

13. **Certificates/Permits/Licenses.** Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

14. **Employment with Public Agency.** Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.

15. **Anti-Discrimination.** District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).

16. **Fingerprinting of Employees.** The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Contractor's performing of any portion of the Services.

17. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

18. **District's Evaluation of Contractor and Contractor's Employees and/or Subcontractors.** The District may evaluate the Contractor in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:
- 18.1. Requesting that District employee(s) evaluate the Contractor and the Contractor's employees and subcontractors and each of their performance.
 - 18.2. Announced and unannounced observance of Contractor, Contractor's employee(s), and/or subcontractor(s).
19. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
20. **Confidentiality.** The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

Both parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other party, its affiliates, or its customers. Both parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third party or used for unauthorized purposes. Each party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each party is bound by this Agreement. Upon request of the owner of the confidential information, the other party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph does not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other party; 2) was lawfully in Insight's or Client's possession without restriction as to use or disclosure before its receipt from the other party; 3) is received from, or was made available to, a third party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the party required to make the disclosure under the law shall give prompt notice of this to the other party prior to such disclosure so that the other party may seek an appropriate protective order or give its consent to such disclosure.

21. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District

Glendale Unified School District
223 N. Jackson Street
Glendale, California 91206
ATTN: Kelly King

Contractor:

**International Institute
for Restorative Practices**
531 Main Street,
Bethlehem, PA 18018
ATTN: President

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

22. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. . In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.
23. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.
24. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
25. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

26. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.
27. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
28. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
29. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.
30. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.
31. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.
32. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
33. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
34. **Force Majeure Clause.** The parties to the Contract shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other party(ies), provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.
39. **Amendments.** No alteration or variation of the terms of this Contract shall be valid unless made in writing and signed by the parties; no oral understanding or agreement not incorporated herein shall be binding on either of the parties; and no exceptions, alternatives, substitutes or revisions are valid or binding on District unless authorized by District in writing.
40. **Delivery.** Time of delivery of goods or services is of the essence in this Contract. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over

shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.

41. **Conduct on District Premises.** Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the Party's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the other Party's premises. The operation of vehicles by either Party's personnel on the other Party's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on a Party's property and involving either Party's personnel shall be reported promptly to the appropriate Party's personnel. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the other Party's premises, each Party's personnel shall wear and clearly display identification badges or tags, as approved by the other Party. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. They should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

42. **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name International Institute for Restorative Practices

By: _____
Signature
Print Name

Title:
Dated:

By: _____
Signature
Print Name

Title:
Dated:

*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary;) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

Information regarding Contractor:

License No.: _____

Employer Identification and/or
Social Security Number

Address: 531 Main Street
Bethlehem, PA 18018

Telephone: (610) 807-9221

Facsimile:

E-Mail:

Type of Business Entity:
 Individual
 Sole Proprietorship
 Partnership
 Limited Partnership
 Corporation, State: _____
 Limited Liability Company
 Other: _____

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

Glendale Unified School District

By: _____

Date: _____

Print Name: Dr. Kelly King

Print Title: ASSISTANT SUPERINTENDENT, EDUCATIONAL SERVICES

ATTACHMENT A

DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR

Contractor's entire Proposal is **not** made part of this Agreement.

Contractor may provide the following General Services:

- September 25, 2019 - Introduction to Restorative Practices & Using Circles Effectively
- September 26, 2019 - Introduction to Restorative Practices & Using Circles Effectively
- October 29, 2019 - Introduction to Restorative Practices & Using Circles Effectively
- October 30, 2019 - Introduction to Restorative Practices & Using Circles Effectively

EXHIBIT "A"

WORKERS' COMPENSATION CERTIFICATION

Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: _____

Name of Contractor: International Institute for Restorative Practices

Signature: _____

Print Name and Title: _____

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

EXHIBIT "B"

FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION

One of the three boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Independent Contractor Agreement for Professional Services ("Agreement"):

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

- Pursuant to Education Code section 45125.2, Contractor has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Contractor's employees and District pupils at all times; and/or

- Pursuant to Education Code section 45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Contractor's employees and its subcontractors' employees is

Name: _____

Title: _____

Contractor's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Date: _____

Name of Contractor or Company: International Institute for Restorative Practices

Representative's Name and Title: _____

Signature: _____

EXHIBIT "C"

**NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID**
(Public Contract Code section 7106)

The undersigned declares:

I am the _____ of International Institute for Restorative Practices the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____, _____, _____ (state)

Signature

Print Name

EXHIBIT "D"

TUBERCULOSIS CLEARANCE

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the International Institute for Restorative Practices ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

The Contractor has complied with the tuberculosis requirements of Education Code Section 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has active tuberculosis, as that term is defined in Education Code Section 45122.1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or

Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: _____

Name of Contractor: International Institute for Restorative Practices Signature

Print Name and Title: _____

Services cannot be rendered until all documentation is submitted and final approval is received.

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

CONSENT CALENDAR NO. 11

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services
Stephen Dickinson, Chief Business and Financial Officer
Phyllis Ishisaka, Executive Assistant to the Superintendent

SUBJECT: **Approval of New, Revised, and Deleted Board Policies Relating to Business and Noninstructional Operations; Instruction; and Bylaws of the Board**

The Superintendent recommends that the Board of Education approve new, revised or deleted Board Policies BP 3511 (Energy and Water Management); BP 3551 (Nutrition Services Operations/Cafeteria Fund); BP 6020 (Parent and Family Engagement); BP 6174 (Education for English Learners); (BP) 6178.1 (Work-Based Learning); BP 9321 (Closed Session); and BP 9321.1 (Closed Session Actions and Reports) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

BP 3511 – Energy and Water Management

CSBA Update: May 2019
Last GUSD Update: February 2012

Policy is renamed as “Energy and Water Management” to match the current CSBA Policy and is updated to reflect recommendations in new State Guidance from California Department of Education, the Division of the State Architect in the Department of General Services, and the State Water Resources Control Board. The Policy also deletes green school strategies duplicated in other policies, and adds coordination with local and regional entities to share expertise and resources. Section on “Storm Water Management” deletes specific requirements for “nontraditional MS4 entities” that are subject to the General Permit for Storm Water Discharges to Small Municipal Separate from Sewer Systems, and clarifies that districts may also be subject to the Construction General Permit and the National Pollutant Discharge Elimination System General Permit for Storm Water Discharges Associated with Industrial Activities, Section on “Emergency Interruption of Services” contains material formerly in AR 3511

BP 3551 – Nutrition Services Operations/Cafeteria Fund

CSBA Update: July 2019
Last GUSD Update: June 2018

BP 3551 is revised to reflect new Federal Regulation (84 Fed. Reg. 8247) and updated California Department of Education (CDE) guidance giving districts with an average daily attendance of less than 2,500 greater flexibility in the hiring of food service directors. Policy also consolidates material on nondiscrimination towards students who have unpaid meal fees and those who participate in the free and reduced-price meal program.

BP 6020 – Parent and Family Engagement

CSBA Update: October 2017
Last GUSD Update: March 2018

To meet Every Student Succeeds Act (ESSA) regulations, Board Policy 6020 (Parent Involvement) language is updated. The policy needs to read Parent and Family Engagement and include updated legal references.

BP 6174 – Education for English Learners

CSBA Update: July 2019
Last GUSD Update: October 2018

The California School Boards Association (CSBA) has recently updated the language for Board Policy (BP) 6174 – Education for English Learners. The policy is updated using CSBA language to reflect new law (AB 2735, 2018), which prohibits districts from denying English learners the opportunity to enroll in core curricular courses or courses needed for middle school promotion, high school graduation, or college admission. The policy also adds the requirement to annually designate a District and site coordinator to oversee administration of the English Language Proficiency Assessments for California (ELPAC).

BP 6178.1 – Work-Based Learning

CSBA Update: May 2017
Last GUSD Update: N/A

Board Policy 6178.1 is a new policy, based on suggested language from California School Boards Association, regarding work-based learning opportunities, which link classroom

learning with real-world experiences. Under the state plan for Career Technical Education (CTE), each district receiving funds under the Strengthening Career and Technical Education for the 21st Century Act (20 USC 2301-2414) is required to include specified components in its CTE program, including practical application and experience through actual or simulated work-based learning assignments.

BP 9321 – Closed Session

CSBA Update: July 2019
Last GUSD Update: July 2016

Bylaw 9321 is retitled and updated to incorporate material formerly in BP 9321.1 - Closed Session Actions and Reports. The bylaw also adds the requirement to provide final documents approved or adopted during closed session to persons who have submitted a request. The section on "Matters Related to Students" provides that student names should not be included on the agenda or reports of expulsion hearings pursuant to court decision. The section on "Security Matters" reflects the board's authority to meet in closed session with law enforcement officials to develop a tactical response plan. The section on "Real Property Negotiations" reflects Attorney General publication stating the board's authority to approve a final real property agreement in closed session. The section on "Pending Litigation" updates legal cites.

Exhibit (1) is added to provide examples of agenda descriptions of closed session items. Exhibit (2) is added to provide examples of reports of closed session actions that must be made when the board reconvenes in open session following the closed session.

BP 9321.1 – Closed Session Actions and Reports

Board Bylaw 9321.1 is being deleted as key concepts are incorporated in BP 9321 - Closed Session.

Upon approval of the policies, updates to the accompanying Administrative Regulations will be made as needed following current District procedures.

Copies of the new, revised, and deleted policies are attached to this memo.

Business and Non-instructional Operations

Energy and Water Management

Sustainability is a process of systems' improvements that recognize the connection between the environment and our social responsibility, with the goal of environmental protection.

The GUSD Energy and Water Management Program encompasses elements of community awareness, behavioral changes, conserving resources, improved building designs, and increased environmental awareness education.

The Board of Education is committed to reducing the District's usage of electricity, natural gas, and water to conserve natural resources and to save money to support other identified priorities. In this regard, the Superintendent or designee shall establish and maintain an Energy and Water Management Program which shall include strategies designed to provide for the more efficient use of electrical, gas, water, and natural resources.

Additionally, the Superintendent or designee shall:

- A. Encourage all management, certificated, classified staff, and students to conserve energy at all District facilities. All staff and students will be expected to assist the District in conserving energy and water.
- B. Analyze the effect of utility rate increases on the District budget and develop and implement necessary contingency plans.
- C. Analyze specific site usage patterns and work cooperatively with site administration and staff to identify and implement specific conservation measures.
- D. Establish and maintain a working Sustainability Program that specifies District standards regarding energy use and conservation techniques based on industry standards.
- E. Inspect District facilities and operations and make recommendations for maintenance and capital expenditures which may help the District achieve the more efficient use of energy and reduce irrigation needs.
- F. Identify funding opportunities and incentive programs to assist the District in achieving its conservation goals.
- G. Consider alternative energy sources as may be appropriate.
- H. Periodically report to the Board on the District's progress in meeting its conservation and resource management goals.

Business and Non-instructional Operations

Energy and Water Management

The Superintendent's designee will coordinate the District's energy tracking, reporting, and conservation efforts including:

The District and school-site plans to conserve resources shall address energy and water use, including plans for:

- A. Reducing energy use during high-peak hours
- B. Reducing lighting and equipment use when facilities are otherwise closed
- C. Shutting down facility and classroom equipment when not in use

The following operations shall also be reviewed to further the District's Sustainability goals:

- A. Educational programs
- B. Classroom and building management and maintenance
- C. Food services and equipment maintenance
- D. Landscaping selection and irrigation
- E. Transportation services and maintenance
- F. New construction
- G. Administrative operations
- H. Use of facilities by outside groups

To enlist the support which is essential to achieving the District's Energy and Water Management Program goals, the principal at each site shall:

- A. Solicit input from staff, students, and parents/guardians related to District energy and water use.
- B. Develop strategies designed to ensure cooperation from students and staff in all conservation efforts.

Business and Non-instructional Operations

Energy and Water Management

C. Recognize those who reduce energy and water use.

To assist the District in reducing the discharge of pollutants into the water system from storm water runoff, the Superintendent or designee shall verify new construction contractors implement a storm water pollution prevention plan (SWPPP).

Legal Reference: Education Code, Sections 41422; 46392
Public Resources Code 25410-25421

Policy Approved: 02/04/2003

Policy Revised: 08/16/2005; 03/18/2008; 02/21/2012; 09/17/2019

Business and Noninstructional Operations

Nutrition Services Operations/Cafeteria Fund

The Board of Education believes that school nutrition services operations shall be self-supporting, and a not for profit program. To ensure program quality and increase cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of foods and supplies, the planning of menus, and the auditing of all food service accounts for the District.

The Superintendent or designee shall ensure that all nutrition services administrators and personnel possess appropriate qualifications and receive ongoing professional development related to the effective management and implementation of the District's nutrition services program in accordance with law.

At least once each year, food service administrators, other appropriate personnel who conduct or oversee administrative procedures, and other food service personnel shall receive training provided by the California Department of Education (CDE).

Meal Sales

Meals may be sold to students, District employees, Board members, and employees or members of the fund or association maintaining the cafeteria. (Education Code 38082)

Meals may be sold to nonstudents, including parents/guardians, volunteers, students' siblings, or other individuals, who are on campus for a legitimate purpose. Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.

Meal prices, as recommended by the Superintendent or designee and approved by the Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760. Students who are enrolled in the free or reduced-price meal program shall receive meals free of charge or at a reduced price in accordance with law, Board policy, and administrative regulation.

The Superintendent or designee shall establish strategies and procedures for the collection of meal payments, including delinquent meal payments. Such procedures shall conform with BP/AR 3553 - Free and Reduced Price Meals, 2 CFR 200.426 and any applicable CDE guidance. The Superintendent or designee shall clearly communicate these procedures to students and parents/guardians, and shall make this policy and the accompanying administrative regulation available to the public.

The Superintendent or designee shall ensure that a student whose parent/guardian has unpaid school meal fees or a student who is enrolled in the free or reduced-price meal program is not

Business and Noninstructional Operations

Nutrition Services Operations/Cafeteria Fund

overtly identified, shamed, treated differently, or served a meal that differs from the meal served to other students. (Education Code 49557.5)

Students who are enrolled in the free or reduced-price meal programs shall receive meals free of charge or at a reduced price in accordance with law, Board policy, and administrative regulation. Such students shall not be overtly identified or treated differently from other students.

Donated food commodities are purchased through bids issued by the School Food Services Cooperative.

Cafeteria Fund

The Superintendent or designee shall establish a cafeteria fund independent of the District's general fund.

The wages, salaries, and benefits of nutrition services employees shall be paid from the cafeteria fund.

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of nutrition services and reasonable and necessary indirect program costs as allowed by law.

Procurement of Foods, Equipment and Supplies

To the maximum extent practicable, foods purchased for use in school meals by the District or by any entity purchasing food on its behalf shall be domestic commodities or products. Domestic commodity or product means an agricultural commodity that is produced in the United States and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. (42 USC 1760; 7 CFR 210.21)

A nondomestic food product may be purchased for use in the District's food service program only as a last resort when the product is not produced or manufactured in the United States in sufficient and reasonable quantities of a satisfactory quality, or when competitive bids reveal the costs of a United States product are significantly higher than the nondomestic product. In such cases, the Superintendent or designee shall retain documentation justifying the use of the exception.

Furthermore, the District shall accept a bid or price for an agricultural product grown in California before accepting a bid or price for an agricultural product grown outside the state, if the quality of the California-grown product is comparable and the bid or price does not exceed the lowest bid or

Business and Noninstructional Operations

Nutrition Services Operations/Cafeteria Fund

price of a product produced outside of state. (Food and Agriculture Code 58595)

Bid solicitations and awards for purchases of equipment, materials, or supplies in support of the District's child nutrition program, or for contracts awarded pursuant to Public Contract Code 2000, shall be consistent with the federal procurement standards in 2 CFR 200.318-200.326. Awards shall be let to the most responsive and responsible party. Price shall be the primary consideration, but not the only determining factor, in making such an award. (Public Contract Code 20111)

Program Monitoring and Evaluation

The Superintendent or designee shall present to the Board, at least annually, financial reports regarding revenues and expenditures related to the food service program.

The Superintendent or designee shall provide all necessary documentation required for the Administrative Review conducted by the CDE to ensure compliance of the District's food service program with federal requirements related to maintenance of the nonprofit school food service account, paid lunch equity, revenue from non-program goods, indirect costs, and USDA foods.

Legal Reference: Education Code, Sections 38080-38086; 38090-38095; 38100-38103; 45103.5; 49490-49493; 49500-49505; 49554
California Retail Food Code
Code of Federal Regulations, Title 2, 255; Title 7, 210.1-210.31; 220.1-21 Health and Safety Code, 113700-114437
United States Code, Title 42, 1751-1769j; 1771-1791 United States Department of Agriculture, 250.1-70

Policy Adopted: 08/19/1980; 02/19/1985

Policy Amended: 03/10/1993; 07/19/1994; 02/04/2003; 11/03/2010; 10/15/2013; 09/02/2014; 06/04/2018; 09/17/2019

Formerly BP 3323 and BP 3562

Instruction

Parent and Family Engagement

The Glendale Unified School District Board of Education recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Superintendent or designee shall consult with parents/guardians and family members in the development of meaningful opportunities at all grade levels for them to be involved in District and school activities at all grade levels; advisory, decision-making, and advocacy roles; and activities to support learning at home.

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

The District's local control and accountability plan shall include goals and strategies for parent/guardian involvement, including District efforts to seek parent/guardian input in District and school site decision making and to promote parent/guardian participation in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities. (Education Code 42238.02, 52060)

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the District's parent and family engagement efforts, including, but not limited to, input from parents/guardians, family members, and school staff on the adequacy of involvement opportunities and barriers that may inhibit participation.

Title I Schools

The Superintendent or designee shall involve parents/guardians and family members in establishing District expectations and objectives for meaningful parent/guardian and family engagement in schools supported by Title I funding, developing strategies that describe how the District will carry out each activity listed in 20 USC 6318, as contained in the accompanying administrative regulation, and implementing and evaluating such programs, activities, and procedures. As appropriate, the Superintendent or designee shall conduct outreach to all parents/guardians and family members. (Education Code 11503; 20 USC 6318)

When the District's Title I, Part A allocation exceeds the amount specified in 20 USC 6318, the Board shall reserve at least one percent of the funding to implement parent/guardian and family engagement activities. The Superintendent or designee shall involve parents/guardians and family members of participating students in decisions regarding how the district's Title I funds will be allotted for parent/guardian and family engagement activities and shall ensure that priority is given to schools in high poverty areas in accordance with law. (20 USC 6318, 6631) Expenditures of such funds shall be consistent with the activities specified in this policy and shall include at least

Instruction

Parent and Family Engagement

one of the following: (20 USC 6318)

1. Support for schools and nonprofit organizations in providing professional development for District and school staff regarding parent/guardian and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents/guardians and family members.
2. Support for programs that reach parents/guardians and family members at home, in the community, and at school.
3. Dissemination of information on best practices focused on parent/guardian and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents/guardians and family members.
4. Collaboration with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement.
5. Any other activities and strategies that the District determines are appropriate and consistent with this policy.

The Superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent/guardian and family engagement policy in accordance with 20 USC 6318.

Non-Title I Schools

The Superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the District and schools will address the purposes and goals described in Education Code 11502. (Education Code 11504)

Legal Reference: Education Code, Sections 11500-11506; 48985; 51101; 52060-52077; 54444.1-54444.2; 56190-56194; 64001
Labor Code, Section 230.8
Code of Regulations, Title 5, Section 18275
United States Code, Title 20, Sections 6311; 6312; 6314; 6318; 6631
Code of Federal Regulations, Title 28, Sections 35.104; 35.160

Instruction

Parent and Family Engagement

Policy Adopted: 03/1991

Policy Amended: 06/1996; 08/2006; 07/15/2008; 06/22/2010; 03/06/2018; 09/17/2019

Instruction

Education for English Learners

The Board of Education intends to provide English learners with challenging curriculum and instruction that maximize the attainment of high levels of proficiency in English, advance multilingual capabilities, and facilitate student achievement in the District's regular course of study.

English learners shall be provided differentiated English language development instruction which is targeted to their English proficiency level. Such instruction shall be based on sound instructional theory, be aligned with state content standards, emphasize inquiry-based learning and critical thinking skills, and be integrated across all subject areas.

No middle or high school student who is an English learner shall be denied enrollment in any of the following:

1. Courses in the core curriculum areas of reading/language arts, mathematics, science, and history-social science, courses required to meet state and local high school graduation requirements, or courses required for middle school grade promotion.

However, an English learner may be denied participation in any such course if the student has been enrolled in a school in the United States for less than 12 months or is enrolled in a program designed to develop the basic English skills of newly arrived immigrant students, and the course of study provided to the student is designed to remedy academic deficits incurred during participation and to enable the student to attain parity of participation in the standard instructional program within a reasonable length of time after the student enters the school system.

2. A full course load of courses specified in item #1 above.
3. Other courses that meet the "a-g" course requirements for college admission or are advanced courses such as honors or Advanced Placement courses, on the sole basis of the student's classification as an English learner.

The District shall identify in its local control and accountability plan (LCAP) goals and specific actions and services to enhance student engagement, academic achievement, and other outcomes for English learners.

The Superintendent or designee shall encourage parent/guardian and community involvement in the development and evaluation of programs for English learners. The Superintendent or designee may also provide an English development literacy training program for parents/guardians and community members so that they may better support students' English language development.

Instruction

Education for English Learners

Staff Qualifications and Training

The Superintendent or designee shall ensure that all staff employed to teach English learners possess the appropriate authorization from the Commission on Teacher Credentialing.

The District shall provide effective professional development to teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), administrators, and other school or community-based organization personnel to improve the instruction and assessment of English learners and enhance staff's ability to understand and development shall be of sufficient intensity and duration to produce a positive and lasting impact on teachers' performance in the classroom. (20 USC 6825)

Staff development shall also address the sociocultural needs of English learners and provide opportunities for teachers to engage in supportive, collaborative learning communities.

Identification and Assessment

The Superintendent or designee shall maintain procedures for the early identification of English learners and an assessment of their proficiency using the state's English Language Proficiency Assessments for California (ELPAC). To oversee test administration, the Superintendent or designee shall annually designate a District ELPAC coordinator and a site coordinator for each test site in accordance with 5 CCR 11518.40-11518.45.

Once identified as an English learner, a student shall be annually assessed for language proficiency until the student is reclassified based on criteria specified in the accompanying administrative regulation.

In addition, English learners' academic achievement in English language arts, mathematics, science, and any additional subject required by law shall be assessed using the California Assessment of Student Performance and Progress. As necessary, the test shall be administered with testing variations in accordance with 5 CCR 854.1-854.3. English learners who are in their first 12 months of attending a school in the United States shall be exempted from taking the English language arts assessment to the extent allowed by federal law. (Education Code 60603, 60640; 5 CCR 854.1-854.3)

Formative assessments may be utilized to analyze student performance and appropriately adapt teaching methodologies and instructions.

Instruction

Education for English Learners

Language Acquisition Programs

The District shall offer research-based language acquisition programs that are designed to ensure English acquisition as rapidly and as effectively as possible and that provide instruction to students on the state-adopted academic content standards, including the English language development standards. (Education Code 306; 5 CCR 11300)

At a minimum, the District shall offer a structured English immersion program which includes designated and integrated English language development. In the structured English immersion program, nearly all of the classroom instruction shall be provided in English, but with the curriculum and presentation designed for students who are learning English. (Education Code 305-306; 5 CCR 11309)

For the purpose of determining the amount of instruction to be conducted in English in the structured English immersion program, “nearly all” means that all classroom instruction shall be conducted in English except for clarification, explanation, and support as needed.

In addition, language acquisition programs offered by the District may include, but are not limited to, the following: (Education Code 305-306)

1. A dual-language immersion program that provides integrated language learning and academic instruction for native speakers of English and native speakers of another language, with the goals of high academic achievement, first and second language proficiency, and cross-cultural understanding.
2. A transitional or developmental program for English learners that provides literacy and academic instruction in English and a student’s native language and that enables an English learner to achieve English proficiency and academic mastery of subject matter content and higher order thinking skills, including critical thinking, in order to meet state academic content standards.

The District’s language acquisition programs for grades K-3 shall comply with class size requirements specified in Education Code 42238.02. (Education Code 310)

In establishing the District’s language acquisition programs, the Superintendent or designee shall consult with parents/guardians and the community during the LCAP development process. The Superintendent or designee shall also consult with administrators, teachers, and other personnel with appropriate authorizations and experience in establishing a language acquisition program. (Education Code 305)

Instruction

Education for English Learners

At the beginning of each school year or upon a student's enrollment, parents/guardians shall be provided information on the types of language acquisition programs available to students enrolled in the District, including, but not limited to, a description of each program, the process to be followed in making a program selection, identification of any language to be taught in addition to English when the program includes instruction in another language, and the process to request establishment of a language acquisition program. (Education Code 310; 5 CCR 11310)

Whenever a student is identified as an English learner based on the results of the ELPAC, the student's parents/guardians may choose a language acquisition program that best suits their child. To the extent possible, any language acquisition program requested by the parents/guardians of 30 or more students at the school or by the parents/guardians of 20 or more students at any grade level shall be offered by the school. (Education Code 310; 5 CCR 11311)

Reclassification

When an English learner is determined based on state and District reclassification criteria to have acquired a reasonable level of English proficiency pursuant to Education Code 313 and 52164.6, or upon request by the student's parent/guardian, the student shall be transferred from a language acquisition program into an English language mainstream classroom.

Program Evaluation

To evaluate the effectiveness of the District's educational program for English learners, the Superintendent or designee shall report to the Board, at least annually, regarding:

1. Progress of English learners towards proficiency in English.
2. The number and percentage of English learners reclassified as fluent English proficient.
3. The number and percentage of English learners who are or are at risk of being classified as long-term English learners in accordance with Education Code 313.1.
4. The achievement of English learners on standards-based tests in core curricular areas.
5. For any language acquisition program that includes instruction in a language other than English, student achievement in the non-English language in accordance with 5 CCR 11309.

Instruction

Education for English Learners

6. Progress toward any other goals for English learners identified in the District's LCAP.
7. A comparison of current data with data from at least the previous year in regard to items #1-6 above.
8. A comparison of data between the different language acquisition programs offered by the District.

The Superintendent or designee shall also provide the Board with regular reports from any District or schoolwide English learner advisory committees.

Legal References: Education Codes, Sections 300-340; 305-310; 313-313.5; 430-446; 33050; 42238.02-42238.03; 44253.1-44253.11; 48980; 48985; 52052; 52060-52077; 52160-52178; 56305; 60603; 60640; 60810-60812; 62002.5
Code of Regulations, Title 5, Sections 854.1-854.3; 854.9; 11300-11316; 11517.6-11519.5
United States Code, Title 20, Sections 1412; 1701-1705; 6311; 6312; 6801-7014; 7801
Code of Federal Regulations, Title 34, Sections 100.3; 200.16
Court Decisions:
Valeria O. v. Davis, (2002) 307 F. 3d 1036
California Teachers Association v. State Board of Education et al., (9th Circuit, 2001) 271 F.3d 1141
McLaughlin v. State Board of Education, (1999) 75 Cal.App.4th 196
Teresa P. et al v. Berkeley Unified School District et al, (1989) 724 F.Supp. 698
Attorney General Opinions: 83 Ops.Cal.Atty.Gen. 40 (2000)

Policy Adopted: 12/06/1994

Policy Amended: 04/03/2001; 10/15/2002; 12/14/2010; 05/24/2016; 10/17/2017;
10/02/2018; 09/17/2019

(Formerly Board Policy 6530)

Instruction

Work-Based Learning

The Board of Education desires to facilitate work-based learning opportunities, which link classroom learning with real-world experiences. The District's work-based learning program shall be designed to teach students the skills, attitudes, and knowledge necessary for successful employment and to reinforce mastery of both academic and Career Technical Education (CTE) standards.

The District's work-based learning program may offer opportunities for paid and/or unpaid work experiences, including, but not limited to:

1. Work experience education as defined in Education Code 51764
2. Cooperative CTE or community classrooms as defined in Education Code 52372.1
3. Job shadowing experience as defined in Education Code 51769
4. Student internships
5. Pre-Apprenticeships
6. Service learning
7. Employment in social/civic or school-based enterprises
8. Technology-based or other simulated work experiences

The Superintendent or designee may provide students employment opportunities with public and private employers in areas within or outside the District, including in any contiguous state. (Education Code 51768)

The Board may elect to pay wages to students participating in a work-based learning program, but shall not make payments to or for private employers except for students with disabilities who are participating in work experience education programs funded by the state for such students. (Education Code 51768)

Any District plan for work-based learning shall be submitted to the Board for approval. When required, the plan shall be submitted to the California Department of Education or other state agency or official.

Instruction

Work-Based Learning

The Superintendent or designee shall involve local businesses or business organizations in planning and implementing work-based learning opportunities that support the District's vision and goals for student learning and local workforce development efforts. He/she also may work with postsecondary institutions, community organizations, and others to identify opportunities for work-based learning.

When required by law, the Superintendent or designee shall develop a written training agreement with the employer that describes the conditions and requirements to be met by all parties and shall develop an individual training plan for each student which outlines the objectives or competencies that the student is expected to accomplish at the work site. (5 CCR 10070-10071, 10087, 10108)

To ensure appropriate guidance and supervision of participating students and maximize the educational benefit from placement in any work-based learning program, District staff shall coordinate with the workplace supervisors or mentors.

A minor student shall be allowed employment through a paid work-based learning program only if he/she has been issued a work permit, in accordance with law, Board policy, and administrative regulation. (Education Code 49113, 49160)

All laws or rules applicable to minors in employment relationships shall be applicable to students enrolled in work-based learning programs. (Education Code 51763)

The Superintendent or designee shall ensure that any student participating in a work-based learning program off school grounds is covered under the employer's or District's insurance, as applicable, in the event the student is injured.

The Superintendent or designee shall ensure that any teacher-coordinator of a work-based learning program possesses the appropriate credential issued by the Commission on Teacher Credentialing. (5 CCR 10075, 10080, 10100)

The Superintendent or designee shall maintain records related to each student's participation in the District's work-based learning program, including, but not limited to, the student's individualized training plan, employment hours and job site, work permit if applicable, the employer's report of student's attendance and job performance, the teacher-coordinator's consultations and observations, and reports of the student's grade and credits earned.

The Superintendent or designee shall periodically report to the Board regarding program implementation and effectiveness, including, but not limited to, rates of student participation in work-based learning programs and assessment results of participating students.

Instruction

Work-Based Learning

Legal Reference: Education Code, Sections 35208; 46144; 46147; 46300; 48402; 49110-49119; 49160; 51760-51769.5; 52300-52499.66; 54690-54697; 56026; 52372.1
Labor Code, Sections 1285-1312; 1391-1394; 3070-3099.5; 3200-6002
Code of Regulations, Title 5, Sections 1635; 10070-10075; 10080-10090; 10100-10111
United States Code, Title 20, Sections 2301-2414
Code of Federal Regulations, Title 29, Section 570.35a

Policy Adopted: 09/17/2019

Closed Session

The Governing Board is committed to complying with state open meeting laws and modeling transparency in its conduct of District business. The Board shall hold a closed session during a regular, special, or emergency meeting only for purposes authorized by law.

Each agenda shall contain a general description of each closed session item to be discussed at the meeting, as required by law and specified below.

In the open session preceding the closed session, the Board shall disclose the items to be discussed in closed session. In the closed session, the Board may consider only those matters covered in its statement. (Government Code 54957.7)

After the closed session, the Board shall reconvene in open session before adjourning the meeting and, when applicable, shall publically disclose any action taken in the closed session, the votes, or abstentions thereon, and other disclosures specified below that are applicable to the matter being addressed. Such reports may be made in writing or orally at the location announced in the agenda for the closed session. (Education Code 32281; Government Code 54957.1, 54957.7)

When an action taken during a closed session involves final approval or adoption of a document such as a contract or settlement agreement, the Superintendent or designee shall provide a copy of the document to any person present at the conclusion of the closed session who submitted a written request. If the action taken results in one or more substantive amendments, the Superintendent or designee shall make the document available the next business day or when the necessary retyping is completed. Whenever copies of an approved agreement will not be immediately released due to an amendment, the Board president shall orally summarize the substance of the amendment for those present at the end of the closed session. (Government Code 54957.1)

Confidentiality

A Board member shall not disclose confidential information received in a closed session unless the Board authorizes the disclosure of that information.

The Board shall not disclose any information that is protected by state or federal law. In addition, no victim or alleged victim of tortious sexual conduct or child abuse shall be identified in any Board agenda, notice, announcement, or report required by the Brown Act, unless the identity of the person has previously been publicly disclosed. (Government Code 54957.7, 54961)

Personnel Matters

Closed Session

The Board may hold a closed session under the "personnel exception" to consider the appointment, employment, evaluation of performance, discipline, or dismissal of an employee. Such a closed session shall not include discussion or action on proposed compensation except for a reduction of compensation that results from the imposition of discipline.

The Board may also hold a closed session to hear complaints or charges brought against an employee by another person or employee, unless the employee who is the subject of the complaint requests an open session. Before the Board holds a closed session on specific complaints or charges brought against an employee, the employee shall receive written notice of his/her right to have the complaints or charges heard in open session if desired. This notice shall be delivered personally or by mail at least 24 hours before the time of the session.

The Board may hold a closed session to discuss an employee's application for early withdrawal of funds in a deferred compensation plan when the application is based on financial hardship arising from an unforeseeable emergency due to illness, accident, casualty, or other extraordinary event, as specified in the deferred compensation plan.

Agenda items related to District employee appointments and employment shall describe the position to be filled. Agenda items related to performance evaluations shall specify the title of the employee being reviewed. Agenda items related to employee discipline, dismissal, or release require no additional information.

After the closed session, the Board shall report any action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a District employee and shall identify the title of the affected position. The report shall be given at the public meeting during which the closed session is held, except that the report of a dismissal or nonrenewal of an employment contract shall be deferred until the first public meeting after administrative remedies, if any, have been exhausted. (Government Code 54957.1)

Negotiations/Collective Bargaining

Unless otherwise agreed upon by the parties involved, the following shall not be subject to the open meeting requirements of Brown Act:

1. Any meeting and negotiating discussion between the District and a recognized or certified employee organization
2. Any meeting of a mediator with either party or both parties to the meeting and negotiating process
3. Any hearing, meeting, or investigation conducted by a factfinder or arbitrator

Closed Session

4. Any executive (closed) session of the District or between the District and its designated representative for the purpose of discussing its position regarding any matter within the scope of representation and instructing its designated representatives

The Board may meet in closed session, prior to and during consultations and discussions with representatives of employee organizations and unrepresented employees, to review the Board's position and/or instruct its designated representative regarding salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation. Prior to the closed session, the Board shall identify its designated representative in open session. Any closed session held for this purpose may include discussions of the District's available funds and funding priorities, but only insofar as they relate to providing instructions to the Board's designated representative. Final action on the proposed compensation of one or more unrepresented employees shall not be taken in closed session. (Government Code 54957.6)

The Board also may meet in closed session with a state conciliator or mediator who has intervened in proceedings regarding any of the purposes enumerated in Government Code 54957.6.

Agenda items related to negotiations shall specify the name(s) of the District's designated representative(s) attending the closed session. If circumstances necessitate the absence of a specified designated representative, an agent or designee may participate in place of the absent representative as long as the name of the agent or designee is announced at an open session held prior to the closed session. The agenda shall also specify the name of the organization representing the employee(s) or the position title of the unrepresented employee who is the subject of the negotiations.

Matters Related to Students

If a public hearing would lead to the disclosure of confidential student information, the Board shall meet in closed session to consider a suspension, disciplinary action, any other action against a student except expulsion, or a challenge to a student record. If a written request for open session is received from the parent/guardian or adult student, the meeting shall be public, except that any discussion at that meeting which may be in conflict with the right to privacy of any student other than the student requesting the public meeting shall be in closed session. (Education Code 35146, 48912, 49070)

The Board shall meet in closed session to consider the expulsion of a student, unless the student submits a written request at least five days before the date of the hearing that the hearing be held

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in open session. Regardless of whether the expulsion hearing is conducted in open or closed session, the Board may meet in closed session for the purpose of deliberating and determining whether the student should be expelled. (Education Code 48918)

Agenda items related to student matters shall briefly describe the reason for the closed session, such as "student expulsion hearing" or "grade change appeal," without violating the confidentiality rights of individual students. The student shall not be named on the agenda, but a number may be assigned to the student in order to facilitate record keeping. The agenda shall also state that the Education Code requires closed sessions in these cases in order to prevent the disclosure of confidential student record information.

Final action on a student matter deliberated in closed session shall be taken in open session and shall be a matter of public record. (Education Code 35146, 48918)

Security Matters

The Board may meet in closed session with the Governor, Attorney General, district attorney, District legal counsel, sheriff or chief of police, or their respective deputies, or a security consultant or a security operations manager, on matters posing a threat to the security of public buildings; to the security of essential public services, including water, drinking water, wastewater treatment, natural gas service, and electric service; or to the public's right of access to public services or public facilities. Such discussions may be held in closed session during an emergency meeting called pursuant to Government Code 54956.5 if agreed to by a two-thirds vote of the Board members present, or, if less than two-thirds of the members are present, by a unanimous vote of the members present. (Government Code 54956.5, 54957)

Agenda items related to security matters shall specify the name of the law enforcement agency and the title of the officer, or name of applicable agency representative and title, with whom the Board will consult.

The Board may meet in closed session to consult with law enforcement officials on the development of a plan for tactical responses to criminal incidents and to approve the plan. Following the closed session, the Board shall report any action taken to approve the plan, but need not disclose the District's plan for tactical responses. (Education Code 32281)

Real Property Negotiator

The Board may meet in closed session with its real property negotiator prior to the purchase, sale, exchange, or lease of real property by or for the District in order to grant its negotiator authority regarding the price and terms of payment for the property.

Closed Session

Before holding the closed session, the Board shall hold an open and public session to identify its negotiator(s) and the property under negotiation, and to specify the person(s) with whom the negotiator may negotiate. For purposes of real property transactions, negotiators may include members of the Board.

Agenda items related to real property negotiations shall specify the District negotiator attending the closed session. If circumstances necessitate the absence of a specified negotiator, an agent or designee may participate in place of the absent negotiator as long as the name of the agent or designee is announced at an open session held prior to the closed session. The agenda shall also specify the name of the negotiating parties and the street address of the real property under negotiation. If there is no street address, the agenda item shall specify the parcel number or another unique reference of the property. The agenda item shall also specify whether instruction to the negotiator will concern price, terms of payment, or both.

When the Board approves a final agreement concluding real estate negotiations pursuant to Government Code 54956.8, it shall report that approval and the substance of the agreement in open session at the public meeting during which the closed session is held. If final approval rests with the other party to the negotiations, the Superintendent or designee shall disclose the fact of that approval and the substance of the agreement upon inquiry by any person, as soon as the other party or its agent has informed the District of its approval. (Government Code 54957.1)

Pending Litigation

Based on the advice of its legal counsel, the Board may hold a closed session to confer with or receive advice from its legal counsel regarding a pending litigation when a discussion of the matter in open session would prejudice the District's position in the litigation. For this purpose, "litigation" means any adjudicatory proceeding, including eminent domain, before a court, administrative body exercising its adjudicatory authority, hearing officer, or arbitrator.

Litigation is considered "pending" in any of the following circumstances:

1. Litigation to which the District is a "party" has been initiated formally.
2. A point has been reached where, in the Board's opinion based on the advice of its legal counsel regarding the "existing facts and circumstances," there is a "significant exposure to litigation" against the District, or the Board is meeting solely to determine whether, based on existing facts or circumstances, a closed session is authorized.

Existing facts and circumstances for these purposes are limited to the following:

- a. Facts and circumstances that might result in litigation against the District but

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which the District believes are not yet known to potential plaintiffs and which do not need to be disclosed.

- b. Facts and circumstances including, but not limited to, an accident, disaster, incident, or transactional occurrence which might result in litigation against the District, which are already known to potential plaintiffs and which must be publicly disclosed before the closed session or specified on the agenda.
 - c. The receipt of a claim pursuant to the Government Claims Act or a written threat of litigation from a potential plaintiff. The claim or written communication must be available for public inspection.
 - d. A threat of litigation made by a person in an open meeting on a specific matter within the responsibility of the Board.
 - e. A threat of litigation made by a person outside of an open meeting on a specific matter within the responsibility of the Board, provided that the District official or employee receiving knowledge of the threat made a record of the statement before the meeting and the record is available for public inspection. Such record does not need to identify an alleged victim of tortious sexual conduct or anyone making a threat on his/her behalf or identify an employee who is the alleged perpetrator of any unlawful or tortious conduct, unless the identity of this person has been publicly disclosed.
3. Based on existing facts and circumstances, the Board has decided to initiate or is deciding whether to initiate litigation.

Before holding a closed session pursuant to the pending litigation exception, the Board shall state on the agenda or publicly announce the subdivision of Government Code 54956.9 under which the closed session is being held. If authority is based on Government Code 54956.9(d)(1), the Board shall either state the title or specifically identify the litigation to be discussed or state that doing so would jeopardize the District's ability to effectuate service of process upon unserved parties or to conclude existing settlement negotiations to its advantage.

Agenda items related to pending litigation shall be described as a conference with legal counsel regarding either "existing litigation" or "anticipated litigation."

"Existing litigation" items shall identify the name of the case specified by either the claimant's name, names of parties, or case or claim number, unless the Board states that to identify the case would jeopardize service of process or existing settlement

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negotiations.

"Anticipated litigation" items shall state that there is significant exposure to litigation pursuant to Government Code 54956.9(d)(2) or (3) and shall specify the potential number of cases. When the District expects to initiate a suit, items related to anticipated litigation shall state that the discussion relates to the initiation of litigation pursuant to Government Code 54956.9(d)(4) and shall specify the potential number of cases. The agenda or an oral statement before the closed session may be required to provide additional information regarding existing facts and circumstances described in item #2 b-e above.

Following the closed session, the Board shall publicly report, as applicable: (Government Code 54957.1)

1. Approval to legal counsel to defend, appeal or not appeal, or otherwise appear in litigation. This report shall identify the adverse parties, if known, and the substance of the litigation.
2. Approval to legal counsel to initiate or intervene in a lawsuit. This report shall state that directions to initiate or intervene in the action have been given and that the action, defendants, and other details will be disclosed to inquiring parties after the lawsuit is commenced unless doing so would jeopardize the District's ability to serve process on unserved parties or its ability to conclude existing settlement negotiations to its advantage.
3. Acceptance of a signed offer from the other party or parties which finalizes the settlement of pending litigation. This report shall state the substance of the agreement.

If approval is given to legal counsel to settle pending litigation but final approval rests with the other party or with the court, the District shall report the fact of approval and the substance of the agreement thereon to persons who inquire once the settlement is final. (Government Code 54957.1)

Joint Powers Agency Issues

The Board may meet in closed session to discuss a claim for the payment of tort liability losses, public liability losses, or workers' compensation liability incurred by a joint powers agency (JPA) formed for the purpose of insurance pooling or self-insurance authority of which the District is a member.

Closed session agenda items related to liability claims shall specify the claimant's name and the

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name of the agency against which the claim is made.

Following the closed session, the Board shall publicly report the disposition of joint powers agency or self-insurance claims, including the name of the claimant(s), the name of the agency claimed against, the substance of the claim, and the monetary settlement agreed upon by the claimant. (Government Code 54957.1)

When the board of the JPA has so authorized and upon advice of District legal counsel, the Board may meet in closed session in order to receive, discuss, and take action concerning information obtained in a closed session of the JPA that has direct financial or liability implications for the District. During the Board's closed session, a Board member serving on the JPA board may disclose confidential information acquired during a closed session of the JPA to fellow Board members.

Closed session agenda items related to conferences involving a JPA shall specify the closed session description used by the JPA and the name of the Board member representing the District on the JPA board. Additional information listing the names of agencies or titles of representatives attending the closed session as consultants or other representatives shall also be included.

Review of Audit Report from California State Auditor's Office

Upon receipt of a confidential final draft audit report from the California State Auditor's Office, the Board may meet in closed session to discuss its response to that report. After public release of the report from the California State Auditor's Office, any Board meeting to discuss the report must be conducted in open session, unless exempted from that requirement by some other provision of law.

Closed session agenda items related to an audit by the California State Auditor's Office shall state "Audit by California State Auditor's Office.

Following the closed session, the Board shall publicly confirm that the report was reviewed and a response was prepared.

Review of Assessment Instruments

The Board may meet in closed session to review the contents of any student assessment instrument approved or adopted for the statewide testing system. Before any such meeting, the Board shall agree by resolution to accept any terms or conditions established by the State Board of Education for this review.

Closed Session

Agenda items related to the review of student assessment instruments shall state that the Board is reviewing the contents of an assessment instrument approved or adopted for the statewide testing program and that Education Code 60617 authorizes a closed session for this purpose in order to maintain the confidentiality of the assessment under review.

Following the closed session, the Board shall confirm that the assessment instruments were reviewed. Any actions related to the review shall be taken in open session without revealing any proprietary or confidential information and shall be a matter of public record.

Legal Reference: Education Codes 32281; 35145; 35146; 44929.21; 48912; 48918; 49070;
49073-49079; 60617
Government Codes 3540-3549.3; 6252-6270; 54950-54963
California Constitution, Article 1, Section 3
United States Code, Title 20, 1232g
Code of Federal Regulations, Title 34, 99.1-99.8

Policy Adopted: 07/26/2016

Policy Amended: 09/17/2019

E 9321 Closed Session

Exhibit 1

BOARD MEETING AGENDA DESCRIPTIONS FOR CLOSED SESSION ITEMS

The Governing Board meeting agenda shall include the following description of a closed session item, as applicable:

Personnel Matters

PUBLIC EMPLOYEE APPOINTMENT

Government Code 54957

Title: _____
(Specify position to be filled)

PUBLIC EMPLOYMENT

Government Code 54957

Title: _____
(Specify position to be filled)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code 54957

Title: _____
(Specify position of employee being evaluated)

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code 54957

(No additional information is required. An employee's dismissal or nonrenewal shall not be reported until the employee has first exhausted any right to a hearing or other administrative remedy.)

SPECIFIC COMPLAINT OR CHARGE AGAINST EMPLOYEE

Government Code 54957

(No additional information is required.)

EMPLOYEE APPLICATION FOR EARLY WITHDRAWAL OF FUNDS IN DEFERRED COMPENSATION PLAN

Government Code 54957.10

(No additional information is required.)

Negotiations/Collective Bargaining

E 9321 Closed Session

CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6

District-designated representatives:

(Specify names of representatives attending the closed session. If circumstances necessitate the absence of a specified designated representative, an agent or designee may participate in place of the absent representative as long as the name of the agent or designee is announced at an open session held prior to the closed session.)

Employee organization:

(Specify name of employee organization with which negotiations are being held.)

or

Unrepresented employee:

(Specify position of unrepresented employee who is the subject of the negotiations.)

Matters Related to Students

STUDENT SUSPENSION/OTHER DISCIPLINARY ACTION

Education Code 35146

Student identification number:

(It is recommended that the student's name not be listed. The district may use other means to identify the student for record-keeping purposes.)

STUDENT EXPULSION

Education Code 48912

Student identification number:

(It is recommended that the student's name not be listed. The district may use other means to identify the student for record-keeping purposes.)

STUDENT GRADE CHANGE APPEAL

Education Code 49070

Student identification number:

(It is recommended that the student's name not be listed. The district may use other means to identify the student for record-keeping purposes.)

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CONFIDENTIAL STUDENT MATTER

Action under consideration:

(If the Board is considering a confidential student matter other than those listed above, specify type of action.)

Student identification number:

(It is recommended that the student's name not be listed. The district may use other means to identify the student for record-keeping purposes.)

Security Matters

THREAT TO PUBLIC SERVICES OR FACILITIES

Government Code 54957

Consultation with: _____

(Specify name of law enforcement agency and title of officer, or name of applicable agency representative and title, with whom the Board will consult.)

DEVELOPMENT/APPROVAL OF TACTICAL RESPONSE PLAN

Education Code 32281

Consultation with _____

(Specify name of law enforcement agency and title of officer, or name of applicable agency representative and title, with whom the Board will consult.)

Real Property Negotiations

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Government Code 54956.8

Property: _____

(Specify street address or, if no street address, the parcel number or other unique reference of the real property under negotiation.)

District negotiator:

(Specify names of negotiators attending the closed session. If circumstances necessitate the absence of a specified negotiator, an agent or designee may participate in place of the absent negotiator as long as the name of the agent or designee is announced at an open session held prior to the closed session.)

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Negotiating parties: _____
(Specify name of party, not agent.)

Under negotiation: _____
(Specify whether instruction to negotiator will concern price, terms of payment, or both.)

Pending Litigation

CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION

Government Code 54956.9(d)(1)

Name of case _____
(Specify by reference to claimant's name, names of parties, or case or claim numbers.)

or

Case name unspecified, as identification of the case would jeopardize service of process or existing settlement negotiations.

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Government Code 54956.9(d)(2) or (3)

Significant exposure to litigation pursuant to Government Code 54956.9(d)(2) or (3). Number of potential cases: _____

Or

Initiation of litigation pursuant to Government Code 54956.9(d)(4). Number of potential cases: _____

If applicable, facts and circumstances: _____

(The district may be required to provide additional information on the agenda or in an oral statement prior to the closed session pursuant to Government Code 54956.9(e)(2)-(5). These include facts and circumstances, such as an accident, disaster, incident, or transactional occurrence that might result in litigation against the district and that are known to potential plaintiff(s).)

Joint Powers Authority Issues

LIABILITY CLAIMS FOR INSURANCE-RELATED JOINT POWERS AGENCY

Government Code 54956.95

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Name of claimant(s): _____
(Specify name, except pursuant to Government Code 54961 when the claimant is a victim or alleged victim of tortious sexual conduct or child abuse unless the identity of the person has been publicly disclosed.)

Name of agency against which the claim is made: _____

CONFERENCE INVOLVING INFORMATION FROM A JOINT POWERS AGENCY WITH
DIRECT FINANCIAL OR LIABILITY IMPLICATIONS FOR DISTRICT
Government Code 54956.96

Name of JPA: _____

Discussion will concern: _____
(Specify closed session description used by the JPA.)

Name of district representative on JPA board:

Names of agencies or titles of representatives attending the closed session as consultants or other representatives, if applicable: _____

Review of Audit from State Auditor's Office

AUDIT BY CALIFORNIA STATE AUDITOR'S OFFICE
Government Code 54956.75
(No additional information is required.)

Review of Assessment Instruments

REVIEW OF STUDENT ASSESSMENT INSTRUMENT
Education Code 60617

The Board is reviewing the contents of an assessment instrument approved or adopted for the statewide testing program. Education Code 60617 authorizes a closed session for this purpose in order to maintain the confidentiality of the assessment under review.

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E9321 Closed Session

Exhibit 2

REPORTS OF CLOSED SESSION ACTIONS

Following a closed session during any Governing Board meeting, the Board shall reconvene in open session to present, orally or in writing, a report of any of the following actions taken during the closed session, as applicable:

Personnel Matters

Title of position: _____

Action taken: _____
(e.g., appointment/employment/evaluation/discipline/dismissal/release)

Board member votes/abstentions: _____

Negotiations/Collective Bargaining

Approval of final agreement with represented employees

Item approved: _____

Other party/parties to the negotiation: _____

Board member votes/abstentions _____

Matters Related to Students

(Final action must be taken in open session. It is recommended that the student's name not be disclosed.)

Security Matters

Action taken: _____
(e.g., consultation with law enforcement; approval of contract or memorandum of understanding; approval of tactical response plan, without disclosing the details of the plan)

Board member votes/abstentions: _____

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Real Property Negotiations

Action taken: _____
(Report if Board approves a final agreement concluding real estate negotiations. If final approval rests with the other party, report as soon as the other party has approved the agreement.)

Substance of the agreement: _____

Board member votes/abstentions: _____

Existing Litigation

Action taken related to existing litigation:

(e.g., approval to legal counsel to defend, appeal or not appeal, or otherwise appear in litigation; or approval to legal counsel of a settlement of pending litigation at any stage prior to or during a judicial or quasi-judicial proceeding. If final approval of settlement rests with the other party, report to any person upon request once the settlement is final.)

Adverse party/parties, if known _____

Substance of the litigation: _____

Board member votes/abstentions: _____

Anticipated Litigation

Action taken: The Board has given approval to legal counsel to initiate or intervene in a lawsuit. The action, defendants, and other details will be disclosed to any person upon request after the lawsuit is commenced, unless doing so would jeopardize the district's ability to serve process on unserved parties or its ability to conclude existing settlement negotiations to its advantage. (The report does not need to initially identify the action, defendants, or other details.)

Board member votes/abstentions: _____

Joint Powers Agency Issues

LIABILITY CLAIMS FOR INSURANCE-RELATED JOINT POWERS AGENCY

Name of claimant(s): _____

E 9321 Closed Session

Name of agency against which the claim is made: _____

Substance of the claim: _____

Monetary settlement agreed upon by the claimant: _____

Board member votes/abstentions: _____

CONFERENCE INVOLVING INFORMATION FROM A JOINT POWERS AGENCY WITH
DIRECT FINANCIAL OR LIABILITY IMPLICATIONS FOR DISTRICT

Name of JPA: _____

Action taken: _____

(Law does not include any specific disclosures to be reported.)

Board member votes/abstentions: _____

Review of Audit from State Auditor's Office

Action taken: The Board reviewed the confidential final draft audit report received from the California State Auditor's Office and has prepared a response.

(No additional information is required. Unless otherwise exempted by law, after the audit report is subsequently released to the public, any Board discussion of the report must be conducted in open session.)

Review of Assessment Instruments

Action taken: The Board reviewed the contents of a student assessment instrument approved or adopted for the statewide testing system.

Exhibits 1 & 2 Adopted: 09/17/2019

Closed Session Actions and Reports

All meetings of the Board of Education shall be open and public. For certain limited purposes specified by law, the Board may hold meetings in closed sessions where the public may be excluded. The Board shall disclose in open meeting the items to be discussed in closed session. In the closed session, the Board may consider only those matters covered in its statement. A closed session may be scheduled or placed at any point in the agenda.

A. Purpose for which Closed Sessions may be held are:

1. To consider "personnel matters," specifically, the appointment, employment, evaluation of performance or dismissal of a District employee, or to hear charges or complaints brought against his employee by another person, unless the employee requests a public hearing. The Board shall publicly report any action taken to appoint, employ or dismiss an employee and the roll call vote, either at the public meeting during which the closed session was held or at the subsequent public meeting.
2. To meet with the Board's designated representative(s) for the purpose of discussing the Board's position with respect to any matter within the scope of representation, and instructing the representative(s) as to the Board's position and negotiating strategy.
3. To consider "student discipline matters," specifically, suspension or other disciplinary action, in connection with any student in the District schools unless the student requests a public hearing.
4. To meet with a state conciliator or a mediator who has intervened in negotiations proceedings.
5. To meet with designated state and federal government officials on "security matters" which threaten District building or the public's right of access to District services or facilities.
6. To meet with legal counsel to discuss pending or anticipated litigation.
7. To meet with and instruct the Board's negotiator regarding the purchase, sale, exchange or lease of real property.
8. To consider and act on specific matters which require use of records which are exempt from public disclosure.
9. To consider disposition of a joint powers authority or self insurance claims.

Closed Session Actions and Reports

~~B. Time and Place of Closed Sessions~~

- ~~1. The Board may adjourn a regular or special public meeting at any time and go into closed sessions, returning to public session as soon as the closed session is over.~~
- ~~2. With the exception of certain closed sessions for negotiation purposes, there is no authorization in law for the Board to hold closed session outside of a regular or special meeting, and no closed session may be held during an emergency meeting of the Board.~~

~~C. Statement of Purpose for Closed Session~~

- ~~1. It shall be the practice of the Board of Education to state in the agenda of any regular or special meeting that a closed session is planned, and to state the general reason or reasons for the closed session. In the event it becomes necessary to hold a closed session when such session was not previously announced, the presiding officer shall publicly announce the reason(s) for the closed session and the statutory or other legal authority under which the closed session was needed before adjourning into the closed session. No matters other than those given in the statement shall be discussed or acted upon during the closed session. In the case of special, adjourned or continued meetings, the statement shall be part of the notice provided for the special, adjourned or continued meeting.~~

~~D. Discussions and/or Actions by the Board of Education~~

- ~~1. The Board of Education may discuss any matter contained in the statement of purpose for the closed session at that closed session.~~
- ~~2. The Board of Education may take action on any matter in the statement of purpose for the closed session. If an unscheduled closed session is held during a regular meeting of the Board on a topic which is not listed in the agenda for the meeting, discussion only may take place; no action may be taken by the Board unless an emergency exists or two thirds of the Board determines that immediate action is required.~~
- ~~3. Any action taken by the Board of Education in respect to employing, appointing or dismissing an employee during a closed session, and the roll call vote thereon, shall be publicly announced at the public meeting during which the action is taken or at its next public meeting.~~

Closed Session Actions and Reports

4. ~~Any action taken with respect to suspension of, or disciplinary action, or any other action except expulsion in connection with any pupil of the District, shall not be valid until and unless it is confirmed by a vote of the Board of Education at a public meeting.~~

~~Legal Reference: Education Code Sections 35145, 35146, 48914 (c), 49073, 49076, 48918, 60617
Government Code Sections 3543.2, 4549.1, 6250 et seq., 54950-54962
The Ralph M. Brown Act
Kleitman v. Superior Court of Santa Clara County 87 Cal Rptr. 2d (1999)~~

~~Policy Adopted: 12/04/1956~~

~~Policy Amended: 09/20/1960; 03/19/1985; 05/17/1994, 06/24/2003~~

Formerly BP 9443

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

CONSENT CALENDAR NO. 12

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBMITTED BY: Dr. Mary Mason, Executive Director, Elementary Education

SUBJECT: District Review Committee Membership 2019-2020

The Superintendent recommends that the individuals named in this report be appointed to the District Review Committee (DRC) for the 2019-2020 school year. The purpose of the committee is to review and make recommendations relative to school-based management proposals.

Under the procedures as outlined in District Administrative Regulation 0420.6, a structure for school planning and management within the Glendale Unified School District has been established. The process begins with the establishment of a school plan. Schools wishing to implement a school-based management decision in specific selected areas as part of the plan may submit a proposal to the DRC. Such proposals may request that certain decisions currently made at the District level be made at the site level. Such proposals may request the waiver of existing law, collective bargaining agreements, or District policy.

The established procedures for the DRC stipulate that each year, the Board of Education is to appoint DRC members. The composition of the group is to be three classroom teachers nominated by the Glendale Teachers Association, one representative of classified employees nominated by the California School Employees Association, two parents nominated by the Parent-Teachers Association, and three administrators.

It is recommended that the following individuals be appointed by the Board of Education to serve on the District Review Committee for the 2019-2020 school year:

Taline Arsenian	Teacher/GTA President/Co-Chair
Jacqueline DaVolio	Teacher, Rosemont Middle School
Neda Farhoumand	Parent/PTA Representative
Alicia Harris	Teacher, Crescenta Valley High School

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Zepure Hacopian
Monna Johnson
Juanita Shahjianian
Dr. Mary Mason
Dr. Lonny Root
Vetina Sarkissian
Jana Wells

Director, Human Resources
Parent/PTA Representative
Principal, Marshall Elementary School
Executive Director, Elementary Education/Co-Chair
Principal, Daily High School
Senior Administrative Secretary/CSEA Representative
Teacher, Dunsmore Elementary School

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

CONSENT CALENDAR NO. 13

TO: Board of Education

FROM: Dr. Vivian Ekchian Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Hagop Eulmessekian, Director, Student Support Services

SUBJECT: **Administrative Panel for Expulsion Hearings for 2019-2020 School Year**

The Superintendent recommends that the Board of Education approve the listed certificated personnel to serve as Expulsion Hearing Administrative Panel Members for the 2019-2020 school year.

Education Code Section 48918(d) states that, "The governing board may appoint an impartial administrative panel of three or more certificated persons, none of whom shall be members of the board or employed on the staff of the school in which the pupil is enrolled. The hearing shall be conducted in accordance with all of the procedures established under this section."

There will be a three-member panel for each expulsion hearing. Panel members will be selected based on the grade level of the student involved.

Administration Center

Andrade, Rebeca
Bautista, Beatriz
Cervantes, Bonnie
Gifford, Bill
Magran, Ilin
Mekhitarian, Stepan
Richter, Lena
Stubbs, Kelly

Clark Magnet H.S.

Kortoshian, Lena
Landisi, Brian

Crescenta Valley H.S.

Junge, Linda
Benitez, Christine
Eldred, John
Gallimore, Bill
Lessem, Jordan

Glendale H.S.

Wolf, Benjamin
Akhverdyan, Alen
Hernandez, Diana
Rubio, Mark
Sassounian, Charlotte

Hoover H.S.

Earl, Jennifer
Keys, David
Khachikyan, Romela
Mardirosian, Mary

Daily H.S.

Root, Lonny
Molano, Christin

Roosevelt M.S.

Bruich, Kyle
Ledesma, Cay

Rosemont M.S.

Anderle, Scott
Park, Rosabel
Pestonji, Adriana

Toll M.S.

De Ladurantey, Jennifer
Babakhanian, Annette

Wilson M.S.

Kassabian, Narek
Dermegerdichian, Shant
Sondergaard, Lise

Balboa Elementary

Arakelian, Sona
Kerr, Karen

Cerritos Elementary

Chavez-Fritz, Perla

Columbus Elementary

Rojas, Elena

Dunsmore Elementary

Stegman, Karen

Edison Elementary

Labrecque, Carmen
Nazarians, Selin

Franklin Elementary

Kully, Sherry
Ouweleen, Roxanna

Fremont Elementary

Atikian-Aviles, Vicki

Glenoaks Elementary

Di Mundo, Daniel

Jefferson Elementary

Alexan, Armineh

Keppel Elementary

Tonoli, Kristine
Worley, Kelly

La Crescenta Elementary

Bixler, Josephine

Lincoln Elementary

Fariss, Barbara

Mann Elementary

Alonso, Rosa

Marshall Elementary

Shahijanian, Juanita

Monte Vista Elementary

Risse, Suzanne
Babayan, Hury

Mountain Avenue Elementary

Scott, Jaclyn

Muir Elementary

Zavala, Jessica

Valley View Elementary

Reynolds, Brook

Verdugo Woodlands Elementary

Provost, Kristina
Yi, Joseph

R.D. White Elementary

Kaprielian, Lisa
Mkrtchian, Armene

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

CONSENT CALENDAR NO. 14

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Nancy Hong, Coordinator III, FLAG Programs

SUBJECT: **Acceptance of Grant Funds from the Korean Education Center (KEC) for the FLAG/Korean Dual Immersion Programs for Keppel and Monte Vista Elementary Schools and Toll Middle School**

The Superintendent recommends that the Board of Education accept grant funds in the amount of \$17,000 from the Korean Education Center for the FLAG/Korean Dual Immersion Programs for Keppel Elementary School, Monte Vista Elementary School, and Toll Middle School.

Glendale Unified School District FLAG/Korean Dual Immersion Program schools, Keppel, Monte Vista and Toll, have been granted funding in the total amount of \$18,000 for Korean Classes/Korean Dual Language Programs through the Korean Education Center (KEC) in Los Angeles. The Korean Education Center awards grants based on the merit of the application and the availability of funds.

Keppel and Monte Vista Elementary Schools each received \$5,500, and Toll Middle School received \$6,000. All three schools have applied for and have been fortunate to be awarded the grant in previous years. It is expected that Hoover High School and Rosemont Middle School will also be awarded funding for the 2019-2020 school year as well.

Schools with Korean language classes and dual language programs that receive funding must use the funds to enrich Korean language classes and culture and maintain Korean language classes in Fall 2019 - Spring 2020. The funding will support instructional materials, field trips, registration fees for the Test of Proficiency in Korean (TOPIK), and Korean food and culinary experiences.

The FLAG Korean Program continues to benefit from the strong partnership with the Korean Education Center in Los Angeles. The KEC was established by the Republic of Korea and is dedicated to educating Korean Americans who live in the Western United States with Korean language and culture, helping them connect with their heritage and understand traditions.

GLENDALE UNIFIED SCHOOL DISTRICT

September 17, 2019

CONSENT CALENDAR NO. 15

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
SUBJECT: **Acceptance of Gifts**

The Superintendent recommends that the following gifts to the District be accepted and that letters of appreciation be written to the donors:

- a. Jostens Inc. wishes to donate to the District \$1,300.00 to be used to purchase instructional materials and supplies for use at Clark Magnet High School.
- b. Fremont 6th Grade Committee wishes to donate to the District \$500.00 to be used to purchase classroom supplies for use at Fremont Elementary School.
- c. Korean Consulate General wishes to donate to the District through the Educational Services Department \$17,000.00 to be used to support the Korean FLAG Program at Monte Vista Elementary, Keppel Elementary and Toll Middle Schools for the 2019-2020 school year.
- d. Foundation for Korean Language and Culture in the USA wish to donate to the District through the Educational Services Department \$5,000.00 to be used to support the Korean FLAG Program at Rosemont Middle School for the 2019-2020 school year.
- e. Ford Drive 4 UR School Latitude Digital wishes to donate to the District \$4,400.00 to be used to support student technology at Marshall Elementary School.
- f. Mountain Avenue Associated Student Body wishes to donate to the District \$1,500.00 to be used to pay overtime for clerical to provide accounting to ASB at Mountain Avenue Elementary School.
- g. Valley View Foundation wishes to donate to the District \$1,131.17 to be used to purchase a web cam for the computer lab at Valley View Elementary School.
- h. R.D. White Elementary Foundation wishes to donate to the District \$600.00 to be used to pay for additional hours for Mr. Alex to provide Art for the 2019-2020 school year at R.D. White Elementary School.