GLENDALE UNIFIED SCHOOL DISTRICT 223 North Jackson Street Glendale, California 91206 (818) 241-3111

BOARD OF EDUCATION AGENDA

May 21, 2019 Meeting No. 36 Regular Meeting

GLENDALE UNIFIED SCHOOL DISTRICT 223 North Jackson Street Glendale, California 91206 (818) 241-3111

BOARD OF EDUCATION MEETING NO. 36 Administration Center

May 21, 2019

"Preparing our students for their future."

	Please Note Times
4:30 P.M	Opening,
	Presentations,
	Acknowledgements and Recognitions
	Student Board Member Report,
	Public Communications,
	Information,
	Closed Session
7:30 P.M	Regular Meeting,
	Public Communications,
	Action, Consent Calendar,
	Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to <u>participate in the Board Meeting and/or</u> access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

A. **OPENING – 4:30 P.M.**

- 1. Call to Order and Roll Call
- 2. Pledge of Allegiance led by Jayden Tanner, a 6th grade student from Dunsmore Elementary School

3. Certification of Compliance

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. Approval of Agenda Order

PAGE

B. PRESENTATIONS

1. Model SARB

Representatives from the California Department of Education will share the State recognition that GUSD's attendance program received as a 2019 Model School Attendance Review Board (SARB) for outstanding strategies to reduce chronic absenteeism and increase student attendance. Only 23 districts received this honor in 2019 statewide.

2. Glendale Unified School District Presents Promotional Video

Staff will share with the Board the newly completed Glendale High School promotional video.

C. ACKNOWLEDGEMENTS AND RECOGNITIONS

a. *Classified Employee Week* – The week of May 19-25, 2019 is recognized as Classified Employee Week. Representatives of the California School Employees Association within the district are invited to attend the meeting to be acknowledged on behalf of all District classified employees.

b. 2019 Elementary Robotics Tournament – The Board would like to recognize the team from Verdugo Woodlands as the 2019 Championship team that demonstrated overall excellence in all three areas of competition; STEM Presentation, Robot Design, and Robot Performance.

D. STUDENT BOARD MEMBER REPORT

1. Student Board Member Sophia James will report on activities and events happening at the schools around the District.

E. COMMUNICATIONS FROM PUBLIC

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their <u>name</u> prior to speaking to the Board. Not more than <u>five minutes</u> may be allotted to <u>each speaker</u> and no more than <u>twenty minutes</u> to <u>each</u> <u>subject</u>, except by unanimous consent of the Board of Education. A Speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Interim Superintendent may refer the matter to the proper department for review. A student's parent/guardian, or a student if age 18 or older, may request that the minutes exclude the student's directory information, as defined in Education Code 49061, or a parent/guardians' personal information, as defined in Education Code 49073.2. The request to exclude such information shall be made in writing to the secretary or clerk of the Board.

F. INFORMATION

1. Acknowledgements of Service

The resignations and retirements of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

2. 2019 Seamless Summer Feeding Option Program

The Glendale Unified School District will be participating in the Seamless Summer Feeding Program (SSFO) for the seventh year this summer. The SSFO Program provides free meals during the summer vacation to children under the age of 18 and the disabled, in low-income areas with at least 50 percent of its children approved for free or reduced price meals under the National School Lunch Program.

F. INFORMATION - continued

3.	Proposed Recommendation for California Next Generation Science Standards Implementation – High School	15
	This report will provide the Board of Education with the final recommendations for implementing the California Next Generation Science Standards at the high school level.	
4.	Proposed Waiver to Instructional Minutes - Crescenta Valley High School	20
	This report will inform the Board of Education on the proposed waiver to instructional minutes at Crescenta Valley High School that was resently voted and passed by the CVHS staff.	
5.	Resolution in Support of Senate Bill 729 (Portantino) - Additional Funding to the Local Control Funding Formula	24
	This report provides an opportunity for the Board of Education to discuss adopting a formal Board resolution in support of Senate Bill 729 authored by State Senator Anthony Portantino. This bill dedicates additional funding to the Local Control Funding Formula (LCFF) by increasing the applicable cost-of-living adjustment for the LCFF in 2019-20.	
6.	GUSD Plan to Maintain District Solvency and Financial Responsibility	30
	This report provides information on the Governor's May Revise and an opportunity for the Board to discuss the District's Budget and the updated Fiscal Stabilization.	
7.	Proposed New Course of Study Outlines for Use in Middle And High Schools in the Areas of Career Technical Education and Visual and Performing Arts	32
	The proposed course of study outlines (Art Production; Middle School Ceramics; Stage Band; and Entertainment Technology and Live Production 3-4 Honors) are submitted for review and discussion by the Board of Education. The course outlines have been reviewed for content and evaluated by the members of the Career Technical Education and Visual and Performing Arts Curriculum Study Committees. The Secondary Education Council has reviewed the information and made a recommendation of approval of the course outlines to the Board of Education.	
8.	Proposed Revisions to Board Policy Relating to Community Relations	63

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This report will provide the Board of Education with information on the need to revise existing Board Policy (BP) 1312.3 (Uniform Complaint Procedures) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

9. Update on Measure S and Facility Programs

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

G. CLOSED SESSION

- 1. Instructing designated representative, Dr. Kelly King, Interim Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.
- 2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.
- 3. Personnel matters relating to the discipline, dismissal and release of schoolbased employees pursuant to Government Code §54957.

G. CLOSED SESSION - continued

- 4. Conference with Legal Counsel Anticipated Litigation Initiation of litigation pursuant to section 54956.9(c): One potential case
- 5. Public Employment Government Code §54957 Title: Superintendent of Schools

H. RETURN TO REGULAR MEETING

1. Call to Order

I. COMMUNICATIONS FROM PUBLIC

1. Public Communications

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J. ACTION

1. Contract Approval - Superintendent of Schools

The Interim Superintendent recommends that the Board of Education approve the employment contract for Dr. Vivian Ekchian as Superintendent of Schools for the Glendale Unified School District.

2. Resolution No. 34: In Support of Senate Bill 729 (Portantino)

The Interim Superintendent recommends the Board of Education adopt Resolution No. 34 in support of Senate Bill 729 which dedicates additional funding to the Local Control Funding Formula by increasing the applicable cost-of-living adjustment for the LCFF in 2019-20.

3. Approval of Proposed Waiver to Instructional Minutes - Crescenta Valley High 81 School

The Interim Superintendent recommends that the Board of Education approve the proposed waiver to instructional minutes at Crescenta Valley High School.

4. Award of Bid No. 184-18/19 for Glendale High School Chiller Replacement Project 85 and Budget Adjustment

The Interim Superintendent recommends that the Board of Education award Bid No. 184-18/19 for Glendale High School Chiller Replacement project to Los Angeles Air Conditioning, Inc. in the amount of \$1,229,351 funded by Measure S fund; and a budget adjustment of \$400,000 funded by Redevelopment Agency Fees.

72

J. **ACTION - continued**

5. Approval of Independent Consultant Agreement No. 529 with Sandy Pringle Associates Inspection Consultants, Inc. for DSA Inspection Services at the Glendale High School Aquatic Center, Chiller Installation, and Tennis Court Projects

The Interim Superintendent recommends that the Board of Education approve Independent Consultant Agreement No. 529 with Sandy Pringle Associates Inspection Consultants, Inc. for DSA Inspection Services at the Glendale High School Aquatic Center, Chiller Installation, and Tennis Court Projects in the amount of \$315,104 funded by Measure S and Prior State Funds.

6. Approval of Independent Consultant Agreement No. 534 with MTGL, Inc. for the 103 **Glendale High School Aquatic Center's Specialty Inspection Services**

The Interim Superintendent recommends that the Board of Education approve Independent Consultant Agreement No. 534 with MTGL, Inc. for the Glendale High School Aquatic Center's Specialty Inspection Services in the amount of \$144,411 funded by Measure S and Prior State Funds.

7. Approval of Agreement for Alternative Transportation Services with American 117 Logistics Company, LLC

The Interim Superintendent recommends that the Board of Education approve a transportation services agreement with American Logistics, LLC for alternative transportation services for existing transportation needs from July 1, 2019 through December 31, 2019, funded by General Fund (Fund 01.0).

8. Award of RFP No. 14-18/19 for School Transportation Services to First Student, 118 Inc. for the 2019-20 School Year

The Interim Superintendent recommends that the Board of Education approve new contract with First Student, Inc. for School Transportation Services for the 2019-20 school year funded by General Fund (Fund 01.0).

9. Approval to Piggyback on the Garden Grove USD Bid No. 1512 Awarded to SKC 119 Company for the Purchase and Installation of a Modular Restroom for Monte Vista Elementary School.

The Interim Superintendent recommends that the Board of Education approve the purchase and installation of a modular restroom from SKC Company by Piggybacking on Bid No. 1512 awarded by Garden Grove USD, in the amount of \$78,800 funded by Developer Fees Fund (25.0).

10. Approval to Use Sourcewell, Contract #030117-LTS, for the Purchase and 120 Installation of Playground Equipment and Fall Zone Material from PlayPower LT Farmington, Inc.

The Interim Superintendent recommends that the Board of Education approve the purchase and installation of playground equipment a fall zone material with PlayPower LT Farmington, Inc. by using the Sourcewell National contract No. 030117-LTS for Edison Elementary School in the amount of \$196,504.21 funded by Measure S - Summer Project Funds.

11. Acceptance of the Every Student Succeeds Act (ESSA) Comprehensive Support & 121 Improvement (CSI) Grant for 2018-2019

The Interim Superintendent recommends that the Board of Education accept the Every Student Succeeds Act (ESSA) comprehensive support & Improvement (CSI) grant for 2018-2019 in the amount of \$172,442.00 for Daily High School.

K. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

1. Minutes

The Interim Superintendent recommends that the Board of Education approve the Minutes, as listed.

- a. Special Meeting No. 30, May 4, 2019
- b. Special Meeting No. 31, May 5, 2019
- c. Special Meeting No. 32, May 6, 2019 Cancelled
- d. Regular Meeting No. 33, May 7, 2019
- e. Special Meeting No. 34, May 14, 2019
- f. Special Meeting No. 35, May 16, 2019

2. Certificated Personnel Report No. 18

The certificated report recommends approval of the following:

An extension of maternity leave of absence, an extension of health leave of absence, an extension of family & medical leave of absence, additional assignments, a release - temporary employee, an election, elections hourly/daily, a transportation authorization, revision to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations

3. Classified Personnel Report No. 17

The classified report recommends approval of the following:

Election from eligibility list; additional assignment temporary - at established rate of pay; change of assignments; revisions to previous board report; and authorization 2019-2020 indefinite salaries

4. Warrants

The Interim Superintendent recommends that the Board of Education approve Warrants totaling \$13,276,089.70 for April 1, 2019 through May 10, 2019.

5. Purchase Orders

The Interim Superintendent recommends that the Board of Education approve Purchase Orders totaling \$1,170,852.64 for the period of April 22, 2019 through May 10, 2019.

6. Appropriation Transfer and Budget Revision Report

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.

7. Consideration of Late Claim

The Interim Superintendent recommends that the Board of Education return the claim submitted by Khachik Khaytyan as late since it was not presented within one year of the date of accrual, and refer the claim to the District's claims administrator for processing in accordance with applicable laws. 122

141

171

158

177

199

K. CONSENT CALENDAR - continued

8. Approval of Revised Board Policy Relating to Administration

The Interim Superintendent recommends that the Board of Education approve revised existing Board Policy (BP) 2110 (Superintendent Responsibilities and Duties) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

9. Approval of Memorandum of Understanding with Didi Hirsch Mental Health 208 Services for Counseling Services to Students Districtwide for 2019-2020

The Interim Superintendent recommends that the Board of Education approve an agreement between Glendale Unified School District and the Didi Hirsch Mental Health Services to provide mental health and counseling to GUSD students and their families in the 2019-2020.

10. Approval of Memorandum of Understanding with Glendale Community College 213 for the Adult Education Grant Consortium

The Interim Superintendent recommends that the Board of Education approve the Memorandum of Understanding between Glendale Unified School District and Glendale Community College for the Adult Education Grant Consortium.

11. Acceptance of Gifts

The Interim Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

L. REPORTS AND CORRESPONDENCE

- 1. Board
- 2. Interim Superintendent

M. ADJOURNMENT

205

GLENDALE UNIFIED SCHOOL DISTRICT

May 21, 2019

INFORMATION REPORT NO. 1

FROM: Dr. Kelly King, Interim Superintendent

PREPARED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources/Director of Classified Personnel

SUBJECT: ACKNOWLEDGEMENTS OF SERVICE

The resignations and retirements of the following employees have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4040, and are being reported to the Board of Education as information only - no action required:

Resignations:

1.	Garcia, Jenni Behavior Intervention Assistant Special Education Department	Effective 5/24/19
2.	Ghanbary, Evelina Education Assistant II Monte Vista Elementary School	Effective 5/21/19
3.	Padilla, Lupe Multimedia Technology Assistant Lincoln Elementary School`	Effective 6/11/19
4.	Spears, Cynthia Elementary Yard Duty Leader Lincoln Elementary School	Effective 6/11/19
<u>Retir</u>	ements:	
1.	Cusati, Danute Assistant Physically Handicapped Glendale High School	Effective 6/13/19 25 years of service

Glendale Unified School District Information Report No. 1 May 21, 2019 Page 2 <u>Retirements (Cont.):</u>

- Donabedian, Mary K. 4th Grade Teacher Balboa Elementary
- Howe, Susan E. Counselor Clark Magnet High School
- Nelson, Diana J. RSP Special Education Teacher Verdugo Woodlands Elementary
- 5. Nuanez, Christine RSP Teacher Monte Vista Elementary
- 6. Rosenfeld-Ortiz, Elysa Special Education Teacher Cloud Children's Center
- Sajjadieh, Stephanie B. English Teacher Clark Magnet High School
- Sivelle, Donald Custodian II R.D. White Elementary School
- 9. Stokes, Diane M. 2nd Grade Teacher Cerritos Elementary
- 10. Teems, Lynda K. Assistant Principal Balboa Elementary
- Yi, Sookmin Math Teacher Glendale High School

- Effective 6/13/19 22 years of service
- Effective 6/18/19 42 years of service
- Effective 6/13/19 21 years of service
- Effective 6/13/19 21 years of service
- Effective 6/13/19 24 years of service
- Effective 6/13/19 29 years of service
- Effective 6/13/19 27 years, 4 months of service
- Effective 6/13/19 16 years of service
- Effective 7/01/19 30 years of service
- Effective 6/13/19 22 years of service

Glendale Unified School District Information Report No. 1 May 21, 2019 Page 3 Revision to Previous Information Report

1. Revision to Board Report No. 14, March 12, 2019

<u>Page 2, Item 1</u> Axelgard, Christian Physical Education Teacher Clark Magnet High School

Effective 5/31/19 33 years of service

Change retirement date to read:

Effective 3/28/19

GLENDALE UNIFIED SCHOOL DISTRICT

May 21, 2019

INFORMATION REPORT NO. 2

TO:	Board of Education
FROM:	Dr. Kelly King, Interim Superintendent of Schools
SUBMITTED BY:	Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY:	Jennifer Chin Gonzales, Director, Nutrition Services Department
SUBJECT:	2019 Seamless Summer Feeding Option Program

The Glendale Unified School District will be participating in the Seamless Summer Feeding Option (SSFO) Program for the eighth year this summer. The SSFO Program provides free meals during summer vacation to children under the age of 18 and the disabled, in low-income areas with at least 50 percent of its children approved for free or reduced price meals under the National School Lunch Program.

This year, the following eight sites will serve SSFO free lunches:

- Glendale High School
- Hoover High School
- Roosevelt Middle School
- Toll Middle School
- Wilson Middle School
- Glendale Central Library
- Grandview Library
- Pacific Park

All five participating school sites will be serving free lunches during summer school from June 17-July 19, 2019. They will offer their summer menu to students; then offer a limited menu to the community. Glendale Central Library, Grandview Library, and Pacific Park will be offering a rotating menu to the community from June 17-August 16, 2019.

Attached is a flyer with more information regarding the 2019 Seamless Summer Feeding Option Program.

FREE LUNCH For all children under 18

June 17, 2019 through July 19, 2019 (Monday – Friday) * NO LUNCH SERVED ON JULY 4th *

Roosevelt Middle School

(222 E. Acacia Avenue)

Summer School Students ONLY 10:25 a.m. – 10:50 a.m.

Public: All children under 18 11:05 a.m. – 11:35 a.m.

Toll Middle School

(700 Glenwood Road)

Summer School Students ONLY 10:55 a.m. – 11:15 a.m.

Public: All children under 18 11:15 a.m. – 11:45 a.m.

Wilson Middle School (1221 Monterey Road)

Summer School Students ONLY

10:10 a.m. – 10:30 a.m.

Public: All children under 18 10:45 a.m. – 11:15 a.m. June 17, 2019 through July 19, 2019 (Monday – Friday) * NO LUNCH SERVED ON JULY 4th *

Glendale High School (1440 E. Broadway)

Summer School Students ONLY 10:30 a.m. – 10:50 a.m.

Public: All children under 18 11:00 a.m. – 11:30 a.m.

Hoover High School (651 Glenwood Road)

Summer School Students ONLY 10:10 a.m. – 10:30 a.m.

Public: All children under 18 10:45 a.m. – 11:15 a.m.



FOOD MUST BE EATEN ON PREMISES

CITY OF GLENDALE



Arts and Culture Commission June 17, 2019 through August 16, 2019 (Monday – Friday) * NO LUNCH SERVED ON JULY 4th *

> **Pacific Park** (501 S. Pacific Avenue) 11:30 a.m. – 12:30 p.m.

Glendale Central Library

11:30 a.m. – 12:30 p.m.

Grandview Library (1535 Fifth Street) 12:00 p.m. – 1:00 p.m.



(818) 552-2677 www.gusd.net/nutritionservices

In partnership with

FREE LUNCH FOR ALL CHILDREN UNDER 18

FOOD MUST BE EATEN ON PREMISES

ALMUERZO GRATIS PARA TODOS LOS NIÑOS MENORES DE 18 AÑOS DEBEN COMERLO EN EL PLANTEL ESCOLAR



무료 점심 18세 이하의 모든 아동들에게 제공

음식은 학교에서 먹어야 합니다.

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SUMMER LUNCH MENU GLENDALE AND GRANDVIEW LIBRARIES AND PACIFIC PARK

(Two-Week Rotating Menu)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Turkey Corn Dog Turkey Ham and Cheese on Whole Grain French Roll Baby Carrots Bean Salad Raisins Milk	Chicken Patty on Whole Grai Sesame Seed Bun Soy Butter and Grape Jelly Sandwich on Whole Grain Baby Carrots Zucchini Sticks Banana Milk	n Chicken Nuggets w/Roll Turkey and Cheese on Whole Grain French Roll Baby Carrots Persian Cucumber Fruit Cup Milk	Cheeseburger on Whole Grain Sesame Seed Bun Soy Butter and Grape Jelly Sandwich on Whole Grain Baby Carrots Grape Tomatoes Apple Milk	Hot Grilled Cheese Sandwich Turkey Ham and Cheese on Whole Grain French Roll Corn Cobbette Broccoli Florets Nectarine Milk
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Bean and Cheese Nacho Bites Turkey Ham and Cheese on Whole Grain French Roll Baby Carrots Bean Salad Raisins Milk	Turkey Hot Dog on Whole Grain Bun Soy Butter and Grape Jelly Sandwich on Whole Grain Baby Carrots Zucchini Sticks Banana Milk	Oven Baked Drumstick w/Roll Turkey and Cheese on Whole Grain French Roll Baby Carrots Persian Cucumber Fruit Cup Milk	Meatball Sandwich on Whole Grain Soy Butter and Grape Jelly Sandwich on Whole Grain Baby Carrots Grape Tomatoes Sliced Apples Milk	Bean and Cheese Burrito Turkey Ham and Cheese on Whole Grain French Roll Corn Cobbette Broccoli Florets Plum Milk
Preparing our students for <i>their</i> future		Menu subject to change	This institution is an ed	qual opportunity provider.

GLENDALE UNIFIED SCHOOL DISTRICT

May 21, 2019

INFORMATION REPORT NO. 3

SUBJECT:	Proposed Recommendation for California Next Generation Science Standards Implementation – High School
PREPARED BY:	Shawna Metcalf, Science Specialist, Teaching and Learning
SUBMITTED BY:	Dr. Chris Coulter, Director, Teaching and Learning
FROM:	Dr. Kelly King, Interim Superintendent
TO:	Board of Education

Background:

With the adoption of the California Next Generation Science Standards (CA NGSS), the State has ushered in a new era of science education designed to prepare all students for the 21st century. The CA NGSS are designed to ensure that all students actively engage in the scientific and engineering processes as they deepen their understanding of core ideas. By the end of 12th grade, students should have gained sufficient knowledge to engage in scientific discourse and to be critical consumers of scientific information in their everyday lives. It is especially important to note that the above goals are for all students. A CA NGSS aligned K-12 science program should prepare all students for their futures, not just those who pursue careers in these fields or those who continue on to higher education.

The High School implementation of CA NGSS is complex. In addition to ensuring all students are provided with equitable access to all standards, any decisions made regarding the high school implementation need to take teacher credential information, student science data, graduation requirements, UC requirements, staffing, and funding into consideration.

Steps Taken to Date:

2015-2016

The Professional Development Department held a District release day during first semester to analyze an early draft of the three (3) suggested course models from the California Science Framework:

- 4-Course Discipline Specific Model
- 3-Course Earth & Space Science Integrated Model
- 3-Course Fully Integrated Model

The day was attended by four teachers from each high school with representation across science disciplines. Teachers were tasked with identifying evidence based strengths and weaknesses of each model with an emphasis placed on what is best for students. No recommendation was made at this time as there was insufficient information. The evidence was presented to principals to begin the conversation.

In January 2016, approximately 15 high school teachers attended a workshop to analyze the 3-Course Model detailed in the Science Framework. They had the opportunity to discuss the model with the writers and work together as a team to provide evidence in support of or against the model.

2016-2017

The Professional Development Department began researching the questions raised by teachers during the previous year surrounding high school implementation. Information researched included state testing requirements, credential implications, graduation requirements, and what neighboring districts were considering. This information was presented to department chairs, principals, and district administrators. In addition to compiling this data for review, current high school science enrollment trends (Classes of 2015 and 2016) within the District were analyzed in depth to identify the number of students potentially impacted by a change in science expectations.

2017-2018

The Teaching and Learning (T&L) Department continued to analyze data and research the various areas influencing a high school decision. In addition, all teachers were given an opportunity to compile a list of questions they wanted or needed answers to in order to facilitate the conversation regarding course model decisions. Department Chairs were asked to share this opportunity with their counselors and administrators to ensure all relevant questions were being asked.

Glendale Unified was nominated to attend the first CA NGSS High School Summit in May 2018. The high school department chairs, along with the Director of Teaching and Learning and the Science Specialist, attended the event, which provided a unique opportunity to maximize conversations about successes and challenges of moving forward with full implementation of CA NGSS at the high school level. During the summit, it was decided that GUSD should have a CA NGSS High School Implementation Team consisting of members from each high school and each core science content area. The Implementation Team is charged with researching, developing options, and communicating effectively back to the teachers at their sites as decisions and discussions occur. The most up-to-date information was presented and discussed during the May 2018 Curriculum Study Committee (CSC) meeting. During this meeting, the Science CSC voted to move forward with the three course Earth and Space Science embedded model along with a three

(3) year graduation requirement for science. Additional research on the impact of such change was to be completed prior to sending the recommendation to principals.

2018-2019

The NGSS High School Implementation Team consists of the following teachers:

- Physics in the Universe
 - o Gerald Gruss, Clark Magnet High School
 - o David Platt, Crescenta Valley High School
 - o Darnell Kelly, Glendale High School
 - Nerses Abramyan, Hoover High School
 - o Linda Tandy, Hoover High School (as ESS representative)
- Chemistry of Earth's Systems
 - o Hrant Yahiayan, Clark Magnet High School
 - o Cassandra Fishback, Crescenta Valley High School
 - o Nabila Jahshan, Glendale High School
 - Zhenik Avetyan, Hoover High School
 - Michelle Sorota, Hoover High School (as ESS representative)
- Living Earth
 - o Zovig Minassian, Clark Magnet High School
 - o Denise Pogroszewski, Crescenta Valley High School
 - o Talin Arakelian, Glendale High School
 - Cynthia Chan, Hoover High School
 - o Shawna Metcalf, Teaching and Learning Department

The High School Implementation Team met in September to review data, create draft scope and sequence documents, and discuss course sequencing. After this meeting, the Teaching and Learning Department presented findings and concerns to the principals in November 2018. During this meeting, the principals unanimously recommended GUSD move forward with adopting the three course Earth and Space Science embedded model beginning with the 2020-2021 school year. Additionally, principals agreed that a three (3) year high school graduation requirement for science would be needed for successful implementation and that this change should be looked into further.

Next Steps:

<u>2019-2020</u>

The Teaching and Learning Department, along with the High School Implementation Team, will begin looking at instructional materials for CA NGSS aligned courses within the course model. Review and evaluation of instructional materials will take place from September 2019 – March 2020. Throughout the process, the HS Implementation Team

will keep site colleagues and department chairs informed on the progress of evaluation. Evidence gathered will be presented to CSC in March for a recommendation.

Once instructional materials have been adopted, the Teacher and Learning Department will coordinate with the High School Implementation Team to write course outlines, develop scope and sequence documents, and submit courses for UC/CSU "d" Science approval.

The Teaching and Learning Department will collaborate with Career Technical Education (CTE) to determine which pathway courses need revision to align with a CA NGSS aligned program.

All science teachers will receive training on the new instructional materials prior to implementation.

The Human Resources Department will communicate directly with teachers regarding credential requirements. A small number of current high school science teachers will need to take steps, such as taking a CSET exam, to add the appropriate authorization to teach their subject area courses with geoscience embedded. District staff recommends that GUSD pay for teachers to prepare for and take the CSET to receive necessary certification updates.

The Teaching and Learning Department will update Board Policy (BP) and Administrative Regulations (AR) regarding graduation requirements to reflect the proposed science requirement increase and the change from traditional to integrated math for Board approval during the 2019-20 school year.

<u>2020-2021</u>

All CA NGSS aligned core science courses will implement new curricula with new instructional materials. All ninth grade students at Crescenta Valley, Glendale, and Hoover High Schools will be enrolled in The Living Earth. Students in tenth, eleventh, or twelfth grade will take any of the following courses: Chemistry in Earth's Systems, Physics in the Universe, Earth & Space Science, AP Science, or Elective Science. At Clark Magnet High School, all ninth grade students will take Physics in the Universe, tenth grade students will take the Living Earth, eleventh grade students will take Chemistry of Earth's Systems, and twelfth grade students will take AP or Elective Science.

As the three-year requirement is phased in with the class of 2024, principals will need to adjust master schedules to accommodate the increase in students enrolled in science. Some of the elective science classes may need to be phased out based on student needs and choices. Other elective classes may also be affected by this change, but the affect is expected to be minimal.

Science teachers will receive content specific and pedagogical professional learning throughout the school year.

Summary of Implications:

Approval of this recommendation will result in:

- Instructional Materials review and adoption in 2019-2020
- Implementation of new instructional materials in 2020-2021
- Changes to BP and AR on Graduation Requirements (from 2 to 3 years of Science)
- Need to hire additional teachers authorized to teach Chemistry in Earth's Systems and/or Physics in the Universe (2021-2023)
- Need to assist a small number of current teachers update certifications
- Additional funding required for science laboratory supplies
- Changes to master schedules to accommodate more students in science
- Increase in number of students eligible for UC/CSU admission

Recommendation:

The Interim Superintendent recommends that GUSD implement the CDE specific threecourse model with Earth and Space Science embedded beginning with the ninth grade class of the 2020-2021 school year. Additionally, the Interim Superintendent recommends changing the high school science graduation requirement to three (3) years of laboratory science to begin with the graduating class of 2024.

This item will be brought back to the Board of Education for approval at a future Board meeting.

GLENDALE UNIFIED SCHOOL DISTRICT

May 21, 2019

INFORMATION REPORT NO. 4

SUBJECT:	Proposed Waivers to Instructional Minutes/Minimum Day Crescenta Valley High School
PREPARED BY:	Felix Melendez, Executive Director, Secondary Education
FROM:	Dr. Kelly King, Interim Superintendent
TO:	Board of Education

BRIEF OVERVIEW

Crescenta Valley High School (CVHS) recently voted on, and passed, two proposals to waive the teacher contract. Both proposals were reviewed *prior* to vote and given the green light to proceed by Felix Melendez, Executive Director, Secondary Education, and Dr. Kelly King, Interim Superintendent. CVHS Principal, Dr. Linda Junge, also met with various Glendale Teachers Association (GTA) leaders, including President Taline Arsenian.

Under the procedures as outlined in District Administrative Regulation 0420.6, a structure for school planning and management within the Glendale Unified School District has been established. The process begins with the establishment of a school plan. Schools wishing to implement a school-based management decision in specific selected areas as part of the plan may submit a proposal to the District Review Committee (DRC). Such proposals may request that certain decisions currently made at the District level be made at the site level. Such proposals may request the waiver of existing law, collective bargaining agreements, or District policy. The CVHS proposals were approved by the District Review Committee on May 10, 2019.

A step of final review and approval by the Board is being recommended. Approval of the proposals at the May 21, 2019 Board meeting will keep CVHS on track to plan and then be able to share the final calendar and school Professional Development Plan with faculty and staff by the end of the year, as required by contract.

HISTORY

Per Ed Code, the state set a minimum number of annual high school instructional minutes: 64,800. As granted per Ed Code, GUSD Board of Education has the authority to set a higher standard, which it did requiring that GUSD high schools provide 65,340 minutes per year (approved by Board on March 6, 2018). The Board Policy and Administrative

Regulation wording requires that equal instructional minutes be provided at all GUSD high schools, and provides the target of 65,340 as well as a 2-year phase-in window for all schools to comply.

The existing 2018-19 CVHS bell schedule provides 65,260 minutes, which is 460 minutes above the state minimum, but 80 minutes short of the District target.

CVHS faculty and administration have been discussing the need to increase collaboration time in the effort to provide time for course alike teams to increase course comparability (i.e. equalize rigor and workload amongst those who teach the same classes). This work became a directive or 'Action Area' to the school per the WASC 2017 visit and visiting committee report. Parents and students on committees highlighted this as an area of need for schoolwide continued growth. The visiting committee showed high confidence in CVHS's ability and will to address all action areas, as they granted a 6-year accreditation without a midterm visit—the best possible accreditation term.

In order to meet both needs (increase number of instructional minutes and increase available collaboration time), CVHS administration worked with teacher leaders on the idea of expanding zero (0) period to capture those instructional minutes, thus providing time for both needs. Many high schools throughout California offer an expanded 0 period in order to count those as school instructional minutes. CVHS spoke with other schools that use 0 period instructional minutes (Burbank, Golden Valley, Hart, Calabasas, etc.) as well as with the California Department of Education's (CDE) Wendi McCaskill, who specializes in audit of school district instructional minutes. There are no Ed Code parameters for use of 0 period minutes beyond requiring a breadth of course offerings with no barriers to students.

In other words, for a high school to count 0 period instructional minutes, per CDE, there must be a variety of classes offered from various departments, and these classes must be open to all students without barriers. Districts work with their auditors to assure compliance regarding breadth and access. Districts sometimes set an expectation with their auditors for 20-30% of course offerings and/or enrollment participation showing evidence for capturing those minutes. Targets, goals and policies varied district to district in this regard.

With the blessing of the GUSD Interim Superintendent and the Executive Director of Secondary Education, CVHS moved forward to adopt an expanded 0 period proposal, pending Board of Education approval. Teachers and students both showed requisite level of interest in 0 period, providing a path forward for expansion. By keeping the same bell schedule, but increasing breadth and access to 0 period classes, CVHS will be able to claim

those as instructional minutes. Per the proposal with expanded 0 period, CVHS keeps a very similar bell schedule yet increases instructional minutes from 65,260 (with 18 collaboration meetings) to 73,350 (with 36 collaboration meetings). This would allow weekly collaboration meetings, which would move from Tuesday to Wednesday (fewer athletic events/conflicts).

Feedback from parent leaders has been positive, as most CVHS feeder schools have Wednesday banking schedule, and as the weekly late start would be more regular than the current twice a month. Additionally, the collaborative work of increasing course comparability amongst teach-alike courses is valued by all stakeholders.

RESULTS OF STAFF VOTE

After working with the site administration to determine the viability of the plan, the next step in the process is for faculty to formally vote to approve or disapprove of the proposal. A vote using secret ballots was held and tabulated by the GTA site representative and a GTA Board/Election Committee Member. Results of the vote are as follows:

99 members98 members voted1 member did not vote

Request#1: Expand 0 period as a way to meet GUSD BP/AR 6112 and to create time for Late Start Scheduled Collaboration (this is technically not banking)

Results: -8 no -1 abstention (counts as no) -90 yes 90.9%-PASSED

Three faculty meetings and two lunch meeting were offered to discuss and refine voting options. Numerous additional meetings occurred between administration and teacher leaders, as well as between the school and the District from January through May 2019.

CVHS also voted on a more common waiver request, moving minimum day for Open House (OH) and Back-to-School-Night (BTSN).

Request #2: Move minimum day from the day of BTSN/OH to the day after.

Results: -3 no

-2 abstention (counts as no) -94 yes 94.9%-PASSED

As previously mentioned, both proposals were approved by the District Review Committee (DRC) on May 10, 2019, as follows:

<u>Request #1: Expand 0 period as a way to meet GUSD BP/AR 6112 and to create time</u> for Late Start Scheduled Collaboration

Results: -7 yes -2 no 77.8% PASSED

Request #2: Move minimum day from the day of BTSN/OH to the day after

Results: -9 yes -0 no 100% PASSED

Based on the results of the ballot votes by faculty to approve both waiver proposals, as well as approval of the proposed waivers by the District Review Committee, the Interim Superintendent recommends that the Board of Education approve the following waivers to commence in the 2019-2020 school year.

- Expand 0 period as a way to meet GUSD BP/AR 6112 and to create time for Late Start Scheduled Collaboration
- Move minimum day from the day of BTSN/OH to the day after

Waivers are valid for two years.

Approval of these waiver proposals is requested on the May 21, 2019, Board agenda via Action Report.

GLENDALE UNIFIED SCHOOL DISTRICT

May 21, 2019

INFORMATION REPORT NO. 5

TO:	Board of Education
FROM:	Dr. Kelly King, Interim Superintendent
PREPARED IN:	Superintendent's Office
SUBJECT:	Resolution in Support of Senate Bill 729 (Portantino) – Local Control Funding Formula: School Districts and Charter

This report provides an opportunity for the Board of Education to discuss adopting a formal Board resolution in support of Senate Bill 729 authored by State Senator Anthony Portantino. This bill dedicates additional funding to the Local Control Funding Formula (LCFF) by increasing the applicable cost-of-living adjustment for the LCFF in 2019-20.

Current law requires funding pursuant to the local control funding formula to include, in addition to a base grant, supplemental and concentration grant add-ons that are based on the percentage of pupils who are English learners, foster youth, or eligible for free or reduced-price meals, as specified, served by the school district or charter school. The law specifies the amount of the base grant in the 2013–14 fiscal year and requires that amount to be increased by a specified cost-of-living adjustment in subsequent fiscal years. The law further requires the Superintendent of Public Instruction to compute the supplemental and concentration grant add-ons as certain percentages of the amount of the base grant.

Senate Bill 729, notwithstanding that specified cost-of-living adjustment, would require the amount of the base grant for the 2019–20 fiscal year to be increased by a 5.16% cost-of-living adjustment.

The California School Boards Association, the California Teachers Association, and the California State PTA are in support of Senate Bill 729. The accompanying resolution is presented to the Board of Education for review and comment and is an action item on this board agenda.

GLENDALE UNIFIED SCHOOL DISTRICT Resolution No. IN SUPPORT OF SENATE BILL 729 (Portantino) ADDITIONAL FUNDING TO THE LOCAL CONTROL FUNDING FORMULA

WHEREAS, California ranks 45th nationally in the percentage of taxable income spent on education, 41st in per-pupil funding, 45th in pupil-teacher ratios and 48th in pupil-staff ratios; and

WHEREAS, in 2013, the Local Control Funding Formula ("LCFF") was enacted to establish perpupil funding targets, with adjustments for different student grade levels, and includes supplemental funding for local educational agencies ("LEAs") serving students who are lowperforming, socioeconomically disadvantaged, English learners, or foster youth, replacing almost all sources of state funding for LEAs, including most categorical programs, with general purpose funding including few spending restrictions; and

WHEREAS, the largest component of the LCFF is a base grant generated by each student; current law establishes base grant target amounts for the 2013-14 fiscal year, which are increased each year by the Implicit Price Deflator for State and Local Government Purchases of Goods and Services for the United States; and

WHEREAS, because supplemental and concentration grant funding is calculated from the base grants, cost-of-living adjustments generate additional base, supplemental, and concentration grant funding for LEAs; and

WHEREAS, under the LCFF, state funding for K-12 schools has only this year recently returned to levels predating the Great Recession of 2007; and

WHEREAS, in order to prepare our students for participation in a democratic society and an increasingly competitive, technology-driven global economy, California must fund schools at a level sufficient to support student success; and

WHEREAS, the cost-of-living adjustments due to the LCFF in 2019-20, per the Governor's proposed budget, is 3.46%; SB 729 would increase the LCFF base grant amounts by 5.16% which would generate approximately \$1 billion in additional funding for local educational agencies relative to the Governor's Budget; and

WHEREAS, SB 729 is supported by the California School Boards Association, the California Teachers Association, and the California State PTA.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Glendale Unified School District supports passage and approval of Senate Bill 729 and urges the State Legislature to pass, and the Governor to sign, this critical legislation that would provide necessary funding for California public schools.

Bill Text - SB-729 Local control funding formula: school districts and charter schools.

Bill Text - SB-729 Lo	cal control funding formula: school o	districts and charter schools.
California LEGISLATIVE	INFORMATION	
Bill Information California Law Public	cations Other Resources	My Subscriptions My Favorites
SB-729 Local control funding for	mula: school districts and ch	arter schools. (2019-2020)
SHARE THIS:	Date D IN SENATE MARCH 27, 2019	e Published: 03/27/2019 09:00 PM
CALIFORNIA LEGIS	SLATURE— 2019–2020 REGULAR	SESSION
SENATE BILL		No. 729
Introduc	ced by Senator Portantino	
	February 22, 2019	
An act to add Section 42238.021 to the appropriation therefor, and declaring	<i>Education Code,</i> relating to	
An act to add Section 42238.021 to the appropriation therefor, and declaring	e Education Code, relating to the urgency thereof, to take	e effect immediately. finance.
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An act <i>to add Section 42238.021 to the</i> appropriation therefor, and declaring LEGISLAT SB 729, as amended, Portantino. Local control Existing law establishes a public school finar charter schools to be calculated pursuant to a funding pursuant to the local control funding concentration grant add-ons that are based of or eligible for free or reduced-price meals, as law specifies the amount of the base grant in be-adjusted for inflation <i>increased by a specif</i> law requires the Superintendent of Public Instru- ons as certain percentages of the amount of the This bill, for the 2019 20 fiscal year, wou Superintendent of Public Instruction for all proportional share each school district and districts and charter schools pursuant to the log Funds appropriated by this bill would be appli	e Education Code, relating to the urgency thereof, to take TIVE COUNSEL'S DIGES funding formula: school distri- nation of the school district formula to include, in addition in the percentage of pupils wh specified, served by the scho the 2013–14 fiscal year, as pr fied cost-of-living adjustment ruction to compute the supple the base grant.	ST icts and charter schools. tate funding for school districts and a, as specified. Existing law requirent n to a base grant, supplemental and to are English learners, foster yout bool district or charter school. Existing rovided, and requires that amount t in subsequent fiscal years. Existing emental and concentration grant ad 1000 from the General Fund to the and charter schools based on the otal moneys appropriated to scheol r the 2019-20 fiscal year. ding requirements for school district alifornia Constitution.

Vote: two_thirdsmajority Appropriation: yesno Fiscal Committee: yes Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 42238.021 is added to the Education Code, to read:

42238.021. Notwithstanding paragraph (2) of subdivision (d) of Section 42238.02, for purposes of calculating the grade-span adjusted base grant amounts pursuant to subdivision (d) of Section 42238.02 for the 2019–20 fiscal year, the base grant amounts for the 2018–19 fiscal year shall be increased by 5.16 percent.

SECTION 1.(a)For the 2019 20 fiscal year, the sum of one billion dollars (\$1,000,000,000) is hereby appropriated from the General Fund to the Superintendent of Public Instruction for allocation to school districts and charter schools based on the proportional share each school district and charter school receives of total moneys appropriated to school districts and charter schools pursuant to Section 42238.02 of the Education Code for the 2019–20 fiscal year.

(b)For purposes of making the computations required by Section 8 of Article XVI of the California Constitution, the appropriation made by subdivision (a) shall be deemed to be "General Fund revenues appropriated for school districts," as defined in subdivision (c) of Section 41202 of the Education Code, for the 2019–20 fiscal year, and included within the "total allocations to school districts and community college districts from General Fund proceeds of taxes appropriated pursuant to Article XIII B," as defined in subdivision (e) of Section 41202 of the Education Code, for the 2019–20 fiscal year.

SEC. 2.This act is an urgency statute necessary for the immediate preservation of the public peace, health, or safety within the meaning of Article IV of the California Constitution and shall go into immediate effect. The facts constituting the necessity are:

In order to ensure that school districts and charter schools receive increased funding to more effectively provide instruction to pupils, it is necessary for this act to take immediate effect.

SENATE COMMITTEE ON APPROPRIATIONS Senator Anthony Portantino, Chair 2019 - 2020 Regular Session

SB 729 (Portantino) - Local control funding formula: school districts and charter schools

Version: March 27, 2019 Urgency: No Hearing Date: April 29, 2019 Policy Vote: ED. 7 - 0 Mandate: No Consultant: Lenin Del Castillo

Bill Summary: This bill would require the Local Control Funding Formula (LCFF) base grants for school districts to be increased by a cost-of-living adjustment of 5.16 percent for the 2019-20 fiscal year.

Fiscal Impact: By increasing the cost-of-living adjustment that is currently proposed in the Governor's Budget for the 2019-20 fiscal year from 3.46 percent to 5.16 percent, this bill would generate an additional \$1 billion in Proposition 98 General Fund for school districts. Note that when the May Revision is released on May 14, 2019, it will likely include an updated cost-of-living adjustment for the LCFF base grants.

Background: The LCFF establishes per-pupil funding targets, with adjustments for different student grade levels, and includes supplemental funding for local educational agencies serving students who are low-income, English learners, or foster youth. The LCFF replaced almost all sources of state funding for LEAs, including most categorical programs, with general purpose funding including few spending restrictions.

The largest component of the LCFF is a base grant generated by each student. Current law establishes base grant target amounts for the 2013-14 fiscal year, which are increased each year by the Implicit Price Deflator for State and Local Government Purchases of Goods and Services for the United States.

The base grant target rates for each grade span for the 2018-19 fiscal year are as follows:

- 1) \$8,236 for grades K-3 (includes a 10.4 percent class size reduction adjustment);
- 2) \$7,571 for grades 4-6;
- 3) \$7,796 for grades 7-8;
- \$9,268 for grades 9-12 (includes a 2.6 percent career technical education adjustment).

For each disadvantaged student, a district receives a supplemental grant equal to 20 percent of its base grant. A district serving a student population with more than 55 percent of disadvantaged students receives a concentration grant funding equal to 50 percent of the base grant for each disadvantaged student above the 55 percent threshold.

Proposed Law: This bill provides that for purposes of calculating the LCFF gradespan adjusted base grant amounts for the 2019-20 fiscal year, the base grants for the 2018-19 fiscal year shall be increased by 5.16 percent.

Staff Comments: Current law specifies that the base grants under the LCFF receive a cost-of-living adjustment, equal to the annual change in the Implicit Price Deflator for State and Local Government Purchases of Goods and Services for the United States. Because supplemental and concentration grant funding is calculated from the base grants, cost-of-living adjustments generate additional base, supplemental, and concentration grant funding for local educational agencies.

The cost-of-living adjustment for the LCFF that is proposed in the Governor's Budget for the 2019-20 fiscal year is 3.46 percent. This bill would increase that percentage up to 5.16 percent, which would generate an estimated additional \$1 billion in funding for local educational agencies relative to the Governor's Budget.

-- END --

GLENDALE UNIFIED SCHOOL DISTRICT

May 21, 2019

INFORMATION REPORT NO. 6

SUBJECT:	GUSD Plan to Maintain District Solvency and Financial Responsibility
SUBMITTED BY:	Stephen Dickinson, Chief Business and Financial Officer
FROM:	Dr. Kelly King, Interim Superintendent
TO:	Board of Education

Governor Newsom released the May Budget Revision for the 2019-20 fiscal year on May 9, 2019. The big financial pieces for public education funding were mostly unchanged from the January proposal:

- Local Control Funding Formula (LCFF) The cost-of-living adjustment (COLA) was reduced from 3.46% (January proposal) to 3.26%. For GUSD, this reduction of 0.2% will reduce our ongoing revenue projection by about \$460,000/year compared to the January proposal. A reminder that the LCFF needs to increase by about 5% every year for any school district budget just to remain balanced against the normal annual cost increases of step/column, health/welfare, STRS/PERS and inflationary costs on non-personnel budgets; all while "holding everything else constant."
- <u>Special Education</u> Slight increase to the January proposal to support expanded services and school readiness of districts with high percentages of both students with disabilities and unduplicated students. This may not be of much benefit for GUSD.
- <u>STRS Relief</u> Slight increase to the January proposal for one-time funding to reduce the employer contribution rate. The January proposal included \$3 billion toward this effort; the May Revise includes \$3.15 billion.

Additional details may become more clear at the May 21, 2019 May Revise Workshop that staff will be attending.

Given this "COLA-only" budget proposal, the District's fiscal stabilization plan must continue. For the 2019-20 fiscal year, the GUSD Board of Education committed to a \$5 million budget reduction. Now GUSD must begin to focus on a budget reduction for the 2020-21 fiscal year of at least another \$5 million.

Upon adoption of the GUSD 2019-20 budget in June 2019, the District's multi-year projection will now include the two future fiscal years 2020-21 and 2021-22. The Los Angeles County Office of Education (LACOE) requires that the District will be able to meet its financial obligations for this time period to keep a "Positive Certification."

The budget deficit for the 2020-21 fiscal year is currently projected to be in the range of \$10-\$12 million. If this deficit were left unaddressed, the result would be a deficit in the following year, 2021-22, of at least \$18 million and the District would not meet its 3% minimum Reserve for Economic Uncertainty requirement. Therefore, the need to plan for a 2020-21 budget reduction of at least another \$5 million, understanding that there are still several variables yet to be determined as the timeline progresses. A few of the major variables include: enrollment, average daily attendance percentage (ADA), unduplicated student count, future LCFF revenue, labor contract negotiations, and the potential territory transfer.

A reminder that the process to achieve the 2020-21 budget reduction will be far more extensive than the process for 2019-20. The budget reduction for 2019-20 included almost 30 FTE of positions that were either vacant or soon-to-be vacant and therefore was achieved without a layoff process. The 2020-21 budget reduction will not have enough vacancies and a layoff process will likely be required. This, in turn, will give the District good reason to consider an early retirement incentive to create more vacancies. This will need to be analyzed by fall of 2019.

Most school districts in California are in a very similar financial position, or much worse. This is evidenced through articles across the state of severe budget reductions, attempts for parcel taxes and stalled labor contract negotiations. As we all know, California funds public education far below the national average. There are legislative initiatives to increase the LCFF to the national average and above over a number of years. GUSD and all of its constituents should support these initiatives, but until then we must take the necessary actions to maintain District solvency and financial responsibility.

GLENDALE UNIFIED SCHOOL DISTRICT

May 21, 2019

INFORMATION REPORT NO. 7

SUBJECT:	Proposed New Course of Study Outlines for Use in Middle and High Schools in the Areas of Career Technical Education and Visual and Performing Arts
SUBMITTED BY:	Felix Melendez, Executive Director, Secondary Education
FROM:	Dr. Kelly King, Interim Superintendent
TO:	Board of Education

The proposed course of study outlines (Art Production; Middle School Ceramics; Stage Band; and Entertainment Technology and Live Production 3-4 Honors) are submitted for review and discussion by the Board of Education. The course outlines have been reviewed for content and evaluated by the members of the Career Technical Education and Visual and Performing Arts Curriculum Study Committees. The Secondary Education Council has reviewed the information and made a recommendation of approval of the course outlines to the Board of Education.

MIDDLE SCHOOLS

Department:	Visual and Performing Arts
Course Title:	Art Production
Grade Level:	7 or 8
School(s) Course Offered:	Rosemont Middle School, Wilson Middle School
UC/CSU Approved (Y/N, Subject):	N/A
Course Credits:	5
Recommended Prerequisite:	None

Recommended Textbook:	None
Course Overview:	Students will explore the fundamental skills in drawing, painting and design using a variety of mediums. This course develops the concepts and skills utilized in the Elements of Art and the Principles of Design. Artistic investigation and traditional and contemporary art practices will be explored. Opportunities will be provided for students to express and develop skills in Arts and Media design while promoting an interest in the Fine Arts, the Graphic Arts and the production of art.

Department:	Visual and Performing Arts
Course Title:	Middle School Ceramics
Grade Level:	7 or 8
School(s) Course Offered:	Rosemont Middle School
UC/CSU Approved (Y/N, Subject):	N/A
Course Credits:	5
Recommended Prerequisite:	None
Recommended Textbook:	None
Course Overview:	This course will introduce the student to the basic hand-building methods of clay construction, while incorporating self-expression, design, and craftsmanship. Introductory course to the Arts, Arts Media and Entertainment, Fine Arts Sculpture pathway.

Department:	Visual and Performing Arts
Course Title:	Stage Band
Grade Level(s):	6
School(s) Course Offered:	Roosevelt Middle School
UC/CSU Approved (Y/N, Subject):	N/A
Course Credits:	10
Recommended Prerequisite:	The instructor uses his or her discretion in determining which students participate. Students should demonstrate a desire to learn to sing/play, develop self-discipline, and strong cooperative skills. Experience in playing an instrument is desirable but not mandatory.
Recommended Textbook:	None
Course Overview:	Stage Band is an introductory course focused on music performance. Instrumentation includes but is not limited to guitar, bass, keyboard, vocals, drum set and percussion. Students learn modern musical forms and compositions from rock, pop, soul and jazz. This class encourages self-expression and creativity through composition and improvisation. Performance participation is a requirement of the class.
Department:	Visual and Performing Arts
Course Title:	Stage Band
Grade Level(s):	7-8

School(s) Course Offered: Roosevelt Middle, Wilson Middle UC/CSU Approved (Y/N, Subject): N/A Course Credits: 10 Recommended Prerequisite: The instructor uses his or her discretion in determining which students participate. Students should demonstrate a desire to learn to sing/play, develop self-discipline, and strong cooperative skills. Experience in playing an instrument is desirable but not mandatory. Recommended Textbook: None Course Overview: Stage Band is an introductory course focused on music performance. Instrumentation includes but is not limited to guitar, bass, keyboard, vocals, drum set and percussion. Students learn modern musical forms and compositions from rock, pop, soul and jazz. This class encourages self-expression and creativity through composition and improvisation. Performance participation is a requirement of the class.

HIGH SCHOOLS

Department:	Career Technical Education / Visual and Performing Arts
Course Title:	Entertainment Technology and Live Production 3-4 (Honors)
Grade Level(s):	10-12
School(s) Course Offered:	Crescenta Valley High School, Hoover High School
Course Credits:	5 or 10

UC/CSU Approved (Y/N, Subject): Y, "f" Fine Art credits

Recommended Prerequisite:

Completion of Entertainment Technology and Live Production 1-2 with a grade of "C" or better or by teacher recommendation.

Recommended

Textbook:Gillette, J. M. (2013): <u>Theatrical Design and Production: An</u>
Introduction to Scene Design and Construction, Lighting, Sound,
Costume, and Makeup, New York, NY: McGraw-Hill.

Course Overview: Entertainment Technology and Live Production 3-4 (Honors) is the concentrator (2nd year) course in the Arts, Media and Entertainment industry sector. Students will focus on deepening their understanding of scenic design, lighting and sound design techniques and of costume and make-up design as these relate to theatrical and live productions. Through hands-on interactive learning opportunities, students will learn how to run a production facility, hold managerial positions within such facilities (designers, house managers, stage manager, etc.), and develop operation procedures and methodologies. They will also learn the ins and outs of a variety of industry relevant technologies: students will learn about scenic and prop creation, construction and installation; lighting and sound support and configurations; costuming and makeup construction and managerial arts. Students will be responsible for demonstrating their knowledge and understanding by working and running community events and productions. They will receive in-depth training and education about career paths available in Technical theatre; background knowledge on theatre, art fashion in history; and will further develop systems for workplace etiquette, client/venue communication, and managerial arts of a working production house and scenic shop.

Glendale Unified School District

Middle School

Date (Meeting date will be typed in <u>after</u> Board Approval.)

Department:	Visual and Performing Arts
Course Title:	Art Production
Course Code:	(Educational Services will assign course number <u>after</u> Board Approval)
Grade Level:	7 or 8
School(s) Course Offered:	Rosemont Middle School, Wilson Middle School
UC/CSU Approved (Y/N, Subject):	N/A
Course Credits:	5
Recommended Prerequisite:	None
Recommended Textbook:	None
Course Overview:	Students will explore the fundamental skills in drawing, painting and design using a variety of mediums. This course develops the concepts and skills utilized in the Elements of Art and the Principles of Design. Artistic investigation and traditional and contemporary art practices will be explored. Opportunities will be provided for students to express and develop skills in Arts and Media design while promoting an interest in the Fine Arts, the Graphic Arts and the production of art.
	Goals:
	A. To express artistic ideas, thoughts, and reactions visually through fine art and other forms of art including media art.

B. Make art or design with various art materials and tools to explore the

physical making of art, art history and commercial design/advertising.

C. Introduction to the use of Art Elements and Design Principles.

D. To cultivate intellectual basis for making and justifying aesthetic judgment of art individually or in a group.

E. To communicate a variety of subjects through specific traditional art theories and modern practices.

G. To encourage a life long interest in the Fine Arts.

Course Content

Introductory course to the Arts, Arts Media, Graphic Arts and Fine Arts pathways incorporating the Elements of Art and Principles of Design, Art History and Art Criticism componants in creating introspective and successful artworks. A variety of art techniques and mediums will be introduced and utilized throughout the semester focusing on the California Arts Standards for the Visual Arts.

(2-3 weeks)

(1-2 weeks)

Unit 1 STANDARDS SCC 1.2, 2.2, 2.3 VAPA 1.1, 1.3, 1.4, 2.2

Drawing Basics: An in-depth study of the elements of art and Principles of Design as related to the basics of 2-D drawing. This unit is the scaffold that following units are built upon. Observational drawing is used to understand natural and artificial forms. Conceptual drawings based on imagination and personal experience are utilized. This unit focuses on establishing a beginning proficiency which will be used in all future assignments whether those are two dimensional or three dimensional.

Unit 2 STANDARDS VAPA AS 1.1, 1.2, 3, 4,

Abstract Art: The study of abstract art and semi-abstract art in art history through drawing, shading, shape and concept. Creative and innovative thinking will be explored incorporating the influences of specific artists. The on-hands creation of an abstract work of art designed to move students from their comfort zones and explore different areas of expression while practicing art tradition art techniques and mediums.

Color Theory and Painting: Demonstrating knowledge of color theory through paint including technical skills and a knowledge of the properties of color. Students will create an in-depth color wheel using various color schemes and the study of the properties of color. Students will paint an original project utilizing color properties learned through lecture, application and written tests. Students will create or assemble art works identifying the use of color as an element of art.

Unit 4 **STANDARDS** SCC: 2.1, 4.0 VAPA 1.1, 2.1, 2.2, 2.3

Graphic Design: Using the basics of graphic/commercial design to create a piece of advertising art including story boards referencing the history of successful media campaigns. Selection and organization of design images and words making a visually clear and compelling presentations. The use of mixed media is emphasized.

Unit 5 **STANDARDS** SCC: 2.1, 2.3 VAPA: 2.2, 2.3, 2.5, 5.3, 5.4

Animation: Animation and its history culminating in a 2 - dimensional/3- dimensional work of art using skills learned in cartooning and animation. This unit focuses on the basic artcartooning vocabulary and the drawing of different cartoon styles a well as the techniques of creating visual movement and visually expressing a story or concept. Career paths in animation or cartoon illustration will be explored.

STANDARDS SCC: 2.2, 2.3 VAPA: 2.1, 2.2, 2.3, 2.4, 2.7

Study of environmental implications of conservation using mixed media while emphasizing the use of art as a social message. The power of visual design is discussed bringing in the way art has been used to influence and persuade the viewer throughout history. The power of graphic visuals is discussed and utilized throughout the unit.

(2-3 weeks)

(2-3 weeks)

(2-3 weeks)

(2-3 weeks)

Unit 6

Unit 3 **STANDARDS** SCC: 2.1, 2.2 VAPA 1.2, 1.3, 2.4

Art Production

Page 3

Art Production Page 4

Unit 7 STANDARDS SCC 1.1, 1.2, 1.3, 2.3 VAPA 3.0, 4.1, 4.2, 4.3

Creating an art piece delving into personality and personal preference in juxtapostion to expected social norms. Self-reflection is based on personal awareness of social and cultural experiences. This piece is mixed media piece concentrating on previously learned techniques building upon skills already explored or mastered.

Unit 8 STANDARDS SCC 2.1, 2.3 5.0 VAPA 1.3, 2.2

The in-depth study of a culture and their art through a large scale project utilizing the history of art. This mixed media project will incorporate the elements and principles of design drawing heavily on previous concepts learned in all units leading up to this. This cross-curriculum project will also draw upon facts learned in core classes connecting other contexts of knowledge.

(2 weeks)

(2-3 weeks)

Glendale Unified School District

Middle School

Date (Meeting date will be typed in <u>after</u> Board Approval.)

Department:	Visual and Performing Arts
Course Title:	Middle School Ceramics
Course Code:	(Educational Services will assign course number <u>after</u> Board Approval)
Grade Level:	7 or 8
School(s) Course Offered:	Rosemont Middle School
UC/CSU Approved (Y/N, Subject):	N/A
Course Credits:	5
Recommended Prerequisite:	None
Recommended Textbook:	None
Course Overview:	This course will introduce the student to the basic hand-building methods of clay construction, while incorporating self-expression, design, and craftsmanship. Introductory course to the Arts, Arts Media and Entertainment, Fine Arts Sculpture pathway
	Goals:
	A. To express artistic ideas, thoughts, and reactions visually through the physical forming of the medium of clay.
	B. To introduce drawing and design skills, in both 2D and 3D expression, through the use of the Art Elements and Design Principles.

C. To introduce ceramic tools, safety procedures, and methods used to explore the physical making of ceramic art sculptures.

D. To acquire knowledge of ceramic art history, including information on the artists/sculptors relevant to ceramic art and ceramic innovation.

E. To cultivate an intellectual basis for making and justifying aesthetic judgment of ceramic art individually, or in a group.

First Semester-Course Content

Unit 1: Drawing Fundamentals

Basic drawing skills. Form/Value/ Space (dimensional drawing)

STANDARDS

Visual and Performing Arts Anchor Standards 7.VA:Cr1.1, 8.VA:Cr1.1; 7.VA: Cr2.2, 8.VA:Cr2.2

- A. Drawing is a powerful tool used in the conceptualization of ideas. This unit focuses on introducing the basics of drawing for illustrating concepts that are applicable for sculptural forms. Form, value, and space are used in drawing a three dimensional object on a two dimensional surface.
- B. Students will create drawings using a step-by-step approach to develop eye-hand coordination. Emphasis will be placed on how line transforms to communicate shape. A rubric will be used for assessing craftsmanship and conceptual clarity, while verbal critique will offer collaborative analysis and discussion.

Unit 2: Ceramic Fundamentals

Ceramic specific vocabulary, safety procedures

STANDARDS

Visual and Performing Arts Anchor Standards 7.VA:Cr2.2, 8.VA:Cr2.2

- A. Understanding the specifics of a medium is essential to having success creating with that medium. This unit focuses on introducing the basics of ceramics: ceramic procedures, vocabulary, and the safety information needed for proper handling of clay, clay tools and equipment.
- B. Students will acquire knowledge of ceramic terminology (vocabulary), gaining an understanding of the definitions as well as the proper use of the terms. Students will

(3 weeks)

(2 weeks)

learn about the safety practices regarding the use and handling of ceramics. A rubric will be used to assess proficiency.

Unit 3: <u>History of Ceramics</u> Historical and Cultural aspects of Ceramics

STANDARDS Visual and Performing Arts Anchor Standards 7.VA:Cr2.3, 8.VA:Cr2.3

- A. This unit provides students with an overview of the history of ceramics, as well as an understanding of both historical and contemporary ceramic art. Students will investigate the historical aspects and master sculptors of ceramics. Emphasis will be placed on understanding the historical timeline of ceramic innovation.
- B. Students will explore aspects of ceramic history and master artists/sculptors in order to gain an understanding of the chronology of ceramics. Students will investigate and write a research report on a famous ceramic artist/sculptor or ceramic innovation. Organizational skills and the showing of evidence in their writing will be emphasized. A rubric and student presentation will be used to assess proficiency.

Unit 4: Properties of Clay and Glazing

(2 weeks)

Understanding the properties of clay and glaze

STANDARDS Visual and Performing Arts Anchor Standards 7.VA:Cr2.2, 8.VA:Cr2.2

- A. This unit provides students with a basic understanding of chemistry involved in the production of clay and glazes. Students will learn about clay properties and proper preparation. They will also explore the principles of glaze composition, firing methodology and kiln construction.
- B. Students will acquire knowledge about proper handling of clay. They will also learn and practice the procedure of wedging clay to prepare it for use. Regarding the understanding and use of glazes, students will investigate the kiln room, glazing supplies and glaze composition. They will then gain insight through the practicing of glaze application on a pre-made ceramic tile. A rubric will be used to clarify criteria and assess mastery.

(2 weeks)

Unit 5: Handbuilding technique #1

The PINCH technique of working with clay

STANDARDS

Visual and Performing Arts

Anchor Standards 7.VA:Cr1.2, 8.VA:Cr 1.2; 7.VA: Cr3, 8.VA:Cr3

- A. This unit focuses on students gaining an understanding of shaping clay using the handbuilding method of pinch to create sculptural forms. Students will develop skills in the use of the pinch method by practice, combining forms, and practical application in creating a sculptural work of art.
- B. The method of shaping a pinch pot will first be demonstrated. After much practice, students will design and create a hand maraca by connecting two pinch pots together and then manipulating the shape to fit their design. Emphasis will be placed on transforming the shape without adding more clay to the form. An artist statement and peer verbal critique will be used to assess the final work of art.

Unit 6: Handbuilding technique #2

(2 weeks)

The SLAB technique of working with clay

STANDARDS Visual and Performing Arts Anchor Standards 7.VA:Cr1.2, 8.VA:Cr 1.2; 7.VA: Pr4, 8.VA:Pr4

- A. This unit focuses on students gaining an understanding of shaping clay using the handbuilding method of slab to create a sculptural form. Students will develop skills in the use of the slab method by practice, combining forms, and practical application in creating a sculptural work of art.
- B. The method of shaping a slab using a slab roller will first be demonstrated. The concept of using newspaper to fill or prop up clay will also be introduced. Students will draw their idea for a mask design. Emphasis will be placed on transforming the shape of the flat slab into a 3D form. A compare and contrast writing done between 2 students will be used to assess the final works of art.

Unit 7: Handbuilding technique #3

The COIL technique of working with clay

STANDARDS Visual and Performing Arts Anchor Standards 7.VA:Cr1.2, 8.VA:Cr 1.2; 7.VA: Cr3, 8.VA:Cr3 (3 weeks)

(3 weeks)

- A. This unit focuses on students gaining an understanding of shaping clay using the handbuilding method of coil to create sculptural forms. Students will develop skills in the use of the coil method by practice, combining forms, and practical application in creating a sculptural work of art.
- B. The proper method of shaping coils to be used for building clay forms will first be demonstrated. After much practice, students will design and create a vessel by connecting coils together to fit their vessel design. Emphasis will be placed on maintaining a consistent coil shape and form while building their vessel. A written critique and rubric sighting specific criteria will be used to assess the final work of art.

Unit 8: Combining handbuilding technique

(3 weeks)

Using all three handbuilding techniques to create a sculpture.

STANDARDS

Visual and Performing Arts Anchor Standards 7.VA:Cr1.2, 8.VA:Cr 1.2; 7.VA: Cr3, 8.VA:Cr3

- A. This unit focuses on students gaining an understanding of how to combine the three hand-building techniques to create a sculptural form. Students will apply their acquired skills of the three handbuilding methods to combine and create a sculptural work of art.
- B. The techniques used to combine the three handbuilding methods will first be demonstrated. Students will draw out their sculpture design and then write out extensive step-by-step instructions on how they plan on building their sculpture. As this is their final project, emphasis will be placed on solid seams, refinement of shape and good craftsmanship. An artist statement and instructor critique will be used to assess the final work of art.

Glendale Unified School District

Middle School

Date (Meeting date will be typed in <u>after</u> Board Approval.)

Department:	Visual and Performing Arts
Course Title:	Stage Band
Course Code:	(Educational Services will assign course number <u>after</u> Board Approval)
Grade Level(s):	6
School(s) Course Offered:	Roosevelt Middle School
UC/CSU Approved (Y/N, Subject):	N/A
Course Credits:	10
Recommended Prerequisite:	The instructor uses his or her discretion in determining which students participate. Students should demonstrate a desire to learn to sing/play, develop self-discipline, and strong cooperative skills. Experience in playing an instrument is desirable but not mandatory.
Recommended Textbook:	None
Course Overview:	Stage Band is an introductory course focused on music performance.

Stage Band Page 2

First Semester- Course Content

Unit 1: Rudiments of Music

(9-10 weeks)

STANDARDS

MU:H.Cr1, MU:H.Cr2, MU:H.Cr3.1, MU:H.Cr3.2, MU:H.Cr5

- A. Through this unit students will become familiar with melodic, rhythmic, and harmonic notation; improvisation; composition; and three or more chord accompaniments in a variety of patterns. Students will utilize standard music notation to articulate and perform music. Music related vocabulary and technique includes: quarter notes and rests, eighth notes and rests, half notes and rests, whole notes and rests, time signatures, dynamics, legato, marcato, crescendo and decrescendo. Students will synthesize their knowledge through personal and group critiques through teacher-provided criteria to improve, and refine simple melodies and chordal accompaniments for given melody. Students will have formative and summative assessment performances through the unit.
- B. An example of an assignment from this unit is for students to notate by dictation, two measure phrases in 2/4, 3/4, or 4/4 (one per day) that utilizes a variety of notes and rests (see vocabulary above) in various patterns. Students will listen to the rhythm and notate the two measure phrase using standard music notation. Students will notate 10 rhythms (about two weeks) before rhythms are collected and assessed. Rhythms can vary in challenge as the students progress in understanding and articulation. This assignment addresses students ability to develop and use standard music notation to notate rhythmic ideas.

Unit 2: Form and Composition

(9-10 weeks)

STANDARDS MU:H.Cr1, MU:H.Cr2, MU:H.Cr3.1, MU:H.Pr5, MU:H.Pr6, MU:H.Re7.1, MU:H.Re8, MU:H.RE9, MU:H.Cn10, MU:H.Cn11

A. Students learn fundamentals of harmony and chord progressions (e.g.triads, seventh chords, I, IV and V chord progressions, etc.). Perform with expression and technical accuracy individual performances of a varied repertoire of music that includes melodies and chordal accompaniments, demonstrating sensitivity to the audience and an understanding of the context (such as social, cultural, or historical). Students will be able to relate music to societal, cultural, and historical contexts when creating, performing, and responding. Students will continue to select, develop and use standard notation to document melodic and rhythmic, and harmonic ideas for drafts of melodies over specified chord progressions or

AB/ABA forms and two-to-three chord accompaniments for given melody. Students will self assess to critique, improve, and refine drafts of melodies created over specific chord progressions. Students will have formative and summative assessment performances and assess through personal reflection using teacherprovided criteria.

B. An example of an assignment from this unit is to have students learn the form and structural chords for a 12 bar blues. Students will play the 12 bar blues for an informal assessment. This concept teaches students the basics of harmonic structure and chord progression.

Second Semester-Course Content

Unit 3: **Fundamentals of arrangement, orchestration and improvisation** (9-10 weeks)

STANDARDS MU:H.Cr1, MU:H.Cr2, MU:H.Cr3.1, MU:H.Pr4.2, MU:H.Pr5

- A. Students learn tips for improvisation like pentatonic scales, modes and blues scales. Students learn musical techniques such as sequence, variation, phrasing and articulation to use appropriate terminology to discuss and critique personal performance, performances of their peers and recorded musical selections. Develop and apply criteria to critique individual and small group performances of a varied repertoire of music that include melodies, improvisations, and chordal accompaniments in a variety of patterns. Students will create rehearsal strategies to address performance challenges and refine the performances. Students will be assessed by performance ready compositions from varied genre that can be evaluated and assessed by students and teachers.
- B. An example of an assignment from this unit is to have a student improvise over a 12 bar blues while other students accompany. This assignment showcases student understanding of use of scales and patterns and melodic fragments in improvisation. Additionally, all students will be assessed in their ability to accompany the soloist.

Unit 4: Modern Music History

(9-10 weeks)

STANDARDS MU:H.Pr4.1, MU:H.Pr4.2, MU:H.Pr4.3, MU:H.Pr5, MU:H.Pr6, MU:H.Re7.1, MU:H.Re7.2, MU:H.Re9, MU:H.Cn11 Stage Band Page 4

- A. Students will learn and perform music from various genres (rock, pop, soul, and jazz). Students should be able to explain the influence of societal, cultural, and historical contexts for songs from above genres when creating, performing, and responding. Furthermore, students will explain the influence of experiences and contexts (personal, social, and cultural) on the interest in and evaluation of a variety of music repertoire. Students will be able to describe and compare how the elements of music are manipulated and how the knowledge of the context (social and cultural) informs the response of the audience and musicians. Students will be assessed through a summative concert performance of different music genres.
- B. An example of an assignment from this unit is a written assignment where students will categorize songs from a variety of different genres (pop, soul, rock, and jazz) using audio samples. Students will use music and contextual language to state the reasoning for their choice in one to two sentences. This assignment will also be fused with student engagement and discussion amongst peers. This assignment helps students to recognize the difference between different music genres.

Glendale Unified School District

Middle School

Date (Meeting date will be typed in <u>after</u> Board Approval.)

Department:	Visual and Performing Arts
Course Title:	Stage Band
Course Code:	(Educational Services will assign course number <u>after</u> Board Approval)
Grade Level(s):	7-8
School(s) Course Offered:	Roosevelt Middle, Wilson Middle
UC/CSU Approved (Y/N, Subject):	N/A
Course Credits:	10
Recommended	
Prerequisite:	The instructor uses his or her discretion in determining which students participate. Students should demonstrate a desire to learn to sing/play, develop self-discipline, and strong cooperative skills. Experience in playing an instrument is desirable but not mandatory.
Recommended Textbook:	None
Course Overview:	Stage Band is an introductory course focused on music performance. Instrumentation includes but is not limited to guitar, bass, keyboard, vocals, drum set and percussion. Students learn modern musical forms and compositions from rock, pop, soul and jazz. This class encourages self-expression and creativity through composition and improvisation. Performance participation is a requirement of the class.

Stage Band Page 2

First Semester-Course Content

Unit 1: Rudiments of Music

STANDARDS MU:H.Cr1, MU:H.Cr2, MU:H.Cr3.1, MU:H.Cr3.2, MU:H.Cr5

- A. Through this unit students will become familiar with melodic, rhythmic, and harmonic notation; improvisation; composition; and three or more chord accompaniments in a variety of patterns. Students will utilize standard music notation to articulate and perform music. Music related vocabulary and technique includes: quarter notes and rests, eighth notes and rests, half notes and rests, whole notes and rests, time signatures, dynamics, legato, marcato, crescendo and decrescendo. Students will synthesize their knowledge through personal and group critiques through teacher-provided criteria to improve, and refine simple melodies and chordal accompaniments for given melody. Students will have formative and summative assessment performances through the unit.
- B. An example of an assignment from this unit is for students to notate by dictation, two measure phrases in 2/4, 3/4, or 4/4 (one per day) that utilizes a variety of notes and rests (see vocabulary above) in various patterns. Students will listen to the rhythm and notate the two measure phrase using standard music notation. Students will notate 10 rhythms (about two weeks) before rhythms are collected and assessed. Rhythms can vary in challenge as the students progress in understanding and articulation. This assignment addresses students' ability to develop and use standard music notation to notate rhythmic ideas.

Unit 2: Form and Composition

(9-10 weeks)

STANDARDS MU:H.Cr1, MU:H.Cr2, MU:H.Cr3.1, MU:H.Pr5, MU:H.Pr6, MU:H.Re7.1, MU:H.Re8, MU:H.RE9, MU:H.Cn10, MU:H.Cn11

A. Students learn fundamentals of harmony and chord progressions (e.g. triads, seventh chords, I, IV and V chord progressions, etc.). Perform with expression and technical accuracy individual performances of a varied repertoire of music that includes melodies and chordal accompaniments, demonstrating sensitivity to the audience and an understanding of the context (such as social, cultural, or historical). Students will be able to relate music to societal, cultural, and historical contexts when creating, performing, and responding. Students will continue to select, develop and use standard notation to document melodic and rhythmic, and harmonic ideas for drafts of melodies over specified chord progressions or AB/ABA forms and two-to-three chord accompaniments for given melody. Students will self assess to critique, improve, and refine drafts of melodies created over specific chord progressions. Students will have formative and

(9-10 weeks)

summative assessment performances and assess through personal reflection using teacher-provided criteria.

B. An example of an assignment from this unit is to have students learn the form and structural chords for a 12 bar blues. Students will play the 12 bar blues for an informal assessment. This concept teaches students the basics of harmonic structure and chord progression.

Second Semester-Course Content

Unit 3: **Fundamentals of arrangement, orchestration and improvisation** (9-10 weeks)

STANDARDS MU:H.Cr1, MU:H.Cr2, MU:H.Cr3.1, MU:H.Pr4.2, MU:H.Pr5

- A. Students learn tips for improvisation like pentatonic scales, modes and blues scales. Students learn musical techniques such as sequence, variation, phrasing and articulation to use appropriate terminology to discuss and critique personal performance, performances of their peers and recorded musical selections. Develop and apply criteria to critique individual and small group performances of a varied repertoire of music that include melodies, improvisations, and chordal accompaniments in a variety of patterns. Students will create rehearsal strategies to address performance challenges and refine the performances. Students will be assessed by performance ready compositions from varied genre that can be evaluated and assessed by students and teachers.
- B. An example of an assignment from this unit is to have a student improvise over a 12 bar blues while other students accompany. This assignment showcases student understanding of use of scales and patterns and melodic fragments in improvisation. Additionally, all students will be assessed in their ability to accompany the soloist.

Unit 4: Modern Music History

(9-10 weeks)

STANDARDS MU:H.Pr4.1, MU:H.Pr4.2, MU:H.Pr4.3, MU:H.Pr5, MU:H.Pr6, MU:H.Re7.1, MU:H.Re7.2, MU:H.Re9, MU:H.Cn11

A. Students will learn and perform music from various genres (rock, pop, soul, and jazz). Students should be able to explain the influence of societal, cultural, and historical contexts for songs from above genres when creating, performing, and responding. Furthermore, students will explain the influence of experiences and contexts (personal, social, and cultural) on the interest in and evaluation of a variety of music repertoire. Students will be able to describe and compare how the elements of music are manipulated and how the knowledge of the context (social and cultural) informs the Stage Band Page 4

response of the audience and musicians. Students will be assessed through a summative concert performance of different music genres.

B. An example of an assignment from this unit is a written assignment where students will categorize songs from a variety of different genres (pop, soul, rock, and jazz) using audio samples. Students will use music and contextual language to state the reasoning for their choice in one to two sentences. This assignment will also be fused with student engagement and discussion amongst peers. This assignment helps students to recognize the difference between different music genres.

Glendale Unified School District

High School

Date (Meeting date will be typed in <u>after</u> Board Approval.)

Department:	Career Technical Education / Visual and Performing Arts
Course Title:	Entertainment Technology and Live Production 3-4 (Honors)
Course Code:	(Educational Services will assign course number <u>after</u> Board Approval)
Grade Level(s):	10-12
School(s) Course Offered:	Crescenta Valley High School, Hoover High School
Course Credits:	5 or 10
UC/CSU Approved (Y/N, Subject):	Y, "f" Fine Art credits
Recommended Prerequisite:	Completion of Entertainment Technology and Live Production 1-2 with a grade of "C" or better or by teacher recommendation.
Recommended Textbook:	Gillette, J. M. (2013). <i>Theatrical Design and Production: An Introduction to Scene Design and Construction, Lighting, Sound, Costume, and Makeup</i> . New York, NY: McGraw-Hill.
Course Overview:	Entertainment Technology and Live Production 3-4 (Honors) is the concentrator (2nd year) course in the Arts, Media and Entertainment industry sector. Students will be focus on deepening their understanding of scenic design, lighting and sound design techniques and of costume and make-up design as these relate to theatrical and live productions. Through hands-on interactive learning opportunities, students will learn how to run a production facility, hold managerial positions within such facilities (designers, house managers, stage manager, etc.), and develop operation procedures and methodologies. They will also learn the ins and outs of a variety of industry relevant technologies: students will learn about scenic and prop creation, construction and installation; lighting and

Entertainment Technology and Live Production 3-4 (Honors) Page 2

> sound support and configurations; costuming and makeup construction and managerial arts. Students will be responsible for demonstrating their knowledge and understanding by working and running community events and productions. They will receive in-depth training and education about career paths available in Technical theatre; background knowledge on theatre, art fashion in history; and will further develop systems for workplace etiquette, client/venue communication, and managerial arts of a working production house and scenic shop.

First Semester-Course Content

Unit 1: Safety – Theatre, Shop and Audience Safety

(3 weeks)

STANDARDS AME Anchor Standards: 2.1-2.6; 3.6; 3.7; 4.1-4.6; 5.0-5.4; 6.0-6.7; 8.4, 9.1-9.4 & 10.0-10.3 Pathway Standards: A2.0-2.2; C1.0-1.4 & C4.0 VAPA: Theatre Proficiency: 5.0-5.3 Theatre Advanced: 5.0-5.4

- Α. Students will review: safety procedures; major areas of theatre safety; Occupational Safety and Health Administration (OSHA) regulations; how to read Material Safety Data Sheets (MSDS's); evacuation procedures; usher/house crew responsibilities; shop safety; cooperating with emergency responders in an emergency; and proper reporting and precautionary measures for the theatre. Students will be required to deal with real world scenarios in order to best prepare for safety issues and demonstrate that they have the required critical thinking skills to analyze and interpret emergency needs in order to keep themselves and others safe. Students will be required to watch a safety tutorial video, take notes and pass a safety test with an A; be put through safety and evacuation drills; communicate important safety information orally and in writing; successfully pass the OSHA-approved online course and receive their certification; demonstrate an understanding of how to read MSDS's as well as how to locate and update past MSDS's; and finally evaluate and update the venue to OSHA standards.
- B. Students will create a location manager's procedure guide. Each student will work in collaborative groups in order to create the procedure guides. Students can choose how they disseminate the information, be it as a video, a PowerPoint or Prezi presentation, a poster, an interactive lecture, a pamphlet, a notebook handed out prior to events, etc. Students must include information about: basic first aid; evacuation procedures; rules and responsibilities; the different jobs and positions available and the hierarchy involved (i.e. House manager, box office, concessions, ushers, etc.); protocols that must be followed during various emergencies; MSDSs for any chemicals in those specific areas; any relevant

Entertainment Technology and Live Production 3-4 (Honors) Page 3

paperwork for that location and OSHA by-laws for that location. Students will be graded on a 5-point per requirement rubric and must earn a grade of "C" or better in order to move past the Safety Unit. Upon completion of the project, students should be able to know, demonstrate and disseminate the procedures for keeping themselves and others in the theatre safe during an emergency.

Unit 2: <u>Career training and client relations – Soft skills & job opportunities</u> (3 weeks)

STANDARDS

AME Anchor Standards: 3.0 – 3.9; 8.0 – 8.4; 9.0 – 9.4; 10.0 – 10.4 &11.0 – 11.2 Pathway Standards: A5.0 – 5.4; C3.1 & C4.0 – 4.3 VAPA: Theatre Proficiency: 5.0-5.3, Theatre Advanced: 5.0-5.4

- A. Students will learn: the management hierarchy in theatre; what jobs are available in the entertainment technology and live entertainment industries; what education and trainings are required for those jobs; how to create a resume as well as an industry resume; interview skills; customer service and client handling; union identification and types and AEA rules concerning work calls, breaks, etc. Students will be required to pass a mock interview, a resume review (by an industry professional), a hierarchy and a union quiz before moving on to becoming a designer, crew head or manager.
- B. Students will do a research-based presentation about a specific career in entertainment technology and live production. They will put together either a PowerPoint, Prezi Presentation or Pecha Kucha about one career. Students will orally present on their chosen career. They must include in their presentation: the full job description; where that position is within the hierarchy and how they connect to the process; the base pay for the job; what union they would be joining for that career and why; the education or certifications necessary for someone in the career; a local college/university or trade school that has training in this career available and what their admittance requirements are for the program; information about what marketable and soft skills are needed to be developed for the career; the resume and short biography of someone currently working in the field that they have been able to find and 5 possible internship or job posting opportunities for the career. Students will be graded on a "Meets requirement" or "Does not meet requirement" per category rubric as well as on their presentation and public speaking skills. The other students in class will take notes (on a teacher provided graphic organizer) on each career. Upon completion of all the presentations, students' will "declare" a career on which they will be focusing while in class, so they can gear their training to said field. They will receive training in all fields, but at the end of each semester they will be assess their growth within their "declared field of focus."

Unit 3: Architecture & Design - Architectural history & Computer drafting

(3 weeks)

STANDARDS

AME Anchor Standards: 4.0 - 4.4; 10.0; 10.3 & 11.0 - 11.2 Pathway Standards: A1.0 - 1.3; A1.5; A2.1 - 2.3; A2.6; A3.0; B3.2; B3.3; B6.4; B7.0 & B7.1 VAPA: Theatre Proficiency: 2.3 & 3.3, Theatre Advanced: 2.3 & 3.3

- A. Students will learn: how to use basic drafting programs like "Drafty" in order to create computer ground plans and elevations. The will receive a basic overview of architectural design through history (including architectural vocabulary, historical identification and significance as well as theatrical growth and significance).
- B. Students will be given a scene from a play placed within a significant era and they will design a one-location set for that scene using historical information from that time period. They will need to incorporate crucial architectural elements and/or significant art elements into their computer-drafted set. For example: a student designing a set for *Oedipus Rex* would include Greek architectural elements (columns, relief sculptures, etc.), Greek theatre structural needs (amphitheater, Deus ex Machina, cyclorama, etc.), significant artistic elements (proportion, light and shadow, realism, etc.), and they would draft an elevation of their set on the computer using the "Drafty" program. They would then create a 2-3 paragraph designer's "blurb" explaining their rationale for the architectural elements included within their design. Students will be graded using a 3-point per category rubric in which they show either their Mastery, Applying or Exploring levels of understanding of the architecture, historical and graphic elements involved within the scene and their design.

Unit 4: Construction – Building the sets for a production

(4 weeks)

STANDARDS

AME Anchor Standards: 5.0 – 5.4; 6.0 – 6.7; 10.0 - 10.4 & 11.0 – 11.2 AME Pathway Standards: A2.2; A2.6; B6.3; B6.4; B9.3; C1.0 – C1.4 & C2.3 VAPA: Theatre Proficient: 2.1 & 5.4, Theatre Advanced: 1.1; 1.3 & 2.2

A. Students will learn to: build scenic pieces; organize the shop for optimum work flow; create stock scenery for quick setup sets for the auditorium and the little theatre; explore woodworking, basic plastics and foams, basic metal works and fabrics. There will be an emphasis on set dressing, interior design and the "live ability" of the space in order to increase realism.

Entertainment Technology and Live Production 3-4 (Honors) Page 5

> B. Students will work in collaborative teams in order to create flats, stairs, platforms and doors for future productions. Students will paint, set dress and focus on interior design details such as molding, crown molding, chair rails, window trim, window treatments, doors, pictures, wall paper, etc. for the pieces constructed. They will hone their carpentry skills while developing their understanding of working with foams, plastics, metals and cloth in order to create and craft these scenic pieces. Students will be graded on a "completed" or "not completed" by category rubric that focuses on both individual and group collaborations and contributions. The class will verbally critique the scenic pieces and as a group decide the safest way to store and maintain the work flow of the shop, preserve the scenic elements, and dispose of used/unsafe old materials.

Unit 5: Sound Equipment Maintenance – Protection & live reinforcement (3 weeks)

STANDARDS AME Anchor Standards: 2.1-2.3; 5.0 – 5.4; 6.4; 7.3-7.5; 9.7; 10.3 & 11.1 AME Pathway Standards: A1.2; A2.2; A8.2; B3.0-3.3; B5.4; B6.6; B8.1; B8.3 & C5.0 VAPA: Theatre Proficient: 2.3 & 5.2, Theatre Advanced: 2.3; 5.3 & 5.4

- A. Students will learn: the purposes for sound (tone, suggestion of the unseen, bring life to objects, etc.); how to set up a space acoustically; how to be safe in the sound areas (electricity, hearing protection); how to set up and mic for live reinforcement. They will learn about the different types of sound reinforcement; about different sound systems; how to set up effects; mic placements; computer boards; setting live levels and mixing.
- B. Students will work in pairs and have to mic and reinforce various different scenarios in an attempt to get the best live sound. For instance: one group may have to figure out how to best mic a drum kit, while another has to figure out how to mic a 3-4 part acapella choir and another group might have to mic 3 tap dancers for a number. They will be graded against a 3-point per category rubric and look into how their understanding of the microphone system, console and live reinforcement enhanced the acoustic experience.

Unit 6: <u>Combining the elements – How to mix a live band (large vs small)</u> (3 weeks)

STANDARDS AME Anchor Standards: 2.1-2.3; 5.0 – 5.4; 6.4; 7.3-7.5; 9.7; 10.3 & 11.1 AME Pathway Standards: A1.2; A2.2; A8.2; B3.0-3.3; B5.4; B6.6; B8.1; B8.3 & C5.0 VAPA: Theatre Proficient: 2.3 & 5.2, Theatre Advanced: 2.3; 5.3 & 5.4 Entertainment Technology and Live Production 3-4 (Honors) Page 6

A. Students will learn how to live mix multiple instruments and vocals in order to create the best sounding production. They will work on combining elements first from a small "garage" type band, and then work their way up to a larger jazz or swing style band. They will learn about the differences in techniques and how to anticipate what will be needed for the future when preparing for a production.

Students will be responsible for setting up the microphones and sound system, mixing and reinforcing during the performances, and for striking all equipment for the end of the semester choir, jazz and band concerts. They will work in small groups to complete the tasks above. Each group must record the performances so they can be critiqued by the class afterwards. Groups will be assessed at all stages of the setup, performance and strike, and then will undergo a critique with the class. Their final grade for the project is an accumulation of all 4 parts.

First Semester Final - Cumulative Final

(1 week)

Course Content-Second Semester

Unit 7: Lighting Equipment & Maintenance – Cleaning, fixing and updating (3 weeks)

STANDARDS

AME Anchor Standards: 2.1-2.3; 5.0 – 5.4; 6.4; 7.3-7.5; 9.7; 10.3 & 11.1 AME Pathway Standards: A1.2; A2.2; A8.2; B3.0-3.3; B5.4; B6.6; B8.1; B8.3 & C5.0 VAPA: Theatre Proficient: 2.3 & 5.2, Theatre Advanced: 2.3; 5.3 & 5.4

- A. Students will learn how to disassemble, service, clean and re-assemble lights; how to solder and repair cables; how to create a maintenance schedule for instruments, lamps, gels, etc. and they will hang a general plot and program all sub-masters and generate all paperwork.
- B. Students will take turns working the "cable desks" where they have to evaluate and service/repair "bad cables" or "bad instruments" before allowing them to reenter circulation. Over the course of a few days students will work to evaluate the issue with the cable or light, how best to go about fixing the issue, solder if needed, replace pieces if needed, etc. Students will fill out and complete work orders and be responsible for testing cables after they have been fixed. Students will be graded on accuracy, rate of repair, paperwork completion and success rate. If there are no cables or equipment needing repairs, students will work on circuits boards brought in by the instructor to practice their soldering skills and they will be graded on the quality of their work based off a rubric.

Unit 8: Lighting Design & Programing – Intelligent, LEDs & historic lighting (5 weeks)

STANDARDS

AME Anchor Standards: 2.1-2.3; 5.0 – 5.4; 6.4; 7.3-7.5; 9.7; 10.3 & 11.1 AME Pathway Standards: A1.2; A2.2; A3.0 – 3.6; A8.2; B3.0-3.3; B5.4; B6.6; B8.1; B8.3 & C5.0 VAPA: Theatre Proficient: 2.3; 3.0; 3.3 & 5.2, Theatre Advanced: 2.3; 3.0; 3.2; 3.3; 5.3 & 5.4

- A. Students will learn: about the history of lighting in theatre (including angles, reflectors, etc.); they'll also learn how to program LEDs and intelligent lights for general lighting, effects and productions. They will learn how to embed practicals and use LEDs as part of the scenic design for color changing walls, stars and water effects, etc.
- B. Students will work in collaborative groups wherein they will be given an historic scene and they will have to create a $\frac{1}{2}$ " = 1' scale or a 1" = 1' scale model with embedded LEDs or historic lighting. They will program all cues for the scene and find ways to put LEDs or intelligent lights into the set. They can opt to stylize the lighting to fit the lighting abilities of the time period in which the scene is set. Students will then present a cue-to-cue to the class along with quick reasoning for the design/cue. Students will be graded on their paperwork, cues, model and presentation. There will be a rubric for each portion of the project.

Unit 9: Costuming – Stitch review, closures, & fashion history

(4 weeks)

STANDARDS

AME Anchor Standards: 2.1-2.3; 5.0 – 5.4; 6.4; 7.3-7.5; 9.7; 10.3 & 11.1 AME Pathway Standards: A1.2; A2.2; A3.0 – 3.6; A8.2; B3.0-3.3; B5.4; B6.6; B8.1; B8.3 & C5.0 VAPA: Theatre Proficient: 2.3; 3.0; 3.3 & 5.2, Theatre Advanced: 2.3; 3.0; 3.2; 3.3 & 5.3

- A. Students will review different alteration stitches, machine stitching, ways of creating garments, different closures and how they developed over time, and the progression of fashion over time and how art, architecture and fashion affected and advanced one another throughout history.
- B. Students will create costume designs for an historic scene. They must design within the fashion of the time using the colors, fabrics and stitching abilities during that era. Students will create a design presentation board which includes each character, swatch and color pallet. Students will be graded using a rubric looking for cultural and historical accuracy.

Unit 10: Costume production – Pattern, and construction of garments

(4 weeks)

STANDARDS

AME Anchor Standards: 2.1-2.3; 5.0 – 5.4; 6.4; 7.3-7.5; 9.7; 10.3 & 11.1 AME Pathway Standards: A1.2; A2.2; A3.0 – 3.6; A8.2; B3.0-3.3; B5.4; B6.6; B8.1; B8.3 & C5.0 VAPA: Theatre Proficient: 2.3; 3.0; 3.3 & 5.2, Theatre Advanced: 2.3; 3.0; 3.2; 3.3; 5.3 & 5.4

- A. Students will learn: to create their own patterns for costumes using a dress form, muslin, and other techniques such as onion paper, modification of original patterns, and mixing of pieces.
- B. Students will construct one or two (depending on the complexity of the design) costumes from their previous costume designs. They will also develop a cleaning and maintenance schedule for the garments. These garments will be worn by a model and have a "mini" fashion shoot done for the class in which students explain their costumes. They will be graded for historical accuracy, design effectiveness, fit on the model, and how the construction worked.

Honors Final Project – Final Design Project

(4 weeks)

STANDARDS

AME Anchor Standards: 2.0-2.5; 3.1; 4.0-4.5; 5.0 – 5.4; 7.0-7.6; 9.7; 10.3; 11.1 & 11.5 AME Pathway Standards: A1.2; A2.2; A3.0 – 3.6; A4.0; A4.2; A4.6; A5.2; A5.7 & A8.2, B1.0; B3.0-3.3; B5.4; B6.6; B7.4; B8.1 & B8.3, C2.0-C2.3; C3.0; C3.1; C4.0 – 4.5 & C5.0-5.2 VAPA: Theatre Proficient: 2.3; 3.0; 3.3; 5.2 & 5.3, Theatre Advanced: 2.3; 3.0; 3.2; 3.3; 5.3 & 5.4

- A. Students will work collaboratively to create the production design for a production. This is a cumulative final project that ties together elements from the entire year.
- B. Project contents:
 - a. Students will work in groups of 3 or 4. Each will be responsible for their department:
 - i. Scenic
 - ii. Lighting
 - iii. Costume
 - iv. Sound (if it's a group of 3 this department can be combined with lighting)
 - b. Each student within the group will receive a copy of the script.
 - i. Each script must be set in a specific era
 - ii. Each script needs to have multiple design opportunities for each design department.
 - iii. Each script must be annotated and dissected by the designers

- c. Each group will collaboratively read through the entire script. They will be focusing only on the section of script as determined by the instructor. For example: if the play a group is working on is William Shakespeare's *Hamlet*, the instructor would have the group focus only on Act 3 (all scenes in Act 3) for the designs.
- d. Each designer must do their own research pertinent to their department.
 - i. Scenic Architecture, art of the era, etc.
 - ii. Lighting How lighting was used during this era and special effects, etc.
 - iii. Costumes Fashion of the era, art or the era, etc.
 - iv. Sound How were sound effects handled during the era, how can they be incorporated into a production now, etc.
- e. Each designer will create sketches, costume designs, light plots, soundscapes, etc. for their department. They must include all that are necessary for that Act.
- f. Each designer will generate any cue sheets, plots, ground plans, etc. necessary for their departments.
- g. Each designer will include an artist statement explaining their process and what they learned from this project.
- h. Then as a group they will combine their pieces together as a prompt book.
- i. Finally, they will create a 9 12 minute design presentation as if they were presenting their designs to the director and producer. They will present on the day of the final to the class. The presentation needs to include the following:
 - i. A one minute synopsis of the play
 - ii. A 1-2 minute explanation from each designer about their design and reasoning for their design.
 - iii. A one minute explanation as to how the design team combined all elements into a cohesive vision
 - iv. A 1-2 minute question and answer portion.
- j. Students will receive a grade for their portion, the group prompt book, and the group presentation. Rubrics will be given for each graded section.

Additional Recommended Materials - Must be approved by Board of Education.

GLENDALE UNIFIED SCHOOL DISTRICT

May 21, 2019

INFORMATION REPORT NO. 8

SUBJECT:	Proposed Revisions to Board Policy Relating to Community Relations
PREPARED BY:	Dr. Lena Richter, Director, Categorical Programs
FROM:	Dr. Kelly King, Interim Superintendent
TO:	Board of Education

This report will provide the Board of Education with information on the need to revise existing Board Policy (BP) 1312.3 (Uniform Complaint Procedures) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

BP 1312.3 – Uniform Complaint Procedures

CSBA Update:	March 2019
Last GUSD Update:	May 2018

The California School Boards Association (CSBA) recently updated the language for Board Policy (BP) 1312.3 - Uniform Complaint Procedures. It is recommended that the policy be updated using CSBA language in response to Assembly Bill 1808 that requires the California Department of Education (CDE) to review and propose changes to the state regulations regarding the Uniform Complaint Procedures (UCP) for Local Educational Agencies.

Some of the proposed key changes include complaints relating to Special Education and Child Nutrition will no longer be subject to the UCP. CDE will respond directly and investigate allegations regarding these programs. Complaints of health and safety issues in state preschools in license-exempt districts are now subject to UCP investigation and response from the district.

The proposed revised Board Policy is being presented for first reading. Should the consensus of the Board be to move forward, the policy will be presented at the June 4, 2019, Board meeting for approval. Further, upon approval of the policy, updates to the accompanying Administrative Regulation will be made as needed following current District procedures.

A copy of the revised policy is attached to this memo.



Glendale Unified School District Board Policy BP 1312.3 Page 1 of 6

Community Relations

Uniform Complaint Procedures

The Board of Education recognizes that the District has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages the early resolution of complaints whenever possible. To resolve complaints which may require a more formal process, the Board shall adopt the uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.

Complaints Subject to the UCP

The District's uniform complaint procedure (UCP) shall be used to investigate and resolve the following complaints:

- 1. Any complaint alleging District violation of applicable state or federal law or regulations governing adult education; After School Education and Safety programs; agricultural career technical vocational education; American Indian education centers and early childhood education program assessments; bilingual education; California Peer Assistance and Review programs for teachers; state career technical and technical education, career technical, and technical training programs; federal career technical education; child care and development programs; child nutrition programs; compensatory education; consolidated categorical aid programs; Economic Impact Aid; the federal Every Student Succeeds Act; English learner programs; federal education programs in Title I-VII; migrant education; Regional Occupational Centers and Programs; School Plans for Student Achievement; school safety plans; special education programs; California State Preschool Programs; State Preschool Health & Safety Issues in LEAs Exempt from Licensing; Tobacco-Use Prevention Education programs; and any other district-implemented state categorical program that is not funded through the local control funding formula pursuant to which is listed in Education Code 64000(a) including career technical education, school-based coordinated categorical programs, Miller-Unruh Basic Reading Act, programs providing assistance to disadvantaged, neglected or delinquent students who are at risk of dropping out of school, capital expenses funding, professional development programs, Innovative Program Strategies programs, programs established under the federal Class Size Reduction Initiative, school safety and violence prevention programs, and Safe and Drug Free Schools and Communities programs (5 CCR 4610).
- 2. Any complaint, <u>by a student, employee, or other person participating in a District</u> <u>program or activity</u>, alleging the occurrence of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) against any student, employee, or other person participating in District programs and activities, including, <u>but not limited</u>

Community Relations

Uniform Complaint Procedures

to, <u>in</u> those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on the person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identify, gender expression, or genetic information, or any other characteristic identified in the Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or on the basis of his/her association with a person or group with one or more of these actual or perceived characteristics. (5 CCR 4610)

- 3. Any complaint alleging District noncompliance with the requirement to provide reasonable accommodation to a lactating student on school campus to express breast milk, breastfeed an infant child, or address other breastfeeding-related needs of the student. (Education Code 222)
- 4. <u>Any complaint alleging District noncompliance with requirements to provide a pregnant</u> or parenting student the accommodations specified in Education Code 46015, including those related to the provision of parental leave, right of return to the school of previous enrollment or to an alternative education program, if desired, and possible enrollment in school for a fifth year of instruction to enable the student to complete state and Boardimposed graduation requirements. (Education Code 46015)
- 4. <u>5</u>. Any complaint alleging District noncompliance with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities. (5 CCR 4610)
- 5. <u>6.</u> Any complaint alleging District noncompliance with <u>legal applicable</u> requirements (Education Code 52060-52077) related to the implementation of the local control and accountability plan, <u>including the development of a local control funding formula budget</u> overview for parents/guardians. (Education Code 52075)
- 7. Any complaint alleging noncompliance with requirements related to the development of a school plan for student achievement or the establishment of a school site council, as required for the consolidated application for specified federal and/or state categorical funding. (Education Code 64000-64001, 65000-65001)
- 6.8. Any complaint, by or on behalf of any student who is a foster youth <u>as defined in</u> <u>Education Code 51225.2</u>, alleging District noncompliance with any legal requirement applicable to the student regarding placement decisions; the responsibilities of the

Community Relations

Uniform Complaint Procedures

District's educational liaison to the student; the award of credit for coursework satisfactorily completed in another school, or district <u>or country</u>; school <u>or records</u> transfer; or the grant of an exemption from Board-imposed graduation requirements. (Education Code 48853, 48853.5, 49069.5, 51225.1, 51225.2)

- 7.9. Any complaint, by or on behalf of a homeless student who transfers into the District after the second year of high school and is a homeless child or youth as defined in 42 USC 11434a, a former juvenile court school student <u>currently enrolled in the District</u>, or a child of a military family as defined in Education Code 49701, <u>or a migrant student as</u> defined in Education Code 54441, or by or on behalf of an immigrant student participating in a newcomer program as defined in Education Code 51225.2 in the third or fourth year of high school, who transfers into the District after his/her second year of high school, alleging District noncompliance with any requirement applicable to the student regarding the award of credit for coursework satisfactorily completed in another school or district or the grant of an exemption from Board-imposed graduation requirements. (Education Code 51225.1, 51225.2)
- 10. Any complaint, by or on behalf of a student who is a homeless child or youth as defined in 42 USC 11434a, a former juvenile court school student, a child of a military family as defined in Education Code 49701, a migrant child as defined in Education Code 54441, or a newly arrived immigrant student who is participating in a newcomer program as defined in Education Code 51225.2, alleging District noncompliance with requirements for the award of credit for coursework satisfactorily completed in another school district or country. (Education Code 51225.2)
- 8. 11. Any complaint alleging District noncompliance with the requirements of Education Code 51228.1 and 51228.2 that prohibit the assignment of a student <u>in grades 9-12</u> to a course without educational content for more than one week in any semester or to a course the student has previously satisfactorily completed, without meeting specified conditions. (Education Code 51228.3)
- 9. <u>12.</u> Any complaint alleging District noncompliance with the physical education instructional minutes requirement for students in elementary school. (Education Code 51210, 51223)
- 10. 13. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy.
- 11. <u>14</u>. Any other complaint as specified in a District policy.

Glendale Unified School District Board Policy

Community Relations

Uniform Complaint Procedures

The Board recognizes that alternative dispute resolution (ADR) can, depending on the nature of the allegations, offer a process to reach a resolution to the complaint that is acceptable to all parties. ADR such as mediation may be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. The Superintendent or designee shall ensure that the use of ADR is consistent with state and federal laws and regulations.

The District shall protect all complainants from retaliation. In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. For any complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the Superintendent or designee shall keep the identity of the complainant and/or the subject of the complaint, if he/she is different from the complainant, confidential when appropriate and as long as the integrity of the complaint process is maintained.

When an allegation that is not subject to the UCP is included in a UCP complaint, the District shall refer the non-UCP allegation to the appropriate staff or agency and shall investigate and, if appropriate, resolve the UCP-related allegation(s) through the District's UCP.

The Superintendent or designee shall provide training to District staff to ensure awareness and knowledge of current law and related requirements <u>related to UCP</u>, including the steps and timelines specified in this policy and the accompanying administrative regulations.

The Superintendent or designee shall maintain all a records of all UCP each complaints and subsequent related actions, including steps taken during the investigation of those complaints in accordance with applicable state law and District policy. and all information required for compliance with 5 CCR 4631 and 4633.

Non-UCP Complaints

The following complaints shall not be subject to the District's UCP but shall be referred to the specified agency: (5 CCR 4611)

- 1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services, the County Protective Services Division, and the appropriate law enforcement agency.
- 2. Any complaint alleging health and safety violations by a child development program

Community Relations

Uniform Complaint Procedures

shall, for licensed facilities, be referred to the Department of Social Services and shall, for licensing-exempt facilities, be referred to the appropriate Child Development regional administrator.

3. Any complaint alleging fraud shall be referred to the Legal, Audits and Compliance Branch of the California Department of Education.

Any special education complaint alleging denial of a free appropriate public education based on services called for in a settlement agreement, even if the settlement agreement was not incorporated into the individualized educational program shall be investigated by the California Department of Education. (5 CCR 3080, 3200-3204; Education Code Section 33315(a)(2))

Any complaints relating to child nutrition involving meal counting, reimbursable meals, and eligibility of children and adults shall be investigated and responded to directly by the California Department of Education as addressed in 5 CCR sections 15580-15584.

Any complaint alleging employment discrimination or harassment shall be investigated and resolved by the district in accordance with the procedures specified in AR 4030 - Nondiscrimination in Employment, <u>including the right to file the complaint with the California</u> Department of Fair Employment and Housing.

Any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health and or safety of students or staff, or teacher vacancies and misassignments, or health and safety violations in any license-exempt <u>California State Preschool Program</u> shall be investigated and resolved in accordance with the procedures in AR 1312.4 – Williams Uniform Complaint Procedures. (Education Code <u>8235.5</u>, 35186)

Legal References: Education Code Sections 200-262.4; $\frac{222}{222}$; 8200-8498; 8500-8538; 18100-18203; 32280-32289; 33380-33384; 35186; 44500-44508; <u>46015</u>; 48853-48853.5; 48985; 49010-49013<u>4</u>; 49060-49079; 49069.5; 49490-49590; 49701; 51210; 51223; 51225.1-51225.2; 51226-51226.1; 51228.1-51228.3; 52060-52077, 52075; 52160-52178; 52300-52462; 52500-52616.24; <u>54000-54029</u>; 54400-54425; 54440-54445; 54460-54529; 56000-56865; 59000-59300; 64000-64001; <u>65000-65001</u> Government Code Sections 11135; 12900-12996 Health and Safety Code Section 104420 Glendale Unified School District Board Policy

Community Relations

Uniform Complaint Procedures

Penal Code 422.55; 422.6 Code of Regulations, Title 2, Section 11023 Code of Regulations, Title 5, Sections 3080; 4600-4687; 4900-4965 United States Code, Title 20, Sections 1221; 1232g; 1681-1688; 6301-6576; 6801-7014; 7101-7184; 7201-7283g; 7301-7372; 12101-12213 United States Code, Title 29, Section 794 United States Code Title 42, Sections 2000d-2000e-17; 2000h-2-2000h-6; 6101-6107 Code of Federal Regulations, Title 28, Section 35.107 Code of Federal Regulations, Title 34, Sections 99.1-99.67; 100.3; 104.7; 106.8; 106.9; 110.25

Policy Adopted: 11/17/1992

Policy Amended: 12/17/2002; 11/03/2010; 03/11/2014; 04/15/2014; 05/06/2014; 04/05/2016; 10/18/2016; 08/15/2017; 02/06/2018; 05/01/2018; --/--/2019

(Formerly BP 1312)

GLENDALE UNIFIED SCHOOL DISTRICT

May 21, 2019

INFORMATION REPORT NO. 9

SUBJECT:	Update on Measure S and Facility Programs
PREPARED BY:	Hagop Kassabian, Administrator: Planning, Development & Facilities
SUBMITTED BY:	Stephen Dickinson, Chief Business and Financial Officer
FROM:	Dr. Kelly King, Interim Superintendent
TO:	Board of Education

This agenda item is in support of Board Priority No. 2 – Create a Culture of Learning. Staff will make a presentation, which will include an update on the following items:

- 1. Superintendent's Facility Advisory Committee (SFAC)
 - Review of Agenda Items
- 2. Items on this Agenda
 - Award of Bid No. 184-18/19 for Glendale High School Chiller Replacement Project and Budget Adjustment

In accordance with established procedures, Procurement & Contract Services completed the solicitation of bids for the Glendale High School chiller replacement project. A bid conference and job walk was conducted and three (3) contractors participated. The District received and opened two (2) bids on April 23, 2019, as outlined below:

Contractor	Base Bid	Alt. No. 1	Alt. No. 2	Alt. No. 3	Alt. No. 4
Los Angeles Air Conditioning, Inc.	\$553,000	\$316,000 (welded) \$336,000 (grooved)	\$560,000	\$25,351	\$335,000
ACCO Engineering	\$1,349,420	No Bid	No Bid	No Bid	\$471,346

Following an evaluation of the project, Planning & Development staff determined that although these bids exceeded the previously approved project budget, they are reasonable for the scope of work and the nature of the project. Staff is recommending a budget adjustment in the amount of \$400,000, paid for out of Redevelopment Agency Fees, to reflect the increased costs for the project. This project also includes a previous allocation of \$335,000 from General Fund in order to cover costs of Alternate No. 4. This will result in a total project budget of \$2,100,942.

After conducting a post-bid conference and reviewing the bid documents, staff is recommending the award the bid to Los Angeles Air Conditioning, Inc. as the lowest responsive and responsible bidder in the amount of \$553,000, with Alternate Nos. 1, 3, and 4 included, for a total contract of \$1,229,351. This project is anticipated to be completed

Glendale Unified School District Information Report No. 9 May 21, 2019 Page 2

by September 11, 2019. Bid details are available for review in the Procurement & Contract Services Department.

This project will be funded by Measure S, Proposition 39, Redevelopment Agency, and General Funds, with General Fund covering only the cost of Alternate No. 4. The Superintendent's Facility Advisory Committee voted to support this recommendation.

• Approval of Independent Consultant Agreement No. 529 with Sandy Pringle Associates Inspection Consultants, Inc. for DSA Inspection Services at the Glendale High School Aquatic Center, Chiller Installation, and Tennis Court Projects

On June 4, 2018, the Board approved the allocation of \$1,000,000 for the replacement of the chiller at Glendale High School. The Tennis Court Project is a joint use project partially funded by the City of Glendale, while the Aquatic Center is a long planned project primarily using funds remaining from prior State funds.

In support of the construction of these projects at Glendale High School, Planning & Development staff obtained a proposal from Sandy Pringle Associates Inspection Consultants, Inc. (Torrance) to provide the DSA-required project inspection services. A joint proposal was obtained for all three projects in order to allow efficiency on the projects and cost savings for the District. This proposal is for a not-to-exceed amount of \$315,104 to provide these services. These costs are included in the approved budget for each of the projects.

The portion of the work for the Tennis Courts project will be reimbursed by the City of Glendale, and the inspection costs represent approximately 2% of the proposed DSA inspection costs. This project is funded by Measure S and Prior State Funds, while the City of Glendale will be reimbursing the District for the Tennis Court portion of the project. The Superintendent's Facility Advisory Committee voted to support this recommendation.

• Approval of Independent Consultant Agreement No. 534 with MTGL, Inc. for the Glendale High School Aquatic Center's Specialty Inspection Services

In support of the construction of this project at Glendale High School, Planning & Development staff obtained a proposal from MTGL, Inc. (Anaheim) to provide specialty inspection services, which will include geotechnical investigation, materials testing, and deputy inspection services. MTGL, Inc.'s proposal to provide these services is for the not-to-exceed amount of \$144,411. These costs are included in the approved budget for this project. The specialty inspection services costs represent approximately 1.5% of the total project cost and that is below the 2% industry standard for these types of services.

This project is funded by Measure S and Prior State Funds. The Superintendent's Facility Advisory Committee voted to support this recommendation.

GLENDALE UNIFIED SCHOOL DISTRICT

May 21, 2019

ACTION REPORT NO. 1

SUBJECT:	Contract Approval – Superintendent of Schools
PREPARED IN:	Office of the Superintendent
FROM:	Dr. Kelly King, Interim Superintendent
TO:	Board of Education

The Interim Superintendent recommends that the Board of Education approve the employment contract for Dr. Vivian Ekchian as Superintendent of Schools for the Glendale Unified School District.

The attached employment contract for Dr. Vivian Ekchian is being presented for approval by the Board of Education. The contract's term commences July 1, 2019 through June 30, 2023.

Board of Education Employment Agreement for Superintendent

The Board of Education (hereinafter "BOARD") for the Glendale Unified School District (hereinafter "DISTRICT") at the regular meeting held on May 21, 2019 voted to employ Vivian Ekchian (hereinafter "SUPERINTENDENT") as SUPERINTENDENT. The parties now enter into this employment agreement pursuant to the following terms and conditions:

1. **Term of Employment.** The term of this agreement shall be four (4) years, beginning on July 1, 2019 and ending on June 30, 2023, unless otherwise terminated or extended.

If the BOARD decides not to reelect or reemploy the SUPERINTENDENT at the expiration of this agreement, or any extension or renewal thereof, the BOARD shall notify the SUPERINTENDENT in writing at least forty-five (45) days before this agreement or any extension or renewal of this agreement expires. At least 90 days before such expiration, SUPERINTENDENT shall notify each BOARD member of foregoing notice requirement. Failure of the SUPERINTENDENT to provide notice to the BOARD shall invalidate the notice requirement and shall operate as a waiver of the automatic renewal provision in Education Code section 35031.

- 2. Duties. By accepting employment as SUPERINTENDENT, Ekchian agrees to devote full time her best efforts and abilities to performing the duties and responsibilities outlined herein or as assigned to her from time to time by the BOARD. The SUPERINTENDENT shall perform the duties of DISTRICT Superintendent as prescribed by the laws of the State of California. The SUPERINTENDENT shall act as Secretary to the BOARD in accordance with Education Code section 35025. In addition to the powers and duties set forth in Education code sections 35035 and 35250, the SUPERINTENDENT shall have such powers and duties as are delegated to her by the BOARD, including providing leadership, guidelines, and direction to ensure that BOARD policies related to curriculum, instruction, pupil services, personnel, budget, and business affairs are carried out.. The SUPERINTENDENT shall execute all powers and duties in accordance with the policies adopted by the BOARD and the rules and regulations of the State Board of Education.
- 3. Superintendent and Board Responsibilities. The SUPERINTENDENT shall be the Chief Executive Officer of the DISTRICT. As such, the SUPERINTENDENT shall have the primary responsibility for execution of BOARD policy, whereas the BOARD shall retain the primary responsibility for formulating and adopting said policy. The SUPERINTENDENT shall be delegated powers and duties necessary for efficient management and administration of the DISTRICT to the full extent permitted by law.
- 4. **Personnel Matters.** The SUPERINTENDENT shall have the primary responsibility of organizing, reorganizing, and arranging the administrative and supervisory staff, including but

not limited to, instruction, human resources, and business affairs which, in her judgment, will best serve the DISTRICT. The SUPERINTENDENT shall have such responsibility in all personnel matters, including selection, release, termination, assignment, and transfer of employees, subject to the approval of the BOARD. In all personnel matters, the SUPERINTENDENT shall timely present her recommendations to the BOARD. In the event the BOARD does not approve said recommendations, the SUPERINTENDENT shall submit another recommendation to the BOARD within a reasonable time. Upon request by the SUPERINTENDENT, the BOARD may authorize the SUPERINTENDENT to employ personnel without BOARD approval. The BOARD, individually and collectively, will refer all criticisms, complaints, and suggestions called to its attention to the SUPERINTENDENT for study and recommendations.

- 5. Other Duties. The SUPERINTENDENT (or her Designee) shall: (a) review all policies adopted by the BOARD and make appropriate recommendations to the BOARD; (b) periodically evaluate employees as provided for by California law and BOARD policy; (c) advise the BOARD of all possible sources of funds that might be available to implement or plan DISTRICT programs; (d) endeavor to maintain and improve her professional competence by all available means, including subscription to and reading of appropriate periodicals, and joining and participating in appropriate professional associations and their activities; (e) establish and maintain an appropriate community relations program; and (f) serve as liaison between the BOARD and bargaining unit representatives and other employees with respect to all employer-employee matters, and make recommendations to the BOARD concerning those matters.
- 6. Evaluation. The BOARD and SUPERINTENDENT shall meet not later than the last meeting in March of each year for the purpose of delivering to the SUPERINTENDENT the BOARD's annual evaluation. The content of the evaluation shall be determined by a majority vote of the BOARD. The evaluation shall be based upon the job performance objectives and other criteria defined by the BOARD and by the SUPERINTENDENT. In addition, the BOARD and SUPERINTENDENT may confer during the school year regarding the SUPERINTENDENT's performance.
- Compensation. The base annual salary of the SUPERINTENDENT shall be \$310,000. The SUPERINTENDENT's annual salary shall be paid in twelve (12) equal monthly payments on the last working day of each month. Beginning July 1, 2019 the annual base salary of the SUPERINTENDENT shall be \$310,000.
- 8. Fringe Benefits. The SUPERINTENDENT shall receive the same health and welfare benefits as are provided to the other management personnel. Upon reaching the age of 63 or more years, should the SUPERINTENDENT choose to retire under the State Teachers' Retirement System, the health, dental and vision care insurance programs and other benefits added during the term of this contract will be continued until June 30 of the fiscal year during which the SUPERINTENDENT attains the age of 65. The SUPERINTENDENT shall be provided with a term life insurance policy with a face benefit amount of two hundred thousand dollars

(\$200,000). Should the SUPERINTENDENT choose to leave the DISTRICT's employ for any reason, she will be given the option to continue the existing policy at her own expense.

The SUPERINTENDENT will undergo an annual medical examination by a licensed physician. The actual cost of such medical examination beyond that covered by medical insurance shall be reimbursed by the DISTRICT to the SUPERINTENDENT. The SUPERINTENDENT's physician shall, when requested by the BOARD President, forward written confirmation to the BOARD President that the SUPERINTENDENT is fit to perform her duties as SUPERINTENDENT. The physician shall submit no further information to the BOARD President.

The SUPERINTENDENT will be granted twelve (12) days of sick leave annually at the beginning of each school year. Such sick leave is cumulative pursuant to the California Education Code and BOARD policy.

- 9. Membership. The DISTRICT will pay the SUPERINTENDENT's annual dues for up to three outside professional organizations and one local service club.
- 10. Expenses. The SUPERINTENDENT shall be entitled to reimbursement for documented costs of attendance including travel, lodging, mileage (outside Southern California), and meals at events such as those presented by CSBA, ACSA, CASBO or similar organizations and attendance at meetings outside the greater Los Angeles area. The DISTRICT shall provide and pay for a DISTRICT laptop, a cell phone, and a monthly car allowance in the amount of \$500. The SUPERINTENDENT will assume all responsibility for any tax consequences arising from allowances and reimbursements.
- 11. Work Year. The SUPERINTENDENT shall be required to render 12 months of full and regular service, inclusive of 24 working days of vacation (which shall accrue at the rate of two days per month), to the DISTRICT during each annual period covered by this agreement. In no case shall more than forty-five (45) days of unused vacation accrue whereupon accrual shall cease until the accrued balance falls below 45 days. Accrued days of vacation shall be paid at the expiration or termination of this agreement. The SUPERINTENDENT may annually cash out up to ten (10) earned and unused days of vacation. The SUPERINTENDENT is entitled to the same holidays granted management employees. Nothing herein shall prohibit the SUPERINTENDENT from undertaking consultative work, speaking engagements, writing, lecturing, or other professional duties and obligations, provided such undertakings do not interfere with the SUPERINTENDENT's performance of her duties under this agreement. The SUPERINTENDENT shall notify the BOARD President in writing of all such engagements.
- 12. Notification of Outside Employment. In the event the SUPERINTENDENT becomes an applicant for a position with another employer, she shall inform the BOARD President of the fact as nearly simultaneously as possible. Failure to do so shall render the remaining term of this agreement null and void.

- **13. Professional Meetings.** The SUPERINTENDENT is expected to attend appropriate professional meetings at the local, county, state, and national levels. Prior approval of the BOARD shall be obtained when the SUPERINTENDENT attends national functions, and all actual and necessary expenses of attendance shall be paid by the DISTRICT. In case of an emergency attendance requirement, the SUPERINTENDENT will notify the BOARD President and expenses will be ratified at the next appropriate BOARD meeting.
- 14. Termination of Agreement. For Cause. The SUPERINTENDENT's employment may be terminated and all of the SUPERINTENDENT's rights under this agreement may be terminated by the BOARD at any time for the following reasons:

Material breach of this agreement by the SUPERINTENDENT; any ground enumerated in Education Code section 44932; or material failure to perform responsibilities as set forth in this agreement, or as defined by law.

If the BOARD intends to dismiss the SUPERINTENDENT prior to the expiration date of this agreement, it shall first provide her a written statement of the grounds for termination at least twenty-one (21) days before the proposed termination date. The SUPERINTENDENT shall then be entitled to a conference with the BOARD within the fourteen (14) days following her receipt of the BOARD's written statement, at which time the SUPERINTENDENT shall be given a reasonable opportunity to address the BOARD's concerns. The SUPERINTENDENT shall have the right to have a representative of her choice at the conference with the BOARD. The conference with the BOARD shall be the SUPERINTENDENT's only right to any hearing under this agreement. If the SUPERINTENDENT is terminated pursuant to this action, the BOARD's obligation shall be limited to paying the SUPERINTENDENT's compensation through the date of termination of employment, plus any accrued benefits. Any settlement agreement shall be subject to the provisions of Government Code section 53260 et seq.

Without Cause. The BOARD may elect for any reason, without cause or a hearing, to terminate this agreement at any time upon written notice to the SUPERINTENDENT. In consideration for the exercise of this right, the DISTRICT shall pay, prorated monthly, to the SUPERINTENDENT a sum equal to the SUPERINTENDENT's monthly base salary at the rate in effect during the SUPERINTENDENT's last month of service. These payments shall be made from the date of termination until the expiration of this agreement or for a period of 12 months, whichever is less. In the event the SUPERINTENDENT begins new employment of equivalent status (e.g., superintendent level certificated administration), any payments will cease.

- **15. Convictions.** If the SUPERINTENDENT is convicted of a crime involving an abuse of her office or position, she shall fully reimburse the DISTRICT for payments she received as paid leave salary pending investigation or as cash settlement upon her termination and for any funds expended by the DISTRICT in her criminal legal defense.
- 16. Defense and Indemnification. The BOARD agrees that it shall defend, hold harmless and indemnify the SUPERINTENDENT from any demands, claims, actions, suit or legal proceedings brought against the SUPERINTENDENT for any incident arising out of duties performed in the course and scope of her employment.

- 17. Applicable Law and Severability. This agreement shall be construed in accordance with, and governed by the laws of the State of California; the lawful rules and regulations of the BOARD of the DISTRICT, and the State Board of Education; should any provision of this agreement be held invalid, by legislative act or court of competent jurisdiction, inclusive of appeals, if any, the remainder of this agreement shall nevertheless be severed from the invalid portions and remain binding and effective on the parties hereto.
- **18.** Entire Agreement. This agreement is the full and complete agreement between the parties hereto. Any amendments, modifications or variations from the terms of this agreement shall be in writing and shall be effective only upon approval of such amendment, modification or variation by the BOARD and the SUPERINTENDENT.

Approved by the BOARD on May 21, 2019 and irrespective of the date or sequence of execution by the parties to the agreement shall be effective July 1, 2019.

DATED: May 21, 2019

SUPERINTENDENT

Vivian Ekchian

DATED: May 21, 2019

GLENDALE UNIFIED SCHOOL DISTRICT

Jennifer Freemon, President

Dr. Armina Gharpetian, Vice President

Shant Sahakian, Clerk

Nayiri Nahabedian, Member

Gregory S. Krikorian, Member

GLENDALE UNIFIED SCHOOL DISTRICT

May 21, 2019

ACTION REPORT NO. 2

SUBJECT:	Resolution No. 34 Support of Senate Bill 729 (Portantino)
PREPARED IN:	Superintendent's Office
FROM:	Dr. Kelly King, Interim Superintendent
TO:	Board of Education

The Interim Superintendent recommends the Board of Education adopt Resolution No. 34 in support of Senate Bill 729, which dedicates additional funding to the Local Control Funding Formula (LCFF) by increasing the applicable cost-of-living adjustment for the LCFF in 2019-20.

School districts have long stressed that the base funding level in LCFF was set too low from the outset. Senate Bill 729, authored by Senator Anthony Portantino, dedicates additional funding to the Local Control Funding Formula (LCFF) by increasing the applicable cost-of-living adjustment for the LCFF in 2019-20.

Current law requires funding pursuant to the local control funding formula to include, in addition to a base grant, supplemental and concentration grant add-ons that are based on the percentage of pupils who are English learners, foster youth, or eligible for free or reduced-price meals, as specified, served by the school district or charter school. The law specifies the amount of the base grant in the 2013–14 fiscal year and requires that amount to be increased by a specified cost-of-living adjustment in subsequent fiscal years. The law further requires the Superintendent of Public Instruction to compute the supplemental and concentration grant add-ons as certain percentages of the amount of the base grant.

Senate Bill 729, notwithstanding that specified cost-of-living adjustment, would require the amount of the base grant for the 2019–20 fiscal year to be increased by a 5.16% cost-of-living adjustment.

The California School Boards Association, the California Teachers Association, and the California State PTA are in support of Senate Bill 729. The accompanying resolution is presented to the Board of Education for adoption.

GLENDALE UNIFIED SCHOOL DISTRICT Resolution No. 34 IN SUPPORT OF SENATE BILL 729 (Portantino) ADDITIONAL FUNDING TO THE LOCAL CONTROL FUNDING FORMULA

WHEREAS, California ranks 45th nationally in the percentage of taxable income spent on education, 41st in per-pupil funding, 45th in pupil-teacher ratios and 48th in pupil-staff ratios; and

WHEREAS, in 2013, the Local Control Funding Formula ("LCFF") was enacted to establish perpupil funding targets, with adjustments for different student grade levels, and includes supplemental funding for local educational agencies ("LEAs") serving students who are lowperforming, socioeconomically disadvantaged, English learners, or foster youth, replacing almost all sources of state funding for LEAs, including most categorical programs, with general purpose funding including few spending restrictions; and

WHEREAS, the largest component of the LCFF is a base grant generated by each student; current law establishes base grant target amounts for the 2013-14 fiscal year, which are increased each year by the Implicit Price Deflator for State and Local Government Purchases of Goods and Services for the United States; and

WHEREAS, because supplemental and concentration grant funding is calculated from the base grants, cost-of-living adjustments generate additional base, supplemental, and concentration grant funding for LEAs; and

WHEREAS, under the LCFF, state funding for K-12 schools has only this year recently returned to levels predating the Great Recession of 2007; and

WHEREAS, in order to prepare our students for participation in a democratic society and an increasingly competitive, technology-driven global economy, California must fund schools at a level sufficient to support student success; and

WHEREAS, the cost-of-living adjustments due to the LCFF in 2019-20, per the Governor's proposed budget, is 3.46%; SB 729 would increase the LCFF base grant amounts by 5.16% which would generate approximately \$1 billion in additional funding for local educational agencies relative to the Governor's Budget; and

WHEREAS, SB 729 is supported by the California School Boards Association, the California Teachers Association, and the California State PTA.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Glendale Unified School District supports passage and approval of Senate Bill 729 and urges the State Legislature to pass, and the Governor to sign, this critical legislation that would provide necessary funding for California public schools.

PASSED, APPROVED, AND ADOPTED this 21st day of May 2019, at a regular meeting of the Glendale Unified School District Board of Education, Los Angeles County, California.

Jennifer Freemon, President

Dr. Armina Gharpetian, Vice President

Shant Sahakian, Clerk

Nayiri Nahabedian, Member

Gregory S. Krikorian, Member

GLENDALE UNIFIED SCHOOL DISTRICT

May 21, 2019

ACTION REPORT NO. 3

SUBJECT:	Approval of Waivers to Instructional Minutes/Minimum Day - Crescenta Valley High School
PREPARED BY:	Felix Melendez, Executive Director, Secondary Education
FROM:	Dr. Kelly King, Interim Superintendent
TO:	Board of Education

The Interim Superintendent recommends that the Board of Education approve the proposed waiver requests from the Collective Bargaining Agreement based on proposals submitted by Crescenta Valley High School beginning in the 2019-2020 school year.

BRIEF OVERVIEW

Crescenta Valley High School (CVHS) recently voted on, and passed, two proposals to waive the teacher contract. Both proposals were reviewed *prior* to vote and given the green light to proceed by Felix Melendez, Executive Director, Secondary Education, and Dr. Kelly King, Interim Superintendent. CVHS Principal, Dr. Linda Junge, also met with various Glendale Teachers Association (GTA) leaders, including President Taline Arsenian.

Under the procedures as outlined in District Administrative Regulation 0420.6, a structure for school planning and management within the Glendale Unified School District has been established. The process begins with the establishment of a school plan. Schools wishing to implement a school-based management decision in specific selected areas as part of the plan may submit a proposal to the District Review Committee (DRC). Such proposals may request that certain decisions currently made at the District level be made at the site level. Such proposals may request the waiver of existing law, collective bargaining agreements, or District policy. The CVHS proposals were approved by the District Review Committee on May 10, 2019.

A step of final review and approval by the Board is being recommended. Approval of the proposals at the May 21, 2019 Board meeting will keep CVHS on track to plan and then be able to share the final calendar and school Professional Development Plan with faculty and staff by the end of the year, as required by contract.

Glendale Unified School District Action Report No. 3 May 21, 2019 Page 2

HISTORY

Per Ed Code, the state set a minimum number of annual high school instructional minutes: 64,800. As granted per Ed Code, GUSD Board of Education has the authority to set a higher standard, which it did requiring that GUSD high schools provide 65,340 minutes per year (approved by Board on March 6, 2018). The Board Policy and Administrative Regulation wording requires that equal instructional minutes be provided at all GUSD high schools, and provides the target of 65,340 as well as a 2-year phase-in window for all schools to comply.

The existing 2018-19 CVHS bell schedule provides 65,260 minutes, which is 460 minutes above the state minimum, but 80 minutes short of the District target.

CVHS faculty and administration have been discussing the need to increase collaboration time in the effort to provide time for course alike teams to increase course comparability (i.e. equalize rigor and workload amongst those who teach the same classes). This work became a directive or 'Action Area' to the school per the WASC 2017 visit and visiting committee report. Parents and students on committees highlighted this as an area of need for schoolwide continued growth. The visiting committee showed high confidence in CVHS's ability and will to address all action areas, as they granted a 6-year accreditation without a midterm visit—the best possible accreditation term.

In order to meet both needs (increase number of instructional minutes and increase available collaboration time), CVHS administration worked with teacher leaders on the idea of expanding zero (0) period to capture those instructional minutes, thus providing time for both needs. Many high schools throughout California offer an expanded 0 period in order to count those as school instructional minutes. CVHS spoke with other schools that use 0 period instructional minutes (Burbank, Golden Valley, Hart, Calabasas, etc.) as well as with the California Department of Education's (CDE) Wendi McCaskill, who specializes in audit of school district instructional minutes. There are no Ed Code parameters for use of 0 period minutes beyond requiring a breadth of course offerings with no barriers to students.

In other words, for a high school to count 0 period instructional minutes, per CDE, there must be a variety of classes offered from various departments, and these classes must be open to all students without barriers. Districts work with their auditors to assure compliance regarding breadth and access. Districts sometimes set an expectation with their auditors for 20-30% of course offerings and/or enrollment participation showing evidence for capturing those minutes. Targets, goals and policies varied district to district in this regard.

Glendale Unified School District Action Report No. 3 May 21, 2019 Page 3

With the blessing of the GUSD Interim Superintendent and the Executive Director of Secondary Education, CVHS moved forward to adopt an expanded 0 period proposal, pending Board of Education approval. Teachers and students both showed requisite level of interest in 0 period, providing a path forward for expansion. By keeping the same bell schedule, but increasing breadth and access to 0 period classes, CVHS will be able to claim those as instructional minutes. Per the proposal with expanded 0 period, CVHS keeps a very similar bell schedule yet increases instructional minutes from 65,260 (with 18 collaboration meetings) to 73,350 (with 36 collaboration meetings). This would allow weekly collaboration meetings, which would move from Tuesday to Wednesday (fewer athletic events/conflicts).

Feedback from parent leaders has been positive, as most CVHS feeder schools have Wednesday banking schedule, and as the weekly late start would be more regular than the current twice a month. Additionally, the collaborative work of increasing course comparability amongst teach-alike courses is valued by all stakeholders.

RESULTS OF STAFF VOTE

After working with the site administration to determine the viability of the plan, the next step in the process is for faculty to formally vote to approve or disapprove of the proposal. A vote using secret ballots was held and tabulated by the GTA site representative and a GTA Board/Election Committee Member. Results of the vote are as follows:

99 members98 members voted1 member did not vote

Request#1: Expand 0 period as a way to meet GUSD BP/AR 6112 and to create time for Late Start Scheduled Collaboration (this is technically not banking)

Results: -8 no -1 abstention (counts as no) -90 yes 90.9%-PASSED

Three faculty meetings and two lunch meeting were offered to discuss and refine voting options. Numerous additional meetings occurred between administration and teacher leaders, as well as between the school and the District from January through May 2019.

Glendale Unified School District Action Report No. 3 May 21, 2019 Page 4

CVHS also voted on a more common request, moving minimum day for Open House (OH) and Back-to-School-Night (BTSN).

Request #2: Move minimum day from the day of BTSN/OH to the day after.

Results: -3 no -2 abstention (counts as no) -94 yes 94.9%-PASSED

As previously mentioned, both proposals were approved by the District Review Committee (DRC) on May 10, 2019, as follows:

Request #1: Expand 0 period as a way to meet GUSD BP/AR 6112 and to create time for Late Start Scheduled Collaboration

Results: -7 yes -2 no 77.8% PASSED

Request #2: Move minimum day from the day of BTSN/OH to the day after

Results: -9 yes -0 no 100% PASSED

Based on the results of the ballot votes by faculty to approve both waiver proposals, as well as approval of the proposed waivers by the District Review Committee, the Interim Superintendent recommends that the Board of Education approve the following waivers to commence in the 2019-2020 school year.

- Expand 0 period as a way to meet GUSD BP/AR 6112 and to create time for Late Start Scheduled Collaboration
- Move minimum day from the day of BTSN/OH to the day after

Waivers are valid for two years.

GLENDALE UNIFIED SCHOOL DISTRICT

May 21, 2019

ACTION REPORT NO. 4

The I	nterim Superintendent recommends that the Board of Education				
SUBJECT:	Award of Bid No. 184-18/19 for Glendale High School Chiller Replacement Project and Budget Adjustment				
PREPARED BY:	Christine Ward, Director, Procurement & Contract Services Hagop Kassabian, Administrator: Planning, Development and Facilities				
SUBMITTED BY:	Stephen Dickinson, Chief Business and Financial Officer				
FROM:	Dr. Kelly King, Interim Superintendent				
TO:	Board of Education				

The Interim Superintendent recommends that the Board of Education award Bid No. 184-18/19 for the Glendale High School chiller replacement project to Los Angeles Air Conditioning, Inc. in the amount of \$1,229,351, and a budget adjustment of \$400,000.

This item is in support of Board Priority #2 - Create a Culture of Learning - Ensure the safety and support the social, emotional, and physical needs of our students and staff.

In accordance with established procedures, Procurement & Contract Services completed the solicitation of bids for the Glendale High School chiller replacement project. A bid conference and job walk was conducted and three (3) contractors participated. The District received and opened two (2) bids on April 23, 2019, as outlined below:

Contractor	Base Bid	Alt. No. 1	Alt. No. 2	Alt. No. 3	Alt. No. 4
Los Angeles Air Conditioning, Inc.	\$553,000	\$316,000 (welded) \$336,000 (grooved)	\$560,000	\$25,351	\$335,000
ACCO Engineering	\$1,349,420	No Bid	No Bid	No Bid	\$471,346

Following an evaluation of the project, Planning & Development staff determined that although these bids exceeded the previously approved project budget, they are reasonable for the scope of work and the nature of the project. Staff is recommending a budget adjustment in the amount of \$400,000, paid for out of Redevelopment Agency Fees, to reflect the increased costs for the project. This project also includes a previous allocation of \$335,000 from General Fund in order to cover costs of Alternate No. 4. This will result in a total project budget of \$2,100,942.

After conducting a post-bid conference and reviewing the bid documents, staff is recommending the award the bid to Los Angeles Air Conditioning, Inc. as the lowest responsive and responsible bidder in the amount of \$553,000, with Alternate Nos. 1, 3, and 4 included, for a total contract of \$1,229,351. This project is anticipated to be completed by September 11, 2019. Bid details are available for review in the Procurement & Contract Services Department.

This project will be funded by Measure S, Proposition 39, Redevelopment Agency, and General Funds, with General Fund covering only the cost of Alternate No. 4. The Superintendent's Facility Advisory Committee voted to support this recommendation.

GLENDALE UNIFIED SCHOOL DISTRICT

May 21, 2019

ACTION REPORT NO. 5

	Pringle Associates Inspection Consultants, Inc. for DSA Inspection Services at the Glendale High School Aquatic Center, Chiller Installation, and Tennis Court Projects
SUBJECT:	Approval of Independent Consultant Agreement No. 529 with Sandy
PREPARED BY:	Hagop Kassabian, Administrator: Planning, Development, and Facilities
SUBMITTED BY:	Stephen Dickinson, Chief Business and Financial Officer
FROM:	Dr. Kelly King, Interim Superintendent
TO:	Board of Education

The Interim Superintendent recommends that the Board of Education approve Independent Consultant Agreement No. 529 with Sandy Pringle Associates Inspection Consultants, Inc. for DSA Inspection Services at the Glendale High School Aquatic Center, Chiller Installation, and Tennis Courts Projects, in the amount of \$315,104.

This item is in support of Board Priority No. 2 – Create a Culture of Learning. On March 7, 2017, the Board approved Option 3 of the Glendale High School Aquatic Center Project. On June 4, 2018, the Board approved the allocation of \$1,000,000 for the replacement of the chiller at Glendale High School. The Tennis Court Project is a joint use project funded by the City of Glendale, while the Aquatic Center is a long planned project primarily using funds remaining from prior State funds.

In support of the construction of these projects at Glendale High School, Planning & Development staff obtained a proposal from Sandy Pringle Associates Inspection Consultants, Inc. (Torrance) to provide the DSA-required project inspection services. A joint proposal was obtained for all three projects in order to allow efficiency on the projects and cost savings for the District. This proposal is for a not-to-exceed amount of \$315,104 to provide these services. These costs are included in the approved budget for each of the projects.

The portion of the work for the Tennis Courts project will be reimbursed by the City of Glendale, and the inspection costs represent approximately 2% of the proposed DSA inspection costs.

This project is funded by Measure S and Prior State Funds, while the City of Glendale will be reimbursing the District for the Tennis Court portion of the project. The Superintendent's Facility Advisory Committee voted to support this recommendation.

INDEPENDENT CONSULTANT AGREEMENT FOR PROFESSIONAL SERVICES DSA Inspection Services @ Glendale High School

Professional Service Number: 529

This Independent Consultant Agreement for Professional **Services ("Agreement") is made a**nd entered into as of the 22nd day of May 2019 by and between the Glendale Unified School District, ("District") and Sandy Pringle Associates Inspection Consultant, Inc. ("Consultant"), **(together, "Parties").**

NOW, THEREFORE, the Parties agree as follows:

- Services. The Consultant shall provide Class 1 DSA Project Inspection Services to the Glendale High Aquatic, Chiller and Tennis Court Project, as further described in Exhibit "A," attached hereto and incorporated herein by this reference ("Services").
- 2. Term. Consultant shall commence providing services under this Agreement on June 10, 2019 and will diligently perform as required and complete performance by August 30, 2020.
- 3. Submittal of Documents. The Consultant shall not commence the Services under this Agreement until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:
 - X Signed Agreement
 - X Workers' Compensation Certification
 - X Fingerprinting/Criminal Background Investigation Certification
 - X Tuberculosis Clearance Certification
 - X Insurance Certificates and Endorsements
 - W-9 Form
- 4. Compensation. District agrees to pay the Consultant for services satisfactorily rendered pursuant to this Agreement (as needed, as requested) a total fee not to exceed (NTE) <u>Three Hundred Fifteen Thousand One Hundred-four</u> Dollars (\$<u>315,104.00</u>) which includes reimbursable cost listed in item 5.1. District shall pay Consultant according to the following terms and conditions:
 - 4.1. Payment for the Work shall be made for all undisputed amounts based upon time and materials for not-to-exceed (NTE) fees referenced in Exhibit "A".
- 5. Expenses. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing services for District, except as follows:
 - 5.1. Not Applicable
- 6. Independent Contractor. Consultant, in the performance of this Agreement, shall be and act as an independent contractor. Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees. In the performance of the work herein contemplated, Consultant is

an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.

- 7. Materials. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:
 - 7.1. Not applicable.
- 8. Performance of Services.
 - 8.1. Standard of Care. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Consultant's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school Districts.

Consultant shall carefully study and compare all documents, findings, and other instructions and shall at once report to District, in writing, any error, inconsistency, or omission that Consultant or its employees may discover. Consultant shall have responsibility for discovery of errors, inconsistencies, or omissions.

- 8.2. Meetings. Consultant and District agree to participate in regular meetings on at least a monthly basis to discuss strategies, timetables, implementations of services, and any other issues deemed relevant to the operation of Consultant's performance of Services.
- 8.3. District Approval. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 8.4. New Project Approval. Consultant and District recognize that Consultant's Services may include working on various projects for District. Consultant shall obtain the approval of District prior to the commencement of a new project.
- 9. Originality of Services. Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to the District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such services.
- 10. Copyright/Trademark/Patent. Consultant understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Consultant consents to use of Consultant's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
- 11. Audit. Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for five (5) years thereafter.

Consultant shall permit the District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that the District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant's normal business hours, unless Consultant otherwise consents.

- 12. Termination.
 - 12.1. Without Cause By District. District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
 - 12.2. Without Cause by Consultant. Consultant may, upon sixty (60) days notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 12.3. With Cause by District. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 12.3.1. material violation of this Agreement by the Consultant; or
 - 12.3.2. any act by Consultant exposing the District to liability to others for personal injury or property damage; or
 - 12.3.3. Consultant is adjudged a bankrupt, Consultant makes a general assignment for the benefit of creditors or a receiver is appointed on account of Consultant's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

13. Indemnification. To the furthest extent permitted by California law, Consultant shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, consultants, employees, trustees, and volunteers ("the indemnified parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and consultants' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors

or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages; or from any activity, work, or thing done, permitted, or suffered by the Consultant in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Consultant proposes to defend the indemnified parties.

- 14. Insurance.
 - 14.1. The Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum
	Requirement
Commercial General Liability Insurance, including Bodily	
Injury, Personal Injury, Property Damage, Advertising Injury,	
and Medical Payments	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
Professional Liability	\$ 1,000,000
Workers Compensation	Statutory Limits
Employer's Liability	\$ 1,000,000

- 14.1.1. Commercial General Liability and Automobile Liability Insurance. Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect the Consultant, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)
- 14.1.2. Workers' Compensation and Employers' Liability Insurance. Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Consultant shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.
- 14.1.3. Professional Liability (Errors and Omissions). Professional Liability Insurance as appropriate to the Consultant's profession.
- 14.2. Proof of Carriage of Insurance. The Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

- 14.2.1. A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to the District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."
- 14.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.
- 14.2.3. An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
 - 14.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.
- 14.3. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
- 15. Assignment. The obligations of the Consultant pursuant to this Agreement shall not be assigned by the Consultant.
- 16. Compliance with Laws. Consultant shall observe and comply with all rules and regulations of the governing board of the District and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Work as indicated or specified. If Consultant observes that any of the Work required by this Contract is at variance with any such laws, ordinance, rules or regulations, Consultant shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Work shall be made and this Contract shall be appropriately amended in writing, or this Contract shall be terminated effective upon Consultant's receipt of a written termination notice from the District. If Consultant performs any work that is in violation of any laws, ordinances, rules or regulations, without first notifying the District of the violation, Consultant shall be an all costs arising therefrom.
- 17. Certificates/Permits/Licenses. Consultant and all Consultant's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.
- 18. Employment with Public Agency. Consultant, if an employee of another public agency, agrees that Consultant will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
- 19. Anti-Discrimination. It is the policy of the District that in connection with all work performed under Contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the Consultant agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code

Section 12900 and Labor Code Section 1735 and District policy. In addition, the Consultant agrees to require like compliance by all of its subcontractor(s).

- 20. Fingerprinting of Employees. The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Consultant's performing of any portion of the Services.
- 21. No Rights in Third Parties. This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
- 22. District's Evaluation of Consultant and Consultant's Employees and/or Subcontractors. The District may evaluate the Consultant in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:
 - 22.1. Requesting that District employee(s) evaluate the Consultant and the Consultant's employees and subcontractors and each of their performance.
 - 22.2. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).
- 23. Limitation of District Liability. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
- 24. Confidentiality. The Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Consultant understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
- 25. Notice. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, acknowledged email, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

<u>District</u>:

Glendale Unified School District 349 West Magnolia Avenue Glendale, California 91204 [FAX] (818) 507-4911 ATTN: Hagop Kassabian

Consultant:

Sandy Pringle Associates Inspection Consultants, Inc. 1108 Sartori Avenue, Suite 300 Torrance, California 90501 [FAX] (310) 787-8833 ATTN: Sandy Pringle

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

- 26.Integration/Entire Agreement of Parties. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
- 27.California Law. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.
- 28. Waiver. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
- 29.Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
- 30. Provisions Required By Law Deemed Inserted. Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.
- 31. Authority to Bind Parties. Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
- 32.Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
- 33.Captions and Interpretations. Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.
- 34.Calculation of Time. For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.
- 35.Signature Authority. Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.
- 36.Counterparts. This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
- 37. Incorporation of Recitals and Exhibits. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Dated:,	2019	Dated:	, 2019			
Glendale Unified School District By:		Sandy Pring Consultants	gle Associates Enspection 5, Enc.			
Print Name: Stephen Dickinson Print Title: Chief Business and Financ Officer		By: Print Name: Print Title:	Sandy Pringle President			
Information regarding Consultan	t:					
License No.:						
DIR Registration:			oyer Identification and/or Security Number			
Address:		NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of				
Telephone:		(26 C	ode of Federal Regulations .F.R. 1.6041-1) requires the			
Facsimile:		furnis	ients of \$600.00 or more to sh their taxpayer information e payer. In order to comply			
E-Mail:		with	these requirements, the contractor to			
Type of Business Entity: Individual Sole Proprietorship Partnership Limited Partnership Corporation, State: Limited Liability Company Other:		furnis in thi	sh the information requested s section.			

WORKERS' COMPENSATION CERTIFICATION

Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to **be insured against liability for workers' compensation or to undertake self**-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date:	
Name of Consultant:	
Signature:	
Print Name and Title:	
FILL NAME and THE.	

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION

One of the three boxes below <u>must</u> be checked, with the corresponding certification provided, and this form attached to the Independent Consultant Agreement for Professional Services ("Agreement"):

The fing	jerprinting	g and cr	rimir	nal backgrou	and invest	tigation	ı requ	uirements of	Educ	cation Code
section	45125.1	apply t	to C	Consultant's	services	under	this	Agreement	and	Consultant
certifies	its comp	liance w	/ith	these provis	ions as fo	llows:				

Consultant certifies that the Consultant has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Consultant's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Consultant, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

Pursuant to Education Code section 45125.2, Consultant has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Consultant's employees and District pupils at all times; and/or

Pursuant to Education Code section 45125.2, Consultant certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Consultant who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Consultant's employees and its subcontractors' employees is

Consultant's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Consultant.

The undersigned does hereby certify that I am a representative of the Consultant currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Consultant.

Date:

Name of Consultant or Company:

Representative's Name and Title:

Signature:

Services cannot be rendered until all documentation is submitted and final approval is received.

TUBERCULOSIS CLEARANCE CERTIFICATION

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the ______ ("Contractor) currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for Tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

\square	The Contractor has complied with the Tuberculosis requirements of Education Code Section
	49406.1 with respect to all Contractor's employees and all of its subcontractors' employees
	who may have contact with District students in the course of providing Services pursuant to
	the Agreement, and the California Department of Justice has determined that none of those
	employees has active Tuberculosis, as that term is defined in Education Code Section
	451221.1. A complete and accurate list of Contractor's employees and of all of its
	subcontractor' employees who may come in contact with District students during the course
	and scope of the Agreement is attached hereto; and/or

Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date:

Name of Contractor: _____

Print Name and Title:

Signature:

EXHIBIT "A"

DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT

Consultant's entire Proposal is <u>not</u> made part of this Agreement.

Consultant may provide the following general Services:

ARTICLE 1

CONSULTANT'S SERVICES AND RESPONSIBILITIES

The Consultant agrees to further the interests of the OWNER by furnishing the Consultant's and its Associates' skill and judgment in cooperation with, and in reliance upon, the services of the OWNER's Staff. The Consultant agrees to provide the OWNER with Certified Class 3 Project Inspector Consulting Services in connection with OWNER's construction, modernization and/or rehabilitation projects, District-wide for whatever Projects designated by the District.

- 1.1 SCOPE OF CONSULTANT's SERVICES Basic--Services. The Consultant will act as an independent contractor performing the following tasks on a continuous basis as required by the OWNER and as defined in the ICA.
- 1.2 FEE STRUCTURE: Refer to Article 3.
- 1.3 Consultant Responsibilities Consultant and its Associates shall provide and perform, per DSA Regulations and California Title 24, PROJECT INSPECTOR services for Construction Projects under this agreement.
- 1.4 COMMUNICATIONS: All communications shall be copied to the OWNER and/or its authorized representative. Only the OWNER and/or its authorized representative, as designated, will have the authority to establish priorities and request the Consultant's additional services.

ARTICLE 2

TERMS AND CONDITIONS OF WORK

- 2.1 RESPONSIBILITIES / QUALIFICATIONS / STATUS OF CONSULTANT
- 2.1.1 The Consultant and its Associates shall be subject to the approval of the *OWNER*, and Design Professional, and to meet the requirements of and obtain the approval of the Regulatory Agency.
- 2.1.2 Consultant and its Associates must meet the qualifications for on-site Project Inspector as provided in the State Building Code Part 1, Title 24 Section 4 Article 5.
- 2.1.3 The Consultant represents and maintains that the Consultant and its Associates are skilled in the professional calling necessary to perform all services, duties and obligations required by this agreement to fully and adequately complete the Project. The Consultant and its Associates shall perform the services and duties in conformance to and consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. The Consultant further represents and warrants to the OWNER that it has all licenses, permits, qualifications, insurance policies, and approvals of whatever nature are legally required to practice its profession. The Consultant and its Associates further warrant that all such licenses and approvals will remain in effect during the term of this Agreement.
- 2.1.4 Designation of Inspector. Consultant designates ______ (or another District approved, DSA Project Inspector) as the Inspector who will provide and perform PROJECT INSPECTOR Services during construction of the Project(s). Consultant shall provide all necessary Project Inspector(s) and Assistant(s) to the Project Inspector as required by the Regulatory Agency or indicated by the condition or status of Project construction and to comply with applicable laws or regulations. Billing per Article 3.

- 2.1.5 The OWNER retains the Consultant on an Independent Contractor basis and the Consultant is not an employee of the OWNER. Personnel performing the Services under this Agreement on behalf of the Consultant shall at all times be reportable and responsible to the Consultant, the Regulatory Agency, the Design Professional and the OWNER.
- 2.1.6 Inspector Fees. The Consultant shall pay all amounts due such personnel in connection with their performance for services and as required by law. The Consultant, as applicable, shall be responsible for all reports and obligations respecting such personnel, including but not limited to, social security taxes, income tax withholdings, unemployment **insurance, and workers' compensation insurance**
- 2.2 CONSULTANT STAFF:
- a. The Consultant has been selected to perform the work herein because of the skills and expertise of key individuals.
- b. The designated Inspector, ______ (or another approved Inspector), and any other additional Certified Inspectors as may be subsequently approved by the OWNER and the Regulatory Agency in the required classification with the individual approved Inspectors shall remain so long as his/her performance continues to be required by and acceptable to the OWNER. Additionally, the Consultant must furnish the names, for approval by the OWNER, of all key people in Consultant's firm that will be associated with the Project.
- c. Consultant will be responsible to provide appropriate and approved temporary Inspection Personnel in the event of a temporary vacancy by the assigned Project Inspector. Any such Temporary Personnel will be approved in advance, whenever possible, by the OWNER, the Regulatory Agency and the Design Professional.
- d. All Consultant Personnel provided under this Agreement shall be subject to approval by the OWNER and the Regulatory Agency. Any changes in personnel from the individual(s) initially provided by Consultant shall require OWNER's and Regulatory Agency's approval.
- e. Changes in Inspection Personnel, directed or requested by either the OWNER or Consultant shall require 10 days written notice to the other party. Replacement Inspection Personnel shall meet all the approval requirements of this Agreement.
- f. If the assigned individual(s) fail to perform to the satisfaction of the OWNER or the Regulatory Agency, then, upon written notice, the Consultant will have ten (10) working days to remove that person from the Project and replace with one acceptable to the same.
- g. If the assigned individual is removed for cause at the owners request the removal and replacement shall be as immediate as reasonably possible.
- 2.3 OWNER'S **RIGHTS**: The OWNER reserves the right to employ other Consultants in connection with the Project, or to perform work related to the Project with the **OWNER's** own forces. The Consultant shall notify the OWNER if any such independent action will in **any way compromise the Consultant's responsibilities und**er this Agreement.
- 2.3.1

RESPONSIBILITIES OF OWNER: The OWNER shall provide the Consultant with documented project information in its possession, which is reasonably necessary for the **Consultant's performance of the work described herein.** The OWNER shall designate a representative as the Consultant's primary contact for all project information; the representative shall be responsible for examining all documents submitted by the Consultant and shall render decisions and additional information in a prompt and effective manner as required to support the project.

- 2.4 TERMINATION; SUSPENSION
- 2.4.1 Per the provisions of the ICA except that notices may be given and received through confirmed email.
- 2.4.3 Design Professional / Regulatory Agency Approval. If either the Design Professional or the Regulatory Agency shall not approve the specified Associate to provide Project Inspector Services for Project construction, this Agreement shall be

deemed terminated without further rights or obligations of the OWNER or Consultant hereunder. Unless the OWNER shall have directed Consultant's performance prior to the Project Architect and the Regulatory Agency approval of the Project Inspector, no part of the Contract Price shall be due Consultant if Consultant is not approved to provide Project Inspector Services by the Project Architect or the Department of General Services.

- 2.4.4 OWNER Suspension. The OWNER may direct suspension of Project construction and suspension of Consultant's services hereunder, given ten (10) days notice. If the OWNER so suspends the work, the Consultant reserves the right to place the assigned Inspectors on other sites and does not guarantee the return of any previously assigned personnel, perhaps thereby necessitating the submittal and subsequent approval of different Project Inspection personnel.
- 2.8 TIME SCHEDULE
- 2.8.1 Time is of the essence in this Agreement.
- a. The Consultant shall begin its services a minimum of one week in advance of project commencement or when the Notice to Proceed is issued to the Contractor from OWNER or its' Representative, whichever is first, and will continue until satisfactory completion and **closeout of the project(s) or termination of Consultant's services or as otherwise directed** by the owner.
- b. The Consultant shall diligently complete all appropriate tasks in cooperation with the OWNER, all Contractors, the Architect/Engineer, and Construction Manager, if any, in a timely manner. Additional billable time required to be expended by the Project Inspector shall be approved in advance by the party so designated to approve any additional expenditures.

ARTICLE 3

COMPENSATION AND PAYMENT (Monthly)

3.1 DESCRIPTION: The Consultant shall be paid a monthly fee as set forth below. The amount to be paid to the Consultant, as prescribed herein, shall be the total compensation for services in the performance of the work described in this agreement, except as described below. Reimbursables shall be billed as agreed to in advance.

3.2 FEE DATA: Total compensation due and to be paid for Basic Services under this Agreement shall not exceed the amounts set forth in Article 3. Regular Time fees are based on full time services Monday through Saturday, or as required, as prescribed by 209 BUILDING

STANDARDS ADMINISTRATIVE CODE (Part 1, Title 24, C.C.R. Section 4-211). The compensation for a project requiring a Class 1 Inspector shall be \$14,300 per month per Project Inspector.

INSPECTOR CERTIFICATION	APPROVED	MONTHLY	HOURLY
Project Inspector, Class 1	DSA	\$14,300	\$86
Project Inspector, Class 2	DSA	N/A	N/A
Project Inspector, Class 3	DSA	N/A	N/A

Fees for inspection services will be determined by the following formula. Total Number of Days Worked (inclusive of all duties as required per IR A-8) divided by Total Number of Normal Construction Days multiplied by the Monthly Compensation Rate.

Total Number of Days Worked

X Monthly Compensation

Total Number of Normal Construction Days

'Total Number of Days Worked' is defined as the cumulative number of days inspector provided more than 6 hrs inspection services in any one day.

`Total Number of Normal Construction Days is defined as the cumulative number of business work **days in any month minus any of the following recognized holidays:** New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day, day after Thanksgiving, and Christmas Day.

'Monthly Compensation' is defined as the appropriate compensation rate for the class of inspector as dictated by the DSA approved plans. Any change from the above must be by the GUSD Administrator, Facilities or Project Manager prior to performing service.

3.2.1 OVERTIME: Shall be deemed acceptable when the inspector works on any holidays listed in 3.2 above, works more than 10 hours in one day, or hours on a Sunday to accommodate the contractor's schedule. The compensated rate of pay will be 1½ times the hourly rate shown on the compensation schedule listed above. Alternatively, subject to the approval of the GUSD Project Manager, the inspector can schedule time off so that inspector's absence will not cause a significant detrimental impact on the project.

ARTICLE 4

SCOPE OF DSA INSPECTOR'S SERVICES:

The PROJECT INSPECTOR's services shall include, but not be limited to the following tasks as described in the DSA IR 8A:

- A. Provide inspection services to ensure compliance with code, plans, specifications and quality assurance required of an educational facility. Issue Deviation or Correction Notices, as necessary, and notify the Design Professional, the OWNER, and/or Construction Manager as the OWNER's Representative, in writing, if observed work does not conform to contract document.
- B. Inspect and verify that **Contractor's As**-Built record documents are updated monthly **prior to processing of Contractor's monthly payment request.**
- C. Maintain liaison with the Design Professional, the Construction Manager, if any, the Testing Lab, the OWNER and other regulatory agencies and governing bodies as necessary to maintain project continuity.
- D. Submit or make available on a timely basis, a semi-monthly report to the Architect, with copies to DSA, the owner and Construction Manager, if any, generally including the following information:
 - 1. Activities performed by the Contractors, and areas where work is performed.
 - 2. Manpower assigned to each Contractor and Subcontractor.
 - 3. Weather conditions.
 - 4. Observed equipment and materials delivered to the site.
 - 5. Construction equipment and vehicles utilized.
 - 6. Nature and location of the work being performed (starting and completion dates for various portions of the work).
 - 7. Verbal instruction to the Inspector.
 - 8. Inspection by representative of regulatory agency.
 - 9. Note observed occurrences or conditions that might affect Contract Sum or Contract Time.
 - 10.List visitors to the site, titles, and reason for visit.
 - 11.Record any work or material in place that does not correspond with the drawings or specifications, as well as resulting action taken.

- 12.List any other problems or abnormal occurrences that arise during each day, including notations of any particular lack of activity on the part of the Contractor. Note corrective actions taken.
- E. PROJECT INSPECTOR shall comply with all federal, state, county and local governmental requirements, as applicable.
- F. **Review and monitor Contractor's** construction methods and procedures during all construction activities, including earthwork, concrete placement, masonry erection, welding procedures, all finishes, electrical, mechanical, fire alarm, etc. The Consultant or their Associates shall not issue instructions or directions regarding methods or means of job performance to the Contractor or in any way assume responsibility for the work performed.
- G. When possible, attend meetings as requested in contract documents and requested by OWNER, i.e., billing meetings, specification review meetings, coordination meetings, weekly progress meetings, pre-roofing meetings, etc.
- H. Assist the Construction Manager and OWNER in scheduling all required tests, and testing laboratory visitations required by the Contract documents. Observe and record dates and times of all test procedures.
- 1. Inspect, verify and document **Contractor's delivered equipment and materials to in**sure that they meet submittal and specification requirements. Such inspection must begin within 1 working day of Contractor's written notification to the Inspector of delivery of equipment or materials to the job site. The Contractor is responsible for providing identifying paperwork and documentation for all delivered materials and equipment supplied to the job.
- J. Submit, upon request by the Architect and/or the Construction Manager, in a timely **manner, an Inspector's Report reviewing a Contractor's Reques**t for Information (RFI), whenever any corrective change is perceived necessary in field construction that will result in a variance from the drawings or specifications as originally issued.
- K. **Review the Contractor's Payment** Requests at billing meetings.
- L. When **the Contractor's work** or a designated portion thereof is substantially complete, prepare for the OWNER a list of incomplete or unsatisfactory items via a "punch list" and submit to the Architect and the Construction Manager.
- M. Assist the OWNER in the review of Contractor's Submittals, upon request.
- N. Upon completion of project, deliver hard copies of all inspection records and project correspondence to the OWNER.
- O. Prior to commencement of work, PROJECT INSPECTOR will cooperate with the OWNER and Construction Manager to develop an inspection plan for the construction on and of the Schools.

OTHER REQUIREMENTS: Facilities and Equipment:

- P. The OWNER will provide:
 - 1. An on-site separate, secure, uniquely lockable office (Note that although the following requirements are frequently in the District's contract with the Contractor, the Inspection Team does not contract with the Contractor. We request the District to enforce its Contract provisions with the Contractor.)
- Q. The Consultant will provide:
 - 1. A functional computer system and printer.
 - 2. All required code and reference data.
 - 3. A telephone and telephone answering machine.
 - 4. Reasonable office supplies.

GLENDALE UNIFIED SCHOOL DISTRICT

May 21, 2019

ACTION REPORT NO. 6

	Services
SUBJECT:	Approval of Independent Consultant Agreement No. 534 with MTGL, Inc. for the Glendale High School Aquatic Center's Specialty Inspection
PREPARED BY:	Hagop Kassabian, Administrator: Planning, Development, and Facilities
SUBMITTED BY:	Stephen Dickinson, Chief Business and Financial Officer
FROM:	Dr. Kelly King, Interim Superintendent
TO:	Board of Education

The Interim Superintendent recommends that the Board of Education approve Independent Consultant Agreement No. 534 with MTGL, Inc. for the Glendale High School Aquatic Center's Specialty Inspection Services in the amount of \$144,411.

This item is in support of Board Priority No. 2 – Create a Culture of Learning. On March 7, 2017, the Board approved Option 3 of the Glendale High School Aquatic Center Project.

In support of the construction of this project at Glendale High School, Planning & Development staff obtained a proposal from MTGL, Inc. (Anaheim) to provide specialty inspection services. MTGL, Inc.'s proposal to provide these services is for the not-to-exceed amount of \$144,411. These costs are included in the approved budget for this project.

This project is funded by Measure S and Prior State Funds. The Superintendent's Facility Advisory Committee voted to support this recommendation.

INDEPENDENT CONSULTANT AGREEMENT FOR PROFESSIONAL SERVICES Specialty Tesing/Inspection Services at Glendale HS Aquatic

Professional Service Number: 534

This Independent Consultant Agreement for Professional **Services ("Agreement") is made and** entered into as of the 22nd day of May 2019 by and between the Glendale Unified School District, ("District") and MTGL, Inc. ("Consultant"), (together, "Parties").

NOW, THEREFORE, the Parties agree as follows:

- 1. Services. The Consultant shall provide Project and Construction Management services as further described in Exhibit "A," attached hereto and incorporated herein by this reference ("Services").
- Term. Consultant shall commence providing services under this Agreement on June 10, 2019 and will diligently perform as required and complete performance by September 14, 2020.
- 3. Submittal of Documents. The Consultant shall not commence the Services under this Agreement until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:
 - X Signed Agreement

X Workers' Compensation Certification

X Fingerprinting/Criminal Background/Tuberculosis Clearance Certifications

X Insurance Certificates and Endorsements

- W-9 Form
- 4. Compensation. District agrees to pay the Consultant for services satisfactorily rendered pursuant to this Agreement (as needed, as requested) a total fee not to exceed (NTE) <u>One Hundred Forty-Four Thousand Four Hundred Eleven</u> Dollars (\$<u>144,411.00</u>) which includes reimbursable cost listed in item 5.1. District shall pay Consultant according to the following terms and conditions:
 - 4.1. Payment for the Work shall be made for all undisputed amounts based upon time and materials for not-to-exceed (NTE) fees referenced in Exhibit "A".
- 5. Expenses. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing services for District, except as follows:
 - 5.1. Not Applicable
- 6. Independent Contractor. Consultant, in the performance of this Agreement, shall be and act as an independent contractor. Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees. In the performance of the work herein contemplated, Consultant is an independent contractor or business entity, with the sole authority for controlling and

directing the performance of the details of the work, District being interested only in the results obtained.

- 7. Materials. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:
 - 7.1. Not applicable.
- 8. Performance of Services.
 - 8.1. Standard of Care. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Consultant's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school Districts.

Consultant shall carefully study and compare all documents, findings, and other instructions and shall at once report to District, in writing, any error, inconsistency, or omission that Consultant or its employees may discover. Consultant shall have responsibility for discovery of errors, inconsistencies, or omissions.

- 8.2. Meetings. Consultant and District agree to participate in regular meetings on at least a monthly basis to discuss strategies, timetables, implementations of services, and any other issues deemed relevant to the operation of Consultant's performance of Services.
- 8.3. District Approval. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
- 8.4. New Project Approval. Consultant and District recognize that Consultant's Services may include working on various projects for District. Consultant shall obtain the approval of District prior to the commencement of a new project.
- 9. Originality of Services. Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to the District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such services.
- 10. Copyright/Trademark/Patent. Consultant understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Consultant consents to use of Consultant's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
- 11. Audit. Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for five (5) years thereafter. Consultant shall permit the District, its agent, other representatives, or an independent

auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that the District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant's normal business hours, unless Consultant otherwise consents.

- 12. Termination.
 - 12.1. Without Cause By District. District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.
 - 12.2. Without Cause by Consultant. Consultant may, upon sixty (60) days notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 12.3. With Cause by District. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 12.3.1. material violation of this Agreement by the Consultant; or
 - 12.3.2. any act by Consultant exposing the District to liability to others for personal injury or property damage; or
 - 12.3.3. Consultant is adjudged a bankrupt, Consultant makes a general assignment for the benefit of creditors or a receiver is appointed on account of Consultant's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

13. Indemnification. To the furthest extent permitted by California law, Consultant shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, consultants, employees, trustees, and volunteers ("the indemnified parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and consultants' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees,

subcontractors, consultants, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages; or from any activity, work, or thing done, permitted, or suffered by the Consultant in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Consultant proposes to defend the indemnified parties.

- 14. Insurance.
 - 14.1. The Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum
	Requirement
Commercial General Liability Insurance, including Bodily	
Injury, Personal Injury, Property Damage, Advertising Injury,	
and Medical Payments	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
Professional Liability	\$ 1,000,000
Workers Compensation	Statutory Limits
Employer's Liability	\$ 1,000,000

- 14.1.1. Commercial General Liability and Automobile Liability Insurance. Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect the Consultant, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)
- 14.1.2. Workers' Compensation and Employers' Liability Insurance. Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Consultant shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.
- 14.1.3. Professional Liability (Errors and Omissions). Professional Liability Insurance as appropriate to the Consultant's profession.
- 14.2. Proof of Carriage of Insurance. The Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

- 14.2.1. A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to the District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."
- 14.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.
- 14.2.3. An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
 - 14.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.
- 14.3. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. **Best's rating of no less than A: VII, unless otherwise acceptable to the** District.
- 15. Assignment. The obligations of the Consultant pursuant to this Agreement shall not be assigned by the Consultant.
- 16. Compliance with Laws. Consultant shall observe and comply with all rules and regulations of the governing board of the District and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Work as indicated or specified. If Consultant observes that any of the Work required by this Contract is at variance with any such laws, ordinance, rules or regulations, Consultant shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Work shall be made and this Contract shall be appropriately amended in writing, or this Contract shall be terminated effective upon Consultant's receipt of a written termination notice from the District. If Consultant performs any work that is in violation of any laws, ordinances, rules or regulations, without first notifying the District of the violation, Consultant shall be are all costs arising therefrom.
- 17. Certificates/Permits/Licenses. Consultant and all Consultant's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.
- 18. Employment with Public Agency. Consultant, if an employee of another public agency, agrees that Consultant will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
- 19. Anti-Discrimination. It is the policy of the District that in connection with all work performed under Contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the Consultant agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code

Section 12900 and Labor Code Section 1735 and District policy. In addition, the Consultant agrees to require like compliance by all of its subcontractor(s).

- 20. Fingerprinting of Employees. The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Consultant's performing of any portion of the Services.
- 21. No Rights in Third Parties. This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
- 22. District's **Evaluation of** Consultant and Consultant's **Employe**es and/or Subcontractors. The District may evaluate the Consultant in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:
 - 22.1. Requesting that District employee(s) evaluate the Consultant and the Consultant's employees and subcontractors and each of their performance.
 - 22.2. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).
- 23. Limitation of District Liability. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
- 24. Confidentiality. The Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Consultant understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
- 25. Notice. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District:

Glendale Unified School DistrictMTGL, Inc.349 West Magnolia Avenue2992 E. La FGlendale, California 91204Anaheim, CA[FAX] (818) 507-4911[FAX] 714-6ATTN: Hagop KassabianATTN: Steve

Consultant:

MTGL, Inc. 2992 E. La Palma, Suite A Anaheim, CA 92806 [FAX] 714-632-2974 ATTN: <u>Steven Koch</u>

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

- 26.Integration/Entire Agreement of Parties. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
- 27.California Law. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.
- 28. Waiver. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
- 29.Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
- 30. Provisions Required By Law Deemed Inserted. Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.
- 31. Authority to Bind Parties. Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
- 32.Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
- 33.Captions and Interpretations. Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.
- 34.Calculation of Time. For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.
- 35.Signature Authority. Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.
- 36.Counterparts. This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
- 37. Incorporation of Recitals and Exhibits. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Dated:, 2019		2019	Dated:,	2019
Glendale Unified School District			MTGL, Inc.	
By:			Ву:	
Print Name:	Stephen Dickinson		Print Name:	
Print Title:	Chief Business and Fir Officer	nancial	Print Title:	

Information regarding Consultant:

License No.:	
Address:	Employer Identification and/or Social Security Number
Telephone:	NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of
Facsimile:	the Code of Federal Regulations
	(26 C.F.R. 1.6041-1) requires the
E-Mail:	recipients of \$600.00 or more to furnish their taxpayer information
Type of Business Entity: Individual	to the payer. In order to comply with these requirements, the
Sole Proprietorship	District requires the Contractor to
Partnership	furnish the information requested
Limited Partnership	in this section.
Corporation, State:	
Limited Liability Company	
Other:	

WORKERS' COMPENSATION CERTIFICATION

Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to **be insured against liability for workers' compensation or to undertake self**-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION

One of the three boxes below <u>must</u> be checked, with the corresponding certification provided, and this form attached to the Independent Consultant Agreement for Professional Services ("Agreement"):

The fingerprinting and criminal background inve	estigatio	n req	uirements of	Edu	cation Code
section 45125.1 apply to Consultant's service	es under	t his	Agreement	and	Consultant
certifies its compliance with these provisions as	follows:				

Consultant certifies that the Consultant has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Consultant's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Consultant, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

Pursuant to Education Code section 45125.2, Consultant has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Consultant's employees and District pupils at all times; and/or

Pursuant to Education Code section 45125.2, Consultant certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Consultant who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Consultant's employees and its subcontractors' employees is

Name: ______ Title: _____

Consultant's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Consultant.

The undersigned does hereby certify that I am a representative of the Consultant currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Consultant.

Date:

Name of Consultant or Company:

Representative's Name and Title:

Signature:

Services cannot be rendered until all documentation is submitted and final approval is received.

TUBERCULOSIS CLEARANCE CERTIFICATION

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the ______ ("Contractor) currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for Tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

The Contractor has complied with the Tuberculosis requirements of Education Code Section
 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees
who may have contact with District students in the course of providing Services pursuant to
the Agreement, and the California Department of Justice has determined that none of those
employees has active Tuberculosis, as that term is defined in Education Code Section
451221.1. A complete and accurate list of Contractor's employees and of all of its
subcontractor' employees who may come in contact with District students during the course
and scope of the Agreement is attached hereto; and/or

Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Signature:

Print Name and Title:

EXHIBIT "A"

DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT

Consultant's entire Proposal is <u>not</u> made part of this Agreement.

Consultant may provide the following general Services:

<u>Glendale High School - Aquatic</u>

Provide Soil/Materials Testing & Inspection services on a Time and Material basis

• Per MTGL Proposal, see "Attachment"

Total Not-To-Exceed

\$144,411.00

Geotechnical Engineering Construction Inspection Materials Testing Environmental

> May 6, 2019 P-19-305.R

"Providing Value in Quality Services"

Central Dispatch Dan Holmquist (800) 491-2990 349 West Magnolia Office Locations Glendale, California 91204

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2992 E. La Palma, Ste A Anaheim, Ca 92806

Tel: 800 491-2990 Fax: 714 632-2974

Branch Offices

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San Bernardino / Riverside

San Diego / Imperial Counties

Certifying Agencies

State of California D.S.A OSHPD American Assoc. of State Highways Cal Trans CCRL Cement & Concrete Reference Laboratory

Los Angeles LA County LA City MTA

Orange County Orange County Environmental Management Agency

San Diego San Diego City San Diego County SD Water Authority

Inland Empire City of Riverside County of Riverside

Glendale Unified School District

RE: PROPOSAL FOR SOIL / MATERIALS TESTING AND INSPECTION Glendale High School Aquatic Center; DSA-03-118726 1440 East Broadway Avenue, Glendale, California

MTGL requests a purchase order to bill against on a time and material basis at our attached rates. MTGL has reviewed the RFP, specifications, plans, Salem Soil Investigation report, supplemental documents, and required inspections for the \$7 million-dollar project to be constructed over 14-months. Services are historically 2% of the contract value. MTGL's proposal outlines DSA Inspections as required. Our estimated cost is \$ 144,411.00.

SOIL / MATERIALS TESTING & INSPECTIONS

528 H	Iours	Senior Soils / Concrete Technician – Periodic 3 mo.	\$	98.00	hour	\$	51,744.00
		(Grading, Utilities, Fire Lane, Sub-Grade)					
		Word Processing / Report Distribution	\$	50.00	hour	S	3,000.00
28 H	Iours	Geotechnical Engineer - Pre-Grading / Support / Box	\$	125.00	hour	\$	3,500.00
240 H	Iours	DSA Masonry / Veneer Inspector - 6 weeks	\$	98.00	hour	S	23,520.00
200 H	Iours	AWS CWI - Welding Inspector	\$	98.00	hour	\$	19,600.00
80 H	Iours	Batch Plant Inspector	\$	98.00	hour	\$	7,840.00
150 H	Iours	Ultrasonic/Fabrication Inspection-Local within 100 Mi.	\$	98.00	hour	\$	14,700.00
1 E	Each	Laboratory Final Affidavit DSA Form 291	\$1	,500.00	each	\$	1,500.00
60 H	Iours	Anchor Torque / Pull Testing Technician	S	98.00	hour	\$	5,280.00
6 H	Iours	Masonry Coring	\$	180.00	hour	\$	1,080.00
6 E	Each	Concrete Mix Design Review	\$	225.00	each	S	1,350.00
			Su	ib-Total		\$	133,714.00

SOIL / MATERIALS LABORATORY TESTING (Calculated @ 8 % of Inspection Budget)

Maximum Density, Gradations, Sieve Analysis, Sand Equivalent Concrete Compression Test, Compression and Shrinkage, High Strength Bolts, Fireproofing Density, Reinforcing Steel Tensile & Bend, Laboratory Sample P/u, Grouted Masonry Prisms Mechanical Splices, Drafting, Engineering, Reporting, Equipment, As Needed Allowance \$ 10,697.00 and Administration

\$ 144,411.00 Total 🧄

Services will be scheduled and invoiced based on signed verified hours of the Inspector of Record. All invoicing would be in accordance with the Basis of Charges in our Schedule of Fees. Proposed fees are based on rates as defined by Department of Industrial Labor through July 1, 2020. Field Services under DIR after July 1, 2020 will be subject to a \$3.00 increase in rates. - Included

MTGL has provided a thorough review of the scope and a suggested budget. The estimate is based on our review of DSA Submittal Drawings and Specs, the design soil report and supplied construction schedule of 14 months.

We understand you have a decision to reach for this scope and apricate your consideration as a service provider. Our staff will strive to EARN this Business.

Sincerely, MTGL, Inc.

pulle de

Steven Koch. Senior Vice President

May 21, 2019

ACTION REPORT NO. 7

SUBJECT:	Approval of Agreement for Alternative Transportation Services with American Logistics Company, LLC.
PREPARED BY:	Christine Ward, Director, Procurement & Contract Services
SUBMITTED BY:	Stephen Dickinson, Chief Business and Financial Officer
FROM:	Dr. Kelly King, Interim Superintendent
TO:	Board of Education

The Superintendent recommends that the Board of Education approve a transportation services agreement with American Logistics, LLC for alternative transportation services for existing transportation needs.

Board Priority No. 2 - Ensure the safety and support the social, emotional, and physical needs of our students and staff.

It is recommended that the Board of Education approve a transportation service agreement between the Glendale Unified School District and American Logistics Company, LLC (ALC) effective from July 1, 2019 through December 31, 2019, per contract awarded to ALC under the National Intergovernmental Purchasing Alliance (NIPA), contract # R141501. The NIPA contract was awarded to ALC for five (5) calendar years and will come to the end of its term on December 31, 2019.

American Logistics Company (ALC) is a transportation management company that has served Glendale Unified School District student population, who require alternative transportation services, for the past several years and District staff have been happy with their service. ALC is able to provide alternative transportation services by leveraging route optimization that will provide savings to the District, as well as guarantees efficiencies, safety and accountability, including real-time GPS tracking while our students are transported to and from their homes in a non-busing transportation environment.

Pursuant to Public Contract Code 10298, the Board of Education may authorize, by contract, the use a national cooperative purchasing agreement for services.

Funding is available within the General Fund (Restricted & Unrestricted) budget (Fund 01.0).

May 21, 2019

ACTION REPORT NO. 8

SUBJECT:	Award of RFP No. 14-18/19 for School Transportation Services to First Student, Inc. for the 2019/20 School Year
PREPARED BY:	Christine Ward, Director, Procurement & Contract Services
SUBMITTED BY:	Stephen Dickinson, Chief Business and Financial Officer
FROM:	Dr. Kelly King, Interim Superintendent
TO:	Board of Education

The Interim Superintendent recommends that the Board of Education approve new contract with First Student, Inc. for School Transportation Services for the 2019-20 school year.

This agenda item is in support of Board priority #2 - Create a Culture of Learning and ensure safety of our students and staff.

Pursuant to California Education Code 39802 and 39803(a), the Department of Procurement & Contract Services issued RFP #14-18/19 on March 13, 2019 for student busing services. On April 30, 2019, three (3) companies submitted bids, First Student, Inc., Student Transportation of America (STA), and Zum, Inc.

First Student Inc. was the only company who submitted bid pricing for Home to School busing service, Special Education busing service, and athletic and/or extra-curricular field trips. STA and Zum, Inc. submitted bid amounts for only alternative transportation service and/or athletic charter busing services. A price increase from 2018-19 school year to the 2019-20 school year will be approximately 11%. As part of the equipment requirements outlined in the RFP, all buses will include seat belts, security cameras, and a child safety alert system.

It is the recommendation of staff to award the contract for School Transportation Services, RFP #14-18/19, to First Student, Inc. The recommendation for award of this contract will be for one year, from July 1, 2019 through June 30, 2020. In accordance with provisions contained in Ed Code 39803(a) this contract may be extended annually upon mutual written consent of the District and Contractor for an additional four (4) years for a total of five (5) years.

Current transportation services provided by the district include routes for Clark Magnet High School, Special Education students, and athletic & extracurricular field trips. Funding is available within the General Fund (Restricted & Unrestricted) budget (Fund 01.0).

May 21, 2019

ACTION REPORT CALENDAR NO. 9

SUBJECT:	Approval to Piggyback on the Garden Grove USD Bid No. 1512 Awarded to SKC Company for the Purchase and Installation of a Modular Restroom for Monte Vista Elementary School
PREPARED BY:	Christine Ward, Director, Procurement & Contract Services
SUBMITTED BY:	Stephen Dickinson, Chief Business and Financial Officer
FROM:	Dr. Kelly King, Interim Superintendent
TO:	Board of Education

The Interim Superintendent recommends that the Board of Education approve the purchase and installation of a modular restroom from SKC Company by piggybacking on Bid No. 1512 awarded by the Garden Grove USD.

This agenda item is in support of Board priority #2 - Create a Culture of Learning and ensure safety of our students and staff.

The Board of Education approved the project and budget allocation for the Monte Vista Elementary School Modular Restroom Building Project at the May 7, 2019 board meeting.

Requesting approval to piggyback on the Garden Grove USD Bid No. 1512 awarded to SKC Company for the purchase and installation of the modular restroom building. Pursuant to California Public Contract 20118 the Governing Board may authorized the purchase of equipment or supplies by "piggybacking" on a competitive bid awarded by other school districts or public agencies.

Total cost for purchase of the modular restroom is \$78,800.00, which includes delivery and installation.

This project is funded by Developer Fees, Fund (25.0).

May 21, 2019

ACTION REPORT NO. 10

SUBJECT:	Approval to use the Sourcewell, contract #030117-LTS, for the Purchase and Installation of Playground Equipment and Fall Zone Material from PlayPower LT Farmington, Inc.
PREPARED BY:	Christine Ward, Director, Procurement & Contract Services
SUBMITTED BY:	Stephen Dickinson, Chief Business and Financial Officer
FROM:	Dr. Kelly King, Interim Superintendent
TO:	Board of Education

The Interim Superintendent recommends that the Board of Education approve the purchase and installation of playground equipment and fall zone material with PlayPower LT Farmington, Inc. by using the Sourcewell National contract, Bid No. 030117-LTS for Edison ES in the amount of \$196,504.21.

This agenda item is in support of Board priority #2 - Create a Culture of Learning and ensure safety of our students and staff.

At the November 26, 2019 Board meeting, consent calendar No. 7, the Board of Education approved the replacement of the main playground equipment and fall zone material at Edison ES.

Glendale USD is a member of Sourcewell (formerly National Joint Powers Alliance (NJPA) which is a national cooperative purchasing group. Sourcewell awarded the contract for the purchase and installation of Little Tikes playground equipment and SofSurfaces Premium Tile fall zone material to PlayPower LT Farmington, Inc.

Requesting approval to use the Sourcewell contract #030177-LTS awarded to PlayPower LT Farmington, Inc. for the purchase and installation of new Little Tikes playground equipment and SofSurfaces Premium Tile fall zone material. Pursuant to California Public Contract Code 10298, a school district or public agency can use a cooperative purchasing agreement for the purchase and installation of equipment without further competitive bidding if it is in the district's best interest. PlayPower LT Farmington, Inc. uses only certified, factory-trained installers for the installation of this playground equipment and fall zone material, which will insure and warranty this project for student safety.

Total amount for purchase and installation is \$196,504.21. This also includes the removal and disposal of existing playground equipment at the school site. This project is funded by Measure S – Summer Projects funds.

May 21, 2019

ACTION REPORT NO. 11

Sebtle1.	Support & Improvement Grant for 2018-2019
SUBJECT:	Acceptance of the Every Student Succeeds Act Comprehensive
SUBMITTED BY:	Dr. Lena Richter, Director, Categorical Programs & Interventions
FROM:	Dr. Kelly King, Interim Superintendent
TO:	Board of Education

The Interim Superintendent recommends that the Board of Education accept the Every Student Succeeds Act Comprehensive Support & Improvement Grant in the amount of \$172,442.00 for Daily High School for 2018-2019.

The Every Student Succeeds Act (ESSA) requires state educational agencies to determine school eligibility for Comprehensive Support and Improvement (CSI). California will use the California School Dashboard to determine school eligibility for CSI. School eligibility is based on the following two categories of schools:

- 1. High schools with a graduation rate less than 67 percent **averaged over two** years
- 2. Not less than the lowest-performing five percent of Title I schools
 - Schools with all red indicators
 - Schools with all red but one indicator of another color
 - Schools with five or more indicators where the majority are red
 - Schools with all red and orange indicators

The California Department of Education awarded grant funds for sites identified as Comprehensive Support & Improvement (CSI) in the 2018-19 school year. CSI schools will go through the identification process once every three years.

Daily High School was identified as CSI as a result of having an average two-year graduation rate below 67%. The District was awarded \$172,442 for the fiscal period starting March 18, 2018 and ending June 30, 2020.

Daily High School will utilize this award to implement and expand counseling services, programs and professional development to help increase the student graduation rate at Daily High School.

May 21, 2019

CONSENT CALENDAR NO. 1

SUBJECT:	Minutes
PREPARED IN:	Office of the Superintendent
FROM:	Dr. Kelly King, Interim Superintendent
TO:	Board of Education

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a) Special Meeting No. 30, May 4, 2019
- b) Special Meeting No. 31, May 5, 2019
- c) Special Meeting No. 32, May 6, 2019 (cancelled)
- d) Regular Meeting No. 33, May 7, 2019
- e) Special Meeting No. 34, May 14, 2019
- f) Special Meeting No. 35, May 16, 2019

GLENDALE UNIFIED SCHOOL DISTRICT 223 N. Jackson Street Glendale, California 91206-4380

BOARD OF EDUCATION MEETING NO. 30 UNADOPTED MINUTES SPECIAL MEETING, May 4, 2019

CALL TO ORDER AND ROLL CALL

The special meeting of the Glendale Unified School District Board of Education was called to order by President Jennifer Freemon at 8:04 a.m. on Saturday, May 4, 2019, at the Glendale Hilton, 100 W. Glenoaks Blvd., Glendale, California. The following members were present for roll call: Dr. Armina Gharpetian, Greg Krikorian, Nayiri Nahabedian, Shant Sahakian, and Jennifer Freemon.

PLEDGE OF ALLEGIANCE

Mrs. Freemon led the Pledge of Allegiance.

CERTIFICATE OF COMPLIANCE

<u>Mrs. Freemon</u> read the following statement: "To accommodate the requirements of Government Code Section 54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for the meeting was posted on the bulletin board in the lobby of the Administration Center and the GUSD website 24 hours prior to this meeting."

APPROVAL OF THE AGENDA ORDER

Motion to approve the agenda order, as presented, was made by Dr. Gharpetian and seconded by Mr. Sahakian. Motion approved unanimously. AYES—Gharpetian, Krikorian, Nahabedian, Sahakian, and Freemon.

PUBLIC COMMUNICATION

No one addressed the Board at this time.

CLOSED SESSION

The Board recessed to Closed Session at 8:10 a.m. to discuss the following:

1. Public Employment - Government Code §54957 Title: Superintendent of Schools

MINUTES: May 4, 2019 – Special Board Meeting

RETURN TO REGULAR MEETING

The meeting reconvened at 5:06 p.m.

REPORTING OUT OF CLOSED SESSION

None.

ADJOURNMENT

It was moved by Mr. Krikorian and seconded by Ms. Nahabedian to adjourn the meeting. There being no further business, Mrs. Freemon adjourned the meeting at 5:06 p.m.

Jennifer Freemon President, Board of Education Shant Sahakian Clerk, Board of Education

Board of Education Minutes – Special Meeting, May 4, 2019 Recorded by: Ms. Phyllis Ishisaka, Executive Assistant to the Superintendent Approved by the Board of Education:

GLENDALE UNIFIED SCHOOL DISTRICT 223 N. Jackson Street Glendale, California 91206-4380

BOARD OF EDUCATION MEETING NO. 31 <u>UNADOPTED MINUTES</u> SPECIAL MEETING, May 5, 2019

CALL TO ORDER AND ROLL CALL

The special meeting of the Glendale Unified School District Board of Education was called to order by President Jennifer Freemon at 2:09 p.m. on Sunday, May 5, 2019, in room 402 of the Administration Center, 223 North Jackson Street, Glendale, California. The following members were present for roll call: Dr. Armina Gharpetian, Greg Krikorian, Nayiri Nahabedian, Shant Sahakian, and Jennifer Freemon.

PLEDGE OF ALLEGIANCE

Mrs. Freemon led the Pledge of Allegiance.

CERTIFICATE OF COMPLIANCE

<u>Mrs. Freemon</u> read the following statement: "To accommodate the requirements of Government Code Section 54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for the meeting was posted on the bulletin board in the lobby of the Administration Center and the GUSD website 24 hours prior to this meeting."

APPROVAL OF THE AGENDA ORDER

Motion to approve the agenda order, as presented, was made by Mr. Krikorian and seconded by Mr. Sahakian. Motion approved unanimously. AYES—Gharpetian, Krikorian, Nahabedian, Sahakian, and Freemon.

PUBLIC COMMUNICATION

No one addressed the Board at this time.

CLOSED SESSION

The Board recessed to Closed Session at 6:02 p.m. to discuss the following:

1. Public Employment - Government Code §54957 Title: Superintendent of Schools MINUTES: May 5, 2019 – Special Board Meeting

RETURN TO REGULAR MEETING

The meeting reconvened at 10:00 p.m.

REPORTING OUT OF CLOSED SESSION

None.

ADJOURNMENT

There being no further business, Mrs. Freemon adjourned the meeting at 10:00 p.m.

Jennifer Freemon President, Board of Education Shant Sahakian Clerk, Board of Education

Board of Education Minutes – Special Meeting, May 5, 2019 Recorded by: Ms. Phyllis Ishisaka, Executive Assistant to the Superintendent Approved by the Board of Education: GLENDALE UNIFIED SCHOOL DISTRICT 223 N. Jackson Street Glendale, California 91206-4380

BOARD OF EDUCATION MEETING NO. 32

SPECIAL MEETING, May 6, 2019

NOTICE OF CANCELLATION

The special meeting of the Glendale Unified School District Board of Education posted for Monday, May 6, 2019, 7:30 p.m., in room 402 of the Administration Center, 223 North Jackson Street, Glendale, California was cancelled.

Jennifer Freemon President, Board of Education Shant Sahakian Clerk, Board of Education

GLENDALE UNIFIED SCHOOL DISTRICT 223 N. Jackson Street Glendale, California 91206-4380

BOARD OF EDUCATION MEETING NO. 33 <u>UNADOPTED MINUTES</u> <u>REGULAR MEETING, May 7, 2019</u>

CALL TO ORDER AND ROLL CALL

The regular meeting of the Glendale Unified School District Board of Education was called to order by Jennifer Freemon, president of the Board of Education, at 4:30 p.m. on Tuesday, May 7, 2019, in the Board Room at the Administration Center, 223 N. Jackson Street, Glendale, California. The following members were present for roll call: Dr. Armina Gharpetian, Greg Krikorian, Nayiri Nahabedian, Shant Sahakian, and Jennifer Freemon.

The following administrators were present: Dr. Kelly King, Stephen Dickinson, Dr. Cynthia Foley, Dr. Mary Mason, Felix Melendez, and Dr. Deb Rinder.

PLEDGE OF ALLEGIANCE

Estella Aydin, a 6th grade student from Monte Vista Elementary School, led the Pledge of Allegiance.

CERTIFICATE OF COMPLIANCE

<u>Mrs. Freemon</u> read the following statement: "To accommodate the requirements of Government Code §54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for this meeting was posted on the bulletin boards in the lobby of the Administration Center and the GUSD website 72 hours prior to this meeting."

APPROVAL OF AGENDA ORDER

A motion was made by Mr. Krikorian and seconded by Dr. Gharpetian to approve the agenda order, as presented. Motion approved by the following vote: AYES— Gharpetian, Krikorian, Nahabedian, Sahakian, and Freemon.

PRESENTATION

1. Asian American and Pacific Islander Heritage Month takes place in May and celebrates the culture, traditions, and history of Asian Americans and Pacific Islanders in the United States. First proclaimed "Pacific/Asian American Heritage Week" in 1978, the celebration was extended to a month in 1990. The month of May was chosen to commemorate the arrival of the first Japanese immigrants to the United States on May 7, 1843, and to mark the anniversary of the completion of the transcontinental railroad on May 10, 1869. The majority of the workers who laid the tracks for the railroad were Chinese immigrants. More than 4,700 - or nearly 20% - of GUSD students are Asian or Pacific Islander. GUSD offers dual immersion

PRESENTATIONS (Continued)

language programs in Japanese and Korean. In GUSD schools, we proudly celebrate the many ethnicities and cultures that make up our diverse district.

2. Glendale Unified School District Presents Promotional Video

Kristine Nam, Communications Director, presented a promotional video on Cerritos Elementary.

ACKNOWLEDGEMENTS

- 1. *California Day of the Teacher* May 7, 2019 is recognized as California Day of the Teacher. The Board of Education thanked the teachers for their dedication to our students. Taline Arsenian, president of the Glendale Teachers Association, accepted a certificate of appreciation on behalf of the Glendale Teachers Association in recognition of California Day of the Teacher.
- 2. *National School Nurse Day* National School Nurse Day is being observed on May 8, 2019 and is sponsored by the National Association of School Nurses. The Board of Education thanked our school nurses for the important role they play in maintaining the wellness of our students, as well as providing valuable resources on health-related issues to staff, parents, and the community.
- 3. 2019 Los Angeles County Math Field Day Twenty students represented the District on April 27, 2019 at the Los Angeles County Math Field Day competition. Students, grades 4 through 8, worked in teams of four to solve problems in Problem Solving, Conceptual Understanding, and in Computational and Procedural skills. The Board of Education recognized the following students and coaches:

<u>4th Grade Team</u>	7 th Grade Team	
Erick Antoshechkin, Fremont ES	Nicholas Donoghue, Rosemont MS	
Hana De Vitton De Peyruis, Keppel ES	Gore Sargsyan, Toll MS	
Miller Firestone, Verdugo Woodlands ES	Julianna Sarad, Wilson MS	
Alexander Yoon, Monte Vista ES	Ibrahim Ahmed, Roosevelt MS	
5 th Grade Team	8 th Grade Team	
Sam Cooper, Fremont ES	Eileen Lee, Rosemont MS	
Daniel Kahdian, Monte Vista ES	Nathan Scherrer, Toll MS	
Maddy Ludes, Dunsmore ES	Lauren Chang, Wilson MS	
Joshua Yang, Mountain Avenue ES	Natalie Sargisyan, Roosevelt MS	
<u>6th Grade Team</u>	Coaches	
David Lee, Monte Vista ES	Jennifer Junge, Glenoaks ES	
Ian Lee, Verdugo Woodlands ES Matthiew Hamo, Glenoaks ES		
Aidan Wei, Mountain Avenue ES Ryan Trinidad, Toll MS		
Fanshu (Alex) Meng, Monte Vista ES	Kathy Nishimoto, Toll MS	

MINUTES: May 7, 2019 - Regular Board Meeting

STUDENT BOARD MEMBER REPORT

<u>Student Board Member Sophia James</u> spoke about activities at various schools. For the next two weeks, Advanced Placement testing occurs at the high schools. Students from Clark Magnet High and Crescenta Valley High won 1st place at the state level in the SkillsUSA competition. CVHS's Addams Family musical was nominated for five Jerry Herman awards. Glendale High is having a powder puff game on May 31. This Friday at Hoover, the L.A. Clippers will be visiting. Wilson is getting ready for the basketball game between the teachers and students. Lincoln Elementary is having its annual Lincoln 500 event at the end of the month. Next Thursday is open house at Monte Vista Elementary. She showed a video of the Special Olympics competition at CVHS.

PUBLIC COMMUNICATION

- <u>Taline Arsenian</u>, president of the Glendale Teachers Association, shared how we can appreciate teachers during Teachers Appreciation Week, including taking action to support students and protect schools. Throughout the nation, everyone is rising up for the public education that our students deserve and against those who want to privatize our schools. Everyone is fed up with the attacks on public education. CTA (California Teachers Association) is supporting legislation that will fix the old charter school laws that is hurting students and public education. She asked the community to call our legislators to support these bills: AB 1505, AB 1506, and AB 1507. May 22 is CTA's day of action in Sacramento. She invited the Board and Superintendent to join them in a rally. Further information on this event can be found on CTA.org. It is important for us to take action and advocate for our students.
- 2. <u>Lorelei Doudian</u>, student at Monte Vista Elementary School, spoke about the bungalows at Monte Vista. She said sometimes the heater or cooler does not work, and there are not enough plugs in the classroom. She wants to be in a real classroom because the bungalows are small. There are 27 students in her class, and she wants a bigger classroom.

INFORMATION

- 1. Acknowledgements of Service
- 2. Reclaimed Water Project with Glendale Water & Power
- 3. Proposal to Change Roosevelt Middle School to Roosevelt STEAM Academy Magnet
- 4. California Next Generation Science Standards Implementation Update High School
- 5. Proposed Revisions to Board Policy Relating to Administration
- 6. Commencement and Promotion Exercises for 2019
- 7. Update on Measure S and Facility Programs

MINUTES: May 7, 2019 – Regular Board Meeting

INFORMATION (Continued)

8. Glendale High School Chiller Replacement Project and Budget Adjustment

The above reports were presented for information and discussion only; no action was taken.

CLOSED SESSION

The Board recessed to Closed Session at 6:35 p.m. to discuss the following:

- 1. Instructing designated representative, Dr. Kelly King, Interim Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6
- 2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.
- 3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.
- 4. Conference with Legal Counsel Anticipated Litigation Initiation of litigation pursuant to Government Code §54956.9(c): Two potential cases.
- 5. Public Employment Government Code §54957 Title: Superintendent of Schools
- 6. Conference with Real Property Negotiators pursuant to Government Code 54956.8

<u>Property</u>: Property, referred to as District Office Site, located at 223 N. Jackson Street, Glendale, California 91206 (45,200 sq. ft.); an apartment building located at 241 N. Jackson Street, Glendale, California 91206 (6,298 sq. ft.); and an apartment building located at 316 W. Palmer Avenue, Glendale, California 91204 (12,064 sq. ft.); (collectively, the Property)

<u>Negotiating Parties:</u> Glendale Unified School District (Proposed Exchangor), Dr. Kelly King, Interim Superintendent; Constance Schwindt, Atkinson, Andelson, Loya, Rudd & Romo; property consultant, Sam S. Manoukian, RE/MAX; and unidentified number of potential exchange partners for the Property which may acquire the Property through an exchange agreement pursuant to applicable California law (Proposed Exchangee)

<u>Under Negotiation</u>: Instructions to negotiators will concern price and terms of payment as related to the possible exchange of the identified Property.

CALL TO ORDER/RETURN TO REGULAR MEETING

The meeting reconvened at 7:40 p.m.

REPORTING OUT OF CLOSED SESSION

None.

PUBLIC COMMUNICATIONS

- 1. <u>Alexa Johnson</u>, 6th grade student at Monte Vista Elementary, spoke about the bathroom situation and the bungalows. When she first started at Monte Vista, there were less than 600 kids, now there are over 800 students. Whenever she goes to the bathroom during recess, there is a line. In the 3rd grade, she was in a small bungalow and it would leak. There was not enough space for everyone. While they appreciate the new bathroom, she hopes for new bungalows, as well.
- 2. <u>Deborah Pasachoff</u>, Monte Vista parent, spoke about Monte Vista facility issues. They do appreciate the District addressing the bathroom situation, but it is not enough. The temperature in the bungalows needs to be addressed. Since the Korean FLAG program began, most of the classes are in the bungalows. It appears separate, but not equal. The optics are terrible separating the Korean FLAG students from the others. We need appropriate facilities in which all students can learn, and we need to address the surging population at Monte Vista Elementary School.
- 3. <u>Josh Kirkwood</u>, cinema teacher, and two of his students invited everyone to the Verdugo Creative Technologies Consortium Film Expo, which takes place on Sunday, May 19, 2019, at the GHS John Wayne Performing Arts Center. They presented a PowerPoint of their production project, which will be shown at the event. They would love to pack the theater. The program begins at 3:30 p.m. After the program, there will be food from the culinary arts program and the GHS Jazz band will perform as well.
- 4. <u>Jacqueline Awad</u>, parent, spoke about her daughter's progress in the GUSD from kindergarten. Her daughter has an epileptic condition and is now attending Glendale High. She is frustrated about the lack of progress her daughter is making. She believes her daughter is regressing. She is disappointed in the knowledge of staff in finding the best way to teach her child. As we search for a superintendent, the most important thing is leadership. The Board needs to make sure that person makes everyone accountable.

ACTION REPORTS

1. Approval to Change Roosevelt Middle School to Roosevelt STEAM Academy

It was moved by Mr. Sahakian and seconded by Mr. Krikorian to approve Action Report No. 1, as recommended. Motion approved by the following vote: AYES—Gharpetian, Krikorian, Nahabedian, Sahakian, and Freemon.

MINUTES: May 7, 2019 – Regular Board Meeting

ACTION REPORTS (Continued)

2. Approval of Project and Budget Allocation for Monte Vista Elementary School Modular Restroom Building Installation

It was moved by Dr. Gharpetian and seconded by Ms. Nahabedian to approve Action Report No. 2, as recommended. Motion approved by the following roll-call vote: AYES— Gharpetian, Krikorian, Nahabedian, Sahakian, and Freemon.

3. Resolution No. 32 Authorizing Adrineh Khachikian, Accounting Technician, Financial Services, to Have Voucher Approval Rights on the County PeopleSoft System

It was moved by Mr. Krikorian and seconded by Dr. Gharpetian to approve Action Report No. 3, as recommended. Motion approved Motion approved by the following roll-call vote: AYES—Gharpetian, Krikorian, Nahabedian, Sahakian, and Freemon.

4. Resolution No. 33 Declaring the FabLight FL4500 Tube & Sheet Laser as a Sole Source per Public Contract Code 3400

It was moved by Mr. Krikorian and seconded by Dr. Gharpetian to approve Action Report No. 4, as recommended. Motion approved by the following roll-call vote: AYES—Gharpetian, Krikorian, Nahabedian, Sahakian, and Freemon.

CONSENT CALENDAR

- 1. Minutes
 - a) Regular Meeting No. 28, April 16, 2019
 - b) Special Meeting No. 29, May 1, 2019
- 2. Certificated Personnel Report No. 17
- 3. Classified Personnel Report No. 16
- 4. Warrants totaling \$8,264,997.26 for April 11, 2019 through May 1, 2019
- 5. Purchase Orders \$4,809,057.50 for the period of March 18, 2019 through April 19, 2019
- 6. Appropriation Transfer and Budget Revision Report
- 7. Cash Transfer of Funds from the Capital Facilities Fund (25.0) to the Capital Project and Improvement Fund (40.1)
- 8. Designated District Representatives to Sign Forms and Receive Communication with the Office of Public School Construction and State Allocation Board
- 9. Agreement with Hemming Morse, LLP to Perform an Audit of Clark Magnet High School Associated Student Body for Fiscal Years 2015-16 and 2016-17

MINUTES: May 7, 2019 – Regular Board Meeting

CONSENT CALENDAR (Continued)

- 10. Authorization to Dispose of Surplus Property
- 11. Approval of Revised Board Policies Relating to Business and Noninstructional Operations, Student, and Administration
- 12. Acceptance of DonorsChoose Award
- 13. Acceptance of Pasadena Showcase House for the Arts Grant
- 14. Approval of Services Agreement between Glendale Unified School District and Heal the Hurt Counseling for Glendale High School
- 15. Acceptance of Archbishop Hovnan Derderian Scholarship Fund Donation
- 16. Memorandum of Understanding between Burbank Unified School District and Glendale Unified School District for Respective Induction Programs
- 17. Agreement with University of Oregon
- 18. Agreement with Alliant International University
- 19. Acceptance of Gifts

It was moved by Mr. Sahakian and seconded by Ms. Nahabedian to approve the Consent Calendar, as presented. Motion approved unanimously. AYES—Gharpetian, Krikorian, Nahabedian, Sahakian, and Freemon.

REPORTS FROM THE BOARD

<u>Mr. Krikorian</u> showed photos of the "walking classroom" at Balboa Elementary. He thanked the Glendale Educational Foundation for funding this program. He spoke about his attendance at the Lincoln PTA meeting and the Balboa PTA meeting. He enjoyed the Glendale/Hoover baseball game at Stengel Field. It was fun night. Before the game, he went to the Hoover/Keppel/Toll block party and after the game, he attended the Glenoaks Foundation gala. He gave a shout out to the Hoover Tornado football program; the coaches are working hard to get the program going. He spoke about the School Choice movement, which adversely affects public education. His daughter Seran is graduating on May 19 from San Diego State. He will be attending the CSBA Delegate Assembly meeting on May 18.

<u>Mr. Sahakian</u> spoke about his attendance at the Hoover/Toll/Keppel Block party, the Hoover/Glendale baseball game, and the Glenoaks Foundation gala. He visited Franklin Elementary and thanked Principal Kully and Elizabeth Vitanza for organizing his visit. He thanked staff for organizing the Financial Literacy Fair. He was a speaker at the YWCA Glendale event, Stand Against Racism. There were a number of speakers from diverse backgrounds. They had a very honest conversation about racism, inclusion, and how to break down the barriers. When we start the

MINUTES: May 7, 2019 - Regular Board Meeting

REPORTS FROM THE BOARD (Continued)

conversation of reviewing our Board priorities for next year, he hopes the Board would consider inclusion and diversity as a priority.

<u>Ms. Nahabedian</u> congratulated President Freemon for being elected to the CSBA Delegate Assembly for our region. We are in the season of acknowledging our seniors. Last month, we were at the Adelante Latino event; this month, we were at the CASPS award ceremony. We have a recognition meeting coming up in May. She extended her best wishes to the AP test takers next week and to the younger students who are taking the CAASPP tests.

<u>Dr. Gharpetian</u> said today she and Mrs. Freemon were invited to a television taping that was hosted by D&M Education Foundation. They spoke about the many programs offered by GUSD. She attended the Genocide Education Committee meeting yesterday. She and Mr. Sahakian enjoyed going to the Walt Disney Concert Hall to see Mrs. Grace Sheldon Williams and the Glendale High Choir perform with approximately 1,000 students from 30 school districts. CASPS (Committee for Armenian Students in Public Schools) hosted a wonderful senior recognition event. It is always nice to celebrate our students' achievements. Five days ago, her oldest daughter turned 21; she gave a shout out to her.

<u>Mrs. Freemon</u> said State Secretary Alex Padilla visited Clark Magnet High as part of his voter education program. Pre-voter registration is now available for 16 and 17 year olds, so when they turn 18 they are automatically registered to vote. Further information on pre-voter registration can be found on the Secretary of State website. She attended the College Safety presentation at CVHS. We are finding that some of our kids, who are well prepared for the academics leaving high school, are struggling a little with the life part of going to college. The presentation was in response to helping our students prepare for independence. She was elected to the CSBA Delegate Assembly. We now have two board members serving on the Delegate Assembly. She enjoyed the Tri-Valley Area Special Olympics. We also held our own secondary Special Olympics at Hoover High. She looks forward to watching that event continue to grow.

REPORT FROM THE INTERIM SUPERINTENDENT

<u>Dr. King</u> expressed her gratitude to our teachers and school nurses as we celebrate them. She appreciates the contribution they make every day for our students. She announced Mr. Dan DiMundo is the new president of GSMA, and thanked past president Ms. Jaclyn Scott for her year of service. She congratulated Hoover High for receiving a WASC (Western Association of Schools and Colleges) six-year accreditation with a mid-cycle visit, which is one of the highest accreditation you can receive.

MINUTES: May 7, 2019 – Regular Board Meeting

CLOSED SESSION

The Board recessed to closed session 8:20 p.m.

1. Public Employment - Government Code §54957 Title: Superintendent of Schools

RETURN TO REGULAR MEETING

The meeting reconvened at 9:00 p.m.

REPORTING OUT OF CLOSED SESSION

None.

ADJOURNMENT

There being no further business, President Freemon adjourned the meeting in memory of Mary Morace at 9:00 p.m. Ms. Morace retired from the District and was a Special Education aide for more than 20 years.

Jennifer Freemon President, Board of Education Shant Sahakian Clerk, Board of Education

Board of Education Minutes - Regular Meeting, May 7, 2019 Recorded by: Ms. Phyllis F. Ishisaka, Executive Assistant to the Superintendent Approved by the Board of Education:

GLENDALE UNIFIED SCHOOL DISTRICT 223 N. Jackson Street Glendale, California 91206-4380

BOARD OF EDUCATION MEETING NO. 34 <u>UNADOPTED MINUTES</u> <u>SPECIAL MEETING, May 14, 2019</u>

CALL TO ORDER AND ROLL CALL

The special meeting of the Glendale Unified School District Board of Education was called to order by President Jennifer Freemon at 7:00 p.m. on Tuesday, May 14, 2019, in room 402 of the Administration Center, 223 North Jackson Street, Glendale, California. The following members were present for roll call: Dr. Armina Gharpetian, Greg Krikorian, Nayiri Nahabedian, Shant Sahakian, and Jennifer Freemon.

PLEDGE OF ALLEGIANCE

Mrs. Freemon led the Pledge of Allegiance.

CERTIFICATE OF COMPLIANCE

<u>Mrs. Freemon</u> read the following statement: "To accommodate the requirements of Government Code Section 54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for the meeting was posted on the bulletin board in the lobby of the Administration Center and the GUSD website 24 hours prior to this meeting."

APPROVAL OF THE AGENDA ORDER

Motion to approve the agenda order, as presented, was made by Mr. Krikorian and seconded by Dr. Gharpetian. Motion approved unanimously. AYES—Gharpetian, Krikorian, Nahabedian, Sahakian, and Freemon.

PUBLIC COMMUNICATION

No one addressed the Board at this time.

CLOSED SESSION

The Board recessed to Closed Session at 7:02 p.m. to discuss the following:

1. Public Employment - Government Code §54957 Title: Superintendent of Schools MINUTES: May 14, 2019 – Special Board Meeting

RETURN TO REGULAR MEETING

The meeting reconvened at 8:32 p.m.

REPORTING OUT OF CLOSED SESSION

None.

ADJOURNMENT

There being no further business, Mrs. Freemon adjourned the meeting at 8:32 p.m.

Jennifer Freemon President, Board of Education Shant Sahakian Clerk, Board of Education

Board of Education Minutes – Special Meeting, May 14, 2019 Recorded by: Ms. Phyllis Ishisaka, Executive Assistant to the Superintendent Approved by the Board of Education:

GLENDALE UNIFIED SCHOOL DISTRICT 223 N. Jackson Street Glendale, California 91206-4380

BOARD OF EDUCATION MEETING NO. 35 UNADOPTED MINUTES SPECIAL MEETING, May 16, 2019

CALL TO ORDER AND ROLL CALL

The special meeting of the Glendale Unified School District Board of Education was called to order by President Jennifer Freemon at 4:41 p.m. on Thursday, May 16, 2019, in room 402 of the Administration Center, 223 North Jackson Street, Glendale, California. The following members were present for roll call: Dr. Armina Gharpetian, Greg Krikorian, Nayiri Nahabedian, Shant Sahakian, and Jennifer Freemon.

PLEDGE OF ALLEGIANCE

Mrs. Freemon led the Pledge of Allegiance.

CERTIFICATE OF COMPLIANCE

<u>Mrs. Freemon</u> read the following statement: "To accommodate the requirements of Government Code Section 54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for the meeting was posted on the bulletin board in the lobby of the Administration Center and the GUSD website 24 hours prior to this meeting."

APPROVAL OF THE AGENDA ORDER

Motion to approve the agenda order, as presented, was made by Mr. Sahakian and seconded by Dr. Gharpetian. Motion approved unanimously. AYES—Gharpetian, Krikorian, Nahabedian, Sahakian, and Freemon.

PUBLIC COMMUNICATION

No one addressed the Board at this time.

CLOSED SESSION

The Board recessed to Closed Session at 4:42 p.m. to discuss the following:

1. Public Employment - Government Code §54957 Title: Superintendent of Schools MINUTES: May 16, 2019 – Special Board Meeting

RETURN TO REGULAR MEETING

The meeting reconvened at 5:36 p.m.

REPORTING OUT OF CLOSED SESSION

None.

ADJOURNMENT

There being no further business, Mrs. Freemon adjourned the meeting at 5:36 p.m.

Jennifer Freemon President, Board of Education Shant Sahakian Clerk, Board of Education

Board of Education Minutes – Special Meeting, May 16, 2019 Recorded by: Ms. Phyllis Ishisaka, Executive Assistant to the Superintendent Approved by the Board of Education:

May 21, 2019

CERTIFICATED PERSONNEL REPORT NO. 18

CONSENT CALENDAR NO. 2

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

PREPARED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources/Director of Classified Personnel

SUBJECT: CERTIFICATED PERSONNEL REPORT NO. 18

It is recommended that the following report be approved as presented:

		Position	Effective Dates And Salary Rate	
Extension of Maternity Leave of Absence				
1.	Nazarians, Selin	Assistant Principal Edison Elementary	3/26/19 through 6/05/19	
Extension of Health Leave of Absence				
1.	Sparks, Ashley	Teacher, Regular Jewel City Daily High School	4/24/19 through 6/07/19	
Extension of Family & Medical Leave of Absence				
1.	Nazarians, Selin	Assistant Principal Edison Elementary	3/26/19 through 6/05/19	

Glendale Unified School District Certificated Personnel Report No. 18 Consent Calendar No. 2 May 21, 2019 Page 2

Position

Additional Assignment

1. Gonzalez, Jose Alfredo Teachers, as needed, to 7/01/18 through 6/30/19 \$27.00 per hour to plan Lee. Je Eun attend Desmos Activity Builder Workshop for for workshop and \$33.00 per planning and presentation hour for presenting; per Teaching & Learning teacher Not to exceed 4 hours combined per teacher 01.0 07405.0 11100 10000 1130 0000618 2. Aghajanyan, Gohar Teachers, as needed, to 4/29/19 through 6/30/19 Aguilar, Alejandro work outside of their Daily substitute rate of pay Arayama, Melanie contractual dates for Not to exceed 4 days Arias, Melissa FLAG Benchmark 01.0 07405.0 11100 10000 1130 Avagian, Narine Collaboration days 0000618 Avetic, Sandy Teaching & Learning Barcena Gallegos, Rosalinda Batista, Ileana

Effective Dates

And Salary Rate

Bergman, Anya Blessinger, Michelle Calva-Despard, Michelle Carbajal, Laura Chobanyan, Hasmik Chow, Melissa Collaso, Margarita Echeverria, Diana Erlewine, Naomi Escobar, Marylou Fong, Ann-Marie Foster, Yoko Francisco, Theresa Fujie, Chie Gabai, Jessica Garcia, Veronica Gardner, Cynthia Gargiulo, Jill Garza, Nancy Gerigorian, Ani

Glendale Unified School District Certificated Personnel Report No. 18 Consent Calendar No. 2 May 21, 2019 Page 3

Position

Effective Dates And Salary Rate

Additional Assignment (Cont.)

2. Goodman, Kimberly Grigoryan, Ani Hartel Ventura, Antonella Hong, Sunny Iskandaryan, Armine Jaffe, Mike Khachikian, Talin Kim, Eun Kim, Hye Na Kim, Liz Kim, Yoo Jin Ko, Kylie Koga, Yuri Kurchian, Hermine Lee, Su Youn Luna, Mariana Majarian, Nvard Manaka, Patricia Mancilla, Susana Markarian, Saakanoush Markosyan, Karmen Martin Del Campo, Valentina Matossian, Vivian Mazza, Cristina Medina, Rocio Meza, Emily Miller, Robert Minasyan, Nina Moine-Webster, Catherine Montes, Karen Navarro, Nancy Ochoa, Sigifredo Oh, Jennifer Oh, Sae Ojeda, Marisol Ophoven, Barbara Ortega, Claudia Ortiz, Rafael

Glendale Unified School District Certificated Personnel Report No. 18 Consent Calendar No. 2 May 21, 2019 Page 4

Position

Effective Dates And Salary Rate

Additional Assignment (Cont.)

2.

Palmieri, Angela Park, Jenny Park, Yoon Young Petriella, Libera Pino, Daniela Piskel, Lenore Prado, Iracema Quinn, Tanja Ramos, Luz Reuter, Andrea Reyes, Paola Richmond, Scott Rodriguez, Sonya Sahakian, Anita Sahakian, Azniv Sanamyan, Diana Sanchez, Myrna Sardella, Simona Satamian, Taline Shakhramanyan, Narine Shakra, Nadia Shin, Ahreum Shiomi, Audrey Short, Christopher Sim, Soo Hyun Soto, Melissa Tanabe, Saki Tarverdians, Christina Tenpas, Susan Tiscareno, Araceli Torres, Ana Tupanjanin, Elke Turner, Natalie Valdivia-Abdallah, Vera Varela, Miriam Velasquez, Arturo Vroman, Melissa Weimar, Marina Whittington, Karen

Position

Additional Assignment (Cont.)

- Wong, Naehi Yarijanyan, Ashkhen Yi, Silvia You, Esther Youn, Darae Zargaryan, Victoria
- Balmanouki, Shakeh Ghavam, Amir Gregorian, Arin Kaufman, Sharon Mikaelia, Armineh Woods, Geoffrey

4. Alarcon, Jamie Alva, Vanessa Arjoyan, Anita Asadourian, Mirna Birtle, Kent Black, Tracey Braggins, Elena Caban, Crystal Cassley, Lori Chambers, Veronica Choi, Joyce Ciotti, Holly Curry, Julie Curtiss, Alison Dunham, Gail Emmett, Raeetta Furutani, Derrel Gebeshian, Peter Gentile, Amy Gifford, Robert Grigorian, Tina Guzman, Javier Hakobyan, Nare Igraryan, Emma Kim, Cindy

Teachers, as needed, to work outside of their contractual dates for Cengage Precalculus training Teaching & Learning

Teachers, as needed, to work outside of their contractual dates for Spring Board ELA/ ELD training Teaching & Learning 4/29/19 through 6/26/19 Daily substitute rate of pay Not to exceed one day 01.0 07405.0 11100 10000 1130 0000618

4/29/19 through 6/30/19 Daily substitute rate of pay Not to exceed 2 days 01.0 07405.0 11100 10000 1130 0000618

Effective Dates And Salary Rate

Position

Effective Dates And Salary Rate

Additional Assignment (Cont.)

4.

Kmbikyan, Marta Koga, Yuri Lamoreaux, Robin Lee, Susan Lyons, Amanda Margaryan, Asmik Markarian, Kathy Matthewsian, Ani Mazur, Annie McCreary, Scott Orchid, Darren Osment, Theresa Palmieri, Angela Quinn, Tanja Richmond, Scott Shahverdian, Estine Silva, Francesca Thompson, Betsy Vargas, Kary Ventresca, Dianne Ventura Hartel, Antonella Waters, Jennifer Wedemeyer, Carrie Whittington, Karen Yapundjian, Narine

5. Aguilar, Leanne Ambartsumyan, Narine Araradian, Marral Austin, Annette Avedian, Adrine Baird, Lynnette Bamberger, Debbie Beshlian, Alice Brohier, Ruwani Bucur, Mary Burkhart, Melinda Cady, Yelena Carl, Ramona Teachers, as needed, to work outside of their contractual dates to attend Benchmark Advance ELA/ELD training Teaching & Learning 4/29/19 through 6/30/19 Daily substitute rate of pay Not to exceed one day 01.0 07405.0 11100 10000 1130 0000618

Position

Effective Dates And Salary Rate

Additional Assignment (Cont.)

5. Chaney, Sandra Chia. Janet Dashdemirians, Christine Dau Quyen, Theresa Eleftheriadou, Mary Faieta, April Giorgi, Olivia Haigh, Cassandra Hall, Amber Haydt, Christina Hernandez, Marta Hickman, Beverly James, Nicolas Jang, Clotilde Junge, Jennifer Karanfilian, Virginia Kramer, Deborah Labinger, Kim Lapostol, Diane Lee, Ellyn McPhillips, Cheryl Meguerditchian, Houry Meza, Cynthia Micev, Mary Nakano, Elizabeth Nelson, Hayley Nushi, Rachelle Pardo, Kristin Peroomian, Caroline Petrossians, Arthur Petrossians, Taleen Prichard, Jamie Pursel, Jeanne Quinonez, Yvonne Royse, Shannon Ryder, Kelley Savage, Suzanne Sivaborvorn, Sandra-Sepulveda

Position

Effective Dates And Salary Rate

Additional Assignment (Cont.)

5. Spencer, Carolyn Stanley, Christopher Tahk, Jee Tatevosian, Mary Udomratsak, Janet Valdez, Iris Wathen, Youngmi Weingarten, Jon Wells, Jana West, Jennifer Williams, Teresa Wolf, Sandra Yi, Judy

6. Allen, Jon Arakelian. Diana Balmanoukian, Shakeh DaVolio, Jacqueline Drew, William Freemon, Allen Gao, Hezhu Goldsbury, Janet Gonzalez, Roxana Gruss, Margaret Harmandayan, Roupen Hernandez, Sebastian Kaufman, Sharon Kim, Christine Kwong, Eric Malakyan, Tagui Merlo, Reid Nishimoto, Kathy Sheridan, Saul Sood, Vandana Tatlian, Hratch Trinidad, Ryan

Teachers, as needed, to attend Desmos Activity Builder Workshop Teaching & Learning 7/01/18 through 6/30/19 Hourly rate of pay Not to exceed 2 days 01.0 07405.0 11100 10000 1130 0000618

Position

Effective Dates And Salary Rate

Additional Assignment (Cont.)

7.	Dashdemirians, Christine Spencer, Carolyn Valdez, Iris	e Teachers, as needed, to plan/prep and instruction of an after-school robotics class with tournament at Balboa	10/08/18 through 4/09/19 \$27.00 per hour planning \$30.00 per hour teaching Not to exceed \$3,483.00 total 01.0 30100.0 11100 10000 1130
8.	Mikaelian, Ani	Elementary School Teacher, as needed, to attend CPM training for Integrated III Teaching & Learning	2000000 7/29/19 through 7/30/19 Daily substitute rate of pay Not to exceed 2 days 01.0 07405.0 11100 10000 1130 0000618

<u>Release – Temporary Employees</u>

1. Pursuant to California Education Code 44954, the following temporary employees are to be released from service having completed their contractual assignment. Pending District determination of staffing needs for the 2019-20 school year, some or all of these employees may be rehired.

	2019ce - 482	EEELP	6/12/19
Electi	ion		
1.	Ghanbary, Evelina	Teacher, Temp Contract Early Education Glenoaks Elementary	5/22/19 through 6/12/19 50%

Position

Effective Dates And Salary Rate

Election Hourly/Daily

1.	Asadourian, Mirna Avakyan, Armine Bendgen, Krista Cho, Jamie Ly, Veronica Pascale-Parra, Jean Marie Pittman, Isabel Shahverdian, Estine Stafford, D. Electra Tavener, Jennifer Ventresca, Dianne Weaver, Elizabeth	Teachers, as needed, to attend English Essentials Summer School training	5/31/19 \$27.00 per hour to receive training Not to exceed \$700.00 Title II 01.0 40352.0 11100 10000 1130 0000673
2.	Reyes-Aguayo, Sandra (Roosevelt) Sepulveda, Martha (Glendale High)	Teachers, as needed, to supervise students at the Adelante Mujer Latina Conference at Pasadena City College Educational Services - Secondary Education	5/04/19 \$30.00 per hour Not to exceed 9 hours each Educational Services 01.0 00000.0 11303 10000 1130 0005616
3.		Extra-Curricular Assignments	Spring 2018-2019

CRESCENTA VALLEY HIGH SCHOOL

Beerman, Brent	Drama Director
Besoli, Amy	Math
Blackwood, Vanessa	Foreign Language
Choi, Joyce	English
Clark, Grant	Class Sponsor 12 th
Cueto, Montana	Swim (Asst.)
Deitch, Patricia	Newspaper Sponsor 1
Dominguez, Ondina	Stage Director
Evans, Janelle	Head Counselor 3
Evans, Mark	Track (Head)
Evans, Robert	Class Sponsor 11 th
Flower, Michael	Art (Split)

Position

Effective Dates And Salary Rate

Election Hourly/Daily (Cont.)

3.

Hall, Gavin	Class Sponsor 9 th Social Studies (split)
Hirdler, Tiffany	Special Education
Hyun, Sam	Tennis (Head)
Karibyan, Yana	Dance Director
Kim, Doil	Tennis (JV/Asst.)
Kwong, Eric	Track (Asst.)
Lyons, Amanda	Academic Coaching
Mack, Shannon	Choral Director
Manukyan, Christina	Academic Coaching
Markarian, Katheryn	ELD
McLeod, Amber	Academic Coaching
Melleou, / Miloei	Social Studies (split)
Mendoza, David	Athletic Coordinator
Mondoza, Duvid	Baseball (JV/Asst.)
Merlo, Reid	Class Sponsor 9 th
Mulder, Kurt	Volleyball (JV/Asst.)
Nelson, John	Physical Education
	Volleyball (Head)
Pehar, John	Pep Squad Sponsor
	Class Sponsor 10 th
	Student Body Advisor
Peterson, Tyraysha	Yearbook Sponsor 2
Platt, David	Science (split)
Pogroszewski, Denise	Science (split)
Rich, Bryan	Baseball (Frosh.)
Sakonju, Jan	Swim (Head)
Samford, Mark	Golf
Saw, Win	Audio Visual Coordinator
Schick, Mathew	Band/Orchestra
	Drill Team Sponsor
	Art (Split)
Smith, Herb	CTE
Torres, Phil	Baseball (Head)
Vasquez, Sierra	Newspaper Sponsor 2
-	

Position

Effective Dates And Salary Rate

Election Hourly/Daily (Cont.)

3.

HOOVER HIGH SCHOOL

Akopyan, Vahe Andrade, Claudio Arreola, Leslie Bacon, Anita	Swim (Head) – Girls Track (Asst.) – Girls Softball (JV/Asst.) – Girls Pep Squad Sponsor Drill Team Sponsor Pep Club Sponsor
Balmanoukian, Shakeh Capehart, Jennifer Crosby, Brian	Dance Director Math – CO Physical Education – CO Academic Coaching
Dipetta, Don Duke, Shaka Emmett, RaeEtta	Newspaper Sponsor 1 Baseball (Head) – Boys Track (Head) – Girls English
Estep, Amy Gharabegi, Meredy Gonzales, Karla Henning, Richard	Choral Director Tennis (Head) – Boys Head Counselor 1 Softball (Head) – Girls
Herabidian, Azad Huber, David Iraheta, Olga Kaufman, Sharon	Track (Asst.) – Boys Drama Director Head Counselor – Head Counselor 2 Math – CO
Lowe, Kristine Melik-Stepanyan, Edgar	CTE Social Studies – CO Class Sponsor 9 th
	Class Sponsor 10 th Class Sponsor 11 th Class Sponsor 12 th Student Body Advisor
Miciano, Edwin Miranda, Argelia Morales, Zyania Mouradian, Sirvart Myles, Robbie	Volleyball (JV/Asst.) – Boys Foreign Language Swim (Asst.) – Girls Head Counselor 3 Stage Director Audio-Visual Coordinator
Peterson, Anthony Pinsker, Jason	Social Studies – CO VAPA – CO

Position

Effective Dates And Salary Rate

Election Hourly/Daily (Cont.)

3.	Ramirez, Diego Raznick, Robin Rhees, Martin Seranian, Daniel Tandy, Linda Van Patten, John Vargas, Kari Walker, Austyn Watson, Stanley Wilke Lewis, Monica Witt, Kevin	Academic Coaching Swim (Asst.) – Boys VAPA – CO Band/Orchestra Volleyball (Head) – Boys Science Academic Coaching Athletic Coordinator – Boys Athletic Coordinator – Girls ELD Baseball (JV/Asst.) – Boys Track (Head) – Boys Special Ed – CO Swim (Head) – Boys	
4.	Barrientos, Melvin (Roosevelt MS)	Counselor, as needed, to supervise students at the Adelante Mujer Latina Conference at Pasadena City College Educational Services - Secondary Education	5/04/19 \$250.00 per day Not to exceed one day Educational Services 01.0 00000.0 00000 31101 1232 0004682
5.	Card, William	Retired Administrator, as needed, for Administrative Mentoring Educational Services	7/01/19 through 12/20/19 Daily rate of pay Not to exceed 12 days Administration – Educational Services 01.0 00000.0 00000 71001 1334 0007616
6.	Card, William	Retired Administrator, as needed, for Administrative Mentoring Educational Services	6/01/19 through 6/30/19 Daily rate of pay Not to exceed 12 days Administration – Educational Services 01.0 00000.0 00000 71001 1334 0007616

Page	14	Position	Effective Dates And Salary Rate	
Elect	ion Hourly/Daily (Cont.)			
7.	Espinoza, Sandra	Teacher Specialist, as needed, for planning and to provide English Essentials Summer School training Teaching & Learning	5/20/19 through 5/31/19 Hourly rate of pay Not to exceed \$500.00 Title II 01.0 40352.0 11100 10000 1130 0000673	
8.	Harvey, Megan	Home Hospital Teacher, as needed Health Services	5/01/19 through 6/30/19 \$30.00 per hour Not to exceed 6 hours per week 01.0 00000.0 19029 10000 1130 00005682	
9.	Mangahis, Carmela	Substitute Teacher, as needed, to support and provide Reading Intervention for students at La Crescenta Elementary	4/25/19 through 6/11/19 \$30.00 per hour Not to exceed 66 hours \$2,000.00 total 01.0 01000.0 11100 10000 1130 3200000	
10.	Myles, Robbie	Teacher, as needed, to assist Keppel in planning and preparation of assemblies at Hoover High School Keppel VAPA	5/07/19 through 6/11/19 \$27.00 per hour Not to exceed \$270.00 01.0 95100.0 11100 10000 1130 3100000	
Trans	Transportation Authorization			
1.	Harvey, Megan	Home Hospital Teacher, as needed for transportation Health Services	5/01/19 through 6/30/19 58 cents per mile 01.0 00000.0 19029 10000 5210 00005682	

Position

Effective Dates And Salary Rate

Revision to Previous Personnel Report

1. Revision to Board Report No. 16, April 16, 2019

<u>Page 7, Item 2</u> Esraelian, Krestena Sanchez, Gladis

Mileage authorization for Early Education & Extended Learning Programs

4/02/19 through 6/30/19 58 cents per mile **Child Development Activities** 12.0 61051.0 85000 10000 5210 0000671 After School Education & Safety 01.0 60100.0 11100 10000 5210 0000671 California State Preschool 12.0 61052.0 85000 10000 5210 0000671 Self-Supporting Daycare 01.0 91400.0 85000 10000 5210 0000671 Self-Supporting Combined 01.0 91500.0 85000 10000 5210 0000671

Change account number to read:

After School Education & Safety 01.0 60100.0 11100 10000 1130 0000671

Position

Effective Dates And Salary Rate

Revision to Previous Personnel Report (Cont.)

2. Revision to Board Report No. 5, September 17, 2018

	Page 23, Item 1 Boggs, Arusiag Petitti, Daniella Lopez, Joel Perez, Rebecca Painter, Christina Sanchez, Martha Scheidhauer, Judy	PBIS members to attend PBIS meetings as needed Teaching & Learning	7/01/18 through 6/30/19 54.5 cents per mile Mileage Reimbursement 01.0 07405.0 11100 10000 5210 0000618
	Change account number t	to read:	01.0 00000.0 00000 21010 5210 0000618
	Add the following mileag	ge rate:	58 cents per mile (2019)
Person	al Services Agreement		
1.	Nora Chitilian Kalachian	Consultant, as needed, to provide professional development to St. Mary's Tufenkian's Preschool and Kindergarten staff to support achievement for all learners by enhancing teacher's knowledge of behavior management, using positive reinforcement techniques, and how to identify student needs Categorical Programs	3/11/19 through 6/30/19 Not to exceed \$688.00 total Title II Program 01.0 40352.0 11100 10000 5811 0000673
2.	Simmons, Daniel Lee	Consultant, as needed, to develop and coordinate music lessons Fremont Elementary	5/01/19 through 6/11/19 Not to exceed \$4,000.00 Donations 01.0 95100.0 11100 10000 5811 2800000

Position

Effective Dates And Salary Rate

Conference/Workshop/Meeting Authorization

In accordance with Board of Education Policy 4011 pertaining to conference and workshop attendance, approval has been given to the following persons to attend the conference as designated, with reimbursement for actual and necessary expenses in accordance with Board Policy:

A. The following workshop authorizations <u>are not paid from District General Funds:</u>

1. It is recommended that approval be given to Dr. Nancy Hong, Coordinator of the Foreign Language Academies of Glendale, to attend the American Council on the Teaching of Foreign Languages 2019 Annual Convention and World Languages Expo, to be held in Washington, DC, from November 22-24, 2019, with all necessary expenses, including meals, to be paid from Educational Services funds, not to exceed \$2,800.00 total.

Educational Services 01.0 00000.0 00000 71001 5220 0007616

2. It is recommended that approval be given for Evangeline Elaine Goulas and Shahrokh R. Shahroozi to be reimbursed for all actual and necessary travel expenses incurred in the performance of services within the scope of employment for the period beginning May 13, 2019 through May 20, 2019 to assess a student in Tucson, Arizona. These expenses may include, travel, lodging, car rental, gas, parking and meals for travel not to exceed \$3,000.00.

Medi-Cal, Other 01.0 56405.0 00000 39000 5815 0000600

GLENDALE UNIFIED SCHOOL DISTRICT

May 21, 2019

CLASSIFIED PERSONNEL REPORT NO. 17

CONSENT CALENDAR NO. 3

TO:	Board of Education
FROM:	Dr. Kelly King, Interim Superintendent
PREPARED BY:	Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources
SUBJECT:	CLASSIFIED PERSONNEL REPORT NO. 17

It is recommended that the following report be approved as presented:

		Location	Months/Hours, and Salary Rating
<u>E1</u>	ection from Eligibility Lis	<u>t</u>	
1.	Assistant Physically Han Aguirre Martinez, Sandra		05/01/19; 9.25/6; 11-1 01.0 65000.0 57501 11100 2110 5000000
	Asatourian, Armineh	Special Education	05/01/19; 9.25/6; 11-1 01.0 65000.0 57707 11200 2110 0000600
	Benitez, Eduardo	FACTS	05/01/19; 9.25/6; 11-1 01.0 65000.0 57703 11100 2110 5400000
	Cossio Camacho, Jose	FACTS	05/01/19; 9.25/6; 11-1 01.0 65000.0 57703 11100 2110 5400000
	Garcia, Joanna	College View	05/01/19; 9.25/6; 11-1 01.0 65000.0 57501 11100 2110 5000000
	Ghazarian, Alice	Special Education	05/01/19; 9.25/5; 11-1 01.0 65000.0 57707 11200 2110 0000600

2		Location	Effective Dates, Months/Hours, and Salary Rating
<u>E1</u>	ection from Eligibility List	t - Continued	
1.	<u>Assistant Physically Han</u> Ghoslin, Kenneth	<u>dicapped</u> - Continued Special Education	05/01/19; 9.25/6; 11-1 01.0 65000.0 57707 11200 2110 0000600
	Grigoryan, Naira	FACTS	05/01/19; 9.25/6; 11-1 01.0 65000.0 57703 11100 2110 5400000
	Hernandez Llamas, Mari	aCollege View	05/01/19; 9.25/6; 11-1 01.0 65000.0 57501 11100 2110 5000000
	Leal Gatica, Itzel	Special Education	05/01/19; 9.25/6; 11-1 01.0 65000.0 57707 11200 2110 0000600
	Karsten, Shawna	Special Education	05/01/19; 9.25/3.5; 11-1 01.0 65000.0 57707 11200 2110 0000600
	Khachatryan, Ruzanna	Special Education	05/01/19; 9.25/5; 11-1 01.0 65000.0 57707 11200 2110 0000600
	Martirosyan, Kristina	Special Education	05/01/19; 9.25/5; 11-1 01.0 65000.0 57707 11200 2110 0000600
	Matar, Aral Abboud	Special Education	05/01/19; 9.25/6; 11-1 01.0 65000.0 57707 11200 2110 0000600
	McClanahan, Marie	Special Education	05/01/19; 9.25/6; 11-1 01.0 65000.0 57707 11200 2110 0000600

>		Location	Effective Dates, Months/Hours, and Salary Rating
El	ection from Eligibility List	- Continued	
1.	<u>Assistant Physically Han</u> McDermott, Jennifer	<u>dicapped</u> - Continued Glenoaks	05/01/19; 9.25/6; 11-1 01.0 65000.0 57707 11200 2110 0000600
	Raygoza, Martha	Special Education	05/01/19; 9.25/5; 11-1 01.0 65000.0 57707 11200 2110 0000600
	Rodriguez, Esperanza	College View	05/01/19; 9.25/6; 11-1 01.0 65000.0 57501 11100 2110 5000000
	San Miguel, Rodnel	Special Education	05/01/19; 9.25/5; 11-1 01.0 65000.0 57707 11200 2110 0000600
	Semerjyan, Amalia	Special Education	05/01/19; 9.25/6; 11-1 01.0 65000.0 57707 11200 2110 0000600
	Solorzano, Cynthia	College View	05/01/19; 9.25/6; 11-1 01.0 65000.0 57501 11100 2110 5000000
	Tahmassian, Annie	Special Education	05/01/19; 9.25/6; 11-1 01.0 65000.0 57707 11200 2110 0000600
	Tamme, Dawn	FACTS	05/01/19; 9.25/6; 11-1 01.0 65000.0 57703 11100 2110 5400000
	Torres, Lilia	Special Education	05/01/19; 9.25/6; 11-1 01.0 65000.0 57707 11200 2110 0000600

+		Location	Effective Dates, Months/Hours, and <u>Salary Rating</u>
Ele	ection from Eligibility Lis	t - Continued	
1.	<u>Assistant Physically Han</u> Urquiza, Pedro	<u>dicapped</u> - Continued College View	05/01/19; 9.25/6; 11-1 01.0 65000.0 57501 11100 2110 5000000
	Zendejas, Ana	Special Education	05/01/19; 9.25/6; 11-1 01.0 65000.0 57707 11200 2110 0000600
2.	<u>Custodian I</u> Cruz Quiroz, Carlos	Lincoln	05/07/19; 12/8; 11-1 01.0 00000.0 00000 81006 2211 3300000
3.	<u>Education Assistant I</u> Barsegian, Vardouhi	Muir	05/14/19; 9.25/3.5; 3-1 01.0 60100.0 11100 10000 2110 0000671
4.	<u>Education Assistant ASE</u> Shahinyan, Anna	<u>ES/RAP Site Leader</u> Muir	04/29/19; 9.25/3.5; 6-1 01.0 60100.0 11100 10000 2110 4000000
	Vallejo, Ninoska	Franklin	04/15/19; 9.25/3.5; 6-2 01.0 60100.0 11100 10000 2110 2700000
5.	Elementary Yard Duty L	eader	

5. <u>Elementary Yard Duty Leader</u> Sinani, Karineh Dunsmore

04/04/19; 9.25/3.5; 6-1 01.0 00000.0 19021 10000 2110 2400000

Effective Dates, Months/Hours, and <u>Salary Rating</u>

Additional Assignment Temporary - At Established Rate of Pay

Location

1.	Administrative Secretary		
	Barnard, Denise	Marshall	09/19/19 through 07/05/20 Assisting as Choral Director Not to exceed \$1,063.00 per semester at over time rate 01.0 00000.0 00000 27004 2440 3600000
2.	<u>Behavior Intervention As</u> Serrano, Sindy	<u>sistant</u> Special Education	06/04/19 through 06/06/19 Not to exceed 4 hours Special Education-S&C-BIA-General Fund 01.0 04000.0 11100 10000 2130 0000600
3.	<u>Education Assistant I</u> Diradourian, Searvart	Verdugo Woodlands	08/12/19 through 08/19/19 Not to exceed 40 hours total 01.0 00000.0 11301 10000 2130 4200000
	Alexander, Elena Barsegian, Vardouhi Cantos, Thea Fawaz, Helen Galyon, Stephanie Karapetyan, Lusine Kegeyan, Ermine McNulty, Michael Sarkisian, Jaklin Seyranov, Hakob Zazyan, Gayane Babayan, Rita Khodabakhshi, Seline Lim, Carmela Mikhaeil, Hanan Najjarian, Ramella Nosharian, Kristineh Nosharian, Loosineh Yarijanian, Anita Zendejas, Lizette	EEELP	05/09/19 through 06/30/19 Child Development Activities 12.0 61051.0 85000 10000 2160 0000671 Child Development Activities 12.0 61051.0 85000 10000 2130 000061 Self Supporting Combined 01.0 91500.0 85000 10000 2130 0000671

Effective Dates, Months/Hours, and Salary Rating

Additional Assignment Temporary - At Established Rate of Pay - Continued

Location

4.	Education Assistant II		
	Safarian, Diana	Fremont	08/01/19 through 08/20/19 Not to exceed 8 hours total Not to exceed 2 days total Administration 01.0 00000.0 11301 10000 2130 0005616
5.	Education Assistant Inter Valerio, Joseph	nsive Support Special Education	04/17/19 through 04/19/19 Not to exceed 4 hours Special Education-S&C-EAIS-General Fund 01.0 05000.0 57707 11200 2130 0000600
6.	Elementary Yard Duty L	Leader	
	Safarian, Diana	Fremont	08/01/19 through 08/20/19 Not to exceed 8 hours Not to exceed 2 day Administration 01.0 00000.0 00000 71001 2430 0007616
7	Health Assistant LVN/R	N	
7.	Salazar, Jennifer	Edison	06/13/19 through 06/19/19 Not to exceed 24 hours 01.0 00000.0 00000 27000 2430 2500000
	Salazar, Jennifer	Edison	08/05/19 through 08/12/19 Not to exceed 24 hours 01.0 00000.0 00000 27000 2430 2500000
	Salazar, Jennifer	Edison	08/01/19 through 08/20/19 Not to exceed 8 hours Not to exceed 2 days Administration 01.0 00000.0 00000 71001 2430 0007616

	Location	Effective Dates, Months/Hours, and Salary Rating
Additional Assignment Ter	mporary - At Established l	Rate of Pay - Continued
7. <u>Health Assistant LVN/R</u> Borja, Maria	<u>N</u> - Continued Muir	08/01/19 through 08/20/19 Not to exceed 8 hours Not to exceed 2 days Administration 01.0 00000.0 00000 71001 2430 0007616
Compton, Anna	La Crescenta	08/01/19 through 08/20/19 Not to exceed 8 hours Not to exceed 2 days Administration 01.0 00000.0 00000 71001 2430 0007616
Diaz, Vanessa	Valley View	08/01/19 through 08/20/19 Not to exceed 8 hours Not to exceed 2 days Administration 01.0 00000.0 00000 71001 2430 0007616
Geragosian, Siyouneh	Balboa	08/01/19 through 08/20/19 Not to exceed 8 hours Not to exceed 2 days Administration 01.0 00000.0 00000 71001 2430 0007616
Gonzalez, Andrea	Verdugo Woodlands	08/01/19 through 08/20/19 Not to exceed 8 hours Not to exceed 2 days Administration 01.0 00000.0 00000 71001 2430 0007616

>		Location	Effective Dates, Months/Hours, and Salary Rating
A	Additional Assignment Temp	oorary - At Established R	ate of Pay - Continued
7.	<u>Health Assistant LVN/RN</u> Goze, Ashley	- Continued Lincoln	08/01/19 through 08/20/19 Not to exceed 8 hours Not to exceed 2 days Administration 01.0 00000.0 00000 71001 2430 0007616
	Isaghoolian, Lina	Glenoaks	08/01/19 through 08/20/19 Not to exceed 8 hours Not to exceed 2 days Administration 01.0 00000.0 00000 71001 2430 0007616
	Manoukian, Narineh	Mountain Avenue	08/01/19 through 08/20/19 Not to exceed 8 hours Not to exceed 2 days Administration 01.0 00000.0 00000 71001 2430 0007616
	Medina, Teresa	Jefferson	08/01/19 through 08/20/19 Not to exceed 8 hours Not to exceed 2 days Administration 01.0 00000.0 00000 71001 2430 0007616
8.	<u>Library Assistant</u> Alparaz, Remigia	Columbus	05/01/19 through 05/31/19 Supplemental Program 01.0 01000.0 11100 10000 2930 2300000

	T	Months/Hours, and
	Location	Salary Rating
Additional Assignment Ten	nporary - At Establishe	d Rate of Pay - Continued
9. <u>Multimedia Technolog</u> Lalazaryan, Armine	<u>/ Assistant</u> Columbus	05/01/19 through 05/31/19 Supplemental Program 01.0 01000.0 11100 10000 2930 2300000
10. Psychological Services	Provider	
Kerkyasharian, Salpi	Various	06/13/19 through 06/29/19 Not to exceed 10 hours total Attend/Foster/Homeless/Mental Health 01.0 05641.0 11100 10000 2430 0000617
Kerkyasharian, Salpi	Various	07/01/19 through 08/16/19 Not to exceed 20 hours total Attend/Foster/Homeless/Mental Health 01.0 05641.0 11100 10000 2430 0000617
11. <u>Typist Clerk II</u> Allen, Stephanie	Monte Vista	08/01/19 through 08/20/19 Not to exceed 8 hours Not to exceed 2 days Administration 01.0 00000.0 00000 71001 2430 0007616
Arensdorff, Francis	Franklin	08/01/19 through 08/20/19 Not to exceed 8 hours Not to exceed 2 days Administration 01.0 00000.0 00000 71001 2430 0007616
Bridges, Diana	Dunsmore	08/01/19 through 08/20/19 Not to exceed 8 hours Not to exceed 2 days Administration 01.0 00000.0 00000 71001 2430 0007616

Effective Dates,

> Effective Dates. Months/Hours, and Location Salary Rating Additional Assignment Temporary - At Established Rate of Pay - Continued 11. Typist Clerk II - Continued Gonzalez, Susana Cerritos 08/01/19 through 08/20/19 Not to exceed 8 hours Not to exceed 2 days Administration 01.0 00000.0 00000 71001 2430 0007616 08/01/19 through 08/20/19 Herabidian, Karmen Keppel Not to exceed 8 hours Not to exceed 2 days Administration 01.0 00000.0 00000 71001 2430 0007616 Marshall 08/01/19 through 08/20/19 Megerdichian, Nelly Not to exceed 8 hours Not to exceed 2 days Administration 01.0 00000.0 00000 71001 2430 0007616 Mann 08/01/19 through 08/20/19 Orozco, Maria Not to exceed 8 hours Not to exceed 2 days Administration 01.0 00000.0 00000 71001 2430 0007616 Edison 06/13/19 through 06/19/19 Flowers, Cupid Not to exceed 24 hours 01.0 00000.0 00000 27000 2430 2500000 08/05/19 through 08/12/19 Flowers, Cupid Edison Not to exceed 24 hours 01.0 00000.0 00000 27000 2430 2500000

> Effective Dates, Months/Hours, and Salary Rating

Location

Change of Assignment

1. Change of Location

a. Assistant Physically H	andicapped	
Boyadzhyan, Diana	R.D. White	11/27/18
	From Crescenta Valley High School	01.0 33100.0 577000 11100 2110 0000600

2. Provisional Assignment

a. <u>Cafeteria Worker II</u> La Scala, Natalie	Dunsmore From Cafeteria Worker I, 1-6	03/27/19 through 03/29/19 04/01/19 through 04/30/19 6.5 hours a day 4-6 13.0 53100.0 00000 37000 2212 0100000
La Scala, Natalie	Verdugo Woodlands From Cafeteria Worker I, 1-6	05/06/19 through 05/10/19 6.5 hours a day 4-6 13.0 53100.0 00000 37000 2212 0100000
Matousian, Vartouhi	Edison From Cafeteria Worker I, 1-9	04/02/19 through 04/03/19 04/08/19 through 04/11/19 04/15/19 through 04/18/19 04/22/19 through 04/23/19 04/25/19 through 04/26/19 6.5 hours a day 4-9 13.0 53100.0 00000 37000 2212 0300000
Wang, Wei Rong	Dunsmore From Cafeteria Worker I, 1-8	05/01/19 through 05/31/19 6.5 hours a day 4-8 13.0 53100.0 00000 37000 2212 0100000

Effective Dates, Months/Hours, and Location Salary Rating Change of Assignment - Continued 2. Provisional Assignment - Continued b. Cook/Baker Amigon, Marisela College View 05/01/19 through 05/31/19 From Cafeteria 06/03/19 through 06/12/19 Worker I, 4.5 hours a day 1-6 9-4 13.0 53100.0 00000 37000 2212 0200000 Jarian, Shakeh Crescenta Valley 05/01/19 through 05/31/19 From Cafeteria 8 hours a day Worker I, 9-6 1-9 13.0 53100.0 00000 37000 2212 0100000 Vallejo, Teresa Toll 05/13/19 through 05/31/19 From Cafeteria 8 hours a day 9-1 Worker I, 1-2 13.0 53100.0 00000 37000 2212 070000 c. Education Assistant ASES/RAP Site Leader

Ayvazian, Ramella	EEELP	05/01/19 through 06/12/19
	From Education	3.5 hours a day
	Assistant I,	RAP
	1-9	6-8
		01.0 91100.0 85000 10000 2110 0000671

d. Manager Cafeteria, Sec	condary School - Non Tr	ansport
Soghomonian, Naira	Toll	05/13/19 through 05/31/19
	From Cook/Baker	8 hours a day
	9-5	M4-1
		13.0 53100.0 00000 37000 2310 0000662

> Effective Dates, Months/Hours, and <u>Salary Rating</u>

Location

Revisions to previous Board Reports

1. Revision to Personnel Report # 16, May 7, 2019

Page 9, Item 2

Personal Services Agreement

Pennington, Hann

Consultant, as needed to translate instructional materials to German

07/01/18 through 06/30/19 Not to exceed 100 hours \$27.00 per hour 01.0 07405.0 11100 10000 5811 0000618

Change name to read:

Penington, Hanna

Authorization

1. <u>2019-2020 Indefinite Salaries</u>

As a result of financial uncertainties, negotiations, legislation and other factors, the governing board hereby declares that all classified management, confidential, and other unrepresented employee salaries are declared indefinite from July 1, 2019 through June 30, 2020.

GLENDALE UNIFIED SCHOOL DISTRICT

May 21, 2019

CONSENT CALENDAR NO. 4

SUBJECT:	Warrants – District Funds
PREPARED BY:	Karineh Savarani, Director, Financial Services
SUBMITTED BY:	Stephen Dickinson, Chief Business and Financial Officer
FROM:	Dr. Kelly King, Interim Superintendent
TO:	Board of Education

The Interim Superintendent recommends that "A" Form (Payroll Warrants) issued May 3, 2019 - May 10, 2019 as shown below totaling \$2,524,046.30, and "B" Form (Other than Payroll Warrants) issued April 1 – 30, 2019, totaling \$10,752,043.40 be approved. Funding for Form "A" Warrants is accounted for in the following funds: 01.0 General Fund, 12.0 Child Development Fund, 13.0 Cafeteria Fund, 21.1 Measure S Projects Fund, and 25.0 Capital Facilities Fund.

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility.

REGISTERED	WARR	ANT				
NUMBER	NUM	BER	DESCRIPTION		AMOUNT	
C5J-C	6162544 -	6162623	Certificated	\$	662,666.89	
C5J-N	6162624 -	6162629	Classified		11,882.88	
121-C	6164982 -	6164989	Certificated		2,920.69	
122-C	6165378 -	6165378	Certificated		2,580.49	
123-C	6167267 -	6167269	Certificated		1,592.55	
126-C	6167372 -	6167372	Certificated		2,232.03	
E4T-N	6168459 -	6168558	Classified		1,385,996.17	
127-C	6174339 -	6174339	Certificated		1,541.59	
127-N	6174340 -	6174340	Classified		608.30	
C3J-N	6177950 -	6178145	Classified		451,873.98	
128-C	6183606 -	6183606	Certificated		150.73	
			TOTAL	, \$	2,524,046.30	

OBJECT CODE	DESCRIPTION 1.0 GENERAL FUND	NUMBER OF ENTRIES	AMOUNT
3932	OTHER DISTRICT PAID BENEFITS	3	10,241.95
4110	TEXTBOOKS	53	280,636.20
4210	BOOKS & OTHER REFERENCE MATERIAL	10	6,618.43
4210	LIBRARY BOOKS	2	648.00
4220	INST. MATERIALS & SUPPLIES	847	166,617.25
4310	INST. PERIODICALS & MAGAZINES	8	4,415.53
4312	COMMENCEMENT	8 5	6,450.78
4317 4350			
4350	OFFICE & OTHER SUPPLIES	229	26,989.57
4351	PRINTING & REPRODUCTION EDIBLE SUPPLIES	12 146	6,363.62
4353	TIRES, FUEL AND OIL	6	23,190.39 8,064.66
4300 4370	CUSTODIAL/OPERATION SUPPLIES	158	22,132.35
4372	POOL SUPPLIES	7	2,190.32
4380	MAINTENANCE SUPPLIES	20	4,482.33
4380	REPAIR SUPPLY & MATERIALS	122	94,648.80
4420	NON-CAP EQUIP -UNTAGGED	225	289,662.19
4420 4430	-		
4430 5100	NON-CAP EQUIP - TAGGED	56	116,040.75
	SUBAGREEMENT FOR SERVICES	5	18,713.68
5210 5220	MILEAGE & CAR ALLOWANCES	98 174	8,003.09
5220 5310	TRAVEL AND CONFERENCES	174 3	72,573.75
5310 5450	DUES AND MEMEBERSHIPS	3 1	414.00 562.00
5430 5510	OTHER INSURANCE NATURAL GAS SERVICES	7	22,541.61
5520	ELECTRICITY SERVICES	51	209,224.18
5530	WATER	50	42,469.13
5561	TRASH DISPOSAL	3	11,117.04
5562	SEWER CHARGES	50	17,148.56
5610	RENTALS, LEASES AND REPAIRS	50	113,583.60
5630	REPAIRS	87	119,165.75
5632	ETIS PRINTER MAINTENANCE	5	59,973.19
5804	NON-PUBLIC SCHOOL	48	332,135.32
5811	PERSONAL SERVICES	66	120,373.67
5812	NON-PSA SERVICE AGREEMENT	187	457,969.20
5814	TRANSPORTATION	32	15,876.26
5815	OPERATING SERVICES	280	835,622.69
5816	NON-PUBLIC SCHOOL SERVICES	91	401,244.81
5821	LEGAL FEES	17	39,061.62
5823	SPEC ED LEGAL SETTLEMENTS	7	26,694.92
5825	AUDIT FEES	1	21,250.00
5828	SPED PARENT ATTORNEY FEES	2	19,550.00
5830	ADVERTISEMENT	2	682.85
5852	NON-INSTRUCTIONAL, CONSULTANTS	9	86,332.26
5853	CONTRACTUAL SERVICES	1	1,964.20

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
5862	PHYSICALS FOR EMPLOYEES	7	1,852.89
5911	POSTAGE/UPS/FEDEX	6	520.85
5912	TELEPHONE	9	1,320.38
5914	DATA LINE	1	48.52
5916	OTHER PHONES	3	7,087.82
6210	ARCHITECT FEES ON BUILDINGS	2	8,725.00
6250	BUILDING CONSTRUCTION/IMPROV	4	58,856.30
6280	BUILDING INSPECTIONS	3	7,500.00
6283	OTHER COST-FURNITURE & FIXTURE	1	570.62
6455	DATA/CABLING	1	3,750.00
6490	CAPITALIZED EQUIPMENT	8	176,004.23
7142	TUITION, EXS CST, SCH DIST	1	104,714.00
8290	ALL OTHER FEDERAL REVENUES	2	4,196.85
8689	ALL OTHER FEES AND CONTRACTS	1	343.00
8699	ALL OTHER LOCAL REVENUES	3	573.47
9530	FRINGE BENEFITS SUBS - H&W	4	2,902,187.52
9551	SALES TAX PAYABLE	1	24.83
9552	USE TAX PAYABLE	77	4,426.24
9601	EMPLOYEE FINAL PAY LIABILITY	2	5,300.29
		3,372	7,411,643.31
	12.0 CHILD DEVELOPMENT FUND		
4310	INST. MATERIALS & SUPPLIES	5	334.20
4350	OFFICE & OTHER SUPPLIES	7	401.97
4353	EDIBLE SUPPLIES	8	958.59
4370	CUSTODIAL/OPERATION SUPPLIES	11	664.17
4420	NON-CAP EQUIP -UNTAGGED	1	248.99
5210	MILEAGE & CAR ALLOWANCES	4	360.44
5220	TRAVEL AND CONFERENCES	1	56.84
5630	REPAIRS	6	11.50
5812	NON-PSA SERVICE AGREEMENT	11	3,896.82
5916	OTHER PHONES	1	37.91
		55	6,971.43
	13.0 CAFETERIA FUND		
4350	OFFICE & OTHER SUPPLIES	8	661.79
4351	PRINTING & REPRODUCTION	4	1,534.68
4360	TIRES, FUEL AND OIL	5	1,159.56
4300	MAINTENANCE SUPPLIES	11	2,415.89
4380	REPAIR SUPPLY & MATERIALS	2	343.00
		—	2 . 2 . 9 0

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
4395	NON-FOOD SUPPLIES	7	17,643.33
4420	NON-CAP EQUIP -UNTAGGED	2	1,051.21
4430	NON-CAP EQUIP - TAGGED	3	151,155.75
4710	FOOD	91	317,749.74
5210	MILEAGE & CAR ALLOWANCES	4	669.53
5563	PEST CONTROL	1	949.60
5610	RENTALS, LEASES AND REPAIRS	4	7,623.18
5815	OPERATING SERVICES	14	10,243.24
5817	MONEY PICK-UPS	1	2,641.95
5916	OTHER PHONES	1	164.45
9551	SALES TAX PAYABLE	1	716.59
		159	516,723.49
	21.1 MEASURE S PROJECTS FUND		
4350	OFFICE & OTHER SUPPLIES	1	100.03
4420	NON-CAP EQUIP -UNTAGGED	3	871.74
4430	NON-CAP EQUIP - TAGGED	4	524.82
5210	MILEAGE & CAR ALLOWANCES	1	223.62
5590	OPERATIONS & OTH HOUSEKEEPING	1	80.13
5610	RENTALS, LEASES AND REPAIRS	4	493.85
5821	LEGAL FEES	2	7,467.00
5852	NON-INSTRUCTIONAL, CONSULTANTS	1	1,863.75
6210	ARCHITECT FEES ON BUILDINGS	8	15,081.31
6231	DSA PLAN CHECK FEES	6	22,565.32
6250	BUILDING CONSTRUCTION/IMPROV	8	133,635.59
6252	OTHER CONSTRUCTION	20	215,136.46
6258	CONSULTANT COSTS	1	6,480.83
6275	CONST TSTNG ON BLDNGS & IMPROV	3	2,578.00
6280	BUILDING INSPECTIONS	9	36,350.00
6293	PRINTING & DISTRIBUTION	2	103.05
6294	ADVERTISEMENTS & NOTICES	1	578.75
6450	CMPTRS & OTHER CMPTR HARDWARE	1	20,009.42
6455	DATA/CABLING	10	321,098.25
		86	785,241.92
	21.2 CLEAN RENEWABLE ENERGY BONDS		
6280	BUILDING INSPECTIONS	5	18,182.50
		5	18,182.50

		NUMBER	
OBJECT	DESCRIPTION	OF	AMOUNT
CODE		ENTRIES	
	40.1 SPEC RESERVE - CAPITAL PROJECTS		
5310	DUES AND MEMEBERSHIPS	1	195.00
5520	ELECTRICITY SERVICES	2	465.44
5530	WATER	1	304.40
5562	SEWER CHARGES	2	188.34
5590	OPERATIONS & OTH HOUSEKEEPING	1	65.00
5610	RENTALS, LEASES AND REPAIRS	4	9,362.00
5630	REPAIRS	4	841.30
5815	OPERATING SERVICES	1	132.02
6154	GEOTECHNICAL STUDY	1	850.00
6210	ARCHITECT FEES ON BUILDINGS	2	4,347.70
6252	OTHER CONSTRUCTION	5	3,588.44
6293	PRINTING & DISTRIBUTION	1	1,018.29
9552	USE TAX PAYABLE	1	79.31
		26	21,437.24
	67.0 SELF-INSURANCE FUND		
5872	DELTA ADMINISTRATIVE FEES	2	12,771.51
5873	VSP CLAIMS	5	21,438.69
5874	VSP ADMINISTRATIVE FEES	1	4,116.59
5875	DELTA PAYMENTS	1	193,885.57
5877	MEDIMPACT CLAIMS	1	9,441.94
5878	MEDIMPACT PAYMENTS	2	590,389.62
		12	832,043.92
	67.1 WORKERS' COMPENSATION FUND		
5815	OPERATING SERVICES	1	5,070.00
5852	NON-INSTRUCTIONAL, CONSULTANTS	1	11,814.92
		2	16,884.92
	67.2 EARLY RETIREMENT BENEFITS FUND		
5815	OPERATING SERVICES	1	154,352.87
5852	NON-INSTRUCTIONAL, CONSULTANTS	1	2,625.00
		2	156,977.87
	73.0 FOUNDATION TRUST FUND		
7699	ALL OTHER FINANCING USES	1	1,512.93
		1	1,512.93

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
	76.0 WARRANT PASS-THROUGH FUND		
9517	VOLUNTARY DEDUCTIONS	17	617,941.87
9518	TAX SHELTER ANNUITY	1	359,512.00
9588	ROTH IRA-LACOE USED ONLY	1	6,970.00
		19	984,423.87
	TOTALS	3,739 \$	10,752,043.40

GLENDALE UNIFIED SCHOOL DISTRICT

MAY 21, 2019

CONSENT CALENDAR NO. 5

TO:	Board of Education
FROM:	Dr. Kelly King, Interim Superintendent
SUBMITTED BY:	Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY:	Christine J. Ward, Director, Procurement & Contract Services
SUBJECT:	PURCHASE ORDER LISTING

The Interim Superintendent recommends that the Board of Education approve Purchase Orders totaling \$1,170,852.64 for the period of April 22, 2019 through May 10, 2019 as listed on the attached.

SUMMARY OF PURCHASE ORDERS ISSUED FROM APRIL 22, 2019 THROUGH MAY 10, 2019.

Funding Source	Number of Purchase Orders	Amount
UNRESTRICTED RESOURCES	198	\$250,527.62
FEDERAL RESTRICTED RESOURCES	36	\$54,346.25
STATE RESTRICTED RESOURCES	72	480,946.07
LOCAL RESTRICTED RESOURCES	150	178,181.31
CHILD DEVELOPMENT FUND	25	25,110.48
FOOD SERVICES FUND	6	1,387.06
MEASURE S PROJECTS FUND	21	160,463.76
CAPITAL PROJECTS & IMPROVEMENT FUND	8	14,820.09
WORKERS' COMPENSATION FUND	1	5,070.00
TOTAL	517	\$1,170,852.64

PO NUMBER	UNRESTRICTED RESOURCES VENDOR	AMOUNT
0001020060 0001026938	CALIFORNIA NEWSPAPER SERVICE BUREAU INC. AMAZON CAPITAL SERVICES, INC.	75.00 53.43
	INSTRUCTIONAL MATERIALS - EDUCATIONAL SERVICES	
0001026939	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - EDUCATIONAL SERVICES	32.44
0001026942	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - ROSEMONT MIDDLE SCHOOL	36.82
0001026943	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - ROSEMONT MIDDLE SCHOOL	398.74
0001026946	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - CLARK MAGNET HIGH SCHOOL	319.50
0001026947	AMAZON CAPITAL SERVICES, INC. CLASSROOM SUPPLIES - DUNSMORE ELEMENTARY SCHOOL	198.35
0001026949	SCHOOL SPECIALTY	705.42
0001026953	OFFICE DEPOT	313.02
0001026956	LAKESHORE	122.99
0001026957	LAKESHORE	913.72
0001026958 0001026970	LAKESHORE OFFICE DEPOT	285.85 488.40
0001026970	JOSTENS	1,955.56
0001020974	GRADUATION SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	1,955.50
0001026975	ULINE SHIPPING SUPPLY	125.75
0001026976	LAWN MOWER CORNER	163.70
0001026977	MAINTEX	2,933.08
	CUSTODIAL SUPPLIES - FACILITY & SUPPORT OPERATIONS	
0001026984	COUNTY SANITATION DISTRICTS	526.32
0001026988	SUPPLYWORKS	9.39
0001026991	SOUTHLAND DISPOSAL	227.77
0001026994	YALE CHASE EQUIPMENT AND SERVICES INC	729.50
0001026995	PITNEY BOWES INC PITNEY BOWES INC	61.82
0001026996 0001026998	AMAZON CAPITAL SERVICES, INC.	196.12 808.53
0001020778	INSTRUCTIONAL SUPPLIES AND EQUIPMENT - MONTE VISTA ELEMENTARY SCHOOL	000.55
0001027012	SCHOOL FACILITY CONSULTANTS	277.50
0001027015	MICHAEL K. MARSHALL	500.00
0001027017	CITY OF GLENDALE	80.00
0001027021	LOS ANGELES TIMES	532.85
0001027023	HP INC.	164.25
0001027024	O.H. LYNN PRINTING	955.50
0001027031	BRIAN KENYON ART STUDIO SERVICE AGREEMENT TO PAINT A MURAL FOR SPANISH ACADEMY- FRANKLIN ELEMENTARY SCHOOL	1,295.00
0001027034	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - EDUCATIONAL SERVICES	35.40

	UNRESTRICTED RESOURCES (CONTINUATION)	
PO NUMBER	VENDOR	AMOUNT
0001027036	AMAZON CAPITAL SERVICES, INC. EDIBLE SUPPLIES - MONTE VISTA ELEMENTARY SCHOOL	96.48
0001027042	OFFICE DEPOT	223.17
0001027043	SCHOOL SPECIALTY	291.26
0001027044	O.H. LYNN PRINTING	37.49
0001027045	NEFF COMPANY O.H. LYNN PRINTING	889.55 72.33
0001027046 0001027048	OFFICE DEPOT	72.33
0001027048	PREMIER AGENDAS, INC.	406.27
0001027051	OFFICE DEPOT	109.91
0001027053	WOODBURN PRESS	420.71
0001027054	PRESIDENT'S EDUCATION AWARDS PROGRAM	140.76
0001027056	MERRICK, JOANN	1,000.00
	CONSULTANT TO PROVIDE PROFESSIONAL DEVELOPMENT TRAINING TO TEACHERS - CLARK MAGNET HIGH SCHOOL, BOARD APPROVED 4/16/2019	
0001027065	JONES SCHOOL SUPPLY	274.88
0001027068	JOSTENS	1,722.72
	GRADUATION SUPPLIES - DAILY HIGH SCHOOL	-, · · · · · · ·
0001027071	MARK SCHMIDT	535.00
0001027076	CHARLES MUSIC	1,100.00
	MUSICAL INSTRUMENTS - ROSEMONT MIDDLE SCHOOL	
0001027078	COMPLETE BUSINESS SYSTEMS EQUIPMENT MAINTENANCE AGREEMENT - CLARK MAGNET HIGH SCHOOL	2,850.00
0001027080	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - EDISON ELEMENTARY SCHOOL	1,000.00
0001027082	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - MONTE VISTA ELEMENTARY SCHOOL	2,450.00
0001027087	GRAINGER	106.89
0001027089	ROCHESTER 100 INC	386.10
0001027093	LA COUNTY OFFICE OF EDUCATION-MAS UNIT	240.00
0001027094	AMERICAN EXPRESS CPS UNPAID CHARGES FOR THE PERIOD OF OCTOBER 2018 THROUGH APRIL 2019 INCLUDING HOTEL, AIR TICKET AND CATERING SERVICES FOR VARIOUS MEETINGS AND CONFERENCES - PUBLIC INFORMATION	10,564.31
0001027100	COPY NETWORK	1,431.05
	PRINTING SERVICES - EDUCATIONAL SERVICES	
0001027102	UC REGENTS, OFFICE OF THE PRESIDENT	380.00
0001027104	PHIL AND SONS TREE SERVICE	4,999.00
	TREE TRIMMING AND PRUNING SERVICES AT ROSEMONT MIDDLE SCHOOL - FACILITY & SUPPORT OPERATIONS	
0001027114	SOUTHWEST SCHOOL & OFFICE SUPPLY	97.15

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001027118	AMAZON CAPITAL SERVICES, INC. SAFETY AND CROWD CONTROL EQUIPMENT - ROOSEVELT MIDDLE SCHOOL	1,299.00
0001027121 0001027122	OFFICE DEPOT AMAZON CAPITAL SERVICES, INC. HEALTH OFFICE SUPPLIES - WILSON MIDDLE SCHOOL	393.23 39.99
0001027133 0001027139	LAKESHORE AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - DUNSMORE ELEMENTARY SCHOOL	166.53 67.04
0001027140	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - DUNSMORE ELEMENTARY SCHOOL	87.10
0001027141 0001027142	OFFICE DEPOT AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - DUNSMORE ELEMENTARY SCHOOL	186.20 39.95
0001027143	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - DUNSMORE ELEMENTARY SCHOOL	20.39
0001027145 0001027147	GERINGAS, KATHARINA AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - MONTE VISTA ELEMENTARY SCHOOL	375.00 107.70
0001027149	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - GLENOAKS ELEMENTARY SCHOOL	198.86
0001027151	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA LIBRACCIO - BOOKS - EDUCATIONAL SERVICES	33.15
0001027152	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA ABE BOOKS - BOOKS - EDUCATIONAL SERVICES	87.74
0001027157 0001027161	UPS M.W. GIBSON CONSTRUCTION CORP. SERVICE AGREEMENT TO CONSTRUCT PARTITION WALL - FACILITY & SUPPORT OPERATIONS	29.79 9,505.23
0001027165 0001027167 0001027168 0001027169	OFFICE DEPOT PEARSON EDUCATION PEARSON EDUCATION PEARSON EDUCATION BOOKS - EDUCATIONAL SERVICES	348.76 670.33 670.33 1,340.57
0001027170	PEARSON EDUCATION BOOKS - EDUCATIONAL SERVICES	1,340.65
0001027171	PEARSON EDUCATION BOOKS - EDUCATIONAL SERVICES	1,122.07

	UNRESTRICTED RESOURCES (CONTINUATION)	
PO NUMBER	VENDOR	AMOUNT
0001027172	AMERICAN EXPRESS CPS NAPA VALLEY MARRIOTT HOTEL - CONFERENCE EXPENSES - EDUCATIONAL SERVICES	763.71
0001027174	CAMP HIGH TRAILS OUTDOOR	525.00
0001027176 0001027177	UPS UPS	102.67 35.74
0001027182	AMERICAN EXPRESS CPS	464.97
0001027102	SOUTHWEST AIRLINES - CONFERENCE EXPENSES - EDUCATIONAL SERVICES	
0001027186	OFFICE DEPOT	93.88
0001027189	LAKESHORE	62.81
0001027190	LAKESHORE	51.27
0001027194	CDW GOVERNMENT	234.84
0001027195	AMERICAN EXPRESS CPS GENDER SPECTRUM - CONFERENCE EXPENSES - EDUCATIONAL SERVICES	1,266.75
0001027196	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - GLENOAKS ELEMENTARY SCHOOL	22.02
0001027198	MOBYMAX LLC	249.00
0001027202	DAVIDIAN & MARIAMIAN EDUCATIONAL FOUND. BOOKS - EDUCATIONAL SERVICES	43,052.64
0001027204	ALL AMERICAN TROPHY AND ENGRAVING CO	275.63
0001027207	MAXIM HEALTHCARE SERVICES, INC.	489.72
0001027208	SCHOOL MATE	750.00
0001027210	ANDY'S PRINTING	147.49
0001027211	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA EXPENSES RELATED TO VARIOUS MEETINGS - HUMAN RESOURCES	80.00
0001027213	SUPPLYWORKS	606.59
0001027215	AMERICAN EXPRESS CPS WALNUT CREEK MARRIOTT HOTEL - CONFERENCE EXPENSES - EDUCATIONAL SERVICES	1,317.74
0001027217	SUPPLYWORKS	426.85
0001027218	APPERSON, INC	1,312.39
	INSTRUCTIONAL SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	
0001027220	PHIL AND SONS TREE SERVICE TREE TRIMMING SERVICES AT ROSEMONT MIDDLE SCHOOL - FACILITY & SUPPORT OPERATIONS	4,995.00
0001027222	WILLIAM V. MACGILL & CO.	169.34
0001027222	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA	39.34
·	AMERICAN FLAGS.COM - FLAGS - ROSEMONT MIDDLE SCHOOL	_ ,
0001027231	SOUTHWEST SCHOOL & OFFICE SUPPLY INSTRUCTIONAL SUPPLIES - EDISON ELEMENTARY SCHOOL	1,772.40

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001027233	US GAMES INSTRUCTIONAL SUPPLIES - DUNSMORE ELEMENTARY SCHOOL	1,288.94
0001027248	BALL/FROST GROUP LLC PROFESSIONAL SERVICES - PUBLIC INFORMATION	5,000.00
0001027250	SCHOOL HEALTH CORP.	44.81
0001027250	SUPPLYWORKS	363.09
0001027253	MAINTEX	721.96
0001027255	MAINTEX	159.55
0001027256	CLEAN SWEEP SUPPLY CO INC	842.63
0001027257	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA TRANSFER OF CREDIT - PROCUREMENT & CONTRACT SERVICES	202.68
0001027258	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - COLUMBUS ELEMENTARY SCHOOL	2,000.00
0001027259	OFFICE DEPOT	3,000.00
0001047405	BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - COLUMBUS ELEMENTARY SCHOOL	.,
0001027260	OFFICE DEPOT	1,500.00
	BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATRIALS - COLUMBUS ELEMENTARY SCHOOL	1,000100
0001027262	CLEAN SWEEP SUPPLY CO INC	472.97
0001027265	O.H. LYNN PRINTING	165.38
0001027268	IMAGE IV SYSTEMS, INC.	121.50
0001027269	WILDLIFE WAYSTATION	63.00
0001027270	UNIVERSITY AUXILIARY SERVICES, INC. IMPLEMENTATION OF MESA SCHOOLS PROGRAM AT GLENDALE AND HOOVER HIGH SCHOOLS - SECONDARY SERVICES	12,100.00
0001027271	IMPRINTS	415.00
0001027272	ANN SIMON	300.00
0001027273	SONRISE ELEMENTARYCTRIC INC	750.00
0001027275	SUPPLYWORKS	666.49
0001027276	SCHOOL SPECIALTY BLANKET PURCHASE ORDER FOR SUMMER SCHOOL INSTRUCTIONAL SUPPLIES - FREMONT ELEMENTARY SCHOOL	3,500.00
0001027278	O.H. LYNN PRINTING	205.00
0001027279	OFFICE DEPOT	2,615.00
	BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - LA CRESCENTA ELEMENTARY SCHOOL	
0001027280	SCHOOL SPECIALTY	600.00
0001027281	DICK BLICK ART MATERIALS BLANKET PURCHASE ORDER FOR ART SUPPLIES - CLARK MAGNET HIGH SCHOOL	4,750.00
0001027287	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - LA CRESCENTA ELEMENTARY SCHOOL	2,200.00
0001027288	OFFICE DEPOT	830.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001027299	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - DUNSMORE ELEMENTARY SCHOOL	1,200.00
0001027300	SCHOOL SPECIALTY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - LA CRESCENTA ELEMENTARY SCHOOL	1,384.00
0001027301 0001027304 0001027307	VENTURA COUNTY OFFICE OF EDUCATION PESI AMERICAN EXPRESS CPS GENDER SPECTRUM - CONFERENCE EXPENSES - EDUCATIONAL SERVICES	100.00 599.97 574.84
0001027308 0001027309 0001027316	GALE SUPPLY COMPANY CDW GOVERNMENT VIRCO INC. CLASSROOM FURNITURE - SPECIAL EDUCATION/MARSHALL ELEMENTARY SCHOOL	330.75 487.86 2,855.37
0001027321	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA DINNTROPHY.COM - INSTRUCTIONAL SUPPLIES - STUDENT SUPPORT SERVICES	170.89
0001027328	AMERICAN EXPRESS CPS SAMY'S CAMERA - EQUIPMENT RENTAL FEE - SECONDARY SERVICES	399.00
0001027332 0001027335 0001027337	ORIENTAL TRADING INC. MCAPINC AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - LINCOLN ELEMENTARY SCHOOL	25.34 320.00 79.61
0001027338	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - DAILY HIGH SCHOOL	33.04
0001027344 0001027345	4WALL ENTERTAINMENT SCHOOLSFIRST FEDERAL CREDIT UNION - VISA OFFICE FURNITURE - SECONDARY SERVICES	220.50 313.10
0001027346 0001027347 0001027348 0001027349	COMMUSA BUCKEYE CLEANING CENTERS IPEVO INC SUPPLYWORKS CUSTODIAL SUPPLIES - GLENDALE HIGH SCHOOL	702.96 494.33 661.48 1,728.78
0001027350 0001027351	WAXIE SANITARY SUPPLY SUPPLYWORKS CUSTODIAL SUPPLIES - WILSON MIDDLE SCHOOL	314.40 2,169.77
0001027352 0001027353	SUPPLYWORKS SUPPLYWORKS CUSTODIAL SUPPLIES - GLENDALE HIGH SCHOOL	350.04 3,043.99

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001027354	AREY JONES EDUCATIONAL SOLUTIONS COMPUTER EQUIPMENT - EDUCATIONAL TECHNOLGY & INFORMATION SERVICES	2,965.15
0001027355 0001027356	CLEAN SWEEP SUPPLY CO INC THOMAS DENTON ENGRAVING AWARDS & CERTIFICATES - CATEGORICAL PROGRAMS	587.08 1,983.54
0001027359 0001027360	ULINE SHIPPING SUPPLY 806 TECHNOLOGIES, INC SOFTWARE - CATEGORICAL PROGRAMS	247.14 6,000.00
0001027366	GENDER SPECTRUM CONFERENCE EXPENSES - EDUCATIONAL SERVICES	1,094.50
0001027367 0001027368	JONES SCHOOL SUPPLY JONES SCHOOL SUPPLY OFFICE SUPPLIES - SECONDARY SERVICES	17.16 2,073.48
0001027370	PEARSON CUSTOMER SUPPORT BOOKS - SECONDARY SERVICES/TOLL MIDDLE SCHOOL	3,190.05
0001027371	PEARSON CUSTOMER SUPPORT BOOKS - SECONDARY SERVICES/ROOSEVELT MIDDLE SCHOOL	5,257.84
0001027372	PEARSON CUSTOMER SUPPORT BOOKS - SECONDARY SERVICES/WILSON MIDDLE SCHOOL	3,032.45
0001027373	PEARSON CUSTOMER SUPPORT BOOKS - SECONDARY SERVICES/ROSEMONT MIDDLE SCHOOL	4,072.55
0001027378	AMAZON CAPITAL SERVICES, INC. HEALTH SUPPLIES - DAILY HIGH SCHOOL	172.85
0001027379 0001027391 0001027393 0001027394	HP INC. SOPHIA KAKUEVA GLENDALE KIWANIS FOUNDATION COPY NETWORK PRINTING SERVICES - SECONDARY SERVICES	252.97 114.15 90.00 1,914.82
0001027397 0001027398 0001027399 0001027403 0001027406	PRINTING BY HARVEY ANN SIMON AD TROPHY MFG CORP GLENDALE CHAMBER OF COMMERCE EXECUTIVE ENVIRONMENTAL SERVICES PROFESSIONAL SERVICES - FACILITY & SUPPORT OPERATIONS	208.38 200.00 309.64 337.00 2,202.46
0001027407 0001027408 0001027409 0001027421 0001027427	O.H. LYNN PRINTING FIRST STUDENT INGALLINA'S BOX LUNCH COPY NETWORK AMERICAN EXPRESS CPS SOUTHWEST AIRLINES - CONFERENCE EXPENSES - EDUCATIONAL SERVICES	37.49 320.34 107.93 308.15 171.96

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001027428	GENDER SPECTRUM CONFERENCE EXPENSES - EDUCATIONAL SERVICES	1,094.50
0001027432 0001027433	SPECTRATURF AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - SECONDARY SERVICES	717.45 193.86
0001027434 0001027435	CROWN AWARDS VETERAN BUILDING MAINTENANCE, LLC CUSTODIAL SUPPLIES - WAREHOUSE STOCK	637.25 1,102.72
0001027438 0001027441	GLENDALE KIWANIS FOUNDATION OLSON, JACQUELINE CONSULTANT TO TRANSLATE INSTRUCTIONAL MATERIALS TO FRENCH - EDUCATIONAL SERVICES, BOARD APPROVED 5/7/2019	60.00 1,350.00
0001027442	ACTIVE NETWORK SOFTWARE - ROOSEVELT MIDDLE SCHOOL	1,877.00
0001027445 0001027446 0001027448	GLENDALE HIGH SCHOOL TWO GUYS FROM ITALY VIRCO INC. SCHOOL FURNITURE - VALLEY VIEW ELEMENTARY SCHOOL	500.00 83.17 16,735.43
0001027449 0001027450	LAKESHORE AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLES - EDISON ELEMENTARY SCHOOL	501.69 111.03
	TOTAL	250,527.62
		·
0001026934 0001026941	FEDERAL RESTRICTED RESOURCES TEXTBOOK WAREHOUSE AMAZON CAPITAL SERVICES, INC. PHYSICAL EDUCATION SUPPLIES - COLLEGE VIEW	198.45 223.49
	TEXTBOOK WAREHOUSE AMAZON CAPITAL SERVICES, INC.	198.45
0001026941 0001026948 0001026968 0001026969	TEXTBOOK WAREHOUSE AMAZON CAPITAL SERVICES, INC. PHYSICAL EDUCATION SUPPLIES - COLLEGE VIEW LAKESHORE WESTERN PSYCHOLOGICAL SERVICES HOUGHTON MIFFLIN HARCOURT SHARP BUSINESS SYSTEMS	198.45 223.49 261.29 506.93 666.37
0001026941 0001026948 0001026968 0001026969 0001027016	TEXTBOOK WAREHOUSE AMAZON CAPITAL SERVICES, INC. PHYSICAL EDUCATION SUPPLIES - COLLEGE VIEW LAKESHORE WESTERN PSYCHOLOGICAL SERVICES HOUGHTON MIFFLIN HARCOURT SHARP BUSINESS SYSTEMS OFFICE EQUIPMENT - JEFFERSON ELEMENTARY SCHOOL PITNEY BOWES INC OFFICE DEPOT	198.45 223.49 261.29 506.93 666.37 5,019.69 921.48

PO NUMBER	FEDERAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001027062	AVAGYAN, MARINE	800.00
0001027063	CHITILIAN, NORA	150.00
0001027070	SCHOOL MATE	750.00
0001027073	COPY NETWORK	694.67
0001027079	SUPER DUPER PUBLICATIONS	578.81
0001027096	TURNITIN LLC LICENSE RENEWAL - CLARK MAGNET HIGH SCHOOL	4,793.15
0001027099	NCS PEARSON	65.05
0001027099	MHS, INC	1,323.00
0001027100	INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	1,525.00
0001027106	NCS PEARSON	87.18
0001027107	NCS PEARSON	99.78
0001027154	WESTERN PSYCHOLOGICAL SERVICES	363.83
0001027156	KHRYSTIE SHANNON STEFIN	780.00
0001027166	ERIC ARMIN INC.	21.11
0001027179	LA COUNTY OFFICE OF EDUCATION-MAS UNIT	160.00
0001027206	COMPLETE BUSINESS SYSTEMS OFFICE SUPPLIES - KEPPEL ELEMENTARY SCHOOL	1,218.75
0001027212	NATIONAL COALITION OF GIRLS' SCHOOLS CONFERENCE EXPENSES - CATEGORICAL PROGRAMS	1,500.00
0001027226	LAKESHORE	164.37
0001027263	CDW GOVERNMENT	23.51
0001027267	PURELAND SUPPLY LLC	89.50
0001027320	PAR INC	507.40
0001027357	SHARP BUSINESS SYSTEMS OFFICE EQUIPMENT - JEFFERSON ELEMENTARY SCHOOL	8,308.44
0001027361	806 TECHNOLOGIES, INC	11,000.00
0001027001	ONLINE SERVICES - CATEGORICAL PROGRAMS	1,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
0001027369	NCS PEARSON	2,064.49
	INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	·
0001027423	HOUGHTON MIFFLIN	3,267.31
	TRAINING SUPPLIES - SPECIAL EDUCATION	- ,
	TOTAL	54,346.25
		54,540.25
	STATE RESTRICTED RESOURCES	
0001026937	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA MENARDS.COM - INSTRUCTIONAL EQUIPMENT - CRESCENTA VALLEY HIGH SCHOOL	462.92
0001026951	AMAZON CAPITAL SERVICES, INC. KITCHEN SUPPLIES - EEELP/COLUMBUS ELEMENTARY SCHOOL	41.93
0001026971	CLIENT TRUST ACCOUNT OF THE LAW OFFICES PARENT REIMBURSEMENT - SPECIAL EDUCATION	5,500.00

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001026972 0001026973 0001027013	OTHOPEDIC INSTITUTE FOR CHILDREN LAURA GODLEY STEPANIAN, ANNA	80.00 971.85 16,000.00
	CONSULTANT TO PROVIDE INDIVIDUAL COUNSELING, IEP AND ASSESSMENTS TO STUDENTS AND CONSULTING SERVICES TO DISTRICT STAFF - SPECIAL EDUCATION, BOARD APPROVED 4/2/2019	
0001027014	HATCH & CESARIO ATTORNEYS-AT-LAW LEGAL SERVICES - SPECIAL EDUCATION	7,170.00
0001027019	FREESTYLE SALES COMPANY, INC BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - HOOVER HIGH SCHOOL	5,054.76
0001027025	BURBANK UNIFIED SCHOOL DISTRICT	308.74
0001027027	THE COUNCIL FOR EXCEPTIONAL	205.00
0001027038	MAINTEX	159.55
0001027039	OFFICE DEPOT	71.30
0001027047	DISCOUNT SCHOOL SUPPLY	69.67
0001027050	OFFICE DEPOT	187.80
0001027055	H & E EQUIPMENT SERVICES INC RENTAL EQUIPMENT - CRESCENTA VALLEY HIGH SCHOOL	18,298.92
0001027058	OFFICE DEPOT	251.60
0001027066	O.H. LYNN PRINTING	260.61
0001027067	O.H. LYNN PRINTING	544.00
0001027069	H & E EQUIPMENT SERVICES INC RENTAL EQUIPMENT - HOOVER HIGH SCHOOL	18,298.92
0001027081	BILL LANE AND ASSOCIATES TRANSPORTATION SERVICES - SPECIAL EDUCATION	5,514.06
0001027085	GALE SUPPLY COMPANY	148.84
0001027090	REALITYWORKS INC.	4,890.69
	CLASSROOM EQUIPMENT - HOOVER HIGH SCHOOL	
0001027092	REALITYWORKS INC. CLASSROOM EQUIPMENT - HOOVER HIGH SCHOOL	26,078.50
0001027095	SCHOOLSFIRST FEDERAL CREDIT UNION HOME DEPOT - APPLIANCES - FOOTHILL SELPA	361.62
0001027097	AMERICAN EXPRESS CPS BEST WESTERN HOTEL ONTARIO - SKILLS USA COMPETITION - SECONDARY SERVICES	2,491.15
0001027101	PARAGON SYSTEMS INC NETWORK CABLING FOR CRESCENTA VALLEY HIGH SCHOOL SPORTS MEDICINE PROJECT - SECONDARY SERVICES	11,925.00
0001027110	SCHOOL SPECIALTY	42.34
0001027146	OFFICE DEPOT	71.05
0001027155	BOOST CONFERENCE	2,420.00
	CONFERENCE EXPENSES - EEELP	

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001027158 0001027164	UPS AMERICAN EXPRESS CPS DOUBLETREE GOLF RESORT PALM SPRINGS - CONFERENCE EXPENSES - EEELP	19.76 991.62
0001027173	AMERICAN EXPRESS CPS COMFORT SUITES - CONFERENCE EXPENSES - SECONDARY SERVICES	3,660.93
0001027183	B & H PHOTO VIDEO CLASSROOM EQUIPMENT - CLARK MAGNET HIGH SCHOOL	8,090.05
0001027184	B & H PHOTO VIDEO CLASSROOM EQUIPMENT - CLARK MAGNET HIGH SCHOOL	3,524.79
0001027185 0001027191 0001027200	B & H PHOTO VIDEO OFFICE DEPOT AMAZON CAPITAL SERVICES, INC. OFFICE EQUIPMENT - CRESCENTA VALLEY HIGH SCHOOL	219.72 74.52 528.85
0001027203	WOODSMALL LAW GROUP CLIENT TRUST ACCOUNT PARENT REIMBURSEMENT - SPECIAL EDUCATION	14,490.00
0001027205 0001027216 0001027221	ROYAL AMERICAN PROD. CORP. GRAINGER HOME ECONOMICS EDUCATION - CSU FRESNO CONFERENCE EXPENSES - SECONDARY SERVICES	798.26 110.35 1,640.00
0001027225	QFUSION LABS INC INSTRUCTIONAL MATERIALS FOR ROOSEVELT STEAM PROGRAM - SECONDARY SERVICES	17,481.25
0001027236	AMAZON CAPITAL SERVICES, INC. OFFICE EQUIPMENT - CRESCENTA VALLEY HIGH SCHOOL	209.46
0001027243 0001027244 0001027245	S & S WORLDWIDE S & S WORLDWIDE AMAZON CAPITAL SERVICES, INC. KITCHEN SUPPLIES - EEELP	67.71 491.76 37.80
0001027261	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA EASYHOLD.COM - INSTRUCTIONAL SUPPLIES - FOOTHILL SELPA	81.14
0001027264	ALINE KARINE CHAKERIAN CONSULTANT TO PROVIDE INDIVIDUAL COUNSELING AND ASSESSMENT - SPECIAL EDUCATION, BOARD APPROVED 4/16/2019	15,000.00
0001027266	TOURVILLE, LINDSAY CONSULTANT TO PROVIDE INDIVIDUAL COUNSELING, IEP, ASSESSMENT AND CONSULTING SERVICES TO DISTRICT STAFF - SPECIAL EDUCATION, BOARD APPROVED 4/16/2019	4,000.00

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001027305	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA HOME DEPOT - INSTRUCTIONAL SUPPLIES - CLARK MAGNET HIGH SCHOOL	107.03
0001027306	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA STAPLES - OFFICE FURNITURE - SPECIAL EDUCATION	253.56
0001027323 0001027327	MAXI AIDS SALON DESIGNERS LA COSMETOLOGY EQUIPMENT, INSTALLATION AND SETUP - GLENDALE HIGH SCHOOL	99.96 45,368.58
0001027333	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - EEELP	91.03
0001027334	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL EQUIPMENT - EEELP	459.43
0001027336	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA POCKETINC.COM - INSTRUCTIONAL SUPPLIES - CLARK MAGNET HIGH SCHOOL	363.70
0001027340	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA CYBERWELD.COM - TOOLS - CLARK MAGNET HIGH SCHOOL	67.33
0001027343	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA THE LITTLE MACHINE SHOP - INSTRUCTIONAL SUPPLIES - CLARK MAGNET HIGH SCHOOL	337.27
0001027358	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA PHC-ONLINE.COM - SPECIAL EDUCATION EQUIPMENT - FOOTHILL SELPA	1,091.46
0001027382	PERFORMANCE HEALTH SUPPLY INC INSTRUCTIONAL SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	1,079.84
0001027386	3D FAB LIGHT, INC CLASSROOM EQUIPMENT - CLARK MAGNET HIGH SCHOOL	101,029.83
0001027387	3D FAB LIGHT, INC CLASSROOM EQUIPMENT - CLARK MAGNET HIGH SCHOOL	101,029.83
0001027396	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	1,457.22
0001027411 0001027420	S & S WORLDWIDE ATKINSON, ANDELSON, LOYA, RUUD PROFESSIONAL SERVICES - SPECIAL EDUCATION	720.00 4,198.81
0001027424	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA PHC-ONLINE.COM - SPECIAL EDUCATION EQUIPMENT - FOOTHILL SELPA	362.72
0001027425	OFFICE DEPOT OFFICE FURNITURE - FOOTHILL SELPA	1,012.90

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001027426	CIRCLEGRAPHICS IMAGIC GRAPHIC ARTS SERVICES - SECONDARY SERVICES/GLENDALE HIGH SCHOOL	2,185.00
0001027429	CONVERGINT TECHNOLOGIES SERVICE CONTRACT TO INSTALL SECURITY CAMERAS AT CRESCENTA VALLEY SPORTS MEDICINE BUILDING - SECONDARY SERVICES	16,860.00
0001027431	ALABAMA INSTRUCTIONAL RESOURCE CENTER BOOKS - FOOTHILL SELPA	2,720.40
0001027436	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA MONSTER JAWS - INSTRUCTIONAL SUPPLIES - CLARK MAGNET HIGH SCHOOL	86.64
0001027444	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA ARMOR CNC LLC - TOOLS - CLARK MAGNET HIGH SCHOOL	564.74
	TOTAL	480,946.07
0001026935	LOCAL RESTRICTED RESOURCES AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - WILSON MIDDLE SCHOOL	369.28
0001026940 0001026944	OFFICE DEPOT AMAZON CAPITAL SERVICES, INC. PHYSICAL EDUCATION SUPPLIES - MONTE VISTA ELEMENTARY SCHOOL	657.98 85.96
0001026945 0001026952	SCHOOL SPECIALTY AMAZON CAPITAL SERVICES, INC. ART SUPPLIES - BALBOA ELEMENTARY SCHOOL	91.02 1,644.51
0001026954 0001026955 0001026959	SCHOLASTIC BOOK CLUBS LAKESHORE LAKESHORE SCHOOL SUPPLIES - EEELP	400.00 573.49 2,002.97
0001026960 0001026961 0001026962	LAKESHORE LAKESHORE LAKESHORE INSTRUCTIONAL SUPPLIES - EEELP	563.35 178.03 2,468.34
0001026963 0001026964 0001026965 0001026966 0001026978 0001026979	LAKESHORE LAKESHORE LAKESHORE LAKESHORE AIRGAS USA, LLC AMERICAN REFRIGERATION SUPPLIES AIR CONDITIONING SERVICES - FACILITY & SUPPORT OPERATIONS	157.09 230.33 855.71 528.80 155.37 1,269.79
0001026980 0001026981	FERGUSON ENTERPRISES INC.#1350 VIRGIL'S GLENDALE HARDWARE CENTER	124.67 79.54

	LOCAL RESTRICTED RESOURCES (CONTINUATION)	
PO NUMBER	VENDOR	AMOUNT
0001026982	ROCKLER WOODWORKING & HARDWARE	126.90
0001020982	EWING IRRIGATION PRODUCTS	40.07
0001026985	ROOF LINE - BURBANK	14.45
0001026986	CHECKPOINT COMMUNICATIONS, INC	783.37
0001026987	AA1 GRAPHICS & SIGNS	507.15
0001026988	SUPPLYWORKS	428.32
0001026989	SCOTTY'S INDUSTRIAL PRODUCTS	509.07
0001026990	MOUSER ELEMENTARYCTRONICS INC	36.88
0001026992	KING'S CUSTOM SHEET METAL	220.50
0001026993	DANCOOL H.V.A.C. SUPPLY INC	234.06
0001027011	L.A. GRINDING	24.00
0001027018	SMART & FINAL IRIS COMPANY	2,200.00
	FOOD PRODUCTS - DAILY HIGH SCHOOL	
0001027020	ONCE UPON A TIME	1,959.56
	INSTRUCTIONAL SUPPLIES - EEELP	1,707100
0001027028	CENTER FOR DEVELOPING KIDS,INC	1,430.00
0001027020	PROFESSIONAL SERVICES - FOOTHILL SELPA	1,430,00
0001027033	AMAZON CAPITAL SERVICES, INC.	708.74
	OUTDOOR CHANGING TENT - LINCOLN ELEMENTARY SCHOOL	
0001027035	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA	815.78
	NORTH HOLLYWOOD ICE COMPANY - DRY ICE - FACILITY & SUPPORT OPERATIONS	
0001027040	DISCOUNT SCHOOL SUPPLY	357.61
0001027064	STARFALL EDUCATION FOUNDATION	270.00
0001027075	BURBANK UNIFIED SCHOOL DISTRICT	1,555.85
	REIMBURSEMENT FOR INDEPENDENT CONSULTANTS - FOOTHILL	
	SELPA	
0001027084	CDW GOVERNMENT	30.87
0001027086	SUPPLYWORKS	25.20
0001027088	OFFICE DEPOT	199.00
0001027098	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA	71.12
	HALLOWEENCOSTUMES.COM - ART SUPPLIES - BALBOA	
	ELEMENTARY SCHOOL	
0001027103	GMS ELEMENTARYVATOR SERVICES, INC	1,240.00
	MAINTENANCE SERVICES - FACILITY & SUPPORT OPERATIONS	
0001027108	DISCOUNT SCHOOL SUPPLY	196.30
0001027111	DISCOUNT SCHOOL SUPPLY	632.20
0001027112	DISCOUNT SCHOOL SUPPLY	108.18
0001027113	DISCOUNT SCHOOL SUPPLY	137.40
0001027115	AMAZON CAPITAL SERVICES, INC.	42.44
	CLASSROOM SUPPLIES - BALBOA ELEMENTARY SCHOOL	
0001027116	ADA SPORTS AND RACKETS, LLC	396.90
0001027117	AMAZON CAPITAL SERVICES, INC.	50.97
	INSTRUCTIONAL MATERIALS - EDISON ELEMENTARY SCHOOL	

	LOCAL RESTRICTED RESOURCES (CONTINUATION)	
PO NUMBER	VENDOR	AMOUNT
0001027119	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL EQUIPMENT - ROSEMONT MIDDLE SCHOOL	2,318.10
0001027120	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - ROSEMONT MIDDLE SCHOOL	330.00
0001027123	LAKESHORE	345.96
0001027125	OFFICE DEPOT	169.99
0001027126	S & S WORLDWIDE	136.93
0001027127	S & S WORLDWIDE	239.99
0001027128	S & S WORLDWIDE	224.39
0001027129	DISCOUNT SCHOOL SUPPLY	154.54
0001027130	LAKESHORE	142.44
0001027131	S & S WORLDWIDE	422.87
0001027132	S & S WORLDWIDE	486.96
0001027134	S & S WORLDWIDE S & S WORLDWIDE	127.97
0001027135 0001027136	S & S WORLDWIDE S & S WORLDWIDE	406.41
0001027138	AMAZON CAPITAL SERVICES, INC.	110.59 508.00
0001027137	INSTRUCTIONAL MATERIALS - EEELP/DUNSMORE ELEMENTARY	308.00
0001027144	LAKESHORE	62.99
0001027148	AMAZON CAPITAL SERVICES, INC. PHYSCAL EDUCATION SUPPLIES - MUIR ELEMENTARY SCHOOL	85.14
0001027150	OFFICE DEPOT	131.36
0001027150	AMAZON CAPITAL SERVICES, INC.	631.40
0001027155	BOOKS - FRANKLIN ELEMENTARY SCHOOL	051.40
0001027159	ACSA FOUNDATION FOR EDUCATIONAL ADMIN	85.00
0001027160	AMERICAN EXPRESS CPS	242.41
000102/100	PANERA BREAD - FOOD PRODUCTS - EEELP	2 (2.11
0001027162	SARK CUSTOM AWNINGS & WINDOW COVERINGS	4,533.00
	SERVICE CONTRACT TO REPLACE AWNINGS AT MUIR ELEMENTARY SCHOOL - FACILITY & SUPPORT OPERATIONS	.,
0001027175	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - ROSEMONT MIDDLE SCHOOL	1,000.00
0001027187	OFFICE DEPOT COMPUTER EQUIPMENT - LINCOLN ELEMENTARY SCHOOL	9,326.36
0001027188	OFFICE DEPOT	48.84
0001027197	SPHERO INC	2,756.24
	INSTRUCTIONAL EQUIPMENT - FRANKLIN ELEMENTARY SCHOOL - EEELP	2,750.21
0001027201	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - WILSON MIDDLE SCHOOL	2,500.00
0001027210	CASH	211.00
0001027219 0001027223	C.A.S.H. VERITASIUM INC	311.00
0001027223	SCIENCE LAB MATERIALS - WILSON MIDDLE SCHOOL	2,154.21

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001027224	GOPHER INSTRUCTIONAL SUPPLIES - MOUNTAIN AVENUE ELEMENTARY SCHOOL	1,150.56
0001027228	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA POTTARYBARN.COM - OFFICE SUPPLIES - BALBOA ELEMENTARY SCHOOL	54.02
0001027229	GOPHER	428.19
0001027230	TOLEDO PE SUPPLY CO	230.29
0001027232	US GAMES INSTRUCTIONAL SUPPLIES - JEFFERSON ELEMENTARY SCHOOL	1,399.90
0001027234	LAKESHORE	759.80
0001027235	S & S WORLDWIDE INSTRUCTIONAL SUPPLIES - EEELP	1,124.74
0001027237	LAKESHORE	1,677.30
	INSTRUCTIONAL SUPPLIES - EEELP	
0001027238	LAKESHORE	438.84
0001027239	DISCOUNT SCHOOL SUPPLY	382.68
0001027240 0001027241	LAKESHORE DISCOUNT SCHOOL SUPPLY	408.30 1,035.79
0001027241	INSTRUCTIONAL SUPPLIES - EEELP	1,055.77
0001027242	OFFICE DEPOT	228.43
0001027246	AMAZON CAPITAL SERVICES, INC.	26.43
	SMALL APPLIANCES - EEELP	
0001027247	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - EEELP	144.23
0001027249	GOK JEE FOOD	480.00
0001027251	NASCO	142.51
0001027274	S & S WORLDWIDE	2,129.00
	INSTRUCTIONAL SUPPLIES - EEELP	
0001027277	LAKESHORE	381.00
0001027282	LAKESHORE	526.00
0001027283 0001027284	OFFICE DEPOT S & S WORLDWIDE	492.00 235.00
0001027284	LAKESHORE	703.00
0001027290	LAKESHORE	835.00
0001027291	LAKESHORE	745.00
0001027294	S & S WORLDWIDE	1,245.00
	INSTRUCTIONAL SUPPLIES - EEELP	
0001027295	DISCOUNT SCHOOL SUPPLY INSTRUCTIONAL SUPPLIES - EEELP	1,490.00
0001027297	ORIENTAL TRADING INC.	490.00
0001027311	NASCO	66.48
0001027312	GOPHER	156.01
0001027313 0001027314	GOPHER TOLEDO PE SUPPLY CO	68.64 158.63
0001027314		100.00

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001027317	PALOS SPORTS INC INSTRUCTIONAL SUPPLIES - EEELP	2,890.82
0001027319 0001027322 0001027325 0001027326 0001027330	CAROLINA BIOLOGICAL SUPPLY CO. PALOS SPORTS INC GOPHER GOPHER QUICK CRETE PRODUCTS CORP. OUTDOOR SEATING - FREMONT ELEMENTARY SCHOOL	83.40 582.19 330.40 263.67 10,019.26
0001027331 0001027339 0001027341 0001027374	ORIENTAL TRADING INC. OFFICE DEPOT ORIENTAL TRADING INC. SCHOOLSFIRST FEDERAL CREDIT UNION - VISA DISCRAFT.COM - PHYSICAL EDUCATION SUPPLIES - EDISON ELEMENTARY SCHOOL	154.16 254.86 150.43 162.46
0001027375	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA DISCRAFT.COM - PHYSICAL EDUCATION SUPPLIES - MONTE VISTA ELEMENTARY SCHOOL	162.46
0001027380 0001027381 0001027384 0001027385	LAKESHORE U.S. TOY COMPANY CO S & S WORLDWIDE MTGL, INC SOIL TESTING & INSPECTION SERVICES - FACILITY & SUPPORT OPERATIONS	794.96 411.91 282.56 5,420.00
0001027388	CDW GOVERNMENT COMPUTER EQUIPMENT - LINCOLN ELEMENTARY SCHOOL	1,656.14
0001027389	CDW GOVERNMENT COMPUTER EQUIPMENT - EDUCATIONAL SERVICES	3,312.28
0001027392	MIDAMERICA BOOKS LIBRARY SUPPLIES - COLUMBUS ELEMENTARY SCHOOL	1,500.00
0001027395	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - BALBOA ELEMENTARY SCHOOL	3,000.00
0001027400 0001027401 0001027402 0001027404 0001027405 0001027410	MUSIC IN MOTION FILLSPEED FRANCOISE SAWYER MINUTEMAN PRESS CHARLES MUSIC S & S WORLDWIDE INSTRUCTIONAL SUPPLIES - EEELP	100.65 272.00 57.42 27.38 412.79 2,834.00
0001027411 0001027414 0001027415 0001027416 0001027417 0001027418 0001027419	S & S WORLDWIDE LAKESHORE S & S WORLDWIDE DISCOUNT SCHOOL SUPPLY DISCOUNT SCHOOL SUPPLY S & S WORLDWIDE S & S WORLDWIDE	722.00 570.00 374.00 825.00 312.00 816.00 693.00

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001027422	IROEC/OCBSA FIELD TRIPS - BALBOA ELEMENTARY SCHOOL	22,560.00
0001027430 0001027437	LAKESHORE PELLYO SERVICES SERVICE CONTRACT TO REMOVE AND REPLACE SEWER LINE AT WILSON MIDDLE SCHOOL - FACILITY & SUPPORT OPERATIONS	264.63 23,779.00
0001027439	ZARUI BOYADJIAN CONSULTANT TO REPLACE ART WITH NEW MURALS - BALBOA ELEMENTARY SCHOOL, BOARD APPROVED 5/7/2019	4,000.00
0001027443	ENTERPRISE FLEET MANAGEMENT VEHICLE LEASE - FACILITY & SUPPORT OPERATIONS	9,945.96
0001027447 0001027451	COMPLETE BUSINESS SYSTEMS S & S WORLDWIDE	473.55 94.99
	TOTAL	178,181.31
0001026950	CHILD DEVELOPMENT FUND AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - COLUMBUS ELEMENTARY SCHOOL	95.63
0001026967	LAKESHORE	211.50
0001027041	S & S WORLDWIDE	237.92
0001027109	DISCOUNT SCHOOL SUPPLY	729.02
0001027110	SCHOOL SPECIALTY	648.83
0001027124	LAKESHORE INSTRUCTIONAL SUPPLIES - EEELP	1,007.97
0001027138	DISCOUNT SCHOOL SUPPLY INSTRUCTIONAL SUPPLIES - EEELP	2,241.30
0001027192	LAKESHORE	365.53
0001027193	LAKESHORE	260.80
0001027199	CHILDCARE CAREERS, LLC BLANKET PURCHASE ORDER FOR CHILD CARE SERVICES - EEELP	9,000.00
0001027209	GALE SUPPLY COMPANY	286.08
0001027285	LAKESHORE	420.00
0001027286	LAKESHORE	378.00
0001027292	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - EEELP/KEPPEL ELEMENTARY SCHOOL	527.00
0001027293	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - EEELP/KEPPEL ELEMENTARY SCHOOL	808.00
0001027296	DISCOUNT SCHOOL SUPPLY INSTRUCTIONAL SUPPLIES - EEELP	2,254.00
0001027298	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - EEELP/LINCOLN ELEMENTARY SCHOOL	245.00

PO NUMBER	CHILD DEVELOPMENT FUND (CONTINUATION) VENDOR	AMOUNT
0001027302 0001027303 0001027318	DISCOUNT SCHOOL SUPPLY LAKESHORE SCHOOLSFIRST FEDERAL CREDIT UNION - VISA MICHAELS.COM - INSTRUCTIONAL SUPPLIES - EEELP	700.00 847.00 150.65
0001027376 0001027377	DISCOUNT SCHOOL SUPPLY AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - EEELP	154.37 33.82
0001027383 0001027412	S & S WORLDWIDE S & S WORLDWIDE INSTRUCTIONAL SUPPLIES - EEELP	372.06 1,760.00
0001027413	LAKESHORE INSTRUCTIONAL SUPPLIES - EEELP	1,376.00
PO NUMBER	TOTAL FOOD SERVICES FUND VENDOR	25,110.48 AMOUNT
0001026981 0001027072 0001027074 0001027077 0001027083 0001027181	VIRGIL'S GLENDALE HARDWARE CENTER ACTION SALES AMERICAN REFRIGERATION SUPPLIES JOHNSTONE SUPPLY KAROL'S GENERAL GARAGE & BODY SHOP CSNA	48.28 534.36 58.80 77.37 613.25 55.00
	TOTAL	1,387.06
0001026999 0001027000	MEASURE S PROJECTS FUND ANIXTER INC. L.A. STEELCRAFT BUILDING MAINTENANCE - LINCOLN ELEMENTARY SCHOOL	871.74 1,548.78
0001027002 0001027004 0001027006 0001027007 0001027008 0001027009 0001027010	HOME DEPOT CREDIT SERVICES ALL-PHASE ELEMENTARYCTRIC SUPPLY CO HOME DEPOT CREDIT SERVICES BSN SPORTS WRIGHT'S SUPPLY INC DIVISION OF THE STATE ARCHITECT NAC ARCHITECTURE DSA INSPECTION OF RECORD FEE - VERDUGO WOODLANDS ELEMENTARY SCHOOL	314.97 231.36 35.97 316.24 11.34 500.00 19,250.00
0001027022 0001027178 0001027214	LOS ANGELES TIMES ARC (AMERICAN REPROGRAPHICS COMPANY,LLC) CONVERGINT TECHNOLOGIES DISTRICTWIDE SOFTWARE RENEWAL - PLANNING, DEVELOPMENT & FACILITIES	578.75 500.00 44,225.79
0001027310 0001027315	CDW GOVERNMENT PARAGON SYSTEMS INC INSTALLATION OF PROJECTORS AT GLENOAKS ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	524.79 12,996.91

PO NUMBER	MEASURE S PROJECTS FUND (CONTINUATION) VENDOR	AMOUNT
0001027324 0001027342	ARC (AMERICAN REPROGRAPHICS COMPANY,LLC) SCHOOLSFIRST FEDERAL CREDIT UNION - VISA LITTLE FREE LIBRARY - METAL LIBRARY - MUIR ELEMENTARY SCHOOL	500.00 489.90
0001027362	CDW GOVERNMENT COMPUTER EQUIPMENT - GLENDALE HIGH SCHOOL	2,276.66
0001027363 0001027364	MONOPRICE INC. ENCORP SERVICE CONTRACT TO PROVIDE HAZARDOUS MATERIAL COSULTING SERVICES - PLANNING, DEVELOPMENT & FACILITIES	145.10 5,944.00
0001027365	CONVERGINT TECHNOLOGIES SERVICE CONTRACT TO UPDATE SECURITY CAMERA SOFTWARE AT GLENOAKS ELEMENTARY AND ROOSEVELT MIDDLE SCHOOLS - PLANNING, DEVELOPMENT & FACILITIES	21,186.88
0001027440	DEPARTMENT OF GENERAL SERVICES DSA PLAN CHECK FEE FOR LA CRESCENTA ELEMENTARY SCHOOL ORG PROJECT - PLANNING, DEVELOPENT & FACILITIES	48,014.58
	TOTAL	160,463.76
PO NUMBER	CAPITAL PROJECTS & IMPROVEMENT FUND VENDOR	AMOUNT
0001026997 0001027001 0001027003 0001027005	PACIFIC RADIO ELEMENTARYCTRONICS ANIXTER INC. tBP/ARCHITECTURE CERTIFIED WHOLESALE ELEMENTARYCTRIC BUILDING MAINTENANCE - CLOUD PRESCHOOL	82.11 223.38 850.00 1,297.95
0001027059 0001027091 0001027252	BUCHANAN GLASS VIRGIL'S GLENDALE HARDWARE CENTER AMS.NET COMPUTER EQUIPMENT - CLOUD PRESCHOOL	220.70 35.02 9,110.93
0001027390	CORPORATION OF THE PRESIDING BISHOP PARKING SPACE RENTALS FOR MARSHALL ELEMENTARY SCHOOL - BUSINESS SERVICES	3,000.00
	TOTAL	14,820.09
0001027060	WORKERS' COMPENSATION FUND YORK INSURANCE - FINANCIAL SERVICES	5,070.00
	TOTAL	5,070.00

LIST OF PO CHANGE ORDERS DURING THE PERIOD OF 4/22/2019 THROUGH 5/10/2019 CONSENT CALENDAR NO. 5 - May 21, 2019

Change Order Date	PO Number	Vendor	Reason of Change	Original Amount	Net Increase / Decrease	New Total
3/14/2019	1001326	ARC	Change of account number to 21.1 98007.0 90074 85041 6293 4200000	\$450.01	\$2,837.93	\$3,287.94
4/16/2019	0001023897	ChildCare Careers, LLC	Increased PO for additional services	\$8,000.00	\$4,000.00	\$12,000.00
5/1/2019	0001021526	Office Depot	Increased PO for additional purchases	\$8,000.00	\$750.00	\$8,750.00
5/1/2019	0001023474	First Student	Increased PO for additional bus services	\$5,000.00	\$2,000.00	\$7,000.00
5/1/2019	0001021114	Office Depot	Increased PO for additional purchases	\$10,000.00	\$3,300.00	\$13,300.00
5/2/2019	0001017356	ARCHITECTURE 9, LLLP	Increased PO for additional services	\$9,000.00	\$1,877.50	\$10 <u>,</u> 887.50
5/3/2019	0001022763	First Student	Increased PO for additional bus services	\$10,000.00	\$3,400.00	\$13 <u>,</u> 400.00
5/8/2019	0001020820	Smart & Final Iris Co	Increased PO for additional edible supply purchases	\$300.00	\$500.00	\$800.00
5/8/2019	0001022268	ChildCare Careers, LLC	Increased PO for additional services	\$50,000.00	\$25,000.00	\$75,000.00
5/8/2019	0001020840	Smart & Final Iris Co	Increased PO for additional edible supply purchases	\$300.00	\$400.00	\$700.00

May 21, 2019

CONSENT CALENDAR NO. 6

TO:	Board of Education
FROM:	Dr. Kelly King, Interim Superintendent
SUBMITTED BY:	Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY:	Craig Larimer, Financial Analyst
SUBJECT:	Appropriation Transfer and Budget Revision Report

The Interim Superintendent recommends that the Board of Education approve Appropriation Transfers and Budget Revisions for Fund 01.0 Unrestricted and Restricted.

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility.

GLENDALE UNIFIED SCHOOL DISTRICT May 21, 2019 CONSENT CALENDAR NO. 5 BUDGET TRANSFER AND ADJUSTMENT REPORT

1

		BUDGET	BUDGET
REVENUES		TRANSFERS	ADJUSTMENTS
8010-8099	Local Control Funding Formula	\$0	\$0
8100-8299	Federal	\$0	\$ 0
8300-8599	Other State	\$0	\$0
8600-8799	Local	\$0	\$2,705
8910-8999	Transfers In/Contributions	\$0	\$ 0
TOTAL REVENUES		\$0	\$2,705

GENERAL FUND UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

APPROPRIATION OBJECT		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000	Certificated Salaries	\$0	\$ 0
2000	Classified Salaries	\$0	\$0
3000	Employee Benefits	\$0	\$0
4000	Instructional Supplies	\$5,905	\$547
5000	Contract Services	(\$5,905)	\$2,100
6000	Capital Outlay	\$0 South 1	\$0 1 0 100 100 100 100 100 100 100 100 100
7000	Other Outgo/Indirect/Transfers Out	\$0	\$0
TOTAL BUDGETED APPROPR	RIATIONS	\$0	\$2,647

NET INCREASE/DECREASE IN FUND BALANCE	\$0	\$58

May 21, 2019 BUDGET TRANSFER AND ADJUSTMENT REPORT CONSENT CALENDAR NO. 5 BUDGET TRANSFER AND ADJUSTMENT DETAIL REPORT GENERAL FUND, UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

BUDGET TRANSFERS

Dept./School	Program Description	1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	Total	Transfer provides funds for:
											· · · · · · · · · · · · · · · · · · ·
White	General Fund	0	0	0	5,905	(5,905)	0	0		\$0	Supplies
		┝━─────									
L					l	(12.000)					<u></u>
		\$0	\$0	\$0	\$5,905	(\$5,905)	\$0	\$0	\$0	\$0	

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Dept./School	Program Description	1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	Total	Adjustment appropriates funds for:
ASO	FASO	0	0	0	0	0	0	0	52	\$52	Scrap steel income
District	District	0	0	0	0	0	0	0	6	\$6	Rent-A-Car program
CVHS	Athletics Support Program	0	0	0	0	2,100	0	0	0	\$2,100	Stipend for cheer choaches 2018-2019
Educational Services	Elementary Honors Orchestra	0	0	0	547	0	0	0	0		Supplies and Services
		┼╍╌╌╼╴┟									
		0	0	0	0	0	0	0	0	\$0	
		\$0	\$0	\$0	\$547	\$2,100	\$0	\$0	\$58	\$2,705	

Object Codes 1000 Certificated Salaries 2000 Classified Salaries 3000 Employee Benefits 4000 Books & Supplies

1

5000 Services & Other Operating Supplies 6000 Capital Outlay 7000 Other Outgo 9000 Reserves

GLENDALE UNIFIED SCHOOL DISTRICT May 21, 2019 CONSENT CALENDAR NO. 5 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

		BUDGET	BUDGET
REVENUES		TRANSFERS	ADJUSTMENTS
8010-8099	Local Control Funding Formula	\$0	\$0
8100-8299	Federal	\$0	\$ 0
8300-8599	Other State	\$0	\$31,214
8600-8799	Local	\$0	\$24,147
8910-8999	Transfers In/Contributions	\$0	\$0
TOTAL REVENUES		\$0	\$55,361

APPROPRIATION OBJECT		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000	Certificated Salaries	\$0	\$28,272
2000	Classified Salaries	\$0 .	\$1,365
3000	Employee Benefits	\$0	\$9,436
4000	Instructional Supplies	\$0	\$9,156
5000	Contract Services	\$0	\$5,952
6000	Capital Outlay	\$0 *	\$2,000
7000	Other Outgo/Indirect/Transfers Out	\$0	\$822
TOTAL BUDGETED APPROP	RIATIONS	50 SO	*- \$57,003

			(04 640)
NET INCREASE/DECREASE IN FUND BALANCE	1 50	5 K () K ((\$1 642)
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GLENDALE UNIFIED SCHOOL DISTRICT May 21, 2019 CONSENT CALENDAR NO. 5 BUDGET TRANSFER AND ADJUSTMENT REPORT GENERAL FUND, RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

BUDGET TRANSFERS	Program Description	Resource										
Total Budget Trsfrs	********************************		<u>1000</u>	2000	3000	4000	5000	6000	7000	9000	Tota	Transfer provides funds for:
		1 1						L]]
		T										
Keppel Elementary	Donations	95100.0	0	0	0	0	0	0	0	0	\$0	Certificated salaries
										l [
			0	0	0	0	0	0	0	0	\$0	
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

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10.00 minutes (10.00 minutes)

BUDGET ADJUSTMEN	TŚ	Resource			· · · · ·			······				
Dept/Site	Program Description	Code	1000	2000	3000	4000	5000	6000	7000	9000	Total	Adjustment appropriates funds for:
		[_				
······												
Child Welfare and Attend	Donation from Family Promise of the Verdugos	94310.0	0	0	0	0	500	0	0	D	\$500	To allocate income
Educational Services	Donation from Western Diocese of the Armenian Chur	94378.0	0	0	ō	3,142	0	0	0	(1,642)	\$1,500	To allocate income and appropriate 17/18 carryover
Fremont	School Site Donations	95100.0	0	0		3,475	0	0	0	0	\$3,475	To allocate income (Laminator equipment)
Rosemont	School Site Donations	95100.0	0	0	0	430	0	0	0	0	\$430	To allocate income
Fremont	Donation from Parents and Community for Fremont So	95100.0	0	0	0	2,462	600	0	0	0	\$3,062	To allocate income (For transportation and copier machine)
Students Services	TUPE Grant Award	66950.0	45,169	0	19,990	0	6,000	0	2,378	0	\$73,537	To allocate income (TUPE Grant)
Whie	School Site Donations	95100.0	0	0	0	754	0	0	0	0	\$754	To allocate income
Categorical Programs	Adelante Latinos	94340.0	0	0	0	100	0	0	0	0	\$100	To allocate income
Lincoln	School Site Donations	95100.0	0	0	0	2,000	0	0	0	0	\$2,000	To allocate income (Chromebooks)
Dunsmore	School Site Donations	95100.0	0	0	0	0	340	0	0	0	\$340	To allocate income
Verdugo	Donation from State Farm Coampanies Foundation	95100.0	0	0	0	500	0	0	0	0	\$500	To allocate income (Chromebooks)
GHS	Custodial	95100.0	0	1,365	400	0	0	0	0	0	\$1,765	To allocate income
Cloud PS	School Site Donations	95100.0	0	0	0	0	0	2,000	0	01	\$2,000	To allocate income (play equipment)
Special Education	School Site Donations	94230.0	0	0	0	300	0	0	0	0	\$300	To allocate income
Mountain Avenue	School Site Donations	95100.0	0	0	0	0	1,900	0	0	0	\$1,900	To allocate income
Franklin	School Site Donations	95100.0	0	0	0	0	320	0	0	0	\$320	To allocate income
Franklin	School Site Donations	95100.0	0	0	0	425	0	0	0	0	\$425	To allocate income
Franklin	School Site Donations	95100.0	0	0	0	630	0	0	D	0	\$630	To allocate income
Franklin	School Site Donations	95100.0	0	Q	0	0	1,520	- 0	0	0	\$1,520	To allocate income (Field trip)
Franklin	School Site Donations	95100.0	0	0	0	796	0	0	0	0	\$796	To allocate income
Franklin	School Site Donations	95100.0	0	0	0	30	0	0	0	0	\$30	To allocate income
Franklin	School Site Donations	95100.0	0	0	0	12	0	0	0	0	\$12	To allocate income
Verdugo Woodlands	School Site Donations	95100.0	0	0	0	0	642	0	0	0	\$642	To allocate income (Field trip)
Students Services	TUPE Grant adjustment for 18-19	66902.0	(16,897)	0	(10,954)	(6,398)	(6,518)	0	(1,556)	0	(\$42,323	Tupe Grant adjustment for 18-19 school year
CMHS	School Site Donations	95210.0	0	0	0	123	0	0	0	0	\$123	To allocate income
Daily	School Site Donations	95100.0	0	0	0	0	148	0	0	0	\$148	To allocate income
Educational Services	School Site Donations	94384.0	0	0	0	300	0	0	0	0	\$300	To allocate income
Educational Services	School Site Donations	94370.0	0	0	0	75	0	0	D	0	\$75	To allocate income
Child Welfare and Atten	Donation from Family Promise of East San Fernando	94310.0	0	0	0	0	500	0	0	0	\$500	To allocate income
		<u> </u>										
L			0	0	0	0	0	0	0	0	\$0	
	Total Budget Adjustments		\$28,272	\$1,365	\$9,436	\$9,156	\$5,952	\$2,000	\$822	(\$1,642)	\$55,361	
	Object Condina		-	-					. –			

Object Codes Object Codes 1000 Certificated Salaries 2000 Classified Salaries 3000 Employee Benefits

1

4000 Books & Supplies 5000 Services & Other Operating Expenses 6000 Capital Outlay

7000 Other Outgo 8000 Income 9000 Designated Reserves

May 21, 2019

CONSENT CALENDAR NO. 7

TO:	Board of Education
FROM:	Dr. Kelly King, Interim Superintendent
SUBMITTED BY:	Stephen Dickinson, Chief Business & Financial Officer
SUBJECT:	Consideration of a Late Claim

The Interim Superintendent recommends that the Board of Education return the claim submitted by Khachik Khaytyan as late since it was not presented within one year of the date of accrual, and refer the claim to the District's claims administrator for processing in accordance with applicable laws.

May 21, 2019

CONSENT CALENDAR NO. 8

The Interim Superintendent recommends that the Board of				
SUBJECT:	Approval of Revised Board Policy Relating to Administration			
PREPARED BY:	Phyllis Ishisaka, Executive Assistant to the Superintendent			
FROM:	Dr. Kelly King, Interim Superintendent			
TO:	Board of Education			

The Interim Superintendent recommends that the Board of Education approve revisions to Board Policy (BP) 2110 (Superintendent Responsibilities and Duties) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

<u>BP 2110 – Superintendent Responsibilities and Duties</u>

CSBA Update:	July 2005
Last GUSD Update:	October 2003

Board Policy 2110 is being updated incorporating CSBA language to the existing policy.

A copy of the revised policy is attached to this report.

Glendale Unified School District Board Policy

Superintendent Responsibilities and Duties

The Governing Board desires to establish a productive working relationship with the Superintendent and to ensure that the work of the Superintendent is focused on student learning and achievement and the attainment of the District's vision and goals. The Board also desires to provide a fair basis for holding the Superintendent accountable. The responsibilities of the Superintendent are detailed in law, in the Superintendent's contract, and throughout Board policies and administrative regulations.

The Board shall clarify expectations and goals for the Superintendent at the beginning of every evaluation year.

The Superintendent is the chief executive officer and educational leader of the District. As the chief executive officer of the District, the Superintendent shall implement all Board decisions and manage the instructional and noninstructional operations of the schools. The Superintendent also serves as a member of the District's governance team and has responsibilities to support Board operations and decision making.

He/she executes all Governing Board decisions and is accountable to the Board for managing the schools in accordance with the Board's policies. He/she informs the Board about school programs, practices, and problems and offers professional advice on items requiring Board action, with appropriate recommendations based on thorough study and analysis.

The Board delegates to the Superintendent the power to make decisions concerning internal operations of the District. The Superintendent may delegate any of his/her responsibilities and duties to other District staff, but he/she remains accountable to the Board for all areas of operation under the Superintendent's authority.

The Superintendent shall have general supervision of all personnel and shall develop and execute consistent, fair, and fiscally sound personnel procedures and practices, including an evaluation program for all District employees. He/she shall oversee all financial operations of the District and seek out new funding sources for the schools.

The Superintendent shall take an active leadership role in the development and improvement of the instructional program. He/she is expected to create a feeling of unity and enthusiasm among students and staff for the accomplishment of District goals.

The Superintendent shall articulate educational issues and values before the community and other governmental agencies. He/she shall be accessible to community members and shall work with them to further the District's goals and build a strong, positive community attitude toward the school system.

Glendale Unified School District Board Policy

Superintendent Responsibilities and Duties

The Board expects the Superintendent to remain current on educational thought and practices by reading educational publications, attending educational conferences, and visiting other school systems in the interest of improving the District's instructional program and overall operation. The Superintendent shall inform the Board and staff of new developments and significant events in the field of education.

 Legal Reference:
 Education Code Sections 17604, 17605, 35020-35046; 48900

 Policy Adopted:
 12/04/1956

 Policy Amended:
 06/16/1959; 11/21/1978; 01/15/1985; 01/20/1998; 10/07/2003; 05/21/2019

 Formerly BP 2110a, BP 2122

May 21, 2019

CONSENT CALENDAR NO. 9

	Mental Health Services for Counseling Services to Students Districtwide for 2019-2020
SUBJECT:	Approval of Memorandum of Understanding with Didi Hirsch
PREPARED BY:	Dr. Ilin Magran, Assistant Director, Child Welfare and Attendance
SUBMITTED BY:	Hagop Eulmessekian, Director, Student Support Services
FROM:	Dr. Kelly King, Interim Superintendent
TO:	Board of Education

The Interim Superintendent recommends that the Board of Education approve an agreement between Glendale Unified School District and the Didi Hirsch Mental Services to provide mental health and counseling to GUSD students and their families in the 2019-2020 school year.

For the past several years, the District has contracted with several individual therapists and organizations (one of which is Didi Hirsch Mental Services) as consultants to provide mental health and counseling services to students Districtwide.

When a student at any school is determined to be in need of counseling services, administrators and/or school counselors refer the student to the Child Welfare and Attendance Office, which then chooses one of the contracted consultants to provide the services to the student.

On most occasions, Child Welfare and Attendance refers only students with MediCal insurance to Didi Hirsch because they can bill directly to MediCal and do not charge GUSD for their services.

In cases when other contracted mental health consultants are unavailable, students without medical insurance who are in need of immediate mental health services are also referred to Didi Hirsch. The company charges the District \$141.00 per hour, the same amount they charge MediCal.

This agreement will be in effect beginning July 1, 2019 through June 30, 2020.

Glendale Unified School District Student Support Services

MEMORANDUM OF UNDERSTANDING

Agreement for contracted/volunteer mental health or health services on school sites:

This agreement is entered into between the **Glendale Unified School District** (DISTRICT), and **Didi Hirsch Psychiatric Service dba Didi Hirsch Mental Health Services** (PROVIDER) for the purpose of providing selected health services on school site(s) of the District. It is recognized that the provisions of this agreement shall be construed in a manner not inconsistent with the California Education Code and other laws of the State of California.

In furtherance of the foregoing purpose, PROVIDER and DISTRICT agree as follows:

- <u>Term of Agreement.</u> This agreement shall be in effect on July 1, 2019 and remain effective through June 30, 2020. This agreement is subject to cancellation on twenty (20) <u>calendar days</u> written notice by either party. Renewal of agreement may occur on execution by both parties of a written amendment to the agreement providing such extension.
- 2. <u>Locations.</u> The delivery of services by PROVIDER may be on the premises of any of the following school sites:

Balboa Elementary School Cerritos Elementary School Columbus (Christopher) Elementary School Dunsmore Elementary School Edison (Thomas A.) Elementary School Franklin (Benjamin) Elementary School Fremont (John C.) Elementary School Glenoaks Elementary School Jefferson (Thomas) Elementary School Keppel (Mark) Elementary School La Crescenta Elementary School Lincoln (Abraham) Elementary School Mann (Horace) Elementary School Marshall (John) Elementary School Monte Vista Elementary School Mountain Avenue Elementary School Muir (John) Elementary School Valley View Elementary School Verdugo Woodlands Elementary School White (Richardson D.) Elementary School Roosevelt (Theodore) Middle School Rosemont Middle School Toll (Eleanor J.) Middle School Vilson (Woodrow) Middle School Clark (Anderson W.) Magnet High School Clark (Anderson W.) Magnet High School Glendale High School Hoover (Herbert) High School Daily (Allan F.) Continuation High School

3. <u>Staffing.</u> PROVIDER shall be solely responsible for staff providing services under this agreement. PROVIDER certifies that staff and/or trainees providing the services are adequately trained and prepared according to prevailing professional standards for providing such services and that personnel providing clinic and/or counseling services are licensed or otherwise legally qualified. PROVIDER certifies that it shall provide adequate supervision of the staff and/or trainees. PROVIDER certifies that all personnel in contact with students are adequately screened, so as to prevent the assignment of personnel who may pose a threat to the safety and welfare of students. All personnel shall provide evidence of freedom from tuberculosis within six months prior to the commencement of service.

- 4. <u>**Responsibility of District**</u>. DISTRICT schools will be responsible for providing adequate referrals as agreed upon between PROVIDER and DISTRICT schools, a confidential work space for PROVIDER staff, and access to a telephone.
- 5. **Equipment.** PROVIDER will be responsible for the cost and care of equipment.
- 6. **Conflict Resolution.** Should any problems or conflicts arise in the course of the delivery of services, it is understood that the authorized representative of the DISTRICT will work with the parties to accomplish an effective resolution through mediation.
- 7. **Description of Services.** The PROVIDER shall be responsible for the services described in the Service Delivery Application, a copy of which is attached and made a part hereof. Parent/guardian written consent is required in accordance with Section 11 below.
- 8. <u>Billing.</u> Services will be provided at no cost to the DISTRICT or students served unless provided through a Personal Services Agreement. <u>The hourly cost of these</u> <u>services shall be</u> N/A ... No Pre-K through 12th grade student enrolled in a traditional educational program otherwise eligible for services shall be denied such services due to an inability to pay for same. Medi-Cal, CHDP, and other third party payers may be billed for eligible patients.
- 9. Insurance. PROVIDER shall present DISTRICT with an original Certificate(s) of Insurance evidencing insurance coverage for General Liability, Medical Malpractice, and Workers' Compensation. Evidence of insurance covering vehicles will also be required if PROVIDER'S services involve use of vehicle(s) on DISTRICT site(s) or providing transportation to DISTRICT students. PROVIDER'S general liability and medical malpractice and vehicle coverage shall, at a minimum, provide for limits of \$1,000,000/\$3,000,000 per claim/occurrence. DISTRICT shall be named as an additional insured by endorsement. PROVIDER shall maintain the aforementioned insurance in effect at all times during the life of this Agreement. DISTRICT warrants that it is self-insured against claims for general liability.
- 10. <u>Liability.</u> PROVIDER shall indemnify, defend, and save the DISTRICT, its Board of Trustees, officers, agents, employees, and volunteers harmless with respect to any and all claims, damages, losses, causes of actions and demands, including reasonable attorney's fees and costs, incurred in connection with or in any manner arising out of PROVIDER'S, its agents', or its employees' performance or failure to perform any duties contemplated by this Agreement.
- 11. Independent Contractor. PROVIDER and any and all agents and employees of Provider shall perform the services required pursuant to this Agreement as an independent contractor, not as officers, employees, or agents of the DISTRICT. PROVIDER shall pay all wages, salaries, and other amounts due to its agents and employees in connection with their performance under this Agreement and as required by law.
- 12. **Parent Consent for Services.** Should services by PROVIDER include any form of medical or psychological services, including diagnostic services, treatment, or counseling, PROVIDER shall obtain written parent/guardian consent on DISTRICT approved form prior to providing service(s) to a minor.
- 13. <u>**Records.**</u> PROVIDER and DISTRICT recognize that records maintained by them respectively related to pupils are confidential pursuant to related provision of federal and state law. Parents should be encouraged to complete an exchange of information form to facilitate the sharing of information for the well being of the child.

- 14. <u>Notices.</u> Any notices or communications under this Agreement shall be in writing and shall be deemed to be duly given if served personally on the party to whom it is directed or shall be deemed served forty-eight (48) hours after the same has been deposited in the United States mail, certified or registered mail, return receipt requested, postage prepaid, and addressed in the care of:
 - DISTRICT: Glendale Unified School District Attn: Dr. Kelly King Interim Superintendent, Educational Services 223 N. Jackson Street Glendale, CA 91206
 - PROVIDER: Didi Hirsch Mental Health Services 4760 South Sepulveda Blvd. Culver City, CA 90230
 - *Attn:* Lyn Morris, LMFT Senior Vice President, Clinical Operations
 - Program: Didi Hirsch MHS Glendale Child and Family Center 1540 East Colorado Street Glendale, CA 91205
- 15. <u>Taxes.</u> Provider shall be liable and solely responsible for reporting and paying all required taxes and workers' compensation and other obligations, including, but not limited to, federal and state income taxes and social security taxes associated with its services under this Agreement. Provider agrees to indemnify, defend, and hold the DISTRICT harmless from any liability, which Provider may incur to the federal or state governments as a consequence of this Agreement. All payments to the Provider shall be reported to the Internal Revenue Service.
- 16. **Assignment.** The DISTRICT and the Provider, respectively, bind themselves, their successors, assigns, and representatives of such other party with respect to all terms of this Agreement. Neither DISTRICT nor Provider shall assign or transfer any interest in this Agreement without the written consent of the other.
- 17. <u>Amendments.</u> This Agreement cannot be changed or supplemented orally and may be modified or superceded only by written instrument executed by all parties.
- 18. **Nonwaiver.** Parties agree that no failure to exercise, and no delay in exercising any right, power, or privilege under this Agreement on the part of either party shall operate as a waiver of any right, power, or privilege hereunder. Parties further agree that no single or partial exercise of any right, power, or privilege hereunder shall preclude further exercise thereof.
- 19. <u>Severability.</u> If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.
- 20. **Execution by Facsimile or in Counterparts.** This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, or an original, with all signatures appended together, shall be deemed a fully executed Agreement.
- 21. <u>Interpretation.</u> The language of all parts of this Agreement shall, in all cases, be construed as whole, according to its fair meaning, and not strictly for or against either party.

- 22. <u>**Governing Law.**</u> This Agreement shall be governed by the laws in the State of California and venue shall be in the appropriate Superior Court in Los Angeles County, California.
- 23. <u>Attorney's Fees.</u> In any action to enforce this Agreement, the prevailing Party shall be entitled to costs and reasonable attorney's fees.
- 23. <u>Entire Agreement.</u> This Agreement constitutes the entire Agreement between the parties and supercedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by written instruction signed by both the DISTRICT and the Provider.

IN WITNESS THEREOF, THE PARTIES HERETO HAVE CAUSED THIS AGREEMENT TO BE FULLY EXECUTED.

1) DISTRICT GLENDALE UNIFIED SCHOOL DISTRICT
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Dr. Kelly King Interim Superintendent	(Signature)	_ <u>5/22/2019</u> (Date)			
2) SCHOOLS AT WHICH SEE	RVICES WILL BE PROVIDED _	See list one page 1			
N/A	N/A	N/A			
(Name of School Principal)	(Signature)	<u> </u>			
3) PROVIDER:	DIDI HIRSCH MENTAL HEA	LTH SERVICES			
Lyn Morris, LMFT Senior Vice President Clinical Operations	(Signature)	(Date)			
Agency Address: 4760 South Sept	ulveda Blvd., Culver City, CA 902	230			
Agency Fax Number: (310) 398-0312					
Program Address: 1540 East Colorado St., Glendale, CA 91205					
Program Fax Number: (818) 243-5413					
Program Telephone Number: (818) 244-7257					
Agency Federal ID Number: 95-18	<u>16023</u>				
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May 21, 2019

CONSENT CALENDAR NO. 10

SUBJECT:	Approval of Memorandum of Understanding with Glendale Community College District for the Adult Education Block Grant Consortium
SUBMITTED BY:	Felix Melendez, Executive Director, Secondary Education
FROM:	Dr. Kelly King, Interim Superintendent
TO:	Board of Education

The Interim Superintendent recommends that the Board of Education approve the Memorandum of Understanding between Glendale Unified School District and Glendale Community College District for the Adult Education Grant Consortium.

Work from the Assembly Bill 86 Adult Education Consortium Planning Grant commenced in 2013. Based on recommendations developed from the planning process, the California Legislature has passed Assembly Bill 104, which includes the legislation for the Adult Education Block Grant.

The Adult Education Block Grant will fund adult education providers and the adult education regional consortia. Glendale Community College District (GCCD) Regional Consortium includes Glendale Community College and Glendale Unified School District as members. Partners in the GCCD Regional Consortium include the Armenian Relief Society, Burbank Unified School District, Catholic Charities of Los Angeles, the Employment Development Department, Glendale City Library Arts and Culture, the International Rescue Committee, and the Verdugo Workforce Investment Board.

The regional allocation for the Glendale Community College District Regional Consortium for 2019-2020 is \$500,000 and, in accordance with Section 39, Article 9 of the Adult Education Block Grant Program, and specifically listed in 84905(c), "a member of the consortium shall be represented only by an official designated by the governing board of the member." The designated officials from the region will work towards implementing the regional plan for adult education.



Glendale Community College District Regional Consortium AB 104 Adult Education Program (AEP) Consortium Memorandum of Understanding between Glendale Community College District and Glendale Unified School District

This Memorandum of Understanding (this "MOU") is entered into between <u>Glendale Community</u> <u>College District</u> (hereinafter referred to as "GCC"), and <u>Glendale Unified School District</u> (hereinafter referred to as "GUSD"). This MOU shall be effective starting on July 1, 2019, and shall conclude on June 30, 2020. The purpose of this MOU is to establish the responsibilities of GCC and GUSD in serving the <u>Glendale Community College Regional Consortium</u>, also known as <u>Glendale Local</u> <u>Education and Resource Network Services</u> (hereinafter referred to as "GlendaleLEARNS").

Basis & Terms: GCC will serve as the "Fiscal Agent" of the AEP received by GCC and/or GUSD. The anticipated AEP allocation for 2019-20 fiscal year is \$500,000.

<u>Fiscal Agent Responsibilities</u>: The Fiscal Agent will: (i) establish procedures for State reporting; (ii) implement a system for State reporting; and (iii) distribute AEPvfunds according to the terms of this MOU.

<u>Use of AEP Funds</u>: AEP funds allocated pursuant to this MOU shall be used by GUSD exclusively for costs associated with the GlendaleLEARNS annual plan, as prescribed by AB 104 AEP budget language, the "AEP Allowable Uses of AB104" document attached and incorporated herein as <u>Attachment A</u>, the "Program Guidance Instructions, Terms & Conditions for Performance Year 2015-16" document attached and incorporated herein as <u>Attachment B</u>, and all laws and regulations related to Assembly Bill 104, Adult Education Program.

Monitoring & Reporting Requirements:

GUSD shall be responsible for monitoring its own AEP activities and providing Fiscal Agent with the information Fiscal Agent may require to fulfill Fiscal Agent's State reporting responsibilities. This includes any necessary student participation data, expenditure documentation, and any AB104 information necessary for the successful completion of AB104 mandated reports, performance measures, including the AEP Measures of Effectiveness established by the California Department of Education (CDE) and California Community Colleges Chancellor's Office (CCCCO), and program outcomes.

GUSD will designate a person/persons with proper authority to certify all information submitted to the Fiscal Agent. Expenditures made under this MOU shall be in compliance with the approved objectives, rules, and regulations that govern the AEP program.

<u>Timeline:</u>

GUSD will provide the Fiscal Agent with reports on AB104 expenditures and progress prior to the State reporting due dates which are listed on the AEP Website: <u>http://aebg.cccco.edu</u>.

Non-Discrimination: Neither party to this agreement shall, on the basis of ethnic group identification,



religion, age, sex, color, or physical or mental disability, unlawfully deny any person the benefits of or unlawfully subject any person to discrimination in the operation of this agreement.

Special Provisions:

- Each party agrees to indemnify, defend, and hold harmless the other party to this MOU and its officers, agents, and employees against all claims, demands, actions, costs (including attorneys' fees) and liabilities arising from or related to, and in proportion to, the negligence or willful misconduct of said indemnifying party, its officers, agents or employees in connection with or arising from its performance or activities relating to this MOU.
- 2. No amendment or modification of this MOU shall be effective unless it is in writing and signed by the authorized agents of all parties.
- 3. This MOU may be terminated by either party upon thirty (30) days advance written notice.

FISCAL AGENT

Glendale Community College District

MEMBER

Glendale Unified School District

Signature:		Signature:
Name:	Dr. David Viar	Name: Kelly King
Title:	Superintendent / President	Title: Assistant Superintendent
Date:		Date:

May 21, 2019

CONSENT CALENDAR NO. 11

TO:	Board of Education
FROM:	Dr. Kelly King, Interim Superintendent
SUBJECT:	Acceptance of Gifts

The Interim Superintendent recommends that the following gifts to the District be accepted and that letters of appreciation be written to the donors:

- a. The Dunsmore Elementary School Foundation wishes to donate to the District \$340.00 to be used for the primary P.E. classes at Dunsmore Elementary School.
- b. Parents and Community for Fremont School wish to donate to the District \$600.00 to be used for bus transportation for 1st grade field trip at Fremont Elementary School.
- c. Parents and Community for Fremont School wish to donate to the District \$2,462.85 to be used to purchase a copier for the new building at Fremont Elementary School.
- d. John C. Fremont PTA wish to donate to the District \$2,475.12 to be used to purchase a laminator for use at Fremont Elementary School.
- e. John C. Fremont PTA wish to donate to the District \$1,000.00 to be used to purchase copy paper for classroom use at Fremont Elementary School.
- f. Western Diocese of the Armenian Church of North America Scholarship Fund wishes to donate to the District through the Educational Services Department \$1,500.00 to be used to support the Armenian FLAG Program at R.D. White and Jefferson Elementary Schools.
- g. Caroljoan Donovan wishes to donate to the District through the Special Education Department \$2,000.00 to be used toward outside play equipment at Cloud Preschool.
- h. Ms. Nayiri Nahabedian wishes to donate to the District through the Categorical Programs Department \$100.00 to be used to support the Adelante Latinos event.

- i. Family Promise of East San Fernando Valley wish to donate to the District through Student Support Services Child Welfare and Attendance Department \$500.00 to be used as needed to support students.
- j. Lincoln Armenian Parents Club wish to donate to the District \$2,000.00 to be used toward the purchase of Chromebooks for use at Lincoln Elementary School.
- k. M.A.C.K. wishes to donate to the District \$1,900.00 to be used to pay for the Duplo contract in the 2019-2020 school year at Mountain Avenue Elementary School.
- 1. Mountain Avenue PTA wish to donate to the District \$1,500.00 to be used toward the purchase of Chromebooks for use at Mountain Avenue Elementary School.
- m. Mountain Avenue PTA wish to donate to the District \$48.00 to be used toward providing child care at Mountain Avenue Elementary School.
- n. Mountain Avenue PTA wish to donate to the District \$2,500.00 to be used to purchase office supplies for use at Mountain Avenue Elementary School.
- o. Mountain Avenue PTA wish to donate to the District \$3,000.00 to be used to purchase Core Plus supplies for use at Mountain Avenue Elementary School.
- p. The Samvelian Family wish to donate to the District \$300.00 to be used to purchase instructional materials and supplies for Special Education at Muir Elementary School.
- q. Joan & Steve Little wish to donate to the District a brown Schafer & Sons 5' Baby Grand piano with a bench for use at Toll Middle School.
- r. State Farm Companies Foundation wish to donate to the District \$500.00 to be used toward the purchase of Chromebooks for use at Verdugo Woodlands Elementary School.