GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION
AGENDA

March 12, 2019
Meeting No. 24
Regular Meeting

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 24
Administration Center

March 12, 2019

"Preparing our students for their future."

Please Note Times

4:30 P.M. - **Opening,**
Presentations,
Acknowledgements and Recognitions,
Public Communications,
Student Board Member Report,
Information,

Closed Session

7:30 P.M. - **Regular Meeting,**
Public Communications,
Information (continued),
Study Session,
Action, Consent Calendar,
Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations.
In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM **PAGE**

A. OPENING – 4:30 P.M.

1. Call to Order and Roll Call

2. Pledge of Allegiance led by Madelyn Catania Karayan, a 6th grade student from Franklin Elementary School

3. Certification of Compliance

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. Approval of Agenda Order

B. PRESENTATION

1. Women's History Month

Every year, March is designated Women's History Month by Presidential proclamation. The month is set aside to honor women's contributions in American history. The 2019 Women's History Month theme is "Visionary Women: Champions of Peace & Nonviolence." The Board of Education wants to recognize the contributions of women to society and to the Glendale Unified School District in particular.

2. Glendale Unified School District Presents Promotional Videos

Staff will share with the Board the newly completed GUSD FLAG promotional video.

3. Citizens' Bond Oversight Committee (CBOC) Year-End Report 10

The Citizens' Bond Oversight Committee (CBOC) will present to the Board of Education their Year-End Report for Measure S expenses for fiscal year 2017-2018.

C. ACKNOWLEDGEMENTS AND RECOGNITIONS

a. *Poetry Out Loud* – Bradley Goldhammer, student from Hoover High School came in first place at the district Poetry Out Loud competition with the poems "The New Colossus" – by Emma Lazarus and "Golden Retrievals" by Mark Doty.

b. *GUSD Spelling Bee Winners* – The Board would like to recognize Sonia Carrillo, Valley View Elementary School and Ibrahim Ahmed, Roosevelt Middle School as the winners of the Elementary and Middle School Spelling Bees.

D. COMMUNICATIONS FROM PUBLIC

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. A Speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Interim Superintendent may refer the matter to the proper department for review. A student's parent/guardian, or a student if age 18 or older, may request that the minutes exclude the student's directory information, as defined in Education Code 49061, or a parent/guardians' personal information, as defined in Education Code 49073.2. The request to exclude such information shall be made in writing to the secretary or clerk of the Board.

E. STUDENT BOARD MEMBER REPORT

1. Student Board Member Sophia James will report on activities and events happening at the schools around the District.

F. INFORMATION

1. Acknowledgements of Service 15

The resignations and retirements of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

2. Second Interim Financial Report and Certification – AB 1200 (Refer to Action Report No. 1) 17

Staff will review a presentation regarding the 2018-19 Second Interim Financial Report and Certification.

F. INFORMATION - continued

3. Proposed Secondary English Language Arts and English Language Development Instructional Materials Adoption **18**

This report will provide the Board of Education with the background, process followed, and recommendation for the adoption of instructional materials for Secondary English Language Arts and English Language Development.

4. Board of Education Meeting Schedule 2019-2020 **21**

A proposed Board of Education meeting schedule for 2019-2020 is presented for the Board to review and comment.

5. Proposed Secondary Summer School Program for 2019 **22**

Since 2010, the Glendale Unified School District Board of Education approved the use of General Fund monies to support remedial and intervention summer school classes. Planning is underway for the 2019 summer school program for middle and high school students. All three comprehensive high schools and four middle schools, as well as Daily High School, will offer summer school classes on their campuses.

6. Proposed Supplementary Textbook for Use in High Schools in the Area of English **25**

The proposed supplementary textbook, My Mother's Voice, is submitted for review and discussion by the Board of Education. The book has been reviewed for content and evaluated by members of the English Curriculum Study Committee. In accordance with Glendale Unified School District Board Policy 6161.1, the textbook was available for review by parents and/or members of the community prior to being presented to the Board of Education for consideration. The Secondary Education Council has reviewed the information and made a recommendation of approval of the textbook to the Board of Education.

7. Proposed New Course of Study Outlines for Use in Middle and High Schools in the Area of Career Technical Education and Visual and Performing Art **26**

The proposed course of study outlines (Stage and Video Production 1-2; Studio Art Seminar Honors; Cinematography 1-2; Cinematography 3-4; and Cinematography 5-6 Honors) are submitted for review and discussion by the Board of Education. The course outlines have been reviewed for content and evaluated by the members of the Career Technical education and Visual and Performing Arts Curriculum Study Committees. The Secondary Education Council has reviewed the information and made a recommendation of approval of the course outlines to the Board of Education

8. Proposed New, Revised, or Retired Board Policies Relating to Students and Instruction **67**

This report will provide the Board of Education with information on the need to create new or revise or retire existing Board Policies BP 5119 (Students Expelled from Other Districts); BP 5144 (Discipline); BP 5146 (Married, Pregnant, and Parenting Students); BP 6000 (Concepts and Roles); BP 6152 (Class Assignment); BP 6190 (Evaluation of the Instructional Program); and BP 6112.1 (School Day-Minimum Requirements) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

G. CLOSED SESSION

1. Instructing designated representative, Dr. Kelly King, Interim Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.

2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.

G. CLOSED SESSION - continued

3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.

4. Conference with Legal Counsel - Anticipated Litigation – Initiation of litigation pursuant to section 54956.9(c): Two potential cases

5. Public Employment - Government Code §54957
Title: Superintendent of Schools

6. Conference with Legal Counsel - Existing Litigation - Government Code §54956.9 (d)(1)
Case No.: EEOC 846-2017-13793

H. RETURN TO REGULAR MEETING

1. Call to Order

I. COMMUNICATIONS FROM PUBLIC

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. A Speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Interim Superintendent may refer the matter to the proper department for review. A student's parent/guardian, or a student if age 18 or older, may request that the minutes exclude the student's directory information, as defined in Education Code 49061, or a parent/guardians' personal information, as defined in Education Code 49073.2. The request to exclude such information shall be made in writing to the secretary or clerk of the Board.

J. INFORMATION - continued

9. Update on Measure S and Facility Programs **91**

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting and a review of the action items on the agenda, as well as a discussion of future items that may be brought to the Board for consideration.

K. STUDY SESSION

1. Superintendent's Search Process **92**

This report provides an opportunity for the Board to discuss details with the search consultants from Hazard, Young, Attea & Associates (HYA) to include the timeline, characteristics the Board is looking for in the next Superintendent, advertising strategies, and the process for engaging stakeholders in the search process.

L. ACTION

1. Second Interim Financial Report and Certification – AB 1200 **94**

The Interim Superintendent recommends that the Board of Education approve the certification indicating that, based on the budgetary information available on January 31, 2019, the District will be able to meet its financial obligations for the current and two subsequent fiscal years (positive certification). The approval of this report will authorize the 2018-19 budget adjustments identified within this report.

L. ACTION - continued

2. Approval of Independent Consultant Agreement No. 511 with BPI Inspection Services for the Cloud Preschool Portables Project's DSA Inspection Services **184**

The Interim Superintendent recommends that the Board of Education approve Independent Consultant Agreement No. 511 with BPI Inspection Services for Cloud Preschool Portable Project's DSA inspection services in the amount of $78,600.00, funded by Developer Fees funds.

3. Award of Bid No. 182-18/19 for the Cloud Pre-School Portables Project and Budget Adjustment **201**

The Interim Superintendent recommends that the Board of Education award Bid No. 182-18/19 for the Cloud Pre-School Portables Project to The Nazerian Group in the amount of $1,094,123, and a budget adjustment in the amount of $850,000 funded by Developer Fees funds.

4. Approval of Amendment No. 2 to Independent Consultant Agreement No. 415 with Premier Inspection Services, Inc., for DSA Inspection Services for Installation of Solar Photovoltaic Systems at Hoover and Glendale High Schools **202**

The Interim Superintendent recommends that the Board of Education approve Amendment No. 2 to Independent Consultant Agreement No. 415 with Premier Inspection Services, Inc. for DSA Inspection Services for the installation of solar photovoltaic systems at Hoover and Glendale High Schools in the amount of $13,500.00, funded by CREDBs funds.

5. Approval of Budget Allocation for Site Improvement Projects at Various School Sites **215**

The Interim Superintendent recommends that the Board of Education approve a budget allocation of $950,000 for the Site Improvement Projects at Verdugo Woodlands, Fremont, Franklin, Lincoln, La Crescenta, and R.D. White Elementary Schools, and for closeout of projects at various school sites, funded by Measure W – Program Reserve funds.

6. Approval of Independent Consultant Agreement for Professional Services DSA Project Inspections Services No. 514 for the Crescenta Valley High School Sports Medicine Building Project **217**

The Interim Superintendent recommends that the Board of Education approve Independent Consultant Agreement No. 514 with BPI Inspection Services for the DSA Class 3 project inspection services for Crescenta Valley High School's Sports Medicine Building in an amount not to exceed $78,600.00, funded by CTEIG funds.

7. Award of Bid No. 181-18/19 for the Crescenta Valley High School CTE Sports Medicine Building **235**

The Interim Superintendent recommends that the Board of Education award Bid No. 181-18/19 for the Crescenta Valley High School CTE Sports Medicine Building at to Urban Professional Builders, Inc. in the amount of $543,000, funded by CTEIG funds.

8. Resolution No. 20 in Support of Submitting Applications beyond the Current Bond Authority **236**

The Interim Superintendent recommends that the Board of Education adopt Resolution No. 20 in support of submitting applications beyond the current Bond Authority established by the Office of Public School Construction (OPSC).

9. Human Resources Settlement Agreement

The Interim Superintendent recommends that the Board of Education approve Human Resources Settlement Agreement: Case No. EEOC 846-2017-13793

M. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

1. Minutes 240

The Interim Superintendent recommends that the Board of Education approve the Minutes, as listed.

a. Regular Meeting No. 22 February 19, 2019
b. Special Meeting No. 23 February 26, 2019

2. Certificated Personnel Report No. 14 254

The certificated report recommends approval of the following:

Maternity leaves of absence, extension of maternity leaves of absence, change of parental leaves, health leaves of absence, extension of health leaves of absence, family & medical leaves of absence, a family & medical leave of absence (intermittent), extension of family & medical leaves of absence, a change of family & medical leave of absence, additional assignments, release - temporary employees, an election, a termination, a termination - exhaustion of benefits, elections hourly/daily, additional compensation, transportation authorizations, revision to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.

3. Classified Personnel Report No. 13 277

The classified report recommends approval of the following:

Medical leave of absence; military leave of absence; election from eligibility list; termination - probation; additional assignment temporary - at established rate of pay; change of assignments; revisions to previous board reports; election of classified hourly substitutes; election of classified/non classified hourly substitutes; and personal services agreements.

4. Warrants 288

The Interim Superintendent recommends that the Board of Education approve Warrants totaling $18,557,970.33 for February 1, 2019 through February 28, 2019.

5. Purchase Orders 293

The Interim Superintendent recommends that the Board of Education approve Purchase Orders totaling $1,374,070.29 for the period of February 4, 2019 through February 22, 2019.

6. Appropriation Transfer and Budget Revision Report 312

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.

7. Amendment to Agreement with AbilityFirst of Southern California for Use of School Facilities 317

The Interim Superintendent recommends that the Board of Education approve an amendment to the agreement with AbilityFirst of Southern California to move their operations from College View School to Pacific Avenue Education Center.

M. CONSENT CALENDAR - continued

8. Approval of Notice of Completion for Bid No. 170-17/18 with Paradise Construction & Contract Management for Play Area Improvement at Verdugo Woodlands Elementary School **318**

The Interim Superintendent recommends that the Board of Education approve a Notice of Completion for Bid No. 170-17/18 with Paradise Construction & Contract Management for play area improvement at Verdugo Woodlands Elementary School for a total cost of $67,000 funded by Measure S and State ORG funds.

9. Amendment to the Agreement with Rob Wiltsey Creative Partners, LLC **320**

The Interim Superintendent recommends that the Board of Education approve the amendment to the agreement with Rob Wiltsey Creative Partners, LLC for additional videography projects to enhance the GUSD brand and build community awareness in the amount of $21,000.

10. Authorization to Dispose of Surplus Property **322**

The Interim Superintendent recommends that the Board of Education declare a Roll-in Refrigerator located at Clark Magnet High School; eight stoves located at Glendale High School; two music stand cars located at Roosevelt Middle School; and one time stamp machine located at Rosemont Middle School as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.

11. Acceptance of Specialized Secondary Program (SSP) Funds for the 2018-2019 School Year **323**

The Interim Superintendent recommends that the Board of Education accept a Specialized Secondary Programs (SSP) Planning Grant in the amount of $35,000 for Hoover High School to plan and implement the Careers in Education Pathway.

12. Acceptance of Whole Kids Foundation Garden Grant **325**

The Interim Superintendent recommends that the Board of Education accept the Whole Kids Foundation Garden Grant in the amount of $2,000 to assist in creating a school garden at Roosevelt Middle School.

13. Approval of Revised Board Policies Relating to Philosophy-Goals-Objectives and Comprehensive Plans; Administration; and Bylaws of the Board **326**

The Interim Superintendent recommends that the Board of Education approve revisions to Board Policies BP 0420 (School Plans/Site Councils); BP 0450 (Comprehensive Safety Plan); BP 2210 (Administrative Discretion Regarding Board Policy); BP 9110 (Terms of Office); BP 9220 (Governing Board Elections); and BP 9223 (Filling Vacancies) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

14. Approval of Agreement with the California State University, on behalf of San Jose State University, for Social Work Interns **342**

The Interim Superintendent recommends that the Board of Education approve an agreement between Glendale Unified School District and the California State University, on behalf of San Jose State University, for Social Work interns to provide social and emotional support to GUSD students and their families in the 2019-2024 school years.

15. Acceptance of Gifts **348**

The Interim Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

N. REPORTS AND CORRESPONDENCE

1. Board

2. Interim Superintendent

O. ADJOURNMENT

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

PRESENTATION NO. 3

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Citizens' Bond Oversight Committee (CBOC) Year-End Report**

This item is in support of Board Priority No. 2 – Create a Culture of Learning. In accordance with regulatory requirements, the Citizens' Bond Oversight Committee (CBOC) shall present to the Board, in public session, an annual written report that shall include the following:

- A statement indicating whether the District is in compliance with the requirements of Article XIIIA, Section 1(b)(3) of the California Constitution; and

- A summary of the Committee's proceedings and activities for the preceding year.

Mr. Michael Myers, Committee Chair, and other members of the Measure S – Citizens' Bond Oversight Committee will present to the Board of Education the 7th Annual Year-End Report for Measure S expenses covering fiscal year 2017/2018.

DRAFT

Glendale Unified School District

Citizens' Bond Oversight Committee

7th Annual Report to the Community

2017-2018 MARCH 2019

2017/18 CBOC Members

Sophal Ear

Avetis Mkhitaryan

Michael Myers

Harry Leon

Lincoln Bleveans

Arineh Arzoumanian

Frank Sulzberger

Mission Statement

Adopted - October 24, 2011

The Committee shall actively review and inform the public about the expenditures of the Bond proceeds to ensure that the spending decisions made by elected officials conform to Measure S and comply with the governing provisions of the Education Code and the California Constitution.

(Complete Mission Statement available at www.gusd.net)

You're Invited!

The Community is invited to attend the CBOC's quarterly meetings. For meeting time, date, and location, please go to www.gusd.net/CBOC

Measure S
Local Funding for Quality Schools

Highlights

Verdugo Woodlands Elementary School ORG Building - This project consisted of a new 2-story classroom building to replace outdated portable buildings. Construction for the new building began in June 2016 and was completed in February 2018. A ribbon cutting ceremony was held in December 2018 following the start of school, to celebrate the new building. This building features 20 classrooms and is 34,501 square feet. It includes collaborative workspaces for students, a library, a computer lab, and customized learning walls. Additional site work continued in 2018 and 2019, which included the installation of a shade structure. Verdugo Woodlands was one of three (3) schools that were part of Phase I of the ORG projects.

2017/18 Completed Projects

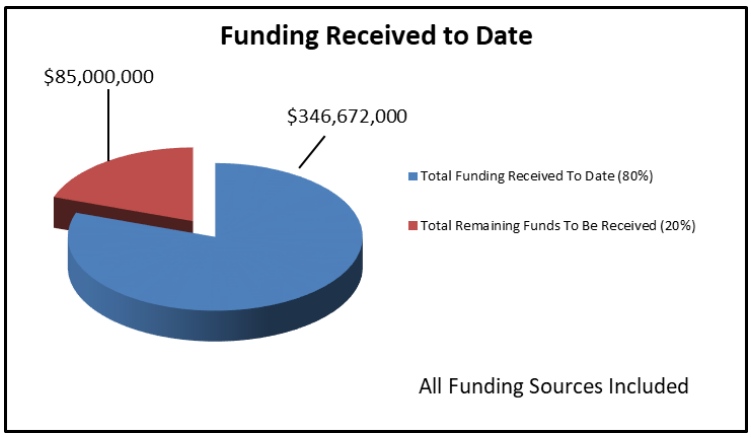
- Lincoln Elementary ORG
- Fremont Elementary ORG
- Muir Elementary ORG
- Verdugo Woodlands Elementary ORG
- Summer Projects 2018

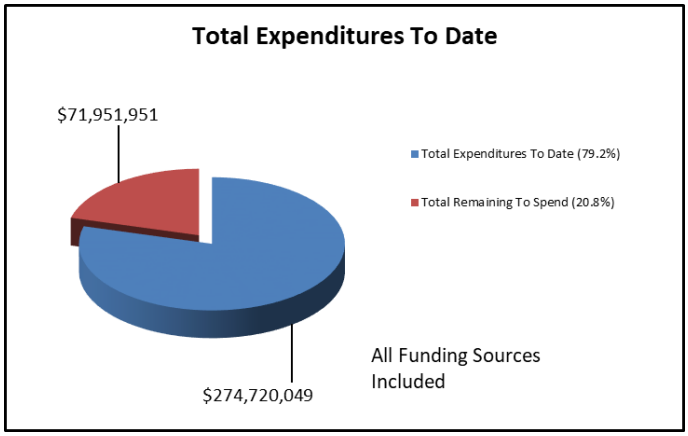
Verdugo Woodlands Elementary ORG Building

Jefferson Elementary School ORG Building - Phase III of the ORG Projects included a new two-story building at Jefferson Elementary School. This building is approximately 13,386 square feet, with 12 classrooms, and includes a collaborative workspace. Construction of this building included the installation of new learning walls in each classroom. Construction began in June 2016 and was ready for the start of the 2018-2019 school year. A ribbon cutting ceremony was held in October 2018 following the start of the new school year. Additional site work for the project will be coordinated at a later time with site staff as it is deemed necessary.

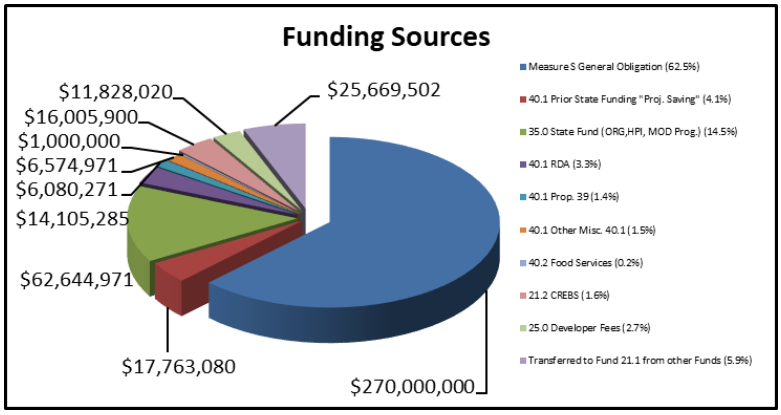
Status of Funding & Expenditures to Date

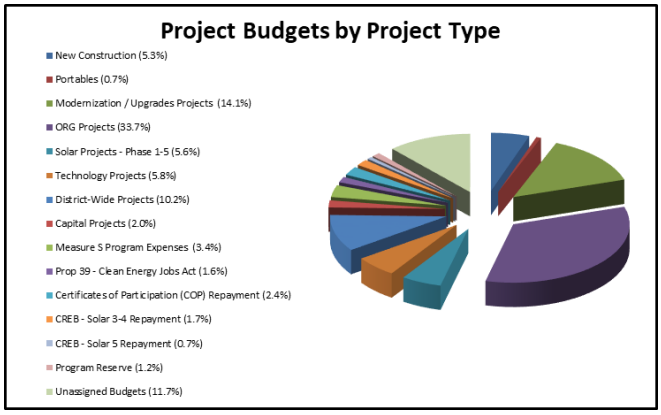
The District Issued the first and second series of Measure S bonds for $194 million plus other funding totaling approximately $346,672,000. This represents 80% of the overall current anticipated funding of $431,672,000. Total expenditures reported to date through June 30, 2018 represent 79.2% of currently available funds. The pie charts below indicate utilization of total available funding, funding sources, and project budgets by project type.





Funding Sources & Budgets





Independent Auditor's Report

Measure S bonds are Proposition 39 bonds issued by GUSD. The passage of Proposition 39 in November 2000 amended the California Constitution to include accountability provisions. Specifically, the District must conduct an annual independent performance audit to ensure that funds have been expended only on specific projects listed as well as an annual, independent financial audit of the proceeds from the sale of the bonds until all of the proceeds have been expended. CliftonLarsonAllen, LLP, conducted an independent audit of the financial statements for the fiscal year ending June 30, 2018. In their opinion, the financial statement presents fairly, in all material respects, the financial position of the Measure S bond and the results of its operations. The Performance Audit indicates that the proceeds of the sale of Measure S funds were only used for the purposes set forth in the ballot measures and not for any other purposes. — Reports can be reviewed at www.gusd.net/page/607

Projects in Motion

HOOVER AND GLENDALE HIGH SCHOOLS' SOLAR ROOFING PROJECTS - The Board of Education approved the allocation of funds to replace the roofs at Hoover and Glendale High Schools where solar panels would be installed. This project extends the life cycle of the roofs and will match the 20-year life cycle of the solar panels being installed.

SAFETY & SECURITY - In an effort to ensure the safety & security of students and staff, the District has started construction of various security improvements at several schools. This program has reached every school in the District and includes items such as secure entries, CCTV cameras, and other improvements depending on the need of each site. Secure entries have been completed at all requested sites. A recent request for secure entries at Rosemont Middle School, and Crescenta Valley and Clark Magnet High Schools was also addressed. Additional funding was allocated by the Board for the addition of cameras at various sites, including Balboa, Cerritos, Dunsmore, Edison, Fremont, Glenoaks, Jefferson, Mann, Marshall, Monte Vista, and R.D. White Elementary Schools.

OVERCROWDING RELIEF GRANT (ORG) PROJECTS - PHASE I AND PHASE III: Verdugo Woodlands is part of Phase I and began construction in summer 2016; Phase III of the ORG projects includes Fremont, Jefferson, La Crescenta, Lincoln, and Muir Elementary Schools. These projects are funded with a 50% State ORG grant and 50% Measure S funds. Funding was received for these projects, bidding was completed, and contracts were awarded in November 2014 for Verdugo Woodlands and December 2015 for the other five schools. These projects began in June 2016 with the moving of Interim Housing bungalows. The projects at Lincoln, Fremont, and Muir Elementary Schools were completed in fall 2017 in time for the 2017-2018 school year. The projects at La Crescenta, Jefferson, and Verdugo Woodlands Elementary Schools were completed in summer 2018, in time for the start of the 2018-2019 school year. These new buildings include new technology, including 80" monitors and custom built learning walls to enhance students' learning experience.

La Crescenta Elementary, Interior

La Crescenta Elementary, Exterior

Muir Elementary School Ribbon Cutting

Fremont Elementary School Ribbon Cutting

Projects in Motion - Cont'd

DISTRICT-WIDE SHADE STRUCTURES - The installation of shade structures at ten (10) sites is ongoing. Sites proposed include Dunsmore, Edison, Franklin, Glenoaks, La Crescenta, Lincoln, Keppel, and Valley View Elementary Schools; Cloud Pre-School, and Daily High School.

DISTRICT-WIDE DEFERRED MAINTENANCE PROJECTS - The Board approved an additional $5,000,000 to be allocated to various maintenance projects throughout the District, to be completed by Planning & Development. This includes projects such as roofing, painting, paving, playground equipment replacement, HVAC renovations, landscaping, and flooring.

GLENDALE HIGH SCHOOL AQUATIC CENTER - A final project has been approved by the Board and plans have been submitted to DSA. Upon the approval of plans, staff will procure a contractor and begin construction of the project in 2019.

Upcoming Projects

HOOVER HIGH SCHOOL POOL EXPANSION AND RENOVATION - The Board has approved a project for the expansion and renovation of the pool at Hoover High School. Staff has begun seeking an architectural firm to generate plans for the project.

CRESCENTA VALLEY HIGH SCHOOL POOL RENOVATION - The Board has approved a project for the renovation of the pool at Crescenta Valley High School. Staff will begin seeking an architectural firm to generate plans for the project.

VOICE AMPLIFICATION SYSTEMS - The Board has approved a project to install voice amplification systems at sites that were not addressed in previous projects. This project is being coordinated with District ETIS staff.

INSTALLATION OF HVAC IN PHYSICAL EDUCATION OFFICES - The Board has approved a project to install HVAC systems in physical education offices at secondary schools. This project is being coordinated with site administrators and staff in order to ensure instruction is not disrupted during construction.

Summer Projects 2018

Crescenta Valley High School - Replace weight room flooring, repair emergency lighting systems, replace and modernize elevator controls in 5000 bldg; Edison Elementary School - replace monument sign with marquee sign; Glendale High School - replace bleachers in main gym, restore landscaping in the art quad area, repair and renovate Moyse Stadium score board, replace obsolete phone system; Monte Vista Elementary School - pain exterior of all buildings, re-roof lunch shelter, install new gutters and downspouts on all buildings; Wilson Middle School - repair ceilings in athletic areas; Toll Middle School - replace asphalt on playground.

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

INFORMATION REPORT NO. 1

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

PREPARED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources/Director of Classified Personnel

SUBJECT: ACKNOWLEDGEMENTS OF SERVICE

The resignations and retirements of the following employees have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4040, and are being reported to the Board of Education as information only - no action required:

Resignations:

1. Arroyo, Maria — Effective 3/15/19
   Translator/Interpreter
   Categorical Programs

2. Heilman-Pollack, Leah — Effective 2/22/19
   Elementary Yard Duty Leader
   Dunsmore Elementary School

3. Torres, Ana — Effective 6/12/19
   4th Grade Teacher
   Muir Elementary

4. Vartanian, Lilit Nersesyan — Effective 6/12/19
   History & Economics Teacher
   Clark Magnet High School

5. Velasquez, Arturo — Effective 6/12/19
   4th Grade Teacher
   Franklin Elementary

6. Woody, Atiai — Effective 3/15/19
   Behavior Intervention Assistant
   Special Education Department

Retirements:

1.	Axelgard, Christian Physical Education Teacher Clark Magnet High School	Effective 5/31/19 33 years of service
2.	Celani, Emil A. Verdugo Academy Teacher Daily High School	Effective 6/13/19 25 years of service
3.	Jacobson, Nancy Special Education Teacher College View School	Effective 7/19/19 15 years, 4 months of service
4.	Meyer, David Carpenter Facility & Support Operations Department	Effective 03/01/19 21 years, 2 months of service
5.	Smiley, Krista Custodial Supervisor Glendale High School	Effective 5/01/19 25 years of service

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

INFORMATION REPORT NO. 2

TO:	Board of Education
FROM:	Dr. Kelly King, Interim Superintendent
SUBMITTED BY:	Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY:	Craig Larimer, Financial Analyst Karineh Savarani, Director, Financial Services
SUBJECT:	**Second Interim Financial Report and Certification – AB 1200 (Refer to Action Report No. 1)**

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility.

Staff will review a presentation regarding the 2018-19 Second Interim Financial Report and Certification.

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GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

INFORMATION REPORT NO. 3

TO:	Board of Education
FROM:	Dr. Kelly King, Interim Superintendent
PREPARED BY:	Dr. Chris Coulter, Director, Teaching and Learning Jill Firstman, Coordinator, Teaching and Learning Sandra Espinoza, Teacher Specialist, Teaching and Learning
SUBJECT:	**Proposed Secondary English Language Arts and English Language Development Instructional Materials Adoption**

Overview

To provide all grade 6-12 English teachers with standards-aligned instructional materials in English Language Arts (ELA) and English Language Development (ELD), a new program is needed for adoption for the 2019-2020 school year. The last secondary English formal instructional material adoption took place 18 years ago.

Instructional Material Review Process

The English Curriculum Study Committee (CSC) began the review process in October of 2018 by reviewing the *ELA/ELD Framework for California Public Schools* for evaluation criteria of instructional materials in grades 6-12. The adoption committee included middle school and high school department chairs along with representatives from 6th grade elementary, Special Education, and ELD teachers.

The adoption committee adapted the Instructional Materials Evaluation Tool (IMET) and the ELD component of the California Adoption Toolkit rubric to evaluate secondary ELA/ELD instructional materials. After an extensive review, the committee narrowed to two programs (McGraw-Hill *StudySync* and College Board *SpringBoard)* and heard presentations from both publishers. After a side-by-side comparison using the IMET, the committee chose to recommend *SpringBoard* to the CSC for adoption, with the additional purchase of three novels per student per school to supplement the materials.

The committee shared their findings with the English departments at each middle and high School in December 2018 and January 2019 and discussed the feedback from their departments at the February CSC meeting.

Sixth Grade

A committee representing sixth grade teachers from each elementary and middle school met to review the Benchmark *Advance* materials adopted by the Board for grades K-5 and compared them to the *SpringBoard* 6th grade materials recommended by the secondary ELA committee. The committee heard presentations from both publishers, reviewed the materials, and discussed the pros and cons of each. The sixth grade committee voted 12 to 4 to recommend *SpringBoard* for adoption in all 6th grade classrooms at both elementary and middle school sites.

ELA CSC Recommendation

The English CSC met in February to review the feedback from the school sites and reach agreement on a recommendation. The English CSC voted 7 to 2 in favor of recommending the adoption of College Board *SpringBoard* for English and ELD for grade 6-12 students, with the additional supplement of three literary novels per student, for implementation in the 2019-20 school year. The *SpringBoard* instructional materials meet the needs of Glendale Unified School District (GUSD) students and teachers for its strengths in the following areas:

- Instruction and assessments aligned to state standards
- Close reading and writing workshops provide key reading and writing skills
- "Research-based, classroom-tested curriculum created by teachers for teachers"
- Instructional materials in print and digital
- *Turnitin* Revision Assistant provides feedback for student writing
- Raised rigor allows students to gain independence in reading and writing
- Thematic units connect to history content through literary nonfiction
- Strong designated and integrated ELD instruction, with rubrics to facilitate ELD grading
- Rich and varied selection of texts - diverse in terms of time, genre, and voice

ELD CSC Recommendation

The ELD CSC also reviewed the materials and feedback from the ELD CSC members who served on the adoption committee. The ELD CSC voted unanimously to approve *SpringBoard* for adoption in ELD classes for students at the Expanding and Bridging ELD levels. The *SpringBoard* ELD program is closely aligned to the ELD standards and works seamlessly with the ELA materials to support ELD student success in grade level English classes. Newcomer or Emerging ELD students will use the SpringBoard ELD materials along with the current ELD materials, *Inside* and *Edge*.

Parent/Community Feedback

Parent feedback was solicited via a display of sample materials with surveys for parents to provide feedback in the lobby of the GUSD Administration Center from February 13

through February 27, 2019. In addition, a parent information night was held on February 27 in the GUSD Board Room. Parent feedback was minimal, and there was no negative feedback.

Principal Recommendation

Principals reviewed the process and recommendations from the adoption committee, English CSC, ELD CSC, and the parent feedback. The Principals recommend the adoption of College Board *SpringBoard* for English and ELD for grade 6-12 students, with the additional supplement of three literary novels per student, in the 2019-2020 school year. Three of the four middle school principals approved, and four of the five high school principals approved.

Program Cost

The approximate cost to adopt College Board's *SpringBoard* program for five (5) years for grades 6-12 is $2,000,000. The publisher has agreed to provide all teacher resources and three years of professional development at no cost. The additional three novels per student per school will add an additional cost of approximately $650,000. The total estimated cost of adoption is $2,650,000.

Recommendation

The Interim Superintendent recommends the five-year adoption of the College Board *SpringBoard* program for English and ELD for grade 6-12 students, with the additional supplement of three literary novels per student, beginning in the 2019-2020 school year.

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GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

INFORMATION REPORT NO. 4

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

PREPARED IN: Office of the Superintendent

SUBJECT: **Proposed Board of Education Meeting Schedule 2019-2020**

At the February 19, 2019 Board meeting, the Board of Education reviewed the proposed meeting dates for the 2019-20 school year. The Board is being asked to review these dates and suggest any changes so that we may finalize the dates. Board of Education meetings are held at the Administration Center, 223 N. Jackson Street, on the first and third Tuesday of the month, unless otherwise specified.

2019

July 16

August 13 *(school begins August 21)*

September 3, 17

October *7 (*Monday), 22

November 5, 19

December 17 *(Note: CSBA conference is Dec 4-6)*
(Winter recess: December 23 – January 6)

2020

January 14

February 4, 18

March 10
Spring recess: March 16-20)

April 7, 21 (*Annual Organizational Meeting)*

May 5, 19, *26
*(*meeting is for recognitions only)*

June 2, 16
Note: Last day of school for students is June 11.

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

INFORMATION REPORT NO. 5

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Felix Melendez, Executive Director, Secondary Education

SUBJECT: **Proposed Secondary Summer School Programs for 2019**

Since 2010, the Glendale Unified School District Board of Education approved the use of General Fund monies to support remedial and intervention summer school classes. Planning is underway for the 2019 summer school program for middle and high school students. All three comprehensive high schools and four middle schools, as well as Daily High School, will offer summer school classes on their campuses.

Proposed Dates

June 17 – July 19, 2019
Five days each week for five weeks:

- Semester 1 June 17 – July 2, 2019
- Semester 2 July 3 – July 19, 2019

The Independence Day holiday (Thursday, July 4, 2019) would be observed during the second semester.

Proposed Locations

High Schools:

- Crescenta Valley High School
- Daily High School
- Glendale High School
- Hoover High School

Middle Schools:

- Roosevelt Middle School
- Rosemont Middle School
- Toll Middle School
- Wilson Middle School

Middle School students will attend summer classes on their home campuses.

Proposed Course Offerings (see attached)

Middle School:

- Grade 7 & 8 only

High School:

- A-G Required Courses for Credit Recovery
- Accelerated Math Courses

In addition, Glendale Educational Foundation (GEF) will offer enrichment summer courses at Crescenta Valley High School and Glendale High School, concurrent with GUSD summer school.

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GLENDALE UNIFIED SCHOOL DISTRICT
Educational Services

SUMMER SCHOOL 2019

Tentative Course Offerings

The following middle/high school courses will be offered by GUSD based on student needs.

GUSD High School Course Offerings	GUSD Middle School Course Offerings
ELD 1-5 A-B	English Essentials 6
English 9-12 1/2	English Essentials 7
Intervention ELA	ELD Essentials 1-2
Literacy Development 1-2	ELD Essentials 3-5
Algebra 2	Math Essentials 6
Integrated I	Math Essentials 7
Math Intervention 1-2 (tentative)	Math Essentials 8
Biology 1-2	SPED (mild/mod)
Bio Tech	SPED (mod/severe)
PE	TIDES (mod/severe)
APEX	English Strategies (SpEd)
Graphic Arts	Math Strategies (SpEd)
Economics	Summer Bridge A (accelerated course specific criteria for entrance to Integrated I in 8th grade)
Government	
US History 1-2	
World History 1-2	
Health 1-2	
Life Skills 1	
Life Skills 2	
SPED Math Strategies	
SPED English Strategies	
Environmental Issues	
Summer Bridge B	

In addition, Glendale Educational Foundation (GEF) will offer enrichment summer courses at Crescenta Valley High School and Glendale High School, concurrent with GUSD summer school.

GEF Course Offerings		
Biology 1-2	Geometry 1-2	U.S. History 1-2
Ceramics 1-2	Health	World History 1-2
Ceramics 3-4	Spanish 3-4	
Chemistry 1-2	Spanish 5-6	
Economics	Trigonometry	

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

INFORMATION REPORT NO. 6

TO:	Board of Education
FROM:	Dr. Kelly King, Interim Superintendent
SUBMITTED BY:	Felix Melendez, Executive Director, Secondary Education
SUBJECT:	**Proposed Supplementary Textbook for Use in High Schools in the Area of English**

The proposed supplementary textbook, My Mother's Voice, is submitted for review and discussion by the Board of Education. The book has been reviewed for content and evaluated by members of the English Curriculum Study Committee. In accordance with Glendale Unified School District Board Policy 6161.1, the textbook was available for review by parents and/or members of the community prior to being presented to the Board of Education for their consideration. The Secondary Council has reviewed the information and made a recommendation of approval of the textbook to the Board of Education.

HIGH SCHOOLS

Department: English

English, Grade 9
My Mother's Voice by Kay Mouradian
Published by Balboa Press, 2013

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

INFORMATION REPORT NO. 7

TO:	Board of Education
FROM:	Dr. Kelly King, Interim Superintendent
SUBMITTED BY:	Felix Melendez, Executive Director, Secondary Education
SUBJECT:	**Proposed New Course of Study Outlines for Use in Middle and High Schools in the Areas of Career Technical Education and Visual and Performing Arts**

The proposed course of study outlines (Stage and Video Production 1-2; Studio Art Seminar Honors; Cinematography 1-2; Cinematography 3-4; and Cinematography 5-6 Honors) are submitted for review and discussion by the Board of Education. The course outlines have been reviewed for content and evaluated by the members of the Career Technical Education and Visual and Performing Arts Curriculum Study Committees. The Secondary Education Council has reviewed the information and made a recommendation of approval of the course outlines to the Board of Education.

MIDDLE SCHOOLS

Department:	**Career Technical Education**
Course Title:	Stage and Video Production 1-2
Grade Level(s):	8
School(s) Course Offered:	Rosemont Middle School
UC/CSU Approved (Y/N, Subject):	N/A
Course Credits:	10
Recommended Prerequisite:	Drama (semester course), Application, or Audition

Recommended Textbook(s): "Introduction to Theatre Arts," Suzi Zimmerman, 2003
Pioneer Drama Service Publishing

Course Overview: Stage and Video Production is an introductory course in the Arts, Media and Entertainment industry sector. Students enrolled in Stage and Video production will experience a hands-on performance class incorporating play production and video production in a year-long "industry standard" elective. Semester One is a concentration on video production that will enable students to shoot and edit their own videos in a variety of styles. Students will learn the history of movie-making, visit actual movie studios, and hear from industry professionals about the craft and career options in this exciting field, in the creative capital of the world, the city of Los Angeles.

The second semester focus will be on acting, staging, movement, and character development for performing a full-length play in front of a live audience. Students will learn to stage a scene, perform the voice and body language of specific characters, improvise on cue, and finally play a significant role in a play production for an audience of students and parents at the end of the semester. In addition, they will learn to act in front of a camera, explore voice-over acting, and try different parts.

The objective of this class is for students to obtain a hands-on experience in the production of stage and video. Students will acquire a strong foundation of knowledge, practical methods and procedures in video production and acting, and understand how these disciplines operate on a professional level. Students will be prepared for coursework in high school, university, and eventually in career paths involving video, theatre, entertainment or media production. The competencies of this course align with the Common Core State Standards, the Visual and Performing Arts Standards, and the California Career Technical Education Model Curriculum Standards. This course is a pathway to high school level theater, cinematography, and stage arts.

HIGH SCHOOLS

Department:	**Career Technical Education / Visual and Performing Arts**
Course Title:	Studio Art Seminar Honors
Grade Level(s):	11-12
School(s) Course Offered:	Hoover High School
UC/CSU Approved (Y/N, Subject):	Pending, "f" Fine Art credits
Course Credits:	10
Recommended Prerequisite:	AP Studio Art
Recommended Textbook:	"Real Artists Don't Starve: Timeless Strategies for Thriving in the New Creative Age" by Jeff Goins
Course Overview:	Studio Art Seminar Honors is a coursed designed to provide students in the Studio Art pathway a fourth year course to work on specific projects and work-based learning opportunities in career training. This course is designed to allow fourth-year studio art students the chance to build their portfolio for college applications, internships, and professional presentation. Assignments will focus on visual problem solving, creative thinking and self-expression. Students will continue development of portfolio by pursuing an area of focus (subject, topic/theme or genre), and continued development of their artistic voice and style in a variety of selected media. This area of focus will be a yearlong, in-depth study. By the end of this course it is expected that students will have a cultivated portfolio that showcases the breadth of their artistic skills and interests, as well as their ability to sustain a more in-depth creative exploration. Students are required to maintain a sketchbook, which will include weekly drawing assignments and

preliminary studies of projects. In addition to creating portfolio artworks, all assignments throughout the course will require students to analyze, critique, and discuss the meaning and purpose of various artworks and how the artists employ the elements of art and principles of design to communicate meaning and feeling. This class is project based and hands on. Emphasis is placed on understanding of critique processes, evaluation utilizing the Elements and Principle of Art Making, research of art historical figures, and professionalism of finish product. The class will culminate with a gallery showing developed, organized, and executed by the students.

Department: **Career Technical Education**

Course Title: Cinematography 1-2 (revision)

Grade Level(s): 9-12

School(s) Course Offered: Glendale High, Crescenta Valley, Clark Magnet

UC/CSU Approved (Y/N, Subject): Pending, "f" Fine Art credits

Course Credits: 10

Recommended Prerequisite: None

Recommended Textbook(s): Video: Digital Communication & Production, 4th Edition, by Jim Stinson, 2018
Lynda.com

Course Overview: Cinematography 1-2 is the introductory course for the Arts, Media and Entertainment industry sector, Design, Visual and Media Arts pathway. Students enrolled in Cinematography 1-2 will be introduced to the basic art, history, theory, and technique of cinematography. Instructional emphasis is placed on the creation, evaluation, adaptation, and interpretation of the following: (i)

production safety and crew responsibilities; (ii) storytelling; (iii) pre-production, production, and post production stages; and (iv) genre and history of film and television. In every lesson unit, students will analyze and apply film production elements and academic principles in demonstrating their mastery of a filmmaker's knowledge and skills via project-based learning opportunities. Students are also guided through in-depth academic learning through study in significant historical events in film, genre analysis, and auteur study. The overall objective of this class is for students to acquire a strong foundation of knowledge of film production at a professional level and to prepare them for university coursework or a career work path in film/television production. In addition, the competencies in this course are aligned with the Common Core State Standards and the California Career Technical Education Model Curriculum Standards. This is the first course in the Cinematography pathway and is a UC approved Fine Arts (f) course.

Department:	**Career Technical Education**
Course Title:	Cinematography 3-4
Grade Level(s):	9-12
School(s) Course Offered:	Glendale High, Crescenta Valley, Clark Magnet
UC/CSU Approved (Y/N, Subject):	Pending, "f" Fine Art credits
Course Credits:	10
Recommended Prerequisite:	Cinematography 1-2
Recommended Textbook(s):	Television Production & Broadcast Journalism, 3rd Edition, by Philip L. Harris and Gil Garcia, 2018 Lynda.com

Course Overview:	Cinematography 3-4 Honors is the concentration course for the Arts, Media and Entertainment industry sector and Design, Visual and Media Arts pathway. Students enrolled in Cinematography 3-4 will have the opportunity to demonstrate mastery of film and television production, production management, multi-camera production, and leadership skills. During the course of the year, students will develop techniques introduced in Cinematography 1-2, including cinematography, editing, sound production, production workflow, production safety and best practices. Students will take responsibility for school-based productions, including communicating with administration, publicity, and program creation. Students will manage scheduling, run production meetings, make company decisions, and solve problems for the project-based student-run campus production studio. Students will be responsible for applying their classroom instruction and material studied in the textbook in a hands-on production setting. Students will be able to use and understand content-specific film/television vocabulary. This course requires students to utilize skills in critical thinking, collaboration, creativity, risk-taking and problem solving.

Department: **Career Technical Education**

Course Title:	Cinematography 5-6 Honors
Grade Level(s):	9-12
School(s) Course Offered:	Glendale High, Crescenta Valley, Clark Magnet
UC/CSU Approved (Y/N, Subject):	Pending, “f” Fine Art credits
Course Credits:	5 or 10
Recommended Prerequisite:	Cinematography 3-4

Recommended Textbook(s):	Video: Digital Communication & Production, 4th Edition, by Jim Stinson, 2018 Television Production & Broadcast Journalism, 3rd Edition, by Philip L. Harris and Gil Garcia, 2018 AVID Media Composer Fundamentals I & II, Avid Learning Series User Certification. Publisher: Avid Technology, Inc. Lynda.com
Course Overview:	Cinematography 5-6 Honors is the capstone course for the Arts, Media and Entertainment industry sector and Design, Visual and Media Arts pathway. This course will develop the concepts and techniques introduced in Cinematography 3-4. New and varied techniques of producing and directing will be explored. Further development of self-expression, perception, and artistic concepts will be realized through short films. Continued development of evaluation criteria through class work and outside observation will assist in developing a personal concept of filmmaking and television production. Students will also prepare for an exam in film editing using the software which would lead to industry certification. Participation in this exam will be contingent upon the arrangement made with the vendor. Students will also learn the finer qualities of pre-production, production and post-production to ready them for extended college level education and/or an entry-level position within the motion picture industry. The final product will be a demo reel of their class films.

Glendale Unified School District School

Middle School

Date
*(Meeting date will be typed in **after** Board Approval)*

Department:	Career Technical Education
Course Title:	Stage & Video Production 1-2
Course Code:	(*Educational Services will assign course number **after** Board Approval)*
Grade Level(s):	8
School(s) Course Offered:	Rosemont Middle School
UC/CSU Approved (Y/N, Subject):	N/A
Course Credits:	10
Recommended Prerequisite:	Drama (semester course), Application, or Audition
Recommended Textbook(s):	"Introduction to Theatre Arts," Suzi Zimmerman, 2003 Pioneer Drama Service Publishing

Course Overview: Stage and Video Production is an introductory course in the Arts, Media and Entertainment industry sector. Students enrolled in Stage and Video production will experience a hands-on performance class incorporating play production and video production in a year-long "industry standard" elective. Semester one is a concentration on video production that will enable students to shoot and edit their own videos in a variety of styles. Students will learn the history of movie-making, visit actual movie studios, and hear from industry professionals about the craft and career options in this exciting field, in the creative capital of the world, the city of Los Angeles.

The second semester focus will be on acting, staging, movement, and character development for performing a full-length play in front of a live audience. Students will learn to stage a scene, perform the

voice and body language of specific characters, improvise on cue, and finally play a significant role in a play production for an audience of students and parents at the end of the semester. In addition they will learn to act in front of a camera, explore voice-over acting, and try different parts.

The objective of this class is for students to obtain a hands-on experience in the production of stage and video. Students will acquire a strong foundation of knowledge, practical methods and procedures in video production, and acting, and understand how these disciplines operate on a professional level. Students will be prepared for coursework in high school, university, and eventually in career paths involving video, theatre, entertainment or media production. The competencies of this course align with the Common Core State Standards, the Visual and Performing Arts Standards, and the California Career Technical Education Model Curriculum Standards. This course is a pathway to high school level theater, cinematography, and stage arts.

First Semester-Course Content:

VIDEO PRODUCTION

Unit 1: **History of Film** *(2 weeks)*

STANDARDS
CCTE Anchor Standards: 3.0
CTE Pathway Standards: DVMA - A1.3, A3.0, PA - B7.0
Common Core Standards: LS 11-12.3., 11-12.6., WS 11-12.7., US 11-12.7.

A. The impact of silent movies to talkies will be introduced, leading into "The Golden Age of Hollywood" and how the studio system of the 40's and 50's defined Hollywood. The first Technicolor film, The 1939 classic: Wizard of OZ will introduce the magic of technicolor and the birth of special effects as we move onto the ground-breaking film, Star Wars, which brought THX –the new surround sound to the screen through George Lucas and ILM studios. Computer graphics (CG) and green screens will also be examined.

B. Students will create a poster with marketing for Wizard of OZ, act out a scene from Star Wars on stage, using the props provided. They will also research a topic from the silent film era and write one page about it. As well as, study the newest innovations from George Lucas's Industrial Light and Magic studios.

Unit 2: **Lighting, Sound, and Costuming in Hollywood films** *(2 weeks)*

STANDARDS
CCTE Anchor Standards: 1.0
CTE Pathway Standards: PA - B9.3
Common Core Standards: LS 11-12.6.

A. Students will analyze how lighting, sound, costumes, and make-up, contribute to the look and story of Hollywood movies. A behind-the-scenes look at sets, crews and costume and make-up designers will give students a taste of what each of these career paths entails.

B. Students will apply make-up on a student as a character from Pirates of the Caribbean or Greatest Showman; research the job description of a crew member from one of the movies studied; act out a "mock" movie shoot on stage, with students standing-in as the crew; list the tools/equipment various crew members keeps in their "daily tool box."

Unit 3: **Career Paths in the Los Angeles Film Industry** *(1 week)*

STANDARDS
CCTE Anchor Standards: 2,0, 3.0, 5.0
CTE Pathway Standards: PMA - C2.0, C3.0
Common Core Standards: RSIT 11-12.4., 11-12.7., WS 11-12.7.

A. Students will view the long list of credits at the end of a major motion picture, and begin to discover the vast number of professional crafts and career paths available on a movie set. Lighting and sound crews, make-up and prop departments, foley artists, and carpenters are just a few of the jobs that will be discussed. This unit will culminate with two special field trips: Warner Brothers and Sony Studios tours. Also, there will be industry guest speakers from: Disney, Pixar, Sony and Independent film-makers.

B. Students will write a research report on one movie industry craft or crew position and act out a monologue, playing the role of a movie industry crew person. They will also interview a "film industry" professional for their report and research modern film industry innovators such as George Lucas and Steven Spielberg.

Unit 4: **Introduction to I-Movie Software** *(2 weeks)*

STANDARDS
CCTE Anchor Standards: 2.0, 4.0
CTE Pathway Standards: PA - B6.6, B9.2
Common Core Standards: LS 11-12.6., WS 11-12.6.

A. Introduction to I-Movie Software on the Ipad. As a class, students will watch "I-Movie" tutorials and perform the set-up instructions while learning all the mechanics of ipad movie making in class. Every two students, will pair up, and work on one IPAD to learn the mechanics together.

B. Students will create an "I-Movie" photo montage with theme music, create an "I-Movie" trailer for practice and shoot 4 quick classroom scenes and practice editing.

Unit 5: **Storyboarding and Storytelling Basics** *(2 weeks)*

STANDARDS
CCTE Anchor Standards:
CTE Pathway Standards: DVMA - A2.0, PA - B3.3
Common Core Standards: LS 11-12.6., WS 11-12.6., RLST 11-12.3.

A. Students will learn the "index card" method of storyboarding simple scenes and shoots. In addition, they will analyze the basics of news reporting, how TV commercials "sell the sizzle" not the "steak", marketing basics, and how to include conflict and inciting incidents in dramatic or comic videos.

B. Students will create a storyboard a TV commercial, a storyboard of a comedy skit and watch a TV news clip, writing down the key points in each report.

Unit 6: **Camera, Lighting and Sound for "I-Movie" production** *(2 weeks)*

STANDARDS
CCTE Anchor Standards: 1.0, 2.0, 4.0
CTE Pathway Standards: PA - B6.0, B6.5, B6.6
Common Core Standards: LS 11-12.3., 11-12.6., RHSS 11-12.7., RLST 11-12.3.

A. Students will be given a "hands-on" introduction to shooting their own video on the Ipad, including: tripod mounting, professional audio connections, mic techniques and boom mics. They will explore composition, framing, and learn studio lighting standards.

B. Students will set up for a video shoot with all components in position; boom mic two actors in a scene; light an actor and the set; frame three actors in one scene correctly. Students will be assigned to will write, shoot, edit, and produce four video projects for a grade. Each "crew" will begin with a story idea, storyboard, and crew assignments for the shoot, such as sound person, lighting person, camera/director or actor. The video assignments topics will include: News, Sports, Weather Show; TV Commercial; Dramatic or Comedy Skit; "Rosemont Rocks" school promotional video.

Unit 7: **Editing** *(6 weeks)*

STANDARDS
CCTE Anchor Standards: 1.0, 2.0, 4.0
CTE Pathway Standards: DVMA - A2.2, PA - B8.0, B9.2, B9.4
Common Core Standards: RLST 11-12.3., RHSS 11-12.7.

A. Students will learn "in the moment" editing skills as they edit their own four video projects.

B. Students will edit their own videos to include: Media Acquisition and Management; Timeline and Clips; Cuts and Transitions; Titles and Audio Tracks; Music Cues. There will then be a "Final Film Festival," an evening presentation of all student videos to parents and community members. The classroom will be transformed into a movie theater with popcorn and beverages.

Unit 8: **Career Portfolio** *(2 weeks)*

STANDARDS
CCTE Anchor Standards: 2.0, 3.0, 4.0
CTE Pathway Standards: B9.0
Common Core Standards: LS 11-12.6., WS 11-12.6.

A. Students will create a portfolio of all of their work completed in the class. It will be a working project as they advance in their education and experience of Arts, Media and Entertainment.

B. Students will create and provide headshots, demos and project samples. They will hand in their final a "professional" portfolio based on acting and filming done in class. Students will also learn to write a quality resume and then present their portfolio to the class on stage using a microphone.

Second Semester-Course Content:

STAGE PRODUCTION

Unit 1: **Pantomime and Movement on Stage** *(1 week)*

STANDARDS
CCTE Anchor Standards: 2.0, 2.1, 2.2, 2.3, 8.1
CTE Pathway Standards: PA - B1.1
Common Core Standards: LS 11-12.3., LS 11-12.6.

A. Marcel Marceau made pantomime a popular art form that even influenced the "Moonwalk" of Michael Jackson. Students will learn the techniques and

physicality of this genre culminating in pantomime scenes and group improvisations on stage.

B. Students will create a "human machine" with 4 other people and perform it; pantomime a wall, a walk, and trapped in a box, on stage as well as critique a video of early pantomime and modern pantomime works; pantomime the tense-release techniques behind all pantomime movement; direct each other in a pantomime scene.

Unit 2: **Improvisational Acting** *(3 weeks)*

STANDARDS
CCTE Anchor Standards: 2.1
CTE Pathway Standards: PA - B1.7, B6.0, B6.5
Common Core Standards: LS 11-12.3., LS 11-12.6.

A. Students will learn advanced acting techniques as they improvise scenes and situations on stage. Characters will be explored, voices and accents, as well as spontaneity and teamwork. This advanced approach to teaching actors to "think on their feet" and explore new ideas in expressing character and emotion will enable students to become efficient in their acting and listening skills.

B. Students will draw a "character type" from a jar and perform it in an instant scene; critique each improvisational scene with a written response; act out a character with a distinct voice, walk, and catch phrase; create an "instant scene" from suggestions given by an audience.

Unit 3: **Acting for the camera** *(3 weeks)*

STANDARDS
CCTE Anchor Standards: 2.0, 4.0, 4.2
CTE Pathway Standards: PA - B9.0
Common Core Standards: LS 11-12.3., LS 11-12.6.

A. Students will learn advanced techniques for public speaking, announcing, and TV commercials. Students will learn to show confidence and energy on camera, articulate clearly, and speak with persuasion. Students will analyze how TV commentators speak, look at the camera, and express a personality.

B. Students will perform a news announcement "for the camera" and learn the 4 industry-standard processes of on-camera announcing. They will also study a video of news shows and commercials and looks for influences as well as get to demonstrate a product "on camera." Lastly, students will interview a guest on a "talk show."

Unit 4: **Character Acting** *(3 weeks)*

STANDARDS
CCTE Anchor Standards: 1.0, 2.0, 2.2, 2.3, 2.4, 2.5
CTE Pathway Standards: PA - B6.1, B8.2, B9.0
Common Core Standards: LS 11-12.3., LS 11-12.6.

A. Students will delve into the multi-faceted art of playing a true character, rather than just "playing yourself." 50 different "character types" will be taught with voice, walk, and vocal inflection allowing students to choose their 10 favorites to master. Voice-over techniques will also be studied as students analyze voice actors from popular Disney-style films and television shows. Students will be tested on their ability to walk and talk like the characters they have worked on, and eventually be able to play these character in a group scene.

B. Students will compare which professional acting choices fit a character best; act out a job interview scene as a strange and creative character; practice reading voice-over scripts while working on accents and dialects and perform a monologue, in costume, of their favorite character.

Unit 5: **Play Production** *(10 weeks)*

STANDARDS
CCTE Anchor Standards: 2.0
CTE Pathway Standards: PA - B6.0, B6.6, B8.2, B9.0
Common Core Standards: LS 11-12.3., LS 11-12.6.

A. Students will audition for their favorite role in the upcoming school play. Possible productions will be large-group shows such as Pinocchio, Peter Pan, or Wizard of Oz. Once each student is given a role, the entire show will be rehearsed, staged, costumed, and polished, as a class project. Rehearsal rooms will be used for small groups of actors to run lines for their scenes, while other actors are on stage working with the director. Volunteers, who are acting in the play, but wish to do more, will be able to work on the costume and make-up crew, help with scenery or work on publicity. Theatre terminology and professional "Broadway standards and practices" will be used in the daily regimen of rehearsing and working on the show. A dress rehearsal with costume-fittings will occur. Two performances will be open to parents and students.

B. In this unit, students will memorize all of his/her lines for the play, keep a script notebook with staging and director's notes, rehearse one of your scenes with a small group whenever there's time and then create an actor's bio for the publicity department. They will also follow director's staging and move on stage appropriately and learn the 9 quadrants of the stage such as stage right, down

stage, etc. Finally, students will accomplish acting like your "character" rather than "yourself" and create a character "walk" and "accent" and use it every time you are on stage.

Additional Recommended Materials and activities:

1. "A Newbies Guide to Using I-Movie for the Ipad Minute Help Guides," (2012) Createspace Publishing

2. Guest Instructors:
   Clark High school Cinematography students
   Glendale High school Cinematography students
   Film industry parent volunteers to help on student video shoots.

Glendale Unified School District

High School

Date

*(Meeting date will be typed in **after** Board Approval)*

Department:	Career Technical Education / Visual and Performing Arts
Course Title:	Studio Art Seminar Honors
Course Code:	(*Educational Services will assign course number **after** Board Approval)*
Grade Level(s):	11-12
School(s) Course Offered:	Hoover High School
UC/CSU Approved (Y/N, Subject):	Yes, "f" Fine Art credits
Course Credits:	10
Recommended Prerequisite:	AP Studio Art
Recommended Textbook:	"Real Artists Don't Starve: Timeless Strategies for Thriving in the New Creative Age" by Jeff Goins
Course Overview:	Studio Art Seminar Honors is a coursed designed to provide students in the Studio Art pathway a fourth year course to work on specific projects and work-based learning opportunities in career training. This course is designed to allow fourth-year studio art students the chance to build their portfolio for college applications, internships, and professional presentation. Assignments will focus on visual problem solving, creative thinking and self-expression. Students will continue development of portfolio by pursuing an area of focus (subject, topic/theme or genre), and continued development of their artistic voice and style in a variety of selected media. This area of focus will be a yearlong, in-depth study. By the end of this course it is expected that students will have a cultivated portfolio that showcases the breadth of their artistic skills and interests, as well as their ability to sustain a more in-depth creative exploration.

Students are required to maintain a sketchbook, which will include weekly drawing assignments and preliminary studies of projects. In addition to creating portfolio artworks, all assignments throughout the course will require students to analyze, critique, and discuss the meaning and purpose of various artworks and how the artists employ the elements of art and principles of design to communicate meaning and feeling. This class is project based and hands on. Emphasis is placed on understanding of critique processes, evaluation utilizing the Elements and Principle of Art Making, research of art historical figures, and professionalism of finish product. The class will culminate with a gallery showing developed, organized, and executed by the students.

First Semester-Course Content

Unit 1: **Portfolio Review/ Proposal Development** *(6 weeks)*

STANDARDS
Visual and Performing Arts:
1.1; 1.2; 1.3; 1.4; 1.5; 1.6; 1.7; 2.1; 2.2; 2.4; 2.5; 2.6; 3.3; 3.4; 4.1; 4.2; 4.3; 4.4; 4.5; 5.2; 5.4
CTE Arts Media and Entertainment Arts - A. Design, Visual and Media Arts Pathway:
A1.1; A1.2; A1.3; A1.7; A1.9; A2.2; A2.3; A2.4; A2.6; A2.7; A2.8; A3.1; A3.4; A4.6; A5.2; A5.3; A5.6; A7.1; A7.5 A8.1

A. Students will meet with teacher for individual review of portfolio, and discuss student interests and areas for further development and study. This discussion will be an opportunity to inform and direct an emphasis for their year-long project (this may be specific subject matter, topic/theme, genre or formal problem that they wish to explore further). After stating the focus and their intent/desired outcomes for this project, students will select media and techniques they will need to learn/improve.

B. Once their project proposal is drafted, students will create an image board and have a formal conference with their teacher for feedback and approval. Once approved, students will create a project calendar of projected dates for completion of the various stages of each artwork: conception/planning/sketching, execution, critique and revision, completed works. Students will also execute the first of the series of art works which will serve as a "thesis statement", and a spring board point for remaining portfolio works. Students will present their proposal, and

initial art work in small groups for critique, the group will offer collaborative analysis and discussion.

Unit 2: **Executing the Series (First Semester Works)** *(6-8 weeks)*

STANDARDS
Visual and Performing Arts:
1.1; 1.2; 1.3; 1.4; 1.5; 1.6; 1.7; 2.1; 2.2; 2.3; 2.4; 2.5; 2.6; 3.3; 3.4; 4.1; 4.2; 4.3; 4.4; 4.5; 5.2; 5.4
CTE Arts Media and Entertainment Arts - A. Design, Visual and Media Arts Pathway:
A1.1; A1.2; A1.3; A1.5; A1.7; A1.8; A2.2; A2.3; A2.4; A2.6; A2.7; A2.8; A2.9; A3.2; A3.4; A4.3; A4.6; A5.2; A5.3; A5.4; A5.6; A7.1; A8.4

A. The unit provides students with the necessary framework to guide the execution of their subsequent 3-5 artworks. They will meet with their teacher to first review potential techniques that they must practice/master in order to execute the desired style of artwork. After, executing various practice assignments in their sketchbooks each student will then refer to their image board for additional resources to determine the content of their 1st semesters' series of artworks. In these works, students will further examine how the application of elements and principles of design supports individual voice and the clarifies the communication of the intended story/meaning.

B. Once the sketches have been finalized and approved students may begin the execution of the artworks, applying and expanding upon the concepts developed in their first thesis work. Throughout this each stage of this process students will meet regularly with the teacher for progress critiques. Bi-weekly small group critiques will also be held in order to receive peer feedback. The process will be repeated for artworks 2, 3, 4, etc... As the series develops it is expected that many students will expand or alter the course of their work, thus building acuity, and intentions for this series. Students will participate in a written self-evaluation, classroom critique, and rubric-based assessments to reflect upon their designs.

Unit 3: **Expanding Ideas/ Mentors and Masters** *(4-5 weeks)*

STANDARDS
Visual and Performing Arts:
1.1; 1.2; 1.3; 1.4; 1.5; 1.6; 1.7; 2.1; 2.2; 2.3; 2.4; 2.5; 2.6; 3.3; 3.4; 4.1; 4.2; 4.3; 4.4; 4.5; 5.2; 5.4
CTE Arts Media and Entertainment Arts - A. Design, Visual and Media Arts Pathway:
A1.1; A1.2; A1.3; A1.5; A1.7; A1.9; A2.2; A2.3; A2.4; A2.6; A3.1; A3.2; A3.4; A3.6; A4.4; A5.3; A5.6; A5.7; A7.1; A8.1; A8.4; A8.5

A. This unit establishes the framework needed for students to further develop an understanding of importance of masters and mentors, and the powerful influence and learning from studying other creatives. Students will research and explore 3 artists as mentors, and discuss and analyze works of art by these chosen masters to develop a greater understanding of how these artists manipulate the elements and principles of design to communicate a powerful art aesthetic. Lecture will provide a foundation for a long and rich history of artists looking to masters and mentors for guidance and motivation. Students will research a brief history of their subject's lives, focusing on key pieces of information which helped to form the artists creative vision and direction. Students will delve into theses artists lives, what influences their artmaking, what if any lasting impact have these artists had on the world of art, and what specific aspects of these artists works are the students intending to emulate? Students will present their findings in both written and visual format.

B. Students will create a research paper and educate their audience regarding their mentor artists. Students will execute 1-2 artworks that respond to the discoveries made in study of their mentor subjects. Students will narrow and refine the pieces by concentrating on a specific concepts or processes. Influence my come from symbolism, iconography, and content, and/ or technical aspects, and/or application of the elements and principles of art. Students will create a presentation format which includes a written and visual component, as well as participate in a written self-evaluation, classroom critique, and rubric-based assessment to reflect upon their designs.

Unit 4: **Public Art and Competitions –Presentation and Professionalism** *(4 weeks)*

STANDARDS
Visual and Performing Arts:
1.1; 1.2; 1.3; 1.4; 1.5; 1.6; 1.7; 2.1; 2.2; 2.3; 2.4; 2.5; 2.6; 3.3; 3.4; 4.1; 4.2; 4.3; 4.4; 4.5; 5.2; 5.3; 5.4
CTE Arts Media and Entertainment Arts - A. Design, Visual and Media Arts Pathway:
A1.1; A1.2; A1.3; A1.7; A1.8; A1.9; A2.2; A2.3; A2.4; 2.6; A3.1; A3.2; A3.4; A4.2; A4.3; A4.4; A5.6; A5.7; A8.4, A8.5

A. To expand on last year's exploration, this unit provides students with the opportunity to continue to investigate the skill set necessary for understanding the boundaries and standards required for submission in a visual arts competition. Students will survey current available open calls and competitions, local, national, or international, and make application. Competitions may require conformity to a specified theme, or may have a more open-ended constraint, for example acrylic painting in any genre**.** Students will develop title and artist statement to elaborate on intention and creative interpretation of the theme. Students must consider how does the work relate to the premise, or answer the listed requirements? What materials will best show their personal skill level and convey their message most appropriately?

B. Students will investigate and participate in a local, national, or international competition by creating a work of art which reflects a given premise or theme. In considering content, students will explore the relationship between their personal style, potential thematic social issues, and examine how an artist can strike a balance between satisfying personal expression whilst communicating universal message. Students will select a preferred media and create an art work (drawing, painting, collage, digital, sculpture) for submission to the competition. Students will develop an artist's statement which explains the inspiration, and meaning of the work, and how it expresses the given theme. Students will photograph and prepare the photo and the art work for submission. Students will participate in collaborative critique and rubric-based assessments to reflect upon their designs.

Second Semester-Course Content

Unit 5: **Review and Focus for Semester 2 Body of Work** *(6-7 weeks)*

STANDARDS
Visual and Performing Arts:
1.1; 1.2; 1.3; 1.4; 1.5; 1.6; 1.7; 2.1; 2.2; 2.3; 2.4; 2.5; 2.6; 3.3; 3.4; 4.1; 4.2; 4.3; 4.4; 4.5; 5.2; 5.4
CTE Arts Media and Entertainment Arts - A. Design, Visual and Media Arts Pathway:
A1.1; A1.2; A1.3; A1.5; A1.7; A1.8; A2.2; A2.3; A2.4; A2.6; A2.7; A2.8; A2.9; A3.2; A3.4; A4.3; A4.6; A5.2; A5.3; A5.4; A5.6; A7.1; A8.4

A. Students analyze then synthesize their work from first semester and decide on next steps for their final body of work. Discussions with the teacher review and cement findings. Afterwards the students create an outline and timeline. They make a list of materials and tools required. Class discussions commence where students share their progress and artwork with the class and receive feedback. Decisions are made as to the media and process while fine-tuning the major themes. Midway through the quarter the class will have a critique in which each student displays and presents their work, what their expectations were at the beginning of the process and how their results shifted their art practice. After this mid-point critique each student has a discussion with the teacher to outline next steps and specific goals for the rest of the year.

B. In response to their previous work and shifting interests, students will choose a piece of their own artwork from 1st semester and write a visual analysis examining the conceptual, aesthetic and process-based decisions that went into the work's creation. From this analysis, students generate a new piece of artwork using a different media and/or process, while seeking to maintain the conceptual basis behind the original work. The goals of this assignment are to emphasize critical thinking and analysis of their art work, refine and expand their technical abilities, and demonstrate their capability to

communicate an idea, theme or emotion. One-on-one discussions with the teacher and group brainstorming refine each student's ideas and goals. what their expectations were at the beginning of the process and how their results shifted their art practice. Students will continue to fill out their portfolio by creating an additional 2 works which reflect this new growth and awareness. Project based assignments will allow students to design concepts around summative assessments and written/verbal critique will allow students to analyze and improve their work.

Unit 6: **Career Development** *(3 weeks)*

STANDARDS
Visual and Performing Arts:
1.1; 1.2; 1.3; 1.4; 1.5; 1.6; 1.7; 2.1; 2.2; 2.3; 2.4; 2.5; 2.6; 3.3; 3.4; 4.1; 4.2; 4.3; 4.4; 4.5; 5.2; 5.3; 5.4
CTE Arts Media and Entertainment Arts - A. Design, Visual and Media Arts Pathway:
A1.2; A1.3; A1.5; A1.7; A1.8; A1.9; A2.2; A2.3; A2.4; A2.6; A3.2; A3.5; A4.3; A4.6; A5.2; A5.3; A5.6; A5.7; A7.1; A7.2; A7.3; A7.5; A8.4; A8.6

A. Where can studying Art or Design take you? What kinds of careers exist for those who study creative subjects at high school? While becoming an architect, fine artist, sculptor or gallery assistant is an option for those who study Art or Design, there are many other careers available for those who are able to envision, design and create beautiful and/ or functional things. Art education propels people towards creative and unexpected destinations – many of which have not even been discovered yet. This unit introduces students to the vast number of related careers available in the arts. Students will hear from professionals in a variety of fields, and prepare formal professional materials necessary for entering the professional world. Summative assessments and written/verbal critique will allow students to analyze and improve their work.

B. Students will utilize "The Art Careers Project", to research careers in the creative fields. Students will begin to understand the process of branding oneself by creating a presentation which highlights their personal style, skills, and achievements. Guest speakers will provide students an avenue to delve and question professionals as to what skills they look for in potential employees. Students will create a resume, cover letter, and business, postcard with the intention of presenting this package to a professional organization i.e. a local gallery, advertising agency, interior designer, etc… A rubric will be used for assessing proficiency and students will participate in a written self-evaluation, and verbal critique with peer input.

Unit 7: **Gallery Showing** *(2-3 weeks)*

STANDARDS
Visual and Performing Arts:
1.1; 1.2; 1.3; 1.4; 1.5; 1.6; 1.7; 2.1; 2.2; 2.3; 2.4; 2.5; 2.6; 3.3; 3.4; 4.1; 4.2; 4.3; 4.4; 4.5; 5.2; 5.3; 5.4
CTE Arts Media and Entertainment Arts - A. Design, Visual and Media Arts Pathway:
A1.2; A1.3; A1.5; A1.7; A1.8; A1.9; A2.2; A2.3; A2.4; A2.6; A3.2; A3.5; A4.3; A4.6; A5.2; A5.3; A5.6; A5.7; A7.1; A7.2; A7.3; A7.5; A8.4; A8.6

A. The previous April, students will have visited a both a local museum and gallery exhibitions to both view art and evaluate curatorial strategies, specifically, how the artworks are displayed, their order and grouping, the lighting, the color of the walls and shape of gallery, text and titles, and analysis of the catalog or publications. Afterword a group discussion will underscore the connections and relationships to installing and curating their own exhibition. The students will use their journal and sketchbook entries, and on-site photos contributions to discussions and notes. Written/verbal critique, and public feedback will allow students to analyze and improve their work.

B. Students will select 5-8 of their strongest portfolio works and professionally mount for school gallery display. The students will curate and hang a final group show which will include the organization of a formal opening. Students will be responsible for designing an online and paper invitation, evites, and other social media advertising, snacks, music, awards, and after show dismantling. Students will draft a statement of purpose about their work detailing process, siting influences, concepts, and use of materials. A rubric will be used for assessing proficiency and students will participate in a written self-evaluation, and verbal critique with peer input.

Unit 8: **Final Portfolio Presentation** *(3 weeks)*

STANDARDS
Visual and Performing Arts:
1.1; 1.2; 1.3; 1.4; 1.5; 1.6; 1.7; 2.1; 2.2; 2.3; 2.4; 2.5; 2.6; 3.3; 3.4; 4.1; 4.2; 4.3; 4.4; 4.5; 5.2; 5.3; 5.4
CTE Arts Media and Entertainment Arts - A. Design, Visual and Media Arts Pathway:
A1.2; A1.3; A1.5; A1.7; A1.8; A1.9; A2.2; A2.3; A2.4; A2.6; A3.2; A3.5; A4.3; A4.6; A5.2; A5.3; A5.6; A5.7; A7.1; A7.2; A7.3; A7.5; A8.4; A8.6

A. Students will receive an overview of the different programs available for creating an online portfolio (Google Slides, Weebly, WordPress for tech savvy students, etc.…)

Lecture presentation and student research will investigate the many types of offerings and organization techniques employed in artists websites. Discussions will center around analysis of user-friendly effectiveness, consistency, flow, clarity of artists voice. Students will choose several models as guidelines and select a program to create an online portfolio. Students will also learn about display, photography and documentation of art work. Project based assignments will allow students to design concepts around summative assessments and written/verbal critique will allow students to analyze and improve their work.

B. Students will gather all art work from present, and past art classes, or self-generated works. With individual and peer assessment, students will choose a minimum of 10 works of art to begin an online portfolio. All work will be professionally photographed and manipulated to upload onto the chosen format. Students will organize the images into a unifying flow, and draft and upload a personal artist's statement to complete the narrative. Students will present their artist statement, and online portfolio in conjunction with 3-4 physical works. Students will invite administration, family, and other staff members to their presentation. Project based assignments will allow students to design concepts around summative assessments and written/verbal critique will allow students to analyze and improve their work.

Additional Recommended Materials:

- "Color Theory: An Essential Guide to Color from Basic Principles to Practical Application" by Patti Mollica
- "Way of Seeing" by John Berger

Glendale Unified School District School

High School

Date
*(Meeting date will be typed in **after** Board Approval)*

Department:	Career Technical Education
Course Title:	Cinematography 1-2 (revision)
Course Code:	(*Educational Services will assign course number **after** Board Approval)*
Grade Level(s):	9-12
School(s) Course Offered:	Glendale High, Crescenta Valley, Clark Magnet
UC/CSU Approved (Y/N, Subject):	Pending, "f" Fine Art credits
Course Credits:	10
Recommended Prerequisite:	None
Recommended Textbook(s):	Video: Digital Communication & Production, 4th Edition, by Jim Stinson, 2018 Lynda.com

Course Overview: Cinematography 1-2 is the introductory course for the Arts, Media and Entertainment industry sector, Design, Visual and Media Arts pathway. Students enrolled in Cinematography 1-2 will be introduced to the basic art, history, theory, and technique of cinematography. Instructional emphasis is placed on the creation, evaluation, adaptation, and interpretation of the following: (i) production safety and crew responsibilities, (ii) storytelling, (iii) pre-production, production, and post production stages, (iv) genre and history of film and television. In every lesson unit, students will analyze and apply film production elements and academic principles in demonstrating their mastery of a filmmaker's knowledge and skills via project-based learning opportunities. Students are also guided through in-depth academic learning through study in significant historical events in film, genre analysis, and auteur study. The overall objective of this class is for students to acquire a strong foundation

of knowledge of film production at a professional level and to prepare them for university coursework or a career work path in film/television production. In addition, the competencies in this course are aligned with the Common Core State Standards and the California Career Technical Education Model Curriculum Standards. This is the first course in the Cinematography pathway and is a UC approved Fine Arts (f) course.

First Semester-Course Content

Unit 1: **Camera Basics & Safety** *(4 weeks)*

STANDARDS
California State Visual and Performance Art:
Standard 1-Artistic Perception: 1. Analyze the environment and be able to interpret and explain theirs and others ideas.
Standard 2-Creative Expression: 2. Understand the tools and mechanics of cinematography.
Standard 5-Connections, Relations and Application: 2. Explore various careers available in the movie making industry.
Arts, Media & Entertainment Career Ready Standards: 1, 2, 6, 9
Production and Managerial Arts Pathway Standards: C1.0, C1.2, C1.3, C1.4, C3.0, C3.1
Common Core Standards: CCSS LS; CCSS RSIT; CCSS WS:

A. The impact of the role of a Director of Photography or Cinematographer is analyzed in relation to the various occupations in the Arts, Media and Entertainment/Production & Managerial Arts Industry sector. Shot framing and composition, camera movements. Classroom policies, procedures, emergency situations, and workplace safety are reviewed for assessment and comprehension. The purpose of this project is to give students hands-on experience with the camera, focusing on the material and techniques taught in lessons.

B. Sample Assignments:
- Create a poster explaining the Safety Rules and procedures
- Shoot a single-camera short film using linear editing
- Evaluate films and reflect on how the cinematography impacts the message of the film
- Storyboard a short film using proper camera framing and movement.
- Film a space using a range of different shots.
- Identify shots in a short film, and reflect upon the reason these shots were used.

Unit 2: **Lighting for Film** *(4 weeks)*

STANDARDS
California State Visual and Performance Art:
Standard 1-Artistic Perception: 1. Analyze the environment and be able to interpret and explain theirs and others ideas.
Standard 2-Creative Expression: 2. Understand the tools and mechanics of cinematography.
Standard 5-Connections, Relations and Application: 2. Explore various careers available in the movie making industry.
Arts, Media & Entertainment Career Ready Standards: 1, 2, 6, 9
Production and Managerial Arts Pathway Standards: C1.0, C1.2, C1.3, C1.4, C3.0, C3.1
Common Core Standards: CCSS LS; CCSS RSIT; CCSS WS:

A. Students will learn and basic elements of exposure, three point lighting, and how to evaluate a scene for lighting. Students will learn the differences associated with color temperature, hard light v. soft light, and the importance of white balancing.

B. Sample Assignments:
- Demonstrate proper exposure and white balance on both a scene taking place indoors and one outdoors
- Use hard light and soft light sources to light a scene. Explain how each affects your scene.
- Identify the tools needed to properly light a scene.

Unit 3: **Editing (Set-up, Import, Basics)** *(4 weeks)*

STANDARDS
California State Visual and Performance Art:
Standard 2-Creative Expression: 3. Develop reading comprehension by using instructional material to follow computer applications.
Standard 4-Aesthetic Valuing: 1. Demonstrate the importance of ongoing evaluation from preliminary sketch through finished product and presentation.
Arts, Media & Entertainment Career Ready Standards: 4
Production and Managerial Arts Pathway Standards: C2.3, C4.3, C4.4
Common Core Standards: CCSS LS; CCSS RSIT; CCSS WS:

A. Students will be introduced to non-linear editing and learn how to use industry standard editing software. Practical math-solving skills will be acquired and practiced through direct application to problem solving entailing measurements and precise timing. Lastly, there will be an emphasis on communication and teamwork skills.

B. Sample Assignments:
- Storyboard a music video planning out pacing and transitions as appropriate for song
- Read and follow an instructional manual to edit a project
- Shoot and edit a music video or other simple non-sync story
- Evaluate films and reflect on how the editing impacts the message of the film

Unit 4: **Storytelling and Storyboarding** *(6 weeks)*

STANDARDS
California State Visual and Performance Art:
Standard 1-Artistic Perception: 2. Use the art elements and principles of design to solve social and environmental problems in inventive ways.
Standard 2-Creative Expression: 4. Demonstrate a continuity of thought from pre planning to the completed artwork.
Standard 3-Historical and Cultural Context: 4. Develop an awareness of the role of movies and storytelling in historical and contemporary world periods.
Standard 4-Aesthetic Valuing: 2. Demonstrate the steps of art criticism through oral and written reports.
Arts, Media & Entertainment Career Ready Standards: 10
Production and Managerial Arts Pathway Standards: C4.1, C5.1
Common Core Standards: CCSS LS; CCSS RSIT; CCSS WS:

A. The purpose of this project is to get students to think about their visual storytelling and the traditional 3 act structure to create an experience for the viewer. Students will watch and critique films on the 3 act structure. They will write their own outline, treatment, or script that demonstrates the 3 act story structure and character development.

B. Sample Assignments:
- Develop a main character and write a film treatment
- Write a script using proper script format
- Storyboard a silent film using cinematography and visual design to communicate the story to the audience
- Shoot and edit a silent film
- Evaluate films and reflect on how the cinematography, editing, and visual design communicates the message of the film.

Second Semester-Course Content

Unit 1: **Genre History** *(4 weeks)*

STANDARDS
California State Visual and Performance Art:
Standard 1-Artistic Perception: 3. Continue developing an understanding the basic concepts of the principles of design, including pattern, contrast, emphasis, balance, movement, rhythm and unity.
Standard 3-Historical and Cultural Context: 1. Explore and relate the role of movies in culture. 2. Recognize a variety of cultures and the influence they have on movies. 6. Connect their assignments with various historical periods.
Standard 5-Connections, Relations and Application: 1. Make the connection between cinematography and their other classes by incorporating writing, history, math, etc. into their assignments.
Arts, Media & Entertainment Career Ready Standards: 5, 11, 12
Production and Managerial Arts Pathway Standards: C2.1, C4.2, C7.3, C7.4
Common Core Standards: CCSS LS; CCSS RSIT; CCSS WS:

A. Students will acquire a condensed knowledge of filmmaking from the innovation of motion picture through sync sound. The assignments are to specifically address genres such as comedy, horror, advertising, and non-fiction/documentary. Students will recognize how historical/cultural factors and technological advances influenced filmmaking.

B. Sample Assignments:
- Evaluate early silent comedians and compare how sync sound influenced the comedy genre
- Evaluate the genre of horror and analyze the filmmaking techniques used to create drama/suspense
- Evaluate documentary filmmaking and identify ways in which non-fiction can be structured to tell a story

Unit 2: **Intro to Audio Production** *(4 weeks)*

STANDARDS
California State Visual and Performance Art:
Standard 1-Artistic Perception: 3. Continue developing an understanding the basic concepts of the principles of design, including pattern, contrast, emphasis, balance, movement, rhythm and unity.
Standard 3-Historical and Cultural Context: 1. Explore and relate the role of movies in culture. 2. Recognize a variety of cultures and the influence they have on movies. 6. Connect their assignments with various historical periods.

Standard 5-Connections, Relations and Application: 1. Make the connection between cinematography and their other classes by incorporating writing, history, math, etc. into their assignments.
Arts, Media & Entertainment Career Ready Standards: 4
Production and Managerial Arts Pathway Standards: C2.3, C4.3, C4.4
Common Core Standards: CCSS LS; CCSS RSIT; CCSS WS:

A. Students will learn how a microphone records sound, pick up patterns, and how to select a microphone for recording. During production students will learn proper placement of a microphone on set and how to set recording levels. In post production students will mix on camera dialog, voice over, music, and sound effects tracks balancing levels and ducking music as needed to provide a rich sound for production.

B. Sample Assignments:
- Select microphones and mix sound for a live multi-camera production
- Select microphones and record sound for single camera short film
- Select microphones and record sound for a news package that includes voice over and on camera interviews
- Mix sound for a short film
- Mix sound for a news program

Unit 3: **Genre in Practice** *(4 weeks)*

STANDARDS
California State Visual and Performance Art:
Standard 1-Artistic Perception: 3. Continue developing an understanding the basic concepts of the principles of design, including pattern, contrast, emphasis, balance, movement, rhythm and unity.
Standard 3-Historical and Cultural Context: 1. Explore and relate the role of movies in culture. 2. Recognize a variety of cultures and the influence they have on movies. 6. Connect their assignments with various historical periods.
Standard 5-Connections, Relations and Application: 1. Make the connection between cinematography and their other classes by incorporating writing, history, math, etc. into their assignments.
Arts, Media & Entertainment Career Ready Standards: 5, 11, 12
Production and Managerial Arts Pathway Standards: C2.1, C4.2, C7.3, C7.4
Common Core Standards: CCSS LS; CCSS RSIT; CCSS WS:

A. Students will practice what they have learned about genre, and engage in projects where they execute the production theory and practice studied in the Genre History unit.

B. Sample Assignments:
- Script and storyboard a short comedy, horror, suspense, or advertisement.
- Shoot a short comedy, horror, suspense, or advertisement.
- Evaluate peer created projects based on elements from the genre studied

Unit 4: **Single Camera Narrative Sync Sound** *(6 weeks)*

STANDARDS
California State Visual and Performance Art:
Standard 1-Artistic Perception: 4. Expand knowledge of the art elements, including line, shape, form, texture, value, color and space.
Standard 2-Creative Expression: 1. Develop and use imagery in two and three-dimensional work to express personal beliefs, interests and perception of the visual world.
Standard 3-Historical and Cultural Context: 3. Relate how movies express and reflect culture. 5. View, discuss, analyze and write about movies as a unique form of expression throughout history.
Standard 5-Connections, Relations and Application: 3. Learn to manage time and resources, as well as work as a team in a movie production
Arts, Media & Entertainment Career Ready Standards: 3, 7, 8
Production and Managerial Arts Pathway Standards: C5.2, C6.3, C6.4, C6.5, C7.2
Common Core Standards: CCSS LS; CCSS RSIT; CCSS WS:

A. The approach into sync sound will begin with comprehending key terms in basic audio properties such as sound waves, vibrations, and the process of how sound is recorded. Analysis of storytelling through sound will be reinforced through guided discussions of underscoring and reinforcement (microphones). Design principles will be explored such as recording sound, electrical and other safety provisions, XLR cabling, amplification and speaker positioning, and scoring. Students will need to use their knowledge of filmmaking to work within time restraints managing their time effectively and creating a final project that meets time limits. Students to demonstrate their knowledge of production from start to finish.

B. Sample Assignments:
- Create a commercial that meets specific time limit requirements
- Create a non-fiction documentary film using narration and visuals to communicate information researched
- Create a short film incorporating sound design for specified genre.

Glendale Unified School District School

High School

Date
*(Meeting date will be typed in **after** Board Approval)*

Department:	Career Technical Education
Course Title:	Cinematography 3-4
Course Code:	(*Educational Services will assign course number **after** Board Approval)*
Grade Level(s):	9-12
School(s) Course Offered:	Glendale High, Crescenta Valley, Clark Magnet
UC/CSU Approved (Y/N, Subject):	Pending, "f" Fine Art credits
Course Credits:	10
Recommended Prerequisite:	Cinematography 1-2
Recommended Textbook(s):	Television Production & Broadcast Journalism, 3rd Edition, by Philip L. Harris and Gil Garcia, 2018 Lynda.com

Course Overview: Cinematography 3-4 Honors is the concentration course for the Arts, Media and Entertainment industry sector and Design, Visual and Media Arts pathway. Students enrolled in Cinematography 3-4 will have the opportunity to demonstrate mastery of film and television production, production management, multi-camera production, and leadership skills. During the course of the year, students will develop techniques introduced in Cinematography 1-2 including cinematography, editing, sound production, production workflow, production safety and best practices. Students will take responsibility for school based productions including communicating with administration, publicity, and program creation. Students will manage scheduling, run production meetings, make company decisions, and solve problems for the project-based student-run campus production studio. Students will be responsible for applying their classroom instruction and material studied in the textbook

in a hands-on production setting. Students will be able to use and understand content-specific film/television vocabulary. This course requires students to utilize skills in critical thinking, collaboration, creativity, risk-taking and problem solving.

First Semester-Course Content

Unit 1: **Intermediate Single Camera Operation** *(6 weeks*)

STANDARDS
Arts, Media & Entertainment Career Ready Standards: 1, 2, 4, 5, 9, 10
Production and Managerial Arts Pathway Standards: C1.0, C1.2, C1.3, C1.4, C3.0, C3.1
Common Core Standards: CCSS LS; CCSS RSIT; CCSS WS:

A. Students will learn manual camera operation including, but not limited to manual exposure, manual focus, basic camera builds and accessories, exposure calculations when using neutral density filtration, depth of field, and high-speed motion picture capture. Students will be presented with the three types of camera lenses.

B. Sample Assignments:
- Complete exposure calculation assessment
- Design an exposure triangle
- Complete camera build assessment
- Lighting ratio sample project
- Variable frame rate sample project
- Variable neutral density project

Unit 2: **Multi-Camera Production** (*6 weeks*)

STANDARDS
California State Visual and Performance Art:
Arts, Media & Entertainment Career Ready Standards: 1, 2, 6, 7, 8, 9
Production and Managerial Arts Pathway Standards: C1.0, C1.2, C1.3, C1.4, C3.0, C3.1
Common Core Standards: CCSS LS; CCSS RSIT; CCSS WS:

A. Students will learn the roles and responsibilities associated with the different positions in multi-camera production including director, technical director, line graphics operator, sound engineer, camera operator, floor director, and teleprompter. Students will rotate through the positions and execute the tasks assigned to them in each role. Students will communicate appropriately with others on crew and use appropriate headphone etiquette.

B. Sample Assignments:
- Read a shot list and operate a camera
- Operate a teleprompter and monitor speed based on talent reading
- Operate sound board and mix mic levels appropriately
- Manage the studio floor, crew, and assist talent
- Operate the video switcher
- Operate line graphics
- Direct multi-camera production

Unit 3: **Distribution** (*6 weeks*)

STANDARDS
California State Visual and Performance Art:
Arts, Media & Entertainment Career Ready Standards: 5
Production and Managerial Arts Pathway Standards: C7.0, C7.1, C7.2, C7.3, C7.4, C7.5, C7.6
Common Core Standards: CCSS LS; CCSS RSIT; CCSS WS:

A. Students will learn about methods of distribution and produce a film or television program for an audience beyond the classroom. Students will learn about copyright licensing, music rights, and intellectual property.

B. Sample Assignments:
- Distribute a daily or weekly newscast on the school's channel
- Create an original show with continual episodes.
- Obtain re-recording or licencing rights to use of creative work owned by an outside entity

Second Semester-Course Content

Unit 1: **On location production (single camera & multi-camera)** (*6 weeks*)

STANDARDS
California State Visual and Performance Art:
Arts, Media & Entertainment Career Ready Standards: 4
Production and Managerial Arts Pathway Standards: C5.0, C5.1, C5.1
Common Core Standards: CCSS LS; CCSS RSIT; CCSS WS:

A. Students will work in the community to videotape events for local broadcast. Students manage production, select appropriate equipment, work with clients outside of school, and deliver a finished product for multimedia distribution.

B. Sample Assignments:
- Record sporting events for weekly sports report
- Recording school and district events
- Recording community events

Unit 2: **Independent Filmmaking** (*9 weeks*)

STANDARDS
California State Visual and Performance Art:
Arts, Media & Entertainment Career Ready Standards: 3, 10,
Production and Managerial Arts Pathway Standards: C4.0, C4.1, C4.2, C4.3, C4.4, C4.5, C6.0, C6.1, C6.2, C6.3, C6.4, C6.5
Common Core Standards: CCSS LS; CCSS RSIT; CCSS WS:

A. Students will take on the responsibility for producing, directing, editing, and delivering a short film or television production. Students will produce, script, storyboard, direct, hire cast and crew, shoot, and edit their work. The work may be included in the school's distribution channel.

B. Sample Assignments:
- Produce packages for a daily or weekly newscast
- Produce Public Service Announcements (PSA's)
- Produce creative short intros and outros for daily or weekly newscast.

Unit 3: **Producing: Company Leadership, Administration and Organization (Artistic Perception; Connections, Relationships and Applications)** (*9 weeks*)

STANDARDS
California State Visual and Performance Art:
Arts, Media & Entertainment Career Ready Standards: 11, 12
Production and Managerial Arts Pathway Standards: C2.0, C2.1, C2.2, C2.3
Common Core Standards: CCSS LS; CCSS RSIT; CCSS WS:

A. In this unit students will participate in organization-wide decision making; collaborate with faculty on steering the film/television production company; perform administrative duties of the company; and participate in the production or broadcasting standards or content advisory committee meetings. To this end students will produce a film or television program, create production calendar and schedules, organize and supervise crew members, track deadlines, and facilitate communication.

B. Sample Assignments:
- Attend advisory committee meetings or broadcast standards committee meetings.

- Meet with school administrators or community members to plan a film production.
- Create schedules, delegate responsibilities, and communicate outcomes
- Work within a team to acriculate tasks and communicate on issues that arise within the team.
- Analyze and address needs of the production and develop a plan of action.
- Find ways to meet the specific needs of the production within the parameters of the equipment and time provided.

Honors Final Exam Details:

Throughout the course students will develop and maintain a portfolio demonstrating their technical and artistic mastery in the various areas of filmmaking and visual communication. Students will demonstrate creativity, critical thinking, communication, and collaboration as they assemble and refine their portfolio projects. Of particular emphasis will be the analysis and self critique of their own work and how it Relates to their educational and career goals. The students' completed portfolios will include an artist's statement, on-line résumé and filmography, behind the scenes photos, self evaluations, and a variety of completed video productions demonstrating a breadth in the various areas of filmmaking.

Glendale Unified School District School

High School

Date
*(Meeting date will be typed in **after** Board Approval)*

Department:	Career Technical Education
Course Title:	Cinematography 5-6 Honors
Course Code:	(*Educational Services will assign course number **after** Board Approval)*
Grade Level(s):	9-12
School(s) Course Offered:	Glendale High, Crescenta Valley, Clark Magnet
UC/CSU Approved (Y/N, Subject):	Yes, "f" Fine Art credits
Course Credits:	5 or 10
Recommended Prerequisite:	Cinematography 3-4
Recommended Textbook(s):	Video: Digital Communication & Production, 4th Edition, by Jim Stinson, 2018 Television Production & Broadcast Journalism, 3rd Edition, By Philip L. Harris and Gil Garcia, 2018 AVID Media Composer Fundamentals I & II, Avid Learning Series User Certification. Publisher: Avid Technology, Inc. Lynda.com
Course Overview:	Cinematography 5-6 Honors is the capstone course for the Arts, Media and Entertainment industry sector and Design, Visual and Media Arts pathway. This course will develop the concepts and techniques introduced in Cinematography 3-4. New and varied techniques of producing and directing will be explored. Further development of self-expression, perception, and artistic concepts will be realized through short films. Continued development of evaluation criteria through class work and outside observation will assist in developing a personal concept of filmmaking and television production. Students will also prepare for an exam in film editing using the software which would lead to industry

certification. Participation in this exam will be contingent upon the arrangement made with the vendor. Students will also learn the finer qualities of pre-production, production and post-production to ready them for extended college level education and/or an entry-level position within the motion picture industry. The final product will be a demo reel of their class films.

First Semester-Course Content

Unit 1: **Pitch, Storybeat** (*2 weeks*)

STANDARDS
Arts, Media & Entertainment Career Ready Standards: 2, 3, 10
Production and Managerial Arts Pathway Standards: C2.3, C6.0, C6.3, C6.0, C6.1, C6.2
Common Core Standards: CCSS LS; CCSS RSIT; CCSS WS:

A. Students will learn to develop a concept into a pitch for delivery to a buyer. They will further develop approved pitches into story beats. Students will pitch their ideas.

B. Sample Assignments:
- Design a Logline
- Pitch story to peer group or advisory board
- Design story beats following the three act structure
- Outline the plot points for the short film

Unit 2: **Treatment, Scriptwriting** (*4 weeks*)

STANDARDS
Arts, Media & Entertainment Career Ready Standards: 2, 3, 10
Production and Managerial Arts Pathway Standards: C2.3, C6.0, C6.3, C6.0, C6.1, C6.2
Common Core Standards: CCSS LS; CCSS RSIT; CCSS WS:

A. Students will learn to develop a concept into a pitch for delivery to a buyer. They will further develop approved pitches into story beats and a proper treatment. That treatment will be developed into a formal script

B. Sample Assignments:
- Complete a treatment for the short film
- Script using proper script format
- Complete various script breakdowns including

Unit 3: **Pre-production Development** (*6 weeks*)

STANDARDS
Arts, Media & Entertainment Career Ready Standards: 5, 6, 9
Production and Managerial Arts Pathway Standards: C3.0, C3.1, C4.0, C4.1, C4.2, C4.3, C4.4, C4.5
Common Core Standards: CCSS LS; CCSS RSIT; CCSS WS:

A. Students will take a film script and break it down into elements to produce to create the film. This will involve identifying and working with community members to obtain rights and releases, coordinating schedules, budgeting, and call sheets. Students will research and secure equipment, talent, locations, props, wardrobe, and other elements needed to complete production.

B. Sample Assignments:
- Design and execute a fundraising campaign for film
- Design and follow a budget
- Draw and present storyboards to shareholders
- Create pre-visualization and animatics for shareholders
- Hold casting sessions (auditions, callbacks) for talent
- Scout locations identifying suitability for scrips as well as production needs
- File paperwork for location shoot permits and contracts for all on screen talent clearances
- Design call sheets and production schedules

Unit 4: **Production** (*6 weeks*)

STANDARDS
Arts, Media & Entertainment Career Ready Standards: 1, 4, 7
Production and Managerial Arts Pathway Standards: C1.0, C1.1, C1.2, C1.3, C1.4
Common Core Standards: CCSS LS; CCSS RSIT; CCSS WS:

A. Students will execute the production of the script. Individual students will be responsible for leading their assigned production division within the categories of Art Design, Cinematography, Sound Design, Directing, Producing.

B. Sample Assignments:
- Secure properties for locations
- Rentals, Reservations and Catering
- Shooting on location a scene outside of the cinematography classroom studio
- Complete Principal Photography of all scenes
- Complete Production Sound of all scenes

Second Semester-Course Content

Unit 5: **Editing Rough Cut Assembly, Picture Lock** (*9 weeks*)

STANDARDS
Arts, Media & Entertainment Career Ready Standards: 8, 12
Production and Managerial Arts Pathway Standards: C2.0, C2.1, C2.2, C5.0, C5.1, C5.2
Common Core Standards: CCSS LS; CCSS RSIT; CCSS WS:

A. Students will manage the pieces of the film produced in production and assemble into a film. Initial edits will be evaluated for their relevance to the story as a whole as well as how they relate to any final delivery requirements like time length. Students will revise production elements as needed with ADR, pick ups, and Foley.

B. Sample Assignments:
- Sync recorded material
- Screen and create notes on dailies
- Create or obtain foley sound
- Record ADR/Looping
- Schedule and obtain pick up shots
- Perform rough Assembly and Trimming
- Screen rough to focus group audience for story notes
- Complete final revisions for picture lock

Unit 6: **Music Composition and Sound Mastering** (*3 weeks*)

STANDARDS
Arts, Media & Entertainment Career Ready Standards: 11
Production and Managerial Arts Pathway Standards: C6.3, C6.4, C6.5, C7.0, C7.1, C7.2, C7.3, C7.4, C7.5, C7.6
Common Core Standards: CCSS LS; CCSS RSIT; CCSS WS:

A. Students will score the short film with original music. They will get clearance for any recording rights for music to be used that is under copyright. Students will mix the sound for their film using industry standards practice and technology.

B. Sample Assignments:
- Sound Mastering and Leveling
- Research and obtain copyright clearance
- Meet with music composer to give direction
- Provide communication and notes with music composer.

Unit 7: **Color Grading & Finishing** (*3 weeks*)

STANDARDS
Arts, Media & Entertainment Career Ready Standards: 11
Production and Managerial Arts Pathway Standards: C6.3, C6.4, C6.5, C7.0, C7.1, C7.2, C7.3, C7.4, C7.5, C7.6
Common Core Standards: CCSS LS; CCSS RSIT; CCSS WS:

A. Student will complete the "feature style" short film for public display to help garner industry and stakeholder buy in. Students will use industry standard technology to colorgrade their film and create needed visual effects. Students will complete their short films films using industry standard practice and technology.

B. Sample Assignments:
- Color Correction and Grading of short film
- Visual Effects Composition for short film
- Design opening titles and closing credits for short film

Unit 8: **Distribution** (*3 weeks*)

STANDARDS
Arts, Media & Entertainment Career Ready Standards: 11
Production and Managerial Arts Pathway Standards: C6.3, C6.4, C6.5, C7.0, C7.1, C7.2, C7.3, C7.4, C7.5, C7.6
Common Core Standards: CCSS LS; CCSS RSIT; CCSS WS:

A. The final cut of the film will be displayed at a public venue. Students will research the film festival market and submit their film to competitive film festivals. Students will create marketing materials for their film. The students will add new created content to their cinema demo reel.

B. Sample Assignments:
- Design Graphics and Marketing materials
- Set up a Social Media contact
- Multimedia Distribution
- Complete festival research and submission budget
- Design a final Demo Reel

Honors Final Exam Details:

Students will develop and produce a 5-10 minute short film. The film is to be a summative display of all the other techniques and storytelling concepts learned over the course of the semester. The film should demonstrate a strong understanding of character. Dialogue should be efficient, unique between characters and reveal a compelling backstory.

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

INFORMATION REPORT NO. 8

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBJECT: **Proposed New, Revised or Retired Board Policies Relating to Students and Instruction**

This report will provide the Board of Education with information on the need to create new or revise or retire existing Board Policies (BP) 5119 (Students Expelled From Other Districts); BP 5144 (Discipline); BP 5146 (Married, Pregnant, and Parenting Students); BP 6000 (Concepts and Roles); BP 6152 (Class Assignment); BP 6190 (Evaluation of the Instructional Program); and BP 6112.1 (School Day-Minimum Requirements) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

BP 5119 – Students Expelled From Other Districts

CSBA Update: March 2007
Last GUSD Update: N/A

A new Board Policy (BP) has been created, based on suggested language from CSBA, regarding the enrollment of students who have been expelled from other school districts. This new policy discusses the parent/guardian's responsibility to inform the school district about the disciplinary action taken in another school district. The proposed policy also describes the hearing process should a parent/guardian want to enroll their student who has been previously expelled.

BP 5144 – Discipline

CSBA Update: December 2018
Last GUSD Update: June 2018

BP 5144 is updated using CSBA language to reflect new law (AB 2657), which prohibits seclusion and behavioral restraint of students as a means of discipline, and to encourage staff development regarding equitable implementation of discipline.

BP 5146 – Married, Pregnant, and Parenting Students

CSBA Update: December 2018
Last GUSD Update: May 2016

BP 5146 is updated, using CSBA suggested language, to reflect a new law (AB 2289), which requires notification to parents/guardians and to pregnant and parenting students of their rights under the law; authorizes an excused absence for a parenting student to care for a sick child without a physician's note; provides that a pregnant or parenting student is entitled to eight weeks of parental leave, or longer if deemed medically necessary by the student's physician; and authorizes the use of uniform complaint procedures for complaints alleging noncompliance with the law.

BP 6000 – Concepts and Roles

CSBA Update: July 2006
Last GUSD Update: N/A

A new Board Policy is created, based upon CSBA suggested language, that helps define the Board's and Superintendent's roles and responsibilities as related to Instruction. It also defines comparability as it relates to general fund programs and supplemental and federally funded programs and services.

BP 6152 – Class Assignment

CSBA Update: March 2016
Last GUSD Update: October 2002

BP 6152 is updated, using CSBA language, to reflect AB 1012, 2015 which prohibits, unless certain conditions are satisfied, the assignment of a student in grades 9-12 to (1) any course period "without educational content" for more than one week in any semester or (2) any course that he/she previously completed with a grade determined by the district to satisfy minimum requirements for high school graduation and admission to California postsecondary institutions. The revised policy also calls for the use of multiple objective academic measures when assigning students to appropriate courses and classes, consistent with B 359, 2015 mandating policy on placement in mathematic courses.

BP 6190 – Evaluation of the Instructional Program

CSBA Update: October 2018
Last GUSD Update: February 2016

BP 6190 is updated using CSBA language to delete references to the obsolete API and add the California School Dashboard as a source for multiple state and local indicators of strengths and areas in need of improvement in each priority area addressed by the LCAP. The section on "Federal Program Monitoring" is deleted as the focus of the policy is on program effectiveness rather than compliance with program requirements.

BP 6112.1 – Minimum Requirements

CSBA Update: N/A
Last GUSD Update: November 2010

BP 6112.1 is being retired as it is not supported by CSBA and the language contained within it is included in the Board Policy and Administrative Regulations 6112, School Days.

The proposed new, revised and retired Board Policies are being presented for first reading. Should the consensus of the Board be to move forward, the policies will be presented at the April 2, 2019, Board meeting for approval. Further, upon approval of the policies, updates to the accompanying Administrative Regulations will be made as needed following current District procedures.

Copies of the proposed new, revised and retired policies are attached to this report.

DRAFT

Students

Students Expelled From Other Districts

The Board may grant admission to students expelled from other districts in accordance with law and when consistent with the Board's goal to provide a safe and secure environment for students and staff.

If a student expelled from another district is granted enrollment, in accordance with the procedures specified below, he/she shall either establish legal residence in this District or enroll pursuant to an interdistrict attendance agreement. (Education Code 48915.1, 48915.2)

Enrollment During the Term of the Expulsion

The District shall not enroll a student expelled by another district for any of the offenses listed in Education Code 48915(a) or (c) (mandatory expulsion offenses) during the term of the student's expulsion, unless the enrollment is at a community day school. (Education Code 48915.2)

Upon receiving a request for enrollment from a student expelled from another district for acts other than those specified in Education Code 48915(a) or (c), the Board shall hold a hearing to determine whether the student poses a continuing danger to students or staff. The hearing shall be conducted and notice shall be provided in accordance with procedures governing expulsion of students described in Education Code 48918. (Education Code 48915.1)

If the student or parent/guardian neglects to inform the District that the student was expelled from his/her previous district for an act other than those listed in Education Code 48915(a) or (c), the Board shall record and discuss this lack of compliance during the hearing. (Education Code 48915.1)

If the Board finds that a student expelled for acts other than those specified in Education Code 48915(a) or (c) does not pose a continuing danger to students or staff, the student may be admitted or conditionally admitted during the term of expulsion. If the Board determines that the student does pose a continuing danger to students or staff, the student shall not be admitted. (Education Code 48915.1)

Enrollment After the Term of the Expulsion

A student expelled for an act specified in Education Code 48915(a) or (c) may enroll in the District after the term of his/her expulsion if the Board finds, at a hearing, that the student does not pose a continuing danger to students or staff. The hearing shall be conducted and notice shall be provided in accordance with procedures governing expulsion of students described in Education Code 48918. (Education Code 48915.2)

Students

Students Expelled From Other Districts

A student expelled for any act other than those specified in Education Code 48915(a) or (c) may request enrollment after the term of his/her expulsion in accordance with the District's procedures for establishing residency or interdistrict transfer.

Legal Reference: Education Code, Sections 46600; 46601; 48200; 48645.1; 48660-48666; 48915; 48915.1,; 48915.2; 48918

Policy Adopted: --/--/2019

DRAFT

Students – Welfare

Discipline

The Governing Board is committed to providing a safe, supportive, and positive school environment which is conducive to student learning and to preparing students for responsible citizenship by fostering self-discipline and personal responsibility. The Board believes that high expectations for student behavior, use of effective school and classroom management strategies, provision of appropriate intervention and support, and parent involvement can minimize the need for disciplinary measures that exclude students from instruction as a means for correcting student misbehavior.

The Superintendent or designee shall develop effective, age-appropriate strategies for maintaining a positive school climate and correcting student misbehavior at District schools. The strategies shall focus on providing students with needed supports; communicating clear, appropriate, and consistent expectations and consequences for student conduct; and ensuring equity and continuous improvement in the implementation of District discipline policies and practices.

In addition, the Superintendent or designee's strategies for correcting student misconduct shall reflect the Board's preference for the use of positive interventions and alternative disciplinary measures over exclusionary discipline measures.

Disciplinary measures that may result in loss of instructional time or cause students to be disengaged from school, such as detention, suspension, and expulsion, shall be imposed only when required or permitted by law or when other means of correction have been documented to have failed. (Education Code 48900.5)

School personnel and volunteers shall not allow any disciplinary action taken against a student to result in the denial or delay of a school meal. (Education Code 49557.5)

The administrative staff at each school may develop disciplinary rules to meet the school's particular needs consistent with law, Board policy, and District regulations. The Board, at an open meeting, shall review the approved school discipline rules for consistency with Board policy and state law. Site-level disciplinary rules shall be included in the District's comprehensive safety plan. (Education Code 32282, 35291.5)

At all times, the safety of students and staff and the maintenance of an orderly school environment shall be priorities in determining appropriate discipline. When misconduct occurs, staff shall attempt to identify the causes of the student's behavior and implement appropriate discipline. When choosing between different disciplinary strategies, staff shall consider the effect of each option on the student's health, well-being, and opportunity to learn.

Students – Welfare

Discipline

Staff shall enforce disciplinary rules fairly, consistently, and in accordance with the District's nondiscrimination policies. Restraint and seclusion should only be used as a safety measure of last resort, and should never be used as punishment or discipline or for staff convenience.

The Superintendent or designee shall provide professional development as necessary to assist staff in developing the skills needed to effectively implement the disciplinary strategies adopted for District schools, including, but not limited to, consistent school and classroom management skills, effective accountability and positive intervention techniques, and development of strong, cooperative relationships with parents/guardians.

District goals for improving school climate, based on suspension and expulsion rates, surveys of students, staff, and parents/guardians regarding their sense of school safety, and other local measures, shall be included in the District's local control and accountability plan, as required by law.

At the beginning of each school year, the Superintendent or designee shall report to the Board regarding disciplinary strategies used in District schools in the immediately preceding school year and their effect on student learning.

Legal Reference: Education Code, Sections 32280-32288; 35146; 35291; 35291.5; 35291.7; 37223; 48900–48926; 48980-48985; 49330-49335; 49550-49562; 52060-52077
Civil Code, Section 1714.1
Code of Regulations, Title 5, Sections 307; 353
United States Code, Title 24, Sections 1751-1769j; 1773

Policy Adopted: 11/04/1956

Policy Amended: 06/16/1959; 01/06/1976; 06/04/1985; 01/20/1987; 05/21/1996; 01/14/2003; 06/19/2018; --/--/2019

Formerly BP 5320

Students – Welfare

Married, Pregnant, and Parenting Students

The Board of Education recognizes that ~~early~~ responsibilities related to marriage, pregnancy, or parenting and related responsibilities may disrupt a student's education and increase the chance of a student dropping out of school. The Board therefore desires to support married, pregnant, and parenting students to continue their education, attain strong academic and parenting skills, and promote the healthy development of their children.

~~The district shall not discriminate against any student on the basis of the student's marital status, pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery.~~ The District shall not exclude or deny any student from any educational program or activity, including any class or extracurricular activity, solely on the basis of the student's pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery. In addition, the District shall not adopt any rule concerning a student's actual or potential parental, family, or marital status that treats students differently on the basis of sex. (Education Code 221.51, 230; 5 CCR 4950; 34 CFR 106.40)

The Superintendent or designee shall annually notify parents/guardians at the beginning of the school year of the rights and options available to pregnant and parenting students under the law. In addition, pregnant and parenting students shall be notified of the rights and options available to them under the law through annual school year welcome packets and through independent study packets. (Education Code 222.5, 48980)

A. Married Students

For school-related purposes, married students under the age of eighteen (18) who enter into a valid marriage shall have all the rights and privileges of students who are 18, even if the marriage has been dissolved. (Family Code 7002)

B. Education and Support Services for Pregnant and Parenting Students

Pregnant and parenting students shall retain the right to participate in ~~any comprehensive school or educational~~ the regular education program or an alternative program. The classroom setting shall be the preferred instructional strategy unless an alternative is necessary to meet the needs of the student and/or ~~his/her~~ the student's child.

Any alternative education program ~~or,~~ activity, or course that is offered separately to pregnant or parenting students, including any class or extracurricular activity, shall be equal to that offered to other District students. A student's participation in such programs shall be voluntary. (Education Code 221.51; 5 CCR 4950)

Students – Welfare

Married, Pregnant, and Parenting Students

~~As~~ If required for ~~other~~ students with ~~physical or emotional conditions or~~ any other temporary ~~disabilities~~ disabling condition, the Superintendent or designee may require a student, based on pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery, to obtain certification from a physician or nurse practitioner indicating that the student is physically and emotionally able to ~~participate in an educational program~~ continue participation in the regular educational program or activity. (Education Code 221.51; 5 CCR 4950; 34 CFR 106.40)

To the extent feasible, the District shall provide educational and related support services ~~shall be provided,~~ either ~~through the district~~ directly or in collaboration with community agencies and organizations, to meet the needs of pregnant and parenting students and their children. Such services may include, but are not limited to:

1. Child care and development services for the children of parenting students on or near school site(s) during the school day and during school-sponsored activities.

2. Parenting education and life skills instruction.

3. Special school nutrition supplements for pregnant and lactating students pursuant to Education Code 49553, 42 USC 1786, and 7 CFR 246.1-246.28.

4. Health care services, including prenatal care.

5. Tobacco, alcohol, and/or drug prevention and intervention services.

6. Academic and personal counseling.

7. Supplemental instruction to assist students in achieving grade-level academic standards and progressing toward graduation.

As appropriate, teachers, administrators, and/or other personnel who work with pregnant and parenting students shall receive related professional development.

C. Absences

Pregnant or parenting students may be excused for absences ~~related to confidential~~ for medical appointments ~~in accordance with~~ and other purposes specified in BP/AR 5113 - Absences and Excuses.

Students – Welfare

Married, Pregnant, and Parenting Students

A student shall be excused for absences to care for a sick child for whom the student is the custodial parent. A note from a physician shall not be required for such an absence. (Education Code 48205)

D. Parental Leave

~~The Superintendent or designee shall grant a student a leave of absence due to pregnancy, childbirth, false pregnancy, termination of pregnancy, and related recovery for as long as it is deemed medically necessary by a physician. At the conclusion of the leave, the student shall be reinstated to the status held when the leave began.~~

~~A parenting student may request exemption from attendance because of personal services that must be rendered to a dependent.~~

A pregnant or parenting student shall be entitled to eight weeks of parental leave in order to protect the health of the student who gives or expects to give birth and the infant, and to allow the pregnant or parenting student to care for and bond with the infant. Such leave may be taken before the birth of the student's infant if there is a medical necessity and after childbirth during the school year in which the birth takes place, inclusive of any mandatory summer instruction. The Superintendent or designee may grant parental leave beyond eight weeks if deemed medically necessary by the student's physician. (Education Code 46015; 34 CFR 106.40)

The student, if age 18 years or older, or the student's parent/guardian shall notify the school of the student's intent to take parental leave. No student shall be required to take all or part of the parental leave. (Education Code 46015)

When a student takes parental leave, the attendance supervisor shall ensure that absences from the regular school program are excused until the student is able to return to the regular school program or an alternative education program. A pregnant or parenting student shall not be required to complete academic work or other school requirements during the period of the parental leave. (Education Code 46015)

Following the leave, a pregnant or parenting student may elect to return to the school and the course of study in which the student was enrolled before taking parental leave or to an alternative education option provided by the District. Upon return to school, a pregnant or parenting student shall have opportunities to make up work missed during the leave, including, but not limited to, makeup work plans and reenrollment in courses. (Education

Students – Welfare

Married, Pregnant, and Parenting Students

Code 46015)

When necessary to complete high school graduation requirements, the student may remain enrolled in school for a fifth year of instruction, unless the Superintendent or designee makes a finding that the student is reasonably able to complete District graduation requirements in time to graduate by the end of the fourth year of high school. (Education Code 46015)

~~D~~E. ~~Reasonable~~ Accommodations

When necessary, the District shall provide ~~reasonable~~ accommodations to enable a pregnant ~~and~~ or parenting student~~s to enable them~~ to access the educational program.

A pregnant student shall have access to any services available to other students with temporary disabilities or medical conditions. (34 CFR 106.40)

The school shall provide reasonable accommodations to any lactating student to express breast milk, breastfeed an infant child, or address other needs related to breastfeeding. A student shall not incur an academic penalty for using any of these reasonable accommodations, and shall be provided the opportunity to make up any work missed due to such use. Reasonable accommodations include, but are not limited to: (Education Code 222)

1. Access to a private and secure room, other than a restroom, to express breast milk or breastfeed an infant child.

2. Permission to bring onto a school campus a breast pump and any other equipment used to express breast milk.

3. Access to a power source for a breast pump or any other equipment used to express breast milk.

4. Access to a place to store expressed breast milk safely.

5. A reasonable amount of time to accommodate the student's need to express breast milk or breastfeed an infant child.

~~E~~ F. Complaints

Students – Welfare

Married, Pregnant, and Parenting Students

Any complaint ~~of~~ alleging discrimination on the basis of pregnancy or marital or parental status, District noncompliance with the requirements of Education Code 46015, or District noncompliance with the requirement to provide reasonable accommodations for lactating students shall be addressed through the District's uniform complaint procedures in accordance with 5 CCR 4600-4687 and BP/AR 1312.3 - Uniform Complaint Procedures.

~~Any complaint alleging district noncompliance with the requirements to provide reasonable accommodations for lactating students also may be filed in accordance with the district's procedures in AR 1312.3 - Uniform Complaint Procedures.~~ A complainant who is not satisfied with the District's decision may appeal the decision to the California Department of Education (CDE). If the District or the CDE finds merit in an appeal, the District shall provide a remedy to the affected student. (Education Code 222, 46015; 5 CCR 4600- 4670)

~~F.~~G. Program Evaluation

The Superintendent or designee shall periodically report to the Board regarding the effectiveness of district strategies to support married, pregnant, and parenting students, which may include data on participation rates in District programs and services, academic achievement, school attendance, graduation rate, and/or student feedback on District programs and services.

Legal Reference: Education Code, Sections 221.51; 222; 222.5; 230; 8200-8498; 46015; 48205; 48206.3; 48220; 48410; 48980; 49553; 51220.5; 51745; 52610.5
Civil Code, Section 51
Family Code 7002
Health and Safety Code, Section 104460
Code of Regulations, Title 5, Sections 4600- ~~4687~~ 4670; 4950
Code of Regulations, Title 22, Sections 101151-101239.2; 101351-101439.1
United States Code, Title 20, Sections 1681-1688
United States Code, Title 42, Section 1786
Code of Federal Regulations, Title 7, Sections 246.1-246.28
Code of Federal Regulations, Title 34, Section 106.40
Attorney General Opinions, 87 Ops. Cal. Atty. Gen. 168 (2004)

Students – Welfare

Married, Pregnant, and Parenting Students

Court Decisions: American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307

Policy Adopted: 06/04/1985

Policy Amended: 05/21/1996; 01/14/2003; 05/03/2016; --/--/2019

Formerly BP 5435

Instruction

Concepts and Roles

The Board of Education desires to provide a comprehensive, research-based curriculum that motivates every student to succeed. The District's educational program shall provide students with opportunities to attain the skills, knowledge, and abilities they need to be successful in school and develop to their full potential.

Strategies for improving the educational program shall take into consideration the needs of individual students and subpopulations of students. Students who are failing or at risk of failing to meet academic standards shall be provided with alternative programs and/or supplemental assistance designed to raise achievement.

Inasmuch as parents/guardians are critical partners in their children's education, parents/guardians shall be provided with opportunities to be meaningfully involved both in support of their children's education program at school and with learning at home.

A. The Board shall:

1. Establish standards of student achievement for core subjects at each grade level that are aligned with the District's vision for student learning, the specific needs and strengths of the students, the expectations of parents/guardians and the community, and available resources.

2. Establish graduation requirements.

3. Ensure that a process is in place, involving teachers, administrators, students, and parents/guardians, for the development and review of the District's curriculum.

4. Adopt the District curriculum and courses of study to be offered.

5. Adopt textbooks and other instructional materials.

6. Support the professional staffs implementation of the curriculum by providing consistent policy direction, allocating resources based on educational program priorities, ensuring that collective bargaining agreements do not constrain the District's ability to achieve curricular goals, recognizing staff accomplishments, and including reasonable annual goals related to student learning in the Superintendent evaluation process.

Instruction

Concepts and Roles

7. Provide a continuing program of professional development to keep instructional staff, administrators, and Board members updated about current issues and research pertaining to curriculum, instructional strategies, and student assessment.

8. Review and evaluate the educational program on the basis of state and federal accountability measures, disaggregated student achievement data, and other indicators and ensure that evaluation results are used to improve programs, curriculum, and/or instructional practices as necessary to enhance student achievement.

9. Communicate clear information about District instructional goals, programs, and progress in student achievement to the community and media.

B. The Superintendent or designee shall:

1. Review research related to curriculum issues.

2. Select and/or develop curricula for recommendation to the Board in accordance with the District's curriculum development and review process.

3. Ensure the articulation of the curriculum between grade levels and with postsecondary education and the workplace.

4. Determine the general methods of instruction to be used.

5. Assign instructors and schedule classes for all curricular offerings.

6. Recommend instructional materials to the Board and direct the purchase of approved materials and equipment.

7. Evaluate and report to the Board on student achievement as demonstrated through testing and other types of appraisal, and recommend necessary changes in curriculum, programs, and instruction as indicated by student performance data.

C. Comparability in Instruction

The District shall provide comparable educational opportunities for all students. Instruction in the core curriculum shall be in no way diminished when students receive supplementary services funded by special governmental programs. Services funded by

Instruction

Concepts and Roles

any categorical program shall supplement, not supplant, the District-provided core curriculum and any services which may be provided by other categorical programs.

Legal Reference: Education Code, Sections 51000-51007
Code of Regulations, Title 5, Sections 3940; 4424
United State Code, Title 20, Section 6321

Policy Adopted: --/--/2019

DRAFT

Instruction

Class Assignment

The Board of Education believes students should be assigned to classes and/or grouped in a manner that provides the most effective learning environment for all students.

A. When assigning students to specific ~~classrooms~~ courses and classes, the Principal or designee ~~shall strive to provide the best possible learning environment for each student. Insofar as possible, consideration shall be given to~~ may consider the following criteria as appropriate for the grade level and course:

1. ~~Recommendations of the current classroom teacher~~ Staff recommendation, including, but not limited to, the recommendations of teachers and counselors

2. ~~Gender and ethnic balance~~ Skills and classroom management style of individual teachers

3. ~~Academic balance of high, medium and low achievers~~ Student skill level as indicated by multiple objective academic measures, such as student assessment results, grade point average, and grades in prerequisite courses

4. ~~Balance of students with social or emotional problems~~ Balance of high, medium, and low academic achievers

5. ~~Strengths of individual teachers~~ Student interests, readiness, behavior, and motivation

6. ~~Student interests, readiness, behavior and motivation~~ Student/teacher ratios and, if relevant, class size reduction considerations

B. The Principal may accept from parents/guardians any information, which would be helpful in making placement decisions. However, parents/guardians who provide such information shall be informed that requests for a specific teacher shall be ~~used as only one of many determining factors, which must be taken into account.~~one of many factors which may be taken into account when determining his/her child's placement.

C. During the school year, the Principal or designee may make any adjustments in class placement, which he/she considers beneficial to the student or the educational program.

D. Additional Requirements for Grades 9-12

Except for a student enrolled in an alternative school, community day school,

continuation high school, or opportunity school, or as otherwise specified below, no student enrolled in grades 9-12 shall be assigned:

1. To any course without educational content for more than one week in any semester, including any of the following situations: (Education Code 51228.1)

   a. The student is sent home or released from campus before the conclusion of the designated school day.

   b. The student is assigned to a service, instructional work experience, or other course in which he/she is assigned to assist a certificated employee, but is not expected to complete curricular assignments, in a course the certificated employee is teaching during that period and where the ratio of certificated employees to students assigned to the course for curricular purposes is less than one to one.

   c. The student is not assigned to any course for the relevant course period.

2. To a course that he/she has previously completed and received a grade determined by the District to be sufficient to satisfy minimum high school graduation requirements and the requirements and prerequisites for admission to California public postsecondary institutions, unless the course has been designed to be taken more than once because students are exposed to a new curriculum year to year and are therefore expected to derive educational value from taking the course again. (Education Code 51228.2)

An exception to item #1 or #2 above may be made only if all of the following conditions are satisfied: (Education Code 51228.1, 51228.2)

1. The student, or the student's parent/guardian if he/she is younger than age 18 years, has consented in writing to the assignment.

2. A school official has determined that the student will benefit from being assigned to the course period.

3. The principal or assistant principal has stated in a written document maintained at the school that, for the relevant school year, no students are assigned to those classes unless the school has obtained the student's or parent/guardian's consent and determined that the student will benefit from the assignment.

Instruction

Class Assignment

In addition, under no circumstances shall a student be assigned to a course period without educational content or a course he/she has already satisfactorily completed because there are insufficient curricular course offerings for the student to take during the relevant period of the school day. (Education Code 51228.1, 51228.2)

The above limitations on class assignments shall not affect the authority of the Superintendent or designee to permit the enrollment of a student in a dual enrollment, independent study, evening high school program, or other class or course authorized by law. (Education Code 51228.1, 51228.2)

Any complaint that the District has not complied with the requirements in this section regarding assignments in grades 9-12 may be filed in accordance with the District's procedures in AR 1312.3 - Uniform Complaint Procedures. A complainant not satisfied with the District's decision may appeal the decision to the California Department of Education (CDE). If the District or the CDE finds merit in an appeal, the District shall provide a remedy to the affected student. (Education Code 51228.3; 5 CCR 4600-4687)

Legal Reference: Education Code, Sections 35020; 35160; 51224.7; 51228.1; 51228.2; 51228.3; 51704-51879.9
Code of Regulations, Title 5, Sections 4600-4687

Policy Adopted: 10/15/2002

Policy Amended: --/--/2019

Instruction

Evaluation of the Instructional Program

The Board of Education recognizes that it is accountable to the students, parents/guardians, and community for the effectiveness of the District's educational program in meeting District goals for student learning. The Superintendent or designee shall conduct a continual evaluation of the curriculum and the instructional program in order to improve student achievement.

The Superintendent or designee shall provide the Board and the community with regular reports on student ~~progress toward Board-established standards of expected~~ achievement ~~at each grade level in each area of study~~. ~~In addition, he/she shall evaluate and report~~ The reports shall include data for each District school and for ~~every~~ each numerically significant student subgroup ~~performance on~~, as defined in Education Code 52052, including, but not limited to, school and subgroup performance on statewide achievement indicators and progress towards goals specified in the District's local control and accountability plan (LCAP).

In addition, the Superintendent or designee shall conduct an evaluation of any new instructional program implemented in the District and shall regularly assess District progress toward increasing student achievement in all subject areas taught in the District. The findings of such evaluations and assessments shall be reported to the Board.

Based on these reports, the Board shall take appropriate actions to maintain the effectiveness of programs and, as needed, to improve the quality of education that District students receive.

A. Annual Monitoring of Consolidated Application Programs

The Board and the Superintendent or designee shall annually determine whether the District's categorical programs funded through the state's consolidated application are effective in meeting the needs of the students they are intended to serve. As a basis for this evaluation, the Superintendent or designee shall recommend for Board approval the specific, measurable criteria that shall be used at each school and at the District level. These criteria may include, but are not necessarily limited to, the progress of all students participating in the program and of each numerically significant subgroup toward goals contained in the District's LCAP, the school's single plan for student achievement, ~~Title I local educational agency plan,~~ and/or other applicable District or school plans.

~~Federal Program Monitoring (FPM)~~

~~1. To ensure that the District's categorical programs comply with applicable legal requirements, the Superintendent or designee shall, on an ongoing basis, conduct a District self-evaluation, which may utilize tools developed by the District or the California Department of Education (CDE).~~

Instruction

Evaluation of the Instructional Program

~~2. In the event that the FPM review results in a finding of noncompliance in relation to any program, the Superintendent or designee shall submit a proposed resolution to the CDE within 45 days of the date the District was notified of the finding. The resolution shall be implemented in accordance with the terms and timeframe specified in the resolution agreement with the CDE.~~

~~3. The Superintendent or designee shall report to the Board regarding the results of the review process.~~

B. Western Association of Schools and Colleges (WASC) Accreditation

1. The Board believes that accreditation by the Western Association of School and Colleges (WASC) can foster excellence and ongoing academic improvement in the District's schools. The results of the accreditation process also may demonstrate to parents/guardians and the community that the schools are meeting their goals and objectives and the WASC criteria for school effectiveness through a viable instructional program.

2. The Superintendent or designee shall undertake procedures whereby the District's schools may achieve and maintain full WASC accreditation status.

   a. The schools shall conduct a self-study in accordance with WASC requirements.

   b. The schools will cooperate with the WASC committee during a site visit.

   c. The schools will develop and review action plans to increase the effectiveness of the instructional program for students.

3. The Superintendent or designee shall regularly report to the Board on the status of District schools and any WASC recommendations for school improvement.

4. ~~The results of any inspection of a school by WASC, or any other accrediting agency, shall be published not later than 60 days after the results are made available to the school.~~ Not later than 60 days after receiving the results of an inspection of a school by WASC or any other accrediting agency, the Superintendent or designee shall notify parents/guardians in writing of the inspection results and/or shall post the information on the District's or school's

Instruction

Evaluation of the Instructional Program

web site. (Education Code 35178.4)

~~a. Publication shall be by notifying each parent/guardian in writing and/or by posting the information on the District or school's web site, as determined by the Superintendent or designee.~~

5. If any District school loses its accreditation status: (Education Code 35178.4)

a. The Board shall give official notice as a regularly scheduled Board meeting.

b. The Superintendent or designee shall provide written notification to each parent/guardian of a student in the school that the school has lost its accreditation status, including the potential consequences of the loss of accreditation status.

c. This notice shall also be posted on the District's web site and the school's web site.

Legal Reference: Education Code, Sections 33400 - 33407, 35178.4, 44662, 48985, 51041, 51226, 52052~~-52052.1~~, 52060-52077, 62005.5, 64000 - 64001
Code of Regulations, Title 5, Sections 3930 - 3937; 3942
United States Code, Title 20, Section 6311

Policy Adopted: 02/20/2001

Policy Amended: 10/15/2002; 02/02/2016; --/--/2019

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Instruction

School Day - Minimum Requirements

The Board of Education recognizes that it is occasionally necessary and desirable to shorten the school day. The Board of Education therefore authorizes the Superintendent to allow a minimum school day, providing the total number of instructional minutes meets requirements as stipulated in the Education Code. Three minimum days per semester are provided to accommodate final examination schedules at the senior high schools. One minimum day at the end of the first, third, and fourth quarters shall be provided for secondary faculties for completing grade reports. Three minimum days per school year at the elementary level shall be provided for departmental or grade level meetings, inservice programs, record keeping, or completing grade reports, within the individual schools, as determined by the Principal with consideration of staff needs and requests. At all levels, one minimum day is provided for the day of Back-to-School Night and one minimum day on the day of Open House Night. The requirements for such minimum day schedules follow:

A. Elementary School

1. Kindergarten: The minimum school day shall be not less than 60 minutes, inclusive of recesses.

2. Grades 1-3: The minimum school day shall be not less than 170 minutes, exclusive of recesses and noon intermissions.

3. Grades 4-6: The minimum school day shall be not less than 180 minutes, exclusive of recesses and noon intermissions.

B. Secondary Schools

1. Middle and senior high schools: The minimum school day shall be not less than 240 minutes, exclusive of "snack" and noon intermission. The time required for passing between classes is a part of the school day.

C. Special Classes - Elementary and Secondary

1. Special classes have the same minimum day as regular elementary and secondary classes listed above.

TO BE RETIRED

Instruction

School Day - Minimum Requirements

Legal Reference: Education Code, Sections 46111-46117; 46141-46147

Policy Adopted: 06/16/1959

Policy Amended: 10/02/1973; 07/02/1985; 12/06/1994; 10/15/2002; 11/16/2010

(Formerly BP 6122)

TO BE RETIRED

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

INFORMATION REPORT NO. 9

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Update on Measure S and Facility Programs**

This agenda item is in support of Board Priority No. 2 – Create a Culture of Learning. Staff will make a presentation, which will include an update on the following items:

1. Superintendent's Facility Advisory Committee (SFAC)
   - Review of Agenda Items
2. Items on this Agenda
   - Approval of Independent Consultant Agreement No. 511 with BPI Inspection Services for the Cloud Preschool Portable Project's DSA Inspection Services
   - Approval of Amendment No. 2 to Independent Consultant Agreement No. 415 with Premier Inspection Services, Inc. for DSA Inspection Services for Installation of Solar Photovoltaic Systems at Hoover and Glendale High Schools
   - Approval of Budget Allocation for Site Improvements Projects at Various School Sites
   - Approval of Resolution No. 20 in Support of Submitting Applications Beyond the Current Bond Authority
   - Approval of Notice of Completion for Bid No. 170-17/18 with paradise Construction & Contract Management for Play Area Improvement at Verdugo Woodlands Elementary School
   - Award of Bid No. 182-18/19 for the Cloud Preschool Portables Project and Budget Adjustment
3. Update on Hoover High School Pool Expansion and Renovation Project – Three Options

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

STUDY SESSION

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

PREPARED IN: Office of the Superintendent

SUBJECT: Superintendent's Search Process

At the February 26, 2019 Board meeting, the Board of Education tabled this item to the March 12, 2019 meeting. No discussion took place.

The study session provides an opportunity for the Board to discuss details with the search consultants from Hazard, Young, Attea &Associates (HYA) to include the timeline, characteristics the Board is looking for in the next Superintendent, advertising strategies, and the process for engaging stakeholders in the search process.

Background

At its meeting on February 19, 2019, the Board of Education voted, 5-0, to select Hazard, Young, Attea (HYA) & Associates to support the Board in its effort to recruit and employ the next Superintendent of Schools for Glendale Unified School District. Dr. Rudy Castruita and Dr. David Cash are the search consultants representing HYA.

Attached is the "Letter of Agreement" documenting the working arrangement between Hazard, Young, Attea and Associates and GUSD.

The all-inclusive cost of $29,650 includes:

- The search fee for all items in the Scope of Work (including the online survey in English and Spanish)
- Associates Travel
- The California Advertising Package which includes:
    - Two advertisements in the ACSA (Association of California School Administrators) EdCal CareerConnect print and 7 days online
    - CALSA (California Association of Latino Superintendents and Administrators) online advertisement for 30 days
    - Posting on the HYA Active Searches website
    - Milestone search updates on HYA's Facebook, LinkedIn, and Twitter Online listing on K12JobSpot for the length of the search
    - Third party Due Diligence background check on one finalist.
    - All materials will be presented to the Board online via a Board Portal

The following expenses not included in the all-inclusive are optional and will only be incurred if the Board chooses to do so:

- Travel expenses of candidates to interview with the district
- If the Board elects to have the search materials shipped and printed as opposed to using the Board Portal
- Any additional advertising (national or other) or due diligence background checks on more than one finalist (some Boards choose to do the Baker-Eubanks reports on 2 or 3 semi-finalists)
- The survey translated into any other languages other than English and Spanish

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

ACTION REPORT NO. 1

TO:	Board of Education
FROM:	Dr. Kelly King, Interim Superintendent
SUBMITTED BY:	Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY:	Karineh Savarani, Director, Financial Services Craig Larimer, Financial Analyst
SUBJECT:	**Second Interim Financial Report and Certification – AB 1200**

The Interim Superintendent recommends that the Board of Education approve the attached certification indicating that, based on the budgetary information available on January 31, 2019, the District will be able to meet its financial obligations for the current and two subsequent fiscal years (positive certification). The approval of this report will authorize the 2018-19 budget adjustments identified within this report.

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility.

The requirement for districts to prepare Interim Financial Reports is outlined in AB 1200 (Chapter 1213/1991) and AB 1708 (Chapter 924/1994). These statutes require county offices and the California Department of Education to closely monitor and review district budget and financial reports. Additionally, those agencies have been provided authority to intervene in district budget and financial matters and, as necessary, in other areas of school district operations.

During each fiscal year, two interim financial reports are required. In each of these reports, the Board of Education must determine if it will be able to meet its financial obligations for the current and two subsequent fiscal years. One of the following certifications must be made:

1. Positive – the district will be able to meet its financial obligations for the current and two subsequent fiscal years.
2. Qualified – the district may not be able to meet its financial obligations for the current and two subsequent fiscal years.
3. Negative – the district will be unable to meet its financial obligations for the current and two subsequent fiscal years.

Along with the Interim Financial Report, districts are required to furnish a narrative for each fund, a cash flow analysis, criteria and standards review, and a report of Average Daily Attendance (ADA). **The financial information and certification form included with this report indicates that the District will be able to meet its financial obligations through 2020-21.**

Local Control Funding Formula (LCFF) State funding is projecting to get COLA only increases in future years. It is prudent to remember that revenue assumptions may decrease if the State faces another recession, legislation appropriation priorities shift, other unexpected State tax shortfalls occur, or the District's student enrollment, ADA, or demographic changes.

Given the positive balances in all three years, the District is recommending a **"positive"** certification for the Second Interim Report. A **"positive"** Second Interim was only achieved using fairly liberal budget techniques including releasing all of the current year and future year LCFF growth, as well as, the 2019-20 $5 million to maintain District solvency and financial stability plan.

UNRESTRICTED GENERAL FUND NARRATIVE

The Interim Financial Report is submitted in the format prescribed by the State Office of Fiscal Management and Accountability, and approved by the California Department of Education. The Interim Financial Report is a result of a coordinated effort by the accounting staff, the Financial Analyst, and various departments and staff across the District.

The information in this report represents the actual and projected financial position of the General Fund as of January 31, 2019. Column A (Original Budget) represents summarized income or expenditure figures as approved in the adopted budget. Column B (Board-Approved Operating Budget) represents the revised budget as changed by budget revisions and appropriation transfers through January 31, 2019. Column C (Actuals to Date) shows the funds actually received or spent through January 31, 2019. Column D (Projected Year Totals) provides projections for the income or expenditure figures through June 30, 2019. Column E (Difference) reflects the difference between Column B and Column D, which represents positive or negative variances in projected balances. A positive difference in a revenue item indicates that actual income is projected to exceed budgeted income. A positive difference in an expenditure item indicates that actual expenditures will be less than budgeted expenditures.

General Fund Highlights

Multi-Year Budget Assumptions

The LCFF establishes base grants for four grade spans with supplemental and concentration add-on for English Learners (EL), free and reduced-price meal eligible students and foster youth students, and provides additional funding for TK-3 CSR, Grades 9-12, Home-to-School Transportation and the

Targeted Instructional Improvement Grant (TIIG). Please see "Attachments A and B" for comparison of projection changes and assumptions.

The Second Interim budget adjustments in Attachment B include several important items to highlight. The following are adjustments to the 2018-19 Second Interim Budget:

- Other Programs
    - Revised LCFF Funding Variables
    - STRS Savings – Governor's January Budget Proposal
    - Special Education Services Projected Actuals vs. Budget
    - 2018-19 One-Time Projected Actuals vs. Budget
    - Minimum Wage Increase Impact
    - TK-3 CSR Ratio from 26:1 to 24:1

The multi-year plan also reflects adjustments to the LCFF revenue projection. The COLA/ADA assumptions are listed in Attachment A. Given the future years of LCFF revenue increases are only estimates, based on the State's proposals, and the State will not have finalized the LCFF calculation until year-end, the Los Angeles County Office of Education has cautioned school districts of using or committing these future revenue increases. As it is noted in Attachment B, the future year LCFF revenue increases have been released and they are no longer being reserved. However, if these increases and/or the $5 million plan for 2019-20 do not materialize, the District will have a negative Unassigned Balance in the out years, and will be unable to meet its financial obligation in future years.

Local Control Funding Formula Income (LCFF)

The 2018-19 LCFF calculation results in a net 7.27% funding increase, which reflects a 3.70% COLA. This is a net change of $634 per ADA and a total grade span average of $9,363 per ADA. Current year funded ADA is projected to be 25,162. In the State Budget Act, it was anticipated that there would be a COLA increase of 3.46% in 2019-20 and 2.86% in 2020-21. Attachment B highlights the fiscal impact of the change in COLA and ADA.

At the last Budget Study Session, it was decided the 2019-20 enrollment would be projected with a 1% decrease.

Other State Revenue

The Governor's January Proposal reflects categorical COLAs at 2.71% for 2018-19, 3.46% for 2019-20, and 2.86% for 2020-21.

Lottery

Lottery income for years 2018-19 through 2020-21 is based on estimates provided by the California Department of Education, the Los Angeles County Office of Education (LACOE), and School Services of California. The District's estimates $146 per ADA in the Unrestricted General Fund and $48 in the Restricted General Fund.

Interest

The current projection for General Fund interest income is $930,000. In 2017-18, the General Fund received $1,062,298 in interest income.

Employee Compensation Adjustments

Certificated and classified salaries have been adjusted to reflect step and column salary adjustments, as applicable, for certificated and classified employees. The 2018-19 salary negotiations are still ongoing and have not yet settled. The cost of 1% salary increase is approximately $2 million. The 2018-19 projection also reflects an annual increase in health and welfare costs of $2.8 million for both 2018-19 and 2019-20. Both CalSTRS and CalPERS reflect multiyear increases as recommended by the State.

The January 2019-20 Proposed Budget included a $3 billion total in one-time non-Proposition 98 funds to buy down California Teachers' Retirement System (CalSTRS) employer contribution rates in 2019-20 and beyond, and to reduce employer's long-term unfunded liability. Compared to projected costs prior to the January Budget Proposal the STRS cost savings for 2019-20 and two subsequent years is approximately $1.2 million for each year.

BUDGET ADJUSTMENTS

In response to the State Budget Act and estimated actuals, the Board of Education is being asked to approve "Attachment B" budget adjustments. These adjustments are reflected in the attached interim report projections. Other adjustments will be considered in future months as details unfold from the State and through the budget development process.

Maintain District Solvency and Financial Stability Plan

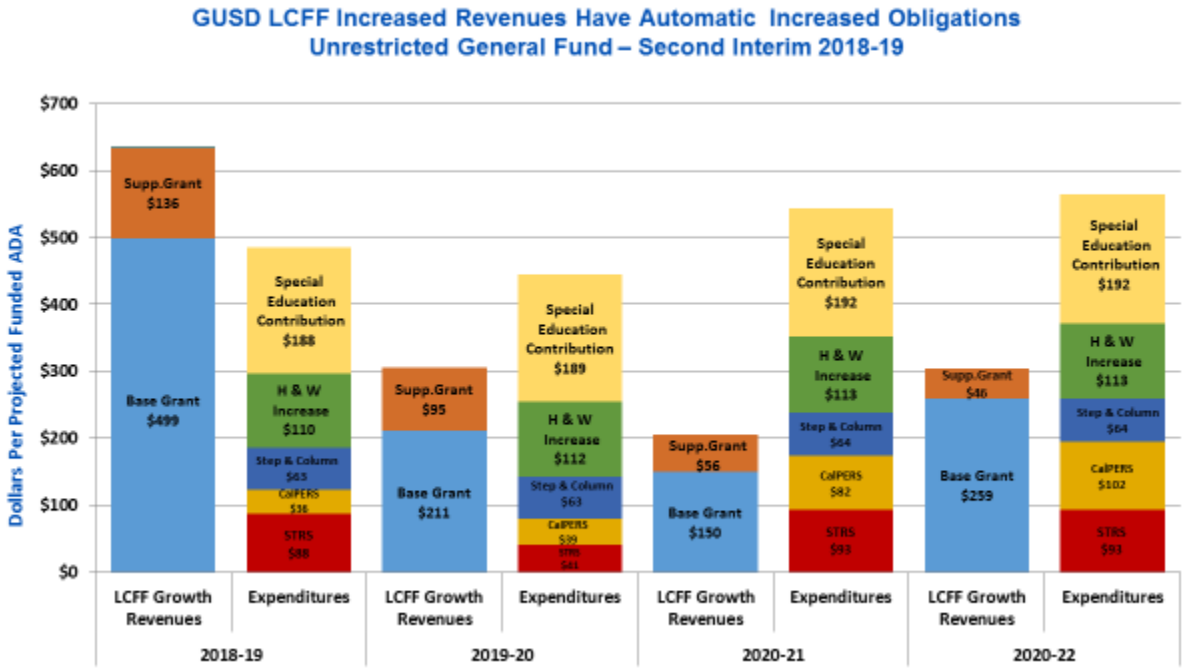
In the 2018-19 June Budget Adoption, there were expenditure reductions for solvency savings projected at $3.6 million for 2018-19 and another $5.0 million in 2019-20 to ensure that the District will be solvent in the next three years. A Board approved fiscal stabilization plan was submitted to Los Angeles County Office of Education (LACOE) with the 2018-19 Proposed Budget. In the fiscal stabilization plan, the Board of Education identified the specific areas to reduce, up to the $3.6 million of ongoing expenditures and increased revenues. After several Board meeting information items and the Budget Study Session, a detailed District Solvency and Stability Plan of approximately $5.0 million is approved at the 2018-19 Second Interim, and submitted to LACOE.

Attachment C shows the updated estimated savings and expenditure reductions as of February 26, 2019. A continuous analysis of the District Solvency and Financial Stability Plan will be done to monitor the actual savings and to modify, change, or increase savings as needed.

Cautions and Challenges

Important discussions need to continue on the prioritization of programs and/or alternate priorities to support student learning. The question to be answered is, "What is the most strategic way to improve learning as money becomes available?" Funding allocated through the LCFF is largely unrestricted, but they are subject to comprehensive accountability requirements called the Local Control and Accountability Plan (LCAP). Under these rules, districts are required to disclose how funds will be spent to provide high-quality educational programs. Districts that do not meet the goals stated in their plans and fail to improve educational outcomes receive assistance through support and intervention.

Below is a visual comparison of the non-cumulative LCFF Base Gap Funding and ONLY the non-cumulative CalSTRS/CalPERS, Health and Welfare, Step and Column, and Special Education Contribution increases for the next four years. As illustrated, starting in 2019-20 base funding alone is less than the combined costs of STRS/PERS, Step and Column, and benefits. When considering all other District expenditures, such as salary increases, instructional material costs, technology replacement, and a possible trend of declining enrollment, it will become increasingly difficult to achieve a balanced budget. Budget reductions of $4-5 million per year may be necessary.



Local Control and Accountability Plan (LCAP)

The LCFF moves school districts away from a system of rule/audit compliance to a system of accountability based on local needs and measured by progress towards annual goals. The LCAP is the system on how school districts will be measured in meeting their goals.

The State Board of Education (SBE) LCAP template categorized the state priorities into three groups for planning purposes: Conditions of Learning; Pupil Outcomes; Engagement. The template is also comprised of three sections: Stakeholder Engagement; Goals & Progress Indicators; Actions/Services/Expenditures. School districts must also demonstrate in their LCAP that they have **increased or improved services** for unduplicated pupils in proportion to the increase in the funds apportioned to the supplemental and concentration grants. The District's LCAP is located on the GUSD website.

OTHER FUNDS NARRATIVE

Special Education Pass-Through Fund (10.0)

The California Department of Education has required a special revenue fund for use by the Administrative Unit (AU) of a Special Education Local Area Plan (SELPA) to account for Special Education inter-district pass-through revenues outside the General Fund. As of January 31, 2019, the cash balance in Fund (10.0) was $0.

Child Development Fund (12.0)

General Child Care and Development Programs, and State Preschool Programs. This fund operates on an independent basis and does not encroach on the Unrestricted General Fund. The Child Development Fund began the fiscal year with a balance of $298,504.

Nutrition Service Fund (13.0)

The source of revenue for this fund is based solely on meal sales. The revenue is received on a per meal basis from the State and Federal programs as well as student payments. The State funding for this program was reduced in 2007-08, 2008-09, 2009-10, and remains relatively flat for 2012-13 to 2017-18. This budget includes indirect cost charges of approximately $290,000 that will be transferred to the Unrestricted General Fund for services performed by several administrative staff. As of January 31, 2019, the fund had a cash balance of $2,654,323.

Deferred Maintenance Fund (14.0)

The Deferred Maintenance Program is considered a part of the 2008-09 through 2013-14 flexibility options provided in the State Budget Act. The State revenue for this fund was reduced from $1,291,090 to $967,000 in 2008-09 ongoing. In 2013-14, this funding was eliminated and is now part of the LCFF.

All projects previously listed as Deferred Maintenance are charged to the Capital Projects Fund (40.1), and the Measure S Bond Fund (21.1). The fund balance has been earmarked for future year textbook purchases. As of January 31, 2019, the fund has a cash balance of $5,231,985.

Building Fund (21.1)

This is the Measure S Bond Fund and is utilized to track expenditures related to the bond projects. The first issuance of the bond series in the amount of $54 million occurred in August 2011. Another $70 million was issued in August 2014; $6.5 million of the proceeds from the sale of the bonds was utilized in 2014-15 to pay off the remaining balance of Certificates of Participation (COPs). Funds for capital projects are also transferred to the fund from the Developer Fee Fund (25.0), Capital Projects Fund (40.1), and the State Building Fund (35.0). Another series of GO Bonds, 2011 election series C, for $70 million was issued in August 2016. In 2015-16, $35.6 million was transferred to this fund from State Building Fund (35.0), $7.7 million for Fremont Elementary School, $6.8 million for Jefferson Elementary School, $4.7 million for La Crescenta Elementary School, $2.2 million for Lincoln Elementary School, $3.7 million for Muir Elementary School, $5.9 million for Glendale High

School, and $4.6 million for Hoover High School ORG Projects. In 2017-18, $1.7 million was transferred to this fund from Developer Fee Fund (25.0) for the Dunsmore Elementary School ORG Project. As of January 31, 2019, the cash balance in Fund (21.1) is $69,526,993.

Clean Renewable Energy Bonds (CREBs) Fund (21.2)

Clean Renewable Energy Bonds (CREBs) are federal bonds used to finance photovoltaic and water heating installations at rates lower than most tax-exempt municipal bonds. The federal government subsidized the financing by lowering the borrowed interest rate (Net Effective Rate) in the form of federal tax credits.

CREBs Fund (21.2) was established to account for $5.38 million in the second series of CREBs issued in October 2012. Due to the nature of tax-exempt bonds, the proceeds are held with a banking entity serving as the "Custodian" and the funds are disbursed to the "District" upon a reimbursement request. Deutsche Bank National Trust Company serves as the "Custodian" for Glendale Unified School District.

These bonds will mature in 11 years and are expected to be repaid using redevelopment agency proceeds. The annual payment is estimated at $320,000 with a Net Effective Rate of 1.24%. This payment will be made from the Capital Projects Fund (40.1). Glendale High School, Roosevelt Middle School, Marshall Elementary School, Fremont Elementary School, Balboa Elementary School, and Franklin Elementary School Solar projects were financed with this second series of CREBs. In October 2016, we received $10.7 million for Clean Renewable Energy Bonds. These bonds will mature in 17 years and are expected to be repaid using redevelopment agency proceeds. The annual payment is estimated at $357,000, with a Net Effective Rate of 3.43%. This payment will be made from the Capital Projects Fund (40.1). Cerritos Elementary School, Toll Middle School, Mann Elementary School, Muir Elementary School, R.D. White Elementary School, Jefferson Elementary School, Wilson Middle School, Glendale High School, Hoover High School Solar projects were financed with this series of CREBs. As of January 31, 2019, the cash balance with the fiscal agent is $3,386,889.

Developer Fee Fund (25.0)

Developer Fee income is designated for the rental or purchase of modular classrooms, the purchase of property, and for other classroom facility needs, as approved by the Board of Education. In December 2009, the District utilized this Fund to purchase three properties that are contiguous to the District Administration building. In 2012-13, $4.3 million was transferred to the Measure S Fund for the Keppel Elementary School Project, and in 2013-14, $4.0 million was transferred to the Measure S Fund for general support. In 2015-16, the District transferred $1 million to Measure S Project Fund (21.1) for Muir Elementary School ORG Project and $650,000 to Capital Projects Fund (40.1) for the installation of portable buildings at Cloud Preschool. In 2016-17, $1.25 million was transferred to the Measure S Project Fund (21.1) for R.D. White Elementary School, $1.0 million for Glendale High School, and $0.7 million for Dunsmore Elementary School ORG Projects. In 2017-18, $1.7 million was transferred to Measure S Project Fund (21.1) for Dunsmore Elementary School ORG Project. The fund began the current year, with a balance of $9,925,419 and has received income of $528,653 through January 31, 2019. It is projected that income for the fiscal year will be approximately $1 million.

State Building Fund (35.0)

This fund was established to account for revenue and expenditures associated with those renovations, modernization, and new construction projects partially funded from State bond funds. In 2009-10 and 2010-11, the State Allocation Board approved the disbursement of funds for Glendale High School project and Crescenta Valley High School appeal, Columbus Elementary School Project, Hoover High School Project, and Roosevelt Middle School Project. These funds were transferred to Fund (40.1). In 2012-13, $4.3 million was received and transferred to the Measure S Fund for the Keppel Elementary School ORG Project. In 2016-17, $145,179 was transferred from this fund to Fund (21.1). As of January 31, 2019, this fund had a cash balance of $5,031.

Capital Projects Fund (40.1)

In 2009-10 and 2010-11, funds were received from the State Allocation Board, deposited into Fund (35), and then transferred to Fund (40.1). In 2009-10, 2010-11, and 2011-12 this fund was utilized to assist with the construction payments for the Roosevelt Middle School, Glendale High School, and other projects. This is the fund that was utilized for Measure S construction projects in 2011-12, as a bridge until G.O. bond funds became available. In 2012-13, $4.4 million was transferred to the Measure S Fund for the Hoover High School Project, and in 2013-14, $11.5 million was transferred to the Measure S Fund for general support. In 2015-16, $0.65 million was transferred from the Developer Fee Fund (25.0) for Cloud Preschool, and $1.25 million from the Unrestricted General Fund. In 2016-17, Proposition 39 funds were spent on energy efficiency projects in the District. As of January 31, 2019, the fund's cash balance is $25,656,629.

Nutrition Service Capital Outlay Fund (40.2)

In prior years, the Nutrition Service Program has transferred monies into this fund for capital projects. As of January 31, 2019, the fund's cash balance is $1,160,439.

Debt Service Fund (56.0)

The only revenue source in this fund is interest income. This fund was to be utilized to repay the Certificates of Participation (COPs); the annual payment was approximately $1.3 million. Given Measure S paid off this loan, this reserve can now be utilized by the District for major "one-time" expenditures, i.e. new textbook adoptions. In 2015-16 and 2016-17 school years, a solvency transfer of $1.4 million and $1.5 million, respectively, was utilized to continue funding the Common Core State Standards with curriculum development. In 2017-18, a transfer of $1.2 million to the General Fund was made to support textbook adoption purchases. As of January 31, 2019, this fund has a current cash balance of $11,739,947.

Self Insured Health Insurance (67.0)

The only revenues are the premiums for the dental and vision insurance plans that are offered to employees and interest earnings. The payroll system allocates the expense for the coverage to the various programs in all the funds. Then an offsetting transfer is made to the revenue account in self-insured fund. In 2012-13, the District transferred from the ASCIP JPA to ASCIG JPA for dental insurance. Due to GUSD leaving the ASCIP JPA the District received an equity distribution from ASCIP of $1.18 million. The cost of the claims and transfers to the third party administrator are the only expense in this fund. Additionally, for the 2017-18 school year, the District "carved-out" the pharmaceutical services from the incumbent healthcare provider and is now self-funded, based on the decision and recommendation of the District's Benefits Committee. Pharmaceutical services are administered by MedImpact. Expenses and revenues of this program are allocated the same way as the vision and dental insurance plans. The initial budget to fund this expense is $5.3 million. As of January 31, 2019, this fund had a cash balance of $4,910,439.

Workers Compensation Fund (67.1)

This fund was established solely for the purpose of accounting for expenditures related to the workers compensation program. The ASCIP rate for "dollar one" coverage in 2018-19 is 2.232% of salaries. The expenditures will include the payment to ASCIP for 2018-19 coverage, expenditures related to claims that occurred prior to 2005-06, consultant expenses for claims management, and other related expenses. As of January 31, 2019, the fund had a cash balance of $2,447,204.

Early Retirement Benefits Fund (67.2)

This fund was established to set aside funds for the GASB 45 liability. In 2014-15, the calculated rate was 1.684%. However, to effectively transfer reserves from Fund (67.2) to the Unrestricted General Fund, the rate was lowered, resulting in a transfer of $1.6 million in 2013-14 and $2.4 million in 2014-15 of the fund reserves. The rates were decreased to 0.909% and 0.094%, respectively. In 2015-16, the rate was 1.344% with no decrease. In 2016-17, the rate was 1.298% with no decrease. The rate has remained the same for 2017-18 and 2018-19, 1.298%. As of January 31, 2019, this fund had a cash balance of $267,139.

McLennan Trust and Other Scholarships (73.0)

This fund's primary source funding is interest earnings and an occasional donation for a scholarship. Typically, the scholarship donations are managed through the ASB accounts at the high schools. However, if there is a donation that is not directly linked to a school site, it may be deposited into this fund. The only expenditures out of this fund are for student scholarships. As of January 31, 2019, this fund had a cash balance of $342,639.

ATTACHMENT A

2018-19 Second Interim
Multi-Year Budget Assumptions

Category	2017-18	2018-19	2019-20	2020-21	2021-22
Local Control Funding Formula					
- Projected Net District LCFF Revenue Increase	$4,997,546				
Adopted Budget 2018-19 (June 2018)		$15,907,706	$7,464,670	$6,426,577	$9,083,723
State Budget Adoption		$17,779,033	$7,526,803	$6,445,989	$9,153,361
First Interim		$15,749,667	$6,045,041	$6,700,528	$8,427,508
Second Interim		$16,028,542	$7,627,346	$5,078,182	$7,523,575
- Revenue Net Percentage Increase	2.32%	7.27%	4.23%	3.23%	3.03%
- Projected Increase In Funding Per ADA	$198	$634	$396	$315	$305
- Total LCFF Funding Per ADA	$8,729	$9,363	$9,759	$10,074	$10,380
- Factors Utilized In Revenue Calculations					
Unduplicated Percentage	54.75%				
Adopted Budget 2018-19 (June 2018)		55.16%	55.59%	55.40%	55.27%
State Budget Adoption		55.16%	55.59%	55.40%	55.27%
First Interim		55.46%	56.25%	56.46%	56.46%
Second Interim		55.65%	56.83%	57.43%	57.64%
Cost of Living Adjustment (COLA)	1.56%				
Adopted Budget 2018-19 (June 2018)		3.00%	2.57%	2.67%	3.42%
State Budget Adoption		3.70%	2.57%	2.67%	3.42%
First Interim		3.70%	2.57%	2.67%	3.42%
Second Interim		3.70%	3.46%	2.86%	2.92%
Gap Funding	42.97%				
Adopted Budget 2018-19 (June 2018)		100.00%	100.00%	100.00%	100.00%
State Budget Adoption		100.00%	100.00%	100.00%	100.00%
First Interim		100.00%	100.00%	100.00%	100.00%
Second Interim		100.00%	100.00%	100.00%	100.00%
Revenue ADA (Funded, includes cnty ada)	25,154				
Adopted Budget 2018-19 (June 2018)		25,424	25,509	25,550	25,606
State Budget Adoption		25,424	25,509	25,550	25,606
First Interim		25,162	25,035	25,035	25,035
Second Interim		25,162	24,922	24,647	24,647
Enrollment	26,071				
Adopted Budget 2018-19 (June 2018)		26,210	26,298	26,340	26,398
State Budget Adoption		26,210	26,298	26,340	26,398
First Interim		25,790	25,790	25,790	25,790
Second Interim		25,788	25,511	25,511	25,511
Unduplicated Count - Enrollment	14,560				
Adopted Budget 2018-19 (June 2018)		14,560	14,560	14,560	14,560
State Budget Adoption		14,560	14,560	14,560	14,560
First Interim		14,560	14,560	14,560	14,560
Second Interim		14,704	14,704	14,704	14,704
EMPLOYEE BENEFITS					
- STRS Rates	14.430%	16.280%	17.100%	18.100%	18.100%
- PERS Rates	15.531%	18.062%	20.700%	23.400%	24.500%
- Workers Compensation	2.399%	2.232%	2.232%	2.232%	2.232%
- Retiree Benefits	1.298%	1.298%	1.298%	1.298%	1.298%
Utilizing Fund #67.1 Balance	---	---	---	---	---
- Health & Welfare Insurance Increase (District-wide)	$1,548,460	$2,775,767	$2,782,948	$2,782,948	$2,782,948

ATTACHMENT B 03/12/2019

Budget Adjustment Impact on Unrestricted General Fund Ending Balance
2018-19 Second Interim

Major Changes	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Adopted Budget 2018-19 Ending Balance	$ 47,212,610	$ 35,417,831	$ 39,006,334	$ 32,909,661	$ 26,059,185	$ 22,584,886
Adjustment For Actual 2017-18 Ending Balance	$ -	$ 4,386,793	$ 4,386,793	$ 4,386,793	$ 4,386,793	$ 4,386,793
Revised 2018-19 Ending Balance Reflecting Actuals Adjustmen	$ 47,212,610	$ 39,804,624	$ 43,393,127	$ 37,296,454	$ 30,445,978	$ 26,971,679
Initial July Adjustments (After Governor Signed State Budget)						
Revised LCFF Funding Variables			$ 1,584,516	$ 1,646,649	$ 1,666,061	$ 1,735,699
2018-19 One-Time State Discretionary Funding Adjustment (from $8.74 million down to $4.40 million)			$ (4,340,000)	$ -	$ -	$ -
First Interim Adjustments						
Revised LCFF Funding Variables			$ (2,029,366)	$ (3,511,128)	$ (3,256,589)	$ (3,982,442)
Cost of Converting Yard Duty Aides To Regular Monthly Employees			$ (10,000)	$ (20,000)	$ (20,000)	$ (20,000)
One-Time Additional Title II CSR Funds			$ 200,000	$ -	$ -	$ -
Supplemental Program - Primarily Translator Cost Adjustments			$ -	$ (434,596)	$ (434,596)	$ (434,596)
ATS Saturday School Program			$ (30,328)	$ (30,328)	$ (30,328)	$ (30,328)
CSEA 2017-18 Retroactive Settlement			$ (1,296,086)	$ (648,043)	$ (648,043)	$ (648,043)
Budget Prior Year Carry-Over			$ (5,075,190)	$ -	$ -	$ -
Misc. Other Income			$ 1,392	$ -	$ -	$ -
Solvency Plan Savings For 2019-20 (ongoing)				$ 5,000,000	$ 5,000,000	$ 5,000,000
Second Interim Adjustments						
Revised LCFF Funding Variables (Governor's January Proposal & ADA Adjustments)			$ 278,875	$ 1,861,180	$ 238,834	$ (665,099)
STRS Savings - Governor's January Budget Proposal			$ -	$ 1,279,615	$ 1,253,093	$ 1,263,948
PERS Savings - Governor's January Budget Proposal			$ -	$ 36,399	$ 37,699	$ 38,999
Special Education Services Projected Actuals vs. Budget			$ (2,000,000)	$ (2,000,000)	$ (2,000,000)	$ (2,000,000)
2018-19 One-Time Projected Actuals vs. Budget			$ 6,950,677	$ -	$ -	$ -
Minimum Wage Increase Impact To Salary Schedule			$ -	$ (6,518)	$ (29,547)	$ (68,445)
Minimum Wage Increase To Student Wages, Hourly & Overtime			$ -	$ (107,519)	$ (214,988)	$ (376,257)
TK-3 CSR Ratio From 26:1 to 24:1			$ -	$ (2,000,000)	$ (2,000,000)	$ (2,000,000)
Misc. Other Income			$ 1,446	$ -	$ -	$ -
Current Year Impact	$ -	$ -	$ (5,764,064)	$ 1,065,711	$ (438,404)	$ (2,186,563)
Cumulative Impact to Ending Balance	$ -	$ -	$ (5,764,064)	$ (4,698,353)	$ (5,136,757)	$ (7,323,320)
Adjusted Ending Balance Projection	**$ 47,212,610**	**$ 39,804,624**	**$ 37,629,063**	**$ 32,598,101**	**$ 25,309,221**	**$ 19,648,359**
Designated and Restricted Portion:						
Revolving Cash	$ 70,000	$ 70,000	$ 70,000	$ 70,000	$ 70,000	$ 70,000
Stores	$ 77,474	$ 80,096	$ 80,096	$ 80,096	$ 80,096	$ 80,096
Prepaid Expenditures	$ 888,655	$ 453,078	$ -	$ -	$ -	$ -
3% Mandated Reserve for Economic Uncertainties	$ 8,442,375	$ 9,063,316	$ 8,947,296	$ 8,913,056	$ 9,134,254	$ 9,312,651
Reserve For Future LACOE System Charges	$ 1,400,000	$ 1,120,000	$ 840,000	$ 560,000	$ 280,000	$ -
Reserve for Carry-Overs, MAA, Board Elections	$ 5,049,878	$ 6,059,745	$ 4,675,641	$ 4,675,641	$ 4,675,641	$ 4,675,641
Reserve For 2017-18 CSEA 1.5% Salary Increase	$ -	$ 651,962	$ -	$ -	$ -	$ -
Reserve for One-Time 2017-18 Discretionary Funding	$ -	$ 3,575,923	$ 1,222,896	$ -	$ -	$ -
Reserve for 2018-19 FASO Wall Costs		$ 201,226	$ -	$ -	$ -	$ -
Adjusted Balance in Excess of Assigned And 3% Reserve	**$ 31,284,228**	**$ 18,529,278**	**$ 21,793,134**	**$ 18,299,308**	**$ 11,069,230**	**$ 5,509,971**

Memo Items:						
LCFF Net Income Growth less STRS/PERS/Special Ed. Increases		$ -	$ -	$ 4,348,430	$ 10,160,982	$ 21,678,975
Unassigned Balance If All Net LCFF Income Growth Is Spent		**$ 18,529,278**	**$ 21,793,134**	**$ 13,950,877**	**$ 908,248**	**$ (16,169,003)**

GLENDALE UNIFIED SCHOOL DISTRICT
2019-20 Fiscal Stability Plan (Summary)

Program	Est. Savings
Restructure funding source for professional development to LPS Block Grant	$ 500,000
4.5% reduction in all DO department budgets - supplies, services, conferences	$ 1,130,000
Reduce copier/printer equipment and supply costs due to new contract (phase-in)	$ 150,000
Reduce annual increase in projected H&W rates from +9%/yr to +8%/yr	$ 300,000
Move up to 9 Grounds positions to Routine Restricted Maint funding	$ 720,000
Eliminate or reclassify classified and/or management positions	$ 709,000
Eliminate teaching positions due to decline in enrollment	$ 1,499,000
Total	**$ 5,008,000**

GLENDALE UNIFIED SCHOOL DISTRICT
2019-20 Fiscal Stability Plan (Detail)

Dept	Program	Est. Savings
T&L	Restructure funding source for professional development to LPS Block Grant	$ 500,000
DO	Eliminate (1) ETIS Sr. Info Analyst	$ 104,000
DO	Eliminate (1) Purchasing Agent	$ 122,000
DO	Eliminate (1) Accounts Payable Supervisor and Realign to Accounting Tech	$ 6,000
DO	Eliminate (1) TCIII in HR	$ 36,000
DO	Eliminate (2.5) TC in CTE/T&L/Student Services	$ 111,000
DO	4.5% reduction in all DO department budgets - supplies, services, conferences	$ 1,130,000
DO	Reduce copier/printer equipment and supply costs due to new contract (phase-in)	$ 150,000
DO	Reduce annual increase in projected H&W rates from +9%/yr to +8%/yr	$ 300,000
FASO	Move up to 9 Grounds positions to Routine Restricted Maint funding	$ 720,000
FASO	Eliminate (1) Asst. Operations Coordinator	$ 91,000
FASO	Eliminate (1) Grounds position	$ 85,000
Elem	Eliminate (1) Asst. Principal	$ 154,000
Elem	Eliminate (2.5) Teaching positions	$ 265,000
Middle	Eliminate (7.2) Teaching positions due to declining enrollment	$ 617,000
HS	Eliminate (7.2) Teaching positions due to declining enrollment	$ 617,000
Total		**$ 5,008,000**

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____ Date: _____
District Superintendent or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:
This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: March 12, 2019 Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

X POSITIVE CERTIFICATION
As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

___ QUALIFIED CERTIFICATION
As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

___ NEGATIVE CERTIFICATION
As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Craig Larimer Telephone: (818)241-3111 ext. 1349

Title: Financial Analyst E-mail: CLarimer@gusd.net

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.	X	
4	Local Control Funding Formula (LCFF) Revenue	Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.	X	
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since first interim meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since first interim that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since first interim by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since first interim by more than $20,000 and more than 5% for any of the current or two subsequent fiscal years?	X	

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2017-18) annual payment?	X	
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since first interim in OPEB liabilities?	X	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since first interim in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of second interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)		X
		• Classified? (Section S8B, Line 1b)		X
		• Management/supervisor/confidential? (Section S8C, Line 1b)		X
S8	Labor Agreement Budget Revisions	For negotiations settled since first interim, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
		• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?		X

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	235,585,735.00	3.24%	243,213,081.00	2.09%	248,291,263.00
2. Federal Revenues	8100-8299	200,000.00	0.00%	200,000.00	0.00%	200,000.00
3. Other State Revenues	8300-8599	9,107,189.00	-48.18%	4,719,464.00	0.13%	4,725,385.00
4. Other Local Revenues	8600-8799	5,012,691.00	-3.40%	4,842,427.00	0.00%	4,842,427.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(42,011,723.00)	-0.65%	(41,739,003.00)	-0.07%	(41,707,989.00)
6. Total (Sum lines A1 thru A5c)		207,893,892.00	1.61%	211,235,969.00	2.42%	216,351,086.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				101,754,289.00		104,709,789.00
b. Step & Column Adjustment				1,100,000.00		1,100,000.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				1,855,500.00		(554,652.00)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	101,754,289.00	2.90%	104,709,789.00	0.52%	105,255,137.00
2. Classified Salaries						
a. Base Salaries				26,063,809.00		26,653,934.00
b. Step & Column Adjustment				180,000.00		180,000.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				410,125.00		1,250,498.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	26,063,809.00	2.26%	26,653,934.00	5.37%	28,084,432.00
3. Employee Benefits	3000-3999	57,353,971.00	12.86%	64,728,254.00	7.93%	69,859,470.00
4. Books and Supplies	4000-4999	5,091,867.00	-37.84%	3,165,095.00	0.20%	3,171,292.00
5. Services and Other Operating Expenditures	5000-5999	19,006,041.00	-12.81%	16,570,621.00	1.57%	16,830,402.00
6. Capital Outlay	6000-6999	593,033.00	-84.85%	89,841.00	0.00%	89,841.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	436,000.00	0.00%	436,000.00	0.00%	436,000.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(1,244,558.00)	-11.49%	(1,101,603.00)	0.00%	(1,101,608.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	1,015,000.00	0.00%	1,015,000.00	0.00%	1,015,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		210,069,452.00	2.95%	216,266,931.00	3.41%	223,639,966.00
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		(2,175,560.00)		(5,030,962.00)		(7,288,880.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01I, line F1e)		39,804,622.73		37,629,062.73		32,598,100.73
2. Ending Fund Balance (Sum lines C and D1)		37,629,062.73		32,598,100.73		25,309,220.73
3. Components of Ending Fund Balance (Form 01I)						
a. Nonspendable	9710-9719	150,096.00		150,096.00		150,096.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	6,738,537.00		5,235,641.00		4,955,641.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	8,947,296.00		8,913,056.00		9,134,254.00
2. Unassigned/Unappropriated	9790	21,793,133.73		18,299,307.73		11,069,229.73
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		37,629,062.73		32,598,100.73		25,309,220.73

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	8,947,296.00		8,913,056.00		9,134,254.00
c. Unassigned/Unappropriated	9790	21,793,133.73		18,299,307.73		11,069,229.73
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves (Sum lines E1a thru E2c)		30,740,429.73		27,212,363.73		20,203,483.73

F. ASSUMPTIONS

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

A1 is based on the State budget factors for LCFF. Expenditures reflect the Board of Education solvency plan at the account level. B1D reflects Projected salary savings, enrollment changes, retiree savings, classified 1718 salary settlement increase, attrition savings. Out years reflect TK-3 24 to 1 and exclude carry over. B2d reflects salary savings and BIA/EAIS staff increases, STRS/PERS/HW increases in all years.

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	0.00	0.00%	0.00	0.00%	0.00
2. Federal Revenues	8100-8299	16,667,929.00	-23.93%	12,679,038.00	0.06%	12,686,481.00
3. Other State Revenues	8300-8599	18,049,586.00	0.19%	18,083,972.00	0.13%	18,107,543.00
4. Other Local Revenues	8600-8799	10,740,335.00	-26.75%	7,867,030.00	0.00%	7,867,030.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	42,011,723.00	-0.65%	41,739,003.00	-0.07%	41,707,989.00
6. Total (Sum lines A1 thru A5c)		87,469,573.00	-8.12%	80,369,043.00	0.00%	80,369,043.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				25,194,615.00		23,492,328.00
b. Step & Column Adjustment				250,000.00		250,000.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(1,952,287.00)		(249,929.00)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	25,194,615.00	-6.76%	23,492,328.00	0.00%	23,492,399.00
2. Classified Salaries						
a. Base Salaries				17,606,052.00		17,280,044.00
b. Step & Column Adjustment				150,000.00		150,000.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(476,008.00)		(149,962.00)
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	17,606,052.00	-1.85%	17,280,044.00	0.00%	17,280,082.00
3. Employee Benefits	3000-3999	18,437,924.00	-2.94%	17,895,091.00	0.00%	17,895,139.00
4. Books and Supplies	4000-4999	7,367,732.00	-44.87%	4,061,830.00	0.00%	4,061,864.00
5. Services and Other Operating Expenditures	5000-5999	17,064,553.00	-6.51%	15,954,281.00	0.00%	15,954,304.00
6. Capital Outlay	6000-6999	270,539.00	-77.19%	61,717.00	0.00%	61,717.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	530,000.00	0.06%	530,327.00	0.00%	530,326.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	843,558.00	-16.95%	700,603.00	0.00%	700,608.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	858,773.00	-0.01%	858,723.00	0.00%	858,734.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		88,173,746.00	-8.32%	80,834,944.00	0.00%	80,835,173.00
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		(704,173.00)		(465,901.00)		(466,130.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01I, line F1e)		7,608,430.03		6,904,257.03		6,438,356.03
2. Ending Fund Balance (Sum lines C and D1)		6,904,257.03		6,438,356.03		5,972,226.03
3. Components of Ending Fund Balance (Form 01I)						
a. Nonspendable	9710-9719	0.00		0.00		0.00
b. Restricted	9740	6,904,257.03		6,438,356.03		5,972,226.03
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		6,904,257.03		6,438,356.03		5,972,226.03

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated Amount	9790					
(Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						

F. ASSUMPTIONS

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

B1D and B2D reflect attrition, 1718 classified salary settlement increases. Outyears exclude carry-over amounts.

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	235,585,735.00	3.24%	243,213,081.00	2.09%	248,291,263.00
2. Federal Revenues	8100-8299	16,867,929.00	-23.65%	12,879,038.00	0.06%	12,886,481.00
3. Other State Revenues	8300-8599	27,156,775.00	-16.03%	22,803,436.00	0.13%	22,832,928.00
4. Other Local Revenues	8600-8799	15,753,026.00	-19.32%	12,709,457.00	0.00%	12,709,457.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		295,363,465.00	-1.27%	291,605,012.00	1.75%	296,720,129.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				126,948,904.00		128,202,117.00
b. Step & Column Adjustment				1,350,000.00		1,350,000.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(96,787.00)		(804,581.00)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	126,948,904.00	0.99%	128,202,117.00	0.43%	128,747,536.00
2. Classified Salaries						
a. Base Salaries				43,669,861.00		43,933,978.00
b. Step & Column Adjustment				330,000.00		330,000.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(65,883.00)		1,100,536.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	43,669,861.00	0.60%	43,933,978.00	3.26%	45,364,514.00
3. Employee Benefits	3000-3999	75,791,895.00	9.01%	82,623,345.00	6.21%	87,754,609.00
4. Books and Supplies	4000-4999	12,459,599.00	-42.00%	7,226,925.00	0.09%	7,233,156.00
5. Services and Other Operating Expenditures	5000-5999	36,070,594.00	-9.83%	32,524,902.00	0.80%	32,784,706.00
6. Capital Outlay	6000-6999	863,572.00	-82.45%	151,558.00	0.00%	151,558.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	966,000.00	0.03%	966,327.00	0.00%	966,326.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(401,000.00)	0.00%	(401,000.00)	0.00%	(401,000.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	1,873,773.00	0.00%	1,873,723.00	0.00%	1,873,734.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		298,243,198.00	-0.38%	297,101,875.00	2.48%	304,475,139.00
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		(2,879,733.00)		(5,496,863.00)		(7,755,010.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01I, line F1e)		47,413,052.76		44,533,319.76		39,036,456.76
2. Ending Fund Balance (Sum lines C and D1)		44,533,319.76		39,036,456.76		31,281,446.76
3. Components of Ending Fund Balance (Form 01I)						
a. Nonspendable	9710-9719	150,096.00		150,096.00		150,096.00
b. Restricted	9740	6,904,257.03		6,438,356.03		5,972,226.03
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	6,738,537.00		5,235,641.00		4,955,641.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	8,947,296.00		8,913,056.00		9,134,254.00
2. Unassigned/Unappropriated	9790	21,793,133.73		18,299,307.73		11,069,229.73
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		44,533,319.76		39,036,456.76		31,281,446.76

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
E. AVAILABLE RESERVES (Unrestricted except as noted)						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	8,947,296.00		8,913,056.00		9,134,254.00
c. Unassigned/Unappropriated	9790	21,793,133.73		18,299,307.73		11,069,229.73
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z			0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2c)		30,740,429.73		27,212,363.73		20,203,483.73
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		10.31%		9.16%		6.64%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	Yes					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
Foothill SELPA						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)		4,910,882.00		4,910,882.00		4,910,882.00
2. District ADA						
Used to determine the reserve standard percentage level on line F3d						
(Col. A: Form AI, Estimated P-2 ADA column, Lines A4 and C4; enter projections)		24,904.00		24,629.00		24,629.00
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		298,243,198.00		297,101,875.00		304,475,139.00
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		298,243,198.00		297,101,875.00		304,475,139.00
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		3%		3%		3%
e. Reserve Standard - By Percent (Line F3c times F3d)		8,947,295.94		8,913,056.25		9,134,254.17
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		8,947,295.94		8,913,056.25		9,134,254.17
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	235,751,710.00	235,306,860.00	122,176,447.62	235,585,735.00	278,875.00	0.1%
2) Federal Revenue		8100-8299	200,000.00	200,000.00	475,303.66	200,000.00	0.00	0.0%
3) Other State Revenue		8300-8599	13,447,189.00	9,107,189.00	4,713,633.00	9,107,189.00	0.00	0.0%
4) Other Local Revenue		8600-8799	4,842,427.00	5,012,691.00	2,313,975.85	5,012,691.00	0.00	0.0%
5) TOTAL, REVENUES			254,241,326.00	249,626,740.00	129,679,360.13	249,905,615.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	105,017,459.00	105,228,739.00	46,338,473.10	101,754,289.00	3,474,450.00	3.3%
2) Classified Salaries		2000-2999	25,189,526.00	26,386,799.00	12,626,388.33	26,063,809.00	322,990.00	1.2%
3) Employee Benefits		3000-3999	59,252,730.00	59,560,466.00	24,288,222.21	57,353,971.00	2,206,495.00	3.7%
4) Books and Supplies		4000-4999	3,867,111.00	5,565,238.00	3,315,179.76	5,091,867.00	473,371.00	8.5%
5) Services and Other Operating Expenditures		5000-5999	17,292,210.00	19,336,764.00	10,060,810.54	19,006,041.00	330,723.00	1.7%
6) Capital Outlay		6000-6999	89,841.00	593,033.00	121,093.52	593,033.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	436,000.00	436,000.00	216,000.00	436,000.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(1,101,910.00)	(1,101,910.00)	0.00	(1,244,558.00)	142,648.00	-12.9%
9) TOTAL, EXPENDITURES			210,042,967.00	216,005,129.00	96,966,167.46	209,054,452.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			44,198,359.00	33,621,611.00	32,713,192.67	40,851,163.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	1,015,000.00	1,015,000.00	0.00	1,015,000.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(39,594,856.00)	(40,011,723.00)	(8,796,417.50)	(42,011,723.00)	(2,000,000.00)	5.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(40,609,856.00)	(41,026,723.00)	(8,796,417.50)	(43,026,723.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			3,588,503.00	(7,405,112.00)	23,916,775.17	(2,175,560.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	39,804,622.73	39,804,622.73		39,804,622.73	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			39,804,622.73	39,804,622.73		39,804,622.73		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			39,804,622.73	39,804,622.73		39,804,622.73		
2) Ending Balance, June 30 (E + F1e)			43,393,125.73	32,399,510.73		37,629,062.73		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	70,000.00	70,000.00		70,000.00		
Stores		9712	80,096.00	80,096.00		80,096.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	10,127,790.00	4,416,066.00		6,738,537.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	8,676,536.00	9,095,817.00		8,947,296.00		
Unassigned/Unappropriated Amount		9790	24,438,703.73	18,737,531.73		21,793,133.73		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	12,663,443.00	16,667,929.00	2,933,241.09	16,667,929.00	0.00	0.0%
3) Other State Revenue		8300-8599	18,034,586.00	18,049,586.00	15,289,405.41	18,049,586.00	0.00	0.0%
4) Other Local Revenue		8600-8799	7,867,030.00	10,740,335.00	10,845,098.23	10,740,335.00	0.00	0.0%
5) TOTAL, REVENUES			38,565,059.00	45,457,850.00	29,067,744.73	45,457,850.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	23,493,628.00	25,194,615.00	11,150,319.06	25,194,615.00	0.00	0.0%
2) Classified Salaries		2000-2999	17,069,633.00	17,606,052.00	7,733,569.97	17,606,052.00	0.00	0.0%
3) Employee Benefits		3000-3999	17,832,922.00	18,437,924.00	7,861,709.25	18,437,924.00	0.00	0.0%
4) Books and Supplies		4000-4999	4,061,696.00	7,367,732.00	2,913,894.93	7,367,732.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	13,550,636.00	15,064,553.00	7,098,977.63	17,064,553.00	(2,000,000.00)	-13.3%
6) Capital Outlay		6000-6999	61,717.00	270,539.00	380,323.94	270,539.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	530,000.00	530,000.00	0.00	530,000.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	700,910.00	843,558.00	0.00	843,558.00	0.00	0.0%
9) TOTAL, EXPENDITURES			77,301,142.00	85,314,973.00	37,138,794.78	87,314,973.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(38,736,083.00)	(39,857,123.00)	(8,071,050.05)	(41,857,123.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	858,773.00	858,773.00	0.00	858,773.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	39,594,856.00	40,011,723.00	8,796,417.50	42,011,723.00	2,000,000.00	5.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			38,736,083.00	39,152,950.00	8,796,417.50	41,152,950.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	(704,173.00)	725,367.45	(704,173.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	7,608,430.03	7,608,430.03		7,608,430.03	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			7,608,430.03	7,608,430.03		7,608,430.03		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			7,608,430.03	7,608,430.03		7,608,430.03		
2) Ending Balance, June 30 (E + F1e)			7,608,430.03	6,904,257.03		6,904,257.03		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	7,608,430.03	6,904,257.03		6,904,257.03		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		0.0%
e) Unassigned/Unappropriated								0.0%
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	235,751,710.00	235,306,860.00	122,176,447.62	235,585,735.00	278,875.00	0.1%
2) Federal Revenue		8100-8299	12,863,443.00	16,867,929.00	3,408,544.75	16,867,929.00	0.00	0.0%
3) Other State Revenue		8300-8599	31,481,775.00	27,156,775.00	20,003,038.41	27,156,775.00	0.00	0.0%
4) Other Local Revenue		8600-8799	12,709,457.00	15,753,026.00	13,159,074.08	15,753,026.00	0.00	0.0%
5) TOTAL, REVENUES			292,806,385.00	295,084,590.00	158,747,104.86	295,363,465.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	128,511,087.00	130,423,354.00	57,488,792.16	126,948,904.00	3,474,450.00	2.7%
2) Classified Salaries		2000-2999	42,259,159.00	43,992,851.00	20,359,958.30	43,669,861.00	322,990.00	0.7%
3) Employee Benefits		3000-3999	77,085,652.00	77,998,390.00	32,149,931.46	75,791,895.00	2,206,495.00	2.8%
4) Books and Supplies		4000-4999	7,928,807.00	12,932,970.00	6,229,074.69	12,459,599.00	473,371.00	3.7%
5) Services and Other Operating Expenditures		5000-5999	30,842,846.00	34,401,317.00	17,159,788.17	36,070,594.00	(1,669,277.00)	-4.9%
6) Capital Outlay		6000-6999	151,558.00	863,572.00	501,417.46	863,572.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	966,000.00	966,000.00	216,000.00	966,000.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(401,000.00)	(258,352.00)	0.00	(401,000.00)	142,648.00	-55.2%
9) TOTAL, EXPENDITURES			287,344,109.00	301,320,102.00	134,104,962.24	296,369,425.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			5,462,276.00	(6,235,512.00)	24,642,142.62	(1,005,960.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	1,873,773.00	1,873,773.00	0.00	1,873,773.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(1,873,773.00)	(1,873,773.00)	0.00	(1,873,773.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			3,588,503.00	(8,109,285.00)	24,642,142.62	(2,879,733.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	47,413,052.76	47,413,052.76		47,413,052.76	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			47,413,052.76	47,413,052.76		47,413,052.76		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			47,413,052.76	47,413,052.76		47,413,052.76		
2) Ending Balance, June 30 (E + F1e)			51,001,555.76	39,303,767.76		44,533,319.76		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	70,000.00	70,000.00		70,000.00		
Stores		9712	80,096.00	80,096.00		80,096.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	7,608,430.03	6,904,257.03		6,904,257.03		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	10,127,790.00	4,416,066.00		6,738,537.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	8,676,536.00	9,095,817.00		8,947,296.00		
Unassigned/Unappropriated Amount		9790	24,438,703.73	18,737,531.73		21,793,133.73		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	4,899,882.00	4,899,882.00	3,911,552.00	4,899,882.00	0.00	0.0%
3) Other State Revenue		8300-8599	11,000.00	11,000.00	0.00	11,000.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	159.32	0.00	0.00	0.0%
5) TOTAL, REVENUES			4,910,882.00	4,910,882.00	3,911,711.32	4,910,882.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	4,910,882.00	4,910,882.00	3,911,552.00	4,910,882.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			4,910,882.00	4,910,882.00	3,911,552.00	4,910,882.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	0.00	159.32	0.00		0.0%
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	158.32	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	0.00	0.00		0.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	0.00		0.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	0.00		0.00		
2) Ending Balance, June 30 (E + F1e)			0.00	0.00		0.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	824,103.00	870,794.00	541,706.00	870,794.00	0.00	0.0%
3) Other State Revenue		8300-8599	3,125,897.00	3,125,897.00	2,075,061.00	3,125,897.00	0.00	0.0%
4) Other Local Revenue		8600-8799	114,115.00	114,115.00	121,091.18	114,115.00	0.00	0.0%
5) TOTAL, REVENUES			4,064,115.00	4,110,806.00	2,737,860.18	4,110,806.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	1,803,407.00	1,803,407.00	815,286.99	1,803,407.00	0.00	0.0%
2) Classified Salaries		2000-2999	1,247,281.00	1,283,393.00	546,901.84	1,283,393.00	0.00	0.0%
3) Employee Benefits		3000-3999	1,470,412.00	1,480,991.00	558,498.75	1,480,991.00	0.00	0.0%
4) Books and Supplies		4000-4999	153,305.00	153,305.00	85,777.37	153,305.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	131,483.00	131,483.00	114,905.36	131,483.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	111,000.00	111,000.00	0.00	111,000.00	0.00	0.0%
9) TOTAL, EXPENDITURES			4,916,888.00	4,963,579.00	2,101,368.31	4,963,579.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(852,773.00)	(852,773.00)	636,491.87	(852,773.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	858,773.00	858,773.00	0.00	858,773.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			858,773.00	858,773.00	0.00	858,773.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			6,000.00	6,000.00	635,491.87	6,000.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	298,503.65	298,503.65		298,503.65	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			298,503.65	298,503.65		298,503.65		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			298,503.65	298,503.65		298,503.65		
2) Ending Balance, June 30 (E + F1e)			304,503.65	304,503.65		304,503.65		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	266,493.83	266,493.83		266,493.83		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	38,009.82	38,009.82		38,009.82		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	6,700,000.00	6,700,000.00	2,258,195.36	6,700,000.00	0.00	0.0%
3) Other State Revenue		8300-8599	600,000.00	600,000.00	269,951.08	600,000.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,060,800.00	2,072,970.00	1,097,510.32	2,072,970.00	0.00	0.0%
5) TOTAL, REVENUES			9,360,800.00	9,372,970.00	3,623,656.74	9,372,970.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	3,412,574.00	3,491,292.00	1,413,515.33	3,491,292.00	0.00	0.0%
3) Employee Benefits		3000-3999	1,793,438.00	1,816,496.00	674,408.35	1,816,496.00	0.00	0.0%
4) Books and Supplies		4000-4999	3,951,660.00	3,951,660.00	1,793,940.88	3,951,660.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	286,650.00	298,820.00	188,766.88	298,820.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	160,444.58	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	290,000.00	290,000.00	0.00	290,000.00	0.00	0.0%
9) TOTAL, EXPENDITURES			9,734,322.00	9,848,268.00	4,231,076.02	9,848,268.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(373,522.00)	(475,298.00)	(607,419.28)	(475,298.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(373,522.00)	(475,298.00)	(607,419.28)	(475,298.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	3,964,118.10	3,964,118.10		3,964,118.10	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,964,118.10	3,964,118.10		3,964,118.10		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,964,118.10	3,964,118.10		3,964,118.10		
2) Ending Balance, June 30 (E + F1e)			3,590,596.10	3,488,820.10		3,488,820.10		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	700.00	700.00		700.00		
Stores		9712	117,271.31	117,271.31		117,271.31		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	15,843.46	14,067.46		14,067.46		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Committments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	3,456,781.33	3,356,781.33		3,356,781.33		0.0%
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	71,000.00	71,000.00	51,596.28	71,000.00	0.00	0.0%
5) TOTAL, REVENUES			71,000.00	71,000.00	51,596.28	71,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			71,000.00	71,000.00	51,596.28	71,000.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			71,000.00	71,000.00	51,596.28	71,000.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	5,207,077.93	5,207,077.93		5,207,077.93	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,207,077.93	5,207,077.93		5,207,077.93		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,207,077.93	5,207,077.93		5,207,077.93		
2) Ending Balance, June 30 (E + F1e)			5,278,077.93	5,278,077.93		5,278,077.93		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Committments		9760	5,278,077.93	5,278,077.93		5,278,077.93		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	900,000.00	900,000.00	607,950.04	900,000.00	0.00	0.0%
5) TOTAL, REVENUES			900,000.00	900,000.00	607,950.04	900,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	1,205,391.00	1,218,301.00	480,675.76	1,218,301.00	0.00	0.0%
3) Employee Benefits		3000-3999	599,938.00	603,134.00	219,625.29	603,134.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	57.00	21,702.51	57.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	309,027.11	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	20,200,000.00	18,851,453.00	8,904,830.77	18,851,453.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			22,005,329.00	20,670,945.00	9,935,861.44	20,670,945.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(21,105,329.00)	(19,770,945.00)	(9,327,911.40)	(19,770,945.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	37,765,000.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	37,765,000.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(21,105,329.00)	(19,770,945.00)	28,437,088.60	(19,770,945.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	44,060,440.18	44,060,440.18		44,060,440.18	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			44,060,440.18	44,060,440.18		44,060,440.18		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			44,060,440.18	44,060,440.18		44,060,440.18		
2) Ending Balance, June 30 (E + F1e)			22,955,111.18	24,289,495.18		24,289,495.18		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	7,592,279.50		7,592,279.50		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	31,697,215.68	16,697,215.68		16,697,215.68		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	(8,742,104.50)	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,140,000.00	1,140,000.00	528,653.71	1,140,000.00	0.00	0.0%
5) TOTAL, REVENUES			1,140,000.00	1,140,000.00	528,653.71	1,140,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	31,711.00	31,711.00	16,040.06	31,711.00	0.00	0.0%
3) Employee Benefits		3000-3999	21,986.00	21,986.00	8,655.97	21,986.00	0.00	0.0%
4) Books and Supplies		4000-4999	500.00	500.00	0.00	500.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	363,000.00	363,000.00	0.00	363,000.00	0.00	0.0%
6) Capital Outlay		6000-6999	300,000.00	545,129.00	0.00	545,129.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			717,197.00	962,326.00	24,696.03	962,326.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			422,803.00	177,674.00	503,957.68	177,674.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			422,803.00	177,674.00	503,957.68	177,674.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	9,925,418.54	9,925,418.54		9,925,418.54	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			9,925,418.54	9,925,418.54		9,925,418.54		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			9,925,418.54	9,925,418.54		9,925,418.54		
2) Ending Balance, June 30 (E + F1e)			10,348,221.54	10,103,092.54		10,103,092.54		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	10,348,221.54	10,103,092.54		10,103,092.54		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff. Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	2,468,165.00	2,468,165.00	2,468,165.00	0.00	0.0%
4) Other Local Revenue		8600-8799	10.00	10.00	5,031.94	10.00	0.00	0.0%
5) TOTAL, REVENUES			10.00	2,468,175.00	2,473,196.94	2,468,175.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			10.00	2,468,175.00	2,473,196.94	2,468,175.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	2,468,165.00	2,468,165.00	2,468,165.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	(2,468,165.00)	(2,468,165.00)	(2,468,165.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			10.00	10.00	5,031.94	10.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	4.10	4.10		4.10	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4.10	4.10		4.10		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4.10	4.10		4.10		
2) Ending Balance, June 30 (E + F1e)			14.10	14.10		14.10		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	14.10	14.10		14.10		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	196,370.67	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	284,098.00	284,098.00	0.00	284,098.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,235,000.00	1,235,000.00	961,675.22	1,235,000.00	0.00	0.0%
5) TOTAL, REVENUES			1,519,098.00	1,519,098.00	1,158,045.89	1,519,098.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	92,135.00	92,135.00	45,673.69	92,135.00	0.00	0.0%
3) Employee Benefits		3000-3999	41,963.00	41,963.00	19,690.52	41,963.00	0.00	0.0%
4) Books and Supplies		4000-4999	869,500.00	819,500.00	217.43	819,500.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	429,481.00	429,481.00	85,945.33	429,481.00	0.00	0.0%
6) Capital Outlay		6000-6999	18,525,000.00	22,641,116.00	1,174,001.55	22,641,116.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	1,330,198.00	1,330,198.00	668,399.52	1,330,198.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			21,288,277.00	25,354,393.00	1,993,928.04	25,354,393.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(19,769,179.00)	(23,835,295.00)	(835,882.15)	(23,835,295.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	1,015,000.00	3,483,165.00	2,468,165.00	3,483,165.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			1,015,000.00	3,483,165.00	2,468,165.00	3,483,165.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(18,754,179.00)	(20,352,130.00)	1,632,282.85	(20,352,130.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	25,287,393.89	25,287,393.89		25,287,393.89	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			25,287,393.89	25,287,393.89		25,287,393.89		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			25,287,393.89	25,287,393.89		25,287,393.89		
2) Ending Balance, June 30 (E + F1e)			6,533,214.89	4,935,263.89		4,935,263.89		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	2,942,250.15	944,299.15		944,299.15		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	3,590,964.74	3,990,964.74		3,990,964.74		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	18,069,399.00	18,069,399.00	0.00	18,069,399.00	0.00	0.0%
5) TOTAL, REVENUES			18,069,399.00	18,069,399.00	0.00	18,069,399.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	20,873,870.00	20,873,870.00	0.00	20,873,870.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			20,873,870.00	20,873,870.00	0.00	20,873,870.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(2,804,471.00)	(2,804,471.00)	0.00	(2,804,471.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(2,804,471.00)	(2,804,471.00)	0.00	(2,804,471.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	17,632,850.00	17,632,850.00		17,632,850.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			17,632,850.00	17,632,850.00		17,632,850.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			17,632,850.00	17,632,850.00		17,632,850.00		
2) Ending Balance, June 30 (E + F1e)			14,828,379.00	14,828,379.00		14,828,379.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	14,828,379.00	14,828,379.00		14,828,379.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	185,000.00	185,000.00	115,750.30	185,000.00	0.00	0.0%
5) TOTAL, REVENUES			185,000.00	185,000.00	115,750.30	185,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			185,000.00	185,000.00	115,750.30	185,000.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			185,000.00	185,000.00	115,750.30	185,000.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	11,684,083.77	11,684,083.77		11,684,083.77	0.00	0.0%
b) Audit Adjustments		9793	0.00	82,559,091.00		82,559,091.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			11,684,083.77	94,243,174.77		94,243,174.77		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			11,684,083.77	94,243,174.77		94,243,174.77		
2) Ending Balance, June 30 (E + F1e)			11,869,083.77	94,428,174.77		94,428,174.77		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	11,869,083.77	94,428,174.77		94,428,174.77		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	15,679,193.00	15,679,193.00	7,085,428.86	15,679,193.00	0.00	0.0%
5) TOTAL, REVENUES			15,679,193.00	15,679,193.00	7,085,428.86	15,679,193.00		
B. EXPENSES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	10,000.00	10,000.00	980.03	10,000.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	15,562,193.00	15,562,193.00	8,805,440.61	15,562,193.00	0.00	0.0%
6) Depreciation		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENSES			15,572,193.00	15,572,193.00	8,806,420.64	15,572,193.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			107,000.00	107,000.00	(1,720,991.78)	107,000.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			107,000.00	107,000.00	(1,720,991.78)	107,000.00		
F. NET POSITION								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	7,225,430.87	7,225,430.87		7,225,430.87	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			7,225,430.87	7,225,430.87		7,225,430.87		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			7,225,430.87	7,225,430.87		7,225,430.87		
2) Ending Net Position, June 30 (E + F1e)			7,332,430.87	7,332,430.87		7,332,430.87		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	0.00	0.00		0.00		
b) Restricted Net Position		9797	0.00	0.00		0.00		
c) Unrestricted Net Position		9790	7,332,430.87	7,332,430.87		7,332,430.87		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	4,100.00	5,935.00	5,210.83	5,935.00	0.00	0.0%
5) TOTAL, REVENUES			4,100.00	5,935.00	5,210.83	5,935.00		
B. EXPENSES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Depreciation		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENSES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			4,100.00	5,935.00	5,210.83	5,935.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	4,100.00	5,935.00	0.00	5,935.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(4,100.00)	(5,935.00)	0.00	(5,935.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			0.00	0.00	5,210.83	0.00		
F. NET POSITION								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	336,313.92	336,313.92		336,313.92	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			336,313.92	336,313.92		336,313.92		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			336,313.92	336,313.92		336,313.92		
2) Ending Net Position, June 30 (E + F1e)			336,313.92	336,313.92		336,313.92		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	0.00	0.00		0.00		
b) Restricted Net Position		9797	332,045.29	332,045.29		332,045.29		
c) Unrestricted Net Position		9790	4,268.63	4,268.63		4,268.63		

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	25,406.00	25,144.00	24,904.00	25,144.00	0.00	0%
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
4. Total, District Regular ADA (Sum of Lines A1 through A3)	25,406.00	25,144.00	24,904.00	25,144.00	0.00	0%
5. District Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	18.00	18.00	18.00	18.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	18.00	18.00	18.00	18.00	0.00	0%
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	25,424.00	25,162.00	24,922.00	25,162.00	0.00	0%
7. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
B. COUNTY OFFICE OF EDUCATION						
1. County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)	0.00	0.00	0.00	0.00	0.00	0%
2. District Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)	0.00	0.00	0.00	0.00	0.00	0%
3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)	0.00	0.00	0.00	0.00	0.00	0%
4. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
5. County Operations Grant ADA	0.00	0.00	0.00	0.00	0.00	0%
6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
C. CHARTER SCHOOL ADA						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools. Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.						
1. Total Charter School Regular ADA	0.00	0.00	0.00	0.00	0.00	0%
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0%
3. Charter School Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0%
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0%
FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.						
5. Total Charter School Regular ADA	0.00	0.00	0.00	0.00	0.00	0%
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0%
7. Charter School Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0%
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	0.00	0.00	0.00	0.00	0.00	0%
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	0.00	0.00	0.00	0.00	0.00	0%

ACTUALS THROUGH THE MONTH OF (Enter Month Name):	Object	Beginning Balances (Ref Only)	July	August	September	October	November	December	January	February
A. BEGINNING CASH			78,842,630.34	57,963,550.66	59,082,273.11	62,201,647.11	53,277,820.60	42,410,488.72	67,162,608.41	72,028,835.67
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019		6,135,020.00	6,135,020.00	20,364,161.00	11,043,035.00	11,043,035.00	20,364,161.00	11,043,035.00	11,043,035.00
Property Taxes	8020-8079		1,203,486.72	1,834,856.06	61,061.72	0.00	929,819.34	24,230,936.45	7,788,820.33	3,379,852.51
Miscellaneous Funds	8080-8099		0.00	0.00	882.84	(882.84)	0.00	0.00	0.00	0.00
Federal Revenue	8100-8299		134,285.54	141,342.78	287,254.67	1,778,807.35	271,630.69	402,104.22	393,119.50	301,251.00
Other State Revenue	8300-8599		675,494.00	6,137,352.68	1,413,917.75	2,031,566.00	1,403,942.50	3,356,479.48	4,984,286.00	63,375.00
Other Local Revenue	8600-8799		325,321.83	5,961,349.04	982,487.70	1,340,442.05	1,156,081.70	777,833.91	2,615,557.85	641,887.90
Interfund Transfers In	8910-8929									
All Other Financing Sources	8930-8979									
TOTAL RECEIPTS			8,473,608.09	20,209,920.56	23,109,765.68	16,192,967.56	14,804,509.23	49,131,515.06	26,824,818.68	15,429,401.41
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		595,521.97	2,186,787.94	9,808,065.18	11,172,817.21	11,300,024.18	11,097,074.03	11,328,501.65	11,079,271.94
Classified Salaries	2000-2999		795.84	3,290,952.07	1,869,324.97	3,649,730.97	3,735,360.99	3,622,786.18	4,191,007.28	3,664,723.58
Employee Benefits	3000-3999		178,721.78	1,261,941.38	2,483,095.69	7,042,891.86	7,058,055.88	6,977,271.89	7,147,952.98	6,772,312.52
Books and Supplies	4000-4999		119,619.82	2,250,026.60	774,310.91	911,019.46	745,248.33	471,389.66	957,459.91	598,223.13
Services	5000-5999		2,351,343.92	1,281,363.87	1,875,363.54	2,908,286.86	3,307,483.95	2,617,077.23	2,818,868.80	2,805,289.49
Capital Outlay	6000-6599		1,295.00	99,860.54	129,115.13	65,688.94	80,386.31	85,626.86	39,444.68	60,155.22
Other Outgo	7000-7499			216,000.00		91,839.40	0.00	(91,839.40)	0.00	0.00
Interfund Transfers Out	7600-7629								0.00	0.00
All Other Financing Uses	7630-7699									
TOTAL DISBURSEMENTS			3,247,298.33	10,586,932.40	16,939,275.42	25,842,274.70	26,226,559.64	24,779,386.45	26,483,235.30	24,979,975.88
D. BALANCE SHEET ITEMS										
Assets and Deferred Outflows										
Cash Not In Treasury	9111-9199									
Accounts Receivable	9200-9299		550,321.89	897,503.19	1,422,848.59	1,114,731.16	415,648.25	613,069.71	4,303,979.98	150,516.45
Due From Other Funds	9310									
Stores	9320									
Prepaid Expenditures	9330									
Other Current Assets	9340									
Deferred Outflows of Resources	9490									
SUBTOTAL		0.00	550,321.89	897,503.19	1,422,848.59	1,114,731.16	415,648.25	613,069.71	4,303,979.98	150,516.45
Liabilities and Deferred Inflows										
Accounts Payable	9500-9599		26,127,186.84	(1,126,660.57)	3,913,710.61	585,524.62	(84,069.32)	325,414.04	(248,504.23)	(1,050,107.09)
Due To Other Funds	9610									
Current Loans	9640									
Unearned Revenues	9650									
Deferred Inflows of Resources	9690									
SUBTOTAL		0.00	26,127,186.84	(1,126,660.57)	3,913,710.61	585,524.62	(84,069.32)	325,414.04	(248,504.23)	(1,050,107.09)
Nonoperating										
Suspense Clearing	9910		(526,524.49)	(10,528,429.47)	(560,254.24)	196,274.09	55,000.96	112,335.41	(27,840.33)	156,693.98
TOTAL BALANCE SHEET ITEMS		0.00	(26,105,389.44)	(8,504,265.71)	(3,051,116.26)	725,480.63	554,718.53	399,991.08	4,524,643.88	1,357,317.52
E. NET INCREASE/DECREASE (B - C + D)			(20,879,079.68)	1,118,722.45	3,119,374.00	(8,923,826.51)	(10,867,331.88)	24,752,119.69	4,866,227.26	(8,193,256.95)
F. ENDING CASH (A + E)			57,963,550.66	59,082,273.11	62,201,647.11	53,277,820.60	42,410,488.72	67,162,608.41	72,028,835.67	63,835,578.72
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

ACTUALS THROUGH THE MONTH OF (Enter Month Name):	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
A. BEGINNING CASH		63,835,578.72	81,638,496.76	92,134,206.53	94,324,596.63				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019	23,966,484.75	14,197,522.75	14,197,522.75	20,613,351.75	0.00		170,145,384.00	170,145,384.00
Property Taxes	8020-8079	5,486,782.44	14,109,584.40	4,013,294.83	2,401,856.20	0.00		65,440,351.00	65,440,351.00
Miscellaneous Funds	8080-8099	0.00	0.00	0.00	0.00			0.00	0.00
Federal Revenue	8100-8299	2,748,964.55	3,413,582.12	1,642,000.39	1,766,840.96	3,586,745.23		16,867,929.00	16,867,929.00
Other State Revenue	8300-8599	2,099,154.39	1,001,896.33	2,045,189.78	459,336.43	1,484,784.66		27,156,775.00	27,156,775.00
Other Local Revenue	8600-8799	315,846.88	1,085,715.46	154,714.20	289,456.25	106,331.23		15,753,026.00	15,753,026.00
Interfund Transfers In	8910-8929							0.00	0.00
All Other Financing Sources	8930-8979							0.00	0.00
TOTAL RECEIPTS		34,617,233.01	33,808,301.06	22,052,721.95	25,530,841.59	5,177,861.12	0.00	295,363,465.00	295,363,465.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	11,676,167.98	11,676,167.98	11,676,167.98	11,676,167.98	11,676,167.98		126,948,904.00	126,948,904.00
Classified Salaries	2000-2999	3,929,035.82	3,929,035.82	3,929,035.82	3,929,035.82	3,929,035.84		43,669,861.00	43,669,861.00
Employee Benefits	3000-3999	7,373,930.20	7,373,930.20	7,373,930.20	7,373,930.20	7,373,930.22		75,791,895.00	75,791,895.00
Books and Supplies	4000-4999	1,126,460.24	1,126,460.24	1,126,460.24	1,126,460.24	1,126,460.22		12,459,599.00	12,459,599.00
Services	5000-5999	3,221,103.27	3,221,103.27	3,221,103.27	3,221,103.27	3,221,103.26		36,070,594.00	36,070,594.00
Capital Outlay	6000-6599	115,416.38	37,846.21	48,154.25	64,428.40	36,154.08		863,572.00	863,572.00
Other Outgo	7000-7499	135,412.86	86,456.18	127,130.96	0.00	0.00		565,000.00	565,000.00
Interfund Transfers Out	7600-7629	0.00	435,716.85	542,789.12	895,267.03	0.00		1,873,773.00	1,873,773.00
All Other Financing Uses	7630-7699							0.00	0.00
TOTAL DISBURSEMENTS		27,577,526.75	27,886,716.75	28,044,771.84	28,286,392.94	27,362,851.60	0.00	298,243,198.00	298,243,198.00
D. BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
Cash Not In Treasury	9111-9199							0.00	
Accounts Receivable	9200-9299	6,001,368.39	7,003,685.36	8,634,123.38	6,036,855.44	3,471,148.18		40,615,799.97	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
Deferred Outflows of Resources	9490							0.00	
SUBTOTAL		6,001,368.39	7,003,685.36	8,634,123.38	6,036,855.44	3,471,148.18	0.00	40,615,799.97	
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599	(4,761,843.39)	561,786.39	451,683.39	0.00	667,135.38		25,361,256.67	
Due To Other Funds	9610							0.00	
Current Loans	9640							0.00	
Unearned Revenues	9650							0.00	
Deferred Inflows of Resources	9690							0.00	
SUBTOTAL		(4,761,843.39)	561,786.39	451,683.39	0.00	667,135.38	0.00	25,361,256.67	
Nonoperating									
Suspense Clearing	9910	0.00	(1,867,773.51)	0.00	509,331.92	0.00		(12,483,185.68)	
TOTAL BALANCE SHEET ITEMS		10,763,211.78	4,574,125.46	8,182,439.99	6,546,187.36	2,804,012.80	0.00	2,771,357.62	
E. NET INCREASE/DECREASE (B - C + D)		17,802,918.04	10,495,709.77	2,190,390.10	3,790,636.01	(19,380,977.68)	0.00	(108,375.38)	(2,879,733.00)
F. ENDING CASH (A + E)		81,638,496.76	92,134,206.53	94,324,596.63	98,115,232.64				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								78,734,254.96	

ACTUALS THROUGH THE MONTH OF (Enter Month Name):	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
A. BEGINNING CASH			98,115,232.64	92,490,764.33	83,253,194.55	89,347,806.11	88,475,183.02	83,266,142.22	111,477,040.32	99,984,274.66
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019		7,147,284.35	7,147,284.35	21,571,872.58	12,865,111.83	12,865,111.83	21,571,872.58	12,865,111.83	12,865,111.83
Property Taxes	8020-8079		2,571,033.53	1,954,741.36	0.00	3,015,463.88	3,910,514.34	20,141,368.39	6,474,898.22	0.00
Miscellaneous Funds	8080-8099									
Federal Revenue	8100-8299		520,543.18	1,117,816.37	2,515,789.78	815,189.36	148,536.30	1,114,787.45	209,159.36	316,789.22
Other State Revenue	8300-8599		950,156.38	1,299,159.46	1,315,465.31	5,400,125.98	1,256,984.51	2,414,785.36	845,789.84	1,578,945.82
Other Local Revenue	8600-8799		1,095,124.41	1,354,753.16	801,492.88	1,644,816.73	600,791.81	1,350,789.54	420,879.70	420,816.94
Interfund Transfers In	8910-8929									
All Other Financing Sources	8930-8979									
TOTAL RECEIPTS			12,284,141.85	12,873,754.70	26,204,620.55	23,740,707.78	18,781,938.79	46,593,603.32	20,815,838.95	15,181,663.81
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		384,945.82	4,546,783.38	9,787,489.38	11,543,878.41	10,475,369.28	12,894,001.37	12,950,187.36	12,455,282.82
Classified Salaries	2000-2999		254,715.36	2,983,745.36	3,315,745.36	4,611,879.36	3,541,636.38	3,954,611.36	3,578,456.22	4,090,846.38
Employee Benefits	3000-3999		125,745.82	2,030,846.38	3,225,546.87	7,467,614.65	8,054,789.36	7,599,789.36	6,998,789.85	7,487,682.33
Books and Supplies	4000-4999		555,917.31	555,917.31	555,917.31	555,917.31	555,917.31	555,917.31	555,917.31	555,917.31
Services	5000-5999		2,501,915.54	2,501,915.54	2,501,915.54	2,501,915.54	2,501,915.54	2,501,915.54	2,501,915.54	2,501,915.54
Capital Outlay	6000-6599		4,358.69	10,799.85	0.00	0.00	0.00	17,456.20	13,845.82	18,887.41
Other Outgo	7000-7499		0.00	0.00	350,741.41	0.00	0.00	(159,436.82)	(314,042.53)	424,846.36
Interfund Transfers Out	7600-7629		0.00	0.00	0.00	0.00	0.00	0.00	435,186.28	284,369.46
All Other Financing Uses	7630-7699									
TOTAL DISBURSEMENTS			3,827,598.54	12,630,007.82	19,737,355.87	26,681,205.27	25,129,627.87	27,364,254.32	26,720,255.85	27,819,747.61
D. BALANCE SHEET ITEMS										
Assets and Deferred Outflows										
Cash Not In Treasury	9111-9199									
Accounts Receivable	9200-9299		458,236.38	675,123.40	1,398,456.82	1,245,863.38	1,574,123.82	2,451,628.36	845,173.26	250,164.36
Due From Other Funds	9310									
Stores	9320									
Prepaid Expenditures	9330									
Other Current Assets	9340									
Deferred Outflows of Resources	9490									
SUBTOTAL		0.00	458,236.38	675,123.40	1,398,456.82	1,245,863.38	1,574,123.82	2,451,628.36	845,173.26	250,164.36
Liabilities and Deferred Inflows										
Accounts Payable	9500-9599		14,789,413.36	3,154,896.38	2,896,456.32	123,845.36	561,714.36	(3,415,382.36)	6,485,368.38	(258,168.36)
Due To Other Funds	9610									
Current Loans	9640									
Unearned Revenues	9650									
Deferred Inflows of Resources	9690									
SUBTOTAL		0.00	14,789,413.36	3,154,896.38	2,896,456.32	123,845.36	561,714.36	(3,415,382.36)	6,485,368.38	(258,168.36)
Nonoperating										
Suspense Clearing	9910		250,165.36	(7,001,543.68)	1,125,346.38	945,856.38	126,238.82	3,114,538.38	51,846.36	100,156.36
TOTAL BALANCE SHEET ITEMS		0.00	(14,081,011.62)	(9,481,316.66)	(372,653.12)	2,067,874.40	1,138,648.28	8,981,549.10	(5,588,348.76)	608,489.08
E. NET INCREASE/DECREASE (B - C + D)			(5,624,468.31)	(9,237,569.78)	6,094,611.56	(872,623.09)	(5,209,040.80)	28,210,898.10	(11,492,765.66)	(12,029,594.72)
F. ENDING CASH (A + E)			92,490,764.33	83,253,194.55	89,347,806.11	88,475,183.02	83,266,142.22	111,477,040.32	99,984,274.66	87,954,679.94
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

ACTUALS THROUGH THE MONTH OF (Enter Month Name):	Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
A. BEGINNING CASH		87,954,679.94	94,421,680.83	100,444,388.48	96,318,439.34				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019	21,571,872.58	12,865,111.83	12,865,111.83	21,571,872.58	0.00		177,772,730.00	177,772,730.00
Property Taxes	8020-8079	2,846,997.89	16,099,800.67	5,009,745.36	3,415,787.36	0.00		65,440,351.00	65,440,351.00
Miscellaneous Funds	8080-8099							0.00	
Federal Revenue	8100-8299	4,525,824.88	813,984.12	257,784.36	111,846.82	410,986.80		12,879,038.00	12,879,038.00
Other State Revenue	8300-8599	801,987.45	2,305,789.66	2,182,074.96	456,825.91	1,995,345.36		22,803,436.00	22,803,436.00
Other Local Revenue	8600-8799	259,741.86	1,657,657.59	1,454,561.36	339,618.75	1,308,412.27		12,709,457.00	12,709,457.00
Interfund Transfers In	8910-8929							0.00	
All Other Financing Sources	8930-8979							0.00	
TOTAL RECEIPTS		30,006,424.66	33,742,343.87	21,769,277.87	25,895,951.42	3,714,744.43	0.00	291,605,012.00	291,605,012.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	10,156,472.38	11,523,451.36	11,400,147.85	10,042,053.80	10,042,053.79		128,202,117.00	128,202,117.00
Classified Salaries	2000-2999	4,378,456.87	3,023,737.58	3,997,489.85	3,101,328.96	3,101,328.96		43,933,978.00	43,933,978.00
Employee Benefits	3000-3999	8,789,456.82	8,644,135.38	8,011,546.38	7,093,700.90	7,093,700.90		82,623,345.00	82,623,345.00
Books and Supplies	4000-4999	555,917.31	555,917.31	555,917.30	555,917.30	555,917.30		7,226,925.00	7,226,925.00
Services	5000-5999	2,501,915.54	2,501,915.54	2,501,915.54	2,501,915.54	2,501,915.52		32,524,902.00	32,524,902.00
Capital Outlay	6000-6599	0.00	10,957.27	7,412.36	61,717.00	6,123.40		151,558.00	151,558.00
Other Outgo	7000-7499	608,354.26	(345,135.68)	0.00	0.00	0.00		565,327.00	565,327.00
Interfund Transfers Out	7600-7629	595,444.26	0.00	558,723.00	0.00	0.00		1,873,723.00	1,873,723.00
All Other Financing Uses	7630-7699							0.00	
TOTAL DISBURSEMENTS		27,586,017.44	25,914,978.76	27,033,152.28	23,356,633.50	23,301,039.87	0.00	297,101,875.00	297,101,875.00
D. BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
Cash Not In Treasury	9111-9199							0.00	
Accounts Receivable	9200-9299	4,135,268.36	741,658.36	2,148,369.25	3,815,645.36	845,168.38		20,584,879.49	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							0.00	
Other Current Assets	9340							0.00	
Deferred Outflows of Resources	9490							0.00	
SUBTOTAL		4,135,268.36	741,658.36	2,148,369.25	3,815,645.36	845,168.38	0.00	20,584,879.49	
Liabilities and Deferred Inflows									
Accounts Payable	9500-9599	135,820.05	2,546,315.82	1,325,012.23	2,519,873.30	458,236.80		31,323,401.64	
Due To Other Funds	9610							0.00	
Current Loans	9640							0.00	
Unearned Revenues	9650							0.00	
Deferred Inflows of Resources	9690							0.00	
SUBTOTAL		135,820.05	2,546,315.82	1,325,012.23	2,519,873.30	458,236.80	0.00	31,323,401.64	
Nonoperating									
Suspense Clearing	9910	47,145.36	0.00	314,568.25	208,136.84	1,114,538.38		396,993.19	
TOTAL BALANCE SHEET ITEMS		4,046,593.67	(1,804,657.46)	1,137,925.27	1,503,908.90	1,501,469.96	0.00	(10,341,528.96)	
E. NET INCREASE/DECREASE (B - C + D)		6,467,000.89	6,022,707.65	(4,125,949.14)	4,043,226.82	(18,084,825.48)	0.00	(15,838,391.96)	(5,496,863.00)
F. ENDING CASH (A + E)		94,421,680.83	100,444,388.48	96,318,439.34	100,361,666.16				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								82,276,840.68	

Section I - Expenditures	Funds 01, 09, and 62 Goals	Functions	Objects	2018-19 Expenditures
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	298,243,198.00
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	16,432,151.00
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	566,060.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	728,272.00
3. Debt Service	All	9100	5400-5450, 5800, 7430-7439	216,000.00
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	1,873,773.00
6. All Other Financing Uses	All	9100 9200	7699 7651	0.00
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	0.00
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	550,000.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				3,934,105.00
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	475,298.00
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				278,352,240.00

Section II - Expenditures Per ADA		2018-19 Annual ADA/ Exps. Per ADA
A. Average Daily Attendance (Form AI, Column C, sum of lines A6 and C9)*		24,922.00
B. Expenditures per ADA (Line I.E divided by Line II.A)		11,168.94

Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)	Total	Per ADA
A. Base expenditures (Preloaded expenditures extracted from prior year Unaudited Actuals MOE calculation). (Note: If the prior year MOE was not met, in its final determination, CDE will adjust the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	282,274,724.49	11,226.97
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	282,274,724.49	11,226.97
B. Required effort (Line A.2 times 90%)	254,047,252.04	10,104.27
C. Current year expenditures (Line I.E and Line II.B)	278,352,240.00	11,168.94
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2020-21 may be reduced by the lower of the two percentages)	0.00%	0.00%

*Interim Periods - Annual ADA not available from Form AI. For your convenience, Projected Year Totals Estimated P-2 ADA is extracted. Manual adjustment may be required to reflect estimated Annual ADA.

Description	Direct Costs - Interfund Transfers In 5750	Direct Costs - Interfund Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Indirect Costs - Interfund Transfers Out 7350	Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
01I GENERAL FUND								
Expenditure Detail	0.00	(121,174.00)	0.00	(401,000.00)				
Other Sources/Uses Detail					0.00	1,873,773.00		
Fund Reconciliation								
09I CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
10I SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
11I ADULT EDUCATION FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
12I CHILD DEVELOPMENT FUND								
Expenditure Detail	58,083.00	0.00	111,000.00	0.00				
Other Sources/Uses Detail					858,773.00	0.00		
Fund Reconciliation								
13I CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	63,091.00	0.00	290,000.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
14I DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
15I PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
17I SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
18I SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
19I FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
20I SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
21I BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
25I CAPITAL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
30I STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
35I COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	2,468,165.00		
Fund Reconciliation								
40I SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					3,483,165.00	0.00		
Fund Reconciliation								
49I CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
51I BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
52I DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
53I TAX OVERRIDE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
56I DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
57I FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
61I CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								

Description	Direct Costs - Interfund Transfers In 5750	Direct Costs - Interfund Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Indirect Costs - Interfund Transfers Out 7350	Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
62I CHARTER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
63I OTHER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
66I WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
67I SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
71I RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
73I FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
76I WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
95I STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
TOTALS	121,174.00	(121,174.00)	401,000.00	(401,000.00)	4,341,938.00	4,341,938.00		

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's ADA Standard Percentage Range: -2.0% to +2.0%

1A. Calculating the District's ADA Variances

DATA ENTRY: First Interim data that exist will be extracted into the first column, otherwise, enter data for all fiscal years. Second Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years. Enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for all fiscal years.

Estimated Funded ADA

Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 1A)	Second Interim Projected Year Totals (Form AI, Lines A4 and C4)	Percent Change	Status
Current Year (2018-19)				
District Regular	25,144.00	25,144.00		
Charter School	0.00	0.00		
Total ADA	**25,144.00**	**25,144.00**	**0.0%**	**Met**
1st Subsequent Year (2019-20)				
District Regular	25,017.00	24,904.00		
Charter School				
Total ADA	**25,017.00**	**24,904.00**	**-0.5%**	**Met**
2nd Subsequent Year (2020-21)				
District Regular	25,017.00	24,629.00		
Charter School				
Total ADA	**25,017.00**	**24,629.00**	**-1.6%**	**Met**

1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Funded ADA has not changed since first interim projections by more than two percent in any of the current year or two subsequent fiscal years.

Explanation:
(required if NOT met)

2. CRITERION: Enrollment

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's Enrollment Standard Percentage Range: -2.0% to +2.0%

2A. Calculating the District's Enrollment Variances

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Enrollment First Interim (Form 01CSI, Item 2A)	Second Interim CBEDS/Projected	Percent Change	Status
Current Year (2018-19)				
District Regular	25,790	25,788		
Charter School				
Total Enrollment	**25,790**	**25,788**	**0.0%**	**Met**
1st Subsequent Year (2019-20)				
District Regular	25,790	25,511		
Charter School				
Total Enrollment	**25,790**	**25,511**	**-1.1%**	**Met**
2nd Subsequent Year (2020-21)				
District Regular	25,790	25,511		
Charter School				
Total Enrollment	**25,790**	**25,511**	**-1.1%**	**Met**

2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Enrollment projections have not changed since first interim projections by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. First Interim data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Form 01CSI, Item 3A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2015-16)			
District Regular	25,113	26,117	
Charter School			
Total ADA/Enrollment	**25,113**	**26,117**	**96.2%**
Second Prior Year (2016-17)			
District Regular	25,128	26,075	
Charter School			
Total ADA/Enrollment	**25,128**	**26,075**	**96.4%**
First Prior Year (2017-18)			
District Regular	25,134	26,071	
Charter School	0		
Total ADA/Enrollment	**25,134**	**26,071**	**96.4%**
		Historical Average Ratio:	96.3%

District's ADA to Enrollment Standard (historical average ratio plus 0.5%): **96.8%**

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Estimated P-2 ADA will be extracted into the first column for the Current Year; enter data in the first column for the subsequent fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form AI, Lines A4 and C4)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2018-19)				
District Regular	24,904	25,788		
Charter School	0			
Total ADA/Enrollment	**24,904**	**25,788**	**96.6%**	**Met**
1st Subsequent Year (2019-20)				
District Regular	24,629	25,511		
Charter School				
Total ADA/Enrollment	**24,629**	**25,511**	**96.5%**	**Met**
2nd Subsequent Year (2020-21)				
District Regular	24,629	25,511		
Charter School				
Total ADA/Enrollment	**24,629**	**25,511**	**96.5%**	**Met**

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected P-2 ADA to enrollment ratio has not exceeded the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

4. CRITERION: LCFF Revenue

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's LCFF Revenue Standard Percentage Range: -2.0% to +2.0%

4A. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. In the Second Interim column, Current Year data are extracted; enter data for the two subsequent years.

Fiscal Year	LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089) First Interim (Form 01CSI, Item 4A)	Second Interim Projected Year Totals	Percent Change	Status
Current Year (2018-19)	235,306,860.00	235,585,735.00	0.1%	Met
1st Subsequent Year (2019-20)	241,351,901.00	243,213,081.00	0.8%	Met
2nd Subsequent Year (2020-21)	248,052,429.00	248,291,263.00	0.1%	Met

4B. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - LCFF revenue has not changed since first interim projections by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999) Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
Third Prior Year (2015-16)	161,584,789.48	181,171,546.45	89.2%
Second Prior Year (2016-17)	169,743,299.83	189,185,692.12	89.7%
First Prior Year (2017-18)	179,615,876.52	202,598,486.96	88.7%
		Historical Average Ratio:	89.2%

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	**86.2% to 92.2%**	**86.2% to 92.2%**	**86.2% to 92.2%**

5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999) Salaries and Benefits (Form 01I, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 01I, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)	Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
Current Year (2018-19)	185,172,069.00	209,054,452.00	88.6%	Met
1st Subsequent Year (2019-20)	196,091,977.00	215,251,931.00	91.1%	Met
2nd Subsequent Year (2020-21)	203,199,039.00	222,624,966.00	91.3%	Met

5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since first interim projections.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. Second Interim data for the Current Year are extracted. If Second Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)

Object Range / Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 6A)	Second Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Current Year (2018-19)	16,815,385.00	16,867,929.00	0.3%	No
1st Subsequent Year (2019-20)	12,879,038.00	12,879,038.00	0.0%	No
2nd Subsequent Year (2020-21)	12,886,481.00	12,886,481.00	0.0%	No

Explanation: (required if Yes)

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)

Current Year (2018-19)	27,156,775.00	27,156,775.00	0.0%	No
1st Subsequent Year (2019-20)	22,803,436.00	22,803,436.00	0.0%	No
2nd Subsequent Year (2020-21)	22,832,928.00	22,832,928.00	0.0%	No

Explanation: (required if Yes)

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)

Current Year (2018-19)	14,232,999.00	15,753,026.00	10.7%	Yes
1st Subsequent Year (2019-20)	12,709,457.00	12,709,457.00	0.0%	No
2nd Subsequent Year (2020-21)	12,709,457.00	12,709,457.00	0.0%	No

Explanation: (required if Yes)
Primarily 2018-19 additional carry-over.

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)

Current Year (2018-19)	11,459,999.00	12,459,599.00	8.7%	Yes
1st Subsequent Year (2019-20)	7,656,925.00	7,226,925.00	-5.6%	Yes
2nd Subsequent Year (2020-21)	7,663,156.00	7,233,156.00	-5.6%	Yes

Explanation: (required if Yes)
Primarily additional carry-over, and solvency plan reductions.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)

Current Year (2018-19)	34,483,881.00	36,070,594.00	4.6%	No
1st Subsequent Year (2019-20)	30,374,902.00	32,524,902.00	7.1%	Yes
2nd Subsequent Year (2020-21)	30,634,706.00	32,784,706.00	7.0%	Yes

Explanation: (required if Yes)
Primarily solvency plan reductions netting with additional carry-over and special ed service increases,

6B. Calculating the District's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	First Interim Projected Year Totals	Second Interim Projected Year Totals	Percent Change	Status
Total Federal, Other State, and Other Local Revenue (Section 6A)				
Current Year (2018-19)	58,205,159.00	59,777,730.00	2.7%	Met
1st Subsequent Year (2019-20)	48,391,931.00	48,391,931.00	0.0%	Met
2nd Subsequent Year (2020-21)	48,428,866.00	48,428,866.00	0.0%	Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2018-19)	45,943,880.00	48,530,193.00	5.6%	Not Met
1st Subsequent Year (2019-20)	38,031,827.00	39,751,827.00	4.5%	Met
2nd Subsequent Year (2020-21)	38,297,862.00	40,017,862.00	4.5%	Met

6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

1a. STANDARD MET - Projected total operating revenues have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation: Federal Revenue (linked from 6A if NOT met)	
Explanation: Other State Revenue (linked from 6A if NOT met)	
Explanation: Other Local Revenue (linked from 6A if NOT met)	

1b. STANDARD NOT MET - One or more total operating expenditures have changed since first interim projections by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation: Books and Supplies (linked from 6A if NOT met)	Primarily additional carry-over, and solvency plan reductions.
Explanation: Services and Other Exps (linked from 6A if NOT met)	Primarily solvency plan reductions netting with additional carry-over and special ed service increases,

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since first interim projections in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: The Proposition 51 school facility program requires the district to deposit a minimum amount equal to or greater than three percent of the total general fund expenditures and other financing uses for that fiscal year (as EC Section 17070.75 read on January 1, 2015).

For all other school facility programs, AB 104 (Chapter 13, Statutes of 2015, effective January 1, 2016) requires the district to deposit into the account, for the 2017-18 to 2019-20 fiscal years, a minimum that is the greater of the following amounts:

A. The lesser of three percent of the total general fund expenditures and other financing uses for that fiscal year or the amount that the district deposited into the account for the 2014-15 fiscal year; or

B. Two percent of the total general fund expenditures and other financing uses for that fiscal year.

DATA ENTRY: Enter the Required Minimum Contribution if First Interim data does not exist. If EC 17070.75(e)(1) and (e)(2) apply, input 3%. First Interim data that exist will be extracted; otherwise, enter First Interim data into lines 1, if applicable, and 2. All other data are extracted.

		Required Minimum Contribution	Second Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1.	OMMA/RMA Contribution	8,676,536.00	8,679,987.00	Met
2.	First Interim Contribution (information only) (Form 01CSI, First Interim, Criterion 7, Line 1)		8,679,987.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

	Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
	Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
	Other (explanation must be provided)

Explanation:
(required if NOT met and Other is marked)

8. CRITERION: Deficit Spending

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves[1] as a percentage of total expenditures and other financing uses[2] in any of the current fiscal year or two subsequent fiscal years.

[1]Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

[2]A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
District's Available Reserve Percentages (Criterion 10C, Line 9)	10.3%	9.2%	6.6%
District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	3.4%	3.1%	2.2%

8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals Net Change in Unrestricted Fund Balance (Form 01I, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 01I, Objects 1000-7999) (Form MYPI, Line B11)	Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
Current Year (2018-19)	(2,175,560.00)	210,069,452.00	1.0%	Met
1st Subsequent Year (2019-20)	(5,030,962.00)	216,266,931.00	2.3%	Met
2nd Subsequent Year (2020-21)	(7,288,880.00)	223,639,966.00	3.3%	Not Met

8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD NOT MET - Unrestricted deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing the unrestricted budget, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

Explanation: (required if NOT met)	The District's deficit spending pattern is primarily caused by STRS/PERS increases, Special Education increases and health and welfare increases over the years.

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the District's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals (Form 01I, Line F2) (Form MYPI, Line D2)	Status
Current Year (2018-19)	44,533,319.76	Met
1st Subsequent Year (2019-20)	39,036,456.76	Met
2nd Subsequent Year (2020-21)	31,281,446.76	Met

9A-2. Comparison of the District's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund (Form CASH, Line F, June Column)	Status
Current Year (2018-19)	98,115,232.64	Met

9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves[1] for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts[2] as applied to total expenditures and other financing uses[3]:

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA		
5% or $67,000 (greater of)	0	to	300
4% or $67,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	over

[1] Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

[2] Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

[3] A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
District Estimated P-2 ADA (Current Year, Form AI, Lines A4 and C4. Subsequent Years, Form MYPI, Line F2, if available.)	24,904	24,629	24,629
District's Reserve Standard Percentage Level:	3%	3%	3%

10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

1. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members? Yes
2. If you are the SELPA AU and are excluding special education pass-through funds:
   a. Enter the name(s) of the SELPA(s): Foothill SELPA

	Current Year Projected Year Totals (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
b. Special Education Pass-through Funds (Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)	4,910,882.00	4,910,882.00	4,910,882.00

10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Expenditures and Other Financing Uses (Form 01I, objects 1000-7999) (Form MYPI, Line B11)	298,243,198.00	297,101,875.00	304,475,139.00
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)			
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	298,243,198.00	297,101,875.00	304,475,139.00
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	8,947,295.94	8,913,056.25	9,134,254.17
6. Reserve Standard - by Amount ($67,000 for districts with less than 1,001 ADA, else 0)	0.00	0.00	0.00
7. **District's Reserve Standard (Greater of Line B5 or Line B6)**	**8,947,295.94**	**8,913,056.25**	**9,134,254.17**

10C. Calculating the District's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year Projected Year Totals (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	8,947,296.00	8,913,056.00	9,134,254.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	21,793,133.73	18,299,307.73	11,069,229.73
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	0.00	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00	0.00	0.00
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00	0.00	0.00
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00	0.00	0.00
8. District's Available Reserve Amount (Lines C1 thru C7)	30,740,429.73	27,212,363.73	20,203,483.73
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	10.31%	9.16%	6.64%
District's Reserve Standard (Section 10B, Line 7):	**8,947,295.94**	**8,913,056.25**	**9,134,254.17**
Status:	Met	Met	Met

10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yee answer.

S1. Contingent Liabilities

1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since first interim projections that may impact the budget? — No

1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since first interim projections by more than five percent? — No

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

1a. Does your district have projected temporary borrowings between funds? (Refer to Education Code Section 42603) — No

1b. If Yes, identify the interfund borrowings:

S4. Contingent Revenues

1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)? — No

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than $20,000 and more than five percent since first interim projections.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than $20,000 and more than five percent since first interim projections.

Identify capital project cost overruns that have occurred since first interim projections that may impact the general fund budget.

District's Contributions and Transfers Standard:	-5.0% to +5.0% or -$20,000 to +$20,000

S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the Second Interim's Current Year data will be extracted. Enter Second Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the Second Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	First Interim (Form 01CSI, Item S5A)	Second Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)					
Current Year (2018-19)	(40,013,112.00)	(42,011,723.00)	5.0%	1,998,611.00	Met
1st Subsequent Year (2019-20)	(39,739,003.00)	(41,739,003.00)	5.0%	2,000,000.00	Met
2nd Subsequent Year (2020-21)	(39,707,989.00)	(41,707,969.00)	5.0%	1,999,980.00	Met
1b. Transfers In, General Fund *					
Current Year (2018-19)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2019-20)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2020-21)	0.00	0.00	0.0%	0.00	Met
1c. Transfers Out, General Fund *					
Current Year (2018-19)	1,873,773.00	1,873,773.00	0.0%	0.00	Met
1st Subsequent Year (2019-20)	1,873,723.00	1,873,723.00	0.0%	0.00	Met
2nd Subsequent Year (2020-21)	1,873,734.00	1,873,734.00	0.0%	0.00	Met

1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since first interim projections that may impact the general fund operational budget? No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

1a. MET - Projected contributions have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1b. MET - Projected transfers in have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1c. MET - Projected transfers out have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1d. NO - There have been no capital project cost overruns occurring since first interim projections that may impact the general fund operational budget.

Project Information:
(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments[1] and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

[1] Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the District's Long-term Commitments

DATA ENTRY: If First Interim data exist (Form 01CSI, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no First Interim data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your district have long-term (multiyear) commitments? (If No, skip items 1b and 2 and sections S6B and S6C) — Yes

   b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since first interim projections? — No

2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For: Funding Sources (Revenues)	Debt Service (Expenditures)	Principal Balance as of July 1, 2018
Capital Leases				
Certificates of Participation				
General Obligation Bonds	22	Property Taxes	Measure K and Measure S	343,625,548
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				
Other Long-term Commitments (do not include OPEB):				
City of Glendale Loan	5	Central RDA Funds	7439	988,442
CREB (Old & New)	16	Fund 40.1 (RDA Funds)	7439	14,203,505
TOTAL:				358,817,495

Type of Commitment (continued)	Prior Year (2017-18) Annual Payment (P & I)	Current Year (2018-19) Annual Payment (P & I)	1st Subsequent Year (2019-20) Annual Payment (P & I)	2nd Subsequent Year (2020-21) Annual Payment (P & I)
Capital Leases				
Certificates of Participation				
General Obligation Bonds	22,718,156	22,428,469	18,737,019	18,695,431
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				
Other Long-term Commitments (continued):				
City of Glendale Loan	195,999	216,000	237,000	258,000
CREB (Old & New)	1,209,874	1,330,198	1,323,563	1,317,113
Total Annual Payments:	24,124,029	23,974,667	20,297,582	20,270,544
Has total annual payment increased over prior year (2017-18)?		No	No	No

S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

1a. No - Annual payments for long-term commitments have not increased in one or more of the current and two subsequent fiscal years.

Explanation:
(Required if Yes to increase in total annual payments)

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

Explanation:
(Required if Yes)

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since first interim projections, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7A) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4) — Yes

   b. If Yes to Item 1a, have there been changes since first interim in OPEB liabilities? — No

   c. If Yes to Item 1a, have there been changes since first interim in OPEB contributions? — No

2. OPEB Liabilities

	First Interim (Form 01CSI, Item S7A)	Second Interim
a. Total OPEB liability	74,970,772.00	74,970,772.00
b. OPEB plan(s) fiduciary net position (if applicable)	74,970,772.00	74,970,772.00
c. Total/Net OPEB liability (Line 2a minus Line 2b)	0.00	0.00
d. Is total OPEB liability based on the district's estimate or an actuarial valuation?	Actuarial	Actuarial
e. If based on an actuarial valuation, indicate the date of the OPEB valuation.	Jun 30, 2018	Jun 30, 2018

3. OPEB Contributions

	First Interim (Form 01CSI, Item S7A)	Second Interim
a. OPEB actuarially determined contribution (ADC) if available, per actuarial valuation or Alternative Measurement Method		
Current Year (2018-19)	6,562,696.00	6,562,696.00
1st Subsequent Year (2019-20)	6,562,696.00	6,562,696.00
2nd Subsequent Year (2020-21)	6,562,696.00	6,562,696.00
b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)		
Current Year (2018-19)	2,382,920.00	2,403,223.00
1st Subsequent Year (2019-20)	2,382,920.00	2,400,000.00
2nd Subsequent Year (2020-21)	2,382,920.00	2,400,000.00
c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)		
Current Year (2018-19)	2,382,920.00	2,403,223.00
1st Subsequent Year (2019-20)	2,382,920.00	2,400,000.00
2nd Subsequent Year (2020-21)	2,382,920.00	2,400,000.00
d. Number of retirees receiving OPEB benefits		
Current Year (2018-19)	168	168
1st Subsequent Year (2019-20)	168	168
2nd Subsequent Year (2020-21)	168	168

4. Comments:

S7B. Identification of the District's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7B) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

   No

   b. If Yes to item 1a, have there been changes since first interim in self-insurance liabilities?

   n/a

   c. If Yes to item 1a, have there been changes since first interim in self-insurance contributions?

   n/a

2. Self-Insurance Liabilities

	First Interim (Form 01CSI, Item S7B)	Second Interim
a. Accrued liability for self-insurance programs		
b. Unfunded liability for self-insurance programs		

3. Self-Insurance Contributions

	First Interim (Form 01CSI, Item S7B)	Second Interim
a. Required contribution (funding) for self-insurance programs		
Current Year (2018-19)		
1st Subsequent Year (2019-20)		
2nd Subsequent Year (2020-21)		
b. Amount contributed (funded) for self-insurance programs		
Current Year (2018-19)		
1st Subsequent Year (2019-20)		
2nd Subsequent Year (2020-21)		

4. Comments:

Health and welfare is fully insured. Workers comp is currently "dollar-one" coverage. Pre 2005 workers comp are self-insured. Vision, dental and pharmacy are sel-insured (minor porgrams). Property and Liability is in a JPA.

S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements that have been ratified since first interim projections, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period
Were all certificated labor negotiations settled as of first interim projections? No

If Yes, complete number of FTEs, then skip to section S8B.
If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2017-18)	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Number of certificated (non-management) full-time-equivalent (FTE) positions	1,295.0	1,295.0	1,302.0	1,306.0

1a. Have any salary and benefit negotiations been settled since first interim projections? No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.
If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled? Yes
If Yes, complete questions 6 and 7.

Negotiations Settled Since First Interim Projections

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?
If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement? n/a
If Yes, date of budget revision board adoption:

4. Period covered by the agreement: Begin Date: End Date:

5. Salary settlement:

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			
One Year Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year			
or			
Multiyear Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year (may enter text, such as "Reopener")			

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits: 1,365,504

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
7. Amount included for any tentative salary schedule increases	0	0	0

Certificated (Non-management) Health and Welfare (H&W) Benefits

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Are costs of H&W benefit changes included in the interim and MYPs?	Yes	Yes	Yes
2. Total cost of H&W benefits	20,900,000	23,600,000	25,800,000
3. Percent of H&W cost paid by employer	Varies	Varies	Varies
4. Percent projected change in H&W cost over prior year	8.6%	8.0%	8.0%

Certificated (Non-management) Prior Year Settlements Negotiated Since First Interim Projections

Are any new costs negotiated since first interim projections for prior year settlements included in the interim? No

If Yes, amount of new costs included in the interim and MYPs

If Yes, explain the nature of the new costs:

Certificated (Non-management) Step and Column Adjustments

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Are step & column adjustments included in the interim and MYPs?	Yes	Yes	Yes
2. Cost of step & column adjustments	1,350,000	1,350,000	1,350,000
3. Percent change in step & column over prior year	1.0%	1.0%	1.0%

Certificated (Non-management) Attrition (layoffs and retirements)

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Are savings from attrition included in the interim and MYPs?	Yes	Yes	Yes
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?	Yes	Yes	Yes

Certificated (Non-management) - Other

List other significant contract changes that have occurred since first interim projections and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of first interim projections? No

If Yes, complete number of FTEs, then skip to section S8C.
If No, continue with section S8B.

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2017-18)	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Number of classified (non-management) FTE positions	926.0	926.0	926.0	926.0

1a. Have any salary and benefit negotiations been settled since first interim projections? No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.
If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled? Yes

If Yes, complete questions 6 and 7.

Negotiations Settled Since First Interim Projections

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement? n/a

If Yes, date of budget revision board adoption:

4. Period covered by the agreement: Begin Date: End Date:

5. Salary settlement:

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			
One Year Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year			
or			
Multiyear Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year (may enter text, such as "Reopener")			

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits 527,717

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
7. Amount included for any tentative salary schedule increases	0	0	0

Classified (Non-management) Health and Welfare (H&W) Benefits

		Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1.	Are costs of H&W benefit changes included in the interim and MYPs?	Yes	Yes	Yes
2.	Total cost of H&W benefits	11,320,000	12,338,800	13,450,000
3.	Percent of H&W cost paid by employer	Varies	Varies	Varies
4.	Percent projected change in H&W cost over prior year	8.6%	8.0%	8.0%

Classified (Non-management) Prior Year Settlements Negotiated Since First Interim

Are any new costs negotiated since first interim for prior year settlements included in the interim? No

If Yes, amount of new costs included in the interim and MYPs

If Yes, explain the nature of the new costs:

Classified (Non-management) Step and Column Adjustments

		Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1.	Are step & column adjustments included in the interim and MYPs?	Yes	Yes	Yes
2.	Cost of step & column adjustments	330,000	330,000	330,000
3.	Percent change in step & column over prior year	1.0%	1.0%	1.0%

Classified (Non-management) Attrition (layoffs and retirements)

		Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1.	Are savings from attrition included in the interim and MYPs?	Yes	Yes	Yes
2.	Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?	Yes	Yes	Yes

Classified (Non-management) - Other

List other significant contract changes that have occurred since first interim and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of first interim projections? No

If Yes or n/a, complete number of FTEs, then skip to S9.
If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2017-18)	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Number of management, supervisor, and confidential FTE positions	198.0	198.0	198.0	198.0

1a. Have any salary and benefit negotiations been settled since first interim projections? No
If Yes, complete question 2.
If No, complete questions 3 and 4.

1b. Are any salary and benefit negotiations still unsettled? Yes
If Yes, complete questions 3 and 4.

Negotiations Settled Since First Interim Projections

2. Salary settlement:

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			
Total cost of salary settlement			
Change in salary schedule from prior year (may enter text, such as "Reopener")			

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits 267,089

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
4. Amount included for any tentative salary schedule increases	0	0	0

Management/Supervisor/Confidential Health and Welfare (H&W) Benefits

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Are costs of H&W benefit changes included in the interim and MYPs?	Yes	Yes	Yes
2. Total cost of H&W benefits	3,580,000	3,902,200	4,253,400
3. Percent of H&W cost paid by employer	Varies	Varies	Varies
4. Percent projected change in H&W cost over prior year	8.6%	8.0%	8.0%

Management/Supervisor/Confidential Step and Column Adjustments

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Are step & column adjustments included in the interim and MYPs?	Yes	Yes	Yes
2. Cost of step & column adjustments	100,000	100,000	100,000
3. Percent change in step and column over prior year	1.0%	1.0%	1.0%

Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Are costs of other benefits included in the interim and MYPs?	Yes	Yes	Yes
2. Total cost of other benefits	12,000	12,000	12,000
3. Percent change in cost of other benefits over prior year	0.0%	0.0%	0.0%

S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year? No

   If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyeer projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

A1.	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)	No
A2.	Is the system of personnel position control independent from the payroll system?	Yes
A3.	Is enrollment decreasing in both the prior and current fiscal years?	Yes
A4.	Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?	No
A5.	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	No
A6.	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	No
A7.	Is the district's financial system independent of the county office system?	No
A8.	Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)	No
A9.	Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?	Yes

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments: (optional)

New Interim Superintendent

End of School District Second Interim Criteria and Standards Review

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

ACTION REPORT NO. 2

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Approval of Independent Consultant Agreement No. 511 with BPI Inspection Services for the Cloud Preschool Portable Project's DSA Inspection Services**

The Interim Superintendent recommends that the Board of Education approve Independent Consultant Agreement No. 511 with BPI Inspection Services for Cloud Preschool Portable Project's DSA inspection services in the amount of $78,600.00, funded by Developer Fees funds.

This item is in support of Board Priority No. 2 – Create a Culture of Learning. On February 2, 2016, the Board approved the allocation of $650,000 for the installation of three (3) classrooms at Cloud Preschool to address the increased needs of their Special Education program. This would allow the site to provide additional classroom spaces and specialized instructional spaces for students.

In support of the construction of the Cloud Preschool Portables project, Planning & Development staff obtained a proposal from BPI Inspection Services (Los Angeles) to provide the DSA-required project inspection services. BPI's proposal is for a not-to-exceed amount of $78,600.00 to provide these services. These costs are included in the approved budget for the project.

This project is funded by Developer Fees funds.

INDEPENDENT CONSULTANT AGREEMENT FOR PROFESSIONAL SERVICES
DSA Project Inspection Services @ Cloud Pre-School

Professional Service Number: 511

This Independent Consultant Agreement for Professional Services ("Agreement") is made and entered into as of the **13th** day of **March, 2019** by and between the Glendale Unified School District, ("District") and **BPI Inspection Services** ("Consultant"), (together, "Parties").

NOW, THEREFORE, the Parties agree as follows:

1. **Services**. The Consultant shall provide **DSA Class 3** Project Inspection services to the **Cloud Pre-School Project,** as further described in **Exhibit "A,"** attached hereto and incorporated herein by this reference ("Services").

2. **Term**. Consultant shall commence providing services under this Agreement on **March 18, 2019** and will diligently perform as required and complete performance by **September 30, 2019**.

3. **Submittal of Documents**. The Consultant shall not commence the Services under this Agreement until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed Agreement
X	Workers' Compensation Certification
X	Fingerprinting/Criminal Background Investigation Certification
X	Tuberculosis Clearance Certification
X	Insurance Certificates and Endorsements
	W-9 Form
	_____

4. **Compensation**. District agrees to pay the Consultant for services satisfactorily rendered pursuant to this Agreement (as needed, as requested) a total fee not to exceed (NTE) Seventy Eight Thousand Six Hundred Dollars ($78,600.00) which includes reimbursable cost listed in item 5.1. District shall pay Consultant according to the following terms and conditions:

   4.1. Payment for the Work shall be made for all undisputed amounts based upon time and materials for not-to-exceed (NTE) fees referenced in Exhibit "A".

5. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing services for District, except as follows:

   5.1. Not Applicable

6. **Independent Contractor**. Consultant, in the performance of this Agreement, shall be and act as an independent contractor. Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees. In the performance of the work herein contemplated, Consultant is an independent contractor or business entity, with the sole authority for controlling and

directing the performance of the details of the work, District being interested only in the results obtained.

7. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:

   7.1. Not applicable.

8. **Performance of Services.**

   8.1. **Standard of Care**. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Consultant's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school Districts.

   Consultant shall carefully study and compare all documents, findings, and other instructions and shall at once report to District, in writing, any error, inconsistency, or omission that Consultant or its employees may discover. Consultant shall have responsibility for discovery of errors, inconsistencies, or omissions.

   8.2. **Meetings.** Consultant and District agree to participate in regular meetings on at least a monthly basis to discuss strategies, timetables, implementations of services, and any other issues deemed relevant to the operation of Consultant's performance of Services.

   8.3. **District Approval.** The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.

   8.4. **New Project Approval.** Consultant and District recognize that Consultant's Services may include working on various projects for District. Consultant shall obtain the approval of District prior to the commencement of a new project.

9. **Originality of Services**. Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to the District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such services.

10. **Copyright/Trademark/Patent**. Consultant understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Consultant consents to use of Consultant's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

11. **Audit**. Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for five (5) years thereafter. Consultant shall permit the District, its agent, other representatives, or an independent

auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that the District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant's normal business hours, unless Consultant otherwise consents.

12. **Termination**.

12.1. **Without Cause by District**. District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.

12.2. **Without Cause by Consultant**. Consultant may, upon sixty (60) days notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.

12.3. **With Cause by District**. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

12.3.1. material violation of this Agreement by the Consultant; or

12.3.2. any act by Consultant exposing the District to liability to others for personal injury or property damage; or

12.3.3. Consultant is adjudged a bankrupt, Consultant makes a general assignment for the benefit of creditors or a receiver is appointed on account of Consultant's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

13. **Indemnification**. To the furthest extent permitted by California law, Consultant shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, consultants, employees, trustees, and volunteers ("the indemnified parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and consultants' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees,

subcontractors, consultants, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages; or from any activity, work, or thing done, permitted, or suffered by the Consultant in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Consultant proposes to defend the indemnified parties.

14. **Insurance**.

14.1. The Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	**Minimum Requirement**
Commercial General Liability Insurance, including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	$ 1,000,000
General Aggregate	$ 1,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	$ 1,000,000
General Aggregate	$ 1,000,000
Professional Liability	$ 1,000,000
Workers Compensation	Statutory Limits
Employer's Liability	$ 1,000,000

14.1.1. **Commercial General Liability and Automobile Liability Insurance**. Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect the Consultant, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

14.1.2. **Workers' Compensation and Employers' Liability Insurance**. Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Consultant shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

14.1.3. **Professional Liability (Errors and Omissions)**. Professional Liability Insurance as appropriate to the Consultant's profession.

14.2. **Proof of Carriage of Insurance**. The Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

14.2.1. A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to the District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

14.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.

14.2.3. An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.

14.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.

14.3. **Acceptability of Insurers**. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

15. **Assignment**. The obligations of the Consultant pursuant to this Agreement shall not be assigned by the Consultant.

16. **Compliance with Laws**. Consultant shall observe and comply with all rules and regulations of the governing board of the District and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Work as indicated or specified. If Consultant observes that any of the Work required by this Contract is at variance with any such laws, ordinance, rules or regulations, Consultant shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Work shall be made and this Contract shall be appropriately amended in writing, or this Contract shall be terminated effective upon Consultant's receipt of a written termination notice from the District. If Consultant performs any work that is in violation of any laws, ordinances, rules or regulations, without first notifying the District of the violation, Consultant shall bear all costs arising therefrom.

17. **Certificates/Permits/Licenses**. Consultant and all Consultant's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

18. **Employment with Public Agency**. Consultant, if an employee of another public agency, agrees that Consultant will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.

19. **Anti-Discrimination**. It is the policy of the District that in connection with all work performed under Contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the Consultant agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code

Section 12900 and Labor Code Section 1735 and District policy. In addition, the Consultant agrees to require like compliance by all of its subcontractor(s).

20. **Fingerprinting of Employees**. The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Consultant's performing of any portion of the Services.

21. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

22. **District's Evaluation of Consultant and Consultant's Employees and/or Subcontractors**. The District may evaluate the Consultant in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:

    22.1. Requesting that District employee(s) evaluate the Consultant and the Consultant's employees and subcontractors and each of their performance.

    22.2. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).

23. **Limitation of District Liability**. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

24. **Confidentiality**. The Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Consultant understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

25. **Notice**. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, acknowledged email, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District:	**Consultant:**
Glendale Unified School District	**BPI Inspection Services**
349 West Magnolia Avenue	8170 Beverly Blvd., Ste. 202
Glendale, California 91204	Los Angeles, CA 90048
[FAX] (818) 507-4911	[FAX] (323) 653-7843
ATTN: Dan Holmquist	ATTN: Bob Payinda

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

26. **Integration/Entire Agreement of Parties**. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

27. **California Law**. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.

28. **Waiver**. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

29. **Severability**. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

30. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.

31. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

32. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.

33. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

34. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.

35. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

36. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

37. **Incorporation of Recitals and Exhibits**. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Dated: _____, 2019

Glendale Unified School District

By: _____

Print Name: Stephen Dickinson

Print Title: Chief Business and Financial Officer

Dated: _____, 2019

BPI Inspection Services

By: _____

Print Name: Bob Payinda

Print Title: President

Information regarding Consultant:

License No.: _____

DIR Registration: _____

Address:

Telephone:

Facsimile:

E-Mail:

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
____ Corporation, State: _____
____ Limited Liability Company
____ Other: _____

_____:
Employer Identification and/or Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

WORKERS' COMPENSATION CERTIFICATION

Labor Code Section 3700 in relevant part provides:

> Every employer except the State shall secure the payment of compensation in one or more of the following ways:
>
> - By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
>
> - By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: _____

Name of Consultant: _____

Signature: _____

Print Name and Title: _____

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION

One of the three boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Independent Consultant Agreement for Professional Services ("Agreement"):

☐ The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Consultant's services under this Agreement and Consultant certifies its compliance with these provisions as follows:

Consultant certifies that the Consultant has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Consultant's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Consultant, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

☐ Pursuant to Education Code section 45125.2, Consultant has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Consultant's employees and District pupils at all times; and/or

☐ Pursuant to Education Code section 45125.2, Consultant certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Consultant who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Consultant's employees and its subcontractors' employees is

Name: _____

Title: _____

Consultant's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Consultant.

The undersigned does hereby certify that I am a representative of the Consultant currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Consultant.

Date: _____

Name of Consultant or Company: _____

Representative's Name and Title: _____

Signature: _____

Services cannot be rendered until all documentation is submitted and final approval is received.

TUBERCULOSIS CLEARANCE CERTIFICATION

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the _____ ("Contractor) currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for Tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

☐ The Contractor has complied with the Tuberculosis requirements of Education Code Section 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has active Tuberculosis, as that term is defined in Education Code Section 451221.1. A complete and accurate list of Contractor's employees and of all of its subcontractor' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or

☐ Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: _____

Name of Contractor: _____

Signature: _____

Print Name and Title:_____

EXHIBIT "A"
DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT

Consultant's entire Proposal is **not** made part of this Agreement.

Consultant may provide the following general Services:

ARTICLE 1

CONSULTANT'S SERVICES AND RESPONSIBILITIES

The Consultant agrees to further the interests of the **OWNER** by furnishing the Consultant's and its Associates' skill and judgment in cooperation with, and in reliance upon, the services of the **OWNER**'s Staff. The Consultant agrees to provide the **OWNER** with Certified **Project Inspector** Consulting Services in connection with **OWNER**'s construction, modernization and/or rehabilitation projects, District-wide for whatever Projects designated by the District.

1.1 **SCOPE OF CONSULTANT**'s **SERVICES**
Basic--Services. The Consultant will act as an independent contractor performing the following tasks on a continuous basis as required by the **OWNER** and as defined in the ICA.

1.2 **FEE STRUCTURE:** Refer to Article 3.

1.3 **Consultant Responsibilities** Consultant and its Associates shall provide and perform, per DSA Regulations and California Title 24, **PROJECT INSPECTOR** services for Construction Projects under this agreement.

1.4 **COMMUNICATIONS:** All communications shall be copied to the **OWNER** and/or its authorized representative**.** Only the **OWNER** and/or its authorized representative, as designated, will have the authority to establish priorities and request the Consultant's additional services.

ARTICLE 2

TERMS AND CONDITIONS OF WORK

2.1 **RESPONSIBILITIES / QUALIFICATIONS / STATUS OF CONSULTANT**

2.1.1 **The Consultant and its Associates** shall be subject to the approval of the ***OWNER***, and **Design Professional**, and to meet the requirements of and obtain the approval of the **Regulatory Agency**.

2.1.2 **Consultant and its Associates** must meet the qualifications for on-site **Project Inspector** as provided in the State Building Code Part 1, Title 24 Section 4 Article 5.

2.1.3 **The Consultant represents** and maintains that the Consultant and its Associates are skilled in the professional calling necessary to perform all services, duties and obligations required by this agreement to fully and adequately complete the Project. The Consultant and its Associates shall perform the services and duties in conformance to and consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. The Consultant further represents and warrants to the **OWNER** that it has all licenses, permits, qualifications, insurance policies, and approvals of whatever nature are legally required to practice its profession. The Consultant and its Associates further warrant that all such licenses and approvals will remain in effect during the term of this Agreement.

2.1.4 **Designation of Inspector**. Consultant designates _____ (or another District approved, DSA Project Inspector) as the Inspector who will provide and perform **PROJECT INSPECTOR** Services during construction of the Project(s). Consultant shall provide all necessary **Project Inspector(s)** and Assistant(s) to the **Project Inspector** as required by the **Regulatory Agency** or indicated by the condition or status of Project construction and to comply with applicable laws or regulations. Billing per Article 3.

2.1.5 **The OWNER retains the** Consultant on an Independent Contractor basis and the Consultant is not an employee of the **OWNER**. Personnel performing the Services under this Agreement on behalf of the Consultant shall at all times be reportable and responsible to **the Consultant, the Regulatory Agency, the Design Professional** and the **OWNER**.

2.1.6 **Inspector Fees.** The Consultant shall pay all amounts due such personnel in connection with their performance for services and as required by law. The Consultant, as applicable, shall be responsible for all reports and obligations respecting such personnel, including but not limited to, social security taxes, income tax withholdings, unemployment insurance, and workers' compensation insurance

2.2 **CONSULTANT STAFF:**

a. **The Consultant** has been selected to perform the work herein because of the skills and expertise of key individuals.

b. **The designated Inspector**, _____ (or another approved Inspector)**,** and any other additional Certified Inspectors as may be subsequently approved by the **OWNER** and the **Regulatory Agency** in the required classification with the individual approved Inspectors shall remain so long as his/her performance continues to be required by and acceptable to the **OWNER**. Additionally, the Consultant must furnish the names, for approval by the **OWNER**, of all key people in Consultant's firm that will be associated with the Project.

c. **Consultant will be responsible** to provide appropriate and approved temporary Inspection Personnel in the event of a temporary vacancy by the assigned **Project Inspector**. Any such Temporary Personnel will be approved in advance, whenever possible, by the **OWNER**, the **Regulatory Agency** and the **Design Professional**.

d. **All Consultant Personnel provided** under this Agreement shall be subject to approval by the **OWNER** and the **Regulatory Agency**. Any changes in personnel from the individual(s) initially provided by Consultant shall require **OWNER**'s and **Regulatory Agency's** approval.

e. **Changes in Inspection Personnel**, directed or requested by either the **OWNER** or **Consultant** shall require 10 days written notice to the other party. Replacement Inspection Personnel shall meet all the approval requirements of this Agreement.

f. **If the assigned individual(s**) fail to perform to the satisfaction of the **OWNER** or the **Regulatory Agency**, then, upon written notice, the Consultant will have ten (10) working days to remove that person from the Project and replace with one acceptable to the same.

g. **If the assigned individual is removed for cause at the owners request the removal and replacement shall be as immediate as reasonably possible.**

2.3 **OWNER's RIGHTS**: The **OWNER** reserves the right to employ other Consultants in connection with the Project, or to perform work related to the Project with the **OWNER's** own forces. The Consultant shall notify the **OWNER** if any such independent action will in any way compromise the Consultant's responsibilities under this Agreement.

2.3.1

RESPONSIBILITIES OF OWNER: The **OWNER** shall provide the Consultant with documented project information in its possession, which is reasonably necessary for the Consultant's performance of the work described herein. The **OWNER** shall designate a representative as the Consultant's primary contact for all project information; the representative shall be responsible for examining all documents submitted by the Consultant and shall render decisions and additional information in a prompt and effective manner as required to support the project.

2.4 **TERMINATION; SUSPENSION**

2.4.1 **Per the provisions of the ICA except that notices may be given and received through confirmed email.**

2.4.3 **Design Professional** / **Regulatory Agency** Approval. If either the **Design Professional** or the **Regulatory Agency** shall not approve the specified Associate to provide **Project Inspector** Services for Project construction, this Agreement shall be

deemed terminated without further rights or obligations of the **OWNER** or Consultant hereunder. Unless the **OWNER** shall have directed Consultant's performance prior to the Project Architect and the **Regulatory Agency** approval of the **Project Inspector**, no part of the Contract Price shall be due Consultant if Consultant is not approved to provide **Project Inspector** Services by the Project Architect or the Department of General Services.

2.4.4 **OWNER Suspension**. The **OWNER** may direct suspension of Project construction and suspension of Consultant's services hereunder, given ten (10) days notice. If the **OWNER** so suspends the work, the Consultant reserves the right to place the assigned Inspectors on other sites and does not guarantee the return of any previously assigned personnel, perhaps thereby necessitating the submittal and subsequent approval of different Project Inspection personnel.

2.8 **TIME SCHEDULE**

2.8.1 **Time is of the essence** in this Agreement.

a. **The Consultant shall begin** its services a minimum of one week in advance of project commencement or when the Notice to Proceed is issued to the Contractor from **OWNER** or its' Representative, whichever is first, and will continue until satisfactory completion and closeout of the project(s) or termination of Consultant's services or as otherwise directed by the owner.

b. **The Consultant shall diligently** complete all appropriate tasks in cooperation with the **OWNER**, all Contractors, the Architect/Engineer, and Construction Manager, if any, in a timely manner. Additional billable time required to be expended by the **Project Inspector** shall be approved in advance by the party so designated to approve any additional expenditures.

ARTICLE 3

COMPENSATION AND PAYMENT (Monthly)

3.1 **DESCRIPTION**: The Consultant shall be paid a monthly fee as set forth below. The amount to be paid to the Consultant, as prescribed herein, shall be the total compensation for services in the performance of the work described in this agreement, except as described below. Reimbursables shall be billed as agreed to in advance.

3.2 **FEE DATA**: Total compensation due and to be paid for Basic Services under this Agreement shall not exceed the amounts set forth in Article 3. Regular Time fees are based on full time services Monday through Saturday, or as required, as prescribed by **209 BUILDING STANDARDS ADMINISTRATIVE CODE** (Part 1, Title 24, C.C.R. Section 4-211). The compensation for a project requiring a Class 1 Inspector shall be **$14,705** per month per Project Inspector. A Class 2 Inspector shall be **$13,840** per month per Project Inspector. A Class 3 Inspector shall be **$12,975** per month per Project Inspector.

INSPECTOR CERTIFICATION	**APPROVED**	**MONTHLY**	**HOURLY**
Project Inspector, Class 1	*DSA*	$14,705	$85
Project Inspector, Class 2	*DSA*	$13,840	$80
Project Inspector, Class 3	*DSA*	$12,975	$75

Fees for inspection services will be determined by the following formula. Total Number of Days Worked (inclusive of all duties as required per IR A-8) divided by Total Number of Normal Construction Days multiplied by the Monthly Compensation Rate.

$$\frac{\text{Total Number of Days Worked}}{\text{Total Number of Normal Construction Days}} \times \text{Monthly Compensation}$$

'Total Number of Days Worked' is defined as the cumulative number of days inspector provided more than 6 hrs inspection services in any one day.
'Total Number of Normal Construction Days is defined as the cumulative number of business work days in any month minus any of the following recognized holidays: New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day, day after Thanksgiving, and Christmas Day.
'Monthly Compensation' is defined as the appropriate compensation rate for the class of inspector as dictated by the DSA approved plans. Any change from the above must be by the GUSD Administrator, Facilities or Project Manager prior to performing service.

3.2.1 **OVERTIME:** Shall be deemed acceptable when the inspector works on any holidays listed in 3.2 above, works more than 10 hours in one day, or hours on a Sunday to accommodate the contractor's schedule. The compensated rate of pay will be 1½ times the hourly rate shown on the compensation schedule listed above. Alternatively, subject to the approval of the GUSD Project Manager, the inspector can schedule time off so that inspector's absence will not cause a significant detrimental impact on the project.

ARTICLE 4

SCOPE OF DSA INSPECTOR'S SERVICES:

The PROJECT INSPECTOR's services shall include, but not be limited to the following tasks as described in the DSA IR 8A:

A. **Provide inspection** services to ensure compliance with code, plans, specifications and quality assurance required of an educational facility. Issue Deviation or Correction Notices, as necessary, and notify the **Design Professional**, the **OWNER,** and/or Construction Manager as the **OWNER**'s Representative, in writing, if observed work does not conform to contract document.

B. **Inspect and verify that** Contractor's As-Built record documents are updated monthly prior to processing of Contractor's monthly payment request.

C. **Maintain liaison with the Design Professional**, the Construction Manager, if any, the Testing Lab, the **OWNER** and other regulatory agencies and governing bodies as necessary to maintain project continuity.

D. **Submit or make available** on a timely basis, a semi-monthly report to the Architect, with copies to DSA, the owner and Construction Manager, if any, generally including the following information:

1. Activities performed by the Contractors, and areas where work is performed.
2. Manpower assigned to each Contractor and Subcontractor.
3. Weather conditions.
4. Observed equipment and materials delivered to the site.
5. Construction equipment and vehicles utilized.
6. Nature and location of the work being performed (starting and completion dates for various portions of the work).
7. Verbal instruction to the Inspector.
8. Inspection by representative of regulatory agency.
9. Note observed occurrences or conditions that might affect Contract Sum or Contract Time.
10. List visitors to the site, titles, and reason for visit.
11. Record any work or material in place that does not correspond with the drawings or specifications, as well as resulting action taken.

12. List any other problems or abnormal occurrences that arise during each day, including notations of any particular lack of activity on the part of the Contractor. Note corrective actions taken.

E. **PROJECT INSPECTOR shall comply** with all federal, state, county and local governmental requirements, as applicable.

F. **Review and monitor Contractor's** construction methods and procedures during all construction activities, including earthwork, concrete placement, masonry erection, welding procedures, all finishes, electrical, mechanical, fire alarm, etc. The Consultant or their Associates shall not issue instructions or directions regarding methods or means of job performance to the Contractor or in any way assume responsibility for the work performed.

G. **When possible, attend meetings** as requested in contract documents and requested by **OWNER**, i.e., billing meetings, specification review meetings, coordination meetings, weekly progress meetings, pre-roofing meetings, etc.

H. **Assist the Construction Manager** and **OWNER** in scheduling all required tests, and testing laboratory visitations required by the Contract documents. Observe and record dates and times of all test procedures.

I. **Inspect, verify and document** Contractor's delivered equipment and materials to insure that they meet submittal and specification requirements. Such inspection **must** begin within 1 working day of Contractor's written notification to the Inspector of delivery of equipment or materials to the job site. The Contractor is responsible for providing identifying paperwork and documentation for all delivered materials and equipment supplied to the job.

J. **Submit, upon request** by the Architect and/or the Construction Manager, in a timely manner, an Inspector's Report reviewing a Contractor's Request for Information (RFI), whenever any corrective change is perceived necessary in field construction that will result in a variance from the drawings or specifications as originally issued.

K. **Review the Contractor's Payment** Requests at billing meetings.

L. **When the Contractor's work** or a designated portion thereof is substantially complete, prepare for the **OWNER** a list of incomplete or unsatisfactory items via a "punch list" and submit to the Architect and the Construction Manager.

M. **Assist the OWNER in the review** of Contractor's Submittals, upon request.

N. **Upon completion of project**, deliver hard copies of all inspection records and project correspondence to the **OWNER**.

O. **Prior to commencement of work**, **PROJECT INSPECTOR** will cooperate with the **OWNER** and Construction Manager to develop an inspection plan for the construction on and of the Schools.

OTHER REQUIREMENTS:
Facilities and Equipment:

P. **The OWNER will provide**:

1. An on-site separate, secure, uniquely lockable office (Note that although the following requirements are frequently in the District's contract with the Contractor, the Inspection Team does not contract with the Contractor. We request the District to enforce its Contract provisions with the Contractor.)

Q. **The Consultant will provide:**

1. A functional computer system and printer.
2. All required code and reference data.
3. A telephone and telephone answering machine.
4. Reasonable office supplies.

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

ACTION REPORT NO. 3

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Christine Ward, Director, Procurement & Contract Services

SUBJECT: **Award of Bid No. 182-18/19 for the Cloud Preschool Portables Project and Budget Adjustment**

The Interim Superintendent recommends that the Board of Education award Bid No. 182-18/19 for the Cloud Preschool Portables Project to The Nazerian Group in the amount of $1,094,123, and a budget adjustment in the amount of $850,000 funded by Developer Fees funds.

This item is in support of Board Priority #2 - Create a Culture of Learning **-** Ensure the safety and support the social, emotional, and physical needs of our students and staff.

In accordance with established procedures, Procurement & Contract Services completed the solicitation of bids for the Cloud Preschool Portables project. A bid conference and job walk was conducted and sixteen (16) contractors participated. The District received and opened five (5) bids on March 4, 2019, as outlined below:

Contractor	Amount
Golden Sun Firm & Co.	$366,777
The Nazerian Group	$1,094,123
Minco Construction	$1,393,690
Chalmers Construction Services, Inc.	$1,539,000
SS & K Construction, Inc.	$1,665,350

Following an evaluation of the project, Planning & Development staff determined that although these bids exceeded the previously approved project budget of $650,000, they are reasonable for the scope of work and the nature of the project. Staff is recommending a budget adjustment in the amount of $850,000 to reflect the increased costs for the project, resulting in a total project budget of $1,500,000.

After conducting a post-bid conference and reviewing the bid documents, the low bidder, Golden Sun Firm & Co, has withdrawn their bid due to a clerical error. Staff is recommending the award of this project to the second lowest responsive and responsible bidder, The Nazerian Group, in the amount of $1,094,123. This project is anticipated to be completed by August 20, 2019. Bid details are available for review in the Procurement & Contract Services Department. This project will be funded by Developer Fees funds.

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

ACTION REPORT NO. 4

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Approval of Amendment No. 2 to Independent Consultant Agreement No. 415 with Premier Inspection Services, Inc. for DSA Inspection Services for Installation of Solar Photovoltaic Systems at Hoover and Glendale High Schools**

The Interim Superintendent recommends that the Board of Education approve Amendment No. 2 to Independent Consultant Agreement No. 415 with Premier Inspection Services, Inc. for DSA Inspection Services for the installation of solar photovoltaic systems at Hoover and Glendale High Schools in the amount of $13,500.00, funded by CREBs funds.

This item is in support of Board Priority No. 2 – Create a Culture of Learning. On July 18, 2017, the Board approved Independent Consultant Agreement No. 415 with Premier Inspection Services, Inc. (La Cañada) in the amount of $35,100.00, which was listed in the Purchase Order report. On January 15, 2019, the Board approved Amendment No. 1 to ICA No. 415, as listed in the Purchase Order report, in the amount of $11,437.50.

Amendment No. 2 in the amount of $13,500 accounts for additional inspection time required to complete the project based on the current construction schedule. This Amendment increases the total agreement to $57,037.50. This agreement represents 0.58% of the total construction costs.

This project is funded by Clean Renewable Energy Bond (CREBs) funds.

INDEPENDENT CONSULTANT AGREEMENT FOR PROFESSIONAL SERVICES
DSA Class 2 Inspection Services @ Hoover and Glendale Solar Phase 5

Professional Service Number: 415
Amendment No. 1 – November 30, 2018
Amendment No. 2 - March 13, 2019

This Independent Consultant Agreement for Professional Services ("Agreement") is made and entered into as of the **22nd** day of **May, 2017** by and between the Glendale Unified School District, ("District") and Premier Inspection Services, Inc. ("Consultant"), (together, "Parties").

NOW, THEREFORE, the Parties agree as follows:

1. **Services**. The Consultant shall provide **DSA Class 2 Inspection** Services as further described in **Exhibit "A,"** attached hereto and incorporated herein by this reference ("Services").

~~2.~~ **Term**. Consultant shall commence providing services under this Agreement on **June 15, 2017** and will diligently perform as required and complete performance by ~~**October 15, 2017 February 28, 2018**~~ **April 30, 2019.**

3. **Submittal of Documents**. The Consultant shall not commence the Services under this Agreement until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed Agreement
X	Workers' Compensation Certification
X	Fingerprinting/Criminal Background/Tuberculosis Clearance Certifications
X	Insurance Certificates and Endorsements
X	W-9 Form

4. **Compensation**. District agrees to pay the Consultant for services satisfactorily rendered pursuant to this Agreement (as needed, as requested) a total fee not to exceed (NTE) ~~Thirty-Five Thousand One Hundred Dollars and Fifty Cents ($35,100)~~, ~~Forty-Three Thousand Five Hundred Thirty-Seven Dollars and Fifty Cents ($43,537.50)~~ **Fifty Seven Thousand Thirty-Seven Dollars and Fifty Cents** which includes reimbursable cost listed in item 5.1. District shall pay Consultant according to the following terms and conditions:

   4.1. Payment for the Work shall be made for all undisputed amounts based upon time and materials for not-to-exceed (NTE) fees referenced in Exhibit "A".

5. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing services for District, except as follows:

   5.1. Not Applicable

6. **Independent Contractor**. Consultant, in the performance of this Agreement, shall be and act as an independent contractor. Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions,

including unemployment insurance, social security and income taxes with respect to Consultant's employees. In the performance of the work herein contemplated, Consultant is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.

7. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:

   7.1. Not applicable.

8. **Performance of Services.**

   8.1. **Standard of Care**. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Consultant's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school Districts.

   Consultant shall carefully study and compare all documents, findings, and other instructions and shall at once report to District, in writing, any error, inconsistency, or omission that Consultant or its employees may discover. Consultant shall have responsibility for discovery of errors, inconsistencies, or omissions.

   8.2. **Meetings.** Consultant and District agree to participate in regular meetings on at least a monthly basis to discuss strategies, timetables, implementations of services, and any other issues deemed relevant to the operation of Consultant's performance of Services.

   8.3. **District Approval.** The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.

   8.4. **New Project Approval.** Consultant and District recognize that Consultant's Services may include working on various projects for District. Consultant shall obtain the approval of District prior to the commencement of a new project.

9. **Originality of Services**. Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to the District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such services.

10. **Copyright/Trademark/Patent**. Consultant understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Consultant consents to use of Consultant's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

11. **Audit**. Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for five (5) years thereafter. Consultant shall permit the District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that the District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant's normal business hours, unless Consultant otherwise consents.

12. **Termination**.

12.1. **Without Cause By District**. District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.

12.2. **Without Cause by Consultant**. Consultant may, upon sixty (60) days notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.

12.3. **With Cause by District**. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

12.3.1. material violation of this Agreement by the Consultant; or

12.3.2. any act by Consultant exposing the District to liability to others for personal injury or property damage; or

12.3.3. Consultant is adjudged a bankrupt, Consultant makes a general assignment for the benefit of creditors or a receiver is appointed on account of Consultant's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

13. **Indemnification**. To the furthest extent permitted by California law, Consultant shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, consultants, employees, trustees, and volunteers ("the indemnified

parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and consultants' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages; or from any activity, work, or thing done, permitted, or suffered by the Consultant in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Consultant proposes to defend the indemnified parties.

14. **Insurance**.

14.1. The Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	**Minimum Requirement**
Commercial General Liability Insurance, including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	$ 1,000,000
General Aggregate	$ 1,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	$ 1,000,000
General Aggregate	$ 1,000,000
Professional Liability	$ 1,000,000
Workers Compensation	Statutory Limits
Employer's Liability	$ 1,000,000

14.1.1. **Commercial General Liability and Automobile Liability Insurance**. Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect the Consultant, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

14.1.2. **Workers' Compensation and Employers' Liability Insurance**. Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Consultant shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

14.1.3. **Professional Liability (Errors and Omissions)**. Professional Liability Insurance as appropriate to the Consultant's profession.

14.2. **Proof of Carriage of Insurance**. The Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

14.2.1. A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to the District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

14.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.

14.2.3. An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.

14.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.

14.3. **Acceptability of Insurers**. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

15. **Assignment**. The obligations of the Consultant pursuant to this Agreement shall not be assigned by the Consultant.

16. **Compliance with Laws**. Consultant shall observe and comply with all rules and regulations of the governing board of the District and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Work as indicated or specified. If Consultant observes that any of the Work required by this Contract is at variance with any such laws, ordinance, rules or regulations, Consultant shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Work shall be made and this Contract shall be appropriately amended in writing, or this Contract shall be terminated effective upon Consultant's receipt of a written termination notice from the District. If Consultant performs any work that is in violation of any laws, ordinances, rules or regulations, without first notifying the District of the violation, Consultant shall bear all costs arising therefrom.

17. **Certificates/Permits/Licenses**. Consultant and all Consultant's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

18. **Employment with Public Agency**. Consultant, if an employee of another public agency, agrees that Consultant will not receive salary or remuneration, other than vacation pay, as an

employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.

19. **Anti-Discrimination**. It is the policy of the District that in connection with all work performed under Contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the Consultant agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Consultant agrees to require like compliance by all of its subcontractor(s).

20. **Fingerprinting of Employees**. The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Consultant's performing of any portion of the Services.

21. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

22. **District's Evaluation of Consultant and Consultant's Employees and/or Subcontractors**. The District may evaluate the Consultant in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:

    22.1. Requesting that District employee(s) evaluate the Consultant and the Consultant's employees and subcontractors and each of their performance.

    22.2. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).

23. **Limitation of District Liability**. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

24. **Confidentiality**. The Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Consultant understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

25. **Notice**. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District:	**Consultant**:
Glendale Unified School District	**Premier Inspection Services**
349 West Magnolia Avenue	1045 Foothill Boulevard
Glendale, California 91204	La Canada, CA 91011
[FAX] (818) 507-4911	[FAX] (818) 864-6543
ATTN: Stephen Dickinson	ATTN: Greg Powell

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

26. Integration/Entire Agreement of Parties. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

27. California Law. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.

28. Waiver. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

29. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

30. Provisions Required By Law Deemed Inserted. Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.

31. Authority to Bind Parties. Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

32. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.

33. Captions and Interpretations. Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

34. Calculation of Time. For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.

35. Signature Authority. Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

36. Counterparts. This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

37. Incorporation of Recitals and Exhibits. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Dated: _____, 2019	Dated: _____, 2019
Glendale Unified School District	**Consultant: Premier Inspection Services**
By: _____	By: _____
Print Name: Stephen Dickinson	Print Name:
Print Title: Chief Business and Financial Officer	Print Title: _____

Information regarding Consultant:

License No.: _____

DIR No.: _____
(Department of Industrial Relations Reg. #)

Address: _____
_____

Telephone: _____

Facsimile: _____

E-Mail: _____

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
____ Corporation, State: _____
____ Limited Liability Company
____ Other: _____

_____:
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

WORKERS' COMPENSATION CERTIFICATION

Labor Code Section 3700 in relevant part provides:

> Every employer except the State shall secure the payment of compensation in one or more of the following ways:
>
> - By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
>
> - By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: _____

Name of Consultant: _____

Signature: _____

Print Name and Title: _____

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION

One of the three boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Independent Consultant Agreement for Professional Services ("Agreement"):

☐ The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Consultant's services under this Agreement and Consultant certifies its compliance with these provisions as follows:

Consultant certifies that the Consultant has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Consultant's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Consultant, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

☐ Pursuant to Education Code section 45125.2, Consultant has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Consultant's employees and District pupils at all times; and/or

☐ Pursuant to Education Code section 45125.2, Consultant certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Consultant who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Consultant's employees and its subcontractors' employees is

Name: _____

Title: _____

Consultant's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Consultant.

The undersigned does hereby certify that I am a representative of the Consultant currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Consultant.

Date: _____

Name of Consultant/Company: _____

Representative's Name and Title: _____

Signature: _____

TUBERCULOSIS CLEARANCE CERTIFICATION

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the _____ ("Contractor) currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for Tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

☐ The Contractor has complied with the Tuberculosis requirements of Education Code Section 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has active Tuberculosis, as that term is defined in Education Code Section 451221.1. A complete and accurate list of Contractor's employees and of all of its subcontractor' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or

☐ Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: _____

Name of Consultant/Company: _____

Signature: _____

Print Name and Title: _____

EXHIBIT "A"
DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT

Consultant's entire Proposal is **not** made part of this Agreement.

Consultant may provide the following general Services:

Hoover and Glendale High School – Solar Phase 5 Project

Perform DSA Class 2 Inspection Services for the Sun Power Solar Project

Hourly rate:

- $67.50 per hour - Monday through Friday, with a four hour minimum
- $101.25 per hour - Saturdays
- $155.00 per hour – Sundays and Holidays

Total of 520 @ $67.50 per hour = $35,100.00

Additional services, total of 125 hours @ $67.50 = $8,437.50

Additional services, total of 200 hours @ $67.50 = $13,500.00

Total Not-To-Exceed Amount	~~**$ 35,100.00**~~ ~~**$43,537.50**~~	**$57,037.50**

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

ACTION REPORT NO. 5

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Approval Budget Allocation for Site Improvements Projects at Various School Sites**

The Interim Superintendent recommends that the Board of Education approve a budget allocation of $950,000 for the Site Improvements Projects at Verdugo Woodlands, Fremont, Franklin, Lincoln, La Crescenta, and R.D. White Elementary Schools, and for closeout of projects at various school sites, funded by Measure S – Program Reserve funds.

This item is in support of Board Priority No. 2 – Create a Culture of Learning. Following the completion of construction of ten (10) Overcrowding Relief Grant (ORG) projects, staff began the process of closing out the projects and reporting all expenditures to the Office of Public School Construction (OPSC), as required by the State.

Planning & Development staff has worked with site Administrators to determine what projects need to be completed at various sites that have not yet been addressed. A list of these projects and estimated costs are listed on the attached document and include projects at Verdugo Woodlands, Fremont, Franklin, Lincoln, La Crescenta, and R.D. White Elementary Schools.

Staff is recommending that the Board approve a budget allocation of $950,000 from Measure S Program Reserves funds for Site Improvement Projects at various school sites, listed on the attachment. This also includes an allocation for the closeout of various projects throughout the District in order to obtain DSA Certification. The allocation of these funds will allow the financial closeout to proceed without waiting for completion of these Site Improvement projects that need to be completed. As these projects are closed out, the remaining funds in each project will be returned to the Program Reserves fund to be reallocated by the Board to future Measure S projects.

This project is funded by Measure S – Program Reserve funds. The Superintendent's Facility Advisory Committee voted to support this recommendation, noting a stipulation that the total cost of all listed projects not exceed the approved budget of $950,000 and include a high threshold for Change Orders.

Site Improvement Projects

School Site	Project	Estimate
Verdugo Woodlands Elementary	Easement and utility project	$ 250,000.00
	Driveway entrance remodel	$ 65,000.00
	Fence, gates, and parking spot remodel	$ 10,000.00
Fremont Elementary	Sidewalk next to lunch area; move gate	$ 20,000.00
	Fencing in front of school	$ 20,000.00
Franklin Elementary	Drainage box near elevator	$ 1,000.00
Lincoln Elementary	One (1) ball wall	$ 20,000.00
	Remove trees	$ 3,000.00
La Crescenta Elementary	Raise curbing on existing retaining wall	$ 60,000.00
	Slurry and striping	$ 80,000.00
	Perimeter fence	$ 200,000.00
R.D. White Elementary	Three (3) ball walls	$ 50,000.00
	Artificial turf replacement and infill	$ 40,000.00
District-Wide	Certification of various projects	$ 41,000.00
Contingency	Contingency	$ 90,000.00
	Total Estimated Costs	**$ 950,000.00**

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

ACTION REPORT NO. 6

TO:	Board of Education
FROM:	Dr. Kelly King, Interim Superintendent
SUBMITTED BY:	Felix Melendez, Executive Director, Secondary Education
PREPARED BY:	Dr. Narineh Makijan, Coordinator III, Career Technical Education
SUBJECT:	**Approval of Independent Consultant Agreement for Professional Services DSA Project Inspections Services No. 514 for the Crescenta Valley High School Sports Medicine Building Project**

The Interim Superintendent recommends that the Board of Education approve Independent Consultant Agreement No. 514 with BPI Inspection Services for the DSA Class 3 project inspection services for Crescenta Valley High School's Sports Medicine Building in an amount not to exceed $78,600.00.

On September 17, 2018, the Board of Education was presented information regarding Career Technical Education (CTE) programs and pathways. Part of the information shared was the urgent issue of the CTE Incentive Grant (CTEIG) that must be expended by June 2019. The main project is to build a classroom and lab for the Sports Medicine program at Crescenta Valley High School (CVHS), not to exceed $2.5 million. The Glendale Unified School District Planning and Development Department and tBP Architects have been engaged to expedite the project and will use the Gen 7 modular buildings, which are already Department of State Architect (DSA) approved.

On October 2, 2018, the Board of Education was provided information and action reports for the CTE Sports Medicine Building Project at Crescenta Valley High School. The Board of Education approved to proceed with the CVHS Sports Medicine building project. There was also information provided regarding the details of the building as well as the type of equipment that will be purchased for the project.

Following the budget allocation, staff worked with BPI Inspection Services to obtain a proposal for DSA project inspection services. BPI Inspection Services will provide DSA Class 3 Project Inspection services to Crescenta Valley High School for the Sports Medicine Lab and classroom project. The total fee for the services is not to exceed

$78,600.00. As part of the agreement, the project inspector services will include inspection services reports to ensure compliance; verify that contractors As-Built record documents; maintain liaison with design professionals; and submit reports to the architects, DSA and construction manager on a timely basis.

The project is funded by CTE under CTEIG grant funds.

INDEPENDENT CONSULTANT AGREEMENT FOR PROFESSIONAL SERVICES
DSA Project Inspection Services @ CVHS Sports Medicine Building

Professional Service Number: 514

This Independent Consultant Agreement for Professional Services ("Agreement") is made and entered into as of the **25th** day of **February, 2019** by and between the Glendale Unified School District, ("District") and **BPI Inspection Services** ("Consultant"), (together, "Parties").

NOW, THEREFORE, the Parties agree as follows:

1. **Services**. The Consultant shall provide **DSA Class 3** Project Inspection services to the **Crescenta Valley High School Sports Medicine Lab and Classrooms Project,** as further described in **Exhibit "A,"** attached hereto and incorporated herein by this reference ("Services").

2. **Term**. Consultant shall commence providing services under this Agreement on **March 18, 2019** and will diligently perform as required and complete performance by **September 30, 2019**.

3. **Submittal of Documents**. The Consultant shall not commence the Services under this Agreement until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

X	Signed Agreement
X	Workers' Compensation Certification
X	Fingerprinting/Criminal Background Investigation Certification
X	Tuberculosis Clearance Certification
X	Insurance Certificates and Endorsements
	W-9 Form
	_____

4. **Compensation**. District agrees to pay the Consultant for services satisfactorily rendered pursuant to this Agreement (as needed, as requested) a total fee not to exceed (NTE) Seventy Eight Thousand Six Hundred Dollars ($78,600.00) which includes reimbursable cost listed in item 5.1. District shall pay Consultant according to the following terms and conditions:

   4.1. Payment for the Work shall be made for all undisputed amounts based upon time and materials for not-to-exceed (NTE) fees referenced in Exhibit "A".

5. **Expenses**. District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing services for District, except as follows:

   5.1. Not Applicable

6. **Independent Contractor**. Consultant, in the performance of this Agreement, shall be and act as an independent contractor. Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees. In the performance of the work herein contemplated, Consultant is

an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.

7. **Materials**. Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:

   7.1. Not applicable.

8. **Performance of Services.**

   8.1. **Standard of Care**. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Consultant's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school Districts.

   Consultant shall carefully study and compare all documents, findings, and other instructions and shall at once report to District, in writing, any error, inconsistency, or omission that Consultant or its employees may discover. Consultant shall have responsibility for discovery of errors, inconsistencies, or omissions.

   8.2. **Meetings.** Consultant and District agree to participate in regular meetings on at least a monthly basis to discuss strategies, timetables, implementations of services, and any other issues deemed relevant to the operation of Consultant's performance of Services.

   8.3. **District Approval.** The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.

   8.4. **New Project Approval.** Consultant and District recognize that Consultant's Services may include working on various projects for District. Consultant shall obtain the approval of District prior to the commencement of a new project.

9. **Originality of Services**. Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to the District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such services.

10. **Copyright/Trademark/Patent**. Consultant understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Consultant consents to use of Consultant's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.

11. **Audit**. Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for five (5) years thereafter.

Consultant shall permit the District, its agent, other representatives, or an independent auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that the District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant's normal business hours, unless Consultant otherwise consents.

12. **Termination**.

12.1. **Without Cause By District**. District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.

12.2. **Without Cause by Consultant**. Consultant may, upon sixty (60) days notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.

12.3. **With Cause by District**. District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

12.3.1. material violation of this Agreement by the Consultant; or

12.3.2. any act by Consultant exposing the District to liability to others for personal injury or property damage; or

12.3.3. Consultant is adjudged a bankrupt, Consultant makes a general assignment for the benefit of creditors or a receiver is appointed on account of Consultant's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

13. **Indemnification**. To the furthest extent permitted by California law, Consultant shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, consultants, employees, trustees, and volunteers ("the indemnified parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and consultants' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors

or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages; or from any activity, work, or thing done, permitted, or suffered by the Consultant in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Consultant proposes to defend the indemnified parties.

14. **Insurance**.

14.1. The Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	**Minimum Requirement**
Commercial General Liability Insurance, including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	$ 1,000,000
General Aggregate	$ 1,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	$ 1,000,000
General Aggregate	$ 1,000,000
Professional Liability	$ 1,000,000
Workers Compensation	Statutory Limits
Employer's Liability	$ 1,000,000

14.1.1. **Commercial General Liability and Automobile Liability Insurance**. Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect the Consultant, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

14.1.2. **Workers' Compensation and Employers' Liability Insurance**. Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Consultant shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

14.1.3. **Professional Liability (Errors and Omissions)**. Professional Liability Insurance as appropriate to the Consultant's profession.

14.2. **Proof of Carriage of Insurance**. The Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

14.2.1. A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to the District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."

14.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.

14.2.3. An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.

14.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.

14.3. **Acceptability of Insurers**. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

15. **Assignment**. The obligations of the Consultant pursuant to this Agreement shall not be assigned by the Consultant.

16. **Compliance with Laws**. Consultant shall observe and comply with all rules and regulations of the governing board of the District and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Work as indicated or specified. If Consultant observes that any of the Work required by this Contract is at variance with any such laws, ordinance, rules or regulations, Consultant shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Work shall be made and this Contract shall be appropriately amended in writing, or this Contract shall be terminated effective upon Consultant's receipt of a written termination notice from the District. If Consultant performs any work that is in violation of any laws, ordinances, rules or regulations, without first notifying the District of the violation, Consultant shall bear all costs arising therefrom.

17. **Certificates/Permits/Licenses**. Consultant and all Consultant's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

18. **Employment with Public Agency**. Consultant, if an employee of another public agency, agrees that Consultant will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.

19. **Anti-Discrimination**. It is the policy of the District that in connection with all work performed under Contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the Consultant agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code

Section 12900 and Labor Code Section 1735 and District policy. In addition, the Consultant agrees to require like compliance by all of its subcontractor(s).

20. **Fingerprinting of Employees**. The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Consultant's performing of any portion of the Services.

21. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

22. **District's Evaluation of Consultant and Consultant's Employees and/or Subcontractors**. The District may evaluate the Consultant in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:

    22.1. Requesting that District employee(s) evaluate the Consultant and the Consultant's employees and subcontractors and each of their performance.

    22.2. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).

23. **Limitation of District Liability**. Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

24. **Confidentiality**. The Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Consultant understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

25. **Notice**. Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, acknowledged email, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District:	**Consultant:**
Glendale Unified School District	**BPI Inspection Inspection Services**
349 West Magnolia Avenue	8170 Beverly Blvd., Ste 202
Glendale, California 91204	Los Angeles, CA 90048
[FAX] (818) 507-4911	[FAX] (323) 653-7843
ATTN: Dan Holmquist	ATTN: Bob Payinda

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

26. **Integration/Entire Agreement of Parties**. This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

27. **California Law**. This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.

28. **Waiver**. The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

29. **Severability**. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

30. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.

31. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

32. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.

33. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

34. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.

35. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

36. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

37. **Incorporation of Recitals and Exhibits**. The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Dated: _____, 2019

Glendale Unified School District

By: _____

Print Name: Stephen Dickinson

Print Title: Chief Business and Financial Officer

Dated: _____, 2019

BPI Inspection Services

By: _____

Print Name: Bob Payinda

Print Title: President

Information regarding Consultant:

License No.: _____

DIR Registration: _____

Address:

Telephone:

Facsimile:

E-Mail:

Type of Business Entity:
____ Individual
____ Sole Proprietorship
____ Partnership
____ Limited Partnership
____ Corporation, State: _____
____ Limited Liability Company
____ Other: _____

_____:
Employer Identification and/or Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of $600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

WORKERS' COMPENSATION CERTIFICATION

Labor Code Section 3700 in relevant part provides:

> Every employer except the State shall secure the payment of compensation in one or more of the following ways:
>
> - By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
>
> - By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: _____

Name of Consultant: _____

Signature: _____

Print Name and Title: _____

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION

One of the three boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Independent Consultant Agreement for Professional Services ("Agreement"):

☐ The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Consultant's services under this Agreement and Consultant certifies its compliance with these provisions as follows:

Consultant certifies that the Consultant has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Consultant's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Consultant, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

☐ Pursuant to Education Code section 45125.2, Consultant has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Consultant's employees and District pupils at all times; and/or

☐ Pursuant to Education Code section 45125.2, Consultant certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Consultant who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Consultant's employees and its subcontractors' employees is

Name: _____

Title: _____

Consultant's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Consultant.

The undersigned does hereby certify that I am a representative of the Consultant currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Consultant.

Date: _____

Name of Consultant or Company: _____

Representative's Name and Title: _____

Signature: _____

Services cannot be rendered until all documentation is submitted and final approval is received.

TUBERCULOSIS CLEARANCE CERTIFICATION

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the _____ ("Contractor) currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for Tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

☐ The Contractor has complied with the Tuberculosis requirements of Education Code Section 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has active Tuberculosis, as that term is defined in Education Code Section 451221.1. A complete and accurate list of Contractor's employees and of all of its subcontractor' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or

☐ Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: _____

Name of Contractor: _____

Signature: _____

Print Name and Title:_____

EXHIBIT "A"
DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT

Consultant's entire Proposal is **not** made part of this Agreement.

Consultant may provide the following general Services:

ARTICLE 1

CONSULTANT'S SERVICES AND RESPONSIBILITIES

The Consultant agrees to further the interests of the **OWNER** by furnishing the Consultant's and its Associates' skill and judgment in cooperation with, and in reliance upon, the services of the **OWNER**'s Staff. The Consultant agrees to provide the **OWNER** with Certified **Project Inspector** Consulting Services in connection with **OWNER**'s construction, modernization and/or rehabilitation projects, District-wide for whatever Projects designated by the District.

1.1 **SCOPE OF CONSULTANT**'s **SERVICES**
Basic--Services. The Consultant will act as an independent contractor performing the following tasks on a continuous basis as required by the **OWNER** and as defined in the ICA.

1.2 **FEE STRUCTURE:** Refer to Article 3.

1.3 **Consultant Responsibilities** Consultant and its Associates shall provide and perform, per DSA Regulations and California Title 24, **PROJECT INSPECTOR** services for Construction Projects under this agreement.

1.4 **COMMUNICATIONS:** All communications shall be copied to the **OWNER** and/or its authorized representative**.** Only the **OWNER** and/or its authorized representative, as designated, will have the authority to establish priorities and request the Consultant's additional services.

ARTICLE 2

TERMS AND CONDITIONS OF WORK

2.1 **RESPONSIBILITIES / QUALIFICATIONS / STATUS OF CONSULTANT**

2.1.1 **The Consultant and its Associates** shall be subject to the approval of the ***OWNER***, and **Design Professional**, and to meet the requirements of and obtain the approval of the **Regulatory Agency**.

2.1.2 **Consultant and its Associates** must meet the qualifications for on-site **Project Inspector** as provided in the State Building Code Part 1, Title 24 Section 4 Article 5.

2.1.3 **The Consultant represents** and maintains that the Consultant and its Associates are skilled in the professional calling necessary to perform all services, duties and obligations required by this agreement to fully and adequately complete the Project. The Consultant and its Associates shall perform the services and duties in conformance to and consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. The Consultant further represents and warrants to the **OWNER** that it has all licenses, permits, qualifications, insurance policies, and approvals of whatever nature are legally required to practice its profession. The Consultant and its Associates further warrant that all such licenses and approvals will remain in effect during the term of this Agreement.

2.1.4 **Designation of Inspector**. Consultant designates _____ (or another District approved, DSA Project Inspector) as the Inspector who will provide and perform **PROJECT INSPECTOR** Services during construction of the Project(s). Consultant shall provide all necessary **Project Inspector(s)** and Assistant(s) to the **Project Inspector** as required by the **Regulatory Agency** or indicated by the condition or status of Project construction and to comply with applicable laws or regulations. Billing per Article 3.

2.1.5 **The OWNER retains the** Consultant on an Independent Contractor basis and the Consultant is not an employee of the **OWNER**. Personnel performing the Services under this Agreement on behalf of the Consultant shall at all times be reportable and responsible to **the Consultant, the Regulatory Agency, the Design Professional** and the **OWNER**.

2.1.6 **Inspector Fees.** The Consultant shall pay all amounts due such personnel in connection with their performance for services and as required by law. The Consultant, as applicable, shall be responsible for all reports and obligations respecting such personnel, including but not limited to, social security taxes, income tax withholdings, unemployment insurance, and workers' compensation insurance

2.2 **CONSULTANT STAFF:**

a. **The Consultant** has been selected to perform the work herein because of the skills and expertise of key individuals.

b. **The designated Inspector**, _____ (or another approved Inspector)**,** and any other additional Certified Inspectors as may be subsequently approved by the **OWNER** and the **Regulatory Agency** in the required classification with the individual approved Inspectors shall remain so long as his/her performance continues to be required by and acceptable to the **OWNER**. Additionally, the Consultant must furnish the names, for approval by the **OWNER**, of all key people in Consultant's firm that will be associated with the Project.

c. **Consultant will be responsible** to provide appropriate and approved temporary Inspection Personnel in the event of a temporary vacancy by the assigned **Project Inspector**. Any such Temporary Personnel will be approved in advance, whenever possible, by the **OWNER**, the **Regulatory Agency** and the **Design Professional**.

d. **All Consultant Personnel provided** under this Agreement shall be subject to approval by the **OWNER** and the **Regulatory Agency**. Any changes in personnel from the individual(s) initially provided by Consultant shall require **OWNER**'s and **Regulatory Agency's** approval.

e. **Changes in Inspection Personnel**, directed or requested by either the **OWNER** or **Consultant** shall require 10 days written notice to the other party. Replacement Inspection Personnel shall meet all the approval requirements of this Agreement.

f. **If the assigned individual(s**) fail to perform to the satisfaction of the **OWNER** or the **Regulatory Agency**, then, upon written notice, the Consultant will have ten (10) working days to remove that person from the Project and replace with one acceptable to the same.

g. **If the assigned individual is removed for cause at the owners request the removal and replacement shall be as immediate as reasonably possible.**

2.3 **OWNER's RIGHTS**: The **OWNER** reserves the right to employ other Consultants in connection with the Project, or to perform work related to the Project with the **OWNER's** own forces. The Consultant shall notify the **OWNER** if any such independent action will in any way compromise the Consultant's responsibilities under this Agreement.

2.3.1

RESPONSIBILITIES OF OWNER: The **OWNER** shall provide the Consultant with documented project information in its possession, which is reasonably necessary for the Consultant's performance of the work described herein. The **OWNER** shall designate a representative as the Consultant's primary contact for all project information; the representative shall be responsible for examining all documents submitted by the Consultant and shall render decisions and additional information in a prompt and effective manner as required to support the project.

2.4 **TERMINATION; SUSPENSION**

2.4.1 **Per the provisions of the ICA except that notices may be given and received through confirmed email.**

2.4.3 **Design Professional** / **Regulatory Agency** Approval. If either the **Design Professional** or the **Regulatory Agency** shall not approve the specified Associate to provide **Project Inspector** Services for Project construction, this Agreement shall be

deemed terminated without further rights or obligations of the **OWNER** or Consultant hereunder. Unless the **OWNER** shall have directed Consultant's performance prior to the Project Architect and the **Regulatory Agency** approval of the **Project Inspector**, no part of the Contract Price shall be due Consultant if Consultant is not approved to provide **Project Inspector** Services by the Project Architect or the Department of General Services.

2.4.4 **OWNER Suspension**. The **OWNER** may direct suspension of Project construction and suspension of Consultant's services hereunder, given ten (10) days notice. If the **OWNER** so suspends the work, the Consultant reserves the right to place the assigned Inspectors on other sites and does not guarantee the return of any previously assigned personnel, perhaps thereby necessitating the submittal and subsequent approval of different Project Inspection personnel.

2.8 **TIME SCHEDULE**

2.8.1 **Time is of the essence** in this Agreement.

a. **The Consultant shall begin** its services a minimum of one week in advance of project commencement or when the Notice to Proceed is issued to the Contractor from **OWNER** or its' Representative, whichever is first, and will continue until satisfactory completion and closeout of the project(s) or termination of Consultant's services or as otherwise directed by the owner.

b. **The Consultant shall diligently** complete all appropriate tasks in cooperation with the **OWNER**, all Contractors, the Architect/Engineer, and Construction Manager, if any, in a timely manner. Additional billable time required to be expended by the **Project Inspector** shall be approved in advance by the party so designated to approve any additional expenditures.

ARTICLE 3

COMPENSATION AND PAYMENT (Monthly)

3.1 **DESCRIPTION**: The Consultant shall be paid a monthly fee as set forth below. The amount to be paid to the Consultant, as prescribed herein, shall be the total compensation for services in the performance of the work described in this agreement, except as described below. Reimbursables shall be billed as agreed to in advance.

3.2 **FEE DATA**: Total compensation due and to be paid for Basic Services under this Agreement shall not exceed the amounts set forth in Article 3. Regular Time fees are based on full time services Monday through Saturday, or as required, as prescribed by **209 BUILDING STANDARDS ADMINISTRATIVE CODE** (Part 1, Title 24, C.C.R. Section 4-211). The compensation for a project requiring a Class 1 Inspector shall be **$14,705** per month per Project Inspector. A Class 2 Inspector shall be **$13,840** per month per Project Inspector. A Class 3 Inspector shall be **$12,975** per month per Project Inspector.

INSPECTOR CERTIFICATION	**APPROVED**	**MONTHLY**	**HOURLY**
Project Inspector, Class 1	*DSA*	$14,705	$85
Project Inspector, Class 2	*DSA*	$13,840	$80
Project Inspector, Class 3	*DSA*	$12,975	$75

Fees for inspection services will be determined by the following formula. Total Number of Days Worked (inclusive of all duties as required per IR A-8) divided by Total Number of Normal Construction Days multiplied by the Monthly Compensation Rate.

$$\frac{\text{Total Number of Days Worked}}{\text{Total Number of Normal Construction Days}} \times \text{Monthly Compensation}$$

'Total Number of Days Worked' is defined as the cumulative number of days inspector provided more than 6 hrs inspection services in any one day.
'Total Number of Normal Construction Days is defined as the cumulative number of business work days in any month minus any of the following recognized holidays: New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day, day after Thanksgiving, and Christmas Day.
'Monthly Compensation' is defined as the appropriate compensation rate for the class of inspector as dictated by the DSA approved plans. Any change from the above must be by the GUSD Administrator, Facilities or Project Manager prior to performing service.

3.2.1 **OVERTIME:** Shall be deemed acceptable when the inspector works on any holidays listed in 3.2 above, works more than 10 hours in one day, or hours on a Sunday to accommodate the contractor's schedule. The compensated rate of pay will be 1½ times the hourly rate shown on the compensation schedule listed above. Alternatively, subject to the approval of the GUSD Project Manager, the inspector can schedule time off so that inspector's absence will not cause a significant detrimental impact on the project.

ARTICLE 4

SCOPE OF DSA INSPECTOR'S SERVICES:

The PROJECT INSPECTOR's services shall include, but not be limited to the following tasks as described in the DSA IR 8A:

A. **Provide inspection** services to ensure compliance with code, plans, specifications and quality assurance required of an educational facility. Issue Deviation or Correction Notices, as necessary, and notify the **Design Professional**, the **OWNER,** and/or Construction Manager as the **OWNER**'s Representative, in writing, if observed work does not conform to contract document.

B. **Inspect and verify that** Contractor's As-Built record documents are updated monthly prior to processing of Contractor's monthly payment request.

C. **Maintain liaison with the Design Professional**, the Construction Manager, if any, the Testing Lab, the **OWNER** and other regulatory agencies and governing bodies as necessary to maintain project continuity.

D. **Submit or make available** on a timely basis, a semi-monthly report to the Architect, with copies to DSA, the owner and Construction Manager, if any, generally including the following information:

1. Activities performed by the Contractors, and areas where work is performed.
2. Manpower assigned to each Contractor and Subcontractor.
3. Weather conditions.
4. Observed equipment and materials delivered to the site.
5. Construction equipment and vehicles utilized.
6. Nature and location of the work being performed (starting and completion dates for various portions of the work).
7. Verbal instruction to the Inspector.
8. Inspection by representative of regulatory agency.
9. Note observed occurrences or conditions that might affect Contract Sum or Contract Time.
10. List visitors to the site, titles, and reason for visit.
11. Record any work or material in place that does not correspond with the drawings or specifications, as well as resulting action taken.

12. List any other problems or abnormal occurrences that arise during each day, including notations of any particular lack of activity on the part of the Contractor. Note corrective actions taken.

E. **PROJECT INSPECTOR shall comply** with all federal, state, county and local governmental requirements, as applicable.

F. **Review and monitor Contractor's** construction methods and procedures during all construction activities, including earthwork, concrete placement, masonry erection, welding procedures, all finishes, electrical, mechanical, fire alarm, etc. The Consultant or their Associates shall not issue instructions or directions regarding methods or means of job performance to the Contractor or in any way assume responsibility for the work performed.

G. **When possible, attend meetings** as requested in contract documents and requested by **OWNER**, i.e., billing meetings, specification review meetings, coordination meetings, weekly progress meetings, pre-roofing meetings, etc.

H. **Assist the Construction Manager** and **OWNER** in scheduling all required tests, and testing laboratory visitations required by the Contract documents. Observe and record dates and times of all test procedures.

I. **Inspect, verify and document** Contractor's delivered equipment and materials to insure that they meet submittal and specification requirements. Such inspection **must** begin within 1 working day of Contractor's written notification to the Inspector of delivery of equipment or materials to the job site. The Contractor is responsible for providing identifying paperwork and documentation for all delivered materials and equipment supplied to the job.

J. **Submit, upon request** by the Architect and/or the Construction Manager, in a timely manner, an Inspector's Report reviewing a Contractor's Request for Information (RFI), whenever any corrective change is perceived necessary in field construction that will result in a variance from the drawings or specifications as originally issued.

K. **Review the Contractor's Payment** Requests at billing meetings.

L. **When the Contractor's work** or a designated portion thereof is substantially complete, prepare for the **OWNER** a list of incomplete or unsatisfactory items via a "punch list" and submit to the Architect and the Construction Manager.

M. **Assist the OWNER in the review** of Contractor's Submittals, upon request.

N. **Upon completion of project**, deliver hard copies of all inspection records and project correspondence to the **OWNER**.

O. **Prior to commencement of work**, **PROJECT INSPECTOR** will cooperate with the **OWNER** and Construction Manager to develop an inspection plan for the construction on and of the Schools.

OTHER REQUIREMENTS:
Facilities and Equipment:

P. **The OWNER will provide**:

1. An on-site separate, secure, uniquely lockable office (Note that although the following requirements are frequently in the District's contract with the Contractor, the Inspection Team does not contract with the Contractor. We request the District to enforce its Contract provisions with the Contractor.)

Q. **The Consultant will provide:**

1. A functional computer system and printer.
2. All required code and reference data.
3. A telephone and telephone answering machine.
4. Reasonable office supplies.

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

ACTION REPORT NO. 7

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Christine Ward, Director, Procurement & Contract Services

SUBJECT: **Award of Bid No. 181-18/19 for the Crescenta Valley High School CTE Sports Medicine Building**

The Interim Superintendent recommends that the Board of Education award Bid No. 181-18/19 for the Crescenta Valley High School CTE Sports Medicine Building to Urban Professional Builders, Inc. in the amount of $543,000, funded by CTEIG funds.

This item is in support of Board Priority #2 - Create a Culture of Learning **-** Ensure the safety and support the social, emotional, and physical needs of our students and staff.

In accordance with established procedures, Procurement & Contract Services completed the solicitation of bids for the Crescenta Valley High School CTE Sports Medicine Building. A bid conference and job walk was conducted and nine (9) contractors participated. The District received and opened six (6) bids on March 4, 2019, as outlined below:

Contractor	Amount
Golden Sun Firm & Co.	$246,777
ARC Construction, Inc.	$513,000
Urban Professional Builders, Inc.	$543,000
Chalmers Construction Services, Inc.	$627,000
The Nazerian Group	$694,123
Frederick Towers, Inc.	$877,000

After conducting a post-bid conference and reviewing the bid documents, the first and second low bidders, Golden Sun Firm & Co and ARC Construction, Inc., have withdrawn their bids due to a clerical error. Staff is recommending the award of this project to the third lowest responsive and responsible bidder, Urban Professional Builders, Inc., in the amount of $543,000. This project is anticipated to be completed by June 30, 2019. Bid details are available for review in the Procurement & Contract Services Department. This project will be funded by CTEIG funds.

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

ACTION REPORT NO. 8

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Resolution No. 20 in Support of Submitting Applications beyond the Current Bond Authority**

The Superintendent recommends that the Board of Education adopt Resolution No. 20 in support of submitting applications beyond the current Bond Authority established by the Office of Public School Construction (OPSC).

This agenda item is in support of Board Priority No. 2 – Create a Culture of Learning. On January 15, 2019, the Board adopted Resolution No. 14 in support of submitting applications for eligibility determination and funding programs.

Since adopting Resolution No. 14, the Office of Public School Construction (OPSC) has notified the public that it has "received requests for funding that exceed current available Bond Authority for the School Facility Program (SFP) Modernization Program." Should districts choose to submit further applications for funding for modernization, they must include a resolution acknowledging that the remaining SFP Bond authority is currently exhausted for any funds being requested on these applications submitted (see attached letter from Department of General Services).

Planning & Development staff intends to continue submitting applications for funding for modernization in hopes of leveraging any future funds from the State that may become available to school districts. Staff is recommending that the Board adopt Resolution No. 20 in support of submitting applications beyond the current Bond Authority.

DGS
GENERAL SERVICES

View this email in your browser

DEPARTMENT OF GENERAL SERVICES • Office of Public School Construction
Interagency Support Division

February 28, 2019

TO: ALL SCHOOL DISTRICTS AND COUNTY SUPERINTENDENTS OF SCHOOLS

The Office of Public School Construction (OPSC) has received requests for funding that exceed available bond authority for the School Facility Program (SFP) Modernization Program. Effective immediately, all school districts that choose to submit an *Application for Funding* (Form SAB 50-04) for modernization must also submit a school board resolution pursuant to SFP Regulation Section 1859.95.1(b). All other documents typically submitted with the Form SAB 50-04 are still required, such as copies of the California Department of Education and the Division of the State Architect (DSA) plan approval letters, and/or other applicable documents. As a reminder, copies of the DSA-approved plans are not required.

The school district's school board resolution must acknowledge the following:

1. That the remaining SFP bond authority is currently exhausted for the funds being requested on this (these) application(s).
2. That the state of California is not expected nor obligated to provide funding for the project(s) and the acceptance of the application(s) does not provide a guarantee of future state funding.
3. That any potential future state bond measures for the SFP may not provide funds for the application(s) being submitted.
4. That criteria (including, but not limited to: funding, qualifications, and eligibility) under a future state school facilities program may be substantially different than the current SFP. The district's approved application(s) may be returned.
5. That they are electing to commence any pre-construction or construction activities at the district's discretion and that the state is not responsible for any pre-construction or construction activities.
6. That, if bond authority becomes available for the State Allocation Board to provide funding for the submitted application(s), the school district must apply for financial hardship status (for financial hardship funding only).

A sample school board resolution is available on OPSC's website here.

Should there be questions, please contact your Project Manager.

RESOLUTION NO. 20

A RESOLUTION OF THE BOARD OF EDUCATION OF THE GLENDALE UNIFIED SCHOOL DISTRICT IN SUPPORT OF SUBMITTING APPLICATIONS BEYOND CURRENT BOND AUTHORITY

WHEREAS, the Board of Education ("School Board") has determined that school facilities within the Glendale Unified School District (the "District"), Los Angeles County need to be modernized; and

WHEREAS, the State Allocation Board (SAB) has established an "Applications Received Beyond Bond Authority List" for projects that have been received.

NOW THEREFORE, Pursuant to title 2, Code of California Regulations section 1859.95.1, the School Board of the Glendale Unified School District hereby acknowledges the following:

(1) the Board acknowledges that the remaining School Facility Program bond authority is currently exhausted for the funds being requested on this(these) application(s).

(2) the Board acknowledges that the State of California is not expected nor obligated to provide funding for the project(s) and the acceptance of the application(s) does not provide a guarantee of future State funding.

(3) the Board acknowledges that any potential future State bond measures for the School Facility Program may not provide funds for the application being submitted.

(4) the Board acknowledges that criteria (including, but not limited to, funding, qualifications, and eligibility) under a future State school facilities program may be substantially different than the current School Facility Program. The district's Approved Application(s) may be returned.

(5) the Board acknowledges that they are electing to commence any pre-construction or construction activities at the district's discretion and that the State is not responsible for any pre-construction or construction activities.

(6) the Board acknowledges that, if bond authority becomes available for the SAB to provide funding for the submitted application(s), the School District must apply for financial hardship status.

APPROVED, PASSED, AND ADOPED by the Glendale Unified School District Board of Education this 12th day of March 2019 by the following vote:

Ayes _____

Noes _____

Absent _____

Abstained _____

_____
President of the Board of Education
Glendale Unified School District

_____
Clerk of the Board of Education
Glendale Unified School District

GLENDALE UNIFIED SCHOOL DISTRICT

March 5, 2019

CONSENT CALENDAR NO. 1

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

PREPARED IN: Office of the Superintendent

SUBJECT: **Minutes**

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

a) Regular Meeting No. 22, February 19, 2019
b) Special Meeting No. 23, February 26, 2019

GLENDALE UNIFIED SCHOOL DISTRICT
223 N. Jackson Street
Glendale, California 91206-4380

BOARD OF EDUCATION MEETING NO. 22
UNADOPTED MINUTES
REGULAR MEETING, February 19, 2019

CALL TO ORDER AND ROLL CALL

The regular meeting of the Glendale Unified School District Board of Education was called to order by Greg Krikorian, president of the Board of Education, at 4:35 p.m. on Tuesday, February 19, 2019, in the Board Room at the Administration Center, 223 N. Jackson Street, Glendale, California. The following members were present for roll call: Jennifer Freemon, Dr. Armina Gharpetian, Nayiri Nahabedian, Shant Sahakian, and Greg Krikorian.

The following administrators were present: Dr. Kelly King, Mr. Stephen Dickinson, Dr. Cynthia Foley, Dr. Mary Mason, Mr. Felix Melendez, and Dr. Deb Rinder.

PLEDGE OF ALLEGIANCE

Nathan Scherrer, an 8th grade student from Toll Middle School, led the Pledge of Allegiance.

CERTIFICATE OF COMPLIANCE

Mr. Krikorian read the following statement: "To accommodate the requirements of Government Code §54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for this meeting was posted on the bulletin boards in the lobby of the Administration Center and the GUSD website 72 hours prior to this meeting."

APPROVAL OF AGENDA ORDER

A motion was made by Ms. Nahabedian and seconded by Mr. Sahakian to approve the agenda order, as presented. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

PUBLIC COMMUNICATION

1. Joann Kim, Monte Vista parent, spoke about Measure S funds and the Hoover High pool renovation project. Monte Vista has experienced rapid student growth due to the FLAG program. As parents, they waited on the sideline, waiting for their time for renovation. She asked, “How has Measure S funding been prioritized?” We need to prioritize our educational facilities over athletic facilities. She requested a motion to delay the vote for the budget adjustment for the Hoover pool project.

PUBLIC COMMUNICATION (Continued)

2. Joann Cho, Monte Vista parent, said half of the kindergarten students do not have proper access to restroom facilities. California Code of Regulations, Title 5, Section 14030, requires that toilets for kindergarten students be provided in the kindergarten classroom or in the kindergarten complex. The FLAG program kindergarten students have neither and it appears their bungalows are in violation of this regulation. Students must walk unsupervised outside to get to the restroom or across the courtyard to another kindergarten class. The windowless bungalows are now being used for the FLAG program as classrooms. They want the Board to consider allocating funds for new classrooms for their school.

3. Mark Lover, parent, thanked the Board for the FLAG program at Monte Vista. Recently, his son had foot surgery and was in a wheelchair. His classroom was not accessible. Within a day of notifying the principal, a team built a ramp to his son's classroom. Today, he is asking that we move beyond looking at facilities for pools and look at some of the greater needs out there. When he saw the amount of funds allocated for the pools, he wondered if we were getting ready for the Olympics. They want to know what is the strategic plan for the allocation of these funds and when will Monte Vista receive funding. He asked that we pause before allocating the pool funds. He wants to make sure everyone gets fair access to the funds they voted on.

4. Nancy Boghossian, Glenoaks parent, said she noticed equipment in the classrooms is failing and many of the bungalows are deteriorating. She knows improvements to the schools take time. She is reaching out to the Board to get their needs met. She took photos of the bungalows after the recent rains to share with the Board. She is advocating for her school to have funds for technology equipment and repairs to their bungalows.

5. Patricia Starr, Glenoaks teacher, spoke about the conditions of the bungalows at Glenoaks Elementary. When it rains, the bungalows flood. They have to walk over sandbags to get in and out. Tiles are beginning to lift and warp because of the moisture. The moisture is not good for kids. The bungalows need to be replaced. Teachers are very upset of what is going on with the bungalows.

6. Amy Jahnke, Monte Vista parent, asked that the Board delay the vote on the pool at Hoover. While she thinks it wonderful for our schools to have pools, the children in the bungalows at the elementary level are at the core of their learning. Replacing the bungalows should take precedence.

   Teagan Jahnke, daughter and third grader at Monte Vista, added it makes it harder to learn when you are in the bungalows. When it's cold outside, the heaters don't always work. When it rains, they have to walk outside to get to the restrooms.

7. Nalini Lasiewicz, territory transfer co-petitioner, wants their area, known as "Sagebrush," to move to La Cañada Unified School District. She commented on the enrollment data given to the Board. At the last meeting, the Sagebrush population was given so much attention, yet only 55 students were released, representing only 30% of the total release of students. She suggested we focus on

PUBLIC COMMUNICATIONS (Continued)

the other 70% that have left. In response to statements made that GUSD has an open enrollment policy, she is not aware of any written agreement regarding permanent permits. The idea of open enrollment sounds good, but it is revocable. Their neighborhood is mobilized and is seeking a final and permanent solution. This conflict has isolated the Sagebrush community for decades. They are not going to stop fighting for this. She hopes that we do not spend more monies on attorneys to fight this. She urged the Board to allow the transfer to go forward, without appeal, should the county approve the petition.

8. Taline Arsenian, GTA president, spoke in opposition to full-day TK/K. In Glendale, we have extended-day kindergarten; the instructional minutes are more than what is required by the state. According to the National Education Association (NEA), for TK/K to be beneficial to students, she shared the following: Class size should be 15:1, even smaller for classrooms with students with exceptional needs. Currently, our TK-3 average is 26:1. Districts must ensure that students are adequately supported and supervised. Therefore, each teacher should have a full-time teacher assistant. NEA requires districts assure that training be made available to parents to take a more active role in their child's education. She does not believe we have targeted programs in place to encourage TK/K parents to become more active in their child's education. Full-day TK/K should not be an unfunded mandate. It would require professional development for our teachers. The GTA believes this topic to be a negotiable item.

9. Justine Baldwin, Keppel kindergarten teacher, spoke in opposition to full-day TK/K. She shares the Board's interests in strengthening the TK/K programs. However, the cost for a full-day program is a weakened program. Typically, this age group can focus on one activity for about 10 minutes. Kindergarten is the bridge from pre-school experience to first grade. Allow it to continue to be that bridge. GUSD extended-day program provides continuity with less stress than a full-day program. GUSD's program exceeds the state requirements. As the district looks to strengthen the program, consider all attributes of the current program. Let us look at deepening and widening our EEELP programs or offering other low-cost childcare options at all schools. Let us keep GUSD's early childhood programs strong and look for ways to increase enrollment with positive impact on school climate, school safety, teacher effectiveness, and teacher retention for these formative grade levels.

10. Angelina Thomas, GTA bargaining team member and Lincoln kindergarten teacher, spoke in opposition to full-day TK/K program. A couple of years ago, she began asking kindergarten teachers about full-day TK/K. They all said the same thing, that it was not appropriate for their students. She asked teachers in surrounding district that currently teach full-day kindergarten. She has yet to meet a teacher who feels that full day is beneficial to students. The district has stated that by moving to a full-day TK/K program, we will attract 100 more students. Has the district considered how many we would lose? She is hoping that the district is looking at expanding EEELP programs at all school sites. Smaller classes are the top reason parents chose private school. Is the district willing to look at lowering

PUBLIC COMMUNICATIONS (Continued)

class size to attract families? Perhaps the district should look at expanding programs and course offerings at the high school level. Hiring more counselors might be a step in the right direction as well. GTA is currently surveying our TK/K teachers regarding full day. As of today, 48 teachers have responded to the survey. Not a single teacher is in favor of moving to a full-day kindergarten.

11. Robyn Wisinski, Edison kindergarten teacher, spoke against full-day TK/K. GUSD recognized years ago that half-day kindergarten was not enough time for students based on the growing academic demands. We also acknowledged from a developmental perspective that a whole day was too much. GTA and the Board of Education should be telling Sacramento that this is not their decision to make. Glendale has implemented an extended-day kindergarten in 2005. It gives us the time to hold our students' hands while they are learning, and still prepare them for the greater demands that awaits them in the first grade. Her ability to plan age-appropriate learning opportunities is in part due to these hours. While all teachers spend time planning, the demands are greater for kindergarten teachers. We often hear kindergarten is the new first grade, except it is not.

ACKNOWLEDGEMENTS

1. *PTA Reflections* – Twenty-four students received awards from the Glendale Council PTA to commemorate their outstanding work in this annual District competition, which is part of the state and national Reflections Program. Students competed in six categories: literature, music composition, film/video production, dance, photography, and visual arts.

STUDENT BOARD MEMBER REPORT

Student Board Member Sophia James was absent. Abdullah Hasan, member of the Student Advisory Council (SAC) and Student Body President at Clark Magnet High, provided a report highlighting some activities at our schools on her behalf. At CVHS, the *Addams Family* will have its first showing this Friday at 7 p.m. He congratulated two students who won at the SKILLS USA regional contest. Lincoln Elementary recently had a talent show. Balboa Elementary students and teachers have been raving about the new financial literacy program. He congratulated the SAC members for another successful Middle School Leadership Conference. This annual conference is where SAC members and middle school leaders come together to learn how to enhance their leadership skills while balancing school and all of their other activities. The day was filled with collaboration and fun. He showed a video of the Middle School Leadership Conference.

INFORMATION

1. Acknowledgements of Service

2. Low-Performing Students Block Grant

INFORMATION (Continued)

3. Proposed Revisions to Board Policies Relating to Philosophy-Goals-Objectives and Comprehensive Plans: Administration; and Bylaws of the Board

4. Board of Education Meeting Schedule 2019-2020

5. Update on the Plan to Maintain District Solvency and Financial Responsibility (Note: This report was continued after the search firm presentations)

6. Update on Measure S and Facility Programs

The above reports were presented for information and discussion only; no action was taken.

CLOSED SESSION

The Board recessed to Closed Session at 6:35 p.m. to discuss the following:

1. Instructing designated representative, Dr. Kelly King, Interim Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6

2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.

3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.

4. Conference with Legal Counsel – Anticipated Litigation – Initiation of litigation pursuant to Government Code §54956.9(c): One potential case.

5. Conference with Legal Counsel - Existing Litigation – Government Code §54956.9 (d)(1) – Settlement Agreement: Office of Administrative Hearing Case No. 2018060255.

CALL TO ORDER/RETURN TO REGULAR MEETING

The meeting reconvened at 7:47 p.m.

REPORTING OUT OF CLOSED SESSION

None.

MINUTES: February 19, 2019 – Regular Board Meeting

PUBLIC COMMUNICATIONS

1. Tanya Sellers, Monte Vista parent, said her children are in the traditional program. The FLAG program is a great program; however, when it was introduced to the school nine years ago, there was no infrastructure put into place. As much as she appreciates the pools, she feels we need to look at the budget. If you have a credit card bill or an Edison bill, you pay what will help the most. They have had no help from the school district. How are we going to handle that?

2. Young Suk Ahn Park, Monte Vista parent, said his family came to U.S. about eight years ago. His hopes included his daughter having a great education in the United States. He came from Central America and saw so many wrongdoings. He sees things that are not so different here. As situation changes, decisions made previously need to be reevaluated. He understands the kids are using bungalows. When it rains, it goes into the bungalow. The kids are not in a healthy situation. He hopes that the Board makes the proper decision.

3. Josh Kirkwood, cinema teacher at GHS, spoke about the 5th Annual CVTC Film Festival, which will be held on May 19 at Glendale High auditorium. All of the high schools in GUSD, GCC, and CSUN participates. He thanked CTE members and the Board in helping them make this happen. They will be back in late April with a trailer of the film and promote the festival once again.

   Sabrina Zukowski, GHS student and director for the film this year, provided a synopsis of their film. Basically, four college graduates go on a camping trip in the desert. They encounter a bus and inside the bus is a box. They open the box and unleash a demon. They will be filming in the desert for a few days. It will be a fun film this year.

   Crystal Torres, GHS student and producer of the film, invited the Board to the festival. This is an interesting experience and all the high schools participate. All of them work really hard on their film project. They also appreciate all the positive support they receive from the district. They are grateful.

PRESENTATIONS

1. *Executive Search Firms* – The three Executive Search Firms selected by the Board made presentations:

   a. HYA (Hazard Young Attea Associates) – presentation by Dr. Rudy Castruita and Dr. David Cash
   b. Leadership Associates – presentation by Dr. Kent Bechler and Mr. Rich Thome.
   c. Cosca Group – presentation by Mr. Joel Shapiro and Dr. Jan Britz

   A selection will be made (refer to Action Report No. 2)

DISCUSSION

1. Executive Search Firms

   The Board of Education discussed the pros and cons of each search firm. During the discussion three board members (Freemon, Sahakian, and Krikorian) preferred HYA and two (Gharpetian and Nahabedian) preferred Leadership Associates.

ACTION REPORTS

1. Executive Search Firms

   It was moved by Mrs. Freemon and seconded by Mr. Sahakian to recommend HYA as the district's executive search firm. Motion approved by the following roll-call vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

INFORMATION (Continued)

5. Update on the Plan to Maintain District Solvency and Financial Responsibility

   This item was brought back to address further questions by the Board. No action was taken.

ACTION REPORTS (Continued)

2. 2019 California School Boards Association (CSBA) Delegate Assembly Election

   It was moved by Dr. Gharpetian and seconded by Mr. Sahakian to cast a ballot voting for Jennifer Freemon and Suzie Abajian for CSBA Delegate Assembly, Region 23-A. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

3. Resolution No. 19 Declaring the Anatomage Table Covertible with Digital Library as a Sole Source per Public Contract Code 3400

   It was moved by Mrs. Freemon and seconded by Dr. Gharpetian to approve Action Report No. 3, as recommended. Motion approved by the following roll-call vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

4. Approval of Change Order No. 1 to Bid No. 170-17/18 with Cybertech Construction Co. for Play Area Improvements at Muir Elementary School and Notice of Completion

   It was moved by Mrs. Freemon and seconded by Ms. Nahabedian to approve Action Report No. 4, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

ACTION REPORTS (Continued)

5. Approval of Budget Adjustment for the Hoover High School Pool Expansion and Renovation Project

   It was moved by Mrs. Freemon and seconded by Ms. Nahabedian to table Action Report No. 5 to the March 12, 2019 Board meeting. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

6. Approval of Project Authorization No. 23 with NAC Architecture for Architectural Services at Hoover High School Pool Expansion and Renovation Project

   It was moved by Mrs. Freemon and seconded by Ms. Nahabedian to table Action Report No. 6 to the March 12, 2019 Board meeting. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

7. Approval of the 2020-2021 Student Attendance Calendars

   It was moved by Dr. Gharpetian and seconded by Ms. Nahabedian to approve Action Report No. 7, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

8. Approval of the Low-Performing Students Block Grant Plan

   It was moved by Mrs. Freemon and seconded by Mr. Sahakian to approve Action Report No. 8, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

9. Approval of Instructional Materials Adoption for Precalculus

   It was moved by Ms. Nahabedian and seconded by Mrs. Freemon to approve Action Report No. 9, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

10. Special Education Settlement Agreement – Office of Administrative Hearing Case No. 2018060255.

    It was moved by Ms. Nahabedian and seconded by Mrs. Freemon to approve Action Report No. 10, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

CONSENT CALENDAR

1. Minutes
   a) Regular Meeting No. 21, February 5, 2019

2. Certificated Personnel Report No. 13

CONSENT CALENDAR (Continued)

3. Classified Personnel Report No. 12

4. Warrants totaling $23,423,189.35 for January 1, 2019 through February 13, 2019.

5. Purchase Orders totaling $1,511,772.08 for the period of January 21, 2019 through February 1, 2019

6. Appropriation Transfer and Budget Revision Report

7. Authorization to Dispose of Surplus Property

8. Annual Application for Funds Under the Consolidated Application and Reporting System (CARS) for Categorical Aid Programs 2018-2019, Winter Collection

9. Approval of Revised Board Policies Relating to Philosophy-Goals-Objectives and Comprehensive Plans; Community Relations; Students; And Bylaws of the Board

10. Acceptance of DonorsChoose Awards

11. Acceptance of Gifts

It was moved by Mr. Sahakian and seconded by Dr. Gharpetian to approve the Consent Calendar, as presented. Motion approved unanimously. AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

REPORTS FROM THE BOARD

Mr. Sahakian announced the Glendale Educational Foundation's Disco and Diamonds gala is March 1, 2019. Mark your calendars and support our schools.

Dr. Gharpetian, Ms. Nahabedian, and Mrs. Freemon – No report.

Mr. Krikorian thanked his colleagues for a unified vote on the search firm selection. It was a difficult decision.

REPORT FROM THE INTERIM SUPERINTENDENT

No report.

RETURN TO CLOSED SESSION

The Board recessed to Closed Session at 11:10 p.m. to discuss the following:

1. Instructing designated representative, Dr. Kelly King, Interim Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6

RETURN TO REGULAR MEETING

The meeting reconvened at 12:05 a.m.

ADJOURNMENT

There being no further business, President Krikorian adjourned the meeting at 12:05 a.m.

_____	_____
Gregory S. Krikorian	Dr. Armina Gharpetian
President, Board of Education	Clerk, Board of Education

Board of Education Minutes - Regular Meeting, February 19, 2019
Recorded by: Ms. Phyllis F. Ishisaka, Executive Assistant to the Superintendent
Approved by the Board of Education:

GLENDALE UNIFIED SCHOOL DISTRICT
223 N. Jackson Street
Glendale, California 91206-4380

BOARD OF EDUCATION MEETING NO. 23
UNADOPTED MINUTES
SPECIAL MEETING, February 26, 2019

CALL TO ORDER AND ROLL CALL

The special meeting of the Glendale Unified School District Board of Education was called to order by President Greg Krikorian at 4:30 p.m. on Tuesday, February 26, 2019, in the Boardroom of the Administration Center, 223 North Jackson Street, Glendale, California. The following members were present for roll call: Jennifer Freemon, Dr. Armina Gharpetian, Nayiri Nahabedian, Shant Sahakian, and Greg Krikorian.

The following administrators were present: Dr. Kelly King, Mr. Steve Dickinson, Dr. Cynthia Foley, Dr. Mary Mason, and Mr. Felix Melendez.

PLEDGE OF ALLEGIANCE

Mr. Krikorian led the Pledge of Allegiance.

CERTIFICATE OF COMPLIANCE

Mr. Krikorian read the following statement: "To accommodate the requirements of Government Code Section 54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for the meeting was posted on the bulletin board in the lobby of the Administration Center and the GUSD website 24 hours prior to this meeting."

APPROVAL OF THE AGENDA ORDER

Motion to approve the agenda order, as presented, was made by Dr. Gharpetian and seconded by Mr. Sahakian. Motion approved unanimously. AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

PUBLIC COMMUNICATION

Taline Arsenian, GTA president, spoke about the selection of our search firm. She is concerned about the transparency of the process. She did not receive the packets that was given by the search firms until the actual day. Since then, she has done her due diligence. Based on the information that she collected, she has serious reservations that HYA and its consultants will be able to bring to us someone with integrity, someone who will be union friendly, somebody that will be collaborative and respectful of unions. GTA cannot support HYA and its consultants. Any input will be given to school board members. She requested the Board reconsider HYA and go with Leadership Associates or Cosca. As a compromise, she would like the Board to consider switching out the two consultants by replacing them with either Carmela Franco, Maria Ott, or Darline Robles.

MINUTES: February 26, 2019 – Special Board Meeting

CLOSED SESSION

The Board recessed to Closed Session at 4:38 p.m. to discuss the following:

1. Instructing designated representative, Dr. Kelly King, Interim Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.

2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.

RETURN TO REGULAR MEETING

The meeting reconvened at 5:18 p.m.

REPORTING OUT OF CLOSED SESSION

None.

PUBLIC COMMUNICATION

1. Neda Farhoumand voiced her concerns about what she has been hearing from the community on the search process. She reminded everyone of how Webster defines trust. Her fundamental belief is this Board will continue to do what is best for the 26,000 students, their parents, and stakeholders. It is important that at every level of the process, the Board continue to garner the support of the community. We need to engage our stakeholders in the process. She expects the Board to be sensitive to all the stakeholder groups. We need a search firm in which all groups can work with. She, too, has concerns based on what Taline Arsenian (GTA president) has shared. She asked that we not move forward until all of the wheels and parts of the puzzle are put together.

STUDY SESSION

1. Update on the Plan to Maintain District Solvency and Financial Responsibility

   The Board has received several budget updates over the past few months with focused information and discussions on several specific budget topics. The Budget Study Session provided an opportunity for the Board to provide direction and consensus in preparation for the 2018-19 Second Interim Report in March, as well as the adoption of the 2019-20 Budget in June.

CLOSED SESSION

The Board recessed to Closed Session at 7:30 p.m. to discuss the following:

1. Public Employment - Government Code §54957
   Title: Superintendent of Schools

CLOSED SESSION (Continued)

2. Conference with Legal Counsel - Anticipated Litigation – pursuant to paragraph (2) or (3) of subdivision (d) of section 54956.9: One potential case

RETURN TO REGULAR MEETING

The meeting reconvened at 8:33 p.m.

REPORTING OUT OF CLOSED SESSION

None.

STUDY SESSION

1. Superintendent's Search Process

   The study session provides an opportunity for the Board to discuss details with the search consultants from Hazard, Young, Attea & Associates (HYA) to include the timeline, characteristics the Board is looking for in the next Superintendent, advertising strategies, and the process for engaging stakeholders in the search process.

   This item was tabled to a future meeting and not discussed. Motion to table this item was made by Mr. Sahakian, seconded by Dr. Gharpetian. AYES – Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

ADJOURNMENT

There being no further business, Mr. Krikorian adjourned the meeting at 8:35 p.m.

Gregory S. Krikorian	Dr. Armina Gharpetian
President, Board of Education	Clerk, Board of Education

Board of Education Minutes – Special Meeting, February 26, 2019
Recorded by: Ms. Phyllis Ishisaka, Executive Assistant to the Superintendent
Approved by the Board of Education:

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

CERTIFICATED PERSONNEL REPORT NO. 14

CONSENT CALENDAR NO. 2

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

PREPARED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources/Director of Classified Personnel

SUBJECT: CERTIFICATED PERSONNEL REPORT NO. 14

It is recommended that the following report be approved as presented:

		Position	Effective Dates And Salary Rate
Maternity Leave of Absence			
1.	Lee, Eun-Jung Christine	Teacher, Regular 5th Grade Valley View Elementary	7/21/19 through 9/15/19
2.	Morales, Elizabeth	Teacher, Early Education College View School	6/10/19 through 8/12/19
3.	Nazarians, Selin	Assistant Principal Edison Elementary	3/26/19 through 5/09/19
Extension of Maternity Leave of Absence			
1.	Arjoyan, Anita T.	Teacher, Regular English Roosevelt Middle School	1/07/19 through 4/22/19
2.	Mikaelian, Armineh	Teacher, Regular Math Clark Magnet High School	9/28/18 through 4/12/19
3.	Ruiz Zendejas, Maria T.	Teacher, Early Education Pacific/Edison Preschool EEELP	11/17/18 through 3/20/19

		Position	Effective Dates And Salary Rate
Change of Parental Leave of Absence			
1.	Ruiz Zendejas, Maria T.	Teacher, Early Education Pacific/Edison Preschool EEELP	3/21/19 through 4/03/19 4/29/19 through 5/10/19
2.	Zargaryan, Victoria	Teacher, Regular 2nd Grade R.D. White Elementary	12/13/19 through 3/01/19
Health Leave of Absence			
1.	Cicekci, Jibid	Psychologist Special Education	2/26/19 through 4/04/19
2.	Mueller, Shelly	Teacher, Regular 3rd Grade Verdugo Woodlands ES	2/27/19 through 3/27/19
3.	Vartanian, Lilit	Teacher, Regular Social Science Clark Magnet High School	2/14/19 through 3/17/19
Extension of Health Leave of Absence			
1.	Grafius, Jennifer	Teacher, Early Education Pacific/Edison Preschool EEELP	1/14/19 through 3/20/19
2.	Vartanian, Lilit	Teacher, Regular Social Science Clark Magnet High School	2/14/19 through 5/05/19
Family & Medical Leave of Absence			
1.	Cicekci, Jibid	Psychologist Special Education	2/26/19 through 4/04/19
2.	Lee, Eun-Jung Christine	Teacher, Regular 5th Grade Valley View Elementary	7/21/19 through 9/15/19

		Position	Effective Dates And Salary Rate
Family & Medical Leave of Absence (Cont.)			
3.	Morales, Elizabeth	Teacher, Early Education College View School	6/10/19 through 8/12/19
4.	Mueller, Shelly	Teacher, Regular 3rd Grade Verdugo Woodlands ES	2/27/19 through 3/27/19
5.	Nazarians, Selin	Assistant Principal Edison Elementary	3/26/19 through 5/09/19
6.	Short, Christopher	Teacher, Temp Contract 3rd Grade – FLAG R.D. White Elementary	3/11/19 through 4/05/19
7.	Vartanian, Lilit	Teacher, Regular Social Science Clark Magnet High School	2/14/19 through 3/17/19
8.	Yapundjian, Narine	Teacher, Regular 5th/6th Grade Balboa Elementary	2/25/19 through 3/15/19
Family & Medical Leave of Absence (Intermittent)			
1.	Avetic, Sandy	Teacher, Regular 3rd Grade Franklin Elementary	2/03/19 through 3/01/19
Extension of Family & Medical Leave of Absence			
1.	Arjoyan, Anita T.	Teacher, Regular English Roosevelt Middle School	1/07/19 through 4/10/19
2.	Grafius, Jennifer	Teacher, Early Education Pacific/Edison Preschool EEELP	1/14/19 through 3/20/19

		Position	Effective Dates And Salary Rate
Extension of Family & Medical Leave of Absence (Cont.)			
3.	Vartanian, Lilit	Teacher, Regular Social Science Clark Magnet High School	2/14/19 through 5/05/19
Change of Family & Medical Leave of Absence			
1.	Yapundjian, Narine	Teacher, Regular 5th/6th Grade Balboa Elementary	2/25/19 through 3/10/19
Additional Assignment			
1.	Dale, Frank	Teacher, as needed, to attend Secondary Science District Release Course Level Team Training Teaching & Learning	7/01/18 through 6/30/19 Daily substitute rate of pay of $165.00 Not to exceed one day 01.0 07405.0 11100 10000 1130 0000618
2.	Lewis, Robert C.	Teacher Specialist, as needed, to work outside of his contractual dates for Positive Behavior Intervention and Support (PBIS) schedule and registration Teaching & Learning	6/01/19 through 7/31/19 Daily rate of pay Not to exceed 20 days 01.0 00000.0 00000 21010 1130 0000618
3.	Robertson, Lynde	Teacher Specialist, as needed, to work outside of her contractual dates for Benchmark Collaboration Support and/or NGSS CRC Teaching & Learning	6/13/19 through 6/26/19 Daily rate of pay Not to exceed 9 days 01.0 07405.0 00000 21000 1130 0000618

Release – Temporary Employees

1. Pursuant to California Education Code 44954, the following temporary employees are to be released from service having completed their contractual assignment. Pending District determination of staffing needs for the 2019-20 school year, some or all of these employees may be rehired.

Position		Effective Dates And Salary Rate
2019 ce – 225	Balboa Elementary	6/12/19
2019 ce – 388	Balboa Elementary	6/12/19
2019 ce – 605	Balboa Elementary	6/12/19
2019 ce – 623	Cerritos Elementary	6/12/19
2019 ce – 603	Cerritos Elementary	6/12/19
2019 ce – 627	Cerritos Elementary	6/12/19
2019 ce – 484	Cerritos Elementary	6/12/19
2019 ce – 596	Cerritos Elementary	6/12/19
2019 ce – 633	Clark Magnet High School	6/12/19
2019 ce – 106	Clark Magnet High School	6/12/19
2019 ce – 455	Clark Magnet High School	6/12/19
2019 ce – 599	Clark Magnet High School	6/12/19
2019 ce – 684	Cloud Children's Center	6/12/19
2019 ce – 089	Columbus Elementary	6/12/19
2019 ce – 469	Columbus Elementary	6/12/19
2019 ce – 304	Columbus Elementary	6/12/19
2019 ce – 034	Columbus Elementary	6/12/19
2019 ce – 557	Columbus Elementary	6/12/19
2019 ce – 618	Columbus Elementary	6/12/19
2019 ce – 486	Crescenta Valley High School	6/12/19
2019 ce – 604	Crescenta Valley High School	6/12/19
2019 ce – 198	Crescenta Valley High School	6/12/19
2019 ce – 552	Crescenta Valley High School	6/12/19
2019 ce – 590	Crescenta Valley High School	6/12/19
2019 ce – 608	Crescenta Valley High School	6/12/19
2019 ce – 885	Daily High School	6/12/19
2019 ce – 589	Dunsmore Elementary	6/12/19
2019 ce – 644	Edison Elementary	6/12/19
2019 ce – 421	Edison Elementary	6/12/19
2019 ce – 666	Edison Elementary	6/12/19
2019 ce – 602	Edison Elementary	6/12/19
2019 ce – 256	Edison Elementary	6/12/19
2019 ce – 456	Educational Services	6/12/19
2019 ce – 621	EEELP	6/12/19

Release – Temporary Employees (Cont.)

	Position	Effective Dates And Salary Rate
2019 ce – 810	EEELP	6/12/19
2019 ce – 363	EEELP	6/12/19
2019 ce – 474	EEELP	6/12/19
2019 ce – 541	Franklin Elementary	6/12/19
2019 ce – 620	Franklin Elementary	6/12/19
2019 ce – 448	Fremont Elementary	6/12/19
2019 ce – 502	Fremont Elementary	6/12/19
2019 ce – 957	Glendale High School	6/12/19
2019 ce – 587	Glendale High School	6/12/19
2019 ce – 150	Glendale High School	6/12/19
2019 ce – 998	Glendale High School	6/12/19
2019 ce – 626	Glendale High School	6/12/19
2019 ce – 437	Glendale High School	6/12/19
2019 ce – 606	Glendale High School	6/12/19
2019 ce – 569	Glendale High School	6/12/19
2019 ce – 282	Glendale High School	6/12/19
2019 ce – 628	Glendale High School	6/12/19
2019 ce – 359	Glendale High School	6/12/19
2019 ce – 607	Glendale High School	6/12/19
2019 ce – 549	Glendale High School	6/12/19
2019 ce – 989	Hoover High School	6/12/19
2019 ce – 641	Hoover High School	6/12/19
2019 ce – 638	Jefferson Elementary	6/12/19
2019 ce – 314	Jefferson Elementary	6/12/19
2019 ce – 594	Jefferson Elementary	6/12/19
2019 ce – 651	Jefferson Elementary	6/12/19
2019 ce – 368	Keppel Elementary	6/12/19
2019 ce – 535	La Crescenta Elementary	6/12/19
2019 ce – 601	La Crescenta Elementary	6/12/19
2019 ce – 632	La Crescenta Elementary	6/12/19
2019 ce – 597	Mann Elementary	6/12/19
2019 ce – 328	Mann Elementary	6/12/19
2019 ce – 428	Mann Elementary	6/12/19
2019 ce – 531	Muir Elementary	6/12/19
2019 ce – 959	Pacific/Edison Preschool	6/12/19
2019 ce – 022	Pacific/Edison Preschool	6/30/19
2019 ce – 154	R.D. White Elementary	6/12/19
2019 ce – 598	R.D. White Elementary	6/12/19
2019 ce – 476	R.D. White Elementary	6/12/19

		Position	Effective Dates And Salary Rate
Release – Temporary Employees (Cont.)			
	2019 ce – 595	R.D. White Elementary	6/12/19
	2019 ce – 380	R.D. White Elementary	6/12/19
	2019 ce – 171	R.D. White Elementary	6/12/19
	2019 ce – 568	Roosevelt Middle School	6/12/19
	2019 ce – 503	Roosevelt Middle School	6/12/19
	2019 ce – 948	Rosemont Middle School	6/12/19
	2019 ce – 686	Special Education	6/12/19
	2019 ce – 673	Special Education	6/12/19
	2019 ce – 124	Student Services	6/12/19
	2019 ce – 123	Student Services	6/12/19
	2019 ce – 583	Toll Middle School	6/12/19
	2019 ce – 622	Toll Middle School	6/12/19
	2019 ce – 645	Toll Middle School	6/12/19
	2019 ce – 685	Toll Middle School	6/12/19
	2019 ce – 138	Toll Middle School	6/12/19
	2019 ce – 584	Toll Middle School	6/12/19
	2019 ce – 557	Verdugo Woodlands Elementary	6/12/19
	2019 ce – 092	Verdugo Woodlands Elementary	6/12/19
	2019 ce – 355	Wilson Middle School	6/12/19
	2019 ce – 631	Wilson Middle School	6/12/19
	2019 ce – 427	Wilson Middle School	6/12/19
	2019 ce – 652	Wilson Middle School	6/12/19
	2019 ce – 629	Wilson Middle School	6/12/19
	2019 ce – 680	Wilson Middle School	6/12/19
Election			
1.	Atneyel, Sharareh	Psychologist, Probationary, 1st year Special Education	Effective 3/13/19
Termination			
1.	Meyer, Scott	Substitute Teacher Elementary/Secondary	Effective 2/19/19

		Position	Effective Dates And Salary Rate
Termination – Exhaustion of Benefits			
1.	Vences, Myrna	Psychologist Special Education	Effective 2/19/19
Election Hourly/Daily			
1.	Nersisyan, Karine Simonyan, Hasmik Yesayan, Sona Dionisio, Benedict	Teacher and Teacher Specialist, as needed, to assist with Bilingual Competency Exam Categorical Programs	1/26/19 through 2/15/19 $30.00 per hour Not to exceed 20 hours Supplemental Program 01.0 01000.0 11100 10000 1130 0000673
2.	Escobar, Marylou Flamenco, Maria L. Garza, Nancy Huleis, Lana Martin Del Campo, Valentina Ortiz, Rafael Reyes, Paola Sercomb, Marc Tatevosian, Mary Vardani, Agnessa	Teachers, as needed, to provide after-school intervention to students in grades TK-6th at John Muir Elementary	2/01/19 through 6/11/19 $30.00 per hour to work with students Not to exceed $40,000.00 total Title I 01.0 30100.0 1100 10000 1130 40000000

		Position	Effective Dates And Salary Rate
Election Hourly/Daily (Cont.)			
3.		Extra-Curricular Assignments	Winter 2018-2019

CRESCENTA VALLEY HIGH SCHOOL

Clark, Grant	Soccer (Head) – Boys
Esmaili, Liana	Basketball (Frosh) – Girls
Flot, Michael	Basketball (Asst.) – Girls
Jabourian, Kristopher	Basketball (JV) – Girls
Kim, Peter	Sports Maintenance – Girls
Lawton, Weston	Water Polo (JV) – Girls
	Water Polo – Boys
Maniccia, Joseph	Basketball (Asst.) – Boys
Mendoza, David	Sports Maintenance – Boys
Mulcahey, Richard	Water Polo (Head) – Girls
Mulder, Kurt	Volleyball
Perez, Jason	Basketball (Head) – Girls
Peterson, Tyraysha	Soccer (Head) – Girls
Rossi, Marissa	Volleyball
Samford, Mark	Basketball (Frosh./Soph.) – Boys
Simons, Matthew	Volleyball
Stillwell, Benjamin	Soccer (JV/Asst.) – Boys
Thamasian, Henrik	Soccer (JV) – Girls
Zargarian, Shawn	Basketball (Head) – Boys

4.	Braggins, Elena Miller, Robert L.	Home/Hospital Teacher, as needed, for Special Education students	2/01/19 through 6/11/19 $30.00 per hour Home/Hospital Instruction 01.0 00000.0 19006 10000 1130 0000600

		Position	Effective Dates And Salary Rate
Election Hourly/Daily (Cont.)			
5.	Aftandilian, Linda Aghajanyan, Gohar Ambartsumyan, Narine Armen, Karine Avedian, Adrine Casciani, Valerie Doerflinger, Ariane Dombroski, Stefani Gerigorian, Ani Golstanyan, Rima Haigh, Cassandra Hank, William Hilario, Monica Jacobs, Mairena Karanfilian, Virginia Luna, Tania Malone, Margaret Markarian, Saakanoush Markosyan, Karmen Martinez, Sylvia Melkoian, Miganoush Mirzayan, Tamar Mooney, Melissa Peplow, Teresa Sahakian, Anita Sanamyan, Diana Shakhramanyan, Narine Short, Christopher Simonyan, Mery Stupakis, Frances Svab, Lara Tabares, Gabriela Tarverdians, Christina Vartanian, Scarlet Yarijanyan, Ashkhen Zargaryan, Victoria	Teachers, as needed, to teach in the After - School Response to Intervention program for ELL students R.D. White Elementary	3/04/19 through 6/07/19 $30.00 per hour Not to exceed $27,226.00 Title III – EL 01.0 42030.0 11100 10000 1130 4300673
	Substitute Buchanan, Angela		

		Position	Effective Dates And Salary Rate
Election Hourly/Daily (Cont.)			
6.	Kamiya, Randall Matthewsian, Ani	Teachers, as needed, for 6th Grade Training for Mathematics Diagnostic Testing Project (MDTP) Teaching & Learning	1/15/19 $27.00 per hour Not to exceed 1 hour each 01.0 07405.0 11100 10000 1130 0000618
7.	Lee, Susan Nuanez, Christine Widholm, Carolyn	Teachers, as needed, for after school Musical Theater Instruction Monte Vista Elementary	10/01/18 through 4/30/19 $30.00 per hour Not to exceed $2,200.00 01.0 95100.0 11100 10000 1130 3700000
8.	Ahmadi, Atossa	Teacher, as needed, for Early Education & Extended Learning Programs	11/27/18 through 6/30/19 $30.00 per hour Not to exceed 100 hours Child Development Activities 12.0 50251.0 85000 10000 1130 0000671 Child Development Activities 12.0 61051.0 85000 10000 1130 0000671 Self-Supporting Daycare 01.0 91400.0 85000 10000 1130 0000671 State Preschool 12.0 61050.0 85000 10000 1130 0000671 California State Preschool 12.0 61052.0 85000 10000 1130 0000671 Recreation After School Program 01.0 91100.0 85000 10000 1130 0000671 Self-Supporting Combined 01.0 91500.0 85000 10000 1130 0000671 Self-Support Preschool 01.0 91300.0 85000 10000 1130 0000671 After School Education & Safety 01.0 60100.0 11100 10000 1130 0000671

Election Hourly/Daily (Cont.)

		Position	Effective Dates And Salary Rate
9.	Abramyan, Nerses Angers, Kathy Asatryan, Arpi Avetyan, Zhenik Balmanoukian, Shakeh Bitetti, Mark Brownstein, Gina Calvario, Nathaniel Capehart, Jennifer Caplinger, Vickie Cervantez, Genoveva Chan, Cynthia Clemons, Christopher Cohen, Debra Contreras, Andrea Cooper, Martha Corpuz, Kimberly Covington-Hayes, Lawana Crosby, Brian Demirchyan, Armen Derian, Nelli Duncan, Yeato Emmett, RaeEtta Estep, Amy Gonzalez, Roxanna Hong, Christopher Huber, David Javidan, Homa Jilizian, Vigen Joelson, DeAnna Kaufman, Sharon Kerr, Karen Kevorkian, Talin Kim, Christine LeClear, William Lim, Jessie Lowe, Kristine Luna, Javier Lundin, Dale	Teachers, Teacher Specialists and other staff members, as needed, to participate in professional training sessions, collaboration, curriculum development, student support needed to organize, supervise & tutor, teacher/parent/ guardian meetings Hoover High School	2/21/19 through 6/30/19 $27.00 per hour for planning $30.00 per hour with students $33.00 per hour for parent meetings Not to exceed $20,000.00 Categorical – Title I Alternative 01.0 30100.0 11100 10000 1130 0300865

Position	Effective Dates And Salary Rate

Election Hourly/Daily (Cont.)

9. Mejia, Victor
Melik-Stepanyan, Edgar
Melikian, Melany
Miranda, Argelia
Myles, Robbie
Oei, Cynthia
Otten, Caitlin
Ovsepyan, Arpine
Peterson, Anthony
Pinsker, Jason
Policky, Naeiri
Ponziano, Domenico
Raznick, Robin
Rhees, Martin
Rogers, Emily
Rojas, Rosendo
Roznowski, Dawn
Saint, Chuck
Scates, David
Shagoulian, Haik
Sirota, Michelle
Sood, Vandana
Sparling, Benjamin
Stewart, Allison
Tandy, Linda
Tindol, Yayone
Umansky, Jason
Van Ackeren, Carrie
Van Patten, Jack
Vargas, Kari
Wilke-Lewis, Monica
Wong, Stephan

		Position	Effective Dates And Salary Rate
Election Hourly/Daily (Cont.)			
10.	Astor, Elizabeth	Teacher, as needed, to work on the implementation of PBIS strategies school wide. Teacher will also provide training to staff as needed to support implementation of program at Glendale High School	3/06/19 through 6/11/19 $27.00 per hour for planning $30.00 per hour to work with students Title I 01.0 30100.0 11100 10000 1130 0200000
11.	Graves, Mardell J.	Home/Hospital Teacher, as needed, for Special Education students	8/22/18 through 6/11/19 $30.00 per hour Home/Hospital Instruction 01.0 00000.0 19006 10000 1130 0000600
12.	Kim, Peter S.	Home/Hospital Teacher, as needed, for Special Education students	2/01/19 through 6/11/19 $30.00 per hour Home/Hospital Instruction 01.0 00000.0 19006 10000 1130 0000600
13.	Kousoulas, Johanna	Substitute teacher, as needed, to support and provide Reading Intervention for students at La Crescenta Elementary	2/12/19 through 6/11/19 $30.00 per hour Not to exceed 66 hours, $2,000.00 total Supplemental 01.0 01000.0 11100 10000 1130 3200000
14.	O'Rourke, Corky	Home/Hospital teacher, as needed Health Services	2/01/19 through 6/30/19 $30.00 per hour Not to exceed 6 hours per week 01.0 00000.0 19029 10000 1130 0005682

		Position	Effective Dates And Salary Rate
Election Hourly/Daily (Cont.)			
15.	Rangel, Amy	Teacher, as needed, for Guest Conductor for the 2019 Middle School Honors Orchestra Educational Services	4/06/19 $27.00 per hour Not to exceed 5.8 hours Instruction – Educational Services 01.0 00000.0 11404 10000 1130 0006616
16.	Rivera, Renee	Teacher Specialist, as needed, to provide extra hourly duties as assigned the Principal Work to be completed outside scheduled work hours Lincoln Elementary	1/07/19 through 6/27/19 27.00 per hour Not to exceed 1,080.00 total Supplemental Funds 01.0 01000.0 11100 10000 1130 3300000
17.	Yonkers, Rodney (Rosemont MS)	Teacher, as needed, to coordinate 2019 Middle School Honors Orchestra Educational Services	1/08/19 through 4/06/19 $27.00 per hour Not to exceed 7.50 hours Instruction – Educational Services 01.0 00000.0 11404 10000 1130 0006616

Additional Compensation

1. The following teacher qualifies to receive the Doctoral Degree stipend of $90.91 per month effective 3/01/19:

   Napiwocki, Amber Crescenta Valley High School

		Position	Effective Dates And Salary Rate
Transportation Authorization			
1.	Braggins, Elena Miller, Robert. L.	Home/Hospital Teacher, as needed, for Special Education students	2/01/19 through 6/11/19 58 cents per mile Mileage Reimbursement Special Education – Home Hospital Instruction 01.0 00000.0 19006 10000 5210 00006003
2.	Graves, Mardell J.	Home/Hospital Teacher, as needed, for Special Education students	8/22/18 through 6/11/19 54.50 cents per mile (2018) 58 cents per mile (2019) Mileage Reimbursement Special Education – Home/ Hospital Instruction 01.0 00000.0 19006 10000 5210 0000600
3.	Kim, Peter S.	Home/Hospital Teacher, as needed, for Special Education students	2/01/19 through 6/11/19 58 cents per mile Mileage Reimbursement Special Education – Home/ Hospital Instruction 01.0 00000.0 19006 10000 5210 0000600
4.	O'Rourke, Corky	Home/Hospital Teacher, as needed, for transportation Health Services	2/01/19 through 6/30/19 58 cents per mile 01.0 00000.0 19029 10000 5210 00005682

	Position	Effective Dates And Salary Rate

Revision to Previous Personnel Report

1. Revision to Board Report No. 11, January 15, 2019

Page 12, Item 11		
Demirchyan, Armen	Teacher, as needed, to work with parents during a TUPE anti-tobacco presentation at Hoover High School	2/25/19 $27.00 per hour Not to exceed 2 hours total Violence Prevention 01.0 00000.0 11309 10000 1130 0002682
Increase pay rate to read:		$33.00 per hour

2. Revision to Board Report No. 11, January 15, 2019

Page 14, Item 20		
Reuter, Andrea	Teacher, as needed, to conduct a training on the DRA/EDL 2 Spanish reading assessment at Edison Elementary	10/19/18 $27.00 per hour Not to exceed 4 hours total FLAG Support Fund 01.0 00000.0 00000 21004 1130 0008682
Change to read:		$27.00 per hour for planning Not to exceed 2 hours $33.00 per hour for conduct of training to teachers Not to exceed 2 hours

3. Revision to Board Report No. 13, February 19, 2019

Page 9, Item 11		
Dunham, Gail	Teacher, as needed, to provide Reading Intervention for Lit for Success Wilson Middle School	2/09/19 through 3/09/19 $30.00 per hour to work with students $27.00 per hour to plan/prep Title III EL (Limited English) 01.0 42030.0 11100 10000 1130 0800673
Add the following pay limit:		Not to exceed $2,871.00

Revision to Previous Personnel Report (Cont.)

	Position	Effective Dates And Salary Rate
4.	Revision to Board Report No. 13, February 19, 2019	
	Page 4, Item 2	
	Brownstein, Gina Demirchyan, Armen Emmett, Raetta Le Clear, William Peterson, Anthony Umansky, Jason	Teacher representatives from Hoover High School for Strategic Listening Sessions Educational Services - Secondary Education	1/23/19, 2/06/19 and 2/20/19 30.00 per hour Not to exceed 2 hours each Educational Services 01.0 00000.0 11303 10000 1130 0005616
	Add the following name: Wilke Lewis, Monica	
5.	Revision to Board Report No. 4, September 4, 2018	
	Page 26, Item 7	
	Clementel, Veronica	Consultant to the Academy of Science and Medicine Crescenta Valley HS	6/11/18 through 6/11/19 No to exceed $3,000.00 01.0 72201.0 38000 10000 5811 0100000
	Increase amount to read:		Not to exceed $4,000.00

	Position	Effective Dates And Salary Rate

Revision to Previous Personnel Report (Cont.)

6. Revision to Board Report No. 8, November 5, 2018

Page 8, Item 9

Various names	Teachers, as needed, to plan for and to provide intervention and extended learning, to support instruction and learning at Toll Middle School	7/01/18 through 6/30/19 $27.00 per hour to plan $30.00 per hour to teach Not to exceed $20,000.00 total Title I 01.0 30100.0 11100 10000 1130 0700000

Remove the following names:
James, Maurice
Yi, Joseph

Add the following names:
Garcia, Michael
Herrera, Andrea

7. Revision to Board Report No. 7, October 16, 2018

Page 7, Item 5

Various names	Teachers, as needed, to plan for and to provide intervention and extended learning, to support instruction and learning at Toll Middle School	7/01/18 through 6/30/19 $27.00 per hour to plan $30.00 per hour to teach Not to exceed $5,000.00 total Supplemental 01.0 01000.0 11100 10000 1130 0700000

Remove the following names:
James, Maurice
Yi, Joseph

Add the following names:
Garcia, Michael
Grigorian, Astghik
Herrera, Andrea

	Position	Effective Dates And Salary Rate

Revision to Previous Personnel Report (Cont.)

8. Revision to Board Report No. 20, June 19, 2018

Page 11, Item 4

Various names	Teachers, Teacher Specialists & other staff members as needed to participate in professional training sessions, collaboration, curriculum development, student support needed to organize, supervise & tutor, teacher/parent/ guardian meetings Hoover High School	7/01/18 through 6/30/19 $27.00 per hour for planning $30.00 per hour with students $33.00 for parent meetings Not to exceed $30,000.00 Title I 01.0 30100.0 11100 10000 1130 0300000

Add the following names:
Beard, David
Umansky, Jason

9. Revision to Board Report No. 7, October 16, 2018

Page 5, Item 1

Various names	Teachers, as needed, to collaborate as grade level teams outside of contractual day Muir Elementary	9/01/18 through 6/07/19 $27.00 per hour to plan Not to exceed $10,000.00 total Title I 01.0 30100.0 1100 10000 1130 4000000

Add the following name:
Vardani, Agnessa

	Position		Effective Dates And Salary Rate
Revision to Previous Personnel Report (Cont.)			
10.	Revision to Board Report No. 12, February 5, 2019		
	Page 21, Item 50		
	Melikian, Melany	Teacher, Regular ELD Hoover High School	1/07/19 through 6/11/19 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0300000
	Change account number to read:		01.0 01000.0 11100 10000 1110 0300000
11.	Revision to Board Report No. 9, November 26, 2018		
	Page 3, Item 1		
	Barchan, Lane Metalliuos, Anastasios	Substitute teachers, as needed, to provide after school activities at Toll Middle School	8/22/18 through 6/11/19 $30.00 per hour to teach Not to exceed $720.00 each Supplemental 01.0 01000.0 11100 10000 1130 0700000
	Remove the following name: Metalliuos, Anastasios		
Personal Services Agreement			
1.	Arnold, Dr. Jermie	Judge, as needed, for the Music Festival Educational Services	3/02/19 Not to exceed $250.00 Administration Donation 01.0 94230.0 11100 10000 5811 0000819

		Position	Effective Dates And Salary Rate
Personal Services Agreement (Cont.)			
2.	Bardakjian, Shant	Consultant, as needed, to provide counseling services based on student's IEP or 504 plan; consultation and collaboration with District staff; complete case disposition; participate in IEP meetings; attend case consultation meetings and submit LEA Medi-Cal billing via Paradigm on a monthly basis Special Education	2/14/19 through 6/30/19 $60.00 per hour, up to 10 hrs/week Not to exceed $12,000.00 01.0 65120.0 50011 21000 5811 0000600
3.	Frelly, Dr. Robert	Judge needed for the Music Festival Educational Services	3/02/19 Not to exceed $250.00 Administration Donation 01.0 94230.0 11100 10000 5811 0000819
4.	Rostamian, Sharis, Psy.D.	Consultant, as needed, to provide Psycho-Educational evaluation and IEP services to Special Education students	2/12/19 through 6/30/19 $5,000.00 per assessment Not to exceed $12,000.00 Special Education 01.0 65120.0 50011 21000 5811 0000600
5.	Stulberg, Neal	Judge, as needed, for the Music Festival Educational Services	3/02/19 Not to exceed $250.00 Administration Donation 01.0 94230.0 11100 10000 5811 0000819

Position	Effective Dates And Salary Rate

Conference/Workshop/Meeting Authorization

In accordance with Board of Education Policy 4011 pertaining to conference and workshop attendance, approval has been given to the following persons to attend the conference as designated, with reimbursement for actual and necessary expenses in accordance with Board Policy:

A. The following workshop authorizations are not paid from District General Funds:

1. It is recommended that approval be given to Claudia Gleason, Kindergarten Teacher, from Incarnation Private School to attend the conference "So Cal Kindergarten Conference", to be held at the Pasadena Convention Center, in Pasadena, CA on March 1 and 2, 2019. Expenses to include Conference Registration fee – not to exceed $364.00.

Title II
01.0 40352.0 11100 10000 5220 0000673

2. It is recommended that approval be given to Karine Bruno, Montserrat Perez Teachers of World Languages from Holy Family Private School, to attend conference "Accelerate You Student's Communicative Proficiency: Practical Strategies for Maintaining 90% use of target language" to be held at the Pasadena Embassy Suites in Arcadia, CA on March 6, 2019, and to include all expenses including the conference registration fee – not to exceed $538.00.

Title II
01.0 40352.0 11100 10000 5220 0000673

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

CLASSIFIED PERSONNEL REPORT NO. 13

CONSENT CALENDAR NO. 3

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

PREPARED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources

SUBJECT: CLASSIFIED PERSONNEL REPORT NO. 13

It is recommended that the following report be approved as presented:

	Location	Months/Hours, and Salary Rating
Medical Leave of Absence		
1. Behavior Intervention Assistant		
Perez, Javier	Special Education	01/29/19 through 03/31/19
2. Education Assistant II - Armenian		
Karaoglanyan, Tagui	Hoover	02/25/19 through 03/15/19
Military Leave of Absence		
1. Behavior Intervention Assistant		
Martinez, Joseph	Special Projects	03/21/19 through 05/08/20

	Location	Effective Dates, Months/Hours, and Salary Rating
Election from Eligibility List		
1. Administrative Secretary		
Borjal, Kathryn	Mann	02/19/19; 10.5/8; 21-4 01.0 00000.0 00000 27004 2410 3500000
Davis, Lucila	Mountain Avenue	02/21/19; 10.5/8; 21-1 01.0 00000.0 00000 27004 2410 3900000
Griffith, Allyson	Columbus	03/11/19; 10.5/8; 21-1 01.0 00000.0 00000 27004 2410 2300000
Parris, Valentina	Verdugo Woodlands	03/11/19; 10.5/8; 21-1 01.0 00000.0 00000 27004 2410 4200000
2. Cafeteria Worker I		
Gabriele, Nina	Mann	03/01/19; 9.25/3.5; 1-1 13.0 53100.0 00000 37000 2212 0200000
Gutierrez, Mary	Edison	03/01/19; 9.25/3.5; 1-1 13.0 53100.0 00000 37000 2212 0300000
Han, Juyoung	Clark	03/01/19; 9.25/3.5; 1-1 13.0 53100.0 00000 37000 2212 0900000
Mendizabal, Mario	Toll	03/01/19; 9.25/3.5; 1-1 13.0 53100.0 00000 37000 2212 0700000
Soliman, Sayeda	Toll	03/01/19; 9.25/3.5; 1-1 13.0 53100.0 00000 37000 2212 0700000
Tammo, Dalia	Crescenta Valley	03/01/19; 9.25/3.5; 1-1 13.0 53100.0 00000 37000 2212 0100000
Yousefkhanian, Talin	Toll	03/01/19; 9.25/3.5; 1-1 13.0 53100.0 00000 37000 2212 0700000

	Location	Effective Dates, Months/Hours, and Salary Rating
Election from Eligibility List - Continued		
3. Custodian I		
Navarro, Mario	FASO	02/19/19; 12/8; 11-1 01.0 00000.0 00000 81006 2211 0000640
Vallejo, Adam	FASO	02/19/19; 12/8; 11-1 01.0 00000.0 00000 81006 2211 0000640
4. Education Assistant I		
Doyle, Paula	Pacific Avenue	02/12/19; 9.25/3.5; 3-1 01.0 91100.0 85000 10000 2110 0000671
Quintanilla-Garcia, Leny	Cerritos	02/12/19; 9.25/3.5; 3-1 12.0 61051.0 85000 10000 2110 0000671
Gasparyan, Karine	Edison	02/12/19; 9.25/3.5; 3-1 01.0 60100.0 11100 10000 2110 2500000
5, Health Assistant LVN/RN		
Diaz, Vanessa	Valley View	03/01/19; 10/8; 16-7 01.0 00000.0 00000 27004 2410 4100000
6. Manager Cafeteria, Secondary School (Non-Transport)		
Isayan, Aida	Wilson	03/01/19; 10.25/8; M4-3 13.0 53100.0 00000 37005 2310 0800000

	Location	Effective Dates, Months/Hours, and Salary Rating
Election from Eligibility List - Continued		
7. Typist Clerk II		
Flowers, Cupid	Edison	03/04/19; 10/8; 12-1 01.0 30100.0 00000 27000 2410 2500000
Grigorian, Anahid	Balboa	02/22/19; 10/6; 21-1 01.0 00000.0 00000 27004 2410 2000000 01.0 01000.0 00000 27000 2410 2000000
Perez Cruz, Marilu	Marshall	03/11/19; 10/6; 12-1 01.0 00000.0 00000 27004 2410 3600000
Termination - Probation		
2019-cl-82142		Effective 01/31/19
2019-cl-82078		Effective 02/13/19
2019-cl-82066		Effective 02/13/19
2019-cl-82070		Effective 02/27/19

	Location	Effective Dates, Months/Hours, and Salary Rating

Additional Assignment Temporary - At Established Rate of Pay

1. Education Assistant I
   Quintanilla-Garcia, Leny — EEELP — 02/01/19 through 06/30/19
   Doyle, Paula
   Gasparyan, Karine
   Roman, Ibon
   Child Development Activities
   12.0 61051.0 85000 10000 2160 0000671
   Child Development Activities
   12.0 61051.0 85000 10000 2130 0000671
   Self Supporting Combined
   01.0 91500.0 85000 10000 2130 0000671

2. Elementary Yard Duty Leader
   Fenyes, John — R.D. White — 12/10/18 through 06/12/19
   01.0 00000.0 19021 10000 2930 4300000

3. Multimedia Technology Assistant
   Caluya, Sylvia — Edison — 02/13/19 through 06/30/19
   Not to exceed $2,500.00 total
   Supplemental Program
   01.0 01000.0 11100 10000 2930 2500000

Change of Assignment

1. Change of Location

   a. Cafeteria Worker I
      Markarian, Janet — Wilson From Columbus — 03/05/19
      13.0 53100.0 00000 37000 2212 0800000

	Location	Effective Dates, Months/Hours, and Salary Rating

Change of Assignment - Continued

2. Provisional Assignment

a. Assistant Operations Coordinator

Smiley, Krista	FASO From Custodial Supervisor, 25-9	03/01/19 through 03/18/19 M22-7 01.0 00000.0 00000 81006 2310 0000640

b. Account Clerk II

Petrosian, Michelle	EEELP From Account Clerk I, 13-3	03/01/19 through 03/31/19 8 hours a day 17-2 Self Supporting Combined 01.0 91500.0 85000 10000 2410 0000671

c. Cafeteria Worker II

Mirzakhany, Frida	Glenoaks From Cafeteria 1-4	01/25/19 through 01/31/19 02/01/19 through 02/04/19 02/13/19 through 02/15/19 4-4 13.0 53100.0 00000 37000 2212 0200000
La Scala, Natalie	Muir From Cafeteria Worker I, 1-6	02/28/19; 03/01/19 through 03/15/19 03/26/19 6.5 hours a day 4-6 13.0 53100.0 00000 37000 2212 0100000
Wang, Wei Rong	Dunsmore From Cafeteria Worker I, 1-8	02/04/19 through 02/28/19 03/01/19 through 03/29/19 6.5 hours a day 4-8 13.0 53100.0 00000 37000 2212 0100000

	Location	Effective Dates, Months/Hours, and Salary Rating

Change of Assignment: - Continued

2. Provisional Assignment - Continued

d. Cook/Baker

Jarian, Shakeh	Crescenta Valley From Cafeteria Worker I, 1-9	02/27/19 through 03/06/19 8 hours a day 9-6 13.0 53100.0 00000 37000 2212 0100000
Amigon, Marisela	College View From Cafeteria Worker I, 1-6	02/01/19 through 02/28/19 4.5 hours a day 9-4 13.0 53100.0 00000 37000 2212 02000000
Kazarian, Vardanoush	Wilson From Cafeteria Worker I, 1-9	02/01/19; 02/06/19 through 02/08/19 02/12/19; 02/14/19 through 02/15/19 02/19/19 through 02/28/19 9-6 13.0 53100.0 00000 37000 2212 0800000

	Location	Effective Dates, Months/Hours, and Salary Rating

Revisions to previous Board Reports

1. Revision to Personnel Report # 12, February 19, 2019

Page 7, Item 4d

Provisional Assignment

Cook/Baker

Ruiz, Eloisa	Roosevelt From Cafeteria Worker I, 1-6	01/16/19; 01/22/19 through 01/25/19 8 hours a day 9-4 13.0 53100.0 00000 37000 2212 0500000

Change steps to read: From 1-5 to 9-2

2. Revision to Personnel Report #4, September 17, 2018

Page 16

Election of Classified/Non Classified Hourly Substitutes through 06/30/19

Yard Duty Assistants - Continued

Armian-Pouri, Seda Koshkerian, Carolin Mesropian, Meghedi Muradyan, Laura Pistoia, Paola Saloomen, Christine Toprakjian, Lisa	R.D. White	08/20/18 through 06/12/19 $11.00 per hour 01.0 00000.0 19021 10000 2930 3500000

Add name to read: Zakaryan, Lina
Change account to read: 01.0 00000.0 19021 10000 2930 4300000

	Location	Effective Dates, Months/Hours, and Salary Rating

Revisions to previous Board Reports - Continued

3. Revision to Personnel Report #3, September 4, 2018

Page 9, Item 1

Election of Classified/Non Classified Hourly Substitutes through 06/30/19

Babysitter

Allahverdi, Remik	Categorical Programs	08/22/18 through 06/30/19
Valijani, Satenik		$11.00 per hour
		Not to exceed $500.00 total
		Supplemental Program
		01.0 01000.0 11100 10000 2930 0000673

Change amount to read: Not to exceed $1,500.00 total

	Location	Effective Dates, Months/Hours, and Salary Rating
Election of Classified Hourly Substitutes (Yard Duty Assistants) through 06/30/19		
Aslanian, Armineh Dourandish Masouleh, Fereshteh Grbo, Araxi Harkins, Warren Nessim, Vivian Shirinyanes, Melina Zakaryan, Lina		01/01/19 through 06/30/19
Galvan Cheryl Odjakhian, Helen	Educational Services	02/14/18 through 06/30/19 Not to exceed 6 hours, each 01.0 00000.0 11301 10000 2130 0005616
Election of Classified Hourly Substitutes (Custodian I) through 06/30/19		
Cruz-Quiroz, Carlos Liff-Grieff, Ari Martinez, Eduardo Zimmerle, Joel		12/01/18 through 06/30/19 01.0 00000.0 00000 81006 2211 000640
Election of Classified Hourly Substitutes through 06/30/19		
Avagyan, Ruzanna Buitrago, Pamela Urrutia, Jose		01/01/19 through 06/30/19
Sety, Nouneh	Mountain Avenue	02/15/19 through 06/30/19 Not to exceed $500.00 total 01.0 95100.0 00000 27000 2440 3900000
Election of Classified/Non Classified Hourly Substitutes through 06/30/19		
1. Student Assistant I Ives, Lucien Lee, Amber Malhotra, Paul Mesa, Shawn Mishan, Noah Moran, Alexandra Moreno, Grace Rems, Cambria	SELPA	02/19/19 through 06/30/19 $12.00 per hour 01.0 65200.0 57700 11100 2180 0000668

	Location	Effective Dates, Months/Hours, and Salary Rating
Personal Services Agreement		
1. Courtin, Olivia	Consultant, as needed to translate instructional materials to French	01/01/19 through 06/30/19 Not to exceed 5 hours total $27.00 per hour 01.0 07405.0 11100 10000 5811 0000618
2. Danielson, Elizabeth	Consultant, as needed to conduct a three-day seminar for Learning Focused Mentoring: Consulting and Coaching for Professional Excellence	07/01/18 through 06/30/19 Not to exceed $9,600.00 01.0 07405.0 11100 10000 5811 0000618
3. Samuelian, Phil	Consultant, as needed to provide software, update capture of button data wireless buzzers, provide buttons, dongles and 4th Dimension software for Scholastic Bowl Event	03/13/19 through 06/30/19 Not to exceed $300.00 total Supplemental 01.0 01000.0 11100 10000 5811 0000673

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

CONSENT CALENDAR NO. 4

TO:	Board of Education
FROM:	Dr. Kelly King, Interim Superintendent
SUBMITTED BY:	Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY:	Karineh Savarani, Director, Financial Services
SUBJECT:	**Warrants – District Funds**

The Interim Superintendent recommends that "A" Form (Payroll Warrants) issued February 14, 2019 – March 5, 2019 as shown below totaling $8,987,712.30, and "B" Form (Other than Payroll Warrants) issued February 1 – 28, 2019, totaling $9,570,258.03 be approved. Funding for Form "A" Warrants is accounted for in the following funds: 01.0 General Fund, 12.0 Child Development Fund, 13.0 Cafeteria Fund, 21.1 Measure S Projects Fund, and 25.0 Capital Facilities Fund.

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility.

REGISTERED NUMBER	WARRANT NUMBER			DESCRIPTION		AMOUNT
043-N	6064756	-	6064758	Classified	$	432.04
044-N	6065162	-	6065162	Classified		1,252.83
046-C	6068740	-	6068740	Certificated		885.93
046-N	6068741	-	6068744	Classified		1,014.16
E4O-N	6069865	-	6069952	Classified		1,234,893.35
051-N	6071402	-	6071404	Classified		1,709.75
052-N	6075318	-	6075319	Classified		303.63
053-C	6077396	-	6077399	Certificated		113.02
C1H-C	6082053	-	6082108	Certificated		7,038,688.67
058-N				Classified		(355.71)
C5H-C	6085406	-	6085491	Certificated		691,415.66
C5H-N	6085492	-	6085495	Classified		8,786.50
060-C	6088075		6088083	Certificated		8,572.47
				TOTAL	**$**	8,987,712.30

GLENDALE UNIFIED SCHOOL DISTRICT
CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
FEBRUARY 1 THRU FEBRUARY 28, 2019

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
	1.0 GENERAL FUND		
3932	OTHER DISTRICT PAID BENEFITS	2	$ 3,649.89
4110	TEXTBOOKS	13	15,701.46
4210	BOOKS & OTHER REFERENCE MATERIAL	13	4,487.93
4310	INST. MATERIALS & SUPPLIES	742	214,599.68
4312	INST. PERIODICALS & MAGAZINES	5	140.76
4317	COMMENCEMENT	3	1,073.10
4350	OFFICE & OTHER SUPPLIES	177	35,420.48
4351	PRINTING & REPRODUCTION	16	4,956.44
4353	EDIBLE SUPPLIES	122	18,853.78
4360	TIRES, FUEL AND OIL	3	11,512.04
4370	CUSTODIAL/OPERATION SUPPLIES	83	9,853.70
4372	POOL SUPPLIES	2	1,444.33
4380	MAINTENANCE SUPPLIES	12	3,744.01
4381	REPAIR SUPPLY & MATERIALS	98	78,122.04
4420	NON-CAP EQUIP -UNTAGGED	116	126,542.02
4430	NON-CAP EQUIP - TAGGED	37	210,946.26
5100	SUBAGREEMENT FOR SERVICES	5	16,166.91
5210	MILEAGE & CAR ALLOWANCES	46	4,080.77
5220	TRAVEL AND CONFERENCES	76	12,245.42
5310	DUES AND MEMEBERSHIPS	3	258.00
5510	NATURAL GAS SERVICES	5	32,751.89
5520	ELECTRICITY SERVICES	55	221,571.63
5530	WATER	59	51,170.24
5561	TRASH DISPOSAL	5	10,978.28
5562	SEWER CHARGES	59	18,732.52
5610	RENTALS, LEASES AND REPAIRS	42	11,159.43
5630	REPAIRS	78	115,332.30
5632	ETIS PRINTER MAINTENANCE	2	27,944.92
5804	NON-PUBLIC SCHOOL	34	226,791.47
5811	PERSONAL SERVICES	79	132,134.54
5812	NON-PSA SERVICE AGREEMENT	101	552,382.73
5814	TRANSPORTATION	22	9,274.05
5815	OPERATING SERVICES	234	501,869.66
5816	NON-PUBLIC SCHOOL SERVICES	129	477,226.44
5821	LEGAL FEES	12	46,708.00
5823	SPEC ED LEGAL SETTLEMENTS	2	8,236.00
5828	SPED PARENT ATTORNEY FEES	1	6,150.00
5852	NON-INSTRUCTIONAL, CONSULTANTS	6	33,040.58
5853	CONTRACTUAL SERVICES	2	5,319.40
5862	PHYSICALS FOR EMPLOYEES	6	7,333.10
5911	POSTAGE/UPS/FEDEX	10	778.94
5912	TELEPHONE	6	15,845.56

GLENDALE UNIFIED SCHOOL DISTRICT
CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
FEBRUARY 1 THRU FEBRUARY 28, 2019

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
5914	DATA LINE	1	32.35
5916	OTHER PHONES	4	7,143.48
6280	BUILDING INSPECTIONS	2	5,000.00
6490	CAPITALIZED EQUIPMENT	10	51,392.54
8689	ALL OTHER FEES AND CONTRACTS	2	205.00
8699	ALL OTHER LOCAL REVENUES	3	73.97
9320	STORES	4	63,885.98
9530	FRINGE BENEFITS SUBS - H&W	4	2,892,074.56
9551	SALES TAX PAYABLE	1	164.14
9552	USE TAX PAYABLE	56	3,945.82
		2,610	6,310,448.54
	12.0 CHILD DEVELOPMENT FUND		
4310	INST. MATERIALS & SUPPLIES	34	3,496.81
4350	OFFICE & OTHER SUPPLIES	9	320.21
4353	EDIBLE SUPPLIES	27	4,025.70
4370	CUSTODIAL/OPERATION SUPPLIES	5	644.69
5210	MILEAGE & CAR ALLOWANCES	2	62.49
5220	TRAVEL AND CONFERENCES	3	808.00
5812	NON-PSA SERVICE AGREEMENT	27	11,753.25
5815	OPERATING SERVICES	3	263.25
5911	POSTAGE/UPS/FEDEX	2	37.18
5916	OTHER PHONES	1	22.63
9552	USE TAX PAYABLE	1	11.06
		114	21,445.27
	13.0 CAFETERIA FUND		
4350	OFFICE & OTHER SUPPLIES	12	1,041.94
4351	PRINTING & REPRODUCTION	1	439.11
4360	TIRES, FUEL AND OIL	6	1,268.97
4380	MAINTENANCE SUPPLIES	10	5,047.79
4381	REPAIR SUPPLY & MATERIALS	2	196.00
4395	NON-FOOD SUPPLIES	10	31,958.03
4420	NON-CAP EQUIP -UNTAGGED	2	1,362.23
4710	FOOD	76	333,146.57
5310	DUES AND MEMEBERSHIPS	3	105.00
5563	PEST CONTROL	5	1,732.32
5610	RENTALS, LEASES AND REPAIRS	4	7,623.18
5630	REPAIRS	1	800.00
5815	OPERATING SERVICES	9	4,779.51

GLENDALE UNIFIED SCHOOL DISTRICT
CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
FEBRUARY 1 THRU FEBRUARY 28, 2019

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
5817	MONEY PICK-UPS	1	3,170.34
5916	OTHER PHONES	1	98.25
8634	FOOD SERVICE SALES	5	340.90
9552	USE TAX PAYABLE	1	12.73
		149	393,122.87
	21.1 MEASURE S PROJECTS FUND		
4350	OFFICE & OTHER SUPPLIES	5	186.73
4420	NON-CAP EQUIP -UNTAGGED	3	15,081.77
4430	NON-CAP EQUIP - TAGGED	5	7,019.38
5210	MILEAGE & CAR ALLOWANCES	1	170.09
5220	TRAVEL AND CONFERENCES	1	30.73
5590	OPERATIONS & OTH HOUSEKEEPING	1	209.49
5610	RENTALS, LEASES AND REPAIRS	2	499.08
5852	NON-INSTRUCTIONAL, CONSULTANTS	1	823.75
5911	POSTAGE/UPS/FEDEX	1	51.46
6210	ARCHITECT FEES ON BUILDINGS	10	82,000.36
6222	FEES-CGS	1	3,600.00
6227	FEES-FIRE DEPT.	1	926.00
6228	FEES-OTHER AGENCIES	1	8,270.00
6250	BUILDING CONSTRUCTION/IMPROV	2	78,653.77
6252	OTHER CONSTRUCTION	19	71,165.60
6272	ENVIRONMENTAL	1	3,350.00
6275	CONST TSTNG ON BLDNGS & IMPROV	1	520.00
6280	BUILDING INSPECTIONS	2	5,384.00
6282	MOVING-STORAGE	1	143.66
6283	OTHER COST-FURNITURE & FIXTURE	3	1,722.98
6293	PRINTING & DISTRIBUTION	2	159.43
6455	DATA/CABLING	10	421,972.46
9552	USE TAX PAYABLE	1	0.62
		75	701,941.36
	21.2 CLEAN RENEWABLE ENERGY BONDS		
4381	REPAIR SUPPLY & MATERIALS	2	580.36
4420	NON-CAP EQUIP -UNTAGGED	3	558.23
6252	OTHER CONSTRUCTION	1	985.00
		6	2,123.59
	40.1 SPEC RESERVE - CAPITAL PROJECTS		
4420	NON-CAP EQUIP -UNTAGGED	1	458.81
4430	NON-CAP EQUIP - TAGGED	1	552.97

GLENDALE UNIFIED SCHOOL DISTRICT
CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
FEBRUARY 1 THRU FEBRUARY 28, 2019

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
5520	ELECTRICITY SERVICES	2	489.66
5530	WATER	1	280.37
5562	SEWER CHARGES	2	171.07
5610	RENTALS, LEASES AND REPAIRS	3	7,062.00
5630	REPAIRS	3	4,040.56
5815	OPERATING SERVICES	2	167.02
6252	OTHER CONSTRUCTION	2	29,605.56
6293	PRINTING & DISTRIBUTION	2	847.22
9552	USE TAX PAYABLE	1	43.05
		20	43,718.29
	67.0 SELF-INSURANCE FUND		
5872	DELTA ADMINISTRATIVE FEES	3	22,100.72
5874	VSP ADMINISTRATIVE FEES	1	4,108.26
5875	DELTA PAYMENTS	2	354,066.95
5877	MEDIMPACT CLAIMS	2	274,112.39
5878	MEDIMPACT PAYMENTS	1	298,739.70
		9	953,128.02
	67.1 WORKERS' COMPENSATION FUND		
5815	OPERATING SERVICES	1	9,486.75
5852	NON-INSTRUCTIONAL, CONSULTANTS	1	11,814.92
		2	21,301.67
	67.2 EARLY RETIREMENT BENEFITS FUND		
5815	OPERATING SERVICES	1	151,214.06
		1	151,214.06
	73.0 FOUNDATION TRUST FUND		
7699	ALL OTHER FINANCING USES	1	1,348.91
		1	1,348.91
	76.0 WARRANT PASS-THROUGH FUND		
9517	VOLUNTARY DEDUCTIONS	17	609,880.45
9518	TAX SHELTER ANNUITY	1	352,615.00
9588	ROTH IRA-LACOE USED ONLY	1	7,970.00
		19	970,465.45
	TOTALS	**3,006**	**$ 9,570,258.03**

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GLENDALE UNIFIED SCHOOL DISTRICT

FEBRUARY 5, 2019

CONSENT CALENDAR NO. 5

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Christine J. Ward, Director, Procurement & Contract Services

SUBJECT: **PURCHASE ORDER LISTING**

The Interim Superintendent recommends that the Board of Education approve Purchase Orders totaling $1,374,070.29 for the period of February 4, 2019 through February 22, 2019 as listed on the attached.

SUMMARY OF PURCHASE ORDERS ISSUED FROM FEBRUARY 4, 2019 THROUGH FEBRUARY 22, 2O019

Funding Source	**Number of Purchase Orders**	**$ Amount**
UNRESTRICTED RESOURCES	151	$ 400,673.57
FEDERAL RESTRICTED RESOURCES	49	67,094.07
STATE RESTRICTED RESOURCES	42	760,960.33
LOCAL RESTRICTED RESOURCES	80	60,921.27
CHILD DEVELOPMENT FUND	10	1,966.50
FOOD SERVICES FUND	5	5,327.06
MEASURE S PROJECTS FUND	12	66,540.74
CAPITAL PROJECTS & IMPROVEMENT FUND	1	1,100.00
WORKERS' COMPENSATION FUND	1	9,486.75
TOTAL	**351**	**$1,374,070.29**

UNRESTRICTED RESOURCES

PO NUMBER	VENDOR	AMOUNT
0001025298	JONES SCHOOL SUPPLY	53.05
0001025299	SCHOOL SPECIALTY	117.98
0001025300	GOODHEART-WILLCOX CO., INC.	258.71
0001025303	NIPPON SHOSEKI HANBAI, INC. BOOKS - VERDUGO WOODLANDS ELEMENTARY SCHOOL	1,823.83
0001025305	AMERICAN EXPRESS CPS DOLLAR TREE - EMERGENCY SUPPLIES - STUDENT SUPPORT SERVICES	6,149.52
0001025311	O.H. LYNN PRINTING	108.41
0001025312	MEGAPLEX INSTALLATION OF SAFETY FILM ON DOORS AND WINDOWS AT MANN ELEMENTARY SCHOOL - FACILTIY AND SUPPORT OPERATIONS	1,572.26
0001025315	AMERICAN EXPRESS CPS GODADDY.COM - ONLINE SERVICES - EDUCATIONAL TECHNOLOGY AND INFORMATION SERVICES	149.98
0001025318	AMAZON CAPITAL SERVICES, INC. CUSTODIAL SUPPLIES - MARSHALL ELEMENTARY SCHOOL	124.86
0001025320	APPERSON, INC	430.96
0001025321	MCGRAW-HILL EDUCATION	840.25
0001025322	A & A GOLDEN WEST	27.38
0001025323	LAGUNA CLAY CO	284.18
0001025326	MAINTEX	434.11
0001025328	GOLDEN STAR TECHNOLOGY INC.	767.60
0001025329	CDW GOVERNMENT	84.32
0001025334	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA NEW MOON RESTAURANT - EDIBLE SUPPLIES - HUMAN RESOURCES	118.19
0001025338	SCHOOLKIDZ, INC. INSTRUCTIONAL SUPPLIES - CHILD WELFARE & ATTENDANCE	1,965.68
0001025339	HEXAGRAMMBOOKS BOOKS - FRANKLIN ELEMENTARY SCHOOL	2,530.00
0001025340	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - WILSON MIDDLE SCHOOL	69.56
0001025342	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - EDISON ELEMENTARY SCHOOL	98.48
0001025343	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - EDISON ELEMENTARY SCHOOL	108.32

UNRESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR	AMOUNT
0001025344	O.H. LYNN PRINTING	87.60
0001025346	LEGO EDUCATION	459.85
0001025350	FIRST STUDENT	308.29
0001025351	TIAA COMMERCIAL FINANCE, INC BLANKET PURCHASE ORDER FOR COPIER LEASES DISTRICTWIDE - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	50,000.00
0001025352	SHARP BUSINESS SYSTEMS BLANKET PURCHASE ORDER FOR EQUIPMENT MAINTENANCE AGREEMENT DISTRICTWIDE - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	50,000.00
0001025354	CITY OF GLENDALE TRANSPORTATION EXPENSES FOR SECONDARY SCHOOLS - EDUCATIONAL SERVICES	11,000.00
0001025363	BUCHANAN GLASS	202.30
0001025365	TEK TIME SYSTEMS, INC	42.60
0001025367	OFFICE DEPOT	500.00
0001025368	DILIGENT BUSINESS SOLUTIONS, INC. ONLINE SERVICES TO ACCESS GUSD BLUEPRINTS - FACILITY & SUPPORT OPERATIONS	6,800.00
0001025374	AMAZON CAPITAL SERVICES, INC. COMMUNICATION EQUIPMENT - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	1,532.56
0001025376	SUPPLYWORKS	507.70
0001025377	MAINTEX	196.60
0001025379	ROYAL ACADEMY THE SOUND OF MUSIC	383.25
0001025382	SUPPLYWORKS	486.01
0001025384	CDW GOVERNMENT	52.56
0001025385	AMAZON CAPITAL SERVICES, INC. BOOKS - WILSON MIDDLE SCHOOLS	611.45
0001025388	DEMCO	506.12
0001025391	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - EDISON ELEMENTARY SCHOOL	240.89
0001025392	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - LINCOLN ELEMENTARY SCHOOL	37.66
0001025393	AMAZON CAPITAL SERVICES, INC. CUSTODIAL SUPPLIES - KEPPEL ELEMENTARY SCHOOL	72.16
0001025395	O.H. LYNN PRINTING	70.19
0001025400	AMERICAN EXPRESS CPS PAPA SEMINARS - CONFERENCE EXPENSES - FACILITY & SUPPORT OPERATIONS	125.00

UNRESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR	AMOUNT
0001025401	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - R. D. WHITE ELEMENTARY SCHOOL	3,500.00
0001025403	OFFICE DEPOT	343.28
0001025404	O.H. LYNN PRINTING PRINTING SERVICES - ROOSEVELT MIDDLE SCHOOL	1,000.00
0001025408	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA ALL POSTERS.COM - INSTRUCTIONAL SUPPLIES - ROSEMONT MIDDLE SCHOOL	17.47
0001025413	JONES SCHOOL SUPPLY	539.70
0001025414	JOSTEN'S, INC.	533.40
0001025418	COPY CENTRAL	62.83
0001025421	SUPPLYWORKS CUSTODIAL SUPPLIES - CERRITOS ELEMENTARY SCHOOL	1,000.00
0001025427	SUSAN OBERMEYER MUSICAL	154.50
0001025428	SUSAN OBERMEYER MUSICAL	205.00
0001025430	LET'S PRINT LA INSTRUCTIONAL SUPPLIES - TOLL MIDDLE SCHOOL	1,665.00
0001025433	AMAZON CAPITAL SERVICES, INC. BOOKS - CRESCENTA VALLEY HIGH SCHOOL	400.00
0001025435	CDW GOVERNMENT	462.83
0001025438	PHIL AND SONS TREE SERVICE TREE TRIMMING SERVICES AT COLUMBUS ELEMENTARY SCHOOL - FACILITY & SUPPORT OPERATIONS	2,200.00
0001025439	PROCURE AMERICA, INC. BLANKET PURCHASE ORDER FOR PROFESSIONAL SERVICES - BUSINESS SERVICES	100,000.00
0001025440	JOURNEYED.COM INC SOFTWARE LICENSES - EDUCATIONAL SERVICES	1,760.00
0001025442	MONOPRICE INC.	13.80
0001025443	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - CATEGORICAL PROGRAMS	22.88
0001025447	AMAZON CAPITAL SERVICES, INC. CUSTODIAL SUPPLIES - MARSHALL ELEMENTARY SCHOOL	97.46
0001025449	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - FREMONT ELEMENTARY SCHOOL	384.15

UNRESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR	AMOUNT
0001025450	AMAZON CAPITAL SERVICES, INC. PORTABLE VOICE AMPLIFIER - VERDUGO WOODLANDS ELEMENTARY SCHOOL	273.53
0001025451	NORTHSTAR AV	570.60
0001025452	COMPLETE BUSINESS SYSTEMS	354.56
0001025461	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - TOLL MIDDLE SCHOOL	744.41
0001025464	O.H. LYNN PRINTING	226.67
0001025465	FLINN SCIENTIFIC INC	369.17
0001025466	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA AMERICAN RED CROSS - LIFEGUARD CERTIFICATES - HOOVER HIGH SCHOOL	780.00
0001025467	SUPPLYWORKS	41.50
0001025468	AMERICAN EXPRESS CPS SIGNUPGENIUS 1004 - ONLINE SERVICES - EDUCATIONAL SERVICES	99.00
0001025470	SUPPLYWORKS	681.05
0001025472	GALE SUPPLY COMPANY	328.50
0001025473	CLEAN SWEEP SUPPLY CO INC	736.50
0001025483	GOLDEN STAR TECHNOLOGY INC. COMPUTERS - CRESCENTA VALLEY HIGH SCHOOL	1,666.12
0001025484	SUPPLYWORKS	92.99
0001025488	RAYVERN LIGHTING SUPPLY CO INC	157.42
0001025489	SUPPLYWORKS	819.35
0001025490	OFFICE DEPOT	252.17
0001025491	SUPPLYWORKS	724.98
0001025493	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - MARSHALL ELEMENTARY SCHOOL	98.52
0001025495	SAN JOAQUIN COUNTY OFFICE OF EDUCATION ADVERTISING SERVICES - HUMAN RESOURCES	3,772.80
0001025496	CALIFORNIA CONGRESS OF PARENTS,TEACHERS PARENT ENGAGEMENT PROGRAM AGREEMENT - CATEGORICAL PROGRAMS	20,200.00
0001025497	BRAIN POP SOFTWARE - EDISON ELEMENTARY SCHOOL	3,345.00
0001025498	GLENDALE LATINO ASSOCIATION	75.00
0001025499	GLENDALE LATINO ASSOCIATION	225.00
0001025500	GRAINGER	113.05

UNRESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR	AMOUNT
0001025501	OFFICE DEPOT	328.49
0001025504	OFFICE DEPOT COMMUNICATION EQUIPMENT - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	1,008.82
0001025507	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - DAILY HIGH SCHOOL	87.58
0001025508	AMAZON CAPITAL SERVICES, INC. OFFICE EQUIPMENT - MONTE VISTA ELEMENTARY SCHOOL	183.73
0001025509	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - GLENOAKS ELEMENTARY SCHOOL	18.57
0001025511	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - DUNSMORE ELEMENTARY SCHOOL	100.34
0001025513	LA COUNTY OFFICE OF ED/DCIS/STEM UNIT	750.00
0001025519	O.H. LYNN PRINTING BANNERS - STUDENT SUPPORT SERVICES	2,518.50
0001025520	O.H. LYNN PRINTING	144.54
0001025521	O.H. LYNN PRINTING	65.15
0001025522	O.H. LYNN PRINTING	164.25
0001025525	LAKESHORE	118.30
0001025527	VIRCO INC. CLASSROOM FURNITURE - ROOSEVELT MIDDLE SCHOOL	1,707.67
0001025532	DISHDIVVY, INC	378.00
0001025534	FOUR WINDS, INC	55.00
0001025535	ARTHUR BENJAMIN PERFORM THE ART OF MENTAL CALCULATION AT MATH FIELD DAY, BOARD APPROVED 2/5/19 - CATEGORICAL PROGRAMS	1,000.00
0001025536	R & R T-SHIRT PRINTING COMPANY	320.60
0001025543	BENNY'S OIL FILTER &	145.00
0001025546	SOUTHLAND DISPOSAL WASTE DISPOSAL SERVICES - FACILITY & SUPPORT OPERATIONS	1,968.14
0001025547	STATE OF CA DEPT OF INDUSTRIAL RELATIONS	225.00
0001025551	MEGAPLEX	204.98
0001025556	AMAZON CAPITAL SERVICES, INC. OFFICE EQUIPMENT - ROSEMONT MIDDLE SCHOOL	168.62

UNRESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR	AMOUNT
0001025559	SUPPLYWORKS	30.48
0001025563	ASCD	148.00
0001025565	STACK CHAIRS 4 LESS	979.60
0001025566	B & H PHOTO VIDEO	145.73
0001025569	GRAINGER	773.87
0001025570	PHIL AND SONS TREE SERVICE REMOVE TREES AT MARSHALL ELEMENTARY SCHOOL - FACILITY & SUPPORT OPERATIONS	1,825.00
0001025571	CLEAN SWEEP SUPPLY CO INC CUSTODIAL SUPPLIES - GLENDALE HIGH SCHOOL	1,248.37
0001025572	GALE SUPPLY COMPANY	157.68
0001025574	GRAINGER	854.50
0001025578	BLACK SHEEP ENTERPRISES AUDITORIUM REPAIR PARTS AND MATERIALS - FACILITY & SUPPORT OPERATIONS	6,495.98
0001025580	OFFICE DEPOT	629.58
0001025582	UPS	28.09
0001025584	FEDERAL EXPRESS CORP.	52.86
0001025585	CLEAN SWEEP SUPPLY CO INC CUSTODIAL SUPPLIES - MARSHALL ELEMENTARY SCHOOL	1,259.51
0001025586	CRESCENTA VALLEY TOWN COUNCIL	50.00
0001025587	CVCOC-SMART-A-THON	180.00
0001025598	SCHOOL SPECIALTY INSTRUCTIONAL SUPPLIES - DUNSMORE ELEMENTARY SCHOOL	6,000.00
0001025599	ATKINSON, ANDELSON, LOYA, RUUD PROFESSIONAL SERVICES - EDUCATIONAL SERVICES	30,000.00
0001025600	FIRST STUDENT TRANSPORTATION SERVICES - DAILY HIGH SCHOOL	1,500.00
0001025601	SMART & FINAL IRIS COMPANY EDIBLE SUPPLIES - DAILY HIGH SCHOOL	1,000.00
0001025602	WESTERN GRAPHIX	260.70
0001025605	JONES SCHOOL SUPPLY AWARDS & CERTIFICATES - TOLL MIDDLE SCHOOL	1,351.35
0001025607	FIRST STUDENT	305.09
0001025608	MARK SCHMIDT	260.00
0001025610	SUBWAY EDIBLE SUPPLIES - EDUCATIONAL SERVICES	1,097.43

UNRESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR	AMOUNT
0001025611	CliftonLarsonAllen LLP PROFESSIONAL SERVICES - FINANCIAL SERVICES	19,875.00
0001025614	ACCO BRANDS USA LLC.	491.05
0001025618	STAR AUTO COLLISSION CENTER AUTOMOTIVE REPAIRS AND MATERIALS - BUSINESS SERVICES	13,165.47
0001025620	BRODART CO.	40.74
0001025623	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA SCHOOL SERVICES OF CALIFORNIA - CONFERENCE EXPENSES - BUSINESS SERVICES	2,800.00
0001025625	APPERSON, INC	76.00
0001025626	APPERSON, INC	84.00
0001025629	SCHOOL NURSE SUPPLY INC	48.85
0001025631	REALLY GOOD STUFF	116.94
0001025633	O.H. LYNN PRINTING	120.00
0001025640	CALIFORNIA MATHEMATICS LEAGUE	89.95
0001025641	CALIFORNIA MATHEMATICS LEAGUE	9.95
0001025642	OFFICE DEPOT	236.24
1021847A	SCHOOL SPECIALTY CLASSROOM EQUIPMENT - ROOSEVELT MIDDLE SCHOOL	1,773.67
	TOTAL	400,673.57

FEDERAL RESTRICTED RESOURCES

0001025295	NASCO	41.69
0001025296	CURRICULUM ASSOCIATES INC	856.03
0001025297	CURRICULUM ASSOCIATES INC	794.72
0001025302	OFFICE DEPOT	163.65
0001025309	SOUTHPAW ENTERPRISES	833.63
0001025316	LIGHTWERKS COMMUNICATIONS SYSTEMS, INC. PROFESSIONAL DEVELOPMENT IN TECHNOLOGY STAFF AT CHAMLIAN PRIVATE SCHOOL - CATEGORICAL PROGRAMS	8,400.00
0001025317	SOLUTION TREE PROVIDE STAFF DEVELOPMENT SERVICES - TOLL MIDDLE SCHOOL	6,500.00
0001025319	THE WESTIN CHARLOTTE CONFERENCE EXPENSES - CATEGORICAL PROGRAMS	1,376.20
0001025330	CAMCOR, INC. COMPUTER SUPPLIES - WILSON MIDDLE SCHOOL	1,738.86

FEDERAL RESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR	AMOUNT
0001025331	IMAGINE LEARNING INC. ONLINE SERVICES - COLUMBUS ELEMENTARY SCHOOL	6,000.00
0001025333	CHILD CARE RESOURCE CENTER	270.00
0001025335	TEACHER LEARNING CENTER	714.00
0001025341	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - MUIR ELEMENTARY SCHOOL	83.19
0001025349	TERESA NELSON TUITION REIMBURSEMENT FOR PRIVATE SCHOOL TEACHER AT HOLY FAMILY GRADE SCHOOL TO SUPPORT INSTRUCTION IN STEM SUBJECTS - CATEGORICAL PROGRAMS	2,800.00
0001025381	AREY JONES EDUCATIONAL SOLUTIONS COMPUTERS - CERRITOS ELEMENTARY SCHOOL	9,651.18
0001025386	HOUGHTON MIFFLIN TEST MATERIALS - SPECIAL EDUCATION	1,578.99
0001025387	PERFECTION LEARNING CORP.	573.56
0001025397	MHS, INC	513.29
0001025407	COPPER HILLS YOUTH CENTER	869.10
0001025409	BJOREM SPEECH PUBLICATIONS, LLC	71.45
0001025434	CHALLENGE DAY PROVIDE WORKSHOP ON EMOTIONAL/SOCIAL LEARNING PROGRAM TO STUDENTS - TOLL MIDDLE SCHOOL	5,075.00
0001025437	RIFTON EQUIPMENT	266.91
0001025446	CDW GOVERNMENT	86.48
0001025454	NORTHERN SPEECH SERVICES	345.12
0001025458	OFFICE DEPOT	679.73
0001025459	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - WILSON MIDDLE SCHOOL	77.96
0001025463	LOS ANGELES COUNTY OFFICE OF EDUCATION	657.00
0001025469	LA COUNTY OFFICE OF EDUCATION	100.00
0001025487	PRESENTATION SYSTEMS SOUTH, INC	355.33
0001025492	AMAZON CAPITAL SERVICES, INC. CLASSROOM EQUIPMENT - GLENDALE HIGH SCHOOL	306.60
0001025506	TPRS PUBLISHING INC	279.23
0001025517	PERMA-BOUND- A DIVISION OF	498.88
0001025553	SHARP BUSINESS SYSTEMS	250.00
0001025554	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - KEPPEL ELEMENTARY SCHOOL	208.04

FEDERAL RESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR	AMOUNT
0001025555	THOMAS QUAKENBUSH TUITION REIMBURSEMENT FOR PRIVATE SCHOOL TEACHER AT HOLY FAMILY GRADE SCHOOL TO SUPPORT INSTRUCTION IN STEM SUBJECTS - CATEGORICAL PROGRAMS	2,581.80
0001025557	FIRST EDUCATIONAL RESOURCES	740.00
0001025558	SCKC, INC.	364.00
0001025560	BUREAU OF EDUCATION & RESEARCH	538.00
0001025561	JEA/NSPA NATIONAL HIGH SCHOOL	958.00
0001025568	AMERICAN EXPRESS CPS HILTON ANAHEIM - CONFERENCE EXPENSES - CLARK MAGNET HIGH SCHOOL	2,345.44
0001025573	HOUGHTON MIFFLIN INSTRUCTIONAL MATERIALS - SPECIAL EDUCATION	2,861.20
0001025575	UC REGENTS / UCLA CURTIS CENTER	175.00
0001025576	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA TARGET.COM - AUDIOVISUAL EQUIPMENT - JEFFERSON ELEMENTARY SCHOOL	153.26
0001025624	PRO-ED	587.00
0001025627	PAR INC	111.00
0001025634	O.H. LYNN PRINTING	45.00
0001025643	OFFICE DEPOT	109.55
0001025644	TUMBLEWEED PRESS INC.	799.00
001023931A	CABE- CAL ASSOC. FOR BILINGUAL EDUCATION CONFERENCE EXPENSES - CATEGORICAL PROGRAMS	1,710.00
	TOTAL	67,094.07

STATE RESTRICTED RESOURCES

0001025301	OFFICE DEPOT	64.66
0001025304	CERTIPORT ONLINE LICENSES - CRESCENTA VALLEY HIGH SCHOOL	3,500.00
0001025310	S & S WORLDWIDE	571.02
0001025327	FINAL DRAFT INC. INSTRUCTIONAL SUPPLIES - CLARK MAGNET HIGH SCHOOL	2,985.00
0001025336	PERFORMANCE HEALTH SUPPLY INC SPECIAL EDUCATION EQUIPMENT - FOOTHILL SELPA	2,086.11

STATE RESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR	AMOUNT
0001025345	TIGER MEDICAL INC SPECIAL EDUCATION EQUIPMENT - FOOTHILL SELPA	2,349.92
0001025347	EXCEPTIONAL EDUCATIONAL SERVICES PROVIDE BRAIN INJURY EVALUATION, CONSULTATION WITH DISTRICT STAFF AND ATTEND IEP MEETINGS - SPECIAL EDUCATION	14,000.00
0001025348	ROCKSTAR RECRUITING PROVIDE STUDENT SUPPORT, INDIVIDUAL PSYCHOLOGICAL ASSESSMENTS & IEP SERVICES TO SPECIAL EDUCATION STUDENTS, BOARD APPROVED 2/5/19 - SPECIAL EDUCATION	100,000.00
0001025353	CULINARY ARTS DEPARTMENT	225.00
0001025355	HATCH & CESARIO ATTORNEYS-AT-LAW PROFESSIONAL SERVICES - SPECIAL EDUCATION	8,632.50
0001025356	ATNEYEL, SHAREH PROVIDE INDIVIDUAL COUNSELING AND PSYCHOLOGICAL SERVICES TO GUSD STUDENTS, BOARD APPROVED 2/5/19 - SPECIAL EDUCATION	60,000.00
0001025357	INTERIANO, LUDWIN PROVIDE EDUCATIONAL AUDIOLOGICAL SERVICES, ATTEND IEP MEETINGS, BOARD APPROVED 2/5/19 - SPECIAL EDUCATION	30,000.00
0001025358	PICKERING, LINDSAY PROVIDE INDIVIDUAL COUNSELING AND PSYCHOLOGICAL SERVICES FOR GUSD STUDENTS INCLUDING ASSESSMENT REPORTS AND MEETING ATTENDANCE, BOARD APPROVED 2/5/19 - SPECIAL EDUCATION	40,000.00
0001025359	SPENCER, HEIDI PROVIDE INDIVIDUAL COUNSELING AND PSYCHOLOGICAL SERVICES FOR GUSD STUDENTS INCLUDING ASSESSMENT REPORTS AND MEETING ATTENDANCE, BOARD APPROVED 2/5/19 - SPECIAL EDUCATION	26,000.00
0001025360	MONTGOMERY, TANYA PROVIDE INDIVIDUAL COUNSELING AND PSYCHOLOGICAL SERVICES FOR GUSD STUDENTS INCLUDING ASSESSMENT REPORTS AND MEETING ATTENDANCE, BOARD APPROVED 2/5/19 - SPECIAL EDUCATION	30,000.00

STATE RESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR	AMOUNT
0001025361	CHITILIAN, NORA PROVIDE INDIVIDUAL COUNSELING, IEP AND ASSESSMENTS TO SPECIAL EDUCATION STUDENTS AND CONSULTING SERVICES TO DISTRICT STAFF, BOARD APPROVED 2/5/19 - SPECIAL EDUCATION	12,000.00
0001025366	FIRST RESPONSE	71.50
0001025389	COMFY CAPS	102.11
0001025390	OFFICE DEPOT	29.89
0001025406	ATKINSON, ANDELSON, LOYA, RUUD PROFESSIONAL SERVICES - SPECIAL EDUCATION	15,598.50
0001025411	FIRST STUDENT	326.35
0001025432	BURBANK UNIFIED SCHOOL DISTRICT	150.00
0001025445	AMAZON CAPITAL SERVICES, INC. OFFICE EQUIPMENT - SPECIAL EDUCATION	654.81
0001025456	LAKESHORE	270.43
0001025460	NETOP	973.00
0001025471	B & H PHOTO VIDEO	133.59
0001025475	GALE SUPPLY COMPANY	298.94
0001025478	STUDICA INC INSTRUCTIONAL SUPPLIES - CLARK MAGNET HIGH SCHOOL	2,000.00
0001025482	ENCORP ASBESTOS HAZARDOUS MATERIALS SURVEY - CRESCENTA VALLEY HIGH SCHOOL	1,260.00
0001025528	SCHOOL SPECIALTY	89.67
0001025530	PREMIER HEALTHCARE SERVICES PROVIDE NURSING SERVICES TO SPECIAL EDUCATION STUDENTS- SPECIAL EDUCATION	14,900.00
0001025531	MITCHELL 1 INSTRUCTIONAL SUPPLIES - HOOVER HIGH SCHOOL	1,099.00
0001025533	KILLER TRACKS PRODUCTION MUSIC INSTRUCTIONAL SUPPLIES - SECONDARY SERVICES	2,927.00
0001025567	BUCKEYE CLEANING CENTERS	373.70
0001025588	ANATOMAGE CLASSROOM EQUIPMENT, BOE 2/19/19 - CRESCENTA VALLEY HIGH SCHOOL	194,852.25
0001025590	NORAXON USA, INC CLASSROOM EQUIPMENT - CRESCENTA VALLEY HIGH	85,731.79

STATE RESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR	AMOUNT
0001025613	FIREFLY DIGITAL, INC. ELECTRONIC ENROLLMENT SERVICES - EEELP	4,560.00
0001025593	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - EEELP	270.00
0001025617	SHARP BUSINESS SYSTEMS AUDIOVISUAL EQUIPMENT - GLENDALE HIGH SCHOOL	3,011.00
0001025622	4WALL ENTERTAINMENT CLASSROOM EQUIPMENT - CRESCENTA VALLEY HIGH	90,341.53
0001025628	CAROLINA BIOLOGICAL SUPPLY CO.	123.50
0001025645	FULL COMPASS SYSTEMS CLASSROOM EQUIPMENT - CRESCENTA VALLEY HIGH	8,397.56
	TOTAL	760,960.33

LOCAL RESTRICTED RESOURCES

0001025307	DISCOUNT SCHOOL SUPPLY	124.47
0001025308	DISCOUNT SCHOOL SUPPLY	107.29
0001025324	PIONEER MANUFACTURING COMPANY	174.65
0001025337	REMEDIA PUBLICATIONS INC	75.67
0001025362	GOK JEE FOOD	588.00
0001025364	DESOTO SALES, INC.	40.73
0001025366	FIRST RESPONSE	575.25
0001025371	LAKESHORE	655.00
0001025372	LAKESHORE	226.00
0001025373	S & S WORLDWIDE	520.00
0001025378	CDW GOVERNMENT	472.38
0001025380	MONK DRUMS LLC INSTRUCTIONAL SUPPLIES - ROOSEVELT MIDDLE SCHOOL	1,033.68
0001025394	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - DUNSMORE ELEMENTARY SCHOOL	629.62
0001025396	BOUND TO STAY BOUND BOOKS,INC. BOOKS - KEPPEL ELEMENTARY SCHOOL	1,635.00
0001025402	PASADENA CITY COLLEGE	550.00
0001025405	SCHOOL SPECIALTY	6.61
0001025410	BURBANK UNIFIED SCHOOL DISTRICT	740.00

LOCAL RESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR	AMOUNT
0001025412	EMBROIDME	370.66
0001025415	CHARLES MUSIC	749.12
0001025416	BERTRAND MUSIC ENTERPRISES INC	35.11
0001025417	J.W. PEPPER & SON, INC.	235.14
0001025419	BURBANK UNIFIED SCHOOL DISTRICT	701.55
0001025422	DISCOUNT SCHOOL SUPPLY	348.00
0001025423	VORTEX INDUSTRIES, INC REPAIR SERVICES - FACILITY & SUPPORT OPERATIONS	1,433.00
0001025424	CALIFORNIA SMOG & TEST ONLY	190.00
0001025425	PEST OPTIONS INC	255.00
0001025426	U.S. BLINDS	323.02
0001025429	PICK-A-PADDLE, INC	251.86
0001025431	AIRGAS USA, LLC	602.22
0001025436	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA PANERA BREAD - EDIBLE SUPPLIES - EEELP	189.59
0001025441	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA SCRIPPS NATIONAL SPELLING BEE - ADMISSION FEE - EDUCATIONAL SERVICES	235.00
0001025448	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - TOLL MIDDLE SCHOOL	496.16
0001025455	DRUG PREVENTION RESOURCES INC	405.15
0001025457	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - CATEGORICAL PROGRAMS	65.68
0001025476	AMERICAN SOCIETY TESTING MATERIALS	245.48
0001025477	CHILD EDUCATIONAL CENTER CONFERENCE EXPENSES - EEELP	1,021.00
0001025481	INTERMOUNTAIN LOCK & SECURITY SUPPLY	80.00
0001025485	AMAZON CAPITAL SERVICES, INC. EMERGENCY SUPPLIES - ROSEMONT MIDDLE SCHOOL	57.55
0001025486	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - EDISON ELEMENTARY SCHOOL	35.80
0001025494	OFFICE DEPOT	26.79
0001025505	PLANNED PARENTHOOD	190.32
0001025510	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - EEELP	60.20
0001025514	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - EEELP	147.31

LOCAL RESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR	AMOUNT
0001025516	AMAZON CAPITAL SERVICES, INC. AUDIOVISUAL SUPPLIES - LA CRESCENTA ELEMENTARY SCHOOL	118.26
0001025518	ORIENTAL TRADING INC.	87.48
0001025524	LAKESHORE	47.83
0001025526	LAKESHORE	23.91
0001025537	NAPA AUTO PARTS AUTOMOTIVE REPAIR PARTS - FACILITY & SUPPORT OPERATIONS	2,697.45
0001025538	TENNANT SALES AND SERVICE	104.84
0001025539	STAR FORD	188.09
0001025540	TREMCO, INC.	572.12
0001025541	AA1 GRAPHICS & SIGNS	724.90
0001025542	ALLOY WELDING, INC REPAIR SERVICES - FACILITY & SUPPORT OPERATIONS	1,390.00
0001025544	CALIFORNIA SMOG & TEST ONLY	310.00
0001025545	VORTEX INDUSTRIES, INC	738.50
0001025548	ENTERPRISE FLEET MANAGEMENT VEHICLE LEASE - FACILITY & SUPPORT OPERATIONS	9,179.52
0001025564	SARK CUSTOM AWNINGS & WINDOW COVERINGS INSTALL AWNINGS AT ROOSEVELT MIDDLE SCHOOL - FACILITY & SUPPORT OPERATIONS	1,174.00
0001025577	OFFICE DEPOT COMPUTER EQUIPMENT - FRANKLIN ELEMENTARY SCHOOL	2,719.72
0001025581	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - FACILITY SUPPORT & OPERATIONS	32.84
0001025583	UPS	84.10
0001025591	LAKESHORE	670.00
0001025592	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - EEELP	135.00
0001025594	J.W. PEPPER & SON, INC.	350.00
0001025595	ORIENTAL TRADING INC.	129.00
0001025596	LAKESHORE	149.43
0001025597	LAKESHORE	623.00
0001025603	FIRST STUDENT	840.01
0001025604	CENTER FOR DEVELOPING KIDS,INC	390.00
0001025609	A & A GOLDEN WEST	27.38

LOCAL RESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR	AMOUNT
0001025612	ROYAL AMERICAN PROD. CORP. EQUIPMENT MAINTENANCE AGREEMENT - LINCOLN ELEMENTARY SCHOOL	2,730.00
0001025613	FIREFLY DIGITAL, INC. DIGITAL ELECTRONIC ENROLLMENT SERIVCES - EEELP	10,440.00
0001025615	CENTER FOR DEVELOPING KIDS,INC PROFESSIONAL SERVICES - FOOTHILL SELPA	2,080.00
0001025619	SHARP BUSINESS SYSTEMS DUPLICATING EQUIPMENT - FREMONT ELEMENTARY SCHOOL	2,462.66
0001025621	YRC FREIGHT	90.00
0001025630	PALOS SPORTS INC	49.97
0001025632	NICK RAIL MUSIC, INC MUSICAL INSTRUMENTS - R. D. WHITE ELEMENTARY SCHOOL	1,155.00
0001025635	LAKESHORE	379.99
0001025636	LAKESHORE	122.50
0001025637	LAKESHORE	131.95
0001025639	NIPPON SHOSEKI HANBAI, INC.	866.76
	TOTAL	60,921.27

CHILD DEVELOPMENT FUND

PO NUMBER	VENDOR	AMOUNT
0001025366	FIRST RESPONSE	263.25
0001025474	CLEAN SWEEP SUPPLY CO INC	570.16
0001025477	CHILD EDUCATIONAL CENTER	679.00
0001025512	AMAZON CAPITAL SERVICES, INC.	35.98
0001025515	BARNES & NOBLE	26.22
0001025523	OFFICE DEPOT	74.45
0001025529	DISCOUNT SCHOOL SUPPLY	27.33
0001025562	EVERYCHILD CALIFORNIA	129.00
0001025579	GRAINGER	122.61
1022312A	GRAINGER	38.50
	TOTAL	1,966.50

FOOD SERVICES FUND

PO NUMBER	VENDOR	AMOUNT
0001025369	KAROL'S GENERAL GARAGE & BODY SHOP AUTOMOTIVE PARTS & SERVICES - FOOD SERVICES	4,004.35
0001025453	TIGERCHEF.COM	36.22
0001025549	KAMRAN & COMPANY, INC CAFETRIA EQUIPMENT - FOOD SERVICES	1,223.16
0001025550	VIRGIL'S GLENDALE HARDWARE CENTER	37.21
0001025616	THE MONTAGUE COMPANY	26.12
	TOTAL	5,327.06

MEASURE S PROJECTS FUND

0001025306	OFFICE DEPOT PRINTING SERVICES - PLANNING, DEVELOPMENT & FACILITIES	1,114.73
0001025313	OFFICE DEPOT OFFICE FURNITURE - PLANNING, DEVELOPMENT & FACILITIES	3,673.76
0001025314	ENCORP TESTING & INSPECTION SERVICES - VERDUGO WOODLANDS ELEMENTARY SCHOOL	3,350.00
0001025325	CDW GOVERNMENT	281.31
0001025332	SUPPOSEUDRIVE TRUCK RENTAL & LEASING	200.00
0001025375	OFFICE DEPOT	375.53
0001025398	PARSAM CONSTRUCTION, INC.	990.00
0001025399	PARADISE CONSTRUCTION & CONTRACT MNGMT RELOCATION OF MODULAR BUILDING FROM JEFFERSON TO OFF SITE - PLANNING, DEVELOPMENT & FACILITIES	14,900.00
0001025420	PLUMBING AND INDUSTRIAL SUPPLY	825.94
0001025444	VINYL FENCE WHOLESALER	163.16
0001025462	CDW GOVERNMENT SECURITY SYSTEMS FOR ROOSEVELT MIDDLE SCHOOL AND GLENOAKS ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	40,018.84
0001025606	HYDRAULIC INDUSTRIAL PLUMBING	647.47
	TOTAL	66,540.74

CAPITAL PROJECTS & IMPROVEMENT FUND

PO NUMBER	VENDOR		AMOUNT
0001025552	ACE REFINISHING INC. REPAIR SERVICES AT PALMER PROPERTY - FACILITY & SUPPORT OPERATIONS		1,100.00
		TOTAL	1,100.00

WORKERS' COMPENSATION FUND

0001025383	SCHOOLS LINKED INSURANCE MGMT WORKERS' COMPENSATION PREMIUM - FINANCIAL SERVICES		9,486.75
		TOTAL	9,486.75

LIST OF PO CHANGE ORDERS
DURING THE PERIOD OF 2/4/2019 THROUGH 2/22/2019
CONSENT CALENDAR NO. 5 - MARCH 12, 2019

Change Order Date	PO Number	Vendor	Reason of Change	Original Amount	Net Increase / Decrease	New Total
2/4/2019	907139	Repographics Company, LLC)	Increased PO for additional blue print services	$160.89	$1,000.00	$1,160.89
2/4/2019	0001022132	Office Depot	Increased PO for additional transportation services	$3,000.00	$2,000.00	$5,000.00
2/4/2019	0001021603	Karen Junker	Increased PO for additional services	$40,000.00	$16,000.00	$56,000.00
2/4/2019	0001020566	Office Depot	Increased PO for additional purchases	$3,000.00	$2,000.00	$5,000.00
2/4/2019	0001017711	Follett	Increased PO to pay additional invoice	$2,489.17	$245.00	$2,734.17
2/8/2019	0001024430	Imperial Sprinkler Supply	PO Increased to purchase additional playground area materials	$4,328.54	$4,542.16	$8,870.70
2/13/2019	0001017982	Golden Phoenix Construction Co.	Increased PO for additional Services BOE 2/5/2019	$168,000.00	$9,145.74	$177,145.74
2/15/2019	0001020861	Office Depot	Increasefd PO for additional instructional supplies purchases	$1,500.00	$800.00	$2,300.00
2/19/2019	0001021961	Office Depot	Increased PO for additional Instructional supplies purchases	$10,000.00	$5,000.00	$15,000.00
2/19/2019	0001020751	Fagen, Friedman & Fulfrost	Increased PO for additonal invoices	$20,000.00	$10,000.00	$30,000.00
2/19/2019	0001022329	First Student	Increased PO for additiional buses needed until 30 June 2019	$10,000.00	$5,900.00	$15,900.00
2/19/2019	0001024211	NR Development, Inc	PO Increased for Additional Services - BOE 2/5/2019	$104,500.00	$20,751.25	$125,251.25
2/25/2019	0001023892	Sara Campbell	Increased PO fort additional services	$3,000.00	$3,800.00	$6,800.00
2/25/2019	0001023893	Hope Kikuchi	Increased PO for addtional services	$1,500.00	$2,580.00	$4,080.00
2/25/2019	0001023894	Lucia Acitelli	Increased PO for additional services	$1,500.00	$2,580.00	$4,080.00

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

CONSENT CALENDAR NO. 6

TO:	Board of Education
FROM:	Dr. Kelly King, Interim Superintendent
SUBMITTED BY:	Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY:	Craig Larimer, Financial Analyst
SUBJECT:	**Appropriation Transfer and Budget Revision Report**

The Interim Superintendent recommends that the Board of Education approve Appropriation Transfers and Budget Revisions for Fund 01.0 Unrestricted and Restricted.

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility.

GLENDALE UNIFIED SCHOOL DISTRICT
March 12, 2019
CONSENT CALENDAR NO. 6
BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

REVENUES		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099	Local Control Funding Formula	$0	$278,875
8100-8299	Federal	$0	$0
8300-8599	Other State	$0	$0
8600-8799	Local	$0	$57,127
8910-8999	Transfers In/Contributions	$0	($2,000,000)
TOTAL REVENUES		$0	($1,663,998)

APPROPRIATION OBJECT		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000	Certificated Salaries	($4,946)	($2,722,131)
2000	Classified Salaries	$127	($663,851)
3000	Employee Benefits	($15,181)	($2,251,788)
4000	Instructional Supplies	$26,371	($796,806)
5000	Contract Services	($12,992)	($498,127)
6000	Capital Outlay	$6,621	$0
7000	Other Outgo/Indirect/Transfers Out	$0	$0
TOTAL BUDGETED APPROPRIATIONS		$0	($6,932,703)

NET INCREASE/DECREASE IN FUND BALANCE	$0	$5,268,705

March 12, 2019
BUDGET TRANSFER AND ADJUSTMENT REPORT
CONSENT CALENDAR NO. 6
BUDGET TRANSFER AND ADJUSTMENT DETAIL REPORT
GENERAL FUND, UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

BUDGET TRANSFERS

Dept./School	Program Description	1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	Total	Transfer provides funds for:
La Crescenta	General Fund	0	0	0	4,744	(4,744)	0	0	0	$0	Supplies
Clark	General Fund	0	0	0	0	0	0	0	0	$0	Supplies
Toll	General Fund	0	0	0	0	0	0	0	0	$0	Supplies
Toll	General Fund	0	0	0	0	0	0	0	0	$0	Supplies
Toll	General Fund	0	0	0	0	0	0	0	0	$0	Supplies
Toll	General Fund	0	0	0	1,112	(1,112)	0	0	0	$0	Supplies
Toll	General Fund	0	0	0	3,612	(3,612)	0	0	0	$0	Supplies
Toll	General Fund	0	0	0	818	(818)	0	0	0	$0	Supplies
Toll	General Fund	0	0	0	500	(500)	0	0	0	$0	Supplies
Various	Supplemental Program	(4,946)	127	(15,181)	15,585	(2,206)	6,621	0	0	$0	Classified salaries, benefits, Supplies and Capital Outlay
		($4,946)	**$127**	**($15,181)**	**$26,371**	**($12,992)**	**$6,621**	**$0**	**$0**	**$0**	

Dept./School	Program Description	1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	Total	Adjustment appropriates funds for:
CVHS	Athletics Support Program	0	0	0	0	1,775	0	0	0	$1,775	Athletics Stipend for Cheer
District	General Fund	0	0	0	0	0	0	0	84	$84	Recycling
Educational Services	Elementary Honors Orchestra	0	0	0	890	0	0	0	0	$890	Supplies
CVHS	Athletics Support Program	0	2,781	814	0	0	0	0	0	$3,595	Coaching Stipend
District	Foster Youth/Homeless Prg	(44,926)	44,926	18,989	0	0	0	0	0	$18,989	Foster Youth/Homeless Prg-Prjected Actuals Adj.
District	Teaching & Learning Prg	119,232	31,712	48,002	0	0	0	0	0	$198,946	Teaching & Learning Prg - Projected Actuals Adj.
District	Educator Protection Prg	0	0	499,638	0	0	0	0	0	$499,638	Educator Protection Prg- Projected Actuals Adj.
District	Unrestricted General Fund	(2,796,437)	(750,946)	(2,820,867)	(800,000)	(500,000)	0	0	6,950,677	($717,573)	Unrestricted General Fund Projected Actuals Adj.
Educational Services	Elementary Honors Orchestra	0	0	0	793	0	0	0	0	$793	Supplies
Educational Services	Elementary Honors Orchestra	0	0	0	1,390	0	0	0	0	$1,390	Supplies
CVHS	Athletics Support Program	0	7,676	1,636	0	0	0	0	0	$9,312	Coaching Stipend
District	District	0	0	0	0	0	0	0	1,569	$1,569	Rebate
FASO	Civic Center	0	0	0	0	49	0	0	0	$49	Insurance Fees
Educational Services	Elementary Honors Orchestra	0	0	0	100	0	0	0	0	$100	Supplies
District	2nd Interim - LCFF Funding & Contribution to Sped Service	0	0	0	0	0	0	0	(1,721,125)	($1,721,125)	2nd Interim-LCFF Funding & Contribution to Sped Services
FASO	Civic Center	0	0	0	0	49	0	0	0	$49	Insurance Fees
District	District	0	0	0	0	0	0	0	37,500	$37,500	17-18 Blue Shield Annual Performance guaratee report-Penalty for GUSD
Toll	Instructional	0	0	0	21	0	0	0	0	$21	Lost book fees
		0	0	0	0	0	0	0	0	$0	
		($2,722,131)	**($663,851)**	**($2,251,788)**	**($796,806)**	**($498,127)**	**$0**	**$0**	**$5,268,705**	**($1,663,998)**	

Object Codes

1000 Certificated Salaries
2000 Classified Salaries
3000 Employee Benefits
4000 Books & Supplies
5000 Services & Other Operating Supplies
6000 Capital Outlay
7000 Other Outgo
9000 Reserves

GLENDALE UNIFIED SCHOOL DISTRICT
March 12, 2019
CONSENT CALENDAR NO. 6
BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

REVENUES		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099	Local Control Funding Formula	$0	$0
8100-8299	Federal	$0	$0
8300-8599	Other State	$0	
8600-8799	Local	$0	$65,569
8910-8999	Transfers In/Contributions	$0	$2,000,000
TOTAL REVENUES		$0	$2,065,569

APPROPRIATION OBJECT		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000	Certificated Salaries	$8,082	($309,300)
2000	Classified Salaries	$0	($463,539)
3000	Employee Benefits	$1,723	($186,845)
4000	Instructional Supplies	$60,437	$31,705
5000	Contract Services	($62,442)	$2,015,485
6000	Capital Outlay	($7,800)	$18,379
7000	Other Outgo/Indirect/Transfers Out	$0	$0
TOTAL BUDGETED APPROPRIATIONS		$0	$1,105,885

NET INCREASE/DECREASE IN FUND BALANCE	$0	$959,684

GLENDALE UNIFIED SCHOOL DISTRICT
March 12, 2019
CONSENT CALENDAR NO. 6
BUDGET TRANSFER AND ADJUSTMENT REPORT
GENERAL FUND, RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

BUDGET TRANSFERS	Program Description	Resource										
Total Budget Trsfrs	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx		1000	2000	3000	4000	5000	6000	7000	9000	Total	Transfer provides funds for:
Toll	General Fund	94302.2	0	0	0	0	0	0	0	0	$0	Services
Toll	General Fund	94302.3	0	0	0	(2,500)	2,500	0	0	0	$0	Services
Various	Title I	30100.0	8,082	0	1,723	12,406	(14,411)	(7,800)	0	0	$0	Certificated Salaries, Benefits and Supplies
Categorical Program	College Readiness Block grant	73380.0	0	0	0	50,531	(50,531)	0	0	0	$0	Supplies
			0	0	0	0	0	0	0	0	$0	
			$8,082	**$0**	**$1,723**	**$60,437**	**($62,442)**	**($7,800)**	**$0**	**$0**	**$0**	

BUDGET ADJUSTMENTS		Resource										
Dept/Site	Program Description	Code	1000	2000	3000	4000	5000	6000	7000	9000	Total	Adjustment appropriates funds for:
Franklin	School Site Donations	95100.0	0	0	0	1,236	0	0	0	0	$1,236	To allocate income
Categorical Program	Donation from the Philanthropy Fund of Oakmont Leagt	94003.0	0	0	0	0	1,000	0	0	0	$1,000	To allocate income
Verdugo Woodlands	School Site Donations	95100.0	0	0	0	0	418	0	0	0	$418	To allocate income (Field trip)
Categorical Program	Adelante Latinos	94340.0	0	0	0	100	146	0	0	0	$246	To allocate income
RD White	School Site Donations	95100.0	0	0	0	1,265	0	0	0	0	$1,265	To allocate income (music equipment)
RD White	School Site Donations	95100.0	0	0	0	220	0	0	0	0	$220	To allocate income
Educational Services	Donation from Glendale Kiwanis Foundation	94230.0	0	0	0	0	1,000	0	0	0	$1,000	To allocate income
Rosemont	School Site Donations	95100.0	0	0	0	945	0	0	0	0	$945	To allocate income
Balboa	School Site Donations	95100.0	0	0	0	0	1,237	0	0	0	$1,237	To allocate income
Categorical Program	Adelante Latinos	94230.0	0	0	0	0	926	0	0	0	$926	To allocate income
Categorical Program	Donation from Glendale Rotary Club	94340.0	0	0	0	0	350	0	0	0	$350	To allocate income
Valley View	School Site Donations	95100.0	0	0	0	0	0	11,779	0	0	$11,779	To allocate income (Turf project)
Educational Services	Donation from PGT Education, Inc	94386.0	0	0	0	1,400	0	0	0	0	$1,400	To allocate income (Japanese FLAG prg-Dunsmore)
Educational Services	Donation from PGT Education, Inc	94377.0	0	0	0	1,400	0	0	0	0	$1,400	To allocate income (Japanese FLAG prg-Verdugo W
Valley View	School Site Donations	95100.0	0	0	0	0	0	6,600	0	0	$6,600	To allocate income (Turf project)
Valley View	School Site Donations	95100.0	0	0	0	14,617	0	0	0	0	$14,617	To allocate income(chromebooks)
District	Restricted Programs Projected Actual Adjustments	94000.0	(309,300)	(463,539)	(186,845)	0	0	0	0	959,684	$0	Restricted Programs Projected Actual adjustment
Monte Vista	School Site Donations	95100.0	0	0	0	13	0	0	0	0	$13	To allocate income
Fremont	School Site Donations	95100.0	0	0	0	0	3,301	0	0	0	$3,301	To allocate income (Field trip)
District	2nd Interim-Contribution to SPED Services	65000.0	0	0	0	0	2,000,000	0	0	0	$2,000,000	2nd Interim- Contribution to SPED Services
Categorical Program	Adelante Latinos	94340.0	0	0	0	0	100	0	0	0	$100	To allocate income
Balboa	Donation from Assistance League of Glendale	95100.0	0	0	0	1,509	0	0	0	0	$1,509	To allocate income
Clark	Lexus Challenge Grant	95180.0	0	0	0	9,000	7,007	0	0	0	$16,007	To appropriate 17/18 carryover
			0	0	0	0	0	0	0	0	$0	
Total Budget Adjustments			**($309,300)**	**($463,539)**	**($186,845)**	**$31,705**	**$2,015,485**	**$18,379**	**$0**	**$959,684**	**$2,065,569**	

Object Codes
1000 Certificated Salaries
2000 Classified Salaries
3000 Employee Benefits
4000 Books & Supplies
5000 Services & Other Operating Expenses
6000 Capital Outlay
7000 Other Outgo
8000 Income
9000 Designated Reserves

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

CONSENT CALENDAR NO. 7

TO:	Board of Education
FROM:	Dr. Kelly King, Interim Superintendent
SUBMITTED BY:	Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY:	Kent Smith, Director, Facility and Support Operations
SUBJECT:	**Amendment to Agreement with AbilityFirst of Southern California for Use of School Facilities**

The Interim Superintendent recommends that the Board of Education approve an amendment to the agreement with AbilityFirst of Southern California to move their operations from College View School to Pacific Avenue Education Center.

Since June 10, 2013, AbilityFirst (Formerly Easter Seals of Southern California) has operated extended day care services at the College View School and has now relocated to Pacific Avenue Education Center (PAEC) as of January 1, 2019.

The Amendment to the Agreement reflects the continued operation of the AbilityFirst extended day care program at Pacific Avenue Education Center (PAEC). All other terms of the agreement remain the same.

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

CONSENT CALENDAR NO. 8

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Approval of Notice of Completion for Bid No. 170-17/18 with Paradise Construction & Contract Management for Play Area Improvement at Verdugo Woodlands Elementary School**

The Interim Superintendent recommends that the Board of Education approve a Notice of Completion for Bid No. 170-17/18 with Paradise Construction & Contract Management for play area improvement at Verdugo Woodlands Elementary School for a total cost of $67,000 funded by Measure S and State ORG funds.

This item is in support of Board Priority No. 2 – Create a Culture of Learning. On May 15, 2018, the Board approved the award of Bid No. 170-17/18 to Paradise Construction & Contract Management for play area improvement at Lincoln Elementary School in the amount of $12,400. On June 4, 2018, the Board approved a Modification to the award of Bid No. 170-17/18 to Paradise Construction & Contract Management to add an alternate that includes play area improvements at Verdugo Woodlands Elementary School in the amount of $67,000.

The project at Verdugo Woodlands had no Change Orders and was completed in a satisfactory manner as of November 29, 2018 for a total cost of $67,000. This project is funded by Measure S and State ORG funds.

The Superintendent's Facility Advisory Committee supports this recommendation.

Recording Requested by
Glendale Unified School District.

When recorded please mail to:

Attn: Business Services
Glendale Unified School Dist.
223 N. Jackson Street
Glendale, CA 91206

(Space above this line for Recorders Use)

NOTICE OF COMPLETION

PROPERTY: Verdugo Woodlands Elementary School
ADDRESS: 1751 North Verdugo Road
Glendale, California 91208

OWNER: Glendale Unified School District
223 N. Jackson Street
Glendale, California 91206

IMPROVEMENT:	Play Area Improvement
BID NUMBER:	Bid No. 170 – 17/18
DATE of COMPLETION:	November 29, 2018
CONTRACTOR:	Paradise Construction & Contract Management
CONTRACT DATE:	June 22, 2018
BOARD APPROVAL:	June 4, 2018
PURCHASE ORDER No.:	0001017981

VERIFICATION

I, the undersigned, say: I am the Glendale Unified School District Official, the declarant of the foregoing notice of completion. I have read the Notice Of Completion and know the contents thereof: the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on March 13, 2019 at Glendale, California

Stephen Dickinson
Glendale Unified School District
Chief Financial Officer

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

CONSENT CALENDER NO. 9

TO:	Board of Education
FROM:	Dr. Kelly King, Interim Superintendent
SUBMITTED BY:	Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY:	Kristine Nam, Communications Director
SUBJECT:	**Amendment to the Agreement with Rob Wiltsey Creative Partners LLC**

The Interim Superintendent recommends that the Board of Education approve the amendment to the agreement with Rob Wiltsey Creative Partners, LLC for additional videography projects to enhance the GUSD brand and build community awareness in the amount of $21,000.

The Amendment to the services agreement with Rob Wiltsey Creative Partners, LLC will cover the cost of six additional 3-5 minute videos ($3,500 per video) for an additional $21,000.

Attached is the amendment to the agreement.

#

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AMENDMENT TO SERVICES AGREEMENT

This Amendment is made part of and modifies the Services Agreement approved by the Board of Education on June 4, 2018, (hereinafter referred to as the "Agreement") between the Glendale Unified School District ("District") and Rob Wiltsey Creative Partners, LLC ("Contractor"). Terms not defined otherwise herein shall have the meaning ascribed to them in the Agreement.

RECITALS

WHEREAS, through the Agreement, Contractor provides video production of six (6) videos 3-5 minutes long, and up to 12 short Social Media clips;

WHEREAS, the Board of Education approved the Agreement on June 4, 2018, in the amount of Twenty-five thousand, Two hundred Dollars ($25,200.00):

NOW THEREFORE, District and Contractor agree to changes of the original Services Agreement as follows:

1. Amendment to the Services Agreement, Attachment A (description of services) to include an additional six (6) videos 3-5 minute long, for a total of twelve (12) videos 3-5 minute long, at an additional cost of $3,500 per video.

2. Increase of Compensation to the Contractor in the amount of Twenty-one thousand dollars ($21,000), for a total contract price in the amount of Forty-six thousand two hundred dollars ($46,200).

IN WITNESS WHEREOF, accepted and agreed on March 12, 2019:

Dated: _____, 20___ Dated: _____, 20___

GLENDALE UNIFIED SCHOOL DISTRICT **ROB WILTSEY CREATIVE PARTNERS LLC**

By: _____ By: _____

Print Name: _____ Print Name: _____

Print Title: _____ Print Title: _____

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

CONSENT CALENDAR NO. 10

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Authorization to Dispose of Surplus Property**

The Interim Superintendent recommends that the Board of Education declare the items listed below as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner. This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility.

- A Roll-in refrigerator located at Clark Magnet High School
- Eight stoves located at Glendale High School
- Two music stand carts located at Roosevelt Middle School
- One Acroprint Time Stamp machine located at Rosemont Middle School

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

CONSENT CALENDAR NO. 11

TO:	Board of Education
FROM:	Dr. Kelly King, Interim Superintendent
SUBMITTED BY:	Felix Melendez, Executive Director, Secondary Education
PREPARED BY:	Dr. Narineh Makijan, Coordinator III, Career Technical Education
SUBJECT:	**Acceptance of Specialized Secondary Program (SSP) Funds for the 2018-2019 School Year**

The Interim Superintendent recommends that the Board of Education accept a Specialized Secondary Programs (SSP) Planning Grant in the amount of $35,000 for Hoover High School to plan and implement the Careers in Education Pathway.

The Specialized Secondary Program is authorized by the California Education Code sections 58800–58806, that provide start-up funds for the establishment of a new, innovative specialized program or school for pupils in grades nine through twelve in high schools. The SSP faculty is expected to develop new standards-based model curriculum that provides enhanced learning opportunities in a specialized content area related to a specific Career Technical Education (CTE) pathway as identified in the *California Career Technical Education Model Curriculum Standards.* The Legislature intends for the SSP to benefit the state economy by having SSP schools located in close proximity to related industries.

Planning grants provide start-up funds for the planning of a new, innovative specialized program. The SSP planning funds must be used to plan and design the new SSP programs or instructional methods, write new curriculum, and/or obtain professional development for the identified SSP teachers who will plan and implement the program. Grantees are required to plan two new, sequenced courses in two consecutive grade levels.

The Hoover High School Careers in Education program that was submitted for the SSP grant will be designed to prepare students to pursue a career in the field of child care at the primary or secondary level. The pathway includes two consecutive grade level courses: Careers in Education & Child Development Foundations (9th grade) and Careers in Education & Child Development Principles (10th grade). The Hoover High School program is highly innovative and unique due to the fact that students have the opportunity

to observe and implement what they learn at the grade level of their choice. Keppel Elementary School, Toll Middle School, and Hoover High School are all located on one block, across from each other, creating a triad of schools. A Child Care Center will be built and developed at Hoover High School, offering a dual-immersion program. Students will have a choice as to which school and grade level they would like to observe, implement their knowledge and eventually do their practicum, gaining real-life experience.

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

CONSENT CALENDAR NO. 12

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Felix Melendez, Executive Director, Secondary Education

SUBJECT: Acceptance of Whole Kids Foundation Garden Grant

The Interim Superintendent recommends that the Board of Education accept the Whole Kids Foundation Garden Grant in the amount of $2,000 to assist in creating a school garden at Roosevelt Middle School.

The Whole Kids Foundation Garden Grant is sponsored through Whole Foods Market and is in partnership with FoodCorps. With a nationwide team of leaders, FoodCorps connects kids to real food and helps them grow up healthy. FoodCorps hopes and expects they will have a significant impact on pressing issues such as: childhood obesity, environmental sustainability, and the ways the nation farms, eats and educates.

The grant will assist in purchasing plants for the garden and creating garden beds, securing tools, and irrigation for the plot of land at Roosevelt Middle School. The project includes three moderately sized garden beds and a tool shed, which will be created by the Construction Academy at Glendale High School. The Facilities and Support Operations department at Glendale Unified School District will be providing all of the mechanics for anything permanent or that connects to existing Roosevelt infrastructure.

The Parent Teacher Association at Roosevelt have raised a large amount of money to fund the garden and have also created a subcommittee of eight people that meet regularly to complete the effort. Roosevelt parent, Mr. Walter Ocheaga, who owns Ocheaga Landscaping, will be donating his time and services to the school to remove the grass from the 480 square foot area. The teachers responsible for the project are Ms. Janet Goldsbury, Ms. Geraldine Mercado, and Mr. Joe Campbell. Also, the City of Glendale will be donating mulch for this project.

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

CONSENT CALENDAR NO. 13

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBJECT: **Approval of Revised Board Policies Relating to Philosophy-Goals-Objectives and Comprehensive Plans, Administration, and Bylaws of the Board**

The Interim Superintendent recommends that the Board of Education approve revisions to Board Policies (BP) 0420 (School Plans/Site Councils); BP 0450 (Comprehensive Safety Plan); BP 2210 (Administrative Discretion Regarding Board Policy); BP 9110 (Terms of Office); BP 9220 (Governing Board Elections); and BP 9223 (Filling Vacancies) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

BP 0420 – School Plans/Site Councils

CSBA Update: December 2018
Last GUSD Update: September 2016

The California School Boards Association (CSBA) has recently updated their language for School Plans and School Site Councils. The BP is updated using CSBA language to reflect a new law (AB 716), which renames the Single Plan for Student Achievement as the School Plan for Student Achievement (SPSA); authorizes the use of uniform complaint procedures for complaints alleging noncompliance with requirements related to the establishment of school site councils or the development of the SPSA; and authorizes the use of the SPSA to satisfy the requirement for a school improvement plan when a school is identified for targeted or comprehensive support.

BP 0450 - Comprehensive Safety Plans

CSBA Update: December 2018
Last GUSD Update: April 2018

Board Policy (BP) 0450 is updated using California School Boards Association (CSBA) language to reflect a new law (AB 1747), which requires the California Department of Education (CDE) to post a compliance checklist for developing the comprehensive safety

plan and best practices related to reviewing and approving the plan, and requires districts to share their approved comprehensive safety plans with local law enforcement, the fire department, and other first responder entities.

BP 2210 - Administrative Discretion Regarding Board Policy

CSBA Update: July 2018
Last GUSD Update: September 2014

BP 2210 is updated to add the Board's expectation that the superintendent or designee will be nondiscriminatory and demonstrate a commitment to equity whenever he/she is exercising administrative authority to address a situation that is either not covered in written policies or that requires immediate action to avoid risk to student and staff safety, protect District property, or prevent disruption of school operations. Policy clarifies the superintendent's accountability for all areas of operation under his/her authority and provides that the superintendent or designee will notify the Board, as appropriate, of his/her actions exercised pursuant to this policy.

BP 9110 - Terms of Office

CSBA Update: October 2018
Last GUSD Update: April 2007

BP 9110 - Terms of Office - is updated to change the commencement of the term of office of Board members to the third Tuesday in April as the District is no longer governed by the city charter on elections. Policy also provides that, if the District chooses or is required to consolidate its Board elections with the local municipal or state primary or general elections, elections could occur in even-numbered years and the term of incumbent Board members would be extended to align with the next election.

BB 9220 - Governing Board Elections

CSBA Update: July 2017
Last GUSD Update: March 2017

Bylaw is updated to reflect new law (SB 415, 2015) which, effective January 1, 2018, required a district to move the date of its board election to be concurrent with a statewide election whenever holding an election on a nonconcurrent date has resulted in a significant decrease in voter turnout, as define. Bylaw also removes reference that the board election

shall be conducted in accordance with provisions of the Charter and Municipal Code of the City of Glendale.

BB 9223 - Filling Vacancies

CSBA Update: August 2014
Last GUSD Update: March 2014

BB 9223 is revised as follows:

In section "Events Causing a Vacancy" (item #9), "*or bond*" was deleted as follows:

9. A Board member's refusal or neglect to file his/her required oath ~~or bond~~ within the time prescribed (Government Code 1770)

Rationale: Although item #9 reflects Government Code 1770, the bond practice is outdated.

Upon approval of the policies, updates to the accompanying Administrative Regulations will be made as needed following current District procedures.

Copies of the revised policies are attached to this report.

Philosophy, Goals, Objectives and Comprehensive Plans

School Plans/Site Councils

The Board of Education believes that comprehensive planning is necessary at each school to focus school improvement efforts on student academic achievement and facilitate the effective use of available resources. The Superintendent or designee shall ensure that school plans provide clear direction and identify cohesive strategies aligned with school and District goals.

Each District school that participates in one or more federal and/or state categorical programs funded through the state's consolidated application process pursuant to Education Code 64000 shall establish a school site council in accordance with Education Code 65000-65001. The school site council shall develop, approve, and annually review and update a school plan for student achievement (SPSA) which consolidates the plans required for those categorical programs into a single plan, unless otherwise prohibited by law. (Education Code 64001)

The Superintendent or designee shall review each school's SPSA to ensure that it meets the content requirements for all applicable programs included, is based on an analysis of current practices and student academic performance, and reasonably links improvement strategies to identified needs of the school and its students. The Superintendent or designee shall also ensure consistency between the specific actions included in the District's local control and accountability plan and the strategies identified in each school's SPSA.

The Board shall, at a regularly scheduled Board meeting, review and approve each school's SPSA and any subsequent material revisions affecting the academic programs for students participating in the categorical programs addressed in the SPSA. (Education Code 64001)

If the Board does not approve a school's SPSA, it shall communicate its specific reasons for disapproval of the plan to the school site council. The school site council or committee shall then revise and resubmit the SPSA to the Board for its approval. (Education Code 64001)

The Superintendent or designee shall ensure that school administrators and school site council members receive training on the roles and responsibilities of the site council.

The SPSA may serve as the school improvement plan required when a school is identified for targeted or comprehensive support pursuant to 20 USC 6303. (Education Code 64001)

Any complaint alleging noncompliance with requirements related to the establishment of school site councils or the development of the SPSA may be filed with the District in accordance with the District's uniform complaint procedures pursuant to 5 CCR 4600-4670 and BP/AR 1312.3 - Uniform Complaint Procedures. (Education Code 64001)

Philosophy, Goals, Objectives and Comprehensive Plans

School Plans/Site Councils

Legal References:	Education Code, Sections 52-53; 33133; 35147; 52060-52077; 52176; 56000-56867; 64000; 64001; 65000-65001 Code of Regulations, Title 5, Sections 3930-3937; 4600-4670; 11308 United States Code, Title 20, Sections 6303; 6311; 6314; 6421-6472; 6601-6651; 6801-7014; 7101-7122; 7341-7355c
Policy Adopted:	10/16/1990
Policy Amended:	03/29/1994; 02/20/2001; 03/20/2001; 09/10/2002; 09/06/2016; 03/12/2019

(Formerly BP 6190)

Philosophy - Goals - Objectives and Comprehensive Plans

Comprehensive Safety Plan

The Board of Education recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The Board is fully committed to maximizing school safety and to creating a positive learning environment that includes strategies for violence prevention and high expectations for student conduct, responsible behavior, and respect for others.

The school site council at each District school shall develop a comprehensive school safety plan relevant to the needs and resources of that particular school. New school campuses shall develop a safety plan within one year of initiating operations. (Education Code 32281, 32286)

The school safety plan shall take into account the school's staffing, available resources, and building design, as well as other factors unique to the site.

The school safety plans shall be reviewed and updated annually by March 1 of each year and forwarded to the Board for approval. (Education Code 32286, 32288)

The Board shall review the comprehensive safety plan(s) in order to ensure compliance with state law, Board policy, and administrative regulation and shall approve the plan(s) at a regularly scheduled meeting.

By October 15 of each year, the Superintendent or designee shall notify the California Department of Education of any schools that have not complied with the requirements of Education Code 32281. (Education Code 32288)

Tactical Response Plan

Notwithstanding the process described above, any portion of a comprehensive safety plan that includes tactical responses to criminal incidents that may result in death or serious bodily injury at the school site, including steps to be taken to safeguard students and staff, secure the affected school premises, and apprehend the criminal perpetrator(s), shall be developed by District administrators in accordance with Education Code 32281. In developing such strategies, District administrators shall consult with law enforcement officials and with a representative of an employee bargaining unit, if he/she chooses to participate.

When reviewing the tactical response plan, the Board may meet in closed session to confer with law enforcement officials, provided that any vote to approve the tactical response plan is announced in open session following the closed session. (Education Code 32281)

Philosophy - Goals - Objectives and Comprehensive Plans

Comprehensive Safety Plan

Access to Safety Plan(s)

The Superintendent or designee shall ensure that an updated file of all safety-related plans and materials is readily available for inspection by the public. (Education Code 32282)

However, those portions of the comprehensive safety plan that include tactical responses to criminal incidents shall not be publicly disclosed.

The Superintendent or designee shall share the comprehensive safety plans and any updates to the plans with local law enforcement, the local fire department, and other first responder entities. (Education Code 32281)

Legal Reference: Education Code, Sections 200-262.4; 32260-32262; 32270; 32280-32289; 32290; 35147; 35183; 35291; 35291.5; 41020; 48900-48927; 48950; 49079; 67381
Government Code, Section 54957
Penal Code, Sections 422.55; 626.8; 11164-11174.3
California Constitution, Article 1, Section 28(c)
Code of Regulations, Title 5 Sections 11987-11987.7; 11992-11993
United States Code, Title 20 Sections 7111-7122; 7912
United States Code, Title 42 Sections 12101-12213

Policy Adopted: 09/10/2002

Policy Amended: 04/17/2018; 03/12/2019

Administrative Discretion Regarding Board Policy

The Governing Board desires to be proactive in communicating its philosophy, priorities, and expectations for the District; clarifying the roles and responsibilities of the Board, Superintendent, and other senior administrators; and setting direction for the District through written policies. However, the Board recognizes that, in the course of operating District schools or implementing District programs, situations may arise which may not be addressed in written policies.

In such situations, or when immediate action is necessary to avoid any risk to the safety or security of students, staff, or District property or to prevent disruption of school operations, the Superintendent or designee shall have the authority to act on behalf of the District in a manner that is consistent with law and Board policies.

As necessary, the Superintendent or designee shall consult with other District staff, including the legal counsel and/or the chief business official, regarding the exercise of this authority.

Any exercise of administrative authority shall be nondiscriminatory and demonstrate the District's commitment to equity in District programs and activities.

The Superintendent shall be accountable to the Board for all areas of operation under his/her authority. As appropriate, the Superintendent or designee shall notify the Board as soon as practicable after he/she exercises the authority granted under this policy. The Board president and the Superintendent shall schedule a review of the action at the next regular Board meeting. If the action indicates the need for additions or revisions to Board policies, the Superintendent or designee shall make the necessary recommendations to the Board.

Legal Reference: Education Code Section 35010; 35035; 35160; 35161; 35163

Policy Adopted: 10/07/2003

Policy Amended: 11/03/2010; 09/02/2014; 03/12/2019

Terms of Office

The Governing Board shall consist of five members whose terms shall be staggered so that as nearly as practicable, one half of the members shall be elected in each year in which the Board's elections are regularly held. (Education Code 35012)

The term of office for Board members elected in regular elections shall be four years, commencing on the third Tuesday in April following their election and upon the adoption and certification of the Board election results as presented by the Los Angeles County Registrar – Recorder/County Clerk's Office.

Board members whose terms have expired shall continue to discharge the duties of office until their successors have qualified by taking the oath of office. (Education Code 5017; Government Code 1302, 1360)

If a regularly scheduled Board election date is changed due to consolidation with a statewide or municipal general election, the term of incumbent Board members shall be extended to align with the next applicable election. (Elections Code 10404.5)

Legal Reference: Education Code, Sections 5000-5033; 35010; 35012; 35017
Election Code, Section 1302l; 10400-10418; 14050-14057
Government Code, Sections 1302-1303; 1360

Policy Adopted: 12/4/56

Policy Amended: 6/4/63; 3/19/85; 3/20/01; 6/24/03; 4/03/07; 03/12/2019

Formerly BP 9120

Governing Board Elections

Any person is eligible to be a Governing Board member, without further qualifications, if he/she is 18 years of age or older, a citizen of the state, a resident of the school district, a registered voter, and not legally disqualified from holding civil office. Any person who has been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States of America, or another country, is not eligible to be a candidate for office or be a Board member except when he/she has been granted a pardon in accordance with law. (Education Code 35107; Elections Code 20)

A District employee elected to the Board shall resign his/her position before being sworn in or shall have his/her employment automatically terminated upon being sworn into office. (Education Code 35107)

To reduce costs associated with conducting elections, the Board may consolidate Board elections with the local municipal or statewide primary or general election. Board election procedures shall be conducted in accordance with state and federal law.

Elections Process and Procedures

The District is divided into trustee areas and each trustee area shall be represented by a Board member who resides in and is elected by voters residing within that trustee area. Trustee areas shall be balanced by population as required by state and federal law.

Election of members for areas B, C, and D shall be held in 2022 and every four years thereafter. Election for members for areas A and E shall be held in 2020 and every four years thereafter. The candidate receiving the highest number of votes in each trustee area shall be elected to office.

Prior to March 1 following the year in which the results of each decennial federal census are released, the Board shall adjust the boundaries of the District's trustee areas based on population figures as validated by the Population Research Unit of the Department of Finance. (Education Code 5019.5)

Campaign Conduct

All candidates, including current Board members running as incumbents, shall abide by local, county, state, and federal requirements regarding campaign donations, funding, and expenditures.

Governing Board Elections

In order to help protect the public's trust in the electoral process as well as the public's confidence in the Board and District, the Board encourages all candidates to sign and adhere to the principles in the Code of Fair Campaign Practices pursuant to Elections Code 20440.

No candidate, person, or entity shall use the District's logo/seal/letterhead on any campaign materials.

Statement of Qualifications

Nomination papers shall be signed by not less than 20 registered voters qualified to vote and residing in the trustee area from which the candidate is seeking to run.

Candidate for the Board of Education shall pay the filing fee.

The candidate's statement of qualifications for the position of Member of the Board of Education of the Glendale Unified School District shall be limited to no more than 200 words. The District shall assume no part of the cost of printing, handling, translating, mailing, and/or electronically distributing candidate statements filed pursuant to Election Code 13307.

On the 125th day prior to the day fixed for the general District election, the Board secretary or his/her designee shall deliver a notice, bearing the secretary's signature and District seal, to the county elections official describing both of the following: (Elections Code 10509)

1. The elective offices of the District to be filled at the general election and which offices, if any, are for the balance of an unexpired term.

2. Whether the District or the candidate is to pay for the publication of a statement of qualifications pursuant to Elections Code 13307.

Tie Votes in Board Member Election

Whenever a tie makes it impossible to determine which of two or more candidates has been elected to the Board, the Board shall schedule a runoff election in accordance with law. (Education Code 5016)

Governing Board Elections

Legal Reference: Education Code, Sections: 1006; 5000-5033; 5220-5231; 5300-5304; 5320-5329; 5340-5345; 5360-5363; 5380; 5390; 5420-5426; 5440-5442; 7054; 35107; 35177; 35239
Election Code, Sections 20; 1302; 2201; 4000-4008; 10010; 10400-10418; 10509; 10600-10604; 13307; 13308; 13309; 14025-14032; 14050-14057; 20440
Government Code, Sections 1021; 1097; 12940; 81000-91014
Penal Code, Sections 68; 74; 424; 661
California Constitution, Article 2, Section 2; Article 7, Section 7; Article 7, Section 8
GUSD Action Report No. 8, March 31, 1998

Policy Adopted: 12/04/1956

Policy Amended: 01/18/1977; 03/19/1985; 05/17/1994; 06/24/2003; 04/03/2007; 12/14/2010; 07/08/2014; 03/07/2017; 03/12/2019

Formerly BP 9121, BP 9510

Filling Vacancies

Events Causing a Vacancy

A vacancy on the Governing Board may occur for any of the following events:

1. The death of an incumbent.

2. The adjudication pursuant to a quo warranto proceeding declaring that an incumbent is physically or mentally incapacitated due to disease, illness, or accident and that there is reasonable cause to believe that the incumbent will not be able to perform the duties of his/her office for the remainder of his/her term.

3. A Board member's resignation.

   A vacancy resulting from resignation occurs when the written resignation is filed with the County Superintendent of Schools having jurisdiction over the district, except where a deferred effective date is specified in the resignation so filed, in which case the resignation shall become operative on that date. A Board member may not defer the effective date of his/her resignation for more than 60 days after he/she files the resignation with the County Superintendent. Upon being filed with the County Superintendent, a written resignation, whether specifying a deferred effective date or otherwise, shall be irrevocable.

4. A Board member's removal from office, including by recall.

5. A Board member's ceasing to be a resident of the district.

6. A Board member's absence from the state for more than 60 days, except in the following situations:

   a. Upon district business with the approval of the Board.

   b. With the consent of the Board for an additional period not to exceed a total absence of 90 days. In the case of illness or other urgent necessity, and upon a proper showing thereof, the time limited for absence from the state may be extended by the Board.

   c. For federal military deployment, not to exceed an absence of a total of six months, as a member of the armed forces of the United States or the California National Guard.

      If the absence of the Board member for this purpose exceeds six months, the Board may approve an additional six-month absence upon a showing that there is

Filling Vacancies

a reasonable expectation that the member will return within the second six-month period, and the Board may appoint an interim member to serve in his/her absence. If two or more members of the Board are absent by reason of these circumstances, and those absences result in the inability to establish a quorum at a regular meeting, the Board may immediately appoint one or more interim members as necessary to enable the Board to conduct business and discharge its responsibilities. The term of an interim member appointed in these circumstances shall not extend beyond the return of the absent Board member or beyond the next regularly scheduled election for that office, whichever occurs first.

7. A Board member's ceasing to discharge the duties of his/her office for the period of three consecutive months, except when prevented by illness or when absent from the state with the permission required by law.

8. A Board member's conviction of a felony or any offense involving a violation of his/her official duties or conviction of a designated crime resulting in a forfeiture of office.

9. A Board member's refusal or neglect to file his/her required oath within the time prescribed.

10. The decision of a competent tribunal declaring void a Board member's election or appointment.

11. The making of an order vacating a Board member's office or declaring the office vacant when the Board member fails to furnish an additional or supplemental bond.

12. A Board member's commitment to a hospital or sanitarium as a drug addict, dipsomaniac, inebriate, or stimulant addict by a court of competent jurisdiction, in which case the office shall not be deemed vacant until the order of commitment has become final.

13. A "failure to elect" in which no candidate or an insufficient number of candidates have filed to run for a Board seat(s).

Timelines for Filling a Vacancy

When a vacancy occurs, the Board shall take the following action, as appropriate:

1. When a vacancy occurs within four months of the end of a Board member's term, the Board shall take no action.

2. When a vacancy occurs longer than four months before the end of a Board member's term, the Board shall, within 60 days of the date of the vacancy or the filing of the

Filling Vacancies

member's deferred resignation, either order an election or make a provisional appointment, unless a special election is mandated as described in item #3 below.

3. When a vacancy occurs from six months to 130 days before a regularly scheduled Board election at which the position is not scheduled to be filled, a special election to fill the position shall be consolidated with the regular election. The person so elected shall take office at the first regularly scheduled Board meeting following the certification of the election and shall serve only until the end of the term of the position which he/she was elected to fill.

Eligibility

In order to be appointed or elected to fill a vacancy on the Board, a person must meet the eligibility requirements specified in Education Code 35107.

Provisional Appointments

When authorized by law to make a provisional appointment to fill a vacancy on the Board, the Board shall advertise in the local media to solicit candidate applications or nominations. A committee consisting of less than a quorum of the Board shall ensure that applicants are eligible for Board membership and announce the names of the eligible candidates. The Board shall interview the candidates at a public meeting, accept oral or written public input, and select the provisional appointee by a majority vote.

Within 10 days after the appointment is made, the Board shall post notices of the actual vacancy, or the filing of a deferred resignation, and the provisional appointment. The notice shall be published in the local newspaper pursuant to Government Code 6061 and posted in at least three public places within the district.

The notice shall contain:

1. The date of the occurrence of the vacancy or the date of the filing of, and the effective date of, the resignation.

2. The full name of the appointee.

3. The date of appointment.

4. A statement notifying the voters that unless a petition calling for a special election pursuant to Education Code 5091 is filed in the office of the County Superintendent within 30 days of the provisional appointment, it shall become an effective appointment.

Filling Vacancies

The person appointed shall hold office until the next regularly scheduled election for district Board members and shall be afforded all the powers and duties of a Board member upon appointment.

Appointment Due to Failure to Elect

When a vacancy occurs because no candidate or an insufficient number of candidates have been nominated (i.e., a failure to elect) and a district election will not be held, the Board shall appoint a qualified person to the office. This appointment shall be made at a meeting prior to the day fixed for the election and the appointee shall be seated at the organizational meeting as if elected at the district election. (Education Code 5328)

When an appointment is being made because of a failure to elect, the district shall publish a notice once in a newspaper of general circulation published in the district, or if no such newspaper exists, in a newspaper having general circulation within the district. This notice shall state that the Board intends to make an appointment and shall inform persons of the procedure available for applying for the appointment. (Education Code 5328.5)

The procedure for selecting and interviewing candidates shall be the same as the procedures for "Provisional Appointments," as specified above.

Legal Reference: Education Code, Sections 5000-5033; 5090-5095; 5200-5208; 5300-5304; 5320-5329; 5340-5345; 5360-5363; 5420-5426; 5440-5442; 35107; 35178
Election Code, Sections 10600-10604; 11381-11386
Government Code, Sections 1064; 1770; 3000-3003; 3060-3075; 6061; 54950-54936
Penal Code, Section 88
United Stated Code, Title 18, 704

Policy Adopted: 03/20/2001

Policy Amended: 06/24/2003; 03/11/2014; 03/12/2019

Formerly BP 9123

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

CONSENT CALENDAR NO. 14

TO:	Board of Education
FROM:	Dr. Kelly King, Interim Superintendent
SUBMITTED BY:	Hagop Eulmessekian, Director, Student Support Services Dr. Ilin Magran, Assistant Director, Child Welfare & Attendance
SUBJECT:	**Approval of Agreement with California State University, on Behalf of San Jose State University, for Social Work Interns**

The Interim Superintendent recommends that the Board of Education approve an agreement between Glendale Unified School District and California State University, on behalf of San Jose State University, for Social Work interns to provide social and emotional support to GUSD students and their families in the 2019-2024 school years.

This agreement is between the Glendale Unified School District and the California State University, on behalf of San Jose State University, for academically enhancing student's experiences outside of the classroom setting. The agreement supports social work interns who are enrolled for practical internships in Glendale school sites to fulfill the required field work hours.

Glendale Unified School District sites are designated for receiving appropriate field learning experiences from nominated students. Both parties comply with all codes, rules, regulations and requirements of all State and Federal authorities.

The agreement will become effective as of the date of the last executed signature and shall remain in effect for a term of five (5) years. Any party may terminate the agreement with or without cause upon written notice to the other party, provided that any such termination shall only be effective after the end of the school year during which the written notice of termination is issued.

PRACTICUM AGREEMENT
FOR FURNISHING FIELD TRAINING
FOR THE SCHOOL OF SOCIAL WORK

This Agreement is entered into between the Trustees of the California State University on behalf of San José State University, located at One Washington Square, San Jose, CA 95192 hereinafter called the ("the University"), and Glendale Unified School District, located at 223 North Jackson Street, Glendale, CA 91206, hereinafter called the ("Facility"). The University and Facility are referred to collectively as the Parties.

Witnesseth:

WHEREAS, the Trustees have approved Bachelor of Arts in Social Work ("BASW") and Masters of Social Work ("MSW") Programs for the University and such programs require field work experience and the use of facilities; and

WHEREAS, it is to the mutual benefit of the parties hereto that students of the University's Social Work Programs use facilities for their experience,

WHEREAS, the SOCIAL WORK PRACTICUM is an essential part of professional education for Social Work: an essential element of the practicum must be the inclusion of learning experiences that provide for students' direct engagement in service activities. The intent of the Practicum is to enhance student learning within all areas of the curriculum. The Practicum should provide all students with opportunities for development, integration, and reinforcement of competence through performance in actual service situations. It should permit students to acquire and test skills relevant to emerging conditions of Social Work practice. The Practicum should also foster for all students the integration and reinforcement of knowledge, value and skill learning acquired through particular courses, with a focus on transcultural generalist practice and populations at-risk. In the Practicum the students should have an opportunity to delineate and comprehend questions for research which arise in the course of practice.

NOW, THEREFORE, in consideration of the convenants, conditions, and stipulations hereinafter expressed and in consideration of the mutual benefits to be derived therefrom, the parties hereto agree as follows:

I. FACILITY SHALL:

A. Permit each student who is designated by the University pursuant to Paragraph II. A below to receive field training experience at the Facility, and shall furnish, and permit such students and University instructors free access to appropriate facilities for field work experience.

B. It is expected, in accordance with the presently established values and goals of the University and School of Social Work, that placement facilities provide the following:

1. A field setting that offers the opportunity to serve various at-risk populations. This includes opportunities to work with clients who are oppressed, marginalized, and/or disenfranchised by virtue of their ethnicity, sexual orientation, socioeconomic status, immigration experience, age, and/or disability;

2. A setting that offers opportunities to students to examine their own commitment to these at-risk populations;

3. Setting that offers students opportunities to test, modify and integrate the ideas, concepts and values of the Social Work curriculum into their emerging professional selves; and

4. A setting that provides students with an opportunity to develop skills and practical knowledge by working with at-risk clients under the guidance of a skilled supervisor.

C. It is required that each Placement Facility shall:

1. Provide a learning experience that entails a commitment to service compatible with the values and ethics of the Social Work profession;

2. Provide a qualified field supervisor to be provided either by the agency or the School of Social Work. Assessment of qualifications will take into account professional education, commitment to the values of the Social Work profession, competence in practice, and interest and competence in teaching and supervising;

3. Accept the guiding principle that placement of not less than two (2) Social Work students is highly desirable from the educational perspective;

4. Make available suitable desk space, telephones, word processing facilities, supplies, transportation costs, clerical services and interviewing facilities. This provision may be waived under exceptional circumstances if the educational benefits resulting from a Practicum experience in a particular agency or setting could not be otherwise realized;

5. Provide sufficient structure for the necessary learning experience, i.e. acceptable field instruction, and proper assumption of responsibility by administration, staff, sponsor or constituency, when the Practicum is located in organizations in fields other than social welfare;

6. Provide periodic supervisory conferences and semester evaluations, and open communications between the setting, the field supervisor, and School must be satisfactorily met as spelled out by the School of Social Work in the Field Practicum Manual; and

7. Have the right, after consultation with the University, to refuse to accept for further experience any of the University's students who in the Facility's judgment are not participating satisfactorily in said program.

II. TRUSTEES, THROUGH THE UNIVERSITY, SHALL:

A. Designate the students who are enrolled in the San José State University's Practicum Programs of the School of Social Work to be assigned for field experience at the Facility, in such numbers as are mutually agreed to by both parties;

B. Monitor all instruction for field work experience given at the Facility to the assigned students and provide the necessary Social Work instructor(s) when the Facility field supervisor is not a Social Worker;

C. Keep all attendance and academic records of students participating in said Program;

D. Require every student to conform to all applicable Facility policies, procedures, and restrictions specified jointly by representatives of the University and Facility; and

E. Require University's School of Social Work instructors to notify Facility in advance of:

1. Student(s) assigned to the facility.

2. Student Schedules

3. Changes in placement assignments

III. FACILITY AND UNIVERSITY SHALL AGREE AS FOLLOWS:

A. THIS AGREEMENT will become effective as of the date of the last executed signature and shall remain in effect for a term of five (5) years, unless terminated sooner. Either party, after giving the other party 30 days advance written notice of its intention to so terminate, or for just cause, this agreement can be terminated immediately by either party.
Should either party terminate this agreement for any reason, the terms of this Agreement may remain in full force for those existing Student Interns and Staff Interns still participating in SJSU's MSW program for as long as they are enrolled as students of SJSU, and the University is satisfied that the Facility meets the Field Placement requirements of the MSW Program.

B. In order to insure the satisfaction of all, the student and the field supervisor must jointly formulate a practicum Contract to be submitted for approval be the Faculty Field Liaison and the Field Education Director of the BASW or MSW Program.

C. Mutual Indemnification

SJSU shall indemnify, defend, and hold harmless Facility, its officers, agents and employees from any claim, liability, loss, injury or damage arising out of the performance of this Agreement by SJSU and/or its agents, employees or sub-contractors, excepting only loss, injury or damage caused by the negligence or willful misconduct of personnel employed by the Facility. SJSU shall reimburse Facility for all costs, attorneys' fees, expenses and liabilities incurred with respect to any claim or litigation for which SJSU is obligated to indemnify, defend and hold harmless Facility under this Agreement.

Facility shall indemnify, defend and hold harmless SJSU, its officers, agents and employees from any claim, liability, loss, injury or damage arising out of the performance of this Agreement by Facility and/or its agents, employees, subcontractors, excepting only loss, injury or damage caused by the negligence or willful misconduct or personnel employed by the SJSU. Facility shall reimburse SJSU for all costs, attorneys' fees, expenses and liabilities incurred with respect to any claim or litigation for which Facility is obligated to indemnify, defend and hold harmless SJSU under this Agreement.

The parties shall cooperate with each other in the investigation and disposition of any claim arising out of the activities of this Agreement, provided that nothing shall require either party to disclose any documents, records or communications which are protected under the peer review privilege, the attorney-client privilege or the attorney work-product privilege. The provisions of this section shall survive the termination of this Agreement.

D. Insurance

Without limiting the indemnification of either party to this Agreement, each party shall maintain or cause to be maintained the following insurance coverage: (i) a policy of commercial general liability with limits of liability not less than one million dollars ($1,000,000) per occurrence and one million dollars ($1,000,000) annual aggregate; (ii) a policy of workers' compensation providing statutory coverage; and (iii) such other insurance or self-insurance as shall be necessary to insure it against any claim or claims for damages arising under the Agreement. Insurance afforded by the commercial general liability policy shall be endorsed to provide coverage to the other party of the Agreement as an additional insured. Each party to this Agreement shall provide a Certificate of Insurance certifying that coverage as required herein has been obtained. The requirements of this section may be satisfied by the provision of similar coverage through a self-insurance program.

E. THIS AGREEMENT may at any time be altered, changed or amended by mutual agreement of the parties in writing.

IN WITNESS WHEREOF, this Agreement has been executed by and on behalf of the parties hereto, the day and the year first above written.

FACILITY,

Agency Name Glendale Unified School District

Authorized Signature _____

Print Name Dr. Kelly King

Title Interim Superintendent

Date 03/13/2019

SAN JOSE STATE UNIVERISTY, CONTRACTS AND PURCHASING SERVICES
San José State University

Authorized Signature _____

Print Name _____

Title _____

Date _____

Revised October 19, 2017

GLENDALE UNIFIED SCHOOL DISTRICT

March 12, 2019

CONSENT CALENDAR NO. 15

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBJECT: **Acceptance of Gifts**

The Interim Superintendent recommends that the following gifts to the District be accepted and that letters of appreciation be written to the donors:

a. The Philanthropy Fund of the Oakmont League wish to donate to the District through the Categorical Programs Department $1,000.00 to be used to support the GATE Scholastic Bowl.

b. Ms. Nayiri Nahabedian wishes to donate to the District through the Categorical Programs Department $100.00 to be used to support the Adelante Latinos event.

c. Glendale Educational Foundation wish to donate to the District through the Categorical Programs Department $146.40 to be used to support the Adelante Latinos event.

d. Dr. Maria G. Gandera wishes to donate to the District through the Categorical Programs Department $100.00 to be used to support the Adelante Latinos event.

e. David and Jane Viar wish to donate to the District through the Categorical Programs Department $250.00 to be used to support the Adelante Latinos event.

f. Mario Ledesma wishes to donate to the District through the Categorical Programs Department $100.00 to be used to support the Adelante Latinos event.

g. Glendale Rotary Club FDN wish to donate to the District through the Categorical Programs Department $926.28 to be used to cover the cost of buses to U.C.L.A. for the Armenian Youth Leadership Club.

h. PGT Education, Inc. wish to donate to the District through the Educational Services Department $2,800.00 to be used to support the Japanese FLAG Program at Dunsmore and Verdugo Woodlands Elementary Schools.

i. Timothy Vallejos wishes to donate to the District a 1992 Saturn SL2 for use in the auto shop program at Hoover High School.

j. Evelyn Mosley wishes to donate to the District a K1 Lite Roscoe wheelchair for use in the Health Office at Toll Middle School.

k. Valley View PTA wish to donate to the District $11,779.00 to be used toward the grass project at Valley View Elementary School.

l. Valley View Foundation wish to donate to the District $14,616.70 to be used to purchase Chromebooks, cart, and headphones for use at Valley View Elementary School.

m. Valley View Foundation wish to donate to the District $6,600.00 to be used toward the grass project at Valley View Elementary School.