

GLENDALE UNIFIED SCHOOL DISTRICT  
223 North Jackson Street  
Glendale, California 91206  
(818) 241-3111

**BOARD OF EDUCATION**  
**AGENDA**

February 19, 2019  
Meeting No. 22  
Regular Meeting

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**223 North Jackson Street**  
**Glendale, California 91206**  
**(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 22**  
**Administration Center**

**February 19, 2019**

*“Preparing our students for their future.”*

<b>Please Note Times</b>	
<b>4:30 P.M. -</b>	<b>Opening, Public Communications, Acknowledgements and Recognitions, Student Board Member Report, Information,  Closed Session</b>
<b>7:30 P.M. -</b>	<b>Regular Meeting, Public Communications, Presentations, Discussion, Action, Consent Calendar, Reports</b>

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

**A. OPENING – 4:30 P.M.**

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance led by Nathan Scherrer, an 8<sup>th</sup> grade student from Toll Middle School**
- 3. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

- 4. Approval of Agenda Order**

**B. COMMUNICATIONS FROM PUBLIC**

**1. Public Communications**

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. A Speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Interim Superintendent may refer the matter to the proper department for review. A student's parent/guardian, or a student if age 18 or older, may request that the minutes exclude the student's directory information, as defined in Education Code 49061, or a parent/guardians' personal information, as defined in Education Code 49073.2. The request to exclude such information shall be made in writing to the secretary or clerk of the Board.

**C. ACKNOWLEDGEMENTS AND RECOGNITIONS**

**a. PTA Reflections** – Approx. 24 students will receive awards from Glendale Council PTSA to commemorate their outstanding working in this annual District competition, which is part of the state and national Reflections Program. Students compete in six categories; literature, music composition, film/video production, dance, photography and visual arts.

**D. STUDENT BOARD MEMBER REPORT**

- 1.** Student Board Member Sophia James will report on activities and events happening at the schools around the District.

**E. INFORMATION**

- 1. Acknowledgements of Service** **8**
- The resignations and retirements of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.
- 2. Low-Performing Students Block Grant** **10**
- This report will provide the Board of Education with details on the Low-Performing Students Block Grant Plan for implementation in 2019-2021 and 2021-2022, which will be supported by an entitlement received by the California Department of Education.
- 3. Proposed Revisions to Board Policies Relating to Philosophy-Goals-Objectives and Comprehensive Plans: Administration; and Bylaws of the Board** **15**
- This report will provide the Board of Education with information on the need to revise existing Board Policies (BP) 0420 (School Plans/Site Councils); BP 0450 (Comprehensive Safety Plan); BP 2210 (Administrative Discretion Regarding Board Policy); BP 9110 (Terms of Office); BP 9220 (Governing Board Elections); and BP 9223 (Filling Vacancies) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 4. Board of Education Meeting Schedule 2019-2020** **31**
- A proposed Board of Education meeting schedule for 2019-2020 is presented for the Board to review and comment.
- 5. Update on the Plan to Maintain District Solvency and Financial Responsibility** **32**
- Staff will provide an update on the process and plans in preparing for the 2018-19 second Interim Report, as well as the adoption of the 2019-20 Budget.

**E. INFORMATION - continued**

**6. Update on Measure S and Facility Programs**

35

There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting and a review of the action items on the agenda, as well as a discussion of future items that may be brought to the Board for consideration.

**F. CLOSED SESSION**

**1. Instructing designated representative, Dr. Kelly King, Interim Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**

**2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**

**3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**

**4. Conference with Legal Counsel - Anticipated Litigation – Initiation of litigation pursuant to section 54956.9(c): One potential case**

**5. Conference with Legal Counsel - Existing Litigation – Government Code §54956.9 (d)(1) – Settlement Agreement: Office of Administrative Hearing Case No. 2018060255.**

**G. RETURN TO REGULAR MEETING – 7:30 P.M.**

**1. Call to Order**

**H. COMMUNICATIONS FROM PUBLIC**

**1. Public Communications**

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**I. PRESENTATIONS**

**1. *Executive Search Firms*** – The three Executive Search Firms selected by the Board are here to make presentations:

- a. HYA (Hazard Young Attea Associates)
- b. Leadership
- c. Cosca Group

A selection will be made (refer to Action Report No. 2)

**J. DISCUSSION**

**1. Executive Search Firms**

The Board of Education will discuss the pros and cons of the search firms

**K. ACTION**

- 1. Selection of an Executive Search Firm 36**

The Interim Superintendent recommends that the Board of Education select an Executive Search Firm to assist the District in the Superintendent of Schools search in accordance with the District's Request for Proposals.
- 2. 2019 California School Boards Association (CSBA) Delegate Assembly Election 37**

The Interim Superintendent recommends that the Board of Education vote for no more than two candidates for the CSBA Delegate Assembly, Subregion 23-A.
- 3. Resolution No. 19 Declaring the Anatomage Table Convertible with Digital Library as a Sole Source per Public Contract Code 3400 46**

The Interim Superintendent recommends that the Board of Education approve Resolution No. 19 declaring Anatomage Table Convertible with Digital Library as a Sole Source per Public Contract Code 3400.
- 4. Approval of Change Order No. 1 to Bid No. 170-17/18 with Cybertech Construction Co. for Play Area Improvements at Muir Elementary School and Notice of Completion 49**

The Interim Superintendent recommends that the Board of Education approve Change Order No. 1 to Bid No. 170-17/18 with Cybertech Construction Co. for play area improvements at Muir Elementary School for a credit of \$13,554.00 and a Notice of Completion.
- 5. Approval of Budget Adjustment for the Hoover High School Pool Expansion and Renovation Project 52**

The Interim Superintendent recommends that the Board of Education approve a Budget Adjustment for the Hoover High School Pool Expansion and Renovation Project in the amount of \$5,000,000.
- 6. Approval of Project Authorization No. 23 with NAC Architecture for Architectural Services at Hoover High School Pool Expansion and Renovation Project 53**

The Interim Superintendent recommends that the Board of Education approve Project Authorization No. 23 with NAC Architecture for Architectural Services at the Hoover High School Pool Expansion and Renovation project in the amount of \$862,250.00.
- 7. Approval of the 2020-2021 Student Attendance Calendars 58**

The Interim Superintendent recommends that the Board of Education approve the 2020-2021 student attendance calendars.
- 8. Approval of the Low-Performing Students Block Grant Plan 63**

The Interim Superintendent recommends that the Board of Education approve the Glendale Unified School District Low-Performing Students Block Grant Plan for receipt of funds.
- 9. Approval of Instructional Materials Adoption for Precalculus 67**

The Interim Superintendent recommends that the Board of Education approve the dual adoption of CPM and Stewart for Precalculus for GUSD high Schools.
- 10. Special Education Settlement Agreement**

The Interim Superintendent recommends that the Board of Education approve the special Education Settlement Agreement: Office of Administrative Hearing Case No. 2018060255.

**L. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 69**

The Interim Superintendent recommends that the Board of Education approve the Minutes, as listed.

a. Regular Meeting No. 21 February 5, 2019
- 2. Certificated Personnel Report No. 13 80**

The certificated report recommends approval of the following:

Maternity leaves of absence, extension of maternity leaves of absence, a change of parental leave of absence, health leaves of absence, extension of health leaves of absence, family & medical leaves of absence, an extension of family & medical leave of absence, additional assignments, a change of status, an election, terminations, elections hourly/daily, a transportation authorization, revision to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.
- 3. Classified Personnel Report No. 12 96**

The classified report recommends approval of the following:

Extension of medical leave of absence; family & medical leave of absence; extension of family & medical leave of absence; change of family & medical leave of absence; maternity leave of absence; change of maternity leave of absence; parental leave of absence; extension of parental leave of absence; unpaid home responsibility leave of absence; election from eligibility list; reclassification; termination - exhaustion of benefits; additional assignment temporary - at established rate of pay; change of assignments; revisions to previous board reports; election of classified hourly substitutes; election of classified/non classified hourly substitutes; and personal services agreements.
- 4. Warrants 106**

The Interim Superintendent recommends that the Board of Education approve Warrants totaling \$23,423,189.35 for January 1, 2019 through February 13, 2019.
- 5. Purchase Orders 112**

The Interim Superintendent recommends that the Board of Education approve Purchase Orders totaling \$1,511,772.08 for the period of January 21, 2019 through February 1, 2019.
- 6. Appropriation Transfer and Budget Revision Report 127**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.
- 7. Authorization to Dispose of Surplus Property 132**

The Interim Superintendent recommends that the Board of Education declare various furniture items located at Rosemont Middle School as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.

**L. CONSENT CALENDAR - continued**

**8. Annual Application for Funds Under the Consolidated Application and Reporting System (CARS) for Categorical Aid Programs 2018-2019, Winter Collection 133**

The Interim Superintendent recommends that the Board of Education approve the submission of the annual Consolidated Application Reporting System (CARS) for 2018-2019, Winter Collection.

**9. Approval of Revised Board Policies Relating to Philosophy-Goals-Objectives and Comprehensive Plans; Community Relations; Students; And Bylaws of the Board 135**

The Interim Superintendent recommends that the Board of Education approve revised Board Policies (BP) 0460 (Local Control Accountability Plan); BP 1220 (Citizen Advisory Committees); BP 5141.52 (Suicide Prevention); BP 9100 (Annual Organization Meeting); BP 9322 (Agenda/Meeting Materials); and BP 9324 (Minutes of Board of Education Meetings) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

**10. Acceptance of DonorsChoose Awards 154**

The Interim Superintendent recommends that the Board of Education accept funding from DonorsChoose to support projects submitted by Marshall Elementary School.

**11. Acceptance of Gifts 157**

The Interim Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

**M. REPORTS AND CORRESPONDENCE**

**1. Board**

**2. Interim Superintendent**

**N. ADJOURNMENT**

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

INFORMATION REPORT NO. 1

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent.

PREPARED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources/Director of Classified Personnel

SUBJECT: ACKNOWLEDGEMENTS OF SERVICE

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The resignations and retirements of the following employees have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4040, and are being reported to the Board of Education as information only - no action required:

Resignations:

1. Boghozian, Shirak Effective 2/15/19  
Education Assistant I  
La Crescenta Elementary School
2. Dermenjian, Hovig Effective 2/15/19  
Education Assistant I  
Marshall Elementary School
3. Kazazian, Kaspar Effective 2/08/19  
Education Assistant I  
Toll Middle School
4. Minasian, Hermina Effective 2/04/19  
Education Assistant I  
Mountain Avenue Elementary School

Retirements:

1. Gossard, Thomas W. Effective 2/01/19  
5<sup>th</sup> Grade Teacher 20 years, 5 months of service  
R.D. White Elementary



Retirements: -Continued

- |    |   |   |
|----|---|---|
| 2. | Lancaster, Gerald<br>Gen Yes/ Industrial Technology Teacher<br>Wilson Middle School               | Effective 6/13/19<br>27 years of service          |
| 3. | Marlowe, Robert<br>English Teacher<br>Daily High School   | Effective 6/13/19<br>26 years of service          |
| 4. | Marquez, Angelina<br>Coordinator III<br>Special Projects  | Effective 7/01/19<br>5 years of service           |
| 5. | Mooser, Tania T.<br>Teacher Specialist<br>Rosemont Middle School/<br>Crescenta Valley High School | Effective 6/13/19<br>31 years of service          |
| 6. | Stephens, John<br>Assistant Operations Coordinator<br>Facility & Support Operations Department    | Effective 2/01/19<br>9 years, 2 months of service |
| 7. | Tindol, Yayone<br>Foreign Language Teacher<br>Hoover High School                                  | Effective 6/13/19<br>23 years of service          |

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

INFORMATION REPORT NO. 2

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Dr. Lena Richter, Director, Categorical Programs & Intervention  
Dr. Chris Coulter, Director, Teaching and Learning

SUBJECT: **Low-Performing Students Block Grant**

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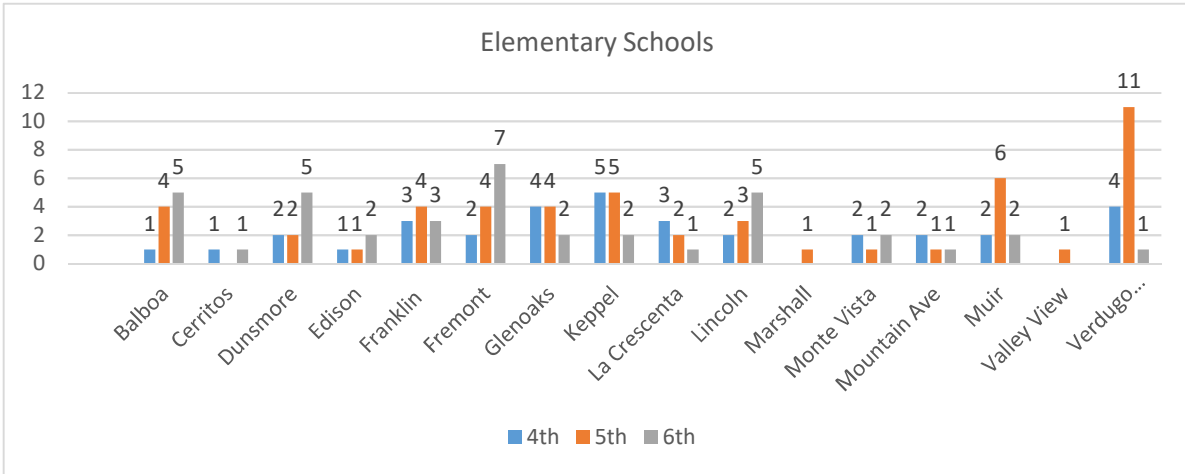
As shared with the Board of Education at its meeting on February 5, 2019, the Glendale Unified School District is scheduled to receive a total entitlement of \$1,057,173.00 from the California Department of Education through the Low-Performing Students Block Grant (LPSBG) to serve students identified as low-performing on state English Language Arts (ELA) or Math assessment, who are not otherwise identified for supplemental grant funding under the Local Control Funding Formula (LCFF), or eligible for special education services. This is a new one-time entitlement state program established by Assembly Bill 1808 in June 2018. Funding for the grant is allocated in the 2018-19 school year and is available for expenditure or encumbrance through the 2020-21 fiscal year. No application is required to receive LPSBG funds.

The funding for Glendale Unified School District is based on 535 students not represented in the unduplicated pupil groups (low income, foster youth, English learners) and not identified as receiving special education services whose 2016-17 CAASPP assessment results in ELA and Math indicate:

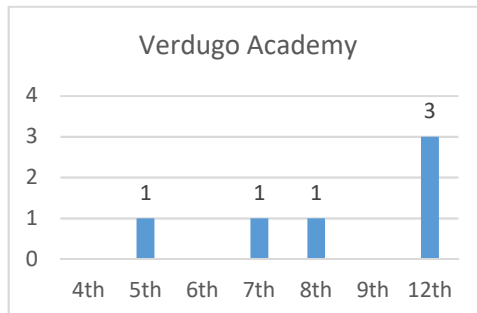
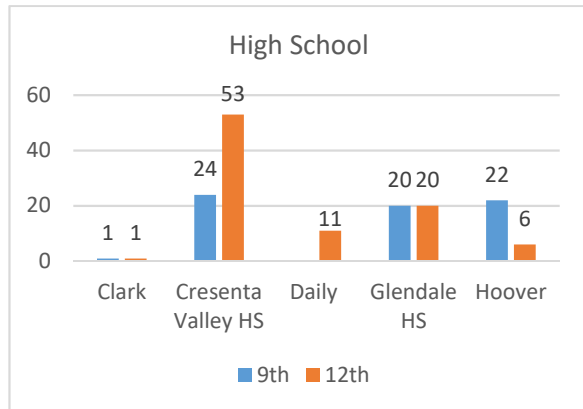
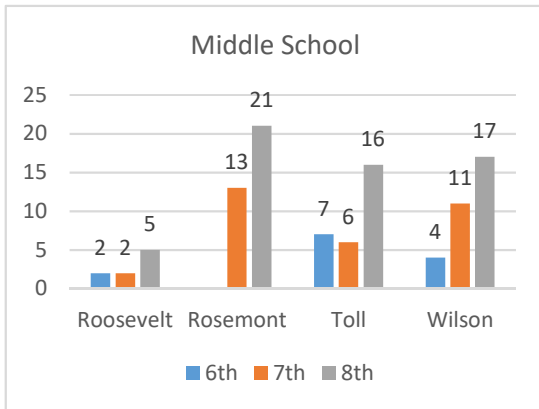
- having not met standard (level 1) in ELA and Math
- having not met standard (level 1) in either ELA or Math and nearly met standard (level 2) in the other
- not having a valid score in either ELA or Math

The graphs below show the number of GUSD students meeting the criteria specified above by current (2018-19) grade at the elementary, middle and high school levels. The number of students represented in the graphs below also include students identified as meeting the grant criteria based on their 2016-17 and or 2017-18 CAASPP assessment results.

**Number of Identified Students per Grade Level/School Site**



*Note: Elementary Schools not indicating any identified students are: Columbus, Jefferson, Mann, and R.D. White.*



The various GUSD graphs above show minimal numbers of identified students represented across grade levels at school sites, particularly at the elementary level. Having few students at each grade level/site would prove to be challenging when designing and implementing intervention programs and supports that best address students' needs in ELA and or Math, particularly when constraints such as school schedules and staffing are taken into consideration. To best maximize the use of funds for identified students, staff recommends implementation of ongoing, targeted professional development activities for all certificated teachers in the areas of ELA and Math.

Research shows that the most powerful way to raise student achievement is through professional learning (Weiss, I., & Pasley, J., 2006). Research also suggests that excellence in teaching is the single most powerful influence on student achievement and, through professional learning, teachers become experts in how they organize and use content knowledge to more effectively have a powerful effect on student achievement (Hattie, Visible Learning, 2009). To best meet the needs of identified students and increase student achievement, the Glendale Unified School District will utilize funds to build teacher excellence through ongoing, comprehensive and intensive professional development activities in the areas of ELA and Math.

A district-wide, targeted professional development plan would serve to be the most efficient and effective intervention strategy for implementing and producing a positive impact on student achievement. The proposed plan will build teacher capacity to better develop Common Core State Standards aligned instructional programs in the areas of ELA and Math. The intent of this professional development plan is to equip teachers with standards aligned instructional practices and pedagogy in ELA and Math to effectively increase classroom instruction and meet the needs of identified students. Training all certificated staff would allow for ongoing sustainment of high quality, standards aligned instruction in both ELA and Math as students matriculate through the grade levels. Therefore, staff is recommending the following professional development plan for the 2019-20 and 2020-21 school years.

**Glendale Unified School District  
Low-Performing Student Block Grant District Plan  
2018-19 – 2020-21**

Glendale Unified School District will increase or improve services for students not included in the unduplicated pupil groups (low income, foster youth, English learners), and not identified as receiving special education services, services whose 2016-17 CAASPP assessment results in ELA and Math indicate:

- having not met standard (level 1), in ELA and Math

- having not met standard (level 1) in either ELA or Math and nearly met standard (level 2) in the other
- not having a valid score in ELA or Math

The Glendale Unified School District will provide the following evidence-based professional development activities in the areas of English Language Arts and Math to directly support pupil achievement and accelerate increases in the academic achievement of identified students. The following plan reflects professional development implementation for the 2019-20 and 2020-21 school years.

The following plan proposes year-long professional development activities for all certificated teaching staff focused on research-based effective instructional strategies and best practices for English Language Arts and Math to equip teachers with research-based instructional strategies and provide differentiated approaches to effective instruction. Professional development activities will be designed to support teachers to ensure students achieve in all state priority areas as determined by outcomes in the District LCAP. Outcomes and activities for identified students will be included in the District's Local Control Accountability Plan (LCAP) and will align with goals for all students identified in the LCAP.

Professional development activities will be conducted by Glendale Unified School District's Teaching and Learning (T&L) Department and various content area experts/consultants. Professional development activities will take place two to three times throughout the year for each content area, English Language Arts and Math, and will align and support both the elementary and secondary curriculums for English Language Arts and Math. Teachers will be provided release days to participate in all professional development activities to ensure a deep understanding and strong command of identified instructional strategies and teaching methods. Instructional materials and supplies that better align with the Common Core State Standard will be provided to better support professional development activities and implementation of shared instructional practices and methods in efforts to increase instructional rigor. The T&L team will engage in follow up monitoring through individual and grade level coaching on implementation of shared professional development activities.

The effectiveness of professional development activities will be reviewed annually as measured by CAASPP assessment results, the LCAP Annual Update, the Analysis of Effectiveness of Actions in the LCAP, as well as the following internal measurements CAASPP Interim Assessments, locally developed teacher and student surveys, D and F rates, AP course enrollment and ongoing monitoring by the Teaching and Learning Teacher Specialists.

### **2019-20**

- Effective implementation of the new Benchmark Advance ELA program for K-5 and the pending new adoption of the College Board's SpringBoard program for grades 6-12 ELA. Special emphasis will be included to effectively implement the intervention programs included with the new materials.
- For K-5, Lesson Study protocols will be a focus of Professional Development with teams of teachers planning lessons together, observing a colleague deliver the lesson, and then working together to critique and improve lesson elements. The teams will also plan intervention strategies and make plans to differentiate instruction to meet the needs of all learners as part of the lesson study process.
- In Math, continue the work started during the 2018-19 school year of building a district-wide list of Essential Standards at each grade level. All standards are important and must be taught. Essential Standards are a subset of the standards that focus the work of collaborative teams on a smaller set of the most important standards at a grade level. Teams will create common assessments, study the results of the assessments, and plan targeted intervention based on the data to ensure that all students master the essential standards. Research is clear that the most effective intervention is targeted to specific skills student by student. Defining what is essential is a critical step in the process.

### **2020-21**

- Identify areas of need to provide follow-up trainings on implementation of Benchmark Advance and the College Board's SpringBoard (pending approval) programs with special focus on deepening differentiation strategies and refining intervention programs.
- Begin to build district-wide agreement on the Essential Standards for ELA at each grade level. Intervention programs are most effective when built around the essential standards skill by skill, student by student.
- Once agreement on Essential Standards is reached in Math, begin to create teacher-developed common assessments on a few of the Essential Standards to be used district-wide. These common assessments will assist school sites in targeting intervention programs on specific skills to specific students.

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

INFORMATION REPORT NO. 3

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBJECT: **Proposed Revisions to Board Policies Relating to Philosophy-Goals-Objectives and Comprehensive Plans, Administration, and Bylaws of the Board**

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This report will provide the Board of Education with information on the need to revise existing Board Policies (BP) 0420 (School Plans/Site Councils); BP 0450 (Comprehensive Safety Plan); BP 2210 (Administrative Discretion Regarding Board Policy); BP 9110 (Terms of Office); BP 9220 (Governing Board Elections); and BP 9223 (Filling Vacancies) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

**BP 0420 – School Plans/Site Councils**

CSBA Update: December 2018  
Last GUSD Update: September 2016

The California School Boards Association (CSBA) has recently updated their language for School Plans and School Site Councils. It is recommended that the BP be updated using CSBA language to reflect a new law (AB 716), which renames the Single Plan for Student Achievement as the School Plan for Student Achievement (SPSA); authorizes the use of uniform complaint procedures for complaints alleging noncompliance with requirements related to the establishment of school site councils or the development of the SPSA; and authorizes the use of the SPSA to satisfy the requirement for a school improvement plan when a school is identified for targeted or comprehensive support.

**BP 0450 - Comprehensive Safety Plans**

CSBA Update: December 2018  
Last GUSD Update: April 2018

Staff is recommending the Board update Board Policy (BP) 0450 using California School Boards Association (CSBA) language to reflect a new law (AB 1747), which requires the California Department of Education (CDE) to post a compliance checklist for developing the comprehensive safety plan and best practices related to reviewing and approving the plan, and requires districts to share their approved comprehensive safety plans with local law enforcement, the fire department, and other first responder entities.

**BP 2210 - Administrative Discretion Regarding Board Policy**

CSBA Update: July 2018  
Last GUSD Update: September 2014

BP 2210 is being updated to add the Board's expectation that the superintendent or designee will be nondiscriminatory and demonstrate a commitment to equity whenever he/she is exercising administrative authority to address a situation that is either not covered in written policies or that requires immediate action to avoid risk to student and staff safety, protect District property, or prevent disruption of school operations. Policy clarifies the superintendent's accountability for all areas of operation under his/her authority and provides that the superintendent or designee will notify the Board, as appropriate, of his/her actions exercised pursuant to this policy.

**BP 9110 - Terms of Office**

CSBA Update: October 2018  
Last GUSD Update: April 2007

BP 9110 - Terms of Office - is being updated to change the commencement of the term of office of Board members to the third Tuesday in April as the District is no longer governed by the city charter on elections. Policy also provides that, if the District chooses or is required to consolidate its Board elections with the local municipal or state primary or general elections, elections could occur in even-numbered years and the term of incumbent Board members would be extended to align with the next election.

**BB 9220 - Governing Board Elections**

CSBA Update: July 2017  
Last GUSD Update: March 2017

Bylaw updated to reflect new law (SB 415, 2015) which, effective January 1, 2018, required a district to move the date of its board election to be concurrent with a statewide election whenever holding an election on a nonconcurrent date has resulted in a significant decrease in voter turnout, as define. Bylaw also removes reference that the board election shall be conducted in accordance with provisions of the Charter and Municipal Code of the City of Glendale.



**BB 9223 - Filling Vacancies**

CSBA Update: August 2014  
Last GUSD Update: March 2014

BB 9223 is being revised as follows:

In section "Events Causing a Vacancy," revise item #9 to delete "or bond" as follows:

9. A Board member's refusal or neglect to file his/her required oath ~~or bond~~ within the time prescribed (Government Code 1770)

Rationale: Although item #9 reflects Government Code 1770, the bond practice is outdated.

The proposed revised Board Policies are being presented for first reading. Should the consensus of the Board be to move forward, the policies will be presented at the March 12, 2019, Board meeting for approval. Further, upon approval of the policies, updates to the accompanying Administrative Regulations will be made as needed following current District procedures.

Copies of the proposed revised policies are attached to this report.

Philosophy, Goals, Objectives and Comprehensive Plans

School Plans/Site Councils

The Board of Education believes that comprehensive planning ~~that is aligned with the District's local control and accountability plan (LCAP)~~ is necessary at each school, ~~in order~~ to focus school improvement efforts on student academic achievement and facilitate the effective use of available resources. The Superintendent or designee shall ensure that school plans provide clear direction and identify cohesive strategies aligned with school and District goals.

Each District school that participates in one or more federal and/or state categorical programs funded through the state's consolidated application process pursuant to Education Code 64000 shall establish a school site council in accordance with Education Code 52852 and the accompanying administrative regulation to develop, review, and approve school plans. 65000-65001. The school site council shall develop, approve, and annually review and update a school plan for student achievement (SPSA) which consolidates the plans required for those categorical programs into a single plan, unless otherwise prohibited by law. (Education Code 64001)

~~For any school that participates in specified state and/or federal categorical programs, the school site council or other school-wide advisory committee shall consolidate the plans required for those categorical programs into a single plan for student achievement (SPSA).~~

~~As appropriate, a school may incorporate any other school program into the SPSA.~~

The Superintendent or designee shall review each school's SPSA to ensure that it meets the content requirements for all applicable programs included, is based on an analysis of current practices and student academic performance, and reasonably links improvement strategies to identified needs of the school and its students. ~~He/she~~ The Superintendent or designee shall also ensure that specific actions included in the District's LCAP are consistent with the strategies identified in each school's SPSA. consistency between the specific actions included in the District's local control and accountability plan and the strategies identified in each school's SPSA.

The Board shall, at a regularly scheduled Board meeting, review and approve each school's SPSA and any subsequent material revisions affecting the academic programs for students participating in the categorical programs addressed in the SPSA. ~~The Board shall certify that, to the extent allowable under federal law, the SPSA is consistent with District local improvement plans required as a condition of receiving federal funding.~~ (Education Code 64001)

~~Whenever the Board does not approve a school's SPSA, it shall communicate its specific reasons for disapproval of the plan to the school site council or committee.~~ If the Board does not approve a school's SPSA, it shall communicate its specific reasons for disapproval of the plan to the school site council. The school site council or committee shall then revise and resubmit the SPSA to the Board for its approval. (Education Code 64001)

Philosophy, Goals, Objectives and Comprehensive Plans

School Plans/Site Councils

The Superintendent or designee shall ensure that school administrators and school site council members receive training on the roles and responsibilities of the site council.

The SPSA may serve as the school improvement plan required when a school is identified for targeted or comprehensive support pursuant to 20 USC 6303. (Education Code 64001)

Any complaint alleging noncompliance with requirements related to the establishment of school site councils or the development of the SPSA may be filed with the District in accordance with the District's uniform complaint procedures pursuant to 5 CCR 4600-4670 and BP/AR 1312.3 - Uniform Complaint Procedures. (Education Code 64001)

Legal References: Education Code, Sections 52-53; 33133; 35147; 41540-41544; 52060-52077; 52176; ~~52852; 52855; 54000-54028; 54425; 56000-56867; 64000; 64001; 65000-65001~~  
Code of Regulations, Title 5, Sections 3930-3937; 4600-4670; 11308  
United States Code, Title 20, Sections 6303; 6311; ~~6312~~; 6314; 6421-6472; 6601-6651; 6801-7014; 7101-~~7165~~ 7122; 7341-7355c

Policy Adopted: 10/16/1990

Policy Amended: 03/29/1994; 02/20/2001; 03/20/2001; 09/10/2002; 09/06/2016; ~~--/--/2019~~

(Formerly BP 6190)

Philosophy - Goals - Objectives and Comprehensive Plans

Comprehensive Safety Plan

The Board of Education recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The Board is fully committed to maximizing school safety and to creating a positive learning environment that ~~teaches~~ includes strategies for violence prevention and ~~emphasizes~~ high expectations for student conduct, responsible behavior, and respect for others.

The school site council at each District school shall develop a comprehensive school safety plan relevant to the needs and resources of that particular school. New school campuses shall develop a safety plan within one year of initiating operations. (Education Code 32281, 32286)

The school safety plan shall take into account the school's staffing, available resources, and building design, as well as other factors unique to the site.

The school safety plans shall be reviewed and updated annually by March 1 of each year and forwarded to the Board for approval. (Education Code 32286, 32288)

The Board shall review the comprehensive safety plan(s) in order to ensure compliance with state law, Board policy, and administrative regulation and shall approve the plan(s) at a regularly scheduled meeting.

By October 15 of each year, the Superintendent or designee shall notify the California Department of Education of any schools that have not complied with the requirements of Education Code 32281. (Education Code 32288)

Tactical Response Plan

Notwithstanding the process described above, any portion of a comprehensive safety plan that includes tactical responses to criminal incidents that may result in death or serious bodily injury at the school site, including steps to be taken to safeguard students and staff, secure the affected school premises, and apprehend the criminal perpetrator(s), shall be developed by District administrators in accordance with Education Code 32281. In developing such strategies, District administrators shall consult with law enforcement officials and with a representative of an employee bargaining unit, if he/she chooses to participate.

When reviewing the tactical response plan, the Board may meet in closed session to confer with law enforcement officials, provided that any vote to approve the tactical response plan is announced in open session following the closed session. (Education Code 32281)

Philosophy - Goals - Objectives and Comprehensive Plans

Comprehensive Safety Plan

Public Access to Safety Plan(s)

The Superintendent or designee shall ensure that an updated file of all safety-related plans and materials is readily available for inspection by the public. (Education Code 32282)

However, those portions of the comprehensive safety plan that include tactical responses to criminal incidents shall not be publicly disclosed.

The Superintendent or designee shall share the comprehensive safety plans and any updates to the plans with local law enforcement, the local fire department, and other first responder entities. (Education Code 32281)

Legal Reference: Education Code, Sections 200-262.4; 32260-32262; 32270; 32280-32289; 32290; 35147; 35183; 35291; 35291.5; ~~35294-35294.9; 35294.10-35294.15~~; 41020; 48900-48927; 48950; 49079; 67381  
Government Code, Section 54957  
Penal Code, Sections 422.55; 626.8; 11164-11174.3  
California Constitution, Article 1, Section 28(c)  
Code of Regulations, Title 5 Sections 11987-11987.7; 11992-11993  
United States Code, Title 20 Sections 7111-7122; 7912  
United States Code, Title 42 Sections 12101-12213

Policy Adopted: 09/10/2002

Policy Amended: 04/17/2018; --/--/2019

Administrative ~~Leeway in Absence of Governing~~ Discretion Regarding Board Policy

The Governing Board desires to be proactive in communicating its philosophy, priorities, and expectations for the District; clarifying the roles and responsibilities of the Board, Superintendent, and other senior administrators; and setting direction for the District through written policies. However, the Board recognizes that, in the course of operating District schools or implementing District programs, situations may arise which may not be addressed in written policies.

~~In any situation in which immediate action is needed to avoid any risk to the safety or security of District students, staff, or property or disruption to student learning, the Superintendent or designee shall have the authority to act on behalf of the District.~~

In such situations, or when immediate action is necessary to avoid any risk to the safety or security of students, staff, or District property or to prevent disruption of school operations, the Superintendent or designee shall have the authority to act on behalf of the District in a manner that is consistent with law and Board policies.

As necessary, the Superintendent or designee shall consult with other District staff, including the legal counsel and/or the chief business official, regarding the exercise of this authority.

Any exercise of administrative authority shall be nondiscriminatory and demonstrate the District's commitment to equity in District programs and activities.

~~The Superintendent or designee shall notify the Board as soon as practicable after he/she exercises this authority. The Board president and the Superintendent shall schedule a review of the action at the next regular Board meeting. If the action indicates the need for additions or revisions to Board policies, the Superintendent or designee shall make the necessary recommendations to the Board.~~

The Superintendent shall be accountable to the Board for all areas of operation under his/her authority. As appropriate, the Superintendent or designee shall notify the Board as soon as practicable after he/she exercises the authority granted under this policy. The Board president and the Superintendent shall schedule a review of the action at the next regular Board meeting. If the action indicates the need for additions or revisions to Board policies, the Superintendent or designee shall make the necessary recommendations to the Board.

Legal Reference: Education Code Section 35010; 35035; 35160; 35161; 35163

Policy Adopted: 10/07/2003

Policy Amended: 11/03/2010; 09/02/2014; --/--/2019

Number of Members and Terms of Office

~~The Board of Education shall consist of five members elected by the qualified voters of the District, as provided by City Charter. Terms of elective officers: The term of office for the members thus elected shall be for a period of four years beginning on the second Monday after the first Tuesday of April following the day of election, and until their successors are elected and qualified.~~

~~A member whose term has expired shall continue to discharge the duties of the office until his/her successor has qualified by taking the oath of office.~~

The Governing Board shall consist of five members whose terms shall be staggered so that as nearly as practicable, one half of the members shall be elected in each year in which the Board's elections are regularly held. (Education Code 35012)

The term of office for Board members elected in regular elections shall be four years, commencing on the third Tuesday in April following their election and upon the adoption and certification of the Board election results as presented by the Los Angeles County Registrar – Recorder/County Clerk's Office.

Board members whose terms have expired shall continue to discharge the duties of office until their successors have qualified by taking the oath of office. (Education Code 5017; Government Code 1302, 1360)

If a regularly scheduled Board election date is changed due to consolidation with a statewide or municipal general election, the term of incumbent Board members shall be extended to align with the next applicable election. (Elections Code 10404.5)

Legal Reference:     ~~Charter of the City of Glendale, Article 5, Sections 1 and 6 – Amended 4/9/63~~  
                              ~~Glendale Municipal Code Section 1.08.070 – Amended 3/31/97~~  
                              Education Code, Sections 5000-5033; 35010; ~~35011, 35012; 35013,~~  
                              ~~35014, 35016, 35017~~  
                              Election Code, Section 13021; 10400-10418; 14050-14057  
                              Government Code, Sections 1302-1303; 1360

Policy Adopted:     12/4/56

Policy Amended:    6/4/63; 3/19/85; 3/20/01; 6/24/03; 4/03/07; --/--/2019

Formerly BP 9120

Governing Board Elections

Any person is eligible to be a Governing Board member, without further qualifications, if he/she is 18 years of age or older, a citizen of the state, a resident of the school district, a registered voter, and not legally disqualified from holding civil office. Any person who has been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States of America, or another country, is not eligible to be a candidate for office or be a Board member except when he/she has been granted a pardon in accordance with law. (Education Code 35107; Elections Code 20)

A District employee elected to the Board shall resign his/her position before being sworn in or shall have his/her employment automatically terminated upon being sworn into office. (Education Code 35107)

To reduce costs associated with conducting elections, the Board may consolidate Board elections with the local municipal or statewide primary or general election. Board election procedures shall be conducted in accordance with state and federal law.

~~Electing Board Members~~ Elections Process and Procedures

~~Election of Members of the Board of Education shall be conducted in accordance with provisions of the Charter and Municipal Code of the City of Glendale and the California Education Code. Members are elected to the Board of Education at the municipal election held on the first Tuesday in April in odd-numbered years.~~

The District is divided into trustee areas and each trustee area shall be represented by a Board member who resides in and is elected by voters residing within that trustee area. Trustee areas shall be balanced by population as required by state and federal law.

Election of members for areas B, C, and D shall be held in ~~2017~~ 2022 and every four years thereafter. Election for members for areas A and E shall be held in ~~2019~~ 2020 and every four years thereafter. The candidate receiving the highest number of votes in each trustee area shall be elected to office.

Prior to March 1 following the year in which the results of each decennial federal census are released, the Board shall adjust the boundaries of the District's trustee areas based on population figures as validated by the Population Research Unit of the Department of Finance. (Education Code 5019.5)

Campaign Conduct



### Governing Board Elections

All candidates, including current Board members running as incumbents, shall abide by local, county, state, and federal requirements regarding campaign donations, funding, and expenditures.

In order to help protect the public's trust in the electoral process as well as the public's confidence in the Board and District, the Board encourages all candidates to sign and adhere to the principles in the Code of Fair Campaign Practices pursuant to Elections Code 20440.

No candidate, person, or entity shall use the District's logo/seal/letterhead on any campaign materials.

### Statement of Qualifications

Nomination papers shall be signed by not less than 20 registered voters qualified to vote and residing in the trustee area from which the candidate is seeking to run.

Candidate for the Board of Education shall pay the filing fee. ~~for candidacy, as provided in the Glendale City Charter and Municipal Code.~~

The candidate's statement of qualifications for the position of Member of the Board of Education of the Glendale Unified School District shall be limited to no more than 200 words. The District shall assume no part of the cost of printing, handling, translating, ~~or mailing,~~ and/or electronically distributing ~~of~~ candidate statements filed pursuant to Election Code 13307.

~~Board members shall hold office for terms of four years, beginning on the second Monday after the first Tuesday of April following the day of election, and until their successors are elected and qualified, unless otherwise provided in the city's ordinance or resolution calling the election (Article 5, Section 3 of the City of Glendale's Charter).~~

On the 125<sup>th</sup> day prior to the day fixed for the general District election, the Board secretary or his/her designee shall deliver a notice, bearing the secretary's signature and District seal, to the county elections official describing both of the following: (Elections Code 10509)

1. The elective offices of the District to be filled at the general election and which offices, if any, are for the balance of an unexpired term.
2. Whether the District or the candidate is to pay for the publication of a statement of qualifications pursuant to Elections Code 13307.

### Tie Votes in Board Member Election

Governing Board Elections

Whenever a tie makes it impossible to determine which of two or more candidates has been elected to the Board, the Board shall schedule a runoff election in accordance with law. (Education Code 5016)

Legal Reference: Education Code, Sections: 1006; 5000-5033; 5220-5231; 5300-5304; 5320-5329; 5340-5345; 5360-5363; 5380; 5390; 5420-5426; 5440-5442; 7054; 35107; 35177; 35239  
Election Code, Sections 20; 1302; 2201; 4000-4008; 10010; 10400-10418; 10509; 10600-10604; 13307; 13308; 13309; 14025-14032; 14050-14057; 20440  
Government Code, Sections 1021; 1097; 12940; 81000-91014  
Penal Code, Sections 68; 74; 424; 661  
California Constitution, Article 2, Section 2; Article 7, Section 7; Article 7, Section 8  
~~Charter, City of Glendale, Article 5, Sections 3 and 6~~  
GUSD Action Report No. 8, March 31, 1998

Policy Adopted: 12/04/1956

Policy Amended: 01/18/1977; 03/19/1985; 05/17/1994; 06/24/2003; 04/03/2007; 12/14/2010; 07/08/2014; 03/07/2017; --/--/2019

Formerly BP 9121, BP 9510

Filling Vacancies on the Board

Events Causing a Vacancy

A vacancy on the Governing Board may occur for any of the following events:

1. The death of an incumbent.
2. The adjudication pursuant to a quo warranto proceeding declaring that an incumbent is physically or mentally incapacitated due to disease, illness, or accident and that there is reasonable cause to believe that the incumbent will not be able to perform the duties of his/her office for the remainder of his/her term.
3. A Board member's resignation.

A vacancy resulting from resignation occurs when the written resignation is filed with the County Superintendent of Schools having jurisdiction over the district, except where a deferred effective date is specified in the resignation so filed, in which case the resignation shall become operative on that date. A Board member may not defer the effective date of his/her resignation for more than 60 days after he/she files the resignation with the County Superintendent. Upon being filed with the County Superintendent, a written resignation, whether specifying a deferred effective date or otherwise, shall be irrevocable.

4. A Board member's removal from office, including by recall.
5. A Board member's ceasing to be a resident of the district.
6. A Board member's absence from the state for more than 60 days, except in the following situations:
  - a. Upon district business with the approval of the Board.
  - b. With the consent of the Board for an additional period not to exceed a total absence of 90 days. In the case of illness or other urgent necessity, and upon a proper showing thereof, the time limited for absence from the state may be extended by the Board.
  - c. For federal military deployment, not to exceed an absence of a total of six months, as a member of the armed forces of the United States or the California National Guard.

If the absence of the Board member for this purpose exceeds six months, the Board may approve an additional six-month absence upon a showing that there is

Filling Vacancies on the Board

a reasonable expectation that the member will return within the second six-month period, and the Board may appoint an interim member to serve in his/her absence. If two or more members of the Board are absent by reason of these circumstances, and those absences result in the inability to establish a quorum at a regular meeting, the Board may immediately appoint one or more interim members as necessary to enable the Board to conduct business and discharge its responsibilities. The term of an interim member appointed in these circumstances shall not extend beyond the return of the absent Board member or beyond the next regularly scheduled election for that office, whichever occurs first.

7. A Board member's ceasing to discharge the duties of his/her office for the period of three consecutive months, except when prevented by illness or when absent from the state with the permission required by law.
8. A Board member's conviction of a felony or any offense involving a violation of his/her official duties or conviction of a designated crime resulting in a forfeiture of office.
9. A Board member's refusal or neglect to file his/her required oath ~~or bond~~ within the time prescribed.
10. The decision of a competent tribunal declaring void a Board member's election or appointment.
11. The making of an order vacating a Board member's office or declaring the office vacant when the Board member fails to furnish an additional or supplemental bond.
12. A Board member's commitment to a hospital or sanitarium as a drug addict, dipsomaniac, inebriate, or stimulant addict by a court of competent jurisdiction, in which case the office shall not be deemed vacant until the order of commitment has become final.
13. A "failure to elect" in which no candidate or an insufficient number of candidates have filed to run for a Board seat(s).

Timelines for Filling a Vacancy

When a vacancy occurs, the Board shall take the following action, as appropriate:

1. When a vacancy occurs within four months of the end of a Board member's term, the Board shall take no action.
2. When a vacancy occurs longer than four months before the end of a Board member's term, the Board shall, within 60 days of the date of the vacancy or the filing of the

Filling Vacancies on the Board

member's deferred resignation, either order an election or make a provisional appointment, unless a special election is mandated as described in item #3 below.

3. When a vacancy occurs from six months to 130 days before a regularly scheduled Board election at which the position is not scheduled to be filled, a special election to fill the position shall be consolidated with the regular election. The person so elected shall take office at the first regularly scheduled Board meeting following the certification of the election and shall serve only until the end of the term of the position which he/she was elected to fill.

Eligibility

In order to be appointed or elected to fill a vacancy on the Board, a person must meet the eligibility requirements specified in Education Code 35107.

Provisional Appointments

When authorized by law to make a provisional appointment to fill a vacancy on the Board, the Board shall advertise in the local media to solicit candidate applications or nominations. A committee consisting of less than a quorum of the Board shall ensure that applicants are eligible for Board membership and announce the names of the eligible candidates. The Board shall interview the candidates at a public meeting, accept oral or written public input, and select the provisional appointee by a majority vote.

Within 10 days after the appointment is made, the Board shall post notices of the actual vacancy, or the filing of a deferred resignation, and the provisional appointment. The notice shall be published in the local newspaper pursuant to Government Code 6061 and posted in at least three public places within the district.

The notice shall contain:

1. The date of the occurrence of the vacancy or the date of the filing of, and the effective date of, the resignation.
2. The full name of the appointee.
3. The date of appointment.
4. A statement notifying the voters that unless a petition calling for a special election pursuant to Education Code 5091 is filed in the office of the County Superintendent within 30 days of the provisional appointment, it shall become an effective appointment.

Filling Vacancies on the Board

The person appointed shall hold office until the next regularly scheduled election for district Board members and shall be afforded all the powers and duties of a Board member upon appointment.

Appointment Due to Failure to Elect

When a vacancy occurs because no candidate or an insufficient number of candidates have been nominated (i.e., a failure to elect) and a district election will not be held, the Board shall appoint a qualified person to the office. This appointment shall be made at a meeting prior to the day fixed for the election and the appointee shall be seated at the organizational meeting as if elected at the district election. (Education Code 5328)

When an appointment is being made because of a failure to elect, the district shall publish a notice once in a newspaper of general circulation published in the district, or if no such newspaper exists, in a newspaper having general circulation within the district. This notice shall state that the Board intends to make an appointment and shall inform persons of the procedure available for applying for the appointment. (Education Code 5328.5)

The procedure for selecting and interviewing candidates shall be the same as the procedures for "Provisional Appointments," as specified above.

Legal Reference: Education Code, Sections 5000-5033; 5090-5095; 5200-5208; 5300-5304; 5320-5329; 5340-5345; 5360-5363; 5420-5426; 5440-5442; 35107; 35178  
Election Code, Sections 10600-10604; 11381-11386  
Government Code, Sections 1064; 1770; 3000-3003; 3060-3075; 6061; 54950-54936.  
Penal Code, Section 88  
United States Code, Title 18, 704

Policy Adopted: 03/20/2001

Policy Amended: 06/24/2003; 03/11/2014; --/--/2019

Formerly BP 9123

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

INFORMATION REPORT NO. 4

TO: Board of Education  
FROM: Dr. Kelly King, Interim Superintendent  
PREPARED IN: Office of the Superintendent  
SUBJECT: **Proposed Board of Education Meeting Schedule 2019-2020**

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Board of Education meetings are held at the Administration Center, 223 N. Jackson Street, on the first and third Tuesday of the month, unless otherwise specified. A proposed Board of Education meeting schedule for 2019-20 is presented for the Board to review and comment.

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2019

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July 16

August 13

September 3, 17

October \*7 (Monday), 22

November 5, 19

December 17 (*Note: CSBA conference is Dec 4-6*)  
(*Winter recess: December 23 – January 6*)

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2020

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January 14

February 4, 18

March 12  
(*Spring recess: March 16-20*)

April 7, 21 (*Annual Organizational Meeting*)

May 5, 19, \*26  
(*\*meeting is for recognitions only*)

June 2, 16  
Note: Last day of school for students is June 11.

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

INFORMATION REPORT NO. 5

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Karineh Savarani, Director, Financial Services  
Craig Larimer, Financial Analyst

SUBJECT: **Update on the Plan to Maintain District Solvency and Financial Responsibility**

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This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility.

Staff will provide an update on the process and plans in preparing for the 2018-19 Second Interim Report, as well as the adoption of the 2019-20 Budget. This will include specific budget reduction areas, options and timelines.

Within the presentation will be a reference to the annual budget carryover process. Attached is a report for supplementary information on this specific topic.



## **CARRY-OVERS DEFINED**

Carry-overs are defined as prior year ending unspent program balances that are allowed to be re-budgeted the following year. Categorical (restricted) carry-over rules are set by either Federal, State or Local agencies who were the funding source. Unrestricted General Fund carry-over allowances are set by District management (many unrestricted programs are not entitled to utilize carry-over balances). Examples of programs eligible to receive carry-overs are (not all programs are listed):

### **EXAMPLES OF FEDERAL**

- Title I
- Title II
- Title III
- Special Education
- MAA
- LEA Billing Programs

### **EXAMPLES OF STATE**

- College and Career Readiness Grant
- SELPA
- Special Education
- Restricted Lottery
- Donation Programs
- CTE Grants

### **EXAMPLES OF LOCAL**

- Donations Programs
- Glendale Educational Foundation
- PTA Contributions
- EEELP Fees

### **EXAMPLES OF UNRESTRICTED GENERAL FUND**

- Textbook Program
- Supplemental Program
- CTE Program
- Music Programs
- Testing Programs
- Special Projects
- Independent Study Program

- Civic Center Fee Income
- Salary Increase Assigned
- Athletics Program
- ETIS Discretionary Allocation
- Assigned Amounts For Other Identified District Needs (examples FASO Wall, Code to Future, LACOE System Charges, Supplemental Security, etc.)

**OTHER FUNDS (Outside of the General Fund)**

- Capital Outlay and Special Reserve Funds (outside of the General Fund)
- EEELP (Fund 12 = Federal and State)

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

INFORMATION REPORT NO. 6

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

**SUBJECT: Update on Measure S and Facility Programs**

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This agenda item is in support of Board Priority No. 2 – Create a Culture of Learning. Staff will make a presentation, which will include an update on the following items:

1. Superintendent’s Facility Advisory Committee (SFAC)
  - Review of Agenda Items
2. Items on this Agenda
  - Approval of Change Order No. 1 to Bid No. 170-17/18 with Cybertech Construction Co. for Play Area Improvements at Muir Elementary School and Notice of Completion
  - Approval of Budget Adjustment for the Hoover High School Pool Expansion and Renovation Project
  - Approval of Project Authorization No. 23 with NAC Architecture for Architectural Services at Hoover High School Pool Expansion and Renovation Project

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

ACTION REPORT NO. 1

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

PREPARED IN: Office of the Superintendent

**SUBJECT: Selection of an Executive Search Firm**

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The Interim Superintendent recommends that the Board of Education select an Executive Search Firm to assist the District in the Superintendent of Schools search in accordance with the District's Request for Proposals.

**Background**

At its meeting on February 5, 2019, the Board agreed to proceed with sending out a Request for Proposal (RFP) to executive search professionals to assist the District in hiring a new Superintendent of Schools. At this meeting, the Board also agreed to having Board President Greg Krikorian and Board Vice President Jennifer Freemon review the proposals and recommend a maximum of four firms to make a presentation to the Board at its regular Board meeting on February 19, 2019.

Following the February 5, 2019 Board meeting, the RFP was sent via email to the following search firms: The Cosca Group; Dave Long & Associates; Education Leadership Services; Hazard, Young, Attea & Associates, Ltd.; Leadership Associates; CSBA/McPherson & Jacobson, L.L.C.; and Ray and Associates, Inc. On February 6, the RFP was placed on the district's website and a press release was sent from the Public Information Office.

By the deadline date, February 13, 2019, noon, the District received proposals from the following firms:

- The Cosca Group
- Hazard, Young, Attea & Associates
- Leadership Associates
- CSBA/McPherson & Jacobson
- Ray & Associates

After reviewing the proposals, Board President Krikorian and Board Vice President Freemon recommended that the following firms present to the Board on February 19, 2019: Hazard, Young, Attea & Associates (HYA), Leadership Associates, and Cosca Group. The Board is asked to select a firm from this group of three.

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

ACTION REPORT NO. 2

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

PREPARED IN: Office of the Superintendent

SUBJECT: **2019 California School Boards Association (CSBA) Delegate Assembly Election**

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The Interim Superintendent recommends that the Board of Education vote for no more than two candidates for the CSBA Delegate Assembly, Subregion 23-A.

The CSBA's Delegate Assembly is a vital link in the Association's governance structure. The CSBA's Delegate Assembly sets the general policy direction for the association. Working with local districts, county offices, the Board of Directors and Executive Committee, delegates ensure that the association reflects the interests of school districts and county offices of education throughout the State. Delegates serve two-year terms.

The Glendale Unified School District is part of Subregion 23-A of the CSBA. In the election for the delegate representatives for this region, there are three candidates running for two vacancies as listed below:

Suzie Abajian, South Pasadena USD  
Jennifer Freemon, Glendale USD  
Robert "Bob" Gin, Alhambra USD

The biographical sketch form and resume, if submitted, for each candidate running for the Delegate Assembly, Subregion 23-A, are attached.

The Board of Education has one vote for each vacancy within its constituency. However, the Board may cast no more than one vote for any one candidate. Voting must be by official action of the Board of Education. Ballots must be postmarked by Friday, March 15, 2019, to be valid.

Election results will be posted on the CSBA's website no later than April 1, 2019.

RECEIVED  
SUPERINTENDENT'S OFFICE

2019 FEB -4 PM 1:37



**REQUIRES BOARD ACTION**

**Due: Fri. Mar. 15 return ballot in enclosed envelope**

January 31, 2019

**MEMORANDUM**

To: All Board Presidents and Superintendents — CSBA Member Boards – **SUBREGION 23-A**  
From: Emma Turner, CSBA President  
Re: 2019 Ballot for CSBA Delegate Assembly — **U.S. Postmark Deadline is Fri. March 15**

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Enclosed is the ballot material for election to CSBA's Delegate Assembly from your region or subregion. It consists of: 1) the ballot (on red paper), the reverse side of which contains the names of ALL current members of the Delegate Assembly from your region or subregion; and 2) the required candidate biographical sketch form and, if submitted, a resume, which will be on the reverse side of the biographical sketch form. In addition, provided is a copy of the ballot on white paper to include with your board agenda. **Only the ballot on red paper is to be completed and returned. It must be postmarked by the U.S. Post Office on or before Friday, March 15, 2019. No exceptions.**

Your Board may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies, the Board may vote for up to three candidates. However, your Board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or Board Clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district's stationery. Please write **DELEGATE ELECTION** prominently on the envelope along with the region or subregion number on the bottom left corner of the envelope (this number appears at the top of the ballot).

If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2019 – March 31, 2021. The next meeting of the Delegate Assembly takes place on Saturday, May 18 and Sunday, May 19 at the Hyatt Regency in Sacramento. The names of all Delegates will be available on CSBA's website no later than Monday, April 1. Please do not hesitate to contact CSBA's Executive Office at (800) 266-3382 should you have any questions.

Encs: Ballot on red paper and watermarked "copy" of ballot on white paper  
List of all current Delegates on reverse side of ballot (red paper and white paper)  
Candidate(s)' required Biographical Sketch Forms and resumes, if provided  
CSBA-addressed envelope to send back ballots

*REQUIRES BOARD ACTION*

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No later than **FRIDAY, MARCH 15, 2019**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2019 DELEGATE ASSEMBLY BALLOT  
SUBREGION 23-A  
(Los Angeles County)

Number of vacancies: 2 (Vote for no more than 2 candidates)

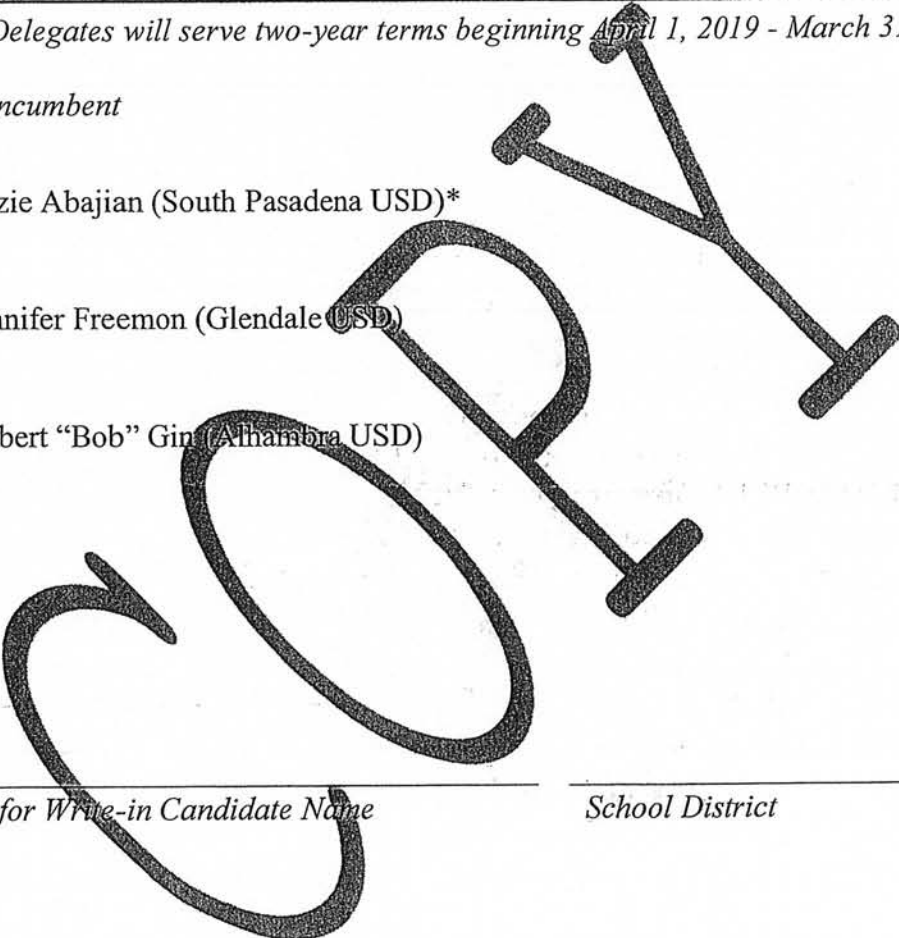
*Delegates will serve two-year terms beginning April 1, 2019 - March 31, 2021*

*\*denotes incumbent*

Suzie Abajian (South Pasadena USD)\*

Jennifer Freemon (Glendale USD)

Robert "Bob" Gin (Alhambra USD)



*Provision for Write-in Candidate Name*

*School District*

*Signature of Superintendent or Board Clerk*

*Title*

*School District Name*

*Date of Board Action*

*See reverse side for list of all current Delegates in your Region.*

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**REGION 23 – 15 Delegates (13 elected/2 Appointed ♦)**

**Director: Helen Hall (Walnut Valley USD)**

**Below is a list of all the current Delegates with expired terms from this Region.**

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**Los Angeles County: San Gabriel Valley & East Los Angeles**

**Subregion 23-A**

Suzie Abajian (South Pasadena USD), term expires 2019  
Kimberly (Kim) Kenne (Pasadena USD), term expires 2020  
Gregory Krikorian (Glendale USD), term expires 2020  
Gary Scott (San Gabriel USD), term expires 2020  
Vacant, term expires 2019

**Subregion 23-B**

Anthony Duarte (Hacienda La Puente USD), term expires 2020  
Larry Redinger (Walnut Valley USD), term expires 2019  
Vacant, term expires 2019

**Subregion 23-C**

Cory Ellenson (Glendora USD), term expires 2020  
Steven Llanusa (Claremont USD), term expires 2020  
Christina Lucero (Baldwin Park USD), term expires 2019  
Eileen Miranda Jimenez (West Covina USD), term expires 2019  
Roberta Perlman (Pomona USD) ♦, appointed term expires 2021  
Paul Solano (Bassett USD), term expires 2020

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**County**

Los Angeles



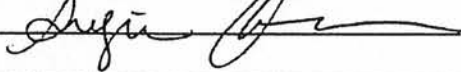


## 2019 Delegate Assembly Candidate Biographical Sketch Form

**DUE: Monday, January 7, 2019 – no late submissions accepted**

Please complete, sign, and date this required ONE-page candidate biographical sketch form. An optional, ONE-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and do not re-type this form. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office.

**Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.**

Signature: 

Date: Jan. 5-2019

Name: Suzie Abajian, Ph.D. CSBA Region & subregion #: 23-A  
District or COE: South Pasadena Unified School District Years on board: 3  
Profession: Educational Administrator Contact Number (please v  Cell  Home  Bus.): 818-720-0107  
\*Primary E-mail: suzieabajian@gmail.com  
(\*Communications from CSBA will be sent to primary email)  
Are you an incumbent Delegate?  Yes  No | If yes, year you became Delegate: 2017

**Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. (Character count limit: 700)**

I am interested in becoming a Delegate because I want to continue being involved in CSBA's governance structure. I am committed to ensuring that CSBA reflects the interests of our school districts in Region 23. I have been an active member of the CSBA Delegate Assembly the past two years and have attended CSBA's Legislative Action days in Sacramento. I have also helped in organizing one of the local CSBA PAC fundraisers. Additionally, I have been actively involved in local and statewide campaigns for full and fair funding for public education and culturally responsive curriculum for CA students such as Luis Alejo's AB2016 that enabled CDE to develop a state framework for Ethnic Studies.

**Please describe your activities and involvement on your local board, community, and/or CSBA. (Character count limit: 700)**

During my tenure on the SPUSD Board, we passed a \$98 million bond measure to upgrade and modernize our schools and district facilities and renewed/expanded our parcel tax to support our vast offerings of educational programs in the Arts and CTE. I was actively involved in both campaigns and have raised awareness in my community regarding educational funding issues in CA. Also, during my tenure we implemented and expanded two Dual Language Immersion Programs and a Multicultural Literature Course for our 9th graders. As a board member, I have served on the 5-Star Educational Coalition board and was recently elected as SPUSD's School Board President.

**What do you see as the biggest challenge facing governing boards and how can CSBA help address it? (Character count limit: 700)**

The biggest challenge facing governing boards in California is the volatile funding stream for K-12. Ever since the passage of Prop 13, our schools have come to rely heavily on state revenues rather than property taxes. Although the passages of Prop 30 and 55 have substantially mitigated the situation in recent years, they have not been sufficient, particularly because of the rising costs associated with CalSTRS and PERs contributions falling on local districts. The way that CSBA can address this issue is by raising public awareness, advocating for the state to take responsibility of CalSTRS and PERs and build public support of the split roll of Prop 13 that will be on the 2020 ballot.

E-mail: [nominations@csba.org](mailto:nominations@csba.org), or fax to (916) 371-3407, or US Mail to: CSBA | Attn: Executive Office | 3251 Beacon Blvd., West Sacramento, CA 95691. Please only submit biosketch form via one of these modes only; do not send multiple times. If you have any questions, please contact the Executive Office at (800) 266-3382.

**Suzie M. Abajian** )  
suzieabajian@gmail.com )  
818-720-0107

## EDUCATION

**Ph.D. in EDUCATION, 2013** University of California Los Angeles, Los Angeles, California  
**M.A. in TEACHING MATHEMATICS, 2000** Occidental College, Los Angeles, California  
**B.A. in MATHEMATICS, 1998** Occidental College, Los Angeles, California

## CREDENTIALS

- **California Preliminary Administrative Credential** Issued 2018 - Valid until 2022
- **California Clear Single Subject Teaching Credential in Mathematics** Issued 2000 - Valid until 2022

## COMMUNITY LEADERSHIP

**South Pasadena Unified School District Board President** 2018-Present  
**South Pasadena Unified School District Board Member** 2015-Present  
**CSBA Delegate Assembly** 2017-Present

**Five Star Coalition Secretary and School Board Liaison for SPUSD** 2015-2017

**Vecinos de South Pasadena** 2013-present  
**Executive Board Member** 2014-2015

**Women Involved in South Pasadena Political Action** 2013-present  
**Executive Board Member** 2014-2015  
**Communications and Media Chair** 2013-2014

## TEACHING AND EDUCATIONAL LEADERSHIP

**EL Specialist- Educational Administrator-** Orange County Department of Education 2018-2019

**NTT Assistant Professor of Education-** Occidental College, Los Angeles, California 2014-2018

**Mathematics Lecturer-** Loyola Marymount University, Los Angeles, California 2010- 2014

**Assistant Field Supervisor for Mathematics Teachers-** Teacher Education Program, UCLA 2004-2007

**Secondary Mathematics Teacher-** South Pasadena High School, South Pasadena, California 2009-2010

**Secondary Mathematics Teacher-** Abraham Lincoln High School, Los Angeles, California 2001-2003

## FELLOWSHIPS/AWARDS

**Congressional Woman of the Year for South Pasadena-** United States Congresswoman Judy Chu April 2018  
**Democrat of the Year for 41<sup>st</sup> Assembly District-** Los Angeles County Democratic Party October 2017  
**Certificate of Congressional Recognition-** United States Congresswoman Judy Chu September 2014

## BUSINESS

**A&A Consultants, LLC** 2012-present  
**Co-founder and President**

## 2019 Delegate Assembly Candidate Biographical Sketch Form

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***Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.***

Signature: *Jennifer Freemon* Date: 12/19/2018

Name: <u>Jennifer Freemon</u>	CSBA Region & subregion #: <u>23A</u>
District or COE: <u>Glendale Unified School District</u>	Years on board: <u>3.5</u>
Profession: <u>Educator</u>	Contact Number (please check <input checked="" type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Bus.): <u>8183881251</u>
*Primary E-mail: <u>jfreemon@gusd.net</u>	
<small>(*Communications from CSBA will be sent to primary email)</small>	
Are you an incumbent Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No   If yes, year you became Delegate: _____	

**Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.** (Character count limit: 700)

I am a passionate public education advocate who is committed to full and fair state funding for public schools. I am interested in becoming a delegate to empower school Boards in their efforts to build and maintain quality public schools at the local level. I am excited to bring several years of public school teacher experience to the delegate assembly. Moreover, I have served as a leader on multiple community organizations, including my role on the Glendale USD Board. Some experiences I bring to the delegate assembly center around budget and charter school challenges, and a variety of community issues around district boundaries and facility improvements bonds.

**Please describe your activities and involvement on your local board, community, and/or CSBA.** (Character count limit: 700)

My local Board serves 26,000 student and is actively engaged in advocacy on many levels. Together, we passed a \$285 million dollar facilities bond. Collectively, we approve and monitor a \$290 million dollar annual budget. As a Board member, I am engaged with our staff in the examination of academic programs such as our dual immersion and CTE programs. I serve on various Board appointed subcommittees that strengthen our district. I serve as a Cub Scout leader, school volunteer, and am actively addressing the issue of homelessness in the region. Moreover, I am a CSBA Masters in Governance graduate and regular CSBA AEC attendee.

**What do you see as the biggest challenge facing governing boards and how can CSBA help address it?** (Character count limit: 700)

The single biggest issue facing governing Boards across the state is funding. School Boards are consistently asked to do more with the same dollars. School Boards are facing STRS/PERS obligations, increased needs for mental health services, rising special education costs, and increased services to meet LCAP goals. CSBA should lead the state in advocating for full and fair state funding. Additionally, CSBA has the ability to work with partner organizations such as CASBO, ACSA, CTA and CSEA to build a unified voice to change the state budget priorities. CSBA is able to help districts connect and share best practices on budget management and meeting the needs of all students.

## **Jennifer Freemon**

**Vice President, Board of Education**

**Glendale Unified School District**

(818) 388-1251 ▪ [jfreemon@gusd.net](mailto:jfreemon@gusd.net)

Jennifer Freemon was first elected to the Glendale Unified School District Board of Education in 2015. Prior to her election on the board, she served as a middle school teacher and high school coach in the district for several years. She has three children currently attending GUSD schools, one in elementary school, one in middle school, and one in high school.

Ms. Freemon started her career in education after completing her Bachelor of Arts and Master of Arts in Teaching from Occidental College. She began in the Glendale Unified School District teaching middle school social studies. Over the years she taught, she was the head aquatics coach for Hoover High School, coaching and managing the boys and girls swim and water polo programs. She also had the opportunity to lead the AVID program at the middle school.

After teaching in the district, Ms. Freemon moved into children and family ministry. She currently is the Coordinator for Children and Youth at the First United Methodist Church of Glendale. Her duties include program management, curriculum development, and general leadership for all the church programs involving children and youth.

In the community, Ms. Freemon is a Cub Scout leader for Pack 313 and a regular team parent and coach for the various AYSO, Baseball, Track, and Volleyball teams on which her children participate. She is a regular volunteer and organizer for Family Promise, which provides housing and support to displaced families. She is the team leader for the local Sierra Service Project team, who go to areas in need to build and repair homes. Ms. Freemon is also an experienced PTA board member, having served in many roles over the years. She has been the president, treasurer, membership chair, committee chair, legislative chair, and parliamentarian for the elementary school PTA. She has also been the council health and welfare VP, and is currently the parliamentarian for the middle school PTA.

On the School Board, Ms. Freemon has completed her Masters in Governance training. She has served on many district committees including the World Languages Committee, LCAP Committee, Superintendent Facility Advisory Committee, Glendale Educational Foundation board representative, Crescenta Valley Legislative Committee, Glendale Civic Leaders Roundtable, and the Five Star Education Coalition.

## 2019 Delegate Assembly Candidate Biographical Sketch Form

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***Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.***

**Signature:**  **Date:** 12/11/18

Name: <u>Robert "Bob" Gin</u>	CSBA Region & subregion #: <u>23 A</u>
District or COE: <u>Alhambra Unified School District</u>	Years on board: <u>16</u>
Profession: <u>Retired</u>	Contact Number (please <input checked="" type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Bus.): <u>(323) 376-7795</u>
*Primary E-mail: <u>gin_bob@ausd.us</u>	
<i>(*Communications from CSBA will be sent to primary email)</i>	
Are you an incumbent Delegate? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No   If yes, year you became Delegate: _____	

**Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.** (Character count limit: 700)

To support CSBA and Public Education agenda to help secure Full and Fair Funding and to assure our school district are providing a equitable education for all students. I have been involved with CSBA since 2005, when I was first elected to Delegate Assembly and since I have served on various committees for CSBA, elected as the API Director-At-Large and served on the Board of Directors for the last 4 years. I have served on my own Board for the last 16 years and focus on student learning, keeping the district financially sound and supported The Gateway Success Program, a nationally recognized program.

**Please describe your activities and involvement on your local board, community, and/or CSBA.** (Character count limit: 700)

Community Activities: Alhambra Educational Foundation, Monterey Park Library Foundation, President, Greater Los Angeles Area Coordinating Council, BSA - District Chair and Greater San Gabriel Chinese American Citizens Alliance, Past President.  
Local Board: Served as Board President, Vice President and Clerk of the Board. Chaired 3 major bond -\$389 million, Liaison to the Los Angeles County School Trustee Association.  
California School Board Association: API Director-At-Large & Board of Directors(2014-2018), Finance & Golden Bell Committee(2018), Governance Study Group & Equity Advisory Group(2018), Programmatic Advisory Group, Legislative & Bylaw Committee and Delegate Assembly (2009-2010)

**What do you see as the biggest challenge facing governing boards and how can CSBA help address it?** (Character count limit: 700)

Funding will always be the biggest challenge that governing boards will face, along with all of the unfunded liabilities, rising health cost every year and the challenge of funding for special education. These are the issues that CSBA can provide continual education and solutions to help make sure every school districts in the State of California stay solvent.



GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

ACTION CALENDAR NO. 3

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Christine Ward, Director, Procurement & Contract Services

SUBJECT: **Resolution No. 19 declaring the Anatomage Table Convertible with Digital Library as a Sole Source per Public Contract Code 3400.**

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The Interim Superintendent recommends that the Board of Education approve Resolution No. 19 declaring Anatomage Table Convertible with Digital Library as a Sole Source per Public Contract Code 3400.

This agenda item is in support of Board priority #1 – Maximize Student Achievement.

Per Public Contract Code 3400, the Board of Education may declare equipment and material as a Sole Source based on the uniqueness of a product specific to a defined application or need, and/or if the item is available from only one source. It is the intent of this Public Contract Code to encourage manufacturers to develop and implement new and ingenious materials and products.

The Career and Technical Education (CTE) Sports Medicine program at Crescenta Valley High School has requisitioned for the purchase of two (2) Anatomage Table Convertibles with Digital Library for use in classroom instruction. This equipment is the most technologically advanced, 3D, interactive anatomy visualization system for education. It is an all-in-one, touch-interactive display system that provides true anatomy in life-size scale. The table resembles an operating table or hospital bed and digitally illustrates anatomical realism allowing students to fully examine the nervous, circulatory, and musculoskeletal systems.

The Anatomage Table Convertible with Digital Library is manufactured and distributed exclusively by Anatomage, Inc. The total cost of this purchase is \$194,619.50, which includes equipment, delivery, on-site training, hardware & software troubleshooting and support, software upgrades and a 5-year warranty.

**GLENDALE UNIFIED SCHOOL DISTRICT**

**RESOLUTION NO. 19**

**AUTHORIZING PURCHASE OF INSTRUCTIONAL EQUIPMENT AS SOLE SOURCE**

**WHEREAS**, Glendale Unified School District, County of Los Angeles, State of California (“District”) is duly authorized and existing under the laws of said State; Public Contract Code 3400; and supported by case law as stated in Graydon v. Pasadena (1980); and

**WHEREAS**, Sole source or standardization is not a matter of law, it is a matter of fact, based on the uniqueness of a product specific to a well defined application or need; and

**WHEREAS**, the District will issue a purchase order to Anatomage, Inc. for the acquisition of two (2) Anatomage Table Convertibles with Digital Library, including appurtenant items (“Property”), delivery, installation, training and warranty, all in accordance with the applicable law; and

**WHEREAS**, the governing body has determined it is in the best interest of the District, its students and the citizens it serves to purchase two (2) Anatomage Table Convertibles with Digital Library, in the approximate amount of \$194,619.50 direct from Anatomage, Inc. based on the uniqueness of this product specific to a defined application and instructional need, and

**WHEREAS**, The District has determined that there is no practical value or advantage in advertising for and receiving competitive bids for the purchase and installation of these Anatomage Table Convertibles with Digital Library because Anatomage, Inc. is the sole manufacturer and distributor.

**WHEREAS**, the District finds that the Property purchase from Anatomage, Inc. is the most economical means of providing instruction to our students enrolled in the CTE Sports Medicine program and there is no advantage to the District in bidding for matching components;

**NOW, THEREFORE, BE IT RESOLVED** that the Chief Business and Financial Officer or the Director, Procurement & Contracts to be hereby authorized to sign related documents on behalf of the board.

**APPROVED, PASSED AND ADOPTED** by the Governing Board of the Glendale Unified School District this 19th day of February 2019 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

I, Gregory S. Krikorian, President of the Glendale Unified School District Governing Board of Education, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

---

President of the School Board  
Glendale Unified School District



GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

ACTION REPORT NO. 4

TO: Board of Education  
FROM: Dr. Kelly King, Interim Superintendent  
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer  
SUBJECT: **Approval of Change Order No. 1 to Bid No. 170-17/18 with Cybertech Construction Co. for Play Area Improvements at Muir Elementary School and Notice of Completion**

---

The Interim Superintendent recommends that the Board of Education approve Change Order No. 1 to Bid No. 170-17/18 with Cybertech Construction Co. for play area improvements at Muir Elementary School for a credit of \$13,554.00 and a Notice of Completion.

This item is in support of Board Priority No. 2 – Create a Culture of Learning. On May 15, 2018, the Board approved the award of Bid No. 170-17/18 to Cybertech Construction Co. (Tarzana) for play area improvements at Muir Elementary School in the amount of \$178,554.00.

Change Order No. 1 for a credit of \$13,554.00 for various items, including the cost difference between installing natural grass and artificial turf; a credit for removing the installation of a shade structure from the scope of work; additional irrigation work; and additional potholing. This Change Order represents a decrease of 7.59% of the original contract. This changes the original contract total to \$165,000.00. Below is a list of the Proposed Change Orders (PCO's) that are accounted for in Change Order No. 1:

PCO Number	Responsibility Code	Change Amount
4	1	\$2,802.00
1	4	\$12,717.00
3, 5	7	\$5,804.00
2	9	(\$34,877.00)
	<b>Total:</b>	<b>(\$13,554.00)</b>

Responsibility Codes are defined as follows:

- |                         |                        |                         |
|-------------------------|------------------------|-------------------------|
| 1. Differing Conditions | 4. Value Enhancement   | 7. Required Extra Scope |
| 2. Design Error         | 5. Settlement          | 8. Optional Extra Scope |
| 3. Design Omission      | 6. Resolution of Claim | 9. Other                |

This project was completed in a satisfactory manner as of January 26, 2019 for a total cost of \$165,000.00. This project is funded by Measure S and State ORG funds. The Superintendent's Facility Advisory Committee supports this recommendation.



Planning, Development & Facilities  
 349 Magnolia Avenue  
 Glendale, California 91204  
 Tel: 818.507.0201 Fax: 818.507.4911

Project Name: Muir Play Area Improvement  
 DSA No: 03-118956

District PO No: 0001017980  
 District Contract No: Bid #170-17/18

**CHANGE ORDER (CO)**

To: Cybertech Construction Company  
 18432 Oxnard Street, Suite 207

CO No. 1  
 Date: February 20, 2019

The following modifications have been made to your basic contract for the reasons listed below:

<u>Item</u>	<u>Responsibility Code</u>	<u>Days</u>	<u>Change Amount</u>
PCO #1	4	0	\$12,717.00
PCO #2	9	0	(\$34,877.00)
PCO #3	7	0	\$ 4,482.00
PCO #4	1	0	\$ 2,802.00
PCO #5	7	0	\$ 1,322.00

Contractor agrees to furnish all labor and materials and perform all of the above described work indicated in each item attached in compliance with the applicable sections of the Contract Documents. The amount of the charges under the Change Order is limited to the charges allowed under Article 17 of the General Conditions. The adjustment in the contract sum, if any, and the adjustment in the contract time, if any, set out in the Change Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Change Order, unless otherwise provided in the Change Order. It is understood that this Change Order shall be effective when approved by the Governing Board of the District.

<b>The Original Contract Sum and Calendar Days .....</b>	\$	178,554.00	51 days
<b>Net Change by Previously Authorized Requests and Changes .....</b>	\$	0.00	0 days
<b>The Contract Sum and Days prior to this Change Order were.....</b>	\$	178,554.00	51 days
<b>The Contract Sum and Days will be increased/(decreased) by .....</b>	\$	(13,554.00)	0 days
<b>The New Contract Sum and Days including this Change Order.....</b>	\$	165,000.00	51 days
<b>The Date of Contract Completion as of this Change Order is therefore .....</b>		August 20, 2018	51 days
<b>Cumulative Percentage of Original Contract .....</b>	%		-7.59098%

Authorized	Signature	Date
Owner		
Contractor		
Architect		
Project Manager		
Inspector of Record		

Responsibility Code

- |                         |                        |                         |
|-------------------------|------------------------|-------------------------|
| 1. Differing Conditions | 4. Value Enhancement   | 7. Required Extra Scope |
| 2. Design Error         | 5. Settlement          | 8. Optional Extra Scope |
| 3. Design Omission      | 6. Resolution of Claim | 9. Other (explain)      |

It is further understood and agreed that this adjustment constitutes compensation in full for all costs and markup directly or indirectly attributable to this change, or for all delays related thereto, including but not limited to all extended overhead and loss of productivity costs and for performance for this change within the time frame stated and Contractor expressly waives any claims for any additional compensations, damages or time extensions, in connection with the above referenced change(s). We the undersigned Contractor have given careful consideration to the change proposed and hereby agree if this proposal is approved that we will accept as full payment the price shown above. All other items and conditions of the Contract Documents shall remain in effect.

Recording Requested by  
Glendale Unified School District.

When recorded please mail to:

Attn: Business Services  
Glendale Unified School Dist.  
223 N. Jackson Street  
Glendale, CA 91206

(Space above this line for Recorders Use)

### NOTICE OF COMPLETION

PROPERTY: Muir Elementary School  
ADDRESS: 912 South Chevy Chase Drive  
Glendale, California 91205

OWNER: Glendale Unified School District  
223 N. Jackson Street  
Glendale, California 91206

IMPROVEMENT: Play Area Improvement  
BID NUMBER: Bid No. 170 – 17/18  
DATE of COMPLETION: January 26, 2019  
CONTRACTOR: Cybertech Construction Co.  
CONTRACT DATE: May 25, 2018  
BOARD APPROVAL: May 15, 2018  
PURCHASE ORDER No.: 0001017980

### VERIFICATION

I, the undersigned, say: I am the Glendale Unified School District Official, the declarant of the foregoing notice of completion. I have read the Notice Of Completion and know the contents thereof: the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on February 20, 2019 at Glendale, California

Stephen Dickinson  
Glendale Unified School District  
Chief Financial Officer

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

ACTION REPORT NO. 5

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Approval of Budget Adjustment for the Hoover High School Pool Expansion and Renovation Project**

---

The Interim Superintendent recommends that the Board of Education approve a Budget Adjustment for the Hoover High School Pool Expansion and Renovation Project in the amount of \$5,000,000.

This agenda item is in support of Board Priority No. 2 – Create a Culture of Learning. On March 6, 2018, the Board of Education approved the allocation of \$5,000,000 for the Hoover High School Pool Expansion and Renovation project. Following the approval of this project, staff began working with the District’s approved architectural firms in order to obtain a proposal for the work.

Planning & Development staff also discussed with District Administrators the usage of the pool and the benefits of the expansion and renovation. The Hoover High School Pool Project would serve approximately 60 water polo athletes, 100 swim athletes, and would benefit approximately 600 physical education students in 9<sup>th</sup> and 10<sup>th</sup> grade. Once the project is complete, the facility would also allow for Hoover High School to host playoff games and tournaments, which would additionally benefit the other high schools in the District, in addition to community use.

Following discussions with NAC Architecture and pool engineers, it was determined that the current budget allocated for this project would not be sufficient to cover the anticipated costs. Due to several factors, including escalation in costs and detailed estimates, it has been determined that an additional budget allocation of \$5,000,000 is required in order to complete the project. This revised budget of \$10 million is based on the total cost of the project, including an estimated construction cost of \$6.7 million, soft costs, and escalation costs on the project.

Staff is recommending that the Board approve an additional budget allocation of \$5,000,000 for the Hoover High School Pool Expansion and Renovation project, which would change the total project budget to \$10,000,000.

This project is funded by Developer Fees and Measure S – Hoover High School Pool Expansion and Renovation project. The Superintendent’s Facility Advisory Committee voted to support this recommendation.

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

ACTION REPORT NO. 6

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Approval of Project Authorization No. 23 with NAC Architecture for Architectural Services at Hoover High School Pool Expansion and Renovation Project**

---

The Interim Superintendent recommends that the Board of Education approve Project Authorization No. 23 with NAC Architecture for Architectural Services at the Hoover High School Pool Expansion and Renovation project in the amount of \$862,250.00.

This item is in support of Board Priority No. 2 – Create a Culture of Learning. On March 6, 2018, the Board of Education approved the allocation of \$5,000,000 for the Hoover High School Pool Expansion and Renovation project. This project will create a 38m by 25yd pool that would meet CIF regulation size, as well as address several additional concerns at the pool deck. Following this approval, staff began working with site administrators and staff to determine the details of the project.

Planning & Development staff then began working with the District's approved architectural firms in order to obtain a proposal for the work. Staff is recommending that the Board approve Project Authorization No. 23 for NAC Architecture to provide architectural services for this project for a total cost of \$862,250.00.

This project is funded by Developer Fees and Measure S – Hoover High School Pool Expansion and Renovation project funds. The Superintendent's Facility Advisory Committee voted to support this recommendation.

## PROJECT AUTHORIZATION

Project Authorization Number: NAC - Hoover High Pool Complex -023

Date: February 20, 2019

This Project Authorization is issued pursuant to the Architectural Services Agreement dated November 6, 2018 by and between GLENDALE UNIFIED SCHOOL DISTRICT (DISTRICT) AND NAC Architecture (ARCHITECT) and, when fully executed, is considered as an integral part of said Agreement subject to all the provisions and conditions thereof.

The DISTRICT does hereby authorize the ARCHITECT to provide professional services on the following project:

1. PROJECT NAME AND LOCATION

Herbert Hoover High School, 651 Glenwood Road, Glendale, CA 91202

2. PROJECT DESCRIPTION/SCOPE

Hoover High School Pool Complex Project. Scope of Work as described below:

Design and documentation of Pool Complex:

1. Pool Building: Approx. 2,500sf
2. Pool Equipment and Chemical Room: Approx. 1,500sf
3. Swimming Pool: Approx. 8,700sf
4. Pool Deck and Observation Area: Approx. 8,800sf

Specific scope of work includes:

1. Design and documentation for GUSD review and approval based on our prime **agreement following the phases listed in the "Deliverables" portion below.**
2. Design and documentation for DSA review and approval:
  - a. Civil construction documents including site demolition, precise grading/drainage, site utility and erosion control plans.
  - b. Architectural construction documents including site accessibility/code analysis, Demolition plans, site improvements and building documentation.
  - c. Structural construction documents for:
    - i. Pool building (approx. 2,500sf).
    - ii. South concrete retaining wall (approx. 155ft long w/20ft long return walls).
    - iii. Site walls/fencing along the east and west and connection to the top of the retaining walls.
    - iv. Pool utility rooms (approx. 1,500sf) located below pool deck, concrete basement walls on three sides, suspended concrete deck.
    - v. Temporary shoring system along east and west perimeters as required.
    - vi. Permanent shoring/underpinning for existing north colonnade (as required).
  - d. Aquatics construction documents for:
    - i. 30-meter x 25-yard swimming pool.
    - ii. Pool decks and deck drainage.
    - iii. Swimming pool surge tank.
    - iv. Swimming pool mechanical equipment layout.

- e. Mechanical, Plumbing and Electrical construction documents including:
  - i. Lighting Design.
  - ii. Fire alarm.
  - iii. Security System, including intrusion alarm and CCTV.
  - iv. Audio-visual and master clock.
  - v. Power distribution.
  - vi. Telephone and data.
  - vii. Title 24 compliant mechanical design.
  - viii. Sequence of operations for HVAC controls.
  - ix. Sewer, sanitary waste and vent system.
- f. Cost estimating services for the schematic design, design development and construction documents phases.

The design scope of work includes the design, approval and construction administration for the project scope listed above.

Deliverables:

Deliverable will be per the GUSD master agreement for the following phases; schematic design, design development, construction documents, back-check bidding and construction administration/closeout.

3. ARCHITECT'S SERVICES

The ARCHITECT shall provide those services specified to be performed by the ARCHITECT. The following phases of services are authorized:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Schematic Design            |  |
| <input checked="" type="checkbox"/> Design Development          | <input type="checkbox"/> Other (Specify Below) |
| <input checked="" type="checkbox"/> Construction Documents      | _____  |
| <input checked="" type="checkbox"/> DSA & OPSC Approval         | _____  |
| <input checked="" type="checkbox"/> Bidding Phase               | _____  |
| <input checked="" type="checkbox"/> Construction Administration |  |
| <input checked="" type="checkbox"/> Close-out                   |  |

4. ARCHITECT'S COMPENSATION In conformance with **Attachment "A"** - Basic Architect Fee Schedule (Modernization). Architectural/Engineering Team fee is Six Hundred Ninety Thousand and Five Hundred Dollars (\$690,500).

For Aquatic Designer, Structural Temp Shoring Design, Structural Permanent Shoring/Underpinning and Cost Estimating is a fixed fee of One Hundred Seven One Thousand and Seven Hundred-Fifty Dollars (\$171,750).

Fee Breakdown:

Architectural/Engineering Team		\$690,500
Fixed Fee:		\$171,750
Aquatic Designer	\$112,500	
Structural Temp Shoring Design	\$ 11,000	
Structural Permanent Shoring/Underpinning	\$ 18,500	
Cost Estimating	\$ 29,750	
<b>TOTAL FEES</b>		<b>\$862,250</b>

5. PROJECT CONSTRUCTION BUDGET

\$6,700,000

6. PROJECT COMPLETION SCHEDULE

- A) Schematic Design to be completed and submitted for review and approval by the District within thirty-five (35) work days upon execution of this Projection Authorization.
- B) Design Development to be completed and submitted for review and approval by the DISTRICT within forty (40) work days upon acceptance of Schematic Design.
- C) Construction Documents to be completed and submitted for review and approval by the DISTRICT within fifty-five (55) work days upon acceptance of Design Development.
- D) Agency approval to be obtained within fifteen (15) work days after authorization by District to submit the Construction Documents into DSA.

7. OTHER PROVISIONS

Further to the completion schedules listed above, the due date of a DSA stamped set of approved plans shall be delivered to the DISTRICT by September 16, 2019.

8. The schematic design, design development and construction document services covered by this AGREEMENT shall be completed and submitted to the Division of the State ARCHITECT for review and approval on or before See Project Completion Schedule.

This Project Authorization No. NAC Architecture - Hoover Pool Complex-023 is hereby approved, the DISTRICT and the ARCHITECT having executed said Project Authorization on \_\_\_\_\_, 2019.

DISTRICT:

ARCHITECT:

\_\_\_\_\_  
Stephen Dickinson  
Chief Business and Financial Officer  
Glendale Unified School District

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_



**ATTACHMENT "A"**  
**ARCHITECT'S FEE SCHEDULE**  
HOOVER POOL

1. Twelve percent (12%) of the first five hundred thousand dollars (\$500,000) of computed cost.
2. Eleven and one-half percent (11.5%) of the next five hundred thousand dollars (\$500,000) computed cost.
3. Eleven percent (11%) of the next one million dollars (\$1,000,000) computed cost.
4. Ten percent (10%) of the next four million dollars (\$4,000,000) computed cost.
5. Nine percent (9%) of the next four million dollars (\$4,000,000) computed cost.
6. Eight percent (8%) of the computed cost in excess of ten million dollars (\$10,000,000).

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

ACTION ITEM NO. 7

TO: Board of Education  
FROM: Dr. Kelly King, Interim Superintendent  
SUBMITTED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources  
SUBJECT: **2020-2021 Student Attendance Calendars**

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This report presents to the Board of Education for approval the 2020-2021 student attendance calendars. These calendars were approved by the Glendale Teachers Association at its negotiations session on January 17, 2019.

The District and GTA have an agreement to publish three years of calendars on an ongoing basis. In compliance with the Board's decision to start each school year in the third full week of August or later and to end the first semester before Winter Break, attached are the 2020-2021 Elementary, Secondary, EEELP and Counselor calendars for the Board's approval.

LENDALE UNIFIED SCHOOL DISTRICT

Glendale, California

ELEMENTARY ATTENDANCE CALENDAR 2020-2021 - DRAFT

July 2020

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2020

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18*	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13*	14
15	16	17	18	19	20X	21
22	23	24	25	26	27	28
29	30					

December 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2021

S	M	T	W	T	F	S
		1	2	3	4	5X
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2021

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 2021

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10X
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

○ State Holiday   
 X Minimum Day   
 △ District Staff Dev. Day  
 Teachers on Duty   
 / Students Not in Attendance

**TOTAL DAYS OF INSTRUCTION 180**

End of First Trimester - Nov. 12  
 End of Second Trimester - March 5  
 End of Third Trimester - June 10

District Staff Development Day - Aug. 17  
 District Staff Development Day - Oct. 23  
 District Staff Development Day - March 22

Teacher Institute Day - Aug. 18  
 Spring Recess - March 15-19

First Trimester Begins/School Opens - Aug. 19  
 Memorial Day - May 31

Labor Day - Sept. 7  
 Student Holiday, Teachers on Duty - June 11

Winter Recess - Dec. 21 - Jan. 6  
 Thanksgiving Recess - Nov. 23-27

Dr. Martin Luther King, Jr. Day - Jan. 18  
 Lincoln Day - Feb. 8  
 Washington Day - Feb. 15

GLENDALE UNIFIED SCHOOL DISTRICT

Glendale, California

**SECONDARY ATTENDANCE CALENDAR 2020-2021 - DRAFT**

July 2020

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2020

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18*	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16X	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18*	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2021

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12X
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2021

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10X
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**TOTAL DAYS OF INSTRUCTION 180**

○ State Holiday   
 X Minimum Day   
 △ District Staff Dev. Day   
 / Students Not in Attendance

Event	Students Not in Attendance
District Staff Development Day - Aug. 17	Third Quarter Ends - March 12
Teacher Institute Day - Aug. 18	Spring Recess - March 15-19
First Semester Begins/School Opens - Aug. 19	District Staff Development Day - March 22
Labor Day - Sept. 7	Memorial Day - May 31
First Quarter Ends - Oct. 16	Second Semester Ends - June 10
District Staff Development Day - Oct. 23	Student Holiday, Teachers on Duty - June 11
Election Day - Nov. 3	
Veteran's Day - Nov. 11	
Thanksgiving Recess - Nov. 23-27	
Student Holiday, Teachers on Duty, End 1st Sem.-Dec.18	
Winter Recess - Dec. 21 - Jan. 6	
Dr. Martin Luther King, Jr. Day - Jan. 18	
Lincoln Day - Feb. 8	
Washington Day - Feb. 15	



GLENDALE UNIFIED SCHOOL DISTRICT  
Glendale, California

**EEELP ATTENDANCE CALENDAR 2020-2021 - DRAFT**

**July 2020**

S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**August 2020**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**September 2020**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**October 2020**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**November 2020**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**December 2020**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**January 2021**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**February 2021**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

**March 2021**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**April 2021**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**May 2021**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**June 2021**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

 State Holiday   
  Minimum Day  
 Independence Day - July 3  
 Labor Day - Sept. 7  
 Veteran's Day - Nov. 11  
 Thanksgiving Recess - Nov. 26, 27  
 District Staff Dev. Day  
 Students Not in Attendance  
 Students Not in Attendance  
 Dr. Martin Luther King, Jr. Day - Jan. 18  
 Lincoln Day - Feb. 8  
 Washington Day - Feb. 15  
 Memorial Day - May 31  
**TOTAL DAYS OF INSTRUCTION 246**

GLENDALE UNIFIED SCHOOL DISTRICT

Glendale, California

**COUNSELOR ATTENDANCE CALENDAR 2020-2021 - DRAFT**

July 2020

S	M	T	W	T	F	S
		<del>1</del>	<del>2</del>	<del>3</del>	<del>4</del>	<del>5</del>
<del>6</del>	<del>7</del>	<del>8</del>	<del>9</del>	<del>10</del>	<del>11</del>	<del>12</del>
<del>13</del>	<del>14</del>	<del>15</del>	<del>16</del>	<del>17</del>	<del>18</del>	<del>19</del>
<del>20</del>	<del>21</del>	<del>22</del>	<del>23</del>	<del>24</del>	<del>25</del>	<del>26</del>
<del>27</del>	<del>28</del>	<del>29</del>	<del>30</del>	<del>31</del>		

August 2020

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18*	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16X	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18*	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2021

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12X	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2021

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10X	11*	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**TOTAL DAYS 201**

State Holiday   
  Minimum Day   
  Student Holiday, All Teachers on Duty   
  District Staff Dev. Day (2 of 3) Students Not in Attendance   
  Student Holiday, All Teachers on Duty

District Staff Development Day - Aug. 17  
 Teacher Institute Day - Aug. 18  
 First Semester Begins/School Opens - Aug. 19  
 Labor Day - Sept. 7  
 First Quarter Ends - Oct. 16  
 District Staff Development Day - Oct. 23  
 Election Day - Nov. 3  
 Veteran's Day - Nov. 11  
 Thanksgiving Recess - Nov. 23-27  
 Student Holiday, Teachers on Duty, End 1st Sem.-Dec.18  
 Winter Recess - Dec. 21 - Jan. 6  
 Dr. Martin Luther King, Jr. Day - Jan. 18  
 Lincoln Day - Feb. 8  
 Washington Day - Feb. 15  
 Third Quarter Ends - March 12  
 Spring Recess - March 15-19  
 District Staff Development Day - March 22  
 Memorial Day - May 31  
 Second Semester Ends - June 10  
 Student Holiday, Teachers on Duty - June 11

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

ACTION REPORT NO. 8

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Dr. Lena Richter, Director, Categorical Programs & Intervention  
Dr. Chris Coulter, Director, Teaching and Learning

SUBJECT: **Approval of the Low-Performing Students Block Grant Plan**

The Interim Superintendent recommends that the Board of Education approve the Glendale Unified School District Low-Performing Students Block Grant Plan for receipt of funds.

As shared with the Board of Education at its meeting on February 5, 2019, the Glendale Unified School District is scheduled to receive a total entitlement of \$1,057,173.00 from the California Department of Education through the Low-Performing Students Block Grant (LPSBG) to serve students identified as low-performing on state English Language Arts (ELA) or Math assessment, who are not otherwise identified for supplemental grant funding under the Local Control Funding Formula (LCFF), or eligible for special education services. This is a new one-time entitlement state program established by Assembly Bill 1808 in June 2018. Funding for the grant is allocated in the 2018-19 school year and is available for expenditure or encumbrance through the 2020-21 fiscal year. No application is required to receive LPSBG funds.

The funding for Glendale Unified School District is based on 535 students not represented in the unduplicated pupil groups (low income, foster youth, English learners) and not identified as receiving special education services whose 2016-17 CAASPP assessment results in ELA and Math indicate:

- having not met standard (level 1), in ELA and Math
- having not met standard (level 1) in either ELA or Math and nearly met standard (level 2) in the other
- not having a valid score in either ELA or Math

Based on the number of identified students per grade level/school site, a district-wide, targeted professional development plan would serve to be the most efficient and effective intervention strategy for implementing and producing a positive impact on student achievement. The proposed plan will build teacher capacity to better develop Common Core State Standards aligned instructional programs in the areas of ELA and Math. The

intent of this professional development plan is to equip teachers with standards aligned instructional practices and pedagogy in ELA and Math to effectively increase classroom instruction and meet the needs of identified students. Training all certificated staff would allow for ongoing sustainment of high quality, standards aligned instruction in both ELA and Math as students matriculate through the grade levels.

Staff is recommending the following professional development plan for the 2019-20 and 2020-21 school years.

**Glendale Unified School District  
Low-Performing Student Block Grant District Plan  
2018-19 – 2020-21**

Glendale Unified School District will increase or improve services for students not included in the unduplicated pupil groups (low income, foster youth, English learners), and not identified as receiving special education services, services whose 2016-17 CAASPP assessment results in ELA and Math indicate:

- having not met standard (level 1), in ELA and Math
- having not met standard (level 1) in either ELA or Math and nearly met standard (level 2) in the other
- not having a valid score in ELA or Math.

The Glendale Unified School District will provide the following evidence-based professional development activities in the areas of English Language Arts and Math to directly support pupil achievement and accelerate increases in the academic achievement of identified students. The following plan reflects professional development implementation for the 2019-20 and 2020-21 school years.

The following plan proposes year-long professional development activities for all certificated teaching staff focused on research-based effective instructional strategies and best practices for English Language Arts and Math to equip teachers with research-based instructional strategies and provide differentiated approaches to effective instruction. Professional development activities will be designed to support teachers to ensure students achieve in all state priority areas as determined by outcomes in the District LCAP. Outcomes and activities for identified students will be included in the District's Local Control Accountability Plan (LCAP) and will align with goals for all students identified in the LCAP.



Professional development activities will be conducted by Glendale Unified School District's Teaching and Learning (T&L) Department and various content area experts/consultants. Professional development activities will take place two to three times throughout the year for each content area, English Language Arts and Math, and will align and support both the elementary and secondary curriculums for English Language Arts and Math. Teachers will be provided release days to participate in all professional development activities to ensure a deep understanding and strong command of identified instructional strategies and teaching methods. Instructional materials and supplies that better align with the Common Core State Standard will be provided to better support professional development activities and implementation of shared instructional practices and methods in efforts to increase instructional rigor. The T&L team will engage in follow up monitoring through individual and grade level coaching on implementation of shared professional development activities.

The effectiveness of professional development activities will be reviewed annually as measured by CAASPP assessment results, the LCAP Annual Update, the Analysis of Effectiveness of Actions in the LCAP, as well as the following internal measurements CAASPP Interim Assessments, locally developed teacher and student surveys, D and F rates, AP course enrollment and ongoing monitoring by the Teaching and Learning Teacher Specialists.

### **2019-2020**

- Effective implementation of the new *Benchmark Advance* ELA program for K-5 and the pending new adoption of the College Board's *SpringBoard* program for grades 6-12 ELA. Special emphasis will be included to effectively implement the intervention programs included with the new materials.
- For K-5, Lesson Study protocols will be a focus of Professional Development with teams of teachers planning lessons together, observing a colleague deliver the lesson, and then working together to critique and improve lesson elements. The teams will also plan intervention strategies and make plans to differentiate instruction to meet the needs of all learners as part of the lesson study process.
- In Math, continue the work started during the 2018-19 school year of building a district-wide list of Essential Standards at each grade level. All standards are important and must be taught. Essential Standards are a subset of the standards that focus the work of collaborative teams on a smaller set of the most important standards at a grade level. Teams will create common assessments, study the

results of the assessments, and plan targeted intervention based on the data to ensure that all students master the essential standards. Research is clear that the most effective intervention is targeted to specific skills student by student. Defining what is essential is a critical step in the process.

**2020-21**

- Identify areas of need to provide follow-up trainings on implementation of *Benchmark Advance* and the College Board's *SpringBoard* (pending approval) programs with special focus on deepening differentiation strategies and refining intervention programs.
- Begin to build district-wide agreement on the Essential Standards for ELA at each grade level. Intervention programs are most effective when built around the essential standards skill by skill, student by student.
- Once agreement on Essential Standards is reached in Math, begin to create teacher-developed common assessments on a few of the Essential Standards to be used district-wide. These common assessments will assist school sites in targeting intervention programs on specific skills to specific students.

Staff recommends that the Board of Education adopt the proposed LPSBG plan prior to the First Required Report deadline of March 1, 2019.

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

ACTION REPORT NO. 9

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Dr. Chris Coulter, Director, Teaching & Learning

PREPARED BY: Melanie Doody, Teacher Specialist, Teaching & Learning

**SUBJECT: Approval of Instructional Materials Adoption for Precalculus**

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The Interim Superintendent recommends that the Board of Education approve the dual adoption of CPM and Stewart for Precalculus for GUSD high schools.

**Background**

California State Standards for Mathematics call for a fourth year of high school math, Precalculus. In previous standards, this course was called Math Analysis. GUSD's Math Analysis textbooks are in need of replacement and not aligned to current standards.

**Textbook Review**

The Mathematics Curriculum Study Committee (CSC) formed an adoption committee with two representatives from each high school to review Precalculus materials from various publishers. The eight-person committee, along with the Secondary Math Teacher Specialist, reviewed the Precalculus standards and the *Mathematics Framework*. Using a rubric, the Precalculus textbook adoption committee agreed on the following dual adoption recommendation to CSC:

- *Precalculus: Mathematics for Calculus* by Stewart, Redlin, Watson
- CPM: *Precalculus* by Elizabeth Coyner, Leslie Dietiker, Judy Kysh, Karen Wootton

The four schools who teach Precalculus unanimously approved the recommendation at the December 11, 2018 Math CSC meeting. Glendale High School will continue with CPM for Precalculus. Clark, Hoover, and Crescenta Valley High Schools will use the Stewart book for Precalculus. The AP calculus book, which was adopted by all sites last year, is also authored by Stewart.

The Secondary Education Council approved the CSC recommendation at the January 23, 2019 Principals' meeting and recommended the dual adoption to the Interim

Glendale Unified School District  
Action Report No. 9  
February 19, 2019  
Page 2

Superintendent. Textbook information for both books was posted on the GUSD website for public comment for two weeks ending February 1, 2019.

**Recommendation**

The Interim Superintendent recommends a six-year dual adoption of *Precalculus: Mathematics for Calculus* by Stewart, Redlin, Watson, and CPM: *Precalculus* by Elizabeth Coyner, Leslie Dietiker, Judy Kysh, Karen Wootton.

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

CONSENT CALENDAR NO. 1

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

PREPARED IN: Office of the Superintendent

SUBJECT: **Minutes**

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The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a) Regular Meeting No. 21, February 5, 2019

GLENDALE UNIFIED SCHOOL DISTRICT  
223 N. Jackson Street  
Glendale, California 91206-4380

**BOARD OF EDUCATION MEETING NO. 21**  
**UNADOPTED MINUTES**  
**REGULAR MEETING, February 5, 2019**

CALL TO ORDER AND ROLL CALL

The regular meeting of the Glendale Unified School District Board of Education was called to order by Greg Krikorian, president of the Board of Education, at 4:35 p.m. on Tuesday, February 5, 2019, in the Board Room at the Administration Center, 223 N. Jackson Street, Glendale, California. The following members were present for roll call: Jennifer Freemon, Dr. Armina Gharpetian, Nayiri Nahabedian, Shant Sahakian, and Greg Krikorian.

The following administrators were present: Dr. Kelly King, Mr. Stephen Dickinson, Dr. Cynthia Foley, Dr. Mary Mason, Mr. Felix Melendez, and Dr. Deb Rinder.

PLEDGE OF ALLEGIANCE

Desi Valdes, a 6<sup>th</sup> grade student from Verdugo Woodlands Elementary School, led the Pledge of Allegiance.

CERTIFICATE OF COMPLIANCE

Mr. Krikorian read the following statement: "To accommodate the requirements of Government Code §54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for this meeting was posted on the bulletin boards in the lobby of the Administration Center and the GUSD website 72 hours prior to this meeting."

APPROVAL OF AGENDA ORDER

A motion was made by Mrs. Freemon and seconded by Mr. Sahakian to amend the agenda order, as follows: Move Information Item #2 to after the Board returns from Closed Session and before Information #5. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

PRESENTATIONS

1. *National African American History Month* – Commemorating the contributions that African Americans have made to American history in their struggles for freedom and equality and deepens our understanding of our nation's history.

ACKNOWLEDGEMENTS

1. *PTA Reflections* – Eighteen students received awards from Glendale Council PTSA to commemorate their outstanding working in this annual District competition, which is part of the state and national Reflections Program. Tonight the following “Special Artists” in the categories of film, literature, and visual arts were honored: Dayana Movsisyan, Trynity Roberts, Lesley Valdez, Benjamin Lhymn, Sebastian Jacobson, Carina Chahine, Asatur Asatryan, Milo Carter, Caleb Kim, Josefina Zaldana, Mike Minassyan, Sabrian Mombrun, Hovik Sargsyan, and Henry Jones from College View School; Mine Marcanian from Balboa Elementary; Patricia Gatdula from Glendale High; John Akman from Lincoln Elementary; and Justice Reign Killebrew from Roosevelt Middle.
2. *GUSD Students Earn a Place on the All Southern California Honor Ensembles* – The Board of Education recognized the following students who have earned a place on one of the five possible honor ensembles for the Southern California Honor Ensembles sponsored by the Southern California School Band & Orchestra Association (SCSBOA):  
Dunsmore Elementary—June Jeon, Easan Hamkins, and Eula Han.  
Fremont Elementary—Euvena Kae  
Lincoln Elementary—Lyons Mathias and Sawyer Collard  
Mountain Avenue Elementary—Elijah Bursch and Joshua Yang  
Verdugo Woodlands Elementary—Sienna Greenlaw and Hiroki Luke Roberts  
Rosemont Middle—Rosalia Park, Ian Hwang, and Isabelle Wang  
Crescenta Valley High—Cate Collard, Ashley Park, Junsik Yoon, Joshua Choi, Brendan Seo, Katherine Hayhurst, and Hannah Roth.
3. *Six GUSD Students Earn a Place on the All State Honor Ensembles* –The Board of Education recognized the following students who earned a place on the All State Honor Ensembles sponsored by the California Band Director Association (CBDA) and the California Orchestra Director’s Association (CODA): Scott Schick, Ian Hwang, and Isabelle Wang from Rosemont Middle; Ashley Park, Cate Collard, and Rachel Ryu from Crescenta Valley High.

PUBLIC COMMUNICATION

1. Nalini Lasiewicz, co-petitioner of the territory transfer, said they have been trying since the 60’s to connect their neighborhood to La Cañada Unified School District. The “Sagebrush” area represents 10% of La Cañada Flintridge. Within a few months, the petition will come before the County Committee. A letter in the CV Weekly made reference that the superintendent will be providing transportation for the public to come to the next meeting. She asked if GUSD would provide the same transportation to supporters of the petitioners. She urged the Board to review the materials submitted to the LA County Committee. It would be a great relief if the board would permit this transfer to happen. They feel this is a conflict that needs to be resolved.

PUBLIC COMMUNICATIONS (Continued)

2. Monna Johnson, Glendale Council PTA president, welcomed Dr. King in her new role as interim superintendent. Dr. King has always been a strong supporter of PTA. They look forward to working with her. She thanked Dr. Roberson for his service to our schools and community. He was also a strong supporter of PTA. He made himself accessible to PTA leaders and created opportunities for parents to connect with him. She wished him and his family all the best.
3. Stacy Toy, CSEA president representing 1010 members, said CSEA can appreciate the difficult decision the Board made in regard to releasing Dr. Roberson from his contract. CSEA looks to the future with hope and anticipation to the next person who holds this office. They hope that person is charismatic, thoughtful and action based. CSEA pledges to help maximize student achievement with their educational assistants in the classrooms, pledges to create a culture of learning through retention and encouraging career growth for their employees, and increasing engagement with community and school events. Finally, the CSEA pledges to negotiate in a financially responsible manner that helps the district and benefits its members. Moving forward, their hope is that their voices are more actively heard. CSEA looks forward to furthering its collaborative relationship with the Glendale Unified leadership.

STUDENT BOARD MEMBER REPORT

Student Board Member Sophia James announced activities at the schools. Crescenta Valley High's Winter Formal was last Friday. This Friday is Jazz Night. In her English class, they just finished the book, My Mother's Voice by Kay Mouradian. Glendale High is prepping for Oratorical and spring rally. This week is art week at Hoover High. Daily High is preparing for their talent show next Friday. Many elementary schools are having 100<sup>th</sup> day of school celebrations. At Balboa, they held an anti-vaping assembly for sixth graders. Last Monday, she visited Wilson to meet the Wilson ASB. She showed a video of her visit. The Middle School Leadership Conference is February 15 at Hoover High.

INFORMATION

1. Executive Search Transition Process
2. ~~Purple Ribbon Committee Update~~ – (Item moved to before Information Report 5)
3. Acknowledgement of Service
4. Governor's 2019-20 January Budget Proposal and Update on GUSD 2019-20 Budget Planning

The above reports were presented for information and discussion only; no action was taken.



MINUTES: February 5, 2019 – Regular Board Meeting

CLOSED SESSION

The Board recessed to Closed Session at 7:20 p.m. to discuss the following:

1. Instructing designated representative, Dr. Kelly King, Interim Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6
2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.
3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.
4. Conference with Legal Counsel – Anticipated Litigation – Initiation of litigation pursuant to Government Code §54956.9(c): One potential case.

CALL TO ORDER/RETURN TO REGULAR MEETING

The meeting reconvened at 7:45 p.m.

REPORTING OUT OF CLOSED SESSION

None.

PUBLIC COMMUNICATIONS

1. Paul Westacott, Franklin parent, spoke in support of changing the pathway of the FLAG French program. He thanked the Board for providing such a unique program. Many of the parents are extremely passionate. He did a survey of the parents; there was a great deal of enthusiasm in continuing in the middle school. Of the 16 respondents, the vast majority of the parents were not keen on sending their student to Roosevelt. He realizes that finances and enrollment are very important; therefore, he wants the French FLAG program to go to Toll.
2. Sebastian Laffoux, Franklin parent, spoke about the FLAG French program. They are a group of highly motivated parents. They look forward to a strong enrollment and the continuation of this program in the middle schools. They believe a strong enrollment is the driver for the success of this program.
3. Taline Arsenian, GTA President, wished our counselors a Happy National School Counselor Week. She acknowledged Black History Month and encouraged educators to view the website [www.blacklivesmatteratschools.com](http://www.blacklivesmatteratschools.com). She thanked Dr. Roberson for three years of service and wished him success in his future endeavors. She thanked Dr. King for stepping in as Interim Superintendent. GTA leadership looks forward to working with the GUSD leaders and Board to look for a strong leader. GTA leadership has requested to bargain if implementing full-day

PUBLIC COMMUNICATIONS (Continued)

Transitional Kindergarten and Kindergarten. GTA cannot support moving the FLAG French and Italian programs to Toll, as teachers must use their duty free time to travel from Hoover to Toll. Additionally, these teachers have not been consulted.

4. Ingrid Gunnell, parent, spoke about the budget discussion. The budget crisis started about 40 years ago with the passage of Prop 13. Next year, we have the opportunity to close the loophole in Prop 13. She requested the school board pass a resolution in favor of the *Schools and Communities First Initiative*. This school district needs to be advocating in Sacramento with our teacher unions for full funding for our students. While we are funding our schools at the highest level ever, we are still 43<sup>rd</sup> nationwide. We need to increase LCFF and at pre-Prop 13 levels. She hopes our school board spends our reserves before we cut programs, as she does not want the district to cut summer school for middle school students.
5. Saojini Call thanked the Board and staff for engaging with the FLAG community, especially the French community in dialog. She is interested in the long-term viability of the French program. If there is a way to make this program more cost effective, then that is the way to go. Regarding the financial pressure that many districts are facing, it makes sense to save funds. In December, it was mentioned there would be a cost saving of approximately \$60,000 a year if the program was moved from Roosevelt to Toll. They love the program. They are committed to the district and appreciate the opportunity to work with staff.

INFORMATION

2. Purple Ribbon Committee Update
5. 2020-2021 Student Attendance Calendars
6. Full-Day Transitional Kindergarten and Kindergarten Proposal
7. Low-Performing Students Block Grant
8. Proposed New and Revised Board Policies Relating to Philosophy-Goals-Objectives and Comprehensive Plans; Community Relations; Students; and Bylaws of the Board
9. Recommendation for Instructional Material Adoption for Precalculus
10. Board Member in Your Neighborhood Open House Visits
11. Update on Measure S and Facility Programs

The above reports were presented for information and discussion only; no action was taken.

ACTION REPORTS

1. Approval of FLAG French and Italian Pathway Changes

It was moved by Mrs. Freemon and seconded by Dr. Gharpetian to approve Action Report No. 1, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, and Krikorian. NAYS—Nahabedian and Sahakian. 3-2

2. Approval of Change Order No. 1 to Bid No. 178-18/19 with NR Development, Inc. for Shade Structure Installation at Glendale High and Verdugo Woodlands Elementary Schools and Notice of Completion

It was moved by Ms. Nahabedian and seconded by Mr. Sahakian to approve Action Report No. 2, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

3. Approval of Change Order No. 1 to Bid No. 172-17/18 with Golden Phoenix Construction Co., Inc. for Installation of Portable Classroom Buildings at Dunsmore Elementary School, Phase II and Notice of Completion

It was moved by Dr. Gharpetian and seconded by Mrs. Freemon to approve Action Report No. 3, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

4. Approval of Budget Allocation for Verdugo Woodlands Bridge Project

It was moved by Dr. Gharpetian and seconded by Mrs. Freemon to approve Action Report No. 4, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

5. Administrative Regulation 4351 – Management Salary Schedule Regulations

It was moved by Mrs. Freemon and seconded by Mr. Sahakian to approve Action Report No. 5, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

6. Approval to Extend Bid Number P-58-16/17

It was moved by Dr. Gharpetian and seconded by Mr. Sahakian to approve Action Report No. 6, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

7. Acceptance of the California Newcomer Education and Well-Being (CalNEW) Project Funding

It was moved by Mrs. Freemon and seconded by Ms. Nahabedian to approve Action Report No. 7, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

MINUTES: February 5, 2019 – Regular Board Meeting

ACTION REPORTS (Continued)

8. Acceptance of the Low Performing Students Block Grant

It was moved by Ms. Nahabedian and seconded by Dr. Gharpetian to approve Action Report No. 8, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

9. Approval for Additional Contract with Rockstar Recruiting - DBA StaffRehab

It was moved by Mr. Sahakian and seconded by Mrs. Freemon to approve Action Report No. 9, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

10. Approval of Contract with College Board

It was moved by Ms. Nahabedian and seconded by Mr. Sahakian to approve Action Report No. 10, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

11. Signature Authorization for Interim Superintendent

It was moved by Dr. Gharpetian and seconded by Mr. Sahakian to approve Action Report No. 11, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

CONSENT CALENDAR

1. Minutes

- a) Regular Meeting No. 17, January 15, 2019
- b) Special Meeting No. 18, January 22, 2019
- c) Special Meeting No. 19, January 23, 2019
- d) Special Meeting No. 20, January 29, 2019

2. Certificated Personnel Report No. 12

3. Classified Personnel Report No. 11

4. Warrants totaling \$12,022,617.82 for January 9, 2019 through January 29, 2019

5. Purchase Orders totaling \$922,204.36 for the period of January 2, 2019 through January 18, 2019

6. Appropriation Transfer and Budget Revision Report

7. Authorization to Dispose of Surplus Property

8. Approval of New Course Outline, Proposed Course Title Revision, and Proposed Revisions to Course Outlines for Use in High Schools in the Areas of Career Technical Education and Visual and Performing Arts

MINUTES: February 5, 2019 – Regular Board Meeting

CONSENT CALENDAR (Continued)

9. Approval of Supplementary Textbook for Use in High Schools in the Area of English
10. Approval of New and Revised Board Policies Relating to Philosophy-Goals-Objectives and Comprehensive Plans and Instruction
11. Approval of Services Agreement between Glendale Unified School District and the California State PTA
12. Approval of Services Agreement with Firefly Digital, Inc., Smart Choice Technologies, for Early Education and Extended Learning Programs (EELP) Electronic Enrollment for the 2019-2020 School Year
13. Approval of Agreement with California State University, Northridge for Placement of Interns in GUSD Schools for Practical Fieldwork for Degree Programs
14. Acceptance of Gifts

It was moved by Dr. Gharpetian and seconded by Mrs. Freemon to approve the Consent Calendar, as presented. Motion approved unanimously, except on Consent Calendar #2, in which Mrs. Freemon abstained. AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

REPORTS FROM THE BOARD

Mr. Sahakian had a great time at the GUSD elementary and middle school spelling bees. He attended the holocaust survivor presentation at Glendale High and thanked David Meyerhof for organizing the presentation for our students. He and Mr. Krikorian enjoyed the Hoover/GHS girls' and boys' basketball games. Many of them were at Jefferson Elementary to join the Consul General of Armenia, Dr. Armen Baibourtian, as he visited the school. He thanked President Krikorian for organizing his visit to Jefferson. We also hosted the Minister of Education, Arayik Harutyunyan, at R.D. White Elementary.

Mrs. Freemon enjoyed the elementary spelling bee. The middle school volleyball and football season is in full swing. We are starting to see results in increased participation in the high schools as our students are getting experience in middle schools. She thinks it would be great to have a lawyer here on site when we talk about the search process. We spoke about the need for openness and transparency on the search process. This is very important. Our job as a Board is to be singularly focused on the needs of the 26,000 students in the district. That is our one lens that the Board is looking through. The questions that she ask and concerns that she raise are through that lens of what is best for our 26,000 kids—what do we need to do to make the community see the process and trust in the process. That is her commitment as a Board member.

REPORTS FROM THE BOARD (Continued)

Dr. Gharpetian participated in the Challenge Day at Wilson. It was an amazing experience and thanked the staff and administrators for supporting the students. The Consul General of Armenia, Dr. Armen Baibourtian, was very impressed with the program at Jefferson Elementary. He is looking forward to doing more partnership opportunities with the Armenian dual immersion programs. She reminded the community, the Board's number one job is to hire the superintendent. She asked that we be patient, they will try their best to be as transparent as possible, and they will be open to input. We will get there; the future is bright.

Ms. Nahabedian was also at the Jefferson Elementary tour. The Consul General of Armenia had a fabulous time. Concerning Black History Month, she appreciated the resource mentioned by Ms. Arsenian, "Blacklivesmatteratschools." The four demands—end zero tolerance, mandate black history, hire more black teachers, and fund counselors, not cops—resonate with her. She also suggests that the Board look into the *Schools and Community First Initiative* and consider a resolution in support. She thanked Dr. Roberson for the work that he has done here. She wished him and his family well as they move forward.

Mr. Krikorian spoke about the Best Buddies program at Glendale High in partnership with special needs students, the Consul General visit to Jefferson Elementary, and the UCLA trip. He thanked Elizabeth Manasserian and the Rotary Club for funding the bus ride to UCLA for our students. He would like staff to look into an intern program for our seniors at various consul general offices. He spoke about the superintendent's search. He thanked Dr. Kelly King for running her first meeting with the Board. He appreciated her engagement with the Board. It was helpful and refreshing. February is PTAs' Founders Day Month. He asked that we support our PTAs. March 1 is the GEF's Disco and Diamonds. He asked that we support our GEF, as well. The Armenian Consul General spoke about organizing a day of unity, bringing all cultures together. He would like to pursue this idea with the Board.

REPORT FROM THE INTERIM SUPERINTENDENT

Dr. King congratulated our spelling bee winners. This week, we are submitting a model SARB application because we do have an exceptional program on attendance. She thanked all of our counselors for their work, academic and mental health counselors. She attended a meeting with the city regarding Shane's Inspiration, an accessible playground at Maple Park for students with disabilities. The city will be breaking ground and should be done by mid-May.

CLOSED SESSION

The Board recessed to Closed Session at 10:45 p.m. to discuss the following:

1. Public Employee – Government Code §54957  
Title: Superintendent of Schools

MINUTES: February 5, 2019 – Regular Board Meeting

RETURN TO REGULAR MEETING

The meeting reconvened at 11:55 p.m.

ADJOURNMENT

There being no further business, President Krikorian adjourned the meeting at 11:55 p.m.

\_\_\_\_\_  
Gregory S. Krikorian  
President, Board of Education

\_\_\_\_\_  
Dr. Armina Gharpetian  
Clerk, Board of Education

Board of Education Minutes - Regular Meeting, February 5, 2019

Recorded by: Ms. Phyllis F. Ishisaka, Executive Assistant to the Superintendent

Approved by the Board of Education:

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

CERTIFICATED PERSONNEL REPORT NO. 13

CONSENT CALENDAR NO. 2

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

PREPARED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources/Director of Classified Personnel

SUBJECT: CERTIFICATED PERSONNEL REPORT NO. 13

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It is recommended that the following report be approved as presented:

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Maternity Leave of Absence</u>		
1.	Reyes, Maria G. Teacher, Early Education Keppel Elementary EEELP	1/07/19 through 5/01/19
2.	Telles, Patricia Teacher, Special Education Glendale High School	5/13/19 through 8/19/19
<u>Extension of Maternity Leave of Absence</u>		
1.	Mikaelian, Armineh Teacher, Regular Math Clark Magnet High School	9/28/18 through 3/01/19
2.	Zargaryan, Victoria Teacher, Regular 2 <sup>nd</sup> Grade R.D. White Elementary	8/20/18 through 12/12/18
<u>Change of Parental Leave of Absence</u>		
1.	Zargaryan, Victoria Teacher, Regular 2 <sup>nd</sup> Grade R.D. White Elementary	12/13/18 through 3/04/19



	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Health Leave of Absence</u>		
1.	Diekmann, Barbara Teacher, Regular 5 <sup>th</sup> Grade Verdugo Woodlands Elementary	1/28/19 through 6/12/19
2.	Di Fusco, Annette Language, Speech & Hearing Specialist Special Education	1/09/19 through 3/03/19

Extension of Health Leave of Absence

1.	Barsegyan, Anush Teacher, Early Education Jefferson Elementary EEELP	12/06/18 through 3/06/19
2.	Conrad, Sarah Language, Speech & Hearing Specialist Special Education	9/06/18 through 3/24/19

Family & Medical Leave of Absence

1.	Diekmann, Barbara Teacher, Regular 5 <sup>th</sup> Grade Verdugo Woodlands Elementary	1/28/19 through 5/01/19
2.	Di Fusco, Annette Language, Speech & Hearing Specialist Special Education	1/09/19 through 3/03/19
3.	Telles, Patricia Teacher, Special Education Glendale High School	5/13/19 through 8/19/19

Extension of Family & Medical Leave of Absence

1.	Barsegyan, Anush Teacher, Early Education Jefferson Elementary EEELP	12/06/18 through 3/06/19
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	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment</u>		
1.	David, Barbara Teacher, as needed, to work with Special Education students	2/19/19 through 6/12/19 Daily rate of pay Not to exceed 35 days Special Education – SAI Core 01.0 65000.0 57707 11200 1130 0000600
2.	Galvez-Grado, Sylvia Prep time for Teacher Specialist to prepare lessons to work with students for ELPAC Cerritos Elementary	10/18/18 through 6/19/19 27.00 per hour for prep time 10 hours Not to exceed a total of 270 Title III – EL 01.0 42030.0 11100 10000 1130 2200673
3.	Markos, Chris Teacher, as needed, to be coach, to prepare, organize, coordinate and supervise the after-school basketball program at Wilson Middle School	3/01/19 through 5/30/19 \$30.00 per hour to work with students Not to exceed \$750.00 total Supplemental 01.0 01000.0 11100 10000 1130 0800000
4.	Rizzo, Christopher Teacher, as needed, to be coach, to prepare, organize, coordinate and supervise the after-school football program at Wilson Middle School	11/26/18 through 2/28/19 \$30.00 per hour to work with students Not to exceed \$750.00 total Supplemental 01.0 01000.0 11100 10000 1130 0800000

Change of Status

1.	Akopyan, Armine Teacher, Probationary, 2 <sup>nd</sup> year Wilson Middle School	Effective 8/20/18
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	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election</u>		
1.	Halawi, Zeinab Souheil Teacher, Temp Contract Itinerant Special Education	2/20/19 through 6/30/19
<u>Termination</u>		
1.	Bennett, Karina Substitute Teacher Elementary	Effective 2/08/19
2.	Mulvihill, Kathryn Substitute Teacher Elementary	Effective 1/29/19
<u>Election Hourly/Daily</u>		
1.	Cortes, Theresa Francisco, Theresa Miller, Phyllis Wells, Jana Yamashita, Kazusa Teachers, as needed, to provide intervention to students before and after school Dunsmore Elementary	1/07/19 through 6/11/19 \$30.00 per hour for intervention \$27.00 per hour for planning Not to exceed 70 hours, \$2,100 total Elementary Intervention 01.0 02000.0 11304 10000 1130 2400000
2.	Brownstein, Gina Demirchyan, Armen Emmett, Raetta Le Clear, William Peterson, Anthony Umansky, Jason Teacher representatives from Hoover High School for Strategic Listening Sessions Educational Services - Secondary Education	1/23/19, 2/06/19 and 2/20/19 30.00 per hour Not to exceed 2 hours each Educational Services 01.0 00000.0 11303 10000 1130 0005616
3.	Chadwick, Janet Hamo, Matthieu Junge, Jennifer Nishimoto, Kathy Trinidad, Ryan Teachers, as needed, for District Math Field Day event and coach 4 <sup>th</sup> through 8 <sup>th</sup> grade students for County Math Field Day Categorical Programs	3/04/19 through 4/30/19 27.00 per hour for prep time 30.00 per hour for coaching Not to exceed 2,200.00 total Supplemental Program 01.0 01000.0 11100 10000 1130 0000673

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
4.	Bergman, Anya McTear, Brady Rios, Wendy Soghomoniantz, Yeghisabet Tiscareno, Araceli	Teachers from Edison Elementary, as needed, to attend after school meetings to complete PBIS planning and preparation for the 18-19 school year Teaching and Learning
		7/01/18 through 6/30/19 27.00 per hour Not to exceed 12 hours each 01.0 00000.0 00000 21010 1130 0000618
5.	Abeleda, Jeanet Castillo, Christa Manoukian, Anita	Head teachers, teachers, as needed, for Early Education & Extended Learning Programs
		1/16/19 through 6/30/19 \$30.00 per hour Not to exceed 100 hours Child Development Activities 12.0 50251.0 85000 10000 1130 0000671 Child Development Activities 12.0 61051.0 85000 10000 1130 0000671 Self-Supporting Daycare 01.0 91400.0 85000 10000 1130 0000671 State Preschool 12.0 61050.0 85000 10000 1130 0000671 California State Preschool 12.0 61052.0 85000 10000 1130 0000671 Recreation After School Program 01.0 91100.0 85000 10000 1130 0000671 Self-Supporting Combined 01.0 91500.0 85000 10000 1130 0000671 Self-Support Preschool 01.0 91300.0 85000 10000 1130 0000671 After School Education & Safety 01.0 60100.0 11100 10000 1130 0000671

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
6.	Desir, Stanley Givron, Gerome Ness, Karen	Substitute teachers, as needed  2/12/19 through 7/15/19 \$165.00 per day 01.0 00000.0 19004 10000 1160 0004615
7.	Extra-Curricular Assignments	Winter 2018-2019

CRESCENTA VALLEY HIGH SCHOOL

Clark, Grant	Soccer (Head) – Boys
Maniccia, Joe	Basketball (Asst.) – Boys
Mendoza, David	Sports Maintenance – Boys
Samford, Mark	Basketball (Frosh./Soph.) – Boys
Stillwell, Ben	Soccer (JV/Asst.) – Boys

HOOVER HIGH SCHOOL

Arabian, Garen	Soccer (JV/Asst.) – Boys
Ardiano, Luis Fernando	Soccer (Head) – Girls
Barakat, Lauraine	Basketball (Frosh./Soph.) – Girls
Beard, David	Wrestling (Head) – Boys
Calvario, Nathaniel	Sports Maintenance Person – Girls
	Basketball (JV/Asst.) – Boys
De Leon, Niki	Water Polo – Girls
Harris, Antonio	Basketball (Frosh/Soph) – Boys
Martinez, Jessie	Wrestling (Head) – Girls
Morales, Zyania	Water Polo (Soph./Asst.) – Girls
Pretzantzin, Yonatan	Soccer (JV/Asst.) – Girls
Rico Lopez, Stanley	Basketball (JV/Asst.) – Girls
Umansky, Jason	Soccer (Head) – Boys
	Sports Maintenance Person – Boys
Van Patten, John	Basketball (Head) – Boys
Watson, Stan	Basketball (Head) – Girls

Effective Dates  
 And Salary Rate

Position

Election Hourly/Daily (Cont.)

GLENDALE HIGH SCHOOL

7.	Aquino Lopez, Victor H. Belou, Ibrahim Gayle, Michael Kolodinski, Reiner Lancaster, Patrick Mardirossian, Tadeh  Navarro, Aurelio Norton, Brendon Torres, Edward Urquiza, Jazzmyne Vardanian, Narek Vasshanian, Lilia Weisman, Brandon	Soccer (Head) – Girls Basketball (Head) – Boys Basketball (JV/Asst.) – Boys Basketball (JV/Asst.) – Girls Sports Maintenance – Boys Basketball (Head) – Girls Sports Maintenance – Girls Soccer (JV/Asst.) – Girls Basketball (Frosh./Soph.) – Boys Soccer (JV/Asst.) – Boys Water Polo – Girls Water Polo (Soph./Asst.) – Girls Basketball (Frosh./Soph.) – Girls Soccer (Head) – Boys	11/05/18 through 12/19/18 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0300000
8.	Calvario, Nathaniel	Teacher, Regular Study Hall Hoover High School	11/05/18 through 12/19/18 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0300000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
9.	Castillo, Christa Head teacher, as needed, for Early Education and Extended Learning Programs	1/16/19 through 6/30/19 Regular hourly rate of pay Not to exceed 100 hours Child Development Activities 12.0 61051.0 85000 10000 1130 0000671 Self-Supporting Daycare 01.0 91400.0 85000 10000 1130 0000671 State Preschool 12.0 61050.0 85000 10000 1130 0000671 California State Preschool 12.0 61052.0 85000 10000 1130 0000671 Recreation After School Program 01.0 91100.0 85000 10000 1130 0000671 Self-Supporting Combined 01.0 91500.0 85000 10000 1130 0000671 Self-Support Preschool 01.0 91300.0 85000 10000 1130 0000671 After School Education and Safety 01.0 60100.0 11100 10000 1130 0000671
10.	De La Garza, Brad Teacher, as needed, to provide live streaming support for the FLAG parent information night at Toll Middle School	1/31/19 \$33.00 per hour Not to exceed 5.5 hours total FLAG Support Program 01.0 00000.0 00000 21004 1130 0008682

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
11.	Dunham, Gail Teacher, as needed, to provide Reading Intervention for Lit for Success Wilson Middle School	2/09/19 through 3/09/19 \$30.00 per hour to work with students \$27.00 per hour to plan/prep Title III EL (Limited English) 01.0 42030.0 11100 10000 1130 0800673
12.	Mangahis, Carmela Substitute teacher, as needed to support and provide Reading Intervention for students at La Crescenta Elementary	1/25/19 through 6/11/19 30.00 per hour Not to exceed 98 hours 2,960 total Elementary Intervention 01.0 02000.0 11304 10000 1130 3200000



	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
13.	Manoukian, Anita Teacher, as needed, for Early Education and Extended Learning Programs	1/16/19 through 6/30/19 Daily rate of pay Not to exceed 5,000 each Child Developments Activities 12.0 50251.0 85000 10000 1130 0000671 California State Preschool 12.0 61052.0 85000 10000 1130 0000671 Self-Supporting Combined 01.0 91500.0 85000 10000 1130 0000671 Child Development Activities 12.0 61051.0 85000 10000 1130 0000671 Self-Support Daycare 01.0 91400.0 85000 10000 1130 0000671 State Preschool 12.0 61050.0 85000 10000 1130 0000671 After School Education & Safety 01.0 60100.0 11100 10000 1130 0000671 California State Preschool 12.0 50252.0 85000 10000 1130 0000671 Self-Support Preschool 01.0 91300.0 85000 10000 1130 0000671
14.	Oliver, Susan Retired teacher, as needed, to provide initial ELPAC testing at Welcome Center Categorical Programs	2/13/19 through 6/28/19 \$30.00 per hour Not to exceed \$6,600.00 Instruction Special Projects (CELDT) 01.0 00000.0 11308 10000 1130 0002673

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
15.	Peterson, Anthony Teacher, Regular Social Science Hoover High School	1/07/19 through 6/11/19 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0300000
16.	Pineda, Rhina Substitute Teacher, as needed, for Early Education & Extended Learning Programs	2/16/19 through 6/30/19 \$165.00 per day Not to exceed 100 days Child Development Activities 12.0 50251.0 85000 10000 1160 0000671 Self-Supporting Combined 01.0 91500.0 85000 10000 1160 0000671 Child Development Activities 12.0 61051.0 85000 10000 1160 0000671 Self-Supporting Daycare 01.0 91400.0 85000 10000 1160 0000671 State Preschool 12.0 61050.0 85000 10000 1160 0000671 After School Education & Safety 01.0 60100.0 11100 10000 1160 0000671 Self-Support Preschool 01.0 91300.0 85000 10000 1160 0000671 California State Preschool 12.0 61052.0 85000 10000 1160 0000671

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Transportation Authorization</u>		
1.	Castillo, Christa Mileage authorization for Early Education & Extended Learning Programs	1/16/19 through 6/30/19 58 cents per mile Child Development Activities 12.0 61051.0 85000 10000 5210 0000671 After School Education & Safety 01.0 60100.0 11100 10000 5210 0000671 California State Preschool 12.0 61052.0 85000 10000 5210 0000671 Self-Supporting Daycare 01.0 91400.0 85000 10000 5210 0000671 Self-Supporting Combined 01.0 91500.0 85000 10000 5210 0000671

Revision to Previous Personnel Report

1.	Revision to Board Report No. 5, September 17, 2018  <u>Page 19, Item 38</u> Kerr, Karen	Teacher, as needed, to supervise students for Alternative for Suspension (ATS) and Saturday School Student Support Services	9/01/18 through 6/30/19 \$30.00 per hour Not to exceed 3 hours per week for ATS and 4 hours per week for Saturday School 01.0 00000.0 19028 10000 1130 0001682
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Add the following name:  
Demirchyan, Armen

Effective Dates  
 And Salary Rate

Position

Revision to Previous Personnel Report (Cont.)

2. Revision to Board Report No. 11, January 15, 2019

Page 11, Item 7

Clark-Reed, Shannon	Teachers, as needed, for	1/07/19 through 6/30/19
Hayrikian, Lilit	class coverage for	Hourly rate of pay (varies
Keefer, Lisa	Induction	per teacher approx. \$96.00)
O'Malley, James C.	Glendale High School	Not to exceed 16 hours each
Orue-Perea, Gabriela		01.0 07405.0 11100 10000 1160
Sarhadian, Julie		0000618

Add the following name:  
 Murphy, Molly

3. Revision to Board Report No. 12, February 5, 2019

Page 24, Item 67

Rodriguez, Corina	Teacher, Regular	1/07/19 through 6/12/19
	Dance	One additional hour assignment
	Roosevelt Middle School	at 1/5 daily rate of pay according
		to placement on Regular
		Teachers Salary Schedule
		01.0 01000.0 11100 10000 1110
		0500000

Change account number to read: 01.0 00000.0 11303 10000 1110  
 0500000

4. Revision to Board Report No. 12, February 5, 2019

Page 15, Item 20

Cerda, Humberto	Teacher, Regular	1/07/19 through 6/12/19
	Physical Education	One additional hour assignment
	Roosevelt Middle School	at 1/5 daily rate of pay according
		to placement on Regular
		Teachers Salary Schedule
		01.0 01000.0 11100 10000 1110
		0500000

Change account number to read: 01.0 00000.0 11303 10000 1110  
 0500000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Revision to Previous Personnel Report (Cont.)</u>		
5.	Revision to Board Report No. 12, February 5, 2019	
	<u>Page 18, Item 35</u>	
	Guzman, Javier	
	Teacher, Regular English Roosevelt Middle School	1/07/19 through 6/12/19 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 01000.0 11100 10000 1110 0500000
	Change account number to read:	01.0 00000.0 11303 10000 1110 050000
<u>Personal Services Agreement</u>		
1.	Barr, Dustin	
	Judge needed for the Music Festival Educational Services	3/02/19 Not to exceed \$250.00 Administration Donation 01.0 94230.0 11100 10000 5811 0000819
2.	Barton, Lionel	
	Consultant, as needed, to teach and assist students for the Elementary Honors Orchestra	2/09/19 through 2/22/19 Not to exceed \$400.00 Instrumental Music 01.0 00000.0 17003 10000 5811 0005616
3.	Faraudo, Katie	
	Consultant, as needed, to teach and assist students for the Elementary Honors Orchestra program	2/09/19 through 2/13/19 Not to exceed \$300.00 Instrumental Music 01.0 00000.0 17003 10000 5811 0005616
4.	Pflueger, Bethany	
	Judge needed for the Music Festival Educational Services	3/02/19 Not to exceed \$250.00 Administration Donation 01.0 94230.0 11100 10000 5811 0000819

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Personal Services Agreement (Cont.)</u>		
5.	Sherman, Dr. Paul Judge needed for the Music Festival Educational Services	3/02/19 Not to exceed \$250.00 Administration Donation 01.0 94230.0 11100 10000 5811 0000819

Conference/Workshop/Meeting Authorization

In accordance with Board of Education Policy 4011 pertaining to conference and workshop attendance, approval has been given to the following persons to attend the conference as designated, with reimbursement for actual and necessary expenses in accordance with Board Policy:

A. The following workshop authorizations are not paid from District General Funds:

1. It is recommended that approval be given to Dr. Armig Panossian, Technology Teacher, from Chamlian Private School, to attend conference “Hummingbird Bit Robotics” to be held at the Westside Neighborhood School, 5401 Beethoven St. Los Angeles, on March 9, 2019, and to include all expenses including the Conference Registration Fee – not to exceed 720.00.

Title II  
 01.0 40352.0 11100 10000 5220 0000673

2. It is recommended that approval be given to Marisela Miranda 5<sup>th</sup> Grade, Vanessa Anderson, 6<sup>th</sup> Grade and Thomas Quakebush 9<sup>th</sup>-12<sup>th</sup> teachers from St. Monica Academy Private School attend the conference “Motivating and Managing Hard to Reach Uninterested and Disruptive Students”. The workshop is to be held on March 7, 2019 in Rosemead, CA and to include all necessary expenses, which include a registration fee not to exceed \$714.00.

Title II  
 01.0 40352.0 11100 10000 5220 0000673

3. It is recommended that approval be given to Talina Barseghian, Carolin Menasakhanian and Elizabeth Derarakelian, all kindergarten teachers from First Steps Private School, to attend the conference “Communicating with Parents when Concerns Arise”. The workshop is to be held on April 30, 2019 in Chatsworth, CA and to include all necessary expenses, which include a registration fee not to exceed \$270.00.

Title II  
 01.0 40352.0 11100 10000 5220 0000673

Position

Effective Dates  
And Salary Rate

Conference/Workshop/Meeting Authorization (Cont.)

4. It is recommended that approval be given to Dr. Talin Kargodorian and Ana Sirabbionian administrator and teacher specialist from Chamlian Armenian Private School to attend the “Innovative Leadership Workshop” to be held in Denver, CO, Radisson Denver-Aurora, from 5-9 to 5-10-19. Conference Registration Fees and all necessary expenses not to exceed \$2,436.00.

Title II

01.0 40352.0 11100 10000 5220 0000673

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

CLASSIFIED PERSONNEL REPORT NO. 12

CONSENT CALENDAR NO. 3

TO: Board of Education  
FROM: Dr. Kelly King, Interim Superintendent  
PREPARED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources  
SUBJECT: CLASSIFIED PERSONNEL REPORT NO. 12

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It is recommended that the following report be approved as presented:

	<u>Location</u>	<u>Months/Hours, and Salary Rating</u>
<u>Extension of Medical Leave of Absence</u>		
1. <u>Assistant Operations Coordinator</u> Stephens, John	FASO	10/01/18 through 01/31/19
2. <u>Typist Clerk III</u> Butchko, Cynthia	Educational Services	01/02/19 through 03/03/19
<u>Family &amp; Medical Leave of Absence</u>		
1. <u>Translator/Interpreter</u> Gasparyan, Ruzanna	Special Projects	02/02/19 through 03/21/19
<u>Extension of Family &amp; Medical Leave of Absence</u>		
1. <u>Assistant Operations Coordinator</u> Stephens, John	FASO	10/01/18 through 01/04/19
2. <u>Typist Clerk III</u> Butchko, Cynthia	Educational Services	01/02/19 through 03/03/19



Effective Dates,  
Months/Hours, and  
Salary Rating

Location

Change of Family & Medical Leave of Absence

1. Occupational Therapist  
Lopez, Stacey                      Special Education                      01/28/19 through 03/11/19

Maternity Leave of Absence

1. Translator/Interpreter  
Gasparyan, Ruzanna                      Special Projects                      02/02/19 through 03/21/19

Change of Maternity Leave of Absence

1. Behavior Intervention Assistant  
Borjas, Madeleine                      Special Education                      01/31/19 through 04/02/19
2. Occupational Therapist  
Lopez, Stacey                      Special Education                      01/28/19 through 03/11/19

Parental Leave of Absence

1. Typist Clerk II  
Allen, Stephanie                      Monte Vista                      03/01/19 through 05/31/19

Extension of Parental Leave of Absence

1. Behavior Intervention Assistant  
Shaumyan, Anna                      Special Education                      02/04/19 through 05/09/19

Unpaid Home Responsibility Leave

1. Behavior Intervention Assistant  
Ortega, Ricardo                      Special Education                      02/04/19 through 05/05/19

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Election from Eligibility List</u>		
1. <u>Account Clerk I</u> Farsakh, Ishaq	Roosevelt	02/12/19; 11/8; 13-1 01.0 00000.0 19025 41000 2410 0500000
2. <u>Account Clerk II</u> Kang, Daniel	Clark	02/12/19; 11/8; 17-2 01.0 00000.0 19025 41000 2410 0900000
3. <u>Health Assistant LVN/RN</u> Isaghoolian, Lina	Glenoaks	02/12/19; 10/8; 16-4 01.0 00000.0 00000 27004 2410 2900000
4. <u>Education Assistant ASES/RAP Site Leader</u> Brewster, Jessica	Dunsmore	02/01/19; 9.25/3.5; 6-1 01.0 91100.0 85000 10000 2110 0000671
Matevosyan, Armine	Lincoln	02/01/19; 9.25/3.5; 6-1 01.0 91100.0 85000 10000 2110 0000671
5. <u>Education Assistant I</u> Gevorkyan, Kristina	Franklin	02/01/19; 9.25/3.5; 3-1 01.0 91500.0 85000 10000 2110 0000671
Hakobyan, Arpik	Balboa	02/01/19; 9.25/3.5; 3-1 01.0 91500.0 85000 10000 2110 0000671
Minasian, Hermina	Mountain Avenue	02/01/19; 9.25/3; 3-1 01.0 91400.0 85000 10000 2110 0000671
Moore, Amber	Pacific Avenue	02/01/19; 12/3.5; 3-1 12.0 61051.0 85000 10000 2110 0000671

Effective Dates,  
 Months/Hours, and  
Salary Rating

Location

Election from Eligibility List - Continued

5. <u>Education Assistant I</u> - Continued		
Murillo, Lorena	Pacific Avenue	02/01/19; 12/3; 3-1 12.0 61052.0 85000 10000 2110 0000671
Nipiossian, Iskuhi	Fremont	02/01/19; 9.25/3; 3-1 01.0 91500.0 85000 10000 2110 0000671
Sarkisloo, Talin	Muir	02/01/19; 12/3.5; 3-1 12.0 61051.0 85000 10000 2110 0000671
Toma, Andrei	Cerritos	02/01/19; 9.25/3.5; 3-1 01.0 60100.0 11100 10000 2110 2200000
Yaqoobi Masihi, Markarit	Jefferson	02/01/19; 9.25/3; 3-1 01.0 60100.0 11100 10000 2110 3000000

Reclassification

1. <u>Campus Supervision Coordinator</u>		
Vardanyan, Robert	Daily From 13/9	02/13/19; 15/9 01.0 00000.0 11309 10000 2910 0002682 01.0 00000.0 11309 10000 2910 0400000

Termination - Exhaustion of Benefits

2019-cl-81115	Effective 02/05/19
2019-cl-80627	Effective 02/07/19

Effective Dates,  
 Months/Hours, and  
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay

1. Education Assistant II  
 Karoglanian, Maretta      Toll      01/01/19 through 06/30/19  
 Sarkezi, Arpineh      Not to exceed \$696.60 total  
    Peak Load Funds  
    01.0 00000.0 00000 31101 2430 0004682
  
2. Education Assistant I  
 Brewster, Jessica      EEELP      02/01/19 through 06/30/19  
 Galvan, Nathan      Child Development Activities  
 Gevorkyan, Kristina      12.0 61051.0 85000 10000 2160 0000671  
 Hakobyan, Arpik      Child Development Activities  
 Matevosyan, Armine      12.0 61051.0 85000 10000 2130 0000671  
 Minasian, Hermina      Self Supporting Combined  
 Moore, Amber      01.0 91500.0 85000 10000 2130 0000671  
 Murillo, Lorena  
 Nipiossian, Iskuhi  
 Quintanilla-Martinez, Leny  
 Sarkisloo, Talin  
 Toma, Andrei  
 Yaqoobi Masihi, Markarit
  
3. Health Assistant LVN/RN  
 Manoukian, Narineh      Mountain Avenue      01/14/19 through 06/14/19  
    Not to exceed \$1,000.00  
    01.0 95100.0 00000 27000 2440 3900000

Effective Dates,  
 Months/Hours, and  
Salary Rating

Change of Assignment

1. Change of Location

a. Typist Clerk II

Jones, Laurie	Crescenta Valley From Glenoaks	02/13/2019 01.0 00000.0 00000 27004 2410 0100000
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2. Change of Location/Decrease in Hours

a. Health Assistant LVN/RN

Karapatyan, Haykanush	Roosevelt From PAEC 10/8	09/07/18; 10/7 01.0 00000.0 00000 27004 2410 0500000
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3. Demotion to Former Classification

a. Typist Clerk II

Toumanian, Juliet	Edison From Administrative Secretary; 21-5	02/12/18; 12-9 01.0 00000.0 00000 27004 2410 2500000
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4. Provisional Assignment

a. Administrator: Planning, Development & Facilities Department

Holmquist, Dan	Planning & Development M85-7	02/04/19 through 03/31/19 M90-7 21.1 98000.0 90000 85051 2310 0000630
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b. Administrative Secretary

Borjal, Kathryn	Mann From Multimedia Technology Asst. 8-9	02/01/19 through 02/28/19 8 hours a day 21-4 01.0 00000.0 00000 27004 2410 3500000
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Effective Dates,  
 Months/Hours, and  
Salary Rating

Location

Change of Assignment: - Continued

4. Provisional Assignment - Continued

c. Cafeteria Worker II

Dennis, Laura	Jefferson From Cafeteria Worker I, 1-9	01/07/19 through 01/11/19 6.5 hours a day 4-9 13.0 53100.0 00000 37000 2212 0300000
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Wang, Wei Rong	Various From Cafeteria Worker I, 1-8	01/07/19 through 01/11/19 01/28/19 through 02/01/19 6.5 hours a day 4-8 13.0 53100.0 00000 37000 2212 0100000
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d. Cook/Baker

Ruiz, Eloisa	Roosevelt From Cafeteria Worker I, 1-6	01/16/19; 01/22/19 through 01/25/19 8 hours a day 9-4 13.0 53100.0 00000 37000 2212 0500000
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e. Custodial Supervisor

Parks, Rodney	Glendale From Lead Custodian, 20-9	01/01/19 through 06/12/19 8 hours a day 25-8 01.0 00000.0 00000 81006 2241 0200000
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f. Lead Custodian

Salcido, Robert	Glendale From Custodian I, 11-7	01/01/19 through 06/12/19 8 hours a day (Night) 20-4 01.0 00000.0 00000 81006 2241 0200000
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Effective Dates,  
Months/Hours, and  
Salary Rating

Location

Revisions to previous Board Reports

1. Revision to Personnel Report #1, July 17, 2018

Page 35, Item 6

Personal Services Agreement

Junker, Karen

Consultant  
as needed,  
to conduct  
Restorative  
Practicers  
small group  
support  
team for  
the Glendale  
Unified  
School  
District for  
the 2018-2019  
school year

07/01/18 through 06/30/19  
Not to exceed \$15,000.00 total  
01.0 07405.0 11100 10000 5811 0000618

Change amount to read:

Not to exceed \$56,000.00 total

<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Election of Classified Hourly Substitutes (Cafeteria Worker I) through 06/30/19</u>	
Chacon, Stephanie	01/27/19 through 06/28/19
Escalante, Kimberly	13.0 53100.0 00000 37000 2232 0000662
Jaimes, Nancy	
Martinez, Carmen	
Rabanes, Edwina	
Solis, Angie	

Election of Classified Hourly Substitutes through 06/30/19

Pabon, Erlinda	01/01/19 through 06/30/19
Serrano, Mara	
Davies, Lucila	Mountain Avenue
	01/14/19 through 06/14/19
	Not to exceed \$1,000.00
	01.0 95100.0 00000 27000 2440 3900000

Election of Classified/Non Classified Hourly Substitutes through 06/30/19

1. <u>Babysitter</u>		
Allahverdi, Remik	Student Services	04/09/19
Valijani, Satenik		\$12.00 per hour
		Not to exceed 3 hours
		01.0 00000.0 00000 31301 2930 0007682
2. <u>Student Assistant I</u>		
Bernal, Jazmin	SELPA	02/05/19 through 06/30/19
Boick, James		\$12.00 per hour
Briant, Samantha		01.0 65200.0 57700 11100 2180 0000668
Cuza, Angel		
Lopez, Jesus		
Mozo, Isabella		
Wasley, Benjamin		



Effective Dates,  
Months/Hours, and  
Salary Rating

Location

Personal Services Agreement

- |                |   |  |
|----------------|---|--|
| 1. Hee Eun Lee | Consultant,<br>as needed<br>to provide<br>lessons in<br>the art of<br>Korean rice<br>cake making<br>to FLAG<br>Korean<br>classes at<br>Rosemont<br>Middle<br>School | 02/18/19 through 06/11/19<br>Not to exceed \$450.00<br>Rosemont Korean Donation<br>01.0 94370.0 11100 10000 5811 0000611 |
| 2. Hee Eun Lee | Consultant,<br>as needed<br>to provide<br>lessons in<br>the art of<br>Korean rice<br>cake making<br>to World<br>Language<br>Korean at<br>Hoover<br>High<br>School   | 02/18/19 through 06/11/19<br>Not to exceed \$500.00<br>Hoover Korean Donation<br>01.0 94384.0 11100 10000 5811 0000611   |

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

CONSENT CALENDAR NO. 4

TO: Board of Education  
 FROM: Dr. Kelly King, Interim Superintendent  
 SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer  
 PREPARED BY: Karineh Savarani, Director, Financial Services  
 SUBJECT: **Warrants – District Funds**

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The Interim Superintendent recommends that “A” Form (Payroll Warrants) issued February 1, 2019 – February 13, 2019 as shown below totaling \$9,476,667.85, and “B” Form (Other than Payroll Warrants) issued January 1 – 31, 2019, totaling \$13,946,521.50 be approved. Funding for Form “A” Warrants is accounted for in the following funds: 01.0 General Fund, 12.0 Child Development Fund, 13.0 Cafeteria Fund, 21.1 Measure S Projects Fund, and 25.0 Capital Facilities Fund.

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility.

REGISTERED NUMBER	WARRANT NUMBER	DESCRIPTION	AMOUNT
C1G-C	6039162 - 6039301	Certificated	\$ 7,151,454.40
030-N		Classified	923.02
031-C		Certificated	(6,135.00)
C5G-C	6043399 - 6043480	Certificated	488,766.66
C5G-N	6043481 - 6043484	Classified	5,637.86
032-C	6045813 - 6045818	Certificated	10,382.15
E4N-C		Certificated	11.24
E4N-N	6047889 - 6047985	Classified	1,430,233.32
036-C	6054433 - 6054433	Certificated	938.63
036-N	6054434 - 6054436	Classified	256.85
C3G-N	6057728 - 6057880	Classified	389,392.65
037-N	6062854 - 6062875	Classified	1,111.70
038-N	6063467 - 6063468	Classified	489.05
039-C	6064477 - 6064477	Certificated	1,327.73
039-N	6064478 - 6064480	Classified	1,877.59
<b>TOTAL</b>			<b>\$ <u>9,476,667.85</u></b>

GLENDALE UNIFIED SCHOOL DISTRICT  
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM  
 JANUARY 1 THRU JANUARY 31, 2019

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
<b>1.0 GENERAL FUND</b>			
3932	OTHER DISTRICT PAID BENEFITS	2	\$ 3,649.89
4110	TEXTBOOKS	8	29,423.03
4210	BOOKS & OTHER REFERENCE MATERIAL	7	1,078.73
4310	INST. MATERIALS & SUPPLIES	739	183,863.41
4312	INST. PERIODICALS & MAGAZINES	5	415.17
4317	COMMENCEMENT	2	4,692.68
4350	OFFICE & OTHER SUPPLIES	185	32,016.92
4351	PRINTING & REPRODUCTION	17	27,155.04
4353	EDIBLE SUPPLIES	90	12,078.52
4360	TIRES, FUEL AND OIL	3	6,921.49
4370	CUSTODIAL/OPERATION SUPPLIES	100	17,837.86
4371	GROUND SUPPLIES	10	6,703.24
4372	POOL SUPPLIES	7	2,053.49
4380	MAINTENANCE SUPPLIES	28	4,044.47
4381	REPAIR SUPPLY & MATERIALS	86	66,045.66
4420	NON-CAP EQUIP -UNTAGGED	143	80,366.80
4430	NON-CAP EQUIP - TAGGED	60	268,942.48
5100	SUBAGREEMENT FOR SERVICES	11	46,498.97
5210	MILEAGE & CAR ALLOWANCES	82	7,024.28
5220	TRAVEL AND CONFERENCES	76	22,725.73
5310	DUES AND MEMEBERSHIPS	2	400.00
5510	NATURAL GAS SERVICES	6	39,024.07
5520	ELECTRICITY SERVICES	44	219,053.11
5530	WATER	45	43,408.05
5561	TRASH DISPOSAL	2	9,111.95
5562	SEWER CHARGES	47	15,580.00
5610	RENTALS, LEASES AND REPAIRS	60	33,315.88
5630	REPAIRS	71	101,449.78
5632	ETIS PRINTER MAINTENANCE	3	31,610.84
5804	NON-PUBLIC SCHOOL	53	297,561.04
5811	PERSONAL SERVICES	42	73,311.23
5812	NON-PSA SERVICE AGREEMENT	110	208,798.77
5813	UNIFORM SERVICES	1	3,075.12
5814	TRANSPORTATION	22	12,362.38
5815	OPERATING SERVICES	219	758,477.61
5816	NON-PUBLIC SCHOOL SERVICES	81	357,653.90
5821	LEGAL FEES	19	69,680.25
5823	SPEC ED LEGAL SETTLEMENTS	5	66,363.22
5828	SPED PARENT ATTORNEY FEES	2	10,050.00
5852	NON-INSTRUCTIONAL, CONSULTANTS	7	80,299.30
5853	CONTRACTUAL SERVICES	1	1,546.60
5862	PHYSICALS FOR EMPLOYEES	9	1,699.90

GLENDALE UNIFIED SCHOOL DISTRICT  
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM  
 JANUARY 1 THRU JANUARY 31, 2019

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
5911	POSTAGE/UPS/FEDEX	11	41,487.80
5912	TELEPHONE	12	15,537.92
5914	DATA LINE	1	32.35
5916	OTHER PHONES	4	7,005.68
6210	ARCHITECT FEES ON BUILDINGS	1	16,425.00
6250	BUILDING CONSTRUCTION/IMPROV	5	24,591.93
6280	BUILDING INSPECTIONS	1	4,800.00
8290	ALL OTHER FEDERAL REVENUES	1	880.32
9320	STORES	3	10,016.44
9530	FRINGE BENEFITS SUBS - H&W	4	2,914,794.16
9549	SECURITY DEPOSIT	1	665.00
9551	SALES TAX PAYABLE	1	154.43
9552	USE TAX PAYABLE	60	4,221.51
		----- 2,617	----- 6,297,983.40
	<b>10.0 SELPA PASS THROUGH FUND</b>		
7211	TFR OF PMNTS-THRGH REV TO DIST	6	3,628,843.00
		----- 6	----- 3,628,843.00
	<b>12.0 CHILD DEVELOPMENT FUND</b>		
4310	INST. MATERIALS & SUPPLIES	20	2,140.53
4350	OFFICE & OTHER SUPPLIES	20	1,424.05
4353	EDIBLE SUPPLIES	20	3,547.29
4370	CUSTODIAL/OPERATION SUPPLIES	3	776.14
4420	NON-CAP EQUIP -UNTAGGED	2	372.41
5210	MILEAGE & CAR ALLOWANCES	6	775.14
5812	NON-PSA SERVICE AGREEMENT	37	9,164.13
5916	OTHER PHONES	1	24.48
9552	USE TAX PAYABLE	1	1.90
		----- 110	----- 18,226.07
	<b>13.0 CAFETERIA FUND</b>		
4350	OFFICE & OTHER SUPPLIES	14	1,003.82
4351	PRINTING & REPRODUCTION	2	1,198.07
4360	TIRES, FUEL AND OIL	4	598.75
4380	MAINTENANCE SUPPLIES	7	674.09
4381	REPAIR SUPPLY & MATERIALS	3	746.00

GLENDALE UNIFIED SCHOOL DISTRICT  
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM  
 JANUARY 1 THRU JANUARY 31, 2019

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
4395	NON-FOOD SUPPLIES	2	17,832.66
4420	NON-CAP EQUIP -UNTAGGED	2	1,647.79
4710	FOOD	86	297,204.72
5210	MILEAGE & CAR ALLOWANCES	3	41.54
5310	DUES AND MEMEBERSHIPS	1	55.00
5563	PEST CONTROL	1	949.60
5610	RENTALS, LEASES AND REPAIRS	7	14,920.30
5815	OPERATING SERVICES	11	5,021.12
5817	MONEY PICK-UPS	1	1,368.00
5916	OTHER PHONES	1	137.10
8634	FOOD SERVICE SALES	7	483.60
9551	SALES TAX PAYABLE	1	347.52
		----- 153	----- 344,229.68
 <b>21.1 MEASURE S PROJECTS FUND</b>			
4350	OFFICE & OTHER SUPPLIES	4	110.76
4390	OTHER SUPPLIES	1	567.33
4420	NON-CAP EQUIP -UNTAGGED	4	746.79
5210	MILEAGE & CAR ALLOWANCES	2	505.70
5610	TRAVEL AND CONFERENCES	6	1,026.72
5821	LEGAL FEES	1	495.00
5852	NON-INSTRUCTIONAL, CONSULTANTS	1	370.00
6210	ARCHITECT FEES ON BUILDINGS	13	46,614.88
6211	ELIGIBILITY CONSULTANT	1	8,750.00
6250	BUILDING CONSTRUCTION/IMPROV	3	478,215.36
6252	OTHER CONSTRUCTION	26	74,071.60
6273	ASBESTOS/LEAD	1	1,110.00
6275	CONST TSTNG ON BLDNGS & IMPROV	6	5,146.00
6280	BUILDING INSPECTIONS	5	4,288.00
6282	MOVING-STORAGE	2	1,010.00
6283	OTHER COST-FURNITURE & FIXTURE	2	12,154.30
6450	CMPTRS & OTHER CMPTR HARDWARE	1	6,335.35
6455	DATA/CABLING	7	89,390.88
9552	USE TAX PAYABLE	2	100.09
		----- 88	----- 731,008.76
 <b>21.2 CLEAN RENEWABLE ENERGY BONDS</b>			
6252	OTHER CONSTRUCTION	1	81.62
6275	CONST TSTNG ON BLDNGS & IMPROV	2	3,307.10
6280	BUILDING INSPECTIONS	1	2,700.00
		----- 4	----- 6,088.72

GLENDALE UNIFIED SCHOOL DISTRICT  
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM  
 JANUARY 1 THRU JANUARY 31, 2019

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
<b>40.1 SPEC RESERVE - CAPITAL PROJECTS</b>			
5520	ELECTRICITY SERVICES	2	414.95
5530	WATER	1	285.24
5562	SEWER CHARGES	2	171.90
5610	RENTALS, LEASES AND REPAIRS	4	7,654.00
5630	REPAIRS	5	2,416.50
5815	OPERATING SERVICES	1	132.02
6210	ARCHITECT FEES ON BUILDINGS	4	19,119.35
6227	FEES-FIRE DEPT.	1	890.00
6252	OTHER CONSTRUCTION	3	360,330.00
6280	BUILDING INSPECTIONS	3	2,590.00
6293	PRINTING & DISTRIBUTION	2	293.06
		-----	-----
		28	394,297.02
 <b>40.2 SPEC. RESERVE - FOOD CAP. PROJECTS</b>			
6252	OTHER CONSTRUCTION	1	22,930.00
		-----	-----
		1	22,930.00
 <b>67.0 SELF-INSURANCE FUND</b>			
5872	DELTA ADMINISTRATIVE FEES	2	11,656.89
5873	VSP CLAIMS	5	12,651.62
5874	VSP ADMINISTRATIVE FEES	1	4,127.07
5875	DELTA PAYMENTS	1	174,586.23
5877	MEDIMPACT CLAIMS	1	9,136.85
5878	MEDIMPACT PAYMENTS	2	551,688.05
		-----	-----
		12	763,846.71
 <b>67.1 WORKERS' COMPENSATION FUND</b>			
5815	OPERATING SERVICES	1	10,000.00
5852	NON-INSTRUCTIONAL, CONSULTANTS	3	35,444.76
9561	IBNR LIABILITY	1	225,000.00
		-----	-----
		5	270,444.76
 <b>67.2 EARLY RETIREMENT BENEFITS FUND</b>			
5815	OPERATING SERVICES	1	155,506.49
		-----	-----
		1	155,506.49

GLENDALE UNIFIED SCHOOL DISTRICT  
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM  
 JANUARY 1 THRU JANUARY 31, 2019

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
	<b>76.0 WARRANT PASS-THROUGH FUND</b>		
9517	VOLUNTARY DEDUCTIONS	21	954,021.89
9518	TAX SHELTER ANNUITY	1	352,524.00
9588	ROTH IRA-LACOE USED ONLY	1	6,571.00
		-----	-----
		23	1,313,116.89
	<b>TOTALS</b>	<b><u>3,048</u></b>	<b><u>\$ 13,946,521.50</u></b>

GLENDALE UNIFIED SCHOOL DISTRICT

FEBRUARY 19, 2019

CONSENT CALENDAR NO. 5

TO: Board of Education  
FROM: Dr. Kelly King, Interim Superintendent  
SUBMITTED BY: Christine J. Ward, Director, Procurement & Contract Services  
SUBJECT: **PURCHASE ORDER LISTING**

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The Interim Superintendent recommends that the Board of Education approve Purchase Orders totaling \$1,511,772.08 for the period of January 21, 2019 through February 1, 2019 as listed on the attached.

SUMMARY OF PURCHASE ORDERS ISSUED FROM JANUARY 21, 2019 THROUGH FEBRUARY 1, 2019.

<b>Funding Source</b>	<b>Number of Purchase Orders</b>	<b>Amount</b>
UNRESTRICTED RESOURCES	125	\$ 421,154.56
FEDERAL RESTRICTED RESOURCES	34	\$ 58,210.57
STATE RESTRICTED RESOURCES	38	\$ 832,615.53
LOCAL RESTRICTED RESOURCES	87	\$ 115,845.66
CHILD DEVELOPMENT FUND	6	\$ 1,353.76
FOOD SERVICES FUND	6	\$ 7,674.41
MEASURE S PROJECTS FUND	10	\$ 58,333.34
CLEAN RENEWABLE ENERGY BONDS	1	\$ 985.00
CAPITAL PROJECTS & IMPROVEMENT FUND	5	\$ 4,250.34
WORKERS' COMPENSATION FUND	1	\$ 10,000.00
MC LENNAN DONATIONS	1	\$ 1,348.91
<b>TOTAL</b>	<b>314</b>	<b>\$1,511,772.08</b>

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PO NUMBER	UNRESTRICTED RESOURCES VENDOR	AMOUNT
0001024982	DOLPHIN EVENT SERVICES GRADUATION EXPENSES - ROOSEVELT MIDDLE SCHOOL	4,369.88
0001024987	TWO GUYS FROM ITALY	143.60
0001024992	SCHOOLDUDE.COM RENEWAL FOR ONLINE SERVICES AND MAINTENANCE DISTRICTWIDE - FACILITY & SUPPORT OPERATIONS	29,723.47
0001024993	IMAGE IV SYSTEMS, INC.	510.51
0001024995	UPS	32.64
0001024997	GLENDALE CHAMBER OF COMMERCE	40.00
0001024998	GLENDALE HIGH SCHOOL A.S.B.	519.86
0001025002	LACOE	150.00
0001025007	SHARP BUSINESS SYSTEMS AUDIOVISUAL EQUIPMENT - MANN ELEMENTARY SCHOOL	16,855.93
0001025010	MEGAPLEX SERVICE AGREEMENT TO INSTALL SAFETY FILM ON DOORS AND WINDOWS - MUIR ELEMENTARY SCHOOL	4,876.44
0001025014	SOUTHWEST SCHOOL & OFFICE OFFICE FURNITURE - GLENDALE HIGH SCHOOL	1,029.74
0001025016	SAN GABRIEL VALLEY PURCHASING ASSOC.	75.00
0001025019	TEACHERS DISCOVERY	70.80
0001025020	EXPRESSMEDALS.COM	590.86
0001025022	FOLLETT SCHOOL SOLUTIONS, INC. BOOKS - CLARK MAGNET HIGH SCHOOL	2,169.74
0001025023	GOLDEN RULE BINDERY TEXTBOOK REBINDING SERVICES - TOLL MIDDLE SCHOOL	1,539.19
0001025024	PLAYPOWER LT FARMINGTON, INC.	79.08
0001025026	CA ASSOCIATION OF SCHOOL BUSINESS	305.00
0001025027	PITNEY BOWES INC. BLANKET PURCHASE ORDER FOR POSTAL SERVICES - FACILITY & SUPPORT OPERATIONS	40,000.00
0001025028	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR SUPPLIES - JEFFERSON ELEMENTARY SCHOOL	800.00
0001025030	VETERAN BUILDING MAINTENANCE, LLC CUSTODIAL SUPPLIES - WAREHOUSE STOCK	9,844.05
0001025034	SCHOOL SPECIALTY	165.56
0001025035	SCHOOL SPECIALTY	270.43
0001025038	OFFICE DEPOT	192.93
0001025041	WELLS FARGO FINANCIAL LEASING LEASE OF OFFICE EQUIPMENT - MARSHALL ELEMENTARY SCHOOL	2,652.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001025042	PHIL AND SONS TREE SERVICE SERVICE CONTRACT FOR TREE REMOVAL SERVICES AT MOUNTAIN AVENUE ELEMENTARY SCHOOL - FACILITY & SUPPORT OPERATIONS	4,100.00
0001025046	OFFICE DEPOT	397.65
0001025049	MARK SCHMIDT	280.00
0001025050	CALIFORNIA FITNESS SOURCE	400.00
0001025054	FIREFLY DIGITAL, INC.	300.00
0001025055	NOVA GRAPHIC SYSTEMS RENEWAL CONTRACT FOR MICROFILM SCANNER - STUDENT SUPPORT SERVICES	1,800.00
0001025057	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - HUMAN RESOURCES	61.68
0001025059	OFFICE DEPOT	75.39
0001025060	FASTENAL COMPANY	678.68
0001025062	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA BEST VALUE COPY - STUDENT MANUAL PRINTING SERVICES - CRESCENTA VALLEY HIGH SCHOOL	7,821.01
0001025064	COMPLETE BUSINESS SYSTEMS DUPLICATING SUPPLIES - ROSEMONT MIDDLE SCHOOL	2,464.16
0001025065	OFFICE DEPOT	215.37
0001025066	IMPACT CANINE SOLUTIONS CONSULTANT TO CONDUCT E-CIGARETTE/VAPE PRESENTATIONS TO STAFF AND STUDENTS AT ALL MIDDLE SCHOOLS - STUDENT SUPPORT SERVICES, BOARD APPROVED 12/13/2018	12,800.00
0001025074	SOUTHWEST SCHOOL & OFFICE	151.12
0001025075	CUSTOMINK	537.10
0001025076	CAMCOR, INC.	19.64
0001025077	WARD'S NATURAL SCIENCE	45.16
0001025079	APPERSON, INC INSTRUCTION SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	1,245.93
0001025085	WILLIAM V. MACGILL & CO.	88.42
0001025087	AARDVARK	706.28
0001025088	AARDVARK	72.55
0001025090	BIG CAT PROMOTIONS	118.41
0001025095	SUPPLYWORKS CUSTODIAL SUPPLIES - EDISON ELEMENTARY SCHOOL	2,317.40
0001025100	OFFICE DEPOT	208.04
0001025101	CDW GOVERNMENT	560.19
0001025102	ATKINSON, ANDELSON, LOYA, RUUD PROFESSIONAL SERVICES - EDUCATIONAL SERVICES	2,560.00
0001025103	TWO GUYS FROM ITALY	120.10

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001025104	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR CULINARY INSTRUCTIONAL SUPPLIES - WILSON MIDDLE SCHOOL	3,500.00
0001025105	JON'S MARKET	400.00
0001025106	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR CULINARY INSTRUCTIONAL SUPPLIES - HOOVER HIGH SCHOOL	2,400.00
0001025107	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR CULINARY INSTRUCTIONAL SUPPLIES - ROSEMONT MIDDLE SCHOOL	3,500.00
0001025108	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR CULINARY INSTRUCTIONAL SUPPLIES - TOLL MIDDLE SCHOOL	3,500.00
0001025109	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR CULINARY INSTRUCTIONAL SUPPLIES - GLENDALE HIGH SCHOOL	3,500.00
0001025110	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR CULINARY INSTRUCTIONAL SUPPLIES - ROOSEVELT MIDDLE SCHOOL	3,500.00
0001025112	AMAZON CAPITAL SERVICES, INC. CLASSROOM SUPPLIES - R.D. WHITE ELEMENTARY SCHOOL	153.30
0001025115	OFFICE DEPOT COMPUTER EQUIPMENT - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	29,166.35
0001025116	COMMUNITY JUSTICE FOR YOUTH INSTITUTE SERVICES AGREEMENT TO PROVIDE EXPERIMENTAL TRAINING ON RESTORATIVE JUSTICE TO SCHOOL SITES - EDUCATIONAL SERVICES	30,000.00
0001025117	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - FREMONT ELEMENTARY SCHOOL	500.00
0001025118	RICOH USA, INC EQUIPMENT MAINTENANCE AGREEMENT - VERDUGO WOODLANDS ELEMENTARY SCHOOL	1,164.62
0001025122	BACA, ANGELA	300.00
0001025123	YOUNG, DAVID	300.00
0001025124	JENNIFER MUNDAY	300.00
0001025125	MOORE, PHIL	300.00
0001025126	LADANYI, KAY	350.00
0001025130	O.H. LYNN PRINTING	67.89
0001025134	MARGAUX RAINEY	720.00
0001025137	VENTURA COUNTY OFFICE OF EDUCATION	100.00
0001025138	JONES SCHOOL SUPPLY	200.34

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001025139	SCHOOL SERVICES OF CALIFORNIA PROFESSIONAL SERVICES - BUSINESS SERVICES	17,400.00
0001025142	PHIL AND SONS TREE SERVICE TREE TRIMMING SERVICES AT CRESCENTA VALLEY HIGH SCHOOL - FACILITY & SUPPORT OPERATIONS	3,800.00
0001025148	COUNTY SANITATION DISTRICTS	238.09
0001025151	SOUTHLAND DISPOSAL WASTE DISPOSAL - FACILITY & SUPPORT OPERATIONS	1,001.16
0001025153	SUNBELT RENTALS, INC	348.05
0001025155	PITNEY BOWES INC	197.10
0001025164	MAINTEX	517.72
0001025168	CDW GOVERNMENT CLASSROOM EQUIPMENT - CERRITOS ELEMENTARY SCHOOL	1,335.90
0001025170	CDW GOVERNMENT	105.12
0001025174	CASCWA	425.00
0001025176	APPERSON, INC TESTING MATERIALS - CLARK MAGNET HIGH SCHOOL	1,506.16
0001025177	CROSSCUTTINGCONCEPTS LLC	177.96
0001025188	LAKESHORE	201.67
0001025189	FLINN SCIENTIFIC INC	22.01
0001025195	GALE SUPPLY COMPANY	273.75
0001025196	SUPPLYWORKS CUSTODIAL SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	1,559.09
0001025197	OCEANIC ARTS	162.06
0001025199	SHARP BUSINESS SYSTEMS EQUIPMENT MAINTENANCE AGREEMENT - WILSON MIDDLE SCHOOL	3,500.00
0001025201	AEQUITAS SOLUTION RENEWAL FOR ONLINE SERVICES AND MAINTENANCE DISTRICTWIDE - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	73,361.66
0001025202	IMAGECUBE	828.57
0001025203	OFFICE DEPOT INSTRUCTIONAL SUPPLIES - MANN ELEMENTARY SCHOOL	2,605.76
0001025205	OFFICE DEPOT	197.00
0001025207	SUPPLYWORKS CUSTODIAL SUPPLIES - MOUNTAIN AVENUE ELEMENTARY SCHOOL	1,500.00
0001025208	STELLA PETROS CONSULTANT TO SUPERVISE SOCIAL WORK INTERNS ASSIGNED TO PERFORM INDIVIDUAL AND GROUP COUNSELING TO STUDENTS DISTRICTWIDE - HEALTHY START, BOARD APPROVED 1/15/2019	45,000.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001025209	STELLA PETROS CONSULTANT TO PROVIDE MENTAL HEALTH COUNSELING TO STUDENTS DISTRICT-WIDE AND SUPERVISION OF SOCIAL WORK INTERNS - HEALTHY START, BOARD APPROVED 1/15/2019	2,000.00
0001025211	CITY OF GLENDALE TRANSPORTATION SERVICES - HEALTHY START	2,200.00
0001025213	AEQUITAS SOLUTION	993.75
0001025214	GRAINGER	616.79
0001025217	LAWN MOWER CORNER	313.16
0001025218	ULINE SHIPPING SUPPLY	958.56
0001025223	CLEAN SWEEP SUPPLY CO INC CUSTODIAL SUPPLIES - FREMONT ELEMENTARY SCHOOL	1,196.83
0001025224	MAINTEX	93.43
0001025225	SUPPLYWORKS	363.96
0001025226	GALE SUPPLY COMPANY	248.13
0001025227	STUDIO GEAR INSTRUCTIONAL SUPPLIES - EDUCATIONAL SERVICES	1,761.63
0001025229	COMMUSA	629.01
0001025230	GALE SUPPLY COMPANY	219.00
0001025235	OFFICE DEPOT	238.00
0001025236	AMAZON CAPITAL SERVICES, INC. COMMUNICATION EQUIPMENT - DUNSMORE ELMENTARY SCHOOL	194.35
0001025246	MOLLY HAWKINS HOUSE	275.88
0001025249	LAKESHORE	394.25
0001025251	FOLLETT SCHOOL SOLUTIONS, INC. BLANKET PURCHASE ORDER FOR BOOKS - ROSEMONT MIDDLE SCHOOL	1,700.00
0001025252	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - EDISON ELEMENTARY SCHOOL	373.03
0001025260	COMMUSA	242.76
0001025261	CAMCOR, INC.	283.39
0001025265	OFFICE DEPOT	225.80
0001025266	HEXAGRAMMBOOKS	73.30
0001025268	PTM DOCUMENT SYSTEMS OFFICE SUPPLIES - EDUCATIONAL TECHNOLGY & INFORMATION SERVICES	3,600.00
0001025269	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - MANN ELEMENTARY SCHOOL	3,000.00
0001025272	O.H. LYNN PRINTING	216.81
0001025283	SUPPLYWORKS	285.74
0001025288	NORTHERN SAFETY & INDUSTRIAL SAFETY MATERIALS - FACILITY & SUPPORT OPERATIONS	1,119.68
	TOTAL	421,154.56

PO NUMBER	FEDERAL RESTRICTED RESOURCES VENDOR	AMOUNT
0001024994	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA LEARNINGTOOLS.DONJOHNSTON.COM - SUBSCRIPTIONS - SPECIAL EDUCATION	53.88
0001025015	ZILPRINT PUBLISHING	57.28
0001025018	AMAZON CAPITAL SERVICES, INC. BOOKS - SPECIAL EDUCATION	42.09
0001025043	STARFALL EDUCATION FOUNDATION	270.00
0001025048	AP SEMINARS SILICON VALLEY,LLC	840.00
0001025051	CCSESA	450.00
0001025056	OFFICE DEPOT	195.35
0001025061	APPLE COMPUTER APPLE VOUCHERS - SPECIAL EDUCATION	2,000.00
0001025072	PAR INC	655.55
0001025083	HOUGHTON MIFFLIN HARCOURT	215.34
0001025086	BARNES & NOBLE	82.06
0001025089	PERMA-BOUND- A DIVISION OF HERTZBERG BOOKS - GLENDALE HIGH SCHOOL	1,093.64
0001025092	U. S. POSTAL SERVICE	275.00
0001025096	NCS PEARSON INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	1,968.26
0001025113	SCKC, INC. CONFERENCE EXPENSES - CATEGORICAL PROGRAMS	1,056.00
0001025136	HOGAN, SHAWNA CONSULTANT TO PROVIDE COUNSELING SERVICES TO STUDENTS AND FAMILIES - TOLL MIDDLE SCHOOL, BOARD APPROVED 1/15/2019	15,600.00
0001025140	CENTER FOR THE COLLABORATIVE CLASSROOM	597.00
0001025167	AMAZON CAPITAL SERVICES, INC. BOOKS - TOLL MIDDLE SCHOOL	26.28
0001025173	BIRDBRAIN TECHNOLOGIES	720.00
0001025178	NCS PEARSON INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	3,398.76
0001025179	NCS PEARSON	404.71
0001025193	SAN JOAQUIN COUNTY OFFICE OF EDUCATION ANNUAL MAINTENANCE FEE FOR THE USE OF STUDENT SUCCESS TEAM MANAGEMENT SYSTEM - SPECIAL EDUCATION	19,586.25
0001025233	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - KEPPEL ELEMENTARY SCHOOL	197.09
0001025238	PRO-ED	269.81
0001025239	PRO-ED	269.81
0001025240	PRO-ED	255.35
0001025241	PRO-ED	638.39
0001025242	MHS, INC	75.00

PO NUMBER	FEDERAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001025244	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA HOME DEPOT - OFFICE SUPPLIES - SPECIAL EDUCATION	33.04
0001025245	TEACHER'S DISCOVERY	88.31
0001025247	S & S WORLDWIDE	119.15
0001025248	S & S WORLDWIDE	43.88
0001025256	CABE PROJECT 2- INSPIRE SERVICE AGREEMENT TO CONDUCT A SERIES OF PARENT LEADERSHIP DEVELOPMENT SESSIONS - CATEGORICAL PROGRAMS	6,500.00
0001025257	OFFICE DEPOT	133.29
	TOTAL	58,210.57
	STATE RESTRICTED RESOURCES	
0001024984	S & S WORLDWIDE	540.00
0001024985	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCATIONAL SUPPLIES - WILSON MIDDLE SCHOOL	161.00
0001024991	THOMSON WEST	91.98
0001025004	SUNBELT STAFFING BLANKET PURCHASE ORDER FOR BRAILLE TRANSCRIPTION SERVICES - FOOTHILL SELPA	40,000.00
0001025005	AMERICAN MODULAR SYSTEMS INC PURCHASE OF DOUBLE CLASSROOM MODULAR AND INSTALLATION AT CRESCENTA VALLEY HIGH SCHOOL - SECONDARY SERVICES	669,271.00
0001025006	SKILLS USA CALIFORNIA REGION 3	660.44
0001025009	AMERICAN EXPRESS CPS EDUCATING FOR CAREERS - CONFERENCE EXPENSES - CRESCENTA VALLEY HIGH SCHOOL	405.00
0001025011	STUDENT RIGHTS ATTORNEYS PROFESSIONAL SERVICES - SPECIAL EDUCATION	6,150.00
0001025012	DUBINI, BEATRIZ PARENT REIMBURSEMENT - SPECIAL EDUCATION	6,045.00
0001025013	WOODSMALL LAW GROUP CLIENT TRUST ACCOUNT PARENT REIMBURSEMENT - SPECIAL EDUCATION	14,250.00
0001025017	EVAN-MOOR EDUCATIONAL PUBLISHERS	126.40
0001025031	TONI & GUY COSMETOLOGY SYMPOSIUM ADMISSION AND INSTRUCTIONAL MATERIALS - GLENDALE HIGH SCHOOL	1,474.75
0001025032	GALE SUPPLY COMPANY	707.30
0001025036	OFFICE DEPOT	67.41
0001025044	IVS COMPUTER TECHNOLOGY SERVICE CONTRACT TO REPLACE AND INSTALL SMART BOARD - COLLEGE VIEW	2,648.76

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001025058	SWEETMAN SYSTEMS SPECIAL EDUCATION EQUIPMENT - FOOTHILL SELPA	5,952.53
0001025067	SBCSS-EVSELPA	150.00
0001025068	FAGEN FRIEDMAN & FULFROST LLP	195.00
0001025073	ANIMATION AMERICA, INC. CONSULTANT TO PROVIDE SUPPORT TO MIDDLE SCHOOLS STAFF AND STUDENTS IN ANIMATION TECHNIQUES - STUDENT SUPPORT SERVICES	6,100.00
0001025078	ENABLING DEVICES, INC.	157.30
0001025080	WARD'S NATURAL SCIENCE	72.99
0001025084	EDUCATIONAL INNOVATIONS INC	72.39
0001025097	TOBII DYNAVOX TRAINING SUPPLIES AND EQUIPMENT - FOOTHILL SELPA	6,621.90
0001025099	WESTCOAST PRODUCTS & DESIGN LLC	450.52
0001025119	THE COLLEGE BOARD TEST MATERIALS - EDUCATIONAL SERVICES	50,531.00
0001025129	O.H. LYNN PRINTING	260.61
0001025147	O.H. LYNN PRINTING	201.48
0001025171	CDW GOVERNMENT	76.57
0001025175	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA TEACHERSPAYTEACHERS.COM - INSTRUCTIONAL SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	2.00
0001025184	AMAZON CAPITAL SERVICES, INC. TRAINING SUPPLIES - EEELP	93.02
0001025186	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - SECONDARY SERVICES	1,236.07
0001025198	HEINEMANN WORKSHOPS	498.00
0001025200	SONOVA USA INC SPECIAL EDUCATION EQUIPMENT - FOOTHILL SELPA	2,036.70
0001025204	SONOVA USA INC	570.48
0001025222	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - FOOTHILL SELPA	43.79
0001025253	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - EEELP	131.61
0001025262	AVID TECHNOLOGY INC.	562.53
0001025284	OREN R. BOXER, PH.D,A PSYCHOLOGICAL CORP SERVICE AGREEMENT TO PROVIDE INDEPENDENT NEUROPSYCHOLOGICAL ASSESSMENTS - SPECIAL EDUCATION	14,000.00
	TOTAL	832,615.53



PO NUMBER	LOCAL RESTRICTED RESOURCES VENDOR	AMOUNT
0001024776	AMAZON CAPITAL SERVICES, INC. SAFETY SUPPLIES - LA CRESCENTA ELEMENTARY SCHOOL	24.57
0001024983	DISCOUNT SCHOOL SUPPLY	413.00
0001024996	PALI INSTITUTE FIELD TRIP DEPOSIT - FREMONT ELEMENTARY SCHOOL	1,500.00
0001024999	CALIFORNIA PAVING & GRADING CO., INC. SERVICE CONTRACT FOR PAVING AT GLENOAKS ELEMENTARY SCHOOL - FACILITY & SUPPORT OPERATIONS	3,380.00
0001025021	GOPHER	440.81
0001025025	SCHOOL SPECIALTY	457.89
0001025029	ALLOY WELDING, INC	660.00
0001025033	RIFTON EQUIPMENT PHYSICAL EDUCATION EQUIPMENT - GLENDALE HIGH SCHOOL	2,203.41
0001025037	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	1,665.50
0001025039	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - TOLL MIDDLE SCHOOL	661.84
0001025040	LAKESHORE	637.43
0001025045	BOILER DYNAMICS INC. SERVICE CONTRACT TO REPAIR FIRE TUBE IN BOILER AT GLENDALE HIGH SCHOOL - FACILITY & SUPPORT OPERATIONS	13,495.00
0001025047	SARK CUSTOM AWNINGS & WINDOW COVERINGS SERVICE CONTRACT TO REPLACE CANOPY FABRIC AT EDISON ELEMENTARY SCHOOL - FACILITY & SUPPORT OPERATIONS	4,985.00
0001025063	CAMCOR, INC.	587.95
0001025069	GARCIA'S FENCE CORP. SERVICE CONTRACT FOR FENCING SERVICES AT TOLL MIDDLE SCHOOL - FACILITY & SUPPORT OPERATIONS	2,250.00
0001025070	QUALITY WINDOW BLINDS	934.00
0001025071	GMS ELEVATOR SERVICES, INC MAINTENANCE SERVICE - FACILITY & SUPPORT OPERATIONS	1,240.00
0001025081	HANDWRITING WITHOUT TEARS	144.54
0001025082	PITSCO, INC.	280.83
0001025091	SCHOOL SPECIALTY	100.26
0001025094	THE TEACHING COMPANY LLC	904.65
0001025098	UNIVERSITY AUXILIARY SERVICES, INC	200.00
0001025114	B & H PHOTO VIDEO	911.26
0001025120	ONCE UPON A TIME	945.42
0001025132	O.H. LYNN PRINTING	48.18
0001025135	HOSE-MAN, INC	860.24
0001025143	NJP SPORTS, INC SERVICE CONTRACT TO INSTALL PRIVACY SCREEN AT MANN ELEMENTARY SCHOOL - FACILITY & SUPPORT OPERATIONS	2,300.00
0001025144	NJP SPORTS, INC SERVICE CONTRACT FOR FENCING AT ROOSEVELT MIDDLE SCHOOL - FACILITY & SUPPORT OPERATIONS	3,400.00

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001025145	CV FIRE PROTECTION, INC SERVICE AGREEMENT FOR FIVE YEAR FIRE SPRINKLER CERTIFICATION AT EDISON ELEMENTARY SCHOOL - FACILITY & SUPPORT OPERATIONS	1,500.00
0001025146	CV FIRE PROTECTION, INC SERVICE AGREEMENT FOR FIVE YEAR FIRE SPRINKLER CERTIFICATION AT COLUMBUS ELEMENTARY SCHOOL - FACILITY & SUPPORT OPERATIONS	3,500.00
0001025149	SCOTTY'S INDUSTRIAL PRODUCTS	169.89
0001025150	SO CAL TURF & TRACTOR AUTOMOTIVE REPAIRS - FACILITY & SUPPORT OPERATIONS	1,988.37
0001025152	REFRIGERATION HARDWARE SUPPLY CORP.	233.43
0001025154	PLASTIC DEPOT	832.03
0001025156	WIL-POWER BATTERY DISTRIBUTORS REPAIR SUPPLIES & EQUIPMENTS - FACILITY & SUPPORT OPERATIONS	8,962.79
0001025157	NAPA AUTO PARTS	619.25
0001025158	PARAGON SYSTEMS INC	325.00
0001025159	GLENRIDGE POOLS	39.40
0001025160	ALLEN GWYNN CHEVROLET INC	298.00
0001025161	CALIFORNIA SMOG & TEST ONLY	250.00
0001025162	PEP BOYS	190.85
0001025163	U.S. BLINDS	425.95
0001025166	JM MCKINNEY COMPANY	526.28
0001025169	AREY JONES EDUCATIONAL SOLUTIONS COMPUTER EQUIPMENT - VERDUGO WOODLANDS ELEMENTARY SCHOOL	1,151.76
0001025181	AMAZON CAPITAL SERVICES, INC. SCHOOL SUPPLIES - LA CRESCENTA ELEMENTARY SCHOOL	56.14
0001025182	AMAZON CAPITAL SERVICES, INC. PHYSICAL EDUCATION SUPPLIES - EDISON ELEMENTARY SCHOOL	699.90
0001025187	OFFICE DEPOT COMPUTER EQUIPMENT - VERDUGO WOODLANDS ELEMENTARY SCHOOL	12,196.73
0001025190	S & S WORLDWIDE	198.42
0001025191	CAMCOR, INC.	293.68
0001025192	OFFICE DEPOT COMPUTER EQUIPMENT - KEPPEL ELEMENTARY SCHOOL	5,363.93
0001025210	GRAINGER	265.95
0001025212	AIRBORNE ATHLETICS, INC ATHLETIC EQUIPMENT - GLENDALE HIGH SCHOOL	2,247.50
0001025215	PACIFIC RADIO ELECTRONICS	152.92
0001025216	AXIS COMMUNICATIONS, INC	804.00
0001025219	PATTON SALES CORP.	39.42
0001025220	IBOOKPARK INC INSTRUCTIONAL SUPPLIES - EDUCATIONAL SERVICES	6,282.03

LOCAL RESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
0001025221	REFRIGERATION HARDWARE SUPPLY CORP.	135.64
0001025228	SUPPLYWORKS	272.00
0001025231	NJP SPORTS, INC SERVICE CONTRACT TO INSTALL PRIVACY SCREEN AT JEFFERSON ELEMENTARY SCHOOL - FACILITY & SUPPORT OPERATIONS	4,025.00
0001025232	NJP SPORTS, INC SERVICE CONTRACT TO INSTALL PRIVACY SCREEN AT EDISON ELEMENTARY SCHOOL - FACILITY & SUPPORT OPERATIONS	2,800.00
0001025237	CAROLINA BIOLOGICAL SUPPLY CO. INSTRUCTIONAL SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	1,463.65
0001025243	SOUTHWEST SCHOOL & OFFICE	67.58
0001025250	ZANY GRAPHICS, INC.	205.53
0001025254	S & S WORLDWIDE	176.67
0001025258	AMAZON CAPITAL SERVICES, INC. PHYSICAL EDUCATION SUPPLIES - MANN ELEMENTARY SCHOOL	179.00
0001025267	WILL GEER THEATRICUM BOTANICUM SERVICE CONTRACT TO PROVIDE CLASSROOM ENRICHMENT STRENGTH AND WORKSHOP - TOLL MIDDLE SCHOOL	2,500.00
0001025270	AMAZON CAPITAL SERVICES, INC. PHYSICAL EDUCATION EQUIPMENT - MANN ELEMENTARY SCHOOL	1,380.00
0001025273	AA1 GRAPHICS & SIGNS	78.84
0001025274	TOOL SHACK	69.84
0001025275	FERGUSON ENTERPRISES INC.#1350 PLUMBING REPAIRS - FACILITY & SUPPORT OPERATIONS	1,483.71
0001025276	AMERICAN REFRIGERATION SUPPLIES	592.72
0001025277	CASTERS & INDUSTRIAL SUPPLIES	93.37
0001025278	GOLDAK INC	550.00
0001025279	BUILDERS FENCE CO INC	113.00
0001025280	GRAINGER	296.96
0001025281	ROOF LINE - BURBANK	46.32
0001025282	CALIFORNIA SMOG & TEST ONLY	130.00
0001025283	SUPPLYWORKS	64.61
0001025285	DECKER EQUIPMENT/SCHOOL FIX	39.21
0001025286	J & J DOOR CLOSER SERVICE, INC	261.93
0001025287	DESOTO SALES, INC.	108.10
0001025289	COAST APPLIANCE PARTS	302.31
0001025290	ADI	467.20
0001025291	AA1 GRAPHICS & SIGNS	129.21
0001025292	SPARTAN TOOL LLC REPAIR MATERIALS - FACILITY & SUPPORT OPERATIONS	1,848.74
0001025293	SUNBELT RENTALS, INC	62.12
0001025294	STUMBAUGH & ASSOCIATES, INC.	657.00
	TOTAL	115,845.66

CHILD DEVELOPMENT FUND		
PO NUMBER	VENDOR	AMOUNT
0001025111	SUPPLYWORKS	606.20
0001025172	GRAINGER	224.26
0001025185	AMAZON CAPITAL SERVICES, INC. ART SUPPLIES - EEELP	39.38
0001025194	SUPPLYWORKS	148.96
0001025234	MAINTEX	289.05
0001025255	LAKESHORE	45.91
	TOTAL	1,353.76
FOOD SERVICES FUND		
0001024981	BETTER 4 YOUR BREAKFAST INC FOOD PRODUCTS - FOOD SERVICES	6,000.00
0001025165	KING'S CUSTOM SHEET METAL	49.28
0001025180	ARROW RESTAURANT EQUIPMENT CAFETERIA EQUIPMENT - FOOD SERVICES	1,051.21
0001025206	GMS AUTOGLASS	468.92
0001025259	SNA	15.00
0001025263	LA COUNTY OFFICE OF EDUCATION / ITO	90.00
	TOTAL	7,674.41
MEASURE S PROJECTS FUND		
0001024988	VIRGIL'S GLENDALE HARDWARE CENTER	61.83
0001024989	SCOTTY'S INDUSTRIAL PRODUCTS	76.60
0001024990	BURBANK PAINT COMPANY INC	286.74
0001025000	BLU CONSTRUCTION SERVICE AGREEMENT FOR SYNTHETIC TURF INSTALLATION AT RD WHITE ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	49,878.00
0001025003	PLUMBING AND INDUSTRIAL SUPPLY	332.51
0001025052	NICK'S NURSERY GARDENING SUPPLIES - FREMONT ELEMENTARY SCHOOL	3,106.00
0001025053	EWING IRRIGATION PRODUCTS	51.57
0001025141	DIGITAL DESIGN AND FABRICATION BUILDING MATERIALS - FREMONT ELEMENTARY SCHOOL	4,447.11
0001025183	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - PLANNING, DEVELOPMENT & FACILITIES	16.41
0001025264	CDW GOVERNMENT	76.57
	TOTAL	58,333.34
CLEAN RENEWABLE ENERGY BONDS		
0001025001	PHIL AND SONS TREE SERVICE	985.00
	TOTAL	985.00

PO NUMBER	CAPITAL PROJECTS & IMPROVEMENT FUND VENDOR	AMOUNT
0001024986	LOCKSMITH SERVICES	263.00
0001025127	ACE REFINISHING INC.	825.00
0001025128	FRANCISCO CONTRERAS	35.00
0001025131	THRIFTY APPLIANCE REPAIR REPAIRS - FACILITY & SUPPORT OPERATIONS	1,011.78
0001025271	MONTEREY PARK FLOORING & WINDOW COVER REPAIR PARTS AND SERVICES - FACILITY & SUPPORT OPERATIONS	2,115.56
	TOTAL	4,250.34
	WORKERS' COMPENSATION FUND	
0001025133	YORK INSURANCE - FINANCIAL SERVICES	10,000.00
	TOTAL	10,000.00
	MC LENNAN DONATIONS	
0001025121	HOOVER HIGH SCHOOL - A.S.B. QUARTERLY INTEREST - FINANCIAL SERVICES	1,348.91
	TOTAL	1,348.91

**LIST OF PO CHANGE ORDERS  
DURING THE PERIOD OF 1/21/2019 THROUGH 2/1/2019  
CONSENT CALENDAR NO. 5 - February 19, 2019**

Change Order Date	PO Number	Vendor	Reason of Change	Original Amount	Net Increase / Decrease	New Total
2/1/2019	0001020425	PRINGLE, SANDY & ASSOCIATES	PO INCREASED FOR DSA INSPECTION CLASS 1	\$6,560.00	\$1,640.00	\$8,200.00

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

CONSENT CALENDAR NO. 6

TO: Board of Education  
FROM: Dr. Kelly King, Interim Superintendent  
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer  
PREPARED BY: Craig Larimer, Financial Analyst  
SUBJECT: **Appropriation Transfer and Budget Revision Report**

The Interim Superintendent recommends that the Board of Education approve Appropriation Transfers and Budget Revisions for Fund 01.0 Unrestricted and Restricted.

This agenda item is in support of Board Priority No. 4 -- Maintain District Solvency & Financial Responsibility.

GLENDALE UNIFIED SCHOOL DISTRICT  
 February 19, 2019  
 CONSENT CALENDAR NO. 6  
 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Local Control Funding Formula	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$0
8600-8799 Local	\$0	\$4,124
8910-8999 Transfers In/Contributions	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$4,124</b>

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$0
2000 Classified Salaries	\$0	\$198
3000 Employee Benefits	\$0	\$58
4000 Instructional Supplies	\$9,427	(\$13,089)
5000 Contract Services	(\$9,427)	\$16,629
6000 Capital Outlay	\$0	\$0
7000 Other Outgo/Indirect/Transfers Out	\$0	\$0
<b>TOTAL BUDGETED APPROPRIATIONS</b>	<b>\$0</b>	<b>\$9,796</b>

<b>NET INCREASE/DECREASE IN FUND BALANCE</b>	<b>\$0</b>	<b>\$328</b>
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February 19, 2019  
 BUDGET TRANSFER AND ADJUSTMENT REPORT  
 CONSENT CALENDAR NO. 6  
 BUDGET TRANSFER AND ADJUSTMENT DETAIL REPORT  
 GENERAL FUND, UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

BUDGET TRANSFERS

Dept./School	Program Description	1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	Total	Transfer provides funds for:
		\$0	\$0	\$0	\$9,427	(\$9,427)	\$0	\$0	\$0	\$0	
Edison	General Fund	0	0	0	(1,041)	1,041	0	0	0	\$0	Services
FASO	Community Services - Civic Center	0	0	0	6,000	(6,000)	0	0	0	\$0	Supplies
Valley View	Instructional program	0	0	0	2,886	(2,886)	0	0	0	\$0	Supplies
Muir	General Fund	0	0	0	(700)	700	0	0	0	\$0	Services
Muir	General Fund	0	0	0	800	(800)	0	0	0	\$0	Supplies
Muir	General Fund	0	0	0	(700)	700	0	0	0	\$0	Services
Varios	Supplemental Program	0	0	0	0	0	0	0	0	\$0	Certificated salaries
Muir	General Fund	0	0	0	1,000	(1,000)	0	0	0	\$0	Supplies
Lincoln	SDC	0	0	0	0	0	0	0	0	\$0	Supplies
Mann	General Fund	0	0	0	1,182	(1,182)	0	0	0	\$0	Supplies
Mann	General Fund	0	0	0	0	0	0	0	0	\$0	Supplies

Dept./School	Program Description	1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	Total	Adjustment appropriates funds for:
		\$0	\$198	\$58	(\$13,089)	\$16,629	\$0	\$0	\$328	\$4,124	
District	Bus Passes program	0	0	0	0	1,650	0	0	0	\$1,650	Adjustment - City of Glendale - Bus Passes
District	General Fund	0	0	0	0	0	0	0	28	\$28	Recycling
Educational Services	Instrumental Music	0	0	0	383	0	0	0	0	\$383	Supplies
Educational Services	Instrumental Music	0	0	0	560	0	0	0	0	\$560	Supplies
HHS	Custodial program	0	119	35	0	0	0	0	0	\$154	Classified salaries and benefits
District	Bus Passes program	0	0	0	0	770	0	0	0	\$770	Adjustment - City of Glendale - Bus Passes
HHS	Custodial program	0	79	23	0	0	0	0	0	\$102	Classified salaries and benefits
Roosevelt	Instructional	0	0	0	135	0	0	0	0	\$135	Lost book fees
Toll	Instructional	0	0	0	42	0	0	0	0	\$42	Lost and damaged book fees
District	Instructional	0	0	0	0	0	0	0	300	\$300	Adjustment - computer (surface)
District	Unrestricted	0	0	0	0	0	0	0	0	\$0	Misc. Unrestricted GF Adj-Resource 00000.C
CVHS	Instructional	0	0	0	(14,209)	14,209	0	0	0	\$0	CVHS - Secondary instruction adj.

Object Codes  
 1000 Certificated Salaries  
 2000 Classified Salaries  
 3000 Employee Benefits  
 4000 Books & Supplies  
 5000 Services & Other Operating Supplies  
 6000 Capital Outlay  
 7000 Other Outgo  
 9000 Reserves

GLENDALE UNIFIED SCHOOL DISTRICT  
 February 19, 2019  
 CONSENT CALENDAR NO. 6  
 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Local Control Funding Formula	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$4,910,316
8600-8799 Local	\$0	\$142,580
8910-8999 Transfers In/Contributions	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$5,052,896</b>

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$0
2000 Classified Salaries	\$0	\$0
3000 Employee Benefits	\$0	\$0
4000 Instructional Supplies	(\$95)	\$2,910,892
5000 Contract Services	\$95	\$10,776
6000 Capital Outlay	\$0	\$2,006,736
7000 Other Outgo/Indirect/Transfers Out	\$0	\$0
<b>TOTAL BUDGETED APPROPRIATIONS</b>	<b>\$0</b>	<b>\$4,928,404</b>

<b>NET INCREASE/DECREASE IN FUND BALANCE</b>	<b>\$0</b>	<b>\$124,492</b>
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GLENDALE UNIFIED SCHOOL DISTRICT  
 February 19, 2019  
 CONSENT CALENDAR NO. 6  
 BUDGET TRANSFER AND ADJUSTMENT REPORT  
 GENERAL FUND, RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

Total Budget Trsfers	Program Description	Resource	Transfer provides funds for:																		
			1000	2000	3000	4000	5000	6000	7000	9000	Total										
	Edison	94302.3	0	0	0	0	(95)	95	0	0	0	0	0	0	0	0	0	0	0	\$0	Services
	Lincoln	95100.0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Supplies
	Lincoln	95100.0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Supplies
			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0
			\$0	\$0	\$0	\$0	(\$95)	\$95	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

BUDGET ADJUSTMENTS			Total Adjustment appropriates funds for:										
Dept/Site	Program Description	Resource	Code	1000	2000	3000	4000	5000	6000	7000	9000	Total	Adjustment
	Educational Services	School Site Donations	94386.0	0	0	0	167	0	0	0	0	\$167	To allocate income
	Educational Services	School Site Donations	94377.0	0	0	0	167	0	0	0	0	\$167	To allocate income
	GHS	GHS- ASB account	95100.0	0	0	0	0	(1,800)	0	0	0	(\$1,800)	Reimbursement to GHS- ABS account
	Rosemont	Donation from Crescenta Valley Chamber of Commerce	95100.0	0	0	0	200	0	0	0	0	\$200	To allocate income
	Rosemont	School Site Donations	95100.0	0	0	0	0	1,780	0	0	0	\$1,780	To allocate income (Drumline program)
	Glenoaks	Donation from Glendale Kiwanis Foundation	95100.0	0	0	0	165	0	0	0	0	\$165	To allocate income
	La Crescenta	School Site Donations	95100.0	0	0	0	3,761	0	0	0	0	\$3,761	To allocate income (equipment)
	GHS	School Site Donations	95100.0	0	0	0	371	0	0	0	0	\$371	To allocate income
	Columbus	Donation from Assistance League of Glendale	95100.0	0	0	0	1,500	0	0	0	0	\$1,500	To allocate income (library books)
	Categorical Programs	Adelante Latinos	94340.0	0	0	0	0	2,000	0	0	0	\$2,000	To allocate income
	Fremont	School Site Donations	95100.0	0	0	0	150	0	0	0	0	\$150	To allocate income
	Keppel	School Site Donations	95100.0	0	0	0	0	211	0	0	0	\$211	To allocate income
	Keppel	Donation from Glendale Committee for L.A. Philharmon	95100.0	0	0	0	0	343	0	0	0	\$343	To allocate income
	Verdugo	School Site Donations	95100.0	0	0	0	0	1,134	0	0	0	\$1,134	To allocate income (Field trip)
	Monte Vista	Donation from Exploring Art	95100.0	0	0	0	130	0	0	0	0	\$130	To allocate income
	Facts Program	School Site Donations	95100.0	0	0	0	21	0	0	0	0	\$21	To allocate income
	Dunsmore	School Site Donations	95100.0	0	0	0	0	6,000	0	0	0	\$6,000	To allocate income (Field Trip Transportation)
	CVHS	Donation from California Credit Union	95100.0	0	0	0	500	0	0	0	0	\$500	To allocate income
	Franklin	School Site Donations	95100.0	0	0	0	0	500	0	0	0	\$500	To allocate income
	Franklin	School Site Donations	95100.0	0	0	0	110	0	0	0	0	\$110	To allocate income
	Franklin	School Site Donations	95100.0	0	0	0	0	343	0	0	0	\$343	To allocate income
	Franklin	School Site Donations	95100.0	0	0	0	0	335	0	0	0	\$335	To allocate income
	District	Education Protection Account	14000.0	0	0	0	0	0	0	0	0	\$0	To allocate income (Mis.Unrestricted GF Adj.)
	District	Restricted program Adjustment	94000.0	0	(419,784)	(336,743)	0	0	0	0	124,492	(\$632,035)	To allocate income (Mis Restricted GF adj.)
	District	Special Education	65000.0	0	419,784	336,743	0	0	0	0	0	\$756,527	To allocate income (Mis Restricted GF adj.)
	CVHS	School Site Donations	95100.0	0	0	0	70	(70)	0	0	0	\$0	To allocate income
	CVHS	GEF Health Grant	94302.3	0	0	0	(6,736)	0	6,736	0	0	\$0	To allocate income
	CTE	CTEIG	63870.0	0	0	0	2,910,316	0	2,000,000	0	0	\$4,910,316	To allocate income (CTEIG Grant)
				0	0	0	0	0	0	0	0	\$0	
				\$0	\$0	\$0	\$2,910,892	\$10,776	\$2,006,736	\$0	\$124,492	\$5,052,896	

**Total Budget Adjustments**  
 Object Codes  
 1000 Certified Salaries  
 2000 Classified Salaries  
 3000 Employee Benefits  
 4000 Books & Supplies  
 5000 Services & Other Operating Expenses  
 6000 Capital Outlay  
 7000 Other Outgo  
 8000 Income  
 9000 Designated Reserves

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

CONSENT CALENDAR NO. 7

TO: Board of Education  
FROM: Dr. Kelly King, Interim Superintendent  
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer  
SUBJECT: **Authorization to Dispose of Surplus Property**

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The Interim Superintendent recommends that the Board of Education declare various furniture items located at Rosemont Middle School as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner. This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility.

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

CONSENT CALENDAR NO. 8

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Dr. Lena Richter, Director, Categorical Programs & Intervention  
Luz Zuluaga, Accounting Technician, Categorical Programs

SUBJECT: **Annual Application for Funds Under the Consolidated Application and Reporting System (CARS) for Categorical Aid Programs 2018-2019 Winter Collection**

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The Interim Superintendent recommends that the Board of Education approve the submission of the annual Consolidated Application and Reporting System (CARS) for 2018-2019, Winter Collection.

At its meeting on June 19, 2018, the Board of Education approved the submission of the annual Consolidated Application and Reporting System (CARS) to the California Department of Education (CDE) for the District to receive funds for categorical programs. The application is submitted online through a web-based system with two data collection reporting periods: spring (due on June 30) and winter (due on February 28).

Following is the revised entitlement for the fiscal year 2017-18:

<b>Federal Source</b>	<b>Base Allocation</b>	<b>New Allocation</b>	<b>Difference</b>
Title I, Part A, Basic Grant	\$5,754,812	\$5,848,629	+\$93,817
Title II, Part A - Supporting Effective Instruction	\$747,267	\$761,682	+\$14,415
Title III – Part A, Program for English Learner	\$580,260	\$613,401	+\$33,141

Fiscal year 2018-19

<b>Federal Source</b>	<b>Preliminary Allocation</b>	<b>New Allocation</b>	<b>Difference</b>
Title I, Part A, Basic Grant	\$6,125,921	\$6,251,875	+\$125,954
Title II, Part A - <b>Supporting Effective Instruction</b>	\$598,134	\$807,479	+\$209,345
Title III, Part A, Program for English Learner	\$567,854	\$567,854	\$0
Title IV, Part A, Student Support and Academic Enrichment (transferred to Title II-Supporting Effective Instruction)	\$251,980	\$378,343	+\$126,363

**School Site Responsibilities:**

Each school is required to have a comprehensive school plan known as a School Plan for Student Achievement (SPSA) describing strategies and activities to improve student achievement through supplementary effective research-based services and programs to improve student achievement for the targeted population(s). Activities to support parent involvement must also be included. Each school's School Site Council is required to provide input and recommend the SPSA to the Board for approval. The Director of Categorical Programs and Accounting Technician meet with each principal and support staff to review compliance and appropriate expenditure of funds.

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

CONSENT CALENDAR NO. 9

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBJECT: **Approval of Revised Board Policies Relating to Philosophy-Goals-Objectives and Comprehensive Plans; Community Relations; Students, and Bylaws of the Board**

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The Interim Superintendent recommends that the Board of Education approve revised Board Policies Board Policies (BP) 0460 (Local Control Accountability Plan); BP 1220 (Citizen Advisory Committees); BP 5141.52 (Suicide Prevention); BP 9100 (Annual Organization Meeting); BP 9322 (Agenda/Meeting Materials); and BP 9324 (Minutes of Board of Education Meetings) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

**BP 0460 - Local Control Accountability Plan**

CSBA Update: December 2018  
Last GUSD Update: January 2018

Board Policy (BP) 0460 is updated to use CSBA language to reflect a new law (AB 2878), which expands the state priority on parent involvement that must be addressed in the local control accountability plan (LCAP) to include family engagement. The revised policy also reflects a new law (AB 1808) that requires consultation on plan development with special education local plan administrator(s) and by July 1, 2019, requires districts to develop a local control funding formula budget overview of parents/guardians in conjunction with the LCAP. It further reflects a new law (AB 1840) that requires the State Board of Education to expand the LCAP template by January 31, 2020 to include specified information. The section on “Technical Assistance/Intervention” has been updated to reflect AB 1808, which established a single statewide system of support for districts and schools, and AB 1840, which provides that a district receiving an emergency apportionment will be deemed to have been referred to the California Collaborative for Educational Excellence.

**BP 1220 - Citizen Advisory Committees**

CSBA Update: July 2007

Last GUSD Update: December 2002

BP 1220 - Citizen Advisory Committees is updated to reflect current CSBA language and legal references. Upon approval of the revisions, a new administrative regulation will be adopted and will include language related to:

- Committee Charge
- Committees Subject to Brown Act Requirements
- Committees Not Subject to Brown Act Requirements
- Committees Created by Superintendent

**BP 5141.52 - Suicide Prevention**

CSBA Update: December 2018  
Last GUSD Update: August 2017

BP 5141.62 is updated, using CSBA language, to reflect a new law (AB 2639) which requires boards of districts that serve grades 7-12 to review the district's suicide prevention policy at least every five years and update it as necessary. Language from the previous board policy is being moved to the administrative regulation. Upon approval of the policy revisions, an accompanying regulation will be updated to reflect a new law (SB 972) which requires districts that issue student identification cards to print specified suicide prevention hotline numbers on the cards effective July 1, 2019. The regulation will also reflect a new law (AB 1808) which requires CDE to identify online training programs that districts can use to train students and staff regarding suicide awareness and prevention.

**BP 9100 - Organization**

CSBA Update: July 2015  
Last GUSD Update: April 2009

BP 9100 - Organization - is revised to set the date of the Board's annual organizational meeting. Beginning with the March 3, 2020 election cycle, the Board elections will be administered by the Los Angeles County Registrar-Recorder/County Clerk's office. GUSD's elections are no longer governed by the City Charter.

**BP 9322 - Agenda/Meeting Materials**

CSBA Update: December 2018  
Last GUSD Update: May 2016



Bylaw 9322 is updated to reflect requirement effective January 1, 2019, that districts post a direct link on the homepage of their website to the current board meeting agenda or to the district's agenda management platform. Bylaw also clarifies that the agenda need not provide an opportunity for public comment on any agenda item that has previously been considered at an open meeting of a committee comprised exclusively of board members.

**BP 9324 - Minutes of Board of Education Meetings**

CSBA Update: December 2018  
Last GUSD Update: April 2016

BB 9324 (Minutes and Recordings) is updated to reflect new law (SB 1036) which prohibits districts from including in board meeting minutes a student's directory information or a parent/guardian's personal information, as defined, when the student or parent/guardian requests that such information be excluded.

Upon approval of the policies, updates to the accompanying Administrative Regulations will be made as needed following current District procedures.

Copies of the revised policies are attached to this report.

Philosophy, Goals, Objectives and Comprehensive Plans

Local Control and Accountability Plan

The Board of Education desires to ensure the most effective use of available state funding to improve outcomes for all students. A comprehensive, data-driven planning process shall be used to identify annual goals and specific actions which are aligned with the District budget and facilitate continuous improvement of District practices.

The Board shall adopt a Districtwide local control and accountability plan (LCAP), based on the template adopted by the State Board of Education (SBE), that addresses the state priorities in Education Code 52060 and any local priorities adopted by the Board. The LCAP shall be updated on or before July 1 of each year and, like the District budget, shall cover the next fiscal year and subsequent two fiscal years. (Education Code 52060, 52064; 5 CCR 15494-15497)

The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" or are part of any numerically significant student subgroup that is at risk of or is underperforming.

Unduplicated students include students who are eligible for free or reduced-price meals, English learners, and foster youth, as defined in Education Code 42238.01 for purposes of the local control funding formula (LCFF). (Education Code 42238.02)

Numerically significant student subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when there are at least 30 students in the subgroup or at least 15 foster youth or homeless students. (Education Code 52052)

The Superintendent or designee shall review the single plan for student achievement (SPSA) submitted by each District school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP are consistent with strategies included in the SPSA. (Education Code 52062)

The LCAP shall also be aligned with other District and school plans to the extent possible in order to minimize duplication of effort and provide clear direction for program implementation.

As part of the LCAP adoption and annual update to the LCAP, the Board shall separately adopt an LCFF budget overview for parents/guardians, based on the template developed by the SBE, which includes specified information relating to the District's budget. The budget overview shall be adopted, reviewed, and approved in the same manner as the LCAP and the annual update. (Education Code 52064.1)

Any complaint that the District has not complied with legal requirements pertaining to the LCAP

## Philosophy, Goals, Objectives and Comprehensive Plans

### Local Control and Accountability Plan

may be filed pursuant to AR 1312.3 - Uniform Complaint Procedures. (Education Code 52075)

### Plan Development

The Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the numbers of students in student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The Board shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums, student advisory committees, and/or meetings with student government bodies or other groups representing students. (Education Code 52060; 5 CCR 15495)

### Public Review and Input

The Board shall establish a parent advisory committee to review and comment on the LCAP. The committee shall be composed of a majority of parents/guardians and shall include parents/guardians of unduplicated students as defined above. (Education Code 52063; 5 CCR 15495)

Whenever District enrollment includes at least 15 percent English learners, with at least 50 students who are English learners, the Board shall establish an English learner parent advisory committee composed of a majority of parents/guardians of English learners to review and comment on the LCAP. (Education Code 52063; 5 CCR 15495)

The Superintendent or designee shall present the LCAP to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s). (Education Code 52062)

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

## Philosophy, Goals, Objectives and Comprehensive Plans

### Local Control and Accountability Plan

As part of the parent and community engagement process, the District shall solicit input on effective and appropriate instructional methods, including, but not limited to, establishing language acquisition programs to enable all students, including English learners and native English speakers, to have access to the core academic content standards and to become proficient in English. (Education Code 305-306)

The Superintendent or designee shall consult with the administrator(s) of the special education local plan area of which the District is a member to ensure that specific actions for students with disabilities are included in the LCAP and are consistent with strategies included in the annual assurances support plan for the education of students with disabilities. (Education Code 52062)

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. The public hearing shall be held at the same meeting as the budget hearing required pursuant to Education Code 42127 and AR 3100 - Budget. (Education Code 42127, 52062)

### Adoption of the Plan

The Board shall adopt the LCAP prior to adopting the District budget, but at the same public meeting. This meeting shall be held after the public hearing described above, but not on the same day as the hearing. (Education Code 52062)

The Board may adopt revisions to the LCAP at any time during the period in which the plan is in effect, provided the Board follows the process to adopt the LCAP pursuant to Education Code 52062 and the revisions are adopted in a public meeting. (Education Code 52062)

### Submission of Plan to County Superintendent of Schools

Not later than five days after adoption of the LCAP, the District budget, and the budget overview for parents/guardians, the Board shall file the LCAP, the budget, and the budget overview with the County Superintendent of Schools. (Education Code 42127, 52064.1, 52070)

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP, the Board shall respond in writing within 15 days of the request. If the County Superintendent then submits recommendations for amendments to the LCAP within 15 days of receiving the Board's response, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations. (Education Code 52070)

Philosophy, Goals, Objectives and Comprehensive Plans

Local Control and Accountability Plan

Monitoring Progress

The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by the Superintendent and the Board, regarding the District's progress toward attaining each goal identified in the LCAP. Evaluation shall include, but not be limited to, an assessment of District and school performance reported on the California School Dashboard. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

Technical Assistance/Intervention

At its discretion, the Board may submit a request to the County Superintendent for technical assistance, including, but not limited to: (Education Code 52071)

1. Assistance in identifying District strengths and weaknesses in regard to state priorities, which includes the review of performance data on the state and local indicators included in the Dashboard and other relevant local data, and in identifying effective, evidence-based programs or practices that address any areas of weakness.
2. Assistance from an academic, programmatic, or fiscal expert, or team of experts, in identifying and implementing effective programs and practices that are designed to improve performance in any identified areas of weakness. The District may engage other service providers, including, but not limited to, other school districts, county offices of education, or charter schools, to provide such assistance.

In the event that the County Superintendent requires the District to receive technical assistance based on one or more numerically significant student subgroups meeting the criteria established pursuant to Education Code 52071, the Board shall work with the County Superintendent or another service provider at District expense, and shall provide the County Superintendent timely documentation of the District's completion of the activities listed in items #1-2 above or substantially similar activities. (Education Code 52071).

If referred to the California Collaborative for Educational Excellence by either the County Superintendent or the Superintendent of Public Instruction (SPI), the District shall implement the recommendations of that agency in order to accomplish the goals set forth in the District's LCAP. (Education Code 52071, 52074)

If the Superintendent of Public Instruction (SPI) identifies the District as needing intervention, the District shall cooperate with any action taken by the SPI or any academic advisor appointed by the SPI, which may include one or more of the following: (Education Code 52072)

Philosophy, Goals, Objectives and Comprehensive Plans

Local Control and Accountability Plan

1. Revision of the District's LCAP.
2. Revision of the District's budget in accordance with changes in the LCAP.
3. A determination to stay or rescind any District action that would prevent the District from improving outcomes for all student subgroups, provided that action is not required by a collective bargaining agreement.

Legal Reference: Education Code, Sections 305-306; 17002; 33430-33436; 41020; 41320-41322; 42127; 42238.01-42238.07; 44258.9; 48985; 51210; 51220; 52052; 52059.5; 52060-52077; 52302; 52372.5; 54692; 60119; 60605.8; 64001; 99300-99301  
Welfare and Institutions Code, Section 300  
Code of Regulations, Title 5, Sections 15494-15497  
United States Code, Title 20, Sections 6312; 6826

Policy Adopted: 09/02/2014

Policy Revised: 09/20/2016; 09/05/2017; 01/16/2018; 02/19/2019

Community Relations

Participation by the Public -- Citizen Advisory Committees

The Board of Education recognizes that citizen advisory committees enable the Board to better understand the interests and concerns of the community.

The Board shall establish citizen advisory committees when required by law, to strengthen the effectiveness of District and school operations, or to enhance student learning. The purpose of any such committees shall be clearly defined and aligned to the District's vision, mission, and goals. The Board may dissolve any advisory committee not required by law when the committee has fulfilled its duties or at any time the Board deems it necessary.

The Superintendent or designee may establish advisory committees which shall report to him/her in accordance with law, Board policy, and administrative regulation.

Citizen advisory committees shall serve in an advisory capacity; they may make recommendations, but their actions shall not be binding on the Board or Superintendent.

The membership of citizen advisory committees should reflect the diversity of the community and represent a diversity of viewpoints.

The Superintendent or designee shall provide training and information, as necessary, to enable committee members to understand the goals of the committee and to fulfill their role as committee members.

Within budget allocations, the Superintendent or designee may approve requests for committee travel and may reimburse committee members for expenses at the same rates and under the same conditions as those provided for District employees.

Legal References: Education Code, Sections 8070; 11503; 15278-15282; 15359.3; 17387-17391; 35147; 44032; 52060; 52063; 52176; 52852; 54425; 5444.1-5444.2; 56190-56194; 62002.5; 64001  
Government Code, Sections 810.2; 810.4; 815.2; 820.9; 6250-6270; 54950-54963  
United States Code, Title 42, Section 1758b  
Court Decisions: Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781

Policy Adopted: 06/1959

Policy Amended: 08/1985; 05/1994; 12/17/2002; 02/19/2019

Students

Suicide Prevention

The Board of Education recognizes that suicide is a leading cause of death among youth and that school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. In an effort to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop measures and strategies for suicide prevention, intervention, and postvention.

In developing measures and strategies for use by the District, the Superintendent or designee may consult with school health professionals, school counselors, school psychologists, school social workers, administrators, other staff, parents/guardians, students, suicide prevention experts, local health agencies, mental health professionals, and community organizations.

Such measures and strategies shall include, but are not limited to:

1. Staff development on suicide awareness and prevention for teachers, school counselors, and other District employees who interact with students.
2. Instruction to students in problem-solving and coping skills to promote students' mental, emotional, and social health and well-being, as well as instruction in recognizing and appropriately responding to warning signs of suicidal intent in others.
3. Methods for promoting a positive school climate that enhances students' feelings of connectedness with the school and that is characterized by caring staff and harmonious interrelationships among students.
4. The provision of information to parents/guardians regarding risk factors and warning signs of suicide, the severity of the suicide problem among youth, the District's suicide prevention curriculum, basic steps for helping suicidal youth, and/or school and community resources that can help youth in crisis.
5. Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions.
6. Crisis intervention procedures for addressing suicide threats or attempts.
7. Counseling and other postvention strategies for helping students, staff, and others cope in the aftermath of a student's suicide.

As appropriate, these measures and strategies shall specifically address the needs of students who are at high risk of suicide, including, but not limited to, students who are bereaved by suicide;



Students

Suicide Prevention

students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth. (Education Code 215)

The Board shall review, and update as necessary, this policy at least every five years. (Education Code 215)

Legal Reference: Education Code, Sections 215; 215.5; 216; 32280-32289; 49060-49079; 49602; 49604  
Government Code, Sections 810-996.6  
Penal Code, Sections 11164-11174.3  
Welfare and Institutions Code, Sections 5698; 5850-5883  
Court Decisions: Corales v. Bennett (Ontario-Montclair School District), (2009) 567 F.3d 554

Policy Adopted: 08/15/2017

Policy Revised: 02/19/2019

## Organization

Each year, the Governing Board shall hold an annual organizational meeting. In non-election years, the Board of Education shall hold its organizational meeting on the 3<sup>rd</sup> Tuesday in April in the Board Room of the Administration Center. In election years, the Board shall hold its organizational meeting on the third Tuesday in April, subject to the certification of the election results as presented by the Los Angeles County Registrar-Recorder/County Clerk's Office.

At this meeting, the Board shall effect an organization of the Board for the year, readopt the Board Policies, and authorize signatures. The Board will also elect one of its members to serve as a representative to the Los Angeles County School Trustees Association and one to serve on the County Committee on School District Organization.

### A. Selection of Officers

1. The selection of officers may be determined by a rotation of seats.
2. The seats on the Board of Education are:
  - Seat 1 - President
  - Seat 2 - Vice President
  - Seat 3 - Clerk
  - Seat 4 - Board Member
  - Seat 5 - Board Member
3. In non-election years and in years when there are no newly-elected Members, the outgoing President may rotate to Seat 5 and other Members may rotate forward.
4. When newly-elected Members join the Board:
  - a. New Member(s) may assume seats 5 (4, 3) in the order of election votes received with the forward seat receiving the most votes.
  - b. The outgoing President may rotate to the seat preceding the new Member(s).

### B. Vacancy in Office

1. If a vacancy occurs, Board Members will advance to the next seat in the rotation process.
2. If the vacancy occurs in the first half of the year, the rotation will be considered one rotation. If the rotation occurs in the last half of the year, it will be considered an early rotation for the following year.

3. If the Board Member wishes to forego rotation to the next seat, that Board Member will assume Seat 5 and the other Members will rotate forward.

C. Non Rotation

1. If the Board chooses not to rotate officers, nominations for all offices and seats #4 and #5 will be taken and voted upon in accordance with Robert's Rules of Order.

The election of Board officers shall be conducted during an open session of the annual organizational meeting.

Legal Reference: Education Code ,Sections 35022; 35025; 35034; 35036; 35037; 35039;  
35040; 35041.5; 35121; 35143; 35160; 35250  
Education Code, Sections 35010-35014

Policy Adopted: 12/04/1956

Policy Amended: 01/18/1977; 03/19/1985; 08/23/1994; 05/18/1999; 04/25/2000;  
04/02/2002; 04/01/2003; 06/24/2003; 04/03/2007; 04/20/2009; 02/19/2019

Formerly BP 9130, BP 9140

## Agenda/Meeting Materials

### Agenda Content

Governing Board meeting agendas shall reflect the district's vision and goals and the Board's focus on student learning.

Each agenda shall state the meeting time and place and shall briefly describe each business item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before the Board's consideration of the item. However, the agenda need not provide an opportunity for public comment when the agenda item has previously been considered at an open meeting of a committee comprised exclusively of Board members, provided that members of the public were afforded an opportunity to comment on the item at that meeting and that the item has not been substantially changed since the committee considered it. (Government Code 54954.3)

The agenda for a regular Board meeting shall also provide members of the public an opportunity to provide comment on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board.

Each agenda for a regular meeting shall list the address designated by the Superintendent or designee for public inspection of documents related to an open session item that have been distributed to the Board less than 72 hours before the meeting.

The agenda shall include information regarding how, when, and to whom a request should be made if an individual requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting.

### Agenda Preparation

The Board president and the Superintendent, as secretary of the Board, shall work together to develop the agenda for each regular and special meeting.

Any member of the public or any Board member may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request must be in writing and be submitted to the Superintendent or designee with supporting documents and information. If any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.

### Agenda/Meeting Materials

The Board president and Superintendent shall decide whether a request from a member of the public is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, before placing the item on the agenda, the Board president and Superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation.

If the Board president and Superintendent deny a request from a Board member to place an item on the agenda, the Board member may request the Board to take action to determine whether the item shall be placed on the agenda.

The Board president and Superintendent shall also decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item subject to Board vote or an information item that does not require immediate action.

In order to promote efficient meetings, the Board may act upon more than one item by a single vote through the use of a consent agenda. Consent items shall be items of a routine nature and items for which Board discussion is not anticipated and for which the Superintendent recommends approval. When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a regular agenda item.

The agenda shall provide an opportunity for members of the public to comment on any consent agenda item that has not been previously considered.

Any Board action that involves borrowing \$100,000 or more shall be discussed, considered, and deliberated upon as a separate item of business on the meeting agenda.

Any public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

### Agenda Dissemination to Board Members

At least 72 hours before each regular meeting, each Board member shall be provided a copy of the agenda and agenda packet, including the Superintendent or designee's report; minutes to be approved; copies of communications; reports from committees, staff, and others; and other available documents pertinent to the meeting.

When special meetings are called, Board members shall receive, at least 24 hours prior to the meeting, notice of the business to be transacted. (Government Code 54956)

### Agenda/Meeting Materials

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Superintendent or designee to ask questions and/or request additional information on agenda items. However, a majority of Board members shall not, outside of a noticed meeting, directly or through intermediaries or electronic means discuss, deliberate, or take action on any matter within the subject matter jurisdiction of the Board.

### Agenda Dissemination to Members of the Public

Any agenda and related materials distributed to the Board shall be made available to the public upon request without delay. Only those documents which are disclosable public records under the Public Records Act and which relate to an agenda item scheduled for the open session portion of a regular meeting shall be made available to the public. (Government Code 54957.5)

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public. (Government Code 54954.2)

In addition, the Superintendent or designee shall post the agenda on the homepage of the district web site. The posted agenda shall be accessible through a prominent direct link to the current agenda or to the district's agenda management platform in accordance with Government Code 54954.2. When the district utilizes an integrated agenda management platform, the link to that platform shall take the user directly to the web site with the district's agendas, and the current agenda shall be the first available. (Government Code 54954.2)

If a document which relates to an open session agenda item of a regular Board meeting is distributed to the Board less than 72 hours prior to a meeting, the Superintendent or designee shall make the document available for public inspection at a designated location at the same time the document is distributed to all or a majority of the Board.

The Superintendent or designee shall mail a copy of the agenda or a copy of all the documents constituting the agenda packet to any person who requests the items. The materials shall be mailed at the time the agenda is posted or upon distribution of the agenda to a majority of the Board, whichever occurs first. (Government Code 54954.1)

Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year. (Government Code 54954.1)

Persons requesting mailing of the agenda or agenda packet are subject to an annual fee as determined by the Superintendent or designee, not to exceed the cost of providing the service.

Any document prepared by the district or Board and distributed during a public meeting shall be

Agenda/Meeting Materials

made available for public inspection at the meeting. Any document prepared by another person shall be made available for public inspection after the meeting. These requirements shall not apply to a document that is exempt from public disclosure under the Public Records Act. (Government Code 54957.5)

Upon request, the Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)

Legal Reference: Education Code, Sections 35144; 35145; 35145.5  
Government Code, Sections 6250-6270; 53635.7; 54954.1; 54954.2;  
54954.3; 54954.5; 54956.5; 54957.5; 54960.2  
United States Code, Title 42, 12101-12213  
Code of Federal Regulations, Title 28, 35.160, 36.303

Policy Adopted: 03/19/1985

Policy Amended: 06/24/2003; 12/14/2010; 05/03/2016; 02/19/2019

Formerly BP 9449

### Minutes of Board of Education Meetings

The Governing Board recognizes that maintaining accurate minutes of Board meetings helps foster public trust in Board governance and provides a record of Board actions for use by district staff and the public.

The secretary of the Board shall keep minutes and record all official Board actions. The Board's minutes shall be public records. A copy of the minutes shall be kept in the Superintendent's Office at the Administration Center for inspection by any citizen. The official Board minutes and recordings shall be stored in a secure location and shall be retained in accordance with law.

The minutes of Board meetings shall include, but not be limited to:

1. A notation of which Board members are present, in person or by teleconference, and whether a member is not present for part of the meeting due to late arrival and/or early departure.
2. A brief summary of the Board's discussion on each topic, rather than a verbatim record of each Board member's specific points of view during the discussion.
3. A summary of the public comments made on agendized items and unagendized topics.
4. The specific language of each motion and the names of the Board members who made and seconded the motion.
5. Any action taken and the vote or abstention on that action of each member present.

Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

The Board agenda shall include a statement of the option and process for students and parents/guardians to request that such information be excluded from the minutes.

The superintendent or designee shall distribute a copy of the "unapproved" minutes of the previous meeting(s) with the agenda for the next regular meeting. The Board shall approve the minutes as circulated or with necessary amendments.

Upon approval by the Board, the minutes shall be signed by the President and the Clerk of the Board of Education.



Minutes of Board of Education Meetings

Any minutes or recordings kept for Board meetings held in closed session shall be kept separately from the minutes or recordings of regular and special meetings. Minutes or recordings of closed sessions are not public records.

Recording or Broadcasting of Meetings

The district may tape, film, stream, or broadcast any open Board meeting. At the beginning of the meeting, the Board president shall announce that a recording or broadcasting is being made at the direction of the Board and that the recording or broadcast may capture images and sounds of those attending the meeting. As practicable, the recorder or camera shall be placed in plain view of meeting participants.

Any district recording may be erased or destroyed 30 days after the meeting. Recordings made during a meeting are public records and, upon request, shall be made available for inspection by members of the public on a district recorder without charge.

Legal Reference: Education Code, Sections 35012; 35145; 35163; 35164; 49061; 49073.2  
Government Code, Sections 54952.2; 54053; 54953.5; 54953.6; 54957.2;  
54960  
Penal Code, Section 632  
Code of Regulations, Title 5, 16020-16027

Policy Adopted: 12/04/1956

Policy Amended: 01/02/1979; 03/19/1985; 03/16/1999; 06/24/2003; 12/14/2010;  
04/05/2016; 02/19/2019

Formerly BP 9448

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

CONSENT CALENDAR NO. 10

TO: Board of Education

FROM: Dr. Kelly King, Interim Superintendent

SUBMITTED BY: Dr. Mary Mason, Executive Director, Elementary Education

**SUBJECT: Acceptance of DonorsChoose Awards**

The Interim Superintendent recommends that the Board of Education accept funding from DonorsChoose to support projects submitted by Marshall Elementary School.

DonorsChoose is an organization that connects concerned individuals, called "Citizen Philanthropists," with classroom teachers, to provide funds or materials for class projects. Public school teachers create student project proposals and submit the one-page essay and list of resources needed. These concerned individuals fund the student projects of their choice, in whole or in part.

DonorsChoose purchases the student materials and ships items directly to the school, using a network of partnerships and vendors. Teachers are required to complete a feedback package, including documenting the project with photographs, which in turn are shared with the individual that funded the project.

The following projects were submitted and awarded by DonorsChoose:

Marshall Elementary School – Adrineh Satchyan, Teacher

Projects: Future Tech Experts II! And Future Tech Experts III!

These projects were awarded two Dell 11.6-inch Intel Celeron Chromebooks/4GB Memory valued at \$802.40. The Chromebooks will provide Ms. Satchyan's third grade students regular technology practice to internalize the tech skills and patterns of thought that will allow them to succeed in the modern world. Students will be able to explore coding, learn STEM skills, develop creative thinking and overall increase their motivation to learn.

Marshall Elementary School – Kori Seaton, Teacher

Project: Learning Rug!

This project was awarded a Flagship Carpet with Dot Spots Seating for 30, Multi-Color, valued at \$386.75. The rug will provide Ms. Seaton's first grade students a new clean

space to sit on the floor, where students spend time during instruction as well as independent reading and working with STEM materials.

Marshall Elementary School – Kori Seaton, Teacher

Project: Artistic Learning!

This project was awarded art supplies as listed below, valued at \$412.64. The new art supplies will provide Ms. Seaton's first grade students the ability to express their learning in different ways through art. Students will use art in correlation with language arts, social studies, science and math to meet the District's expectations of the 4 C's: creativity, collaboration, communication and cooperation.

1. Kwik Stix Tempera Painters – Class Pack
2. Best-Buy Standard Crayons – 12-Color Box
3. Paint & Craft Trays – Set of 6
4. Nylon-Bristle Paintbrushes – 10-Color Set
5. Finger-Paint Paper – 16" x 22"
6. Economy Paintbrush Assortment – Set of 24
7. Kid-Sized Paintbrushes – 6-Color Set

Marshall Elementary School – Gerald Sharp, Teacher

Project: Digital STEM Learning!

This project was awarded two sets of Califone 3068AV Switchable Stereo/Mono Headphones, 12-pack bundles, valued at \$374.00. The items will provide Mr. Sharp's fourth grade students the ability to connect to the classroom Chromebooks to research environmental science. Students will prepare Google documents and slideshows to explain the biology, ecology and physics that affect the environment and provide information on methods on how to preserve and protect it, as required by the Next Generation Science Standards.

Marshall Elementary School – Gerald Sharp, Teacher

Project: Learning STEM with Art!

This project was awarded art supplies as listed below, valued at \$399.40. The art supplies will enable Mr. Sharp's fourth grade students to learn to understand energy and fuel and their effects on the environment. Students will create canvas boards as part of a STEM learning experience where they will work together to generate essential questions about environmental protection and then find ways that individuals and communities can protect the environment by applying science.

1. Six 18" x 24" Professional Acid-Free Stretched Canvas – 6-Pack
2. Paper Mate Inkjoy Gel Pens Fine Point – 14 Count
3. Paper Mate Inkjoy Gel Pens Medium Point – 6 Count
4. Scotch Mirror Mounting Tape – Two Count

Marshall Elementary School – Gerald Sharp, Teacher

Project: Empowering Students Through Art!

This project was awarded art supplies as listed below, valued at \$375.89. The supplies will provide Mr. Sharp's fourth grade students the ability to create original paintings on durable canvas boards instead of drawing paper. Students will conform to Visual Arts Standards by painting landscapes, both existing or imagined, using a variety of brush techniques and elements of art such as line, contrast, emphasis and perspective, for an experience that will last a lifetime.

1. Three 18" x 24" Professional Acid-Free Stretched Canvas – 6-Pack
2. Five Pilot FriXion Clicker Retractable Erasable Gel Pens Fine Point – 7-Pack
3. Two Pilot FriXion Light Erasable Highlighters Chisel Point – Dozen Box

Marshall Elementary School – Elizabeth Tamez, Teacher

Project: Technology and Science! Meeting Our Unique Needs!

This project was awarded an All-New Fire HD 8 Kids Edition Tablet, 8" HD Display, 32 GB with Blue Kid-Proof Case, valued at \$187.58. The item will provide Ms. Tamez' Special Education students in grades K-3 the ability to learn by using technology. Most of the students in the class have challenges, which make it difficult for them to write with a pencil, cut with scissors or draw a picture with crayons due to limited motor skills. The Kindle Table provides access to a touchscreen, which will enable these students to access their learning while meeting their unique needs. Additionally, students who cannot read or have visual perceptual difficulties will be able to do research and watch videos so they are not limited to a textbook they cannot read and make their learning experience even more powerful.

GLENDALE UNIFIED SCHOOL DISTRICT

February 19, 2019

CONSENT CALENDAR NO. 11

TO: Board of Education  
FROM: Dr. Kelly King, Interim Superintendent  
SUBJECT: **Acceptance of Gifts**

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The Interim Superintendent recommends that the following gifts to the District be accepted and that letters of appreciation be written to the donors:

- a. Assistance League of Glendale wishes to donate to the District \$1,500.00 to be used to purchase books for the library at Columbus Elementary School.
- b. Dunsmore PTA wish to donate to the District \$6,000.00 to be used to pay for buses for field trips at Dunsmore Elementary School.
- c. Donna Wray wishes to donate to the District \$150.00 to be used to purchase instructional supplies for Ms. Kelly's classroom at Fremont Elementary School.
- d. Glendale Committee for LA Philharmonic Youth Music wish to donate to the District \$335.38 to provide bus transportation for field trip to the Hollywood Bowl for the 3<sup>rd</sup> grade students at Fremont Elementary School.
- e. Glendale Kiwanis Duck Race wishes to donate to the District \$165.00 to be used to purchase instructional materials and supplies for use at Glenoaks Elementary School.
- f. Parker Anderson Learning Center wishes to donate to the District \$540.00 to be used to purchase instructional materials and supplies for use at Glenoaks Elementary School.
- g. The Apple Cart wishes to donate to the District through the Categorical Programs Department a \$25.00 Gift Certificate to be used to support the Adelante Latinos event.
- h. Gwendolyn Sexton Foundation wishes to donate to the District through the Categorical Programs Department \$2,000.00 to be used to support the Adelante Latinos event.

- i. Naomi A. Fink wishes to donate to the District through the Educational Services Department \$334.00 to be used to support the Japanese FLAG Program at Verdugo Woodlands and Dunsmore Elementary School.
- j. Hoover High School PTA wishes to donate to the District \$153.50 to be used to reimburse custodial overtime for Holiday Tea and Boutique at Hoover High School.
- k. Assistance League of Glendale wishes to donate to the District \$1,500.00 to be used to purchase library books for use in the library at Keppel Elementary School.
- l. Glendale Committee for LA Philharmonic Youth Music wish to donate to the District \$342.89 to provide bus transportation for field trip to the Hollywood Bowl for students from Keppel Elementary School.
- m. La Crescenta Elementary School PTA wishes to donate to the District \$3,761.32 to be used to pay for a television and stand for the auditorium at La Crescenta Elementary School.
- n. Exploring Art wishes to donate to the District \$130.00 to be used to purchase instructional materials and supplies for use at Monte Vista Elementary School.
- o. Crescenta Valley Chamber of Commerce wish to donate to the District \$200.00 to be used to purchase instructional materials and supplies for use at Rosemont Middle School.
- p. YourCause Corporate Giving Programs wish to donate to the District \$250.00 to be used to purchase instructional materials for use at Rosemont Middle School.