

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION
AGENDA

December 11, 2018
Meeting No. 15
Regular Meeting

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 15
Administration Center

December 11, 2018

“Preparing our students for their future.”

Please Note Times	
4:30 P.M. -	Opening, Public Hearing, Public Communications, Student Board Member Report, Information
Closed Session	
6:25 P.M -	Holiday Music
6:45 P.M. -	Regular Meeting, Public Communications, Information – continued, Action, Consent Calendar, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations.

In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING – 4:30 P.M.

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance led by Aaron Houghton, a 12th grade student from Daily High School**
- 3. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

- 4. Approval of Agenda Order**

B. PUBLIC HEARING

- 1. Public Hearing to Review a Report of Developer Fee Revenue and Expenditures Prepared Pursuant to the Requirements of SB1693 and Government Code Sections 66001 and 66006 (Refer to Action Report No. 3)**

C. COMMUNICATIONS FROM PUBLIC

- 1. Public Communications**

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. A Speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

D. STUDENT BOARD MEMBER REPORT

1. Student Board Member Sophia James will report on activities and events happening at the schools around the District.

E. INFORMATION

- 1. Acknowledgements of Service**

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The resignations and retirements of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

- 2. District Audit Reports for 2017-18 (Refer to Action Report No. 1)**

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Representatives from CliftonLarsonAllen LLP will present a brief summary of the District's 2017-18 audit report and Proposition 39 audit report, and answer questions from members of the Board of Education.

- 3. Update on Measure S and Facility Programs**

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There will be a presentation including an update on the Superintendent's Facility Advisory Committee meeting and a review of the action items on the agenda, as well as a discussion of future items that may be brought to the Board for consideration.

F. CLOSED SESSION

- 1. Instructing designated representative, Dr. Winfred B. Roberson, Jr., Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**
- 2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
- 3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
- 4. Conference with Legal Counsel - Anticipated Litigation – Initiation of litigation pursuant to section 54956.9(c): One potential case**

5. Conference with Real Property Negotiators pursuant to Government Code 54956.8

Property: Approximately 40,000 square feet of real property, referred to as a portion of the District Office Site, located at 223 N. Jackson Street, Glendale, California 91206 (Property)

Negotiating Parties: Glendale Unified School District (Proposed Exchangor), Winfred Roberson, Superintendent, Constance Schwindt, Atkinson, Andelson, Loya, Rudd & Romo, and property consultant Sam S. Manoukian, RE/MAX; and one or more representatives from Carmel Partners which may acquire the Property through an exchange agreement pursuant to applicable California law (Proposed Exchange)

Under Negotiation: Instructions to negotiators will concern price and terms of payment as related to the possible exchange of the identified Property.

G. HOLIDAY MUSIC PROGRAM - 6:25 P.M.

1. Hoover High School Choir

H. RETURN TO REGULAR MEETING – 6:45 P.M.

1. Call to Order

I. COMMUNICATIONS FROM PUBLIC

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. A Speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

J. INFORMATION - continued

4. Financial Literacy Update

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This report will provide the Board of Education with information regarding the various Financial Literacy programs reviewed prior to the pilot implementation of the EVERFI financial literacy program for the 2018-2019 school year. An update of the current status of EVERFI at various Glendale Unified District schools will be shared.

5. FLAG Pathways Update

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This report will provide the Board of Education the opportunity to continue the discussion on current FLAG pathways and the consideration of possible pathway changes.

6. First Interim Financial Report and Certification (Refer to Action Report No. 2)

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This agenda item will provide an opportunity to review a presentation regarding the First Interim Financial Report, which includes a Solvency Plan for 2019-20.

J. INFORMATION - continued

- 7. Joint Glendale Community College District & Glendale Unified School District Meeting Announcement 26**
- On January 22, 2019, the Glendale Unified School District (GUSD) will be holding a joint meeting with the Glendale Community College District (GCCD). This report provides an opportunity for the Board of Education to review recommended agenda topics and suggest any modifications.
- 8. Proposed Adjustment to EEELP Self-Supporting Fees for 2019-2010 28**
- This report will provide the Board of Education with information on an additional proposed fee increase for the Early Education and Extended Learning Programs (EEELP) self-supporting programs for 2019-20 to be in compliance with state regulations. This fee increase applies on to self-supporting preschool and school-age before and after school programs.
- 9. Proposed Revised Board Policies Relating to Business and Noninstructional Operations, Personnel, and Instruction 30**
- This report will provide the Board of Education with information on the need to revise existing Board Policies (BP) 3350 (Travel Expenses); BP 4111, 4211, 4311 (Recruitment and Selection); BP 4119.11, 4219.11, 4319.11 (Sexual Harassment); 4140, 4240, 4340 (Bargaining Units); BP 6111 (School Calendar); and BP 6162.51 (State Academic Achievement Tests) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 10. Update on Property Exchange 52**
- This report provides an update on the Property Exchange with Jackson Street Apartments, LLC and the next steps.

K. ACTION

- 1. District Audit Reports for 2017-2018 53**
- The Superintendent recommends that the Board of Education accept the 2017-2018 District Audit and Proposition 39 Audit as prepared by the auditing firm of CliftonLarsonAllen LLP.
- 2. First Interim Financial Report and Certification – AB 1200 54**
- The Superintendent recommends that the Board of Education approve the certification indicating that, based on the budgetary information available on October 31, 2018, the District will be able to meet its financial obligations for the current and two subsequent fiscal years (positive certification). The approval of this report will authorize the 2018-19 budget adjustments identified within this report.
- 3. Developer Fee Report Prepared Pursuant to SB1693 and Government Code Sections 66001 and 66006 142**
- The Superintendent recommends that, following a Public Hearing, the Board of Education approve a Developer Fee Report prepared pursuant to SB1693 and Government Code Sections 66001 and 66006.
- 4. Approval of Budget Augmentation for the Crescenta Valley High School Science Lab Modernization Project 153**
- The Superintendent recommends that the Board of Education approve a Budget Augmentation for the Crescenta Valley High School Science Lab Modernization Project in the amount of \$50,000.00.

K. ACTION - continued

- 5. Approval of Amendment No. 2 to Project Authorization No. 18 with tBP Architecture for Architectural Services for Crescenta Valley High School Science Labs Modernization 154**
- The Superintendent recommends that the Board of Education approve Amendment No. 2 to Project Authorization No. 18 with tBP Architecture for architectural services for the Crescenta Valley High School Science Lab Modernization in the amount of \$40,089.67.
- 6. Approval of Resolution No. 13 for Change Order No. 1 with NR Development, Inc. for Additional Work at Glendale High School Shade Structure Installation 157**
- The Superintendent recommends that the Board of Education approve Resolution No. 13 Change Order No. 1 with NR Development, Inc. for additional work at Glendale High School shade structure installation due to unforeseen conditions found during installation.
- 7. California School Boards Association’s (CSBA) Delegate Assembly – Call for Nominations 160**
- The Superintendent recommends that the Board of Education nominate a candidate for the 2019 California School Boards Association’s Delegate Assembly representing Subregion 23-A.
- 8. Approval of Clark Magnet High School Lottery Process for 2019-2020 169**
- The Superintendent recommends that the Board of Education approve the use of one lottery pool for Clark Magnet High School attendance in 2019-2020. This will ensure that every eligible student who applies for Clark Magnet High School has equal chance to be chosen in the random student selection process, regardless of what middle school the student attends.
- 9. Variable Term Waiver Request for Bilingual Crosscultural, Language and Academic Development (BCLAD) for the 2018-2019 School Year 171**
- The Superintendent recommends that the Board of Education approve the Variable Term Waiver Request for the hiring of a teacher on a waiver permit based on an insufficient number of fully credentialed teachers who meet the District’s employment criteria for needed position(s).
- 10. Variable Term Waiver Request for Provisional Internship for the 2018-2019 School Year 172**
- The Superintendent recommends that the Board of Education approve the Variable Term Waiver Requests for the hiring of a teacher on a waiver permit based on an insufficient number of fully credentialed teachers who meet the District’s employment criteria for needed position(s).

L. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 173**
- The Superintendent recommends that the Board of Education approve the Minutes, as listed.
- a. Regular Meeting No. 14 November 26, 2018

L. CONSENT CALENDAR - continued

- 2. Certificated Personnel Report No. 10 181**
- The certificated report recommends approval of the following:
- A maternity leave of absence, health leaves of absence, an extension of health leave of absence, family & medical leaves of absence, certification authorizations, elections hourly/daily, additional compensation, transportation authorizations, revision to previous personnel reports and a personal services agreement.
- 3. Classified Personnel Report No. 9 190**
- The classified report recommends approval of the following:
- Medical leave of absence; extension of medical leave of absence; change of medical leave of absence; family & medical leave of absence; family & medical leave of absence (intermittent); change of family & medical leave of absence; maternity leave of absence; change of child care leave of absence; change of parental leave of absence; election from eligibility list; termination - abandonment; termination - exhaustion of benefits; termination - probationary; additional assignment temporary - at established rate of pay; change of assignments; revisions to previous board reports; election of classified hourly substitutes; election of classified/non classified hourly substitutes; and personal services agreements.
- 4. Warrants 205**
- The Superintendent recommends that the Board of Education approve Warrants totaling \$18,677,794.52 for November 1, 2018 through December 5, 2018.
- 5. Purchase Orders 210**
- The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$1,379,861.09 for the period of November 10, 2018 through November 30, 2018.
- 6. Appropriation Transfer and Budget Revision Report 231**
- Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.
- 7. Transfer of Funds from the Unrestricted General Fund to the Routine and Restricted Maintenance Program 240**
- The Superintendent recommends that the Board of Education approve the transfer of \$8,679,987 from the Unrestricted General Fund to the Routine and Restricted Maintenance Program for 2018-19 School year.
- 8. Agreement with Grant Thornton to Provide GASB 75 Actuarial Valuation Services for 2018-19 241**
- The Superintendent recommends that the Board of Education approve an agreement with Grant Thornton to provide GASB 75 Actuarial Valuation Services for 2018-19 in the amount of \$7,650.
- 9. Extension of Agreement in Response to RFP No. P-54A-17/18 for Armored Transportation Services 248**
- The Superintendent recommends that the Board of Education extend the agreement related to RFP No. P-54A-17/18 for armored transportation services with Fortress Armored Services Company.

L. CONSENT CALENDAR - continued

- 10. Approval of Fee Increase to Contract with Southland Disposal Company for Waste Disposal Services 259**
- The Superintendent recommends that the Board of Education approve a fee increase for the contract between Glendale Unified School District and Southland Disposal Company (Los Angeles) for waste disposal services.
- 11. Agreement with School Services of California, Inc. (SSC) to perform a Comprehensive Budget Review 260**
- The Superintendent recommends that the Board of Education approve an agreement with School Services of California, Inc. (SSC) to perform a comprehensive review of the District's budget for \$17,400 plus direct expenses related to the completion of the project.
- 12. Approval of Supplementary Textbooks for Use in Middle and High Schools in the Area of World Languages and Cultures 269**
- The Superintendent recommends that the Board of Education approve supplementary textbooks (Agentes secretos y el mural de Picasso, Esperanza, Robo en la Noche, and La hija del Sastre) for use in middle and high schools in the area of World Languages and Cultures.
- 13. Approval of Course of Study Outline for Use in High Schools in the Area of English 271**
- The Superintendent recommends that the Board of Education approve the course of study outline, Mock Trial, for use in high schools in the area of English.
- 14. Acceptance of California Partnership Academy Grants 277**
- The Superintendent recommends that the Board of Education accept California Partnership Academy Grants of \$75,600 each for the Glendale High School Construction and Technology Academy; the Glendale High School Cosmetology Business and Industry Academy; and the Crescenta Valley High School Academy of Science and Medicine.
- 15. Approval of New and Revised Board Policies Relating to Students, Students-Welfare, and Instruction 278**
- The Superintendent recommends that the Board of Education approve new or revised Board Policies (BP) 5144.1 (Suspension and Expulsion/Due Process); BP 5148.3 (Preschool/Early Childhood Education); 6145.2 (Athletic Competition); BP 6152.1 (Placement in Math Courses); and BP 6178 (Career Technical Education) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 16. Acceptance of DonorsChoose Award 299**
- The Superintendent recommends that the Board of Education accept funding from DonorsChoose to support a project submitted by Marshall Elementary School.
- 17. Authorization to Dispose of Surplus Property 300**
- The Superintendent recommends that the Board of Education declare one portable classroom building located at Crescenta Valley High School next to the football field, as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.
- 18. Acceptance of Gifts 301**
- The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

M. REPORTS AND CORRESPONDENCE

- 1. Board**
- 2. Superintendent**

N. ADJOURNMENT

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

INFORMATION REPORT NO. 1

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

PREPARED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources/Director of Classified Personnel

SUBJECT: ACKNOWLEDGEMENTS OF SERVICE

The resignations and retirements of the following employees have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4040, and are being reported to the Board of Education as information only - no action required:

Resignations:

1. Christoffersen, Eric Effective 11/02/18
Elementary Yard Duty Leader
Monte Vista Elementary School
2. Maldonado, Kathleen Effective 12/07/18
Education Assistant Intensive Support
Special Education Department
3. Mnatsakanian, Mikael Effective 12/10/18
Information Analyst
ETIS Department

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

INFORMATION REPORT NO. 2

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Karineh Savarani, Director, Financial Services

SUBJECT: District Audit Reports for 2017-18 (Refer to Action Report No. 1)

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility. Representatives from CliftonLarsonAllen LLP will present a brief summary of the District’s 2017-18 audit report and Proposition 39 audit report, and answer questions from members of the Board of Education.

This item is included in the December 11, 2018 agenda for approval by the Board of Education as Action Report No. 1.

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

INFORMATION REPORT NO. 3

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: Update on Measure S and Facility Programs

This agenda item is in support of Board Priority No. 2 – Create a Culture of Learning. Staff will make a presentation, which will include an update on the following items:

1. Superintendent's Facility Advisory Committee (SFAC)
2. Items on this Agenda
 - Approval of Budget Augmentation for the Crescenta Valley High School Science Lab Modernization Project
 - Approval of Amendment No. 2 to Project Authorization No. 18 with tBP Architecture for Architectural Services for Crescenta Valley High School Science Labs Modernization
 - Approval of Resolution No. 13 for Change Order No. 1 with NR Development, Inc. for Additional Work at Glendale High School Shade Structure Installation

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GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

INFORMATION REPORT NO. 4

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Felix Melendez, Executive Director, Secondary Education

SUBJECT: **Financial Literacy Update**

Board Priority 1-2: Ensure that financial literacy is part of the learning experience for every student.

This report is to provide the Board of Education information regarding the evaluation of available financial literacy curriculums and an update on the pilot implementation of EverFi, the current platform being used in elementary and being piloted in middle and high schools.

Financial Literacy Curriculum

Eight different financial literacy curriculums were evaluated. Those included:

- Junior Achievement USA
- EverFi (*Vault, Future Smart, Financial Literacy*)
- Pathway to Financial Success in Schools - Discovery Education
- Money Matters Financial Literacy - Glendale Communitas Initiative (CGI)
- Youth Financial Education - Consumer Fraud Protection Bureau (CFPB)
- Ramsey Education
- High School Financial Planning Program - CalCPA
- Banzai! Financial Literacy Software

Evaluation of Available Financial Literacy Curriculum

In order to find a program that met the needs of students and the District, staff compared the different financial literacy programs based on eight factors:

- Alignment to the National Standards for Financial Literacy
- Grade levels served
- Amount of instructional time
- Cost
- Scalability of the program across schools and spanning levels
- Impact on the classroom teacher (training and lesson planning)
- Available student assessments
- Ability to monitor school progress

The chart below shows eight programs and answers to the eight indicators:

Program	Standards Based	Grade Levels	Time	Cost	Scalable	Teacher Impact	Assessment	School or District Monitoring
Banzai! Financial Literacy Software	Yes	3-12	Varies by grade level: Gr. 9-12 includes 32 interactive scenarios	Free	Yes	Online content, teacher selected courses	Pre/Post Tests	No
Discovery Education	Yes	K-6, 9-12	Varies for Grade Level	\$2600-\$3000 per school per year for full access	Yes	Teacher does some of the lessons	Yes	Yes
EverFi (Vault, Future Smart, Financial Literacy)	Yes	4-12	6-9 lessons (45-minute modules)	Free	Yes	Online content, teacher follow up	Pre/Post Tests	Yes
High School Financial Planning Program-CalCPA	No	9-12	Classroom speakers	Free	No	Teachers provided extension activities	No	No
Junior Achievement USA	Yes	3-12	Classroom Work and Field Trip	\$15/per student per year	No	8-12 teacher led lessons	No	No
Money Matters (CGI)	Yes	9-12	6 lessons (45 minutes each)	Free	No	Teacher taught	Yes	No
Ramsey Education	Yes	6-12	6 chapters, 22 lessons; 6, 9, 18 week options	\$2200/250 students annually	No	Video content, teacher supplement	Yes	No

Program	Standards Based	Grade Levels	Time	Cost	Scalable	Teacher Impact	Assessment	School or District Monitoring
Youth Financial Education (CFPB)	Yes	9-12	45 lessons available	Free	No	Teachers choose lessons and download materials	No	No

Selection of EverFi for Initial Implementation

Staff selected EverFi based upon its strengths in:

- The curriculum is aligned to both the National Standards for Financial Literacy and California State Standards.
- Lessons are developmentally appropriate for elementary, middle and high school students.
- Students are able to complete a lesson within a single period (not including teacher follow-up) but can revisit past lessons.
- EverFi provides teachers full access to the online programming is at no cost to the District and includes in-person support by a Schools Manager with classroom experience.
- The online curriculum is scalable to 30 school sites; technical support is provided by EverFi to set up classroom accounts.
- Teachers can begin using the programs with students with minimal preparation time.
- Pre/post tests are available for all units of study.
- Teachers, Principals and District staff are able to monitor student progress and implementation through usage reports generated by EverFi.
- GUSD teachers have provided strong testimonial about the quality of the program and student engagement with the content, including schools with high numbers of English Learners.

Current Implementation

On October 26, 2018, 70 GUSD 5th grade teachers were provided an initial inservice via a GUSD produced instructional video focusing on EverFi's elementary curriculum, *Vault*. As of December 4, 2018, 20 5th grade classes at Balboa, Benjamin Franklin, Cerritos, Mountain Avenue, Thomas Edison, Valley View, and Verdugo Woodlands have logged in and begun implementation of *Vault* with approximately 518 students. Implementation is being monitored through reports provided by EverFi.

As of November 30, 2018, all 7th grade students at Theodore Roosevelt Middle School have completed the six modules of *Future Smart*, the 7th grade financial literacy curriculum from EverFi. Students participated in the curriculum once a week from September 17 - November 30, 2018. Site administrators at Rosemont, Toll, and Wilson, are scheduled to meet with Lance Burbank, EverFi's Regional Schools Manager, to plan teacher training and set up student and teacher accounts.

9th graders in one Health class at Crescenta Valley High School are currently piloting EverFi *Financial Literacy* first semester. Site administration at Crescenta Valley High School is scheduled to meet with Lance Burbank, EverFi's Regional Schools Manager, to plan teacher training and set up student and teacher accounts. Daily High School will use EverFi Financial Literacy with all 11th and 12th grade students second semester. Glendale High School and Hoover High School will implement EverFi Financial Literacy in Health and Human Geography courses second semester.

At the September 4, 2018 Board of Education meeting, several questions were asked about the EverFi curriculum. Following are answers to those questions.

What is Taught in EverFi's Curriculum?

EverFi's curriculum is developmentally appropriate for each grade span and concepts are revisited across the programs so as to build on prior knowledge and facilitate long-term retention of concepts and skills.

- **Vault: Understanding Money (Elementary)**

- Module 1: Responsible Money Choices
- Module 2: Income and Careers
- Module 3: Making Plans with Money
- Module 4: Credit and Borrowing
- Module 5: Insurance and Safety
- Module 6: Savings and Investing

- **FutureSmart (Middle School)**

- Module 1 : Smart Shopping
- Module 2: Ways to Pay
- Module 3: Investing in You
- Module 4: Growing a Business
- Module 5: Your Financial Future
- Module 6: Building a Blueprint (real-life application of concepts taught)

• **EverFi Financial Literacy (High School)**

- Module 1 : Savings
- Module 2: Banking
- Module 3: Payment Types, Interest Rates, and Credit Cards
- Module 4: Credit Scores
- Module 5: Financing Higher Education
- Module 6: Renting vs. Owning
- Module 7: Taxes and Insurance
- Module 8: Consumer Fraud
- Module 9: Investing

What Other California Districts Use EverFi?

GUSD teachers have been using EverFi since 2015 on a voluntary basis. The 2018-2019 school year, with the implementation of the new Board Priority, would make this the first year that Financial Literacy is mandated in Grades 5, 7 and 9.

EverFi is used by teachers in many California school districts, including: Anaheim Union High School District; Antelope Valley Union High School District; Arcadia Unified; Banning Unified; Barstow Unified; Beaumont Unified; Bellflower Unified; Burbank Unified; Carlsbad Unified; Central Union High School District; Chaffey Joint Union High School District; Compton Unified; Corona-Norco Unified; Downey Unified; El Monte Union High School; El Rancho Unified; Fullerton Joint Union High School District; Garden Grove Unified; Grossmont Union High School District; Hacienda La Puente Unified; Hemet Unified; Hesperia Unified; Huntington Beach Union High School District; Irving Unified; Lake Elsinore Unified; Los Angeles Unified; Montebello Unified; Newport-Mesa Unified; Oro Grande Elementary; Pasadena Unified; Ramona City Unified; Riverside Unified; San Diego Unified; San Marcos Unified; Santa Ana Unified; Santa Barbara Unified; Simi Valley Unified; Sweetwater Union High School District; Victory Valley Union High School District; Walnut Valley Unified; William S. Hart Union High School District; etc.

In the 2017-2018 school year:

- 273 California schools used *Vault* with 9,316 students
- 266 California schools used *FutureSmart* with 12,869 students
- 44 California schools used EverFi: *Financial Literacy* with 43,122 students

Is There A Parent Involvement Component to EverFi?

EverFi provides schools with information on the curriculum and discussion questions to share with parents. These questions can be used to prompt discussions with students at home. Since courses are online, parents can do modules with students if desired.

Next Steps:

- Continue with implementation of EverFi in Grades 5, 7, and 9.
- Organize a Financial Literacy/College Savings Community Event for April 30, 2019.
- Implement at all remaining GUSD schools and classrooms in Gr. 5, 7 and 9 during the 2nd/3rd trimesters (elementary) and 2nd semester (secondary).
- Monitor implementation and report back end-of-year results to the Board of Education.

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

INFORMATION REPORT NO. 5

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Nancy Hong, Coordinator I, FLAG Programs

SUBJECT: **FLAG French and Italian Pathway Proposal and Impact to Schools**

Board Priority 1-1: Ensure the long-term success and sustainability of GUSD’s specialized and general academic programs

Board Priority 4-1: Develop and implement a financial plan that reduces and eventually eliminates deficit spending.

At the November 26, 2018, Board of Education meeting, Board members requested additional information before making a decision regarding the FLAG French and Italian pathways. This request focused primarily on the impact to both Toll and Roosevelt Middle Schools if pathway changes were to be made for the FLAG French and Italian programs.

Residential Profile:

This table illustrates the number of students in Franklin Elementary School’s 6th grade FLAG French and Italian programs and which school is considered their “home” middle school based on their address.

FLAG Program	Total Students in 6th Grade	Out of District Residents	In District Residents	“Home” Middle School Based on Address
French	16	8	8	Roosevelt 0
				Rosemont 0
				Toll 4
				Wilson 4
				Out of District 8
Italian	16	6	10	Roosevelt 0
				Rosemont 1
				Toll 5
				Wilson 4
				Out of District 6

For both language programs, more than 50% of students live in the District, with 28% of them residing in the Toll enrollment area as opposed to 0% who live in the Roosevelt area.

The table below shows the number of Franklin students currently enrolled in the FLAG program at Roosevelt and their “home” middle schools based on their address.

FLAG Program	Total Franklin Students at Roosevelt	Out of District Residents	In District Residents	“Home” Middle School Based on Address
German	6	4	2	Roosevelt 2
				Out of District 4
Italian	8	5	3	Toll 2
				Rosemont 1
				Out of District 5
Spanish	8	3	5	Toll 3
				Rosemont 2
				Out of District 3
Total	22	12	10	

Former Franklin students who live within the District make up 45% of those who are in a FLAG program at Roosevelt. Of this group, 50% have Toll assigned as their “home” middle school based on their address.

Enrollment:

The following charts show the elementary schools that feed into Roosevelt and Toll Middle Schools and the number of students who are currently enrolled in the 7th grade class:

Roosevelt Middle School

Elementary Schools	Number of Students in 7th Grade Class
Franklin	9
Cerritos	36
Mann	127
Muir	72
Edison	70
Verdugo Woodlands (*intra-district permit)	1
Out of District	6
Total	321

Out of the 7th grade class of 321 students, 2.8% matriculated from Franklin. There were 47 students in the 6th grade class at Franklin in 2017-18. From this group, 19% transitioned to Roosevelt Middle School.

Toll Middle School

Elementary Schools	Number of Students in 7th Grade Class
Balboa	93
Edison	34
Franklin (*intra-district permit)	15
Jefferson	72
6th Grade at Toll	236
Out of District	20
Total	470

Out of the 7th grade class of 470 students, 3% matriculated from Franklin. Out of the 47 students in the 6th grade class at Franklin in 2017-18, 31% went on to Toll Middle School.

Enrollment Trends for Roosevelt and Toll Middle Schools

	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Roosevelt	801	770	775	749	754
Toll	1,156	1,241	1,243	1,243	1,172

In 2018-19, Roosevelt increased in student enrollment by 0.6% from 2017-18. At Toll, student enrollment decreased in 2018-19 from the previous year by 4%.

FLAG German Students Who Matriculated to Roosevelt

	2016-17	2017-18	2018-19
7th	4	7	1
8th	4	4	5
Total	8	11	6

FLAG Italian Students Who Matriculated to Roosevelt

	2016-17	2017-18	2018-19
7th	6	3	4
8th	N/A	5	4
Total	6	8	8

FLAG Spanish Students Who Matriculated to Roosevelt

	2016-17	2017-18	2018-19
Feeder Schools	Franklin	Franklin	Franklin Muir
7th	13	15	28
8th	N/A	9	14
Total	13	24	42

Students at Toll Middle School by FLAG Language Program

Language Program	Feeder Schools	Total Students Enrolled in a Language Course at Toll
FLAG Armenian	Jefferson	21
FLAG Korean	Keppel	34
FLAG Spanish	Edison	95
French 1-2	N/A	34
Spanish 1-2	N/A	78
Total		262

Out of Toll's total enrollment of 1172 students, 22% are studying a language other than English. Students in the FLAG program reflect 12.8% of those at Toll.

Distance Between Schools:

Franklin to Roosevelt: 3.93 miles
 Franklin to Toll: 1.87 miles

Promotion of FLAG Program at Roosevelt (since 2014-15):

According to current Roosevelt Principal, Dr. Kyle Bruich, and former Roosevelt Principal, Dr. Mary Mason, more than 100 hours per year were devoted to promoting the program from the principals' time alone. Events and activities include the following:

- Campus tours (groups and families)
- Articulation meetings with elementary principals of feeder schools
- Presentations at elementary feeder schools (i.e. Coffee with the Principal, middle school information nights)
- Individual parent meetings
- Parent phone calls
- Parent emails
- Scheduling and planning events
- Language program events (i.e. Italian Winter Performance, Italian Movie Night, Franklin Film Festival, German Program Potluck)

Schedules of Middle/High School World Language Teachers Who Travel Between Sites:

Armenian World Language Teacher

Period	Site	Class	Time
1st	Wilson MS	FLAG Armenian 7	8:00-8:55 am
2nd	Wilson MS	FLAG Armenian 6	9:00-9:57 am
3rd	Wilson MS	FLAG Armenian 8	10:17-11:12 am
4th	TRAVEL		11:17 am-12:12 pm
5th	Toll MS	Prep	1:10-2:00 pm
6th	Toll MS	FLAG Armenian 7/8	2:05-2:55 pm

Italian World Language Teacher

Period	Site	Class	Time
1st	Hoover HS	Italian Language and Culture 5-6	8:00-8:56 am
2nd	TRAVEL		8:56-9:56 am
3rd	Roosevelt MS	Prep	9:51-10:41 am
4th	Roosevelt MS	Prep	10:59-11:49 am
5th	Roosevelt MS	ELD	11:54 am-12:44 pm
6th	Roosevelt MS	ELD	1:20-2:10 pm
7th	Roosevelt MS	FLAG Italian 7/8	2:15-3:05 pm

Japanese World Language Teacher

Period	Site	Class	Time
1st	Glendale HS	Japanese Language and Culture 5-6	8:00-8:58 am
2nd	Glendale HS	Prep	9:04-10:04 am
3rd	TRAVEL		10:17-11:12 am
4th	Wilson MS	FLAG Japanese 8	11:17 am-12:12 pm
5th	Wilson MS	FLAG Japanese 7	12:52-1:47 pm
6th	n/a	n/a	n/a

The District is spending approximately \$60,000 this year for three teachers to travel between school sites on a daily basis. Decreasing the amount of travel between sites would allow that period (equivalent to .2 FTE/teacher) to be used for instruction to the benefit of more students.

At the Board's direction, this issue will be brought back for a decision on January 15, 2019.

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

INFORMATION REPORT NO. 6

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Karineh Savarani, Director, Financial Services
Craig Larimer, Financial Analyst

SUBJECT: **First Interim Financial Report and Certification (Refer to Action Report No. 2)**

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility. This agenda item will provide an opportunity to review a presentation regarding the First Interim Financial Report, which includes a Solvency Plan for 2019-20.

This item is included in the December 11, 2018 agenda for approval by the Board of Education as Action Report No. 2.

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

INFORMATION REPORT NO. 7

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

PREPARED IN: Office of the Superintendent

SUBJECT: **Joint Glendale Community College District & Glendale Unified School District Meeting Announcement**

On January 22, 2019, the Glendale Unified School District (GUSD) will be holding a joint meeting with the Glendale Community College District (GCCD). The meeting will begin at 5 p.m. in the GUSD Board Room. Possible topics for this agenda have been reviewed by the Superintendent of GUSD and the Superintendent/President of GCCD.

The Board of Education is asked to review the agenda order, recommended agenda topics, and suggest any modifications.

DRAFT AGENDA

1. Call to Order
 - GUSD Board President Greg Krikorian
 - GCCD Board President Ann Ransford
2. Roll Call
 - GUSD
 - GCCD
3. Pledge of Alliance
 - Jointly led by GUSD and GCCD Student Board members
4. Certification of Compliance
5. Opening Comments (GUSD President and GCCD President)
6. Public Communications (On Agenda Items Only)

7. Information Reports – No Action

GUSD and GCCD: Partnering to Improve College and Career Outcomes
College Readiness and Success

- Demographics and success measures of GUSD students attending GCCD
- AB 705 implementation and effect on math and English remedial education offerings in community colleges
- GCC support for teaching advanced levels of language immersion classes at GUSD
- Faculty to faculty consortia

Career Pathways

- Career Education Pathways Partnerships

Early Postsecondary Opportunities

- Dual and Concurrent Enrollment
- Early College High School at Hoover High School

School to College Transitions

- Counselors and Faculty Collaborations
- Early College Admissions Program

GUSD and GCCD: Partnering for Fiscal Efficiency

- Use of GUSD facilities for GCC non-credit courses
- Financial support for improvements to Stengel Field

8. Closing Comments (GCCD and GUSD Board members)

9. Adjournment

GCCD Board President Ransford, GUSD Board President Krikorian, GUSD Superintendent Roberson and GCCD Superintendent/President Viar will schedule a meeting to finalize the agenda once input from the GUSD Board is received.

The GUSD staff and GCCD staff will post a final joint meeting agenda in accordance with the Brown Act prior to the January 22, 2019 meeting.

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

INFORMATION REPORT NO. 8

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Rebeca Andrade, Director
Early Education and Extended Learning Programs

SUBJECT: **Proposed Adjustment to EEELP Self Supporting Fees for
2019-2020**

Effective July 1, 2019, the Early Education and Extended Learning Programs Department (EEELP) is proposing to raise fees for its self-supporting programs to be in compliance with the Budget Act of 2018 that increased the Standard Reimbursement Rates (SRR) for General Child Care (CCTR) and California State Preschool Programs (CSPP). Rates for each program include a 2.795 percent increase to the SRR and a 2.71 percent Cost of Living Adjustment (COLA). This increases the SRR for CCTR to \$47.98. The SRR for CSPP contracts have been increased to \$48.28 for full-day care, and \$29.90 for part-day care.

The proposed fee increase applies only to the following self-supporting programs:

- School-Age Before- and After-School Programs
- Self-Supporting Preschool

The EEELP Department was informed of the increases to the SRR on September 7, 2018 by the California Department of Education. All self-supporting child care programs are required to charge no less than the State's reimbursement rate for subsidized programs.

The charts on the following page outline the current fees and the proposed fee increases for the two programs.

If the consensus of the Board is to move forward with the proposed plan, the increases will be submitted at the January 15, 2019, Board meeting for approval.

School-Age Self-Supporting Proposed Fees

	Current Daily Fee	Proposed Daily Fee	EEELP Program
Full-Time (6.5-10.5 hours)	\$46	\$47.98	Non-school days: Fall, Winter, Spring and Summer Camps and days when school is not in operation.
Three-Quarters Time (4-6.5 hours)	\$34.50	\$35.98	Before and After school during school days
Under 4 hours	\$26.50	No Change	School-age care under 4 hours
Bridge Programs	\$12.50 (Morning Only) \$13.50 (Kinder Bridge)	No Change	Morning Only and Kinder Bridge for elementary students

Self-Supporting Preschool Proposed Fee

	Current Monthly Fee	Proposed Monthly Fee
Full-Time	\$938	\$989.74
Three-Quarters Time	\$703	\$742.30
Half-Time	\$510	\$538.20

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

INFORMATION REPORT NO. 9

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services
Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources

SUBJECT: **Proposed Revised Board Policies Relating to Business and Noninstructional Operations, Personnel, and Instruction**

This report will provide the Board of Education with information on the need to revise existing Board Policies Board Policies (BP) 3350 (Travel Expenses); BP 4111, 4211, 4311 (Recruitment and Selection); BP 4119.11, 4219.11, 4319.11 (Sexual Harassment); 4140, 4240, 4340 (Bargaining Units); BP 6111 (School Calendar); and BP 6162.51 (State Academic Achievement Tests) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

BP 3350 – Travel Expenses

CSBA Update: August 2013
Last GUSD Update: February 2003

Staff is bringing forward for consideration a revised Board Policy (BP) 3350, Travel Expenses, in conjunction with updated California School Boards Association (CSBA) legal guidance and recommendations.

The policy provides information on allowable travel expenses and reimbursements as they relate to mileage, meals, registration, and associated fees.

A corresponding Administrative Regulation (AR) will be created and reflect more specific information and current language from CSBA and federal and state laws.

BP 4111, 4211, 4311 – Recruitment and Selection

CSBA Update: March 2018
Last GUSD Update: February 2004

This policy is updated to expand discussion of possible recruitment incentives and new law AB99, which establishes the California Educator Development grant program to assist

districts with attracting and supporting the preparation and continued learning of teachers, principals, and other school leaders. It also reflects new law AB168, which prohibits districts from seeking salary history information about an applicant and from relying on salary history information as a factor in determining whether to offer employment.

Board Policy 4119.11, 4219.11, 4319.11 – Sexual Harassment

CSBA Update: March 2018
Last GUSD Update: January 2017

The policy is updated to provide a strong statement of the Board’s commitment to provide a safe work environment that is free of sexual harassment and intimidation and to align the process for filing complaints of sexual harassment with AR4030. Also, it is updated to reflect new law SB396, which requires districts to post a Department of Fair Employment and Housing poster on transgender rights and, if the district has 50 or more employees, to provide training to supervisors regarding harassment based on gender identity, gender expression and sexual orientation.

Board Policy 4140, 4240, 4340 – Bargaining Units

CSBA Update: July 2018
Last GUSD Update: November 2017

The policy is updated to reflect new court decision (Janus v. AFSCME), which held that public employees cannot be compelled to pay mandatory “fair share service fees” to an employee organization. It also reflects new law which prohibits districts from deterring or discouraging employees or job applicants from becoming or remaining members of an employee organization and prohibits sharing the date, time, and place of new employee orientations with anyone other than employees, the exclusive representative or a vendor contracted to provide a service for the orientation. It further deletes material regarding the employee organization’s provision of a financial report, which is required by law to be submitted to the Public Employment Relations Board rather than the district board.

BP 6111 – School Calendar

CSBA Update: July 2011
Last GUSD Update: October 2002

Staff is recommending the Board update Board Policy (BP) 6111 based upon California School Boards Association (CSBA) suggested language to reflect current practices and legal references.

BP 6162.51 – State Academic Achievement Tests

CSBA Update: December 2013
Last GUSD Update: November 2002

Staff is recommending the Board update BP 6162.51 based upon CSBA suggested language and current legal references. The policy is updated to reflect the current State testing system, California Assessment of Student Performance and Progress (CAASPP).

The proposed revised Board Policies are being presented for first reading. Should the consensus of the Board be to move forward, the policies will be presented at the January 15, 2019, Board meeting for approval. Further, upon approval of the policies, updates to the accompanying Administrative Regulations will be made as needed following current District procedures.

Copies of the proposed revised Board Policies are attached to this report.

Business and Noninstructional Operations

Reimbursement of Mileage Claims Travel Expenses

The Board of Education recognizes that District employees may incur expenses in the course of performing their assigned duties and responsibilities. To ensure the prudent use of public funds, the Superintendent or designee shall establish rules to keep such expenses to a minimum while affording employees a reasonable level of safety and convenience.

The Board shall authorize payment for actual and necessary travel expenses incurred by any employee performing authorized services for the District, whether within or outside District boundaries. (Education Code 44032)

The Superintendent or designee shall establish procedures for the approval of travel requests and the submission and verification of expense claims. He/she also shall establish reimbursement rates in accordance with law and Board policy.

An employee shall obtain approval from the Superintendent or designee prior to traveling. The Superintendent or designee may approve travel requests in accordance with the adopted budget and upon determining that the travel is authorized or assigned by the employee's supervisor, is necessary to attend a conference or other staff development opportunity that will enhance employee performance, and/or is otherwise necessary to the performance of the employee's duties. Travel expenses not previously budgeted may be approved on a case-by-case basis by the Superintendent or designee if he/she determines that the travel is essential and that resources may be obtained or redirected for this purpose.

All out-of-state travel for which reimbursement will be claimed shall be approved in advance by the Board.

Reimbursable travel expenses may include, but are not limited to, costs of transportation, parking fees, bridge or road tolls, lodging when District business reasonably requires an overnight stay, registration fees for seminars and conferences, telephone and other communication expenses incurred on District business, and other necessary incidental expenses.

The District shall not reimburse personal travel expenses including, but not limited to, alcohol, entertainment, laundry, expenses of any family member who is accompanying the employee on District-related business, personal use of an automobile, and personal losses or traffic violation fees incurred while on District business.

Except as otherwise provided, reimbursement of travel expenses shall be based on actual expenses as documented by receipts.

Business and Noninstructional Operations

Reimbursement of Mileage Claims Travel Expenses

Authorized employees shall be reimbursed for the use of their own private vehicles in the performance of assigned duties, on either a mileage or monthly basis as determined by the Superintendent or designee. (Education Code 44033)

The mileage allowance provided by the District for employees' use of their private vehicles shall be equal to the rate established by the Internal Revenue Service.

Vehicles should be shared whenever possible to minimize travel costs. No employee shall be entitled to reimbursement for automobile travel when he/she is transported free of charge or by another employee who is entitled to the expense reimbursement.

All reimbursement of mileage claims are authorized annually by the Board of Education. Claims for reimbursement shall be submitted no more frequently than once a month. Claims may be submitted less frequently, i.e., quarterly, semi annually or annually. Employees are encouraged to submit their final mileage claims for the fiscal year no later than ten (10) working days after the end of the fiscal year (June 30) to ensure that these expenditures are properly charged.

Meal costs shall be reimbursed based on documented actual expenses (itemized receipts) within the maximum amounts established by the Superintendent or designee and based on the location and time of day that travel for District business begins and ends. The daily amount should take into account meals that are already included at the conference or event.

Any expense that exceeds the maximum rate of reimbursement established by the District shall be reimbursed only with the approval of the Superintendent or designee.

All expense reimbursement claims shall be submitted on a District form, within 30 days following return from travel when possible. The form shall be accompanied by receipts and any explanation necessary to document that the expenses meet District criteria for reimbursement.

The Superintendent or designee shall approve expense claims only upon verifying that all necessary documentation is provided and that all expenses are appropriate and related to District business. If an expense claim is disallowed due to lack of documentation or inappropriate expenses, the employee may be personally responsible for any improper costs incurred.

When approved by the Superintendent or designee, an employee may be issued a District credit card for use while on authorized District business. Receipts documenting the expenses incurred on a District credit card shall be submitted promptly following return from travel. Under no circumstances shall personal expenses be charged on a District credit card, even if the employee intends to subsequently reimburse the District for the personal charges.

Business and Noninstructional Operations

Reimbursement of Mileage Claims Travel Expenses

When necessary, the Superintendent or designee may approve a cash advance, not to exceed the estimated out-of-pocket reimbursable expenses, to an employee authorized to travel on District business. Within 10 working days following return from travel, the employee shall submit a final accounting with all necessary supporting documentation. He/she shall refund to the District any amount of cash advance exceeding the actual approved reimbursable expenses.

Legal Reference: Education Code, Sections 42634, 44016, 44032, 44033, 44802

Policy Adopted: 12/06/1977

Policy Amended: 04/24/1990; 07/19/1994; 09/18/2002; 02/04/2003; --/--/2019

Formerly BP 3542

Recruitment and Selection and Appointment

~~Because an important factor in student achievement is the quality of the teaching staff, the Governing Board desires to employ the most highly qualified and appropriate person available for each open position.~~

~~The administration shall be responsible for establishing recruitment, selection and appointment procedures.~~

~~Candidates shall be recruited for open positions based on an assessment of the District's needs for specific skills, knowledge and abilities. Job descriptions will be developed that accurately describe functions and duties of each position, and shall disseminate job announcements to ensure a wide range of candidates.~~

~~Only those applicants for positions who show promise of giving superior service to the students of the District will be recommended for employment.~~

~~For each position, the Superintendent or designee shall present to the Board one candidate who meets all qualifications established by law and the Board for the position. No person shall be employed by the Board without the recommendation or endorsement of the Superintendent or designee.~~

~~Certificated personnel are employed by the Board of Education on the recommendation of the Superintendent or designee.~~

~~Final authority for hiring rests with the Board of Education.~~

~~Any false statement, misrepresentation or significant omission on the application form submitted by the applicant may be cause for immediate dismissal from the Glendale Unified School District.~~

The Governing Board is committed to employing suitable, qualified individuals to effectively carry out the District's vision, mission, and goals.

The Superintendent or designee shall develop equitable, fair, and transparent recruitment and selection processes and procedures that ensure individuals are selected based on demonstrated knowledge, skills, and competence and not on any bias, personal preference, or unlawful discrimination.

When a vacancy occurs, the Superintendent or designee shall review the job description for the position to ensure that it accurately describes the major functions and duties of the position. He/she shall also disseminate job announcements to ensure a wide range of candidates.

Recruitment and Selection and Appointment

The District's selection procedures shall include screening processes, interviews, recommendations from previous employers, and observations when appropriate, as necessary to identify the best possible candidate for a position.

The Superintendent or designee may establish an interview committee to rank candidates and recommend finalists. During job interviews, applicants may be asked to describe or demonstrate how they will be able to perform the duties of the job. All discussions and recommendations shall be confidential in accordance with law.

No inquiry shall be made with regard to any information prohibited by state or federal nondiscrimination laws.

The Superintendent or designee shall not inquire, orally or in writing, in regard to an applicant's salary history information, including compensation and benefits. He/she shall also not rely on salary history information as a factor in determining whether to offer employment to an applicant or the salary to offer. However, the Superintendent or designee may consider salary information that is disclosable under state or federal law or that the applicant discloses voluntarily and without prompting. Upon request, the Superintendent or designee shall provide the applicant the pay scale for the position to which he/she is applying.

For each position, the Superintendent or designee shall present to the Board one candidate who meets all qualifications established by law and the Board for the position. No person shall be employed by the Board without the recommendation or endorsement of the Superintendent or designee.

Incentives

With Board approval and in accordance with District needs, the District may provide incentives to recruit teachers and assistance with beginning teacher induction.

Legal Reference: Education Code, Sections 200-262.4; 35035; 44066; 44259; 44750; 44830-44831; 44858; 44859; 45103-45139; 49406
Government Code, Sections 815.2; 6250-6276.48; 12900-12996; 12940-12957
Health And Safety Code, Sections 53570-53574
Labor Code, Section 432.3
United States Code, Title 5, Section 552
United States Code, Title 8, Sections 1324a; 1324b
United States Code, Title 20, Sections 1681-1688

Recruitment and Selection and Appointment

United States Code, Title 42, Sections 2000d-2000d-7: Title VI, Civil Rights Act of 1964; 2000e-2000e-17: Title VII, Civil Rights Act of 1964 as amended; 12101-12213

Code of Federal Regulations, Title 28, Sections 35.101-35.190

Code of Federal Regulations, Title 34, Sections 106.51-106.61

Court Decisions:

C.A. v William S. Hart Union High School District et al., (2012) 138 Cal.Rptr.3d 1

Management Resources:

California County Superintendents Educational Services Association Publications

Teacher Recruitment in California: An Analysis of Effective Strategies, Research Brief, Veritas Research and Evaluation Group, October 2017

Web Sites:

California County Superintendents Educational Services Association: <http://ccsesa.org/recruit>

California Department of Education: <http://www.cde.ca.gov>

California Department of Fair Employment and Housing: <http://www.dfeh.ca.gov>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Education Job Opportunities Information Network: <http://www.edjoin.org>

Teach USA: <http://culturalvistas.org/programs/us/teach-usa>

U.S. Equal Employment Opportunity Commission: <http://www.eeoc.gov>

Policy Adopted: 12/04/1956

Policy Amended: 11/04/1986; 02/03/2004; --/--/2019

Formerly BP 4008, BP 4102

Personnel

Sexual Harassment

A. General Provisions

The Governing Board is committed to providing a safe work environment that is free of harassment and intimidation. The Board prohibits sexual harassment against District employees and retaliatory behavior or action against any person who complains, testifies, or otherwise participates in the complaint process established for the purpose of this policy. ~~The Governing Board prohibits sexual harassment of District employees and job applicants. The Board also prohibits retaliatory behavior or action against District employees or other persons who complain, testify or otherwise participate in the complaint process established pursuant to this policy and administrative regulation.~~

Sexual harassment includes, but is not limited to, harassment that is based on the gender, gender identity, gender expression, or sexual orientation of the victim. This policy shall apply to all District employees and to other persons on District property or with some employment relationship with the District, such as interns, volunteers, contractors, and job applicants. ~~This policy shall apply to all district employees and, when applicable, to interns, volunteers, and job applicants.~~

1. Sexual Harassment of and/or by Employees

It is the policy of the District that all employees, as well as job applicants, must be provided a workplace environment free from unsolicited and unwelcome sexual overtures or demands, and from other offensive conduct of a sexual nature. Further, it is the policy of the District that members of the community should be able to access District facilities and services without fear of such conduct.

2. Sexual or Inappropriate Social Conduct by Employees Toward Students

It is the policy of the District that employees shall not engage in sexual or inappropriate social conduct toward students, including those who are adults by age. "Sexual or inappropriate social conduct" includes, but is not limited to, dating, inappropriate sexual comments or innuendo, inappropriate physical contact and display or circulation of inappropriate visual or audio material. In the employee-student context, all such employee conduct is prohibited even if student initiated or consensual. Such conduct may also violate various federal and state statutes, and may require reporting to local child protective agencies under applicable child abuse statutes. Nothing in this policy shall prohibit employees from implementing the District's curriculum in the area of sex education. For further definition and examples of sexual harassment conduct prohibited by this

Personnel

Sexual Harassment

policy, refer to Administrative Regulation 5145.7

The Superintendent or designee shall take all actions necessary to ensure the prevention, investigation, and correction of sexual harassment, including but not limited to:

1. Providing training to employees in accordance with law and administrative regulation.
2. Publicizing and disseminating the District's sexual harassment policy to ~~staff~~ employees and others to whom the policy may apply.
3. Ensuring prompt, thorough, and fair investigation of complaints.
4. Taking timely and appropriate corrective/remedial action(s), which may require interim separation of the complainant and the alleged harasser and subsequent monitoring of developments.

All complaints and allegations of sexual harassment shall be kept confidential to the extent necessary to carry out the investigation or to take other subsequent necessary actions. (2 CCR 11023)

B. Employee's Responsibility

If any employee becomes aware of any sexual harassment of another employee or a job applicant, or sexual or inappropriate social conduct by an employee toward students, this information should be communicated, without fear of retaliation, immediately to the appropriate administrator or supervisor or, if the employee prefers, to the District Human Resources Office. In addition, if the situation warrants, the employee must make a suspected child abuse report as required by law. (See Board Policy and Administrative Regulation 5141.4)

Any District employee or job applicant who feels that he/she has been sexually harassed in the performance of his/her District responsibilities or who has knowledge of any incident of sexual harassment by or against another employee, a job applicant or a student, shall immediately report the incident to his/her direct supervisor, another supervisor, the District's coordinator for nondiscrimination, the Superintendent, or, if available, a complaint hotline or an ombudsman. ~~the Principal, District administrator or Superintendent.~~

Personnel

Sexual Harassment

A supervisor, Principal or other District administrator who receives a harassment complaint shall promptly notify the Superintendent or designee.

Complaints of sexual harassment shall be filed in accordance with AR 4030 – Nondiscrimination in Employment. An employee may bypass his/her supervisor in filing a complaint where the supervisor is the subject of the complaint.

C. District Action

Prompt and necessary steps will be taken to investigate any complaint of sexual harassment of an employee or job applicant, or sexual or inappropriate social conduct toward students, and, if warranted, appropriate corrective or disciplinary action, up to and including termination will be taken. Appropriate records relating to such matters shall be maintained.

Any District employee who engages or participates in sexual harassment or who aids, abets, incites, compels, or coerces another to commit sexual harassment ~~against a District employee, job applicant, or student~~ is in violation of this policy is subject to disciplinary action, up to and including dismissal.

- Legal Reference:
- Education Code, Sections 200-262.4
 - Government Code, Sections 12900-12996; 12940; 12950; 12950.1
 - Labor Code, Sections 1101; 1102.1
 - Code Of Regulations, Title 2, Sections 11009; 11021; 11023; 11024; 11034
 - Code of Regulations, Title 5, Sections 4900-4965
 - United States Code, Title 20, Sections 1681-1688 Title IX
 - United States Code, Title 42, Sections 2000e-2000e-17 Title VII, Civil Rights Act of 1964, as amended
 - Code of Federal Regulations, Title 34, Sections 106.1-106.9; 106.51-106.61
 - Court Decisions:
 - Department of Health Services v. Superior Court of California, (2003) 31 Cal.4th 1026
 - Faragher v. City of Boca Raton, (1998) 118 S.Ct. 2275
 - Burlington Industries v. Ellreth, (1998) 118 S.Ct. 2257

Personnel

Sexual Harassment

Gebser v. Lago Vista Independent School District, (1998) 118 S.Ct. 1989
Oncale v. Sundowner Offshore Serv. Inc., (1998) 118 S.Ct. 998
Meritor Savings Bank, FSB v. Vinson et al., (1986) 447 U.S. 57
Management Resources:
U.S. Equal Employment Opportunity Commission Publications
Promising Practices for Preventing Harassment, November 2017
Web Sites:
California Department of Fair Employment and Housing:
<http://www.dfeh.ca.gov>
Equal Employment Opportunity Commission: <http://www.eeoc.gov>
U.S. Department of Education, Office for Civil Rights:
<http://www.ed.gov/about/offices/list/ocr/index.html>

Policy Adopted: 07/17/1990

Policy Amended: 03/02/1993; 10/18/1994; 01/21/1997; 02/03/2004; 11/16/2010;
09/01/2015; 01/17/2017; --/--/2019

Formerly BP 4012

Personnel

Bargaining Units

The Governing Board recognizes the right of District employees to form a bargaining unit, select an employee organization as their exclusive representative and be represented by that organization in their employment relationship with the District. The Board is committed to negotiating in good faith with recognized employee organizations and respecting the rights of employees and employee organizations.

The District shall not dominate or interfere with the formation or administration of any employee organization or contribute financial or other support to it.

The District shall not deter or discourage employees from becoming or remaining members of an employee organization, impose or threaten to impose reprisals on employees, discriminate or threaten to discriminate against employees, or otherwise interfere with, restrain, or coerce employees because of their membership or nonmembership in an employee organization. (Government Code 3543.5, 3550)

Formation of Bargaining Units

Certificated and classified employees shall not be included in the same bargaining unit.

The District may recognize a bargaining unit of supervisory employees if: (Government Code 3545)

1. The bargaining unit includes all supervisory employees.
2. The supervisors are not represented by the same organization that represents employees whom the supervisory employees supervise.

For this purpose, supervisory employee means any employee, regardless of job description, having the authority, in the interest of the District, to hire, transfer, suspend, layoff, recall, promote, discharge, assign, reward, discipline, assign work, direct, adjust grievance of other employees, or effectively recommend that action. The exercise of this authority shall not be merely routine or clerical in nature, but shall require the use of independent judgment. (Government Code 3540.1)

Employees serving in management, senior management, or confidential positions shall not be represented by an exclusive representative. Such employees may represent themselves individually or may be represented by an employee organization whose membership is composed entirely of employees designated as holding those positions. When represented by an employee organization, that organization shall not meet and negotiate with the District. For this purpose:

Personnel

Bargaining Units

(Government Code 3540.1, 3543.4)

1. Management employee means any employee who has significant responsibilities for formulating District policies or administering District programs, and whose position is designated as a management position by the Board.
2. Confidential employee means any employee who is required to develop or present management positions with respect to employer-employee relations or whose duties normally require access to confidential information that is used to contribute significantly to the development of management positions.

Access to Employee Orientations and Contact Information

The District shall permit employee organizations access to new employee orientations where newly hired employees are advised, whether in person, online, or through other means or mediums, of their employment status, rights, benefits, duties, responsibilities, or any other employment-related matters. The District shall provide employee organizations at least 10 days' notice in advance of an orientation. However, in any specific instance where an unforeseeable, urgent need critical to the District's operation prevents the required 10 days' notice, a shorter notice may be provided. (Government Code 3555.5, 3556)

The structure, time, and manner of the access to new employee orientations shall be determined by mutual agreement of the District and the exclusive representative, following a request to negotiate by either party. If the District and exclusive representative fail to reach an agreement, matters related to the access to new employee orientation shall be subject to compulsory interest arbitration. The District and employee organization may mutually agree to submit any dispute to compulsory interest arbitration at any time. In addition, if any dispute arises during negotiations and is not resolved within 45 days after the first meeting or within 60 days after the initial request to negotiate, whichever is earlier, either party may make a demand for compulsory interest arbitration. When any such dispute arises during the summer when the District's administrative office is closed, the timeline shall commence on the first day the administrative office reopens. The decision of the arbitrator shall be final and binding on the parties. (Government Code 3556, 3557)

The date, time, and place of the orientation shall not be disclosed to anyone other than employees, the exclusive representative, or a vendor that is contracted to provide a service for purposes of the orientation. (Government Code 3556)

The Superintendent or designee shall provide an exclusive representative with the name, job title,

Personnel

Bargaining Units

department, work location, telephone numbers (work, home, and personal cell phone), personal email address(es) on file with the District, and home address of any newly hired employee in the bargaining unit, within 30 days of hire or by the first pay period of the month following hire. In addition, the Superintendent or designee shall provide the same information on all employees in the bargaining unit to an exclusive representative at least every 120 days, unless more frequent or detailed lists are required by agreement with the exclusive representative. (Government Code 3558, 6254.3)

However, the Superintendent or designee shall not disclose the home address and any phone numbers on file for employees performing law enforcement-related functions, nor shall he/she disclose the home address, home or personal cell phone number(s), or personal email address(es) of any employee who is a participant in the Safe at Home address confidentiality program pursuant to Government Code 6207 or any employee who provides written request that the information not be disclosed for this purpose. Following receipt of a written request, the District shall remove the employee's home address, home and personal cell phone numbers, and personal email address from any mailing list maintained by the District unless the list is only used by the District to contact the employee. (Government Code 3558, 6207, 6254.3)

~~Payment of Dues or Service Fee~~ Membership Dues or Other Payments to an Employee Organization

~~Upon the written request of a recognized employee organization, the Superintendent or designee shall deduct the amount of organization dues or the fair share service fee, determined in accordance with Government Code 3546, from the wages and salary of each employee represented by that employee organization and shall pay that amount to the employee organization.~~

~~Any employee who is a member of a religious body whose traditional tenets or teachings include objections to joining or financially supporting employee organizations shall not be required to join, maintain membership in, or financially support any employee organization as a condition of employment. However, such an employee may be required to pay an amount equal to the service fee to a designated charitable fund.~~

~~Each employee organization shall, within 60 days after the end of its fiscal year, provide the Board and the employees who are members of the organization with a detailed financial report consisting of a balance sheet and an operating statement. If the employee organization fails to provide the financial report, the Board may issue an order compelling the organization to provide the financial report or any employee within the organization may petition the Board for such an order.~~

Personnel

Bargaining Units

When drawing an order for the salary or wage payment of a bargaining unit employee of an employee organization, the District shall deduct any amount which has been requested by the employee in a revocable written authorization for the purpose of paying dues or other payments for any service, program, or committee provided or sponsored by the employee organization. (Education Code 45060, 45168)

An employee organization that certifies that it has and will maintain individual employee authorizations shall handle and process employee written authorizations for payroll deductions. When an employee organization provides such a certification to the District, the District shall rely on information from the employee organization regarding the amounts of such payroll deductions and from which employees. The employee organization shall not be required to submit to the District a copy of the written authorization in order for the payroll deductions to be effective. However, when there is a dispute about the existence or terms of the written authorization, a copy of the employee's written authorization shall be submitted to the District. The employee organization shall indemnify the District for any employee claims regarding payroll deductions made by the District in reliance on notification from the employee organization. (Education Code 45060, 45168)

When an employee organization which has declined to certify that it will handle and process employee written authorizations makes a request for payroll deductions, the District shall request a copy of the employee's written authorization before making the payroll deductions. (Education Code 45060, 45168)

A written authorization shall remain in effect until expressly revoked in writing by the employee and pursuant to the terms of the written authorization. Employee requests to cancel or change authorizations for payroll deductions for employee organizations shall be directed to the employee organization rather than the District. The employee organization shall be responsible for processing these requests. The District shall rely on the information provided by the employee organization regarding whether deductions for an employee organization were properly canceled or changed. The employee organization shall be required to indemnify the District for any claims made by an employee for deductions made by the District in reliance on information from the employee organization. (Education Code 45060, 45168)

Personnel

Bargaining Units

Legal Reference: Education Code, Sections 45060-45061.5; 45100.5; 45104.5; 45108.5; 45108.7; 45168; 45220-45320
Government Code, Sections 3540-3549.3 (especially: 3540.1; 3543.4; 3545); 3550-3552; 3555-3559; 6205-6210; 6254.3; 6503.5; 53260-53264
Code Of Regulations, Title 8, Sections 33015-33490; 33700-33710; 34020; 34055
Court Decisions:
Janus v. American Federation of State, County and Municipal Employees, Council 31, (2018) 138 S.Ct. 2448
Friedrichs v. California Teachers Association, et al., (2016) 136 S.Ct. 1083
County of Los Angeles v. Service Employees International Union, Local 721, (2013) 56 Cal. 4th 905
Management Resources:
Web Sites:
CSBA: <http://www.csba.org>
Association of California School Administrators: <http://www.acsa.org>
California Federation of Teachers: <http://www.cft.org>
California School Employees Association: <http://www.csea.com>
California Teachers Association: <http://www.cta.org>
Public Employment Relations Board: <http://www.perb.ca.gov>

Policy Adopted: 02/03/2004 (BP 4140, 4240)

Policy Amended: 09/01/2015

Policy Adopted: 11/28/2017 (BP 4140, 4240, 4340); --/--/2019

Formerly BP 4000

Instruction

School Calendar

~~The school calendar shall show the beginning and ending of school dates, legal and local holidays, orientation meeting days, number of teaching days, vacation periods, and other pertinent dates.~~

~~The Superintendent or designee shall recommend to the Board of Education a school calendar that will meet the requirements of the law as well as the needs of the community, students, and the work year as negotiated for all personnel.~~

For each District school, the Board of Education shall adopt a school calendar that meets the requirements of law as well as the needs of the community, students, and the work year as negotiated with the District's employee organization(s). As appropriate, the Superintendent or designee shall ensure that the proposed calendar is aligned with assessment and accountability schedules in order to support the District's goals for student achievement.

Each school calendar shall show the beginning and ending school dates, legal and local holidays, staff development days, orientation days, minimum days, vacation periods, and other pertinent dates.

The District shall offer a minimum of 175 days of instruction per school year, until it equals or exceeds the local control funding formula target established for it pursuant to Education Code 42238.02, at which time it shall offer 180 days or more of instruction per school year. (Education Code 41420, 46208)

Staff development days shall not be counted as instructional days.

Notification of the schedule of minimum days and student-free staff development days shall be sent to all parents/guardians at the beginning of the school year. If any minimum days or student-free staff development days are added to the schedule, the Superintendent or designee shall notify parents/guardians of the affected students as soon as possible and at least one month before the scheduled minimum day. (Education Code 48980)

If a school will be used as a polling place on an election day, the Board shall determine whether to continue school in session, designate the day for staff training and development, or close the school to students and non-classified staff. (Elections Code 12283)

Legal Reference: Education Code, Sections 37200-37202; 37220-37221; 37223; 37400-37433; 37500-37520; 37600-37672; 41420; 41422; 42238.02; 46200-46205 46208; 46300; 48980; 52854

Instruction

School Calendar

Elections Code, Section 12283

Court Decisions:

Butt v. State of California, (1992) 4 Cal 4th 668

Public Employment Relations Board Decisions:

Davis Joint Unified School District, (1984) PERB Decision No. 474

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Policy Amended: 07/02/1985; 12/06/1994; 10/15/2002; --/--/2019

(Formerly BP 6120)

Instruction

Standardized Testing and Reporting Program State Academic Achievement Tests

~~The Superintendent or designee shall administer mandatory student assessments within the state Standardized Testing and Reporting (STAR) program as required by law and in accordance with Board Policy and Administrative Regulation.~~

~~The Board of Education desires to use the results of the tests to evaluate the performance of District students against that of students in other districts across the state and against national norms.~~

~~In order to help ensure a high amount of student participation, the Superintendent or designee shall notify students and parents/guardians of the importance of these achievement tests.~~

The Board of Education recognizes that state achievement test results provide an indication of student progress in achieving state academic standards and may be used to promote high-quality teaching and learning. The Superintendent or designee shall administer mandatory student assessments within the California Assessment of Student Performance and Progress (CAASPP) as required by law and in accordance with Board policy and administrative regulation.

The Board strongly encourages all students at the applicable grade levels to participate in the state assessments in order to maximize the usefulness of the data and enable the District to meet participation levels required for state and federal accountability systems. The Superintendent or designee shall notify students and parents/guardians about the importance of these assessments and shall develop strategies to encourage student participation. Students shall be exempted from participation only in accordance with law and administrative regulation.

The Board shall annually examine state assessment results by school, grade level, and student subgroup as one measure of the District's progress in attaining its student achievement goals and shall revise the local control and accountability plan and other District or school plans as necessary to improve student achievement for underperforming student groups.

Legal Reference: Education Code, Sections 49076; 51041; 52052; 52060-52077; 56345; 60600-60630; 60613, 60615, 60640-60649; 60641 60660-60663; 60810; 99300-99301
Code of Regulations, Title 5, Sections 850-864
United States Code, Title 20, Sections 1412; 6311
Code of Federal Regulations, Title 34, Section 200.1

Instruction

Policy Adopted: 10/15/02

Policy Revised: --/--/2019

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

INFORMATION REPORT NO. 10

TO: Board of Education
FROM: Dr. Winfred B. Roberson, Jr., Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
SUBJECT: **Update on Property Exchange**

The Glendale City Council, at its meeting on December 4, 2018, did not approve the development project connected to the District's property exchange with Carmel Partners Realty Investors, LLC.

Previous communications from the Superintendent's office about the property exchange have highlighted the benefits to GUSD. The proposed new building would have doubled the square footage allowing the District to bring all departments under one roof with space for a new parent center and a staff professional development center. GUSD estimates it would cost more than \$40 million to renovate the District's existing building and provide adequate space and parking for district operations. Additionally, the property exchange included GUSD offering land for a community mini park. Although the project has been denied by the City Council, we will continue to communicate with our valued stakeholders regarding the GUSD facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

ACTION REPORT NO. 1

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Karineh Savarani, Director, Financial Services

SUBJECT: **District Audit Reports for 2017-2018**

The Superintendent recommends that the Board of Education accept the 2017-2018 District Audit and Proposition 39 Audit as prepared by the auditing firm of CliftonLarsonAllen LLP.

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility. The auditing firm of CliftonLarsonAllen LLP, (CLA), has completed the District’s audit for the 2017-2018 fiscal year, as well as, the Proposition 39 audit. Subsequent to its review and acceptance by the Board of Education, the audit report will be submitted to the Office of the State Controller and other designated agencies. The Board has received the audit report under separate cover.

The annual audit report provides a number of positive recommendations in an effort to improve accountability and operational procedures. These are outlined in the “Summary of Findings and Recommendations” section of the audit.

Representatives from CliftonLarsonAllen LLP will attend the Board of Education meeting to present a brief summary of the audit and to answer questions.

The District audit report is available for public review and is posted on the District’s website under the Financial Services Department.

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GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

ACTION REPORT NO. 2

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Karineh Savarani, Director, Financial Services
Craig Larimer, Financial Analyst

SUBJECT: First Interim Financial Report and Certification – AB 1200

The Superintendent recommends that the Board of Education approve the attached certification indicating that, based on the budgetary information available on October 31, 2018, the District may not be able to meet its financial obligations for the current and two subsequent fiscal years (qualified certification). The approval of this report will authorize the 2018-19 budget adjustments identified within this report.

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility. The requirement for districts to prepare Interim Financial Reports is outlined in AB 1200 (Chapter 1213/1991) and AB 1708 (Chapter 924/1994). These statutes require county offices and the California Department of Education to closely monitor and review district budget and financial reports. Additionally, those agencies have been provided authority to intervene in district budget and financial matters and, as necessary, in other areas of school district operations.

During each fiscal year, two interim financial reports are required. In each of these reports, the Board of Education must determine if it will be able to meet its financial obligations for the current and two subsequent fiscal years. One of the following certifications must be made:

1. Positive – the district will be able to meet its financial obligations for the current and two subsequent fiscal years.
2. Qualified – the district may not be able to meet its financial obligations for the current and two subsequent fiscal years.
3. Negative – the district will be unable to meet its financial obligations for the current and two subsequent fiscal years.

Along with the Interim Financial Report, districts are required to furnish a narrative for each fund, a cash flow analysis, criteria and standards review, and a report of Average Daily Attendance (ADA). **The financial information and certification form included with this report indicates that the District may not be able to meet its financial obligations through 2020-21.** The Local Control Formula Funding (LCFF) State Funding is projected to get COLA only increases in future years. It is prudent to remember that revenue assumptions may decrease if, the State faces another recession, legislative appropriation priorities shift, other unexpected state tax shortfalls occur, or the District student enrollment, ADA, or demographics change.

Due to the continuous increase in the CalSTRS and CalPERS rates, as well as, the growing structural deficit, the District is now projecting out 4 years.

Even though there are positive balances in all three years, the District is recommending a “**qualified**” certification for the First Interim Report, due to the uncertainty of the materialization of the 2019-20 Solvency Plan Savings of \$5.0 million. It is important to note that the 2018-19 full and partial future year LCFF growths have already been used. Although adjusted balance in Unrestricted General Fund is a positive \$5.9 million in 2020-21, being self-certified as “qualified” would mean that we may not be able to meet our financial obligations in 2020-21 or earlier.

UNRESTRICTED GENERAL FUND NARRATIVE

The Interim Financial Report is submitted in the format prescribed by the State Office of Fiscal Management and Accountability, and approved by the California Department of Education. The Interim Financial Report is a result of a coordinated effort by the accounting staff, the Financial Analyst, and various departments and staff across the District.

The information in this report represents the actual and projected financial position of the General Fund as of October 31, 2018. Column A (Original Budget) represents summarized income or expenditure figures as approved in the adopted budget. Column B (Board-Approved Operating Budget) represents the revised budget as changed by budget revisions and appropriation transfers through October 31, 2018. Column C (Actuals to Date) shows the funds actually received or spent through October 31, 2018. Column D (Projected Year Totals) provides projections for the income or expenditure figures through June 30, 2019. Column E (Difference) reflects the difference between Column B and Column D, which represents positive or negative variances in projected balances. A positive difference in a revenue item indicates that actual income is projected to exceed budgeted income. A positive difference in an expenditure item indicates that actual expenditures will be less than budgeted expenditures.

General and Other Fund Highlights

Multi-Year Budget Assumptions

In 2013-14 the Governor and Legislature eliminated the old Revenue Limit and most categorical programs and replaced these with the new Local Control Funding Formula (LCFF). The LCFF establishes base grants for four grade spans with supplemental and concentration add-on for English Learners (EL), free and reduced-price meal eligible students and foster youth students, and provides additional funding for K-3 CSR, Grades 9-12, Home-to-School Transportation and the Targeted Instructional Improvement Grant (TIIG). Please see “Attachments A and B” for comparison of projection changes and assumptions.

The Base Grant rates for 2018-19 are:

<u>Grade Level</u>	<u>Base Grant Amount per ADA</u>	<u>COLA 3.7 Percent</u>	<u>Augmentation</u>	<u>Base Grant</u>
K-3	\$7,193	\$266	\$776	\$8,235
4-6	\$7,301	\$270	\$0	\$7,571
7-8	\$7,518	\$278	\$0	\$7,796
9-12	\$8,712	\$322	\$235	\$9,269

The First Interim budget adjustments in Attachment B include several important items to highlight. The following are adjustments to the 2018-19 Adopted Budget:

- Supplemental Program – Primarily Translator Cost Adjustments
- One-Time State Discretionary Funding
- Revised LCFF Funding Variables
- Budgeted Prior Year Carry-Over (2018-19 only)
- CSEA 2017-18 Retroactive Settlement

The multi-year plan also reflects adjustments to the LCFF revenue projection. The COLA/GAP/ADA assumptions are listed in Attachment A. Given the future years of LCFF revenue increases are only estimates based on the State’s proposals, and the State will not have finalized the LCFF calculation until year-end, the Los Angeles County Office of Education has advised school districts to hold back these revenue increases in a reserve and to refrain from spending them. GUSD has taken a modified approach and allocated future revenues to the budget to pay for the STRS and PERS contribution increase in 2018-19 through 2021-22, as well as, future year costs of hiring BIAs and EIAs special education staff. The remaining balance of the projected LCFF funding is “Reserved” in the End Balance. Attachment B summarizes the impact of the expenditure and revenue changes.

Enrollment Projections

The Adopted Budget assumed an increase of 139 students in 2018-19, an increase of 88 in 2019-20, and an increase of 42 in 2020-21. Due to an unexpected drop in enrollment, these assumptions have been modified based on CALPADS to a decrease of 420 in 2018-19, 508 in 2019-20 and a decrease of 550 in 2020-21. These adjustments will create flat assumptions for enrollment. The revenue impact is included in this revision. See attachments C and D.

Local Control Funding Formula Income (LCFF)

The 2018-19 LCFF calculation results in a 7.14% net funding increase which reflects a 3.70% COLA. This is a net change of \$623 per ADA and a total grade span average of \$9,352 per ADA. Current year funded ADA is projected to be 25,162. In the State Budget Act it was anticipated that there would be a COLA increase of 2.57% in 2019-20 and 2.67% in 2020-21. Attachment B highlights the fiscal impact of the change in GAP funding.

Other State Revenue

The State Budget reflects categorical COLAs at 3.70% for 2018-19, 2.57% for 2019-20, and 2.67% for 2020-21.

Lottery

Lottery income for years 2018-19 through 2020-21 is based on estimates provided by the California Department of Education, the Los Angeles County Office of Education (LACOE), and School Services of California. The District's estimate of \$146.00 per ADA in the Unrestricted General Fund and \$48.00 in the Restricted General Fund is based on the recommendation from LACOE for the First Interim budget.

Analysis of Ending Fund Balance – Governmental Funds

To ensure compliance with the California Education Code, the financial resources of the District are divided into separate funds for which separate accounts are maintained for recording cash, other resources and all related liabilities, obligations and equities.

The chart below is a reconciliation of 2017-18 Ending Fund Balance per the Unaudited Actuals Report filed with the State and Ending Fund Balance in the District Auditor's audit report.

Glendale Unified School District Analysis of Ending Fund Balance - Governmental Funds June 30, 2018		
Ending Fund Balance per Unaudited Actuals reported to the Board		
General Fund	\$ 47,413,055	} \$52,620,133
Deferred Maintenance Fund (14.0)	5,207,078	
Building Fund (21.1)	39,066,606	
Clean Renewable Energy Bond Fund (21.2)	4,993,834	
Special Reserve for Capital Outlay (40.1) & (40.2)	25,287,394	} \$57,108,289
Child Development Fund (12.0)	298,504	
Cafeteria Fund (13.0)	3,964,118	
Capital Facilities Fund (25.0)	9,925,419	
State School Building Fund (35.0)	4	
Bond Interest and Redemption Fund (51.0)	17,632,850	
Debt Service Fund (56.0)	<u>11,684,084</u>	
Summary - Ending Fund Balance	<u>\$ 165,472,946</u>	
Ending Fund Balance per Audit		
General Fund	\$ 52,620,131	
Building Fund (21.1)	39,066,606	
Clean Renewable Energy Bond Fund (21.2)	4,993,834	
Debt Service Fund (56.0)	94,243,175	
Other Governmental Fund	<u>57,108,289</u>	
Summary - Ending Fund Balance	<u>\$ 248,032,035</u>	
Note: The difference of \$82,559,089 is in the Debt Service Fund (56.0). This is the amount held in escrow for future General Obligation Bond refunding related to the 2016 GO Crossover Bonds, and is a component part of these financial statements that is not reported in the District's annual Financial and Budget Report.		

General Fund - the general operating fund of the District is used to account for all financial resources except those required to be accounted for in another fund. Due to the reporting requirements of GASB 54, the Deferred Maintenance Fund no longer meets the definition of a special revenue fund, as it is no longer primarily composed of restricted or committed revenue

sources. Therefore, all activities of this fund are reported in the General Fund in the amount of \$52,620,133.

Debt Service Fund (56.0) – used for large expenditures that are “one-time” in nature. It is anticipated that these funds will be used to assist with textbook adoptions in 2018-19. The ending fund balance is \$11,684,084.

Building Fund (21.1) – used to account for Measure S Bond projects. The ending balance is \$39,066,606.

Clean Renewable Energy Bonds (CREBs) Fund (21.2) – used to account for solar projects. The ending balance is \$4,993,834.

Non-Major Governmental Funds Includes:

- Special Reserve Fund for Capital Outlay Projects (40.1) and (40.2) – used to account for funds designated by the Board and/or restricted for capital outlay, major deferred maintenance, major equipment replacement needs and the modernization of cafeteria facilities.
- Special Revenue Funds – used to account for the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt service or capital projects. Included are the Child Development Fund (12.0) and the Nutritional Services Fund (13.0).
- Capital Projects Funds – used to account for the financial resources that are restricted, committed or assigned for the acquisition and/or construction of major governmental general fixed assets. Included are the Capital Facilities Fund (25.0), State School Building Fund (35.0), and the Bond Interest and Redemption Fund (51.0).

The combined ending balance is \$57,108,289.

2017-18 Ending Fund Balance

The Unrestricted General Fund Balance at the end of 2017-18 was \$39.8 million. It is comprised of various Reserves and Assignments. When the year-end closing process takes place, a number of items are reviewed to determine if there are obligations that need to carry forward into the next fiscal year. If the items have not been received but there is an obligation/commitment that is still outstanding, then that commitment is listed in the section titled “Assigned Funds” as one of the components of the Ending Fund Balance.

The State requires that the District maintain a minimum of 3% of the total expenditures in the Unrestricted and Restricted General Fund in a designated reserve titled Economic Uncertainties for the current year and two subsequent years. At the close of 2017-18, that 3% requirement totaled \$9.0 million and the District had sufficient reserves.

The District has had a structural deficit spending pattern since 2008. This will continue into 2018-19, 2019-20, and 2020-21. Structural deficits occur when current year expenditures exceed current year revenues after short term strategies are removed.

The 2017-18 Unrestricted General Fund Ending Balance was comprised of the following reserves and designations:

2017-18 Unrestricted General Fund Balance		
Unrestricted General Fund	Projected June 19, 2018	Final
Designated for Economic Uncertainty	\$ 8,749,878	\$ 9,063,316
Revolving Cash, Warehouse & Prepaid Expense	600,552	603,174
Reserve for School Site & Program Carryovers, MAA, LACOE System Charges, FASO Wall Cost	4,839,170	7,380,970
Reserve for 2017-18 CSEA 1.5% Salary Increase	651,962	651,962
Reserve for One-Time 2017-18 Discretionary Funding	2,445,792	3,575,923
Unassigned Reserve	18,130,477	18,529,278
Total Unrestricted General Fund Balance	\$ 35,417,831	\$ 39,804,623

It is important to note that the change in the “Unassigned Reserve” was approximately \$0.40 million. This is the only change that will affect the multi-year projection. The balance of the other designations is assigned to specific purposes and is budgeted to 2018-19.

Interest

The current projection for General Fund interest income is \$930,000. In 2017-18 the General Fund received \$1,062,298 in interest income.

One-Time Discretionary Funds

The 2018-19 Enacted Budget included fewer one-time discretionary funds than proposed at the May Revision. These funds are unrestricted and the use of the dollars is discretionary. Funds were apportioned at \$184 per ADA. The impact of the change in the 2018-19 Enacted Budget to GUSD is a negative adjustment of \$4.3 million. Consistent with prior-year proposals, the funds provided will offset outstanding mandate reimbursement claims.

Employee Compensation Adjustments

Certificated and classified salaries have been adjusted to reflect step and column salary adjustments, as applicable, for certificated and classified employees and corresponding salary savings due to attrition and retirements. The 2018-19 and two out year budgets will be adjusted to reflect the 2017-18 CSEA Retroactive Settlement. The 2018-19 and 2019-20 projections also reflect an annual increase in health and welfare costs of \$2.8 million and \$3.0 million, respectively. Both CalSTRS and CalPERS reflect multi-year rate increases as recommended by the State.

A portion of the projected 2019-2020 LCFF revenue was utilized to fund STRS/PERS and Special Education increases. If the projected 2019-20 revenue does not materialize, the District's contingency plan is to implement budget reductions, which will likely include educational programs.

BUDGET ADJUSTMENTS

In response to the State Budget Act and estimated actuals, the Board of Education is being asked to approve "Attachment B" budget adjustments. These adjustments are reflected in the attached interim report projections. Other adjustments will be considered in future months as details unfold from the State and through the budget development process.

Solvency Savings Plan

In the 2018-19 June Budget Adoption, there were expenditure reductions for solvency savings projected at \$3.6 million for 2018-19. Due to a higher than projected ending balance in 2017-18, revised LCFF funding variables, and revised one-time discretionary funding, there will be future budget adjustments in 2018-19 to the multiyear projected budget. A Board approved fiscal stabilization plan was submitted to Los Angeles County Office of Education (LACOE) with the 2018-19 Proposed Budget. In the fiscal stabilization plan, the Board of Education identified the specific areas to reduce, up to the \$3.6 million of ongoing expenditures and increased revenues. At the 2018-19 First Interim, a solvency plan of approximately \$5.0 million will be submitted to LACOE. However, because the 2019-20 plan heavily relies on decreases in expenditures and there are uncertainties of materializing these savings, the District recommends a "qualified" certification.

A continuous analysis of the Solvency Savings Plan will be done to monitor the actual savings and to modify, change, or increase savings as needed.

Historical Budget Reductions

The following is a listing of programs and other reductions the District previously implemented as a result of the State fiscal crisis.

HISTORICAL BUDGET REDUCTIONS

	Total
2007-08 Reductions	
Freeze Vacancies (one-time)	2,200,000
Freeze Supplies & Services (one-time)	500,000
Reallocate 20 positions to Categorical	763,000
Sub-total	3,463,000
2008-09 Reductions	
Savings from 5 FTE	358,282
Savings from Special Education	800,000
Workers Compensation Savings	2,891,400
Maintenance Workers 2 FTE	91,000
End-Of-Year Tier III Sweeps (one-time)	5,423,553
CPI Adjustment On Supplies and Services	383,000
Sub-total	9,947,235
2009-10 Reductions	
Admin. & Cont. HS Restructure (9.2 FTE)	670,000
Teacher Staffing Ratio Changes (one-time)	2,000,000
On-going Tier III Sweeps - Includes some staff reductions and Counseling reductions.	4,922,478
Sub-total	7,592,478
2010-11 Reductions	
Administration Reorganization 10 FTE	1,100,000
FASO Staff 7 FTE	450,000
Special Education 7.4 FTE	500,000
School Safety Grants Sweep (one-time)	1,200,000
Restricted Lottery Utilization	500,000
Charge Food Service Indirect Cost	350,000
MS reduce 1 FTE per 1,000 students (3 FTE)	300,000
HS reduce 1 FTE per 1,000 students (9 FTE)	900,000
Clark MHS adjust to 6 periods (4 FTE)	400,000
Daily HS reduce counseling 1 FTE	100,000
Summer School Cost Reduction	700,000
Class Size K-3 to 24.9:1 Ratio	3,400,000
Sub-total	9,900,000
2011-12 Reductions/Savings	
Measure S Savings	517,000
ReConnectEd Savings	80,000
Consolidated EEELP/Categoricals	150,000
Sub-total	747,000
2012-13 Reductions/Savings	
PIO Position (1 FTE)	112,000
Energy Manager Position (1 FTE)	120,000
ES and MS Assistant Principals (2 FTE)	255,000
Shift Dental to ASCIG / Blue Shield Plan Changes	240,000
Sub-total	727,000
2013-14 Reductions/Savings	
Elementary School Reduction of 1 FTE Assistant Principal	120,000
PARS savings comprised of 5 FTE Elementary School Teachers, 3 FTE Middle School Teachers, 14 FTE High School Teachers, 1 FTE FASO Assistant Director, 1 FTE Duplicating Center, and 16 FTE Classified Staff.	3,506,561
Sub-total	3,626,561
Grand Total	\$36,003,274

Note: PARS early retirement offered in 2009-10 and 2012-13.
 Ret. Plans effective 7/1/10 & 7/1/13 respectively

Important discussions need to continue on the prioritization of the restoration of programs and/or alternate priorities to support student learning. The question to be answered is, “What is the most strategic way to improve learning as money becomes available?” Funding allocated through the LCFF is largely unrestricted, but they are subject to comprehensive accountability requirements called the Local Control and Accountability Plan (LCAP). Under these rules, districts are required to disclose how funds will be spent to provide high-quality educational programs. Districts that do not meet the goals stated in their plans and fail to improve educational outcomes receive assistance through support and intervention.

Local Control and Accountability Plan (LCAP)

The LCFF moves school districts away from a system of rule/audit compliance to a system of accountability based on local needs and measured by progress towards annual goals. The LCAP is the system on how school districts will be measured in meeting their goals.

The State Board of Education (SBE) LCAP template categorized the state priorities into three groups for planning purposes: Conditions of Learning; Pupil Outcomes; Engagement. The template is also comprised of three sections: Stakeholder Engagement; Goals & Progress Indicators; Actions/Services/Expenditures. School districts must also demonstrate in their LCAP that they have **increased or improved services** for unduplicated pupils in proportion to the increase in the funds apportioned to the supplemental and concentration grants. The District’s LCAP is located on the GUSD website.

OTHER FUNDS NARRATIVE

Special Education Pass-Through Fund (10.0)

The California Department of Education has required a special revenue fund for use by the Administrative Unit (AU) of a Special Education Local Area Plan (SELPA) to account for Special Education inter-district pass-through revenues outside the General Fund. As of October 31, 2018, the cash balance in Fund (10.0) was \$0.

Child Development Fund (12.0)

General Child Care and Development Programs, and State Preschool Programs. This fund operates on an independent basis and does not encroach on the Unrestricted General Fund. The Child Development Fund began the fiscal year with a balance of \$298,504.

Nutrition Service Fund (13.0)

The source of revenue for this fund is based solely on meal sales. The revenue is received on a per meal basis from the State and Federal programs as well as student payments. The State funding for this program was reduced in 2007-08, 2008-09, 2009-10, and remains relatively flat for 2012-13 to 2018-19. This budget includes indirect cost charges of approximately \$290,000 that will be transferred to the Unrestricted General Fund for services performed by several

administrative staff. In 2018-19 there will be no increases in lunch prices. As of October 31, 2018, the fund had a cash balance of \$2,671,478.

Deferred Maintenance Fund (14.0)

The Deferred Maintenance Program is considered a part of the 2008-09 through 2013-14 flexibility options provided in the State Budget Act. The State revenue for this fund was reduced from \$1,291,090 to \$967,000 in 2008-09 ongoing. In 2013-14 this funding was eliminated and is now part of the LCFF.

All projects previously listed as Deferred Maintenance have been charged to the Capital Projects Fund (40.1), and the Measure S Bond Fund (21.1). The fund balance has been earmarked for future year textbook purchases. As of October 31, 2018, the fund has a cash balance of \$5,207,078.

Building Fund (21.1)

This is the Measure S Bond Fund and is utilized to track expenditures related to the bond projects. The first issuance of the bond series in the amount of \$54 million occurred in August 2011. Another \$70 million was issued in August 2014, \$6.5 million of the proceeds from the sale of the bonds was utilized in 2014-15 to pay off the remaining balance of Certificates of Participation (COPs). Funds for capital projects are also transferred to the fund from the Developer Fee Fund (25.0), Capital Projects Fund (40.1), and the State Building Fund (35.0). Another series of GO Bonds, 2011 Election Series C, for \$70 million, was issued in August 2016. In 2015-16, \$35.6 million was transferred to this fund from State Building Fund (35.0), \$7.7 million for Fremont, \$6.8 million for Jefferson, \$4.7 million for La Crescenta, \$2.2 million for Lincoln, \$3.7 million for Muir, \$5.9 million for Glendale, and \$4.6 million for Hoover ORG Projects. In 2017-18, \$1.7 million was transferred to this fund from Developer Fee Fund (25.0) for the Dunsmore ORG Project. As of October 31, 2018, the cash balance in Fund (21.1) is \$71,985,070.

Clean Renewable Energy Bonds (CREBs) Fund (21.2)

Clean Renewable Energy Bonds (CREBs) are federal bonds used to finance photovoltaic and water heating installations at rates lower than most tax-exempt municipal bonds. The federal government subsidized the financing by lowering the borrowed interest rate (Net Effective Rate) in the form of federal tax credits.

CREBs Fund (21.2) was established to account for \$5.38 million in the second series of CREBs issued in October 2012. Due to the nature of tax-exempt bonds, the proceeds are held with a banking entity serving as the "Custodian" and the funds are disbursed to the "District" upon a reimbursement request. Deutsche Bank National Trust Company serves as the "Custodian" for Glendale Unified School District.

These bonds will mature in 11 years and are expected to be repaid using redevelopment agency proceeds. The annual payment is estimated at \$320,000 with a Net Effective Rate of 1.24%. This payment will be made from the Capital Projects Fund (40.1). Glendale High School, Roosevelt Middle School, Marshall Elementary, Fremont Elementary, Balboa Elementary, and Franklin Elementary solar projects were financed with this second series of CREBs. In October 2016 we

received \$10.7 million for Clean Renewable Energy Bonds. These bonds will mature in 17 years and are expected to be repaid using redevelopment agency proceeds. The annual payment is estimated at \$357,000 with a Net Effective Rate of 3.43%. This payment will be made from the Capital Project Fund (40.1). Cerritos Elementary, Toll Middle School, Mann Elementary, Muir Elementary, R.D. White Elementary, Jefferson Elementary, Wilson Middle School, Glendale High School, and Hoover High School solar projects were financed with this series of CREBs. As of October 31, 2018, the cash balance with the fiscal agent is \$3,403,184.

Developer Fee Fund (25.0)

Developer Fee income is designated for the rental or purchase of modular classrooms, the purchase of property, and for other classroom facility needs, as approved by the Board of Education. In December 2009, the District utilized this Fund to purchase three properties that are contiguous to the District Administration building. In 2012-13 \$4.3 million was transferred to the Measure S Fund for the Keppel Project, and in 2013-14 \$4.0 million was transferred to the Measure S Fund for general support. In 2016-17 \$1.2 million was transferred from Fund (25.0) to the Measure S Project Fund, (21.1) for RD White ORG support. In 2015-16 the District transferred \$1 million to Measure S Project Fund (21.1) for Muir ORG project and \$650,000 to Capital Projects Fund (40.1) for the installation of portable buildings at Cloud Preschool. In 2016-17, \$1.25 million was transferred to the Measure S Project Fund (21.1) for R.D. White, \$1.0 million for Glendale, and \$0.7 million for Dunsmore ORG Projects. In 2017-18, \$1.7 million was transferred to Measure S Project Fund (21.1) for Dunsmore ORG Project. The fund began the current year with a balance of \$9,925,419 and has received income of \$194,035 through October 31, 2018. It is projected that income for the fiscal year will be approximately \$1 million.

State Building Fund (35.0)

This fund was established to account for revenue and expenditures associated with those renovations, modernization, and new construction projects partially funded from State bond funds. In 2009-10 and 2010-11, the State Allocation Board approved the disbursement of funds for Glendale High School project and Crescenta Valley High School appeal, Columbus Elementary School Project, Hoover High School Project, and Roosevelt Middle School Project. These funds were transferred to Fund (40.1). In 2012-13 \$4.3 million was received and transferred to the Measure S Fund for the Keppel ORG Project. In 2016-17, \$145,179 from this fund was transferred to Fund (21.1). As of October 31, 2018, this fund had a cash balance of \$4.

Capital Projects Fund (40.1)

In 2009-10 and 2010-11, funds were received from the State Allocation Board and deposited into Fund (35.0) and then transferred to Fund (40.1). In 2009-10, 2010-11, and 2011-12 this fund was utilized to assist with the construction payments for the Roosevelt Middle School, Glendale High School, and other projects. This is the fund that was utilized for Measure S construction projects in 2011-12, as a bridge until G.O. bond funds became available. In 2012-13 \$4.4 million was transferred to the Measure S Fund for the Hoover Project, and in 2013-14 \$11.5 million was transferred to the Measure S Fund for general support. In 2015-16 \$0.65 million was transferred from the Developer Fees Fund (25.0) for Cloud Preschool Capital Projects and \$1.25 million from

Unrestricted General Fund. In 2016-17 Proposition 39 funds was spent on energy efficiency projects in the District. As of October 31, 2018, the fund's cash balance is \$26,016,882.

Nutrition Service Capital Outlay Fund (40.2)

In prior years, the Nutrition Service Program has transferred monies into this fund for capital projects. As of October 31, 2018, the fund's cash balance is \$1,199,250.

Debt Service Fund (56.0)

The only revenue source in this fund is interest income. This fund was to be utilized to repay the Certificates of Participation (COPs). The annual payment was approximately \$1.3 million. Given Measure S paid off this loan, this reserve can now be utilized by the District for major "one-time" expenditures, i.e. new textbook adoptions. In 2015-16 and 2016-17 a solvency transfer of \$1.4 million and \$1.5 million, respectively, was utilized to continue funding the Common Core State Standards with curriculum development. In 2017-18, a transfer of \$1.2 million to the General Fund was made to support textbook adoption purchases. As of October 31, 2018, this fund has a current cash balance of \$11,684,084.

Self Insured Health Insurance (67.0)

The only revenues are the premiums for the dental and vision insurance plans that are offered to employees and interest earnings. The payroll system allocates the expense for the coverage to the various programs in all the funds. Then an offsetting transfer is made to the revenue account in self-insured fund. In 2012-13, the District transferred from the ASCIP JPA to ASCIG JPA for dental insurance. Due to GUSD leaving the ASCIP JPA the District received an equity distribution from ASCIP of \$1.18 million. The cost of the claims and transfers to the third party administrator are the only expense in this fund. Additionally, for the 2017-18 school year, the District "carved-out" the pharmaceutical services from the incumbent healthcare provider and is now self-funded, based on the decision and recommendation of the District's Benefits Committee. Pharmaceutical services are administered by MedImpact. Expenses and revenues of this program are allocated the same way as the vision and dental insurance plans. The initial budget to fund this expense is \$5.3 million. As of October 31, 2018, this fund had a cash balance of \$4,225,805.

Workers Compensation Fund (67.1)

This fund was established solely for the purpose of accounting for expenditures related to the workers compensation program. The ASCIP rate for "dollar one" coverage in 2017-18 is 2.399% of salaries.

The expenditures will include the payment to ASCIP for 2017-18 coverage, expenditures related to claims that occurred prior to 2005-06, consultant expenses for claims management, and other related expenses. As of October 31, 2018, the fund had a cash balance of \$2,611,583.

Early Retirement Benefits Fund (67.2)

This fund was established to set aside funds for the GASB 45 liability. In 2014-15 the calculated rate was 1.684%. However, to effectively transfer reserves from Fund (67.2) to the Unrestricted General Fund, the rate was lowered, resulting in a transfer of \$1.6 million in 2013-14 and \$2.4 million in 2014-15 of the fund reserves. The rates were decreased to 0.909% and 0.094%, respectively. In 2016-17, the rate is 1.298% with no decrease. In 2017-18, the rate remained the same at 1.298%. As of October 31, 2018, this fund had a cash balance of \$251,118.

McLennan Trust and Other Scholarships (73.0)

This fund's primary source funding is interest earnings and an occasional donation for a scholarship. Typically, the scholarship donations are managed through the ASB accounts at the high schools. However, if there is a donation that is not directly linked to a school site, it may be deposited into this fund. The only expenditures out of this fund are for student scholarships. As of October 31, 2018, this fund had a cash balance of \$341,011.

**2018-19 First Interim - (flat enrollment projection)
Multi-Year Budget Assumptions**

ATTACHMENT A

Category	2017-18	2018-19	2019-20	2020-21	2021-22
<u>Local Control Funding Formula</u>					
- Projected Net District LCFF Revenue Increase	\$4,997,546				
Adopted Budget 2018-19 (June 2018)		\$15,907,706	\$7,464,670	\$6,426,577	\$9,083,723
State Budget Adoption		\$17,779,033	\$7,526,803	\$6,445,989	\$9,153,361
First Interim		\$15,749,667	\$6,045,041	\$6,700,528	\$8,427,508
- Revenue Net Percentage Increase	2.32%	7.14%	3.09%	2.78%	3.40%
- Projected Increase In Funding Per ADA	\$198	\$623	\$289	\$268	\$337
- Total LCFF Funding Per ADA	\$8,729	\$9,352	\$9,641	\$9,909	\$10,245
- Factors Utilized In Revenue Calculations					
Unduplicated Percentage	54.75%				
Adopted Budget 2018-19 (June 2018)		55.16%	55.59%	55.40%	55.27%
State Budget Adoption		55.16%	55.59%	55.40%	55.27%
First Interim		55.46%	56.25%	56.46%	56.46%
Cost of Living Adjustment (COLA)	1.56%				
Adopted Budget 2018-19 (June 2018)		3.00%	2.57%	2.67%	3.42%
State Budget Adoption		3.70%	2.57%	2.67%	3.42%
First Interim		3.70%	2.57%	2.67%	3.42%
Gap Funding	42.97%				
Adopted Budget 2018-19 (June 2018)		100.00%	100.00%	100.00%	100.00%
State Budget Adoption		100.00%	100.00%	100.00%	100.00%
First Interim		100.00%	100.00%	100.00%	100.00%
Revenue ADA (Funded)	25,154				
Adopted Budget 2018-19 (June 2018)		25,424	25,509	25,550	25,606
State Budget Adoption		25,424	25,509	25,550	25,606
First Interim		25,162	25,035	25,035	25,035
Enrollment	26,071				
Adopted Budget 2018-19 (June 2018)		26,210	26,298	26,340	26,398
State Budget Adoption		26,210	26,298	26,340	26,398
First Interim		25,790	25,790	25,790	25,790
Unduplicated Count - Enrollment	14,560				
Adopted Budget 2018-19 (June 2018)		14,560	14,560	14,560	14,560
State Budget Adoption		14,560	14,560	14,560	14,560
First Interim		14,560	14,560	14,560	14,560
<u>EMPLOYEE BENEFITS</u>					
- STRS Rates	14.430%	16.280%	18.130%	19.100%	19.100%
- PERS Rates	15.531%	18.062%	20.800%	23.500%	24.600%
- Workers Compensation	2.399%	2.232%	2.232%	2.232%	2.232%
- Retiree Benefits	1.298%	1.298%	1.298%	1.298%	1.298%
Utilizing Fund #67.1 Balance	---	---	---	---	---
- Health & Welfare Insurance Increase (District-wide)	\$1,548,460	\$2,775,767	\$3,082,948	\$3,082,948	\$3,082,948
<u>"SOLVENCY" TRANSFERS</u>					
- Early Retirement Benefit Fund #67.2	\$0	\$0	\$0	\$0	\$0
- Debt Service Fund #56.0 (for CCSS Program)	\$0	\$0	\$0	\$0	\$0

**Budget Adjustment Impact on Unrestricted General Fund Ending Balance
2018-19 First Interim --- Flat Enrollment / ADA Adjustments (Declining Enrollment) / Solvency Plan**

Major Changes	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Adopted Budget 2018-19 Ending Balance	\$ 47,212,610	\$ 35,417,831	\$ 39,006,334	\$ 32,909,661	\$ 26,059,185	\$ 22,584,886
Adjustment For Actual 2017-18 Ending Balance	\$ -	\$ 4,386,793	\$ 4,386,793	\$ 4,386,793	\$ 4,386,793	\$ 4,386,793
Revised 2018-19 Ending Balance Reflecting Actuals Adjustmen	\$ 47,212,610	\$ 39,804,624	\$ 43,393,127	\$ 37,296,454	\$ 30,445,978	\$ 26,971,679
Initial July Adjustments (After Governor Signed State Budget)						
Revised LCFF Funding Variables			\$ 1,584,516	\$ 1,646,649	\$ 1,666,061	\$ 1,735,699
2018-19 One-Time State Discretionary Funding Adjustment (from \$8.74 million down to \$4.40 million)			\$ (4,340,000)	\$ -	\$ -	\$ -
First Interim Adjustments						
Revised LCFF Funding Variables			\$ (2,029,366)	\$ (3,511,128)	\$ (3,256,589)	\$ (3,982,442)
Salary Savings --- Reduced Teacher FTE Resulting From Enrollment Decline			\$ -	???	???	???
Cost of Converting Yard Duty Aides To Regular Monthly Employees			\$ (10,000)	\$ (20,000)	\$ (20,000)	\$ (20,000)
One-Time Additional Title II CSR Funds			\$ 200,000	\$ -	\$ -	\$ -
Supplemental Program - Primarily Translator Cost Adjustments			\$ -	\$ (434,596)	\$ (434,596)	\$ (434,596)
ATS Saturday School Program			\$ (30,328)	\$ (30,328)	\$ (30,328)	\$ (30,328)
CSEA 2017-18 Retroactive Settlement			\$ (1,296,086)	\$ (648,043)	\$ (648,043)	\$ (648,043)
Budget Prior Year Carry-Over			\$ (5,075,190)	\$ -	\$ -	\$ -
Misc. Other Income			\$ 1,392	\$ -	\$ -	\$ -
Solvency Plan Savings For 2019-20 (ongoing)				\$ 5,000,000	\$ 5,000,000	\$ 5,000,000
Current Year Impact	\$ -	\$ -	\$ (10,995,062)	\$ 2,002,554	\$ 2,276,505	\$ 1,620,290
Cumulative Impact to Ending Balance	\$ -	\$ -	\$ (10,995,062)	\$ (8,992,508)	\$ (6,716,003)	\$ (5,095,713)
Adjusted Ending Balance Projection	\$ 47,212,610	\$ 39,804,624	\$ 32,398,065	\$ 28,303,946	\$ 23,729,975	\$ 21,875,966
Designated and Restricted Portion:						
Revolving Cash	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Stores	\$ 77,474	\$ 80,096	\$ 80,096	\$ 80,096	\$ 80,096	\$ 80,096
Prepaid Expenditures	\$ 888,655	\$ 453,078	\$ -	\$ -	\$ -	\$ -
3% Mandated Reserve for Economic Uncertainties	\$ 8,442,375	\$ 9,063,316	\$ 9,045,459	\$ 8,816,996	\$ 9,033,522	\$ 9,206,278
Reserve For Future LACOE System Charges	\$ 1,400,000	\$ 1,120,000	\$ 840,000	\$ 560,000	\$ 280,000	\$ -
Reserve LCFF Net Income Growth less STRS/PERS/Special Education Increases	\$ -	\$ -	\$ -	\$ 1,450,111	\$ 6,011,914	\$ 17,170,933
Reserve for Carry-Overs, MAA, Board Elections	\$ 5,049,878	\$ 6,059,745	\$ 2,353,170	\$ 2,353,170	\$ 2,353,170	\$ 2,353,170
Reserve For 2017-18 CSEA 1.5% Salary Increase	\$ -	\$ 651,962	\$ -	\$ -	\$ -	\$ -
Reserve for One-Time 2017-18 Discretionary Funding	\$ -	\$ 3,575,923	\$ 1,222,896	\$ -	\$ -	\$ -
Reserve for 2018-19 FASO Wall Costs		\$ 201,226	\$ -	\$ -	\$ -	\$ -
Release The Reserve for One-Time 2018-19 Discretionary Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Adjusted Balance in Excess of Assigned And 3% Reserve	\$ 31,284,228	\$ 18,529,278	\$ 18,786,444	\$ 14,973,573	\$ 5,901,273	\$ (7,004,511)

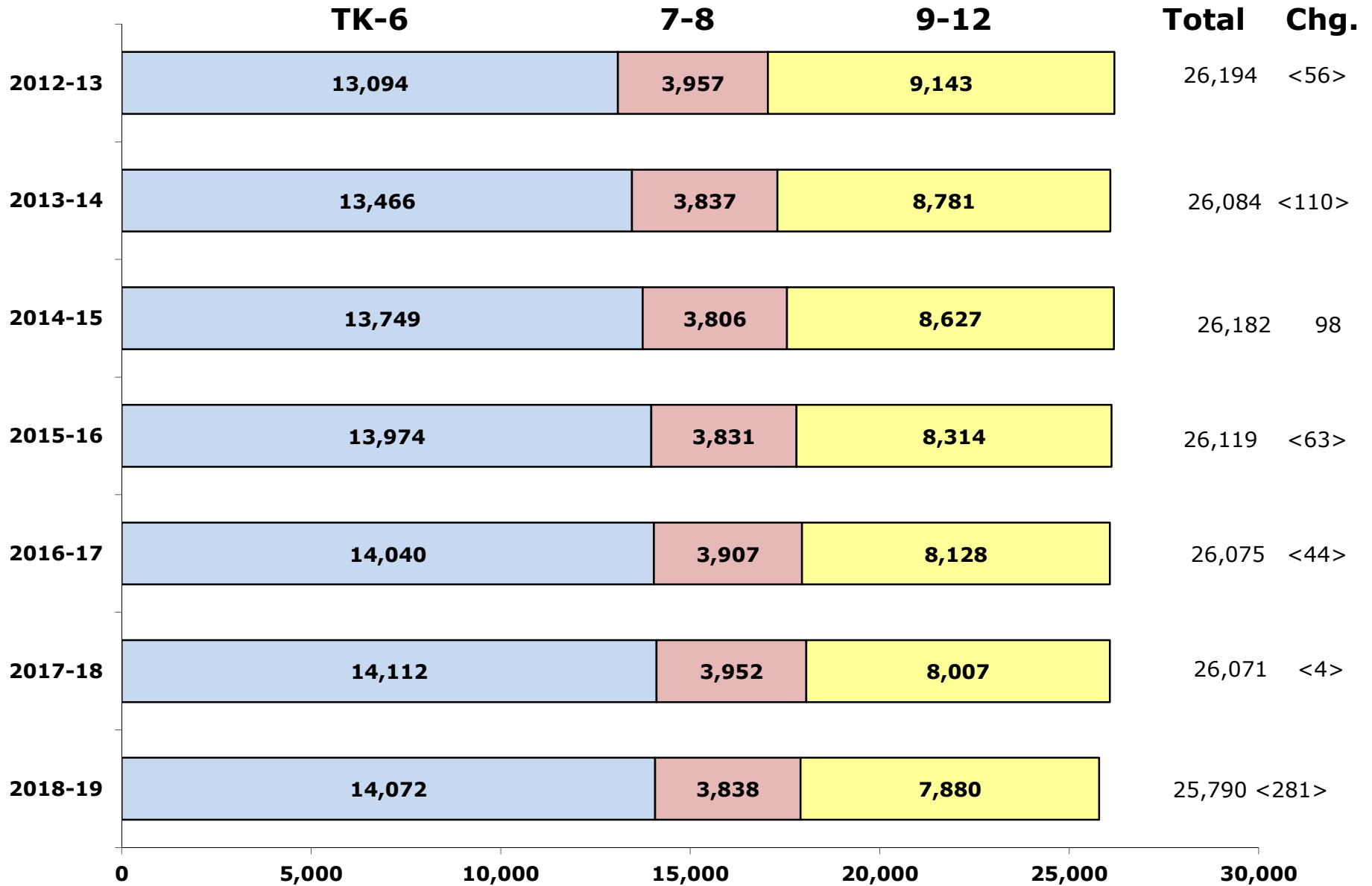
**GLENDALE UNIFIED SCHOOL DISTRICT
CALPADS BASED ENROLLMENT HISTORY**

ATTACHMENT C

TOTAL ENROLLMENT BY GRADE LEVEL

GRADE	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	Adopted Budget Out Year Projections				
	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment	2018-19 Standard Progression	2018-19 Hist. Trend Projections	2019-20 Hist. Trend Projections	2020-21 Hist. Trend Projections	2021-22 Hist. Trend Projections
TK	---	---	---	---	---	90	176	313	317	305	330	333	333	333	333	333
K	1,511	1,534	1,631	1,749	1,764	1,798	1,773	1,778	1,916	1,922	1,882	1,885	1,885	1,885	1,885	1,885
1	1,574	1,658	1,648	1,774	1,869	1,837	1,900	1,867	1,874	1,944	1,980	1,886	1,886	1,886	1,886	1,886
2	1,681	1,622	1,735	1,671	1,811	1,899	1,857	1,926	1,891	1,884	1,975	1,984	2,008	1,906	1,906	1,906
3	1,728	1,765	1,658	1,754	1,723	1,830	1,936	1,883	1,937	1,898	1,917	1,979	1,976	2,011	1,903	1,903
<i>Gr TK-3 Total</i>	<i>6,494</i>	<i>6,579</i>	<i>6,672</i>	<i>6,948</i>	<i>7,167</i>	<i>7,454</i>	<i>7,642</i>	<i>7,767</i>	<i>7,935</i>	<i>7,953</i>	<i>8,084</i>	<i>8,067</i>	<i>8,088</i>	<i>8,021</i>	<i>7,913</i>	<i>7,913</i>
4	1,793	1,768	1,791	1,682	1,782	1,752	1,892	1,980	1,870	1,977	1,910	1,920	1,901	1,959	1,996	1,883
5	1,978	1,876	1,795	1,850	1,720	1,813	1,769	1,913	1,969	1,877	1,988	1,914	1,935	1,933	1,994	2,025
6	2,013	2,075	1,958	1,877	1,943	1,762	1,855	1,805	1,941	1,976	1,876	1,992	2,004	1,937	1,940	1,983
<i>Gr 4-6 Total</i>	<i>5,784</i>	<i>5,719</i>	<i>5,544</i>	<i>5,409</i>	<i>5,445</i>	<i>5,327</i>	<i>5,516</i>	<i>5,698</i>	<i>5,780</i>	<i>5,830</i>	<i>5,774</i>	<i>5,826</i>	<i>5,840</i>	<i>5,829</i>	<i>5,930</i>	<i>5,891</i>
TOTAL ELEMENTARY	12,278	12,298	12,216	12,357	12,612	12,781	13,158	13,465	13,715	13,783	13,858	13,893	13,928	13,850	13,843	13,804
7	2,126	2,064	2,123	2,022	1,896	1,920	1,792	1,846	1,820	1,921	1,929	1,879	1,919	2,044	1,977	1,977
8	2,117	2,209	2,085	2,136	2,063	1,922	1,935	1,811	1,869	1,855	1,929	1,933	1,978	1,965	2,093	2,024
<i>Gr 7-8 Total</i>	<i>4,243</i>	<i>4,273</i>	<i>4,208</i>	<i>4,158</i>	<i>3,959</i>	<i>3,842</i>	<i>3,727</i>	<i>3,657</i>	<i>3,689</i>	<i>3,776</i>	<i>3,858</i>	<i>3,812</i>	<i>3,897</i>	<i>4,009</i>	<i>4,070</i>	<i>4,001</i>
<i>TOTAL K-8</i>	<i>16,521</i>	<i>16,571</i>	<i>16,424</i>	<i>16,515</i>	<i>16,571</i>	<i>16,623</i>	<i>16,885</i>	<i>17,122</i>	<i>17,404</i>	<i>17,559</i>	<i>17,716</i>	<i>17,705</i>	<i>17,825</i>	<i>17,859</i>	<i>17,913</i>	<i>17,805</i>
9	2,245	2,213	2,282	2,167	2,168	2,090	1,991	1,987	1,886	1,933	1,878	1,932	1,965	1,997	1,959	2,058
10	2,444	2,318	2,246	2,317	2,180	2,187	2,101	1,953	1,984	1,876	1,930	1,881	1,844	1,927	1,956	1,915
11	2,306	2,391	2,218	2,168	2,202	2,096	2,097	1,976	1,883	1,892	1,822	1,934	1,853	1,764	1,845	1,874
12	2,261	2,156	2,269	2,123	2,082	2,117	2,019	2,021	1,897	1,842	1,830	1,826	1,828	1,856	1,772	1,851
<i>Gr 9-12 Total</i>	<i>9,256</i>	<i>9,078</i>	<i>9,015</i>	<i>8,775</i>	<i>8,632</i>	<i>8,490</i>	<i>8,208</i>	<i>7,937</i>	<i>7,650</i>	<i>7,543</i>	<i>7,460</i>	<i>7,573</i>	<i>7,490</i>	<i>7,544</i>	<i>7,532</i>	<i>7,698</i>
<i>Continuation Programs</i>	<i>434</i>	<i>403</i>	<i>426</i>	<i>401</i>	<i>358</i>	<i>355</i>	<i>301</i>	<i>335</i>	<i>305</i>	<i>301</i>	<i>273</i>	<i>273</i>	<i>273</i>	<i>273</i>	<i>273</i>	<i>273</i>
TOTAL SECONDARY	13,933	13,754	13,649	13,334	12,949	12,687	12,236	11,929	11,644	11,620	11,591	11,658	11,660	11,826	11,875	11,972
Elem and Sec. Subtotal	26,211	26,052	25,865	25,691	25,561	25,468	25,394	25,394	25,359	25,403	25,449	25,551	25,588	25,676	25,718	25,776
<i>Special Education</i>	<i>843</i>	<i>692</i>	<i>794</i>	<i>702</i>	<i>689</i>	<i>726</i>	<i>690</i>	<i>788</i>	<i>760</i>	<i>672</i>	<i>622</i>	<i>622</i>	<i>622</i>	<i>622</i>	<i>622</i>	<i>622</i>
DISTRICT TOTAL	27,054	26,744	26,659	26,393	26,250	26,194	26,084	26,182	26,119	26,075	26,071	26,173	26,210	26,298	26,340	26,398
Increase/Decrease	-366	-310	-85	-266	-143	-56	-110	98	-63	-44	-4	102	139	88	42	58
<i>Percent</i>	<i>-1.33%</i>	<i>-1.15%</i>	<i>-0.32%</i>	<i>-1.00%</i>	<i>-0.54%</i>	<i>-0.21%</i>	<i>-0.42%</i>	<i>0.38%</i>	<i>-0.24%</i>	<i>-0.17%</i>	<i>-0.02%</i>	<i>0.39%</i>	<i>0.53%</i>	<i>0.34%</i>	<i>0.16%</i>	<i>0.22%</i>
2018-19 First Interim "Flat" Projection Revision											25,790	25,790	25,790	25,790	25,790	25,790
Variance											-281	-383	-420	-508	-550	-608

Historical Enrollment (CALPADS Data)



NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____ Date: _____
District Superintendent or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: December 11, 2018 Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

 POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

 X QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

 NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Craig Larimer Telephone: (818)241-3111 ext. 1349
Title: Financial Analyst E-mail: CLarimer@gusd.net

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.		X
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.		X
4	Local Control Funding Formula (LCFF) Revenue	Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.	X	
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since budget adoption meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since budget adoption that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since budget adoption by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?	X	

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2017-18) annual payment?	X	
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since budget adoption in OPEB liabilities?		X
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since budget adoption in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of first interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)		X
		• Classified? (Section S8B, Line 1b)		X
S8	Labor Agreement Budget Revisions	For negotiations settled since budget adoption, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
		• Classified? (Section S8B, Line 3)	X	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	235,306,860.00	2.57%	241,351,901.00	2.78%	248,052,429.00
2. Federal Revenues	8100-8299	200,000.00	0.00%	200,000.00	0.00%	200,000.00
3. Other State Revenues	8300-8599	9,107,189.00	-48.18%	4,719,464.00	0.13%	4,725,385.00
4. Other Local Revenues	8600-8799	4,902,583.00	-1.23%	4,842,427.00	0.00%	4,842,427.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(40,013,112.00)	-0.69%	(39,739,003.00)	-0.08%	(39,707,989.00)
6. Total (Sum lines A1 thru A5c)		209,503,520.00	0.89%	211,374,789.00	3.19%	218,112,252.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				105,183,246.00		104,136,625.00
b. Step & Column Adjustment				1,100,000.00		1,100,000.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(2,146,621.00)		(554,652.00)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	105,183,246.00	-1.00%	104,136,625.00	0.52%	104,681,973.00
2. Classified Salaries						
a. Base Salaries				26,362,285.00		26,488,075.00
b. Step & Column Adjustment				180,000.00		180,000.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(54,210.00)		1,120,000.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	26,362,285.00	0.48%	26,488,075.00	4.91%	27,788,075.00
3. Employee Benefits	3000-3999	59,550,560.00	7.45%	63,985,254.00	7.98%	69,091,248.00
4. Books and Supplies	4000-4999	5,548,985.00	-35.21%	3,595,095.00	0.17%	3,601,292.00
5. Services and Other Operating Expenditures	5000-5999	19,463,678.00	-13.56%	16,824,621.00	1.54%	17,084,402.00
6. Capital Outlay	6000-6999	593,033.00	-84.85%	89,841.00	0.00%	89,841.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	436,000.00	0.00%	436,000.00	0.00%	436,000.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(1,242,708.00)	-11.35%	(1,101,603.00)	0.00%	(1,101,608.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	1,015,000.00	0.00%	1,015,000.00	0.00%	1,015,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		216,910,079.00	-0.66%	215,468,908.00	3.35%	222,686,223.00
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)						
		(7,406,559.00)		(4,094,119.00)		(4,573,971.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		39,804,622.73		32,398,063.73		28,303,944.73
2. Ending Fund Balance (Sum lines C and D1)		32,398,063.73		28,303,944.73		23,729,973.73
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	150,096.00		150,096.00		150,096.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	4,416,066.00		4,363,281.00		8,645,084.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	9,045,459.00		8,816,996.00		9,033,522.00
2. Unassigned/Unappropriated	9790	18,786,442.73		14,973,571.73		5,901,271.73
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		32,398,063.73		28,303,944.73		23,729,973.73

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	9,045,459.00		8,816,996.00		9,033,522.00
c. Unassigned/Unappropriated	9790	18,786,442.73		14,973,571.73		5,901,271.73
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves (Sum lines E1a thru E2c)						
		27,831,901.73		23,790,567.73		14,934,793.73
F. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
All is based on the State budget facts for LCFF. Expenditures reflect the Board of Education solvency plan at the account level. B1D reflects enrollment changes, retire savings, classified 1718 salary settlement increase, attrition savings. Out years exclude carry-over. B2d reflects salary savings and B1A/EAIS staff increases, STRS/PERS/HW increases reflected in all years.						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	0.00	0.00%	0.00	0.00%	0.00
2. Federal Revenues	8100-8299	16,615,385.00	-23.69%	12,679,038.00	0.06%	12,686,481.00
3. Other State Revenues	8300-8599	18,049,586.00	0.19%	18,083,972.00	0.13%	18,107,543.00
4. Other Local Revenues	8600-8799	9,330,416.00	-15.68%	7,867,030.00	0.00%	7,867,030.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	40,013,112.00	-0.69%	39,739,003.00	-0.08%	39,707,989.00
6. Total (Sum lines A1 thru A5c)		84,008,499.00	-6.71%	78,369,043.00	0.00%	78,369,043.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				25,152,938.00		23,492,328.00
b. Step & Column Adjustment				250,000.00		250,000.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(1,910,610.00)		(249,929.00)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	25,152,938.00	-6.60%	23,492,328.00	0.00%	23,492,399.00
2. Classified Salaries						
a. Base Salaries				17,594,376.00		17,280,044.00
b. Step & Column Adjustment				150,000.00		150,000.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(464,332.00)		(149,962.00)
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	17,594,376.00	-1.79%	17,280,044.00	0.00%	17,280,082.00
3. Employee Benefits	3000-3999	18,425,642.00	-2.88%	17,895,091.00	0.00%	17,895,139.00
4. Books and Supplies	4000-4999	5,911,014.00	-31.28%	4,061,830.00	0.00%	4,061,864.00
5. Services and Other Operating Expenditures	5000-5999	15,020,203.00	-9.79%	13,550,281.00	0.00%	13,550,304.00
6. Capital Outlay	6000-6999	270,539.00	-77.19%	61,717.00	0.00%	61,717.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	530,000.00	0.06%	530,327.00	0.00%	530,326.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	841,708.00	-16.76%	700,603.00	0.00%	700,608.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	858,773.00	-0.01%	858,723.00	0.00%	858,734.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		84,605,193.00	-7.30%	78,430,944.00	0.00%	78,431,173.00
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)						
		(596,694.00)		(61,901.00)		(62,130.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		7,608,430.03		7,011,736.03		6,949,835.03
2. Ending Fund Balance (Sum lines C and D1)		7,011,736.03		6,949,835.03		6,887,705.03
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	0.00		0.00		0.00
b. Restricted	9740	7,011,736.03		6,949,835.03		6,887,705.03
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		7,011,736.03		6,949,835.03		6,887,705.03

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated Amount	9790					
(Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						

F. ASSUMPTIONS
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

B1D and B2D reflect attrition, 1718 classified salary settlement increase. Outyears exclude carry-over amounts.

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	235,306,860.00	2.57%	241,351,901.00	2.78%	248,052,429.00
2. Federal Revenues	8100-8299	16,815,385.00	-23.41%	12,879,038.00	0.06%	12,886,481.00
3. Other State Revenues	8300-8599	27,156,775.00	-16.03%	22,803,436.00	0.13%	22,832,928.00
4. Other Local Revenues	8600-8799	14,232,999.00	-10.70%	12,709,457.00	0.00%	12,709,457.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		293,512,019.00	-1.28%	289,743,832.00	2.33%	296,481,295.00
B. EXPENDITURES AND OTHER FINANCING USES						
I. Certificated Salaries						
a. Base Salaries				130,336,184.00		127,628,953.00
b. Step & Column Adjustment				1,350,000.00		1,350,000.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(4,057,231.00)		(804,581.00)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	130,336,184.00	-2.08%	127,628,953.00	0.43%	128,174,372.00
2. Classified Salaries						
a. Base Salaries				43,956,661.00		43,768,119.00
b. Step & Column Adjustment				330,000.00		330,000.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(518,542.00)		970,038.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	43,956,661.00	-0.43%	43,768,119.00	2.97%	45,068,157.00
3. Employee Benefits	3000-3999	77,976,202.00	5.01%	81,880,345.00	6.24%	86,986,387.00
4. Books and Supplies	4000-4999	11,459,999.00	-33.19%	7,656,925.00	0.08%	7,663,156.00
5. Services and Other Operating Expenditures	5000-5999	34,483,881.00	-11.92%	30,374,902.00	0.86%	30,634,706.00
6. Capital Outlay	6000-6999	863,572.00	-82.45%	151,558.00	0.00%	151,558.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	966,000.00	0.03%	966,327.00	0.00%	966,326.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(401,000.00)	0.00%	(401,000.00)	0.00%	(401,000.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	1,873,773.00	0.00%	1,873,723.00	0.00%	1,873,734.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		301,515,272.00	-2.53%	293,899,852.00	2.46%	301,117,396.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)						
		(8,003,253.00)		(4,156,020.00)		(4,636,101.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		47,413,052.76		39,409,799.76		35,253,779.76
2. Ending Fund Balance (Sum lines C and D1)		39,409,799.76		35,253,779.76		30,617,678.76
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	150,096.00		150,096.00		150,096.00
b. Restricted	9740	7,011,736.03		6,949,835.03		6,887,705.03
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	4,416,066.00		4,363,281.00		8,645,084.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	9,045,459.00		8,816,996.00		9,033,522.00
2. Unassigned/Unappropriated	9790	18,786,442.73		14,973,571.73		5,901,271.76
f. Total Components of Ending Fund Balance		39,409,799.76		35,253,779.76		30,617,678.76
(Line D3f must agree with line D2)						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2019-20 Projection (C)	% Change (Cols. E-C/C) (D)	2020-21 Projection (E)
E. AVAILABLE RESERVES (Unrestricted except as noted)						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	9,045,459.00		8,816,996.00		9,033,522.00
c. Unassigned/Unappropriated	9790	18,786,442.73		14,973,571.73		5,901,271.73
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z			0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2c)		27,831,901.73		23,790,567.73		14,934,793.73
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		9.23%		8.09%		4.96%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	Yes					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
Foothill SELPA						
2. Special education pass-through funds						
(Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)						
		4,910,882.00		4,910,882.00		4,910,882.00
2. District ADA						
Used to determine the reserve standard percentage level on line F3d (Col. A: Form AI, Estimated P-2 ADA column, Lines A4 and C4; enter projections)						
		25,017.00		25,017.00		25,017.00
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		301,515,272.00		293,899,852.00		301,117,396.00
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		301,515,272.00		293,899,852.00		301,117,396.00
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		3%		3%		3%
e. Reserve Standard - By Percent (Line F3c times F3d)		9,045,458.16		8,816,995.56		9,033,521.88
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		9,045,458.16		8,816,995.56		9,033,521.88
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	235,751,710.00	237,336,226.00	46,776,640.50	235,306,860.00	(2,029,366.00)	-0.9%
2) Federal Revenue		8100-8299	200,000.00	200,000.00	292,721.23	200,000.00	0.00	0.0%
3) Other State Revenue		8300-8599	13,447,189.00	9,107,189.00	107,131.47	9,107,189.00	0.00	0.0%
4) Other Local Revenue		8600-8799	4,842,427.00	4,902,583.00	1,147,989.97	4,902,583.00	0.00	0.0%
5) TOTAL, REVENUES			254,241,326.00	251,545,998.00	48,324,483.17	249,516,632.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	105,017,459.00	105,311,246.00	18,920,480.54	105,183,246.00	128,000.00	0.1%
2) Classified Salaries		2000-2999	25,189,526.00	25,673,333.00	5,581,758.30	26,362,285.00	(688,952.00)	-2.7%
3) Employee Benefits		3000-3999	59,252,730.00	59,423,682.00	8,205,856.32	59,550,560.00	(126,878.00)	-0.2%
4) Books and Supplies		4000-4999	3,867,111.00	5,548,985.00	2,666,122.05	5,548,985.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	17,292,210.00	19,344,965.00	5,729,789.18	19,463,678.00	(118,713.00)	-0.6%
6) Capital Outlay		6000-6999	89,841.00	593,033.00	54,409.44	593,033.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	436,000.00	436,000.00	307,839.40	436,000.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(1,101,910.00)	(1,101,910.00)	0.00	(1,242,708.00)	140,798.00	-12.8%
9) TOTAL, EXPENDITURES			210,042,967.00	215,229,334.00	41,466,255.23	215,895,079.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			44,198,359.00	36,316,664.00	6,858,227.94	33,621,553.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	1,015,000.00	1,015,000.00	0.00	1,015,000.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(39,594,856.00)	(39,594,856.00)	(37,511.00)	(40,013,112.00)	(418,256.00)	-1.1%
4) TOTAL, OTHER FINANCING SOURCES/USES			(40,609,856.00)	(40,609,856.00)	(37,511.00)	(41,028,112.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			3,588,503.00	(4,293,192.00)	6,820,716.94	(7,406,559.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	39,804,622.73	39,804,622.73		39,804,622.73	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			39,804,622.73	39,804,622.73		39,804,622.73		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			39,804,622.73	39,804,622.73		39,804,622.73		
2) Ending Balance, June 30 (E + F1e)			43,393,125.73	35,511,430.73		32,398,063.73		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	70,000.00	70,000.00		70,000.00		
Stores		9712	80,096.00	80,096.00		80,096.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments								
		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	10,127,790.00	5,719,990.00		4,416,066.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	8,676,536.00	8,979,145.00		9,045,459.00		
Unassigned/Unappropriated Amount		9790	24,438,703.73	20,662,199.73		18,786,442.73		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	12,663,443.00	16,615,385.00	2,048,969.11	16,615,385.00	0.00	0.0%
3) Other State Revenue		8300-8599	18,034,588.00	18,049,586.00	10,151,198.96	18,049,586.00	0.00	0.0%
4) Other Local Revenue		8600-8799	7,867,030.00	8,328,470.00	7,461,610.65	9,330,416.00	1,001,946.00	12.0%
5) TOTAL, REVENUES			38,565,059.00	42,993,441.00	19,661,778.72	43,995,387.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	23,493,628.00	25,082,300.00	4,842,711.76	25,152,938.00	(70,638.00)	-0.3%
2) Classified Salaries		2000-2999	17,069,633.00	17,143,349.00	3,229,045.55	17,594,376.00	(451,027.00)	-2.6%
3) Employee Benefits		3000-3999	17,832,922.00	18,254,599.00	2,760,794.39	18,425,842.00	(171,043.00)	-0.9%
4) Books and Supplies		4000-4999	4,061,696.00	5,306,598.00	1,388,854.74	5,911,014.00	(604,416.00)	-11.4%
5) Services and Other Operating Expenditures		5000-5999	13,550,636.00	14,838,772.00	2,686,569.01	15,020,203.00	(181,431.00)	-1.2%
6) Capital Outlay		6000-6999	61,717.00	204,400.00	241,550.17	270,539.00	(66,139.00)	-32.4%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	530,000.00	530,000.00	0.00	530,000.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	700,910.00	841,708.00	0.00	841,708.00	0.00	0.0%
9) TOTAL, EXPENDITURES			77,301,142.00	82,201,726.00	15,149,525.62	83,746,420.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(38,736,083.00)	(39,208,285.00)	4,512,253.10	(39,751,033.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	858,773.00	858,773.00	0.00	858,773.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	39,594,856.00	39,594,856.00	37,511.00	40,013,112.00	418,256.00	1.1%
4) TOTAL, OTHER FINANCING SOURCES/USES			38,736,083.00	38,736,083.00	37,511.00	39,154,339.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	(472,202.00)	4,549,764.10	(596,694.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	7,608,430.03	7,608,430.03		7,608,430.03	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			7,608,430.03	7,608,430.03		7,608,430.03		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			7,608,430.03	7,608,430.03		7,608,430.03		
2) Ending Balance, June 30 (E + F1e)			7,608,430.03	7,136,228.03		7,011,736.03		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			7,608,430.03	7,136,228.03		7,011,736.03		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

2018-19 First Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	235,751,710.00	237,336,226.00	46,776,640.50	235,306,860.00	(2,029,366.00)	-0.9%
2) Federal Revenue		8100-8299	12,863,443.00	16,815,385.00	2,341,690.34	16,815,385.00	0.00	0.0%
3) Other State Revenue		8300-8599	31,481,775.00	27,156,775.00	10,258,330.43	27,156,775.00	0.00	0.0%
4) Other Local Revenue		8600-8799	12,709,457.00	13,231,053.00	8,609,600.62	14,232,999.00	1,001,946.00	7.6%
5) TOTAL, REVENUES			292,806,385.00	294,539,439.00	67,986,261.89	293,512,019.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	128,511,087.00	130,393,546.00	23,763,192.30	130,336,184.00	57,362.00	0.0%
2) Classified Salaries		2000-2999	42,259,159.00	42,816,682.00	8,810,803.85	43,956,661.00	(1,139,979.00)	-2.7%
3) Employee Benefits		3000-3999	77,085,652.00	77,678,281.00	10,966,650.71	77,976,202.00	(297,921.00)	-0.4%
4) Books and Supplies		4000-4999	7,928,807.00	10,855,583.00	4,054,976.79	11,459,999.00	(604,416.00)	-5.6%
5) Services and Other Operating Expenditures		5000-5999	30,842,846.00	34,183,737.00	8,416,358.19	34,483,881.00	(300,144.00)	-0.9%
6) Capital Outlay		6000-6999	151,558.00	797,433.00	295,959.61	863,572.00	(66,139.00)	-8.3%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	966,000.00	966,000.00	307,839.40	966,000.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(401,000.00)	(260,202.00)	0.00	(401,000.00)	140,798.00	-54.1%
9) TOTAL, EXPENDITURES			287,344,109.00	297,431,060.00	56,615,780.85	299,641,499.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			5,462,276.00	(2,891,621.00)	11,370,481.04	(6,129,480.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	1,873,773.00	1,873,773.00	0.00	1,873,773.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(1,873,773.00)	(1,873,773.00)	0.00	(1,873,773.00)		

2018-19 First Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			3,588,503.00	(4,765,394.00)	11,370,481.04	(8,003,253.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	47,413,052.76	47,413,052.76		47,413,052.76	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			47,413,052.76	47,413,052.76		47,413,052.76		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			47,413,052.76	47,413,052.76		47,413,052.76		
2) Ending Balance, June 30 (E + F1e)			51,001,555.76	42,647,658.76		39,409,799.76		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	70,000.00	70,000.00		70,000.00		
Stores		9712	80,096.00	80,096.00		80,096.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			7,608,430.03	7,136,228.03		7,011,736.03		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	10,127,790.00	5,719,990.00		4,416,066.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	8,676,536.00	8,979,145.00		9,045,459.00		
Unassigned/Unappropriated Amount		9790	24,438,703.73	20,662,199.73		18,786,442.73		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	4,899,882.00	4,899,882.00	66,413.00	4,899,882.00	0.00	0.0%
3) Other State Revenue		8300-8599	11,000.00	11,000.00	0.00	11,000.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.00	0.00	0.00	0.0%
5) TOTAL, REVENUES			4,910,882.00	4,910,882.00	66,413.00	4,910,882.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2899	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	4,910,882.00	4,910,882.00	66,413.00	4,910,882.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			4,910,882.00	4,910,882.00	66,413.00	4,910,882.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			0.00	0.00	0.00	0.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	0.00	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	0.00	0.00		0.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	0.00		0.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	0.00		0.00		
2) Ending Balance, June 30 (E + F1e)			0.00	0.00		0.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
c) Committed		9740	0.00	0.00		0.00		
Stabilization Arrangements								
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	824,103.00	824,103.00	270,854.00	870,794.00	46,691.00	5.7%
3) Other State Revenue		8300-8599	3,125,897.00	3,125,897.00	1,285,352.00	3,125,897.00	0.00	0.0%
4) Other Local Revenue		8600-8799	114,115.00	114,115.00	63,701.05	114,115.00	0.00	0.0%
5) TOTAL, REVENUES			4,064,115.00	4,064,115.00	1,599,907.05	4,110,806.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	1,803,407.00	1,803,407.00	406,709.78	1,803,407.00	0.00	0.0%
2) Classified Salaries		2000-2999	1,247,281.00	1,247,281.00	251,530.54	1,283,393.00	(36,112.00)	-2.9%
3) Employee Benefits		3000-3999	1,470,412.00	1,470,412.00	213,893.20	1,480,991.00	(10,579.00)	-0.7%
4) Books and Supplies		4000-4999	153,305.00	153,305.00	33,164.33	153,305.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	131,483.00	131,483.00	41,695.22	131,483.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	111,000.00	111,000.00	0.00	111,000.00	0.00	0.0%
9) TOTAL, EXPENDITURES			4,916,888.00	4,916,888.00	946,993.07	4,963,579.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(852,773.00)	(852,773.00)	652,913.98	(852,773.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	858,773.00	858,773.00	0.00	858,773.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			858,773.00	858,773.00	0.00	858,773.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			6,000.00	6,000.00	652,913.98	6,000.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	298,503.65	298,503.65		298,503.65	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			298,503.65	298,503.65		298,503.65		
d) Other Restatements		9785	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			298,503.65	298,503.65		298,503.65		
2) Ending Balance, June 30 (E + F1e)			304,503.65	304,503.65		304,503.65		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			266,493.83	266,493.83		266,493.83		
c) Committed								
Stabilization Arrangements		9760	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	38,009.82	38,009.82		38,009.82		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	6,700,000.00	6,700,000.00	410,474.70	6,700,000.00	0.00	0.0%
3) Other State Revenue		8300-8599	600,000.00	600,000.00	237,596.82	600,000.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,060,800.00	2,072,970.00	419,349.20	2,072,970.00	0.00	0.0%
5) TOTAL, REVENUES			9,360,800.00	9,372,970.00	1,067,420.72	9,372,970.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	3,412,574.00	3,412,574.00	531,182.87	3,491,292.00	(78,718.00)	-2.3%
3) Employee Benefits		3000-3999	1,783,438.00	1,793,438.00	215,147.91	1,816,496.00	(23,058.00)	-1.3%
4) Books and Supplies		4000-4999	3,951,660.00	3,951,660.00	743,803.15	3,951,660.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	286,650.00	298,820.00	96,193.38	298,820.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	136,429.53	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	290,000.00	290,000.00	0.00	290,000.00	0.00	0.0%
9) TOTAL, EXPENDITURES			9,734,322.00	9,746,492.00	1,722,756.84	9,848,268.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(373,522.00)	(373,522.00)	(655,336.12)	(475,298.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8800-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7800-7829	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8880-8899	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff. Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(373,522.00)	(373,522.00)	(655,336.12)	(475,298.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	3,964,118.10	3,964,118.10		3,964,118.10	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,964,118.10	3,964,118.10		3,964,118.10		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,964,118.10	3,964,118.10		3,964,118.10		
2) Ending Balance, June 30 (E + F1e)			3,590,596.10	3,590,596.10		3,488,820.10		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	700.00	700.00		700.00		
Stores		9712	117,271.31	117,271.31		117,271.31		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			15,843.46	15,843.46		14,067.46		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	3,456,781.33	3,456,781.33		3,368,781.33		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	71,000.00	71,000.00	0.00	71,000.00	0.00	0.0%
5) TOTAL REVENUES			71,000.00	71,000.00	0.00	71,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			71,000.00	71,000.00	0.00	71,000.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		6900-6929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		6930-6979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

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Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column E 3-D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			71,000.00	71,000.00	0.00	71,000.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	5,207,077.93	5,207,077.93		5,207,077.93	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,207,077.93	5,207,077.93		5,207,077.93		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,207,077.93	5,207,077.93		5,207,077.93		
2) Ending Balance, June 30 (E + F1e)			5,278,077.93	5,278,077.93		5,278,077.93		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	5,278,077.93	5,278,077.93		5,278,077.93		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	900,000.00	900,000.00	1,998.43	900,000.00	0.00	0.0%
5) TOTAL REVENUES			900,000.00	900,000.00	1,998.43	900,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	1,205,391.00	1,205,391.00	236,824.93	1,216,301.00	(10,910.00)	-0.9%
3) Employee Benefits		3000-3999	599,938.00	599,938.00	89,457.22	603,134.00	(3,186.00)	-0.5%
4) Books and Supplies		4000-4999	0.00	57.00	13,643.29	57.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	298,586.08	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	20,200,000.00	18,851,453.00	7,144,399.12	18,851,453.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			22,005,329.00	20,656,839.00	7,782,910.64	20,670,945.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(21,105,329.00)	(19,756,839.00)	(7,780,912.21)	(19,770,945.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	37,765,000.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	37,765,000.00	0.00		

2018-19 First Interim
Building Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(21,105,329.00)	(19,756,839.00)	29,984,087.79	(19,770,945.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	44,060,440.18	44,080,440.18		44,060,440.18	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			44,060,440.18	44,080,440.18		44,060,440.18		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			44,060,440.18	44,080,440.18		44,060,440.18		
2) Ending Balance, June 30 (E + F1e)			22,955,111.18	24,303,601.18		24,289,495.18		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance								
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	31,697,215.68	16,697,215.68		16,697,215.68		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			(8,742,104.50)	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,140,000.00	1,140,000.00	194,035.30	1,140,000.00	0.00	0.0%
5) TOTAL REVENUES			1,140,000.00	1,140,000.00	194,035.30	1,140,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	31,711.00	31,711.00	8,273.39	31,711.00	0.00	0.0%
3) Employee Benefits		3000-3999	21,986.00	21,986.00	3,412.07	21,986.00	0.00	0.0%
4) Books and Supplies		4000-4999	500.00	500.00	0.00	500.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	363,000.00	363,000.00	0.00	363,000.00	0.00	0.0%
6) Capital Outlay		6000-6999	300,000.00	545,129.00	0.00	545,129.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			717,197.00	962,326.00	11,685.46	962,326.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			422,803.00	177,674.00	182,349.84	177,674.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8800-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7800-7829	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			422,803.00	177,674.00	182,349.84	177,674.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	9,925,418.54	9,925,418.54		9,925,418.54	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			9,925,418.54	9,925,418.54		9,925,418.54		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			9,925,418.54	9,925,418.54		9,925,418.54		
2) Ending Balance, June 30 (E + F1e)			10,348,221.54	10,103,092.54		10,103,092.54		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance								
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	10,348,221.54	10,103,092.54		10,103,092.54		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		

2018-19 First Interim
County School Facilities Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	2,468,165.00	2,468,165.00	2,468,165.00	0.00	0.0%
4) Other Local Revenue		8600-8799	10.00	10.00	(0.04)	10.00	0.00	0.0%
5) TOTAL REVENUES			10.00	2,468,175.00	2,468,164.96	2,468,175.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			10.00	2,468,175.00	2,468,164.96	2,468,175.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	2,468,165.00	2,468,165.00	2,468,165.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	(2,468,165.00)	(2,468,165.00)	(2,468,165.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			10.00	10.00	(0.04)	10.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited								
		9791	4.10	4.10		4.10	0.00	0.0%
b) Audit Adjustments								
		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4.10	4.10		4.10		
d) Other Restatements								
		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4.10	4.10		4.10		
2) Ending Balance, June 30 (E + F1e)			14.10	14.10		14.10		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash								
		9711	0.00	0.00		0.00		
Stores								
		9712	0.00	0.00		0.00		
Prepaid Items								
		9713	0.00	0.00		0.00		
All Others								
		9719	0.00	0.00		0.00		
b) Legally Restricted Balance								
		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements								
		9750	0.00	0.00		0.00		
Other Commitments								
		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments								
		9780	14.10	14.10		14.10		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties								
		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount								
		9790	0.00	0.00		0.00		

2018-19 First Interim
Special Reserve Fund for Capital Outlay Projects
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff. Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	284,098.00	284,098.00	0.00	284,098.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,235,000.00	1,235,000.00	838,152.71	1,235,000.00	0.00	0.0%
5) TOTAL REVENUES			1,519,098.00	1,519,098.00	838,152.71	1,519,098.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	92,135.00	92,135.00	22,734.97	92,135.00	0.00	0.0%
3) Employee Benefits		3000-3999	41,963.00	41,963.00	8,332.16	41,963.00	0.00	0.0%
4) Books and Supplies		4000-4999	869,500.00	819,500.00	0.00	819,500.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	429,481.00	429,481.00	54,166.45	429,481.00	0.00	0.0%
6) Capital Outlay		6000-8999	18,525,000.00	22,641,116.00	462,523.45	22,641,116.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	1,330,198.00	1,330,198.00	668,399.52	1,330,198.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			21,288,277.00	25,354,393.00	1,216,156.55	25,354,393.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(19,769,179.00)	(23,835,295.00)	(580,003.84)	(23,835,295.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	1,015,000.00	3,483,165.00	2,468,165.00	3,483,165.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			1,015,000.00	3,483,165.00	2,468,165.00	3,483,165.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(18,754,179.00)	(20,352,130.00)	1,888,161.16	(20,352,130.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	25,287,393.89	25,287,393.89		25,287,393.89	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			25,287,393.89	25,287,393.89		25,287,393.89		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			25,287,393.89	25,287,393.89		25,287,393.89		
2) Ending Balance, June 30 (E + F1e)			6,533,214.89	4,935,263.89		4,935,263.89		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance								
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments								
d) Assigned								
Other Assignments								
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount								
		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D. (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	18,069,399.00	18,069,399.00	0.00	18,069,399.00	0.00	0.0%
5) TOTAL, REVENUES			18,069,399.00	18,069,399.00	0.00	18,069,399.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	20,873,870.00	20,873,870.00	0.00	20,873,870.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			20,873,870.00	20,873,870.00	0.00	20,873,870.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A6 - B9)			(2,804,471.00)	(2,804,471.00)	0.00	(2,804,471.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8600-8629	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8960-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (G + D4)			(2,804,471.00)	(2,804,471.00)	0.00	(2,804,471.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	17,632,850.00	17,632,850.00		17,632,850.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			17,632,850.00	17,632,850.00		17,632,850.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			17,632,850.00	17,632,850.00		17,632,850.00		
2) Ending Balance, June 30 (E + F1e)			14,828,379.00	14,828,379.00		14,828,379.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance			0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	14,828,379.00	14,828,379.00		14,828,379.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		

2018-19 First Interim
Debt Service Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	185,000.00	185,000.00	0.01	185,000.00	0.00	0.0%
5) TOTAL, REVENUES			185,000.00	185,000.00	0.01	185,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			185,000.00	185,000.00	0.01	185,000.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			185,000.00	185,000.00	0.01	185,000.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	11,684,083.77	11,684,083.77		11,684,083.77	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			11,684,083.77	11,684,083.77		11,684,083.77		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			11,684,083.77	11,684,083.77		11,684,083.77		
2) Ending Balance, June 30 (E + F1e)			11,869,083.77	11,869,083.77		11,869,083.77		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance								
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	11,869,083.77	11,869,083.77		11,869,083.77		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	15,679,193.00	15,679,193.00	2,088,745.83	15,679,193.00	0.00	0.0%
5) TOTAL REVENUES			15,679,193.00	15,679,193.00	2,088,745.83	15,679,193.00		
B. EXPENSES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	10,000.00	10,000.00	980.03	10,000.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	15,562,193.00	15,562,193.00	4,570,266.63	15,562,193.00	0.00	0.0%
6) Depreciation		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENSES			15,572,193.00	15,572,193.00	4,571,266.66	15,572,193.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			107,000.00	107,000.00	(2,482,520.83)	107,000.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			107,000.00	107,000.00	(2,482,520.83)	107,000.00		
F. NET POSITION								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	7,225,430.87	7,225,430.87		7,225,430.87	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			7,225,430.87	7,225,430.87		7,225,430.87		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			7,225,430.87	7,225,430.87		7,225,430.87		
2) Ending Net Position, June 30 (E + F1e)			7,332,430.87	7,332,430.87		7,332,430.87		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	0.00	0.00		0.00		
b) Restricted Net Position		9797	0.00	0.00		0.00		
c) Unrestricted Net Position		9790	7,332,430.87	7,332,430.87		7,332,430.87		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	4,100.00	4,100.00	1,834.76	4,100.00	0.00	0.0%
5) TOTAL REVENUES			4,100.00	4,100.00	1,834.76	4,100.00		
B. EXPENSES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Depreciation		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENSES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			4,100.00	4,100.00	1,834.76	4,100.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	4,100.00	4,100.00	0.00	4,100.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			(4,100.00)	(4,100.00)	0.00	(4,100.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			0.00	0.00	1,834.76	0.00		
F. NET POSITION								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	336,313.92	336,313.92		336,313.92	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			336,313.92	336,313.92		336,313.92		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			336,313.92	336,313.92		336,313.92		
2) Ending Net Position, June 30 (E + F1e)			336,313.92	336,313.92		336,313.92		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	0.00	0.00		0.00		
b) Restricted Net Position		9797	332,045.29	332,045.29		332,045.29		
c) Unrestricted Net Position		9790	4,268.63	4,268.63		4,268.63		

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	25,406.00	25,406.00	25,017.00	25,144.00	(262.00)	-1%
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
4. Total, District Regular ADA (Sum of Lines A1 through A3)	25,406.00	25,406.00	25,017.00	25,144.00	(262.00)	-1%
5. District Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	18.00	18.00	18.00	18.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	18.00	18.00	18.00	18.00	0.00	0%
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	25,424.00	25,424.00	25,035.00	25,162.00	(262.00)	-1%
7. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Object	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name)								
A. BEGINNING CASH	78,842,650.34	57,963,550.96	59,082,273.11	62,201,647.11	53,277,820.60	43,189,166.72	62,827,506.45	58,824,744.99
B. RECEIPTS								
LCFF/Revenue Limit Sources								
Principal Apportionment	6,135,020.00	6,135,020.00	20,364,161.00	11,043,035.00	11,043,035.00	18,544,875.00	11,043,035.00	11,259,108.00
Property Taxes	1,203,486.72	1,834,856.06	61,061.72	(862.84)	929,819.34	14,001,845.38	3,020,228.38	9,145,746.38
Miscellaneous Funds			882.84					
Federal Revenue	134,285.54	141,342.78	287,254.67	1,778,807.35	224,022.07	2,251,875.87	1,900,487.26	1,874,372.86
Other State Revenue	675,494.00	6,137,352.68	1,413,917.75	2,031,586.00	1,403,942.50	847,682.36	2,154,369.82	2,325,714.36
Other Local Revenue	325,321.83	5,961,349.04	982,487.70	1,340,442.05	573,236.15	907,468.85	867,041.68	605,864.10
Interfund Transfers In								
All Other Financing Sources								
TOTAL RECEIPTS	8,473,608.09	20,209,920.56	28,109,785.68	16,192,967.56	14,174,055.06	37,553,547.46	18,985,162.14	25,210,905.50
C. DISBURSEMENTS								
Certificated Salaries	595,521.97	2,186,787.94	9,808,065.18	11,172,817.21	11,300,024.18	11,909,120.94	11,909,120.94	11,909,120.94
Classified Salaries	795.84	3,290,952.07	1,869,324.97	3,649,730.97	3,736,843.21	3,926,126.74	3,926,126.74	3,926,126.74
Employee Benefits	178,721.78	1,261,941.38	2,483,095.69	7,042,891.86	7,056,657.81	7,494,110.44	7,494,110.44	7,494,110.44
Books and Supplies	119,619.82	2,250,026.60	774,310.91	911,019.46	711,764.84	836,657.18	836,657.17	836,657.17
Services	2,351,343.92	1,281,363.87	1,875,363.54	2,908,286.86	3,291,689.47	2,846,979.17	2,846,979.17	2,846,979.17
Capital Outlay	1,295.00	99,860.54	129,115.13	65,688.94	18,653.78		112,547.96	125,846.78
Other Outgo		216,000.00		91,839.40				145,612.85
Interfund Transfers Out								345,748.68
All Other Financing Uses								
TOTAL DISBURSEMENTS	3,247,298.33	10,586,932.40	16,939,275.42	25,842,274.70	26,115,643.27	27,012,994.47	27,669,769.98	27,630,202.77
D. BALANCE SHEET ITEMS								
Assets and Deferred Outflows								
Cash Not in Treasury								
Accounts Receivable	550,321.89	897,503.19	1,422,848.59	1,114,731.16	415,651.40	513,418.36	4,681,846.38	5,861,846.38
Due From Other Funds								
Stores								
Prepaid Expenditures								
Other Current Assets								
Deferred Outflows of Resources								
SUBTOTAL	550,321.89	897,503.19	1,422,848.59	1,114,731.16	415,651.40	513,418.36	4,681,846.38	5,861,846.38
Liabilities and Deferred Inflows								
Accounts Payable	26,127,186.84	(1,126,660.57)	3,913,710.61	585,524.62	(1,402,835.65)			8,568,168.36
Due To Other Funds								
Current Loans								
Unearned Revenues								
Deferred Inflows of Resources								
SUBTOTAL	26,127,186.84	(1,126,660.57)	3,913,710.61	585,524.62	(1,402,835.65)	0.00	0.00	8,568,168.36
Nonoperating								
Suspense Clearing	(528,524.49)	(10,528,429.47)	(580,254.24)	196,274.09	34,447.28	8,584,368.38		(851,653.38)
TOTAL BALANCE SHEET ITEMS	(26,105,389.44)	(8,504,266.71)	(3,051,116.26)	735,480.63	1,852,934.33	9,097,786.74	4,681,846.38	(3,557,975.56)
E. NET INCREASE/DECREASE (B - C + D)	(20,879,078.68)	1,118,722.45	3,119,374.00	(8,923,826.51)	(10,088,653.88)	19,638,339.73	(4,002,761.46)	(5,977,372.63)
F. ENDING CASH (A + E)	57,963,550.66	59,082,273.11	62,201,647.11	53,277,820.60	43,189,166.72	62,827,506.45	58,824,744.99	52,847,372.36
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								

Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name):								
A. BEGINNING CASH	52,847,372.36	57,021,554.90	60,444,693.85	57,738,190.12				
B. RECEIPTS								
LFFF/Revenue Limit Sources								
Principal Apportionment	19,760,948.00	11,259,108.00	11,259,108.00	19,760,948.00	11,259,108.00		169,866,509.00	169,866,509.00
Property Taxes	5,746,836.38	13,158,468.38	7,486,358.38	5,483,846.38	3,367,997.50		65,440,351.00	65,440,351.00
Miscellaneous Funds							0.00	0.00
Federal Revenue	2,511,567.22	2,374,536.82	1,574,684.36	1,027,357.36	734,791.04		16,815,385.00	16,815,385.00
Other State Revenue	1,974,536.28	2,036,936.79	2,414,683.96	2,715,412.63	1,025,165.87		27,156,775.00	27,156,775.00
Other Local Revenue	768,136.48	121,283.44	299,846.38	1,131,657.09	346,864.21		14,232,999.00	14,232,999.00
Interfund Transfers In							0.00	0.00
All Other Financing Sources							0.00	0.00
TOTAL RECEIPTS	30,762,024.36	28,850,333.43	23,034,681.08	30,119,221.46	16,735,926.62	0.00	293,512,019.00	293,512,019.00
C. DISBURSEMENTS								
Certificated Salaries	11,909,120.94	11,909,120.94	11,909,120.94	11,909,120.94	11,909,120.94		130,336,184.00	130,336,184.00
Classified Salaries	3,926,126.74	3,926,126.74	3,926,126.74	3,926,126.74	3,926,126.74		43,956,661.00	43,956,661.00
Employee Benefits	7,494,110.44	7,494,110.44	7,494,110.44	7,494,110.44	7,494,110.44		77,976,202.00	77,976,202.00
Books and Supplies	836,657.17	836,657.17	836,657.17	836,657.17	836,657.17		11,459,999.00	11,459,999.00
Services	2,846,979.17	2,846,979.17	2,846,979.17	2,846,979.17	2,846,979.15		34,483,881.00	34,483,881.00
Capital Outlay	100,815.47		122,494.17	87,254.25			863,572.00	863,572.00
Other Outgo	200,102.89		(88,555.14)				565,000.00	565,000.00
Interfund Transfers Out	299,415.38		684,381.38				1,873,773.00	1,873,773.00
All Other Financing Uses							0.00	0.00
TOTAL DISBURSEMENTS	27,613,328.20	27,012,994.46	27,731,314.87	27,100,248.71	27,012,994.42	0.00	301,515,272.00	301,515,272.00
D. BALANCE SHEET ITEMS								
Assets and Deferred Outflows								
Cash Not in Treasury								
Accounts Receivable	1,025,486.38	5,157,368.36	6,143,843.68	8,516,846.38	2,439,129.89		38,740,842.04	38,740,842.04
Due From Other Funds							0.00	0.00
Stores							0.00	0.00
Prepaid Expenditures							0.00	0.00
Other Current Assets							0.00	0.00
Deferred Outflows of Resources							0.00	0.00
SUBTOTAL	1,025,486.38	5,157,368.36	6,143,843.68	8,516,846.38	2,439,129.89	0.00	38,740,842.04	38,740,842.04
Liabilities and Deferred Inflows								
Accounts Payable		3,671,568.38	(5,846,286.38)		(1,277,079.00)		33,213,297.21	33,213,297.21
Due To Other Funds							0.00	0.00
Current Loans							0.00	0.00
Unearned Revenues							0.00	0.00
Deferred Inflows of Resources							0.00	0.00
SUBTOTAL	0.00	3,671,568.38	(5,846,286.38)	0.00	(1,277,079.00)	0.00	33,213,297.21	33,213,297.21
Nonoperating								
Suspense Clearing								
TOTAL BALANCE SHEET ITEMS	1,025,486.38	1,485,799.98	11,990,130.06	8,516,846.38	3,716,206.89	0.00	(3,659,771.83)	(3,659,771.83)
E. NET INCREASE/DECREASE (B - C + D)	4,174,182.54	3,423,138.95	7,299,496.27	11,535,819.13	(6,560,858.91)	0.00	1,873,773.00	1,873,773.00
F. ENDING CASH (A + E)	57,021,554.90	60,444,693.85	67,738,190.12	79,274,009.25			(6,129,480.00)	(8,003,253.00)
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS							72,713,150.34	72,713,150.34

ACTUALS THROUGH THE MONTH OF (Enter Month Name)		July	August	September	October	November	December	January	February
A. BEGINNING CASH		79,274,009.25	89,433,410.82	88,117,695.70	94,348,611.20	83,075,659.89	78,657,724.92	97,162,020.50	89,899,348.53
B. RECEIPTS									
LCFF/Revenue Limit Sources									
8010-8019	Principal Apportionment	7,054,245.20	7,054,245.20	21,404,302.86	12,697,641.36	12,697,641.36	21,404,302.86	12,697,641.36	12,697,641.36
8020-8079	Property Taxes	4,856,145.38	3,643,648.74	2,863,156.42	4,816,436.28	2,848,846.38	18,532,995.87	1,846,685.38	3,846,368.36
8080-8099	Miscellaneous Funds								
8100-8299	Federal Revenue	990,696.23	748,386.38	1,200,415.82	1,314,513.38	865,483.68	748,135.68	564,178.38	841,132.01
8300-8599	Other State Revenue	1,546,148.38	1,900,148.38	1,001,001.45	2,036,843.38	1,864,356.38	2,501,456.38	1,425,639.88	2,200,184.38
8600-8799	Other Local Revenue	350,453.38	954,178.99	952,481.38	845,153.36	1,204,956.38	1,185,456.12	856,864.33	1,451,456.38
8910-8929	Interfund Transfers In								
8930-8979	All Other Financing Sources								
TOTAL RECEIPTS		14,797,687.57	14,300,607.69	27,421,357.93	21,710,587.76	19,479,184.18	44,372,346.91	17,391,009.33	21,036,782.49
C. DISBURSEMENTS									
1000-1999	Certificated Salaries	456,135.39	1,784,862.39	11,398,905.02	11,398,905.02	11,398,905.02	11,398,905.02	11,398,905.02	11,398,905.02
2000-2999	Classified Salaries	8,584.33	2,354,846.38	3,764,064.39	3,764,064.39	3,764,064.39	3,764,064.39	3,764,064.39	3,764,064.39
3000-3999	Employee Benefits	1,531,468.40	2,645,385.35	7,063,953.75	7,063,953.75	7,063,953.75	7,063,953.75	7,063,953.75	7,063,953.75
4000-4999	Books and Supplies	201,453.15	395,142.20	641,848.15	641,848.15	641,848.15	641,848.15	641,848.15	641,848.15
5000-5999	Services	1,124,382.38	1,324,153.68	2,538,760.54	2,538,760.54	2,538,760.54	2,538,760.54	2,538,760.54	2,538,760.54
6000-6599	Capital Outlay			9,154.38	20,641.60				
7000-7499	Other Outgo	132,486.65	101,741.43						
7600-7629	Interfund Transfers Out								
7630-7699	All Other Financing Uses					354,168.68	900,576.70		
TOTAL DISBURSEMENTS		3,454,490.30	8,606,131.43	25,416,686.23	25,428,173.45	25,761,700.53	26,241,375.55	25,426,953.20	25,407,531.85
D. BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
9111-9199	Cash Not in Treasury								
9200-9299	Accounts Receivable	1,334,572.68	3,146,238.68	5,115,463.80	2,345,163.38	1,864,382.38	3,245,172.22	5,147,221.54	5,219,030.35
9310	Due From Other Funds								
9320	Stores								
9330	Prepaid Expenditures								
9340	Other Current Assets								
9490	Deferred Outflows of Resources								
SUBTOTAL		1,334,572.68	3,146,238.68	5,115,463.80	2,345,163.38	1,864,382.38	3,245,172.22	5,147,221.54	5,219,030.35
Liabilities and Deferred Inflows									
9500-9599	Accounts Payable	2,518,368.38	3,154,896.38	2,014,356.38	10,846,386.38		5,986,386.38	6,485,368.38	(1,701,401.38)
9610	Due To Other Funds								
9640	Current Loans								
9650	Unearned Revenues								
9690	Deferred Inflows of Resources								
SUBTOTAL		2,518,368.38	3,154,896.38	2,014,356.38	10,846,386.38	0.00	5,986,386.38	6,485,368.38	(1,701,401.38)
Nonoperating									
9910	Suspense Clearing								
TOTAL BALANCE SHEET ITEMS		0.00	(7,001,543.68)	1,125,346.38	945,856.38		3,114,538.38	2,111,418.74	1,254,368.68
E. NET INCREASE/DECREASE (B - C + D)		10,159,401.57	(1,315,725.12)	6,231,125.50	(11,272,952.31)	(4,418,133.97)	18,504,295.58	(7,262,871.97)	3,804,051.05
F. ENDING CASH (A + E)		89,433,410.82	88,117,695.70	94,348,611.20	83,075,659.89	78,657,724.92	97,162,020.50	89,899,348.53	93,703,399.58
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS									

Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name)								
A. BEGINNING CASH								
B. RECEIPTS								
LCFF/Revenue Limit Sources	93,703,399.88	96,263,699.10	95,406,434.73	96,238,111.96				
Principal Apportionment								
Property Taxes	21,404,302.86	12,697,641.36	12,697,641.36	21,404,302.86			175,911,550.00	175,911,550.00
Miscellaneous Funds	1,945,638.28	12,415,708.45	5,536,138.38	2,290,583.08			66,440,351.00	65,440,351.00
Federal Revenue	1,543,896.39	1,101,415.44	985,145.38	1,201,453.85	774,186.38		0.00	0.00
Other State Revenue	2,145,186.82	1,397,978.47	1,544,896.36	1,654,183.38	1,595,412.36		12,879,038.00	12,879,038.00
Other Local Revenue	644,362.28	1,299,451.33	841,853.38	1,321,421.31	801,468.38		22,803,436.00	22,803,436.00
Interfund Transfers In							12,709,457.00	12,709,457.00
All Other Financing Sources							0.00	0.00
TOTAL RECEIPTS	27,683,386.63	28,912,195.05	21,605,674.86	27,871,944.48	3,161,067.12	0.00	289,743,832.00	289,743,832.00
C. DISBURSEMENTS								
Certificated Salaries	11,398,905.02	11,398,905.02	11,398,905.02	11,398,905.02	11,398,905.02		127,628,953.00	127,628,953.00
Classified Salaries	3,764,064.39	3,764,064.39	3,764,064.39	3,764,064.39	3,764,064.39		43,768,119.00	43,768,119.00
Employee Benefits	7,063,953.75	7,063,953.75	7,063,953.75	7,063,953.75	7,063,953.75		81,880,345.00	81,880,345.00
Books and Supplies	641,848.15	641,848.15	641,848.15	641,848.15	641,848.15		7,656,925.00	7,656,925.00
Services	2,538,760.54	2,538,760.54	2,538,760.54	2,538,760.54	2,538,760.54		30,374,902.00	30,374,902.00
Capital Outlay	34,748.37	25,453.51	17,456.41				151,558.00	151,558.00
Other Outgo	150,148.52	125,950.40	146,415.38				565,327.00	565,327.00
Interfund Transfers Out							1,873,723.00	1,873,723.00
All Other Financing Uses							0.00	0.00
TOTAL DISBURSEMENTS	25,592,428.74	25,558,935.76	26,190,381.26	25,407,531.85	25,407,531.85	0.00	293,899,852.00	293,899,852.00
D. BALANCE SHEET ITEMS								
Assets and Deferred Outflows								
Cash Not In Treasury							0.00	0.00
Accounts Receivable	4,998,418.39	2,143,882.72	3,339,145.38	2,154,384.38	1,421,112.52		41,174,168.42	41,174,168.42
Due From Other Funds							0.00	0.00
Stores							0.00	0.00
Prepaid Expenditures							0.00	0.00
Other Current Assets							0.00	0.00
Deferred Outflows of Resources							0.00	0.00
SUBTOTAL	4,998,418.39	2,143,882.72	3,339,145.38	2,154,384.38	1,421,112.52	0.00	41,174,168.42	41,174,168.42
Liabilities and Deferred Inflows								
Accounts Payable	4,229,076.76	6,354,386.38		4,154,382.89			44,042,206.93	44,042,206.93
Due To Other Funds							0.00	0.00
Current Loans							0.00	0.00
Unearned Revenues							0.00	0.00
Deferred Inflows of Resources							0.00	0.00
SUBTOTAL	4,229,076.76	6,354,386.38	0.00	4,154,382.89	0.00	0.00	44,042,206.93	44,042,206.93
Nonoperating							0.00	0.00
Suspense Clearing							0.00	0.00
TOTAL BALANCE SHEET ITEMS	469,341.63	(4,210,523.66)	2,077,238.25	2,077,238.25	1,114,538.38		4,741,761.51	4,741,761.51
E. NET INCREASE/DECREASE (B - C + D)	2,560,299.52	(657,264.37)	831,677.23	464,414.12	(19,710,813.83)	0.00	(2,282,297.00)	(4,156,020.00)
F. ENDING CASH (A + E)	96,263,699.10	95,406,434.73	96,238,111.96	96,702,526.08				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS							76,991,712.25	76,991,712.25

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's ADA Standard Percentage Range: -2.0% to +2.0%

1A. Calculating the District's ADA Variances

DATA ENTRY: Budget Adoption data that exist for the current year will be extracted; otherwise, enter data into the first column for all fiscal years. First Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years. Enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for all fiscal years.

Estimated Funded ADA

Fiscal Year	Budget Adoption Budget (Form 01CS, Item 1A)	First Interim Projected Year Totals (Form AI, Lines A4 and C4)	Percent Change	Status	
Current Year (2018-19)	District Regular	25,406.00	25,144.00		
	Charter School		0.00		
	Total ADA	25,406.00	25,144.00	-1.0%	Met
1st Subsequent Year (2019-20)	District Regular	25,491.00	25,017.00		
	Charter School				
	Total ADA	25,491.00	25,017.00	-1.9%	Met
2nd Subsequent Year (2020-21)	District Regular	25,532.00	25,017.00		
	Charter School				
	Total ADA	25,532.00	25,017.00	-2.0%	Met

1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Funded ADA has not changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years.

Explanation:
(required if NOT met)

2. CRITERION: Enrollment

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's Enrollment Standard Percentage Range: -2.0% to +2.0%

2A. Calculating the District's Enrollment Variances

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	Budget Adoption (Form 01CS, Item 3B)	First Interim CBEDS/Projected		
Current Year (2018-19)				
District Regular	26,210	25,790		
Charter School				
Total Enrollment	26,210	25,790	-1.6%	Met
1st Subsequent Year (2019-20)				
District Regular	26,298	25,790		
Charter School				
Total Enrollment	26,298	25,790	-1.9%	Met
2nd Subsequent Year (2020-21)				
District Regular	26,340	25,790		
Charter School				
Total Enrollment	26,340	25,790	-2.1%	Not Met

2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Enrollment projections have changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard, a description of the methods and assumptions used in projecting enrollment, and what changes will be made to improve the accuracy of projections in this area.

Explanation:
(required if NOT met)

Actual 2018-19 CALPADS enrollment was notably lower than Adopted Budget, resulting in lowering the projections in 2019-20 and 2020-21 for first interim.

3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. Budget Adoption data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Form 01CS, Item 2A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2015-16)			
District Regular	25,113	26,117	
Charter School			
Total ADA/Enrollment	25,113	26,117	96.2%
Second Prior Year (2016-17)			
District Regular	25,128	26,075	
Charter School			
Total ADA/Enrollment	25,128	26,075	96.4%
First Prior Year (2017-18)			
District Regular	25,134	26,071	
Charter School	0		
Total ADA/Enrollment	25,134	26,071	96.4%
Historical Average Ratio:			96.3%
District's ADA to Enrollment Standard (historical average ratio plus 0.5%):			96.8%

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Estimated P-2 ADA will be extracted into the first column for the Current Year; enter data in the first column for the subsequent fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form A1, Lines A4 and C4)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2018-19)				
District Regular	25,017	25,790		
Charter School	0			
Total ADA/Enrollment	25,017	25,790	97.0%	Not Met
1st Subsequent Year (2019-20)				
District Regular	25,017	25,790		
Charter School				
Total ADA/Enrollment	25,017	25,790	97.0%	Not Met
2nd Subsequent Year (2020-21)				
District Regular	25,017	25,790		
Charter School				
Total ADA/Enrollment	25,017	25,790	97.0%	Not Met

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected P-2 ADA to enrollment ratio exceeds the standard in any of the current year or two subsequent fiscal years. Provide reasons why the projected ratio exceeds the district's historical average ratio by more than 0.5%.

Explanation:
(required if NOT met)

97% vs. 96.8% not a significant variance. The District target is 97% ratio of ADA to enrollment.

4. CRITERION: LCFF Revenue

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's LCFF Revenue Standard Percentage Range:

4A. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. In the First Interim column, Current Year data are extracted; enter data for the two subsequent years.

Fiscal Year	LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089)		Percent Change	Status
	Budget Adoption (Form 01CS, Item 4B)	First Interim Projected Year Totals		
	Current Year (2018-19)	235,751,720.00		
1st Subsequent Year (2019-20)	243,216,380.00	241,351,901.00	-0.8%	Met
2nd Subsequent Year (2020-21)	249,642,957.00	248,052,429.00	-0.6%	Met

4B. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - LCFF revenue has not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2015-16)	161,584,789.48	181,171,546.45	89.2%
Second Prior Year (2016-17)	169,743,299.83	189,185,692.12	89.7%
First Prior Year (2017-18)	179,615,876.52	202,598,486.96	88.7%
Historical Average Ratio:			89.2%

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	86.2% to 92.2%	86.2% to 92.2%	86.2% to 92.2%

5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 01, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 01, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2018-19)	191,096,091.00	215,895,079.00	88.5%	Met
1st Subsequent Year (2019-20)	194,609,954.00	214,453,908.00	90.7%	Met
2nd Subsequent Year (2020-21)	201,561,296.00	221,671,223.00	90.9%	Met

5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since budget adoption.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. First Interim data for the Current Year are extracted. If First Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	Budget Adoption Budget (Form 01CS, Item 6B)	First Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)				
Current Year (2018-19)	12,863,443.00	16,815,385.00	30.7%	Yes
1st Subsequent Year (2019-20)	12,879,038.00	12,879,038.00	0.0%	No
2nd Subsequent Year (2020-21)	12,866,481.00	12,886,481.00	0.2%	No

Explanation:
(required if Yes)
Primarily 2018-19 include deferred revenues, while out years do not.

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)				
Current Year (2018-19)	31,481,775.00	27,156,775.00	-13.7%	Yes
1st Subsequent Year (2019-20)	22,803,436.00	22,803,436.00	0.0%	No
2nd Subsequent Year (2020-21)	22,832,728.00	22,832,928.00	0.0%	No

Explanation:
(required if Yes)
Primarily 2018-19 includes deferral revenue and carry over while out years do not. Also, 2018-19 a very large one time discretionary funding of \$4.4 million was provided

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)				
Current Year (2018-19)	12,709,457.00	14,232,999.00	12.0%	Yes
1st Subsequent Year (2019-20)	12,709,457.00	12,709,457.00	0.0%	No
2nd Subsequent Year (2020-21)	12,709,457.00	12,709,457.00	0.0%	No

Explanation:
(required if Yes)
Primarily 2018-19 includes carry-over; while out years do not.

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)				
Current Year (2018-19)	7,928,807.00	11,459,999.00	44.5%	Yes
1st Subsequent Year (2019-20)	7,941,925.00	7,656,925.00	-3.6%	No
2nd Subsequent Year (2020-21)	7,948,156.00	7,663,156.00	-3.6%	No

Explanation:
(required if Yes)
Primarily 2018-19 includes carry-over, while out years do not.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)				
Current Year (2018-19)	30,842,846.00	34,483,881.00	11.8%	Yes
1st Subsequent Year (2019-20)	31,089,902.00	30,374,902.00	-2.3%	No
2nd Subsequent Year (2020-21)	31,349,706.00	30,634,706.00	-2.3%	No

Explanation:
(required if Yes)
Primarily 2018-19 includes carry over, while out years do not.

6B. Calculating the District's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Budget Adoption Budget	First Interim Projected Year Totals	Percent Change	Status
Total Federal, Other State, and Other Local Revenue (Section 6A)				
Current Year (2018-19)	57,054,675.00	58,205,159.00	2.0%	Met
1st Subsequent Year (2019-20)	48,391,931.00	48,391,931.00	0.0%	Met
2nd Subsequent Year (2020-21)	48,408,666.00	48,428,866.00	0.0%	Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2018-19)	38,771,653.00	45,943,880.00	18.5%	Not Met
1st Subsequent Year (2019-20)	39,031,827.00	38,031,827.00	-2.6%	Met
2nd Subsequent Year (2020-21)	39,297,862.00	38,297,862.00	-2.5%	Met

6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. STANDARD MET - Projected total operating revenues have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:
Federal Revenue
(linked from 6A
if NOT met)

Explanation:
Other State Revenue
(linked from 6A
if NOT met)

Explanation:
Other Local Revenue
(linked from 6A
if NOT met)

- 1b. STANDARD NOT MET - One or more total operating expenditures have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:
Books and Supplies
(linked from 6A
if NOT met)

Primarily 2018-19 includes carry-over, while out years do not.

Explanation:
Services and Other Exps
(linked from 6A
if NOT met)

Primarily 2018-19 includes carry over, while out years do not.

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since budget adoption in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: The Proposition 51 school facility program requires the district to deposit a minimum amount equal to or greater than three percent of the total general fund expenditures and other financing uses for that fiscal year (as EC Section 17070.75 read on January 1, 2015).

For all other school facility programs, AB 104 (Chapter 13, Statutes of 2015, effective January 1, 2016) requires the district to deposit into the account, for the 2017-18 to 2019-20 fiscal years, a minimum that is the greater of the following amounts:

- A. The lesser of three percent of the total general fund expenditures and other financing uses for that fiscal year or the amount that the district deposited into the account for the 2014-15 fiscal year; or
- B. Two percent of the total general fund expenditures and other financing uses for that fiscal year.

DATA ENTRY: Enter the Required Minimum Contribution if Budget data does not exist. If EC 17070.75(e)(1) and (e)(2) apply, input 3%. Budget data that exist will be extracted; otherwise, enter budget data into lines 1, if applicable, and 2. All other data are extracted.

	Required Minimum Contribution	First Interim Contribution Projected Year Totals (Fund 01, Resources 8150, Objects 8900-8999)	Status
1. OMMA/RMA Contribution	8,676,536.00	8,679,987.00	Met
2. Budget Adoption Contribution (information only) (Form 01CS, Criterion 7, Lines 2c/3e)		8,679,987.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

- Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
- Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
- Other (explanation must be provided)

Explanation:
(required if NOT met
and Other is marked)

8. CRITERION: Deficit Spending

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves¹ as a percentage of total expenditures and other financing uses² in any of the current fiscal year or two subsequent fiscal years.

¹Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

²A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
District's Available Reserve Percentages (Criterion 10C, Line 9)	9.2%	8.1%	5.0%
District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	3.1%	2.7%	1.7%

8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals		Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
	Net Change in Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)		
Current Year (2018-19)	(7,406,559.00)	216,910,079.00	3.4%	Not Met
1st Subsequent Year (2019-20)	(4,094,119.00)	215,468,908.00	1.9%	Met
2nd Subsequent Year (2020-21)	(4,573,971.00)	222,686,223.00	2.1%	Not Met

8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Unrestricted deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing the unrestricted budget, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

Explanation:
(required if NOT met)

The District's deficit spending pattern is primarily caused by STRS/PERS increases, Special Education increases, health and welfare increases over the years.

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the District's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals (Form 011, Line F2) (Form MYPI, Line D2)	Status
Current Year (2018-19)	39,409,799.76	Met
1st Subsequent Year (2019-20)	35,253,779.76	Met
2nd Subsequent Year (2020-21)	30,817,678.76	Met

9A-2. Comparison of the District's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund (Form CASH, Line F, June Column)	Status
Current Year (2018-19)	79,274,009.25	Met

9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA		
5% or \$67,000 (greater of)	0	to	300
4% or \$67,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	over

¹ Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

³ A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
District Estimated P-2 ADA (Current Year, Form AI, Lines A4 and C4, Subsequent Years, Form MYPI, Line F2, if available.)	25,017	25,017	25,017
District's Reserve Standard Percentage Level:	3%	3%	3%

10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

- Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
- If you are the SELPA AU and are excluding special education pass-through funds:
 - Enter the name(s) of the SELPA(s): Foothill SELPA

	Current Year Projected Year Totals (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
b. Special Education Pass-through Funds (Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)	4,910,882.00	4,910,882.00	4,910,882.00

10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Expenditures and Other Financing Uses (Form 011, objects 1000-7999) (Form MYPI, Line B11)	301,515,272.00	293,899,852.00	301,117,396.00
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)			
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	301,515,272.00	293,899,852.00	301,117,396.00
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	9,045,458.16	8,816,995.56	9,033,521.88
6. Reserve Standard - by Amount (\$67,000 for districts with less than 1,001 ADA, else 0)	0.00	0.00	0.00
7. District's Reserve Standard (Greater of Line B5 or Line B6)	9,045,458.16	8,816,995.56	9,033,521.88

10C. Calculating the District's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year Projected Year Totals (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	9,045,459.00	8,816,996.00	9,033,522.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	18,786,442.73	14,973,571.73	5,901,271.73
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	0.00	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00	0.00	0.00
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00	0.00	0.00
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00	0.00	0.00
8. District's Available Reserve Amount (Lines C1 thru C7)	27,831,901.73	23,790,567.73	14,934,793.73
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	9.23%	8.09%	4.96%
District's Reserve Standard (Section 10B, Line 7):	9,045,458.16	8,816,995.56	9,033,521.88
Status:	Met	Met	Met

10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since budget adoption that may impact the budget?

No

1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?

No

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

1a. Does your district have projected temporary borrowings between funds?
(Refer to Education Code Section 42603)

No

1b. If Yes, identify the interfund borrowings:

S4. Contingent Revenues

1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since budget adoption.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since budget adoption.

Identify capital project cost overruns that have occurred since budget adoption that may impact the general fund budget.

District's Contributions and Transfers Standard: -5.0% to +5.0%
or -\$20,000 to +\$20,000

S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the First Interim's Current Year data will be extracted. Enter First Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the First Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	Budget Adoption (Form 01CS, Item S5A)	First Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)					
Current Year (2018-19)	(39,594,856.00)	(40,013,112.00)	1.1%	418,256.00	Met
1st Subsequent Year (2019-20)	(39,529,875.00)	(39,739,003.00)	0.5%	209,128.00	Met
2nd Subsequent Year (2020-21)	(39,498,861.00)	(39,707,989.00)	0.5%	209,128.00	Met
1b. Transfers In, General Fund *					
Current Year (2018-19)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2019-20)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2020-21)	0.00	0.00	0.0%	0.00	Met
1c. Transfers Out, General Fund *					
Current Year (2018-19)	1,873,773.00	1,873,773.00	0.0%	0.00	Met
1st Subsequent Year (2019-20)	1,873,723.00	1,873,723.00	0.0%	0.00	Met
2nd Subsequent Year (2020-21)	1,873,734.00	1,873,734.00	0.0%	0.00	Met

1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since budget adoption that may impact the general fund operational budget?

No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

1a. MET - Projected contributions have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1b. MET - Projected transfers in have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1c. MET - Projected transfers out have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

--

1d. NO - There have been no capital project cost overruns occurring since budget adoption that may impact the general fund operational budget.

Project Information:
(required if YES)

AND
01CS1

01CS1

01CS1

01CS1

01CS1

S6. Long-term Commitments

Identify all existing and new multiyear commitments¹ and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

¹ Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the District's Long-term Commitments

DATA ENTRY: If Budget Adoption data exist (Form 01CS, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no Budget Adoption data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your district have long-term (multiyear) commitments?
(If No, skip items 1b and 2 and sections S6B and S6C)
- b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since budget adoption?
2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2018
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Capital Leases				
Certificates of Participation				
General Obligation Bonds	22	Property Taxes	Measure K and Measure S	343,625,548
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				
Other Long-term Commitments (do not include OPEB):				
City of Glendale Loan	5	Central RDA Funds	7439	988,442
CREB (Old & New)	16	Fund 40.1 (RDA Funds)	7439	14,203,505
TOTAL:				358,817,495

Type of Commitment (continued)	Prior Year (2017-18) Annual Payment (P & I)	Current Year (2018-19) Annual Payment (P & I)	1st Subsequent Year (2019-20) Annual Payment (P & I)	2nd Subsequent Year (2020-21) Annual Payment (P & I)
Capital Leases				
Certificates of Participation				
General Obligation Bonds	22,718,156	22,428,469	18,737,019	18,695,431
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				
Other Long-term Commitments (continued):				
City of Glendale Loan	195,999	216,000	237,000	258,000
CREB (Old & New)	1,209,874	1,330,198	1,323,563	1,317,113
Total Annual Payments:	24,124,029	23,974,667	20,297,582	20,270,544
Has total annual payment increased over prior year (2017-18)?	No	No	No	No

S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. No - Annual payments for long-term commitments have not increased in one or more of the current and two subsequent fiscal years.

Explanation:
(Required if Yes
to increase in total
annual payments)

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

Explanation:
(Required if Yes)

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since budget adoption, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7A) will be extracted; otherwise, enter Budget Adoption and First Interim data in Items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)
- b. If Yes to Item 1a, have there been changes since budget adoption in OPEB liabilities?
- c. If Yes to Item 1a, have there been changes since budget adoption in OPEB contributions?

2. OPEB Liabilities

	Budget Adoption (Form 01CS, Item S7A)	First Interim
a. Total OPEB liability	52,679,613.00	74,970,772.00
b. OPEB plan(s) fiduciary net position (if applicable)	52,679,613.00	74,970,772.00
c. Total/Net OPEB liability (Line 2a minus Line 2b)	0.00	0.00

d. Is total OPEB liability based on the district's estimate or an actuarial valuation?

Actuarial	Actuarial
Jul 01, 2016	Jun 30, 2018

e. If based on an actuarial valuation, indicate the date of the OPEB valuation.

3. OPEB Contributions

a. OPEB actuarially determined contribution (ADC) if available, per actuarial valuation or Alternative Measurement Method

	Budget Adoption (Form 01CS, Item S7A)	First Interim
Current Year (2018-19)	6,324,338.00	6,562,696.00
1st Subsequent Year (2019-20)	6,324,338.00	6,562,696.00
2nd Subsequent Year (2020-21)	6,324,338.00	6,562,696.00

b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)

Current Year (2018-19)	2,351,165.00	2,382,920.00
1st Subsequent Year (2019-20)	2,350,000.00	2,382,920.00
2nd Subsequent Year (2020-21)	2,350,000.00	2,382,920.00

c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)

Current Year (2018-19)	2,500,000.00	2,382,920.00
1st Subsequent Year (2019-20)	2,500,000.00	2,382,920.00
2nd Subsequent Year (2020-21)	2,500,000.00	2,382,920.00

d. Number of retirees receiving OPEB benefits

Current Year (2018-19)	168	168
1st Subsequent Year (2019-20)	168	168
2nd Subsequent Year (2020-21)	168	168

4. Comments:

S7B. Identification of the District's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7B) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

No

b. If Yes to item 1a, have there been changes since budget adoption in self-insurance liabilities?

n/a

c. If Yes to item 1a, have there been changes since budget adoption in self-insurance contributions?

n/a

2. Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs
- b. Unfunded liability for self-insurance programs

Budget Adoption (Form 01CS, Item S7B)	First Interim

3. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs
 - Current Year (2018-19)
 - 1st Subsequent Year (2019-20)
 - 2nd Subsequent Year (2020-21)
- b. Amount contributed (funded) for self-insurance programs
 - Current Year (2018-19)
 - 1st Subsequent Year (2019-20)
 - 2nd Subsequent Year (2020-21)

Budget Adoption (Form 01CS, Item S7B)	First Interim

4. Comments:

Health and welfare is fully insured. Workers comp is currently "dollar-one" coverage. Pre 2005 workers comp are self-insured. Vision, dental and pharmacy are self-insured (minor programs). Property & Liability is in a JPA.

S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements that have been ratified since budget adoption, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period
Were all certificated labor negotiations settled as of budget adoption?

No

If Yes, complete number of FTEs, then skip to section S8B.
If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2017-18)	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Number of certificated (non-management) full-time-equivalent (FTE) positions	1,295.0	1,298.0	1,302.0	1,306.0

1a. Have any salary and benefit negotiations been settled since budget adoption?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.
If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

Yes

If Yes, complete questions 6 and 7.

Negotiations Settled Since Budget Adoption

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

n/a

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year
(2018-19)

1st Subsequent Year
(2019-20)

2nd Subsequent Year
(2020-21)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

--	--	--

One Year Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year
or

--	--	--

Multiyear Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year
(may enter text, such as "Reopener")

--	--	--

Identify the source of funding that will be used to support multiyear salary commitments:

000000
101000

0000
0000

0000
0000

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

1,365,504

7. Amount included for any tentative salary schedule increases

Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
0	0	0

Certificated (Non-management) Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Yes	Yes	Yes
21,980,000	23,958,200	26,114,400
Varies	Varies	Varies
8.6%	9.0%	9.0%

Certificated (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

No		
----	--	--

If Yes, amount of new costs included in the Interim and MYPs
If Yes, explain the nature of the new costs:

Certificated (Non-management) Step and Column Adjustments

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Yes	Yes	Yes
1,350,000	1,350,000	1,350,000
0.0%	0.0%	0.0%

Certificated (Non-management) Attrition (layoffs and retirements)

- Are savings from attrition included in the interim and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Yes	Yes	Yes
Yes	Yes	Yes

Certificated (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of budget adoption?

If Yes, complete number of FTEs, then skip to section S8C.

If No, continue with section S8B.

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2017-18)	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Number of classified (non-management) FTE positions	926.0	926.0	926.0	926.0

1a. Have any salary and benefit negotiations been settled since budget adoption?

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 6 and 7.

Negotiations Settled Since Budget Adoption

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

If Yes, date of budget revision board adoption:

4. Period covered by the agreement: Begin Date:

End Date:

5. Salary settlement:

Current Year
(2018-19)

1st Subsequent Year
(2019-20)

2nd Subsequent Year
(2020-21)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

--	--	--

One Year Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year
or

--	--	--

Multiyear Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year
(may enter text, such as "Reopener")

--	--	--

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

Current Year
(2018-19)

1st Subsequent Year
(2019-20)

2nd Subsequent Year
(2020-21)

7. Amount included for any tentative salary schedule increases

0	0	0
---	---	---

Classified (Non-management) Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Yes	Yes	Yes
11,320,000	12,338,800	13,450,000
Varies	Varies	Varies
8.6%	9.0%	9.0%

Classified (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Yes		
1,583,150	791,575	791,575

If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

Retro to 2017-18 1.5% general on-schedule salary increase.

Classified (Non-management) Step and Column Adjustments

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Yes	Yes	Yes
330,000	330,000	330,000
0.0%	0.0%	0.0%

Classified (Non-management) Attrition (layoffs and retirements)

- Are savings from attrition included in the interim and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Yes	Yes	Yes
Yes	Yes	Yes

Classified (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of budget adoption?

If Yes or n/a, complete number of FTEs, then skip to S9.

If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2017-18)	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Number of management, supervisor, and confidential FTE positions	198.0	198.0	198.0	198.0

1a. Have any salary and benefit negotiations been settled since budget adoption?
If Yes, complete question 2.
If No, complete questions 3 and 4.

1b. Are any salary and benefit negotiations still unsettled?
If Yes, complete questions 3 and 4.

Negotiations Settled Since Budget Adoption

2. Salary settlement:

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			
Total cost of salary settlement			
Change in salary schedule from prior year (may enter text, such as "Reopener")			

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
4. Amount included for any tentative salary schedule increases	0	0	0

Management/Supervisor/Confidential Health and Welfare (H&W) Benefits

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Are costs of H&W benefit changes included in the interim and MYPs?	Yes	Yes	Yes
2. Total cost of H&W benefits	3,580,000	3,902,200	4,253,400
3. Percent of H&W cost paid by employer	Varies	Varies	Varies
4. Percent projected change in H&W cost over prior year	8.6%	9.0%	9.0%

Management/Supervisor/Confidential Step and Column Adjustments

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Are step & column adjustments included in the interim and MYPs?	Yes	Yes	Yes
2. Cost of step & column adjustments	100,000	100,000	100,000
3. Percent change in step and column over prior year	0.0%	0.0%	0.0%

Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)

	Current Year (2018-19)	1st Subsequent Year (2019-20)	2nd Subsequent Year (2020-21)
1. Are costs of other benefits included in the interim and MYPs?	Yes	Yes	Yes
2. Total cost of other benefits	12,000	12,000	12,000
3. Percent change in cost of other benefits over prior year	0.0%	0.0%	0.0%

S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

No

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

- A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)
- A2. Is the system of personnel position control independent from the payroll system?
- A3. Is enrollment decreasing in both the prior and current fiscal years?
- A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?
- A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?
- A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?
- A7. Is the district's financial system independent of the county office system?
- A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)
- A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

End of School District First Interim Criteria and Standards Review

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

ACTION REPORT NO. 3

TO: Board of Education
FROM: Winfred B. Roberson, Jr., Superintendent
PREPARED BY: Stephen Dickinson, Chief Business and Financial Officer
SUBJECT: **Developer Fee Report Prepared Pursuant to SB1693 and Government Code Sections 66001 and 66006**

The Superintendent recommends that, following a Public Hearing, the Board of Education approve a Developer Fee Report prepared pursuant to SB1693 and Government Code Sections 66001 and 66006.

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility.

Introduction

Effective January 1, 1997, Senate Bill 1693 amended Government Code Sections 66001 and 66006 to impose more detailed reporting requirements for developer fees. The local agency must account for funds collected, whether committed or uncommitted, and are required to review this information at a regularly scheduled public meeting not less than 15 days after the information is made available for public review.

The attached report provides information on developer fees and interest income collected and expended during 2017-18. Summarized information for fiscal years 2012-13 through 2017-18 is also included.

The fees and interest reported were used to purchase property, upgrade, reconstruct and modernize our school facilities. The fees have been justified, and a reasonable relationship established between the fees and the purpose for which they are charged, in the District's 2016 Developer Fee Study. Developer Fees, General Obligation Bond funds, and State School Construction Bond funds are the primary funding sources used to address various school facility needs of the District. During 2017-18, no refunds were made pursuant to subdivision (e) of Section 66001 and no allocations were made pursuant to subdivision (f) of Section 66001.

Outline of Reporting Requirement

Section 66006(b)(1) of the Government Code states that for each separate account established for Reportable Fees (Developer Fees), received for additional school facilities ("School Facilities") for students from new development, the local educational agency shall,

within one hundred eighty (180) days after the last day of each fiscal year, make available to the public the following information:

- (1) A brief description of the type of fees collected in the account.
- (2) The amount of the fees collected and interest earned.
- (3) The beginning and ending balance of the account.
- (4) An identification of each project (“Project”) on which fees were expended and the amount of the expenditures on each project.
- (5) An identification of an approximate date by which the construction of a project will commence.
- (6) As applicable, a description of each interfund transfer or loan made from the account, including the Project on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account will receive on the loan.
- (7) As applicable, the amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001; and

Section 66001(d) of the Government Code also requires that the District make the following findings with respect to that portion of the account remaining unexpended, whether committed or uncommitted, at the time it makes the foregoing information available to the public:

- (1) Identification of the purpose to which the Reportable Fees are to be allocated.
- (2) Demonstration of a reasonable relationship between the Reportable Fees and the purpose for which they are charged.
- (3) Identification of all sources and amounts of funding anticipated to complete financing of the Projects of the District.
- (4) Designation of the approximate dates on which the funding referred to in paragraph (3) is expected to be deposited into the appropriate account.

Attachment A to this report constitutes the District’s report of Developer Fees pursuant to SB 1693 and Government Code Sections 66001 and 66006. A notice of the opportunity for public comment on the information contained in this report was published in the Glendale News Press on November 24, 2018.

GLENDALE UNIFIED SCHOOL DISTRICT

REPORT OF SCHOOL FACILITY FEES INCLUDING ALTERNATIVE SCHOOL FACILITY FEES (“REPORTABLE FEES”) REPORT FOR FISCAL YEAR 2017-18 IN COMPLIANCE WITH GOVERNMENT CODE SECTIONS 66006 AND 66001

Government Code Sections 66006 and 66001 provide that the District shall make available to the public certain information and adopt described findings relative to statutory school facility fees adopted pursuant to Education Code Section 17620 and Government Code Sections 65995, 65995.5, 65995.6 and 65995.7 (“Level 1 Fees”, “Level 2 Fees” and “Level 3 Fees”, collectively, “Statutory School Facility Fees” and as to Level 2 and Level 3 Fees, “Alternative School Facility Fees”). The foregoing for this purpose is also referred to as reportable fees (“Reportable Fees”). The described information and findings relate to Reportable Fees received, expended or to be expended in connection with school facilities (“School facilities”) for the District to accommodate additional students from new development if funded or partially funded with Reportable Fees. The Reportable Fees do not include letters of credit, bonds, or other instruments to secure payment of Reportable Fees at a future date. The Reportable Fees have not been levied, collected, or imposed for general revenue purposes.

The following is the information and proposed findings the District proposes to review and adopt in accordance with Government Code Sections 66006 and 66001.

I. INFORMATION MADE AVAILABLE PURSUANT TO GOVERNMENT CODE SECTION 66006 FOR FISCAL YEAR 2017-18:

In accordance with Government Code Section 66006(b)(1) and (2), the District provides the following information for fiscal year 2017-18:

A. DESCRIPTION OF THE TYPE OF REPORTABLE FEES IN THE ACCOUNT OR SUB-ACCOUNT(S) OF THE DISTRICT:

The Reportable Fees consist of Statutory School Facility Fees including Alternative School Facility Fees.

B. AMOUNT OF THE REPORTABLE FEES:

The Reportable Fee amounts for fiscal year 2017-18 are set forth in the Schedule “A”. These fee amounts were approved by the Board of Education on May 3, 2016. Developer Fee amounts only partially mitigate the impact to the District caused by residential development.

C. BEGINNING AND ENDING BALANCE OF ACCOUNT AND SUB-ACCOUNT(S):

	Reportable Fees
Beginning Balance (7-1-17)	\$10,185,256
Ending Balance (6-30-18)	\$9,925,419*

* Currently designated for various Measure S and Capital Facility and Improvement Fund projects.

D. AMOUNT OF THE REPORTABLE FEES COLLECTED AND INTEREST EARNED:

Amount of Reportable Fees Collected Per Account or Sub-Account(s)	Amount of Interest Earned Per Account or Sub-Account(s)
Residential \$1,306,479	\$141,226
Commercial \$110,678	\$12,280
TOTAL \$1,417,157	\$153,506

E. IDENTIFICATION OF EACH PROJECT DURING 2017-18 ON WHICH DEVELOPER FEES WERE EXPENDED

This information is provided in Schedule “B”.

F. IDENTIFICATION OF AN APPROXIMATE DATE BY WHICH VARIOUS CONSTRUCTION PROJECTS OF THE DISTRICT WILL COMMENCE

The District has determined that for fiscal year 2017-18, Reportable Fees and other sources of funding were not sufficient to complete the financing of all currently identified school facility (renovation, modernization and new construction) projects.

G. DESCRIPTION OF EACH INTERFUND TRANSFER OR LOAN MADE FROM THE ACCOUNT OR SUB-ACCOUNT(S), INCLUDING PROJECT(S) OF THE DISTRICT ON WHICH THE TRANSFERRED OR LOANED REPORTABLE FEES WILL BE EXPENDED, AND, IN THE CASE OF AN INTERFUND LOAN, THE DATE ON WHICH THE LOAN WILL BE REPAYED, AND THE RATE OF INTEREST THAT THE ACCOUNT OR SUB-ACCOUNT(S) WILL RECEIVE ON THE LOAN:

Description of Interfund Transfer or Loan	Funds to Which Reportable Fees Are Loaned	Amount	Date Loan Repaid	Rate of Interest
N/A	N/A	N/A	N/A	N/A

H. THE AMOUNT OF REFUNDS MADE OR REVENUES ALLOCATED FOR OTHER PURPOSES IF THE ADMINISTRATIVE COSTS OF REFUNDING UNEXPENDED REVENUES EXCEED THE AMOUNT TO BE REFUNDED:

None.

II. PROPOSED FIVE (5) YEAR FINDINGS WITH RESPECT TO THAT PORTION OF THE ACCOUNT OR SUB-ACCOUNT(S) REMAINING UNEXPENDED, WHETHER COMMITTED OR UNCOMMITTED IN ACCORDANCE WITH GOVERNMENT CODE SECTION 66001:

A. IDENTIFICATION OF THE PURPOSE TO WHICH THE REPORTABLE FEES ARE TO BE EXPENDED:

The purpose of Developer Fees imposed and collected on new residential, commercial and industrial development within the District is to fund additional school facilities required to serve the students of the District generated by its new development within the District. Specifically, the Reportable Fees will be used for the construction and/or acquisition of additional school facilities, remodeling existing school facilities to add additional classrooms and technology, as well as acquiring and installing additional modular classrooms.

B. DEMONSTRATION OF A REASONABLE RELATIONSHIP BETWEEN THE REPORTABLE FEES AND THE PURPOSES FOR WHICH THEY ARE CHARGED:

There is a proportional/reasonable relationship between the new development upon which the Developer Fees are charged and the need for additional school facilities by reason of the fact that additional students will be generated by additional development within the District and the District does not have student capacity in the existing school facilities to accommodate these new students.

Special Note: The District's "School Facility Fee Handbook (Revised in July 5, 2016) provides the justification documentation for the assessment of fees (Developer Fees) on new residential and commercial/industrial construction.

C. DEVELOPER FEE COLLECTIONS AND EXPENDITURES FOR FISCAL YEARS 2012-13 THROUGH 2017-18

In accordance with Government Code Section 66006(b)(2), information, including the proposed five (5) year findings presented in Schedule C, were made available to the public at least fifteen (15) days prior to consideration of the Reportable Fees Report. The Board of Education is asked to formally consider (certify) such annual information and proposed five (5) year findings at its meeting on December 11, 2018.

D. IDENTIFICATION OF ESTIMATED FUNDING SOURCES AND AMOUNTS ANTICIPATED TO COMPLETE VARIOUS PROJECTS IDENTIFIED IN THE DISTRICT'S MEASURE S AND OTHER FACILITY RELATED REPORTS:

Source of Funding	Amount of Funding Received/Anticipated to be Received to Complete Financing of School Facilities
1. State School Building Program	\$80,408,051*
2. Community Facilities Districts	\$0
3. General Obligation Bond Proceeds	\$270,000,000**
4. Redevelopment Pass-Through Agreements	\$14,065,360***
5. Statutory School Facility Fees (Developer Fees)	\$24,444,797****
6. Mitigation Payments	N/A
7. Certificates of Participation	N/A
8. SB-201 Fees (Government Code Section 65970 <i>et seq.</i>)	N/A
9. Total Funding (Lines 1 - 8 above)	\$388,918,208
10. Total Costs of All Projects (est.)	\$553,931,795
11. Minus Total of All Funding Sources (Enter from Line 9 above).	\$388,918,208*****
12. Unfunded Balance (Line 10, minus Line 11)	\$165,013,587*****

* Reflects State School Construction Bond funding available as of June 30, 2018 and the total amount of funding received (\$80,408,051).

** Reflects Measure S Bonds.

*** Reflects San Fernando Corridor and Central Redevelopment tax increment funds available as of June 30, 2018.

**** Developer Fee Fund balance as of June 30, 2018, designated for various capital facility projects.

***** Includes Measure S \$270,000,000; received and projected State Bond funds, and funds from other sources.

***** The "Unfunded Balance" is only in relation to the funding sources listed on lines 1 to 8 and does not reflect Measure S interest earnings (to date/projected), previous and future funding from the District's Capital Project, and Deferred Maintenance.

E. DESIGNATION OF THE APPROXIMATE DATE ON WHICH THE FUNDING REFERRED TO IN SECTION D ABOVE IS EXPECTED TO BE DEPOSITED IN THE APPROPRIATE ACCOUNT OR SUB-ACCOUNT(S).

Sources	Approximate Date Expected to Be Deposited
State School Building Program	N/A
Community Facilities Districts	N/A
General Obligation Bond Proceeds	2018-19 \$38 million 2020-21 \$38 million
Redevelopment Pass-Through Agreements	CURRENTLY ON DEPOSIT
Statutory School Facility Fees	CURRENTLY ON DEPOSIT
Mitigation Payments	N/A
Certificates of Participation	N/A
S.B. No. 201 Fees (Government Code Section 65970 <i>et seq.</i>)	N/A

SCHEDULE A

GLENDALÉ UNIFIED SCHOOL DISTRICT
STATUTORY SCHOOL FACILITY FEES
INCLUDING ALTERNATIVE SCHOOL FACILITY FEE AMOUNTS
2017-18

Residential	
Level 1	\$ <u>3.48</u> per square foot
Level 2	<u>N/A</u> per square foot
Level 3	<u>N/A</u> per square foot
Commercial/Industrial	\$ <u>0.56</u> per square foot

Note: On July 5, 2016, the Level 1 Residential Fee was increased to \$3.48 per square foot and the Commercial/Industrial Fee to \$.56 per square foot.

SCHEDULE B
FUND 25 - Income and Expenditure Report Details
July 2016 - June 2017

INCOME

Developer Fees collected	\$ 1,540,225.02	
Interest	113,142.18	
TOTAL INCOME		\$ 1,653,367.20

EXPENDITURES - 100% from developer fee collections

Salaries & Benefits	\$ 31,922.50	
Interfund Transfer To Fund 21.1	\$ 2,950,000.00	
Legal Settlements	33,314.04	
TOTAL EXPENDITURES		\$ 3,015,236.54

NET CHANGE IN FUND BALANCE		\$ (1,361,869.34)
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SCHEDULE B
FUND 25 - Income and Expenditures
as of 06/30/17

Fund Balance, July 1, 2016	\$	11,547,125.04
Net Change During Fiscal Year	\$	<u>(1,361,869.34)</u>
Fund Balance, June 30, 2017	\$	<u>10,185,255.70</u>

INCOME

Developer Fee Collections	\$	1,540,225.02	
Interest Income		<u>113,142.18</u>	
Total Actual Income	\$		1,653,367.20

EXPENDITURES

Salaries & Benefits	\$	31,922.50	
Interfund Transfer To Fund 21.1	\$	2,950,000.00	
Legal Settlements		<u>33,314.04</u>	
Total Expenditures	\$		<u>3,015,236.54</u>

NET CHANGE IN FUND BALANCE **(\$1,361,869.34)**

Cash Balance, July 1, 2016	\$	11,352,571.38
Add: 16/17 net collections (exc. receivables)	\$	1,246,712.32
16/17 interest collected (exc. receivables)		65,901.41
15/16 collections receivable		167,303.76
15/16 deposits in transit		0.00
15/16 interest receivable		<u>34,954.27</u>
Total cash available	\$	12,867,443.14
Less: 16/17 expenditures (exc. payables)	\$	3,012,400.80
15/16 net due to other funds		0.00
15/16 accounts payable		<u>7,704.37</u>
Cash Balance, June 30, 2017	\$	<u>9,847,337.97</u>

SCHEDULE C

GLENDALE UNIFIED SCHOOL DISTRICT

Developer Fee Collections and Expenditures for
Fiscal Years 2012-13 to 2017-18
Fund 25 in SACS

Year	Fees Collected/ Interest/Other Income	Expenditures
2012-13	\$3,168,735.07	\$4,356,871.42
2013-14	\$1,374,226.16	\$4,062,868.17
2014-15	\$4,527,198.02	\$55,955.58
2015-16	\$3,927,665.24	\$1,705,225.50
2016-17	\$1,653,367.20	\$3,015,236.54
2017-18	\$1,570,662.89	\$1,830,500.05

Note: The information in Schedule C above reflects only annual income and expenditures. It does not reflect the net beginning or ending balance of Fund 25 (SACS).

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

ACTION REPORT NO. 4

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Approval of Budget Augmentation for the Crescenta Valley High School Science Lab Modernization Project**

The Superintendent recommends that the Board of Education approve a Budget Augmentation for the Crescenta Valley High School Science Lab Modernization Project in the amount of \$50,000.00.

This agenda item is in support of Board Priority No. 2 – Create a Culture of Learning. On November 7, 2012, the Board of Education approved the allocation of \$5,000,000 for the Crescenta Valley High School Science Lab Renovation project. On November 19, 2013, the Board approved a budget allocation of \$700,000 for Special Education at Crescenta Valley High School, as well as a budget adjustment of \$1,045,400 for the Crescenta Valley High School Science Lab Modernization.

On December 9, 2016, Planning & Development staff notified the Board of a Budget transfer from the remaining funds for the Crescenta Valley High School Special Education remodel to the Crescenta Valley High School Science Lab Modernization project. This would allow staff to more efficiently manage both projects due to the Science Lab and Special Education programs being located within the same building and on the same floors. The total budget allocated to the Crescenta Valley High School Science Lab Modernization project was \$6,696,450.00.

This project at Crescenta Valley High School encountered several unforeseen conditions that were directly attributable to issues that remained from the previous Measure K Modernization project. Due to these unforeseen conditions, the current budget for the project is inadequate to cover the added costs required to complete the project. Additional funding is required in order to finalize payments to the Division of the State Architect (DSA) as well as for the Architect of Record for final closeout of the project. Staff is recommending a budget increase of \$50,000.00 to the Crescenta Valley High School Science Lab/Special Education project, resulting in a total project budget of \$6,746,450. This budget increase will be funded with Measure S – Program Reserve funds that have been retained for this purpose.

This project is funded by Measure S – Crescenta Valley High School Science Lab Modernization project. The Superintendent's Facility Advisory Committee voted to support this recommendation.

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

ACTION REPORT NO. 5

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Approval of Amendment No. 2 to Project Authorization No. 18 with tBP Architecture for Architectural Services for Crescenta Valley High School Science Labs Modernization**

The Superintendent recommends that the Board of Education approve Amendment No. 2 to Project Authorization No. 18 with tBP Architecture for architectural services for the Crescenta Valley High School Science Lab Modernization in the amount of \$40,089.67.

This agenda item is in support of Board Priority No. 2 – Create a Culture of Learning. On November 20, 2012, the Board of Education approved Project Authorization No. 18 for tBP Architecture to provide design/engineering services for the Crescenta Valley High School Science Lab Modernization project. The construction cost for this Project Authorization (PA) was based on an initial construction budget of \$3,500,000.

On November 19, 2013, the Board approved Amendment No. 1 to the agreement, which accounted for an interim housing component for the project in order to house students during construction.

Amendment No. 2 reflects an increase in architectural fees from \$477,429 to \$541,589.19 due to an increase in the final construction cost. Following a reduction for errors and omissions, total architectural fees will be amended by \$40,089.67, with the architect's final compensation totaling \$517,518.67. This agreement represents 7.73% of the total project budget.

This project is funded by Measure S – Crescenta Valley High School Science Lab Modernization project. The Superintendent's Facility Advisory Committee voted to support this recommendation.

PROJECT AUTHORIZATION (AMENDMENT #2)

Project Authorization Number: **tBP – Crescenta Valley Science Labs-018**

Date: **November 20, 2013**

Amendment #1: November 20, 2013 (Approved by the Board on November 19, 2013)

Amendment #2: December 12, 2018 (Approved by the Board on December 11, 2018)

This Project Authorization is issued pursuant to the Architectural Services Agreement dated April 18, 2011 by and between GLENDALE UNIFIED SCHOOL DISTRICT (DISTRICT) AND **tBP** (ARCHITECT) and, when fully executed, is considered as an integral part of said Agreement subject to all the provisions and conditions thereof.

The DISTRICT does hereby authorize the ARCHITECT to provide professional services on the following project:

1. PROJECT NAME AND LOCATION

Crescenta Valley High School, 2900 Community Ave., La Crescenta, CA 91214

2. PROJECT DESCRIPTION/SCOPE

Renovate (13) existing Science Labs in Building 2000 (AA & AB) and (1) existing Science Lab in Building 8000 (FA/FB). Renovation is to meet specified program requirements, building and fire codes, Title 24 and ADA compliance.

Amended Scope

- **Modernize the existing SPED program situated in Building 2000 on the second floor, north end. The two (2) most northern classrooms will not be part of this scope of work and will remain intact as is, per TBP Proposal #20770.12**
- **Provide Interim Housing for the displaced students during the construction phase, per TBP Proposal #20770.11**

3. ARCHITECT'S SERVICES

The ARCHITECT shall provide those services specified to be performed by the ARCHITECT. The following phases of services are authorized:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Schematic Design | |
| <input checked="" type="checkbox"/> Design Development | <input type="checkbox"/> Other (Specify Below) |
| <input checked="" type="checkbox"/> Construction Documents | _____ |
| <input checked="" type="checkbox"/> DSA & OPSC Approval | _____ |
| <input checked="" type="checkbox"/> Bidding Phase | _____ |
| <input checked="" type="checkbox"/> Construction Administration | |
| <input checked="" type="checkbox"/> Close-out | |

4a. ARCHITECT'S COMPENSATION In conformance with the Master Agreement Attachment "A" - Basic Architect Fee Schedule (Reconstruction/Modernization), a credit of

~~(\$54,158.92) (\$47,742.90)~~ will be applied to Schematic Design Phase for services already rendered under **Project Authorization tBP – Crescenta Valley- 002**.

5. PROJECT CONSTRUCTION BUDGET

~~\$4,992,892 \$4,721,290~~ (Actual Construction Cost)

6. PROJECT COMPLETION SCHEDULE

- A) Schematic Design and Design Development to be completed and submitted for review and approval by the DISTRICT within thirty-five **(35)** work days upon execution of this Project Authorization.
- B) Construction Documents to be completed and submitted for review and approval by the DISTRICT within fifty-five **(55)** work days upon acceptance of Design Development.
- C) Agency approval to be obtained within one hundred thirty **(130)** work days after authorization by District to submit the Construction Documents into DSA.
- D) Balance of Bidding and Construction Administration shall be in coordination with the DISTRICT's Bid and Construction schedule.
- E) Close-out and DSA Certification to be completed within forty-five **(45)** work days after filing of Notice of Completion contingent upon timely review of documents by DSA staff.

7. OTHER PROVISIONS

None.

8. The design development and construction document services covered by this AGREEMENT shall be completed and submitted to the Division of the State ARCHITECT for review and approval on or before See Project Completion Schedule.

This Project Authorization No. **Crescenta Valley Science Labs-018 Amendment #2- Revised** is hereby approved, the DISTRICT and the ARCHITECT having executed said Project Authorization on _____, 2018.

DISTRICT:

ARCHITECT:

Stephen Dickinson
Chief Business and Financial Officer
Glendale Unified School District

Name: _____
Title: _____

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

ACTION REPORT NO. 6

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Approval of Resolution No. 13 for Change Order No. 1 with NR Development, Inc. for Additional Work at Glendale High School Shade Structure Installation**

The Superintendent recommends that the Board of Education approve Resolution No. 13 for Change Order No. 1 with NR Development, Inc. for additional work at Glendale High School shade structure installation due to unforeseen conditions found during installation.

This agenda item is in support of Board Priority No. 2 – Create a Culture of Learning. On August 14, 2018, the Board approved the award of Bid No. 178-18/19 for shade structure installation at Glendale High School and Verdugo Woodlands Elementary School for a total of \$104,500.00.

During installation at Glendale High School, the contractor uncovered an underground electrical duct conduit bank encased in concrete that would not allow the installation of footings as planned. In this case, a different type of footing would need to be installed, incurring an additional cost. This unforeseen condition has caused a change order to the contract in the amount of \$20,751.25 which exceeds the 10% threshold allowed.

Per Public Contract Code 20118.4, if the cost of the change or alteration is in excess of ten percent (10%) of the original contract price, and the change or alteration is a necessary and integral part of the work under the contract, and bidding would delay the completion of the contract, Resolution may be approved by the Board without the formality of securing bids.

Staff is recommending the approval of Resolution No. 13 for Change Order No. 1 with NR Development, Inc. for additional work at the Glendale High School shade structure installation project in the amount of \$20,751.25. Following the approval of this Resolution, a Change Order will be brought to the Board for approval at a future meeting.

This project is funded by Measure S and State ORG funds. The Superintendent's Facility Advisory Committee voted to support this recommendation.

RESOLUTION NO. 13

A RESOLUTION OF THE GOVERNING BOARD OF EDUCATION OF THE GLENDALE UNIFIED SCHOOL DISTRICT FOR APPROVAL OF CHANGE ORDER NO. 1 FOR ADDITIONAL WORK REQUIRED AT THE GLENDALE HIGH SCHOOL SHADE STRUCTURE INSTALLATION PROJECT AWARDED TO NR DEVELOPMENT, INC.

WHEREAS, the Governing Board of the GLENDALE UNIFIED SCHOOL DISTRICT ("District") previously awarded a contract for construction work at GLENDALE HIGH SCHOOL and VERDUOGO WOODLANDS ELEMENTARY SCHOOL for INSTALLATION OF SHADE STRUCTURES ("Project") to NR DEVELOPMENT, INC. ("Contractor");

WHEREAS, subsequent to the award of the contract for the Project, unforeseen conditions were found on the project site at Glendale High School during installation activities; and additional work is required;

WHEREAS, the cost for the additional work is estimated to be Twenty Thousand Seven Hundred Fifty One Dollars and Twenty One cents (\$20,751.25) ("Estimated Cost");

WHEREAS, the Estimated Cost is comprised of additional structural work due to unforeseen site conditions, not identified in the contract, to provide a secure structure for the Project;

WHEREAS, the Estimated Cost exceeds the limitations set forth in Public Contract Code Section 20118.4;

WHEREAS, the Contractor is intimately familiar with the Project and is ready, willing and able to perform the additional work set forth in the Change Order;

WHEREAS, it would be more costly and time-consuming to bid this additional work since it is integral to the Project and the work being performed by the Contractor;

WHEREAS, competitive bidding the additional work covered by the Change Order would result in the delay of the completion of the Project;

WHEREAS, the additional work must be performed before the Project can be completed and failure to complete the Project will disrupt education and services provided to the students, as well as create a safety hazard for students, staff and the public;

NOW, THEREFORE, the Governing Board of the Glendale Unified School District does hereby find, resolve, determine, and order as follows:

Section 1. That all of the recitals set forth above are true and correct, and the Board so finds and determines.

Section 2. That it would work be impractical and disadvantageous to the District to competitively bid the completion of the additional work set forth in the Change Order.

Section 3. That the District approves the immediate completion of the additional work stated in the Change Order without competitively bidding such work and approves the District payment to the Contractor in accordance with the terms and conditions set forth in the Change Order.

Section 4. That the completion and approval of the additional work stated in the Change Order is necessary to ensure completion of the Project and use of the facilities by students, staff and the public.

Section 5. That the Governing Board delegates its authority to the Chief Business & Financial Officer to execute all agreements and complete all necessary documents for the additional work and to otherwise fulfill the intent of this Resolution.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Glendale Unified School District this 11th day of December 2018 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

I, Gregory S. Krikorian, President of the Glendale Unified School District Governing Board of Education, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in office of said Board.

President of the Board of Education
Glendale Unified School District

Clerk of the Board of Education
Glendale Unified School District

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

ACTION REPORT NO. 7

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

PREPARED IN: Office of the Superintendent

SUBJECT: **California School Boards Association's (CSBA) Delegate Assembly – Call for Nominations**

The Superintendent recommends that the Board of Education nominate a candidate for the 2019 California School Boards Association's Delegate Assembly representing Subregion 23-A.

The CSBA's Delegate Assembly is a vital link in the Association's governance structure. The CSBA's Delegate Assembly sets the general policy direction for the association. Working with local districts, county offices, the Board of Directors and Executive Committee, delegates ensure that the association reflects the interests of school districts and county offices of education throughout the State.

Glendale Unified School District is part of Subregion 23-A of the CSBA. Below are the names of delegates in Subregion 23-A whose term expires and are up for re-election, should they wish to run:

1. Suzie Abajian (South Pasadena USD)
2. Adele Andrade-Stadler (Alhambra USD)

The Board may nominate as many individuals as it chooses. Board action is required. The term of office for each delegate is two years beginning April 1, 2019 through March 31, 2021. The nomination form, candidate biographical sketch, and optional resume must be sent to CSBA no later than January 7, 2019.

October 26, 2018

MEMORANDUM

To: CSBA Member Boards
From: Mike Walsh, CSBA President
Re: Call for Nominations to CSBA's Delegate Assembly

DEADLINE: Monday, January 7, 2019

IF NOMINATING, BOARD ACTION REQUIRED

Please deliver to all governing board members. See envelope label for Region/Subregion number or visit <https://www.csba.org/About/Leadership/CSBARegions>

Each year, member boards elect representatives to the California School Boards Association's Delegate Assembly. The Delegate Assembly is a vital link in the Association's governance and sets the general policy direction. Working with member boards, the Board of Directors, and Executive Committee, Delegates ensure that the Association promotes the interests of California's school districts and county offices of education.

Nomination and candidate biographical sketch forms for CSBA's Delegate Assembly are now being accepted until **Monday, January 7, 2019**. Nomination instructions are listed below:

- Any CSBA member board is eligible to nominate board members within their geographical region or subregion.
- A member board may nominate as many individuals as it chooses, but only one nomination form per nominee.
- All nominees must serve on a CSBA member boards and must give their approval prior to being nominated.
- All nominees must submit a **one-page, single-sided**, candidate biographical sketch form.
- An optional one-page, one-sided résumé may also be submitted, but cannot be substituted for the biographical sketch form.
- It is the nominee's responsibility to confirm that all nomination materials have been received deadline. Late submissions will not be accepted.
- The nomination form, candidate biographical sketch form, and optional resume may be returned by Monday, January 7, 2019, via the following methods. Please choose only one method:
 - E-mail to nominations@csba.org by 11:59 p.m.
 - Fax to (916) 371-3407 by 11:59 p.m.
 - Postmarked by U.S.P.S. no later than January 7, 2019.

Elected Delegates serve a two-year term beginning April 1, 2019 through March 31, 2021. There are two required Delegate Assembly meetings each year. In 2019, the dates are May 18-19 in Sacramento and December 4-5 in San Diego. *District eligible to appoint a member of their board to the Delegate Assembly will receive a separate communication from CSBA.* However, districts that appoint may also nominate board members to run for the Delegate Assembly.

The nomination form and current list of CSBA Delegates with their expiration terms are attached. Terms that end in 2019 are up for election. All materials related to the nomination process for elected Delegates are available to download at www.csba.org/ElectionToDA. For more information, please contact the Executive Office at (800) 266-3382. Thank you.

Enclosures: Nomination Form, Candidate Biographical Sketch Form, Delegate Assembly Roster
S:\EO\Nominations & Elections\DA\For 2019 elections\Nominations\nominations memo.docx



2019 Delegate Assembly Nomination Form

DUE Monday, January 7, 2019

E-mail to nominations@csba.org or, fax (916) 371-3704 or, Mail to: CSBA Exec. Office | 3251 Beacon Bl., W. Sacramento, 95691.

CSBA Region/subregion # _____

The Board of Education of the _____ voted to
(Nominating District)
nominate _____ The nominee is a member of the
(Nominee)
_____, which is a member of the California
(Nominee's Board)
School Boards Association.

- The nominee has consented to this nomination.
- Attached is the nominee's required one-page, single-sided, candidate biographical sketch form and optional one-page, single-sided résumé, if submitted.
- The nominee's required one-page, single-sided, candidate biographical sketch form and optional one-page, single-sided résumé, if submitted, will be sent by Monday, January 7, 2019.

Board Clerk or Board Secretary (signed)

Date

Board Clerk or Board Secretary (printed)

PLEASE NOTE: This nomination form and nominee's candidate biographical sketch form are both due Monday, January 7, 2019. They may be emailed to nominations@csba.org, or faxed to (916) 371-3407 by 11:59 p.m., or mailed to CSBA, Attn: Executive Office, 3251 Beacon Blvd., West Sacramento, CA 95691, postmarked by the U.S.P.S. no later than **Monday, January 7, 2019**. *It is the nominee's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office by the due date. Late submissions cannot be accepted.* Please contact CSBA's Executive Office (800) 266-3382, should you have any questions. Thank you.

2019 Delegate Assembly Candidate Biographical Sketch Form
DUE: Monday, January 7, 2019 – no late submissions accepted

Please complete, sign, and date this required ONE-page candidate biographical sketch form. An optional, ONE-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state “see résumé” and do not re-type this form. It is the candidate’s responsibility to confirm that all nomination materials have been received by the CSBA Executive Office.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: _____ **Date:** _____

Name: _____	CSBA Region & subregion #: _____
District or COE: _____	Years on board: _____
Profession: _____ Contact Number (please v <input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Bus.): _____	
*Primary E-mail: _____	
<i>(*Communications from CSBA will be sent to primary email)</i>	
Are you an incumbent Delegate? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, year you became Delegate: _____	

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. (Character count limit: 700)

Please describe your activities and involvement on your local board, community, and/or CSBA. (Character count limit: 700)

What do you see as the biggest challenge facing governing boards and how can CSBA help address it? (Character count limit: 700)



REGION 1 – 4 Delegates (4 elected)

Director: Jennifer Owen (Fort Bragg USD)

Subregion 1-A (Del Norte, Humboldt)

Donald McArthur (Del Norte County USD), 2019

Lisa Ollivier (Eureka City SD), 2020

Subregion 1-B (Lake, Mendocino)

Sandy Tucker (Middletown USD), 2020

Region 1 County:

David Browning (Lake COE), 2019

REGION 2 – 4 Delegates (4 elected)

Director: Sherry Crawford (Siskiyou COE)

Subregion 2-A (Modoc, Siskiyou, Trinity)

Gregg Gunkel (Siskiyou Union HSD), 2019

Subregion 2-B (Shasta)

Teri Vigil (Fall River Joint USD), 2019

Subregion 2-C (Lassen, Plumas)

Dwight Pierson (Plumas County & USD), 2020

Region 2 County:

Brenda Duchi (Siskiyou COE), 2020

REGION 3 – 8 Delegates (8 elected)

Director: A.C. (Tony) Ubalde (Vallejo City USD)

Subregion 3-A (Sonoma)

Ron Kristof (Santa Rosa City Schools), 2019

Jeremy Brott (Bennett Valley Union SD), 2020

Subregion 3-B (Napa)

Indira Lopez (Calistoga Joint USD), 2019

Subregion 3-C (Solano)

Diane Ferrucci (Benicia USD), 2019

David Isom (Fairfield-Suisun USD), 2019

Michael Kitzes (Vacaville USD), 2020

Subregion 3-D (Marin)

Barbara Owens, (Tamalpais Union HSD) 2020

Region 3 County

Herman Hernandez (Sonoma COE), 2019

REGION 4 – 8 Delegates (8 elected)

Director: Paige Stauss (Roseville Joint Union HSD)

Subregion 4-A (Glenn, Tehama)

Rod Thompson (Red Bluff Jt. Union HSD), 2020

Subregion 4-B (Butte)

Judith Peters (Paradise USD), 2019

Subregion 4-C (Colusa, Sutter, Yuba)

Jim Flurry (Marysville Joint USD), 2020

Silvia Vaca (Williams USD), 2019

Subregion 4-D (Nevada, Placer, Sierra)

Julann Brown (Auburn Union ESD), 2019

Linda Campbell (Nevada Joint Union HSD), 2019

Renee Nash (Eureka Union SD), 2020

Region 4 County

June McJunkin (Sutter COE), 2020

REGION 5 – 10 Delegates (7 elected/3 appointed ◇)

Director: Alisa MacAvoy (Redwood City ESD)

Subregion 5-A (San Francisco)

Emily Murase (San Francisco County USD)◇, 2019

Rachel Norton (San Francisco County USD)◇, 2019

Vacant (San Francisco County USD)◇, 2020

Subregion 5-B (San Mateo)

Davina Drabkin (Burlingame ESD), 2019

Carrie Du Bois (Sequoia Union HSD), 2019

Amy Koo (Belmont-Redwood Shores SD), 2020

Clayton Koo, (Jefferson ESD), 2020

Kevin Martinez (San Bruno Park ESD), 2019

Kalimah Salahuddin (Jefferson Union HSD), 2020

Region 5 County

Beverly Gerard (San Mateo COE), 2019

REGION 6 – 19 Delegates (12 elected/7 appointed ◇)

Director: Darrel Woo (Sacramento City USD)

Subregion 6-A (Yolo)

Jackie Wong (Washington USD), 2020

Subregion 6-B (Sacramento)

Michael A. Baker (Twin Rivers USD)◇, 2019

Pam Costa (San Juan USD)◇, 2019

Craig DeLuz (Robla ESD), 2020

John Gordon (Galt Joint Union ESD), 2019

Jay Hansen (Sacramento City USD)◇, 2019

Susan Heredia (Natomas USD), 2019

Lisa Kaplan (Natomas USD), 2019

Ramona Landeros (Twin Rivers USD), 2020

Crystal Martinez-Alire (Elk Grove USD)◇, 2019

Mike McKibbin (San Juan USD)◇, 2020

Christina Pritchett (Sacramento City USD)◇, 2020

JoAnne Reinking (Folsom-Cordova USD), 2020

Rebecca Sandoval (Twin Rivers USD), 2019

Edward (Ed) Short (Folsom-Cordova USD), 2019

Bobbie Singh-Allen (Elk Grove USD)◇, 2020

Subregion 6-C (Alpine, El Dorado, Mono)

Misty diVittorio (Placerville Union ESD), 2020

Suzanna George (Rescue Union ESD), 2019

Region 6 County

Shelton Yip (Yolo COE), 2020

REGION 7 – 20 Delegates (15 elected/5 appointed ◇)

Director: Yolanda Peña Mendrek (Liberty Union HSD)

Subregion 7-A (Contra Costa)

Elizabeth (Liz) Bettis (Walnut Creek ESD), 2019

Elizabeth Block (West Contra Costa USD)◇, 2020

Laura Canciamilla (Pittsburg USD), 2020

Madeline Kronenberg (West Contra Costa USD), 2020

Linda K. Mayo (Mt. Diablo USD)◇, 2019

Marina Ramos (John Swett USD), 2019

Richard Severy (Moraga ESD), 2019

Raymond Valverde (Liberty Union HSD), 2020

List of all Delegates with expiration terms updated 11-24-18

Subregion 7-B (Alameda)

Valerie Arkin (Pleasanton USD), 2020
Ann Crosbie (Fremont USD)◇, 2019
Beatriz Leyva-Cutler (Berkeley USD), 2019
Jody London (Oakland USD)◇, 2019
William McGee (Hayward USD), 2019
Amy Miller (Dublin USD), 2020
Diana J. Prola (San Leandro USD), 2019
Nina Senn (Oakland USD)◇, 2020
Nancy Thomas (Newark USD), 2019
Annette Walker (Hayward USD), 2020
Anne White (Livermore Valley Joint USD), 2020

Region 7 County

Fatima Alleyne (Contra Costa COE), 2019

REGION 8 – 14 Delegates (12 elected/2 appointed)◇

Director: Matthew Balzarini (Lammersville Joint USD)

Subregion 8-A (San Joaquin)

Kathleen Garcia (Stockton USD)◇, 2019
Kathy Howe (Manteca USD), 2020
George Neely (Lodi USD), 2019
Christopher (Kit) Oase (Ripon USD), 2019
Angela Phillips (Stockton USD)◇, 2020
Stephen J. Schluer (Manteca USD), 2020
Jenny Van De Pol (Lincoln USD), 2020

Subregion 8-B (Amador, Calaveras, Tuolumne)

Zerrall McDaniel (Calaveras USD), 2019

Subregion 8-C (Stanislaus)

Faye Lane (Ceres USD), 2020
Cynthia (Cindi) Lindsey (Sylvan Union ESD), 2019
Paul Wallace (Neman-Crows Landing USD), 2019

Subregion 8-D (Merced)

Adam Cox (Merced City ESD), 2019
John Medearis (Merced Union HSD), 2020

Region 8 County

Juliana Feriani (Tuolumne COE), 2020

REGION 9 – 8 Delegates (8 elected)

Director: Tami Gunther (Atascadero USD)

Subregion 9-A (San Benito, Santa Cruz)

Phil Rodriguez (Soquel Union ESD), 2020
Deborah Tracy-Proulx (Santa Cruz City Schools), 2020
George Wylie (San Lorenzo Valley USD), 2019

Subregion 9-B (Monterey)

Lila Cann (Salinas Union HSD), 2019
Rita Patel (Carmel USD), 2020

Subregion 9-C (San Luis Obispo)

Mark Buchman (San Luis Coastal USD), 2020
Vicki Meagher (Lucia Mar USD), 2019

Region 9 County

Janet Wohlgemuth (Monterey COE), 2019

REGION 10 – 15 Delegates (11 elected/4 appointed)◇

Director: Susan Markarian (Pacific Union ESD)

Subregion10-A (Madera, Mariposa)

Barbara Bigelow (Chawanakee USD), 2019

Subregion10-B (Fresno)

Daniel Babshoff (Kerman USD), 2019
Connie Brooks (Kings Canyon Joint USD), 2020
Darrell Carter (Washington USD), 2020
Gilbert Coelho (Firebaugh-Las Deltas USD), 2020
Valerie Davis (Fresno USD)◇, 2019
Brian Heryford (Clovis USD)◇, 2019
William (Bill) Johnson (Clay ESD), 2019
Marcy Masumoto (Sanger USD), 2019
Carol Mills (Fresno USD)◇, 2020
Elizabeth (Betsy) Sandoval (Clovis USD)◇, 2020
Norman Saude (Sierra USD), 2020
Kathy Spate (Caruthers USD), 2019

Subregion10-C (Kings)

Teresa Carlos-Contreras (Kings River-Hardwick Union ESD), 2020

Region 10 County

Sara Wilkins (Madera COE), 2020

REGION 11 – 9 Delegates (9 elected)

Director: Suzanne Kitchens (Pleasant Valley SD)

Subregion 11-A (Santa Barbara)

Jack C. Garvin (Santa Maria Joint Union HSD), 2020
Luz Reyes-Martin (Goleta Union SD), 2019

Subregion 11-B (Ventura County and Las Virgenes USD)

William Daniels (Simi Valley USD), 2020
Vianey Lopez (Hueneme ESD), 2020
Veronica Robles-Solis (Oxnard SD), 2020
Kelsey Stewart (Santa Paula USD), 2020
Christina (Tina) Urias (Santa Paula USD), 2019
John Walker (Ventura USD), 2019

Region 11 County

Mark Lisagor (Ventura COE), 2019

REGION 12 – 14 Delegates (11 elected/3 appointed)◇

Director: Bill Farris (Sierra Sands USD)

Subregion 12-A (Tulare)

Peter Lara, Jr. (Porterville USD), 2020
Cathy Mederos (Tulare Joint Union HSD), 2019
Dean Sutton (Exeter USD), 2019
Lucia Vazquez (Visalia USD), 2020

Subregion 12-B (Kern)

Pamela (Pam) Baugher (Bakersfield City SD), 2019
Jeff Flores (Kern Union HSD)◇, 2019
Pamela Jacobsen (Standard SD), 2020
Tim Johnson (Sierra Sands USD), 2019
Phillip Peters (Kern Union HSD)◇, 2020
Geri Rivera (Arvin Union SD), 2019
Gaby Schmidt (Lakeside Union ESD), 2020
Lillian Tafoya (Bakersfield City SD)◇, 2020
Keith Wolaridge (Panama-Buena Vista Union SD), 2019

Region 12 County

Donald P. Cowan (Kern COE), 2020

REGION 15 – 26 Delegates (18 elected/8 appointed)◇

Director: Meg Cutuli (Los Alamitos USD)

County: Orange

List of all Delegates with expiration terms updated 11-24-18

Alfonso Alvarez (Santa Ana USD) ♦, 2019
Dana Black (Newport-Mesa USD), 2020
Lauren Brooks (Irvine USD), 2020
Carrie Buck (Placentia-Yorba Linda USD), 2019
Bonnie Castrey (Huntington Beach Union HSD), 2019
Jeff Cole (Anaheim ESD), 2019
Ian Collins (Fountain Valley ESD), 2019
Lynn Davis (Tustin USD), 2020
Karin Freeman (Placentia-Yorba Linda USD), 2019
Ira Glasky (Irvine USD) ♦, 2020
Patricia Holloway (Capistrano USD) ♦, 2019
Al Jabbar (Anaheim Un. HSD), 2019
Candice (Candi) Kern (Cypress ESD), 2020
Shari Kowalke (Huntington Beach City ESD), 2020
Martha McNicholas (Capistrano USD) ♦, 2020
Lan Nguyen (Garden Grove USD) ♦, 2020
John Palacio (Santa Ana USD) ♦, 2020
Annemarie Randle-Trejo (Anaheim Union HSD) ♦, 2020
Teri Rocco (Garden Grove USD) ♦, 2019
Francine Scinto (Tustin USD), 2020
Michael Simons (Huntington Beach Union HSD), 2020
Robert A. Singer (Fullerton Joint Union HSD), 2019
Suzie R. Swartz (Saddleback Valley USD), 2019
Sharon Wallin (Irvine USD), 2020
Dolores Winchell (Saddleback Valley USD), 2019

Region 15 County

John (Jack) Bedell (Orange COE), 2019 ♦

REGION 16 – 20 Delegates (15 elected/5 appointed) ♦

Director: Karen Gray (Silver Valley USD)

Subregion 16-A (Inyo)

Susan Patton (Lone Pine USD), 2019

Subregion 16-B (San Bernardino)

Christina Cameron-Otero (Needles USD), 2020
Tom Courtney (Lucerne Valley USD), 2019
Barbara J. Dew (Victor Valley Union HSD), 2020
Gwen Dowdy-Rodgers (San Bernardino City USD) ♦, 2019
Barbara Flores (San Bernardino City USD) ♦, 2020
Peter Garcia (Fontana USD) ♦, 2019
Cindy Gardner (Rim of the World USD), 2020
Margaret Hill (San Bernardino City USD), 2019
Shari Megaw (Chaffey Joint Union HSD), 2019
Jim O'Neill, (Redlands USD), 2020
Sylvia Orozco (Chino Valley USD) ♦, 2019
Caryn Payzant (Alta Loma ESD), 2020
Barbara Schneider (Helendale SD), 2020
Matt Slowik (Fontana USD) ♦, 2020
Wilson So (Apple Valley USD), 2019
Mark Sumpter (San Bernardino COE), 2020
Eric Swanson (Hesperia USD), 2019
Kathy A. Thompson (Central ESD), 2019

Region 16 County

Laura A. Mancha (San Bernardino COE), 2020

REGION 17 – 24 Delegates (18 elected/6 appointed) ♦

Director: Katie Dexter (Lemon Grove SD)

County: San Diego

List of all Delegates with expiration terms updated 11-24-18

Elvia Aguilar (South Bay Union SD), 2020
Barbara Avalos (National SD), 2020
Richard Barrera, (San Diego USD) ♦, 2019
Blanca Brown, (Lemon Grove SD), 2019
Leslie Ray Bunker (Chula Vista ESD), 2019
Brian Clapper (National SD), 2020
Eleanor Evans (Oceanside USD), 2020
Al Guerra (Alpine Union SD), 2019
Beth Hergesheimer (San Dieguito Union HSD), 2019
Laurie Humphrey (Chula Vista ESD), 2020
Claudine Jones (Carlsbad USD), 2020
Michael McQuary (San Diego USD) ♦, 2020
Tamara Otero (Cajon Valley Union SD), 2019
Dawn Perfect (Ramona USD), 2019
Barbara Ryan (Santee SD), 2019
Elva Salinas (Grossmont Union HSD), 2020
Debra Schade (Solana Beach ESD), 2020
Nicholas Segura (Sweetwater Union HSD) ♦, 2020
Charles Sellers (Poway USD) ♦, 2019
Arturo Solis (Sweetwater Union HSD) ♦, 2019
Marla Strich (Encinitas Union ESD), 2020
Cipriano Vargas, (Vista USD), 2020
Sharon Whitehurst-Payne (San Diego USD) ♦, 2019

Region 17 County

Guadalupe Gonzalez (San Diego COE), 2019 ♦

REGION 18 – 21 Delegates (16 elected/5 appointed) ♦

Director: Wendy Jonathan (Desert Sands USD)

Subregion 18-A (Riverside)

Alfredo Andrade (Banning USD), 2019
Kenneth Dickson (Murrieta Valley USD), 2019
Robert Garcia (Jurupa USD), 2019
Madonna Gerrell (Palm Springs USD), 2019
Blanca T. Hall (Coachella Valley USD), 2020
Tom Hunt (Riverside USD) ♦, 2019
Cleveland (CJ) Johnson (Moreno Valley USD) ♦, 2019
Marla Kirkland (Val Verde USD), 2020
Susie Lara (Beaumont USD), 2020
Patricia Lock-Dawson (Riverside USD) ♦, 2020
David Nelissen (Perris Union HSD), 2020
Bill Newberry (Corona-Norco USD) ♦, 2020
Dean Primmer (Desert Center USD), 2019
Kristi Rutz-Robbins (Temecula Valley USD), 2019
Victor Scavarda (Hemet USD), 2020
Susan (Sue) Scott (Lake Elsinore USD), 2020
Mary Helen Ybarra (Corona-Norco USD) ♦, 2019

Subregion 18-B (Imperial)

Ralph Fernandez (Brawley Union HSD), 2019
Diahna Garcia-Ruiz (Heber ESD), 2019
Gloria Santillan (Brawley ESD), 2020
County: Wendel W. Tucker (Riverside COE), 2020

REGION 20 – 12 Delegates (11 elected/1 appointed) ♦

Director: Albert Gonzalez (Santa Clara USD)

County: Santa Clara

Frank Biehl (East Side Union HSD), 2020
Cynthia Chang (Los Gatos-Saratoga Jt. Union HSD), 2020

Danielle Cohen (Campbell Union SD), 2019
Pamela Foley (San Jose USD) ♦, 2019
Bonnie Mace (Evergreen ESD), 2019
Joe Mitchner (Mountain View-Los Altos Un. HSD), 2020
Jodi Muirhead, (Santa Clara USD), 2020
Reid Myers (Sunnyvale SD), 2019
Mary Patterson (Morgan Hill USD), 2019
Andres Quintero (Alum Rock Union ESD), 2019
George Sanchez (Franklin-McKinley ESD), 2019
County: Rosemary Kamei (Santa Clara COE), 2020

REGION 21 – 7 Delegates (0 elected/ 7 appointed) ♦
Director: Kelly Gonez (Los Angeles USD) ♦, 2022

County: Los Angeles

Monica Garcia (Los Angeles USD) ♦, 2021
George McKenna (Los Angeles USD) ♦, 2020
Nick Melvoin (Los Angeles USD) ♦, 2022
Scott Schmerelson (Los Angeles USD) ♦, 2020
Richard Vladovic (Los Angeles USD) ♦, 2020
Vacant (Los Angeles USD) ♦, 2020

Region 18 County

Douglas Boyd (Los Angeles COE) ♦, 2020

REGION 22 – 6 Delegates (6 elected)

Director: Keith Giles (Lancaster ESD)

Los Angeles County: North Los Angeles

John Curiel (Westside Union ESD), 2019
Steven DeMarzio (Westside Union ESD), 2020
Stacy Dobbs (Castaic Union SD), 2020
R. Michael Dutton (Antelope Valley Union HSD), 2019
Nancy Smith (Palmdale ESD), 2020
Steven M. Sturgeon (William S. Hart Union HSD), 2019

REGION 23 – 15 Delegates (13 elected/2 Appointed) ♦

Director: Helen Hall (Walnut Valley USD)

Los Angeles County: San Gabriel Valley & East Los Angeles

Subregion 23-A

Suzie Abajian (South Pasadena USD), 2019
Adele Andrade-Stadler (Alhambra USD), 2019
Kimberly Kenne (Pasadena USD), 2020
Gregory Krikorian (Glendale USD), 2020
Gary Scott (San Gabriel USD), 2020

Subregion 23-B

Jessica Ancona (El Monte City SD), 2019
Anthony Duarte (Hacienda La Puente USD), 2020
Gino (J.D.) Kwok (Hacienda La Puente USD) ♦, 2020
Larry Redinger (Walnut Valley USD), 2019

Subregion 23-C

Cory Ellenson (Glendora USD), 2020
Steven Llanusa (Claremont USD), 2020
Christina Lucero (Baldwin Park USD), 2019
Eileen Miranda Jimenez (West Covina USD), 2019
Roberta Perlman (Pomona USD) ♦, 2019
Paul Solano (Bassett USD), 2020

REGION 24 – 16 Delegates (14 elected/2 Appointed) ♦

Director: Donald E. LaPlante (Downey USD)

Los Angeles County: Southwest Crescent

Darryl Adams (Norwalk-La Mirada USD), 2019
Leighton Anderson (Whittier Union HSD), 2020
Jan Baird (South Whittier ESD), 2019
Maggie Bove-LaMonica (Hermosa Beach City ESD), 2020
Diana Craighead (Long Beach USD) ♦, 2020
Paul Gardiner (East Whittier City ESD), 2020
Vivian Hansen (Paramount USD), 2019
Megan Kerr (Long Beach USD) ♦, 2019
Eugene Krank (Hawthorne SD), 2020
Jose Lara (El Rancho USD), 2019
Sylvia V. Macias (South Whittier ESD), 2020
Karen Morrison (Norwalk-La Mirada USD), 2020
Ann M. Phillips (Lawndale ESD), 2020
Jesse Urquidi, (Norwalk-LaMirada USD), 2020
Ana Valencia (Norwalk-La Mirada USD), 2019
Satra Zurita, (Compton USD), 2019

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elections\Nominations\List of all Delegates with expiration
terms updated 11-24-18.docx



IMPORTANT DELEGATE ASSEMBLY NOMINATION AND ELECTION 2019 DATES

Important 2019 Dates:

- **Monday, January 7:** U.S.P.S. postmarked, fax, or email deadline for *required* Nomination and Candidate Biographical Sketch Forms
- By Friday, February 1: Ballots mailed to Member Boards
- February 1 – March 15: Boards vote for Delegates
- Friday, March 15: Deadline for the ballots to be returned to CSBA (U.S.P.S. POSTMARK ONLY)
- By Saturday, March 30: Ballots to be tallied
- By Monday, April 1: Election results, except for run-offs, posted on CSBA's Web site
- Tuesday, April 30: Deadline for run-off ballots to be returned to CSBA (U.S.P.S. POSTMARK ONLY)

CSBA Delegate Assembly Meeting Dates in 2019

- Saturday, May 18 – Sunday, May 19, Sacramento
- Wednesday, December 4 – Thursday, December 5, San Diego

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

ACTION REPORT NO. 8

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Hagop Eulmessekian, Director, Student Support Services

SUBJECT: Approval of Clark Magnet High School Lottery Process for 2019-2020

The Superintendent recommends that the Board of Education approve the use of one lottery pool for Clark Magnet High School attendance in 2019-2020. This will ensure that every eligible student who applies for Clark Magnet High School has equal chance to be chosen in the random student selection process, regardless of what middle school the student attends.

At the November 26, 2018 Board Meeting, the Board was presented with historical data regarding the Clark lottery from the 2012-2013 school year through the 2018-2019 school year. Based on the information presented, staff recommends the following:

- Staff is recommending one lottery pool be used for 2019-2020. This ensures that every student who applies for Clark Magnet High School and is determined to be eligible has equal chance to be chosen in the random student selection process, regardless of what middle school the student attends. One lottery pool also assists with transparency as families can be told exactly where they stand on the wait list, should wait lists need to be maintained for the incoming 9th grade class.
- Staff is further recommending that eligible students who are twins or multiples be linked in the lottery process so that if one gets into the school, the others are also accepted to keep twins and multiples in the same school.
- Staff is not recommending that other siblings be given priority as that would significantly limit access to students at large.

- Finally, staff is recommending that students who live within GUSD attendance boundaries but attend either private schools or non-GUSD public schools have equal access to the random student selection process as students currently attending GUSD schools.

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

ACTION REPORT NO. 9

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources

SUBJECT: **Variable Term Waiver Request for Bilingual Crosscultural, Language and Academic Development (BCLAD) for the 2018-2019 School Year**

The Superintendent recommends that the Board of Education approve the Variable Term Waiver Request for the hiring of a teacher on a waiver permit based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for needed position(s) as follows:

Okuda, Tae, Bilingual Crosscultural Academic Development (BCLAD), Middle School, Grades 6-8

Upon approval of this Variable Term Waiver Request by the California Commission on Teacher Credentialing (CCTC), the District will be permitted to hire waiver permit teachers for BCLAD/English Learner Authorization. Notwithstanding, Glendale Unified School District will hire waiver permit teachers only when qualified, capable, fully certified teachers are unavailable. This Waiver Request will remain in force until June 30, 2019.

Submission of the Waiver request by the local education agency is a prerequisite to the issuance of any waiver permit by the California Commission on Teacher Credentialing. California Code of Regulations Section 80120 requires that the request for the waiver be adopted by the Governing Board at a regularly scheduled, public meeting of the Board. The waiver will provide teachers additional time to complete the requirements for the credential that authorizes the service assigned. The waiver is based on last year's actual needs, projected student enrollment and staffing allocations for the 2018-2019 school year.

Our continued District Priority is to recruit and hire fully credentialed and qualified teachers, but where that may not be possible, this will help ensure that the District has the correct people in each position, and appropriate professional development, time, and support to be successful in their jobs.

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

ACTION REPORT NO. 10

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources

SUBJECT: **Variable Term Waiver Request for Provisional Internship for the 2018-2019 School Year**

The Superintendent recommends that the Board of Education approve the Variable Term Waiver Request for the hiring of a teacher on a waiver permit based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for needed position(s) as follows:

Okuda, Tae-Single Subject Provisional Internship-Foreign Language Japanese, Grades 6-8

Upon approval of this Variable Term Waiver Request by the California Commission on Teacher Credentialing (CCTC), the District will be permitted to hire waiver permit teacher for Single Subject Provisional Internship Authorization. Notwithstanding, Glendale Unified School District will hire waiver permit teachers only when qualified, capable, fully certified teachers are unavailable. This Waiver Request will remain in force until June 30, 2019.

Submission of the Waiver request by the local education agency is a prerequisite to the issuance of any waiver permit by the California Commission on Teacher Credentialing. California Code of Regulations Section 80021.1 requires that the request for the waiver be adopted by the Governing Board at a regularly scheduled, public meeting of the Board. The waiver will provide teachers additional time to complete the requirements for the credential that authorizes the service assigned. The waiver is based on last year's actual needs, projected student enrollment and staffing allocations for the 2018-2019 school year.

Our continued District Priority is to recruit and hire fully credentialed and qualified teachers, but where that may not be possible, this will help ensure that the District has the correct people in each position, and appropriate professional development, time, and support to be successful in their jobs.

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

CONSENT CALENDAR NO. 1

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

PREPARED IN: Office of the Superintendent

SUBJECT: **Minutes**

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a) Regular Meeting No. 14, November 26, 2018

GLENDALE UNIFIED SCHOOL DISTRICT
223 N. Jackson Street
Glendale, California 91206-4380

BOARD OF EDUCATION MEETING NO. 14
UNADOPTED MINUTES
REGULAR MEETING, November 26, 2018

CALL TO ORDER AND ROLL CALL

The regular meeting of the Glendale Unified School District Board of Education was called to order by Greg Krikorian, president of the Board of Education, at 4:32 p.m. on Monday, November 26, 2018, in the Board Room at the Administration Center, 223 N. Jackson Street, Glendale, California. The following members were present for roll call: Jennifer Freeman, Dr. Armina Gharpetian, Nayiri Nahabedian, Shant Sahakian, and Greg Krikorian.

The following administrators were present: Dr. Winfred Roberson, Mr. Stephen Dickinson, Dr. Cynthia Foley, Dr. Kelly King, Dr. Mary Mason, Mr. Felix Melendez, and Dr. Deb Rinder.

PLEDGE OF ALLEGIANCE

Erik Guerrero, a 5th grade student from Marshall Elementary School, led the Pledge of Allegiance.

CERTIFICATE OF COMPLIANCE

Mr. Krikorian read the following statement: "To accommodate the requirements of Government Code §54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for this meeting was posted on the bulletin boards in the lobby of the Administration Center and the GUSD website 72 hours prior to this meeting."

APPROVAL OF AGENDA ORDER

A motion was made by Mrs. Freeman and seconded by Dr. Gharpetian to approve the agenda order, as presented. Motion approved by the following vote: AYES—Freeman, Gharpetian, Nahabedian, Sahakian, and Krikorian.

PRESENTATION

Senator Anthony Portantino presented his State of the School address, highlighting key legislation. Senator Portantino is the Chair of the Senate Education Budget Subcommittee. A question and answer period followed.

MINUTES: November 26, 2018 – Regular Board Meeting

PUBLIC COMMUNICATION

1. No one addressed the Board at this time.

STUDENT BOARD MEMBER REPORT

Student Board Member Sophia James provided an update at the schools. Our high school seniors are preparing for UC applications. Clark, GHS, and CVHS hosted a blood drive for the Red Cross. This Saturday is the Montrose Glendale parade at 6 p.m. Many schools are participating.

PUBLIC HEARING

1. Resolution Giving Notice of Intention to Grant a “Pedestrian” Easement to Jackson Street Apartments, LLD

Mr. Krikorian opened the public hearing at 5:15 p.m. and asked if anyone wished to speak. Hearing none, he closed the public hearing at 5:15 p.m.

2. Glendale Unified School District Proposal for 2018-2019 Reopener Contract Negotiations with the California School Employees Association (CSEA). (Refer to Action Report No. 2).

Mr. Krikorian opened the public hearing at 5:16 p.m. and asked if anyone wished to speak. Hearing none, he closed the public hearing at 5:16 p.m.

CLOSED SESSION

The Board recessed to Closed Session at 5:16 p.m. to discuss the following:

1. Instructing designated representative, Dr. Winfred B. Roberson, Jr., Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6
2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.
3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.
4. Conference with Legal Counsel – Anticipated Litigation – Initiation of litigation pursuant to Government Code §54956.9(c): One potential case.

MINUTES: November 26, 2018 – Regular Board Meeting

CLOSED SESSION (Continued)

5. Conference with Real Property Negotiators pursuant to Government Code 54956.8
Property: Approximately 40,000 square feet of real property, referred to as a portion of the District Office Site, located at 223 N. Jackson Street, Glendale, California 91206 (Property)
Negotiating Parties: Glendale Unified School District (Proposed Exchangor), Winfred Roberson, Superintendent, Constance Schwindt, Atkinson, Andelson, Loya, Rudd & Romo, and property consultant Sam S. Manoukian, RE/MAX; and one or more representatives from Carmel Partners which may acquire the Property through an exchange agreement pursuant to applicable California law (Proposed Exchange)

Under Negotiation: Instructions to negotiators will concern price and terms of payment as related to the possible exchange of the identified Property.

CALL TO ORDER/RETURN TO REGULAR MEETING

The meeting reconvened at 6:52 p.m.

REPORTING OUT OF CLOSED SESSION

None.

PUBLIC COMMUNICATIONS

No one addressed the Board at this time.

INFORMATION

1. Acknowledgements of Service
2. Initial CSEA Proposal for 2018-2019 Reopener Contract Negotiations
3. Early College Academy Proposal
4. Proposed Changes to FLAG Middle School Pathways
5. Clark Magnet High School Lottery Process
6. Parent and Student Educational Classes on the Dangers of Vaping and Edible Controlled Substances
7. Proposed Supplementary Textbooks for Use in Middle and High Schools in the Area of World Languages and Cultures
8. Proposed Course of Study Outline for Use in High Schools in the Area of English
9. Proposed New and Revised Board Policies Relating to Students, Students-Welfare, and Instruction

INFORMATION REPORTS (Continued)

10. Personnel Commission Re-Appointment of Mr. Michael Myers
11. Update on Measure S and Facility Programs

The above reports were presented for information and discussion only; no action was taken.

ACTION REPORTS

1. Variable Term Waiver Request for Crosscultural, Language and Academic Development (CLAD) for the 2018-2019 School Year

It was moved by Dr. Gharpetian and seconded by Ms. Nahabedian to approve Action Report No. 1, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

2. Adoption of District Proposal to California School Employees Association (CSEA)

It was moved by Mrs. Freemon and seconded by Mr. Sahakian to approve Action Report No. 2, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

3. Approval of Instructional Material Adoption for Grades K-5 English Language Arts/English Language Development and Spanish FLAG Language Arts

It was moved by Dr. Gharpetian and seconded by Ms. Nahabedian to approve Action Report No. 3, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

4. Resolution No. 12 – Authorizing the Dedication of a “Pedestrian” Easement to Jackson Street Apartments, LLC

It was moved by Ms. Nahabedian and seconded by Mrs. Freemon to approve Action Report No. 4, as recommended. Motion approved by the following roll-call vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

5. Approval of Amendment No. 4 to Project Authorization No. 16 with NAC Architecture for Design of Overcrowding Relief Grant 2-Story Building at Jefferson Elementary School

It was moved by Mr. Sahakian and seconded by Dr. Gharpetian to approve Action Report No. 5, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

ACTION REPORTS (Continued)

6. Approval of Amendment No. 5 to Project Authorization No. 13 with tBP Architecture for Design of Overcrowding Relief Grant 2-Story Building at Fremont Elementary School

It was moved by Mr. Sahakian and seconded by Ms. Nahabedian to approve Action Report No. 6, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

7. Approval of Amendment No. 5 to Project Authorization No. 14 with tBP Architecture for Design of Overcrowding Relief Grant 2-Story Building at La Crescenta Elementary School.

It was moved by Mrs. Freemon and seconded by Dr. Gharpetian to approve Action Report No. 7, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

CONSENT CALENDAR

1. Minutes
 - a) Regular Meeting No. 12, November 5, 2018
 - b) Special Meeting No. 13, November 13, 2018
2. Certificated Personnel Report No. 9
3. Classified Personnel Report No. 8
4. Warrants totaling \$23,109,983.34 for October 1, 2018 through November 20, 2018
5. Purchase Orders totaling \$1,703,880.87 for the period of October 20, 2018 through November 9, 2018
6. Appropriation Transfer and Budget Revision Report
7. Approval of FASO Summer Projects (Deferred Maintenance) List – 2019
8. Approval of Notice of Completion with Century Paving, Inc. for Bid No. 165-17/18 for Asphalt Project at Three (3) School Sites
9. Approval of Notice of Completion with Century Paving, Inc. for Bid No. 176-18/19 for Playground Paving Project at R.D. White Elementary School
10. Revision of Notice of Completion with Chalmers Construction Services, Inc. for Bid No. 171-17/18 for LED Lighting Upgrades at Muir Elementary School
11. Authorization to Dispose of Surplus Property

CONSENT CALENDAR (Continued)

12. Agreement with VA Greater Los Angeles Healthcare System to Provide Opportunities for Students Enrolled in the VA and the Affiliated Non-VA Healthcare Facility or Agency Academic Enterprise
13. Acceptance of the Refugee School Impact (RSI) Funding for 2018-2019
14. Foothill SELPA Local Education Agency (LEA) Assurances
15. Approval of New, Revised and Retired Board Policies Relating to Community Relations and Instruction
16. Acceptance of Grant Funds from the French-American Cultural Exchange (FACE) Foundation for Franklin Elementary School
17. Acceptance of Gifts

It was moved by Ms. Nahabedian and seconded by Dr. Gharpetian to approve the Consent Calendar, as presented. Motion approved unanimously. AYES—Freemon, Gharpetian, Nahabedian, Sahakian, and Krikorian.

REPORTS FROM THE BOARD

Ms. Nahabedian is looking forward to a new day with a new governor, Gavin Newsom. Teacher Brent Beerman presented the play, “A Journey of Angels,” at CV High School. Our students had a spectacular performance. This play is based on Dr. Kay Mouradian’s novel, “My Mother’s Voice.” Lastly, there is a cultural exchange program with Armenia and this play will be shown in its entirety in April. She is grateful for all of the work that has gone into this project, the creativity of our teachers, and the talents of our students.

Dr. Gharpetian congratulated our Elementary Special Olympics Committee and Dr. Deb Rinder for organizing another wonderful competition for our students. She congratulated our new State Superintendent Tony Thurman. She looks forward to working with him. She also saw the play, “A Journey of Angels.” It highlights Dr. Kay Mouradian’s novel. It was very moving and meaningful.

Mrs. Freemon said the CV Town Council recently held its election. She congratulated Mike Claessens, Desiree Rabinow, and Sophal Ear who were reelected. She had the opportunity to attend the YWCA annual women’s empowerment event. It was a wonderful experience. At the Five Star Education Coalition meeting, representatives from the county mental health system attended. They have resources that we have not connected with and visa versa. The Elementary Special Olympics was fun. She congratulated the Hoover High marching band, who is now a four-time state champion. In the Open Division, where all bands compete, they took second.

REPORTS FROM THE BOARD (Continued)

Mr. Sahakian wished everyone a belated Happy Thanksgiving. He announced his son will soon be a big brother. He has a daughter on the way in March. This past week, our community lost Kirk Kabaklian. He worked with him on the Armenian Museum Project. He asked that we adjourn the meeting in his memory.

Mr. Krikorian also spoke about the Five Star meeting. It was informative; he learned about the county mental health department services and what other districts are doing about their safety plan. On December 8, the Comprehensive Community Health Center, located at 801 S. Chevy Chase, is having a toy giveaway health fair from 10 a.m. to 2 p.m. Hoover High PTA is hosting a Holiday Tea and Boutique on December 8, 2018, 10 a.m. to 2 p.m. He asked that the community come out and support Hoover High. On December 4, the city council will be voting on the property exchange. This property exchange is very important to the district. If approved, we would receive a 116,000 sq. ft. office building in exchange for our property. He asked that everyone who supports public schools to come to this meeting or contact our city council members. He, too, extended his condolences to Kirk Kabaklian's family.

REPORT FROM THE SUPERINTENDENT

Dr. Roberson said that all 100 spots of the GEF-funded College Share matching dollars have been used. He invited our community to the Hoover Strategic Listening sessions. Five sessions have been scheduled and two are remaining. Legislation requires that California high school seniors graduate with CPR training. We are partnering with the Glendale Fire Department and MySafe-California to train our students and issue certificates. This Thursday, he and Board President Krikorian will be presenting to other school board members and superintendents at the CSBA Annual Education Conference on safe schools. He gave a shout out to Neda Farhoumand from Glendale Council PTA, Jaclyn Scott from GSMA, and Taline Arsenian from GTA for attending our board meetings.

ADJOURNMENT

There being no further business, President Krikorian adjourned the meeting in memory of Kirk Kabaklian at 9:20 p.m.

Gregory S. Krikorian
President, Board of Education

Dr. Armina Gharpetian
Clerk, Board of Education

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

CERTIFICATED PERSONNEL REPORT NO. 10

CONSENT CALENDAR NO. 2

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

PREPARED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources/Director of Classified Personnel

SUBJECT: CERTIFICATED PERSONNEL REPORT NO. 10

It is recommended that the following report be approved as presented:

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Maternity Leave of Absence</u>		
1.	Rivera-Elekes, Vanessa Teacher, Temp Contract 3 rd /4 th Grade SAI-SC Columbus Elementary	3/03/19 through 4/14/19
<u>Health Leave of Absence</u>		
1.	Caddel, Cindy Teacher, Regular Spanish/ELD Glendale High School	11/06/18 through 1/03/19
2.	Foster, Dennis Teacher, Regular Construction Academy Glendale High School	11/13/18 through 12/23/18
3.	Orrantia, Joseph G. Teacher, Temp Contract CTE Animation Clark Magnet High School	10/23/18 through 12/02/18

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Extension of Health Leave of Absence</u>		
1.	Conrad, Sarah Language, Speech and Hearing Specialist Special Education	9/06/18 through 12/09/18

Family & Medical Leave of Absence

1.	Caddel, Cindy Teacher, Regular Spanish/ELD Glendale High School	11/06/18 through 1/03/19
2.	Foster, Dennis Teacher, Regular Construction Academy Glendale High School	11/13/18 through 12/23/18
3.	Orrantia, Joseph G. Teacher, Temp Contract CTE Animation Clark Magnet High School	10/23/18 through 12/02/18
4.	Rivera-Elekes, Vanessa Teacher, Temp Contract 3 rd /4 th Grade SAI-SC Columbus Elementary	3/03/19 through 4/14/19

Certification Authorization

1. Pursuant to Education Code Section 44256(b), authorization is requested for the following certificated employees to teach in another area through the completion of twelve semester hours of coursework, or six semester hours of upper division/graduate work in the subject area to be taught. (Multiple Subjects)

<u>NAME</u>	<u>SUBJECT</u>	<u>SCHOOL</u>
Pino, Daniela	Italian	Franklin
Gargiulo, Jill Lee	Italian	Franklin

Position

Certification Authorization (Cont.)

2. Pursuant to Education Code Section 44258.7(b) authorization is requested for the following certificated employees to coach a competitive sport for which the students receive physical education credit for one period a day.

<u>NAME</u>	<u>SCHOOL</u>
Clark, Grant	Crescenta Valley High School
Evans, Robert	
Furtani, Derrel	
Gossard, Hudson	
Harvey, Brett	
Merlo, Reid	
Pehar, John	
Perez, Jason	
Peterson, Tyraysha	
Sakonju, Jan	
Schick, Mathew	
Schilling, Paul	
Zargarian, Shahin	
Bailey, Robert	Glendale High School
Campbell, Joseph	
Driffill, Carol	
Funaro, Christopher	
Lancaster, Patrick	
Mardirosian, Tadeh	
Mohr, Anthony	
Plamer, Kelly	
Rangel, Amy	
Vardanian, Narek	
Weisman, Brandon	
Whithorne, Marcus	

Effective Dates
 And Salary Rate

Position

Certification Authorization (Cont.)

3. Pursuant to Education Code Section 44263 authorization is requested for the following certificated employees to teach in another area through the completion of eighteen semester hours of coursework, or nine semester hours of upper division/graduate work in the subject area to be taught.

<u>NAME</u>	<u>SUBJECT</u>	<u>SCHOOL</u>
Guarino, Maral	English	Clark Magnet High School
Khodagulyan, Armond	Industrial Tech & Educ	
Bailey, Robert	Astronomy	Glendale High School
Lancaster, Patrick	English	
Ozawa, Joie	Mathematics	
Palmer, Kelly	Physical Education	
Venier, Daniel	Chemistry	
Walley, Thomas	Business	
Beerman, Kathleen	Art	Crescenta Valley High School
Beerman, Raymond	Art	
Flower, Michael	Art	
Pinsker, Jason	ITE	Hoover High School

Election Hourly/Daily

1.	McReynolds, Rebecca Thomas, Angelina	Teachers, as needed, to provide ELA/Math intervention to Kindergarten students at Lincoln Elementary	11/26/18 through 5/31/19 \$30.00 per hour Not to exceed \$720.00 total Supplemental Funds 01.0 01000.0 11100 10000 1130 3300000
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	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
2.	Bergman, Anya Collaso, Margarita Guerrero, Stephanie Gureghian, Sarine Hagopian, Ashken Labinger, Kimberly Luna, Mariana Mancilla, Susana McCabe, Rosemarie McTear, Brady Montes, Karen Navarro, Nancy Ojeda, Marisol Ortega, Claudia	Teachers, as needed, to provide after school intervention classes for Language, Arts, Math, Spanish Language Arts and Social/peer relations at Edison Elementary
		1/07/19 through 5/31/19 \$30.00 per hour Not to exceed \$7,418.00 total Title I – Alternative Support 01.0 30100.0 11100 10000 1130 2500865
3.	Petriella, Libera Pino, Daniella Sanchez, Myrna Tupanjani, Elke	Teachers, as needed, to assess language fluency of students applying for dual immersion in French, German, Italian and Spanish at Franklin Elementary School
		11/26/18 through 4/30/19 \$30.00 per hour Not to exceed 10 hours total FLAG Support Fund 01.0 00000.0 00000 21004 1130 0008682
4.	Extra-Curricular Assignments	First Semester 2018-2019

JEFFERSON ELEMENTARY

Bendgen, Krista	Spelling Bee Math Field Day GATE
Galfayan, Gagik	Spelling Bee Math Field Day GATE

Effective Dates
 And Salary Rate

Position

Election Hourly/Daily (Cont.)

5. Extra-Curricular Assignments Fall Semester 2018-2019

GLENDALE HIGH SCHOOL

Alamillo, Aurora	Math
Andrews, Erica	Pep Squad Sponsor
Astor, Elizabeth	Special Education
Benkovich, Joseph	Class Sponsor 11 th
Briggs, Robert	Stage Director
Buarenos, Noelle	Pep Club Sponsor
Clark-Reed, Shannon	English
Dugger, Thomas Mack	Drama Director
Foster, Dennis	Industrial Arts
Funaro, Christopher	Class Sponsor 12 th
Goss, Audrey	Class Sponsor 10 th
Harris, Chelbi	Cosmetology
Hovannesian, Arsine	Head Counselor 3
Khachturian, Soseh	Class Sponsor 9 th
Kolodinski, Reiner	Social Studies
Lancaster, Patrick	Newspaper Sponsor 1
	Yearbook Sponsor 1
Lewis, Andrea	Health & Guidance
	Physical Education
Livingston, Jon	Student Body Advisor
Mitropoulos, Daphane	Class Sponsor 10 th
Morrison, Sarah	Academic Coaching
O'Malley, James C.	Class Sponsor 11 th
Palmer, Kelly	Academic Coaching
	Drill Team Sponsor
	Dance Director
Pugel-Gamez, Nicole	Home Economics
Rangel, Amy	Band/Orchestra
Sheldon-Williams, Grace	Choral Director
Shiroyan, Hasmik	VAPA
Telles, Patricia	Class Sponsor 10 th
Venier, Daniel	Science
Walley, Thomas	Audio-Visual Coordinator
Yong, Alma	Foreign Language

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>			
6.	Abramian, Alice	Head Teacher, as needed, for Early Education & Extended Learning Programs	8/01/18 through 6/30/19 \$30.00 per hour Not to exceed \$2,130.00 After School Education & Safety 01.0 60100.0 11100 10000 1130 40000000
7.	Hong, Sun Kyoung	Substitute teacher, as needed, to support instruction for FLAG Korean students Monte Vista Elementary	9/04/18 through 12/21/18 \$30.00 per hour Not to exceed 52 hours total 01.0 00000.0 00000 71001 1160 0007616
8.	Nersisyan, Karine	Substitute teacher, as needed	12/03/18 through 7/15/19 \$165.00 per day 01.0 00000.0 19004 10000 1160 0004615
9.	Neskovska, Elizabeta	Teacher, as needed, to provide extended day class for Els in grades 3-6 to prepare for CAASPP at Valley View Elementary	1/07/19 through 5/10/19 \$30.00 per hour for teaching \$27.00 per hour for prep time Not to exceed \$969.00 Title III – EL 01.0 42030.0 11100 10000 1130 4100673
10.	Tatevosian, Narine	Home Hospital Teacher, as needed Health Services	8/01/18 through 6/30/19 \$30.00 per hour Not to exceed 6 hours per week 01.0 00000.0 19029 10000 1130 0005682
11.	Yermian, Jaklin	Substitute teacher, as needed, to assess language fluency of students applying for dual immersion in French at Franklin Elementary School	11/26/18 through 4/30/19 \$30.00 per hour Not to exceed 60 hours total FLAG Support Fund 01.0 00000.0 00000 21004 1130 0008682

Effective Dates
 And Salary Rate

Position

Additional Compensation

- The following Coordinator I qualifies to receive the Doctoral Degree stipend of \$100.00 per month effective 12/01/18:

Babayan, Aida Special Education

Transportation Authorization

- | | | | |
|----|--|---|--|
| 1. | Lancaster, Patrick
Mardirosian, Tadeh | Teachers, as needed, for
various sites, as Athletic
Directors at Glendale
High School | 8/20/18 through 6/06/19
53.5 cents per mile
01.0 00000.0 15003 42000 5210
0003682 |
| 2. | Tatevosian, Narine | Home Hospital Teacher,
as needed, for transportation
for various sites
Health Services | 8/01/18 through 6/30/19
54.50 cents per mile
01.0 00000.0 19029 10000 5210
00005682 |

Revision to Previous Personnel Report

- Revision to Board Report No. 7, October 16, 2018

Page 8, Item 14

Majarian, Nvard Kurchian, Hermine West, Regina Iskandaryan, Armine Piskel, Lenore Sahakian, Azniv Meyer, Monica	Teachers, as needed, to provide targeted before school/after school intervention for students struggling in reading, math, ELD at Jefferson Elementary School	10/01/18 through 5/17/19 \$30.00 per hour to work with students Not to exceed \$10,000.00 total Title I 01.0 30100.0 11100 10000 1130 3000000
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Add the following names:
 Bennett, Thomas (sub)
 Tovmasyan, Tatevik (sub)

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Revision to Previous Personnel Report (Cont.)</u>		
2.	Revision to Board Report No. 6, October 2, 2018	
	<u>Page 16, Item 48</u>	
	Policky, Naeiri	
	Teacher, Regular WASC co-chair Hoover High School	8/22/18 through 12/19/18 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 01000.0 11100 10000 1110 0300000
	Change date to read:	8/22/18 through 12/20/18
	Change account number to read:	01.0 00000.0 00000 21008 1130 0300000
<u>Personal Services Agreement</u>		
1.	Rosenberg, Lilit	
	Consultant, as needed, to provide assessments and individual counseling services to Special Education students	12/12/18 through 6/30/19 \$105.00 per hour 16 hours per week Not to exceed \$60,000.00 Special Education 01.0 65120.0 50011 21000 5811 0000600

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

CLASSIFIED PERSONNEL REPORT NO. 9

CONSENT CALENDAR NO. 3

TO: Board of Education
FROM: Dr. Winfred B. Roberson, Jr., Superintendent
PREPARED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources
SUBJECT: CLASSIFIED PERSONNEL REPORT NO. 9

It is recommended that the following report be approved as presented:

	<u>Location</u>	<u>Months/Hours, and Salary Rating</u>
<u>Medical Leave of Absence</u>		
1. <u>Assistant Physically Handicapped</u> Formento, Efren	College View	12/19/18 through 03/18/19
2. <u>Behavior Intervention Assistant</u> Tsai, Alison	Special Education	11/01/18 through 01/01/19
3. <u>Custodian I</u> Alexanian, Robert	Hoover	10/02/18 through 11/18/18
4. <u>Education Assistant I</u> Ohanyan, Lilit	Muir	10/29/18 through 11/11/18
5. <u>Education Assistant II</u> Shamirian, Armine	Glenoaks	12/03/18 through 12/24/18

Effective Dates,
Months/Hours, and
Salary Rating

Location

Extension of Medical Leave of Absence

1. Behavior Intervention Assistant
Shaumyan, Anna Special Education 11/05/18 through 01/06/19
2. Cafeteria Worker I
Ruiz Pacheco, Susana Toll 09/04/18 through 11/12/18
3. Education Assistant ASES/RAP Site Leader
Nersesian, Leedoosh Fremont 09/04/18 through 01/31/19
4. Education Assistant I
Baba, Nora Cerritos 10/01/18 through 12/24/18
5. Facilities Project Manager Planning & 09/11/18 through 01/06/19
Holmquist, Dan Development

Change of Medical Leave of Absence

1. Clerk II
McGeorge, Lisa SELPA 11/09/18 through 11/28/18
2. Custodian I
Casillas, Carlos FASO 10/03/18 through 11/19/18
3. Senior Administrative Secretary
Ovanessian, Janet Roosevelt 11/14/18 through 12/09/18

Effective Dates,
Months/Hours, and
Salary Rating

Location

Family & Medical Leave of Absence

1. Custodian I
Alexanian, Robert Hoover 10/02/18 through 11/18/18
2. Occupational Therapist
Lopez, Stacey Special Education 02/11/19 through 04/06/19

Family & Medical Leave of Absence (Intermittent)

1. Custodian I
Kramer, Sharyn College View 10/05/18 through 10/04/19

Change of Family & Medical Leave of Absence

1. Clerk II
McGeorge, Lisa SELPA 11/09/18 through 11/28/18
2. Senior Administrative Secretary
Ovanessian, Janet Roosevelt 11/14/18 through 12/09/18

Maternity Leave of Absence

1. Education Assistant I
Lepe Rodriguez, Jessica Pacific/Edison 02/01/19 through 03/22/19
2. Occupational Therapist
Lopez, Stacey Special Education 02/11/19 through 04/06/19

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Change of Child Care Leave of Absence

- | | | |
|---|-------------------|---------------------------|
| 1. <u>Behavior Intervention Assistant</u>
Shaumyan, Anna | Special Education | 01/07/19 through 08/19/19 |
|---|-------------------|---------------------------|

Change of Parental Leave of Absence

- | | | |
|---|-------------------|---------------------------|
| 1. <u>Behavior Intervention Assistant</u>
Shaumyan, Anna | Special Education | 01/07/19 through 02/21/19 |
|---|-------------------|---------------------------|

Election from Eligibility List

- | | | |
|---|--------------------|--|
| 1. <u>Assistant Director, Financial Services</u>
Miras, Teresa | Financial Services | 12/12/18; 12/8; M70-1
01.0 00000.0 00000 72007 2310 0000669 |
| 2. <u>Custodian I</u>
Argueta, Basilia | FASO | 12/03/18; 12/8; 11-1
01.0 00000.0 00000 81006 2211 0000640 |
| Burgos, Nathan | Valley View | 12/03/18; 12/8; 11-1
01.0 00000.0 00000 81006 2211 4100000 |
| Cansler, David | Glenoaks | 12/03/18; 12/8; 11-1
01.0 00000.0 00000 81006 2211 2900000 |
| Guzman, Mark | Verdugo Woodlands | 12/03/18; 12/8; 11-1
01.0 00000.0 00000 81006 2211 4200000 |
| Pineda, Ivan | Toll | 12/03/18; 12/8; 11-1
01.0 00000.0 00000 81006 2211 0700000 |

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Election from Eligibility List - Continued

2. Custodian I - Continued

Ramirez, Jose	Dunsmore/ Lincoln	12/03/18; 12/8; 11-1 01.0 00000.0 00000 81006 2211 3300000 01.0 00000.0 00000 81006 2211 2400000
Smith, Sandrini	R.D. White	12/03/18; 12/8; 11-1 01.0 00000.0 00000 81006 2211 4300000
Ojeda, Miguel	Wilson	12/03/18; 12/8; 11-1 01.0 00000.0 00000 81006 2211 0800000
Shaw, Quami	La Crescenta	12/03/18; 12/8; 11-1 01.0 00000.0 00000 81006 2211 3200000
Williams, Alma	FASO	12/03/18; 12/8; 11-1 01.0 00000.0 00000 81006 2211 0000640

3. Custodian II

Avina, Evelyn	Rosemont	11/26/18; 12/8; 16-2 01.0 00000.0 00000 81006 2211 0600000
Millan, Juvenal	Roosevelt	11/26/18; 12/8; 16-2 01.0 00000.0 00000 81006 2211 0500000
Somoza, Uriel	Wilson	11/26/18; 12/8; 16-2 01.0 00000.0 00000 81006 2211 0800000

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Election from Eligibility List - Continued

- | | | | |
|----|--|-----------------------------|--|
| 4. | <u>Education Assistant ASES/RAP Site Leader</u>
Arzoumanians, Catherine | Verdugo Woodlands | 11/26/18; 9.25/3.5; 6-4
01.0 91100.0 85000 10000 2110 0000671 |
| 5. | <u>Equipment Operator II</u>
Maravilla, Jose | FASO | 11/27/18; 12/8; 21-8
01.0 00000.0 00000 81004 2211 0000640 |
| 6. | <u>Psychological Services Provider</u>
Kerkyasharian, Salpi | Student Support
Services | 12/12/18; 10/8; M64-1
01.0 05641.0 00000 21000 2910 0000617 |
| | Ourfalian, Laura | Student Support
Services | 12/12/18; 10/8; M64-1
01.0 05641.0 00000 21000 2910 0000617 |

Termination - Abandonment

2018-cl-81044

Effective 11/11/18

Termination - Exhaustion of Benefits

2018-cl-82116

Effective 11/20/18

Termination - Probationary

2018-cl-82014

Effective 11/16/18

2018-cl-82199

Effective 11/28/18

2018-cl-80255

Effective 11/26/18

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay

1. Elementary Yard Duty Leaders

Armiyants, Rima	Ed Services	12/11/18 through 06/30/19
Camarena, Robert		Not to exceed 8 hours, each
Cancik, Alicia		01.0 00000.0 11301 10000 2130 0005616
Constantinides, Erin		
Danial, Grace		
Fenyesh, John		
Heilman-Pollack, Leah		
Keshishi, Lidoush		
Khalil, Alhan		
Lee, Melissa		
Lelikian, Tereza		
Martinez, Jennifer		
Safarian, Diana		
Spears, Cynthia		
Tejada, Luisa		
Trudell, Kimberly		

Change of Assignment

1. Change of Location

a. Custodian I

Tuff, Katerina	Rosemont	11/26/18
	From Clark	01.0 00000.0 00000 81006 2211 0600000

b. Education Assistant II

Movsesyan, Mariam		Toll
	From Roosevelt	01.0 33100.0 57700 11100 2110 0000600

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Change of Assignment - Continued

2. Increase in Months

a. Typist Clerk II
 Atiga, Melba

Crescenta Valley
 From 10/8

10/08/18; 12/8
 01.0 00000.0 00000 31101 2410 0100000

3. Provisional Assignment

a. Custodial Supervisor
 Parks, Rodney

Glendale
 From Lead
 Custodian,
 20-9

11/13/18 through 12/31/18
 8 hours a day
 25-8
 01.0 00000.0 00000 81006 2241 0200000

b. Lead Custodian
 Salcido, Robert

Glendale
 From Custodian I,
 11-7

11/13/18 through 12/31/18
 8 hours a day
 20-4
 01.0 00000.0 00000 81006 2241 0200000

c. Equipment Operator II
 Gomez, Carlos

FASO
 From Grounds
 Worker, 17-5

08/04/18 through 11/28/18
 8 hours a day
 21-4
 01.0 00000.0 00000 81004 2211 0000640

Effective Dates,
Months/Hours, and
Salary Rating

Location

Revisions to Previous Board Reports

1. Revision to Personnel Report #8, November 26, 2018

Page 5, Item 3

Additional Assignment Temporary - At Established Rate of Pay

Education Assistant Intensive Support

Tellez, Pedro Antonio Fremont

11/28/18 through 11/29/18

Not to exceed 4 hours

Special Education-S&C-EAIS-General Fund

01.0 05000.0 57707 11200 2130 0000600

Change name to read:

Nunez, Roberto Carlos

2. Revision to Personnel Report #7, November 5, 2018

Page 2, Item 1

Parental Leave of Absence

Benefits Technician

Msryan, Gevork Financial Services

11/05/18 through 02/12/19

Change dates to read:

11/05/18 through 02/07/18

Effective Dates,
Months/Hours, and
Salary Rating

Location

Revisions to Previous Board Reports - Continued

3. Revision to Personnel Report #4, September 17, 2018

Page 6, Item 4a

Provisional Assignment

Custodian II

Estrada, Luis

Roosevelt
From Custodian I,
11-9

08/13/18 through 12/31/18
8 hours a day (night)
16-8
01.0 00000.0 00000 81006 2211 0500000

Change dates to read:

08/13/18 through 11/21/18

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Revisions to Previous Board Reports - Continued

4. Revision to Personnel Report #3, August 14, 2018

Page 18, Item 3b

Provisional Assignment

Custodian II

Avalos, Leandro

FASO
 From Custodian I,
 11-2

02/12/18 through 03/02/18
 06/08/18 through 12/31/18
 8 hours a day, (Night)
 16-1
 01.0 00000.0 00000 81006 2211 0700000

Change dates to read:

06/08/18 through 09/21/18

Harvey, Christopher

FASO
 From Custodian I,
 11-9

06/04/18 through 12/31/18
 8 hours a day (Day)
 16-8
 01.0 00000.0 00000 81006 2211 3300000

Change dates to read:

06/04/18 through 11/15/18

Ramirez, Armando

FASO
 From Custodian I,
 11-4

07/09/18 through 12/31/18
 8 hours a day (Day)
 16-3
 01.0 00000.0 00000 81006 2211 3000000

Change dates to read:

07/09/18 through 08/10/18

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Election of Classified Hourly Substitutes through 06/30/19

Lementsyan, Emma		07/01/18 through 06/30/19
Sarkisian, Arisneh		
Perez Cruz, Marilu		
Saloomen, Christina		
Casique, Jennifer		
Rhinheart-Kahanowicz, Regina		

Election of Classified/Non Classified Hourly Substitutes through 06/30/19

1. Babysitter

Barcena, Laura	Mountain Avenue	07/01/18 through 06/30/19
Rubio, Melissa		\$11.00 per hour
		01.0 95100.0 11100 2930 3900000

2. Yard Duty Assistants

Amirkhani, Arpineh	Mann	10/24/18 through 06/11/19
		\$11.00 per hour
		01.0 00000.0 19021 10000 2930 3500000

Barcena, Laura	Mountain Avenue	10/26/18
Kirakosian, Lilit		\$11.00 per hour
Shahbazian, Nora		Not to exceed 3.5 hours, each
		01.0 00000.0 19021 10000 2930 3900000

Nipiossian, Irene	Verdugo Woodlands	11/01/18 through 06/06/19
		\$11.00 per hour
		Not to exceed 3.5 hours per day
		01.0 00000.0 19021 10000 2930 4200000

Bozizyan, Ani	Verdugo Woodlands	10/25/18 through 06/06/19
		\$11.00 per hour
		Not to exceed 3.5 hours per day, each
		01.0 00000.0 19021 10000 2930 4200000

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Election of Classified/Non Classified Hourly Substitutes through 06/30/19 - Continued

3. Student Stage Crew I

Castro, Dean	Glendale/JWPAC	12/01/18 through 06/30/19
Reyes, Neil		\$11.00 per hour 01.0 00000.0 81000 50001 2930 0000640

4. Student Assistant I

Bermudez, Kaylee	SELPA	11/05/18 through 06/30/19
Choy, Wesley		\$11.00 per hour
Constancia, Javier		01.0 65200.0 57700 11100 2180 0000668
Gaitan, Daniella		
Hernandez, Xavier		
Ruelas Martinez, Efren		
Velasquez, Daniel		
Yaghisael, Kevin		

Apelacio, Andre	SELPA	11/27/18 through 06/30/19
Bracomontes, Armando		\$11.00 per hour
Budagyan, Paul		01.0 65200.0 57700 11100 2180 0000668
Farewell, Arina		
Gutierrez, Viviana		
Nicolai, Nicole		
Park, Joanne		
Urbina Linares, Reina		

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Personal Services Agreement

- | | | |
|-------------------------------|--|---|
| 1. Ardiano Velasquez,
Luis | Coach, as needed to provide after school activities at Toll Middle School | 08/22/18 through 06/11/19
\$30.00 per hour
Not to exceed \$720.00 total
Supplemental
01.0 01000.0 11100 10000 5811 0700000 |
| 2. Kim, Jeannie | Consultant, as needed to provide Soh Doh Drum lessons to third grade classes at Mark Keppel Visual & Performing Arts Magnet, as well as participate at Keppel's Annual Art Day | 01/07/19 through 03/15/19
Not to exceed \$3,420.00 total
School Site Donations:
01.0 95100.0 11100 10000 5811 3100000=\$1,722.50
Korean FLAG Donation
01.0 94376.0 11100 10000 5811 0000611=\$1,697.50 |

Effective Dates,
Months/Hours, and
Salary Rating

Location

Personal Services Agreement - Continued

- | | | |
|--------------------|---|--|
| 3. Meyerhof, David | Consultant,
as needed
to plan,
organize and
schedule
Holocaust
Survivor
Presentations
for Genocide
Education
Project.
Consultant
will have
11 speakers
presenting | 01/01/19 through 06/30/19
Not to exceed \$1,850.00 total
01.0 07405.0 11100 10000 5811 0000618 |
|--------------------|---|--|

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

CONSENT CALENDAR NO. 4

TO: Board of Education
FROM: Dr. Winfred B. Roberson, Jr., Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY: Karineh Savarani, Director, Financial Services
SUBJECT: **Warrants – District Funds**

The Superintendent recommends that “A” Form (Payroll Warrants) issued November 28, 2018 – December 5, 2018 as shown below totaling \$7,552,386.50, and “B” Form (Other than Payroll Warrants) issued November 1 – 30, 2018, totaling \$11,125,408.02 be approved. Funding for Form “A” Warrants is accounted for in the following funds: 01.0 General Fund, 12.0 Child Development Fund, 13.0 Cafeteria Fund, 21.1 Measure S Projects Fund, and 25.0 Capital Facilities Fund.

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility.

REGISTERED NUMBER	WARRANT NUMBER	DESCRIPTION	AMOUNT
330-N	5951629 - 5951630	Classified	\$ 92.35
C1E-C	5954775 5954832	Certificated	7,037,476.72
334-C	5956038 5956038	Certificated	359.56
C5E-C	5958234 5958311	Certificated	501,874.39
C5E-N	5958312 5958317	Classified	6,111.42
337-C	5960785 5960793	Certificated	2,845.32
337-N	5960794 5960794	Classified	3,626.74
TOTAL			\$ <u>7,552,386.50</u>

GLENDALE UNIFIED SCHOOL DISTRICT
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
 NOVEMBER 1 THRU NOVEMBER 30, 2018

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
1.0 GENERAL FUND			
3932	OTHER DISTRICT PAID BENEFITS	4	5,150.07
4110	TEXTBOOKS	42	60,738.53
4210	BOOKS & OTHER REFERENCE MATERIAL	11	1,294.65
4220	LIBRARY BOOKS	1	2,987.28
4310	INST. MATERIALS & SUPPLIES	707	191,196.21
4312	INST. PERIODICALS & MAGAZINES	7	3,966.00
4350	OFFICE & OTHER SUPPLIES	179	120,968.58
4351	PRINTING & REPRODUCTION	22	10,517.13
4353	EDIBLE SUPPLIES	124	20,377.17
4360	TIRES, FUEL AND OIL	2	12,935.54
4370	CUSTODIAL/OPERATION SUPPLIES	118	19,284.29
4372	POOL SUPPLIES	11	2,753.01
4380	MAINTENANCE SUPPLIES	28	3,641.61
4381	REPAIR SUPPLY & MATERIALS	124	77,098.28
4420	NON-CAP EQUIP -UNTAGGED	280	122,018.79
4430	NON-CAP EQUIP - TAGGED	68	101,141.23
5100	SUBAGREEMENT FOR SERVICES	6	35,367.71
5210	MILEAGE & CAR ALLOWANCES	67	6,845.92
5220	TRAVEL AND CONFERENCES	203	86,497.78
5230	RECRUITMENT EXPENSES	1	100.00
5310	DUES AND MEMEBERSHIPS	3	340.00
5311	CERTIFICATES AND LICENSES	1	30.00
5510	NATURAL GAS SERVICES	8	12,788.59
5520	ELECTRICITY SERVICES	42	260,060.62
5530	WATER	38	40,856.14
5561	TRASH DISPOSAL	4	1,983.68
5562	SEWER CHARGES	40	13,360.35
5610	RENTALS, LEASES AND REPAIRS	65	37,153.56
5630	REPAIRS	90	80,572.75
5632	ETIS PRINTER MAINTENANCE	2	16,177.82
5804	NON-PUBLIC SCHOOL	36	324,923.22
5811	PERSONAL SERVICES	76	138,872.69
5812	NON-PSA SERVICE AGREEMENT	300	663,862.36
5813	UNIFORM SERVICES	1	2,880.70
5814	TRANSPORTATION	30	14,575.28
5815	OPERATING SERVICES	162	868,596.92
5816	NON-PUBLIC SCHOOL SERVICES	86	420,703.25
5821	LEGAL FEES	14	90,844.95
5823	SPEC ED LEGAL SETTLEMENTS	3	83,537.72
5825	AUDIT FEES	1	2,870.21
5830	ADVERTISEMENT	1	259.34
5852	NON-INSTRUCTIONAL, CONSULTANTS	10	68,408.39
5853	CONTRACTUAL SERVICES	4	18,000.20

GLENDALE UNIFIED SCHOOL DISTRICT
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
 NOVEMBER 1 THRU NOVEMBER 30, 2018

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
5862	PHYSICALS FOR EMPLOYEES	12	13,740.55
5911	POSTAGE/UPS/FEDEX	16	1,463.40
5912	TELEPHONE	7	15,840.56
5914	DATA LINE	1	32.49
5916	OTHER PHONES	4	7,258.19
6250	BUILDING CONSTRUCTION/IMPROV	1	816.60
6252	OTHER CONSTRUCTION	2	5,144.60
6280	BUILDING INSPECTIONS	1	2,400.00
6490	CAPITALIZED EQUIPMENT	16	14,672.27
8699	ALL OTHER LOCAL REVENUES	2	1,787.98
9320	STORES	5	25,750.41
9530	FRINGE BENEFITS SUBS - H&W	4	2,903,399.23
9551	SALES TAX PAYABLE	1	10.39
9552	USE TAX PAYABLE	56	2,433.38
9601	EMPLOYEE FINAL PAY LIABILITY	3	297.31
		----- 3,153	----- 7,041,585.88
	10.0 SELPA PASS THROUGH FUND		
7211	TFR OF PMNTS-THRGH REV TO DIST	2	29,630.00
		----- 2	----- 29,630.00
	12.0 CHILD DEVELOPMENT FUND		
4310	INST. MATERIALS & SUPPLIES	21	1,726.80
4350	OFFICE & OTHER SUPPLIES	7	795.90
4353	EDIBLE SUPPLIES	17	2,003.59
4370	CUSTODIAL/OPERATION SUPPLIES	9	774.72
4420	NON-CAP EQUIP -UNTAGGED	8	755.41
5210	MILEAGE & CAR ALLOWANCES	3	198.43
5220	TRAVEL AND CONFERENCES	6	3,745.50
5812	NON-PSA SERVICE AGREEMENT	37	36,155.68
5815	OPERATING SERVICES	3	1,495.00
5911	POSTAGE/UPS/FEDEX	2	38.45
5916	OTHER PHONES	1	28.77
		----- 114	----- 47,718.25
	13.0 CAFETERIA FUND		
4350	OFFICE & OTHER SUPPLIES	55	9,257.56
4351	PRINTING & REPRODUCTION	1	820.92
4360	TIRES, FUEL AND OIL	6	1,521.68

GLENDALE UNIFIED SCHOOL DISTRICT
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
 NOVEMBER 1 THRU NOVEMBER 30, 2018

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
4380	MAINTENANCE SUPPLIES	9	1,301.97
4381	REPAIR SUPPLY & MATERIALS	4	1,236.00
4395	NON-FOOD SUPPLIES	6	35,183.93
4420	NON-CAP EQUIP -UNTAGGED	1	306.40
4430	NON-CAP EQUIP - TAGGED	2	5,872.49
4710	FOOD	63	288,555.66
5210	MILEAGE & CAR ALLOWANCES	4	202.59
5220	TRAVEL AND CONFERENCES	13	1,284.67
5310	DUES AND MEMEBERSHIPS	1	132.00
5563	PEST CONTROL	4	1,091.31
5610	RENTALS, LEASES AND REPAIRS	3	5,798.90
5815	OPERATING SERVICES	13	6,086.69
5817	MONEY PICK-UPS	1	3,762.00
5916	OTHER PHONES	1	159.32
8634	FOOD SERVICE SALES	6	1,307.10
9551	SALES TAX PAYABLE	1	142.55
9552	USE TAX PAYABLE	2	17.65
		----- 196	----- 364,041.39
	21.1 MEASURE S PROJECTS FUND		
4370	CUSTODIAL/OPERATION SUPPLIES	1	1,893.71
4420	NON-CAP EQUIP -UNTAGGED	5	2,458.02
5210	MILEAGE & CAR ALLOWANCES	1	162.60
5220	TRAVEL AND CONFERENCES	3	2,738.52
5590	OPERATIONS & OTH HOUSEKEEPING	1	71.07
5610	RENTALS, LEASES AND REPAIRS	1	224.28
5852	NON-INSTRUCTIONAL, CONSULTANTS	1	277.50
5911	POSTAGE/UPS/FEDEX	1	57.87
6210	ARCHITECT FEES ON BUILDINGS	11	152,223.43
6231	DSA PLAN CHECK FEES	1	20,768.66
6250	BUILDING CONSTRUCTION/IMPROV	6	426,118.27
6252	OTHER CONSTRUCTION	30	451,353.44
6258	CONSULTANT COSTS	2	5,688.58
6275	CONST TSTNG ON BLDNGS & IMPROV	2	2,632.00
6280	BUILDING INSPECTIONS	9	31,126.00
6293	PRINTING & DISTRIBUTION	3	3,034.35
6455	DATA/CABLING	7	10,181.16
9552	USE TAX PAYABLE	4	203.02
		----- 89	----- 1,111,212.48

GLENDALE UNIFIED SCHOOL DISTRICT
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
 NOVEMBER 1 THRU NOVEMBER 30, 2018

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
21.2 CLEAN RENEWABLE ENERGY BONDS			
6275	CONST TSTNG ON BLDNGS & IMPROV	3	5,545.30
6280	BUILDING INSPECTIONS	4	22,810.00
		----- 7	----- 28,355.30
40.1 SPEC RESERVE - CAPITAL PROJECTS			
4350	OFFICE & OTHER SUPPLIES	1	192.04
4381	REPAIR SUPPLY & MATERIALS	1	25.39
5520	ELECTRICITY SERVICES	2	545.79
5530	WATER	1	848.02
5562	SEWER CHARGES	2	522.82
5563	PEST CONTROL	1	85.00
5610	RENTALS, LEASES AND REPAIRS	1	4,654.00
5630	REPAIRS	2	234.00
5815	OPERATING SERVICES	2	189.02
5821	LEGAL FEES	1	210.00
6210	ARCHITECT FEES ON BUILDINGS	2	4,908.91
6252	OTHER CONSTRUCTION	2	233,851.32
6293	PRINTING & DISTRIBUTION	2	1,125.07
		----- 20	----- 247,391.38
67.0 SELF-INSURANCE FUND			
5872	DELTA ADMINISTRATIVE FEES	2	9,651.34
5873	VSP CLAIMS	7	34,070.11
5874	VSP ADMINISTRATIVE FEES	1	4,122.28
5875	DELTA PAYMENTS	1	140,436.60
5877	MEDIMPACT CLAIMS	4	5,695.50
5878	MEDIMPACT PAYMENTS	3	928,003.79
		----- 18	----- 1,121,979.62
67.2 EARLY RETIREMENT BENEFITS FUND			
5815	OPERATING SERVICES	1	153,315.98
		----- 1	----- 153,315.98
76.0 WARRANT PASS-THROUGH FUND			
9517	VOLUNTARY DEDUCTIONS	19	611,409.74
9518	TAX SHELTER ANNUITY	1	361,562.00
9588	ROTH IRA-LACOE USED ONLY	1	7,206.00
		----- 21	----- 980,177.74
TOTALS		3,621	\$ 11,125,408.02
		-----	-----

GLENDALE UNIFIED SCHOOL DISTRICT

DECEMBER 11, 2018

CONSENT CALENDAR NO. 5

TO: Board of Education
FROM: Dr. Winfred B. Roberson, Jr., Superintendent
SUBMITTED BY: Christine J. Ward, Director, Procurement & Contract Services
SUBJECT: **PURCHASE ORDER LISTING**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$1,379,861.09 for the period of November 10, 2018 through November 30, 2018 as listed on the attached.

SUMMARY OF PURCHASE ORDERS ISSUED FROM NOVEMBER 10, 2018 THROUGH NOVEMBER 30, 2018.

Funding Source	Number of Purchase Orders	\$ Amount
UNRESTRICTED RESOURCES	163	482,766.34
FEDERAL RESTRICTED RESOURCES	39	111,329.75
STATE RESTRICTED RESOURCES	50	491,494.09
LOCAL RESTRICTED RESOURCES	103	91,360.86
CHILD DEVELOPMENT FUND	5	1,888.71
FOOD SERVICES FUND	7	59,754.67
MEASURE S PROJECTS FUND	23	137,128.92
CAPITAL PROJECTS & IMPROVEMENT FUND	7	4,137.75
TOTAL	397	\$1,379,861.09

PO NUMBER	UNRESTRICTED RESOURCES VENDOR	AMOUNT
0001020046	CITY OF GLENDALE PRINTING SERVICES - TEACHING & LEARNING	1,237.95
0001020047	OFFICE DEPOT PRINTING SERVICES - TEACHING & LEARNING	21,442.71
0001020048	OFFICE DEPOT	361.26
0001020049	PIONEER DRAMA SERVICE, INC	345.00
0001023921	ORIENTAL TRADING INC.	736.14
0001023922	US SCHOOL SUPPLY INC	215.72
0001023925	SCHOLASTIC INC	197.17
0001023927	ACEY DECY EQUIPMENT CO., INC	559.30
0001023928	IMAGE IV SYSTEMS, INC. BLANKET PURCHASE ORDER FOR PRINT MANAGED CARE SERVICES FOR 2018-19 SCHOOL YEAR PER RFP PA, NO. 2 - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	125,000.00
0001023933	KRANOS CORPORATION ATHLETIC SUPPLIES - HOOVER HIGH SCHOOL	2,272.78
0001023934	MEGAPLEX APPLY SAFETY FILM ON FRONT ENTRANCE TO CRESCENTA VALLEY HIGH SCHOOL - FACILITY & SUPPORT OPERATIONS	9,383.96
0001023936	PHIL AND SONS TREE SERVICE REMOVE DEAD TREES AT R.D. WHITE EELMENTARY SCHOOL - FACILITY & SUPPORT OPERATIONS	1,600.00
0001023938	SAUL ROCHA LANDSCAPING	120.00
0001023944	STUDIO SPECTRUM, INC VIDEO PRODUCTION PACKAGE - PUBLIC INFORMATION	6,930.00
0001023947	C.A.S.H.	100.00
0001023948	DISASTER SURVIVAL SKILLS, LLC TRAINING SERVICES - NUTRITION SERVICES	1,248.75
0001023950	O.H. LYNN PRINTING	494.94
0001023951	COMMUNICATION RESOURCES FOR SCHOOLS PROFESSIONAL SERVICES - PUBLIC INFORMATION	2,450.00
0001023958	S.O.S. SURVIVAL PRODUCTS	289.08
0001023960	LESLIE'S POOL SUPPLIES	167.97
0001023966	SUPPLYWORKS	250.01

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001023968	MAINTEX REPAIR MATERIALS - FACILITY & SUPPORT OPERATIONS	1,311.99
0001023977	PORTOS BAKERY	912.09
0001023981	SUSAN OBERMEYER MUSICAL	503.50
0001023982	LOCKSMITH SERVICES	100.00
0001023985	HADDAD PLUMBERS INC	350.00
0001023986	BUDGET ENTERPRISES INC dba SOLAR ART	838.00
0001023987	BUDGET ENTERPRISES INC dba SOLAR ART	608.00
0001023988	BUDGET ENTERPRISES INC dba SOLAR ART APPLY SAFETY FILM ON DOORS AND WINDOWS AT LA CRESCENTA ELEMENTARY SCHOOL - FACILITY & SUPPORT OPERATIONS	1,561.00
0001023989	BUDGET ENTERPRISES INC dba SOLAR ART APPLY SAFETY FILM ON DOORS AND WINDOWS AT MOUNTAIN AVENUE ELEMENTARY SCHOOL - FACILITY & SUPPORT OPERATIONS	2,680.00
0001023990	BUDGET ENTERPRISES INC dba SOLAR ART APPLY SAFETY FILM ON DOORS AND WINDOWS AT VERDUGO WOODLANDS ELEMENTARY SCHOOL - FACILITY & SUPPORT OPERATIONS	1,264.00
0001023991	KRANOS CORPORATION	589.10
0001023992	ZOHO CORPORATION SOFTWARE SUBSCRIPTION FEE - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	3,345.00
0001023994	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA HILTON SAN DIEGO - CONFERENCE EXPENSES - PROCUREMENT & CONTRACT SERVICES	1,010.83
0001023996	TEXTBOOK WAREHOUSE BOOKS - CRESCENTA VALLEY HIGH SCHOOL	2,503.61
0001024000	AMAZON CAPITAL SERVICES, INC. CLASSROOM EQUIPMENT - MUIR ELEMENTARY SCHOOL	503.68
0001024003	SPORT DECALS, INC.	908.85
0001024005	ROCHESTER 100 INC	273.75
0001024008	AMERICAN EXPRESS CPS SOUTHWEST AIRLINES - CONFERENCE EXPENSES - SUPERINTENDENT'S OFFICE	452.96

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001024009	ACP DIRECT SCHOOL FURNITURE - ROSEMONT MIDDLE SCHOOL	2,678.75
0001024016	ULINE SHIPPING SUPPLY	219.42
0001024017	TOSHIBA FINANCIAL SERVICES LEASING EQUIPMENT - WILSON MIDDLE SCHOOL	4,400.00
0001024018	SCHOOL MATE	116.04
0001024021	MAINTEX	241.60
0001024023	SHARP BUSINESS SYSTEMS AUDIO VISUAL EQUIPMENT - HOOVER HIGH SCHOOL	3,859.22
0001024024	BUCKEYE CLEANING CENTERS	397.70
0001024025	ULINE SHIPPING SUPPLY	170.79
0001024026	MAINTEX	106.82
0001024028	AMAZON CAPITAL SERVICES, INC. CLASSROOM MATERIALS - FRANKLIN ELEMENTARY SCHOOL	213.42
0001024029	AMAZON CAPITAL SERVICES, INC. CLASSROOM EQUIPMENT - MUIR ELEMENTARY SCHOOL	895.71
0001024030	WEVIDEO INC	367.00
0001024031	TVEYES INC MEDIA MONITORING SERVICES - PUBLIC INFORMATION	2,000.00
0001024032	LANDON, SUSAN P TO PRESENT "COMPREHENSIVE CARE FOR GENDER NON- CONFORMING AND TRANSGENDER YOUTH" TO GUSD COUNSELORS, PSYCHOLOGISTS AND ADMINISTRATORS, BOARD APPROVED 11/15/2018 - EDUCATIONAL SERVICES	1,600.00
0001024033	OLSON-KENNEDY, AYDIN TO PRESENT "COMPREHENSIVE CARE FOR GENDER NON- CONFORMING AND TRANSGENDER YOUTH" TO GUSD COUNSELORS, PSYCHOLOGISTS AND ADMINISTRATORS, BOARD APPROVED 11/15/2018 - EDUCATIONAL SERVICES	3,400.00
0001024034	FROG STREET PRESS PRE -K IMPLEMENTATION TRAINING - EDUCATIONAL SERVICES	2,700.00
0001024035	O.H. LYNN PRINTING	37.23
0001024040	COMMUNICATION RESOURCES FOR SCHOOLS PROFESSIONAL SERVICES - PUBLIC INFORMATION	4,300.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001024041	MELTWATER NEWS US INC. CONFERENCE EXPENSES - PUBLIC INFORMATION	3,000.00
0001024042	OFFICE DEPOT OFFICE SUPPLIES - EDISON ELEMENTARY SCHOOL	4,000.00
0001024046	SUPPLYWORKS CUSTODIAL SUPPLIES - WILSON MIDDLE SCHOOL	1,395.11
0001024048	PARAGON SYSTEMS INC	850.00
0001024058	EARTH'S BIRTHDAY PROJECT	321.50
0001024059	SCHOOL SPECIALTY	27.38
0001024065	HOOVER HIGH SCHOOL - A.S.B. REIMBURSEMENT FOR THE CANCELED HOMECOMING GAME- STUDENT SUPPORT SERVICES	1,300.00
0001024070	BLACKBOARD INC. SOFTWARE - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	8,287.67
0001024071	WAXIE SANITARY SUPPLY CUSTODIAL SUPPLIES - FACILITY & SUPPORT OPERATIONS	2,698.08
0001024077	GALE SUPPLY COMPANY	336.26
0001024078	GALE SUPPLY COMPANY	460.65
0001024080	SUPPLYWORKS	206.10
0001024081	SUPPLYWORKS	387.63
0001024083	CLEAN SWEEP SUPPLY CO INC	299.05
0001024084	WAXIE SANITARY SUPPLY	17.30
0001024085	COMMUSA	241.37
0001024086	SUPPLYWORKS	319.72
0001024090	CDW GOVERNMENT	653.80
0001024091	CDW GOVERNMENT	239.48
0001024092	CDW GOVERNMENT	478.95
0001024095	WAXIE SANITARY SUPPLY	195.20
0001024096	SUPPLYWORKS CUSTODIAL SUPPLIES - HOOVER HIGH SCHOOL	1,089.78
0001024099	STARFALL EDUCATION FOUNDATION	270.00
0001024102	PENINGTON, HANNA CONSULTANT TO TRANSLATE INSTURCTIONAL MATERIALS TO GERMAN, BOARD APPROVED 11/5/2018 - TEACHING & LEARNING	1,350.00
0001024105	PORTOS BAKERY	59.62
0001024106	ACCO BRANDS USA LLC.	612.82

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001024108	CRESCENTA VALLEY HIGH SCHOOL-ASB REIMBURSEMENT FOR LOST REVENUE AND NON-REIMBURSE MANDATORY EXPENSES RELATED TO CRESCENTA VALLEY HIGH HOMECOMING FOOTBALL GAME - BUSINESS SERVICES	7,000.00
0001024110	LANGUAGE TESTING INTERNATIONAL, INC REGISTRATION FEE FOR 2018 AAPL EXAMS TAKEN BY FLAG STUDENTS DISTRICTWIDE - STUDENT SUPPORT SERVICES	18,840.00
0001024111	WINTER WALKING	619.18
0001024117	AMERICAN EXPRESS CPS EBAY - COMPUTER SUPPLIES - DAILY HIGH SCHOOL	71.80
0001024119	HOME DEPOT CREDIT SERVICES	164.72
0001024120	O.H. LYNN PRINTING	37.23
0001024121	O.H. LYNN PRINTING	37.23
0001024122	O.H. LYNN PRINTING	37.23
0001024123	SOUTHLAND DISPOSAL WASTE DISPOSAL SERVICES - FACILITY & SUPPORT OPERATIONS	1,001.16
0001024125	TEK TIME SYSTEMS, INC	147.91
0001024129	FEDERAL EXPRESS CORP.	79.62
0001024134	PAPER DIRECT, INC. INSTRUCTIONAL SUPPLIES - MUIR ELEMENTARY SCHOOL	1,000.00
0001024138	PITNEY BOWES INC	197.10
0001024142	COUNTY SANITATION DISTRICTS	481.94
0001024144	HOME DEPOT CREDIT SERVICES	50.28
0001024146	N P E INC	241.00
0001024148	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES -CHILD WELFARE AND ATTENDANCE	2,000.00
0001024149	SCHOOL SPECIALTY INSTRUCTIONAL SUPPLIES - FREMONT ELEMENTARY SCHOOL	2,000.00
0001024150	OFFICE DEPOT INSTRUCTIONAL SUPPLIES - FREMONT ELEMENTARY SCHOOL	1,130.00
0001024151	DICK BLICK ART MATERIALS	975.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001024153	MEYERHOF, DAVID CONSULTANT TO PLAN, ORGANIZE AND SCHEDULE HOLOCAUST SURVIVOR PRESENTATIONS FOR GENOCIDE EDUCATION PROJECT. BOARD APPROVED 11/7/2018 - TEACHING & LEARNING	1,850.00
0001024154	BUCKEYE CLEANING CENTERS	491.13
0001024156	LAKESHORE	211.09
0001024157	BARNES & NOBLE	81.95
0001024166	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - EDISON ELEMENTARY SCHOOL	5,000.00
0001024168	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - COLUMBUS ELEMENTARY SCHOOL	5,000.00
0001024169	MAINTEX	314.28
0001024170	O.H. LYNN PRINTING	207.40
0001024171	O.H. LYNN PRINTING	120.45
0001024175	LAKESHORE	425.37
0001024176	SCHOOL SPECIALTY	212.82
0001024177	PLS DIRECT	305.90
0001024179	WILLIAM V. MACGILL & CO.	121.00
0001024181	NORTHSTAR AV	210.24
0001024182	SUPPLYWORKS CUSTODIAL SUPPLIES - CLARK MAGNET HIGH SCHOOL	1,046.35
0001024184	CDW GOVERNMENT COMPUTER EQUIPMENT - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	1,022.17
0001024185	MAINTEX CUSTODIAL SUPPLIES - WAREHOUSE STOCK	1,798.43
0001024186	CRESCENTA VALLEY CHAMBER OF COMMERCE	115.00
0001024188	CORONA CLAY COMPANY REPAIR MATERIALS FOR VARIOUS SITES - FACILITY & SUPPORT OPERATIONS	5,573.10
0001024189	AMERICAN EXPRESS CPS TRIADA PALM SPRINGS - CONFERENCE EXPENSES - TEACHING & LEARNING	1,612.62
0001024195	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - MONTE VISTA ELEMENTARY SCHOOL	102.91

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001024199	OFFICE DEPOT CUSTODIAL SUPPLIES - WAREHOUSE STOCK	2,232.35
0001024200	OFFICE DEPOT COMPUTERS - HOOVER HIGH SCHOOL	26,819.63
0001024202	AMERICAN EXPRESS CPS SOUTHWEST AIRLINES - CONFERENCE EXPENSES - PUBLIC INFORMATION	445.96
0001024204	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - LINCOLN ELEMENTARY SCHOOL	358.70
0001024208	OFFICE DEPOT	45.14
0001024209	OFFICE DEPOT	6.73
0001024210	ALIMED INC	51.09
0001024214	ALDRETE COMMUNICATIONS CONSULTATION SERVICES - SUPERINTENDENT' OFFICE	15,000.00
0001024216	PROCURE AMERICA, INC. CONSULTANTS - ETIS	100,000.00
0001024218	O.H. LYNN PRINTING PRINTING SERVICES - HUMAN RESOURCES	1,212.71
0001024219	OUTLOOK NEWSPAPER	735.00
0001024220	OFFICE DEPOT BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - R. D. WHITE ELEMENTARY SCHOOL	2,000.00
0001024222	CPM EDUCATIONAL PROGRAM	275.00
0001024229	SOUTHLAND DISPOSAL	500.58
0001024239	GLENDALE BUILDER'S SUPPLIES	45.25
0001024242	AMERICAN EXPRESS CPS SOUTHWEST AIRLINES - CONFERENCE EXPENSES - TEACHING & LEARNING	250.00
0001024243	AMERICAN EXPRESS CPS EMBASSY SUITES BY HILTON - CONFERENCE EXPENSES - TEACHING & LEARNING	800.00
0001024246	IMAGECUBE PRINTING SERVICES - STUDENT SUPPORT SERVICES	2,353.55

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001024249	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA COSTCO - AUDIO VISUAL EQUIPMENT - GLENDALE HIGH SCHOOL	244.99
0001024251	CDW GOVERNMENT COMPUTER EQUIPMENT - COLUMBUS ELEMENTARY SCHOOL	1,038.07
0001024253	GRAINGER	108.60
0001024254	S.O.S. SURVIVAL PRODUCTS EMERGENCY SUPPLIES -STUDENT SUPPORT SERVICES	3,531.88
0001024255	SCHOOL SPECIALTY	131.39
0001024257	LAKESHORE	498.28
0001024259	BARNES & NOBLE	213.53
0001024260	CDW GOVERNMENT COMPUTER SUPPLIES - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	1,038.07
0001024262	SCHOOL HEALTH CORP.	928.30
0001024263	LOS ANGELES TIMES	765.00
0001024270	THE POWER CONNECTION	141.00
0001024271	OFFICE DEPOT BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - TEACHING & LEARNING	1,000.00
0001024278	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA THOMAS DENTON ENGRAVING - ENGRAVE STUDENT NAME OF THE YEAR - DAILY HIGH SCHOOL	15.00
0001024279	CDW GOVERNMENT	241.98
0001024286	SHIFFLER EQUIPMENT SALES, INC.	36.87
0001024288	TROXELL COMMUNICATIONS, INC.	620.87
0001024289	PEARSON CUSTOMER SUPPORT	440.64
0001024292	METROWEST REALTY CONSULTANTS APPRAISAL FEE - BUSINESS SERVICES	3,050.00
0001024295	COPIER REPAIR LAND	202.31
0001024298	BENNETT, PATRICIA CONSULTANT TO TRANSLATE INSTRUCTIONAL MATERIALS TO FRENCH, BOARD APPROVED 11/26/2018 - TEACHING & LEARNING	1,350.00
0001024301	MCMASTER	183.99
	TOTAL	482,766.34

PO NUMBER	FEDERAL RESTRICTED RESOURCES VENDOR	AMOUNT
0001023931	CABE PARA-EDUCATOR/PARENT CONFERENCE EXPENSES - CATEGORICAL PROGRAMS	2,625.00
0001023997	CENTER FOR THE COLLABORATIVE CLASSROOM	265.55
0001023999	AMERICAN EXPRESS CPS MARRIOTT MARQUIS ATLANTA - CONFERENCE EXPENSES - SPECIAL EDUCATION	1,090.80
0001024001	MCGRAW-HILL EDUCATION DIGITAL SUBSCRIPTIONS - CLARK MAGNET HIGH SCHOOL	6,531.25
0001024006	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA NASP - CONFERENCE EXPENSES - SPECIAL EDUCATION	1,088.00
0001024036	OFFICE DEPOT	600.00
0001024037	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES- CERRITOS ELEMENTARY SCHOOL	500.00
0001024045	CAMCOR, INC. AUDIO VISUAL EQUIPMENT - R. D. WHITE ELEMENTARY SCHOOL	2,351.80
0001024056	BELLA PRINTING SERVICES	337.04
0001024057	BELLA PRINTING SERVICES	624.15
0001024066	BELLA PRINTING SERVICES PRINTING SERVICES - MUIR ELEMENTARY SCHOOL	2,500.00
0001024089	CDW GOVERNMENT	496.04
0001024097	PC & MAC EXCHANGE CLASSROOM EQUIPMENT - COLUMBUS ELEMENTARY SCHOOL	1,367.66
0001024098	CABE PARA-EDUCATOR/PARENT	630.00
0001024100	LA COUNTY OFFICE OF EDUCATION-MAS UNIT	80.00
0001024101	CAMCOR, INC.	869.43
0001024107	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - JEFFERSON ELEMENTARY SCHOOL	10,000.00
0001024116	CENTER FOR THE COLLABORATIVE CLASSROOM	700.00
0001024137	MEKHITARIAN, LARA PROVIDE CRISIS INTERVENTION COUNSELING, BOARD APPROVED 11/5/2018 - CLARK MAGNET HIGH SCHOOL	20,000.00

PO NUMBER	FEDERAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001024158	BARNES & NOBLE BOOKS - ROOSEVELT MIDDLE SCHOOL	1,049.45
0001024159	EAST CAROLINA UNIVERSITY CONFERENCE EXPENSES - CATEGORICAL PROGRAMS	1,197.00
0001024164	SCKC, INC.	952.00
0001024165	OFFICE DEPOT BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - CERRITOS ELEMENTARY SCHOOL	4,400.00
0001024167	SHARP BUSINESS SYSTEMS EQUIPMENT MAINTENANCE AGREEMENT - GLENDALE HIGH SCHOOL	20,601.62
0001024173	AMAZON CAPITAL SERVICES, INC. BOOKS - MUIR ELEMENTARY SCHOOL	372.30
0001024174	BARNES & NOBLE	459.02
0001024187	AMERICAN EXPRESS CPS EXPENSES RELATED TO LA CSECHA DUAL LANGUAGE CONFERENCE - CATEGORICAL PROGRAMS	339.96
0001024194	SUPER DUPER PUBLICATIONS	180.57
0001024212	AMERICAN EXPRESS CPS AMERICAN AIRLINES - CONFERENCE EXPENSES - CATEGORICAL PROGRAMS	1,097.32
0001024215	BOOMERANG PROJECT CONFERENCE EXPENSES - ROOSEVELT MIDDLE SCHOOL	8,085.00
0001024244	AMERICAN EXPRESS CPS DANA ON MISSION BAY SAN DIEGO - CONFERENCE EXPENSES - SPECIAL EDUCATION	358.38
0001024245	CDW GOVERNMENT COMPUTER EQUIPMENT - WILSON MIDDLE SCHOOL	2,572.16
0001024280	CDW GOVERNMENT	483.97
0001024282	OFFICE DEPOT COMPUTERS - COLUMBUS ELEMENTARY SCHOOL	14,260.92
0001024283	PESI	399.98
0001024291	FUN AND FUNCTION	408.27
0001024296	NCS PEARSON	636.95
0001024299	MHS, INC	212.50
0001024300	THERAPY SHOPPE, INC	605.66
	TOTAL	111,329.75

PO NUMBER	STATE RESTRICTED RESOURCES VENDOR	AMOUNT
0001023919	AMAZON CAPITAL SERVICES, INC. CLASSROOM EQUIPMENT - GLENDALE HIGH SCHOOL	1,319.40
0001023929	LAKAYE STUDIO	765.01
0001023930	ALVAREZ, PATRICIA LAMAS CONSULTANT TO PROVIDE INDIVIDUAL COUNSELING, IEP AND ASSESSMENTS TO SPECIAL EDUCATION STUDENTS AND CONSULTING SERVICES TO DISTRICT STAFF, BOARD APPROVED: 10/16/18	12,000.00
0001023940	CPI CONFERENCE EXPENSES - SELPA	4,533.30
0001023941	LA OPINION	310.50
0001023942	O.H. LYNN PRINTING	87.60
0001023949	O.H. LYNN PRINTING	111.69
0001023952	YEN, WENDY SHEM CONSULTANT TO PROVIDE VISION THERAPY AND DEVELOPMENTAL VISION EVALUATION SERVICES TO SPECIAL EDUCATION STUDENTS - SPECIAL EDUCATION, BOARD APPROVED: 11/5/18	10,000.00
0001023978	CPI	150.00
0001023979	LA CANADA UNIFIED SCHOOL DISTRICT	234.01
0001023980	LA CANADA UNIFIED SCHOOL DISTRICT REIMBURSEMENT FOR SALARIES & BENEFITS - SELPA	4,943.24
0001023983	KEEP IT SIMPLE CLOTHING INSTRUCTIONAL SUPPLIES - GLENDALE HIGH SCHOOL	4,460.24
0001023984	HATCH & CESARIO ATTORNEYS-AT-LAW LEGAL SERVICES - SPECIAL EDUCATION	21,181.63
0001023993	GALE SUPPLY COMPANY	147.72
0001023995	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - SELPA	151.11
0001024002	DISCOUNT SCHOOL SUPPLY	66.17
0001024007	HM SYSTEMS, INC. SERVICES AGREEMENT TO PROVIDE SPEECH, OT & PT SERVICES FOR SPECIAL EDUCATION STUDENTS - SPECIAL EDUCATION	90,000.00
0001024013	BUCKEYE CLEANING CENTERS	584.55
0001024019	KEY CODE MEDIA, INC. COMMUNICATION SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	4,997.68

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001024020	NETOP	487.00
0001024027	VEX ROBOTICS, INC. INSTRUCTIONAL SUPPLIES - CTE ROBOTICS PROGRAM	8,545.64
0001024039	YESACCESSIBLE	169.73
0001024044	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - EEELP / COLUMBUS ELEMENTARY SCHOOL	410.00
0001024049	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - EEELP / MANN ELEMENTARY SCHOOL	145.00
0001024055	S & S WORLDWIDE INSTRUCTIONAL SUPPLIES - EEELP	3,505.09
0001024063	LA OPINION	604.38
0001024082	CLEAN SWEEP SUPPLY CO INC	660.83
0001024087	OFFICE DEPOT	555.10
0001024104	EXPLORER DIVING ADVENTURES FIELD TRIP EXPENSES - CLARK MAGNET	1,900.00
0001024109	THE KOREA TIMES L.A., INC.	798.00
0001024128	BURBANK UNIFIED SCHOOL DISTRICT	82.20
0001024140	BILL LANE AND ASSOCIATES TRANSPORTATION SERVICES - SPECIAL EDUCATION	3,625.86
0001024161	AMERICAN EXPRESS CPS DRAFTY-APP.COM - SOFTWARE - HOOVER HIGH SCHOOL	1,200.00
0001024162	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - SELP	70.00
0001024172	APH FOR THE BLIND	478.52
0001024180	FLINN SCIENTIFIC INC	57.76
0001024190	AMERICAN EXPRESS CPS RANCHO LAS PALMAS - CONFERENCE EXPENSES - CTE	2,525.46
0001024206	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - DAILY HIGH SCHOOL	740.82
0001024217	SKILLS USA CALIFORNIA REGION 3	600.00
0001024241	AREY JONES EDUCATIONAL SOLUTIONS COMPUTER EQUIPMENT - ROOSEVELT ROBOTICS PROGRAM	10,292.40

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001024248	AMERICAN EXPRESS CPS WESTERN TOOL AND SUPPLY - INSTRUCTIONAL MATERIALS - CLARK MAGNET HIGH SCHOOL	808.00
0001024250	FREEDOM SCIENTIFIC	700.00
0001024265	LA CANADA UNIFIED SCHOOL DISTRICT	414.58
0001024281	SHARP BUSINESS SYSTEMS AUDIOVISUAL EQUIPMENT - SPECIAL EDUCATION	1,047.25
0001024287	360 DEGREE CUSTOMER INC SERVICE AGREEMENT TO PROVIDE SPEECH, PSYCHOLOGICAL AND IEP SERVICES FOR SPECIAL EDUCATION STUDENTS - SPECIAL EDUCATION	70,000.00
0001024290	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - TOLL MIDDLE SCHOOL	670.84
0001024293	SKILLS USA CALIFORNIA REGION 3 MEMBERSHIP - CLARK MAGNET HIGH SCHOOL	2,620.00
0001024294	HAAS FACTORY OUTLET ANNUAL MAINTENANCE AGREEMENT - CLARK MAGNET HIGH SCHOOL	3,400.00
0001024304	OFFICE DEPOT COMPUTER EQUIPMENT - HOOVER HIGH SCHOOL	145,557.19
0001024305	OFFICE DEPOT COMPUTER EQUIPMENT - TOLL MIDDLE SCHOOL	72,778.59

	TOTAL	491,494.09

LOCAL RESTRICTED RESOURCES

0001023920	ACCUCUT	61.02
0001023923	OFFICE DEPOT	539.47
0001023924	AMAZON CAPITAL SERVICES, INC. CLASSROOM MATERIALS - FREMONT ELEMENTARY SCHOOL	108.41
0001023926	S & S WORLDWIDE	88.28
0001023935	CDE FOUNDATION - STEM SYMPOSIUM	660.00
0001023939	EMBROIDME	614.12

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001023946	DADDY-OS BMX	270.00
0001023953	COAST APPLIANCE PARTS	141.11
0001023954	NAPA AUTO PARTS	184.49
0001023955	CART MART INC	307.49
0001023956	MILL SUPPLY, INC.	57.35
0001023957	STAR FORD	35.00
0001023959	PEST OPTIONS INC	510.00
0001023961	AA1 GRAPHICS & SIGNS	168.63
0001023962	AIRGAS USA, LLC	150.20
0001023963	SMARDAN SUPPLY CO	53.82
0001023964	BATTERY SYSTEMS, INC	1,031.99
	CUSTODIAL SUPPLIES - FACILITY & SUPPORT OPERATIONS	
0001023965	HANGSAFE HOOKS	89.24
0001023967	AMERICAN REFRIGERATION SUPPLIES	139.11
0001023969	SUNBELT RENTALS, INC	404.08
0001023970	GLENDALE POWER TOOL	15.33
0001023971	JOHNSTONE SUPPLY	77.64
0001023972	SMIRTHWAITE USA LLC	995.17
0001023973	CITY OF GLENDALE ALARM PROGRAM	328.00
0001023974	DEPARTMENT OF PESTICIDE REGULATIONS	30.00
0001023976	MAINTEX	61.56
0001023998	AMAZON CAPITAL SERVICES, INC.	269.92
	OFFICE SUPPLIES - FACILITY & SUPPORT OPERATIONS	
0001024004	AMERICAN TIME	594.27
0001024010	APPLE VALLEY COMMUNICATIONS	9,581.25
	SAFETY SUPPLIES - FACILITY & SUPPORT OPERATIONS	
0001024012	LEGO EDUCATION	459.85
0001024014	CLEAN SWEEP SUPPLY CO INC	250.54
0001024015	GALE SUPPLY COMPANY	448.40
0001024043	S & S WORLDWIDE	312.28
0001024050	SCHOOL SPECIALTY	1,087.19
	INSTRUCTIONAL SUPPLIES - EEELP	
0001024051	S & S WORLDWIDE	27.07
0001024052	S & S WORLDWIDE	49.21
0001024053	S & S WORLDWIDE	37.70
0001024064	ACCO BRANDS USA LLC.	392.84
0001024067	BMC WEST LLC	343.96
0001024068	AA1 GRAPHICS & SIGNS	63.51
0001024069	PACIFIC RADIO ELECTRONICS	204.18
0001024072	KING'S CUSTOM SHEET METAL	974.56
0001024073	STAR FORD	1,182.15
	AUTOMOTIVE PART & LABOR - FACILITY & SUPPORT OPERATIONS	

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001024074	FAR WEST PLYWOOD COMPANY	188.46
0001024075	BUILDERS FENCE CO INC	55.16
0001024076	LAWN MOWER CORNER	25.00
0001024093	READ NATURALLY	330.00
0001024103	IBOOKPARK INC	228.86
0001024112	FERGUSON ENTERPRISES INC.#1350	331.26
0001024113	GOLDAK INC	450.00
0001024114	ARTS ATTACK	930.00
0001024115	TODA, CHIAKI CONSULTANT TO PROVIDE TAIKO DRUM LESSONS FOR FLAG PROGRAM - DUNSMORE ELEMENTARY SCHOOL	4,000.00
0001024124	CASTERS & INDUSTRIAL SUPPLIES	140.69
0001024127	SCHOLARSHARE COLLEGE SAVINGS PLAN	700.00
0001024136	COMPLETE BUSINESS SYSTEMS	950.00
0001024139	KIMBERLY KAE VILLA	188.43
0001024141	LOS ANGELES COUNTY DEPARTMENT	337.00
0001024143	COAST APPLIANCE PARTS	232.37
0001024144	HOME DEPOT CREDIT SERVICES TOOLS - FACILITY & SUPPORT OPERATIONS	1,193.27
0001024145	EWING IRRIGATION PRODUCTS MATERIALS FOR STENGEL FIELD - FACILITY & SUPPORT OPERATIONS	1,636.04
0001024155	SOUTHWEST SCHOOL & OFFICE	84.42
0001024160	ELLEN'S SILKSCREENING UNIFORMS - SPECIAL EDUCATION	1,858.11
0001024178	WARD'S NATURAL SCIENCE	216.79
0001024188	CORONA CLAY COMPANY MATERIALS FOR STENGEL FIELD - FACILITY & SUPPORT OPERATIONS	1,532.50
0001024191	GOPHER PHYSICAL EDUCATION SUPPLIES - COLUMBUS ELEMENTARY SCHOOL	1,084.09
0001024192	S & S WORLDWIDE	94.44
0001024196	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - CLARK MAGNET HIGH SCHOOL	956.47
0001024197	POSITIVE PROMOTIONS	828.60

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001024198	OFFICE DEPOT COMPUTER EQUIPMENT - MOUNTAIN AVENUE ELEMENTARY SCHOOL	28,160.61
0001024201	MERIDIAN IT INC	165.30
0001024203	FITNESS FINDERS INC	179.95
0001024205	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - EEELP	55.75
0001024213	GMS ELEVATOR SERVICES, INC ELEVATOR MAINTENANCE - ROOSEVELT MIDDLE SCHOOL	2,200.00
0001024223	COAST APPLIANCE PARTS	467.87
0001024224	GRAINGER	402.53
0001024225	GAY'S AUTOMOTIVE & TOWING INC.	390.00
0001024226	ADI CUSTODIAL SUPPLIES - FACILITY & SUPPORT OPERATIONS	2,265.89
0001024227	AA1 GRAPHICS & SIGNS	459.90
0001024228	BUILDERS FENCE CO INC	104.41
0001024230	SUNBELT RENTALS, INC	329.56
0001024231	TOOL SHACK	156.24
0001024232	STAR FORD	38.89
0001024233	PEP BOYS	94.39
0001024234	NAPA AUTO PARTS	216.73
0001024235	AIRGAS USA, LLC	242.42
0001024236	SMARDAN SUPPLY CO	253.88
0001024237	SCOTTY'S INDUSTRIAL PRODUCTS	51.41
0001024238	H & H WHOLESALE PARTS	185.05
0001024239	GLENDALE BUILDER'S SUPPLIES	56.85
0001024240	CITY OF GLENDALE ALARM PROGRAM	434.00
0001024252	AMAZON CAPITAL SERVICES, INC. PHYSICAL EDUCATION SUPPLIES - MONTE VISTA ELEMENTARY SCHOOL	101.99
0001024256	S & S WORLDWIDE	31.34
0001024257	LAKESHORE	498.28
0001024258	LAGUNA CLAY CO	346.31
0001024261	SMARDAN SUPPLY CO APPLIANCES - FACILITY & SUPPORT OPERATIONS	3,580.65
0001024264	SCHOLARSHARE COLLEGE SAVINGS PLAN SCHOLARSHARE 529 ACCOUNT CONTRIBUTION - EDUCATIONAL SERVICES	1,700.00
0001024266	SCHOLARSHARE COLLEGE SAVINGS PLAN	100.00

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001024273	AMERICAN REFRIGERATION SUPPLIES REPAIR SUPPLIES AND MATERIALS - FACILITY & SUPPORT OPERATIONS	1,249.27
0001024274	U.S. BLINDS BLINDS FOR VARIOUS SCHOOL SITES - FACILITY & SUPPORT OPERATIONS	3,531.37
0001024276	FIRST STUDENT	384.46
0001024277	LAKESHORE	350.00
0001024297	AIRGAS USA, LLC	302.98
0001024302	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - CHILD WELFARE & ATTENDANCE	300.23
	TOTAL	91,360.86

CHILD DEVELOPMENT FUND

0001024050	SCHOOL SPECIALTY	444.07
0001024054	DISCOUNT SCHOOL SUPPLY	309.76
0001024079	CLEAN SWEEP SUPPLY CO INC	503.70
0001024193	ORIENTAL TRADING INC.	127.47
0001024207	S & S WORLDWIDE	503.71
	TOTAL	1,888.71

FOOD SERVICES FUND

0001023971	JOHNSTONE SUPPLY	85.36
0001023975	JOHNSTONE SUPPLY	600.13
0001024118	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - NUTRITION SERVICES	69.95
0001024126	BORGES USA INC EDIBLE SUPPLIES - NUTRITION SERVICES	3,113.60
0001024135	VIRGIL'S GLENDALE HARDWARE CENTER	17.90
0001024272	HARRIS SCHOOL SOLUTIONS EQUIPMENT MAINTENANCE AGREEMENT -NUTRITION SERVICES	34,250.73
001017942A	BLU CONSTRUCTION KITCHEN FLOOR RENOVATION - COLUMBUS ELEMENTARY SCHOOL	21,617.00
	TOTAL	59,754.67

PO NUMBER	MEASURE S PROJECTS FUND VENDOR	AMOUNT
0001023943	HOME DEPOT CREDIT SERVICES	188.03
0001024022	OFFICE DEPOT	347.37
0001024038	DIGITAL NETWORK GROUP	540.00
0001024047	ULINE SHIPPING SUPPLY	593.49
0001024061	INTERMOUNTAIN LOCK & SECURITY SUPPLY	118.39
0001024062	HYDRAULIC INDUSTRIAL PLUMBING	1,245.67
	PLUMBING SERVICES - LA CRESCENTA ELEMENTARY SCHOOL	
0001024088	AMAZON CAPITAL SERVICES, INC. AUDIOVISUAL EQUIPMENT - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	887.34
0001024130	AUDIO ENHANCEMENT INC. AUDIOVISUAL EQUIPMENT - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	1,330.00
0001024131	INTERMOUNTAIN LOCK & SECURITY SUPPLY	209.53
0001024132	INTERMOUNTAIN LOCK & SECURITY SUPPLY	145.49
0001024147	BURBANK PAINT COMPANY INC	442.79
0001024163	CULVER-NEWLIN, INC	1,215.45
	CLASSROOM FURNITURE - JEFFERSON ELEMENTARY SCHOOL	
0001024211	NR DEVELOPMENT, INC. SHADE STRUCTURE INSTALLATION - VERDUGO WOODLANDS ELEMENTARY AND GLENDALE HIGH SCHOOLS, BID NO. 178- 18/19	104,500.00
0001024221	MAINTEX	1,893.71
	CUSTODIAL SUPPLIES - LA CRESCENTA ELEMENTARY SCHOOL	
0001024247	MONOPRICE INC.	57.49
0001024267	EWING IRRIGATION PRODUCTS	125.78
0001024268	STATE WATER RESOURCES CONTROL BOARD	484.00
0001024269	STATE WATER RESOURCES CONTROL BOARD	484.00
0001024275	L.A. STEELCRAFT BASKETBALL POSTS AND FAN BOARD - BALBOA ELEMENTARY SCHOOL	3,417.70
0001024284	CORTES & LEE INC	997.55
0001024297	AIRGAS USA, LLC	117.00
0001024303	DIGITAL NETWORK GROUP INSTALLATION OF PROJECTORS - FRANKLIN ELEMENTARY SCHOOL	16,132.14

PROCESS DATE
12/6/2018

GLENDALE UNIFIED SCHOOL DISTRICT
CONSENT CALENDAR NO. 5

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PO NUMBER	MEASURE S PROJECTS FUND (CONTINUATION) VENDOR	AMOUNT
001021460A	C.A.S.H. CONFERENCE EXPENSES - PLANNING, DEV. & FACILITIES	1,656.00
	TOTAL	137,128.92

CAPITAL PROJECTS & IMPROVEMENT FUND

0001023932	THE DURINGER LAW GROUP	210.00
0001023937	THRIFTY APPLIANCE REPAIR	149.00
0001023945	BRIGADE PEST MANAGEMENT INC	85.00
0001024011	GRAINGER	192.04
0001024060	VIRGIL'S GLENDALE HARDWARE CENTER	25.39
0001024133	CERTIFIED WHOLESALE ELECTRIC	721.32
0001024285	CHALMERS CONSTRUCTION SERVICES, INC REPLACE LED FIXTURES IN LOCKER ROOMS - TOLL MIDDLE SCHOOL	2,755.00
	TOTAL	4,137.75

**LIST OF PO CHANGE ORDERS
DURING THE PERIOD OF 11/12/2018 THROUGH 11/30/2018
CONSENT CALENDAR NO. 5 - December 11, 2018**

Change Order Date	PO Number	Vendor	Reason of Change	Original Amount	Net Increase / Decrease	New Total
11/21/2018	0001021882	Porto's Bakery	Increased PO for future purchases until June 30, 2019	\$1,000.00	\$1,500.00	\$2,500.00
11/27/2018	0001023624	American Express	Increased PO for additional students	\$1,302.00	\$175.00	\$1,477.00
11/28/2018	0001023896	ChildCare Careers, LLC	Increased PO for additional invoices.	\$60,000.00	\$3,000.00	\$63,000.00
11/29/2018	0001020961	Amazon	Increased PO for additional purchases	\$3,500.00	\$6,500.00	\$10,000.00
11/30/0108	0001020345	Paragon Systems	Increased PO to cover additional invoices and future data cabling	\$15,000.00	\$20,000.00	\$35,000.00

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

CONSENT CALENDAR NO. 6

TO: Board of Education
FROM: Dr. Winfred B. Roberson, Jr., Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY: Craig Larimer, Financial Analyst
SUBJECT: **Appropriation Transfer and Budget Revision Report**

The Superintendent recommends that the Board of Education approve Appropriation Transfers and Budget Revisions for Fund 01.0 Unrestricted, Restricted, Fund 13.0 and Fund 73.0.

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility.

GLENDALE UNIFIED SCHOOL DISTRICT
 December 11, 2018
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Local Control Funding Formula	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$0
8600-8799 Local	\$0	\$77,243
8910-8999 Transfers In/Contributions	\$0	\$0
TOTAL REVENUES	\$0	\$77,243

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$44,562
2000 Classified Salaries	\$0	\$16,865
3000 Employee Benefits	\$0	\$6,868
4000 Instructional Supplies	\$13,785	\$7,964
5000 Contract Services	(\$13,785)	\$562
6000 Capital Outlay	\$0	\$0
7000 Other Outgo/Indirect/Transfers Out	\$0	\$0
TOTAL BUDGETED APPROPRIATIONS	\$0	\$76,821

NET INCREASE/DECREASE IN FUND BALANCE	\$0	\$422
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December 11, 2018
 BUDGET TRANSFER AND ADJUSTMENT REPORT
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT DETAIL REPORT
 GENERAL FUND, UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

BUDGET TRANSFERS

Dept./School	Program Description	1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	Total	Transfer provides funds for:
		\$0	\$0	\$0	\$13,785	(\$13,785)	\$0	\$0	\$0	\$0	
Toll	General Fund	0	0	0	3,000	(3,000)	0	0	0	\$0	Supplies
Lincoln	SPED	0	0	0	0	0	0	0	0	\$0	Services
Jefferson	General Fund	0	0	0	0	0	0	0	0	\$0	Supplies
CVHS	General Fund	0	0	0	6,000	(6,000)	0	0	0	\$0	Benefits
Clark	General Fund	0	0	0	1,992	(1,992)	0	0	0	\$0	Supplies
Lincoln	General Fund	0	0	0	793	(793)	0	0	0	\$0	Supplies
CHVS	General Fund	0	0	0	(1,000)	1,000	0	0	0	\$0	Services
Mountain Avenue	General Fund	0	0	0	2,000	(2,000)	0	0	0	\$0	Supplies
Man	General Fund	0	0	0	1,000	(1,000)	0	0	0	\$0	Supplies

Dept./School	Program Description	1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	Total	Adjustment appropriates funds for:
		\$44,562	\$16,865	\$6,868	\$7,964	\$562	\$0	\$0	\$422	\$77,243	
District Misc. Income	General Fund	0	0	0	0	0	0	0	0	\$104	Recycling
District	District	0	0	0	0	562	0	0	0	\$562	Reimbursement for postage
GHS	Athletics Support Program	9,570	16,865	0	0	0	0	0	0	\$26,435	Coach Stipends
CVHS	Instructional	0	0	0	3,172	0	0	0	0	\$3,172	Textbooks
CVHS	Athletics Support Program	34,992	0	6,868	0	0	0	0	0	\$41,860	Coach Stipends
GHS	Instructional	0	0	0	4,792	0	0	0	0	\$4,792	Textbooks
District Misc. Income	General Fund	0	0	0	0	0	0	0	318	\$318	Recycling

- Object Codes
- 1000 Certificated Salaries
 - 2000 Classified Salaries
 - 3000 Employee Benefits
 - 4000 Books & Supplies
 - 5000 Services & Other Operating Supplies
 - 6000 Capital Outlay
 - 7000 Other Outgo
 - 9000 Reserves

GLENDALE UNIFIED SCHOOL DISTRICT
 December 11, 2018
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Local Control Funding Formula	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$0
8600-8799 Local	\$0	\$157,467
8910-8999 Transfers In/Contributions	\$0	\$0
TOTAL REVENUES	\$0	\$157,467

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$9,472
2000 Classified Salaries	\$296	\$0
3000 Employee Benefits	\$204	\$2,000
4000 Instructional Supplies	(\$500)	\$142,792
5000 Contract Services	\$0	\$1,483
6000 Capital Outlay	\$0	\$0
7000 Other Outgo/Indirect/Transfers Out	\$0	\$0
TOTAL BUDGETED APPROPRIATIONS	\$0	\$155,747

NET INCREASE/DECREASE IN FUND BALANCE	\$0	\$1,720
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GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

CONSENT CALENDAR NO. 6

BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND, RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

BUDGET TRANSFERS		Resource									
Total Budget Trsfers	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
	1000	2000	3000	4000	5000	6000	7000	9000	Total	Transfer provides funds for:	
0	0	500	0	(500)	0	0	0	0	\$0	Classified Salaries	
0	0	(204)	204	0	0	0	0	0	\$0	Benefits	
	\$0	\$296	\$204	(\$500)	\$0	\$0	\$0	\$0	\$0		

BUDGET ADJUSTMENTS		Resource										
Dept/Site	Program Description	Code	1000	2000	3000	4000	5000	6000	7000	9000	Total	Adjustment
	Facts	95100.0	0	0	0	12	0	0	0	0	\$12	To allocate income
	Cloud PS	95100.0	0	0	0	1,768	0	0	0	0	\$1,768	To allocate income
	EITS	94395.0	0	0	0	131	0	0	0	0	\$131	To allocate income
	Clark Magnet	95100.0	0	0	0	1,295	0	0	0	0	\$1,295	To allocate income
	Verdugo	95100.0	0	0	0	0	373	0	0	0	\$373	To allocate income
	Rosemont	95100.0	0	0	0	911	0	0	0	0	\$911	To allocate income
	GHS	95100.0	0	0	0	3,000	0	0	0	0	\$3,000	To allocate income
	Educational Services	94230.0	0	0	0	0	440	0	0	0	\$440	To allocate income
	Toll MS	95100.0	0	0	0	6,155	0	0	0	0	\$6,155	To allocate income (equipment)
	Rosemont	95100.0	0	0	0	68	0	0	0	0	\$68	To allocate income
	Toll MS	95100.0	1,063	0	209	0	0	0	0	0	\$1,272	To allocate income
	Toll MS	95100.0	0	0	0	993	0	0	0	0	\$993	To allocate income
	Monte Vista	95100.0	1,814	0	386	0	0	0	0	0	\$2,200	To allocate income
	District	81500.0	0	0	0	0	0	0	0	1,720	\$1,720	To allocate income
	CTE	94387.0	0	0	0	121,941	0	0	0	0	\$121,941	To appropriate 17/18 carryover
	Rosemont	95100.0	0	0	0	302	0	0	0	0	\$302	To allocate income
	Rosemont	95100.0	0	0	0	185	0	0	0	0	\$185	To allocate income
	District	94310.0	0	0	0	0	670	0	0	0	\$670	To appropriate 17/18 carryover
	Lincoln	95100.0	0	0	0	750	0	0	0	0	\$750	To allocate income
	Toll IMS	95100.0	0	0	0	1,112	0	0	0	0	\$1,112	To allocate income
	EEELP	94230.0	0	0	0	894	0	0	0	0	\$894	To allocate income
	Valley View	95100.0	0	0	0	25	0	0	0	0	\$25	To allocate income
	GHS	95100.0	0	0	0	1,400	0	0	0	0	\$1,400	To allocate income
	Mountain Avenue	95100.0	6,595	0	1,405	0	0	0	0	0	\$8,000	To allocate income (Music program)
	Fremont	95100.0	0	0	0	1,850	0	0	0	0	\$1,850	To allocate income
			0	0	0	0	0	0	0	0	\$0	
			\$9,472	\$0	\$2,000	\$142,792	\$1,483	\$0	\$0	\$1,720	\$157,467	

Total Budget Adjustments

Object Codes

- 1000 Certificated Salaries
- 2000 Classified Salaries
- 3000 Employee Benefits
- 4000 Books & Supplies
- 5000 Services & Other Operating Expenses
- 6000 Capital Outlay
- 7000 Other Outgo
- 8000 Income
- 9000 Designated Reserves

GLENDALE UNIFIED SCHOOL DISTRICT
 December 11, 2018
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

NUTRITION SERVICES FUND (13.0)

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Revenue Limit	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$0
8600-8799 Local	\$0	\$0
8910-8999 Transfers In/Contributions	\$0	\$0
TOTAL REVENUES	\$0	\$0

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$0
2000 Classified Salaries	\$0	\$0
3000 Employee Benefits	\$0	\$0
4000 Instructional Supplies	\$0	\$0
5000 Contract Services	\$0	\$0
6000 Capital Outlay	\$0	\$0
7000 Other Outgo/Indirect/Transfers Out	\$0	\$0
TOTAL BUDGETED APPROPRIATIONS	\$0	\$0

NET INCREASE/DECREASE IN FUND BALANCE	\$0
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GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

CONSENT CALENDAR NO. 6

BUDGET TRANSFER AND ADJUSTMENT REPORT

Foundation Trust Fund (73.0)

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Revenue Limit	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$0
8600-8799 Local	\$0	\$1,835
8910-8999 Transfers In/Contributions	\$0	\$0
TOTAL REVENUES	\$0	\$1,835

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$0
2000 Classified Salaries	\$0	\$0
3000 Employee Benefits	\$0	\$0
4000 Instructional Supplies	\$0	\$0
5000 Contract Services	\$0	\$0
6000 Capital Outlay	\$0	\$0
7000 Other Outgo/Indirect/Transfers Out	\$0	\$1,835
TOTAL BUDGETED APPROPRIATIONS	\$0	\$1,835

NET INCREASE/DECREASE IN FUND BALANCE	\$0	\$0
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GLENDALE UNIFIED SCHOOL DISTRICT
 December 11, 2018
CONSENT CALENDAR NO. 6
 Foundation Trust Fund (73.0)

BUDGET TRANSFERS

Dept.	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Transfer provides funds for:
	Total Budget Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

BUDGET ADJUSTMENTS

Dept./Site	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Revision appropriates funds for:
District	Dr Michael Escalante Scholars	0	0	0	0	0	0	1,835	0	1,835	To allocate income
	Total Budget Adjustments	\$0	\$0	\$0	\$0	\$0	\$0	\$1,835	\$0	\$1,835	

Object Codes
 1000 Certificated Salaries
 2000 Classified Salaries
 3000 Employee Benefits
 4000 Books & Supplies
 5000 Services & Other Operating Supplies
 6000 Capital Outlay
 7000 Other Outgo
 9000 Reserves

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

CONSENT CALENDAR NO. 7

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Craig Larimer, Financial Analyst

SUBJECT: **Transfer of Funds from the Unrestricted General Fund to the Routine and Restricted Maintenance Program**

The Superintendent recommends that the Board of Education approve the transfer of \$8,679,987 from the Unrestricted General Fund to the Routine and Restricted Maintenance Program for 2018-19 school year.

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility. To ensure that all school districts participating in the State School Facility program make necessary repairs, renewals and replacements, Education Code Section 17070.75 requires the establishment of a restricted account within the district's general fund for the exclusive purpose of providing moneys for ongoing and major maintenance of school buildings. Under this code section (and beginning with the 2000-01 fiscal year), a minimum deposit of at least three percent of a district's total general fund budget was to be placed into a separate account. This is a routine annual transfer and was reflected in the District's adopted budget.

The Routine and Restricted Maintenance transfer for 2018-19 is \$8,679,987 which represents the annual expenditure budget for the Facility and Support Operations Program.

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

CONSENT CALENDAR NO. 8

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Agreement with Grant Thornton to Provide GASB 75 Actuarial Valuation Services for 2018-19**

The Superintendent recommends that the Board of Education approve an agreement with Grant Thornton to provide GASB 75 Actuarial Valuation Services for 2018-19.

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility. The importance of the identification and planning for the costs associated with retiree medical benefits has been addressed by the Governmental Accounting Standards Board (GASB 75).

Additionally, current state law (Chapter 650, Statutes of 1994) requires governing boards, on an annual basis, to certify to the county superintendent the estimated accrued but unfunded cost of health and welfare benefits provided to employees upon their retirement. The actuarial impact will be re-calculated utilizing current staffing and insurance rates.

Attached is the agreement for Board of Education approval to engage the services of Grant Thornton to perform the actuarial valuation. The fee in total will not exceed \$7,650 and will be charged to the Early Retirement Health Benefits Fund (67.2).

**Glendale Unified School District
Statement of Work for Actuarial Valuation Services
(For Tax Compliance Engagements Not Subject to the SEC Independence Rules)**

This Statement of Work (“Statement of Work”) dated November 26, 2018 becomes a part of and is subject to the terms and conditions of the Agreement dated November 27, 2017 between Glendale Unified School District (“Client,” “Company,” or “you”) and Grant Thornton LLP (“Grant Thornton,” “Firm,” or “we”). Any capitalized terms that are not defined in this Statement of Work shall have the meanings in the Agreement.

The purpose of this Statement of Work is to describe the scope of services (“Services”) the Company is requesting Grant Thornton to perform, and to set forth the agreed fee, timing and other matters related to the Services.

The services we will provide

Core Services

The core services we will provide to you consist of actuarial and benefits advisory services related to your postemployment benefits other than pensions (OPEB) plan for the fiscal year ending June 30, 2019. Specifically, Grant Thornton shall provide the following actuarial valuation and consulting services related to compliance with GASB accounting and financial reporting for your OPEB plan:

1. Grant Thornton shall assist you by providing actuarial valuations and consulting services related to all plans identified;
2. Facilitate the selection of reasonable actuarial assumptions for purposes of GASB compliance;
3. Develop annual costs and net OPEB obligations for financial reporting purposes;
4. Present results to the relevant audience within your group telephonically;
5. Prepare written actuarial valuations including a summary documenting the results under GASB;
6. Responding to annual audit questionnaire, including telephonic discussion, as needed.

The following steps are necessary to satisfy the accounting and financial reporting standards:

Data Review

Utilizing accurate participant data and claims information is essential for OPEB actuarial valuations. This task involves analyzing the relevant participant census and claims data for

reasonableness and integrity. All data from you is to be complete and accurate. If errors and inconsistencies are identified, you will correct and resubmit for valuation.

In order to complete this task, we will:

- Discuss the data collection procedures with appropriate Client personnel;
- Provide a spreadsheet that you will populate with plan and census information;
- Review plan provisions and research any alternative plans that may exist – if any alternative plans exist, they will be considered out of scope.

For the OPEB, an actuarial valuation for financial reporting purposes is performed biannually as allowed under GASB 75. This allowance grants you the option to follow a three year actuarial valuation cycle. In years one and three, a full actuarial valuation is completed to determine the OPEB cost and obligations. In year two, the OPEB cost and obligations are estimated by rolling forward the prior year valuation results. Collecting and analyzing claims and participant census data will occur every two years, unless there are significant changes in the plan or covered population. Consistent with past practice, interim valuation results will be utilized for the fiscal year ending June 30, 2019. Please note, during interim years, a new valuation should be performed if, since the previous valuation, significant changes in benefit provisions, the size or composition of the population covered by the plan, or other factors that impact long-term assumptions.

Determination of Actuarial Assumptions

Management's selection of actuarial assumptions will be guided by applicable actuarial standards. This involves an analysis of the actuarial assumptions (both economic and non-economic). The final assumptions are selected by Management and we will perform a review and provide information which will enable you to select the appropriate actuarial assumptions as required under the GASB standards.

In order to complete this task, we will:

- Analyze plan claims experience, to the extent that credible experience data is available, and the underlying cause of any recent premium rate fluctuations if necessary;
- As appropriate, provide a range of reasonable assumptions to be used in calculating the obligations;
- Increase your understanding of the assumptions used by Grant Thornton in its actuarial valuation;
- Discuss the assumptions with you and your members personnel to gain an understanding of the various issues impacting the assumptions;
- Compare those assumptions with the assumptions used by other public organizations.

Actuarial Valuations

This task incorporates Management's selections of actuarial assumptions and various actuarial methods to determine the OPEB obligations.

We will:

- Establish an actuarial model for evaluating benefit liabilities under the substantive plans (the plans as understood by you and plan members); and
- Calculate and measure the present value of projected benefits, normal cost, actuarial accrued liability, actuarial value of assets, etc.

Preparation of GASB Funding and Accounting Information

This task incorporates the agreed upon actuarial assumptions and various actuarial methods to determine the pension obligations.

We will:

- Calculate the applicable net obligations, the change in the net position, the applicable fiscal year costs;
- Prepare exhibits for the Notes to the Financial Statement (GASB 75).

Actuarial Valuation Report and Recommendations

This task involves preparing an actuarial valuation report containing:

- Executive summary of results;
- Exhibits containing information relevant to satisfying disclosure requirements under GASB 75;
- Summary of census data;
- Summary of actuarial assumptions; and
- Summary of plan provisions.

In addition, Grant Thornton will include the following:

- Presentation of valuation results to the relevant audience within your group
- One hour of telephonic support with your auditor to discuss the report
- Routine auditor requests

Non-Core Services

This engagement letter covers non-core actuarial valuation and benefits advisory services including:

- Preparation and presentation of materials related to the June 30, 2019 fiscal year financial information at requested Board Meeting
- Projections of financial information and/or establishing a funding policy
- Section 115 trust services (additional information below)
- Changes to process and/or deliverables due to new accounting standards
- Changes to process and/or deliverables due to new actuarial standards of practice
- Non-routine auditor support
- Any other actuarial service not covered under the listed core services

In addition to the actuarial services listed above, Grant Thornton can provide services directly tied to the trust. These services include:

- Request For Proposal (RFP) process to select a trustee
- Review of trust agreement to confirm IRS and GASB requirements are met
- Prepare and file a Private Letter Ruling (PLR) with the IRS for a ruling that the trust created is a Section 115 trust that is exempt from tax

In order to satisfy certain regulatory concerns regarding the provision of tax services to the Company, the Company acknowledges that the Services provided under this Statement of Work have not been provided under, and are not subject to, a condition of confidentiality imposed by Grant Thornton or any other tax advisor.

Delivering the services

We will discuss with you an appropriate timeline for providing the Services described above, including an agreed upon timeframe for deliverables. We will provide the Company with a request for information required to complete the Services based on the mutually agreed timeline.

Limitations

Our responsibility under this Statement of Work extends only to Services we expressly agree to provide herein. Except as expressly agreed to herein, this Statement of Work does not include, for example, studies, detailed research or analysis not specifically set forth in this statement of work. If such items arise or you request additional Services we will provide you a fee estimate and a new Statement of Work before we invest significant professional time.

The Services under this Statement of Work do not include providing any tax advice to you regarding the federal or state tax impact of Tax Cuts and Jobs Act of 2017 (TCJA). We welcome the opportunity to assist you in both understanding and advising you on optional and required actions under TCJA under a separate Statement of Work.

All engagements undertaken by Grant Thornton are subject to evaluating and resolving any potential or actual conflict of interest or independence concerns. While the occurrence is highly unusual, matters may arise from the ordinary course of our business operations, or yours,

requiring us to resolve a conflict matter and/or terminate or suspend this engagement until any conflict or independence issue is resolved.

Additionally, Grant Thornton may use third-parties to provide administrative and operational support to Grant Thornton business operations. All of these third party service providers are subject to confidentiality obligations to protect the confidentiality of client data. Such entities may be located within or outside the United States.

Fees and payment terms

Fees

Our fees for the Core Services under this Statement of Work will be \$5,250 for the fiscal year ending June 30, 2019. If additional services are requested, we will provide you with a revised fee quotation prior to providing additional services or a particular fee quotation for performing the additional services.

Unless otherwise indicated, our fees for the Non-Core Services under the Statement of Work will be based on our hourly rates for this type of work. Please note, our rates will be reduced by 40% to reflect our ongoing relationship with you. For services that are estimated to be greater than \$5,000, we will provide you an estimate prior to commencing work.

These fees are based upon the following assumptions:

- Grant Thornton receives timely and complete information and participant data from the Client;
- The participant data is provided to Grant Thornton in a form compatible with Microsoft Excel or Access and the format provided by Grant Thornton;
- The scope of the engagement does not expand beyond the scope described in this statement of work.

We will discuss with you circumstances that require us to do additional work which may include, but are not limited to, work to satisfy our obligations under applicable professional standards including additional fact gathering, analysis and preparation of disclosure forms, unforeseen scope changes including additional state returns or previously unidentified transactions or tax positions requiring analysis, and late or incomplete client provided information. If it appears that the stated fee will be exceeded, we will consult with you before continuing with the engagement.

Payment Schedule

Upon execution of this Statement of Work you understand and agree that we will invoice you an advance fee totaling 50% of the engagement fixed fee noted above for core services. The advance fee you pay will be taken into account in connection with the fee set forth in this Statement of Work, and is reflected in the Billing Structure set forth below.

Our billings for the services described above will be rendered as follows:

Billing Structure for Core Services	Invoice Month	Fees
Advance Fee (50% of fixed fee)	March 2019	\$2,625
Final Fixed Fee	July 2019	\$2,625

The fixed fee for the preparation and presentation of materials for the selected Board meeting is \$2,400. This fee will be invoiced within one month of the date of the meeting.

Fees for all other non-core services will be invoiced on a monthly basis as the work is completed.

Fees for core and non-core services include a 5.0 percent of fees to cover items such as copies, postage, supplies, computer and technology usage, actuarial software licensing, research and library databases and similar expense items. Our billings are payable upon receipt.

From time to time, Grant Thornton may receive certain incentives in the form of bonuses and rewards from its corporate card and other vendors. Such incentives to the extent received will be retained by Grant Thornton to cover firm expenses.

Entire agreement

This Statement of Work represents the parties' entire understanding with respect to the Services in this document. This Statement of Work does not modify or amend the Agreement. In the event of a conflict between this Statement of Work, Attachment A – Standard Grant Thornton LLP Terms and Conditions, and any other exhibit or attachment included in the Agreement, the terms of the Attachment A shall govern.

Agreed and accepted

The undersigned hereby agree to the terms and conditions as set forth above.

GLENDALE UNIFIED SCHOOL DISTRICT

By: _____
Stephen Dickinson, Chief Financial Officer

Date: _____

GRANT THORNTON LLP



Carl R. Mowery, Managing Director

Date: November 26, 2018

cc Andrew Etheridge

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

CONSENT CALENDAR NO. 9

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Christine J. Ward, Director, Procurement & Contract Services

SUBJECT: **Extension of Agreement in Response to RFP No. P-54A-17/18 for Armored Transportation Services**

The Superintendent recommends that the Board of Education extend the agreement related to RFP No. P-54A-17/18 for armored transportation services with Fortress Armored Services Company.

This agenda item is in support of Board Priority No. 4 - Maintain District Solvency & Financial Responsibility. On January 11, 2018, Glendale Unified School District entered into a contract with Fortress Armored Services Company in relation to the RFP No. P-54A-17/18.

Fortress Armored Services Company provides services for daily pickup and transport of funds to the bank for nine (9) school sites. The vendor has performed effectively, providing secure and timely services. Therefore, it is recommended to renew the contract with Fortress Armored Services Company for an additional year.

Pursuant to California Education Code Section 17596, this agreement may be extended up to five (5) years by mutual consent of the District and Contractor. This is the first renewal; contract term for this renewal is January 1, 2019 through December 31, 2019. The contract allows price increase based on the existing local market conditions up to 3%. Vendor requested a three percent (3%) increase.

This service is funded from the General Fund (Fund 01.0). RFP details are available for review in the Procurement and Contract Services Department.

Agreement

THIS AGREEMENT, made and entered into this 12th day of December, 2018, by and between the Glendale Unified School District (hereinafter called the **District**) and Fortress Armored Services Company (hereinafter called the **Service Provider**) , which may also be referred to individually as “**Party**” or collectively as “**Parties.**”

This agreement is comprised of all of the documents related to the RFQ #P-54A-17/18 – Armored Transportation Services. Delivery of services is of the essence in this Agreement as set form in the terms of the Request for Proposals. The District reserves the right to refuse any services and to cancel all or any part of the descriptions or services that do not conform to the prescribed statement of work.

1. **Governing Law and Venue:** This Contract has been negotiated and executed in the state of California and shall be governed by and construed under the laws of the state of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the District in which the District’s administrative offices are located.
2. **Entire Contract:** This Contract, when accepted by the Service Provider either in writing or by the shipment of any article or other commencement of performance hereunder, contains the entire Contract between the parties with respect to the matters herein, and there are no restrictions, promises, warranties or undertakings other than those set forth herein or referred to herein. No exceptions, alternatives, substitutes or revisions are valid or binding on District unless authorized by District in writing. Electronic acceptance of any additional terms, conditions or supplemental contracts by any District employee or agent, shall not be valid or binding on District unless accepted in writing by District’s Board of Trustee.
3. **Pricing - Minimum Contract Term:** Minimum contract term shall be **January 1, 2019, through December 31, 2019**, and quoted prices must stay in effect in this period. Thereafter, the contract may be extended upon mutual consent of the District and Contractor for an additional three (3) one-year periods in accordance with provisions contained in the Education Code, Sections 17596 (K-12). Price increases may be considered during Contract renewal periods only. Price increases may be negotiated subject to existing local market conditions and as determined by the Consumer Price Index Urban for the Los Angeles/Long Beach region, but may never exceed three percent (3%) in any contract year. In the event of a general price decrease the District reserves the right to revoke specific bid awards unless the decrease is passed on to the District.
4. **Payment:** A monthly statement shall be sent in duplicate to the District address. The Service Provider shall only be compensated for services provided in accordance with the Scope of Work. The District shall have no obligation to pay any sum in excess of total Contract amount specified herein unless authorized by amendment in accordance with Contract Terms and Conditions.
5. **Amendments:** No alteration or variation of the terms of this Contract shall be valid unless made in writing and signed by the parties; no oral understanding or agreement not incorporated herein shall be binding on either of the parties; and no exceptions, alternatives, substitutes or revisions are valid or binding on District unless authorized by District in writing.
6. **Safety:** Service Provider shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Service Provider shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions as applicable shall include, but shall not be limited to: (A) adequate life

protection and lifesaving equipment and procedures; (B) instructions in accident prevention for all employees and subcontractors, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures. Acceptance of this agreement shall constitute an agreement upon Service Provider's part to indemnify, defend and hold District and its indemnities harmless from liability, loss, damage and expense, including reasonable counsel fees, incurred or sustained by District by reason of the failure of the services to conform to such faulty work performance, negligent or unlawful acts, and noncompliance with any applicable state or federal codes, ordinances, orders, or statutes, including the Occupational Safety and Health Act (OSHA) and the California Industrial Safety Act. Such remedies shall be in addition to any other remedies provided by law.

7. **Assignment or Sub-Contracting:** The terms, covenants, and conditions contained herein shall apply to and bind the heirs, successors, executors, administrators and assigns of the parties. Furthermore, neither the performance of this Contract nor any portion thereof may be assigned or subcontracted by Service Provider without the express written consent of District. Any attempt by Service Provider to assign or subcontract the performance or any portion thereof of this Contract without the express written consent of District shall be invalid and shall constitute a breach of this Contract.
8. **Anti-Discrimination:** Pursuant to Board Policy 4030, Glendale Unified School District prohibits discrimination and/or harassment of any person based on race, color, national origin, ancestry, religious creed, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, veteran status, gender, gender identity, gender expression, sex or sexual orientation. Therefore, the Contractor agrees to comply with the applicable Federal and California Laws, including, but not limited to, the California Fair Employment Practice Act, beginning with Labor Code, Section 1410 and Labor Code, Section 1735. In addition, the Contractor agrees to require such compliance by all subcontractors employed on the Contract by the Contractor.
9. **Termination:** In addition to any other remedies or rights it may have by law, District has the right to terminate this Contract without penalty immediately with cause or after 30 days' written notice without cause, unless otherwise specified. Cause shall be defined as any breach of contract, any misrepresentation or fraud on the part of the Service Provider. Exercise by District of its right to terminate the Contract shall relieve District of all further obligations.
10. **Consent to Breach Not Waiver:** No term or provision of this Contract shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to, or waiver of, a breach by the other, whether express or implied, shall not constitute consent to, waiver of, or excuse for any other different or subsequent breach.
11. **Remedies Not Exclusive:** The remedies for breach set forth in this Contract are cumulative as to one another and as to any other provided by law, rather than exclusive; and the expression of certain remedies in this Contract does not preclude resort by either party to any other remedies provided by law.
12. **Independent Contractor:** Service Provider shall be considered an independent contractor and neither the Service Provider, its employees, nor anyone working under Service Provider shall be considered an agent or an employee of the District. Neither Service Provider, its employees nor anyone working under Service Provider shall qualify for workers' compensation or other fringe benefits of any kind through District.
13. **Performance:** Service Provider shall perform all work under this Contract, taking necessary steps and precautions to perform the work to District's satisfaction. Service Provider shall be responsible for the professional quality, technical assurance, timely completion and coordination of all documentation and other

goods/services furnished by the Service Provider under this Contract. Service Provider shall perform all work diligently, carefully, and in a good and workman-like manner; shall furnish all labor, supervision, machinery, equipment, materials, and supplies necessary therefore; shall at its sole expense obtain and maintain all permits and licenses required by public authorities, including those of District required in its governmental capacity, in connection with performance of the work; and, if permitted to subcontract, shall be fully responsible for all work performed by subcontractors.

14. Indemnification and Insurance: To the furthest extent permitted by California law, Service Provider shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, consultants, employees, trustees, and volunteers (“the indemnified parties”) from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity (“Claim”), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and consultants’ and/or attorneys’ fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Service Provider, its officials, officers, employees, subcontractors, consultants, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages; or from any activity, work, or thing done, permitted, or suffered by the Service Provider in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Service Provider proposes to defend the indemnified parties.

- a. Insurance Provisions: Prior to the provision of services under this contract, the contractor agrees to purchase all required insurance at contractor’s expense and to deposit with the District Certificates of Insurance, including all endorsements required herein, necessary to satisfy the District that the insurance provisions of this Contract have been complied with and to keep such insurance coverage and the certificates therefore on deposit with the District during the entire term of this contract. In addition, all subcontractors performing work on behalf of contractor pursuant to this contract shall obtain insurance subject to the same terms and conditions as set forth herein for contractor.
- b. All self-insured retentions (SIRs) and deductibles shall be clearly stated on the Certificate of Insurance. If no SIRs or deductibles apply, indicate this on the Certificate of Insurance with a 0 by the appropriate line of coverage. Any self-insured retention (SIR) or deductible in an amount in excess of \$25,000 (\$5,000 for automobile liability), shall specifically be approved by the Board. If the contractor fails to maintain insurance acceptable to the District for the full term of this contract, the District may terminate this contract.
- c. Qualified Insurer: The policy or policies of insurance must be issued by an insurer licensed to do business in the state of California (California Admitted Carrier). Minimum insurance company ratings as determined by the most current edition of the Best’s Key Rating Guide/Property-Casualty/United States or ambest.com shall be A-(Secure Best’s Rating) and VIII (Financial Size Category). If the insurance carrier is a non-admitted carrier in the state of California, the Board retains the right to approve or reject carrier after a review of the company’s performance and financial ratings. This policy or policies of insurance maintained by the Service Provider shall provide the minimum limits and coverage as set forth below:

Commercial General Liability	\$1,000,000 per occurrence; \$2,000,000 aggregate
Professional Liability	\$1,000,000 per occurrence;
Automobile Liability – Any Auto	\$1,000,000 per occurrence;
Workers Compensation	Statutory limits pursuant to State law
Employers’ Liability	\$2,000,000

d. Required Coverage Forms The Commercial General Liability coverage shall be written on Insurance Services Office (ISO) form CG 00 01, or a substitute form providing liability coverage at least as broad. The Business Auto Liability coverage shall be written on ISO form CA 00 01, CA 00 05, CA 0012, CA 00 20, or a substitute form providing coverage at least as broad.

e. Required Endorsements: The Commercial General Liability policy shall contain the following endorsements, which shall accompany the Certificate of insurance:

- i. An Additional Insured endorsement using ISO form CG 2010 or CG
- ii. 2033 or a form at least as broad naming the District, its elected and appointed officials, officers, employees, agents as Additional Insureds.
- iii. A primary non-contributing endorsement evidencing that the contractor's insurance is primary and any insurance or self-insurance maintained by the District shall be excess and non-contributing.

All liability insurance, except Professional Liability, required by this Contract shall be at least \$1,000,000 combined single limit per occurrence. Professional Liability may also be provided on a "Claims Made" basis. The minimum aggregate limit for the Commercial General Liability policy shall be \$2,000,000.

All insurance policies required by this Contract shall waive all rights of subrogation against the District and members of the Board, its elected and appointed officials, officers, agents and employees when acting within the scope of their appointment or employment.

The Workers' Compensation policy shall contain a waiver of subrogation endorsement waiving all rights of subrogation against the District, and members of the Board, its elected and appointed officials, officers, agents and employees.

All insurance policies required by this Contract shall give the District 30-day notice in the event of cancellation and 10 days for non-payment of premium. This shall be evidenced by policy provisions or an endorsement separate from the Certificate of Insurance.

The Commercial General Liability policy shall contain a severability of interests clause, also known as a "separation of insureds" clause (standard in the ISO CG 001 policy).

Insurance certificates should be forwarded to the agency/department address listed on the solicitation.

If the contractor fails to provide the insurance certificates and endorsements within seven days of notification by the District, award may be made to the next qualified vendor.

District expressly retains the right to require Service Provider to increase or decrease insurance of any of the above insurance types throughout the term of this Contract. Any increase or decrease in insurance will be as deemed by Board as appropriate to adequately protect District. District shall notify Service Provider in writing of changes in the insurance requirements. If Service Provider does not deposit copies of acceptable certificates of insurance and endorsements with District incorporating such changes within thirty days of receipt of such notice, this Contract may be in breach without further notice to Service Provider, and District shall be entitled to all legal remedies.

The procuring of such required policy or policies of insurance shall not be construed to limit Service Provider's liability hereunder nor to fulfill the indemnification provisions and requirements of this Contract, nor act in any way to reduce the policy coverage and limits available from the insurer.

All insurance policies required by this Contract shall give the District notice in the event of cancellation. This shall be evidenced by an endorsement separate from the Certificate of Insurance. In addition, the cancellation clause must include language as follows, which edits the pre-printed ACORD certificate.

15. **Bills and Liens:** Service Provider shall pay promptly all indebtedness for labor, materials or equipment used in performance of the work. Service Provider shall not permit any lien or charge to attach to the work or the premises, but if any does so attach, Service Provider shall promptly procure its release and indemnify, defend, and hold District harmless and be responsible for payment of all costs, damages, penalties and expenses related to or arising from or related thereto.
16. **Changes:** Service Provider shall make no changes in the work or perform any additional work without the District's specific written approval. (GC11010.5)
17. **Change of Ownership:** Service Provider agrees that if there is a change or transfer in ownership of Service Provider's business prior to completion of this Contract, the new owners shall be required under terms of sale or other transfer to assume Service Provider's duties and obligations contained in this Contract and complete them to the satisfaction of District.
18. **Force Majeure:** Service Provider shall not be assessed with liquidated damages or unsatisfactory performance penalties during any delay beyond the time named for the performance of this Contract caused by any act of God, war, civil disorder, employment strike or other cause beyond its reasonable control, provided Service Provider gives written notice of the cause of the delay to District within 24 hours of the start of the delay and Service Provider avails himself of any available remedies.
19. **Confidentiality:** Service Provider agrees to maintain the confidentiality of all District and District-related records and information pursuant to all statutory laws relating to privacy and confidentiality that currently exist or exist at any time during the term of this Contract. All such records and information shall be considered confidential and kept confidential by Service Provider and Service Provider's staff, agents and employees.
20. **Compliance with Laws:** Service Provider shall observe and comply with all rules and regulations of the governing board of the District and all federal, state, and local laws, ordinances and regulations. Service Provider shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Work as indicated or specified. If Service Provider observes that any of the Work required by this Agreement is at variance with any such laws, ordinance, rules or regulations, Service Provider shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Work shall be made and this Agreement shall be appropriately amended in writing, or this Agreement shall be terminated effective upon Service Provider's receipt of a written termination notice from the District. If Service Provider performs any work that is in violation of any laws, ordinances, rules or regulations, without first notifying the District of the violation, Service Provider shall bear all costs arising therefrom.
21. **Licenses:** If a license of any kind having terms intended to include evidence of registration is required of Service Provider, its employees, agents, or subcontractors by federal or state law, Service Provider warrants that such license has been obtained, is valid and in good standing, and Service Provider shall keep it in effect at all times during the terms of this Agreement, and that any applicable bond has been posted in accordance with all applicable laws and regulations.
22. **Terms and Conditions:** Service Provider acknowledges that it has read and agrees to all terms and conditions included in this Contract.
23. **Severability:** If any term, covenant, condition or provision of this Contract is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.
24. **Attorney Fees:** In any action or proceeding to enforce or interpret any provisions of this Contract, or where any provisions hereof is validly asserted as a defense, each party shall bear its own attorney's fees, costs and expenses.

25. **Authority:** The Parties to this Contract represent and warrant that this Contract has been duly authorized and executed and constitutes the legally binding obligation of their respective organization or entity, enforceable in accordance with its terms.
26. **Employee Eligibility Verification:** The Service Provider warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Service Provider shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Service Provider shall retain all such documentation for all covered employees for the period prescribed by the law. The Service Provider shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Service Provider or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.
27. **Limitation of District Liability:** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
28. **Provisions Required By Law Deemed Inserted:** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein.
29. **Conduct on District Premises:** Service Provider shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the Party's real property or facilities, to the extent that the Service Provider has been provided with a copy of each such policy or procedure. Service Provider shall exercise due care and diligence to prevent any injury to persons or damage to property while on the other Party's premises. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the other Party's premises, each Party's personnel shall wear and clearly display identification badges or tags, as approved by the other Party. Service Provider's employees shall not smoke or use profanity or other inappropriate language while on site. Service Provider's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession.
30. **Contact with Students:** Contractor will not permit any of its employees who perform services under this Agreement to come in contact with pupils or communicate with pupils. In the event Contractor fails to prevent its employees from having contact with pupils or communicating with pupils and injury results from failure to prohibit pupil contact or communication, Contractor shall defend, indemnify, protect, and hold the District, its agents, officers and employees harmless from and against any and all claims, demands, liability, judgments, awards, losses, injury damages, expenses, charges or costs of any kind or character to the District or to any person or property which arise from or are connected with or are caused or claim to be caused by Contractor's failure to prohibit its employees, subcontractors or agents from having pupil contact or communication. Any subcontractor hired by Contractor shall be subject to and shall comply with this

section and it shall be the Contractor's responsibility to require compliance with this section. Contractor and subcontractor shall be jointly and severally liable for any injury that results from subcontractor's failure to comply with this provision. Based on the determination that neither Contractor nor any subcontractor of Contractor will have contact with pupils, no fingerprinting of Contractor or its agents, subcontractors or employees is required by this Agreement.

31. **Fingerprint Clearance:** Under Education Code Section 45125.1, Service Provider and its subcontractors shall ensure that all employees working with the Glendale Unified School District obtain fingerprint background clearance through the California Department of Justice screening process: Service Provider will ensure that subcontractors will not place any person at a school whom has a conviction of a serious or violent felony as defined in Education Code Section 44830.1 (c)(1), or sex offense as defined in Education Code Section 44010 or controlled substance offense as defined by Education Code Section 44011.
32. **Tuberculosis Examination:** Service Provider and its subcontractors shall ensure that all employees working with the Glendale Unified School District will provide a tuberculosis (TB) certificate of clearance prior to commencing initial employment. Service Provider will ensure that subcontractors will not place any person at a school without a valid TB certificate on file showing the employee was examined and found to be free from active tuberculosis, as defined in Education Code Section 49406.1 (a).
33. **Notices:** All notices under this Agreement shall be in writing and shall be delivered by personal service or by certified or registered mail, postage prepaid, return receipt requested, to the parties. Any written notice to any of the parties required or permitted hereunder shall be deemed to have been duly given on the date of service if served personally or if served by facsimile transmission (with confirmation of receipt), or seventy-two (72) hours after mailing. Rejection or other refusal to accept or the inability to deliver because of changed address of which no notice was given as provided hereunder shall be deemed to be receipt of the notice, demand or request sent. Notices to the parties shall be addressed as follows:

To District: Glendale Unified School District
Christine J. Ward, Director
Procurement & Contract Services
223 N Jackson Street
Glendale, CA 91206
Email at: CWard@gusd.net
818-241-3111 ext. 1476

To Service Provider: Fortress Armored Services Company
Scott Gaglio, Chief Operating Officer
15616 Inglewood Avenue
Lawndale, CA 90260
Email at: scott.gaglio@fortressarmored.com
(310) 970-9800

Continued... signature page

Agreement Signature Page

I have read all terms of the “Agreement” and will accept these terms as outlined if awarded:

IN WITNESS WHEREOF, this Agreement has been duly executed by the District and the Contractor as of the date set forth above.

DISTRICT

CONTRACTOR

GLENDALE UNIFIED SCHOOL DISTRICT,

FORTRESS ARMORED SERVICES COMPANY

a California School District

By:

By:

Stephen Dickinson
Chief Business and Financial Officer

Name:

Title:

(Corporate Seal)

EXHIBIT A: Service Route Location and Schedule

	School Site/Locations	Liability Coverage per shipment	Frequency of Service	Time of Service*
1	Clark Magnet High School 4747 New York Avenue La Crescenta, CA 91214 Pick up from cafeteria	\$ 20,000.00	Monday-Friday	7:00pm-2:30pm
2	Wilson Middle School 1221 Monterey Road Glendale, CA 91206 Pick up from cafeteria	\$ 20,000.00	Monday-Friday	7:00pm-2:30pm
3	Toll Middle School 700 Glenwood Road Glendale, CA 91202 Pick up from student store	\$ 20,000.00	Monday-Friday	7:00pm-2:30pm
4	Rosemont Middle School 4725 Rosemont Avenue La Crescenta, CA 91214 Pick up from cafeteria	\$ 20,000.00	Monday-Friday	7:00pm-2:30pm
5	Roosevelt Middle School 222 E. Acacia Avenue Glendale, CA 91205 Pick up from front office	\$ 20,000.00	Monday-Friday	7:00pm-2:00pm
6	Hoover High School 651 Glenwood Road Glendale, CA 91202 Pick up from cafeteria	\$ 20,000.00	Monday-Friday	7:00pm-2:00pm
7	Glendale High School 1440 E. Broadway Glendale, CA 91205 Pick up from ASB	\$ 20,000.00	Monday-Friday	7:00pm-2:00pm
8	Crescenta Valley High School 2900 Community Avenue La Crescenta, CA 91214 Pick up from cafeteria	\$ 20,000.00	Monday-Friday	7:00pm-2:00pm
9	Nutrition Services 349A. W. Magnolia Avenue Glendale, CA 91204	\$ 20,000.00	Monday-Friday	7:00pm-2:00pm

**avoiding 11:00 am to 12:00 pm*

	School Site/Locations	Liability Coverage per shipment	Max. Bags per Pickup	Proposed Cost Per Pickup
1	Clark Magnet High School 4747 New York Avenue La Crescenta, CA 91214 Pick up from cafeteria	\$20,000.00	5	\$19.57
2	Wilson Middle School 1221 Monterey Road Glendale, CA 91206 Pick up from cafeteria	\$20,000.00	5	\$19.57
3	Toll Middle School 700 Glenwood Road Glendale, CA 91202 Pick up from student store	\$20,000.00	5	\$19.57
4	Rosemont Middle School 4725 Rosemont Avenue La Crescenta, CA 91214 Pick up from cafeteria	\$20,000.00	5	\$19.57
5	Roosevelt Middle School 222 E. Acacia Avenue Glendale, CA 91205 Pick up from front office	\$20,000.00	5	\$19.57
6	Hoover High School 651 Glenwood Road Glendale, CA 91202 Pick up from cafeteria	\$20,000.00	5	\$19.57
7	Glendale High School 1440 E. Broadway Glendale, CA 91205 Pick up from ASB	\$20,000.00	5	\$19.57
8	Crescenta Valley High School 2900 Community Avenue La Crescenta, CA 91214 Pick up from cafeteria	\$20,000.00	5	\$19.57
9	Nutrition Services 349A. W. Magnolia Avenue Glendale, CA 91204	\$20,000.00	5	\$19.57
10	Sub Total fee per pick: (sum of 1-9) = \$176.13			
11	Grand Total Fee: (Row 10 x 186 days) = \$17,433.78			

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

CONSENT CALENDAR NO. 10

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Christine Ward, Director, Procurement & Contract Services

SUBJECT: **Approval of Fee Increase to Contract with Southland Disposal Company for Waste Disposal Services**

The Superintendent recommends that the Board of Education approve fee increase for the contract between Glendale Unified School District and Southland Disposal Company (Los Angeles) for waste disposal services.

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility.

The Board of Education, at its meeting on August 15, 2017, approved the contract between the Glendale Unified School District and Southland Disposal Company of Los Angeles for waste disposal services from September 1, 2017 through August 30, 2021. This contract award is based on Southland Disposal Company's satisfactory services for the District and negotiated pricing, as well as their agreement to specific terms and conditions regarding equipment inventory and invoices.

An annual increase of the base rate is allowable within the terms of the contract of three percent (3%), or on the Los Angeles area Consumer Price Index (CPI). The CPI growth from a year ago is up 3.9%. Due to increased operating cost, the Contractor is requesting a three percent (3%) increase to their base rate for the term beginning September 1, 2018 through August 30, 2019.

It is recommended that the Board of Education approve the three percent 3% increase of the fees for the contract between the Glendale Unified School District and Southland Disposal Company of Los Angeles for waste disposal services from September 1, 2018, through August 30, 2019. The authority to issue this contract is pursuant to Public Resources Code Section 40059(a)(2) that establishes that solid waste handling services may be granted under the terms and conditions prescribed by the governing body with or without competitive bidding.

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

CONSENT CALENDAR NO. 11

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Agreement with School Services of California, Inc. (SSC) to perform a Comprehensive Budget Review**

The Superintendent recommends that the Board of Education approve an agreement with School Services of California, Inc. (SSC) to perform a comprehensive review of the District's budget for \$17,400 plus direct expenses related to the completion of the project.

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency & Financial Responsibility. As the District prepares to develop, communicate and implement a budget reduction plan for the 2019-20 fiscal year, part of the process will be to receive an external independent opinion on the District's financial condition.

SSC will provide a detailed review of the District's budget which includes analyzing each major revenue and expenditure category for the General Fund and ancillary funds. The review will not be an audit, but is designed to give the District a fair and independent assessment of the current District finances.

Attached is the agreement for Board approval to engage the services of SSC to perform a comprehensive budget review. The fee will be \$17,400 plus direct expenses related to the completion of the project and will be expensed to the General Fund.



November 27, 2018

1121 L Street

Suite 1060

Sacramento

California 95814

TEL: 916 . 446 . 7517

FAX: 916 . 446 . 2011

www.sscal.com

Ms. Karineh Savarani
Director of Financial Services
Glendale Unified School District
223 North Jackson Street
Glendale, CA 91206

Dear Ms. Savarani:

School Services of California, Inc., (SSC) is pleased to provide the Glendale Unified School District (District) with the following proposal to perform a comprehensive Budget Review.

The Budget Review

Our detailed review of the budget involves analyzing each major revenue and expenditure category for the General Fund and ancillary funds (to the extent those funds have a fiscal impact on the General Fund). The review will not be an audit, but is designed to give the District a fair and independent assessment of the current District finances.

The review of revenues and expenditures includes:

- An examination of projected enrollment and average daily attendance
- A review of assumptions used for the Local Control Funding Formula
- Verification of State Budget assumptions for one-time sources and other state and categorical funds
- A review of budget assumptions for federal revenues, interest income, and other local sources
- Verification of budgeted salary and benefit amounts
- A review of budget assumptions for the expenditures of supplies, operational items, and capital outlay
- A review of fund balances and potential sources of funds
- Examination of cash flow projections and adequacy of cash balances
- Analysis of the impact of the District's latest bargaining proposal

- Telephone interviews as needed with select District Office staff members

We will report the Budget Review findings for each major revenue and expenditure category examined. If certain budget assumptions are found not to be reasonable and the amounts are significant, we will suggest budget revisions be made.

The Comparative Analysis

As part of the Budget Review, we will perform a comparative analysis of revenues, expenditures, fund balance reserves, staffing ratios, and teacher salaries and benefits using our statewide databases. The analysis will measure the District's level of funding, expenditures, and staffing, as well as teacher compensation, as compared to school districts of like size and with comparable resources.

Reports and Presentations

Our analysis yields a report in a format suitable for constructive use by the Board, District administration, and staff. The report will include results of the detailed Budget Review, including any recommended budget revisions. Recommendations are tailored to the District's specific needs and characteristics and are focused on appropriate budget controls and fiscal solvency.

Following an evaluation of the documentation provided by the District, a draft report will be prepared and submitted to the Director of Financial Services for review and comment. Final recommendations will be included in a final document submitted to the Director of Financial Services. Members of our team will be available to formally present the report at a public meeting of the Board, or to the union, as desired by the District.

About SSC Staff

Staff for this project will include one to two consultants from SSC. Each portion of the project will be led by a member of our firm with special expertise in the assigned area:

Debbie Fry, Director, Management Consulting Services, provides support to school districts, charter schools, county offices, and community college districts in school finance and budgeting, collective bargaining, employer-employee relations, human resources, Special Education, and general consulting. Debbie brings a wealth of experience in the areas of school finance, employment, personnel management, and Special Education. Debbie completed the Fiscal Crisis & Management Assistance Team (FCMAT) CBO Mentor Program, earned her Chief Business Official (CBO) certification from the California Association of School Business Officials (CASBO), and is a certified Administrator of School Finance and Operations from the Association

of School Business Officials (ASBO) International. She has served in increasingly responsible fiscal positions in California school districts for more than 20 years and most recently served as the CBO and Director of Human Resources for the Metropolitan Education District. Debbie graduated from Ashford University with a Master's degree in Business Administration.

Brianna García, Director, Management Consulting Services, has worked with school districts to strengthen their organizations by conducting organizational reviews, comparative analyses of school district resources and staffing, facilities reviews, and charter petition reviews. She has provided guidance to school districts as they work through the Local Control and Accountability Plan process and also has extensive experience related to planning and development of public school facilities, including charter schools and Proposition 39. She has more than a decade of professional experience in public K-12 education, has worked as Facilities Development Manager for the Los Angeles Unified School District, and has completed the University of Southern California Rossier School of Education School Business Management Program, earning designation as a certified Chief Business Official. Brianna graduated from the University of Southern California with a Bachelor of Architecture degree, a Master of Planning degree, and a Master of Real Estate Development degree.

John Gray, CIA, President, contributes tremendous practical experience to the management consulting team and serves SSC's clients by conducting fiscal health analyses, providing collective bargaining assistance, preparing multiyear financial projections, performing school district efficiency studies, conducting internal control reviews, conducting district office organization reviews, and directing executive search services. Prior to joining SSC, John served as the Director of Fiscal Services for the Fresno Unified School District. Prior to joining Fresno Unified, he served as Audit Supervisor for the Ticor Title Insurance Company and Auditing Officer for Union Bank. He has also performed consulting work for the Fiscal Crisis & Management Assistance Team (FCMAT). John received his Bachelor of Science degree in Accounting from California State University, Fresno, and his Master's degree in Administrative Leadership from Fresno Pacific University.

Dave Heckler, Director, Technology and Governmental Relations, provides clients with valuable information on what is happening in the State Capitol regarding legislative and State Budget matters. Dave also shares his expertise in education funding as a consultant to several statewide education coalitions, providing detailed revenue analyses and funding projections for Special Education. Prior to joining SSC, Dave served in the legislative and constituent affairs office for the Secretary of State and represented the Secretary before policy committees. In addition, while working in the Legislature, one of Dave's major accomplishments was successfully working out various changes to the 2005 federal Special Education conformity bill (Assembly Bill 1662 [Chapter 653/2005]). Dave is a graduate of California's public school system and received his Bachelor of Arts degree from San Jose State University.

Jamie Metcalf, Director, Management Consulting Services, has a wealth of experience in the areas of school finance, risk management, employment and personnel management, Special Education, and employee benefits. She has served in increasingly responsible human resource and fiscal positions. Prior to joining SSC, Jamie served as the Chief Business Official at Travis Unified School District and was responsible for all business and finance functions and served as a key member of the district's cabinet. Jamie is a graduate of University of Phoenix with a degree in business administration and marketing. Jamie also completed the University of Southern California Rossier School of Education School Business Management Certificate Program and earned designation as a certified Chief Business Official by the California Association of School Business Officials (CASBO).

Matt Phillips, CPA, Director, Management Consulting Services, provides support to school districts for fiscal-related matters including budget reviews, salary schedule analyses, organizational reviews, and negotiations, including factfinding services. He also participates in presenting workshops across the state on a variety of topics including the Local Control and Accountability Plan (LCAP), collective bargaining, district budgeting, and auditing. His background as a Certified Public Accountant, experience working in a school district, and completion of the Fiscal Crisis & Management Assistance Team Chief Business Official (CBO) Mentor Program that resulted in the California Association of School Business Officials (CASBO) CBO certificate provide the foundation for these areas. Matt graduated from California State University, Chico, with a degree in business administration with emphasis in accounting.

Charlene Quilao, Assistant Director, Management Consulting Services, provides extensive technical and professional services to local school agencies and community colleges to help them implement and maintain effective and efficient operations. As an integral member of SSC's Management Consulting Services team, Charlene prepares research and data analysis in order to conduct organizational reviews, efficiency studies, comparative analyses of school district resources and staffing, statewide workshops, informative publications, and other client services. She also serves as SSC's liaison to the State Board of Education, monitoring emerging education policy issues and providing this essential information to school districts. Charlene received her Bachelor's degree from San Francisco State University, focusing on social sciences and research and is an American Bar Association Certified Paralegal.

Suzanne Speck, Vice President, provides support to school districts, county offices, and community college districts in governance, management, collective bargaining, employer-employee relations, human resources, Special Education, and general consulting. Suzanne is responsible for leadership of SSC's executive search services and brings a wealth of experience in the area of employment, personnel management, strategic planning, and organizational development. She served on the Fiscal Crisis & Management Assistance Team for human resources in South Monterey Joint Union High School District, Compton Community College

District, and Inglewood Unified School District. Suzanne has served school districts in California for more than 20 years as a Special Education teacher, principal, and Assistant Superintendent, Human Resources. Suzanne holds a Bachelor's degree in Special Education and Early Childhood Education from Radford University, Radford, Virginia. She received two credentials and her Master's degree in Education Administration from California State University, Sacramento.

Kathleen Spencer, Director, Management Consulting Services, works with school districts, charter schools, county offices of education, and community colleges to implement effective and efficient operations through innovative strategies. She serves educational agencies in strengthening operations and resource management through organizational reviews, shared services and efficiency studies, budget reviews, comparative analyses of school district resources and staffing, total compensation studies, and facilities reviews. She specializes in the impacts of federal health care reform and the demands on employers to provide cost effective and legally compliant benefits. Kathleen also provides negotiations support to local educational agencies (LEA) and has prepared and presented many school district factfinding cases, resulting in positive and improved labor relations for both the LEA and employee group. Kathleen received her Bachelor's degree from California State University, Sacramento, focusing on social sciences and research.

Sheila G. Vickers, Vice President, provides support to school districts, county offices, and community college districts in collective bargaining, legislative issues, human resources, information systems, executive search services, fiscal health analyses, and other management consulting services. She is a presenter at statewide workshops on school finance, collective bargaining, human resources, and employee benefits. She has served on Fiscal Crisis & Management Assistance Teams (FCMAT) for human resources and finance, and as a county-appointed fiscal advisor for school districts in financial distress. For 11 years prior to joining SSC, Sheila served in various financial roles in both K-12 public school districts and community colleges. Sheila received her Master's of Business Administration from California State University, Sacramento (CSUS), with emphasis on Management Information Systems. Her Bachelor of Science degree, also from CSUS, is in Business Administration with concentrations in Accounting and Management Information Systems.

Anticipated Timelines

The Budget Review will commence at a mutually agreed-upon time. The final report is expected to be completed within six to eight weeks following receipt of the District documents necessary to complete the project.

Proposal Costs

We propose to provide the specified support and services for \$17,400, plus expenses related to completion of the project. Expenses are defined as actual, out-of-pocket expenses, such as travel, meals, shipping, and duplication of materials.

If additional meetings are required that are not described in this proposal (for example, an additional Board presentation), a charge of \$310 per hour, per consultant will be billed in addition to actual and reasonable expenses. We will submit monthly billings for services associated with the project.

After reviewing the proposal, if you decide the proposed scope should be expanded or contracted, we would be happy to make modifications and provide a revised estimated fee. If the proposal meets with your approval, please sign the appropriate enclosed Agreement for Special Services and return it to our office, whereupon a final executed Agreement will be returned for your records. Our proposal is valid for 60 days from the date of this letter.

We appreciate the confidence you have in our firm and look forward to working with the Glendale Unified School District on the upcoming project.

Very truly yours,



SHEILA G. VICKERS
Vice President

Enclosure

AGREEMENT FOR SPECIAL SERVICES
Budget Review

This is an Agreement between the **GLENDALE UNIFIED SCHOOL DISTRICT**, hereinafter referred to as “Client,” and **SCHOOL SERVICES OF CALIFORNIA, INC.**, hereinafter referred to as “Consultant,” entered into as of November 27, 2018.

RECITALS

WHEREAS, the Client needs assistance regarding a Budget Review; and

WHEREAS, the Consultant is professionally and specially trained and competent to provide these services; and

WHEREAS, the authority for entering into this Agreement is contained in Section 53060 of the Government Code and such other provisions of California law as may be applicable;

NOW, THEREFORE, the parties to this Agreement do hereby mutually agree as follows:

1. The Consultant agrees to assist the Client by reporting on specified issues and providing a report on findings regarding a Budget Review.
2. The Client agrees to pay the Consultant the amount of \$17,400, plus direct expenses related to the completion of the project.
 - a. “Expenses” are defined as actual, out-of-pocket expenses, such as travel, meals, shipping, and duplication of materials.
 - b. If additional meetings are required that are not described in this proposal (for example, an additional Board presentation), a charge of \$310 per hour, per consultant will be billed in addition to actual and reasonable expenses. The Consultant will submit monthly billings to the Client for services associated with the project.
3. This Agreement shall be for the period commencing November 27, 2018, and terminating June 30, 2019. It may be terminated at any time prior to June 30, 2019, by either party on thirty (30) days’ written notice. In case of cancellation, the Client shall be liable for any costs accrued to date of cancellation.

4. It is expressly understood and agreed to by both parties that Consultant, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the Client.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as indicated below:

BY: _____ DATE: _____
STEPHEN DICKINSON
Chief Business & Financial Officer
Glendale Unified School District

BY: _____ DATE: _____
SHEILA G. VICKERS
Vice President
School Services of California, Inc.

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

CONSENT CALENDAR NO. 12

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Felix Melendez, Executive Director, Secondary Education

SUBJECT: **Approval of Supplementary Textbooks for Use in Middle and High Schools in the Area of World Languages and Cultures**

The Superintendent recommends that the Board of Education approve supplementary textbooks (Agentes secretos y el mural de Picasso, Esperanza, Robo en la Noche, and La hija del Sastre) for use in middle and high schools in the area of World Languages and Cultures.

The books have been reviewed for content and evaluated by the members of the World Languages and Cultures Curriculum Study Committee. In accordance with Glendale Unified School District Board Policy 6161.1, the textbooks were available for review by parents and/or members of the community prior to being presented to the Board of Education for their consideration. The Secondary Education Council has reviewed the information and made a recommendation of approval of the textbooks to the Board of Education.

MIDDLE AND HIGH SCHOOLS

Department: World Languages and Cultures

Spanish 1-2, Grades 7-12
Agentes secretos y el mural de Picasso by Mira Canion (Supplementary)
Published by Language Learner Literature, 2017

Spanish 1-2, Grades 7-12
Esperanza by Carol Gaab (Supplementary)
Published by Fluency Matters, 2011

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Spanish 3-4, Grades 7-12
Robo en la Noche by Kristy Placido (Supplementary)
Published by Fluency Matters, 2009

Spanish 5-6, Grades 7-12
La hija del Sastre by Carrie Toth & Carol Gabb (Supplementary)
Published by Fluency Matters, 2012

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

CONSENT CALENDAR NO. 13

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Felix Melendez, Executive Director, Secondary Education

SUBJECT: **Approval of Course of Study Outline for Use in High Schools
in the Area of English**

The Superintendent recommends that the Board of Education approve the course of study outline, Mock Trial, for use in high schools in the area of English.

The course of study outline is submitted for approval by the Board of Education. The course outline has been reviewed for content and evaluated by members of the English Curriculum Study Committee. The Secondary Education Council has reviewed the information and made a recommendation of approval of the course outline to the Board of Education.

HIGH SCHOOLS

Department: English

Course Title: Mock Trial

Grade Level(s): 9-12

School(s)
Course Offered: Clark Magnet High School

UC?CSU Approved
(Y/N, Subject): Yes, "g" College Prep Elective

Course Credits: 10

Recommended
Prerequisite: "B" in English, and/or Teacher Recommendation

Recommended

Textbook(s): *Criminal Justice in America, 5th Edition*. Publisher: Constitutional Rights Foundation

California Mock Trial Program (Updated Annually). Publisher: Constitutional Rights Foundation

Course Overview: This course will be primarily focused on teaching students public speaking skills and debate through trial advocacy. Students will learn, practice, and perform courtroom procedure primarily through criminal cases, but also will be exposed to criminal courtroom procedure. Students will develop character, write and perform direct examination, cross examination, opening statements, closing arguments, and explore a variety of constitutional issues. Students will learn to recognize and prepare arguments regarding objections in various courtroom simulations. Students will develop their own trial strategies and compete in small groups against their peers/classmates as well as against other schools.

Guest speakers will visit the class, and there will be at least one attorney coach to help advise the students about the law and the trial system. Students will be required to prepare for and attend the Mock Trial regional competition designed by the Constitutional Rights Foundation (CRF) and held in a Los Angeles courtroom.

Glendale Unified School District School

High School

Date

(Meeting date will be typed in after Board Approval)

Department: English

Course Title: Mock Trial

Course Code: (Educational Services will assign course number after Board Approval)

Grade Level(s): 9-12

School(s)
Course Offered: Clark Magnet High School

UC?CSU Approved
(Y/N, Subject): Yes, "g" College Prep Elective

Course Credits: 10

Recommended
Prerequisite: "B" in English, and /or Teacher Recommendation

Recommended
Textbook(s): *Criminal Justice in America, 5th Edition*. Publisher: Constitutional Rights Foundation
California Mock Trial Program (Updated Annually). Publisher: Constitutional Rights Foundation

Course Overview: This course will be primarily focused on teaching students public speaking skills and debate through trial advocacy. Students will learn, practice, and perform courtroom procedure primarily through criminal cases, but also will be exposed to criminal courtroom procedure. Students will develop character, write and perform direct examination, cross examination, opening statements, closing arguments, and explore a variety of constitutional issues. Students will learn to recognize and prepare arguments regarding objections in various courtroom simulations. Students will develop their own trial strategies and compete in small groups against their peers/classmates as well as against other schools.

Guest speakers will visit the class, and there will be at least one attorney coach to help advise the students about the law and the trial system. Students will be required to prepare for and attend the Mock Trial regional competition designed by the Constitutional Rights Foundation (CRF) and held in a Los Angeles courtroom.

First Semester-Course Content

STANDARDS:

ELA RI1, ELA RI3, ELA RI10

ELA W1a-e (9-10 grade) and 1a-f (11-12 grade); ELA W2b-f ; ELA W3a-e; ELA W4; ELA W5;
ELA W10

ELA SL1a-d; ELA SL2; ELA SL3; ELA SL4a-b; ELA SL6

ELA L1a-e; ELA L2a-b

Unit 1: **Rules of Evidence**

(10 weeks)

- A. Topics include: Students will learn to identify applicable law to a given situation. Students will practice spotting evidentiary issues through fictional cases that are based on real trials and cases. Students will learn to locate the applicable rule of law, or the correct legal principle if no such rule of law exists, and apply that rule or principle to an evidentiary issue. Students will be able to explain how and why a particular evidentiary rule applies.

Assessment tools: in-class discussion and participation, teacher-created quizzes, written questions and arguments and their revisions.

- B. Students will review a series of direct and cross exam questions and will locate several evidentiary issues. Students will then argue their interpretation of the relevant evidence code concerning each evidentiary issue. Students will write and practice counter-arguments to their opponent's evidentiary interpretation. Students will practice editing and rewriting to refine the questions to remove the evidentiary issues.

Unit 2: **Constitutional Law**

(10 weeks)

- A. Topics include: Students will learn about the Fourteenth Amendment's Due Process and Equal Protection Clauses. Students will discover the cases and variations from common law to present statute concerning the Fourth Amendment right against unlawful search and seizure. Students will explore the cases leading up to and guaranteeing their Fifth Amendment right against self-incrimination and their Sixth Amendment right to counsel.

Assessment tools: in-class discussion and participation, teacher-created quizzes, written questions and arguments and their revisions.

- B. Students will be given a fictional case with a constitutional question. From a series of actual case excerpts, students will form a constitutional argument concerning the validity of the actions taken in the fictional scenario. Students will present their argument in front of a judge and will respond to questions from the judge concerning the scenario, the actual case law, and their opponent's argument. Students will then practice writing and performing rebuttal arguments to their opponent's case.

Second Semester-Course Content

STANDARDS:

ELA RI1, ELA RI3, ELA RI10

ELA W1a-e (9-10 grade) and 1a-f (11-12 grade); ELA W2b-f ; ELA W3a-e; ELA W4; ELA W5;
ELA W10
ELA SL1a-d; ELA SL2; ELA SL3; ELA SL4a-b; ELA SL6
ELA L1a-e; ELA L2a-b

Unit 3: **Speech and Debate**

(10 weeks)

- A. Topics include: Students will learn and practice the art of verbal and nonverbal communication. Students will be instructed on how to listen to their opponent and practice using the facts to support their view. Students will learn how to be professional in their delivery while practicing poise, volume, inflection, pacing and pronunciation. Students will learn debate terminology and how to argue the facts persuasively. Students will learn how to create and deliver redirect, rebuttal and summary statements.

Assessment tools: Participation in Socratic Seminar, debates in class against fellow students, peer and teacher review, teacher-created rubric to assess speaking skills

- B. Students will review a criminal case and identify the elements to be proved, as well as the evidence that will be presented. Students will write using persuasive language, that tells the story in the light most favorable to their side. Students will deliver their opening statement in a courtroom setting in front of a judge. Students will explore current open cases and will present their questions and findings in a Socratic seminar.

Unit 4: **Criminal Law**

(5 weeks)

- A. Topics include: Students will learn about the many acts of harm to both individuals and property that make up criminal law. Students will compare and contrast the cases that would appear in a criminal court and a civil court. Students will compare the differing standards of proof for a criminal case versus a civil case. Students will explore the notion of punishment and how punishment is applied differently in criminal and civil law cases. Students will learn the elements in proving criminal and civil law cases under different burdens of proof.

Assessment tools: in-class discussion and participation, teacher-created quizzes, written questions and arguments and their revisions, end of chapter review questions, and student-created projects.

- B. Students will review a criminal law case and create direct and cross exam questions.

Unit 5: **The Judicial Branch**

(5 weeks)

- A. Topics include: Students will learn the origin and authority of the United States court systems. Students will explore the difference between the federal and state court systems. Students will examine the Supreme Court of the United States and the role it plays in making laws and policy. Students will identify the local, federal district and circuit courts that govern the California judicial system.

Students will explore influential case law from the United States and state supreme courts.

Assessment tools: student-created tutorials, in-class discussion and participation, end of chapter review questions

- B. Students will explore influential case law from the United States and state supreme courts. Students will read excerpts from Chief Justice John Marshall's 1803 decision in *Marbury v. Madison*. Students will write open-ended questions designed to help other students understand the complex nature of the text. Students will present their knowledge to the class.

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

CONSENT CALENDAR NO. 14

TO: Board of Education

FROM: Dr. Winfred B. Roberson Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Felix Melendez, Executive Director, Secondary Education

SUBJECT: Acceptance of California Partnership Academy Grants

The Superintendent recommends that the Board of Education accept California Partnership Academy Grants of \$75,600 each for the Glendale High School Construction and Technology Academy; the Glendale High School Cosmetology Business and Industry Academy; and the Crescenta Valley High School Academy of Science and Medicine.

In the early 1990s, the Board of Education assembled a task force composed of educators and community leaders to explore and make recommendations on career academies. The report led to creation of academies at all of the District's comprehensive high school and application by three academies for funding under the California Partnership Academy program.

Grants are performance-based and funding is determined by the number of students in the program who meet the required performance criteria of 80 percent attendance and 90 percent credit, plus on-time graduation for seniors up to the maximum amount of \$77,110. Funding requires 90 students (sophomores, juniors, and seniors) be enrolled and meet performance outcomes.

The California Department of Education has awarded each academy \$75,600 for the period July 1, 2018 – June 30, 2020.

Schools must use the funds in accordance with their grant proposal and complete an annual report on their activities and performance outcomes.

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

CONSENT CALENDAR NO. 15

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Felix Melendez, Executive Director, Secondary Education
Hagop Eulmessekian, Director, Student Support Services
Dr. Chris Coulter, Director, Teaching and Learning
Dr. Rebeca Andrade, Director, Early Education and Extended Learning Programs
Dr. Narineh Makijan, Coordinator III, Career Technical Education

SUBJECT: **Approval of New and Revised Board Policies Relating to Students, Students-Welfare, and Instruction**

The Superintendent recommends that the Board of Education approve new or revised Board Policies (BP) 5144.1 (Suspension and Expulsion/Due Process); BP 5148.3 (Preschool/Early Childhood Education); BP 6145.2 (Athletic Competition); BP 6152.1 (Placement in Math Courses); and BP 6178 (Career Technical Education) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

BP 5144.1 – Suspension and Expulsion/Due Process

CSBA Update: October 2018
Last GUSD Update: April 2018

Board Policy (BP) 5144.1 is being updated using California School Boards Association (CSBA) suggested language to reflect a new law, AB 752, 2017, which prohibits the expulsion of a child enrolled in a California State Preschool Program (CSPP) unless the district has taken specified steps and the child's continued enrollment presents a serious safety threat to the child or other enrolled children. The revised policy also adds data collection on the type of firearm involved in any expulsion for firearm possession, in accordance with federal law.

BP 5148.3 – Preschool/Early Childhood Education

CSBA Update: November 2018
Last GUSD Update: March 2016

The existing Board Policy (BP) 5148.3 concerning preschool and early childhood education programs is revised with recommended language from CSBA. Some of the language changes will be incorporated into the related Administrative Regulations (AR), which will be shared once the BP has gone through the process of Board approval.

This policy is updated to reflect new law (AB 1808), which (1) exempts California State Preschool Programs (CSPP) from specified licensure and regulation requirements if they are operated in a school building, and (2) requires that the District's Williams uniform complaint procedures be used to resolve allegations of deficiencies related to health and safety requirements in license-exempt CSPP programs. The policy also reflects a provision of AB 1808, which allows districts to commingle 4-year-old children enrolled in a CSPP program with children enrolled in a transitional kindergarten (TK) program under specified conditions. The regulation will also reflect new law (AB 2626), which changes the birthdate by which children are eligible for CSPP programs; new law (AB 273, 2017), which revises eligibility criteria for CSPP preschool to include parents/guardians engaged in an educational program for English learners or for attainment of a high school diploma or general educational development certificate; and new laws (AB 752, 2017), which prohibits the expulsion or unenrollment of a child enrolled in a CSPP program unless the District has taken specified steps and the child's continued enrollment presents a serious safety threat to the child or other enrolled children.

BP 6145.2 – Athletic Competition

CSBA Update: October 2018
Last GUSD Update: N/A

New BP 6145.2 regarding Athletic Competition is adopted based on CSBA language. The BP reflects AB 1639, 2016, which requires (1) distribution to student athletes and parents/guardians of information on the nature and warning signs of sudden cardiac arrest; (2) training of coaches and athletic directors on the nature and warning signs of sudden cardiac arrest; and (3) removal of a student from an athletic activity if he/she passes out or faints, until clearance is obtained from a health care provider. The policy also reflects the prohibition against the use of a racially derogatory or discriminatory athletic team name, mascot, or nickname. It further reflects law which provides that a homeless student must be immediately deemed to meet all residency requirements for participation in interscholastic athletic activities. CSBA recently updated the policy to reflect a new law,

AB 2009, which requires any district that offers an interscholastic athletic program to develop a written emergency action plan to be followed in the event of sudden cardiac arrest or other medical emergency. GUSD does have an Administrative Regulation, AR 6145.2, that will be updated after a decision is made regarding the proposed BP.

BP 6152.1 – Placement in Math Courses

CSBA Update: October 2018
Last GUSD Update: May 2016

BP 6152.1 is being updated to reflect CSBA language to clarify which policy components are mandated and to expand program evaluation to include a report on the percentage of students who have successfully completed mathematics courses that satisfy the requirements for entrance to the University of California and California State University. Upon approval, a new AR will be drafted that includes material formerly in the BP, including the appeals process, the requirement to post the policy on the District's website, and circumstances under which staff recommendations may be considered in course placement. The regulation will include examples of objective academic measures that may be used to place students in mathematics courses.

BP 6178 – Career Technical Education

CSBA Update: October 2018
Last GUSD Update: January 2018

BP 6178, Career Technical Education, is revised in conjunction with updated CSBA legal guidance and recommendations.

BP 6178 provides information on program goals and requirements, funding sources, teacher qualifications, teacher and counselor professional development, and ongoing oversight of the program.

Upon approval of the policies, updates to the accompanying Administrative Regulations will be made as needed following current District procedures.

Copies of the new and revised Board Policies are attached to this report.

Students

Suspension and Expulsion/Due Process

The Board of Education desires to provide District students access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and well-being, and promotes their learning and development. The Board shall develop rules and regulations setting the standards of behavior expected of District students and the disciplinary processes and procedures for addressing violations of those standards, including suspension and/or expulsion.

The grounds for suspension and expulsion and the procedures for considering, recommending, and/or implementing suspension and expulsion shall be only those specified in law, in this policy, and in the accompanying administrative regulation.

Except when otherwise permitted by law, a student may be suspended or expelled only when his/her behavior is related to a school activity or school attendance occurring within any District school or another school district, regardless of when it occurs, including, but not limited to, the following: (Education Code 48900(s))

1. While on school grounds.
2. While going to or coming from school.
3. During the lunch period, whether on or off the school campus.
4. During, going to, or coming from a school-sponsored activity.

District staff shall enforce the rules concerning suspension and expulsion of students fairly, consistently, equally, and in accordance with the District's nondiscrimination policies.

A. Appropriate Use of Suspension Authority

Except when a student's act violates Education Code 48900(a)-(e), as listed in items #1-5 under "Grounds for Suspension and Expulsion: Grades K-12" of the accompanying administrative regulation, or when his/her presence causes a danger to others, suspension shall be used only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5, 48900.6)

A student's parents/guardians shall be notified as soon as possible when there is an escalating pattern of misbehavior that could lead to on-campus or off-campus suspension.

No student in grades K-3 may be suspended for disruption or willful defiance, except by a teacher pursuant to Education Code 48910. (Education Code 48900)

Students

Suspension and Expulsion/Due Process

Students shall not be suspended or expelled for truancy, tardiness, or absenteeism from assigned school activities.

B. On-Campus Suspension

To ensure the proper supervision and ongoing learning of students who are suspended for any of the reasons enumerated in Education Code 48900 and 48900.2, but who pose no imminent danger or threat to anyone at school and for whom expulsion proceedings have not been initiated, the Superintendent or designee shall establish a supervised suspension classroom program which meets the requirements of law.

Except where a supervised suspension is permitted by law for a student's first offense, supervised suspension shall be imposed only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

C. Authority to Expel

A student may be expelled only by the Board. (Education Code 48918(j))

As required by law, the Superintendent or principal shall recommend expulsion and the Board shall expel any student found to have committed any of the following "mandatory recommendation and mandatory expulsion" acts at school or at a school activity off school grounds: (Education Code 48915)

1. Possessing a firearm which is not an imitation firearm, as verified by a certificated employee, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence.
2. Selling or otherwise furnishing a firearm.
3. Brandishing a knife at another person.
4. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058.
5. Committing or attempting to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committing a sexual battery as defined in Penal Code 243.4.

Students

Suspension and Expulsion/Due Process

6. Possessing an explosive as defined in 18 USC 921.

For all other violations listed in the accompanying administrative regulation under “Grounds for Suspension and Expulsion: Grades K-12” and “Additional Grounds for Suspension and Expulsion: Grades 4-12,” the Superintendent or principal shall have the discretion to recommend expulsion of a student. If expulsion is recommended, the Board shall order the student expelled only if it makes a finding of either or both of the following: (Education Code 48915(b) and (e))

- a) That other means of correction are not feasible or have repeatedly failed to bring about proper conduct.
- b) That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others.

A vote to expel a student shall be taken in a public session.

The Board may vote to suspend the enforcement of the expulsion order pursuant to the requirements of law and the accompanying administrative regulation. (Education Code 48917)

No student shall be expelled for disruption or willful defiance. (Education Code 48900)

No child enrolled in a preschool program shall be expelled except under limited circumstances as specified in AR 5148.3 - Preschool/Early Childhood Education.

D. Due Process

The Board shall provide for the fair and equitable treatment of students facing suspension and/or expulsion by affording them their due process rights under the law. The Superintendent or designee shall comply with procedures for notices, hearings, and appeals as specified in law and administrative regulation. (Education Code 48911, 48915, 48915.5, 48918)

E. Maintenance and Monitoring of Outcome Data

The Superintendent or designee shall maintain outcome data related to student suspensions and expulsions in accordance with Education Code 48900.8 and 48916.1, including, but not limited to, the number of students recommended for expulsion, the grounds for each recommended expulsion, the actions taken by the Board, the types of

Students

Suspension and Expulsion/Due Process

referral made after each expulsion, and the disposition of the students after the expulsion period. For any expulsion that involves the possession of a firearm, such data shall include the name of the school and the type of firearm involved, as required pursuant to 20 USC 7961. Suspension and expulsion data shall be reported to the Board annually and to the California Department of Education when so required.

In presenting the report to the Board, the Superintendent or designee shall disaggregate data on suspension and expulsion by school and by numerically significant student subgroups, including, but not limited to, ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students. Based on the data, the Board shall address any identified disparities in the imposition of student discipline and shall determine whether and how the District is meeting its goals for improving school climate as specified in its local control and accountability plan.

Legal Reference: Education Code, Sections 212.5; 233; 1981-1981.5; 8239.1; 17292.5; 32261; 35145; 35146; 35291; 35291.5; 48645.5; 48660-48666; 48853.5; 48900-48927; 48950; 48980; 49073-49079; 52052; 52060-52077; 64000-64001
Civil Code, Sections 47; 48.8
Code of Civil Procedure, Sections 1985-1997
Government Code, Sections 11455.20; 54950-54963
Health and Safety Code, Sections 11014.5; 11053-11058
Labor Code, Section 230.7
Penal Code, Sections 31; 240; 241.2; 242; 243.2; 243.4; 245; 245.6; 261; 266c; 286; 288; 288a; 289; 417.27; 422.55; 422.6; 422.7; 422.75; 626.2; 626.9; 626.10; 868.5
Welfare and Institutions Code, Section 729.6
United States Code, Title 18, Section 921
United States Code, Title 20, Sections 1415(K); 7961
United States Code, Title 42, Sections 11432-11435
Court Decisions:
T.H. v. San Diego Unified School District (2004) 122 Cal. App. 4th 1267
Woodbury v. Dempsey (2003) 108 Cal. App. 4th 421
Board of Education of Sacramento City Unified School District v. Sacramento County Board of Education and Kenneth H. (2001) 85

Students

Suspension and Expulsion/Due Process

Cal.App.4th 1321

Fremont Union High School District v. Santa Clara County Board (1991)
235 Cal. App. 3d 118

Garcia v. Los Angeles Board of Education (1991) 123 Cal. App. 3d 807

John A. v. San Bernardino School District (1982) 33 Cal. 3d 301

Attorney General Opinions:

84 Ops.Cal.Atty.Gen. 146 (2001)

80 Ops.Cal.Atty.Gen. 348 (1997)

80 Ops.Cal.Atty.Gen. 91 (1997)

80 Ops.Cal.Atty.Gen. 85 (1997)

Policy Adopted: 08/01/1966

Policy Amended: 06/03/1968; 02/20/1979; 07/02/1985; 05/21/1996; 02/06/2001;
07/17/2001; 01/14/2003; 03/07/2017; 04/17/2018; 12/11/2018

Formerly BP 5124

Students Welfare

Preschool/Early Childhood Education

The Board of Education recognizes the value of high-quality preschool experiences enhances children's social-emotional development, knowledge, skills, abilities, and attributes necessary for a successful transition into the elementary education program. The Board desires to provide children ages 3-4 years access to developmentally appropriate activities in a safe, adequately supervised, and cognitively rich environment.

The Superintendent or designee shall collaborate with the local child care and development planning council, other public agencies, organizations, the county office of education, and/or private preschool providers to assess the availability of preschool programs in the community and the extent to which the community's preschool needs are being met. The Board encourages the development of a comprehensive district-wide plan to increase children's access to high-quality preschool programs.

The Superintendent or designee shall provide information about preschool options in the community to parents/guardians upon request.

A. District Preschool Programs

When the Board determines it is feasible, the District may contract with the California Department of Education (CDE) to expand preschool services in facilities at or near District schools.

District preschool programs shall comply with all health and safety laws and regulations, including, when applicable, licensure requirements pursuant to 22 CCR 101156.

The Board shall set priorities for establishing or expanding services as resources become available. In doing so, the Board shall give consideration to the benefits of providing early education programs for at-risk children and/or children residing in the attendance areas of the lowest performing District schools.

Facilities for preschool classrooms shall be addressed in the District's facilities master plan, including an assessment as to whether adequate and appropriate space exists on school sites. As necessary, the Superintendent or designee shall provide information to the Board regarding facilities financing options for preschool classroom and/or facilities available through partnering organizations or agencies.

The Board shall approve for the District's preschool program a written philosophical statement, goals, and objectives that reflect the cultural and linguistic characteristics of the families to be served and address the program components specified in 5 CCR 18272-

Students Welfare

Preschool/Early Childhood Education

18281 and the accompanying administrative regulation.

To encourage participation in the District's preschool program and meet the child care needs of parents/guardians, the Superintendent or designee shall recommend strategies to link the District's preschool program with other available child care and development programs in the District or community.

The Superintendent or designee shall involve parents/guardians in program planning, as they are essential partners in supporting the development of their children. Program staff shall encourage volunteerism in the program and shall communicate frequently with parents/guardians of enrolled children regarding their child's progress.

The District's program shall be aligned with the preschool learning foundations and curriculum frameworks developed by the CDE which identify the knowledge, skills, and competencies that children typically attain as they complete their first or second year of preschool. The program shall be designed to facilitate children's development in essential skills related to language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social science, English language development, technology, and social-emotional development.

The District's preschool program shall provide appropriate services to support the needs of at-risk children.

The Superintendent or designee shall coordinate planning efforts for the District's preschool program, transitional kindergarten program, and elementary education program to provide a developmental continuum that builds upon children's growing skills and knowledge.

To maximize the ability of children to succeed in the preschool program, program staff shall support children's health through proper nutrition and physical activity and shall provide or make referrals to available health and social services as needed.

The Superintendent or designee shall ensure that administrators, teachers, and paraprofessionals in District preschool programs possess the appropriate permit(s) issued by the Commission on Teacher Credentialing, meet any additional qualifications established by the Board, and participate in professional development opportunities designed to continually enhance their knowledge and skills.

The Superintendent or designee shall develop and implement an annual plan of

Students Welfare

Preschool/Early Childhood Education

evaluation, which conforms to state requirements.

Preschool admission policies and procedures shall be in writing and available to the public. Such policies and procedures shall include criteria designating those children whose needs can be met by the program and services, the age of children who will be accepted, program activities, any supplementary services provided, any field trip provisions, any transportation arrangements, food service provisions, and a health examination requirement.

The Superintendent or designee shall ensure that subsidized preschool is provided to eligible families to the extent that state and/or federal funding is available and shall establish enrollment priorities in accordance with Education Code 8263 and 5 CCR 18106.

The Superintendent or designee shall recommend strategies to link the District's preschool programs with other available child care and development programs in the District or community in order to assist families whose child care needs extend beyond the length of time that the District's part-day preschool program is offered.

The Superintendent or designee shall develop and implement an annual plan of evaluation which conforms to state requirements.

The District's Williams uniform complaint procedures, with modifications as necessary, shall be used to investigate and resolve complaints alleging violation of applicable health or safety requirements for license-exempt programs operating under the California State Preschool Program. However, licensed programs shall refer complaints alleging health and safety violations to the California Department of Social Services.

The Superintendent or designee shall regularly report to the Board regarding enrollments in District preschool programs and the effectiveness of the programs in preparing preschoolers for the transition into the elementary education program.

Legal Reference: Education Code, Sections 8200-8499; 8200-8209; 8230-8233; 8235-8239; 8238; 8240-8244; 8250-8252; 8263; 8263.3; 8264.8; 8273.1; 8360-8370; 8400-8409; 8493-8498; 8499.3-8499.7; 44065; 44256; 48000; 48958
Health and Safety Code, Sections 1596.70-1596.895; 1596.90-1597.21; 120325-120380

Students Welfare

Preschool/Early Childhood Education

Code of Regulations, Title 5, Sections 4680-4687; 18000-18434; 18130-18136; 18295; 80105-80125

Code of Regulations, Title 22, Sections 101151-101239.2; 101151-101163; Title 20, Sections 1400-1482; 6311-6322; 6371-6376; 6381-6381k; 6391-6399

United States Code, Title 42, Sections 9831-9852c; 9857-9858r

Code of Federal Regulations, Title 22, Sections 101151-101239.2; 101151-101163; 101212-101231; 101237-101239.2

Code of Federal Regulations, Title 45, Sections 1301.1-1305.2

Policy Adopted: 09/03/2013

Policy Amended: 12/11/2018

Instruction

Athletic Competition

The Board of Education recognizes that the District's athletic program constitutes an integral component of the educational program and helps to build a positive school climate. The athletic program also promotes the physical, social, and emotional well-being and character development of participating students. The District's athletic program shall be designed to meet students' interests and abilities and shall be varied in scope to attract wide participation.

All athletic teams shall be supervised by qualified coaches to ensure that student athletes receive appropriate instruction and guidance related to safety, health, sports skills, and sportsmanship. Athletic events shall be officiated by qualified personnel.

The Board encourages business and community support for District athletic programs, subject to applicable District policies and regulations governing advertisements and donations.

Nondiscrimination and Equivalent Opportunities in the Athletic Program

The District's athletic program shall be free from discrimination and discriminatory practices prohibited by state and federal law, including, but not limited to, the use of any racially derogatory or discriminatory school or athletic team name, mascot, or nickname. The Superintendent or designee shall ensure that equivalent athletic opportunities are provided for males and females, and that students are permitted to participate in athletic activities consistent with their gender identity.

Any complaint alleging discrimination in the District's athletic program shall be filed in accordance with the District's uniform complaint procedures.

California Interscholastic Federation

Any District school that participates in the California Interscholastic Federation (CIF) shall conduct its athletic activities in accordance with CIF bylaws and rules and any applicable District policy and regulation. The Superintendent or designee shall have responsibility for the District's interscholastic athletic program, while the principal or designee at each participating school shall be responsible for site-level decisions, as appropriate.

The Board shall annually designate a representative to the local CIF league from each school that participates in CIF sports. The Superintendent or designee shall recommend a candidate for the position who demonstrates an understanding of the District's goals for student learning and interscholastic activities, knowledge of the athletic programs, awareness of the implications of league decisions for the school and the District, and interpersonal communication and leadership skills.

Instruction

Athletic Competition

The designated representative(s) shall vote on issues that impact interscholastic athletics at the league and section levels, perform any other duties required by the CIF league, and report regularly to the Board on league, section, and statewide issues related to athletic programs.

Student Eligibility

Eligibility requirements for student participation in the District's interscholastic athletic program, including requirements pertaining to academic achievement, shall be the same as those set by the District for participation in extracurricular and cocurricular activities.

In addition, the Superintendent or designee shall ensure that students participating in interscholastic athletics governed by CIF satisfy CIF eligibility requirements.

Students shall not be charged a fee to participate in an athletic program, including, but not limited to, a fee to cover the cost of uniforms, locks, lockers, or athletic equipment.

Sportsmanship

The Board values the quality and integrity of the athletic program and the character development of student athletes. Student athletes, coaches, parents/guardians, spectators, and others are expected to demonstrate good sportsmanship, ethical conduct, and fair play during all athletic competitions. They shall also abide by the core principles of trustworthiness, respect, responsibility, fairness, caring, and good citizenship, and the Code of Ethics adopted by CIF.

Students and staff shall be subject to disciplinary action for improper conduct.

Health and Safety

The Board desires to give student health and safety the highest consideration in planning and conducting athletic activities.

Students shall have a medical clearance before participating in interscholastic athletic programs. Care shall be taken to ensure that all athletic trainings and competitions are conducted in a manner that will not overtax the physical capabilities of the participants. When appropriate, protective equipment shall be used to prevent or minimize injuries.

Coaches and appropriate District employees shall take every possible precaution to ensure that athletic equipment is kept in safe and serviceable condition. The Superintendent or designee

Instruction

Athletic Competition

shall ensure that all athletic equipment is cleaned and inspected for safety before the beginning of each school year.

The Superintendent or designee shall develop a written emergency action plan that describes the location of automated external defibrillator(s) and procedures to be followed in the event of sudden cardiac arrest or other medical emergency related to the athletic program's activities or events. The plan shall be posted in accordance with guidelines of the National Federation of State High School Associations. (Education Code 35179.4)

In the event of an injury or a perceived imminent risk to a student's health during or immediately after an athletic activity, the coach or any other District employee who is present shall remove the student athlete from the activity, observe universal precautions in handling blood or other bodily fluid, and/or seek medical treatment for the student as appropriate.

Whenever a serious injury is suffered by a student athlete, the Superintendent or designee shall notify the student's parent/guardian of the date, time, and extent of any injury or illness suffered by the student and any actions taken to treat the student.

Legal Reference: Education Code, Sections 200-262.4; 17578; 17580-17581; 32220-32224; 32221.5; 33353-33353.5; 33354; 33479-33479.9; 35160.5; 35179; 35179.1; 35179.4; 35179.5; 35179.6; 48850; 48900; 48930-48938; 49010-49013; 49020-49023; 49030-49034; 49458; 49475; 49700-49701; 51242
Health and Safety Code, Section 1797.196
Penal Code, Section 245.6
Code of Regulations, Title 5, Sections 4900-4965; 4920-4922; 5531; 5590-5596
United State Code, Title 20, Sections 1681-1688
Code of Federal Regulations, Title 34, Sections 106.31, 106.33; 106.41
Court Decisions:
Mansourian v. Regents of University of California, (2010) 602 F. 3d 957
McCormick v. School District of Mamaroneck, (2004) 370 F.3d 275
Kahn v. East Side Union High School District, (2003) 31 Cal. 4th 990
Hartzell v. Connell, (1984) 35 Cal. 3d 899

Policy Adopted: 12/11/2018

Instruction

Placement in Math Courses

The Board of Education believes that a sound educational program must include the study of subjects that prepare students for admission to higher education and/or a fulfilling careers. District students shall be provided an opportunity to complete a sequence of mathematics courses recommended for admission into the University of California and California State University systems.

The Superintendent or designee shall work with District teachers, counselors, and administrators and the representatives of feeder schools to develop a well-articulated sequence of mathematics courses and consistent protocols for placing students in mathematics courses offered at District high schools. Such placement protocols shall systematically take into consideration multiple objective academic measures that may include, but are not limited to, statewide mathematics assessments, including state interim and summative assessments; placement tests that are aligned to state-adopted content standards in mathematics; classroom assignment and grades; and report cards.

District staff shall implement the placement protocols uniformly and without regard to students' socioeconomic background or any characteristic specified in BP 0410 – Nondiscrimination in District Programs and Activities, including, but not limited to, race, sex, gender, nationality, and ethnicity.

The placement protocols shall provide for at least one reevaluation within the first month of the school year to ensure that they are appropriately placed in mathematics courses and shall specify the criteria the District will use to make this determination. Any student found to be misplaced shall be promptly placed in the appropriate mathematics course.

If a student or parent/guardian questions the student's placement, he/she may appeal the decision to the Superintendent or designee. The decision of the Superintendent or designee shall be final.

The Superintendent or designee shall ensure that all teachers, counselors, and other District staff responsible for determining students' placement in mathematics courses receive training on the placement protocols.

The Board and the Superintendent or designee shall annually review student data related to placement and advancement in the mathematics courses offered at District high schools to ensure that students who are qualified to progress in mathematics courses based on their performance on objective academic measures are not held back in a disproportionate manner on the basis of any subjective or discriminatory basis, and shall develop strategies for removing any identified barriers to students' access to mathematics courses. The Superintendent or designee shall also report on the percentage of District students who have successfully completed mathematics courses that satisfy the requirements for entrance to the University of California and California

Instruction

Placement in Math Courses

State University.

Legal Reference: Education Code, Sections 200-262.4; 48070.5; 51220; 51224.5; 51224.7;
51225.3; 51284; 52060-52077; 60605; 60605.8; 60640-60649

Policy Adopted: 05/24/2016

Policy Amended: 12/11/2018

Instruction

Career Technical Education

The Board of Education desires to provide a comprehensive career and technical education (CTE) program in the secondary grades, which integrates core academic instruction with technical and career instruction in order to increase student achievement, graduation rates, and readiness for postsecondary education and employment. The District's CTE program shall be designed to help students develop the academic, career, and technical skills needed to succeed in a knowledge- and skills-based economy. The program shall include a rigorous academic component and provide students with a strong experience and understanding of all aspects of an industry.

The District's CTE program shall focus on preparing students to enter current or emerging high-skill, high-wage, and/or high-demand occupations. CTE opportunities may be offered through linked learning programs, partnership academies, apprenticeship programs or orientation to apprenticeships, regional occupational centers or programs (ROC/Ps), tech prep programs, small learning communities, magnet schools, or other programs that expose students to career options while preparing them for future careers in a given industry or interest area.

The Superintendent or designee shall explore available funding sources that may be used to support CTE programs. The Board shall review and approve all District plans and applications for the use of District, state, and/or federal funds supporting CTE.

The Board shall adopt District standards for CTE which meet or exceed the state's model content standards and describe the essential knowledge and skills that students enrolled in these courses are expected to master. The course curriculum shall be aligned with District-adopted standards and the state's curriculum framework.

At least every three years, the Board shall compare the District's curriculum, course content, and course sequence of CTE with the model state curriculum standards. (Education Code 52376)

The Superintendent or designee shall systematically review the District's CTE classes to determine the degree to which each class may offer an alternative means for completing and receiving credit for specific portions of the course of study prescribed by the District for high school graduation. The Board shall ensure that these classes are equivalent in content and rigor to the courses prescribed for graduation. (Education Code 52376)

The Superintendent or designee shall develop partnerships with local businesses and industries to ensure that course sequences, career technical and integrated curriculum, classroom instruction and projects, and assessments have real-world relevance and reflect labor market needs and priorities. He/she also shall work to develop connections with businesses, postsecondary institutions, community organizations, and/or other employers to provide students with actual or simulated work-based learning opportunities.

Instruction

Career Technical Education

The Superintendent or designee shall collaborate with postsecondary institutions to ensure that the District's program is articulated with postsecondary programs in order to provide a sequential course of study. Articulation opportunities may include dual or concurrent enrollment in community college courses.

The Superintendent or designee shall inform all secondary students and their parents/guardians about the CTE experiences available in the District, CTE courses that satisfy college admission criteria, and, if applicable, CTE courses that satisfy high school graduation requirements. In addition, secondary students shall receive individualized career guidance and academic counseling which provides information about academic and CTE opportunities related to the student's career goals.

The Superintendent or designee shall ensure that teachers of CTE courses possess the qualifications and credentials necessary to teach their assigned courses. He/she also shall provide teachers and administrators with professional development designed to enhance their knowledge of standards-aligned CTE and shall provide opportunities for CTE teachers to collaborate with teachers of academic courses in the development and implementation of integrated curriculum models.

The Superintendent or designee shall provide counselors and other guidance personnel with professional development that includes, but is not limited to, information about current workforce needs and trends, requirements of the District's CTE program, work-based learning opportunities, and postsecondary education and employment options following high school.

To the extent required by law, the Superintendent or designee shall invite the participation of private school students in CTE programs supported by federal funding under the Strengthening Career and Technical Education for the 21st Century Act (Perkins). (20 USC 2397)

The Superintendent or designee shall regularly assess District needs for facilities, technologies, and equipment to increase students' access to the District's CTE program.

Nondiscrimination

The District's program shall provide equal access to and shall not unlawfully discriminate against students who are members of special populations. Special populations include, but are not limited to, students with disabilities; students from economically disadvantaged families, including foster youth; single parents and single pregnant females; displaced homemakers; students with limited English proficiency; and students preparing for nontraditional fields. Nontraditional fields include occupations or fields of work, including careers in computer science, technology, and other

Instruction

Career Technical Education

emerging high-skill occupations, for which individuals from one gender constitute less than 25 percent of the individuals employed in each such occupation or field of work. (20 USC 2302, 2354, 2373)

Prior to the beginning of each school year, the Superintendent or designee shall advise students, parents/guardians, employees, and the general public that all CTE opportunities are offered without regard to any actual or perceived characteristic protected from discrimination by law. (34 CFR 100.B, 104.8, 106.9)

The above notification shall be disseminated in languages other than English as needed and shall state that the District will take steps to ensure that the lack of English language skills will not be a barrier to admission and participation in the District's CTE program (20 USC 2354; 34 CFR 100.B). The notification shall be disseminated in languages other than English as needed and shall state that the District will take steps to ensure that the lack of English language skills will not be a barrier to admission and participation in the District's CTE program. (20 USC 2354; 34 CFR 100 Appendix B, 104.8, 106.9)

School and Community Involvement

The Board shall appoint a CTE advisory committee to develop recommendations on the District's CTE program and to serve as a liaison between the District and potential employers. The committee shall consist of at least one student, teacher, business representative, industry representative, school administrator, member of the general public knowledgeable about the disadvantaged, and representative of the field office of the California Employment Development Department. (Education Code 8070)

The District also shall involve parents/guardians; students; academic and CTE teachers; administrators; career guidance and academic counselors; representatives of tech prep consortia if applicable, business and industry, labor organizations, and special populations; and other interested individuals in the development, implementation, and evaluation of CTE programs. (20 USC 2354)

Program Evaluation

The Superintendent or designee shall annually report to the Board achievement data on participating students, including, but not limited to, the percentage of participating students who successfully complete CTE programs, their performance on state and District academic achievement tests, and graduation rate. Data shall be disaggregated by program and various student

Instruction

Career Technical Education

subgroups. Based on such data, the Board shall determine the need for program improvements and update the goals in the District's local control and accountability plan as necessary.

Legal Reference: Education Code, Sections 1205; 8006-8155; 17078.70-17078.72; 3343033432; 35168; 41540-41544; 44257.3; 44260-44260.1; 44260.9; 48430; 48980; 51220-51229; 51760-51769.5; 52300-52499.66; 52519-52520; 53080-53084; 53086; 54690-54699.1; 54750-54760; 56363; 66205.566205.9; 88500-88551
Government Code, Sections 54950-54963
Labor Code, Sections 3070-3099.5
Code of Regulations, Title 5, Sections 1635; 3051.14; 10070-10075; 10080-10092; 10100-10111; 11500-11508; 11535-11538; 11610-11611
Code of Regulations, Title 8, Sections 200-240
United States Code, Title 20, Sections 2301-2414; 6301-6578

Policy Adopted: 01/16/2018

Policy Amended: 12/11/2018

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

CONSENT CALENDAR NO. 16

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services
Dr. Mary Mason, Executive Director, Elementary Education

SUBJECT: Acceptance of DonorsChoose Award

The Superintendent recommends that the Board of Education accept funding from DonorsChoose to support a project submitted by Marshall Elementary School.

DonorsChoose is an organization that connects concerned individuals, called "Citizen Philanthropists," with classroom teachers, to provide funds or materials for class projects. Public school teachers create student project proposals and submit the one-page essay and list of resources needed. These concerned individuals fund the student projects of their choice, in whole or in part.

DonorsChoose purchases the student materials and ships items directly to the school, using a network of partnerships and vendors. Teachers are required to complete a feedback package, including documenting the project with photographs, which in turn are shared with the individual that funded the project.

The following project was submitted and awarded by DonorsChoose:

Marshall Elementary School – Adrineh Satchyan, Teacher

Project: Future Tech Experts!

This project was awarded an Asus 11.6-inch Chromebook/4GB Memory valued at \$372.28. The Chromebook will provide Ms. Satchyan's third grade students regular technology practice to internalize the tech skills and patterns of thought that will allow them to succeed in the modern world. They will be able to explore coding, STEM skills and creative thinking, and overall increase motivation to learn.

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

CONSENT CALENDAR NO. 17

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Authorization to Dispose of Surplus Property**

The Superintendent recommends that the Board of Education declare a portable building (serial numbers 32437 and 32438) located at Crescenta Valley High School next to the football field as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.

GLENDALE UNIFIED SCHOOL DISTRICT

December 11, 2018

CONSENT CALENDAR NO. 18

TO: Board of Education

FROM: Dr. Winfred B. Roberson, Jr., Superintendent

SUBJECT: **Acceptance of Gifts**

The Superintendent recommends that the following gifts to the District be accepted and that letters of appreciation be written to the donors:

- a. John C. Fremont PTA wish to donate to the District \$1,850.00 to be used to purchase copy paper for use by the teachers at Fremont Elementary School.
- b. Mr. Garik Terzian wishes to donate to the District 4 half-size violins for the instrumental music program at Jefferson Elementary School.
- c. Special Olympics Southern California wish to donate to the District \$750.00 to be used to purchase Physical Education equipment for use at Lincoln Elementary School.
- d. M.A.C.K. wishes to donate to the District \$8,000.00 to be used toward music enrichment at Mountain Avenue Elementary School.
- e. Lifetouch National School Studios wish to donate to the District \$1,111.90 to be used as needed at Toll Middle School.
- f. Crescenta Valley Chamber of Commerce wish to donate to the District \$25.00 to be used as needed at Valley View Elementary School.