

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION
AGENDA

March 6, 2018
Meeting No. 22
Regular Meeting

**GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 22
Administration Center**

March 6, 2018

"Preparing our students for their future."

	Please Note Times
5:00 P.M. -	Opening, Public Communications (on closed session items only)
	Closed Session
6:30 P.M. -	Regular Meeting, Acknowledgments & Recognitions, Presentation, Student Board Member Report, Public Communications, Information, Action, Consent Calendar, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING - 5:00 P.M.

1. Call to Order and Roll Call

B. COMMUNICATIONS FROM PUBLIC - (on Closed Session items only)

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

C. CLOSED SESSION

1. **Instructing designated representative, Mr. Winfred B. Roberson, Jr., Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**
2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Real Property Negotiators pursuant to Government Code 54956.8**
Property: Approximately 40,000 square feet of real property, referred to as a portion of the District Office Site, located at 223 N. Jackson Street, Glendale, California 91206 (Property)
Negotiating Parties: Glendale Unified School District (Proposed Exchangor), Winfred Roberson, Superintendent, Constance Schwindt, Atkinson, Andelson, Loya, Rudd & Romo, and property consultant Sam S. Manoukian, RE/MAX; and one or more representatives from Carmel Partners which may acquire the Property through an exchange agreement pursuant to applicable California law (Proposed Exchange)
Under Negotiation: Instructions to negotiators will concern price and terms of payment as related to the possible exchange of the identified Property.
5. **Conference with Legal Counsel - Anticipated Litigation - Initiation of litigation pursuant to section 54956.9(c): One potential case.**
6. **Public Employee Performance Evaluation – Government Code §54957**
Title: Superintendent of Schools
7. **Pupil discipline and expulsion matters pursuant to Education Code §35246 and 48918 (c)**

D. RETURN TO REGULAR MEETING - 6:30 P.M.

1. **Call to Order**
2. **Pledge of Allegiance led by Lily Taylor, a 6th grade student from Glenoaks Elementary School**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

E. ACKNOWLEDGEMENTS AND RECOGNITIONS

a. *Poetry Out Loud* – Robert Peralta, student from Glendale High School came in first place at the district Poetry Out Loud competition with the poems "The Gift" – by Li-Young Lee and "Self-Portrait" by Robert Creeley.

b. *GUSD Spelling Bee Winners* – The Board would like to recognize Elaine Pimentel, Franklin Elementary School and June Musurlian, Wilson Middle School as the winners of the Elementary and Middle School Spelling Bees.

F. PRESENTATION

1. City of Glendale Public Works: Safe Routes to School Improvement Projects

Roubik Golanian, Director of Public Works from the City of Glendale will make a presentation to the Board of Education about the Safe Routes to School work that will take place this summer.

G. STUDENT BOARD MEMBER REPORT

1. Student Board Member Amira Chowdhury will report on activities and events happening at the schools around the District.

H. COMMUNICATIONS FROM PUBLIC

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

I. INFORMATION

1. Acknowledgements of Service 9

The resignations and retirements of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

2. Special Olympics Unified Champion School District 11

This report will inform the Board of Education of Glendale Unified School District's recent designation as a Special Olympics Unified Champion school district.

3. Local Control Accountability Plan Update No. 12 13

This report will provide an update on the 2017-2018 Local Control Accountability Plan (LCAP), Glendale Unified School District's (GUSD) "Roadmap to Success" focusing on improving student engagement by reducing suspension and expulsion rates.

4. Update on ScholarShare 529 Pilot Program 18

This report will provide the Board of Education an update on the pilot ScholarShare 529 college savings account program at Roosevelt Middle School and Cerritos Elementary School

5. School Safety 20

This report will provide the Board of Education information regarding safety measure currently in place and proposed next steps to expand security measures in place at some schools, districtwide.

I. INFORMATION - continued

- 6. Second Interim Financial Report and Certification (Refer to Action Report No. 1) 25**
- This agenda item provides an opportunity to review a presentation regarding the Second Interim Financial Report.
- 7. Proposed Revisions to Board Policies Relating to Personnel and Students-Welfare 26**
- This report will provide the Board of Education with information on the need to revise Board Policies (BP) 4200 (Classified Personnel); BP 4119.21/4219.21/4319.31 (Professional Standards-Code of Ethics); and BP 5145.12 (Search and Seizure) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 8. Proposed Adjustment to Early Education and Extended Learning Programs Self-Supporting Program Fees for 2018-2019 46**
- This report will provide the Board of Education with information on the proposed fee increase for the Early Education and Extended Learning Programs self-supporting programs to be in compliance with state regulations. This fee increase applies only to self-supporting full-time and three-quarters time preschool and school-age before and after school programs.
- 9. Board of Education Meeting Schedule 2018-2019 48**
- A proposed Board of Education meeting schedule for 2018-2019 is presented for the Board to review and comment.
- 10. Update on Measure S and Facility Program 49**
- There will be a presentation on the review of Project Priority Allocation as well as a Memorandum of Understanding with the City of Glendale for Stengel Field.
- 11. Instructional Minutes 50**
- This report will provide the Board of Education with information on the recommended annual instructional minutes for elementary (Gr. 1-6), middle (Gr. 6-8) and high schools (Gr. 9-12).

J. ACTION

- 1. Second Interim Financial Report and Certification – AB 1200 51**
- The Superintendent recommends that the Board of Education approve the certification indicating that, based on the budgetary information available on January 31, 2018, the District will be able to meet its financial obligations for the current and two subsequent fiscal years (positive certification). The approval of this report will authorize the 2017-18 budget adjustments identified within this report. Staff will review a presentation regarding the Second Interim Financial Report.
- 2. Approve Increase in Clark Magnet High School Bus Transportation Fees Beginning 2018-19 School Year 135**
- The Superintendent recommends that the Board of Education approve an increase to the Clark Magnet High School Bus Transportation Fees from \$60 per semester to \$100 per semester beginning 2018-19 school year.
- 3. Approval of Hoover High School Pool Expansion and Renovation Project and Budget Allocation 136**
- The Superintendent recommends that the Board of Education approve the Hoover High School Pool Expansion and Renovation Project and a Budget Allocation of \$5,000,000.

J. ACTION - continued

4. Approval of Crescenta Valley High School Pool Renovation Project and Budget Allocation 137

The Superintendent recommends that the Board of Education approve the Crescenta Valley High School Pool Renovation Project and a Budget Allocation of \$4,000,000.

5. Approval of Voice Amplification Systems, Phase 2 Project and Budget Allocation 138

The Superintendent recommends that the Board of Education approve the Voice Amplification Systems, Phase 2 Project and a Budget Allocation of \$2,000,000.

6. Approval of Physical Education Offices HVAC Installation Project and Budget Allocation 139

The Superintendent recommends that the Board of Education approve the Physical Education Offices HVAC Installation Project and a Budget Allocation of \$2,500,000.

7. Approval of Memorandum of Understanding with the City of Glendale for the Joint Use of Stengel Field 140

The Superintendent recommends that the Board of Education approve the Memorandum of Understanding (MOU) with the City of Glendale for the joint use of Stengel Field.

8. Approve the Continuation of the ScholarShare 529 Pilot Program at Roosevelt Middle School and Cerritos Elementary School 159

The Superintendent recommends that the Board of Education affirm and approve GUSD's continued partnership with the Glendale Educational Foundation to educate and make seed money available for Roosevelt Middle School and Cerritos Elementary School students to enroll in 529 accounts as a part of the State's matching funds pilot program known as ScholarShare.

9. Instructional Minutes 160

The Superintendent recommends that the Board of Education approve equal instructional minutes for GUSD Grades 1 - 12.

10. Administration Hearing Panel Recommendation and Pupil Expulsion

The Superintendent recommends that the Board of Education approve the Administrative Hearing Panel Recommendation on Pupil Expulsions.

K. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

1. Minutes 161

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

- a. Regular Meeting No. 21 February 20, 2018

K. CONSENT CALENDAR - continued

2. Certificated Personnel Report No. 14 171

The certificated report recommends approval of the following:

Health leaves of absence, a change of health leave of absence, extension of health leaves of absence, family & medical leaves of absence, a change of family & medical leave of absence, extension of family & medical leaves of absence, additional assignments, a notice of non-re-election, release - temporary employees, releases from assignment/stipend - teacher specialist, tosa and coaches, releases from assignment/stipend - ceelp head teachers, a release - certificated administrative employee, elections hourly/daily, additional compensation, revision to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.

3. Classified Personnel Report No. 13 183

The classified report recommends approval of the following:

Medical leave of absence; extension of medical leave of absence; change of medical leave of absence; family leave of absence; extension of maternity leave of absence; extension of child care leave of absence; election from eligibility list; additional assignment temporary - at established rate of pay; change of assignment; revision to previous personnel report; election of classified hourly substitutes; election of classified/non-classified/hourly substitutes; personal services agreement; transportation authorization.

4. Warrants 192

The Superintendent recommends that the Board of Education approve Warrants totaling \$8,190,860.74 for February 16, 2018 through March 1, 2018.

5. Purchase Orders 193

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$1,542,837.81 for the period of February 5, 2018 through February 16, 2018.

6. Appropriation Transfer and Budget Revision Report 207

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget revisions and the transfer of funds between major expenditure accounts.

7. Consideration of Damage Claim 212

The Superintendent recommends that the Board of Education reject a claim submitted on behalf of Janus Miranda, and refer the claim to the District's claims administrator for processing in accordance with applicable laws.

8. Authorization to Apply for 2017-18 California-Grown Fresh Schools Meals Grant 213

The Superintendent recommends that the Board of Education authorize staff to apply for 2017-18 California-Grown Fresh Schools Meals Grant.

9. Approval of New, Revised or Retired Board Policies Relating to Instruction, Students, and Business and Noninstructional Operations 214

The Superintendent recommends that the Board of Education approve new, revised or retire Board Policies (BP) 6162.6 (Use of Copyrighted Materials); BP 6020 (Parent Involvement); BP 6170.1 (Transitional Kindergarten); BP 5116.2 (Involuntary Student Transfers); BP 3513.3 (Tobacco-Free Schools and Work Locations); and BP 3517 (Facilities Inspection) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

K. CONSENT CALENDAR - continued

10. Amendment to the Carl D. Perkins Career and Technical Education Improvement Act of 2006 Funds for the 2017-2018 School Year 231

The Superintendent recommends that the Board of Education accept an amendment to reflect an increase in funds in the amount of \$15,005 from Carl D. Perkins Career and Technical Education (CTE) Improvement Act of 2006 (Perkins IV) for the 2017-2018 school year.

11. Acceptance of DonorsChoose Awards 232

The Superintendent recommends that the Board of Education accept funding from DonorsChoose to support projects submitted by Valley View Elementary School and Rosemont and Roosevelt Middle Schools.

12. Agreement with Immigration Attorney 234

The Superintendent recommends that the Board of Education approve a Retainer Agreement between Glendale Unified School District and Malathi Benjamin, Professional Law Corporation, and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.

13. Acceptance of Gifts 239

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

L. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

M. ADJOURNMENT

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

INFORMATION REPORT NO. 1

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

PREPARED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources/Director of Classified Personnel

SUBJECT: ACKNOWLEDGEMENTS OF SERVICE

The resignations and retirements of the following employees have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4040, and are being reported to the Board of Education as information only - no action required:

Resignations:

1. Kasparian, Anahid Effective 2/16/18
Education Assistant I
Balboa Elementary School
2. Lee, Jonathan C. Effective 6/07/18
7th/8th Grades FLAG Korean Teacher
Toll Middle School
3. Marquez, Jenniffer Effective 6/07/18
6th Grade Teacher
Edison Elementary
4. Montaña Sanchez, Veronica Effective 6/30/18
Early Education Teacher
Columbus Elementary/EEELP
5. Piper, Mary Morgen Effective 6/07/18
Special Education Teacher
Toll Middle School
6. Schroeder, Richard Effective 2/23/18
Education Assistant-Intensive Support
Special Education Department

Resignations (Cont.):

- | | | |
|----|--|-------------------|
| 7. | Sehic, Mieko
3 rd /4 th Grade Teacher
Verdugo Woodlands Elementary | Effective 6/07/18 |
| 8. | Solsona Puig, Jordi
History & FLAG Program Teacher
Toll Middle School | Effective 6/07/18 |
| 9. | Tyler-Mims, Valarie D.
Special Education Teacher
Special Education | Effective 6/07/18 |

Retirements:

- | | | |
|----|--|--|
| 1. | Brewer, Marta L.
Physical Education Teacher
Rosemont Middle School | Effective 7/01/18
30 years of service |
| 2. | Robertson, Michelle M.
Physical Education Teacher
Toll Middle School | Effective 6/08/18
37 years of service |

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

INFORMATION REPORT NO. 2

TO: Board of Education

FROM: Winfred B. Roberson Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Debra Rinder, Executive Director, Special Education

SUBJECT: Special Olympics Unified Champion School District

In February 2018, Glendale Unified School District became a Special Olympics Unified Champion School District, only the second in Southern California. GUSD received \$8,000 to assist in District-wide activities (such as equipment for school games and transportation).

The goal of Special Olympics Unified Champion Schools (UCS) is to create school climates where students with disabilities feel welcome and are routinely included in all activities, opportunities and functions.

Participating schools commit to:

1. Unified Sports – Providing inclusive sports training and competition opportunities for students with intellectual disabilities to showcase their athletic abilities alongside their general education peers, as teammates.
2. Inclusive Youth Leadership – Students with and without intellectual disabilities working together to lead and plan advocacy, awareness, and other Special Olympics and related activities throughout the school year.
3. Whole School Engagement – Awareness and education activities that promote inclusion and reach the majority of the school population.

When all three components of the Unified Champion Schools program are implemented, it creates the maximum amount of opportunity for positive attitudes to be created among students and reinforced by the schools.

The following GUSD Schools are Unified Champion Schools:

- Crescenta Valley High School (2015-16, 2016-17, 2017-18)
- Rosemont Middle School (2016-17)
- Hoover High School (2016-17, 2017-18)
- La Crescenta Elementary School (2016-17, 2017-18)

- Roosevelt Middle School (2017-18)
- Toll Middle School (2017-18)
- Columbus Elementary School (2017-18)

The Special Olympics Unified Champion Schools Program is supported by state and federal grants that help provides resources for schools to execute their UCS Annual Work Plan. GUSD schools have received at total of \$6,500 thus far in the 2017-18 school year. Additionally, Special Olympics provides curriculum and equipment at no cost to schools to help them achieve their goals for inclusion on their individual campuses.

On March 16, 2018, Hoover High School will be hosting the 2nd Annual GUSD Special Olympics Unified Championship School Games for approximately 200 secondary education students. All parents, Board and community members are welcome to attend. The event will be held on the Hoover High School track beginning at 9:30 a.m.

Roosevelt Middle School hosted elementary students on November 16, 2017. Additionally, Crescenta Valley High School has been a host for regional Special Olympics events since 2008.

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

INFORMATION REPORT NO. 3

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. René M. Valdés, Director, Student Support Services

SUBJECT: Local Control Accountability Plan Update No. 12

This report will provide an update of the Glendale Unified Local Control Accountability Plan focusing on improving student engagement by reducing suspension and expulsion rates. This relates to LCAP Goal 3-1: Create a positive environment and opportunities for students to connect with their school community.

Suspensions and Expulsions

One of the State Indicators for the California School Dashboard is Suspension Rates. It measures the percentage of students who have been suspended at least once in a given school year. This measure does not consider the total number of days of suspension and does not consider students who are suspended more than one time during the school year.

The District's LCAP goal was to decrease the percentage of students who are suspended by a minimum of 0.2% per year overall and for each student group.

The District's suspension rate in 2016-2017 was 2.5% and 2.4% in 2015-2016. This represents an increase of .1%. The District did not meet GUSD's LCAP goal, but GUSD did meet the State's threshold to be "Green" on the State Dashboard due to the relatively small overall suspension rate districtwide.

Glendale Unified School District 3-Year Suspension Data by Subgroup

Student Groups	# of Students Suspended 2014-15	Suspension Rate 14-15	# of Students Suspended 2015-16	Suspension Rate 15-16	# of Students Suspended 2016-17	Suspension Rate 16-17
*All Students	679	2.5%	641	2.4%	673	2.5%
English Learners	166	2.6%	142	2.3%	149	2.3%
Foster Youth	N/A	N/A	7	7.6%	8	9.6%
Homeless	N/A	N/A	74	3.8%	80	4.0%
Socioeconomically Disadvantaged	482	3.4%	479	3.3%	483	3.4%
Students with Disabilities	157	6.5%	151	5.6%	123	4.7%
African American	14	3.7%	13	3.8%	18	5.6%
American Indian or Alaska Native	2	4.3%	4	8.7%	1	2.2%
Asian	31	1.0%	28	0.9%	36	1.1%
Filipino	26	1.5%	25	1.6%	18	1.2%
Hispanic	212	3.4%	188	3.1%	200	3.4%
Native Hawaiian or Pacific Islander	0	0	1	3.9%	1	3.3%
Two or More Races	2	0.3%	9	1.4%	8	1.2%
White	392	2.7%	373	2.5%	391	2.6%

* Data does not include alternative school data (i.e., College View, Daily High School, Jewel City, and FACTS). The State is in the process of developing appropriate indicators for alternative schools.

Glendale Unified School District 3-Year Elementary Schools' Suspension Data

School	# of Students Suspended 2014-2015	# of Students Suspended 2015-2016	# of Students Suspended 2016-2017
Balboa	6	11	5
Cerritos	12	2	13
Columbus	6	0	8
Dunsmore	4	9	7
Edison	13	0	2
Franklin	5	4	9
Fremont	12	1	1
Glenoaks	2	3	4
Jefferson	4	5	13
Keppel	5	2	1
La Crescenta	1	2	0
Lincoln	1	3	2
Mann	20	26	17
Marshall	7	1	6
Monte Vista	0	2	1
Mountain Ave	4	0	4
Muir	7	4	11
Valley View	0	1	0
Verdugo Woodlands	2	4	2
R.D. White	4	1	4

Glendale Unified School District 3-Year Secondary Schools' Suspension Data

School	# of Students Suspended 2014-2015	# of Students Suspended 2015-2016	# of Students Suspended 2016-2017
Clark Magnet	40	44	29
Crescenta Valley	79	64	89
Glendale	134	140	160
Hoover	169	94	78
Roosevelt	39	36	55
Toll	36	52	67
Rosemont	20	26	34
Wilson	53	111	56

The State's goal for all students and all student groups is to attain "Blue" or "Green" status on the State Dashboard.

	Blue (Highest Performance)	Green	Yellow	Orange	Red (Lowest Performance)
Student Groups	American Indian	All Students English Learners Two or More Races	Homeless Socioeconomically Disadvantaged Students with Disabilities Asian White	African American Hispanic	Foster Youth

GUSD 3-Year Expulsion Data

2014-15	2015-16	2016-17
2	3	1

In addition to having a low suspension rate districtwide, the District only had one student incident that resulted in the expulsion of a single student during the 2016-2017 school year.

Next Steps

Based on the results demonstrated on the California Dashboard, attention must be given to positive interventions on behalf of some critical student groups. Staff is working on the following to make a positive difference for all students:

- Disaggregate and analyze suspension data by subgroup, grades, schools, and incidents to identify patterns and trends.
- Examine current disciplinary practices and procedures to develop and expand “Other Means of Correction” and interventions as required by Education Code 48900.5. Restorative Practices is a powerful example of “Other Means of Correction.”
- Ensure the development of students’ Social-Emotional Learning (SEL) by expanding implementation of PBIS to include all Glendale Schools and selecting a SEL curriculum, K-12.
- Examine the possibility of bringing “Challenge Day” and/or other activities to other schools within the District.

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

INFORMATION REPORT NO. 4

TO: Board of Education

FROM: Winfred B. Roberson Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: Update on ScholarShare 529 Pilot Program

As of February 28, 2018, 32 Roosevelt Middle School families and 9 Cerritos Elementary School families have enrolled in the ScholarShare 529 college savings program. Enrollment was opened to all families who qualified based on the following State criteria:

- Parent or legal guardian opening the account must have a social security number or federal identification number.
- Parent or legal guardian must be a resident of California.
- Family's household annual adjusted gross income must be \$75,000 or less.
- Student must be 14 years old or younger on December 31, 2018.
- Student must have a social security number or federal identification number.
- Student cannot already have an existing ScholarShare account.

There are no additional GUSD requirements that families must meet in order to enroll.

The school communities have been informed that between the two schools, up to 100 students can enroll in the ScholarShare program and receive the Glendale Educational Fund donation of \$100 on a first-come, first-served basis if the student and family meet all of the State's eligibility requirements. These students are additionally eligible for a limited amount of State matching funds on a first-come, first-served basis.

ScholarShare is available to all students in the State of California that meet the eligibility requirements. Families can enroll at any time, make an initial deposit into their child's savings account, and become eligible for the State's matching funds based on available funding.

The ScholarShare 529 account follows the student throughout their K-12 education even if they move out of the District, County or State. Families are encouraged to make additional deposits at any time to build the available funds for their child. Students can then access the funds for college or career-technical training programs upon graduation from high school.

The enrollment process is online and individual to each student and family. At no time does staff collect any private or financial information from the parents/guardians. Parents/guardians can complete the enrollment process individually, at home or at the school. Staff members are available to assist parents/guardians with any questions they may have. The only information staff request from the parents/guardians is the ScholarShare identification number so that the District can facilitate depositing the GEF-funded seed money into the correct student savings accounts.

Outreach at the two schools will continue throughout this school year. Parents will receive additional mailings about the ScholarShare program and future information and recruitment meetings. In addition, families will be invited to information sessions included with Coffee with the Principal meetings, PTA meetings, Open House and other school events.

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

INFORMATION REPORT NO. 5

TO: Board of Education

FROM: Winfred B. Roberson Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: School Safety

Since the tragic school shooting in Parkland, Florida, GUSD and school districts across the nation have received a high volume of questions from concerned parents/guardians, teachers and staff about what steps districts take to increase student and campus safety. This report will share some of the GUSD safety measures in place and others that are being planned for schools and facilities.

Partnership with Law Enforcement

GUSD benefits from close working relationships with both the Crescenta Valley Sheriff's Department and the Glendale Police Department. Many of these law enforcement officers live within the attendance boundaries of the school district and send their children to GUSD schools. GUSD currently has one full-time Sheriff Deputy assigned to Crescenta Valley High School and two Glendale Police Officers assigned, one to Glendale High School and the other to Hoover High School. These law enforcement officers become integral members of the school communities. In addition to the direct support they provide to the three comprehensive high schools, they also provide support to the middle schools, Clark Magnet High School and Daily High School as needed.

Campus Security Guards

In addition to the school resource officers, GUSD contracts with a security company to provide campus security for all middle and high schools. This company provides support during school hours and extended support for school events as needed. Elementary schools are able to request support for school events. Daily High School has a full-time Campus Supervision Coordinator.

School Safety Plans

Every school has an emergency plan in place that addresses a wide range of emergency situations, including natural disasters, bomb threats, fires, earthquakes and active shooter situations. Schools conduct emergency drills multiple times throughout the year and constantly review and revise the emergency plans with assistance from the Glendale Police and County Sheriff's Departments. Each school's plan is reviewed by law

enforcement annually and formally updated with the District by March of each school year.

Safe and Secure School Facilities

All schools are equipped with perimeter fencing, secured office entrances and surveillance cameras. Classrooms and instructional spaces are equipped with door blocks and other tools to assist in security classrooms in cases of a lockdown.

Visitors must sign in and out at every school site. GUSD is working with each school site to install and implement the Raptor Visitor Management System. This computer-based system provides instant screening of each and every visitor who comes onto a school campus. Each visitor is screened against registered sex offender databases and schools have the capability to flag visitors that have current restraining orders or restricted custody agreements. Each visitor then receives a visitor badge that is unique to them and that school day. The system tracks visitor/volunteer hours and can give an immediate roster of who, other than staff members, is on campus at any given time. It is the intent to use the Raptor Visitor Management System at all GUSD schools by 2018-2019.

Communication

GUSD values and depends upon open lines of communication with students, families, teachers and staff members. Districtwide staff is rolling out a “See Something, Say Something” campaign. Students and parents/guardians are asked to report any suspicious activity to their school or GUSD District staff as soon as they see something of concern. These reports can be made directly to a GUSD employee or by using the GUSD Tip Line, which allows tips to be left anonymously. Posters have been developed and are being distributed to school sites to advertise the Tip Line feature of the GUSD app. Anyone leaving a tip is encouraged to give as much information as possible to assist with the threat assessment.

In some instances, a tip may involve a rumor that was shared and re-shared over social media. Rumors spread throughout school campuses and on social media can be dangerous and cause unnecessary panic in communities. Rather than spreading a rumor, students are asked to immediately report information directly to school or District administrators for them to investigate. GUSD has created a rumor page on the GUSD website to correct any false information being spread on school campuses. Students and parents/guardians are encouraged to check this page regularly and to let school and District administrators know of any unverified information heard so it can be quickly investigated.

Parents/guardians are encouraged to keep contact information up to date so school staff can contact families in cases of emergency. This communication can be via email, text message, or phone call using the Blackboard System. Additionally, communication is shared via the District and school websites and notifications using the GUSD app. GUSD has a staff of trained translators who provide support to families in Arabic, Armenian, Farsi, Korean, and Spanish. GUSD also benefits from very linguistically-diverse employees and community resources that provide support in additional languages.

Threat Assessments

Schools across the nation are responding to an increased number of reports regarding possible threats of violence. It is not acceptable for a student or an adult to make violent threats – whether it be on campus, off campus, or on social media. GUSD takes these reports extremely seriously and thoroughly investigates every threat. GUSD staff follows a threat assessment protocol to determine the validity of each threat and appropriate responses. Anyone suspected of making threats should expect to be questioned by school personnel and/or investigated by local law enforcement. A team of GUSD staff members will follow up on each possible threat. This team includes: school and District administrators, school psychologists, counselors, teachers, and other staff members as needed. Depending on the nature of the threat, law enforcement is involved to assist with the investigation. As a result of the number of reports, there has been an increased police and Sheriff's department presence on many of the GUSD school campuses.

Social-Emotional Support

Research shows an increasing need for mental health support for young students, particularly teenagers. Detecting early warning signs and providing immediate interventions for a student who may be in crisis can prevent the student from harming themselves or others. Knowing this, GUSD has trained all secondary teachers and classified staff in identifying early warning signs of suicide and self-harm. Often the warning signs shown by students who may inflict self-harm overlap with those shown by students who may harm others. GUSD psychologists and school crisis teams are on call to provide crisis support to students on an individual basis. GUSD partners with the Glendale Police Department to provide wellness checks and mental health support to students.

GUSD teachers and staff will be engaged in a curriculum adoption for Social-Emotional Learning curriculum, K-12. Some schools are using supplemental materials such as Second Step Social-Emotional Learning Program to teach students the tools to excel in emotion management, situational awareness and academic achievement. This program

has additional resources to address Bullying Prevention and Child Protection. This program will be considered for a District-wide adoption.

Positive Behavioral Interventions and Supports (PBIS) and Restorative Practices

Strong relationships and early detection are the best defense against incidents of violence on school campuses. Staff understand the importance of building relationships with students so they feel comfortable speaking to a trusted adult. With the 2018-2019 school year, all GUSD schools will be participating in Positive Behavioral Interventions and Supports (PBIS). PBIS builds school capacity to implement a multi-tiered approach to social, emotional and behavior support. The broad purpose of PBIS is to improve social, emotional and academic outcomes for all students, including students with disabilities and students from underrepresented groups.

GUSD is also training school teams in Restorative Practices to build the capacity community of students and staff and to respond to challenging behavior through authentic dialogue, coming to understandings, and making things right. The goal of these practices is to decrease negative behaviors by ensuring that all students belong to a strong and inclusive school community and that when negative behaviors do occur, students have a way to make amends to the school community resulting in a shift towards restorative ways of thinking and behaving.

Trained Teachers and Staff

It is an expectation that all administrators and management participate in Community Emergency Response Training (CERT). This training educates school leaders about disaster preparedness for the hazards that may impact their school campuses and trains them in basic disaster response skills such as fire safety, light search and rescue, team organization, and other disaster medical operations. Training dates are scheduled periodically so that new GUSD staff can receive the training.

GUSD is working with law enforcement to provide staff Active Shooter Trainings, most recently provided to the Glendale High School staff on Monday, February 26, 2018. Staff will work with Glendale Police to schedule additional trainings and develop an appropriate student version for middle and high school students. Periodically, law enforcement holds “Active Shooter” or “Active Intruder” training on school campuses. Last year, Roosevelt Middle School participated in an “Active Intruder” incident with the Glendale Police Department to increase the speed and effectiveness of staff and student response when someone suspicious is on campus.

Nationally Scheduled Walkouts and Marches

A series of scheduled walkouts to protest gun violence and call for school safety and gun control are being organized by various groups across the nation over the next two months. The Glendale Unified School District cannot take a political stance on this issue and cannot organize walkout events. However, GUSD respects students' rights to engage in civic discourse and will provide safe spaces on campus if students choose to walkout (such as the March 14, 2018 event mentioned below).

Guidelines were developed by a group of GUSD stakeholders, including school and District administrators, student leaders, and representatives from Council Parent Teacher Association, Glendale Teachers Association, and California School Employees Association to ensure that, should a student-led walkout take place on school campuses, all views will be respected and activities will be safe both for participants and non-participants.

Wednesday, March 14, 10:00 a.m.

“Enough: National School Walkout”

Women’s March Youth EMPOWER

On the one month anniversary of the shooting in Parkland, Florida, the Women’s March Youth EMPOWER is calling for students, teachers, school administrators, parents, and allies to take part in a national school walkout for 17 minutes at 10:00 a.m. (in every time zone). The 17 minutes are in honor of the 17 individuals who lost their lives on February 14, 2018.

Saturday, March 24

“March For Our Lives”

Student organizers are planning “March For Our Lives,” a march in Washington, D.C., as well as a series of sister marches in cities across the nation, to call for school safety and gun control.

Friday, April 20

#NationalSchoolWalkout

A growing movement titled #NationalSchoolWalkout is calling for high school students to walk out on April 20, the 19th anniversary of the Columbine shooting. No time has been specified yet.

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

INFORMATION REPORT NO. 6

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Craig Larimer, Financial Analyst
Karineh Savarani, Director, Financial Services

SUBJECT: **Second Interim Financial Report and Certification – AB 1200
(Refer to Action Report No. 1)**

Staff will review a presentation regarding the 2017-18 Second Interim Financial Report and Certification.

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

INFORMATION REPORT NO. 7

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services
Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources

SUBJECT: **Proposed Revisions to Board Policies Relating to Personnel and Students-Welfare**

This report will provide the Board of Education with information on the need to revise Board Policies BP 4200 (Classified Personnel); BP 4119.21/4219.21/4319.31 (Professional Standards-Code of Ethics); and (BP) 5145.12 (Search and Seizure) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

BP 4200 – Classified Personnel

CSBA Update December 2017
Last GUSD Update February 2004

This policy was updated to add material regarding the employment of substitute or short-term employees and to clarify that the length of service of a short-term employee must be no longer than 195 days per year.

BP 4119.21/4219.21/4319.21 – Professional Standards-Code of Ethics

CSBA Update December 2017
Last GUSD Update February 2004

This policy was updated to reflect new law which requires any district that has an employee code of conduct addressing employee interactions with students to post that section of its code of conduct on each school's website (or on the district website if a school does not maintain one) and to provide it to parents/guardians at the beginning of the school year.

BP 5145.12 – Search and Seizure

CSBA Update November 2008
Last GUSD Update January 2003

Glendale Unified School District
Information Report No. 7
March 6, 2018
Page 2

In review of safety procedures and policies, staff is recommending Board Policy (BP) 5145.12 - Search and Seizure be updated to reflect current California School Boards Association (CSBA) language, Education Code, and federal and state laws

The proposed revised Board Policies are being presented for first reading. If the consensus of the Board is to move forward, the policies will be presented at the April 3, 2018 Board meeting for approval. Further, upon approval of the policies, updates to the accompanying Administrative Regulations will be made as needed following current District procedures.

Copies of the proposed revised policies are included with this report.

Personnel

Classified Personnel

~~The Governing Board desires to fill each of its classified positions with highly skilled and qualified persons, consistent with position requirements. The primary role of classified personnel is to provide services that support and enhance the District's educational program.~~

~~The classified service shall consist of all employees in positions not requiring certification unless the position is specifically exempted from the classified service.~~

~~Each classified staff member shall be held accountable for duties assigned to him/her and shall undergo regular performance evaluations in accordance with negotiated agreements.~~

The Governing Board recognizes that classified personnel provide essential services that support and enhance the District's educational program. The Board shall fill each of its classified positions with qualified persons, consistent with position requirements.

The Board shall classify all employees and positions not requiring certification qualifications as the classified service, except for those employees and positions specifically exempt from classified service. (Education Code 45103)

Individuals who possess certification qualifications shall not be prohibited from being employed in a classified position. (Education Code 45104)

Each classified position shall have a designated title and regular minimum number of assigned hours per day, days per week, and months per year.

Classified employees shall be assigned by their immediate supervisors with the approval of the Superintendent or designee. They shall be required to perform those duties prescribed by the Board for the position the employee holds, in accordance with applicable job descriptions and collective bargaining agreements.

Each classified employee shall be held accountable for duties assigned to him/her and shall undergo regular performance evaluations in accordance with collective bargaining agreements.

Substitute and Short-Term Employees

The District may employ a substitute employee to replace a classified employee who is temporarily absent from duty. (Education Code 45103)

If the District is in the process of hiring a permanent employee to fill a classified position, the Board may fill the vacancy with one or more substitute employees for no more than 60 calendar

Personnel

Classified Personnel

days, unless the applicable collective bargaining agreement provides for a different period of time. (Education Code 45103)

The District may employ a short-term employee to perform a service for the District when that service or similar services will not be extended or needed on a continuing basis. Before employing a short-term employee, the Board, at a regularly scheduled meeting, shall specify the service required to be performed by the employee and shall certify the ending date of the service. The Board may shorten or extend the ending date, but the date shall not be extended beyond 195 work days per year, including holidays, sick leave, vacation, and other leaves of absence, irrespective of the number of hours worked per day. (Education Code 45103)

Legal Reference: Education Code Sections 45100-45139; 45160-45169; 45190-54210;
45220-45320; 49406; 51760-51769.5
Websites: California School Employees Association: <http://www.csea.com>

Policy Adopted: 02/03/2004

Policy Amended --/--/2018

Personnel

Professional Standards-Code of Ethics

~~The Governing Board expects District employees to maintain the highest ethical standards, exhibit professional behavior, follow District policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employee conduct should enhance the integrity of the District, advance the goals of the District's educational programs, and contribute to a positive school climate.~~

The Governing Board expects District employees to maintain the highest ethical standards, behave professionally, follow District policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the District, advances the goals of the District's educational programs, and contributes to a positive school climate.

The Board of Education fully supports a Code of Ethics for the Glendale Unified School District based on the twelve principals of Respect, Honesty, Trustworthiness, Loyalty, Courtesy, Self-Discipline, Integrity, Fairness, Responsibility, Cooperation, Citizenship, and Compassion.

The Board of Education directs the Superintendent to develop a document entitled "Glendale Unified School District Code of Ethics," that reflects twelve guiding principles of ethical conduct.

Each employee is expected to acquire the knowledge and skills necessary to fulfill his/her responsibilities and to contribute to the learning and achievement of district students.

Inappropriate Conduct

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon.
2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed.
3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child.

Personnel

Professional Standards-Code of Ethics

4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student.
5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time.
6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members.
7. Willfully disrupting District or school operations by loud or unreasonable noise or other action.
8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on district property, or at a school-sponsored activity.
9. Dishonesty with students, parents/guardians, staff, or members of the public, including, but not limited to, ~~falsification of~~ falsifying information in employment records or other school records.
10. Divulging confidential information about students, District employees, or District operations to persons or entities not authorized to receive the information.
11. Using District equipment or other District resources for the employee's own commercial purposes or for political activities.
12. Using District equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity.

Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of District technological resources at any time without the employee's consent.

13. Causing damage to or engaging in theft of property belonging to students, staff, or the District.

Personnel

Professional Standards-Code of Ethics

14. Wearing inappropriate attire

Reports of Misconduct

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the Principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the District's child abuse reporting procedures as detailed in AR 5141.4 - Child Abuse Prevention and Reporting.

Any reports of employee misconduct shall be promptly investigated. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

The District prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the District's complaint process shall be subject to discipline.

The section(s) of the District's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or District web sites. (Education Code 44050)

Legal Reference: Education Code 200-262.4; 44050; 44242.5; 48980
Penal Code 11164-11174.4
Code of Regulations, Title 5, 80303; 80331-80338
Management Resources:
Commission on Teacher Credentialing Publications
California Professional Standards for Educational Leaders, February 2014
California Standards for the Teaching Profession, 2009
Council of Chief State School Officers Publications

Personnel

Professional Standards-Code of Ethics

Professional Standards for Educational Leaders, 2015

National Education Association Publications

Code of Ethics of the Education Profession, 1975

WestEd Publications

Moving Leadership Standards into Everyday Work: Descriptions of Practice, 2003

Web Sites

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Department of Education: <http://www.cde.ca.gov>

California Federation of Teachers: <http://www.cft.org>

California School Employees Association: <http://www.csea.com>

California Teachers Association: <http://www.cta.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Council of Chief State School Officers: <http://www.ccsso.org>

WestEd: <http://www.wested.org>

Policy Adopted: 03/07/2000

Policy Amended: 07/03/2001; 10/16/2001; 02/03/2004; 09/01/2015; --/--/2018

Formerly BP 4025

Students - Welfare

School Searches Search and Seizure

~~The Board of Education believes that the preservation of a safe environment for learning is of paramount importance. The possession and use of illegal drugs and the potential possession of weapons, firearms or ammunition endanger the health, safety, and welfare of students and staff. The Board's intent is to prohibit and eradicate the presence of firearms, ammunition, illegal drugs, controlled substances, and intoxicants of any kind on District property or at any school-sponsored event. The Board directs the Superintendent to establish regulations and provide training for school staff in proper search procedures.~~

The Board of Education is fully committed to promoting a safe learning environment and, to the extent possible, eliminating the possession and use of weapons, illegal drugs, and other controlled substances by students on school premises and at school activities. As necessary to protect the health and welfare of students and staff, school officials may search students, their property, and/or District property under their control and may seize illegal, unsafe, or otherwise prohibited items.

The Board urges that employees exercise discretion and good judgment. When conducting a search or seizure, employees shall act in accordance with law, Board policy, and administrative regulation.

The Superintendent or designee shall ensure that staff who conduct student searches receive training regarding the requirements of the District's policy and administrative regulation and other legal issues, as appropriate.

A. Student Search Procedures Individual Searches

~~The Board recognizes that incidents may occur which jeopardize the health, safety, and welfare of students and staff and which necessitate the search of students, their property, their vehicles, or their lockers by school officials.~~

1. School officials may search individual students and their property whenever authorized by law or when there is a reasonable suspicion that the search will uncover evidence that the student is violating the law or the rules of the District or the school. The Board urges that discretion, good judgment, and common sense be exercised in all cases of search and seizure. School officials may search any individual student, his/her property, or District property under his/her control when there is a reasonable suspicion that the search will uncover evidence that he/she is violating the law, Board policy, administrative regulation, or other rules of the District or the school. Reasonable suspicion shall be based on specific and

Students - Welfare

School Searches Search and Seizure

objective facts that the search will produce evidence related to the alleged violation. The types of student property that may be searched by school officials include, but are not limited to, lockers, desks, purses, backpacks, student vehicles parked on District property, cellular phones, or other electronic communication devices.

2. Searches will be conducted by or under the supervision of the school site administrator or certificated designee. Searches shall be made in the presence of at least one other District employee, preferably of the same gender as the student. Employees will not conduct strip searches or body cavity searches. Any search of a student, his/her property, or District property under his/her control shall be limited in scope and designed to produce evidence related to the alleged violation. Factors to be considered by school officials when determining the scope of the search shall include the danger to the health or safety of students or staff, such as the possession of weapons, drugs, or other dangerous instruments, and whether the item(s) to be searched by school officials are reasonably related to the contraband to be found. In addition, school officials shall consider the intrusiveness of the search in light of the student's age, gender, and the nature of the alleged violation.
3. The parent/guardian of a student subject to an individualized search should be notified by the District as soon as possible. Employees shall not conduct strip searches or body cavity searches of any student. (Education Code 49050)
4. Searches of individual students shall be conducted in the presence of at least two District employees.
5. The principal or designee shall notify the parent/guardian of a student subjected to an individualized search as soon as possible after the search.

B. Student Locker Search Searches of Multiple Student Lockers/Desks

1. All student lockers are District property. Students should not expect, nor shall they possess, any privacy interest in any District locker. The District may change the locks at any time and shall have access to any student locker at any time. The District may search a student locker at any time, with or without reasonable individualized suspicion.
2. 1. School officials shall also have the right and ability to open and inspect any

Students - Welfare

School Searches Search and Seizure

~~school locker without student permission when they have reasonable suspicion that the search will disclose a violation of school rules or state law, evidence of illegal possessions or activity, or when odors, smoke, fire and or other threats to student health, welfare, or safety emanate from the locker. All student lockers and desks are the property of the District. The principal or designee may conduct a general inspection of school properties that are within the control of students, such as lockers and desks, on a regular, announced basis, with students standing by their assigned lockers or desks. Any items contained in a locker or desk shall be considered to be the property of the student to whom the locker or desk was assigned.~~

2. Any items contained in a locker or desk shall be considered to be the property of the student to whom the locker or desk was assigned.

C. Weapons Deterrence Use of Metal Detectors

- ~~1. The presence of weapons on District property denies students and staff the right to a safe, secure, and peaceful environment. The District will make a determined effort to prevent the introduction of weapons, to locate and remove any weapons brought on campus, and to use all legal avenues for apprehension and prosecution of perpetrators who bring weapons to school. The Board believes that the presence of weapons in the schools threatens the District's ability to provide the safe and orderly learning environment to which District students and staff are entitled. The Board also believes that metal detector searches offer a reasonable means to keep weapons out of the schools and mitigate the fears of students and staff.~~
- ~~2. The Board finds that metal detector searches offer a reasonable and effective means to determine the presence of weapons. Metal detectors may be used to search an individual when there is reasonable suspicion of a weapon or on a random basis as determined by a school administrator.~~

~~The District may use metal detectors on school campuses and off campus at school activities. This equipment will be used in a reasonable manner that will minimize intrusion of privacy and maintain respect for all students.~~

The Superintendent or designee shall use metal detectors at District schools as necessary to help provide a safe learning environment. He/she shall establish a plan to ensure that metal detector searches are conducted in a uniform and

Students - Welfare

School Searches Search and Seizure

consistent manner.

- ~~3. The Superintendent shall implement administrative regulations for the use of metal detectors at the District's schools or other facilities used for school activities. This plan will help provide a safe learning and working environment for the students and employees in the District.~~

D. Use of Trained Canines Contraband Detection Dogs

1. In an effort to keep the school site free of illegal contraband, the District may utilize the services of non-aggressive, trained detection canines to sniff out and alert to substances prohibited by law or District policy. These inspections will be unannounced and will be made at the discretion of the Superintendent or principal. dangerous contraband, the District may use specially trained, nonaggressive dogs to sniff out and alert staff to the presence of substances prohibited by law or Board policy.
2. Unless there exists an objectively reasonable suspicion that a student, employee or other individual possesses contraband, the canine will not be allowed to sniff the person of a student, employee, patron, visitor or any other individual while on District property or at any District event, nor shall there be search of any personal items on that person, absent consent. The canines will not be used in classrooms or other District facilities when those areas are occupied by students. No person shall be forced to leave personal items behind for search without reasonable suspicion that a person possesses contraband. The canines will be used to sniff lockers, classrooms, common areas, desks, bags, and other personal items voluntarily left in rooms or other common areas, and containers or vehicles that are on District property or adjacent property. The dogs may sniff the air around lockers, desks, or vehicles on District property or at District-sponsored events. Dogs shall not sniff within the close proximity of students or other persons and may not sniff any personal items on those persons without their consent.
- ~~3. Parents and guardians of District students shall be annually notified of the District's use of drug detection canines in the same manner as other notification required by the Education Code section 48980.~~

~~E. Vehicle Searches~~

Students - Welfare

School Searches Search and Seizure

- ~~1. All vehicles parked on any District property shall be subject to comprehensive searches to the maximum extent permitted by law. The administration is directed to post appropriate notices and take all other actions necessary to allow authorized searches of vehicles.~~

~~F. Information Technology~~

- ~~1. As condition for using the District Electronic Information System, the District reserves the right, at any time, to review any material (software, peripheral devices, etc.) used on District information system equipment or on personal computers connected to the District network and to monitor user activities to determine if specific uses of the equipment and network are appropriate. Inappropriate use of District technology may result in loss of access privileges and/or disciplinary action.~~

~~G. Enforcement/Discipline~~

- ~~1. Any student who has unlawfully possessed illegal drugs, a weapon, replicas of weapons, or a dangerous instrument on school grounds, on a school bus, or at a school-related or school-sponsored activity, or any student who refuses to submit to a lawful search for illegal drugs, weapons or dangerous instruments, shall be subject to suspension, expulsion, or other disciplinary action.~~
- ~~2. The school principal or the Superintendent must recommend to the Board of Education a student's expulsion for the unlawful possession of a weapon or dangerous instrument on school grounds, on a school bus, or at a school-related or school-sponsored activity. In addition to a suspension and possible expulsion, these students shall be reported to law enforcement authorities for potential prosecution for criminal violations. Students also may be suspended if they threaten others or disrupt school activities by exhibiting a replica of a weapon.~~
- ~~3. Students, parents and guardian shall be informed of this policy at the beginning of each school year.~~

Students - Welfare

School Searches Search and Seizure

Legal Reference: ~~California Constitution, Article I, Section 28(e)~~
~~Education Code, Sections 32280-32289; 35160; 35160.1; 35294-35924.5;~~
~~48900-48927; 48915(a); 49330; 49050-49051; 49330-49334~~
~~Penal Code, Sections 417.4; 626.9; 626.10~~
~~Vehicle Code, Section 21113~~
California Constitution Article I, Section 28(c)
~~Case Law: 74 Ops. Cal. Atty. Gen. 155 (1992), 75 Ops Cal. Atty. Gen.~~
~~155 (1992),~~
Court Decisions:
Redding v. Safford Unified School District, (9th Cir. 2008) 531 F.3d 1071
B.C. v. Plumas, (9th Cir. 1999) 192 F.3d 1260
Jennings v. Joshua Independent School District, (5th Cir. 1989) 877 F.2d
313
O'Connor v. Ortega, (1987) 480 U.S. 709
New Jersey v. T.L.O. (1985) 469 U.S. 325,
Horton v. Goose Creek Independent School District, (5th Cir. 1982) 690
F.2d 470
~~Zamora v. Pomerou (10th Cir. 1981) 6399 F.2d 662, Horton v. Goose~~
~~Creek Independent School District (1982) 31 Cal. 3d 335, Jones v. Latexo~~
~~Independent School District (1980) 499 F. Supp. 233~~
Attorney General Opinions:
83 Ops. Cal. Atty. Gen. 257 (2001)
75 Ops. Cal. Atty. Gen. 155 (1992)

Policy Adopted: 08/14/2001

Policy Amended: 01/14/2003; ~~---/2018~~

Formerly BP 5335

Students - Welfare

School Searches Search and Seizure

~~The Board of Education believes that the preservation of a safe environment for learning is of paramount importance. The possession and use of illegal drugs and the potential possession of weapons, firearms or ammunition endanger the health, safety, and welfare of students and staff. The Board's intent is to prohibit and eradicate the presence of firearms, ammunition, illegal drugs, controlled substances, and intoxicants of any kind on District property or at any school-sponsored event. The Board directs the Superintendent to establish regulations and provide training for school staff in proper search procedures.~~

The Board of Education is fully committed to promoting a safe learning environment and, to the extent possible, eliminating the possession and use of weapons, illegal drugs, and other controlled substances by students on school premises and at school activities. As necessary to protect the health and welfare of students and staff, school officials may search students, their property, and/or District property under their control and may seize illegal, unsafe, or otherwise prohibited items.

The Board urges that employees exercise discretion and good judgment. When conducting a search or seizure, employees shall act in accordance with law, Board policy, and administrative regulation.

The Superintendent or designee shall ensure that staff who conduct student searches receive training regarding the requirements of the District's policy and administrative regulation and other legal issues, as appropriate.

A. Student Search Procedures Individual Searches

~~The Board recognizes that incidents may occur which jeopardize the health, safety, and welfare of students and staff and which necessitate the search of students, their property, their vehicles, or their lockers by school officials.~~

1. School officials may search individual students and their property whenever authorized by law or when there is a reasonable suspicion that the search will uncover evidence that the student is violating the law or the rules of the District or the school. The Board urges that discretion, good judgment, and common sense be exercised in all cases of search and seizure. School officials may search any individual student, his/her property, or District property under his/her control when there is a reasonable suspicion that the search will uncover evidence that he/she is violating the law, Board policy, administrative regulation, or other rules of the District or the school. Reasonable suspicion shall be based on specific and

Students - Welfare

School Searches Search and Seizure

objective facts that the search will produce evidence related to the alleged violation. The types of student property that may be searched by school officials include, but are not limited to, lockers, desks, purses, backpacks, student vehicles parked on District property, cellular phones, or other electronic communication devices.

2. Searches will be conducted by or under the supervision of the school site administrator or certificated designee. Searches shall be made in the presence of at least one other District employee, preferably of the same gender as the student. Employees will not conduct strip searches or body cavity searches. Any search of a student, his/her property, or District property under his/her control shall be limited in scope and designed to produce evidence related to the alleged violation. Factors to be considered by school officials when determining the scope of the search shall include the danger to the health or safety of students or staff, such as the possession of weapons, drugs, or other dangerous instruments, and whether the item(s) to be searched by school officials are reasonably related to the contraband to be found. In addition, school officials shall consider the intrusiveness of the search in light of the student's age, gender, and the nature of the alleged violation.
3. The parent/guardian of a student subject to an individualized search should be notified by the District as soon as possible. Employees shall not conduct strip searches or body cavity searches of any student. (Education Code 49050)
4. Searches of individual students shall be conducted in the presence of at least two District employees.
5. The principal or designee shall notify the parent/guardian of a student subjected to an individualized search as soon as possible after the search.

B. Student Locker Search Searches of Multiple Student Lockers/Desks

1. All student lockers are District property. Students should not expect, nor shall they possess, any privacy interest in any District locker. The District may change the locks at any time and shall have access to any student locker at any time. The District may search a student locker at any time, with or without reasonable individualized suspicion.
2. 1. School officials shall also have the right and ability to open and inspect any

Students - Welfare

School Searches Search and Seizure

~~school locker without student permission when they have reasonable suspicion that the search will disclose a violation of school rules or state law, evidence of illegal possessions or activity, or when odors, smoke, fire and or other threats to student health, welfare, or safety emanate from the locker. All student lockers and desks are the property of the District. The principal or designee may conduct a general inspection of school properties that are within the control of students, such as lockers and desks, on a regular, announced basis, with students standing by their assigned lockers or desks. Any items contained in a locker or desk shall be considered to be the property of the student to whom the locker or desk was assigned.~~

2. Any items contained in a locker or desk shall be considered to be the property of the student to whom the locker or desk was assigned.

C. Weapons Deterrence Use of Metal Detectors

- ~~1. The presence of weapons on District property denies students and staff the right to a safe, secure, and peaceful environment. The District will make a determined effort to prevent the introduction of weapons, to locate and remove any weapons brought on campus, and to use all legal avenues for apprehension and prosecution of perpetrators who bring weapons to school. The Board believes that the presence of weapons in the schools threatens the District's ability to provide the safe and orderly learning environment to which District students and staff are entitled. The Board also believes that metal detector searches offer a reasonable means to keep weapons out of the schools and mitigate the fears of students and staff.~~
- ~~2. The Board finds that metal detector searches offer a reasonable and effective means to determine the presence of weapons. Metal detectors may be used to search an individual when there is reasonable suspicion of a weapon or on a random basis as determined by a school administrator.~~

~~The District may use metal detectors on school campuses and off campus at school activities. This equipment will be used in a reasonable manner that will minimize intrusion of privacy and maintain respect for all students.~~

The Superintendent or designee shall use metal detectors at District schools as necessary to help provide a safe learning environment. He/she shall establish a plan to ensure that metal detector searches are conducted in a uniform and

Students - Welfare

School Searches Search and Seizure

consistent manner.

- ~~3. The Superintendent shall implement administrative regulations for the use of metal detectors at the District's schools or other facilities used for school activities. This plan will help provide a safe learning and working environment for the students and employees in the District.~~

D. Use of Trained Canines Contraband Detection Dogs

1. In an effort to keep the school site free of illegal contraband, ~~the District may utilize the services of non-aggressive, trained detection canines to sniff out and alert to substances prohibited by law or District policy. These inspections will be unannounced and will be made at the discretion of the Superintendent or principal.~~ dangerous contraband, the District may use specially trained, nonaggressive dogs to sniff out and alert staff to the presence of substances prohibited by law or Board policy.
2. ~~Unless there exists an objectively reasonable suspicion that a student, employee or other individual possesses contraband, the canine will not be allowed to sniff the person of a student, employee, patron, visitor or any other individual while on District property or at any District event, nor shall there be search of any personal items on that person, absent consent. The canines will not be used in classrooms or other District facilities when those areas are occupied by students. No person shall be forced to leave personal items behind for search without reasonable suspicion that a person possesses contraband. The canines will be used to sniff lockers, classrooms, common areas, desks, bags, and other personal items voluntarily left in rooms or other common areas, and containers or vehicles that are on District property or adjacent property. The dogs may sniff the air around lockers, desks, or vehicles on District property or at District-sponsored events. Dogs shall not sniff within the close proximity of students or other persons and may not sniff any personal items on those persons without their consent.~~
- ~~3. Parents and guardians of District students shall be annually notified of the District's use of drug detection canines in the same manner as other notification required by the Education Code section 48980.~~

~~E. Vehicle Searches~~

Students - Welfare

School Searches Search and Seizure

- ~~1. All vehicles parked on any District property shall be subject to comprehensive searches to the maximum extent permitted by law. The administration is directed to post appropriate notices and take all other actions necessary to allow authorized searches of vehicles.~~

~~F. Information Technology~~

- ~~1. As condition for using the District Electronic Information System, the District reserves the right, at any time, to review any material (software, peripheral devices, etc.) used on District information system equipment or on personal computers connected to the District network and to monitor user activities to determine if specific uses of the equipment and network are appropriate. Inappropriate use of District technology may result in loss of access privileges and/or disciplinary action.~~

~~G. Enforcement/Discipline~~

- ~~1. Any student who has unlawfully possessed illegal drugs, a weapon, replicas of weapons, or a dangerous instrument on school grounds, on a school bus, or at a school-related or school-sponsored activity, or any student who refuses to submit to a lawful search for illegal drugs, weapons or dangerous instruments, shall be subject to suspension, expulsion, or other disciplinary action.~~
- ~~2. The school principal or the Superintendent must recommend to the Board of Education a student's expulsion for the unlawful possession of a weapon or dangerous instrument on school grounds, on a school bus, or at a school-related or school-sponsored activity. In addition to a suspension and possible expulsion, these students shall be reported to law enforcement authorities for potential prosecution for criminal violations. Students also may be suspended if they threaten others or disrupt school activities by exhibiting a replica of a weapon.~~
- ~~3. Students, parents and guardian shall be informed of this policy at the beginning of each school year.~~

Students - Welfare

School Searches Search and Seizure

Legal Reference: ~~California Constitution, Article I, Section 28(e)~~
~~Education Code, Sections 32280-32289; 35160; 35160.1; 35294-35924.5;~~
~~48900-48927; 48915(a); 49330; 49050-49051; 49330-49334~~
~~Penal Code, Sections 417.4; 626.9; 626.10~~
~~Vehicle Code, Section 21113~~
California Constitution Article I, Section 28(c)
~~Case Law: 74 Ops. Cal. Atty. Gen. 155 (1992), 75 Ops Cal. Atty. Gen.~~
~~155 (1992),~~
Court Decisions:
Redding v. Safford Unified School District, (9th Cir. 2008) 531 F.3d 1071
B.C. v. Plumas, (9th Cir. 1999) 192 F.3d 1260
Jennings v. Joshua Independent School District, (5th Cir. 1989) 877 F.2d
313
O'Connor v. Ortega, (1987) 480 U.S. 709
New Jersey v. T.L.O. (1985) 469 U.S. 325,
Horton v. Goose Creek Independent School District, (5th Cir. 1982) 690
F.2d 470
~~Zamora v. Pomerou (10th Cir. 1981) 6399 F.2d 662, Horton v. Goose~~
~~Creek Independent School District (1982) 31 Cal. 3d 335, Jones v. Latexo~~
~~Independent School District (1980) 499 F. Supp. 233~~
Attorney General Opinions:
83 Ops. Cal. Atty. Gen. 257 (2001)
75 Ops. Cal. Atty. Gen. 155 (1992)

Policy Adopted: 08/14/2001

Policy Amended: 01/14/2003; ~~---/2018~~

Formerly BP 5335

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

INFORMATION REPORT NO. 8

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Rebeca Andrade, Director
Early Education and Extended Learning Programs

SUBJECT: **Proposed Adjustment to Early Education and Extended Learning Programs Self-Supporting Fees for 2018-2019**

Effective July 1, 2018, the Early Education and Extended Learning Programs Department (EEELP) is proposing to raise fees for its self-supporting programs to be in compliance with the California Budget Act of 2017 that increased the Standard Reimbursement Rates (SRR).

The proposed fee increase applies only to the following self-supporting programs:

- School-Age Before- and After-School Programs
- Self-Supporting Preschool

Fees were previously raised on January 1, 2017, for school-age programs and on July 1, 2017, for full-day preschool as an interim step towards full compliance. This additional increase matches the fees charged to self-supporting families to the State reimbursement rate. All self-supporting child care programs are required to charge no less than the State's reimbursement rate for subsidized programs.

If the consensus of the Board is to move forward with the proposed plan, the increases will be submitted at the April 3, 2018, Board meeting for approval.

The charts on the following page outline the proposed fee increases for the school-age and preschool self-supporting programs.

School-Age Self-Supporting Proposed Fees

	Current Daily Fee	Proposed Daily Fee	EELP Program
Full-Time (6.5-10.5 hours)	\$44	\$46	Non-school days: Fall, Winter, Spring and Summer Camps and days when school is not in operation.
Three-Quarters Time (4-6.5 hours)	\$26.50	\$34.50	Before and After school during school days
Half-Time (under 4 hours)	\$12.50 (Morning Only) \$13.50 (Kinder Bridge)	No Change	School-age care under 4 hours, Morning Only and Kinder Bridge

Preschool Self-Supporting Proposed Fee

	Current Monthly Fee	Proposed Monthly Fee
Full-Time	\$890	\$938
Three-Quarters Time	\$595	\$703
Half-Time (Inclusion only)	\$450	\$510

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

INFORMATION REPORT NO. 9

TO: Board of Education
FROM: Winfred B. Roberson, Jr., Superintendent
PREPARED IN: Office of the Superintendent
SUBJECT: **Board of Education Meeting Schedule 2018-2019**

Board of Education meetings are held at the Administration Center, 223 N. Jackson Street, on the first and third Tuesday of the month, unless otherwise specified. A proposed Board of Education meeting schedule for 2018-19 is presented for the Board to review and comment.

2018

July 17

August 14

September 4, 17 (Monday)

October 2, 16

November 5 (Monday), 27 (*1st and 4th week*)

December 11

(Winter recess: December 24 – January 6)

2019

January 15

February 5, 19

March 5 or March 12?

(Spring recess: March 18-22, 2019)

April 2, 16 (*reorganization meeting*) (to align closer to the 2020 reorg).

May 7, 21, and 28*

*(*meeting is for recognitions only)*

June 4, 18

Note: Last day of school for students is June 11.

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

INFORMATION REPORT NO. 10

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Tony Barrios, Executive Director: Planning, Development and Facilities

SUBJECT: **Update on Measure S and Facility Programs**

Staff will make a presentation, which will include an update on the following items:

1. Items on this Agenda

- Approval of Hover High School Pool Expansion and Renovation Project and Budget Allocation
- Approval of Crescenta Valley High School Pool Renovation Project and Budget Allocation
- Approval of Voice Amplification Systems, Phase 2 Project and Budget Allocation
- Approval of Physical Education Offices HVAC Installation Project and Budget Allocation
- Approval of Memorandum of Understanding with the City of Glendale for the Joint Use of Stengel Field

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

INFORMATION REPORT NO. 11

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: **Instructional Minutes**

In accordance with Education Code 37202, "the governing board of a school district shall maintain all of the elementary day schools established by it for an equal length of time during the school year and all of the day high schools established by it for an equal length of time during the school year."

The Superintendent is recommending the approval of the following total instructional minutes:

Elementary Schools (Gr. 1-6)

Gr. 1-3 = 51,300 minutes

Gr. 4-6 = 54,900 minutes

Middle Schools (Gr. 6-8)

Gr. 6-8 = 61,340 minutes

Roosevelt Middle School has an alternative seven-period instructional day for students as such and will exceed the middle school instructional minutes (64,787 minutes).

High Schools (Gr. 9-12)

Gr. 9-12 = 65,340 minutes

These minutes would be phased in over a two-year period. Schools that are in the first year of a two-year District Review Committee (DRC) agreement will adhere to these new instructional minutes beginning with the 2019-2020 school year. All other schools will comply with the new instructional minutes beginning in 2018-2019.

Staff will provide the Board of Education with the proposed total instructional minutes for Transitional Kindergarten and Kindergarten at a future Board meeting.

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

ACTION REPORT NO. 1

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Craig Larimer, Financial Analyst
Karineh Savarani, Director, Financial Services

SUBJECT: Second Interim Financial Report and Certification – AB 1200

The Superintendent recommends that the Board of Education approve the attached certification indicating that, based on the budgetary information available on January 31, 2018, the District will be able to meet its financial obligations for the current and two subsequent fiscal years (positive certification). The approval of this report will authorize the 2017-18 budget adjustments identified within this report.

The requirement for districts to prepare Interim Financial Reports is outlined in AB 1200 (Chapter 1213/1991) and AB 1708 (Chapter 924/1994). These statutes require county offices and the California Department of Education to closely monitor and review district budget and financial reports. Additionally, those agencies have been provided authority to intervene in district budget and financial matters and, as necessary, in other areas of school district operations.

During each fiscal year, two interim financial reports are required. In each of these reports, the Board of Education must determine if it will be able to meet its financial obligations for the current and two subsequent fiscal years. One of the following certifications must be made:

1. Positive – the district will be able to meet its financial obligations for the current and two subsequent fiscal years.
2. Qualified – the district may not be able to meet its financial obligations for the current and two subsequent fiscal years.
3. Negative – the district will be unable to meet its financial obligations for the current and two subsequent fiscal years.

Along with the Interim Financial Report, districts are required to furnish a narrative for each fund, a cash flow analysis, criteria and standards review, and a report of Average Daily Attendance (ADA). **The financial information and certification form included with this report indicates that the District will be able to meet its financial obligations through 2019-20.**

The January Governor's budget for 2018-19 continues the funding to fully implement the LCFF two years earlier than originally projected. It is important to remember that once LCFF is fully implemented in 2018-19, the future year increases will be COLA only increases, which for the most part will not cover the continuous increases in CalSTRS, CalPERS, Health Benefits, and Step and Column, and requiring the release of all of the future year GAP funding. One-time discretionary funding revenues are volatile and cannot be used for ongoing expenditures, and there is a growing concern for a recession.

Given the positive balances in all three years, the District is recommending a "**positive**" certification for the Second Interim Report. A "**positive**" Second Interim was only achieved using fairly liberal budget techniques including releasing all of the current year and part of future GAP funding for the next two years.

Due to the continuous increase in the CalSTRS and CalPERS rates, as well as, the growing structural deficit, the District is now projecting out 5 years and finds that in the fiscal year 2020-21 and 2021-22 the Unrestricted General Fund adjusted balance will be a negative \$17.1 million and \$40.4 million, respectively. This will occur even with the complete use of LCFF growth in 2017 and partial use of growth in the out years, as well as, the use of solvency savings of \$7.5 million in 2017-18 and 2018-19 that still need to be materialized. As a result, the District **will be unable** to meet its financial obligations in those future years if not rectified. (See Attachment B)

UNRESTRICTED GENERAL FUND NARRATIVE

The Interim Financial Report is submitted in the format prescribed by the State Office of Fiscal Management and Accountability, and approved by the California Department of Education. The Interim Financial Report is a result of a coordinated effort by the accounting staff, the Financial Analyst, and various departments and staff across the District.

The information in this report represents the actual and projected financial position of the General Fund as of January 31, 2018. Column A (Original Budget) represents summarized income or expenditure figures as approved in the adopted budget. Column B (Board-Approved Operating Budget) represents the revised budget as changed by budget revisions and appropriation transfers through January 31, 2018. Column C (Actuals to Date) shows the funds actually received or spent through January 31, 2018. Column D (Projected Year Totals) provides projections for the income or expenditure figures through June 30, 2018. Column E (Difference) reflects the difference between Column B and Column D, which represents positive or negative variances in projected balances. A positive difference in a revenue item indicates that actual income is projected to exceed budgeted income. A positive difference in an expenditure item indicates that actual expenditures will be less than budgeted expenditures.

General Fund Highlights

Multi-Year Budget Assumptions

The LCFF establishes base grants for four grade spans with supplemental and concentration add-on for English Learners (EL), free and reduced-price meal eligible students and foster youth students, and provides additional funding for K-3 CSR, Grades 9-12, Home-to-School Transportation and the Targeted Instructional Improvement Grant (TIIG). Please see “Attachments A and B” for comparison of projection changes and assumptions.

The Second Interim budget adjustments in Attachment B include several important items to highlight. The following are adjustments to the 2017-18 Second Interim Budget:

- Other Programs
 - Revised LCFF Funding Variables
 - 2018-19 One-Time Discretionary Funding

The multi-year plan also reflects adjustments to the LCFF revenue projection. The COLA/GAP/ADA assumptions are listed in Attachment A. Given the future years of LCFF revenue increases are only estimates based on the State’s proposals, and the State will not have finalized the LCFF calculation until year-end, the Los Angeles County Office of Education has advised school districts to hold back these revenue increases in a reserve and to refrain from spending them. GUSD has taken a modified approach and allocated future revenues to the budget to pay for the STRS and PERS contribution increase in 2017-18 through 2018-19, as well as, future year costs of hiring Behavior Intervention Assistants (BIAs) and Educational Assistant Intensive Support (EAIS) Special Education staff. In order to achieve a “**positive**” Second Interim, the District was forced to use liberal budget techniques, including releasing more than 80% of the future year GAP funding, despite the Los Angeles County Office of Education’s recommendation of reserving 100% of the future year GAP funding until it is certain. The remaining balance of the projected LCFF funding is “Reserved” in the Ending Balance. Attachment B summarizes the impact of the expenditure and revenue changes.

Local Control Funding Formula Income (LCFF)

The 2017-18 LCFF calculation results in a net 2.29% funding increase, which reflects a 44.97% GAP funding. This is a net change of \$195 per ADA and a total grade span average of \$8,733 per ADA. This is also taking into consideration that the District does not receive any Concentration funding. Current year funded ADA is projected to be 25,462. In the State Budget Act, it was anticipated that there would be a COLA increase of 2.51% in 2018-19 and 2.41% in 2019-20. Attachment B highlights the fiscal impact of the change in GAP funding.

Other State Revenue

The Governor’s January Proposal reflects categorical COLAs at 1.56% for 2017-18, 2.51% for 2018-19, and 2.41% for 2019-20.

Lottery

Lottery income for years 2017-18 through 2019-20 is based on estimates provided by the California Department of Education, the Los Angeles County Office of Education (LACOE), and School Services of California. The District's estimates \$140 per ADA in the Unrestricted General Fund and \$41 in the Restricted General Fund.

Interest

The current projection for General Fund interest income is \$636,000. In 2016-17, the General Fund received \$705,469 in interest income.

One-Time Discretionary Funds

The January 2018-19 Proposed Budget also included \$1.8 billion in one-time funds to pay down a portion of the debt owed to LEAs for mandated cost reimbursement. These reimbursements are for services that school districts were legally required to expend under state law, but the state failed to fund those services. The distribution of the funds is on a per ADA basis, estimated at \$295 per ADA. This is an estimated total of \$7.2 million for GUSD. The funds may be used for any purpose as determined by the districts' Governing Board.

Employee Compensation Adjustments

Certificated and classified salaries have been adjusted to reflect step and column salary adjustments, as applicable, for certificated and classified employees. The 2016-17 and 2017-18 salary negotiations are still ongoing and have not yet settled. The cost of 1% salary increase is approximately \$2 million. The 2017-18 and 2018-19 projections also reflect an annual increase in health and welfare costs of \$1.5 million and \$3.4 million, respectively.

A portion of the projected 2018-19 LCFF revenue was utilized to fund STRS/PERS and Special Education increases. **If the projected 2018-19 revenue does not materialize, the District would need to revise its solvency plan, which could include reduction of educational programs.**

BUDGET ADJUSTMENTS

In response to the State Budget Act and estimated actuals, the Board of Education is being asked to approve “Attachment B” budget adjustments. These adjustments are reflected in the attached interim report projections. Other adjustments will be considered in future months as details unfold from the State and through the budget development process.

Solvency Savings Plan

In the 2017-18 June Budget Adoption, there were expenditure reductions for solvency savings projected at \$7.6 million for 2017-18 and another \$6.1 million in 2018-19 to ensure that the District will be solvent in the next three years. A Board approved fiscal stabilization plan was submitted to Los Angeles County Office of Education (LACOE) with the 2017-18 Proposed Budget. In the fiscal stabilization plan, the Board of Education identified the specific areas to reduce, up to the \$7.6 million of ongoing expenditures and increased revenues.

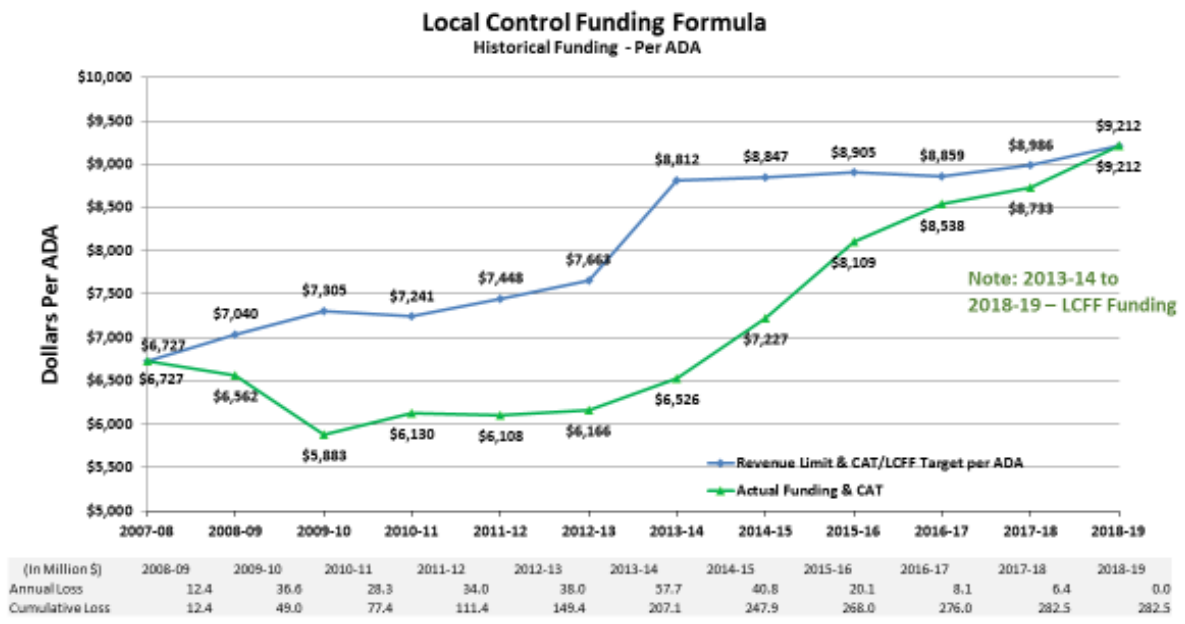
Attachment C shows the updated estimated savings and expenditure reductions as of November 2017. A continuous analysis of the Solvency Savings Plan will be done to monitor the actual savings and to modify, change, or increase savings as needed.

Cautions and Challenges

Important discussions need to continue on the prioritization of programs and/or alternate priorities to support student learning. The question to be answered is, “What is the most strategic way to improve learning as money becomes available?” Funding allocated through the LCFF is largely unrestricted, but they are subject to comprehensive accountability requirements called the Local Control and Accountability Plan (LCAP). Under these rules, districts are required to disclose how funds will be spent to provide high-quality educational programs. Districts that do not meet the goals stated in their plans and fail to improve educational outcomes receive assistance through support and intervention.

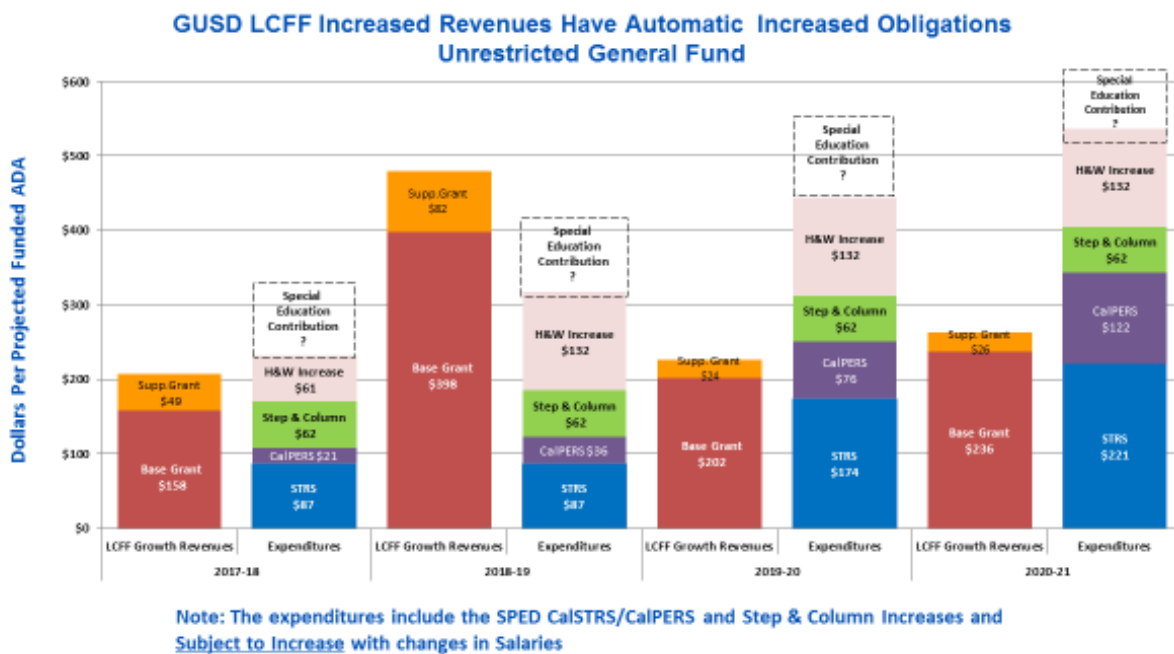
There is no statutory requirement for an increase in LCFF funding and One-Time Discretionary funds. Any increase depends upon the appropriation, by the Legislature and approved by the Governor, of state funds to provide an increase.

When promoting the Local Control Funding Formula (LCFF), the Governor promised a return to 2007-08 purchasing power. However, it will take an estimated \$18.5 billion to reach that goal. The CalSTRS and CalPERS rate increases accumulate to \$4.4 billion in 2020-2021, leaving a balance of \$14.1 billion. As illustrated below, the actual current and future funds are much below the amount that the District should be receiving.



As mentioned earlier, even by utilizing most of the future funds, the Adjusted Ending Balance in the Unrestricted General Fund is estimated to be a negative \$17.1 million and \$40.4 million for 2020-21 and 2021-22, respectively. If the future funds do not materialize, the District will have to adjust its solvency plan, which would affect educational programs.

Below is a visual comparison of the non-cumulative LCFF Base Gap Funding and ONLY the non-cumulative CalSTRS/CalPERS, Health and Welfare, and Step and Column increases for the next four years. As illustrated, starting in 2017-18 base gap funding alone is less than the combined costs of STRS/PERS, Step and Column, and benefits. When considering all other District expenditures, such as salary increases, instructional material costs, technology replacement, etc., the actual local gap between our revenues and expenditures is far worse. These spending deficits add to our already growing structural deficit, which will need to be rectified.



Local Control and Accountability Plan (LCAP)

The LCFF moves school districts away from a system of rule/audit compliance to a system of accountability based on local needs and measured by progress towards annual goals. The LCAP is the system on how school districts will be measured in meeting their goals.

The State Board of Education (SBE) LCAP template categorized the state priorities into three groups for planning purposes: Conditions of Learning; Pupil Outcomes; Engagement. The template is also comprised of three sections: Stakeholder Engagement; Goals & Progress Indicators; Actions/Services/Expenditures. School districts must also demonstrate in their LCAP that they have increased or improved services for unduplicated pupils in proportion to the increase in the funds apportioned to the supplemental and concentration grants. The District’s LCAP is located on the GUSD website.

OTHER FUNDS NARRATIVE

Special Education Pass-Through Fund (10.0)

The California Department of Education has required a special revenue fund for use by the Administrative Unit (AU) of a Special Education Local Area Plan (SELPA) to account for Special Education inter-district pass-through revenues outside the General Fund. As of January 31, 2018, the cash balance in Fund 10.0 was \$0.00.

Child Development Fund (12.0)

General Child Care and Development Programs, and State Preschool Programs. This fund operates on an independent basis and does not encroach on the Unrestricted General Fund. The Child Development Fund began the fiscal year with a balance of \$190,634.

Nutrition Service Fund (13.0)

The source of revenue for this fund is based solely on meal sales. The revenue is received on a per meal basis from the State and Federal programs as well as student payments. The State funding for this program was reduced in 2007-08, 2008-09, 2009-10, and remains relatively flat for 2012-13 to 2017-18. Starting January 1, 2018 the lunch prices increased by \$0.15 to comply with the USDA paid lunch equity requirement. This budget includes indirect cost charges of approximately \$290,000 that will be transferred to the Unrestricted General Fund for services performed by several administrative staff. As of January 31, 2018, the fund had a cash balance of \$3,184,230.

Deferred Maintenance Fund (14.0)

The Deferred Maintenance Program is considered a part of the 2008-09 through 2013-14 flexibility options provided in the State Budget Act. The State revenue for this fund was reduced from \$1,291,090 to \$967,000 in 2008-09 ongoing. In 2013-14, this funding was eliminated and is now part of the LCFF.

All projects previously listed as Deferred Maintenance are charged to the Capital Projects Fund 40.1, and the Measure S Bond Fund 21.1. As of January 31, 2018, the fund has a cash balance of \$5,140,253, which is for future textbook purchases.

Building Fund (21.1)

This is the Measure S Bond Fund and is utilized to track expenditures related to the bond projects. The first issuance of the bond series in the amount of \$54 million occurred in August 2011. Another \$70 million was issued in August 2014; \$6.5 million of the proceeds from the sale of the bonds was utilized in 2014-15 to pay off the remaining balance of Certificates of Participation (COPs). Funds for capital projects are also transferred to the fund from the Developer Fee Fund 25.0, Capital Projects Fund 40.1, and the State Building Fund 35.0. Another series of GO Bonds, 2011 election series C, for \$70 million was issued in August 2016. As of January 31, 2018, the cash balance in Fund 21.1 is \$53,034,377.

Clean Renewable Energy Bonds (CREBs) Fund (21.2)

Clean Renewable Energy Bonds (CREBs) are federal bonds used to finance photovoltaic and water heating installations at rates lower than most tax-exempt municipal bonds. The federal government subsidized the financing by lowering the borrowed interest rate (Net Effective Rate) in the form of federal tax credits.

CREBs Fund (21.2) was established to account for \$5.38 million in the second series of CREBs issued in October 2012. Due to the nature of tax-exempt bonds, the proceeds are held with a banking entity serving as the “Custodian” and the funds are disbursed to the “District” upon a reimbursement request. Deutsche Bank National Trust Company serves as the “Custodian” for Glendale Unified School District.

These bonds will mature in 14 years and are expected to be repaid using redevelopment agency proceeds. The annual payment is estimated at \$320,000 with a Net Effective Rate of 1.24%. This payment will be made from the Capital Projects Fund (40.1). Glendale High School, Roosevelt Middle School, Marshall Elementary, Fremont Elementary, Balboa Elementary, and Franklin Elementary solar projects were financed with this second series of CREBs. In October 2016, we received \$10.7 million for Clean Renewable Energy Bonds. As of January 31, 2018, the cash balance with the fiscal agent is \$9,991,092.

Developer Fee Fund (25.0)

Developer Fee income is designated for the rental or purchase of modular classrooms, the purchase of property, and for other classroom facility needs, as approved by the Board of Education. In December 2009, the District utilized this Fund to purchase three properties that are contiguous to the District Administration building. In 2012-13, \$4.3 million was transferred to the Measure S Fund for the Keppel Project, and in 2013-14, \$4.0 million was transferred to the Measure S Fund for general support. In 2015-16, the District transferred \$1 million to Measure S Project Fund (21.1) for Muir ORG Project and \$650,000 to Capital Projects Fund (40.1) for the installation of portable buildings at Cloud Preschool. In 2016-17 \$1.2 million was transferred from Fund 25.0 to the Measure S Project Fund (21.1) for R.D. White ORG support. The fund began the current year, with a balance of \$10,185,256 and has received income of \$580,841 through January 31, 2018. It is projected that income for the fiscal year will be approximately \$1 million.

State Building Fund (35.0)

In 2009-10 and 2010-11, the State Allocation Board approved the disbursement of funds for Glendale High School project and Crescenta Valley High School appeal, Columbus Elementary School Project, Hoover High School Project, and Roosevelt Middle School Project. These funds were transferred to Fund 40.1. In 2012-13, \$4.3 million was received and transferred to the Measure S Fund for the Keppel ORG Project. This fund was established to account for revenue and expenditures associated with those renovations, modernization, and new construction projects partially funded from State bond funds. In 2016-17, \$145,179 was transferred from this fund to Fund 21.1. As of January 31, 2018, this fund had a cash balance of \$735.55.

Capital Projects Fund (40.1)

In 2009-10 and 2010-11, funds were received from the State Allocation Board, deposited into Fund 35, and then transferred to Fund 40.1. In 2009-10, 2010-11, and 2011-12 this fund was utilized to assist with the construction payments for the Roosevelt Middle School, Glendale High School, and other projects. This is the fund that was utilized for Measure S construction projects in 2011-12, as a bridge until G.O. bond funds became available. In 2012-13, \$4.4 million was transferred to the Measure S Fund for the Hoover Project, and in 2013-14, \$11.5 million was transferred to the Measure S Fund for general support. In 2015-16, \$0.65 million was transferred from the Developer Fee Fund (25.0) for Cloud Preschool, and \$1.25 million from the Unrestricted General Fund. In 2016-17, Proposition 39 funds were spent on energy efficiency projects in the District. As of January 31, 2018, the fund's cash balance is \$20,945,124.

Nutrition Service Capital Outlay Fund (40.2)

In prior years, the Nutrition Service Program has transferred monies into this fund for capital projects. As of January 31, 2018, the fund's cash balance is \$1,183,753.

Debt Service Fund (56.0)

The only revenue source in this fund is interest income. This fund was to be utilized to repay the Certificates of Participation (COPs); the annual payment was approximately \$1.3 million. Given Measure S paid off this loan, this reserve can now be utilized by the District for major "one-time" expenditures, i.e. new textbook adoptions. In 2015-16 and 2016-17 school years, a solvency transfer totaling \$2.9 million was utilized to continue funding the Common Core State Standards with curriculum development. As of January 31, 2018, this fund has a current cash balance of \$12,683,056.

Self Insured Health Insurance (67.0)

The only revenues are the premiums for the dental and vision insurance plans that are offered to employees and interest earnings. The payroll system allocates the expense for the coverage to the various programs in all the funds. Then an offsetting transfer is made to the revenue account in self-insured fund. In 2012-13, the District transferred from the ASCIP JPA to ASCIG JPA for dental insurance. Due to GUSD leaving the ASCIP JPA the District received an equity distribution from ASCIP of \$1.18 million. The cost of the claims and transfers to the third party administrator are the only expense in this fund. Additionally, for the 2017-18 school year, the District "carved-out" the pharmaceutical services from the incumbent healthcare provider and is now self-funded, based on the decision and recommendation of the District's Benefits Committee. Pharmaceutical services are administered by MedImpact. Expenses and revenues of this program are allocated the same way as the vision and dental insurance plans. The initial budget to fund this expense is \$5.3 million. As of January 31, 2018, this fund had a cash balance of \$4,673,854.

Workers Compensation Fund (67.1)

This fund was established solely for the purpose of accounting for expenditures related to the workers compensation program. The ASCIP rate for “dollar one” coverage in 2017-18 is 2.399% of salaries. The expenditures will include the payment to ASCIP for 2017-18 coverage, expenditures related to claims that occurred prior to 2005-06, consultant expenses for claims management, and other related expenses. As of January 31, 2018, the fund had a cash balance of \$2,797,512.

Early Retirement Benefits Fund (67.2)

This fund was established to set aside funds for the GASB 45 liability. In 2014-15, the calculated rate was 1.684%. However, to effectively transfer reserves from Fund 67.2 to the Unrestricted General Fund, the rate was lowered, resulting in a transfer of \$1.6 million in 2013-14 and \$2.4 million in 2014-15 of the fund reserves. The rates were decreased to 0.909% and 0.094%, respectively. In 2015-16, the rate was 1.344% with no decrease. In 2016-17, the rate is 1.298% with no decrease. In 2017-18, the rate has remained the same, 1.298%. As of January 31, 2018, this fund had a cash balance of \$273,772.

McLennan Trust and Other Scholarships (73.0)

This fund’s primary source funding is interest earnings and an occasional donation for a scholarship. Typically, the scholarship donations are managed through the ASB accounts at the high schools. However, if there is a donation that is not directly linked to a school site, it may be deposited into this fund. The only expenditures out of this fund are for student scholarships. As of January 31, 2018, this fund had a cash balance of \$339,214.

**2017-18 Second Interim
Multi-Year Budget Assumptions (as of 02/22/2018)**

Attachment A

Category	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Local Control Funding Formula						
- Projected Net District LCFF Revenue Increase	\$9,959,236					
Adopted Budget 2017-18 (June 2017)		\$6,779,517	\$8,816,639	\$7,077,877	\$9,294,995	\$0
State Budget Adoption		\$6,868,268	\$8,309,799	\$6,933,394	\$10,051,466	\$0
First Interim		\$7,410,833	\$7,719,429	\$6,750,439	\$10,282,226	\$0
Second Interim		\$7,619,304	\$12,422,911	\$6,396,061	\$7,701,368	\$7,769,786
- Revenue Net Percentage Increase	5.27%	2.29%	5.48%	2.42%	2.74%	3.12%
- Projected Increase In Funding Per ADA	\$427	\$195	\$479	\$223	\$258	\$303
- Total LCFF Funding Per ADA	\$8,538	\$8,733	\$9,212	\$9,435	\$9,693	\$9,996
- Factors Utilized In Revenue Calculations						
Unduplicated Percentage	54.69%					
Adopted Budget 2017-18 (June 2017)		54.78%	54.20%	54.14%	53.94%	53.94%
State Budget Adoption		54.78%	54.20%	54.14%	53.94%	53.94%
First Interim		54.26%	54.20%	54.14%	53.94%	53.94%
Second Interim		54.26%	54.20%	54.14%	53.94%	53.80%
Cost of Living Adjustment (COLA)	0.00%					
Adopted Budget 2017-18 (June 2017)		1.56%	2.15%	2.35%	2.57%	0.00%
State Budget Adoption		1.56%	2.15%	2.35%	2.57%	0.00%
First Interim		1.56%	2.15%	2.35%	2.57%	0.00%
Second Interim		1.56%	2.51%	2.41%	2.80%	3.17%
Gap Funding	56.08%					
Adopted Budget 2017-18 (June 2017)		43.97%	71.53%	73.51%	100.00%	100.00%
State Budget Adoption		43.19%	66.12%	64.92%	100.00%	100.00%
First Interim		43.19%	66.12%	64.92%	100.00%	100.00%
Second Interim		44.97%	100.00%	100.00%	100.00%	100.00%
Revenue ADA (Funded)	25,152					
Adopted Budget 2017-18 (June 2017)		25,386	25,487	25,563	25,676	25,676
State Budget Adoption		25,386	25,487	25,563	25,676	25,676
First Interim		25,462	25,487	25,563	25,676	25,676
Second Interim		25,462	25,487	25,563	25,676	25,676
Enrollment	26,075					
Adopted Budget 2017-18 (June 2017)		26,163	26,268	26,346	26,462	26,462
State Budget Adoption		26,163	26,268	26,346	26,462	26,462
First Interim		26,242	26,268	26,346	26,462	26,462
Second Interim		26,163	26,268	26,346	26,462	26,462
Unduplicated Count - Enrollment	14,117					
Adopted Budget 2017-18 (June 2017)		14,217	14,217	14,217	14,217	14,217
State Budget Adoption		14,217	14,217	14,217	14,217	14,217
First Interim		14,217	14,217	14,217	14,217	14,217
Second Interim		14,217	14,217	14,217	14,217	14,217
EMPLOYEE BENEFITS						
- STRS Rates	12.580%	14.430%	16.280%	18.130%	19.100%	19.100%
- PERS Rates	13.888%	15.531%	18.100%	20.800%	23.800%	25.200%
- Workers Compensation	2.743%	2.399%	2.399%	2.399%	2.399%	2.399%
- Retiree Benefits	1.298%	1.298%	1.298%	1.298%	1.298%	1.298%
Utilizing Fund #67.1 Balance	---	---	---	---	---	---
- Health & Welfare Insurance Increase (District-wide)	\$1,788,668	\$1,548,460	\$3,376,068	\$3,376,068	\$3,376,068	\$3,376,068
"SOLVENCY" TRANSFERS						
- Early Retirement Benefit Fund #67.2	\$0	\$0	\$0	\$0	\$0	\$0
- Debt Service Fund #56.0 (for CCSS Program)	\$1,481,351	\$0	\$0	\$0	\$0	\$0

**Budget Adjustment Impact on Unrestricted General Fund Ending Balance
2017-18 Second Interim
GOVERNOR'S 2018-19 JANUARY PROPOSALS REFLECTED**

Major Changes	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Adopted Budget 2017-18 Ending Balance	\$ 44,287,391	\$ 37,427,333	\$ 31,163,960	\$ 23,414,341	\$ 16,604,943	\$ 3,355,110
Adjustment For Actual 2016-17 Ending Balance	\$ 2,925,219	\$ 2,925,219	\$ 2,925,219	\$ 2,925,219	\$ 2,925,219	\$ 2,925,219
Revised 2017-18 Ending Balance Reflecting Actuals Adjustment	\$ 47,212,610	\$ 40,352,552	\$ 34,089,179	\$ 26,339,560	\$ 19,530,162	\$ 6,280,329
<u>Initial July Adjustments (After Governor Signed State Budget)</u>						
Revised LCFF Funding Variables		\$ (105,148)	\$ (611,988)	\$ (756,471)	\$ -	\$ -
2017-18 One-Time State Discretionary Funding At \$146 per ADA		\$ 3,668,688				
<u>First Interim Adjustments</u>						
Revised LCFF Funding Variables		\$ 542,565	\$ (47,805)	\$ (230,760)	\$ -	\$ -
Computer Laptop Purchases (Funded by State Discretionary Funding above)		\$ (1,222,896)	\$ (1,222,896)	\$ (1,222,896)		
Appropriate Carry-Over		\$ (3,152,967)				
Additional Mandated Block Grant Income		\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Public Surplus Auctions Income		\$ 3,996				
Misc. Income		\$ 409				
<u>Second Interim Adjustments DRAFT</u>						
Revised LCFF Funding Variables		\$ 208,471	\$ 4,911,953	\$ 4,557,575	\$ 1,976,717	\$ 9,746,503
2018-19 One-Time State Discretionary Funding At \$295 per ADA			\$ 7,250,000			
Misc. Income		\$ 2,500				
SCENARIO OF A TBD% SALARY INCREASE RETRO 2016-17 (Onetime)						
Certificated Cost of a TBD% Salary Increase	\$ -					
Classified Cost of a TBD% Salary Increase	\$ -					
Management Cost of a TBD% Salary Increase	\$ -					
SCENARIO OF A TBD% SALARY INCREASE For 2017-18 (Ongoing)						
Certificated Cost of a TBD% Salary Increase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Classified Cost of a TBD% Salary Increase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Management Cost of a TBD% Salary Increase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SCENARIO OF A TBD% SALARY INCREASE For 2018-19 (Ongoing)						
Certificated Cost of a TBD% Salary Increase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Classified Cost of a TBD% Salary Increase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Management Cost of a TBD% Salary Increase	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Current Year Impact	\$ -	\$ (14,382)	\$ 10,319,264	\$ 2,387,448	\$ 2,016,717	\$ 9,786,503
Cumulative Impact to Ending Balance	\$ -	\$ (14,382)	\$ 10,304,882	\$ 12,692,330	\$ 14,709,047	\$ 24,495,550
Adjusted Ending Balance Projection	\$ 47,212,610	\$ 40,338,170	\$ 44,394,061	\$ 39,031,890	\$ 34,239,209	\$ 30,775,879
<u>Designated and Restricted Portion:</u>						
Revolving Cash	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Stores	\$ 77,474	\$ 77,474	\$ 77,474	\$ 77,474	\$ 77,474	\$ 77,474
Prepaid Expenditures	\$ 888,655	\$ 453,078	\$ -	\$ -	\$ -	\$ -
3% Mandated Reserve for Economic Uncertainties	\$ 8,442,375	\$ 8,603,136	\$ 8,559,060	\$ 8,818,014	\$ 9,034,682	\$ 9,228,383
Reserve For Future LACOE System Charges	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000
Reserve LCFF Net Income Growth less STRS/PERS/Special Education Increases	\$ -	\$ -	\$ 8,003,959	\$ 17,832,249	\$ 31,636,170	\$ 51,202,977
Reserve for Carry-Overs, MAA, Board Elections	\$ 5,049,878	\$ 1,896,911	\$ 1,896,911	\$ 1,896,911	\$ 1,896,911	\$ 1,896,911
Reserve for One-Time 2017-18 Discretionary Funding	\$ -	\$ 2,445,792	\$ 1,222,896	\$ -	\$ -	\$ -
Reserve for One-Time 2018-19 Discretionary Funding	\$ -	\$ -	\$ 7,250,000	\$ 7,250,000	\$ 7,250,000	\$ 7,250,000
Adjusted Balance in Excess of Assigned And 3% Reserve	\$ 31,284,228	\$ 25,391,779	\$ 15,913,761	\$ 1,687,242	\$ (17,126,028)	\$ (40,349,866)

Possible Budget Reductions 2017-18 and 2018-19					
	Estimated Reduction 2017-2018	Estimated Reduction 2018-2019	Reduction %	Comments	LCAP
Review use of outside services and retired certificated staff	50,000	50,000			#1
Identify areas for Special Education reductions	0	240,000	2%	Aides, Reduce number of students identified- cost to GF \$56,063,642	#1, #3
Approve conferences based on purpose and alignment to LCAP	50,000	Maintain	20%	Limit out of state conferences to those necessary for LCAP or Grants	#1, #4
Reduce sub days for Professional Development	100,000	20,000	10%	Common release days PD outside of school day,PBIS days	#1, #4
Professional Development (Secondary Ed. Serv.) - 5 Teacher Specialist/Learning Leaders/6th period Savings (most savings already in the Multi-Year-Plan)	100,000	Maintain			
Teacher Attrition/Realloc/etc. (retirement savings already included in budget)	0	1,000,000			
FLAG in 17-18 reduction	175,000	0			
3 Positions Added - Foster/Homeless, Social Worker and Armenian FLAG	(375,000)	Maintain			
Various Principal Additional Assignment Savings	15,500	10,000			
H&W rates lower than budgeted - Medimpact Pharm carve-out	1,595,502	0			
H&W rates higher/lower than budgeted - information in May 2018		0			
Examine cost of 3rd party contracts	250,000	50,000	1%	Iready, PBIS LACOE Contract	#1, #4
Reduce cost of Transportation (SPED and Clark)	0	450,000	10%	Charge on sliding scale or get a community sponsors for Clark ; Develop a minimum distance	#3
Reduce cost of FASO vehicle fleet	0	20,000			
Increase communication with parents by means other than paper	10,000	Maintain			#6
Reduce overtime for classified management position	15,000	10,000	25%	Reduce number of false alarms	#7
Review administrative staffing level	0	400,000			
Review classified staffing level	200,000	600,000	5%		#7
Reduction of costs for Meal/snacks at meetings	20,000	Maintain	20%		NA
Close Elementary and Middle school total for one week in the summer	7,000	0	100%	Possible Utility savings for one week of closure in July (GWP, Edison, GAS) (total monthly cost/4) CVW (Total monthly cost /8)	NA
Have summer school at less sites	30,000	0	100%	Possible Utility savings for having summer school at one site (GWP, Edison, GAS) calculated based on average cost for 4 MS and 4 HS for 5 weeks (There could be additional savings/cost depending	NA
Copier/printer equipment and service	50,000	125,000	10%	Go digital	NA
Accelerated Reader Subscription	64,213	Maintain			
Software Subscriptions	0	50,000			
District office supplies	70,000	25,000	10%	Use Tech-eliminate paper	NA
Independent Study for all students out for 5 days or more	10,000	Maintain			#1
Increase ADA percentage by .5% (2016-17 final ADA was 96.4%)	1,423,563	Maintain		Increase average daily attendance by .5%	#3
Increase enrollment (net +50 students - over 2017-18 for 2018-19)	1,380,983	435,000			
Increase lease revenue - through possible building exchange transaction?	0	200,000			
LCFF on-going funding improvement - January and May 2018 Gov. Budget	0	0			
Use of one-time revune/current reserves	0	1,000,000			
Raise fees for facility usage by community groups	15,000	Maintain	10%	for profit entities	NA
Increase E-waste rebates by including community E-waste	5,000	Maintain			NA
May Revise Improvement	2,000,000	0			
Commodity recycling-Cardboard	5,000	Maintain			NA
Total	7,266,761	4,685,000			

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____ Date: _____
District Superintendent or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: March 06, 2018 Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Craig Larimer Telephone: (818)241-3111 ext. 1349
Title: Financial Analyst E-mail: CLarimer@gusd.net

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.		X
4	Local Control Funding Formula (LCFF) Revenue	Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.		X
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.	X	
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.	X	
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since first interim meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since first interim that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since first interim by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since first interim by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?	X	

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2016-17) annual payment?	X	
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since first interim in OPEB liabilities?	X	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since first interim in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of second interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)		X
		• Classified? (Section S8B, Line 1b)		X
S8	Labor Agreement Budget Revisions	For negotiations settled since first interim, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
		• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	X	
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?		X

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	222,354,970.00	5.59%	234,777,881.00	2.72%	241,173,942.00
2. Federal Revenues	8100-8299	200,000.00	0.00%	200,000.00	0.00%	200,000.00
3. Other State Revenues	8300-8599	8,323,696.00	43.36%	11,932,992.00	-60.63%	4,697,536.00
4. Other Local Revenues	8600-8799	4,741,859.00	-4.08%	4,548,427.00	0.00%	4,548,427.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(39,021,663.00)	-0.18%	(38,951,659.00)	-0.14%	(38,898,170.00)
6. Total (Sum lines A1 thru A5c)		196,598,862.00	8.09%	212,507,641.00	-0.37%	211,721,735.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				101,712,967.00		102,454,380.00
b. Step & Column Adjustment				1,400,000.00		1,400,000.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(658,587.00)		(396,689.00)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	101,712,967.00	0.73%	102,454,380.00	0.98%	103,457,691.00
2. Classified Salaries						
a. Base Salaries				24,313,730.00		25,329,654.00
b. Step & Column Adjustment				180,000.00		180,000.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				835,924.00		1,120,000.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	24,313,730.00	4.18%	25,329,654.00	5.13%	26,629,654.00
3. Employee Benefits	3000-3999	53,540,262.00	10.60%	59,217,579.00	10.94%	65,694,329.00
4. Books and Supplies	4000-4999	6,036,062.00	-21.81%	4,719,463.00	-8.64%	4,311,769.00
5. Services and Other Operating Expenditures	5000-5999	17,546,914.00	-7.03%	16,312,923.00	1.59%	16,572,704.00
6. Capital Outlay	6000-6999	138,489.00	-41.08%	81,592.00	0.00%	81,592.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	409,569.00	0.00%	409,569.00	0.00%	409,569.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(1,239,692.00)	-12.20%	(1,088,410.00)	0.00%	(1,088,402.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	1,015,000.00	0.00%	1,015,000.00	0.00%	1,015,000.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		203,473,301.00	2.45%	208,451,750.00	4.14%	217,083,906.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		(6,874,439.00)		4,055,891.00		(5,362,171.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		47,212,608.73		40,338,169.73		44,394,060.73
2. Ending Fund Balance (Sum lines C and D1)		40,338,169.73		44,394,060.73		39,031,889.73
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	600,551.00		147,474.00		147,474.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	5,742,703.00		19,773,766.00		28,379,160.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	8,603,136.00		8,559,060.00		8,818,014.00
2. Unassigned/Unappropriated	9790	25,391,779.73		15,913,760.73		1,687,241.73
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		40,338,169.73		44,394,060.73		39,031,889.73

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	8,603,136.00		8,559,060.00		8,818,014.00
c. Unassigned/Unappropriated	9790	25,391,779.73		15,913,760.73		1,687,241.73
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves (Sum lines E1a thru E2c)		33,994,915.73		24,472,820.73		10,505,255.73

F. ASSUMPTIONS

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

A1 is based on the State budget factors for LCFE. Income and expenditures reflect the Board of Education solvency plan at the account level. B1D reflects enrollment changes, retiree savings, attrition savings. Out years exclude carry-over. B2d reflects salary savings and B1A/EAS staff increases STRS/PERS/HW increases reflected in all years.

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	0.00	0.00%	0.00	0.00%	
2. Federal Revenues	8100-8299	16,949,933.00	-23.24%	13,011,101.00	0.10%	13,023,781.00
3. Other State Revenues	8300-8599	18,069,471.00	-2.74%	17,574,871.00	0.23%	17,613,680.00
4. Other Local Revenues	8600-8799	9,144,370.00	-20.04%	7,312,143.00	0.00%	7,312,143.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	39,021,663.00	-0.18%	38,951,659.00	-0.14%	38,898,170.00
6. Total (Sum lines A1 thru A5c)		83,185,437.00	-7.62%	76,849,774.00	0.00%	76,849,774.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				24,956,989.00		23,644,517.00
b. Step & Column Adjustment				250,000.00		250,000.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(1,562,472.00)		(250,121.00)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	24,956,989.00	-5.26%	23,644,517.00	0.00%	23,644,396.00
2. Classified Salaries						
a. Base Salaries				17,106,624.00		17,185,959.00
b. Step & Column Adjustment				150,000.00		150,000.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(70,665.00)		(150,055.00)
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	17,106,624.00	0.46%	17,185,959.00	0.00%	17,185,904.00
3. Employee Benefits	3000-3999	17,380,340.00	-1.75%	17,075,907.00	0.00%	17,075,836.00
4. Books and Supplies	4000-4999	6,373,069.00	-45.63%	3,464,803.00	0.00%	3,464,764.00
5. Services and Other Operating Expenditures	5000-5999	15,061,542.00	-11.50%	13,329,807.00	0.00%	13,329,771.00
6. Capital Outlay	6000-6999	191,867.00	-61.50%	73,868.00	0.00%	73,868.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	530,000.00	0.00%	530,000.00	0.00%	530,000.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	838,692.00	-18.04%	687,410.00	0.00%	687,402.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	858,773.00	-0.09%	857,964.00	0.00%	857,950.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)				0.00		0.00
11. Total (Sum lines B1 thru B10)		83,297,896.00	-7.74%	76,850,235.00	0.00%	76,849,891.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)		(112,459.00)		(461.00)		(117.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		10,642,314.67		10,529,855.67		10,529,394.67
2. Ending Fund Balance (Sum lines C and D1)		10,529,855.67		10,529,394.67		10,529,277.67
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	308,404.00		0.00		0.00
b. Restricted	9740	10,221,451.67		10,529,394.67		10,529,277.67
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	0.00		0.00		0.00
F. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		10,529,855.67		10,529,394.67		10,529,277.67

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated Amount	9790					
(Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						
F. ASSUMPTIONS						
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.						
B1D and B2D reflect attrition. Restricted MYP exclude carry-over amounts.						

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	222,354,970.00	5.59%	234,777,881.00	2.72%	241,173,942.00
2. Federal Revenues	8100-8299	17,149,933.00	-22.97%	13,211,101.00	0.10%	13,223,781.00
3. Other State Revenues	8300-8599	26,393,167.00	11.80%	29,507,863.00	-24.38%	22,313,216.00
4. Other Local Revenues	8600-8799	13,886,229.00	-14.59%	11,860,570.00	0.00%	11,860,570.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		279,784,299.00	3.42%	289,357,415.00	-0.27%	288,571,509.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				126,669,956.00		126,098,897.00
b. Step & Column Adjustment				1,650,000.00		1,650,000.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(2,221,059.00)		(646,810.00)
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	126,669,956.00	-0.45%	126,098,897.00	0.80%	127,102,087.00
2. Classified Salaries						
a. Base Salaries				41,420,354.00		42,515,613.00
b. Step & Column Adjustment				330,000.00		330,000.00
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				765,259.00		969,945.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	41,420,354.00	2.64%	42,515,613.00	3.06%	43,815,558.00
3. Employee Benefits	3000-3999	70,920,602.00	7.58%	76,293,486.00	8.49%	82,770,165.00
4. Books and Supplies	4000-4999	12,409,131.00	-34.05%	8,184,266.00	-4.98%	7,776,533.00
5. Services and Other Operating Expenditures	5000-5999	32,608,456.00	-9.09%	29,642,730.00	0.88%	29,902,475.00
6. Capital Outlay	6000-6999	330,356.00	-52.94%	155,460.00	0.00%	155,460.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	939,569.00	0.00%	939,569.00	0.00%	939,569.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(401,000.00)	0.00%	(401,000.00)	0.00%	(401,000.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	1,873,773.00	-0.04%	1,872,964.00	0.00%	1,872,950.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		286,771,197.00	-0.51%	285,301,985.00	3.03%	293,933,797.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)						
		(6,986,898.00)		4,055,430.00		(5,362,288.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		57,854,923.40		50,868,025.40		54,923,455.40
2. Ending Fund Balance (Sum lines C and D1)		50,868,025.40		54,923,455.40		49,561,167.40
3. Components of Ending Fund Balance (Form 011)						
a. Nonspendable	9710-9719	908,955.00		147,474.00		147,474.00
b. Restricted	9740	10,221,451.67		10,529,394.67		10,529,277.67
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	5,742,703.00		19,773,766.00		28,379,160.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	8,603,136.00		8,559,060.00		8,818,014.00
2. Unassigned/Unappropriated	9790	25,391,779.73		15,913,760.73		1,687,241.73
f. Total Components of Ending Fund Balance						
(Line D3f must agree with line D2)						
		50,868,025.40		54,923,455.40		49,561,167.40

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2018-19 Projection (C)	% Change (Cols. E-C/C) (D)	2019-20 Projection (E)
E. AVAILABLE RESERVES (Unrestricted except as noted)						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	8,603,136.00		8,559,060.00		8,818,014.00
c. Unassigned/Unappropriated	9790	25,391,779.73		15,913,760.73		1,687,241.73
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z			0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2c)		33,994,915.73		24,472,820.73		10,505,255.73
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		11.85%		8.58%		3.57%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	Yes					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
Foothill SELPA						
2. Special education pass-through funds						
(Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)						
		5,310,882.00		5,310,882.00		5,310,882.00
2. District ADA						
Used to determine the reserve standard percentage level on line F3d (Col. A: Form AI, Estimated P-2 ADA column, Lines A4 and C4; enter projections)						
		25,444.00		25,469.00		25,545.00
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		286,771,197.00		285,301,985.00		293,933,797.00
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		286,771,197.00		285,301,985.00		293,933,797.00
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		3%		3%		3%
e. Reserve Standard - By Percent (Line F3c times F3d)		8,603,135.91		8,559,059.55		8,818,013.91
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		8,603,135.91		8,559,059.55		8,818,013.91
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		YES

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(6,860,058.00)	(7,625,475.00)	22,759,412.45	(6,874,439.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	47,212,608.73	47,212,608.73		47,212,608.73	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			47,212,608.73	47,212,608.73		47,212,608.73		
d) Other Restatements		9785	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			47,212,608.73	47,212,608.73		47,212,608.73		
2) Ending Balance, June 30 (E + F1e)			40,352,550.73	39,587,133.73		40,338,169.73		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	70,000.00	70,000.00		70,000.00		
Stores		9712	77,474.00	77,474.00		77,474.00		
Prepaid Expenditures		9713	453,077.00	453,077.00		453,077.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9780	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	6,449,878.00	5,742,703.00		5,742,703.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	8,272,667.00	8,603,136.00		8,603,136.00		
Unassigned/Unappropriated Amount			25,029,454.73	24,640,743.73		25,391,779.73		

2017-18 Second Interim
General Fund
Restricted (Resources 2000-9999)
Revenue, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCOFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	12,994,032.00	16,949,933.00	3,328,160.84	16,949,933.00	0.00	0.0%
3) Other State Revenue		8300-8599	17,519,936.00	18,069,471.00	15,503,761.17	18,069,471.00	0.00	0.0%
4) Other Local Revenue		8600-8799	7,312,143.00	9,144,370.00	9,314,774.78	9,144,370.00	0.00	0.0%
5) TOTAL REVENUES			37,826,111.00	44,163,774.00	28,146,696.79	44,163,774.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	23,640,798.00	24,956,989.00	11,049,547.20	24,956,989.00	0.00	0.0%
2) Classified Salaries		2000-2999	17,185,545.00	17,106,624.00	7,443,933.45	17,106,624.00	0.00	0.0%
3) Employee Benefits		3000-3999	17,076,482.00	17,380,340.00	7,326,550.39	17,380,340.00	0.00	0.0%
4) Books and Supplies		4000-4999	3,465,219.00	6,373,069.00	3,961,355.92	6,373,069.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	13,329,688.00	15,061,542.00	5,935,967.61	15,061,542.00	0.00	0.0%
6) Capital Outlay		6000-6999	74,750.00	191,867.00	348,483.00	191,867.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	530,000.00	530,000.00	0.00	530,000.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	688,519.00	838,692.00	0.00	838,692.00	0.00	0.0%
9) TOTAL EXPENDITURES			75,991,001.00	82,439,123.00	36,065,837.57	82,439,123.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(38,164,890.00)	(38,275,349.00)	(7,919,140.78)	(38,275,349.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	858,773.00	858,773.00	0.00	858,773.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	39,023,663.00	39,021,663.00	8,729,771.13	39,021,663.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			38,164,890.00	38,162,890.00	8,729,771.13	38,162,890.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	(112,459.00)	810,630.35	(112,459.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	10,642,314.67	10,642,314.67		10,642,314.67	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			10,642,314.67	10,642,314.67		10,642,314.67		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			10,642,314.67	10,642,314.67		10,642,314.67		
2) Ending Balance, June 30 (E + F1e)			10,642,314.67	10,529,855.67		10,529,855.67		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	308,404.00	308,404.00		308,404.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			10,333,910.67	10,221,451.67		10,221,451.67		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

2017-18 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	221,709,082.00	221,603,934.00	117,949,780.13	222,354,970.00	751,036.00	0.3%
2) Federal Revenue		8100-8299	13,194,032.00	17,149,933.00	3,491,376.33	17,149,933.00	0.00	0.0%
3) Other State Revenue		8300-8599	22,131,824.00	26,393,167.00	19,350,544.67	26,393,167.00	0.00	0.0%
4) Other Local Revenue		8600-8799	11,860,570.00	13,886,229.00	12,466,343.00	13,886,229.00	0.00	0.0%
5) TOTAL, REVENUES			268,895,508.00	279,033,263.00	153,258,044.13	279,784,299.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	124,963,223.00	126,669,956.00	56,292,795.30	126,669,956.00	0.00	0.0%
2) Classified Salaries		2000-2999	41,215,199.00	41,420,354.00	19,024,056.07	41,420,354.00	0.00	0.0%
3) Employee Benefits		3000-3999	70,665,451.00	70,920,602.00	29,991,502.82	70,920,602.00	0.00	0.0%
4) Books and Supplies		4000-4999	6,947,809.00	12,409,131.00	8,138,048.83	12,409,131.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	29,395,200.00	32,458,283.00	15,635,347.83	32,608,456.00	(150,173.00)	-0.5%
6) Capital Outlay		6000-6999	156,342.00	330,356.00	406,412.90	330,356.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	939,569.00	939,569.00	199,837.68	939,569.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(401,000.00)	(250,827.00)	0.00	(401,000.00)	150,173.00	-59.9%
9) TOTAL, EXPENDITURES			273,881,793.00	284,897,424.00	129,688,001.33	284,897,424.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(4,986,285.00)	(5,864,161.00)	23,570,042.80	(5,113,125.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8800-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	1,873,773.00	1,873,773.00	0.00	1,873,773.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8830-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(1,873,773.00)	(1,873,773.00)	0.00	(1,873,773.00)		

2017-18 Second Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(6,860,058.00)	(7,737,934.00)	23,570,042.80	(6,986,898.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	57,854,923.40	57,854,923.40		57,854,923.40	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			57,854,923.40	57,854,923.40		57,854,923.40		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			57,854,923.40	57,854,923.40		57,854,923.40		
2) Ending Balance, June 30 (E + F1e)			50,994,865.40	50,116,989.40		50,868,025.40		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	70,000.00	70,000.00		70,000.00		
Stores		9712	77,474.00	77,474.00		77,474.00		
Prepaid Expenditures		9713	761,481.00	761,481.00		761,481.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			10,333,910.67	10,221,451.67		10,221,451.67		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	6,449,878.00	5,742,703.00		5,742,703.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	8,272,667.00	8,603,136.00		8,603,136.00		
Unassigned/Unappropriated Amount		9790	25,029,454.73	24,640,743.73		25,391,779.73		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	5,299,882.00	5,299,882.00	134,629.00	5,299,882.00	0.00	0.0%
3) Other State Revenue		8300-8599	11,000.00	11,000.00	6,491.58	11,000.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.00	0.00	0.00	0.0%
5) TOTAL REVENUES			5,310,882.00	5,310,882.00	141,120.58	5,310,882.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	5,310,882.00	5,310,882.00	141,120.58	5,310,882.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			5,310,882.00	5,310,882.00	141,120.58	5,310,882.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			0.00	0.00	0.00	0.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7830-7899	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	0.00	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	0.00	0.00		0.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	0.00		0.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	0.00		0.00		
2) Ending Balance, June 30 (E + F1e)			0.00	0.00		0.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		8711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted			0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff. Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	782,000.00	782,000.00	432,633.49	782,000.00	0.00	0.0%
3) Other State Revenue		8300-8599	2,701,000.00	2,701,000.00	1,624,899.13	2,701,000.00	0.00	0.0%
4) Other Local Revenue		8600-8799	115,115.00	115,115.00	81,333.00	115,115.00	0.00	0.0%
5) TOTAL REVENUES			3,598,115.00	3,598,115.00	2,138,865.62	3,598,115.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	1,674,759.00	1,674,759.00	841,903.68	1,674,759.00	0.00	0.0%
2) Classified Salaries		2000-2999	1,154,441.00	1,154,441.00	574,830.23	1,154,441.00	0.00	0.0%
3) Employee Benefits		3000-3999	1,224,900.00	1,224,900.00	543,979.80	1,224,900.00	0.00	0.0%
4) Books and Supplies		4000-4999	153,305.00	153,305.00	55,858.53	153,305.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	131,483.00	131,483.00	33,840.57	131,483.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	2,625.36	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	111,000.00	111,000.00	0.00	111,000.00	0.00	0.0%
9) TOTAL EXPENDITURES			4,449,888.00	4,449,888.00	2,052,638.17	4,449,888.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(851,773.00)	(851,773.00)	86,027.45	(851,773.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	858,773.00	858,773.00	0.00	858,773.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			858,773.00	858,773.00	0.00	858,773.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			7,000.00	7,000.00	66,027.45	7,000.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	190,633.58	190,633.58		190,633.58	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			190,633.58	190,633.58		190,633.58		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			190,633.58	190,633.58		190,633.58		
2) Ending Balance, June 30 (E + F1e)			197,633.58	197,633.58		197,633.58		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	158,623.76	158,623.76		158,623.76		
c) Committed								
Stabilization Arrangements		9760	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	39,009.82	39,009.82		39,009.82		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

2017-18 Second Interim
Cafeteria Special Revenue Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	6,500,000.00	6,500,000.00	2,489,449.09	6,500,000.00	0.00	0.0%
3) Other State Revenue		8300-8599	520,000.00	520,000.00	177,242.07	520,000.00	0.00	0.0%
4) Other Local Revenue		8600-8799	2,015,800.00	2,018,365.00	1,083,606.99	2,018,365.00	0.00	0.0%
5) TOTAL REVENUES			9,035,800.00	9,038,365.00	3,730,298.15	9,038,365.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	3,318,483.00	3,318,483.00	1,505,383.96	3,318,483.00	0.00	0.0%
3) Employee Benefits		3000-3999	1,654,629.00	1,654,629.00	691,286.07	1,654,629.00	0.00	0.0%
4) Books and Supplies		4000-4999	3,951,690.00	3,951,690.00	1,828,543.98	3,951,690.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	286,650.00	286,650.00	215,352.57	286,650.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	49,095.67	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7900-7999	290,000.00	290,000.00	0.00	290,000.00	0.00	0.0%
9) TOTAL EXPENDITURES			9,501,422.00	9,501,422.00	4,290,642.25	9,501,422.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(465,622.00)	(463,057.00)	(560,344.10)	(463,057.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

10%

10%

10%

10%

10%

10%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(465,622.00)	(463,057.00)	(550,344.10)	(463,057.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	4,350,555.09	4,350,555.09		4,350,555.09	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,350,555.09	4,350,555.09		4,350,555.09		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,350,555.09	4,350,555.09		4,350,555.09		
2) Ending Balance, June 30 (E + F1e)			3,884,933.09	3,887,498.09		3,887,498.09		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	700.00	700.00		700.00		
Stores		9712	90,407.00	90,407.00		90,407.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	363,712.15	365,672.15		365,672.15		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9780	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	3,430,118.94	3,430,716.94		3,430,716.94		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

2017-18 Second Interim
Deferred Maintenance Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LOFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	53,000.00	53,000.00	17,732.99	53,000.00	0.00	0.0%
5) TOTAL REVENUES			53,000.00	53,000.00	17,732.99	53,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			53,000.00	53,000.00	17,732.99	53,000.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8800-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		6930-6979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			53,000.00	53,000.00	17,732.99	53,000.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	5,126,765.37	5,126,765.37		5,126,765.37	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			5,126,765.37	5,126,765.37		5,126,765.37		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			5,126,765.37	5,126,765.37		5,126,765.37		
2) Ending Balance, June 30 (E + F1e)			5,179,765.37	5,179,765.37		5,179,765.37		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
c) Committed		9740	0.00	0.00		0.00		
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	5,179,765.37	5,179,765.37		5,179,765.37		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,000,000.00	1,039,524.00	330,459.96	1,039,524.00	0.00	0.0%
5) TOTAL REVENUES			1,000,000.00	1,039,524.00	330,459.96	1,039,524.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	1,168,259.00	1,168,259.00	528,948.81	1,168,259.00	0.00	0.0%
3) Employee Benefits		3000-3999	535,425.00	535,425.00	214,752.84	535,425.00	0.00	0.0%
4) Books and Supplies		4000-4999	189,422.00	189,422.00	241,618.99	189,422.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	44,048.29	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	57,531,652.00	64,208,488.00	20,433,246.42	64,208,488.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			58,424,758.00	66,101,594.00	21,462,815.35	66,101,594.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(58,424,758.00)	(65,062,070.00)	(21,132,155.39)	(65,062,070.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	1,700,000.00	1,700,000.00	1,700,000.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	1,700,000.00	1,700,000.00	1,700,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(58,424,758.00)	(63,362,070.00)	(19,432,155.39)	(63,362,070.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	80,859,459.50	80,859,459.50		80,859,459.50	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			80,859,459.50	80,859,459.50		80,859,459.50		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			80,859,459.50	80,859,459.50		80,859,459.50		
2) Ending Balance, June 30 (E + F1e)			22,434,701.50	17,497,389.50		17,497,389.50		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance			0.00	11,713,749.02		11,713,749.02		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	30,783,640.48	5,783,640.48		5,783,640.48		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			(8,348,938.98)	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,110,000.00	1,110,000.00	615,330.98	1,110,000.00	0.00	0.0%
5) TOTAL REVENUES			1,110,000.00	1,110,000.00	615,330.98	1,110,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2699	29,389.00	29,389.00	14,342.54	29,389.00	0.00	0.0%
3) Employee Benefits		3000-3999	17,455.00	17,455.00	8,947.22	17,455.00	0.00	0.0%
4) Books and Supplies		4000-4999	500.00	500.00	0.00	500.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	363,000.00	363,000.00	23,988.78	363,000.00	0.00	0.0%
6) Capital Outlay		6000-8999	100,000.00	100,000.00	0.00	100,000.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			510,344.00	510,344.00	47,255.52	510,344.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			599,656.00	599,656.00	568,074.44	599,656.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8500-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	1,700,000.00	1,700,000.00	1,700,000.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	(1,700,000.00)	(1,700,000.00)	(1,700,000.00)		

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			599,656.00	(1,100,344.00)	(1,131,925.58)	(1,100,344.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	10,185,255.70	10,185,255.70		10,185,255.70	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			10,185,255.70	10,185,255.70		10,185,255.70		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			10,185,255.70	10,185,255.70		10,185,255.70		
2) Ending Balance, June 30 (E + F1e)			10,784,911.70	9,084,911.70		9,084,911.70		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance								
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	10,784,911.70	9,084,911.70		9,084,911.70		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		

00
251

2017-18 Second Interim
County School Facilities Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,500.00	1,500.00	(4.21)	1,500.00	0.00	0.0%
5) TOTAL REVENUES			1,500.00	1,500.00	(4.21)	1,500.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			1,500.00	1,500.00	(4.21)	1,500.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

2017-18 Second Interim
County School Facilities Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,500.00	1,500.00	(4.21)	1,500.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	739.92	739.92		739.92	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			739.92	739.92		739.92		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			739.92	739.92		739.92		
2) Ending Balance, June 30 (E + F1e)			2,239.92	2,239.92		2,239.92		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance								
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	2,239.92	2,239.92		2,239.92		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		

2017-18 Second Interim
Special Reserve Fund for Capital Outlay Projects
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	2,443,465.00	2,270,529.00	0.00	2,270,529.00	0.00	0.0%
4) Other Local Revenue		8600-8799	318,000.00	1,000,452.00	881,838.46	1,000,452.00	0.00	0.0%
5) TOTAL REVENUES			2,761,465.00	3,270,981.00	881,838.46	3,270,981.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	85,170.00	85,170.00	42,410.94	85,170.00	0.00	0.0%
3) Employee Benefits		3000-3999	37,920.00	37,920.00	17,479.42	37,920.00	0.00	0.0%
4) Books and Supplies		4000-4999	1,071,045.00	929,555.00	6,189.73	929,555.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	807,287.00	810,408.00	69,889.28	810,408.00	0.00	0.0%
6) Capital Outlay		6000-9999	6,465,279.00	16,279,108.00	753,274.21	16,279,108.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	1,209,874.00	1,209,874.00	595,408.58	1,209,874.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			8,676,575.00	19,352,035.00	1,484,632.14	19,352,035.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(6,915,110.00)	(16,081,054.00)	(602,793.68)	(16,081,054.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	1,015,000.00	1,015,000.00	0.00	1,015,000.00	0.00	0.0%
b) Transfers Out		7500-7529	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			1,015,000.00	1,015,000.00	0.00	1,015,000.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(5,900,110.00)	(15,066,054.00)	(602,793.65)	(15,066,054.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	22,711,563.73	22,711,563.73		22,711,563.73	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			22,711,563.73	22,711,563.73		22,711,563.73		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			22,711,563.73	22,711,563.73		22,711,563.73		
2) Ending Balance, June 30 (E + F1e)			18,811,453.73	7,645,509.73		7,645,509.73		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance			2,246,852.98	2,246,852.98		2,246,852.98		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	14,564,600.77	5,398,656.77		5,398,656.77		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		

2017-18 Second Interim
Bond Interest and Redemption Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	17,870,185.00	17,870,185.00	0.00	17,870,185.00	0.00	0.0%
5) TOTAL REVENUES			17,870,185.00	17,870,185.00	0.00	17,870,185.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	21,163,557.00	21,163,557.00	0.00	21,163,557.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			21,163,557.00	21,163,557.00	0.00	21,163,557.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(3,293,372.00)	(3,293,372.00)	0.00	(3,293,372.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8630-8978	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

2017-18 Second Interim
Bond Interest and Redemption Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(3,293,372.00)	(3,293,372.00)	0.00	(3,293,372.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	20,013,864.00	20,013,864.00		20,013,864.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			20,013,864.00	20,013,864.00		20,013,864.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			20,013,864.00	20,013,864.00		20,013,864.00		
2) Ending Balance, June 30 (E + F1e)			16,720,492.00	16,720,492.00		16,720,492.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance			0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	16,720,492.00	16,720,492.00		16,720,492.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		

00
511

00

00

00

00

00

00

00

00

00

00

2017-18 Second Interim
Debt Service Fund
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	135,000.00	135,000.00	43,869.47	135,000.00	0.00	0.0%
5) TOTAL REVENUES			135,000.00	135,000.00	43,869.47	135,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			135,000.00	135,000.00	43,869.47	135,000.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			135,000.00	135,000.00	43,699.47	135,000.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	12,683,056.39	12,683,056.39		12,683,056.39	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			12,683,056.39	12,683,056.39		12,683,056.39		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			12,683,056.39	12,683,056.39		12,683,056.39		
2) Ending Balance, June 30 (E + F1e)			12,818,056.39	12,818,056.39		12,818,056.39		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance			0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	12,818,056.39	12,818,056.39		12,818,056.39		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9786	0.00	0.00		0.00		
Unassigned/Unappropriated Amount			0.00	0.00		0.00		

33
36

2017-18 Second Interim
Self-Insurance Fund
Revenues, Expenses and Changes in Net Position

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	10,425,904.00	15,727,904.00	6,297,699.03	15,727,904.00	0.00	0.0%
5) TOTAL REVENUES			10,425,904.00	15,727,904.00	6,297,699.03	15,727,904.00		
B. EXPENSES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	10,000.00	10,000.00	966.88	10,000.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	10,340,904.00	15,642,904.00	7,605,766.39	15,642,904.00	0.00	0.0%
6) Depreciation		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENSES			10,350,904.00	15,652,904.00	7,606,763.25	15,652,904.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			75,000.00	75,000.00	(1,309,064.22)	75,000.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								0.0%
a) Transfers In		8800-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								0.0%
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			75,000.00	75,000.00	(1,309,084.22)	75,000.00		
F. NET POSITION								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	6,879,155.03	6,879,155.03		6,879,155.03	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,879,155.03	6,879,155.03		6,879,155.03		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			6,879,155.03	6,879,155.03		6,879,155.03		
2) Ending Net Position, June 30 (E + F1e)			6,954,155.03	6,954,155.03		6,954,155.03		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	0.00	0.00		0.00		
b) Restricted Net Position		9797	0.00	0.00		0.00		
c) Unrestricted Net Position		9790	6,954,155.03	6,954,155.03		6,954,155.03		

00
171

71

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		6100-6299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	4,100.00	4,100.00	1,170.32	4,100.00	0.00	0.0%
5) TOTAL REVENUES			4,100.00	4,100.00	1,170.32	4,100.00		
B. EXPENSES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Depreciation		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENSES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			4,100.00	4,100.00	1,170.32	4,100.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	4,100.00	4,100.00	300.00	4,100.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			(4,100.00)	(4,100.00)	(300.00)	(4,100.00)		

2017-18 Second Interim
Foundation Private-Purpose Trust Fund
Revenues, Expenses and Changes in Net Position

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			0.00	0.00	870.32	0.00		
F. NET POSITION								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	336,611.47	336,611.47		336,611.47	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			336,611.47	336,611.47		338,611.47		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			336,611.47	336,611.47		336,611.47		
2) Ending Net Position, June 30 (E + F1e)			336,611.47	336,611.47		336,611.47		
Components of Ending Net Position								
a) Net Investment In Capital Assets		9796	0.00	0.00		0.00		
b) Restricted Net Position		9797	333,541.19	333,541.19		333,541.19		
c) Unrestricted Net Position		9790	3,070.28	3,070.28		3,070.28		

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	25,368.00	25,444.00	25,444.00	25,444.00	0.00	0%
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
4. Total, District Regular ADA (Sum of Lines A1 through A3)	25,368.00	25,444.00	25,444.00	25,444.00	0.00	0%
5. District Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools	18.00	18.00	18.00	18.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	18.00	18.00	18.00	18.00	0.00	0%
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	25,386.00	25,462.00	25,462.00	25,462.00	0.00	0%
7. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Object	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name):								
A. BEGINNING CASH	87,790,289.65	72,214,878.19	75,703,968.19	81,522,087.31	69,556,896.86	62,017,541.75	83,937,663.73	82,120,665.73
B. RECEIPTS								
LCFF/Revenue Limit Sources								
Principal Apportionment	6,123,903.00	6,123,903.00	18,968,539.00	11,023,025.00	11,023,025.00	18,968,539.00	11,023,025.00	10,137,058.00
Property Taxes	1,213,104.04	1,037,141.83			1,645,844.94	22,941,436.19	7,401,927.94	985,557.43
Miscellaneous Funds								
Federal Revenue	156,925.02	540,731.17	1,719,431.66	121,937.41	276,165.75	172,673.90	503,511.42	3,605,431.84
Other State Revenue	650,151.00	7,204,521.03	2,212,905.68	1,235,191.64	2,242,913.42	4,634,588.91	1,170,272.99	1,954,764.23
Other Local Revenue	317,363.31	5,827,162.29	1,012,807.81	1,126,049.63	1,162,649.92	869,362.44	2,151,147.60	254,317.36
Interfund Transfers In								
All Other Financing Sources								
TOTAL RECEIPTS	8,481,446.37	20,733,459.32	23,903,484.15	13,506,203.68	16,350,599.03	47,576,600.44	22,249,854.95	16,337,128.86
C. DISBURSEMENTS								
Certificated Salaries	284,769.46	1,561,008.07	10,548,957.25	10,889,071.86	11,008,463.70	10,886,724.47	11,113,800.48	11,729,526.78
Classified Salaries	555.01	2,017,158.90	3,100,353.66	3,555,933.31	3,532,589.77	3,431,834.04	3,985,046.38	3,732,716.32
Employee Benefits	862,602.45	794,312.68	2,881,959.85	6,455,207.15	6,413,597.19	6,395,520.98	6,388,302.32	6,821,516.56
Books and Supplies	158,865.48	877,770.51	2,299,414.72	2,508,451.04	1,233,646.28	563,628.73	496,272.17	711,847.01
Services	1,809,797.17	706,908.87	1,494,340.52	2,289,558.08	3,293,292.05	2,793,373.97	3,288,077.17	2,828,851.36
Capital Outlay	3,746.00		42,590.40	147,776.30	18,094.98	147,234.55	46,968.67	(20,393.68)
Other Outgo	196,000.00	(91,646.09)	95,483.77			253,115.36		180,578.00
Interfund Transfers Out								
All Other Financing Uses								
TOTAL DISBURSEMENTS	3,316,335.57	5,665,512.94	20,263,105.17	25,845,999.74	25,499,663.97	24,431,432.10	24,465,951.84	25,984,702.35
D. BALANCE SHEET ITEMS								
Assets and Deferred Outflows								
Cash Not In Treasury								
Accounts Receivable	470,487.06	919,982.16	2,047,515.04	678,717.32	(63,654.53)	77,746.53	245,543.36	154,374.12
Due From Other Funds								
Stores								
Prepaid Expenditures								
Other Current Assets								
Deferred Outflows of Resources								
SUBTOTAL	470,487.06	919,982.16	2,047,515.04	678,717.32	(63,654.53)	77,746.53	245,543.36	154,374.12
Liabilities and Deferred Inflows								
Accounts Payable	21,208,962.60	834,787.70	(116,296.56)	536,678.04	(1,508,107.46)	1,236,207.85	(2,122.29)	204,374.34
Due To Other Funds								
Current Loans								
Unearned Revenues								
Deferred Inflows of Resources								
SUBTOTAL	21,208,962.60	834,787.70	(116,296.56)	536,678.04	(1,508,107.46)	1,236,207.85	(2,122.29)	204,374.34
Nonoperating								
Suspense Clearing	17,943.28	(11,464,050.84)	13,928.54	234,566.33	163,256.90	(66,585.04)	151,403.24	18,454.00
TOTAL BALANCE SHEET ITEMS	(20,720,532.26)	(11,378,956.38)	2,177,740.14	376,605.61	1,607,709.83	(1,225,046.36)	399,068.89	(31,546.22)
E. NET INCREASE/DECREASE (B - C + D)	(15,575,421.46)	3,489,090.00	5,818,119.12	(11,963,190.45)	(7,541,355.11)	21,920,121.98	(1,815,898.00)	(9,679,119.17)
F. ENDING CASH (A + E)	72,214,878.19	75,703,968.19	81,522,087.31	69,556,896.86	82,017,541.75	63,937,663.73	82,120,665.73	72,441,546.02
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								

Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF								
(Enter Month Name):								
A. BEGINNING CASH								
B. RECEIPTS								
LFFF/Revenue Limit Sources	72,441,546.02	71,840,047.64	88,193,358.88	95,852,802.25				
Principal Apportionment								
Property Taxes	18,627,107.00	10,137,058.00	10,137,058.00	24,642,379.00			156,914,619.00	156,914,619.00
Miscellaneous Funds	2,354,164.88	25,543,135.17	1,954,364.33	363,674.25			65,440,351.00	65,440,351.00
Federal Revenue	2,118,820.82	2,645,781.56	2,143,658.99	1,945,327.81	1,199,535.65		0.00	0.00
Other State Revenue	890,543.17	1,399,790.44	1,243,513.20	1,199,636.96	954,374.33		17,149,933.00	17,149,933.00
Other Local Revenue	341,374.91	143,743.43	285,142.05	263,104.18	130,204.07		26,393,167.00	26,393,167.00
Interfund Transfers In							13,886,229.00	13,886,229.00
All Other Financing Sources							0.00	0.00
TOTAL RECEIPTS	24,332,010.78	39,869,508.60	15,763,736.57	28,416,122.20	2,284,114.05	0.00	279,784,299.00	279,784,299.00
C. DISBURSEMENTS								
Certificated Salaries	11,729,526.78	11,729,526.78	11,729,526.78	11,729,526.78	11,729,526.80		126,669,956.00	126,669,956.00
Classified Salaries	3,732,716.32	3,732,716.32	3,732,716.32	3,732,716.32	3,732,716.32		41,420,354.00	41,420,354.00
Employee Benefits	6,821,516.56	6,821,516.56	6,821,516.56	6,821,516.56	6,821,516.58		70,920,602.00	70,920,602.00
Books and Supplies	711,847.01	711,847.01	711,847.01	711,847.01	711,847.02		12,409,131.00	12,409,131.00
Services	2,828,851.36	2,828,851.36	2,828,851.36	2,828,851.36	2,828,851.37		32,608,456.00	32,608,456.00
Capital Outlay		32,543.84	(65,723.22)		(32,543.84)		330,356.00	330,356.00
Other Outgo	(95,735.00)	3,488.32	198,500.00	51,900.00			538,569.00	538,569.00
Interfund Transfers Out							1,873,773.00	1,873,773.00
All Other Financing Uses							0.00	0.00
TOTAL DISBURSEMENTS	25,128,723.03	25,860,490.19	25,967,234.81	27,750,131.03	25,791,914.26	0.00	286,771,197.00	286,771,197.00
D. BALANCE SHEET ITEMS								
Assets and Deferred Outflows								
Cash Not in Treasury							0.00	0.00
Accounts Receivable	850,174.33	1,471,364.22	2,493,783.79	5,250,543.82	250,345.33		14,846,922.55	14,846,922.55
Due From Other Funds							0.00	0.00
Stores							0.00	0.00
Prepaid Expenditures							0.00	0.00
Other Current Assets							0.00	0.00
Deferred Outflows of Resources							0.00	0.00
SUBTOTAL	850,174.33	1,471,364.22	2,493,783.79	5,250,543.82	250,345.33	0.00	14,846,922.55	14,846,922.55
Liabilities and Deferred Inflows								
Accounts Payable	150,134.85	17,543.55	(13,354,374.33)	221,473.28	350,453.39		9,779,714.96	9,779,714.96
Due To Other Funds							0.00	0.00
Current Loans							0.00	0.00
Unearned Revenues							0.00	0.00
Deferred Inflows of Resources							0.00	0.00
SUBTOTAL	150,134.85	17,543.55	(13,354,374.33)	221,473.28	350,453.39	0.00	9,779,714.96	9,779,714.96
Nonoperating							0.00	0.00
Suspense Cleaning	95,174.39	890,471.65	2,014,783.99	2,191,447.87	350,416.75		(5,388,786.93)	(5,388,786.93)
TOTAL BALANCE SHEET ITEMS	795,213.87	2,344,292.33	17,862,942.11	7,220,518.41	250,308.69	0.00	(321,581.34)	(321,581.34)
E. NET INCREASE/DECREASE (B - C + D)								
F. ENDING CASH (A + E)	71,840,047.64	88,193,358.38	95,852,802.25	103,739,311.83	(23,257,491.52)	0.00	(7,308,479.34)	(6,986,896.00)
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								
							80,481,820.31	80,481,820.31

ACTUALS THROUGH THE MONTH OF (Enter Month Name)		July	August	September	October	November	December	January	February
A. BEGINNING CASH		103,739,311.83	111,796,197.19	117,729,502.66	121,596,495.69	97,776,187.45	90,904,750.36	125,233,227.76	121,875,839.57
B. RECEIPTS									
LCFF/Revenue Limit Sources									
8010-8019	Principal Apportionment	6,835,832.45	6,835,832.45	20,459,718.66	12,304,498.41	12,304,498.41	20,459,718.66	12,304,498.41	12,304,498.41
8020-8079	Property Taxes	1,580,745.34	1,045,187.82	157,011.06	541,897.63	851,471.82	23,612,469.59	5,741,412.33	899,471.46
8080-8099	Miscellaneous Funds								
8100-8299	Federal Revenue	214,164.72	451,743.20	1,016,238.53	853,154.33	2,662,386.85	2,154,444.22	230,745.38	850,711.41
8300-8599	Other State Revenue	1,548,178.26	3,745,316.77	2,789,154.11	3,041,543.82	1,989,413.41	2,546,718.52	1,127,456.25	1,275,489.20
8600-8799	Other Local Revenue	345,874.89	1,457,159.42	1,034,153.22	1,204,869.61	989,748.20	801,753.23	985,423.85	1,547,456.08
8910-8929	Interfund Transfers In								
8910-8929	All Other Financing Sources								
8930-8979	TOTAL RECEIPTS	10,524,795.66	13,535,239.66	25,456,276.48	17,945,963.80	18,797,518.69	49,575,104.22	20,389,536.22	16,877,626.56
C. DISBURSEMENTS									
Certificated Salaries									
1000-1999	Certificated Salaries	801,456.76	1,454,734.33	11,258,427.81	11,258,427.81	11,258,427.81	11,258,427.81	11,258,427.81	11,258,427.81
2000-2999	Classified Salaries	500,987.27	2,043,178.41	3,633,768.12	3,633,768.12	3,633,768.12	3,633,768.12	3,633,768.12	3,633,768.12
3000-3999	Employee Benefits	750,416.80	854,159.74	6,789,900.86	6,789,900.86	6,789,900.86	6,789,900.86	6,789,900.86	6,789,900.86
4000-4999	Books and Supplies	629,558.92	629,558.92	629,558.92	629,558.92	629,558.92	629,558.92	629,558.92	629,558.92
5000-5999	Services	2,280,210.00	2,280,210.00	2,280,210.00	2,280,210.00	2,280,210.00	2,280,210.00	2,280,210.00	2,280,210.00
6000-6599	Capital Outlay	5,843.71	37,134.77	10,829.50	17,463.77	37,134.22	14,234.55	46,562.00	180,578.00
7000-7499	Other Outgo	196,000.00	157,431.00	95,463.77					
7600-7629	Interfund Transfers Out								
7600-7629	All Other Financing Uses								
7630-7699	TOTAL DISBURSEMENTS	5,164,473.46	7,456,407.17	24,695,176.98	24,609,329.48	24,839,734.74	24,816,682.26	24,538,172.48	24,772,443.71
D. BALANCE SHEET ITEMS									
Assets and Deferred Outflows									
9111-9199	Cash Net in Treasury								
9200-9299	Accounts Receivable	516,474.33	845,714.33	2,014,743.77	1,315,746.38	135,472.20	804,765.37	195,745.85	101,241.74
9310	Due From Other Funds								
9320	Stores								
9330	Prepaid Expenditures								
9340	Other Current Assets								
9490	Deferred Outflows of Resources								
	SUBTOTAL	516,474.33	845,714.33	2,014,743.77	1,315,746.38	135,472.20	804,765.37	195,745.85	101,241.74
Liabilities and Deferred Inflows									
9500-9599	Accounts Payable	(2,154,374.45)	1,157,498.25	(945,748.52)	10,578,563.12	1,019,457.41	(8,597,465.74)	(48,756.84)	(1,159,456.32)
9610	Due To Other Funds								
9640	Current Loans								
9650	Unearned Revenues								
9690	Deferred Inflows of Resources								
	SUBTOTAL	(2,154,374.45)	1,157,498.25	(945,748.52)	10,578,563.12	1,019,457.41	(8,597,465.74)	(48,756.84)	(1,159,456.32)
	Nonoperating								
9910	Suspense Clearing	25,714.38	163,256.90	151,403.24	(7,894,145.82)	54,784.17	167,824.33	546,745.38	184,749.74
	TOTAL BALANCE SHEET ITEMS	2,696,563.16	(148,527.02)	3,111,895.53	(17,156,962.56)	(929,201.04)	9,570,055.44	791,248.07	1,445,447.80
E. NET INCREASE/DECREASE (B - C + D)		8,056,855.36	5,580,305.47	3,669,995.03	(23,820,928.24)	(6,871,417.09)	34,328,477.40	(3,357,388.19)	(6,449,369.35)
F. ENDING CASH (A + E)		111,796,197.19	117,729,502.66	121,596,495.69	97,776,187.45	90,904,750.36	125,233,227.76	121,875,839.57	115,425,470.22
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS									

Object	March	April	May	June	Accruals	Adjustments	TOTAL	BUDGET
ACTUALS THROUGH THE MONTH OF (Enter Month Name)								
A. BEGINNING CASH	115,426,470.22	108,937,818.74	129,926,523.95	125,790,547.57				
B. RECEIPTS								
LCFF/Revenue Limit Sources								
Principal Apportionment	20,459,718.66	12,304,498.41	12,304,498.41	20,459,718.66			169,337,530.00	
Property Taxes	250,741.89	27,543,174.40	2,845,315.22	371,451.54			65,440,351.00	
Miscellaneous Funds							0.00	
Federal Revenue	860,743.99	1,007,413.82	214,174.33	2,254,714.45	450,465.77		13,211,101.00	
Other State Revenue	1,798,546.30	2,143,741.41	3,014,942.85	2,111,027.46	2,376,334.64		29,507,863.00	
Other Local Revenue	564,545.71	647,451.08	757,134.22	650,417.52	674,592.97		11,860,570.00	
Interfund Transfers In							0.00	
All Other Financing Sources							0.00	
TOTAL RECEIPTS	23,924,296.55	43,846,279.12	19,136,065.03	25,847,329.63	3,501,383.38	0.00	289,357,415.00	
C. DISBURSEMENTS								
Certificated Salaries	11,258,427.81	11,258,427.81	11,258,427.81	11,258,427.81	11,258,427.81		126,098,897.00	
Classified Salaries	3,633,766.12	3,633,766.12	3,633,766.12	3,633,766.12	3,633,766.12		42,515,613.00	
Employee Benefits	6,789,900.86	6,789,900.86	6,789,900.86	6,789,900.86	6,789,900.86		76,293,486.00	
Books and Supplies	629,558.92	629,558.92	629,558.92	629,558.92	629,558.92		8,184,266.00	
Services	2,280,210.00	2,280,210.00	2,280,210.00	2,280,210.00	2,280,210.00		29,642,730.00	
Capital Outlay	23,417.26	(38,825.00)			1,665.22		155,460.00	
Other Outgo	(95,735.00)	(170,403.00)	198,500.00	51,900.00	(386,247.35)		538,569.00	
Interfund Transfers Out							1,872,964.00	
All Other Financing Uses							0.00	
TOTAL DISBURSEMENTS	24,519,547.97	24,382,637.71	24,790,365.71	26,516,729.71	24,197,281.62	0.00	285,301,985.00	
D. BALANCE SHEET ITEMS								
Assets and Deferred Outflows								
Cash Not in Treasury							0.00	
Accounts Receivable	654,714.34	1,234,100.21	1,547,325.88	3,214,748.82	854,361.39		13,435,152.61	
Due From Other Funds							0.00	
Stores							0.00	
Prepaid Expenditures							0.00	
Other Current Assets							0.00	
Deferred Outflows of Resources							0.00	
SUBTOTAL	654,714.34	1,234,100.21	1,547,325.88	3,214,748.82	854,361.39	0.00	13,435,152.61	
Liabilities and Deferred Inflows								
Accounts Payable	9,254,748.41	(136,248.52)	154,746.39	891,375.33	257,164.33		10,271,502.85	
Due To Other Funds							0.00	
Current Loans							0.00	
Unearned Revenues							0.00	
Deferred Inflows of Resources							0.00	
SUBTOTAL	9,254,748.41	(136,248.52)	154,746.39	891,375.33	257,164.33	0.00	10,271,502.85	
Nonoperating							0.00	
Suspense Clearing	2,706,634.01	154,714.47	95,745.41	184,745.77	1,114,681.43		(2,343,146.59)	
TOTAL BALANCE SHEET ITEMS	(5,893,400.06)	1,525,063.20	1,488,324.90	2,508,117.26	1,711,878.49	0.00	820,503.17	
E. NET INCREASE/DECREASE (B - C + D)	(6,488,651.48)	20,968,704.61	(4,166,975.78)	1,838,117.18	(18,964,019.75)	0.00	4,875,933.17	
F. ENDING CASH (A + E)	108,937,818.74	129,926,523.35	125,760,547.57	127,599,264.75			108,615,245.00	
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's ADA Standard Percentage Range: -2.0% to +2.0%

1A. Calculating the District's ADA Variances

DATA ENTRY: First Interim data that exist will be extracted into the first column, otherwise, enter data for all fiscal years. Second Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years. Enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for all fiscal years.

Estimated Funded ADA

Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 1A)	Second Interim Projected Year Totals (Form AI, Lines A4 and C4)	Percent Change	Status
Current Year (2017-18)				
District Regular	25,444.00	25,444.00		
Charter School	0.00	0.00		
Total ADA	25,444.00	25,444.00	0.0%	Met
1st Subsequent Year (2018-19)				
District Regular	25,469.00	25,469.00		
Charter School	0.00	0.00		
Total ADA	25,469.00	25,469.00	0.0%	Met
2nd Subsequent Year (2019-20)				
District Regular	25,545.00	25,545.00		
Charter School	0.00	0.00		
Total ADA	25,545.00	25,545.00	0.0%	Met

1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Funded ADA has not changed since first interim projections by more than two percent in any of the current year or two subsequent fiscal years.

Explanation:
(required if NOT met)

2. CRITERION: Enrollment

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's Enrollment Standard Percentage Range: -2.0% to +2.0%

2A. Calculating the District's Enrollment Variances

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	First Interim (Form 01CSI, Item 2A)	Second Interim CBEDS/Projected		
Current Year (2017-18)				
District Regular	26,242	26,163		
Charter School	0	0		
Total Enrollment	26,242	26,163	-0.3%	Met
1st Subsequent Year (2018-19)				
District Regular	26,268	26,268		
Charter School	0	0		
Total Enrollment	26,268	26,268	0.0%	Met
2nd Subsequent Year (2019-20)				
District Regular	26,346	26,346		
Charter School	0	0		
Total Enrollment	26,346	26,346	0.0%	Met

2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Enrollment projections have not changed since first interim projections by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. First Interim data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Form 01CSI, Item 3A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2014-15)			
District Regular	25,188	26,182	
Charter School		0	
Total ADA/Enrollment	25,188	26,182	96.2%
Second Prior Year (2015-16)			
District Regular	25,113	26,115	
Charter School		0	
Total ADA/Enrollment	25,113	26,115	96.2%
First Prior Year (2016-17)			
District Regular	25,128	26,075	
Charter School	0	0	
Total ADA/Enrollment	25,128	26,075	96.4%
		Historical Average Ratio:	96.3%
		District's ADA to Enrollment Standard (historical average ratio plus 0.5%):	96.8%

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Estimated P-2 ADA will be extracted into the first column for the Current Year; enter data in the first column for the subsequent fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form A1, Lines A4 and C4)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2017-18)				
District Regular	25,444	26,163		
Charter School	0	0		
Total ADA/Enrollment	25,444	26,163	97.3%	Not Met
1st Subsequent Year (2018-19)				
District Regular	25,469	26,268		
Charter School	0	0		
Total ADA/Enrollment	25,469	26,268	97.0%	Not Met
2nd Subsequent Year (2019-20)				
District Regular	25,545	26,346		
Charter School	0	0		
Total ADA/Enrollment	25,545	26,346	97.0%	Not Met

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected P-2 ADA to enrollment ratio exceeds the standard in any of the current year or two subsequent fiscal years. Provide reasons why the projected ratio exceeds the district's historical average ratio by more than 0.5%.

Explanation:
(required if NOT met)

District has a goal to improve enrollment to ADA by 0.5% above the 2016-17 ration (.05% + 96.5% = 97%)

4. CRITERION: LCFF Revenue

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's LCFF Revenue Standard Percentage Range: -2.0% to +2.0%

4A. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. In the Second Interim column, Current Year data are extracted; enter data for the two subsequent years.

Fiscal Year	LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089)		Percent Change	Status
	First Interim (Form 01CSI, Item 4A)	Second Interim Projected Year Totals		
	Current Year (2017-18)	222,146,499.00		
1st Subsequent Year (2018-19)	229,865,928.00	234,777,881.00	2.1%	Not Met
2nd Subsequent Year (2019-20)	236,616,367.00	241,173,942.00	1.9%	Met

4B. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected LCFF revenue has changed since first interim projections by more than two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting LCFF revenue.

Explanation:
(required if NOT met)

2018-19 increase reflects Governor's January Proposal to fully fund LCFF (full GAP funding)

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2014-15)	142,464,371.65	161,876,109.16	88.0%
Second Prior Year (2015-16)	161,584,789.48	181,171,546.45	89.2%
First Prior Year (2016-17)	169,743,299.83	189,185,692.12	89.7%
	Historical Average Ratio:		89.0%

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	86.0% to 92.0%	86.0% to 92.0%	86.0% to 92.0%

5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2017-18)	179,566,959.00	202,458,301.00	88.7%	Met
1st Subsequent Year (2018-19)	187,001,613.00	207,436,750.00	90.1%	Met
2nd Subsequent Year (2019-20)	195,781,674.00	216,068,906.00	90.6%	Met

5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Ratio of total unrestricted salaries and benefits to total unrestricted expenditures has met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since first interim projections.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. Second Interim data for the Current Year are extracted. If Second Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 6A)	Second Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)				
Current Year (2017-18)	17,013,970.00	17,149,933.00	0.8%	No
1st Subsequent Year (2018-19)	13,211,101.00	13,211,101.00	0.0%	No
2nd Subsequent Year (2019-20)	13,223,781.00	13,223,781.00	0.0%	No

Explanation:
(required if Yes)

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)				
Current Year (2017-18)	26,385,168.00	26,393,167.00	0.0%	No
1st Subsequent Year (2018-19)	22,257,863.00	29,507,863.00	32.6%	Yes
2nd Subsequent Year (2019-20)	22,313,216.00	22,313,216.00	0.0%	No

Explanation:
(required if Yes)

2018-19 reflects one-time discretionary funding proposed in Governor's January Proposed Budget.

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)				
Current Year (2017-18)	13,521,499.00	13,886,229.00	2.7%	No
1st Subsequent Year (2018-19)	11,860,570.00	11,860,570.00	0.0%	No
2nd Subsequent Year (2019-20)	11,860,570.00	11,860,570.00	0.0%	No

Explanation:
(required if Yes)

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)				
Current Year (2017-18)	12,052,977.00	12,409,131.00	3.0%	No
1st Subsequent Year (2018-19)	8,184,266.00	8,184,266.00	0.0%	No
2nd Subsequent Year (2019-20)	7,776,533.00	7,776,533.00	0.0%	No

Explanation:
(required if Yes)

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)				
Current Year (2017-18)	32,484,798.00	32,608,456.00	0.4%	No
1st Subsequent Year (2018-19)	29,642,730.00	29,642,730.00	0.0%	No
2nd Subsequent Year (2019-20)	29,902,475.00	29,902,475.00	0.0%	No

Explanation:
(required if Yes)

6B. Calculating the District's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	First Interim Projected Year Totals	Second Interim Projected Year Totals	Percent Change	Status
Total Federal, Other State, and Other Local Revenue (Section 6A)				
Current Year (2017-18)	56,920,637.00	57,429,329.00	0.9%	Met
1st Subsequent Year (2018-19)	47,329,534.00	54,579,534.00	15.3%	Not Met
2nd Subsequent Year (2019-20)	47,397,567.00	47,397,567.00	0.0%	Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2017-18)	44,537,775.00	45,017,587.00	1.1%	Met
1st Subsequent Year (2018-19)	37,826,996.00	37,826,996.00	0.0%	Met
2nd Subsequent Year (2019-20)	37,679,008.00	37,679,008.00	0.0%	Met

6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. STANDARD NOT MET - One or more projected operating revenue have changed since first interim projections by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:
Federal Revenue
(linked from 6A
if NOT met)

Explanation:
Other State Revenue
(linked from 6A
if NOT met)

2018-19 reflects one-time discretionary funding proposed in Governor's January Proposed Budget.

Explanation:
Other Local Revenue
(linked from 6A
if NOT met)

- 1b. STANDARD MET - Projected total operating expenditures have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
Books and Supplies
(linked from 6A
if NOT met)

Explanation:
Services and Other Exps
(linked from 6A
if NOT met)

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since first interim projections in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75, as amended by AB 104 (Chapter 13, Statutes of 2015), effective 2017-18 to 2019-20 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: AB 104 (Chapter 13, Statutes of 2015) requires the district to deposit into the account, for the 2017-18 to 2019-20 fiscal years, a minimum amount that is the greater of the following amounts:

- A. The lesser of three percent of the total general fund expenditures and other financing uses for that fiscal year or the amount that the district deposited into the account for the 2014-15 fiscal year; or
- B. Two percent of the total general fund expenditures and other financing uses for that fiscal year.

DATA ENTRY: Enter the Required Minimum Contribution if First Interim data does not exist. If EC 17070.75(e)(1) and (e)(2) apply, input 3%. First Interim data that exist will be extracted; otherwise, enter First Interim data into lines 1 and 2. All other data are extracted.

	Required Minimum Contribution	Second Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1. OMMA/RMA Contribution	8,272,667.00	8,541,602.00	Met
2. First Interim Contribution (Information only) (Form 01CSI, First Interim, Criterion 7, Line 1)		8,541,602.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

- Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
- Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
- Other (explanation must be provided)

Explanation:
(required if NOT met
and Other is marked)

8. CRITERION: Deficit Spending

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves¹ as a percentage of total expenditures and other financing uses² in any of the current fiscal year or two subsequent fiscal years.

¹Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

²A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
District's Available Reserve Percentages (Criterion 10C, Line 9)	11.9%	8.6%	3.6%
District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	4.0%	2.9%	1.2%

8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals		Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
	Net Change in Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)		
Current Year (2017-18)	(6,874,439.00)	203,473,301.00	3.4%	Met
1st Subsequent Year (2018-19)	4,055,891.00	208,451,750.00	N/A	Met
2nd Subsequent Year (2019-20)	(5,362,171.00)	217,083,906.00	2.5%	Not Met

8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Unrestricted deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing the unrestricted budget, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

Explanation:
(required if NOT met)

The Board of Education is aware of the deficit spending pattern and will address the problem in a future solvency plan.

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the District's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals		Status
	(Form 011, Line F2)	(Form MYPI, Line D2)	
Current Year (2017-18)	50,868,025.40		Met
1st Subsequent Year (2018-19)	54,923,455.40		Met
2nd Subsequent Year (2019-20)	49,561,167.40		Met

9A-2. Comparison of the District's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund		Status
	(Form CASH, Line F, June Column)		
Current Year (2017-18)	103,739,311.83		Met

9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NDT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA	
5% or \$66,000 (greater of)	0	to 300
4% or \$66,000 (greater of)	301	to 1,000
3%	1,001	to 30,000
2%	30,001	to 400,000
1%	400,001	and over

¹ Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

³ A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
District Estimated P-2 ADA (Current Year, Form AI, Lines A4 and C4. Subsequent Years, Form MYPI, Line F2, if available.)	25,444	25,469	25,545
District's Reserve Standard Percentage Level:	3%	3%	3%

10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

1. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
2. If you are the SELPA AU and are excluding special education pass-through funds:
 - a. Enter the name(s) of the SELPA(s): Foothill SELPA

	Current Year Projected Year Totals (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
b. Special Education Pass-through Funds (Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)	5,310,882.00	5,310,882.00	5,310,882.00

10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Expenditures and Other Financing Uses (Form 011, objects 1000-7999) (Form MYPI, Line B11)	286,771,197.00	285,301,985.00	293,933,797.00
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)			
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	286,771,197.00	285,301,985.00	293,933,797.00
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	8,603,135.91	8,559,059.55	8,818,013.91
6. Reserve Standard - by Amount (\$66,000 for districts with less than 1,001 ADA, else 0)	0.00	0.00	0.00
7. District's Reserve Standard (Greater of Line B5 or Line B6)	8,603,135.91	8,559,059.55	8,818,013.91

10C. Calculating the District's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year Projected Year Totals (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	8,603,136.00	8,559,060.00	8,818,014.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	25,391,779.73	15,913,760.73	1,687,241.73
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	0.00	0.00	0.00
5. *Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00	0.00	0.00
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00	0.00	0.00
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00	0.00	0.00
8. District's Available Reserve Amount (Lines C1 thru C7)	33,994,915.73	24,472,820.73	10,505,255.73
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	11.85%	8.58%	3.57%
District's Reserve Standard (Section 10B, Line 7):	8,603,135.91	8,559,059.55	8,818,013.91
Status:	Met	Met	Met

10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since first interim projections that may impact the budget?

1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since first interim projections by more than five percent?

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

1a. Does your district have projected temporary borrowings between funds?
(Refer to Education Code Section 42603)

1b. If Yes, identify the interfund borrowings:

S4. Contingent Revenues

1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since first interim projections.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since first interim projections.

Identify capital project cost overruns that have occurred since first interim projections that may impact the general fund budget.

District's Contributions and Transfers Standard: -5.0% to +5.0%
or -\$20,000 to +\$20,000

S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the Second Interim's Current Year data will be extracted. Enter Second Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the Second Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter date in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	First Interim (Form 01CSI, Item 55A)	Second Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)					
Current Year (2017-18)	(39,023,663.00)	(39,021,863.00)	0.0%	(2,000.00)	Met
1st Subsequent Year (2018-19)	(38,951,659.00)	(38,951,659.00)	0.0%	0.00	Met
2nd Subsequent Year (2019-20)	(38,898,170.00)	(38,898,170.00)	0.0%	0.00	Met
1b. Transfers In, General Fund *					
Current Year (2017-18)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2018-19)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2019-20)	0.00	0.00	0.0%	0.00	Met
1c. Transfers Out, General Fund *					
Current Year (2017-18)	1,873,773.00	1,873,773.00	0.0%	0.00	Met
1st Subsequent Year (2018-19)	1,872,964.00	1,872,964.00	0.0%	0.00	Met
2nd Subsequent Year (2019-20)	1,872,950.00	1,872,950.00	0.0%	0.00	Met

1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since first interim projections that may impact the general fund operational budget?

No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for item 1d.

1a. MET - Projected contributions have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1b. MET - Projected transfers in have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

1c. MET - Projected transfers out have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

--

1d. NO - There have been no capital project cost overruns occurring since first interim projections that may impact the general fund operational budget.

Project Information:
(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments¹ and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

¹ Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the District's Long-term Commitments

DATA ENTRY: If First Interim data exist (Form 01CSI, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no First Interim data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your district have long-term (multiyear) commitments?
(If No, skip items 1b and 2 and sections S6B and S6C)

Yes

b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since first interim projections?

No

2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2017
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Capital Leases				
Certificates of Participation				
General Obligation Bonds	23	Property Taxes	Measure K and Measure S	225,213,690
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				

Other Long-term Commitments (do not include OPEB):

City of Glendale Loan	6	Central RDA Funds	7439	1,302,035
CREBS (Old)	13	Fund 40.1 (RDA Funds)	7439	4,069,483
CREBS (New)	17	Fund 401. (RDA Funds)	7439	10,734,000
TOTAL:				241,319,208

Type of Commitment (continued)	Prior Year (2016-17) Annual Payment (P & I)	Current Year (2017-18) Annual Payment (P & I)	1st Subsequent Year (2018-19) Annual Payment (P & I)	2nd Subsequent Year (2019-20) Annual Payment (P & I)
Capital Leases				
Certificates of Participation				
General Obligation Bonds	16,440,057	13,457,723	14,398,498	14,733,095
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				

Other Long-term Commitments (continued):

City of Glendale Loan	177,000	195,999	216,000	237,000
CREBS (Old)	483,520	474,478	465,310	456,039
CREBS (New)	0	735,396	864,878	867,524
Total Annual Payments:	17,100,577	14,863,596	15,944,686	16,293,658
Has total annual payment increased over prior year (2016-17)?	No	No	No	No

S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. No - Annual payments for long-term commitments have not increased in one or more of the current and two subsequent fiscal years.

Explanation:
(Required if Yes
to increase in total
annual payments)

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

Explanation:
(Required if Yes)

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since first interim projections, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7A) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

Yes

b. If Yes to Item 1a, have there been changes since first interim in OPEB liabilities?

No

c. If Yes to Item 1a, have there been changes since first interim in OPEB contributions?

No

2. OPEB Liabilities

	First Interim (Form 01CSI, Item S7A)	Second Interim
a. OPEB actuarial accrued liability (AAL)	52,679,613.00	52,679,613.00
b. OPEB unfunded actuarial accrued liability (UAAL)	52,679,613.00	52,679,613.00
c. Are AAL and UAAL based on the district's estimate or an actuarial valuation?	Actuarial	Actuarial
d. If based on an actuarial valuation, indicate the date of the OPEB valuation.	Jul 01, 2016	Jul 01, 2016

3. OPEB Contributions

	First Interim (Form 01CSI, Item S7A)	Second Interim
a. OPEB annual required contribution (ARC) per actuarial valuation or Alternative Measurement Method		
Current Year (2017-18)	6,324,338.00	6,324,338.00
1st Subsequent Year (2018-19)	6,324,338.00	6,324,338.00
2nd Subsequent Year (2019-20)	6,324,338.00	6,324,338.00
b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)		
Current Year (2017-18)	2,296,935.00	2,296,840.00
1st Subsequent Year (2018-19)	2,280,000.00	2,280,000.00
2nd Subsequent Year (2019-20)	2,280,000.00	2,280,000.00
c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)		
Current Year (2017-18)	2,500,000.00	2,500,000.00
1st Subsequent Year (2018-19)	2,500,000.00	2,500,000.00
2nd Subsequent Year (2019-20)	2,500,000.00	2,500,000.00
d. Number of retirees receiving OPEB benefits		
Current Year (2017-18)	168	168
1st Subsequent Year (2018-19)	168	168
2nd Subsequent Year (2019-20)	168	168

4. Comments:

S7B. Identification of the District's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7B) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

No

b. If Yes to item 1a, have there been changes since first interim in self-insurance liabilities?

n/a

c. If Yes to item 1a, have there been changes since first interim in self-insurance contributions?

n/a

2. Self-insurance Liabilities

- a. Accrued liability for self-insurance programs
- b. Unfunded liability for self-insurance programs

First Interim (Form 01CSI, Item S7B)	Second Interim

3. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs
 - Current Year (2017-18)
 - 1st Subsequent Year (2018-19)
 - 2nd Subsequent Year (2019-20)
- b. Amount contributed (funded) for self-insurance programs
 - Current Year (2017-18)
 - 1st Subsequent Year (2018-19)
 - 2nd Subsequent Year (2019-20)

First Interim (Form 01CSI, Item S7B)	Second Interim

4. Comments:

Health and Welfare is fully insured. Workers comp is currently "dollar-one" coverage. Pre 2005 Workers comp are self insured. Vision, Pharmacy and dental are self insured (minor programs). Property Liability is in a JPA.

S8. Status of Labor Agreements

Analyze the status of employee labor agreements. Identify new labor agreements that have been ratified since first interim projections, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period

Were all certificated labor negotiations settled as of first interim projections?

No

If Yes, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2016-17)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of certificated (non-management) full-time-equivalent (FTE) positions	1,290.0	1,295.0	1,299.0	1,302.0

1a. Have any salary and benefit negotiations been settled since first interim projections?

No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

Yes

If Yes, complete questions 6 and 7.

Negotiations Settled Since First Interim Projections

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

[]

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

[]

If Yes, date of Superintendent and CBO certification:

[]

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

n/a

If Yes, date of budget revision board adoption:

[]

4. Period covered by the agreement:

Begin Date: []

End Date: []

5. Salary settlement:

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?	[]	[]	[]

One Year Agreement

Total cost of salary settlement

[]

% change in salary schedule from prior year
or

[]

Multiyear Agreement

Total cost of salary settlement

[]

% change in salary schedule from prior year
(may enter text, such as "Reopener")

[]

Identify the source of funding that will be used to support multiyear salary commitments:

[]

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

1,305,899

7. Amount included for any tentative salary schedule increases

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
0	0	0

Certificated (Non-management) Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
21,700,000	23,653,000	25,606,000
Varies	Varies	Varies
4.1%	9.0%	9.0%

Certificated (Non-management) Prior Year Settlements Negotiated Since First Interim Projections

Are any new costs negotiated since first interim projections for prior year settlements included in the interim?

No		
----	--	--

If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

--

Certificated (Non-management) Step and Column Adjustments

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
1,400,000	1,400,000	1,400,000
1.0%	1.0%	1.0%

Certificated (Non-management) Attrition (layoffs and retirements)

- Are savings from attrition included in the budget and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
No	No	No

Certificated (Non-management) - Other

List other significant contract changes that have occurred since first interim projections and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of first interim projections?
If Yes, complete number of FTEs, then skip to section S8C.
If No, continue with section S8B.

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2016-17)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of classified (non-management) FTE positions	900.0	900.0	900.0	900.0

1a. Have any salary and benefit negotiations been settled since first interim projections?

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.
If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?
If Yes, complete questions 6 and 7.

Negotiations Settled Since First Interim Projections

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?
If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?
If Yes, date of budget revision board adoption:

4. Period covered by the agreement: Begin Date: End Date:

5. Salary settlement:

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
<input type="text"/>	<input type="text"/>	<input type="text"/>

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year

or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year (may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
7. Amount included for any tentative salary schedule increases	0	0	0

Classified (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
11,400,000	12,426,000	13,520,000
Varies	Varies	Varies
4.1%	9.0%	9.0%

Classified (Non-management) Prior Year Settlements Negotiated Since First Interim

Are any new costs negotiated since first interim for prior year settlements included in the interim?
If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

No		
----	--	--

Classified (Non-management) Step and Column Adjustments

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
400,000	400,000	400,000
1.0%	1.0%	1.0%

Classified (Non-management) Attrition (layoffs and retirements)

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Yes	Yes	Yes
No	No	No

Classified (Non-management) - Other

List other significant contract changes that have occurred since first interim and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of first interim projections?
If Yes or n/a, complete number of FTEs, then skip to S9.
If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2016-17)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of management, supervisor, and confidential FTE positions	190.0	195.0	195.0	195.0

1a. Have any salary and benefit negotiations been settled since first interim projections?
If Yes, complete question 2.
If No, complete questions 3 and 4.

1b. Are any salary and benefit negotiations still unsettled?
If Yes, complete questions 3 and 4.

Negotiations Settled Since First Interim Projections

2. Salary settlement:

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Total cost of salary settlement

Change in salary schedule from prior year
(may enter text, such as "Reopener")

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Total cost of salary settlement			
Change in salary schedule from prior year (may enter text, such as "Reopener")			

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
4. Amount included for any tentative salary schedule increases	0	0	0

Management/Supervisor/Confidential Health and Welfare (H&W) Benefits

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Are costs of H&W benefit changes included in the interim and MYPs?	Yes	Yes	Yes
2. Total cost of H&W benefits	3,500,000	3,815,000	4,130,000
3. Percent of H&W cost paid by employer	Varies	Varies	Varies
4. Percent projected change in H&W cost over prior year	4.1%	9.0%	9.0%

Management/Supervisor/Confidential Step and Column Adjustments

- Are step & column adjustments included in the budget and MYPs?
- Cost of step & column adjustments
- Percent change in step and column over prior year

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Are step & column adjustments included in the budget and MYPs?	Yes	Yes	Yes
2. Cost of step & column adjustments	250,000	250,000	250,000
3. Percent change in step and column over prior year	1.0%	1.0%	1.0%

Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)

- Are costs of other benefits included in the interim and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Are costs of other benefits included in the interim and MYPs?	No	No	No
2. Total cost of other benefits	0	0	0
3. Percent change in cost of other benefits over prior year	0.0%	0.0%	0.0%

S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; item A1 is automatically completed based on data from Criterion 9.

- A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)
- A2. Is the system of personnel position control independent from the payroll system?
- A3. Is enrollment decreasing in both the prior and current fiscal years?
- A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?
- A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?
- A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?
- A7. Is the district's financial system independent of the county office system?
- A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)
- A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

Line 9A - New CBO

End of School District Second Interim Criteria and Standards Review

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

ACTION REPORT NO. 2

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

PREPARED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Approve Increase in Clark Magnet High School Bus Transportation Fees Beginning 2018-19 School Year**

The Superintendent recommends that the Board of Education approve an increase to the Clark Magnet High School Bus Transportation Fees from \$60 per semester to \$100 per semester beginning 2018-19 school year.

#

The Board of Education, at its meeting on February 20, 2018, received information regarding cost of transportation for Clark Magnet High School, the revenue generated from the current bus fee and a proposal to increase the fee for 2018-19 school year.

Staff recommends that the Board approve an increase in the Clark Transportation fees from \$60 per semester to \$100 per semester beginning 2018-19 school year. Clark students that qualify for the free and reduced price meal program will continue to receive bus services at no cost.

Subsequent to Board approval of the fee increase, Administrative Regulation 3250 – Transportation Fees, will be revised to reflect the new fees.

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

ACTION REPORT NO. 3

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Tony Barrios, Executive Director: Planning, Development and Facilities

SUBJECT: **Approval of Hoover High School Pool Expansion and Renovation Project and Budget Allocation**

The Superintendent recommends that the Board of Education approve the Hoover High School Pool Expansion and Renovation Project and a Budget Allocation of \$5,000,000.

Planning & Development staff has consulted pool specialists that have worked with the District in the past in order to determine the approximate budget and anticipated scope of work that would be needed to expand and renovate the pool at Hoover High School. The expansion and renovation would address the concerns with the damage of the pool deck, as well as allow the school to continue to use the pool for routine practices and games. The project creates a 38m by 25yd “rim-flow” pool; will accommodate both a men’s and women’s water polo course; provides 11 competitive lanes in the 25-yard direction; creates a shallow area for physical education and learn to swim programs; and makes the pool CIF regulation size.

Staff is recommending a budget allocation of \$5,000,000 for the Hoover High School Pool Expansion and Renovation Project, of which \$3,000,000 will be from Measure S funds, and \$2,000,000 will be from Developer Fees funds.

The Superintendent’s Facility Advisory Committee supports this recommendation.

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

ACTION REPORT NO. 4

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Tony Barrios, Executive Director: Planning, Development and Facilities

SUBJECT: **Approval of Crescenta Valley High School Pool Renovation Project and Budget Allocation**

The Superintendent recommends that the Board of Education approve the Crescenta Valley High School Pool Renovation Project and a Budget Allocation of \$4,000,000.

Planning & Development staff has consulted pool specialists that have worked with the District in the past in order to determine the approximate budget and anticipated scope of work that would be needed to renovate the pool at Crescenta Valley High School. These renovations would address the concerns with the erosion of the pool deck, as well as allow the school to continue to use the pool for routine practices and games. The project creates a 25m by 25yd “rim-flow” pool, which will accommodate a water polo course with wall mounted goals, provides 11 competitive lanes in the 25-yard direction or ten (10) lanes in the 25-meter direction, and makes the pool CIF regulation size.

It was determined that a budget of \$4,000,000 would be enough to renovate the pool at Crescenta Valley High School. Staff is recommending a budget allocation of \$4,000,000 for the Crescenta Valley High School Pool Renovation project, which will be funded by Measure S funds.

The Superintendent’s Facility Advisory Committee supports this recommendation.

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

ACTION REPORT NO. 5

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Tony Barrios, Executive Director: Planning, Development and Facilities

SUBJECT: **Approval of Voice Amplification Systems, Phase 2 Project and Budget Allocation**

The Superintendent recommends that the Board of Education approve the Voice Amplifications Systems, Phase 2 Project and a Budget Allocation of \$2,000,000.

On November 7, 2012, the Board of Education approved the allocation of funds for various projects, including Voice Amplification Systems at various school sites. Following the completion of this project, Planning and Development staff determined it would be beneficial to the District to install voice amplification systems at additional sites where it was not completed. Staff sought input from various District Administrators to determine what sites would benefit from these systems and put together an estimated cost for the purchase of parts and installation.

It was determined that a budget of \$2,000,000 would be sufficient to install voice amplification systems at various school sites. Staff is recommending a budget allocation of \$2,000,000 for the Voice Amplification Systems, Phase 2 project, which will be funded by Measure S funds.

The Superintendent's Facility Advisory Committee supports this recommendation.

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

ACTION REPORT NO. 6

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Tony Barrios, Executive Director: Planning, Development and Facilities

SUBJECT: **Approval of Physical Education Offices HVAC Installation Project and Budget Allocation**

The Superintendent recommends that the Board of Education approve the Physical Education Offices HVAC Installation Project and a Budget Allocation of \$2,500,000.

On September 26, 2017, the Board of Education held a Special Study Session in order to discuss potential future Measure S projects. Following this Study Session, Planning and Development staff compiled a Priority Project List and presented it as an informational update at the Board of Education meeting on February 20, 2018.

Staff has uncovered the need for the installation of HVAC systems in the District's physical education offices at various secondary school sites. This project would ensure the District is meeting its contractual obligation of providing adequately air-conditioned rooms to all teachers and staff members.

It was determined that a budget of \$2,500,000 would be enough to complete the installation of HVAC systems in the District's physical education offices. Staff is recommending a budget allocation of \$2,500,000 for the Physical Education Offices HVAC Installation project, which will be funded by Measure S funds.

The Superintendent's Facility Advisory Committee supports this recommendation.

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

ACTION REPORT NO. 7

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Tony Barrios, Executive Director: Planning, Development & Facilities

SUBJECT: **Approval of Memorandum of Understanding with the City of Glendale for the Joint Use of Stengel Field**

The Superintendent Recommends that the Board of Education approve the Memorandum of Understanding (MOU) with the City of Glendale for the joint use of Stengel Field.

On June 18, 2013, the Board of Education approved a Memorandum of Understanding between Glendale Unified School District and the City of Glendale for the maintenance, operation, and management of Stengel Field, located at 1601 Cañada Blvd. Stengel Field is a 3.4-acre site within Verdugo Park which is used by Crescenta Valley High School as their home baseball facility. The initial term of this MOU was for a period of two (2) years with an ending date of June 30, 2015.

Over the past years, GUSD and City staff have been meeting to discuss and negotiate the terms of the attached MOU, which dictates each party's responsibilities for the use of the field, including maintenance; scheduling and operation; repairs, damage or destruction; and compliance. Staff is recommending that the Board approve the attached MOU between Glendale Unified School District and the City of Glendale for the joint use of Stengel Field. All maintenance, operation, and management of this facility will be conducted by the Facility and Support Operations department and will be funded with Maintenance Funds.

**MEMORANDUM OF UNDERSTANDING
BETWEEN
GLENDALE UNIFIED SCHOOL DISTRICT
AND
CITY OF GLENDALE, CALIFORNIA**

Stengel Field

This Memorandum of Understanding ("MOU"), effective [REDACTED], 20 [REDACTED] ("Effective Date"), is between the City of Glendale ("City"), a municipal corporation, and Glendale Unified School District ("District"), a unified public school district, each duly organized and existing under the constitution and laws of the State of California (collectively, the "Parties" or individually, "Party").

RECITALS

WHEREAS, City owns and operates Stengel Field located at 1601 Canada Blvd, Glendale, CA 91208— a 3.4 acre site within Verdugo Park, consisting of: a baseball field; two (2) bull pens; a batting cage; spectator bleacher seating; field lighting; an electronic scoreboard; and one (1) 8'x10' storage unit ("Storage Unit") for storing equipment and supplies, located on the walkway on the northeast side of Verdugo Park;

WHEREAS, on or about October 15, 2012, City issued Facility Permit Nos. 22905 and 22969, granting District's Crescenta Valley High School's student baseball team a non-exclusive, revocable right to enter, use and access Stengel Field;

WHEREAS, District and City have been engaged in discussions concerning each Parties' maintenance responsibilities for and District's use of Stengel Field;

WHEREAS, the Parties now desire to establish specific requirements governing use, maintenance, repair, and management of Stengel Field; and

WHEREAS, this MOU is entered into pursuant to the authority granted under California Government Code section 6500, *et seq.* and California Education Code sections 17051 and 10900, *et seq.*, which authorize and empower school districts and municipalities to enter into agreements with each other for the use and maintenance of recreational facilities.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties mutually agree as follows:

AGREEMENT

1. GENERAL PRINCIPLES

1.1 Facilities: District shall have exclusive use of the Stengel Field facilities, except as provided in this MOU.

1.1.1 Facilities shall include the infield, outfield, batting cage, bull pens, bleacher seating areas, lights, electronic scoreboard, the Storage Unit described in Paragraph 1.1.2, and the Mobile Unit described in Paragraph 1.1.3. Except as otherwise set forth in this MOU, District's duties and obligations under this MOU shall be limited to apply only to

those areas within the fenced area of the ball field and the location of the mobile unit, storage unit, and bleachers.

- 1.1.2 City gives District an exclusive, revocable right to enter, use, and access one (1) 8'x10' storage unit ("Storage Unit") owned or leased by City, located at Verdugo Park, for storing baseball team equipment and supplies while this MOU is in effect. District may store inside the Storage Unit (i) baseball equipment, materials, supplies, and machinery that District owns or uses; and (ii) merchandise, and non-perishable food and beverage, that District sells or provides.
- 1.1.3 Subject to the advance review and written approval of City's Director of Community Services & Parks, District, at its sole expense, may obtain, place, and maintain Modular Buildings or buildings and restroom building or buildings for its exclusive use as a locker room or team meeting room while this MOU is in effect. District shall place and keep the Modular Buildings in an area within Verdugo Park that City specifies. District must obtain City's Building & Safety Division's approval prior to placement of these buildings and must install and pay for separate electricity, water, and telephone utilities.

1.2 District's Duties and Powers: As set forth in this MOU, District shall manage, coordinate, and supervise the ordinary and usual business and affairs pertaining to the operation, maintenance and management of Stengel Field.

1.3 Initial Term: This MOU is for a period of twenty (20) years ("initial term"), beginning on October 1, 2015 ("starting date"), and ending on September 30, 2035 ("ending date"), unless:

- 1.3.1 Either Party, at any time, elects to end this MOU for any reason, by giving the other Party written notice at least one-hundred eighty (180) days before the intended termination date; or
- 3.1.2 The MOU is terminated sooner according to the terms elsewhere in this document.

1.4 Renewal Term: Before this MOU's ending date, the Parties will have the option of renewing this MOU ("renewal term"), as set forth below.

- 1.4.1 At least one-hundred eighty (180) days before this MOU's ending date, District shall give City written notice, advising City whether District desires to renew this MOU.
- 1.4.2 At least ninety (90) days before this MOU's ending date, City will give written notice to District, advising District whether City has elected to renew this MOU. Exercise of the renewal option will be at the City Manager's or a designee's sole discretion and will require City Manager's or a designee's written approval. Upon renewal, this MOU may be subject to new or additional terms and conditions, as mutually agreed on between the Parties. Otherwise, without further notice, this MOU will end on the ending date specified in Paragraph 1.3 of this MOU.

1.5 Parking: Parking spaces in City's Parking Lot No. 33, which is next to Stengel Field, are metered from 7:00 a.m. to 2:00 p.m., Monday through Friday, except Saturday, Sunday, and a legal holiday listed in Glendale Municipal Code Section 3.08.010. That lot also allows Permit parking during those hours. No parking restrictions are in place after 2:00 p.m. Users of Parking Lot No. 33 shall comply with all existing or future parking restrictions. This MOU does not grant users any parking rights or privileges to that lot, and does not negate or supersede existing or future parking restrictions at that lot.

1.6 Relationship of the Parties: The Parties hereby agree that their relationship shall be that of joint users of Stengel Field, and in no event shall this MOU be construed as creating a legal partnership, employment, or agency/principal relationship.

2. SCHEDULING AND OPERATION

2.1 Joint Use Schedule: **City, District, and Glendale Community College** shall prepare a joint use schedule in October and annually thereafter, as set forth below, and shall use their best efforts to resolve any scheduling conflicts.

2.1.1 Game Scheduling: Prior to preparation of the joint use schedule, District shall meet with coaches from Glendale Community College and District's Crescenta Valley High School, and with representatives from Glendale Little League and Babe Ruth Leagues. District shall schedule and grant use of Stengel Field to each for games, with priority given in the following order:

First, to District's Crescenta Valley High School;

Second, to Glendale Community College, consistent with its game schedule time, and the number of its games having been played, during 2006 through 2011 (5 year period); and

Third, to Glendale Little League and Babe Ruth Baseball Leagues, consistent with their game schedule time, and the number of their games having been played, during 2006 through 2011 (5 year period).

2.1.2 Practice Scheduling: District shall schedule and grant practice time to Glendale Community College— consistent with its practice schedule time, and the number of its practices, during 2006 through 2011 (5 year period)— outside of scheduled practice and game time for Crescenta Valley High School.

2.1.3 Fees or Charges: District shall not charge Glendale Community College, Glendale Little League, and Babe Ruth Baseball Leagues a usage fee for field use during the regular baseball season, as set forth in the annual joint use schedule for each program. During the initial term of this MOU, District may charge Glendale Community College \$20,000 annually for utilities. This amount reflects Glendale Community College's reasonable pro-rata share of District's total utility costs. Any change in the pro-rata share amount is subject to negotiation with Glendale Community College and approval by the City.

2.1.4 City Reserved Days: During the joint use schedule's preparation, City may reserve up to twelve (12) days during each calendar year, without charge or fee by District, to use Stengel Field for an event organized, operated, or sponsored by City or another person, entity, or organization, except that the dates selected by City must not displace a previously scheduled or upcoming game of District, or Glendale Community College, or both. To the extent reasonably possible, City will schedule its use of Stengel Field in a manner that minimally interferes with a previously scheduled or upcoming practice time of District, or Glendale Community College, or both. If one or more of the days on which City intends to reserve Stengel Field is not listed on the joint use schedule prepared annually in October, City will give District no less than 30 days advance notice of City's intent to reserve the field's use.

2.2 Third Party Reservations: District may, in the District's discretion, rent Stengel Field to other organizations and private parties, pursuant to a reasonable application, review and approval process, provided that said rental does not conflict with the scheduled use of Stengel Field by Glendale Community College, Glendale Little League, or Babe Ruth Leagues as set forth in the annual joint use schedule. Except as provided in Paragraph 2.5 concerning City film permits, District shall retain all revenue generated from such third party rentals of Stengel Field.

2.3 Operation: District agrees to post a monthly schedule of reservations for use of Stengel Field on the light box at Stengel Field. District shall schedule District staff to open Stengel Field, set up equipment (as necessary), and close and lock up Stengel Field before and after each reservation. District shall have access to lights programming through Musco Control Link, and agrees to program activation and disablement of lights at Stengel Field (ball field lights, safety lights, batting cage lights, and scoreboard) for each reservation.

2.4 Insurance/Release of Liability: District shall require that each party reserving Stengel Field to sign and return a Certification of Self-Insurance and Indemnity Agreement, agreeing to indemnify, defend, and hold harmless both City and District, their officers, agents, boards, and employees. District shall require that each reserving party either: (i) obtain, pay for, and maintain an insurance policy or program of self-insurance, naming both City and District as additional insureds; or (ii) provide a release of liability for each participant, which releases both City and District from liability. The type of coverage and amount of any such insurance shall be determined by District, in consultation with City.

2.5 City Film Permit: City may, in City's discretion, rent Stengel Field for motion picture, television, and web video production ("production activity") for educational, entertainment, or other commercial purposes— as provided by Glendale Municipal Code Sections 5.08.350 through 5.08.410— and as set forth below.

2.5.1 Scheduling/Conflicts: If the production activity does not conflict with a scheduled game of Stengel Field by District, Glendale Community College, or a third party revenue generating reservation, as set forth in the annual joint use schedule, City may issue a film permit. If a proposed rental date or time conflicts with one or more games or practice of Glendale Little League, Babe Ruth Leagues, or a third party non-revenue generating reservation, as listed on the joint use schedule, City will attempt to offer— to the extent reasonably

possible— an alternate City-owned baseball field for use while the production activity occurs. If a City-owned baseball field is in use or is unavailable, the person, entity, or production company named in City's film permit will have use of Stengel Field, despite any prior game or practice listed on the joint use schedule for Glendale Little League, Babe Ruth Leagues, or a third party non-revenue generating reservation.

- 2.5.2 City's Notice to District of Film Permit: Within one (1) day after City receives a film permit request, City shall notify District of the requested rental dates and times. In addition, upon the City Clerk's issuing the film permit, City immediately shall notify District of the actual rental dates and times, and the person, entity, or production company named in City's film permit. District shall allow the person, entity, or production company named in City's film permit, and all persons connected with the production activity, to enter, use, and occupy Stengel Field on the dates and times authorized in City's film permit.
- 2.5.3 City Retains Film Permit Revenue: City shall retain all revenue generated by the film permit or from the production activity. If District receives any request or inquiry to use Stengel Field for such purpose, District shall refer the person, entity, or production company to the City Clerk's Office for information or assistance in obtaining a City film permit. While this MOU is in effect, District shall not rent, or allow the rental of, Stengel Field for such purpose. If District receives any payment, fee, or compensation for use of Stengel Field for such purpose, District shall remit the full amount to City.
- 2.5.4 District's Notice to City of Damage By Production Activity: District shall give City written notice of any damage to Stengel Field that District believes was caused by the person's, entity's, or production company's using the facility, and District shall not be liable for the damage.

3. CONDITION OF STENGENEL FACILITY

3.1 At Start of MOU: District represents that: (i) District has inspected the Storage Unit and Stengel Field— including the infield, outfield, pitcher's mound, bases, bullpens; batting cage; limited spectator bleacher seating; lights; irrigation; electronic scoreboard; and all other equipment and fixtures; and (ii) by District's entering and using Stengel Field, District accepts Stengel Field in its present condition.

3.2 At End of MOU: Upon the expiration, termination, or cancellation of this MOU's initial term or renewal term, District shall return Stengel Field to City in as good condition— reasonable wear and tear and acts of god excepted— as when District received Stengel Field at the start of this MOU.

4. MAINTENANCE

4.1 District Obligations: District shall cause Stengel Field to be maintained in good, safe, and operative condition, comparable to that of other properly maintained ball fields similar in type and location. District's areas of maintenance and custodial maintenance are shown in the Diagram of Maintenance and Repair Areas of District and City for Stengel Field, which is attached as "Exhibit A" to this MOU and is incorporated into it by this reference. Except when City has use of Stengel Field as provided in Paragraph 2.1.4, District agrees to provide the following routine maintenance to Stengel Field (including the infield and outfield), and custodial maintenance of the bleacher seating areas and the parking lot next to Stengel Field:

- 4.1.1 Prepare the infield for practices and games, including: (i) maintaining the pitcher's mound; (ii) grooming the infield dirt and home plate; (iii) dragging, lining, and watering the infield; (iv) placing and properly securing the bases; (v) removing weeds along the warning track; and (vi) adding material to, and leveling, the warning track;
- 4.1.2 Provide the following items to maintain the infield's integrity: (i) all equipment, including, but not limited to: a drag net, vehicles, brooms, rakes, and base diggers; and (ii) all materials, including, but not limited to: soil mix, clay, and drying agent;
- 4.1.3 Mow infield two times per week and outfield one time per week; or more or less times depending on seasonal requirements or weather conditions, or as needed;
- 4.1.4 Edge, hula hoe, or cut turf two to three times per week along the grass line;
- 4.1.5 Cover the pitcher's mound with a tarp at the end of each night;
- 4.1.6 On a routine basis, pick up litter and remove and properly dispose of garbage and waste from Stengel Field— including the field, dug-outs, seating areas, public parking lot next to Stengel Field, Storage Unit, and Mobile Unit— in one or more trash containers, and empty them into a City (Integrated Waste Department's) refuse bin located in the public parking lot next to Stengel Field.
- 4.1.7 As needed, blow, rake, or sweep dust, leaves, and debris;
- 4.1.8 Line the field, fill in holes, re-seed, and provide routine infield maintenance as needed, provide pest control of rodents (mice, rats, gophers) using "Fumitoxin" as the method of control and following its directions for its application;
- 4.1.9 Reseed Stengel Field with perennial rye grass seed (or alternative) bi-annually in the spring and fall to maintain green color in winter;
- 4.1.10 Fertilize, using low release fertilizer approved by City's Glendale Water and Power Department (GWP), and aerify Stengel Field two times per year;

- 4.1.11 Remove weeds at and along: the fence line, bull pens, infield, outfield, and warning track by only hand-pulling or using an edger/string trimmer (using a herbicide or a pre-emergent or soil sterilizer is prohibited because of the underground water tank, unless its use is approved in writing by GWP);
- 4.1.12 Trim and maintain the Raphiolepis along the batting cage twice per year or as needed;
- 4.1.13 Provide maintenance checks of: (i) the netting; (ii) the bull pens; (iii) the electronic scoreboard; and (iv) fencing;
- 4.1.14 Turn on and off the field lights before and after practices and games; and provide maintenance checks of the lights and light fuses;
- 4.1.15 Replace light fuses, bulbs, and all electrical components of lights as necessary, at District's expense. If District requests City or City's contractor to examine or repair an inoperative light fixture, and the repair requires only the replacement of one or more light fuses, District shall fully reimburse City for materials and labor of the service call by City or City's contractor. City or City's contractor shall use all means necessary to protect the condition of the field to prevent damage. City's contractor shall fully reimburse District for all costs District incurs to repair damage caused by City's contractor;
- 4.1.16 Provide routine maintenance, in accordance with City's standards—which is attached as "Exhibit B" to this MOU and is incorporated into it by this reference— of: (i) the fencing inside Stengel Field; and (ii) irrigation system (all horizontal and vertical piping, above and below ground; valves; irrigation heads; timers; and wiring); and
- 4.1.17 Remove graffiti applied to any area inside Stengel Field's perimeter fence line, the Storage Unit, or the Mobile Unit, within 24 hours of (whichever occurs earlier) District's discovering the graffiti, or City's notifying District of the graffiti.

4.2 City Obligations: City shall cause those areas immediately surrounding Stengel Field, including the restrooms next to the Verdugo Skate Park, to be maintained in good, safe, and operative condition, comparable to that of other properly maintained properties similar in type and location. City's areas of maintenance and custodial maintenance are shown in "Exhibit A," Diagram of Maintenance and Repair Areas of District and City for Stengel Field. City shall be responsible for the following:

- 4.2.1 Trim perimeter trees that affect safe play on the ball field;
- 4.2.2 Provide custodial maintenance to the restrooms next to the Verdugo Skate Park; and

Maintain vending machines owned by City or placed by a vendor under contract with City and dispense products that comply with District's vending machine standards.

5. REPAIRS

5.1 District Obligations: District agrees to provide necessary repairs to Stengel Field, including the infield, outfield, netting, batting cage, bull pens, electronic scoreboard, and perimeter fencing. District shall be responsible for the following:

- 5.1.1 Repair turf edges in the outfield arc, around the bases, and all skin areas;
- 5.1.2 Verticut and thatch turf once a year;
- 5.1.3 Fill in holes throughout the turf (infield and outfield);
- 5.1.4 Rip the mounds around the base areas to level playing field;
- 5.1.5 Conduct laser leveling and sod installation in the infield, and in front of dugouts, as necessary;
- 5.1.6 Repair / replace irrigation main line breaks leaks or past the meter, including: (i) replace broken or damaged sprinkler heads with same part (Rainbird brand sprinklers - Falcon 6500 series steel body, 5000 series); (ii) repair sprinkler heads by raising sprinkler when necessary and adjust for proper coverage; (iii) repair / replace broken horizontal lines; (iv) repair / replace stuck or leaking valves with Superior 950-DW; (v) adjust watering times on the irrigation clock for daylight saving time changes; (vi) repair or replace irrigation clock if it fails with a "Hunter ACC" model irrigation clock; repair quick couplers on the field as necessary;
- 5.1.7 Comply with the City's restricted irrigation schedule, as approved by the City and consistent with the CSP department's schedule for the City's ball fields.
- 5.1.8 Unclog all drains located inside the perimeter fence line;
- 5.1.9 Repair fencing, including: (i) repair and mend holes or tears in the perimeter fence, batting cage, and dug out fencing; (ii) repair latches and gates; (iii) repair top and bottom railings of the perimeter fence; (iv) repair / patch / replace the green screens along the perimeter fencing;
- 5.1.10 Repair or replace holes and tears in the netting;
- 5.1.11 Repair the bull pens, including: (i) replace the mats in the bull pen area as needed; (ii) repair / replace the benches; (iii) and replace the tarps if torn or damaged;
- 5.1.12 Replace nonfunctioning light bulbs, and inoperative remote control, for the electronic score board;
- 5.1.13 Repair the drinking fountains inside the perimeter fencing of Stengel Field;

- 5.1.14 Repair / replace the "Stengel Field" halo behind home plate; and
- 5.1.15 Repair / replace / mend / patch the protective padding on the light poles, against the walls, and behind home plate.
- 5.1.16 District or its vendor, Musco, shall replace nonfunctioning bulbs in the field lighting;
- 5.1.17 District shall repair, replace bleacher seating as necessary;

5.2 City Obligations: City agrees to provide the following necessary repairs:

- 5.2.1 All areas that are not identified in, or are not a part of, the "Facilities" described in Paragraph 1.1.1.
- 5.2.2 If any part of Stengel Field sustains damage that is City's responsibility, or if any part of Stengel Field needs repair or needs maintenance that is City's responsibility, District shall notify the Community Services and Parks Department Maintenance Office by submitting a written repair request to the persons listed under Paragraph 5.2.4, within twenty-four (24) hours after: (i) District observes the damage or the item needing repair; or (ii) a person reports to District the damage or the item needing repair.
- 5.2.3 City will repair Stengel Field (or any part of it) using its own personnel, or hire a contractor to do the work, or do both, within 5 days of City's receiving the written repair request, unless a special conditions exists making the repair impossible or impractical to complete in that time frame, for any one or more of the following reasons, including, but not limited to: a proprietary part must be obtained from an out-of-area supplier, the purchase of a replacement part requires a longer lead time, or the repair requires competitive bidding.
- 5.2.4 If an emergency or other situation requires City's immediate response to a maintenance or repair issue, District shall call or e-mail either one of the persons listed below to request the repair or maintenance:

Grounds Maintenance/Repairs:

Lew McGlothlin: (818) 822-4029; lmcglothlin@glendaleca.gov

Building and Structure Maintenance/Repairs:

Albert Dee: (818) 738-5818; adee@glendaleca.gov

6. ALTERATION OF STENDEL FIELD; MECHANICS' LIEN

6.1 Alteration: Without City's Community Services and Parks Director's or designee's prior written approval, District shall not make— or allow another person to make— any addition, alteration, modification, or improvement (collectively, "alteration") to Stengel Field, or the Storage Unit, or both. If District proposes an alteration, District shall submit to City a written request that describes the work, materials, cost, and completion date. Within thirty (30) days after City has received District's written request, City's Director of Community Services and Parks or a designee will (i) review the written request;

(ii) decide whether to approve the written request, approve it with conditions, or deny it; and (iii) give written notice to District of City's decision.

6.2 Facility Renovation/Capital Improvements: Should District desire to undertake a capital improvement, prior approval will be obtained by District as outlined in Paragraph 6.1. City's approval of a project will not be unreasonably withheld. All District-proposed improvements will be a t District's expense unless a negotiated agreement is obtained between City and District establishing pro rata shares. Once the improvement is completed, its maintenance and upkeep will be in accordance with established maintenance procedures detailed in Sections 4 and 5. All improvements that are permanently attached to the facility will become City's property upon the expiration or termination of this MOU.

6.3 Mechanics' Lien: If City approves District's request for an alteration, then on City's behalf, District shall post on Stengel Field and record with the Los Angeles County Registrar-Recorder/County Clerk a "Notice of Non-Responsibility" form at least thirty (30) days before District— or any person, firm, contractor, or subcontractor on District's behalf— (i) begins work, construction, or an alteration at Stengel Field; or (ii) purchases materials or supplies for installation or use at Stengel Field. District shall keep Stengel Field free and clear of any lien for work, labor, services, materials, or equipment.

7. DAMAGE OR DESTRUCTION OF STENGENL FACILITY

7.1 Termination of MOU: If t he i nfield, o utfield, or b leacher seating areas become damaged or destroyed— whether partially, totally, temporarily, or otherwise— during this MOU's initial term or renewal term, so as to seriously interfere with District's use of Stengel Field or a third party renter's use of Stengel Field, District or City immediately may terminate this MOU upon delivering written notice to the other Party.

7.2 Repair/Reimbursement: If District or its officers, agents, employees, or representatives in any way cause or contribute to Stengel Field's damage or destruction— whether partially, totally, temporarily, or otherwise— City shall give District written notice of the damage or destruction. At its option and at its sole expense, District may elect to rebuild, restore, or replace Stengel Field to its condition immediately before the damage or destruction occurred, using its own personnel, or hiring a contractor to do the work, or doing both. All repairs, restorations, replacements, or rebuilding must comply with City's codes and standards, and are subject to City's approval which will not be unreasonably withheld. If District requests City, or its contractors, or both, to repair, restore, rebuild, or replace Stengel Field to its condition immediately before the damage or destruction occurred, District shall fully reimburse City for all costs of the work (labor, equipment, materials, and supplies).

8. NEW STADIUM OR STRUCTURES

8.1 No Obligation or Expectation Imposed on City: The Parties acknowledge and agree that: (i) this MOU imposes no obligation or duty on City to build, provide, or furnish funding for any improvements or any new or replacement structures, including any stadium structure, at the Stengel Field facilities during this MOU's initial term or any renewal term; and (ii) no expectation exists that City will do so.

8.2 District May Raise Funds for New Stadium: District, e ither s olely, o r i n collaboration with individuals, entities, or organizations— including City, Glendale Community College, non-profit organizations, or private foundations— may raise funds to build a new stadium structure. Planning, design, and development of the structure will be

subject to review and approval by City and any improvements at the end of this MOU's initial term will become property of City.

9. CONDEMNATION; NO RELOCATION

9.1 Condemnation: If a public agency— other than City— condemns, or by eminent domain takes, Stengel Field, in whole or in part, for a public purpose that substantially impairs District's use of Stengel Field or a third party renter's use of Stengel Field, then (i) at City's option, this MOU's initial term or renewal term will end upon City's giving written notice to District, and (ii) City has the right to receive the entire condemnation award for the land; and the buildings, structures, improvements, equipment, machinery, and fixtures that it solely built or placed at Stengel Field. This MOU does not give any rights to District or third parties for compensation or damages from City under federal eminent domain law, California eminent domain law, or both. If District builds a stadium, or other buildings, this section will be amended accordingly.

9.2 No Relocation Assistance or Replacement Field: District acknowledges that for any condemnation or eminent domain action, City will not provide any: (i) compensation, relocation assistance, payments, or benefits of any kind to District and third parties; and (ii) any replacement ball field, location, facility, or venue.

10. CITY'S ENTRY UPON STENDEL FIELD

10.1 City, its officers, agents, employees, representatives, contractors, vendors, invitees, and lessees may enter Stengel Field, for any one or more of the following reasons, at any time:

- 10.1.1 Conducting an inspection;
- 10.1.2 Performing maintenance;
- 10.1.3 Making a repair, alteration, public improvement, or doing any other work that is necessary or appropriate;
- 10.1.4 Responding to an emergency (including, but not limited to, a fire or water leak);
- 10.1.5 Accessing overhead and underground utilities and facilities (including, but not limited to, a cellular tower transmission tower adjacent to Stengel Field);
- 10.1.6 Showing Stengel Field to a consultant, contractor; or subcontractor;
- 10.1.7 Conducting one or more City events or programs;
- 10.1.8 Confirming that District, or a third party who is using or renting Stengel Field, or both, are complying with this MOU's terms and conditions;
- 10.1.9 District stops operating, using, or maintaining Stengel Field; or
- 10.1.10 This MOU has expired or ended by its terms, or a Party to this MOU has terminated or cancelled this MOU.

10.2 To the extent reasonably possible, City will enter Stengel Field and perform a task described in Paragraph 10.1 in a manner that minimally interferes with District's or a third party's operation, use, or rental of Stengel Field.

10.3 District shall provide City with a key for each lock that District installs at Stengel Field.

11. UTILITIES

11.1 Without cost to City, District shall pay for and install a water sub-meter and electric sub-meter to allow District to operate, use, and maintain Stengel Field under this MOU. For refuse collection, District shall establish an account with City's Public Works Department-Integrated Waste Management Division. District shall pay City in accordance with the applicable rates, fees, charges, and taxes stated in the Glendale Municipal Code and required by law, for City's providing water, electrical, and refuse collection services to GUSD.

12. COMPLIANCE WITH CITY LAWS AND POLICIES

12.1 GMC Provisions Regulating Stengel Field Operations: District shall monitor for compliance with the following City laws:

12.1.1 All training, practices, games, and tournaments comply with City's (i) noise control, Glendale Municipal Code Chapter 8.36; and (ii) recreation facility operating and closure hours, Glendale Municipal Code Section 9.20.165.

12.1.2 The field's watering complies with GWP water conservation methods, Glendale Municipal Code Chapter 13.36.

12.1.3 Persons do not smoke inside or outside Stengel Field's grounds, Glendale Municipal Code Chapter 8.52.030.

12.1.4 Persons do not bring onto Stengel Field's grounds a firearm, or ammunition, or both, Glendale Municipal Code Section 9.25.040.

12.2 Public Safety Policy: District shall take all reasonable steps to ensure that:

12.2.1 Persons do not sell, furnish, dispense, serve, and consume alcoholic beverages on the Stengel Field, unless the District rents Stengel Field to a semi-professional or professional baseball league or team.

12.2.2 Persons do not hold a tailgate party where one or more persons gather at Stengel Field— including the public parking lot next to it— and bring their own (i) alcoholic beverage and drink it; (ii) food and cook it; or (iii) outdoor grill or barbecue and operate it.

12.2.3 District and persons do not keep, store, maintain, operate, or use at Stengel Field (i) any flame or smoke effects, fireworks, explosives, or pyrotechnic device; (ii) oil or gasoline (unless specifically used for field maintenance activities); (iii) a substance, material, or device that is combustible, flammable, or hazardous, unless for food concession operated by District and with prior approval of a detailed description of the operation by the Director of CSP.

- 12.2.4 District (i) does not install, and does not allow another person to install, a vending machine; and (ii) does not remove, disconnect, or disable an existing vending machine— placed at Stengel Field by a vendor under contract with City— which must remain operative at all times.

12.3 Banner Policy - Commercial Advertisements and Team Marketing: City has the following policy governing the posting of commercial advertisement banners and team banners at Stengel Field ("City's banner policy"):

- 12.3.1 Non-Public Forum: City intends that the entire grounds of Stengel Field are a non-public forum. This facility is not a public forum, designated public forum, limited public forum, or other type of forum. City allows the display of a banner with (i) the logo, slogan, photograph, or depiction of a baseball team, or an opposing baseball team, or both, for promotion or marketing of a game; and (ii) a commercial advertisement— that does no more than propose a commercial transaction— for the sole purpose of generating revenue for the City. The City prohibits, and does not accept, a banner for the purpose of providing a forum for expression— such as a political advertisement or other non-commercial, issue-oriented advertisement. Also, City does not allow a commercial advertisement that depicts or promotes alcohol, tobacco, or firearms.
- 12.3.2 Commercial Advertisements of District and Third Parties: While this MOU is in effect, District shall comply with and enforce City's banner policy. Consistent with City's banner policy, as stated in this MOU, District may (i) display, place, or maintain a commercial advertisement banner, or team banner, or both, inside any part of Stengel Field; and (ii) permit or allow a person, entity, or organization to display, place, or maintain a commercial advertisement banner, or team banner, or both, inside any part of Stengel Field. District shall keep all revenue that District receives or derives from displaying commercial advertisement banners at Stengel Field.
- 12.3.3 District's Enforcement of City's Banner Policy: District shall refuse to accept a commercial advertisement banner or a team banner— and shall remove a banner that District previously approved— when that banner: (i) violates law or City's banner policy; (ii) impedes, hinders, frustrates, delays, or affects this MOU's performance; (iii) increases the liability, risk, or exposure of City, or District, or both; or (iv) is likely to impair the public's confidence in City, or District, or both.

13. IDEMNIFICATION AND HOLD HARMLESS

13.1 District Hold Harmless: To the fullest extent permitted by law, District shall defend, indemnify, and hold harmless City and City's Community Services and Parks Department, its officers, Council members, agents, representatives, employees, and volunteers (the "City Indemnified Parties") from any and all losses, liabilities, claims, suits, damages, expenses, costs and actions of any kind, nature, and description, including, but not limited to, attorneys' fees and costs, relating to District's use, operations, activities, maintenance, and third-party rental of Stengel Field under this MOU, unless caused wholly by the sole negligence or willful misconduct of the City Indemnified Parties or by a

dangerous condition that the City Indemnified Parties created; and in case any action or proceeding be brought against City, District, upon notice from City, shall defend the same at District's expense.

13.2 City Hold Harmless: To the fullest extent permitted by law, City shall defend, indemnify, and hold harmless District, its officers, board, board members, agents, representatives, employees, and volunteers (the "District Indemnified Parties") from any and all losses, liabilities, claims, suits, damages, expenses, costs and actions of any kind, nature, and description, including, but not limited to, attorneys' fees and costs, relating to City's use, operations, activities, maintenance, and third-party rental of Stengel Field under this MOU and/or relating to or in any way connected with the damages or injury caused by, on or under the Grand Stand seating areas, unless caused wholly by the sole negligence or willful misconduct of the District Indemnified Parties or by a dangerous condition that the District Indemnified Parties created; and in case any action or proceeding be brought against District, City, upon notice from District, shall defend the same at City's expense.

14. INSURANCE

Throughout the term of this MOU, District and City shall each maintain a policy or policies of insurance, or self-insurance, or both, providing the following limits and coverage:

POLICY	MINIMUM LIMITS OF LIABILITY	
Workers' Compensation		Statutory
Commercial General Liability, including products and completed operations, broad form contractual, and personal injury	Bodily Injury and Property Damage Products/Completed Operations Personal Injury	\$1 million each occurrence \$2 million aggregate \$1 million each occurrence \$1 million per person
Pollution Legal Liability Insurance		\$1 million each loss
Excess Liability		\$10 million each occurrence

Insurance and self-insurance shall be in full force and effect commencing on the first day of the term of this MOU. District's policies shall name City as an additional insured and as a loss payee on the property policy described above. Each Party to this MOU, and all persons claiming under each of the Parties, shall look first to any property insurance in its favor before making any claim against the other Party. District agrees to provide City a certificate of insurance or self-insurance evidencing this coverage upon execution of this MOU, upon each policy renewal and upon request of City during the initial term or renewal term of this MOU.

15. PUBLIC BENEFIT

This MOU is intended to promote a public benefit. Persons employed at Stengel Field shall be public employees of either City or District as the case may be. This MOU shall not be construed as a private contract for public service. Notwithstanding the foregoing, this MOU shall not limit either Party's legal right to contract for services, goods or construction of facilities pursuant to applicable law and regulation.

16. DEFAULT AND REMEDIES

The Parties shall follow the process and procedures below for non-performance or unsatisfactory performance of this MOU:

16.1 If a Party determines that the other Party has not performed, or has unsatisfactorily performed, a condition, obligation, or provision of this MOU, the aggrieved Party shall give the other Party a written notice that: (i) describes the violation of the MOU or the problem with the other Party's performance; (ii); to the extent reasonably possible, states one or more corrective measures, or a particular manner of correction; and (iii) specifies the time period within which the other Party must correct the violation or problem. At its discretion, the aggrieved Party may extend the time in which the other Party must correct the violation or problem.

16.2 The other Party shall correct the violation or problem within the time period specified in the notice (or within any extension of time granted), and in the manner required in the notice.

16.3 After the aggrieved Party has given the other Party written notice, and after the time (or any extension of time) to correct the violation or problem has passed without satisfactory correction or resolution in the aggrieved Party's determination, the aggrieved Party may take any one or more of the following actions: (i) immediately suspend this MOU until such time as the other Party has corrected the violation or problem; (ii) immediately terminate this MOU; or (iii) pursue any available, lawful right, remedy, or action.

17. ASSIGNMENT

This MOU does not give any rights or benefits to anyone, other than to City and District. All duties, obligations, and responsibilities under this MOU are for the sole and exclusive benefit of City and District, and are not for the benefit of another person, entity, or organization. Except as this MOU provides, City and District shall not (i) assign or transfer a right or interest— whether in whole, in part, temporarily, or otherwise— in this MOU; or (ii) delegate a duty or obligation owed— whether in whole, in part, temporarily, or otherwise— under this MOU. Any actual or attempted assignment of rights or delegation of duties is wholly void and totally ineffective for all purposes; and does not postpone, delay, alter, extinguish, or terminate the parties' duties, obligations, or responsibilities under this MOU.

18. ENTIRE AGREEMENT

This MOU constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations and agreements, whether oral or written. This MOU may be amended or modified only by a written instrument executed by both Parties.

19. NOTICE

The Parties shall submit in writing all notices and correspondence that this MOU requires or permits, and must deliver the notices and correspondence to the places identified below. The Parties may give notice by: personal delivery; U.S. mail (first class postage prepaid or "Certified" U.S. mail, postage prepaid, return receipt requested); overnight delivery service; or facsimile. For notice about maintenance (Section 4 of this MOU) and repairs (Section 5 of this MOU), the Parties may also use e-mail.

GLENDALE UNIFIED SCHOOL DISTRICT
Glendale, CA 91206

Attn: Stephen Dickinson

Telephone: _____

Facsimile: _____

E-mail: sdickinson@gusd.net

CITY OF GLENDALE

Community Services and Parks

613 E. Broadway, Room 120

Glendale, CA 91206-4399

Attn: Onnig Bulanikian

Telephone: (818) 548-2000

Facsimile: (818) 548-3789

E-mail: OBulanikian@Glendaleca.gov

Any notice personally given, sent by facsimile transmission, or sent by e-mail shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by U.S. mail (including certified or registered) shall be effective five (5) days after deposit in the United States mail.

20. CALIFORNIA LAW

This MOU shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought shall be maintained in Los Angeles County, California. City and District acknowledge that this MOU was negotiated, entered into, and executed in the City of Glendale, California.

21. INTERPRETATION

This MOU is the product of negotiation and compromise by both Parties. Every provision in this MOU must be interpreted as though the Parties equally participated in its drafting. Despite the provisions in California Civil Code Section 1654, if this MOU's language is uncertain, the MOU must not be construed against the Party causing the uncertainty to exist. In interpreting this MOU and resolving any ambiguities, this MOU will take precedence over any cover page or attachment. Unless this MOU provides otherwise, any reference to laws, ordinances, rules, or regulations include their later amendment, modifications, and successor legislation.

22. WAIVER OF BREACH

If either Party fails to require the other to perform any term of this MOU, that failure does not prevent the party from later enforcing that term, or any other term. If either party waives the other's breach of a term, that waiver is not treated as waiving a later breach of the term. A waiver of a term is valid only if it is in writing and signed by the Party waiving it.

23. COUNTERPARTS

This MOU and all amendments and supplements to it may be executed in counterparts and transmitted by facsimile, and all counterparts together, whether original or facsimile, shall be construed as one document.

24. SEVERABILITY

Should any provision of this MOU be determined to be invalid, illegal or unenforceable in any respect, such provision shall be severed and the remaining provisions shall continue as valid, legal and enforceable.

25. INCORPORATION OF RECITALS

The Recitals are hereby incorporated in this MOU by reference.

IN WITNESS WHEREOF, the Parties have executed this MOU as of the date above first written.

APPROVED AS TO FORM:

City Attorney

CITY:

City of Glendale, California

REVIEWED BY:

Onnig Bulanikian, Director
Community Services & Parks Dept.

By: _____
Yasmin Beers
Interim City Manager

Date: _____

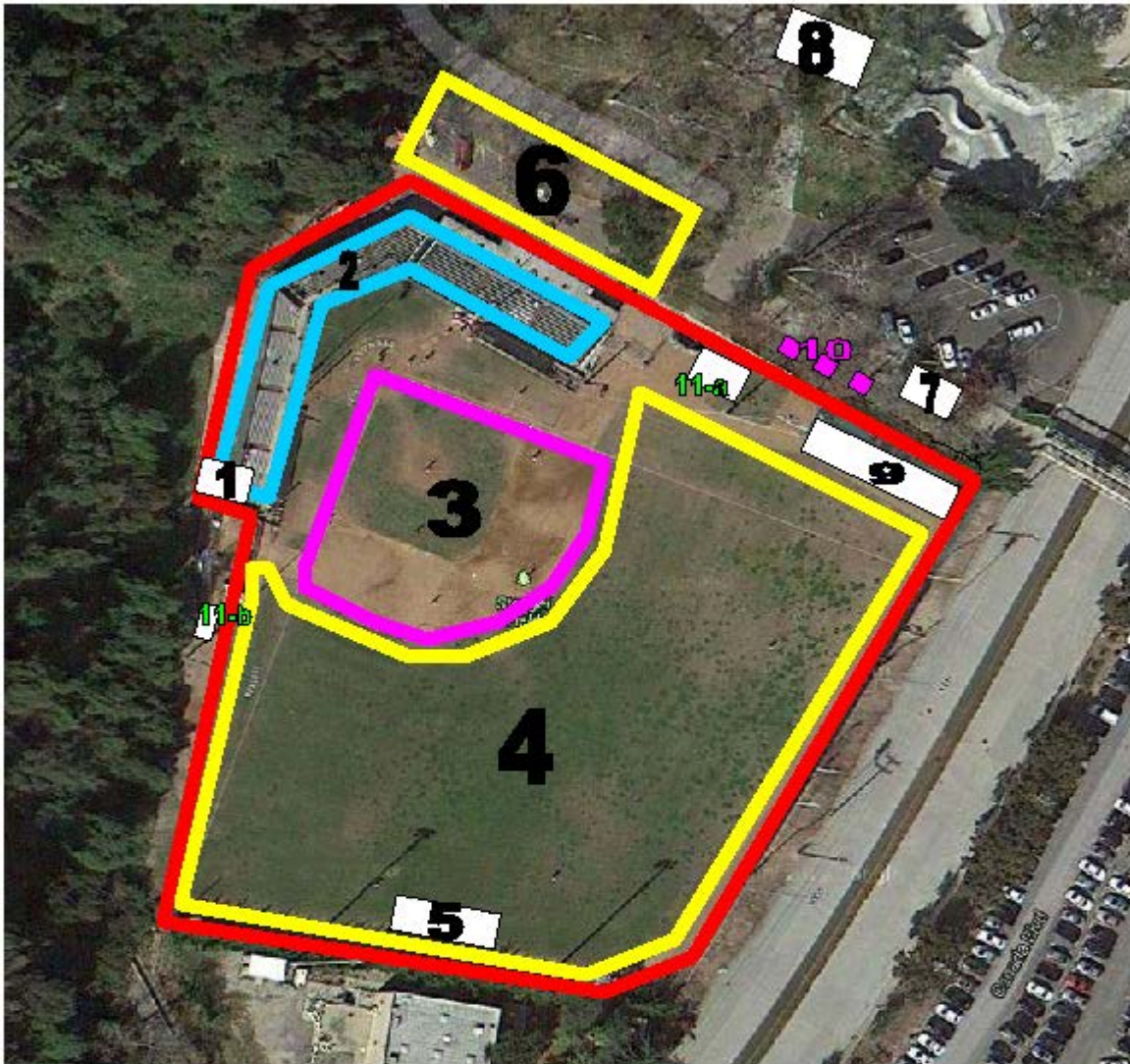
DISTRICT:

Glendale Unified School District

By: _____
Stephen Dickinson
Chief Business and Financial Officer

Date: _____

Exhibit A - Stengel Field Layout



1. Gardener's room
2. Grandstand seating area
3. Infield
4. Outfield
5. Electronic scoreboard
6. Parking for Stengel field
7. GUSD trailer
8. Verdugo park restroom
9. Batting cage
10. Storage bins
11. a, 11. b – Bull pens

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

ACTION REPORT NO. 8

TO: Board of Education

FROM: Winfred B. Roberson Jr., Superintendent

SUBMITTED

BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: **Approve the Continuation of the ScholarShare 529 Pilot Program at Roosevelt Middle School and Cerritos Elementary School**

The Superintendent recommends that the Board of Education affirm and approve GUSD's continued partnership with the Glendale Educational Foundation to educate and make seed money available for Roosevelt Middle School and Cerritos Elementary School students to enroll in 529 accounts as a part of the State's matching funds pilot program known as ScholarShare.

As of February 28, 2018, 32 Roosevelt Middle School families and 9 Cerritos Elementary School families have enrolled in the ScholarShare 529 college savings program. Enrollment was opened to all families who qualified based on State criteria. There are no additional GUSD requirements that families must meet in order to enroll.

The school communities have been informed that between the two schools, up to 100 students can enroll in the ScholarShare program and receive the Glendale Educational Fund donation of \$100 on a first-come, first-served basis if the student and family meet all of the State's eligibility requirements. These students are additionally eligible for a limited amount of State matching funds on a first-come, first-served basis.

Outreach at the two schools will continue throughout this school year. Parents will receive additional mailings about the ScholarShare program and future information and recruitment meetings. In addition, families will be invited to information sessions included with Coffee with the Principal meetings, PTA meetings, Open House and other school events.

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

ACTION REPORT NO. 9

TO: Board of Education
FROM: Winfred B. Roberson, Jr., Superintendent
SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services
SUBJECT: **Instructional Minutes**

The Superintendent recommends that the Board of Education approve equal instructional minutes as listed below for GUSD Grades 1-12.

In accordance with Education Code 37202, "the governing board of a school district shall maintain all of the elementary day schools established by it for an equal length of time during the school year and all of the day high schools established by it for an equal length of time during the school year."

Elementary Schools (Gr. 1-6)

Gr. 1-3 = 51,300 minutes

Gr. 4-6 = 54,900 minutes

Middle Schools (Gr. 6-8)

Gr. 6-8 = 61,340 minutes

Roosevelt Middle School has an alternative seven-period instructional day for students as such and will exceed the middle school instructional minutes (64,787 minutes).

High Schools (Gr. 9-12)

Gr. 9-12 = 65,340 minutes

These minutes would be phased in over a two-year period. Schools that are in the first year of a two-year District Review Committee (DRC) agreement will adhere to these new instructional minutes beginning with the 2019-2020 school year. All other schools will comply with the new instructional minutes beginning in 2018-2019.

Staff will provide the Board of Education with the proposed total instructional minutes for Transitional Kindergarten and Kindergarten at a future Board meeting.

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

CONSENT CALENDAR NO. 1

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

PREPARED IN: Office of the Superintendent

SUBJECT: **Minutes**

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a) Regular Meeting No. 21, February 20, 2018

GLENDALE UNIFIED SCHOOL DISTRICT
223 N. Jackson Street
Glendale, California 91206-4380

BOARD OF EDUCATION MEETING NO. 21
UNADOPTED MINUTES
REGULAR MEETING, February 20, 2018

CALL TO ORDER AND ROLL CALL

The regular meeting of the Glendale Unified School District Board of Education was called to order by Nayiri Nahabedian, president of the Board of Education, at 4:30 p.m. on Tuesday, February 20, 2018, in the Board Room at the Administration Center, 223 N. Jackson Street, Glendale, California. The following members were present for roll call: Jennifer Freemon, Dr. Armina Gharpetian, Gregory Krikorian, Shant Sahakian, and Nayiri Nahabedian.

The following administrators were present: Mr. Winfred Roberson, Mr. Stephen Dickinson, Dr. Cynthia Foley, Dr. Kelly King, Dr. Mary Mason, Mr. Felix Melendez, and Dr. Deb Rinder.

PUBLIC COMMUNICATIONS

No one addressed the Board at this time.

CLOSED SESSION

The Board recessed to Closed Session at 4:32 p.m. to discuss the following:

1. Instructing designated representative, Mr. Winfred Roberson, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.
2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.
3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.
4. Conference with Real Property Negotiators pursuant to Government Code 54956.8
Property: Approximately 40,000 square feet of real property, referred to as a portion of the district office site, located at 223 N. Jackson Street, Glendale, CA, 91206 (Property)
Negotiating parties: Glendale Unified School district (Proposed Exchangor), Winfred Roberson, Superintendent; Constance Schwindt, Atkinson, Andelson, Loya, Rudd & Romo; and property consultant Sam S. Manoukian, RE/MAX; and one of more representatives from Carmel partners which may acquire the Property through an exchange agreement pursuant to applicable California law (Proposed Exchange).
Under Negotiation: Instructions to negotiators will concern price and terms of payment as related to the possible exchange of the identified Property.

MINUTES: February 20, 2018 – Regular Board Meeting

CLOSED SESSION (Continued)

5. Conference with Legal Counsel – Anticipated Litigation – Initiation of litigation pursuant to section 54956.9(c): One potential case.

CALL TO ORDER/RETURN TO REGULAR MEETING

The meeting reconvened at 6:40 p.m.

REPORTING OUT OF CLOSED SESSION

None.

PLEDGE OF ALLEGIANCE

Alexis Faieta, a 5th grade student from Keppel Elementary School, led the Pledge of Allegiance.

CERTIFICATE OF COMPLIANCE

Ms. Nahabedian read the following statement: "To accommodate the requirements of Government Code §54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for this meeting was posted on the bulletin boards in the lobby of the Administration Center and the GUSD website 72 hours prior to this meeting."

APPROVAL OF AGENDA ORDER

A motion was made by Mrs. Freemon and seconded by Dr. Gharpetian to approve the agenda, as presented. AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

ACKNOWLEDGEMENTS

1. *PTA Reflections* – Students received awards from the Glendale Council PTSA to commemorate their outstanding work in this annual District competition, which is part of the state and national Reflections Program. Students competed in six categories: literature, music composition, film/video production, dance, photography, and visual arts. The following students were recognized for their winning entries:

Name	School	Category
Ava Keshish	Keppel	Dance
Gemma Caudillo	Fremont	Dance
Alik Arslanian	Wilson Middle	Dance
Malik Olailia	Glendale High	Dance
Bailey Coyne	Keppel	Film
Sienna Kai Greenlaw	Verdugo Woodlands	Film
Emanuel Megerdichian	Toll Middle	Film

MINUTES: February 20, 2018 – Regular Board Meeting

Mark Santuyo	Glendale High	Film
Moxie LaRocca	Franklin	Literature
Arax Kotanjian	Verdugo Woodlands	Literature
Megan Lee	Rosemont Middle	Literature
Dahsom Seo	Clark Magnet High	Literature
Valentina Covarrubias	Glenoaks	Music Composition
Joshua Yang	Mountain Avenue	Music

PRESENTATION

Citizens’ Bond Oversight Committee (CBOC) – Year-End Report

Mr. Michael Myers and Mr. Harry Leon from the Citizens’ Bond Oversight Committee (CBOC) presented to the Board of Education their Year-End Report for Measure S expenses for fiscal year 2016-17.

STUDENT BOARD MEMBER REPORT

Student Board Member Amira Chowdhury reported on activities at our schools. She spoke about the Middle School Leadership conference that was held at Clark Magnet on February 16. Students are grateful that the district is sponsoring SAT testing on March 10. All high school students are getting ready for the GCC dual enrollment classes. Hoover’s open house is March 1 and they are hosting a Special Olympics on March 16. Glendale High’s Oratorical is March 2. Glendale High is hosting musical festival on March 10. Crescenta Valley High’s open house is March 8. Toll’s students will be visiting Disneyland for a leadership conference. Wilson’s open house is March 8. Roosevelt’s “Coffee with the Principal” is March 6. Rosemont is having a dine-out night on February 21 at Panda Express. Mark Keppel’s dine-out night is February 22 at Chipotle in Glendale.

PUBLIC COMMUNICATIONS

1. Kristen Hernandez spoke about safety concerns she has for her 14-year old brother at Roosevelt Middle School. In the years she attended Glendale schools, 2000-2015, she experienced a few tragedies including a few suicides. Those tragedies were quickly addressed through teacher led discussions on how to process their feelings, suicide prevention programs, information on who to talk to, etc. In middle school, they participated in the Rachel Challenge program, which addressed bullying. She was disappointed that the school did not address the concerns of students after the Florida shooting. These kids have many emotions; they are sad and scared. In addition to their mental health and wellbeing, we need to protect them physically. At Roosevelt, there is one officer on site on Thursdays. This is not enough. The cameras and reinforced entrances are not enough to keep our schools safe. LAUSD has added more police officers to patrol their schools and to reassure the children. They have metal detector wands, as well. She would like to know what mental health and counseling resources are available to the students, and she wants to know what physical safety measures are being implemented to ensure students and staff are safe.

PUBLIC COMMUNICATIONS (Continued)

2. Amira Chowdhury spoke about the Peer Lift program. Around seven months ago, she and other students established their own 503(c)(3) organization called Peer Lift. Their mission is to increase access to opportunities for high school students across the nation. She requested that GUSD encourage all secondary schools to upload this app on their website. She also requested that we collaborate with our high school counselors and encourage them to talk about this program to students.
3. Angelina Thomas, GTA elementary director, spoke about the GTA negotiations. This district hopes to cultivate a culture of caring, trust, and inquiry. This idea of caring encompasses many things. It is about leaders caring about our employees, employees caring about each other, and everyone caring about our purpose, which is to provide our students a safe, quality education. Happy culture produces happy employees; therefore, happy students. Elementary school teachers are asked to do more than required by the state. After carefully vetting with CTA the numbers multiple times, she feels the district can afford the 3% raise increase. GTA cares about the district's financial health and would never jeopardize it. It is disheartening to know that their caring is not being reciprocated. She asked that we agree at the table to the 1.5% on scheduled for last year and 1.5% for this year.
4. Arline Milton, GTA middle school director, spoke about the GTA negotiations. Trust is often referenced in middle schools. Without trust in the classroom, learning cannot take place. Similarly, growth cannot happen in the district if we do not cultivate a trusting culture. Doing so must be sincere. She feels that recent financial reports emailed to staff members and the article published in the Newspress regarding district finances are in direct conflict with the financial reports from Sacramento. We are eroding rather building trust. When the district received \$10 million more than projected, has 20% in reserves when state law requires 3%, and our CBO publicly stated we should have 10%, the district is disingenuous in reporting financial challenges. She asked, on behalf of the members of GTA, to agree at the table to GTA's 3% raise increase request and do what is right for the teachers.
5. Deb Cohen, GTA high school director, spoke about concerns regarding GTA negotiations. They met with CTA asking questions to ensure they enter negotiations with a reasonable request. In the spirit of teamwork, she encourages the district to engage in the same level of inquiry in answering these questions. Historically, the GUSD over budgets and under spends. She wants to know why. Historically, the ending balances have risen even when the district creates optics to the community that we are in a structural deficit. She wants to know why. GTA has found inactive accounts for at least three years in the GUSD actual budget. There are enough funds to pay for the raise. Why, in this healthy economy, is the district refusing to consider a reasonable 3% wage increase? It is their hope these questions can be answered and their wage request can be easily agreed upon.

MINUTES: February 20, 2018 – Regular Board Meeting

PUBLIC COMMUNICATIONS (Continued)

6. Saro Arvargians, AGBU Generation Next has partnered with the district for 20 years. Together they have transformed the lives of many children. They are similar to Big Brothers Big Sisters of America. Their goal is to mentor students to lead successful lives. They are expanding their services and program to serve all of our students in the district, not just the Armenian students. Outreach will begin at Wilson and Toll Middle schools. In addition to the 1:1 mentoring program, they will be able to support kids through their after-school program at YMCA of Glendale. YMCA has welcomed them to their building. From 3:15 p.m. to 6 p.m., AGBU Generation Next will offer homework help and career and job skills development. Other activities include woodshop, arts and crafts, and movie night. He thanked the Board for their support, and invited everyone to their Open House on March 29, 2018, 7:30 p.m., at the YMCA.

INFORMATION

1. Acknowledgements of Service
2. Clark Transportation Fees
3. Local Control Accountability Plan Update No. 11
4. Proposed New, Revised or Retired Board Policies Relating to Instruction, Students, and Business and Noninstructional Operations
5. Proposed Secondary Summer School Programs for 2018
6. Instructional Minutes
7. Board of Education Meeting Schedule 2018-2019
8. Update on Measure S and Facility Program

The above reports were presented for information and discussion only; no action was taken.

ACTION REPORTS

1. 2018 California School Boards Association (CSBA) Delegate Assembly Election

It was moved by Mrs. Freemon and seconded by Dr. Gharpetian to cast a vote for Kimberley Keene, Gregory Krikorian, and Gary Thomas Scott for the Delegate Assembly-Subregion 23-A. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

MINUTES: February 20, 2018 – Regular Board Meeting

ACTION REPORTS (Continued)

2. Approval of Change Order No. 1 with Chalmers Construction Services, Inc. for Bid No. 159-17/18 for Site Improvements at Franklin Elementary School

It was moved by Mr. Krikorian and seconded by Mrs. Freemon to approve Action Report No. 2, as recommended. Motion approved by the following roll-call vote: AYES— Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

3. Approval of Change Order No. 1 with Oceanstate Development, Inc. for Bid No. 144-16/17 for the Portable Expansion Project at Dunsmore Elementary School and Notice of Completion

It was moved by Mr. Krikorian and seconded by Mr. Sahakian to approve Action Report No. 3, as recommended. Motion approved by the following vote: AYES— Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

4. Approval of Change Order No. 1 with ARC Construction, Inc. for Bid No. 155-17/18 for Shade Structure Installation at Valley View Elementary School and Notice of Completion

It was moved by Dr. Gharpetian and seconded by Mrs. Freemon to approve Action Report No. 4, as recommended. Motion approved by the following vote: AYES— Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

5. Approval of Change Order No. 1 with ARC Construction, Inc. for Bid No. 156-17/18 for Shade Structure Installation at Glenoaks Elementary School and Notice of Completion

It was moved by Mr. Sahakian and seconded by Dr. Gharpetian to approve Action Report No. 5, as recommended. Motion approved by the following vote: AYES— Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

6. Approval of Change Order No. 1 with ARC Construction, Inc. for Bid No. 157-17/18 for Shade Structure Installation at Dunsmore Elementary School and Notice of Completion

It was moved by Dr. Gharpetian and seconded by Mr. Krikorian to approve Action Report No. 6, as recommended. Motion approved by the following vote: AYES— Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

7. Approval of Independent Consultant Agreement No. 453 with Dixon SmartSchoolHouse for Recovery of State Funds from the Roosevelt Middle School Overcrowding Relief Grant (ORG) Project

It was moved by Mrs. Freemon and seconded by Mr. Krikorian to approve Action Report No. 7, as recommended. Motion approved by the following vote: AYES— Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

MINUTES: February 20, 2018 – Regular Board Meeting

ACTION REPORTS (Continued)

8. Award of E-Rate RFP No. P-70-17/18 for Possible New Administration Building Data Cabling

It was moved by Mrs. Freemon and seconded by Mr. Sahakian to approve Action Report No. 8, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

CONSENT CALENDAR

1. Minutes
 - a) Regular Meeting No. 20, February 6, 2018
2. Certificated Personnel Report No. 13
3. Classified Personnel Report No. 12
4. Warrants totaling \$21,606,456.83 for January 1, 2018 through February 14, 2018.
5. Purchase Orders totaling \$1,018,988.24 for the period of January 22, 2018 through February 2, 2018
6. Appropriation Transfer and Budget Revision Report
7. Authorization to Dispose of Surplus Property
8. Approval of New, Revised, or Retired Board Policies Relating to Students Welfare, Instruction, Community Relations, and Bylaws of the Board
9. Approval of Basic and Supplementary Textbooks for Use in Elementary Schools in the Area of Foreign Language (Foreign Language Academies of Glendale)
10. Approval of Revised Course Titles for Use in High Schools in the Area of Career Technical Education
11. Approval of Revisions to the Early Education and Extended Learning Programs Preschool and School-Age Self-Supporting Program Policy Handbook for Parents
12. Acceptance of Gifts

It was moved by Mr. Krikorian and seconded by Mrs. Freemon to approve the Consent Calendar, as presented. Motion approved unanimously. AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

REPORTS FROM THE BOARD

Dr. Gharpetian enjoyed the ribbon cutting ceremony at Fremont Elementary and the Glendale Community College ribbon cutting ceremony for their Sierra Vista Student Support Services building. She received many inquiries from parents regarding school safety because of the Florida shooting. She encourages parents to reach out to their principal and to report any suspicious comments. If you see something, please say something.

Mr. Krikorian thanked all the PTA/PTSA Founders Day volunteers. He reflected on past tragedies throughout the nation. All we can do is try to do better to protect our students and teachers. He, too, received many comments from parents concerned about safety. We have 26,500 children, all with different beliefs. He would like to discuss our safety measures and the national walkout event at our next meeting.

Mrs. Freeman said now is the time to get the registration packet to enroll your kinder student. She, along with Mr. Sahakian and Mr. Roberson, attended the CALSSD meeting. There is continuing discussion on the 11th grade CAASPS testing versus SATs to assess students. There were also some interesting presentations on school funding. At the CV Chamber legislative meeting, the traffic around our schools is the never-ending concern. Concerning school safety, she received many emails asking how safe our schools are. This weekend she had the opportunity to discuss this issue with teenagers. They concluded it was all about relationships, connecting with others at schools, and taking the difficult steps to say something. She feels much more hopeful for the future after interacting with these students.

Mr. Sahakian shared a quote from JFK, “Children are our most valuable asset and our best hope for the future.” The tragedy at Parkland was a stark reminder of how true that is, how vulnerable we are, and how grateful we should be for every day we get. While a student at Hoover, a tragedy greatly affected him. The devastation goes beyond the lives that are lost. We need to discuss how we can create a safer environment for our students, our district, and our community. His thoughts and prayers go out to the Parkland families and community.

Ms. Nahabedian concurs that it is a good idea to talk about the planned walkout. It’s student driven. As adults, we need to know how we can support them in a safe environment. It will be a learning opportunity for them. Perhaps they are the ones that are going to create shift right now. She is hopeful of their strength and level of ability. At the Five Star Coalition meeting, South Pasadena USD is moving forward with ethnic studies as part of their ELA classes in high school. Understanding others and ourselves is a way to teach and learn the content. The Fremont ribbon cutting was wonderful and well attended. She congratulated Brent Beerman, CVHS English and theater teacher. Professor Samuel Totten, well-known expert in holocaust and genocide studies, has chosen Mr. Beerman’s work to demonstrate integrated history and arts curriculum related to a musical based on Dr. Mouradian’s book. This month, our schools are celebrating Black History Month. We had an opportunity to hear from experts on the holocaust. Next month is Domestic Violence Awareness Month. It may be good to look into our curriculum

MINUTES: February 20, 2018 – Regular Board Meeting

REPORTS FROM THE BOARD (Continued)

on healthy relationships. Lastly, the middle school spelling bee winner was June Musurlian. June has won the bee four years in a row. She will be competing at the state level.

REPORT FROM THE SUPERINTENDENT

Mr. Roberson said our Director of Communications shared some preliminary results from our culture survey. In all categories, GUSD has improved or stayed the same. Everyone has touched on the February 14 shooting. There is a heightened sense of fear across the nation. We do not take this lightly; our hearts go out to those families. Parents are asking what the district is planning on March 14. We met in cabinet this morning. In response to parents, we are not taking any political position. This Friday, we have a meeting with GTA and Council PTA. On Monday, we will hear from students and teachers. Our goal, as a district, is to make sure that all students are safe and respected. He met with ANC-Glendale regarding college scholarship opportunities. February is Black History Month. The history of black people begins from the beginning of time. They have a very rich history. He recommends that everyone see the movie, Black Panther.

ADJOURNMENT

There being no further business, President Nahabedian adjourned the meeting in memory of those affected by the tragedy in Parkland, Florida at 10:05 p.m.

Nayiri Nahabedian
President, Board of Education

Jennifer Freemon
Clerk, Board of Education

Board of Education Minutes - Regular Meeting, February 20, 2018
Recorded by: Ms. Phyllis F. Ishisaka, Executive Assistant to the Superintendent
Approved by the Board of Education:

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

CERTIFICATED PERSONNEL REPORT NO. 14

CONSENT CALENDAR NO. 2

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

PREPARED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources/Director of Classified Personnel

SUBJECT: CERTIFICATED PERSONNEL REPORT NO. 14

It is recommended that the following report be approved as presented:

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Health Leave of Absence</u>		
1.	Mohamadi, Donna Teacher, Regular English Daily High School	2/13/18 through 3/15/18
2.	Sajjadih, Stephanie Teacher, Regular English Clark Magnet High School	2/05/18 through 4/01/18
3.	Zimmer, Jennifer Teacher, Regular English Rosemont Middle School	2/10/18 through 2/28/18
<u>Change of Health Leave of Absence</u>		
1.	Ortega, Claudia Teacher, Regular Kindergarten – Dual Spanish Edison Elementary	12/27/17 through 2/11/18

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Extension of Health Leave of Absence</u>		
1.	Chobanyan, Vera Teacher, Early Education Columbus Elementary EEELP	11/17/17 through 2/19/18
2.	Hodges, Lawanda Teacher, Early Education Edison Elementary EEELP	1/09/18 through 3/26/18
3.	Marquez, Angelina Coordinator III, Categorical Programs Special Projects	1/08/18 through 3/11/18
4.	Savage, Suzanne Teacher, Regular 5 th Grade La Crescenta Elementary	12/20/17 through 3/25/18
5.	Sparks, Ashley Teacher, Regular Jewel City Daily High School	12/11/17 through 4/01/18
<u>Family & Medical Leave of Absence</u>		
1.	Mohamadi, Donna Teacher, Regular English Daily High School	2/13/18 through 3/15/18
2.	Sajjadih, Stephanie Teacher, Regular English Clark Magnet High School	2/05/18 through 4/01/18
3.	Zimmer, Jennifer Teacher, Regular English Rosemont Middle School	2/10/18 through 2/28/18
<u>Change of Family & Medical Leave of Absence</u>		
1.	Ortega, Claudia Teacher, Regular Kindergarten – Dual Spanish Edison Elementary	12/27/17 through 2/11/18

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Extension of Family & Medical Leave of Absence</u>		
1.	Hodges, Lawanda Teacher, Early Education Edison Elementary EEELP	1/09/18 through 3/26/18
2.	Marquez, Angelina Coordinator III, Categorical Programs Special Projects	1/08/18 through 3/11/18
3.	Savage, Suzanne Teacher, Regular 5 th Grade La Crescenta Elementary	12/20/17 through 3/25/18
4.	Sparks, Ashley Teacher, Regular Jewel City Daily High School	12/11/17 through 4/01/18
<u>Additional Assignment</u>		
1.	Firstman, Jill Coordinator I, as needed, to work additional hours/ days in the 17-18 school year above their contracted days, as needed, for Teaching and Learning.	7/01/17 through 6/30/18 Daily rate of pay Not to exceed 10 days 01.0 07405.0 11100 10000 1332 0000618
2.	Lewis, Robert C. Teacher Specialist to work outside of his contractual dates for preparation of of Positive Behavior Intervention and Support (PBIS) schedule and registration. Teaching and Learning.	6/01/18 through 7/31/18 Daily rate of pay Not to exceed 20 days total 01.0 00000.0 00000 21010 1130 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
3.	Alamillo, Aurora Besoli, Amy Doody, Melanie Huang, Deborah Kaufman, Sharon LeClear, William Merlo, Reid Thompson, Staci	Teachers and Teacher Specialist to work outside of their contractual dates for preparation of Writing Integrated II and III.
		7/01/17 through 6/30/18 Daily rate of pay Not to exceed 2 days each 01.0 00000.0 00000 21010 1130 0000618

Notice of Non-Reelection

- Pursuant to California Education Code 44929.21, the following probationary employees will not be reelected for the 2018-19 school year.

	Teacher, Probationary/ Temporary Contract	Final day of employment
2018 ce – 218	Crescenta Valley High School	6/07/18

Release – Temporary Employees

- Pursuant to California Education Code 44954, the following temporary employees are to be released from service having completed their contractual assignment. Pending District determination of staffing needs for the 2018-19 school year, some or all of these employees may be rehired.

2018 ce – 388	Balboa Elementary	6/07/18
2018 ce – 484	Cerritos Elementary	6/07/18
2018 ce – 442	Cerritos Elementary	6/07/18
2018 ce – 106	Clark Magnet High School	6/07/18
2018 ce – 471	Clark Magnet High School	6/07/18
2018 ce – 455	Clark Magnet High School	6/07/18
2018 ce – 472	Columbus Elementary	6/07/18
2018 ce – 089	Columbus Elementary	6/07/18
2018 ce – 469	Columbus Elementary	6/07/18
2018 ce – 034	Columbus Elementary	6/07/18
2018 ce – 124	Columbus Elementary	6/07/18
2018 ce – 449	Columbus Elementary	6/07/18

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Release – Temporary Employees (Cont.)</u>		
2018 ce – 861	Columbus Elementary	6/07/18
2018 ce – 457	Crescenta Valley High School	6/07/18
2018 ce – 486	Crescenta Valley High School	6/07/18
2018 ce – 475	Crescenta Valley High School	6/07/18
2018 ce – 198	Crescenta Valley High School	6/07/18
2018 ce – 552	Crescenta Valley High School	6/07/18
2018 ce – 459	Crescenta Valley High School	6/07/18
2018 ce – 466	Crescenta Valley High School	6/07/18
2018 ce – 377	Daily High School	6/07/18
2018 ce – 092	Dunsmore Elementary	6/07/18
2018 ce – 562	Edison Elementary	6/07/18
2018 ce – 481	Edison Elementary	6/07/18
2018 ce – 458	Educational Services	6/07/18
2018 ce – 733	EEELP	6/07/18
2018 ce – 959	EEELP	6/07/18
2018 ce – 329	EEELP	6/07/18
2018 ce – 363	EEELP	6/07/18
2018 ce – 156	EEELP	6/30/18
2018 ce – 366	EEELP	6/30/18
2018 ce – 474	EEELP	6/07/18
2018 ce – 550	EEELP	6/07/18
2018 ce – 487	Franklin Elementary	6/07/18
2018 ce – 445	Franklin Elementary	6/07/18
2018 ce – 541	Franklin Elementary	6/07/18
2018 ce – 957	Glendale High School	6/07/18
2018 ce – 672	Glendale High School	6/07/18
2018 ce – 150	Glendale High School	6/07/18
2018 ce – 998	Glendale High School	6/07/18
2018 ce – 437	Glendale High School	6/07/18
2018 ce – 359	Glendale High School	6/07/18
2018 ce – 161	Hoover High School	6/14/18
2018 ce – 169	Hoover High School	6/07/18
2018 ce – 989	Hoover High School	6/07/18
2018 ce – 491	Jefferson Elementary	6/07/18
2018 ce – 314	Jefferson Elementary	6/07/18
2018 ce – 594	Jefferson Elementary	6/07/18
2018 ce – 368	Keppel Elementary	6/07/18
2018 ce – 454	Keppel Elementary	6/07/18
2018 ce – 448	Lincoln Elementary	6/07/18

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Release – Temporary Employees (Cont.)</u>		
2018 ce – 173	Mann Elementary	6/07/18
2018 ce – 301	Mann Elementary	6/07/18
2018 ce – 428	Mann Elementary	6/07/18
2018 ce – 529	Monte Vista Elementary	6/07/18
2018 ce – 433	Monte Vista Elementary	6/07/18
2018 ce – 532	Mountain Ave. Elementary	6/07/18
2018 ce – 954	Muir Elementary	6/07/18
2018 ce – 531	Muir Elementary	6/07/18
2018 ce – 424	Pacific/Edison Preschool	6/07/18
2018 ce – 525	R.D. White Elementary	6/07/18
2018 ce – 633	R.D. White Elementary	6/07/18
2018 ce – 476	R.D. White Elementary	6/07/18
2018 ce – 380	R.D. White Elementary	6/07/18
2018 ce – 171	R.D. White Elementary	6/07/18
2018 ce – 467	Roosevelt Middle School	6/07/18
2018 ce – 551	Rosemont Middle School	6/14/18
2018 ce – 412	Rosemont Middle School	6/07/18
2018 ce – 948	Rosemont Middle School	6/07/18
2018 ce – 420	Rosemont Middle School	6/07/18
2018 ce – 094	Special Education	6/07/18
2018 ce – 553	Special Education	6/07/18
2018 ce – 425	Toll Middle School	6/07/18
2018 ce – 464	Toll Middle School	6/07/18
2018 ce – 438	Toll Middle School	6/07/18
2018 ce – 450	Toll Middle School	6/07/18
2018 ce – 477	Toll Middle School	6/07/18
2018 ce – 304	Valley View Elementary	6/07/18
2018 ce – 562	Wilson Middle School	6/07/18
2018 ce – 355	Wilson Middle School	6/07/18
2018 ce – 460	Wilson Middle School	6/07/18

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Release from Assignment/Stipend – Teacher Specialists, TOSA and Coaches</u>		
2018 ce – 456	Administration Center	6/07/18
2018 ce – 424	EEELP	6/30/18
2018 ce – 590	EEELP	6/07/18
2018 ce – 631	Keppel Elementary	6/07/18
2018 ce – 598	R.D. White Elementary	6/07/18
2018 ce – 632	Toll Middle School	6/07/18
2018 ce – 414	Verdugo Woodlands Elementary	6/07/18

Release from Assignment/Stipend – EEELP Head Teachers

2018 ce – 955	Administration Center	6/07/18
2018 ce – 158	Balboa Elementary	6/30/18
2018 ce – 767	Cerritos Elementary	6/30/18
2018 ce – 880	Cloud Children’s Center	6/30/18
2018 ce – 115	College View School	6/30/18
2018 ce – 783	Dunsmore Elementary	6/30/18
2018 ce – 923	Franklin Elementary	6/30/18
2018 ce – 410	Fremont Elementary	6/30/18
2018 ce – 102	Glenoaks Elementary	6/30/18
2018 ce – 418	Jefferson Elementary	6/30/18
2018 ce – 315	Keppel Elementary	6/30/18
2018 ce – 744	La Crescenta Elementary	6/30/18
2018 ce – 120	Lincoln Elementary	6/30/18
2018 ce – 946	Mann Elementary	6/30/18
2018 ce – 855	Marshall Elementary	6/30/18
2018 ce – 409	Monte Vista Elementary	6/30/18
2018 ce – 659	Mountain Avenue Elementary	6/30/18
2018 ce – 579	Muir Elementary	6/30/18
2018 ce – 017	Pacific/Edison Preschool	6/30/18
2018 ce – 425	Pacific/Edison Preschool	6/30/18
2018 ce – 297	R.D. White Elementary	6/30/18
2018 ce – 325	Valley View Elementary	6/30/18
2018 ce – 917	Verdugo Woodlands Elementary	6/30/18

<u>Position</u>	<u>Effective Dates And Salary Rate</u>
-----------------	--

Release – Certificated Administrative Employees

- Pursuant to California Education Code 44951, the following certificated administrative employee will be released from their current 210-day administrative position and reassigned to a 186-day teaching position.

2018 ce – 257	Certificated Administrator	6/30/18
---------------	----------------------------	---------

Election Hourly/Daily

- | | | | |
|----|------------------|---|--|
| 1. | Simpson, Barbara | Substitute Teacher, as needed. | 2/01/18 through 7/15/18
\$165.00 per day
01.0 00000.0 19004 10000 1160
0004615 |
| 2. | Thomas, Carina | Substitute teacher, as needed, to provide intervention for students at risk of not meeting grade standards, twice a week. Dunsmore Elementary. | 1/22/18 through 6/01/18
\$27.00 per hour for planning
\$30.00 per hour with students
Not to exceed \$1,287.00
Intervention Funds
01.0 02000.0 11304 10000 1130
2400000 |
| 3. | Thomas, Carina | Substitute teacher, as needed, to provide intervention for students at risk of not meeting grade standards for English Learners, twice a week. Dunsmore Elementary. | 1/22/18 through 6/01/18
\$27.00 per hour for planning
\$30.00 per hour with students
Not to exceed \$4,092.00
Title III – EL
01.0 42030.0 11304 10000 1130
2400673 |

Additional Compensation

- The following teacher qualifies to receive the Doctoral Degree stipend of \$90.91 per month effective 2/01/18:

Gonzalez, Elwing S.	Roosevelt Middle School
---------------------	-------------------------

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Revision to Previous Personnel Report</u>		
1.	Revision to Board Report No. 12, February 6, 2018	
	<u>Page 16, Item 11</u>	
	Various names	Teachers, as needed, for after-school enrichment classes. Mountain Avenue ES.
		1/24/18 through 6/06/18 \$30.00 per hour for teaching \$27.00 per hour for preparation Not to exceed \$5,000.00 01.0 01.000.0 11100 10000 1130 3900000
	Add the following name: Kramer, Mieke	
2.	Revision to Board Report No. 12, February 6, 2018	
	<u>Page 27, Item 1</u>	
	Kaeller, Meri Lombardi, John D.	Teachers, as needed, to organize, plan and facilitate the Science Fair. Balboa Elementary.
		9/01/17 through 10/19/17 \$27.00 per hour Not to exceed \$1,242.00 total Title I 01.0 30100.0 11100 10000 1130 2000000
	Increase the total amount to read:	Not to exceed \$1,411.00

Effective Dates
 And Salary Rate

Position

Revision to Previous Personnel Report (Cont.)

3. Revision to Board Report No. 12, February 6, 2018

Page 24, Item 3

Retirees

Allen, Richard
 Brown, Cynthia
 Graney, Robin Lee
 Graves, Mardell
 Lopez, Jennifer
 Mabry, Elizabeth
 McDonald, Sharon
 Mullan, Judith
 Oliver, Susan
 Pierce, Karen P.
 Zarian, Annette

Teachers, Retirees and
 Substitute Teachers, as
 needed, to attend
 ELPAC training and
 provide EL testing at
 various school sites.
 Special Projects &
 Intercultural.

1/01/18 through 6/30/18
 \$27.00 per hour for training
 \$30.00 per hour for testing
 Not to exceed total \$100,000.00
 Assessment & Accountability
 (ELPAC)
 01.0 00000.0 11100 10000 1130
 0004616

Substitute

Barzegar, Anayis

Add the following name:
 Hacopian, Armineh (Retiree)

Personal Services Agreement

- | | | | |
|----|---|--|---|
| 1. | Aldana, Lindsay | Consultant, as needed, to teach and assist students for the Elementary Honors Orchestra program. | 2/10/18
Not to exceed \$150.00
Instrumental Music
01.0 00000.0 17003 10000 5811
0005616 |
| 2. | Choi, Stephanie
(aka Seung Y Stephanie Choi) | Consultant, as needed, to teach and assist students for the Elementary Honors Orchestra program. | 2/14/18 through 2/23/18
Not to exceed \$300.00
Instrumental Music
01.0 00000.0 17003 10000 5811
0005616 |
| 3. | Drama Maniacs | Service Contract to provide student drama classes.
Mountain Avenue Elementary. | 2/06/18 through 6/06/18
Not to exceed \$9,900.00
01.0 95100.0 100000 5812
39000000 |

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Personal Services Agreement (Cont.)</u>		
4.	Hee Eun Lee Consultant, as needed, to provide lessons in the art of Korean rice cake making to FLAG Korean classes. Keppel Elementary.	3/06/18 through 5/30/18 Not to exceed \$724.00 total Keppel FLAG Korean Donation 01.0 94376.0 11100 10000 5811 0000611
5.	Kolokotroni-Jones, Stephanie Judge, as needed, for the Middle School Honors Solo Recital. Educational Services.	3/15/18 Not to exceed \$200.00 each Instruction – Ed. Services 01.0 00000.0 11404 10000 5811 0006616
6.	Manzone, Jessica Consultant to provide professional development to Private Schools Holy Family Grade School, Holy Family High School and St. James Holy Redeemer teaching staff in differentiated instruction. Categorical Programs.	2/26/18 through 6/30/18 Not to exceed \$2,125.00 Title II 01.0 040352.0 11100 10000 5811 0000673

Conference/Workshop/Meeting Authorization

In accordance with Board of Education Policy 4011 pertaining to conference and workshop attendance, approval has been given to the following persons to attend the conference as designated, with reimbursement for actual and necessary expenses in accordance with Board Policy:

A. The following workshop authorizations are not paid from District General Funds:

1. It is recommended that approval be given to Danielle Paulino, 6-8 grade teacher, from Incarnation Private School to attend conference “Restorative Practices in the Classroom: Powerful Strategies that Build Better Relationships and Manage Student Behavior More Effectively”, to be held in Embassy Suites, Arcadia, CA on March 21, 2018, and to include Conference Registration Fee – not to exceed \$249.

Title II
 01.0 40352.0 11100 10000 5220 0000673

Position

Effective Dates
And Salary Rate

Conference/Workshop/Meeting Authorization (Cont.)

2. It is recommended that approval be given for Michael Flower to attend the National Council on Education for the Ceramic Arts in Pittsburgh, PA from 3/14/18 through 3/17/18. Not to exceed \$278.00.

Secondary Instruction – Travel and Conference
01.0 00000.0 11303 10000 5220 0100000

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

CLASSIFIED PERSONNEL REPORT NO. 13

CONSENT CALENDAR NO. 3

TO: Board of Education
FROM: Winfred B. Roberson, Jr., Superintendent
PREPARED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources
SUBJECT: CLASSIFIED PERSONNEL REPORT NO. 13

It is recommended that the following report be approved as presented:

	<u>Location</u>	<u>Months/Hours, and Salary Rating</u>
<u>Medical Leave of Absence</u>		
1. <u>Assistant Physically Handicapped</u> Sahakyan, Susanna	College View	01/05/18 through 03/02/18
2. <u>Custodian I</u> Martinez, Barbara	Fremont	01/19/18 through 02/19/18
Millan, Juvenal	La Crescenta	01/24/18 through 02/19/18
3. <u>Job Placement Specialist</u> Schleifstein, Natalie	SELPA	02/20/18 through 03/11/18
<u>Extension of Medical Leave of Absence</u>		
1. <u>Education Assistant II</u> Kossack-Silver, Julia	Jefferson	01/08/18 through 03/07/18

Effective Dates,
Months/Hours, and
Salary Rating

Location

Change of Medical Leave of Absence

1. Education Assistant II
Malcolm, Richard Rosemont 12/27/17 through 03/11/18

Family & Medical Leave of Absence

1. Custodian I
Martinez, Barbara Fremont 01/19/18 through 02/19/18
2. Custodian I
Millan, Juvenal La Crescenta 01/24/18 through 02/19/18
3. Job Placement Specialist
Schleifstein, Natalie SELPA 02/20/18 through 03/11/18

Extension of Maternity Leave of Absence

1. Behavior Intervention Assistant
Issakhanian, Alina Special Education 12/07/17 through 04/10/18

Extension of Child Care Leave of Absence

1. Education Assistant I
Carranza, Maria Mann 11/15/17 through 10/25/18

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Election from Eligibility List

1. Education Assistant I

Baba, Nora	Cerritos	02/05/18; 12/3; 3-1 12.0 61052.0 85000 10000 2100 0000671
Boghosian Havai, Tina	Rosemont RAP	02/05/18; 9.25/3.5; 3-1 01.0 91100.0 85000 10000 2110 0000671
Contreras, Jackeline	Mann ASES	02/05/18; 9.25/3; 3-1 01.0 60100.0 11100 10000 2110 3500000
Garabedian, Silva	Keppel	02/13/18; 9.25/3; 3-1 01.0 91500.0 85000 10000 2110 0000671
Gharib, Sarineh	Columbus	02/05/18; 9.25/3.5; 3-1 12/0 61050.0 85000 10000 2110 0000671
Kasparian, Anahid	Balboa ASES	02/05/18; 9.25/3.5; 3-1 01.0 60100.0 11100 10000 2110 2000000
Marquez, Cynthia	Toll ASES	02/05/18; 9.25/3.5; 3-1 01.0 60100.0 11100 10000 2110 0700000
Piri, Talin	Toll ASES	02/05/18; 9.25/3; 3-1 01.0 60100.0 11100 10000 2110 0700000

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Election from Eligibility List - Continued

1. Education Assistant I - Continued

Tadevosyan, Hasmik	R.D. White RAP	02/05/18; 9.25/3.5; 3-1 01.0 91100.0 85000 10000 2110 0000671
--------------------	----------------	--

Torgomyan, Marina	Jefferson	02/05/18; 9.25/3.5; 3-1 12.0 61050.0 85000 10000 2110 0000671
-------------------	-----------	--

Additional Assignment Temporary - At Established Rate of Pay

1. Assistant Physically Handicapped

Escobar, Erin Eileen	Glendale	02/25/18
Flores, Edgar		Not to exceed 1.5 hours, each Special Education - IDEA 01.0 33100.0 57700 11100 2130 0000600

2. Behavior Intervention Assistant

Decker, Jeffrey	Special Education	02/14/18 through 02/16/18 Not to exceed 4 hours Special Education S&C-BIA General Fund 01.0 04000.0 11100 10000 2130 0000600
-----------------	-------------------	---

3. Education Assistant II

Avetikian, Susanna	Glendale	02/25/18
Azar, Nehad		Not to exceed 1.5 hours, each
Muradyan, Anush		Special Education - IDEA
Hoonanian, Ashkhen		01.0 33100.0 57700 11100 2130 0000600
Khachian, Janet		

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

- | | | |
|--|-------------------|--|
| 4. <u>Education Assistant I</u>
Tascon, Doris | EEELP | 02/05/18 through 06/30/18
Child Development Activities
12.0 61051.0 85000 10000 2160 0000671
Child Development Activities
12.0 61051.0 85000 10000 2130 0000671
Self Supporting Combined
01.0 91500.0 85000 10000 2130 0000671 |
| 5. <u>Typist Clerk II</u>
Keshishyan, Marine | Special Education | 02/01/18 through 03/16/18
Not to exceed 2 hours per day
Special Education - Support Services
01.0 65000.0 50011 21000 2430 0000600 |

Effective Dates,
Months/Hours, and
Salary Rating

Location

Revision to Previous Board Reports

1. Revision to Personnel Report # 3, September 5, 2017

Page 17, Item 2

Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18

Noon Duty Aide

Aghakhani, Anjel	Keppel	08/16/17 through 06/06/18
Arakelyan, Tanya		\$10.75 per hour
Alwan, Zainab		01.0 00000.0 19021 10000 2930 3100000
Karapetyan, Siranoush		
Khalil, Alhan		
Megerdichian, Greta		
Oganesyan, Violeta		
Vartan, Rita		
Matevosyan, Seda		

Add names to read:

Almashaekhi, Salwa
Hakobyan, Arpik
Martirosyan, Khatun

Effective Dates,
 Months/Hours, and
Salary Rating

Location
Revision to Previous Board Reports - Continued

2. Revision to Personnel Report # 3, September 5, 2017

Page 17, Item 2

Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18

Noon Duty Aide

Aghakhani, Anjel	Keppel	08/16/17 through 06/06/18
Arakelyan, Tanya		\$10.75 per hour
Alwan, Zainab		13.0 53100.0 00000 37000 2235 0000662
Karapetyan, Siranoush		
Khalil, Alhan		
Megerdichian, Greta		
Oganesyan, Violeta		
Vartan, Rita		
Matevosyan, Seda		

Add names to read:

Almashaekhi, Salwa
 Hakobyan, Arpik
 Martirosyan, Khatun

Election of Classified Hourly Substitutes (Custodian I) through 06/30/18

Burgos, Nathan	01/01/18 through 06/30/18
Schequa, Maranda	01.0 00000.0 00000 81006 2211 0000640

Election of Classified Hourly Substitutes through 06/30/18

Hernandez, Ailin	07/01/17 through 06/30/18
------------------	---------------------------

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18</u>		
1. <u>Noon Duty Aides</u>		
Martirosyan, Khatun	Jefferson	02/01/18 through 06/06/18 \$11.00 per hour 01.0 00000.0 19021 10000 2930 3000000
2. <u>Student Assistant I</u>		
Brookey, Elizabeth	SELPA	02/06/18 through 06/30/18
Kim, Scott		\$11.00
Gonzalez, Kevin		Not to exceed 100 hours
Gonzalez, Leslie		01.0 65200.0 57700 11100 2180 0000668
Leon Salguero, Jenniffer		
Ramirez, Bryan		
Torosian, Tedi		

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Personal Services Agreement</u>		
1. Kim, Jeannie	Consultant, as needed to provide Soh Doh Drum lessons to third grade classes at Mark Keppel Visual & Performing Arts Magnet, as well as participate at Keppel's Annual Art Day	03/01/18 through 05/31/18 Not to exceed \$3,185.00 total School Site Donations 01.0 95100.0 11100 10000 5811 3100000 = \$1,722.50 Korean FLAG Donation Program-Keppel 01.0 94376.0 11100 10000 5811 0000611 = \$1,462.50
2. Benjamin, Arthur	Consultant, as needed to perform the Art of Mental Calculation at Math Field Day	03/30/18 through 06/30/18 Not to exceed \$1,000.00 total Supplemental 01.0 01000.0 11100 10000 5811 0000673

Transportation Authorization – 2017-18

- It is recommended that the individuals be authorized to receive transportation expenses at the rate of 54.50¢ per mile, effective July 1, 2017, through June 30, 2018:

<u>Typist Clerk III</u> Barzegar, Anoush	Categorical	03/01/18 through 06/30/18: 54.50¢ General Account 01.0 00000.0 00000 21005 5210 0003673
---	-------------	---

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

CONSENT CALENDAR NO. 4

TO: Board of Education
FROM: Winfred B. Roberson, Jr., Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY: Karineh Savarani, Director, Financial Services
SUBJECT: **Warrants – District Funds**

The Superintendent recommends that “A” Form (Payroll Warrants) issued February 16, 2018 – March 1, 2018 as shown below totaling \$8,190,860.74, be approved. Funding for Form “A” Warrants is accounted for in the following funds: 01.0 General Fund, 12.0 Child Development Fund, 13.0 Cafeteria Fund, 21.1 Measure S Projects Fund, and 25.0 Capital Facilities Fund.

REGISTERED NUMBER	WARRANT NUMBER	DESCRIPTION	AMOUNT
045-C	5567935 - 5567937	Certificated	\$ 1,148.34
045-N	5567938 - 5567938	Classified	8,248.60
E4O-N	5570051 - 5570151	Classified	1,198,199.16
051-N	5571639 - 5571639	Classified	1,241.45
C1H-C	5581560 - 5581635	Certificated	6,982,023.19
TOTAL			\$ <u>8,190,860.74</u>

#

#

#

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

CONSENT CALENDAR NO. 5

TO: Board of Education
FROM: Winfred B. Roberson, Jr., Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
SUBJECT: **PURCHASE ORDER LISTING**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$1,542,837.81 for the period of February 5, 2018 through February 16, 2018 as listed on the attached.

SUMMARY OF PURCHASE ORDERS ISSUED FROM FEBRUARY 5, 2018 THROUGH FEBRUARY 16, 2018.

Funding Source	Number of Purchase Orders	Amount
UNRESTRICTED RESOURCES	136	276,341.34
FEDERAL RESTRICTED RESOURCES	23	109,649.68
STATE RESTRICTED RESOURCES	30	421,284.26
LOCAL RESTRICTED RESOURCES	49	26,779.34
CHILD DEVELOPMENT FUND	6	3,761.39
FOOD SERVICES FUND	14	22,427.93
MEASURE S PROJECTS FUND	19	656,118.59
WORKERS' COMPENSATION FUND	1	25,496.00
MC LENNAN DONATIONS	1	979.28
TOTAL	279	1,542,837.81

PO NUMBER	UNRESTRICTED RESOURCES VENDOR	AMOUNT
0001010100	HOME DEPOT CREDIT SERVICES	200.00
0001010102	HOME DEPOT CREDIT SERVICES	43.73
0001015274	ATKINSON, ANDELSON, LOYA, RUUD BLANKET PURCHASE ORDER FOR PROFESSIONAL SERVICES - BUSINESS SERVICES	100,000.00
0001015276	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - DAILY HIGH SCHOOL	1,400.00
0001015278	STUDIO GEAR MUSICAL INSTRUCTIONAL MATERIALS - EDUCATIONAL SERVICES	1,740.77
0001015279	GARIN HOVANNISIAN BOOKS - EDUCATIONAL SERVICES	1,500.00
0001015281	A RENTAL CONNECTION	290.80
0001015282	EDUCATIONAL DATA SYSTEMS TESTING MATERIALS - CATEGORICAL PROGRAMS	1,120.00
0001015284	AUDIO ENHANCEMENT INC. BLANKET PURCHASE ORDER FOR AUDIO EQUIPMENT REPAIRS - JEFFERSON ELEMENTARY SCHOOL	3,000.00
0001015286	OFFICE DEPOT	500.00
0001015287	O.H. LYNN PRINTING	37.23
0001015296	FASTENAL COMPANY REPAIR MATERIALS - FACILITY & SUPPORT OPERATIONS	1,085.89
0001015299	SEA-CLEAR POOLS	682.44
0001015302	SUNBELT RENTALS, INC	388.76
0001015313	ULINE SHIPPING SUPPLY MAINTENANCE SUPPLIES - FACILITY & SUPPORT OPERATIONS	1,495.40
0001015316	CUSTOMINK	479.50
0001015317	AMERICAN EXPRESS CPS CONFERENCE AND VARIOUS MEETINGS EXPENSES - PUBLIC INFORMATION	1,331.95
0001015321	AMAZON CAPITAL SERVICES, INC. AUDIOVISUAL EQUIPMENT - ROOSEVELT MIDDLE SCHOOL	42.49
0001015322	AMAZON CAPITAL SERVICES, INC. AUDIOVISUAL EQUIPMENT - ROOSEVELT MIDDLE SCHOOL	436.91
0001015323	GOLDEN STAR TECHNOLOGY INC.	163.16
0001015325	OFFICE DEPOT	805.58
0001015326	US GAMES	97.24
0001015327	SHARP BUSINESS SYSTEMS DUPLICATING SUPPLIES - MONTE VISTA ELEMENTARY SCHOOL	1,394.60
0001015329	PLS DIRECT	306.60
0001015332	GALE SUPPLY COMPANY	142.35
0001015335	STC INTERPRETING SERVICE AGREEMENT TO PROVIDE ORAL AND WRITTEN TRANSLATION IN VARIOUS LANGUAGES - CATEGORICAL PROGRAMS	5,500.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001015339	GOLDEN STAR TECHNOLOGY INC.	163.16
0001015340	AMAZON CAPITAL SERVICES, INC. BOOKS - SECONDARY SERVICES	145.64
0001015342	RANDY ERICKSON REI, INC.	500.00
0001015344	COMPLETE BUSINESS SYSTEMS DUPLICATING SUPPLIES - ROSEMONT MIDDLE SCHOOL	2,464.16
0001015346	THE STUDIO SCHOOL	800.00
0001015347	OFFICE DEPOT	942.55
0001015348	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA WARRANTY CARBURETOR - CLASSROOM EQUIPMENT - HOOVER HIGH SCHOOL	810.30
0001015353	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - CATEGORICAL PROGRAMS	87.05
0001015354	AMAZON CAPITAL SERVICES, INC. BOOKS - SECONDARY SERVICES	88.15
0001015356	AMERICAN EXPRESS CPS SOUTHWEST AIRLINES - CONFERENCE EXPENSES - PUBLIC INFORMATION	945.90
0001015357	AMERICAN EXPRESS CPS BROOKS TRANSPORTATION - TRANSPORTATION SERVICES - BUSINESS SERVICES	5,250.00
0001015358	AMERICAN EXPRESS CPS FAST DEER BUS CHARTER - TRANSPORTATION SERVICES - BUSINESS SERVICES	3,560.06
0001015360	BUCKEYE CLEANING CENTERS	91.85
0001015361	OFFICE DEPOT	154.92
0001015363	BULBTRONICS, INC.	211.73
0001015364	MAINTEX	103.32
0001015367	MAINTEX	567.76
0001015368	CHAMPION CHEMICAL COMPANY	269.63
0001015369	NATIONSKANDER CALIFORNIA CORP.	31.69
0001015370	ARMENIAN NATIONAL COMMITTEE OF AMERICA	250.00
0001015371	GLENDALE LATINO ASSOCIATION	450.00
0001015373	ACSA FOUNDATION FOR EDUCATIONAL ADMIN	297.00
0001015374	GALE SUPPLY COMPANY	312.08
0001015382	SCHOOL SPECIALTY	28.31
0001015383	AMERICAN EXPRESS CPS FAST DEER BUS CHARTER - TRANSPORTATION SERVICES - BUSINESS SERVICES	2,505.19
0001015385	AMERICAN EXPRESS CPS AMTRAK - CONFERENCE EXPENSES - HUMAN RESOURCES	304.00
0001015386	AMERICAN EXPRESS CPS HYATT REGENCY LONG BEACH - CONFERENCE EXPENSES - PROCUREMENT & CONTRACT SERVICES	2,436.16
0001015387	GOLDEN STAR TECHNOLOGY INC.	163.16

UNRESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
0001015388	ACEY DECY EQUIPMENT CO., INC	527.79
0001015389	CHAMPION CHEMICAL COMPANY	377.28
0001015390	CLEAN SWEEP SUPPLY CO INC	304.19
0001015391	BUCKEYE CLEANING CENTERS	747.40
0001015392	OFFICE DEPOT	120.12
0001015396	AMERICAN EXPRESS CPS TARGET - OFFICE SUPPLIES - COLUMBUS ELEMENTARY SCHOOL	19.64
0001015397	ESGI ANNUAL LICENSE - EDUCATIONAL SERVICES	2,085.00
0001015398	GOLDEN STAR TECHNOLOGY INC.	163.16
0001015399	GOLDEN STAR TECHNOLOGY INC.	163.16
0001015400	CAMCOR, INC. INSTRUCTIONAL SUPPLIES - VALLEY VIEW ELEMENTARY SCHOOL	1,825.80
0001015401	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - TOLL MIDDLE SCHOOL	280.32
0001015402	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - RD WHITE ELEMENTARY SCHOOL	3,366.68
0001015404	COMMUSA	936.52
0001015405	GOPHER	82.16
0001015406	AMERICAN EXPRESS CPS BROOKS TRANSPORTATION - TRANSPORTATION SERVICES - BUSINESS SERVICES	445.00
0001015410	VIRCO INC.	883.34
0001015412	SCHOOL HEALTH CORP.	899.77
0001015415	AMERICAN EXPRESS CPS DISNEYLAND RESORT - FIELD TRIP - WILSON MIDDLE SCHOOL	4,980.00
0001015416	WILLIAM V. MACGILL & CO.	21.75
0001015420	RICOH USA, INC ANNUAL SOFTWARE SUBSCRIPTION - PROCUREMENT & CONTRACT SERVICES	9,830.14
0001015421	FISHER SCIENTIFIC	76.90
0001015422	ARBOR SCIENTIFIC	281.02
0001015423	PASCO SCIENTIFIC	210.24
0001015424	CLEAN SWEEP SUPPLY CO INC CUSTODIAL SUPPLIES - GLENDALE HIGH SCHOOL	2,320.52
0001015425	CHAMPION CHEMICAL COMPANY	150.91
0001015426	MAINTEX	108.91
0001015427	OFFICE DEPOT	77.00
0001015428	GRAINGER	538.76
0001015431	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - ROSEMONT MIDDLE SCHOOL	446.76
0001015434	SHARP BUSINESS SYSTEMS DUPLICATING SUPPLIES - ROSEMONT MIDDLE SCHOOL	1,095.27

UNRESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
0001015435	SUBWAY	960.00
0001015437	FIRST STUDENT	730.00
0001015439	PORTOS BAKERY	600.00
0001015441	SHARP BUSINESS SYSTEMS	247.25
0001015443	PORTOS BAKERY	210.50
0001015446	OFFICE DEPOT	3,000.00
	INSTRUCTIONAL MATERIALS - VALLEY VIEW ELEMENTARY SCHOOL	
0001015447	AMAZON CAPITAL SERVICES, INC.	2,000.00
	INSTRUCTIONAL SUPPLIES - VALLEY VIEW ELEMENTARY SCHOOL	
0001015448	OFFICE DEPOT	3,000.00
	OFFICE SUPPLIES - STUDENT SUPPORT SERVICES	
0001015449	AMAZON CAPITAL SERVICES, INC.	27.19
	OFFICE SUPPLIES - ROSEMONT MIDDLE SCHOOL	
0001015450	AMAZON CAPITAL SERVICES, INC.	17.51
	COMPUTER SUPPLIES - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	
0001015451	AMAZON CAPITAL SERVICES, INC.	63.48
	COMPUTER SUPPLIES - DAILY HIGH SCHOOL	
0001015452	AMAZON CAPITAL SERVICES, INC.	62.39
	COMPUTER SUPPLIES - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	
0001015457	CVCOC-SMART-A-THON	180.00
0001015459	SOROPTIMIST INTERNATIONAL OF GLENDALE	125.00
0001015460	NATIONAL KOREAN STUDIES SEMINAR	50.00
0001015462	AMERICAN EXPRESS CPS	30.00
	SERVICE FEE - EDUCATIONAL SERVICES	
0001015469	MAINTEX	3,136.26
	CUSTODIAL SUPPLIES - GUSD WAREHOUSE STOCK	
0001015471	HARRISON-CHEVALIER	860.00
0001015474	CAMCOR, INC.	587.95
0001015476	OFFICE DEPOT	6,058.28
	COMPUTER EQUIPMENT - GLENOAKS ELEMENTARY SCHOOL	
0001015477	OFFICE DEPOT	908.74
0001015478	AMAZON CAPITAL SERVICES, INC.	18.60
	COMPUTER SUPPLIES - DAILY HIGH SCHOOL	
0001015480	GOLDEN STAR TECHNOLOGY INC.	2,447.33
	CLASSROOM EQUIPMENT - HOOVER HIGH SCHOOL	
0001015481	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA	78.84
	INSTRUCTIONAL SUPPLIES - LINCOLN ELEMENTARY SCHOOL	
0001015484	AMAZON CAPITAL SERVICES, INC.	98.44
	COMPUTER SUPPLIES - DAILY HIGH SCHOOL	

UNRESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
0001015491	AMERICAN EXPRESS CPS HILTON SAN DIEGO - CONFERENCE EXPENSES - CATEGORICAL PROGRAMS	643.66
0001015493	OFFICE DEPOT COMPUTER EQUIPMENT - RD WHITE ELEMENTARY SCHOOL	1,822.32
0001015495	COMPLETE BUSINESS SYSTEMS	241.03
0001015496	WEST-LITE SUPPLY CO,INC	78.58
0001015497	SUPPLYWORKS CUSTODIAL SUPPLIES - WILSON MIDDLE SCHOOL	2,270.16
0001015500	COMPLETE BUSINESS SYSTEMS	76.85
0001015501	FLINN SCIENTIFIC INC	78.05
0001015502	UNIVERSAL STUDIOS HOLLYWOOD FIELD TRIP EXPENSES - HOOVER HIGH SCHOOL	2,645.00
0001015503	O.H. LYNN PRINTING	191.63
0001015505	O.H. LYNN PRINTING	74.46
0001015506	NELSON SOUND INC	170.00
0001015512	SHARP BUSINESS SYSTEMS	168.87
0001015513	DOLPHIN EVENT SERVICES BLANKET PURCHASE ORDER FOR PROMOTION CEREMONY RENTALS - ROOSEVELT MIDDLE SCHOOL	4,465.76
0001015514	FIRST STUDENT TRANSPORTATION SERVICES - VERDUGO WOODLANDS ELEMENTARY SCHOOL	1,500.00
0001015515	CLEAN SWEEP SUPPLY CO INC	576.63
0001015516	OFFICE DEPOT	207.59
0001015521	SCHOOL HEALTH CORP.	40.23
0001015522	WAXIE SANITARY SUPPLY CUSTODIAL SUPPLIES - FACILITY & SUPPORT OPERATIONS	43,553.92
0001015526	LAKESHORE	83.21
0001015529	FOLLETT SCHOOL SOLUTIONS, INC. INSTRUCTIONAL SUPPLIES - CLARK MAGNET HIGH SCHOOL	1,718.00
0001015530	AMAZON CAPITAL SERVICES, INC. BOOKS - ROOSEVELT MIDDLE SCHOOL	88.04
0001015531	LAKESHORE	28.06
0001015532	LAKESHORE	149.40
0001015534	OFFICE DEPOT INSTRUCTIONAL SUPPLIES - ROSEMONT MIDDLE SCHOOL	7,500.00
0001015535	CLEAN SWEEP SUPPLY CO INC	779.64
0001015536	GALE SUPPLY COMPANY	148.81
1013347	AMERICAN EXPRESS CPS SOFTWARE SUBSCRIPTION - PROCUREMENT & CONTRACT SERVICES	59.00
	TOTAL	276,341.34

PO NUMBER	FEDERAL RESTRICTED RESOURCES VENDOR	AMOUNT
0001010098	NCS PEARSON	103.40
0001015288	HERITAGE SCHOOLS, INC REIMBURSEMENT OF TRAVEL EXPENSES - SPECIAL EDUCATION	1,246.74
0001015320	AMERICAN EXPRESS CPS RESIDENCE INN SACRAMENTO - CONFERENCE EXPENSES - CATEGORICAL PROGRAMS	4,651.41
0001015331	GOLDEN STAR TECHNOLOGY INC. COMPUTER SUPPLIES - SPECIAL EDUCATION	1,305.24
0001015333	AMAZON CAPITAL SERVICES, INC. CLASSROOM EQUIPMENT - BALBOA ELEMENTARY SCHOOL	130.86
0001015345	SCHOOL SPECIALTY	76.26
0001015413	OFFICE DEPOT	520.85
0001015414	SCHOOL SPECIALTY	84.69
0001015418	COMPLETE BUSINESS SYSTEMS INSTRUCTIONAL SUPPLIES - EDISON ELEMENTARY SCHOOL	2,749.28
0001015419	COMPLETE BUSINESS SYSTEMS OFFICE SUPPLIES - KEPPEL ELEMENTARY SCHOOL	1,301.47
0001015458	AMERICAN EXPRESS CPS SOUTHWEST AIRLINES - CONFERENCE EXPENSES - CATEGORICAL PROGRAMS	302.97
0001015461	INSTITUTE FOR EDUCATIONAL DEVELOPMENT	249.00
0001015472	BRAIN POP SOFTWARE - EDISON ELEMENTARY SCHOOL	3,090.00
0001015475	OFFICE DEPOT COMPUTER EQUIPMENT - CLARK MAGNET HIGH SCHOOL	36,349.70
0001015485	OFFICE DEPOT	19.70
0001015486	COMPLETE BUSINESS SYSTEMS	32.52
0001015492	COMPLETE BUSINESS SYSTEMS OFFICE SUPPLIES - MARSHALL ELEMENTARY SCHOOL	2,534.79
0001015498	FLINN SCIENTIFIC INC SCIENTIFIC SUPPLIES - CLARK MAGNET HIGH SCHOOL	1,225.40
0001015499	AMERICAN EXPRESS CPS HILTON WASHINGTON - CONFERENCE EXPENSES - CATEGORICAL PROGRAMS	2,300.00
0001015520	CDW GOVERNMENT	959.22
0001015525	HOUGHTON MIFFLIN HARCOURT INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	2,080.18
0001015528	FOLLETT SCHOOL SOLUTIONS, INC.	273.00
1012854	SYLVAN LEARNING CENTER CONTRACTED SERVICES TO PROVIDE TUTORING TO ELIGIBLE STUDENTS - GLENDALE HIGH SCHOOL	48,063.00
	TOTAL	109,649.68

PO NUMBER	STATE RESTRICTED RESOURCES VENDOR	AMOUNT
0001010103	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - CRESCENTA VALLEY HIGH SCHOOL	322.87
0001015275	CLEMENTEL, VERONICA ANDREA CONSULTANT TO PROVIDE ASSISTANCE TO ACADEMY OF SCIENCE LAB - CRESCENTA VALLEY HIGH SCHOOL, BOARD APPROVED 1/16/2018	2,000.00
0001015277	CLEMENTEL, VERONICA ANDREA	60.00
0001015289	O.H. LYNN PRINTING	260.61
0001015290	LA CANADA UNIFIED SCHOOL DISTRICT	95.20
0001015291	BURBANK UNIFIED SCHOOL DIST	150.00
0001015292	LA CANADA UNIFIED SCHOOL DISTRICT SALARIES & BENEFITS - FOOTHILL SELPA	3,480.72
0001015293	LA CANADA UNIFIED SCHOOL DISTRICT SALARIES & BENEFITS - FOOTHILL SELPA	17,405.32
0001015315	AMERICAN EXPRESS CPS DELTA, SOUTHWEST AND UNITED AIRLINES - CONFERENCE EXPENSES - SECONDARY SERVICES	1,861.23
0001015318	CORNERSTONE SPEECH & LANGUAGE SERVICE AGREEMENT TO PROVIDE SPEECH & LANGUAGE ASSESSMENT - SPECIAL EDUCATION	14,900.00
0001015319	AMERICAN EXPRESS CPS SOUTHWEST AIRLINES - CONFERENCE EXPENSES - EDUCATIONAL SERVICES	228.96
0001015338	AMERICAN EXPRESS CPS COURTYARD MARRIOTT PALM SPRINGS - CONFERENCE EXPENSES - EEELP	1,530.00
0001015349	SOLUTION TREE SERVICE AGREEMENT TO PROVIDE PROFESSIONAL DEVELOPMENT TRAINING TO ELEMENTARY SCHOOLS - EDUCATIONAL SERVICES	7,100.00
0001015351	AMAZON CAPITAL SERVICES, INC. CLASSROOM EQUIPMENT - FOOTHILL SELPA	40.46
0001015355	AMERICAN EXPRESS CPS JERSEY MIKE'S - EDIBLE SUPPLIES FOR PARENT FORUM - EEELP	84.58
0001015372	OFFICE DEPOT	531.62
0001015375	INVO HEALTH CARE ASSOCIATES, LLC SERVICE AGREEMENT TO PROVIDE SPEECH, ASSESSMENT AND IEP SERVICES - SPECIAL EDUCATION	180,000.00
0001015403	OFFICE DEPOT	138.41
0001015411	AMERICAN EXPRESS CPS MAGNATAG - OFFICE SUPPLIES - COLLEGE VIEW	72.69
0001015444	GLENDALE COMMUNITY COLLEGE REIMBURSEMENT FOR CCPT PATHWAYS GRANT - SECONDARY SERVICES	11,942.13
0001015445	THE UNIVERSITY CORPORATION REIMBURSEMENT FOR CCPT PATHWAYS GRANT - SECONDARY SERVICES	125,128.17

STATE RESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
0001015463	PLS DIRECT	348.21
0001015470	OFFICE DEPOT COMPUTER EQUIPMENT - SECONDARY SERVICES	37,944.81
0001015479	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - FOOTHILL SELPA	26.27
0001015482	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA BROKENBRAIN.COM - INSTRUCTIONAL SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	215.72
0001015483	AMAZON CAPITAL SERVICES, INC. ART SUPPLIES - EEELP	206.77
0001015494	AMERICAN EXPRESS CPS SHERATON GRAND HOTEL SACRAMENTO - CONFERENCE EXPENSES - SECONDARY SERVICES	3,595.88
0001015511	CITY OF LOS ANGELES - CAMP HOLLYWOODLAND FACILITY RENTALS FOR MIDDLE SCHOOLS - STUDENT SUPPORT SERVICES	3,285.00
0001015518	AMAZON CAPITAL SERVICES, INC. SCIENCE LAB SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	25.17
0001015540	AMERICAN EXPRESS CPS RESIDENCE INN SACRAMENTO - CONFERENCE EXPENSES - SECONDARY SERVICES	8,303.46
	TOTAL	421,284.26
	LOCAL RESTRICTED RESOURCES	
0001010101	AMAZON CAPITAL SERVICES, INC. SCHOOL SAFETY EQUIPMENT - EEELP	25.25
0001015283	BSN SPORTS PHYSICAL EQUIPMENT - GLENDALE HIGH SCHOOL	1,500.00
0001015294	FERGUSON ENTERPRISES INC.#1350	541.36
0001015295	TRANS-GAS PROPANE INC	25.38
0001015297	MC MASTER-CARR SUPPLY COMPANY	100.72
0001015298	SCOTTY'S INDUSTRIAL PRODUCTS	82.92
0001015300	MAR-CO EQUIPMENT COMPANY	411.20
0001015301	GAY'S AUTOMOTIVE & TOWING INC.	149.00
0001015303	LOWE'S	392.91
0001015304	GRAYBAR ELECTRIC	144.96
0001015305	LAWN MOWER CORNER	120.00
0001015306	AA1 GRAPHICS & SIGNS	197.10
0001015307	HARTER SURFACES	165.89
0001015308	KAROL'S GENERAL GARAGE & BODY SHOP	393.80
0001015309	DESOTO SALES, INC.	7.55
0001015310	PEP BOYS	627.54
0001015311	HANGSAFE HOOKS MAINTENANCE SUPPLIES - FACILITY & SUPPORT OPERATIONS	1,488.00

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001015312	W. MYERS COMPANY	42.62
0001015314	STARFALL EDUCATION FOUNDATION	270.00
0001015324	GOLDEN STAR TECHNOLOGY INC.	163.16
0001015341	CUTTING EDGE CNCPTS RIBBON CUTTING CEREMONY EXPENSES - FREMONT ELEMENTARY SCHOOL	1,335.00
0001015343	COMPLETE BUSINESS SYSTEMS DUPLICATING SUPPLIES - FREMONT ELEMENTARY SCHOOL	1,747.78
0001015350	HOME DEPOT CREDIT SERVICES	73.58
0001015352	AMAZON CAPITAL SERVICES, INC. AUDIOVISUAL EQUIPMENT - MUIR ELEMENTARY SCHOOL	369.99
0001015359	OFFICE DEPOT	45.26
0001015360	BUCKEYE CLEANING CENTERS	467.13
0001015362	GALE SUPPLY COMPANY	90.05
0001015366	AMAZON CAPITAL SERVICES, INC. ART SUPPLIES - BALBOA ELEMENTARY SCHOOL	314.91
0001015376	AMAZON CAPITAL SERVICES, INC. ART SUPPLIES - BALBOA ELEMENTARY SCHOOL	101.32
0001015379	ADVANCED CHEMICAL TECHNOLOGY, INC	353.59
0001015380	ADVANCED CHEMICAL TECHNOLOGY, INC SERVICE CONTRACT FOR MONTHLY BOILER WATER TREATMENT AT GLENDALE & HOOVER HIGH SCHOOLS - FACILITY & SUPPORT OPERATIONS	9,450.00
0001015381	COMMUSA	310.51
0001015407	OFFICE DEPOT	67.15
0001015408	OFFICE DEPOT	23.81
0001015417	SHI INTERNATIONAL CORP.	83.00
0001015429	CHAMPION CHEMICAL COMPANY	294.28
0001015430	AMAZON CAPITAL SERVICES, INC. ART SUPPLIES - BALBOA ELEMENTARY SCHOOL	105.92
0001015432	GOPHER	392.92
0001015433	SOUTHWEST SCHOOL & OFFICE	103.52
0001015438	LAKESHORE ART EQUIPMENT - MUIR ELEMENTARY SCHOOL	1,189.00
0001015455	AMAZON CAPITAL SERVICES, INC. SCHOOL FURNITURE - ROSEMONT MIDDLE SCHOOL	284.66
0001015504	O.H. LYNN PRINTING	85.41
0001015509	ON TRACK	67.89
0001015510	GOPHER	705.86
0001015523	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - EEELP	38.31
0001015524	LAKESHORE	600.00
0001015527	LAKESHORE	406.85
0001015533	LAKESHORE	498.28
0001015538	SHORE CREATION, LLC	324.00
	TOTAL	26,779.34

PO NUMBER	CHILD DEVELOPMENT FUND VENDOR	AMOUNT
0001010101	AMAZON CAPITAL SERVICES, INC. TRAFFIC SAFETY SIGNS - EEELP	25.25
0001015337	CCDAA	225.00
0001015355	AMERICAN EXPRESS CPS JERSEY MIKE'S - EDIBLE SUPPLIES FOR PARENT FORUM - EEELP	169.12
0001015381	COMMUSA COMMUNICATION EQUIPMENT - EEELP	1,242.02
0001015517	NAEYC MEMBERSHIP	345.00
0001015539	CAAAYC CONFERENCE EXPENSES - EEELP	1,755.00
	TOTAL	3,761.39
	FOOD SERVICES FUND	
0001015273	DIRECT MAIL SOURCE INC BLANKET PURCHASE ORDER FOR PRINTING SERVICES - FOOD SERVICES	8,000.00
0001015280	ARROW RESTAURANT EQUIPMENT BLANKET PURCHASE ORDER FOR SMALL APPLIANCES - FOOD SERVICES	2,000.00
0001015309	DESOTO SALES, INC.	13.49
0001015330	GOLDEN STAR TECHNOLOGY INC.	652.62
0001015377	SNA	18.00
0001015378	CSNA	55.00
0001015393	ULINE SHIPPING SUPPLY	67.49
0001015409	OFFICE DEPOT	15.43
0001015436	ACTION SALES FOOD SERVICES EQUIPMENT - FOOD SERVICES	10,702.17
0001015440	SHANNON DIVERSIFIED INC	350.00
0001015442	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - FOOD SERVICES	28.46
0001015453	AMAZON CAPITAL SERVICES, INC. FOOD SERVICES EQUIPMENT - FOOD SERVICES	288.94
0001015519	OFFICE DEPOT	197.46
0001015537	ULINE SHIPPING SUPPLY	38.87
	TOTAL	22,427.93
	MEASURE S PROJECTS FUND	
0001010092	SKC COMPANY, INC PERMANENT PORTABLE CLASSROOMS FOR DUNSMORE ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	103,030.00
0001015328	KINETIC LIGHTING, INC. SERVICE CONTRACT FOR LIGHTING SYSTEM & ARCHITECTURAL CONTROL EQUIPMENT REPLACEMENT - GLENDALE HIGH SCHOOL	28,687.14

PO NUMBER	MEASURE S PROJECTS FUND (CONTINUATION) VENDOR	AMOUNT
0001015334	SS+K CONTRACTORS SERVICE CONTRACT TO MODIFY BOYS' SHOWER ROOM - CRESCENTA VALLEY HIGH SCHOOL	15,345.00
0001015365	PC & MAC EXCHANGE COMPUTER EQUIPMENT - FRANKLIN ELEMENTARY SCHOOL	1,367.66
0001015395	CAM PAINTING, INC. SERVICE CONTRACT FOR EXTERIOR PAINTING OF THREE BUNGALOWS AT LINCOLN ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	3,450.00
0001015454	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - FRANKLIN ELEMENTARY SCHOOL	30.07
0001015456	HAAS FACTORY OUTLET CLASSROOM EQUIPMENT - GLENDALE HIGH SCHOOL	324,839.80
0001015464	TROTEC LASER, INC CLASSROOM EQUIPMENT - GLENDALE HIGH SCHOOL	35,449.00
0001015465	LAGUNA TOOLS CLASSROOM EQUIPMENT - GLENDALE HIGH SCHOOL	23,711.83
0001015466	DORINGER COLD SAWS, INC CLASSROOM EQUIPMENT - GLENDALE HIGH SCHOOL	8,031.82
0001015467	MATTERHACKERS PRINTING EQUIPMENT - GLENDALE HIGH SCHOOL	24,660.54
0001015468	KAESER COMPRESSORS, INC CLASSROOM EQUIPMENT - GLENDALE HIGH SCHOOL	20,451.15
0001015473	OFFICE DEPOT	337.00
0001015487	DRIVEN FENCE COMPANY SERVICE CONTRACT FOR DROP-OFF AND PICK-UP AREA FENCING - BALBOA ELEMENTARY SCHOOL	30,520.00
0001015488	DRIVEN FENCE COMPANY SERVICE CONTRACT FOR FENCING SERVICES - GLENDALE HIGH SCHOOL	9,750.00
0001015489	CENTURY PAVING SERVICE CONTRACT FOR PAVING SERVICES - LINCOLN ELEMENTARY SCHOOL	10,500.00
0001015490	CENTURY PAVING SERVICE CONTRACT FOR PAVING SERVICES - GLENDALE HIGH SCHOOL	11,950.00
0001015507	INTERMOUNTAIN LOCK & SECURITY SUPPLY BUILDING MAINTENANCE - JEFFERSON ELEMENTARY SCHOOL	1,090.62
0001015508	DEPARTMENT OF GENERAL SERVICES DSA INSPECTION RECORD FEE - VERDUGO WOODLANDS ELEMENTARY SCHOOL	2,916.96
	TOTAL	656,118.59

PO NUMBER	WORKERS' COMPENSATION FUND VENDOR	AMOUNT
0001015394	ALLIANCE OF SCHOOLS FOR INSURANCE - FINANCIAL SERVICES	25,496.00
	TOTAL	----- 25,496.00
0001015285	MC LENNAN DONATIONS HOOVER HIGH SCHOOL - A.S.B.	979.28
	TOTAL	----- 979.28

**LIST OF PO CHANGE ORDER
DURING THE PERIOD OF 2/5/2018 THROUGH 2/16/2018
CONSENT CALENDAR NO, 5 - March 6, 2018**

Change Order Date	PO Number	Vendor	Reason of Change	Original Amount	Net Increase / Decrease	New Total
02/09/2018	0001015173	SHI	Increased PO due to Incorrect Order Information	\$831.63	\$222.94	\$1,054.57
02/13/2018	0001012127	Sharp	Increased PO amount for overage charges	\$18,469.55	\$1,524.51	\$19,994.06
02/13/2018	0001010705	Glendale Adventist	Increased PO for additional expenses	\$25,000.00	\$10,000.00	\$35,000.00
02/13/2018	0001010984	Harris School Solutions	Increased PO to cover additional invoices	\$15,000.00	\$430.00	\$15,430.00
02/13/2018	0001011133	Everbank	Increased PO to cover lease through 6/30/2018	\$1,200.00	\$800.00	\$2,000.00
02/15/2018	0001010730	Sharp	Increased PO for overage charges	\$3,819.11	\$135.17	\$3,954.28

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

CONSENT CALENDAR NO. 6

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Craig Larimer, Financial Analyst

SUBJECT: Appropriation Transfer and Budget Revision Report

The Superintendent recommends that the Board of Education approve Appropriation Transfers and Budget Revisions for Fund 01.0 Unrestricted and Restricted.

GLENDALE UNIFIED SCHOOL DISTRICT
 March 6, 2018
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Local Control Funding Formula	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$0
8600-8799 Local	\$0	\$5,754
8910-8999 Transfers In/Contributions	\$0	\$574,455
TOTAL REVENUES	\$0	\$580,209

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	(\$3,534)	\$119,866
2000 Classified Salaries	(\$4,429)	\$174,772
3000 Employee Benefits	(\$5,037)	\$36,301
4000 Instructional Supplies	(\$57,994)	\$27,778
5000 Contract Services	(\$28,372)	\$221,017
6000 Capital Outlay	\$99,366	\$0
7000 Other Outgo/Indirect/Transfers Out	\$0	\$0
TOTAL BUDGETED APPROPRIATIONS	\$0	\$579,734

NET INCREASE/DECREASE IN FUND BALANCE	\$0	\$475
--	------------	--------------

GLENDALE UNIFIED SCHOOL DISTRICT
 March 6, 2018
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Local Control Funding Formula	\$0	\$0
8100-8299 Federal	\$0	(\$134,632)
8300-8599 Other State	\$0	\$0
8600-8799 Local	\$0	\$106,035
8910-8999 Transfers In/Contributions	\$0	(\$574,455)
TOTAL REVENUES	\$0	(\$603,052)

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	(\$175,503)
2000 Classified Salaries	\$0	\$8,839
3000 Employee Benefits	\$0	(\$57,295)
4000 Instructional Supplies	\$10,650	\$320,027
5000 Contract Services	(\$10,650)	(\$224,122)
6000 Capital Outlay	\$0	\$3,095
7000 Other Outgo/Indirect/Transfers Out	\$0	\$4,907
TOTAL BUDGETED APPROPRIATIONS	\$0	(\$120,052)

NET INCREASE/DECREASE IN FUND BALANCE	\$0	(\$483,000)
--	------------	--------------------

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

CONSENT CALENDAR NO. 7

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

PREPARED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Consideration of Damage Claim**

The Superintendent recommends that the Board of Education reject a claim submitted on behalf of Janus Miranda, and refer the claim to the District's claims administrator for processing in accordance with applicable laws.

#

#

#

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

CONSENT CALENDAR NO. 8

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

PREPARED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Authorization to Apply for 2017-18 California-Grown Fresh Schools Meals Grant**

The Superintendent recommends that the Board of Education authorize staff to apply for 2017-18 California-Grown Fresh Schools Meals Grant.

The California-grown Fresh School Meals Grant was established by an appropriation from the General Fund to the State Superintendent of Public Instruction in the amount of \$1.5 million for Fiscal Year 2017–18.

The purpose of the California-grown Fresh School Meals Grants is to encourage schools participating in the National School Lunch Program (NSLP) or School Breakfast Program (SBP) to purchase California-grown food, and to expand the number of freshly prepared school meals that use California-grown ingredients. School Food Authorities (SFAs) must prepare school meals in accordance with the federal NSLP or SBP. Awardees may use grant funds to purchase California-grown foods, purchase equipment necessary to provide school meals to students, provide nutrition education to students, and provide professional development for relevant food service employees regarding the implementation of fresh and healthy school meals. The CDE will award grants no less than \$50,000 but not more than \$125,000.

Glendale Unified School District's Nutrition Services Department requests the Board of Education's permission to apply for this grant. The two sites that would benefit from this grant are Jefferson and R.D. White elementary schools.

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

CONSENT CALENDAR NO. 9

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services
Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Approval of New, Revised, or Retired Board Policies Relating to Instruction, Students, and Business and Noninstructional Operations**

The Superintendent recommends that the Board of Education approve new, revised, or retired Board Policies BP 6162.6 (Use of Copyrighted Materials); BP 6020 (Parent Involvement); (BP) 6170.1 (Transitional Kindergarten); BP 5116.2 (Involuntary Student Transfers); BP 3513.3 (Tobacco-Free Schools and Work Locations); and BP 3517 (Facilities Inspection) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

BP 6162.6 – Use of Copyrighted Materials

CSBA Update August 2013
Last GUSD Update October 2002

Staff is recommending that the policy be updated to reflect current California School Boards Association (CSBA) language and legal references.

BP 6020 – Parent Involvement

CSBA Update October 2017
Last GUSD Update June 2010

CSBA has updated their model policy and regulation to reflect requirements for parent involvement in schools receiving federal Title I, Part A funding, as amended by the Every Student Succeeds Act, including expanding activities to include engagement of family members. The policy also reflects parent involvement as a state priority that must be addressed in the District's LCAP. After Board approval of the revised Board Policy, the accompanying Administrative Regulation will be revised.

BP 6170.1 – Transitional Kindergarten

CSBA Update October 2017
Last GUSD Update May 2016

The California School Boards Association (CSBA) updated their model policy to reflect a new State law, AB 99, which permits districts to maintain transitional kindergarten classes for different lengths of time during the school day, either at the same or different school sites, provided that the length of the school day complies with legal requirements related to the minimum and maximum length of the school day.

BP 5116.2 – Involuntary Student Transfers

CSBA Update December 2016
Last GUSD Update N/A

Currently, Glendale Unified School District does not have a Board Policy (BP) for Involuntary Student Transfers. California School Boards Association (CSBA) Board Policy 5116.2 reflects current law, as well as, the District’s current practices as it relates to involuntary student transfers.

BP 3513.3 – Tobacco-Free Schools and Work Locations

CSBA Update: July 2016
Last GUSD Update: September 2015

Staff recommends that BP 3513.3 be updated to comply with Education Code and federal and state laws.

BP 3517 –Facilities Inspection (to be deleted)

CSBA Update: N/A
Last GUSD Update: November 2010

Staff recommends that Board Policy 3517 be deleted and contents moved to a new Administrative Regulation (AR) 3517. The new AR 3517 is expanded to more directly reflect law regarding the conditions that must be inspected pursuant to the Office of Public School Construction’s facilities inspection tool. Regulation will reflect new law (AB 10), which requires a school that serves any of grades 6-12 and is a high-poverty school, as defined, to stock 50 percent of its restrooms with feminine hygiene products and to make such products available free of charge to students. Regulation also adds

Glendale Unified School District
Consent Calendar No. 9
March 6, 2018
Page 3

recommendation for lead testing and describes the circumstances under which drinking water is required to be tested for lead, including a requirement of new law (AB 746) for testing of school buildings constructed before January 1, 2010.

Upon approval of the policies, updates to the accompanying Administrative Regulations will be made as needed following current District procedures.

Copies of the policies are included with this report.

Instruction

Use of Copyrighted Materials

The Board of Education recognizes that district staff and students may use a variety of copyrighted materials in the educational program and other district operations. When such materials have not been purchased by the District for the intended use, the Board expects staff and students to respect the protections afforded by federal law to the copyright owners of those materials and respect any limitations by the copyright holder to the license of such materials.

Any literary, musical, dramatic, choreographic, pictorial, graphic, sculptural, audiovisual or motion picture, sound, architectural, or other original work shall be assumed to be a copyrighted work, regardless of whether the work appears in print, audio, video, electronic, or other fixed and tangible form.

Before reproducing a copyrighted material for instructional or other district purposes, a staff member shall determine if the material is in the public domain or if the intended use of the material meets the criteria for fair use or another exception pursuant to 17 USC 107-122. If the material is not in the public domain or no recognized exception applies, the staff member shall seek permission of the copyright holder before using the material.

The Superintendent or designee shall inform staff that inclusion of an attribution citing the author and source of a copyrighted material does not absolve the staff member from the responsibility to either obtain permission or satisfy criteria for fair use or another exception.

If a staff member is uncertain as to whether the intended use of the material meets the criteria for fair use or another exception, he/she shall take the safest course and seek permission from the copyright holder to use the material or, if it is impracticable to obtain permission, shall contact the Superintendent or designee for clarification and assistance.

Students shall not copy or distribute copyrighted works to others. Staff members shall take reasonable precautions to prevent copying or the use of unauthorized copies on school equipment.

Legal Reference: Education Code Section: 35182
United States Code, Title 17, Sections: 101-122; 102; 106; 107; 110; 504
Court Decisions:
Cambridge University Press et al. v. Becker et al. (N.D. Ga. 2012) 863
F.Supp.2d 1190
Campbell v. Acuff-Rose Music, Inc., (1994) 510 U.S. 569
Marcus v. Rowley, (9th Cir., 1982) 695 F.2d 1171

Instruction

Use of Copyrighted Materials

Policy Adopted: 06/01/1976

Policy Amended: 07/02/1985; 12/06/1994; 10/15/2002; 03/06/2018

(Formerly BP 3545; 6163)

Instruction

Parent Involvement

The Glendale Unified School District Board of Education recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Superintendent or designee shall consult with parents/guardians and family members in the development of meaningful opportunities at all grade levels for them to be involved in District and school activities at all grade levels; advisory, decision-making, and advocacy roles; and activities to support learning at home.

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

The District's local control and accountability plan shall include goals and strategies for parent/guardian involvement, including District efforts to seek parent/guardian input in District and school site decision making and to promote parent/guardian participation in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities. (Education Code 42238.02, 52060)

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the District's parent and family engagement efforts, including, but not limited to, input from parents/guardians, family members, and school staff on the adequacy of involvement opportunities and barriers that may inhibit participation.

Title I Schools

The Superintendent or designee shall involve parents/guardians and family members in establishing District expectations and objectives for meaningful parent/guardian and family engagement in schools supported by Title I funding, developing strategies that describe how the District will carry out each activity listed in 20 USC 6318, as contained in the accompanying administrative regulation, and implementing and evaluating such programs, activities, and procedures. As appropriate, the Superintendent or designee shall conduct outreach to all parents/guardians and family members. (Education Code 11503; 20 USC 6318)

When the District's Title I, Part A allocation exceeds the amount specified in 20 USC 6318, the Board shall reserve at least one percent of the funding to implement parent/guardian and family engagement activities. The Superintendent or designee shall involve parents/guardians and family members of participating students in decisions regarding how the district's Title I funds will be allotted for parent/guardian and family engagement activities and shall ensure that priority is given to schools in high poverty areas in accordance with law. (20 USC 6318, 6631)

Instruction

Parent Involvement

Expenditures of such funds shall be consistent with the activities specified in this policy and shall include at least one of the following: (20 USC 6318)

1. Support for schools and nonprofit organizations in providing professional development for District and school staff regarding parent/guardian and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents/guardians and family members.
2. Support for programs that reach parents/guardians and family members at home, in the community, and at school.
3. Dissemination of information on best practices focused on parent/guardian and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents/guardians and family members.
4. Collaboration with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement.
5. Any other activities and strategies that the district determines are appropriate and consistent with this policy.

The Superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent/guardian and family engagement policy in accordance with 20 USC 6318.

Non-Title I Schools

The Superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the District and schools will address the purposes and goals described in Education Code 11502. (Education Code 11504)

Legal Reference: Education Code, Sections 11500-11506; 48985; 51101; 52060-54444.2;
56190-56194; 64001
Labor Code Section 230.8
Code of Regulations, Title 5, Section 18275

Instruction

Parent Involvement

United States Code, Title 20 Sections 6311; 6312; 6314; 6318; 6631
Code of Federal Regulations, Title 28, Sections 35.104; 35.160

Policy Adopted: 03/91

Policy Amended: 6/96; 8/06; 7/15/08; 6/22/10; 03/06/2018

Instruction

Transitional Kindergarten

The Board of Education desires to offer a high-quality Transitional Kindergarten (TK) program for eligible children who do not yet meet the minimum age criterion for kindergarten. The program shall assist TK children in developing the academic, social, and emotional skills they need to succeed in kindergarten and beyond.

The District's TK program shall be the first year of a two-year kindergarten program. (Education Code 48000)

The Board encourages ongoing collaboration among District preschool staff, other preschool providers, elementary teachers, administrators, and parents/guardians in program development, implementation, and evaluation of the District's TK program.

A. Eligibility

1. The District's TK program shall admit children whose fifth birthday is from September 2 through December 2. (Education Code 48000)
2. Parents/guardians of eligible children shall be notified of the availability of the TK program and the age, residency, immunization, and any other enrollment requirements. Enrollment in the TK program shall be voluntary.
3. Upon request of a child's parents/guardians, the District may, on a case-by-case basis after the Superintendent or designee determines that it is in the child's best interest, admit into the District's TK program a child whose fifth birthday is on or before September 1 and who is therefore eligible for kindergarten.
4. The District may, at any time during the school year, but after a child turns five years of age, admit into the TK program a child whose fifth birthday is after December 2 of that same school year, provided that the Superintendent or designee recommends that enrollment in a TK program is in the child's best interest and the child's parents/guardians approve. Prior to such enrollment, the child's parents/guardians shall be provided information regarding the advantages and disadvantages and any other explanatory information about the effect of early admittance. Enrollment of children into TK whose fifth birthday is after December 2 will be on a case-by-case basis and only as space permits in the District's TK classrooms allowing for space for new TK-age student enrollment. (Education Code 48000)

Instruction

Transitional Kindergarten

B. Curriculum and Instruction

1. The District's TK program shall be based on a modified kindergarten curriculum that is age and developmentally appropriate. (Education Code 48000)
2. The program shall be aligned with the preschool learning foundations and preschool curriculum frameworks developed by the California Department of Education. It shall be designed to facilitate students' development in essential skills related to language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social sciences, English language development, and social-emotional development.
3. The Board shall establish the length(s) of the school day in the district's TK program. TK programs may be maintained for different lengths of time either at the same or different school sites, as long as the school day is at least three hours but no more than four hours. The Superintendent or designee shall annually report to the California Department of Education as to whether the district's TK programs are offered full day, part day, or both. (Education Code 37202, 46111, 46117, 48003)
4. TK students may be placed in the same classrooms as kindergarten students when necessary, provided that the instructional program is differentiated to meet student needs.

C. Staffing

1. The Superintendent or designee shall ensure that teachers assigned to teach in TK classes possess a teaching credential or permit from the Commission on Teacher Credentialing (CTC) that authorizes such instruction.
2. A credentialed teacher who is first assigned to a TK class after July 1, 2015, shall by August 1, 2020, have at least 24 units in early childhood education and/or child development, comparable experience in a preschool setting and/or a child development teacher permit issued by the CTC. (Education Code 48000)
3. The Superintendent or designee may provide professional development as needed to ensure that TK teachers are knowledgeable about the standards and effective instructional methods for teaching young children.

Instruction

Transitional Kindergarten

D. Continuation to Kindergarten

1. Students who complete the TK program shall be eligible to continue in kindergarten the following school year. Parents/guardians of such students shall not be required to submit a signed Kindergarten Continuance Form for kindergarten attendance.
2. However, whenever children who would otherwise be age-eligible for kindergarten are enrolled in TK, the Superintendent or designee shall obtain a Kindergarten Continuance Form signed by the parent/guardian at the beginning of the TK year acknowledging consent for the child's enrollment in TK and enrollment in kindergarten the following school year.
3. A student shall not attend more than two years in a combination of TK and Kindergarten. (Education Code 46300)

E. Assessment

The Superintendent or designee may develop or identify appropriate formal and/or informal assessments of TK students' development and progress. He/she shall monitor and regularly report to the Board regarding program implementation and the progress of students in meeting related academic standards.

Legal References: Education Code, Sections 8973; 37202; 44258.9; 46111; 46114-46119; 46300; 48000; 48002; 48003; 48200

Policy Adopted: 05/24/2016

Policy Amended: 03/06/2018

Students

Involuntary Student Transfers

The Board of Education desires to enroll students in the school of their choice, but recognizes that circumstances sometimes necessitate the involuntary transfer of some students to another school or program in the district. The Superintendent or designee shall develop procedures to facilitate the transition of such students into their new school of enrollment.

As applicable, when determining the best placement for a student who is subject to involuntary transfer, the Superintendent or designee shall review all educational options for which the student is eligible, the student's academic progress and needs, the enrollment capacity at district schools, and the availability of support services and other resources.

Whenever a student is involuntarily transferred, the Superintendent or designee shall provide timely written notification to the student and his/her parent/guardian and an opportunity for the student and parent/guardian to meet with the Superintendent or designee to discuss the transfer.

A. Students Convicted of Violent Felony or Misdemeanor

1. A student may be transferred to another district school if he/she is convicted of a violent felony, as defined in Penal Code 667.5(c), or a misdemeanor listed in Penal Code 29805 and is enrolled at the same school as the victim of the crime for which he/she was convicted. (Education Code 48929)
2. Before transferring such a student, the Superintendent or designee shall attempt to resolve the conflict using restorative justice, counseling, or other such services. He/she shall also notify the student and his/her parents/guardians of the right to request a meeting with the principal or designee. (Education Code 48929)
3. Participation of the victim in any conflict resolution program shall be voluntary, and he/she shall not be subjected to any disciplinary action for his/her refusal to participate in conflict resolution.
4. The principal or designee shall submit to the Superintendent or designee a recommendation as to whether or not the student should be transferred. If the Superintendent or designee determines that a transfer would be in the best interest of the students involved, he/she shall submit such recommendation to the Board for approval.
5. The Board shall deliberate in closed session to maintain the confidentiality of student information, unless the parent/guardian or adult student submits a written request that the matter be addressed in open session and doing so would not violate the privacy rights of any other student. The Board's decision shall be final.

Students

Involuntary Student Transfers

6. The decision to transfer a student shall be subject to periodic review by the Superintendent or designee.
7. The Superintendent or designee shall annually notify parents/guardians of the District's policy authorizing the transfer of a student pursuant to Education Code 48929. (Education Code 48980)

B. Other Involuntary Transfers

Students may be involuntarily transferred under either of the following circumstances:

1. If a high school student commits an act enumerated in Education Code 48900 or is habitually truant or irregular in school attendance, he/she may be transferred to a continuation school. (Education Code 48432.5)
2. If a student is expelled from school for any reason, is probation-referred pursuant to Welfare and Institutions Code 300 or 602, or is referred by a school attendance review board or another formal District process, he/she may be transferred to a community day school. (Education Code 48662)

Legal Reference: Education Code, Sections 35146; 48430-48438; 48432.5; 48660-48666;
48662; 48900; 48929; 48980
Penal Code, Sections 667.5; 29805
Welfare and Institutions Code, Sections 300; 602

Policy Adopted: 03/06/2018

Business and Noninstructional Operations

Tobacco-Free Schools and Work Locations

The Board of Education recognizes that smoking and other uses of tobacco and nicotine products constitute a serious public health hazard and are inconsistent with District goals to provide a healthy environment for students and staff.

The Board prohibits smoking and/or the use of tobacco products at any time in District-owned or leased buildings, on District property, and in District vehicles. (Health and Safety Code, 104420, 104559).

These prohibitions apply to all employees, students, visitors, and other persons at any school-sponsored instructional program, activity or athletic event on or off District property.

Any written joint use agreement governing community use of District facilities or grounds shall include notice of the District's tobacco-free schools policy and consequences for violations of the policy.

Smoking means inhaling, exhaling, burning, or carrying of any lighted or heated cigar, cigarette, pipe, tobacco, or plant product intended for inhalation, whether natural or synthetic, in any manner or form, and includes the use of an electronic smoking device that creates aerosol or vapor or of any oral smoking device for the purpose of circumventing the prohibition of smoking. (Business and Professions Code 22950.5; Education Code 48901)

Tobacco products include: (Business and Professions Code 22950.5; Education Code 48901)

1. Any product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, or snuff.
2. An electronic device that delivers nicotine or other vaporized liquids to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, pipe, or hookah.
3. Any component, part, or accessory of a tobacco product, whether or not sold separately.

This policy does not prohibit the use or possession of prescription products and other cessation aids that have been approved by the U.S. Department of Health and Human Services, Food and Drug Administration, such as nicotine patch or gum.

Smoking or use of any tobacco-related product or disposal of any tobacco-related waste is prohibited within 25 feet of any playground, except on a public sidewalk located within 25 feet

Business and Noninstructional Operations

Tobacco-Free Schools and Work Locations

of the playground. In addition, any form of intimidation, threat, or retaliation against a person for attempting to enforce this policy is prohibited. (Health and Safety Code 104495)

Legal Reference: Education Code, Sections: 48900; 48901
Business and Professions Code Section: 22950.5
Health and Safety Code, Sections: 39002; 104350-1104495; 104495;
104559; 119405
Labor Code Sections: 3300; 6304; 6404.5
United States Code, Title 20 Sections: 6083; 7111-7122
Code of Federal Regulations, Title 21 Sections: 1140.1-1140.34

Policy Adopted: 06/30/1992

Policy Amended: 02/07/1995; 02/04/2003; 09/01/2015; 03/06/2018

Formerly BP 4015, BP 5131.6

Business and Noninstructional Operations

Facilities Inspection

The Governing Board recognizes that the condition of school facilities may have an impact on safety, student achievement, and employee morale and desires to provide school facilities that are safe, clean, and function, as defined in Education Code 17002.

The Superintendent or designee shall develop a facilities inspection and maintenance program to ensure that school facilities are maintained in good repair in accordance with law. At a minimum, the program shall analyze those facility conditions specified on the facilities inspection tool developed by the Office of Public School Construction, including the following:

1. ~~Gas Leaks: Gas systems and pipes appear safe, functional, and free of leaks.~~
2. ~~Mechanical Systems: Heating, ventilation, and air conditioning systems as applicable are functional and unobstructed.~~
3. ~~Windows/Doors/Gates/Fences (interior and exterior): Conditions that pose a safety and/or security risk are not evident.~~
4. ~~Interior Surfaces (floors, ceilings, walls, and window casings): Interior surfaces appear to be clean, safe, and functional.~~
5. ~~Hazardous Materials (interior and exterior): There does not appear to be evidence of hazardous materials that may pose a threat to students or staff.~~
6. ~~Structural Damage: There does not appear to be structural damage that could create hazardous or uninhabitable conditions.~~
7. ~~Fire Safety: The fire equipment and emergency systems appear to be functioning properly.~~
8. ~~Electrical (interior and exterior): There is no evidence that any portion of the school has a power failure and electrical systems, components, and equipment appear to be working properly.~~
9. ~~Pest/Vermin Infestation: Pest or vermin infestation is not evident.~~
10. ~~Drinking Fountains (inside and outside): Drinking fountains appear to be accessible and functioning as intended.~~

~~Business and Noninstructional Operations~~

~~Facilities Inspection~~

- ~~11. Restrooms: Restrooms appear to be accessible during school hours, are clean, functional, and in compliance with Education Code 35292.5 (operational and supplied).~~
- ~~12. Sewers: Sewer line stoppage is not evident.~~
- ~~13. Roofs (observed from the ground, inside/outside the building): Roof system appears to be functioning properly.~~
- ~~14. Playground/School Grounds: The playground equipment and school grounds appear to be clean, safe, and functional.~~
- ~~15. Overall Cleanliness: School grounds, buildings, common areas, and individual rooms appear to be cleaned regularly.~~

~~The Superintendent or designee shall ensure that any necessary repairs identified during the inspection are made in a timely and expeditious manner. The Superintendent or designee shall provide the Board with regular reports regarding the district's facility inspection program and updates of any visits to district schools by the County Superintendent of Schools.~~

~~Legal Reference: Education Code: 17002; 17070.75; 35186; 35126~~

~~Policy Adopted: 11/03/2010~~

~~Policy Retired: 03/06/2018~~

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

CONSENT CALENDAR NO. 10

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Felix Melendez, Executive Director, Secondary Education
Mr. Maurice James, Coordinator III, Career Technical Education

SUBJECT: **Amendment to the Carl D. Perkins Career and Technical Education Improvement Act of 2006 Funds for the 2017-2018 School Year**

The Superintendent recommends that the Board of Education accept an amendment to reflect an increase in funds in the amount of \$15,005 from Carl D. Perkins Career and Technical Education (CTE) Improvement Act of 2006 (Perkins IV) for the 2017-2018 school year.

At its meeting of October 3, 2017, the Board of Education accepted and approved the Grant Award Notification from the California Department of Education (CDE) for funds from the Carl D. Perkins CTE Improvement Act 2006 in the amount of \$164,839.

The CDE has submitted an amendment which states:

The award for the Carl D. Perkins Career and Technical Education Improvement Act of 2006 has been amended to reflect an increase in available funds in the amount of \$15,005.

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

CONSENT CALENDAR NO. 11

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: Acceptance of DonorsChoose Awards

The Superintendent recommends that the Board of Education accept funding from DonorsChoose to support projects submitted by Valley View Elementary School and Rosemont and Roosevelt Middle Schools.

DonorsChoose is an organization that connects concerned individuals, called "Citizen Philanthropists," with classroom teachers, to provide funds or materials for class projects. Public school teachers create student project proposals and submit the one-page essay and list of resources needed. These concerned individuals fund the student projects of their choice, in whole or in part.

DonorsChoose purchases the student materials and ships items directly to the school, using a network of partnerships and vendors. Teachers are required to complete a feedback package, including documenting the project with photographs, which in turn are shared with the individual that funded the project.

The following projects were submitted and awarded by DonorsChoose:

Valley View Elementary School – Arusiag Boggs, Teacher

Project: Grab the Best Seat!

This project was awarded various items (adjustable floor chairs, inflatable balance ball desk chairs, lap desks and plastic stack stools) valued at \$496. The items will be used in Ms. Boggs' second grade classroom to offer flexible seating options for students to work. Research shows that flexible seating and allowing room for movement gives students an outlet for their energy and allows them to focus and produce more meaningful work.

Valley View Elementary School – Jodi Fitzgibbons, Teacher

Project: On the Ball! Learning with Alternative Seating

This project was awarded eight Stay-N-Play Balance Balls valued at \$237.64. The balls will be used in Ms. Fitzgibbons' first grade classroom so alternative seating can be offered to students. All learners have individual preferences on how they learn best, and alternative seating creates a caring environment where maximum learning can occur.

Valley View Elementary School – Lisa Jenks, Teacher

Project: Super Students EGG-cited to Learn!

This project was awarded a Farm Innovator Digital Circulated Air Incubator, brooder, exploration set, starter kits, and other items valued at \$450.40. The items will be used in Ms. Jenks' second and third grade classroom for students to learn about the development and life cycle of the California Quail. Through incubating quail eggs, and monitoring temperature and humidity levels, students will have the opportunity to witness first-hand the life cycle of a bird, and use critical thinking skills and creativity. The project will also include making a Life Cycle book and have writing activities.

Roosevelt Middle School – Mr. Cerda and Mr. Loaiza, Teachers

Project: Building Teams and Working Together is our Goal!

This project was awarded four Quickplay Fold-Away Soccer Goals valued at \$972.06. These items will be used by students in Grades 6-8 during Physical Education classes for team sports/field games and skill-related activities.

Roosevelt Middle School – Randy Kamiya, Teacher

Project: Flying Robots Need Chromebooks!

This project was awarded two Lenovo Chromebooks valued at \$738.64. These Chromebooks will be used by students in the Intro to STEM class, by sixth grade Math and Science classes, and by the Robotics Club to program flying robots.

Rosemont Middle School – Mary English, Teacher

Project: Making Atoms with Magnetic Models!

This project was awarded two Atom with Magnetic Vinyl Background kits valued at \$226. These kits will be used by Ms. English's eighth grade science class to make it easier for students to understand the structure of an atom, rather than make paper or other non-magnetic models, which are challenging to keep all together or cause frustration when individual pieces get lost. These kits also provide the visual learning for students when Chromebooks are not available for classroom use.

Rosemont Middle School – Mary English, Teacher

Project: Chromebooks Needed for Daily Use!

This project was awarded two Chromebooks valued at \$553.40. These Chromebooks will provide Ms. English's eighth grade science class access to technology on a daily basis. More and more of the up-to-date learning materials and resources are more readily available online. Students will be able to research, create and complete projects and assessments on these classroom Chromebooks.

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

CONSENT CALENDAR NO. 12

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

PREPARED BY: Dr. Cynthia M. Foley, Assistant Superintendent, Human Resources

SUBJECT: **Agreement with Immigration Attorney**

The Superintendent recommends that the Board of Education approve a Retainer Agreement between Glendale Unified School District and Malathi Benjamin, Professional Law Corporation, and that the Assistant Superintendent, Human Resources, be authorized to execute the Agreement.

The District is committed to maintaining a strong FLAG program. The two Spanish FLAG teachers at Toll Middle School were brought to the United States from Spain in 2012 under the Visiting Teacher Program with the California Department of Education and have succeeded in building a very robust program with strong student engagement and parent support. In an effort to continue this growth and demonstrate its commitment to the program, the District proposes entering into an Agreement with Ms. Malathi Benjamin, immigration attorney, to begin the process of obtaining H-1B visas for these two teachers who have been committed to the program for the past six years. The cost of this process, including attorney fees and filing costs, is approximately \$4,000 per person. Ms. Benjamin worked with GUSD in 2015 to obtain H-1B visas. The petition was denied at that time. She has had recent success obtaining an H-1B visa for another district using the same procedure as she plans to use for these teachers and is confident that this attempt will result in a better chance of a positive outcome.



127 N. MADISON AVE.
SUITE 210
PASADENA, CA 91101
TELEPHONE: (626) 744 1750
FAX: (866) 264 3944
MALATHI@MALATHIBENJAMIN.COM
WWW.MALATHIBENJAMIN.COM

RETAINER AGREEMENT

This agreement is made between Malathi Benjamin, PLC., hereafter referred to as "Attorney," and Glendale Unified School District (Petitioner) and Jordi Solsona Puig (Beneficiary), hereafter collectively referred to as "Client."

Client retains Attorney with regard to an application for H-1B status for Beneficiary through the employment and sponsorship of Petitioner. The service covered by this agreement shall include gathering necessary information from Client, including required documents; providing Clients with all resources necessary for the process; preparing the necessary forms for review and signature; preparing the package of forms and supporting documents for filing; communicating with Clients as necessary with regard to the filing; advise given throughout; and reasonable status checks.

Attorney's fees for the legal service to be provided under this agreement shall be Three Thousand Dollars (\$3,000.00) and shipping and copying fees shall be Thirty Dollars (\$30.00).

Client will also pay the appropriate filing fees and costs associated with this matter at the time of filing the petition. Client is informed that this attorney's fee is not set by law, but rather is negotiable between the attorney and the Client. Preparation and submission of a response to a Request for Evidence will be charged at \$350.00. Attorney shall not perform any additional services without the express consent of Client.

H-1B Petition Fee: Four Hundred Sixty Dollars (\$460.00) payable in full prior to filing
H-1B Fraud Prevention Fee: Five Hundred Dollars (\$500.00) payable in full prior to filing

Client acknowledges that the above services are the result of at least one consultation with Attorney and constitute Attorney's best recommendation for accomplishing the purposes of this agreement. Client further acknowledges that Attorney cannot and does not make any guarantee of success regarding this matter. No statement made by Attorney or from this office should be deemed or construed as a promise or guarantee of success.

Attorney will perform the legal services called for under this agreement, keep Client informed of progress and developments, and respond promptly to Client's inquiries and communications. Client will be truthful and cooperative with Attorney, keep Attorney reasonably informed of developments and of Client's correct address, telephone number, and whereabouts and timely make any payments required under this agreement.

Client acknowledges the importance of dates and deadlines with regard to Client's immigration matters and documents, and the vital necessity of ensuring that the same are maintained valid at all times. Client agrees with Attorney that Client shall be solely responsible for ensuring that Client is aware of the expiration of relevant documents and time periods, including but not limited to, the validity period of the status the Client is in or receives, Client's I-94, passport, and visa, and that Client shall take timely steps to renew the same if the same is renewable. Client takes on the same responsibility for every dependent of the Client who is in a status dependent on the Client. Attorney

may, as a matter of courtesy, but without obligation or responsibility, inform Client of the expiration or imminent expiration of any of the above to the extent that Attorney is aware of the same. Client is responsible for notifying USCIS and Attorney of a change of address within ten days of moving. Client must complete and submit form AR-11 on the USCIS website and email Attorney new address.

This letter will serve as confirmation of the fact that this firm is currently insured against acts of professional malpractice.

CONSENT TO USE OF E-MAIL AND CLOUD SERVICES

In order to provide Client with efficient and convenient legal services, Attorney will frequently communicate and transmit documents using e-mail. Because e-mail continues to evolve, there may be risks communicating in this manner, including risks related to confidentiality and security. By entering into this Agreement, Client is consenting to such e-mail transmissions with Client and Client’s representatives and agents.

In addition, Attorney uses a cloud computing service with servers located in a facility other than Attorney’s office. By entering into this Agreement, Client understands and consents to having communications, documents and information pertinent to the Client’s matter stored through such a cloud-based service.

The following email addresses are to be used and each party will inform the other without delay of any change in address:

Petitioner: cmfoley@gusd.net
Beneficiary: jsolsona@gusd.net
Attorney: malathi@malathibenjamin.com

The effective date of this agreement shall be the date when, having been executed by Client, one copy of the agreement is received by Attorney and Attorney has received the payment set forth above, or Attorney accepts late receipt. Once effective, this agreement will, however, apply to services provided by Attorney on this matter before its effective date. Such services include all prior evaluations, discussions, and analyses of Client’s situation and the above recommended strategy for addressing it.

The foregoing is agreed to by:

Glendale Unified School District

Cynthia M. Foley, Ed.D (Petitioner)

Date

Jordi Solsona Puig (Beneficiary)

Date

Malathi Benjamin, Professional Law Corporation

Malathi Benjamin

Date



127 N. MADISON AVE.
SUITE 210
PASADENA, CA 91101
TELEPHONE: (626) 744 1750
FAX: (866) 264 3944
MALATHI@MALATHIBENJAMIN.COM
WWW.MALATHIBENJAMIN.COM

RETAINER AGREEMENT

This agreement is made between Malathi Benjamin, PLC., hereafter referred to as "Attorney," and Glendale Unified School District (Petitioner) and Maria Capdevila Gutierrez (Beneficiary), hereafter collectively referred to as "Client."

Client retains Attorney with regard to an application for H-1B status for Beneficiary through the employment and sponsorship of Petitioner. The service covered by this agreement shall include gathering necessary information from Client, including required documents; providing Clients with all resources necessary for the process; preparing the necessary forms for review and signature; preparing the package of forms and supporting documents for filing; communicating with Clients as necessary with regard to the filing; advise given throughout; and reasonable status checks.

Attorney's fees for the legal service to be provided under this agreement shall be Three Thousand Dollars (\$3,000.00) and shipping and copying fees shall be Thirty Dollars (\$30.00).

Client will also pay the appropriate filing fees and costs associated with this matter at the time of filing the petition. Client is informed that this attorney's fee is not set by law, but rather is negotiable between the attorney and the Client. Preparation and submission of a response to a Request for Evidence will be charged at \$350.00. Attorney shall not perform any additional services without the express consent of Client.

H-1B Petition Fee: Four Hundred Sixty Dollars (\$460.00) payable in full prior to filing
H-1B Fraud Prevention Fee: Five Hundred Dollars (\$500.00) payable in full prior to filing

Client acknowledges that the above services are the result of at least one consultation with Attorney and constitute Attorney's best recommendation for accomplishing the purposes of this agreement. Client further acknowledges that Attorney cannot and does not make any guarantee of success regarding this matter. No statement made by Attorney or from this office should be deemed or construed as a promise or guarantee of success.

Attorney will perform the legal services called for under this agreement, keep Client informed of progress and developments, and respond promptly to Client's inquiries and communications. Client will be truthful and cooperative with Attorney, keep Attorney reasonably informed of developments and of Client's correct address, telephone number, and whereabouts and timely make any payments required under this agreement.

Client acknowledges the importance of dates and deadlines with regard to Client's immigration matters and documents, and the vital necessity of ensuring that the same are maintained valid at all times. Client agrees with Attorney that Client shall be solely responsible for ensuring that Client is aware of the expiration of relevant documents and time periods, including but not limited to, the validity period of the status the Client is in or receives, Client's I-94, passport, and visa, and that Client shall take timely steps to renew the same if the same is renewable. Client takes on the same responsibility for every dependent of the Client who is in a status dependent on the Client. Attorney

may, as a matter of courtesy, but without obligation or responsibility, inform Client of the expiration or imminent expiration of any of the above to the extent that Attorney is aware of the same. Client is responsible for notifying USCIS and Attorney of a change of address within ten days of moving. Client must complete and submit form AR-11 on the USCIS website and email Attorney new address.

This letter will serve as confirmation of the fact that this firm is currently insured against acts of professional malpractice.

CONSENT TO USE OF E-MAIL AND CLOUD SERVICES

In order to provide Client with efficient and convenient legal services, Attorney will frequently communicate and transmit documents using e-mail. Because e-mail continues to evolve, there may be risks communicating in this manner, including risks related to confidentiality and security. By entering into this Agreement, Client is consenting to such e-mail transmissions with Client and Client's representatives and agents.

In addition, Attorney uses a cloud computing service with servers located in a facility other than Attorney's office. By entering into this Agreement, Client understands and consents to having communications, documents and information pertinent to the Client's matter stored through such a cloud-based service.

The following email addresses are to be used and each party will inform the other without delay of any change in address:

Petitioner: cmfoley@gusd.net
Beneficiary: mcapdevila@gusd.net
Attorney: malathi@malathibenjamin.com

The effective date of this agreement shall be the date when, having been executed by Client, one copy of the agreement is received by Attorney and Attorney has received the payment set forth above, or Attorney accepts late receipt. Once effective, this agreement will, however, apply to services provided by Attorney on this matter before its effective date. Such services include all prior evaluations, discussions, and analyses of Client's situation and the above recommended strategy for addressing it.

The foregoing is agreed to by:

Glendale Unified School District

Cynthia M. Foley, Ed.D (Petitioner)

Date

Maria Capdevila Gutierrez (Beneficiary)

Date

Malathi Benjamin, Professional Law Corporation

Malathi Benjamin

Date

GLENDALE UNIFIED SCHOOL DISTRICT

March 6, 2018

CONSENT CALENDAR NO. 13

TO: Board of Education
FROM: Winfred B. Roberson, Jr., Superintendent
SUBJECT: **Acceptance of Gifts**

The Superintendent recommends that the following gifts to the District be accepted and that letters of appreciation be written to the donors:

- a. Special Olympics Southern California wish to donate to the District \$800.00 to be used to purchase instructional materials and supplies for use at Columbus Elementary School.
- b. Dunsmore PTA wish to donate to the District \$5,300.00 to be used toward the cost for field trip buses at Dunsmore Elementary School.
- c. The Boeing Company Gift Match/BPAC Program wish to donate to the District \$250.00 to be used to purchase instructional materials and supplies for use at Dunsmore Elementary School.
- d. Special Olympics Southern California wish to donate to the District \$8,000.00 to be used to purchase instructional materials and supplies for use in the Special Education Department.
- e. Viper Productions wish to donate to the District five monitors for the STEAM class at Toll Middle School.
- f. Verdugo Woodlands Elementary PTA wish to donate to the District \$1,103.09 to be used to purchase student planners for the 2018-2019 school year at Verdugo Woodlands Elementary School.