

GLENDALÉ UNIFIED SCHOOL DISTRICT  
223 North Jackson Street  
Glendale, California 91206  
(818) 241-3111

**BOARD OF EDUCATION**  
**AGENDA**

October 17, 2017  
Meeting No. 10  
Regular Meeting

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**223 North Jackson Street**  
**Glendale, California 91206**  
**(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 10**  
**Administration Center**

**October 17, 2017**

*“Preparing our students for their future.”*

<b>Please Note Times</b>	
<b>5:00 P.M. -</b>	<b>Opening, Public Communications (on closed session items only)</b>
<b>Closed Session</b>	
<b>6:30 P.M. -</b>	<b>Regular Meeting, Student Board Member Report, Public Communications, Information, Action, Consent Calendar, Reports</b>

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

**A. OPENING - 5:00 P.M.**

**1. Call to Order and Roll Call**

**B. COMMUNICATIONS FROM PUBLIC - (on Closed Session items only)**

**1. Public Communications**

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

**C. CLOSED SESSION**

**1. Instructing designated representative, Mr. Winfred B. Roberson, Jr., Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.**

**C. CLOSED SESSION - continued**

2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Legal Counsel - Existing Litigation pursuant to Government Code §54946.9 (a). Case No. BC 591301**
5. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Government Code 54956.8**  
**Property: Approximately 40,000 square feet of real property, referred to as a portion of the District Office Site, located at 223 N. Jackson Street, Glendale, California 91206 (Property)**  
**Negotiating Parties: Glendale Unified School District (Proposed Exchangor), Winfred Roberson, Superintendent, Constance Schwindt, Atkinson, Andelson, Loya, Rudd & Romo, and property consultant Sam S. Manoukian, RE/MAX; and one or more representatives from Carmel Partners which may acquire the Property through an exchange agreement pursuant to applicable California law (Proposed Exchange)**  
**Under Negotiation: Instructions to negotiators will concern price and terms of payment as related to the possible exchange of the identified Property**
6. **Conference with Legal Counsel - Anticipated Litigation significant exposure to litigation pursuant to subdivision (d)(2) of section 54956.9: One potential case.**

**D. RETURN TO REGULAR MEETING - 6:30 P.M.**

1. **Call to Order**
2. **Pledge of Allegiance led by Hermine Maissian, a 6th grade student from Balboa Elementary School**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

**E. STUDENT BOARD MEMBER REPORT**

1. Student Board Member Amira Chowdhury will report on activities and events happening at the schools around the District.

**F. COMMUNICATIONS FROM PUBLIC**

**1. Public Communications**

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**G. INFORMATION**

**1. Resignations**

**8**

The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

**2. Local Control Accountability Plan (LCAP) Update #4 and #5**

**9**

This report is to provide an update on the 2017-2018 Local Control Accountability Plan (LCAP), Glendale Unified School District's (GUSD) "Roadmap to Success" focusing on integrated math, special education student progress and career technical education programs/pathways.

**3. World Languages Advisory Committee Update**

**26**

This report will provide the Board of Education with an update on the progress made by the World Languages Advisory Committee at meetings held to date in an effort to formulate recommendations for next steps for world language programs in GUSD secondary schools.

**4. Proposal for Cerritos Elementary School to Become a Magnet School**

**28**

This report will provide the Board of Education an update on the partnership with Code To The Future, a leading Computer Science program for magnet and theme-based schools, and the recommended plan for Cerritos Elementary School to become GUSD's newest Magnet School, Cerritos Computer Science Magnet School.

**5. Proposed Revisions to Board Policy Relating to Instruction**

**32**

This report will provide the Board of Education with information on the need to revise existing Board Policy (BP) 6112 (School Day) as recommended by the California School Boards Association and to comply with Education Code and federal and state laws.

**6. 2017-18 School Lunch Price Increase**

**34**

School districts are required to review their paid lunch revenue annually. When the average paid lunch price is less than the difference between the free and paid Federal reimbursement rates, districts must either increase their average paid lunch price or provide funds from non-Federal sources. To comply with the USDA's paid lunch equity requirement, the District will need to increase school lunch prices from \$2.60 to \$2.75 effective January 2018.

**7. Monthly Budget Update**

**35**

Each month, staff will provide a brief review of the District budget. This will include a comparison between the current budget and year-to-date actuals for both revenue and expense. This will also provide the Board and staff an opportunity to briefly discuss other timely topics impacting the District budget.



## **H. ACTION**

### **1. Agreement with Illuminate 2017-2020 36**

The Superintendent recommends that the Board of Education approve a three-year agreement with Illuminate Education, Inc., to provide an instructional software system for data and assessment management in the annual amount of \$156,450.00.

### **2. Approval of Renewal of Cisco SMARTnet Maintenance and Support with AMS.net 48**

The Superintendent recommends that the Board of Education approve the renewal of Cisco SMARTnet maintenance and support with AMS.net for the remainder of the 2017-2018 school year for a total amount of \$79,485.70.

## **I. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

### **1. Minutes 53**

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

- a. Regular Meeting No. 8 October 3, 2017
- b. Special Meeting No. 9 October 10, 2017

### **2. Certificated Personnel Report No. 7 63**

The certificated report recommends approval of the following:

A maternity leave of absence, health leaves of absence, extension of health leaves of absence, family & medical leaves of absence, extension of family & medical leaves of absence, a military leave of absence, additional assignments, elections hourly/daily, additional compensation, transportation authorization - management position, transportation authorizations, correction to previous personnel reports, a personal services agreement and conference/workshop/meeting authorizations.

### **3. Classified Personnel Report No. 6 79**

The classified report recommends approval of the following:

Medical leave of absence; termination - probationary; additional assignment temporary - at established rate of pay; change of assignment; correction to previous personnel reports; election of classified hourly substitutes; election of classified/non-classified/hourly substitutes; personal services agreements; transportation authorization; and conference/workshop/meeting authorization.

### **4. Warrants 96**

The Superintendent recommends that the Board of Education approve Warrants totaling \$20,567,955.94 for September 1, 2017 through October 10, 2017.

### **5. Purchase Orders 101**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$3,113,349.98 for September 18, 2017 through September 29, 2017.

**I. CONSENT CALENDAR - continued**

- 6. Appropriation Transfer and Budget Revision Report 119**
- Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure account. The Education Code requires Board of Education approval of all budget revisions and the transfer of fund between major expenditure accounts.
- 7. Agreement with CliftonLarsonAllen LLP (CLA) for Audit Services 126**
- The Superintendent recommends that the Board of Education approve the agreement with the firm of CliftonLarsonAllen LLP (CLA), which acquired the firm of Vicenti, Lloyd & Stutzman LLP (VLS), to provide audit services for the 2016-17 fiscal year.
- 8. Approval of Contingency Allocation No. 3 with Northeast Trees for the Franklin Urban Greening Grant Construction Agreement U59314-0 (Prop. 84) 142**
- The Superintendent recommends that the Board of Education approve Contingency Allocation No. 3 with Northeast Trees for Franklin Urban Greening Grant Construction Agreement U59314-0 in the amount of \$24,840.60.
- 9. Authorization to Dispose of Surplus Property 147**
- The Superintendent recommends that the Board of Education declare a tee-shirt printing machine located at Daily High School, and obsolete textbooks located at Toll Middle School, as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.
- 10. Agreement with the California Department of Education, After School Policy and Evaluation Office, for Contract Award No. 17-23939-6456-EZ to be used for the After School Education and Safety Program (ASES) in Glendale Unified School District for the 2017-2018 School Year 148**
- The Superintendent recommends that the Board of Education enter into a local agreement with the California Department of Education, After School Policy and Evaluation Office, for Contract Award No. 17-23939-6456-EZ in the amount of \$1,179,019.70 to be used for the After School Education and Safety (ASES) Programs in nine elementary and three middle schools in the 2017-2018 school year.
- 11. Approval of Revisions to Board Policies Relating to Instruction and Students -Welfare 149**
- The Superintendent recommends that the Board of Education approve revisions to Board Policies (BP) 6174 (Education for English Learners); BP 6179 (Supplemental Instruction); and BP 5145.9 (Hate-Motivated Behavior) as recommended by the California School Boards Association and to comply with Education Code and federal and state laws.
- 12. Approval of Renewal of iBoss Web Filter with AMS.net for the 2017-2018 School Year 159**
- The Superintendent recommends that the Board of Education approve the renewal of the iBoss Web Filter with AMS.net for the 2017-2018 school year for a total amount of \$43,215.72.
- 13. Approval of the Services Agreement between Glendale Unified School District and TPR Education, LLC 163**
- The Superintendent recommends that the Board of Education approve the Services Agreement between Glendale Unified School District and TPR Education, LLC in the amount of \$23,000 to provide online tutoring services to identified students at Glendale High School.

**I. CONSENT CALENDAR - continued**

**14. Quarterly Uniform Complaint Report Summary, Williams Settlement Legislation 182**

The Superintendent recommends that the Board of Education approve the submission of the Quarterly Uniform Complaint Report Summary, as mandated under the Williams Court Case Settlement, to the Superintendent of the Los Angeles County Office of Education.

**15. Approval of Contract with Synergistic Solutions 184**

The Superintendent recommends that the Board of Education approve a contract with Synergistic Solutions to develop and organize Glendale Unified School District's community and education outreach in the amount not to exceed \$8,500.

**16. Acceptance of Gifts 190**

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

**J. REPORTS AND CORRESPONDENCE**

**1. Board**

**2. Superintendent**

**K. ADJOURNMENT**

GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

INFORMATION REPORT NO. 1

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

PREPARED BY: Mr. Richard Tauer., Interim Assistant Superintendent, Human Resources/Director of Classified Personnel

SUBJECT: RESIGNATIONS

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The resignations of the following employees have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4040, and are being reported to the Board of Education as information only - no action required:

Resignations:

1. Jimenez, Jose Effective 10/13/17  
Custodian I  
Edison Elementary School
2. Tahmasian, Markrit Effective 10/12/17  
Education Assistant I  
Columbus Elementary School
3. Vandenbroucke, Guillaume Effective 10/09/17  
2<sup>nd</sup> Grade Teacher  
Franklin Elementary

Retirements:

1. Hobby, Connie Effective 12/30/17  
Administrative Secretary 28 years, 2 months of service  
La Crescenta Elementary School
2. Hon, Dr. Roy C. Jr. Effective 10/03/17  
English Teacher 23 years, 8 months of service  
Glendale High School
3. Phan, Venong Effective 10/07/17  
Clerk II 36 years, 9 months of service  
EEELP Department

GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

INFORMATION REPORT NO. 2

TO: Board of Education

FROM: Winfred B. Roberson Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Deb Rinder, Executive Director, Special Education  
Beatriz Bautista, Director, Special Education  
Dr. Mary Mason, Director, Teaching & Learning  
Dr. Narineh Makijan, Lead CTE Pathway Counselor

**SUBJECT: Local Control Accountability Plan (LCAP) Updates #4 and #5**

This report will provide an update on the 2017-2018 Local Control Accountability Plan (LCAP), Glendale Unified School District's (GUSD) "Roadmap to Success," focusing on integrated math, special education student progress, and career technical education programs/pathways.

*The Teaching and Learning Department would like to update the Board on (1) Integrated Math Implementation and (2) Grade 6 and Secondary Math Textbook Pilot.*

(1) Integrated Math Implementation

GUSD secondary math teachers began the transition to Integrated Math at the start of the 2017-2018 school year, replacing the traditional Algebra 1, Geometry, Algebra 2 pathway. Algebra 1 has been replaced with Integrated I. All students engaged in the first year of high school mathematics are taking Integrated I, whether at the high school or in 8th Grade as advanced students. Subsequently, over the next two school years, Integrated II and Integrated II Enhanced will be added in the 2018-2019 school year. Integrated III and Integrated III Enhanced will be added in the 2019-2020 school year. As an integrated course is phased in, the corresponding traditional course will be phased out as there will no longer be students who need them. For instance, secondary schools as of Fall 2017 will no longer offer Algebra 1 and instead offer Integrated I. In the 2018-2019 school year, Geometry will be replaced by Integrated II, and in the 2019-2020 school year Algebra 2 will be replaced by Integrated III.

In order to deepen teacher understanding of the shifts that come with an integrated approach to mathematics, all secondary math teachers in middle school and high school will attend a two-day training to explore the shifts in the new California

standards. The Teaching & Learning team is committed to supporting teachers' professional development and their deepened understanding of the mathematical shifts of our state standards. To this end, release time will be provided in ensuing years to continue to develop teacher capacity to deliver high quality mathematics instruction aligned to the state standards and framework.

(2) Grade 6 and Secondary Math Textbook Pilot

GUSD secondary math teachers are piloting two textbooks for possible adoption in the courses of Math 6 – Integrated III. Piloting is currently occurring in all secondary classrooms in Math 6 through Integrated I. Integrated II and Integrated III courses are not currently taught; however, a team of 11 high school teachers from across the district will review the full sequence of integrated books from both publishers in preparation for phasing in Integrated II next year and Integrated III in 2019-20. Math 6 textbooks are being piloted in six elementary classrooms, including schools that feed to all four middle school sites. Sixth grade elementary teachers not involved in the pilot are using GEMS district curriculum.

Pilot Cycle #1, which began on August 16, will end November 17 (Thanksgiving break). Teachers are teaching from CPM (College Preparatory Mathematics) textbook in all grade levels. All pilot teachers attended four full days of training prior to August 16.

Pilot Cycle #2 will run from November 27 to March 16 (Spring break). Integrated I will pilot Houghton Mifflin Harcourt (HMH) *California Integrated 123*. Math 6 through Math 8 will pilot *Pearson enVision 2.0*. All pilot teachers will attend two days of training in late October and November.

In March, the Pilot Committee, comprised of 49 teachers from across the District including 6<sup>th</sup> grade elementary teachers, will meet with the Secondary Math CSC to make a decision on the textbook to recommend for adoption to the Board.

***The Special Education Office would like to update the Board on Performance of Special Education Students on the California Assessment of Student Performance and Progress (CAASPP)***

Students in Special Education are assessed statewide through the California Assessment of Student Performance and Progress (CAASPP). The CAASPP uses two types of assessments – the Smarter Balanced Assessments and the California Alternate Assessments (CAA).

The Smarter Balanced Assessments are end-of-year, comprehensive grade-level summative tests in Language Arts and Math that measure progress toward college and career. Special Education students who have the “CAASPP/Smarter Balanced Assessments” designated on their Individualized Education Plan (IEP) take these tests along with their typical general education peers. Smarter Balanced Assessment results for the special education population are reported in four levels:

- Standard Not Met (Level 1)
- Standard Nearly Met (Level 2)
- Standard Met (Level 3)
- Standard Exceeded (Level 4)

The CAA are online tests administered to special education students with more significant cognitive challenges. Each student’s IEP designates the use of the alternative assessment to measure student progress on the Core Content Connectors. The Connectors make the test more accessible for the most impacted student population and therefore each assessment must be administered individually. California Alternate Assessment results for GUSD’s special education population are reported in three levels:

- Limited Understanding of Concepts (Level 1)
- Foundational Understanding of Concepts (Level 2)
- Understanding of Concepts (Level 3)

**Smarter Balanced DATA  
 Special Education Students  
 2015-2016-2017 Growth Comparison**



## Smarter Balanced Assessment ELA Results By Grade Level

**Achievement Level Distribution Over Time**

	3rd Grade (2016)	4th Grade (2017)	4 <sup>th</sup> Graders June 2017
Mean Scale Score	2400.8	2429.0	
	3rd Grade (2015)	4th Grade (2016)	5 <sup>th</sup> Graders June 2017
Mean Scale Score	2381.8	2414.0	2431.8
	4th Grade (2015)	5th Grade (2016)	6 <sup>th</sup> Graders June 2017
Mean Scale Score	2403.3	2430.7	2450.9
	5th Grade (2015)	6th Grade (2016)	7 <sup>th</sup> Graders June 2017
Mean Scale Score	2445.6	2468.2	2473.3
	6th Grade (2015)	7th Grade (2016)	8 <sup>th</sup> Graders June 2017
Mean Scale Score	2453.8	2462.4	2471.2

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## Smarter Balanced Assessment Math Results By Grade Level

**Achievement Level Distribution Over Time**

	3rd Grade (2016)	4th Grade (2017)	4 <sup>th</sup> Graders June 2017
Mean Scale Score	2404.8	2434.3	
	3rd Grade (2015)	4th Grade (2016)	5 <sup>th</sup> Graders June 2017
Mean Scale Score	2390.9	2425.5	2429.8
	4th Grade (2015)	5th Grade (2016)	6 <sup>th</sup> Graders June 2017
Mean Scale Score	2413.3	2431.2	2428.5
	5th Grade (2015)	6th Grade (2016)	7 <sup>th</sup> Graders June 2017
Mean Scale Score	2448.9	2442.8	2450.6
	6th Grade (2015)	7th Grade (2016)	8 <sup>th</sup> Graders June 2017
Mean Scale Score	2437.1	2438.8	2440.0



## **Smarter Balanced Assessment Analysis**

### English Language Arts

The LCAP goal for students with disabilities in 2016-2017 for grades 3 to 8 in English Language Arts was:

- To increase by a minimum of 10 scaled score points per year

As we reflect on each grade level's growth in the area of English Language Arts, it is important to note that while most grade levels made good growth toward achieving at higher levels of performance (i.e. 4<sup>th</sup> grade through 6<sup>th</sup> grade), not all grade levels are meeting the 10 scaled score increase goal. Last year, 7<sup>th</sup> and 8<sup>th</sup> grade made some growth (5.1 and 8.8 respectively), although they did not meet the 10 scaled point goal.

Over a two-year period of time (from 2015 to 2017), each grade level group of students more than doubled their growth targets with the slight exception of last year's 8<sup>th</sup> grade class. Last year's 5<sup>th</sup> graders increased by 50 scaled points; 6<sup>th</sup> graders increased 47 scaled points; 7<sup>th</sup> graders increased over 27 scaled points; and 8<sup>th</sup> graders increased over 17 scaled points.

In order to ensure continued growth, the Special Education department has chosen to implement the Soliday Reading program in all elementary schools K – 6. The department is focusing on reading interventions with students who have a reading disability to help all grade levels meet the ELA goal.

### Math

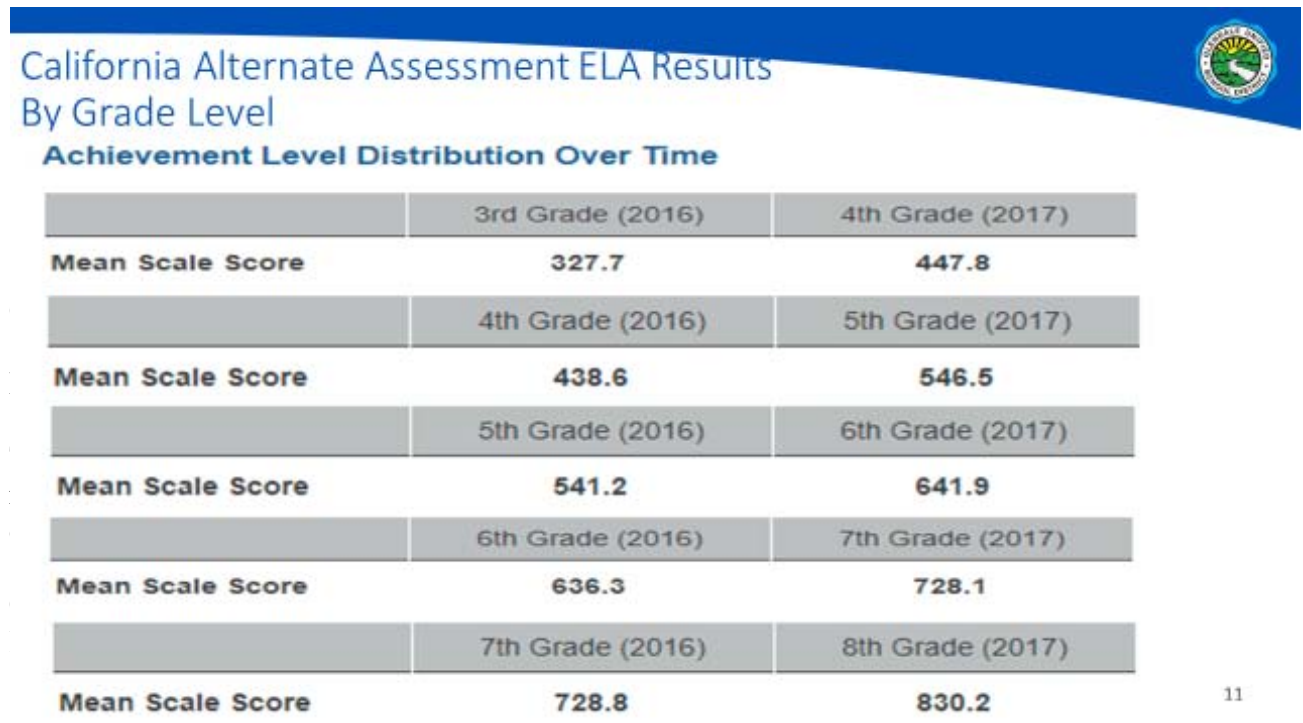
The LCAP goal for students with disabilities in 2016-2017 for grades 3 to 8 in Math was:

- To increase by a minimum of 10 scaled score points per year.

In the area of Math, GUSD students with disabilities have experienced slower growth. Although 4<sup>th</sup> grade grew close to 30 scaled points, the other grades did not meet the 10 scaled point target (5<sup>th</sup> grade grew 4.4 scaled points, 6<sup>th</sup> grade grew 2.9 scaled points, 7<sup>th</sup> grade 7.8 scaled points, and 8<sup>th</sup> grade only 1.2 scaled points). Although last year's 5<sup>th</sup> grade class made over a 38.9 scaled point growth over two years, 6<sup>th</sup> grade made only a 15.2 scaled point growth, and 7<sup>th</sup> and 8<sup>th</sup> grade made a 1.7 and 2.9 scaled point growth respectively.

The Special Education Department is working on the new K-5 Math adoption District-wide. The department will continue to monitor scores for students with disabilities to ensure growth and implement strategies, modifications and accommodations to the Math programs as needed to ensure full access for special education students.

**CAA DATA**  
**Special Education Students**  
**2015/16 to 2016/17 Growth Comparison**



California Alternate Assessment ELA Results  
 By Grade Level  
 Achievement Level Distribution Over Time

	3rd Grade (2016)	4th Grade (2017)
<b>Mean Scale Score</b>	<b>327.7</b>	<b>447.8</b>
	4th Grade (2016)	5th Grade (2017)
<b>Mean Scale Score</b>	<b>438.6</b>	<b>546.5</b>
	5th Grade (2016)	6th Grade (2017)
<b>Mean Scale Score</b>	<b>541.2</b>	<b>641.9</b>
	6th Grade (2016)	7th Grade (2017)
<b>Mean Scale Score</b>	<b>636.3</b>	<b>728.1</b>
	7th Grade (2016)	8th Grade (2017)
<b>Mean Scale Score</b>	<b>728.8</b>	<b>830.2</b>



## California Alternate Assessment Math Results By Grade Level

### Achievement Level Distribution Over Time

	3rd Grade (2016)	4th Grade (2017)
<b>Mean Scale Score</b>	<b>321.0</b>	<b>444.7</b>
	4th Grade (2016)	5th Grade (2017)
<b>Mean Scale Score</b>	<b>436.5</b>	<b>543.2</b>
	5th Grade (2016)	6th Grade (2017)
<b>Mean Scale Score</b>	<b>538.3</b>	<b>635.6</b>
	6th Grade (2016)	7th Grade (2017)
<b>Mean Scale Score</b>	<b>633.1</b>	<b>722.4</b>
	7th Grade (2016)	8th Grade (2017)
<b>Mean Scale Score</b>	<b>729.2</b>	<b>828.3</b>

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The GUSD CAA results are overwhelmingly positive. All CAA student groups have not only met the 10 point scale score growth targets but have exceeded them. The CAA has only been administered to students within the last two years and students with significant disabilities are making extraordinary progress on the assessments.

Overall, in English Language Arts, students taking the CAA increased their scale scores last year between 91.8 and 120.1 scaled points. Last year's 4<sup>th</sup> grade students increased 120.1 scaled points, 5<sup>th</sup> grade students increased 107.9 scaled points, 6<sup>th</sup> grade increased 100.7 scaled points, 7<sup>th</sup> graders increased 91.8 scaled points, and 8<sup>th</sup> graders increased 101.4 scaled points.

In Math, the range has increased between 89.3 and 123.7 scaled points: 4<sup>th</sup> grade increased 123.7 scaled points, 5<sup>th</sup> grade increased 106.7 scaled points, 6<sup>th</sup> grade 97.3 scaled points, 7<sup>th</sup> grade 89.3 scaled points, and 8<sup>th</sup> grade 99.1 scaled points.

Based on these results, the current services and interventions appear to be effective with this group of students, and the department will continue to deepen and extend effective practices.

***The Career and Technical Education (CTE) Department would like to update the Board on CTE Programs/Pathways:***

CTE programs connect students to college and careers by giving them the opportunity to explore specific career pathways and develop valuable career skills before they leave high school. CTE courses engage students in a variety of subjects, incorporating academic, creative, and technical skills. By completing CTE pathways, students gain the knowledge, attitude, and skills to succeed in postsecondary careers and college.

There are 21 CTE pathways that offer 17 certifications within the 11 Industry Sectors in GUSD high schools. See Attachment A.

CTE is in the process of submitting courses for A-G approval. Many of the CTE courses have already been A-G UC/CSU approved. See Attachment B.

A-G course approval allows students to accrue the necessary credits via CTE courses for entry into college and universities.

For the 2017-18 school year, Glendale Community College (GCC) and GUSD are offering 12 college courses on GUSD high school campuses (see below). Some courses are offered at multiple high schools.

- Introduction to Admin of Justice (Admin of Justice 101)
- Digital Illustration (Art 133)
- Drawing for Animation (Art 201)
- 3D Character Animation (Art 235)
- Intro to Computer Networks (CSIS 190)
- Electronic Health/Medical Records (MOA 180)
- Medical Terminology (MOA 182)
- Musicianship I (Music 201)
- Harmony I (Music 211)
- Public Speaking (Speech 101)
- College Success Strategies (Student Development 101)
- Career Planning (Student Development 125)

Students who complete these college courses earn college credits, certifications in some classes, as well as transferable credit to UC/CSU for some of the courses.

This year, the Verdugo Creative Technologies Consortium (VCTC) is offering a Saturday Academy at GCC. There are two courses students can take for college credit:

- Printing & Modeling (ENGR 120-3D)
- Designing Web Graphics (Art 250)

Some of the new CTE pathways and programs offered in 2017-2018 are:

- Clark Magnet High School - Programming/Application Development (Coding) & Networking/Cybersecurity
- Glendale High School - Engineering/Manufacturing
- Glendale High School - Game Design & Integration
- Crescenta Valley High School - Environmental Engineering
- Crescenta Valley High School - Stage Arts
- After-School Middle School CTE Courses: Animation, Cinematography, Game Design & Intro to Careers in Education
- After-school “Coding School” for Wilson and Roosevelt Middle Schools
- Coding K-6 at Cerritos Elementary School

CTE Partnerships offer students educational and career opportunities. For example:

- Caltech Relativity Theory Group (CaRT) Outreach Program at Glendale High School will begin October 24 with approximately 7-12 students.
  - *Stage 1 Goals (may take up to 1 year):* CaRT and others will help GUSD students learn to create and operate a Beowulf cluster (parallel-processing supercomputer).
  - *Stage 2 Goals:* Caltech and other datasets from computer simulations (from black holes, stellar evolution, cosmology, gravitational waves etc.) will be brought in for students to visualize and make “movies.” With time and growth in their proficiency, this will expand to 3 dimensional (3D) and virtual reality (VR) regimes.
- STEM Goes RED-Partnership with American Heart Association at Crescenta Valley High School

The American Heart Association has partnered with GUSD for Go Red For Women and the STEM Goes Red program during the 2017-2018 school year. With heart disease being the #1 killer of women, and the lack of women leading and participating in cardiovascular research, the American Heart Association recognizes the need to inspire young women to help address this critical health and research disparity. To address this need, they are launching STEM Goes Red, a year-round program that gives high school girls the opportunity to explore science, technology, engineering, and math outside the classroom. Through a series of events, participants will connect with leading female researchers and media

executives; learn about the latest trends in science and media; and see how they can make an impact through a career in STEM as researchers, doctors, engineers, and storytellers. Ten Crescenta Valley High School girls have been selected to be part of this free enrichment program.

- Internships with local companies were offered for 20 GUSD students June – August 2017 in collaboration with the Glendale Youth Alliance (GYA) as follows:
  - BP Inspection
  - Cumming
  - KeyCode Media
  - NAC Architecture
  - Random Inc.
  - Wolverine VEX
  - GUSD Facilities and Support Operations
  - Balfour Beatty Construction
  - PCL Construction

### **CTE Department Next Steps and Exciting New Pathways for GUSD**

In the next two years, the CTE department will continue to expand and create new pathways.

By Fall 2018, two nursing programs will become available. One Nursing program will be an extension of the Health Science and Medical Technology program at Crescenta Valley High School and the second Nursing program will be a new pathway for Glendale High School. This year, a Medical Coding course through GCC at Glendale High School is being offered to start to build interest for the future Nursing program. Nursing is the 3<sup>rd</sup> high-skill, high-wage, high-need career in the L.A. region.

Careers in Education will be a new pathway for students interested in child development and teaching careers. The location of the program is yet to be determined, with a projected start date of Fall 2018.

Clark Magnet High School Business & Entrepreneurship Pathway will be expanded to include GCC dual enrollment courses by Spring 2018.

Public Service and Health Science Academy at Hoover High School (Fall 2018) will be expanded to allow students to earn EKG Technician Certification and EMT Certification. Students who complete this academy can work as Emergency Medical Technicians or EKG

Technicians while they continue their education in the Verdugo Fire Academy or explore the GCC Registered Nursing (RN) program.

Early College Program at Hoover High School: The CTE Department, in collaboration with Glendale Community College, will plan coursework, logistics, faculty, etc. before implementation for Fall 2019. The early college high school program is an initiative in the United States that allows students to receive a high school diploma and an associate degree simultaneously, or up to two years of college credit, by taking a mixture of high school and college classes.

## Attachment A: Glendale Unified School District CTE Pathways by High School

### Clark Magnet High School~Career Technical Education Pathways 2017-18~

Industry Sector	Pathway	School Programs	MS Course 1 Introductory	HS Course Introductory	HS Course Concentration	HS Course Concentration/ Capstone	HS Capstone or Internship (Work-based learning)	Glendale Community College	Certifications (Skill or Industry)
Arts, Media, and Entertainment	Game Design & Integration	Animation		Tech Lit	Comp Animation 1-2	Comp Animation 3-4	Comp Animation 5-6		
Arts, Media, and Entertainment	Design, Visual, and Media Arts	Cinematography		Cinematography 1-2	Cinematography 3-4	Cinematography 5-6 (Articulated w/GCC)	Arts, Media & Entertainment/ Cinematography Internship (Cinema 7-8) or AP Studio Art	Cinematography (Articulated)	AVID Professional Editor Cert
Arts, Media, and Entertainment	Design, Visual, and Media Arts	Design		Tech Lit	Design 1-2	Design 3-4	Design 5-6		
Arts, Media, and Entertainment	Design, Visual, and Media Arts	Photography		Tech Lit	Photography 1-2	Photography 3-4	Photography 5-6 (option to take AP Stu Art 2D exam)		
Information & Communication Technologies (ICT)	Software Systems Development & Networking	Programming/Coding/Networking		Applied Math & Intro to Mobile App (2257V/2258V)	CS/IS 112, 132, 133 (Dual)	CS/IS 190, 196, 193	Captone /Internship	GCC Dual CS/IS courses	CS/IS 190 (CompTIA Industry Network+), CS/IS 196 (CompTIA Industry Security +) & CS/IS 193 (Industry Certified Ethical Hacking)
Engineering and Architecture	Engineering Design/Tech	Advanced Manufacturing (Engineering)		Tech Lit	Intro to Engineering & Robotics (7th per)	Principals of Engineering or Architecture 101/102 (GCC Dual) and Robotics (7th per)	Computer Aided Manufacturing (CAM) 1-2 & CAM 3-4 and Robotics (7th per) Sector: Machining & Forming Technologies	Architecture 101: 102 (Dual) CAM (Articulated GCC course)	NIMS & Immerse Z Learn
Engineering and Architecture	Environmental Engineering	Geographical Information System (GIS)		Tech Lit	Geology of Disaster	Science Research	Environmental GIS	Geo 155 (Spring 2018)	ArchGIS Desktop
Business Management	Business Management	Entrepreneurship/ Business		Tech Lit	Business Tech 1-2	BUS 101-Intro To Business (SP 2018) GCC Dual	Business Law (GCC Dual) (Fall 2018)	Internship course through GCC (Spring 2019) + another GCC course	
Information & Communication Technologies (ICT)	Software Systems Development & Networking	Computer Science		Tech Lit	Computer Science	AP Computer Science			



**Crescenta Valley High School~Career Technical Education Pathways 2017-18~**

Industry Sector	Pathway	School Programs	MS Course Introductory	HS Course Introductory	HS Course Concentration	HS Course Capstone	HS Captone or Internship (Work-based learning)	Glendale Community College	Certifications (Skill or Industry)
Manufacturing & Product Development	Graphic Productions Technology	Graphic Communications/ Production		Graphic Communications 1-2	Graphic Communications 3-4	Graphic Communications Production 5-6	Graphic Communications Production 7-8	Art 133 (Dual)	Adobe InDesign, Photoshop, Illustrator Industry Certifications
Arts, Media, and Entertainment	Design, Visual, and Media Arts	Cinematography		Cinematography 1-2	Cinematography 3-4	Cinematography 5-6	Arts, Media & Entertainment/ Cinema Internship		AVID Professional Editor Cert
Arts, Media, and Entertainment	Design, Visual and Media Arts	Stage Technician		Stage Arts 1-2	Stage Arts 3-4	Stage Arts 5-6			
Health Science and Medical Technology	Biotechnology	Biothechnology/ STEM	Forensic Science (Rosemont)	Biotechnology (Summer 4 weeks) Medical Biology	Biotechnology	Medical Terminology (GCC) or Research or Principals of Engineering	Reasearch or Principals of Engineering	Medical Terminology MOA 182 (Dual GCC)Biotech PCC Articulated	
Health Science and Medical Technology	Patient Care	Sports Medicine/Therapy		Medical Biology	Sports Medicine or Kinesiology	ADV Sports Medicine (Sports Therapy)	Internship		First Aid, CPR
Health Science and Medical Technology	Patient Care	Academy of Science & Medicine CA Patnership Academy	Forensic Science (Rosemont)	Medical Biology	Biotechnology or Kinesiology or Sports Medicine for Athletes	Medical Terminology & Electronic Medical Record (Duall GCC) or Kinesiology or Sports Medicine or Water Saftey & EMT (GCC) or Principals of Engineering, Reseach or Robotics	EKG Class (GCC) or Research, Principals of Engineering or Robotics OR Internship	Medical Terminology MOA 182 (Dual) Medical Record (Dual) EMT 139 (at HHS) EKG (at GCC)	EKG certification, HIPPA Certification, First Aid, CPR
Education, Chilod Development & Family Services	Education	Career for Education (Primary & Secondary teacher)	Introduction to Careers in Education (Rosemont) 2017-18 Ater-School CTE Program	Careers in Education 1-2 (Foundation) 2018-19 After-School Program	Careers in Education 3-4 (Principlas) 2019-20	Careers in Education 5-6 (Practice) 2020-21			
Engineering & Architecture	Enviornmental Engineering	Enviornmental Engineering		Principals of Engineering	Intermediate Enviornmental Engineering	Advanced Enviornmental Engineering			
Information & Communication Technologies (ICT)	Software Systems Development & Networking	Computer Science			Applied Computer Programming	AP Computer Science			

## Hoover High School-Career Technical Education Pathways 2017-18

Industry Sector	Pathway	School Programs	MS Course Introductory	HS Course Introductory	HS Course Concentration	HS Course Capstone	HS Internship (Work-based learning)	Glendale Community College	Certifications (Skill or Industry)
Arts, Media, and Entertainment	Game Design & Integration	Animation	Animation CTE After-school Program for MS students	Comp Animation 1-2 OR Arts & New Media 1-2 (2018-19)	Comp Animation 3-4	Comp Animating 5-6		Art 235-Animation (Dual)	
Arts, Media, and Entertainment	Design, Visual and Media Arts	Cinematography		Cinema 1-2 OR Arts New Media 1-2 (2018-19) 2135V/2136V	Cineama 3-4	Cinema5-6	Arts, Media & Entertainment/ Cinematography Internship		ProTools
Arts, Media, and Entertainment	Design, Visual and Media Arts	Stage Technician		Stage Arts 1-2 OR Arts & New Media 1-2 (2018-19)	Stage Arts 3-4	Stage Arts 5-6			
Arts, Media, and Entertainment	Design, Visual and Media Arts	Photography		Photography 1-2	Photography 3-4	AP Stu Art 2D			
Fashion and Interior Design	Fashion Design and Merchandising	Fashion Design		Fashion Exploration/Production					
Hospitality, Toiurism, and Recreation	Food Science, Dietetics, and Nutrition	Culinary Arts	Culinary (Wilson-Roosevelt-Toll-Rosemont)	Culinary 1-2	Culinary 3-4	Culinary 5-6			ServSafe
Transportation	Systems Diagnostics, Service, and Repair	Automotive	Small Engines Electronics (Toll)	Under Hood Repair (Auto 101 - Dual)	Under Car Repair (Auto 103 - Dual)	Electrical Systems (Auto 106 - Dual)	Light Systems (Auto 107 - Dual)	Rio Hondo Dual	
Public Services	Public Safety	Public Safety		Police Fire Academy 1-2	Police Fire Academy 3-4	Police Fire Academy 5-6	<i>Public Service &amp; Health Science Academy</i> FALL 18':EMT 139-Intro to Emergency Medical Services, Fire 101 Principals of Fire Emergency Service, Nursing Science 255 (Earn EKG certification), ST DEV 141 (SUPPORT class) SPRING 19': EMT 140-Emergency Medical Technician (Earn EMT Certification) & ST DEV 141 (SUPPORT Class)	Administrative Justice 101: 202 & EMT 139 (Dual) & Nursing Science 255 (DUAL)	FEMA ICS 100, 200, NIMS 700, 800, CPR, First Aid CERT, EKG & EMT Certifications

## Glendale High School-Career Technical Education Pathways 2017-18

Industry Sector	Pathway	School Programs	MS Course Introductory	HS Course Introductory	HS Course Concentration	HS Course Capstone	HS Course Internship (Work-based learning)	Glendale Community College	Certifications (Skill or Industry)
Arts, Media, and Entertainment	Game Design & Integration Pathway	3D Game Design	Animation/Gaming (Roosevelt)	3D Game Design 1-2	3D Game Design 3-4	3D Game Design 5-6		Art 201-Animation (Dual)	
Arts, Media, and Entertainment	Design, Visual and Media Arts	Cinematography	Cinema (Wilson future course) & Cinema (GHS) After-School Middle School CTE course	Cinematography 1-2	Cinematography 3-4	Cinematography 5-6	Arts, Media & Entertainment/ Cinematography Internship (Cinema 7-8)		Protools
Building and Construction Trades	Residential and Commercial Construction, Cabinetry, Millwork, and Woodworking	Construction	Woodshop (Rosemont)	Construction 1-2	Construction 3-4	Construction 5-6	Tech Cabinet Carpentry 1-4 & 5-8 (Sr only-2per block)		
Fashion & Interior Design	Personal Services	Cosmetology	Cosmetology (Roosevelt)	Cosmetology 1-2	Cosmetology 3-4	Cosmetology 5-6	Cosmetology 7-8		Certificate of Completion: Cosmetology Business & Industry Academy
Hospitality, Tourism, and Recreation	Food Science, Dietetics, and Nutrition	Culinary	Culinary (Wilson-Roosevelt-Toll-Rosemont)	Culinary 1-2	Culinary 3-4	Culinary 5-6	Food Service & Hospitality Internship (Culinary 7-8)		ServSafe
Engineering & Architecture	Manufacturing & Product Development	ADV Manufacturing	Robotics (Roosevelt MS)	Introduction to Engineering	Principals of Engineering (?)			CalTech Partnership for NSF Grant & GCC Dual CS/IS 190	

## Daily High School-Career Technical Education Pathways 2017-18

Industry Sector	Pathway	School Programs	MS Course 1 Introductory	HS Course 1 Introductory	HS Course 2 Concentration	HS Course 3 Concentration	HS Course 4 Capstone	Glendale Community College	Certifications (Skill or Industry)
Hospitality, Tourism, and Recreation	Food Science, Dietetics, and Nutrition	Culinary Arts				Foods 1-2	Bistro 1-2		
Arts, Media, and Entertainment	Design, Visual, and Media Arts	Graphic Arts				Graphic Arts 1-2	Graphic Arts 3-4	Art 133 (Dual GCC)	
Public Services		Barbering				Barbering A			

Dr. Makijan 10/12/2017

## Attachement B: GUSD CTE UC/CSU a-g Approved Courses

<b><i>(d) Laboratory Science</i></b>	<b>Hoover HS</b>	<b>Glendale HS</b>	<b>Clark Magnet HS</b>	<b>Crescenta Valley HS</b>
Biotechnology				X
Kinesiology/Sports Medicine				X
Medical Biology				X
Sports Medicine 1-2 (Pending approval)				X
<b><i>(f) Visual &amp; Performing Arts</i></b>	<b>Hoover HS</b>	<b>Glendale HS</b>	<b>Clark Magnet HS</b>	<b>Crescenta Valley HS</b>
Computer Animation 1-2	X		X	
Computer Animation 3-4	X		X	
Computer Animation 5-6			X	
Cinematography 1-2	X	X	X	X
Cinematography 3-4	X	X	X	X
Cinematography 5-6	X	X	X	X
Arts, Media, Entertainment/Cinematography Internship (Cinematography 7-8)	X	X	X	X
3D Game Design 1-2		X		
Graphic Communication 1-2				X
Graphic Communication 3-4				X
Photography 1-2			X	X
Photography 3-4			X	X
Photography 5-6			X	X
Stage Arts 1-2	X			X
Stage Arts 3-4	X			X
Stage Arts 5-6				X
Design 1-2			X	
Design 3-4			X	
Design 5-6			X	
<b><i>(g) College Preparatory Elective</i></b>	<b>Hoover HS</b>	<b>Glendale HS</b>	<b>Clark Magnet HS</b>	<b>Crescenta Valley HS</b>
Applied Technology 1-2	X			X
AP Computer Science		X	X	X
Applied Computer Programming				X
Applied Math & Mobile App Development			X	
Careers in Education Foundation 1-2 (Course will be offered 2018-19)				
Computer Aided Manufacturing 1-2			X	
Culinary 1-2	X	X		
Culinary 3-4	X	X		
Culinary 5-6	X	X		
Food Service & Hospitality Internship-Culinary 7-8		X		
Cosmetology 1-2 (pending approval)		X		
Cosmetology 3-4 (pending approval)		X		
Cosmetology 5-6 (pending approval)		X		
Cosmetology 7-8 (pending approval)		X		
Geology of Disaster (Physical Lab Science)			X	
Graphic Communication Production 5-6				X
Manufacturing & Product Development Internship (Graphic Communication Production 7-8)				X
Introduction to Engineering		X	X	
Principals of Engineering			X	X
Science Research			X	X
ADV Sports Medicine 3-4				X

GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

INFORMATION REPORT NO. 3

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Nancy Hong, Coordinator, FLAG Program

**SUBJECT: World Languages Advisory Committee Update**

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On Wednesday, October 4, 2017, the Superintendent's World Languages Advisory Committee gathered in the Board Room for the second meeting to discuss the World Language programs in GUSD secondary schools. The meeting brought together 40 stakeholders from across the District, including Board members, the Superintendent, district and site administrators, teachers, parents, high school students, and community partners involved in the language community. At this meeting, a recap was provided of the first meeting held on September 13, 2017, covering a description of language program models in both the elementary and secondary levels and the challenges that affect the sustainability of the program through the secondary grades.

Presentation of new information encompassed specific languages offerings across secondary schools in the District, retention data from students matriculating from elementary to middle school programs or middle to high school programs, as well as those continuing with language classes in those schools. Representatives from Glendale Community College gave a brief presentation on language courses and district partnership opportunities. Kris Nichols, the Director of Professional Development Services from the California Association of Bilingual Education (CABE) spoke regarding the challenges all dual immersion programs face across the State moving into middle and high school. She assured the group that the challenges GUSD is grappling with are common across the State however compounded given the number of language programs GUSD offers.

There were 84 questions that were generated from the September 13 meeting. The questions were categorized into nine emergent themes:

1. Program offerings
2. Community engagement
3. Retention of students with matriculation
4. Promotion of program

5. Program goals and targets
6. Restructuring the secondary school schedule
7. Determining school sites
8. FLAG program support
9. FLAG teacher support

Initial proposals for program changes were presented to the committee followed by GUSD current practices. The provided information allowed the committee to prioritize the themes, determining the top three areas of focus on which to concentrate the efforts going into the last meeting. The three areas of focus that were identified are: (1) Retention of students, (2) Program goals and targets, and (3) FLAG teacher support.

This month, a district-wide parent and student survey will be electronically distributed to those in the FLAG program to capture broad data from the larger community.

For the purposes of ongoing communication with all stakeholders, a web page has been created on the GUSD website to share meeting minutes, PowerPoint presentations and handouts.

The last scheduled meeting will take place on November 15, 2017, at which time survey results will be reviewed to inform the discussion and to, ultimately, draft recommendations to submit to the Board of Education at a future meeting.

There has been some discussion to continue this advisory committee and meet 3-4 times a year to continue seeking input from stakeholders regarding the District's World Language programs.

GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

INFORMATION REPORT NO. 4

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Kristine Nam, Communications Director  
Sherry Kully, Coordinator II, Student Support Services

**SUBJECT: Proposal for Cerritos Elementary School to Become a Magnet School**

---

Through a partnership with Code To The Future, a leading Computer Science program for magnet and theme-based schools, Cerritos Elementary School provides students with the opportunity to learn the fundamentals of Computer Coding as part of their daily curriculum. Through this 21st century literacy, students are developing critical thinking, creativity, communication, and collaboration skills. Cerritos will continue to offer the same, outstanding instruction in reading, writing, math, science, social studies, music, and P.E., all of which are foundational content to the campus.

Based on the innovative coding program being integrated throughout the school, staff is recommending that Cerritos be transitioned into a magnet school. Pending Board approval, Cerritos would become another parent choice program along with Thomas Edison Advanced Technology Magnet School, Benjamin Franklin International Foreign Language Academies of Glendale Magnet School, and Mark Keppel Visual and Performing Arts Magnet School.

Current students will be grandfathered in and new students who live in the attendance boundaries will be allowed to enroll directly at the school. All students who live outside the Cerritos attendance boundaries would participate in the student lottery and would need to submit applications by January 31, 2018, to be included in the February 14, 2018, Elementary Magnet Schools and Dual Immersion Programs lottery. As with the other schools, late applications would be placed on a waiting list. The priorities for Cerritos would be as follows:

1. Siblings of current Cerritos students who do not live within the attendance boundaries
2. All other GUSD students
3. Out of district students



The number of open spaces for students who live outside the attendance boundaries would be determined for each grade level. For the 2018-2019 school year, Cerritos would anticipate filling one Transitional Kindergarten (TK) class and up to three kindergarten classes to capacity should enough applicants be interested. In grades 1-6, offers would be made to applicants to increase enrollment in those grades staying within reasonable class size.

Promoting sixth grade students from Cerritos elementary school would continue to matriculate to Roosevelt Middle School. Students that live outside the Roosevelt attendance area would be encouraged to apply for a permit to benefit from the school's Mathematics, Engineering, Science Achievement (MESA), NASA, and Robotics programs, as well as a wide-range of computer science, technology, foreign language and visual and performing arts electives.

If approved, the anticipated timeline of implementation would be as follows:

#### **CERRITOS ELEMENTARY COMPUTER SCIENCE MAGNET SCHOOL PROPOSED TIMELINE**

October 17, 2017 GUSD Board of Education is presented with the proposal for Cerritos to become a magnet school

November 7, 2017 The proposal is presented to the GUSD Board of Education for its consideration as an action item

#### ***IF APPROVED:***

November 8, 2017 Applications go live on website - [www.gusdmagnetandflag.com](http://www.gusdmagnetandflag.com).

November 8, 2017 A letter will be sent home to current Cerritos families announcing the change to a magnet school and ensuring them that this change does not affect their children's enrollment status.

November 8, 2017-  
Ongoing The new magnet school will be promoted to **age-eligible** students throughout the community through tours, preschool nights, flyers to preschools, TK sites, etc. A particular focus will be to make connections within the community to maintain ethnic diversity and gender balances within the student population.

Advertisements will be placed in local newspapers and local reporters will be invited to cover the current coding program at Cerritos. The school and enrollment at Cerritos Computer Science Magnet will be featured at businesses and community centers with a particular target area east and south of Glendale in Atwater Village, Eagle Rock, Glassell Park and Los Feliz. Some of the publications that will be approached are:

- CV Weekly
- Glendale News Press
- Glassell Park News
- Highland Park Patch

While the advertisements attract the broader community, local businesses will also be approached with the idea of enrolling their children in a school close to where their employees work:

- Local Businesses:
  - Dignity Health (already a Cerritos partner); Forest Lawn Cemetery; Vons; U.S. Post Office; Bank of America Financial Center; Super King Market; FedEx Ship Center
  - Car dealerships: including Star Ford; Lexus of Glendale; Toyota of Glendale; Subaru of Glendale; Star Mazda
- Community Centers:
  - Chevy Chase Recreation Center; Griffith Park Recreation Center; and the Glassell Park Recreation Center

November 1, 2017 - Applications are verified and processed.  
Ongoing

January 25, 2018 A Code to the Future Showcase will be held at Cerritos for parents, local media and community stakeholders.

- January 31, 2018 This is the application deadline for inclusion in the student lottery for interested students who live outside the Cerritos attendance boundaries.
- January 31-  
February 13, 2018 Applications are reviewed for inaccuracies and priorities.
- February 14, 2018 Elementary Magnet and FLAG Student Lottery will be held in GUSD Board Room at 10:00am. Students for Cerritos will be placed on a waiting list pending available space after all students who live in the Cerritos attendance area are placed. Notification will be send by email or by U.S. mail if no email address is provided. Parents must accept or decline initial offer within 5 days of notification.
- February 20, 2018 Enrollment begins for all GUSD elementary schools.
- May 1, 2018 -  
Ongoing Students called from waiting lists and late applications accepted to fill available spaces in all grade levels.

GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

INFORMATION REPORT NO. 5

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: **Proposed Revisions to Board Policy Relating to Instruction**

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This report will provide the Board of Education with information on the need to revise existing Board Policy BP 6112 (School Day) as recommended by the California School Boards Association and to comply with Education Code and federal and state laws. A copy of the proposed policy is included with this report.

<b>BP 6112</b>	<b>School Day</b>
CSBA Update	April 2013
Last GUSD Update	October 2002

Staff is recommending that BP 6112 "School Day" be revised to reflect current CSBA language and legal references. This policy would bring the school district into compliance with EC 37202, which states,

*"(a) Except if a school has been closed by order of a city or a county board of health, or of the State Board of Health, on account of contagious disease, or if the school has been closed on account of fire, flood, or other public disaster, the governing board of a school district shall maintain all of the elementary day schools established by it for an equal length of time during the school year and all of the day high schools established by it for an equal length of time during the school year."*

In addition, EC 46100 states,

*"The governing board of each school district shall, subject to the provisions of this chapter, fix the length of the schoolday for the several grades and classes of the schools maintained by the district."*

The proposed revised Board Policy is being presented for first reading. If the consensus of the Board is to move forward, the policy will be presented at the November 7, 2017 Board meeting for approval. Further, upon approval of the policies, updates to the accompanying Administrative Regulation will be made as needed following current District procedures.

Instruction

School Day

~~The school day shall be scheduled pursuant to state law. As a convenience to parents, students, and staff, the starting and ending times for each level (elementary, middle, and senior high) will be as close as possible. The starting and ending times for students at all schools are to be approved by the Board of Education. Instructional time allotments within the school day are to be approved by the Superintendent or designee.~~

The Board of Education shall fix the length of the school day subject to the provisions of law. (Education Code 46100)

The length of the school day shall apply equally to students with disabilities unless otherwise specified in the student's individualized education program or Section 504 plan.

The schedule for elementary schools shall include at least one daily period of recess of at least 20 minutes in length in order to provide students with unstructured but supervised opportunities for physical activity.

In establishing the daily instructional schedule for each secondary school, the Superintendent or designee shall give consideration to course requirements and curricular demands, availability of school facilities, and applicable legal requirements.

The Board of Education encourages flexibility in scheduling so as to provide longer time blocks or class periods when appropriate and desirable to support student learning, provide more intensive study of core academic subjects or extended exploration of complex topics, and reduce transition time between classes.

Prior to implementing a block schedule program in which secondary students attend class for fewer school days, the Board shall consult with the certificated and classified employees of the school in a good faith effort to reach agreement and shall also consult with parents/guardians of the students who would be affected by the change and the community at large. Such consultation shall include at least one public hearing for which the Board has given adequate notice to the employees and to the parents/guardians of affected students. (Education Code 46162)

Legal Reference:     ~~Reference~~ Education Code, Sections 8970-8974; 37202; 37670; 46010; 46100; 46110-46119; 46140-46147; 46160-46162; 46170; 46180; 46190-46192; 46200-46204-46206; 48200; 48663; 48800-48802; 51222; 51760-51769.5; 52325  
                              ~~Senate Bill 813~~

Policy Adopted:     06/03/1958

Policy Amended:    07/21/1959;   10/02/1962;   04/05/1971;   10/07/1980;   07/02/1985;  
                              12/06/1994; 10/15/2002; --/--/2017

(Formerly BP 6121)

GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

INFORMATION REPORT NO. 6

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Jennifer Chin Gonzales, Director, Nutrition Services

SUBJECT: **2017-18 School Lunch Price Increase**

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School districts are required to review their paid lunch revenue annually. When the average paid lunch price is less than the difference between the free and paid Federal reimbursement rates, the districts must either increase their average paid lunch price or provide funds from non-Federal sources.

To comply with the USDA's paid lunch equity requirement, the District will need to increase school lunch prices from \$2.60 to \$2.75 effective January 2018.

**Rationale**

On December 13, 2010, the President signed reauthorization legislation that governs all Child Nutrition Programs (CNPs). The Healthy, Hunger-Free Kids Act of 2010, Public Law 111-296, made many important improvements such as requiring school districts to increase servings of fruits, vegetables, whole grain, offer only fat-free or low-fat milk, free potable water where meals are served, and setting standards for sodium, calories, saturated, and trans fats.

School districts participating in the National School Lunch Program must ensure sufficient funds are provided to the nonprofit school food service account to cover the costs of meals provided to students who do not qualify for free or reduced priced meals. Using federal reimbursements gives the appearance that districts are subsidizing meals for middle and upper income children. To ensure the program is operating appropriately, our district must implement pricing that is supported by the federal formula.

**Background Information**

The secondary school lunch price was increased from \$2.00 to \$2.25 in 2008-2009; \$2.25 to \$2.50 in 2011-2012; and \$2.50 to \$2.60 in 2016-2017. The elementary school lunch price was increased from \$2.00 to \$2.25 in 2013-2014; \$2.25 to \$2.50 in 2014-2015; and \$2.50 to \$2.60 in 2016-2017.

GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

INFORMATION REPORT NO. 7

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Karineh Savarani, Director, Financial Services  
Craig Larimer, Financial Analyst

**SUBJECT: Monthly Budget Update**

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Each month, staff will provide a brief review of the District budget. This will include a comparison between the current budget and year-to-date actuals for both revenue and expense. This will also provide the Board and staff an opportunity to briefly discuss other timely topics impacting the District budget.

GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

ACTION REPORT NO. 1

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Stepan Mekhitarian, Coordinator III  
Assessment and Accountability

SUBJECT: **Agreement with Illuminate 2017-2020**

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The Superintendent recommends that the Board of Education approve a three-year agreement with Illuminate Education, Inc. to provide an instructional software system for data and assessment management in the annual amount of \$156,450.00.

Since the 2012-2013 school year, Glendale Unified School District has contracted with Illuminate Education, Inc., to provide an instructional software system for data and assessment management. This system replaced Data Director, the District's previous system.

Illuminate offers the ability to scan student scores into the program by using a document scanner or computer webcam that many teachers already have in their classrooms. Rather than hand-entering each student's score into the program, users would simply take assessments and scan them into the program. This has the potential of reducing the workload associated with any assessment.

The term of the new agreement is June 24, 2017 – June 24, 2020. A three-year agreement guarantees an annual cost of \$156,450.00. The per student cost is \$6.00 per year, based on 2016-2017 CALPADS. There is a provision included to enable the District to terminate the services if needed during the validity of the agreement.

The costs associated with this contract will be paid through Educational Services funds.



## **DnA Software Services Agreement**

This DnA Software Services Agreement (“**Agreement**”) is entered into effective as of June 24, 2017 (“**Effective Date**”) by and between Illuminate Education, Inc., a California corporation (“**Illuminate**”), and Glendale Unified School District (“**District**”).

### **RECITALS**

WHEREAS, District desires to implement a web-based software system for student data and assessment management;

WHEREAS, Illuminate has developed, owns and hosts online such a system known as the Illuminate Data and Assessment Management System (the “**System**”);

WHEREAS, Illuminate also has acquired from third parties the right to make available in conjunction with the System (i) a database of test questions known as (“**Item Bank**”) and (ii) software for automated grading of multiple choice exams (“**Grading Software**”);

WHEREAS, District desires to access and use the System and obtain the other services as provided herein.

NOW, THEREFORE, in consideration of the mutual representations, warranties and agreements contained herein, the parties hereto agree as follows:

### **AGREEMENT**

1. **Term of Agreement.** Unless earlier terminated as provided herein, the initial term of this Agreement shall be from the Effective Date through June 30, 2020 (“**Term**”).

2. **System Services; Third Party Services.**

(a) **System Services.** Subject to the terms of this Agreement, during the Term, District and District Users (as defined below) may access and use the System for the benefit of District’s students, but only with respect to the schools identified on Exhibit A hereto. Exhibit A may be amended for future school years to include additional District schools. District is responsible for the actions of all District Users and other District employees and agents, for ensuring that only District Users are provided access to the System (including ensuring ID and password security), and that access of District Users is limited to that portion of the System and District Data (as defined below) as is reasonably necessary in order to fulfill the purposes of this Agreement. “**District Users**” means District employees, students and such students’ parents or guardians holding a valid ID and password to use the System issued by the District.

(b) **Third Party Services.** Illuminate has entered into agreements with third parties that permit it to authorize District Users to download from such third parties’ servers, or otherwise access, and use, through the System, (A) the Grading Software and (B) the Item Bank, subject, in certain instances, to execution of a standard end user license agreement with the third party provider. So long as Illuminate continues to have the right from the applicable third party to authorize District to use the Grading Software and the Item Bank in connection with the System, it will enable the System to allow District Users to do so. In the event that Illuminate ceases to have such right, or the applicable third party dissolves or otherwise ceases to make such

product available to Illuminate, Illuminate will work with District to identify an alternative product providing substantially similar functionality and on substantially similar terms, and make such product available to District. If Illuminate is unable to find or obtain the right to provide an alternative product on such terms, District's sole remedy will be either (i) a reduction in the Annual Fee by \$1.00 per student, in the case of the unavailability of the Grading Software, and the per student fee indicated in the table below in 3 (b), in the case of the unavailability of the Item Bank, or (ii) termination of this Agreement. Illuminate makes no representations or warranties regarding the functionality, quality or continuing availability of either the Grading Software or the Item Bank (or any alternative product) and will have no liability with respect thereto.

3. Fees.

(a) Annual Fee. District agrees to pay to Illuminate an annual fee (the “*Annual Fee*”) for access and use of the System and applicable third party services each school year during the Term.

(b) Student Count. The parties agree that the number of students to be used in calculating the Annual Fee for each school year (the “*Student Count*”) shall be the number of students during the preceding school year based upon the official California state website for schools in the District that will be using or are authorized to use the System.

By way of example, the estimated Annual Fees for the Term assuming the following Student Count(s) would be as follows:

Year 1

QTY	PRODUCT	DESCRIPTION	LIST	UNIT	TOTAL PRICE
26,075	DnA - Licenses	Per Student Licenses - Illuminate Data and Assessment™	\$3.50	\$3.50	\$91,262.50
26,075	Grading Software	Assessment Scanning and Scoring	\$1.25	\$1.00	\$26,075.00
26,075	Content: INSPECT	Key Data Systems' INSPECT Item Bank and Pre-built Assessments	\$1.50	\$1.50	\$39,112.50
				Total	\$156,450.00

Year 2

QTY	PRODUCT	DESCRIPTION	LIST	UNIT	TOTAL PRICE
26,075	DnA - Licenses	Per Student Licenses - Illuminate Data and Assessment™	\$3.50	\$3.50	\$91,262.50
26,075	Grading Software	Assessment Scanning and Scoring	\$1.25	\$1.00	\$26,075.00
26,075	Content: INSPECT	Key Data Systems' INSPECT Item Bank and Pre-built Assessments	\$1.50	\$1.50	\$39,112.50
				Total	\$156,450.00

Year 3

QTY	PRODUCT	DESCRIPTION	LIST	UNIT	TOTAL PRICE
26,075	DnA - Licenses	Per Student Licenses - Illuminate Data and Assessment™	\$3.50	\$3.50	\$91,262.50
26,075	Grading Software	Assessment Scanning and Scoring	\$1.25	\$1.00	\$26,075.00
26,075	Content: INSPECT	Key Data Systems' INSPECT Item Bank and Pre-built Assessments	\$1.50	\$1.50	\$39,112.50
				Total	\$156,450.00

(c) Additional Training and Services. Upon written request and authorization by District, Illuminate will conduct additional training and provide additional services to District. Training after initial

training is exhausted will be at a rate equal the initial training rate for on-site training and \$500 per day for on-line training.

(d) Payment. The Annual Fee for each school year and fees for training and services shall be paid by District within 30 days of receipt of an invoice from Illuminate. Illuminate may submit an invoice for the Annual Fee in advance of each school year on or after the first day of such school year. Illuminate may submit an invoice for training and other services following the provision of such training or service.

(e) Failure to Make Payment. In the event District fails to pay the Annual Fee or other fees due hereunder when due it will constitute a material breach of this Agreement and, upon written notice from Illuminate, District agrees to immediately cease, and to cause District Users to immediately cease, using the System and Illuminate will have no further obligation to provide any maintenance or support to District or District Users.

(f) Taxes. The fees in this Section 3 do not include sales, use or similar taxes which may be applicable. District is solely responsible and liable for payment of all sales, use, excise, value added or similar taxes, duties or charges imposed by any federal, state or local government or jurisdiction with respect to any fees or other payments to be made by District to Illuminate under this Agreement, excluding taxes based on Illuminate's overall net income.

4. Ownership of System; Third Party Materials. Illuminate and its third party providers are and will remain the exclusive owners of all right, title and interest in and to the System and all derivative works, and in the materials licensed or provided by such third parties to Illuminate ("***Third Party Materials***"), including but not limited to copyrights, patent rights, and trade secrets and all other intellectual property rights as may exist now and/or hereafter come into existence, subject only to the rights of third parties in open source components. In addition, Illuminate shall own any and all other ideas, concepts, themes, technology, algorithms, programming codes, documentation or other intellectual property or copyrightable material conceived, developed, created, written or contributed by Illuminate pursuant to this Agreement ("***Specific Developments***"). District will have no rights in the System, any derivative works, the Specific Developments or Third Party Materials, except the right to access and use them as expressly set forth in this Agreement. District agrees not to (i) alter, merge, modify, adapt or translate the System or Third Party Materials, or decompile, reverse-engineer, disassemble, or otherwise reduce the System or Third Party Materials to a human-perceivable form, (ii) sell, rent, lease or license the System or Third Party Materials, (iii) create derivative works based upon the System or Third Party Materials or (iv) permit anyone other than District Users to use the System. District acknowledges that the System is confidential in nature and constitutes a trade secret of Illuminate and agrees to use reasonable efforts to prevent inadvertent disclosure of the System, or elements thereof, to any third party during the Term or thereafter.

5. Implementation, Data Conversion and Hosting. Illuminate agrees to provide the services associated with the implementation of the System and District Data conversion and hosting as follows:

(a) Hosting. The System and District Data will be hosted on Illuminate's servers.

6. System Maintenance and Support. Illuminate agrees to provide maintenance and support of the System to District. Such maintenance and support will include coverage in the form of bug fixes and other corrections to the System; telephone and e-mail support for questions regarding operations of the System; change the System as necessary to incorporate upgrades and new features; support to District in resolving problems/errors resulting from misuse or hardware/software failure; telephone or web conferences with District

to address future growth or modifications to the System. Maintenance and support of the System is provided at no additional cost to District. Illuminate is not responsible for, nor will it have any liability resulting from, (a) modifications to or alterations of the System or databases by District or District Users, District employees or agents, unless such modification or alteration is approved in writing by Illuminate, or (b) any failure of District equipment or software.

7. Responsibilities of District. District agrees to prepare and furnish to Illuminate upon request such information as is reasonably requested by Illuminate in order for Illuminate to perform its obligations under this Agreement.

8. District Data.

(a) Ownership and Control. District will retain ownership of, and the ability to control, all District information, including Pupil Records (as defined below), imported into the System (“*District Data*”). Illuminate may, however, internally use District Data that has been de-identified, including aggregated de-identified information, in order to improve its educational products, to demonstrate the effectiveness of its products and in the development and improvement of educational sites, services or applications. Upon the termination of this Agreement, to the extent District Data resides on Illuminate servers, Illuminate agrees to assist in the transfer all District Data back to District in an industry standard open format such as SQL at no charge.

(b) Sharing of District Data. Illuminate will not share District Data with or disclose it to any third party, except (i) to District Users, (ii) as directed by District or District Users, (iii) to Illuminate’s subcontractors who need access to fulfill Illuminate’s obligations under this Agreement and who have agreed to maintain the confidentiality of such information or (iv) as required by applicable law. When Illuminate believes that any disclosure is required by applicable law, it will promptly notify District prior to the disclosure and give District a reasonable opportunity to object to the disclosure.

(c) Storage and Process. Illuminate will store and process District Data in accordance with commercially reasonable practices, including appropriate administrative, physical, and technical safeguards, to secure such data from unauthorized access, disclosure, alteration, and use.

(d) Social Security Numbers. District agrees that it will not collect or store as part of the District Data or otherwise any social security numbers.

9. Privacy and Security of Student Data.

(a) Definitions.

(i) “*Pupil-Generated Content*” means materials created by a pupil, excluding pupil responses to a standardized assessment where pupil possession and control would jeopardize the validity and reliability of that assessment.

(ii) “*Pupil Records*” means any information (i) directly related to a pupil that is maintained by District or (ii) acquired directly from the pupil through the use of instructional software or applications assigned to the pupil by a teacher or other District employee, but does not include de-identified information, including aggregated de-identified information, used by Illuminate to improve its educational products, to demonstrate

the effectiveness of its products and in the development and improvement of educational sites, services or applications.

(b) Ownership and Control of Pupil Records. Pupil Records obtained by Illuminate from District will continue to be the property of and under the control of the District.

(c) Possession and Control of Pupil-Generated Content. Pupils may retain possession and control of their own Pupil-Generated Content, and may transfer their own Pupil-Generated Content to a personal account, by submitting a written request directly to the District.

(d) Use of Pupil Records. Illuminate will not use any information in a Pupil Record for any purpose other than those required or specifically permitted by this Agreement and specifically will not use personally identifiable information in a student's Pupil Records to engage in targeted advertising.

(e) Correction of Pupil Records. A parent, legal guardian, or student who has reached 18 years of age may review personally identifiable information in the student's Pupil Records and correct erroneous information contained therein by submitting a written request for access or a written description of the erroneous information and request for correction to District and furnishing District, upon request, such information as is reasonably required to respond to the request. District is responsible for correcting all such erroneous information and Illuminate agrees to fully cooperate with District to make such corrections.

(f) Security and Confidentiality. Illuminate will take all legally required actions to ensure the security and confidentiality of Pupil Records, including but not limited to the designation and training of responsible individuals. Illuminate will identify those employees and subcontractors who will have access to Pupil Records and ensure that such individuals receive instructions as to compliance with the security and confidentiality requirements of this Agreement with respect to Pupil Records. Illuminate warrants that all Pupil Records will be encrypted in transmission. Illuminate further warrants that it will deploy electronic security tools and technologies, including anti-virus protection and intrusion-detection methods in providing the services under Agreement.

(g) Notice of Unauthorized Disclosure. In the event of an unauthorized disclosure of Pupil Records, each party agrees to advise the other promptly upon discovery of such a disclosure and, if required by law, District will notify affected parents, legal guardians, or students who have reached 18 years of age, as applicable, in writing of such unauthorized disclosure.

(h) Certification of Non-Retention. Illuminate certifies that, in accordance with this Agreement, Pupil Records will not be retained or available to Illuminate upon completion of the terms of this Agreement. This certification may be enforced through any lawful means, including but not limited to civil action.

(i) FERPA and State Equivalent Compliance. District and Illuminate each represents and warrants that it and its agents, employees and subcontractors have and will continue to receive training so as to be familiar with the provisions of the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and equivalent state provisions, and each party agrees that it will comply with such provisions and take all reasonable measures necessary to protect Pupil Records from disclosure.

(j) Other Third Party Content. Nothing in this Section shall be construed to impose liability on Illuminate for content provided by any third party.

10. Illuminate Warranty.

(a) System Warranty. Illuminate warrants to District that the System as delivered, will materially comply with the published specifications of Illuminate for such System. Illuminate does not warrant that the operation of the System will be uninterrupted or error-free. IN PARTICULAR, FOR PURPOSES OF THE FOREGOING WARRANTY, ILLUMINATE AND DISTRICT ACKNOWLEDGE THAT THE SYSTEM IS NOT AND CANNOT BE MADE TO BE 100% ACCURATE, AND THAT ANY ERRORS OR FAILURE TO PERFORM SHALL NOT BE DEEMED A BREACH OF SUCH WARRANTY UNLESS THEY ARE SIGNIFICANT AND NOT TO BE EXPECTED IN LIGHT OF THE LIMITATIONS OF SYSTEMS OF THIS TYPE.

(b) Disclaimer of Warranties. EXCEPT FOR THE EXPRESS WARRANTY SET FORTH ABOVE, THE SYSTEM AND ALL ILLUMINATE SERVICES ARE PROVIDED “AS IS” AND ILLUMINATE HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHER, AND ILLUMINATE SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE OR TRADE PRACTICE. ALL THIRD-PARTY SERVICES ARE PROVIDED “AS IS” AND ANY REPRESENTATION OR WARRANTY OF OR CONCERNING ANY THIRD PARTY SERVICES IS STRICTLY BETWEEN DISTRICT AND THE THIRD-PARTY OWNER OR DISTRIBUTOR OF THE THIRD-PARTY SERVICES.

11. Indemnification.

(a) By Illuminate. Illuminate agrees to defend, indemnify and hold harmless District and its directors, officers, employees, and agents from and against all damages, costs (including reasonable attorneys’ fees), judgments and other expenses arising out of or on account of any third party claim: (i) alleging that District’s use of the System infringes or misappropriates the proprietary or intellectual property rights of any third party, except to the extent that such infringement results from District’s misuse of or modifications to the System; (ii) that results from the gross negligence or intentional misconduct of Illuminate or its employees or agents; or (iii) that results from any material breach of any of the representations, warranties or covenants contained herein by Illuminate.

(b) By District. To the extent permitted under applicable law, District agrees to defend, indemnify and hold harmless Illuminate and its directors, officers, employees, and agents from and against all damages, costs (including reasonable attorneys’ fees), judgments and other expenses arising out of or on account of any third party claim that results from (i) the gross negligence or intentional misconduct of District or its employees or agents or (ii) any material breach of any of the representations, warranties or covenants contained herein by District.

(c) Indemnification Procedure. The parties’ obligation to indemnify is subject to the conditions that the party with the obligation to indemnify (“**Indemnifying Party**”) is given prompt notice of any such claims and is given primary control of and all reasonably requested assistance (at the other party’s cost) for the defense of such claims (with counsel reasonably satisfactory to the party being indemnified (“**Indemnified Party**”), provided that the Indemnified Party shall under no circumstances be required to admit liability, and provided further that any delay in notification shall not relieve the Indemnifying Party of its obligations hereunder except to the extent that the delay materially impairs its ability to indemnify. Without limiting the foregoing, the Indemnified Party may participate in the defense at its own expense and with its own counsel;

provided that if the Indemnified Party reasonably concludes that the Indemnifying Party has conflicting interests or different defenses available with respect to such claim, the reasonable fees and expenses of one counsel to the Indemnified Party shall be borne by the Indemnifying Party. The Indemnifying Party shall not enter into or acquiesce to any settlement containing any admission of or stipulation to any guilt, fault, liability or wrongdoing on the part of the Indemnified Party or which would otherwise adversely affect the Indemnified Party without the Indemnified Party's prior written consent (which shall not be unreasonably withheld). The Indemnifying Party shall keep the Indemnified Party advised of the status of the claims and the defense thereof and shall consider in good faith the recommendations made by the Indemnified Party with respect thereto.

12. Insurance. Illuminate agrees to carry a comprehensive general and, if Illuminate has any company-owned or company-leased vehicles, automobile, liability (including cyber) insurance with limits of Two Million Dollars (\$2,000,000.00) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect Illuminate and District against liability or claims of liability which may arise out of this Agreement. Illuminate agrees to maintain workers' compensation insurance as required under applicable law.

13. Termination.

(a) Termination by District. District may terminate this Agreement without cause prior to the expiration of the Term, effective upon the end of a District fiscal year, by giving Illuminate written notice of its intent to so terminate at least sixty (60) days prior to the end of such District fiscal year.

(b) Termination for Cause. Either party may terminate this Agreement prior to the expiration of the Term, effective immediately upon written notice to the other party, in the event of a material breach of this Agreement by the other party hereto, which breach remains uncured for more than thirty (30) days after written notice thereof. In addition, either party may terminate this Agreement upon ten (10) days written notice to the other party upon the occurrence of any one or more of the following: (i) the institution by or against the other party of insolvency, receivership, or bankruptcy proceedings or any other proceedings for the settlement of the other party's debts; (ii) the other party making an assignment for the benefit of creditors; or (iii) the other party's dissolution.

(c) Rights in Law and Equity Remain. The foregoing rights to terminate are in addition to, not in lieu of, all other rights and remedies which may be available to either party under this Agreement, at law and/or in equity.

(d) Survival. The obligations in the following Sections will survive any expiration or termination of this Agreement: Sections 4, 8, 9, 10, 11, 13 and 14 and any obligations to pay for license fees, services, training or taxes pursuant to Section 3 that were earned or payable relating to the period prior to termination.

14. Miscellaneous.

(a) Entire Agreement; Counterparts. This Agreement and the Exhibits hereto contain the entire agreement between the parties with respect to the transactions contemplated hereby and supersedes all prior negotiations, commitments, agreements and understandings between them with respect thereto. This Agreement may be executed in two or more counterparts, all of which when taken together shall be considered one and the same agreement and will become effective when counterparts have been signed by each party and delivered to the other party, it being understood that both parties need not sign the same counterpart. In the event that any signature is delivered by facsimile transmission, or by e-mail delivery of a ".pdf" data file, such

signature will create a valid and binding obligation of the party executing (or on whose behalf such signature is executed) with the same force and effect as if such facsimile signature page were an original thereof.

(b) Notices. All notices, requests, demands and consents to be made hereunder to the parties hereto pursuant to this Agreement will be in writing and will be sufficiently given if personally delivered, sent by other means of electronic transmission (including electronic mail) or sent by mail, postage prepaid to the party at the following addresses or to such other address as either party may hereafter designate to the other in accordance herewith:

If to Illuminate:

Illuminate Education, Inc.  
6531 Irvine Center Drive, Suite 100  
Irvine, California 92618  
Attention: Contracts Administrator  
E-mail: [Contracts@IlluminateEd.com](mailto:Contracts@IlluminateEd.com)

If to District:

Glendale Unified School District  
223 North Jackson Street  
Glendale, California 91206  
Attention: Winfred Roberson  
E-mail: [wroberson@gusd.net](mailto:wroberson@gusd.net)

(c) Assignment, Successors and Assigns. Neither party may assign this Agreement or its obligations hereunder without the prior written consent of the other party hereto, except that either party may assign this Agreement in connection with a sale of all or substantially all its outstanding equity or assets without the consent of the other party hereto. Subject to the foregoing, this Agreement will be binding upon, and inure to the benefit of, each of the parties hereto and, except as otherwise expressly provided herein, their respective legal representatives, successors and assigns.

(d) Amendments, Waivers and Severability. Except as otherwise provided herein, this Agreement may be amended, and compliance with any provision of this Agreement may be omitted or waived, only by written agreement duly signed by Illuminate and District. Any provision of this Agreement that is prohibited or unenforceable in any jurisdiction will not invalidate or render unenforceable the remaining provisions of this Agreement.

(e) Governing Law. This Agreement will be governed by, and construed and enforced in accordance with, the substantive laws of the State of California, without regard to its principles of conflicts of laws.

(f) Relationship of the Parties. Nothing contained in this Agreement will be construed as creating any agency, partnership, or other form of joint enterprise between the parties. The relationship between the parties will at all times be that of independent contractors. Neither party will have authority to contract for or bind the other in any manner whatsoever. This Agreement confers no rights upon either party except those expressly granted herein.



(g) Interpretation. This Agreement will be construed without regard to any presumption or rule requiring construction or interpretation against the party drafting an instrument or causing any instrument to be drafted. The headings in this Agreement are for reference only and will not affect the interpretation of this Agreement.

(h) No Third-Party Beneficiaries. Except for the indemnification rights of certain directors, officers, employees and agents expressly set forth in Section 11, this Agreement is for the sole benefit of the parties hereto and their respective successors and permitted assigns and nothing herein, express or implied, is intended to or will confer upon any other person or entity any legal or equitable right, benefit or remedy of any nature whatsoever under or by reason of this Agreement.

(i) Improper Payments. Illuminate represents and warrants that it has not directly or indirectly offered or given, and will not directly or indirectly offer or give, to any employee, agent or representative of District any cash or noncash gratuity or payment with a view toward securing any business from District or influencing such person with respect to the conditions, or performance of any contracts with or orders from District, including without limitation this Agreement.

(j) EXCLUSION OF DAMAGES. IN NO EVENT WILL EITHER DISTRICT OR ILLUMINATE BE LIABLE UNDER OR IN CONNECTION WITH THIS AGREEMENT OR ITS SUBJECT MATTER UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY AND OTHERWISE, FOR ANY: (a) IMPAIRMENT, INABILITY TO USE OR LOSS, INTERRUPTION, OR DELAY OF THE SYSTEM, (b) LOSS, DAMAGE OR CORRUPTION OF DATA OR (c) CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, ENHANCED OR PUNITIVE DAMAGES, REGARDLESS OF WHETHER SUCH PERSONS WERE ADVISED OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES OR SUCH LOSSES OR DAMAGES WERE OTHERWISE FORESEEABLE, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE.

(k) CAP ON MONETARY LIABILITY. IN NO EVENT WILL THE AGGREGATE LIABILITY OF EITHER PARTY UNDER OR IN CONNECTION WITH THIS AGREEMENT OR ITS SUBJECT MATTER, UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY AND OTHERWISE, EXCEED THE ANNUAL FEE FOR ONE YEAR SET FORTH IN SECTION 3. THE FOREGOING LIMITATION APPLIES NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE.

(l) Force Majeure. In no event will either party be liable or responsible to the other party, or be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement (except for any payment obligation), when and to the extent such failure or delay is caused by any circumstance beyond such party's reasonable control (a "*Force Majeure Event*"), including acts of God, flood, fire, earthquake or explosion, war, terrorism, invasion, riot or other civil unrest, embargoes or blockades in effect on or after the date of this Agreement, national or regional emergency, strikes, labor stoppages or slowdowns or other industrial disturbances, passage of law or any action taken by a governmental or public authority, or national or regional shortage of adequate power or telecommunications. Performance times will be considered extended for a period of time equivalent to time lost because of any such delay by providing prompt written notice of such expected delay to the other party.

(m) Due Authority of Signatories. Each individual signing this Agreement on behalf of a party represents and warrants that he or she has been duly authorized by appropriate action of such party to execute, and thereby bind such party to, this Agreement.

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the Effective Date.

**Glendale Unified School District**

**ILLUMINATE EDUCATION, INC.**

October 18, 2017

June 24, 2017

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature



Lane Rankin, President

Dr. Kelly King

\_\_\_\_\_  
Print

Assistant Superintendent  
Educational Services

\_\_\_\_\_  
Title

EXHIBIT A  
LOCATIONS

Abraham Lincoln Elementary  
Anderson W. Clark Magnet High  
Balboa Elementary  
Benjamin Franklin Elementary  
Cerritos Elementary  
College View  
Columbus Elementary  
Crescenta Valley High  
Daily (Allan F.) High (Continuation)  
Dunsmore Elementary  
Eleanor J. Toll Middle  
Glendale High  
Glenoaks Elementary  
Herbert Hoover High  
Horace Mann Elementary  
Jewel City Community Day  
John C. Fremont Elementary  
John Marshall Elementary  
John Muir Elementary  
La Crescenta Elementary  
Mark Keppel Elementary  
Monte Vista Elementary  
Mountain Avenue Elementary  
Nonpublic, Nonsectarian Schools  
R. D. White Elementary  
Rosemont Middle  
Theodore Roosevelt Middle  
Thomas Edison Elementary  
Thomas Jefferson Elementary  
Valley View Elementary  
Verdugo Academy  
Verdugo Woodlands Elementary  
Woodrow Wilson Middle

GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

ACTION REPORT NO. 2

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Frank Schlueter, Director, Educational Technology & Information Services

SUBJECT: **Approval of Renewal of Cisco SMARTnet Maintenance and Support with AMS.net**

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The Superintendent recommends that the Board of Education approve the renewal of Cisco SMARTnet maintenance and support with AMS.net for the remainder of the 2017-2018 school year for a total amount of \$79,485.70.

On July 17, 2012, the Board of Education approved the purchase of network infrastructure switches and wireless equipment from AMS.net. The purpose of the switches was to provide fast, reliable access throughout the district to network resources and the Internet. The purpose of the wireless equipment was to provide complete wireless coverage at all district sites for mobile devices to access network resources and the Internet. The SMARTnet purchase included maintenance and support for both switches and wireless equipment.

The maintenance and support for the Cisco SMARTnet switch and wireless equipment was presented to and agreed upon by both the Superintendent's Facility Advisory Committee (SFAC) and the Superintendent's Facility Advisory Technology Sub-Committee (SFATS). The original SMARTnet term was for five years and commenced for each individual piece of equipment at the time of installation, resulting in staggered start and expiration dates.

It is recommended that GUSD renew the Cisco SMARTnet maintenance and support agreement with AMS.net for the remainder of the 2017-2018 school year to be aligned with the District's fiscal year. The total cost for the renewal is \$79,485.70 and will be funded by the Educational Technology and Information Services budget.



**AMS.NET, Inc.**  
 502 Commerce Way, Livermore, CA 94551  
 925-245-6100 • 925-245-6150 Fax  
 www.ams.net

## Customer Price Quote

### Customer

Glendale Unified School District  
 223 N Jackson St  
 Glendale CA, 91206-4334 US  
 ATTN: Frank Schlueter

### Ship To

Glendale Unified School District  
 349 W Magnolia Avenue  
 Glendale, CA 91204-4334  
 ATTN: Frank Schlueter

### Quote Description

Cisco SMARTnet Renewal - Expiration: 6/30/18 REV1

Quote #	#Q-00020852
Project #	85621
Modified	9/21/2017
Account Mgr.	Andrew Silva
AM Phone	(562) 236-5316
AM Email	asilva@ams.net
Inside Account Mgr.	Mike Bruington
IAM Phone	(925) 245-6165
IAM Email	mbruington@ams.net
Quote Exp.	9/20/2018

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
<b>Cisco SMARTnet Contract Number 92672633. Coverage through 6/30/18</b>					
1	<b>CON-SNT-C4507R+E</b> SMARTNET 8X5XNBD Catalyst4500E 7 slot chassis for 48Gbps	Cisco Systems Inc.	5.00	\$1,268.09	\$6,340.45

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
<b>Cisco SMARTnet Contract Number 92581570. Coverage through 6/30/18</b>					
2	<b>CON-SW-WSC388FL</b> SMARTNET NO RMA Cisco Catalyst 3850 48 Port Full PoE LAN	Cisco Systems Inc.	1.00	\$283.59	\$283.59

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
<b>Cisco SMARTnet Contract Number 92581571. Coverage through 6/30/18</b>					
3	<b>CON-ECMU-PI112K</b> SWSS UPGRADES PI 1.1 SW - 2.5K Device Base Lic	Cisco Systems Inc.	1.00	\$13,629.08	\$13,629.08
4	<b>CON-ECMU-ISE5VM</b> SWSS UPGRADES Cisco Identity Services Engine 5 Bundle Migrat	Cisco Systems Inc.	1.00	\$2,849.33	\$2,849.33
5	<b>CON-ECMU-ISEVM</b> SWSS UPGRADES Cisco Identity Services Engine VM (eDelivery)	Cisco Systems Inc.	2.00	\$656.69	\$1,313.38

<b>Cisco SMARTnet Contract Number 95698712. Coverage through 6/30/18</b>					
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**AMS.NET, Inc.**  
 502 Commerce Way, Livermore, CA 94551  
 925-245-6100 • 925-245-6150 Fax  
 www.ams.net

6	<b>CON-SNT-C7010</b> SMARTNET 8X5XNBD 10 Slot Chassis, No Power Supplies, Fans	Cisco Systems Inc.	2.00	\$5,838.39	\$11,676.78
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**Cisco SMARTnet Contract Number 92856527. Coverage through 6/30/18**

7	<b>CON-SNT-CT08500</b> SMARTNET 8X5XNBD Cisco 5508 Series	Cisco Systems Inc.	8.00	\$5,133.56	\$41,068.48
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**New Contract. Coverage through 6/30/18**

8	<b>CON-SNT-C5548UP</b> SMARTNET 8X5XNBD Nexus 5548 UP Chassis, 32 10GbE Ports	Cisco Systems Inc.	3.00	\$774.87	\$2,324.61
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**Order Summary**

Subtotal	\$79,485.70
Adjustment	\$0.00
Estimated Taxes	\$0.00
<b>Total</b>	<b>\$79,485.70</b>

## Terms and Conditions

1. AMS.NET will require a Purchase Order referencing this Quote # or if a Purchase order is not provided, an authorized representative must sign this quote.

2. Payment terms are Net 30. An interest charge of 1.5% per month will be applied to all accounts past due, plus all costs of collection and reasonable attorneys fees. AMS.NET accepts all major credit cards. A convenience fee of 3.5% will be assessed. Customer agrees to accept multiple invoices for projects that cover multiple sales. In the event that a site's readiness is delayed by the customer, customer agrees to accept and pay invoices that reflect equipment and services already received.

3. Items sold by AMS.NET, Inc. and shipped to destinations in California are subject to sales tax. If an item is subject to sales tax in the state to which the order is shipped, tax is generally calculated on the total selling price of each individual item. In accordance with state tax laws, the total selling price of an order will generally include shipping and handling charges and item-level discounts. The amount of tax charged on your order will depend upon many factors including, but not limited to, the type of item(s) purchased, and the source and destination of the shipment. Factors can change between the time you place an order and the time an invoice is sent, which could affect the calculation of sales taxes. The amount appearing on your proposal as 'Estimated Sales Tax' may differ from the sales taxes ultimately charged. Shipping charges and sales tax will be added to this order when invoiced and the customer agrees to pay these charges.

4. All companies with tax exemption must present a valid Tax Exempt form. If Customer is tax exempt or if tax exempt form is not provided then customer agrees to pay all applicable taxes.

5. All shipments are FOB Origin or Pre-paid and shipped to Dock. Any Special shipping requirements must be clearly stated on all PO's (i.e. inside delivery). If inside Delivery or Lift-gate is required it must be specified and additional fees will incur. Shipping charges that appear on this quote are an estimate, AMS.NET will invoice and the customer will pay the actual shipping charge when identified.

6. Upon delivery of equipment, customer agrees to open all shipments and visually inspect equipment for physical damages. All damages must be reported to AMS.NET within 24 hours of delivery.

7. Returns will be accepted at AMS.NET discretion and are subject to manufacturer returns policies as well. For returns to be approved all merchandise must be in an unopened box and the customer agrees to pay a restocking fee of 15% of the purchase price. Returns must be made within 15 Days of receipt. All shipments must have a valid RMA number from AMS.NET before returning. For RMA requests please contact our Customer Service Department at (800) 893-3660 Ext. 6111. Email RMA requests should be directed to [service@ams.net](mailto:service@ams.net) A copy of AMS.NET's full RMA policy is available for review online at [www.ams.net/services/procurement-and-financing/](http://www.ams.net/services/procurement-and-financing/)

8. The laws of the State of California will apply to this sale.

9. The term "installation date" means the first business day on which installation of the system is complete. Minor omissions or variances in performance of the System that do not materially or adversely affect the operation of the system, shall not be deemed to have postponed the Installation Date. Seller shall use its best efforts to make timely delivery and installation. However, all stated delivery and installation dates are approximate and except as expressly provided in this agreement, Seller shall, under no circumstance, be deemed to be in default hereunder or be liable for consequential, incidental or special damages or commercial loss resulting from delays in delivery or installation.

10. Warranties. AMS warrants to Customer that it has good title to the equipment being sold to Customer under this Agreement, and the right to sell such equipment to Customer free of liens or encumbrances. AMS further warrants to Customer that the equipment being sold to Customer hereunder shall be free from defects in workmanship for a warranty period of thirty (30) days commencing on the later date the equipment is delivered to Customer or the date upon which AMS completes performance of the services to be performed under this agreement (this warranty being hereinafter referred to as an "Installation Warranty"). Except as expressly set forth in this paragraph, AMS does not make, and hereby disclaims, any and all representations or warranties, express or implied, with respect to the equipment or services being provided under this agreement, including but not limited to any implied warranties of merchantability, fitness for a particular purpose, satisfactory quality, against infringement, or arising from a course of dealing, usage or trade practice. AMS shall reasonably cooperate and assist Customer in enforcing any manufacturer warranties with respect to the equipment being sold to Customer under this Agreement. AMS hereby advises Customer, and Customer acknowledges that in the event Customer desires to procure from AMS any warranty protection beyond the warranty of title and the Installation Warranty provided under this Paragraph, Customer may do so by entering into a separate Service Agreement with AMS.

Manufacturer's warranty that is guaranteed is whatever is published by the manufacturer at the time of purchase.

AMS.NET Tax ID: 94-3291629

C7 License: 763508



**AMS.NET, Inc.**  
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925-245-6100 • 925-245-6150 Fax  
[www.ams.net](http://www.ams.net)

Please fax signed Quotation or Purchase Order to your  
AMS.NET account manager or to 925.245.6150. Full terms and  
conditions can be viewed on our website at  
[www.ams.net/services/procurement-and-financing/](http://www.ams.net/services/procurement-and-financing/)

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Print Title: \_\_\_\_\_



GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

CONSENT CALENDAR NO. 1

TO: Board of Education  
FROM: Winfred B. Roberson, Jr., Superintendent  
PREPARED IN: Office of the Superintendent  
SUBJECT: **Minutes**

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The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a) Regular Meeting No. 8, October 3, 2017
- b) Special Meeting No. 9, October 10, 2017

GLENDALE UNIFIED SCHOOL DISTRICT  
223 N. Jackson Street  
Glendale, California 91206-4380

**BOARD OF EDUCATION MEETING NO. 8**  
**UNADOPTED MINUTES**  
**REGULAR MEETING, October 3, 2017**

CALL TO ORDER AND ROLL CALL

The regular meeting of the Glendale Unified School District Board of Education was called to order by Nayiri Nahabedian, president of the Board of Education, at 5:05 p.m. on Tuesday, October 3, 2017, in the Board Room at the Administration Center, 223 N. Jackson Street, Glendale, California. The following members were present for roll call: Jennifer Freemon, Dr. Armina Gharpetian, Shant Sahakian, and Nayiri Nahabedian. Greg Krikorian was not present for roll call; he arrived at 5:14 p.m.

The following administrators were present: Mr. Winfred Roberson, Mr. Stephen Dickinson, Dr. Kelly King, and Mr. Corey James.

PUBLIC COMMUNICATIONS

No one addressed the Board at this time.

CLOSED SESSION

The Board recessed to Closed Session at 5:05 p.m. to discuss the following:

1. Instructing designated representative, Mr. Winfred Roberson, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.
2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.
3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.
4. Conference with Legal Counsel – Existing Litigation pursuant to Government Code §54946.9 (a). Case No. BC 591301

MINUTES: October 3, 2017 – Regular Board Meeting

CLOSED SESSION (Continued)

5. Conference with Real Property Negotiators pursuant to Government Code 54956.8.

Property: Approximately 40,000 square feet of real property, referred to as a portion of the District Office Site, located at 223 N. Jackson Street, Glendale, California, 91206 (Property).

Negotiating Parties: Glendale Unified School District (Proposed Exchangor); Superintendent Winfred Roberson; Constance Schwindt from Atkinson, Andelson, Loya, Rudd & Romo; and RE/MAX property consultant Sam S. Manoukian; and one or more representatives from Carmel Partners which may acquire the Property through an exchange agreement pursuant to applicable California law (Proposed Exchange).

Under Negotiation: Instructions to negotiators will concern price and terms of payment as related to the possible exchange of the identified Property.

6. Conference with Legal Counsel - Anticipated Litigation pursuant to subdivision (d)(2) of section 54956.9: One potential case.

CALL TO ORDER/RETURN TO REGULAR MEETING

The meeting reconvened at 6:55 p.m.

REPORTING OUT OF CLOSED SESSION

President Nahabedian read the following statement: The Board voted 5-0 with 0 abstaining to extend the due diligence period for the Exchange Agreement until October 12, 2017. Motion made Mrs. Freemon, seconded by Mr. Krikorian. AYES: Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

PLEDGE OF ALLEGIANCE

Brandon Doronila, an 8th grade student from Wilson Middle School, led the Pledge of Allegiance.

CERTIFICATE OF COMPLIANCE

Ms. Nahabedian read the following statement: "To accommodate the requirements of Government Code §54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for this meeting was posted on the bulletin boards in the lobby of the Administration Center and the GUSD website 72 hours prior to this meeting."

APPROVAL OF AGENDA ORDER

A motion was made by Mr. Krikorian and seconded by Dr. Gharpetian to approve the agenda, as presented. Motion approved by unanimous vote: AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

### ACKNOWLEDGEMENTS

- 1, Week of the School Administrator – The Board recognized the contributions that school administrators make to help our students succeed. Principal Jaclyn Scott and EEELP Director Dr. Rebeca Andrade accepted a proclamation on behalf of school administrators recognizing the second week of October as the “Week of the School Administrators.”

### STUDENT BOARD MEMBER REPORT

Student Board Member Amira Chowdhury provided an update on school site activities.

### PUBLIC COMMUNICATIONS

No one addressed the board at this time.

### PUBLIC HEARING

- 1, Public Hearing for the Determination of Sufficient Textbooks and Instructional Materials for Fiscal Year 2017-2018, Resolution No. 9 (Refer to Action Report No. 7)

Ms. Nahabedian opened the public hearing at 7:14 p.m. and asked if anyone wished to speak. Hearing none, Ms. Nahabedian closed the public hearing at 7:15 p.m.

### INFORMATION

1. Resignations
2. Red Ribbon Week – October 23-27, 2017
3. 25<sup>th</sup> Annual College and Career Fair
4. Proposed Revisions to Board Policies Relating to Instruction and Students –Welfare
5. Update on Measure S and Facility Programs
6. Re-appointment of SFAC Committee Members’ Terms
7. Technology Sustainability Plan/Budget Allocation

The above reports were presented for information and discussion only; no action was taken.

ACTION REPORTS

1. Approve Technology Sustainability Plan/Budget Allocation

It was moved by Mrs. Freemon and seconded by Dr. Gharpetian to approve Action Report No. 1, as recommended. Motion approved by the following roll-call vote: AYES— Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

2. Approval of Computer Equipment Lease and Adoption of Resolution No. 8

It was moved by Mr. Sahakian and seconded by Mrs. Freemon to approve Action Report No. 2, as recommended. Motion approved by the following vote: AYES— Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

3. Approval of Budget Augmentation for the Lincoln Elementary School Overcrowding Relief Grant (ORG) Project

It was moved by Mr. Krikorian and seconded by Mrs. Freemon to approve Action Report No. 3, as recommended. Motion approved by the following vote: AYES— Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

4. Approval of Budget Augmentation for the Muir Elementary School Overcrowding Relief Grant (ORG) Project

It was moved by Mrs. Freemon and seconded by Mr. Krikorian to approve Action Report No. 4, as recommended. Motion approved by the following vote: AYES— Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

5. Approval of Notice of Termination of Lease with Swinerton Builders for the Overcrowding Relief Grant (ORG) Projects at Hoover and Glendale High Schools

It was moved by Dr. Gharpetian and seconded by Mr. Sahakian to approve Action Report No. 5, as recommended. Motion approved by the following vote: AYES— Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

6. Resolution No. 9 – Determination of Sufficient Textbooks and Instructional Materials for Fiscal Year 2017-2018

It was moved by Mrs. Freemon and seconded by Dr. Gharpetian to approve Action Report No. 6, as recommended. Motion approved by the following vote: AYES— Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

CONSENT CALENDAR

1. Minutes

- a) Regular Meeting No. 6, September 19, 2017
- b) Special Meeting No. 7, September 26, 2017

MINUTES: October 3, 2017 – Regular Board Meeting

CONSENT CALENDAR (Continued)

2. Certificated Personnel Report No. 6
3. Classified Personnel Report No. 5
4. Warrants totaling \$1,221,495.70 for September 13, 2017 through September 27, 2017
5. Purchase Orders totaling \$18,595,504.20 for September 1, 2017 through September 15, 2017.
6. Appropriation Transfer and Budget Revision Report
7. Award of RFP No. P-65-17/18 for Graduation Caps, Gowns and Accessories
8. Award of RFP No. P-66-17/18 for Kitchen Hood Cleaning Services
9. Acceptance of Carl D. Perkins Career and Technical Education Improvement Act of 2006 Funds for the 2017-2018 School Year
10. Approval of Course of Study Outline for Use in Middle Schools in the Area of Career Technical Education
11. Approval of Revisions to Board Policies Relating to Students-Attendance and Business and Noninstructional Operations
12. Approval of Services Agreement with Pearson Education
13. Approval of Services Agreement with Adams Educational Consulting
14. Acceptance of DonorsChoose Awards
15. Administrative Panel for Expulsion Hearings
16. Acceptance of Gifts

It was moved by Mr. Sahakian and seconded by Dr. Gharpetian to approve the Consent Calendar, as presented. Motion approved unanimously by the following vote: AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

REPORTS FROM THE BOARD

Dr. Gharpetian enjoyed the Glendale Community College 90<sup>th</sup> birthday celebration. She is a GCC alumna. She attended the College View Wheel-A-Walk-A-Thon, Balboa Elementary's first International Festival, the LCAP stakeholders meeting, and Olivia Macauley's memorial service at GHS. The College and Career Fair is scheduled for October 25, 2017, from 5:30 – 8:30 p.m., at the Civic Auditorium.

REPORTS FROM THE BOARD

Mr. Sahakian also attended the GCC celebration; he too, is an alumnus of GCC. He spoke about his attendance at the LCAP stakeholders meeting. One suggestion from the meeting was for hospitals giving parents information on our schools when their child is born. He thanked staff on the work they did on the hate motivated behavior policy. He feels it will lead to a better school climate. He expressed his condolences to those affected by the Las Vegas tragedy, as well as those affected by the hurricanes in Puerto Rico, Texas, and Florida. He is very proud to be part of this school district as we do a lot to keep our community together.

Mrs. Freemon said in line with all the disasters, so many of our schools are providing opportunities for our students to learn compassion through activities such as fundraising and letters. She is proud of our staff for taking the leadership role. She enjoyed shadowing Ms. Valdez's class at Edison Elementary. The Franklin Elementary School Book Expo, where they sell books in five different languages, just ended. Our CV girls and boys had a great showing at the Kenny Staub Invitational Cross Country meet. Tomorrow is *Walk-to-School Day*. This Thursday is the State of the Schools breakfast, and on Friday she will be at the CALSSD meeting in Sacramento.

Mr. Krikorian said this has been a trying month for us as a nation. He enjoyed the Hoover water polo pancake breakfast and complimented the team members and Coach Witt. He congratulated Taline Arsenian for her recognition as one of Business Life Magazine's Women Achievers. More than 400 women will be attending the event this Friday. On behalf of former board members Chuck Sambar, he announced that October is breast cancer awareness month. He encouraged women to be tested.

Ms. Nahabedian congratulated Mr. Krikorian on his event this Friday and to Ms. Arsenian for her award. She spoke about her attendance at the Five Star Coalition meeting and her 30<sup>th</sup> Glendale High School reunion. She congratulated Phil Samuelian upon his retirement; Phil has worked 39 years for the district. The State of the Schools is this Thursday at Edison. She invited the community to come out. She thanked our administrators as we celebrate the *Week of School Administrators*. Lastly, she congratulated Mr. Roberson on his birthday.

REPORT FROM THE SUPERINTENDENT

Mr. Roberson thanked the Board for a well-run meeting and for approving the Technology Sustainability Plan. He has been visiting the middle schools and had a chance to observe the math classes. He solicited feedback from teachers and students; the comments were mixed. He looks forward to the final report after the pilot concludes. He attended the Rosemont pancake breakfast. He again thanked the Board for approving the reorganization structure. Dr. Rinder will join them on the dais as the Executive Director of Special Education at the next meeting. He announced we have a Special Board meeting on October 10 and the World Languages Advisory Committee meets tomorrow at 6 p.m.

MINUTES: October 3, 2017 – Regular Board Meeting

ADJOURNMENT

There being no further business, Ms. Nahabedian adjourned at 8 p.m.

\_\_\_\_\_  
Nayiri Nahabedian  
President, Board of Education

\_\_\_\_\_  
Jennifer Freemon  
Clerk, Board of Education

Board of Education Minutes - Regular Meeting, October 3, 2017

Recorded by: Ms. Phyllis F. Ishisaka, Executive Assistant to the Superintendent

Approved by the Board of Education:



GLENDALE UNIFIED SCHOOL DISTRICT  
223 N. Jackson Street  
Glendale, California 91206-4380

**BOARD OF EDUCATION MEETING NO. 9**  
**UNADOPTED MINUTES**  
**SPECIAL MEETING, October 10, 2017**

CALL TO ORDER AND ROLL CALL

The special meeting of the Glendale Unified School District Board of Education was called to order by President Nayiri Nahabedian at 7:03 p.m., on Tuesday, October 10, 2017, in the Board Room of the Administration Center, 223 North Jackson Street, Glendale, California. The following members were present for roll call: Jennifer Freemon, Dr. Armina Gharpetian, Greg Krikorian, Shant Sahakian, and Nayiri Nahabedian.

The following administrators were present: Mr. Winfred Roberson, Mr. Stephen Dickenson, Dr. Kelly King, and Dr. Deb Rinder.

PUBLIC COMMUNICATION

No one addressed the board at this time.

PLEDGE OF ALLEGIANCE

Ms. Nahabedian led the Pledge of Allegiance.

CERTIFICATE OF COMPLIANCE

Ms. Nahabedian read the following statement: "To accommodate the requirements of Government Code Section 54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for the meeting was posted on the bulletin board in the lobby of the Administration Center and the GUSD website 24 hours prior to this meeting."

CLOSED SESSION

The Board recessed to Closed Session at 7:05 p.m. to discuss the following:

1. Conference with Real Property Negotiators pursuant to Government Code 54956.8

Property: Approximately 40,000 square feet of real property, referred to as a portion of the District Office Site, located at 223 N. Jackson Street, Glendale, California 91206 (Property)

Negotiating Parties: Glendale Unified School District (Proposed Exchangor), Superintendent Winfred Roberson; Constance Schwindt of Atkinson, Andelson, Loya, Rudd & Romo; and property consultant Sam S. Manoukian, RE/MAX; and one or more

MINUTES: October 10, 2017 – Special Board Meeting

representatives from Carmel Partners which may acquire the Property through an exchange agreement pursuant to applicable California law (Proposed Exchange)

Under Negotiation: Instructions to negotiators will concern price and terms of payment as related to the possible exchange of the identified Property

CALL TO ORDER/RETURN TO REGULAR MEETING

The meeting reconvened at 9:10 p.m.

REPORTING OUT OF CLOSED SESSION

Ms. Nahabedian announced that in closed session the Board voted 5-0 with 0 abstaining to extend the due diligence period. Motion made by Mrs. Freemon, seconded by Mr. Krikorian. AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

PUBLIC COMMUNICATION

No one addressed the Board at this time.

ACTION REPORT

1. ~~Resolution No. 10—Intention to Exchange District Real Property with Carmel Partners and Amendment to Exchange Agreement between Glendale Unified School District and Carmel Partners Realty Investors, LLC.~~

This item was not voted on as the Board, during Closed Session, voted to extend the due diligence period for the property exchange with Carmel Partners.

ADJOURNMENT

There being no further business, Ms. Nahabedian adjourned the meeting at 9:12 p.m.

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Nayiri Nahabedian  
President, Board of Education

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Jennifer Freemon  
Clerk, Board of Education

Board of Education Minutes – Special Meeting, October 10, 2017  
Recorded by: Ms. Phyllis Ishisaka, Executive Assistant to the Superintendent  
Approved by the Board of Education:

GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

CERTIFICATED PERSONNEL REPORT NO. 7

CONSENT CALENDAR NO. 2

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

PREPARED BY: Mr. Richard Tauer, Interim Assistant Superintendent, Human Resources/Director of Classified Personnel

SUBJECT: CERTIFICATED PERSONNEL REPORT NO. 7

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It is recommended that the following report be approved as presented:

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Maternity Leave of Absence</u>		
1.	Engen, Christina Teacher, Regular Biology, Earth/Space & AP Environmental Crescenta Valley HS	11/24/17 through 1/31/18
<u>Health Leave of Absence</u>		
1.	Asadourian, Mirna Teacher, Regular English Roosevelt Middle School	10/02/17 through 10/23/17
2.	Yu, Timothy J. Teacher, Regular 6 <sup>th</sup> Grade Monte Vista Elementary	10/01/17 through 10/31/17
<u>Extension of Health Leave of Absence</u>		
1.	Dall, Mary Teacher, Regular History Wilson Middle School	8/28/17 through 1/07/18

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Extension of Health Leave of Absence (Cont.)</u>		
2.	Diekmann, Barbara Teacher, Regular 5 <sup>th</sup> Grade Verdugo Woodlands ES	4/13/17 through 1/07/18
3.	Lewis, Bonnie Teacher, Regular Kindergarten R.D. White Elementary	7/11/17 through 1/01/18
<u>Family &amp; Medical Leave of Absence</u>		
1.	Asadourian, Mirna Teacher, Regular English Roosevelt Middle School	10/02/17 through 10/23/17
2.	Engen, Christina Teacher, Regular Biology, Earth/Space & AP Environmental Crescenta Valley HS	11/24/17 through 1/31/18
3.	Yu, Timothy J. Teacher, Regular 6 <sup>th</sup> Grade Monte Vista Elementary	10/01/17 through 10/31/17
<u>Extension of Family &amp; Medical Leave of Absence</u>		
1.	Dall, Mary Teacher, Regular History Wilson Middle School	8/28/17 through 11/28/17
2.	Lewis, Bonnie Teacher, Regular Kindergarten R.D. White Elementary	7/11/17 through 11/06/17
<u>Military Leave of Absence</u>		
1.	Scates, David Teacher, Regular Health/Physical Education Hoover High School	10/27/17

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment</u>			
1.	Newman, Rose Skywalker, Molly	Teachers, as needed, to serve as Assistants to the Principal. Glenoaks Elementary.	8/16/17 through 6/06/18 \$70.00 per month Not to exceed 11 months 01.0 00000.0 11301 10000 1170 0005616
2.	Alarcon, Jamie	Teacher, as needed, to assist the Principal for Verdugo Academy WASC visit. Verdugo Academy.	9/18/17 through 12/15/17 Hourly rate of pay Not to exceed 1 hour per day 01.0 00000.0 33000 10000 1130 0410000
3.	Fitzgibbons, Joanna L.	Teacher, as needed, for Assistant to the Principal. Valley View Elementary.	8/14/17 through 6/07/18 \$77.00 per month Not to exceed \$770.00 total 01.0 00000.0 11301 10000 1170 0005616
4.	Galvez-Grado, Sylvia	Teacher Specialist, to work with students on EL lessons to increase proficiency. Cerritos Elementary.	9/14/17 through 12/20/17 \$27.00 per hour for prep time Not to exceed 6 hours or \$162.00 total. Title III – EL 01.0 42030.0 11100 10000 1130 2200673

Election Hourly/Daily

1.	<u>Monte Vista ES</u> Nakano, Elizabeth Pardo, Kristin	Teachers, as needed, to attend “Being A Writer Workshop” at Edison Elementary.	8/10/17 Substitute rate of pay Not to exceed one day each Supplemental Program 01.0 01000.0 11100 10000 1130 0000673
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	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
2.	<u>Cerritos Elementary</u> Cruz, Sylvia Galvez-Grado, Sylvia Hilario, Monica Jensen, Lisa Keshishian, Melissa Martinez, Christine Reiber, Carla Singh, Claudia Urban, Wendy	8/10/17 Substitute rate of pay Not to exceed one day each Title I – Professional Development 01.0 30100.0 11100 10000 1130 0002873
	<u>Columbus Elementary</u> Arutyunyan, Anahit Igraryan, Emma Sasse, Collin	

Position

Election Hourly/Daily (Cont.)

2. Edison Elementary  
Avanes-Aghcheghalen, Polien  
Barcena Gallegos, Rosalinda  
Batista, Ileana  
Bergman, Anya  
Cano, Stephanie  
Chaney, Sandra  
Gureghian, Sarine  
Labinger, Kimberly  
Liden, Evangelina  
Luna, Mariana  
Mancilla, Susana  
Marquez, Jennifer  
Matevosian, Arpine  
Montes, Karen  
Origel-Polanco, Giovanna  
Reuter, Andrea  
Salazar, Vittorio  
Schultz, Margarita Goco  
Switzer, Ann  
Turdjian, Lusine  
Valdez, Cynthia  
Varela, Miriam  
Yang, Juyoung

Franklin Elementary

Mazza, Christina  
Petriella, Libera  
Pino, Daniela  
Quinn, Tanja  
Shakra, Nadia

Jefferson Elementary

Bendgen, Krista  
Khachikian, Talin  
Stanley, Christopher

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
2.	<u>Keppel Elementary</u> Camelio, Danielle Consalvi, Jennifer You, Esther  <u>R.D. White Elementary</u> Doerflinger, Ariane Holland, Tracy Markarian, Saakanoush Markosyan, Karmen Mirzayan, Tamar Sahakian, Anita	
3.	Hartonian, Narineh Jaeger, Anita Satchyan, Adrineh Simonian, Hasmig Yegiyants, Anna Zakharian, Lianna Zazueta, Nahara	Teachers, as needed, to provide after school small group intervention to support academic achievement. Marshall Elementary.
		10/02/17 through 5/31/18 \$30.00 per hour each for teaching. Not to exceed 28.50 hours total for each teacher. Not to exceed \$6,000 total Title I – Alternative Support 01.0 30100.0 11100 10000 1130 3600865
4.	Contreras, Andrea (Hoover HS) Gonzalez, Jose A. (Daily HS) Otten, Caitlin (Hoover HS)	Teachers, as needed, to supervise students at the Adelante Young Men Conference at Pasadena City College. Educational Services.
		10/21/17 \$30.00 per hour Not to exceed 9 hours each Educational Services Secondary 01.0 00000.0 11303 10000 1130 0005616
5.	Barrientos, Melvin (Roosevelt MS) Haghpanah, Mahtab (CVHS)	Counselor, as needed, to supervise students at Adelante Young Men Conference at Pasadena City College. Educational Services.
		10/21/17 \$250.00 per day Not to exceed one day Educational Services Secondary 01.0 00000.0 00000 31101 1232 0004682



		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>			
6.	Bogossian, Hilda Deboskey, Jennifer Graziani, Dan Lee Harber, Christiane Heberger, Shannon Kim, Margaret Nahapetian, Talena Paragouteva, Dany Rodelo, Javier Yoshisugu, Kumiko	Substitute Teachers, as needed.	10/02/17 through 7/15/17 \$165.00 per day 01.0 00000.0 19004 10000 1160 0004615
7.	Hoppe, Julie	Teacher, Regular Resource Lab Toll Middle School	8/16/17 through 6/06/18 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 65000.0 57701 11100 1110 0000600
8.	Janosko, Angela	Teacher, as needed, to provide assistance with technology to teachers. Columbus Elementary.	8/16/17 through 6/07/18 \$27.00 per hour Not to exceed \$1,000.00 total Supplemental Program 01.0 010000.0 11100 10000 1130 2300000
9.	Lowe, Kristine Ann	Home/Hospital Teacher, as needed, for Special Education students.	9/26/17 through 6/06/18 \$30.00 per hour Home/Hospital Instruction 01.0 00000.0 19006 10000 1130 0000600
10.	Sanchez, Jason	Teacher, Regular Math Toll Middle School	8/16/17 through 6/06/18 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 65000.0 57701 11100 1110 0000600

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
11.	Sasse, Collin Teacher, as needed, to teach after school Robotics class to students. Columbus Elementary.	8/16/17 through 6/07/18 \$30.00 per hour Not to exceed \$1,000.00 total Supplemental Program 01.0 010000.0 11100 10000 1130 2300000
12.	Soule-Maggio, Stephen Retired Teacher, as needed, to assess English Learners at Private Schools. Categorical Programs.	9/01/17 through 6/30/18 \$30.00 per hour Not to exceed \$300.00 total Instruction Special Projects 01.0 00000.0 11308 10000 1130 0002673
13.	Vandenbroucke, Guillaume Substitute teacher, as needed.	10/10/17 through 7/15/18 \$165.00 per day 01.0 00000.0 19004 10000 1160 0004615
14.	Yi, Joseph Teacher, Regular English Toll Middle School	8/16/17 through 6/06/18 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 65000.0 57701 11100 1110 0000600

Additional Compensation

1.	Loaiza, Peter (Boys/Girls Basketball) Wolcott, Kenneth (Girls Volleyball) Galdamez, Henry (Boys Soccer) Elzanaty, Mohammed (Girls Soccer)	Teachers, as needed, for after school activities. Roosevelt Middle School.	10/04/17 through 6/06/18 \$30.00 per hour Not to exceed \$3,750.00 total Supplemental 01.0 01000.0 11100 10000 1130 0500000
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	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Compensation (Cont.)</u>		
2.	Orrantia, Joseph Paronikyan, Yeranui Pruitt, Conrad Reinhard, Anne Sajjadieh, Stephanie Sanzo, Judy Schmit, Tinky Snodgress, Elaine Stroup, Matthew Khachatryan, Narine Vardanyan, Armine Vartanian, Lilit Witler, Esther Woods, Geoffrey Yahiayan, Hrant Avik Zamlich, Gregory	Teacher, as needed, to provide class coverage and student supervision. Clark Magnet High School. 8/16/17 through 6/06/18 Regular rate of pay Not to exceed \$5,000.00 01.0 00000.0 11303 10000 1130 090000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Compensation (Cont.)</u>		
3.	Axelgard, Christian Black, David Blattner, Charles F. Dale, Frank Davarhanian, Patrick Davis, Christopher Davis, Jennifer Day-Blattner, Alex Der-Gevorkian, Narbeh Doom, Nicholas Evans-Bye, Dominique Ghavam, Amir Gruss, Gerald Guarino, Maral Hatsell, Carol Hutchinson, Breanna Khodagulyan, Armond Krupnak, Natasha Kursinski, Eric Marcucci, Victoria McGrath, Diana Melville, Julie Mikaelian, Ani Mikaelian, Armineh Newcomer, Susan O’Gara, Melissa Ohanian, Erebuni	Teacher, as needed, to provide class coverage and student supervision. Clark Magnet High School.
		8/16/17 through 6/06/18 Regular rate of pay Not to exceed \$5,000.00 01.0 00000.0 11303 10000 1130 0900000

Transportation Authorization – Management Positions

1. It is recommended that the person in the following management position be authorized to receive reimbursements for transportation expenses at the rate of 53.5¢ per mile, effective September 6, 2017 – June 30, 2018.

225 Day Employee  
 Director, EEELP

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Transportation Authorization</u>		
1.	Boyadjian, Grigor Boyadzhyan, Petros Hayhurst, Karen Jurado, Deneil Molina, Gabrielle	Music Teachers, as needed, for various sites.  7/01/17 through 6/30/18 53.5 cents per mile auto allowance. Instrumental Music 01.0 00000.0 17003 10000 5210 0005616
2.	Absec, Barry Cicarelli, Julie Forbes, Derrick Golier, Janet Mulcahey, Richard Sandoval, Luis Sondergaard, Roger	Physical Education Teachers, as needed, for various sites.  7/01/17 through 6/30/18 53.5 cents per mile auto allowance. Teacher Preparation Time 01.0 00000.0 15001 1000 5210 0005616
3.	Lowe, Kristine Ann	Home/Hospital Teacher, as needed, for Special Education students.  9/26/17 through 6/06/18 53.50 cents per mile Mileage Reimbursement Special Education – Home Hospital Instruction 01.0 00000.0 19006 10000 5210 0000600
4.	Valdes, Dr. Rene	Reimbursement for transportation expenses to attend meetings at various locations. Student Support Services.  9/01/17 through 6/30/18 53.5 cents per mile Student Support Services 01.0 00000.0 00000 31301 5210 0007682

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Correction to Previous Personnel Report</u>		
1.	Correction to Board Report No. 4, September 5, 2017	
	<u>Page 9, Item 5</u>	
	Ames, Betsy	8/16/17 through 6/06/18
	Dube, Eileen	\$30.00 per hour
	Hakopian, Angel	Not to exceed \$10,000.00
	Hubanks, Darlene	01.0 01000.0 11100 10000 1130
	Kim, Karen	3100000
	Kim, Marianne	
	Mahoney, Bridget	
	Rosen, Susan	
	Substitute/Retired teachers, as needed, to provide intervention to at-risk students in grades K-5. Keppel VAPA Magnet & FLAG.	
	Add the following names:	
	Steiman, Amanda	
	Thomas, Carina	
2.	Correction to Board Report No. 5, September 9, 2017	
	<u>Page 8, Item 12</u>	
	Appleton, Laurel	9/23/17 through 6/30/17
	Duncan, Cheryl	\$30.00 per hour for working with students.
	Oliver, Susan	\$27.00 per hour for planning
	Chadwick, Janet	Not to exceed \$5,000.00
	Wray, Donna	Supplemental
	Weber, Deidre	01.0 01000.0 11100 1130
	Retired teachers, as needed, to assist with GATE including administration Spelling Bee OLSAT Assessment, Invention Convention, Math Field Day and Scholastic Bowl. Categorical Programs (GATE).	0000673
	Change dates to read:	9/01/17 through 6/30/18
	Add the following name:	
	Soule-Maggio, Stephen	

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Correction to Previous Personnel Report (Cont.)</u>		
3.	Correction to Board Report No. 2, August 15, 2017	
	<u>Page 6, Item 6</u>	
	Ferreira, Cynthia	Retired Teacher Specialist, as needed, to work for Special Education and Non- Public School Calendar. Special Education.
		8/14/17 through 6/07/17 Daily rate of pay Not to exceed 156 days total Special Education – RSP 01.0 65000.0 57707 11200 1130 0000600
	Change dates to read:	8/14/17 through 6/07/18
4.	Correction to Board Report No. 2, August 15, 2017	
	<u>Page 6, Item 5</u>	
	Collins, Kathleen	Teacher, as needed, for Daily High School orientation classes during summer.
		8/07/17 through 8/10/17 Daily rate of pay Not to exceed 7 hours a day for 4 days. 01.0 02000.0 32000 10000 1130 0400000
	Change to read:	Regular hourly rate of pay Not to exceed 4 hours per day
5.	Correction to Board Report No. 4, September 5, 2017	
	<u>Page 4, Item 6</u>	
	Collins, Kathleen	Teacher, as needed, for Daily High School orientation classes.
		8/16/17 through 11/09/17 Daily rate of pay Not to exceed 1 hour a day 01.0 02000.0 32000 10000 1130 0400000
	Change to read:	Regular hourly rate of pay. Not to exceed 1 hour/day for 12 days.

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Correction to Previous Personnel Report (Cont.)</u>		
6.	Correction to Board Report No. 21, June 20, 2017	
	<u>Page 28, Item 8</u>	
	Simpson, Barbara	Teacher, as needed, for intervention to support at-risk and/or on an IILP. Verdugo Woodlands ES.
		8/16/17 through 6/05/18 \$30.00 per hour Not to exceed 250 hours total Donation 01.0 95100.0 11100 10000 1130 4200000
	Change account number to read:	01.0 95100.0 11100 10000 5811 4200000
7.	Correction to Board Report No. 6, October 3, 2017	
	<u>Page 13, Item 15</u>	
	Various names	Teachers will provide targeted intervention before school/after school to Newcomers, LTELS, and students struggling in reading and math. Jefferson Elementary.
		10/04/17 through 5/18/17 \$30.00 per hour Not to exceed \$5,914.00 per year Title I – Alternative Support 01.0 30100.0 11100 10000 1130 3000865
	Change dates to read:	10/04/17 through 5/18/18
8.	Correction to Board Report No. 6, October 3, 2017	
	<u>Page 9, Item 11</u>	
	Lapostol, Diane Naka, Kimberli Quinonez, Yvonne Savage, Suzanne Sullivan, Marcia	Teachers, as needed, to support the instructional program. La Crescenta Elementary.
		9/01/17 through 6/01/18 \$30.00 per hour Not to exceed 22 hours each Supplemental Program 01.0 01000.0 11100 10000 1130 3200000
	Add the following name: Zohrehvand, Lisa	



	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Correction to Previous Personnel Report (Cont.)</u>		
9.	Correction to Board Report No. 6, October 3, 2017	
	<u>Page 4, Item 2</u>	
	Various names	Teachers, as needed, to staff the GATE Program “GUSD Math Field Day”. Wilson Middle School.
		8/16/17 through 6/01/18 \$27.00 per hour for prep Not to exceed 3 hours each \$30.00 per hour for teaching Not to exceed 12 hours each
	Add the following account number:	01.0 01000.0 11100 10000 1130 0800000
10.	Correction to Board Report No. 20, June 6, 2017	
	<u>Page 19, Item 1</u>	
	It is recommended that persons in the following management positions be authorized to receive reimbursements for transportation expenses at the rate of 53.5¢ per mile, effective July 1, 2017 – June 30, 2018.	
	<u>210 Day Employees</u>	
	Coordinator I, Magnet Schools Assistance Program	
	Change to read: Coordinator I, Foreign Language Academies of Glendale (FLAG)	
<u>Personal Services Agreement</u>		
1.	Junker, Karen	Consultant, as needed, to provide training/ presentation to PBIS team & faculty on restorative practices. Roosevelt Middle School.
		9/26/17 Not to exceed \$1,800.00 total Title I 01.0 30100.0 11100 10000 5811 0500000

Effective Dates  
And Salary Rate

Position

Conference/Workshop/Meeting Authorization

In accordance with Board of Education Policy 4011 pertaining to conference and workshop attendance, approval has been given to the following persons to attend the conference as designated, with reimbursement for actual and necessary expenses in accordance with Board Policy:

A. The following workshop authorizations are not paid from District General Funds:

1. It is recommended that reimbursement be given to Verjina Mayer for attending the “2017 Computer Science Teachers Association Annual Conference”, which was held at the Renaissance Baltimore Harborplace Hotel, in Baltimore, Maryland, from July 7-11 2017, with all necessary expenses, including meals, lodging and shuttle, to be paid, not to exceed \$865.00. Verjina Mayer received a scholarship to attend the convention, and most expenses were covered by the scholarship. Verjina Mayer received verbal approval from site administration and site administration received verbal approval from assistant superintendent prior to attending. Paperwork was not processed prior to attending due to short notice of scholarship awarded and conference date. Paperwork was submitted upon return from summer break.

Supplemental

01.0 01000.0 11100 10000 5220 0700000

2. It is recommended that reimbursement be given to Verjina Mayer for attending the “2017 Computer Science Professional Development” (CSPD) week, which was held at the Colorado School of Mines, in Golden, Colorado, from July 16-21 2017, with all necessary expenses, including meals, lodging and shuttle, to be paid, not to exceed \$200.00. Verjina Mayer received a scholarship to attend the convention, and most expenses were covered by the scholarship. Verjina Mayer received verbal approval from site administration and site administration received verbal approval from assistant superintendent prior to attending. Paperwork was not processed prior to attending due to short notice of scholarship awarded and conference date. Paperwork was submitted upon return from summer break.

Supplemental

01.0 01000.0 11100 10000 5220 0700000

3. It is recommended that approval be given to April Faieta to attend the “2017 Arts in Education Conference” to be held at The Crystal Gateway Marriott, located at 1700 Jefferson Davis Hwy, Arlington, VA 22202 from November 16 to November 17, 2017, with all necessary expenses, including food, to be paid, not to exceed \$1830.07.

Creates Program

01.0 58115.0 11100 10000 5220 0000611

GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

CLASSIFIED PERSONNEL REPORT NO. 6

CONSENT CALENDAR NO. 3

TO: Board of Education  
FROM: Winfred B. Roberson, Jr., Superintendent  
PREPARED BY: Richard Tauer, Interim Assistant Superintendent, Human Resources  
SUBJECT: CLASSIFIED PERSONNEL REPORT NO. 6

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It is recommended that the following report be approved as presented:

	<u>Location</u>	<u>Months/Hours, and Salary Rating</u>
<u>Medical Leave of Absence</u>		
1. <u>Assistant Physically Handicapped</u> Benitez, Sonia	College View	10/06/17 through 11/06/17
2. <u>Behavior Intervention Assistant</u> Galstyan, Jaklin	Jefferson	10/02/17 through 10/13/17
3. <u>Education Assistant II</u> Dizayer, Theresa	Jewel City	09/28/17 through 10/29/17
Zamanyan, Nvard	La Crescenta	09/20/17 through 11/15/17

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Termination - Probationary</u>		
2017-cl-81736		09/29/17
<u>Additional Assignment Temporary - At Established Rate of Pay</u>		
1. <u>Administrative Secretary</u>		
Barnard, Denise	Marshall	10/19/17 through 05/30/18 Assisting as Choral Director Not to exceed \$1,032.00 per semester at over time rate 01.0 00000.0 00000 27004 2440 3600000
2. <u>Education Assistant I</u>		
Hezarjariby, Valentin	EEELP	07/01/17 through 06/30/18
Kazarian, Lusik		Child Development Activities
Khachikyan, Rima		12.0 61051.0 85000 10000 2160 0000671
Niazi, Natasha		Child Development Activities
Ordubegian, Marita		12.0 61051.0 85000 10000 2130 0000671
Sitrak, Aida		Self Supporting Combined
Zafranco, Edna		
Carcerant, Sasha		
Lotfabadi, Sonia		
3. <u>Education Assistant II</u>		
Galindo, Graciela	Daily	08/16/17 through 09/08/17 Not to exceed 1 hour per day 01.0 00000.0 00000 27004 2440 0400000
Sarkezi, Arpineh	Toll	07/01/17 through 06/30/18 Not to exceed \$178.80 total Peak Load Funds 01.0 00000.0 00000 31101 2430 0004682

Effective Dates,  
 Months/Hours, and  
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

4. <u>Typist Clerk II</u> Gaskin, Ramelle	Rosemont	10/01/17 through 06/01/18 Not to exceed \$790.00 total Peak Load Funds 01.0 00000.0 00000 31101 2430 0004682
Moses, Hermineh	Hoover	07/01/17 through 06/30/18 Not to exceed \$1,014.60 Peak Load Funds 01.0 00000.0 00000 31101 2430 0004682
Perez, Beatriz	Educational Services	10/21/17 Not to exceed 9 hours total Educational Services-Secondary 01.0 00000 11303 10000 1130 0005616

Change of Assignment

1. Change of Location/Increase in Hours

a. <u>Education Assistant I</u> Moreno, Gloria	Cerritos From Mann ASES 9.25/3	10/02/17; 9.25/3.5 01.0 60100.0 11100 10000 2110 2200000
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2. Increase in Assignment - Hours

a. <u>Education Assistant I</u> Ohanyan, Lilit	Muir From 12/3	10/09/17; 12/3.5 12.0 61051.0 85000 10000 2110 0000671
b. <u>Typist Clerk II</u> Giacoletti, Elmer	Glendale From 10/6	10/11/17; 10/8 01.0 00000.0 00000 31101 2410 0200000

Effective Dates,  
 Months/Hours, and  
Salary Rating

Location

Change of Assignment - Continued

3. Provisional Assignment

a. Cook/Baker

Altunyan, Lusine	Toll From Cafeteria Worker I, 1-7	09/18/17 through 09/22/17 8 hours a day 9-4 13.0 53100.0 00000 37000 2212 0700000
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Amirkhanian, Nora	Glendale From Cafeteria Worker I, 1-7	09/18/17 through 09/22/17 8 hours a day 9-4 13.0 53100.0 00000 37000 2212 0200000
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Coria, Karina	Crescenta Valley From Cafeteria Worker I, 1-7	09/11/17 through 09/15/17 8 hours a day 9-4 13.0 53100.0 00000 37000 2212 0100000
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Ruiz, Eloisa	Roosevelt From Cafeteria Worker I, 1-4	09/18/17 through 09/22/17 8 hours a day 9-2 13.0 53100.0 00000 37000 2212 0500000
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b. Locksmith

Sichler, John	FASO From Maintenance Worker II 23-8	10/16/17 through 12/31/17 8 hours a day 31-5 01.0 81500.0 00000 81000 2211 0000640
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Effective Dates,  
 Months/Hours, and  
Salary Rating

Location

Change of Assignment - Continued

3. Provisional Assignment - Continued

c. Education Assistant ASES/RAP Site Leader

Alexanyan, Juliet	Muir ASES From Education Assistant I, 3-2	08/16/17 through 06/07/18 3.5 hours a day 6-2 01.0 60100.0 11100 10000 2110 4000000
De La Resma, Patrick	Columbus ASES From Education Assistant I, 3-1	08/16/17 through 06/07/18 3.5 hours a day 6-1 01.0 60100.0 11100 10000 2110 2300000
Quintanilla, Dolores	Marshall ASES From Education Assistant I, 3-2	08/16/17 through 06/07/18 3.5 hours a day 6-2 01.0 60100.0 11100 10000 2110 3600000
Moradi, Tamik	Roosevelt ASES From Education Assistant I, 3-2	08/16/17 through 06/07/18 3.5 hours a day 6-2 01.0 60100.0 11100 10000 2110 0500000
Hovakemian, Emilia	Wilson ASES From Education Assistant I, 3-2	08/16/17 through 06/07/18 3.5 hours a day 6-2 01.0 60100.0 11100 10000 2110 0800000
Moreno, Gloria	Cerritos ASES From Education Assistant I, 3-6	08/16/17 through 06/07/18 3.5 hours a day 6-6 01.0 60100.0 11100 10000 2110 2200000

Effective Dates,  
Months/Hours, and  
Salary Rating

Location

Correction to Previous Board Reports

1. Correction to Personnel Report #3, September 5, 2017

Page 18, Item 2

Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18

Noon Duty Aide

Abdalian, Anita	Mann	08/16/17 through 06/06/18
Akoob, Rita		\$10.75 per hour
Barrera, Paola		01.0 01000.0 11100 10000 2930 3500000
Dembekjian, Seta		
Fonseca, Liliana		
Garabedian, Ayda		
Gomez, Maria		
Guera, Daisy		
Guerra, Mayra		
Hernandez, Natalia		
Khachaturian, Carmen		
Kumar, Reena		
Ramirez, Misael		
Rosas, Ocalin		
Salazar, Maria		
Vartan, Roubina		

Add name to read:

Gonzalez, Laura  
Mendoza de Mendez, Hilda



Effective Dates,  
Months/Hours, and  
Salary Rating

Location

Correction to Previous Board Reports - Continued

2. Correction to Personnel Report #3, September 5, 2017

Page 17, Item 2

Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18

Noon Duty Aide

Abdalian, Anita	Mann	08/16/17 through 06/06/18
Akoob, Rita		\$10.75 per hour
Barrera, Paola		13.0 53100.0 00000 37000 2235 0000662
Dembekjian, Seta		
Fonseca, Liliana		
Garabedian, Ayda		
Gomez, Maria		
Guera, Daisy		
Guerra, Mayra		
Hernandez, Natalia		
Khachaturian, Carmen		
Kumar, Reena		
Ramirez, Misael		
Rosas, Ocalin		
Salazar, Maria		
Vartan, Roubina		

Add name to read:

Mendez, Hilda  
Gonzalez, Laura

Effective Dates,  
Months/Hours, and  
Salary Rating

Location

Correction to Previous Board Reports - Continued

3. Correction to Personnel Report #3, September 5, 2017

Page 18, Item 2

Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18

Noon Duty Aide

Abdalian, Anita	Mann	08/16/17 through 06/06/18
Akoob, Rita		\$10.75 per hour
Barrera, Paola		01.0 00000.0 19021 10000 2930 3500000
Dembekjian, Seta		
Fonseca, Liliana		
Garabedian, Ayda		
Gomez, Maria		
Guera, Daisy		
Guerra, Mayra		
Hernandez, Natalia		
Khachaturian, Carmen		
Kumar, Reena		
Ramirez, Misael		
Rosas, Ocalin		
Salazar, Maria		
Vartan, Roubina		

Add name to read:

Mendez, Hilda  
Gonzalez, Laura

Effective Dates,  
Months/Hours, and  
Salary Rating

Location

Correction to Previous Board Reports - Continued

4. Correction to Personnel Report #2, August 15, 2017

Page 8, Item 1

Additional Assignment Temporary - At Established Rate of Pay

Administrative Secretary

Avakyan, Marine

Jefferson

07/01/17 through 06/30/18

Not to exceed 7 days/ or 56 hours total  
General Fund

01.0 01000.0 00000 27004 2430 3000000

Change account to read:

01.0 00000.0 00000 27004 2430 3000000

5. Correction to Personnel Report #2, August 15, 2017

Page 30, Item 2

Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18

Noon Duty Aide

Deravanesian, Caroline      Muir

Keshishyan, Ayleen

Khacheryan, Lusine

Robles, Salvador

Sarkisloo, Talin

Yegikyan, Rima

08/16/17 through 06/06/18

\$10.75 per hour

Food Services/Nutritional Program

13.0 53100.0 00000 37000 2235 0000662

Add names to read:

Alexsanyan, Ofik

Manukyan, Hasmik

Tsaturyan, Heriknaz

<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
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Correction to Previous Board Reports - Continued

6. Correction to Personnel Report #2, August 15, 2017

Page 31, Item 2

Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18

Noon Duty Aide

Deravanesian, Caroline    Muir Keshishyan, Ayleen Khacheryan, Lusine Robles, Salvador Sarkisloo, Talin Yegikyan, Rima	08/16/17 through 06/06/18 \$10.75 per hour Not to exceed \$27,950.00 total General Fund 01.0 00000.0 19021 10000 2930 4000000
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Add names to read:

Alexsanyan, Ofik  
 Manukyan, Hasmik  
 Tsaturyan, Heriknaz

Effective Dates,  
Months/Hours, and  
Salary Rating

Location

Correction to Previous Board Reports - Continued

7. Correction to Personnel Report #1, July 18, 2017

Page 23

Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18

Noon Duty Aide

Fenyas, John	R.D. White	08/16/17 through 06/06/18
Hernando, Maribell		\$10.75 per hour
Iskandaryan, Alisa		Not to exceed \$6,500.00 total
Koshkerian, Carolin		Supplemental
Mesropian, Meghedi		01.0 01000.0 11100 10000 2930 4300000
Muradyan, Laura		
Pouri, Seda Armian		

Add name to read:

Saloomen, Christina

8. Correction to Personnel Report #1, July 18, 2017

Page 23, Item 1

Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18

Noon Duty Aide

Brinton, Cody	Fremont	08/16/17 through 06/06/18
Cabrera, William		\$10.75 per hour
Ghazarian, Nazeek		Educational Services
Nguyen, Dora		01.0 00000.0 19021 10000 2930 2800000
Safarian, Diana		

Add names to read:

Jarabanda, Nahawand

Effective Dates,  
Months/Hours, and  
Salary Rating

Location

Correction to Previous Board Reports - Continued

9. Correction to Personnel Report #21, June 20, 2017

Page 24, Item 1

Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18

Noon Duty Aide

Mirzayan, Knarik	Lincoln	08/16/17 through 06/06/18
Pereira, Alma		\$10.75 per hour
Rendo, Melanie		Noon Duty Aides
Shepherd-Nelson, Deborah		01.0 00000.0 19021 10000 2930 3300000
Sinani, Karineh		
Moradkhanian, Gayane		

Add name to read:

Tokatlian, Celine

Remove name to read:

Pereira, Alma

10. Correction to Personnel Report #2, August 15, 2017

Page 30, Item 2

Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18

Noon Duty Aide

Mirzayan, Knarik	Lincoln	08/16/17 through 06/06/18
Pereira, Alma		\$10.75 per hour
Rendo, Melanie		Not to exceed \$2,000.00 total
Shepherd-Nelson, Deborah		Nutrition Services
Sinani, Karineh		13.0 53100.0 00000 37000 2235 0000662
Moradkhanian, Gayane		

Add names to read:

Tokatlian, Celine

Remove name to read:

Pereira, Alma

Effective Dates,  
 Months/Hours, and  
Salary Rating

Location

Correction to Previous Board Reports - Continued

11. Correction to Personnel Report #2, August 15, 2017

Page 30, Item 2

Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18

Noon Duty Aide

Mirzayan, Knarik	Lincoln	08/16/17 through 06/06/18
Pereira, Alma		\$10.75 per hour
Rendo, Melanie		Not to exceed \$2,835.00 total
Shepherd-Nelson, Deborah		Supplemental
Sinani, Karineh		01.0 01000.0 11100 10000 2930 3300000
Moradkhanian, Gayane		

Add names to read:

Tokatlian, Celine

Remove name to read:

Pereira, Alma

Election of Classified Hourly Substitutes (Cafeteria Worker I) through 06/30/18

Tamasian, Lucy	10/02/17 through 06/30/18
	13.0 53100.0 00000 37000 2232 0000662

Election of Classified Hourly Substitutes through 06/30/18

Shaw, Quami	07/01/17 through 06/30/18
-------------	---------------------------

Black, Julie	Roosevelt	07/01/17 through 06/30/18
		Not to exceed \$231.04
		Peak Load Funds
		01.0 00000.0 00000 31101 2430 0004682

Effective Dates,  
 Months/Hours, and  
Salary Rating

Location

Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18

1. <u>Noon Duty Aide</u>			
Bedjanyan, Armine	Dunsmore	08/16/17 through 06/06/18 \$10.75 per hour 01.0 00000.0 19021 10000 2930 2400000	
Kerlin, Anthony	Glenoaks	08/16/17 through 06/06/18 \$10.75 per hour Noon Duty Aide 01.0 00000.0 19021 10000 2930 2900000	
Kerlin, Anthony	Glenoaks	08/16/17 through 06/06/18 \$10.75 per hour Breakfast Supervision 13.0 53100.0 00000 37000 2235 0000662	
Hakobyan, Arpik Valencia, Heidi	Keppel	10/01/17 through 06/06/18 \$10.75 per hour 01.0 00000.0 19021 10000 2930 3100000	



Effective Dates,  
 Months/Hours, and  
Salary Rating

Location

Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18 - Continued

2. <u>Non-Student Stage Crew</u> Tumangan, Francis	Glendale	09/21/17 through 06/30/18 \$14.10 per hour 01.0 00000.0 81000 50001 2980 0000640
3. <u>Student Assistant I</u> Bolton, Foster Boyce, Steven Castaneda, Juan Constancia, Javier Fujii, Calvin Jalal, Gardina Kedjejian, Anthony Malhotra, Paul Martinez, Destiny Sanchez, Danny Hugo Sanchez, Eiffel Silva, Danielle Velasquez, Daniel Zepeda, Adriana	SELPA	10/03/17 through 06/30/18 \$10.50 per hour Not to exceed 100 hours 01.0 85200.0 57700 11100 2180 0000668
Petrossian, Roni	Clark	09/01/17 through 06/07/18 \$10.50 per hour 13.0 53100.0 00000 37000 2280 0000662
Aleksanians, Emili Baghomian, Arpa Megerdichian, Serineh Mehdikhani, Piuneh	Clark	10/01/17 through 06/30/18 \$10.50 per hour 13.0 53100.0 00000 37000 2280 00002

Effective Dates,  
 Months/Hours, and  
Salary Rating

Location

Personal Services Agreement

- |                   |   |   |
|-------------------|---|---|
| 1. Barnes, Erin   | Consultant,<br>As needed<br>To provide<br>Recorder<br>Classes to<br>Third graders   | 09/13/17 through 05/25/18<br>Not to exceed \$6,500.00 total<br>Supplemental<br>01.0 01000.0 11100 10000 5811 2000000                |
| 2. Binkley, Greta | Consultant,<br>As needed<br>To provide<br>Workshop for<br>Foothill<br>SELPA<br>Private<br>School<br>Teachers                    | 11/07/17 through 12/10/17<br>Not to exceed \$750.00 total<br>Foothill SELPA Private School<br>01.0 33110.0 57700 11100 5811 0000668 |
| 3. Massin, Kevin  | Consultant<br>As needed<br>To provide<br>Additional<br>Tutorial<br>Support<br>During<br>Music elective<br>CTE Pathway<br>Course | 10/04/17 through 06/06/18<br>Not to exceed \$1,500.00 total<br>Supplemental<br>01.0 01000.0 11100 10000 5811 0500000                |

Location Effective Dates,  
Months/Hours, and  
Salary Rating

Transportation Authorization – 2017-18

1. It is recommended that the individuals be authorized to receive transportation expenses at the rate of 53.50¢ per mile, effective July 1, 2017, through June 30, 2018:

Typist Clerk III

Plascencia, Monica    Special Education    07/01/17 through 06/30/18: 53.50¢  
01.0 00000.0 00000 71001 5210 007616

Conference/Workshop/Meeting Authorization

In accordance with Board of Education policy 4011 pertaining to conference and workshop attendance, approval has been given to the following persons to attend the conference as designated, with reimbursement for actual and necessary expenses in accordance with Board Policy:

- A. It is recommended that approval be given to John Stephens to attend the "ISSA 2017 Cleaning Industry Management Standard" to be held at the Las Vegas Convention Center, Las Vegas, Nevada from September 10, 2017 through September 11, 2017, with all necessary expenses, including food, to be paid, not to exceed \$700.00.

01.0 00000.0 00000 85033 5220 0000640

GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

CONSENT CALENDAR NO. 4

TO: Board of Education  
 FROM: Winfred B. Roberson, Jr., Superintendent  
 SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer  
 PREPARED BY: Karineh Savarani, Director, Financial Services  
 SUBJECT: **Warrants – District Funds**

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The Superintendent recommends that “A” Form (Payroll Warrants) issued October 2, 2017 – October 10, 2017 as shown below totaling \$8,962,843.97, and “B” Form (Other than Payroll Warrants) issued September 1 – 30, 2017, totaling \$11,605,111.97 be approved. Funding for Form “A” Warrants is accounted for in the following funds: 01.0 General Fund, 12.0 Child Development Fund, 13.0 Cafeteria Fund, 21.1 Measure S Projects Fund, and 25.0 Capital Facilities Fund.

REGISTERED NUMBER	WARRANT NUMBER	DESCRIPTION	AMOUNT
C1C-C	53719 - 5372033	Certificated	6,778,161.04
271-N		Classified	(1,228.87)
C5C-C	53758 - 5375956	Certificated	473,534.07
C5C-N	53759 - 5375963	Classified	6,680.43
276-C	53785 - 5378526	Certificated	1,102.41
277-C	53788 - 5378895	Certificated	1,004.57
277-N	53788 - 5378896	Classified	3,125.76
E4F-N	53801 - 5380217	Classified	1,398,954.57
C3C-N	53898 5389961	Classified	301,509.99
<b>TOTAL</b>			<b>\$ <u>8,962,843.97</u></b>

GLENDALE UNIFIED SCHOOL DISTRICT  
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM  
 SEPTEMBER 1 THRU SEPTEMBER 30, 2017

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
<b>1.0 GENERAL FUND</b>			
4110	TEXTBOOKS	163	\$ 1,717,089.65
4210	BOOKS & OTHER REFERENCE MATERIAL	45	22,441.94
4310	INST. MATERIALS & SUPPLIES	684	392,970.51
4312	INST. PERIODICALS & MAGAZINES	2	4,181.52
4317	COMMENCEMENT	1	9.21
4350	OFFICE & OTHER SUPPLIES	181	27,769.55
4351	PRINTING & REPRODUCTION	21	39,868.68
4353	EDIBLE SUPPLIES	112	15,177.78
4360	TIRES, FUEL AND OIL	20	8,096.64
4370	CUSTODIAL/OPERATION SUPPLIES	175	34,630.10
4371	GROUND SUPPLIES	5	1,380.29
4372	POOL SUPPLIES	17	9,029.09
4380	MAINTENANCE SUPPLIES	13	5,646.44
4381	REPAIR SUPPLY & MATERIALS	100	102,998.71
4420	NON-CAP EQUIP -UNTAGGED	190	82,160.24
4430	NON-CAP EQUIP - TAGGED	26	30,589.34
5100	SUBAGREEMENT FOR SERVICES	2	1,445.00
5210	MILEAGE & CAR ALLOWANCES	23	1,991.57
5220	TRAVEL AND CONFERENCES	53	15,928.70
5310	DUES AND MEMEBERSHIPS	3	24,176.00
5311	CERTIFICATES AND LICENSES	1	115.00
5510	NATURAL GAS SERVICES	7	11,653.44
5520	ELECTRICITY SERVICES	51	352,014.19
5530	WATER	44	47,856.72
5561	TRASH DISPOSAL	2	27,292.50
5562	SEWER CHARGES	48	13,669.30
5610	RENTALS, LEASES AND REPAIRS	47	22,754.63
5630	REPAIRS	90	77,969.40
5804	NON-PUBLIC SCHOOL	0	0.00
5811	PERSONAL SERVICES	44	62,650.05
5812	NON-PSA SERVICE AGREEMENT	20	135,333.50
5814	TRANSPORTATION	1	296.20
5815	OPERATING SERVICES	99	226,206.54
5821	LEGAL FEES	16	59,519.45
5823	SPEC ED LEGAL SETTLEMENTS	5	22,583.33
5825	AUDIT FEES	1	20,000.00
5828	SPED PARENT ATTORNEY FEES	4	22,400.71
5830	ADVERTISEMENT	1	20.00
5852	NON-INSTRUCTIONAL, CONSULTANTS	6	14,125.83
5853	CONTRACTUAL SERVICES	1	1,535.04
5862	PHYSICALS FOR EMPLOYEES	3	4,027.81
5911	POSTAGE/UPS/FEDEX	6	697.98
5912	TELEPHONE	7	17,970.63

GLENDALE UNIFIED SCHOOL DISTRICT  
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM  
 SEPTEMBER 1 THRU SEPTEMBER 30, 2017

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
5914	DATA LINE	2	20,027.23
5916	OTHER PHONES	5	8,150.30
6490	CAPITALIZED EQUIPMENT	2	7,269.86
7142	TUITION, EXS COST, COE	1	95,483.77
8650	LEASES AND RENTALS	1	285.00
8689	ALL OTHER FEES AND CONTRACTS	1	25.00
9530	FRINGE BENEFITS SUBS - H&W	1	707.74
9543	DIRECT DEPOSIT PAYABLE	1	414.25
9552	USE TAX PAYABLE	53	3,642.15
		-----	-----
		2,407	3,814,278.51
	<b>12.0 CHILD DEVELOPMENT FUND</b>		
4310	INST. MATERIALS & SUPPLIES	7	898.64
4350	OFFICE & OTHER SUPPLIES	7	695.80
4353	EDIBLE SUPPLIES	6	470.25
4370	CUSTODIAL/OPERATION SUPPLIES	8	1,173.70
4420	NON-CAP EQUIP -UNTAGGED	2	248.62
5220	TRAVEL AND CONFERENCES	7	2,646.00
5630	REPAIRS	2	343.01
5815	OPERATING SERVICES	1	48.62
5916	OTHER PHONES	1	47.37
8673	CHILD DEVELOPMENT PARENT FEES	11	1,429.00
		-----	-----
		52	8,001.01
	<b>13.0 CAFETERIA FUND</b>		
4350	OFFICE & OTHER SUPPLIES	11	778.83
4351	PRINTING & REPRODUCTION	2	2,968.30
4360	TIRES, FUEL AND OIL	2	584.61
4380	MAINTENANCE SUPPLIES	4	296.64
4381	REPAIR SUPPLY & MATERIALS	11	3,904.00
4395	NON-FOOD SUPPLIES	4	27,976.07
4420	NON-CAP EQUIP -UNTAGGED	1	4,162.95
4430	NON-CAP EQUIP - TAGGED	2	13,956.98
4710	FOOD	68	308,192.20
5220	TRAVEL AND CONFERENCES	11	2,585.00
5310	DUES AND MEMEBERSHIPS	1	122.00
5563	PEST CONTROL	3	2,904.30
5610	RENTALS, LEASES AND REPAIRS	2	5,460.33
5630	REPAIRS	4	2,667.62
5815	OPERATING SERVICES	15	9,145.07

GLENDALE UNIFIED SCHOOL DISTRICT  
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM  
 SEPTEMBER 1 THRU SEPTEMBER 30, 2017

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
5817	MONEY PICK-UPS	1	1,265.00
5916	OTHER PHONES	1	157.93
8634	FOOD SERVICE SALES	4	1,034.60
9552	USE TAX PAYABLE	3	12.17
		----- 150	----- 388,174.60
<b>21.1 MEASURE S PROJECTS FUND</b>			
4340	COMPUTER SOFTWARE & RELAT EXP	4	5,332.50
4350	OFFICE & OTHER SUPPLIES	15	704.93
4420	NON-CAP EQUIP -UNTAGGED	12	1,973.40
5210	MILEAGE & CAR ALLOWANCES	3	506.07
5590	OPERATIONS & OTH HOUSEKEEPING	1	60.89
5610	RENTALS, LEASES AND REPAIRS	3	667.72
5815	OPERATING SERVICES	2	1,334.00
5911	POSTAGE/UPS/FEDEX	2	59.98
6210	ARCHITECT FEES ON BUILDINGS	21	94,186.38
6250	BUILDING CONSTRUCTION/IMPROV	14	3,116,769.19
6251	CONSTRUCTION MANAGEMENT	11	168,130.00
6252	OTHER CONSTRUCTION	31	158,696.91
6273	ASBESTOS/LEAD	1	1,860.00
6275	CONST TSTNG ON BLDNGS & IMPROV	18	115,616.60
6280	BUILDING INSPECTIONS	16	177,882.75
6282	MOVING-STORAGE	3	7,396.00
6283	OTHER COST-FURNITURE & FIXTURE	7	669,495.44
6293	PRINTING & DISTRIBUTION	5	289.34
6450	CMPTRS & OTHER CMPTR HARDWARE	5	30,151.16
6455	DATA/CABLING	1	1,798.20
9552	USE TAX PAYABLE	3	420.43
		----- 178	----- 4,553,331.89
<b>21.2 CLEAN RENEWABLE ENERGY BONDS</b>			
6293	PRINTING & DISTRIBUTION	5	762.78
		----- 5	----- 762.78
<b>40.1 SPEC RESERVE - CAPITAL PROJECTS</b>			
5220	TRAVEL AND CONFERENCES	1	250.00
5520	ELECTRICITY SERVICES	2	846.37

GLENDALE UNIFIED SCHOOL DISTRICT  
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM  
 SEPTEMBER 1 THRU SEPTEMBER 30, 2017

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
5530	WATER	1	1,474.84
5562	SEWER CHARGES	2	531.07
5610	RENTALS, LEASES AND REPAIRS	4	6,503.32
5630	REPAIRS	3	410.22
5815	OPERATING SERVICES	1	132.02
6250	BUILDING CONSTRUCTION/IMPROV	5	90,159.04
6252	OTHER CONSTRUCTION	42	403,574.32
7438	DEBT SERVICE - INTEREST	2	371,796.31
7439	OTHER DEBT SERVICE PAYMENTS	1	223,612.27
		-----	-----
		64	1,099,289.78
	<b>67.0 SELF-INSURANCE FUND</b>		
5815	OPERATING SERVICES	1	4,500.00
5872	DELTA ADMINISTRATIVE FEES	8	16,809.25
5873	VSP CLAIMS	7	37,835.78
5874	VSP ADMINISTRATIVE FEES	7	4,129.48
5875	DELTA PAYMENTS	1	261,188.52
		-----	-----
		24	324,463.03
	<b>67.1 WORKERS' COMPENSATION FUND</b>		
5815	OPERATING SERVICES	2	1,053,720.00
5852	NON-INSTRUCTIONAL, CONSULTANTS	1	11,814.92
		-----	-----
		3	1,065,534.92
	<b>67.2 EARLY RETIREMENT BENEFITS FUND</b>		
5815	OPERATING SERVICES	1	167,062.61
		-----	-----
		1	167,062.61
	<b>76.0 WARRANT PASS-THROUGH FUND</b>		
9517	VOLUNTARY DEDUCTIONS	3	184,212.84
		-----	-----
		3	184,212.84
	<b>TOTALS</b>	<b>2,887</b>	<b>\$ 11,605,111.97</b>



GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

CONSENT CALENDAR NO. 5

TO: Board of Education  
FROM: Winfred B. Roberson, Jr., Superintendent  
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer  
PREPARED BY: Gioconda Padilla, Director, Procurement & Contract Services  
SUBJECT: **PURCHASE ORDER LISTING**

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The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$3,113,349.98 for the period of September 18, 2017 through September 29, 2017 as listed on the attached.

SUMMARY OF PURCHASE ORDERS ISSUED FROM SEPTEMBER 18, 2017 THROUGH SEPTEMBER 29, 2017.

<b>Funding Source</b>	<b>Number of Purchase Orders</b>	<b>Amount</b>
UNRESTRICTED RESOURCES	215	848,540.04
FEDERAL RESTRICTED RESOURCES	37	151,019.92
STATE RESTRICTED RESOURCES	40	497,413.28
LOCAL RESTRICTED RESOURCES	76	210,653.35
CHILD DEVELOPMENT FUND	10	5,874.85
FOOD SERVICES FUND	9	17,895.25
MEASURE S PROJECTS FUND	19	67,466.74
CLEAN RENEWABLE ENERGY BONDS	1	6,000.00
CAPITAL PROJECTS & IMPROVEMENT FUND	4	267,266.55
WORKERS' COMPENSATION FUND	1	1,041,220.00
<b>TOTAL</b>	<b>412</b>	<b>3,113,349.98</b>

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PO NUMBER	UNRESTRICTED RESOURCES VENDOR	AMOUNT
0001010023	CITY OF GLENDALE	426.21
0001010031	FOLLETT SCHOOL SOLUTIONS, INC.	823.47
0001010034	BLACKBOARD INC. SOFTWARE - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	7,893.03
0001010038	AMAZON CAPITAL SERVICES, INC.	49.15
0001010040	HOME DEPOT CREDIT SERVICES	15.92
0001012241	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - MUIR ELEMENTARY SCHOOL	2,000.00
0001012450	CLEAN SWEEP SUPPLY CO INC CUSTODIAL SUPPLIES - WHITE ELEMENTARY SCHOOL	1,330.67
0001012451	GALE SUPPLY COMPANY	984.13
0001012452	MAINTEX	432.76
0001012453	GRAINGER	887.55
0001012455	SHAPIRO, JOEL CONSULTANT TO PROVIDE COACHING TO NEW PRINCIPALS - EDUCATIONAL SERVICES	21,600.00
0001012456	SOLUTION TREE CONFERENCE EXPENSES - FREMONT ELEMENTARY SCHOOL	5,352.00
0001012457	GRAINGER	346.20
0001012459	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA SCHOOL HEALTH - HEALTH EQUIPMENT - MONTE VISTA ELEMENTARY SCHOOL	410.06
0001012462	OFFICE DEPOT	226.14
0001012463	AMAZON CAPITAL SERVICES, INC.	24.55
0001012464	GRAINGER	90.98
0001012465	WILLIAM V. MACGILL & CO.	83.58
0001012466	AMAZON CAPITAL SERVICES, INC.	852.04
0001012469	CODE TO THE FUTURE INSTRUCTIONAL SUPPLIES - CERRITOS ELEMENTARY SCHOOL	2,700.00
0001012471	PLATINUM PLUS SERVICES DATA RECOVERY SERVICES - SECONDARY SERVICES	1,015.54
0001012473	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - GLENDALE HIGH SCHOOL	15,000.00
0001012475	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - MUIR ELEMENTARY SCHOOL	1,747.56
0001012476	AMAZON CAPITAL SERVICES, INC.	99.36
0001012477	RENAISSANCE LEARNING INC INSTRUCTIONAL SUPPLIES - FREMONT ELEMENTARY SCHOOL	4,357.40
0001012479	FIREFLY DIGITAL, INC. WEB HOSTING SERVICES - STUDENT SUPPORT SERVICES	2,500.00
0001012480	CLEAN SWEEP SUPPLY CO INC	669.70
0001012481	CHAMPION CHEMICAL COMPANY	351.33

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001012493	MICHAEL & KELLY SANCHEZ PARENT REIMBURSEMENT FOR TRANSPORTATION SERVICES - SPECIAL EDUCATION	1,500.00
0001012496	AMAZON CAPITAL SERVICES, INC.	212.17
0001012499	MAINTEX	89.83
0001012504	QUE/ZANGLE NATIONAL USERS' GROUP	500.00
0001012505	CHAMPION CHEMICAL COMPANY	303.39
0001012506	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - VALLEY VIEW ELEMENTARY SCHOOL	6,000.00
0001012510	APPERSON	24.89
0001012514	SCHOOL HEALTH CORP.	30.88
0001012517	AMAZON CAPITAL SERVICES, INC.	85.01
0001012519	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA CAASPP - CONFERENCE EXPENSES - EDUCATIONAL SERVICES	150.00
0001012522	DEMCO	526.47
0001012526	MCGRAW-HILL EDUCATION BOOKS - EDUCATIONAL SERVICES	9,890.25
0001012527	MCGRAW-HILL EDUCATION BOOKS - EDUCATIONAL SERVICES	4,954.71
0001012528	MCGRAW-HILL EDUCATION BOOKS - EDUCATIONAL SERVICES	7,823.22
0001012529	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA NATIONAL COUNCIL OF TEACHERS OF MATHEMATICS - BOOKS - EDUCATIONAL SERVICES	77.73
0001012530	HARCOURT INC BOOKS - SECONDARY SERVICES	1,533.50
0001012531	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA COSTCO - OFFICE SUPPLIES - GLENDALE HIGH SCHOOL	141.92
0001012532	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA BEST BUY - APPLIANCES - HEALTH SERVICES	98.31
0001012537	SCHOOL SPECIALTY	272.03
0001012538	O.H. LYNN PRINTING	629.83
0001012543	CURRICULUM ASSOCIATES INC	291.83
0001012544	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA LITTLE RAPIDS CORP. - EMERGENCY SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	204.47
0001012545	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA HOME DEPOT - OFFICE FURNITURE - STUDENT SUPPORT SERVICES	86.83
0001012547	O.H. LYNN PRINTING	91.77
0001012548	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA COSTCO - WATER FILTER REPLACEMENT - VERDUGO WOODLANDS ELEMENTARY SCHOOL	142.00
0001012551	WEST-LITE SUPPLY CO,INC	65.11
0001012552	MAINTEX	206.61

PO NUMBER	VENDOR	AMOUNT
0001012553	GOLDEN STAR EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES INC. COMPUTER EQUIPMENT - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	4,161.04
0001012554	PLS DIRECT	281.87
0001012555	OFFICE DEPOT BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - MUIR ELEMENTARY SCHOOL	10,000.00
0001012557	KELLY PAPER COMPANY	324.36
0001012558	O.H. LYNN PRINTING	157.32
0001012561	JOSTEN'S, INC.	9.21
0001012562	COPY CENTRAL	730.88
0001012563	COPIER REPAIR LAND	95.00
0001012566	EARTH'S BIRTHDAY PROJECT	142.60
0001012567	HALO BRANDED SOLUTIONS EMERGENCY SUPPLIES - MUIR ELEMENTARY SCHOOL	3,210.71
0001012575	O.H. LYNN PRINTING	902.63
0001012576	ATKINSON, ANDELSON, LOYA, RUUD LEGAL SERVICES - BUSINESS SERVICES	100,000.00
0001012577	FRANCISCO CONTRERAS	175.00
0001012578	SOUTHERN CALIFORNIA GAS CO.	29.19
0001012579	POSITIVE PRESS PRINTING SERVICES - MANN ELEMENTARY SCHOOL	2,933.36
0001012580	SAUL ROCHA LANDSCAPING	65.00
0001012581	THE POWER CONNECTION	110.00
0001012582	VIRGIL'S GLENDALE HARDWARE CENTER	13.10
0001012584	SCRIPPS NATIONAL SPELLING BEE	158.50
0001012585	IMAGE IV SYSTEMS, INC.	31.82
0001012586	SHARP BUSINESS SYSTEMS	221.86
0001012587	SUSAN OBERMEYER MUSICAL	306.50
0001012588	POSITIVE PRESS	294.97
0001012590	CLEAN SWEEP SUPPLY CO INC	348.90
0001012591	GALE SUPPLY COMPANY	183.15
0001012592	LIGHTSPEED TECHNOLOGIES, INC	183.54
0001012593	SCHOOL HEALTH CORP.	51.36
0001012594	COMPLETE BUSINESS SYSTEMS DUPLICATING SUPPLIES - MONTE VISTA ELEMENTARY SCHOOL	2,706.02
0001012595	OFFICE DEPOT INSTRUCTIONAL SUPPLIES - ROOSEVELT MIDDLE SCHOOL	1,747.56
0001012597	AMAZON CAPITAL SERVICES, INC.	62.24
0001012599	GRAINGER	604.37
0001012606	GLENDALE POLICE DEPARTMENT SERVICE AGREEMENT TO PROVIDE POLICE SERVICES AT MOYSE STADIUM - STUDENT SUPPORT SERVICES	14,888.00
0001012609	AMERICAN EXPRESS CPS INSTRUCTIONAL SUPPLIES - HOOVER HIGH SCHOOL	4,048.56
0001012610	SHARP BUSINESS SYSTEMS DUPLICATING SUPPLIES - MONTE VISTA ELEMENTARY SCHOOL	1,932.07

PO NUMBER	VENDOR	AMOUNT
0001012611	TEACHERS' CURRICULUM INST.	192.00
0001012614	VISTA HIGHER LEARNING BOOKS - EDUCATIONAL SERVICES	6,883.00
0001012615	AMAZON CAPITAL SERVICES, INC.	59.85
0001012617	CENGAGE LEARNING	525.00
0001012618	CODE TO THE FUTURE SERVICE CONTRACT TO PROVIDE COMPUTER SCIENCE PROFESSIONAL DEVELOPMENT FOR TEACHERS & STAFF AT CERRITOS ELEMENTARY SCHOOL - EDUCATIONAL SERVICES	100,000.00
0001012619	ULINE SHIPPING SUPPLY	976.70
0001012621	GALE SUPPLY COMPANY	286.78
0001012624	AMAZON CAPITAL SERVICES, INC.	66.95
0001012625	CITY OF GLENDALE / ADMIN. SERV./FINANCE SALARY AND BENEFITS TO TWO RESOURCE OFFICERS AT GLENDALE AND HOOVER HIGH SCHOOLS - STUDENT SUPPORT SERVICES	61,700.00
0001012626	FAIRMONT PRODUCTIONS LLC SERVICE AGREEMENT TO CREATE PBIS VIDEO - BALBOA ELEMENTARY SCHOOL	1,000.00
0001012627	SCHOOL SPECIALTY	543.82
0001012629	AMAZON CAPITAL SERVICES, INC.	54.61
0001012630	GRAINGER	99.11
0001012632	FRANK'S FAMOUS KITCHEN	352.88
0001012635	AMAZON CAPITAL SERVICES, INC.	60.53
0001012637	AMAZON CAPITAL SERVICES, INC.	43.70
0001012641	AMAZON CAPITAL SERVICES, INC.	87.31
0001012642	OFFICE DEPOT	982.92
0001012643	AUDIO ENHANCEMENT INC.	254.98
0001012644	HANDWRITING WITHOUT TEARS	907.03
0001012646	HANDWRITING WITHOUT TEARS TRAINING SUPPLIES - COLUMBUS ELEMENTARY SCHOOL	1,814.04
0001012647	RIGHT WAY COMPANY	208.69
0001012648	US GAMES	482.45
0001012649	SCHOOL SPECIALTY	20.58
0001012650	RIVERSIDE RUBBER STAMP AND ENGRAVING	13.83
0001012651	LAKESHORE	326.76
0001012652	O.H. LYNN PRINTING	48.07
0001012653	O.H. LYNN PRINTING	184.09
0001012655	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA IN THE NEWS - BANNERS - GLENDALE HIGH SCHOOL	193.37
0001012660	APPLE COMPUTER	31.68
0001012662	ACP DIRECT	281.26
0001012665	NVLS PROFESSIONAL SERVICES CONTRACT RENEWAL FOR ERATE CONSULTING SERVICES - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	23,000.00
0001012667	C.A.S.H.	876.00
0001012670	LA COUNTY SHERIFF'S DEPARTMENT SERVICE AGREEMENT TO SERVE AS SCHOOL RESOURCE OFFICER AT CRESCENTA VALLEY HIGH SCHOOL AND ROSEMONT MIDDLE SCHOOL - STUDENT SUPPORT SERVICES	154,211.04

PO NUMBER	VENDOR	AMOUNT
0001012671	POORE, MARIE R. CONSULTANT TO PROVIDE COUNSELING DIRECT SERVICES TO STUDENTS, PARENTS AND STAFF - BALBOA ELEMENTARY SCHOOL	8,000.00
0001012672	SHARP BUSINESS SYSTEMS	393.30
0001012673	OMEGAPIX PHOTOGRAPHY & DESIGN INSTRUCTIONAL SUPPLIES - BALBOA ELEMENTARY SCHOOL	3,200.00
0001012674	DAY WIRELESS SYSTEMS (20)	225.00
0001012675	PROCURE AMERICA, INC. COST REDUCTION CONSULTING FOR WASTE MANAGEMENT SERVICES DISTRICTWIDE - BUSINESS SERVICES	7,054.89
0001012676	O.H. LYNN PRINTING	148.60
0001012677	MARK SCHMIDT	140.00
0001012679	ARDIANO, LUIS	720.00
0001012680	CLARIZIO, ROBERT	720.00
0001012681	FARISS, BLAKE	720.00
0001012682	HARRIS, ANTONIO	720.00
0001012683	ATKINSON, ANDELSON, LOYA, RUUD PROFESSIONAL SERVICES - EDUCATIONAL SERVICES	11,159.65
0001012685	BUDDY'S ALL STARS PHYSICAL EDUCATION UNIFORMS - GLENDALE HIGH SCHOOL	2,505.00
0001012686	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - SECONDARY SERVICES	1,500.00
0001012687	JON'S MARKET	300.00
0001012688	READY REFRESH BY NESTLE (ARROWHEAD)	35.46
0001012689	HUNTINGTON PARK RUBBER STAMP	26.34
0001012690	GOLDEN RULE BINDERY	422.55
0001012691	O.H. LYNN PRINTING	297.17
0001012692	IMAGECUBE	471.16
0001012705	SHARP BUSINESS SYSTEMS DUPLICATION EQUIPMENT SERVICE AGREEMENT - EDUCATIONAL SERVICES	1,748.55
0001012706	OFFICE DEPOT BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - CERRITOS ELEMENTARY SCHOOL	1,500.00
0001012707	OFFICE DEPOT BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - TOLL MIDDLE SCHOOL	2,000.00
0001012708	O.H. LYNN PRINTING	800.00
0001012709	O.H. LYNN PRINTING	74.30
0001012710	AMAZON CAPITAL SERVICES, INC.	85.63
0001012711	AMAZON CAPITAL SERVICES, INC.	189.00
0001012712	AMAZON CAPITAL SERVICES, INC.	92.85
0001012713	GRAINGER	90.98
0001012714	GRAINGER	939.21
0001012715	AMAZON CAPITAL SERVICES, INC.	136.28
0001012717	AMAZON CAPITAL SERVICES, INC.	684.97
0001012718	OFFICE DEPOT	599.36

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001012719	AMAZON CAPITAL SERVICES, INC.	824.62
0001012720	AMAZON CAPITAL SERVICES, INC.	687.46
0001012722	AMAZON CAPITAL SERVICES, INC.	100.49
0001012723	AMAZON CAPITAL SERVICES, INC.	248.62
0001012726	OFFICE DEPOT OFFICE EQUIPMENT - WILSON MIDDLE SCHOOL	1,235.95
0001012736	MAINTEX	175.95
0001012737	AMAZON CAPITAL SERVICES, INC.	312.35
0001012738	ULINE SHIPPING SUPPLY	90.11
0001012740	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA WALMART - INSTRUCTIONAL SUPPLIES- ROSEMONT MIDDLE SCHOOL	77.51
0001012741	SCHOOL SPECIALTY	254.25
0001012742	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA DISCOUNT MUGS - OFFICE SUPPLIES - ROSEMONT MIDDLE SCHOOL	226.10
0001012745	OFFICE DEPOT	463.76
0001012747	APPERSON TESTING MATERIALS - CLARK MAGNET HIGH SCHOOL	1,125.54
0001012749	SCHOOL SPECIALTY	406.80
0001012750	CULVER-NEWLIN, INC SCHOOL FURNITURE - WILSON MIDDLE SCHOOL	1,121.56
0001012751	AMAZON CAPITAL SERVICES, INC.	111.41
0001012752	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA IFIXIT.COM - TOOLS - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	138.19
0001012756	CHAMPION CHEMICAL COMPANY	190.05
0001012758	MAINTEX	185.22
0001012760	AMAZON CAPITAL SERVICES, INC.	300.32
0001012762	ABSOLUTE INTERNATIONAL SECURITY BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - CRESCENTA VALLEY HIGH SCHOOL	93,000.00
0001012765	AMAZON CAPITAL SERVICES, INC.	713.37
0001012766	VSC, INC	49.15
0001012767	AMAZON CAPITAL SERVICES, INC.	19.91
0001012768	CAWEE CONFERENCE EXPENSES - SECONDARY SERVICES	1,875.00
0001012769	BALL/FROST GROUP LLC	60.00
0001012770	ROBOMATTER INC. SOFTWARE - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	1,197.80
0001012771	OFFICE DEPOT	92.84
0001012772	GRAINGER	76.69
0001012774	KUTA SOFTWARE	599.23
0001012776	WEST-LITE SUPPLY CO,INC	71.45
0001012777	O.H. LYNN PRINTING	170.44
0001012778	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA CONSTITUTIONAL RIGHTS FOUNDATION - INSTRUCTIONAL SUPPLIES - DAILY HIGH SCHOOL	48.67

## UNRESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR	AMOUNT
0001012779	DICK BLICK ART MATERIALS	175.18
0001012781	O.H. LYNN PRINTING	131.10
0001012782	WRIST-BAND.COM	273.13
0001012783	DICK BLICK ART MATERIALS	82.23
0001012784	FOLLETT SCHOOL SOLUTIONS, INC. BOOKS - TOLL MIDDLE SCHOOL	1,536.28
0001012790	PROCURE AMERICA, INC. BLANKET PURCHASE ORDER FOR CONSULTANTS TO PROVIDE COST REDUCTION SERVICES DISTRICTWIDE - BUSINESS SERVICES	50,000.00
0001012792	O.H. LYNN PRINTING	34.00
0001012797	SMART & FINAL IRIS COMPANY	100.00
0001012798	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - MUIR ELEMENTARY SCHOOL	5,000.00
0001012799	KELLY PAPER COMPANY	141.41
0001012804	JONES SCHOOL SUPPLY	745.50
0001012819	COUNTY SANITATION DISTRICT	618.53
0001012820	CROP PRODUCTION SERVICES GARDENING SUPPLIES FOR HOOVER HIGH SCHOOL - FACILITY & SUPPORT OPERATIONS	3,140.94
0001012822	MAINTEX OPERATIONS SUPPLIES - FACILITY & SUPPORT OPERATIONS	5,296.70
0001012825	SUPPLYWORKS	462.91
0001012826	WAXIE SANITARY SUPPLY OPERATIONS SUPPLIES - FACILITY & SUPPORT OPERATIONS	2,599.24
0001012827	VALLEY FLOOD-LITE SERVICE, INC LIGHTING SERVICES AT GLENDALE HIGH SCHOOL FOOTBALL STADIUM - FACILITY & SUPPORT OPERATIONS	1,430.00
0001012830	HOME DEPOT CREDIT SERVICES	105.53
0001012835	PEST OPTIONS INC PEST CONTROL SERVICES - FACILITY & SUPPORT OPERATIONS	1,037.89
0001012839	DEWEY PEST CONTROL PEST CONTROL SERVICES - FACILITY & SUPPORT OPERATIONS	1,960.00
0001012840	AMAZON CAPITAL SERVICES, INC.	285.08
0001012841	OFFICE DEPOT INSTRUCTIONAL SUPPLIES - MONTE VISTA ELEMENTARY SCHOOL	1,502.19
0001012842	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA STAPLES - CLASSROOM EQUIPMENT - COLUMBUS ELEMENTARY SCHOOL	101.37
0001012844	AMERICAN EXPRESS CPS CSBA - CONFERENCE EXPENSES - EDUCATIONAL SERVICES	860.00
0001012845	AMERICAN EXPRESS CPS SOUTHWEST AIRLINES - CONFERENCE EXPENSES - SECONDARY SERVICES	287.96



PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001012846	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA AMERICAN ASSOCIATION OF TEACHERS OF JAPANESE-JAPAN FOUNDATION - CONFERENCE EXPENSES - EDUCATIONAL SERVICES	600.00
	TOTAL	848,540.04
	FEDERAL RESTRICTED RESOURCES	
0001012449	AMAZON CAPITAL SERVICES, INC.	608.09
0001012458	OFFICE DEPOT	280.76
0001012483	SAN JOAQUIN COUNTY OFFICE OF EDUCATION ONLINE SUBSCRIPTION /SERVICES - SPECIAL EDUCATION	23,694.75
0001012484	ANA-MARIE SCHAFFER	561.19
0001012495	SHARP BUSINESS SYSTEMS	432.00
0001012501	A TREE OF KNOWLEDGE EDUCATIONAL SERVICES SERVICE CONTRACT TO PROVIDE TUTORING SERVICES TO HOLY FAMILY GRADE SCHOOL - CATEGORICAL PROGRAMS	5,200.00
0001012507	OFFICE DEPOT	371.56
0001012524	RUBBER STAMPS UNLIMITED, INC	107.90
0001012541	SOUTHPAW ENTERPRISES	702.53
0001012546	SOLUTION TREE MAGAZINES - CATEGORICAL PROGRAMS	3,622.57
0001012550	SCHOLASTIC INC	346.50
0001012564	BURSCH, BRADLEY, M.D. SERVICE AGREEMENT TO OVERSEE THE SPEECH THERAPY MEDI- CAL BILLING PROGRAM - HEALTHY START, BOARD APPROVED 7/18/2017	18,000.00
0001012565	CHARISE L. IVY, M.D. SERVICE AGREEMENT TO OVERSEE THE OCCUPATIONAL AND PHYSICAL THERAPY OF THE MEDI-CAL BILLING PROGRAMS, - HEALTHY START, BOARD APPROVED 7/18/2017	18,000.00
0001012568	BELLA PRINTING SERVICES	842.81
0001012602	AMERICAN EXPRESS CPS	388.96
0001012607	AMERICAN EXPRESS CPS SOUTHWEST AIRLINES - CONFERENCE EXPENSES - CATEGORICAL PROGRAMS	160.46
0001012612	TURNITIN LLC INSTRUCTIONAL SUPPLIES - GLENDALE HIGH SCHOOL	6,295.00
0001012636	AMAZON CAPITAL SERVICES, INC.	52.48
0001012638	INTERNATIONAL INSTITUTE	800.00
0001012654	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA TARGET - CUSTODIAL SUPPLIES - SPECIAL EDUCATION	37.02
0001012659	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	3,000.00
0001012661	SHARPAT KITS INC	757.44

PO NUMBER	FEDERAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001012666	EDACHIEVE, LLC SERVICE AGREEMENT TO PROVIDE PROFESSIONAL DEVELOPMENT SESSIONS TO IMPROVE ENGLISH LEARNER PROGRAMS - GLENDALE HIGH SCHOOL	12,000.00
0001012678	KERKYASHARIAN, SALPI CONSULTANT TO PROVIDE COUNSELING SERVICES TO STUDENTS AND FAMILIES - TOLL MIDDLE SCHOOL, BOARD APPROVED 9/19/2017	39,569.00
0001012727	LISTEN INNOVATION INC	700.00
0001012730	HOUGHTON MIFFLIN HARCOURT	960.20
0001012731	HOUGHTON MIFFLIN HARCOURT	108.16
0001012732	PAR INC INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	1,268.18
0001012733	WESTERN PSYCHOLOGICAL SERVICES	540.79
0001012744	MHS, INC	208.68
0001012759	OFFICE DEPOT OFFICE SUPPLIES - CERRITOS ELEMENTARY SCHOOL	1,489.06
0001012761	AMAZON CAPITAL SERVICES, INC.	164.09
0001012789	OFFICE DEPOT INSTRUCTIONAL SUPPLIES - CERRITOS ELEMENTARY SCHOOL	1,164.38
0001012796	PITNEY BOWES INC	921.48
0001012801	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - CLARK MAGNET HIGH SCHOOL	5,000.00
0001012802	SOUTHWEST SCHOOL & OFFICE BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - CLARK MAGNET HIGH SCHOOL	2,500.00
0001012805	BELLA PRINTING SERVICES	163.88
	TOTAL	151,019.92
	STATE RESTRICTED RESOURCES	
0001012461	AMAZON CAPITAL SERVICES, INC.	105.54
0001012467	PACIFIC PARK FIELD TRIPS - EEELP	3,281.00
0001012474	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA AVID SALES - BOOKS - SECONDARY SERVICES	385.52
0001012478	WEVIDEO INC	423.00
0001012485	THE LAW OFFICES OF ABRAHAM LABBAD PARENT REIMBURSEMENT - SPECIAL EDUCATION	6,250.00
0001012486	BAKER, JEFFREY PARENT REIMBURSEMENT - SPECIAL EDUCATION	14,450.00

## STATE RESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR	AMOUNT
0001012487	SULLIVAN, KATHRYN CONSULTANT TO PROVIDE INDIVIDUAL COUNSELING, IEP AND ASSESSMENTS TO SPECIAL EDUCATION STUDENTS AND CONSULTING SERVICES TO DISTRICT STAFF - SPECIAL EDUCATION, BOARD APPROVED 9/5/2017	30,000.00
0001012488	YELIN-ARBER, SHLOMIT CONSULTANT TO PROVIDE INDIVIDUAL COUNSELING, IEP AND ASSESSMENTS TO SPECIAL EDUCATION STUDENTS AND CONSULTING SERVICES TO DISTRICT STAFF - SPECIAL EDUCATION, BOARD APPROVED 9/5/2017	60,000.00
0001012489	CHITILIAN, NORA CONSULTANT TO PROVIDE INDIVIDUAL COUNSELING, IEP AND ASSESSMENTS TO SPECIAL EDUCATION STUDENTS AND CONSULTING SERVICES TO DISTRICT STAFF - SPECIAL EDUCATION, BOARD APPROVED 9/5/2017	50,000.00
0001012490	ROBERTS, LIA CONSULTANT TO PROVIDE PSYCHO-EDUCATIONAL ASSESSMENTS AND REPORT WRITING FOR IEP MEETINGS - SPECIAL EDUCATION, BOARD APPROVED 9/5/2017	100,000.00
0001012491	GALE, BRUCE M. PHD CONSULTANT TO PROVIDE PSYCHO-EDUCATIONAL EVALUATIONS AND IEP SERVICES TO SPECIAL EDUCATION STUDENTS. - SPECIAL EDUCATION, BOARD APPROVED 9/5/2017	20,000.00
0001012492	MICHELMAN, GENE CONSULTANT TO PROVIDE ASSESSMENTS AND INDIVIDUAL COUNSELING SERVICES TO SPECIAL EDUCATION STUDENTS, SPECIAL EDUCATION, BOARD APPROVED 9/5/2017	70,000.00
0001012494	SHARP BUSINESS SYSTEMS DUPLICATING EQUIPMENT MAINTENANCE AGREEMENT - SPECIAL EDUCATION	4,301.00
0001012497	KEDJEJIAN, SARKIS PARENT REIMBURSEMENT - SPECIAL EDUCATION	6,775.00
0001012500	FAGEN FRIEDMAN & FULFROST LLP CONFERENCE EXPENSES - SPECIAL EDUCATION	1,860.00
0001012509	VIRCO INC.	561.55
0001012511	CDW GOVERNMENT COMPUTER EQUIPMENT - SECONDARY SERVICES	1,089.19
0001012512	OFFICE DEPOT COMPUTER EQUIPMENT - SECONDARY SERVICES	11,781.63
0001012513	AMAZON CAPITAL SERVICES, INC.	15.36
0001012540	S & S WORLDWIDE	205.00
0001012549	AMAZON CAPITAL SERVICES, INC.	41.50
0001012560	HOME DEPOT CREDIT SERVICES BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - COLLEGE VIEW	6,000.00
0001012573	LOVE HEARING SERVICES	250.00

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001012598	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - STUDENT SUPPORT SERVICES	4,500.00
0001012608	AMERICAN EXPRESS CPS PROJECTORZONE.COM - AUDIOVISUAL EQUIPMENT - COLLEGE VIEW	388.93
0001012620	MY THERAPY COMPANY, LLC SERVICE AGREEMENT TO PROVIDE SPEECH, ASSESSMENT AND IEP SERVICES - SPECIAL EDUCATION	40,000.00
0001012628	SHARON HENSEL-COHEN & ASSOCIATES SERVICE AGREEMENT TO PROVIDE SPEECH/LANGUAGE ASSESSMENTS (IEE), SPEECH THERAPY & IEP SERVICES TO SPECIAL EDUCATION STUDENTS - SPECIAL EDUCATION	14,900.00
0001012631	AMAZON CAPITAL SERVICES, INC.	332.05
0001012639	CENGAGE LEARNING BOOKS - SECONDARY SERVICES	7,494.55
0001012640	FOLLETT SCHOOL SOLUTIONS, INC.	447.71
0001012658	AMERICAN EXPRESS CPS APPLE STORE - COMPUTER EQUIPMENT REPAIR - SPECIAL EDUCATION	49.00
0001012716	EVERBANK COMMERCIAL FINANCE, INC OFFICE EQUIPMENT LEASE AGREEMENT - SPECIAL EDUCATION	1,518.54
0001012725	CONDE SYSTEMS, INC	545.16
0001012728	B & H PHOTO VIDEO AUDIOVISUAL EQUIPMENT - SECONDARY SERVICES	2,426.06
0001012743	WRIST-BAND.COM	550.00
0001012773	FREY	274.74
0001012775	TECHSMITH CORP	211.25
0001012807	WOODSMALL LAW GROUP PARENT REIMBURSEMENT - SPECIAL EDUCATION	10,250.00
0001012808	BLACKBURN, SCOTT K. CONSULTANT TO PROVIDE INDIVIDUAL COUNSELING, IEP AND ASSESSMENTS TO SPECIAL EDUCATION STUDENTS - SPECIAL EDUCATION, BOARD APPROVED 9/19/2017	15,000.00
0001012809	WOODSMALL LAW GROUP PARENT REIMBURSEMENT - SPECIAL EDUCATION	10,750.00
	TOTAL	497,413.28
	LOCAL RESTRICTED RESOURCES	
0001010033	LAKESHORE BLANKET PURCHASE ORDER FOR SUPPLIES - FOOD SERVICES	4,131.00
0001010035	HOME DEPOT CREDIT SERVICES	188.41
0001010036	GOPHER BLANKET PURCHASE ORDER FOR SUPPLIES - FOOD SERVICES	6,438.00

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001010037	US GAMES BLANKET PURCHASE ORDER FOR SUPPLIES - FOOD SERVICES	13,591.00
0001010039	HOME DEPOT CREDIT SERVICES	101.40
0001012460	AMAZON CAPITAL SERVICES, INC.	152.93
0001012461	AMAZON CAPITAL SERVICES, INC.	70.36
0001012470	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - ROOSEVELT MIDDLE SCHOOL	2,500.00
0001012472	LEXLAND ENTERTAINMENT, INC INSTRUCTIONAL MATERIALS FOR GERMAN FLAG PROGRAM - FRANKLIN ELEMENTARY SCHOOL	6,071.76
0001012508	AMAZON CAPITAL SERVICES, INC.	36.18
0001012513	AMAZON CAPITAL SERVICES, INC.	53.39
0001012515	COMPLETE BUSINESS SYSTEMS DUPLICATING SUPPLIES - LA CRESCENTA ELEMENTARY SCHOOL	1,499.13
0001012516	AMAZON CAPITAL SERVICES, INC.	91.71
0001012521	DICK BLICK ART MATERIALS	262.73
0001012523	BRIMAR INDUSTRIES	464.10
0001012525	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA LITTLE TIKES - CLASSROOM MATERIALS - EEELP	115.79
0001012533	LAKESHORE	994.28
0001012534	SURFACE FITNESS, INC SERVICE AGREEMENT TO PROVIDE PHYSICAL EDUCATION - DUNSMORE ELEMENTARY SCHOOL	5,000.00
0001012535	UNIK EDUCATION SERVICE AGREEMENT TO PROVIDE MUSIC PROGRAMS - DUNSMORE ELEMENTARY SCHOOL	14,880.00
0001012542	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA DISCOUNT SCHOOL SUPPLY - INSTRUCTIONAL SUPPLIES - EEELP	256.00
0001012571	LAKESHORE	215.00
0001012572	LAKESHORE	415.00
0001012574	ADVANCED CHEMICAL TECHNOLOGY, INC WATER TREATMENT SERVICES AT GLENDALE AND HOOVER HIGH SCHOOLS - FACILITY & SUPPORT OPERATIONS	1,050.00
0001012583	BABADZHANYAN, ALEXANDER CONSULTANT FOR THE INTEGRATION OF THE ARTS IN THE CLASSROOM - RD WHITE ELEMENTARY SCHOOL, BOARD APPROVED 6/20/2017	23,000.00
0001012600	YALE CHASE EQUIPMENT AND SERVICES INC REPLACE PARTS AND GENERAL SERVICE ON GENERATOR AT ADMINISTRATION BUILDING - FACILITY & SUPPORT OPERATIONS	1,486.00
0001012622	BUCKEYE CLEANING CENTERS	466.06
0001012623	CLEAN SWEEP SUPPLY CO INC	511.85
0001012633	AMAZON CAPITAL SERVICES, INC.	42.77
0001012634	AMAZON CAPITAL SERVICES, INC.	44.01

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001012645	OFFICE DEPOT PRINTING SUPPLIES - ROSEMONT MIDDLE SCHOOL	1,659.97
0001012656	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA DISCOUNT SCHOOL SUPPLY - CLASSROOM EQUIPMENT - EEELP	139.11
0001012657	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA DISCOUNT SCHOOL SUPPLY - BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - EEELP	410.00
0001012664	KAGAN PROFESSIONAL DEVELOPMENT	219.00
0001012693	MILES, CATHY CONSULTANT TO PROVIDE INTERVENTION TO STUDENTS AND PARENTS - VERDUGO WOODLANDS ELEMENTARY SCHOOL, BOARD APPROVED 9/19/2017	8,800.00
0001012694	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - WILSON MIDDLE SCHOOL	2,600.00
0001012696	GARCIA'S FENCE CORP. FENCING SERVICES AT MONTE VISTA ELEMENTARY SCHOOL - FACILITY & SUPPORT OPERATIONS	4,990.00
0001012721	SHI INTERNATIONAL CORP. SOFTWARE - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	92,207.50
0001012724	OFFICE DEPOT	491.61
0001012729	OFFICE DEPOT	901.58
0001012734	S & S WORLDWIDE	305.01
0001012735	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA ECONOMY HANDICRAFTS - BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - EEELP	347.00
0001012739	S & S WORLDWIDE	223.68
0001012754	CLEAN SWEEP SUPPLY CO INC	17.54
0001012755	CLEAN SWEEP SUPPLY CO INC	201.03
0001012763	ACSA FOUNDATION FOR EDUCATIONAL ADMIN	163.00
0001012764	AMAZON CAPITAL SERVICES, INC.	294.96
0001012780	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA WALMART - OFFICE FURNITURE - FREMONT ELEMENTARY SCHOOL	43.70
0001012785	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA DISCOUNT SCHOOL SUPPLY - BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - EEELP	475.00
0001012786	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA DISCOUNT SCHOOL SUPPLY - SCHOOL FURNITURE - EEELP	475.07
0001012787	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA ORIENTAL TRADING - BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - EEELP	265.00
0001012788	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA BRAILLE BOOK STORE - INSTRUCTIONAL SUPPLIES - EEELP	62.92

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001012793	LAKESHORE	90.00
0001012795	LAKESHORE	400.00
0001012800	CRESCENTA VALLEY ATHLETICS	415.89
0001012810	S & S WORLDWIDE	227.00
0001012811	S & S WORLDWIDE	109.58
0001012812	S & S WORLDWIDE	168.00
0001012813	AA1 GRAPHICS & SIGNS	316.83
0001012814	AIRGAS USA, LLC	329.56
0001012815	ADI	105.66
0001012816	DANCOOL H.V.A.C. SUPPLY INC	12.66
0001012817	HARTER SURFACES	1,533.40
	REPAIR MATERIALS - FACILITY & SUPPORT OPERATIONS	
0001012818	TOOL SHACK	78.22
0001012821	LAWN MOWER CORNER	317.76
0001012823	STUMBAUGH & ASSOCIATES, INC.	762.57
0001012824	SUNBELT RENTALS, INC	1,566.12
	EQUIPMENT RENTAL - FACILITY & SUPPORT OPERATIONS	
0001012828	U.S. BLINDS	97.01
0001012829	INTERMOUNTAIN LOCK & SECURITY SUPPLY	783.09
0001012830	HOME DEPOT CREDIT SERVICES	1,249.38
	TOOLS - FACILITY & SUPPORT OPERATIONS	
0001012831	TURF STAR, INC.	372.10
0001012832	H & H WHOLESALE PARTS	61.62
0001012834	AMERICAN REFRIGERATION SUPPLIES	222.80
0001012835	PEST OPTIONS INC	255.00
0001012836	SCOTTY'S INDUSTRIAL PRODUCTS	110.08
0001012837	LOS ANGELES COUNTY DEPARTMENT	636.00
0001012838	SOUTH COAST AIR QUALITY MANAGEMENT DIST.	1,011.48
	EMISSION FEE - FACILITY & SUPPORT OPERATIONS	
	TOTAL	210,653.35
	CHILD DEVELOPMENT FUND	
0001012513	AMAZON CAPITAL SERVICES, INC.	4.39
0001012518	CCDAA	2,130.00
	CONFERENCE EXPENSES - EEELP	
0001012569	LAKESHORE	700.00
0001012570	LAKESHORE	375.00
0001012695	LAKESHORE	380.00
0001012746	AMERICAN EXPRESS CPS	812.70
	SOUTHWEST AIRLINES - CONFERENCE EXPENSES - EEELP	
0001012754	CLEAN SWEEP SUPPLY CO INC	489.79
0001012757	CLEAN SWEEP SUPPLY CO INC	195.56
0001012794	LAKESHORE	384.59
0001012829	INTERMOUNTAIN LOCK & SECURITY SUPPLY	402.82
	TOTAL	5,874.85

PO NUMBER	FOOD SERVICES FUND VENDOR	AMOUNT
0001010032	BUENA VISTA FOOD PRODUCTS FOOD PRODUCTS - FOOD SERVICES	1,200.00
0001012468	HAWTHORNE SCHOOL DISTRICT MEMBERSHIP RENEWAL, DISTRICTWIDE - FOOD SERVICES	2,472.19
0001012559	GRAINGER	50.19
0001012596	CSNA CONFERENCE EXPENSES - FOOD SERVICES	2,565.00
0001012613	OFFICE DEPOT	171.02
0001012684	HEALTH-E MEAL PLANNER PRO SCHOOL SITE LICENCES AND HEALTH-E LIVING WEBSITE RENEWAL - FOOD SERVICES	8,077.50
0001012803	SHOES FOR CREWS FOOD SERVICES SUPPLIES - FOOD SERVICES	1,199.76
0001012833	PEP BOYS	15.00
0001012843	AMERICAN EXPRESS CPS SOUTHWEST AIRLINES - CONFERENCE EXPENSES - FOOD SERVICES	2,144.59
	TOTAL	17,895.25
	MEASURE S PROJECTS FUND	
0001012498	MTGL, INC SERVICE AGREEMENT TO PROVIDE SOIL AND FOUNDATION INSPECTION - VERDUGO WOODLANDS ELEMENTARY SCHOOL	10,365.00
0001012556	FERGUSON ENTERPRISES INC.#1350	205.00
0001012604	SUN-EX VENETIAN BLIND CO., INC. INSTALLATION OF BLINDS - DUNSMORE ELEMENTARY SCHOOL	1,598.23
0001012605	GARCIA'S FENCE CORP. FENCING SERVICES AT MUIR ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	4,500.00
0001012668	PARAGON SYSTEMS INC DATA CABLING SERVICES - CRESCENTA VALLEY HIGH SCHOOL	1,450.00
0001012669	NJP SPORTS, INC INSTALLATION OF MESH SCREEN IN TWO GATES AND TWO BAYS - RD WHITE ELEMENTARY SCHOOL	1,800.00
0001012697	ANIXTER INC. CLASSROOM EQUIPMENT - FREMONT ELEMENTARY SCHOOL	1,095.79
0001012699	ABSOLUTE INTERNATIONAL SECURITY BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - LA CRESCENTA ELEMENTARY SCHOOL	8,000.00
0001012700	MSI MOVER SERVICES, INC. RELOCATING SERVICES - CRESCENTA VALLEY HIGH SCHOOL	1,086.25
0001012701	MAINTEX	413.22
0001012702	HOME DEPOT CREDIT SERVICES CONSTRUCTION SUPPLIES - BALBOA ELEMENTARY SCHOOL	4,881.18



MEASURE S PROJECTS FUND (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
0001012703	SOUTHLAND DISPOSAL HAULING FEE - WHITE ELEMENTARY SCHOOL	3,708.00
0001012704	SOUTHLAND DISPOSAL	463.50
0001012748	AMERICAN EXPRESS CPS ARMSTRONG GLENDALE - LANDSCAPING SUPPLIES - GLENDALE HIGH SCHOOL	6,470.83
0001012791	ABSOLUTE INTERNATIONAL SECURITY BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - VERDUGO WOODLANDS ELEMENTARY SCHOOL	1,500.00
0001012806	SCOTTY'S INDUSTRIAL PRODUCTS	99.58
1001408	NATIONAL CONSTRUCTION RENTALS EQUIPMENT RENTALS - LA CRESCENTA ELEMENTARY SCHOOL	1,294.00
1001997	OFFICE DEPOT SCHOOL FURNITURE - BALBOA ELEMENTARY SCHOOL	10,512.16
807954	NAC ARCHITECTURE ARCHITECTURAL DESIGN SERVICES AND DSA APPROVAL - GLENOAKS ELEMENTARY SCHOOL	8,024.00
	TOTAL	67,466.74
CLEAN RENEWABLE ENERGY BONDS		
PO NUMBER	VENDOR	AMOUNT
0001012698	ABSOLUTE INTERNATIONAL SECURITY BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - MEASURE S (ORG PROJECTS)	6,000.00
	TOTAL	6,000.00
CAPITAL PROJECTS & IMPROVEMENT FUND		
0001010028	SCHOOL ENERGY COALITION FALL FORUMS	250.00
0001012520	POCOCK DESIGN SOLUTIONS SERVICE CONTRACT TO PROVIDE MECHANICAL ENGINEERING SERVICES - GLENDALE HIGH SCHOOL	8,000.00
0001012663	BANC OF AMERICA LEASING BANKS - BUSINESS SERVICES	238,376.55
0001012753	PARSAM CONSTRUCTION, INC. SERVICE AGREEMENT FOR CONCRETE WORK AT FRANKLIN ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	20,640.00
	TOTAL	267,266.55
WORKERS' COMPENSATION FUND		
0001012503	ALLIANCE OF SCHOOLS FOR INSURANCE - FINANCIAL SERVICES	1,041,220.00
	TOTAL	1,041,220.00

## LIST OF PO CHANGE ORDERS

Date of Change	PO#	Vendor	Reason for Change	Original Amount	Net Increase/Decrease	New Total
9/5/2017	604865	Osborne Architects	Increase of \$26,349.00 for Franklin ES Expansion Project	\$133,741.57	\$26,349.00	\$160,091.44
2/22/2017	0000908163	MTGL, Inc	Increase of \$65,000.00 for Specialty Inspection Services at Lincoln ES	\$76,815.00	\$65,000.00	\$141,815.00
9/7/2017	0000909258	HMI Construction Services	Decrease of \$2,565.50 for HVAC services at Marshall ES	\$349,250.00	(\$2,565.50)	\$346,684.50
8/28/2017	0001007494	Chalmers Construction Services, inc	Increase of \$1,377.37 for CVHS Science Lab Project	\$41,950.00	\$1,377.37	\$43,327.37
9/1/2017	0001007956	Fredrick Towers Inc	Increase of \$24,305.83 for HVAC Project at Valley View ES	\$388,888.00	\$24,305.83	\$413,193.83
7/27/2017	0001010588	Blue Construction	Increase of \$1,846.00 for Project at GHS and Wilson MS	\$12,731.00	\$1,846.00	\$14,577.00
9/28/2017	0001011111	ARC Construction, Inc	Increase of \$5,000.00 for Fire Lane Project at Hoover HS	\$40,000.00	\$5,252.63	\$45,252.63
9/19/2017	0001011214	Blue Construction	Increase of \$3,563.00 for Cabinet Installation at Hoover HS	\$41,387.00	\$3,563.00	\$44,950.00

GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

CONSENT CALENDAR NO. 6

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Craig Larimer, Financial Analyst

SUBJECT: **Appropriation Transfer and Budget Revision Report**

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The Superintendent recommends that the Board of Education approve Appropriation Transfers and Budget Revisions for Fund 01.0 Unrestricted, Restricted, and Fund 40.1.

GLENDALE UNIFIED SCHOOL DISTRICT  
 October 17, 2017  
 CONSENT CALENDAR NO. 6  
 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Local Control Funding Formula	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$0
8600-8799 Local	\$0	\$51,654
8910-8999 Transfers In/Contributions	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$51,654</b>

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$91,849
2000 Classified Salaries	\$0	\$219,423
3000 Employee Benefits	\$0	(\$71,786)
4000 Instructional Supplies	\$2,382	\$753,544
5000 Contract Services	(\$2,382)	\$158,451
6000 Capital Outlay	\$0	\$54,455
7000 Other Outgo/Indirect/Transfers Out	\$0	\$0
<b>TOTAL BUDGETED APPROPRIATIONS</b>	<b>\$0</b>	<b>\$1,205,936</b>

<b>NET INCREASE/DECREASE IN FUND BALANCE</b>	<b>\$0</b>	<b>(\$1,154,282)</b>
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October 17, 2017  
**BUDGET TRANSFER AND ADJUSTMENT REPORT**  
 CONSENT CALENDAR NO. 6  
**BUDGET TRANSFER AND ADJUSTMENT DETAIL REPORT**  
 GENERAL FUND, UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

Dept./School	Program Description	BUDGET TRANSFERS									Total	Transfer provides funds for:	
		1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	9,000			
		0	0	0	0	0	0	0	0	0	0	\$0	
Mann	Special Education	0	0	0	1,000	(1,000)	0	0	0	0	0	\$0	Supplies
Rosemont	Instructional	0	0	0	200	(200)	0	0	0	0	0	\$0	Supplies
Mann	Instructional	0	0	0	1,182	(1,182)	0	0	0	0	0	\$0	Supplies
Toll	Custodial Program	0	0	0	0	0	0	0	0	0	0	\$0	Classified salaries
		0	0	0	0	0	0	0	0	0	0	\$0	
		0	0	0	0	0	0	0	0	0	0	\$0	
		\$0	\$0	\$0	\$2,382	(\$2,382)	\$0	\$0	\$0	\$0	\$0	\$0	

Dept./School	Program Description	BUDGET TRANSFERS									Total	Adjustment appropriates funds for:	
		1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	9,000			
		0	0	0	0	0	0	0	0	0	0	\$0	
Educational Services	Instrumental Music	0	0	0	13,547	0	0	0	0	0	0	\$13,547	To allocate income
Educational Services	Instrumental Music	0	0	0	12,930	0	0	0	0	0	0	\$12,930	To allocate income
FASO	Civic Center	0	0	0	0	219	0	0	0	0	0	\$219	Insurance Fees
Mountain Avenue	Custodial Program	0	101	28	0	0	0	0	0	0	0	\$129	To allocate income
District-Misc. Income	Unrestricted General Fund	0	0	0	0	0	0	0	0	108	0	\$108	To allocate income
District	Federal E-Rate Program	0	0	0	0	0	0	0	0	425	0	\$425	To allocate income
Educational Services	Instrumental Music	0	0	0	11,915	0	0	0	0	0	0	\$11,915	To allocate income
Educational Services	Instrumental Music	0	0	0	8,385	0	0	0	0	0	0	\$8,385	To allocate income
Various	Supplemental Programs	91,849	219,322	(71,814)	706,767	158,232	54,455	0	(1,158,811)	0	0	\$0	Appropriate carry-over
District	District	0	0	0	0	0	0	0	0	3,996	0	\$3,996	To allocate income (Public surplus auctions)
		0	0	0	0	0	0	0	0	0	0	\$0	
		0	0	0	0	0	0	0	0	0	0	\$0	
		\$91,849	\$219,423	(\$71,786)	\$753,544	\$158,451	\$54,455	\$0	(\$1,154,282)	\$0	\$0	\$51,654	

- |   |  |
|---|--|
| Object Codes<br>1000 Certificated Salaries<br>2000 Classified Salaries<br>3000 Employee Benefits<br>4000 Books & Supplies | 5000 Services & Other Operating Supplies<br>6000 Capital Outlay<br>7000 Other Outgo<br>9000 Reserves |
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GLENDALE UNIFIED SCHOOL DISTRICT  
 October 17, 2017  
 CONSENT CALENDAR NO. 6  
 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Local Control Funding Formula	\$0	\$0
8100-8299 Federal	\$0	\$3,716,820
8300-8599 Other State	\$0	\$533,273
8600-8799 Local	\$0	\$130,408
8910-8999 Transfers In/Contributions	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$4,380,501</b>

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$1,104,068
2000 Classified Salaries	\$0	\$118,806
3000 Employee Benefits	\$0	\$317,237
4000 Instructional Supplies	\$0	\$1,648,144
5000 Contract Services	\$0	\$1,136,016
6000 Capital Outlay	\$0	\$48,000
7000 Other Outgo/Indirect/Transfers Out	\$0	\$148,990
<b>TOTAL BUDGETED APPROPRIATIONS</b>	<b>\$0</b>	<b>\$4,521,261</b>

<b>NET INCREASE/DECREASE IN FUND BALANCE</b>	<b>\$0</b>	<b>(\$140,760)</b>
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GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

CONSENT CALENDAR NO. 6

BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND, RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

BUDGET TRANSFERS	Program Description	Resource										Total	Transfer provides funds for:			
		1000	2000	3000	4000	5000	6000	7000	9000	9000	9000					
Total Budget Trsfers	xx	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	\$0

BUDGET ADJUSTMENTS		Resource										Total	Adjustment appropriates funds for:		
Dept/Site	Program Description	Code	1000	2000	3000	4000	5000	6000	7000	9000	9000			9000	9000
Keppel (VAPA & FLAG)	Donations	95100.0	25,077	0	4,923	0	0	0	0	0	0	0	0	\$30,000	To allocate income
Keppel (VAPA & FLAG)	Donations	95100.0	0	0	0	0	53,613	0	0	0	0	0	0	\$53,613	To allocate income
Monte Vista	Donations	95100.0	0	0	0	17	0	0	0	0	0	0	0	\$17	to allocate income
Monte Vista	Donations from Parker-Anderson Learning	95100.0	0	0	0	475	0	0	0	0	0	0	0	\$475	to allocate income
Educational Services	PAEC vending Machine	95133.0	0	0	0	23	0	0	0	0	0	0	0	\$23	to allocate income
Educational Services	Italian Language Grant	94372.0	0	0	0	4,860	33,600	0	0	0	(4,860)	0	0	\$33,600	To allocate income
Student Services	Italian FLAG Donation	94383.0	0	0	0	500	0	0	0	0	0	0	0	\$500	To allocate income
Rosemont	Donations	95100.0	0	0	0	0	654	0	0	0	0	0	0	\$654	To allocate income (Drumline program)
ETIS	ETIS Carryover Program	94395.0	0	0	0	585	0	0	0	0	0	0	0	\$585	To allocate income
Glenoaks	Donations from Parker-Anderson Learning	95100.0	0	0	0	795	0	0	0	0	0	0	0	\$795	To allocate income
Glenoaks	Donation from D. Rohan	95100.0	0	0	0	100	0	0	0	0	0	0	0	\$100	To allocate income
DHS	Daily Grind	92203.0	0	0	0	0	181	0	0	0	0	0	0	\$181	To allocate income
Balboa	Donations	95100.0	0	0	0	0	3,815	0	0	0	0	0	0	\$3,815	To allocate income
Rosemont	Donations	95100.0	0	0	0	1,510	0	0	0	0	0	0	0	\$1,510	To allocate income
Toll	Donation from the G.J Liotta Honorary Fund	95100.0	0	0	0	500	0	0	0	0	0	0	0	\$500	To allocate income
Toll	Donations	95100.0	0	0	0	0	1,967	0	0	0	0	0	0	\$1,967	To allocate income
Glendale Healthy Start	Donations	94231.0	0	0	0	0	0	0	0	0	(1,000)	0	0	(\$1,000)	To allocate income into the correct account
Secondary Services	Healthy Family Outreach	94310.0	0	0	0	0	0	0	0	0	0	0	0	\$0	To allocate income into the correct account
Rosemont	Donations	95100.0	0	0	0	1,675	0	0	0	0	0	0	0	\$1,675	To allocate income
Foothill SELPA	ADR grant	33951.0	0	0	0	0	29,314	0	0	0	0	0	0	\$29,314	To allocate income
Keppel (VAPA)	Donations	95100.0	0	0	0	0	298	0	0	0	0	0	0	\$298	To allocate income (Field Trip)
Administration/Schools	Title I	30100.0	822,093	97,043	248,059	1,004,318	255,181	48,000	87,619	0	\$2,562,313	0	0	\$2,562,313	To appropriate 16/17 carryover
Administration/Schools	Title III Immigrant	42010.0	(16,606)	0	(3,502)	29,396	12,419	0	1,392	0	\$23,099	0	0	\$23,099	To appropriate 16/17 carryover
Administration/Schools	Title III LEP	42030.0	164,602	21,763	41,762	312,181	58,413	0	29,547	0	\$628,268	0	0	\$628,268	To appropriate 16/17 carryover
District	Educator Effectiveness	62640.0	0	0	0	0	134,900	0	0	0	(134,900)	0	0	\$0	To appropriate 16/17 carryover
Administration/Schools	Title II - ITO	40352.0	70,000	0	13,739	60,000	239,081	0	13,514	0	\$396,334	0	0	\$396,334	To appropriate 16/17 carryover
Administration/Schools	CREATES PROJECT	58115.0	(98)	0	4,600	1,275	72,980	0	(1,265)	0	\$77,492	0	0	\$77,492	To appropriate 16/17 carryover
Administration/Schools	CRBG	73380.0	39,000	0	7,656	228,834	239,600	0	18,183	0	\$533,273	0	0	\$533,273	To appropriate 16/17 carryover
Toll	Donations	95100.0	0	0	0	600	0	0	0	0	\$600	0	0	\$600	To allocate income
Dunsmore	Donations	95100.0	0	0	0	500	0	0	0	0	\$500	0	0	\$500	To allocate income
			0	0	0	0	0	0	0	0	0	0	0	\$0	

**Total Budget Adjustments**  
**Object Codes**  
 1000 Certified Salaries  
 2000 Classified Salaries  
 3000 Employee Benefits  
 4000 Books & Supplies  
 5000 Services & Other Operating Expenses  
 6000 Capital Outlay  
 7000 Other Outgo  
 8000 Income  
 9000 Designated Reserves

**Total Budget Adjustments** \$1,104,068 \$118,806 \$317,237 \$1,648,144 \$1,136,016 \$48,000 \$148,990 (\$140,760) \$4,380,501

GLENDALE UNIFIED SCHOOL DISTRICT  
 October 17, 2017  
 CONSENT CALENDAR NO. 6  
 BUDGET TRANSFER AND ADJUSTMENT REPORT

Capital Projects Fund (40.1)

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Revenue Limit	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$0
8600-8799 Local	\$0	\$57,285
8910-8999 Transfers In/Contributions	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$57,285</b>

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$0
2000 Classified Salaries	\$0	\$0
3000 Employee Benefits	\$0	\$0
4000 Instructional Supplies	\$0	\$0
5000 Contract Services	\$0	\$0
6000 Capital Outlay	\$0	\$0
7000 Other Outgo/Indirect/Transfers Out	\$0	\$0
<b>TOTAL BUDGETED APPROPRIATIONS</b>	<b>\$0</b>	<b>\$0</b>

<b>NET INCREASE/DECREASE IN FUND BALANCE</b>	<b>\$0</b>	<b>\$57,285</b>
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**GLENDALE UNIFIED SCHOOL DISTRICT**  
 October 17, 2017  
 CONSENT CALENDAR NO. 6  
 Capital Projects Fund (40.1) Unrestricted

BUDGET TRANSFERS		1000	2000	3000	4000	5000	6000	7000	9000	Total	Transfer provides funds for:
Dept.	Program Description										
										0	
		0	0	0	0	0	0	0	0	0	
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Total Budget Transfers											

BUDGET ADJUSTMENTS		1000	2000	3000	4000	5000	6000	7000	9000	Total	Revision appropriates funds for:
Dept/Site	Program Description										
		0	0	0	0	0	0	0	57,285	57,285	Rebate
		0	0	0	0	0	0	0	0	0	
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$57,285	\$57,285	
Total Budget Adjustments											

- |      |                       |  |
|------|-----------------------|--|
| 1000 | Certificated Salaries | Object Codes                             |
| 2000 | Classified Salaries   | 5000 Services & Other Operating Supplies |
| 3000 | Employee Benefits     | 6000 Capital Outlay                      |
| 4000 | Books & Supplies      | 7000 Other Outgo                         |
|      |                       | 9000 Reserves                            |

GLENDAL UNIFIED SCHOOL DISTRICT

October 17, 2017

CONSENT CALENDAR NO. 7

TO: Board of Education  
FROM: Winfred B, Roberson, Jr., Superintendent  
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer  
PREPARED BY: Karineh Savarani, Director, Financial Services  
SUBJECT: Agreement with CliftonLarsonAllen LLP (CLA) for Audit Services

The Superintendent recommends that the Board of Education approve the attached agreement with the firm of CliftonLarsonAllen LLP (CLA), which acquired the firm of Vicenti, Lloyd & Stutzman LLP (VLS), to provide audit services for the 2016-17 fiscal year.

In accordance with Education Code requirements, the Board of Education is required to notify the County Superintendent of Schools of the audit firm that will conduct the annual financial audit that is required by the state.

On June 21, 2016 the Board approved a three year agreement with VLS for audit services. However, on June 1, 2017 VLS merged with CLA. The terms of the agreement with CLA (attached) are the same as the VLS agreement, and the fees for 2016-17, 2017-18, and 2018-19 will remain the same as what was approved on June 21, 2016. However, due to the change of the name and the Employer Identification Number, Los Angeles County of Education requires a Board approval of the contract.



CliftonLarsonAllen

CliftonLarsonAllen LLP  
CLAconnect.com

August 11, 2017

The Board of Education and Management of  
Glendale Unified School District  
223 North Jackson Street  
Glendale, CA 91206

Dear Mr. Dickinson:

We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the audit and nonaudit services CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") will provide for Glendale Unified School District ("you," "your," or "the entity") for the year ended June 30, 2017.

Gema Ptasinski is responsible for the services provided to you. She will be assisted by Taylor Ulrich, who is responsible for the performance of the audit engagement.

**Audit services**

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of Glendale Unified School District, as of and for the year ended June 30, 2017, and the related notes to the financial statements.

The Governmental Accounting Standards Board (GASB) provides for certain required supplementary information (RSI) to accompany the entity's basic financial statements. The RSI will be subjected to certain limited procedures, but will not be audited. The following RSI will be subjected to certain limited procedures, but will not be audited.

1. Management's discussion and analysis.
2. Budgetary comparison schedules.
3. GASB-required supplementary pension and OPEB reporting.

We will also evaluate and report on the presentation of the supplementary information other than RSI accompanying the financial statements in relation to the financial statements as a whole.

The information other than RSI accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements and our auditors' report will not provide an opinion or any assurance on that information.

We will also evaluate and report on the presentation of the following supplementary information other than RSI accompanying the financial statements in relation to the financial statements as a whole:

1. Combining fund statements and supporting schedules.

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2. Schedule of expenditures of federal awards
3. Other schedules as required by the *2016-17 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel

In addition, we will also conduct a performance audit of the Proposition 39 Measure S funds, in accordance with Section 1(b)(3)(c) of Article XIII A of the California Constitution and Proposition 39 as they apply to the Bonds and the net proceeds thereof.

#### Nonaudit services

We will also provide the following nonaudit services:

- Preparation of your financial statements, schedule of expenditures of federal awards, and related notes.
- Preparation of adjusting journal entries.

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#### Audit objectives

The objective of our audit is the expression of opinions about whether your basic financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS); the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our audit will include tests of your accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express opinions and render the required reports. We will apply certain limited procedures to the RSI in accordance with U.S. GAAS. However, we will not express an opinion or provide any assurance on the RSI because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. We will also perform procedures to enable us to express an opinion on whether the supplementary information (as identified above) other than RSI accompanying the financial statements is fairly stated, in all material respects, in relation to the financial statements as a whole.

The objectives of our audit also include:

- Reporting on internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Reporting on internal control over compliance related to major programs and expressing an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Uniform Guidance.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the result of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We will issue written reports upon completion of our audit of your financial statements and compliance with requirements applicable to major programs. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement. If our opinions on the financial statements or the single audit compliance opinion are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements or material noncompliance caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming opinions on the financial statements or an opinion on compliance, we retain the right to take any course of action permitted by professional standards, including declining to express opinions or issue reports, or withdrawing from the engagement.

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As part of our audit, we will also perform the procedures and provide the report required as described in the *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel upon completion of our audit.

**Auditor responsibilities, procedures, and limitations**

We will conduct our audit in accordance with U.S. GAAS and the standards for financial audits contained in *Government Auditing Standards*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements as a whole are free from material misstatement, whether due to fraud or error. An audit involves performing procedures to obtain sufficient appropriate audit evidence about the amounts and disclosures in the basic financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the basic financial statements.

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements or noncompliance may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS, *Government Auditing Standards*, and the Uniform Guidance. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are

attributable to the entity or to acts by management or employees acting on behalf of the entity, may not be detected. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a single audit.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the basic financial statements and compliance in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting fraud or errors that are material to the financial statements and to preventing and detecting misstatements resulting from noncompliance with provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with the direct and material compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify deficiencies, significant deficiencies, or material weaknesses in internal control. However, we will communicate to you in writing significant deficiencies or material weaknesses in internal control relevant to the audit of the basic financial statements that we identify during the audit that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the entity's compliance with the provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

We will include in our report on internal control over financial reporting and on compliance relevant information about any fraud; noncompliance with provisions of laws, regulations, contracts, or grant agreements; or abuse that may have occurred that are required to be communicated under *Government Auditing Standards*.

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The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards that may have a direct and material effect on each of the entity's major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the "OMB Compliance Supplement" for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs. The purpose of these procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

We will evaluate the presentation of the schedule of expenditures of federal awards accompanying the financial statements in relation to the financial statements as a whole. We will make certain inquiries of management and evaluate the form, content, and methods of preparing the schedule to determine whether the information complies with U.S. GAAP and the Uniform Guidance, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We will compare and reconcile the schedule to the underlying accounting records and other records used to prepare the financial statements or to the financial statements themselves.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

#### **Management responsibilities**

Our audit will be conducted on the basis that you (management and, when appropriate, those charged with governance) acknowledge and understand that you have certain responsibilities that are fundamental to the conduct of an audit.

You are responsible for the preparation and fair presentation of the financial statements, RSI, and the schedule of expenditures of federal awards in accordance with U.S. GAAP. Management is also responsible for identifying all federal awards received, understanding and complying with the compliance requirements, and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the requirements of the Uniform Guidance.

Management's responsibilities include the selection and application of accounting principles; recording and reflecting all transactions in the financial statements; determining the reasonableness of significant accounting estimates included in the financial statements; adjusting the financial statements to correct material misstatements; and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. Management is responsible for compliance with applicable laws and regulations and the provisions of contracts and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the entity's federal programs. Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are responsible for the design, implementation, and maintenance of effective internal control, including internal control over compliance, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and that there is reasonable assurance that government programs are administered in compliance with compliance requirements.

You are responsible for the design, implementation, and maintenance of internal controls to prevent and detect fraud; assessing the risk that the financial statements may be materially misstated as a result of fraud; and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for implementing systems designed to achieve compliance with applicable laws and regulations and the provisions of contracts and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the entity's federal programs; identifying and ensuring that the entity complies with applicable laws, regulations, contracts, and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the entity's federal programs; and informing us of all instances of identified or suspected noncompliance whose effects on the financial statements should be considered.

You are responsible for taking timely and appropriate steps to remedy any fraud; noncompliance with provisions of laws, regulations, contracts, or grant agreements; or abuse that we may report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings; and to follow up and take prompt corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review on September 5, 2017.

You are responsible for ensuring that management is reliable and for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters, and for the accuracy and completeness of that information, and for ensuring the information is reliable and properly reported; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence. You agree to inform us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements.

You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no

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later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is responsible for the preparation and fair presentation of other supplementary information in accordance with U.S. GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. You agree to provide us written representations related to the presentation of the supplementary information.

Management is responsible for providing us with a written confirmation concerning representations made by you and your staff to us in connection with the audit and the presentation of the basic financial statements and RSI. During our engagement, we will request information and explanations from you regarding, among other matters, the entity's activities, internal control, future plans, specific transactions, and accounting systems and procedures. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud or error to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the entity's financial statements that we may fail to detect as a result of misrepresentations made to us by you.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies to us of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the "Audit objectives" section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other engagements or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

#### **Responsibilities and limitations related to nonaudit services**

For all nonaudit services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services.

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The responsibilities and limitations related to the nonaudit services performed as part of this engagement are as follows:

- We will prepare a trial balance for use during the audit. Our preparation of the trial balance is limited to formatting information into a working trial balance based on management's chart of accounts or general ledger. You will be required to review, approve, and accept responsibility for the trial balance.
- We will prepare a draft of your financial statements, schedule of expenditures of federal awards, and related notes in conformity with U.S. GAAP and the Uniform Guidance based on information provided by you. Since the preparation and fair presentation of the financial statements and schedule of expenditures of federal awards is your responsibility, you will be required to acknowledge in the representation letter our assistance with preparation of the financial statements and schedule of expenditures of federal awards and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. You have a responsibility to be in a position in fact and appearance to make an informed judgment on those financial statements and schedule of expenditures of federal awards.
- We will propose adjusting journal entries as needed. You will be required to review and approve those entries and to understand the nature of the changes and their impact on the financial statements.

These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.

#### Use of financial statements

With regard to using the auditors' report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents. The financial statements and our report thereon are for management's use. If you intend to reproduce and publish the financial statements and our report thereon, they must be reproduced in their entirety. Inclusion of the audited financial statements in a document, such as an annual report or bond offering document, should be done only with our prior approval of the document. You are responsible to provide us the opportunity to review such documents before issuance.

If the parties (i.e., you and CLA) agree that CLA will not be involved with your official statements related to municipal securities filings or other offering documents, we will require that any official statements or other offering documents issued by you with which we are not involved clearly indicate that CLA is not involved with the contents of such documents. Such disclosure should read as follows:

CliftonLarsonAllen LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. CliftonLarsonAllen LLP also has not performed any procedures relating to this offering document.

Should you decide to include or incorporate by reference these financial statements and our auditors' report(s) thereon in a future private placement or other offering of equity or debt securities, you agree that we are under no obligation to re-issue our report or provide consent for the use of our report in

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such a registration or offering document. We will determine, at our sole discretion, whether we will re-issue our report or provide consent for the use of our report only after we have performed the procedures we consider necessary in the circumstances. If we decide to re-issue our report or consent to the use of our report, we will be required to perform certain procedures including, but not limited to, (a) reading other information incorporated by reference in the registration statement or other offering document and (b) subsequent event procedures. These procedures will be considered an engagement separate and distinct from our audit engagement, and we will bill you separately. If we decide to re-issue our report or consent to the use of our report, you agree that we will be included on each distribution of draft offering materials and we will receive a complete set of final documents. If we decide not to re-issue our report or decide to withhold our consent to the use of our report, you may be required to engage another firm to audit periods covered by our audit reports, and that firm will likely bill you for its services. While the successor auditor may request access to our workpapers for those periods, we are under no obligation to permit such access.

If the parties (i.e., you and CLA) agree that CLA will not be involved with your official statements related to municipal securities filings or other offering documents, we will require that any official statements or other offering documents issued by you with which we are not involved clearly indicate that CLA is not involved with the contents of such documents. Such disclosure should read as follows:

CliftonLarsonAllen LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. CliftonLarsonAllen LLP also has not performed any procedures relating to this offering document.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website or submitted on a regulator website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the electronic site with the original document.

We may issue preliminary draft financial statements to you for your review. Any preliminary draft financial statements should not be relied on or distributed.

#### **Engagement administration and other matters**

We expect to begin our audit on approximately May 2017.

We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing. A list of information we expect to need for our audit and the dates required will be provided in a separate communication.

At the conclusion of the engagement, we will complete the auditor sections of the electronic Data Collection Form SF-SAC and perform the steps to certify the Form SF-SAC and single audit reporting package. It is management's responsibility to complete the auditee sections of the Data Collection Form. We will create the single audit reporting package PDF file for submission; however, it is management's responsibility to review for completeness and accuracy and electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the

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federal audit clearinghouse and, if appropriate, to pass-through entities. The Data Collection Form and the reporting package must be electronically submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the entity; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

We are available to perform additional procedures with regard to fraud detection and prevention, at your request, as a separate engagement, subject to completion of our normal engagement acceptance procedures. The terms and fees of such an engagement would be documented in a separate engagement letter.

The audit documentation for this engagement is the sole and exclusive property of CLA and constitutes confidential and proprietary information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to California Department of Education, or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of CLA personnel. Furthermore, upon request, we may provide copies or electronic versions of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies and legislative staff.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the California Department of Education. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Except as permitted by the "Consent" section of this agreement, CLA will not disclose any confidential, proprietary, or privileged information of the entity to any persons without the authorization of entity management or unless required by law. This confidentiality provision does not prohibit us from disclosing your information to one or more of our affiliated companies in order to provide services that you have requested from us or from any such affiliated company. Any such affiliated company shall be subject to the same restrictions on the use and disclosure of your information as apply to us.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

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Our relationship with you is limited to that described in this letter. As such, you understand and agree that we are acting solely as independent accountants. We are not acting in any way as a fiduciary or assuming any fiduciary responsibilities for you. We are not responsible for the preparation of any report to any governmental agency, or any other form, return, or report or for providing advice or any other service not specifically recited in this letter.

Our engagement and responsibility end on delivery of our signed report. Any additional services that might be requested will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

*Government Auditing Standards* require that we make our most recent external peer review report publicly available. The report is posted on our website at [www.CLAconnect.com/Aboutus/](http://www.CLAconnect.com/Aboutus/).

### **Mediation**

Any disagreement, controversy, or claim ("Dispute") that may arise out of any aspect of our services or relationship with you, including this engagement, shall be submitted to non-binding mediation by written notice ("Mediation Notice") to the other party. In mediation, we will work with you to resolve any differences voluntarily with the aid of an impartial mediator.

The mediation will be conducted as specified by the mediator and agreed upon by the parties. The parties agree to discuss their differences in good faith and to attempt, with the assistance of the mediator, to reach an amicable resolution of the Dispute.

Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties.

Any Dispute will be governed by the laws of the state of Minnesota, without giving effect to choice of law principles.

### **Time limitation**

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any Dispute that may arise between the parties. The parties agree that, notwithstanding any statute or law of limitations that might otherwise apply to a Dispute, including one arising out of this agreement or the services performed under this agreement, for breach of contract or fiduciary duty, tort, fraud, misrepresentation or any other cause of action or remedy, any action or legal proceeding by you against us must be commenced within twenty-four (24) months ("Limitation Period") after the date when we deliver our final audit report under this agreement to you, regardless of whether we do other services for you relating to the audit report, or you shall be forever barred from commencing a lawsuit or obtaining any legal or equitable relief or recovery.

The Limitation Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of the existence or possible existence of a Dispute.

### **Fees**

Our fees for these services will be based on the time involved and the degree of responsibility and skills required, plus expenses including internal and administrative charges. Based on our preliminary estimates, the fee for the engagement should approximate \$87,500 for the audit including the audit of

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the Measure S bond funds. This fee also includes entering the information in the Data Collection Form SF-SAC and creating the single audit reporting package. The fee estimate is based on anticipated cooperation from your personnel and their assistance with preparing confirmations and requested schedules. If the requested items are not available on the dates required or are not accurate, the estimated fee for services will likely be higher. If unexpected circumstances require significant additional time, we will advise you before undertaking work that would require a substantial increase in the fee estimate. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

It is understood that in accordance with Education Code 14505 and 41020, the entity and CLA agree to the following: ten percent (10%) of the audit fee shall be withheld by you until the Office of the Controller, State of California, certifies that the audit report conforms to the reporting provisions of the Audit Guide. (EC Section 14505(a). Fifty percent (50%) of the audit fee for any subsequent year of a multi-year contract will be withheld if the prior year's audit report was not certified as conforming to reporting provisions of the Audit Guide. This contract shall be null and void if CLA or individual(s) is declared ineligible, pursuant to subdivision (c) of Section 41020.5. The withheld amount shall not be payable unless payment is ordered by the State Board of Accountancy or the audit report for that subsequent year is certified by the Office of the Controller, State of California, as confirming to reporting provisions of the Audit Guide. (EC Section 14505(b)). In accordance with Education Code Section 41020, all audit reports for the 1988-89 fiscal year, and for each subsequent fiscal year, shall be developed and reported using a format established by the Controller after consultation with the Superintendent of Public Instruction.

The aforesaid compensation shall be paid for as billings as presented at the above rates for the number of hours worked and expenses incurred: 35% of total contract on March 30; 25% of total contract on June 30; 25% of total contract on September 30; and 25% upon submission of the report.

#### ***Unanticipated services***

We do not anticipate encountering the need to perform additional services beyond those described in this letter. Below are listings of services considered to be outside the scope of our engagement. If any such service needs to be completed before the audit can proceed in an efficient manner, we will determine whether we can provide the service and maintain our independence. If appropriate, we will notify you and provide a fair and reasonable price for providing the service. We will bill you for the service at periodic dates after the additional service has been performed.

#### **Bookkeeping services**

Bookkeeping services are not audit services. Bookkeeping services include the following activities:

- Preparation of a trial balance
- Account reconciliations
- Bank statement reconciliations

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- Capital asset accounting (e.g., calculating depreciation, identify capital assets for additions and deletions)
- Calculating accruals
- Analyzing transactions for proper recording
- Converting cash basis accounting records to accrual basis
- Preparation of financial statements and the related notes to the financial statements
- Processing immaterial adjustments through the financial statements
- Adjusting the financial statements for new activities and new disclosures

**Additional work resulting from unanticipated changes in your organization or accounting records**

If your organization undergoes significant changes in key personnel, accounting systems, and/or internal control, we are required to update our audit documentation and audit plan. The following are examples of situations that will require additional audit work:

- Revising documentation of your internal control for changes resulting from your implementation of new information systems
- Deterioration in the quality of the entity's accounting records during the current-year engagement in comparison to the prior-year engagement
- Significant new accounting issues
- Significant changes in your volume of business
- Mergers, acquisitions, or other business combinations
- New or unusual transactions
- Changes in audit scope or requirements resulting from changes in your activities
- Erroneous or incomplete accounting records
- Evidence of material weaknesses or significant deficiencies in internal control
- Substantial increases in the number or significance of problem loans
- Regulatory examination matters
- Implementation or adoption of new or existing accounting, reporting, regulatory, or tax requirements
- New financial statement disclosures

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FINANCIAL SERVICES

**Changes in engagement timing and assistance by your personnel**

The fee estimate is based on anticipated cooperation from your personnel and their assistance with timely preparation of confirmations and requested schedules. If the requested items are not available on the dates required or are not accurate, we will advise management. Additional time and costs may be necessary because of such unanticipated delays. Examples of situations that may cause our estimated fee to increase include:

- Significant delays in responding to our requests for information such as reconciling variances or providing requested supporting documentation (e.g., invoices, contracts, and other documents)
- Rescheduling our fieldwork
- Schedule disruption caused by litigation, financial challenges (going concern), loan covenants (waivers), etc.
- Identifying a significant number of proposed audit adjustments

- Schedules prepared by your personnel that do not reconcile to the general ledger
- Numerous revisions to information and schedules provided by your personnel
- Restating financial statements for accounting errors in the prior year
- Lack of availability of entity personnel during audit fieldwork

***Changes in accounting and audit standards***

Standard setters and regulators continue to evaluate and modify standards. Such changes may result in new or revised financial reporting and disclosure requirements or expand the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in the letter increases due to such changes, our fee may need to be adjusted. We will discuss such circumstances with you prior to performing the additional work.

***Other fees***

You also agree to compensate us for any time and expenses, including time and expenses of legal counsel, we may incur in responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings that we are asked to respond to on your behalf.

***Finance charges and collection expenses***

You agree that if any statement is not paid within 30 days from its billing date, the unpaid balance shall accrue interest at the monthly rate of one and one-quarter percent (1.25%), which is an annual percentage rate of 15%. In the event that any collection action is required to collect unpaid balances due to us, reasonable attorney fees and expenses shall be recoverable.

**Consent**

***Consent to use financial information***

Annually, we assemble a variety of benchmarking analyses using client data obtained through our audit and other engagements. Some of this benchmarking information is published and released publicly. However, the information that we obtain is confidential, as required by the AICPA Code of Professional Conduct. Your acceptance of this engagement letter will serve as your consent to use of Glendale Unified School District's information in these cost comparison, performance indicator, and/or benchmarking reports.

***Subcontractors***

CLA may, at times, use subcontractors to perform services under this agreement, and they may have access to your information and records. Any such subcontractors will be subject to the same restrictions on the use of such information and records as apply to CLA under this agreement and the BAA.

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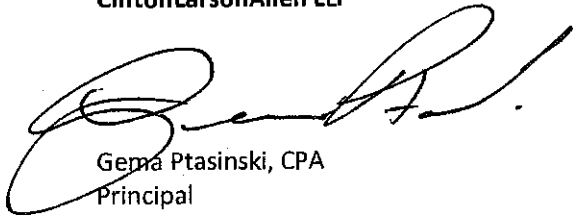


**Agreement**

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. This letter constitutes the entire agreement regarding these services and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between you and CLA. If you have any questions, please let us know. Please sign, date, and return the electronic copy of this letter to us to indicate your acknowledgment and understanding of, and agreement with, the arrangements for our audit of your financial statements including the terms of our engagement and the parties' respective responsibilities.

Sincerely,

**CliftonLarsonAllen LLP**




Gema Ptasinski, CPA  
Principal  
626-857-7300  
Gema.Ptasinski@CLAconnect.com

Enclosures

**Response:**

This letter correctly sets forth the understanding of Glendale Unified School District.

Authorized management signature: 

Title: Chief Business & Financial Officer

Date: 08/31/17

FINANCIAL SERVICES  
2017 AUG 24 PM 1:24

GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

CONSENT REPORT NO. 8

TO: Board of Education  
FROM: Winfred B. Roberson, Jr., Superintendent  
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer  
PREPARED BY: Tony Barrios, Executive Director: Planning, Development and Facilities  
SUBJECT: **Approval of Contingency Allocation No. 3 with Northeast Trees for the Franklin Urban Greening Grant Construction Agreement U59314-0 (Prop 84)**

---

The Superintendent recommends that the Board of Education approve Contingency Allocation No. 3 with Northeast Trees for Franklin Urban Greening Grant Construction Agreement U59314-0 in the amount of \$24,840.60.

On May 9, 2017, the Board approved the Construction Agreement U59314-0 with North East Trees for the Franklin Elementary School Urban Greening Grant Project in the amount of \$730,062.00.

On September 5, 2017, Contingency Allocation No. 1, in the amount of \$62,395.20 was approved. This allocation accounts for various items, including: pedestrian paths/walkways, and irrigation.

On September 19, 2017, Contingency Allocation No. 2, in the amount of \$3,064.20 was approved. This allocation accounts for Material Cost Increases.

Contingency Allocation No. 3, in the amount of \$24,840.60, with North East Trees for the Franklin Elementary School Urban Greening Grant Project. This allocation accounts for required additional surfacing/paving, planting, irrigation and vines, concrete benches, and required 4-year project sign. This increases the original contract total to \$820,362.00. Below is a list of the Proposed Change Orders (PCO) that are accounted for in Contingency Allocation No. 3:

PCO Number	Responsibility Code	Change Amount	% of Contract
4	7	10,102.75	1.23%
5	7,8	12,737.85	1.55%
	<b>Total:</b>	<b>\$24,840.60</b>	<b>3.03%</b>

Responsibility Codes are defined as follows:

- |                         |                        |                         |
|-------------------------|------------------------|-------------------------|
| 1. Differing Conditions | 4. Value Enhancement   | 7. Required Extra Scope |
| 2. Design Error         | 5. Settlement          | 8. Optional Extra Scope |
| 3. Design Omission      | 6. Resolution of Claim | 9. Other                |

This project is funded by Prop 84 – Urban Greening for Sustainable Communities Program Funds.



**Planning, Development & Facilities**  
 349 Magnolia Avenue  
 Glendale, California 91204  
 Tel: 818.507.0201 Fax: 818.507.4911

**Project Name:** Franklin Greening Grant  
**DSA No:** 03-118133

**District PO No:** Escrow Account  
**District Contract No:** Grant Agreement

**CONTINGENCY ALLOCATION**

**To:** North East Trees

**No.** 3

**Date:** September 21, 2017

**The following modifications have been made to your basic contract for the reasons listed below:**

<u>Item</u>	<u>Responsibility Code</u>	<u>Days</u>	<u>Change Amount</u>
PCO# 04	7 – Additional Surfacing/Paving at Walkways; Asphalt Removal; Planting	0	\$ 12,102.75
PCO# 05	7 – Required 4-Year Project Sign; Irrigation and Vines. 8 – Project Thank You and Educational Signs; Concrete Benches	0	\$ 12,737.85

Contractor agrees to furnish all labor and materials and perform all of the above described work indicated in each item attached in compliance with the applicable sections of the Contract Documents. The amount of the charges under this Contingency Allocation is limited to the charges allowed under **Exhibit 'E'** of the **Contract For Construction Services Agreement**. The adjustment in the contract sum, if any, and the adjustment in the contract time, if any, set out in the Contingency Allocation shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Contingency Allocation, unless otherwise provided in the Contingency Allocation. It is understood that this Contingency Allocation shall be effective when approved by the Governing Board of the District.

The Original Contract Sum and Calendar Days .....	\$	730,062.00	199 days
Net Change by Previously Authorized Requests and Changes .....	\$	65,459.40	0 days
The Contract Sum and Days prior to this Change Order were.....	\$	795,521.40	199 days
The Contract Sum and Days will be increased/(decreased) by .....	\$	24,840.60	0 days
The New Contract Sum and Days including this Change Order.....	\$	820,362.00	199 days
The Date of Contract Completion as of this Change Order is therefore .....		12/20/17	199 days

Authorized	Signature	Date
Owner		
Contractor		
Architect		
Project Manager		
Inspector of Record		

**Responsibility Code**

- |                         |                        |                         |
|-------------------------|------------------------|-------------------------|
| 1. Differing Conditions | 4. Value Enhancement   | 7. Required Extra Scope |
| 2. Design Error         | 5. Settlement          | 8. Optional Extra Scope |
| 3. Design Omission      | 6. Resolution of Claim | 9. Other (explain)      |

It is further understood and agreed that this adjustment constitutes compensation in full for all costs and markup directly or indirectly attributable to this change, or for all delays related thereto, including but not limited to all extended overhead and loss of productivity costs and for performance for this change within the time frame stated and Contractor expressly waives any claims for any additional compensations, damages or time extensions, in connection with the above referenced change(s). We the undersigned Contractor have given careful consideration to the change proposed and hereby agree if this proposal is approved that we will accept as full payment the price shown above. All other items and conditions of the Contract Documents shall remain in effect.



**Planning, Development & Facilities**  
349 Magnolia Avenue  
Glendale, California 91204  
Tel: 818.507.0201 Fax: 818.507.4911

**Project Name:** Benjamin Franklin Elementary Foundation Urban Greening Project  
**DSA No:** File No. 19-41 Application No. 03-118133  
**District Contract No:** U59314-0

**PROPOSED CHANGE ORDER (PCO)**

**To:** Dan Holmquist, GUSD

**PCO No.** 04

**From:** George Balteria, North East Trees

**Date:** September 15, 2017

A Proposed Change Order issued in response to a Price Request (PR), Bulletin, or Request for Information (RFI) does not obligate the Owner to proceed with the work. Contractor is only authorized to proceed with the work as per the Contract provisions.

**DESCRIPTION OF PROPOSAL:**

PCO #04- For additions and modifications in scope, as agreed-upon by GUSD and to be applied to project contingency for:

*Paving: correction in line item amount for Alpha & Omega Pavers (earlier, incorrect PCO #01 was inadvertently approved, processed and included in Contingency Allocation 1); furnish and install additional decomposed granite paving, location at Area 4 under trees.*

*Planting: perform on-site location of all plant materials prior to installation.*

Responsibility Code

- |                         |                        |                         |
|-------------------------|------------------------|-------------------------|
| 1. Differing Conditions | 4. Value Enhancement   | 7. Required Extra Scope |
| 2. Design Error         | 5. Settlement          | 8. Optional Extra Scope |
| 3. Design Omission      | 6. Resolution of Claim | 9. Other (explain)      |

**SUMMARY OF COSTS (Detail Attached):**

- |   |              |
|---|--------------|
| 1. Subcontractors – Pedestrian Paths/Walkways (Surfacing/Paving)<br>Note: change order amount reflects change in paver type and increased cost from item on original PCO #01. | \$5,341.75 ✓ |
| 2. Subcontractors – Removal of asphalt in Area 5 not included in original PCO#2.  | \$ 500.00 ✓  |
| 3. NET – Task 7 Pedestrian Paths/Walkways (Surfacing/Paving)  | \$2,050.00 ✓ |
| 4. NET – Task 9 Planting  | \$4,211.00   |

**Total Proposed Change Order Amount**                    **\$12,102.75**

**Estimated Number of Calendar Days to Complete Task**     NOTE: PCO 03 No increase in calendar days

All work to be performed concurrent with other related contract work. If the work cannot be completed within the current approved date of Substantial Completion, Contractor to notify the Owner in writing in accordance with the Contract provisions.





**Planning, Development & Facilities**  
 349 Magnolia Avenue  
 Glendale, California 91204  
 Tel: 818.507.0201 Fax: 818.507.4911

Authorized	Signature	Date
Owner		
Contractor	<i>[Signature]</i>	9/15/17
Architect		
Project Manager		
Inspector of Record		

**Project Name:** Benjamin Franklin Elementary Foundation Urban Greening Project

**DSA No:** File No. 19-41 Application No. 03-118133

**District Contract No:** U59314-0

**PCO No.** 04

**COST SUMMARY SHEET**

**1. GC Labor – Additions/(Deductions)**

Item No.	Work Description	Qty	ST/OT	Classification	Hours	Rate	Cost
2	New areas of d.g.			Land. Laborer	12	96	\$1,152.00
2	New areas of d.g.			Tender	25.66	35	\$898.00
3	Planting			Land. Laborer	43.86	96	\$4,211.00

Subtotal - Labor \$

OH&P, Bond & Ins. @ 10% \$

**1. TOTAL - LABOR**

**\$6,261.00**

**2. GC Materials – Additions/(Deductions) – Identify Tax rate of \_\_\_\_ %**

Item No.	Mat'l Description	Qty	Unit	Material	Tax	Unit Price	Cost

Subtotal - Materials \$

OH&P, Bond & Ins. @ 10% \$

**2. TOTAL – MAT'LS**

**\$**

**3. GC Equipment & Misc. – Additions/(Deductions) - Attach Supplier's Invoice**

Item No.	Work Description	Qty	Unit	Equipment Description	Unit Price	Cost

Subtotal – Eq. & Misc. \$

OH&P, Bond & Ins. @ 10% \$

**3. TOTAL – EQ**

**\$**



**Planning, Development & Facilities**

349 Magnolia Avenue

Glendale, California 91204

Tel: 818.507.0201 Fax: 818.507.4911

**4. Subcontractor (Sub) Additions/(Deductions) – Attach Sub Backup**

Item No.	Work Description	Qty	Unit	Subcontractor	Unit Price	Cost
1	PCO #001/#003	1	Proposal	Alpha & Omega Pavers	n/a	\$5,341.75
2	PCO #002	1	Proposal	Parsam Construction	n/a	\$500.00

Subtotal – \*Sub \$

GC OH&P, Bond & Ins. @ 6% \$

**4. TOTAL – SUB**

**\$5,841.75**

\*Subcontractor Subtotal incorporates allowable markups per the Contract

GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

CONSENT CALENDAR NO. 9

TO: Board of Education  
FROM: Winfred B. Roberson, Jr., Superintendent  
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer  
SUBJECT: **Authorization to Dispose of Surplus Property**

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The Superintendent recommends that the Board of Education declare a tee-shirt printing machine located and Daily High School, and textbooks located at Toll Middle School as listed below, as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.

- *French is Fun/Lively lessons for beginners*, Book A, ISBN # 0877204853, c. 1987 - 136 copies.
- *!En Espanol!* 1, ISBN # 0618304304, c. 2004 - 136 copies
- *Ecce Romani* 1 (Latin), ISBN # 0131163701 c 1995, 1998, 2005 - 16 copies
- *Son et Sens* (no ISBN), c. 1977 - 8 copies
- *Bon Voyage!* (Student Ed.), ISBN # 0078656303 c. 2005 - 37 copies
- *Bon Voyage!* (Teacher Wraparound Ed.), ISBN # 0078656311 c. 2005 - 1 copy
- CPO Focus on Earth Science (6<sup>th</sup> grade), ISBN #9781588922472 – 35 copies
- CPO Focus on Life Science (7<sup>th</sup> grade), ISBN #9781588922533 – 58 copies and 3 teacher editions
- CPO Focus on Physical Science (8<sup>th</sup> grade), ISBN #9781588922595 – 16 copies and 1 teacher edition

GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

CONSENT CALENDAR NO. 10

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Rebeca Andrade, Director  
Early Education and Extended Learning Programs

SUBJECT: **Agreement with the California Department of Education, After School Policy and Evaluation Office, for Contract Award No. 17-23939-6456-EZ to be used for the After School Education and Safety Program (ASES) in Glendale Unified School District for the 2017-18 School Year**

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The Superintendent recommends that the Board of Education enter into a local agreement with the California Department of Education, After School Policy and Evaluation Office, for Contract Award No. 17-23939-6456-EZ in the amount of \$1,179,019.70 to be used for the After School Education and Safety (ASES) Programs in nine elementary and three middle schools in the 2017-18 school year.

The Glendale Unified School District (GUSD) contracts with the California Department of Education, After School Policy and Evaluation Office, to provide State funds for after school child care programs that emphasize the improvement of academic achievement and educational enrichment. The purpose of this grant is to improve student performance in school and to provide a safe environment after school for students in grades 1-8.

The California Department of Education has awarded GUSD \$1,179,019.70 to continue implementation of the After School Education and Safety (ASES) program in nine elementary and three middle schools. The funds are to be expended from July 1, 2017 through June 30, 2018. This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.



GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

CONSENT CALENDAR NO. 11

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: **Approval of Revisions to Board Policies Relating to Instruction and Students - Welfare**

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The Superintendent recommends that the Board of Education approve revisions to Board Policies BP 6174 (Education for English Learners), BP 6179 (Supplemental Instruction), and (BP) 5145.9 (Hate-Motivated Behavior) as recommended by the California School Boards Association and to comply with Education Code and federal and state laws.

**BP 6174– Education for English Learners**

CSBA Update March 2017

Last GUSD Update May 2016

The Board of Education recognizes that the District has a primary responsibility for ensuring that it complies with state and federal laws and regulations. Board Policy (BP) 6174 provides procedures on the Education for English Learners. The revised policy reflects the changes in Proposition 58 in regards to Parent Exception Waiver and the duration of time in Structured English Immersion programs.

**BP 6179 – Supplemental Instruction**

CSBA Update July 2016

Last GUSD Update December 2010

The Board of Education recognizes that the District has a primary responsibility for ensuring that it complies with state and federal laws and regulations. Board Policy (BP) 6179 provides language on the provision of supplemental instruction.

Revisions include:

- Eligibility for supplemental instruction to include all students.
- Clarification of when supplemental instruction may be offered.

**BP 5145.9 – Hate-Motivated Behavior**

CSBA Update	July 2009
Last GUSD Update	January 2003

The policy is for use by Districts in the implementation of a prevention strategy for hate-motivated incidents. Elements of this policy will be integrated into existing school plans, such as school safety and staff development plans, as well as any policies developed by the District regarding school climate.

The current GUSD policy from 2003 has been updated using CSBA suggested language, current language from the GUSD Nondiscrimination Policy (BP 5145.3), and language borrowed from San Francisco Unified School District regarding their anti-slur policy.

Upon approval of the policies, updates to the accompanying Administrative Regulation will be made as needed following current District procedures.

## Instruction

### Education for English Learners

The program for English Learner (EL) students is founded on the Board's commitment to provide equal access to the educational opportunities afforded to all students. The District's local control and accountability plan (LCAP) includes annual goals and specific actions and services aligned to state and local priorities to enhance student engagement, academic-achievement, and other outcomes for English learners. The LCAP shall be based on state and federal law and current research by experts in the field. The Plan's implementation shall provide for adequate resources; standards-aligned curriculum and assessments; selection of appropriate materials; provision of sufficient instructional time; and appropriate staffing and training of personnel.

The District Master Plan shall establish complete program descriptions and procedures which provide for: identification, placement, assessment, and monitoring of progress; redesignation from EL to Fluent English Proficient (FEP) based on District criteria; related parental notification; translation and interpretation; and Parental Exception Waivers in accordance with the law.

The District Master Plan and LCAP specific actions and services shall ensure that EL students are provided with instruction that develops fluency in English as effectively and as possible. To accomplish this goal, the English program shall be designed to meet the instructional needs of students at all levels of English proficiency and be aligned with District English Language Development and English Language Arts Standards. All EL students shall have full access to the core curriculum through a simultaneous program of instruction using Specially Designed Academic Instruction in English (SDAIE) with primary language support, as needed. To assess the effectiveness of programs which serve EL students, the District shall take into consideration data that indicates student progress in English language proficiency, as well as students' overall academic achievement.

The Board is committed to a program for all students which shall reflect the contributions of all ethnic groups to the common culture and shall be designed to promote positive self-concepts and cross cultural understanding. All students must learn to respect and work cooperatively with persons of all backgrounds. Instruction shall assist students in realizing the value of individual differences, as well as the human dignity and the worth of all people. Education that recognizes the value of differences and yet emphasizes our commonalities can weld the District and community together and provide the foundation for basic understanding, trust, and effective communication.

The District shall establish a parent/guardian District English Learner Advisory Committee (DELAC). At each school site where the EL student population exceeds 20, a parent/guardian English Learner Advisory Committee (ELAC) shall be established.

## Instruction

### Education for English Learners

The Governing Board shall provide English Learners EL with challenging curriculum and instruction that develop proficiency in English as rapidly and effectively as possible in order to assist students in accessing the full educational program and achieving the District's academic standards. The District's program shall be based on sound instructional theory, use standards-aligned instructional materials, and assist students in accessing the full educational program. English learners shall be provided English language development instruction targeted to their English proficiency level and aligned with the state content standards and curriculum framework.

The Board encourages staff to exchange information with staff in other Districts and the Los Angeles County Office of Education about programs, options, and strategies for English Language Learners that succeed under various demographic conditions.

The Superintendent or designee shall maintain procedures which provide for the identification, assessment, and placement of English Learners and for their redesignation based on criteria adopted by the Board and specified in Administrative Regulations. Once identified as an English learner, a student shall be annually assessed for language proficiency until he/she is reclassified based on criteria specified in the accompanying administrative regulation. English learners' academic achievement in English language arts, mathematics, science, and any additional subject required by law shall be assessed using the CAASPP. English learners who are in their first 12 months of attending a school in the United States shall be exempted from taking the English language arts assessment to the extent allowed by federal law.

The Superintendent or designee shall ensure that all staff employed to teach English learners possess the appropriate authorization from the Commission on Teacher Credentialing. The Superintendent or designee shall provide to teachers, administrators, and other school staff research-based professional development that is designed to improve the instruction and assessment of English learners and enhance staff's ability to understand and use curricula, assessment, and instructional strategies for English learners.

The Superintendent or designee shall encourage parent/guardian and community involvement in the development, implementation, and evaluation of English language development programs. In addition, to support students' English language development, the Superintendent or designee may provide an adult literacy training program that leads to English fluency for parents/guardians and community members.

To evaluate the effectiveness of the district's educational program for English Learners, the Superintendent or designee shall annually report to the Board regarding: progress of English learners towards proficiency in English, the number and percentage of English learners reclassified as fluent English proficient, the number and percentage of English learners who are at risk of being classified as long-term English learners in accordance with Education Code 313.1,

Instruction

Education for English Learners

the achievement of English learners on standards-based tests in core curricular areas, progress toward any other goals for English learners identified in the district's LCAP, and a comparison of current data with data from at least the previous year. The Superintendent or designee shall also provide the Board with regular reports from the District English Learner Advisory Committee (DELAC) or site English Learner Advisory Committees (ELACs).

A. Type of Instruction

Students who are English Learners shall be educated through "sheltered English immersion" or "structured English immersion" during a temporary transition period. "Nearly all" of the classroom instruction in the District's Structured English Immersion (SEI) program (Program 1) shall be in English, but with the curriculum and presentation designed for students who are learning the English language. "Nearly all" for the purpose of determining the amount of instruction to be conducted in English, means that all classroom instruction shall be conducted in English except for clarification, explanation, and support as needed.

When an English Learner has acquired a reasonable level of English proficiency as measured by any of the state-designated assessments approved by the California Department of Education or any locally developed assessments and using other criteria developed by the District, he/she shall be transferred from a Structured English Immersion classroom to an English Language Mainstream (Program 2) classroom in which the instruction is "overwhelmingly" in English.

An English Learner has acquired a "reasonable level of English proficiency" when he/she has achieved the Intermediate Level of English language proficiency.

At any time during the school year, upon the request of his/her parent/guardian, a student shall be placed in an English Language Mainstream classroom.

Parents and guardians may select a language acquisition program that best suits their child. Schools in which the parents and legal guardians of 30 pupils or more per school or the parent or legal guardians of 20 pupils or more in any grade request a language acquisition program that is designed to provide language instruction shall be required to offer such a program to the extent possible. (EC Section 310(a))

Instruction

Education for English Learners

Legal References: Education Codes: 300-340, 430-446, 33308.5, 44253.5-44253.10, 44560, 48985, 51101, 51101.1, 52015, 52130-52135, 52160-52178.4, 52180-52186, 54000-54041, 60040, 60810-60812, 62000-62005, Code of Regulations, Title 5: 3935, 4300-4320, 11300-11316, 11510-11516 United States Code, Title 20: 1701-1705, 6312, 6801-6871; 648

Policy Adopted: 12/06/1994

Policy Amended: 04/03/2001; 10/15/2002; 12/14/2010; 05/24/2016; 10/17/2017

(Formerly Board Policy 6530)

## Instruction

### Supplemental Instruction

The Board of Education shall provide supplemental instructional programs to motivate and support students to overcome academic deficiencies, attain grade-level academic standards, or enhance critical skills as defined in District Policy and Regulations 5113. The District shall offer programs of direct, systematic, and intensive supplemental instruction to meet student needs. Supplemental instruction shall be offered in accordance with law and may be used to assist the District in meeting its goals for student achievement.

Supplemental instruction may be offered during and outside the regular school day, including during the summer, before school, after school, on Saturday, and/or during intersessions. When supplemental instruction is offered during the regular school day, it shall not supplant the student's instruction in the core curriculum areas or physical education.

The District shall offer direct, systematic and intensive supplemental instruction for students in grades 9 through 12 who need support to successfully complete courses required for graduation.

As appropriate, supplemental instruction may be provided through a classroom setting, individual or small group instruction, technology-based instruction, and/or an arrangement with a community or other external service provider.

A student may be required to participate in supplemental instruction outside the regular day. In such cases, written parent/guardian consent shall be obtained for the student's participation.

The District shall offer alternative supports designed to increase the academic achievement of socioeconomically disadvantaged students attending schools identified by the California Department of Education for program improvement for two or more consecutive years.

As funding, facilities and staffing permit, supplemental instruction may be offered to:

1. Students who are identified as being at risk for retention based on state assessment results, grades, or other indicators.
2. Students who demonstrate academic deficiencies that may jeopardize their attainment of academic standards.
3. High school students who need support to successfully complete courses required for graduation.

Instruction

Supplemental Instruction

Legal Reference: Education Code: 420-428, 37200-37202, 37223, 37252-37252.5, 42239-42239.2, 44259, 48070-48070.5, 53025-53031-53081-53084, 60850-60856, 99223

Policy Adopted: 10/15/2002

Policy Amended: 12/14/2010; 10/17/2017



## Students - Welfare

### Hate-Motivated Behavior

In order to create a safe learning environment for all students, the Board of Education desires to protect the right of every student to be free from hate-motivated behavior and will promote harmonious relationships among students so as to enable them to gain a true understanding of the civil rights and social responsibilities of people in society.

The District prohibits discriminatory behavior, statements or slurs that degrade an individual on the basis of his/her actual or perceived race, color, ancestry, national origin, nationality, ethnicity, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression. Use of slurs is incompatible with the mission of the District to provide a safe, educational environment for students. Slurs are not always acknowledged as being painful and oppressive. Using any derogatory term attacks a person's self-esteem. Further, use of these terms by students or adults teaches that these verbal attacks of others are acceptable. The District accepts that the responsibility as educators includes creating a learning environment that respects diversity and educating students about the harm that discriminatory behavior, statements, or slurs causes.

The Superintendent or designee shall collaborate with regional programs and community organizations to promote safe environments for youth. These efforts shall be focused on providing an efficient use of district and community resources.

The district shall provide age-appropriate instruction to help promote an understanding of and respect for human rights, diversity, and tolerance in a multicultural society and to provide strategies to manage conflicts constructively.

The Superintendent or designee shall ensure that staff receive training on recognizing hate-motivated behavior and on strategies to help respond appropriately to such behavior.

### Grievance Procedures

Any student who believes he/she is a victim of hate-motivated behavior shall immediately contact the Principal or designee. Upon receiving such a complaint, the Principal or designee shall immediately investigate the complaint in accordance with school-level complaint process/grievance procedures. A student who has been found to have demonstrated hate-motivated behavior shall be subject to appropriate consequence or discipline in accordance with law, Board policy, and administrative regulation, which may include suspension or expulsion when the behavior is severe or pervasive as defined in Education Code 48900.4.

As necessary, the district shall provide counseling, guidance, and support to students who are victims of hate-motivated behavior and to students who exhibit such behavior.

Students - Welfare

Hate-Motivated Behavior

Staff who receive notice of hate-motivated behavior or personally observe such behavior shall notify the Principal, Superintendent or designee, and/or law enforcement, as appropriate. Any employee who permits or engages in prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, shall be subject to disciplinary action, up to and including dismissal.

Legal Reference: Education Code, Sections 200-262; 32282; 48900.3; 48900.4  
Penal Code, Sections 422.55; 422.6  
Code of Regulations, Title 5 Sections: 4600-4687; 4900-4965

Policy Adopted: 1/14/03

Policy Amended: 10/17/2017

GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

CONSENT CALENDAR NO. 12

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Frank Schlueter, Director, Educational Technology & Information Services

SUBJECT: **Approval of Renewal of iBoss Web Filter with AMS.net for the 2017-2018 School Year**

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The Superintendent recommends that the Board of Education approve the renewal of the iBoss Web Filter with AMS.net for the 2017-2018 school year for a total amount of \$43, 215.72.

On December 9, 2014, the Board of Education approved the purchase of the iBoss Web Filter from AMS.net. The iBoss Web Filter is designed for the educational environment with features such as Safe Search for YouTube and a more convenient way for teachers to have elevated privileges. Both the Superintendent's Facility Advisory Committee (SFAC) and the Superintendent's Facility Advisory Technology Sub-Committee (SFATS) supported the recommendation of purchasing this system.

It is recommended that GUSD renew the maintenance agreement with AMS.net for the District's iBoss Web Filter system. The total cost for the annual maintenance and support renewal is \$43,215.72 and will be funded by the Educational Technology and Information Services budget.



**AMS.NET, Inc.**  
 502 Commerce Way, Livermore, CA 94551  
 925-245-6100 • 925-245-6150 Fax  
 www.ams.net

## Customer Price Quote

### Customer

Glendale Unified School District  
 223 N Jackson St  
 Glendale CA, 91206-4334 US  
 ATTN: Frank Schlueter

### Ship To

Glendale Unified School District  
 349 W Magnolia Avenue  
 Glendale, CA 91204-4334  
 ATTN: Frank Schlueter

### Quote Description

iboss Support - Expiration: 6/30/18

<b>Quote #</b>	<b>#Q-00019804</b>
<b>Project #</b>	84594
<b>Modified</b>	10/4/2017
<b>Account Mgr.</b>	Andrew Silva
<b>AM Phone</b>	(562) 236-5316
<b>AM Email</b>	asilva@ams.net
<b>Inside Account Mgr.</b>	Mike Bruington
<b>IAM Phone</b>	(925) 245-6165
<b>IAM Email</b>	mbruington@ams.net
<b>Quote Exp.</b>	7/23/2018

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
<b>Support through 6/28/18</b>					
1	<b>K12-SWG-14600-1S-B</b> iboss Secure Web Gateway 1 Year Advanced Hardware Replacement Warranty NBD when Available (1U)	iBOSS Network Security	1.00	\$655.72	\$655.72
2	<b>K12-SWG-14600-1S-B</b> SWG-14600-1S iBoss Secure Web Gateway 1 Year Subscription (price per device 10001+ MOQ applies)	iBOSS Network Security	15200.00	\$1.51	\$22,952.00
3	<b>K12-SWG-14600-1S-B</b> FireSphere APT Module 1 Year Subscription (price per device 10001+ MOQ applies)	iBOSS Network Security	15200.00	\$1.29	\$19,608.00

## Order Summary

Subtotal	\$43,215.72
Adjustment	\$0.00
Estimated Taxes	\$0.00
<b>Total</b>	<b>\$43,215.72</b>

## Terms and Conditions

1. AMS.NET will require a Purchase Order referencing this Quote # or if a Purchase order is not provided, an authorized representative must sign this quote.

2. Payment terms are Net 30. An interest charge of 1.5% per month will be applied to all accounts past due, plus all costs of collection and reasonable attorneys fees. AMS.NET accepts all major credit cards. A convenience fee of 3.5% will be assessed. Customer agrees to accept multiple invoices for projects that cover multiple sales. In the event that a site's readiness is delayed by the customer, customer agrees to accept and pay invoices that reflect equipment and services already received.

3. Items sold by AMS.NET, Inc. and shipped to destinations in California are subject to sales tax. If an item is subject to sales tax in the state to which the order is shipped, tax is generally calculated on the total selling price of each individual item. In accordance with state tax laws, the total selling price of an order will generally include shipping and handling charges and item-level discounts. The amount of tax charged on your order will depend upon many factors including, but not limited to, the type of item(s) purchased, and the source and destination of the shipment. Factors can change between the time you place an order and the time an invoice is sent, which could affect the calculation of sales taxes. The amount appearing on your proposal as 'Estimated Sales Tax' may differ from the sales taxes ultimately charged. Shipping charges and sales tax will be added to this order when invoiced and the customer agrees to pay these charges.

4. All companies with tax exemption must present a valid Tax Exempt form. If Customer is tax exempt or if tax exempt form is not provided then customer agrees to pay all applicable taxes.

5. All shipments are FOB Origin or Pre-paid and shipped to Dock. Any Special shipping requirements must be clearly stated on all PO's (i.e. inside delivery). If inside Delivery or Lift-gate is required it must be specified and additional fees will incur. Shipping charges that appear on this quote are an estimate, AMS.NET will invoice and the customer will pay the actual shipping charge when identified.

6. Upon delivery of equipment, customer agrees to open all shipments and visually inspect equipment for physical damages. All damages must be reported to AMS.NET within 24 hours of delivery.

7. Returns will be accepted at AMS.NET discretion and are subject to manufacturer returns policies as well. For returns to be approved all merchandise must be in an unopened box and the customer agrees to pay a restocking fee of 15% of the purchase price. Returns must be made within 15 Days of receipt. All shipments must have a valid RMA number from AMS.NET before returning. For RMA requests please contact our Customer Service Department at (800) 893-3660 Ext. 6111. Email RMA requests should be directed to [service@ams.net](mailto:service@ams.net) A copy of AMS.NET's full RMA policy is available for review online at [www.ams.net/services/procurement-and-financing/](http://www.ams.net/services/procurement-and-financing/)

8. The laws of the State of California will apply to this sale.

9. The term "installation date" means the first business day on which installation of the system is complete. Minor omissions or variances in performance of the System that do not materially or adversely affect the operation of the system, shall not be deemed to have postponed the Installation Date. Seller shall use its best efforts to make timely delivery and installation. However, all stated delivery and installation dates are approximate and except as expressly provided in this agreement, Seller shall, under no circumstance, be deemed to be in default hereunder or be liable for consequential, incidental or special damages or commercial loss resulting from delays in delivery or installation.

10. Warranties. AMS warrants to Customer that it has good title to the equipment being sold to Customer under this Agreement, and the right to sell such equipment to Customer free of liens or encumbrances. AMS further warrants to Customer that the equipment being sold to Customer hereunder shall be free from defects in workmanship for a warranty period of thirty (30) days commencing on the later date the equipment is delivered to Customer or the date upon which AMS completes performance of the services to be performed under this agreement (this warranty being hereinafter referred to as an "Installation Warranty"). Except as expressly set forth in this paragraph, AMS does not make, and hereby disclaims, any and all representations or warranties, express or implied, with respect to the equipment or services being provided under this agreement, including but not limited to any implied warranties of merchantability, fitness for a particular purpose, satisfactory quality, against infringement, or arising from a course of dealing, usage or trade practice. AMS shall reasonably cooperate and assist Customer in enforcing any manufacturer warranties with respect to the equipment being sold to Customer under this Agreement. AMS hereby advises Customer, and Customer acknowledges that in the event Customer desires to procure from AMS any warranty protection beyond the warranty of title and the Installation Warranty provided under this Paragraph, Customer may do so by entering into a separate Service Agreement with AMS.

Manufacturer's warranty that is guaranteed is whatever is published by the manufacturer at the time of purchase.

AMS.NET Tax ID: 94-3291629

C7 License: 763508



**AMS.NET, Inc.**  
502 Commerce Way, Livermore, CA 94551  
925-245-6100 • 925-245-6150 Fax  
[www.ams.net](http://www.ams.net)

Please fax signed Quotation or Purchase Order to your  
AMS.NET account manager or to 925.245.6150. Full terms and  
conditions can be viewed on our website at  
[www.ams.net/services/procurement-and-financing/](http://www.ams.net/services/procurement-and-financing/)

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Print Title: \_\_\_\_\_

GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

CONSENT CALENDAR NO. 13

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Lena Richter, Director, Categorical Programs & Intervention

SUBJECT: **Approval of the Services Agreement between Glendale Unified School District and TPR Education, LLC**

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The Superintendent recommends that the Board of Education approve the Services Agreement between Glendale Unified School District and TPR Education, LLC in the amount of \$23,000 to provide online tutoring services to identified students at Glendale High School.

Glendale Unified School District has contracted with TPR Education, LLC (The Princeton Review) to provide online tutoring services to identified students at Glendale High School. These services will be available online with 24/7 access for up to 500 hours of student usage.

The program contract is from October 1, 2017 through June 6, 2018 in the amount of \$23,000, which will be covered by school site Title I funds.



## Master Services Agreement (MSA)

This Master Services Agreement (this "Agreement") is effective as of the date last executed below (the "Effective Date") by and between TPR Education, LLC d/b/a The Princeton Review ("TPR") and Glendale High School ("Organization") each a "Party," and collectively, the "Parties." Subject to and in consideration of the mutual covenants, terms and conditions set forth herein, and for other good and valuable consideration, the receipt and sufficiency which are hereby acknowledged, the Parties agree as follow:

**1. Scope of Services .** TPR shall perform and/or provide to Organization the Services set forth in the attached Statement of Work ("SOW") or subsequent SOWs that may be executed by the Parties. Any such SOW shall be incorporated herein by reference (the services outlined in any SOW are hereafter referred to as the "TPR Services"). Additional units of the Services on the SOW can be ordered by email request from the Organization representative. Absent the execution of a SOW, this Agreement does not, in and of itself, represent a commitment by TPR to provide TPR Services to Organization.

**2. Term.** This Agreement commences on the Effective Date and continues until the completion or expiration of the TPR Services set forth on all operative SOWs, unless earlier terminated in accordance with Section 3.

2.1. Term of SOW(s). The term for any SOW is specified on that SOW. Any SOW may be renewed by written agreement of the Parties for an additional term or upon the execution by both parties of a new SOW.

### **3. Termination; Service Suspension .**

3.1. Either party may terminate this Agreement or any SOW immediately upon notice to the other party if the other party (i) materially breaches this Agreement or such SOW and fails to remedy such breach within 30 days after receiving notice of the breach; (ii) materially breaches this Agreement or such SOW in a manner that cannot be remedied; or (iii) commences bankruptcy or dissolution proceedings, has a receiver appointed for a substantial part of its assets, or ceases to operate in the ordinary course of business.

3.2. TPR may suspend Organization's access to the TPR Services if payment is 15 days in arrears. If Organization is 30 days past due on any payment, TPR may immediately terminate this Agreement without penalty. If TPR cannot provide the TPR Services for 45 consecutive days, in any format or medium, due to events beyond its control, whether an act of God, government regulation, or civic unrest, TPR may terminate this Agreement without further obligation.

**4. Fees; Payment Terms .** Organization agrees to pay the fees set forth on any SOW for TPR Services pursuant to the following terms:

4.1. All invoices are net 30 from the invoice date, unless otherwise specified in the applicable SOW.

4.2. For courses with per student fees, all final fees and billing will be based on the number of students on the Roster, as outlined below. Withdrawal of a student from a TPR Service under the Agreement after delivery of the Roster will not result in a reduction of the calculated fee or a refund.





- 4.3. Any SOW for renewed TPR Services shall include a 3% fee increase, unless parties agree in writing otherwise.
- 4.4. The Organization is responsible for sales tax, unless the Organization provides a sales tax exemption certificate.
- 4.5. If TPR has not received payment of the invoiced amount within 30 days from the date of the invoice, TPR shall be entitled to recover from Organization all undisputed invoiced amounts, plus TPR's collection and litigation costs (including reasonable attorneys' fees), plus interest on all amounts owed at the highest rate allowed by law.
- 4.6. Purchase order needed: Yes
- 4.7. Tax Exempt Status: No
- 4.8 Billing Contact information:

**The Princeton Review**

**Organization**

Glendale High School

1440 E BROADWAY  
Glendale, CA 91205  
ATTN: Sarah Kleinberg

AccountsReceivableTPR@review.com

skleinberg@gusd.net

1-800-444-0189

818-242-3161 ext 87114

**5. Products**

5.1. Courses. If courses, whether in-person or online, are included in the TPR Services:

5.1.1. The Organization will provide TPR with all assistance needed to set up and launch the TPR Services, including but not limited to:

5.1.1.1. A coordinator for the TPR Services.

5.1.1.2. A roster of students enrolled for each of the TPR-led courses, in an electronic format, by the fourteenth (14th) calendar day from the start of the course (the "Roster"). Billing for courses with per student fees will be based on the Roster. The Roster shall contain the first name, last name and email address for each enrolled student. TPR reserves the right to cancel a course without liability if fewer than the minimum numbers of students for a course, as specified on the applicable SOW, enrolls in the course.



5.1.1.3. Reasonable classroom facilities, at no cost to TPR, for delivery of any in-person TPR Services to be provided, and, if available, security.

5.1.2. The Organization shall provide TPR with 48-hours advance notice of any changes to the schedule of a TPR Service (except with respect to a Force Majeure event).

5.2. Teacher-to-Teacher (T2T). If Teacher-to-Teacher training is included in the TPR Services:

5.2.1. The Organization agrees that only teachers who have qualified and been certified by TPR at TPR standards ("TPR Certified Teachers") will teach a TPR program. TPR reserves the right to revoke the certification of any Organization teacher (i) who fails to maintain the confidentiality of the Confidential Information, or (ii) who uses the Confidential Information outside the scope of the Agreement. Upon expiration or termination of the certification of any Organization teacher, including if such teacher leaves the employ of the Organization, the Organization shall collect from such teacher and deliver to TPR all Confidential Information and other property of TPR, whether in tangible or electronic format, and including teacher's notes and summaries of any Confidential Information.

5.2.2 Any TPR Certified Teacher that will teach a TPR program for Organization must sign the standard TPR Teacher-to-Teacher Instructor Agreement.

5.3. If Homework Help ("HH") is included in the TPR Services:

5.3.1. All marketing, promotional, and other communications by the Organization that mention or refer to HH services, which include but are not limited to Live Homework Help®, SkillsCenter resource library, and/or Student Center, must include the "The Princeton Review" or "Powered by Tutor" logo, and include the ® symbol. This includes all Organization web pages that refer to or link to The Princeton Review or Tutor.com sites.

## **6. Availability of Online Resources**

6.1. TPR shall use commercially reasonable efforts to make online resources other than HH available 24 hours a day, seven days per week, subject to reasonable downtime for maintenance and related activities and loss or interruption due to causes beyond TPR's control. Except for emergencies, any such downtime for maintenance and related activities will be scheduled at times that minimize the impact to the Organization.

6.2. HH is offered 24 hours a day on 361 days of each standard year, and 362 days of each leap year. New subjects may have more limited hours. Homework Help is unavailable on January 1, July 4, Thanksgiving Day, and December 25. On those holidays, the HH services close beginning at 1:01 a.m. and they reopen at 2:00 p.m. on the following day (all times Eastern). En Español is available from 2:00 p.m.- 2:00 a.m. and Nursing and Allied Health is available 4:00 p.m. to 12 a.m. TPR may change the dates of availability of HH, and will notify the Organization of any such changes.

6.3. For any online resources, TPR has the right to change the content or technical specifications of any aspect of the online resources at TPR's sole discretion. Such changes may result in the Organization's inability to access the online



resource temporarily.

## **7. Confidentiality**

Except as otherwise provided in this Agreement, the Parties agree that the terms of this Agreement and all information, data, materials or technology communicated by a Party to the other Party that is marked as “Confidential” or “Proprietary,” or that, under the circumstances taken as a whole, would be reasonably deemed to be confidential, including but not limited to all student records containing Personally Identifiable Information, as defined below (“Confidential Information”) will be received in strict confidence, will be used only for purposes of this Agreement, and will not be disclosed by the receiving Party, or its agents, without the prior written consent of the disclosing Party. “Personally Identifiable Information” means any information relating to or that identifies (or that could be used to identify) any individual, including but not limited to, any individual student or parent name, address, personal identifiers such as Social Security numbers or school- or district-issued student identification numbers, and any other information or combination of information that would make the identity of the student or parent easily traceable. Each Party agrees to use the same means to protect the disclosing Party’s Confidential Information that it uses to protect its own Confidential Information, but in any event not less than commercially reasonable means. Notwithstanding anything to the contrary herein, a receiving party shall only disclose Confidential Information of the disclosing party to the receiving party’s personnel who need to know such Confidential Information in connection with this Agreement; if TPR believes, at its sole discretion, that an immediate disclosure is necessary to protect the student’s or a third party’s physical safety; or if disclosure is otherwise required by law. Each receiving party will advise its employees to whom disclosure of Confidential Information of the disclosing party is made, of the obligations hereunder to protect such Confidential Information and such employees shall have agreed to obligations of confidentiality substantially similar to those herein. Confidential Information will not include information that is (i) already known by the receiving party without an obligation of confidentiality other than pursuant to this Agreement; (ii) publicly known or becomes publicly known through no unauthorized act of the receiving party; (iii) rightfully received from a third party without an obligation of confidentiality; and (iv) independently developed without use of the other party’s Confidential Information.

## **8. Data**

8.1 Student Privacy Rights: Without limitation of its obligations under Section 7 above, (a) TPR shall take all commercially reasonable measures to protect the Personal Identifiable Information of Organization’s students consistent with Family Education Rights and Privacy Act (“FERPA”) and all applicable privacy laws.

8.2 Ownership and Use of Student Data: Student data, collected by TPR in delivering Services under this Agreement will be the property of the Organization. Organization grants TPR a limited license to use such student data, including diagnostic, practice test scores, actual test scores and score improvements, (i) in connection with the performance by TPR of its obligations to Organization, (ii) to help TPR analyze the efficacy of its programs and (iii) for use in the marketing and promotion of TPR’s programs; provided, that TPR will not disclose any Personally Identifiable Information contained in such data and will otherwise use such data in compliance with TPR’s confidentiality obligation. To the extent permitted by law, the Organization shall cooperate with TPR to provide TPR with actual test scores of students for the tests prepared for under the Agreement solely for use by TPR in accordance with this section.



## 9. Intellectual Property Rights

9.1. Intellectual Property: (a) The Organization acknowledges and agrees that (i) all right, title and interest in and to the TPR Intellectual Property, as defined below, are and will remain TPR's and its current and future affiliates', and this Agreement in no way conveys any right, title or interest in the TPR Intellectual Property other than the limited licenses set forth in the Agreement, and (ii) the TPR Intellectual Property embodies valuable confidential and secret information of TPR and its current and future affiliates, the development of which required the expenditure of considerable time and money. "TPR Intellectual Property" means all rights, including future rights, in TPR or its current and future affiliates' copyrights, moral rights, patent rights (including patent applications and disclosures), trademarks, rights of priority, publicity rights, and trade secret rights, documentation, specifications, designs, instructional methods, strategies, techniques and methodologies, and software programs, including but not limited to the Administrator Dashboard and the Online Student Center, recognized in any country or jurisdiction in the world, and all session transcripts, survey data and usage information, access to which is provided hereunder. (b) Upon the expiration or termination of this Agreement for any reason, the Organization shall deliver to TPR any and all TPR-owned equipment, supplies and all TPR Intellectual Property, or copies thereof, in electronic format or otherwise, in the Organization's possession or under its control. Within ten (10) business days of the expiration or termination of this Agreement, the Organization shall deliver to TPR an affidavit stating that to the best of its knowledge and information all TPR Intellectual Property required to be delivered under this Agreement has been delivered and copies that have not been delivered have been deleted or destroyed.

9.2. Limited License: TPR, on behalf of itself and its affiliates, hereby grants to the Organization a nonexclusive, non-transferable license (the "License") to use, and to permit its registered students and if applicable its teachers and administrators to use, the TPR Intellectual Property during the Term solely in connection with the TPR Services provided under the Agreement or applicable SOW. Organization shall not: (i) copy, modify, alter, excerpt, decompile, disassemble or otherwise reverse engineer the TPR Intellectual Property, and shall prevent others from doing so; (ii) delete or in any manner alter the copyright, trademark or other proprietary notices of TPR or its affiliates, if any, appearing on the TPR Intellectual Property, and (iii) use, and shall prevent others from using, the TPR Intellectual Property and other Confidential Information to teach any class or course or for any other purpose, except in connection with TPR Services. The Organization shall notify TPR promptly of any known or suspected infringement of the TPR Intellectual Property of which the Organization becomes aware. The Organization acknowledges that no source code or technical level documentation is licensed under this Agreement, and that TPR reserves all title and other rights to the Services, including without limitation the right to access and modify the Services for training, maintenance, upgrades, and security purposes. The Organization shall (i) ensure that access to the Services is properly limited to authorized users and that each account has a unique authorized user, and (ii) notify TPR promptly if Organization becomes aware of Services being used by an unauthorized person. If there is unauthorized use of a password or the Services, TPR may cancel that account. TPR reserves the right to, at its sole discretion, disable access to any online resource for any person who fails to comply with TPR rules and procedures applicable to the resource, including the Terms of Use on TPR's website, and no credit or refund will be issued for such person.

9.3. Use of Name or Logo: Neither party will use the other party's name, logos, trademarks, or other marks without that party's written consent.



## 10. Warranties, Liabilities, Indemnities

10.1. Disclaimer; Limitation of Liability: (a) EXCEPT AS EXPLICITLY SET FORTH IN THIS AGREEMENT, THE SERVICES ARE PROVIDED ON AN “AS IS” BASIS AND TPR, ON BEHALF OF ITSELF AND ITS AFFILIATES, HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, REPRESENTATIONS AND GUARANTIES, EXPRESS OR IMPLIED, WHETHER ARISING BY STATUTE OR OTHERWISE IN LAW OR FROM A COURSE OF DEALING OR USAGE OF TRADE, INCLUDING BUT NOT LIMITED TO ANY WARRANTY OF ACCURACY, COMPLETENESS, PERFORMANCE, CURRENCY, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE AND ANY REPRESENTATION OF RESULTS FOR STUDENTS, SUCH AS ANY IMPROVEMENT IN TEST SCORES. SUCH RESULTS ARE DEPENDENT ON FACTORS OUTSIDE OF TPR’S CONTROL. EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, TPR MAKES NO WARRANTY OR REPRESENTATION THAT THE SERVICES WILL MEET ORGANIZATION’S REQUIREMENTS OR WILL WORK IN COMBINATION WITH ANY HARDWARE OR APPLICATIONS PROVIDED BY THIRD PARTIES, THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE, THAT ANY SERVICE HEREUNDER OR THE SERVER THAT MAKES IT AVAILABLE IS FREE OF VIRUSES, TROJANS, MALWARE OR OTHER HARMFUL COMPONENTS OR THAT ALL DEFECTS IN THE SERVICES WILL BE CORRECTED. TO THE FULL EXTENT ALLOWED BY LAW, THE FOREGOING WARRANTIES AND REMEDIES ARE EXCLUSIVE AND ARE IN LIEU OF ALL OTHER WARRANTIES, TERMS, OR CONDITIONS, EXPRESS OR IMPLIED, EITHER IN FACT OR BY OPERATION OF LAW, STATUTORY OR OTHERWISE. THIS LIMITATION OF LIABILITY AND EXCLUSION OF CERTAIN DAMAGES SHALL APPLY REGARDLESS OF THE SUCCESS OR EFFECTIVENESS OF OTHER REMEDIES. (b) Neither Party nor its affiliates shall be liable to the other Party or to any other person for any indirect, consequential, punitive or special damages, of any character, whether in an action in contract, tort or otherwise, arising out of or in connection with this Agreement, even if that party or its affiliates had been advised of the possibility of such damages.

10.2. In the event of a defect in the Services, the Organization’s sole remedy shall be to have TPR use commercially reasonable efforts to correct any defect in the applicable computer code, either by modification or workaround. TPR shall have no obligation to correct nonconformities resulting from (i) any modifications not authorized by TPR; (ii) any use or misuse thereof contrary to TPR’s specifications; (iii) any TPR property being installed or operated in contravention of requirements contained in such specifications; (iv) TPR software that has been obviated by later versions, updates, upgrades or releases lacking such nonconformity; (v) Services which operate properly in combination with third party software or hardware recommended by TPR; or (vi) TPR property which has been modified by the Organization or a User not in accordance with TPR’s specifications or applicable guidelines.

10.3. Indemnification: (a) Except to the extent prohibited by the laws of the State in which the Organization is located, the Organization shall indemnify and defend TPR and its affiliates, and its and their directors, officers, employees and agents (collectively the “TPR Parties”), from and against any costs, fees, expenses (including reasonable attorneys’ fees whether arising out of a third-party claim or in enforcing this indemnification), claims, liabilities, losses, judgments, settlements and damages (including all damages awarded to third parties payable by a TPR Party, but in all cases only a TPR Party’s direct damages) arising out of, or related to: (i) the Organization’s breach of any provision of this Agreement, (ii) any negligent act or omission or willful misconduct of the Organization or any of its officers, employees



or agents, or (iii) TPR's receipt of, access to or use of any student records containing personally identifiable information hereunder from the Organization, provided that TPR uses such personally identifiable information only in accordance with this Agreement; provided, that TPR notifies Organization within a week of receipt of any claim. (b) TPR shall indemnify and defend the Organization, and its directors, officers, employees and agents (collectively, the "Organization Parties"), from and against any costs, fees, expenses (including reasonable attorneys' fees whether arising out of a third-party claim or in enforcing this indemnification), claims, liabilities, losses, judgments, settlements and damages (including all damages awarded to third parties payable by an Organization Party, but in all cases only the Organization Party's direct damages) arising out of, or related to: (i) TPR's breach of any provision of this Agreement, or (ii) any negligent act or omission or willful misconduct of TPR or any of its officers, employees or agents; provided that Organization notifies TPR within a week of receipt of any such claim.

## **11. Miscellaneous**

11.1 Entire Agreement: The Agreement, SOWs, Exhibits and any Addendums to the Agreement, contains the entire understanding between the parties and supersedes any prior oral and written understandings, agreements, communications, and terms and conditions attached to or contained within a purchase order issued by Organization in connection with the TPR Services, including, but not limited to, any security or privacy agreements executed by the parties. No amendment to or modification of this Agreement, in whole or in part, will be valid or binding unless it is in writing and executed by both parties. If any part of this agreement is declared void or unenforceable, the remainder will remain in full force and effect.

11.2. Order of Precedence: In the event of a conflict between the terms of the Agreement and a SOW (including any exhibits or attachments thereto), the terms of the SOW shall govern but only as regards such SOW.

11.3. Waiver: A party's failure or neglect to enforce any of rights under this agreement will not be deemed to be a waiver of that party's rights.

11.4. Non-Solicitation: Organization agrees that during the Term and for one (1) year following the termination or expiration of this Agreement, it will not recruit, solicit for employment, employ, or help any other third party to recruit, solicit for employment or employ, any TPR employee with whom Organization had contact in connection with this Agreement.

11.5. Force Majeure: TPR shall not be deemed to be in default for failure to comply with any provision, if such failure results from acts or events beyond its reasonable control.

11.6. Survival: Sections 7-11 survive the termination or expiration of this Agreement.

11.7. Governing Law; Jurisdiction/Waiver of Jury Trial: This Agreement is governed by and should be interpreted under California Law without regard to its conflict of laws rules. Each Party hereby irrevocably submits to the personal jurisdiction of such courts and irrevocably waives all objections to such venue. Each party waives to the fullest extent permitted by law its right to trial by jury in any action or proceeding arising out of, relating to or in connection with this



Agreement.

11.8. Compliance with Laws: Each of the parties shall comply with all applicable laws, ordinances, rules, regulations, codes and policies in connection with its performance under this Agreement.

11.9. All notices relating to this Agreement must be in writing and must reference this Agreement. Such notices will be deemed sufficient if sent by postage prepaid first-class mail, receipted courier service, facsimile, or email, at the address below or to such other address as specified in writing and will be effective upon receipt.



**The Princeton Review**

**Glendale High School**

110 E 42nd Street, 7th Floor  
New York, NY, 10017

Attn: Legal Department

FAX: (508) 663-5115

E-mail: Legal@review.com

E-mail:

11.10. Successors and Assigns: This Agreement shall be binding upon and shall inure to the benefit of the respective successors and assigns of the parties, provided that the Organization may not assign this Agreement Without the written consent of TPR.

11.11 Independent Contractor: TPR is an independent contractor and this Agreement will not be construed as creating a relationship of employment, agency, partnership, joint venture, or any other form of legal association.

11.12. Counterparts Authorized Signature: Organization certifies that the individual signing this Agreement on its behalf has the authority to bind the Organization to perform its obligations under this Agreement.

IN WITNESS WHEREOF, the parties have executed and delivered this Agreement as of the Effective Date.

\_\_\_\_\_  
TPR Education, LLC

Name:

Title: Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Glendale High School**

Name:

Title:

\_\_\_\_\_  
Date





## Statement of Work

This Statement of Work ("SOW") is entered into pursuant to the MSA between TPR Education, LLC d/b/a The Princeton Review ("TPR") and **Glendale High School** ("Organization"). TPR agrees to provide Organization with the Services and the Organization agrees to pay TPR for the Services as specified below.

Primary TPR Contact:

Name: Keisha Hellon

Email: keisha.hellon@review.com

Primary Organization Contact:

Name: Sarah Kleinberg

Email: skleinberg@gusd.net

Opportunity number: 89937

**Term of SOW: 10/15/2017 to 10/14/2018**

Location for delivery of services: Online

**Product: Homework Help**

Number of Hours	Per Hour Pricing
0 - 999	\$39.00
1,000 - 4,999	\$37.00
5,000 - 9,999	\$34.00
10,000 or more	\$30.00

**Student Usage Fees**

Student usage fees are calculated using the tiered rates above. Each tier, and associated price, corresponds with the number of hours purchased.

**Predictive Insights**

Fees for the Homework Help Predictive Insights product are billed annually.



## Implementation Fees

Fees associated with Homework Help implementation are one time fees.

Student Usage Fees	\$39 x 500	\$19,500
Predictive Insights	Billed Annually	\$2500
Implementation Fee	One Time Fee	\$1000
Homework Help Subtotal		\$23,000
<b>Total Minimum Contract Value</b>		<b>\$23,000</b>

**CALIFORNIA EDUCATION CODE SECTION 49073.1 AMENDMENT**  
**TO SERVICES AGREEMENT BETWEEN**  
**GLENDALE UNIFIED SCHOOL DISTRICT AND**  
**TPR EDUCATION, LLC (“VENDOR”)**

This Amendment is made part of and modifies the Agreement dated October 4, 2017, and any subsequent amendments thereto (hereinafter referred to as the “Agreement”) between the Glendale Unified School District (“District”) and TPR Education, LLC (“Vendor”). Terms not defined otherwise herein shall have the meaning ascribed to them in the Agreement. To the extent of any conflict or inconsistency between this Amendment and the terms and conditions of the Agreement, this Amendment will prevail.

**RECITALS**

**WHEREAS**, through the Agreement Vendor provides digital education software that is authorized to access, store and use Pupil Records and/or provides services, including cloud-based services, for the digital storage, management and/or retrieval of Pupil Records;

**WHEREAS**, as a California school district, District is subject to certain provisions of the California Education Code;

**WHEREAS**, District is a “local educational agency” under California Education Code section 49073.1(d)(3), which defines “local educational agency” as including “school districts, county offices of education, and charter schools;”

**WHEREAS**, Vendor is a “third party” under California Education Code section 49073.1(d)(6), which defines “third party” as a provider of digital educational software or services, including cloud-based services, for the digital storage, management, and retrieval of Pupil Records;

**WHEREAS**, California Education Code section 49073.1 requires that any contract for the provision of services entered into between District and Vendor contain provisions specified in sections (b)(1) through (b)(9) of California Education Code section 49073.1;

**WHEREAS**, District and Vendor desire to amend the terms of the Agreement to satisfy the requirements of California Education Code section 49073.1.

**NOW THEREFORE, DISTRICT AND VENDOR AGREE TO THE TERMS IN COMPLIANCE WITH CALIFORNIA EDUCATION CODE SECTION 49073.1:**

1. Definitions: As used in herein the following terms are defined as follows:
  - a. “Amendment” means this California Education Code Section 49073.1 Amendment to Agreement between District and Vendor.
  - b. “Adult Pupil” means a Pupil who has reached 18 years of age.
  - c. “District Data” means documents, information and data, including Pupil Records, submitted to Vendor by District for processing through Vendor’s services and/or documents, information and data input or maintained by District through Vendor’s services.



- d. “Deidentified Information” means information that cannot be used to identify an individual Pupil.
  - e. “Parent” means a natural parent, an adopted parent or legal guardian of a Pupil.
  - f. “Pupil” means a student of District.
  - g. “Personally Identifiable Information” includes: 1) the Pupil’s name, 2) the name of the Pupil’s parent or other family members, 3) the address of the Pupil or Pupil’s family, 4) a personal identifier, such as a Pupil’s social security number, Pupil’s number, or biometric record, 5) other indirect identifiers, such as the Pupil’s date of birth, place of birth, and mother’s maiden name, 6) other information that, alone or in combination, is linked or linkable to a specific Pupil that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the Pupil with reasonable certainty, or 7) information requested by a person who the educational agency or institution reasonably believes knows the identity of the Pupil to whom the Pupil Record relates.
  - h. “Pupil Records” means both of the following regardless of how otherwise defined or described in the Agreement: 1) any information directly related to a Pupil that is maintained by District, and 2) any information acquired directly from the Pupil through the use of instructional software or applications assigned to the Pupil by a teacher or other District employee. “Pupil Records” does not mean aggregated Deidentified Information used by Vendor for the following purposes: to improve educational products for adaptive learning purposes and for customizing Pupil learning; to demonstrate the effectiveness of the Vendor's products in the marketing of those products; or for the development and improvement of educational sites, services, or applications.
  - i. “Pupil Generated Content” means materials created by a Pupil, including but not limited to essays, research reports, portfolios, creative writing, music or other audio files, photographs; but it does not include Pupil responses to a standardized assessment where Pupil possession and control would jeopardize the validity and reliability of that assessment.
2. Ownership and Control of District Data, Including Pupil Records. All District Data, including Pupil Records, remain the exclusive property of District and District retains exclusive rights, ownership and control thereto.
3. Ownership and Control of Generated Content. A Pupil may retain possession and control of his/her own Pupil Generated Content retained, stored or hosted by Vendor’s software/information systems by accessing Pupil Generated Content through Pupil’s user account/user portal with Vendor by entering the Pupil’s Vendor account/portal user name and password, which allows the Pupil to edit, save, download and upload his/her Pupil Generated Content. A Pupil may also transfer Pupil Generated Content to a personal account by accessing his/her Pupil Generated Content through his/her user account, digitally copying, downloading and/or uploading the Pupil Generated Content and uploading the Pupil Generated Content to a Vendor or non-Vendor personal account.

4. Use of Pupil Records. Vendor shall not use Pupil Records to which it has access by way of the Agreement for any purpose other than those required or specifically permitted by the Agreement.
5. Review and Correction of Pupil Records. A Parent or Adult Pupil may review his/her Pupil Records that are retained, stored, hosted, accessed or used by Vendor by making a request in writing to District for access to his/her subject Pupil Records. Subject to District verification of identity, approval of disclosure and redaction of any Personally Identifiable Information of a Pupil, other than the Pupil of the Parent or Adult Pupil who is making the request, District will direct Vendor to provide access to any/all requested Pupil Records within five (5) business days or as otherwise required by law, by issuing the Parent or Adult Pupil a temporary user name and password to log on to the Vendor's software/information system to review the requested Pupil Records. This time frame may be extended by written consent of the Parent or Adult Pupil. District shall have exclusive authority over Vendor with respect to authorizing disclosure of Pupil Records pursuant to this Amendment.

A Parent or Adult Pupil may correct erroneous information identified upon review of Pupil Records by making a written request to District. Subject to District's verification of identity and approval of such a request to correct erroneous information, District shall notify Vendor of the approved request. Vendor shall correct the erroneous information as directed by District.

Vendor shall direct all requests to review and/or correct erroneous information to District through the following contact information:

REQUEST TO CORRECT PERSONAL INFORMATION  
Dr. Rene Valdez, Director, Student Support Services  
Glendale Unified School District  
818-241-3111 ext. 1283  
*RValdes@gusd.net*

6. Security and Confidentiality of Pupil Records. Vendor will do the following to ensure the security and confidentiality of Pupil Records:
  - a. Designate an employee responsible for the training and compliance of all Vendor employees, agents, and assigns on compliance with security and confidentiality provisions detailed in this Amendment.
  - b. Vendor will protect the confidentiality of Pupil Records and take all reasonably necessary measures consistent with industry standards to protect District Data from any and all unauthorized access and disclosures.
  - c. Vendor represents and warrants that it has designated an individual responsible for training Vendor employees, agents and assigns on reasonable protection measures and the confidentiality of Pupil Records consistent with state and federal law.
  - d. Vendor shall not disclose Pupil Records, except as specified under the terms of the Agreement, this Amendment or as required by law.
  - e. Vendor shall develop, implement, maintain and use appropriate administrative,



technical and physical security measures to preserve the confidentiality, integrity and availability of all stored, managed, retained, accessed or used Pupil Records received from or on behalf of District, Parents or Adult Pupils.

- f. Vendor warrants that all confidentiality and security measures identified in the Agreement will be extended by contract to any and all subcontractors used by Vendor, if any, to execute the terms of the Agreement.
- g. Vendor warrants that all Pupil Records will be encrypted in transmission and storage.
- h. Vendor will use appropriate and reliable storage media, regularly backup Pupil Records and retain such backup copies for the duration of the Agreement.
- i. Vendor warrants that all Pupil Records will be stored in the United States.
- j. Vendor warrants that all confidentiality and security measures identified in this Amendment will be extended by contract to any and all subcontractors used by Vendor, if any, to execute the terms of the Agreement or this Amendment.

Compliance with this requirement shall not, in itself, absolve Vendor of any liability in the event of an unauthorized disclosure of Pupil Records.

7. Unauthorized Disclosure Notifications. In the event of an unauthorized disclosure of Pupil Records the following process will be implemented:

- a. Immediately upon becoming aware of a compromise of Pupil Records, or of circumstances that could have resulted in an unauthorized access to or disclosure of Pupil Records, District and Vendor agree to notify the other party in writing, fully investigate the incident and fully cooperate with District's investigation of the incident, implement remedial measures and respond in a timely manner.
  - i. Parent or Adult Pupil will be immediately notified of:
    - (1) the nature of the unauthorized use or disclosure (e.g., security breach, nonconsensual re-disclosure, etc.);
    - (2) the specific Pupil Records that were used or disclosed without authorization;
    - (3) what Vendor and District have done or will do to mitigate any effects of the unauthorized use or disclosure; and
    - (4) what corrective action Vendor and District have taken or will take to prevent future occurrences.
- b. Except as otherwise required by law, Vendor will not provide notice of the incident directly to the Parent or Adult Pupil whose Pupil Records were involved, regulatory agencies, or other entities, without prior written permission from District.

Compliance with this requirement shall not, in itself, absolve Vendor of any liability in the

event of an unauthorized disclosure of Pupil Records.

8. Retention and Destruction of Pupil Records. Vendor warrants that upon the termination of the Agreement, Vendor will securely transmit all District Data, including Pupil Records, to District in a mutually agreed upon format, without retaining any copies of District Data. In the alternative, and subject to a written request from District, Vendor will securely destroy all District Data, including Pupil Records, upon termination of the Agreement. Vendor will then provide verification to District that the District Data not otherwise returned to District was destroyed pursuant to District's written request, the date of destruction and the method of destruction. If Pupil chooses to establish or maintain an account with Vendor for the purpose of storing Pupil Generated Content, this provision shall not apply. Notwithstanding this provision, Vendor will comply with all litigation holds and/or court orders to preserve District Data.
9. Compliance with Applicable Laws. As District Data includes Pupil Records subject to the Family Educational Rights and Privacy Act (20 U.S.C. Sec. 1232g), Vendor will be considered a "School Official" (as the term is used in FERPA and its implementing regulations) for any and all software, hosting and services provided to District through the Agreement. District and Vendor agree that the services provided to District through the Agreement serve a "legitimate educational interest," as defined and used in FERPA and its implementing regulations. District and Vendor will jointly ensure compliance with FERPA, its implementing regulations and Pupil privacy and confidentiality requirements of California law, including but not limited to California Education Code section 49060 *et. seq.* The parties shall comply with the following process for compliance with FERPA and California law:
  - a. Vendor and District warrant that they are familiar with the confidentiality, security and disclosure requirements of FERPA, its implementing regulations and Pupil privacy and confidentiality requirements of California law, including but not limited to California Education Code section 49060 *et. seq.* and have designated an individual responsible for ensuring compliance therewith.
  - b. Vendor and District shall abide by the disclosure, security, breach notification, retention/destruction and use provisions contained in this Amendment to the Agreement and as required by law.
  - c. By the signature of its authorized representative or agent below, Vendor hereby acknowledges that District has provided notice under California Education Code section 49075(a) and 34 C.F.R. section 99.33(d) that Vendor is strictly prohibited from disclosing Pupil Records to any third party without the prior written consent and direction to authorize disclosure by District.

Compliance with this requirement shall not, in itself, absolve Vendor of its duty to comply other applicable privacy laws. Vendor hereby agrees to comply with all other applicable federal and state privacy laws.

10. Targeted Advertising Prohibited. Vendor shall not use any District Data, including Pupil Records, to engage in targeted advertising during the term of the Agreement, and this provision shall survive the termination of the Agreement.



11. Governing Law and Venue. The Agreement shall be governed by the laws of the State of California with venue in Los Angeles County, California.
12. Material Breach and Termination of Agreement. If District reasonably determines in good faith that Vendor has materially breached any of its obligations under this Amendment, District, in its sole discretion, shall have the right to provide Vendor with written notice of a fifteen (15) day period to cure the breach. If Vendor fails to cure a breach within that period of time, District may terminate the Agreement immediately. If, in its sole discretion, District determines that cure is not possible, District may provide written notice of immediate termination of the Agreement.
13. Insurance and Indemnity. Vendor shall obtain and maintain for the duration of the Agreement Five Million Dollars (\$5,000,000.00) in Cyber Liability Insurance to cover Security, Privacy, Business Interruption, Cyber Extortion, and Denial of Service. Vendor shall indemnify, defend and hold District harmless from all claims, liabilities, damages or judgments involving a third party, including District's costs and attorney's fees, which arise as a result of such unauthorized disclosures or misuse District Data, including Pupil Records, or Vendor's breach of any terms of the Agreement or this Amendment, excluding those claims, liabilities, damages or judgments arising from the sole active negligence or willful misconduct of District.

As noted above, to the extent of any conflict or inconsistency between this Amendment and the terms and conditions of the Agreement, this Amendment will prevail and supersede any conflicting and/or inconsistent terms and conditions in the Agreement. Except as specifically modified herein, all other terms and conditions contained in the Agreement between District and Vendor shall remain unchanged and in full force and effect.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2017.

*Brian Culbreth*

---

DR. KELLY KING  
Assistant Superintendent, Educational Services  
Glendale Unified School District

---

Brain Culbreth  
VP of Institutional Programs  
TPR Education, LLC



# Signature Certificate

Document Ref.: PSRKK-UFXQQ-TDSUB-JNPOE

Document signed by:

	<p><b>Brian Culbreth</b> Verified E-mail: brian.culbreth@review.com</p>	 
<p>IP: 184.3.76.178      Date: 21 Sep 2017 15:00:20 UTC</p>		

Document completed by all parties on:  
21 Sep 2017 15:00:20 UTC

Page 1 of 1



Signed with PandaDoc.com

Send, track, annotate and sign documents  
online in a fast, secure and professional way.



GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

CONSENT CALENDAR NO. 14

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent. Educational Services

PREPARED BY: Dr. Lena Richter, Director, Categorical Programs & Intervention

SUBJECT: **Quarterly Uniform Complaint Report Summary, Williams Settlement Legislation**

---

The Superintendent recommends that the Board of Education approve the submission of the Quarterly Uniform Complaint Report Summary, as mandated under the Williams Court Case Settlement, to the Superintendent of the Los Angeles County Office of Education.

Recent legislation regarding the settlement of the Williams Lawsuit requires Local Educational Agencies to file Quarterly Uniform Complaint Report Summaries to the school district Governing Board and to the County Office of Education. The Quarterly Report documents information regarding complaints about instructional materials, facilities, teacher vacancies and mis-assignments.

The Quarterly Uniform Complaint Report Summary for the period of July 1, 2017 through September 30, 2017 is attached and will be sent to the Los Angeles County Office of Education (LACOE).



**Los Angeles County  
Office of Education**  
Serving Students • Supporting Communities  
Leading Educators

## Williams Lawsuit Settlement Quarterly Report on Uniform Complaints 2017-2018

District Name: \_\_\_\_\_

Date: \_\_\_\_\_

Person completing this form: \_\_\_\_\_

Title: \_\_\_\_\_

Quarter covered by this report (Check One Below):

- |                          |         |                          |                  |
|--------------------------|---------|--------------------------|------------------|
| <input type="checkbox"/> | 1st QTR | July 1 to September 30   | Due 20-Oct 2017  |
| <input type="checkbox"/> | 2nd QTR | October 1 to December 31 | Due 19- Jan 2018 |
| <input type="checkbox"/> | 3rd QTR | January 1 to March 31    | Due 20-Apr 2018  |
| <input type="checkbox"/> | 4th QTR | April 1 to June 30       | Due 20-Jul 2018  |

Date for information to be reported publicly at governing board meeting: \_\_\_\_\_

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
  
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials			
Facilities			
Teacher Vacancy and Misassignment			
TOTAL			

Print Name of District Superintendent \_\_\_\_\_

Signature of District Superintendent \_\_\_\_\_

Date \_\_\_\_\_

Return the **Quarterly Summary** to:  
Williams Legislation Implementation Project  
Los Angeles County Office of Education  
c/o Kirit Chauhan, Williams Settlement Legislation  
9300 Imperial Highway, ASM/Williams ECW 284  
Downey, CA 90242

Telephone: (562) 803-8382  
FAX: (562) 803-8325  
E-Mail: Chauhan\_Kirit@lacoed.edu



GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

CONSENT CALENDAR NO. 15

TO: Board of Education  
FROM: Winfred B. Roberson, Jr., Superintendent  
PREPARED IN: Office of the Superintendent  
SUBJECT: **Approval of Contract with Synergistic Solutions**

The Superintendent recommends that the Board of Education approve a contract with Synergistic Solutions to develop and organize Glendale Unified School District's community and education outreach in the amount not to exceed \$8,500.

In concert with the Superintendent, cabinet and/or designee(s), Synergistic Solutions shall develop and organize Glendale Unified School District's community and education outreach.

Additionally, Synergistic Solutions shall manage social media engagement and the development of collateral material, as approved by the superintendent or designee(s).

The contract period is from October 17, 2017 through March 30, 2018 at a cost not to exceed \$8,500 for services rendered.

GLENDALE UNIFIED SCHOOL DISTRICT  
223 North Jackson Street  
Glendale, CA 91206  
(818) 241-3111

SERVICES AGREEMENT

THIS CONTRACT made and entered into this 3rd day of October, 20 17  
by and between Synergistic Solutions

hereinafter called the **SERVICE PROVIDER** and the **GLENDALE UNIFIED SCHOOL DISTRICT**, hereinafter called the **DISTRICT**.

WITNESSETH: The parties do hereby contract and agree as follows:

1. *Services Description.* SERVICE PROVIDER will perform the services described in the "Scope of Work" attached hereto as Addendum A and made a part thereof.
2. *Price.* The SERVICE PROVIDER shall furnish the DISTRICT for a total contract price of:

Eight Thousand Five Hundred Dollars  
(\$ 8,500.00 ) for the services at GUSD (site).

**Note:** Accounts Payable will not process payment until the services have been completed. Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

3. *Term.* The term of this contract shall begin October 17, 20 17 and will terminate on or before March 30, 20 18 provided all services under this Contract are performed in a satisfactory manner. The determination of a satisfactory performance shall be in the sound and reasonable judgment and discretion of the District.

The District may, at any time, with or without reason, terminate this Agreement and compensate SERVICE PROVIDER only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by SERVICE PROVIDER. Notice shall be deemed given when received by the SERVICE PROVIDER or no later than three days after the day of mailing, whichever is sooner.

This agreement may be terminated by either partner immediately by written notice to the other partner upon the occurrence of any of the following events:

- a. If either partner ceases to do business, or terminates its business operations.
- b. If either partner is unable to meet its obligations in the normal course of business.
- c. If either partner becomes insolvent.

Either partner may terminate this Agreement for convenience upon thirty (30) days prior written notice to the other partner.

4. *Insurance.* The SERVICE PROVIDER agrees, during the term of this agreement, to maintain at SERVICE PROVIDER's expense all necessary insurance for its employees, including but not limited to workers compensation, employer's liability, disability, and unemployment insurance.
5. *Hold Harmless Agreement.* The SERVICE PROVIDER shall save, defend, hold harmless and indemnify the DISTRICT from and against any and all losses, damages, liabilities, claims, and costs of whatsoever kind and nature for injury to or death of any person and for loss or damage to any property occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operations, or performance of work on the property under the terms of this contract, resulting in whole or in part from the negligent acts or omissions of the SERVICE PROVIDER or any employee, agent or representative of SERVICE PROVIDER.
6. *Force Majeure Clause.* The parties to the Contract shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other party(ies), provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.
7. *Attorney's Fees.* If any action is brought by either party against the other party hereunder, each party shall be responsible for its own expenses, including legal and accounting fees, in connection with the prosecution or defense of such action.
8. *Licenses and Permits.* It shall be the sole responsibility of SERVICE PROVIDER to obtain any needed business licenses, certificates, permits to conduct business to meet the terms of this Agreement.

Any employee of a Service Provider working with a student(s) must be supervised by a credentialed person or must hold an Activity Supervisor Clearance Certificate.

9. *District's Right of Retention.* District shall become the owner of and entitled to exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced as part of or resulting from this Agreement and no other uses thereof will be permitted except by permission of District.
10. *Fingerprinting.* Service Provider shall comply with the provisions of Education Code section 45125.2 regarding the submission of employee fingerprints to the California Department of Justice and the completion of criminal background investigations of its employees. Service Provider shall not permit any employee to have any contact with District pupils until such time as Service Provider has verified in writing to the governing board of the District, that such employee has not been convicted of a felony, as defined in Education Code section 45122.1. Service Provider shall fully complete and perform all tasks required pursuant to the Criminal Background Investigation/ Fingerprinting Certification.

11. *Anti-Discrimination.* It is the policy of the Glendale Unified School District Board of Education that in connection with all work performed under construction and purchasing contracts, there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, ethnic group identification, age religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information. Therefore, the Service Provider agrees to comply with the applicable Federal and California Laws, including, but not limited to, the Education Code 220 and California Fair Employment Practice Act, beginning with Labor Code, Section 1410 and Labor Code, Section 1735.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

By: \_\_\_\_\_ **President**  
Signature Title

\_\_\_\_\_ **Micah Ali** \_\_\_\_\_ **October 17, 2017**  
Print Name Date

By: \_\_\_\_\_  
Signature Title

\_\_\_\_\_  
Print Name Date

\* If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth.

The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President.

The second corporate officer signature must be one of the following: 1) Secretary; 2) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer.

Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

**Glendale Unified School District**

By: \_\_\_\_\_

Print Name: **Winfred B. Roberson, Jr.**

Print Title: **Superintendent of Schools**

Date: **October 3, 2017**

**Information regarding Service Provider:**

License No.: \_\_\_\_\_

Address: 373 Van Ness Avenue-Suite 160,  
Torrance, CA 90501

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

Email: michali@gmail.com

Type of Business Entity:

- Individual
- Sole Proprietorship
- Partnership
- Limited Partnership
- Corporation, State: \_\_\_\_\_
- Limited Liability Company
- Other: \_\_\_\_\_

**548514355**

Employer Identification and/or  
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.



Addendum A

Scope of Work

In concert with the Superintendent, cabinet and/or designee(s), Synergistic Solutions shall develop and organize Glendale Unified School District's community and education outreach, manage social media engagement, and the development of collateral material, as approved by the superintendent or designee(s).

GLENDALE UNIFIED SCHOOL DISTRICT

October 17, 2017

CONSENT CALENDAR NO. 16

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBJECT: **Acceptance of Gifts**

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The Superintendent recommends that the following gifts to the District be accepted and that letters of appreciation be written to the donors:

- a. Dunsmore Elementary School PTA wishes to donate to the District \$500.00 to be used to purchase instructional materials and supplies for use at Dunsmore Elementary School.
- b. Parker Anderson Learning Center wish to donate to the District \$795.00 to be used to purchase instructional materials and supplies for use at Glenoaks Elementary School.
- c. D. Rohan wishes to donate to the District \$100.00 to be used to purchase instructional materials for use in Ms. Nicoll's class at Glenoaks Elementary School.
- d. Fondazione Italia wish to donate to the District through the Educational Services Department \$33,600.00 to be used to support the Italian FLAG Program at Franklin Elementary School for the 2017-2018 school year.
- e. Fondazione Italia wish to donate to the District through the Educational Services Department \$500.00 to be used to support the Italian FLAG Program at Roosevelt Middle School for the 2017-2018 school year.
- f. Make Keppel Special wish to donate to the District \$53,612.50 to be used to cover the salary cost for four resident artists at Mark Keppel Elementary School.
- g. Make Keppel Special wish to donate to the District \$30,000.00 to be used to provide Intervention Teachers for the 2017-2018 school year at Mark Keppel Elementary School.
- h. Classroom parents wish to donate to the District \$17.00 to be used to purchase instructional materials and supplies for use in Mrs. Araradian and Mrs. Yniguez classrooms at Monte Vista Elementary School.
- i. Parker Anderson Learning Center LA wish to donate to the District \$475.00 to be used to purchase instructional materials and supplies for use at Monte Vista Elementary School.

- j. Mountain Avenue Elementary School Class of 2018 wish to donate to the District \$128.91 to be used to provide custodial services at the Class of 2018 school picnic at Mountain Avenue Elementary School.
- k. Vic Hacobian wishes to donate to the District 12 office chairs and office supplies for use at Mountain Avenue Elementary School.
- l. Community Foundation of the Verdugos wish to donate to the District \$500.00 that represents a grant from the G.J. Liotta Honorary Fund to be used by the Business/Technical Department at Toll Middle School.