

GLENDALÉ UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION
AGENDA

October 3, 2017
Meeting No. 8
Regular Meeting

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 8
Administration Center

October 3, 2017

“Preparing our students for their future.”

Please Note Times	
5:00 P.M. -	Opening, Public Communications (on closed session items only)
	Closed Session
6:30 P.M. -	Regular Meeting, Acknowledgements and Recognitions, Student Board Member Report, Public Communications, Public Hearing, Information, Action, Consent Calendar, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodations. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING - 5:00 P.M.

1. Call to Order and Roll Call

B. COMMUNICATIONS FROM PUBLIC - (on closed session items only)

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

C. CLOSED SESSION

1. Instructing designated representative, Mr. Winfred B. Roberson, Jr., Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.

C. CLOSED SESSION - continued

2. **Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.**
3. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.**
4. **Conference with Legal Counsel - Existing Litigation pursuant to Government Code §54946.9 (a). Case No. BC 591301**
5. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Government Code 54956.8**
Property: Approximately 40,000 square feet of real property, referred to as a portion of the District Office Site, located at 223 N. Jackson Street, Glendale, California 91206 (Property)
Negotiating Parties: Glendale Unified School District (Proposed Exchangor), Winfred Roberson, Superintendent, Constance Schwindt, Atkinson, Andelson, Loya, Rudd & Romo, and property consultant Sam S. Manoukian, RE/MAX; and one or more representatives from Carmel Partners which may acquire the Property through an exchange agreement pursuant to applicable California law (Proposed Exchange)
Under Negotiation: Instructions to negotiators will concern price and terms of payment as related to the possible exchange of the identified Property
6. **Conference with Legal Counsel - Anticipated Litigation significant exposure to litigation pursuant to subdivision (d)(2) of section 54956.9: One potential case.**

D. RETURN TO REGULAR MEETING - 6:30 P.M.

1. **Call to Order**
2. **Pledge of Allegiance led by Brandon Doronila, an 8th grade student from Wilson Middle School**
3. **Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions; the agenda for the meeting was posted on the bulletin board in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. **Approval of Agenda Order**

E. ACKNOWLEDGEMENTS AND RECOGNTIONS

a. *Week of the School Administrator* – The Board would like to recognize the contributions that school administrators make to help our students succeed. The second week in October is recognized as the “Week of the School Administrator”

F. STUDENT BOARD MEMBER REPORT

1. Student Board Member Amira Chowdhury will report on activities and events happening at the schools around the District.

G. COMMUNICATIONS FROM PUBLIC

1. Public Communications

ADDRESSING THE BOARD OF EDUCATION—An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction by completing a request card. Speakers are requested to state their name and address prior to speaking to the Board. Not more than five minutes may be allotted to each speaker and no more than twenty minutes to each subject, except by unanimous consent of the Board of Education. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review.

H. PUBLIC HEARING

1. Public Hearing for the Determination of Sufficient Textbooks and Instructional Materials for Fiscal Year 2017-2018, Resolution No. 9 (Refer to Action Report No. 7)

I. INFORMATION

1. Resignations 8

The resignations of the employees listed have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4117.2, 4217.2, and 4317.2, and are being reported to the Board of Education for its information.

2. Red Ribbon Week – October 23-27, 2017 10

The National Red Ribbon Campaign theme for 2017 is “Your Future is Key, so Stay Drug Free.” In this spirit, the Glendale Unified School District is joining with the Glendale Parent Teacher Association (PTA) in promoting Red Ribbon Week activities during the week of October 23-27, 2017. This theme will be reinforced by school site and classroom activities and lessons asking students to engage the 4C’s of 21st Century Teaching and Learning. GUSD campuses are safe and drug-free environments where students focus on their educational goals and build positive and life-long healthy habits. The Safe and Drug Free Schools (SDFS) and Tobacco Use Prevention Education (TUPE) Advisory Committee recommends both prevention activities and intervention strategies appropriate to each age level.

3. 25th Annual College and Career Fair 13

The Glendale Unified School District will host the 25th annual College/Career Fair at the Glendale Civic Auditorium on Wednesday, October 25, 2017 from 5:30 p.m. to 8:30 p.m. Approximately 125 representatives from colleges, universities and various occupational fields are expected to attend this year’s event.

4. Proposed Revisions to Board Policies Relating to Instruction and Students -Welfare 15

This report will provide the Board of Education with information on the need to revise existing Board Policies (BP) 6174 (Education for English Learners); BP 6179 (Supplemental Instruction); and BP 5145.9 (Hate-Motivated Behavior) as recommended by the California School Board Association and to comply with education code and federal and state laws.

5. Update on Measure S and Facility Programs 26

There will be a presentation including an update on the Superintendent’s Facility Advisory Committee meeting, a review of the action items on the agenda, as well as a discussion of future items that will be brought to the Board for consideration.

6. Re-appointment of SFAC Committee Members’ Terms 27

This report provides information regarding re-appointment of SFAC committee member Greg Andrews and Derick Chevalier for an additional two (2) year term and Hector Arias for an additional one (1) year term.

I. INFORMATION - continued

7. Technology Sustainability Plan/Budget Allocation 28

This report provides additional information regarding the Technology Sustainability Plan and the Budget allocation.

J. ACTION

1. Approve Technology Sustainability Plan/Budget Allocation 29

The Superintendent recommends that the Board of Education approve the proposed Technology Sustainability Plan/Budget allocation of \$3.66 million for teacher laptops, student devices, and staff computers from 2017-18 one-time funds.

2. Approval of Computer Equipment Lease and Adoption of Resolution No. 8 30

The Superintendent recommends that the Board of Education adopt Resolution No. 8 and approve staff to enter into a lease agreement with Lenovo Financial Services for \$1,751,017.85.

3. Approval of Budget Augmentation for the Lincoln Elementary School Overcrowding Relief Grant (ORG) Project 44

The Superintendent recommends that the Board of Education approve the Budget Adjustment for the Lincoln Elementary School Overcrowding (ORG) project to increase the budget by \$420,000.

4. Approval of Budget Augmentation for the Muir Elementary School Overcrowding Relief Grant (ORG) Project 45

The Superintendent recommends that the Board of Education approve the Budget Adjustment for the Muir Elementary School Overcrowding (ORG) project to increase the budget by \$1,162,776.

5. Approval of Notice of Termination of Lease with Swinerton Builders for the Overcrowding Relief Grant (ORG) Projects at Hoover and Glendale High Schools 46

The Superintendent recommends that the Board of Education approve the Notice of Termination of Lease with Swinerton Builders for the Overcrowding Relief Grant (ORG) projects at Hoover and Glendale High Schools for an Option Price Payment of \$957,462.75 per provisions of the Lease Leaseback agreement.

6. Resolution No. 9 – Determination of Sufficient Textbooks and Instructional Materials for Fiscal Year 2017-2018 49

The Superintendent recommends that the Board of Education adopt Resolution No. 9 which stipulates that each pupil in each school in the District will have sufficient textbooks or instructional materials consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education and in accordance with *Education Code 60119* (as revised by *Chapter 900*, Statutes of 2004).

K. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 53**

The Superintendent recommends that the Board of Education approve the Minutes, as listed.

 - a. Regular Meeting No. 6 September 19, 2017
 - b. Special Meeting No. 7 September 26, 2017
- 2. Certificated Personnel Report No. 6 76**

The certificated report recommends approval of the following:

Change of maternity leaves of absence, an extension of maternity leave of absence, health leaves of absence, a change of health leave of absence, family & medical leaves of absence, change of family & medical leaves of absence, an extension of family & medical leave of absence, a change of parental leave of absence, a general purpose leave of absence, additional assignments, a change of management position, a voluntary increase in assignment, elections hourly/daily, additional compensation, transportation authorizations, correction to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.
- 3. Classified Personnel Report No. 5 102**

The classified report recommends approval of the following:

Medical leave of absence; extension of medical leave of absence; extension of family & medical leave of absence; extension of maternity leave of absence; child care leave of absence; change of child care leave of absence; election from eligibility list; termination - abandonment; additional assignment temporary - at established rate of pay; change of assignment; correction to previous personnel reports; election of classified hourly substitutes; election of classified/non-classified/hourly substitutes; personal services agreements; and transportation authorizations.
- 4. Warrants 122**

The Superintendent recommends that the Board of Education approve Warrants totaling \$1,221,495.70 for September 13, 2017 through September 27, 2017.
- 5. Purchase Orders 123**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$18,595,504.20 for September 1, 2017 through September 15, 2017.
- 6. Appropriation Transfer and Budget Revision Report 145**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure account. The Education Code requires Board of Education approval of all budget revisions and the transfer of fund between major expenditure accounts.
- 7. Award of RFP No. P-65-17/18 for Graduation Caps, Gowns and Accessories 158**

The Superintendent recommends that the Board of Education approve award of RFP No. P-65-17/18 for Graduation Caps, Gowns and Accessories to Jostens, Inc. (Torrance).
- 8. Award of RFP No. P-66-17/18 for Kitchen Hood Cleaning Services 166**

The Superintendent recommends that the Board of Education approve award of RFP No. P-66-17/18 for Kitchen Hood Cleaning Services to Shannon Diversified, Inc. (Ontario) in the amount of \$14,880.

K. CONSENT CALENDAR - continued

- 9. Acceptance of Carl D. Perkins Career and Technical Education Improvement Act of 2006 Funds for the 2017-2018 School Year 177**

The Superintendent recommends that the Board of Education accept \$164,839 in funding from Carl D. Perkins Career and Technical (CTE) Improvement Act of 2006 (Perkins IV) for the 2017-2018 school year.

- 10. Approval of Course of Study Outline for Use in Middle Schools in the Area of Career Technical Education 180**

The Superintendent recommends that the Board of Education approve course of study outline for use in middle schools in the area of Career Technical Education. (Careers in Education).

- 11. Approval of Revisions to Board Policies Relating to Students-Attendance and Business and Noninstructional Operations 187**

The Superintendent recommends that the Board of Education approve revisions to Board Policies (BP) 5112.1 (Exemptions from Attendance) and BP 3260 (Fees and Charges) as recommended by the California School Boards Association and to comply with education code and federal and state laws.

- 12. Approval of Services Agreement with Pearson Education 191**

The Superintendent recommends that the Board of Education approve the services agreement between Glendale Unified School District and Pearson Education in the amount of \$39,000 to provide training to elementary K-5 Teachers for enVision Mathematics.

- 13. Approval of Services Agreement with Adams Educational Consulting 201**

The Superintendent recommends that the Board of Education approve the services agreement between Glendale Unified School District and Adams Educational Consulting in the amount of \$30,500 to provide three two-day ELA/ELD workshops and instructional materials for the 2017-2018 school year.

- 14. Acceptance of DonorsChoose Awards 212**

The Superintendent recommends that the Board of Education accept funding from DonorsChoose to support projects submitted by Roosevelt Middle School and Columbus Elementary School.

- 15. Administrative Panel for Expulsion Hearings 213**

The Superintendent recommends that the Board of Education approve the listed certificated personnel to serve as Expulsion Hearing Administrative Panel members for the 2017-2018 school year.

- 16. Acceptance of Gifts 215**

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

L. REPORTS AND CORRESPONDENCE

- 1. Board**
2. Superintendent

M. ADJOURNMENT

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

INFORMATION REPORT NO. 1

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

PREPARED BY: Mr. Richard Tauer., Interim Assistant Superintendent, Human Resources/Director of Classified Personnel

SUBJECT: RESIGNATIONS

The resignations of the following employees have been accepted by the Assistant Superintendent, Human Resources, as effective and final per Board Policy 4040, and are being reported to the Board of Education as information only - no action required:

Resignations:

1. Banuelos, Samantha 9/15/17
Education Assistant I
Toll Middle School
2. Leon, Lezlie 9/21/17
Education Assistant I
Cerritos Elementary School
3. Shahverdyan, Tamar 9/29/17
Education Assistant I
Cerritos Elementary School
4. Tamasian, Lucy 9/29/17
Cafeteria Worker I
Rosemont Middle School
5. Villa, Richard 9/29/17
Custodian I
Valley View/La Crescenta

Retirements:

1. Aghakian, Armik
Cafeteria Worker I
Glendale High School
12/22/17
17 years, 11 months of
service

2. Stepp, Todd
Locksmith
Facility & Support Operations Department
12/25/17
31 years of service

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

INFORMATION REPORT NO. 2

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. René Valdés, Director, Student Support Services

SUBJECT: Red Ribbon Week – October 23-27, 2017

BACKGROUND

Since its beginning in 1985, the annual National Red Ribbon campaign has served as a catalyst to mobilize communities to educate youth and encourage participation in drug prevention activities. Red Ribbon Week continues to be recognized and celebrated by the Glendale Unified School District. The Red Ribbon Campaign was initiated as a result of an incident in 1985 when DEA Agent Enrique “Kiki” Camarena, a dedicated undercover officer in the U.S. Drug Enforcement Administration, was slain. Before joining the DEA, Camarena told his mother, “I’m only one person, but I want to make a difference.” In the true spirit of Camarena’s belief that one person can make a difference in the fight against drugs, the Glendale Unified School District supports this voluntary activity in our schools.

THE RED RIBBON THEME FOR 2017

The National Red Ribbon Campaign theme for 2017 is “Your Future is Key, so Stay Drug Free.” In this spirit, the Glendale Unified School District is joining with the Glendale Parent Teacher Association (PTA) in promoting Red Ribbon Week activities during the week of October 23-27, 2017. This theme will be reinforced by school site and classroom activities and lessons asking students to engage the 4C’s of 21st Century Teaching and Learning. Our campuses are safe and drug-free environments where students focus on their educational goals and build positive and life-long healthy habits. The Safe and Drug Free Schools (SDFS) and Tobacco Use Prevention Education (TUPE) Advisory Committee recommends both prevention activities and intervention strategies appropriate to each age level.

The PTA, as a member of the SDFS/TUPE Advisory Committee and in partnership with the school sites, assists with Red Ribbon Week activities and the purchase of Red Ribbon Week-themed pencils and bracelets for students and staff. Schools without a PTA are supported by the SDFS program under the Student Support Services Department and receive the pencils and bracelets as well.

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October 3, 2017
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Other member agencies of the SDFS/TUPE Committee that support this and similar activities include the Glendale Police Department, the Los Angeles County Sheriff's Department, the American Cancer Society, YMCA of the Foothills (CV Alliance), and the City of Glendale Neighborhood Services.

There are eight SDFS/TUPE Advisory Committee Meetings scheduled during the 2017-2018 school year at which information and resources are identified by the respective agencies in a collaborative effort to support schools.

Various PTA-sponsored activities at the schools may include assemblies, essay contests, and daily themes for students to show school spirit. Attached is a list of most popular activities.

Red Ribbon Week

October 23 – 31, 2017

More than 80 million people participate in Red Ribbon events each year to take a stand against drugs, and to show intolerance for illicit drug use and the consequences to all Americans.

How to Celebrate Red Ribbon Week:

- Decorate buildings in red, red ribbons, red pennants
- Pencils
- Bracelets
- Stickers
- Bookmarks
- Buttons
- Certificates
- Make small red bows for all students and staff members; wear the red bow every day during Red Ribbon Week®. Students who wear it every day win a prize.
- Put the Red Ribbon Theme on the school marquee to deliver the message in the school and community.
- Decorate the school with red bows and work with teachers to identify drug prevention curriculum for the week (www.redribbon.org/curriculum).
- Have "wear red" day at school and other spirit days during the week. Incorporate prevention curriculum into classes each day.
- Schedule a speaker to speak to the students about the risks associated with drug use.
- Use the Red Ribbon Theme to create an Essay or Poster Contest.
- Read the winning essay during the morning announcements.
- Show the winning poster during the morning announcements.
- Use the Red Ribbon theme to decorate each classroom door and then each class competes for the best door.
- Use red material or plastic red Solo cups to spell out the Red Ribbon theme in the school chain link fence.
- Deliver a drug prevention message every day during the morning announcements.
- Create a "Wall of Pledges" on a giant piece of poster paper in the main hallway. Print the Red Ribbon Theme on the poster paper and hang it up. Anyone who takes the "Pledge" signs his/her name on the poster.
- March around the school chanting the Red Ribbon Theme or organize a walk-a-thon.
- Schedule a student screening of "Natural High" videos (www.naturalhigh.org)



Sources:

<http://toolkit.capta.org/programs/popular-events/red-ribbon-week/>

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

INFORMATION REPORT NO. 3

TO: Board of Education

FROM: Winfred B. Roberson Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Deb Rinder, Executive Director, Educational Services

SUBJECT: 25th Annual College and Career Fair

Each year, Glendale Unified School District hosts a College and Career Fair, which exhibits various colleges, universities and careers. The fair also offers two seminars on financial aid.

On Wednesday, October 25, 2017, Glendale Unified School District will host the 25th Annual College and Career Fair at the Glendale Civic Auditorium from 5:30 p.m. to 8:30 p.m. Approximately 125 representatives from colleges, universities and various careers are expected to exhibit at this year's event. This year's College and Career Fair is organized by the Career Technical Education (CTE) Department and supported by the counselors from each high school and the PTA Council. The Construction Academy students from Glendale High School assist with the set-up of the room and dinner for representatives will be provided.

In collaboration with Glendale Community College, the fair will offer seminars at 6:00 p.m. and 7:00 p.m. for parents/guardians and students on financial aid and the Free Application for Federal Student Aid (FAFSA). Admission is free and parking is free in the adjacent structure.

Glendale Unified School District

COLLEGE

and

CAREER

Fair

Wednesday, October 25, 2017

5:30-8:30 pm

Glendale Civic Auditorium

1401 N. Verdugo Rd.

Glendale, CA 91208

Free Admission

Free Parking (adjacent structure)

College/University Representatives and Career Professionals will be available to answer your questions, about college requirements and career paths.

**Financial Aid Presentations at 6pm & 7pm by
Glendale Community College**

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

INFORMATION REPORT NO. 4

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: **Proposed Revisions to Board Policies Relating to Instruction and Students - Welfare**

This report will provide the Board of Education with information on the need to revise existing Board Policies BP 6174 (Education for English Learners), BP 6179 (Supplemental Instruction), and (BP) 5145.9 (Hate-Motivated Behavior), as recommended by the California School Boards Association and to comply with Education Code and federal and state laws. Copies of the proposed policies are included with this report.

BP 6174– Education for English Learners

CSBA Update December 2016
Last GUSD Update November 2010

The Board of Education recognizes that the District has a primary responsibility for ensuring that it complies with state and federal laws and regulations. Board Policy (BP) 6174 provides procedures on the Education for English Learners. The revised policy reflects the changes in Proposition 58 in regards to Parent Exception Waiver and the duration of time in Structured English Immersion programs.

BP 6179 – Supplemental Instruction

CSBA Update July 2008
Last GUSD Update January 2003

The Board of Education recognizes that the District has a primary responsibility for ensuring that it complies with state and federal laws and regulations. Board Policy (BP) 6179 provides language on the provision of supplemental instruction.

Revisions include:

- Eligibility for supplemental instruction to include all students
- Clarification of when supplemental instruction may be offered

BP 5145.9 – Hate-Motivated Behavior

CSBA Update	July 2009
Last GUSD Update	January 2003

The policy is for use by Districts in the implementation of a prevention strategy for hate-motivated incidents. Elements of this policy will be integrated into existing school plans, such as school safety and staff development plans, as well as any policies developed by the District regarding school climate.

The current GUSD policy from 2003 has been updated using CSBA suggested language, current language from the GUSD Nondiscrimination Policy (BP 5145.3), and language borrowed from San Francisco Unified School District regarding their anti-slur policy.

The proposed revised Board Policies are being presented for first reading. If the consensus of the Board is to move forward, they will be presented at the October 17, 2017 Board meeting for approval. Further, upon approval of the policies, updates to the accompanying Administrative Regulation will be made as needed following current District procedures.

Instruction

Education for English Learners

The program for English Learner (EL) students is founded on the Board's commitment to provide equal access to the educational opportunities afforded to all students. The District's local control and accountability plan (LCAP) ~~will identify~~ includes annual goals and specific actions and services aligned to state and local priorities to enhance student engagement, academic-achievement, and other outcomes for English learners. The LCAP shall be based on state and federal law and current research by experts in the field. The Plan's implementation shall provide for adequate resources; standards-aligned curriculum and assessments; selection of appropriate materials; provision of sufficient instructional time; and appropriate staffing and training of personnel.

The District Master Plan shall establish complete program descriptions and procedures which provide for: identification, placement, assessment, and monitoring of progress; redesignation from EL to Fluent English Proficient (FEP) based on District criteria; related parental notification; translation and interpretation; and Parental Exception Waivers in accordance with the law.

The District Master Plan and LCAP specific actions and services shall ensure that EL students are provided with instruction that develops fluency in English as effectively and as possible. To accomplish this goal, the English program shall be designed to meet the instructional needs of students at all levels of English proficiency and be aligned with District English Language Development and English Language Arts Standards. All EL students shall have full access to the core curriculum through a simultaneous program of instruction using Specially Designed Academic Instruction in English (SDAIE) with primary language support, as needed. To assess the effectiveness of programs which serve EL students, the District shall take into consideration data that indicates student progress in English language proficiency, as well as students' overall academic achievement.

The Board is committed to a program for all students which shall reflect the contributions of all ethnic groups to the common culture and shall be designed to promote positive self-concepts and cross cultural understanding. All students must learn to respect and work cooperatively with persons of all backgrounds. Instruction shall assist students in realizing the value of individual differences, as well as the human dignity and the worth of all people. Education that recognizes the value of differences and yet emphasizes our commonalities can weld the District and community together and provide the foundation for basic understanding, trust, and effective communication.

The District shall establish a parent/guardian District English Learner Advisory Committee (DELAC). At each school site where the EL student population exceeds 20, a parent/guardian English Learner Advisory Committee (ELAC) shall be established.

Instruction

Education for English Learners

The Governing Board shall provide English Learners EL with challenging curriculum and instruction that develop proficiency in English as rapidly and effectively as possible in order to assist students in accessing the full educational program and achieving the District's academic standards. The District's program shall be based on sound instructional theory, use standards-aligned instructional materials, and assist students in accessing the full educational program. English learners shall be provided English language development instruction targeted to their English proficiency level and aligned with the state content standards and curriculum framework.

The Board encourages staff to exchange information with staff in other Districts and the Los Angeles County Office of Education about programs, options, and strategies for English Language Learners that succeed under various demographic conditions.

The Superintendent or designee shall maintain procedures which provide for the identification, assessment, and placement of English Learners and for their redesignation based on criteria adopted by the Board and specified in Administrative Regulations. Once identified as an English learner, a student shall be annually assessed for language proficiency until he/she is reclassified based on criteria specified in the accompanying administrative regulation. English learners' academic achievement in English language arts, mathematics, science, and any additional subject required by law shall be assessed using the CAASPP. English learners who are in their first 12 months of attending a school in the United States shall be exempted from taking the English language arts assessment to the extent allowed by federal law.

The Superintendent or designee shall ensure that all staff employed to teach English learners possess the appropriate authorization from the Commission on Teacher Credentialing. The Superintendent or designee shall provide to teachers, administrators, and other school staff research-based professional development that is designed to improve the instruction and assessment of English learners and enhance staff's ability to understand and use curricula, assessment, and instructional strategies for English learners.

The Superintendent or designee shall encourage parent/guardian and community involvement in the development, implementation, and evaluation of English language development programs. In addition, to support students' English language development, the Superintendent or designee may provide an adult literacy training program that leads to English fluency for parents/guardians and community members.

To evaluate the effectiveness of the district's educational program for English Learners, the Superintendent or designee shall annually report to the Board regarding: progress of English learners towards proficiency in English, the number and percentage of English learners reclassified as fluent English proficient, the number and percentage of English learners who are at risk of being classified as long-term English learners in accordance with Education Code 313.1,

Instruction

Education for English Learners

the achievement of English learners on standards-based tests in core curricular areas, progress toward any other goals for English learners identified in the district's LCAP, and a comparison of current data with data from at least the previous year. The Superintendent or designee shall also provide the Board with regular reports from the District English Learner Advisory Committee (DELAC) or site English Learner Advisory Committees (ELACs).

A. Type of Instruction

Students who are English Learners shall be educated through "sheltered English immersion" or "structured English immersion" during a temporary transition period ~~not normally intended to exceed one year~~. "Nearly all" of the classroom instruction in the District's Structured English Immersion (SEI) program (Program 1) shall be in English, but with the curriculum and presentation designed for students who are learning the English language. "Nearly all" for the purpose of determining the amount of instruction to be conducted in English, means that all classroom instruction shall be conducted in English except for clarification, explanation, and support as needed.

When an English Learner has acquired a reasonable level of English proficiency as measured by any of the state-designated assessments approved by the California Department of Education or any locally developed assessments and using other criteria developed by the District, he/she shall be transferred from a Structured English Immersion classroom to an English Language Mainstream (Program 2) classroom in which the instruction is "overwhelmingly" in English.

An English Learner has acquired a "reasonable level of English proficiency" when he/she has achieved the Intermediate Level of English language proficiency.

At any time during the school year, upon the request of his/her parent/guardian, a student shall be placed in an English Language Mainstream classroom.

B. ~~Parental Exception Waivers~~

~~When allowed by law, the parent/guardian may submit a request that his/her child be exempted from placement in a structured English immersion program and instead be placed in a class where he/she is taught English and other subjects through bilingual education techniques or other generally recognized educational methodologies permitted by law.~~

~~Parent/guardian requests for waivers from Education Code 305 regarding placement in a Structured English Immersion program shall be considered on its individual merits and in~~

Instruction

Education for English Learners

~~accordance with law and administrative regulation.~~

~~A waiver request shall be granted in accordance with law unless the principal and educational staff have determined that an alternative program would not be better suited to the student's overall educational development. If the Superintendent or designee denies the waiver request, he/she shall provide a written justification to the parent/guardian describing the reasons for the denial. A parent/guardian may appeal the Superintendent's decision in writing to the Board. The Board may consider the matter at its next regular Board meeting. The Board may decide not to hear the appeal, in which case the Superintendent's decision shall be final. If the Board hears the appeal, the Superintendent shall send the Board's decision to the parent/guardian within seven working days.~~

Parents and guardians may select a language acquisition program that best suits their child. Schools in which the parents and legal guardians of 30 pupils or more per school or the parent or legal guardians of 20 pupils or more in any grade request a language acquisition program that is designed to provide language instruction shall be required to offer such a program to the extent possible. (EC Section 310(a))

Legal References: Education Codes: 300-340, 430-446, 33308.5, 44253.5-44253.10, 44560, 48985, 51101, 51101.1, 52015, 52130-52135, 52160-52178.4, 52180-52186, 54000-54041, 60040, 60810-60812, 62000-62005, Code of Regulations, Title 5: 3935, 4300-4320, 11300-11316, 11510-11516 United States Code, Title 20: 1701-1705, 6312, 6801-6871; 648

Policy Adopted: 12/06/1994

Policy Amended: 04/03/2001; 10/15/2002; 12/14/2010; 05/24/2016; --/--/2017

(Formerly Board Policy 6530)

Instruction

Supplemental Instructions

The Board of Education shall provide supplemental instructional programs to motivate and support students to overcome academic deficiencies, attain grade-level academic standards, or enhance critical skills as defined in District Policy and Regulations 5113. The District shall offer programs of direct, systematic, and intensive supplemental instruction to meet student needs. Supplemental instruction shall be offered in accordance with law and may be used to assist the District in meeting its goals for student achievement.

~~Supplemental instructional programs shall be offered outside the regular school day. Such programs may be offered during the summer, before school, after school, and on Saturday. Supplemental instruction may be offered during and outside the regular school day, including during the summer, before school, after school, on Saturday, and/or during intersessions. When supplemental instruction is offered during the regular school day, it shall not supplant the student's instruction in the core curriculum areas or physical education.~~

The District shall offer direct, systematic and intensive supplemental instruction for students in grades 7 ~~9~~ through 12 who ~~do not demonstrate "sufficient progress" toward passing the state exit examination required for high school graduation.~~ need support to successfully complete courses required for graduation.

~~For purposes of determining eligibility for supplemental instruction for students in the class of 2004 or later, "sufficient progress" toward passing the High School Exit Examination shall be determined by students' grades and other indicators of academic achievement designated by the District.~~

As appropriate, supplemental instruction may be provided through a classroom setting, individual or small group instruction, technology-based instruction, and/or an arrangement with a community or other external service provider.

A student may be required to participate in supplemental instruction outside the regular day. In such cases, written parent/guardian consent shall be obtained for the student's participation.

The District shall offer alternative supports designed to increase the academic achievement of socioeconomically disadvantaged students attending schools identified by the California Department of Education for program improvement for two or more consecutive years.

As funding, facilities and staffing permit, supplemental instruction may be offered to:

1. Students who are identified as being at risk for retention based on state assessment results, grades, or other indicators.

Instruction

Supplemental Instructions

2. Students who demonstrate academic deficiencies that may jeopardize their attainment of academic standards.
3. High school students who need support to successfully complete courses required for graduation.
- ~~4. Students in grade 2 through 6 who have been identified as being at risk of retention pursuant to Education Code 48070.5.~~
- ~~5. Students in grades 2 through 6 who have been identified as having a deficiency in mathematics, reading, or written expression based on the results of the Standardized Testing and Reporting Program.~~
- ~~6. Students in grades Kindergarten through 12 who seek enrichment in mathematics, science or other core academic areas designated by the Superintendent of Public Instruction.~~
- ~~7. Students in grades Kindergarten through 4 who need or desire intensive reading opportunities that meet the standards specified in Education Code 44259 and 53027 for a research-based comprehensive reading program. Glendale Unified School District.~~
- ~~8. Students in grades 7 and 8 who need or desire intensive opportunities to practice skills in algebra and pre-algebra in accordance with standards specified in Education Code 53082.~~
- ~~9. Students in grades Kindergarten through 12, including English language learners, who need or desire intensive English language and literacy instruction. The programs described in items 4 through 6 above shall be offered during summer school except when facilities constraints or other educational reasons make it not feasible to offer these programs during summer school, in which case they may be offered before school, after school, and/or Saturday.~~

Legal Reference: Education Code: 420-428, 37200-37202, 37223, 37252-37252.5, 42239-42239.2, 44259, 48070-48070.5, 53025-53031-53081-53084, 60850-60856, 99223

Policy Adopted: 10/15/2002

Policy Amended: 12/14/2010; --/2017

Students - Welfare

Hate-Motivated Behavior

~~The Board of Education affirms the right of every student to be protected from hate-motivated behavior. It is the intent of the Board to promote harmonious relationships that enable students to gain a true understanding of the civil rights and social responsibilities of people in our society. Behavior or statements that degrade an individual on the basis of his/her race, ethnicity, culture, heritage, gender, sexual orientation, physical/mental attributes, religious beliefs, or practices shall not be tolerated.~~

~~Any student who feels that he/she is a victim of hate-motivated behavior shall immediately contact the principal or designee. If the student believes that the situation has not been remedied by the principal or designee, he/she may file a complaint in accordance with District complaint procedures.~~

~~Staff who receive notice of hate-motivated behavior or personally observe such behavior shall notify the principal, Superintendent or designee, and law enforcement, as appropriate. Students demonstrating hate-motivated behavior shall be subject to discipline in accordance with Board policy and administrative regulations.~~

~~In addition, the District shall provide counseling and appropriate training and diversity education for students exhibiting hate-motivated behavior. The District shall also provide counseling, guidance, and support, as necessary, to those students who are the victims of hate-motivated behavior.~~

~~The Superintendent or designee shall ensure that staff receives appropriate training to recognize hate-motivated behavior and methods for handling such behavior in appropriate ways.~~

~~The District shall provide age-appropriate instruction to help promote understanding of and respect for human rights.~~

In order to create a safe learning environment for all students, the Board of Education desires to protect the right of every student to be free from hate-motivated behavior and will promote harmonious relationships among students so as to enable them to gain a true understanding of the civil rights and social responsibilities of people in society.

The District prohibits discriminatory behavior, statements or slurs that degrade an individual on the basis of his/her actual or perceived race, color, ancestry, national origin, nationality, ethnicity, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression. Use of slurs is incompatible with the mission of the District to provide a safe, educational environment for students. Slurs are not always acknowledged as being painful and oppressive. Using any

Students - Welfare

Hate-Motivated Behavior

derogatory term attacks a person's self-esteem. Further, use of these terms by students or adults teaches that these verbal attacks of others are acceptable. The District accepts that the responsibility as educators includes creating a learning environment that respects diversity and educating students about the harm that discriminatory behavior, statements, or slurs causes.

The Superintendent or designee shall collaborate with regional programs and community organizations to promote safe environments for youth. These efforts shall be focused on providing an efficient use of district and community resources.

The district shall provide age-appropriate instruction to help promote an understanding of and respect for human rights, diversity, and tolerance in a multicultural society and to provide strategies to manage conflicts constructively.

The Superintendent or designee shall ensure that staff receive training on recognizing hate-motivated behavior and on strategies to help respond appropriately to such behavior.

Grievance Procedures

Any student who believes he/she is a victim of hate-motivated behavior shall immediately contact the Principal or designee. Upon receiving such a complaint, the Principal or designee shall immediately investigate the complaint in accordance with school-level complaint process/grievance procedures. A student who has been found to have demonstrated hate-motivated behavior shall be subject to appropriate consequence or discipline in accordance with law, Board policy, and administrative regulation, which may include suspension or expulsion when the behavior is severe or pervasive as defined in Education Code 48900.4.

As necessary, the district shall provide counseling, guidance, and support to students who are victims of hate-motivated behavior and to students who exhibit such behavior.

Staff who receive notice of hate-motivated behavior or personally observe such behavior shall notify the Principal, Superintendent or designee, and/or law enforcement, as appropriate. Any employee who permits or engages in prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, shall be subject to disciplinary action, up to and including dismissal.

Legal Reference: Education Code, Sections 200-262; 32282; 48900.3; 48900.4
 Penal Code, Sections 422.55; 422.6-422.95; 13023
 Code of Regulations, Title 5 Sections: 4600-4687; 4900-4965

Students - Welfare

Hate-Motivated Behavior

Policy Adopted: 1/14/03

Policy Amended: --/--/2017

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

INFORMATION REPORT NO. 5

TO: Board of Education
FROM: Winfred B. Roberson, Jr., Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY: Tony Barrios, Executive Director: Planning, Development and Facilities
SUBJECT: **Update on Measure S and Facility Programs**

Staff will make a presentation, which will include an update on the following items:

1. Superintendent's Facility Advisory Committee (SFAC)
2. Items on this Agenda
 - Approval of Budget Augmentation for the Lincoln Elementary School Overcrowding Relief Grant (ORG) Project
 - Approval of Budget Augmentation for the Muir Elementary School Overcrowding Relief Grant (ORG) Project
 - Approval of Notice of Termination of Lease with Swinerton Builders for the Overcrowding Relief Grant (ORG) Projects at Hoover and Glendale High Schools

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

INFORMATION REPORT NO. 6

TO: Board of Education
FROM: Winfred B. Roberson, Jr., Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY: Tony Barrios, Executive Director: Planning, Development and Facilities
SUBJECT: **Re-appointment of SFAC Committee Members' Terms**

On August 16, 2011, the Superintendent's Facility Advisory Committee (SFAC) was established as an advisory committee on matters related to the implementation of Measure S projects. The purpose of the Committee is to make recommendations to the Superintendent and Board of Education to ensure Measure S Funds are utilized in a cost effective manner to provide facilities, technologies, and equipment that support the educational program as outlined in the provisions of Measure S and the Strategic Plan.

Currently, the SFAC is composed of eight (8) members who were selected from the local community. Members of the Committee are appointed for either two (2) or three (3) year terms, with no member serving more than five (5) consecutive years. The term for three (3) of the eight (8) members expired at the end of August 2017.

The District Staff is recommending the re-appointment of Derrick Chevalier and Greg Andrews for two (2) additional years, taking their term through August 30, 2019, and re-appointing Hector Arias one (1) additional year term ending August 30, 2018.

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

INFORMATION REPORT NO. 7

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
Frank Schlueter, Director, Educational Technology & Information Services

SUBJECT: Technology Sustainability Plan/Budget Allocation

The Board of Education, at its meetings in August and September, received presentations by Educational Technology & Information Services (ETIS) and Business Services regarding options and recommendations for sustaining technology in the categories of teacher laptops, student devices and staff computers. ETIS reviewed the selection process for devices and estimated annual costs; and Business Services discussed the funding options.

Staff from ETIS and Procurement and Contract Services have finalized details of products, quantities, delivery and pricing. Staff will summarize the information and recommendations of the two related action items.

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

ACTION REPORT NO. 1

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
Frank Schlueter, Director, Educational Technology & Information Services

SUBJECT: **Approve Technology Sustainability Plan/Budget Allocation**

The Superintendent recommends that the Board of Education approve the proposed Technology Sustainability Plan/Budget allocation of \$3.66 million for teacher laptops, student devices, and staff computers from 2017-18 one-time funds.

The Board of Education, at its meetings in August and September, received presentations by Educational Technology & Information Services (ETIS) and Business Services regarding options and recommendations for sustaining technology in the categories of teacher laptops, student devices, and staff computers.

The following is the proposed Budget allocation and funding options for approval by the Board:

Budget Allocation:

- Not to exceed \$350,203.57 annually for the 5-year lease of 1200 Lenovo Yoga 370 laptops for teachers
- Not to exceed \$654,333 annually to sustain the quantity of Chromebooks needed for a 3-to-1 student/device ratio; approximately 25% replacement on a 4-year plan
- Not to exceed \$220,000 annually to sustain other staff computers; approximately 25% replacement on a 4-year plan
- Allocate approximately \$66,000 one-time to provide all teachers with capability to wirelessly project to their classroom displays

Funding Recommendation:

- Total funding needed = \$1.22 million/yr. (plus \$66,000 one-time)
- Recommend designating the 2017-18 one-time funds of \$3.66 million for the first three years of funding
- Designate the first \$1.22 million/yr. of future one-time funds for Technology Sustainability Plan
- If General Fund is available in the future, begin shifting the expense to the General Fund for the long-term

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

ACTION REPORT NO. 2

TO: Board of Education
FROM: Winfred B. Roberson, Jr., Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY: Gioconda Padilla, Director, Procurement & Contract Services
SUBJECT: **Approval of Computer Equipment Lease and Adoption of Resolution No. 8**

The Superintendent recommends that the Board of Education adopt Resolution No. 8, and approve staff to enter into a lease agreement with Lenovo Financial Services for \$1,751,017.85.

The District is in need of 1,200 teacher replacement laptops. The District issued RFP# L-16/17 and determined the Lenovo Yoga 370 met all of the District's requirements. The value of the equipment is \$1,664,415.00. The equipment would be acquired pursuant to a bid procured through the National Association of Purchasing Officials (NASPO ValuePoint) under the Western State Contracting Alliance (WSCA) and financed under a five (5) year lease agreement with Lenovo Financial Services, requiring five (5) annual payments of \$350,203.57.

It is recommended to adopt Resolution No. 8, authorizing the Districts' use of the bid procured through NASPO ValuePoint under WSCA and approving staff to enter into the Master State & Local Government Lease Agreement No. 882234 and Schedule to Master State & Local Government Agreement No. 1433022 with Lenovo Financial Services and authorize the Superintendent or designee to execute all necessary documents.

Funding to procure these services is budgeted by 2017-18 one-time funds. RFP bid details are available for review in the Procurement and Contract Services Department.

GLENDALE UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 8

WHEREAS, the Governing Board (the “Board”) of the Glendale Unified School District (the “District”) has determined that a true and very real need exists for the acquisition of computer equipment, as specified in Exhibit “A”) (the “Property”); and

WHEREAS, the governing board of a school district may under Section 20118 of the California Public Contract Code, without advertising for bids, if the board has determined it to be in the best interest of the district, authorize by contract, lease, requisition or purchase order, any public corporation or agency to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, services and other personal property for the district in the manner in which the public corporation is authorized by law to lease or purchase; and

WHEREAS, pursuant to California Public Contract Code section 20118 and California Government Code section 6500 et seq., the District participates in the National Association of State Procurement Officials (“NASPO ValuePoint”) under the Western State Contract Alliance (“WSCA”) program, a multi-state purchasing group for governmental entities and school districts; and

WHEREAS, the Board of the District has determined that it is in the best interest of the District to authorize the Property from Golden Star Technology, Inc., an authorized Lenovo Fulfillment Subcontractor, through a bid procured by the National Association of State Procurement Officials (“NASPO ValuePoint”) and Western State Contracting Alliance (“WSCA”), and pursuant to the California Participating Addendum No. 7-15-70-34-007 to the Computer Equipment Master Agreement No.: MNWNC-117 (“Agreement”)

WHEREAS, the governing board of a school district, under Education Code section 17597 may, by direct sale or otherwise, sell to a purchaser any electronic data processing equipment or other majority items of equipment owned by, or to be owned, by the district, if the purchaser agrees to lease the equipment back to the district for use by the district following the sale; provided the governing board finds, by resolution, that the Property fits within the meaning of this Section, and that the sale and leaseback is the most economical means for providing electronic data processing equipment or other major items of equipment to the District; and

WHEREAS, the Board of the District has by this Resolution determined the need for the Property, and authorized the lease/purchase of such Property with Lenovo Financial Services (the “Lessor”), pursuant to the attached Master State & Local Government Lease Agreement No. 882234 and Schedule to Master State & Local Government Lease Agreement No. 1433022 (the “Lease”), attached hereto as Exhibit “B”; and

WHEREAS, the Board of the District has determined that this Lease arrangement is the most economical means for providing the Property to the District.

NOW, THEREFORE, the District Board hereby finds, determines, declares and resolves as follows:

Section 1. All of the recitals set forth above are true and correct and the Board so finds and determines.

Section 2. The Board hereby finds and determines the acquisition of the Property, pursuant to Public Contract Code section 20118 and Government Code Section 6500, to be in the best interest of the District.

Section 3. The Board hereby finds and determines the Property fits within the meaning of Education Code Section 17597 and the Lease provides the most economical means for providing the Property to the District.

Section 4. The form of the Lease by and between the District and Lessor presented to this meeting, and on file with the District, is hereby approved. The Superintendent or Superintendent's designee is hereby authorized and directed, for and in the name of and on behalf of the District, to execute and deliver to Lessor the Lease and such other financing and related documents as necessary to the completion of the transaction contemplated by the Lease with such changes therein as such officer or person may require and approve, such approval to be conclusively evidenced by the execution and delivery thereof.

Section 5. The District's obligations under such Lease shall be subject to annual appropriation or renewal as set forth in the Lease, and the Lease shall contain such options to purchase by the District as set forth therein.

Section 6. The Superintendent or Superintendent's designee is hereby authorized and directed to do any and all things, and to execute and deliver any and all documents which they may, in consultation with legal counsel, deem necessary or advisable in order to consummate this transaction and otherwise carry out, give effect to and comply with the terms and intent of this Resolution.

Section 7. This Resolution shall be effective as of the date of its adoption.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Glendale Unified School District, Los Angeles County, State of California, this 3rd day of October, 2017 by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

President of the Governing Board of
Glendale Unified School District

Exhibit “A”

List of Equipment

Equipment Description: LENOVO THINKPAD YOGA 370

Quantity: 1,200

Master Lease Number: 882234

Master State & Local Government Lease Agreement

This Master State & Local Government Lease Agreement #882234 (the "Master Lease") contains the terms of your agreement with us. Please read it carefully and ask us any questions you may have. The words **you, your** and **lessee** mean you, our customer. The words **we, us, our** and the **lessor**, mean Lenovo Financial Services

1. LEASE; DELIVERY AND ACCEPTANCE. You agree to lease the equipment ("Equipment"), and finance any software and/or services described in any schedule (collectively the "Products") that incorporates this Master Lease by reference. A schedule to this Master Lease ("Schedule") shall incorporate this Master Lease by reference by listing the Master Lease Number set forth above on the Schedule. Each Schedule that incorporates this Master Lease shall be governed by the terms and conditions of this Master Lease, as well as the terms and conditions set forth in such individual Schedule. Each Schedule shall constitute an agreement separate and distinct from this Master Lease and any other Schedule. In the event of a conflict between the provisions of this Master Lease and a Schedule, the provisions of the Schedule shall govern but only with respect to that Schedule. The termination of this Master Lease will not affect any Schedules executed before the effective date of such termination. If you have entered into any purchase agreement or purchase order ("Purchase Contract") with any Vendor (as set forth on the applicable Schedule), you assign to us your rights under such Purchase Contract, but none of your obligations (other than the obligation to pay for the Equipment if it is accepted by you as stated below and you timely deliver to us such documents and assurances as we request). If you have not entered into a Purchase Contract, you authorize us to enter into a Purchase Contract on your behalf. You will arrange for the delivery of the Products to you. When you receive the Equipment, you agree to inspect it to determine if it is in good working order. Each Schedule, upon the delivery to us of a signed Delivery and Acceptance Certificate, will be deemed irrevocably accepted by you and will continue for the number of months specified in the Schedule, unless earlier terminated in accordance with Section 16 of this Master Lease. The first Lease Payment (as specified in the applicable Schedule) is due on or after the date the Equipment is delivered to you. The remaining Lease Payments (as specified in the applicable Schedule) will be due on the day of each subsequent month (or such other time period specified in each Schedule) designated by us. You will make all payments required under such Schedule to us at such address as we may specify in writing. If any Lease Payment or other amount payable under any Schedule is not paid within 10 days of its due date, you will pay us a late charge equal to the greater of (i) 5% of each late payment, or (ii) \$5.00 for each late payment (or such lesser amount as is the maximum amount allowable under applicable law.)

2. NO WARRANTIES. We are leasing the Equipment to you "AS-IS". **YOU ACKNOWLEDGE THAT WE DO NOT MANUFACTURE THE EQUIPMENT, WE DO NOT REPRESENT THE MANUFACTURER OR THE SUPPLIER, AND YOU HAVE SELECTED THE EQUIPMENT VENDOR BASED UPON YOUR OWN JUDGMENT. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR OTHERWISE. YOU AGREE THAT REGARDLESS OF CAUSE, WE ARE NOT RESPONSIBLE FOR AND YOU WILL NOT MAKE ANY CLAIM AGAINST US FOR ANY DAMAGES, WHETHER CONSEQUENTIAL, DIRECT, SPECIAL, OR INDIRECT. YOU AGREE THAT NEITHER SUPPLIER NOR ANY SALESPERSON, EMPLOYEE OR AGENT OF SUPPLIER IS OUR AGENT OR HAS ANY AUTHORITY TO SPEAK FOR US OR TO BIND US IN ANY WAY.** We transfer to you for the term of each Schedule any warranties made by the manufacturer or Supplier with respect to the Equipment leased pursuant to such Schedule.

3. EQUIPMENT LOCATION; USE AND REPAIR; RETURN. You may move the Products within the continental United States provided you give us written notification of the move within 30 days of the move, and you agree that you will be liable for any increase in any personal property taxes as a result of that relocation. For laptop computers, PDAs, and other mobile devices, the location listed on the Schedule is its base location ("Base Location") but these mobile devices may be temporarily located at other locations and you will notify us and be responsible for any tax increases should the Base Location change. At your own cost and expense, you will keep the Equipment eligible for any manufacturer's certification, in compliance with all applicable laws, and in good condition, except for ordinary wear and tear. You will not make any alterations, additions or replacements to the Equipment without our prior written consent. All alterations, additions or replacements will become part of the Equipment and our property at no cost or expense to us. We may inspect the Equipment at any reasonable time after advance notice to you. Unless you purchase the Equipment in accordance with the terms of the applicable Schedule, at the end of or upon termination of each Schedule you will immediately return the Equipment subject to each expired or terminated Schedule to us, in good condition and repair, subject to ordinary wear and tear, to any place in the United States that we tell you. You will pay all remaining unpaid lease payments, late charges, insurance charges, and our estimated property taxes on the Products (based upon the prior year's actual property tax), shipping and other expenses, and you will insure the Products for its full replacement value during shipping. Unless we request return to us, you must retain physical possession of the Products through the end of the initial or any renewal lease term of any Schedule.

You may, at the time of providing your end of lease notice to us, elect to substitute and return a similar piece of equipment at end of a Schedule in the event the specific piece of Equipment that has reached end of lease is not immediately available for return. In order to elect a like for like return, you must identify the Equipment being retained by serial number and the Equipment being returned shall be the same model, configured similarly, as the Equipment being retained. If the substituted Equipment was also leased by us, the Equipment retained past its original end of lease date must then be returned to us at or before the end of lease date for the substituted Equipment that was previously returned. If the substituted Equipment is not under a lease with us, then you shall at the time of return, provide us with a bill of sale for the substituted Equipment providing us with free and clear title to the substituted Equipment.

4. DATA SECURITY: Some or all of the items of Equipment returned to us at any time may contain sensitive information or data belonging to your organization, or your customer/clients/patients, that is stored, recorded, or in any way contained within or on the Equipment. You specifically agree that before the Products are shipped to or retrieved by us or our agents, or removed by a supplier, you will, at your sole cost and expense, permanently destroy, delete and remove all such information and data that is stored, recorded or in any way contained within or on the Products, to the extent that further recovery of any of such data and information is not possible. You have the sole responsibility to so destroy, delete, and remove all data and information stored in or on the Equipment. We have absolutely no liability for any data or information that you fail to so destroy, delete, and remove. All hard drives and other data retention components must function as originally installed after data removal.

5. TAXES AND FEES. You are responsible for all sales and use (unless you provide us with an acceptable Sales/Use Tax exemption form), personal property or other taxes relating to the use or ownership of the Products, now or hereafter imposed, or assessed by any state, federal, or local government or agency. You agree to pay when due, or reimburse us for, all taxes, fines or penalties imposed upon the Equipment and, if we elect, you agree to pay us estimated property taxes either with each lease payment or annually as invoiced by us. We will file all sales, use and personal property tax returns (unless we notify you otherwise in writing). We do not have to contest any taxes, fines or penalties; however, you may do so provided (a) you do so in your own name and at your own expense, (b) the contest will not result in any sort of lien being placed on the Products or otherwise jeopardize our rights in any of the Products, (c) you pay us for any taxes we remitted to the taxing authorities even though you be contesting the taxes and indemnify and hold us harmless for any expenses, including legal expenses, we incur as a result of such contest. If we file such personal property tax reports, you will pay property taxes as invoiced by us.

6. LOSS OR DAMAGE. As between you and us, you are responsible for any loss, theft, destruction of, or damage to, the Equipment (collectively, "Loss") from any cause at all, whether or not insured, until delivered to us at the end of the applicable Schedule. You are required to make all Lease Payments even if there is a Loss. You must notify us in writing immediately of any Loss. Then, at our option, you will either (a) repair the Equipment so that it is in good condition and working order, eligible for any manufacturer's certification, or (b) pay us the amounts specified in Section 10(b) of this Master Lease.

7. INSURANCE. You will provide and maintain at your expenses property insurance against the loss, theft or destruction of, or damage to, the Equipment for its full replacement value, naming us as loss payee; and (2) public liability and third party property insurance naming us as an additional insured. If you so request and if we give our prior written consent, in lieu of maintaining the insurance described in the preceding sentence, you may self-insure against such risks, provided that our interests are protected to the same extent as if the insurance required in clauses (1) and (2) above had been obtained by third party insurance carriers and provided further that such self insurance program is consistent with prudent business with respect to insuring such risk. You will give us certificates or other evidence of such insurance on the commencement date of this lease and at such times as we request. All insurance obtained from a third party insurer will be in a form, amount and with companies acceptable to us, and will provide that we be given 30 days advance notice of any cancellation or material change of such insurance.

IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT: To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify and record information that identifies each person who opens an account. What that means for you: When you open an account, we will ask for (i) if you are a legal entity, your name, address, and other information that will allow us to identify you; (ii) if you are an individual, your name, address and date of birth. We may also ask to see your driver's license or other identifying documents.

LESSOR: Lenovo Financial Services
10201 Centurion Parkway N. #100
Jacksonville, FL 32256

LESSEE: Glendale Unified School District

Lessee Legal Name

Lessee "Doing Business As" Name

223 N JACKSON STREET

Street Address

GLENDAL, CA 91206

City, State, Zip

X _____
Authorized Signature Date Signed

X _____
Authorized Signature Date Signed

Printed Name

X _____
Print Signer's Name and Title

Print Title

X _____
Federal Tax ID

8. PURCHASE OPTION; AUTOMATIC RENEWAL. If no Default has occurred and is continuing under this Master Lease or the relevant Schedule, you will have the option (other than \$1 purchase option leases) at the end of the initial or any renewal term of a Schedule to: (a) purchase all or a portion of the Products covered by such Schedule at the Purchase Option price shown on such Schedule, plus any applicable taxes; (b) return all of the Products or any portion of the Products not purchased or renewed by such Schedule by the Schedule termination date; or (c) elect a fixed term renewal of all or a portion of the Products at the fair market rental value of the Products. We will use our reasonable judgment to determine the Product's fair market rental value as configured, in place and installed ("Fair Market Rental Value"). You agree that the Fair Market Rental Value is the amount that may reasonably be expected for the installed Products in an exchange between a willing lessor and a willing Lessee, including costs to make the Products fully operational. If you do not agree with the determination of the fair market rental value, the fair market rental value (in use and in place) will be determined at your expense by an independent appraiser mutually acceptable to the Parties.

To exercise any of these options you must provide written notice to us at least 90 days but not more than 180 days before the end of the initial term of a Schedule that you will either return, purchase or renew the Schedule as set forth above. If you elect a partial return, purchase, or renewal of Products, you will identify the impacted Products by serial number in your end of lease notice. If you fail to provide this notice or if, having given such notice, you do not purchase, deliver the Products in accordance with the terms and conditions of this Lease and the applicable Schedule, or renew, the Schedule will automatically renew for successive month to month renewals until an end of the Schedule notice has been provided and acted upon. If you elect to exercise a return, purchase or renewal of some but not all Products, your notice must identify which Products are going to be returned, purchased or renewed. During any renewal term this notice period is reduced to 30 days prior to the end of the renewal term. We may cancel an automatic renewal term by sending you written notice 10 days prior to such renewal term.

If the Fair Market Value Purchase Option has been selected under any Schedule, we will use our reasonable judgment to determine the Product's fair market value as configured, in place and installed ("Fair Market Value"). You agree that the Fair Market Value is the amount that may reasonably be expected for the installed Products in an exchange between a willing buyer and a willing seller, including costs to make the Products fully operational. If you do not agree with our determination of the Product's Fair Market Value, the fair market value (in use and in place) will be determined at your expense by an independent appraiser mutually acceptable to both parties. Upon payment of the Purchase Option price, we will transfer our interest in the Products to you "AS-IS, WHERE IS" without any representation or warranty whatsoever and the applicable Schedule will terminate. To secure payment of all amounts due to us, to the extent permitted by law, you grant us a security interest in the Equipment (including any replacements, substitutions, additions, attachments and proceeds). You will keep the Equipment free of all liens and encumbrances. **You authorize us to file financing statement(s) to protect our interest in the Equipment.**

9. DEFAULT. Each of the following is a "Default" under this Master Lease and any Schedule: (a) you fail to pay any Lease Payment or any other payment within 30 days of its due date; (b) you do not perform any of your other obligations under this Master Lease or any Schedule or in any other agreement with us or with any of our affiliates and this failure continues for 30 days after we have notified you of it; (c) you become insolvent, you dissolve, you assign your assets for the benefit of your creditors, you sell, transfer or otherwise dispose of all or substantially all of your assets, or you enter (voluntarily or involuntarily) any bankruptcy or reorganization proceeding; or (d) any representation or warranty made by you under this Master Lease or in any instrument you have provided us proves to be incorrect in any material respect.

10. REMEDIES. If a Default occurs, we may do one or more of the following: (a) we may cancel or terminate this Master Lease and/or any or all Schedules and any or all other agreements that we have entered into with you or withdraw any offer of credit; (b) subject to Section 16, we may require you to immediately pay us, as compensation for loss of our bargain and not as a penalty, a sum equal to (i) the present value of all unpaid Lease Payments for the remainder of the term plus, the present value of our anticipated residual value in the Products each discounted at 4% per year, plus (c) we may require you to deliver the Equipment to us as set forth in Section 3; (d) we or our agent may peacefully repossess the Equipment without court order and you will not make any claims against us for damages or trespass or any other reason; and (e) we may exercise any other right or remedy available at law or in equity. **In the event of a dispute arising out of this Master Lease or any Schedules, the prevailing party shall be entitled to its reasonable collection costs and attorney fees and costs incurred in enforcing or defending this Master Lease or any Schedules.** If we take possession of the Equipment, we may sell or otherwise dispose of it with or without notice, at a public or private sale, and apply the net proceeds (after we have deducted all costs related to the sale or disposition of the Equipment) to the amounts that you owe us. You will remain responsible for any amounts that are due after we have applied such net proceeds. You agree that if notice of sale is required by law to be given, 10 days notice shall constitute reasonable notice.

11. FINANCE LEASE STATUS. You agree that if Article 2A-Leases of the Uniform Commercial Code applies to a Schedule, such Schedules will be considered a "finance lease" as that term is defined in Article 2A. By signing each Schedule, you agree that either (a) you have reviewed, approved, and received a copy of the purchase contract or (b) that we have informed you of the identity of the Supplier, that you may have rights under the purchase contract, and that you may contact the supplier for a description of those rights. **TO THE EXTENT PERMITTED BY APPLICABLE LAW, YOU WAIVE ANY AND ALL RIGHTS AND REMEDIES CONFERRED UPON A LESSEE BY ARTICLE 2A.**

12. ASSIGNMENT. YOU MAY NOT ASSIGN, SELL, TRANSFER OR SUBLEASE THE EQUIPMENT OR YOUR INTEREST IN THIS MASTER LEASE OR ANY SCHEDULE WITHOUT OUR PRIOR WRITTEN CONSENT, WHICH CONSENT SHALL NOT BE UNREASONABLY WITHHELD WITH US ACTING IN A COMMERCIALLY REASONABLE MANNER. We may, without notifying you, sell, assign, or transfer this Master Lease or any Schedule and our rights to the Equipment. You agree that the new owner will have the same rights and benefits that we have now under this Master Lease and any Schedule but not our obligations, which obligations we will remain responsible for. The rights of the new owner will not be subject to any claims, defenses or set-off that you may have against us or the supplier.

13. INDEMNIFICATION. To the extent not prohibited by applicable law. You are responsible for and agree to indemnify and hold us harmless from any (a) losses, damages, penalties claims, suits and actions (collectively "Claims"), whether based on a theory of strict liability or otherwise caused by or related to the manufacture, installation, ownership, use, lease, possession or delivery of the Products or any defects in the Products and (b) all reasonable costs and attorneys' fees incurred by us relating to any Claim. You agree to reimburse us for and if we request, to defend us against, any Claims, except Claims caused by our willful misconduct. You agree that your obligations under this section and the Taxes and Fees section of this Master Lease shall survive the termination of this Master Lease for Claims arising during the term of this Master Lease or any Schedule.

14. MISCELLANEOUS. You agree that the terms and conditions contained in this Master Lease and any Schedule make up the entire agreement between you and us regarding the lease of the Equipment. This Master Lease is not binding on us until we sign it. Any change in any of the terms and conditions of this Master Lease or any Schedule must be in writing and signed by us, either manually or by electronic transmission. **You agree, however, that we are authorized, without notice to you, to supply missing information or correct obvious errors in this Master Lease.** If we delay or fail to enforce any of our rights under this Master Lease or any Schedule, we will still be entitled to enforce those rights at a later time. All notices shall be given in writing by the party sending the notice and shall be effective when deposited in the U.S. Mail, addressed to the party receiving the notice at its address **shown on the front of this Master Lease** (or to any other address specified by that party in writing) with postage prepaid. All of our rights and indemnities will survive the termination of this Master Lease or any Schedule. It is the express intent of the parties not to violate any applicable usury laws or to exceed the maximum amount of time price differential or interest, as applicable, permitted to be charged or collected by applicable law, and any such excess will be applied to Lease Payments in inverse order of maturity, and any remaining excess will be refunded to you. If you do not perform any of your obligations under this Master Lease or any Schedule, we have the right, but not the obligation to take any action or pay any amounts that we believe are necessary to protect our interests. You agree to reimburse us immediately upon our demand for any such amounts that we pay.

IF A SIGNED COPY OF THIS MASTER LEASE OR A SCHEDULE IS DELIVERED TO US BY FACSIMILE TRANSMISSION, IT WILL BE BINDING ON YOU. HOWEVER, WE WILL NOT BE BOUND BY THIS MASTER LEASE OR A SCHEDULE UNTIL WE ACCEPT IT BY MANUALLY SIGNING IT OR BY PURCHASING THE EQUIPMENT SUBJECT TO THE APPLICABLE SCHEDULE, WHICHEVER OCCURS FIRST. YOU WAIVE NOTICE OF OUR ACCEPTANCE AND WAIVE YOUR RIGHT TO RECEIVE A COPY OF THE ACCEPTED MASTER LEASE. YOU AGREE THAT, NOTWITHSTANDING ANY RULE OF EVIDENCE TO THE CONTRARY, IN ANY HEARING, TRIAL OR PROCEEDING OF ANY KIND WITH RESPECT TO THIS MASTER LEASE, WE MAY PRODUCE A COPY OF THE MASTER LEASE TRANSMITTED TO US BY FACSIMILE TRANSMISSION THAT HAS BEEN MANUALLY SIGNED BY US AND SUCH COPY SHALL BE DEEMED TO BE THE ORIGINAL OF THIS MASTER LEASE. TO THE EXTENT (IF ANY) THAT ANY SCHEDULE TO THIS MASTER LEASE CONSTITUTES CHATTEL PAPER UNDER THE UNIFORM COMMERCIAL CODE, NO SECURITY INTEREST IN THE SCHEDULE MAY BE CREATED THROUGH THE TRANSFER AND POSSESSION OF ANY COPY OR COUNTERPART HEREOF EXCEPT THE COPY WITH OUR ORIGINAL SIGNATURE. IF YOU DELIVER THIS MASTER LEASE TO US BY FACSIMILE TRANSMISSION, YOU ACKNOWLEDGE THAT WE ARE RELYING ON YOUR REPRESENTATION THAT THIS MASTER LEASE HAS NOT BEEN CHANGED. If more than one Lessee has signed this Master Lease, each of you agrees that your liability is joint and several.

15. FUNDING INTENT. You reasonably believe that funds can be obtained to make all Lease Payments during the Term of any Schedule and hereby covenant that your chief executive or administrative officer or the administrative office of yours charged with preparing the budget submitted to your governing body, as applicable, will provide for funding for such payments in your annual budget request submitted to your governing body. If your governing body elects not to appropriate funds for such payments, it shall **evidence such nonappropriation by omitting funds for such payments due during the applicable fiscal period from the budget it adopts.** You and we agree that your obligation to make Lease Payments under any Schedule will be your current expense and will not be interpreted to be a debt in violation of applicable law or constitutional limitations or requirements. It is your intent to make Lease Payments for the full Term of any Schedule if funds are legally available therefore you represent, warrant and covenant to us that the use of the Equipment is essential to its proper, efficient and economic operation. You will provide us with an essential use covenant to us that, among other things, you shall use the Equipment only for its governmental purposes.

16. NONAPPROPRIATION OF FUNDS. In the event sufficient funds are not appropriated and budgeted by your governing body or are not otherwise available in any fiscal period for Lease Payments (or any other amount due hereunder) under a Schedule, and provided that you have exhausted all funds legally available for payment of the Lease Payments, then you shall immediately notify us of such occurrence and provide us with evidence of such non-appropriation acceptable to us (e.g., written certification by your legal counsel) and the Schedule shall terminate on the last day of the fiscal period for which funds for Lease Payments are available without penalty or expense to you of any kind whatsoever, except as to the portions of Lease Payments and those expenses associated with your surrender of the Equipment pursuant to Section 3 for which funds shall have been appropriated and budgeted or are otherwise available. Upon such termination, title to the Equipment shall vest with us. This Section 16 will not be construed so as to permit you to terminate any Schedule in order to acquire any other equipment or services or to allocate funds directly or indirectly to perform essentially the same application for which the Equipment is intended.

17. AUTHORITY AND AUTHORIZATION. You represent, warrant and covenant to us that: (a) You are a State or political subdivision thereof, as those terms are used in §103 of the Code; (b) You have the power and authority to enter into this Master Lease and Schedules; (c) this Master Lease and any Schedule have been duly authorized, executed and delivered by you and constitutes a valid, legal and binding agreement enforceable against you in accordance with its terms; (d) no further approval, consent or withholding of objections is required from any governmental authority with respect to this Master Lease or Schedules; (e) the entering into and performance of this Master Lease and Schedules will not violate any judgment, order, law or regulation applicable to you or result in the creation of any lien, charge, security interest or other encumbrance upon the Equipment or your assets; (f) there are no actions, suits or proceedings pending or threatened against or affecting you in any court or before any governmental commission, board or authority, that, if adversely determined, would have a material adverse effect on your ability to perform your obligations under this Master Lease or any Schedule; (g) the Equipment is tangible personal property and shall not become a fixture or real property under your use thereof; (h) you have complied with all bidding requirements and, where necessary, by due notification have presented the Master Lease, the Schedule and any ancillary documents for approval and adoption as a valid obligation on your part; (i) you will do or cause to be done all things necessary to preserve and keep the Master Lease and Schedules in full force and effect; and (j) it has sufficient appropriations or other funds available to pay all amounts due under the Schedules for the then current fiscal period. You shall be deemed to have reaffirmed the representations and warranties set forth in this Section 17 each time you execute a Schedule to this Master Lease. Contemporaneously with your execution of a Schedule to this Master Lease, you will complete, execute and provide us with an incumbency certificate (in form satisfactory to us) and an opinion of counsel (in form satisfactory to us) as to the matters set forth in clauses (a) through (h) of this Section 17.

18. GOVERNMENT USE. YOU REPRESENT, WARRANT AND COVENANT AS FOLLOWS: (A) YOU SHALL COMPLY WITH THE INFORMATION REPORTING REQUIREMENTS OF §149(e) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED (CODE), INCLUDING BUT NOT LIMITED TO, THE EXECUTION (AND DELIVERY TO US) OF INFORMATION STATEMENTS REQUESTED BY US; (B) YOU SHALL NOT DO, CAUSE TO BE DONE OR FAIL TO DO ANY ACT IF SUCH ACT OR FAILURE TO ACT WILL CAUSE THIS MASTER LEASE, OR ANY SCHEDULE HEREUNDER, TO BE AN ARBITRAGE BOND WITHIN THE MEANING OF §148 OF THE CODE; (C) YOU SHALL NOT DO, CAUSE TO BE DONE OR FAIL TO DO ANY ACT IF SUCH ACT OR FAILURE TO ACT WILL CAUSE THIS MASTER LEASE, OR ANY SCHEDULE HEREUNDER, TO BE A PRIVATE ACTIVITY BOND WITHIN THE MEANING OF §141 OF THE CODE; (D) YOU SHALL NOT DO, CAUSE TO BE DONE OR FAIL TO DO ANY ACT IF SUCH ACT OR FAILURE TO ACT WILL CAUSE THE INTEREST PORTION OF THE LEASE PAYMENTS TO BE OR BECOME SUBJECT TO FEDERAL INCOME TAXATION UNDER THE CODE, EXCEPT AS SUCH INTEREST PORTION MAY BE TAKEN INTO ACCOUNT AS AN ADJUSTMENT IN DETERMINING THE ALTERNATIVE MINIMUM TAX AND ENVIRONMENTAL TAX IMPOSED ON CORPORATIONS; AND (E) YOU SHALL BE THE ONLY ENTITY TO OWN, USE OR OPERATE THE EQUIPMENT DURING THE TERM. YOU SHALL BE DEEMED TO HAVE REAFFIRMED THE REPRESENTATIONS, WARRANTIES AND COVENANTS SET FORTH IN THIS SECTION 18 EACH TIME IT EXECUTES ANY SCHEDULE. IF YOU BREACH ANY REPRESENTATION, WARRANTY OR COVENANT CONTAINED IN THIS MASTER LEASE AND, AS A RESULT OF SUCH BREACH, THE INTEREST PORTION OF ANY LEASE PAYMENT BECOMES INCLUDABLE IN GROSS INCOME OF ANY OWNER THEREOF FOR FEDERAL INCOME TAX PURPOSES, YOU SHALL PAY US PROMPTLY AFTER SUCH DETERMINATION OF TAXABILITY AND ON EACH LEASE PAYMENT DUE DATE THEREAFTER, AN ADDITIONAL AMOUNT DETERMINED BY US TO COMPENSATE US FOR THE LOSS OF SUCH EXCLUDABILITY (INCLUDING, BUT NOT LIMITED TO, COMPENSATION RELATING TO INTEREST EXPENSE, PENALTIES OR ADDITIONS TO TAX), WHICH DETERMINATION SHALL BE CONCLUSIVE ABSENT MANIFEST ERROR.

19. CHOICE OF LAW. This Master Lease shall be governed by the internal laws (as opposed to conflicts of law provisions) of the State where the Equipment is located. If any provision of this Master Lease or any Equipment or Payment Schedule shall be prohibited by or invalid under that law, such provision shall be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Master Lease or any Equipment or Payment Schedule. This Master Lease inures to the benefit of and is binding upon the permitted successors or assigns of yours and ours.

Schedule to Master State & Local Government Lease Agreement

This Schedule No. 1433022 (the "Schedule") to Master State & Local Government Lease Agreement No. 882234 (the "Master Agreement") contains the terms of your agreement with us. Please read it carefully and ask us any questions you may have. The words **you, your** and **lessee** mean you, our customer. The words **we, us, our** and the **lessor**, mean Lenovo Financial Services.

Product/Equipment Description

Quantity	Description	Product/Equipment Address
1,200	LENOVO THINKPAD YOGA 370	223 N JACKSON STREET, GLENDALE, CA 91206

For additional equipment and accessories, attach addendum.

Purchase Option

If no box is checked or if both boxes are checked, the Fair Market Value purchase option will apply:

- Fair Market Value
 \$1.00 Purchase Option Other ____

Term and Lease

Lease Payment \$350,203.57 (includes estimated sales tax and E-waste fees)
 Term (Years) 5
 Payment Frequency Annual

Variable Payment Schedule if applicable:
 (Attach "Payment Schedule Addendum" if necessary)

____ payments @ ____; followed by ____ payments @ ____ followed
 by ____ payments @ ____; followed by ____ payments @ ____

Payments are due in Advance

Documentation Fee: \$ ____ (due with first invoice)

Additional Provisions:
 First Annual Payment is due 30 days after Lease Commencement

PLEASE NOTE: The underlying 4 year ICE Swap Rate is 1.82%. If the 4 year ICE Swap Rate, (published by ICE Benchmark Administration at <https://www.theice.com/marketdata/reports/180>) between the date of the proposal and the Commencement Date increases by more than 25bps, Lessor may, in its sole discretion, adjust the all-in rate upward in an amount equal to the difference in the two swap yields, and the Payment Factor will be adjusted accordingly. Further, Lenovo Financial Services reserves the right to re-price this transaction in the event of a major dislocation in the financial markets or after 90 days past the quote date at its sole discretion.

Certain state and local government lessees must sign an additional addendum document.

LESSOR: Lenovo Financial Services
 10201 Centurion Parkway N. #100
 Jacksonville, FL 32256

 Authorized Signature Date Signed

 Printed Name

 Print Title

Lessee

Glendale Unified School District
 Lessee Legal Name

Lessee "Doing Business As" Name
223 N JACKSON STREET
 Billing Street Address
GLENDALE, CA 91206
 Billing City, State, Zip

Billing Contact Name & Phone No.

Lessee Phone Number (if different from above)

TERMS AND CONDITIONS

BY SIGNING THIS SCHEDULE:

BY SIGNING THIS SCHEDULE: (i) YOU ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THE TERMS AND CONDITIONS ON THIS SCHEDULE AND THE MASTER AGREEMENT; (ii) YOU AGREE THAT IF A COPY OF THIS SCHEDULE IS SIGNED BY YOU AND IS DELIVERED TO US BY FACSIMILE TRANSMISSION OR OTHERWISE, TO THE EXTENT ANY PROVISIONS ARE MISSING OR ILLEGIBLE OR CHANGED (AND NOT INITIALED BY BOTH YOU AND US), THE TERMS AND CONDITIONS OF THIS SCHEDULE AND THE MASTER AGREEMENT IN USE ON THE DATE WE RECEIVE THE COPY SIGNED BY YOU WILL BE THE TERMS AND CONDITIONS OF THE SCHEDULE; (iii) YOU AGREE THAT THIS SCHEDULE IS A NET LEASE THAT YOU CANNOT TERMINATE OR CANCEL EXCEPT AS SPECIFICALLY PROVIDED IN THE MASTER AGREEMENT, YOU HAVE AN UNCONDITIONAL OBLIGATION TO MAKE ALL PAYMENTS DUE UNDER THIS SCHEDULE, AND YOU CANNOT WITHHOLD, SET OFF OR REDUCE SUCH PAYMENTS FOR ANY REASON; (iv) YOU AGREE THAT YOU WILL USE THE EQUIPMENT ONLY FOR BUSINESS PURPOSES; (v) YOU WARRANT THAT THE PERSON SIGNING THIS LEASE FOR YOU HAS THE AUTHORITY TO DO SO; (vi) YOU CONFIRM THAT YOU DECIDED TO ENTER INTO THIS SCHEDULE RATHER THAN PURCHASE THE EQUIPMENT FOR THE TOTAL CASH PRICE; AND (vii) YOU AGREE THAT THIS LEASE WILL BE GOVERNED BY THE LAWS OF THE STATE WHERE THE EQUIPMENT IS LOCATED. YOU CONSENT TO THE JURISDICTION OF ANY COURT LOCATED WITHIN THAT STATE. BOTH PARTIES EXPRESSLY WAIVE TRIAL BY JURY AS TO ALL ISSUES ARISING OUT OF OR RELATED TO THIS SCHEDULE.

LESSEE SIGNATURE

Glendale Unified School District
 Lessee Legal Name

 X Authorized Signature Date Signed X

 X Print Signer's Name
Stephen Dickinson

 Print Signer's Title
Chief Business & Financial Officer

Federal Tax ID Number : 95-6001464



INCUMBENCY CERTIFICATE

Master State & Local Government Lease Agreement and all Schedules thereto (collectively, the “Agreement”) between Glendale Unified School District and Lenovo Financial Services.

I, Jennifer Freemon, certify that I am the duly elected or appointed and acting Clerk of Glendale Unified School District, a political subdivision or agency duly organized and existing under the laws of the State of California, that I have custody of the records of such entity, and that, as of the date hereof (and for six (6) months prior thereto), the individuals named below are duly elected or appointed officers of such entity holding the offices set forth opposite their respective names. I further certify that: (i) the signatures set opposite their respective names and titles are their true and authentic signatures and (ii) such officers have the authority on behalf of such entity to enter into the Agreement identified above by and between such entity and Lenovo Financial Services.

NAME	TITLE	SIGNATURE
<u>Winfred B. Roberson, Jr.</u>	<u>Superintendent</u>	_____
<u>Stephen Dickinson</u>	<u>Chief Business & Financial Officer</u>	_____
<u>Dr. Kelly King</u>	<u>Assistant Superintendent, Educational Services</u>	_____

Signed and sealed by the undersigned on October 3, 2017

Clerk

CERTIFICATE OF APPROPRIATIONS
(State and Local Government Master Lease Agreement)

I, STEPHEN DICKINSON do hereby certify that I am the duly elected or appointed and acting Chief Business & Financial Officer of Glendale Unified School District ("Lessee"); that I have custody of the financial records and budget information of such entity; that monies for all lease payments to be made under that certain State and Local Government Lease Agreement # _____ or that certain Master State and Local Government Master Agreement #882234 and, Schedule Number(s) 1433022, between Lessee and Lenovo Financial Services as lessor ("Agreement"), for the fiscal year ending June 30, 2017, are available from unexhausted and unencumbered appropriations and/or funds within Lessee's budget for such fiscal year; and that appropriations and/or funds have been designated for the payment of those lease payments that may come due under the Agreement in such fiscal year.

IN WITNESS WHEREOF, I have duly executed this Certificate of Appropriations this 4th day of October, 2017.

Signature

STEPHEN DICKINSON,
CHIEF BUSINESS & FINANCIAL OFFICER

Print Name & Title

The undersigned official of Lessee hereby certifies that the signature set forth above is the true and authentic signature of the individual identified above and that such individual holds the title set forth above.

Signature

JENNIFER FREEMON,
CLERK, BOARD OF EDUCATION

Print Name & Title

CERTIFICATION OF ESSENTIAL USE

RE: Schedule to Master State & Local Government Lease Agreement #1433022, dated October 3, 2017 20____ (each individually, hereinafter the "Agreement") by and between Lenovo Financial Services ("Lessor") and Glendale Unified School District ("Lessee")

Ladies and Gentlemen:

This letter confirms and affirms that the Equipment described in the Agreement identified above is/are essential to the function of the undersigned or to the service we provide to our citizens.

Further, we have an immediate need for, and expect to make immediate use of, substantially all such Equipment, which need is not temporary or expected to diminish in the foreseeable future. Such Equipment will be used by us only for the purpose of performing one or more of our governmental or proprietary functions consistent with the permissible scope of our authority. Specifically, such Equipment was selected by us to be used as follows (please include any specific department that may be its primary user):

Replacement of Districtwide teacher laptops

Is the Equipment additional or new technology to the department, or does it constitute a continuation of your existing technology? The teacher laptops are replacing existing equipment, therefore a continuation of existing technology with improved functionalities for classroom performance and student achievement.

Our source of funds for payments due under the Agreement for the current fiscal year is _____
2017-2018 State Discretionary Funds

We expect and anticipate adequate funds to be available for all future payments of rent due after the current fiscal year for the following reasons: _____

Sufficient funds have been allocated from 2017-18 State Discretionary funding

LESSEE: Glendale Unified School District

By: _____
(Authorized Signature)

Stephen Dickinson, Chief Business & Financial Officer
(Name and Title - printed or typed)

Date: _____

INSURANCE INFORMATION REQUEST

Insurance Broker/Agent:

We have entered into an agreement (Master Lease No. **882234**) with Lenovo Financial Services ("LFS") for the lease/finance of equipment listed below.

Equipment Reference: Any and all equipment and products leased under Schedules to Master Lease #**882234**

Blanket coverage in excess of **\$1,524,000.00**

Please insure the equipment, and issue a written endorsement naming Lenovo Financial Services ISAOA as Additional Insured and Loss Payee and provide LFS with thirty (30) days' written notice of any material changes in coverage, cancellation or non-renewal. The policy should include the following endorsement:

The insurance under this policy shall be primary insurance and the company insurer shall be liable under this policy for the full amount of the loss up to and including the total limits of liability herein without right of contribution from any other insurance effected by Lenovo Financial Services under any policy with any insurance company covering a loss covered under this policy.

Please provide LFS with proof of insurance in the form of a certificate of insurance. The certificate should include proof of the following:

- Physical Damage (All Risk)
- Theft coverage
- Bodily Injury and Property Damage Liability with limits of no less than \$1,000,000.

Please email or fax the insurance certificate to sales.us@lenovofs.com or fax to (866) 327-0552.

Forward certificates of insurance to: Lenovo Financial Services, ISAOA
10201 Centurion Parkway North #100
Jacksonville, FL 32256

Broker/ Agent Name: _____
Address: _____
Contact Name: _____
Telephone: (____)____ - _____ ext. _____ Fax: (____)____ - _____

Lessee/Insured: **Glendale Unified School District**

By: _____
Authorized Signature
Stepehn Dickinson, Chief Business & Financial Officer

Type/Print Name & Title

Date

PLEASE SEND ONE COPY OF THE COMPLETED FORM TO YOUR BROKER AND RETURN ONE COPY TO US.

DELIVERY & ACCEPTANCE CERTIFICATE

By signing this Certificate, you, the Lessee identified below, agree:

- A) That all products described in the State & Local Government Lease Agreement or the Schedule to Master State & Local Government Lease Agreement identified **below** ("Equipment") **have been delivered**, inspected, installed and are unconditionally and irrevocably accepted by you as satisfactory for all purposes of the State & Local Government Lease Agreement or Schedule to Master State & Local Government Lease Agreement; and

- B) That we, **Lenovo Financial Services**, are authorized to purchase the Equipment and start billing you under the State & Local Government Lease Agreement or Schedule to Master State & Local Government Lease Agreement.

State & Local Government Lease Agreement or Schedule No. 1433022

Customer Name: Glendale Unified School District

Authorized Signature

X

Title

Date

Stephen Dickinson, Chief Business & Financial Officer

Exhibit “B”

Master State & Local Government Lease Agreement No. 882234 and

Schedule to Master State & Local Government Lease Agreement No. 1433022 (the Lease”)

(Attached)

**CERTIFICATE OF REPRESENTATIONS OF
GLENDALE UNIFIED SCHOOL DISTRICT**

On this Fourth day of October, 2017 the undersigned, on behalf of Glendale Unified School District (“District”), in connection with the authorization and delivery of that certain Master State & Local Government Lease Agreement No. 882234 and Schedule to Master State & Local Government Lease Agreement No. 1433022, between the District and Lenovo Financial Services (“Lessor”), and related documents (the “Lease”), and the proceedings taken by the District to authorize and execute the Lease (the “Proceedings”) hereby represents to Atkinson, Andelson, Loya, Ruud & Romo that:

1. District is a public school district, duly organized, existing and operating under the Constitution and laws of the State of California (the “State”) with full power and authority to adopt and/or enter into the Lease and the Proceedings.

2. The Lease and the Proceedings have been duly adopted, authorized, executed and delivered by the District, do not require the seal of the District to be effective, valid, legal, or binding and, assuming due authorization, execution and delivery thereof by the other Parties thereto, constitute the legal, valid and binding obligations of the District, enforceable against the District in accordance with their terms, subject to any applicable bankruptcy, insolvency, moratorium or other laws or equitable principles affecting the enforcement of creditors’ rights generally.

3. The District has complied with all applicable open public meeting laws and requirements with respect to the meeting at which the Proceedings were adopted, and the District’s execution of the Lease was authorized.

4. The District has complied with all applicable procurement or public bidding laws of the State for the acquisition and leasing of the property (as defined in the Lease).

5. To the best of undersigned’s knowledge, there is no litigation, action, suit or proceeding pending or threatened before any court, administrative agency, arbitrator or governmental body that challenges the authority of District to enter into the Lease or the ability of District to perform its obligations under the Lease, and the transactions contemplated thereby.

IN WITNESS WHEREOF, I have executed this Certificate on the date set forth above.

GLENDALE UNIFIED SCHOOL DISTRICT

By: _____

Name: STEPHEN DICKINSON

Title: CHIEF BUSINESS & FINANCIAL OFFICER

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

ACTION REPORT NO. 3

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Steve Dickinson, Chief Business and Financial Officer

PREPARED BY: Tony Barrios, Executive Director: Planning, Development and Facilities

SUBJECT: **Approval of Budget Augmentation for the Lincoln Elementary School Overcrowding Relief Grant (ORG) Project**

The Superintendent recommends that the Board of Education approve a Budget Adjustment for the Lincoln Overcrowding Relief Grant (ORG) project to increase the budget by \$420,000.

On September 28, 2011, when the State Allocation Board decided to approve an additional funding cycle for the Overcrowding Relief Grant (ORG) program, the District made a decision to pursue \$58,000,000. As a result, plans and budget were created to maximize the number of state monies made available to the District. The ORG grant matching portions were used as a baseline for creating budgets for all ten (10) ORG projects. This created a disparity in budgets as shown in similar project budgets of the same magnitude.

The Original Budget of \$7,335,998 is inadequate to cover the added costs needed to complete the project. The original budget was allocated only considering the cost of constructing the building. The additional funds being requested are to cover the expense of furniture, additional site work, extended delays in the project due to weather, escalation and additional inspection requirements.

This budget increase would be funded with Measure S – Program Contingency funds that have been retained for this purpose.

The Superintendent's Facility Advisory Committee supported moving forward with this Budget Augmentation.

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

ACTION REPORT NO. 4

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Steve Dickinson, Chief Business and Financial Officer

PREPARED BY: Tony Barrios, Executive Director: Planning, Development and Facilities

SUBJECT: **Approval of Budget Augmentation for the Muir Elementary School Overcrowding Relief Grant (ORG) Project**

The Superintendent recommends that the Board of Education approve a Budget Adjustment for the Muir Elementary School Overcrowding Relief Grant (ORG) project to increase the budget by \$1,162,776.

On September 28, 2011, when the State Allocation Board decided to approve an additional funding cycle for the Overcrowding Relief Grant (ORG) program, the District made a decision to pursue \$58,000,000. As a result, plans and budget were created to maximize the number of state monies made available to the District. The ORG grant matching portions were used as a baseline for creating budgets for all ten (10) ORG projects. This created a disparity in budgets as shown in similar project budgets of the same magnitude.

The Original Budget of \$8,995,242 is inadequate to cover the added costs needed to complete the project. The original budget was allocated only considering the cost of constructing the building. The additional funds being requested are to cover the expense of furniture, additional site work, extended delays in the project due to weather, escalation and additional inspection requirements.

This budget increase would be funded with Measure S – Program Contingency funds that have been retained for this purpose.

The Superintendent’s Facility Advisory Committee supported moving forward with this Budget Augmentation.

GLENDALE UNIFIED SCHOOL DISTRICT

October 03, 2017

ACTION REPORT NO. 5

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Tony Barrios, Executive Director: Planning, Development and Facilities

SUBJECT: **Approval of Notice of Termination of Lease with Swinerton Builders for the Overcrowding Relief Grant (ORG) Projects at Hoover and Glendale High Schools**

The Superintendent recommends that the Board of Education approve the Notice of Termination of Lease with Swinerton Builders for the Overcrowding Relief Grant (ORG) projects at Hoover and Glendale High Schools for an Option Price Payment of \$957,462.75 per provisions of the Lease Leaseback agreement.

On June 16, 2015, the Board approved the award of Phase 2 Lease-Leaseback contract to Swinerton Builders for the ORG projects at Hoover and Glendale High Schools in the amount of \$15,977,749. On July 14, 2015, the Board approved Amendment No. 1 to the agreement, which accounted for schedule adjustments and had no impact on the original cost of the contract.

On September 20, 2016, the Board approved Amendment No. 2 to the agreement, which accounted for various modifications and miscellaneous site work at both Hoover and Glendale High Schools. This Amendment resulted in an increase of \$1,250,000 to the original agreement, increasing it to \$17,227,749. These projects were completed in a satisfactory manner as of December 1, 2016.

On December 13, 2016, the Board approved the Memorandum of Commencement of Lease Term with Swinerton Builders. Pursuant to Section 5 of Exhibit C to the Facilities Lease, the District wishes to make the "Option Price" payment to the Developer and buy out the Facilities Lease for \$957,462.75. This will also close out the Purchase Order with Swinerton for Glendale and Hoover High school with a remaining balance of \$16,091.67 that will be credited back to Measure S Funds.

This project is funded by Measure S and State ORG funds. The Superintendent's Facility Advisory Committee voted to support this recommendation.



**Planning, Development &
Facilities**

349 Magnolia Avenue
Glendale, California 91204
Tel: 818.507.0201 Fax:
818.507.4911

Swinerton Builders, Inc.
865 South Figueroa Street, Suite 3000
Los Angeles, California 90017

Re: Lease-Leaseback Agreement;
Glendale High School and Hoover High School Phase 2 ORG Projects;
District Project/Contract Number: **90012 & 90013**
Notice of Termination of Leases

Dear Ms. **Bonnie Martin**

On or about **June 17, 2015**, the Glendale Unified School District ("District") and **Swinerton Builders, Inc.** ("Developer") (collectively, the "Parties") entered into a Site Lease and a Facilities Lease (collectively "Leases") for the development, construction, and installation of the above-referenced project ("Project") upon the **Glendale High School and Hoover High School** sites.

The Developer completed the Project pursuant to the Leases on or about **December 1, 2016**, and the District filed a Notice of Completion for the Project on or about **December 19, 2016**. The Parties executed a Memorandum of Commencement Date (Exhibit E to the Facilities Lease) that the term of the Facilities Lease commenced on or about **January 4, 2017**.

Pursuant to Section 5 of Exhibit C to the Facilities Lease, the District wishes to make the "Option Price" payment to the Developer and buy out the Facilities Lease. Therefore, the Parties hereby agree that upon the District's payment of the Option Price currently due and owing (\$957,462.75), the Parties:

- (1) Waive any other notice requirements in the Leases,
- (2) Immediately terminate the Site Lease and the Facilities Lease.

The Parties hereby specifically agree that all rights and obligations indicated in the Leases that survive termination of the Leases shall remain in full force and effect including, without limitation, guarantees, warranties, and indemnification.

The Developer agrees that upon payment of the Option Price indicated above, it has no unresolved, disputed or outstanding claims against District for payment of any amounts arising from the performance of work under the Leases, including but not limited to Tenant Improvement Payments, Lease Payments, the Option Price, or changes to the Project.

Thank you for a very successful Project.

Sincerely,

Tony Barrios
Executive Director
Planning, Development, and Facilities
Glendale Unified School District

The Parties hereby agree to the terms of this Notice of Termination of Leases:

Dated: _____, 2017

Dated: _____, 2017

Glendale Unified School District

By: _____

Print Name: Stephen Dickinson

Print Title: Chief Business Officer

Swinerton Builders, Inc.

By: _____

Print Name: _____

Print Title: _____

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

ACTION REPORT NO. 6

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: **Resolution No. 9 - Determination of Sufficient Textbooks and Instructional Materials for Fiscal Year 2017-2018**

The Superintendent recommends that the Board of Education adopt Resolution No. 9, which stipulates that each pupil in each school in the District will have sufficient textbooks or instructional materials consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education and in accordance with *Education Code 60119* (as revised by *Chapter 900*, Statutes of 2004).

In order to be eligible to receive instructional materials funds, the governing board of each district and county office of education is required to hold an annual public hearing and adopt a resolution stating whether each pupil in the district will have sufficient textbooks or instructional materials in specified subjects, consistent with the content cycles of the curriculum frameworks adopted by the State Board of Education. This written certification is required by *Education Code Section 60119* (as revised by *Chapter 900*, Statutes of 2004 and CCR, Title 5, Section 9531(c)).

Governing boards that have met the requirement of Education Code Section 60119 have also certified compliance with the Instructional Materials Funding Realignment Program (IMFRP) requirements regarding the provision of standards-aligned instructional materials for all students (Education Code Section 60422).

In order to be eligible to receive funds available for provisions of Education Code Section 60119, the governing board shall take the following actions:

- A. The Governing Board shall hold a public hearing or hearings at which the governing board shall encourage participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders, and shall make a determination, through a resolution, as to whether each pupil in each school in the district will have sufficient textbooks or instructional materials, or both, in each of the following subjects, as appropriate, that are consistent with the content and cycles of the curriculum framework adopted by the State Board:
1. Mathematics
 2. Science
 3. History-Social Science
 4. English/Language Arts, including the English Language Development component of an adopted program.
- B. The public hearing shall take place on or before the end of the eighth week from the first day pupils attend school for that year. A school district that operates schools on a multi-track, year-round calendar shall hold the hearing on or before the end of the eighth week from the first day pupils attend school for that year.
- C. As part of the hearing, the Governing Board shall also make a written determination as to whether each pupil enrolled in a foreign language or health course will have sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum frameworks adopted by the State Board for those subjects. The Governing Board shall also determine the availability of laboratory science equipment as applicable to science laboratory courses offered in grades 9 to 12, inclusive. The provision of the textbooks, instructional materials or science equipment specified in the subparagraph is not a condition of receipt of funds provided by this subdivision.

If the governing board determines that there are insufficient textbooks or instructional materials, or both, the governing board shall provide information to classroom teachers and to the public and to the public setting forth, for each school in which an insufficiency exists, the reasons that each pupil does not have sufficient textbooks or instructional materials, or both, and take any action, except an action that would require reimbursement by the Commission on State Mandates, to ensure that each pupil has sufficient textbooks or instructional materials, or both, within two months of the beginning of the school year in which the determination is made.

- D. In carrying out paragraph (D), the Governing Board may use money in any of the following funds:
1. Any funds available for textbooks, or instructional materials, or both, from categorical programs, including any funds allocated to school districts that have been appropriated in the annual Budget Act.
 2. Any funds of the school district that are in excess of the amount available for each pupil during the prior fiscal year to purchase textbooks or instructional materials, or both.
 3. Any other funds available to the school district for textbooks or instructional materials, or both.
 - (a) The Governing Board shall provide 10 days notice of the public hearing or hearings. The notice shall contain the time, place, and purpose of the hearing and shall be posted in three public places in the school district. The hearings shall be held at a time that will encourage the attendance of teachers and parents and guardians of pupils who attend the schools in the district and shall not take place during or immediately following school hours.
 - (b) For purposes of this section, “sufficient textbooks or instructional materials” means that each pupil, including English learners, will have a textbook or instructional materials, or both, to use in class and to take home to complete required homework assignments. This paragraph does not require two sets of textbooks or instructional materials for each pupil.
 - (c) Sufficient textbooks or instructional materials does not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage.
 - (d) Except for purposes of Section 60252, governing boards of school districts that receive funds for instructional materials from any state source, are subject to the requirements of this section only in a fiscal year in which the Superintendent of Public Instruction determines that the base revenue limit for each school district will increase by at least one percent per unit of average daily attendance from the prior fiscal year.

Resolution No. 9

Determination of Sufficient Textbooks and Instructional Materials 2017-2018

WHEREAS, the governing board of Glendale Unified School District, in order to comply with the requirements of Education Code 60119, held a public hearing on October 3, 2017 at 6:30 p.m., which is before the eighth week of school and which did not take place during or immediately following school hours.

WHEREAS, the Governing Board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing.

WHEREAS, the Governing Board encouraged participation by parents, teachers, members of the community and bargaining unit leaders in the public hearing.

WHEREAS, information provided at the public hearing and to the Governing Board at the public meeting detailed the extent to which textbooks and instructional materials would be provided to all students, including English learners, in the district.

WHEREAS, the definition of “sufficient textbooks or instructional materials” means that each pupil will have a textbook or instructional materials, or both, to use in class and to take home.

WHEREAS, sufficient textbooks and instructional materials would be provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

WHEREAS, Education Code 60119 (c) specifies that the governing boards of school districts are subject to Education Code Section 60119 in order to receive funding for Pupil Textbook and Instructional Materials Incentive Program and/or funding for instructional materials from a state source.

WHEREAS, Glendale Unified School District has surveyed the schools and determined that there would be sufficient textbooks, instructional materials and laboratory science equipment as applicable to high school science laboratory courses, for each student (including those enrolled in a foreign language or health course), for the 2017-2018 fiscal year.

WHEREAS, Glendale Unified School District has identified that there would be sufficient textbooks and/or instructional materials for each student, for the 2017-2018 school year.

THEREFORE, be it resolved that the Glendale Unified School District provides assurance to the Superintendent of Public Instruction that it has complied with the requirements of Education Code 60119 (c).

The foregoing resolution is adopted by the Governing Board of the Glendale Unified School District on the 3rd of October, 2017.

Nayiri Nahabedian, President

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

CONSENT CALENDAR NO. 1

TO: Board of Education
FROM: Winfred B. Roberson, Jr., Superintendent
PREPARED IN: Office of the Superintendent
SUBJECT: **Minutes**

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a) Regular Meeting No. 6, September 19, 2017
- b) Special Meeting No. 7, September 26, 2017

GLENDALE UNIFIED SCHOOL DISTRICT
223 N. Jackson Street
Glendale, California 91206-4380

BOARD OF EDUCATION MEETING NO. 6
UNADOPTED MINUTES
REGULAR MEETING, September 19, 2017

CALL TO ORDER AND ROLL CALL

The regular meeting of the Glendale Unified School District Board of Education was called to order by Nayiri Nahabedian, president of the Board of Education, at 5:01 p.m. on Tuesday, September 19, 2017, in the Board Room at the Administration Center, 223 N. Jackson Street, Glendale, California. The following members were present for roll call: Jennifer Freemon, Dr. Armina Gharpetian, Gregory Krikorian, Shant Sahakian, and Nayiri Nahabedian.

The following administrators were present: Mr. Winfred Roberson, Ms. Susan Curtis, Mr. Stephen Dickinson, Dr. Kelly King, and Mr. Corey James.

PUBLIC COMMUNICATIONS

No one addressed the Board at this time.

CLOSED SESSION

The Board recessed to Closed Session at 5:02 p.m. to discuss the following:

1. Instructing designated representative, Mr. Winfred Roberson, Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.
2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.
3. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957.
4. Conference with Legal Counsel – Existing Litigation pursuant to Government Code §54946.9 (a). Case No. BC 591301

MINUTES: September 19, 2017 – Regular Board Meeting

CLOSED SESSION (Continued)

5. Conference with Real Property Negotiators pursuant to Government Code 54956.8.

Property: Approximately 40,000 square feet of real property, referred to as a portion of the District Office Site, located at 223 N. Jackson Street, Glendale, California, 91206 (Property).

Negotiating Parties: Glendale Unified School District (Proposed Exchanger); Superintendent Winfred Roberson; Constance Schwindt from Atkinson, Andelson, Loya, Rudd & Romo; and RE/MAX property consultant Sam S. Manoukian; and one or more representatives from Carmel Partners which may acquire the Property through an exchange agreement pursuant to applicable California law (Proposed Exchange).

Under Negotiation: Instructions to negotiators will concern price and terms of payment as related to the possible exchange of the identified Property.

6. Conference with Legal Counsel - Anticipated Litigation pursuant to subdivision (d)(2) of section 54956.9: One potential cases.
7. Conference with Legal Counsel – Existing Litigation pursuant to Government Code §54946.9 (a). Case No. OAH 2015100106

CALL TO ORDER/RETURN TO REGULAR MEETING

The meeting reconvened at 6:55 p.m.

REPORTING OUT OF CLOSED SESSION

President Nahabedian read the following statement: The Board voted 5-0 with 0 abstaining to extend the due diligence period for the Exchange Agreement until October 5, 2017. Motion made by Mr. Krikorian, seconded by Mrs. Freemon. AYES: Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

PLEDGE OF ALLEGIANCE

Lara Khanjian, a 12th grade student from Clark Magnet High School, led the Pledge of Allegiance.

CERTIFICATE OF COMPLIANCE

Ms. Nahabedian read the following statement: "To accommodate the requirements of Government Code §54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for this meeting was posted on the bulletin boards in the lobby of the Administration Center and the GUSD website 72 hours prior to this meeting."

APPROVAL OF AGENDA ORDER

A motion was made by Mr. Krikorian and seconded by Dr. Gharpetian to approve the agenda, as presented. Motion approved by unanimous vote: AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

PRESENTATION

- 1, *Seating of Student Board Member* – Amira Chowdhury of Hoover High School was elected by the Student Advisory Council to serve as the Student Member of the Board of Education for the 2017-2018 school year. Board President Nahabedian administered the Oath of Office.
2. *Introduction of Student Advisory Council* – The following members of the 2017 - 2018 Student Advisory Council were introduced to the Board of Education:

<p><u>Representing Clark Magnet High</u> Lara Khanjian Mariam Panikyan Sofia Yeremian Sophia Arlantino Yerine Kwon</p>	<p><u>Representing CVHS</u> James Baek Katie Blood Luke Weingarten Monet Aghayani Sarah Perez</p>
<p><u>Representing Glendale High</u> Ani Ordubekyan Arpa Shahbazian Janet Louie Kayla Rodriguez Michelle Yolyan Melina Asatryan</p>	<p><u>Representing Hoover High School</u> Atiana Fear Amira Chowdhury Diana Mirozyan Suk Chan Tina Gharhremians Zara Alam</p>

STUDENT BOARD MEMBER REPORT

Board Member Amira Chowdhury considers herself fortunate to be a part of the GUSD and Hoover families. It is because of the unconditional support that she received from her principal, Dr. Earl, and others that she was able to discover her confidence to pursue her passion. In April, she applied for the Young Global Scholar program at Yale University and was accepted. She was thrilled of the news, but her heart was broken when she realized her family could not provide for the funds for the flight and expenses. The moment that Dr. Earl and Mr. Eulmessekian became aware of her predicament, they said there was no way she was going to miss this opportunity. They helped her open a GoFundMe account and within six hours, she raised enough funds for her flight and expenses so she could study at Yale for 2-1/2 weeks during the summer. This is one example of the unity and the supportive culture we have in Glendale USD. She is honored to be a student in GUSD and thrilled to collaborate with our school board members this year.

PUBLIC COMMUNICATIONS

1. Joe Suh, ASB president at CVHS and a member of the CVHS football team spoke in support of bringing permanent seating and lighting to CVHS. It will greatly benefit all of their sports programs including greater turnout and crowd support. For graduation, they have to rent chairs and stands at a cost of \$12,000 each year. He asked the Board to support the CVHS by providing stands and lighting that our other high schools have.
2. Alex Stupakis spoke in support of permanent lighting and bleachers at CVHS. The perception of concern may be increased traffic and parking, and lighting on homes nearby. He believes the positives far outweigh any perceived negatives. He believes the field will be magically transformed into a field of dreams for our students, school, and community. The district will become stronger and more unified as well. Not only will the additions help keep students in their community, the community will be encouraged to take advantage of what CVHS has to offer as well. They will no longer have to drive 8 – 10 miles for a home game. He feels that adding bleachers and lighting will have a galvanizing effect and will build a stronger sense of community and a stronger GUSD.
3. Steve Pierce spoke in support of bleachers and lighting at CV High School. Every day of the week, old and young utilize the athletic field. It is a field for public use and many people who use it live outside the area. Since 2006, CVHS has had a beautiful field thanks to the efforts of CV CAN, GUSD, and a generous donation from Susan Osborne. The field is also home to the CV fireworks show, a site for Special Olympics, and other sports programs. However, limited seating means the majority of the athletes and spectators ends up standing. CVHS football home games are currently played miles away at Moyse Field. Installing permanent seating in the CVHS athletic field and improved LED lighting will provide a safe and more enjoyable experience for the entire Glendale community. In 2028, Los Angeles will host the summer Olympics. With these improvements, this field could be used as a practice field for participating countries.
4. Christina Bircher, CVHS alumni and pep squad head coach, spoke about the many opportunities she received from being involved with CVHS and the CV community. At her high school reunion, she shared with her friends all the new classes and sports programs that were added since they were there ten years ago. However, CVHS could get better by adding bleachers and lighting to the field. The cheer and band members could hold competition events on their campus, earn more funding for its programs, and gain more support from the community.
5. Linda Evans, past principal at CVHS, said the question we repeatedly ask ourselves is how do we transform a former junior high campus of 18 acres into a high school campus. The recommended acreage of a high school campus is 50 acres. Measure K enabled CVHS to build a gymnasium and a softball field when they built two, 3-story classroom buildings making better use of the land. With the help of CV CAN, they were able to install an artificial turf field and track. They now want to continue the transformation of CVHS by installing permanent stands to seat approximately 1,400 on the north side of the track and upgrading the lighting so they can safely use the facility and hold evening events.

PUBLIC COMMUNICATIONS (Continued)

CVHS has been repeatedly honored for its academics, arts, robotics, and athletic programs. It is time to transform the school into a true high school facility where you do not need to bring a lawn chair to watch a soccer game or leave the valley to attend a home football game.

6. Mitsuko Roberts, spoke about the Hilltop library, which she established to help with the literacy of the Japanese FLAG program. This is the third year that she is offering this service. They already had two library days with a great turnout. The remaining dates that the library is open to the public is September 24, October 7, October 22, November 4, November 19 and December 9. More dates will be offered in the spring. Everyone is welcomed and prizes will be awarded to children who encourage reading.

INFORMATION

1. Resignations
2. Local Control Accountability Plan (LCAP) Update #3
3. Summary of Revenue and Expenditures for 2016-17 and 2017-18 Budget to Reflect the Related Technical Corrections (Refer to Action Report No. 1)
4. Creation of Community Budget Committee
5. GUSD Organization and Efficiency Review
6. Proposed Course of Study Outline for Use in Middle Schools in the Area of Career Technical Education (CTE)
7. Proposed Revisions to Board Policies Relating to Instruction, Students, and Business and Noninstructional Operations
8. International Walk to School Day 2017-2018
9. Update on Measure S and Facility Programs

The above reports were presented for information and discussion only; no action was taken.

ACTION REPORTS

1. Summary of Revenue and Expenditures for 2016-17 (Unaudited) and Technical Corrections to the 2017-18 Adopted Budget

It was moved by Mr. Krikorian and seconded by Dr. Gharpetian to approve Action Report No. 1, as recommended. Motion approved by the following roll-call vote: AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

ACTION REPORTS (Continued)

2. Approval of Credit Change Order No. 1 Bid No. 142-15/16 with Harris Steel Fence Co., Inc. for Balboa Elementary School ORG – Perimeter Fence Project

It was moved by Mr. Krikorian and seconded by Mrs. Freemon to approve Action Report No. 2, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

3. Approval of Change Order No. 2 Bid No. 112-15/16 with ACC Contractors for Fremont Elementary School ORG Project

It was moved by Mr. Sahakian and seconded by Dr. Gharpetian to approve Action Report No. 3, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Sahakian, and Nahabedian. NAY: Krikorian (4-1)

4. Approval for Microsoft Annual Software Subscription Renewal

It was moved by Mr. Krikorian and seconded by Dr. Gharpetian to approve Action Report No. 4, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

5. Approval of Services Agreement between Glendale Unified School District and Sylvan Learning Center

It was moved by Dr. Gharpetian and seconded by Mr. Krikorian to approve Action Report No. 5, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

6. Executive Director, Elementary Education Job Description

It was moved by Dr. Gharpetian and seconded by Mr. Krikorian to approve Action Report No. 6, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

7. Executive Director, Special Education Job Description

It was moved by Mrs. Freemon and seconded by Mr. Krikorian to approve Action Report No. 7, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

8. Contract for Interim Assistant Superintendent, Special Education

It was moved by Dr. Gharpetian and seconded by Mr. Krikorian to approve Action Report No. 8, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

MINUTES: September 19, 2017 – Regular Board Meeting

ACTION REPORTS (Continued)

9. Approval of the GUSD Administrative Flow Chart and Structure

It was moved by Mr. Sahakian and seconded by Mrs. Freemon to approve Action Report No. 9, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

CONSENT CALENDAR

1. Minutes
 - a) Regular Meeting No. 5, September 5, 2017
2. Certificated Personnel Report No. 5
3. Classified Personnel Report No. 5
4. Warrants totaling \$20,143,850.42 for August 1, 2017 through September 12, 2017
5. Purchase Orders totaling \$5,358,515.72 for August 14, 2017 through September 1, 2017
6. Appropriation Transfer and Budget Revision Report
7. Agreement with WAGeworks INC/CONEXIS to Provide Full-Service Administration of Retiree Payment Function and COBRA Enrollees and Collection Process
8. Approval of Contingency Allocation No. 2 with Northeast Trees for the Franklin Urban Greening Grant Construction Agreement U59314-0 (Prop 84)
9. Consideration of Damage Claim
10. Approval of Revisions to Board Policy Relating to Instruction
11. Approval for FireScope, Inc. Maintenance Renewal for Network Monitoring System
12. Approval for the Renewal of E-Rate Consulting Services for the 2017-2018 School Year
13. Approval of Services Agreement between Jefferson Elementary School and Playworks
14. District Review Committee Membership 2017-2018

MINUTES: September 19, 2017 – Regular Board Meeting

CONSENT CALENDAR (Continued)

15. Acceptance of DonorsChoose Awards
16. Acceptance of Grant Funds for the Italian FLAG Programs at Franklin Elementary School and Roosevelt Middle School
17. Agreement with California State University, Dominguez Hills
18. Agreement Between Glendale Unified School District and My Therapy Company, LLC
19. Acceptance of Gifts

It was moved by Mr. Krikorian and seconded by Mr. Sahakian to approve the Consent Calendar, as presented. Motion approved unanimously by the following vote: AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

REPORTS FROM THE BOARD

Mrs. Freemon asked if further information on the CVHS lights and bleachers could be presented at the upcoming Measure S study session. She enjoyed her participation in the 9/11 Motorcade organized by the CV Chamber of Commerce. At the CV legislative meeting last week. Assemblymember Laura Friedman's office shared they are hosting a forum on the state of business in California on September 22, 6:30 p.m. at Flintridge Prep School. The CV Strategic Network also met and the speakers spoke on the power of meditation. She attended the Armenian Independence Day celebration at Verdugo Park on Saturday.

Dr. Gharpetian enjoyed participating in the 9/11 motorcade sponsored by the CV Chamber, the Verdugo Workforce Investment Board meeting, the CV community pancake breakfast, and the CV Strategic Network meeting. She shadowed Ms. Baldwin's kindergarten class at Mark Keppel. September 28 is the *I Love My Neighborhood* Wine and Paint Night at Verdugo Woodlands Dads Club from 7 to 9 p.m. She welcomed Amira to the Board.

Mr. Krikorian congratulated Amira Chowdhury. Concerning CV High, he said he is open and supportive of the field. He remembers the contribution of CV CAN and others when the field was renovated 13 years ago. He would like to help support the community's efforts. He will be addressing the NW Homeowners Association at its annual meeting. On October 10, we are having a meeting with CV/Montrose stakeholders to share updates about our schools.

Mr. Sahakian said Glendale High hosted its first, on campus college fair. It was a great event. R.D. White Elementary hosted its 103rd back-to-school night. He attended the Verdugo School-to-Career Coalition meeting. He enjoyed shadowing Ms. Simitian at La Crescenta Elementary. He began his CSBA Masters in Governance training. He met many school board members, both experienced and brand new at the training. He welcomed our new student board member, Amira Chowdhury. He looks forward to working with her.

REPORTS FROM THE BOARD (Continued)

Miss Chowdhury thanked the Board for treating her with so much kindness and support. She spoke about her experience at the U.S. Senate program where the majority of the student delegates were from private or charter schools. She is proud she is a public school student and from GUSD. She also acknowledged her school administrators for always being by her side.

Ms. Nahabedian spoke about the Student Advisory Council election process for student board member. She also participated in the CV 9/11 motorcade; it was well done. They passed in front of every school in the CV area where all of our students were outside greeting them. It was a great learning experience for everyone that day. She attended the World Language Advisory Committee meeting. It was suggested having a seventh period day at all of our middle schools, similar to Roosevelt, and having subcommittees based on specific languages. At the next meeting, other stakeholders are being invited. October 5 is the State of the Schools event at Edison starting at 7 a.m. Everyone is invited to attend. It is a fundraiser for the Glendale Educational Foundation.

REPORT FROM THE SUPERINTENDENT

Mr. Roberson thanked the Board for approving the organizational leadership restructuring. He welcomed Amira and extended an invitation for her to address any concerns with him. He has been visiting high schools. Tomorrow he will be at Rosemont. He acknowledged the work of Dr. Hong and the World Language Committee. He is proud of the work taking place. Our LCAP parent meeting has been rescheduled to October 18, 2017.

ADJOURNMENT

There being no further business, Ms. Nahabedian adjourned at 9:50 p.m.

Nayiri Nahabedian
President, Board of Education

Jennifer Freemon
Clerk, Board of Education

Board of Education Minutes - Regular Meeting, September 19, 2017
Recorded by: Ms. Phyllis F. Ishisaka, Executive Assistant to the Superintendent
Approved by the Board of Education:

GLENDALE UNIFIED SCHOOL DISTRICT
223 N. Jackson Street
Glendale, California 91206-4380

BOARD OF EDUCATION MEETING NO. 7
UNADOPTED MINUTES
SPECIAL MEETING, September 26, 2017

CALL TO ORDER AND ROLL CALL

The special meeting of the Glendale Unified School District Board of Education was called to order by President Nayiri Nahabedian at 5:05 p.m., on Tuesday, September 26, 2017, in the Board Room of the Administration Center, 223 North Jackson Street, Glendale, California. The following members were present for roll call: Jennifer Freemon, Dr. Armina Gharpetian, Shant Sahakian, and Nayiri Nahabedian. Greg Krikorian was not present for roll call; he arrived at 5:14 p.m.

The following administrators were present: Mr. Winfred Roberson, Dr. Kelly King, and Mr. Stephen Dickenson.

PUBLIC COMMUNICATION

No one addressed the board at this time.

CLOSED SESSION

The Board recessed to Closed Session at 5:05 p.m. to discuss the following:

1. Instructing designated representative, Mr. Winfred B. Roberson, Jr., Superintendent of Schools, regarding collective bargaining matters pursuant to Government Code §54957.6.
2. Personnel matters relating to the appointment, employment or evaluation of school based and non-school based district management positions pursuant to Government Code §54957.
3. Conference with Real Property Negotiators pursuant to Government Code 54956.8

Property: Approximately 40,000 square feet of real property, referred to as a portion of the District Office Site, located at 223 N. Jackson Street, Glendale, California 91206 (Property)

Negotiating Parties: Glendale Unified School District (Proposed Exchangor), Winfred Roberson, Superintendent; Constance Schwindt of Atkinson, Andelson, Loya, Rudd & Romo; and property consultant Sam S. Manoukian, RE/MAX; and one or more representatives from Carmel Partners which may acquire the Property through an exchange agreement pursuant to applicable California law (Proposed Exchange)

Under Negotiation: Instructions to negotiators will concern price and terms of payment as related to the possible exchange of the identified Property

CALL TO ORDER/RETURN TO REGULAR MEETING

The meeting reconvened at 6:40 p.m. No action was taken during closed session.

PLEDGE OF ALLEGIANCE

Ms. Nahabedian led the Pledge of Allegiance.

CERTIFICATE OF COMPLIANCE

Ms. Nahabedian read the following statement: “To accommodate the requirements of Government Code Section 54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for the meeting was posted on the bulletin board in the lobby of the Administration Center and the GUSD website 24 hours prior to this meeting.”

APPROVAL OF THE AGENDA ORDER

Motion to approve the agenda order as presented was made by Mr. Krikorian and seconded by Mr. Sahakian. Motion approved unanimously. AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

PUBLIC COMMUNICATION

1. Calin Kaipos Chock, CV Chamber of Commerce President, was shocked when he learned that the CV High School football team has been traveling 10 miles for their home games. On behalf of local businesses, he said they are in support of field lighting and bleachers. If the CV team is traveling 10 miles to play, we are taking revenue away from the CV community. First-rate schools are not possible without the support of community agencies and businesses. There will be a lot more spending in the community, if we can keep the money local.
2. Melinda Clarke, Executive Director of Montrose-Verdugo City Chamber of Commerce, supports the permanent seating at CVHS. She appreciates the relationship between the businesses and the schools. The seats and enhanced lighting will add value to the community as well.
3. Alex Stupakis, resident, came to share letters of support for permanent stands and updated lighting from PTSA, CV Weekly, and the CV Armenian American Community Center. The list of supporters is growing and includes the CV Chamber of Commerce, Montrose Chamber, CV Fireworks Association, the CV Soccer Club and many other groups and community members. He asked that we help them create their field of dreams by funding stands and updated lighting with Measure S.

MINUTES: September 26, 2017 – Special Board Meeting

PUBLIC COMMUNICATIONS (Continued)

4. Steve Pierce said he has a letter signed by the board president of Crescenta Valley Fireworks Association supporting this project. Having stands in the field will help, as more people will attend the event earlier. He thanked the Board members for listening to them.

STUDY SESSION

1. Measure S Project Prioritization

Staff led a discussion to review identified priority facility needs and provided options to move forward with Measure S Project Allocations. (Refer to the attached PowerPoint presentation).

ADJOURNMENT

There being no further business, Ms. Nahabedian adjourned the meeting at 8:15 p.m.

Nayiri Nahabedian
President, Board of Education

Jennifer Freemon
Clerk, Board of Education

Board of Education Minutes – Special Meeting, September 26, 2017

Recorded by: Ms. Phyllis Ishisaka, Executive Assistant to the Superintendent

Approved by the Board of Education:

Measure S Project Prioritization

Board of Education Meeting

Study Session No. 1

Date: September 26, 2017

Presented by: Executive Director of Planning, Development, & Facilities
Tony Barrios



Agenda



- Historic Background on Measure S
- Keygent Bond Rating Update
- Site Assessment Input from Principals
- Funding Use Restrictions
- Program Funding Subtotals
- Project Prioritization Process for Selecting Architects, Inspectors and Specialty Inspection Labs
- Direction from Board



Historic Background on Measure S

- Passage of Measure S Bond in April 2011
- Facilities Assessments Began in 2011
 - Individual Site Needs were Developed
 - Site Assessment Reports
 - SD Fees for Architects

3



Board Prioritized 5 Categories

- Safety & Security
- Instructional Programs
- Cafeteria/Auditorium/Athletic Field Renovations
- Functional Assessments
- Technology Updates

4



Overcrowding Relief Grant Funding

- OVERCROWDING RELIEF GRANT PROGRAM
 - On September 28, 2011, the State Allocation Board (SAB) reviewed two options that would impact the ORG program:
 - a) approve two more funding cycles through 2012 or
 - b) take no action (which would essentially freeze the funding).
- After a lengthy discussion, the SAB approved two more funding cycles through 2012.
- This approval allowed for the district to analyze our school sites for eligibility for this program. Following Board approval, project plans were developed and applications submitted for 10 ORG eligible schools.

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Overcrowding Relief Grant Funding (con't)

- On July 31, 2012, the Office of Public School Construction (OPSC) closed the application period for the 10th Priority Funding cycle for State Facilities funding. During this application period, the District submitted applications for the Overcrowding Relief Grants (ORG) for Balboa, Fremont, Jefferson, La Crescenta, Lincoln, Muir, RD White, and Verdugo Woodlands Elementary Schools, and Glendale and Hoover High Schools.
- On December 12, 2012, those projects were approved by the State Allocation Board (SAB) and were placed on the 'unfunded' approval list.
- In March 2013, the SAB implemented a 'non-participation' regulation for all state Modernization and New Construction projects. This regulation requires a school district to request funding or risk having their projects removed from the 'unfunded' list and losing state funding. Currently, the 'non-participation' regulations are not applicable to the ORG program.

6



Overcrowding Relief Grant Funding (con't)

- AB 182 Bonds; School Districts and Community College Districts became effective as of January 1, 2014.
- The passage of AB 182 will have an impact on the schedule for the Measure S Bond Program. Included in this report is information concerning the impact of AB 182. Several scenarios have been included for future bond issuances including:
 - a)Scenario 1A - No Changes to tax rate. This will result in a delay to the original Measure S Bond program of approximately 7 years.
 - b)Scenario 2A – Increase tax rate to \$56. This will allow the Measure S program to stay on original schedule. No change to project delivery schedule.
 - c)Scenario 3A – Increase tax rate to \$57. This will allow an increase in the bond sales to support ORG program.
 - d)Scenario 4A – Increase tax rate to \$60. This is the maximum allowed tax rate. This will allow an increase in bond sales to support the ORG program. Measure S bonds will be paid off approximately three years earlier and save approximately \$74,500,000 for tax payers.



Overcrowding Relief Grant Funding (con't)

- Due to financing changes resulting from the passage of AB 182 and the possibility of regulation changes from the State Allocations Board. The GUSD is faced with the following decisions:
 - A)Allow the original funding plan for the Measure S program remain as promised. This will result in the loss of approximately \$58.3M in state ORG funding AND the delay in the execution of all remaining Measure S projects.

or

- B)Change the \$46.03 tax rate promised to local voters. This will allow the District to capitalize on \$58.3M in state funds, remove 132 portable classrooms, and drastically improve the environment at 10 GUSD schools sites.



Overcrowding Relief Grant Funding

School	Total Classrooms	State ORG Funding	Measure S Funding*	Total Program Budget**
Balboa ES	12	\$7,086,430	\$7,086,430	\$14,172,860
Fremont ES	20	7,722,626	9,803,649	17,526,275
Glendale High	10	5,906,671	5,906,671	11,813,342
Hoover High	8	4,643,064	5,451,460	10,094,524
Jefferson ES	12	6,801,903	6,801,903	13,603,806
La Crescenta ES	16	4,687,375	7,627,070	12,314,445
Lincoln ES	6	2,152,464	3,783,534	5,935,998
Muir ES	10	3,700,634	4,299,228	7,999,862
RD White ES	18	5,568,599	8,450,381	14,018,980
Verdugo Woodlands ES	20	10,070,841	10,070,841	20,141,682
Total	132	\$58,340,607	\$69,281,167	\$127,621,774

* Measure S Funding is based on a 50% match for all available State funding plus additional non-ORG work.

** Program budget includes approximately \$4.2 million in previously expended funds. Budget is based on construction estimates performed on March 3, 2014.



Keygent Bond Rating Update

- Recent Assessed Value Growth- 6.03 %
- 25 Year Average AV Growth - 4.3%
- Measure S Tax Rate 2018
 - \$52.85 / \$100,000 AV
- GUSD could issue all remaining Measure S Bonds
 - If Issued Tax Rate remains below \$60.00 /\$100,000 AV Commitment
- Increases District Future Bonding Capacity



Site Assessments Input

- On April 26, 2016 as part of the Study Session, Measure S staff was directed to seek input from school sites
- Staff distributed Site Assessments and sought input from Principals
- Compiled a list of top five priorities at each site (See Handout)
- Included input from Facilities and Support Operations Staff

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Site Assessments Input

- Board Prioritized & Allocated \$151.2M Projects on November 7, 2012 (\$108M – Measure S, \$43.2M Other)
 - ORG Projects (Design Only) Secured Funding
 - Solar Projects
 - HVAC Upgrades
 - New College View School
 - Safety & Security
 - CVHS Science Lab Renovations
- \$69.3 M in Measure S Funding Approved by the Board on July 8, 2014 for ORG Project Construction
- \$39.9 M in Measure S Funding Approved by the Board on May 3, 2016 for Project Expenses Through 2023

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Projects Completed/ In Process/ Allocated

- \$12.1 M in Measure S Funding Approved by the Board subsequent to November 28, 2016 Study Session

District Wide Privacy Option Single Occupancy Restroom and Locker Room Privacy	\$ 1,500,000.00	Allocated
District Wide Shade Structures	\$ 2,000,000.00	Allocated
Re-Roofing Hoover and GHS for Solar	\$ 1,750,000.00	Allocated
CTE Matching Grant GHS Robotics/Advance Manufacturing & Hoover Auto	\$ 1,500,000.00	Allocated
Safety and Security District Wide (Cameras)	\$ 350,000.00	Allocated
Maintenance Deffered Projects(See Attached)	\$ 5,000,000.00	Allocated
Subtotal	\$ 12,100,000.00	



Funding Use Restrictions

- Measure S Bond Funds
 - Exhibit A-1 Bond Project List
 - All Schools
 - Specialty School & Support Facilities
 - College View
 - Cloud Pre-School
 - Pacific Avenue Education Center
 - Verdugo Academy
 - Facility and Support Operations
 - Professional Development Center
 - District Administration Building
 - Exhibit A-2 & A-3 (See Hand Out)



Developer Fees

- School districts have been authorized by law since January 1, 1987, to impose developer fees to mitigate the impact created by new development within a school district's boundaries on the district's school facilities. Because developer fees are imposed on new development within a school district, the fees collected may only be expended to accommodate students generated from new development
- Developer fees generally cannot be used for the regular maintenance or routine repair of school buildings or facilities, asbestos work other than that incidental to regular construction or reconstruction, or deferred maintenance. (Ed. Code 17620, subd. (a)(3).)

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Program Funding Subtotal

- Measures S Remaining Funds Unallocated:
–\$ 36,202,014
- Developer Fees Remaining Funds Unallocated:
–\$ 8,410,863

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Project Prioritization for Consideration

Cloud Pre-School ADA Restrooms	\$ 1,500,000.00
Verdugo Cafetorium	\$ 5,000,000.00
Hoover Aquatic	\$ 5,000,000.00
CVHS Aquatic	\$ 5,000,000.00
Clark Magnet STEM Building	\$ 4,000,000.00
District Wide Voice Amplification	\$ 2,000,000.00
Kitchen Remodel (Wilson & Roosevelt)	\$ 8,000,000.00
CVHS Lights and Bleachers	\$ 3,500,000.00
GHS JWPAC Modernization	\$ 4,200,200.00
HHS Auditorium Modernization	\$ 3,500,000.00
Daily Expansion	\$ 6,000,000.00
PAEC Modernization	\$ 10,184,918.00
HVAC at P.E. Locker Rooms, Coaches Office	\$ 4,200,000.00



Process for Selecting Consultants

- Current Board Approved Consultants
 - Architectural Firms
 - tBP Architects
 - NAC Architecture(Formerly Osborn)
 - Architecture 9 (Formerly KPI)
 - Specialty Inspection Labs
 - MTGL
 - NV5
 - Converse
 - Division of State Architecture (DSA) Inspection Firms
 - Sandy Pringle and Associates
 - BPI Inspection
 - Premier Inspection



Request for Qualifications

- How are Architects Hired?
 - Procurement & Contract Services, Along with Planning & Development Staff Puts Out a Request for Qualifications (RFQ) for Architectural Services
 - Project References are Compared and Verified
- Expiration of Contracts
 - Master Architectural Agreements may be terminated by either party upon fourteen (14) days written notice to the other party
 - Duration May be Extended Depending on Projects and Terms of the Contract



Direction from GUSD Board

- Recommendations from GUSD Board needed to prioritize projects
- Projects will be presented to Board for Authorization to allocate Measure S Dollars as Action Items at Following Board Meetings

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

CERTIFICATED PERSONNEL REPORT NO. 6

CONSENT CALENDAR NO. 2

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

PREPARED BY: Mr. Richard Tauer, Interim Assistant Superintendent, Human Resources/Director of Classified Personnel

SUBJECT: CERTIFICATED PERSONNEL REPORT NO. 6

It is recommended that the following report be approved as presented:

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Change of Maternity Leave of Absence</u>		
1.	Begijanmasihi, Mari Teacher, Regular 4 th Grade Verdugo Woodlands ES	8/30/17 through 10/23/17
2.	Hayrikian, Lilit Teacher, Regular English Glendale High School	9/22/17 through 11/17/17
<u>Extension of Maternity Leave of Absence</u>		
1.	Villegas, Elvia Teacher, Regular Math Roosevelt Middle School	7/05/17 through 9/29/17
<u>Health Leave of Absence</u>		
1.	Dall, Mary Teacher, Regular History Wilson Middle School	8/28/17 through 10/28/17
2.	Widholm, Carolyn Teacher, Regular 6 th Grade Monte Vista Elementary	9/22/17 through 10/20/17

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Change of Health Leave of Absence</u>		
1.	Carroll, John Teacher, Regular Science Roosevelt Middle School	8/14/17 through 9/24/17
<u>Family & Medical Leave of Absence</u>		
1.	Dall, Mary Teacher, Regular History Wilson Middle School	8/28/17 through 10/28/17
2.	Widholm, Carolyn Teacher, Regular 6 th Grade Monte Vista Elementary	9/22/17 through 10/20/17
<u>Change of Family & Medical Leave of Absence</u>		
1.	Begijanmasihi, Mari Teacher, Regular 4 th Grade Verdugo Woodlands ES	8/30/17 through 10/23/17
2.	Carroll, John Teacher, Regular Science Roosevelt Middle School	8/14/17 through 9/24/17
3.	Hayrikian, Lilit Teacher, Regular English Glendale High School	9/22/17 through 11/17/17
<u>Extension of Family & Medical Leave of Absence</u>		
1.	Villegas, Elvia Teacher, Regular Math Roosevelt Middle School	7/05/17 through 9/29/17
<u>Change of Parental Leave of Absence</u>		
1.	Villegas, Elvia Teacher, Regular Math Roosevelt Middle School	9/30/17 through 12/18/17

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>General Purpose Leave of Absence</u>		
1.	Shoemaker, Donald Teacher, Regular Science Glendale High School	10/02/17 through 6/07/17
<u>Additional Assignment</u>		
1.	Galvez-Grado, Sylvia Teacher Specialist, as needed, for Assistant to the Principal. Cerritos Elementary.	9/18/17 through 6/08/18 \$70.00 per month Not to exceed 10 months Educational Services 01.0 00000.0 11301 10000 1170 0005616
2.	Micev, Mary Teacher, as needed, to serve as Assistant to the Principal. Columbus Elementary.	8/14/17 through 6/06/18 \$70.00 per month 01.0 00000.0 11301 10000 1170 2300000
3.	Scott, Jaclyn Principal, as needed, to oversee the Elementary Physical Education.	9/25/17 through 9/29/17 Daily rate of pay Not to exceed 5 days 01.0 00000.0 00000 27004 1331 390000
4.	Warren, Katherine ETIS Teacher Specialist, to facilitate technology academics and educational technology coaching of GUSD staff. ETIS.	7/01/16 through 6/30/17 Daily rate of pay Not to exceed 5 days total Educational Technology & Information Services 01.0 00000.0 00000 21006 1130 0000635

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Change of Management Position</u>		
1.	Rinder, Debra E. TO: Executive Director Special Education FROM: Executive Director Secondary Services	Effective 10/02/17 225 days
<u>Voluntary Increase in Assignment</u>		
1.	Andreasyan, Nargiz Teacher, Early Education Cerritos Elementary EEELP	Effective 9/11/17 From 50% to 100%
<u>Election Hourly/Daily</u>		
1.	Garcia, Sandra Goldsbury, Janet Guzman, Javier Incandela, Romina Malakyan, Tagui Reyes, Sandra Shahverdian, Estine Wolcott, Kenneth	Teachers and Substitute Teachers, as needed, to assist with after school tutoring and Homework Lab. Roosevelt Middle School.
		9/20/17 through 6/06/18 \$30.00 per hour Not to exceed \$8,000.00 total Title I 01.0 30100.0 11100 10000 1130 0500000
2.	Antonian, Armineh Babakhanian, Annette Bitow, Elizabeth De La Rosa, Anthony Gharibian, Lilia Gonzalez, Francisco Jackson, Paula Matsukata, Lisa Nam, Joan Regli, Peter	Teachers, as needed, to staff the GATE Program “GUSD Math Field Day” Wilson Middle School
		8/16/17 through 6/01/18 \$27.00 per hour for prep Not to exceed 3 hours each \$30.00 per hour for teaching Not to exceed 12 hours each

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
3.	Ames, Betsy Dube, Eileen Hakopian, Angel Hubanks, Darlene Kim, Karen Kim, Marianne Mahoney, Bridget Rosen, Susan	Substitute/Retired teachers, as needed, to provide intervention to at-risk students in grades K-5. Mark Keppel VAPA Magnet & FLAG.
		8/16/17 through 6/06/18 \$30.00 per hour Not to exceed \$17,134.00 01.0 30100.0 11100 10000 1130 3100865
4.	<u>CVHS</u> Hugo, Pia Markor, Kevin Peterson Babington, Janice Sano, Dorothy Sheridan, Saul	Teachers, as needed, to supervise students for Alternative for Suspension (ATS) and Saturday School. Student Support Services.
		9/01/17 through 6/30/18 \$30.00 per hour Not to exceed 3 hours per week for ATS and 4 hours per week for Saturday School. Attendance and Welfare 01.0 00000.0 19028 10000 1130 0001682

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
5.	Allen, Jonathan Beerman, Kathleen Beerman, Raymond Besoli, Amy Blackwood, Vanessa Choi, Joyce Der Mesropian, Sandra Engen, Christina Evans, Robert Furutani, Derrel Gregorian, Arin Hall, Gavin Harris, Alicia Hart, Omar Harvey, Brett Johnson, Richard Keshishian, Nareg Levering, Samuel Markarian, Kathryn McLeod, Amber Merlo, Reid Mucic, Jennifer Napiwocki, Amber Neat, Gregory Ngai, Ricky Orchid, Darren Patton, Julie Platt, David Sakonju, Jan Saw, Win Tanahian, Edit Tuason, Orenda Waters, Jennifer	Teachers, as needed, to prepare students for the Advanced Placement Exams. Crescenta Valley HS.	9/01/17 through 6/01/18 \$30.00 per hour Not to exceed 325 hours total Supplemental Programs 01.0 01000.0 111000 10000 1130 100000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
6.	Abovian, Polet Aguilar, Alejandro Armbruster, Penny Arora, Surinder Austin, Annette Birtle, Kent Chaldaris, Tanya Echeverria, Diana Eleftheriadou, Mary Escobar, Marylou Flamenco, Maria Lorena Fong, Ann-Marie Garza, Nancy Gentile, Amy Hernandez Salazar, Lupe Huleis, Lana Ito, Shannon Kianian, Hilda Manalo, Michelle Martin Del Campo, Valentina Nushi, Rachelle Ortiz, Rafael Palmieri, Angela Peroomian, Caroline Petrossians, Arthur Petrossians, Taleen Reyes, Paola Ricasa, Christine Schwarzmam, Dana Sercomb, Marc Soto, Melissa Tatevosian, Mary Torres, Ana Vardani, Agnessa	Teachers, as needed, for after school academic intervention in the area of language arts. Muir Elementary.
		9/25/17 through 5/31/18 \$30.00 per hour for instruction \$27.00 per hour for preparation Not to exceed \$4,500.00 Title III – EL 01.0 42030.0 11100 10000 1130 4000673

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>			
7.	Ames, Betsy Dube, Eileen Hakopian, Angel Hubanks, Darlene Kim, Karen Kim, Marianne Mahoney, Bridget Rosen, Susan	Substitute/Retired teachers, as needed, to provide intervention to at-risk students in grades K-5. Mark Keppel VAPA & FLAG.	8/16/17 through 6/06/18 \$30.00 per hour Not to exceed \$4,772.00 01.0 02000.0 11304 10000 1130 3100000
8.	Ames, Betsy Dube, Eileen Hakopian, Angel Hubanks, Darlene Kim, Karen Kim, Marianne Mahoney, Bridget Rosen, Susan	Substitute/Retired teachers, as needed, to provide intervention to at-risk students in grades K-5. Mark Keppel VAPA & FLAG.	8/16/17 through 6/06/18 \$30.00 per hour Not to exceed \$19,285.00 01.0 42030.0 11100 10000 1130 3100673
9.	Miketta, Robin McReynolds, Rebecca Thomas, Angelina	Teachers, as needed, to provide Kindergarten ELA/Math intervention to students. Lincoln Elementary.	9/01/17 through 5/31/18 \$30.00 per hour to work Not to exceed 40 hours Not to exceed \$1,200.00 total Supplemental Funds 01.0 01000.0 11100 10000 1130 3300000
10.	Fink, Sandra Ly, Veronica	Teachers, as needed, to implement the WEB program for students and incoming student orientations. Wilson Middle School.	8/09/17 through 8/11/17 \$27.00 per hour to plan \$30.00 per hour to work with students. Not to exceed \$500.00 each Supplemental Program 01.0 01000.0 11100 10000 1130 0800000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
11.	Lapostol, Diane Naka, Kimberli Quinonez, Yvonne Savage, Suzanne Sullivan, Marcia	Teachers, as needed, to support the instructional program. La Crescenta Elementary.
		9/01/17 through 6/01/18 \$30.00 per hour Not to exceed 22 hours each Supplemental Program 01.0 01000.0 11100 10000 1130 3200000
12.	Akopian, Varoujan Beyers, Krystal Bible, Marcelyn Browne, Nicole Capdevila Gutierrez, Maria Chui, Peggy De La Garza, Brad De Luna, Violet Dearn, Sarah Dolittle, Jason Estep, Amy Frank, Kimberly Grigorian, Grant Hall, Fonda Harmandayan, Roupen Hoppe, Julie Huber, David Kho, Carminda Lee, Allison Lee, Jonathan Lether, Ngozi Lisiewicz, Danica Lissebeck, Debra Lopez, Joel Luna, Javier Mandjikian, Houry Mathevosian, Anzhik Mayer, Verjina McMillon, Sharon Nishimoto, Kathy Pakradouni, Aghavni	Teachers, as needed, to plan for and or to provide intervention, extended learning, and or enrichment, as needed, to support instruction for targeted students. Toll Middle School.
		8/16/17 through 6/30/18 \$27.00 per hour to plan \$30.00 per hour to teach Not to exceed \$12,000.00 total Title I 01.0 30100.0 11100 10000 1130 0700000

Effective Dates
And Salary Rate

Position

Election Hourly/Daily (Cont.)

12. Panikowski, Michael
- Perez, Rebecca
- Petitti, Danielle
- Piper, Mary Morgen
- Pittman, Isabel
- Poladian, Sarkis
- Rain III, Michael
- Robertson, Michelle
- Rogers, Emily
- Sanchez, Jason
- Shih, Curtis
- Solsona Puig, Jordi
- Tashchian, Ani
- Tashjian, Ishac
- Tavener, Jennifer
- Tcharkhoutian, Vahe
- Torres, Nancy
- Trinidad, Ryan
- Underwood, Vincent
- Weaver, Elizabeth
- Wenn, Jonathan
- Witt, Kevin
- Yi, Joseph

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
13.	Majarian, Nvard Kurchian, Hermine West, Regina Iskandaryan, Armine Piskel, Lenore Sahakian, Azniv Meyer, Monica Weimar, Marina Khachikian, Talin Avagian, Narine Bendgen, Krista Chobanyan, Hasmik Matossian, Vivian Zargaryan, Armine Galfayan, Gagik Minasyan, Nina Grigoryan, Ani Leal, Jina Margaryan, Asmik McDonnell, Suzanne Sanbar, Elizabeth Siegall, Alicia Stanley, Christopher Tiber, Tammy Tak, Helen Vakian, Mike Sosikian, Houry	Teachers will provide targeted intervention before school/after school to Newcomers, LTELS, and students struggling in reading and math. Jefferson Elementary.	10/04/17 through 5/18/17 \$30.00 per hour Not to exceed \$4,975.00 per year Elementary Intervention 01.0 02000.0 11304 10000 1130 3000000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
14.	Majarian, Nvard Kurchian, Hermine West, Regina Iskandaryan, Armine Piskel, Lenore Sahakian, Azniv Meyer, Monica Weimar, Marina Khachikian, Talin Avagian, Narine Bendgen, Krista Chobanyan, Hasmik Matossian, Vivian Zargaryan, Armine Galfayan, Gagik Minasyan, Nina Grigoryan, Ani Leal, Jina Margaryan, Asmik McDonnell, Suzanne Sanbar, Elizabeth Siegall, Alicia Stanley, Christopher Tiber, Tammy Tak, Helen Vakian, Mike Sosikian, Houry	Teachers will provide targeted intervention before school/after school to Newcomers, LTELS, and students struggling in reading and math. Jefferson Elementary.	10/04/17 through 5/18/17 \$30.00 per hour Not to exceed \$5,899.00 per year Title III - EL 01.0 42030.0 11100 10000 1130 3000673

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
15.	Majarian, Nvard Kurchian, Hermine West, Regina Iskandaryan, Armine Piskel, Lenore Sahakian, Azniv Meyer, Monica Weimar, Marina Khachikian, Talin Avagian, Narine Bendgen, Krista Chobanyan, Hasmik Matossian, Vivian Zargaryan, Armine Galfayan, Gagik Minasyan, Nina Grigoryan, Ani Leal, Jina Margaryan, Asmik McDonnell, Suzanne Sanbar, Elizabeth Siegall, Alicia Stanley, Christopher Tiber, Tammy Tak, Helen Vakian, Mike Sosikian, Houry	Teachers will provide targeted intervention before school/after school to Newcomers, LTELS, and students struggling in reading and math. Jefferson Elementary.	10/04/17 through 5/18/17 \$30.00 per hour Not to exceed \$5,914.00 per year Title I – Alternative Support 01.0 30100.0 11100 10000 1130 3000865
16.	Garcia, Juan Carlos Longo, Stacy Ramos, Luz	Substitute teachers, as needed, to provide small group instructions 2-3 x/week in Foundational Literacy Skills to help increase student achievement. Edison Elementary.	9/25/17 through 5/31/18 Substitute rate of pay Not to exceed 45 days or \$7,417.00 01.0 02000.0 11304 10000 1130 2500000

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>			
17.	Bretz, Christa Spiegel, David	Teachers, as needed, to provide after school tutoring to ELD students 2 days per week. Glendale High School.	10/05/17 through 6/06/18 \$ 30.00 per hour Not to exceed \$6,688.00 Title III – EL 01.0 42030.0 47600 10000 1130 0200673
18.	Albritton, Joel Davidian, Karolin Galoyan, Armine Gruss, Elizabeth Krikourian, Karineh Lubatti, Henry Pawlik, Matthew Schmeltz, Justin Simonian, Valerie Thingvold, Claire	Substitute teachers, as needed.	9/18/17 through 7/15/18 \$165.00 per day 01.0 00000.0 19004 10000 1160 0004615
19.	Asatryan, Arpi	Teacher, Regular ELD Hoover High School	8/16/17 through 12/20/17 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 30100.0 11100 10000 1110 0300000
20.	Bischoff, Christina	Certificated substitute, as needed, to provide EL intervention. Muir Elementary.	9/25/17 through 5/31/18 Substitute daily rate of pay Not to exceed \$23,290.00 Title III – EL 01.0 42030.0 11100 10000 1130 4000673
21.	Conaty, Jennifer	Substitute Teacher, as needed, to provide reading intervention to students. Lincoln Elementary.	9/01/17 through 5/31/18 \$30.00 per hour to work Not to exceed 182 hours Supplemental Funds 01.0 01000.0 11100 10000 1130 3300000

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>			
22.	Conaty, Jennifer	Teacher, as needed, to provide reading intervention to EL students. Lincoln Elementary.	9/01/17 through 5/31/18 \$30.00 per hour Not to exceed 78 hours or \$2,340.00 Title III – EL 01.0 42030.0 11100 10000 1130 3300673
23.	Conaty, Jennifer	Substitute Teacher, as needed, to provide reading intervention to students. Lincoln Elementary.	9/01/17 through 5/31/18 \$30.00 per hour Not to exceed 52 hours Not to exceed \$1,560.00 Intervention Funds 01.0 02000.0 11304 10000 1130 3300000
24.	Ganevsky, Kent	Teacher, Regular Career & Technical Ed. Glendale High School	8/16/17 through 12/22/17 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 09635.1 38000 10000 1110 0000684
25.	Gang, Mark	Teacher, as needed, to provide instruction for after school sports. Rosemont Middle School.	9/01/17 through 6/30/18 Not to exceed \$2,000.00 total Donations 01.0 95100.0 11100 10000 1130 0600000
26.	Hande, Marilyn	Teachers, as needed, to provide support for new TK teachers. Student Support Services.	8/16/17 through 6/30/18 \$27.00 per hours Not to exceed 50 hours total King – Instruction Program 01.0 00000.0 11301 10000 1130 0005616

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>			
27.	<u>Hoover HS</u> Kerr, Karen	Teachers, as needed, to supervise students for Alternative for Suspension (ATS) and Saturday School. Student Support Services.	9/01/17 through 6/30/18 \$30.00 per hour Not to exceed 3 hours per week for ATS and 4 hours per week for Saturday School. Attendance and Welfare 01.0 00000.0 19028 10000 1130 0001682
28.	Khatchetourian, Daniella	Teacher, Regular TIDES Rosemont Middle School	8/16/17 through 12/21/17 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0600000
29.	Kwong, Eric	Teacher, Regular Math Rosemont Middle School	8/16/17 through 12/21/17 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0600000
30.	Lamoreaux, Robin	Teacher, Regular English Wilson Middle School	8/28/17 through 12/20/17 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 10000 1110 0800000
31.	Maynard, Wendy	Teacher, as needed, to provide ELD intervention to EL students. Lincoln Elementary.	9/01/17 through 5/31/18 \$30.00 per hour Not to exceed 60 hours Not to exceed \$1,800.00 Title III 01.0 42030.0 11100 10000 1130 3300673

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
32.	Oskanian, Sevan Certificated substitute, to provide target language intervention to students three times a week for 32 weeks. Muir Elementary.	9/25/17 through 5/31/18 Substitute daily rate of pay Not to exceed \$18,950.00 Title I – Alternative Support 01.0 30100.0 11100 10000 1130 400865
33.	Pugel-Gamez, Nicole Teacher, as needed, to assist with State of Schools event. Public Information/ Administrative Services.	9/01/17 through 10/31/17 \$30.00 per hour Not to exceed 25 hours Public Information/ Administrative Services 01.0 00000.0 00000 71004 1930 0000864
34.	Rivera, Renee Teacher Specialist, as needed, to provide ELD intervention to EL students. Lincoln Elementary.	9/01/17 through 5/31/18 \$30.00 per hour Not to exceed 24 hours Not to exceed \$720.00 Title III – EL 01.0 42030.0 11100 10000 1130 3300673

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
35.	Roach, Molly	Teachers, as needed, for Early Education & Extended Learning Programs.
		7/01/17 through 6/30/18 \$30.00 per hour Not to exceed 100 hours Child Development Activities 12.0 50251.0 85000 10000 1130 0000671 Child Development Activities 12.0 61051.0 85000 10000 1130 0000671 Self-Supporting Daycare 01.0 91400.0 85000 10000 1130 0000671 State Preschool 12.0 61050.0 85000 10000 1130 0000671 California State Preschool 12.0 61052.0 85000 10000 1130 0000671 Recreation After School Program 01.0 91100.0 85000 10000 1130 0000671 Self-Supporting Combined 01.0 91500.0 85000 10000 1130 0000671 Self-Support Preschool 01.0 91300.0 85000 10000 1130 0000671 After School Education & Safety 01.0 60100.0 11100 10000 1130 0000671 ITDP 01.0 00000.0 11100 10000 1130 0000671

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
36.	Roach, Molly Teachers, as needed, for Early Education & Extended Learning Programs.	7/01/17 through 6/30/18 Daily rate of pay Not to exceed \$5,000.00 each Child Development Activities 12.0 50251.0 85000 10000 1130 0000671 California State Preschool 12.0 61052.0 85000 10000 1130 0000671 Self-Supporting Combined 01.0 91500.0 85000 10000 1130 0000671 Child Development Activities 12.0 61051.0 85000 10000 1130 0000671 Self-Support Daycare 01.0 91400.0 85000 10000 1130 0000671 State Preschool 12.0 61050.0 85000 10000 1130 0000671 After School Education & Safety 01.0 60100.0 11100 10000 1130 0000671 California State Preschool 12.0 50252.0 85000 10000 1130 0000671 Self-Support Preschool 01.0 91300.0 85000 10000 1130 0000671
37.	Sutphin-Moos, Valerie Teachers, as needed, to staff the after-school GATE Art Club. Wilson Middle School.	8/16/17 through 6/01/18 \$30.00 per hour Not to exceed 40 hours total 01.0 01000.0 11100 10000 1130 0800000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
38.	Torres, Phil Teacher, Regular Health Crescenta Valley High School	8/16/17 through 12/20/17 One additional hour assignment at 1/5 daily rate of pay according to placement on Regular Teachers Salary Schedule 01.0 00000.0 11303 1000 1110 0100000
39.	Tovmasyan, Tatevik Substitute teacher will provide targeted intervention to Newcomers and LTELS (ELD) during the school day. Jefferson Elementary.	10/04/17 through 5/18/18 Substitute rate of pay Not to exceed \$14,355 per year Title III – EL 01.0 42030.0 11100 10000 1130 3000673
40.	Vargas, Guadalupe Substitute teacher will provide targeted intervention during school hours to students struggling in reading and math. Jefferson Elementary.	10/04/17 through 5/18/18 Substitute rate of pay Not to exceed \$14,355 per year Title I – Alternative Support 01.0 30100.0 11100 10000 1130 3000865
<u>Additional Compensation</u>		
1.	Dau, Quyen Foster, Yoko Francisco, Maria Miller, Phyllis Teachers, as needed, to prepare classrooms due to construction. Dunsmore Elementary.	8/16/17 through 8/31/17 Daily rate of pay Not to exceed 2 days 01.0 00000.0 19005 10000 1130 0000612

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Transportation Authorization</u>		
1.	Doody, Melanie Espinoza, Sandra Hardash, Kimberly Lewis, Craig Metcalf, Shawna Myles, Sally Robertson, Lynde Warren, Katherine	Teachers, as needed, to travel for trainings and meetings throughout the 17-18 school year. Teaching and Learning.
		7/01/17 through 6/30/18 53.5 cents per mile Mileage Reimbursement 01.0 07405.0 11100 10000 5210 0000618
<u>Correction to Previous Personnel Report</u>		
1.	Correction to Board Report No. 2, August 15, 2017	
	<u>Page 21, Item 2</u>	
	Various names	Home/Hospital Teachers, as needed, for Special Education students.
		8/16/17 through 6/06/18 53.50 cents per mile Mileage Reimbursement Special Education - Home Hospital Instruction 01.0 00000.0 19006 10000 1130 0000600
	Change account number to read:	01.0 00000.0 19006 10000 5210 0000600
2.	Correction to Board Report No. 2, August 15, 2017	
	<u>Page 16, Item 6</u>	
	Various names	Teachers, as needed, for afterschool activities and end of the year planning. Rosemont Middle School.
		8/01/17 through 6/30/18 \$27.00 per hour to plan \$30.00 per hour to teach \$33.00 per hour to teach adults Not to exceed \$15,000 Supplemental 01.0 01000.0 11100 10000 1130 0600000
	Add the following name: Guthman, Alex	

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Correction to Previous Personnel Report (Cont.)</u>		
3.	Correction to Board Report No. 5, September 19, 2017	
	<u>Page 16, Item 1</u>	
	Delgado, Karen	7/01/17 through 6/30/18
	Moore, Stephanie	53.5 cents per mile
	Skywalker, Molly	Mileage Reimbursement
	Stewart, Jessica	01.0 00000.0 00000 21010 5210
	Sukazian, Greta	0002682
	Traber, Allister	
	PBIS Members, to attend PBIS meetings as needed, for the 17-18 school year.	
	Teaching & Learning.	
	Change account number to read:	01.0 00000.0 00000 21010 5210 0000618
	Add the following names:	
	Nakano, Elizabeth	
	Nicoll, Carol	
	Silva, Francesca	
4.	Correction to Board Report No. 24, June 24, 2017	
	<u>Page 66, Item 19</u>	
	Various names	7/01/17 through 6/30/18
	PBIS Members to attend PBIS meetings as needed.	53.5 cents per mile
	Teaching & Learning.	Mileage Reimbursement
		01.0 00000.0 00000 21010 5210
		0002682
	Change account number to read:	01.0 00000.0 00000 21010 5210 0000618

Effective Dates
 And Salary Rate

Position

Correction to Previous Personnel Report (Cont.)

5. Correction to Board Report No. 5, September 19, 2017

Page 10, Item 18

Arjoyan, Anita Asadourian-Eleyjian, Mirna Hamdan, Joyce Incandela, Rosa Ohanian, Linet Shahverdian, Estine	Teacher, as needed, to work with students in the production and dissemination of TUPE materials for Roosevelt Middle School's TUPE Project ABCD. Roosevelt Middle School.	8/16/17 through 6/30/18 \$30.00 per hour Not to exceed 30 hours each TUPE Grades 6-12, Cohort L, Tier 2 01.0 66902.0 11100 10000 1130 0000682
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Remove the following names:

Arjoyan, Anita
 Ohanian, Linet

Add the following names:

Arlington, Alicia
 Ventresca, Dianne

Personal Services Agreement

1.	Diaz, Fernando	Consultant, as needed, to provide instruction for the Drumline program. Rosemont Middle School.	9/01/17 through 6/30/18 Not to exceed \$3,800.00 total Donations 01.0 95100.0 11100 10000 5811 0600000
2.	Garabian, Lara	Consultant, as needed, to provide 45-50 minute therapy sessions for at-risk students identified through SST or counselor recommendation. Glendale High School.	9/20/17 through 6/30/18 \$80.00 per hour Not to exceed \$30,000.00 Title I – Alternative Support 01.0 30100.0 11100 10000 5811 0200865

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Personal Services Agreement (Cont.)</u>		
3.	Hastings, Mark Consultant, as needed, to provide 45-50 minute therapy sessions for at-risk students identified through SST or counselor recommendation. Glendale High School.	9/20/17 through 6/30/18 \$80.00 per hour Not to exceed \$25,000.00 Title I – Alternative Support 01.0 30100.0 11100 10000 5811 0200865
4.	Junker, Karen Consultant, as needed, for Educational Services.	9/25/17 through 9/27/17 \$1,000.00 per day Not to exceed \$2,000.00 Administration – Educational Services 01.0 00000.0 00000 71001 5811 0007616
5.	Lindholm-Leary, Dr. Kathryn Consultation fee and travel expenses to travel to Glendale, CA to give a series of presentations to GUSD FLAG Teacher Specialists, Teachers and parents. Educational Services.	8/10/17 through 6/30/18 Not to exceed \$4,000.00 01.0 00000.0 00000 71001 5811 0007616
6.	Merrick, Joann Consultant, as needed, to provide coaching to Teaching and Learning Administrator. Educational Services.	10/03/17 through 6/30/18 \$1,200.00 per day Not to exceed 7 days Not to exceed \$8,400.00 Educational Services 01.0 00000.0 00000 71001 5811 0007616
7.	Ortega, Eduardo Consultant, as needed, to provide instruction for the Drumline program. Rosemont Middle School.	9/01/17 through 6/30/18 Not to exceed \$3,800.00 total Donations 01.0 95100.0 11100 10000 5811 0600000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Personal Services Agreement (Cont.)</u>		
8.	Petros, Stella Consultant, as needed, to supervise University of Southern California and CAL State School of Social Work interns assigned to perform individual and group counseling at various elementary and secondary schools within the Glendale Unified School District. Healthy Start.	9/06/17 through 12/20/17 Not to exceed \$24,000.00 total Violence Prevention Program 01.0 00000.0 11309 10000 5811 0002682

Conference/Workshop/Meeting Authorization

In accordance with Board of Education Policy 4011 pertaining to conference and workshop attendance, approval has been given to the following persons to attend the conference as designated, with reimbursement for actual and necessary expenses in accordance with Board Policy:

A. The following workshop authorizations are not paid from District General Funds:

1. It is recommended that approval be given to Dr. Nancy Hong, to attend the “American Evaluation Association (AEA) 2017 Conference” to be held at Washington Marriott Wardman Park, Washington DC from November 8th to November 11th, 2017, with all necessary expenses, including food, to be paid, not to exceed \$2,248.89.

Title III – EL
 01.0 42030.0 47600 10000 5220 0000673

<u>Position</u>	<u>Effective Dates And Salary Rate</u>
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Conference/Workshop/Meeting Authorization (Cont.)

2. It is recommended that approval be given to Yeranui Paronikyan, Greg Zamlich and Eric Kursinski, Teachers, at Clark Magnet High School, Joyce Hamden, Teacher at Roosevelt Middle School and Nancy Berger, Teacher at Wilson Middle School to attend the Adobe Max 2017 Conference to be held at the Venetian Hotel in Las Vegas, Nevada from October 17, 2017 through October 20, 2017 with all necessary expenses, including food, to be paid, not to exceed \$16,000.00.

This industry specific conference (Adobe Max) is not offered in California this year, and attending conferences is part of the CTE grant requirements.

The Career Technical Education Incentive Grant will fund this conference.

3. It is recommended that approval be given to Stepan Mekhitarian to attend the American Evaluation Association – Evaluation 2017 From Learning to Action to be held at the Washington Marriott Wardman Park from November 6, 2017 through November 11, 2017 with all necessary expenses, including food, to be paid, not to exceed \$5,000.00.

Assessment & Evaluation
01.0 00000.0 00000 31603 5220 0004616

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

CLASSIFIED PERSONNEL REPORT NO. 5

CONSENT CALENDAR NO. 3

TO: Board of Education
FROM: Winfred B. Roberson, Jr., Superintendent
PREPARED BY: Richard Tauer, Interim Assistant Superintendent, Human Resources
SUBJECT: CLASSIFIED PERSONNEL REPORT NO. 5

It is recommended that the following report be approved as presented:

	<u>Location</u>	<u>Months/Hours, and Salary Rating</u>
<u>Medical Leave of Absence</u>		
1. <u>Cafeteria Worker I</u> Gonzalez, Ruth	Muir	09/10/17 through 09/24/17
2. <u>Education Assistant II</u> Rocher, Rita	Crescenta Valley	09/27/17 through 10/24/17
3. <u>Nutrition Services Driver</u> Morgan, Katherine	Nutrition Services	08/14/17 through 10/16/17
<u>Extension of Medical Leave of Absence</u>		
1. <u>Cafeteria Worker I</u> Avoyan, Selva	Hoover	02/23/17 through 11/05/17
2. <u>Custodian I</u> Casillas, Carlos	Wilson	08/09/17 through 09/09/17

Effective Dates,
Months/Hours, and
Salary Rating

Location

Extension of Medical Leave of Absence - Continued

3. Education Assistant II
Abgaryan, Mariam Special Education 08/28/17 through 10/31/17

Extension of Family & Medical Leave of Absence

1. Custodian I
Casillas, Carlos Wilson 08/09/17 through 09/09/17

Extension of Maternity Leave of Absence

1. Education Assistant I
Carranza, Maria Mann 06/12/17 through 11/14/17
2. Education Assistant - ASES/RAP Site Leader
Darabidian, Ailin Rosemont 08/16/17 through 11/12/17

Child Care Leave of Absence

1. Education Assistant I
Carranza, Maria Mann 09/25/17 through 03/25/18

Change of Child Care Leave of Absence

1. Education Assistant I
Carranza, Maria Mann 11/15 /17 through 03/25/18

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Election from Eligibility List</u>		
1. <u>Cafeteria Worker II</u> Ibarra, Digna	Glenoaks	09/25/17; 9.25/6.5; 4-2 13.0 53100.0 00000 37000 0200000
2. <u>Cook/Baker</u> Amirkhanian, Nora	Glendale	09/25/17; 9.25/8; 9-4 13.0 53100.0 00000 37000 0200000
Soghomonian, Naira	Toll	09/25/17; 9.25/8; 9-4 13.0 53100.0 00000 37000 0700000
3. <u>Education Assistant I</u> Aleksanyan, Hasmik	Cerritos	09/11/17; 12/3; 3-1 12.0 61052.0 85000 10000 2110 0000671
Baghranian, Anette	Jefferson	09/06/17; 9.25/3; 3-1 12.0 61050.0 85000 10000 2110 0000671
Ballout, Fatme	Franklin	08/21/17; 9.25/3.5; 3-1 01.0 91500.0 85000 10000 2110 0000671
Carcerant, Sasha	Pacific Avenue	09/06/17; 12/3.5; 3-1 12.0 61052.0 85000 10000 2110 0000671
Hakobyan, Lilit	Toll ASES	09/06/17; 9.25/3.5; 3-1 01.0 60100.0 11100 10000 2110 0700000
Hernando, Maribel	Pacific Avenue	08/03/17; 12/3; 3-1 12.0 61052.0 85000 10000 2110 0000671
Hovakemian, Emilia	Wilson ASES	09/06/17; 9.25/3.5; 3-1 01.0 60100.0 11100 10000 2110 0800000

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Election from Eligibility List</u> - Continued		
4. <u>Health Assistant LVN/RN</u> Karapetyan, Haykanush	Muir	09/18/17; 10/8; 16-4 01.0 00000.0 00000 27004 2410 4000000
5. <u>Senior Administrative Secretary</u> Acosta, Ana	Educational Services	09/26/17; 12/8; 25-5 01.0 00000.0 00000 71001 2410 0007616
<u>Termination - Abandonment</u>		
2017-cl-39965		08/02/16

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay</u>		
1. <u>Assistant Physically Handicapped</u>		
Rostami, Jaklin	Cloud PS	09/12/17 through 09/13/17 Not to exceed 2.5 hours per day, Special Education - IDEA 01.0 33100.0 57700 11100 2130 0000600
Avaky, Julliet Cooper, Martha Davityan, Adrine Rostami, Jaklin Sahakian, Silvard	Special Education	08/16/17 through 06/06/18 Not to exceed 2 hours per day, each Special Education - IDEA 01.0 33100.0 57700 11100 2130 0000600
2. <u>Behavior Intervention Assistant</u>		
Tripp-Mosman, Susan	Special Education	10/04/17 through 10/05/17 Not to exceed 4 hours Special Education-S&C-BIA-General Fund 01.0 04000.0 11100 10000 2130 0000600
3. <u>Education Assistant II</u>		
Medina, Alberto	Glendale	10/05/17 through 06/30/18 Not to exceed \$750.00 total Title I 01.0 30100.0 11100 10000 2130 0200000
4. <u>Education Assistant Intensive Support</u>		
Alvarez, Ashley Cuano, Mildred Jimenez, Stephanie Ramos, Monica Shahverdy, Narineh	Special Education	09/05/17 through 06/07/18 Not to exceed 1.5 hours per week, each Special Education-S&C-EAIS-General Fund 01.0 05000.0 11100 10000 2130 0000600

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
5. <u>Physical Education Assistant</u>		
Sam, Bon	Roosevelt	10/04/17 through 06/06/18 Not to exceed \$750.00 total Supplemental 01.0 01000.0 11100 10000 2130 0500000
6. <u>Typist Clerk II</u>		
Keshishian, Jasmen	Glendale	10/05/17 through 06/30/18 Not to exceed \$750.00 total Supplemental 01.0 10000.0 00000 27000 2430 0200000

Change of Assignment

1. Change of Location

a. Custodian I

Morales, Sergio	Balboa From Rosemont/ Mountain Avenue	09/18/17 01.0 00000.0 00000 81006 2211 2000000
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Oswill, George	Rosemont/Mt Avenue From Balboa	09/18/17 01.0 00000.0 00000 81006 2211 0600000 01.0 00000.0 00000 81006 2211 3900000
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b. Interpreter for the Deaf

Perez, Tanya	Mann From Glenoaks	09/14/17 01.0 33100.0 57700 11100 2110 0000600
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<u>Change of Assignment</u> - Continued	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
2. <u>Increase in Assignment - Hours</u>		
a. <u>Clerk II</u>		
Gonzalez, Susana	Cerritos From 10/7	07/01/17; 10/8 01.0 00000.0 00000 27004 2410 2200000
b. <u>Education Assistant I</u>		
Hovhannisyan, Hayarpi	Cerritos From 9.25/3	10/01/17; 9.25/3.5 12.0 61050.0 85000 10000 2110 0000671
3. <u>Provisional Assignment</u>		
a. <u>Construction Manager</u>		
Howard, Barbara	Planning & Development, From Project Controls Specialist M45-5	08/01/17 through 01/31/18 M64-2 21.1 98000.0 90000 85051 2310 0000630
b. <u>Regional Maintenance Supervisor</u>		
Hernandez, Luis	FASO From Electrician 31-8	07/14/17 through 07/24/17 8 hours a day M47-3 01.0 81500.0 00000 81000 2310 0000640
c. <u>Cook/Baker</u>		
Amirkhanian, Nora	Glendale From Cafeteria Worker I, 1-6	09/01/17 through 09/15/17 8 hours a day 9-4 13.0 53100.0 00000 37000 2212 0200000
Gharibian, Karoline	Toll From Cafeteria Worker II, 4-8	09/11/17 through 09/15/17 8 hours a day 9-7 13.0 53100.0 00000 37000 2212 0700000

Effective Dates,
Months/Hours, and
Salary Rating

Location

Correction to Previous Board Reports

1. Correction to Personnel Report #3, September 5, 2017

Page 18, Item 2

Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18

Noon Duty Aide

Abdalian, Anita	Mann	08/16/17 through 06/06/18
Akoob, Rita		\$10.75 per hour
Barrera, Paola		01.0 01000.0 11100 10000 2930 3500000
Dembekjian, Seta		
Fonseca, Liliana		
Garabedian, Ayda		
Gomez, Maria		
Guera, Daisy		
Guerra, Mayra		
Hernandez, Natalia		
Khachaturian, Carmen		
Kumar, Reena		
Ramirez, Misael		
Rosas, Ocalin		
Salazar, Maria		
Vartan, Roubina		

Add name to read:

Joseph, Seza
Raymer, Sheryl

Effective Dates,
Months/Hours, and
Salary Rating

Location

Correction to Previous Board Reports - Continued

2. Correction to Personnel Report #3, September 5, 2017

Page 17, Item 2

Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18

Noon Duty Aide

Abdalian, Anita	Mann	08/16/17 through 06/06/18
Akoob, Rita		\$10.75 per hour
Barrera, Paola		13.0 53100.0 00000 37000 2235 0000662
Dembekjian, Seta		
Fonseca, Liliana		
Garabedian, Ayda		
Gomez, Maria		
Guera, Daisy		
Guerra, Mayra		
Hernandez, Natalia		
Khachaturian, Carmen		
Kumar, Reena		
Ramirez, Misael		
Rosas, Ocalin		
Salazar, Maria		
Vartan, Roubina		

Add name to read:

Joseph, Seza

Effective Dates,
Months/Hours, and
Salary Rating

Location

Correction to Previous Board Reports - Continued

3. Correction to Personnel Report #3, September 5, 2017

Page 18, Item 2

Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18

Noon Duty Aide

Abdalian, Anita	Mann	08/16/17 through 06/06/18
Akoob, Rita		\$10.75 per hour
Barrera, Paola		01.0 00000.0 19021 10000 2930 3500000
Dembekjian, Seta		
Fonseca, Liliana		
Garabedian, Ayda		
Gomez, Maria		
Guera, Daisy		
Guerra, Mayra		
Hernandez, Natalia		
Khachaturian, Carmen		
Kumar, Reena		
Ramirez, Misael		
Rosas, Ocalin		
Salazar, Maria		
Vartan, Roubina		

Add name to read:

Joseph, Seza

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Correction to Previous Board Reports - Continued

4. Correction to Personnel Report #2, August 15, 2017

Page 31, Item 2

Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18

Noon Duty Aide

Deravanesian, Caroline	Muir	08/16/17 through 06/06/18
Keshishyan, Ayleen		\$10.75 per hour
Khacheryan, Lusine		Not to exceed \$6,500.00 total
Robles, Salvador		Supplemental
Sarkisloo, Talin		01.0 01000.0 11100 10000 2930 4000000
Yegikyan, Rima		

Add name to read:

Tsaturyan, Heriknaz

Change amount to read:

Not to exceed \$10,000.00 total

5. Correction to Personnel Report #1, July 18, 2017

Page 23

Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18

Noon Duty Aide

Fenyes, John	R.D. White	08/16/17 through 06/06/18
Hernando, Maribell		\$10.75 per hour
Iskandaryan, Alisa		Not to exceed \$6,500.00 total
Koshkerian, Carolin		Supplemental
Mesropian, Meghedi		01.0 01000.0 11100 10000 2930 4300000
Muradyan, Laura		
Pouri, Seda Armian		

Add name to read:

Pistoia, Paola

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Election of Classified Hourly Substitutes through 06/30/18</u>		
Akopyan, Zhenik		07/01/17 through 06/30/18
Babajanyan, Lina		
Balabanyan, Hovhannes		
Barrera, Thomas		
Haghverdi, Vanouhi		
Herrera, Arlene		
Jarkassian, Angelic		
Karapetyan, Haykanush		
Nickolson, Florence		
Nunez, Claudia		
Quiroz, Sandra		
Rodriguez, Marleen		
Sarreal, Omar		
Shaumyan, Antony		
Tejada, Diana		
Tumasyan, Sarkis		
Valencia, Sulay		
Zavala, Michele		
Abbott, Nancy	Glenoaks	08/16/17 through 06/06/18 \$1,032.00 per semester 01.0 00000.0 17001 10000 1170 2900000

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18

1. Baby Sitter

De Garcia, Josefina	Categorical Programs	09/01/17 through 06/30/18
Flores, Alba		\$10.50 per hour
Yermian, Katrin		Not to exceed \$500.00 total
		Supplemental
		01.0 01000.0 11100 10000 2930 0000673

Davoudi, Nora	Jefferson	08/14/17 through 06/07/18
Davoudi, Shirin		\$10.50 per hour
Ordubegian, Marita		Not to exceed \$300.00 total
Margarian, Carolin		Title I
Krikorian, Anoush		01.0 30100.0 11100 10000 2930 3000000
Mehrabi, Melina		
Moradyan, Marine		
Nercessian-Katararis, Maro		
Arakelian, Alvert		
Hernandez-Montague, Sofia		
Mercado, Nancy		
Davtyan, Anush		

2. Noon Duty Aide

Davoudi, Nora	Jefferson	08/14/17 through 06/07/18
Davoudi, Shirin		\$10.75 per hour
Ordubegian, Marita		Not to exceed \$1,500.00 total
Margarian, Carolin		Title I
Krikorian, Anoush		01.0 30100.0 11100 10000 2930 3000000
Mehrabi, Melina		
Moradyan, Marine		
Nercessian-Katararis, Maro		
Arakelian, Alvert		
Hernandez-Montague, Sofia		
Mercado, Nancy		
Davtyan, Anush		

Effective Dates,
 Months/Hours, and
Salary Rating

Location

Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18 - Continued

2. Noon Duty Aide - Continued

Davoudi, Nora	Jefferson	08/14/17 through 06/07/18
Davoudi, Shirin		\$10.75 per hour
Ordubegian, Marita		Not to exceed \$7,000.00 total
Margarian, Carolin		Supplemental Program
Krikorian, Anoush		01.0 01000.0 11100 10000 2930 3000000
Mehrabi, Melina		
Moradyan, Marine		
Nercessian-Kataralis, Maro		
Arakelian, Alvert		
Hernandez-Montague, Sofia		
Mercado, Nancy		
Davtyan, Anush		
Tsaturyan, Heriknaz	Muir	08/16/17 through 06/06/18
		\$10.75 per hour
		Food Services/Nutritional Program
		13.0 53100.0 00000 37000 2235 0000662
Deravanesian, Caroline	Muir	08/16/17 through 06/06/18
Keshishyan, Ayleen		\$10.75 per hour
Khacheryan, Lusine		Not to exceed \$10,000.00 total
Robles, Salvador		Supplemental
Sarkisloo, Talin		01.0 01000.0 11100 10000 2930 4000000
Tsaturyan, Heriknaz		
Yegikyan, Rima		
Constantinides, Erin	Valley View	08/16/17 through 06/06/18
		\$10.75 per hour
		Not to exceed 180 hours/\$1,935.00 total
		Supplemental
		01.0 01000.0 11100 10000 2930 4100000

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18 - Continued</u>		
3. <u>Student Stage Crew I</u>		
Baghaei, Alexander	Hoover	09/18/17 through 06/30/18
Cardenas, Kevin		\$10.50 per hour
Kodzhoyan, Harold		01.0 00000.0 81000 50001 2980 0000640
Rojas, Leonardo		
Romero, Christian		
Dalope, Franz	Glendale	09/08/17 through 06/30/18
De Leon, Julian		\$10.50 per hour
Castaneda, Jessie Fonseca		01.0 00000.0 81000 50001 2980 0000640
Gonzalez, Christian		
Britney, Lopez		
Martinez, Jesus		
Vazgen, Minasyan		
Siraki, martin		
Shahijani Tirkordi, Quvin		
Vanegas, Christopher		

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18 - Continued</u>		
3. <u>Student Stage Crew I - Continued</u>		
Arat, Timothy	Crescenta Valley	09/21/17 through 06/30/18
Bedrossian, Mariam		\$10.50 per hour
Cady, Megan		01.0 00000.0 81000 50001 2980 0000640
Campbell, Robert		
Casian, Michael		
De Kruyf, Kaylie		
Elliott, Sedona		
Gallarza, Robert		
Gasparyan, Susan		
Hurtado, James		
Kluger, Noah		
Lanterman, Lauren		
Mallory, Maleehah		
Manning, Megan		
Moralls, Griffin		
Popova, Natalie		
Price, Jacob		
Reyes, Isabella		
Roe, Jiyun Jodi		
Shimizu, Kanta		
Sparks, Justin		
Traxler, Finn		
Wolf, Dylana		
Yoshioka, Jennifer		

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Election of Classified/Non-Classified/Hourly Substitutes through 6/30/18 - Continued</u>		
4. <u>Student Assistant I</u>		
Allen-Martin, Andrew	SELPA	09/19/17 through 06/30/18
Alonzo, Humberto		\$10.50 per hour
Bernal, Corrina		Not to exceed 100 hours
Feigerle, Jason		01.0 85200.0 57700 11100 2180 0000668
Galicia, Isaul		
Kelly, Karissa		
Noj, Robert		
Portillo-Guevara, Cristian		
Rawlins, Daniel		
Ruiz, Juan Carlos		
Shamirian, Emil		
Zadourian, Andrew		
Abramyan, David	Clark	09/01/17 through 06/30/18
Arakelian, Daniel		\$10.50 per hour
Guntreddy, Nagashreya		13.0 53100.0 00000 37000 2280 0000662
Mamakaei, Aleks		
Shahbazian, Raffi		
Cruz, Elija		
Haroutyoonian, Anaida		
Pinal, Ronald		
Sipan, Arin		
Lowe, Gillian		
Villalta, Emily		
Villalta, Ernie		

<u>Personal Services Agreement</u>	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
1. Cardea, Paola	Consultant As needed To provide Assistance In the classroom For the Italian Dual Language Program at Franklin Magnet School for 2017-2018 School year	08/28/17 through 06/06/18 Not to exceed \$20,640.00 total \$24.00 per hour Italian Language Grant 01.0 94372.0 11100 10000 5811 0000611
2. Cooper, Michael	Consultant, As needed To provide Piano Accompaniment To the Choir Class At Toll Middle School	09/15/17 through 12/31/17 Not to exceed \$1,260.00 total General Fund 01.0 00000.0 11303 10000 5811 0700000
3. Cooper, Michael	Consultant, As needed To provide Piano Accompaniment To the Choir Class At Hoover High School	09/01/17 through 12/31/17 Not to exceed \$1,260.00 total General Fund 01.0 00000.0 11303 10000 5811 0300000

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Personal Services Agreement</u> - Continued		
4. Campbell, Sara	Consultant As needed To provide Music Instruction To students At John Muir Elementary School	09/05/17 through 06/06/18 Not to exceed \$10,120.00 total Donation 01.0 95100.0 11100 10000 5811 4000000
5. Meyerhof, David	Consultant, As needed To planning, Organizing and Scheduling Holocaust Speakers for Genocide Project Education at All the GUSD Middle and High schools For 2017-2018 School year	10/01/17 through 06/30/18 Not to exceed \$750.00 total 01.0 07405.0 11100 10000 5811 0000618
6. Tokumaru, Yukari	Consultant, As needed To provide Calligraphy Instruction For students In the Japanese Flag Program At Verdugo Woodlands Elementary School	10/01/17 through 06/01/18 Not to exceed \$495.00 total 01.0 00000.0 11301 10000 5811 4200000

Effective Dates,
Months/Hours, and
Salary Rating

Location
Transportation Authorization – 2017-18

1. It is recommended that the individuals be authorized to receive transportation expenses at the rate of 53.50¢ per mile, effective July 1, 2017, through June 30, 2018:

Administrative Secretary

Reyes, Angelica	Special Education	07/01/17 through 06/30/18: 53.50¢ 01.0 07405.0 11100 10000 5210 0000618
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Typist Clerk III

Isadzhanyan, Aykanush	Special Education	07/01/17 through 06/30/18: 53.50¢ 01.0 07405.0 11100 10000 5210 0000618
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GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

CONSENT CALENDAR NO. 4

TO: Board of Education
 FROM: Winfred B. Roberson, Jr., Superintendent
 SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
 PREPARED BY: Karineh Savarani, Director, Financial Services
 SUBJECT: **Warrants – District Funds**

The Superintendent recommends that “A” Form (Payroll Warrants) issued September 13, 2017 – September 27, 2017 as shown below totaling \$1,221,495.70, be approved. Funding for Form “A” Warrants is accounted for in the following funds: 01.0 General Fund, 12.0 Child Development Fund, 13.0 Cafeteria Fund, 21.1 Measure S Projects Fund, and 25.0 Capital Facilities Fund.

REGISTERED NUMBER	WARRANT NUMBER	DESCRIPTION	AMOUNT
254-C	5356579 - 5356579	Certificated	\$ 147.42
254-N	5356580 - 5356584	Classified	2,621.11
255-N	5356877 - 5356881	Classified	2,521.90
256-C	5357342 - 5357344	Certificated	3,568.39
257-N	5358912 - 5358912	Classified	54.60
258-N	5359251 - 5359253	Classified	(256.36)
E4E-N	5361903 - 5362013	Classified	1,201,839.00
263-N	5363449 - 5363450	Classified	562.36
264-N	5367440 - 5367442	Classified	5,294.75
265-C	5368614 - 5368614	Certificated	4,773.65
268-N	5368701 - 5368701	Classified	368.88
TOTAL			\$ <u>1,221,495.70</u>

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GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

CONSENT CALENDAR NO. 5

TO: Board of Education
FROM: Winfred B. Roberson, Jr., Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY: Gioconda Padilla, Director, Procurement & Contract Services
SUBJECT: **PURCHASE ORDER LISTING**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$18,595,504.20 for the period of September 1, 2017 through September 15, 2017 as listed on the attached.

SUMMARY OF PURCHASE ORDERS ISSUED FROM SEPTEMBER 1, 2017 THROUGH SEPTEMBER 15, 2017.

Funding Source	Number of Purchase Orders	Amount
UNRESTRICTED RESOURCES	189	5,322,154.82
FEDERAL RESTRICTED RESOURCES	27	90,251.13
STATE RESTRICTED RESOURCES	75	898,768.12
LOCAL RESTRICTED RESOURCES	72	134,767.38
CHILD DEVELOPMENT FUND	21	8,511.36
FOOD SERVICES FUND	17	2,696,924.06
MEASURE S PROJECTS FUND	31	7,768,085.17
CLEAN RENEWABLE ENERGY BONDS	1	1,000.00
CAPITAL PROJECTS & IMPROVEMENT FUND	7	1,662,542.16
WORKERS' COMPENSATION FUND	1	12,500.00
TOTAL	441	\$18,595,504.20

PO NUMBER	UNRESTRICTED RESOURCES VENDOR	AMOUNT
0001001205	TOSHIBA FINANCIAL SERVICES BLANKET PURCHASE ORDER FOR OFFICE EQUIPMENT LEASE AGREEMENT - MONTE VISTA ELEMENTARY SCHOOL	4,360.00
0001002167	EVERBANK COMMERCIAL FINANCE, INC LEASE AGREEMENT FOR FOUR OFFICE EQUIPMENT- HOOVER HIGH SCHOOL	4,000.00
0001006938	RICOH USA, INC BLANKET PURCHASE ORDER FOR MAINTENANCE AGREEMENT - HUMAN RESOURCES	2,000.00
0001006939	RICOH USA, INC BLANKET PURCHASE ORDER FOR NUANCE LICENSE AND SOFTWARE INSTALLATION - HUMAN RESOURCES	2,851.08
0001010021	OFFICE DEPOT PRINTING SERVICES - EDUCATIONAL SERVICES	29,623.39
0001010022	FOLLETT SCHOOL SOLUTIONS, INC. BOOKS - CLARK MAGNET HIGH SCHOOL	1,745.27
0001010024	AMAZON CAPITAL SERVICES, INC.	42.97
0001010346	C R PLUMBING & ROOTER INC. BLANKET PURCHASE ORDER FOR PLUMBING MATERIALS - FACILITY & SUPPORT OPERATIONS	4,000.00
0001010390	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA HOME DEPOT - TOOLS AND SUPPLIES - DUNSMORE ELEMENTARY SCHOOL	243.49
0001010391	ZANER-BLOSER INSTRUCTIONAL SUPPLIES - MOUNTAIN AVENUE ELEMENTARY SCHOOL	1,296.55
0001010494	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - SPECIAL EDUCATION	4,500,000.00
0001010708	FAGEN FRIEDMAN & FULFROST LLP BLANKET PURCHASE ORDER FOR LEGAL SERVICES - HUMAN RESOURCES	50,000.00
0001010717	OFFICE DEPOT BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - STUDENT SUPPORT SERVICES	5,000.00
0001010776	SHARP BUSINESS SYSTEMS EQUIPMENT MAINTENANCE AGREEMENT - HUMAN RESOURCES	3,430.29

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001010778	EDUCATIONAL DATA SYSTEMS, INC. INSTRUCTIONAL SUPPLIES - CATEGORICAL PROGRAMS	1,120.00
0001011271	GOPHER ATHLETIC SUPPLIES - CLARK MAGNET HIGH SCHOOL	1,849.40
0001012070	OFFICE DEPOT	320.11
0001012072	AMERICAN EXPRESS CPS SMART & FINAL - OFFICE SUPPLIES - VERDUGO WOODLANDS ELEMENTARY SCHOOL	37.14
0001012073	OFFICE DEPOT	342.17
0001012074	SCANTRON/HARLAND TECHNOLOGY SERVICES OFFICE SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	4,500.72
0001012078	AMAZON CAPITAL SERVICES, INC.	33.62
0001012079	AMAZON CAPITAL SERVICES, INC.	341.38
0001012080	AMAZON CAPITAL SERVICES, INC.	20.68
0001012082	AMAZON CAPITAL SERVICES, INC.	214.02
0001012083	AMAZON CAPITAL SERVICES, INC.	500.00
0001012090	GRAINGER	224.25
0001012094	PHIL AND SONS TREE SERVICE	998.00
0001012095	PHIL AND SONS TREE SERVICE	995.00
0001012096	PHIL AND SONS TREE SERVICE	950.00
0001012099	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA ABEBOOKS - BOOKS - HOOVER HIGH SCHOOL	900.00
0001012100	O.H. LYNN PRINTING	65.55
0001012101	GALE SUPPLY COMPANY	195.99
0001012102	OFFICE DEPOT	60.09
0001012103	AMAZON CAPITAL SERVICES, INC.	72.20
0001012104	OFFICE DEPOT	178.69
0001012106	EPS/SCHOOL SPECIALTY INTERVENTION	172.97
0001012111	OFFICE DEPOT OFFICE SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	1,066.19
0001012112	MCGRAW-HILL EDUCATION	560.00
0001012113	AMAZON CAPITAL SERVICES, INC.	17.46
0001012114	OFFICE DEPOT	721.05
0001012115	O.H. LYNN PRINTING	54.63
0001012117	SCHOLASTIC INC	351.56
0001012119	OFFICE DEPOT OFFICE SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	1,835.27
0001012120	OFFICE DEPOT PRINTING SERVICES - SECONDARY SERVICES	1,228.52
0001012121	SOUTHWEST SCHOOL & OFFICE	54.14

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001012123	OFFICE DEPOT	262.18
0001012124	REBECCA HARVEY	458.00
0001012126	CARBAJAL, ANDREW CONSULTANT TO ASSIST STUDENTS AT EXTRACURRICULAR ACTIVITIES AND SPORTING EVENTS - CRESCENTA VALLEY HIGH SCHOOL, BOARD APPROVED 7/18/2017	12,000.00
0001012128	CHARLES MUSIC	51.39
0001012129	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - MUIR ELEMENTARY SCHOOL	5,000.00
0001012132	IMAGE IV SYSTEMS, INC.	325.60
0001012135	SHELDON OR HERYON ESKIN (GUSD PARENT) PARENT REIMBURSEMENT - SPECIAL EDUCATION	4,500.00
0001012145	O.H. LYNN PRINTING	74.30
0001012146	NEWS PUBLISHERS' PRESS PUBLISHERS/PUBLICATIONS - STUDENT SUPPORT SERVICES	1,449.00
0001012147	DOUMANIAN & ASSOCIATES	905.00
0001012148	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA CALIFORNIA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS - MEMBERSHIP - BUSINESS SERVICES	3,000.00
0001012150	DISCOVERY EDUCATION LICENSE - MONTE VISTA ELEMENTARY SCHOOL	1,520.00
0001012151	HOUGHTON MIFFLIN HARCOURT BOOKS - EDUCATIONAL SERVICES	153,402.00
0001012153	AMAZON CAPITAL SERVICES, INC.	118.22
0001012154	AMAZON CAPITAL SERVICES, INC.	79.32
0001012155	AMAZON CAPITAL SERVICES, INC.	37.96
0001012156	WAXIE SANITARY SUPPLY CUSTODIAL SUPPLIES - TOLL MIDDLE SCHOOL	1,898.72
0001012163	TOSHIBA FINANCIAL SERVICES DUPLICATING EQUIPMENT LEASE AGREEMENT - RD WHITE ELEMENTARY SCHOOL	2,000.00
0001012164	MAINTEX	172.18
0001012166	AMERICAN EXPRESS CPS RAINBOW SUSHI & TERIYAKI - CATERING FOR SPECIAL BOARD MEETING - PUBLIC INFORMATION	119.39
0001012174	VETERAN BUILDING MAINTENANCE, LLC	640.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001012176	MYSTERY SCIENCE INC.	149.00
0001012177	VINCENT FALL & ASSOCIATES	119.00
0001012178	AMERICAN EXPRESS CPS ISSA 2017 - CONFERENCE EXPENSES - FACILITY & SUPPORT OPERATIONS	1,595.00
0001012179	AMAZON CAPITAL SERVICES, INC.	80.32
0001012180	AMAZON CAPITAL SERVICES, INC.	65.51
0001012181	AMAZON CAPITAL SERVICES, INC.	45.50
0001012182	AMAZON CAPITAL SERVICES, INC.	741.81
0001012183	AMAZON CAPITAL SERVICES, INC.	741.81
0001012184	COMPLETE BUSINESS SYSTEMS DUPLICATING SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	3,346.88
0001012185	AMAZON CAPITAL SERVICES, INC.	116.89
0001012186	COMMUSA	82.29
0001012188	VISTA HIGHER LEARNING BOOKS - TOLL MIDDLE SCHOOL	2,570.63
0001012189	CDW GOVERNMENT SITE LICENSE DISTRICTWIDE - SECONDARY SERVICES	18,000.00
0001012190	AMAZON CAPITAL SERVICES, INC.	127.13
0001012191	CSUN, CENTER FOR TEACHING & LEARNING SERVICE AGREEMENT TO PROVIDE DISTRICT INCLUSION COMMITTEE TRAINING - EDUCATIONAL SERVICES	3,000.00
0001012197	OFFICE DEPOT	252.41
0001012198	AMAZON CAPITAL SERVICES, INC.	134.05
0001012199	SCHOLASTIC MAGAZINES	439.56
0001012200	ZANER-BLOSER	136.83
0001012204	AJAX SIGN GRAPHICS INC	20.76
0001012205	REALLY GOOD STUFF	50.54
0001012206	LAKESHORE	347.06
0001012208	ULINE SHIPPING SUPPLY	350.15
0001012209	TREETOP PUBLISHING	41.30
0001012212	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA ABEBOOKS - BOOKS - SECONDARY SERVICES	488.13
0001012213	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA ABEBOOKS - BOOKS - SECONDARY SERVICES	488.13
0001012216	OFFICE DEPOT	268.31
0001012217	AMAZON CAPITAL SERVICES, INC.	331.73
0001012219	PI TECHNOLOGIES SOFTWARE - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	8,700.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001012220	AMS.NET SOFTWARE - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	21,559.22
0001012221	SANTILLANA USA PUBLISHING CO	118.20
0001012222	GRAINGER	33.07
0001012223	COMPLETE BUSINESS SYSTEMS DUPLICATING SUPPLIES - MANN ELEMENTARY SCHOOL	1,086.71
0001012224	OFFICE DEPOT	168.37
0001012226	O.H. LYNN PRINTING	37.15
0001012227	ABSOLUTE INTERNATIONAL SECURITY SECURITY GUARD SERVICES - CLARK MAGNET HIGH SCHOOL	25,000.00
0001012230	AMERICAN EXPRESS CPS NEWEGG.COM - COMPUTER SUPPLIES - MUIR ELEMENTARY SCHOOL	37.57
0001012231	SCHOOL SPECIALTY	466.06
0001012237	HOME DEPOT CREDIT SERVICES BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FRANKLIN ELEMENTARY SCHOOL	1,000.00
0001012238	SHARP BUSINESS SYSTEMS EQUIPMENT MAINTENANCE AGREEMENT - TOLL MIDDLE SCHOOL	1,758.03
0001012240	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - MUIR ELEMENTARY SCHOOL	1,000.00
0001012243	SHARP BUSINESS SYSTEMS EQUIPMENT MAINTENANCE AGREEMENT - LA CRESCENTA ELEMENTARY SCHOOL	3,012.57
0001012245	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - SECONDARY SERVICES	3,000.00
0001012264	AMAZON CAPITAL SERVICES, INC.	500.00
0001012265	SMART & FINAL IRIS COMPANY	300.00
0001012267	O.H. LYNN PRINTING BLANKET PURCHASE ORDER FOR PRINTING SERVICES - MARSHALL ELEMENTARY SCHOOL	5,000.00
0001012268	THRIFTY APPLIANCE REPAIR	78.52
0001012269	LOCKSMITH SERVICES	130.00
0001012270	COPY CENTRAL	974.51
0001012275	O.H. LYNN PRINTING	250.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001012276	GLOBAL EQUIPMENT COMPANY	242.10
0001012287	MINUTEMAN PRESS	489.44
0001012288	AMAZON CAPITAL SERVICES, INC.	63.34
0001012292	OFFICE DEPOT	982.92
0001012297	AMAZON CAPITAL SERVICES, INC.	151.30
0001012298	GALE SUPPLY COMPANY	270.07
0001012300	GRAINGER	172.26
0001012302	OFFICE DEPOT	11.80
0001012303	OFFICE DEPOT	171.02
0001012304	OFFICE DEPOT	171.02
0001012305	VISTA HIGHER LEARNING INSTRUCTIONAL MATERIALS - EDUCATIONAL SERVICES	4,631.76
0001012306	S.O.S. SURVIVAL PRODUCTS	406.50
0001012308	NASCO-MODESTO	255.91
0001012310	MANGRUM-STRICHART LEARNING RESOURCES INSTRUCTIONAL SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	2,206.13
0001012313	SHARP BUSINESS SYSTEMS	21.26
0001012314	COMPLETE BUSINESS SYSTEMS DUPLICATING SUPPLIES - GLENOAKS ELEMENTARY SCHOOL	1,795.44
0001012315	OFFICE DEPOT	943.91
0001012316	APPERSON	404.22
0001012318	GRAINGER	186.51
0001012319	OFFICE DEPOT PRINTING EQUIPMENT - WILSON MIDDLE SCHOOL	1,175.69
0001012320	LEARN BY DOING	375.00
0001012321	OFFICE DEPOT	258.37
0001012323	AMAZON CAPITAL SERVICES, INC.	27.15
0001012325	COMMUSA	594.84
0001012326	OFFICE DEPOT	855.10
0001012329	US BANK BLANKET PURCHASE ORDER FOR DUPLICATING EQUIPMENT LEASE AGREEMENT - WILSON MIDDLE SCHOOL	14,000.00
0001012331	HOUGHTON MIFFLIN HARCOURT BOOKS - COLUMBUS ELEMENTARY SCHOOL	1,544.80
0001012332	ULINE SHIPPING SUPPLY	439.19
0001012335	SUPPLYWORKS	301.88
0001012336	PEARSON CUSTOMER SUPPORT BLANKET PURCHASE ORDER FOR BOOKS - EDUCATIONAL SERVICES FOR VARIOUS SCHOOL SITES	125,570.00
0001012342	EWING IRRIGATION PRODUCTS LANDSCAPING MATERIALS - BALBOA ELEMENTARY SCHOOL AND STENGEL FIELD	2,441.66

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001012347	TURF STAR, INC. GROUNDS EQUIPMENT - FACILITY & SUPPORT OPERATIONS	2,185.00
0001012349	CAL BLEND SOILS, INC	753.83
0001012354	JOHNSTONE SUPPLY	527.20
0001012355	HOME DEPOT CREDIT SERVICES	322.78
0001012363	SOUTHLAND DISPOSAL	463.50
0001012364	KNORR SYSTEMS, INC SWIMMING POOL SUPPLIES FOR GLENDALE AND HOOVER HIGH SCHOOLS - FACILITY & SUPPORT OPERATIONS	3,500.96
0001012369	NICK'S NURSERY	249.09
0001012370	UNITED REFRIGERATION, INC.	212.78
0001012371	COMMERCIAL AQUATIC SERVICES, INC POOL EQUIPMENT - FACILITY & SUPPORT OPERATIONS	1,284.62
0001012376	CliftonLarsonAllen LLP AUDIT SERVICES - FINANCIAL SERVICES	20,000.00
0001012377	FIVE STAR FIRE PROTECTION	239.50
0001012380	CHARLENE HALL	40.00
0001012381	QUAVE, MELANIE CONSULTANT TO PROVIDE PROFESSIONAL DEVELOPMENT FOR TEACHERS - MONTE VISTA ELEMENTARY SCHOOL, BOARD APPROVED 9/5/2017	2,400.00
0001012382	STUDIO SPECTRUM, INC GRADUATION FILMING SERVICES FOR HIGH SCHOOLS - PUBLIC INFORMATION	14,320.00
0001012384	ANN E. FISHER	298.95
0001012386	AMERICAN EXPRESS CPS SGVCUE - CONFERENCE EXPENSES - EDUCATIONAL SERVICES	70.00
0001012387	CULVER-NEWLIN, INC OFFICE FURNITURE - CATEGORICAL PROGRAMS	7,010.57
0001012390	LA COUNTY OFFICE OF EDUCATION	140.00
0001012391	AMAZON CAPITAL SERVICES, INC.	37.82
0001012393	CA ASSOCIATION OF SCHOOL BUSINESS	255.00
0001012399	CLEAN SWEEP SUPPLY CO INC MAINTENANCE SUPPLIES - GLENDALE HIGH SCHOOL	2,175.39
0001012400	CLEAN SWEEP SUPPLY CO INC	21.85
0001012401	WAXIE SANITARY SUPPLY	213.04
0001012409	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - BALBOA ELEMENTARY SCHOOL	3,000.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001012425	ACADEMIC HALLMARKS	152.00
0001012426	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - KEPPEL ELEMENTARY SCHOOL	5,000.00
0001012427	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - KEPPEL ELEMENTARY SCHOOL	5,000.00
0001012428	ABNOSIAN, EDNA CONSULTANT TO PROVIDE SUPPORT IN CREATION OF INSTRUCTIONAL MATERIALS - KEPPEL ELEMENTARY SCHOOL, BOARD APPROVED 9/5/2017	12,000.00
0001012429	SCHOLASTIC INC CLASSROOM MAGAZINE SUBSCRIPTIONS - KEPPEL ELEMENTARY SCHOOL	4,169.55
0001012430	MONTEREY PARK FLOORING & WINDOW COVER	360.27
0001012431	PEST OPTIONS INC	250.00
0001012432	ACE REFINISHING INC.	220.00
0001012434	FOOTHILL TROPHY AWARDS & CERTIFICATES - PUBLIC INFORMATION	1,206.19
0001012435	VARSITY SPIRIT FASHION BLANKET PURCHASE ORDER FOR UNIFORMS - ROOSEVELT MIDDLE SCHOOL	2,000.00
0001012436	DAY WIRELESS SYSTEMS	45.00
0001012438	NATIONAL STUDENT CLEARINGHOUSE STUDENT TRACKER LICENSE RENEWAL - STUDENT SUPPORT SERVICES	1,700.00
0001012439	CALIFORNIA SCHOOL BOARDS ASSOCIATION MEMBERSHIP - PUBLIC INFORMATION	23,300.00
0001012440	FRANK'S FAMOUS KITCHEN	176.99
0001012442	ABSOLUTE INTERNATIONAL SECURITY BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - HOOVER HIGH SCHOOL	71,000.00
0001012443	ALBERT MATTHEWSIAN	43.60
1001829	TOSHIBA FINANCIAL SERVICES EQUIPMENT MAINTENANCE AGREEMENT - LINCOLN ELEMENTARY SCHOOL	3,000.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
1006627	RICOH USA, INC BLANKET PURCHASE ORDER FOR DOCUMENT MANAGEMENT SOFTWARE AND SERVICES - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	46,720.94
	UNRESTRICTED RESOURCES	742,247.50
	FEDERAL RESTRICTED RESOURCES	
906491	TOSHIBA FINANCIAL SERVICES EQUIPMENT LEASE AGREEMENT - SECONDARY SERVICES	12,541.32
0001008362	AMERICAN EXPRESS CPS MARRIOTT SAN JOSE - CONFERENCE EXPENSES - GLENDALE HIGH SCHOOL	6,219.68
0001008363	KEY CODE MEDIA, INC. CLASSROOM EQUIPMENT - SECONDARY SERVICES	32,878.88
0001010029	PRO-ED	345.00
0001012071	AMAZON CAPITAL SERVICES, INC.	183.06
0001012077	AMAZON CAPITAL SERVICES, INC.	74.46
0001012092	DUAL LANGUAGE EDUCATION OF NEW MEXICO	205.00
0001012097	AMERICAN EXPRESS CPS AMERICAN AIRLINES - CONFERENCE EXPENSES - CATEGORICAL PROGRAMS	176.00
0001012098	CALIFORNIA EDUCATIONAL RESEARCH ASSO.	375.00
0001012108	NCS PEARSON	366.50
0001012109	RIVERSIDE RUBBER STAMP AND ENGRAVING	21.98
0001012110	NCS PEARSON	351.51
0001012118	OFFICE DEPOT	52.20
0001012122	APPLE COMPUTER	31.68
0001012127	SHARP BUSINESS SYSTEMS EQUIPMENT MAINTENANCE AGREEMENT - GLENDALE HIGH SCHOOL	18,469.55
0001012152	AMAZON CAPITAL SERVICES, INC. BOOKS - EDUCATIONAL SERVICES	10,352.81
0001012168	AMERICAN EXPRESS CPS INCLUSION COLLABORATIVE - CONFERENCE EXPENSES - CATEGORICAL PROGRAMS	350.00
0001012169	PESI	399.98
0001012170	AMERICAN EXPRESS CPS SOUTHWEST AIRLINES - CONFERENCE EXPENSES - CATEGORICAL PROGRAMS	363.96

PO NUMBER	FEDERAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001012273	OFFICE DEPOT BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - TOLL MIDDLE SCHOOL	2,000.00
0001012274	OFFICE DEPOT BLANKET PURCHASE ORDER FOR PRINTING SERVICES - GLENDALE HIGH SCHOOL	2,000.00
0001012277	FLINN SCIENTIFIC INC	56.96
0001012278	AMERICAN EXPRESS CPS EMBASSY SUITES - CONFERENCE EXPENSES - CATEGORICAL PROGRAMS	250.00
0001012281	SHARP BUSINESS SYSTEMS	525.95
0001012294	BRUSTEIN & MANASEVIT, PLLC	185.00
0001012330	WINSOR LEARNING, INC	493.81
0001012441	TOSHIBA FINANCIAL SERVICES	980.84
	TOTAL	38,611.25
STATE RESTRICTED RESOURCES		
0001012081	OFFICE DEPOT	60.08
0001012089	PIXOLOGIC INC.	458.00
0001012105	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA WALMART - OFFICE SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	121.34
0001012107	N2Y STORE	507.00
0001012116	O.H. LYNN PRINTING	33.87
0001012125	GEORGIANNA JUNCO-KELMAN CLIENT TRUST ACC PARENT REIMBURSEMENT - SPECIAL EDUCATION	5,000.00
0001012133	CAREER CRUISING	595.00
0001012134	FIRST STUDENT	296.20
0001012136	NEWMAN AARONSON VANAMAN PARENT REIMBURSEMENT - SPECIAL EDUCATION	3,800.71
0001012137	ROWLETT, LISA K CONSULTANT TO PROVIDE SPEECH, ASSESSMENT AND IEP SERVICES - SPECIAL EDUCATION, BOARD APPROVED 8/15/2017	40,000.00
0001012138	VAN ROOYEN, ANDRE D., DR CONSULTANT TO PROVIDE PSYCHO EDUCATIONAL EVALUATION AND IEP SERVICES - SPECIAL EDUCATION, BOARD APPROVED 8/15/2017	25,000.00

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001012139	NEUHOFF, DEBORAH CONSULTANT TO PROVIDE ASSISTIVE TECHNOLOGY ASSESSMENTS - SPECIAL EDUCATION, BOARD APPROVED 8/15/2017	30,000.00
0001012140	ALAMDARI, SHERRY CONSULTANT TO PROVIDE INDIVIDUAL COUNSELING - SPECIAL EDUCATION, BOARD APPROVED 8/15/2017	20,000.00
0001012141	BARRON, ABBE DR. CONSULTANT TO PROVIDE PSYCHO EDUCATIONAL EVALUATION AND IEP SERVICES - SPECIAL EDUCATION, BOARD APPROVED 8/15/2017	20,000.00
0001012142	ATKINSON, ANDELSON, LOYA, RUUD PROFESSIONAL SERVICES - SPECIAL EDUCATION	13,545.28
0001012143	HATCH & CESARIO ATTORNEYS-AT-LAW PROFESSIONAL SERVICES - SPECIAL EDUCATION	10,370.92
0001012144	KAMO ISSOYAN PARENT REIMBURSEMENT - SPECIAL EDUCATION	24,400.00
0001012149	S & S WORLDWIDE	250.00
0001012165	PHONAK, LLC SPECIAL EDUCATION EQUIPMENT - FOOTHILL SELPA	2,532.24
0001012167	MAINTEX CUSTODIAL SUPPLIES- TOLL MIDDLE SCHOOL	1,004.88
0001012194	AMAZON CAPITAL SERVICES, INC.	191.19
0001012195	AVID TECHNOLOGY INC. LICENSE - SECONDARY SERVICES	4,500.00
0001012196	AVID TECHNOLOGY INC. FEES, LICENSE - SECONDARY SERVICES	1,500.00
0001012201	COCHLEAR AMERICAS	441.49
0001012202	APH FOR THE BLIND	108.16
0001012203	APH FOR THE BLIND	49.16
0001012207	EXCEPTIONAL TEACHING INC	207.96
0001012210	S & S WORLDWIDE	140.00
0001012211	S & S WORLDWIDE	295.00
0001012214	NASCO-MODESTO	358.91
0001012225	MELANIE TAKHMAZYAN PARENT REIMBURSEMENT - SPECIAL EDUCATION	14,411.00
0001012228	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - SECONDARY SERVICES	10,000.00

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001012229	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - SECONDARY SERVICES	10,000.00
0001012242	SHARP BUSINESS SYSTEMS	393.30
0001012244	SHARP BUSINESS SYSTEMS	825.93
0001012246	SHARP BUSINESS SYSTEMS	555.19
0001012247	SMART & FINAL IRIS COMPANY	500.00
0001012280	WOODSMALL LAW GROUP PARENT REIMBURSEMENT - SPECIAL EDUCATION	7,350.00
0001012284	VOLUNTEERS OF VACAVILLE	50.10
0001012285	VOLUNTEERS OF VACAVILLE	60.02
0001012286	SAN JOAQUIN COUNTY OFFICE OF EDUCATION SPECIAL EDUCATION EQUIPMENT - FOOTHILL SELPA	30,210.00
0001012293	LINKEDIN CORPORATION SUBSCRIPTION FOR ELEMENTARY, MIDDLE AND HIGH SCHOOLS - SECONDARY SERVICES	37,500.00
0001012299	AMERICAN EXPRESS CPS EDUCATING FOR CAREERS - CONFERENCE EXPENSES - CRESCENTA VALLEY HIGH SCHOOL	325.00
0001012301	ENHANCED VISION SYSTEMS INC SPECIAL EDUCATION EQUIPMENT - FOOTHILL SELPA	4,146.04
0001012309	HAAS FACTORY OUTLET	500.00
0001012312	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA TOYS R US - INSTRUCTIONAL SUPPLIES - EEELP	58.94
0001012333	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA STAPLES - LABORATORY SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	146.37
0001012375	SANDERS, MELISSA CONSULTANT TO PROVIDE CONSULTATION - SPECIAL EDUCATION, BOARD APPROVED 8/15/2017	5,000.00
0001012388	SYNERGY PSYCHOLOGICAL INC. SERVICE AGREEMENT TO PROVIDE PSYCHO EDUCATIONAL EVALUATION AND IEP SERVICES, SPECIAL EDUCATION	14,900.00
0001012389	PROTOCOL AGENCY SERVICE AGREEMENT TO PROVIDE PSYCHOLOGICAL SERVICES, SPEECH, PHYSICAL AND OCCUPATIONAL THERAPY, ASSESSMENT AND IEP SERVICES - SPECIAL EDUCATION	310,000.00

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001012392	AMERICAN EXPRESS CPS SOUTHWEST AIRLINES - CONFERENCE EXPENSES - GLENDALE HIGH SCHOOL	770.84
0001012394	RINER-CONSTANTINO & ASSOCIATES SERVICE AGREEMENT TO PROVIDE SPEECH, ASSESSMENT AND IEP SERVICES - SPECIAL EDUCATION	44,000.00
0001012395	MEDISCAN STAFFING SERVICES SERVICE AGREEMENT TO PROVIDE SPEECH, PSYCHOLOGICAL SERVICES, ASSESSMENT AND IEP SERVICES - SPECIAL EDUCATION	180,000.00
0001012396	HOLLAR SPEECH & LANGUAGE SERVICES SERVICE AGREEMENT TO PROVIDE SPEECH, LANGUAGE ASSESSMENT AND IEP SERVICES - SPECIAL EDUCATION	14,900.00
0001012404	CITY OF LOS ANGELES - CAMP HOLLYWOODLAND	450.00
0001012405	CITY OF LOS ANGELES - CAMP HOLLYWOODLAND	250.00
0001012406	CITY OF LOS ANGELES - CAMP HOLLYWOODLAND	250.00
0001012407	CITY OF LOS ANGELES - CAMP HOLLYWOODLAND	250.00
0001012410	SMART & FINAL IRIS COMPANY	250.00
0001012411	SMART & FINAL IRIS COMPANY	250.00
0001012412	SMART & FINAL IRIS COMPANY	250.00
0001012413	SMART & FINAL IRIS COMPANY	250.00
0001012414	SMART & FINAL IRIS COMPANY	250.00
0001012415	SMART & FINAL IRIS COMPANY	250.00
0001012416	SMART & FINAL IRIS COMPANY	250.00
0001012417	SMART & FINAL IRIS COMPANY	250.00
0001012418	SMART & FINAL IRIS COMPANY	250.00
0001012419	SMART & FINAL IRIS COMPANY	250.00
0001012420	SMART & FINAL IRIS COMPANY	250.00
0001012421	SMART & FINAL IRIS COMPANY	250.00
0001012444	CITY OF LOS ANGELES - CAMP HOLLYWOODLAND	450.00
0001012445	CITY OF LOS ANGELES - CAMP HOLLYWOODLAND	450.00
0001012446	CITY OF LOS ANGELES - CAMP HOLLYWOODLAND	450.00
0001012447	CITY OF LOS ANGELES - CAMP HOLLYWOODLAND	250.00
0001012448	AMAZON CAPITAL SERVICES, INC.	598.00
	TOTAL	898,768.12
	LOCAL RESTRICTED RESOURCES	
0001010301	UNIK EDUCATION SERVICE AGREEMENT TO PROVIDE MUSIC INSTRUCTION - MOUNTAIN AVENUE ELEMENTARY SCHOOL	4,680.00
0001012075	OFFICE DEPOT	60.08
0001012076	OFFICE DEPOT	60.08

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001012084	CAMCOR, INC.	346.98
0001012086	OFFICE DEPOT COMPUTER EQUIPMENT - DUNSMORE ELEMENTARY SCHOOL	9,015.79
0001012087	OFFICE DEPOT	34.20
0001012088	PC & MAC EXCHANGE COMPUTER EQUIPMENT - DUNSMORE ELEMENTARY SCHOOL	1,364.53
0001012091	GMS ELEVATOR SERVICES, INC REPLACEMENT PARTS AND LABOR - FACILITY & SUPPORT OPERATIONS	2,226.00
0001012093	CASBO	75.00
0001012130	HOME DEPOT CREDIT SERVICES	233.75
0001012158	NEUMEIER, KEVIN CONSULTANT TO PROVIDE PRIMARY PHYSICAL EDUCATION - MONTE VISTA ELEMENTARY SCHOOL, BOARD APPROVED 9/5/2017	10,000.00
0001012159	KLEINSASSER, ANN CONSULTANT TO PROVIDE PRIMARY MUSIC EDUCATION - MONTE VISTA ELEMENTARY SCHOOL, BOARD APPROVED 9/5/2017	5,000.00
0001012160	BARNES, ERIN CONSULTANT TO PROVIDE THIRD GRADE RECORDERS CONSULTING - MONTE VISTA ELEMENTARY SCHOOL, BOARD APPROVED 9/5/2017	3,000.00
0001012161	MARRIOTT, LISA CONSULTANT TO PROVIDE LIBRARY ASSISTANCE - MONTE VISTA ELEMENTARY SCHOOL, BOARD APPROVED 9/5/2017	3,000.00
0001012162	LOS GRINGOS LOCOS	515.00
0001012175	LIBERTY AIR SERVICE CONTRACT FOR CHILLER REPAIRS AT GLENDALE HIGH SCHOOL - FACILITY & SUPPORT OPERATIONS	4,844.00
0001012187	CAMCOR, INC.	86.74
0001012215	NOVA COLOR	837.44
0001012218	AMAZON CAPITAL SERVICES, INC.	294.98
0001012232	HOME DEPOT CREDIT SERVICES	141.25
0001012235	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - FRANKLIN ELEMENTARY SCHOOL	12,000.00
0001012236	TOTAL GRAPHICS	120.00
0001012266	OFFICE DEPOT	500.00

PROCESS DATE
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PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001012272	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - DUNSMORE ELEMENTARY SCHOOL	5,000.00
0001012279	GARCIA'S FENCE CORP.	965.00
0001012282	VEX ROBOTICS, INC. INSTRUCTIONAL SUPPLIES - CLARK MAGNET HIGH SCHOOL	2,000.00
0001012283	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - ROSEMONT MIDDLE SCHOOL	2,500.00
0001012289	OFFICE DEPOT COMPUTER EQUIPMENT - MOUNTAIN AVENUE ELEMENTARY SCHOOL	3,005.26
0001012290	CAMCOR, INC. AUDIOVISUAL EQUIPMENT - MOUNTAIN AVENUE ELEMENTARY SCHOOL	1,173.21
0001012296	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - TOLL MIDDLE SCHOOL	2,500.00
0001012311	DEMCO	240.08
0001012317	SHARP BUSINESS SYSTEMS DELIVERY AND INSTALLATION OF TV MONITORS AT VARIOUS SCHOOL SITES - EEELP	5,550.00
0001012324	AMAZON CAPITAL SERVICES, INC.	52.37
0001012337	MACHINERY TRADE CENTER TOOLS AND EQUIPMENT - FACILITY & SUPPORT OPERATIONS	1,083.82
0001012338	ROOF LINE - BURBANK	186.17
0001012339	SHIFFLER EQUIPMENT SALES, INC.	214.63
0001012340	SUNBELT RENTALS, INC EQUIPMENT RENTAL - FACILITY & SUPPORT OPERATIONS	1,392.34
0001012341	TREETOP PRODUCTS CONSOLIDATED	550.86
0001012342	EWING IRRIGATION PRODUCTS	142.46
0001012343	A-G SOD FARMS, INC	310.91
0001012344	CART MART INC	829.97
0001012345	CENTAR INDUSTRIES INCORPORATED LOCKER REPAIR MATERIALS - FACILITY & SUPPORT OPERATIONS	1,515.54
0001012346	H & H WHOLESALE PARTS	375.30
0001012348	FAR WEST PLYWOOD COMPANY	264.51

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001012349	CAL BLEND SOILS, INC	452.84
0001012350	AA1 GRAPHICS & SIGNS	180.26
0001012351	ADI	791.08
0001012352	CASTERS & INDUSTRIAL SUPPLIES	302.02
0001012353	TREMCO, INC. REPAIR MATERIALS - FACILITY & SUPPORT OPERATIONS	1,375.90
0001012354	JOHNSTONE SUPPLY REPAIR MATERIALS AND EQUIPMENT - FACILITY & SUPPORT OPERATIONS	5,056.06
0001012355	HOME DEPOT CREDIT SERVICES	65.53
0001012356	AIRGAS USA, LLC	230.61
0001012357	GMS AUTOGLASS	300.01
0001012358	GRAINGER	16.91
0001012359	HARTER SURFACES	240.35
0001012360	PEP BOYS AUTOMOTIVE SUPPLIES - FACILITY & SUPPORT OPERATIONS	2,192.55
0001012361	GAY'S AUTOMOTIVE & TOWING INC.	65.00
0001012362	KAROL'S GENERAL GARAGE & BODY SHOP	463.23
0001012365	AMERICAN REFRIGERATION SUPPLIES	213.86
0001012366	PACIFIC RADIO ELECTRONICS	270.01
0001012367	LOWE'S	141.75
0001012372	REFRIGERATION SUPPLIES DISTRIBUTOR	447.12
0001012373	GMS ELEVATOR SERVICES, INC ANNUAL TESTING AND INSPECTION - FACILITY & SUPPORT OPERATIONS	3,711.81
0001012374	LOS ANGELES COUNTY PUBLIC HEALTH	296.00
0001012378	PINO, ISABELLA CONSULTANT TO PROVIDE CLASSROOM ASSISTANCE FOR THE ITALIAN DUAL LANGUAGE PROGRAM AT FRANKLIN - EDUCATIONAL SERVICES, BOARD APPROVED 9/5/2017	12,960.00
0001012383	RANDALL WILLIAMS CAMPUS BEUATIFICATION - TOLL MIDDLE SCHOOL	1,200.00
0001012385	STUDIO SPECTRUM, INC AUDIOVISUAL EQUIPMENT - PUBLIC INFORMATION	6,790.27
0001012398	AMERICAN EXPRESS CPS AQUATIC FACILITIES OPERATOR - CONFERENCE EXPENSES - FACILITY & SUPPORT OPERATIONS	395.00
0001012403	GALE SUPPLY COMPANY	272.86
0001012423	STUDIO I PRINTING SERVICES - FRANKLIN ELEMENTARY SCHOOL	2,375.61

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0001012424	SCHOOL DATEBOOKS, INC	672.49
0001012437	TECHNICAL AIR CORPORATION SERVICE AGREEMENT FOR HVAC REPAIRS DISTRICTWIDE - FACILITY & SUPPORT OPERATIONS	5,000.00
	TOTAL	130,087.38
CHILD DEVELOPMENT FUND		
0001012075	OFFICE DEPOT	60.08
0001012233	OFFICE DEPOT	46.69
0001012248	SMART & FINAL IRIS COMPANY	80.03
0001012249	SMART & FINAL IRIS COMPANY	168.98
0001012250	SMART & FINAL IRIS COMPANY	852.82
0001012251	SMART & FINAL IRIS COMPANY	563.85
0001012252	SMART & FINAL IRIS COMPANY	155.58
0001012253	SMART & FINAL IRIS COMPANY	138.50
0001012254	SMART & FINAL IRIS COMPANY	670.32
0001012255	SMART & FINAL IRIS COMPANY	609.40
0001012256	SMART & FINAL IRIS COMPANY	320.83
0001012257	SMART & FINAL IRIS COMPANY	196.70
0001012258	SMART & FINAL IRIS COMPANY	175.45
0001012259	SMART & FINAL IRIS COMPANY	136.22
0001012260	SMART & FINAL IRIS COMPANY FOOD PRODUCTS - EEELP	3,270.53
0001012261	SMART & FINAL IRIS COMPANY	106.00
0001012262	SMART & FINAL IRIS COMPANY	256.40
0001012263	SMART & FINAL IRIS COMPANY	72.69
0001012295	CCDAA	129.00
0001012327	CCDAA	387.00
0001012402	GALE SUPPLY COMPANY	114.29
	TOTAL	8,511.36
FOOD SERVICES FUND		
0001010355	APRONSANDSMOCKS.COM FOOD SERVICES SUPPLIES - FOOD SERVICES	3,113.28
0001010965	GOLD STAR FOODS BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - FOOD SERVICES	50,000.00
0001010966	GOLD STAR FOODS BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - ROOSEVELT MIDDLE SCHOOL	165,000.00

PO NUMBER	FOOD SERVICES FUND (CONTINUATION) VENDOR	AMOUNT
0001010967	GOLD STAR FOODS BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - ROSEMONT MIDDLE SCHOOL	130,000.00
0001010968	GOLD STAR FOODS BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - TOLL MIDDLE SCHOOL	190,000.00
0001010969	GOLD STAR FOODS BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - WILSON MIDDLE SCHOOL	170,000.00
0001010970	GOLD STAR FOODS BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - CLARK MAGNET HIGH SCHOOL	110,000.00
0001010971	GOLD STAR FOODS BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - CRESCENTA VALLEY HIGH SCHOOL	550,000.00
0001010972	GOLD STAR FOODS BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - GLENDALE HIGH SCHOOL	610,000.00
0001010973	GOLD STAR FOODS BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - HOOVER HIGH SCHOOL	700,000.00
0001011991	ARROW RESTAURANT EQUIPMENT FOOD SERVICES EQUIPMENT - FOOD SERVICES	18,203.24
0001012239	SNA	122.00
0001012358	GRAINGER	150.65
0001012368	INDUSTRIAL METAL SUPPLY CO.	76.56
0001012370	UNITED REFRIGERATION, INC.	87.55
0001012372	REFRIGERATION SUPPLIES DISTRIBUTOR	92.78
0001012422	TECHNOFIX OFFICE PRODUCTS	78.00
	TOTAL	607.54
	MEASURE S PROJECTS FUND	
0000604865	OSBORN ARCHITECTS INC ARCHITECTURAL SERVICES - FRANKLIN ELEMENTARY SCHOOL	120,916.65
0000906458	CHALMERS CONSTRUCTION SERVICES, INC BID NO. 115-15/16 - LINCOLN ORG PROJECT, CHANGE ORDER #2, BOARD APPROVED 5/23/2017 - PLANNING, DEVELOPMENT & FACILITIES	5,611,319.16

PO NUMBER	MEASURE S PROJECTS FUND (CONTINUATION) VENDOR	AMOUNT
0000907288	PRINGLE, SANDY & ASSOCIATES DSA INSPECTION SERVICES - LINCOLN ELEMENTARY SCHOOL	231,400.00
0000907289	PRINGLE, SANDY & ASSOCIATES DSA INSPECTION SERVICES - FREMONT ELEMENTARY SCHOOL	231,400.00
0000907290	PRINGLE, SANDY & ASSOCIATES DSA INSPECTION SERVICES - LA CRESCENTA ELEM. SCHOOL	313,600.00
0000907291	PRINGLE, SANDY & ASSOCIATES DSA INSPECTION SERVICES - MUIR ELEMENTARY SCHOOL	217,700.00
0000907292	PRINGLE, SANDY & ASSOCIATES SPECIALTY INSPECTION SERVICES AT MUIR - PLANNING, DEVELOPMENT & FACILITIES	184,556.95
0000908162	MTGL, INC SPECIALTY INSPECTION SERVICES AT LA CRESCENTA ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	311,350.00
0000908523	AMS.NET COMPUTER SUPPLIES FOR VARIOUS SCHOOLS SITES - PLANNING, DEVELOPMENT & FACILITIES	42,154.95
0000909281	MISSION PAVING & SEALING INC PAVING PROJECTS AT VARIOUS SCHOOL SITES - PLANNING, DEVELOPMENT & FACILITIES	86,750.00
0001003142	OFFICE DEPOT CLASSROOM EQUIPMENT - CRESCENTA VALLEY HIGH SCHOOL	20,786.78
0001007621	BLU CONSTRUCTION CONSTRUCTION WORK FOR INTERIM HOUSING - CRESCENTA VALLEY HIGH SCHOOL	13,165.00
0001008136	ENCORP HAZARDOUS MATERIAL INSPECTION SERVICES - CRESCENTA VALLEY HIGH SCHOOL	4,030.00
0001008252	HOWARD RIDLEY CO., INC. AWARD OF BID NO. 146-16/17 FOR CAFETERIA FLOOR RENOVATION AT HOOVER HIGH SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	115,125.00
0001010600	MONTGOMERY HARDWARE COMPANY HARDWARE SUPPLIES - CLARK MAGNET HIGH SCHOOL	1,620.98
0001010601	MONTGOMERY HARDWARE COMPANY HARDWARE SUPPLIES - ROSEMONT MIDDLE SCHOOL	2,458.59

MEASURE S PROJECTS FUND (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
0001012085	MONOPRICE INC.	36.37
0001012130	HOME DEPOT CREDIT SERVICES	123.86
0001012172	CONVERSE CONSULTANTS SERVICE AGREEMENT FOR GEOLOGICAL, STEEL TESTING AND INSPECTION SERVICES AT GLENOAKS ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	37,740.00
0001012173	PREMIER INSPECTION SERVICES PROFESSIONAL SERVICES AT GLENOAKS, DUNSMORE AND VALLEY VIEW ELEMENTARY SCHOOLS - PLANNING, DEVELOPMENT & FACILITIES	16,200.00
0001012192	AMAZON CAPITAL SERVICES, INC.	111.11
0001012193	AMERICAN EXPRESS CPS SMART & FINAL - EMERGENCY SUPPLIES - LA CRESCENTA ELEMENTARY SCHOOL	247.60
0001012234	CULVER-NEWLIN, INC SCHOOL FURNITURE - JEFFERSON ELEMENTARY SCHOOL/ORG PROJECT	114,188.10
0001012291	SHARP BUSINESS SYSTEMS CLASSROOM EQUIPMENT - VERDUGO WOODLAND ELEMENTARY SCHOOL/ORG PROJECT	63,522.03
0001012322	AMAZON CAPITAL SERVICES, INC.	381.83
0001012379	MATA SWEEPING INC	500.00
0001012397	GARCIA'S FENCE CORP. SERVICE CONTRACT FOR FENCING SERVICES - LA CRESCENTA ELEMENTARY SCHOOL	2,490.00
0001012433	LOS ANGELES TIMES	595.00
1001330	ARC (AMERICAN REPROGRAPHICS COMPANY,LLC) BLANKET PURCHASE ORDER FOR BLUEPRINT SERVICES - MUIR ELEMENTARY SCHOOL/ORG PROJECTS	4,953.34
1001819	ARC (AMERICAN REPROGRAPHICS COMPANY,LLC)	303.00
1008075	BELTMANN RELOCATION GROUP RELOCATION SERVICES - FRANKLIN ELEMENTARY SCHOOL	18,358.87
	TOTAL	259,751.11
	CLEAN RENEWABLE ENERGY BONDS	
0001012131	ARC (AMERICAN REPROGRAPHICS COMPANY,LLC) BLANKET PURCHASE ORDER FOR BLUEPRINT SERVICES - PLANNING, DEVELOPMENT & FACILITIES	1,000.00
	TOTAL	1,000.00

PROCESS DATE
9/28/2017

GLENDALE UNIFIED SCHOOL DISTRICT
CONSENT CALENDAR NO. 5

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PO NUMBER	CAPITAL PROJECTS & IMPROVEMENT FUND VENDOR	AMOUNT
0000905005	tBP/ARCHITECTURE ARCHITECTURAL SERVICES FOR AQUATIC CENTER - GLENDALE HIGH SCHOOL	694,800.00
0000908522	AMS.NET COMPUTER EQUIPMENT - FACILITY & SUPPORT OPERATIONS	28,546.61
0001007980	SUPPLYWORKS LIGHTING SUPPLIES - ROOSEVELT MIDDLE SCHOOL	194,310.00
0001010010	EWING IRRIGATION PRODUCTS IRRIGATION CONTROLLERS FOR 32 SCHOOL SITES - PLANNING, DEVELOPMENT & FACILITIES	348,385.52
0001012157	THE BANK OF NEW YORK MELLON BANKS - BUSINESS SERVICES	357,032.03
0001012171	NAC ARCHITECTURE PROFESSIONAL SERVICES - MUIR ELEMENTARY SCHOOL/ORG PROJECT	39,468.00
	TOTAL	----- 752,885.55
	WORKERS' COMPENSATION FUND	
0001012408	YORK INSURANCE - FINANCIAL SERVICES	12,500.00
	TOTAL	----- 12,500.00

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

CONSENT CALENDAR NO. 6

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Craig Larimer, Financial Analyst

SUBJECT: **Appropriation Transfer and Budget Revision Report**

The Superintendent recommends that the Board of Education approve Appropriation Transfers and Budget Revisions for Fund 01.0 Unrestricted, Restricted, Fund 13.0, Fund 21.1, Fund 40.1, and Fund 67.0.

GLENDALE UNIFIED SCHOOL DISTRICT
 October 3, 2017
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

REVENUES		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099	Local Control Funding Formula	\$0	\$0
8100-8299	Federal	\$0	\$0
8300-8599	Other State	\$0	\$42,995
8600-8799	Local	\$0	\$12,927
8910-8999	Transfers In/Contributions	\$0	\$0
TOTAL REVENUES		\$0	\$55,922

APPROPRIATION OBJECT		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000	Certificated Salaries	(\$18,606)	\$200,491
2000	Classified Salaries	\$0	\$213
3000	Employee Benefits	\$106	\$161
4000	Instructional Supplies	\$310,262	\$1,402,332
5000	Contract Services	(\$294,204)	\$1,457,379
6000	Capital Outlay	\$2,442	\$0
7000	Other Outgo/Indirect/Transfers Out	\$0	\$0
TOTAL BUDGETED APPROPRIATIONS		\$0	\$3,060,576

NET INCREASE/DECREASE IN FUND BALANCE	\$0	(\$3,004,654)
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October 3, 2017

BUDGET TRANSFER AND ADJUSTMENT REPORT

CONSENT CALENDAR NO. 6

BUDGET TRANSFER AND ADJUSTMENT DETAIL REPORT

GENERAL FUND, UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

BUDGET TRANSFERS

Dept./School	Program Description	1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	Total	Transfer provides funds for:
Balboa	Instructional	0	0	0	(2,442)	0	2,442	0	0	\$0	Capital Outlay
District	Advanced Placement Program	0	0	0	308,004	(308,004)	0	0	0	\$0	Supplies
District	Teaching and Learning Program -GF	(19,000)	0	0	6,000	13,000	0	0	0	\$0	Supplies and Services
Fremont	SPED	394	0	106	0	(500)	0	0	0	\$0	Certificated and Classified salaries
District	Future Year Instructional Support	0	0	0	0	0	0	0	0	\$0	Services
Jewel City	Jewel City	0	0	0	500	(500)	0	0	0	\$0	Supplies
Muir	Custodial	0	0	0	(3,500)	3,500	0	0	0	\$0	Services
Muir	Instructional	0	0	0	1,700	(1,700)	0	0	0	\$0	Supplies
		0	0	0	0	0	0	0	0	\$0	
		(\$18,606)	\$0	\$106	\$310,262	(\$294,204)	\$2,442	\$0	\$0	\$0	

Dept./School	Program Description	1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	Total	Adjustment appropriates funds for:
District	Mandated Book Grant Income	0	0	0	0	0	0	0	40,000	\$40,000	Additional Mandated Block Grant Income
District-Misc Income	Unrestricted General Fund	0	0	0	0	0	0	0	94	\$94	To allocate income
R.D. White	Instructional	0	0	0	1,138	0	0	0	0	\$1,138	Supplies
Toll	Instructional	0	0	0	304	0	0	0	0	\$304	Lost Book Income
District	Federal E-Rate Program	0	0	0	0	0	0	0	7	\$7	To allocate income
District	CTE Program	200,000	0	0	0	0	0	0	(200,000)	\$0	Appropriate carry-over
District	Toll Computer Lab	0	0	0	6,000	0	0	0	(6,000)	\$0	Appropriate carry-over
Various	Film LA program	0	0	0	3,580	0	0	0	(3,580)	\$0	Appropriate carry-over
Various	Facility use Permits	0	0	0	19,234	0	0	0	(19,234)	\$0	Appropriate carry-over
District	Facility use Permits (Lottery Program)	0	0	0	2,995	0	0	0	0	\$2,995	Appropriate carry-over
DHS	CalSafe program	0	0	0	29,542	0	0	0	(29,542)	\$0	Appropriate carry-over
District	Textbook Program & Pupil Testing prog	0	0	0	973,607	17,746	0	0	(991,353)	\$0	Appropriate carry-over
District	Violence Prevention Funding	0	0	0	0	10,000	0	0	(10,000)	\$0	Appropriate Assigned amount
Various	Instrumental & instructional Music prog	0	213	0	3,953	57,953	0	0	(62,119)	\$0	Appropriate carry-over
District	Admin MAA	491	0	161	285,362	48,567	0	0	(334,581)	\$0	Appropriate carry-over
District	Textbook Program Book Buyback	0	0	0	11,167	0	0	0	0	\$11,167	To allocate income
District	Code to Future year 1 (for Cerritos)	0	0	0	0	100,000	0	0	(100,000)	\$0	Appropriate Assigned amount
District	State Discretionary Funds	0	0	0	0	1,222,896	0	0	(1,222,896)	\$0	To allocate income
Various	College Prep Mathematics (CPM)	0	0	0	5,450	0	0	0	(5,450)	\$0	Appropriate Assigned amount
Various	Independent Study	0	0	0	60,000	0	0	0	(60,000)	\$0	Appropriate Assigned amount
Educational Services	Instrumental Music	0	0	0	0	168	0	0	0	\$168	To allocate income
FASO	Civic Center	0	0	0	0	49	0	0	0	\$49	Insurance Fees
Teach & Learning	PBIS	0	0	0	0	0	0	0	0	\$0	Transfer Budget
		0	0	0	0	0	0	0	0	\$0	
		\$200,491	\$213	\$161	\$1,402,332	\$1,457,379	\$0	\$0	(\$3,004,654)	\$55,922	

- Object Codes
- | | |
|----------------------------|--|
| 1000 Certificated Salaries | 5000 Services & Other Operating Supplies |
| 2000 Classified Salaries | 6000 Capital Outlay |
| 3000 Employee Benefits | 7000 Other Outgo |
| 4000 Books & Supplies | 9000 Reserves |

GLENDALE UNIFIED SCHOOL DISTRICT
 October 3, 2017
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

REVENUES		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099	Local Control Funding Formula	\$0	\$0
8100-8299	Federal	\$0	\$76,416
8300-8599	Other State	\$0	\$0
8600-8799	Local	\$0	\$1,234,654
8910-8999	Transfers In/Contributions	\$0	\$0
TOTAL REVENUES		\$0	\$1,311,070

APPROPRIATION OBJECT		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000	Certificated Salaries	\$0	\$36,288
2000	Classified Salaries	\$0	(\$76,867)
3000	Employee Benefits	\$0	(\$30,854)
4000	Instructional Supplies	\$0	\$866,465
5000	Contract Services	\$0	\$460,874
6000	Capital Outlay	\$0	\$55,164
7000	Other Outgo/Indirect/Transfers Out	\$0	\$0
TOTAL BUDGETED APPROPRIATIONS		\$0	\$1,311,070

NET INCREASE/DECREASE IN FUND BALANCE	\$0	\$0
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GLENDALE UNIFIED SCHOOL DISTRICT
 October 3, 2017
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT
 GENERAL FUND, RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

BUDGET TRANSFER	Program Description	Resource	1000	2000	3000	4000	5000	6000	7000	9000	Total	Transfer provides funds for:
Total Budget Trsfers	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX											
			0	0	0	0	0	0	0	0	\$0	
			\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

BUDGET ADJUSTMENTS		Resource	1000	2000	3000	4000	5000	6000	7000	9000	Total	Adjustment appropriates funds for:
Dept/Site	Program Description	Code										
Dunsmore	Donations	95100.0	0	0	0	0	14,880	0	0	0	\$14,880	To allocate income
Mountain Avenue	Donations	95100.0	0	0	0	0	363	0	0	0	\$363	To allocate income
Mountain Avenue	Donations	95100.0	0	0	0	96	0	0	0	0	\$96	To allocate income
R. D. White	Donations	95100.0	0	0	0	0	23,000	0	0	0	\$23,000	To allocate income (Art teacher)
Dunsmore	Donations	95100.0	0	0	0	10,000	0	0	0	0	\$10,000	to purchase Chromebooks
Dunsmore	Donations	95100.0	0	0	0	400	0	0	0	0	\$400	To allocate income
GEF Health Grant Site	GEF Health Grant Sites	94302.3	0	0	0	0	10,000	0	0	0	\$10,000	To allocate income (GEF Health Grant sites)
ETIS	ETIS -Microsoft Voucher Reimbursement	94395.0	0	0	0	104,562	0	0	0	0	\$104,562	To allocate income
Muir	Donations	95100.0	0	0	0	19	0	0	0	0	\$19	To allocate income
Mountain Avenue	Donations	95100.0	0	0	0	898	0	0	0	0	\$898	To allocate income (M.A.C.K)
Edison	Donation	95100.0	0	0	0	250	40,000	0	0	0	\$40,250	To allocate income (Advanced Lab)
ETIS	ETIS Carryover Program	94395.0	0	0	0	65	0	0	0	0	\$65	To allocate income
Marshall	Donations	95100.0	0	0	0	0	1,520	0	0	0	\$1,520	To allocate income
CMHS	Donation from Oganesh Tchantchoulian	95100.0	0	0	0	200	0	0	0	0	\$200	To allocate income
CMHS	Donation from John Melone	95100.0	0	0	0	500	0	0	0	0	\$500	To allocate income
Columbus	Donations	95100.0	0	0	0	5	0	0	0	0	\$5	To allocate income
Columbus	Donation from Kula Foundation	95100.0	0	0	0	10	0	0	0	0	\$10	To allocate income
Fremont	Donation from Alexanian Apartment Adv	95100.0	0	0	0	3,381	0	0	0	0	\$3,381	To allocate income
ETIS	ETIS Carryover Program	94395.0	0	0	0	35	0	0	0	0	\$35	To allocate income
Verdugo Woodlands	Donations	95100.0	0	0	0	0	305	0	0	0	\$305	To allocate income (Field Trip)
Various	School Site Center Donations	95100.0	28,284	15,574	27,813	523,724	168,636	55,164	0	0	\$819,195	To appropriate 16/17 carryover
Various	CTE Donations	94387.0	0	0	0	201,556	0	0	0	0	\$201,556	To appropriate 16/17 carryover
Franklin	Donations	95100.0	0	0	0	804	0	0	0	0	\$804	To allocate income
Franklin	Donations	95100.0	0	0	0	10	0	0	0	0	\$10	To allocate income
Franklin	Donations	95100.0	0	0	0	44	0	0	0	0	\$44	To allocate income
Franklin	Donations	95100.0	0	0	0	129	0	0	0	0	\$129	To allocate income
Franklin	Donations from Studio 1	95100.0	0	0	0	666	0	0	0	0	\$666	To allocate income
Columbus	Donations	95100.0	0	0	0	26	0	0	0	0	\$26	To allocate income
Rosemont	Donations	95100.0	0	0	0	1,735	0	0	0	0	\$1,735	To allocate income
Special Education	Medi-Cal LEA Billing Program	56401.0	8,004	(92,441)	(58,667)	17,350	202,170	0	0	0	\$76,416	To allocate Budget
			0	0	0	0	0	0	0	0	\$0	

Total Budget Adjustments **\$36,288** **(\$76,867)** **(\$30,854)** **\$866,465** **\$460,874** **\$55,164** **\$0** **\$0** **\$1,311,070**
 Object Codes
 1000 Certificated Salaries 4000 Books & Supplies 7000 Other Outgo
 2000 Classified Salaries 5000 Services & Other Operating Expenses 8000 Income
 3000 Employee Benefits 6000 Capital Outlay 9000 Designated Reserves

GLENDALE UNIFIED SCHOOL DISTRICT
 October 3, 2017
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

NUTRITION SERVICES FUND (13.0)

REVENUES		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099	Revenue Limit	\$0	\$0
8100-8299	Federal	\$0	\$0
8300-8599	Other State	\$0	\$0
8600-8799	Local	\$0	\$274
8910-8999	Transfers In/Contributions	\$0	\$0
TOTAL REVENUES		\$0	\$274

APPROPRIATION OBJECT		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000	Certificated Salaries	\$0	\$0
2000	Classified Salaries	\$0	\$0
3000	Employee Benefits	\$0	\$0
4000	Instructional Supplies	\$0	\$0
5000	Contract Services	\$0	\$0
6000	Capital Outlay	\$0	\$0
7000	Other Outgo/Indirect/Transfers Out	\$0	\$0
TOTAL BUDGETED APPROPRIATIONS		\$0	\$0

NET INCREASE/DECREASE IN FUND BALANCE	\$0	\$274
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GLENDALE UNIFIED SCHOOL DISTRICT
 October 3, 2017
 CONSENT CALENDAR NO. 6
 Nutrition Services (13.0)

BUDGET TRANSFERS

Dept.	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Transfer provides funds for:
		0	0	0	0	0	0	0	0	0	
Total Budget Transfers		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

BUDGET ADJUSTMENTS

Dept./Site	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Revision appropriates funds for:
District	Cafeteria	0	0	0	0	0	0	0	274	274	Discount Rebate

Total Budget Adjustments
\$0
\$0
\$0
\$0
\$0
\$0
\$0
\$0
\$274
\$274

- | | | |
|----------------------------|--|------------------|
| Object Codes | | |
| 1000 Certificated Salaries | 4000 Books & Supplies | 7000 Other Outgo |
| 2000 Classified Salaries | 5000 Services & Other Operating Supplies | 8000 Income |
| 3000 Employee Benefits | 6000 Capital Outlay | 9000 Reserves |

GLENDALE UNIFIED SCHOOL DISTRICT
 October 3, 2017
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

Measure S Project Fund (21.1)

REVENUES		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099	Revenue Limit	\$0	\$0
8100-8299	Federal	\$0	\$0
8300-8599	Other State	\$0	\$0
8600-8799	Local	\$0	\$0
8910-8999	Transfers In/Contributions	\$0	\$0
TOTAL REVENUES		\$0	\$0

APPROPRIATION OBJECT		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000	Certificated Salaries	\$0	\$0
2000	Classified Salaries	\$0	\$0
3000	Employee Benefits	\$0	\$0
4000	Instructional Supplies	\$0	\$0
5000	Contract Services	\$0	\$0
6000	Capital Outlay	\$0	\$0
7000	Other Outgo/Indirect/Transfers Out	\$0	\$0
TOTAL BUDGETED APPROPRIATIONS		\$0	\$0

NET INCREASE/DECREASE IN FUND BALANCE	\$0	\$0
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GLENDAL UNIFIED SCHOOL DISTRICT
 October 3, 2017
CONSENT CALENDAR NO. 6
BUDGET TRANSFER AND ADJUSTMENT DETAIL REPORT
MEASURE S PROJECT FUND (21.1)

BUDGET TRANSFERS

Dept.	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Transfer provides funds for:
0	0	0	0	0	0	0	0	0	0	\$0	
ETIS	ETIS - measure S Sala	0	0	0	0	0	0	0	0	\$0	For salary/benefit accounts
Total Budget Transfers		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

BUDGET ADJUSTMENTS

Dept./Site	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Adjustment appropriates funds for:
										\$0	
Total Budget Adjustments		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

- | | | |
|----------------------------|--|------------------|
| Object Codes | | |
| 1000 Certificated Salaries | 4000 Books & Supplies | 7000 Other Outgo |
| 2000 Classified Salaries | 5000 Services & Other Operating Supplies | 8000 Income |
| 3000 Employee Benefits | 6000 Capital Outlay | 9000 Reserves |

GLENDALE UNIFIED SCHOOL DISTRICT
 October 3, 2017
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

Capital Projects Fund (40.1)

REVENUES		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099	Revenue Limit	\$0	\$0
8100-8299	Federal	\$0	\$0
8300-8599	Other State	\$0	\$0
8600-8799	Local	\$0	\$276,771
8910-8999	Transfers In/Contributions	\$0	\$0
TOTAL REVENUES		\$0	\$276,771

APPROPRIATION OBJECT		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000	Certificated Salaries	\$0	\$0
2000	Classified Salaries	\$0	\$0
3000	Employee Benefits	\$0	\$0
4000	Instructional Supplies	\$0	\$0
5000	Contract Services	\$0	\$0
6000	Capital Outlay	\$0	\$0
7000	Other Outgo/Indirect/Transfers Out	\$0	\$0
TOTAL BUDGETED APPROPRIATIONS		\$0	\$0

NET INCREASE/DECREASE IN FUND BALANCE	\$0	\$276,771
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GLENDALE UNIFIED SCHOOL DISTRICT
 October 3, 2017
 CONSENT CALENDAR NO. 6
 Capital Projects Fund (40.1) Unrestricted

BUDGET TRANSFERS

Dept.	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Transfer provides funds for:
										0	
		0	0	0	0	0	0	0	0	0	
Total Budget Transfers		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

BUDGET ADJUSTMENTS

Dept/Site	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Revision appropriates funds for:
District	CREB Tax Rebate	0	0	0	0	0	0	0	276,771	276,771	Rebate
		0	0	0	0	0	0	0	0	0	
Total Budget Adjustments		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$276,771	\$276,771	

Object Codes
 1000 Certificated Salaries
 2000 Classified Salaries
 3000 Employee Benefits
 4000 Books & Supplies

5000 Services & Other Operating Supplies
 6000 Capital Outlay
 7000 Other Outgo
 9000 Reserves

GLENDALE UNIFIED SCHOOL DISTRICT
 October 3, 2017
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

Self Insurance Fund (67.0)

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Revenue Limit	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$0
8600-8799 Local	\$0	\$5,302,000
8910-8999 Transfers In/Contributions	\$0	\$0
TOTAL REVENUES	\$0	\$5,302,000

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$0
2000 Classified Salaries	\$0	\$0
3000 Employee Benefits	\$0	\$0
4000 Instructional Supplies	\$0	\$0
5000 Contract Services	\$0	\$5,302,000
6000 Capital Outlay	\$0	\$0
7000 Other Outgo/Indirect/Transfers Out	\$0	\$0
TOTAL BUDGETED APPROPRIATIONS	\$0	\$5,302,000

NET INCREASE/DECREASE IN FUND BALANCE	\$0	\$0
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GLENDALE UNIFIED SCHOOL DISTRICT
 October 3, 2017
 CONSENT CALENDAR NO. 6
 Self Insurance Fund (67.0)

BUDGET TRANSFERS

Dept.	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Transfer provides funds for:
		0	0	0	0	0	0	0	0	0	
Total Budget Transfers		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

BUDGET ADJUSTMENTS

Object	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Revision appropriates funds for:
District	Medimpact Rx Self Insurance	0	0	0	0	5,302,000	0	0	0	5,302,000	Medimpact Rx Self Ins. Budget Setup
Total Budget Adjustments		\$0	\$0	\$0	\$0	\$5,302,000	\$0	\$0	\$0	\$5,302,000	

- Object Codes
- | | |
|----------------------------|--|
| 1000 Certificated Salaries | 5000 Services & Other Operating Supplies |
| 2000 Classified Salaries | 6000 Capital Outlay |
| 3000 Employee Benefits | 7000 Other Outgo |
| 4000 Books & Supplies | 9000 Reserves |

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

CONSENT CALENDAR NO. 7

TO: Board of Education
FROM: Winfred B. Roberson, Jr., Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY: Gioconda Padilla, Director, Procurement & Contract Services
SUBJECT: **Award of RFP No. P-65-17/18 for Graduation Caps, Gowns and Accessories**

The Superintendent Recommends that the Board of Education approve award of RFP No. P-65-17/18 for Graduation Caps, Gowns, and Accessories to Jostens, Inc. (Torrance).

In accordance with established procedures, Procurement & Contract Services completed the solicitation of proposals for graduation caps and gowns. Competitive responses were received on May 30, 2017 from two (2) vendors. Both vendors were evaluated and interviewed by a District committee, comprised of middle and high school administrators and a teacher, on September 12, 2017.

The District's structured evaluation included price of goods and services, prior experience with Glendale Unified School District and/or other references, local contacts/team, company experience, background, and financial health. The selection committee scored each vendor as follows:

Company Name	Total
Herff Jones, LLC	238
Jostens, Inc.	422

Based on the committee's evaluation, District staff is recommending the award to Jostens, Inc. (Torrance). The minimum contract term is from October 1, 2017 through June 30, 2020, pursuant to the bid documents. Thereafter, the contract may be extended upon mutual consent for two (2) additional years in accordance with provisions contained in the Education Code, Sections 17596, and may not exceed five (5) years as the total life of the contract.

Funding for this project may come from various funding sources. Bid details are available for review in the Procurement and Contract Services Department.

CONSULTANT SERVICES AGREEMENT

This AGREEMENT is made and entered into this FOURTH day of OCTOBER in the year 2017, between the Glendale Unified School District, hereinafter referred to as (“DISTRICT”), and **JOSTENS, INC.**, hereinafter referred to as “CONTRACTOR”. The DISTRICT and the CONTRACTOR are sometimes referred to herein as a “PARTY” and collectively as the “PARTIES”. This AGREEMENT is made with reference to the following facts:

WHEREAS, DISTRICT desires to obtain the following specialized services, pursuant to the terms and conditions of **RFP No. P-65-17/18 – Graduation Caps, Gowns & Accessories**, hereinafter referred to as the “PROJECT”; and

WHEREAS, CONTRACTOR has indicated its willingness and commitment to provide its specialized services to the DISTRICT on the terms hereafter set forth in this AGREEMENT.

NOW, THEREFORE, the PARTIES hereto agree that the above recitals are true and correct, and further as follows:

ARTICLE I SCOPE AND SERVICES AND RESPONSIBILITIES

1. Services to be Provided by the CONTRACTOR. The CONTRACTOR shall provide to the DISTRICT on the terms set forth herein all the services articulated in the CONTRACTOR’s proposal which is attached hereto and incorporated herein as **EXHIBIT “A”** (the “CONTRACTOR’s WORK PLAN”). In the event of a discrepancy, inconsistency, or other difference between the terms of the CONTRACTOR’s WORK PLAN with this AGREEMENT, the PARTIES agree that the terms of this AGREEMENT shall govern and be controlling.

2. Contract Term. The effective period of this AGREEMENT is to be from OCTOBER 1, 2017, through June 30, 2020 (the “Period of Performance”). The CONTRACTOR shall provide all services required herein by the end of the Period of Performance.

3. CONTRACTOR shall not change any of the key personnel without prior written approval by the DISTRICT, unless said personnel cease to be employed by CONTRACTOR. Any costs associated with reassignment of personnel shall be borne exclusively by CONTRACTOR and CONTRACTOR shall not charge the DISTRICT for the cost of training or “bringing up to speed” replacement personnel.

4. CONTRACTOR represents that the CONTRACTOR has no existing interest and will not acquire any interest, direct or indirect, which would create a conflict of interest in violation of any applicable laws, and that no person having any such interest shall be employed by CONTRACTOR.

ARTICLE II COMPENSATION TO THE CONTRACTOR

1. The DISTRICT shall compensate the CONTRACTOR as follows:

a. The DISTRICT agrees to pay the CONTRACTOR in accordance with the fee, rate and/or price schedule information set forth in **EXHIBIT “A”** for the services performed pursuant to this AGREEMENT.

b. CONTRACTOR shall invoice costs monthly, or another periodic basis approved by the DISTRICT, for the services provided pursuant to this AGREEMENT from the time the CONTRACTOR begins work on the PROJECT. All costs must be supported by an invoice, receipt, or other acceptable documentation as determined by the DISTRICT.

c. Except as expressly provided herein, CONTRACTOR agrees that no other compensation, fringe benefits, or other remuneration is due to CONTRACTOR by the DISTRICT for services rendered under this AGREEMENT. CONTRACTOR shall not apply for or receive statutory benefits available to employees of the DISTRICT because CONTRACTOR is not an employee of the DISTRICT; rather, CONTRACTOR is operating

under a personal services agreement pursuant to 45103.1(b)(2) and has only the rights defined by this AGREEMENT.

2. The CONTRACTOR shall submit one (1) invoice monthly to the DISTRICT for the fees incurred during the billing period. Invoices for fees must reflect the date of the service, identify the individual performing the service, state the hours worked and rate charged, and describe the service performed. The DISTRICT shall make payment to the CONTRACTOR of the approved invoiced amount within forty-five (45) days of the DISTRICT's receipt of the approved invoice.

3. The DISTRICT may withhold, or on account of subsequently discovered evidence, nullify the whole or a part of any payment to such extent as may be necessary to protect the DISTRICT from loss, including costs and attorneys' fees, on account of: (1) defective or deficient work product not remedied; (2) failure of the CONTRACTOR to make payments properly to its employees or subconsultants; or (3) failure of CONTRACTOR to perform its services in a timely manner so as to conform to the PROJECT schedule or other time constraints.

ARTICLE III **REIMBURSABLE EXPENSES**

1. CONTRACTOR shall not be entitled to any "reimbursable expenses" without prior written approval by the DISTRICT.

ARTICLE IV **TERMINATION**

1. This AGREEMENT may be terminated by either PARTY upon fourteen (14) days written notice to the other PARTY in the event of a substantial failure of performance by such other PARTY, including insolvency of CONTRACTOR; or if the DISTRICT should decide to abandon or indefinitely postpone the PROJECT.

2. In the event of a termination based upon abandonment or postponement by DISTRICT, the DISTRICT shall pay to the CONTRACTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of the abandonment or postponement plus any sums due the CONTRACTOR for Board approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and to complete and incomplete drawings and other documents whether delivered to the DISTRICT or in the possession of the CONTRACTOR. In the event termination is for a substantial failure of performance, all damages and costs associated with the termination, including increased consultant and replacement consultant costs shall be deducted from payments to the CONTRACTOR.

3. In the event a termination for cause is determined to have been made wrongfully or without cause, then the termination shall be treated as a termination for convenience in accordance with Article IV, Paragraph 4 below, and CONTRACTOR shall have no greater rights than it would have had if a termination for convenience had been effected in the first instance. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by CONTRACTOR.

4. This AGREEMENT may be terminated without cause by DISTRICT upon twenty (20) days written notice to the CONTRACTOR. In the event of a termination without cause, the DISTRICT shall pay to the CONTRACTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of notice of termination plus any sums due the CONTRACTOR for Board approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and to other documents whether delivered to the DISTRICT or in the possession of the CONTRACTOR.

5. In the event of a dispute between the PARTIES as to performance of the work or the interpretation of this AGREEMENT, or payment or nonpayment for work performed or not performed, the PARTIES shall attempt to resolve the dispute. Pending resolution of this dispute, CONTRACTOR agrees to continue the work diligently to completion. If

the dispute is not resolved, CONTRACTOR agrees it will neither rescind the AGREEMENT nor stop the progress of the work, but CONTRACTOR's sole remedy shall be to submit such controversy to determination by a court having competent jurisdiction of the dispute, after the PROJECT has been completed, and not before. The PARTIES may agree in writing to submit any dispute between the PARTIES to arbitration. The DISTRICT agrees to pay the CONTRACTOR the undisputed amounts due under this AGREEMENT.

6. THE PARTIES UNDERSTAND AND AGREE THAT ARTICLE IV OF THIS AGREEMENT SHALL GOVERN ALL TERMINATION RIGHTS AND PROCEDURES BETWEEN THE PARTIES. ANY TERMINATION PROVISION THAT IS ATTACHED TO THIS AGREEMENT AS AN EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE PARTIES.

ARTICLE V **ADDITIONAL CONTRACTOR SERVICES**

1. CONTRACTOR shall notify the DISTRICT in writing of the need for additional services required due to circumstances beyond the CONTRACTOR's control. CONTRACTOR shall obtain written authorization from the DISTRICT before rendering such services. The DISTRICT may require CONTRACTOR to perform additional services that are, in the DISTRICT's discretion, necessary. Compensation for such services shall be negotiated and approved in writing by the DISTRICT.

ARTICLE VI **ACCOUNTING RECORDS OF THE CONTRACTOR**

1. Records of the CONTRACTOR's direct personnel and reimbursable expenses pertaining to any extra services provided by the CONTRACTOR, which are in addition to those services already required by this AGREEMENT, and any records of accounts between the DISTRICT and CONTRACTOR shall be kept on a generally recognized accounting basis and shall be available to the DISTRICT or DISTRICT's authorized representative at mutually convenient times.

ARTICLE VII **REPORTS AND/OR OTHER DOCUMENTS**

1. The reports and/or other documents that are prepared, reproduced, maintained and/or managed by the CONTRACTOR or CONTRACTOR's consultants in accordance with this AGREEMENT (regardless of medium, format, etc.) shall be and remain the property of the DISTRICT (hereinafter "PROPERTY"). The DISTRICT may provide the CONTRACTOR with a written request for the return of its PROPERTY at any time. Upon CONTRACTOR's receipt of the DISTRICT's written request, CONTRACTOR shall return the requested PROPERTY to the DISTRICT within five (5) calendar days. Failure to comply with any such written request shall be deemed a material breach of this AGREEMENT.

ARTICLE VIII **INDEMNITY & INSURANCE**

1. To the fullest extent permitted by law, CONTRACTOR agrees to indemnify, and hold DISTRICT entirely harmless from all liability arising out of:

a. Workers' Compensation and Employers Liability: Any and all claims under Workers' Compensation acts and other employee benefit acts with respect to CONTRACTOR's employees or CONTRACTOR's subconsultant's employees arising out of CONTRACTOR's work under this AGREEMENT; and

b. General Liability: Liability for damages for (1) death or bodily injury to person; (2) injury to, loss or theft of property; (3) any failure or alleged failure to comply with any provision of law or (4) any other loss, damage or expense arising under either (1), (2), or (3) above, sustained by the CONTRACTOR or the DISTRICT, or any person, firm or corporation employed by the CONTRACTOR or the DISTRICT upon or in connection with the PROJECT, except for liability resulting from the sole or active negligence, or willful misconduct of the DISTRICT, its officers, employees, agents or independent consultants who are directly employed by the DISTRICT;

c. Professional Liability: Any loss, injury to or death of persons or damage to property caused by any act, neglect, default or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm or corporation including the DISTRICT, arising out of, or in any way connected with the services performed by CONTRACTOR in accordance with this AGREEMENT, including injury or damage either on or off DISTRICT property; but not for any loss, injury, death or damages caused by the sole or active negligence, or willful misconduct of the DISTRICT.

d. The CONTRACTOR, at its own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings, arising out of Article VIII, Paragraphs 1 (a) and (b) above, that may be brought or instituted against the DISTRICT, its officers, agents or employees, on any such claim or liability, and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

e. THE PARTIES UNDERSTAND AND AGREE THAT ARTICLE VIII, SECTION 1 OF THIS AGREEMENT SHALL BE THE SOLE INDEMNITY, AS DEFINED BY CALIFORNIA CIVIL CODE §2772, GOVERNING THIS AGREEMENT. ANY OTHER INDEMNITY THAT IS ATTACHED TO THIS AGREEMENT AS AN EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE PARTIES.

f. ANY ATTEMPT TO LIMIT THE CONTRACTOR'S LIABILITY TO THE DISTRICT IN AN ATTACHED EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE DISTRICT AND THE CONTRACTOR. IN NO EVENT SHALL THE CONTRACTOR'S LIABILITY BE LIMITED TO ANY AMOUNT INCLUDING, BUT NOT LIMITED TO, THE AMOUNT OF FEES RECEIVED BY THE CONTRACTOR FOR PERFORMING SERVICES RELATED TO THIS AGREEMENT.

2. CONTRACTOR shall purchase and maintain policies of insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to DISTRICT which will protect CONTRACTOR and DISTRICT from claims which may arise out of or result from CONTRACTOR's actions or inactions relating to the AGREEMENT, whether such actions or inactions be by themselves or by any subconsultant or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:

a. The CONTRACTOR shall carry Workers' Compensation and Employers Liability Insurance in accordance with the laws of the State of California. However, such amount shall not be less than ONE MILLION DOLLARS (\$1,000,000).

b. Comprehensive general and auto liability insurance with limits of not less than ONE MILLION DOLLARS (\$1,000,000) combined single limit, bodily injury and property damage liability per occurrence, including:

1. Owned, non-owned and hired vehicles;
2. Blanket contractual;
3. Broad form property damage;
4. Products/completed operations; and
5. Personal injury.

c. Professional liability insurance, including contractual liability, with limits of ONE MILLION DOLLARS (\$1,000,000), per claim. Such insurance shall be maintained during the term of this AGREEMENT and renewed for a period of at least five (5) years thereafter and/or at rates consistent with the time of execution of this AGREEMENT adjusted for inflation. In the event that CONTRACTOR subcontracts any portion of CONTRACTOR's duties, CONTRACTOR shall require any such subconsultant to purchase and maintain insurance coverage as provided in this subparagraph. Failure to maintain professional liability insurance is a material breach of this AGREEMENT and grounds for immediate termination.

d. Each policy of insurance required in this Article shall name DISTRICT and its officers, agents and employees as additional insureds; shall state that, with respect to the operations of CONTRACTOR

hereunder, such policy is primary and any insurance carried by DISTRICT is excess and non-contributory with such primary insurance; shall state that not less than thirty (30) days written notice shall be given to DISTRICT prior to cancellation; and, shall waive all rights of subrogation. CONTRACTOR shall notify DISTRICT in the event of material change in, or failure to renew, each policy. Prior to commencing work, CONTRACTOR shall deliver to DISTRICT certificates of insurance as evidence of compliance with the requirements herein. In the event CONTRACTOR fails to secure or maintain any policy of insurance required hereby, DISTRICT may, at its sole discretion, secure such policy of insurance in the name of and for the account of CONTRACTOR, and in such event CONTRACTOR shall reimburse DISTRICT upon demand for the cost thereof.

ARTICLE IX **MISCELLANEOUS**

1. CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that CONTRACTOR and all of CONTRACTOR's employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of CONTRACTOR's employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of any applicable prevailing wages and all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes for the respective CONTRACTOR's employees.

2. Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of any third party against either the DISTRICT or CONTRACTOR.

3. This AGREEMENT shall be governed by the laws of the State of California.

4. The rule of construction that any ambiguities are to be resolved against the drafting PARTY shall not be employed in the interpretation of this AGREEMENT. It is expressly understood and agreed that the PARTIES to this AGREEMENT have participated equally, or have had equal opportunity to participate, in the drafting hereof.

5. Time is of the essence with respect to all provisions of this AGREEMENT.

6. If either PARTY becomes involved in litigation arising out of this AGREEMENT or the performance thereof, each PARTY shall bear its own litigation costs and expenses, including reasonable attorney's fees.

7. This AGREEMENT may be executed in any number of counterparts, each of which shall be deemed an original, and the counterparts shall constitute one and the same instrument, all of which shall be sufficient evidence of this AGREEMENT.

8. Confidentiality: The CONTRACTOR shall not disclose or permit the disclosure of any confidential information, except to its agents, employees and other consultants who need such confidential information in order to properly perform their duties relative to this AGREEMENT.

9. Severability: If any portion of this AGREEMENT is held as a matter of law to be unenforceable, the remainder of this AGREEMENT shall be enforceable without such provisions.

10. Notices: All notices or demands to be given under this AGREEMENT by either PARTY to the other shall be in writing and given either by: (a) personal service; or (b) by U.S. Mail, mailed either by registered, overnight, or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the fifth day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either PARTY may be changed by written notice given in accordance with the notice provisions of this Paragraph. At the date of this AGREEMENT, the addresses of the PARTIES are as follows:

To the DISTRICT:

Attn: STEPHEN DICKINSON
223 N. Jackson Street, Glendale, CA 91206
Telephone: 818.241.3111
Facsimile: 818.546.2101

To the CONTRACTOR:

Attn:
Telephone:
Facsimile:

11. Pursuant to and in accordance with the provisions of Government Code section 8546.7 or any amendments thereto, all books, records and files of CONTRACTOR, or any subconsultant connected with the performance of this AGREEMENT involving the expenditure of public funds in excess of Ten Thousand Dollars (\$10,000), including, but not limited to the administration thereof, shall be subject to the examination and audit of the State Auditor General of the State of California, at the request of DISTRICT or as a part of any audit of DISTRICT, for a period of three (3) years after final payment is made under this AGREEMENT. CONTRACTOR shall preserve and cause to be preserved such books, records and files for the audit period.

12. Prevailing Wages: If applicable and required, CONTRACTOR shall pay, and shall cause all subconsultants of every tier to pay, not less than the specified prevailing wage rates, to the extent applicable, to all workers employed to perform work or Services under this AGREEMENT. CONTRACTOR shall fully indemnify and defend the DISTRICT from any claims arising from CONTRACTOR's failure to meet and prevailing wage requirements.

13. Education Code Section 45125.1: During the entire term of this AGREEMENT, CONTRACTOR shall fully comply with the provision of Education Code sections 45125.1 (Fingerprinting Requirements), when it is determined that the CONTRACTOR will have contract with pupils in the performance of services under this AGREEMENT. To demonstrate compliance with this provision, DISTRICT shall provide a Background Investigation Certification form, which shall be completed and submitted to DISTRICT prior to work on the PROJECT.

14. Compliance with District Policies: CONTRACTOR shall be solely responsible for ensuring CONTRACTOR's employees and subconsultants, if any, comply with all applicable DISTRICT policies related to the PROJECT, including but not limited to, the DISTRICT's tobacco, alcohol, and drug free policy and all applicable anti-discrimination policies and laws. CONTRACTOR shall review and familiarize itself and all employees with the DISTRICT's Board Policy to ensure such compliance.

15. Health Screening: CONTRACTOR certifies that all personnel providing services pursuant to this Agreement are adequately screened so as to prevent the assignment of personnel who may pose a threat to the safety and welfare of DISTRICT students or staff, including, but not limited to tuberculosis testing and screening.


16. Exhibits: All Exhibits referenced below and attached hereto shall be deemed incorporated into and made a part of this Agreement by each reference as though fully set forth in each instance in the text hereof:

- Exhibit "A": Proposal
- Exhibit "B": Certification Regarding Background Checks

17. This AGREEMENT is not a valid or enforceable obligation against the DISTRICT until approved or ratified by motion of the Governing Board of the DISTRICT duly passed and adopted and shall be governed by and construed in accordance with the laws of the State of California.

The PARTIES, through their authorized representatives, have executed this AGREEMENT as of the day and year first written above.

JOSTENS, INC.

By 
 Print Name Jon Lien
 Title Sr. Sales Operations Specialist
 Date 9/20/17

GLENDALE UNIFIED SCHOOL DISTRICT

By _____
 Print Name Stephen Dickinson
 Title Chief Business & Financial Officer
 Date _____

EXHIBIT "A"

***PURSUANT TO THE TERMS AND CONDITIONS OF
RFP No. P-65-17/18 – Graduation Caps, Gowns & Accessories***

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

CONSENT CALENDAR NO. 8

TO: Board of Education
FROM: Winfred B. Roberson, Jr., Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY: Gioconda Padilla, Director, Procurement & Contract Services
SUBJECT: **Award of RFP No. P-66-17/18 for Kitchen Hood Cleaning Services**

The Superintendent Recommends that the Board of Education approve award of RFP No. P-66-17/18 for Kitchen Hood Cleaning Services to Shannon Diversified, Inc. (Ontario) in the amount of \$14,880.00.

In accordance with established procedures, Procurement & Contract Services completed the solicitation of proposals for Kitchen Hood Cleaning Services. Bidders provided pricing for the cleaning of grease exhaust systems in all of the District's cafeteria kitchens. The services require certified procedures, including replacement of exhaust filters, approved by National Fire Protection Association (NFPA).

Company Name	Total Score	Cost
Shannon Diversified, Inc.	500	\$14,880.00
Action Duct Cleaning Company	450	\$18,500.00
Bryant Exhaust	400	\$39,675.00

After reviewing proposals, District staff is recommending to award a service contract to Shannon Diversified, Inc. (Ontario) in the amount of \$14,880.00.

The term of the contract will be effective from November 1, 2017, through October 31, 2018; thereafter, the contract may be annually renewed based on mutual agreement for an additional four years, pursuant to California Education Code Section 17596.

Funding to procure these services is budgeted by Nutrition Services. Bid details are available for review in the Procurement and Contract Services Department.

CONSULTANT SERVICES AGREEMENT

This AGREEMENT is made and entered into this FOURTH day of OCTOBER in the year 2017, between the Glendale Unified School District, hereinafter referred to as (“DISTRICT”), and **SHANNON DIVERSIFIED, INC.**, hereinafter referred to as “CONTRACTOR”. The DISTRICT and the CONTRACTOR are sometimes referred to herein as a “PARTY” and collectively as the “PARTIES”. This AGREEMENT is made with reference to the following facts:

WHEREAS, DISTRICT desires to obtain the following specialized services, pursuant to the terms and conditions of **RFP No. P-66-17/18 – KITCHEN HOOD CLEANING SERVICES**, hereinafter referred to as the “PROJECT”; and

WHEREAS, CONTRACTOR has indicated its willingness and commitment to provide its specialized services to the DISTRICT on the terms hereafter set forth in this AGREEMENT.

NOW, THEREFORE, the PARTIES hereto agree that the above recitals are true and correct, and further as follows:

ARTICLE I **SCOPE AND SERVICES AND RESPONSIBILITIES**

1. Services to be Provided by the CONTRACTOR. The CONTRACTOR shall provide to the DISTRICT on the terms set forth herein all the services articulated in the CONTRACTOR’s proposal which is attached hereto and incorporated herein as **EXHIBIT “A”** (the “CONTRACTOR’s WORK PLAN”). In the event of a discrepancy, inconsistency, or other difference between the terms of the CONTRACTOR’s WORK PLAN with this AGREEMENT, the PARTIES agree that the terms of this AGREEMENT shall govern and be controlling.

2. Contract Term. The effective period of this AGREEMENT is to be from **November 1, 2017, through October 31, 2018.** (the “Period of Performance”). The CONTRACTOR shall provide all services required herein by the end of the Period of Performance. Thereafter, the contract may be extended upon mutual consent of the District and Bidder for four (4) additional years in accordance with provisions contained in the Education Code, Sections 17596, and may not exceed the total life of the contract of five (5) years.

3. CONTRACTOR represents that the CONTRACTOR has no existing interest and will not acquire any interest, direct or indirect, which would create a conflict of interest in violation of any applicable laws, and that no person having any such interest shall be employed by CONTRACTOR.

ARTICLE II **COMPENSATION TO THE CONTRACTOR**

1. The DISTRICT shall compensate the CONTRACTOR as follows:

a. The DISTRICT agrees to pay the CONTRACTOR in accordance with the fee, rate and/or price schedule information set forth in **EXHIBIT “A”** for the services performed pursuant to this AGREEMENT. In no event shall the total payment to CONTRACTOR exceed **FOURTEEN THOUSAND EIGHT HUNDRED EIGHTY DOLLARS (\$14,880.00)** for performing the services required by this AGREEMENT and **EXHIBIT “A”**.

b. CONTRACTOR shall invoice costs monthly, or another periodic basis approved by the DISTRICT, for the services provided pursuant to this AGREEMENT from the time the CONTRACTOR begins work on the PROJECT. All costs must be supported by a detailed invoice, receipt, or other acceptable documentation as determined by the DISTRICT.

c. Except as expressly provided herein, CONTRACTOR agrees that no other compensation, fringe benefits, or other remuneration is due to CONTRACTOR by the DISTRICT for services rendered under this AGREEMENT. CONTRACTOR shall not apply for or receive statutory benefits available to employees of the DISTRICT because CONTRACTOR is not an employee of the DISTRICT; rather, CONTRACTOR is operating under a personal services agreement pursuant to 45103.1(b)(2) and has only the rights defined by this AGREEMENT.

2. The CONTRACTOR shall submit one (1) invoice monthly to the DISTRICT for the fees incurred during the billing period. Invoices for fees must reflect the date of the service, identify the individual performing the service, state the hours worked and rate charged, and describe the service performed. The DISTRICT shall make payment to the CONTRACTOR of the approved invoiced amount within 30 (30) days of the DISTRICT's receipt of the approved invoice.

3. The DISTRICT may withhold, or on account of subsequently discovered evidence, nullify the whole or a part of any payment to such extent as may be necessary to protect the DISTRICT from loss, including costs and attorneys' fees, on account of: (1) defective or deficient work product not remedied; (2) failure of the CONTRACTOR to make payments properly to its employees or subconsultants; or (3) failure of CONTRACTOR to perform its services in a timely manner so as to conform to the PROJECT schedule or other time constraints.

4. The CONTRACTOR warrants that all Work performed is free and clear of liens, claims, security interests, or encumbrances in favor of the CONTRACTOR, Subcontractors, material and equipment suppliers, workers, or other persons or entities making a claim by reason of having provided labor, materials, and equipment relating to the Work, except those of which the District has been informed. If requested by the District, a third party, or as required by the California Department of Industrial Relations all requested or required certified payroll record ("CPR(s)") for each journeyman, apprentice, worker, or other employee employed by the CONTRACTOR and/or each Subcontractor in connection with the Work for the period of the CONTRACTOR'S invoice.

ARTICLE III **REIMBURSABLE EXPENSES**

1. CONTRACTOR shall not be entitled to any "reimbursable expenses."

ARTICLE IV **TERMINATION**

1. This AGREEMENT may be terminated by either PARTY upon fourteen (14) days written notice to the other PARTY in the event of a substantial failure of performance by such other PARTY, including insolvency of CONTRACTOR; or if the DISTRICT should decide to abandon or indefinitely postpone the PROJECT.

2. In the event of a termination based upon abandonment or postponement by DISTRICT, the DISTRICT shall pay to the CONTRACTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including certified payroll records, up

until the date of the abandonment or postponement. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and to complete and incomplete drawings and other documents whether delivered to the DISTRICT or in the possession of the CONTRACTOR.

3. In the event a termination for cause is determined to have been made wrongfully or without cause, then the termination shall be treated as a termination for convenience in accordance with Article IV, Paragraph 4 below, and CONTRACTOR shall have no greater rights than it would have had if a termination for convenience had been effected in the first instance. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by CONTRACTOR.

4. This AGREEMENT may be terminated without cause by DISTRICT upon twenty (20) days written notice to the CONTRACTOR. In the event of a termination without cause, the DISTRICT shall pay to the CONTRACTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including certified payroll records, and expense reports up until the date of notice of termination. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and to other documents whether delivered to the DISTRICT or in the possession of the CONTRACTOR.

5. In the event of a dispute between the PARTIES as to performance of the work or the interpretation of this AGREEMENT, or payment or nonpayment for work performed or not performed, the PARTIES shall attempt to resolve the dispute. Pending resolution of this dispute, CONTRACTOR agrees to continue the work diligently to completion. If the dispute is not resolved, CONTRACTOR agrees it will neither rescind the AGREEMENT nor stop the progress of the work, but CONTRACTOR's sole remedy shall be to submit such controversy to determination by a court having competent jurisdiction of the dispute, after the PROJECT has been completed, and not before. The PARTIES may agree in writing to submit any dispute between the PARTIES to arbitration. The DISTRICT agrees to pay the CONTRACTOR the undisputed amounts due under this AGREEMENT.

6. THE PARTIES UNDERSTAND AND AGREE THAT ARTICLE IV OF THIS AGREEMENT SHALL GOVERN ALL TERMINATION RIGHTS AND PROCEDURES BETWEEN THE PARTIES. ANY TERMINATION PROVISION THAT IS ATTACHED TO THIS AGREEMENT AS AN EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE PARTIES.

ARTICLE V **ADDITIONAL CONTRACTOR SERVICES**

1. CONTRACTOR shall notify the DISTRICT in writing of the need for additional services required due to circumstances beyond the CONTRACTOR's control. CONTRACTOR shall obtain written authorization from the DISTRICT before rendering such services. The DISTRICT may require CONTRACTOR to perform additional services which are, in the DISTRICT's discretion, necessary. Compensation for such services shall be negotiated and approved in writing by the DISTRICT.

ARTICLE VI **ACCOUNTING RECORDS OF THE CONTRACTOR**

1. Records of the CONTRACTOR's direct personnel provided by the CONTRACTOR, which are in addition to those services already required by this AGREEMENT, and any records of accounts between the DISTRICT and CONTRACTOR shall be kept on a generally recognized accounting

basis and shall be available to the DISTRICT or DISTRICT's authorized representative at mutually convenient times.

ARTICLE VII
REPORTS AND/OR OTHER DOCUMENTS

1. The reports and/or other documents that are prepared, reproduced, maintained and/or managed by the CONTRACTOR or CONTRACTOR's consultants in accordance with this AGREEMENT (regardless of medium, format, etc.) shall be and remain the property of the DISTRICT (hereinafter "PROPERTY"). The DISTRICT may provide the CONTRACTOR with a written request for the return of its PROPERTY at any time. Upon CONTRACTOR's receipt of the DISTRICT's written request, CONTRACTOR shall return the requested PROPERTY to the DISTRICT within five (5) calendar days. Failure to comply with any such written request shall be deemed a material breach of this AGREEMENT.

ARTICLE VIII
INDEMNITY & INSURANCE

1 Insurance Requirements. Before the commencement of work on the PROJECT, the CONTRACTOR shall purchase from and maintain in a company or companies lawfully authorized to do business in California with a financial rating of at least A+ status as rated in the most recent edition of Best's Insurance Reports, such insurance as will protect the DISTRICT from the claims set forth below, which may arise out of or result from the CONTRACTOR's operations under this Contract and for which the CONTRACTOR may be legally liable, whether such operations are by the CONTRACTOR, by a Subcontractor, by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

- (a) Claims for damages because of bodily injury, sickness, disease, or death of any person DISTRICT would require indemnification and coverage for employee claim;
- (b) Claims for damages insured by usual personal injury liability coverage, which are sustained by a person as a result of an offense directly or indirectly related to employment of such person by the CONTRACTOR or by another person;
- (c) Claims for damages because of injury or destruction of tangible property, including loss of use resulting therefrom, arising from operations under the Contract Documents;
- (d) Claims for damages because of bodily injury, death of a person, or property damage arising out of the ownership, maintenance, or use of a motor vehicle, all mobile equipment, and vehicles moving under their own power and engaged in the work for the PROJECT;
- (e) Claims involving contractual liability applicable to the CONTRACTOR's obligations under the Contract Documents, including liability assumed by and the indemnity and defense obligations of the CONTRACTOR and the Subcontractors; and
- (f) Claims involving Completed Operations, Independent Contractors' coverage, and Broad Form property damage, without any exclusions for collapse, explosion, demolition, underground coverage, and excavating. (XCU)
- (g) Claims involving sudden or accidental discharge of contaminants or pollutants.

2 Additional Insured Endorsement Requirements. The CONTRACTOR shall name, on any policy of insurance required under Article 6.1 above, the DISTRICT and its officers, employees, agents and independent contractors as additional insureds. Subcontractors shall name the CONTRACTOR, the DISTRICT and its officers, employees, agents and independent contractors as additional insureds. The Additional Insured Endorsement included on all such insurance policies shall state that coverage is afforded the additional insured with respect to claims arising out of operations performed by or on behalf of the insured. If the additional insureds have other insurance which is applicable to the loss, such other insurance shall be on an excess or contingent basis. The insurance provided by the CONTRACTOR pursuant to this Article must be designated in the policy as primary to any insurance obtained by the DISTRICT. The amount of the insurer's liability shall not be reduced by the existence of such other insurance.

3 Specific Insurance Requirements. CONTRACTOR shall take out and maintain and shall require all subcontractors, if any, whether primary or secondary, to take out and maintain:

(a) General Liability Insurance. Comprehensive General Liability Insurance with a combined single limit per occurrence of not less than \$1,000,000.00 or Commercial General Liability Insurance (including automobile insurance) which provides limits of not less than:

- i. Per occurrence (combined single limit).....\$1,000,000.00
- ii. Project Specific Aggregate (for this project only)\$1,000,000.00
- iii. Products and Completed Operations.....\$1,000,000.00
- iv. Personal and Advertising Injury Limit.....\$1,000,000.00

4 Workers' Compensation Insurance. During the term of this Contract, the CONTRACTOR shall provide workers' compensation insurance for all of the CONTRACTOR's employees working on the PROJECT under this Contract on or at the Site of the PROJECT and, in case any of the CONTRACTOR's work is subcontracted, the CONTRACTOR shall require the Subcontractor to provide workers' compensation insurance for all the Subcontractor's employees working on the PROJECT under the subcontract. Any class of employee or employees not covered by a Subcontractor's insurance shall be covered by the CONTRACTOR's insurance. In case any class of employees working on the PROJECT under this Contract on or at the Site of the PROJECT is not protected under the Workers' Compensation laws, the CONTRACTOR shall provide or cause a Subcontractor to provide adequate insurance coverage for the protection of those employees not otherwise protected. The CONTRACTOR shall file with the DISTRICT certificates of insurance in accordance with Labor Code § 3700.

5 Other Insurance. The CONTRACTOR shall provide all other insurance required to be maintained under applicable laws, ordinances, rules, and regulations.

6 Proof of Insurance. The CONTRACTOR shall not commence work on the PROJECT, nor shall it allow any Subcontractor to commence work on the PROJECT until all required insurance and certificates have been obtained and delivered in duplicate to the DISTRICT for approval subject to the following requirements:

(a) Certificates and insurance policies shall include the following clause:

“This policy shall not be non-renewed, canceled, or reduced in required limits of liability or amounts of insurance until notice has been mailed to the DISTRICT.”

(b) Certificates of insurance shall state in particular those insured, the extent of insurance, location and operation to which the insurance applies, the expiration date, and cancellation and reduction notices.

(c) Certificates of insurance shall clearly state that the DISTRICT and the Architect are named as additional insureds under the policy described and that such insurance policy shall be primary to any insurance or self-insurance maintained by DISTRICT.

(d) The CONTRACTOR and its Subcontractors shall produce a certified copy of any insurance policy required under this Section upon written request of the DISTRICT.

7 Compliance. In the event CONTRACTOR fails to furnish and maintain any insurance required by this Article, the CONTRACTOR shall be in default under the Contract. Compliance by CONTRACTOR with the requirement to carry insurance and furnish certificates or policies evidencing the same shall not relieve the CONTRACTOR from liability assumed under any provision of the Contract Documents, including, without limitation, the obligation to defend and indemnify the DISTRICT.

ARTICLE IX - PREVAILING WAGES

Labor Code section 1771 requires prevailing wages for public work projects over \$1,000

1 CONTRACTOR shall be solely responsible for determining the appropriate wages to pay all employees providing services for the PROJECT. Wage rates for this PROJECT shall be in accordance with the general prevailing rate of holiday and overtime work in the locality in which the work is to be performed for each craft, classification, or type of work needed to execute the Contract as determined by the Director of the Department of Industrial Relations. Copies of schedules of rates so determined by the Director of the Department of Industrial Relations (DIR) are on file at the administrative office of the DISTRICT and are also available from the Director of the DIR. Monitoring and enforcement of the prevailing wage laws and related requirements will be performed by the Labor Commissioner/ Department of Labor Standards Enforcement (DLSE). The following are hereby referenced and made a part of this Agreement and Contractor stipulates to the provisions contained therein:

(a) Chapter 1 of Part 7 of Division 2 of the Labor Code (Section 1720 et seq.); and

(b) California Code of Regulations, Title 8, Chapter 8, Subchapters 3 through 6 (Section 16000 et seq.).

2 Monitoring and Enforcement by Labor Commissioner. Monitoring and enforcement of the prevailing wage laws and related requirements will be performed by the Labor Commissioner/ Department of Labor Standards Enforcement (DLSE). The CONTRACTOR and all subcontractors shall be required to furnish, at least monthly, certified payroll records directly to the Labor Commissioner in accordance with Labor Code section 1771.4. All payroll records shall be furnished in a format required by the Labor Commissioner. The CONTRACTOR and all subcontractors must sign up for, and utilize, the Labor Commissioner's electronic certified payroll records submission system. The DISTRICT will have direct and immediate access to all CPRs for the PROJECT that are submitted through the Labor Commissioner's system. The DISTRICT can use this information for any appropriate purpose, including monitoring compliance, identifying suspected violations, and responding to Public Records Act requests.

The Labor Commissioner/ DLSE may conduct various compliance monitoring and enforcement activities including, but not limited to, confirming the accuracy of payroll records, conducting worker interviews, conducting audits, requiring submission of itemized statements prepared in accordance with Labor Code

section 226, and conducting random in-person inspections of the PROJECT site (“On-Site Visits”). On-Site Visits may include inspections of records, inspections of the Work site and observation of work activities, interviews of workers and others involved with the PROJECT, and any other activities deemed necessary by the Labor Commissioner/DLSE to ensure compliance with prevailing wage requirements. The Labor Commissioner/DLSE shall have free access to any construction site or other place of labor and may obtain any information or statistics pertaining to the lawful duties of the Labor Commissioner/DLSE.

3 DIR Registration. CONTRACTOR shall be solely responsible for complying with all DIR registration requirements applicable to the PROJECT. The foregoing includes, without limitation, compliance with DIR registration requirements at all times during performance of the Work by the CONTRACTOR and all of its subcontractors of any tier. The failure of the CONTRACTOR and all subcontractors of any tier to be properly registered with DIR at all times during performance of the Work is a material breach of the Contract and subject to termination for cause.

As applicable, an affirmative and ongoing obligation of the CONTRACTOR under the Contract Documents is the verification that all subcontractors of any tier are at all times during performance of the Work in full and strict compliance with the DIR registration requirements. The CONTRACTOR shall not permit or allow any subcontractor of any tier to perform any Work without the CONTRACTOR’s verification that all subcontractors are in full and strict compliance with the DIR registration requirements. Any subcontractors of any tier not properly registered with the DIR shall be substituted in accordance with Labor Code section 1771.1. CONTRACTOR or its subcontractors of any tier shall not be entitled to any additional costs or time arising from or in any way related to compliance with the DIR registration requirements.

ARTICLE X **MISCELLANEOUS**

1. CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that CONTRACTOR and all of CONTRACTOR’s employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT’s employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers’ Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of CONTRACTOR’s employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of any applicable prevailing wages and all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes for the respective CONTRACTOR’s employees.

2. Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of any third party against either the DISTRICT or CONTRACTOR.

3. This AGREEMENT shall be governed by the laws of the State of California.

4. The rule of construction that any ambiguities are to be resolved against the drafting PARTY shall not be employed in the interpretation of this AGREEMENT. It is expressly understood and agreed that the PARTIES to this AGREEMENT have participated equally, or have had equal opportunity to participate, in the drafting hereof.

5. Time is of the essence with respect to all provisions of this AGREEMENT.

6. This AGREEMENT may be executed in any number of counterparts, each of which shall be deemed an original, and the counterparts shall constitute one and the same instrument, all of which shall be sufficient evidence of this AGREEMENT.

7. Severability: If any portion of this AGREEMENT is held as a matter of law to be unenforceable, the remainder of this AGREEMENT shall be enforceable without such provisions.

8. Notices: All notices or demands to be given under this AGREEMENT by either PARTY to the other shall be in writing and given either by: (a) personal service; or (b) by U.S. Mail, mailed either by registered, overnight, or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the fifth day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either PARTY may be changed by written notice given in accordance with the notice provisions of this Paragraph. At the date of this AGREEMENT, the addresses of the PARTIES are as follows:

To the DISTRICT:

Attn: Stephen Dickinson
223 N. Jackson Street, Glendale, CA 91206
Telephone: 818-241-3111
Facsimile: 818-543-0716

To the CONTRACTOR:

Attn: Michael Shannon
1360 E Locust St, Ontario, CA 91761
Telephone: 909-484-8244
Facsimile: 909-673-1910

9. Pursuant to and in accordance with the provisions of Government Code section 8546.7 or any amendments thereto, all books, records and files of CONTRACTOR, or any subconsultant connected with the performance of this AGREEMENT involving the expenditure of public funds in excess of Ten Thousand Dollars (\$10,000), including, but not limited to the administration thereof, shall be subject to the examination and audit of the State Auditor General of the State of California, at the request of DISTRICT or as a part of any audit of DISTRICT, for a period of three (3) years after final payment is made under this AGREEMENT. CONTRACTOR shall preserve and cause to be preserved such books, records and files for the audit period.

10. Compliance with District Policies: CONTRACTOR shall be solely responsible for ensuring CONTRACTOR's employees and subconsultants, if any, comply with all applicable DISTRICT policies related to the PROJECT, including but not limited to, the DISTRICT's tobacco, alcohol, and drug free policy and all applicable anti-discrimination policies and laws. CONTRACTOR shall review and familiarize itself and all employees with the DISTRICT's Board Policy to ensure such compliance.

11. Health Screening: CONTRACTOR certifies that all personnel providing services pursuant to this Agreement are adequately screened so as to prevent the assignment of personnel who may pose a threat to the safety and welfare of DISTRICT students or staff, including, but not limited to tuberculosis testing and screening.


12. Exhibits: All Exhibits referenced below and attached hereto shall be deemed incorporated into and made a part of this Agreement by each reference as though fully set forth in each instance in the text hereof:

Exhibit "A": Terms and Conditions of RFP No. P-66-17/18 – Kitchen Hood Cleaning

13. This AGREEMENT is not a valid or enforceable obligation against the DISTRICT until approved or ratified by motion of the Governing Board of the DISTRICT duly passed and adopted and shall be governed by and construed in accordance with the laws of the State of California.

The PARTIES, through their authorized representatives, have executed this AGREEMENT as of the day and year first written above.

SHANNON DIVERSIFIED, INC.

By  _____

Print Name Michael Shannon

Title President

Date 9/11/17

GLENDALE UNIFIED SCHOOL DISTRICT

By _____

Print Name STEPHEN DICKINSON

Title CHIEF BUSINESS & FINANCIAL OFFICER

Date _____

EXHIBIT "A"

**TERMS AND CONDITIONS OF
RFP No. P-66-17/18 – KITCHEN HOOD CLEANING SERVICES**

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

CONSENT CALENDAR NO. 9

TO: Board of Education

FROM: Winfred B. Roberson Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Deb Rinder, Executive Director, Educational Services
Mr. Maurice James, Coordinator III, Career Technical Education

SUBJECT: Acceptance of Carl D. Perkins Career and Technical Education Improvement Act of 2006 Funds for the 2017-2018 School Year

The Superintendent recommends that the Board of Education accept \$164,839 in funding from Carl D. Perkins Career and Technical Education (CTE) Improvement Act of 2006 (Perkins IV) for the 2017-2018 school year.

The District applied for funding from the Carl D. Perkins CTE Improvement Act in June 2017. The Perkins plan was approved by the Verdugo School-to-Career Coalition (VSCC) to comply with requirements that the plan be reviewed by parents, representatives of special populations, and individuals involved in the development, implementation, and evaluation of CTE programs.

The Perkins plan identifies District CTE programs and activities that meet federal guidelines, and can thus be funded with Carl D. Perkins funds. The District offers programs in business, family/consumer sciences, cosmetology, construction, multi-media, animation, computer applications, and technology that can use these funds for the following:

Career Technical Education Elements:

- Strengthen academic and CTE skills through the integration of academics with CTE.
- Link CTE at the middle school and secondary levels.
- Link CTE at the postsecondary level.
- Include all aspects of the industry.
- Develop, improve, and expand the use of technology in CTE.

- Provide professional development programs.
- Develop and implement evaluations of CTE programs.
- Initiate, improve, expand, and modernize CTE programs.
- Provide activities of sufficient size and scope to be effective.
- Provide activities to prepare special populations for high skill, high wage, or high demand occupations that lead to self-sufficiency.

Permissive Activities:

- Partnerships in business education that focus on substantive issues and results in real world opportunities for students.
- Activities that facilitates transition from two years to four years.
- Entrepreneurship education and training.
- Development of Programs of Study.
- Development and support of small, personalized career-themed learning communities.
- Pooling a portion of funds with other recipients for innovative programs.
- Expanding post-secondary programs offerings at more accessible times/formats.
- Purchase of equipment, etc., must be aligned with and strengthen academic and technical achievement.

The Perkins 2017-2018 allocation will focus on:

- Curriculum alignment to new Career Technical Education Standards adopted by the State Board of Education in May 2005, pending reauthorization of Perkins.
- Personnel to coordinate advisory committees and connection of teachers and students to work-based and school-based learning, including job shadowing and internships.
- Professional development to support Perkins IV outcomes including Tech Prep.
- Personnel, software, printing, and postage to collect data on Perkins IV Core Performance Indicators including a six-month follow-up survey of graduates.
- Instructional software for expansion and modernization of curriculum and instruction.
- Upgrade and modernization of career technical education equipment to support instruction in targeted programs.

The District will also annually report on progress toward meeting Perkins IV Secondary Core Indicators, including:

- Academic Attainment - Reading Language Arts - CAASPP
- Academic Attainment – Mathematics - CAASPP
- Technical Skills Attainment
- Secondary School Diploma
- Student Graduation Rates
- Secondary Placement
- Nontraditional participation and nontraditional completion

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

CONSENT CALENDAR NO. 10

TO: Board of Education

FROM: Winfred B. Roberson Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Deb Rinder, Executive Director, Educational Services

SUBJECT: **Approval of Course of Study Outline for Use in Middle Schools
in the Area of Career Technical Education**

The Superintendent recommends that the Board of Education approve the course of study outline for use in middle schools in the area of Career Technical Education (Careers in Education).

The course of study outline is submitted for approval by the Board of Education. The course outline has been reviewed for content and evaluated by members of the Career Technical Education Curriculum Study Committee. The Secondary Education Council has reviewed the information and made a recommendation of the approval of the course outline to the Board of Education.

MIDDLE SCHOOLS

Department: Career Technical Education

Course Title: Intro to Careers in Education

Grade Level(s): 6-8

Course Credits: 10

Length of Course: Year

Recommended Prerequisite: None

Course Overview: Intro to Careers in Education is a preview course that leads to the sequence that provides instruction in the eight content areas of the

Child Development and Education Pathway. The focus is on preparing students for a career in education. Instruction is in the content area of child development and guidance; consumer education; family and human development; and education. This course prepares students to understand a child's physical, mental, emotional, and social growth and development throughout the ages, as well as provide for their care and guidance. Instruction includes families and parenting skills; prenatal development; studying and understanding children; health and safety; guidance and discipline; playing and learning; changes that affect children; and careers in education. This course provides a solid foundation for any career that involves working with children, including child care and education.

Glendale Unified School District

Middle School

(Meeting date will be typed in after Board approval)

Department: CTE

Course Title: Intro to Careers in Education

Course Code:

Grade Level(s): 6-8

Course Credits: 10

Length of Course: Year

Recommended
Prerequisite: None

Recommended
Textbook: Boyd, Denise Roberts, and Helen L. Bee. *The Developing Child*. Pearson Education, 2013. ISBN-13: 978-0205256020

Course Overview: Intro to Careers in Education is a preview course that leads to the sequence that provides instruction in the eight content areas of the Child Development and Education Pathway. The focus is on preparing students for a career in education. Instruction is in the content area of child development and guidance; consumer education; family and human development; and education. This course prepares students to understand a child's physical, mental, emotional, and social growth and development throughout the ages, as well as provide for their care and guidance. Instruction includes families and parenting skills; prenatal development; studying and understanding children; health and safety; guidance and discipline; playing and learning; changes that affect children; and careers in education. This course provides a solid foundation for any career that involves working with children, including child care and education.

Course Content:

Semester 1

Unit 1: Families & Parenting Skills

(4 weeks)

Standards

Common Core Writing Standards: 11-12.5, 11-12.6, 11-12.7, 11-12.9

California Anchor Standards for Career Ready Practice: 2.0, 4.0, 5.0, 9.0

Child Development Pathway: A10.0, A10.5, A10.5.1, A10.5.2 Education Pathway: C9.0

- A. Students will summarize the decisions and responsibilities involved in parenting in various cultures. Students will identify the parenting skills needed by those who care for children. They will describe the responsibilities of a conscientious babysitter.
- B. Family Reflection: Interview a parent and grandparent on what the cultural and societal norms were for parenting as well as what they did to prepare as parents.

Unit 2: Prenatal Development

(4 weeks)

Standards

Common Core Writing Standard: 11-12.5, 11-12.6, 11-12.7, 11-12.9

California Anchor Standards for Career Ready Practice: 2.0, 4.0, 5.0, 9.0

Child Development Pathway: A5.0, A5.1, A5.2 Education Pathway: C5.0

- A. Students will describe and identify the stages of pregnancy, from conception through birth, and the implications of environment and heredity on the health and well-being of a child. They will be assessed via lecture, close reading of informational text, scholarly articles, instructional videos, and group/class discussion.
- B. Prenatal Timeline: Each student will be assigned a timeline, where they list the progress of prenatal development at each stage with images of the fetus.

Unit 3: Studying & Understanding Children

(6 weeks)

Standards

Common Core Writing Standard: 11-12.5, 11-12.6, 11-12.7, 11-12.9

California Anchor Standards for Career Ready Practice: 2.0, 4.0, 5.0, 9.0

Child Development Pathway: A7.0, A7.1, A7.2, A7.3 Education Pathway: C5.0

- A. Students will explain the importance of studying child growth and development from infancy through adolescence. They will list the benefits of studying child growth and development. Students will identify the stages, areas, and principles of child growth & development. They will discuss the factors that are important to the optimum development of young children and apply major accepted theories and principles within the realm of child development. They will be assessed via lecture, close reading of informational text, scholarly articles, instructional videos, and group/class discussion.
- B. Research Project: Students will research and describe major principles and theories of

human development and growth and create a timeline. Students will include images of the theorist (Erikson, Piaget, Skinner, Maslow, Kohlberg, Gardner, Vygotsky) and information about their personal life and theory.

Unit 4: Guidance & Discipline

(4 weeks)

Standards

Common Core Writing Standard: 11-12.5, 11-12.6, 11-12.7, 11-12.9

California Anchor Standards for Career Ready Practice: 2.0, 4.0, 5.0, 9.0

Child Development Pathway: A6.0, A6.1, A6.2, A6.3, A6.4 Education Pathway: C6.0

- A. Students will explain positive guidance and discipline techniques that promote feelings of self-worth as they apply to the developmental stages of children. They will explain the difference among guidance, discipline, and punishment. Students will discuss the importance of setting developmentally appropriate expectations. They will identify and use appropriate and positive child guidance and discipline techniques via lecture, close reading of informational text, scholarly articles, instructional videos, and group/class discussion.
- B. Matching Game: Students in pairs will match the behavior to the method of discipline and explain why it is developmentally appropriate for the child according to the scenario.

Semester 2

Unit 5: Playing & Learning

(6 weeks)

Standards

Common Core Writing Standard: 11-12.5, 11-12.6, 11-12.7, 11-12.9

California Anchor Standards for Career Ready Practice: 2.0, 4.0, 5.0, 9.0

Child Development Pathway: A8.0, A11.0, A12.0 Education Pathway: C7.0, C10.0, C11.0, C12.0

- A. Students will demonstrate an understanding of the value and methods of providing infants, children, and adolescents with play and developmentally appropriate learning activities. They will explain how play and learning activities contribute to the growth and development of children. Students will discuss the caregiver's role in play and learning activities. They will play and learning activities that are developmentally appropriate for children of various ages.
- B. Matching Game: Students will group into five areas of development-emotional, physical, intellectual, social and learning goals and five age groups-infant, toddler, preschool, school age, pre-adolescence and adolescence. Students will make index cards and play a match game, matching areas of development goals with age group.

Unit 6: Changes that Affect Children

(4 weeks)

Standards

Common Core Writing Standard: 11-12.5, 11-12.6, 11-12.7, 11-12.9

California Anchor Standards for Career Ready Practice: 2.0, 4.0, 5.0, 9.0

Child Development Pathway: A9.0 Education Pathway: C8.0

- A. Students will describe the adjustments needed to adapt to major life changes throughout the human life cycle. They will describe the family changes that may be experienced by children and discuss how changes may affect children. Students will suggest strategies to help them adapt.
- B. Self-Reflection Paper: Students will explore the changes in their life and write about one specific change that has affected them the most. How and why was that particular event the most memorable? How did the student cope to the changes? What did the adults in their life do to help? What could have been done differently?

Unit 7: Health & Safety

(6 weeks)

Standards

Common Core Writing Standard: 11-12.5, 11-12.6, 11-12.7, 11-12.9

California Anchor Standards for Career Ready Practice: 2.0, 4.0, 5.0, 9.0

Child Development Pathway: A9.0 Education Pathway: C8.0

- A. In this unit, students will summarize the importance of wellness and safety to individual and family health and well-being. They will describe the components of a safe and healthy environment for children; identify common childhood illnesses and accidents and describe ways to prevent them; explain procedures to follow in emergency situations with children; and practice skills needed to safely help children with feeding, bathing, dressing, toileting, and bedtime routines.
- B. Menu Project: Student will research, investigate and synthesis information about nutrition and safety requirements to create a day-long menu (breakfast, lunch and, dinner) for a child of a designated age. The will research and investigate the USDA's MyPlate, the nutritional information for each item on the meal, as well as any safety issues a food may present for that age group.

Unit 8: Careers in Education/Portfolio

(4 weeks)

Standards

Common Core Writing Standard: 11-12.5, 11-12.6, 11-12.7, 11-12.9

California Anchor Standards for Career Ready Practice: 2.0, 4.0, 5.0, 9.0

Child Development Pathway: A1.0 Education Pathway: C1.0

- A. Students will explore and research different careers in education, including child care

workers and teachers. They will pick one career to investigate more in-depth and present their findings.

- B. Team Research & Presentation: Using a project based learning model, students will work in pairs to produce a multimedia presentation (video, powerpoint or other multimedia) in which they have conducted research, investigation, synthesized information, and addressed questions regarding employment projections, work setting and environment, work population, salary range and educational requirements with regard to careers of their choice in the field of working with children.

Additional Recommended Materials - none

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

CONSENT CALENDAR NO. 11

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services
Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Approval of Revisions to Board Policies Relating to Students-
Attendance and Business and Noninstructional Operations**

The Superintendent recommends that the Board of Education approve revisions to Board Policies (BP) BP 5112.1 (Exemptions from Attendance) and BP 3260 (Fees and Charges) as recommended by the California School Boards Association and to comply with Education Code and federal and state laws.

BP 5112.1 – Exemptions from Attendance

CSBA Update July 2008
Last GUSD Update January 2003

After a review of Board Policies as they relate to Attendance, staff is recommending to update BP 5112.1 Exemptions from Attendance to reflect CSBA language and legal references.

BP 3260 – Fees and Charges

CSBA Update: March 2017
Last GUSD Update: February 2003

The policy is being updated to reflect a California Department of Education (CDE) management advisory regarding the prohibition against requiring parent/guardian volunteer hours or payment as a condition of the student's enrollment or participation in educational activities; and to comply with Education Code and federal and state laws.

Upon approval of the policies, updates to the accompanying Administrative Regulation will be made as needed following current District procedures.

Students - Attendance

Exemptions from Attendance

Each student between the ages of 6 and 18 shall be subject to compulsory full-time education. (Education Code 48200)

However, the Superintendent or designee may grant exemptions from compulsory attendance to a student as allowed by law and in the best interest of the student. Exemptions shall not be used to remove a student from the school for disciplinary purposes.

As needed, the Superintendent or designee may require a student or his/her parent/guardian to submit written documentation that the student fulfills one of the conditions specified in law and administrative regulation for which exemption is authorized.

Legal Reference: Education Code, Sections 33190; 46100-46147; 46170; 48200; 48341; 48400-48454; 48800-48802; 49110-49119; 49130-49135
Labor Code Sections 1285-1312; 1390-1399
Code of Regulations, Title 5, Section 11522
United States Code, Title 20, Sections 1681-1688
United States Code, Title 29, Section 794
Code of Federal Regulations, Title 34, Section 106.40
Court Decisions: Thomas v. Atascadero Unified School District, (1987) 662 F. Supp. 342

Policy Adopted: 08/01/1966

Policy Amended: 06/03/1968; 02/20/1979; 07/02/1985; 05/21/1996; 01/14/2003; 10/03/2017

Formally BP 5140

Business and Noninstructional Operations

Fees and Charges

The Board of Education recognizes its responsibility to ensure that books, materials, equipment, supplies, and other resources necessary for students' participation in the district's educational program are made available to them at no cost.

No student shall be required to pay a fee, deposit, or other charge for his/her participation in an educational activity which constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities. (Education Code 49010, 49011; 5 CCR 350)

As necessary, the Board may approve fees, deposits, and other charges which are specifically authorized by law. When approving such fees, deposits, or charges, establishing fee schedules, or determining whether waivers or exceptions should be granted, the Board shall consider relevant data, including the socioeconomic conditions of district students' families and their ability to pay.

The prohibition against student fees shall not restrict the district from soliciting for donations, participating in fundraising activities, or providing prizes or other recognition for participants in such activities and events. The Superintendent or designee shall emphasize that participation of students, parents/guardians, district employees, volunteers, or educational or civic organizations in such activities and events is voluntary. The district shall not offer or award to a student any course credit or privileges related to educational activities in exchange for voluntary donations or participation in fundraising activities by or on behalf of the student. It also shall not remove or threaten to remove from a student any course credit or privileges related to educational activities, or otherwise discriminate against the student, due to a lack of voluntary donations or participation in fundraising activities by or on behalf of the student.

The Superintendent or designee may provide information or professional development opportunities to administrators, teachers, and other personnel regarding permissible fees.

Complaints

A complaint alleging district noncompliance with the prohibition against requiring student fees, deposits, or other charges shall be filed in accordance with the district's procedures in BP/AR 1312.3 - Uniform Complaint Procedures. (Education Code 49013)

If, upon investigation, the district finds merit in the complaint, the Superintendent or designee shall recommend and the Board shall adopt an appropriate remedy to be provided to all affected students and parents/guardians in accordance with 5 CCR 4600.

Business and Noninstructional Operations

Fees and Charges

Information related to the prohibition against requiring students to pay fees for participation in an educational activity shall be included in the district's annual notification of uniform complaint procedures to be provided to all students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 49013)

Legal Reference: Education Code Sections: 8239, 8250, 8263, 8422, 8482.6, 8760, 8774, 17453.1, 17551, 19910-19911, 32033, 32221, 32390, 35330-35332, 35335, 38080, 38086.1, 38120, 39801.5, 39807.5, 39837, 48050, 48052, 48904, 49010-49013, 49065, 49066, 49091.14, 51810-51815, 52612, 52613, 56504, 60410
Government Code: 6253
California Constitution: Article 9, Section 5
Code of Regulations, Title 5 Sections: 350; 4600-4687
United States Code, Title 8 Section 1184

Policy Approved: 07/03/2001

Policy Amended: 02/04/2003; 10/03/2017

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

CONSENT CALENDAR NO. 12

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Mary Mason, Director, Teaching & Learning

SUBJECT: Approval of Services Agreement with Pearson Education

The Superintendent recommends that the Board of Education approve the services agreement between Glendale Unified School District and Pearson Education in the amount of \$39,000 to provide training to elementary K-5 Teachers for enVision Mathematics.

GUSD elementary teachers have begun the transition to a new mathematics program this school year after completing a successful pilot process last year. In order to deepen teacher understanding of all the facets and components of this new program, the Teaching and Learning team is supporting this process by planning a series of two trainings for all elementary K-5 teachers to explore this new curriculum. Pearson enVision presenters will conduct the training.

The first training date for this new adoption was held on either Monday, June 5, 2017 or Monday, August 14, 2017, as teachers were given the choice to attend right after the last school year concluded or at the beginning of the new school year. This initial training was complimentary with the adoption. The cost for the subsequent training day, \$39,900, reflects a 10% discount from the publisher and will be funded by the Educational Services budget. Substitutes are not needed as this training will be conducted on the District professional development day, Friday, October 27, 2017.

CONSULTANT SERVICES AGREEMENT

This AGREEMENT is made and entered into this 4th day of October in the year 2017, between the Glendale Unified School District, hereinafter referred to as (“DISTRICT”), and **PEARSON EDUCATION**, hereinafter referred to as “CONTRACTOR”. The DISTRICT and the CONTRACTOR are sometimes referred to herein as a “PARTY” and collectively as the “PARTIES”. This AGREEMENT is made with reference to the following facts:

WHEREAS, DISTRICT desires to obtain the following specialized services and/or advice: **PEARSON EDUCATION**, hereinafter referred to as the “PROJECT”; and

WHEREAS, CONTRACTOR has indicated its willingness and commitment to provide its specialized services and/or advice to the DISTRICT on the terms hereafter set forth in this AGREEMENT.

NOW, THEREFORE, the PARTIES hereto agree that the above recitals are true and correct, and further as follows:

ARTICLE I SCOPE AND SERVICES AND RESPONSIBILITIES

1. Services to be Provided by the CONTRACTOR. The CONTRACTOR shall provide to the DISTRICT on the terms set forth herein all the services articulated in the CONTRACTOR’s proposal which is attached hereto and incorporated herein as **EXHIBIT “A”** (the “CONTRACTOR’s WORK PLAN”). In the event of a discrepancy, inconsistency, or other difference between the terms of the CONTRACTOR’s WORK PLAN with this AGREEMENT, the PARTIES agree that the terms of this AGREEMENT shall govern and be controlling.

2. Contract Term. The effective period of this AGREEMENT is to be from July 01, 2017 through June 30, 2018 (the “Period of Performance”). The CONTRACTOR shall provide all services required herein by the end of the Period of Performance.

3. CONTRACTOR shall not change any of the key personnel without prior written approval by the DISTRICT, unless said personnel cease to be employed by CONTRACTOR. Any costs associated with reassignment of personnel shall be borne exclusively by CONTRACTOR and CONTRACTOR shall not charge the DISTRICT for the cost of training or “bringing up to speed” replacement personnel.

4. CONTRACTOR represents that the CONTRACTOR has no existing interest and will not acquire any interest, direct or indirect, which would create a conflict of interest in violation of any applicable laws, and that no person having any such interest shall be employed by CONTRACTOR.

ARTICLE II COMPENSATION TO THE CONTRACTOR

1. The DISTRICT shall compensate the CONTRACTOR as follows:

a. The DISTRICT agrees to pay the CONTRACTOR in accordance with the fee, rate and/or price schedule information set forth in **EXHIBIT “A”** for the services performed pursuant to this AGREEMENT. In no event shall the total payment to CONTRACTOR exceed **Thirty Nine Thousand Nine Hundred Dollars and 00/100 cents** (\$39, 900) for performing the services required by this AGREEMENT and **EXHIBIT “A”**.

b. CONTRACTOR shall invoice costs monthly, or another periodic basis approved by the DISTRICT, for the services provided pursuant to this AGREEMENT from the time the CONTRACTOR begins work on the PROJECT. All costs must be supported by an invoice, receipt, or other acceptable documentation as determined by the DISTRICT.

c. Except as expressly provided herein, CONTRACTOR agrees that no other compensation, fringe benefits, or other remuneration is due to CONTRACTOR by the DISTRICT for services rendered under this AGREEMENT. CONTRACTOR shall not apply for or receive statutory benefits available to employees of the DISTRICT because CONTRACTOR is not an employee of the DISTRICT; rather, CONTRACTOR is operating under a personal services agreement pursuant to 45103.1(b)(2) and has only the rights defined by this AGREEMENT.

2. The CONTRACTOR shall submit one (1) invoice monthly to the DISTRICT for the fees incurred during the billing period and reimbursable expenses (if any). Invoices for fees must reflect the date of the service, identify the individual performing the service, state the hours worked and rate charged, and describe the service performed. Invoices requesting reimbursement for reimbursable expenses incurred during the billing period must clearly list items for which reimbursement is being requested and be accompanied by proper documentation (e.g. receipts, invoices) including a copy of the DISTRICT's authorization notice for invoiced item(s). The DISTRICT shall make payment to the CONTRACTOR of the approved invoiced amount within forty-five (45) days of the DISTRICT's receipt of the approved invoice.

3. The DISTRICT may withhold, or on account of subsequently discovered evidence, nullify the whole or a part of any payment to such extent as may be necessary to protect the DISTRICT from loss, including costs and attorneys' fees, on account of: (1) defective or deficient work product not remedied; (2) failure of the CONTRACTOR to make payments properly to its employees or subconsultants; or (3) failure of CONTRACTOR to perform its services in a timely manner so as to conform to the PROJECT schedule or other time constraints.

ARTICLE III **REIMBURSABLE EXPENSES**

1. CONTRACTOR shall not be entitled to any "reimbursable expenses" without prior written approval by the DISTRICT.

ARTICLE IV **TERMINATION**

1. This AGREEMENT may be terminated by either PARTY upon fourteen (14) days written notice to the other PARTY in the event of a substantial failure of performance by such other PARTY, including insolvency of CONTRACTOR; or if the DISTRICT should decide to abandon or indefinitely postpone the PROJECT.

2. In the event of a termination based upon abandonment or postponement by DISTRICT, the DISTRICT shall pay to the CONTRACTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of the abandonment or postponement plus any sums due the CONTRACTOR for Board approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and to complete and incomplete drawings and other documents whether delivered to the DISTRICT or in

the possession of the CONTRACTOR.

3. In the event a termination for cause is determined to have been made wrongfully or without cause, then the termination shall be treated as a termination for convenience in accordance with Article IV, Paragraph 4 below, and CONTRACTOR shall have no greater rights than it would have had if a termination for convenience had been effected in the first instance. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by CONTRACTOR.

4. This AGREEMENT may be terminated without cause by DISTRICT upon twenty (20) days written notice to the CONTRACTOR. In the event of a termination without cause, the DISTRICT shall pay to the CONTRACTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of notice of termination plus any sums due the CONTRACTOR for Board approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and to other documents whether delivered to the DISTRICT or in the possession of the CONTRACTOR.

5. In the event of a dispute between the PARTIES as to performance of the work or the interpretation of this AGREEMENT, or payment or nonpayment for work performed or not performed, the PARTIES shall attempt to resolve the dispute. Pending resolution of this dispute, CONTRACTOR agrees to continue the work diligently to completion. If the dispute is not resolved, CONTRACTOR agrees it will neither rescind the AGREEMENT nor stop the progress of the work, but CONTRACTOR's sole remedy shall be to submit such controversy to determination by a court having competent jurisdiction of the dispute, after the PROJECT has been completed, and not before. The PARTIES may agree in writing to submit any dispute between the PARTIES to arbitration. The DISTRICT agrees to pay the CONTRACTOR the undisputed amounts due under this AGREEMENT.

6. THE PARTIES UNDERSTAND AND AGREE THAT ARTICLE IV OF THIS AGREEMENT SHALL GOVERN ALL TERMINATION RIGHTS AND PROCEDURES BETWEEN THE PARTIES. ANY TERMINATION PROVISION THAT IS ATTACHED TO THIS AGREEMENT AS AN EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE PARTIES.

ARTICLE V **ADDITIONAL CONTRACTOR SERVICES**

1. CONTRACTOR shall notify the DISTRICT in writing of the need for additional services required due to circumstances beyond the CONTRACTOR's control. CONTRACTOR shall obtain written authorization from the DISTRICT before rendering such services. The DISTRICT may require CONTRACTOR to perform additional services which are, in the DISTRICT's discretion, necessary. Compensation for such services shall be negotiated and approved in writing by the DISTRICT.

ARTICLE VI **ACCOUNTING RECORDS OF THE CONTRACTOR**

1. Records of the CONTRACTOR's direct personnel and reimbursable expenses pertaining to any extra services provided by the CONTRACTOR, which are in addition to those services already required by this AGREEMENT, and any records of accounts between the DISTRICT and CONTRACTOR shall be kept on a generally recognized accounting basis and shall be available to the DISTRICT or DISTRICT's authorized representative at mutually convenient times.

ARTICLE VII
REPORTS AND/OR OTHER DOCUMENTS

CONTRACTOR retains ownership of and all intellectual property rights in and to its software, documentation, training materials, and so forth, including any enhancements of or derivatives thereto. DISTRICT will obtain a license to use, but not ownership of, any of these materials supplied by CONTRACTOR. CONTRACTOR acknowledges that any DISTRICT data (e.g., student data) provided to CONTRACTOR will belong to the DISTRICT,

ARTICLE VIII
INDEMNITY & INSURANCE

1. To the fullest extent permitted by law, CONTRACTOR agrees to indemnify, and hold DISTRICT entirely harmless from all liability arising out of:

a. Workers' Compensation and Employers Liability: Claims under Workers' Compensation acts and other employee benefit acts with respect to CONTRACTOR's employees arising out of CONTRACTOR's work under this AGREEMENT; and

b. General Liability: Liability for damages for (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising under either (1), (2), or (3) above, sustained by the CONTRACTOR or the DISTRICT, or any person, firm or corporation employed by the CONTRACTOR or the DISTRICT upon or in connection with the PROJECT, except for liability resulting from the sole or active negligence, or willful misconduct of the DISTRICT, its officers, employees, agents or independent consultants who are directly employed by the DISTRICT;

c. Professional Liability: Any loss, injury to or death of persons or damage to property caused by any negligent act or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm or corporation including the DISTRICT, arising out of, or in any way connected with the services performed by CONTRACTOR in accordance with this AGREEMENT, including injury or damage either on or off DISTRICT property; but not for any loss, injury, death or damages caused by the sole or active negligence, or willful misconduct of the DISTRICT.

d. The CONTRACTOR, at its own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings, arising out of Article VIII, Paragraphs 1 (a) and (b) above, that may be brought or instituted against the DISTRICT, its officers, agents or employees, on any such claim or liability by any third party resulting from negligence or willful misconduct by the CONTRACTOR, and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

e. THE PARTIES UNDERSTAND AND AGREE THAT ARTICLE VIII, SECTION 1 OF THIS AGREEMENT SHALL BE THE SOLE INDEMNITY, AS DEFINED BY CALIFORNIA CIVIL CODE §2772, GOVERNING THIS AGREEMENT. ANY OTHER

INDEMNITY THAT IS ATTACHED TO THIS AGREEMENT AS AN EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE PARTIES.

f. ANY ATTEMPT TO LIMIT THE CONTRACTOR'S LIABILITY TO THE DISTRICT IN AN ATTACHED EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE DISTRICT AND THE CONTRACTOR. IN NO EVENT SHALL THE CONTRACTOR'S LIABILITY BE LIMITED TO ANY AMOUNT INCLUDING, BUT NOT LIMITED TO, THE AMOUNT OF FEES RECEIVED BY THE CONTRACTOR FOR PERFORMING SERVICES RELATED TO THIS AGREEMENT.

2. CONTRACTOR shall purchase and maintain policies of insurance with an insurer or insurers, qualified to do business in the State of California which will protect CONTRACTOR and DISTRICT from claims which may arise out of or result from CONTRACTOR's actions or inactions relating to the AGREEMENT, whether such actions or inactions be by themselves or by any subconsultant or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:

a. The CONTRACTOR shall carry Workers' Compensation and Employers Liability Insurance in accordance with the laws of the State of California. However, such amount shall not be less than ONE MILLION DOLLARS (\$1,000,000).

b. Commercial general and auto liability insurance with limits of not less than ONE MILLION DOLLARS (\$1,000,000) limit, bodily injury and property damage liability per occurrence, including:

1. Owned, non-owned and hired vehicles;
2. Blanket contractual;
3. Broad form property damage;
4. Products/completed operations; and
5. Personal injury.

c. Professional liability insurance, including contractual liability, with limits of ONE MILLION DOLLARS (\$1,000,000), per claim. Such insurance shall be maintained during the term of this AGREEMENT and renewed for a period of at least one (1) year thereafter. In the event that CONTRACTOR subcontracts any portion of CONTRACTOR's duties, CONTRACTOR shall require any such subconsultant to purchase and maintain insurance coverage as provided in this subparagraph. Failure to maintain professional liability insurance is a material breach of this AGREEMENT and grounds for immediate termination.

d. The Commercial General Liability policy of insurance required in this Article shall name DISTRICT and its officers, agents and employees as additional insureds; shall state that, with respect to the operations of CONTRACTOR hereunder, such policy is primary and any insurance carried by DISTRICT is excess and non-contributory with such primary insurance; and, shall waive all rights of subrogation. CONTRACTOR shall notify DISTRICT in the event of cancellation, or failure to renew, each policy. Prior to commencing work, CONTRACTOR shall deliver to DISTRICT certificates of insurance as evidence of compliance with the requirements herein. In the event CONTRACTOR fails to secure or maintain any policy of insurance required hereby, DISTRICT may, at its sole discretion, secure such policy of insurance in the name of and for the account of

CONTRACTOR, and in such event CONTRACTOR shall reimburse DISTRICT upon demand for the cost thereof.

ARTICLE IX
MISCELLANEOUS

1. CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that CONTRACTOR and all of CONTRACTOR's employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of CONTRACTOR's employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of any applicable prevailing wages and all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes for the respective CONTRACTOR's employees.

2. Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of any third party against either the DISTRICT or CONTRACTOR.

3. This AGREEMENT shall be governed by the laws of the State of California.

4. The rule of construction that any ambiguities are to be resolved against the drafting PARTY shall not be employed in the interpretation of this AGREEMENT. It is expressly understood and agreed that the PARTIES to this AGREEMENT have participated equally, or have had equal opportunity to participate, in the drafting hereof.

5. Time is of the essence with respect to all provisions of this AGREEMENT.

6. If either PARTY becomes involved in litigation arising out of this AGREEMENT or the performance thereof, each PARTY shall bear its own litigation costs and expenses, including reasonable attorney's fees.

7. This AGREEMENT may be executed in any number of counterparts, each of which shall be deemed an original, and the counterparts shall constitute one and the same instrument, all of which shall be sufficient evidence of this AGREEMENT.

8. **Confidentiality:** The CONTRACTOR shall not disclose or permit the disclosure of any confidential information, except to its agents, employees and other consultants who need such confidential information in order to properly perform their duties relative to this AGREEMENT.

9. **Severability:** If any portion of this AGREEMENT is held as a matter of law to be unenforceable, the remainder of this AGREEMENT shall be enforceable without such provisions.

10. **Notices:** All notices or demands to be given under this AGREEMENT by either PARTY to the other shall be in writing and given either by: (a) personal service; or (b) by U.S. Mail, mailed either by registered, overnight, or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the fifth day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either PARTY may be changed by

written notice given in accordance with the notice provisions of this Paragraph. At the date of this AGREEMENT, the addresses of the PARTIES are as follows:

To the DISTRICT:

Attn: Dr. Kelly King
223 N. Jackson St., Glendale, CA 91206
Telephone: 818-241-3111
Facsimile: 818-543-0716

To the CONTRACTOR:

Attn: Pearson Education
P.O. Box 6820, Chandler, AZ 85246
Telephone: 800-848-9500
Facsimile: 877-260-2530

11. Pursuant to and in accordance with the provisions of Government Code section 8546.7 or any amendments thereto, all books, records and files of CONTRACTOR, or any subconsultant connected with the performance of this AGREEMENT involving the expenditure of public funds in excess of Ten Thousand Dollars (\$10,000), including, but not limited to the administration thereof, shall be subject to the examination and audit of the State Auditor General of the State of California, at the request of DISTRICT or as a part of any audit of DISTRICT, for a period of three (3) years after final payment is made under this AGREEMENT. CONTRACTOR shall preserve and cause to be preserved such books, records and files for the audit period.

12. Prevailing Wages: If applicable and required, CONTRACTOR shall pay, and shall cause all subconsultants of every tier to pay, not less than the specified prevailing wage rates, to the extent applicable, to all workers employed to perform work or Services under this AGREEMENT. CONTRACTOR shall fully indemnify and defend the DISTRICT from any claims arising from CONTRACTOR's failure to meet and prevailing wage requirements.

13. Education Code Section 45125.1: During the entire term of this AGREEMENT, CONTRACTOR shall fully comply with the provision of Education Code sections 45125.1 (Fingerprinting Requirements), when it is determined that the CONTRACTOR will have contract with pupils in the performance of services under this AGREEMENT. To demonstrate compliance with this provision, DISTRICT shall provide a Background Investigation Certification form, which shall be completed and submitted to DISTRICT prior to work on the PROJECT.

14. Compliance with District Policies: CONTRACTOR shall be solely responsible for ensuring CONTRACTOR's employees and subconsultants, if any, comply with all applicable DISTRICT policies related to the PROJECT, including but not limited to, the DISTRICT's tobacco, alcohol, and drug free policy and all applicable anti-discrimination policies and laws. CONTRACTOR shall review and familiarize itself and all employees with the DISTRICT's Board Policy to ensure such compliance.

15. Health Screening: CONTRACTOR certifies that all personnel providing services pursuant to this Agreement are adequately screened so as to prevent the assignment of personnel who may pose a threat to the safety and welfare of DISTRICT students or staff, including, but not limited to tuberculosis testing and screening.

16. Exhibits: All Exhibits referenced below and attached hereto shall be deemed incorporated into and made a part of this Agreement by each reference as though fully set forth in each instance in the text hereof:

Exhibit "A": Proposal
Exhibit "B": Certification Regarding Background Checks

17. This AGREEMENT is not a valid or enforceable obligation against the DISTRICT until approved or ratified by motion of the Governing Board of the DISTRICT duly passed and adopted and shall be governed by and construed in accordance with the laws of the State of California.

The PARTIES, through their authorized representatives, have executed this AGREEMENT as of the day and year first written above.

PEARSON EDUCATION

By

Print Name: Matt Stricker

Title: VP Operations

Date

GLENDALE UNIFIED SCHOOL DISTRICT

By

Print Name Dr. Kelly King

Title Assistant Superintendent

Date _____

EXHIBIT "A"

enVision Math PD

Price Quote Summary

Solution	Base Amount	Discount %	Discount \$	Total
Scott Foresman-Addison Wesley™ enVisionMATH® for Professional	\$ 42,000.00	5.00%	\$2,100.00	\$ 39,900.00
Solution Subtotal	\$ 42,000.00	5.00 %	\$ 2,100.00	\$ 39,900.00
Shipping & Handling			\$ 0.00	
Total			\$ 39,900.00	

Price Quote Detail

ISBN13	Solution	Unit Price	Quantity	Base Amount	Discount %	Discount	Total Price
Scott Foresman-Addison Wesley™ enVisionMATH® for Professional Development							
enVisionmath2.0 Professional Development ©2016 - Product Activation / Implementation Essentials							
0000000121760	ENVISIONMATH2.0 K-5 COMMON CORE ©2016: PROGRAM IMPLEMENTATION ESSENTIALS	\$2,800.00	15	\$42,000.00	5.00%	\$2,100.00	\$39,900.00
enVisionmath2.0 Professional Development ©2016 - Product Activation / Implementation Essentials Subtotal				\$ 42,000.00	5.00%	\$ 2,100.00	\$ 39,900.00
Scott Foresman-Addison Wesley™ enVisionMATH® for Professional Development Subtotal				\$ 42,000.00	5.00%	\$ 2,100.00	\$ 39,900.00
Solution Subtotal				\$ 42,000.00	5.00 %	\$ 2,100.00	\$ 39,900.00
Shipping and Handling						\$ 0.00	
Total						\$ 39,900.00	

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

CONSENT CALENDAR NO. 13

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Mary Mason, Director, Teaching & Learning

SUBJECT: **Approval of Services Agreement with Adams Educational Consulting**

The Superintendent recommends that the Board of Education approve the services agreement between Glendale Unified School District and Adams Educational Consulting in the amount of \$30,500 to provide three two-day ELA/ELD workshops and instructional materials for the 2017-2018 school year.

In order to continue to deepen teachers' understanding of all the facets and components of the state standards, the Teaching and Learning team has planned a series of two trainings for all elementary and secondary English and ELD teachers in grades 6-12. Julie Adams, founder of Adams Educational Consulting (AEC) will provide this training for our GUSD teachers.

Julie Adams is an international keynote speaker and educational consultant providing engaging and effective training and coaching to both public and private K-12 schools in the following areas: critical thinking, neuroscience, digital literacy, instructional leadership, content area literacy and writing. Mrs. Adams, a Nationally Board Certified Teacher and Educator of the Year, has taught primary through graduate school, and equips educators with strategies that empower students with the skills necessary for academic success. She was chosen by Linda Darling-Hammond to serve as the Instructional Coach for Stanford New Schools and she collaborates with the National High School Association and the California League of Schools to provide training, coaching and implementation of the California State Standards, PLCs and RTI programs.

Due to the large size of the English and ELD departments and the limit of 50 substitutes each day, it will take six days to train all teachers. Participants at the trainings will be provided a copy of Ms. Adams' book, which includes all her literacy strategies.

Glendale Unified School District
Consent Calendar No. 13
October 3, 2017
Page 2

The cost of for these services, including all materials, is \$30,500. Funds that are not currently being used for the open Secondary ELA/ELD Teacher Specialist position will be used to cover this expense.

CONSULTANT SERVICES AGREEMENT

This AGREEMENT is made and entered into this 4th day of October in the year 20 17, between the Glendale Unified School District, hereinafter referred to as (“DISTRICT”), and **ADAMS EDUCATIONAL CONSULTING**, hereinafter referred to as “CONTRACTOR”. The DISTRICT and the CONTRACTOR are sometimes referred to herein as a “PARTY” and collectively as the “PARTIES”. This AGREEMENT is made with reference to the following facts:

WHEREAS, DISTRICT desires to obtain the following specialized services and/or advice: **ADAMS EDUCATIONAL CONSULTING**, hereinafter referred to as the “PROJECT”; and

WHEREAS, CONTRACTOR has indicated its willingness and commitment to provide its specialized services and/or advice to the DISTRICT on the terms hereafter set forth in this AGREEMENT.

NOW, THEREFORE, the PARTIES hereto agree that the above recitals are true and correct, and further as follows:

ARTICLE I **SCOPE AND SERVICES AND RESPONSIBILITIES**

1. Services to be Provided by the CONTRACTOR. The CONTRACTOR shall provide to the DISTRICT on the terms set forth herein all the services articulated in the CONTRACTOR’s proposal which is attached hereto and incorporated herein as **EXHIBIT “A”** (the “CONTRACTOR’s WORK PLAN”). In the event of a discrepancy, inconsistency, or other difference between the terms of the CONTRACTOR’s WORK PLAN with this AGREEMENT, the PARTIES agree that the terms of this AGREEMENT shall govern and be controlling.

2. Contract Term. The effective period of this AGREEMENT is to be from July 01, 2017 through June 30, 2018 (the “Period of Performance”). The CONTRACTOR shall provide all services required herein by the end of the Period of Performance.

3. CONTRACTOR shall not change any of the key personnel without prior written approval by the DISTRICT, unless said personnel cease to be employed by CONTRACTOR. Any costs associated with reassignment of personnel shall be borne exclusively by CONTRACTOR and CONTRACTOR shall not charge the DISTRICT for the cost of training or “bringing up to speed” replacement personnel.

4. CONTRACTOR represents that the CONTRACTOR has no existing interest and will not acquire any interest, direct or indirect, which would create a conflict of interest in violation of any applicable laws, and that no person having any such interest shall be employed by CONTRACTOR.

ARTICLE II **COMPENSATION TO THE CONTRACTOR**

1. The DISTRICT shall compensate the CONTRACTOR as follows:

a. The DISTRICT agrees to pay the CONTRACTOR in accordance with the fee, rate and/or price schedule information set forth in **EXHIBIT “A”** for the services performed pursuant to this AGREEMENT. In no event shall the total payment to CONTRACTOR exceed **Thirty Thousand Five Hundred Dollars and 00/100 Cents** (**\$30,500**) for performing the services required by this AGREEMENT and **EXHIBIT “A”**.

b. CONTRACTOR shall invoice costs monthly, or another periodic basis approved by the DISTRICT, for the services provided pursuant to this AGREEMENT from the time the CONTRACTOR begins work on the PROJECT. All costs must be supported by an invoice, receipt, or other acceptable documentation as determined by the DISTRICT.

c. Except as expressly provided herein, CONTRACTOR agrees that no other compensation, fringe benefits, or other remuneration is due to CONTRACTOR by the DISTRICT for services rendered under this AGREEMENT. CONTRACTOR shall not apply for or receive statutory benefits available to employees of the DISTRICT because CONTRACTOR is not an employee of the DISTRICT; rather, CONTRACTOR is operating under a personal services agreement pursuant to 45103.1(b)(2) and has only the rights defined by this AGREEMENT.

2. The CONTRACTOR shall submit one (1) invoice monthly to the DISTRICT for the fees incurred during the billing period and reimbursable expenses (if any). Invoices for fees must reflect the date of the service, identify the individual performing the service, state the hours worked and rate charged, and describe the service performed. Invoices requesting reimbursement for reimbursable expenses incurred during the billing period must clearly list items for which reimbursement is being requested and be accompanied by proper documentation (e.g. receipts, invoices) including a copy of the DISTRICT's authorization notice for invoiced item(s). The DISTRICT shall make payment to the CONTRACTOR of the approved invoiced amount within forty-five (45) days of the DISTRICT's receipt of the approved invoice.

3. The DISTRICT may withhold, or on account of subsequently discovered evidence, nullify the whole or a part of any payment to such extent as may be necessary to protect the DISTRICT from loss, including costs and attorneys' fees, on account of: (1) defective or deficient work product not remedied; (2) failure of the CONTRACTOR to make payments properly to its employees or subconsultants; or (3) failure of CONTRACTOR to perform its services in a timely manner so as to conform to the PROJECT schedule or other time constraints.

ARTICLE III **REIMBURSABLE EXPENSES**

1. CONTRACTOR shall not be entitled to any "reimbursable expenses" without prior written approval by the DISTRICT.

ARTICLE IV **TERMINATION**

1. This AGREEMENT may be terminated by either PARTY upon fourteen (14) days written notice to the other PARTY in the event of a substantial failure of performance by such other PARTY, including insolvency of CONTRACTOR; or if the DISTRICT should decide to abandon or indefinitely postpone the PROJECT.

2. In the event of a termination based upon abandonment or postponement by DISTRICT, the DISTRICT shall pay to the CONTRACTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of the abandonment or postponement plus any sums due the CONTRACTOR for Board approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and to complete and incomplete drawings and other documents whether delivered to the DISTRICT or in

the possession of the CONTRACTOR. In the event termination is for a substantial failure of performance, all damages and costs associated with the termination, including increased consultant and replacement consultant costs shall be deducted from payments to the CONTRACTOR.

3. In the event a termination for cause is determined to have been made wrongfully or without cause, then the termination shall be treated as a termination for convenience in accordance with Article IV, Paragraph 4 below, and CONTRACTOR shall have no greater rights than it would have had if a termination for convenience had been effected in the first instance. No other loss, cost, damage, expense or liability may be claimed, requested or recovered by CONTRACTOR.

4. This AGREEMENT may be terminated without cause by DISTRICT upon twenty (20) days written notice to the CONTRACTOR. In the event of a termination without cause, the DISTRICT shall pay to the CONTRACTOR for all services performed and all expenses incurred under this AGREEMENT supported by documentary evidence, including payroll records, and expense reports up until the date of notice of termination plus any sums due the CONTRACTOR for Board approved extra services. In ascertaining the services actually rendered hereunder up to the date of termination of this AGREEMENT, consideration shall be given to both completed work and work in process of completion and to other documents whether delivered to the DISTRICT or in the possession of the CONTRACTOR.

5. In the event of a dispute between the PARTIES as to performance of the work or the interpretation of this AGREEMENT, or payment or nonpayment for work performed or not performed, the PARTIES shall attempt to resolve the dispute. Pending resolution of this dispute, CONTRACTOR agrees to continue the work diligently to completion. If the dispute is not resolved, CONTRACTOR agrees it will neither rescind the AGREEMENT nor stop the progress of the work, but CONTRACTOR's sole remedy shall be to submit such controversy to determination by a court having competent jurisdiction of the dispute, after the PROJECT has been completed, and not before. The PARTIES may agree in writing to submit any dispute between the PARTIES to arbitration. The DISTRICT agrees to pay the CONTRACTOR the undisputed amounts due under this AGREEMENT.

6. THE PARTIES UNDERSTAND AND AGREE THAT ARTICLE IV OF THIS AGREEMENT SHALL GOVERN ALL TERMINATION RIGHTS AND PROCEDURES BETWEEN THE PARTIES. ANY TERMINATION PROVISION THAT IS ATTACHED TO THIS AGREEMENT AS AN EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE PARTIES.

ARTICLE V **ADDITIONAL CONTRACTOR SERVICES**

1. CONTRACTOR shall notify the DISTRICT in writing of the need for additional services required due to circumstances beyond the CONTRACTOR's control. CONTRACTOR shall obtain written authorization from the DISTRICT before rendering such services. The DISTRICT may require CONTRACTOR to perform additional services which are, in the DISTRICT's discretion, necessary. Compensation for such services shall be negotiated and approved in writing by the DISTRICT.

ARTICLE VI **ACCOUNTING RECORDS OF THE CONTRACTOR**

1. Records of the CONTRACTOR's direct personnel and reimbursable expenses pertaining to any extra services provided by the CONTRACTOR, which are in addition to those services already required by this AGREEMENT, and any records of accounts between the DISTRICT and CONTRACTOR shall be kept on a generally recognized accounting basis and shall be available to the DISTRICT or DISTRICT's authorized representative at mutually convenient times.

ARTICLE VII
REPORTS AND/OR OTHER DOCUMENTS

1. The reports and/or other documents that are prepared, reproduced, maintained and/or managed by the CONTRACTOR or CONTRACTOR's consultants in accordance with this AGREEMENT (regardless of medium, format, etc.) shall be and remain the property of the DISTRICT (hereinafter "PROPERTY"). The DISTRICT may provide the CONTRACTOR with a written request for the return of its PROPERTY at any time. Upon CONTRACTOR's receipt of the DISTRICT's written request, CONTRACTOR shall return the requested PROPERTY to the DISTRICT within five (5) calendar days. Failure to comply with any such written request shall be deemed a material breach of this AGREEMENT.

ARTICLE VIII
INDEMNITY & INSURANCE

1. To the fullest extent permitted by law, CONTRACTOR agrees to indemnify, and hold DISTRICT entirely harmless from all liability arising out of:

a. Workers' Compensation and Employers Liability: Any and all claims under Workers' Compensation acts and other employee benefit acts with respect to CONTRACTOR's employees or CONTRACTOR's subconsultant's employees arising out of CONTRACTOR's work under this AGREEMENT; and

b. General Liability: Liability for damages for (1) death or bodily injury to person; (2) injury to, loss or theft of property; (3) any failure or alleged failure to comply with any provision of law or (4) any other loss, damage or expense arising under either (1), (2), or (3) above, sustained by the CONTRACTOR or the DISTRICT, or any person, firm or corporation employed by the CONTRACTOR or the DISTRICT upon or in connection with the PROJECT, except for liability resulting from the sole or active negligence, or willful misconduct of the DISTRICT, its officers, employees, agents or independent consultants who are directly employed by the DISTRICT;

c. Professional Liability: Any loss, injury to or death of persons or damage to property caused by any act, neglect, default or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, including all damages due to loss or theft, sustained by any person, firm or corporation including the DISTRICT, arising out of, or in any way connected with the services performed by CONTRACTOR in accordance with this AGREEMENT, including injury or damage either on or off DISTRICT property; but not for any loss, injury, death or damages caused by the sole or active negligence, or willful misconduct of the DISTRICT.

d. The CONTRACTOR, at its own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings, arising out of Article VIII, Paragraphs 1 (a) and (b) above, that may be brought or instituted against the DISTRICT, its officers, agents or employees, on any such claim or liability, and shall pay or satisfy any judgment that may be rendered against the DISTRICT, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

e. THE PARTIES UNDERSTAND AND AGREE THAT ARTICLE VIII, SECTION 1 OF THIS AGREEMENT SHALL BE THE SOLE INDEMNITY, AS DEFINED BY CALIFORNIA CIVIL CODE §2772, GOVERNING THIS AGREEMENT. ANY OTHER

INDEMNITY THAT IS ATTACHED TO THIS AGREEMENT AS AN EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE PARTIES.

f. ANY ATTEMPT TO LIMIT THE CONTRACTOR'S LIABILITY TO THE DISTRICT IN AN ATTACHED EXHIBIT SHALL BE VOID AND UNENFORCEABLE BETWEEN THE DISTRICT AND THE CONTRACTOR. IN NO EVENT SHALL THE CONTRACTOR'S LIABILITY BE LIMITED TO ANY AMOUNT INCLUDING, BUT NOT LIMITED TO, THE AMOUNT OF FEES RECEIVED BY THE CONTRACTOR FOR PERFORMING SERVICES RELATED TO THIS AGREEMENT.

2. CONTRACTOR shall purchase and maintain policies of insurance with an insurer or insurers, qualified to do business in the State of California and acceptable to DISTRICT which will protect CONTRACTOR and DISTRICT from claims which may arise out of or result from CONTRACTOR's actions or inactions relating to the AGREEMENT, whether such actions or inactions be by themselves or by any subconsultant or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable. The aforementioned insurance shall include coverage for:

a. The CONTRACTOR shall carry Workers' Compensation and Employers Liability Insurance in accordance with the laws of the State of California. However, such amount shall not be less than ONE MILLION DOLLARS (\$1,000,000).

b. Comprehensive general and auto liability insurance with limits of not less than ONE MILLION DOLLARS (\$1,000,000) combined single limit, bodily injury and property damage liability per occurrence, including:

1. Owned, non-owned and hired vehicles;
2. Blanket contractual;
3. Broad form property damage;
4. Products/completed operations; and
5. Personal injury.

c. Professional liability insurance, including contractual liability, with limits of ONE MILLION DOLLARS (\$1,000,000), per claim. Such insurance shall be maintained during the term of this AGREEMENT and renewed for a period of at least five (5) years thereafter and/or at rates consistent with the time of execution of this AGREEMENT adjusted for inflation. In the event that CONTRACTOR subcontracts any portion of CONTRACTOR's duties, CONTRACTOR shall require any such subconsultant to purchase and maintain insurance coverage as provided in this subparagraph. Failure to maintain professional liability insurance is a material breach of this AGREEMENT and grounds for immediate termination.

d. Each policy of insurance required in this Article shall name DISTRICT and its officers, agents and employees as additional insureds; shall state that, with respect to the operations of CONTRACTOR hereunder, such policy is primary and any insurance carried by DISTRICT is excess and non-contributory with such primary insurance; shall state that not less than thirty (30) days written notice shall be given to DISTRICT prior to cancellation; and, shall waive all rights of subrogation. CONTRACTOR shall notify DISTRICT in the event of material change in, or failure to renew, each policy. Prior to commencing work, CONTRACTOR shall deliver to DISTRICT certificates of insurance as evidence of compliance with the requirements herein. In the event CONTRACTOR fails to secure or maintain any policy of insurance required hereby, DISTRICT may, at its sole discretion, secure such policy of insurance in the name of and for the account of

CONTRACTOR, and in such event CONTRACTOR shall reimburse DISTRICT upon demand for the cost thereof.

ARTICLE IX
MISCELLANEOUS

1. CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that CONTRACTOR and all of CONTRACTOR's employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of CONTRACTOR's employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of any applicable prevailing wages and all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes for the respective CONTRACTOR's employees.

2. Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of any third party against either the DISTRICT or CONTRACTOR.

3. This AGREEMENT shall be governed by the laws of the State of California.

4. The rule of construction that any ambiguities are to be resolved against the drafting PARTY shall not be employed in the interpretation of this AGREEMENT. It is expressly understood and agreed that the PARTIES to this AGREEMENT have participated equally, or have had equal opportunity to participate, in the drafting hereof.

5. Time is of the essence with respect to all provisions of this AGREEMENT.

6. If either PARTY becomes involved in litigation arising out of this AGREEMENT or the performance thereof, each PARTY shall bear its own litigation costs and expenses, including reasonable attorney's fees.

7. This AGREEMENT may be executed in any number of counterparts, each of which shall be deemed an original, and the counterparts shall constitute one and the same instrument, all of which shall be sufficient evidence of this AGREEMENT.

8. Confidentiality: The CONTRACTOR shall not disclose or permit the disclosure of any confidential information, except to its agents, employees and other consultants who need such confidential information in order to properly perform their duties relative to this AGREEMENT.

9. Severability: If any portion of this AGREEMENT is held as a matter of law to be unenforceable, the remainder of this AGREEMENT shall be enforceable without such provisions.

10. Notices: All notices or demands to be given under this AGREEMENT by either PARTY to the other shall be in writing and given either by: (a) personal service; or (b) by U.S. Mail, mailed either by registered, overnight, or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the fifth day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either PARTY may be changed by

written notice given in accordance with the notice provisions of this Paragraph. At the date of this AGREEMENT, the addresses of the PARTIES are as follows:

To the DISTRICT:

To the CONTRACTOR:

Attn: Dr. Kelly King
223 N. Jackson St., Glendale, CA 91206
Telephone: 818-241-3111
Facsimile: 818-543-0716

Attn: Adams Educational Consulting
2249 Wild Plains Circle, Rocklin, CA 95765
Telephone: 530-356-7140
Email: effectiveteaching@sbcglobal.net

11. Pursuant to and in accordance with the provisions of Government Code section 8546.7 or any amendments thereto, all books, records and files of CONTRACTOR, or any subconsultant connected with the performance of this AGREEMENT involving the expenditure of public funds in excess of Ten Thousand Dollars (\$10,000), including, but not limited to the administration thereof, shall be subject to the examination and audit of the State Auditor General of the State of California, at the request of DISTRICT or as a part of any audit of DISTRICT, for a period of three (3) years after final payment is made under this AGREEMENT. CONTRACTOR shall preserve and cause to be preserved such books, records and files for the audit period.

12. Prevailing Wages: If applicable and required, CONTRACTOR shall pay, and shall cause all subconsultants of every tier to pay, not less than the specified prevailing wage rates, to the extent applicable, to all workers employed to perform work or Services under this AGREEMENT. CONTRACTOR shall fully indemnify and defend the DISTRICT from any claims arising from CONTRACTOR's failure to meet and prevailing wage requirements.

13. Education Code Section 45125.1: During the entire term of this AGREEMENT, CONTRACTOR shall fully comply with the provision of Education Code sections 45125.1 (Fingerprinting Requirements), when it is determined that the CONTRACTOR will have contract with pupils in the performance of services under this AGREEMENT. To demonstrate compliance with this provision, DISTRICT shall provide a Background Investigation Certification form, which shall be completed and submitted to DISTRICT prior to work on the PROJECT.

14. Compliance with District Policies: CONTRACTOR shall be solely responsible for ensuring CONTRACTOR's employees and subconsultants, if any, comply with all applicable DISTRICT policies related to the PROJECT, including but not limited to, the DISTRICT's tobacco, alcohol, and drug free policy and all applicable anti-discrimination policies and laws. CONTRACTOR shall review and familiarize itself and all employees with the DISTRICT's Board Policy to ensure such compliance.

15. Health Screening: CONTRACTOR certifies that all personnel providing services pursuant to this Agreement are adequately screened so as to prevent the assignment of personnel who may pose a threat to the safety and welfare of DISTRICT students or staff, including, but not limited to tuberculosis testing and screening.

16. Exhibits: All Exhibits referenced below and attached hereto shall be deemed incorporated into and made a part of this Agreement by each reference as though fully set forth in each instance in the text hereof:

Exhibit "A": Proposal
Exhibit "B": Certification Regarding Background Checks

17. This AGREEMENT is not a valid or enforceable obligation against the DISTRICT until approved or ratified by motion of the Governing Board of the DISTRICT duly passed and adopted and shall be governed by and construed in accordance with the laws of the State of California.

The PARTIES, through their authorized representatives, have executed this AGREEMENT as of the day and year first written above.

ADAMS EDUCATIONAL CONSULTING

By _____
Print Name _____
Title _____
Date _____

GLENDALE UNIFIED SCHOOL DISTRICT

By _____
Print Name Dr. Kelly King
Title Assistant Superintendent
Date _____

EXHIBIT "A"

DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR

Adams Educational Consulting has contracted with *Glendale USD* to provide three two-day ELA/ELD Workshops and instructional materials (*Game Changer* books & CDs) for the 2017-18 school year. Julie Adams will present the sessions and materials.

The two-day (8:00-3:00pm) Workshops are titled: Educational Neuroscience & Best Practices for ELA/ELD Critical Thinking, Literacy & Comprehension.

The Workshop dates are:

Cohort 1: October 6 & April 25

Cohort 2: November 16 & April 26

Cohort 3: March 15 & April 27

The daily fee is \$4,000.00; the daily fees for the 2017-18 school year will not exceed \$24,000. Billing will occur following the completion of each session. The Instructional Materials requested by Glendale USD for each participant are *Game Changers-7 Instructional Practices that Catapult Student Achievement* book (\$19.95 ea.) & the *Best Instructional Practices* CD (\$10 ea.), estimated at \$6,500.

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

CONSENT CALENDAR NO. 14

TO: Board of Education
FROM: Winfred B. Roberson, Jr., Superintendent
SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services
SUBJECT: Acceptance of DonorsChoose Awards

The Superintendent recommends that the Board of Education accept funding from DonorsChoose to support projects submitted by Roosevelt Middle School and Columbus Elementary School.

DonorsChoose is an organization that connects concerned individuals, called "Citizen Philanthropists," with classroom teachers, to provide funds or materials for class projects. Public school teachers create student project proposals and submit the one-page essay and list of resources needed. These concerned individuals fund the student projects of their choice, in whole or in part.

DonorsChoose purchases the student materials and ships items directly to the school, using a network of partnerships and vendors. Teachers are required to complete a feedback package, including documenting the project with photographs, which in turn are shared with the individual that funded the project.

The following projects were submitted and awarded by DonorsChoose:

Roosevelt Middle School – Kent Ganevsky, Teacher

Project: My Students Need Earbuds for Online Lessons!

This project was awarded 12 portable Earbud Headphones, valued at \$237.00. The items will be used by students in Mr. Ganevsky's Math and Video Game Design and Programming classes (Grades 6-8). The headphones will enable students to follow along with online video lessons at their own pace in quiet and with more concentration.

Columbus Elementary School – Rebecca Q. Lopez, Teacher

Project: Help Give My Students the Gift of TIME!

This project was awarded subscriptions (28 issues) to TIME for Kids magazine, valued at \$236.00. The age-appropriate magazines (Grade 3) will enable students to build their literacy, comprehension and fluency skills while learning about current events and the world around them and beyond.

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

CONSENT CALENDAR NO. 15

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. René Valdés, Director, Student Support Services

SUBJECT: Administrative Panel for Expulsion Hearings

The Superintendent recommends that the Board of Education approve the listed certificated personnel to serve as Expulsion Hearing Administrative Panel members for the 2017-2018 school year.

Education Code Section 48918(d) states that, “The governing board may appoint an impartial administrative panel of three or more certificated persons, none of whom shall be members of the board or employed on the staff of the school in which the pupil is enrolled. The hearing shall be conducted in accordance with all of the procedures established under this section.”

There will be a three-member panel for each expulsion hearing. Panel members will be selected based on the grade level of the student involved.

Administration Center

Andrade, Rebeca
Bautista, Beatriz
Gifford, Bill
James, Maurice
Kully, Sherry
Magran, Ilin
Marquez, Angelina
Mekhitarian, Stepan
Richter, Lena

Clark Magnet H.S.

Kortoshian, Lena
Landisi, Brian
Mkrtchian, Armene

Crescenta Valley H.S.

Junge, Linda
Benitez, Christine
Eldred, John
Gallimore, Bill
Lessem, Jordan

Glendale H.S.

Wolf, Benjamin
Hernandez, Diana
Akhverdyan, Alen
Rubio, Mark
Sassounian, Charlotte

Hoover H.S.

Earl, Jennifer
Keys, David
Khachikyan, Romela
Mardirosian, Mary

Daily H.S.

Eulmessekkian, Hagop
Root, Lonny

Roosevelt M.S.

Bruich, Kyle
Ledesma, Cay
Sondergaard, Lise

Rosemont M.S.

Anderle, Scott
Hakopian, Narineh
Pestonji, Adriana

Toll M.S.

Crowther, Thomas
DeLadurantey, Jennifer
Fariss, Barbara

Wilson M.S.

Coulter, Chris
Der Megerdichian, Shant
Landry, Bonnie

Balboa Elementary

Arakelyan, Sona
Teems, Lynda

Cerritos Elementary

Chavez-Fritz, Perla

Columbus Elementary

Rojas, Elena

Dunsmore Elementary

Stegman, Karen

Edison Elementary

Labrecque, Carmen
Nazarians, Selin

Franklin Elementary

Atikian-Aviles, Vickie
Ouweleen, Roxanne

Fremont Elementary

Molano, Christin

Glenoaks Elementary

Di Mundo, Daniel

Jefferson Elementary

Alexan, Armineh

Keppel Elementary

Siegal, Kristine
Worley, Kelly

La Crescenta Elementary

Bixler, Josephine

Lincoln Elementary

Williams, Stephen

Mann Elementary

Alonso, Rosa

Marshall Elementary

Walker, Carla

Monte Vista Elementary

Risse, Suzanne
Babayan, Hury

Mountain Ave. Elementary

Scott, Jaclyn

Muir Elementary

Shahijanian, Juanita
Cameron, Cheryl

Valley View Elementary

Reynolds, Brook

Verdugo Woodlands Elementary

Provost, Kristina
Park, Rosabel

R.D. White Elementary

Kassabian, Narek
Kaprielian, Lisa

GLENDALE UNIFIED SCHOOL DISTRICT

October 3, 2017

CONSENT CALENDAR NO. 16

TO: Board of Education

FROM: Winfred B. Roberson, Jr., Superintendent

SUBJECT: **Acceptance of Gifts**

The Superintendent recommends that the following gifts to the District be accepted and that letters of appreciation be written to the donors:

- a. John Melone in memory of Barbara Melone wishes to donate to the District \$500.00 to be used by the Humanities Department to support field trips for students at Clark Magnet High School.
- b. Oganesh Tchanchoulian wishes to donate to the District \$200.00 to be used to purchase instructional materials for use at Clark Magnet High School.
- c. The Kula Foundation wish to donate to the District \$9.56 to be used to purchase instructional materials and supplies for use at Columbus Elementary School.
- d. Former Columbus Elementary School PTA wish to donate to the District \$5.05 to be used to purchase supplies for use at Columbus Elementary School.
- e. Dunsmore Elementary School Foundation wishes to donate to the District \$400.00 to be used to purchase clay for students at Dunsmore Elementary School.
- f. Dunsmore Elementary School Foundation wishes to donate to the District \$10,000.00 to be used to purchase Chromebooks, a Chromebook cart and accessories for students at Dunsmore Elementary School.
- g. Dunsmore Elementary School Foundation wishes to donate to the District \$14,880.00 to be used to support the primary music program at Dunsmore Elementary School.
- h. Glendale Educational Foundation wish to donate to the District \$250.00 to be used toward technology at Edison Elementary School.
- i. Thomas Edison Elementary Foundation wishes to donate to the District \$40,000.00 to be used for technology at Edison Elementary School.

- j. The Kula Foundation wish to donate to the District \$10.16 to be used to purchase materials and supplies for use at Franklin Elementary School.
- k. Studio 1 Distinctive Portraiture wishes to donate to the District \$666.00 to be used to purchase instructional materials and supplies for use at Franklin Elementary School.
- l. Samantha Jackson-Kittle through YourCause, LLC Trustee for New York Life matching program wishes to donate to the District \$160.00 to be used to purchase supplies for use at Fremont Elementary School.
- m. The Kula Foundation wish to donate to the District \$10.60 to be used to purchase Red Ribbon supplies for use at Fremont Elementary School.
- n. John C. Fremont PTA wishes to donate to the District \$2,710.21 to be used to purchase copy paper and supplies for use in the teacher workroom at Fremont Elementary School.
- o. Alexanian Apartment Advisors wish to donate to the District \$500.00 to be used to purchase instructional materials and supplies for use at Fremont Elementary School.
- p. M.A.C.K. wishes to donate to the District \$898.18 to be used to purchase three Chromebooks for use at Mountain Avenue Elementary School.
- q. R.D. White-Glendale Foundation, Inc. wishes to donate to the District \$1,137.87 to be used to purchase art supplies for use at R.D. White Elementary School.