

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION
AGENDA

August 10, 2021
Meeting No. 2
Regular Meeting

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 2
Administration Center

August 10, 2021

“Preparing our students for their future.”

*“Excelling Together with Endless
Pathways for Success.”*

	Please Note Times
4:30 P.M. -	Opening, Public Communications
	Closed Session
6:30 P.M. -	Regular Meeting Superintendent’s Updates Information, Action, Consent Calendar, Reports

Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, Glendale Unified Board of Education meetings will be closed to the public until social distancing directives have been lifted.

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodation. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

- A. OPENING – 4:30 P.M.**
- 1. Call to Order and Roll Call**
 - 2. Pledge of Allegiance**

A. OPENING - continued

3. Certification of Compliance

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions, the agenda for the meeting was posted on bulletin boards in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

4. Approval of Agenda Order

B. COMMUNICATIONS FROM THE PUBLIC

1. Public Communications – NOTE MODIFIED PROCEDURES DURING COVID-19 (CORONAVIRUS) PANDEMIC

ADDRESSING THE BOARD OF EDUCATION – An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction. Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, Glendale Unified Board of Education meetings will be closed to the public until social distancing directives have been lifted. In order to facilitate public participation at meetings, the Board will accept public communications via teleconference until further notice. If you wish to make a public comment at an upcoming meeting, please follow the instructions below. Not more than five minutes may be allotted to each speaker and no more than 20 minutes to each subject, except by unanimous consent of the Board of Education. A speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review. A student's parent/guardian, or a student if age 18 or older, may request that the minutes exclude the student's directory information, as defined in Education Code 49061, or a parent/guardians' personal information, as defined in Education Code 49073.2. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. Glendale Unified School District will provide accommodations, with reasonable advanced notice, for any individual with a disability or any individual requiring translation needing to address the Board of Education during Public Communication. Please contact the Glendale Unified Public Information Office at (818) 241-3111 x1218 or publicinfo@gusd.net at least 24 hours before the start of the meeting to request accommodation.

Instructions for public communications:

1. A survey "sign up" will be posted at www.gusd.net/communication for members of the public who wish to speak on items at 4:00 p.m. on the day of the meeting (30 minutes prior to the start of the public meeting).
2. Speakers should fill in their name and select which item they wish to address the board.
3. Speakers are asked to attend the board meeting virtually through the Zoom invitation link: <https://glendaleusd.zoom.us/j/84594580259>
4. Only those who have completed the speaker sign up survey will be allowed to enter the Zoom meeting.
5. When it is time for a speaker to address the Board, their name will be called and the microphone on their Zoom account will be activated. Speakers must be present in the Zoom meeting when their name is called in order to be given an opportunity to address the Board.
6. Speakers should rename their Zoom profile to their real name to expedite this process.
7. Speakers are requested to state their name prior to addressing the Board.
8. After a speaker completes their public comment or if the five minute time limit has been reached, the microphone for the speaker's Zoom profile will be muted.
9. The speaker sign up survey and Zoom teleconference links will be closed following the Public Communications portion of the meeting.
10. If you wish to make a public comment and do not have access to the internet, please call the Glendale Unified Public Information Office at 818-241-3111 x1218 by 3:00 p.m. on the day of the meeting to make alternate arrangements.

C. CLOSED SESSION

1. **Conference with Labor Negotiators pursuant to Government Code § 54954.5**
Agency designated representatives: Dr. Darneika Watson and Mr. David Greco, Employee organization: Glendale Teachers Association and California School Employees Association-Glendale Chapter No. 3
2. **Threat to Public Services or Facilities (Government Code Section §54957)**
Consultation with: Dr. Vivian Ekhian, Superintendent
3. **Conference with Legal Counsel – Litigation – Significant exposure to litigation pursuant to paragraph(2) of subdivision(d) of Section §54956.9:**
 - (1) LA-CO-1800-E
 - (2) EEOC Charge No. 480-2021-02367
4. **Conference with Legal Counsel – Anticipated litigation – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section §54956.9: One potential case**

D. RETURN TO REGULAR MEETING – 6:30 P.M.

E. SUPERINTENDENT’S UPDATES

1. **2021-2022 School Year**
2. **First Day of School**

F. INFORMATION

1. **2021-2022 Board Priorities** **10**

Each year, as part of the overall planning process, the Board of Education establishes annual priorities that identify major focus areas for the District. This report is being presented for the Board of Education to determine its priorities for 2021-2022.
2. **2020 Census and Trustee Election Area Process** **12**

This report will provide information regarding the 2020 census information and how it may affect the trustee election area.
3. **Proposed Revisions to and Retirement of Board Policies Related to Instruction** **14**

This report provides the Board of Education with information on the need to revise existing Board Policy 6158 (Independent Study Program) and retire Board Policy 6157 (Distance Learning) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state law.

F. INFORMATION - continued

4. Proposed New Course of Study Outline for Philosophy 33

The proposed course of study outline for Philosophy is submitted for review and discussion by the Board of Education. The course outline has been reviewed by the Director of Teaching & Learning and is being presented for preliminary approval by the Board in order to open this course at Glendale High School for the Fall of 2021 as one of the new courses offered under the new seven period block schedule. This course is submitted for approval prior to the normal approval process being completed because it was a course requested by the students and staff of Glendale High School upon approval of the seven-period day option for Glendale Unified School District middle and high schools. The additional period offered to students requires additional elective course to be offered at each middle and high school. This course outline will be reviewed further for content and evaluated by the members of the History-Social Science Curriculum Study Committee at their next meeting in September. The Secondary Education Council will then review the information and make a recommendation of final approval of this course outline to the Board of Education. This course outline will also be submitted for a-g approval.

5. Acknowledgements of Service 46

The resignations and retirements of the following employees have been accepted by the Chief Human Resources and Operations Officer/Director of Classified Personnel, as effective and final per Board Policies 4117.1/4217.1/4317.1 and 4117.2/4217.2/4317.2, and are being reported to the Board of Education as information only no action required.

G. ACTION

1. Approval of Agreement with Critical Response Group to Create Site Maps for all GUSD Buildings 48

The Superintendent recommends that the Board of Education approve an agreement with Critical Response Group to create site maps for all GUSD buildings for a not to exceed amount of \$105,034 paid from the District Safety Credit funding.

2. Approval of Services Agreement Between Foothill SELPA and Sunbelt Staffing 55

The Superintendent recommends that the Board of Education (Administrative Unit for the Foothill SELPA) approve the services agreement for Braille Transcriber services between Foothill SELPA and Sunbelt Staffing in an amount not to exceed \$85,000 for the 2021-22 school year.

H. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

1. Minutes 71

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a. Regular Meeting No. 1 July 13, 2021

H. CONSENT - continued

- 2. Certificated Personnel Report No. 2 80**
- The certificated report recommends approval of the following:
- An extension of maternity leave of absence, a change of maternity leave of absence, parental leaves of absence, health leaves of absence, extension of health leaves of absence, a family & medical leave of absence, a change of family & medical leave of absence, extension of family & medical leaves of absence, additional assignments, change of management positions, change of assignments, a voluntary increase in assignment, elections to management positions, elections, elections hourly/daily, additional compensation, transportation authorizations, revision to previous personnel reports, personal services agreements and consulting teachers for 2021-22.
- 3. Classified Personnel Report No. 2 134**
- The classified report recommends approval of the following:
- Election from eligibility list; reinstatement; salary reallocation; additional assignments; change of assignments; revisions to previous board report; election of classified hourly substitutes; personal services agreements; and transportation authorizations.
- 4. Warrants 168**
- The Superintendent recommends that the Board of Education approve Warrants totaling \$17,782,086.04 for July 1, 2021 through August 5, 2021.
- 5. Purchase Orders 173**
- The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$397,747.58 for the period ending June 30, 2021
- 6. Appropriation Transfer and Budget Revision Report 179**
- Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget.
- 7. 2020-21 End-of-Year Transfer of Cash Balance from the General Fund/COVID-19 Fund (01.0) to the Child Development Fund (12.0) 186**
- The Superintendent recommends that the Board of Education approve the cash balance transfer of \$910,000 from the General Fund/COVID-19 Fund (01.0) to the Child Development Fund (12.0).
- 8. Approve Submittal of Letter of Intent to Receive Mandate Block Grant Funding from California Department of Education (CDE) for 2021-22 School Year 187**
- The Superintendent recommends that the Board of Education approve submittal of Letter of Intent to Receive Mandate Block Grant Funding from California Department of Education (CDE) for 2021-22 School Year.

H. CONSENT - continued

- 9. Authorization to Partner with Copia Food Waste Management by Donating Surplus Edible Items 188**
- The Superintendent recommends that the Board of Education authorize Nutrition Services and Copia Food Waste Management’s partnership in order to reduce and prevent food waste.
- 10. Agreement with Sedgwick to Provide Third Party Claims Administration 197**
- The Superintendent recommends that the Board of Education approve an agreement with Sedgwick to provide third party claims administration on workers’ compensation claims that were previously serviced through the SLIM JPA from July 1, 2021 through June 30, 2022. There is no cost to the District for this service.
- 11. Approval of Agreement with Maxim Healthcare for Nursing Services that May be Required Due to COVID-19 from 7-1-21 through 6-30-22 219**
- The Superintendent recommends that the Board of Education approve the agreement between Glendale Unified School District and Maxim Healthcare Services, Inc. for nursing services that may be required that are related to COVID-19 during the 2021-22 school year with a total amount of not to exceed \$400,000 paid out of School Emergency Relief Funds.
- 12. Approval of Notice of Completion for Bid No. 206-20/21 with Chalmers Construction Services, Inc. for Window Replacement Project at Lincoln Elementary School 235**
- The Superintendent recommends that the Board of Education approve a Notice of Completion for Bid No. 206-20/21 with Chalmers Construction Services, Inc. for the window replacement project at Lincoln Elementary School, funded by Measure S funds.
- 13. Rejection of Claim 237**
- The Superintendent recommends that the Board of Education reject Claim #013-000305, and refer the claim to the District’s claims administrator for processing in accordance with applicable laws.
- 14. Approval of Services Agreement Between Glendale Unified School District and The Stepping Stones Group LLC 238**
- The Superintendent recommends that the Board of Education approve the services agreement between Glendale Unified School District and The Stepping Stones Group LLC not to exceed \$25,000 for providing contracted service providers to meet the needs of students.
- 15. Approval of Basic Textbooks for Use in Middle and High Schools in the Area of World Languages and Cultures 254**
- The Superintendent recommends that the Board of Education approve basic textbooks (Epic Korean 1, Epic Korean 2, Epic Korean 3, and Epic Korean 4) for use in middle and high schools in the area of World Languages and Cultures.

H. CONSENT - continued

- 16. Acceptance of Los Angeles County Arts Ed Collective Advancement Grant 256**
- The Superintendent recommends that the Board of Education accept a matching grant in the amount of \$25,000 through the Los Angeles County Arts Ed Collective Advancement Grant for the 2021-2022 school year.
- 17. Approval of Agreement with the University of California, Los Angeles, Graduate School of Education and Information Studies-Center X, to Provide Professional Development Training and Support for Introduction to Data Science (IDS) Courses 257**
- The Superintendent recommends that the Board of Education approve a two-year agreement in the amount of \$25,710 with the University of California, Los Angeles, Graduate School of Education and Information Studies Center X, to expand the current IDS program from six to seven high school math teachers. The agreement is for two years of intensive professional development (nine days in year one and four days in year two per teacher) and the technology package for each new section (in lieu of textbooks) to implement the Introduction to Data Science course to benefit approximately 600 students per year.
- 18. Approval of Contract with InnovateEd 262**
- The Superintendent recommends that the Board of Education approve an agreement between Glendale Unified School District and InnovateEd in the amount of \$18,000 to provide virtual training sessions for District leadership, principals and site-level instructional leadership teams to achieve District goals and improve agreed upon student learning priorities by developing the collective capacity of educators at all levels of the school district to make the instructional changes required for raising the bar and closing the gap for all students.
- 19. Approval of Memorandum of Understanding Between Glendale Community College District and the Foothill Special Education Local Planning Area for the California Adult Education Program 266**
- The Superintendent recommends that the Board of Education approve the Memorandum of Understanding between Glendale Community College District and the Foothill Special Education Local Planning Area for the Adult Education Program to collaborate and improve access and delivery of adult education.
- 20. Approval of Memorandum of Understanding Between Glendale Community College District and Glendale Unified School District for the California Adult Education Program Consortium 270**
- The Superintendent recommends that the Board of Education approve the Memorandum of Understanding between Glendale Unified School District and Glendale Community College District for the California Adult Education Program Consortium. The designated officials from the region will work towards implementing the regional plan for adult education.

H. CONSENT - continued

21. Approval of Proposed Revisions to and Retirement of Board Policies Related to Instruction 273

The Superintendent recommends that the Board of Education approve revisions to Board Policy 6158 (Independent Study Program) and the retirement of Board Policy 6157 (Distance Learning) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state law.

22. Agreement with California State University Dominguez Hills 290

The Superintendent recommends that the Board of Education approve the Master of Social Work Program to provide clinical and educational experiences to Master of Social Work students between Glendale Unified School District and California State University Dominguez Hills.

23. Agreement with Raptor Technologies for Emergency Management System for GUSD sites 297

The Superintendent recommends that the Board of Education approve an agreement with Raptor Technologies to provide The Raptor Emergency Management web-based program to better manage emergency drills and active incidents from August 1, 2021 through October 31, 2022 for a total cost of \$72,750 paid from district safety funds.

24. Agreement with the City of Glendale for 2021-22 Public Safety Support 307

The Superintendent recommends that the Board of Education approve an agreement with the City of Glendale to provide a School Resource Officer (SRO) at Glendale High School and Hoover High School for from July 1, 2021 through June 30, 2022 for \$100,000 paid from Violence Prevention Funds.

25. Approval of Amended Agreement with the Los Angeles County Sheriff's Department for 2021-22 Public Safety Support 316

The Superintendent recommends that the Board of Education approve an amended agreement with the Los Angeles County Sheriff's Department to provide a School Resource Deputy (SRD) at Rosemont Middle School and Crescenta Valley High School from July 1, 2021 to June 30, 2022 for \$193,298.50 paid from Violence Prevention Funds.

26. Acceptance of Gifts 322

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

I. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

J. ADJOURNMENT

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

INFORMATION REPORT NO. 1

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED IN: Superintendent's Office

SUBJECT: **2021-2022 Board Priorities**

Each year, as part of the overall planning process, the Board of Education establishes annual priorities that identify major focus areas for the District. At the July 13, 2021 Board meeting, several suggestions were made to revise the current Board Priorities. These changes are listed below. This report is being presented for the Board of Education to continue the discussion in determining its priorities for 2021-2022.

2021-2022 BOARD PRIORITIES

Overview

For many years, this Board, as part of establishing its yearly priorities, has affirmed its commitment to the essential priorities of improving student achievement and maintaining a safe learning environment. The Board recognizes that improving student achievement is a comprehensive TK-12 effort, which encompasses all student groups and subject areas, and that maintaining a safe ~~orderly~~ and supportive learning environment is critical to student success.

Maximize Student Achievement

- Close the digital and equity gap
- Offer robust academic and career technical education ~~distance, hybrid, and in-person~~ learning programs
- ~~Address~~ Accelerate learning ~~loss~~ and improve attendance and engagement

Foster a Positive Culture of Learning

- Ensure equitable teaching and learning opportunities led by excellence
- Support culturally relevant curriculum that emphasizes inclusion
- Increase student, parent and family engagement opportunities

Ensure the Health and Safety of GUSD Students and Employees

- Strengthen mental health support and programs
- ~~Develop proactive health and safety procedures~~ Maintain best practices for ensuring safe and healthy learning environments
- Support physical, social, and emotional wellbeing

Maintain District Financial Responsibility

- Ensure the fiscal health of the district
- Implement a fiscal plan to preserve the district resources
- Plan for the district's future educational and facility needs

Once the Board establishes its priorities for 2021-2022, these priorities, which are done in conjunction with the Local Control Accountability Plan goals, will guide districtwide and individual school improvement efforts.

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

INFORMATION REPORT NO. 2

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
SUBJECT: **2020 Census and Trustee Election Area Process**

In February 2021, the Census Bureau announced that the population and ethnic data needed for voting area redistricting will not be released until September 30, 2021 due to delays associated with the COVID-19 pandemic.

Under Section 5019.5 of the Education Code, school districts that already elect their governing board members by area are required to review the new census data to determine if the existing areas are in compliance with the population balance requirements of the California Voting Rights Act (CVRA). If not, the district is required to make appropriate adjustments by December 15, 2021. This process includes reviewing the census information, drafting a new compliant map, holding one public hearing (which can be part of a regularly scheduled board meeting), and a final Resolution, which is then submitted to the Los Angeles County Registrar's Office.

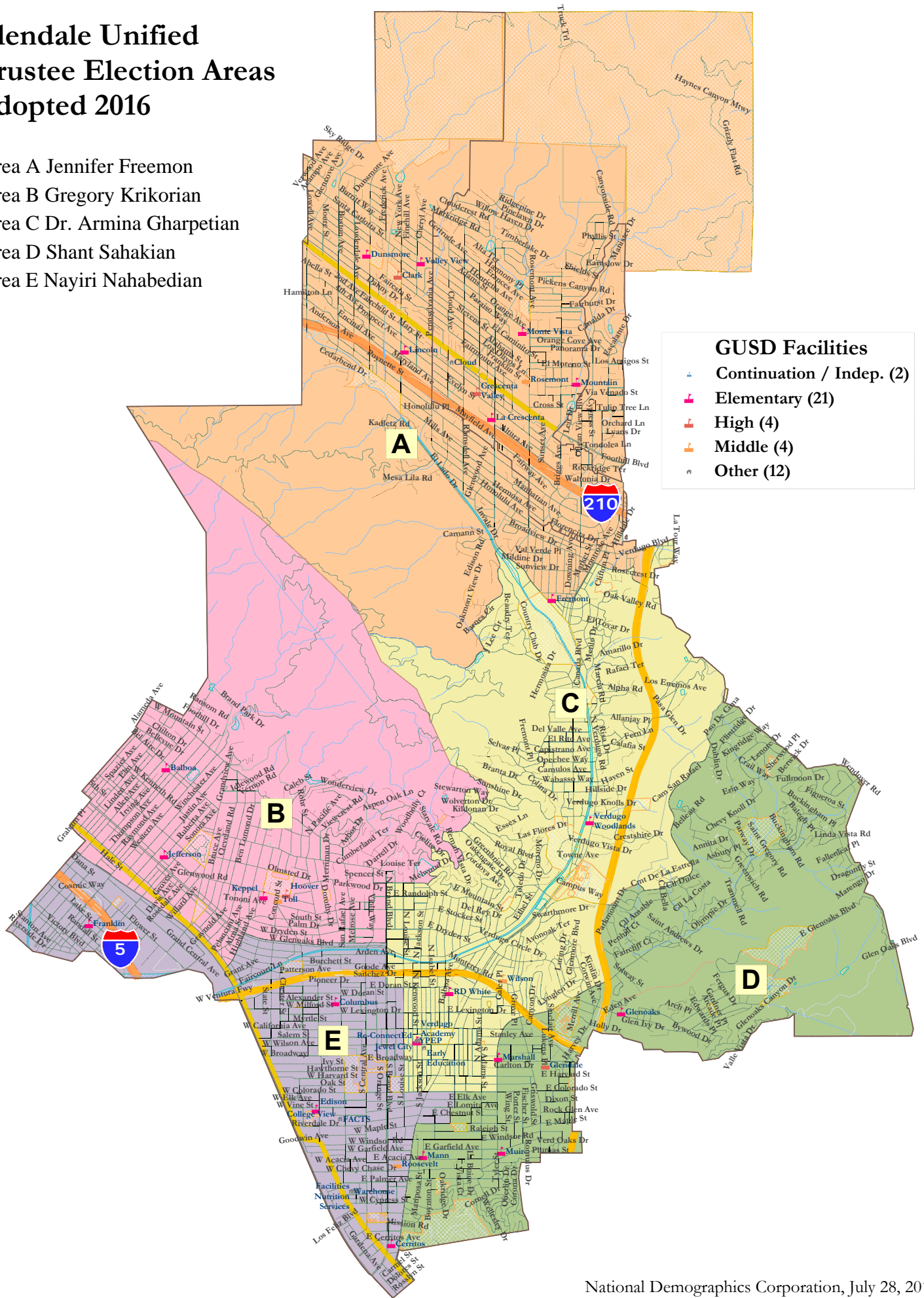
GUSD has partnered with National Demographics Corporation (Dr. Douglas Johnson) and the law firm of AALRR (David Soldani) for CVRA legal counsel to ensure the timely and accurate completion of this process. Both of these partners will join the Board meeting remotely to provide an overview and answer any questions.

For reference, attached is the current GUSD trustee election area map.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.

Glendale Unified Trustee Election Areas Adopted 2016

- Area A Jennifer Freemon
- Area B Gregory Krikorian
- Area C Dr. Armina Gharpetian
- Area D Shant Sahakian
- Area E Nayiri Nahabedian



GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

INFORMATION REPORT NO. 3

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: **Proposed Revisions to and Retirement of Board Policies Related to Instruction**

This report provides the Board of Education with information on the need to revise existing Board Policy 6158 (Independent Study Program) and retire Board Policy 6157 (Distance Learning) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state law.

BP 6158 - Independent Study Program

CSBA Update July 2021
Last GUSD Update: May 2016

Staff is recommending the Board update the Board Policy (BP) 6158 - Independent Study Program to reflect a new law (AB 130, 2021), which requires all districts, for the 2021-22 school year, to offer independent study to meet the educational needs of students, unless a waiver is obtained, and to adopt a policy with specified components in order to generate apportionment for independent study. The State has given districts a deadline that this policy must be adopted by the board before the start of the school year in order for the district to earn ADA for students whose families choose to enroll in an independent study program rather than return to in-person instruction.

The revised policy updates the minimum period of time permitted for independent study to be three consecutive school days, requires an evaluation to determine if the student should continue in independent study if the student fails to make satisfactory educational progress, and requires that content be aligned to grade level standards including the requirement for high schools to offer access to all courses offered by the district for graduation and approved as creditable for A-G admission criteria. The policy now includes the requirement for live interaction and/or synchronous instruction based on grade level; tiered re-engagement strategies for students not generating attendance for a specified period of time; expeditious transition for students whose families wish to return to in-person instruction; notice to parents/guardians of specified information; the provision of a student-parent-educator conference, upon request, prior to enrollment and/or disenrollment; and the keeping of additional records including documentation of each student's participation

in live interaction and synchronous instruction on each school day, as applicable. The policy includes material formerly in the administrative regulation regarding requirements for independent study and written agreements, as well as, new requirements regarding the same, including that written agreements must include a detailed statement of academic and other supports that will be provided to address the needs of particular students, that the agreement may be signed electronically as specified, and that, for the 2021-22 school year, the written agreement must be signed no later than 30 days after the first day of instruction. The revised policy also includes material formerly in the administrative regulation regarding course-based independent study and generally aligns the requirements of course-based independent study with the requirements for general independent study.

BP 6157 - Distance Learning

CSBA Update N/A
Last GUSD Update: April 2020

Staff recommends the Board retire and delete Board Policy (BP) 6157 - Distance Learning due to the expiration of emergency legislation that temporarily waived apportionment requirements to permit distance learning for the 2020-2021 school year.

Due to the short timeline allowed by the State with the implementation of AB 130, and so that the policies on the GUSD website can be updated in a timely manner, BP 6158 and BP 6157 are included as an information and consent item at the August 10 Board meeting.

Copies of the proposed revised and retired BPs are attached to this report.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.

Glendale Unified School District
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TO SUPPORT 2020-2021 BOARD PRIORITY NO. 3: Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.

Instruction

Independent Study Program

~~The Board of Education authorizes the Superintendent to establish Independent Study programs for the Glendale Unified School District as mandated by the Education Code. This program is to serve as an alternative to a regular classroom program of instruction for TK-12 students who qualify.~~

A. ~~Definition~~

The Board of Education authorizes independent study as an optional alternative instructional strategy for eligible students whose needs may be best met through study outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered on a full-time basis or on a part-time basis in conjunction with part- or full-time classroom study.

The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, an alternative school or program of choice, a ~~home-based format~~, and an online course.

B. ~~Scope~~

- ~~1. A student's participation in independent study shall be voluntary. (Education Code 51747, 51749.5) Students participating in independent study shall have the right, at any time, to enter or return to the regular classroom mode of instruction.~~
- ~~2. No individual with exceptional needs, as defined in Education Code 56026, may be enrolled in an Independent Study program unless his/her individualized education program (IEP) specifically provides for such enrollment.~~
- ~~3. No temporarily disabled pupil may receive individual instruction pursuant to Education Code 48206.3 through independent study.~~
- ~~4. Pursuant to Education Code 46300, the attendance of students participating in independent study for five or more consecutive school days will be included in computing average daily attendance for apportionment purposes. The minimum period of time for any independent study option shall be five consecutive school days.~~
- ~~5. Parents/guardians of students who are interested in independent study shall contact the~~

Instruction

Independent Study Program

~~school principal or designee. The principal or designee shall approve independent study for an individual student only upon determining that the student is prepared to meet the District's requirements for independent study and is likely to succeed in independent study as well as or better than he/she would in the regular classroom setting.~~

Independent study for each student shall be under the general supervision of a District employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300. Students' independent study shall be coordinated, evaluated, and documented, as prescribed by law and reflected in the accompanying administrative regulation. (Education Code 51747.5)

The minimum period of time for any independent study option shall be three consecutive school days.

General Independent Study Requirements

For the 2021-22 school year, the District shall offer independent study, as specified in Education Code 51745, to meet the educational needs of students unless the District has obtained a waiver. (Education Code 51745)

For the 2022-23 school year and thereafter, the Superintendent or designee may continue to offer and approve independent study for an individual student upon determining that the student is prepared to meet the District's requirements for independent study and is likely to succeed in independent study as well as or better than the student would in the regular classroom setting.

Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school, independent study assignments shall be completed no more than one week after assigned for all grade levels and types of program. However, when necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due, up to the termination date of the agreement.

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student fails to make satisfactory educational progress and/or misses three assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)

1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student

Instruction

Independent Study Program

achievement and engagement specified in Education Code 52060.

2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments.
3. Learning required concepts, as determined by the supervising teacher.
4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher.

The Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in-person instruction. For high schools, this shall include access to all courses offered by the District for graduation and approved by the University of California or the California State University as creditable under the A-G admissions criteria. (Education Code 51747)

The Superintendent or designee shall ensure that students participating in independent study for 15 school days or more receive the following throughout the school year: (Education Code 51747)

1. For students in grades transitional kindergarten, kindergarten, and grades 1 to 3, opportunities for daily synchronous instruction.
2. For students in grades 4-8, opportunities for both daily live interaction and at least weekly synchronous instruction.
3. For students in grades 9-12, opportunities for at least weekly synchronous instruction.

The Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students who are not generating attendance for more than three school days or 60 percent of the instructional days in a school week, or who are in violation of their written agreement. This requirement only applies to students participating in an independent study program for 15 school days or more. The procedures shall include, but are not necessarily limited to, all of the following: (Education Code 51747)

1. Verification of current contact information for each enrolled student.
2. Notification to parents/guardians of lack of participation within one school day of the absence or lack of participation.

Instruction

Independent Study Program

3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary.
4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being.

The Superintendent or designee shall develop a plan to transition students whose families wish to return to in-person instruction from independent study expeditiously, and, in no case later, than five instructional days. This requirement only applies to students participating in an independent study program for 15 school days or more. (Education Code 51747)

The Superintendent or designee shall ensure that a written master agreement exists for each participating student as prescribed by law. (Education Code 51747, 51749.5)

The District shall provide written notice to the parents/guardians of all enrolled students of the option to enroll their child in in-person instruction or independent study during the 2021-22 school year. This notice shall be posted on the District's web site, and shall include, at a minimum, information about the right to request a student-parent-educator conference before enrollment, student rights regarding procedures for enrolling, disenrolling, and reenrolling in independent study, and the instructional time, including synchronous and asynchronous learning, that a student will have access to as part of independent study. (Education Code 51747)

Upon the request of the parent/guardian of a student, before making a decision about enrolling or disenrolling in independent study and entering into a written agreement to do so, the District shall conduct a telephone, videoconference, or in-person student-parent-educator conference or other meeting during which the student, parent/guardian, or their advocate may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51747)

C. Written Agreement

~~The Superintendent or designee shall ensure that a written master agreement and, as appropriate, a learning agreement for students participating in course-based independent study exist for each participating student as prescribed by law.~~

~~The master agreement shall specify the length of time in which each independent study assignment must be completed. Because excessive leniency in the duration of independent study assignments may result in a student falling behind his/her peers and increase the risk of dropping~~

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~~out of school, independent study assignments shall be completed within one week for all school sites, grade levels, and types of programs. Verdugo Academy independent study assignments shall be completed within the 20-day assignment window. However, when necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the dates an assignment is made and when it is due, up to the termination date of the agreement.~~

~~An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student misses three assignments, unless the student's written agreement specifies a lower or higher number of missed assignments based on the nature of the assignments, the total number of assignments, and/or other unique circumstances.~~

For the 2021–22 school year only, the District shall obtain a signed written agreement for independent study no later than 30 days after the first day of instruction.

A written agreement shall be developed and implemented for each student participating in independent study for three or more consecutive school days. (Education Code 46300, 51747; 5 CCR 11703)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but are not limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The frequency, time, place and manner for submitting the student's assignments, reporting the student's academic progress, and communicating with a student's parent/guardian regarding the student's academic progress.
2. The objectives and methods of study for the student's work and the methods used to evaluate that work.
3. The specific resources that will be made available to the student, including materials and personnel, and access to internet connectivity and devices adequate to participate in the educational program and complete assigned work.
4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion, the level of satisfactory educational progress, and the number of missed assignments which will trigger an evaluation of whether the student

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should be allowed to continue in independent study.

5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year.
6. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion.
7. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.
8. A statement that independent study is an optional educational alternative in which no student may be required to participate.
9. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction.
10. Before the commencement of independent study, the agreement shall be signed and dated by the student, the student's parent/guardian or caregiver if the student is under age 18 years, the certificated employee responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student.

However, for the 2021-22 school year, the District shall obtain a signed written agreement for independent study from the student, or the student's parent/ guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the pupil, no later than 30 days after the first day of instruction.

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education (CDE). (Education Code 51747)

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The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

Course-Based Independent Study

The District's course-based independent study program for students in grades K-12 shall be subject to the following requirements: (Education Code 51749.5)

1. A signed learning agreement shall be completed and on file for each participating student pursuant to Education Code 51749.6.
2. Courses shall be taught under the general supervision of certificated employees who hold the appropriate subject matter credential and are employed by the District or by another district, charter school, or county office of education with which the District has a memorandum of understanding to provide the instruction.
3. Courses shall be annually certified by Board resolution to be of the same rigor and educational quality and to provide intellectual challenge that is substantially equivalent to in-person, classroom-based instruction, and shall be aligned to all relevant local and state content standards. For high schools, this shall include access to all courses offered by the District for graduation and approved by the University of California or the California State University as creditable under the A-G admissions criteria. The certification shall, at a minimum, include the duration, number of equivalent daily instructional minutes for each school day that student is enrolled, number of equivalent total instructional minutes, and number of course credits for each course, consistent with that of equivalent classroom-based courses. The certification shall also include plans to provide opportunities for students in grades transitional kindergarten, kindergarten, and grades 1-3 to receive daily synchronous instruction, for students in grades 4-8, to receive both daily live interaction and at least weekly synchronous instruction, and for students in grades 9-12 to receive at least weekly synchronous instruction.
4. Students enrolled in independent study courses shall meet the applicable age requirements established pursuant to Education Code 46300.1, 46300.4, 47612, and 47612.1, and the applicable residency and enrollment requirements established pursuant to Education Code 46300.2, 47612, 48204, and 51747.3.
5. For each student participating in an independent study course, satisfactory educational progress shall be determined based on the student's achievement and engagement in the independent study program, as indicated by their performance on applicable student-level

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measures of student achievement and student engagement set forth in Education Code 52060, completion of assignments, assessments, or other indicators that evidence that the student is working on assignments, learning of required concepts, as determined by the supervising teacher, and progress toward successful completion of the course of study or individual course, as determined by the supervising teacher.

If satisfactory educational progress in an independent study class is not being made, the teacher shall notify the student and, if the student is under age 18 years, the student's parent/guardian. The teacher shall conduct an evaluation to determine whether it is in the student's best interest to remain in the course or whether the student should be referred to an alternative program, which may include, but is not limited to, a regular school program. A written record of the evaluation findings shall be a mandatory interim student record maintained for three years from the date of the evaluation. If the student transfers to another California public school, the record shall be forwarded to that school.

Procedures for tiered reengagement strategies shall be used for all students who are not making satisfactory educational progress in one or more courses or who are in violation of the written learning agreement, as described in the section "Learning Agreement for Course-Based Independent Study" below. These procedures shall include, but are not necessarily limited to, the verification of current contact information for each enrolled student, notification to parents/guardians of lack of participation within one school day of the absence or lack of participation, a plan for outreach from the school to determine student needs, including connection with health and social services as necessary, and a clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being.

6. Examinations shall be administered by a proctor.
7. Statewide testing results shall be reported and assigned to the school at which the student is enrolled and shall be included in the aggregate results of the District. Test results also shall be disaggregated for purposes of comparisons with the test results of students enrolled in classroom-based courses.
8. A student shall not be required to enroll in courses included in the course-based independent study program.
9. The student-teacher ratio in the courses in this program shall meet the requirements of Education Code 51745.6.

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10. For each student, the combined equivalent daily instructional minutes for courses in this program and all other courses shall meet applicable minimum instructional day requirements, and the student shall be offered the minimum annual total equivalent instructional minutes pursuant to Education Code 46200-46208.
11. Courses required for high school graduation or for admission to the University of California or California State University shall not be offered exclusively through independent study.
12. A student participating in this program shall not be assessed a fee that is prohibited by Education Code 49011.
13. A student shall not be prohibited from participating in independent study solely on the basis that the student does not have the materials, equipment, or access to internet connectivity necessary to participate in the course.
14. A student with disabilities, as defined in Education Code 56026, shall not participate in course-based independent study, unless the student's individualized education program specifically provides for that participation.
15. A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 through course-based independent study.
16. The District shall maintain a plan to transition any student whose family wishes to return to in-person instruction from course-based independent study expeditiously, and, in no case, later than five instructional days.

Learning Agreement for Course-Based Independent Study

Before enrolling a student in a course within this program, the Superintendent or designee shall provide the student and, if the student is under age 18 years, the student's parent/guardian with a written learning agreement that includes all of the following: (Education Code 51749.6)

1. A summary of the District's policies and procedures related to course-based independent study pursuant to Education Code 51749.5.
2. The duration of the enrolled course(s) and the number of course credits for each enrolled course, consistent with the Board certifications made pursuant to item #2 above.

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3. The duration of the learning agreement, which shall not exceed a school year or span multiple school years.
4. The learning objectives and expectations for each course, including, but not limited to, a description of how satisfactory educational progress is measured and when a student evaluation is required to determine whether the student should remain in the course or be referred to an alternative program, which may include, but is not limited to, a regular school program.
5. The specific resources that will be made available to the student, including materials and personnel, and access to internet connectivity and devices adequate to participate in the educational program and complete assigned work.
6. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.
7. A statement that enrollment is an optional educational alternative in which no student may be required to participate. In the case of a student who is suspended or expelled, or who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the student through course-based independent study only if the student is offered the alternative of classroom instruction.
8. The manner, time, frequency, and place for submitting a student's assignments, for reporting the student's academic progress, and for communicating with a student's parent/guardian regarding a student's academic progress.
9. The objectives and methods of study for the student's work, and the methods used to evaluate that work.
10. A statement of the adopted policies regarding the maximum length of time allowed between the assignment and the completion of a student's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether the student should be allowed to continue in course-based independent study.

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11. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the learning agreement, to be earned by the student upon completion.
12. Before the commencement of an independent study course, the learning agreement shall be signed and dated by the student, the student's parent/guardian or caregiver, if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of the independent study course, and all persons who have direct responsibility for providing assistance to the student. For purposes of this paragraph "caregiver" means a person who has met the requirements of Family Code 6550-6552.

However, for the 2021-22 school year only, the District shall obtain a signed written agreement for independent study from the student, or the student's parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of the independent study course, and all persons who have direct responsibility for providing assistance to the pupil no later than 30 days after the first day of instruction.

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the CDE. (Education Code 51749.6)

The student's or parent/guardian's signature shall constitute permission for the student to receive instruction through independent study. (Education Code 51749.6)

The Superintendent or designee shall retain a physical or electronic copy of the signed learning agreement for at least three years and as appropriate for auditing purposes. (Education Code 51749.6)

D. Student-Parent-Teacher-Educator Conferences

~~Supervising teachers should establish an appropriate schedule for student-teacher conferences in order to help identify students falling behind in their work or in danger of failing or dropping out of school. Teachers are expected to monitor student progress and work closely with each student to determine the amount and type of contact needed for the student to be successful in the program.~~

~~Missing appointments with the supervising teacher without valid reasons may trigger an evaluation to determine whether the student should remain in independent study.~~

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A student-parent-educator conference shall be held as appropriate including, but not limited to, as a reengagement strategy and/or if requested by a parent/guardian prior to enrollment or disenrollment from independent study. (Education Code 51745.5, 51747, 51749.5)

~~E. Home-Based Independent Study~~

~~The Superintendent or designee shall encourage parents/guardians desiring to teach their children at home to have their children participate in independent study. Such participation allows continued contact and cooperation between the school system and the home-based student and ensures that the student will be offered a standards-based education substantially equivalent in quality and quantity to the District's classroom instruction.~~

Records for Audit Purposes

The Superintendent or designee shall ensure that records are maintained for audit purposes. These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study.
2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8 and the course credits attempted by and awarded to students in grades 9-12 and adult education.
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's notations indicating that the teacher has personally evaluated the work or personally reviewed the evaluations made by another certificated teacher.
4. As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons.
5. Appropriate documentation of compliance with the teacher-student ratios required by Education Code 51745.6 and 51749.5 (Education Code 51745.6 and 51749.5).

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6. Appropriate documentation of compliance with the requirements pursuant to Education Code 51747.5 to ensure the coordination, evaluation, and supervision of the independent study of each student by a District employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300 (Education Code 51747.5).

The District shall document each student's participation in live interaction and synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which independent study is provided. A student who does not participate in independent study on a school day shall be documented as non-participatory for that school day. (Education Code 51747.5)

The Superintendent or designee also shall maintain a written or computer-based record such as a grade book or summary document of student engagement, for each class, of all grades, assignments, and assessments for each student for independent study assignments. (Education Code 51747.5)

The signed, dated agreement, any supplemental agreement, assignment records, work samples, and attendance records may be maintained on file electronically. (Education Code 51747)

F. Program Evaluation

The Superintendent or designee shall annually report to the Board the number of District students participating in independent study, the average daily attendance generated for apportionment purposes, student performance as measured by standard indicators and in comparison to students in classroom-based instruction, and the number and proportion of independent study students who graduate or successfully complete independent study. Based on the program evaluation, the Board and Superintendent shall determine areas for program improvement as needed.

Legal References: Education Code, Sections 17289; 41976.2; ~~41976.2~~; 42238; 42238.05; 44865; 46200-46208; 46300-46307.1; 47612.5; 48204; 48206.3; 48220; 48340; 48915; 48916.1; 48917; 49011; 51225.3; 51745; ~~51749.6~~; 52522; 52523; 56026; 58500-58512
Family Code, Section 6550
Code of Regulations, Title 5, Sections 11700-~~11703~~; ~~11703~~; 19819
United States Code, Title 20, Section 6301

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Policy Adopted: 11/03/1992

Policy Revised: 10/15/2002; 05/03/2016; --/--/2021

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Distance Learning

The Board of Education recognizes that distance learning can be a viable alternative instructional strategy that supports student achievement of academic goals. Distance learning opportunities may be offered to students participating in independent study, credit recovery courses, enrichment courses, or other courses identified by the Superintendent or designee, or in the event that a school site is physically closed due to widespread illness, natural disaster, or other emergency.

The District may offer distance learning through a variety of delivery methods as appropriate for the grade level and subject matter. Distance learning opportunities may include video, audio, and/or written instruction in which the primary mode of communication between the student and teacher is online interaction, instructional television, live or prerecorded video, telecourses, and other instruction that relies on computer or communications technology. They may also include the use of print materials with written or oral feedback.

The Superintendent or designee shall review and select distance learning courses, which may include those taught by District staff or others, that are of high academic quality and are aligned with District standards and curricula. As appropriate, courses may be self-directed to allow students to complete assignments at their own pace and/or may involve real time interaction among the teacher and students.

The Superintendent or designee shall, in collaboration with teachers, plan for schoolwide or long-term distance learning in the event of a school closure. In developing the plan, the Superintendent or designee shall analyze the course sequence, prioritize content and standards to be completed, and recommend the grading criteria. In such circumstances, students' social-emotional wellness shall be taken into account, and schedules and learning experiences shall be designed to build continuity, routine, and regular connections with students.

As needed, the Superintendent or designee shall provide teachers with training and ongoing support, including technological support and guidance, to effectively implement distance learning. The District shall also provide opportunities for teachers to communicate and collaborate with each other to exchange information on effective practices.

Staff shall comply with all copyright regulations in developing materials to be used in distance education courses.

The District shall take steps to ensure that distance learning opportunities are available to all students, including economically disadvantaged students, students with disabilities, and English learners. Teachers may use multiple methods of providing instruction to meet student needs. All online programming and Internet content shall meet accessibility standards for students with disabilities, including compatibility with commonly used assistive technologies.

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The Superintendent or designee shall assess students' access to technological devices and the Internet and, consistent with the District's budget and technology plan, may loan devices to students to use at home and/or assist families in identifying free service providers. Students are expected to use District technology responsibly in accordance with the District's Acceptable Use Agreement. To the extent possible, the District shall make technical and academic support available to students.

Teachers shall provide regular communications to students and parents/guardians about expectations, assignments, and available resources to assist the student in successful completion of distance learning coursework.

Legal Reference: ~~Education Code, Sections 35182.5; 51210-51212; 51220-51229; 51740-51741; 51745-51749.3; 51865~~
~~Public Contract Code, Section 20118.2~~
~~United States Code, Title 20, Section 7131~~
~~United States Code, Title 47, Section 254~~

Policy Adopted: ~~05/05/2020~~

TO BE REVIEWED

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

INFORMATION REPORT NO. 4

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Chris Coulter, Director, Teaching & Learning

SUBJECT: **Proposed New Course of Study Outline for Philosophy**

The proposed course of study outline for Philosophy is submitted for review and discussion by the Board of Education. The course outline has been reviewed by the Director of Teaching & Learning and is being presented for preliminary approval by the Board in order to open this course at Glendale High School for the Fall of 2021 as one of the new courses offered under the new seven period block schedule. This course is submitted for approval prior to the normal approval process being completed because it was a course requested by the students and staff of Glendale High School upon approval of the seven-period day option for Glendale Unified School District middle and high schools. The additional period offered to students requires additional elective course to be offered at each middle and high school. This course outline will be reviewed further for content and evaluated by the members of the History-Social Science Curriculum Study Committee at their next meeting in September. The Secondary Education Council will then review the information and make a recommendation of final approval of this course outline to the Board of Education. This course outline will also be submitted for a-g approval.

HIGH SCHOOLS

Department: Social Studies

Course Title: Philosophy

School(s)
Course Offered: Glendale High School

UC/CSU Approved
(Y/N Subject): Pending, (G) College-Preparatory Elective

Course Credits: 10

Recommended
Prerequisite: None

Recommended
Textbook: Popkin, Richard H. and Avrum Stroll. Philosophy Made Simple.
Crown; 2nd edition (July 1, 1993)

Course Overview: This course is an introduction to the major concerns of Western philosophy. Topics included are the question of ethics, metaphysics, the philosophy of religion, and the theory of knowledge. Through an examination of the evolution of key philosophical issues, students will also learn how arguments are formed, how new theories are developed from philosophical debate, and how through disagreement a greater understanding of complex topics can occur. Throughout the class students will examine their own systems of knowledge, beliefs, and the course will culminate with them creating a portfolio of their own personal philosophy.

First Semester

Unit 1: **Introduction to Philosophy** *(3 weeks)*

- A. This unit is designed to introduce the student to the concept of critical thinking, logic, and how one studies Philosophy. Students will learn what it means to define philosophy and the different varieties it contains. Students will learn that philosophers have historically attempted to work out some general, systematic, coherent, and consistent picture of all that we know and think. They will obtain a general understanding of ethics, political philosophy, metaphysics, and the theory of knowledge.
- CCSS.ELA-LITERACY.RH.11-12.1
Cite specific textual evidence to support analysis of primary and secondary sources, connecting insights gained from specific details to an understanding of the text as a whole.
 - CCSS.ELA-LITERACY.RH.11-12.2
Determine the central ideas or information of a primary or secondary source; provide an accurate summary that makes clear the relationships among the key details and ideas.

- B. Students shall produce 1-2 page “pre-knowledge” reflection papers offering their initial opinions on the big ideas presented in class. Each paper shall respond to an essential question, for example, “How do you know the difference between right and wrong?” or “How do you know that you exist?” Papers will be presented in class.

Unit 2: **Ethics**

(6 weeks)

- A. In this unit, students will investigate and evaluate the theoretical study of the different codes or sets of principles by which people live their lives. Students will attempt to answer the question of what is right and what is wrong and discuss whether there are any universal ethical truths. They will learn where ethical principles come from and what they mean and consider the moral standards that determine right and wrong. Students will determine how theories of ethics apply to specific issues of contemporary relevance and study. Students will read works about: Platonism, Aristotle, Hedonism, Cynicism, Spinoza, Kant, Naturalism, and Objectivism.
- CCSS.ELA-LITERACY.RH.11-12.3
Evaluate various explanations for actions or events and determine which explanation best ACCORDS with textual evidence, acknowledging where the text leaves matters uncertain.
- B. Students will choose a specific issue of contemporary relevance, such as the environment, war, immigration, capital punishment, etc. Using the different ethical theories studied in class, students will write a 1.5-2 page essay describing how each branch of ethics would view the issue and how they would solve it. Students will present their essay in class.

Unit 3: **Political Philosophy**

(6 weeks)

- A. In this unit, students will define and study political philosophy. They will discuss what a person’s relationship is to society is and what role ethics pay in the relationship between individuals and society. Students will investigate what a government owes its citizens and what citizens owe a government. Students will study the work of Thomas Hobbes, John Locke, John Stuart Mill, and Marx. They will discuss what an “ideal” form of government would look like and debate whether or not there is an “ideal” form. Students will examine what the primary values are that hold a society together and if there is ever a legitimate reason to overthrow a government.
- CCSS.ELA-LITERACY.RH.11-12.8

Evaluate an author's premises, claims, and evidence by corroborating or challenging them with other information.

- CCSS.ELA-LITERACY.RH.11-12.9
Integrate information from diverse sources, both primary and secondary, into a coherent understanding of an idea or event, noting discrepancies among sources.

- B. Using one of the four political philosophers studied in this unit, students will create their own country and government using their particular philosophy on what a government should look like. Students will name their country, name their political party, and create laws that abide by their chosen philosophy. Students will need to create a travel brochure of their country and present it in class.

Unit 4: **Applied Ethics**

(4 weeks)

- A. This unit is designed for students to examine current ethical issues with the knowledge they have obtained from all previous units. Students will examine and discuss issues such as: is it a criminal act to euthanize an animal, should drugs be legalized, is terrorism ever justified, and is cheating morally wrong.

- CCSS.ELA-LITERACY.RH.11-12.9
Integrate information from diverse sources, both primary and secondary, into a coherent understanding of an idea or event, noting discrepancies among sources.

- B. Students will debate these issues in classes, being sure to choose an ethical framework to work within. They will defend and critique peer positions from within their chosen philosophical framework and spend much of the unit researching and working on a 2-3 page position paper.

Second Semester

Unit 5: **Metaphysics**

(6 weeks)

- A. This unit is designed to introduce students to the study of metaphysics. Students will learn about pluralism and monism and explore the concept of free will. Students will debate how one knows that they “exist” and attempt to answer the question of what “reality” is. Students will read and examine Plato’s “Allegory of the Cave” and write about the concept of reality Plato is attempting to push forward with this piece. Students will read about and discuss the concept of

Determinism and evaluate their own concepts of free will and be able to debate their opinions. Additionally, students will read criticism of metaphysics.

- CCSS.ELA-LITERACY.RH.11-12.1
Cite specific textual evidence to support analysis of primary and secondary sources, connecting insights gained from specific details to an understanding of the text as a whole.
- CCSS.ELA-LITERACY.RH.11-12.2
Determine the central ideas or information of a primary or secondary source; provide an accurate summary that makes clear the relationships among the key details and ideas.

- B. Students will interview 6-8 people, using a system of Cartesian Queries and formulate the interviews into prose format for the purpose of presentations. Possible questions may include: Can you trust reality? Can you prove you exist? How are you sure that you're not dreaming right now? Students will then interpret their interviewee's questions and write a 2 page essay on what they discovered about people's perception of reality and existence. It will be presented in class.

Unit 6: **Philosophy of Religion**

(6 weeks)

- A. In this unit, students will learn about the philosophy of religion. Students will study the work of David Hume, St. Thomas Aquinas, and look at the theory of cosmology. Students will critically think about the evidence for the existence of god and discuss what "rational" belief is and learn to define it. They will examine the existence of "evil" and debate how evil and a belief in God can coexist. Students will understand the relationship between ethics and morality and be able to describe the difference between theology and the philosophy of religion.
- CCSS.ELA-LITERACY.RH.11-12.4
Determine the meaning of words and phrases as they are used in a text, including analyzing how an author uses and refines the meaning of a key term over the course of a text (e.g., how Madison defines *faction* in *Federalist* No. 10).
 - CCSS.ELA-LITERACY.RH.11-12.5
Analyze in detail how a complex primary source is structured, including how key sentences, paragraphs, and larger portions of the text contribute to the whole.
- B. Students will read "Proof of Existence of God" by St. Thomas Aquinas. They will approach the material as an "expert" on the subjects of religion and

philosophy. They will write a 3-4 page paper outlining their interpretation and criticisms of the material. They will be required to cite possible responses/criticism of at least two other philosophers in their paper, based upon their previous knowledge.

Unit 7: **Theory of Knowledge**

(6 weeks)

- A. This unit is designed to introduce students to the theory of knowledge. Students will study the relationship between knowledge and belief as well as knowledge and truth. They will understand what it means to justify knowledge and examine how the senses play into how one obtains knowledge. Students will study the philosophy and concepts of Descartes, Ancient Greeks, Bishop George Berkeley, and Kant. They will also work to understand what objective reality is and how it applies to philosophy and their own lives.
- CCSS.ELA-LITERACY.RH.11-12.8
Evaluate an author's premises, claims, and evidence by corroborating or challenging them with other information.
 - CCSS.ELA-LITERACY.RH.11-12.9
Integrate information from diverse sources, both primary and secondary, into a coherent understanding of an idea or event, noting discrepancies among sources.
- B. Students will choose one of the philosophers from this unit and create a presentation on their life and philosophy. They will study the philosopher's history, interpret their philosophy, and discuss how it is relevant in today's world. Students will create either a poster or power point presentation about their philosopher and present it to the class.

Unit 8: **Applied Ethics**

(4 weeks)

- A. This unit is designed for students to examine current ethical issues with the knowledge they have obtained from all previous units. Students will examine and discuss issues such as: is it a criminal act to euthanize an animal, should drugs be legalized, is terrorism ever justified, and is cheating morally wrong. Students will debate these issues in classes, being sure to choose an ethical framework to work within. They will defend their positions using philosophy and spend much of the unit researching and working on their final project.
- CCSS.ELA-LITERACY.RH.11-12.9

Integrate information from diverse sources, both primary and secondary, into a coherent understanding of an idea or event, noting discrepancies among sources.

- B. Students will write their own personal philosophy and draw from the philosophical theories they have studied over the entirety of the course. Students will use examples of ethical dilemmas in their paper and explain in detail what they believe the right answer is based on their personal philosophy. Students will research and use articles to support their claims. They will need to cite their sources and explain why they have reached the conclusion they have. The paper shall be 3-5 pages long and include a works cited. Students will present their personal philosophy in class.

Additional Recommended Materials - *Must be approved by Board of Education.*

- Gaarder, Jostien. Sophie's World. Farrar, Straus and Giroux; First Printing edition (March 20, 2007)

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.

Glendale Unified School District

High School

Date

(Meeting date will be typed in ***after*** Board Approval.)

Department: Social Studies

Course Title: Philosophy

Course Code: (Educational Services will assign course number ***after*** Board Approval)

School(s)

Course Offered: Glendale High School

UC/CSU Approved

(Y/N Subject): Pending, (G) College-Preparatory Elective

Course Credits: 10

Recommended

Prerequisite: None

Recommended

Textbook: Popkin, Richard H. and Avrum Stroll. Philosophy Made Simple. Crown; 2nd edition (July 1, 1993)

Course Overview: This course is an introduction to the major concerns of Western philosophy. Topics included are the question of ethics, metaphysics, the philosophy of religion, and the theory of knowledge. Through an examination of the evolution of key philosophical issues, students will also learn how arguments are formed, how new theories are developed from philosophical debate, and how through disagreement a greater understanding of complex topics can occur. Throughout the class students will examine their own systems of knowledge, beliefs, and the course will culminate with them creating a portfolio of their own personal philosophy.

First Semester

Unit 1: **Introduction to Philosophy**

(3 weeks)

- A. This unit is designed to introduce the student to the concept of critical thinking, logic, and how one studies Philosophy. Students will learn what it means to define philosophy and the different varieties it contains. Students will learn that philosophers have historically attempted to work out some general, systematic, coherent, and consistent picture of all that we know and think. They will obtain a general understanding of ethics, political philosophy, metaphysics, and the theory of knowledge.
- CCSS.ELA-LITERACY.RH.11-12.1
Cite specific textual evidence to support analysis of primary and secondary sources, connecting insights gained from specific details to an understanding of the text as a whole.
 - CCSS.ELA-LITERACY.RH.11-12.2
Determine the central ideas or information of a primary or secondary source; provide an accurate summary that makes clear the relationships among the key details and ideas.
- B. Students shall produce 1-2 page “pre-knowledge” reflection papers offering their initial opinions on the big ideas presented in class. Each paper shall respond to an essential question, for example, “How do you know the difference between right and wrong?” or “How do you know that you exist?” Papers will be presented in class.

Unit 2: **Ethics**

(6 weeks)

- A. In this unit, students will investigate and evaluate the theoretical study of the different codes or sets of principles by which people live their lives. Students will attempt to answer the question of what is right and what is wrong and discuss whether there are any universal ethical truths. They will learn where ethical principles come from and what they mean and consider the moral standards that determine right and wrong. Students will determine how theories of ethics apply to specific issues of contemporary relevance and study. Students will read works about: Platonism, Aristotle, Hedonism, Cynicism, Spinoza, Kant, Naturalism, and Objectivism.
- CCSS.ELA-LITERACY.RH.11-12.3
Evaluate various explanations for actions or events and determine which explanation best ACCORDS with textual evidence, acknowledging where the text leaves matters uncertain.
- B. Students will choose a specific issue of contemporary relevance, such as the environment, war, immigration, capital punishment, etc. Using the different ethical theories studied in class, students will write a 1.5-2 page essay describing how each branch of ethics would view the issue and how they would solve it. Students will present their essay in class.

Unit 3: **Political Philosophy**

(6 weeks)

- A. In this unit, students will define and study political philosophy. They will discuss what a person's relationship is to society is and what role ethics play in the relationship between individuals and society. Students will investigate what a government owes its citizens and what citizens owe a government. Students will study the work of Thomas Hobbes, John Locke, John Stuart Mill, and Marx. They will discuss what an "ideal" form of government would look like and debate whether or not there is an "ideal" form. Students will examine what the primary values are that hold a society together and if there is ever a legitimate reason to overthrow a government.
- CCSS.ELA-LITERACY.RH.11-12.8
Evaluate an author's premises, claims, and evidence by corroborating or challenging them with other information.
 - CCSS.ELA-LITERACY.RH.11-12.9
Integrate information from diverse sources, both primary and secondary, into a coherent understanding of an idea or event, noting discrepancies among sources.
- B. Using one of the four political philosophers studied in this unit, students will create their own country and government using their particular philosophy on what a government should look like. Students will name their country, name their political party, and create laws that abide by their chosen philosophy. Students will need to create a travel brochure of their country and present it in class.

Unit 4: **Applied Ethics**

(4 weeks)

- A. This unit is designed for students to examine current ethical issues with the knowledge they have obtained from all previous units. Students will examine and discuss issues such as: is it a criminal act to euthanize an animal, should drugs be legalized, is terrorism ever justified, and is cheating morally wrong.
- CCSS.ELA-LITERACY.RH.11-12.9
Integrate information from diverse sources, both primary and secondary, into a coherent understanding of an idea or event, noting discrepancies among sources.
- B. Students will debate these issues in classes, being sure to choose an ethical framework to work within. They will defend and critique peer positions from within their chosen philosophical framework and spend much of the unit researching and working on a 2-3 page position paper.

Second Semester

Unit 5: **Metaphysics**

(6 weeks)

- A. This unit is designed to introduce students to the study of metaphysics. Students will learn about pluralism and monism and explore the concept of free will. Students will debate how one knows that they “exist” and attempt to answer the question of what “reality” is. Students will read and examine Plato’s “Allegory of the Cave” and write about the concept of reality Plato is attempting to push forward with this piece. Students will read about and discuss the concept of Determinism and evaluate their own concepts of free will and be able to debate their opinions. Additionally, students will read criticism of metaphysics.
- CCSS.ELA-LITERACY.RH.11-12.1
Cite specific textual evidence to support analysis of primary and secondary sources, connecting insights gained from specific details to an understanding of the text as a whole.
 - CCSS.ELA-LITERACY.RH.11-12.2
Determine the central ideas or information of a primary or secondary source; provide an accurate summary that makes clear the relationships among the key details and ideas.
- B. Students will interview 6-8 people, using a system of Cartesian Queries and formulate the interviews into prose format for the purpose of presentations. Possible questions may include: Can you trust reality? Can you prove you exist? How are you sure that you’re not dreaming right now? Students will then interpret their interviewee’s questions and write a 2 page essay on what they discovered about people’s perception of reality and existence. It will be presented in class.

Unit 6: **Philosophy of Religion**

(6 weeks)

- A. In this unit, students will learn about the philosophy of religion. Students will study the work of David Hume, St. Thomas Aquinas, and look at the theory of cosmology. Students will critically think about the evidence for the existence of god and discuss what “rational” belief is and learn to define it. They will examine the existence of “evil” and debate how evil and a belief in God can coexist. Students will understand the relationship between ethics and morality and be able to describe the difference between theology and the philosophy of religion.
- CCSS.ELA-LITERACY.RH.11-12.4
Determine the meaning of words and phrases as they are used in a text, including analyzing how an author uses and refines the meaning of a key term over the course of a text (e.g., how Madison defines *faction* in *Federalist* No. 10).
 - CCSS.ELA-LITERACY.RH.11-12.5

Analyze in detail how a complex primary source is structured, including how key sentences, paragraphs, and larger portions of the text contribute to the whole.

- B. Students will read “Proof of Existence of God” by St. Thomas Aquinas. They will approach the material as an “expert” on the subjects of religion and philosophy. They will write a 3-4 page paper outlining their interpretation and criticisms of the material. They will be required to cite possible responses/criticism of at least two other philosophers in their paper, based upon their previous knowledge.

Unit 7: **Theory of Knowledge**

(6 weeks)

- A. This unit is designed to introduce students to the theory of knowledge. Students will study the relationship between knowledge and belief as well as knowledge and truth. They will understand what it means to justify knowledge and examine how the senses play into how one obtains knowledge. Students will study the philosophy and concepts of Descartes, Ancient Greeks, Bishop George Berkeley, and Kant. They will also work to understand what objective reality is and how it applies to philosophy and their own lives.

- CCSS.ELA-LITERACY.RH.11-12.8

Evaluate an author's premises, claims, and evidence by corroborating or challenging them with other information.

- CCSS.ELA-LITERACY.RH.11-12.9

Integrate information from diverse sources, both primary and secondary, into a coherent understanding of an idea or event, noting discrepancies among sources.

- B. Students will choose one of the philosophers from this unit and create a presentation on their life and philosophy. They will study the philosopher's history, interpret their philosophy, and discuss how it is relevant in today's world. Students will create either a poster or power point presentation about their philosopher and present it to the class.

Unit 8: **Applied Ethics**

(4 weeks)

- A. This unit is designed for students to examine current ethical issues with the knowledge they have obtained from all previous units. Students will examine and discuss issues such as: is it a criminal act to euthanize an animal, should drugs be legalized, is terrorism ever justified, and is cheating morally wrong. Students will debate these issues in classes, being sure to choose an ethical framework to work within. They will defend their positions using philosophy and spend much of the unit researching and working on their final project.

- CCSS.ELA-LITERACY.RH.11-12.9

Integrate information from diverse sources, both primary and secondary, into a coherent understanding of an idea or event, noting discrepancies among sources.

- B. Students will write their own personal philosophy and draw from the philosophical theories they have studied over the entirety of the course. Students will use examples of ethical dilemmas in their paper and explain in detail what they believe the right answer is based on their personal philosophy. Students will research and use articles to support their claims. They will need to cite their sources and explain why they have reached the conclusion they have. The paper shall be 3-5 pages long and include a works cited. Students will present their personal philosophy in class.

Additional Recommended Materials - *Must be approved by Board of Education.*

- Gaarder, Jostien. Sophie's World. Farrar, Straus and Giroux; First Printing edition (March 20, 2007)

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

INFORMATION REPORT NO. 5

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Dr. Darneika Watson, Chief Human Resources and Operations
Officer/Director of Classified Personnel

SUBJECT: ACKNOWLEDGEMENTS OF SERVICE

The resignations and retirements of the following employees have been accepted by the Chief Human Resources and Operations Officer/Director of Classified Personnel, as effective and final per Board Policies 4117.1/4217.1/4317.1 and 4117.2/4217.2/4317.2, and are being reported to the Board of Education as information only - no action required:

Resignations:

1. Bergman, Anya B. Effective 6/11/21
3rd Grade Teacher
Edison Elementary
2. Grigorian, Arlene Effective 7/30/21
Behavior Intervention Assistant
Special Education Department
3. Keys, David Effective 8/03/21
Assistant Principal
Hoover High School
4. Lewis, Robert Craig Effective 7/20/21
Teacher Specialist
Pacific/Edison Preschool
5. Marquez, Chaan Effective 7/30/21
Education Assistant Intensive Support
Special Education Department
6. Murphy, Molly Effective 7/23/21
English Teacher
Glendale High School

Resignations (Cont.):

- | | | |
|-----|---|-------------------|
| 7. | Nersesyan, Arevik
Administrative Secretary
Balboa Elementary School | Effective 7/23/21 |
| 8. | Pickering, Lindsay
Psychologist
Special Education | Effective 8/04/21 |
| 9. | Reyes, Sandra
Spanish Teacher
Roosevelt Middle School | Effective 8/02/21 |
| 10. | Santos, Oscar Miguel
Digital Arts Teacher
Glendale High School | Effective 7/21/21 |

Retirements:

- | | | |
|----|---|--|
| 1. | Ataian, Aida
Education Assistant I
Cloud Children's Center | Effective 8/10/21
21 years, 6 months of service |
| 2. | Kazarian, Lusik
Education Assistant I
Mountain Avenue Elementary School | Effective 6/12/21
7 years, 10 months of service |
| 3. | Maly, Dana D.
Early Education Teacher
Muir Elementary/CDCC | Effective 6/12/21
15 years of service |
| 4. | Mueller, Shelly D.
3 rd Grade Teacher
Verdugo Woodlands Elementary | Effective 6/14/21
25 years of service |
| 5. | Novak, Laurie A.
Program Supervisor
Child Development & Child Care | Effective 1/01/22
19 years, 6 months of service |
| 6. | Papazian, Armineh
Multimedia Technology Assistant
Marshall Elementary School | Effective 6/12/22
31 years, 6 months of service |

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

ACTION REPORT NO. 1

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Approve Agreement with Critical Response Group to Create Site Maps for all GUSD Buildings**

The Superintendent recommends that the Board of Education approve an agreement with Critical Response Group to create site maps for all GUSD buildings for a not to exceed amount of \$105,034 paid from the District Safety Credit funding.

Currently, all GUSD site maps (school and office sites) are not uniform, not to scale and lack accuracy and orientation. Some maps are hand drawn, others are generated using Microsoft Word or similar programs. Having accurate site maps, with the correct orientation, bordering streets and neighborhood, room numbers and locations is important for many reasons, and above all for school safety purposes and is a required document in the school safety plans. Accurate site maps can provide emergency personnel the ability to pinpoint locations where their assistance will be vital.

The offices of Student Support Services and Business and Financial Services met with Critical Response Group (CRG) in June of 2021 to learn about their mapping services. CRG is a company that specializes in creating site maps for schools, colleges and corporate buildings/campuses. They have extensive experience in this area, and have been contracted with multiple school districts, colleges, universities and the private sector. They are also highly recommended by RAPTOR Visitor Information System, which GUSD currently contracts with for all elementary schools.

CRG will be able to deliver site maps for all GUSD buildings within three months of the signing of the agreement for a one-time cost of \$105,034 and maintain/update the maps for \$15,035 annually thereafter. This is one-third of the cost of any other option that had previously been considered. The maps will be provided in digital format.

Student Support Services and Business and Financial Services strongly recommend this agreement between GUSD and CRG.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 3: Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.



UNDERSTANDING YOUR SERVICE ORDER FROM CRITICAL RESPONSE GROUP

Collaborative Response Graphics® (CRGs) are site-specific common operating pictures that enable better communication during an emergency. Your proposal contains two types of CRGs:

Micro CRGs



Each floor of a building gets a “Micro” CRG to coordinate response inside a building.

MACRO CRGs



Each campus gets a “MACRO” CRG to coordinate response outside of a building

CRGs combine accurate floor plans, high resolution imagery, and a gridded-overlay into one map. Micro CRGs come standard with labeling for **classrooms, hallways, doors/access points, key utilities, key boxes, AEDs, and trauma kits**, and are used to coordinate emergency response inside a structure. MACRO CRGs come standard with labeling for **buildings, parking lots, athletic fields, roadways, access points, and other key landmarks around the property**. MACRO CRGs are used to coordinate events exterior to the structure.

Additional Mapping Services

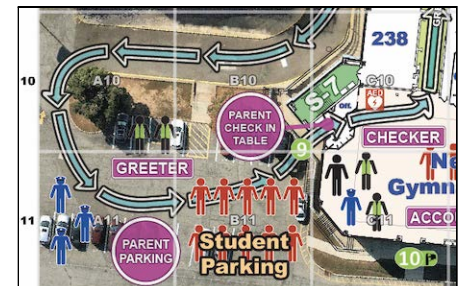
Camera Mapping

Managing the location of cameras is challenging and requires extra attention-to-detail from our mapping shop. As an additional service, we can add camera locations to your CRGs. Many of our clients choose to rename their cameras after their location on our grid overlay, which allows a first responder looking at the map to quickly reference a camera’s location. This is essential if your camera feed is accessible in an Emergency Communications Center.



Evacuation Diagrams, Reunification Maps

CRGs can be utilized to visualize many pre-planned emergency protocols. As an additional service, we can use your CRG to build evacuation diagrams for your site, or visually depict an emergency action plan like a reunification diagram.



Your proposal also includes an **annual implementation and maintenance fee** that allows us to ensure that your CRGs are accurate and distributed to first responders. This annual fee includes four key elements:

1. Annual site visits, updates, and enhancements

We conduct an in-person or virtual map review every year to ensure your CRGs remain accurate. Whether you are renovating, moving an AED, or adding a camera, we will make the update for you and redistribute the maps to both the school district and applicable first responders. Our products are enhanced yearly based off of direct feedback from real-world use and drills each year.



2. Distribution to your 911 Center through RapidSOS

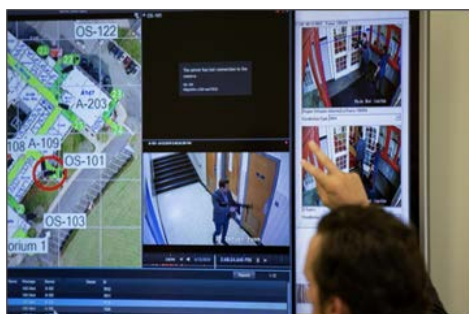
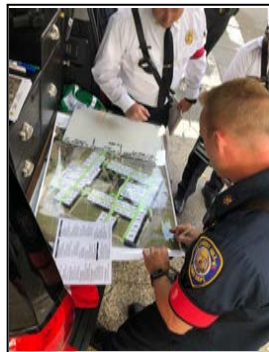
Your maps become accessible to your Emergency Communication Center through RapidSOS, which allows emergency calls to be geolocated on the CRGs for your building. One of the most difficult challenges faced by 911 personnel is receiving emergency calls from locations inside unfamiliar, complex buildings, and needing to relay this information to first responders arriving on-scene, who also may also be unfamiliar with the site. When an emergency call is received from a



school with a CRG, a 911 operator will now be able to quickly reference location information on a CRG directly within RapidSOS, allowing that operator to make faster decisions and communicate more effectively to dispatched first responders. **Failure to participate in the annual fee after year 1 will result in your CRGs removal from RapidSOS.**

3. Distribution to law enforcement and fire service

Your building has multiple public safety departments that provide emergency services to your site. We distribute the maps to your law enforcement agency, fire service, and any other specialized units like tactical teams. Each of these agencies may use a different technology platform, like a computer-aided dispatch (CAD) system, to access maps; we will provide them with the right file type so they can make the CRG of your building as accessible as possible. We also offer annual virtual and in-person CRG training free of cost to these agencies.



4. Integration into other life safety systems

If you have a video management system, a panic button or emergency alert application, or any other technology platform that allows you to access map layers, we will work with you or that third party to make sure your maps are accessible in that platform. We can also provide CRGs in formats that are usable for IT data management, teacher guides, or other school-internal purposes.

Service Order

Critical Response Group



Order Date: June 29, 2021

From: **The Critical Response Group**
 PO Box 831
 Island Heights, NJ 08732
 Phone 732.779.4393
 CRGplans.com

To: Mr. Hagop Eulmessekian, Director
 GUSD Student Support Services Office -
 Room 203
 (818) 241-3111 ext. 1283
 heulmessekian@gusd.net

PRODUCT(s)	Micro Maps	MACRO Maps	TOTAL
Anderson W. Clark Magnet High School •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	2	1	\$2,917.55
Allan F. Daily Continuation High School/Glendale Unified Online College & Career Academy •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	2	1	\$2,917.55
Crescenta Valley High School •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	2	1	\$2,917.55
Glendale High School •1 MACRO Collaborative Response Graphic (CRG), •3 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	3	1	\$3,807.65
Herbert Hoover High School •1 MACRO Collaborative Response Graphic (CRG), •3 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	3	1	\$3,807.65
Eleanor J. Toll Middle School/Mark Keppel Elementary School •0 MACRO Collaborative Response Graphic (CRG), •3 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	3	0	\$2,818.65
Rosemont Middle School •1 MACRO Collaborative Response Graphic (CRG), •3 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	3	1	\$3,807.65
Theodore Roosevelt Middle School •1 MACRO Collaborative Response Graphic (CRG), •3 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	3	1	\$3,807.65
Woodrow Wilson Middle School •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	2	1	\$2,917.55
Abraham Lincoln Elementary School •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	2	1	\$2,917.55
Balboa Elementary School •1 MACRO Collaborative Response Graphic (CRG),	2	1	\$2,917.55

•2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*			
Benjamin Franklin Elementary School •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	2	1	\$2,917.55
Cerritos Elementary School/Cerritos Preschool •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	2	1	\$2,917.55
Columbus Elementary School/Columbus Pre-School •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	2	1	\$2,917.55
Dunsmore Elementary School •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	2	1	\$2,917.55
Glenoaks Elementary School •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	2	1	\$2,917.55
Horace Mann Elementary School/Horace Mann Preschool •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	2	1	\$2,917.55
John C. Fremont Elementary School •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	2	1	\$2,917.55
John Muir Elementary School •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	2	1	\$2,917.55
John Marshall Elementary School •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	2	1	\$2,917.55
La Crescenta Elementary School •0 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	2	0	\$1,928.55
Monte Vista Elementary School •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	1	1	\$1,978.00
Mountain Avenue Elementary School •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	2	1	\$2,917.55
R.D. White Elementary School •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	2	1	\$2,917.55
Thomas Edison Elementary School •1 MACRO Collaborative Response Graphic (CRG), •3 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	3	1	\$3,807.65
Thomas Jefferson Elementary School/Thomas Jefferson Preschool •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	2	1	\$2,917.55
Valley View Elementary School •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	1	1	\$1,978.00

Verdugo Woodlands Elementary School •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	2	1	\$2,917.55
Cloud Preschool •1 MACRO Collaborative Response Graphic (CRG), •1 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	1	1	\$1,978.00
College View Preschool/Verdugo Academy Independent Study •1 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	2	1	\$2,917.55
Pacific Avenue Preschool/PAEC •0 MACRO Collaborative Response Graphic (CRG), •2 Micro CRG(s) with GeoRelevant Integrated Floor Plans*	2	0	\$1,928.55
Implementation and Maintenance	Sites	Cost Per	Total
<i>Annual Implementation and Maintenance Fee</i>	31	\$485.00	\$15,035.00
Total:			\$105,034.00

Payment Terms	
100% of project fee due upon delivery of Collaborative Response Graphics®	\$105,034.00
Terms and Conditions: Terms & Conditions Unless otherwise agreed in writing by Critical Response Group, Inc. and the customer, this Service Order and the services to be furnished pursuant to this Service Order are subject to the terms and conditions set forth here: http://www.crgplans.com/terms-and-conditions . The Effective Date (as defined in the terms and conditions) shall be the date set forth below.	
Proposal valid for 60 days	

Service Order

Critical Response Group



Accepted and Agreed By:
Glendale Unified School District

Signature: _____

Printed Name: _____

Title: _____

Date: _____

The information and pricing contained in this service order are strictly confidential.

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

ACTION REPORT NO. 2

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Debra Rinder, Executive Director, Special Education
Suzan Dunbar, Program Manager, Foothill SELPA

SUBJECT: **Approval of Services Agreement Between Foothill SELPA and Sunbelt Staffing**

The Superintendent recommends that the Board of Education (Administrative Unit for the Foothill SELPA) approve the services agreement for Braille Transcriber services between Foothill SELPA and Sunbelt Staffing in an amount not to exceed \$85,000 for the 2021-22 school year.

This service agreement will allow Foothill SELPA to utilize the services of Sunbelt Staffing to provide Braille Transcribers for braille materials preparation in the 21-22 school year. The SELPA is responsible for providing services to students with visual impairments in the Burbank, Glendale, and La Canada Unified School Districts.

The costs to utilize these services are to be paid for through the Foothill SELPA Visual Impairment Program, which is billed to the three SELPA districts on an annual basis.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.

TO SUPPORT 2020-2021 BOARD PRIORITY No. 2: Create a Culture of Learning
“Support student learning with safe schools and programs that emphasize and increase inclusion, build positive relationships, and continue to enhance opportunities for life-long success.”

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, CA 91206
(818) 241-3111

SERVICES AGREEMENT

This **Agreement** for Professional Services (“Agreement”) is made and entered into as of the 1st day of July, 2021 by and between the Glendale Unified School District, (“District”) and Sunbelt Staffing a corporation, whose place of business is Oldsmar, FL [City], herein referring to as (“Contractor”), (together, “Parties”).

WITNESSETH: The parties do hereby contract and agree as follows:

1. *Services Description.* CONTRACTOR will perform the services described in the “Scope of Work” attached hereto as Addendum A and made a part thereof.

NOW, THEREFORE, the Parties agree as follows:

1. **Term.** Contractor shall commence providing services under this Agreement on July 1, 2021 and will diligently perform as required and complete performance by June 30, 2022
2. **Submittal of Documents.** The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- Signed Agreement
- Workers' Compensation Certification
- Fingerprinting/Criminal Background Investigation Certification
- Insurance Certificates and Endorsements
- W-9 Form
- Non-collusion Declaration
- Tuberculosis Clearance

3. **Compensation.** District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement (as needed, as requested) a total fee not to exceed (NTE) Eighty Five Thousand dollars (\$ 85,000.00) which includes reimbursable cost listed in item 4.1. District shall pay Contractor according to the following terms and conditions:

Note: Accounts Payable will not process payment until the services have been completed. Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

4. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District, except as follows:

4.1. N/A

5. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.
6. **Materials.** Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:
7. **Copyright/Trademark/Patent.** Contractor understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Contractor consents to use of Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
8. **Termination.**
 - 8.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
 - 8.2. **Without Cause by Contractor.** Contractor may, upon sixty (60) days notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 8.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 8.3.1. material violation of this Agreement by the Contractor; or
 - 8.3.2. any act by Contractor exposing the District to liability to others for personal injury or property damage; or
 - 8.3.3. Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made; this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

9. **Indemnification.** To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, Contractors, employees, trustees, and volunteers ("the indemnified parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the indemnified parties.

10. **Insurance.**

10.1. The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
Professional Liability	\$ 1,000,000
Workers Compensation	Statutory Limits
Employer's Liability	\$ 1,000,000

10.1.1. **Commercial General Liability and Automobile Liability Insurance.**
 Commercial General Liability Insurance and Any Auto Automobile Liability

Insurance that shall protect the Contractor, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

10.1.2. **Workers' Compensation and Employers' Liability Insurance.** Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

10.1.3. **Professional Liability (Errors and Omissions).** Professional Liability Insurance as appropriate to the Contractor's profession.

10.2. **Proof of Carriage of Insurance.** The Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

10.2.1. A clause stating: "SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION."

10.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.

10.2.3. An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, Contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.

10.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.

10.3. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

11. **Assignment.** The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

12. **Compliance with Laws, Debarment and Suspension.** Contractor warrants and certifies that neither Contractor, nor any person working for or acting on behalf of Contractor as part of this Agreement, has been or is debarred, penalized by, convicted, sanctioned, suspended, excluded or otherwise ineligible to participate in any state or federal program, or by any federal department or agency, or by Los Angeles County
13. **Certificates/Permits/Licenses.** Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.
14. **Employment with Public Agency.** Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
15. **Anti-Discrimination.** District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).
16. **Fingerprinting of Employees.** The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Contractor's performing of any portion of the Services.
17. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
18. **District's Evaluation of Contractor and Contractor's Employees and/or Subcontractors.** The District may evaluate the Contractor in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:
 - 18.1. Requesting that District employee(s) evaluate the Contractor and the Contractor's employees and subcontractors and each of their performance.
 - 18.2. Announced and unannounced observance of Contractor, Contractor's employee(s), and/or subcontractor(s).
19. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue,

arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

20. **Confidentiality.** The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

Both parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customer list, personal information, financial information, sales, and marketing plans of the other party, its affiliates, or its customers. Both parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third party or used for unauthorized purposes. Each party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each party is bound by this Agreement. Upon request of the owner of the confidential information, the other party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph does not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other party; 2) was lawfully in Insight's or Client's possession without restriction as to use or disclosure before its receipt from the other party; 3) is received from, or was made available to, a third party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the party required to make the disclosure under the law shall give prompt notice of this to the other party prior to such disclosure so that the other party may seek an appropriate protective order or give its consent to such disclosure.

21. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District:

Glendale Unified School District
223 N. Jackson Street
Glendale, California 91206
ATTN: Suzan Dunbar

Contractor:

Sunbelt Staffing
3687 Tampa Rd. Suite 200
Oldsmar, FL 34677
ATTN: Rachel Schwanemann

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

22. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. . In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.
23. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.
24. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
25. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
26. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.
27. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
28. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
29. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal

representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

30. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.
31. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.
32. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
33. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
34. **Force Majeure Clause.** The parties to the Contract shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other party(ies), provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.
39. **Amendments.** No alteration or variation of the terms of this Contract shall be valid unless made in writing and signed by the parties; no oral understanding or agreement not incorporated herein shall be binding on either of the parties; and no exceptions, alternatives, substitutes or revisions are valid or binding on District unless authorized by District in writing.
40. **Delivery.** Time of delivery of goods or services is of the essence in this Contract. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.
41. **Conduct on District Premises.** Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the Party's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the other Party's premises. The operation of vehicles by either Party's personnel on the other Party's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on a Party's property and involving either Party's personnel shall be reported promptly to the appropriate Party's personnel. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the

other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the other Party's premises, each Party's personnel shall wear and clearly display identification badges or tags, as approved by the other Party. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. They should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

42. **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name Sunbelt Staffing

By: _____ Director of Administration
Signature _____ Title: _____
Print Name _____ Dated: _____, 20 21

By: _____ Senior Vice President
Signature _____ Title: _____
Print Name _____ Dated: _____, 2021

*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary;) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

Information regarding Contractor:

License No.: _____

59-3675910;

Address: 3687 Tampa Rd. Suite 200

Employer Identification and/or Social Security Number

Oldsmar, FL 34677

Telephone: (813)471-0163

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

Facsimile: _____

E-Mail: Rachel@sunbeltstaffing.com

Type of Business Entity:

- Individual
- Sole Proprietorship
- Partnership
- Limited Partnership
- Corporation, State: FL
- Limited Liability Company
- Other: LLC

Glendale Unified School District

By: _____ Date: _____

Print Name: Dr. Kelly King

Print Title: Assistant Superintendent, Educational Services

ATTACHMENT A

DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR

Contractor's entire Proposal is **not** made part of this Agreement.

Contractor may provide the following General Services:

Consultant, as needed, to provide braille transcription services.

Rates: Braille Transcriber: \$50-80/hour

EXHIBIT "A"

WORKERS' COMPENSATION CERTIFICATION

Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: _____

Name of Contractor: Sunbelt Staffing

Signature: _____

Print Name and Title: _____

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

EXHIBIT "B"

FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION

One of the three boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Independent Contractor Agreement for Professional Services ("Agreement"):

The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

Pursuant to Education Code section 45125.2, Contractor has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Contractor's employees and District pupils at all times; and/or

Pursuant to Education Code section 45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Contractor's employees and its subcontractors' employees is

Name: _____

Title: _____

Contractor's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Date: _____

Name of Contractor or Company: Sunbelt Staffing

Representative's Name and Title: _____

Signature: _____

EXHIBIT "C"

**NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID**

(Public Contract Code section 7106)

The undersigned declares:

I am the _____ of Sunbelt Staffing, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____ [date], at _____ [city], _____ [state].

Signature

Print Name

EXHIBIT "D"

TUBERCULOSIS CLEARANCE

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the _____^{Sunbelt Staffing} ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

The Contractor has complied with the tuberculosis requirements of Education Code Section 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has active tuberculosis, as that term is defined in Education Code Section 45122.1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or

Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: _____

Name of Contractor: _____

Signature: _____

Print Name and Title: _____

Services cannot be rendered until all documentation is submitted and final approval is received.

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 1

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
PREPARED IN: Office of the Superintendent
SUBJECT: **Minutes**

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a) Regular Meeting No. 1, July 13, 2021

GLENDALE UNIFIED SCHOOL DISTRICT
223 N. Jackson Street
Glendale, California 91206-4380

BOARD OF EDUCATION MEETING NO. 1
UNADOPTED MINUTES
REGULAR MEETING, July 13, 2021

CALL TO ORDER AND ROLL CALL

The regular meeting of the Glendale Unified School District Board of Education was called to order by Mr. Shant Sahakian, president of the Board of Education, at 4:35 p.m., on Tuesday, July 13, 2021, in the Board Room at the Administration Center, 223 N. Jackson Street, Glendale, California. The following members were present for roll call: Mrs. Jennifer Freemon, Dr. Armina Gharpetian, Mr. Greg Krikorian, Ms. Nayiri Nahabedian, and Mr. Shant Sahakian. Mr. Greg Krikorian was not present for roll call; he arrived at 4:45 p.m.

The following administrators were present: Dr. Vivian Ekchian, Dr. Kelly King, Mr. Stephen Dickinson, Mr. David Greco, and Dr. Darneika Watson.

PLEDGE OF ALLEGIANCE

Mr. Sahakian led the Pledge of Allegiance.

CERTIFICATE OF COMPLIANCE

Mr. Sahakian read the following statement: "To accommodate the requirements of Government Code §54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for this meeting was posted on the bulletin boards in the lobby of the Administration Center and the GUSD website 72 hours prior to this meeting."

APPROVAL OF AGENDA ORDER

A motion was made by Ms. Nahabedian and seconded by Mrs. Freemon to approve the agenda, as presented. Motion approved unanimously: AYES — Freemon, Gharpetian, Nahabedian, and Sahakian. ABSENT — Krikorian.

RECOGNITION

1. Crescenta Valley High School Senior Receives Superior Rating at The California Music Educators Association's State Virtual Solo Festival

The Board of Education recognized Sonya Siegel-Chanen, a senior at Crescenta Valley High School, for receiving a Certificate of Achievement and a Superior Rating for her flute solo performance at the California Music Educators Association's State Virtual Solo Festival.

PUBLIC COMMUNICATIONS

1. Jordan Henry, parent, spoke about GUSD's adoption of the Southern Poverty Law Center's Social Justice Standards. The approved anti-bias and anti-racist educational framework violates the board's own policy on bias and non-discrimination. BP 0410 states district programs, activities, and practices shall be free from unlawful discrimination, including discrimination against an individual or group based on race, color, etc. Another relevant board policy is 6411, instruction on controversial issues. This policy states instruction shall be presented in a balanced manner, addressing all sides of the issue without bias or prejudice and without promoting any particular point of view. The instruction should not reflect adversely upon persons because of their race, ethnicity, etc. He commented on critical pedagogy, "a radical academic view of education rooted in Marxism," and cited passages from authors Paulo Freire and Bell Hooks.
2. Dorit Waldman spoke about GUSD's omission of Jewish Americans from the Clark Magnet High School Ethnic Studies course, as well as GUSD's promotion and inclusion into the curriculum of the political organization Black Lives Matters, which has advocated for the annihilation of the state of Israel. She also noted that GUSD has adopted the Learning for Justice curriculum. She was surprised since GUSD is not allowed to teach politicized content. GUSD Board Policy 6144 regarding controversial issues states that "instruction shall be presented in a balanced manner, addressing all sides of the issue without bias or prejudice and without promoting any particular point of view." Yet, the Learning for Justice curriculum is heavily bias and politicized. GUSD's website under the link of diversity and inclusion has the parent guide to Black Lives Matter. Therefore, per the board policy regarding controversial issues, if you promote the BLM movement, then you are promoting all of their agenda.
3. Ingrid Gunnell, parent, said she felt cheated that she did not learn a lot about racial issues as a student in public education. As an educator, she feels she has cheated her students as well. The curriculum that was taught in California was a "white wash" curriculum. Today is the 8th anniversary of Black Lives Matter (BLM). She thanked the School Board and Superintendent who passed a resolution making BLM in schools in GUSD and for their recent letter to the News Press. When her parents moved to Glendale, it was a "sundown" town. We in Glendale are moving forward; we will be teaching the truth. If the truth hurts, then that's okay because the harm that has been perpetrated on Blacks and indigenous people need to be recognized. Her boys are mixed. Her boys and their history deserve to be taught honestly and accurately. Facts matter and Black Lives Matter.
4. Diana Espiritu, representing CSEA, thanked the administrators and Board Members who shadowed our classified employees during Classified Employees Week. They look forward to continuing this practice in future years and hope to make this an annual event. She also thanked our classified staff for all that they do for our district.

PUBLIC COMMUNICATIONS (Continued)

5. Ani Torosyan, parent, said with the CDC releasing new reopening school guidance, our California Department of Public Health is ignoring their guidelines by mandating masks for all kids in the fall. The science clearly shows that outbreaks are not happening in schools. She urged the Board to stick to their promise that our kids will get back to normal this fall. Unmask our kids and provide a quality education. As board members work to support our students, she urged the Board to make sure we give students an option to wear a mask this fall.

6. Rose Jacobsen said she has been reviewing some GUSD curriculum posted on the website. She has some concerns regarding political content being taught throughout K-12 such as BLM and the Learning for Justice program. The BLM organization has a political agenda. Per GUSD Board Policy 6144, the Board has stated to a commitment to balance a no bias approach to instruction. She asked, "how does this fit with BLM who has taken a position in line with many Jew haters around the world that the state of Israel does not have a right to exist?" She wanted to know why GUSD excluded Jews from the Ethnic studies course. She doesn't understand why this is not in violation of the Board's own policy of a balance, non-political approach to instruction. She knows we can work together so everyone wins. She is upset, but has faith that we will find a solution that benefits everybody.

CLOSED SESSION

The Board recessed to Closed Session at 5:05 p.m. to discuss the following:

1. Conference with GUSD Labor Negotiators pursuant to Government Code Section 54957.6:
Agency designated representatives: Dr. Darneika Watson and Mr. David Greco
Employee organization: Glendale Teachers Association and California School Employees Association-Glendale Chapter No. 3.

2. Threat to Public Services or Facilities (Government Code Section, §54957)
Consultation with: Dr. Vivian Ekchian, Superintendent

3. Conference with Legal Counsel – Litigation – Significant exposure to litigation pursuant to paragraph(2) of subdivision(d) of Section §54956.9:
(1) LA-CO-1800-E
(2) EEOC Charge No. 480-2021-02367

CALL TO ORDER/RETURN TO REGULAR MEETING

The meeting reconvened at 6:28 p.m. No action was taken during Closed Session.

SUPERINTENDENT'S UPDATE

1. 2021 -2022 School Year Update

2. Commitment to Diversity, Equity & Inclusion

MINUTES: July 13, 2021 – Regular Board Meeting

INFORMATION

1. Budget Update
2. Board Priorities 2021-22
3. Board of Education School Site Assignments for 2021-2022
4. Board of Education – District Related Committee, Organization, and Legislative Assignments
5. Trustee Election Area Process
6. Proposed Basic Textbooks for Use in Middle and High Schools in the Area of World Languages and Cultures

The above reports were presented for information only; no action was taken.

ACTION REPORTS

1. Approval to Renew Q Maintenance and Support with Aequitas

It was moved Mrs. Freemon and seconded by Dr. Gharpetian to approve Action Report No. 1, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

2. Approval to Renew Blackboard Services

It was moved by Mr. Krikorian and seconded by Ms. Nahabedian to approve Action Report No. 2, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

3. Approval of Agreement with LACOE for the COVID-19 ELC Grant

It was moved by Ms. Nahabedian and seconded by Dr. Gharpetian to approve Action Report No. 3, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

4. Approval of Memorandum of Understanding with Hathaway-Sycamores for Providing Educational Support Services

It was moved by Mrs. Freemon and seconded by Mr. Krikorian to approve Action Report No. 4, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

ACTION REPORTS (Continued)

5. Approval of Foothill SELPA and Hathaway-Sycamores Memorandum of Understanding

It was moved by Dr. Gharpetian and seconded by Mr. Krikorian to approve Action Report No. 5, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

6. Approval of Agreement Between Glendale Unified School District and Beach Cities Learning

It was moved by Mrs. Freemon and seconded by Ms. Nahabedian to approve Action Report No. 6, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

7. Approval of Agency Contracts for Special Education Services for the 2021-2022 School Year

It was moved by Ms. Nahabedian and seconded by Mrs. Freemon to approve Action Report No. 7, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

8. Variable Term Waiver Request for Certificate of Completion of Staff Development (CCSD) for the 2021-2022 School Year

It was moved Dr. Gharpetian and seconded by Mrs. Freemon to approve Action Report No. 8, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

9. Authorization for Glendale Schools Management Association

It was moved by Mrs. Freemon and seconded by Ms. Nahabedian to approve Action Report No. 9, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

CONSENT CALENDAR

1. Minutes
 - a. Regular Meeting No. 29, June 15, 2021
2. Certificated Personnel Report No. 1
3. Classified Personnel Report No. 1
4. Warrants totaling \$25,854,097.42 for June 1, 2021 through July 7, 2021
5. Purchase Orders totaling \$5,238,172.31 for the period of June 7, 2021 through July 2, 2021

MINUTES: July 13, 2021 – Regular Board Meeting

CONSENT CALENDAR (Continued)

6. 2020-21 Transfer of Cash Balance from the General Fund (01.0) Central RDA Revenue to the Capital Project and Improvement Fund (40.1)
7. 2020-21 Transfer of Cash Balance from the General Fund (01.0) San Fernando Corridor RDA to the Capital Project and Improvement Fund (40.1)
8. Acceptance of Actuarial Study Related to the Pre-Funding of Retiree Medical Cost
9. Acceptance of the 2020 Equipment Assistance Grant for Balboa and R.D. White Elementary Schools
10. Memorandum of Understanding (MOU) with the Glendale Family YMCA for Use of Facilities
11. Agreement with the Glendale Family YMCA for Use of Facilities
12. Approval of Memorandum of Understanding with the Verdugo Woodlands Dad's Club
13. Approval of Agreement with AbilityFirst of Southern California for Use of School Facilities
14. Agreement with FilmL.A., Inc.
15. Extension of Memorandum of Understanding with Western Diocese of the Armenian Church of North America
16. Approval of Notices of Completion for Independent Contractor Agreement Nos. 587 through 598 with Convergent Technologies for the Purchase, Programming, and Installation of Security Surveillance Systems at 12 District Sites
17. Agreement with Vital Health Care Inc. for COVID-19 Testing
18. Approval to Renew E-Rate Consulting Services with Rupe Consulting Services, LLC
19. Approval to Renew the Agreement to Live Stream Board Meetings with Studio Spectrum
20. Authorization to Dispose of Surplus Property
21. Approval of Consultant Agreement with Trusted Messenger Marketing (TMM)
22. Approval of Special Education Master Contracts with Non-Public Schools (NPS) and Non-Public Agencies
23. Quarterly Uniform Complaint Report Summary, Williams Settlement Legislation

MINUTES: July 13, 2021 – Regular Board Meeting

CONSENT CALENDAR (Continued)

24. Approval of the Services Agreement between Glendale Unified School District and The Southern CA Learning Corporation, dba Sylvan Learning Center
25. Approval of the Consolidated Application (ConApp) for Federal Programs Under the Consolidation Application and Reporting System (CARS) for 2021-2022
26. Approval of Revision to Board Policy 6112 - School Day
27. Acceptance of Specialized Secondary Programs Cohort 6 Year 2 and 3 Implementation Grant
28. Approval of New Course of Study Outlines for Use in High Schools in the Areas of Math and Science
29. Approval for Renewal of Contract with Panorama Education for Social-Emotional Learning Support in 2021-2022
30. Acceptance of Grant Funds for the German and French Dual Language Programs
31. Agreement with Brandman University
32. Agreement with California State University Long Beach
33. Agreement with Claremont Graduate University

It was moved by Mrs. Freemon and seconded by Mr. Krikorian to approve the Consent Calendar, as presented. Motion approved unanimously except on Consent Calendar No. 2 in which Mr. Krikorian abstained; Consent Calendar No. 3 in which Mrs. Freemon abstained; and Consent Calendar 15 and 17 in which Mr. Sahakian abstained. AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

REPORTS FROM THE BOARD

Ms. Nahabedian spoke about her attendance at the Glendale Civic Leaders Roundtable meeting. Glendale Cruise Night is July 17. She congratulated Mr. Sahakian for the Armenian American groundbreaking ceremony. She is looking forward to our students going there to learn. CalKIDS got a big boost in funding. CalKIDS will provide each child born in California and eligible public school students, enrolled in first through 12th grade, with a seed deposit and possible financial incentives in a college savings. School begins on August 18, and she looks forward to the reopening of school, full-time.

REPORTS FROM THE BOARD (Continued)

Ms. Freemon congratulated Mr. Sahakian for a wonderful Armenian American Museum groundbreaking ceremony. She spoke about Critical Race Theory and that diversity, equity and inclusion efforts are being negatively impacted because of fear mongering. We are in an interesting time in our history. We are recalibrating our history books to illustrate who we really are. How to move towards a greater sense of unity and celebrating who we are as people. It is important work. Every child has a right to be educated in a way to be successful. We will continue to have these hard conversations. She is looking forward to seeing our summer graduates this Friday.

Dr. Gharpetian hopes that GUSD families and staff are enjoying their summer break. She looks forward to welcoming back our students on August 18. Congratulations to the Armenian American Museum community.

Mr. Krikorian spoke about his vacation in Michigan visiting his in-laws. He said that General Motors is coming to Pasadena. He hopes we can explore student engagement with this company. He also would like to explore student internship programs with our healthcare partners. He spoke about the “Georgetown Boys.” They were Armenian orphans who worked on the farms in Georgetown, Ontario. It has been a difficult year with COVID. We all want what is best for kids.

Mr. Sahakian thanked his colleagues for the congratulations; he appreciated their support.

REPORT FROM THE SUPERINTENDENT

Dr. Ekehian congratulated Mr. Sahakian for his leadership in organizing the Armenian American Museum groundbreaking ceremony. She was so proud to be invited. Expect our kids to be at the museum; it will be an extension of the school district. She thanked everyone who made these summer experiences for our students a reality. Every person who contributed should be commended for his or her commitment to our students.

ADJOURNMENT

There being no further business, President Sahakian adjourned the meeting at 9:15 p.m.

Shant Sahakian
President, Board of Education

Gregory S. Krikorian
Clerk, Board of Education

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 2

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Dr. Darneika Watson, Chief Human Resources and Operations Officer/Director of Classified Personnel

SUBJECT: CERTIFICATED PERSONNEL REPORT NO. 2

It is recommended that the following report be approved as presented:

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Extension of Maternity Leave of Absence</u>		
1.	Gharibian, Lilia Teacher, Regular Math Wilson Middle School	3/28/21 through 1/29/22
<u>Change of Maternity Leave of Absence</u>		
1.	Contreras, Andrea Teacher, Special Education Hoover High School	8/30/21 through 11/08/21
<u>Parental Leave of Absence</u>		
1.	Mulder, Kirra Teacher, Regular 1 st Grade Balboa Elementary	9/07/21 through 12/07/21
2.	Tarverdians, Christina Teacher, Regular Kindergarten La Crescenta Elementary	8/16/21 through 9/15/21
<u>Health Leave of Absence</u>		
1.	Giatti, Susan A. Teacher, Regular Math Wilson Middle School	8/16/21 through 12/31/21

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Health Leave of Absence (Cont.)</u>		
2.	Miranda, Argelia Teacher, Regular Spanish Hoover High School	8/16/21 through 9/13/21
3.	Pogroszewski, Denise Teacher, Regular Science Crescenta Valley High School	8/16/21 through 2/16/22
<u>Extension of Health Leave of Absence</u>		
1.	Di Fusco, Annette Language, Speech & Hearing Specialist Special Education	4/20/21 through 9/02/21
2.	Makasjian, Liza Teacher, Early Education Verdugo Woodlands ES CDCC	3/23/21 through 8/01/21
3.	Makasjian, Liza Teacher, Early Education Verdugo Woodlands ES CDCC	3/23/21 through 8/27/21
<u>Family & Medical Leave of Absence</u>		
1.	Pogroszewski, Denise Teacher, Regular Science Crescenta Valley High School	8/16/21 through 2/16/22
<u>Change of Family & Medical Leave of Absence</u>		
1.	Contreras, Andrea Teacher, Special Education Hoover High School	8/30/21 through 11/08/21
<u>Extension of Family & Medical Leave of Absence</u>		
1.	Di Fusco, Annette Language, Speech & Hearing Specialist Special Education	4/20/21 through 9/02/21

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Extension of Family & Medical Leave of Absence (Cont.)</u>			
2.	Gharibian, Lilia	Teacher, Regular Math Wilson Middle School	3/28/21 through 8/23/21
3.	Mulder, Kirra	Teacher, Regular 1 st Grade Balboa Elementary	6/12/21 through 11/08/21
<u>Additional Assignment</u>			
1.	Martin, Christina Romeo, Jennifer	Teachers, as needed, for Assistant to the Principal Fremont Elementary	2021-2022 school year \$812.79 each Educational Services 01.0 00000.0 11301 10000 1170 0005616
2.	Teacher Specialists in Teaching & Learning Department	Teacher Specialists, to work outside their contractual dates for training & implementing new instructional materials for Teaching & Learning	7/01/21 through 6/30/22 Daily rate of pay Not to exceed 15 days each 01.0 74220.0 00000 21400 1130 0000618
3.	Aceituno, Alleson Armen, Karine Avetic, Sandy Barnett, Kathy Berberyian, Mariam Blessinger, Michelle Brown, Diana Chung, Joanne Ciotti, Holly Clarke, Andra Cutter, Emma Davarhanian, Patrick Dreyfus, Martha Dreyfuss, Kellie Faieta, April	Consulting Teachers, as needed, to provide Induction Program support in rating Participating Teacher portfolios outside of their work day. Teaching & Learning	7/01/21 through 6/30/22 \$31.00 per hour Not to exceed 32 hours each 01.0 07405.0 11100 10000 1130 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Additional Assignment (Cont.)</u>			
3.	Fujie, Chie Galfayan, Gagik Gerigorian, Ani Gonzalez, Alina Iskandaryan, Armine James, Nicolas Lowe, Kristine Manaka, Patricia Mandjikian, Houry Matthewsian, Ani McLeod, Amber McTear, Brady Myles, Robbie Nakano, Elizabeth O'Rourke, Roxanne Pittman, Isabel Roberts, Stella Romeo, Jennifer Roses, Lauren Sahakian, Azniv Seaton, Kori Sosikian, Houry Stepanyan, Edgar Walgenbach, Aaron Weckerly, Ellen Yapundjian, Narine Yegiyants, Anna		
4.	Aceituno, Alleson Armen, Karine Avetic, Sandy Barnett, Kathy Berberyan, Mariam Blessinger, Michelle Brown, Diana Chung, Joanne Ciotti, Holly Clarke, Andra Cutter, Emma	Consulting Teachers, as needed, to provide peer assistance and support to beginning teachers; fully credentialed teachers new to the District; and permanent teachers who have been referred to PAR Program. Teaching & Learning	7/01/21 through 6/30/22 Not to exceed 200 hours each Not to exceed \$6,160 each 01.0 07405.0 11100 10000 1130 0000618

Position

Additional Assignment (Cont.)

4. Davarhanian, Patrick
- Dreyfus, Martha
- Dreyfuss, Kellie
- Faieta, April
- Fujie, Chie
- Galfayan, Gagik
- Gerigorian, Ani
- Gonzalez, Alina
- Iskandaryan, Armine
- James, Nicolas
- Lowe, Kristine
- Manaka, Patricia
- Mandjikian, Houry
- Matthewsian, Ani
- McLeod, Amber
- McTear, Brady
- Myles, Robbie
- Nakano, Elizabeth
- O'Rourke, Roxanne
- Pittman, Isabel
- Roberts, Stella
- Romeo, Jennifer
- Roses, Lauren
- Sahakian, Azniv
- Seaton, Kori
- Sosikian, Houry
- Stepanyan, Edgar
- Walgenbach, Aaron
- Weckerly, Ellen
- Yapundjian, Narine
- Yegiyants, Anna

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
5.	DeFelice, Kendra Hoskins, Joshua	GUSD Online School Teachers, as needed, to work outside of contractual hours to provide support/ instruction/intervention to students and/or to attend professional development.
		8/16/21 through 6/30/22 \$34.00 per hour Not to exceed 40 hours ELO 01.0 74250.0 32000 10000 1130 0400000
6.	Khodagulyan, Tatevik Sparks, Ashley	Teachers, as needed, for Assistants to the Principal at Columbus Elementary.
		8/18/21 through 6/30/22 \$73.89 per month General 01.0 00000.0 11301 100000 1170 0005616
7.	Alarcon, Jamie Bowman, John Dilanchyan, Janet Glusovich, Kelly Gonzalez, Jose Alfredo Grigoryan, Satenik Janairo, Brenda Minasyan, Nvard Moriarity, Donald Ovsepyan-Kmbikyan, Alis Piscitelli-Carrasco, Antonia Ross, Justin Quock, Gar Van, Michelle	Daily High School Teachers, as needed, to work outside of their contractual hours to provide support/ instruction/intervention to students and/or to attend professional development. Daily High School
		7/01/21 through 6/30/22 \$34.00 per hour Not to exceed 40 hours each CSI 2020-2021 01.0 31822.0 11100 10000 1130 0400000

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>			
8.	Alarcon, Jamie Bowman, John Dilanchyan, Janet Glusovich, Kelly Gonzalez, Jose A. Grigoryan, Satenik Janairo, Brenda Minasyan, Nvard Moriarity, Donald Ovsepyan-Kmbikyan, Alis Piscitelli-Carrasco, Antonia Ross, Justin Quock, Gar Van, Michelle	Daily High School Teachers, as needed, to work outside of their contractual hours to provide support/ instruction/intervention to students and/or to attend professional development.	7/01/21 through 6/30/22 \$34.00 per hour Not to exceed 40 hours ELO 01.0 74250.0 32000 10000 1130 0400000
9.	Buss, Amy Curtiss, Alison Gonzalez, Roxana Kmbikyan, Marta Outlaw, Mildred Tandy, Linda	Verdugo Academy Teachers, as needed, to work outside of contractual hours to provide support/ instruction/intervention to students, and/or to attend professional development.	7/01/21 through 6/30/22 \$34.00 per hour Not to exceed 40 hours ELO 01.0 74250.0 32000 10000 1130 0400000
10.	Arevalo, David Kakosian, Sosi	OCCA Teachers, as needed, to work outside of their contractual hours to provide support/ instruction/intervention to students, and/or to attend professional development.	8/16/21 through 6/30/22 \$34.00 per hour Not to exceed 40 hours ELO 01.0 74250.0 32000 10000 1130 0400000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
11.	Castaldo, Carmine Marsh, Walter	Counselors, as needed, to assist in the creation and institution of a seven period block scheduled day in the Counseling Office at Wilson Middle School.
		7/01/21 through 7/30/21 \$256.00 per day Not to exceed 4 days ESSER II COVID Funds 01.0 32120.0 00000 31100 1232 0007616
12.	Aguilar, Leanne Alaverdyan, Nune Arutyunyan, Anahit Balcomb, Kimberly Bennett, Jodi Boyce Beshavard, Simin Boyd, Mark Castren, Paige Field, Steven Hande, Marilyn Ishoo, Sabrina Khodagulyan, Tatevik Lopez, Rebecca Majers, Curtis Meadows, Sarahjean Micev, Mary Pozo Jones, Nancy Rivera-Elekes, Vanessa Sasse, Collin J. Shahbazian, Noyemik Sparks, Ashley Zimmerman, Anders J.	Science and Social Studies Curriculum unpack and prep (Teacher Planning Time). Columbus Elementary
		8/03/21 through 8/15/21 \$165.00 per day Not to exceed 2 days Not to exceed \$8,000 2021-2022 Expanded Learning Opportunities Grant 01.0 74250.0 11301 10000 1110 2300000
13.	Buyer, Michelle	School Nurse, as needed, to work for Special Education Extended Session 2021.
		7/12/21 through 7/16/21 Daily rate of pay Not to exceed 5 days Special Education – College View 01.0 65000.0 57611 31400 1234 5000000

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>			
14.	Clauss, Thomas	Jewel City Teacher, as needed, to work outside of contractual hours to provide support/instruction/intervention to students, and/or to attend professional development.	8/16/21 through 6/30/22 \$34.00 per hour Not to exceed 40 hours ELO 01.0 74250.0 32000 10000 1130 0400000
15.	DeFelice, Kendra	GUSD Online School Teacher, as needed, to work outside of contractual hours to provide support/instruction/intervention to students, and/or to attend professional development.	8/16/21 through 6/30/22 \$34.00 per hour Not to exceed 40 hours ELO 01.0 74250.0 32000 10000 1130 0400000
16.	Ghaman, Krista	Assistive Technology, as needed, to work for Special Education: Extended Session Year 2021 coverage.	7/01/21 through 8/13/21 Daily rate of pay Not to exceed 10 days Special Education – SAI Core 01.0 65000.0 57607 11200 1130 0000600
17.	Haghpanah, Mahtab	Counselor, as needed, to attend after school meetings to complete PBIS planning and preparation for the 20-21 school year. Toll Middle School	1/01/21 through 6/30/21 \$256.00 per day Not to exceed 12 hours 01.0 00000.0 00000 21010 1130 0000618

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>			
18.	Hickman-Tcheng, Heather Natalie	Special Education Teacher, as needed, to work for Special Education - Summer School 2021 for Private School Assessments.	7/01/21 through 7/02/21 Daily rate of pay Not to exceed 2 days Special Education – Summer School 01.0 65000.0 57609 11100 1130 0000600
19.	Hilario, Monica	Teacher Specialist, as needed, to offer support during Elementary Campalooza. Various sites	7/06/21 through 7/30/21 Daily rate of pay Not to exceed 11 days 01.0 74250.0 19011 10000 1130 0000611
20.	Kassabian, Narek	Administrator, as needed, to assist with Middle School Leadership. Educational Services	7/01/21 through 6/30/22 Hourly rate of pay Not to exceed 40 hours 01.0 00000.0 00000 27004 1331 0001616
21.	Ledesma, Cayetano	Assistant Principal, as needed, to work extra days above contractual days for Elementary Campalooza. Monte Vista Elementary	7/06/21 through 7/30/21 Daily rate of pay Not to exceed 5 days 01.0 74250.0 19011 10000 1331 0000611
22.	Lessem, Jordan	Assistant Principal, as needed, to work extra days above contractual days for Elementary Campalooza. Various sites	7/06/21 through 7/30/21 Daily rate of pay Not to exceed 9 days 01.0 74250.0 19011 10000 1331 0000611
23.	Pozo-Jones, Nancy	Teacher, as needed, for Choral Director at Columbus Elementary.	9/01/21 through 6/13/21 Not to exceed \$1,210.00 per semester General 01.0 00000.0 17001 10000 1170 2300000

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>			
24.	Rubio, Mark	Assistant Principal, as needed, to work extra days above contractual days for Elementary Campalooza Keppel ES/Toll MS	7/06/21 through 7/30/21 Daily rate of pay Not to exceed 2 days 01.0 74250.0 19011 10000 1331 0000611
25.	Sarkissian, Adrineh	Teacher Specialist, as needed, to offer support during Elementary Campalooza. Glenoaks Elementary	7/06/21 through 7/30/21 Daily rate of pay Not to exceed 12 days 01.0 74250.0 19011 10000 1130 0000611
26.	Sarkissian, Adrineh	Teacher Specialist, as needed, to offer support during Elementary Campalooza. Glenoaks Elementary	7/06/21 through 7/30/21 Daily rate of pay Not to exceed 8 days 01.0 74250.0 19011 10000 1130 0000611
27.	Simonyan, Hasmik	Teacher Specialist, as needed, to offer support during Elementary Campalooza. Verdugo Woodlands ES	7/06/21 through 7/30/21 Daily rate of pay Not to exceed 5 days 01.0 74250.0 19011 10000 1130 0000611
28.	Williams, Stephen	Retired Administrator, as needed, to offer administrative support for Elementary Campalooza. Monte Vista Elementary	7/06/21 through 7/30/21 Daily rate of pay Not to exceed 8 days 01.0 74250.0 19011 10000 1331 0000611
29.	Williams, Stephen	Retired Administrator to provide Administrative support at Monte Vista Elementary School, as needed. Educational Services	8/03/21 through 8/10/21 Established rate of pay Not to exceed 6 days 01.0 00000.0 00000 27004 1331 3700000

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Change of Management Position</u>			
1.	#12489	TO: Principal, Elementary Monte Vista Elementary	Effective 8/11/21 210 days
2.	#37554	TO: Assistant Principal, High School Crescenta Valley HS	Effective 8/11/21 210 days
3.	#51057	TO: Executive Director, Elementary Education Educational Services	Effective 8/11/21 225 days
4.	#51250	TO: Principal, Elementary Cerritos Elementary	Effective 8/11/21 210 days
<u>Change of Assignment</u>			
1.	Chartier, Brian	TO: Teacher, Regular Cerritos Elementary	Effective 8/16/21 186 days
		FROM: Teacher, Early Education Dunsmore Elementary CDCC	
2.	Dearn, Sarah	TO: Counselor Glendale High School	Effective 7/26/21 201 days
		FROM: Teacher, Regular Toll Middle School	
3.	Dreyfus, Martha	TO: Teacher Specialist, EAFE	Effective 8/16/21 186 days
		FROM: Teacher, Regular Roosevelt Middle School	

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Change of Assignment (Cont.)</u>		
4.	Grigoryan, Satenik TO: Teacher Specialist Special Education FROM: Teacher, Special Education Daily High School	8/16/21 through 6/14/22 186 days
5.	Guerrero, Stephanie TO: Teacher, Regular GUSD Independent Study FROM: Teacher, Early Education Cerritos Elementary CDCC	Effective 8/16/21 186 days
6.	Hirdler, Tiffany TO: Teacher Specialist Equity, Access & Family Engagement FROM: Teacher, Special Education Crescenta Valley High School	Effective 8/16/21 186 days
7.	Silva, Francesca TO: Teacher Specialist Equity, Access & Family Engagement FROM: Teacher, Special Education Balboa Elementary	Effective 8/16/21 186 days
8.	Yahiayan, Natalie TO: Teacher Specialist Equity, Access & Family Engagement FROM: Teacher, Regular Balboa Elementary	Effective 8/16/21 186 days

Voluntary Increase in Assignment

1.	Salmassi-Arakelian, Talma	Psychologist Special Education	Effective 7/01/21 From 80% to 100%
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		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election to Management Position</u>			
1.	#13809	Assistant Principal, High School Glendale High School	Effective 8/11/21 210 days
2.	Ghazarian, Stella	Psychologist, Probationary, 1 st year Special Education	Effective 7/16/21 205 days
3.	Gonzalez, Miguel	Assistant Principal, High School Probationary, 1 st year Crescenta Valley High School	Effective 8/11/21 210 days

Election

1.	Abajian, Suzie	Teacher Specialist, Temp Contract Teaching & Learning	8/16/21 through 6/14/22
2.	Acosta, Arlene	Teacher, Temp Contract Special Education Glendale High School	8/16/21 through 6/14/22
3.	Ahrens, Michelle	Teacher, Temp Contract Muir Elementary	8/16/21 through 6/14/22
4.	Alvarado, Wendy	Teacher, Temp Contract Glendale High School	8/16/21 through 6/14/22
5.	Andreas, Andre	Teacher, Temp Contract Rosemont Middle School	8/16/21 through 6/14/22
6.	Avetisyan, Mariam	Teacher, Temp Contract Jefferson Elementary	8/16/21 through 6/14/22
7.	Bakas, Katia	Teacher, Temp Contract Rosemont Middle School	8/16/21 through 6/14/22
8.	Barakezyan, Armenuhi	Teacher, Temp Contract Roosevelt Middle School	8/16/21 through 6/14/22

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election (Cont.)</u>			
9.	Barsoumian, Tamara	Teacher, Temp Contract Balboa Elementary	8/16/21 through 6/14/22
10.	Becker, Brian	Teacher, Temp Contract Special Education	8/16/21 through 6/14/22
11.	Bedrousi, Miro	Teacher, Temp Contract Rosemont Middle School	8/16/21 through 6/14/22
12.	Bender, Meghan	Teacher, Temp Contract Verdugo Woodlands Elementary	8/16/21 through 6/14/22
13.	Berberian, Tatiana	Counselor, Temp Contract Toll Middle School	7/29/21 through 6/14/22
14.	Bessler, David	Teacher, Temp Contract Special Education College View	8/16/21 through 6/14/22
15.	Biggs, Caitlyn	Teacher, Temp Contract Hoover High School	8/16/21 through 6/14/22
16.	Brown, Kelly	Teacher, Temp Contract Franklin Elementary – 80% Marshall Elementary – 20%	8/16/21 through 6/14/22
17.	Buchanan, Angela	Teacher, Temp Contract R.D. White Elementary	8/16/21 through 6/14/22
18.	Bush, Melissa H.	Teacher, Temp Contract Dunsmore Elementary	8/16/21 through 6/14/22
19.	Camacho, Jennifer	Teacher, Temp Contract Edison Elementary	8/16/21 through 6/14/22
20.	Carnewal, Taiz	Teacher, Temp Contract Glendale High School	8/16/21 through 6/14/22

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election (Cont.)</u>			
21.	Casey, Kaylee	Teacher, Temp Contract Fremont Elementary	8/16/21 through 6/14/22
22.	Castaneda, Sydnee	Teacher, Temp Contract Glendale High School	8/16/21 through 6/14/22
23.	Castren, Paige	Teacher, Temp Contract Columbus Elementary	8/16/21 through 6/14/22
24.	Castro, Roxana	Teacher, Temp Contract Franklin Elementary	8/16/21 through 12/17/21
25.	Chen, Courtney	Teacher, Temp Contract Special Education Wilson Middle School	8/16/21 through 6/14/22
26.	Chin, Stephanie	Teacher, Temp Contract Cerritos Elementary	8/16/21 through 6/14/22
27.	Cho, Nahyun	Teacher, Temp Contract Monte Vista Elementary	8/16/21 through 12/17/21
28.	Chung, Yung	Teacher, Temp Contract Clark Magnet High School	8/16/21 through 6/14/22
29.	Ciciarrelli, Meagan	Teacher, Temp Contract Monte Vista Elementary	8/16/21 through 6/14/22
30.	Clauss, Thomas	Teacher, Temp Contract Jewel City	8/16/21 through 6/14/22
31.	Conaty, Jennifer	Teacher, Temp Contract Lincoln Elementary	8/16/21 through 6/14/22
32.	Cota, Pamela	Teacher, Temp Contract Franklin Elementary	8/16/21 through 6/14/22
33.	Cuevas, Monica	CTE Teacher, Temp Contract Glendale High School	8/16/21 through 6/14/22

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election (Cont.)</u>			
34.	Darbinyan, Anna	Teacher, Temp Contract Fremont Elementary	8/16/21 through 6/14/22
35.	DeFelice, Kendra	Teacher, Temp Contract Verdugo Academy	8/16/21 through 6/14/22
36.	Donohue, Holly	Teacher, Temp Contract Glendale High School	8/16/21 through 6/14/22
37.	Duncan, Karoline	Teacher, Temp Contract Dunsmore Elementary	8/16/21 through 6/14/22
38.	Dworkin, David	Teacher, Temp Contract Special Education Hoover High School	8/16/21 through 6/14/22
39.	Dzhbrayan, Karine	Teacher, Temp Contract Wilson Middle School	8/16/21 through 6/14/22
40.	Eulmessekiyan, Pateel	Teacher on Special Assignment, Temp Contract Hoover High School	8/16/21 through 6/14/22
41.	Fox, Danielle	Teacher Specialist, Temp Contract Teaching & Learning	8/16/21 through 6/14/22
42.	Franklin, Colleen	Teacher, Temp Contract Dunsmore Elementary	8/16/21 through 6/14/22
43.	Gaboudian, Laura	Teacher Specialist, Temp Contract Teaching & Learning	8/16/21 through 6/14/22
44.	Galvin, Alison	Teacher, Temp Contract Toll Middle School	8/16/21 through 6/14/22
45.	Garza, Marissa	Teacher, Temp Contract Edison Elementary	8/16/21 through 6/14/22

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election (Cont.)</u>			
46.	Genachte, Delphine	Teacher, Temp Contract Franklin Elementary	8/16/21 through 6/14/22
47.	Ghazarian, Adrineh	Teacher, Temp Contract Crescenta Valley High School	8/16/21 through 6/14/22
48.	Ghazaryan, Alvina	Teacher, Temp Contract Balboa Elementary	8/16/21 through 6/14/22
49.	Godwin, James	Language, Speech & Hearing Specialist, Temp Contract Special Education	8/16/21 through 6/14/22
50.	Guzman, Annette	Teacher, Temp Contract Wilson Middle School	8/16/21 through 6/14/22
51.	Haghnazarian, Elin	Teacher, Temp Contract Balboa Elementary	8/16/21 through 6/14/22
52.	Hakushi, Kumiko	Teacher, Temp Contract Dunsmore Elementary	8/16/21 through 6/14/22
53.	Heine, Donovan	Teacher, Temp Contract Special Education Marshall Elementary	8/16/21 through 6/14/22
54.	Hong, Janet	Counselor, Temp Contract Crescenta Valley High School	7/26/21 through 6/14/22
55.	Irvine, Katharine C.	Counselor, Temp Contract Hoover High School	7/26/21 through 6/14/22
56.	Isayan, Sevada	Teacher, Temp Contract Clark Magnet High School	8/16/21 through 6/14/22
57.	Ishoo, Sabrina	Teacher, Temp Contract Columbus Elementary	8/16/21 through 6/14/22

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election (Cont.)</u>			
58.	Jackson, Kimberly	Teacher, Temp Contract Toll Middle School	8/16/21 through 6/14/22
59.	Jenkins, Jerica	Teacher, Temp Contract Cerritos Elementary	8/16/21 through 6/14/22
60.	Kim, Andrea	Teacher, Temp Contract Monte Vista Elementary	8/16/21 through 6/14/22
61.	Kim, Deborah	Teacher, Temp Contract GUSD Independent Study	8/16/21 through 6/14/22
62.	Kim, Young-II	Teacher, Temp Contract Crescenta Valley High School	8/16/21 through 6/14/22 40%
63.	Kneisel, Josephine	Teacher, Temp Contract Cerritos Elementary	8/16/21 through 6/14/22
64.	Koester, Dylan	Teacher, Temp Contract Hoover High School	8/16/21 through 6/14/22
65.	Krikorian, Seran	Teacher, Temp Contract Balboa Elementary	8/16/21 through 6/14/22
66.	Lau, Celeste	Teacher, Regular Valley View Elementary	Effective 8/16/21
67.	LaFee, Cassidy	Teacher, Temp Contract R.D. White Elementary	8/16/21 through 6/14/22
68.	Lee, Michelle	Teacher, Temp Contract Monte Vista Elementary	8/16/21 through 6/14/22
69.	Lee, So Young	Teacher, Temp Contract Keppel Elementary	8/16/21 through 6/14/22
70.	Leibner, Joshua	Teacher, Temp Contract Hoover High School	8/16/21 through 6/14/22

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election (Cont.)</u>			
71.	Leon, Nicholas	Teacher, Temp Contract Crescenta Valley High School	8/16/21 through 6/14/22
72.	Luna, Tania	Teacher, Temp Contract R.D. White Elementary	8/16/21 through 6/14/22
73.	Lyon, Cortney	Teacher, Temp Contract Special Education Fremont Elementary	8/16/21 through 6/14/22
74.	Maksoudian, Lilit	Counselor, Temp Contract Online College and Career Daily High School	7/26/21 through 6/14/22
75.	Maleque, Yasmin	Teacher, Temp Contract Roosevelt Middle School	8/16/21 through 6/14/22
76.	Mangahis, Carmela	Teacher, Temp Contract La Crescenta Elementary	8/16/21 through 6/14/22
77.	Manin, Jerome	Teacher, Temp Contract Toll Middle School – 40% Hoover High School – 60%	8/16/21 through 6/14/22
78.	Mardirosian-Indjeyan, Violet	Teacher, Temp Contract Clark Magnet High School	8/16/21 through 6/14/22 40%
79.	Martin, Christine M.	Teacher, Temp Contract Fremont Elementary	8/16/21 through 6/14/22
80.	Marquez, Camerina	Teacher, Temp Contract Special Education College View	8/16/21 through 6/14/22
81.	McKovich, Kelsey	Teacher, Temp Contract Valley View Elementary	8/16/21 through 6/14/22

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election (Cont.)</u>			
82.	Meadows, Sarah J.	Teacher, Temp Contract Special Education Columbus Elementary	8/16/21 through 6/14/22
83.	Mietz, Shawn	Teacher, Temp Contract Crescenta Valley High School	8/16/21 through 6/14/22
84.	Morris, Michael	CTE Teacher, Temp Contract Crescenta Valley High School	8/16/21 through 6/14/22
85.	Nazaryan, Talin	Teacher, Temp Contract Lincoln Elementary	8/16/21 through 6/14/22
86.	Nersesyan, Arevik	Counselor, Temp Contract Balboa Elementary	7/26/21 through 6/14/22
87.	Okuda, Tae	Teacher, Temp Contract Wilson MS/Glendale HS	8/16/21 through 6/14/22
88.	Park, Yoon Seo	Teacher, Temp Contract Valley View Elementary	8/16/21 through 6/14/22
89.	Peterson, Scott	Teacher, Temp Contract Wilson Middle School	8/16/21 through 6/14/22
90.	Ponziano, Domenico	Teacher, Temp Contract Toll MS/Hoover HS	8/16/21 through 6/14/22
91.	Poole, Jacob	Teacher, Temp Contract Crescenta Valley High School	8/16/21 through 6/14/22
92.	Rodriguez, Analilia	Teacher, Temp Contract Muir Elementary	8/16/21 through 6/14/22
93.	Ross, Justin	Teacher, Temp Contract Daily High School	8/16/21 through 6/14/22
94.	Ryan, Joseph	Teacher, Temp Contract Wilson Middle School	8/16/21 through 6/14/22

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election (Cont.)</u>			
95.	Sanamyan, Diana	Teacher, Temp Contract R.D. White Elementary	8/16/21 through 6/14/22
96.	Sanchez, Angelica	Teacher, Temp Contract Crescenta Valley High School	8/16/21 through 6/14/22
97.	Sanchez, Rebeca	Teacher, Temp Contract Crescenta Valley High School	8/16/21 through 6/14/22
98.	Sato, Akiko	Teacher, Temp Contract Dunsmore Elementary	8/16/21 through 6/14/22
99.	Schneider, Ute	Teacher, Temp Contract Franklin Elementary	8/16/21 through 6/14/22
100.	Serr, Robin	Teacher, Temp Contract Crescenta Valley High School	8/16/21 through 6/14/22
101.	Shahinyan, Anna	Teacher, Temp Contract Balboa Elementary	8/16/21 through 6/14/22
102.	Smith, Katherine	Teacher, Temp Contract Mountain Avenue Elementary	8/16/21 through 6/14/22
103.	Snyder, Oralia	Teacher, Temp Contract Clark Magnet High School	8/16/21 through 6/14/22 80%
104.	Soto, Jesus	Teacher, Temp Contract Special Education Toll Middle School	8/16/21 through 6/14/22
105.	Stopek, Jonathan	Teacher, Temp Contract Special Education Dunsmore Elementary	8/16/21 through 6/14/22
106.	Sun, Valerie	Teacher Specialist, Temp Contract ETIS	8/16/21 through 6/14/22

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election (Cont.)</u>			
107.	Tacata, Jessica	Teacher, Temp Contract Special Education Franklin Elementary	8/16/21 through 6/14/22
108.	Tahmassian, Edward	Teacher, Temp Contract Glendale High School	8/16/21 through 6/14/22
109.	Tashkesen, Arthur	Teacher, Temp Contract La Crescenta Elementary	8/16/21 through 6/14/22
110.	Taylor, Yvonne	Teacher, Temp Contract Glendale High School	8/16/21 through 6/14/22
111.	Valdez, Erick	Teacher, Temp Contract Balboa Elementary	8/16/21 through 6/14/22
112.	Veliz, Sarah	Counselor, Temp Contract Wilson Middle School	7/26/21 through 6/14/22
113.	Villa, Nicki	Teacher, Temp Contract Muir Elementary	8/16/21 through 6/14/22
114.	Villegas, Vanessa	Teacher, Temp Contract Glendale High School	8/16/21 through 6/14/22
115.	Vink, Kayla	Teacher, Temp Contract Mann Elementary	8/16/21 through 6/14/22
116.	Webster, Jeremy	Teacher, Temp Contract Special Education Monte Vista Elementary	8/16/21 through 6/14/22
117.	Yogurtian, Melanie	Teacher, Temp Contract Clark Magnet High School	8/16/21 through 6/14/22
118.	Zhu, Ningchuan	Teacher, Temp Contract Franklin Elementary	8/16/21 through 6/14/22

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election (Cont.)</u>		
119.	Zuniga, Desirae Teacher, Temp Contract La Crescenta Elementary	8/16/21 through 6/14/22
<u>Election Hourly/Daily</u>		
1.	Arora, Surinder Escobar, Marylou Flamenco, Maria L. Kianian, Hilda Rodriguez, Analilia Teachers, as needed, for incoming kinder assessments for the 21-22 school year at Muir Elementary School.	8/02/21 through 8/13/21 Substitute rate of pay Not to exceed 3 days each Supplemental 01.0 01000.0 11100 10000 1130 4000000
2.	Aguilar, Alejandro Alarcon, Jamie Armen, Karine Aroyan, Christine Barboza Flores, Aurora Bond, Emily Brown, Stephanie Brownstein, Gina Doom, Judith Goldsbury, Janet Gonzales, Elena Gonzalez, Elwing Hakobyan, Nare Hande, Marilyn Hansen-Bringas, Karla Hawker, Nancy Kleinberg, Sarah La Fee, Cassidy Manalo, Michelle Stewart, Allison Tiber, Tammy Vargas, Kari Wilson, Morgan Teachers, as needed, to work outside their contractual dates to plan and present professional development and for curriculum development. Teaching & Learning	7/01/21 through 6/30/22 \$31.00 per hour to plan \$37.00 per hour to present Not to exceed 25 planning hours, 15 presenter hours and 30 curriculum development hours 01.0 74220.0 00000 21400 1130 0000618

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>			
3.	Cubias, Ingrid Ghanbary, Evelina Gullessarian, Tamar Ochoa, Cindy Reyes, Maria Valijan, Rima Ziraki, Diana	CDCC teachers, as needed, for Camp Excel.	6/15/21 through 7/02/21 \$165.00 per day Not to exceed \$2,310.00 total 01.0 74250.0 19011 10000 1160 0000611 01.0 74250.0 19011 10000 1130 0000611
4.	Dorian, Jasmen Ourfali, Ghoughas Keshishian, Androuhi Vasquez, Yuritzy	Substitute teachers, as needed, for Camp Excel. CDCC	6/15/21 through 7/02/21 \$165.00 per day Not to exceed \$2,310.00 total 01.0 74250.0 19011 10000 1160 0000611 01.0 74250.0 19011 10000 1130 0000611
5.	Barnett, Kathy Davaranian, Patrick Galfayan, Gagik Lowe, Kristine McLeod, Amber Yegiyants, Anna	Consulting teachers, as needed, to create Induction Professional Development menu & workshops. Teaching & Learning	7/01/21 through 6/30/21 Hourly rate of pay Not to exceed 30 hours 01.0 07405.0 11100 10000 1130 0000618
6.	Brown, Diana Faieta, April Galfayan, Gagik Gerigorian, Ani Matthewsian, Ani McTear, Brady Myles, Robbie Walgenbach, Aaron	Consulting Teachers, to revise Induction Program procedures and documents. Teaching & Learning	7/01/21 through 6/30/22 Hourly rate of pay Not to exceed 40 hours total 01.0 07405.0 11100 10000 1130 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
7.	Aceituno, Alleson Armen, Karine Avetic, Sandy Barnett, Kathy Berberyan, Mariam Blessinger, Michelle Brown, Diana Chung, Joanne Ciotti, Holly Clarke, Andra Cutter, Emma Davarhanian, Patrick Dreyfus, Martha Dreyfuss, Kellie Faieta, April Fujie, Chie Galfayan, Gagik Gerigorian, Ani Gonzalez, Alina Iskandaryan, Armine James, Nicolas Lowe, Kristine Manaka, Patricia Mandjikian, Houry Matthewsian, Ani McLeod, Amber McTear, Brady Myles, Robbie Nakano, Elizabeth O'Rourke, Roxanne Pittman, Isabel Roberts, Stella Romeo, Jennifer Roses, Lauren Sahakian, Azniv Seaton, Kori Sosikian, Houry Stepanyan, Edgar Walgenbach, Aaron	Consulting teachers, as needed, to plan and deliver professional development to Induction Participating Teachers and Mentors. Teaching & Learning	7/01/21 through 6/30/22 \$31.00 per hour to plan workshop(s). Not to exceed 9 hours each \$37.00 per hour to teach adults Not to exceed 4.5 hours each 01.0 07405.0 11100 10000 1130 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
7.	Weckerly, Ellen Yapundjian, Narine Yegiyants, Anna	
8.	Filz, Myriam Graves, Mardell Hiller, John Hughes, Jennifer Miller, Robert Nelson, Jacqueline O'Rourke, Katherine Ochoa, Samantha Outlaw, Mildred Skywalker, Molly Tatevosian, Narine	Verdugo Academy Home Hospital Teachers, as needed. Health Services
		7/01/21 through 6/30/22 \$34.00 per hour Not to exceed 6 hours per week 01.0 00000.0 19029 10000 1130 00005682
9.	Graves, Mardell Hiller, John Hughes, Jennifer Kim, Peter Miller, Robert Nelson, Jacqueline O'Rourke, Katherine Ochoa, Samantha Skywalker, Molly	Special Education – Verdugo Academy Home Hospital Teachers, as needed. Special Education
		7/01/21 through 6/30/22 \$34.00 per hour Not to exceed 6 hours per week 01.0 00000.0 19006 10000 1130 0000600

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
10.	Aldaco, Ruby Arenson, Paula Bell-Bottomley Campbell, Shellie Ciccarelli, Julie Coram, Donella Dziok, Nancy Frakes, Kristin Garrubba, Jennifer Gunnoe, Ronnie Hall, Amber Harlan, Leslie Hardash-Pitt, Kimberly Hernandez, Marta Hickman, Beverly Haydt, Christina Lescher, Whitney Lyons-Heberger, Shannon Jeon, Melinda Schroeder, Kelly Silva, Renessa Smith, Katherine Stephan, Melissa Stout, Rachel Tamez, Elizabeth Young, Wendy	Teachers, as needed, to provide after school Student Enrichment/ Intervention at Mountain Avenue Elementary.	8/16/21 through 6/30/22 \$31.00 per hour for preparation Not to exceed \$2,500.00 \$34.00 per hour for teaching Not to exceed \$2,500.00 Not to exceed \$5,000.00 total ELO Grant 01.0 74250.0 11301 10000 1130 3900000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
11.	Abajian, Suzie Acosta, Arlene Ahrens, Michelle Amit, Jaimie Andreas, Andre Avetisyan, Mariam Bell, Sheneka Biggs, Caden Boiler, Elizabeth Carbajal, Kristina Carter, Kenise Chen, Courtney Chinchinian, Varant Chung, Yung Clauss, Thomas Combs, Sarah Jo Cuevas, Monica Donohue, Holly Douzart, Tiffany Fox, Danielle Gaboudian, Laura Garibay, Tania Ghazarian, Adrineh Gonzalez, Miguel Grout, Austin Jordan Hoskins, Joshua Jacobo, Louie Knight, Davin Leibner, Joshua Lyon, Cortney Lyons-Heberger, Shannon Mamtora, Shraddha Mardirosian, Violet Marquez, Camerina Meadows, Sarah Morris, Michael Palian, Amy Perkins, Thea Poole, Jacob	Teachers, as needed, to attend the new teachers training in August.	8/01/21 through 8/30/21 Substitute daily rate of pay 01.0 07405.0 11100 10000 1160 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
11.	Reed, Samuel Riner-Constantino, Emily Rovetto, Mellisa Ryan, Joseph Sanchez, Angelica Sanchez, Rebeca Serr, Robin Silva, Renessa Simonian, Talyn Sion, Carolyn Soto, Jesus Tahmassian, Edward Taylor, Yvonne Valdivia, Leann Vartan, Ruby Vazdovinos, Robert Velez Montenegro, Lesly Webster, Jeremy		
12.	Arlington, Alicia Berger, Nancy Bishop, Joshua Bourland, Barbara Boykin, Byron Brown, Diana Browne, Nicole Brownstein, Gina Buyer, James Campbell, Joseph Cuevas, Monica Dominguez, Ondina Drew, William Evans-Bye, Dominique Faieta, April Foster, Dennis Ganevsky, Kent Hamdan, Joyce Harris, Chelbi Isayan, Sevada	CTE Teachers, as needed, for Professional Development.	6/26/21 through 6/30/22 \$31.00 per hour Not to exceed 1,000 hours CTEIG 01.0 63870.5 38000 10000 1130 0000684

Position

Election Hourly/Daily (Cont.)

12. Janairo, Brenda
- Johnson, Alvin
- Kasmanian, Janna
- Kirkwood, Joshua
- Lascola, Ellen
- Lockhart, Tony
- Lowe, Kristine
- Luna, Javier
- Mori, Michelle
- Morris, Michael
- Myles, Robbie
- Nakayama, Junko
- Neat, Greg
- Oh, Junnie
- Olvera, Evelyn
- Orris, Christina
- Paronikyan, Yeranui
- Pascale Parra, Jean Marie
- Perez, Rebecca
- Pinsker, Jason
- Poole, Jacob
- Riehl, Carla
- Smith, Herbert
- Soris-Mansouris, Nicoleta
- Stanton, Michael
- Stewart, Allison
- Taylor, Evanne
- Thomas, Samia
- Tuason, Orenda

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
13.	Arlington, Alicia Berger, Nancy Bishop, Joshua Bourland, Barbara Boykin, Byron Brown, Diana Browne, Nicole Brownstein, Gina Buyer, James Campbell, Joseph Cuevas, Monica Dominguez, Ondina Drew, William Evans-Bye, Dominique Faieta, April Foster, Dennis Ganevsky, Kent Hamdan, Joyce Harris, Chelbi Isayan, Sevada Janairo, Brenda Johnson, Alvin Kasmanian, Janna Kirkwood, Joshua Lascola, Ellen Lockhart, Tony Lowe, Kristine Luna, Javier Mori, Michelle Morris, Michael Myles, Robbie Nakayama, Junko Neat, Greg Oh, Junnie Olvera, Evelyn Orris, Christina Paronikyan, Yeranui Pascale Parra, Jean Marie Perez, Rebecca	CTE Teachers, as needed, to work with students after hours. 6/26/21 through 6/30/22 \$34.00 per hour Not to exceed 1,000 hours CTEIG 01.0 63870.5 38000 10000 1130 0000684

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
13.	Pinsker, Jason Poole, Jacob Riehl, Carla Smith, Herbert Soris-Mansouris, Nicoleta Stanton, Michael Stewart, Allison Taylor, Evanne Thomas, Samia Tuason, Orenda		
14.	Bishop, Joshua (CMHS) Bourland, Barbara (HHS) Evans-Bye, Dominique (CMHS) Faieta, April (WMS) Ganevsky, Kent (GHS) Johnson, Alvin (CVHS) Kasmanian, Janna (HHS) Kirkwood, Joshua (GHS) Lascola, Ellen (GHS) Lowe, Kristine (HHS) Pinsker, Jason (HHS) Stanton, Michael (CVHS) Thomas, Samia (HHS)	Career Technical Education (CTE) after school Teachers, as needed.	6/26/21 through 6/30/22 \$50.00 per hour Not to exceed 220 hours each CTEIG 01.0 63870.5 38000 10000 1130 0000684

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
15.	<u>Verdugo Academy</u> Outlaw, Mildred <u>Crescenta Valley HS</u> Drew, William Ngai, Ricky <u>Glendale High School</u> Bedrousi, Soseh Hakobyan, Nare Pugel-Gamez, Nicole Venier, Daniel <u>Hoover HS</u> Eulmessekkian, Pateel Herabidian, Azad Policky, Naeiri	Teachers, as needed, to provide support on using APEX. Innovation, Instruction, Assessment and Accountability
		7/01/21 through 6/30/22 Hourly rate of pay Not to exceed 1.5 hours each King-Instruction Program 01.0 00000.0 11301 10000 1130 0005616
16.	<u>Verdugo Academy</u> Outlaw, Mildred <u>Crescenta Valley HS</u> Drew, William Ngai, Ricky <u>Glendale High School</u> Bedrousi, Soseh Hakobyan, Nare Pugel-Gamez, Nicole Venier, Daniel <u>Hoover HS</u> Eulmessekkian, Pateel Herabidian, Azad Policky, Naeiri	Teachers, as needed, to provide support on using APEX. Innovation, Instruction, Assessment and Accountability
		6/01/21 through 6/30/21 Hourly rate of pay Not to exceed 1.5 hours each King-Instruction Program 01.0 00000.0 11301 10000 1130 0005616

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
17.	Alvarado, Paul Arjoyan, Anita Arlington, Alicia Asadourian, Mirna Barakezyan, Armenuhi Beard, David Carroll, John Cerda, Humberto Dishchekenian, Angela Dall, Jennifer Doody, Melanie Dreyfus, Martha Elzanaty, Mohammed Emmett, Raetta Galdamez, Henry Ganevsky, Kent Garcia, Sandra Glyptis, Helen Goldsbury, Janet Gonzalez, Elena Gonzalez, Elwing Hamdan, Joyce Hartooni, Armineh Kamiya, Randall Lester, Clarence Keith Maleque, Vasmin Marmie, Kenneth Mercado, Geraldine Ortiz, Wilbert Pascale-Parra, Jean-Marie Petrosian, Jozet Reyes, Sandra Rodriguez, Corina Sheldon-Williams, Grace Suhr, Ashley Vanderlinden, Tracie Vargas, Kari Ventresca, Dianne Villegas, Elvia	Teachers and Substitute Teachers, as needed, to provide extended learning and support students with tutoring after school at Roosevelt Middle School.	8/23/21 through 6/10/22 \$34.00 per hour to work with students Not to exceed \$10,000.00 total Title I 01.0 30100.0 11100 10000 1130 0500000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
17.	Wolcott, Kenneth	
18.	Arlington, Alicia Gonzalez, Elena Pascale-Parra, Jean-Marie Rodriguez, Corina	Teachers, as needed, to work with students and student mentors to connect them to the school and each other at Roosevelt Middle School.
		7/01/21 through 6/13/22 \$34.00 per hour Not to exceed 50 hours total Title I 01.0 30100.0 11100 10000 1130 0500000
19.	Barakezyan, Armenuhi Carroll, John Marmie, Kenneth Mercado, Geraldine Pascale-Parra, Jean-Marie Petrosian, Jozet	Teachers and Substitute Teacher, as needed, to open The Green Ninja Curriculum, organize it, review it so they become familiar with it, and plan the use of the curriculum for the 21-22 school year at Roosevelt Middle School
		8/12/21 through 8/13/21 Substitute rate of pay Not to exceed 1 day each Supplemental Program 01.0 01000.0 11100 10000 1130 0500000
20.	Caban, Crystal Hakobyan, Nare Villegas, Vanessa	Teachers, as needed, to develop lessons, materials and website resources for Integrated and Designated ELD instruction at Glendale High School.
		7/01/21 through 8/13/21 \$31.00 per hour Not to exceed 15 hours each Title I 01.0 30100.0 11100 10000 1130 0200000
21.	Caban, Crystal Pugel-Gamez, Nicole	Teachers, as needed, for the writing and completion of the school WASC self study at Glendale High School.
		7/01/21 through 6/30/22 \$31.00 per hour Not to exceed 40 hours each Title I 01.0 30100.0 11100 10000 1130 0200000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
22.	Abeleda, Jeanet Aceituno-Rivera, Alleson Aghazaryan, Silva Ahmadi, Atossa Alvarez, Nuvia Amiriyah, Artineh Andreasyan, Nargiz Augustine-Fowler, Christina Avanesian, Hilda Azatyan, Kristine Brown, Tia Castillo, Christa Chartier, Brian Chobanyan, Vera Christiansen, Nonita Contreras, Bernardo Cubias, Ingrid Dale, Beatriz Derbedrosian, Lucia Dittes, Tammera Duvardo, Jacklyn Galstians, Pamela Gasparyan, Nazeli Ghanbary, Evelina Gollas, Yazmin Grigorian, Aileen Guerra, Yesenia Guerrero, Stephanie Gullessarian, Tamar Hacopian, Alina Hartounian, Carmen Hernandez, Adriana Hernandez, Erica Hernandez, Keren Hodges, LaWanda Lara, Cecilia Makasjian, Liza Maly, Dana	Head teachers, teachers, as needed, for Child Development & Child Care (CDCC)	7/01/21 through 6/30/22 Hourly rate of pay Not to exceed 100 hours each Child Development Activities 12.0 50251.0 85000 10000 1130 0000671 Self-Support Combined 01.0 91500.0 85000 10000 1130 0000671 Self-Supporting Daycare 01.0 91400.0 85000 10000 1130 0000671 After School Education & Safety 01.0 60100.0 11100 10000 1130 0000671 California State Preschool 12.0 61052.0 85000 10000 1130 0000671 RAP 01.0 91100.0 85000 10000 1130 0000671 LCAP 01.0 00000.0 11100 10000 1130 00001671 Child Development Activities 12.0 61051.0 85000 10000 0000671 State Preschool 12.0 61050.0 85000 10000 1130 0000671 Self-Support Preschool 01.0 91300.0 85000 10000 1130 0000671

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
22.	Manoukian, Anita Mason, Michelle Mirzakhaniyan, Helen Moradi, Tamik Montoya, Rebecca Morales, Elizabeth Ochoa, Cindy Ohanian, Suzanne Orue, Martha Painter, Christina Petrossian, Alice Pineda, Rhina Puranan, Maliwan Rafael, Janice Reyes, Maria Rodriguez, Lilian Ruiz-Zendejas, Maria Safarloo, Araks Salas-Noori, Aydee Sanchez, Martha Scheidhauer, Judy Shermer, Bonnie Silva, Melissa Sokalska,-Bochniak, Beata Thiesmeyer, Yolanda Vailijian, Rima Valle-Retana, Susan Yaghoub, Arpik Ziraki, Diana	
23.	Abeleda, Jeanet Aceituno-Rivera, Alleson Aghazaryan, Silva Ahmadi, Atossa Alvarez, Nuvia Amiriyah, Artineh Andreasyan, Nargiz Augustine-Fowler, Christina	Head teachers, teachers, as needed, for Child Development & Child Care (CDCC)
		7/01/21 through 6/30/22 \$34.00 per hour Not to exceed 100 hours each Child Development Activities 12.0 50251.0 85000 10000 1130 0000671 Self-Support Combined 01.0 91500.0 85000 10000 1130 0000671

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
23.	Avanesian, Hilda	Self-Supporting Daycare
	Azatyian, Kristine	01.0 91400.0 85000 10000 1130
	Brown, Tia	0000671
	Castillo, Christa	After School Education &
	Chartier, Brian	Safety
	Chobanyan, Vera	01.0 60100.0 11100 10000 1130
	Christiansen, Nonita	0000671
	Contreras, Bernardo	California State Preschool
	Cubias, Ingrid	12.0 61052.0 85000 10000 1130
	Dale, Beatriz	0000671
	Derbedrosian, Lucia	RAP
	Dittes, Tammera	01.0 91100.0 85000 10000 1130
	Duvarado, Jacklyn	0000671
	Galstians, Pamela	LCAP
	Gasparyan, Nazeli	01.0 00000.0 11100 10000 1130
	Ghanbary, Evelina	00001671
	Gollas, Yazmin	Child Development Activities
	Grigorian, Aileen	12.0 61051.0 85000 10000 0000671
	Guerra, Yesenia	State Preschool
	Guerrero, Stephanie	12.0 61050.0 85000 10000 1130
	Gullessarian, Tamar	0000671
	Hacopian, Alina	Self-Support Preschool
	Hartounian, Carmen	01.0 91300.0 85000 10000 1130
	Hernandez, Adriana	0000671
	Hernandez, Erica	
	Hernandez, Keren	
	Hodges, LaWanda	
	Lara, Cecilia	
	Makasjian, Liza	
	Maly, Dana	
	Manoukian, Anita	
	Mason, Michelle	
	Mirzakhanian, Helen	
	Moradi, Tamik	
	Montoya, Rebecca	
	Morales, Elizabeth	
	Ochoa, Cindy	
	Ohanian, Suzanne	
	Orue, Martha	

Effective Dates
And Salary Rate

Position

Election Hourly/Daily (Cont.)

23. Painter, Christina
Petrossian, Alice
Pineda, Rhina
Puranan, Maliwan
Rafael, Janice
Reyes, Maria
Rodriguez, Lilian
Ruiz-Zendejas, Maria
Safarloo, Araks
Salas-Noori, Aydee
Sanchez, Martha
Scheidhauer, Judy
Shermer, Bonnie
Silva, Melissa
Sokalska,-Bochniak, Beata
Thiesmeyer, Yolanda
Vailijian, Rima
Valle-Retana, Susan
Yaghoub, Arpik
Ziraki, Diana

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
24.	Arzumanyan, Mary Boghigian, Gasia Bogossian, Hilda Bowers, Rebecca Campbell, Melinda Dillon, Rhonda Dorian, Jasmin Gasparyan, Lusine Goncalves, Diane Ha, Becky Hemmati, Shayan Humphrey, Rashed Keller, August Keshishian, Androuhi Lazar, Maia Mesropyan, Armenuhi McNulty, Michael O'Rourke, Margaret Oskanian, Sevan Ourfall, Ghoughas Panosian, Janet Rostami, Arpi Strand, Bonnie Tierney, Timothy Valiente, Ernest Vasquez, Yuritzzy Vatrалеva, Antoaneta	Substitute teachers, as needed, for Child Development and Child Care (CDCC).	7/01/21 through 6/30/22 \$165.00 per day Not to exceed 186 days Child Development Activities 12.0 50251.0 85000 10000 1160 0000671 Self-Supporting Combined 01.0 91500.0 85000 10000 1160 0000671 Child Development Activities 12.0 61051.0 85000 10000 1160 0000671 Self-Support Daycare 01.0 91400.0 85000 10000 1160 0000671 State Preschool 12.0 61051.0 85000 10000 1160 0000671 After School Education & Safety 01.0 60100.0 11100 10000 1160 0000671 Self-Support Preschool 01.0 91300.0 85000 10000 1160 0000671 California State Preschool 12.0 61052.0 85000 10000 1160 0000671 LCAP 01.0 00000.0 11100 10000 1130 0001671

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>			
25.	Ainian, Juliet Bishop, Christina Bogossian, Hilda Fanara, Michelle Irace, William Matlock, Nellie Oliver, Susan Osipova, Anna Ranchpar, Anet Rose, Phillip Sedgwick, David Seeto, Kathleen Shaw, Jacob Singh, Shalini Takeddin, Najla	Substitute Teachers, as needed.	8/16/21 through 7/15/22 01.0 00000.0 19004 10000 1160 0004615
26.	Casillas, Marie	Verizon grant coordinator, as needed, to attend webinars and prepare for the beginning of the school year at Wilson Middle School.	7/01/21 through 6/30/22 Hourly rate of pay Not to exceed 50 hours total Supplemental 01.0 01000.0 11100 10000 1130 0800000
27.	Choi, Unis	Teacher Specialist, as needed, to assist in enrollment and prepare year end grant reports for the FLAG Korean Program at Monte Vista and Keppel ES, Toll and Rosemont MS and Hoover HS.	8/02/21 through 6/30/22 Daily rate of pay Not to exceed 10 days FLAG Support Program 01.0 00000.0 00000 21004 1130 0008682
28.	Jackson, Kimberly (Hoover HS)	Sub-teacher, as needed, to provide support on using APEX. Innovation, Instruction, Assessment and Accountability.	6/01/21 through 6/30/21 Hourly rate of pay Not to exceed 1 hour King – Instruction Program 01.0 00000.0 11301 10000 1130 0005616

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>			
29.	Jackson, Kimberly (Hoover HS)	Sub-teacher, as needed, to provide support on using APEX. Innovation, Instruction, Assessment and Accountability.	7/01/21 through 6/30/22 Hourly rate of pay Not to exceed 1 hour King – Instruction Program 01.0 00000.0 11301 10000 1130 0005616
30.	Kellogg, Laura	Teacher, as needed, to develop lessons and materials for SAI History Curriculum at Glendale High School.	7/01/21 through 8/13/21 \$31.00 per hour Not to exceed 15 hours total Title I 01.0 30100.0 11100 10000 1130 0200000
31.	Kleinberg, Sarah	Teacher Specialist, as needed, to work during summer on end of year reports, budgets, reclassification of students, summer professional development, SPSA, WASC Self Study, and restoration of student technology in preparation for the opening and closing of the 21-22 school year at Glendale High School.	7/01/21 through 6/30/22 Daily rate of pay Not to exceed 5 days total Supplemental 01.0 01000.0 11100 10000 1130 0200000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
32.	Kleinberg, Sarah Teacher Specialist, as needed, to work during summer on end of year reports, budgets, reclassification of students, summer professional development, SPSA, WASC Self Study, and restoration of student technology in preparation for the opening and closing of the 21-22 school year at Glendale High School.	7/01/21 through 6/30/22 Daily rate of pay Not to exceed 5 days total Title I 01.0 30100.0 11100 10000 1130 0200000
33.	Melkoian, Miganoush Teacher Specialist, as needed, to assist in enrollment for the Armenian FLAG Program at R.D. White and Jefferson ES, Wilson MS and Hoover HS.	8/02/21 through 6/30/22 Daily rate of pay Not to exceed 10 days FLAG Support Program 01.0 00000.0 00000 21004 1130 0008682
34.	Rinder, Debra E. Executive Director, as needed, to support secondary athletic program. Educational Services	7/01/21 through 6/30/22 Hourly rate of pay Not to exceed 40 hours total 01.0 00000.0 00000 27004 1331 0001616
35.	Simonyan, Hasmik Teacher Specialist, as needed, to complete reclassification, to create and coordinate communications to EL families for the start of the 21-22 school year at Wilson Middle School.	7/01/21 through 6/30/22 Daily rate of pay Not to exceed 5 days total Supplemental 01.0 01000.0 11100 10000 1130 0800000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
36.	Simonyan, Hasmik Teacher Specialist, as needed, to work during summer to prepare for FPM, to assist with opening and closing of the 21-22 school year at Wilson Middle School.	7/01/21 through 6/30/22 Daily rate of pay Not to exceed 10 days total Title I 01.0 30100.0 11100 10000 1130 0800000
37.	Taylor, Aya Teacher Specialist, as needed, to assist in enrollment for the Japanese FLAG Program at Dunsmore and Verdugo Woodlands ES and Wilson and Rosemont MS.	8/02/21 through 6/30/22 Daily rate of pay Not to exceed 5 days FLAG Support Program 01.0 00000.0 00000 21004 1130 0008682
<u>Additional Compensation</u>		
1.	Boyd, Mark Shahbazian, Noyemik Zimmerman, Anders Teachers, as needed, to change classrooms. Columbus Elementary	8/18/21 through 6/10/22 \$165.00 per day Not to exceed \$330.00 each General 01.0 00000.0 11301 10000 1160 2300000
2.	Sirota, Michelle Teacher to receive extra days in preparation to move from Hoover High School to Roosevelt Middle School.	6/01/20 through 7/01/21 Daily rate of pay Not to exceed 2 days 01.0 00000.0 11303 10000 1130 0300000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Transportation Authorization</u>		
1.	Teacher Specialists in Teaching & Learning Department	Teacher Specialists, as needed, to travel for trainings and meetings throughout the 21-22 school year for Teaching & Learning Department. 7/01/21 through 6/30/22 56 cents per mile Mileage reimbursement 01.0 74220.0 00000 21400 5210 0000618
2.	Arellano, Guadalupe Montes De Oca, Patricia Orchid, Angela Rezayat, Camellia Zimmerman, Linda	Mileage Authorization for Foothill SELPA Programs 7/01/21 through 6/30/22 56 cents per mile SELPA Visually Impaired Program 01.0 65001.0 57604 11300 5210 0000668
3.	Carter, Kenise Celic, Laura	Mileage Authorization for Foothill SELPA Programs 7/01/21 through 6/30/22 56 cents per mile SELPA Early Intervention Program 01.0 33853.0 57100 11100 5210 0000668
4.	Hill, Marilyn Oh, Barbara Sackett, Beatriz Taylor-Davis, Brittany	Mileage Authorization for Foothill SELPA Programs 7/01/21 through 6/30/22 56 cents per mile SELPA Designated Instruction 01.0 65001.0 57607 11100 5210 0000668
5.	Filz, Myriam Graves, Mardell Hiller, John Hughes, Jennifer Miller, Robert Nelson, Jacqueline O'Rourke, Katherine Ochoa, Samantha Outlaw, Mildred Skywalker, Molly Tatevosian, Narine	Verdugo Academy Home Hospital Teachers, as needed. Health Services 7/01/21 through 6/30/22 56 cents per mile 01.0 00000.0 19029 10000 5210 00005682

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Transportation Authorization (Cont.)</u>		
6.	Graves, Mardell Hiller, John Hughes, Jennifer Kim, Peter Miller, Robert Nelson, Jacqueline O'Rourke, Katherine Ochoa, Samantha Skywalker, Molly	Special Education – Verdugo Academy Home Hospital Teachers, as needed. Special Education
		7/01/21 through 6/30/22 56 cents per mile 01.0 00000.0 19006 10000 5210 0000600
7.	Chacon, Christopher M. Falco, Timothy M. McBurney, Natalie N.	APE Teacher, as needed, for Special Education students.
		8/16/21 through 6/30/22 56 cents per mile Mileage Reimbursement Special Education – Support Services 01.0 65000.0 50011 21000 5210 0000600

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Transportation Authorization (Cont.)</u>		
8.	Abeleda, Jeanet Aceituno-Rivera, Alleson Aghazaryan, Silva Ahmadi, Atossa Alvarez, Nuvia Amiriyany, Artineh Andreasyan, Nargiz Augustine-Fowler, Christina Avanesian, Hilda Azatyan, Kristine Brown, Tia Castillo, Christa Chartier, Brian Chobanyan, Vera Christiansen, Nonita Contreras, Bernardo Cubias, Ingrid Dale, Beatriz Derbedrosian, Lucia Dittes, Tammera Duardo, Jacklyn Galstians, Pamela Gasparyan, Nazeli Ghanbary, Evelina Gollas, Yazmin Grigorian, Aileen Guerra, Yesenia Guerrero, Stephanie Gullessarian, Tamar Hacopian, Alina Hartounian, Carmen Hernandez, Adriana Hernandez, Erica Hernandez, Keren Hodges, LaWanda Lara, Cecilia Makasjian, Liza Maly, Dana	Head teachers, teachers, as needed, for Child Development & Child Care (CDCC)
		7/01/21 through 6/30/22 56 cents per mile
		Child Development Activities 12.0 61051.0 85000 10000 5210 0000671
		Self-Support Combined 01.0 91500.0 85000 10000 5210 0000671
		Self-Supporting Daycare 01.0 91400.0 85000 10000 5210 0000671
		After School Education & Safety 01.0 60100.0 11100 10000 5210 0000671
		California State Preschool 12.0 61052.0 85000 10000 5210 0000671
		RAP 01.0 91100.0 85000 10000 5210 0000671
		LCAP 01.0 00000.0 11100 10000 5210 00001671

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Transportation Authorization (Cont.)</u>		
8.	Manoukian, Anita Mason, Michelle Mirzakhaniyan, Helen Moradi, Tamik Montoya, Rebecca Morales, Elizabeth Ochoa, Cindy Ohanian, Suzanne Orue, Martha Painter, Christina Petrossian, Alice Pineda, Rhina Puranan, Maliwan Rafael, Janice Reyes, Maria Rodriguez, Lilian Ruiz-Zendejas, Maria Safarloo, Araks Salas-Noori, Aydee Sanchez, Martha Scheidhauer, Judy Shermer, Bonnie Silva, Melissa Sokalska,-Bochniak, Beata Thiesmeyer, Yolanda Vailijian, Rima Valle-Retana, Susan Yaghoub, Arpik Ziraki, Diana	
9.	O'Rourke, Kathy	Mileage Authorization for Foothill SELPA Programs 7/01/21 through 6/30/22 56 cents per mile SELPA Private School 01.0 33110.0 57600 11100 5210 0000600

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Transportation Authorization (Cont.)</u>		
10.	Walgenbach, Aaron D. Special Education Teacher, as needed, for Special Education students.	6/01/21 through 6/30/22 56 cents per mile Mileage Reimbursement Special Education – FACTS Program 01.0 65000.0 57603 11100 5210 5400000
11.	Warsofsky, Avra Mileage Authorization for Foothill SELPA Programs	7/01/21 through 6/30/22 56 cents per mile SELPA Regionalized Services 01.0 65001.0 50500 22000 5210 0000668

Revision to Previous Personnel Report

1.	Revision to Board Report No. 18, June 1, 2021 <u>Page 16, Item 8</u> Various names	01.0 02000.0 19008 10000 1130 0006682
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Add the following name:
Kleinberg, Sarah

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Revision to Previous Personnel Report (Cont.)</u>		
2.	Revision to Board Report No. 19, June 15, 2021	
	<u>Page 5, Item 8</u>	
	Balabanyan, Nvart	7/05/21 through 7/16/21
	Beshlian, Alice	Summer school rate of pay
	Gonzalez, Alina	Not to exceed 400 hours
	Hernandez Salazar,	01.0 74250.0 19011 10000 1130
	Lupe	0000611
	Kataroyan, Talin	
	O'Rourke, Roxanne	
	Roses, Lauren	
	Sahakian, Nina	
	Sorto, Betty	
	Suh, Christopher	
	Vink, Kayla	
	Add the following name:	
	Lee, Jessica	
3.	Revision to Board Report No. 1, July 13, 2021	
	<u>Page 10, Item 32</u>	
	Molano, Christin	7/06/21 through 7/30/21
	Assistant Principal, as	Daily rate of pay
	needed, to work extra	Not to exceed 3 days
	days above contractual	01.0 74250.0 19011 10000 1331
	days for Elementary	0000611
	Campalooza.	
	Fremont Elementary	
	Increase amount of days to read:	Not to exceed 4 days

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Revision to Previous Personnel Report (Cont.)</u>		
4.	Revision to Board Report No. 1, July 13, 2021	
	<u>Page 23, Item 10</u>	
	Castaldo, Carmine	6/16/21 through 7/21/21
	Evans, Janelle	Daily rate of pay of \$256.00 \$768.00 total
	Counselors as needed to attend six two-hour virtual training sessions (live and prerecorded) for the "Growing up Mindful Program" during their non contractual days. Equity, Access and Family Engagement	Title IV 01.0 41270.0 11100 10000 1130 0000673
	Change account number to read:	01.0 41270.0 00000 31100 1232 0000673
5.	Revision to Board Report No. 18, June 1, 2021	
	<u>Page 17, Item 8</u>	
	Various names	6/14/21 through 7/16/21 Summer school rate of pay 01.0 02000.0 19008 10000 1130 0006682
	Add the following name: Peterson, Michael	
6.	Revision to Board Report No. 18, June 1, 2021	
	<u>Page 17, Item 8</u>	
	Various names	6/14/21 through 7/16/21 Summer school rate of pay 01.0 32120.0 19009 10000 1130 0006682
	Add the following name: Nishinaka, Scott	

<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Revision to Previous Personnel Report (Cont.)</u>	
7. Revision to Board Report No. 18, June 1, 2021	
<u>Page 17, Item 8</u>	
Various names	6/14/21 through 7/16/21 Summer school rate of pay 01.0 02000.0 19008 10000 1130 0006682

Add the following name:
 Fanara, Michelle

Personal Services Agreement

1. Rosenberg, Lilit	Consultant, as needed, to provide assessments and individual counseling services to Special Education students.	7/01/21 through 7/30/22 \$105 per hour Not to exceed 16 hours/week Not to exceed \$70,000.00 01.0 65460.0 50011 21000 5811 0000600
2. Van Rooyen, Dr. Andre	Psychologist, as needed, to provide Psycho-Educational evaluation and IEP services to Special Education students.	7/01/21 through 7/30/22 \$200.00 per hour Not to exceed \$20,000.00 01.0 65460.0 50011 21000 5811 0000600

Consulting Teachers for 2021-22

It is recommended that the teachers listed below be designated Consulting Teachers for the Peer Assistance and Review Program and assigned to the Consulting Teacher Pool. The Consulting Teachers would be activated on an as needed basis from July 1, 2021 to June 30, 2022.

<u>Name</u>	<u>School</u>
Aceituno, Alleson	CDCC
Armen, Karine	R.D. White Elementary
Avetic, Sandra	Franklin Elementary
Barnett, Kathy	Valley View Elementary
Berberyan, Mariam	Mann Elementary
Blessinger, Michelle	Monte Vista Elementary
Brown, Diana	Crescenta Valley High School

Position

Consulting Teachers for 2021-22 (Cont.)

Chung, Joanne	Keppel Elementary
Ciotti, Holly	Glendale High School
Clarke, Andra	College View
Cutter, Emma	College View
Davarhanian, Patrick	Clark Magnet High School
Dreyfus, Martha	Roosevelt Middle School
Dreyfuss, Kellie	Keppel Elementary
Faieta, April	Wilson Middle School
Fujie, Chie	Verdugo Woodlands Elementary
Galfayan, Gagik	Wilson Middle School
Gerigorian, Ani	R.D. White Elementary
Gonzalez, Alina	Mann Elementary
Iskandaryan, Armine	Jefferson Elementary
James, Nicolas	Lincoln Elementary
Lowe, Kristine	Hoover High School
Manaka, Patricia	Monte Vista Elementary
Mandjikian, Houry	Toll Middle School
Matthewsian, Ani	Verdugo Woodlands Elementary
McCleod, Amber	Crescenta Valley High School
McTear, Brady	Edison Elementary
Myles, Robbie	Hoover High School
Nakano, Elizabeth	Monte Vista Elementary
O'Rourke, Roxanne	Mann Elementary
Pittman, Isabel	Toll Middle School
Roberts, Stella	Glenoaks Elementary
Romeo, Jennifer	Columbus Elementary
Roses, Lauren	Mann Elementary
Sahakian, Azniv	Jefferson Elementary
Seaton, Kori	Marshall Elementary
Sosikian, Houry	Jefferson Elementary
Stepanyan, Edgar	Hoover High School
Walgenbach, Aaron	TRECK College View School
Weckerly, Ellen	Wilson Middle School
Yapundjian, Narine	Balboa Elementary
Yegiyants, Anna	Marshall Elementary

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CLASSIFIED PERSONNEL REPORT NO. 2

CONSENT CALENDAR NO. 3

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Dr. Darneika Watson, Chief Human Resources and Operations Officer/
Director of Classified Personnel

SUBJECT: CLASSIFIED PERSONNEL REPORT NO. 2

It is recommended that the following report be approved as presented:

	<u>Location</u>	<u>Months/Hours, and Salary Rating</u>
<u>Election from Eligibility List</u>		
1. <u>Administrative Secretary</u> Jimenez, Maria	Marshall	08/02/21; 10.5/8; 21-5 01.0 00000.0 00000 27004 2410 3600000
Trejo, Rahab	R.D. White	08/02/21; 10.5/8; 21-7 01.0 00000.0 00000 27004 2410 4300000
2. <u>Clerk III</u> Saloomen, Christina	Wilson	06/01/21; 10.25/8; 16-1 01.0 00000.0 00000 27004 2410 0800000
3. <u>Library Technician</u> Doyle, James	Wilson	08/09/21; 10/7; 20-1 01.0 00000.0 00000 27004 2410 0800000
4. <u>Translator/Interpreter-Armenian</u> Movsisian, Haik	EAFE	07/12/21; 12/8; 12-1 01.0 01000.0 11100 10000 2910 0000673

Effective Dates,
 Months/Hours, and
Salary Rating

Election from Eligibility List - Continued

	<u>Location</u>	
5. <u>Translator/Interpreter-Spanish</u> Matta, Cindy	EAFE	07/23/21; 12/8; 12-1 01.0 01000.0 11100 10000 2910 0000673
6. <u>Typist Clerk II</u> Palarca, Elizabeth	Glendale	08/09/21; 10/8; 12-1 01.0 00000.0 00000 27004 2410 0200000
Fayaz, Ava	Hoover	08/09/21; 10/8; 12-1 01.0 00000.0 00000 27004 2410 0300000
Masoudi, Eva	Glendale	08/02/21; 11/8; 12-4 01.0 00000.0 00000 27004 2410 0200000
7. <u>Typist Clerk III</u> Garcia, Denise	Daily	08/02/21; 11/8; 16-9 01.0 63880.2 38000 21000 2410 0000684
Farhadian, Aleen	Clark	08/16/21; 12/8; 16-3 01.0 00000.0 00000 27004 2410 0900000

Reinstatement

1. <u>Education Assistant ASES/RAP Site Leader</u> Hovakemian, Emilia	Wilson	08/16/21; 9.25/6; 6-5 01.0 60100.0 11100 10000 2110 0800000
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Salary Reallocation

1. <u>Communications Director</u> Nam, Kristine	Public Information From M67-7	08/11/21; 12/8; M85-4 01.0 00000.0 00000 71004 2310 0000664
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	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay</u>		
1. <u>Account Clerk III</u> Fazah, Aline	Hoover	08/02/21 through 08/16/21 Not to exceed 8 days total 01.0 00000.0 11303 10000 2230 0300000
2. <u>Administrative Secretary</u> Stefun, Susan	Rosemont	07/01/21 through 07/16/21 Not to exceed \$1,800.00 total Summer School Fund 01.0 02000.0 00000 27001 2430 0006682
3. <u>Assistant to the Physically Handicapped</u> Asaturian, Armineh Minasian, Lida	Special Education	06/14/21 through 07/16/21 3.5-6 hours a day, each Special Education-Summer School 01.0 65000.0 57609 11100 2130 0000600 Special Education-College View 01.0 65000.0 57611 11100 2130 5000000 Special Education – FACTS Program 01.0 65000.0 57603 11100 2130 5400000
Shah, Pashmina	Special Education	07/06/21 through 08/13/21 8 hours a day Special Education – Summer School 01.0 65000.0 57609 11100 2130 0000600
4. <u>Assistant to the Physically Handicapped-Substitutes</u> Babakhanian, Nicole Fayaz, Hassan	Special Education	06/14/21 through 07/16/21 3.5-6 hours a day, each Special Education-Summer School 01.0 65000.0 57609 11100 2130 0000600 Special Education-College View 01.0 65000.0 57611 11100 2130 5000000 Special Education- FACTS Program 01.0 65000.0 57603 11100 2130 5400000

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
5. <u>Behavior Intervention Assistant</u>		
Davoodzadeh, Sanaz	Special Education	07/06/21 through 08/13/21
Decker, Patricia		8 hours a day, each
Medina, Carolyn		Special Education – Summer School
Rabanes, Alexa		01.0 65000.0 57609 11100 2130 0000600
Sundberg, Kristin		
Mejia Bonilla, Brenda	Special Education	06/14/21 through 07/16/21
		3.5-6 hours a day, each
		Special Education-Summer School
		01.0 65000.0 57609 11100 2130 0000600
		Special Education-College View
		01.0 65000.0 57611 11100 2130 5000000
		Special Education – FACTS Program
		01.0 65000.0 57603 11100 2130 5400000
Sundberg, Kristin	Special Education	06/14/21 through 07/16/21
		3.5-6 hours a day
		Special Education – Summer School
		01.0 65000.0 57609 11100 2130 0000600
		Special Education – College View
		01.0 65000.0 57611 11100 2130 5000000
		Special Education – Facts Program
		01.0 65000.0 57603 11100 2130 5400000
Carias, Jesus	Special Education	07/12/21
		Not to exceed 2 hours
		Special Education- Summer School
		01.0 65000.0 57609 11100 2130 0000600
Chuchuca, Norma	Special Education	06/14/21 through 07/16/21
Harris, Princess		2 hours a day, each
		Special Education – FACTS Program
		01.0 65000.0 57603 11100 2130 5400000

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
6. <u>Cafeteria Worker I</u>		
Almendra, Milagro Islam, Rashida Martinez, Angela Ruiz, Eloisa	Various	06/14/21 through 08/13/21 Not to exceed 8 hours a day, each 13.0 53100.0 00000 37000 2232 0500000
Ahmed, Sonia Asheg, Sofiya	Various	06/14/21 through 08/13/21 Not to exceed 8 hours a day, each 13.0 53100.0 00000 37000 2232 0600000
Ebramian, Marina Ghanbary, Rozik Liang, Jenny Matyosian, Arshalos	Various	06/14/21 through 08/13/21 Not to exceed 8 hours a day, each 13.0 53100.0 00000 37000 2232 0700000
Gharapetian, Maryam Markarian, Janet	Various	06/14/21 through 08/13/21 Not to exceed 8 hours a day, each 13.0 53100.0 00000 37000 2232 0800000
Lamberson, Irma	Various	06/14/21 through 08/13/21 Not to exceed 8 hours a day, each 13.0 53100.0 00000 37000 2232 0100000
Abarhimy, Janat Adamyan, Diana Boghosian, Janet Danielians, Adrineh Facundo, Imelda Karamian, Hilda Kostanian, Lora Macias, Monica	Various	06/14/21 through 08/13/21 Not to exceed 8 hours a day, each 13.0 53100.0 00000 37000 2232 0200000
Cardarodi, Lidosh Chilgevorgian, Manik Gonzalez, Veronica Nuno, Maria Shahverdian, Melina Sarkisyan, Anush Markarian, Fenya	Various	06/14/21 through 08/13/21 Not to exceed 8 hours a day, each 13.0 53100.0 00000 37000 2232 0300000

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
6. <u>Cafeteria Worker I</u> - Continued		
Velazquez, Teresa	Glendale	07/19/21 through 08/13/21 Not to exceed 8 hours a day 13.0 53100.0 00000 37000 2232 0200000
7. <u>Cafeteria Worker II</u>		
Altunyan, Lusine	Various	06/14/21 through 08/13/21
Medina, Lisa		Not to exceed 8 hours a day, each
Nessim, Vivian		13.0 53100.0 00000 37000 2232 0200000
Dennis, Laura	Various	06/14/21 through 08/13/21
Rabanes, Edwina		Not to exceed 8 hours a day, each 13.0 53100.0 00000 37000 2232 0300000
Boyadjian, Eliza	R.D. White	06/14/21 through 08/13/21 Not to exceed 8 hours a day 13.0 53100.0 00000 37000 2232 0300000
Babakhani, Armineh	Roosevelt	06/14/21 through 08/13/21 Not to exceed 8 hours a day 13.0 53100.0 00000 37000 2232 0500000
8. <u>Clerk II</u>		
Salas, Cristina	Wilson	07/01/21 through 06/30/22 Not to exceed 120 hours total Supplemental 01.0 01000.0 00000 27000 2430 0800000
9. <u>Education Assistant II</u>		
Shah, Pashmina	Special Education	07/06/21 through 08/13/21 8 hours a day Special Education – Summer School 01.0 65000.0 57609 11100 2130 0000600
Aghajani, Vazgen	Special Education	06/14/21 through 07/16/21 3.5-6 hours a day, each Special Education-Summer School 01.0 65000.0 57609 11100 2130 0000600 Special Education-College View 01.0 65000.0 57611 11100 2130 5000000 Special Education – FACTS Program 01.0 65000.0 57603 11100 2130 5400000

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
10. <u>Education Assistant ASES/RAP Site Leader</u>		
Akopyan, Gayane	Nutrition Services	07/27/21 through 07/29/21
Abramian, Roubina		Not to exceed 6 hours per day Not to exceed 3 days total CalFresh Healthy Living Program Grant 01.0 94033.0 00000 37000 2130 0000662
11. <u>Education Assistant I</u>		
Abkarian, Zoya	CDCC	07/01/21 through 06/30/22
Abrahamian, Roubina		Child Development Activities
Abrahamyan, Kristine		12.0 61051.0 85000 10000 2160 0000671
Abrahamyan, Larisa		Child Development Activities
Abrahamyan, Aida		12.0 61051.0 85000 10000 2130 0000671
Abramyan, Odet		Self Supporting Combined
Acosta, Natalia		01.0 91500.0 85000 10000 2130 0000671
Aghakhani, Diana		Self Supporting Combined
Aghayan, Hripsime		01.0 91500.0 85000 10000 2160 0000671
Aghazaryan, Adrineh		
Aguirre, Honeida		
Aguirre, Wendy		
Akelyan, Lina		
Akopian, Sousanna		
Akopyan, Gayane		
Akopyan, Ruzanna		
Akopyan, Zhenik		
Akoyan, Gayane		
Alagala, Sunitha		
Aleksic, Vera		
Alexander, Elena		
Alexanyan, Julieta		
Allahverdi, Armineh		
Allahverdi, Remik		
Alwayan, Zainab		
Ambartsumyan, Anait		
Amiri, Melina		
Amranyan, Gissel		
Arabian, Nicole		
Arnold Alexandria		

Effective Dates,
Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

11. Education Assistant I - Continued

Arsenian, Nina
Asatryan, Armine
Asatryan, Nelli
Ataian, Aida
Atalyan, Tatevik
Avanesian, Zoya
Avaneskerian, Eada
Avaness, Madlen
Avedian, Carmen
Avedian, Karineh
Avedian, Verjineh
Avetisyan, Siranush
Ayvazian, Ramela
Azarian, Hermina
Aznavour, Mary
Babajanyan, Liana
Babayan, Rita
Babikian, Crystal
Baghdasaryan, Hripsime
Baghdasaian, Violet
Baghonian, Piunik
Baghramian, Anna
Baghramian, Annette
Bagoyan, Lilit
Balazadeh, Katrin
Balian, Tina
Ballout, Fatme
Baltaian, Hasmik
Banuelos, Samantha
Barsegyan, Artemis
Barsegyan, Ruzanna
Batrez-Chavez, Kimberly
Bautista, Silva
Bazikyan, Karineh
Barsegian, Vardouhi
Bedrosian, Arax
Bennett, Dorene
Boghdeserian, Jenik

Effective Dates,
Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

11. Education Assistant I - Continued

Boghosian-Rezaich, Linda
Boghozian, Shirak
Bogosian, Ani
Bogosian, Tina
Bojoyan, Maro
Brewster, Jessica
Brion, Carolyn
Calvo, Patricia
Cantos, Thea
Cholakian, Rita
Contreras, Ackeline
Cordova, Dianne
Corpuz, Danielle
Danial, Grace
Danial, Mariam
Danlian, Sarineh
Darabidian, Ailin
Darabidians, Karineh
Davis, Mark
Davoodian, Yergineh
Davoudi, Nora
Davtian, Shakeh
Davtyan, Lilit
Debaskian-Gharghani, Sabrina
Dermenjian, Hovig
Der Avanesian, Arisneh
Der Ghazarian, Armineh
Deravanesian, Narineh
Deravidian, Adrineh
Derghazarian, Armik
Diekman, Nicholas
Dimitrovski, Mary
Dominghez, Edgar
Doyle, Paula
Eshoei, Maryam
Esmaeilian, Alvirt
Espinoza, Guadalupe
Estrada, Leticia

Effective Dates,
Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

11. Education Assistant I - Continued

Fawaz, Helen
Flores, Virginia
Fontanilla, Louise
Franco, Grace
Fung, Wing
Galstyan, Diana
Galvan, Aristeo
Galvan, Nathan
Garabedian, Silva
Garibyan, Gayanne
Gasparyan, Karine
Gaviria Vargas, Alba
Gevorgyan, Sofi
Gevorkyan, Kristina
Ghadimian, Galineh
Gharadghi, Kristineh
Gharghani, Verjineh
Gharib, Sarineh
Gharibyan, Gayane
Ghoukassian, Anaees
Ghukasyan, Shoghik
Gomez, Julie
Gragoosian, Aylen
Grigorian, Juliana
Grigoryan, Roza
Grigoryan, Stella
Guerra, Mayra
Guevara, Jose
Gyadyan, Arpen
Hadeed, Reem
Hakobyan, Adrine
Hakobyan, Arpik
Hakobyan, Lilit
Hakopian, Janet
Hakopian, Sevana
Halabiya, Nafal
Hartounian, Armineh
Harutunyan, Yeva

Effective Dates,
Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

11. Education Assistant I - Continued

Hasserjian, Rita
Hayrapetian, Meghedi
Hernando, Maribel
Hezarjarby, Valentin
Hodikina, Aida
Hovakemian, Emilia
Hovakimian, Melineh
Hovannisyan, Hayarpi
Hovsepian, Marine
Iankov, Nic
Ibrayeva, Aigerim
Igoumnova, Viktoria
Isaian, Jacqueline
Isayan, Nairi
Issagholian, Stella
Issaian, Juliet
Jaytan, Hasmik
Kalayjian, Marlene
Karakhanyan, Narine
Karapetian, Elina
Karapetian, Verjouhi
Karapetyan, Dianna
Karapetyan, Lusine
Karim, Hasina
Kashiwabara, Cindy
Kasparian, Anahid
Kassabian, Lori
Kaur, Ameet
Kaviani, Gita
Kazarian, Lusik
Kazarian, Gayaneh
Kegeyan, Ermine
Keshishyan, Narine
Ktunyan, Annie
Khachatorian, Karolin
Khachatourian, Greta
Khachatourians, Alina
Khachikyan, Lianna

Effective Dates,
Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

11. Education Assistant I - Continued

Khachikyan, Rima
Khalil, Dalil
Khaloian, Araxia
Khazhakyian, Roza
Khechoumian, Annette
Khodabakhshi, Janet
Khodabakhshi, Arlet
Khodabakhshi, Seline
Kilijian, Carla
Kim, Lucy
Kirakosyan, Inga
Kirakosyan, Knar
Khomichian, Ani
Konanyan, Mihran
Krikor, Manoush
Lanting, Lara
Lara, Angelina
Lee, Melissa
Lee, Susie
Leon, Lezlie
Lim, Carmela
Lim, Rachel
Lopez, Wanda
Mandani, Rejina
Manolova, Iskra
Manoukian, Madlen
Manuail, Maryam
Manvelyan, Margarit
Mardirosian, Verjik
Margarian, Carolin
Margaryan, nare
Margousian, Angineh
Markarian, Frone
Markarian, Zepur
Masoudi, Eva
Masoumi, Fariba
Mast, Merelle
Matevosyan, Armine

Effective Dates,
Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

11. Education Assistant I - Continued

Matevosyan, Seda
Mathew, Minu
Matteossian, Violet
Mavushyan, Asmik
McClelland, Donna
Melikyan, Hilda
Melkonian, helen
Mera, Leslie
Merdrousians, Narineh
Meserkhani, Rima
Mesropyuan, Aida
Mikhaeli, Hanan
Minasian, Anita
Miriam, Silva
Mirzaberg, Aniga
Mirzakhanian, Lia
Mirzakhany, Frida
Mirzayans, Armineh
Mkertchyan, Anahit
Mkrtchyan, Lilit
Mnatsakanyan, Ani
Monessa, Durdana
Moore, Amber
Moradiani, Seda
Moradimashi, Tina
Moreno, Denise
Moses, Geghany
Mosesyan, Nataly
Muradyan, Syuzanna
Murillo, Lorena
Nahapetyan, Margarita
Nahar, Jabun
Najjarian, Ramela
Narvaez, Ricardo
Nashalian, Tiffany
Nasartian, Jenik
Navasartian, Karine
Nazari, Loreta

Effective Dates,
Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

11. Education Assistant I - Continued

Nazari, Sasoon
Nazari, Valentina
Nazarian, Armineh
Nazarian, Carmen
Nazarian, Diana
Nazarian, Katherine
Nazarian, Rubina
Nazeri, Ana
Nersesian, Anahid
Nersesyan, Lilit
Nersesyan, Nelli
Nersisyan, Norvard
Nguyen, Chuyen
Nguyen, Jihn
Niazi, Natasha
Nipiossian, Iskuhi
Noridzhanyan, Seda
Noshadi, Markarit
Nosharian, Kristineh
Nosahrian, Loosineh
Novshadian, Angineh
Ohanesian, Mariam
Ohanjanian, Verjik
Ohanyan, Lilit
Ordugegian, marita
Oroudjian, Eran
Ovasepayn, Ariana
Oviedo, Sasha
Pacheco, Gema
Padilla, Sonia
Palour, Alina
Pang, Mui
Parunakian, Aziniv
Patel, Jasumati
Penkoff, Marietta
Petrosyan, Goharik
Pilandzhyan, Narine
Pionk, Megan

Effective Dates,
Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

11. Education Assistant I - Continued

Poghosova, Sonya
Pogosian, Elena
Poschin, Daisy
Premne, Monique
Pulido, Paula
Quintanilla, Dolores
Quintanilla Garcia Avalos, Leny
Ramirez, Casey
Ramirez, Lisa
Ramirez, Ulysses
Resnikoff, Emily
Reynaga, Marissa
Rivera, Sandra
Rodriguez, Andrea
Rodriguez, Cindy
Roman, Ibon
Romero, Melissa
Sahakian, Hilda
Sahakyan, Ruzanna
Sahraei, Karmen
Salem Basheer, Tamara
Saloomen, Christine
Sanchez, Aaron
Sanchez, Oscar
Sanoian, Lernik
Sargsyan, Alla
Sargsyan, Karine
Sargsyan, Margarit
Sarkis, Sita
Sarkisian, Arsineh
Sarkisian, Jaklin
Sarkisloo, Talin
Sarkissian, Araks
Sarkissian, preni
Sarkissian, Vrejouhi
Sarkisyan, Anai
Sarkisyan, Elin
Saverdyan, Tamar

Effective Dates,
Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

11. Education Assistant I - Continued

Seferyan, Lucy
Segovia, Jocelyn
Serobyian, Anahit
Seyranov, Hakob
Seyranyan, Silva
Shabazian, Nora
Shaboba, Yazı
Shahbazian, Bernadette
Shahbazvand, Helen
Shamiryan, Nareh
Shams, Simin
Silva, Miran
Simonyan, Yelena
Simounian, Alinoosh
Sinani, Narineh
Smbatyan, Irene
Snkcyan, Naira
Stepanyants, Elena
Stepanian, Lisa
Stoker, Rebcca
Sukiasyan, Armineh
Tadevosian, Valentine
Tadevosyan, Hasmik
Tahmacian, Haykanoosh
Tahmasian, Anahid
Tahmasian, Volga
Tarkhanians, Nelly
Tascon, Doris
Ter Barseghyan, Valentina
Thomassian, Kristin
Toma, Andrei
Torgomyan, Marina
Uguryan, Lilit
Vallejo, Ninoska
Witt, Daniel
Yang, Anthony
Yaplee, Robin
Zaroukian, Geri
Zograbyan, Lilit

Effective Dates,
Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

11. Education Assistant I - Continued

Araujo, Rosa
Astoquilla, Kimberly
Batres, Elizabeth
Carreon, Margaret
Conroy, Lynette
De Jesus Emmerson, Maria
Flores Yuritz, Claudia
Giannamore, Jordyn
Giannamore, Madison
Hovhannisyan, Narine
Khachatryan, Lusine
Mayor, Arlina
Mousalu, Marineh
Orozco Isais, Maria
Pulido, Alexis
Regalado, Silvia
Roa, Yna
Rodriguez, Richard
Soria, Monica
Tahmasebian, Leo
Tebelekyan, Arshaluys
Waldheim, Natalie

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
11. <u>Education Assistant I - Continued</u>		
Aghajani, Michael	CDCC	07/01/21 through 06/30/22
Assatouri, Narineh		Child Development Activities
Bagiryan, Diana		12.0 61051.0 85000 10000 2160 0000671
Boghdasarian, Greta		Child Development Activities
Burgara, Dailene		12.0 61051.0 85000 10000 2130 0000671
Cardenas, Nicholas		Self Supporting Combined
Carrisoza, Jennifer		01.0 91500.0 85000 10000 2130 0000671
Ceballos, Heaven		Self Supporting Combined
Cortes, Nancy		01.0 91500.0 85000 10000 2160 0000671
Cruz, Karina		
Dean, Sarah		
De La Parra, Donna		
Eckelberry, Arthur		
Estrada, Alejandra		
Friedman, Evan		
Garcia, Agustin		
Garcia, Rita		
Gavaljyan, Maria		
Gregorian, Rebecca		
Grigoryan, Arus		
Gonzales, Marisa		
Khachaturian, Carmen		
Landaverde, Johan		
Nazarian, Keloudia		
Nazarian, Taleen		
Ramos, Ma Alexsa		
Ramos, Sabel		
Sarkesian, Minely		
Sarkisian, Areg		
Semerdjian, Elizabeth		
Shahriari, Kiana		
Sudchaitham, Vandee		
Szabados, Carly		
Tipton, Nicholas		
Torosyan, Tatevik		
Valenti, Maria		
Vartanos, Diane		
Vega, Louella		

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
11. <u>Education Assistant I - Continued</u>		
Villela, Cassandra		
Voskani, Serge		
Wartanyan, Sary		
Wright, Joan		
Yu, Johnny		
Zazyan, Gayane		
Zohrabian, Alvirt		
Baghdasian, Violet	Nutrition Services	07/27/21 through 07/29/21
Diekmann, Nicholas		Not to exceed 6 hours per day
Galvan, Nathan		Not to exceed 3 days total
Karapatian, Verjoui		CalFresh Healthy Living Program Grant
Kirakosyan, Inga		01.0 94033.0 00000 37000 2130 0000662
Nazarian, Armineh		
Sarkesian, Preni		
Tahmasian, Anahid		
Vega, Louella		
Zohrabian, Alvirt		
12. <u>Education Assistant Intensive Support</u>		
Gould, Breanna	Special Education	07/06/21 through 08/13/21
		8 hours a day
		Special Education – Summer School
		01.0 65000.0 57609 11100 2130 0000600

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
13. <u>Education Assistant Intensive Support – Substitutes</u>		
Ortega, Alan	Special Education	07/06/21 through 08/13/21
Poschin, Daisy		8 hours a day
Serrano, Liza		Special Education – Summer School 01.0 65000.0 57609 11100 2130 0000600
Barry, Sean	Special Education	06/14/21 through 07/16/21
Poschin, Daisy		3.5-6 hours a day, each Special Education-Summer School 01.0 65000.0 57609 11100 2130 0000600
Ramirez, Kimberly	Special Education	06/14/21 through 07/16/21
Rodriguez, Samantha		3.5-6 hours a day, each Special Education-Summer School 01.0 65000.0 57609 11100 2130 0000600 Special Education-College View 01.0 65000.0 57611 11100 2130 5000000 Special Education – FACTS Program 01.0 65000.0 57603 11100 2130 5400000
14. <u>Health Assistant LVN/RN</u>		
Nicolas, Aimee	La Crescenta	08/12/21 through 08/18/21 Not to exceed 8 hours per day Not to exceed 2 days total Administration 01.0 00000.0 00000 71001 2430 0007616
15. <u>Multimedia Technology Assistant</u>		
Jermakyan, Armine	Cerritos	08/13/21 Not to exceed 2 hours total Supplemental 01.0 01000.0 11100 10000 2930 2200000
Lalazaryan, Armine	Columbus	08/18/21 through 06/30/22 Not to exceed \$2,500.00 Donations 01.0 95100.0 11100 10000 2930 2300000

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
16. <u>Nutrition Services Driver</u>		
Mendizabal, Mario	Various	06/14/21 through 08/13/21 Not to exceed 8 hours a day, each 13.0 53100.0 00000 37000 2232 0200000
Vallejo, Teresa	Glendale	07/26/21 through 08/13/21 13.0 53100.0 00000 37000 2232 0200000
17. <u>Occupational Therapist</u>		
Lopez, Stacey	Special Education	07/01/21 through 07/16/21 3.5-6 hours a day Special Education – Summer School 01.0 65000.0 57609 11100 2130 0000600 Special Education – College View 01.0 65000.0 57611 11100 2130 5000000
18. <u>Speech-Language Pathology Assistant</u>		
Morton, Malah	Special Education	06/14/21 through 07/16/21 3.5-6 hours a day Special Education – Summer School 01.0 65000.0 57609 11100 2130 0000600 Special Education – College View 01.0 65000.0 57611 11100 2130 5000000

<u>Change of Assignment</u>	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
1. <u>Change of Salary Range/Step</u>		
a. <u>Administrator: Planning, Development and Facilities Department</u>		
Kassabian, Hagop	Planning/FASO	07/01/21 through 09/30/21; M92-7
	From M90-7	21.1 98000.0 90000 85051 2310 0000630
		01.0 81500.0 00000 81000 2310 0000640
b. <u>Director, Nutrition Services</u>		
Gonzales, Jennifer Chin	Nutrition Services/ FASO	07/01/21 through 09/30/21; M92-6
	From M85-7	01.0 81500.0 00000 81000 2310 0000640
		13.0 53100.0 00000 37005 2310 0000662
2. <u>Change of Location</u>		
a. <u>Senior Administrative Secretary</u>		
Rochin, Ana	Daily	08/06/21
	From Ed Services	01.0 00000.0 00000 27004 2410 0400000
3. <u>Change of Location/Decrease of Months</u>		
a. <u>Typist Clerk III</u>		
Varuzhanyan, Karine	Hoover	08/02/21; 11/8
	From Clark	01.0 00000.0 00000 27004 2410 0300000
	12/8	

<u>Change of Assignment</u>	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
4. <u>Provisional Assignments</u>		
a. <u>Buyer</u>		
Sievert, Maria	Procurement & Contract Services From Typist Clerk III, 16-9	09/01/20 through 09/30/20 8 hours a day 32-2 01.0 00000.0 00000 72006 2410 0000685
b. <u>Custodian II</u>		
Salas, John	Rosemont From Custodian I 11-9	11/16/20 through 12/31/21 8 hours a day (night) 16-8 01.0 00000.0 00000 81006 2211 0600000
Lepe, Brandon	Clark From Custodian I 11-5	06/30/21 through 12/31/21 8 hours a day (night) 16-4 01.0 00000.0 00000 81006 2211 0900000
c. <u>Cook/Baker</u>		
Boghosian, Janet	Glendale From Cafeteria Worker I, 1-9	06/01/21 through 06/11/21 8 hours a day 9-7 13.0 53100.0 00000 37000 2212 0200000
d. <u>Floor Maintenance Worker I</u>		
Duque, Sebastian	FASO From Custodian I, 11-5	06/21/21 through 08/15/21 8 hours a day (night) 14-5 01.0 00000.0 00000 81006 2211 0000640
Garcia, Joseph	FASO From Custodian I, 11-4	06/21/21 through 08/15/21 8 hours a day (night) 14-4 01.0 00000.0 00000 81006 2211 0000640

Effective Dates,
 Months/Hours, and
Salary Rating

Location
Change of Assignment - Continued

4. Provisional Assignments - Continued

d. Floor Maintenance Worker I

Morales, Sergio	FASO From Custodian I, 11-9	06/21/21 through 08/15/21 8 hours a day (night) 14-9 01.0 00000.0 00000 81006 2211 0000640
Osuna, Jose	FASO From Custodian I, 11-1	06/21/21 through 08/15/21 8 hours a day (night) 14-1 01.0 00000.0 00000 81006 2211 0000640
Murillo, Selin	FASO From Custodian I, 11-9	06/29/21 through 08/15/21 8 hours a day (night) 14-9 01.0 00000.0 00000 81006 2211 0000640

e. Lead Custodian

De La Torre, Edgar	Glendale From Custodian I 11-9	07/13/21 through 07/19/21 8 hours a day (night) 20-6 01.0 00000.0 00000 81006 2211 0200000
Rivera, Salvador	Glendale From Custodian I, 11-7	07/06/21 through 07/12/21 8 hours a day (night) 20-4 01.0 00000.0 00000 81006 2211 0200000
Alexanian, Robert	Hoover From Custodian I, 11-9	08/03/20 through 12/31/21 8 hours a day (night) 20-6 01.0 00000.0 00000 81006 2211 0300000

Effective Dates,
 Months/Hours, and
Salary Rating

Location
Change of Assignment - Continued

4. Provisional Assignments - Continued

f. Manager, Cafeteria, Secondary School – Transport

Issagoolian, Berzwik	Crescenta Valley	06/01/21 through 06/18/21
	From Cook/Baker	8 hours a day
	9-9	M12-1
		13.0 53100.0 00000 37005 2310 0000662

g. Manager, Cafeteria, Secondary School Non-Transport

Tarverdians, Laris	Rosemont	06/01/21 through 06/18/21
	From Cook/Baker	8 hours a day
	9-8	M4-2
		13.0 53100.0 00000 37005 2310 0000662

Effective Dates,
Months/Hours, and
Salary Rating

Location
Revisions to Previous Board Reports

1. Revision to Board Report #1, July 13, 2021

Page 31

Election of Classified Hourly Substitutes through 06/30/22 - Continued

Khachatoorian, Lida	Nutrition Services	08/16/21 through 06/30/21
Khashaki, Roza		13.0 53100.0 00000 37000 2232 0000662
Myers, Arlen		
Patel, Mayuri		

Change date to read:

08/16/21 through 06/30/22

2. Revision to Personnel Report #1, July 13, 2021

Page 31

Election of Classified Hourly Substitutes through 06/30/22

Zuzow-Der, Barbara	Columbus	06/14/21 through 07/02/21
		Not to exceed \$1,500.00 total
		01.0 74250.0 00000 27001 2430 0000611

Change name to read:

Zuzow-Der Boghossian, Barbara

Effective Dates,
Months/Hours, and
Salary Rating

Location
Revisions to Previous Board Reports - Continued

3. Revision to Personnel Report #1, July 13, 2021

Page 33

Election of Classified/Non Classified Hourly Substitutes through 06/30/22 - Continued

Student Assistant I

Various

Add name to read:

Change account name and number to read:

Abramyan, David

Expand Learning Opp

01.0 74250.0 19011 10000 2180 0000611

4. Revision to Personnel Report # 19, June 15, 2021

Page 31, 32, 33, 34

Transportation Authorization – 2021-2022

1. It is recommended that the individuals be authorized to receive transportation expenses at the rate of 58.0¢ per mile, effective July 1, 2021, through June 30, 2022:

Various

Change transportation rate to read:

56.0¢ per mile

Effective Dates,
Months/Hours, and
Salary Rating

Location
Revisions to Previous Board Reports - Continued

5. Revision to Board Report #19, June 15, 2021

Page 1, Item 1

Eligibility Lists

Account Clerk III

Asadourian, Alenoush

Nutrition Services

06/07/21; 12/8; 21-4

13.0 53100.0 00000 37005 2410 0000662

Change account number to read:

01.0 94033.0 00000 37000 2410 0000662 75%

01.0 00000.0 00000 72007 2410 0000669 25%

6. Revision to Board Report #12, March 9, 2021

Page 3

Termination – Exhaustion of Benefits

2021-cl-81510

Effective 02/11/21

DELETE ACTION

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Election of Classified Hourly (Custodian I) Substitutes through 06/30/22</u>		
Hernandez, Jocelyn	FASO	07/01/21 through 06/30/22
Olmedo, Leonardo		01.0 00000.0 00000 81006 2211 0000640
Aquino, Jose		
 <u>Election of Classified Hourly Substitutes through 06/30/22</u>		
Antista, Harriet		07/01/21 through 06/30/22
Bratmon, Candice		
Dario Erika		
Murray, Valentine		
Murray, Valentine	Toll	08/16/21 through 06/14/22 ELO Grant 01.0 74250.0 11303 10000 2130 0700000
Rhineheart-Kahanowicz, Regina	Health Services	07/02/21 through 07/16/21 Not to exceed 40 hours total ESSER II Program 01.0 32120.0 00000 31400 2460 0000612
Buss, Becky	La Crescenta	06/07/21 through 07/02/21
Teymouri, Johanna		01.0 74250.0 00000 27001 2930 0000611
Tarkhanians, Nelly		

<u>Personal Services Agreement</u>	<u>Location</u>	Effective Dates, Months/Hours, and <u>Salary Rating</u>
1. Kahkejian, Knar	Consultant as needed to provide mental health counseling services to students district-wide at \$60.00 per hour for Student Wellness Services.	07/01/21 through 08/18/21 Not to exceed \$12,600.00 total Attend/Fster/Homeless/Mental Health 01.0 05641.0 11100 10000 5811 0000617

<u>Personal Services Agreement</u>	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
2. Jordan, Lauren	Consultant as needed to design and build a CalFresh Resource Website for GUSD families to inform them about the CalFresh Healthy Living Program, including parent nutrition classes, produce distribution events, volunteer opportunities, and promotion of water access and appeal, smarter lunchrooms movement and CATCH afterschool physical activity.	07/01/21 through 09/30/21 Not to exceed \$5,325.00 total CalFresh Healthy Living Program Grant 01.0 94033.0 00000 37000 5811 0000662

Effective Dates,
 Months/Hours, and
Salary Rating

Personal Services Agreement - Location
 - Continued

3. Petros, Stella

Consultant,
 as needed
 to provide
 Mental
 Health
 Counseling to
 students
 district-wide
 and supervision
 of social
 work interns
 and Psychological
 Services
 Providers at
 Student
 Wellness
 Services
 Department,
 at \$80.00
 per hour.

07/01/21 through 06/30/22
 Not to exceed \$20,000.00 total
 Attend/Fster/Homeless/Mental Health
 01.0 05641.0 11100 10000 5811 0000617

Effective Dates,
 Months/Hours, and
Salary Rating

Personal Services Agreement - Location
 Continued

4. Possidon, Sophia	Consultant as needed for Foundational introduction to Business Class for 9 th grade students OCCA via Canvas Learning Management System Scope of Services- Preparation (instructional design & development of curriculum). meetings (with administration and parents), and Teaching (responding to discussions, emails, grading, meeting with students, and office hours).	08/01/21 through 06/30/22 Not to exceed \$50,000.00 total K-12 SWP 01.0 63880.02 38000 10000 5811 0000684
5. Purchin, Marc	Consultant as needed to provide alternative dispute resolution support, services, and training to the Foothill SELPA and member districts.	07/21/21 through 06/30/22 Not to exceed \$14,999.00 SELPA ADR Program 01.0 33951.0 57600 21400 5811 0000668

Effective Dates,
 Months/Hours, and
Salary Rating

Location
Transportation Authorization – 2021-22

- It is recommended that the individuals be authorized to receive transportation expenses at the rate of 56.0¢ per mile, effective July 1, 2021, through June 30, 2022:

Account Clerk III

Luminario, Aileen

Special Education

07/01/21 through 06/30/21: 56.0¢
 Mileage Reimbursement
 Special Education-Support Services
 01.0 65000.0 50011 21000 5210 0000600

Clerk II

Panosian, Ofik

Special Education

07/01/21 through 06/30/21: 56.0¢
 Mileage Reimbursement
 Special Education-Support Services
 01.0 65000.0 50011 21000 5210 0000600

Job Coach/Developer

Kovach, Stephanie

SELPA

07/01/21 through 06/30/22: 56.0¢
 SELPA Foothill Employment
 Collaborative
 01.0 94399.0 57600 11100 5210 0000668

Typist Clerk III

Keshishian, Jasmen
 Panossian, Arik
 Simon, Christine

Special Education

07/01/21 through 06/30/21: 56.0¢
 Mileage Reimbursement
 Special Education-Support Services
 01.0 65000.0 50011 21000 5210 0000600

Keshishian, Jasmen

Special Education

06/15/21 through 06/30/21: 56.0¢
 Mileage Reimbursement
 Special Education-Support Services
 01.0 65000.0 50011 21000 5210 0000600

Typist Clerk II

Keshishyan, Marine

Special Education

07/01/21 through 06/30/21: 56.0¢
 Mileage Reimbursement
 Special Education-Support Services
 01.0 65000.0 50011 21000 5210 0000600

Hidalgo, Norma

SELPA

07/01/21 through 06/30/22: 56.0¢
 SELPA Foothill Employment
 Collaborative
 01.0 65001.0 57604 11300 5210 0000668

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 4

TO: Board of Education
 FROM: Dr. Vivian Ekchian, Superintendent
 SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
 PREPARED BY: Karineh Savarani, Director, Financial Services
 SUBJECT: **Warrants – District Funds**

The Superintendent recommends that “A” Form (Payroll Warrants) issued July 9, 2021 – August 5, 2021 as shown below totaling \$5,445,768.04 and “B” Form (Other than Payroll Warrants) issued July 1 – July 31, 2021, totaling \$12,336,318 be approved. Funding for Form “A” Warrants is accounted for in the following funds: 01.0 General Fund, 12.0 Child Development Fund, 13.0 Cafeteria Fund, 21.1 Measure S Projects Fund, and 25.0 Capital Facilities Fund.

REGISTERED NUMBER	WARRANT NUMBER	DESCRIPTION	AMOUNT
E4X-N	6969277 - 6969373	Classified	1,583,328.49
C3L-N	6974569 - 6974795	Classified	567,717.41
194-C	6974572 - 6979502	Certificated	166,075.92
194-N	6979503 - 6979549	Classified	44,143.57
195-C	6984913 - 6984923	Certificated	2,072.23
195-N	6984924 - 6984937	Classified	20,306.82
V1D-C	6987167 - 6987183	Certificated	838,581.35
V1D-N	6987184 - 6987184	Classified	0.00
196-C	6987910 - 6987912	Certificated	1,656.25
196-N	6987913 - 6987932	Classified	27,612.13
197-C	6989984 - 6989988	Certificated	9,118.43
197-N	6989989 - 6989989	Classified	645.25
200-C	6990991 - 6990991	Certificated	366.85
200-N	6990992 - 6990992	Classified	2.78
E4A-N	6991430 - 6991463	Classified	658,663.41
201-N	6992300 - 6992310	Classified	15,169.72
202-N	6993601 - 6993601	Classified	(341.93)
203-C	6994417 - 6994417	Certificated	1,875.39
203-N	6994418 - 6994419	Classified	2,507.82
204-N	6997203 - 6997203	Classified	2,526.72
207-C	6998252 - 6998252	Certificated	1,881.26
C1A-C	7002885 - 7002887	Certificated	1,185,689.08
C1A-N	7002885 - 7002887	Classified	4,227.32
210-C	7003667 - 7003672	Certificated	35,365.42
210-N	7003672 - 7003673	Classified	4,676.58
211-C	7004497 - 7004498	Certificated	7,183.38
V1E-C	7006448 - 7006457	Certificated	100,702.94

REGISTERED NUMBER	WARRANT NUMBER	DESCRIPTION	AMOUNT
V1E-N	7006458 - 7006458	Classified	235.29
214-C	7006668 - 7006680	Certificated	1,743.83
C5A-C	7007034 - 7007053	Certificated	161,245.93
C5A-N	7007054 - 7007054	Classified	788.40
			\$ 5,445,768.04

GLENDALE UNIFIED SCHOOL DISTRICT

CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
JULY 1 THRU JULY 31, 2021

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
1.0 GENERAL FUND			
2430	CLER TECH OFF STAFF SAL-H/D	2	59.95
3932	OTHER DISTRICT PAID BENEFITS	5	6,706.58
4110	TEXTBOOKS	38	499,410.20
	BOOKS & OTHER REFERENCE		
4210	MATERIAL	4	6,828.58
4310	INST. MATERIALS & SUPPLIES	668	503,637.37
4312	INST. PERIODICALS & MAGAZINES	1	11.43
4317	COMMENCEMENT	9	3,410.52
4340	COMPUTER SOFTWARE & RELAT EXP	6	4,734.00
4350	OFFICE & OTHER SUPPLIES	50	9,131.60
4351	PRINTING & REPRODUCTION	3	2,577.15
4353	EDIBLE SUPPLIES	9	1,613.61
4360	TIRES, FUEL AND OIL	11	12,486.84
4370	CUSTODIAL/OPERATION SUPPLIES	17	4,273.93
4371	GROUNDS SUPPLIES	18	756.54
4372	POOL SUPPLIES	4	2,419.65
4380	MAINTENANCE SUPPLIES	16	1,798.90
4381	REPAIR SUPPLY & MATERIALS	115	125,355.33
4410	NON-CAP AV/COMPUTER EQ UNTAGGED	8	4,668.40
4420	NON-CAP EQUIP -UNTAGGED	129	64,563.83
4430	NON-CAP EQUIP - TAGGED	37	233,088.74
4440	NON-CAP COMPUTER EQUIP-TAGGED	32	503,261.25
5210	MILEAGE & CAR ALLOWANCES	38	2,825.42
5220	TRAVEL AND CONFERENCES	6	5,496.27
5510	NATURAL GAS SERVICES	2	9,324.49
5520	ELECTRICITY SERVICES	3	11,067.86
5561	TRASH DISPOSAL	4	23,367.61
5562	SEWER CHARGES	2	543.19
5610	RENTALS, LEASES AND REPAIRS	13	26,567.19
5611	ETIS COPIER LEASES	1	4,922.62
5630	REPAIRS	54	35,741.07
5631	ETIS COPIER MAINTENANCE	65	9,577.41
5632	ETIS PRINTER MAINTENANCE	1	9,459.21
5802	FREIGHT EXPENSE	1	115.00
5804	NON-PUBLIC SCHOOL	46	294,193.57
5811	PERSONAL SERVICES	24	52,255.80

GLENDALE UNIFIED SCHOOL DISTRICT

CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
JULY 1 THRU JULY 31, 2021

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
5812	NON-PSA SERVICE AGREEMENT	87	468,946.89
5813	UNIFORM SERVICES	2	7,780.13
5815	OPERATING SERVICES	70	814,700.67
5816	NON-PUBLIC SCHOOL SERVICES	423	1,385,288.33
5821	LEGAL FEES	7	2,718.03
5823	SPEC ED LEGAL SETTLEMENTS	2	21,387.05
5825	AUDIT FEES	1	25,500.00
5828	SPED PARENT ATTORNEY FEES	3	17,775.00
5852	NON-INSTRUCTIONAL, CONSULTANTS	3	64,817.80
5853	CONTRACTUAL SERVICES	7	696,516.20
5862	PHYSICALS FOR EMPLOYEES	1	780.00
5911	POSTAGE/UPS/FEDEX	5	310.82
5912	TELEPHONE	1	19.91
6490	CAPITALIZED EQUIPMENT	3	14,293.92
8311	OTH ST. APPTNTS-CRNT YER & ROC/P	4	453,472.87
8699	ALL OTHER LOCAL REVENUES	1	800.00
9530	FRINGE BENEFITS SUBS - H&W	3	3,242,845.26
9552	USE TAX PAYABLE	126	12,719.17
		-----	-----
		2,191	9,706,923
	12.0 CHILD DEVELOPMENT FUND		
5210	MILEAGE & CAR ALLOWANCES	1	102.94
5812	NON-PSA SERVICE AGREEMENT	3	992.83
5815	OPERATING SERVICES	2	194.87
		-----	-----
		6	1,291
	13.0 CAFETERIA FUND		
4350	OFFICE & OTHER SUPPLIES	3	183.69
4360	TIRES, FUEL AND OIL	1	334.26
4395	NON-FOOD SUPPLIES	4	9,862.62
4710	FOOD	32	90,217.59
5813	UNIFORM SERVICES	32	1,276.80
8634	FOOD SERVICE SALES	1	21.25
9552	USE TAX PAYABLE	3	20.81
		-----	-----
		76	101,917
	21.1 MEASURE S PROJECTS FUND		
5210	MILEAGE & CAR ALLOWANCES	1	55.34
5220	TRAVEL AND CONFERENCES	2	520.01
5630	REPAIRS	1	420.89
5802	NON-INSTRUCT. SOFTWARE LICENSE	1	110,910.51

GLENDALE UNIFIED SCHOOL DISTRICT

CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
JULY 1 THRU JULY 31, 2021

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
5852	NON-INSTRUCTIONAL, CONSULTANTS	1	145.00
6210	ARCHITECT FEES ON BUILDINGS	3	9,059.00
6250	BUILDING CONSTRUCTION/IMPROV	3	345,981.10
6252	OTHER CONSTRUCTION	5	63,661.24
6273	ASBESTOS/LEAD	1	1,408.25
6280	BUILDING INSPECTIONS	1	7,560.00
6293	PRINTING & DISTRIBUTION	1	541.68
6455	DATA/CABLING	5	22,140.36
9552	USE TAX PAYABLE	1	12.04
		-----	-----
		26	562,415
	40.1 SPEC RESERVE - CAPITAL PROJECTS		
8290	ALL OTHER FEDERAL REVENUES	1	142.67
		-----	-----
		1	143
	67.0 SELF-INSURANCE FUND		
5815	OPERATING SERVICES	1	13,516.61
5872	DELTA ADMINISTRATIVE FEES	1	9,858.94
5873	VSP CLAIMS	6	21,986.62
5874	VSP ADMINISTRATIVE FEES	0	0.00
5875	DELTA PAYMENTS	1	168,817.55
5877	MEDIMPACT CLAIMS	2	11,974.83
5878	MEDIMPACT PAYMENTS	2	691,630.43
		-----	-----
		13	917,785
	67.1 WORKERS' COMPENSATION FUND		
9561	IBNR LIABILITY	1	58,179.66
		-----	-----
		1	58,180
	67.2 EARLY RETIREMENT BENEFITS FUND		
5815	OPERATING SERVICES	1	152,212.11
		-----	-----
		1	152,212

GLENDALE UNIFIED SCHOOL DISTRICT

CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
JULY 1 THRU JULY 31, 2021

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
	73.0 FOUNDATION TRUST FUND		
7699	ALL OTHER FINANCING USES	1	474.17
		-----	-----
		1	474
	76.0 WARRANT PASS-THROUGH FUND		
9517	VOLUNTARY DEDUCTIONS	14	401,093.70
9518	TAX SHELTER ANNUITY	4	410,670.77
9588	ROTH IRA-LACOE USED ONLY	1	23,214.00
		-----	-----
		19	834,978
	TOTAL	2,335	12,336,318

To Support Board Priority No. 4 – Maintain District Financial Responsibility – Ensure the fiscal health of the District, implement a fiscal plan to preserve the District resources, and plan for the District’s future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

AUGUST 10, 2021

CONSENT CALENDAR NO. 5

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer
PREPARED BY: Christine J. Ward, Director, Procurement & Contract Services
SUBJECT: **PURCHASE ORDER LISTING**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$397,747.58 for the period ending June 30, 2021 as listed on the attached.

SUMMARY OF PURCHASE ORDERS ISSUED ENDING JUNE 30, 2021

Funding Source	Number of Purchase Orders	Amount
UNRESTRICTED RESOURCES	27	84,124.78
FEDERAL RESTRICTED RESOURCES	7	135,911.15
STATE RESTRICTED RESOURCES	9	160,122.91
LOCAL RESTRICTED RESOURCES	25	16,693.68
MEASURE S PROJECTS FUND	1	420.89
MC LENNAN DONATIONS	1	474.17
TOTAL	70	\$397,747.58

In support of Board Priority #4 – Maintain District Solvency & Financial Responsibility – Manage district financial resources and facilities to support optimal learning, healthy working conditions, and strong enrollment to ensure long-term stability.

PROCESS DATE
8/3/2021

GLENDALE UNIFIED SCHOOL DISTRICT
CONSENT CALENDAR NO. 5

PAGE 2

PO NUMBER	UNRESTRICTED RESOURCES VENDOR	AMOUNT
0021006820	SHRED CONFIDENTIAL, INC. RECORDS DISPOSAL - STUDENT SUPPORT SERVICES	3,005.92
0021006821	CLIFTON LARSON ALLEN LLP PROFESSIONAL SERVICES - FINANCIAL SERVICES	25,500.00
0021006826	ULINE SHIPPING SUPPLY OPERATION SUPPLIES - FACILITY & SUPPORT OPERATIONS	1,885.68
0021006827	ALL AMERICAN SPORTS CORP. RECONDITIONING OF FOOTBALL HELMETS - HOOVER HIGH SCHOOL	3,064.51
0021006833	AIRGAS USA, LLC	312.92
0021006836	THE HOME DEPOT PRO (SUPPLYWORKS)	974.32
0021006837	GLENDALE BUILDER'S SUPPLIES	227.79
0021006838	BURBANK IRRIGATION SUPPLY	705.59
0021006840	JOSTEN'S, INC.	223.89
0021006843	SHARP BUSINESS SYSTEMS	600.00
0021006844	ACCO BRANDS USA LLC.	637.33
0021006845	NEFF COMPANY	29.77
0021006846	JOSTEN'S, INC.	13.63
0021006847	ALLIANCE FRANCAISE DE PASADENA DIPLOMA OF FRENCH LANGUAGE STUDIES EXAMS FOR FRENCH FLAG STUDENTS AT FRANKLIN ELEMENTARY SCHOOL - STUDENT SUPPORT SERVICES	3,390.00
0021006849	ROBERT AND MANA HOLMAN PARENT REIMBURSEMENT - SPECIAL EDUCATION	1,270.08
0021006856	O.H. LYNN PRINTING	33.08
0021006859	GRAD IMAGES GRADUATION EXPENSES - TOLL MIDDLE SCHOOL	1,978.99
0021006863	NICK'S NURSERY	79.39
0021006867	GLENDALE BUILDER'S SUPPLIES	115.50
0021006868	ULINE SHIPPING SUPPLY	418.36
0021006877	UC REGENTS PROVIDE PROFESSIONAL DEVELOPMENT TO DATA SCIENCE PROJECT - SECONDARY SERVICES	15,000.00
0021006878	CERTIFIED WHOLESALE ELECTRIC	319.37
0021006879	HOME DEPOT CREDIT SERVICES	264.91
0021006881	SOUTHLAND DISPOSAL WASTE DISPOSAL SERVICES, DISTRICTWIDE - FACILITY & SUPPORT OPERATIONS	21,820.81

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021006887	PITNEY BOWES INC.	198.45
0021006888	EDUCATIONAL TESTING SERVICE BOOKS - EQUITY, ACCESS & FAMILY ENGAGEMENT	1,284.99
021006819A	DANNIS WOLIVER KELLEY	769.50
	TOTAL	<u>84,124.78</u>

FEDERAL RESTRICTED RESOURCES

0021006823	ORCHID PARTY RENTALS PURCHASE OF TENTS FOR VARIOUS SITES RELATED TO COVID 19 RETURN TO SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	44,836.37
0021006824	ORCHID PARTY RENTALS TENT RENTALS & MAINTENANCE FEES FOR VARIOUS SITES, RELATED TO COVID 19 RETURN TO SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	24,798.00
0021006825	ORCHID PARTY RENTALS PURCHASE OF TENTS FOR VARIOUS SITES RELATED TO COVID 19 RETURN TO SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	64,245.78
0021006851	HP INC.	609.40
0021006884	VIRGIL'S GLENDALE HARDWARE CENTER	48.60
0021006890	CALISTA RUIZ CONFERENCE EXPENSES - EQUITY, ACCESS & FAM ENG	1,000.00
0021006891	ANI EBRAHIMIAN	373.00
	TOTAL	<u>135,911.15</u>

STATE RESTRICTED RESOURCES

0021006841	WOODSMALL LAW GROUP CLIENT TRUST ACCOUNT PARENT REIMBURSEMENT - SPECIAL EDUCATION	5,750.00
0021006857	SIEGEL, RACHEL PARENT REIMBURSEMENT - SPECIAL EDUCATION	1,387.05
0021006858	TRANSCRIBING MARINERS INSTRUCTIONAL SUPPLIES - FOOTHILL SELPA	9,651.33

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021006860	CARLA GERMAN & ALEXANDER VAN SPEYBROECK PARENT REIMBURSEMENT - SPECIAL EDUCATION	20,000.00
0021006885	BRUCE STARK	360.93
0021006886	LA CANADA UNIFIED SCHOOL DISTRICT REIMBURSEMENT FOR SALARIES & BENEFITS - FOOTHILL SELPA	30,776.32
0021006889	TINA DEMIRDJIAN PARENT REIMBURSEMENT - SPECIAL EDUCATION	2,197.28
0021006892	CHILDCARE CAREERS LLC BLANKET PURCHASE ORDER FOR CHILDCARE CAREERS FOR CAMP EXCEL - CHILD DEVELOPMENT & CHILD CARE	18,000.00

	TOTAL	160,122.91
LOCAL RESTRICTED RESOURCES		
0021006828	NORTHERN TOOL & EQUIPMENT CO.	62.54
0021006829	BUILDERS FENCE CO INC	327.68
0021006830	ANIXTER INC.	122.20
0021006831	SCOTTY'S INDUSTRIAL PRODUCTS	61.91
0021006832	AAA ELECTRIC MOTOR SALES	70.90
0021006834	DECKER EQUIPMENT/SCHOOL FIX	181.30
0021006835	BAVCO	947.29
0021006839	SHELDON EXTINGUISHER COMPANY, INC. FIRE EXTINGUISHERS - FACILITY & SUPPORT OPERATIONS	3,135.42
0021006842	IBOOKPARK INC	189.63
0021006852	MUFFLER PLUS AUTO REPAIR	650.00
0021006862	PACIFIC RADIO ELECTRONICS	19.68
0021006864	SMARDAN HATCHER CO.	889.35
0021006865	JOHNSTONE SUPPLY	902.01
0021006866	GRAINGER	655.05
0021006867	GLENDALE BUILDER'S SUPPLIES	115.75
0021006869	U.S. BLINDS	937.12
0021006870	TOOL SHACK	46.91
0021006871	STAR FORD AUTOMOTIVE SUPPLIES - FACILITY & SUPPORT OPERATIONS	1,052.47
0021006872	BIG O TIRES GLENDALE	578.11
0021006875	UNIFIRST CORPORATION UNIFORMS - FACILITY & SUPPORT OPERATIONS	3,451.17
0021006878	CERTIFIED WHOLESALE ELECTRIC	41.57
0021006880	TENNANT SALES AND SERVICE	112.89

PROCESS DATE
8/3/2021

GLENDALE UNIFIED SCHOOL DISTRICT
CONSENT CALENDAR NO. 5

PAGE 5

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021006882	STUMBAUGH & ASSOCIATES, INC.	82.69
0021006883	CHECKPOINT COMMUNICATIONS, INC REPAIR SUPPLIES - FACILITY & SUPPORT OPERATIONS	1,732.60
021006805A	CHEROKEE CHEMICAL CO. INC	327.44
	TOTAL	<u>16,693.68</u>

MEASURE S PROJECTS FUND

0021006848	SHARP BUSINESS SYSTEMS	420.89
	TOTAL	<u>420.89</u>

MC LENNAN DONATIONS

0021006855	HOOVER HIGH SCHOOL - A.S.B.	474.17
	TOTAL	<u>474.17</u>

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 6

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Craig Larimer, Financial Analyst

SUBJECT: **Appropriation Transfer and Budget Revision Report**

The Superintendent recommends that the Board of Education approve Appropriation Transfers and Budget Revisions for Fund 01.0 Unrestricted and Restricted and Fund 40.2.

In support of Board Priority #4 – Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT
 August 10, 2021
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Local Control Funding Formula	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	(\$71,000)
8600-8799 Local	\$0	\$0
8910-8999 Transfers In/Contributions	\$0	\$2,174,443
TOTAL REVENUES	\$0	\$2,103,443

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$0
2000 Classified Salaries	\$0	\$0
3000 Employee Benefits	\$0	\$0
4000 Instructional Supplies	\$0	\$0
5000 Contract Services	\$0	\$0
6000 Capital Outlay	\$0	\$0
7000 Other Outgo/Indirect/Transfers Out	\$0	\$0
TOTAL BUDGETED APPROPRIATIONS	\$0	\$0

NET INCREASE/DECREASE IN FUND BALANCE	\$0	\$2,103,443
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August 10, 2021
 BUDGET TRANSFER AND ADJUSTMENT REPORT
 BUDGET TRANSFER AND ADJUSTMENT REPORT
 BUDGET TRANSFER AND ADJUSTMENT REPORT
 BUDGET TRANSFER AND ADJUSTMENT REPORT
 GENERAL FUND, UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

BUDGET TRANSFERS

Dept./School	Program Description	1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	Total	Transfer provides funds for:
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

Dept./School	Program Description	1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	Total	Adjustment appropriates funds for:
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
District	Special Education	0	0	0	0	0	0	0	2,174,443	\$2,174,443	45 Day Adj-Reduced Encroachment-SPED increased State funding
District	State Lottery	0	0	0	0	0	0	0	(71,000)	(\$71,000)	45 Day Adj-Reduced Lottery funding
		0	0	0	0	0	0	0	0	\$0	
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,103,443	\$2,103,443	

- Object Codes
- 1000 Certificated Salaries
 - 2000 Classified Salaries
 - 3000 Employee Benefits
 - 4000 Books & Supplies
 - 5000 Services & Other Operating Supplies
 - 6000 Capital Outlay
 - 7000 Other Outgo
 - 9000 Reserves

GLENDALE UNIFIED SCHOOL DISTRICT
 August 10, 2021
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Local Control Funding Formula	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$2,174,443
8600-8799 Local	\$0	\$0
8910-8999 Transfers In/Contributions	\$0	(\$2,174,443)
TOTAL REVENUES	\$0	\$0

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$0
2000 Classified Salaries	\$0	\$0
3000 Employee Benefits	\$0	(\$1,365,040)
4000 Instructional Supplies	\$0	\$0
5000 Contract Services	\$0	\$0
6000 Capital Outlay	\$0	\$0
7000 Other Outgo/Indirect/Transfers Out	\$0	\$0
TOTAL BUDGETED APPROPRIATIONS	\$0	(\$1,365,040)

NET INCREASE/DECREASE IN FUND BALANCE	\$0	\$1,365,040
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GLENDALE UNIFIED SCHOOL DISTRICT
 August 10, 2021
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT
 GENERAL FUND, RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

BUDGET TRANSFERS	Resource										Total	Transfer provides funds for:	
	1000	2000	3000	4000	5000	6000	7000	9000	9000				
Total Budget Trsfrs													

BUDGET ADJUSTMENTS										Resource		Total	Adjustment appropriates funds for:	
Dept/Site	Program Description	Code	1000	2000	3000	4000	5000	6000	7000	9000	9000			
District	Special Education	65000.0	0	0	0	0	0	0	0	0	0	0	\$0	45 Day Adj. - State increase in Special Ed Funding
District	ESSER II	32120.0	0	0	(1,365,040)	0	0	0	0	0	1,365,040	0	\$0	Adjustment ESSER II Resucued SUJ rate Offset
			0	0	0	0	0	0	0	0	0	0	\$0	
Total Budget Adjustments			\$0	\$0	\$0 (\$1,365,040)	\$0	\$0	\$0	\$0	\$0	\$1,365,040	\$0	\$0	

Object Codes
 4000 Books & Supplies
 1000 Certificated Salaries
 2000 Classified Salaries
 3000 Employee Benefits
 4000 Other Outgo
 8000 Income
 9000 Designated Reserves

GLENDALE UNIFIED SCHOOL DISTRICT
 August 10, 2021
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

Nutrition Services capital projects Fund (40.2)

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Revenue Limit	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$0
8600-8799 Local	\$0	\$0
8910-8999 Transfers In/Contributions	\$0	\$0
TOTAL REVENUES	\$0	\$0

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$0
2000 Classified Salaries	\$0	\$0
3000 Employee Benefits	\$0	\$0
4000 Instructional Supplies	\$0	\$0
5000 Contract Services	\$0	\$0
6000 Capital Outlay	\$0	\$600,000
7000 Other Outgo/Indirect/Transfers Out	\$0	\$0
TOTAL BUDGETED APPROPRIATIONS	\$0	\$600,000

NET INCREASE/DECREASE IN FUND BALANCE	\$0	(\$600,000)
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GLENDALE UNIFIED SCHOOL DISTRICT
 August 10, 2021
 CONSENT CALENDAR NO. 6
 Nutrition Services capital projects Fund (40.2)

BUDGET TRANSFERS

Dept.	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Transfer provides funds for:
		0	0	0	0	0	0	0	0	0	
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Total Budget Transfers											

BUDGET ADJUSTMENTS

Dept/Site	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Revision appropriates funds for:
District	Cafeteria	0	0	0	0	0	600,000	0	(600,000)	0	Appropriate funds for Cafeteria projects
Total Budget Adjustments											

Object Codes
 1000 Certificated Salaries
 2000 Classified Salaries
 3000 Employee Benefits
 4000 Books & Supplies

5000 Services & Other Operating Supplies
 6000 Capital Outlay
 7000 Other Outgo
 9000 Reserves

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 7

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Craig Larimer, Financial Analyst

SUBJECT: **2020-21 End-of-Year Transfer of Cash Balance from the General Fund/COVID-19 Fund (01.0) to the Child Development Fund (12.0)**

The Superintendent recommends that the Board of Education approve the cash balance transfer of \$910,000 from the General Fund/COVID-19 Fund (01.0) to the Child Development Fund (12.0).

The Transfer of the 2020-21 cash balance of \$910,000 from General Fund/COVID-19 Fund (01.0) to the Child Development Fund (12.0) is to cover the negative balances in this fund due to the shortfalls of revenues in the self-supporting program and not charging parent fees as a result of COVID-19.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 8

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Craig Larimer, Financial Analyst

SUBJECT: **Approve Submittal of Letter of Intent to Receive Mandate Block Grant Funding from California Department of Education (CDE) for 2021-22 School Year**

The Superintendent recommends that the Board of Education approve submittal of Letter of Intent to Receive Mandate Block Grant Funding from California Department of Education (CDE) for 2021-22 school year.

The 2021-22 State Budget continues the “optional block grant” for reimbursement of Mandated Cost expenses. The estimated “per ADA” amount for unified districts is approximately \$33 for Grades TK-8 and \$63 for Grades 9-12; for Glendale Unified, this would mean a reimbursement of approximately \$1,000,000.

The Letter of Intent to Receive Mandate Block Grant Funding will be submitted to the CDE by August 30, 2021 to receive funding in 2021-22.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 9

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Jennifer Chin Gonzales, Director, Nutrition Services

SUBJECT: **Authorization to Partner with Copia Food Waste Management
by Donating Surplus Edible Food Items**

The Superintendent recommends that the Board of Education authorize Nutrition Services and Copia Food Waste Management's partnership in order to reduce and prevent food waste.

Nutrition Services and Copia Food Waste Management will participate in the pilot project, 'Reducing Food Waste and Advancing Food Recovery: Partnership with Mobile Application to Support Food Distribution in Los Angeles County,' referred to "Reducing Food Waste Project" during the 2021-2022 school year in order to reduce and recover food waste.

Nutrition Services is interested in participating in the "Reducing Food Waste Project" to both reduce and prevent food waste by donating its edible surplus food, utilizing Copia's food waste management software and donation services.

Payment for this service will be funded by LA County's Quality and Productivity Commission.

T0 SUPPORT BOARD PRIORITY NO. 4: Maintain District Financial Responsibility
– Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.

COPIA Los Angeles County PROGRAM AGREEMENT
Services Agreement

This Services Agreement (“Agreement”) is entered effective August 11, 2021 between Glendale Unified School District, Nutrition Services Dept. and Go Copia PBC (“Copia”).

I. Recitals

Whereas, the parties are engaged in the pilot project, 'Reducing Food Waste and Advancing Food Recovery: Partnership with Mobile Application to Support Food Distribution in Los Angeles County,' referred to "Reducing Food Waste Project" from this point forward to reduce and recover food waste in anticipation of forthcoming Short-Lived Climate Pollutants (SLCP).

Whereas, Customer does business within Los Angeles County and is interested in participating in the Reducing Food Waste Project to both reduce and prevent its food waste as well as donate it’s edible surplus food, utilizing Copia’s food waste management software and donation services.

Now, therefore, the Parties, for valuable consideration received, agree as follows:

II. Terms and Conditions

A Term. The term of this Agreement will be deemed to have commenced on August 11, 2021 and will expire 12 months from August 18, 2021 (“Term”) unless earlier terminated pursuant to Section E, and not to extend beyond December 7, 2022.

B Customer Obligations. Customer shall:

- a. For each Customer Sites to participate in system training, install network connections and ensure access to Copia’s “Prep” phone application as reasonably directed by Copia, and coordinate training for its management team and front-line foodservice staff.
- b. Number of Customer Sites: This agreement is eligible for eight (8) Customer Sites. These Customer Sites are listed in Exhibit A.

- c. For each Customer Site, for a period commencing when each Customer Site has implemented the Eligible Services through the end of the Term, make all reasonable efforts to:
- Measure all pre-consumer food waste and donated food using the tracking technology prior to discard or donation. The Customer will choose whether to receive a scale from Copia or whether to use Copia's weight bypass feature.
 - Assign and maintain a culinary Champion and a Co-Champion to lead the project.
 - Make reasonable effort to provide updated donation totals at least once weekly in the kitchen or during a culinary team meeting and set new waste reduction goals for specific items at least once monthly.
 - Make reasonable efforts to ensure the Champion and Co-Champion lead the kitchen team in improvement efforts related to food waste prevention and specific work on the goal items.
 - Purchase appropriate containers (aluminum trays) for food donation and coordinate food donation pick-ups via Copia's mobile app. A pick-up is defined as a collection of food for donation weighing 200 pounds or less; if a donation amount exceeds 200 pounds, it will be considered as two or more pick-ups.
 - Collaborate with a Copia to develop waste prevention and donation improvements.
- d. Reasonably participate in dialogues and case study development with Copia regarding Customer's experience with the Reducing Food Waste Project and reasonably respond to Copia's assessment of lessons learned, reductions in food waste that have been achieved, amount of food donated, and related insights.
- e. Payment for this service will be funded by LA County's Quality and Productivity Commission, except for additional pickups and equipment beyond the quoted numbers outlined in Section C.
- f. Customer accepts Copia's Terms of Service, found at www.gocopia.com/legal.
- g. By signing this Agreement, Customer is authorizing Copia to provide progress and data to LA County, including written case studies, presentations, press releases, and summaries describing the LA County grant program and its results, including

Customer and logo. Copia need not obtain additional consent from Customer to release these materials.

C Copia Obligations. Copia shall:

- a. Upon signature, Copia shall provide the following Services:
 - i. Provide 96 food donation pick-ups to be used per location on or before the Term end and will not apply after this date. A pick-up is defined as collection of surplus food weighing 200 pounds or less; if the amount of surplus food exceeds 200 pounds it will be considered as two or more pick-ups. Beyond this quoted number of pickups, Customer will have the option to purchase more pickups, not subsidized by LA County, with written consent between both parties.
 - ii. Copia to provide QR stickers to adhere to larger boxes or bags containing donated food.
 - iii. Provide access to Copia's food donation and waste prevention dashboards
- b. Copia will train Customer's staff on how to use the equipment
- c. Copia will host a conference for Customer to preview the reporting platform and review recently collected data (held after launch date)

D Notices. All notices and other communications pursuant to this Agreement must be in writing, addressed to the parties at the applicable address set forth below (or such other address as a party may from time to time specifically designate in writing), must be sent by a nationally recognized overnight courier (2-day air acceptable) and will be deemed given on the date delivery is first accepted or refused.

Copia
c/o Kimberly Smith (kimberly@gocopia.com)
595 Pacific Avenue, Floor 4
San Francisco, CA 94133

Glendale Unified School District
c/o Jennifer Chin Gonzales (jcgonzales@gusd.net)
349A W. Magnolia Avenue
Glendale, CA 91204

E Termination. A party may terminate this Agreement at any time if another party has failed to satisfy the conditions set forth in this Agreement, provided that such party has first provided the other party with written notice of such failure and 30 business days to cure. A party may further terminate this Agreement for good cause, including, but not limited to, another party's willful misconduct, gross negligence or dishonesty in relation to the business and affairs of the LA County program or the Eligible Services. In the event of an early termination of this Agreement, no party will have any further obligations hereunder except (i) as otherwise specifically set forth herein or (ii) as specified in the Copia Terms of Service Agreement.

F Termination for Convenience. This Agreement may be terminated, in whole or in part, by either party for any reason, whenever either party determines that such termination is in its best interest. Termination of services shall be effected by delivery to the recipient party of a Termination Notice at least thirty (30) business days prior to the termination effective date, specifying the extent to which performance of services under such termination becomes effective. Customer will not be liable for services performed after the effective date of termination. For the purposes of this paragraph, the parties stipulate and agree that LA county's Quality and Productivity Commission shall be deemed to be a party to this Agreement with authority to terminate the same for convenience when such termination is determined by the LA county's Quality and Productivity Commission to be in the best interests of the Commission.

G Indemnity. Each party will defend, indemnify and hold harmless (including payment of reasonable attorney's fees) the other party(ies) and their corporate affiliates and their respective officers, directors, agents and employees (the "Indemnified Parties") from and against any and all claims, actions, liabilities, damages, losses, costs and expenses, including reasonable attorneys' fees and costs (each a "Claim") arising from or related in any way to (i) violation of any rule or law in the performance of the Eligible Services and/or (ii) damages to real or tangible personal property and/or bodily injury or death to any person arising out of or in connection with this Agreement except to the extent that such damages, injury or death were caused by the gross negligence or willful misconduct of either or both of the other parties.

H Good Samaritan Laws: Federal, Bill Emerson Good Samaritan Food Donation Act, and State, California State Russel Bill, laws protect the donors and 501c3 non-profit organization from civil and criminal liability when donations given or received are done in good faith, except for gross negligence and/or intentional misconduct.

I Insurance

A. As a condition precedent to the effectiveness of this Agreement, Copia shall procure and maintain at Copia's expense for the duration of this Agreement from insurance companies that are admitted to write insurance in California or that have a rating of or equivalent to A:VIII by A.M. Best Company the following insurance:

1. Commercial general liability insurance (equivalent in scope to International Organization for Standardization [ISO] form CG 00 01 11 85 or CG 00 01 10 93) in an amount not less than one million dollars (\$1,000,000.00) per occurrence and one million dollars (\$1,000,000.00) general aggregate. Such coverage shall include but not limited to broad form contractual liability, cross liability, independent contractors liability, and products and completed operations liability. The Customer, its officials, employees, and agents shall be named as additional insureds by endorsement (on the Customer's endorsement form or an endorsement equivalent in scope to ISO form CG 20 26 11 85), and this insurance shall contain no special limitations on the scope of protection given to the Customer, its officials, employees, and agents.
2. Workers' compensation insurance as required by the California Labor Code and employer's liability insurance in an amount not less than one million dollars (\$1,000,000.00) per accident.

B. Copia shall require that its contractors and subcontractors which Copia uses in the performance of services under this Agreement maintain insurance in compliance with this Section unless otherwise agreed in writing by Customer's Risk manager or designee.

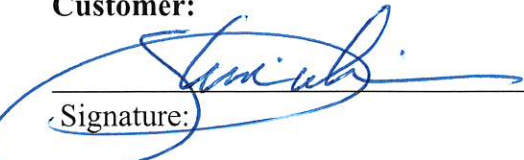
C. Prior to the start of performance under this Agreement, Copia shall deliver to the Customer certifications of insurance and required endorsements, including any insurance required of Copia's contractors and subcontractors, for approval as to sufficiency and form. The certificates and endorsements shall contain the original signature of a person authorized by the insurer to bind coverage on its behalf. In addition, Copia shall, within thirty (30) days prior to expiration of the insurance required hereunder, furnish to the Customer certificates of insurance and endorsements evidencing renewal of such insurance. Customer reserves the right to require complete certified copies of all policies of Copia or Copia's contractors or subcontractors, at any time. Copia shall make available to the Customer all books, records, and other information relating to the insurance coverage required herein during normal business hours.

D. The procuring or existence of insurance shall not be construed or deemed as a limitation on liability relating to Copia's performance of services or as full performance of or compliance with the indemnification provisions herein.

I No Waiver of Claims. The failure to enforce any provision of this Agreement shall not constitute a waiver by a party of that or any other provision

- K Modification.** Notwithstanding and succeeding any and all prior agreement(s) or practice(s), this Agreement constitutes the entire agreement between the parties, and may only be expressly modified in writing(s), signed by both parties. A party may approve changes and modifications to the original contract, including deletions of work, order of additional materials, and additional services reasonably related to the original work scope. A party may propose changes in the work that that party believes are necessary, will result in higher quality work, improve safety, or otherwise result in a better or more efficient work product. If such changes are approved by the other parties, they shall be executed by written amendment of this Agreement signed by all parties. Such changes shall not relieve any party of any obligation or warranty under the Agreement. No oral statements by any party shall modify or affect the terms of the Agreement.
- L Driver Instructions:** Customer reserves the right to give drivers who are doing food donation pick-ups the instructions when they arrive at a Customer site to either stay in their vehicle or go to a specific pick-up location that is safely accessible.
- M Severability.** The parties agree that any provision of this Agreement that is held to be illegal, invalid, or unenforceable under present or future laws shall be fully severable. The parties further agree that this Agreement shall be construed and enforced as if the illegal, invalid, or unenforceable provision had never been a part of them and the remaining provisions of the Agreement shall remain in full force and effect and shall not be affected by the illegal, invalid, or unenforceable provision or by its severance from this Agreement. Furthermore, a provision as similar to the illegal, invalid, or unenforceable provision as is possible and legal, valid and enforceable shall be automatically added to this Agreement in lieu of the illegal, invalid, or unenforceable provision. Any failure by a party to enforce a provision of the Agreement is not to be construed as a waiver by that party of its right to do so.
- N Assignment.** This Agreement is binding on all parties, their successors, assigns, and legal representatives and may not, under any circumstance, be assigned or transferred by any party without the other parties' written consent.
- O Situs.** The situs of this Agreement is San Francisco, California. Any litigation over this agreement shall be governed by the laws of California.

Customer:


Signature: _____

7-27-2021
Date: _____

Stephen Dickinson, CFO
Print Name & Title: _____

Copia:

Signature: _____

Date: _____

Print Name & Title: _____

EXHIBIT A

Location 1: Clark Magnet High School

Location 2: Crescenta Valley High School

Location 3: Glendale High School

Location 4: Hoover High School

Location 5: Roosevelt Middle School

Location 6: Rosemont Middle School

Location 7: Toll Middle School

Location 8: Wilson Middle School

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 10

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Agreement with Sedgwick to Provide Third Party Claims Administration**

The Superintendent recommends that the Board of Education approve an agreement with Sedgwick to provide third party claims administration on workers' compensation claims that were previously serviced through the SLIM JPA from July 1, 2021 through June 30, 2022.

On July 1, 2009, the District entered into an agreement with Southern California Risk Management Associates, Inc. (SCRMA), later called York Risk Management Services, to provide claims administration services for the active workers' compensation claims that occurred prior to 2005-06. These claims were previously serviced through the SLIM JPA.

York Risk Management Services was recently purchased by Sedgwick. Attached is an agreement with Sedgwick for 2021-22 school year. Currently, there are 16 open claims that occurred prior to 2005-06. There is no cost to GUSD for this service. The administration fee for these claims for the period of July 1, 2021 through June 30, 2022 is \$27,000 paid by ASCIP JPA.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.

SERVICE AGREEMENT FOR ADMINISTRATION OF A CLAIMS PROGRAM

This Agreement is entered into effective the 1st day of July 2021 (“Effective Date”), by and between Sedgwick Claims Management Services, Inc. (“Sedgwick”) and Glendale Unified School District (“Client”).

RECITALS

1. Client self-insures its claims administration program for workers compensation risks and desires to have Sedgwick provide the specific services set forth below in connection with such self-insured program (the “Program,” as defined on Exhibit A, attached hereto).
2. Sedgwick is willing to provide such services on the terms and conditions hereinafter stated.

AGREEMENT

1. **Services to Be Performed by Sedgwick:** Sedgwick agrees to perform the following services:
 - A. With regard to Claims Administration, Sedgwick shall:
 - (1) During the term of this Agreement, review all claim and loss reports received from Client that are required to be reviewed under the Program (a “Qualified Claim”), and process each such claim or loss report in accordance with applicable statutory and administrative regulations;
 - (2) Conduct an investigation of each Qualified Claim to the extent deemed necessary by Sedgwick in the performance of its obligations hereunder;
 - (3) Arrange for independent investigators, appraisers, or medical or other experts to the extent deemed necessary by Sedgwick in connection with processing any Qualified Claim;
 - (4) Pay benefits, expenses, and adjust or settle each Qualified Claim, but only if in the sole judgment of Sedgwick such payment would be prudent for Client and the anticipated amount thereof does not exceed the limit specified in accordance with paragraphs 2F and 2G below, or as Client specifically approves or directs such action in writing;
 - (5) Maintain a file for each Qualified Claim which shall be the property of Client (for self-insured claims) or Insurer (for insured claims) and which shall be available for review by Client or Insurer during normal business hours upon three (3) days prior written notice;

- (6) Notify Client's first layer of insurance coverage for each Qualified Claim where the values may exceed Client's retention, providing such insurer with necessary information on the current status of those claims, unless relieved of this obligation by Client pursuant to paragraph 2A;
 - (7) Assist Client's counsel, if requested, in preparing the defense of litigated cases arising out of Qualified Claims, negotiating settlements and pursuing subrogation or contribution actions;
 - (8) Maintain a current estimate of the expected total cost of each Qualified Claim which is based on facts known at the estimation date, but is not trended or actuarially developed;
 - (9) Use a proprietary data management system to furnish to Client agreed upon loss and information reports. These reports shall contain information such as each Qualified Claim date, condensed claim description, payments made, estimated future costs and total expected costs of all Qualified Claims, as well as summary and other data deemed relevant by Sedgwick, but not IBNR (incurred but not reported) claims or actuarially developed loss values; and
 - (10) Annually report federal, state and local 1099 information under Client's tax identification number(s), when Client has provided all required IRS authorizations, for vendor payments issued by Sedgwick on bank accounts owned by Client, but not for payment authorizations when Sedgwick does not issue the checks.
- B. Sedgwick will provide managed care services as set forth in the attached Managed Care Service Schedule.

2. Obligations of Client:

- A. Client shall provide Sedgwick in a timely manner with its first layer of insurance coverage for the policy years necessary for proper notification of applicable Qualified Claims to such first layer insurers by Sedgwick. Should Client fail to provide this information, Sedgwick shall be relieved of any such reporting obligations.
- B. Client shall pay to Sedgwick a service fee which, in the initial term of this Agreement, shall be computed and payable as shown in Exhibit B, attached hereto and made a part of this Agreement, plus applicable taxes, if any. Client shall reimburse Sedgwick for the reasonable and customary out-of-pocket expenses incurred by Sedgwick such as travel expenses in conjunction with the services being performed. If Client, in its sole discretion, requests Sedgwick to perform

services outside of the scope of work listed herein, then Client shall compensate Sedgwick for such services at Sedgwick's then applicable standard rates for such service.

- C. Client shall at all times provide funds adequate for the payment of Qualified Claims, including allocated loss adjustment expenses. For purposes of this Agreement, allocated loss adjustment expenses shall mean all costs, charges or expenses incurred by Sedgwick, its agents or its employees which are properly chargeable to a Qualified Claim including, without limitation, court costs; fees and expenses of attorneys; appeal bonds; independent adjusters; investigators; appraisers; vocational services, training or evaluation; medical expenses and medical cost containment service providers (including those provided by Sedgwick, if applicable); durable medical equipment; rehabilitation services; experts and witnesses; fees for obtaining statements, diagrams, reports, records, documents, transcripts, depositions, index bureau filings and re-filings, and photographs; cost of file retrieval; cost associated with the pursuit of subrogation and/or Special Injury Fund claims; hearing representation services; and travel fees and expenses incurred at Client's request. Sedgwick may, but need not, elect to utilize its own staff or affiliated entities to perform these services. Associated fees and costs will be charged as allocated loss adjustment expenses.
- D. Client shall deposit funds for payment of Qualified Claims, including allocated loss adjustment expenses, in a bank account or accounts (the "Claim Account"). Client shall be responsible for providing sufficient funds to enable Sedgwick to write checks on the Claim Account for use in the payment of Client's Qualified Claims. Such funds shall be provided by electronic funds transfer at the inception of the Program and replenished by electronic funds transfer promptly from time to time thereafter. The amount of the escrow required for the Claim Account may be modified in the following instances:
- (1) There is a substantial increase or decrease in claims payment activity;
 - (2) Client fails to fund the Claim Account within the agreed upon time period;
 - (3) There is a change in funding cycle;
 - (4) The escrow is recalculated at Client's request; or
 - (5) The escrow amount is automatically recalculated on an annual basis.
- E. It is expressly understood that Sedgwick shall not be required to advance its own funds to pay losses or allocated loss adjustment expenses for any Qualified Claim hereunder. It is further understood that if Client fails to promptly provide funds sufficient to allow required payments to be made timely, or if funds previously provided by or on behalf of Client are seized, frozen or otherwise unavailable to Sedgwick to allow required payments to be made timely on account of the

bankruptcy, receivership, or other insolvency proceeding of Client [or Insurer, in cases where Insurer funds claim account], Sedgwick will have no obligation to perform any claims payments services during any period of underfunding.

- F. Sedgwick shall have full discretion to make an individual payment of an allocated loss adjustment expense in an amount up to \$25,000 on any Qualified Claim and shall not need the approval of Client to make such payments. This amount may be changed at any time by Client upon ten (10) days prior written notice to Sedgwick. It is agreed that Sedgwick shall have full authority and control in all matters pertaining to the payment, processing, investigation and administration of Qualified Claims within the limit established by this paragraph.
- G. Sedgwick shall have full discretion to redeem, compromise or settle any Qualified Claim for an amount not to exceed \$25,000 and shall not need the approval of Client to consummate such redemption, compromise or settlement. This amount may be changed at any time by Client upon ten (10) days prior written notice to Sedgwick. Failure of Sedgwick to settle a Qualified Claim within such limit, however, shall not subject Sedgwick to any liability whatsoever in the event of an adverse judgment entered by any court or the settlement of such Qualified Claim for an amount in excess of such limit.
- H. Should Client fail to make timely payments of any service fees due Sedgwick or should Client in any other way breach a material term of this Agreement, Sedgwick shall then have the right to refuse to perform any further services or terminate this Agreement. If Sedgwick elects to exercise its rights under this paragraph, in addition to all other legal or equitable remedies, Sedgwick will have the right to its full minimum fee, if any, as well as any other fees for which Sedgwick may be eligible, and may collect such fees from any loss fund that may be in Sedgwick's care, custody and control.
- I. Upon receipt of any form of notice advising of facts which are or may be a Qualified Claim, Client shall promptly assign the Qualified Claim to Sedgwick for management. Client shall promptly provide Sedgwick with such information as Sedgwick may require, including, but not limited to, any copy of documents describing its Program, including but not limited to documents submitted to any legal, administrative or regulatory authority for approval of the Program, as well as incident reports and related information in Client's possession and otherwise cooperate with Sedgwick in carrying out Sedgwick's tasks hereunder.

3. **Discontinuance of Operations:**

Should Client discontinue its business for any reason, all fees due Sedgwick shall be paid immediately. Sedgwick shall have no further obligation to continue to provide the services called for in this Agreement, and, at Sedgwick' option, this Agreement shall be considered terminated as of the date Client ceases operations or is subject to a bankruptcy or receivership filing, either voluntarily or involuntarily.

4. Covered Jurisdictions:

This Agreement shall cover all operations of Client in the state of California.

5. Term of Agreement and Termination:

- A. The term of this Agreement shall be for the period commencing on July 1, 2021 and ending on June 30, 2022.
- B. This Agreement may be terminated by either party at any time, provided that at least sixty (60) days prior written notice of the effective date of termination is given to the other party.
- C. Sedgwick is providing services to Client on a life of contract basis. If requested by Client, Sedgwick will continue to process Client's Qualified Claims remaining open at the expiration or termination of this Agreement, if any, provided that Client shall continue to make adequate funds available for the payment of such Qualified Claims, including any allocated loss adjustment expenses and pay information technology fees, fees for encrypted data files, program management fees, and any other applicable fees. This provision shall not apply unless the additional fee for this service shall have been negotiated and agreed to in writing prior to the effective date of termination.
- D. If Sedgwick is required by Insurer to adjust Client's insured Qualified Claims after expiration or termination of this Agreement, Client shall continue to fund claims payments and allocated loss adjustment expenses as otherwise provided herein, and Client shall pay Sedgwick a mutually agreed upon fee, plus the prevailing fee for any information technology or encrypted data files required by Insurer.
- E. If Insurer fails to pay Sedgwick service fees which it is obligated to pay, then Sedgwick may present all unpaid invoices to Client and Client shall pay such service fees within thirty (30) days of presentment. If Insurer is responsible for funding the Claim Account and fails to adequately do so, then Client shall immediately and adequately fund the Claim Account upon notice from Sedgwick of the deficiency.
- F. Upon expiration or termination of this Agreement, Sedgwick shall deliver, at Client's sole cost, the hard copy and imaged files that Sedgwick has maintained for Qualified Claims (but not including any computer hardware, firmware, software or other proprietary information of Sedgwick), except those Sedgwick has agreed in writing to continue to process or files that are owned by Insurer; provided, however, that Sedgwick or its agents, employees or attorneys shall continue to be entitled to inspect all such files and make copies or extracts there from. Imaged files shall be transferred to Client in the same electronic format.

Client shall pay Sedgwick a one-time payment for transition of Qualified Claims as consideration for Sedgwick's associated costs, which costs may include, but are not limited to, carrier coordination, coordination with the new third party administrator, if any, necessary mailings and notifications, catalog and transfer of hard inventory, digital recording retrieval & transfer, advanced TTD payments, multiple loss runs, payment history for advanced TTD, claim hot list, banking reconciliation, validation of billings paid in field prior to transfer, field examiners validation and release of pending payments, client services & parameters group time (B2B interface shutoff, intake shutoff, CSI shutdown), as well as technology items such as preliminary and final data extract, image extract, bill review extract, MMSEA extract and hierarchy structure extract. If Client does not agree to accept such files, they will be retained or destroyed at Sedgwick's option and Client shall have no recourse against Sedgwick for failure to retain them.

- G. Should Client terminate the Agreement for convenience within the first twelve months of the Agreement, the Client shall pay Sedgwick fees equal to three months of the service fees. Should Client terminate for convenience within the second twelve months of the Agreement, the Client shall pay Sedgwick fees equal to two months of the service fees. Termination fees are payable within thirty (30) days of the date of notice of such termination.

6. Professional Advice:

Nothing in this Agreement is intended to require Sedgwick to engage in the practice of law, and services provided shall not be considered legal, tax or accounting advice, and Sedgwick shall in no event give, or be required to give, any legal opinion or provide any legal, tax or accounting representation to Client. Client acknowledges that Sedgwick has been engaged to provide certain professional services and that it is not the intent of the parties that Sedgwick assume any insurance risk. Sedgwick shall not act as an insurer for Client, and this Agreement shall not be construed as an insurance policy; it being understood that Sedgwick is in no event financially responsible for payment or satisfaction of Client's claims, lawsuits, or any form of cause of action against Client from Sedgwick funds.

7. Indemnification:

- A. Sedgwick shall be fully responsible for exercising reasonable care at all times in the performance of its obligations hereunder. Sedgwick agrees to indemnify, hold harmless and defend Client, its directors, officers, employees and agents from and against any and all liabilities, loss or damage that they may suffer as a result of any claim, demand, cost or judgment against them arising out of the negligence or willful misconduct of Sedgwick in connection with its performance under this Agreement, provided that such acts or omissions do not arise out of or relate to written instructions, procedures or required forms supplied by Client or to Client's active internal management or adjustment of its claims. Each party reserves the right to select its own counsel regarding any matter defended hereunder.
- B. Notwithstanding anything to the contrary contained in the above paragraph, it is

understood and agreed that if Client, directly or through a subcontractor or vendor of Client's choosing ("Client Subcontractor"), retains administration of a claim or performs any services for a claim Sedgwick administers, or if Client otherwise directs the administration of a claim, Client will indemnify, defend, and hold Sedgwick, its officers, directors, employees and agents harmless from the losses, damages, costs, judgments and expenses (including attorney's fees and costs) as a result of any litigation or proceeding, fines, penalties, revocation of license, or any other state regulatory investigation or action arising against Sedgwick if such losses, damages, costs, judgments and expenses (including attorney's fees and costs) arise from the negligence or willful misconduct of Client or the Client Subcontractor.

- C. If Client's access to claim data includes the ability to add and modify data, Sedgwick shall not be required to verify, or otherwise be responsible for, the accuracy of data added or modified by Client. Client shall indemnify, defend and hold Sedgwick, its officers, directors, employees and agents harmless for any loss, cost (including attorney's fees), claim or judgment which is attributable to Client's input or modification of data.
- D. The provisions of this section shall survive the expiration or termination of the Agreement.

8. Insurance: Sedgwick shall maintain the following insurance for the duration of this Agreement:

Commercial General Liability Insurance:

Coverage must be equivalent in scope or at least as broad as Insurance Services Office ("ISO") Form CG 00 01 covering CGL on an "occurrence" basis, and must include coverage for property damage, bodily injury, personal & advertising injury, products and completed operations, liability assumed under an insured contract (including tort of another assumed in a business contract), and independent contractor's liability with limits no less than \$5,000,000 per occurrence (including primary and excess). If a general aggregate limit applies, either the general aggregate limit shall apply separately to work performed under this Agreement (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit. Client and their legislative boards, officials, employees, agents, and volunteers ("Client Entities") must be included as additional insureds with respect to liability arising out of work or operations performed by or on behalf of the Sedgwick including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Sedgwick's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used). The policy shall contain a severability of interests/cross liability clause or language stating that Sedgwick's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

Errors and Omissions Insurance:

Professional Errors and Omissions Insurance appropriate to Sedgwick's scope of services, with limits not less than \$1,000,000 per occurrence or claim, \$2,000,000 aggregate. Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Sedgwick in this Agreement

Verification of Coverage. Sedgwick shall furnish Client with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this Agreement. The endorsements are to be signed by the person authorized by that Insurer to bind coverage on its behalf. All certificates and endorsements are to be received and approved by Client before services commence. However, failure to obtain the required documents prior to the work beginning shall not waive the Sedgwick's obligation to provide them. Client reserves the right to require certified copies of the relevant policy language of all required insurance policies, including endorsements required by these specifications, at any time. Failure to maintain insurance and furnish the required Certificates may be considered a breach of this Agreement by the Sedgwick and Client may terminate the Agreement without waiver of any remedy it may have.

9. **Network Security/Confidentiality:**

- A. If Client's access to the data management system requires a network connection (the "Network Connection") between Client's network and Sedgwick's network, Sedgwick and Client shall take reasonable and customary precautions to prevent unauthorized access to or use of the Network Connection through their respective networks. The parties agree, however, that each party is responsible for the security of its own network. Neither party shall be liable to the other for unauthorized access to the Network Connection, so long as the accused party shall have taken reasonable and customary precautions to prevent such unauthorized access.
- B. Whether or not marked as such, and without regard to the media in which such records are stored, "Confidential Information" shall mean:
 - (1) any business or technical information pertaining to the parties herein or to third parties, which is furnished, disclosed or made available by one party to the other, including, without limitation, specifications, prototypes, software, marketing plans, financial data and personnel statistics; and
 - (2) Medical records, reports and information, as well as any other non- medical records, reports or information pertaining to claimants under the Program.
- C. Each party agrees to protect Confidential Information received hereunder with the same degree of care that such party exercises with its own confidential information (but in no event less than reasonable care) and to limit access and disclosure of Confidential Information only to their employees, agents and contractors who have a "need to know," and who agree to maintain confidentiality in accordance with this section. Notwithstanding the foregoing, Client agrees to permit Sedgwick to

compile and disseminate aggregate, de-identified information for auditing, compliance, internal assessments, process improvement and related analytics, benchmarking purposes or forward to a data collection facility data for Qualified Claims handled pursuant to this Agreement, provided that such facility agrees in writing to keep Client's data confidential. Further, Sedgwick shall be entitled, without violation of this section and without the prior consent of Client, to retain claims administration information and to forward claims administration information to government agencies to the extent required by law for the proper performance of the services set forth herein.

D. The provisions of this section shall survive the expiration or termination of the Agreement.

10. Notices:

Any notice required to be given under this Agreement shall be sent by certified or registered mail, postage prepaid, to General Counsel - Americas, Sedgwick Claims Management Services, Inc., 8125 Sedgwick Way, Memphis, TN 38125, in the case of Sedgwick, and to John Gonzales, Assistant Director, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA, 91206, in the case of Client.

11. Assignment:

The Client may not assign its rights or obligations under this Agreement. Sedgwick may assign or subcontract part of the services required hereunder and may at its discretion delegate to a subsidiary or affiliate such of its duties as it deems appropriate, provided that such subcontracting or delegation shall not relieve Sedgwick of any of its obligations hereunder.

12. Entire Agreement and Modification or Amendment:

This Agreement and its attached exhibits and schedules represents the full and final understanding of the parties with respect to the subject matter described herein and supersedes any and all prior agreements or understandings, written or oral, express or implied. This Agreement may be modified or amended only by a written statement signed by both parties.

13. Applicable Law:

The terms and conditions of this Agreement shall be governed by the laws of the State of California without regard to conflicts of law principles. If any dispute or claim arises hereunder that the parties are not able to resolve amicably, the parties agree and stipulate that such litigation shall be resolved in the State of California, and the parties irrevocably submit to the exclusive venue and jurisdiction of such court for the purpose of any such action or proceeding. In the event of a dispute between the parties resulting in litigation, the prevailing party may, in addition to any other relief obtained, recover its court costs

and reasonable attorney's fees.

14. Force Majeure:

Neither party shall be liable to the other party or be deemed to have breached this Agreement for any failure or delay in the performance of all or any portion of its obligations under this Agreement if such failure or delay is due to any contingency beyond its reasonable control (a "force majeure"). Without limiting the generality of the foregoing, such contingency includes, but is not limited to, acts of God, fires, floods, pandemics, storms, earthquakes, riots, boycotts, strikes, lock-outs, acts of terror, wars and war operations, restraints of government, power or communication line failure or other circumstance beyond such party's reasonable control, or by reason of the bankruptcy, receivership or other insolvency proceeding of any bank or other financial institution where funds to pay losses and allocated loss adjustment expenses are held, or by reason of a judgment, ruling or order of any court or agency of competent jurisdiction or change of law or regulation subsequent to the execution of this Agreement. Both parties are obligated to provide reasonable back-up capability to avoid the potential interruptions described above. If a force majeure occurs, the party delayed or unable to perform shall give immediate notice to the other party. Client acknowledges that the foregoing provision does not apply to Client's obligation to make timely payment of any fees due Sedgwick, and that Sedgwick shall be entitled to all remedies set forth in this Agreement and those allowed by law for Client's failure to timely pay such fees.

15. Headings:

Headings herein are for convenience of reference only and shall not be considered in any interpretation of this Agreement.

16. Relationship of Parties; Expenses:

Nothing contained in this Agreement shall be deemed to create a partnership or joint venture between the parties hereto; the only relationship among the parties shall be that of independent parties to a contract. Except as expressly provided herein, no party hereto shall have authority or shall hold itself out as having authority to act for or bind any other party hereto. Except as expressly set forth herein, each party shall bear all expenses it may incur in connection with the execution, delivery and performance of this Agreement.

17. Waiver of Breach:

Failure of either party hereto to require the performance by the other party hereto of any obligation under this Agreement shall not affect its right subsequently to require performance of that or any other obligation. Any waiver by any party hereto of any breach of any provision of this Agreement shall not be construed as a continuing waiver of any such provision or a waiver of any succeeding breach or modification of any other right under this Agreement.

18. Subcontractor Disclosure:

Through contractual arrangements with subcontractors, Sedgwick provides a full range of medical management and investigative services to its clients, as well as structured settlements, claim indexing services, imaging, auto-bill adjudication, and extra-territorial claims administration services. Medical management services include, but are not limited to, bill review, network access, pharmacy benefits management, peer review, field case management, electro-medical devices, bone growth stimulators, orthotics, prosthetics, translation and interpretation, transportation, medical supplies, IV and respiratory therapy, home health, and durable medical equipment. Client recognizes and agrees that delivery of some of these services is being provided pursuant to separate agreements between subcontractors and Sedgwick. Invoices for these services will be paid as allocated loss adjustment expenses on individual claims, unless otherwise agreed between Client and Sedgwick. Notwithstanding the foregoing, Client agrees and understands that Client is obligated to make payment to the subcontractors either directly or by remitting such payment to Sedgwick, for any money due for subcontracted services which have been provided under this Agreement. Client acknowledges that Sedgwick receives a portion of charges for subcontracted services as reimbursement for cost of program management, administration, and technological and service enhancements. In no event will charges to Client exceed the amount indicated in the Agreement.

19. Equitable Adjustment:

This Agreement contemplates that the standards applicable to this Agreement are those in effect on the date of this Agreement, whether such standards are set forth in statutes, regulations, rules, orders, case law or otherwise. In the event of a change in a service standard, Sedgwick shall be entitled to an equitable adjustment in its compensation if such change increases Sedgwick's cost of providing the services under this Agreement or reduces its profitability.

19. Non-Solicitation:

Client acknowledges and agrees that Sedgwick personnel who perform the services are a valuable asset to Sedgwick and difficult to replace. Accordingly, Client agrees that, during the term of the Agreement, and for twelve months thereafter, it will not solicit, contract or hire Sedgwick personnel or encourage them to seek employment or any other contractual arrangements with Client. The parties further agree that in the event Client breaches the provision of this Section, Client shall pay Sedgwick liquidated damages in the amount of two times the annual compensation to be paid to such person for each such breach, which is the parties' good faith estimate of the amount of damages to Sedgwick from such breach. This Section shall survive the termination of this Agreement.

[Signature page follows.]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the dates written below.

Glendale Unified School District

Sedgwick Claims Management Services, Inc.

By _____

By _____

Title _____

Title _____

Date _____

Date _____

EXHIBIT A

SERVICE PROGRAM OVERVIEW

I. Introduction

Sedgwick is administering the self-insured workers compensation claims for Client as follows:

State(s) Serviced: California

Sedgwick Servicing Office: Rancho Cucamonga, CA

II. Account Coordination

On behalf of Client, this service program will be coordinated by:

Sylvia Pouncy
Glendale Unified School District
223 N Jackson Street
Glendale, CA 91206
Telephone # 818-241-311

On behalf of Sedgwick, this service program will be coordinated by:

Sean Fox
Sedgwick Claims Management Services, Inc.
8855 Haven Avenue, Rancho Cucamonga, CA 91730
Telephone # 909-942-5454

Each party reserves the right to change its designated representative during the term of the Agreement.

EXHIBIT B

SERVICE FEES

Client shall pay the following fees on a life of contract basis for services provided during the term of this Agreement:

1. Per Claim Fees

A. Client shall pay the following fees for claims received by Sedgwick during the period beginning July 1, 2021 and ending June 30, 2022:

TERM	ANNUAL FEE FOR CLAIMS ADMINISTRATION (Invoiced Quarterly)
July 1, 2021 – June 30, 2022	Dedicated Claims Team: \$27,000 – Paid by ASCIP (This fee is included in the ASCIP Master Agreement and should not be charged to Glendale USD)

- B. For purposes of this Agreement, an “Indemnity Claim” shall mean any workers’ compensation Qualified Claim:
- For which a payment is made or reserve is posted under the indemnity portion (i.e. not medical and not expense) of the Qualified Claim or there is time lost from work;
 - For which an application for adjudication of a claim or hearing notice is received or otherwise involves litigation or communication from or to a petitioner’s attorney;
 - Where incurred medical costs exceed \$3,000;
 - That is denied but otherwise would have been classified as Indemnity Claims;
 - For which Client requests to be investigated or classified as an Indemnity Claim;
 - That Sedgwick determines additional investigation is necessary to determine compensability, to comply with applicable laws, or both;
 - For which subrogation is investigated or pursued; or
 - That is open longer than twelve months.
- C. For purposes of this Agreement, a “Medical Only Claim” shall mean any workers’ compensation Qualified Claim which is not an Indemnity Claim or an Incident Only.
- D. For purposes of this Agreement, an “Incident Only” shall mean claims reported by Client that require no payment or activity other than generating a record in the data management system. These claims carry no reserves and no contacts are made by Sedgwick. If contacts are required on incident only cases, additional fees will apply.

- E. Client acknowledges that if an Incident Only Claim is converted to another claim type, then Client shall pay the difference in the per claim fee between the per claim fee already paid and the applicable per claim fee after the claim's conversion.
- F. Client acknowledges that any liability claimant which files both a property damage claim and a bodily injury claim, or any combination thereof, will incur the above stated fee for administration of each claim filed by that claimant. Further, any event which creates liability claims filed by multiple claimants or multiple claims filed by the same claimant will incur the above stated fee for administration of each claim filed by each individual claimant.
- G. Client acknowledges that the per claim fees set forth in this section 1 are based on the assumption that Client will forward to Sedgwick all claims arising under the Program within the applicable time period in a covered jurisdiction. In the event that Client does not forward to Sedgwick all such claims, Sedgwick may in its discretion adjust the per claim fees accordingly.

2. Invoicing

All implementation and data conversion fees are billed upon notification of award.

Sedgwick shall submit its invoice for all other fees on a monthly basis, via email, in advance, based on an annual fee estimate. Shortly after the expiration of the contract year, or upon termination, Sedgwick shall compare the installment amounts paid by Client to the actual fee due. Client shall pay any additional fee due, or Sedgwick shall credit Client for any overpayment, as the case may be.

3. Care Management Fee Schedule

All claim administration fees and services contemplate the deployment of Sedgwick's managed care services for all bill review and case management services. Managed care fees are detailed below. Fees may change from time to time upon 60 days written notice.

Bill Review:

\$7.00 per bill / \$3.50 per bill for adjuster denied bills – No fee for adjudication of duplicate bills
18%-23% PPO Network is a spread and not a set percentage
20% Negotiation, Third Party Specialty Bill Review

Utilization Review:

\$89 per review by Nurse
\$165 per Physician Review

Medical Provider Network

\$0 per month (MPN Flat Rate is not applied here as ASCIP pays the charge under their Master Agreement)

Case Management:

\$93.00 hourly for Nurse Case Management

4. Payment Terms

Client acknowledges that all fees set forth in the Agreement are due and payable within thirty (30) days of the invoice. Any and all past due fees will incur interest at the rate of 1.5% per month, unless otherwise prohibited by law. Client acknowledges that in the event Sedgwick undertakes collection proceedings for any outstanding fees, then Client will reimburse Sedgwick for all costs associated with such collection action, including a reasonable attorney fee and court cost.

All fees are contingent upon claim management from Sedgwick's systems.

MANAGED CARE SERVICE SCHEDULE

Client has chosen the following managed care services, as defined herein:

- (1) Provider Fee Management - The bill review process reviews bills against up-to-date and accurate mandated state fee schedules or the usual and customary (“UCR”) data base, whichever is appropriate, to reveal excessive, duplicate, or inappropriate charges.
- (2) Preferred Provider Organization (“PPO”) Networks - Sedgwick will arrange for access and channeling to national and regional PPO networks including specialty networks (Diagnostics, Physical Therapy, etc.) under the managed care program in conjunction with the Provider Fee Management service.
- (3) Hospital Bill Review - Hospital or outpatient non-PPO bills will be reviewed by a nurse for possible errors or excessive charges relative to the patient's medical diagnosis at Sedgwick's or Client's request.
- (4) Out of Network Bill Review – Bills from out of network health care providers will be reviewed, and if appropriate a negotiation with the billing provider will be pursued. Additionally, inpatient and outpatient procedures that are not addressed by an individual state’s fee schedule or UCR will be repriced to a geographically driven and cost to charge repricing database to determine appropriate reimbursement.
- (5) Specialty Usual and Customary Review – Sedgwick’ vendors will apply geographic charges (fee for same procedure charged by other providers in same area) and cost to charge ratios (actual cost to provider for procedure or hospital stay v. amount charged) to determine reimbursement of medical services billed that are not addressed within the jurisdictional fee schedule or usual and customary reimbursement.
- (6) Field Case Management - Sedgwick will assign appropriate cases for field medical and vocational management services.
- (7) Utilization Review, which includes the following components:
 - (a) Prospective Review - a review prior to treatment or admission conducted by an experienced registered nurse to validate or negotiate the necessity, setting, frequency, intensity and duration of care delivery.
 - (b) Concurrent Review - during the course of treatment, a review of treatment and planned procedures and establishment of target completion dates.
 - (c) Retrospective Utilization Review- a review post treatment conducted by an experienced registered nurse to identify inappropriate treatment utilization.
 - (d) Peer Review - physician-to-physician contact to resolve treatment and

diagnosis questions.

- (8) Prescription Services – Pharmacy program made available to Client’s employees whereby a network of pharmacies, local to Employer sites/employee residences will provide prescription medications related to the work related injury with no out of pocket expenses to the employee.
- (9) Pharmacy review services include a review of all current medications prescribed to the claimant as well as a review of over the counter medication being taken by the claimant. The purpose of the review is to evaluate whether the medications prescribed to and/or taken by the claimant are appropriate for treatment of the injury or ailment which is the subject of the underlying claim being administered by Sedgwick.
- (10) Telephonic Case Management services are available upon request and for an additional fee.
- (11) Complex file review (nurse review) - Hospital or outpatient non-PPO bills that meet specific, pre-established criteria may be reviewed by a nurse for possible errors or excessive charges relative to the patient’s medical diagnosis.

Attachment B -Exhibit #2
Sedgwick, Pricing & Service Level Agreements
07-01-2021 to 06-30-2022- Draft

Service Component	Rates/Terms
I. Service Rates	
Medical Bill Review ("MBR") ¹	\$7.00 per bill. \$3.50/bill for bills on denied claims and non-MPN bills. No fee for adjudication of duplicate bills.
PPO ²	23% of PPO savings for Anthem and Coventry PPOs. 18% of PPO savings for all other PPOs.
Negotiation and Specialty Bill Review ("SBR") ²	20% of Negotiation/SBR savings
Medical Provider Network ("MPN"): MPN application and maintenance including initial panel setup and periodic updates.	<p>\$0 per month (MPN Flat Rate is not applied here as ASCIP pays the charge under their Master Agreement). Except as otherwise required for compliance with state regulations, CareWorks will obtain prior written ASCIP authorization before any work is undertaken. Fees applied to each respective claim file. All MPN network contract savings passed to ASCIP. MPN services include but are not limited to:</p> <ul style="list-style-type: none"> ▪ Print & Delivery of Collateral Material (Posters, Pamphlets, etc.) ▪ Website Support and IT Maintenance ▪ Interface/Intervene/Documentation: <ul style="list-style-type: none"> √ Client √ Claims Adjuster √ Injured Worker √ Providers ▪ Provide Medical Access Assistance (MAA) ▪ Interface/Intervene on Network Provider issues; Tracking, logging and resolution as required by MPN Regulations and audit requirements ▪ Provider Credentialing ▪ Provider Contracting/Removal ▪ DWC Medical Unit Administration; includes maintenance and filing of plans for renewal ▪ New member onboarding ▪ Priority placement of providers in panel selection tools, as directed by ASCIP. MPN performance analysis as directed by ASCIP, including activity and fee reports, MPN provider usage, IMR performance (aggregate and by-physician), and litigation rates (MPN vs non-MPN and by-physician).

MPN Customization	<ul style="list-style-type: none"> ▪ DWC/MPN application development and tailoring to ASCIP program. ▪ MPN application oversight through DWC approval process. ▪ As necessary MPN provider coverage testing to confirm compliancy with state rules. ▪ As needed ongoing provider credentialing of new providers and related quality monitoring and review. As needed, removal of providers. ▪ Up to 50 new provider contracts per year (providers nominated by ASCIP and contracted by CareWorks for their own MPN and new providers contracted by CareWorks that ASCIP would also like added to their MPN would not be counted against the cap). ▪ Contracts in excess 50 will be charged \$350 per contract plus an annual credentialing fee of \$125. ▪ Medical Access Assistant (MAA) in compliance with MPN access standards. ASCIP agrees to pay at cost for a dedicated ASCIP MAA line should it be needed. ▪ ASCIP MPN website with MPN link for ASCIP and its members for provider database search and look-up with all necessary search tools. ▪ All necessary ongoing MPN monitoring and compliance in accordance with MPN compliance guidelines.
UR - Nurse Review	\$89.00 per review, bundled into one fee only for all treatments that are requested same date/provider/claim.
UR - Physician Review	\$165.00 per review
Nurse Case Management ("NCM")	\$93.00 per hour, for both Telephonic Case Management ("TCM") and Field Case Management ("FCM"), with prior written approval from ASCIP every 30 days for initial and continued TCM and FCM.
II. Service Performance	
Gross Savings Percent ³	63.50% Hurdle Rate (par level for savings incentive calculation, detailed in Section III below).
90-Day Preauthorized Services and UR Referral Criteria lists	ASCIP's <i>90-Day Preauthorized Services</i> list represents services approved without UR for frontline panel providers. <i>UR Referral Criteria</i> defines the triggers for requests for authorization (RFAs) that must be sent to UR. CareWorks will assist ASCIP in refinement and modification of both lists, as required by ASCIP. CareWorks will confirm receipt and implementation of the current versions of both lists upon its receipt and/or completion of such lists, as applicable. CareWorks will at all times fully adhere to the current versions of both lists.
III. Performance-Based Fee Incentives	

MBR, PPO, and SBR rates are adjusted quarterly by the same positive or negative percent by which CareWorks either exceeds or falls short of the Hurdle Rate. For example, should CareWorks produce Gross Savings of 66.675% over a quarter, this would represent a 3.175 savings point increase over the Hurdle Rate, or a 5% improvement over Hurdle Rate. Therefore, following a one month rate adjustment lag period, MBR, PPO, and SBR rates would be increased by 5% for the duration of the following quarter. Conversely, should CareWorks produce Gross Savings of 60.325% over a quarter, this would represent a 3.175 savings point decrease below the Hurdle Rate, or a 5% decline below Hurdle Rate. Therefore, following a one month rate adjustment lag period, MBR, PPO, and SBR rates would be decreased by 5% for the duration of the following quarter. Following the one month lag period, rates are re-adjusted each quarter based on the previous quarter's Gross Savings performance. Rates are always adjusted using the original contract rates as the baseline. Adjusted rates are rounded to the nearest \$0.01 per-bill for the MBR rate and the nearest 0.5% for all products billed at a percent of savings. The DonnCo Model (defined in scope of service exhibit of this Agreement) will be implemented in full for the ASCIP program.

CareWorks will fully adhere to ASCIP's current *90-Day Preauthorized Services* and *UR Referral Criteria* lists, which may be updated from time to time at ASCIP sole discretion. In the event CareWorks performs UR on treatment or treatments that do not required UR based on these two documents, CareWorks will refund all corresponding UR Nurse Review and Physician Review fees in full to ASCIP. Additionally, such non-compliant UR usage will be tracked quarterly for application of service performance discounts, following the same schedule as the fee incentives for Gross Savings performance relative to Hurdle Rate. In the event non-compliant UR referrals exceed 5 UR's per quarter in any measurement quarter, following the one month lag period UR fees for Nurse Review and Physician Review will be reduced by 0.5%. In the event non-compliant UR referrals exceed an additional 5 UR's per quarter in any measurement quarter, following the one month lag period UR fees for Nurse Review and Physician Review will be reduced by an additional 0.5% for each additional 5 non-compliant UR's performed, up to a maximum fee credit of 5% of Nurse Review and Physician Review fees in any quarter.

Notes

¹ Rate is applicable for all MBR processes, as defined in scope of service exhibit of this Agreement.

² Rate is applicable only to savings that exceed savings that would otherwise have been available through full MBR.

³ Gross Savings Percent is calculated employing the following protocols: 1) Both charges and savings must exclude full and partial duplicates; review-onlys; amounts associated with examiner-directed payments and denials; bills rejected due to insufficient medical documentation; non-reviewable documents such as appeal letters; denials related to application of the California 24-visit limit to physical therapy, chiropractic treatment, and occupational therapy; and denials related to the application of Utilization Review treatment denials enforced by CareWorks. 2) Savings must include the net negative impact of reconsiderations on all bills and reviewed documents; there must be no double counting of recon bills, additional information required, or sendback bills.

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 11

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business & Operations Officer

PREPARED BY: Christine Ward, Director, Procurement & Contracts

SUBJECT: **Approval of Agreement with Maxim Healthcare for Nursing Services that may be required due to COVID-19 from 7-1-21 through 6-30-22.**

The Superintendent recommends that the Board of Education approve the agreement between Glendale Unified School District and Maxim Healthcare Services, Inc. for nursing services that may be required that are related to COVID-19 during the 2021-22 school year. Total amount not to exceed \$400,000 paid out of School Emergency Relief Funds.

Maxim Healthcare provides licensed practical nursing services for temperature screening of staff and students, as well as other nursing services that may be required and related to COVID-19.

It is the recommendation of staff to approve the contract with Maxim Healthcare Services for nursing services, as needed, during the 2021-22 school year for a total amount not to exceed \$400,000.

Services will be paid for out of the Elementary & Secondary School Emergency Relief Funds (ESSER).

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 3: Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.

GLENDALE UNIFIED SCHOOL DISTRICT

223 North Jackson Street
Glendale, CA 91206
(818) 241-3111

SERVICES AGREEMENT

This **Agreement** for Professional Services (“Agreement”) is made and entered into as of the 15th day of July, 2021 by and between the Glendale Unified School District, (“District”) and Maxim Healthcare Staffing Services, Inc. a corporation, whose place of business is 7227 Lee Deforest Drive, Columbia, MD 21046 [City], herein referring to as (“Contractor”), (together, “Parties”).

WITNESSETH: The parties do hereby contract and agree as follows:

- 1. *Services Description.* CONTRACTOR will perform the services described in the “Scope of Work” attached hereto as Addendum A and made a part thereof.

NOW, THEREFORE, the Parties agree as follows:

- 1. **Term.** Contractor shall commence providing services under this Agreement on July 1, 2021 and will diligently perform as required and complete performance by June 30, 2022 .
- 2. **Submittal of Documents.** The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- Signed Agreement
- Workers' Compensation Certification
- Fingerprinting/Criminal Background Investigation Certification
- Insurance Certificates and Endorsements
- W-9 Form
- Non-collusion Declaration
- Tuberculosis Clearance

- 3. **Compensation.** District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement (as needed, as requested) a total fee not to exceed (NTE) Four hundred thousand dollars (\$400,000) which includes reimbursable cost listed in item 4.1. District shall pay Contractor according to the following terms and conditions:

Note: Accounts Payable will not process payment until the services have been completed. Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

- 4. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District, except as follows:
 - 4.1. **N/A**

5. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.
6. **Materials.** Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:
7. **Copyright/Trademark/Patent.** Contractor understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Contractor consents to use of Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
8. **Termination.**
 - 8.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
 - 8.2. **Without Cause by Contractor.** Contractor may, upon sixty (60) days notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 8.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 8.3.1. material violation of this Agreement by the Contractor; or
 - 8.3.2. any act by Contractor exposing the District to liability to others for personal injury or property damage; or
 - 8.3.3. Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

9. **Indemnification.** To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, Contractors, employees, trustees, and volunteers ("the indemnified parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, only for the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents for the performance of the Services, the Project, or this Agreement, only to the extent that passive and/or vicarious liability for such negligent acts, errors or omissions is imposed upon the District Indemnitees in a claim or suit, up to the applicable state cap(s) for healthcare services. No indemnity shall be provided by Contractor for any liability imposed upon the District Indemnitees for their concurrent negligence, active negligence, sole negligence, and/or willful misconduct.

10. **Insurance.**

10.1. The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
Professional Liability	\$ 1,000,000
Workers Compensation	Statutory Limits
Employer's Liability	\$ 1,000,000

10.1.1. **Commercial General Liability and Automobile Liability Insurance.**
 Commercial General Liability Insurance and Any Auto Automobile Liability

Insurance that shall protect the Contractor, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

- 10.1.2. **Workers' Compensation and Employers' Liability Insurance.** Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.
- 10.1.3. **Professional Liability (Errors and Omissions).** Professional Liability Insurance as appropriate to the Contractor's profession.
- 10.2. **Proof of Carriage of Insurance.** The Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:
 - 10.2.1. A clause stating: "SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION."
 - 10.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.
 - 10.2.3. An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, Contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
 - 10.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.
- 10.3. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
11. **Assignment.** The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

12. **Compliance with Laws, Debarment and Suspension.** Contractor warrants and certifies that neither Contractor, nor any person working for or acting on behalf of Contractor as part of this Agreement, has been or is debarred, penalized by, convicted, sanctioned, suspended, excluded or otherwise ineligible to participate in any state or federal program, or by any federal department or agency, or by Los Angeles County
13. **Certificates/Permits/Licenses.** Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.
14. **Employment with Public Agency.** Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
15. **Anti-Discrimination.** District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).
16. **Fingerprinting of Employees.** The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Contractor's performing of any portion of the Services.
17. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
18. **District's Evaluation of Contractor and Contractor's Employees and/or Subcontractors.** The District may evaluate the Contractor in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:
 - 18.1. Requesting that District employee(s) evaluate the Contractor and the Contractor's employees and subcontractors and each of their performance.
 - 18.2. Announced and unannounced observance of Contractor, Contractor's employee(s), and/or subcontractor(s).
19. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue,

arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

20. **Confidentiality.** The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

Both parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other party, its affiliates, or its customers. Both parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third party or used for unauthorized purposes. Each party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each party is bound by this Agreement. Upon request of the owner of the confidential information, the other party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph does not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other party; 2) was lawfully in Insight's or Client's possession without restriction as to use or disclosure before its receipt from the other party; 3) is received from, or was made available to, a third party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the party required to make the disclosure under the law shall give prompt notice of this to the other party prior to such disclosure so that the other party may seek an appropriate protective order or give its consent to such disclosure.

21. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District:

Glendale Unified School District
223 N. Jackson Street
Glendale, California 91206
ATTN: Arik Panossian

Contractor:

Maxim Healthcare Staffing Services, Inc.
3580 Wilshire Blvd., Suite 1000
Los Angeles, CA 90010
ATTN: Bami Fajinmi

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

22. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. . In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.
23. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.
24. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
25. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
26. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.
27. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
28. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
29. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal

representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

30. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.
31. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.
32. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
33. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
34. **Force Majeure Clause.** The parties to the Contract shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other party(ies), provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.
35. **Amendments.** No alteration or variation of the terms of this Contract shall be valid unless made in writing and signed by the parties; no oral understanding or agreement not incorporated herein shall be binding on either of the parties; and no exceptions, alternatives, substitutes or revisions are valid or binding on District unless authorized by District in writing.
36. **Delivery.** Time of delivery of goods or services is of the essence in this Contract. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.
37. **(a) Conduct on District Premises.** Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the Party's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the other Party's premises. The operation of vehicles by either Party's personnel on the other Party's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on a Party's property and involving either Party's personnel shall be reported promptly to the appropriate Party's personnel. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the

other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the other Party's premises, each Party's personnel shall wear and clearly display identification badges or tags, as approved by the other Party. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. They should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

(b) **Responsibility for Patient Care.** District retains full authority and responsibility for professional and medical management of care for each of its students, for developing and providing Individualized Healthcare Plans (IHPs) for its student(s) (IHPs shall include, but not be limited to: Equipment Plan, Emergency Plan, Transportation Plan, Medication Management, any applicable Documentation, and Privacy Issues and/or Concerns, (collectively "Protocol(s)"). District's responsibilities include, but are not limited to Protocol(s) for how Service(s) will be provided, including, but not limited to: Protocol(s) itself and compliance with Free Appropriate Public Education (FAPE) guidelines, Occupational Safety and Health Administration (OSHA) requirements, and any other applicable federal or state law and guidelines; Protocol(s) instruction(s) provided to MAXIM Personnel, additionally provided pursuant to incident reporting, orientation, and confidentiality provisions including that those provisions shall comply with this Section's referenced laws.

38. **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name Maxim Healthcare Staffing Services, Inc.

By: <u>Andrea Torres</u> jutorres@maxhealth.com Andrea Torres E-Signed: 07/22/2021 12:56 PM EDT DocID: 20210722115212922	<u>Assistant Controller</u> Title: Dated <u>07/22/2021</u> , 2021
By: <u>Jessa Lombardo</u> jekarko@maxhealth.com Jessa Lombardo E-Signed: 07/22/2021 01:06 PM EDT DocID: 20210722115212922	<u>Assistant Controller</u> Title: Dated: <u>07/22/2021</u> , 2021

*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary;) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

Information regarding Contractor:

License No.: _____ 83-2976157 :
 Address: 3580 Wilshire Blvd, Suite 1000 Employer Identification and/or
Los Angeles, CA 90010 Social Security Number
 Telephone: (213) 296-3742
 Facsimile: _____
 E-Mail: bafajinm@maxhealth.com

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

Type of Business Entity:
 Individual
 Sole Proprietorship
 Partnership
 Limited Partnership
 Corporation, State: Maryland
 Limited Liability Company
 Other: _____

Glendale Unified School District

By: _____ Date: _____

Print Name: _____

Print Title: _____

ATTACHMENT A

DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR

Contractor's entire Proposal is not made part of this Agreement.

Contractor may provide the following General Services:

Contractor may provide the following General Services:

- Temperature Screening
- Contact Tracing
- COVID-19 Inoculation

- LVN: \$48/hour
- RN: \$65-\$80/hour

Overtime: Overtime will be billed at a rate of one and a half (1.5 times) the regular billing rate where applicable. Overtime rates are charged for all hours worked in excess of forty (40) hours per week or eight (8) hours per day.

Mileage: Mileage will be charged at a rate of \$0.580 per mile.

Orientation: Rates listed above will be charged for all time spent in required EDUCATIONAL INSTITUTION orientation.

Quarantine: EDUCATIONAL INSTITUTION agrees to pay quarantine costs for assigned personnel if personnel is placed on COVID-19 quarantine while on assignment at a facility, including, but not limited to: travel expenses and two (2) weeks of pay.

EXHIBIT "A"

WORKERS' COMPENSATION CERTIFICATION

Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- 38.1. By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- 38.2. By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: 07/22/2021

Name of Contractor: Maxim Healthcare Staffing Services, Inc.

Signature: *Andrea Torres*
jutorres@maxhealth.com

Print Name and Title: Andrea Torres, Assistant Controller

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

EXHIBIT "B"

FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION

One of the three boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Independent Contractor Agreement for Professional Services ("Agreement"):

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

- Pursuant to Education Code section 45125.2, Contractor has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Contractor's employees and District pupils at all times; and/or

- Pursuant to Education Code section 45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Contractor's employees and its subcontractors' employees is

Name: _____

Title: _____

Contractor's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Date: 07/22/2021

Name of Contractor or Company: Maxim Healthcare Staffing Services, Inc.

Representative's Name and Title: Andrea Torres; Assistant Controller

Signature: *Andrea Torres*
jutorres@maxhealth.com

EXHIBIT "C"

**NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID**

(Public Contract Code section 7106)

The undersigned declares:

I am the Assistant Controller of Maxlm Healthcare Staffing Services, Inc., the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 07/22/2021 [date], at Columbia [city], MD [state].

Andrea Torres

jutorres@maxhealth.com

Signature

Andrea Torres

Print Name

EXHIBIT "D"

TUBERCULOSIS CLEARANCE

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the Maxim Healthcare Staffing Services, Inc ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

The Contractor has complied with the tuberculosis requirements of Education Code Section 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has active tuberculosis, as that term is defined in Education Code Section 45122.1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or

Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: 07/22/2021

Name of Contractor: Maxim Healthcare Staffing Services, Inc.

Signature: *Andrea Torres*
.jutorres@maxhealth.com

Print Name and Title: Andrea Torres, Assistant Controller

Services cannot be rendered until all documentation is submitted and final approval is received.

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 12

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development and Facilities

SUBJECT: **Approval of Notice of Completion for Bid No. 206-20/21 with Chalmers Construction Services, Inc. for Window Replacement Project at Lincoln Elementary School**

The Superintendent recommends that the Board of Education approve a Notice of Completion for Bid No. 206-20/21 with Chalmers Construction Services, Inc. for the window replacement project at Lincoln Elementary School, funded by Measure S funds.

On November 17, 2020, the Board of Education approved the award of Bid No. 206-20/21 to Chalmers Construction Services, Inc. for the window replacement project at Lincoln Elementary School in the amount of \$134,900. The project included a \$40,000 allowance, resulting in a total project cost of \$174,900.

This project had no Change Orders and was completed in a satisfactory manner as of June 1, 2021. Of the approved allowance on the project, only a portion of it was expended for hazardous material abatement, water intrusion repairs, and unforeseen conditions, resulting in a savings on the project of \$1,500.00. This resulted in a final project cost of \$173,400.00.

This project was funded by Measure S – Annual Deferred Maintenance (Summer Projects) funds.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.

Recording Requested by
Glendale Unified School District.

When recorded please mail to:

**Attn: Business Services
Glendale Unified School Dist.
223 N. Jackson Street
Glendale, CA 91206**

(Space above this line for Recorders Use)

NOTICE OF COMPLETION

PROPERTY: Lincoln Elementary School
ADDRESS: 4310 New York Ave.
La Crescenta, California 91214

OWNER: Glendale Unified School District
223 N. Jackson Street
Glendale, California 91206

IMPROVEMENT: Window Replacement Project
DATE OF COMPLETION: June 1, 2021
CONTRACTOR: Chalmers Construction Services, Inc.
BOARD APPROVAL: November 17, 2020
CONTRACT DATE: November 19, 2020
BID No.: 206-20/21
PURCHASE ORDER No.: 0021003653

VERIFICATION

I, the undersigned, say: I am the Glendale Unified School District Official, the declarant of the foregoing notice of completion. I have read the Notice of Completion and know the contents thereof: the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on August 11, 2021 at Glendale, California

Hagop Kassabian
Glendale Unified School District
Administrator, Planning, Development and Facilities

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 13

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Rejection of Claim**

The Superintendent recommends that the Board of Education reject Claim #013-000305, and refer the claim to the District's claims administrator for processing in accordance with applicable laws.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 14

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Debra E. Rinder, Executive Director, Special Education

SUBJECT: **Approval of Services Agreement Between Glendale Unified School District and The Stepping Stones Group LLC**

The Superintendent recommends that the Board of Education approve the services agreement between Glendale Unified School District and The Stepping Stones Group LLC not to exceed \$25,000 for providing contracted service providers such as speech therapists and psychologists to meet the needs of students.

At its meeting on July 13, 2021, the Board of Education approved a contract with Pediatric Therapy Services LLC in an amount not to exceed \$25,000 to provide contracted service providers, such as speech therapists and psychologists, to meet the needs of students in the 2021-2022 school year.

The company has changed its name to The Stepping Stones Group LLC. Therefore, a new agreement has been prepared to reflect the organization's new name. No other terms of the agreement have changed. Special education resources will be used to pay for these services.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 3: Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.

GLENDALE UNIFIED SCHOOL DISTRICT

223 North Jackson Street
Glendale, CA 91206
(818) 241-3111

SERVICES AGREEMENT

This **Agreement** for Professional Services (“Agreement”) is made and entered into as of the 19th day of July, 2021 by and between the Glendale Unified School District, (“District”) and The Stepping Stones Group LLC a corporation, whose place of business is Newport Beach, CA [City], herein referring to as (“Contractor”), (together, “Parties”).

WITNESSETH: The parties do hereby contract and agree as follows:

- 1. *Services Description.* CONTRACTOR will perform the services described in the “Scope of Work” attached hereto as Addendum A and made a part thereof.

NOW, THEREFORE, the Parties agree as follows:

- 1. **Term.** Contractor shall commence providing services under this Agreement on July 1, 2021 and will diligently perform as required and complete performance by June 30, 2022
- 2. **Submittal of Documents.** The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- X Signed Agreement
- X Workers' Compensation Certification
- X Fingerprinting/Criminal Background Investigation Certification
- X Insurance Certificates and Endorsements
- X W-9 Form
- X Non-collusion Declaration
- X Tuberculosis Clearance

- 3. **Compensation.** District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement (as needed, as requested) a total fee not to exceed (NTE) Twenty five thousand dollars (\$ 25,000.00) which includes reimbursable cost listed in item 4.1. District shall pay Contractor according to the following terms and conditions:

Note: Accounts Payable will not process payment until the services have been completed. Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

- 4. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District, except as follows:
 - 4.1. **N/A**

5. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.
6. **Materials.** Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:
7. **Copyright/Trademark/Patent.** Contractor understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Contractor consents to use of Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
8. **Termination.**
 - 8.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
 - 8.2. **Without Cause by Contractor.** Contractor may, upon sixty (60) days notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
 - 8.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - 8.3.1. material violation of this Agreement by the Contractor; or
 - 8.3.2. any act by Contractor exposing the District to liability to others for personal injury or property damage; or
 - 8.3.3. Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

9. **Indemnification.** To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, Contractors, employees, trustees, and volunteers ("the indemnified parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the indemnified parties.

10. **Insurance.**

10.1. The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
Professional Liability	\$ 1,000,000
Workers Compensation	Statutory Limits
Employer's Liability	\$ 1,000,000

10.1.1. **Commercial General Liability and Automobile Liability Insurance.**
 Commercial General Liability Insurance and Any Auto Automobile Liability

Insurance that shall protect the Contractor, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

- 10.1.2. **Workers' Compensation and Employers' Liability Insurance.** Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.
- 10.1.3. **Professional Liability (Errors and Omissions).** Professional Liability Insurance as appropriate to the Contractor's profession.
- 10.2. **Proof of Carriage of Insurance.** The Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:
 - 10.2.1. A clause stating: "SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION."
 - 10.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.
 - 10.2.3. An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, Contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
 - 10.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.
- 10.3. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
11. **Assignment.** The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

12. **Compliance with Laws, Debarment and Suspension.** Contractor warrants and certifies that neither Contractor, nor any person working for or acting on behalf of Contractor as part of this Agreement, has been or is debarred, penalized by, convicted, sanctioned, suspended, excluded or otherwise ineligible to participate in any state or federal program, or by any federal department or agency, or by Los Angeles County
13. **Certificates/Permits/Licenses.** Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.
14. **Employment with Public Agency.** Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
15. **Anti-Discrimination.** District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).
16. **Fingerprinting of Employees.** The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Contractor's performing of any portion of the Services.
17. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
18. **District's Evaluation of Contractor and Contractor's Employees and/or Subcontractors.** The District may evaluate the Contractor in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:
 - 18.1. Requesting that District employee(s) evaluate the Contractor and the Contractor's employees and subcontractors and each of their performance.
 - 18.2. Announced and unannounced observance of Contractor, Contractor's employee(s), and/or subcontractor(s).
19. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue,

arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

20. **Confidentiality.** The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

Both parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customer list, personal information, financial information, sales, and marketing plans of the other party, its affiliates, or its customers. Both parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third party or used for unauthorized purposes. Each party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each party is bound by this Agreement. Upon request of the owner of the confidential information, the other party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph does not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other party; 2) was lawfully in Insight's or Client's possession without restriction as to use or disclosure before its receipt from the other party; 3) is received from, or was made available to, a third party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the party required to make the disclosure under the law shall give prompt notice of this to the other party prior to such disclosure so that the other party may seek an appropriate protective order or give its consent to such disclosure.

21. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District:

Glendale Unified School District
223 N. Jackson Street
Glendale, California 91206
ATTN: Arik Parossian

Contractor:

The Stepping Stones Group LLC
5000 Birch Street, West Tower, Suite 3000
Newport Beach, CA 92660
ATTN: Kristyna Lopez

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

22. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. . In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.
23. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.
24. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
25. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
26. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.
27. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
28. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
29. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal

representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

30. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.
31. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.
32. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
33. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
34. **Force Majeure Clause.** The parties to the Contract shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other party(ies), provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.
39. **Amendments.** No alteration or variation of the terms of this Contract shall be valid unless made in writing and signed by the parties; no oral understanding or agreement not incorporated herein shall be binding on either of the parties; and no exceptions, alternatives, substitutes or revisions are valid or binding on District unless authorized by District in writing.
40. **Delivery.** Time of delivery of goods or services is of the essence in this Contract. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.
41. **Conduct on District Premises.** Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the Party's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the other Party's premises. The operation of vehicles by either Party's personnel on the other Party's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on a Party's property and involving either Party's personnel shall be reported promptly to the appropriate Party's personnel. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the

other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the other Party's premises, each Party's personnel shall wear and clearly display identification badges or tags, as approved by the other Party. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. They should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

42. **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name The Stepping Stones Group LLC

By: _____ Western Market President
Signature _____ Title: _____
Sara Palmer _____ Dated: _____, 20 21
Print Name _____

By: _____ Western Market President
Signature _____ Title: _____
Sara Palmer _____ Dated: _____, 2021
Print Name _____

*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary;) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

Information regarding Contractor:
License No.: _____
Address: 5000 Birch Street, West Tower, Suite 3000
Newport Beach, CA 92860
Telephone: (888)835-0894 Ext. 106 (949)407-6374 Ext. 109
Facsimile: (949)258-5296
E-Mail: Kristyna@thesteppingstonesgroup.com

26-0852181
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

Type of Business Entity:
 Individual
 Sole Proprietorship
 Partnership
 Limited Partnership
 Corporation, State: _____
 Limited Liability Company
 Other: _____

Glendale Unified School District

By: _____ Date: _____
Print Name: Dr. Kelly King
Print Title: Assistant Superintendent, Educational Services

ATTACHMENT A

DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR

Contractor's entire Proposal is **not** made part of this Agreement.

Contractor may provide the following General Services:

Consultant, as needed, to provide nursing, speech, diagnostic ASL services, occupational and physical therapy, student support, individual psychological assessments and IEP services to Special Education students.

Rates:

ASL Interpreter - \$60/hour

Speech Language Pathologist \$85 – \$90 per hour (TBD)

Occupational Therapist \$85 – \$90 per hour (TBD)

Physical Therapist \$85 – \$90 per hour (TBD)

School Psychologist PPS \$85 – \$90 per hour (TBD)

Special Education Teachers & Resource Specialists \$65 – \$80 per hour (TBD)

LVN \$45 – 55 per hour (TBD)

EXHIBIT "A"

WORKERS' COMPENSATION CERTIFICATION

Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: _____

Name of Contractor: Stepping Stones Group LLC

Signature: _____

Print Name and Title: _____

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

EXHIBIT "B"

FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION

One of the three boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Independent Contractor Agreement for Professional Services ("Agreement"):

The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

Pursuant to Education Code section 45125.2, Contractor has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Contractor's employees and District pupils at all times; and/or

Pursuant to Education Code section 45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Contractor's employees and its subcontractors' employees is

Name: _____

Title: _____

Contractor's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Date: _____

Name of Contractor or Company: Stepping Stones Group LLC

Representative's Name and Title: _____

Signature: _____

EXHIBIT "C"

**NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID**
(Public Contract Code section 7106)

The undersigned declares:

I am the _____ of The Stepping Stones Group LLC, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____ [date], at _____ [city], _____ [state].

Signature

Print Name

EXHIBIT "D"

TUBERCULOSIS CLEARANCE

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the The Stepping Stones Group LLC ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

The Contractor has complied with the tuberculosis requirements of Education Code Section 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has active tuberculosis, as that term is defined in Education Code Section 45122.1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or

Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: _____

Name of Contractor: _____

Signature: _____

Print Name and Title: _____

Services cannot be rendered until all documentation is submitted and final approval is received.

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 15

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: **Approval of Basic Textbooks for Use in Middle and High Schools in the Area of World Languages and Cultures**

The Superintendent recommends that the Board of Education approve basic textbooks (Epic Korean 1, Epic Korean 2, Epic Korean 3, and Epic Korean 4) for use in middle and high schools in the area of World Languages and Cultures.

The books have been reviewed for content and evaluated by the members of the World Languages and Cultures Curriculum Study Committee. The Secondary Education Council has reviewed the information and made a recommendation of approval of the textbooks to the Board of Education. In accordance with Glendale Unified School District Board Policy 6161.1, the textbooks were available for review by parents and/or members of the community prior to being presented to the Board of Education for their consideration.

MIDDLE AND HIGH SCHOOLS

Department: World Languages and Cultures

Korean 1-2, Grades 9-12

Epic Korean 1 by Haewon Cho, Jae Lee and Hye Shin

Published by Foundation for Korean Language & Culture, 2021

Korean Language & Literature, Grades 9-12

Epic Korean 2 by Haewon Cho, Jae Lee and Hye Shin

Published by Foundation for Korean Language & Culture, 2021

Korean Language & Culture 5-6, Grades 9-12

Epic Korean 3 by Haewon Cho, Jae Lee and Hye Shin

Published by Foundation for Korean Language & Culture, 2021

Glendale Unified School District
Consent Calendar No. 15
August 10, 2021
Page 2

Korean 7-8 Honors, Grades 8-12
Epic Korean 4 by Haewon Cho, Jae Lee and Hye Shin
Published by Foundation for Korean Language & Culture, 2021

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 16

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Chris Coulter, Director, Teaching & Learning
Jill Firstman, Coordinator I, Teaching & Learning

**SUBJECT: Acceptance of Los Angeles County Arts Ed Collective
Advancement Grant**

The Superintendent recommends that the Board of Education accept a matching grant in the amount of \$25,000 through the Los Angeles County Arts Ed Collective Advancement Grant for the 2021-2022 school year.

Glendale Unified School District (GUSD), in collaboration with the Glendale Educational Foundation (GEF), applied for a matching grant of \$25,000 through the Los Angeles County Arts Ed Collective Advancement Grant.

The focus of the grant is to create a well-articulated, district-wide TK-6th grade arts curriculum for Visual Arts, Music Arts, Dance and Theatre Arts. GUSD will work in partnership with resident artists to develop this curriculum and to create priority standards and professional learning opportunities for teachers. There will be a focus on promoting cultural and racial equity through culturally relevant and responsive curriculum and resources.

GUSD was notified on June 24, 2021, that the full \$25,000 amount requested was awarded through the Arts Ed Collective Advancement Grant. GEF will be providing the matching funds for a total of \$50,000. The project will be implemented during the 2021-2022 school year.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 17

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Chris Coulter, Director, Teaching & Learning

SUBJECT: Approval of Agreement with the University of California, Los Angeles, Graduate School of Education and Information Studies-Center X, to Provide Professional Development Training and Support for Introduction to Data Science (IDS) Courses

The Superintendent recommends that the Board of Education approve a two-year agreement in the amount of \$25,710 with the University of California, Los Angeles, Graduate School of Education and Information Studies Center X, to expand the current IDS program from six to seven high school math teachers. The agreement is for two years of intensive professional development (nine days in year one and four days in year two per teacher) and the technology package for each new section (in lieu of textbooks) to implement the Introduction to Data Science course to benefit approximately 600 students per year.

Introduction to Data Science (IDS) is a course that combines mathematical concepts of statistics with the computer science of coding. It is a rigorous, a-g approved mathematics course developed by the University of California, Los Angeles (UCLA), Center X in partnership with the National Science Foundation, Mobilize, and the UCLA Department of Statistics. The Common Core State Standards (CCSS) for High School Statistics and Probability relevant to data science are taught along with the data demands of good citizenship in the 21st century. Exploratory Data Analysis is the cornerstone of IDS Instruction. Students collect, interact with, and analyze data.

In the Spring of 2019, the Board of Education approved the pilot of Introduction to Data Science (IDS) course at Crescenta Valley High School in the 2019-2020 school year. Students enroll in IDS after completing Integrated II or beyond.

In the past, GUSD offered “Math Thinking” for seniors who have completed their graduation requirements of Integrated I and Integrated II to prepare them for the community college math placement test, which no longer exists. Math Thinking will no longer be offered at any GUSD school sites. IDS replaces Math Thinking.

Crescenta Valley High School (CVHS) math teacher and department chair, Mrs. Amy Besoli, piloted two sections of IDS in the 2019-2020 school year. In year two, the program expanded to six sections in 2020-2021 at CVHS, and three sections each at Glendale High School (GHS) and Hoover High School (HHS). Clark Magnet High School has opted to not offer the course.

IDS offers students an a-g approved course (counts as “c”- math, third or fourth year) to students who possess sufficient mathematical maturity and quantitative reasoning ability. This a rigorous mathematics course that does not require higher level mathematics to be successful. It has high appeal to students because of the hands-on nature of the course, which helps students make real world connections to mathematical concepts.

Professional Development training and support for IDS curriculum implementation is required. The total cost of the agreement with UCLA Graduate School of Education and Information Studies-Center X, valid for two years (2021-2023), is \$25,710. This agreement includes a technology package for each new section being offered and nine days of professional development for each teacher during the first year (including several days over the summer) and four days in the second year.

By the end of the 2021-2022 school year, GUSD will have seven teachers fully trained and will be offering 14 sections of IDS serving approximately 500 students. With additional costs for substitutes, the total cost to fully implement the three phases of implementation is approximately \$250,000. Once fully implemented, the cost per year to maintain the technology package (in lieu of textbooks) is approximately \$56,000 per year.

The professional development services will be funded by the Educational Services and Teaching and Learning departments.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.

**AGREEMENT
FOR
CONSULTANT SERVICES
UCLA**

Graduate School of Education & Information Studies

Glendale Unified School District herein after referred to as The District, and The Regents of the University of California on behalf of the Introduction to Data Science (IDS) Project/UCLA GSE&IS Center X, hereinafter referred to as Consultant, enter this agreement this **14th day of May, 2021** and mutually agree as follows:

1. The District requires from time to time the services of a consultant in curricular areas.
2. The Consultant is a professional and is qualified to perform the services in the area of Professional Development-Introduction to Data Science (IDS) required by this agreement.

Description of Services

- a. Develop and enhance teacher's content knowledge and instructional strategies aligned with the California Board of Education adopted standards and frameworks.
 - b. Expand statewide opportunities for professional development by developing a network of teacher leaders who are capable of assuming leadership roles in their profession.
 - c. Improve the achievement of students in low performing schools through the development of partnerships.
 - d. Develop and maintain professional education communities that create opportunities for teacher networking and learning.
3. While performing services hereunder, the Consultant is an independent contractor and not an officer, agent or employee of the District and he/she will not present himself/herself as an officer, agent or employee of the District.
 4. UNIVERSITY shall defend, indemnify, and hold District, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of UNIVERSITY, its officers, employees, or agents.
 5. The Glendale Unified School District shall defend, indemnify, and hold UNIVERSITY, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performances of this Agreement but only in proportion to and to the extent such as liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Glendale Unified School District its officers, employees or agents.
 6. This agreement is effective **July 1, 2021** and shall continue in effect until terminated on **June 30, 2023** and shall not exceed the sum of **\$25,710 for 2 years** (2021-2023) for training and support for IDS curriculum implementation (54 hours of PD in Year 1; 24 hours of PD in Year 2; virtual office hours throughout the partnership (Years 1-2). See MOU for a more detailed description of services and cost structure, or go to the *IDS 2-*

The fee shall be paid by **Glendale Unified School District**. The fee includes coordinator fees, presenter fees, and presentation materials.

- Consultant will provide the School/District with a bill for services performed and payment will be based on days of service actually performed. The school/district will be billed in the following manner: see **Payment Schedule** below. Checks will be made payable to Regents of UC upon receipt of an invoice. *Payment is due upon receipt of a UC invoice.*

Payment Schedule:

Invoice #1:	December 2021	Amount: \$12,855
Invoice #2:	June 2022	Amount: \$12,855

- Cancellation Policy: The district must notify the consultant at least 48 hours in advance of canceling a service. A fee of 50% of the contracted amount will be charged to the district if the service is cancelled within less than 48 hours.
- UCLA's Federal Taxpayer Identification Number is 95-6006143
- Please note that our Vendor Number is: 1000004459 UC REGENTS UCLA CENTER X
- PD & Technology:

Glendale Unified School District			
Contract # 2531	2021-2023	Original:	\$25,710.00
	Price per Teacher	# of Teachers	
PD Year 1 (2021-2022)	\$6,750.00	1	\$6,750.00
PD Year 2 (2022-2023)	\$3,000.00	1	\$3,000.00
		Total =	\$9,750.00
Technology Sections:			
	Price per Section	# of Sections	
Tech Year 1 (2021-2022)	\$3,990.00	2	\$7,980.00
Tech Year 2 (2022-2023)	\$3,990.00	2	\$7,980.00
		Total =	\$15,960.00
	PD + Technology	Total=	\$25,710.00
Title	Assistant Superintendent, Educational Services		
Email	kking@gusd.net		
IDS Point Person			
Name	Coulter, Chris		
Email	ccoulter@gusd.net		

Address: UCLA-Center X
Attn: Ada Parsi
1320 Moore Hall
Box 951521
Los Angeles, CA 90095

Contact:
Email: kking@gusd.net

Phone: 310-825-0862
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Address:
Glendale Unified School District
223 N Jackson St, Glendale, CA 91206

Provider:
The Regents of the University of California
UCLA Graduate School of Education
& Information Studies-Center X | PROJECT

Approved by UCLA Center X:

Annamarie Francois/Ada Parsi

Print Name



Authorizing Signature

Date: 5/14/2021

Executive Director/Director of Business Administration

Title

Approved by District:

Print Name

Authorizing Signature

Date: _____

Title

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 18

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: **Approval of Agreement with InnovateEd**

The Superintendent recommends that the Board of Education approve an agreement between Glendale Unified School District and InnovateEd in the amount of \$18,000 to provide virtual training sessions for District leadership, principals and site-level instructional leadership teams to achieve District goals and improve agreed upon student learning priorities by developing the collective capacity of educators at all levels of the school district to make the instructional changes required for raising the bar and closing the gap for all students.

During the 2019-2020 and 2020-2021 school years, Dr. Ekchian and staff participated in a series of strategy sessions to build District capacity to meet Board Priorities and specifically student achievement goals. These strategy sessions were facilitated by Jay Westover, the Chief Learning Officer and co-founder of InnovateEd. InnovateEd partners with school districts to create coherent systems of continuous improvement. Their team assists district leadership to develop exceptional leaders and expert teachers that are equipped to sustain the long-term improvement of student equity and performance.

For the 2021-2022 school year, the District will continue the work from last school year with sessions to include District administrators and site principals. The purpose is to achieve district goals and improve agreed upon student learning priorities by developing the collective capacity of educators at all levels of the school district to make the instructional changes required for raising the bar and closing the gap for all students.

In addition to the collaboration at monthly Principal meetings, district leadership and instructional leadership teams from six schools will participate in Systems on the Move training. This work will include a systemic improvement model for school districts to partner with school sites in shaping culture, building capacity and creating coherence. The outcome of which is leveraging innovative practices to accelerate growth in student learning. Three team structures will be supported, which include a cabinet level team, a

district leadership team (education services and lead principals), and school leadership teams (principals and key teacher leaders). Jay Westover of InnovateEd and Chris Steinhauser, former superintendent of Long Beach Unified School District, will be lead facilitators of the Collaborative. They both are deeply invested in the success of all districts and sites, and desire to assist with accelerating student learning growth through innovative instructional approaches and student supports. Closing student equity and learning gaps is the priority.

The California Collaborative for Educational Excellence is paying for the majority of the cost for the Systems on the Move expenses for participating school districts. The remaining costs for both the monthly principal meetings facilitated by InnovateEd and Systems on the Move is \$18,000 and includes preparation, facilitation and follow-up. This will be paid out of Title II funds, which are dedicated to professional development.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.



Glendale USD

PROFESSIONAL SERVICES CONTRACT



Presented by

InnovateEd
Building Capacity.

JULY 8, 2021

FOCUS

Building Capacity

Creating a Coherent System of Continuous Improvement

The purpose of a coherent system of continuous improvement is developing the collective capacity of educators at all levels of the school district to make the instructional changes required for raising the bar and closing the gap for all students. The approach for every level of the district is to create communities of learners through horizontal and vertical learning opportunities that promote systemic collaboration and inquiry-driven improvement cycles.

THE PLAN

District Leadership Team (DLT):

The focus for district and extended cabinet will be on shaping culture, building instructional capacity and creating coherent systems among all GUSD schools.

Principal Collaboratives (PC):

Provides opportunities for principals to develop communities of shared practice and engage district leaders in support of school improvement strategies. Principals develop expertise with implementing evidence-based inquiry cycles, discuss problems of practice, and engage in forward planning by clarifying capacity building supports for school leadership and teacher teams.

Principals develop capacity to fulfill the role of lead learner by modeling co-learning, shaping school culture, and maximizing impact on student learning.

School Leadership Teams (SLT):

Provides opportunities for principals and teacher leaders to collaboratively design, implement, and refine school implementation plans with strategies for building school-wide capacity to improve teaching and learning around key student learning priorities. School leadership team pairs will develop capacity to facilitate teacher team collaborative inquiry cycles that guide lesson design, precision of pedagogy, and assessment of learning.



111 Bank St #231 - Grass Valley 95945
949 280-6490
lynnh@innovateed.com

FEE SCHEDULE & TIMELINE

DLT: Part of the Collaborative
(paid for by CCEE)

PC: Part of the Collaborative (paid
for by CCEE)

District Retreat (1/2 day) - \$2,000

SLT: 4 schools (total of 4 days)
\$16,000

The total value of this SOS will not exceed \$18,000 unless otherwise agreed to by both parties (not including Leadership Guides/Districts on the Move for each participant). This figure is based on the services described herein.

Client will be invoiced monthly for consulting services. Please note that cancellations less than 30 days in advance will be billed at the full daily rate.

In WITNESS WHEREOF, the parties hereto have caused this contract to be effective as of the day, month, and year written below.

GUSD
Authorized Signatory

Assistant Superintendent July 9, 2021

Title & Date

Lynn Hodson, COO InnovateEd

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 19

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Debra Rinder, Executive Director, Special Education

SUBJECT: **Approval of Memorandum of Understanding Between Glendale Community College District and the Foothill Special Education Local Planning Area for the California Adult Education Program Regional Consortium**

The Superintendent recommends that the Board of Education approve the Memorandum of Understanding between Glendale Community College District and the Foothill Special Education Local Planning Area for the Adult Education Program to collaborate and improve access and delivery of adult education.

This Memorandum of Understanding (MOU) terms state that Glendale Community College (GCC) and Foothill Special Education Local Planning Area (SELPA) intend to work together toward the mutual goal of collaborating and improving access and delivery of adult education, in alignment with the Vision, Mission and Values of the Glendale Local Education and Resource Network Services (GlendaleLEARNS), as described below.

- GCC will provide data and information relevant to adult education and will serve as the fiscal agent for GlendaleLEARNS. GCC and GlendaleLEARNS will provide MOU partners with the adult education information, including programs and services available, that can be disseminated to partners' students and participants.
- SELPA will provide data and information relevant to adult education to share in the planning as outlined in AB 104, Section 39, Article 9. SELPA will attend monthly meetings and provide information about its programs and services to the GlendaleLEARNS partners to facilitate referrals to the organization, including a presentation to the partners outlining SELPA services. In turn, SELPA agrees to disseminate information on adult education to its participants to introduce them

to programs and services available to them. SELPA also agrees to refer English language learners and people needing basic education to adult education programs available at GCC Garfield campus.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.



**Glendale Local Education and Resource Network Services (GlendaleLEARNS)
California Adult Education Program (CAEP) Regional Consortium**

**Memorandum of Understanding between
Glendale Community College and the Foothill Special Education Local Planning Area**

This Memorandum of Understanding (MOU) shall stand as evidence that the **Glendale Community College** and **Foothill Special Education Local Planning Area** intend to work together toward the mutual goal of collaborating and improving access and delivery of adult education, in alignment with the Vision, Mission and Values of GlendaleLEARNS, as described below. To this end, both entities agree to coordinate the following services:

- **Glendale Community College (GCC)** will provide data and information relevant to adult education and will serve as the fiscal agent for GlendaleLEARNS. GCC and GlendaleLEARNS will provide MOU partners with the adult education information, including programs and services available, that can be disseminated to partners' students and participants.
- **Foothill Special Education Local Planning Area (SELPA)** will provide data and information relevant to adult education to share in the planning as outlined in AB 104, Section 39, Article 9. SELPA will attend monthly meetings and provide information about its programs and services to the GlendaleLEARNS partners to facilitate referrals to the organization, including a presentation to the partners outlining SELPA services. In turn, SELPA agrees to disseminate information on adult education to its participants to introduce them to programs and services available to them. SELPA also agrees to refer English language learners and people needing basic education to adult education programs available at GCC Garfield campus.

Vision: All adult learners will have access to and participate in education and resources leading to meaningful employment or higher education.

Mission: GlendaleLEARNS welcomes adult learners of all abilities and provides accessible pathways to skill acquisition and education towards viable employment, through multiple career partners.

Values: Honesty ♦ Integrity ♦ Transparency ♦ Collaboration ♦ Acceptance of Individual Differences

MOU Term: This Memorandum of Understanding is in force from **July 1, 2021 to June 30, 2022** and is renewable annually thereafter or may be terminated by either party in thirty (30) days by giving written notice of the intention to terminate the MOU.



Non-Discrimination: Neither party to this MOU shall, on the basis of race, color, religion, religious belief, political affiliation, national origin, ancestry, citizenship, age, sex, sexual orientation, gender identity, gender expression, marital status, pregnancy, parenthood, medical condition, or physical or mental disability unlawfully deny any person the benefits of or unlawfully subject any person to discrimination in the performance of this MOU.

Special Provisions:

1. Each party agrees to indemnify, defend, and hold harmless the other party to this MOU and its officers, agents, and employees against all claims, demands, actions, costs (including attorneys' fees) and liabilities arising from or related to, and in proportion to, the negligence or willful misconduct of said indemnifying party, its officers, agents or employees in connection with or arising from its performance or activities relating to this MOU.
2. No amendment or modification of this MOU shall be effective unless it is in writing and signed by the authorized agents of all parties.

FISCAL AGENT

PARTNER

Glendale Community College District

Foothill Special Education Local Planning Area

Signature

Signature

Dr. David Viar
Superintendent / President

Dr. Kelly King
Assistant Superintendent

Date

Date

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 20

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: **Approval of Memorandum of Understanding Between Glendale Community College District and Glendale Unified School District for the California Adult Education Program Consortium**

The Superintendent recommends that the Board of Education approve the Memorandum of Understanding between the Glendale Unified School District and Glendale Community College District for the California Adult Education Program Consortium. The designated officials from the region will work towards implementing the regional plan for adult education.

Glendale Community College (GCC) and Glendale Unified School District (GUSD) are members of the Glendale Community College Regional Consortium, also known as Glendale Local Education and Resource Network Services (GlendaleLEARNS). The purpose of the Memorandum of Understanding (MOU) is to establish the responsibilities between GCC and GUSD, as members of GlendaleLEARNS, related to California Adult Education Program (CAEP) funding received by GCC and GUSD.

GCC will serve as the “fiscal agent” of the CAEP funds during the term of this MOU, which is July 1, 2021, through June 30, 2022. The anticipated CAEP allocation to the Consortium for the 2021-2022 fiscal year is \$1,110,467.

In accordance with Section 39, Article 9 of the Adult Education Block Grant Program, and specifically listed in 84905(c), “a member of the consortium shall be represented only by an official designated by the governing board of the member.” The designated officials from the region will work towards implementing the regional plan for adult education.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.



**Glendale Community College District Regional Consortium
California Adult Education Program Consortium**

***Memorandum of Understanding between Glendale Community College District
And the City of Glendale/Verdugo Consortium on behalf of the
Glendale Unified School District***

This Memorandum of Understanding (this “MOU”) is entered into between Glendale Community College District (hereinafter referred to as “GCC”), and the City of Glendale, a municipal corporation, operating in its capacity as the contract and program administrator for the Verdugo Consortium, a Joint Powers Authority of which it is a part, under the policy direction of the Glendale Unified School District (hereinafter referred to as “GUSD”).

Background and Purpose: GCC and GUSD are members of the Glendale Community College Regional Consortium (Consortium), also known as Glendale Local Education and Resource Network Services (hereinafter referred to as “GlendaleLEARNS”). The purpose of this MOU is to establish the responsibilities between GCC and GUSD, as members of GlendaleLEARNS, related to all California Adult Education Program (“CAEP”) funding received by GCC and GUSD.

Term: This MOU shall be effective starting on July 1, 2021, and shall conclude on June 30, 2022.

Basis & Terms: GCC will serve as the “Fiscal Agent” of the CAEP funds received by GCC and GUSD during the term of this MOU. The anticipated CAEP allocation to the Consortium for 2021-2022 fiscal year is \$1,110,467.

Fiscal Agent Responsibilities: As the Fiscal Agent, GCC will: (i) establish procedures for State reporting; (ii) implement a system for State reporting; and (iii) distribute CAEP funds according to the terms of this MOU.

Use of CAEP Funds: All CAEP funds allocated to the Consortium during the term of this MOU shall be subject to this MOU and shall be used exclusively for costs associated with implementing CAEP programs and services, as prescribed by AB 104 CAEP budget language, the “CAEP Allowable Uses of AB104” document attached and incorporated herein as **Attachment A**, the “CAEP Fiscal Management Guide” document attached and incorporated herein as **Attachment B**, and all laws and regulations related to Assembly Bill 104, California Adult Education Program.

Monitoring & Reporting Requirements:

GUSD and GCC shall each be responsible for monitoring their own CAEP activities. GCC shall provide GCC, as Fiscal Agent, with the information it may require to fulfill its Fiscal Agent State reporting responsibilities. This includes any necessary student participation data, expenditure documentation, and any CAEP information necessary for the successful completion of CAEP mandated reports, performance measures, including the CAEP Measures of Effectiveness established by the California Department of Education (CDE) and California Community Colleges Chancellor’s Office (CCCCO), and program outcomes.

GUSD will designate a person/persons with proper authority to certify all information submitted to the



Fiscal Agent. Expenditures made under this MOU shall be in compliance with the approved objectives, rules, and regulations that govern the CAEP program.

Timeline:

GUSD will provide the Fiscal Agent with reports on CAEP expenditures and progress prior to the State reporting due dates which are listed on the CAEP Website: <https://caladulthood.org/DueDates>

Non-Discrimination: Neither party to this MOU shall, on the basis of ethnic group identification, religion, age, sex, color, or physical or mental disability, unlawfully deny any person the benefits of or unlawfully subject any person to discrimination in the operation of this MOU.

Special Provisions:

1. Each party agrees to indemnify, defend, and hold harmless the other party to this MOU, and its officers, agents, and employees against all claims, demands, actions, costs (including attorneys' fees) and liabilities arising from or related to, and in proportion to, the negligence or willful misconduct of the indemnifying party, its officers, agents or employees in connection with or arising from its performance or activities relating to this MOU.
2. No amendment or modification of this MOU shall be effective unless it is in writing and signed by the authorized agents of all parties.
3. This MOU may be terminated by either party by providing thirty (30)-days' advance written notice to the other party.

“GCC”

“GUSD”

Glendale Community College District

Glendale Unified School District

Signature: _____

Signature: _____

Name: Dr. David Viar

Name: Kelly King

Title: Superintendent / President

Title: Assistant Superintendent

Date: _____

Date: _____

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 21

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: **Approval of Revisions to and Retirement of Board Policies Related to Instruction**

The Superintendent recommends that the Board of Education approve revisions to Board Policy 6158 (Independent Study Program) and the retirement of BP 6157 (Distance Learning) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state law.

BP 6158 - Independent Study Program

CSBA Update July 2021
Last GUSD Update: May 2016

Board Policy (BP) 6158 - Independent Study Program is updated to reflect a new law (AB 130, 2021), which requires all districts, for the 2021-22 school year, to offer independent study to meet the educational needs of students, unless a waiver is obtained, and to adopt a policy with specified components in order to generate apportionment for independent study. The State has given districts a deadline that this policy must be adopted by the board before the start of the school year in order for the district to earn ADA for students whose families choose to enroll in an independent study program rather than return to in-person instruction.

The revised policy updates the minimum period of time permitted for independent study to be three consecutive school days, requires an evaluation to determine if the student should continue in independent study if the student fails to make satisfactory educational progress, and requires that content be aligned to grade level standards including the requirement for high schools to offer access to all courses offered by the district for graduation and approved as creditable for A-G admission criteria. The policy now includes the requirement for live interaction and/or synchronous instruction based on grade level; tiered re-engagement strategies for students not generating attendance for a specified period of time; expeditious transition for students whose families wish to return to in-person instruction; notice to parents/guardians of specified information; the provision of a student-

parent-educator conference, upon request, prior to enrollment and/or disenrollment; and the keeping of additional records including documentation of each student's participation in live interaction and synchronous instruction on each school day, as applicable. The policy includes material formerly in the administrative regulation regarding requirements for independent study and written agreements, as well as, new requirements regarding the same, including that written agreements must include a detailed statement of academic and other supports that will be provided to address the needs of particular students, that the agreement may be signed electronically as specified, and that, for the 2021-22 school year, the written agreement must be signed no later than 30 days after the first day of instruction. The revised policy also includes material formerly in the administrative regulation regarding course-based independent study and generally aligns the requirements of course-based independent study with the requirements for general independent study.

BP 6157 - Distance Learning

CSBA Update N/A
Last GUSD Update: April 2020

BP 6157 - Distance Learning is being retired and deleted due to the expiration of emergency legislation that temporarily waived apportionment requirements to permit distance learning for the 2020-2021 school year.

Due to the short timeline allowed by the State with the implementation of AB 130, and so that the policies on the GUSD website can be updated in a timely manner, BP 6158 and BP 6157 are both included as an information and consent item at the August 10 Board meeting.

Copies of the revised and retired BPs are attached to this report.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.

Glendale Unified School District
Consent Calendar No. 21
August 10, 2021
Page 3

TO SUPPORT 2020-2021 BOARD PRIORITY NO. 3: Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.

Instruction

Independent Study Program

The Board of Education authorizes independent study as an optional alternative instructional strategy for students whose needs may be best met through study outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered on a full-time basis or on a part-time basis in conjunction with part- or full-time classroom study.

The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, an alternative school or program of choice, and an online course.

A student's participation in independent study shall be voluntary. (Education Code 51747, 51749.5)

Independent study for each student shall be under the general supervision of a District employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300. Students' independent study shall be coordinated, evaluated, and documented, as prescribed by law and reflected in the accompanying administrative regulation. (Education Code 51747.5)

The minimum period of time for any independent study option shall be three consecutive school days.

General Independent Study Requirements

For the 2021-22 school year, the District shall offer independent study, as specified in Education Code 51745, to meet the educational needs of students unless the District has obtained a waiver. (Education Code 51745)

For the 2022-23 school year and thereafter, the Superintendent or designee may continue to offer and approve independent study for an individual student upon determining that the student is prepared to meet the District's requirements for independent study and is likely to succeed in independent study as well as or better than the student would in the regular classroom setting.

Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school, independent study assignments shall be completed no more than one week after assigned for all grade levels and

Instruction

Independent Study Program

types of program. However, when necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due, up to the termination date of the agreement.

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student fails to make satisfactory educational progress and/or misses three assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)

1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060.
2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments.
3. Learning required concepts, as determined by the supervising teacher.
4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher.

The Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in-person instruction. For high schools, this shall include access to all courses offered by the District for graduation and approved by the University of California or the California State University as creditable under the A-G admissions criteria. (Education Code 51747)

The Superintendent or designee shall ensure that students participating in independent study for 15 school days or more receive the following throughout the school year: (Education Code 51747)

1. For students in grades transitional kindergarten, kindergarten, and grades 1 to 3, opportunities for daily synchronous instruction.
2. For students in grades 4-8, opportunities for both daily live interaction and at least weekly synchronous instruction.
3. For students in grades 9-12, opportunities for at least weekly synchronous instruction.

Instruction

Independent Study Program

The Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students who are not generating attendance for more than three school days or 60 percent of the instructional days in a school week, or who are in violation of their written agreement. This requirement only applies to students participating in an independent study program for 15 school days or more. The procedures shall include, but are not necessarily limited to, all of the following: (Education Code 51747)

1. Verification of current contact information for each enrolled student.
2. Notification to parents/guardians of lack of participation within one school day of the absence or lack of participation.
3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary.
4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being.

The Superintendent or designee shall develop a plan to transition students whose families wish to return to in-person instruction from independent study expeditiously, and, in no case later, than five instructional days. This requirement only applies to students participating in an independent study program for 15 school days or more. (Education Code 51747)

The Superintendent or designee shall ensure that a written master agreement exists for each participating student as prescribed by law. (Education Code 51747, 51749.5)

The District shall provide written notice to the parents/guardians of all enrolled students of the option to enroll their child in in-person instruction or independent study during the 2021-22 school year. This notice shall be posted on the District's web site, and shall include, at a minimum, information about the right to request a student-parent-educator conference before enrollment, student rights regarding procedures for enrolling, disenrolling, and reenrolling in independent study, and the instructional time, including synchronous and asynchronous learning, that a student will have access to as part of independent study. (Education Code 51747)

Upon the request of the parent/guardian of a student, before making a decision about enrolling or disenrolling in independent study and entering into a written agreement to do so, the District shall conduct a telephone, videoconference, or in-person student-parent-educator conference or other meeting during which the student, parent/guardian, or their advocate may ask questions about the

Instruction

Independent Study Program

educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51747)

Written Agreement

For the 2021–22 school year only, the District shall obtain a signed written agreement for independent study no later than 30 days after the first day of instruction.

A written agreement shall be developed and implemented for each student participating in independent study for three or more consecutive school days. (Education Code 46300, 51747; 5 CCR 11703)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but are not limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The frequency, time, place and manner for submitting the student's assignments, reporting the student's academic progress, and communicating with a student's parent/guardian regarding the student's academic progress.
2. The objectives and methods of study for the student's work and the methods used to evaluate that work.
3. The specific resources that will be made available to the student, including materials and personnel, and access to internet connectivity and devices adequate to participate in the educational program and complete assigned work.
4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion, the level of satisfactory educational progress, and the number of missed assignments which will trigger an evaluation of whether the student should be allowed to continue in independent study.
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year.
6. A statement of the number of course credits or, for the elementary grades, other measures

Instruction

Independent Study Program

of academic accomplishment appropriate to the agreement, to be earned by the student upon completion.

7. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.
8. A statement that independent study is an optional educational alternative in which no student may be required to participate.
9. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction.
10. Before the commencement of independent study, the agreement shall be signed and dated by the student, the student's parent/guardian or caregiver if the student is under age 18 years, the certificated employee responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student.

However, for the 2021-22 school year, the District shall obtain a signed written agreement for independent study from the student, or the student's parent/ guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the pupil, no later than 30 days after the first day of instruction.

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education (CDE). (Education Code 51747)

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

Course-Based Independent Study

The District's course-based independent study program for students in grades K-12 shall be subject to the following requirements: (Education Code 51749.5)

Instruction

Independent Study Program

1. A signed learning agreement shall be completed and on file for each participating student pursuant to Education Code 51749.6.
2. Courses shall be taught under the general supervision of certificated employees who hold the appropriate subject matter credential and are employed by the District or by another district, charter school, or county office of education with which the District has a memorandum of understanding to provide the instruction.
3. Courses shall be annually certified by Board resolution to be of the same rigor and educational quality and to provide intellectual challenge that is substantially equivalent to in-person, classroom-based instruction, and shall be aligned to all relevant local and state content standards. For high schools, this shall include access to all courses offered by the District for graduation and approved by the University of California or the California State University as creditable under the A-G admissions criteria. The certification shall, at a minimum, include the duration, number of equivalent daily instructional minutes for each school day that student is enrolled, number of equivalent total instructional minutes, and number of course credits for each course, consistent with that of equivalent classroom-based courses. The certification shall also include plans to provide opportunities for students in grades transitional kindergarten, kindergarten, and grades 1-3 to receive daily synchronous instruction, for students in grades 4-8, to receive both daily live interaction and at least weekly synchronous instruction, and for students in grades 9-12 to receive at least weekly synchronous instruction.
4. Students enrolled in independent study courses shall meet the applicable age requirements established pursuant to Education Code 46300.1, 46300.4, 47612, and 47612.1, and the applicable residency and enrollment requirements established pursuant to Education Code 46300.2, 47612, 48204, and 51747.3.
5. For each student participating in an independent study course, satisfactory educational progress shall be determined based on the student's achievement and engagement in the independent study program, as indicated by their performance on applicable student-level measures of student achievement and student engagement set forth in Education Code 52060, completion of assignments, assessments, or other indicators that evidence that the student is working on assignments, learning of required concepts, as determined by the supervising teacher, and progress toward successful completion of the course of study or individual course, as determined by the supervising teacher.

If satisfactory educational progress in an independent study class is not being made, the

Instruction

Independent Study Program

teacher shall notify the student and, if the student is under age 18 years, the student's parent/guardian. The teacher shall conduct an evaluation to determine whether it is in the student's best interest to remain in the course or whether the student should be referred to an alternative program, which may include, but is not limited to, a regular school program. A written record of the evaluation findings shall be a mandatory interim student record maintained for three years from the date of the evaluation. If the student transfers to another California public school, the record shall be forwarded to that school.

Procedures for tiered reengagement strategies shall be used for all students who are not making satisfactory educational progress in one or more courses or who are in violation of the written learning agreement, as described in the section "Learning Agreement for Course-Based Independent Study" below. These procedures shall include, but are not necessarily limited to, the verification of current contact information for each enrolled student, notification to parents/guardians of lack of participation within one school day of the absence or lack of participation, a plan for outreach from the school to determine student needs, including connection with health and social services as necessary, and a clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being.

6. Examinations shall be administered by a proctor.
7. Statewide testing results shall be reported and assigned to the school at which the student is enrolled and shall be included in the aggregate results of the District. Test results also shall be disaggregated for purposes of comparisons with the test results of students enrolled in classroom-based courses.
8. A student shall not be required to enroll in courses included in the course-based independent study program.
9. The student-teacher ratio in the courses in this program shall meet the requirements of Education Code 51745.6.
10. For each student, the combined equivalent daily instructional minutes for courses in this program and all other courses shall meet applicable minimum instructional day requirements, and the student shall be offered the minimum annual total equivalent instructional minutes pursuant to Education Code 46200-46208.
11. Courses required for high school graduation or for admission to the University of California

Instruction

Independent Study Program

or California State University shall not be offered exclusively through independent study.

12. A student participating in this program shall not be assessed a fee that is prohibited by Education Code 49011.
13. A student shall not be prohibited from participating in independent study solely on the basis that the student does not have the materials, equipment, or access to internet connectivity necessary to participate in the course.
14. A student with disabilities, as defined in Education Code 56026, shall not participate in course-based independent study, unless the student's individualized education program specifically provides for that participation.
15. A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 through course-based independent study.
16. The District shall maintain a plan to transition any student whose family wishes to return to in-person instruction from course-based independent study expeditiously, and, in no case, later than five instructional days.

Learning Agreement for Course-Based Independent Study

Before enrolling a student in a course within this program, the Superintendent or designee shall provide the student and, if the student is under age 18 years, the student's parent/guardian with a written learning agreement that includes all of the following: (Education Code 51749.6)

1. A summary of the District's policies and procedures related to course-based independent study pursuant to Education Code 51749.5.
2. The duration of the enrolled course(s) and the number of course credits for each enrolled course, consistent with the Board certifications made pursuant to item #2 above.
3. The duration of the learning agreement, which shall not exceed a school year or span multiple school years.
4. The learning objectives and expectations for each course, including, but not limited to, a description of how satisfactory educational progress is measured and when a student evaluation is required to determine whether the student should remain in the course or be referred to an alternative program, which may include, but is not limited to, a regular school

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program.

5. The specific resources that will be made available to the student, including materials and personnel, and access to internet connectivity and devices adequate to participate in the educational program and complete assigned work.
6. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.
7. A statement that enrollment is an optional educational alternative in which no student may be required to participate. In the case of a student who is suspended or expelled, or who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the student through course-based independent study only if the student is offered the alternative of classroom instruction.
8. The manner, time, frequency, and place for submitting a student's assignments, for reporting the student's academic progress, and for communicating with a student's parent/guardian regarding a student's academic progress.
9. The objectives and methods of study for the student's work, and the methods used to evaluate that work.
10. A statement of the adopted policies regarding the maximum length of time allowed between the assignment and the completion of a student's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether the student should be allowed to continue in course-based independent study.
11. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the learning agreement, to be earned by the student upon completion.
12. Before the commencement of an independent study course, the learning agreement shall be signed and dated by the student, the student's parent/guardian or caregiver, if the student is less than 18 years of age, the certificated employee who has been designated as having

Instruction

Independent Study Program

responsibility for the general supervision of the independent study course, and all persons who have direct responsibility for providing assistance to the student. For purposes of this paragraph “caregiver” means a person who has met the requirements of Family Code 6550-6552.

However, for the 2021–22 school year only, the District shall obtain a signed written agreement for independent study from the student, or the student’s parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of the independent study course, and all persons who have direct responsibility for providing assistance to the pupil no later than 30 days after the first day of instruction.

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the CDE. (Education Code 51749.6)

The student's or parent/guardian's signature shall constitute permission for the student to receive instruction through independent study. (Education Code 51749.6)

The Superintendent or designee shall retain a physical or electronic copy of the signed learning agreement for at least three years and as appropriate for auditing purposes. (Education Code 51749.6)

Student-Parent-Educator Conferences

A student-parent-educator conference shall be held as appropriate including, but not limited to, as a reengagement strategy and/or if requested by a parent/guardian prior to enrollment or disenrollment from independent study. (Education Code 51745.5, 51747, 51749.5)

Records for Audit Purposes

The Superintendent or designee shall ensure that records are maintained for audit purposes. These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study.
2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8 and the course credits attempted by and awarded to students in

Instruction

Independent Study Program

grades 9-12 and adult education.

3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's notations indicating that the teacher has personally evaluated the work or personally reviewed the evaluations made by another certificated teacher.
4. As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons.
5. Appropriate documentation of compliance with the teacher-student ratios required by Education Code 51745.6 and 51749.5 (Education Code 51745.6 and 51749.5).
6. Appropriate documentation of compliance with the requirements pursuant to Education Code 51747.5 to ensure the coordination, evaluation, and supervision of the independent study of each student by a District employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300 (Education Code 51747.5).

The District shall document each student's participation in live interaction and synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which independent study is provided. A student who does not participate in independent study on a school day shall be documented as non-participatory for that school day. (Education Code 51747.5)

The Superintendent or designee also shall maintain a written or computer-based record such as a grade book or summary document of student engagement, for each class, of all grades, assignments, and assessments for each student for independent study assignments. (Education Code 51747.5)

The signed, dated agreement, any supplemental agreement, assignment records, work samples, and attendance records may be maintained on file electronically. (Education Code 51747)

Program Evaluation

The Superintendent or designee shall annually report to the Board the number of District students participating in independent study, the average daily attendance generated for apportionment

Instruction

Independent Study Program

purposes, student performance as measured by standard indicators and in comparison to students in classroom-based instruction, and the number and proportion of independent study students who graduate or successfully complete independent study. Based on the program evaluation, the Board and Superintendent shall determine areas for program improvement as needed.

Legal References: Education Code, Sections 17289; 41976.2; 41976.2; 42238; 42238.05; 44865; 46200-46208; 46300-46307.1; 47612.5; 48204; 48206.3; 48220; 48340; 48915; 48916.1; 48917; 49011; 51225.3; 51745-51749.6; 52522; 52523; 56026; 58500-58512
Family Code, Section 6550
Code of Regulations, Title 5, Sections 11700-11703; 19819
United States Code, Title 20, Section 6301

Policy Adopted: 11/03/1992

Policy Revised: 10/15/2002; 05/03/2016; 08/10/2021

Instruction

Distance Learning

The Board of Education recognizes that distance learning can be a viable alternative instructional strategy that supports student achievement of academic goals. Distance learning opportunities may be offered to students participating in independent study, credit recovery courses, enrichment courses, or other courses identified by the Superintendent or designee, or in the event that a school site is physically closed due to widespread illness, natural disaster, or other emergency.

The District may offer distance learning through a variety of delivery methods, as appropriate for the grade level and subject matter. Distance learning opportunities may include video, audio, and/or written instruction in which the primary mode of communication between the student and teacher is online interaction, instructional television, live or prerecorded video, telecourses, and other instruction that relies on computer or communications technology. They may also include the use of print materials with written or oral feedback.

The Superintendent or designee shall review and select distance learning courses, which may include those taught by District staff or others, that are of high academic quality and are aligned with District standards and curricula. As appropriate, courses may be self-directed to allow students to complete assignments at their own pace and/or may involve real-time interaction among the teacher and students.

The Superintendent or designee shall, in collaboration with teachers, plan for schoolwide or long-term distance learning in the event of a school closure. In developing the plan, the Superintendent or designee shall analyze the course sequence, prioritize content and standards to be completed, and recommend the grading criteria. In such circumstances, students' social-emotional wellness shall be taken into account, and schedules and learning experiences shall be designed to build continuity, routine, and regular connections with students.

As needed, the Superintendent or designee shall provide teachers with training and ongoing support, including technological support and guidance, to effectively implement distance learning. The District shall also provide opportunities for teachers to communicate and collaborate with each other to exchange information on effective practices.

Staff shall comply with all copyright regulations in developing materials to be used in distance education courses.

The District shall take steps to ensure that distance learning opportunities are available to all students, including economically disadvantaged students, students with disabilities, and English learners. Teachers may use multiple methods of providing instruction to meet student needs. All online programming and Internet content shall meet accessibility standards for students with

Instruction

Distance Learning

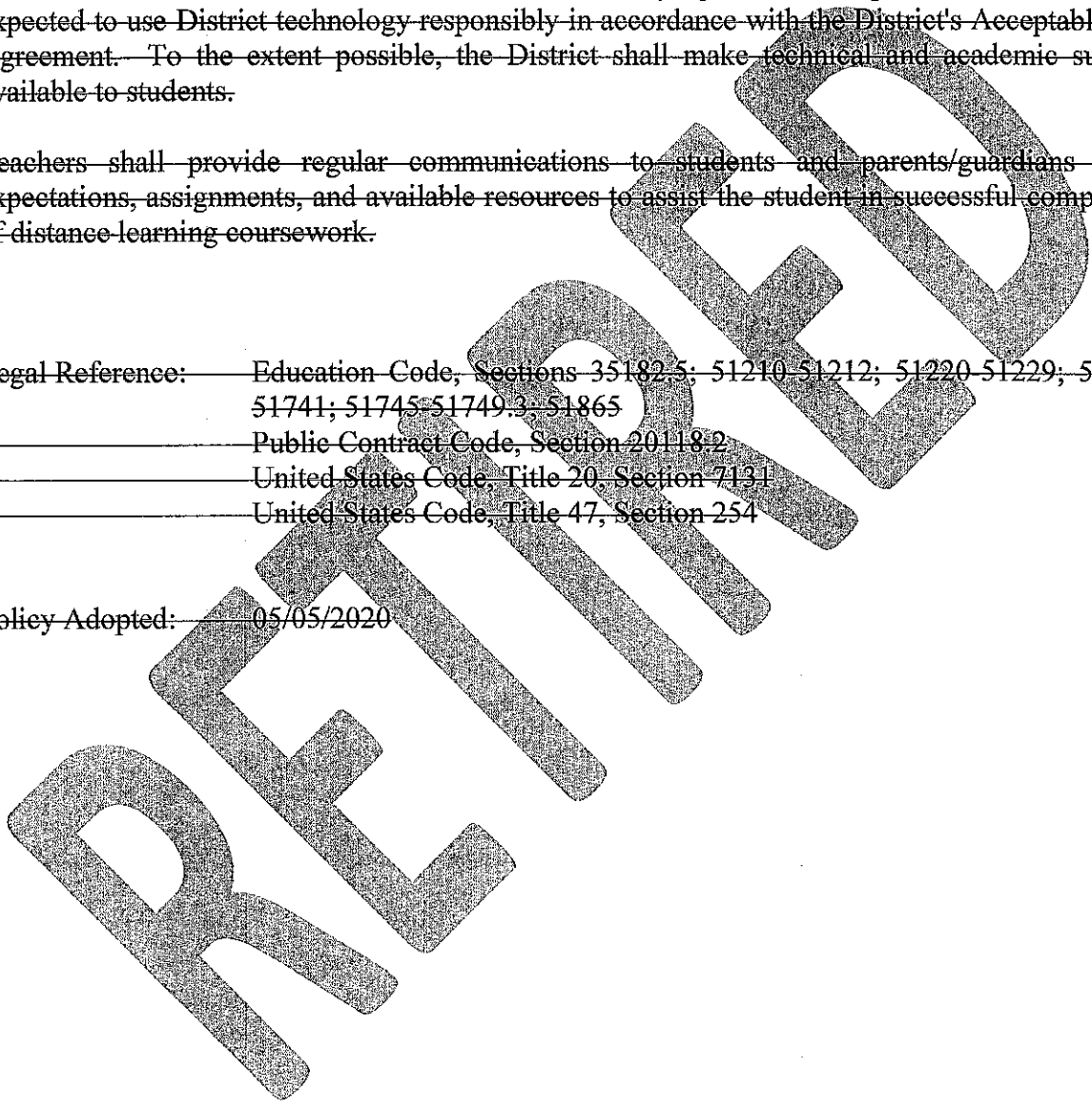
disabilities, including compatibility with commonly used assistive technologies.

The Superintendent or designee shall assess students' access to technological devices and the Internet and, consistent with the District's budget and technology plan, may loan devices to students to use at home and/or assist families in identifying free service providers. Students are expected to use District technology responsibly in accordance with the District's Acceptable Use Agreement. To the extent possible, the District shall make technical and academic support available to students.

Teachers shall provide regular communications to students and parents/guardians about expectations, assignments, and available resources to assist the student in successful completion of distance learning coursework.

Legal Reference: ~~Education Code, Sections 35182.5; 51210-51212; 51220-51229; 51740-51741; 51745-51749.3; 51865~~
~~Public Contract Code, Section 20118.2~~
~~United States Code, Title 20, Section 7131~~
~~United States Code, Title 47, Section 254~~

Policy Adopted: 05/05/2020



GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 22

TO: Board of Education
FROM: Dr. Vivian Ekchian, Superintendent
SUBMITTED BY: Dr. Darneika Watson, Chief Human Resources & Operations Officer
PREPARED BY: Dr. Ilin Magran, Director, Student Wellness Services
SUBJECT: Agreement with California State University Dominguez Hills

The Superintendent recommends that the Board of Education approve the Master of Social Work program to provide clinical and educational experiences to Master of Social Work students between Glendale Unified School District and California State University Dominguez Hills.

This Agreement is between the Glendale Unified School District and California State University Dominguez Hills to provide clinical and educational experience (learning experience) in clinical facilities, schools, and public agencies, as well as practice and research opportunities for graduate students.

The term of the Agreement is from the date when executed by both parties and shall remain in effect for a period of five (5) years, unless sooner terminated as provided in the Agreement. There is no fiscal impact to the District.

In accordance with the provisions of Sections 44225 and 44227 of the California Education Code, the Governing Board of any school district is authorized to enter into agreements with the California State Universities and Colleges, the University of California, or any other university or college approved by the Commission on Teacher Credentialing as a teacher education institution to provide teaching experience through practice teaching to students enrolled in teacher education curriculum of such institutions.

TO SUPPORT BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.

Master of Social Work Program

This Agreement ("Agreement"), is made and entered into on the _____ day of _____, 20 _____, pursuant to Education Code 89036, by and between the Trustees of the California State University, an agency of the State of California, on behalf of the California State University, Dominguez Hills ("UNIVERSITY"), and _____ ("FACILITY"). The parties may be referred to collectively as the "Parties" and singularly as a "Party".

WITNESSETH

WHEREAS, the UNIVERSITY'S Master of Social Work Program requires its students to have clinical and educational experience (learning experience) in clinical facilities, schools and public agencies; and

WHEREAS, the FACILITY and UNIVERSITY are committed to the advancement of the profession of social work in the fulfillment of its professionally and socially defined tasks on behalf of those whom it serves; and

WHEREAS, the FACILITY has an interest in providing practice and research opportunities for graduate students, and;

NOW, THEREFORE in consideration of the covenants, conditions, and stipulations hereinafter expressed and in Consideration of the mutual benefits to be derived there from, the parties hereto agree as follows:

1. FACILITY SHALL:

- a. Provide clinical facilities for learning experiences for Master of Social Work students designated by the UNIVERSITY. The experience for each student shall cover such period of time as will be specified by the UNIVERSITY.
- b. Provide orientation and necessary compliance training to instructors and Students relating to FACILITY rules, regulations and regulatory and safety practices.
- c. The FACILITY shall recommend members of its staff, qualified and approved within the UNIVERSITY'S criteria, to act as Fieldwork Instructors ("Instructors") for students placed for training. These instructors shall be afforded sufficient release time to instruct and supervise the student's work at the FACILITY in accordance with the educational objectives, learning experiences and performance expectations established by the UNIVERSITY and agreed to by the FACILITY.
- d. The FACILITY shall provide facilities, staff, materials, and other resources necessary to meet the FACILITY'S educational commitment.
- e. The FACILITY shall accept students enrolled in the UNIVERSITY for a Practicum in graduate social work education at times, in numbers and at such locations of the FACILITY as shall be agreed upon by both parties.
- f. The FACILITY shall not use students to replace its regular staff and shall not require the students to render services except as they are identified for their learning value as part of an agreed upon educational purposes.
- g. The FACILITY shall not compensate students for their services unless otherwise and, previously agreed to by the UNIVERSITY.
- h. The FACILITY may request that the UNIVERSITY remove any student whose performance the FACILITY deems unfit to meet the demands of its service program or whose conduct otherwise interferes with its staff relationships or primary mission.
- i. FACILITY shall be available to provide necessary emergency health care or first aid within its capacity to Students and instructors participating in the Program(s). Any emergency health care or first aid provided by FACILITY shall be billed to the Student or instructor at FACILITY'S normal billing rate for private-pay patients. Except as herein provided, FACILITY shall have no obligation to furnish medical or surgical care to any Student or instructor.

- j. While providing clinical experiences for Students in collaboration with designated Faculty, the FACILITY will retain authority and responsibility for the care provided to the FACILITY's patients.
- k. FACILITY shall have the absolute right to determine who will administer care to its patients. In the event that any Student or instructor, in the sole discretion of FACILITY, fails to perform satisfactorily, fails to follow FACILITY policies, procedures and regulations, or fails to meet FACILITY standards for health, safety, security, cooperation or ethical behavior, FACILITY shall have the right to request that UNIVERSITY withdraw the Student or instructor from the FACILITY. UNIVERSITY shall comply with FACILITY's request within five (5) days of receipt of notice from FACILITY unless the concern can be mutually resolved otherwise. Notwithstanding the foregoing, in the event of any emergency or if any Student or instructor represents a threat to patient safety or personnel, FACILITY may immediately exclude any Student or instructor from FACILITY until final resolution of the matter with UNIVERSITY.
- l. Upon request, provide insurance for insurance coverage in accordance with Section 6.

2. TRUSTEES, THROUGH THE UNIVERSITY, SHALL:

- a. Provide orientation to all Students and ensure that all Students receive clinical instruction and have necessary basic skills prior to the clinical experience at FACILITY.
- b. Be responsible for all instruction and evaluation of Student performance required to meet the course objectives.
- c. Ensure that each Student and instructor complies with FACILITY's requirements for immunizations, annual health examinations background checks and drug screening.
- d. The UNIVERSITY shall be responsible for the selection, placement, and/or removal, and final grading of students placed with the FACILITY. These decisions shall be made in consultation with the FACILITY in accordance with the respective responsibilities of each party of this agreement.
- e. The UNIVERSITY shall assign a representative of its faculty to act as Faculty Field Liaison whose responsibilities shall be to act as liaison between UNIVERSITY and FACILITY in the development and execution of the Fieldwork Instruction program and the valuation of student performance, and to engage in such other activities as are of mutual concern in the provision of student training.
- f. The UNIVERSITY shall, at the time of agreement, provide the FACILITY with a statement of its educational goals, of appropriate learning experiences, and of its expectations for student performance in the practicum.
- g. Upon request, provide insurance for general liability coverage in accordance with Section 6.

3. MUTUAL RESPONSIBILITIES

- a. Neither UNIVERSITY nor FACILITY will incur any financial obligation to the other as a result of this Agreement. UNIVERSITY and FACILITY acknowledge that the ultimate responsibility for all patient care remains with FACILITY and Students will not provide services apart from its educational value.
- b. Determination of the number of Students to be assigned to the Program shall be a joint decision based on staff and space available at FACILITY and eligible Students enrolled in the Program who desire to be educated at FACILITY.
- c. There will be on-going, open communication between UNIVERSITY and FACILITY to promote understanding of the expectations and roles of both Parties in providing the Program for Students.

4. TERM AND TERMINATION

This Agreement will become effective when executed by both parties and shall remain in effect for a period of five (5) years unless sooner terminated as provided in this Agreement. Either Party may terminate this Agreement without cause by giving thirty (30) days written notice to the other Party. UNIVERSITY Students scheduled to participate in the Program at the time of any such termination shall be allowed to complete their assigned rotation.

5. INDEMNIFICATION

UNIVERSITY shall defend, indemnify and hold FACILITY, its officers, employees and agents harmless from and against any and all liability, loss expense (including reasonable attorney's fees and court costs), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such

liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent acts or omissions of UNIVERSITY, its officers, agents, or employees.

FACILITY shall defend, indemnify and hold UNIVERSITY, its officers, employees and agents harmless from and against any and all liability, loss expense (including reasonable attorney's fees and court costs), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent acts or omissions of FACILITY, its officers, agents, or employees.

6. INSURANCE

- a. Each party agrees to maintain general liability coverage (or a program of self-insurance), comprehensive or commercial form, with minimum limits of at least \$1,000,000 per occurrence, \$3,000,000 general aggregate, and workers compensation as required by law. Such coverage must be obtained from a carrier rated at least A: VII or better by AM Best.
- b. University on behalf of Students shall maintain general and professional liability, as well as educator's errors and omissions coverage, through the Student Professional Liability Insurance (SPLIP) program, in the amount of \$2,000,000 each occurrence and \$4,000,000 general aggregate.
- c. While in the performance of this agreement, students serve as volunteers at the Facility without compensation and are not to be considered officers, agents or employees of the Facility for Worker's Compensation purposes.

7. CONFIDENTIALITY

All Parties shall protect the confidentiality of each other's records and information and shall not disclose confidential information without the prior written consent of the other Party. Each Party shall protect the confidential information of the other Party from unauthorized use or disclosure to the same extent it protects its own confidential information of a similar nature against unauthorized use or disclosure. Notwithstanding the foregoing, each Party may use the other Party's confidential information solely for the purposes for which it has been disclosed. Notwithstanding the foregoing, a disclosure by one Party of the other Party's confidential information as required by law in response to a court order or to comply with applicable state and/or federal laws and regulations shall not be considered to be a breach of this Agreement by the disclosing Party. In the event either Party is compelled by law or judicial order to disclose confidential information of the other Party, that Party shall promptly notify the other Party and permit the other Party an opportunity to evaluate whether it is appropriate to preclude or limit the disclosure required. Each Party understands and agrees that the other Party is legally mandated to provide records in response to a request for records under the California Public Records Act (Cal. Gov't Code section 6250 et seq.) to any and all Parties that request such records, unless such information falls under an exemption under California law.

8. FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

For purposes of this Agreement, pursuant to the Family Educational Rights and Privacy Act of 1974 (FERPA), the UNIVERSITY hereby designates the FACILITY as a school official with a legitimate educational interest in the educational records of the Students who participate in the Program to the extent that access to the records are required by the FACILITY to carry out the Program. The FACILITY agrees to maintain the confidentiality of the education records in accordance with the provisions of FERPA.

9. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)

Both Parties acknowledge that FACILITY is a covered entity for purposes of the Health Insurance Portability and Accountability Act (HIPAA) and subject to 45 CFR Parts 160 and 164 (the HIPAA Privacy Regulation). To the extent that the UNIVERSITY'S Students are participating in the Program and the UNIVERSITY'S faculty are providing supervision at FACILITY as part of the Program, such Students and faculty members shall:

- a. Be considered part of FACILITY'S workforce for HIPAA compliance purposes in accordance with 45 CFR §160.103, but shall not be construed to be employees of FACILITY;
- b. Receive training from FACILITY on, and be subject to compliance with, all FACILITY privacy policies adopted

- pursuant to the HIPAA Privacy Regulations; and
- c. Not disclose any Protected Health Information (PHI) and personally identifiable information from education records ("PII"), as that term is defined by 45 CFR §160.103, to the UNIVERSITY which a Student accessed through Program participation or a faculty member accessed through the provision of supervision at FACILITY that has not first been de-identified as provided in 45 CFR §164.514(a).

The UNIVERSITY may not access or request to access any PHI held or collected by or on behalf of FACILITY, from a Student or faculty member who is acting as a part of FACILITY's workforce as set forth above, or any other source, that has not first been de-identified as provided in 45 CFR §164.514(a). The parties acknowledge that the UNIVERSITY is providing no services to FACILITY under this Agreement and therefore this Agreement does not create a "business associate" relationship as that term is defined in 45 CFR §160.103.

10. BACKGROUND CHECKS

The UNIVERSITY shall notify Students that the FACILITY may require a criminal history background check as a condition for participation in the Program. The Student will be required to personally obtain the criminal background check. The Parties agree that a criminal background check will be completed through an agency designated by and officially contracted by the UNIVERSITY. The FACILITY acknowledges that the UNIVERSITY is not responsible for the accuracy of the information provided through this check and that the provision of this information does not relieve the FACILITY of any of its legal obligations related to these background checks. The FACILITY understands and agrees that any information forwarded to it by the UNIVERSITY or vendor shall be held in strict confidentiality, with access only by those with a need to know. If the FACILITY obtains information directly from the vendor, the FACILITY agrees that it will only access information on the Student working at the FACILITY and will not access data on any other Students in the event such data is visible.

11. GENERAL PROVISIONS

a. Dispute Resolution

Any dispute arising under the terms of this Agreement which is not resolved within a reasonable period of time by authorized representatives of FACILITY and UNIVERSITY shall be brought to the attention of the Chief Executive Officer (or designated representative) of the FACILITY and the Chief Business Officer (or designee) of UNIVERSITY for joint resolution. At the request of either Party, UNIVERSITY shall provide a forum for discussion of the disputed incidents, at which time the Vice Chancellor, Business and Finance (or designated representative) of UNIVERSITY shall be available to assist in the resolution by providing advice to both Parties regarding UNIVERSITY contracting policies and procedures. If resolution of the dispute through these means is pursued without success, either Party may seek resolution employing whatever remedies exist in law or equity beyond this Agreement.

b. Non-Discrimination

In compliance with federal law, including provisions of Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, UNIVERSITY and FACILITY will not discriminate on the basis of race, color, sex, religion, national origin, age, disability, veteran status, sexual orientation or gender identity in their administration of policies, Programs, or activities; admission policies; other Programs or employment.

c. Independent Contractors

FACILITY is, for all purposes, an independent contractor and shall not be deemed an employee of the UNIVERSITY. FACILITY and its employees, in the performance of this Agreement, shall act in an independent capacity and not as officers, employees or agents of UNIVERSITY or the State of California. While FACILITY may be required by this Agreement to carry Worker's Compensation Insurance, in no event shall FACILITY and its employees be entitled to unemployment or workers' compensation benefits from UNIVERSITY.

d. Status of Students

The Parties expressly understand and agree that the Students enrolled in the Program are in attendance for educational purposes, and such Students are not considered employees, officers, agents or volunteers of either FACILITY or UNIVERSITY for any purpose, including, but not limited to, compensation for services, welfare and pension benefits, or workers' compensation insurance. Students are, however, considered members of FACILITY's "workforce" for purposes of HIPAA and FERPA compliance.

e. Assignment

Neither Party shall voluntarily or by operation of law, assign or otherwise transfer this Agreement without the other Party's prior written consent. Any purported assignment in violation of this paragraph shall be void.

f. Entire Agreement

This Agreement is the entire agreement between the Parties. No other agreements, oral or written, have been entered into with respect to the subject matter of this Agreement.

g. Captions

Captions and headings in this Agreement are solely for the convenience of the Parties, are not a part of this Agreement, and shall not be used to interpret or determine the validity of this Agreement or any of its provisions.

h. Counterparts

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all such counterparts together shall constitute one and the same instrument.

i. Governing Law

The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of California.

j. Notices

All notices or other communication provided for in this Agreement shall be given to the Parties addressed as follows:

TO UNIVERSITY:

California State University, Dominguez Hills

1000 E. Victoria Street

Carson, CA 90747

Attn: Procurement and Contracts

TO FACILITY:

k. Endorsement

Nothing contained in this Agreement shall be construed as conferring on any Party hereto any right to use the other Party's name as an endorsement of product/service or to advertise, promote or otherwise market any product or service without the prior written consent of the other Parties. Furthermore, nothing in the Agreement shall be construed as endorsement of any commercial product or service by UNIVERSITY its officers or employees.

l. Authority

Each Party represents and warrants that the person(s) signing below on its behalf has the authority to enter into this Agreement and that this Agreement does not violate any of its existing Agreements or obligations.

m. Amendment

This Agreement can be modified by mutual agreement at any time via written amendment signed by authorized representatives of each Party.

n. Severability

In the event any portion of this Agreement is declared invalid or void by a court of competent jurisdiction, such portion shall be severed from this Agreement, and the remaining provisions shall remain in effect, unless the effect of such severance would be to alter substantially the Agreement or the obligations of the Parties, in which case this Agreement may be immediately terminated.

o. Ambiguities

Ambiguities, if any, in this Agreement shall be reasonably construed in accordance with all relevant circumstances including, without limitation, prevailing practices in the industry of the parties in the place where the contract is to be performed. Ambiguities, if any, shall not be construed against either party, irrespective of which party may be deemed to have authored this Agreement generally or the ambiguous provision specifically.

p. Survival

Section 5 (Indemnification), Section 6 (Insurance), Section 7 (Confidentiality), Section 8 (FERPA), Section 9 (HIPPA), Section 10(i) (Governing Law), Section 10(j) (Notices), Section 10(o) (Ambiguities), and this Section 10(p) shall survive the termination of this Agreement.

IN WITNESS WHEREOF, this Agreement has been executed by the parties as of the date last written below.

UNIVERSITY

FACILITY

BY _____

BY _____

Name _____

Name _____

Title _____

Title _____

Dated _____

Dated _____

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 23

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Darneika Watson, Chief Human Resources & Operations Officer

PREPPARED BY: Hagop Eulmessekian, Director, Student Support Services

SUBJECT: **Agreement with Raptor Technologies for Emergency Management System for GUSD Sites**

The Superintendent recommends that the Board of Education approve an agreement with Raptor Technologies to provide The Raptor Emergency Management web-based program to better manage emergency drills and active incidents from August 1, 2021 through October 31, 2022 for a total cost of \$72,750 paid from district safety funds.

The Raptor Emergency Management (REM) is a web-based program that assists school sites with managing emergency drills and actual emergencies. REM includes Raptor Drill Manager, Raptor Alert, Raptor Accountability, and Raptor Reunification. The integrated platform allows school sites to maintain real-time visibility during drills, active incidents, and reunification events to help them remain in complete control.

REM allows the incident commander to communicate the drill or emergency using a cell phone, laptop, or tablet device; communicate with every staff member on campus; account for staff and all students; manage missing students/staff; and most importantly, provide a platform to reunify students with parents with ease.

REM is a yearly subscription of \$54,000, with a one-time implementation fee of \$10,500, and one-time fee of \$8,250 to train staff. The 2021-2022 school year contract would be in effect from August 1, 2021 through October 31, 2022 for a total cost of \$72,750. The contract will be paid by Student Support Services through district safety funds.

TO SUPPORT BOARD PRIORITY NO. 3: Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.



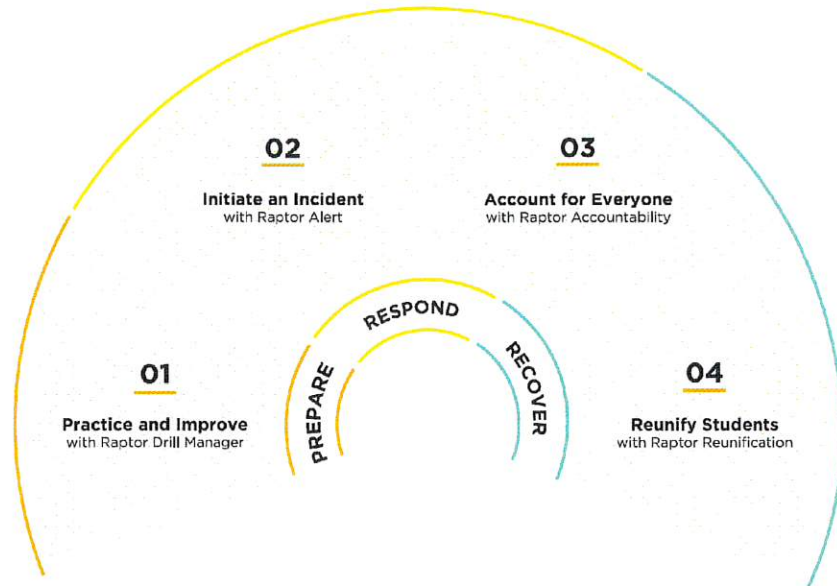
RAPTOR[®]

TECHNOLOGIES

THE **GOLD STANDARD** IN SCHOOL SAFETY

RAPTOR® EMERGENCY MANAGEMENT

For emergency preparation, response, and recovery



Raptor Emergency Management includes: Raptor Drill Manager®, Raptor® Alert, Raptor Accountability™, and Raptor Reunification®. This integrated platform allows you to maintain real-time visibility during drills, active incidents, and reunification events to help you remain in complete control and have line of sight to everyone—and every incident—in your schools every day. The features highlighted below pertain to the entire solution.

Customizable to Your Emergency Protocols:

Teachers, staff, and first responders can follow your safety response procedures. Raptor is also 100% aligned with The “I Love U Guys” Foundation®.

Syncs with Your SIS: Ensure you have critical student, staff, and guardian data to account for everyone and reunify students with guardians.

Easily Accessible and User-Friendly: The cloud-based system can be used on any web-enabled device and is designed to work in duress with simple navigation, easy workflows, and an intuitive interface.

Allows for Quick Access to Critical Documents:

Upload and share building maps, protocol procedures, and emergency operations plans (EOPs). Provide first responders and school personnel 24/7 easy access via the mobile app.

Aligned with Alyssa’s Law: Raptor helps schools comply with “Alyssa’s Law” legislation that requires schools to have silent panic alert systems that link directly to first responder agencies.

Keeps Your Data Safe: Use your Microsoft® Active Directory™ credentials to access Raptor, creating a single point for user authentication and authorization.

Empowers You to Fully Protect Your Schools:

You can account for students, staff, visitors, volunteers, and contractors in an emergency with the Raptor K-12 integrated safety platform that includes Raptor® Visitor Management, Raptor® Volunteer Management, and Raptor Emergency Management.

Ensure your schools never miss a drill

Raptor Drill Manager makes scheduling, conducting, and reporting on drills faster and easier for both school and district administrators.

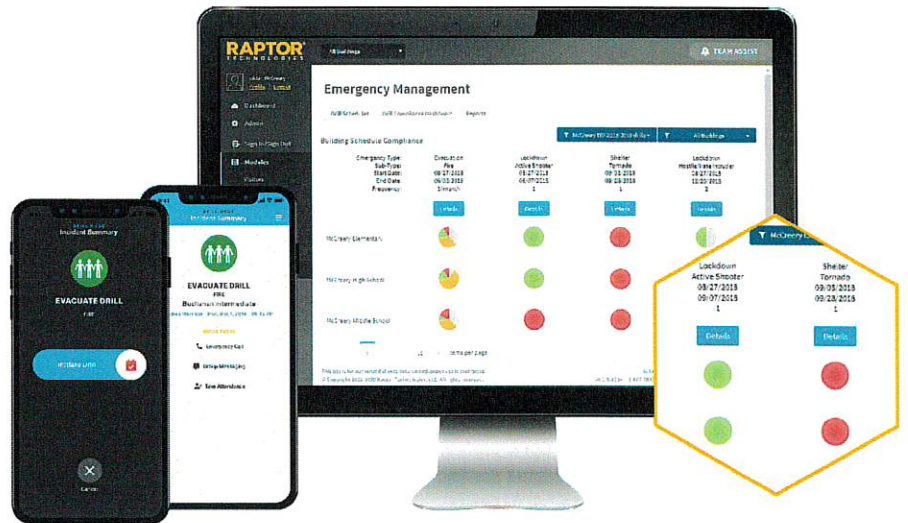
Practicing your emergency protocols with Raptor Drill Manager® lets you analyze drill performance, improve your protocols, and create muscle memory. This means your teachers, students, and staff will be better prepared to confidently respond and keep everyone safe when an actual crisis occurs.

CREATE AND SCHEDULE

District administrators can publish drill requirements in minutes so school administrators can easily schedule drills. Automated notifications remind each school of upcoming drills, and alerts are sent to district administrators to let them know current district or building drill status and notify them if any schools are out of compliance.

CONDUCT AND MANAGE

Schools can initiate drills directly from any mobile or web-enabled device. Drill progress and completion data is automatically populated in real time within the district dashboard. Additional documentation may be uploaded for record keeping.



“

It's one thing to say you conducted a drill; it's another to prove it with documentation and to have that documentation at your fingertips.

Duval County Public Schools, FL

TRACK AND REPORT

Highly detailed dashboards allow administrators to scan drill status quickly for every building, drill type, and compliance status. The reporting tab enables administrators to produce complete and accurate status reports for individual schools or for the entire district with the click of a mouse. Reports can then be sent to the district for compliance audits.

LEARN AND IMPROVE

A key component to optimizing your drill performance is having the proper reporting dashboards to provide insights. Quickly access reports to review performance data. This gives you reliable data to see what is working and what areas of your response you may need to improve.

Initiate an incident and get help now!

Raptor Alert is a mobile panic alert and emergency notification system that expedites awareness and response to localized incidents and school- or district-wide emergencies with the touch of a button.

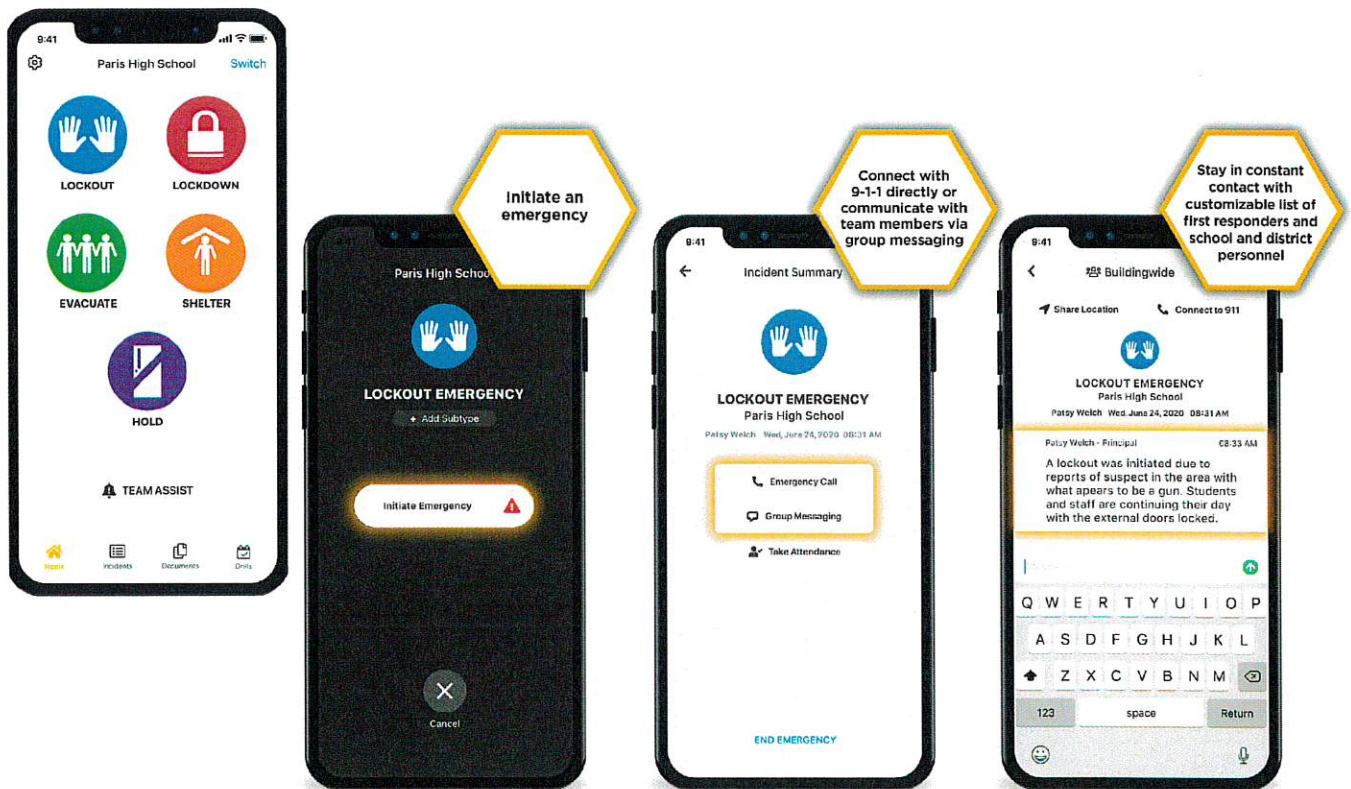
Raptor® Alert allows any authorized user to initiate an emergency with a silent alert from their mobile device. This instantly notifies first responders and requests assistance from a tailored list of personnel. Users can connect with 9-1-1 directly from the app, share their location, communicate via real-time group messaging, and share critical documents and maps with first responders. Users can also initiate incidents on their desktop or tablet.

QUICKLY SUMMON HELP

Initiate a response to a school- or district-wide emergency with a tap and swipe on your mobile screen. Raptor Alert has biometric login and intuitive navigation, minimizing your district's time to alert first responder agencies and expediting real-time coordination.

INSTANTLY NOTIFY OTHERS

Alerts are immediately delivered to a custom list of recipients, which can include administrators, staff members, and first responders. Alerts provide the type, location, time, and who initiated the emergency. Alert content is fully customizable. Alerts can be sent across text message, email, voice call, and push notification.



CALL 9-1-1 AND COMMUNICATE WITH REAL-TIME GROUP MESSAGING

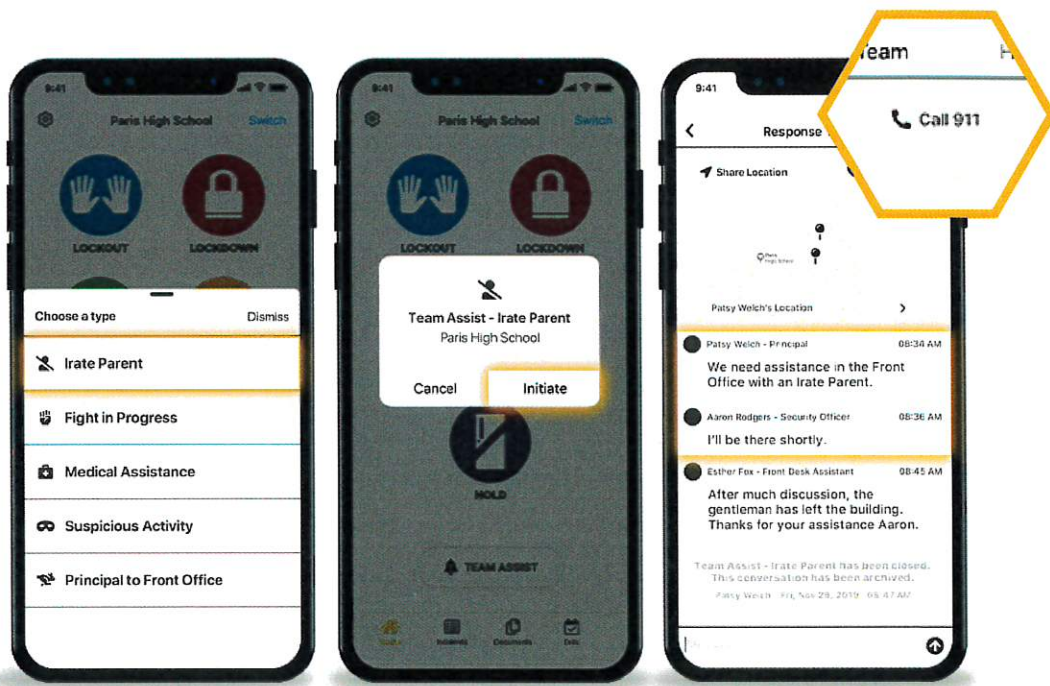
Connect directly to 9-1-1, first responders, and other personnel and stay in touch with all users—including teachers, staff, district administrators, emergency operations centers, and even local agencies—through real-time group messaging.

SEND ALERTS BASED ON LOCATION

Users can switch between campuses and send notifications based on their locations. If a user initiates the panic button and their geolocation is determined to be within the bounds of a specific campus zone, permission-based mass notifications are sent to everyone on that campus. This expedites response time by letting responders know exactly where they are needed and reduces the potential for false alarms. Location data is only accessed during an active emergency.

GET HELP FOR LOCALIZED INCIDENTS

Teachers and staff can summon help for everyday localized incidents with Team Assist. Users can quickly send situation-specific details, share their location on an interactive map, communicate with group messaging, and connect with 9-1-1. Districts can customize the list of Team Assist situations, notifications, and alert recipients.



I like several features, with the ability to customize several functions within [Raptor Alert] as being the hands-down best aspect.

Seminole County Public Schools, FL

Gain full visibility within minutes

Raptor Accountability gives incident commanders clear, real-time line of sight to the location and status of every student, staff member, and visitor within minutes of an incident initiation.

In past school emergencies, it has taken several hours to confirm the status and location of every student and staff member. Raptor Accountability™ changes that. Raptor Accountability is 100% aligned with the Standard Response Protocol™.

ACCOUNT FOR EVERYONE

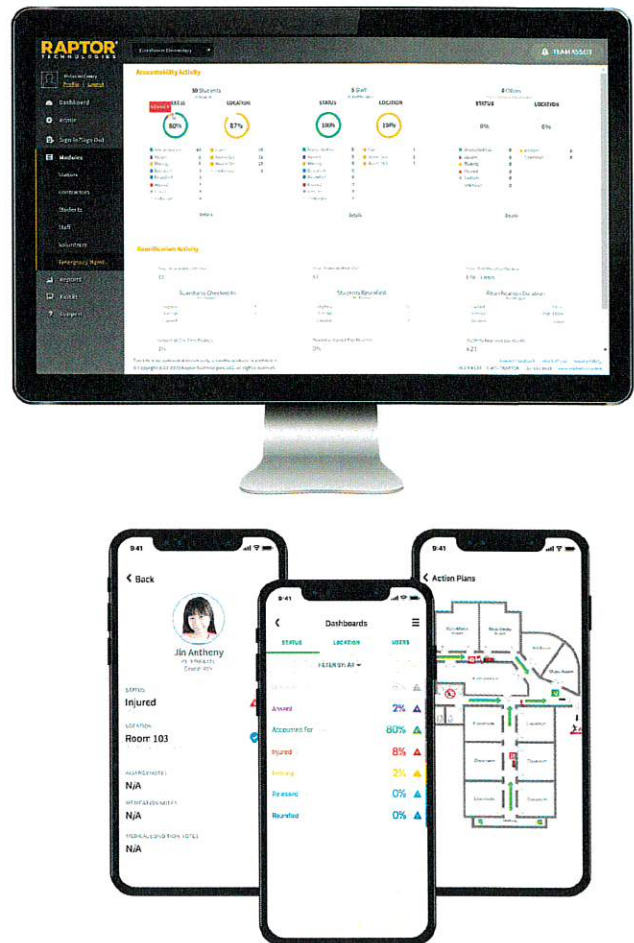
Teachers and staff, as well as substitutes and other administrators, confirm the status and location of both themselves and any student by viewing students by roster or searching by name. When using Raptor Visitor Management, you can also account for all visitors, contractors, and volunteers on campus.

STAY UPDATED IN REAL TIME

Easy-to-read desktop and mobile dashboards update automatically as students, staff, and visitor data comes in. Status is instantly transmitted in real time to the incident commander, giving full visibility of the current location and condition of everyone who is in the building at the time of the incident. The system records a timeline of events for each student for post-incident reporting purposes.

ASSIST INJURED PERSONS FASTER

First responders can see data on all students, staff, and visitors marked injured through the Accountability Dashboard, including information on location, status, medical conditions and allergies, and guardian contact information.



“

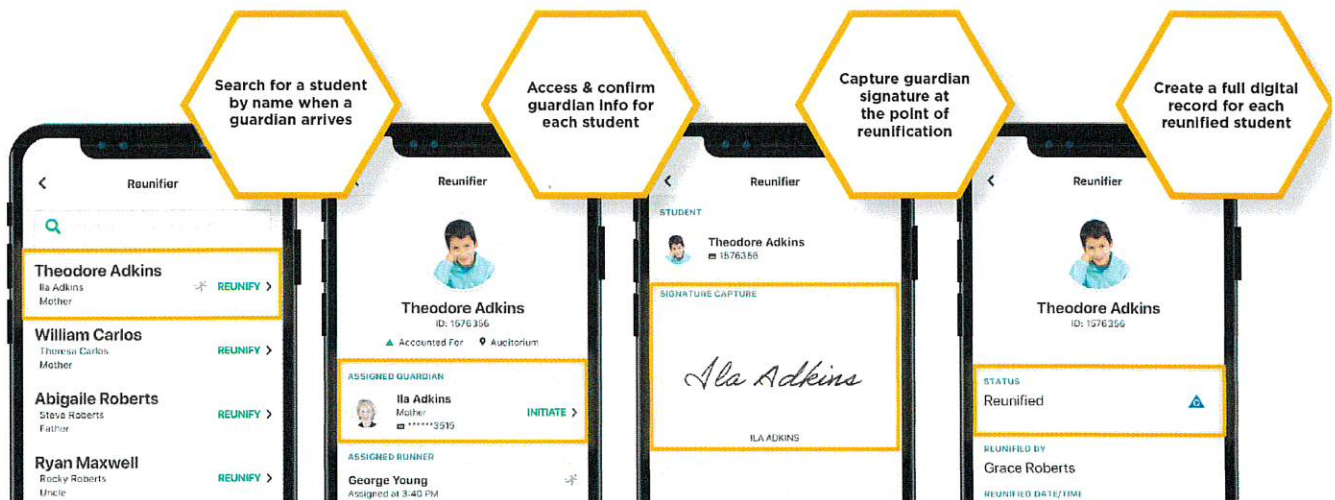
Simultaneous communications and the ability to give multiple incident leaders real-time status reports in an instant . . . plus the accountability: we knew where resources were needed . . . And of course, the command center could see it all.

Brighton Schools, MI

Reunify students with approved guardians 4 times faster

Raptor Reunification dramatically increases your speed, accuracy, and efficiency. In timed comparison trials, Raptor Reunification® proved 4 times faster than paper-and-pencil reunification methods.

The more time it takes to reunify a student with their parent or guardian, the more likely they are to suffer from traumatic stress, which can trigger reactions like anxiety and behavioral changes that can have long-term effects on their daily lives.



DOCUMENT EVERY INDIVIDUAL'S STATUS

Track every individual's status changes in real time. Your reunification team can see this data for every student, staff, and visitor during reunification. Generate a detailed history of events for each individual for post-incident reporting and debriefing

ELIMINATE INACCURACY AND REDUCE LIABILITY

Ensure students are only reunified with approved guardians. Scan a guardian's ID to check for sex offender status or custodial restrictions. Record approved guardian signature and timestamp data for each reunification.

FOLLOW INDUSTRY PROTOCOLS

Raptor Reunification is in 100% alignment with The "I Love U Guys" Foundation Standard Reunification Method and dramatically cuts reunification time by replacing handwritten processes with instant mobile communications and record keeping.



PURCHASE AND SUBSCRIPTION SERVICES AGREEMENT
EFFECTIVE DATE: 8/1/2021
INITIAL TERM: 14 months

This Purchase and Subscription Services Agreement (the "Subscription Agreement") is made effective as of the Effective Date set forth above and is by and between Raptor Technologies, LLC, having offices at 631 West 22nd Street, Houston, Texas 77008 ("Raptor"), and Glendale Unified School District, having office at 223 North Jackson St., Glendale, CA 91206 ("Customer").

"Terms" means the Raptor Technologies, LLC Purchase and Subscription Services Agreement Terms and Conditions in effect as of the time of execution of this Subscription Agreement, a copy of which can be found at https://raptortech.com/raptor-technologies-llc-terms-and-conditions-august-2020//.

Access Grant to Raptor Services. Subject to Customer's compliance with the terms and conditions contained in this Agreement, Raptor grants to Customer a non-exclusive, non-transferable, non-sublicenseable, revocable right to allow Customer to access and use the Raptor Platform during the Term (as defined in Section 6.2 (Renewal Terms) of the Terms).

Fees. Customer will pay to Raptor the fees which may include the Annual Software Access Fee ("Annual Subscription Fee ") and one time purchases of equipment, supplies and services for the Raptor Services as set forth in the attached Quote and on the Invoice. The Annual Access Fee Fees may be increased from the previous annual period by no more than five percent (5%).

Payment Terms. Fees are due and payable within 30 (thirty) days of Customer's receipt of the applicable Invoice. All amounts payable by Customer to Raptor hereunder are exclusive of any sales, use and other taxes or duties, however designated (collectively "Taxes").

Client acknowledges and agrees that it has had the opportunity to review the Agreement, including without limitation, the Terms, prior to the execution of this Subscription Agreement. Unless otherwise specified, capitalized terms in this Subscription Agreement have the same meaning as those in the Terms.

BY SIGNING BELOW, EACH PARTY REPRESENTS IT HAS READ AND AGREES TO BE BOUND BY THESE TERMS AND CONDITIONS.

RAPTOR TECHNOLOGIES, LLC

Glendale Unified School District

Signed: _____

Signed: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Quote #: Q-02660-2
Date: 2/8/2021 4:04 PM
Expires On: 9/1/2021
Federal Tax ID #: 45-4914152
GSA #: GS-07F-127BA
Buyboard #: 579-19

To:
 Glendale Unified School District
 223 North Jackson St.
 Glendale, CA 91206
 United States

From:
 Tiffany Blume
 tblume@raptortech.com

Subscription Term: 14 Months **Billing Frequency:** Annual

PRODUCT	DESCRIPTION	UNIT PRICE	QTY	TOTAL
Raptor Emergency Management	Raptor Emergency Management Suite Annual Access Fee (per site license). Includes Raptor Alert, Raptor Link, Drill Manager, Accountability & Reunification. Renewal Fee is due on the anniversary month of purchase. Raptor technical support is included.	\$1,800.00	30	\$54,000.00
Emergency Management Implementation	One-time implementation fee (per site license).	\$350.00	30	\$10,500.00
Emergency Management Remote Training	Remote Training for Emergency Management.	\$8,250.00	1	\$8,250.00
SUBTOTAL:				\$72,750.00
TOTAL:				\$72,750.00

RECURRING COSTS IN THIS QUOTE: \$54,000.00

Quote Notes:
 14 months for price of 12. 2 additional months at no cost

Please sign and email tblume@raptortech.com or fax to 713-880-2577.
NOT PAYING WITH A PURCHASE ORDER? REMIT CHECK PAYMENTS TO:
 Dept. 141 :: P.O. Box 4458 :: Houston, TX :: 77210-4458
 For any other questions, email accounting@raptortech.com
 To order additional or replacement equipment and supplies with a credit card, visit <http://www.shop.raptortech.com>.

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 24

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Darneika Watson, Chief Human Resources & Operations Officer

PREPPARED BY: Hagop Eulmessekian, Director, Student Support Services

SUBJECT: **Agreement with the City of Glendale for 2021-22 Public Safety Support**

The Superintendent recommends that the Board of Education approve an agreement with the City of Glendale to provide a School Resource Officer (SRO) at Glendale High School and Hoover High School from July 1, 2021 through June 30, 2022 for \$100,000 paid from Violence Prevention Funds.

The Glendale Police Department will work with Glendale Unified School District toward the mutual goal of providing maximum available assistance for improving school safety and decreasing school crime in and around our Glendale high schools. To achieve this goal, the District will partially finance the salary and benefits of two School Resource Officers (SROs) at Glendale and Hoover High Schools for the period of July 1, 2021 through June 30, 2022 for a total of \$100,000.

The Glendale Police Department will provide a trained police officer for each school, who will be designated as the School Resource Officer. The selected police officers will serve as multi-faceted liaisons between the Glendale Unified School District and the Glendale Police Department to promote the welfare and safety of the students and families in and around the high school campuses.

The contract will be paid by Student Support Services using Violence Prevention Funds.

TO SUPPORT BOARD PRIORITY NO. 3: Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.

AGREEMENT BETWEEN THE CITY OF GLENDALE AND THE GLENDALE UNIFIED SCHOOL DISTRICT FOR SCHOOL RESOURCE OFFICER SERVICES

THIS AGREEMENT (“Agreement”) is entered into as of _____, 2021 (“Effective Date”), by and between the CITY OF GLENDALE, a municipal corporation (“City”), and the GLENDALE UNIFIED SCHOOL DISTRICT, a local public entity (“District”). The City and the District hereinafter may be referred to collectively as the “Parties” or in the singular as “Party,” as the context requires.

RECITALS

City and District have entered into this Agreement with reference to the following facts and circumstances.

- A. District desires to enter into an agreement with City for the continuation of the assignment of City police officers to provide school resource officer (“SRO”) services (“Services”) at District school campuses.
- B. District is authorized to enter into this Agreement pursuant to the laws of the State of California.
- C. City employs sworn police officers specially trained, experienced, and competent to provide the Services and City is willing to provide the SRO Services to District on the terms and in the manner provided in this Agreement.

AGREEMENT

NOW THEREFORE City and District agree as follows:

1. TERM

The term of this Agreement shall be from July 1, 2021 through June 30, 2022, unless sooner terminated pursuant to the provisions of this Agreement.

2. CITY SERVICES

City will assign two (2) police officers to function as school resource officers (“SROs”) at District’s high schools under this Agreement.

3. SCHOOL RESOURCE OFFICER ASSIGNMENT

- a. The SROs assigned to the District shall be selected by the City. The SROs shall have full authority to act to discharge their law enforcement duties pursuant law and to the policies and practices of the City of Glendale Police Department.
- b. The City shall retain the responsibility and authority to direct and control the activities of its police officers assigned as SROs and supervise and discipline the SROs in accordance with its policies and procedures. The SROs shall perform services under the supervision and control of the City's Chief of Police.
- c. Notwithstanding the foregoing, the police officers assigned as SROs shall collaborate with the District relating to any event or activity which may involve a police officer assigned to the District, including, without limitation, conferring with any student, parent, faculty and school administrator. If a problem arises concerning the performance of duties by an SRO, the principal or his/her designee shall state such concerns in writing directed to the District's Superintendent or her designee. The Superintendent or her designee shall address the concerns with the City's Chief of Police or his designee.
- d. The SROs shall have a regular work schedule of four (4), 10-hour days per week. It is intended that there will be some flexibility in that schedule from week to week depending on District's events and calendar. The City's Police Chief, or his designee, and the District's high school principals, or their designees, shall coordinate regarding such scheduling flexibility.
- e. SROs will perform duties under this Agreement in authorized police uniform. This uniform will include safety equipment designated for use by sworn field personnel pursuant to Glendale Police Department policies and practice.
- f. City shall use its best efforts to ensure that the same person provides Services to the same campus except when he/she is on paid leave or otherwise absent. Subject to provisions of relevant City personnel policies or labor agreement, City shall use its best efforts to schedule the SROs so that at least one SRO is on duty each day that school is in session and that each officer can be present during special school activities.
- g. City shall retain the right to approve requests for sick leave, vacation, or other absences.

- h. During school breaks and other times when classes are not in session, City retains the right to reassign SROs to other Glendale Police Department functions.

4. DISTRICT DUTIES

In addition to other duties specified in this Agreement, District shall do the following:

- a. Staff Liaison. District will designate a staff member to serve as a liaison to the Glendale Police Department to facilitate communication between District personnel and the SROs and coordinate the SROs' activities with District activities and events.
- b. District Personnel – Cooperation. District personnel shall cooperate with the SRO to facilitate the performance of Services under this Agreement.

5. VEHICLES AND EQUIPMENT

Except as otherwise provided in this Agreement, City shall furnish all equipment and vehicles which may be required to support the SROs assigned to the District under this Agreement. The District shall not acquire any legal interest in the vehicles or equipment furnished by the City by virtue of this Agreement.

6. COMPENSATION

The District shall pay City the amount of One Hundred Thousand Dollars (\$100,000.00) for the Services provided under this Agreement.

7. MAXIMUM COST

The maximum cost for Services under this Agreement shall not exceed One Hundred Thousand Dollars (\$100,000.00).

8. INVOICES

City shall invoice the District for the Services under this Agreement on a quarterly basis. Payment of each invoice shall be made by the District within thirty (30) calendar days after receipt of an invoice.

9. INDEPENDENT CONTRACTOR

In the performance of services under this Agreement, the City and the police officers assigned as SROs are independent contractors and not employees of the District. Nothing herein shall be construed or deemed to create the relationship of employer/employee or principal/agent as between the District and the police officers assigned under this Agreement. Directions issued by the District to the police officers assigned as SROs only relate to the objections to be achieved and not the actual means to accomplish such objectives. City shall

assume responsibility for federal and state income tax withholding for their employees, including but not limited to the Federal Income Tax, State Income Tax, Federal Insurance Contributions Act (FICA), State unemployment insurance, and any other deductions from income that City is required to make as the employer of the police officers assigned as SROs.

10. NO JOINT VENTURE

This Agreement shall not create among the Parties a joint venture, partnership, joint powers authority, or any other relationship of association.

11. WORKERS' COMPENSATION

The District's responsibility for compensation under this Agreement shall be limited to the provisions of Section 6. The District shall not be responsible for providing workers' compensation insurance or any other protective insurance coverage or employment benefit that is based upon the relationship of employer and employee.

12. INDEMNIFICATION

- a. **District's Obligation:** To the fullest extent permitted by law, District shall defend, indemnify, and hold harmless City and City's Police Department, its officers, council members, agents, representatives, employees and volunteers (the "City Indemnified Parties") from any and all losses, liabilities, claims (including, but not limited to, claims of civil rights violations, false arrest, false imprisonment, assault, and battery), suits, damages, expenses, costs and actions of any kind, nature, and description, including, but not limited to, attorneys' fees and costs, relating to and/or arising from this Agreement, unless caused wholly by the sole negligence or willful misconduct of the City Indemnified Parties; and in case any action or proceeding be brought against City, District, upon notice from City, shall defend the same at District's expense.
- b. **City's Obligation:** To the fullest extent permitted by law, City shall defend, indemnify, and hold harmless District, its officers, board, board members, agents, representatives, employees, and volunteers (the "District Indemnified Parties") from any and all losses, liabilities, claims (including, but not limited to, claims of civil rights violations, false arrest, false imprisonment, assault, and battery), suits, damages, expenses, costs and actions of any kind, nature, and description, including, but not limited to, attorneys' fees and costs, relating to and/or arising from this Agreement, unless caused wholly by the sole negligence or willful misconduct of the District Indemnified Parties; and in case any action or proceeding be brought against District, City, upon notice from District, shall defend the same at City's expense.
- c. The indemnity provisions of this Agreement shall survive the expiration or earlier termination of this Agreement.

13. INSURANCE

City agrees, during the term of this Agreement, to maintain at its sole cost and expense all necessary insurance for its employees, including but not limited to workers' compensation, employer's liability, disability, and unemployment insurance.

14. TERMINATION

- a. Either Party may terminate this Agreement, with or without cause, by giving thirty (30) days prior written notice thereof to the other party. Upon receipt of such notice, City will immediately discontinue its performance of the Services.
- b. Upon such termination by either party, City will be paid for the Services performed up to the effective date of such termination.
- c. City shall continue to provide Services after the notice to terminate and during the thirty (30) day notice period unless District, in the notice, requests City not perform the Services.

15. NOTICES

The PARTIES shall submit in writing all notices and correspondence that this Agreement requires or permits, and shall deliver the notices and correspondence to the places set forth below. The PARTIES may give notice by: Personal delivery; U.S. mail, first class postage prepaid; "Certified" U.S. mail, postage prepaid, return receipt requested; facsimile or email.

All written notices or correspondence sent in the described manner will be presumed "given" to a PARTY on whichever date occurs earliest:

- a. The date of personal delivery;
- b. The third (3rd) business day following deposit in the U.S. mail, when sent by "first class" mail;
- c. The date on which the PARTY or its agent either signed the return receipt or refused to accept delivery, as noted on the return receipt or other U.S. Postal Service form, when sent by "certified" mail; or
- d. The date of transmission, when sent by facsimile or email.

At any time, by providing written notice to the other PARTY, CITY or CONSULTANT may change the place, or facsimile number, for giving notice.

CITY:

City of Glendale
Glendale Police Department
131 N. Isabel Street
Glendale, CA 91206
Attn: Deputy Chief Tim Feeley
Tel. No. (818) 548-3140

Fax. No. (818) 507-0967
Email: tfeeley@glendaleca.gov

DISTRICT:

Glendale Unified School District
223 N. Jackson Street
Glendale, CA 91206
Attn: Stephen Dickenson
Tel. No. 818 241-3111
Fax. No. 818 546-2101
Email: sdickinson@gusd.net

16. WAIVER

Waiver of any breach or default hereunder shall not constitute a continuing waiver or a waiver of any subsequent breach either of the same or of another provision of this Agreement.

17. ASSIGNMENT

This Agreement may not be assigned or transferred by either Party without the express written consent of the other Party.

18. MODIFICATION

No waiver, alteration, modification, or termination of this Agreement shall be valid unless made in writing and duly signed by the Parties.

19. COUNTERPARTS

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute but one and the same instrument.

20. HEADINGS

The headings or captions to the sections of this Agreement are not a part of the Agreement and shall have no effect upon the construction or interpretation of any part thereof.

21. SEVERABILITY

If any term, covenant, or condition of this Agreement is held by a court of competent jurisdiction to be invalid, the remainder of this Agreement shall remain in full force and effect.

22. AMBIGUITIES

Each of the Parties has carefully reviewed this Agreement and has agreed to each term of this Agreement. No ambiguity shall be presumed to be construed against either Party.

23. SUCCESSORS AND ASSIGNS

All rights of each Party under this Agreement shall inure to the benefit of its successors in interest and assigns; all obligations and burdens assumed under this Agreement by each Party shall bind the successors in interest and assigns of each Party.

24. GOVERNING LAW

The interpretation and enforcement of this Agreement shall be governed by the laws of the State California. The Parties agree that venue for any legal action concerning any dispute arising under this Agreement shall be a court of competent jurisdiction in Los Angeles County, California.

25. INTERGRATION

This Agreement embodies the entire agreement of the Parties in relation to the scope of services herein described, and no other agreement or understanding verbal or otherwise, exists between the Parties.

26. DISPUTE RESOLUTION

With respect to any breach or dispute arising under this Agreement, the Parties shall meet and attempt, in good faith using their best and reasonable efforts, to resolve the same. If such breach or dispute is not resolved by the Parties, then the Parties shall meet and attempt to agree on the appropriate mode of resolving the dispute or breach.

27. AUTHORITY

The individuals executing this Agreement represent and warrant that they have the legal capacity and authority to do so on behalf of their respective legal entities.

28. DIGITAL SIGNATURES

A signed copy of this Agreement or any amendment thereto bearing a digital signature, shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement or such amendment thereto for all purposes, and each digital signature should be given the same legal force and effect as a handwritten signature.

Executed at Glendale, California.

CITY OF GLENDALE:

By _____
(Name) _____
(Title) _____

Date: _____

By _____
(Name) _____
(Title) _____

APPROVED AS TO FORM	
NAME:	_____
TITLE:	_____
SIGNATURE:	_____
DATE:	_____

GLENDALE UNIFIED SCHOOL DISTRICT:

By _____
Dr. Vivian Ekchian
Superintendent

Date: _____

APPROVED AS TO FORM	
NAME:	_____
TITLE:	_____
SIGNATURE:	_____
DATE:	_____

GLENDALE UNIFIED SCHOOL DISTRICT

July 13, 2021

CONSENT CALENDAR NO. 25

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED Dr. Darneika Watson, Chief Human Resources & Operations Officer

PREPPARED BY: Hagop Eulmessekian, Director of Student Support

SUBJECT: **Approval of Amended Agreement with the Los Angeles County Sheriff's Department for 2021-22 Public Safety Support**

The Superintendent recommends that the Board of Education approve an amended agreement with the Los Angeles County Sheriff's Department to provide a School Resource Deputy (SRD) at Rosemont Middle School and Crescenta Valley High School from July 1, 2021 to June 30, 2022 for \$193,298.50 paid from Violence Prevention Funds.

This agreement is Amendment No. 3 of the original agreement with the Los Angeles County Sheriff's Department for law enforcement services. The original agreement was approved by the Board of Education on August 15, 2017 and was approved for two years (from July 1, 2017 through June 30, 2019), unless sooner terminated or extended in whole or in part, and may be extended for up to three (3) additional one-year periods. The first one-year amendment was approved by the Board of Education on July 16, 2019 in the amount of \$173,420.26 and the second one-year amendment was approved on November 3, 2020, in the amount of \$99,959.45 (partial due to COVID-19 school closures).

The total cost of the contract is \$211,935. The Board of Supervisors assists with the cost, providing a total of \$24,266.56. GUSD pays 88.5% percent of the base cost, which is \$187,668.44, plus the liability insurance of 3% which costs \$5,630.05. The total cost for the Glendale Unified School District for the 2021-22 school year is \$193,298.50 and will be paid from the Violence Prevention Funds by the Student Support Services Department.

TO SUPPORT BOARD PRIORITY NO. 3: Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.

**AMENDMENT NUMBER THREE
TO
SCHOOL LAW ENFORCEMENT SERVICES AGREEMENT
FOR SCHOOL RESOURCE DEPUTY PROGRAM
BY AND BETWEEN
COUNTY OF LOS ANGELES
AND
GLENDALE UNIFIED SCHOOL DISTRICT**

This Amendment Number Three to School Law Enforcement Services Agreement for School Resource Deputy Program ("Agreement") is entered into this ____ day of _____, 20__, by and between the County of Los Angeles ("County") and GLENDALE UNIFIED SCHOOL DISTRICT ("School"), effective upon execution by both parties.

RECITALS

- (a) Whereas, on July 1, 2017, the County and the School entered into the Agreement for the provision of school law enforcements services by the Los Angeles County Sheriff's Department for School Resource Deputy Program services; and
- (b) Whereas, the Agreement had an initial term from July 1, 2017 through June 30, 2019 with three additional one-year extension options, subject to prior approval by the County Board of Supervisors; and
- (c) Whereas, on July 1, 2019, the County and the School entered into Amendment Number One to the Agreement to extend the term of the Agreement for the first one-year option from July 1, 2019 through June 30, 2020, and to update the mutual indemnification language; and
- (d) Whereas, on July 1, 2020, the County and the School entered into Amendment Number Two to the Agreement to extend the term of the Agreement for the second one-year option from July 1, 2020 through June 30, 2021; and
- (e) Whereas, the Agreement expires on June 30, 2021; and
- (f) Whereas, the County and the School agree to extend the term of the Agreement for the third one-year extension option from July 1, 2021 through June 30, 2022.

NOW THEREFORE, in consideration of the mutual covenants contained herein, and for good and valuable consideration, the parties mutually agree as follows:

1. Section 6.0, Term of Agreement, of the Agreement is deleted in its entirety and replaced as follows to extend the term of the Agreement for the third one-year extension option from July 1, 2021 through June 30, 2022:

6.0 TERM OF AGREEMENT

6.1 The term of this Agreement shall commence July 1, 2017 and shall remain in effect through June 30, 2022, unless sooner terminated or extended in whole or in part as provided for herein.

3. Except as expressly provided in this Amendment Number Three, all other terms, covenants, and conditions of the Agreement will remain the same and in full force and effect.
4. The School represents and warrants that the person executing this Amendment Number Three for the School is an authorized agent who has actual authority to bind the School to each and every term, condition, and obligation of this Amendment Number Three and that all requirements of the School have been fulfilled to provide such authority.

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IN WITNESS WHEREOF, the Los Angeles County Board of Supervisors has caused this Amendment to be executed by the Sheriff of Los Angeles County, and the School has caused this Agreement to be executed on its behalf by its authorized representative, on the dates written below.

COUNTY OF LOS ANGELES

By _____
Alex Villanueva, Sheriff

Date _____

GLENDALE UNIFIED SCHOOL DISTRICT

By _____
Dr. Darnika Watson, Chief HR & Operations Officer

Date _____

APPROVED AS TO FORM:
RODRIGO A. CASTRO-SILVA
County Counsel

By _____
Principal Deputy County Counsel

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

SCHOOL DISTRICT LAW ENFORCEMENT SERVICES

EXHIBIT A

SCHOOL DISTRICT: Glendale Unified School District

FISCAL YEAR: 2021-2022 EFFECTIVE DATE: 1-Jul-21

CODE #	SERVICES	TOTAL SERVICE UNITS PURCHASED			CONTRACT LAW USE ONLY
		NEW	PREVIOUS	CHANGE	
	SCHOOL RESOURCE DEPUTY SERVICE UNIT	0.8855	0.8833	0.0022	
	SCHOOL RESOURCE DEPUTY SERVICE UNIT (B1)	0.0000	0.0000	0.0000	
	SERGEANT	0.0000	0.0000	0.0000	

EACH SRD SERVICE UNIT WORKS 180 REGULARLY SCHEDULED SCHOOL DAYS.
SUMMER SESSION COVERAGE IS NOT INCLUDED BUT IS AVAILABLE AT THE PREVAILING HOURLY RATE.

DEPLOYMENT SURVEY

STATION ASSIGNED TO	CAMPUS	DEPUTY	BONUS 1	SERGEANT	CSO/LET
Crescenta Valley	Crescenta Valley HS/ Rosemont Middle School	0.8855			
	Paid by 5th District through JAG Fund (Not to exceed \$25,000)	0.1145			

SRD WORKING HOURS ARE REGULARLY SCHEDULED SCHOOL HOURS.
SRDS SHALL NOT BE ADJUSTED TO WORK SUPPLEMENTAL EVENTS OUTSIDE REGULAR SCHOOL HOURS.

REPORT PREPARED BY: Sergeant Rudy Sanchez DATE: 5/17/2021

APPROVED BY: _____ DATE: _____
STATION COMMANDER

APPROVED BY: _____ DATE: _____
SCHOOL DISTRICT OFFICIAL "I certify that I am authorized to make this change on behalf of the School District"

PROCESSED AT CLEB BY: _____ DATE: _____

BILLING MEMO REQUIRED:

NO	YES
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"BLUE" REQUIRED:

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HOURS OF SERVICE & CHARGES
Glendale Unified School District

SERVICE UNITS	UNIT COST	TOTAL UNITS PURCHASED	TOTAL UNIT COST	LIABILITY @ 3 %	TOTAL COST WITH LIABILITY	YEARLY HOURS PER SERVICE UNIT	ANNUAL GOAL (HOURS)	ANNUAL GOAL (MINUTES)	PERSONNEL REQUIRED
SWORN ITEMS									
Deputy Generalist, 40 hour non relief	\$211,935.00	0.8855	\$187,668.44	\$5,630.05	\$193,298.50	1440	1,275	76,507	0.8855
Deputy, Bonus 1, 40 hour non relief	\$230,916.00		\$0.00	\$0.00	\$0.00	1440	0	0	0.0000
Sergeant, 40 hour non relief	\$275,357.00		\$0.00	\$0.00	\$0.00	1440	0	0	0.0000
			\$ 187,668.44						
			LIABILITY @ 3% = \$ 5,630.05						
			TOTAL ESTIMATED COST		\$ 193,298.50				
						HOURS		MINUTES	PERSONNEL
						DEPUTY	1,275	76,507	0.8855
						DEPUTY, B-1	0	0	0.0000
						SGT	0	0	0.0000

REV: 6/16

GLENDALE UNIFIED SCHOOL DISTRICT

August 10, 2021

CONSENT CALENDAR NO. 26

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBJECT: **Acceptance of Gifts**

The Superintendent recommends that the following gifts to the District be accepted and that letters of appreciation be written to the donors:

- a. The Albertsons Companies Foundation wishes to donate to the District a \$100,000.00 meal grant to be used by the Nutrition Services Department.