

Students Welfare

Before/After School Programs

Definitions

Expanded learning opportunities means before school, after school, summer, vacation, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of students through hands-on, engaging learning experiences. Expanded learning opportunities does not mean an extension of instructional time, but rather, opportunities to engage students in enrichment, play, nutrition, and other developmentally appropriate activities. (Education Code 8482.1, 46120)

Offer access, with regard to an Expanded Learning Opportunities (ELO-P) program, means to recruit, advertise, publicize, or solicit through culturally and linguistically effective and appropriate communication channels. (Education Code 46120)

Provide access, with regard to an ELO-P program, means to register or enroll a student in an ELO-P program. (Education Code 46120)

Unduplicated student means a student enrolled in a district who is either classified as an English learner, eligible for a free or reduced-price meal, or is a foster youth. (Education Code 42238.02, 46120)

Grades TK-8

The District's After School Education and Safety (ASES) program shall serve students in any of grades TK-8 as the District may determine based on local needs. (Education Code 8482.3, 8484.7, 8484.75, 8484.8)

The District's ELO-P program shall serve students in grades TK-6. (Education Code 46120)

The District's programs shall be planned through a collaborative process that includes parents/guardians, students, and representatives of participating schools, governmental agencies, including city and county parks and recreation departments, local law enforcement, community organizations, and the private sector. As appropriate, the Superintendent or designee may include other stakeholders in such collaborative process. (Education Code 8482.5, 8484.75, 46120)

The District shall offer access to ELO-P programs to all unduplicated students in grades TK-6 and provide access to such programs to at least 50 percent of enrolled unduplicated students. (Education Code 46120)

The District shall offer access to the ELO-P program to all classroom-based unduplicated students in grades TK-6. The District shall provide access to any unduplicated student whose

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parent/guardian requests placement in an ELO-P program.

The Superintendent or designee shall ensure that the plan to provide access to full-day learning programs the year before kindergarten addresses the needs of children and their families as specified in BP 6170.1 - Transitional Kindergarten. (Education Code 8322)

The District's ASES and ELO-P program(s) shall be operated in accordance with the following:

A. Program Elements

1. The program shall include an educational and literacy element in which tutoring or homework assistance is provided in language arts, mathematics, history and social science, computer training, and/or science. (Education Code 8482.3, 8484.75, 46120)
2. The program shall include an educational enrichment element which may include, but is not limited to, fine arts, career technical education, recreation, technology, physical fitness, and prevention activities. (Education Code 8482.3, 8484.75, 46120)

B. Nutrition

1. Snacks and meals made available in the program shall conform to state nutrition standards specified in Education Code 49430-49434 or 42 USC 1766 as applicable. (Education Code 8482.3, 8484.75, 46120; 42 USC 1766-1766a; 7 CFR 226.17)
2. The District's before-school program shall offer a breakfast meal as described in Education Code 49553 for all program participants. (Education Code 8483.1, 8484.75)

C. Location of Program

1. The program may be offered at one or multiple school sites and/or at an easily available and accessible off-campus facility. (Education Code 8482.3, 8484.75)
2. When there is a significant barrier to student participation in either the before-school or after-school component of a program at the school of attendance, the Superintendent or designee may, with the approval of the Superintendent of Public Instruction, provide services at another school site. Such transfer of services shall occur only if the school to which the program will be transferred agrees to receive

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students from the transferring school and has an existing grant of the same type as the transferring school, or does not have a 10 percent lower percentage of students eligible for free or reduced-price meals than the transferring school. A significant barrier includes either of the following: (Education Code 8482.8, 8484.75)

- a. Fewer than 20 students participating in the program component.
- b. Extreme transportation constraints, including, but not limited to, desegregation busing, busing for magnet or open enrollment schools, or student dependence on public transportation.
- c. A reduction in the program grant of an existing school due to its merging into a new school opened by the District or the splitting of its students with a new school.

In such cases, the District shall arrange for safe, supervised transportation between school sites; ensure communication among staff in the regular school program, staff in the before-school or after-school programs, and parents/guardians; and ensure alignment of the educational and literacy elements with the regular school program of participating students. (Education Code 8482.8, 8484.75)

D. Staffing

1. All staff members who directly supervise students shall, at a minimum, meet the qualifications for an instructional aide. (Education Code 8483.4, 8484.75, 45330, 45344, 45344.5)
2. All program staff and volunteers shall be subject to the health screening and fingerprint clearance requirements in law and Board policy. (Education Code 8483.4, 8484.75)
3. The student-to-staff ratio shall be no more than 20 to 1, except that programs serving transitional kindergarten or kindergarten students shall maintain a student-to-staff member ratio of no more than 10 to 1. (Education Code 8483.4, 8484.75, 46120)

E. Hours of Operation

1. A before-school program shall not operate for less than one and one-half hours per regular school day. (Education Code 8483.1, 8484.75)

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2. An after-school program shall begin immediately upon the conclusion of the regular school day and shall operate a minimum of 15 hours per week and at least until 6:00 pm on every regular school day. (Education Code 8483, 8484.75)
3. An ELO-P program shall provide in-person before or after school expanded learning opportunities that, when added to daily instructional minutes, shall not be less than nine hours of combined instructional time and expanded learning opportunities per instructional day. (Education Code 46120)

F. Admissions

1. Every student attending a school operating a program is eligible to participate in the program, subject to program capacity. (Education Code 8482.6, 8484.75)
2. If the number of students wishing to participate in the program exceeds program capacity, students shall be selected for enrollment based on the following guidelines:
 - a. First priority for enrollment shall be given to students who are identified as homeless youth, as defined by the McKinney-Vento Homeless Assistance Act (42 USC 11434a), at the time they apply for enrollment or at any time during the school year and to students who are identified by the program as being in foster care, and to students who are eligible for free or reduced-price meals. (Education Code 8483, 8483.1, 8484.75)

The District is not required to disenroll a current student in order to secure the enrollment of a student who has priority for enrollment. (Education Code 8483, 8483.1)

The District shall inform the parent/guardian of a homeless or foster youth, or student eligible for free or reduced price meals, of the right of the child to receive priority enrollment and how to request priority enrollment. (Education Code 8483, 8484.75)

- b. Second priority for enrollment of middle or junior high school students shall be given to students who attend daily. (Education Code 8483, 8483.1, 8484.75)
- c. Third priority for enrollment shall be given to students identified as in need

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of academic remediation or support in accordance with Board policy or administrative regulations.

- d. Any remaining capacity shall be filled by students selected at random.
- e. A waiting list shall be established to accommodate additional students if space becomes available.

G. Attendance/Early Release

- 1. Each student admitted into a District program shall be expected to attend the full number of hours that the program is in operation every day that the student participates. An ELO-P program offered pursuant to Education Code 46120 does not have an attendance requirement, but the District may track student attendance for safety and continuous quality improvement purposes.

When necessary, a student's parent/guardian may request, in writing, that the Superintendent or designee approve the reasonable late daily arrival for the before-school program or the reasonable early daily release from the after-school program.

H. Summer/Intersession/Vacation Programs

- 1. ELO-P programs shall offer no less than nine hours of in-person expanded learning opportunities per day for at least 30 non-school days, during intersessional periods.
- 2. A before-school program operating during summer, intersession, and/or vacation days shall be offered for a minimum of two hours per day. An after-school program offered during summer, intersession, and/or vacation days may be operated for either three hours or six hours per day in accordance with Education Code 8483.76. When both before-school and after-school programs are offered for the same students on such days, they shall be operated for a minimum of four and one-half hours per day. (Education Code 8483, 8483.1, 8483.2, 8483.76)
- 3. A program offered during summer, intersession, and/or vacation periods may open eligibility to every student attending a school in the District, with priority for enrollment given to students enrolled in the school that received the grant. (Education Code 8483.76)
- 4. To address the needs of students and school closures, the program may be conducted at an off-site location or an alternate school site. The program shall

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notify the California Department of Education (CDE) of the change of location and shall include a plan to provide safe transportation pursuant to Education Code 8484.6. (Education Code 8483.76)

5. Any program operating for six hours per day shall provide at least one nutritionally adequate free or reduced-price meal to each eligible student during each program day. (Education Code 8483.76)
6. For any program operating six hours per day, District procedures pertaining to student attendance and early release as specified above shall apply. (Education Code 8483.76)

I. Reports

The Superintendent or designee shall annually submit to the CDE outcome-based data, including, but not limited to: (Education Code 8427, 8482.3, 8484)

1. For participating students, school day attendance on an annual basis and program attendance on a semi-annual basis.
2. Evidence of a program quality improvement process that is data driven and based on CDE program quality standards.

Rules Adopted: 04/22/2016

Rules Amended: 04/06/2018; 07/22/2022; 05/19/2023