

GLENDALE UNIFIED SCHOOL DISTRICT  
223 North Jackson Street  
Glendale, California 91206  
(818) 241-3111

**BOARD OF EDUCATION**  
**AGENDA**

June 15, 2021  
Meeting No. 29  
Regular Meeting

**GLENDALE UNIFIED SCHOOL DISTRICT  
223 North Jackson Street  
Glendale, California 91206  
(818) 241-3111**

**BOARD OF EDUCATION MEETING NO. 29  
Administration Center**

**June 15, 2021**

*“Preparing our students for their future.”*

*“Excelling Together with Endless  
Pathways for Success.”*

	<b>Please Note Times</b>
<b>4:30 P.M. -</b>	<b>Opening, Presentation Public Communication</b>
	<b>Closed Session</b>
<b>7:00 P.M. -</b>	<b>Regular Meeting Superintendent’s Updates Information, Action, Consent Calendar, Reports</b>

**Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, Glendale Unified Board of Education meetings will be closed to the public until social distancing directives have been lifted.**

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodation. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

**A. OPENING – 4:30 P.M.**

- 1. Call to Order and Roll Call**
- 2. National Anthem led by Crescenta Valley High School Charismatics Students**
- 3. Pledge of Allegiance led by Evelyn Fernandez, an 8th grade student from Roosevelt Middle School.**

**A. OPENING - continued**

**4. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions, the agenda for the meeting was posted on bulletin boards in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

**5. Approval of Agenda Order**

**B. PRESENTATION**

**1. Career Technical Education (CTE) and Visual and Performing Arts (VAPA) Shines**

Please enjoy this small view into the hard work and dedication that the Hoover High School Performing Arts Students have put forth during remote learning, including images and videos from their award-winning Band/Orchestra, Choir, Drama, and Stage Arts programs.

**C. COMMUNICATIONS FROM THE PUBLIC**

**1. Public Communications – NOTE MODIFIED PROCEDURES DURING COVID-19 (CORONAVIRUS) PANDEMIC**

ADDRESSING THE BOARD OF EDUCATION – An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction. Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, Glendale Unified Board of Education meetings will be closed to the public until social distancing directives have been lifted. In order to facilitate public participation at meetings, the Board will accept public communications via teleconference until further notice. If you wish to make a public comment at an upcoming meeting, please follow the instructions below. Not more than five minutes may be allotted to each speaker and no more than 20 minutes to each subject, except by unanimous consent of the Board of Education. A speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review. A student's parent/guardian, or a student if age 18 or older, may request that the minutes exclude the student's directory information, as defined in Education Code 49061, or a parent/guardians' personal information, as defined in Education Code 49073.2. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. Glendale Unified School District will provide accommodations, with reasonable advanced notice, for any individual with a disability or any individual requiring translation needing to address the Board of Education during Public Communication. Please contact the Glendale Unified Public Information Office at (818) 241-3111 x1218 or [publicinfo@gusd.net](mailto:publicinfo@gusd.net) at least 24 hours before the start of the meeting to request accommodation.

**C. COMMUNICATIONS FROM THE PUBLIC - continued**

Instructions for public communications:

1. A survey “sign up” will be posted at [www.gusd.net/communication](http://www.gusd.net/communication) for members of the public who wish to speak on items at 4:00 p.m. on the day of the meeting (30 minutes prior to the start of the public meeting).
2. Speakers should fill in their name and select which item they wish to address the board.
3. Speakers are asked to attend the board meeting virtually through the Zoom invitation link: <https://glendaleusd.zoom.us/j/89527674334>
4. Only those who have completed the speaker sign up survey will be allowed to enter the Zoom meeting.
5. When it is time for a speaker to address the Board, their name will be called and the microphone on their Zoom account will be activated. Speakers must be present in the Zoom meeting when their name is called in order to be given an opportunity to address the Board.
6. Speakers should rename their Zoom profile to their real name to expedite this process.
7. Speakers are requested to state their name prior to addressing the Board.
8. After a speaker completes their public comment or if the five minute time limit has been reached, the microphone for the speaker’s Zoom profile will be muted.
9. The speaker sign up survey and Zoom teleconference links will be closed following the Public Communications portion of the meeting.
10. If you wish to make a public comment and do not have access to the internet, please call the Glendale Unified Public Information Office at 818-241-3111 x1218 by 3:00 p.m. on the day of the meeting to make alternate arrangements.

**D. CLOSED SESSION**

1. **Conference with Labor Negotiators pursuant to Government Code § 54954.5**

**Agency designated representative: Dr. Darneika Watson, Employee organization: Glendale Teachers Association and California School Employees Association-Glendale Chapter No. 3**

2. **Threat to Public Services or Facilities (Government Code Section §54957)  
Consultation with: Dr. Vivian Ekchian, Superintendent**

**E. RETURN TO REGULAR MEETING – 7:00 P.M.**

**F. SUPERINTENDENT’S UPDATE**

1. **2021-2022 School Year Update**

**G. INFORMATION**

1. **Board of Education School Site Assignments 2021-2022** **12**

Each year members of the Board of Education are assigned to various schools. Attached is a list of the school visitation assignments for 2021-2022.

2. **Back to School/Open House/Graduation/Promotion Schedule 2021-2022** **13**

This report informs the Board of Education of the Back to School, Open House, Graduation and Promotion schedules for all the schools in the District for the 2021-2022 school year.



**G. INFORMATION - continued**

- 3. Adoption of District Budget for 2021-22 (Refer to Action Report No. 1) 15**

Staff will make a presentation which will provide members of the Board of Education information regarding the District's 2021-22 Budget (Refer to Action Report No. 1).
- 4. Issuance and Sale of 2021 General Obligation Refunding Bonds of the District in the Aggregate Principal Amount of Not to Exceed \$232,000,000 to Refund Portions of the District's 2011 Series C & D General Obligation Bonds and 2015 Series B General Obligation Refunding Bonds and Approving Related Documents and Actions 17**

This report provides information on the District's opportunity to refund/refinance General Obligation Bonds from its 2011 Series C and 2015 Series B bond issuances to provide an estimated \$10 million savings to GUSD taxpayers. The authorization is structured with flexibility to also include bonds from 2011 Series D if market conditions are favorable enough. In addition, the authorization allows the refunding to be delayed or cancelled if market conditions are not favorable.
- 5. 2021-22 Seamless Summer Option and Meal Application vs. Alternate Income Form 23**

This report provides information regarding 2021-22 Seamless Summer Option program and presents the pros and cons related to the methods of data collection by Meal Application or by Alternative Income Form.
- 6. Proposed New Course of Study Outlines for Use in High Schools in the Areas of Math and Science 27**

The proposed course of study outlines (Intervention Science A/B and Integrated Intervention Math & Science A/B) are submitted for review and discussion by the Board of Education. The course outlines have been reviewed for content and evaluated by members of the Math and Science Curriculum Study Committees. The Secondary Education Council has reviewed the information and made a recommendation of approval of the course outlines to the Board of Education.
- 7. Local Control Accountability Plan (LCAP) Update: Dashboard Local Indicators 31**

This report is to provide an update on the 2019-2020 Local Control Accountability Plan (LCAP) and the 2020-2021 Learning Continuity Plan (LCP), Glendale Unified School District's (GUSD) "Roadmap to Success" focusing on local accountability indicators on the California School Dashboard.
- 8. Acknowledgements of Service 36**

The resignations and retirements of the following employees have been accepted by the Chief Human Resources and Operations Officer/Director of Classified Personnel, as effective and final per Board Policies 4117.1/4217.1/4317.1 and 4117.2/4217.2/4317.2, and are being reported to the Board of Education as information only no action required.

**G. INFORMATION - continued**

**9. Update on Measure S and Facility Programs 39**

There will be a presentation including a review of the action items on the agenda, as well as a discussion of future items that may be brought to the Board for consideration.

**H. ACTION**

**1. Adoption of District Budget for 2021-22 42**

The Superintendent recommends that the Board of Education adopt the District's 2021-22 Budget as presented.

**2. Resolution No. 26 - Providing for the Issuance and Sale of 2021 General Obligation Refunding Bonds of the District in the Aggregate Principal Amount of Not to Exceed \$232,000,000 to Refund Portions of the District's 2011 Series C & D General Obligation Bonds and 2015 Series B General Obligation Refunding Bonds and Approving Related Documents and Actions 68**

The Superintendent recommends that the Board of Education adopt Resolution No. 26 Providing for the Issuance and Sale of 2021 General Obligation Refunding Bonds of the District in the Aggregate Principal Amount of Not to Exceed \$232,000,000 to Refund Portions of the District's 2011 Series C & D General Obligation Bonds and 2015 Series B General Obligation Refunding Bonds and Approve Related Documents and Actions.

**3. Resolution No. 27 - Temporary Inter-Fund Cash Borrowing – Child Development Fund 100**

The Superintendent recommends that the Board of Education adopt Resolution No. 27 to allow Temporary Inter-fund Cash Borrowing.

**4. Resolution No. 28 - Temporary Inter-Fund Borrowing Between Funds 102**

The Superintendent recommends that the Board of Education adopt Resolution No. 28 to allow Temporary Inter-fund Borrowing between Funds.

**5. Approval of Subscription Renewal for Cisco Web Filter and Malware Protection from AMS.Net 104**

The Superintendent recommends that the Board of Education approve a 5-year subscription renewal for Cisco Umbrella Web Filter and Cisco Advanced Malware Protection (AMP) from AMS.net for an annual amount of \$202,569.12, paid from COVID-19 funds.

**6. Award of Bid No. 215-20/21 for Roofing Projects at Two (2) School Sites 105**

The Superintendent recommends that the Board of Education award Bid No. 215-20/21 for roofing project to Stone Roofing Company, Inc. at Franklin Elementary School in the amount of \$192,800 and at Fremont Elementary School in the amount of \$217,900, funded by Measure S funds.

**H. ACTION - continued**

- 7. Approval of Independent Consultant Agreement (ICA) No. 618 with BPI Inspection Service for the Verdugo Woodlands Elementary School Bridge Project's DSA Inspection Services 106**
- The Superintendent recommends that the Board of Education approve Independent Consultant Agreement (ICA) No. 618 with BPI Inspection Service for the Verdugo Woodlands Elementary School Bridge Project's DSA inspection services in the amount of \$123,420, funded by Measure S funds.
- 8. Resolution No. 29 to Establish Student Activity Special Revenue Fund (Fund 08.0) Per Governmental Accounting Standards Board (GASB) Statement No. 84 123**
- The Superintendent recommends that the Board of Education adopt Resolution No. 29 to Establish a Student Activity Special Revenue Fund (Fund 08.0) per GASB 84.
- 9. Approval of the Glendale Unified School District 2021-2024 Local Control Accountability Plan (LCAP) 125**
- The Superintendent recommends that the Board of Education approve Glendale Unified School District's 2021-2024 Local Control Accountability Plan (LCAP).
- 10. Approval of Contract with NewsELA for 2021-2022 135**
- The Superintendent recommends that the Board of Education approve a contract with NewsELA in the amount of \$150,000 as an additional tool to support reading in Grades 2-12.
- 11. Approval of Curriculum Associates Contract Renewal 139**
- The Superintendent recommends that the Board of Education approve a three-year contract with Curriculum Associates in the amount of \$1,172,705.46 to provide i-Ready diagnostic and professional developments services for English Language Arts and Math in Grades K-5.
- 12. Approval of NWEA MAP Contract Renewal 150**
- The Superintendent recommends that the Board of Education approve a three-year contract with NWEA MAP in the amount of \$605,042.55 to provide MAP Growth Accelerator for Math in Grades 6-8.
- 13. Resolution No. 30 - Annual Agreement for Contract No. CCTR—1097 with the California Department of Education, Child Development Division, for the General Child Care and Development Programs 2021-2022. 161**
- The Superintendent recommends that the Board of Education adopt a resolution to enter into a local agreement for General Child Care and Development Programs with the California Department of Education, Child Development Division, and accept funds for these services in the amount of \$2,366,426.

**H. ACTION - continued**

- 14. Resolution No. 31 - Annual Agreement for Contract No. CSPP—1199 with the California Department of Education, Child Development Division, for the Glendale Unified School District for the State Preschool Programs 2021-2022. 163**

The Superintendent recommends that the Board of Education adopt a resolution to enter into a local agreement for the California State Preschool Programs with the California Department of Education, Child Development Division, and accept funds for these services in the amount of \$2,138,459.

- 15. Declaration of Need for Fully Qualified Educators for the 2021-2022 School Year 165**

The Superintendent recommends that the Board of Education approve the Declaration of Need for Fully Qualified Educators and to grant authorization for the hiring of teachers on emergency permits based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for needed position(s).

- 16. Approval of Services Agreement with Hey Tutor, Inc 170**

The Superintendent recommends that the Board of Education approve the Services Agreement between the Glendale Unified School District and Hey Tutor, Inc. for providing Special Educator, Tutor, and Proctor Candidates.

**I. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 173**

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a. Regular Meeting No. 28 June 1, 2021

- 2. Certificated Personnel Report No. 19 182**

The certificated report recommends approval of the following:

A change of maternity leave of absence, an extension of maternity leave of absence, a health leave of absence, change of health leaves of absence, an extension of health leave of absence, family & medical leaves of absence, change of family & medical leaves of absence, an extension of family & medical leave of absence, additional assignments, a change of management position, elections hourly/daily, additional compensation, transportation authorization - managements positions, a transportation authorization, authorizations, revision to previous personnel reports and a personal services agreement.

**I. CONSENT - continued**

- 3. Classified Personnel Report No. 19 229**
- The classified report recommends approval of the following:
- Election from eligibility list; reclassification; additional assignments; change of assignments; revisions to previous board report; election of classified hourly substitutes; election of classified/non classified hourly substitutes; personal services agreements; and transportation authorizations.
- 4. Warrants 263**
- The Superintendent recommends that the Board of Education approve Warrants totaling \$24,438,916.26 for May 1, 2021 through June 10, 2021.
- 5. Purchase Orders 268**
- The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$3,139,036.08 for the period of May 24, 2021 through June 4, 2021.
- 6. Appropriation Transfer and Budget Revision Report 284**
- Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget.
- 7. Appropriation Transfers at Year-End 293**
- The Superintendent recommends that the Board of Education authorize the Los Angeles County Office of Education (LACOE) to make appropriation transfers between major objects of expenditures at the close of the fiscal year 2020-21.
- 8. 2020-21 Cash Transfer of Funds from the Debt Service Fund (56.0) to the General Fund (01.0) 295**
- The Superintendent recommends that the Board of Education approve the cash transfer of \$4,525,152 from the Debt Services Fund (56.0) to the General Fund (01.0).
- 9. Agreements with Various Law Firms to Provide Legal Services for the District for 2021-22 School Year 296**
- The Superintendent recommends that the Board of Education approve agreements with various law firms to provide legal services for the District for 2021-22 school year paid by the General Fund.
- 10. Final Expenditure Reports and Project Closeout of Measure S Overcrowding Relief Grant (ORG) Projects 297**
- The Superintendent recommends that the Board of Education approve the final expenditure reports and project closeout of the Measure S Overcrowding Relief Grant (ORG) projects.

**I. CONSENT - continued**

- 11. Approval of Memorandum of Understanding with Davidian and Mariamian Educational Foundation for Rental of Unoccupied Space 298**
- The Superintendent recommends that the Board of Education approve the Memorandum of Understanding with the Davidian and Mariamian Educational Foundation for rental of space at the Pacific Avenue Education Center from July 1, 2021 to June 30, 2022.
- 12. Approval of Agreement with Glendale Community College for Use of Facilities 301**
- The Superintendent recommends that the Board of Education approve the facility use agreement with Glendale Community College for the 2021-2022 school year.
- 13. Extension of Memorandum of Understanding with Glendale Young Women's Christian Association (YWCA) 304**
- The Superintendent recommends that the Board of Education approve the Memorandum of Understanding with the Glendale Young Women's Christian Association (YWCA) for the rental of R.D. White parking lot for overflow parking from July 1, 2021 to June 30, 2022.
- 14. Authorization to Dispose of Surplus Property 309**
- The Superintendent recommends that the Board of Education declare old textbooks located at various school sites as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.
- 15. Approval of Contract with Edgenuity for 2021-2022 313**
- The Superintendent recommends that the Board of Education approve a one-year contract with Edgenuity in the amount of \$37,500 for course support for secondary Independent Study for the 2021-2022 school year.
- 16. Approval of Contract with Fuel Education for 2021-2022 315**
- The Superintendent recommends that the Board of Education approve a one-year contract with Fuel Education in the amount of \$21,500 to provide curriculum support for elementary Independent Study for the 2021-2022 school year.
- 17. District Review Committee Membership 2020-2021 and Approval of Waiver Requests 318**
- The Superintendent recommends that the Board of Education approve the individuals named in this report as members on the District Review Committee (DRC) for the 2020-2021 school year and approve waiver requests from the Collective Bargaining Agreement, based on proposals submitted by various District school sites and approved by the DRC, to commence in the 2021-2022 school year.
- 18. Approval of Renewal with Educational Software for Guiding Instruction (ESGI) for One-on-One Foundational Assessments for 2021-2022 321**
- The Superintendent recommends that the Board of Education approve the renewal with Educational Software for Guiding Instruction (ESGI) in the amount of \$39,853 for one-on-one foundational assessments for the 2021-2022 school year.

**I. CONSENT - continued**

**19. Agreement with Azusa Pacific University 324**

The Superintendent recommends that the Board of Education approve the agreement between Glendale Unified School District and Azusa Pacific University for student fieldwork placement.

**20. Agreement with Brandman University 330**

The Superintendent recommends that the Board of Education approve the Supervised Fieldwork Agreement between Glendale Unified School District and Brandman University.

**21. Agreement with Loyola Marymount University 336**

The Superintendent recommends that the Board of Education approve the Student Teaching Agreement between Glendale Unified School District and Loyola Marymount University.

**22. Services Agreement with PBIS LACOE During the 2021-2022 School year 343**

The Superintendent recommends that the Board of Education approve the Services Agreement between the Glendale Unified School District and PBIS LACOE to provide Positive Behavior Interventions and Supports (PBIS) consultation and training.

**23. Acceptance of Gifts 354**

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

**J. REPORTS AND CORRESPONDENCE**

**1. Board**

**2. Superintendent**

**K. ADJOURNMENT**

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

INFORMATION REPORT NO. 1

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED IN: Office of the Superintendent

SUBJECT: **Board of Education School Site Assignments for 2021-2022**

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Each year, members of the Board of Education are assigned to various schools. The following is a list of the school visitation assignments for 2021-2022.

<u>Board Member</u>	<u>School Sites</u>	<u>Board Member</u>	<u>School Sites</u>
<b>Jennifer Freemon</b> →	Hoover High Wilson Middle Edison Elementary La Crescenta Elementary Lincoln Elementary Mann Elementary	<b>Shant Sahakian</b> →	Clark Magnet High Rosemont Middle Fremont Elementary Franklin Elementary Jefferson Elementary Muir Elementary
<b>Nayiri Nahabedian</b> →	Glendale High Cerritos Elementary Cloud Preschool College View/FACTS Keppel Elementary Monte Vista Elementary Verdugo Woodlands ES	<b>Dr. Armina Gharpetian</b> →	Crescenta Valley High Toll Middle School Columbus Elementary Marshall Elementary Mountain Avenue Elementary R.D. White Elementary
<b>Greg Krikorian</b> →	Daily High/Verdugo Academy Roosevelt Middle School Balboa Elementary Dunsmore Elementary Glenoaks Elementary Valley View Elementary	<u>Board of Education</u>  Shant Sahakian, Vice President Nayiri Nahabedian, Vice President Greg Krikorian, Clerk Dr. Armina Gharpetian, Member Jennifer Freemon, Member	



GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2022

INFORMATION REPORT NO. 2

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED IN: Public Information/Administrative Services Office

SUBJECT: **Back to School, Open House, Graduation/Promotion Schedules for 2021-2022**

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This report informs the Board of Education of the Back to School, Open House, Graduation/Promotion schedules for all the schools in the District for the 2021-2022 school year. Due to specific needs, there is a possibility that a change in dates may be necessary. The Board of Education and the public will be informed of any changes.

**School**                      **Back to School Night**   **Open House**                      **Graduation/  
Promotion**

<b><u>HIGH SCHOOLS</u></b>			
Clark Magnet	Thursday, 9/2/21	Saturday, 1/22/22	Monday, 6/13/22
Crescenta Valley	Thursday, 9/2/21	Thursday, 2/10/22	Monday, 6/13/22
Daily/Verdugo Academy	Thursday, 9/2/21	Thursday, 5/5/22	Monday, 6/13/22
Glendale	Thursday, 9/2/21	Thursday, 4/7/22	Monday, 6/13/22
Hoover	Thursday, 9/9/21	Thursday, 2/24/22	Monday, 6/13/22
FACTS	N/A	N/A	Wednesday, 6/8/22

<b><u>MIDDLE SCHOOLS</u></b>			
Roosevelt	Wednesday, 9/1/21	Wednesday, 4/13/22	Monday, 6/13/22
Rosemont	Thursday, 8/26/21	Thursday, 3/10/22	Monday, 6/13/22
Toll	Thursday, 9/2/21	Thursday, 3/10/22	Friday, 6/10/22
Wilson	Thursday, 9/9/21	Thursday, 3/10/22	Monday, 6/13/22

<b><u>ELEMENTARY SCHOOLS</u></b>			
Balboa	Wednesday, 8/25/21	Thursday, 5/26/22	Friday, 6/10/22
Cerritos	Thursday, 8/19/21	Thursday, 3/10/22	Friday, 6/10/22
Columbus	Wednesday, 9/8/21	Thursday, 5/26/22	Monday, 6/13/22
Dunsmore	Wednesday, 8/25/21	Thursday, 4/21/22	Thursday, 6/9/22
Edison	Thursday, 8/26/21	Thursday, 4/28/22	Friday, 6/10/22
Franklin	Thursday, 8/26/21	Thursday, 4/28/22	Thursday, 6/9/22

<b><u>School</u></b>	<b><u>Back to School Night</u></b>	<b><u>Open House</u></b>	<b><u>Graduation/ Promotion</u></b>
Fremont	Wednesday, 8/25/21	Thursday, 5/26/22	Friday, 6/10/22
Glenoaks	Thursday, 8/19/21	Thursday, 5/26/22	Friday, 6/10/22
Jefferson	Thursday, 8/26/21	Thursday, 4/14/22	Monday, 6/13/22
Keppel	Thursday, 8/26/21	Thursday, 5/5/22	Thursday, 6/9/22
La Crescenta	Thursday, 9/2/21	Thursday, 5/19/22	Wednesday, 6/8/22
Lincoln	Thursday, 9/2/21	Thursday, 5/26/22	Friday, 6/10/22
Mann	Tuesday, 8/24/21	Thursday, 5/26/22	Wednesday, 6/8/22
Marshall	Thursday, 8/26/21	Thursday, 5/26/22	Monday, 6/13/22
Monte Vista	Thursday, 8/19/21	Thursday, 5/19/22	Thursday, 6/9/22
Mountain Avenue	Thursday, 8/19/21	Thursday, 5/19/22	Thursday, 6/9/22
Muir	Thursday, 8/26/21	Thursday, 5/12/22	Thursday, 6/9/22
Valley View	Thursday, 8/19/21	Thursday, 5/5/22	Friday, 6/10/22
Verdugo Woodlands	Wednesday 9/8/21	Thursday, 5/19/22	Thursday, 6/9/22
R.D. White	Thursday, 8/26/21	Thursday, 5/12/22	Friday, 6/10/22
College View	Tuesday, 9/7/21	Thursday, 4/7/22	Friday, 5/27/22
Cloud Preschool-CDCC	Wednesday, 10/6/21	Thursday, 5/19/22	N/A
Cloud Preschool Special Education	Tuesday, 9/14/21	Thursday, 5/19/22	N/A
Pacific Preschool	Tuesday, 9/14/21	Tuesday, 4/26/22	N/A

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

INFORMATION REPORT NO. 3

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Adoption of District Budget for 2021-22 (Refer to Action Report No. 1)**

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The 2021-22 Budget provides an initial expenditure plan for the District's instructional and operational programs. The Budget will be revised, as needed, to address changes in priorities. It will also be adjusted to reflect the final State Budget and any additional funding or expenditure changes imposed by the State or Federal governments. Until then, the 2021-22 Adopted Budget is based on the Governor's May Revised Budget Proposal.

**2021-22 Primary Budget Components and Multi-Year Budget Assumptions**

- The net impact of COLA, UPP and ADA changes, results in projected net revenue increase of \$11.8 million in 2021-22 and a decrease of \$3.5 million in 2022-23.
- Net impact of CalSTRS and CalPERS is \$1.26 million increase in ongoing cost.
- The District's net increase of LCFF from 2020-21 to 2021-22 is \$476 per Average Daily Attendance (ADA).
- The District's estimated Unduplicated Pupil Percentage (UPP) for supplemental and concentration funding has decreased from 53.10% in Second Interim to 53.08%; estimated at 52.59% for 2022-23.
- Based on the Governor's proposals we have projected 2.48% COLA for 2022-23 and 3.11% for 2023-24 for LCFF.
- The workers compensation rate is budgeted at 1.675% for 2021-22 and 2022-23.

***To Support Board Priority No. 4 - Maintain District Solvency & Financial Responsibility - Manage district financial resources and facilities to support optimal learning, healthy working conditions, and strong enrollment to ensure long-term stability.***

## GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

INFORMATION REPORT NO. 3

Page 2

- Health and Welfare 2020-21 rate at an 0.76% increase for a cost avoidance of approximately \$1.7 million in Unrestricted General Fund. Health and Welfare for the future years remains budgeted at an 8% increase per year.

Due to so many uncertainties around COVID-19, there could still be changes before or after June 30, 2021. Also, there will be some additional changes as the District moves through the implementation of LCAP and the budget.

### **Maintain District Solvency and Financial Stability Plan**

In the 2020-21 June Budget Adoption, there were expenditure reductions implemented for Fiscal Stabilization Plan projected at \$5.0 million. A Board approved fiscal stabilization plan was submitted to Los Angeles County Office of Education (LACOE) with the 2020-21 Proposed Budget. In the fiscal stabilization plan, the Board of Education identified the specific areas to reduce, up to the \$5.0 million of ongoing expenditures and increased revenues. At the First Interim, another Fiscal Stabilization Plan of approximately \$12-\$15 million for 2021-22 was submitted to LACOE. A LACOE required Board Resolution was presented with the Second Interim Report for the 2021-22 Fiscal Stabilization Plan of now \$4.47 million.

At this point in the budget cycle, it is prudent to begin planning the Fiscal Stabilization Plan that will likely be required for 2022-23.

### **Conclusion**

The projection supports that **the District will be able to meet its financial obligations for 2021-22, 2022-23 and 2023-24**, only with a \$4.47 million Fiscal Stabilization Plan in 2021-22, and an additional \$14 million Fiscal Stabilization Plan in 2022-23.

### **Multiyear Projections – Final Considerations**

- Positive COLA for out years.
- Unassigned Balances in the Unrestricted General Fund
- Fiscal Stabilization Plan – Need to materialize the 2021-22 savings of \$4.47 million. Also need to plan for another 2022-23 Fiscal Stabilization Plan of up to \$14.0 million.
- Health and welfare contributions are increasing.
- Contributions to restricted programs and other funds
- Declining Enrollment could be more than already projected
- Increased COVID-19 costs
- “New Norm” of the 2020-21 School Year
- Universal Transitional Kindergarten
- Final State Budget

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

INFORMATION REPORT NO. 4

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
PREPARED BY: Stephen Dickinson, Chief Business and Financial Officer  
SUBJECT: **Issuance and Sale of 2021 General Obligation Refunding Bonds of the District in the Aggregate Principal Amount of Not to Exceed \$232,000,000 to Refund Portions of the District's 2011 Series C & D General Obligation Bonds and 2015 Series B General Obligation Refunding Bonds and Approving Related Documents and Actions**

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Glendale Unified School District currently has \$99,776,844 of General Obligation Bonds from its 2011 Series C & D and 2015 bond issuances that can be refinanced.

Based upon a conservative refunding amount and market rates on May 12, 2021, following is a summary of the estimated taxpayer savings:

New Refunding Bond Issue Amount	\$120,280,000
Prior GUSD Bonds Refunded	\$99,776,844
Average Rate of Prior Bonds	4.22%
New Refunding Bond True Interest Cost (TIC)	2.65%
Total Taxpayer Savings	\$10,070,413
Net Present Value of Savings	\$7,255,316
Percentage Savings of Refunded Bonds	7.27%

Administration will review the attached summary and timeline provided by the district's financial advisor for bond financing. The refunding process is being structured for maximum flexibility to take advantage of market conditions. If the market is not favorable, the process can be delayed or cancelled.

To ensure the district is positioned for this opportunity, a following Action Item is also on the agenda: Resolution No. 26 Providing for the Issuance and Sale of 2021 General Obligation Refunding Bonds of the District in the Aggregate Principal Amount of Not to Exceed \$232,000,000 to Refund Portions of the District's 2011 Series C & D General Obligation Bonds and 2015 Series B General Obligation Refunding Bonds and Approving Related Documents and Actions.

*To Support Board Priority No. 4 - Maintain District Solvency & Financial Responsibility - Manage district financial resources and facilities to support optimal learning, healthy working conditions, and strong enrollment to ensure long-term stability.*

**Glendale**  
Unified School District

Bond Market Update

June 15, 2021



Capital  
Markets

Glendale USD General Obligation Bond Update

Glendale USD currently has \$99,776,844 of General Obligation Bonds from its 2015 and 2016 bond issuances that can be refinanced

Summary Statistics with Sensitivity Analysis

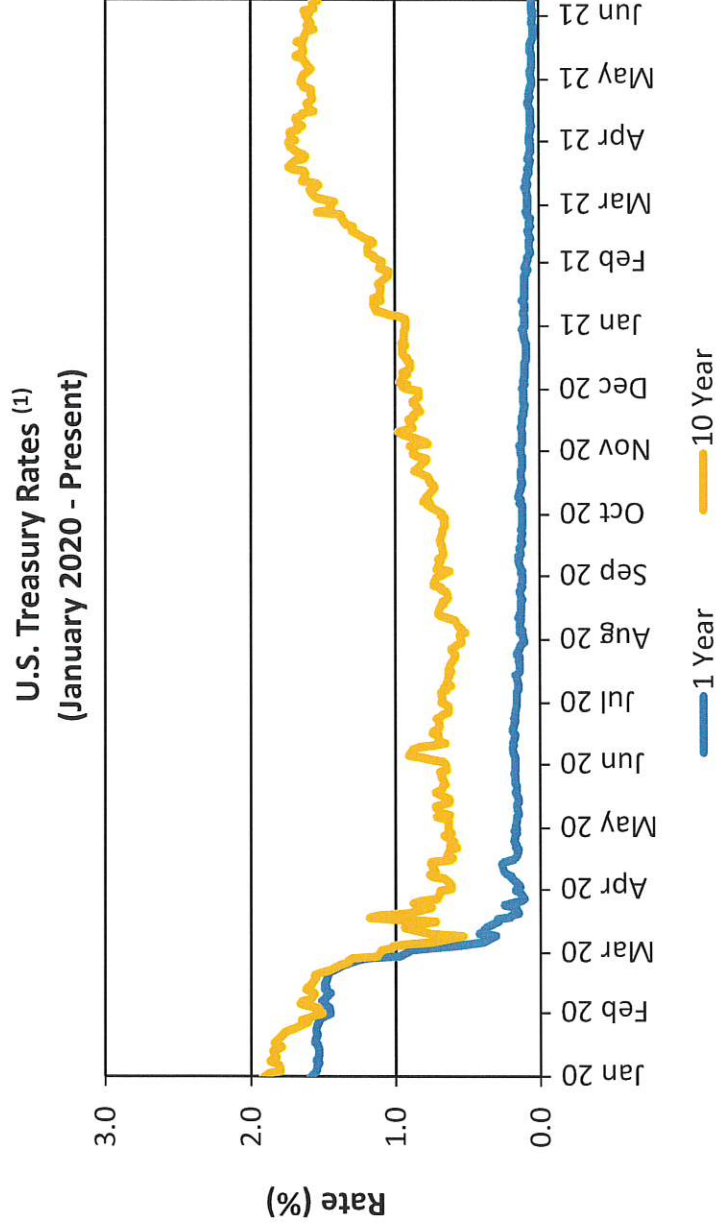
	Base Market Rates <i>minus</i> 0.20%	Base Market Rates (as of 5/12/21)	Base Market Rates <i>plus</i> 0.20%
New Refunding Bond Issue Amount:	119,545,000	120,280,000	121,510,000
Prior GUSD Bonds Refunded:	99,776,844	99,776,844	99,776,844
<b>New True Interest Cost (TIC):</b>	<b>2.43%</b>	<b>2.63%</b>	<b>2.83%</b>
<b>Total Taxpayer Savings:</b>	<b>13,991,552</b>	<b>10,070,413</b>	<b>6,114,607.68</b>
Net PV Savings:	10,498,722	7,255,316	4,191,596
Percentage Savings of Refunded Bonds:	10.52%	7.27%	4.20%
Value of Negative Arbitrage:	(8,035,697)	(8,895,396)	(9,808,369)



## Overview of Key Market Themes

**The economic impact and central bank response to COVID-19 has resulted in historically low interest rates, however rates have been rising in recent weeks due to:**

- Positive sentiment surrounding vaccine distribution
- Potential inflation as a result of the most recent stimulus bill

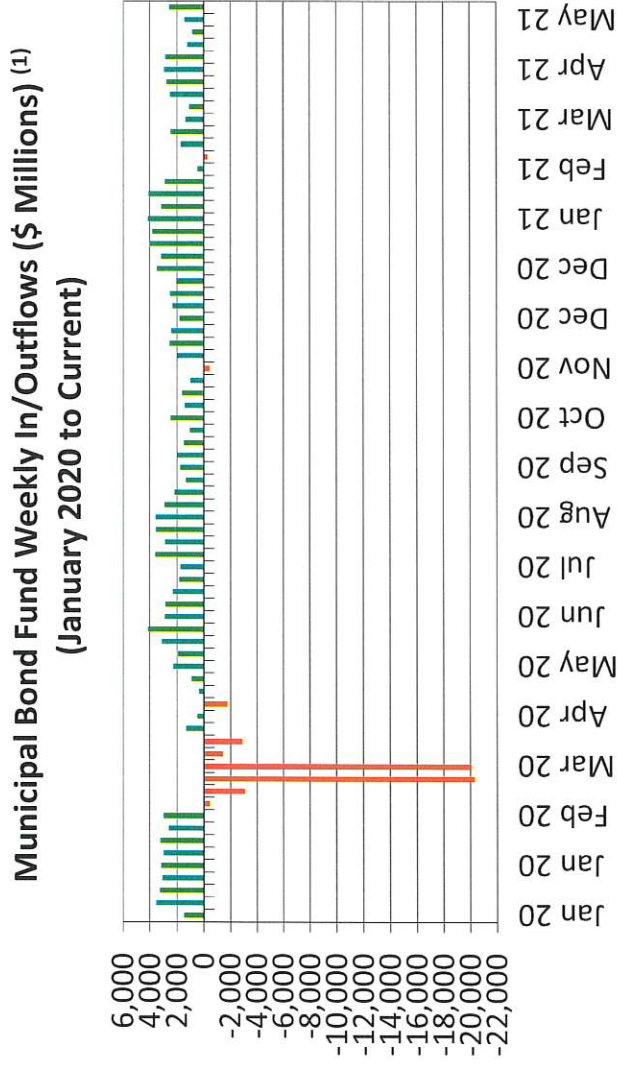




## Municipal Bond Fund Flows

**Municipal Bond in/outflows have returned to a more steady pace following the large outflows at the height of the pandemic**

- The past 12 weeks have demonstrated positive inflows with the most recent week demonstrating an inflow of approximately \$2.6 billion



Source: (1) Bloomberg.

**Glendale Unified School District  
2021 General Obligation Refunding Bonds, Series A & B  
Financing Timeline\***

June 2021							July 2021							August 2021							September 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7				1	2	3	4
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30				25	26	27	28	29	30	31	29	30	31					26	27	28	29	30		

Legend		
<b>D</b>	=	<b>District</b> , Glendale Unified School District
<b>C</b>	=	<b>County</b> , Los Angeles County
<b>FA</b>	=	<b>Financial Advisor</b> , Keygent
<b>BC</b>	=	<b>Bond Counsel</b> , Jones Hall
<b>UW</b>	=	<b>Underwriter</b> , RBC Capital Markets

Date	Event	Responsibility
June 7	Distribution of draft issuance resolution and forms of preliminary official statement and other legal documents	BC
June 9	District agenda deadline for Board meeting	BC
June 15	District Board Meeting to adopt issuance resolution and forms of other legal documents	All Parties
Week of June 28	Rating preparation conference call	All Parties
Week of July 12	Rating agency conference call	All Parties
Week of July 26	Due diligence conference call	D, BC, FA, UW
July 29	Receive rating	FA
August 3	Finalize POS and post electronically	BC, FA, UW
August 10	Pre-pricing conference call to discuss market conditions, interest rate comparables and preliminary interest rates for Bonds	All Parties
August 11	Price Bonds – Interest rates locked in	All Parties
August 12	Adoption copy of tax levy resolution (including adopted District issuance resolution) to Los Angeles County Board of Supervisors	BC
August 18	Print and mail final official statement	BC
TBD	Los Angeles County Board of Supervisors adopts resolution	C
September 1	Pre-closing – All documents signed	All Parties
September 2	Closing	All Parties

\* Preliminary. Subject to change.

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

INFORMATION REPORT NO. 5

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Jennifer Chin Gonzales, Director, Nutrition Services Department

SUBJECT: **2021-22 Seamless Summer Option and Meal Application vs. Alternate Income Form**

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**Seamless Summer Option (SSO)**

In order to provide safe and healthy meals free of charge to children for the 2021-22 school year, the USDA is allowing the District to serve meals through the Seamless Summer Option, which is typically only available during summer months. This extension also includes the area eligibility waiver, meaning the District can serve free meals at all its schools regardless of a student's free/reduced meal price eligibility. While this is wonderful news, this change presents the challenge of asking parents to submit a meal application or alternate income form to gather income data from the District's needy families. This data is critical for the District's Local Control Funding Formula and categorical funding allocation. The District is not required to collect meal applications due to the USDA's waiver to serve free meals to all students under SSO.

Please see below pros and cons for both methods of data collection.

**21-22 School Year Meal Applications OR Alternate Income Form**

**Meal Applications**

- PROS
  - Families and staff are familiar with the form
  - No PAR (Personnel Action Request) forms
  - Ancillary benefit for families
  - Eligible for Pandemic Electronic Benefits Transfer (P-EBT)
  - Discounted utilities, test fee, and for 2021-2022 School Year broadband
- CONS
  - Require more detailed and confidential information
  - 20-21 challenging to collect meal apps with students who were distance learning
  - FR% decreased
    - October 2019: 46.63% vs October 2020: 41.82%

- Free meals
  - 20-21 and 21-22 free meals, may mean minimal motivation to submit meal applications
- Verification
  - 3% of error prone applications must be verified
  - On average 50 to 60 students lose their meal benefit through the process because families don't submit income information
  - Less LCFF funds
- Possibility that the longer families do not submit meal applications, the more challenging it will be to have them submit in 2022-23 School Year.

### **Alternate Income Forms (AIF)**

- PROS
  - Simple - Minimal Data Needed
    - Number in household and income range
    - No SSN required
  - Data can be obtained via phone
  - Two methods of data collection
    - Paper forms OR
    - Via annual enrollment process through Q
      - Drop down menus for # in household and income range
      - "Opt out" option
      - Will save on printing and processing costs
      - ALL GUSD students are required to complete this online re-enrollment process
    - No verification of error prone meal applications
  - Eligible for P-EBT
  - Discounted utilities, test fee, and for 2021-22 School Year broadband
  - Do not have to mail out meal benefit notification letters
  - Possibility meal applications will no longer be necessary in the future if universal feeding program efforts succeed at the state or federal level
- CONS
  - Potentially no 30 day carryover of meal benefit status
    - There is talk that USDA/CDE may allow us to use 2019-20 data to carry over into 2022-23 School Year.
  - PAR form
    - If NS staff processes AIF paper forms
    - Cafeteria fund cannot fund AIF processing

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

INFORMATION REPORT NO. 5

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**Recommendation**

- Collect income data via Q's annual re-enrollment process

**School districts using AIF/online registration income data collection:**

- Alhambra USD
- Anaheim HSD
- Charter Oak USD
- El Monte City SD
- El Monte Union HSD
- Garden Grove USD
- Glendora USD
- Hacienda La Puente USD
- Mountain View USD
- Pasadena USD
- Pomona USD
- Rosemead USD
- Rowland USD
- San Marino USD
- South Whittier SD

**Summer 2021 SSO Service Sites**

**All GUSD Schools**

Free meals will be served at all GUSD schools hosting summer programs for the duration of their programs: extended school year, Camp Excel and Campalooza.

**City of Glendale Community Services and Parks**

We will provide free meals for children attending summer camps at Brand, Maple, Pacific, Sparr Heights and Verdugo Parks.

**Community Service**

We will continue to provide free weekly meal kits from Glendale High School, every Friday from 7:00 a.m. to 8:00 a.m. starting June 18 through August 14, 2021.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 3: Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.***



**STARTING JUNE 18, 2021**

# **FREE MEALS FOR CHILDREN**

**18 years and younger**

**Grab and Go, Walk-up and  
Drive-up Service**

**FRIDAYS**

**7:00 A.M. - 8:00 A.M.**

## **GLENDALE HIGH SCHOOL**

1440 E. Broadway, Glendale, CA 91205  
**Location: Parking lot off of Verdugo Rd.**

**Weekly Meal Kits**

- **Parent/Guardian may pick up meals for their children.**
- **No paperwork or sign-up required.**
- **Meals offered for pick up only. No meals consumed on-site.**
- **Menu subject to change.**

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

INFORMATION REPORT NO. 6

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: **Proposed New Course of Study Outlines for Use in High Schools in the Areas of Math and Science**

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The proposed course of study outlines (Intervention Science A/B and Integrated Intervention Math & Science A/B) are submitted for review and discussion by the Board of Education. The course outlines have been reviewed for content and evaluated by members of the Math and Science Curriculum Study Committees. The Secondary Education Council has reviewed the information and made a recommendation of approval of the course outlines to the Board of Education.

**HIGH SCHOOLS**

**Department:** Science

Course Title: Intervention Science A/B

Grade Level(s): 9-12

School(s)  
Course Offered: Clark Magnet High School, Crescenta Valley High School, Glendale High School, Hoover High School, Daily High School

UC/CSU Approved  
(Y/N, Subject): N/A

Course Credits: 10

Recommended  
Prerequisite: Student must be enrolled in core science concurrently.

Recommended  
Textbook: Standards aligned materials to address student deficit.

Course Overview: It is intended for students who are at least a year behind in the science pathway or earned non-passing grade in previous year's science course.

**Department: Math and Science**

Course Title: Integrated Intervention Math & Science A/B

Grade Level(s): 9-12

School(s)

Course Offered: Clark Magnet High School, Crescenta Valley High School, Glendale High School, Hoover High School, Daily High School

UC/CSU Approved  
(Y/N, Subject):

N/A

Course Credits: 10

Recommended

Prerequisite: Student must be enrolled in a core math and science course concurrently.

Recommended

Textbook: Standards aligned materials to address student deficit.

Course Overview: It is intended for students who are at least a year behind in the mathematical and science pathways or earned non-passing grade in previous year's math and science courses. The course should be adapted to the students' needs.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.***



Glendale Unified School District

High School

Date

*(Meeting date will be typed in after Board Approval.)*

Department: Science

Course Title: Intervention Science A/B

Course Code: *(Educational Services will assign course number after Board Approval)*

Grade Level(s): 9-12

School(s)  
Course Offered: Clark Magnet High School, Crescenta Valley High School, Glendale High School, Hoover High School, Daily High School

UC/CSU Approved  
(Y/N, Subject): N/A

Course Credits: 10

Recommended Prerequisite: Student must be enrolled in core science concurrently.

Recommended Textbook: Standards aligned materials to address student deficit.

Course Overview: It is intended for students who are at least a year behind in the science pathway or earned non-passing grade in previous year's science course.

Course Content: Standard content as needed to address student content deficit. The intervention teacher collaborates with the core science teacher to ensure student success in the core science class.

*Additional Recommended Materials - Must be approved by Board of Education.*

Glendale Unified School District

High School

Date

*(Meeting date will be typed in after Board Approval.)*

Department: Math and Science

Course Title: Integrated Intervention Math & Science A/B

Course Code: *(Educational Services will assign course number after Board Approval)*

Grade Level(s): 9-12

School(s)  
Course Offered: Clark Magnet High School, Crescenta Valley High School, Glendale High School, Hoover High School, Daily High School

UC/CSU Approved  
(Y/N, Subject): N/A

Course Credits: 10

Recommended Prerequisite: Student must be enrolled in a core math and science course concurrently.

Recommended Textbook: Standards aligned materials to address student deficit.

Course Overview: It is intended for students who are at least a year behind in the mathematical and science pathways or earned non-passing grade in previous year's math and science courses. The course should be adapted to the students' needs.

Course Content: Standard content as needed to address student content deficit. The intervention teacher collaborates with the core math and science teachers to ensure student success in the core math class.

*Additional Recommended Materials - Must be approved by Board of Education.*

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

INFORMATION REPORT NO. 7

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Mary Mason, Executive Director, Educational Services  
Dr. Marine Avagyan, Director, Equity, Access and Family Engagement  
Dr. Stepan Mekhitarian, Interim Director, Innovation, Instruction, Assessment & Accountability

SUBJECT: **Local Control Accountability Plan (LCAP) Update: Dashboard Local Indicators**

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This report is to provide an update on the 2019-2020 Local Control Accountability Plan (LCAP) and the 2020-2021 Learning Continuity Plan (LCP), Glendale Unified School District's (GUSD) "Roadmap to Success" focusing on local accountability indicators on the California School Dashboard.

**Accountability Indicators on the California School Dashboard**

Local educational agencies (LEAs) are required to upload the status of local indicators to the Fall 2021 Dashboard. The local indicators address those local control funding formula (LCFF) priority areas for which data is not collected at the state level. LEAs determine whether they have met the standard for each local indicator. LEAs that meet the State Board of Education-approved standards will receive a "Met" on the Dashboard. An LEA meets the standards when it:

1. Measures its progress using locally available data.
2. Reports the results to the LEA's local governing board at a regularly scheduled public meeting of the local governing board.
3. Uploads and publicly reports the results through the Dashboard.

Below are the five LCFF priority areas for which LEAs are required to address, along with the steps taken by GUSD.

**Priority 1: Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities**

LEA annually measures its progress in meeting the Williams settlement requirements at 100% at all of its school sites, as applicable, and promptly addresses any complaints or other deficiencies identified throughout the academic year, as applicable.

In 2019-20 and 2020-21, no Williams complaints were filed. **The District met this priority for 2019-20 and 2020-21.**

### **Priority 2: Implementation of State Academic Standards**

LEA annually measures its progress implementing state academic standards. The measures below were chosen for their alignment to the Common Core State Standards (CCSS) and their effectiveness in measuring content area mastery.

Due to the COVID-19 pandemic, all statewide assessments were waived during the 2019-20 school year, resulting in some data gaps. For 2020-21, per California Department of Education (CDE), districts were given the option to determine the viability of California Assessment of Student Performance and Progress (CAASPP) testing, and after careful review, GUSD determined that the local assessments were appropriate for grades 3 - 8 and the CAASPP was administered in 11th grade. The data from the local measures will be shared with each school to guide their site-specific planning. For 2020-2021, the English Language Proficiency Assessments for California (ELPAC) testing window is extended to July 31 and the results of tests completed since February will become available in late June and early July.

GUSD uses CAASPP assessment results to measure English Language Arts (ELA) and Math mastery. The 2018-19 Assessment results were shared at a previously scheduled Board meeting. Overall, 64% of students Met/Exceeded Standard for ELA and 55% Met/Exceeded for Math. This is the most recent CAASPP data available due to the COVID-19 Pandemic.

English Learners reclassify based on multiple criteria, including local assessments, grades, and the state ELPAC test. For 2019-20, 7.6% of English Learners reclassified. The CALPADS reclassification data for 2020-21 demonstrates that 556 English Learners have been reclassified. That represents a reclassification rate of 10.8%. **The District met this priority for 2019-20 and 2020-21.**

### **Priority 3: Parent Engagement**

LEA annually measures its progress in (1) building relationships, (2) building partnerships, and 3) seeking input for decision-making.

GUSD utilizes a multi-pronged, multilingual outreach campaign (phone calls, email, traditional letters, social media, and more) to increase family engagement and opportunities for schools to build strong relationships with families. Surveys provide insight into school needs in addressing community questions and concerns. Parent Chats, Parent Academies, CABE (California Association of Bilingual Education) Project Inspire, School Smarts Parent Engagement Program, and the Glendale Unified Welcome Center provide information and resources necessary for successful school experiences. Data and input opportunities are offered to families in the Superintendent's Parent Advisory Committee (SPAC), School Site Council (SSC), ELAC (English Learner Advisory Committee), and DELAC (District English Learner Advisory Committee). Additionally, the GUSD Superintendent meets with the PTA leaders and a districtwide Culturally Relevant and Responsive Education (CRRE) group was launched in 2020-21 to create a forum for families and staff to provide input.

During the 2019-2020 and 2020-2021 school years, GUSD held a number of meetings to allow families to give input on every step of planning through the pandemic. Multiple surveys were conducted to determine the best strategies to support students and families through the challenges experienced as a result of COVID-19 and to plan for reopening.

In 2020-2021, the School Planning Survey was administered at each school to determine parent perception of decision-making opportunities. Overall, 76% of families reported that they are given the opportunity to be involved in decision-making and leadership roles. Also, 88.7% of parents expressed satisfaction with their opportunities to be informed of their child's progress. Finally, 66.5% of parents expressed satisfaction with their opportunities to participate in training to support student learning. **The District met this priority for 2019-20 and 2020-21.**

#### **Priority 6: School Climate**

LEA administers a local climate survey every other year that provides a valid measure of perceptions of school safety and connectedness. GUSD administered the California Healthy Kids Survey for students in grades 6, 7, 9 and 11. The 2020-21 survey results indicated that 70% of 6th graders felt safe at school/outside of school and 83% felt safe to and from school. A total of 98% of 6th graders reported not seeing any weapons on campus. Results also show that 80% of 6th graders reported that adults on campus make it clear that bullying is not allowed, and 74% stated that when reported, teachers offer assistance. The survey also recorded 78% of 6th graders indicated that they know where to go for help; 93% of 6th graders know smoking cigarettes and vaping are bad for a person's health; 59% of 7th, 9th and 11th graders indicated that if they need help, they find

someone to talk to; and 92% of 7th, 90% of 9th and 88% of 11th graders indicated that there is an adult on campus who cares about them.

In Spring 2021, students in grades 4-12 participated in the Panorama Social Emotional Survey. This nationally normed survey assists in measuring students' Sense of Belonging, Social Awareness, Self-Efficacy, Emotion Regulation, and Growth Mindset. The District's greatest areas of strength were Growth Mindset and Sense of Belonging for 4th and 5th grade, which scored in the 80th - 99th percentile. In addition, the District is in the 60th - 79th percentile, or higher, in two of the five categories for grades 4 - 5 and in two of the five categories for grades 6 - 12. The District's areas of growth are Emotion Regulation in grades 4 - 5 and Sense of Belonging and Self-Efficacy in grades 6 - 12.

The GUSD PBIS program is designed to support schools in developing safe and positive learning environments. GUSD currently includes 30 school sites with more than 200 site administrative and certificated leaders. GUSD schools have earned Bronze, Silver and Gold Awards for PBIS implementation. **The District met this priority for 2019-20 and 2020-21.**

#### **Priority 7: Access to Broad Course of Study**

LEAs annually measure their progress in the extent to which students have access to a broad course of study specified in Ed Code, including programs and services provided to unduplicated students and individuals with exceptional needs.

For the 2020-21 school year, 100% of Glendale Unified School District's students had full access to a broad course of study as defined by California Education Code 51210 and 51220 (a)-(i). Students with disabilities continue to be provided access to broad courses of study based on least restrictive environment determination.

Glendale Unified School District Career Technical Education (CTE) programs have been developed to connect students to college, careers and life. GUSD CTE comprises 12 Industry Sectors and 25 industry-aligned CTE pathways. Six courses were A-G approved for the 2017-18 school year; 26 courses were approved for 2018-19 school year; 44 courses were approved for 2019-2020; and 14 courses were approved for 2020-2021 school year.

The major barriers preventing GUSD from providing access to a broad course of study to all students are time and scheduling. GUSD consistently evaluates the effectiveness of scheduling and planning processes to maximize course availability to all students to ensure broad and equitable access. In the 2021-22 school year, GUSD is implementing block

scheduling, which will increase these opportunities for students. **The District met this priority for 2019-20 and 2020-21.**

### **Next Steps**

The next steps include:

- Upload progress on local indicators to the Fall 2021 Dashboard.
- Analyze Dashboard data to identify areas of strength and areas of needed growth.
- Support school sites in using data to drive instruction.
- Use Dashboard data to update LCAP goals and actions.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.***

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.***

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 3: Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.***

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

INFORMATION REPORT NO. 8

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Dr. Darneika Watson, Chief Human Resources and Operations  
Officer/Director of Classified Personnel

SUBJECT: ACKNOWLEDGEMENTS OF SERVICE

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The resignations and retirements of the following employees have been accepted by the Chief Human Resources and Operations Officer/Director of Classified Personnel, as effective and final per Board Policies 4117.1/4217.1/4317.1 and 4117.2/4217.2/4317.2, and are being reported to the Board of Education as information only - no action required:

Resignations:

1. Amirkhanian, Ani Effective 6/11/21  
Library Assistant  
Edison Elementary School
2. Bogle, Amanda Effective 6/11/21  
1<sup>st</sup> Grade Teacher  
Fremont Elementary
3. Camelio, Danielle Effective 6/20/21  
4<sup>th</sup> Grade Teacher  
Keppel Elementary
4. Gasparyan, Lusine Effective 6/11/21  
Education Assistant I  
Columbus Elementary School
5. Grigorian, Elmik Effective 6/11/21  
Cafeteria Worker I  
Edison Elementary School
6. Junge, Linda G. Effective 6/30/21  
Principal  
Crescenta Valley High School



Resignations (Cont.):

- |     |   |                   |
|-----|---|-------------------|
| 7.  | Markor, Kevin<br>Special Education Teacher<br>Crescenta Valley High School    | Effective 7/16/21 |
| 8.  | McBride, Laurel<br>Language, Speech & Hearing Specialist<br>Special Education | Effective 6/11/21 |
| 9.  | Metcalf, Shawna<br>Teacher Specialist<br>Teaching & Learning                  | Effective 6/30/21 |
| 10. | Sargsyan, Karine<br>Education Assistant I<br>Glenoaks Elementary School       | Effective 6/04/21 |

Retirements:

- |    |   |  |
|----|---|--|
| 1. | Berent, Barbara L.<br>English Teacher<br>Glendale High School                           | Effective 6/18/21<br>30 years of service |
| 2. | Fletcher, Eve M.<br>2 <sup>nd</sup> Grade Teacher<br>Fremont Elementary                 | Effective 6/12/21<br>14 years of service |
| 3. | Martinez-Matheu, MaryLou<br>1 <sup>st</sup> Grade Teacher<br>Mountain Avenue Elementary | Effective 6/12/21<br>33 years of service |
| 4. | Phelps, Craig R.<br>Special Education Teacher<br>College View School                    | Effective 7/17/21<br>25 years of service |
| 5. | White, Cathy L.<br>Special Education Teacher<br>Glendale High School                    | Effective 6/12/21<br>13 years of service |

Retirements (Cont.):

- |    |   |  |
|----|---|--|
| 6. | Wigger III, Orval L.<br>Science Teacher<br>Glendale High School | Effective 6/12/21<br>19 years of service |
|----|---|--|

Revision to Previous Resignation

Keshish, Liga Education Assistant II Wilson Middle School	Effective 6/10/21 18 years, 9 months of service
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<u>Change from resignation to retirement:</u>	Effective 6/12/21
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GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

INFORMATION REPORT NO. 9

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development and Facilities

SUBJECT: **Update on Measure S and Facility Programs**

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Staff will make a presentation, which will include an update on the following items:

1. Superintendent’s Facility Advisory Committee (SFAC) Meeting
  - Meeting was held virtually on June 7, 2021
2. Items on this Agenda
  - **Award of Bid No. 215-20/21 for Roofing Projects at Two (2) School Sites**

In accordance with established procedures, Procurement & Contract Services completed the solicitation of bids for the roofing projects at Franklin and Fremont Elementary Schools. A bid conference and a job walk were conducted on May 7, 2021 and nine (9) contractors participated. The District received and opened four (4) bids on May 26, 2021, as outlined below:

<b>Contractor</b>	<b>Franklin ES</b>	<b>Fremont ES</b>
Stone Roofing Company, Inc.	\$192,800	\$217,900
Letner Roofing Co.	\$205,609	\$321,393
Best Contracting Services, Inc.	\$222,975	\$226,700
Rey-Crest Waterproofing Co.	\$326,725	\$542,246

After conducting a post-bid conference and reviewing the bid documents, staff is recommending the award of contract to Stone Roofing Company, Inc. as the lowest responsive and responsible bidder for both projects as follows: Franklin Elementary School in the amount of \$192,800; and Fremont Elementary School in the amount of \$217,900. This project is anticipated to be completed by August 10, 2021. Bid details are available for review in the Procurement & Contract Services Department. This project will be funded by Measure S – Annual Deferred Maintenance (Summer Projects) funds. The Superintendent’s Facility Advisory Committee voted to support this recommendation.

- **Approval of Independent Consultant Agreement No. 618 with BPI Inspection Services for the Verdugo Woodlands Elementary School Bridge Project’s DSA Inspection Services**

On February 5, 2019, the Board approved a budget allocation of \$2,000,000 for the completion of the Verdugo Woodlands Bridge Project. On May 18, 2021, the Board approved a budget adjustment in the amount of \$1,250,000, resulting in a total project budget of \$3,250,000.

In support of the construction of this project at Verdugo Woodlands Elementary School, Planning & Development staff obtained a proposal from BPI Inspection Services to provide the DSA-required project inspection services. BPI Inspection Services’ proposal to provide these services is for a not-to-exceed amount of \$123,420. This agreement represents 3.80% of the total project costs, and is included in the approved project budget.

Staff is recommending the approval of Independent Consultant Agreement No. 618 with BPI Inspection Services in the amount of \$123,420. This agreement is funded by Measure S – Verdugo Woodlands Elementary School New Bridge Project funds. The Superintendent’s Facility Advisory Committee voted to support this recommendation.

- **Final Expenditure Reports and Project Closeout of Measure S Overcrowding Relief Grant (ORG) Projects**

The following ten (10) Overcrowding Relief Grant (ORG) projects were approved by the Board on various dates. All were completed in a satisfactory manner and provided the District a combined savings of \$12,514,601. The chart below shows the savings by individual project.

Project No.	Project Name	Approved Budget	Total Committed and Expensed	Measure S Project Savings
90006	Balboa ORG	\$ 14,172,860	\$ 12,660,988	\$ 1,511,872
90007	Verdugo Woodlands ORG	\$ 20,141,682	\$ 19,000,773	\$ 1,140,909
90008	Fremont ORG	\$ 17,526,275	\$ 13,250,422	\$ 4,275,853
90009	La Crescenta ORG	\$ 14,414,427	\$ 14,216,505	\$ 197,922
90010	Jefferson ORG	\$ 13,603,806	\$ 8,803,947	\$ 4,799,859
90011	Muir ORG	\$ 10,158,018	\$ 10,158,018	\$ -
90012	Glendale ORG	\$ 12,805,968	\$ 12,794,324	\$ 11,644
90013	Hoover ORG	\$ 10,088,727	\$ 8,919,805	\$ 1,168,922
90014	Lincoln ORG	\$ 7,755,998	\$ 7,592,880	\$ 163,118
90015	R. D. White ORG	\$ 15,606,465	\$ 15,411,963	\$ 194,502
		\$ 136,274,226	\$ 122,809,625	\$ 13,464,601
			Less Site Improvements Project 90105	\$ 950,000
			<b>Total ORG Saving</b>	<b>\$ 12,514,601</b>

Staff is recommending the approval of the final expenditure reports and the final closeout of these ten (10) projects. All project savings have been returned to Measure S and made available for the Board to allocate to future projects.

### 3. Project Updates

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

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ACTION REPORT NO. 1

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Karineh Savarani, Director, Financial Services  
Craig Larimer, Financial Analyst

SUBJECT: **Adoption of District Budget for 2021-22**

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The Superintendent recommends that the Board of Education adopt the District's 2021-22 Budget as presented.

The 2021-22 Budget provides an initial expenditure plan for the District's instructional and operational programs. The Budget will be revised, as needed, to address changes in priorities. It will also be adjusted to reflect the final State Budget and any additional funding or expenditure changes imposed by the State or Federal governments. Until then, the 2021-22 Adopted Budget is based on the Governor's May Revised Budget Proposal.

**2021-22 Primary Budget Components and Multi-Year Budget Assumptions**

. The net impact of COLA, UPP and ADA changes, results in projected net revenue increase of \$11.8 million in 2021-22 and a decrease of \$3.5 million in 2022-23.

Net impact of CalSTRS and CalPERS is a \$1.26 million increase in ongoing cost.

□ The District's net increase of LCFF from 2020-21 to 2021-22 is \$476 per Average Daily Attendance (ADA).

□ The District's estimated Unduplicated Pupil Percentage (UPP) for supplemental and concentration funding has decreased from 53.10% in Second Interim to 53.08%; estimated at 52.59% for 2022-23.

*To Support Board Priority No. 4 - Maintain District Solvency & Financial Responsibility -  
Manage district financial resources and facilities to support optimal learning, healthy working  
conditions, and strong enrollment to ensure long-term stability.*

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- Based on the Governor’s proposals we have projected 2.48% COLA for 2022-23 and 3.11% for 2023-24 for LCFF.
- The workers compensation rate is budgeted at 1.675% for 2021-22 and 2022-23.
- Health and Welfare 2021-22 (only) projected increase reduced from 8% to 0.76% for a total reduction to the cost increase of approximately \$1.7 million in Unrestricted General Fund. Health and Welfare for the future years remains budgeted at an 8% increase per year.

Adjustments to the 2021-22 budgets that will be utilizing new assumptions are listed in Attachment F.

As noted earlier, the Governor’s budget will need to be approved by the legislature by June 15, 2021, so there could very well be changes to the budget. Due to so many uncertainties around COVID-19, there could still be changes before or after June 30, 2021. Also, there will be some additional changes as the District moves through the implementation of LCAP and the budget.

**2021-22 General Fund Revenue Components**

The District receives funding for its general operations from various sources. A breakdown of the major funding sources is illustrated below:

<b>Description</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Combined</b>
Local Control Funding Formula	\$ 249,186,570	\$ -	\$ 249,186,570
Federal Revenues	200,000	13,635,539	13,835,539
Other State Revenues	4,830,250	21,349,088	26,179,338
Other Local Revenues	4,475,967	12,434,206	16,910,173
Other Sources	-	-	-
Contributions to Restricted Programs	(41,077,280)	41,077,280	-
<b>TOTAL</b>	<b>\$ 217,615,507</b>	<b>\$ 88,496,113</b>	<b>\$ 306,111,620</b>

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**2021-22 Operating Expenditure Components**

The General Fund is used for the majority of the functions within the District. As illustrated below, the largest part of the expenditures are salaries and benefits that comprise approximately 88.85% of the District's unrestricted budget, and approximately 82.59% of the total General Fund budget.

Description	Unrestricted	Restricted	Combined
Certificated Salaries	\$ 106,241,020	\$ 26,343,646	\$ 132,584,666
Classified Salaries	28,695,893	19,403,246	48,099,139
Benefits	63,943,260	25,355,277	89,298,537
Books and Supplies	5,538,381	14,382,391	19,920,772
Other Operating Expenditures	19,340,602	16,001,503	35,342,105
Capital Outlay	988,969	54,102	1,043,071
Other Outgo/Indirect Cost	(910,390)	1,498,390	588,000
Transfers Out	-	3,842,773	3,842,773
<b>TOTAL</b>	<b>\$ 223,837,735</b>	<b>\$ 106,881,328</b>	<b>\$ 330,719,063</b>

**Unrestricted General Fund 2021-22 Adopted Budget Projected Fund Balance**

Projected Beginning Balance 07/01/21	\$33,643,286
2021-22 Revenues	\$258,692,787
2021-22 Other Financing Sources/Uses	(\$41,077,280)
2021-22 Expenditures	<u>(\$223,837,735)</u>
Surplus/(Deficit)	<u>(\$6,222,228)</u>
2021-22 Adopted Ending Fund Balance	\$27,421,058
Components of Fund Balance:	
Revolving Cash Reserve	\$70,000
Stores	\$140,012
Economic Uncertainties 3% Reserve	\$9,921,572
Reserve for MAA/Regular Carry Over/Board Election	\$3,984,715
Reserve for Projected Future Year Carryover 2020-21	\$9,171,375



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Subtotal of Components	\$23,287,674
Projected Unassigned Balance 6/30/22	\$4,133,384

In addition to the Budget Adoption Financial Report, districts are required to furnish a narrative for each fund, a cash flow analysis, criteria and standards review, and a report of Average Daily Attendance (ADA). The financial information and certification form included with this report indicates that **the District will be able to meet its financial obligations for 2021-22, 2022-23 and 2023-24**, only with a \$4.47 million Fiscal Stabilization Plan for 2021-22, and an additional \$14.0 million Fiscal Stabilization Plan in 2022-23.

The 2020-21 Unrestricted General Fund Unassigned Balance is projected to be approximately \$9.8 million, which is 3.0% of the total General Fund Expenditure Budget. This reflects a net adjustment to the ending balance, resulting from the net change between income and expense.

It is important to note that the 2020-21 Ending Fund Balance will shift again at year end closing. The Ending Fund Balance will increase to reflect carry over funds from categorical programs and school site budgets. Supplemental carry over funds will be provided to the school sites to be used.

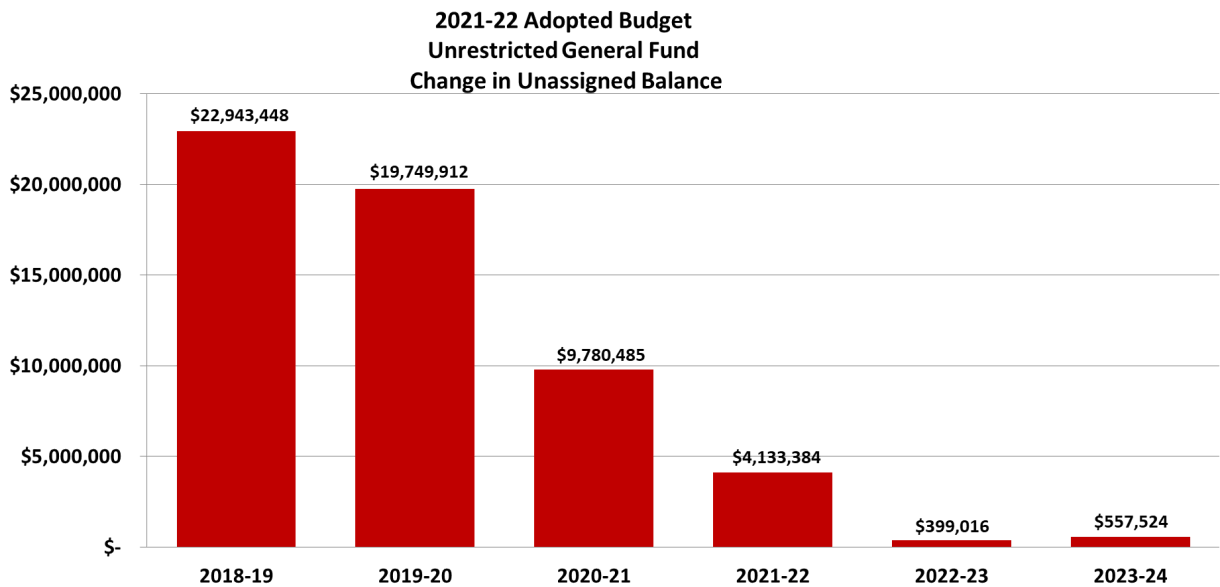
**Maintain District Solvency and Financial Stability Plan**

In the 2020-21 June Budget Adoption, there were expenditure reductions implemented for Fiscal Stabilization Plan projected at \$5.0 million. A Board approved fiscal stabilization plan was submitted to Los Angeles County Office of Education (LACOE) with the 2020-21 Proposed Budget. In the fiscal stabilization plan, the Board of Education identified the specific areas to reduce, up to the \$5.0 million of ongoing expenditures and increased revenues. At the First Interim, another Fiscal Stabilization Plan of approximately \$12-\$15 million for 2021-22 was submitted to LACOE. A LACOE required Board Resolution was presented with the Second Interim Report for the 2021-22 Fiscal Stabilization Plan of now \$4.47 million.

At this point in the budget cycle, it is prudent to begin planning the Fiscal Stabilization Plan that will likely be required for 2022-23.

**Cautions and Challenges**

- Projecting the budget forward, the Unassigned Balance in the Unrestricted General Fund is estimated to be a positive \$4.1 million for 2021-22. This is taking into account a budget reduction of \$5.0 million in 2020-21, \$4.47 million in 2021-22, and an additional \$14 million in 2022-23. Even if all these budget reductions materialize, the District may have negative balances.



**Approval of the Reserve Exceeding Minimum Reserve for Economic Uncertainties (REU) in the District’s 2021-22 Adopted Budget**

The passage of Proposition 2 in November 2014, required that districts would place limits on the level of reserves that school districts can maintain when certain conditions exist. Based on the 2015-16 State Budget Act, not all the conditions of the Proposition were met; therefore, the cap will not be triggered. However, starting in 2015-16, the State requires school districts proposing to adopt a budget that includes a combined assigned and unassigned ending fund balance in excess of the minimum recommended Reserve for Economic Uncertainties (REU), to provide the ending balance components resulting in the

excess and reasons for the excess. This report is in Attachment H for presentation in the public hearing by the Board of Education.

## **OTHER FUNDS NARRATIVE**

### **Special Education Pass-Through Fund (10.0)**

The California Department of Education has required a special revenue fund for use by the Administrative Unit (AU) of a Special Education Local Area Plan (SELPA) to account for Special Education inter-district pass-through revenues outside the General Fund.

### **Child Development Fund (12.0)**

General Child Care and Development Programs, and State Preschool Programs. This fund operates on an independent basis and normally does not encroach on the Unrestricted General Fund. The May Revision proposal has the statutory COLA of 1.70% for the Child Care and Development Programs. The Child Development Fund (12.0) began the fiscal year 2020-21 with a balance of \$327,091.

### **Nutrition Service Fund (13.0)**

The source of revenue for this fund is based solely on meal sales. The revenue is received on a per meal basis from the State and Federal programs as well as student payments. The State funding for this program was reduced in 2007-08, 2008-09, 2009-10, and remains relatively flat for 2012-13 to 2019-20. This budget includes indirect cost charges of approximately \$290,000 that will be transferred to the Unrestricted General Fund for services performed by several administrative staff. In 2020-21, due to COVID-19, the District has been providing free meals to all students. This fund operates on an independent basis and does not directly encroach on the Unrestricted General Fund.

### **Deferred Maintenance Fund (14.0)**

The Deferred Maintenance Program is considered a part of the 2008-09 through 2013-14 flexibility options provided in the State Budget Act. The State revenue for this fund was reduced from \$1,291,090 to \$967,000 in 2008-09 ongoing. In 2013-14 this funding was eliminated and is now part of the LCFF.

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All projects previously listed as Deferred Maintenance will be charged to the Capital Projects Fund (40.1), and the Measure S Bond Fund (21.1). The fund balance has been earmarked for future year textbook purchases.

**Building Fund (21.1)**

This is the Measure S Bond Fund and is utilized to track expenditures related to the bond projects. The first issuance of the bond series in the amount of \$54 million occurred in August 2011. Another \$70 million was issued in August 2014; \$6.5 million of the proceeds from the sale of the bonds was utilized in 2014-15 to pay off the remaining balance of Certificates of Participation (COPs). Funds for capital projects are also transferred to the fund from the Developer Fee Fund (25.0), Capital Projects Fund (40.1), and the State Building Fund (35.0). Another series of GO Bonds, 2011 election series C, for \$70 million was issued in August 2016. In 2015-16, \$35.6 million was transferred to this fund from State Building Fund (35.0), \$7.7 million for Fremont Elementary School, \$6.8 million for Jefferson Elementary School, \$4.7 million for La Crescenta Elementary School, \$2.2 million for Lincoln Elementary School, \$3.7 million for Muir Elementary School, \$5.9 million for Glendale High School, and \$4.6 million for Hoover High School ORG Projects. In 2017-18, \$1.7 million was transferred to this fund from Developer Fee Fund (25.0) for the Dunsmore Elementary School ORG Project. A \$38 million GO Bond Series D was issued in September 2018. In 2019-20, \$2.3 million was transferred from Capital Project Fund (40.1) for Glendale High School Pool Project. In 2020-21, \$735,000 was transferred to this fund from Capital Project Fund (40.1) for the GHS Chiller Replacement Project. In 2020-21, \$3 million was transferred to this fund from the County School Facilities Fund (35.0) for the Clark Magnet High School STEM building. A \$38 million GO Bond Series D was issued in September 2018. The final Series E of GO Bonds of \$38 million was issued in October 2020.

**Clean Renewable Energy Bonds (CREBs) Fund (21.2)**

Clean Renewable Energy Bonds (CREBs) are federal bonds used to finance photovoltaic and water heating installations at rates lower than most tax-exempt municipal bonds. The federal government subsidized the financing by lowering the borrowed interest rate (Net Effective Rate) in the form of federal tax credits.

CREBs Fund (21.2) was established to account for \$5.38 million in the second series of CREBs issued in October 2012. Due to the nature of tax-exempt bonds, the proceeds are held with a banking entity serving as the “Custodian” and the funds are disbursed to the

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“District” upon a reimbursement request. Deutsche Bank National Trust Company serves as the “Custodian” for Glendale Unified School District.

These bonds will mature in 11 years and are expected to be repaid using redevelopment agency proceeds. The annual payment is estimated at \$320,000 with a Net Effective Rate of 1.24%. This payment will be made from the Capital Projects Fund (40.1). Glendale High School, Roosevelt Middle School, Marshall Elementary School, Fremont Elementary School, Balboa Elementary School, and Franklin Elementary School Solar projects were financed with this second series of CREBs. In October 2016, we received \$10.7 million for Clean Renewable Energy Bonds. These bonds will mature in 17 years and are expected to be repaid using

redevelopment agency proceeds. The annual payment is estimated at \$357,000, with a Net Effective Rate of 3.43%. This payment will be made from the Capital Projects Fund (40.1). Cerritos Elementary School, Toll Middle School, Mann Elementary School, Muir Elementary School, R.D. White Elementary School, Jefferson Elementary School, Wilson Middle School, Glendale High School, Hoover High School Solar projects were financed with this series of CREBs.

**Developer Fee Fund (25.0)**

Developer Fee income is designated for the rental or purchase of modular classrooms, the purchase of property, and for other classroom facility needs, as approved by the Board of Education. In December 2009, the District utilized this Fund to purchase three properties that are contiguous to the District Administration building. In 2012-13, \$4.3 million was transferred to the Measure S Project Fund (21.1) for the Keppel Elementary School Project, and in 2013-14, \$4.0 million was transferred to the Measure S Project Fund (21.1) for general support. In 2015-16, \$1.0 million was transferred to Measure S Project Fund (21.1) for Muir Elementary School ORG Project and \$650,000 to Capital Project and Improvement Fund (40.1) for the installation of portable buildings at Cloud Preschool. In 2016-17, \$1.25 million was transferred to the Measure S Project Fund (21.1) for R.D.White Elementary School, \$1.0 million for Glendale High School, and \$0.7 million for Dunsmore Elementary School ORG Projects. In 2017-18, \$1.7 million was transferred to Measure S Project Fund (21.1) for Dunsmore Elementary School ORG Project. In 2018-19, \$850,000 was transferred to Capital Projects Fund (40.1) for the Cloud Preschool Portables Project. In 2019-20, \$500,000 was transferred from Developer Fee Fund (25.0) to Capital Projects Fund (40.1) for Cloud Preschool Portable Project.

**State Building Fund (35.0)**

This fund was established to account for revenue and expenditure associated with the renovations, modernization, and new construction projects partially funded from the State bond funds. In 2009-10 and 2010-11, the State Allocation Board approved the disbursement of funds for Glendale High School project and Crescenta Valley High School appeal,

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Columbus Elementary School Project, Hoover High School Project, and Roosevelt Middle School Project. These funds were transferred to Capital Projects Fund (40.1). In 2012-13, \$4.3 million was received and transferred to the Measure S Project Fund (21.1) for the Keppel Elementary School ORG Project. In 2015-16, \$35.6 million was transferred to Measure S Project Fund (21.1) for Fremont, Jefferson, La Crescenta, Lincoln, Muir Elementary Schools, and Glendale and Hoover High Schools. In 2016-17, \$145,179 was transferred from this fund to Measure S Project Fund (21.1). In 2018-19, \$2.5 million was transferred from this fund to Capital Projects Fund (40.1) as a refund from State ORG funds for the Roosevelt Middle School ORG Project. In 2020-21 \$3 million was transferred from this fund to the Building Fund (21.1) for the Clark Magnet High School STEM building.

**Capital Projects Fund (40.1)**

In 2009-10 and 2010-11, funds were received from the State Allocation Board and deposited into State Building Fund (35.0) and then transferred to Capital Projects Fund (40.1). In 2009-10, 2010-11, and 2011-12 this fund was utilized to assist with the construction payments for the Roosevelt Middle School, Glendale High School, and other projects. This is the fund that was utilized for Measure S construction projects in 2011-12, as a bridge until G.O. bond funds became available. In 2012-13, \$4.4 million was transferred to the Measure S Project Fund (21.1) for the Hoover High School Project, and in 2013-14, \$11.5 million was transferred to the Measure S Project Fund (21.1) for general support. In 2015-16, \$650,000 was transferred

from Developer Fee Fund (25.0) for Cloud Preschool capital projects, and \$1.25 million was transferred from the Unrestricted General Fund. In 2016-17, Proposition 39 funds were spent on energy efficiency projects in the District. In 2018-19, \$850,000 was transferred in from the Developer Fee Fund (25.0) for the Cloud Preschool Portables Project. In 2018-19, \$2.5 million was transferred in from the State Building Fund (35.0) for the Roosevelt Middle School ORG Project. In 2019-20, \$2.4 million was transferred from Capital Projects Fund (40.1) to Building Fund (21.1) for Glendale High School Pool Project. Also, in 2019-20, \$500,000 was transferred from Developer Fee Fund (25.0) to Capital Projects Fund (40.1) for Cloud Preschool Portable Project. In 2020-21, \$735,000 was transferred to the Measure S Projects Fund (21.1) for the GHS Chiller Replacement Project. In 2020-21, \$145,372 was transferred in from the General Fund (01.0) for the Cloud Portables Project.

**Nutrition Service Capital Outlay Fund (40.2)**

In prior years, the Nutrition Service Program has transferred monies into this fund for capital projects. Since 2013-14, the revenue source for this fund is interest income.

**Debt Service Fund (56.0)**

The only revenue source in this fund is interest income. This fund was to be utilized to repay the Certificates of Participation (COPs), the annual payment was approximately \$1.3 million.

Given Measure S paid off this loan, this reserve can now be utilized by the District for major “one-time” expenditures, i.e. new textbook adoptions. In 2015-16 and 2016-17 school years, a solvency transfer of \$1.4 million and \$1.5 million, respectively, was utilized to continue funding the Common Core State Standards with curriculum development. In 2017-18, a transfer of \$1.2 million to the General Fund was made to support textbook adoption purchases. In 2018-19, a transfer of \$600,000 to the General Fund was made to support textbook adoption purchases. In 2019-20, a solvency transfer of \$4.5 million was utilized for textbook adoption. The balance in this fund will continue to be used for textbook purchases.

### **Self Insured Health Insurance (67.0)**

The only revenues are the premiums for the dental and vision insurance plans that are offered to employees and interest earnings. The payroll system allocates the expense for the coverage to the various programs in all the funds. Then an offsetting transfer is made to the revenue account in self-insured fund. In 2012-13, the District transferred from the ASCIP JPA to ASCIG JPA for dental insurance. Due to GUSD leaving the ASCIP JPA the District received an equity distribution from ASCIP of \$1.18 million. The cost of the claims and transfers to the third party administrator are the only expense in this fund. Additionally, for the 2017-18 school year, the District “carved out” the pharmaceutical services from the incumbent healthcare provider and is now self-funded, based on the decision and recommendation of the District’s Benefits Committee. Pharmaceutical services are administered by MedImpact. Expenses and revenues of this program are allocated the same way as the vision and dental insurance plans.

### **Workers Compensation Fund (67.1)**

This fund was established solely for the purpose of accounting for expenditures related to the workers compensation program. The ASCIP rate for “dollar one” coverage in 2019-20 is 1.94% of salaries.

The expenditures will include the payment to ASCIP for 2020-21 coverage, expenditures related to claims that occurred prior to 2005-06, consultant expenses for claims management, and other related expenses.

### **Early Retirement Benefits Fund (67.2)**

This fund was established to set aside funds for the GASB 45 liability. In 2014-15 the calculated rate was 1.684%. However, to effectively transfer reserves from Early Retirement Benefits Fund (67.2) to the Unrestricted General Fund the rate was lowered, resulting in a

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transfer of \$1.6 million in 2013-14 and \$2.4 million in 2014-15 of the fund reserves. The rates were decreased to 0.909% and 0.094%, respectively. In 2015-16, the rate was 1.344% with no decrease. In 2016-17, the rate was 1.298% with no decrease. The rate has remained the same for 2017-18 and 2018-19, 1.298%. In 2019-20, the rate was 1.357%.

**McLennan Trust and Other Scholarships (73.0)**

This fund’s primary source funding is interest earnings and an occasional donation for a scholarship. Typically, the scholarship donations are managed through the ASB accounts at the high schools. However, if there is a donation that is not directly linked to a school site, it may be deposited into this fund. The only expenditures out of this fund are for student scholarships.

**2020-21 Estimated Actuals Revenue/2021-22 Adopted Budget Comparison**

Funds	2020-21 Estimated Actuals	2021-22 Adopted Budget	Variance
Restricted and Unrestricted General Fund - 01.0	\$ 370,656,171.00	\$ 306,111,620.00	\$ (64,544,551.00)
Special Education Pass-Through Fund - 10.0	5,720,861.00	5,720,861.00	0.00
Child Development Fund - 12.0	4,146,351.00	3,290,265.00	(856,086.00)
Nutrition Services Fund - 13.0	8,968,058.00	9,905,024.00	936,966.00
Deferred Maintenance Fund - 14.0	90,000.00	90,000.00	0.00
Measure S Building Fund - 21.1	954,510.00	550,000.00	(404,510.00)
Clean Renewable Energy Bond Fund - 21.2	0.00	0.00	0.00
Developer Fee Fund - 25.0	1,100,000.00	1,130,000.00	30,000.00
Capital Projects Funds - County Schools Facilities Fund - 35.0	3,000,000.00	0.00	(3,000,000.00)
Capital Projects Fund - 40.1	693,612.00	665,000.00	(28,612.00)
Capital Projects Nutrition Services Fund - 40.2	12,000.00	15,000.00	3,000.00
Bond Interest and Redemption Fund (County Administered) - 51.0	17,062,365.00	17,062,365.00	0.00
Debt Service Fund - 56.0	150,000.00	120,000.00	(30,000.00)
Health and Welfare Fund - 67.0	9,547,181.00	8,970,000.00	(577,181.00)
Workers Compensation Fund - 67.1	4,615,184.00	3,657,463.00	(957,721.00)
Early Retirement Benefits Fund - 67.2	2,491,610.00	2,592,462.00	100,852.00
Mc Lennan and Other Scholarships Trust Fund - 73.0	9,600.00	10,100.00	500.00
<b>Total</b>	<b>\$ 429,217,503.00</b>	<b>\$ 359,890,160.00</b>	<b>\$ (69,327,343.00)</b>



### **Conclusion**

Certainly, the May Revision is very positive

- Proposition 98 has increased
- One-time investments are significant

### **Potential Budget Risks**

- The minimum guarantee is not guaranteed in Test 1 years, meaning the next year does not build from the previous
- The threat of inflation is real, which can cause a sharp turn in the economy if unmitigated
- Wall Street's action will be key to state revenue
- Final State Budget
- Further enrollment declines

The projection supports that the District **will be able to meet its financial obligations for the current and two subsequent years with a significant expenditure reduction and/or revenue increase plan of \$4.47 million in 2021-22, and \$14.0 million for 2022-23.**

### **Multiyear Projections – Final Considerations:**

- Positive COLA for out years.
- Unassigned Balances in the Unrestricted General Fund
- Fiscal Stabilization Plan – Need to materialize the 2021-22 savings of \$4.47 million. Also need to plan for another 2022-23 Fiscal Stabilization Plan of up to \$14.0 million.
- Health and welfare contributions are increasing.

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- Contributions to restricted programs and other funds
- Declining Enrollment more than already projected
- Increased COVID-19 costs
- “New Norm” of the 2020-21 School Year
- Universal Transitional Kindergarten
- Final State Budget

Reference Materials

The following supplemental materials are provided for reference:

- Multi-Year Budget Assumptions – Attachment A
- Board of Education Priorities for 2020-21 – Attachment B
  
- Tentative Principles for Guiding Budgetary Decisions – Attachment C
- Staffing Ratios – Attachment D
- CBEDS/CALPADS Based Enrollment History – Attachment E
- Proposed Budget Adjustment Impact on Unrestricted General Fund Balance – Attachment F
- Long-Range Financial Projection – Attachment G
- Reserve exceeding minimum Reserve for Economic Uncertainties – Attachment H
- Fund Fiscal Projections – Attachment I (Provided under separate cover)
- District Budget and Certification – Attachment J (Provided under separate cover)

**2021-22 Proposed Budget  
Multi-Year Budget Assumptions 6/15/2021**

<b>Category</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>
<b>Local Control Funding Formula</b>					
- Projected Net District LCFF Revenue Increase	\$5,120,328				
Adopted Budget 2020-21 (June 2020)		(\$20,663,661)	(\$1,800,307)	(\$46,916)	(\$407,311)
State Budget Adoption		(\$1,504,890)	(\$2,223,286)	(\$53,492)	(\$442,547)
First Interim		(\$2,239,831)	\$363,573	(\$8,551,221)	(\$174,312)
Second Interim		(\$2,175,998)	\$8,893,408	(\$6,381,312)	\$3,778,379
Proposed Budget 2021-22 (June 2021)		(\$2,175,998)	\$11,775,769	(\$3,582,648)	\$7,521,478
- Revenue Net Percentage Increase	3.25%	-0.15%	4.96%	2.36%	3.09%
- Projected Increase In Funding Per ADA	\$303	-\$14	\$476	\$238	\$319
- Total LCFF Funding Per ADA	\$9,622	\$9,608	\$10,084	\$10,322	\$10,641
- Factors Utilized In Revenue Calculations					
Unduplicated Percentage	54.69%				
Adopted Budget 2020-21 (June 2020)		54.35%	54.70%	54.92%	54.92%
State Budget Adoption		54.68%	54.70%	54.92%	54.92%
First Interim		53.30%	54.14%	54.85%	54.85%
Second Interim		53.45%	53.10%	52.59%	52.85%
Proposed Budget 2021-22 (June 2021)		53.45%	53.08%	52.59%	52.85%
Cost of Living Adjustment (COLA)	3.26%				
Adopted Budget 2020-21 (June 2020)		-7.92%	0.00%	0.00%	0.00%
State Budget Adoption		0.00%	0.00%	0.00%	0.00%
First Interim		0.00%	0.00%	0.00%	0.00%
Second Interim		0.00%	3.84%	1.28%	1.61%
Proposed Budget 2021-22 (June 2021)		0.00%	5.07%	2.48%	3.11%
Revenue ADA (Funded, includes cnty ada)	24,899				
Adopted Budget 2020-21 (June 2020)		24,710	24,489	24,481	24,432
State Budget Adoption		24,723	24,489	24,481	24,432
First Interim		24,710	24,710	23,794	23,788
Second Interim		24,710	24,710	23,794	23,788
Proposed Budget 2021-22 (June 2021)		24,710	24,710	23,794	23,788
Enrollment	25,528				
Adopted Budget 2020-21 (June 2020)		25,282	25,273	25,223	25,139
State Budget Adoption		25,282	25,273	25,223	25,139
First Interim		24,934	24,563	24,557	24,553
Second Interim		24,924	24,563	24,557	24,553
Proposed Budget 2021-22 (June 2021)		24,924	24,563	24,557	24,553
Unduplicated Count - Enrollment	13,872				
Adopted Budget 2020-21 (June 2020)		13,872	13,872	13,872	13,872
State Budget Adoption		13,872	13,872	13,872	13,872
First Interim		12,873	13,872	13,872	13,872
Second Interim		12,979	12,979	12,979	12,979
Proposed Budget 2021-22 (June 2021)		12,979	12,979	12,979	12,979
<b>EMPLOYEE BENEFITS</b>					
- STRS Rates	17.100%	16.150%	16.920%	19.100%	19.100%
- PERS Rates	19.721%	20.700%	22.910%	26.100%	27.100%
- State Unemployment Insurance	0.050%	0.050%	1.230%	0.200%	0.200%
- Workers Compensation	1.940%	1.693%	1.675%	1.675%	1.675%
- Retiree Benefits	1.357%	1.357%	1.357%	1.357%	1.357%
Utilizing Fund #67.1 Balance	---	---	---	---	---
- Health & Welfare Insurance Increase (District-wide)	\$420,000	\$2,482,948	\$400,000	\$2,482,948	\$2,482,948

# Board of Education Priorities



## Maximize Student Achievement

- Close the digital and equity gap
- Offer robust distance, hybrid, and in-person learning programs
- Address learning loss and improve attendance

## Foster a Positive Culture of Learning

- Ensure equitable teaching and learning opportunities led by excellence
- Support culturally relevant curriculum that emphasizes inclusion
- Increase parent and family engagement opportunities

## Ensure the Health and Safety of Students and Employees

- Strengthen mental health support and programs
- Develop proactive health and safety procedures
- Support physical, social, and emotional wellbeing

## Maintain District Financial Responsibility

- Ensure the fiscal health of the district
- Implement a fiscal plan to preserve the district resources
- Plan for the district's future educational and facility needs

## Principles for Guiding Future Budgetary Decisions

- Maintain competitive salaries and benefits that will enable the District to attract and retain an excellent teaching and support service staff.
- Maintain a balance between current and future-year income and expenditures so as to ensure the long-term financial integrity of the District.
- Recognize that the highest financial priority is directly related to improving student achievement.
- Instructional and support service programs shall be aligned with the Glendale Schools 2015 Strategic Plan and Board of Education identified priorities.
- Recognize that some programs and services may need to be reduced or eliminated. Regularly evaluate all programs and services for cost effectiveness.
- Align resource distribution with accountability for student achievement; the greater the degree of accountability the more direct control the school site should have over the distribution of funding.
- Work to reduce/eliminate the financial impact (encroachment) that various categorical and incentive programs have on the General Fund.
- Recognize that an adequate infrastructure is needed in order to provide a high level of programs and services.
- Ensure that the District is in compliance with state and federal mandates.

2021-22 BUDGET ALLOCATIONS AND STAFFING FORMULAS

Description	Elementary Schools	Middle Schools	High Schools
<b>Teacher Staffing Ratios</b> (students to teachers)			
Grades TK - K	24.0 : 1 *	n/a	n/a
Grades 1 - 3	24.0 : 1 *	n/a	n/a
Grades 4 - 6	31.9 : 1	n/a	n/a
Grades 7-8 = Ratio and 1 FTE cut per 1000 pupils	n/a	33.3 : 1	n/a
Grades 9-12 = Ratio and 1 FTE cut per 1000 pupils	n/a	n/a	34.3 : 1
<i>* Ratios may be reduced further with categorical funding if available.</i>			
<b>Counselor Staffing Ratio</b> (students to counselors)			
	n/a	500:1	500:1
<b>Elementary Music Teachers</b>			
	5.2	n/a	n/a
<b>Library Technicians</b> (resource 00000.0, excludes supplemental program)			
	n/a	0.75 FTE per school	n/a
<b>School Site Administrative Support</b>			
School Site Principals, Elementary, MS & HS	1 Per School	1 Per School	1 Per School
Asst. Principals, Elementary	700 : 0.5, 800:1	n/a	n/a
Assistant Principals - MS	n/a	750 : 1	n/a
Associate & Assistant Principals -HS	n/a	n/a	700 : 1
<b>School Site Clerical Support</b> (students to clerical support)			
Administrative Secretary (1 per principal)	1	1	1
Elementary Clerks (1 FTE Minimum)	600:1	n/a	n/a
Secondary Clerks = Ratio and 1 FTE cut per school	n/a	300:1	300:1
Plus ASB Support	n/a	1 FTE per school	1 FTE per school
Plus Counseling Support	n/a	1 FTE per school	1 to 2 FTE per school
<b>Clerical Substitutes</b>			
	HR Administered Central Account	\$795 per Unrest. Clerk FTE	\$795 per Unrest. Clerk FTE
<b>Custodial Staff</b> (students to custodial support)			
Custodial Supervisor	n/a	n/a	1
Lead Custodian	n/a	1	1
Custodian II	1	1	n/a
Custodian I	520:1	390:1	390:1
	+0.5 FTE per campus	+0.5 FTE per campus	+1 for large campus
		+1.5 for gym and locker rooms	+2.5 for gyms, locker rooms and swimming pool
Additional Custodians Due To COVID (may need 20 FTE)	TBD	TBD	TBD
<b>Custodial Overtime</b>			
	\$ 1 per student	\$ 1 per student	\$ 1 per student
<b>Custodial Supplies</b>			
	\$10 per student	\$10 per student	\$10 per student
<b>Pool Supplies (Central FASO Account)</b>			
	n/a	n/a	\$27,000 per year
<b>Instructional Material Support</b>			
	\$31.50 per student	\$47.00 per student	\$49.00 per student
<b>Summer School Supplies</b>			
	n/a	\$3 per summer student	\$3 per summer student
<b>Secondary Security Allocations</b>			
	n/a	\$24.00 per student	\$24.00 per student
		\$2,000 for summer school	\$8,300 for summer school
		\$300 for graduation	\$300 for graduation
		\$6,615 Supplemental	\$13,230 Supplemental

Nurses - In 2013-14 8.75 FTE. In 2014-15 increased by 1.5 FTE to 10.25 FTE District-wide.

Elementary Yard Duty Leaders/Aids - One yard duty leader per school, plus yard duty aids according to need.

Elementary Intervention - \$100,000 proportionally split among ES sites based on ELA/Math FBB, BBASIC, BASIC counts

Teacher Substitutes - Human Resources Administered Account (for personal necessity or illness).

Psychologists - No Formula

**GLENDALE UNIFIED SCHOOL DISTRICT  
CALPADS BASED ENROLLMENT HISTORY**

ATTACHMENT E

**TOTAL ENROLLMENT BY GRADE LEVEL**

GRADE	2009-10 Actual Enrollment	2010-11 Actual Enrollment	2011-12 Actual Enrollment	2012-13 Actual Enrollment	2014-15 Actual Enrollment	2015-16 Actual Enrollment	2016-17 Actual Enrollment	2017-18 Actual Enrollment	2018-19 Actual Enrollment	2019-20 Actual Enrollment	2020-21 Actual Enrollment	2021-22 Standard Progression	2021-22 Hist. Trend Projections	2022-23 Hist. Trend Projections	2023-24 Hist. Trend Projections	2024-25 Hist. Trend Projections
TK	---	---	---	90	313	317	305	330	307	300	246	246	246	247	248	249
K	1,631	1,749	1,764	1,798	1,778	1,916	1,922	1,882	1,866	1,815	1,629	1,629	1,629	1,656	1,687	1,712
1	1,648	1,774	1,869	1,837	1,867	1,874	1,944	1,980	1,970	1,922	1,832	1,629	1,629	1,656	1,687	1,712
2	1,735	1,671	1,811	1,899	1,926	1,891	1,884	1,975	1,962	1,961	1,871	1,832	1,779	1,621	1,656	1,679
3	1,658	1,754	1,723	1,917	1,830	1,883	1,937	1,898	1,970	1,934	1,933	1,871	1,851	1,791	1,628	1,656
<b>Gr TK-3 Total</b>	<b>6,672</b>	<b>6,948</b>	<b>7,167</b>	<b>7,454</b>	<b>7,767</b>	<b>7,935</b>	<b>7,953</b>	<b>8,084</b>	<b>8,075</b>	<b>7,932</b>	<b>7,511</b>	<b>7,207</b>	<b>7,134</b>	<b>6,971</b>	<b>6,906</b>	<b>7,008</b>
4	1,791	1,682	1,782	1,752	1,980	1,870	1,977	1,910	1,906	1,955	1,901	1,933	1,881	1,828	1,772	1,598
5	1,795	1,850	1,720	1,813	1,913	1,969	1,877	1,988	1,891	1,901	1,916	1,901	1,897	1,906	1,859	1,796
6	1,958	1,877	1,943	1,762	1,805	1,941	1,976	1,876	1,944	1,849	1,876	1,916	1,951	1,952	1,961	1,907
<b>Gr 4-6 Total</b>	<b>5,544</b>	<b>5,409</b>	<b>5,445</b>	<b>5,327</b>	<b>5,698</b>	<b>5,780</b>	<b>5,830</b>	<b>5,774</b>	<b>5,741</b>	<b>5,705</b>	<b>5,693</b>	<b>5,750</b>	<b>5,729</b>	<b>5,686</b>	<b>5,592</b>	<b>5,301</b>
<b>TOTAL ELEMENTARY</b>	<b>12,216</b>	<b>12,357</b>	<b>12,612</b>	<b>12,781</b>	<b>13,465</b>	<b>13,715</b>	<b>13,783</b>	<b>13,858</b>	<b>13,816</b>	<b>13,637</b>	<b>13,204</b>	<b>12,957</b>	<b>12,863</b>	<b>12,657</b>	<b>12,498</b>	<b>12,309</b>
7	2,123	2,022	1,896	1,920	1,846	1,820	1,921	1,929	1,820	1,827	1,751	1,877	1,832	1,940	1,943	1,950
8	2,085	2,136	2,063	1,922	1,811	1,869	1,855	1,929	1,928	1,799	1,825	1,751	1,761	1,873	1,988	1,984
<b>Gr 7-8 Total</b>	<b>4,208</b>	<b>4,158</b>	<b>3,959</b>	<b>3,842</b>	<b>3,657</b>	<b>3,689</b>	<b>3,776</b>	<b>3,858</b>	<b>3,748</b>	<b>3,626</b>	<b>3,576</b>	<b>3,628</b>	<b>3,593</b>	<b>3,813</b>	<b>3,931</b>	<b>3,934</b>
<b>TOTAL K-8</b>	<b>16,424</b>	<b>16,515</b>	<b>16,571</b>	<b>16,623</b>	<b>17,122</b>	<b>17,404</b>	<b>17,559</b>	<b>17,716</b>	<b>17,564</b>	<b>17,263</b>	<b>16,780</b>	<b>16,585</b>	<b>16,456</b>	<b>16,470</b>	<b>16,429</b>	<b>16,243</b>
9	2,282	2,167	2,168	2,090	1,987	1,886	1,933	1,878	1,894	1,898	1,772	1,825	1,750	1,719	1,833	1,939
10	2,246	2,317	2,180	2,187	1,953	1,984	1,876	1,930	1,879	1,865	1,855	1,772	1,765	1,770	1,742	1,852
11	2,218	2,168	2,202	2,096	1,976	1,883	1,892	1,822	1,843	1,820	1,796	1,855	1,832	1,772	1,780	1,746
12	2,269	2,123	2,082	2,117	2,021	1,897	1,842	1,830	1,715	1,746	1,759	1,796	1,788	1,854	1,797	1,799
<b>Gr 9-12 Total</b>	<b>9,015</b>	<b>8,775</b>	<b>8,632</b>	<b>8,490</b>	<b>7,937</b>	<b>7,650</b>	<b>7,543</b>	<b>7,460</b>	<b>7,331</b>	<b>7,329</b>	<b>7,182</b>	<b>7,248</b>	<b>7,135</b>	<b>7,115</b>	<b>7,152</b>	<b>7,336</b>
<i>Continuation Programs</i>	426	401	358	355	335	305	301	273	273	296	286	286	286	286	286	286
<b>TOTAL SECONDARY</b>	<b>13,649</b>	<b>13,334</b>	<b>12,949</b>	<b>12,687</b>	<b>11,929</b>	<b>11,644</b>	<b>11,620</b>	<b>11,591</b>	<b>11,352</b>	<b>11,251</b>	<b>11,044</b>	<b>11,162</b>	<b>11,014</b>	<b>11,214</b>	<b>11,369</b>	<b>11,556</b>
<b>Elem and Sec. Subtotal</b>	<b>25,865</b>	<b>25,691</b>	<b>25,561</b>	<b>25,468</b>	<b>25,394</b>	<b>25,359</b>	<b>25,403</b>	<b>25,449</b>	<b>25,168</b>	<b>24,888</b>	<b>24,248</b>	<b>24,119</b>	<b>23,877</b>	<b>23,871</b>	<b>23,867</b>	<b>23,865</b>
<i>Special Education</i>	794	702	689	726	788	760	672	622	620	640	676	686	686	686	686	686
<b>DISTRICT TOTAL</b>	<b>26,659</b>	<b>26,393</b>	<b>26,250</b>	<b>26,194</b>	<b>26,182</b>	<b>26,119</b>	<b>26,075</b>	<b>26,071</b>	<b>25,788</b>	<b>25,528</b>	<b>24,924</b>	<b>24,805</b>	<b>24,563</b>	<b>24,557</b>	<b>24,553</b>	<b>24,551</b>
<b>Increase/Decrease</b>	<b>-85</b>	<b>-266</b>	<b>-143</b>	<b>-56</b>	<b>98</b>	<b>-63</b>	<b>-44</b>	<b>-4</b>	<b>-283</b>	<b>-260</b>	<b>-604</b>	<b>-119</b>	<b>-361</b>	<b>-6</b>	<b>-4</b>	<b>-2</b>
<b>Percent</b>	<b>-0.32%</b>	<b>-1.00%</b>	<b>-0.54%</b>	<b>-0.21%</b>	<b>0.38%</b>	<b>-0.24%</b>	<b>-0.17%</b>	<b>-0.02%</b>	<b>-1.09%</b>	<b>-1.01%</b>	<b>-2.37%</b>	<b>-0.48%</b>	<b>-1.45%</b>	<b>-0.02%</b>	<b>-0.02%</b>	<b>-0.01%</b>

<b>City of Glendale Population and Housing Trends</b>	
Population *	--- 191,719 192,916 194,119 197,010 199,953 200,889 201,705 205,536 --- --- --- --- --- --- ---
Housing Units *	--- 76,269 76,355 76,360 76,815 77,782 78,256 78,726 80,176 --- --- --- --- --- --- ---
Vacancy Rate *	--- 5.2% 5.0% 5.0% 4.9% 4.9% 4.9% 5.1% 5.1% --- --- --- --- --- --- ---
* Source is City of Glendale	

**Budget Adjustment Impact on Unrestricted General Fund Ending Balance**  
**2020-21 Estimated Actuals & 2021-22 Proposed Budget**  
**6/15/2021**

Major Changes	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
<b>Adopted Budget 2020-21 Ending Balance</b>	\$ 37,985,689	\$ 17,835,601	\$ 16,905,101	\$ 22,543,337	\$ 24,851,527	\$ 1,443,026
<b>Adjustment For Unaudited Actual 2019-20 Ending Balance</b>	\$ 7,758,168	\$ 7,758,168	\$ 7,758,168	\$ 7,758,168	\$ 7,758,168	\$ 7,758,168
<b>Revised 2020-21 Ending Balance Reflecting Above Adjustment</b>	\$ 45,743,857	\$ 25,593,769	\$ 24,663,269	\$ 30,301,505	\$ 32,609,695	\$ 9,201,194
<b>Initial Adjustments (After Governor Signed State Budget) --- (Part Of First Interim Adjustments)</b>						
Revised LCFF Funding Variables (2020-21 -7.92% cola changed to 0% cola)		\$ 19,149,174	\$ 18,726,195	\$ 18,719,619	\$ 18,684,383	\$ 41,380,515
Revised-2020-21 Est. Decrease In SPED Funding By State Adopted Budget (\$645 to \$625 per ADA)		\$ (490,000)	\$ (490,000)	\$ (490,000)	\$ (490,000)	\$ (490,000)
STRS Adjustment Resulting From State Budget Adoption		\$ -	\$ 128,071	\$ (388,055)	\$ (391,935)	\$ (395,854)
PERS Adjustment Resulting From State Budget Adoption		\$ -	\$ (66,549)	\$ (294,492)	\$ (380,195)	\$ (263,016)
Reversal Of Adopted Budget Fiscal Stabilization Plan Placeholders		\$ (13,046,400)	\$ (39,953,600)	\$ (53,000,000)	\$ (53,000,000)	\$ (53,000,000)
"REVISED" 2021-22 Fiscal Stabilization Plan "Placeholder" (ongoing reductions)		\$ -	\$ 16,800,000	\$ 16,800,000	\$ 16,800,000	\$ 16,800,000
"REVISED" 2022-23 Fiscal Stabilization Plan "Placeholder" (ongoing reductions)		\$ -	\$ -	\$ 12,800,000	\$ 12,800,000	\$ 12,800,000
<b>First Interim Adjustments (continued)</b>						
<b>2021-22 PROJECTED FISCAL STABILIZATION PLAN</b>						
Reversal Of 2021-22 Fiscal Stabilization Plan "Placeholder"		\$ -	\$ (16,800,000)	\$ (16,800,000)	\$ (16,800,000)	\$ (16,800,000)
6.67% reduction in non-site department budgets (supply, services, conferences, etc.)		\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000
Reduce annual increase in projected H&W rates from +8% (May 2021); 1%=\$300,000			TBD	TBD	TBD	TBD
Elementary Teacher FTE reduction due to declining enrollment (20/21 -2.3% & 21/22 -1.5%)		\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000
Middle School Teacher FTE reduction due to declining enrollment (20/21 -2.3% & 21/22 -1.5%)		\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000
High School Teacher FTE reduction due to declining enrollment (20/21 -2.3% & 21/22 -1.5%)		\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000
Adjust Classified Staffing due to delining enrollment from 2020-21 to 2021-22		\$ 720,000	\$ 720,000	\$ 720,000	\$ 720,000	\$ 720,000
Adjust Management Staffing due to delining enrollment from 2020-21 to 2021-22		\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Districtwide Negotiated Budget Savings -- 3 Furlough Days -- 21/22 & 22/23 only		\$ 3,000,000	\$ 3,000,000	TBD	TBD	TBD
Districtwide Negotiated Staffing Considerations--TK-3 from 24:1 to 26:1 in 21/22 & 22/23		\$ 2,000,000	\$ 2,000,000	TBD	TBD	TBD
<b>2022-23 PROJECTED FISCAL STABILIZATION PLAN</b>						
Reversal Of 2022-23 Fiscal Stabilization Plan "Placeholder"		\$ -	\$ -	\$ (12,800,000)	\$ (12,800,000)	\$ (12,800,000)
"REVISED" 2022-23 Fiscal Stabilization Plan "Placeholder"		\$ -	\$ -	\$ 20,000,000	\$ 20,000,000	\$ 20,000,000
<b>2023-24 PROJECTED FISCAL STABILIZATION PLAN</b>						
Revised LCFF Funding Variables --- Enrollment Decline & 2021-22 Hold Harmless		\$ (734,941)	\$ 1,851,918	\$ (6,645,811)	\$ (6,377,576)	\$ (6,356,942)
Carry-Over From Prior Year		\$ (11,492,851)	\$ -	\$ -	\$ -	\$ -
2019-20 Expenditures Transferred Retroactive To COVID-19 Funds		\$ 750,000	\$ -	\$ -	\$ -	\$ -
2020-21 Expenditures Transferred To COVID-19 Funds (excluding PODs)		\$ 400,000	\$ -	\$ -	\$ -	\$ -
2020-21 Expenditures Transferred TO COVID-19 POD Costs (primarily non-sub EA's impacting Un		\$ 350,000	\$ -	\$ -	\$ -	\$ -
STRS Adjustment		\$ -	\$ (102,457)	\$ 388,055	\$ 391,935	\$ 395,854
PERS Adjustment		\$ -	\$ (85)	\$ (23,878)	\$ (64,714)	\$ (271,236)
2020-21 Estimated "One-Time" Projected Unassigned Salary Savings		\$ 2,000,000	\$ -	\$ -	\$ -	\$ -
2020-21 Estimated "One-Time" Projected Utilities/Transportation/Teacher Subs/Travel & Conference Unassigned		\$ 3,150,000	\$ -	\$ -	\$ -	\$ -
Special Education Disproportionality Program Costs		\$ (350,000)	\$ (350,000)	\$ (350,000)	\$ (350,000)	\$ (350,000)
Misc. Adjustments		\$ 151,669	\$ -	\$ -	\$ -	\$ -
2020-21 Estimated RRM Contribution Increase (primarily due to covid expenditure increases)		\$ (735,000)	\$ -	\$ -	\$ -	\$ -
<b>Second Interim Adjustments</b>						
<b>2021-22 PROJECTED FISCAL STABILIZATION PLAN (Adjustments made in 2nd Interim to 1st Interim entries above. Done in response to increased COLA in Governor's Jan. Budget)</b>						
"Reversal" -- 6.67% reduction in non-site department budgets (supply, services, conferences, etc.)		\$ (3,000,000)	\$ (3,000,000)	\$ (3,000,000)	\$ (3,000,000)	\$ (3,000,000)
"Adjusted" -- Middle School Teacher FTE reduction due to declining enrollment (20/21 -2.3% & 21/22 -1.5%)		\$ (300,000)	\$ (300,000)	\$ (300,000)	\$ (300,000)	\$ (300,000)
"Adjusted" -- High School Teacher FTE reduction due to declining enrollment (20/21 -2.3% & 21/22 -1.5%)		\$ (200,000)	\$ (200,000)	\$ (200,000)	\$ (200,000)	\$ (200,000)
"Reversal" -- Districtwide Negotiated Budget Savings -- 3 Furlough Days -- 21/22 & 22/23 only		\$ (3,000,000)	\$ (3,000,000)	TBD	TBD	TBD
"Reversal" -- Districtwide Negotiated Staffing Considerations--TK-3 from 24:1 to 26:1 in 21/22 & 22/23		\$ (2,000,000)	\$ (2,000,000)	TBD	TBD	TBD
<b>2022-23 PROJECTED FISCAL STABILIZATION PLAN</b>						
"Reversal" 2022-23 PROJECTED FISCAL STABILIZATION PLAN (in 1st Interim)		\$ -	\$ -	\$ (20,000,000)	\$ (20,000,000)	\$ (20,000,000)
"REVISED" 2022-23 Fiscal Stabilization Plan "Placeholder"		\$ -	\$ -	\$ 20,000,000	\$ 19,500,000	\$ 19,500,000
"Reversal" 2023-24 PROJECTED FISCAL STABILIZATION PLAN (in 1st interim)		\$ -	\$ -	\$ -	\$ (10,000,000)	\$ (10,000,000)
Revised LCFF Funding Variables --- Enrollment Decline & 2021-22 Hold Harmless		\$ 63,833	\$ 8,593,668	\$ 10,763,577	\$ 14,716,268	\$ 19,304,697
2020-21 New Independent Study Appropriation		\$ (81,000)	\$ -	\$ -	\$ -	\$ -
Reversal of Estimated One-Time Projected Unassigned Expenditures (in 1st Interim)		\$ (5,150,000)	\$ -	\$ -	\$ -	\$ -
2020-21 One-Time Projected Actuals vs. Budget Savings (assigned)		\$ 9,171,375	\$ -	\$ -	\$ -	\$ -
2020-21 One-Time Projected Actuals vs. Budget Savings (unassigned)		\$ 4,469,697	\$ -	\$ -	\$ -	\$ -
"Reversal" 2020-21 Estimated RRM Contribution Increase (held harmless on covid program ex)		\$ 735,000	\$ -	\$ -	\$ -	\$ -
Increase To Postage Budget		\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)
Special Education Disproportionality Program Appropriation		\$ (385,800)	\$ -	\$ -	\$ -	\$ -
<b>End of Year Adjustments</b>						
Revised LCFF Funding Variables		\$ -	\$ 2,882,361	\$ 5,681,025	\$ 9,424,124	\$ 13,742,348
Property & Liability Insurance Increase		\$ -	\$ (900,000)	\$ (900,000)	\$ (900,000)	\$ (900,000)
State Unemployment Insurance Increase		\$ -	\$ (2,170,000)	\$ -	\$ -	\$ -
State Unemployment Insurance Offset With COVID Funds		\$ -	\$ 2,170,000	\$ -	\$ -	\$ -
STRS Adjustment		\$ -	\$ (1,200,000)	\$ (1,300,000)	\$ (1,300,000)	\$ (1,300,000)
PERS Adjustment		\$ -	\$ 40,000	\$ 85,000	\$ 85,000	\$ 85,000
Workers Compensation		\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
Transportation		\$ -	\$ (260,000)	\$ (260,000)	\$ (260,000)	\$ (260,000)
H & W Savings		\$ -	\$ 1,747,750	\$ -	\$ -	\$ -
Lottery - Reduced Funding per Pupil & ADA Drop		\$ -	\$ (175,000)	\$ (175,000)	\$ (175,000)	\$ (175,000)
Routine Restricted Maintenance Cost Increase		\$ -	\$ (214,000)	\$ (220,000)	\$ (220,000)	\$ (220,000)
Direct/Indirect Cost Adjustments		\$ 174,761	\$ -	\$ -	\$ -	\$ -
<b>2022-23 PROJECTED FISCAL STABILIZATION PLAN</b>						
"Reversal" 2022-23 PROJECTED FISCAL STABILIZATION PLAN (in 2nd Interim)		\$ -	\$ -	\$ (20,000,000)	\$ (19,500,000)	\$ (19,500,000)
"REVISED" 2022-23 Fiscal Stabilization Plan "Placeholder"		\$ -	\$ -	\$ 14,000,000	\$ 14,000,000	\$ 14,000,000
Current Year Impact		\$ -	\$ 8,049,517	\$ (5,291,728)	\$ (9,959,960)	\$ (2,157,710)
Cumulative Impact to Ending Balance		\$ -	\$ 8,049,517	\$ 2,757,789	\$ (7,202,171)	\$ (9,359,881)
<b>Adjusted Ending Balance Projection</b>	<b>\$ 45,743,857</b>	<b>\$ 33,643,286</b>	<b>\$ 27,421,058</b>	<b>\$ 23,099,334</b>	<b>\$ 23,249,814</b>	<b>\$ 29,217,679</b>
<b>Assigned and Restricted Balances:</b>						
Revolving Cash	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Stores	\$ 140,012	\$ 140,012	\$ 140,012	\$ 140,012	\$ 140,012	\$ 140,012
Prepaid Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3% Mandated Reserve for Economic Uncertainties	\$ 9,665,367	\$ 10,216,699	\$ 9,921,572	\$ 9,334,216	\$ 9,326,188	\$ 9,395,930
Reserve For Future LACOE System Charges	\$ 560,000	\$ 280,000	\$ -	\$ -	\$ -	\$ -
Reserve for 2019-20 Carry-Overs & MAA	\$ 14,806,715	\$ 3,984,715	\$ 3,984,715	\$ 3,984,715	\$ 3,984,715	\$ 3,984,715
Reserve For Projected Future Year 2020-21 Carry-over	\$ -	\$ 9,171,375	\$ 9,171,375	\$ 9,171,375	\$ 9,171,375	\$ 9,171,375
Reserve for One-Time 2017-18 Discretionary Funding Carry-Over	\$ 751,851	\$ -	\$ -	\$ -	\$ -	\$ -
Reserve for 2018-19 FASO Wall Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Unassigned Balance</b>	<b>\$ 19,749,912</b>	<b>\$ 9,780,485</b>	<b>\$ 4,133,384</b>	<b>\$ 399,016</b>	<b>\$ 557,524</b>	<b>\$ 6,455,647</b>



**GENERAL FUND**  
**Unrestricted Program Only**  
**REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCE**

Long Range Financial Projection (V1)

Description	Account Codes	Base Year 2021/22	Proj. 1 2022/23	Proj. 2 2023/24	Proj. 3 2024/25
<b>A. REVENUES</b>					
1) Revenue Limit Sources	8010-8099	249,186,570	245,603,922	253,125,400	262,052,687
2) Federal Revenues	8100-8299	200,000	200,000	200,000	200,000
3) Other State Revenues	8300-8599	4,830,250	4,776,400	4,775,500	4,774,900
4) Other Local Revenues	8600-8799	4,475,967	4,475,967	4,475,967	4,475,967
5) TOTAL REVENUES		258,692,787	255,056,289	262,576,867	271,503,554
<b>B. EXPENDITURES</b>					
1) Certificated Salaries	1000-1999	106,241,020	106,780,058	106,873,130	107,057,483
2) Classified Salaries	2000-2999	28,695,893	29,345,893	29,345,893	29,345,893
3) Employee Benefits	3000-3999	63,943,260	70,848,659	73,493,325	76,108,925
4) Books and Supplies	4000-4999	5,538,381	5,537,028	5,536,126	5,535,675
5) Services, Other Operatin Expense	5000-5999	19,340,602	19,617,033	19,907,286	20,212,051
6) Capital Outlay	6000-6999	988,969	988,969	988,969	988,969
7) Other Outgo	7100-7299	220,000	220,000	220,000	220,000
8) Direct Support/Indirect Cost	7300-7399	(1,130,390)	(1,036,907)	(1,015,622)	(1,010,587)
9) TOTAL EXPENDITURES		223,837,735	232,300,733	235,349,107	238,458,409
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>					
		34,855,052	22,755,556	27,227,760	33,045,145
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In	8910-8929	0	0	0	0
b) Transfers Out	7610-7629	0	0	0	0
2) Other Sources	8930-8979	0	0	0	0
Other Uses	7630-7699	0	(14,000,000)	(14,000,000)	(14,000,000)
3) Contributions to Restrict Programs	8980-8999	(41,077,280)	(41,077,280)	(41,077,280)	(41,077,280)
4) TOTAL, OTHER SOURCES/USES		(41,077,280)	(27,077,280)	(27,077,280)	(27,077,280)

**GENERAL FUND**  
**Unrestricted Program Only**  
**REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCE**

Long Range Financial Projection (V1)

Description	Account Codes	Base Year 2021/22	Proj. 1 2022/23	Proj. 2 2023/24	Proj. 3 2024/25
<b>E. NET INCREASE (DECREASE)</b>					
<b>IN FUND BALANCE</b>					
What If? Sources		0	0	0	0
What If? Uses		0	0	0	0
<b>Total (What If + C + D4)</b>		<b>(6,222,228)</b>	<b>(4,321,724)</b>	<b>150,480</b>	<b>5,967,865</b>
<b>F. FUND BALANCE, RESERVES</b>					
<b>1) Beginning Balance</b>					
		33,643,286	27,421,058	23,099,334	23,249,814
<b>a) Adjustments</b>					
		0	0	0	0
<b>b) Net Beginning Balance</b>					
		33,643,286	27,421,058	23,099,334	23,249,814
<b>2) Ending Balance (E + F1b)</b>					
		27,421,058	23,099,334	23,249,814	29,217,679
<b>COMPONENTS OF ENDING FUND BALANCE</b>					
<b>a) Reserved Amounts</b>					
Revolving Cash	9711	70,000	70,000	70,000	70,000
Stores	9712	140,012	140,012	140,012	140,012
Other, Prepay, Etc.	9719	0	0	0	0
General Reserve	9730	0	0	0	0
Legally Restricted Balances	9740	0	0	0	0
<b>b) Designated Amounts</b>					
<b>For Economic Uncertainties</b>					
	9770	9,921,572	9,334,216	9,326,188	9,395,930
<b>Other Designated</b>					
	9780	13,156,090	13,156,090	13,156,090	13,156,090
	97yy	0	0	0	0
<b>c) FREE Balance</b>					
	9790	4,133,384	399,016	557,524	6,455,647
<b>d) (DEFICIT) Balance</b>					
	9790	0	0	0	0

**GENERAL FUND**  
**Restricted Program Only**  
**REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCE**

Long Range Financial Projection (V1)

Description	Account Codes	Base Year 2021/22	Proj. 1 2022/23	Proj. 2 2023/24	Proj. 3 2024/25
<b>A. REVENUES</b>					
1) Revenue Limit Sources	8010-8099	0	0	0	0
2) Federal Revenues	8100-8299	13,635,539	13,635,539	13,635,539	13,635,539
3) Other State Revenues	8300-8599	21,349,088	21,349,088	21,349,088	21,349,088
4) Other Local Revenues	8600-8799	12,434,206	12,434,206	12,434,206	12,434,206
5) TOTAL REVENUES		47,418,833	47,418,833	47,418,833	47,418,833
<b>B. EXPENDITURES</b>					
1) Certificated Salaries	1000-1999	26,343,646	22,887,675	22,070,194	21,876,775
2) Classified Salaries	2000-2999	19,403,246	16,855,642	16,253,606	16,111,164
3) Employee Benefits	3000-3999	25,355,277	22,024,219	21,237,576	21,051,457
4) Books and Supplies	4000-4999	14,382,391	12,489,714	12,043,617	11,938,071
5) Services, Other Operatin Expense	5000-5999	16,001,503	13,900,432	13,403,948	13,286,480
6) Capital Outlay	6000-6999	54,102	48,645	46,908	46,497
7) Other Outgo	7100-7299	809,000	705,359	680,165	674,205
8) Direct Support/Indirect Cost	7300-7399	689,390	595,907	574,622	569,587
9) TOTAL EXPENDITURES		103,038,555	89,507,593	86,310,636	85,554,236
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>					
		(55,619,722)	(42,088,760)	(38,891,803)	(38,135,403)
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In	8910-8929	0	0	0	0
b) Transfers Out	7610-7629	3,842,773	3,332,212	3,213,195	3,185,035
2) Other Sources	8930-8979	0	0	0	0
Other Uses	7630-7699	0	0	0	0
3) Contributions to Restrict Programs	8980-8999	41,077,280	41,077,280	41,077,280	41,077,280
4) TOTAL, OTHER SOURCES/USES		37,234,507	37,745,068	37,864,085	37,892,245

**GENERAL FUND**  
**Restricted Program Only**  
**REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCE**

Long Range Financial Projection (V1)

Description	Account Codes	Base Year 2021/22	Proj. 1 2022/23	Proj. 2 2023/24	Proj. 3 2024/25
<b>E. NET INCREASE (DECREASE)</b>					
<b>IN FUND BALANCE</b>					
What If? Sources		0	0	0	0
What If? Uses		0	0	0	0
Total (What If + C + D4)		(18,385,215)	(4,343,692)	(1,027,718)	(243,158)
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Balance		51,502,680	33,117,465	28,773,773	27,746,055
a) Adjustments		0	0	0	0
b) Net Beginning Balance		51,502,680	33,117,465	28,773,773	27,746,055
2) Ending Balance (E + F1b)		33,117,465	28,773,773	27,746,055	27,502,897
<b>COMPONENTS OF ENDING FUND BALANCE</b>					
a) Reserved Amounts					
Revolving Cash	9711	0	0	0	0
Stores	9712	0	0	0	0
Other, Prepay, Etc.	9719	0	0	0	0
General Reserve	9730	0	0	0	0
Legally Restricted Balances	9740	33,117,465	28,773,773	27,746,055	27,502,897
b) Designated Amounts					
For Economic					
Uncertainties	9770	0	0	0	0
Other Designated	9780	0	0	0	0
	97yy	0	0	0	0
c) FREE Balance					
	9790	0	0	0	0
d) (DEFICIT) Balance					
	9790	0	0	0	0

**GENERAL FUND**  
**Unrestricted And Restricted**  
**REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCE**

Long Range Financial Projection (V1)

Description	Account Codes	Base Year 2021/22	Proj. 1 2022/23	Proj. 2 2023/24	Proj. 3 2024/25
<b>A. REVENUES</b>					
1) Revenue Limit Sources	8010-8099	249,186,570	245,603,922	253,125,400	262,052,687
2) Federal Revenues	8100-8299	13,835,539	13,835,539	13,835,539	13,835,539
3) Other State Revenues	8300-8599	26,179,338	26,125,488	26,124,588	26,123,988
4) Other Local Revenues	8600-8799	16,910,173	16,910,173	16,910,173	16,910,173
5) TOTAL REVENUES		306,111,620	302,475,122	309,995,700	318,922,387
<b>B. EXPENDITURES</b>					
1) Certificated Salaries	1000-1999	132,584,666	129,667,733	128,943,324	128,934,258
2) Classified Salaries	2000-2999	48,099,139	46,201,535	45,599,499	45,457,057
3) Employee Benefits	3000-3999	89,298,537	92,872,878	94,730,901	97,160,382
4) Books and Supplies	4000-4999	19,920,772	18,026,742	17,579,743	17,473,746
5) Services, Other Operatin Expense	5000-5999	35,342,105	33,517,465	33,311,234	33,498,531
6) Capital Outlay	6000-6999	1,043,071	1,037,614	1,035,877	1,035,466
7) Other Outgo	7100-7299	1,029,000	925,359	900,165	894,205
8) Direct Support/Indirect Cost	7300-7399	(441,000)	(441,000)	(441,000)	(441,000)
9) TOTAL EXPENDITURES		326,876,290	321,808,326	321,659,743	324,012,645
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>					
		(20,764,670)	(19,333,204)	(11,664,043)	(5,090,258)
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In	8910-8929	0	0	0	0
b) Transfers Out	7610-7629	3,842,773	3,332,212	3,213,195	3,185,035
2) Other Sources	8930-8979	0	0	0	0
Other Uses	7630-7699	0	(14,000,000)	(14,000,000)	(14,000,000)
3) Contributions to Restric Programs	8980-8999	0	0	0	0
4) TOTAL, OTHER SOURCES/USES		(3,842,773)	10,667,788	10,786,805	10,814,965

**GENERAL FUND**  
**Unrestricted And Restricted**  
**REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCE**

Long Range Financial Projection (V1)

Description	Account Codes	Base Year 2021/22	Proj. 1 2022/23	Proj. 2 2023/24	Proj. 3 2024/25
<b>E. NET INCREASE (DECREASE)</b>					
<b>IN FUND BALANCE</b>					
What If? Sources		0	0	0	0
What If? Uses		0	0	0	0
Total (What If + C + D4)		(24,607,443)	(8,665,416)	(877,238)	5,724,707
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Balance					
		85,145,966	60,538,523	51,873,107	50,995,869
a) Adjustments					
		0	0	0	0
b) Net Beginning Balance					
		85,145,966	60,538,523	51,873,107	50,995,869
2) Ending Balance (E + F1b)					
		60,538,523	51,873,107	50,995,869	56,720,576
<b>COMPONENTS OF ENDING FUND BALANCE</b>					
a) Reserved Amounts					
Revolving Cash	9711	70,000	70,000	70,000	70,000
Stores	9712	140,012	140,012	140,012	140,012
Other, Prepay, Etc.	9719	0	0	0	0
General Reserve	9730	0	0	0	0
Legally Restricted Balances	9740	33,117,465	28,773,773	27,746,055	27,502,897
b) Designated Amounts					
For Economic					
Uncertainties	9770	9,921,572	9,334,216	9,326,188	9,395,930
Other Designated	9780	13,156,090	13,156,090	13,156,090	13,156,090
	97yy	0	0	0	0
c) FREE Balance					
	9790	4,133,384	399,016	557,524	6,455,647
d) (DEFICIT) Balance					
	9790	0	0	0	0

GLENDALE UNIFIED SCHOOL DISTRICT  
2020-21 Estimated Actuals & 2021-22 Proposed Budget

ATTACHMENT H

Per Education Code Section 42127(a)(2)(B), the following reserve exceeding minimum Reserve for Economic Uncertainties was presented at a public hearing on June 1, 2021 and to be Adopted on June 15, 2021.

Components	Actuals 2019-20	Est. Actuals 2020-21	MYP		
			2021-22	2022-23	2023-24
<b>(A) 3% Mandated Reserve for Economic Uncertainties (REU)</b>	9,665,367	10,216,699	9,921,572	9,334,216	9,326,188
<b>(B) Assigned Amounts (from below F1 + F2 + F3 + F4 + F5+F6)</b>	16,118,566	13,436,090	13,156,090	13,156,090	13,156,090
<b>(C) Unassigned/Unappropriated Balance (CDE MYP lines D.3.e1 + D.3.e2)</b> C = A + F7	29,415,279	19,997,184	14,054,956	9,733,232	9,883,712
<b>(D) Total of Assigned + Unassigned/Unappropriated Balance (B + C)</b>	45,533,845	33,433,274	27,211,046	22,889,322	23,039,802
<b>(E) Reserve Exceeding Minimum Reserve for Economic Uncertainties (REU)</b> E = D - A (same as line F Sub-total below)	<b>35,868,478</b>	<b>23,216,575</b>	<b>17,289,474</b>	<b>13,555,106</b>	<b>13,713,614</b>
<b>(F) Reasons for reserves in excess of minimum REU:</b>					
1 Reserve for Future LACOE Charges	560,000	280,000	0	0	0
2 Reserve for Regular Carry-Over & MAA	14,806,715	13,156,090	13,156,090	13,156,090	13,156,090
3 Reserve for Salary Increase	0	0	0	0	0
4 Reserve for One-Time 2017-18 Discretionary Funding	751,851	0	0	0	0
5 Reserve for 2018-19 FASO Wall Costs (budgeted in 1920)	0	0	0	0	0
6 Reserve for One-Time 2018-19 Discretionary Funding Is Released	0	0	0	0	0
7 Unassigned Balance for Operational Solvency	19,749,912	9,780,485	4,133,384	399,016	557,524
<b>Sub-total Reserve Exceeding Minimum REU (same as line E above)</b>	<b>35,868,478</b>	<b>23,216,575</b>	<b>17,289,474</b>	<b>13,555,106</b>	<b>13,713,614</b>

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

ACTION REPORT NO. 2

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Resolution No. 26 Providing for the Issuance and Sale of 2021 General Obligation Refunding Bonds of the District in the Aggregate Principal Amount of Not to Exceed \$232,000,000 to Refund Portions of the District's 2011 Series C & D General Obligation Bonds and 2015 Series B General Obligation Refunding Bonds and Approving Related Documents and Actions**

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The Superintendent recommends that the Board of Education adopt Resolution No. 26 Providing for the Issuance and Sale of 2021 General Obligation Refunding Bonds of the District in the Aggregate Principal Amount of Not to Exceed \$232,000,000 to Refund Portions of the District's 2011 Series C & D General Obligation Bonds and 2015 Series B General Obligation Refunding Bonds and Approving Related Documents and Actions.

Based upon a conservative refunding amount and market rates on May 12, 2021, following is a summary of the estimated taxpayer savings:

New Refunding Bond Issue Amount	\$120,280,000
Prior GUSD Bonds Refunded	\$99,776,844
Average Rate of Prior Bonds	4.22%
New Refunding Bond True Interest Cost (TIC)	2.65%
Total Taxpayer Savings	\$10,070,413
Net Present Value of Savings	\$7,255,316
Percentage Savings of Refunded Bonds	7.27%

The refunding process is structured for maximum flexibility to take advantage of market conditions. If the market is not favorable, the process can be delayed or cancelled.

It is important to note that the savings would be to the benefit of the property owners and would not result in a financial gain for the District. However, this does align with the Board's commitment to being a good steward to the community.



GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2020

ACTION REPORT NO. 2

Page 2

Attached is Resolution No. 26 Providing for the Issuance and Sale of 2021 General Obligation Refunding Bonds of the District in the Aggregate Principal Amount of Not to Exceed \$232,000,000 to Refund Portions of the District's 2011 Series C & D General Obligation Bonds and 2015 Series B General Obligation Refunding Bonds and Approving Related Documents and Actions.

*To Support Board Priority No. 4 - Maintain District Solvency & Financial Responsibility - Manage district financial resources and facilities to support optimal learning, healthy working conditions, and strong enrollment to ensure long-term stability.*

**BOARD OF EDUCATION  
GLENDALE UNIFIED SCHOOL DISTRICT**

**RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF 2021 GENERAL  
OBLIGATION REFUNDING BONDS OF THE DISTRICT IN THE AGGREGATE  
PRINCIPAL AMOUNT OF NOT TO EXCEED \$232,000,000 TO REFUND THE  
DISTRICT'S 2015 GENERAL OBLIGATION REFUNDING BONDS AND ELECTION  
OF 2011 SERIES C AND SERIES D GENERAL OBLIGATION BONDS AND  
APPROVING RELATED DOCUMENTS AND ACTIONS**

**RESOLUTION NO. 26**

WHEREAS, the Glendale Unified School District (the "District") caused its Glendale Unified School District (Los Angeles County, California) 2015 General Obligation Refunding Bonds, Series B (2021 Crossover) to be issued on October 14, 2015 in the aggregate original principal amount of \$84,830,562.90 (the "Prior 2015 Refunding Bonds"); and

WHEREAS, the District caused its Glendale Unified School District (Los Angeles County, California) General Obligation Bonds, Election of 2011, Series C to be issued on August 18, 2016 in the aggregate original principal amount of \$70,000,000 (the "Prior Series C Bonds"); and

WHEREAS, the District caused its Glendale Unified School District (Los Angeles County, California) General Obligation Bonds, Election of 2011, Series D to be issued on September 27, 2018 in the aggregate original principal amount of \$38,000,000 (the "Prior Series D Bonds" and together with the Prior 2015 Refunding Bonds and the Prior Series C Bonds, the "Prior Bonds"); and

WHEREAS, the District has determined at this time to issue its Glendale Unified School District, 2021 General Obligation Refunding Bonds in the aggregate principal amount of not to exceed \$232,000,000 (the "Refunding Bonds") for the purpose of refunding a portion of the Prior Bonds on a cross-over basis or otherwise and thereby realizing financial savings to the District and the property taxpayers in the District; and

WHEREAS, such refunding may be accomplished partially on a cross-over basis, whereby the proceeds of the Refunding Bonds will be deposited into an irrevocable escrow fund which is sufficient to (a) pay the interest coming due and payable on the Refunding Bonds to and including the Cross-Over Date, and (b) pay the redemption price of the outstanding Prior 2015 Refunding Bonds upon the redemption thereof on the Cross-Over Date.

WHEREAS, the Board of Education of the District (the "Board") is authorized to provide for the issuance and sale of the Refunding Bonds pursuant to the provisions of Articles 9 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code, commencing with Section 53550 of said Code (the "Bond Law"); and

WHEREAS, the Board wishes at this time to take its action approving the issuance and sale of the Refunding Bonds, which may be issued as federally taxable or federally tax-exempt, in one or more series, and documents and actions relating to the Refunding Bonds; and

WHEREAS, in accordance with Government Code Section 5852.1, the Board has obtained and disclosed the information set forth in Exhibit B hereto; and

NOW, THEREFORE, the Board hereby finds, determines, declares and resolves as follows:

## ARTICLE I

### DEFINITIONS; AUTHORITY

SECTION 1.01. *Definitions.* The terms defined in this Section 1.01, as used and capitalized herein, shall, for all purposes of this Resolution, have the meanings ascribed to them in the recitals hereof or otherwise in this Section 1.01, unless the context clearly requires some other meaning.

“Bond Counsel” means (a) the law firm of Jones hall, A Professional Law Corporation, or (b) any attorney or firm of attorneys nationally recognized for expertise in rendering opinions as to the legality and tax exempt status of securities issued by public entities.

“Bond Law” means Articles 9 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 of the Government Code of the State of California, as is in effect on the date of adoption hereof and as amended hereafter.

“Closing Date” means the date or dates upon which there is a physical delivery of the Refunding Bonds in exchange for the payment of the purchase price of the Refunding Bonds by the District.

“Costs of Issuance” means all items of expense directly or indirectly payable by or reimbursable to the District in connection with the authorization, issuance, sale and delivery of the Refunding Bonds and the refunding of the Prior Bonds, including but not limited to the costs of preparation and reproduction of documents, printing expenses, filing and recording fees, initial fees and charges of the Paying Agent, the Escrow Bank and their counsel, legal fees and charges, fees and disbursements of consultants and professionals, rating agency fees, insurance premiums, fees and charges for preparation, execution and safekeeping of the Refunding Bonds and any other cost, charge or fee in connection with the original issuance of the Refunding Bonds.

“Cross-Over Date” means September 1, 2025 or other appropriate date designated by a District Representative.

“Current Interest Bonds” means the Refunding Bonds which are designated as such in the Purchase Contract, the interest on which is payable on a current basis on each Interest Payment Date.

“County” means the County of Los Angeles, a political subdivision of the State of California, duly organized and existing under the Constitution and laws of the State of California.

"Debt Service Fund" means the account established and held by the County pursuant to Section 4.02.

"Depository" means (a) initially, DTC, and (b) any other Securities Depository acting as Depository pursuant to Section 2.09.

"Depository System Participant" means any participant in the Depository's book-entry system.

"District" means the Glendale Unified School District, a school district organized under the Constitution and laws of the State of California, and any successor thereto.

"District Representative" means the President of the Board, the Superintendent, the Chief Business and Financial Officer or such officer's written designee, or any other person authorized by resolution of the Board of Education of the District to act on behalf of the District with respect to this Resolution and the Refunding Bonds.

"DTC" means The Depository Trust Company, New York, New York, and its successors and assigns.

"Escrow Agreement" means the Escrow Deposit and Trust Agreement by and between the District and the Escrow Bank providing for the defeasance of the Prior Bonds.

"Escrow Bank" means the financial institution acting as escrow bank under the Escrow Agreement, its successors and assigns.

"Escrow Fund" means the fund established and held by the Escrow Bank pursuant to the Escrow Agreement for the purpose of paying when due the principal of and interest on the Prior Bonds.

"Federal Securities" means United States Treasury notes, bonds, bills or certificates of indebtedness, or any other obligations the timely payment of which is directly or indirectly guaranteed by the faith and credit of the United States of America.

"Interest Payment Date" means March 1, 2022, and the first (1st) calendar day of each succeeding March and September or as otherwise specified in the Purchase Contract.

"Official Statement" means the Official Statement, including the preliminary and final form thereof, describing the Refunding Bonds and utilized in connection with the offering thereof.

"Outstanding," when used as of any particular time with reference to Refunding Bonds, means all Refunding Bonds except: (a) Refunding Bonds theretofore canceled by the Paying Agent or surrendered to the Paying Agent for cancellation; (b) Refunding Bonds paid or deemed to have been paid within the meaning of Section 9.02; and (c) Refunding Bonds in lieu of or in substitution for which other Refunding Bonds shall have been authorized, executed, issued and delivered by the District pursuant to this Resolution.

"Owner", whenever used herein with respect to a Refunding Bond, means the person in whose name the ownership of such Refunding Bond is registered on the Registration Books.

“Paying Agent” means the Paying Agent appointed by the District and acting as paying agent, registrar and authenticating agent for the Refunding Bonds, its successors and assigns, and any other corporation or association which may at any time be substituted in its place, as provided in Section 6.01.

“Principal Office” means the office or offices of the Paying Agent for the payment of the Refunding Bonds and the administration of its duties hereunder, as such office or offices shall be identified in a written notice filed with the District by the Paying Agent.

“Proceeds Account” means the account established and held by the Paying Agent pursuant to Section 4.01.

“Purchase Contract” means that certain Bond Purchase Agreement by and between the District and the Underwriter providing for the terms of the sale of the Refunding Bonds to the Underwriter.

“Record Date” means the fifteenth (15th) day of the month preceding an Interest Payment Date, whether or not such day is a business day.

“Refunding Bonds” means the Glendale Unified School District (Los Angeles County, California) 2021 General Obligation Refunding Bonds, at any time Outstanding pursuant to this Resolution.

“Registration Books” means the records maintained by the Paying Agent for the registration of ownership and registration of transfer of the Refunding Bonds pursuant to Section 2.08.

“Resolution” means this Resolution, as originally adopted by the Board, including all amendments hereto and supplements hereof which are duly adopted by the Board from time to time in accordance herewith.

“Securities Depositories” means DTC; and, in accordance with then current guidelines of the Securities and Exchange Commission, such other addresses and/or such other securities depositories as the District may designate in a Written Request of the District delivered to the Paying Agent.

“Supplemental Resolution” means any resolution supplemental to or amendatory of this Resolution, adopted by the District in accordance with Article VIII.

“Tax Code” means the Internal Revenue Code of 1986 as in effect on the Closing Date or (except as otherwise referenced herein) as it may be amended to apply to obligations issued on the Closing Date, together with applicable proposed, final regulations promulgated, and applicable official public guidance published, under said Code.

“Treasurer and Tax Collector” means the Treasurer and Tax Collector of the County, or any authorized deputy thereof.

“Underwriter” means RBC Capital Markets, LLC, the original purchaser of the Refunding Bonds.

“Written Request of the District” means an instrument in writing signed by a District Representative or by any other officer of the District duly authorized to act on behalf of the District pursuant to a written certificate of a District Representative.

SECTION 1.02. *Interpretation.*

(a) Unless the context otherwise indicates, words expressed in the singular shall include the plural and vice versa and the use of the neuter, masculine, or feminine gender is for convenience only and shall be deemed to include the neuter, masculine or feminine gender, as appropriate.

(b) Headings of articles and sections herein and the table of contents hereof are solely for convenience of reference, do not constitute a part hereof and shall not affect the meaning, construction or effect hereof.

(c) All references herein to “Articles,” “Sections” and other subdivisions are to the corresponding Articles, Sections or subdivisions of this Resolution; the words “herein,” “hereof,” “hereby,” “hereunder” and other words of similar import refer to this Resolution as a whole and not to any particular Article, Section or subdivision hereof.

SECTION 1.03. *Authority for this Resolution.* This Resolution is entered into pursuant to the provisions of the Bond Law. It is hereby certified that all of the things, conditions and acts required to exist, to have happened or to have been performed precedent to and in the issuance of the Refunding Bonds do exist, have happened or have been performed in due and regular time and manner as required by the laws of the State of California, and that the amount of the Refunding Bonds, together with all other indebtedness of the District, does not exceed any limit prescribed by any laws of the State of California.

SECTION 1.04. *Findings and Determinations.* Pursuant to Section 53552 of the Bond Law, the Board hereby finds and determines that the prudent management of the fiscal affairs of the District requires that the Refunding Bonds be issued under the Bond Law and in accordance with this Resolution. The total net interest cost to maturity on the Refunding Bonds plus the principal amount of the Refunding Bonds shall not exceed the total net interest cost to maturity on the Prior Bonds plus the principal amount of the Prior Bonds.

## ARTICLE II

### THE REFUNDING BONDS

SECTION 2.01. *Authorization.* Refunding Bonds in an aggregate principal amount not to exceed \$232,000,000 are hereby authorized to be issued by the District under and subject to the terms of the Bond Law and this Resolution, on a federally taxable or federally tax-exempt basis in one or more series, for the purpose of raising money for the refunding of all or a portion of the Prior Bonds pursuant to the Escrow Agreement, and to pay certain Costs of Issuance. This Resolution constitutes a continuing agreement between the District and the Owners of all of the Refunding Bonds issued or to be issued hereunder and then Outstanding to secure the full and final payment of principal of and interest and premium, if any, on all Refunding Bonds which may be Outstanding hereunder, subject to the covenants, agreements, provisions and conditions herein contained. The Refunding Bonds shall be issued as Current Interest Bonds in one or more series and designated the "Glendale Unified School District (Los Angeles County, California) 2021 General Obligation Refunding Bonds (Federally Taxable)" with appropriate series designation. If any Refunding Bonds are issued on a cross-over basis the designation of such Refunding Bonds shall contain a statement to that effect. All or a portion of the Refunding Bonds may be issued as federally tax-exempt bonds with an appropriate designation as such. The exact aggregate principal amount of the Refunding Bonds and any series thereof to be issued hereunder shall be set forth in the Official Statement and the Purchase Contract. If any Refunding Bonds are issued on a cross-over basis they will be issued for the purpose of providing funds to (a) pay the interest coming due and payable on the Refunding Bonds to and including the Cross-Over Date, and (b) pay the redemption price of the outstanding 2015 Refunding Bonds upon the redemption thereof on the Cross-Over Date.

SECTION 2.02. *Terms of Refunding Bonds.*

(a) Terms of Bonds. The Refunding Bonds will be issued as fully registered bonds, without coupons, in the denomination of \$5,000 each or any integral multiple thereof, but in an amount not to exceed the aggregate principal amount of Refunding Bonds maturing in the year of maturity of the Refunding Bond for which the denomination is specified. Refunding Bonds will be lettered and numbered as the Paying Agent may prescribe. The Refunding Bonds will be dated as of the Closing Date.

Interest on the Refunding Bonds is payable semiannually on each Interest Payment Date. Each Refunding Bond will bear interest from the Interest Payment Date next preceding the date of registration and authentication thereof unless (i) it is authenticated as of an Interest Payment Date, in which event it will bear interest from such date, or (ii) it is authenticated prior to an Interest Payment Date and after the close of business on the Record Date preceding such Interest Payment Date, in which event it will bear interest from such Interest Payment Date, or (iii) it is authenticated prior to the first Record Date, in which event it will bear interest from the Closing Date. Notwithstanding the foregoing, if interest on any Refunding Bond is in default at the time of authentication thereof, such Refunding Bond will bear interest from the Interest Payment Date to which interest has previously been paid or made available for payment thereon.

(b) Maturities; Basis of Interest Calculation. The Refunding Bonds will mature on September 1 in the years and in the amounts, and will bear or accrete interest at the rates, as determined upon the sale thereof as provided in the Purchase Contract. The limits relating to the maximum maturity and interest rates prescribed by the Bond Law and this Board shall be

set forth in the Purchase Contract. Interest on the Refunding Bonds will be calculated on the basis of a 360-day year comprised of twelve 30-day months.

(c) CUSIP Identification Numbers. "CUSIP" identification numbers shall be imprinted on the Refunding Bonds, but such numbers shall not constitute a part of the contract evidenced by the Refunding Bonds and any error or omission with respect thereto shall not constitute cause for refusal of any purchaser to accept delivery of and pay for the Refunding Bonds. In addition, failure on the part of the District to use such CUSIP numbers in any notice to Owners of the Refunding Bonds shall not constitute an event of default or any violation of the District's contract with such Owners and shall not impair the effectiveness of any such notice.

(d) Payment. Interest on the Refunding Bonds (including the final interest payment upon maturity or redemption) is payable by check, draft or wire of the Paying Agent mailed to the Owner thereof (which will be DTC so long as the Refunding Bonds are held in the book-entry system of DTC) at such Owner's address as it appears on the Registration Books at the close of business on the preceding Record Date; except that at the written request of the Owner of at least \$1,000,000 aggregate principal amount of the Refunding Bonds, which written request is on file with the Paying Agent as of any Record Date, interest on such Refunding Bonds will be paid on the succeeding Interest Payment Date to such account as will be specified in such written request. Principal of and premium (if any) on the Refunding Bonds is payable in lawful money of the United States of America upon presentation and surrender at the Office of the Paying Agent.

(e) Provisions of Sale Documents to Control. Notwithstanding the foregoing provisions of this Section and the following provisions of Section 2.03, any of the terms of the Refunding Bonds may be established or modified under the Purchase Contract or other document governing the sale of the Refunding Bonds. In the event of a conflict or inconsistency between this Resolution and the Purchase Contract or other document of sale relating to the terms of the Refunding Bonds, the provisions of the Purchase Contract or other document of sale will be controlling.

#### SECTION 2.03. *Redemption*.

(a) Optional Redemption. The Refunding Bonds shall be subject to redemption by the District at its option, if at all, from any source of legally available funds, on the dates and at the redemption prices as set forth in the Purchase Contract.

(b) Mandatory Sinking Fund Redemption. In the event and to the extent specified in the Purchase Contract, any maturity of Refunding Bonds shall be designated as "Term Bonds" and shall be subject to mandatory sinking fund redemption on March 1 and September 1 in each of the years and in the respective principal amounts set forth in the Official Statement, at a redemption price equal to one hundred percent (100%) of the principal amount thereof to be redeemed (without premium), together with interest accrued thereon to the date fixed for redemption. If some but not all of such Term Bonds have been redeemed pursuant to the preceding subsection (a) of this Section, the aggregate principal amount of such Term Bonds to be redeemed in each year pursuant to this subsection (b) shall be reduced on a pro rata basis in integral multiples of \$5,000, as shall be designated pursuant to written notice filed by the District with the Paying Agent.

(c) Selection of Refunding Bonds for Redemption. Whenever less than all of the Outstanding Refunding Bonds of any one maturity are designated for redemption, the Paying



Agent shall select the Outstanding Refunding Bonds of such maturity to be redeemed by lot in any manner deemed fair by the Paying Agent. For purposes of such selection, each Refunding Bond will be deemed to consist of individual bonds of \$5,000 Maturity Value portions. The Refunding Bonds may all be separately redeemed.

(d) Redemption Procedure. The Paying Agent shall cause notice of any redemption to be mailed, by first class mail, postage prepaid, at least twenty (20) days but not more than sixty (60) days prior to the date fixed for redemption, to (i) one or more of the Information Services, and (ii) to the respective Owners of any Refunding Bonds designated for redemption, at their addresses appearing on the Registration Books; but such mailing shall not be a condition precedent to such redemption and failure to mail or to receive any such notice shall not affect the validity of the proceedings for the redemption of such Refunding Bonds.

Such notice shall state the redemption date and the redemption price and, if less than all of the then Outstanding Refunding Bonds are to be called for redemption, shall designate the serial numbers of the Refunding Bonds to be redeemed by giving the individual number of each Refunding Bond or by stating that all Refunding Bonds between two stated numbers, both inclusive, or by stating that all of the Refunding Bonds of one or more maturities have been called for redemption, and shall require that such Refunding Bonds be then surrendered at the Principal Office of the Paying Agent for redemption at the said redemption price, giving notice also that further interest on such Refunding Bonds will not accrue from and after the redemption date.

Upon surrender of Refunding Bonds redeemed in part only, the District shall execute and the Paying Agent shall authenticate and deliver to the Owner, at the expense of the District, a new Refunding Bond or Bonds, of the same maturity, of authorized denominations in aggregate principal amount equal to the unredeemed portion of the Refunding Bond or Bonds.

From and after the date fixed for redemption, if notice of such redemption shall have been duly given and funds available for the payment of the principal of and interest (and premium, if any) on the Refunding Bonds so called for redemption shall have been duly provided, such Refunding Bonds so called shall cease to be entitled to any benefit under this Resolution other than the right to receive payment of the redemption price, and no interest shall accrue thereon on or after the redemption date specified in such notice. All Refunding Bonds redeemed pursuant to this Section 2.03 shall be canceled by the Paying Agent, and a certificate of cancellation shall be submitted by the Paying Agent to the District.

(e) Right to Rescind Notice of Redemption. The District has the right to rescind any notice of the optional redemption of Refunding Bonds under subsection (a) of this Section by written notice to the Paying Agent on or prior to the date fixed for redemption. Any notice of redemption shall be cancelled and annulled if for any reason funds will not be or are not available on the date fixed for redemption for the payment in full of the Refunding Bonds then called for redemption. The District and the Paying Agent shall have no liability to the Refunding Bond Owners or any other party related to or arising from such rescission of redemption. The Paying Agent shall mail notice of such rescission of redemption in the same manner as the original notice of redemption was sent under subsection (d) of this Section.

SECTION 2.04. *Form of Refunding Bonds.* The Refunding Bonds, the form of the Paying Agent's certificate of authentication and registration and the form of assignment to appear thereon shall be substantially in the forms, respectively, with necessary or appropriate

variations, omissions and insertions, as permitted or required by this Resolution or the Official Statement, as are set forth in Exhibit A attached hereto.

SECTION 2.05. *Execution of Refunding Bonds.* The Refunding Bonds shall be signed by the manual or facsimile signature of the President of the Board and shall be attested by the manual or facsimile signature of the Secretary of the Board. No Refunding Bond shall be valid or obligatory for any purpose or shall be entitled to any security or benefit under this Resolution unless and until the certificate of authentication printed on such Refunding Bond is signed by the Paying Agent as authenticating agent.

Only such Refunding Bonds as shall bear thereon a certificate of authentication and registration in the form set forth in Exhibit A attached hereto, executed and dated by the Paying Agent, shall be valid or obligatory for any purpose or entitled to the benefits of this Resolution, and such certificate of the Paying Agent shall be conclusive evidence that the Refunding Bonds so registered have been duly authenticated, registered and delivered hereunder and are entitled to the benefits of this Resolution.

SECTION 2.06. *Transfer of Refunding Bonds.* Any Refunding Bond may, in accordance with its terms, be transferred, upon the Registration Books, by the person in whose name it is registered, in person or by his or her duly authorized attorney, upon surrender of such Refunding Bond for cancellation at the Principal Office at the Paying Agent, accompanied by delivery of a written instrument of transfer in a form approved by the Paying Agent, duly executed. The District may charge a reasonable sum for each new Refunding Bond issued upon any transfer.

Whenever any Refunding Bond or Bonds shall be surrendered for transfer, the District shall execute and the Paying Agent shall authenticate and deliver a new Refunding Bond or Bonds, for like aggregate principal amount. No transfers of Refunding Bonds shall be required to be made (a) fifteen (15) days prior to the date established by the Paying Agent for selection of Refunding Bonds for redemption or (b) with respect to a Refunding Bond which has been selected for redemption.

SECTION 2.07. *Exchange of Refunding Bonds.* Refunding Bonds may be exchanged at the Principal Office of the Paying Agent for a like aggregate principal amount of Refunding Bonds of authorized denominations and of the same maturity. The District may charge a reasonable sum for each new Refunding Bond issued upon any exchange (except in the case of any exchange of temporary Refunding Bonds for definitive Refunding Bonds). No exchanges of Refunding Bonds shall be required to be made 15 days prior to the date established by the Paying Agent for selection of Refunding Bonds for redemption or (b) with respect to a Refunding Bond after such Refunding Bond has been selected for redemption.

SECTION 2.08. *Registration Books.* The Paying Agent shall keep or cause to be kept sufficient books for the registration and transfer of the Refunding Bonds, which shall at all times be open to inspection by the District upon reasonable notice; and, upon presentation for such purpose, the Paying Agent shall, under such reasonable regulations as it may prescribe, register or transfer or cause to be registered or transferred, on said books, Refunding Bonds as herein before provided.

SECTION 2.09. *Book-Entry System.* Except as provided below, the Owner of all of the Refunding Bonds shall be DTC, and the Refunding Bonds shall be registered in the name of Cede & Co., as nominee for DTC. The Refunding Bonds shall be initially executed and delivered

in the form of a single fully registered Refunding Bond for each maturity date of the Refunding Bonds in the full aggregate principal amount of the Refunding Bonds maturing on such date. The Paying Agent and the District may treat DTC (or its nominee) as the sole and exclusive owner of the Refunding Bonds registered in its name for all purposes of this Resolution, and neither the Paying Agent nor the District shall be affected by any notice to the contrary. The Paying Agent and the District shall not have any responsibility or obligation to any Depository System Participant, any person claiming a beneficial ownership interest in the Refunding Bonds under or through DTC or a Depository System Participant, or any other person which is not shown on the register of the District as being an owner, with respect to the accuracy of any records maintained by DTC or any Depository System Participant or the payment by DTC or any Depository System Participant by DTC or any Depository System Participant of any amount in respect of the principal or interest with respect to the Refunding Bonds. The District shall cause to be paid all principal and interest with respect to the Refunding Bonds only to DTC, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to the principal and interest with respect to the Refunding Bonds to the extent of the sum or sums so paid. Except under the conditions noted below, no person other than DTC shall receive a Refunding Bond. Upon delivery by DTC to the District of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the term "Cede & Co." in this Resolution shall refer to such new nominee of DTC.

If the District determines that it is in the best interest of the beneficial owners that they be able to obtain Refunding Bonds and delivers a written certificate to DTC and the District to that effect, DTC shall notify the Depository System Participants of the availability through DTC of Refunding Bonds. In such event, the District shall issue, transfer and exchange Refunding Bonds as requested by DTC and any other owners in appropriate amounts. DTC may determine to discontinue providing its services with respect to the Refunding Bonds at any time by giving notice to the District and discharging its responsibilities with respect thereto under applicable law. Under such circumstances (if there is no successor securities depository), the District shall be obligated to deliver Refunding Bonds as described in this Resolution. Whenever DTC requests the District to do so, the District will cooperate with DTC in taking appropriate action after reasonable notice to (a) make available one or more separate Refunding Bonds evidencing the Refunding Bonds to any Depository System Participant having Refunding Bonds credited to its DTC account or (b) arrange for another securities depository to maintain custody of certificates evidencing the Refunding Bonds.

Notwithstanding any other provision of this Resolution to the contrary, so long as any Refunding Bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal and interest with respect to such Refunding Bond and all notices with respect to such Refunding Bond shall be made and given, respectively, to DTC as provided as in the representation letter delivered on the date of issuance of the Refunding Bonds.

**SECTION 2.10. *Mutilated, Lost, Destroyed or Stolen Refunding Bonds.*** If any Refunding Bond shall become mutilated, the District, at the expense of the Owner of said Refunding Bond, shall execute, and the Paying Agent shall thereupon authenticate and deliver, a new Refunding Bond of like maturity and principal amount in exchange and substitution for the Refunding Bond so mutilated, but only upon surrender to the Paying Agent of the Refunding Bond so mutilated. Every mutilated Refunding Bond so surrendered to the Paying Agent shall be canceled by it and delivered to, or upon the order of, the District. If any Refunding Bond shall be lost, destroyed or stolen, evidence of such loss, destruction or theft may be submitted to the District and, if such evidence be satisfactory to the District and indemnity satisfactory to it shall be given, the District, at the expense of the Owner, shall execute, and the Paying Agent shall thereupon authenticate

and deliver, a new Refunding Bond of like maturity and principal amount in lieu of and in substitution for the Refunding Bond so lost, destroyed or stolen. The District may require payment of a sum not exceeding the actual cost of preparing each new Refunding Bond issued under this Section and of the expenses which may be incurred by the District and the Paying Agent in the premises. Any Refunding Bond issued under the provisions of this Section 2.10 in lieu of any Refunding Bond alleged to be lost, destroyed or stolen shall constitute an original additional contractual obligation on the part of the District whether or not the Refunding Bond so alleged to be lost, destroyed or stolen be at any time enforceable by anyone, and shall be equally and proportionately entitled to the benefits of this Resolution with all other Refunding Bonds issued pursuant to this Resolution.

Notwithstanding any other provision of this Section 2.10, in lieu of delivering a new Refunding Bond for which principal has or is about to become due for a Refunding Bond which has been mutilated, lost, destroyed or stolen, the Paying Agent may make payment of such Refunding Bond in accordance with its terms.

### **ARTICLE III**

#### **SALE OF REFUNDING BONDS; APPLICATION OF PROCEEDS; APPROVAL OF RELATED DOCUMENTS**

SECTION 3.01. *Sale of Refunding Bonds.* The Board hereby approves the sale of the Refunding Bonds on a federally taxable or federally tax-exempt basis to RBC Capital Markets, LLC, at an underwriter's discount of not to exceed 0.40%, pursuant to the Purchase Contract, between the District and the Underwriter, in substantially the form on file with the Superintendent, together with any changes therein or additions approved by a District Representative. The Board hereby appoints Keygent LLC as Financial Advisor and Jones Hall, A Professional Law Corporation, as Bond and Disclosure Counsel in relation to issuance and sale of the Refunding Bonds. The Superintendent, Chief Business and Financial Officer, and designees thereof are directed to cause the sale of the bonds.

SECTION 3.02. *Application of Proceeds of Sale of Refunding Bonds.* On the Closing Date, the net proceeds of sale of the Refunding Bonds shall be paid by the Underwriter to the Paying Agent. The Paying Agent shall deposit all of such amounts in the Proceeds Account, to be applied on the Closing Date as follows:

(a) The Paying Agent shall withdraw from the Proceeds Account the amount set forth in a Written Request of the District filed with the Paying Agent as of the Closing Date. Such amount shall be transferred by the Paying Agent to the Escrow Bank, deposited in the Escrow Fund and applied to purchase certain Federal Securities to be applied in accordance with the Escrow Agreement for the payment and discharge of the Prior Bonds.

(b) The Paying Agent shall retain the remainder of such amounts in the Proceeds Account, if any, to be applied as set forth in Section 4.01.

SECTION 3.03. *Approval of Escrow Agreement.* The Board hereby approves the refunding of the Prior Bonds pursuant to one or more Escrow Agreements, in substantially the form on file with the Superintendent, together with any changes therein or additions thereto

approved by a District Representative, whose execution thereof shall be conclusive evidence of approval to any such changes or additions. The Escrow Agreement shall be executed in the name and on behalf of the District by the Superintendent or a District Representative, who are hereby separately authorized and directed to execute and deliver said form of Escrow Agreement on behalf of the District. If the Refunding Bonds are issued in more than one series, a separate Escrow Agreement may be used for the Prior Bonds being refunded by each series of Refunding Bonds.

SECTION 3.04. *Approval of Official Statement.* The Board hereby approves and deems final within the meaning of Rule 15c2-12 of the Securities Exchange Act of 1934, the preliminary Official Statement describing the Bonds in the form on file with the Clerk of the Board. A District Representative is hereby individually authorized to execute an appropriate certificate affirming the Board's determination that the preliminary Official Statement has been deemed nearly final within the meaning of such Rule. A District Representative is hereby individually authorized and directed to approve any changes in or additions to a final form of the Official Statement, and the execution thereof by such District Representative shall be conclusive evidence of approval of any such changes and additions. The Board hereby authorizes the distribution of the final Official Statement by the Original Purchaser. A District Representative shall execute the final Official Statement in the name and on behalf of the District.

SECTION 3.05. *Costs of Issuance Agreement.* In order to facilitate the payment of all or some Costs of Issuance, the Board hereby authorizes a District Representative to enter into or acknowledge an agreement, designating a bank identified therein, to serve as a custodian for receipt of a portion of the proceeds of the Refunding Bonds to pay all or a portion of Costs of Issuance.

## ARTICLE IV

### FUNDS AND ACCOUNTS

SECTION 4.01. *Proceeds Account.* There is hereby created the "2021 General Obligation Refunding Bond Proceeds Account", which shall be held and maintained by the Paying Agent as a separate account, distinct from all other funds of the District, into which shall be deposited the proceeds of sale of the Refunding Bonds pursuant to Section 3.02. Amounts remaining on deposit in the Proceeds Account pursuant to Section 3.02(b), if any, shall be disbursed for the purpose of paying the Costs of Issuance upon the receipt by the Paying Agent of Written Requests of the District. On the date which is four (4) calendar months following the Closing Date, all amounts remaining on deposit in the Proceeds Account, if any, shall be withdrawn therefrom by the Paying Agent and transferred to the County for deposit in the Debt Service Fund.

SECTION 4.02. *Debt Service Fund.* The District hereby directs the Treasurer-Tax Collector of the County or the Los Angeles County Office of Education, as appropriate, to establish, hold and maintain a fund to be known as the "Glendale Unified School District 2021 General Obligation Refunding Bond Debt Service Fund", which shall be maintained by the Treasurer-Tax Collector or Los Angeles County Office of Education as a separate account, distinct from all other funds of the County and the District. All taxes levied by the County, as directed by the District herein, for the payment of the principal of and interest and premium (if any) on the Refunding Bonds in accordance with Section 5.03, shall be deposited in the Debt

Service Fund by the Treasurer-Tax Collector promptly upon apportionment of said levy. The Debt Service Fund is hereby irrevocably pledged by the District for the payment of the principal of and interest on the Refunding Bonds when and as the same become due. The moneys in the Debt Service Fund shall be remitted to the Paying Agent to pay the principal of and interest on the Refunding Bonds as the same become due and payable.

If, after payment in full of the Refunding Bonds, any amounts remain on deposit in the Debt Service Fund, such amounts shall be transferred by the Treasurer-Tax Collector to the general fund of the District, upon the Written Request of the District filed with the Treasurer-Tax Collector, to be applied solely in a manner which is consistent with the requirements of applicable state and federal tax law.

SECTION 4.03. *Establishment of Debt Service Fund in the Event any Refunding Bonds are Issued on a Cross-Over Basis.* If any Refunding Bonds are issued on a cross-over basis the District hereby directs the County Treasurer to establish, hold and maintain a fund to be known as the "2021 Refunding General Obligation Bond Debt Service Fund (Cross-Over)", which the County shall maintain as a separate account, distinct from all other funds of the County and the District. All taxes levied by the County, at the request of the District, for the payment of the principal of and interest on the Refunding Bonds issued on a cross-over basis, following the Cross-Over Date shall be deposited in the Debt Service Fund by the County promptly upon apportionment of said levy. The Debt Service Fund is pledged for the payment of the principal of and interest on Refunding Bonds when and as the same become due following the Cross-Over Date. Upon the written request of the District filed with the County, amounts in the Debt Service Fund shall be transferred by the County to the Paying Agent to the extent required to pay the principal of and interest on the Refunding Bonds when due following the Cross-Over Date. In addition, amounts on deposit in the Debt Service Fund shall be applied to pay the fees and expenses of the Paying Agent insofar as permitted by law, including specifically by Section 15232 of the Education Code.

SECTION 4.04. *Investments.* All moneys in the Proceeds Account shall be invested by the Paying Agent solely in investments pursuant to and as identified in the Written Request of the District given to the Paying Agent in advance of the making of such investments (and promptly confirmed in writing, as to any such direction given orally). All moneys held in any of the funds or accounts established with the County hereunder shall be invested in accordance with the investment policies of the County, as such policies shall exist at the time of investment. Obligations purchased as an investment of moneys in any fund shall be deemed to be part of such fund or account.

All interest or gain derived from the investment of amounts in any of the funds or accounts established hereunder shall be deposited in the fund or account from which such investment was made, and shall be expended for the purposes thereof.

## ARTICLE V

### OTHER COVENANTS OF THE DISTRICT; SECURITY FOR THE REFUNDING BONDS

SECTION 5.01. *Punctual Payment.* The District will punctually pay, or cause to be paid, the principal of and interest on the Refunding Bonds, in strict conformity with the terms of the Refunding Bonds and of this Resolution, and it will faithfully observe and perform all of the conditions, covenants and requirements of this Resolution and of the Refunding Bonds. Nothing herein contained shall prevent the District from making advances of its own moneys howsoever derived to any of the uses or purposes permitted by law.

SECTION 5.02. *Extension of Time for Payment.* In order to prevent any accumulation of claims for interest after maturity, the District will not, directly or indirectly, extend or consent to the extension of the time for the payment of any claim for interest on any of the Refunding Bonds and will not, directly or indirectly, approve any such arrangement by purchasing or funding said claims for interest or in any other manner. In case any such claim for interest shall be extended or funded, whether or not with the consent of the District, such claim for interest so extended or funded shall not be entitled, in case of default hereunder, to the benefits of this Resolution, except subject to the prior payment in full of the principal of all of the Refunding Bonds then Outstanding and of all claims for interest which shall not have so extended or funded.

SECTION 5.03. *Security for the Refunding Bonds.* The Refunding Bonds are general obligations of the District. The Board has the power to direct the County to levy *ad valorem* taxes upon all property within the District that is subject to taxation by the District, without limitation of rate or amount (except certain personal property which is taxable at limited rates), for the payment of the Refunding Bonds and the interest and redemption premium (if any) thereon. The District hereby directs the County to levy on all the taxable property in the District, in addition to all other taxes, a continuing direct and *ad valorem* tax annually during the period the Refunding Bonds are Outstanding in an amount sufficient to pay the principal of and interest on the Refunding Bonds when due, including the principal of any Refunding Bonds upon the mandatory sinking fund redemption thereof under Section 2.03(b), which moneys when collected will be paid to the County Treasurer and placed in the Debt Service Fund.

The principal of and interest and redemption premium (if any) on the Refunding Bonds does not constitute a debt of the County, the State of California, or any of its political subdivisions other than the District, or any of the officers, agents or employees thereof. Neither the County, the State of California, any of its political subdivisions nor any of the officers, agents or employees thereof are liable for the Refunding Bonds. In no event are the principal of and interest and redemption premium (if any) on Refunding Bonds payable out of any funds or properties of the District other than *ad valorem* taxes levied on taxable property in the District.

The District hereby pledges all revenues from the property taxes collected from the levy by the County for the payment of the Refunding Bonds and the amounts in the Debt Service Fund (the "Pledged Revenues") to the payment of the principal of and interest on the Refunding Bonds. It is the intention of the District that (i) for purposes of 11 U.S.C. §902(2)(E), the Pledged Revenues constitute "taxes specifically levied to finance one or more projects or systems" of the District and are not "general property, sales or income taxes . . . levied to finance the general purposes of" the District, and (ii) the pledge of the Pledged Revenues

constitutes a pledge of “special revenues” for purposes of 11 U.S.C. §§901 et seq., and that a petition filed by the District under 11 U.S.C. §§901 et seq., will not operate as a stay under 11 U.S.C. §362 of the application of such Pledged Revenues to payment when due of principal of and interest on the Refunding Bonds. The District will not take any action inconsistent with its agreement and statement of intention hereunder and will not deny that the pledge of the Pledged Revenues constitutes a pledge of special revenues for purposes of 11 U.S.C. §§901 et seq.

SECTION 5.04. *Security for any Refunding Bonds Issued on a Cross-Over Basis.*

(a) Prior to Cross-Over Date. To and including the Cross-Over Date, the Refunding Bonds issued on a cross-over basis are payable solely from amounts held by the Escrow Agent under the Escrow Agreement.

(b) Following Cross-Over Date. Following the Cross-Over Date, the Refunding Bonds shall be general obligations of the District payable from the levy of ad valorem taxes upon all property within the District subject to taxation by the District, without limitation as to rate or amount, for the payment of the Refunding Bonds and the interest thereon. The District hereby directs the County to levy on all the taxable property in the District, in addition to all other taxes, a continuing direct ad valorem tax annually during the period the Refunding Bonds are Outstanding in an amount sufficient to pay the principal of and interest on the Refunding Bonds when due, which moneys when collected will be placed in the Debt Service Fund.

SECTION 5.05. *Books and Accounts; Financial Statement.* The District will keep, or cause to be kept, proper books of record and accounts, separate from all other records and accounts of the District in which complete and correct entries shall be made of all transactions relating to the Refunding Bonds. Such books of record and accounts shall at all times during business hours be subject to the inspection of the Escrow Bank and the Owners of not less than ten percent (10%) in aggregate principal amount of the Refunding Bonds then Outstanding, or their representatives authorized in writing.

SECTION 5.06. *Protection of Security and Rights of Refunding Bond Owners.* The District will preserve and protect the security of the Refunding Bonds and the rights of the Refunding Bond Owners, and will warrant and defend their rights against all claims and demands of all persons. From and after the sale and delivery of any of the Refunding Bonds by the District, the Refunding Bonds shall be incontestable by the District.

SECTION 5.07. *Tax Covenants.* Any Refunding Bonds issued as federally tax-exempt shall be subject to the following covenants:

(a) Private Activity Bond Limitation. The District shall assure that the proceeds of the Refunding Bonds are not used so as to cause the Refunding Bonds to satisfy the private business tests of Section 141(b) of the Tax Code or the private loan financing test of Section 141(c) of the Tax Code.

(b) Federal Guarantee Prohibition. The District shall not take any action or permit or suffer any action to be taken if the result of the same would be to cause any of the Refunding Bonds to be “federally guaranteed” within the meaning of Section 149(b) of the Tax Code.



(c) No Arbitrage. The District shall not take, or permit or suffer to be taken by the Paying Agent or the County or otherwise, any action with respect to the proceeds of the Refunding Bonds which, if such action had been reasonably expected to have been taken, or had been deliberately and intentionally taken, on the Closing Date would have caused the Refunding Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Tax Code.

(d) Maintenance of Tax-Exemption. The District shall take all actions necessary to assure the exclusion of interest on the Refunding Bonds from the gross income of the Owners of the Refunding Bonds to the same extent as such interest is permitted to be excluded from gross income under the Tax Code as in effect on the Closing Date.

(e) Rebate Requirement. The District will take any and all actions necessary to assure compliance with Section 148(f) of the Tax Code, relating to the rebate of excess investment earnings with respect to the Refunding Bonds, if any, to the federal government, to the extent such Section is applicable to the Refunding Bonds.

SECTION 5.08. *Continuing Disclosure*. The District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate, which shall be executed by a District Representative and delivered on the Closing Date. Notwithstanding any other provision of this Resolution, failure of the District to comply with the Continuing Disclosure Certificate shall not be considered a default by the District hereunder or under the Refunding Bonds; however, any Participating Underwriter (as such term is defined in the Continuing Disclosure Certificate) or any holder or beneficial owner of the Refunding Bonds may, take such actions as may be necessary and appropriate to compel performance, including seeking mandate or specific performance by court order.

SECTION 5.09. *CDIAC Annual Reporting*. The District hereby covenants and agrees that it will comply with the provisions of California Government Code Section 8855 subdivision (k) with respect to annual reporting to the California Debt and Investment Advisory Commission. Said reporting will occur at the times and include the types of information as set forth therein. Notwithstanding any other provision of this Resolution, failure of the District to comply with said reporting does not constitute a default by the District hereunder or under the Refunding Bonds.

SECTION 5.10. *Further Assurances*. The District will adopt, make, execute and deliver any and all such further resolutions, instruments and assurances as may be reasonably necessary or proper to carry out the intention or to facilitate the performance of this Resolution, and for the better assuring and confirming unto the Owners of the Refunding Bonds of the rights and benefits provided in this Resolution.

## ARTICLE VI

### THE PAYING AGENT

SECTION 6.01. *Appointment of Paying Agent*. U.S. Bank, National Association as agent for the Los Angeles County Treasurer and Tax Collector shall act as Paying Agent for the Refunding Bonds, in such capacity, shall also act as registration agent and authentication agent for the Refunding Bonds. The Paying Agent undertakes to perform such duties, and only such duties, as are specifically set forth in this Resolution, and even during the continuance of an

event of default with respect to the Refunding Bonds, no implied covenants or obligations shall be read into this Resolution against the Paying Agent.

The District may remove the Paying Agent initially appointed, and any successor thereto, and may appoint a successor or successors thereto, but any such successor shall be a bank or trust company doing business and having an office in the State of California, having (or if a member of a bank holding company system, its parent shall have) a combined capital (exclusive of borrowed capital) and surplus of at least Fifty Million Dollars (\$50,000,000), and subject to supervision or examination by federal or state authority. If such bank or trust company publishes a report of condition at least annually, pursuant to law or to the requirements of any supervising or examining authority above referred to, then for the purposes of this Section 6.01 the combined capital and surplus of such bank or trust company shall be deemed to be its combined capital and surplus as set forth in its most recent report of condition so published.

The Paying Agent may at any time resign by giving written notice to the District and the Owners of such resignation. Upon receiving notice of such resignation, the District shall promptly appoint a successor Paying Agent by an instrument in writing. Any resignation or removal of the Paying Agent and appointment of a successor Paying Agent shall become effective upon acceptance of appointment by the successor Paying Agent.

SECTION 6.02. *Paying Agent May Hold Refunding Bonds.* The Paying Agent may become the Owner of any of the Refunding Bonds in its own or any other capacity with the same rights it would have if it were not Paying Agent.

SECTION 6.03. *Liability of Agents.* The recitals of facts, covenants and agreements herein and in the Refunding Bonds contained shall be taken as statements, covenants and agreements of the District, and the Paying Agent assumes no responsibility for the correctness of the same, nor makes any representations as to the validity or sufficiency of this Resolution or of the Refunding Bonds, nor shall incur any responsibility in respect thereof, other than as set forth in this Resolution. The Paying Agent shall not be liable in connection with the performance of its duties hereunder, except for its own negligence or willful default.

In the absence of bad faith, the Paying Agent may conclusively rely, as to the truth of the statements and the correctness of the opinions expressed therein, upon certificates or opinions furnished to the Paying Agent and conforming to the requirements of this Resolution.

The Paying Agent shall not be liable for any error of judgment made in good faith by a responsible officer in the absence of the negligence of the Paying Agent.

No provision of this Resolution shall require the Paying Agent to expend or risk its own funds or otherwise incur any financial liability in the performance of any of its duties hereunder, or in the exercise of any of its rights or powers, if it shall have reasonable grounds for believing that repayment of such funds or adequate indemnity against such risk or liability is not reasonably assured to it.

The Paying Agent may execute any of the powers hereunder or perform any duties hereunder either directly or by or through agents or attorneys and the Paying Agent shall not be responsible for any misconduct or negligence on the part of any agent or attorney appointed with due care by it hereunder.

SECTION 6.04. *Notice to Paying Agent.* The Paying Agent may rely and shall be protected in acting or refraining from acting upon any notice, resolution, request, consent, order, certificate, report, warrant, bond or other paper or document believed by it to be genuine and to have been signed or presented by the proper party or proper parties. The Paying Agent may consult with counsel, who may be of counsel to the District, with regard to legal questions, and the opinion of such counsel shall be full and complete authorization and protection in respect of any action taken or suffered by it hereunder in good faith and in accordance therewith.

Whenever in the administration of its duties under this Resolution the Paying Agent shall deem it necessary or desirable that a matter be proved or established prior to taking or suffering any action hereunder, such matter (unless other evidence in respect thereof be herein specifically prescribed) may, in the absence of bad faith on the part of the Paying Agent, be deemed to be conclusively proved and established by a certificate of the District, and such certificate shall be full warrant to the Paying Agent for any action taken or suffered under the provisions of this Resolution upon the faith thereof, but in its discretion the Paying Agent may, in lieu thereof, accept other evidence of such matter or may require such additional evidence as to it may seem reasonable.

SECTION 6.05. *Compensation; Indemnification.* The District shall pay to the Paying Agent from time to time reasonable compensation for all services rendered under this Resolution, and also all reasonable expenses, charges, counsel fees and other disbursements, including those of their attorneys, agents and employees, incurred in and about the performance of their powers and duties under this Resolution. The District further agrees to indemnify and save the Paying Agent harmless against any liabilities which it may incur in the exercise and performance of its powers and duties hereunder which are not due to its negligence or bad faith.

## **ARTICLE VII**

### **REMEDIES OF REFUNDING BOND OWNERS**

SECTION 7.01. *Remedies of Refunding Bond Owners.* Any Owner shall have the right, for the equal benefit and protection of all Owners similarly situated:

(a) by mandamus, suit, action or proceeding, to compel the District and its members, officers, agents or employees to perform each and every term, provision and covenant contained in this Resolution and in the Refunding Bonds, and to require the carrying out of any or all such covenants and agreements of the District and the fulfillment of all duties imposed upon it;

(b) by suit, action or proceeding in equity, to enjoin any acts or things which are unlawful, or the violation of any of the Owners' rights; or

(c) upon the happening and continuation of any default by the District hereunder or under the Refunding Bonds, by suit, action or proceeding in any court of competent jurisdiction, to require the District and its members and employees to account as if it and they were the trustees of an express trust.

SECTION 7.02. *Remedies Not Exclusive.* No remedy herein conferred upon the Owners of Refunding Bonds shall be exclusive of any other remedy and that each and every remedy

shall be cumulative and shall be in addition to every other remedy given hereunder or thereafter conferred on the Owners.

## ARTICLE VIII

### AMENDMENT OF THIS RESOLUTION

SECTION 8.01. *Amendments Effective Without Consent of the Owners.* For any one or more of the following purposes and at any time or from time to time, a Supplemental Resolution of the District may be adopted, which, without the requirement of consent of the Owners of the Refunding Bonds, shall be fully effective in accordance with its terms:

(a) To add to the covenants and agreements of the District in this Resolution, other covenants and agreements to be observed by the District which are not contrary to or inconsistent with this Resolution as theretofore in effect;

(b) To confirm, as further assurance, any pledge under, and to subject to any lien or pledge created or to be created by, this Resolution, of any moneys, securities or funds, or to establish any additional funds or accounts to be held under this Resolution;

(c) To cure any ambiguity, supply any omission, or cure or correct any defect or inconsistent provision in this Resolution, which in any event shall not materially adversely affect the interests of the Owners, in the opinion of Bond Counsel filed with the District;

(d) To make such additions, deletions or modifications as may be necessary or desirable to assure exemption from federal income taxation of interest on the Refunding Bonds; or

(e) In any respect whatsoever, provided that such Supplemental Resolution is adopted prior to the Closing Date and provided further that the matters contained in such Supplemental Resolution are properly reflected in the Official Statement relating to the Refunding Bonds.

SECTION 8.02. *Amendments Effective With Consent to the Owners.* Any modification or amendment of this Resolution and of the rights and obligations of the District and of the Owners of the Refunding Bonds, in any particular, may be made by a Supplemental Resolution, with the written consent of the Owners of a majority in aggregate principal amount of the Refunding Bonds Outstanding at the time such consent is given. No such modification or amendment shall permit a change in the terms of maturity of the principal of any Outstanding Refunding Bonds or of any interest payable thereon or a reduction in the principal amount thereof or in the rate of interest thereon, or shall reduce the percentage of Refunding Bonds the consent of the Owners of which is required to effect any such modification or amendment, or shall change any of the provisions in Section 7.01 relating to Events of Default, or shall reduce the amount of moneys pledged for the repayment of the Refunding Bonds without the consent of all the Owners of such Refunding Bonds, or shall change or modify any of the rights or obligations of any Paying Agent without its written assent thereto.

## ARTICLE IX

### MISCELLANEOUS

SECTION 9.01. *Benefits of Resolution Limited to Parties.* Nothing in this Resolution, expressed or implied, is intended to give to any person other than the District, the County, the Paying Agent and the Owners of the Refunding Bonds, any right, remedy, claim under or by reason of this Resolution. Any covenants, stipulations, promises or agreements in this Resolution contained by and on behalf of the District shall be for the sole and exclusive benefit of the County, the Paying Agent and the Owners of the Refunding Bonds.

SECTION 9.02. *Defeasance.*

(a) Discharge of Resolution. Refunding Bonds may be paid by the District in any of the following ways, provided that the District also pays or causes to be paid any other sums payable hereunder by the District:

(i) by paying or causing to be paid the principal or redemption price of and interest on such Refunding Bonds, as and when the same become due and payable;

(ii) by irrevocably depositing, in trust, at or before maturity, money or securities in the necessary amount (as provided in Section 9.02(c) hereof) to pay or redeem such Refunding Bonds; or

(iii) by delivering such Refunding Bonds to the Paying Agent for cancellation by it.

If the District shall pay all Outstanding Refunding Bonds and shall also pay or cause to be paid all other sums payable hereunder by the District, then and in that case, at the election of the District (evidenced by a certificate of a District Representative filed with the Paying Agent, signifying the intention of the District to discharge all such indebtedness and this Resolution), and notwithstanding that any Refunding Bonds shall not have been surrendered for payment, this Resolution and other assets made under this Resolution and all covenants, agreements and other obligations of the District under this Resolution shall cease, terminate, become void and be completely discharged and satisfied, except only as provided in Section 9.02(b). In such event, upon request of the District, the Paying Agent shall cause an accounting for such period or periods as may be requested by the District to be prepared and filed with the District and shall execute and deliver to the District all such instruments as may be necessary to evidence such discharge and satisfaction, and the Paying Agent shall pay over, transfer, assign or deliver to the District all moneys or securities or other property held by it pursuant to this Resolution which are not required for the payment or redemption of Refunding Bonds not theretofore surrendered for such payment or redemption.

(b) Discharge of Liability on Refunding Bonds. Upon the deposit, in trust, at or before maturity, of money or securities in the necessary amount (as provided in Section 9.02(c) hereof) to pay or redeem any Outstanding Refunding Bond (whether upon or prior to its maturity or the redemption date of such Refunding Bond), provided that, if such Refunding Bond is to be redeemed prior to maturity, notice of such redemption shall have been given as provided in

Section 2.03 or provision satisfactory to the Paying Agent shall have been made for the giving of such notice, then all liability of the District in respect of such Refunding Bond shall cease and be completely discharged, except only that thereafter the Owner thereof shall be entitled only to payment of the principal of and interest on such Refunding Bond by the District, and the District shall remain liable for such payment, but only out of such money or securities deposited with the Paying Agent as aforesaid for such payment, provided further, however, that the provisions of Section 9.02(d) shall apply in all events.

The District may at any time surrender to the Paying Agent for cancellation by it any Refunding Bonds previously issued and delivered, which the District may have acquired in any manner whatsoever, and such Refunding Bonds, upon such surrender and cancellation, shall be deemed to be paid and retired.

(c) Deposit of Money or Securities with Paying Agent. Whenever in this Resolution it is provided or permitted that there be deposited with or held in trust by the Paying Agent money or securities in the necessary amount to pay or redeem any Refunding Bonds, the money or securities so to be deposited or held may include money or securities held by the Paying Agent in the funds and accounts established pursuant to this Resolution and shall be:

(i) lawful money of the United States of America in an amount equal to the principal amount of such Refunding Bonds and all unpaid interest thereon to maturity, except that, in the case of Refunding Bonds which are to be redeemed prior to maturity and in respect of which notice of such redemption shall have been given as provided in Section 2.03 or provision satisfactory to the Paying Agent shall have been made for the giving of such notice, the amount to be deposited or held shall be the principal amount or redemption price of such Refunding Bonds and all unpaid interest thereon to the redemption date; or

(ii) Federal Securities (not callable by the issuer thereof prior to maturity) the principal of and interest on which when due, in the opinion of a certified public accountant delivered to the District, will provide money sufficient to pay the principal or redemption price of and all unpaid interest to maturity, or to the redemption date, as the case may be, on the Refunding Bonds to be paid or redeemed, as such principal or redemption price and interest become due, provided that, in the case of Refunding Bonds which are to be redeemed prior to the maturity thereof, notice of such redemption shall have been given as provided in Section 2.03 or provision satisfactory to the Paying Agent shall have been made for the giving of such notice.

(d) Payment of Refunding Bonds After Discharge of Resolution. Notwithstanding any provisions of this Resolution, any moneys held by the Paying Agent in trust for the payment of the principal or redemption price of, or interest on, any Refunding Bonds and remaining unclaimed for two (2) years after the principal of all of the Refunding Bonds has become due and payable (whether at maturity or upon call for redemption or by acceleration as provided in this Resolution), if such moneys were so held at such date, or two (2) years after the date of deposit of such moneys if deposited after said date when all of the Refunding Bonds became due and payable, shall, upon request of the District, be repaid to the District free from the trusts created by this Resolution, and all liability of the Paying Agent with respect to such moneys shall thereupon cease; *provided, however*, that before the repayment of such moneys to the District as aforesaid, the Paying Agent may (at the cost of the District) first mail to the Owners of all Refunding Bonds which have not been paid at the addresses shown on the Registration Books

a notice in such form as may be deemed appropriate by the Paying Agent, with respect to the Refunding Bonds so payable and not presented and with respect to the provisions relating to the repayment to the District of the moneys held for the payment thereof.

SECTION 9.03. *Execution of Documents and Proof of Ownership by Refunding Bond Owners.* Any request, declaration or other instrument which this Resolution may require or permit to be executed by Refunding Bond Owners may be in one or more instruments of similar tenor, and shall be executed by Refunding Bond Owners in person or by their attorneys appointed in writing.

Except as otherwise herein expressly provided, the fact and date of the execution by any Refunding Bond Owner or his or her attorney of such request, declaration or other instrument, or of such writing appointing such attorney, may be proved by the certificate of any notary public or other officer authorized to take acknowledgments of deeds to be recorded in the state in which he purports to act, that the person signing such request, declaration or other instrument or writing acknowledged to him the execution thereof, or by an affidavit of a witness of such execution, duly sworn to before such notary public or other officer.

Except as otherwise herein expressly provided, the ownership of registered Refunding Bonds and the amount, maturity, number and date of holding the same shall be proved by the Registration Books.

Any request, declaration or other instrument or writing of the Owner of any Refunding Bond shall bind all future Owners of such Refunding Bond in respect of anything done or suffered to be done by the District, the Paying Agent or the District Treasurer in good faith and in accordance therewith.

SECTION 9.04. *Waiver of Personal Liability.* No Board member, officer, agent or employee of the District shall be individually or personally liable for the payment of the principal of or interest on the Refunding Bonds; but nothing herein contained shall relieve any such Board member, officer, agent or employee from the performance of any official duty provided by law.

SECTION 9.05. *Limited Duties of County; Indemnification.* The County (including its officers, agents and employees) shall undertake only those duties of the County under this Resolution which are specifically set forth in this Resolution, and even during the continuance of an event of default with respect to the Refunding Bonds, no implied covenants or obligations shall be read into this Resolution against the County (including its officers, agents and employees).

The District further agrees to indemnify, defend and save the County (including its officers, agents and employees) harmless against any and all liabilities, costs, expenses, damages and claims which it may incur in the exercise and performance of its powers and duties hereunder which are not due to its active negligence or bad faith.

SECTION 9.06. *Destruction of Canceled Refunding Bonds.* Whenever in this Resolution provision is made for the surrender to the District of any Refunding Bonds which have been paid or canceled pursuant to the provisions of this Resolution, a certificate of destruction duly executed by the Paying Agent shall be deemed to be the equivalent of the surrender of such canceled Refunding Bonds and the District shall be entitled to rely upon any statement of fact contained in any certificate with respect to the destruction of any such Refunding Bonds therein referred to.

SECTION 9.07. *Partial Invalidity.* If any section, paragraph, sentence, clause or phrase of this Resolution shall for any reason be held illegal or unenforceable, such holding shall not affect the validity of the remaining portions of this Resolution. The District hereby declares that it would have adopted this Resolution and each and every other section, paragraph, sentence, clause or phrase hereof and authorized the issue of the Refunding Bonds pursuant thereto irrespective of the fact that any one or more sections, paragraphs, sentences, clauses, or phrases of this Resolution may be held illegal, invalid or unenforceable. If, by reason of the judgment of any court, the District is rendered unable to perform its duties hereunder, all such duties and all of the rights and powers of the District hereunder shall be assumed by and vest in the chief business official of the District in trust for the benefit of the Refunding Bond Owners.

SECTION 9.08. *Approval of Official Actions to Close Transaction.* The Superintendent, the Chief Business and Financial Officer, the Clerk of the Board and any and all other officers of the District are each alone authorized and directed in the name and on behalf of the District to execute and deliver any and all certificates, requisitions, agreements, notices, consents, warrants and other documents, which they or any of them might deem necessary or appropriate in order to consummate the lawful issuance, sale and delivery of the Refunding Bonds. Whenever in this Resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf in the case such officer shall be absent or unavailable.



SECTION 9.09. *Effective Date of Resolution.* This Resolution shall take effect from and after the date of its passage and adoption.

\* \* \* \* \*

PASSED AND ADOPTED this 15th day of June 2021 by the following vote:

AYES: Armina Gharpetian, Gregory Krikorian, Nayiri Nahabedian, Jennifer Freemon, and Shant Sahakian

NOES: 0

ABSENT: 0

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President of the Board of Education  
Glendale Unified School District

ATTEST:

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Clerk of the Board of Education  
Glendale Unified School District

**EXHIBIT A**  
**FORM OF BOND**

REGISTERED BOND NO. \_\_\_\_\_

\*\*\*\$\_\_\_\_\_\*\*\*

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**(Los Angeles County, California)**

**2021 GENERAL OBLIGATION REFUNDING BOND (FEDERALLY TAXABLE) (TAX-EXEMPT)**

<b>INTEREST RATE:</b>	<b>MATURITY DATE:</b>	<b>DATED DATE:</b>	<b>CUSIP</b>
<hr/>			
_____ % per annum			

**REGISTERED OWNER:**

**PRINCIPAL AMOUNT:**

The GLENDALE UNIFIED SCHOOL DISTRICT (the "District"), located in Los Angeles County, California (the "County"), for value received, hereby promises to pay to the Registered Owner named above, or registered assigns, the Principal Amount on the Maturity Date, each as stated above, and interest thereon, calculated on a 30/360 day basis, until the Principal Amount is paid or provided for, at the Interest Rate stated above, such interest to be paid on March 1 and September 1 of each year, commencing March 1, 2022 (the "Interest Payment Dates"). This Bond will bear interest from the Interest Payment Date next preceding the date of authentication hereof, unless (a) it is authenticated as of a business day following the 15<sup>th</sup> day of the month immediately preceding any Interest Payment Date and on or before such Interest Payment Date, in which event it shall bear interest from such Interest Payment Date, or (b) it is authenticated on or before February 15, 2022, in which event it will bear interest from the Dated Date set forth above.

Principal, interest and redemption premium (if any) are payable in lawful money of the United States of America to the person in whose name this Bond is registered (the "Registered Owner") on the Bond registration books maintained by the Paying Agent, U.S. Bank, National Association as agent for the Treasurer and Tax Collector of Los Angeles County. Principal hereof and any redemption premium hereon are payable upon presentation and surrender of this Bond at the office of the Paying Agent. Interest hereon is payable by check mailed by the Paying Agent on each Interest Payment Date to the Registered Owner of this Bond by first-class mail at the address appearing on the Bond registration books at the close of business on the 15<sup>th</sup> day of the calendar month next preceding such Interest Payment Date (the "Record Date"); *provided, however*, that at the written request of the registered owner of Bonds in an aggregate principal amount of at least \$1,000,000, which written request is on file with the Paying Agent prior to any Record Date, interest on such Bonds shall be paid on each succeeding Interest Payment Date by wire transfer in immediately available funds to such account of a financial institution within the United States of America as specified in such written request.

This Bond and the issue of which this Bond is a part are payable as to both principal and interest from the proceeds of the levy of *ad valorem* taxes on all property subject to such taxes in the District, which taxes are unlimited as to rate or amount. The principal of and interest and redemption premium, if any, on this Bond does not constitute a debt of the County, the State of California, or any of its political subdivisions other than the District, or any of the officers, agents and employees thereof, and neither the County, the State of California, any of its political subdivisions, nor any of the officers, agents and employees thereof shall be liable hereon. In no event shall the principal of and interest and redemption premium, if any, on this Bond be payable out of any funds or properties of the District other than *ad valorem* taxes levied upon all taxable property in the District.

The Bonds of this issue are issuable only as fully registered Bonds in the denominations of \$5,000 or any integral multiple thereof. This Bond is exchangeable and transferable for Bonds of other authorized denominations at the office of the Paying Agent, by the Registered Owner or by a person legally empowered to do so, upon presentation and surrender hereof to the Paying Agent, together with a request for exchange or an assignment signed by the Registered Owner or by a person legally empowered to do so, in a form satisfactory to the Paying Agent, all subject to the terms, limitations and conditions provided in the Bond Resolution. Any tax or governmental charges shall be paid by the transferor. The District and the Paying Agent may deem and treat the Registered Owner as the absolute owner of this Bond for the purpose of receiving payment of or on account of principal or interest and for all other purposes, and neither the District nor the Paying Agent shall be affected by any notice to the contrary.

The Bonds maturing on or before September 1, 20\_\_ are not subject to redemption prior to their respective stated maturities. The Bonds maturing on or after September 1, 20\_\_ are subject to redemption prior to maturity as a whole, or in part among maturities on such basis as designated by the District and by lot within a maturity, at the option of the District, from any available source of funds, on September 1, 20\_\_, and on any Interest Payment Date thereafter, at a redemption price equal to 100% of the principal amount of Refunding Bonds to be redeemed together with accrued interest thereon to the date fixed for redemption, without premium.

[*if applicable*: The Bonds maturing on September 1 in each of the years \_\_\_\_ and \_\_\_\_ are Term Bonds which are subject to mandatory sinking fund redemption on September 1 in each of the years and in the respective principal amounts as set forth in the following tables, at a redemption price equal to 100% of the principal amount thereof to be redeemed (without premium), together with interest accrued thereon to the date fixed for redemption. If some but not all of the Term Bonds have been redeemed under the preceding paragraph, the aggregate principal amount of Term Bonds to be redeemed under this paragraph will be reduced on a pro rata basis in integral multiples of \$5,000, as designated under written notice filed by the District with the Paying Agent.

**Mandatory Sinking Fund Redemption of  
Bonds Maturing September 1, \_\_\_\_\_**

Mandatory Sinking  
Fund Redemption Date  
(September 1)

Principal Amount  
To be Redeemed

---

The Paying Agent shall give notice of the redemption of the Bonds at the expense of the District. Such notice shall specify: (a) that the Bonds or a designated portion thereof are to be redeemed, (b) the numbers and CUSIP numbers of the Bonds to be redeemed, (c) the date of notice and the date of redemption, (d) the place or places where the redemption will be made, and (e) descriptive information regarding the Bonds including the dated date, interest rate and stated maturity date. Such notice shall further state that on the specified date there becomes due and payable upon each Bond to be redeemed, the portion of the principal amount of such Bond to be redeemed, together with interest accrued to said date, the redemption premium, if any, and that from and after such date interest with respect thereto shall cease to accrue and be payable.

Notice of redemption shall be by registered or otherwise secured mail or delivery service, postage prepaid, to the registered owners of any Bonds designated for redemption at their addresses appearing on the Bond registration books, in every case at least 20 days, but not more than 60 days, prior to the redemption date; provided that neither failure to receive such notice nor any defect in any notice so mailed shall affect the sufficiency of the proceedings for the redemption of such Bonds.

Neither the District nor the Paying Agent will be required to transfer any Bond (a) during the period established by the Paying Agent for selection of Bonds for redemption or (b) with respect to a Bond which has been selected for redemption.

Reference is made to the Bond Resolution for a more complete description of the provisions, among others, with respect to the nature and extent of the security for the Bonds of this series, the rights, duties and obligations of the District, the Paying Agent and the Registered Owners, and the terms and conditions upon which the Bonds are issued and secured. The owner of this Bond assents, by acceptance hereof, to all of the provisions of the Bond Resolution.

It is certified, recited and declared that all acts and conditions required by the Constitution and laws of the State of California to exist, to be performed or to have been met precedent to and in the issuing of the Bonds in order to make them legal, valid and binding general obligations of the District, have been performed and have been met in regular and due form as required by law; that payment in full for the Bonds has been received; that no statutory or constitutional limitation on indebtedness or taxation has been exceeded in issuing the Bonds; and that due provision has been made for levying and collecting *ad valorem* property taxes on all of the taxable property within the District in an amount sufficient to pay principal and interest when due, and for levying and collecting such taxes the full faith and credit of the District are hereby pledged.

This Bond shall not be valid or obligatory for any purpose and shall not be entitled to any security or benefit under the Bond Resolution until the Certificate of Authentication below has been manually signed by the Paying Agent.

Unless this Bond is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the Fiscal Agent for registration of transfer, exchange, or payment, and any Bond issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL inasmuch as the registered owner hereof, Cede & Co., has an interest in this Bond.

IN WITNESS WHEREOF, the Glendale Unified School District has caused this Bond to be executed by the facsimile signature of the President of its Board of Education, and attested by the facsimile signature of the Secretary of its Board of Education, all as of the date stated above.

**GLENDALE UNIFIED SCHOOL DISTRICT**

By \_\_\_\_\_  
President  
Board of Education

Attest:

\_\_\_\_\_  
Secretary  
Board of Education

**CERTIFICATE OF AUTHENTICATION**

This Bond is one of the Bonds described in the Bond Resolution referred to herein.

Date of Authentication:

TREASURER AND TAX COLLECTOR OF THE  
COUNTY OF LOS ANGELES, Paying Agent

By \_\_\_\_\_  
Authorized Signatory

**(FORM OF ASSIGNMENT)**

For value received, the undersigned do(es) hereby sell, assign and transfer unto

\_\_\_\_\_  
\_\_\_\_\_

(Name, Address and Tax Identification or Social Security Number of Assignee)

the within Bond and do(es) hereby irrevocably constitute and appoint  
\_\_\_\_\_, attorney, to transfer the same on the  
registration books of the Bond Registrar, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
*Note: Signature(s) must be guaranteed by an eligible guarantor institution.*

\_\_\_\_\_  
*Note: The signature(s) on this Assignment must correspond with the name(s) as written on the face of the within Bond in every particular without alteration or enlargement or any change whatsoever.*

## **EXHIBIT B**

### **GOVERNMENT CODE SECTION 5852.1 DISCLOSURE**

The following information consists of estimates that have been provided by the Financial Advisor to the District and the Underwriter, in good faith:

- (A) True interest cost of the Refunding Bonds: 2.63%
- (B) Finance charge of the Refunding Bonds (sum of all costs of issuance and fees/charges paid to third parties): \$691,650
- (C) Net proceeds to be received (net of finance charges, reserves and capitalized interest, if any): \$119,748,350
- (D) Total payment amount through maturity: \$167,180,346

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

ACTION REPORT NO. 3

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Karineh Savarani, Director, Financial Services

SUBJECT: **Resolution No. 27 - Temporary Inter-Fund Cash Borrowing –  
Child Development Fund**

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The Superintendent recommends that the Board of Education adopt Resolution No. 27 to allow Temporary Inter-fund Cash Borrowing.

The Administration is concerned that the Child Development Fund revenue from the State will be delayed. This could result in insufficient funds being available for payroll. It is anticipated that the cash flow for this fund will be restored. If a loan is made, it will be repaid at that time.

To accommodate an inter-fund loan a resolution is required, per Bulletin 5384 from Los Angeles County Office of Education (LACOE), to allow for temporary borrowing of cash between District funds in 2021-22. When cash is needed to pay obligations for current operating requirements lawfully incurred in the fiscal year, a temporary transfer of cash between District funds is permitted by Education Code Section 42603.

*To Support Board Priority No. 4 – Maintain District Financial Responsibility – Ensure the fiscal health of the District, implement a fiscal plan to preserve the District resources, and plan for the District's future educational and facility needs.*



**CASH BORROWING RESOLUTION**

**Temporary Interfund Cash Borrowing**

Glendale Unified School \_\_\_\_\_ District

WHEREAS, sufficient cash is needed to pay obligations for current operating requirements lawfully incurred in the fiscal year, and;

WHEREAS, temporary transfer of cash between district funds is permitted by Education Code Section 42603 and 42603.1, and;

WHEREAS, the following restrictions apply to this authorization:

1. Maximum amount of authorized borrowing: \$ 1,000,000 .
2. For fiscal year: 2021-22 .
3. Amount shall not exceed 85 percent (valid through FY 2021-22 due to implemented cash deferrals) of any moneys held in any fund.
4. Funds borrowed shall not be available for appropriation or considered income to the borrowing fund.
5. Borrowing shall occur only when the fund receiving the money will earn sufficient income during the current fiscal year.
6. The amounts borrowed shall be **repaid** either in the same fiscal year or in the following fiscal year if the borrowing takes place within the final 120 calendar days of a fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the governing board of the Glendale Unified School District hereby authorizes the borrowing of cash between all of the district funds.

**Certification of the Clerk of the Governing Board**

The agenda with this item for action was posted as required by law.

The resolution was adopted by the Governing Board on June 15, 2021  
Date

Signature: \_\_\_\_\_  
Clerk of the Governing Board

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

ACTION REPORT NO. 4

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer  
PREPARED BY: Karineh Savarani, Director, Financial Services  
SUBJECT: **Resolution No. 28 - Temporary Inter-Fund Borrowing  
Between Funds**

---

The Superintendent recommends that the Board of Education adopt Resolution No. 28 to allow Temporary Inter-fund Borrowing Between Funds.

Education Code Section 42603 allows for funds held in any fund or account to be temporarily transferred to another fund or account of the district for payment obligations. With the uncertainty of the State Budget condition and credit market restrictions, it is necessary to obtain an authorization on an annual basis for the ability for temporary inter-fund transfers. The amounts transferred are accounted for as temporary borrowing between funds or accounts and shall be repaid in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year.

Resolution No. 28 is required to have the flexibility to borrow between funds for short-term cash flow issues in order to meet current payment obligations.

*To Support Board Priority No. 4 – Maintain District Financial Responsibility – Ensure the fiscal health of the District, implement a fiscal plan to preserve the District resources, and plan for the District’s future educational and facility needs.*

**RESOLUTION NO. 28**

**A RESOLUTION OF THE BOARD OF THE GLENDALE UNIFIED SCHOOL DISTRICT  
REGARDING TEMPORARY BORROWING BETWEEN FUNDS**

WHEREAS, the governing board of Glendale Unified School District may direct that funds held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code Section 42603; and

WHEREAS, the transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account; and

WHEREAS, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year;

NOW, THEREFORE, BE IT RESOLVED that the governing board of the Glendale Unified School District, in accordance with the provisions of Education Code Section 42603 adopts the following authorization for fiscal year 2021-22 to temporarily transfer funds between the following funds provided that all transfers are approved by the Chief Business and Financial Officer, Business Services or his designee.

General Fund (01)	Cafeteria Fund (13)
Deferred Maintenance Fund (14)	Capital Facilities Fund (25)
Special Reserve Capital Projects Fund (40.1)	Debt Service Fund (56)
Special Reserve Food Capital Projects Fund (40.2)	

BE IT FURTHER RESOLVED that the above Resolution was approved and adopted by the Board of Education of the Glendale Unified School District at a regular meeting held on the fifteenth day of June, 2021.

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTAINED: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Secretary of the Board of Education

\_\_\_\_\_  
President of the Board of Education

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

ACTION REPORT NO. 5

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Frank Schlueter, Director, Educational Technology & Information Services  
Christine Ward, Director, Procurement & Contract Services

SUBJECT: **Approval of Subscription Renewal for Cisco Web Filter and Malware Protection from AMS.net**

---

The Superintendent recommends that the Board of Education approve a 5-year subscription renewal for Cisco Umbrella Web Filter and Cisco Advanced Malware Protection (AMP) from AMS.net for an annual amount of \$202,569.12, paid from COVID-19 funds.

GUSD's subscription for Cisco's Umbrella web filter and Cisco's Advanced Malware Protection (AMP) is expiring June 30, 2021. These services provide several features and benefits including: being cloud-based to simplify management; have direct integration with current existing Cisco infrastructure to quickly quarantine infected devices; accommodate anticipated bandwidth increases; and have the ability to extend web filtering on District devices even while they are not connected to the GUSD network, which has been useful during distance learning.

AMS.net provided two pricing options to renew the subscription for Cisco Umbrella and AMP. A 1-year subscription for \$353,107.32 and a 5-year subscription for \$1,012,845.60 paid annually in the amount of \$202,569.12, reflecting a 57% discount.

It is recommended to renew the subscription for Cisco Umbrella and Cisco AMP for a 5-year term, paid annually in the amount of \$202,569.12.

The purchase of the Cisco Umbrella and Cisco AMP subscriptions will be through the Fast Open Contracts Utilization Services (FOCUS) program and under State of California procurement guidelines (Gov. Code 25330-25338). FOCUS is a competitively bid procurement vehicle for counties, cities, schools, special districts as well as Federal and State governments to use in the direct purchase of technology needs through established public entity (County) contracts.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.***

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

ACTION REPORT NO. 6

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development, and Facilities  
Christine Ward, Director, Procurement and Contract Services

SUBJECT: **Award of Bid No. 215-20/21 for Roofing Projects at Two (2) School Sites**

---

The Superintendent recommends that the Board of Education award Bid No. 215-20/21 for roofing project to Stone Roofing Company, Inc. at Franklin Elementary School in the amount of \$192,800 and at Fremont Elementary School in the amount of \$217,900, funded by Measure S funds.

In accordance with established procedures, Procurement & Contract Services completed the solicitation of bids for the roofing projects at Franklin and Fremont Elementary Schools. A bid conference and a job walk were conducted on May 7, 2021 and nine (9) contractors participated. The District received and opened four (4) bids on May 26, 2021, as outlined below:

<b>Contractor</b>	<b>Franklin ES</b>	<b>Fremont ES</b>
Stone Roofing Company, Inc.	\$192,800	\$217,900
Letner Roofing Co.	\$205,609	\$321,393
Best Contracting Services, Inc.	\$222,975	\$226,700
Rey-Crest Waterproofing Co.	\$326,725	\$542,246

After conducting a post-bid conference and reviewing the bid documents, staff is recommending the award of contract to Stone Roofing Company, Inc. as the lowest responsive and responsible bidder for both projects as follows: Franklin Elementary School in the amount of \$192,800; and Fremont Elementary School in the amount of \$217,900. This project is anticipated to be completed by August 10, 2021. Bid details are available for review in the Procurement & Contract Services Department.

This project will be funded by Measure S – Annual Deferred Maintenance (Summer Projects) funds. The Superintendent’s Facility Advisory Committee voted to support this recommendation.

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

ACTION REPORT NO. 7

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development, and Facilities

SUBJECT: **Approval of Independent Consultant Agreement No. 618 with BPI Inspection Services for the Verdugo Woodlands Elementary School Bridge Project's DSA Inspection Services**

---

The Superintendent recommends that the Board of Education approve Independent Consultant Agreement No. 618 with BPI Inspection Services for the Verdugo Woodlands Elementary School Bridge Project's DSA inspection services in the amount of \$123,420, funded by Measure S funds.

On February 5, 2019, the Board approved a budget allocation of \$2,000,000 for the completion of the Verdugo Woodlands Bridge Project. On May 18, 2021, the Board approved a budget adjustment in the amount of \$1,250,000, resulting in a total project budget of \$3,250,000.

In support of the construction of this project at Verdugo Woodlands Elementary School, Planning & Development staff obtained a proposal from BPI Inspection Services to provide the DSA-required project inspection services. BPI Inspection Services' proposal to provide these services is for a not-to-exceed amount of \$123,420. This agreement represents 3.80% of the total project costs, and is included in the approved project budget.

Staff is recommending the approval of Independent Consultant Agreement No. 618 with BPI Inspection Services in the amount of \$123,420. This agreement is funded by Measure S – Verdugo Woodlands Elementary School New Bridge Project funds. The Superintendent's Facility Advisory Committee voted to support this recommendation.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.***

**INDEPENDENT CONSULTANT AGREEMENT FOR PROFESSIONAL SERVICES  
DSA Project Inspection Services @ Verdugo Woodlands Bridge**

Professional Service Number: 618

This Independent Consultant Agreement for Professional Services ("Agreement") is made and entered into as of the **16<sup>th</sup>** day of **June, 2021** by and between the Glendale Unified School District, ("District") and **BPI Inspection Services** ("Consultant"), (together, "Parties").

NOW, THEREFORE, the Parties agree as follows:

1. **Services.** The Consultant shall provide **DSA Class 1** Project Inspection services to the **Verdugo Woodlands Bridge Project**, as further described in **Exhibit "A,"** attached hereto and incorporated herein by this reference ("Services").
2. **Term.** Consultant shall commence providing services under this Agreement on **July 01, 2021** and will diligently perform as required and complete performance by **July 01, 2022.**
3. **Submittal of Documents.** The Consultant shall not commence the Services under this Agreement until the Consultant has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

<u>  X  </u>	Signed Agreement
<u>  X  </u>	Workers' Compensation Certification
<u>  X  </u>	Fingerprinting/Criminal Background Investigation Certification
<u>  X  </u>	Tuberculosis Clearance Certification
<u>  X  </u>	Insurance Certificates and Endorsements
<u>  X  </u>	W-9 Form

4. **Compensation.** District agrees to pay the Consultant for services satisfactorily rendered pursuant to this Agreement (as needed, as requested) a total fee not to exceed (NTE) One Hundred Twenty-Three Thousand Four Hundred Twenty Dollars (\$123,420.00) which includes reimbursable cost listed in item 5.1. District shall pay Consultant according to the following terms and conditions:

4.1. Payment for the Work shall be made for all undisputed amounts based upon time and materials for not-to-exceed (NTE) fees referenced in Exhibit "A".

5. **Expenses.** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing services for District, except as follows:

5.1. Not Applicable

6. **Independent Contractor.** Consultant, in the performance of this Agreement, shall be and act as an independent contractor. Consultant understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Consultant's employees. In the performance of the work herein contemplated, Consultant is an independent contractor or business entity, with the sole authority for controlling and

directing the performance of the details of the work, District being interested only in the results obtained.

7. **Materials.** Consultant shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:

- 7.1. Not applicable.

8. **Performance of Services.**

- 8.1. **Standard of Care.** Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of District. Consultant's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school Districts.

Consultant shall carefully study and compare all documents, findings, and other instructions and shall at once report to District, in writing, any error, inconsistency, or omission that Consultant or its employees may discover. Consultant shall have responsibility for discovery of errors, inconsistencies, or omissions.

- 8.2. **Meetings.** Consultant and District agree to participate in regular meetings on at least a monthly basis to discuss strategies, timetables, implementations of services, and any other issues deemed relevant to the operation of Consultant's performance of Services.
  - 8.3. **District Approval.** The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection and supervision to secure the satisfactory completion thereof.
  - 8.4. **New Project Approval.** Consultant and District recognize that Consultant's Services may include working on various projects for District. Consultant shall obtain the approval of District prior to the commencement of a new project.
9. **Originality of Services.** Except as to standard generic details, Consultant agrees that all technologies, formulae, procedures, processes, methods, writings, ideas, dialogue, compositions, recordings, teleplays and video productions prepared for, written for, or submitted to the District and/or used in connection with this Agreement, shall be wholly original to Consultant and shall not be copied in whole or in part from any other source, except that submitted to Consultant by District as a basis for such services.
  10. **Copyright/Trademark/Patent.** Consultant understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Consultant consents to use of Consultant's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
  11. **Audit.** Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles, reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for five (5) years thereafter. Consultant shall permit the District, its agent, other representatives, or an independent



auditor to audit, examine, and make excerpts, copies, and transcripts from all books and records, and to make audit(s) of all billing statements, invoices, records, and other data related to the Services covered by this Agreement. Audit(s) may be performed at any time, provided that the District shall give reasonable prior notice to Consultant and shall conduct audit(s) during Consultant's normal business hours, unless Consultant otherwise consents.

## **12. Termination.**

12.1. **Without Cause By District.** District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.

12.2. **Without Cause by Consultant.** Consultant may, upon sixty (60) days notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.

12.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

12.3.1. material violation of this Agreement by the Consultant; or

12.3.2. any act by Consultant exposing the District to liability to others for personal injury or property damage; or

12.3.3. Consultant is adjudged a bankrupt, Consultant makes a general assignment for the benefit of creditors or a receiver is appointed on account of Consultant's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

13. **Indemnification.** To the furthest extent permitted by California law, Consultant shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, consultants, employees, trustees, and volunteers ("the Indemnified parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and consultants' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees,

subcontractors, consultants, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages; or from any activity, work, or thing done, permitted, or suffered by the Consultant in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Consultant proposes to defend the indemnified parties.

**14. Insurance.**

14.1. The Consultant shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

<b>Type of Coverage</b>	<b>Minimum Requirement</b>
<b>Commercial General Liability Insurance</b> , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments Each Occurrence General Aggregate	 \$ 1,000,000 \$ 1,000,000
<b>Automobile Liability Insurance - Any Auto</b> Each Occurrence General Aggregate	 \$ 1,000,000 \$ 1,000,000
<b>Professional Liability</b>	\$ 1,000,000
<b>Workers Compensation</b>	Statutory Limits
<b>Employer's Liability</b>	\$ 1,000,000

14.1.1. **Commercial General Liability and Automobile Liability Insurance.** Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect the Consultant, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

14.1.2. **Workers' Compensation and Employers' Liability Insurance.** Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Consultant shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

14.1.3. **Professional Liability (Errors and Omissions).** Professional Liability Insurance as appropriate to the Consultant's profession.

14.2. **Proof of Carriage of Insurance.** The Consultant shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

- 14.2.1. A clause stating: "This policy shall not be canceled or reduced in required limits of liability or amounts of insurance until notice has been mailed to the District, stating date of cancellation or reduction. Date of cancellation or reduction shall not be less than thirty (30) days after date of mailing notice."
  - 14.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to whom cancellation and reduction notice will be sent, and length of notice period.
  - 14.2.3. An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, consultants, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Consultant's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
  - 14.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.
- 14.3. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.
15. **Assignment.** The obligations of the Consultant pursuant to this Agreement shall not be assigned by the Consultant.
16. **Compliance with Laws.** Consultant shall observe and comply with all rules and regulations of the governing board of the District and all federal, state, and local laws, ordinances and regulations. Consultant shall give all notices required by any law, ordinance, rule and regulation bearing on conduct of the Work as indicated or specified. If Consultant observes that any of the Work required by this Contract is at variance with any such laws, ordinance, rules or regulations, Consultant shall notify the District, in writing, and, at the sole option of the District, any necessary changes to the scope of the Work shall be made and this Contract shall be appropriately amended in writing, or this Contract shall be terminated effective upon Consultant's receipt of a written termination notice from the District. If Consultant performs any work that is in violation of any laws, ordinances, rules or regulations, without first notifying the District of the violation, Consultant shall bear all costs arising therefrom.
17. **Certificates/Permits/Licenses.** Consultant and all Consultant's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.
18. **Employment with Public Agency.** Consultant, if an employee of another public agency, agrees that Consultant will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
19. **Anti-Discrimination.** It is the policy of the District that in connection with all work performed under Contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the Consultant agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code

Section 12900 and Labor Code Section 1735 and District policy. In addition, the Consultant agrees to require like compliance by all of its subcontractor(s).

20. **Fingerprinting of Employees.** The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Consultant's performing of any portion of the Services.
21. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
22. **District's Evaluation of Consultant and Consultant's Employees and/or Subcontractors.** The District may evaluate the Consultant in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:
  - 22.1. Requesting that District employee(s) evaluate the Consultant and the Consultant's employees and subcontractors and each of their performance.
  - 22.2. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subcontractor(s).
23. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.
24. **Confidentiality.** The Consultant and all Consultant's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Consultant understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.
25. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, acknowledged email, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

**District:**

**Glendale Unified School District**  
349 West Magnolia Avenue  
Glendale, California 91204  
[FAX] (818) 507-4911  
ATTN: Hagop Kassabian

**Consultant:**

**BPI Inspection Inspection Services**  
8170 Beverly Blvd., Ste 202  
Los Angeles, CA 90048  
[FAX] (323) 653-7843  
ATTN: Bob Payinda

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

- 26.Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
- 27.California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.
- 28.Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
- 29.Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
- 30.Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.
- 31.Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
- 32.Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
- 33.Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.
- 34.Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.
- 35.Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.
- 36.Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
- 37.Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Dated: \_\_\_\_\_, 2021

Dated: \_\_\_\_\_, 2021

**Glendale Unified School District**

**BPI Inspection Services**

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: Stephen Dickinson

Print Name: Bob Payinda

Print Title: Chief Business and Financial Officer

Print Title: President

**Information regarding Consultant:**

License No.: \_\_\_\_\_

\_\_\_\_\_:

DIR Registration: \_\_\_\_\_

Employer Identification and/or Social Security Number

Address:

Telephone:

Facsimile:

E-Mail:

Type of Business Entity:

- Individual
- Sole Proprietorship
- Partnership
- Limited Partnership
- Corporation, State: \_\_\_\_\_
- Limited Liability Company
- Other: \_\_\_\_\_

**NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.**

**WORKERS' COMPENSATION CERTIFICATION**

Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more Insurers duly authorized to write compensation insurance in this State.
  
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: \_\_\_\_\_

Name of Consultant: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

**FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION**

One of the three boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Independent Consultant Agreement for Professional Services ("Agreement"):

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Consultant's services under this Agreement and Consultant certifies its compliance with these provisions as follows:

Consultant certifies that the Consultant has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Consultant's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Consultant, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

- Pursuant to Education Code section 45125.2, Consultant has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Consultant's employees and District pupils at all times; and/or

- Pursuant to Education Code section 45125.2, Consultant certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Consultant who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Consultant's employees and its subcontractors' employees is

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Consultant's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Consultant.

The undersigned does hereby certify that I am a representative of the Consultant currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Consultant.

Date: \_\_\_\_\_

Name of Consultant or Company: \_\_\_\_\_

Representative's Name and Title: \_\_\_\_\_

Signature: \_\_\_\_\_

**Services cannot be rendered until all documentation is submitted and final approval is received.**



**TUBERCULOSIS CLEARANCE CERTIFICATION**

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the \_\_\_\_\_ ("Contractor) currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for Tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

- The Contractor has complied with the Tuberculosis requirements of Education Code Section 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has active Tuberculosis, as that term is defined in Education Code Section 451221.1. A complete and accurate list of Contractor's employees and of all of its subcontractor' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or
  
- Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: \_\_\_\_\_

Name of Contractor: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

**EXHIBIT "A"**  
**DESCRIPTION OF SERVICES TO BE PERFORMED BY CONSULTANT**

Consultant's entire Proposal is **not** made part of this Agreement.

Consultant may provide the following general Services:

**ARTICLE 1**

**CONSULTANT'S SERVICES AND RESPONSIBILITIES**

The Consultant agrees to further the interests of the **OWNER** by furnishing the Consultant's and its Associates' skill and judgment in cooperation with, and in reliance upon, the services of the **OWNER's** Staff. The Consultant agrees to provide the **OWNER** with Certified **Project Inspector** Consulting Services in connection with **OWNER's** construction, modernization and/or rehabilitation projects, District-wide for whatever Projects designated by the District.

**1.1 SCOPE OF CONSULTANT'S SERVICES**

**Basic--Services.** The Consultant will act as an independent contractor performing the following tasks on a continuous basis as required by the **OWNER** and as defined in the ICA.

**1.2 FEE STRUCTURE:** Refer to Article 3.

**1.3 Consultant Responsibilities** Consultant and its Associates shall provide and perform, per DSA Regulations and California Title 24, **PROJECT INSPECTOR** services for Construction Projects under this agreement.

**1.4 COMMUNICATIONS:** All communications shall be copied to the **OWNER** and/or its authorized representative. Only the **OWNER** and/or its authorized representative, as designated, will have the authority to establish priorities and request the Consultant's additional services.

**ARTICLE 2**

**TERMS AND CONDITIONS OF WORK**

**2.1 RESPONSIBILITIES / QUALIFICATIONS / STATUS OF CONSULTANT**

**2.1.1 The Consultant and its Associates** shall be subject to the approval of the **OWNER**, and **Design Professional**, and to meet the requirements of and obtain the approval of the **Regulatory Agency**.

**2.1.2 Consultant and its Associates** must meet the qualifications for on-site **Project Inspector** as provided in the State Building Code Part 1, Title 24 Section 4 Article 5.

**2.1.3 The Consultant represents** and maintains that the Consultant and its Associates are skilled in the professional calling necessary to perform all services, duties and obligations required by this agreement to fully and adequately complete the Project. The Consultant and its Associates shall perform the services and duties in conformance to and consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. The Consultant further represents and warrants to the **OWNER** that it has all licenses, permits, qualifications, insurance policies, and approvals of whatever nature are legally required to practice its profession. The Consultant and its Associates further warrant that all such licenses and approvals will remain in effect during the term of this Agreement.

**2.1.4 Designation of Inspector.** Consultant designates \_\_\_\_\_ (or another District approved, DSA Project Inspector) as the Inspector who will provide and perform **PROJECT INSPECTOR** Services during construction of the Project(s). Consultant shall provide all necessary **Project Inspector(s)** and Assistant(s) to the **Project Inspector** as required by the **Regulatory Agency** or indicated by the condition or status of Project construction and to comply with applicable laws or regulations. Billing per Article 3.

- 2.1.5 **The OWNER retains the** Consultant on an Independent Contractor basis and the Consultant is not an employee of the **OWNER**. Personnel performing the Services under this Agreement on behalf of the Consultant shall at all times be reportable and responsible to **the Consultant, the Regulatory Agency, the Design Professional and the OWNER**.
- 2.1.6 **Inspector Fees.** The Consultant shall pay all amounts due such personnel in connection with their performance for services and as required by law. The Consultant, as applicable, shall be responsible for all reports and obligations respecting such personnel, including but not limited to, social security taxes, income tax withholdings, unemployment insurance, and workers' compensation insurance
- 2.2 **CONSULTANT STAFF:**
- a. **The Consultant** has been selected to perform the work herein because of the skills and expertise of key individuals.
  - b. **The designated Inspector,** \_\_\_\_\_ (or another approved Inspector), and any other additional Certified Inspectors as may be subsequently approved by the **OWNER** and the **Regulatory Agency** in the required classification with the individual approved Inspectors shall remain so long as his/her performance continues to be required by and acceptable to the **OWNER**. Additionally, the Consultant must furnish the names, for approval by the **OWNER**, of all key people in Consultant's firm that will be associated with the Project.
  - c. **Consultant will be responsible** to provide appropriate and approved temporary Inspection Personnel in the event of a temporary vacancy by the assigned **Project Inspector**. Any such Temporary Personnel will be approved in advance, whenever possible, by the **OWNER**, the **Regulatory Agency** and the **Design Professional**.
  - d. **All Consultant Personnel provided** under this Agreement shall be subject to approval by the **OWNER** and the **Regulatory Agency**. Any changes in personnel from the individual(s) initially provided by Consultant shall require **OWNER's** and **Regulatory Agency's** approval.
  - e. **Changes in Inspection Personnel,** directed or requested by either the **OWNER** or **Consultant** shall require 10 days written notice to the other party. Replacement Inspection Personnel shall meet all the approval requirements of this Agreement.
  - f. **If the assigned individual(s)** fail to perform to the satisfaction of the **OWNER** or the **Regulatory Agency**, then, upon written notice, the Consultant will have ten (10) working days to remove that person from the Project and replace with one acceptable to the same.
  - g. **If the assigned individual is removed for cause at the owners request the removal and replacement shall be as immediate as reasonably possible.**
- 2.3 **OWNER's RIGHTS:** The **OWNER** reserves the right to employ other Consultants in connection with the Project, or to perform work related to the Project with the **OWNER's** own forces. The Consultant shall notify the **OWNER** if any such independent action will in any way compromise the Consultant's responsibilities under this Agreement.
- 2.3.1 **RESPONSIBILITIES OF OWNER:** The **OWNER** shall provide the Consultant with documented project information in its possession, which is reasonably necessary for the Consultant's performance of the work described herein. The **OWNER** shall designate a representative as the Consultant's primary contact for all project information; the representative shall be responsible for examining all documents submitted by the Consultant and shall render decisions and additional information in a prompt and effective manner as required to support the project.
- 2.4 **TERMINATION; SUSPENSION**
- 2.4.1 **Per the provisions of the ICA except that notices may be given and received through confirmed email.**
- 2.4.3 **Design Professional / Regulatory Agency Approval.** If either the **Design Professional** or the **Regulatory Agency** shall not approve the specified Associate to provide **Project Inspector** Services for Project construction, this Agreement shall be

deemed terminated without further rights or obligations of the **OWNER** or Consultant hereunder. Unless the **OWNER** shall have directed Consultant's performance prior to the Project Architect and the **Regulatory Agency** approval of the **Project Inspector**, no part of the Contract Price shall be due Consultant if Consultant is not approved to provide **Project Inspector** Services by the Project Architect or the Department of General Services.

2.4.4 **OWNER Suspension.** The **OWNER** may direct suspension of Project construction and suspension of Consultant's services hereunder, given ten (10) days notice. If the **OWNER** so suspends the work, the Consultant reserves the right to place the assigned Inspectors on other sites and does not guarantee the return of any previously assigned personnel, perhaps thereby necessitating the submittal and subsequent approval of different Project Inspection personnel.

2.8 **TIME SCHEDULE**

2.8.1 **Time is of the essence** in this Agreement.

- a. **The Consultant shall begin** its services a minimum of one week in advance of project commencement or when the Notice to Proceed is issued to the Contractor from **OWNER** or its' Representative, whichever is first, and will continue until satisfactory completion and closeout of the project(s) or termination of Consultant's services or as otherwise directed by the owner.
- b. **The Consultant shall diligently** complete all appropriate tasks in cooperation with the **OWNER**, all Contractors, the Architect/Engineer, and Construction Manager, if any, in a timely manner. Additional billable time required to be expended by the **Project Inspector** shall be approved in advance by the party so designated to approve any additional expenditures.

**ARTICLE 3**

**COMPENSATION AND PAYMENT (Monthly)**

3.1 **DESCRIPTION:** The Consultant shall be paid a monthly fee as set forth below. The amount to be paid to the Consultant, as prescribed herein, shall be the total compensation for services in the performance of the work described in this agreement, except as described below. Reimbursables shall be billed as agreed to in advance.

3.2 **FEE DATA:** Total compensation due and to be paid for Basic Services under this Agreement shall not exceed the amounts set forth in Article 3. Regular Time fees are based on full time services Monday through Saturday, or as required, as prescribed by **209 BUILDING STANDARDS ADMINISTRATIVE CODE** (Part 1, Title 24, C.C.R. Section 4-211). The compensation for a project requiring a Class 1 Inspector shall be **\$110.00** per hour per Project Inspector. A Class 2 Inspector shall be **N/A** per hour per Project Inspector. A Class 3 Inspector shall be **N/A** per hour per Project Inspector.

<i>INSPECTOR CERTIFICATION</i>	<b>APPROVED</b>	<b>MONTHLY</b>	<b>HOURLY</b>
<b>Project Inspector, Class 1</b>	<i>DSA</i>	N/A	\$110
<b>Project Inspector, Class 2</b>	<i>DSA</i>	N/A	N/A
<b>Project Inspector, Class 3</b>	<i>DSA</i>	N/A	N/A

Fees for inspection services will be determined by the following formula. Total Number of Days Worked (inclusive of all duties as required per IR A-8) divided by Total Number of Normal Construction Days multiplied by the Monthly Compensation Rate.

$$\frac{\text{Total Number of Days Worked}}{\text{Total Number of Normal Construction Days}} \times \text{Monthly Compensation}$$

'Total Number of Days Worked' is defined as the cumulative number of days inspector provided more than 6 hrs inspection services in any one day.

'Total Number of Normal Construction Days' is defined as the cumulative number of business work days in any month minus any of the following recognized holidays: New Year's Day, Memorial Day, July 4<sup>th</sup>, Labor Day, Thanksgiving Day, day after Thanksgiving, and Christmas Day.

'Monthly Compensation' is defined as the appropriate compensation rate for the class of inspector as dictated by the DSA approved plans. Any change from the above must be by the GUSD Administrator, Facilities or Project Manager prior to performing service.

3.2.1 **OVERTIME:** Shall be deemed acceptable when the inspector works on any holidays listed in 3.2 above, works more than 10 hours in one day, or hours on a Sunday to accommodate the contractor's schedule. The compensated rate of pay will be 1½ times the hourly rate shown on the compensation schedule listed above. Alternatively, subject to the approval of the GUSD Project Manager, the inspector can schedule time off so that inspector's absence will not cause a significant detrimental impact on the project.

#### **ARTICLE 4**

##### **SCOPE OF DSA INSPECTOR'S SERVICES:**

The **PROJECT INSPECTOR'S** services shall include, but not be limited to the following tasks as described in the DSA IR 8A:

- A. Provide inspection** services to ensure compliance with code, plans, specifications and quality assurance required of an educational facility. Issue Deviation or Correction Notices, as necessary, and notify the **Design Professional**, the **OWNER**, and/or Construction Manager as the **OWNER'S** Representative, in writing, if observed work does not conform to contract document.
- B. Inspect and verify that** Contractor's As-Built record documents are updated monthly prior to processing of Contractor's monthly payment request.
- C. Maintain liaison with the Design Professional**, the Construction Manager, if any, the Testing Lab, the **OWNER** and other regulatory agencies and governing bodies as necessary to maintain project continuity.
- D. Submit or make available** on a timely basis, a semi-monthly report to the Architect, with copies to DSA, the owner and Construction Manager, if any, generally including the following information:
  - 1. Activities performed by the Contractors, and areas where work is performed.
  - 2. Manpower assigned to each Contractor and Subcontractor.
  - 3. Weather conditions.
  - 4. Observed equipment and materials delivered to the site.
  - 5. Construction equipment and vehicles utilized.
  - 6. Nature and location of the work being performed (starting and completion dates for various portions of the work).
  - 7. Verbal instruction to the Inspector.
  - 8. Inspection by representative of regulatory agency.
  - 9. Note observed occurrences or conditions that might affect Contract Sum or Contract Time.
  - 10. List visitors to the site, titles, and reason for visit.
  - 11. Record any work or material in place that does not correspond with the drawings or specifications, as well as resulting action taken.

12. List any other problems or abnormal occurrences that arise during each day, including notations of any particular lack of activity on the part of the Contractor. Note corrective actions taken.
- E. **PROJECT INSPECTOR shall comply** with all federal, state, county and local governmental requirements, as applicable.
  - F. **Review and monitor Contractor's** construction methods and procedures during all construction activities, including earthwork, concrete placement, masonry erection, welding procedures, all finishes, electrical, mechanical, fire alarm, etc. The Consultant or their Associates shall not issue instructions or directions regarding methods or means of job performance to the Contractor or in any way assume responsibility for the work performed.
  - G. **When possible, attend meetings** as requested in contract documents and requested by **OWNER**, i.e., billing meetings, specification review meetings, coordination meetings, weekly progress meetings, pre-roofing meetings, etc.
  - H. **Assist the Construction Manager and OWNER** in scheduling all required tests, and testing laboratory visitations required by the Contract documents. Observe and record dates and times of all test procedures.
  - I. **Inspect, verify and document** Contractor's delivered equipment and materials to insure that they meet submittal and specification requirements. Such inspection **must** begin within 1 working day of Contractor's written notification to the Inspector of delivery of equipment or materials to the job site. The Contractor is responsible for providing identifying paperwork and documentation for all delivered materials and equipment supplied to the job.
  - J. **Submit, upon request** by the Architect and/or the Construction Manager, in a timely manner, an Inspector's Report reviewing a Contractor's Request for Information (RFI), whenever any corrective change is perceived necessary in field construction that will result in a variance from the drawings or specifications as originally issued.
  - K. **Review the Contractor's Payment** Requests at billing meetings.
  - L. **When the Contractor's work** or a designated portion thereof is substantially complete, prepare for the **OWNER** a list of incomplete or unsatisfactory items via a "punch list" and submit to the Architect and the Construction Manager.
  - M. **Assist the OWNER in the review** of Contractor's Submittals, upon request.
  - N. **Upon completion of project**, deliver hard copies of all inspection records and project correspondence to the **OWNER**.
  - O. **Prior to commencement of work, PROJECT INSPECTOR** will cooperate with the **OWNER** and Construction Manager to develop an inspection plan for the construction on and of the Schools.

**OTHER REQUIREMENTS:**

**Facilities and Equipment:**

**P. The OWNER will provide:**

1. An on-site separate, secure, uniquely lockable office (Note that although the following requirements are frequently in the District's contract with the Contractor, the Inspection Team does not contract with the Contractor. We request the District to enforce its Contract provisions with the Contractor.)

**Q. The Consultant will provide:**

1. A functional computer system and printer.
2. All required code and reference data.
3. A telephone and telephone answering machine.
4. Reasonable office supplies.

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

ACTION REPORT NO. 8

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Karineh Savarani, Director, Financial Services

SUBJECT: **Resolution No. 29 to Establish Student Activity Special Revenue Fund (Fund 08.0) Per Governmental Accounting Standards Board (GASB) Statement No. 84**

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The Superintendent recommends that the Board of Education adopt Resolution No. 29 to Establish a Student Activity Special Revenue Fund (Fund 08.0) per GASB 84.

The Governmental Accounting Standards Board Statement No. 84 (GASB84) was issued in January 2017, and is effective Fiscal Year 2020-21. The requirements were established to improve identification of fiduciary activity reporting by state and local governments.

Per California Department of Education (CDE), in order for the funds to be considered fiduciary, if the funds held by the School District benefits its own students, the District should not have administrative or direct financial involvement. However, State statute requires an appointed employee or official designated by the District's governing board to have ability to approve, disapprove or modify expenditures. CDE established Fund 08.0 to account for the student body activity funds that do not meet the fiduciary definition.

Since the District's Associated Student Body (ASB) activities do not meet the fiduciary definition, the administration would like to establish Fund 08.0 to account for the ASB funds starting 2020-21 Fiscal Year.

*To Support Board Priority No. 4 – Maintain District Financial Responsibility – Ensure the fiscal health of the District, implement a fiscal plan to preserve the District resources, and plan for the District's future educational and facility needs.*

**RESOLUTION NO. 29**

**A RESOLUTION OF THE BOARD OF THE GLENDALE UNIFIED SCHOOL DISTRICT  
TO ESTABLISH STUDENT ACTIVITY SPECIAL REVENUE FUND (FUND 08.0) PER  
GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) STATEMENT NO. 84**

**WHEREAS**, the governing board of Glendale Unified School District wishes to establish a Student Activity Special Revenue Fund (Fund 08.0) per GASB 84; and

**WHEREAS**, the purpose or purposes for which this fund shall be established are to account for the Student Body Activity funds that do not meet the fiduciary definition by GASB 84

**NOW, THEREFORE, BE IT RESOLVED** that the governing board of the Glendale Unified School District that a Student Activity Special Revenue Fund (Fund 08.0) shall be established for said purpose or purposes; and

**BE IT FURTHER RESOLVED** that the governing board of the Glendale Unified School District shall authorized, by this resolution, the County Auditor and the County Treasurer to establish a Student Activity Special Revenue Fund (Fund 08.0) for the Glendale Unified School District.

**BE IT FURTHER RESOLVED** that the above Resolution was approved and adopted by the Board of Education of the Glendale Unified School District at a regular meeting held on the fifteenth day of June, 2021.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAINED: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Gregory S. Krikorian  
Clerk of the Board of Education

\_\_\_\_\_  
Shant Sahakian  
President of the Board of Education



GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

ACTION REPORT NO. 9

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Mary A. Mason, Executive Director, Educational Services  
Dr. Marine Avagyan, Director, Equity, Access, and Family Engagement  
Dr. Stepan Mekhitarian, Interim Director, Innovation, Instruction, Assessment & Accountability

**SUBJECT: Approval of the Glendale Unified School District 2021-2024 Local Control Accountability Plan (LCAP)**

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The Superintendent recommends that the Board of Education approve Glendale Unified School District's (GUSD) 2021-2024 Local Control Accountability Plan (LCAP).

Pursuant to Education Code (EC) 52060, all local educational agencies (LEA) must adopt, and annually update, a Local Control and Accountability Plan (LCAP) and Annual Update. The LCAP is a three-year plan describing the district's (LEA's) annual goals and specific actions to address state and local priorities to support outcomes for all students and student groups. In addition, the plan must describe the actions the LEA is taking to increase or improve services for low-income students, English learners and foster youth (referred to as "unduplicated pupils"), as compared to all students, in proportion to the additional funds allocated to the LEA (District) based on the number and concentration of these students. The items included in this request for approval are: The Budget Overview for Parents, Annual Updates of the 2019-20 LCAP and the 2020-21 Learning Continuity and Attendance Plan, and the new 2021-2022 through 2023-2024 LCAP.

The LCAP must be submitted to the Los Angeles County Office of Education for approval within five days of approval by the Board of Education. The County Office may approve the plan or may request clarification from the Board by August 15, 2021. The LEA (District) must respond to a request for clarification within 15 days of receiving the request. The County Office may then approve the plan or submit a written request for amendments.

The Learning Continuity and Attendance Plan (LCP) was a key part of the overall state budget package for K-12 and sought to address funding stability for schools in addressing how student learning continuity would be addressed during the COVID-19 pandemic during the 2020–21 school year. The provisions for the plan were approved by the Governor and Legislature in Senate Bill 98 and are found in EC Section 43509.

The LCP was intended to balance the needs of all stakeholders, including educators, parents, students, and community members, and streamline and condense requirements of completing several preexisting plans. The Learning Continuity Plan replaced the LCAP for the 2020–2021 school year.

The LCAP is a tool for local educational agencies to set goals, plan actions, and leverage resources to meet those goals to improve student outcomes. The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for school districts to share their stories of how, what, and why programs and services are selected to meet their local needs. The components of the LCAP must be posted as one document assembled in the following order:

- Local Control Funding Formula (LCFF) Budget Overview for Parents
- Annual Update with Instructions
- Plan Summary
- Stakeholder Engagement
- Goals and Actions
- Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students
- Expenditure Tables
- Instructions

The Glendale Unified School District (GUSD) LCP was adopted at the September 15, 2020, school Board meeting to guide how instruction would occur during the 2020–2021 school year. This LCP included plans for in-person instruction, according to public health requirements, and distance learning, while providing critical opportunities for stakeholder engagement.

In preparation for the new three-year LCAP for the 2021-2022, 2022-2023 and 2023-2024 school years, GUSD was required to reflect on specific areas within the LCP Plan and the 2019-2020 LCAP:

### **2019-2020 LCAP**

- A description of how funds budgeted for actions/services that were not implemented were used to support students, families, teachers, and staff.
- A description of successes and challenges in implementing the actions/services to achieve the goal.

### **2020-2021 LCP**

- A description of any substantive differences between the planned actions and/or budgeted expenditures for in-person instruction and what was implemented and/or expended on the actions.
- A description of the successes and challenges in implementing each of the following elements of the distance learning program in the 2020-21 school year, as applicable: Continuity of Instruction, Access to Devices and Connectivity, Pupil Participation and Progress, Distance Learning Professional Development, Staff Roles and Responsibilities, and Support for Pupils with Unique Needs.

### **GUSD LCAP for 2021-2024**

The Board was mandated to hold at least one Public Hearing to solicit the recommendations and comments from members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. The Public Hearing was held at the same meeting as the Budget Hearing required pursuant to EC 42127 and Administrative Regulation 3100 – Budget on June 1, 2021. After the Public Hearing, feedback was solicited using a Google Form until Wednesday, June 9, 2021. The Board is being asked to take action on the new LCAP for 2021-2024 at the regularly scheduled meeting of Tuesday, June 15, 2021. The LCAP draft is available for public review on the GUSD website.

### **Process to Gather Input**

Gathering stakeholder input for the Glendale Unified LCAP continues to be of paramount importance. During the 2019-2020 school year, GUSD embarked on an extensive, robust plan to gather more authentic input to better inform all aspects of the District's programs and services. The process of gathering stakeholder feedback began during the 2019-2020 school year, and included the following seven formats to solicit parent, student, and family voices:

1. Superintendent's Parent Advisory Committee Meetings
2. Student Voice Panels
3. LCAP Meetings – highlighting specific LCAP priorities
4. District English Language Advisory Committee (DELAC) Meetings
5. Parent/Guardian Forums – at each individual school site
6. Board of Education Meetings and Town Hall Meetings

## 7. Stakeholder Surveys

### 1. **Superintendent's Parent Advisory Committee (SPAC) and Glendale Council PTA Meetings**

The Superintendent's Parent Advisory Committee was formed in Fall 2019. Principals were asked to nominate 2-4 parent/guardian leaders from their school to encourage new and diverse voices. SPAC meetings were held in both the morning and evening to allow for maximum parent participation.

After a preliminary meeting on September 24, 2019, the SPAC members decided to work in small groups focusing on three themes:

- College and Career Readiness
- Inclusion/PBIS/Restorative Practices
- Budget

The small groups explored these themes in depth, examined data, and provided input directly to the Superintendent and presented their sub-group's recommendations at school Board meetings.

#### SPAC 2019-2020 Meeting Dates

September 24, 2019 (AM and PM)

October 29, 2019 (AM)

November 4, 2019 (PM)

December 12, 2019 (AM and PM)

February 5, 2020 (AM and PM)

March 4, 2020 (AM and PM)

April 1, 2020 (held virtually)

May 6, 2020 (held virtually)

In 2020-2021, 10 SPAC meetings were held the first Thursday of every month and were conducted virtually. Additionally, District PTA leaders from each school met monthly with the Superintendent to provide their feedback on District and school programs and services.

A draft of the LCP was presented at a joint meeting of the Superintendent's Parent Advisory Committee (SPAC) and Glendale Council PTA meeting with site-level PTA presidents on August 28, 2020. Questions received from these advisory committee meetings were responded to in writing by Superintendent Ekchian and posted on the District's website prior to the California Department of Education (CDE) adoption of the 2020 LCP.

On May 6, 2021, staff presented to the SPAC an outline the local control funding formula, State priorities, GUSD Board priorities, dashboard indicators/metrics, and the proposed LCAP priorities and goals for the 2021-2024 LCAP. Staff held a similar stakeholder input meeting with Glendale Council PTA on May 7, 2021.

**2. Student Voice Panels**

In 2019-2020 and 2020-2021, Student Voice Panels were conducted at the following District high schools:

Crescenta Valley High School	October 29, 2019
Glendale High School	January 21, 2020
Hoover High School	March 24, 2020 (Virtual)
Hoover High School	October 20, 2020 (Virtual)
Clark Magnet High School	February 23, 2021(Virtual)

The District’s Student Advisory Council (SAC) selected the students from each high school and determined the topics and questions for each forum. Diverse groups of high school students raised questions and shared their perspectives on issues that were important to them. Board Members asked clarifying questions and got feedback directly from students. Topics over the past two years have included themes such as: creating a sense of belonging; building school spirit; fostering stronger communication; improving attendance; race and equity; and school safety.

Student Voice Panels promoted leadership, advocacy, civic engagement, and provided students a voice in creating positive change throughout the District.

**3. LCAP Stakeholder Meetings**

LCAP Stakeholder meetings included members from the bargaining units and SELPA, and addressed each LCAP priority. In 2019-2020, the meetings were held at the District Office and, in 2020-2021, the meetings were held virtually and were live streamed to capture a wider home audience. District interpreters were in attendance to provide translation in Armenian, Korean, and Spanish, as needed.

December 2, 2019	Student Achievement
January 13, 2020	School Safety/Social Emotional Learning
March 2, 2020	Budget
December 7, 2020	Academic Achievement
January 25, 2021	Health, Safety and Social Emotional Wellness
March 1, 2021	Budget

May 17, 2021                      Presentation of LCAP Draft

On May 17, 2021, staff presented an outline the local control funding formula, State priorities, GUSD Board priorities, dashboard indicators/metrics, and the proposed LCAP priorities and goals for the 2021-2024 LCAP.

**4. District DELAC Meetings**

The purpose of DELAC meetings was to solicit input from parents/guardians and advise the Board of Education on programs and services for English learners. District interpreters were in attendance to provide translation in Armenian, Korean, and Spanish, as needed.

In 2019-2020, DELAC meetings were initially held at the District Office and transitioned to virtual settings as of May 2020:

October 14, 2019  
December 9, 2019  
January 27, 2020  
March 3, 2020  
May 18, 2020

On May 18, 2021, staff presented an outline of the local control funding formula, State priorities, GUSD Board priorities, dashboard indicators/metrics, and the proposed LCAP priorities and goals for the 2021-2024 LCAP.

**5. LCAP Parent Forums at Each School Site**

In 2019-2020, members of the Superintendent's Cabinet and Educational Services teams each selected two schools to visit between December 2019 and March 2020, to increase parent feedback for the LCAP. Team members worked with site principals to determine the best date to visit, based on which school meeting would attract the largest and most diverse audience (e.g. PTA, SSC, ELAC, or Coffee w/ Principal). An interactive activity guide was developed to provide uniformity in gathering parent/guardian input. District interpreters were in attendance to provide translation in Armenian, Korean, and Spanish, as needed.

Due to this new format, parent participation increased by threefold from 51 parents in 2018-2019, to 146 parents in 2019-2020. This added individualized activity was well-received by site principals and parents and provided a wealth of feedback in the initial planning process.

**6. Board of Education Meetings and Town Hall Meetings**

Details for speaking virtually or in person at Board meetings and town hall events were posted on the GUSD website, disseminated through the GUSD App, and through social media providing opportunities for all stakeholders to speak or comment. Board meetings are televised on local Channel 15 and livestreamed and archived on the GUSD website. GUSD's LCP was presented to the District's governing board at a public hearing during a regularly scheduled Board meeting held on September 1, 2020. The agenda for the public hearing was posted 72 hours prior to the Board meeting.

Two town hall meetings were held on July 8, 2020, to solicit input on distance learning and safety protocols for the 2020-2021 school year. Hundreds of parents and teachers spoke and the meetings were livestreamed. Information was provided through the Public Information Office on how to give comments and District interpreters were in attendance to provide translation in Armenian, Korean, and Spanish, as needed.

Responses from town hall/school Board meetings, and parent advisory groups included the desire for a more consistent instructional schedule that included more synchronous instructional time with classroom teachers, as well as regular office hours. This feedback was consistent across elementary and secondary schools and resulted in modifications to the 2020-2021 distance learning instructional schedule.

**7. Stakeholder Surveys**

Parent, student, and teacher surveys were used throughout the 2019-2020 and 2020-2021 school years to solicit feedback on instructional schedules in elementary and secondary levels. The results of student, staff and parent surveys were carefully analyzed and used to assist in the development of the Learning Continuity and Attendance Plan.

At the end of the 2019-2020 school year, multiple surveys were developed specifically for parents/guardians, teachers/staff, and students to gather information on students' remote learning experience initiated by COVID-19. The goal was to better understand their experiences and use the data to make improvements. In all, 5,700 parents completed the survey from May 18–29, 2020, accounting for 19,022 households in Glendale Unified for a completion percentage of 30%. All grades and schools were represented in the survey results. The breakdown of respondents in each language survey is as follows – English: 5,423; Armenian: 83; Korean: 127;

and Spanish: 67. The responses were broken down by levels – Elementary: 3,843; Middle: 859; and High: 998.

Parent survey results indicated that remote learning had been effective for many students but the experience varied throughout schools and classrooms: 42% of parents said students made adequate progress in their learning during remote instruction; 30% indicated they received communication from teachers every day; 36% of parents said students had opportunities to socially interact with others; 58% of parents said that the amount of work students received was “*just right*,” and 69% of parents said students felt safe when videoconferencing. GUSD utilized these results in designing the fall distance learning instructional schedules, and designing professional development and instructional resources for teachers to support student’s academic success and well-being.

Staff surveys included responses from 1,204 certificated and 1,181 classified staff members and solicited input on best practices to inform planning for distance learning. A staff survey to gather feedback on desired instruction and professional development was also developed and received 813 responses. Teachers listed the specific instructional technology programs that would be most beneficial for distance learning in the Fall, as well as, which programs they would need additional training and support. The District developed a comprehensive professional development plan that all teachers participated in on August 18 and 19, 2020. Based on results from the teacher surveys specifically, the District created 54 professional development sessions during the week of August 10-14, 2020, with more than 6,000 participants registered, to best support the areas of needed training teachers indicated on the survey.

A student survey gathered information on students’ remote learning experiences during Spring 2020. The student survey was designed to gather information on the types of learning students experienced and the supports needed to effectively participate in distance learning. The intent of the survey was to better understand stakeholder experiences and utilize the survey results to further improve distance learning experiences for Fall 2020. A total of 3,932 students in grades 4 – 12 completed the survey. The District’s student survey results indicated that 23% of students agreed or strongly agreed that they “*learned as much each day as I did when we were in school*.” Accordingly, 30% of students agreed or strongly agreed that they “*had opportunities to talk to other students during remote learning*.” Moreover, 57% of students agreed or strongly agreed that they “*felt safe in video conferencing through platforms such as Zoom, Google Meets, etc.*”



In addition to the previously mentioned formats to solicit input, the Superintendent and District leadership met weekly with principals in level-alike meetings and monthly with the group as a whole. On January 21, 2021, District leadership and site principals discussed top priorities for the 2021 LCAP. The annual LCAP self-reflection tool was administered to principals in April 2021. At the April 28, 2021 Principals' Meeting, Assembly Bill (AB) 86 and draft LCAP goals were presented to solicit input from District administrators and site principals. Some of the priorities from the input from principals included: targeting the essential standards, differentiated small group instruction, block scheduling (secondary), blended learning, social-emotional support, and using data to drive instruction.

Input and questions were solicited from participants during these meetings and surveys, as well as input and questions from GUSD's local SELPA. All questions were answered in writing by the Superintendent and posted on the GUSD website, in accordance with LCAP regulations.

### **Recommendations of Priorities, Goals, Outcomes, and Actions/Services for the 2021-2024 LCAP**

The Local Control Accountability Plan has been collaboratively created and revised with input and participation from the Board of Education, District leadership, LCAP Stakeholder Committee, Superintendent's Parent Advisory Committee, Glendale Council PTA, District English Language Advisory Committee members, principals, counselors, teacher specialists, students and staff.

The Superintendent has determined that the 2021-2024 LCAP will serve as the GUSD Strategic Plan "*Roadmap to Success for Educating the Whole Child*" and is reflected and supported by the GUSD Board Priorities. It is recommended that the new 2021-2024 GUSD LCAP include provisions for the following:

- Focus on Early Literacy
- Targeted Interventions
- Extended Day Kindergarten
- Block Schedules at the Secondary Level
- Blended Learning
- Increased Professional Development on Technology Integration
- Increased Teacher Collaboration Time
- Teacher Office Hours
- Extended Learning and Enrichment Opportunities
- Reduction of Combination Classes

- Summer and Saturday School Opportunities
- Social-Emotional Learning and Well-being
- Student and Staff Support for Mental Health
- Culturally Relevant and Responsive Education
- Increased Family Engagement Opportunities

In conclusion, the LCAP is an internal document. An annual update will be completed by the end of each school year. The LCAP will be posted on the GUSD website for public review.

#### **Budget Overview for Parents**

In addition to the LCAP, the California Department of Education requires school districts to publish a Budget Overview for Parents. The budget overview provides a brief overview and summary of a district's LCAP budget expenditures at a quick glance and is included as an integral part of the total LCAP.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.***

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.***

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 3: Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.***

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

ACTION REPORT NO. 10

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Chris Coulter, Director, Teaching and Learning

**SUBJECT: Approval of Contract with NewsELA for 2021-2022**

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The Superintendent recommends that the Board of Education approve a contract with NewsELA in the amount of \$150,000 as an additional tool to support reading in Grades 2-12.

Both Elementary and Secondary Diagnostic and Intervention committees recommended the additional purchase of NewsELA as a supplemental tool to support growth in reading. All core subject area Curriculum Study Committees agreed it is an important tool, especially for English Learners, special education students, and struggling readers.

It is recommended that the Board of Education approve the contract with NewsELA in the amount of \$150,000 for the 2021-2022 school year. The cost will be paid out of CARES Act Funds.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.***



Newsela Inc.  
500 5<sup>th</sup> Ave, FL 28  
New York, NY 10110

# Customer Agreement

**Customer Agreement No.** Q-54078  
**Newsela Sales Rep:** Laurence Hall  
  
**Contact Email:** laurence.hall@newsela.com  
**Offer Date:** May 18, 2021  
**Expiration Date:** June 30, 2021

**Billing Information:**  
Billing Frequency: Upfront in full  
Payment Terms: Net 30  
Billing Schedule: Upon Contract Signature

**To:**  
  
Christopher Coulter  
Glendale Unified School District  
223 N Jackson St  
Glendale, CA 91206-4380

Qty	Products/Services	List Price
1	Newsela	\$150,000.00
<b>Contract Grand Total</b>		<b>\$150,000.00</b>

The subscription for the Products/Services will commence as of the "Subscription Start Date" and continue through the "Subscription End Date" (a "Contract Term"). The Subscription Start Date for this Customer Agreement will be the later of (a) the Target Start Date set forth above, (b) the date on which this Customer Agreement has been executed by the Customer (the "Execution Date") or (c) the invoice date within the "Billing Information" section above. The Subscription End Date for this Customer Agreement will be that date which is the length of the Term after the Subscription Start Date.

Failure of the Customer to make use of the Products/Services during the Contract Term will not extend Newsela's obligation to deliver those Products/Services beyond the Subscription End Date of that Contract Term.

The Customer agrees to pay the Contract Grand Total set forth above per the Billing Terms noted above upon execution of this Customer Agreement. Service will be suspended at Newsela's discretion if payment is not received by Newsela in accordance with the Payment Terms noted above. Failure of the Customer to use the Products/Services will not relieve Customer of its obligation to pay hereunder.

This Customer Agreement is subject to Newsela's Terms of Use and Privacy Policy.

**Terms of Use:** <https://newsela.com/pages/terms-of-use/>

**Privacy Policy:** <https://newsela.com/pages/privacy-policy/>

This Customer Agreement constitutes the entire agreement between the parties and supersedes all prior written or oral understandings, proposals, bids, offers, negotiations, agreements or communications of every kind. This Customer Agreement and the terms contained herein are intended only for the Customer and should be kept confidential.

*Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the final invoice (if applicable). If the contracting entity is exempt from sales tax, please send the required tax exemption documents immediately to [salestax@newsela.com](mailto:salestax@newsela.com).*

**Notes:**

Newsela ELA for full district at ~\$7.50/student for ~20,000 students + (6) Virtual PD Sessions.

Executive level discount approved for Newsela California Lighthouse district program. For approved discount, inclusive of PD, Glendale agrees to partner on a webinar and/or case study annually, along with providing Newsela with a reference to another district in the State provided Newsela meets its end of the partnership.

**Purchase Order Information**

If you need a Purchase Order, please fill out the following information.

PO Required:

PO Number:

PO Amount:

**Billing Information**

Provide the billing service representative to whom the invoice should be addressed.

**Bill-To Name:** Marine Avagyan

**Bill-To Email:** [mavagyan@gusd.net](mailto:mavagyan@gusd.net)

By initialing here, I agree that the billing details stated above are current and accurate. \_\_\_\_\_

The individual executing this Customer Agreement has the authority to execute this agreement and bind the Customer and Newsela has the right to rely on that authorization.

Authorized Signature:	Date of Signature:
-----------------------	--------------------

**Appendix**

School	Products/Services	License Dates
CERRITOS ELEMENTARY	Newsela ELA	07/01/21 - 06/30/22
GLENDALE UNIFIED SCHOOL DISTRICT	Individual Virtual Add-On Session	07/01/21 - 06/30/22
BALBOA ELEMENTARY	Newsela ELA	07/01/21 - 06/30/22
CLARK (ANDERSON W.) MAGNET HIGH SCHOOL	Newsela ELA	07/01/21 - 06/30/22
COLLEGE VIEW CENTER	Newsela ELA	07/01/21 - 06/30/22
COLUMBUS ELEMENTARY	Newsela ELA	07/01/21 - 06/30/22
CRESCENTA VALLEY SENIOR HIGH SCHOOL	Newsela ELA	07/01/21 - 06/30/22
DAILY (ALLAN F.) HIGH (CONT.)	Newsela ELA	07/01/21 - 06/30/22
DUNSMORE ELEMENTARY	Newsela ELA	07/01/21 - 06/30/22

EDISON (THOMAS) ELEMENTARY	Newsela ELA	07/01/21 - 06/30/22
FRANKLIN (BENJAMIN) ELEMENTARY	Newsela ELA	07/01/21 - 06/30/22
FREMONT (JOHN C.) ELEMENTARY	Newsela ELA	07/01/21 - 06/30/22
GLENDALE SENIOR HIGH SCHOOL	Newsela ELA	07/01/21 - 06/30/22
GLENOAKS ELEMENTARY	Newsela ELA	07/01/21 - 06/30/22
HOOVER (HERBERT) SENIOR HIGH SCHOOL	Newsela ELA	07/01/21 - 06/30/22
JEFFERSON (THOMAS) ELEMENTARY	Newsela ELA	10/01/21 - 06/30/22
JEWEL CITY COMMUNITY DAY	Newsela ELA	07/01/21 - 06/30/22
KEPPEL (MARK) ELEMENTARY	Newsela ELA	07/01/21 - 06/30/22
LA CRESCENTA ELEMENTARY	Newsela ELA	07/01/21 - 06/30/22
LINCOLN (ABRAHAM) ELEMENTARY SCHOOL	Newsela ELA	07/01/21 - 06/30/22
HORACE MANN ELEMENTARY SCHOOL	Newsela ELA	07/01/21 - 06/30/22
MARSHALL (JOHN) ELEMENTARY	Newsela ELA	07/01/21 - 06/30/22
MONTE VISTA ELEMENTARY	Newsela ELA	07/01/21 - 06/30/22
MOUNTAIN AVENUE ELEMENTARY	Newsela ELA	07/01/21 - 06/30/22
MUIR (JOHN) ELEMENTARY	Newsela ELA	07/01/21 - 06/30/22
ROOSEVELT (THEODORE) MIDDLE SCHOOL	Newsela ELA	07/01/21 - 06/30/22
ROSEMONT MIDDLE SCHOOL	Newsela ELA	07/01/21 - 06/30/22
TOLL (ELEANOR J.) MIDDLE H	Newsela ELA	07/01/21 - 06/30/22
VALLEY VIEW ELEMENTARY	Newsela ELA	07/01/21 - 06/30/22
VERDUGO ACADEMY	Newsela ELA	07/01/21 - 06/30/22
VERDUGO WOODLANDS ELEMENTARY	Newsela ELA	07/01/21 - 06/30/22
WHITE (R. D.) ELEMENTARY	Newsela ELA	07/01/21 - 06/30/22
WILSON (WOODROW) MIDDLE SCHOOL	Newsela ELA	07/01/21 - 06/30/22

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

ACTION REPORT NO. 11

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Chris Coulter, Director, Teaching and Learning

**SUBJECT: Approval of Curriculum Associates Contract Renewal**

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The Superintendent recommends that the Board of Education approve a three-year contract with Curriculum Associates in the amount of \$1,172,705.46 to provide i-Ready diagnostic and professional developments services for English Language Arts and Math in Grades K-5.

The Elementary Diagnostic and Intervention Committee worked together during the 2020-2021 school year to evaluate the current English Language Arts and Math diagnostic and intervention tool, i-Ready, being used and to look for comparable programs that could align to the same purpose and need.

The committee agreed to recommend that i-Ready remain as the District diagnostic and intervention tool for the 2021-2022, 2022-2023, and 2023-2024 school years, with the understanding that messaging on how and why this tool should be used were included in the renewal. This diagnostic tool will be essential in helping teachers to quickly determine student strengths and areas of growth. The automatically assigned lessons will continue to be available to students who need additional lessons and practice in below grade level skills and standards. Additional guidance will be provided to teachers on other options for students performing at and above grade level on the diagnostic.

It is recommended that the Board of Education approve the three-year contract with Curriculum Associates in the amount of \$1,172,705.46. The cost will be paid out of CARES Act Funds.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.***

# Curriculum Associates®

**Prepared For:**

Stepan Mekhitarian  
Glendale Unified School Dist  
223 N Jackson St,  
Glendale, CA 91206

5/14/2021

Dear Stepan Mekhitarian,

Thank you for requesting a price quote from Curriculum Associates. The chart below provides a summary of the products and/or services included. If you have any questions or would like any changes, please contact us.

Product	List Price	Net Price
i-Ready	\$1,324,426.80	\$1,172,705.46
Toolbox	\$0.00	\$0.00
	List Total:	\$1,324,426.80
	Savings:	\$151,721.34
	Shipping/Tax/Other:	\$0.00
	<b>Total:</b>	<b>\$1,172,705.46</b>

Thank you again for your interest in Curriculum Associates.

**Sincerely**

Susan Flocco  
818-500-7048  
sflocco@cainc.com

**Please submit this quote with your purchase order**



# Curriculum Associates®

Quote ID: 237250.5    Date: 5/14/2021    Valid through: 12/31/2021

**Prepared For:**  
**Stepan Mekhitarian**  
**Glendale Unified School Dist**  
**223 N Jackson St,**  
**Glendale, CA 91206**  
**smekhitarian@gusd.net**  
**(818) 241-3111**

**Your Representative:**  
 Susan Flocco  
 818-500-7048  
 sflocco@cainc.com

## Balboa ES 1844 Bel Aire Dr, Glendale, CA 91201

Total Building Enrollment: 805, Grade Range: PK - 6

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment and Personalized Instruction Math and Reading Site License 801-1200 Students 3 Years	Multiple	15017.0	1	\$75,576.00	\$71,797.20	\$71,797.20
i-Ready Learning Teacher Toolbox Access Purchase Add On Pilot Math and Reading Per Student	Multiple	23717.0	805	\$0.00	\$0.00	\$0.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (3 Years)	Multiple	27941.0	1	\$4,500.00	\$0.00	\$0.00
					Subtotal:	\$71,797.20
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$71,797.20

## Benjamin Franklin ES 1610 Lake St, Glendale, CA 91201

Total Building Enrollment: 623, Grade Range: PK - 6

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment and Personalized Instruction Math and Reading Site License 501-800 Students 3 Years	Multiple	15016.0	1	\$58,966.20	\$56,017.89	\$56,017.89
i-Ready Learning Teacher Toolbox Access Purchase Add On Pilot Math and Reading Per Student	Multiple	23717.0	623	\$0.00	\$0.00	\$0.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (3 Years)	Multiple	27941.0	1	\$4,500.00	\$0.00	\$0.00
					Subtotal:	\$56,017.89
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$56,017.89

## Cerritos ES 120 E Cerritos Ave, Glendale, CA 91205

Total Building Enrollment: 452, Grade Range: K - 6

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment and Personalized Instruction Math and Reading Site License 351-500 Students 3 Years	Multiple	15015.0	1	\$50,055.00	\$47,552.25	\$47,552.25
i-Ready Learning Teacher Toolbox Access Purchase Add On Pilot Math and Reading Per Student	Multiple	23717.0	452	\$0.00	\$0.00	\$0.00

Curriculum Associates, 153 Rangeway Road, North Billerica MA 01862-2013  
 Phone: 800-225-0248, Fax: 800-366-1158, E-Mail: [orders@cainc.com](mailto:orders@cainc.com), Website: [CurriculumAssociates.com](http://CurriculumAssociates.com)

i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (3 Years)	Multiple	27941.0	1	\$4,500.00	\$0.00	\$0.00
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Subtotal: \$47,552.25

Shipping: \$0.00

Tax: \$0.00

School Subtotal: \$47,552.25

### Columbus ES 425 Milford St, Glendale, CA 91203

Total Building Enrollment: 536, Grade Range: K - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment and Personalized Instruction Math and Reading Site License 501-800 Students 3 Years	Multiple	15016.0	1	\$58,966.20	\$56,017.89	\$56,017.89
i-Ready Learning Teacher Toolbox Access Purchase Add On Pilot Math and Reading Per Student	Multiple	23717.0	536	\$0.00	\$0.00	\$0.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (3 Years)	Multiple	27941.0	1	\$4,500.00	\$0.00	\$0.00

Subtotal: \$56,017.89

Shipping: \$0.00

Tax: \$0.00

School Subtotal: \$56,017.89

### Dunsmore ES 4717 Dunsmore Ave, La Crescenta, CA 91214

Total Building Enrollment: 581, Grade Range: K - 6

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment and Personalized Instruction Math and Reading Site License 501-800 Students 3 Years	Multiple	15016.0	1	\$58,966.20	\$56,017.89	\$56,017.89
i-Ready Learning Teacher Toolbox Access Purchase Add On Pilot Math and Reading Per Student	Multiple	23717.0	581	\$0.00	\$0.00	\$0.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (3 Years)	Multiple	27941.0	1	\$4,500.00	\$0.00	\$0.00

Subtotal: \$56,017.89

Shipping: \$0.00

Tax: \$0.00

School Subtotal: \$56,017.89

### Glenoaks ES 2015 E Glenoaks Blvd, Glendale, CA 91206

Total Building Enrollment: 526, Grade Range: K - 6

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment and Personalized Instruction Math and Reading Site License 501-800 Students 3 Years	Multiple	15016.0	1	\$58,966.20	\$56,017.89	\$56,017.89
i-Ready Learning Teacher Toolbox Access Purchase Add On Pilot Math and Reading Per Student	Multiple	23717.0	526	\$0.00	\$0.00	\$0.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (3 Years)	Multiple	27941.0	1	\$4,500.00	\$0.00	\$0.00

Subtotal: \$56,017.89



Shipping: \$0.00  
 Tax: \$0.00  
 School Subtotal: \$56,017.89

**Horace Mann ES 501 E Acacia Ave, Glendale, CA 91205**

Total Building Enrollment: 643, Grade Range: K - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment and Personalized Instruction Math and Reading Site License 501-800 Students 3 Years	Multiple	15016.0	1	\$58,966.20	\$56,017.89	\$56,017.89
i-Ready Learning Teacher Toolbox Access Purchase Add On Pilot Math and Reading Per Student	Multiple	23717.0	643	\$0.00	\$0.00	\$0.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (3 Years)	Multiple	27941.0	1	\$4,500.00	\$0.00	\$0.00
					Subtotal:	\$56,017.89
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$56,017.89

**John C Fremont ES 3320 Las Palmas Ave, Glendale, CA 91208**

Total Building Enrollment: 681, Grade Range: K - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment and Personalized Instruction Math and Reading Site License 501-800 Students 3 Years	Multiple	15016.0	1	\$58,966.20	\$56,017.89	\$56,017.89
i-Ready Learning Teacher Toolbox Access Purchase Add On Pilot Math and Reading Per Student	Multiple	23717.0	681	\$0.00	\$0.00	\$0.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (3 Years)	Multiple	27941.0	1	\$4,500.00	\$0.00	\$0.00
					Subtotal:	\$56,017.89
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$56,017.89

**John Marshall ES 1201 E Broadway, Glendale, CA 91205**

Total Building Enrollment: 500, Grade Range: K - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment and Personalized Instruction Math and Reading Site License 351-500 Students 3 Years	Multiple	15015.0	1	\$50,055.00	\$47,552.25	\$47,552.25
i-Ready Learning Teacher Toolbox Access Purchase Add On Pilot Math and Reading Per Student	Multiple	23717.0	500	\$0.00	\$0.00	\$0.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (3 Years)	Multiple	27941.0	1	\$4,500.00	\$0.00	\$0.00
					Subtotal:	\$47,552.25
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$47,552.25

**John Muir ES 912 S Chevy Chase Dr, Glendale, CA 91205**

Total Building Enrollment: 870, Grade Range: K - 6

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment and Personalized Instruction Math and Reading Site License 801-1200 Students 3 Years	Multiple	15017.0	1	\$75,576.00	\$71,797.20	\$71,797.20
i-Ready Learning Teacher Toolbox Access Purchase Add On Pilot Math and Reading Per Student	Multiple	23717.0	870	\$0.00	\$0.00	\$0.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (3 Years)	Multiple	27941.0	1	\$4,500.00	\$0.00	\$0.00
Subtotal:						\$71,797.20
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$71,797.20

**La Crescenta ES 4343 La Crescenta Ave, La Crescenta, CA 91214**

Total Building Enrollment: 498, Grade Range: K - 6

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment and Personalized Instruction Math and Reading Site License 351-500 Students 3 Years	Multiple	15015.0	1	\$50,055.00	\$47,552.25	\$47,552.25
i-Ready Learning Teacher Toolbox Access Purchase Add On Pilot Math and Reading Per Student	Multiple	23717.0	498	\$0.00	\$0.00	\$0.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (3 Years)	Multiple	27941.0	1	\$4,500.00	\$0.00	\$0.00
Subtotal:						\$47,552.25
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$47,552.25

**Lincoln ES 4310 New York Ave, La Crescenta, CA 91214**

Total Building Enrollment: 490, Grade Range: K - 6

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment and Personalized Instruction Math and Reading Site License 351-500 Students 3 Years	Multiple	15015.0	1	\$50,055.00	\$47,552.25	\$47,552.25
i-Ready Learning Teacher Toolbox Access Purchase Add On Pilot Math and Reading Per Student	Multiple	23717.0	490	\$0.00	\$0.00	\$0.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (3 Years)	Multiple	27941.0	1	\$4,500.00	\$0.00	\$0.00
Subtotal:						\$47,552.25
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$47,552.25

**Mark Keppel ES 730 Glenwood Rd, Glendale, CA 91202**

Total Building Enrollment: 1028, Grade Range: K - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
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i-Ready Assessment and Personalized Instruction Math and Reading Site License 801-1200 Students 3 Years	Multiple	15017.0	1	\$75,576.00	\$71,797.20	\$71,797.20
i-Ready Learning Teacher Toolbox Access Purchase Add On Pilot Math and Reading Per Student	Multiple	23717.0	1028	\$0.00	\$0.00	\$0.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (3 Years)	Multiple	27941.0	1	\$4,500.00	\$0.00	\$0.00
					Subtotal:	\$71,797.20
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$71,797.20

### Monte Vista ES 2620 Orange Ave, La Crescenta, CA 91214

Total Building Enrollment: 811, Grade Range: K - 6

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment and Personalized Instruction Math and Reading Site License 801-1200 Students 3 Years	Multiple	15017.0	1	\$75,576.00	\$71,797.20	\$71,797.20
i-Ready Learning Teacher Toolbox Access Purchase Add On Pilot Math and Reading Per Student	Multiple	23717.0	811	\$0.00	\$0.00	\$0.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (3 Years)	Multiple	27941.0	1	\$4,500.00	\$0.00	\$0.00
					Subtotal:	\$71,797.20
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$71,797.20

### Mountain Avenue ES 2307 Mountain Ave, La Crescenta, CA 91214

Total Building Enrollment: 548, Grade Range: K - 6

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment and Personalized Instruction Math and Reading Site License 501-800 Students 3 Years	Multiple	15016.0	1	\$58,966.20	\$56,017.89	\$56,017.89
i-Ready Learning Teacher Toolbox Access Purchase Add On Pilot Math and Reading Per Student	Multiple	23717.0	548	\$0.00	\$0.00	\$0.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (3 Years)	Multiple	27941.0	1	\$4,500.00	\$0.00	\$0.00
					Subtotal:	\$56,017.89
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$56,017.89

### Richardson D White Elementary 744 E Doran St, Glendale, CA 91206

Total Building Enrollment: 950, Grade Range: K - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment and Personalized Instruction Math and Reading Site License 801-1200 Students 3 Years	Multiple	15017.0	1	\$75,576.00	\$71,797.20	\$71,797.20
i-Ready Learning Teacher Toolbox Access Purchase Add On Pilot Math and Reading Per Student	Multiple	23717.0	950	\$0.00	\$0.00	\$0.00

i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (3 Years)	Multiple	27941.0	1	\$4,500.00	\$0.00	\$0.00
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Subtotal: \$71,797.20

Shipping: \$0.00

Tax: \$0.00

School Subtotal: \$71,797.20

### Thomas A Edison ES 435 S Pacific Ave, Glendale, CA 91204

Total Building Enrollment: 907, Grade Range: K - 6

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment and Personalized Instruction Math and Reading Site License 801-1200 Students 3 Years	Multiple	15017.0	1	\$75,576.00	\$71,797.20	\$71,797.20
i-Ready Learning Teacher Toolbox Access Purchase Add On Pilot Math and Reading Per Student	Multiple	23717.0	907	\$0.00	\$0.00	\$0.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (3 Years)	Multiple	27941.0	1	\$4,500.00	\$0.00	\$0.00

Subtotal: \$71,797.20

Shipping: \$0.00

Tax: \$0.00

School Subtotal: \$71,797.20

### Thomas Jefferson ES 1540 5th St, Glendale, CA 91201

Total Building Enrollment: 676, Grade Range: K - 6

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment and Personalized Instruction Math and Reading Site License 501-800 Students 3 Years	Multiple	15016.0	1	\$58,966.20	\$56,017.89	\$56,017.89
i-Ready Learning Teacher Toolbox Access Purchase Add On Pilot Math and Reading Per Student	Multiple	23717.0	676	\$0.00	\$0.00	\$0.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (3 Years)	Multiple	27941.0	1	\$4,500.00	\$0.00	\$0.00

Subtotal: \$56,017.89

Shipping: \$0.00

Tax: \$0.00

School Subtotal: \$56,017.89

### Valley View ES 4900 Maryland Ave, La Crescenta, CA 91214

Total Building Enrollment: 450, Grade Range: K - 6

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment and Personalized Instruction Math and Reading Site License 351-500 Students 3 Years	Multiple	15015.0	1	\$50,055.00	\$47,552.25	\$47,552.25
i-Ready Learning Teacher Toolbox Access Purchase Add On Pilot Math and Reading Per Student	Multiple	23717.0	450	\$0.00	\$0.00	\$0.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (3 Years)	Multiple	27941.0	1	\$4,500.00	\$0.00	\$0.00

Subtotal: \$47,552.25

Shipping: \$0.00  
 Tax: \$0.00  
 School Subtotal: \$47,552.25

**Verdugo Woodlands ES 1751 N Verdugo Rd, Glendale, CA 91208**

Total Building Enrollment: 788, Grade Range: K - 6

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Assessment and Personalized Instruction Math and Reading Site License 501-800 Students 3 Years	Multiple	15016.0	1	\$58,966.20	\$56,017.89	\$56,017.89
i-Ready Learning Teacher Toolbox Access Purchase Add On Pilot Math and Reading Per Student	Multiple	23717.0	788	\$0.00	\$0.00	\$0.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (3 Years)	Multiple	27941.0	1	\$4,500.00	\$0.00	\$0.00
					Subtotal:	\$56,017.89
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$56,017.89

**Total**

List Total:	\$1,324,426.80
Savings:	\$151,721.34
Merchandise Total:	\$1,172,705.46
Voucher/Credit:	\$0.00
Estimated Tax:	\$0.00
Estimated Shipping:	\$0.00
<b>Total:</b>	<b>\$1,172,705.46</b>

**Special Notes**

5% discount applied to i-Ready Site licenses based on scope of quote. All i-Ready purchases require professional development. 6% multi-year discount applied to i-Ready. PD for yr 2+ is TBD. PO & payment req'd upfront for full value of sale.

F.O.B.: N. Billerica, MA 01862  
 Shipping: Shipping based on MDSE total  
 Terms: Net 30 days, pending credit approval  
 Fed. ID: #26-3954988

**Please submit this quote with your purchase order**

Y20M



# Curriculum Associates®

## Notice for Usage of Teacher Toolbox Materials

Thank you for your interest in Teacher Toolbox! Teacher Toolbox is a digital collection of instructional materials, designed to support teachers in delivering research-based instruction, remediation, and enrichment to students in Grades K–8.

Your Teacher Toolbox subscription provides access to Teacher Toolbox content for Grades K–8. During this time, educators may use Teacher Toolbox materials during whole class and small group instruction, for individual assignments, and may post student-facing Teacher Toolbox PDFs on a password-protected learning management system (LMS). Please be aware that files expire on June 30 of each year for purposes of Teacher Toolbox maintenance and updates. If you add files to an LMS, this expiration date may require that you re-load these files after this date.



# Curriculum Associates®

## Placing an Order

**Email:** [orders@cainc.com](mailto:orders@cainc.com) | **Fax:** 1-800-366-1158

**Mail:**  
ATTN: CUSTOMER SERVICE DEPT.  
Curriculum Associates LLC  
153 Rangeway Rd  
North Billerica, MA 01862-2013

Please visit [CurriculumAssociates.com](http://CurriculumAssociates.com) for more information about placing orders or contact CA's customer service department (1-800-225-0248) and reference quote number for questions.

Please attach quote to all signed purchase orders.

## Shipping Policy

Unless otherwise noted, shipping costs are calculated as follows:

Order Amount	Freight Amount	Order Amount	Freight Amount
\$74.99 or less	Max charge of \$12.75	\$5,000.00 to \$99,999.99	8% of order
\$75.00 to \$999.99	12% of order	\$100,000 and more	6% of order
\$1,000 to \$4,999.99	10% of order		

Please contact your local CA representative or customer service (1-800-225-0248) for expedited shipping rates. The weight limit for an expedited order is 500lbs.

Unless otherwise expressly indicated, the shipping terms for all deliveries is FOB CA's Shipping Point (whether to a CA or third party facility). Risk of loss and title is passed to purchaser upon transfer of the goods to carrier, standard shipping charges (listed above) are added to the invoice or included in the unit price unless otherwise specified.

## Payment Terms

Payment terms are as follows:

- With credit approval: Net 30 days
- Without credit approval: payment in full at time of order
- Accounts must be current before subsequent shipments are made

To ensure payment processing is timely and environmentally conscious, CA encourages ACH or wire payments. CA's bank remittance information is:

- Account Number: 4418064408 | Account Name: Curriculum Associates, LLC
- Bank Name: Wells Fargo Bank – San Francisco, CA
- ABA Routing: 121000248
- SWIFT Code (International Only): WFBIUS6S
- Tax ID: 26-3954988

Please send any payment notifications to [payments@cainc.com](mailto:payments@cainc.com). Credit card payments are only accepted for purchases under \$50,000.

## Invoice Receipt Preference

CA is pleased to offer electronic invoice delivery. Electronic invoice delivery allows CA to deliver your invoice in a timely and environmentally friendly manner. To request electronic invoice delivery please contact the CA Accounts Receivable team at [invoices@cainc.com](mailto:invoices@cainc.com) or by fax (1-800-366-1158). Please reference your quote number, provide a valid email address where the invoice should be directed, and indicate you would like to opt into electronic invoice delivery.

## i-Ready®

Customer's use of i-Ready® shall be subject to the i-Ready Terms and Conditions of Use, which can be found at [i-ready.com/support](http://i-ready.com/support).

## Return Policy

Except for materials sold on a non-refundable basis, purchaser may return, at purchaser risk and expense, purchased materials with pre-approval from CA's Customer Service within 12 months of purchase. Please examine your order upon receipt. Before returning material, call CA's Customer Service department (1-800-225-0248) for return authorization. When returning material, please include your return authorization number and the return form found on the CA website. i-Ready®, Toolbox®, and BRIGANCE® Online Management Systems may be returned for a pro-rated refund for the remaining time left on the contract. We do not accept returns on unused i-Ready or Toolbox licenses®, materials that have been used and/or are not in "saleable condition," and individual components of kits or sets including but not limited to BRIGANCE® Kits, Ready® student and teacher sets, and Ready Classroom® student and teacher sets. For more information about the return policy, please visit [CurriculumAssociates.com/support/shipping-and-returns](http://CurriculumAssociates.com/support/shipping-and-returns).

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

ACTION REPORT NO. 12

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Chris Coulter, Director, Teaching and Learning

**SUBJECT: Approval of NWEA MAP Contract Renewal**

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The Superintendent recommends that the Board of Education approve a three-year contract with NWEA MAP in the amount of \$605,042.55 to provide MAP Growth Accelerator for Math in Grades 6-8.

The Secondary Diagnostic and Intervention Committee worked together during the 2020-2021 school year to evaluate the current English Language Arts and Math diagnostic and intervention tool, NWEA MAP being used and to look for comparable programs that could align to the same purpose and need.

The committee agreed to recommend that NWEA MAP remain as the District diagnostic and intervention tool for the 2021-2022, 2022-2023, and 2023-2024 school years. For grades 6-8, MAP will continue to be used with Khan Academy's Growth Accelerator as a practice and intervention tool for Math. For grades 6-12, MAP will be used as a diagnostic for reading. This diagnostic tool will be essential in helping teachers to quickly determine student strengths and areas of growth and as a tool for reclassifying English Learners. The Math and English Curriculum Study Committees reviewed the committee recommendations and unanimously agreed.

It is recommended that the Board of Education approve the three-year contract with NWEA MAP in the amount of \$605,042.55. The cost will be paid out of CARES Act Funds.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.***



Schedule A

SALES ORDER

Company Address: 121 NW Everett Street
Portland, OR 97209
License Start Date: 07/01/2021
License End Date: 06/30/2024

Created Date: 06/04/2021
Quote Number: 00048277
Partner ID: 17702

Prepared By: Melissa Stadtfeld
Phone:
Email: melissa.stadtfeld@nwea.org

Contact Name: Chris Coulter
Phone: 818-531-8266
Email: ccoulter@gusd.net

Bill To Name: Glendale Unified School District
Bill To Address: 223 North Jackson Street
Glendale, CA 91206

Ship To Name: Glendale Unified School District
Ship To Address: 223 North Jackson Street
Glendale, CA 91206

Table with 4 columns: Product, Sales Price, Quantity, Total Price. Rows include Year 1 (2021-2022), Year 2 (2022-2023), and Year 3 (2023-2024) with subtotals for each year.

Quote Subtotal \$604,348.04
Estimated Tax \$0.00
Grand Total \$604,348.04

Notes

Three Year Pricing with Annual Invoicing.

Terms and Conditions

This Schedule A is subject to the Master Subscription Agreement attached hereto as Attachment 1 (the "Agreement"). By signing this Schedule A you agree to be bound by the terms of the Agreement. This Schedule A takes precedence over any conflicting terms in the Agreement.

Subscription Period: 3 Years

Invoicing and Payment Terms:

Table with 2 columns: Subscription Period, Fee Schedule. Row: 7/1/2021 - 6/30/2022, \$ 191,454.30





7/1/2022 – 6/30/2023	\$ 206,446.83
7/1/2023 – 6/30/2024	\$ 206,446.83
<b>Total Fees Due:</b>	<b>\$ 604,348.04</b>

Subscriber will receive an invoice on the day the Subscription Period starts and will pay in accordance with the terms of the Agreement.

This Schedule A is subject to supplemental terms and conditions located at <https://legal.nwea.org/map-accelerator-supplemental-terms-and-conditions.html>, which are hereby incorporated by reference. Some of these supplemental terms and conditions (the 'MAP Accelerator Terms') modify NWEA's standard Terms as applied to the MAP Accelerator Service listed herein (the 'Service').

The Service is provided by Khan Academy, Inc., a California 501(c)(3) organization ('Khan'), through Khan's website located at <http://khanacademy.org> and related application programming interfaces (API's), mobile applications, and online services ('Website').

Each student, teacher, leader, aide, or other similar personnel enrolled in the Service will be registered with an individual user account on the Khan Academy Website, use of which is governed exclusively by the Khan Academy Website Terms of Service (<https://www.khanacademy.org/about/tos>) and Privacy Policy (<https://www.khanacademy.org/about/privacy-policy>), as further described in the MAP Accelerator Terms. These accounts will enable users to access all of Khan Academy's standard features and will remain in effect following the end of the Subscription term.

Subscriber hereby grants permission for NWEA to disclose to Khan data related to the use of MAP Accelerator, including, but not limited to, Student Education Records and Demographic Data, for Khan's use in connection with the Service and in Khan Website accounts established (or Linked) in connection therewith, as further provided in the MAP Accelerator Terms. Subscriber further grants permission for NWEA to disclose to Khan the contract terms agreed and proposed to be agreed between Subscriber and NWEA with respect to the Service and the Terms applicable to the MAP assessment to which the Service relates.

Rostering and account provisioning support will be provided through Clever Inc.'s SecureSync service. Subscriber acknowledges that use of MAP Accelerator is contingent upon Subscriber rostering through Clever. Subscriber's use of Clever is subject to the terms and conditions of the agreement between Subscriber and Clever and NWEA and Khan Academy assume no liability for claims or damages resulting from Subscriber's use of Clever. Subscriber confirms instruction to roster students based on the data provided to NWEA and Khan Academy, respectively, via Clever SecureSync and hereby grants permission for NWEA and Khan Academy to share information via Clever for account administration purposes.

**Subscription Period:** At the expiration of the Subscription Period noted herein, this Schedule will automatically expire.

**Termination:** This Agreement remains in effect until terminated. Neither party may terminate this Agreement without cause. In the event that after the first 12 months of a Subscription Period or during a Renewal Period the amount necessary to pay the Fee, or Fees, are not included in Subscriber's budget appropriation for the applicable period, Subscriber may terminate the current Order Form, provided that Subscriber (a) uses best efforts to seek and obtain the necessary amount to meet Subscriber's payment obligations hereunder in each applicable budget appropriation; (b) notifies NWEA of its intent to terminate the agreement within 60 days after the applicable budget appropriation is approved and no later than 30 days prior to the end of the Initial Period or the Renewal Period, as the case may be, and (c) does not, and hereby agrees that Subscriber will not, seek and obtain replacement software or services that are the same as or similar to the Software and Services during the applicable appropriation period.

If this schedule includes virtually delivered professional learning or workshops, then cancellation is subject to the Virtual Workshop Cancellation Policy: at <http://legal.nwea.org/supplementalterms.html>.

Information about NWEA's collection, use, and disclosure of Student Information can be found here: <https://legal.nwea.org/nwea-privacy-and-security-for-pii.html>

NWEA's W9 can be found at: <https://legal.nwea.org/nwea-w-9.html>

Until this Schedule A is signed, the terms identified here are valid for 90 days from the date above. Please confirm the billing address, or specify changes to your account manager.



**Signature**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Title \_\_\_\_\_



## MASTER SUBSCRIPTION AGREEMENT

This Agreement is between **NWEA**, an Oregon non-profit corporation with a business address located at 121 NW Everett Street, Portland, Oregon 97209, and **Subscriber**.

The parties agree as follows:

**1. Definitions.**

**1.1 Anonymized Data:** means any Student Education Record rendered anonymous in such a manner that the student is no longer identifiable. For example, this includes non-identifiable student assessment data and results, and other metadata, testing response times, scores (e.g. goals, RIT), NCES codes, responses, item parameters, and item sequences that result from the Services.

**1.2 Assessment System:** means, to the extent included in an applicable Schedule, the following assessment, reporting, and administration systems: (i) MAP® Growth; (ii) MAP® Skills; or (iii) MAP® Reading Fluency, each a product ("Product"). Assessment System excludes Subscriber's operating environment and any other systems not within NWEA's control.

**1.3 Content:** means test items, including images, text, graphs, charts, and pictures.

**1.4 Deidentified Data (Pseudonymized Data):** means a Student Education Record processed in a manner in which the Student Education Record can no longer be attributed to a specific student without the use of additional information, provided that such additional information is kept separately using technical and organizational measures.

**1.5 Documentation:** means Product documentation made available to Subscriber by NWEA, which includes technical manuals, but excludes any marketing materials or brochures.

**1.6 FERPA:** means the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g(a)(4)(A)(ii), 1232g(b)(1), as amended from time to time.

**1.7 GRD:** means the Growth Research Database used to generate longitudinal studies, alignment studies, linking studies, norming studies, and other research reports that Subscriber and other subscribers may receive.

**1.8 NWEA Confidential Information:** means all NWEA non-public, proprietary or confidential information, in oral, visual, written, electronic or other tangible or intangible form, whether or not marked or designated as confidential, including without limitation all NWEA Content, test scripts, underlying ideas, algorithms, item calibrations, concepts, procedures, processes, principles, know-how, and methods of operation that comprise the Services, including updates, enhancements, modifications, and improvements.

**1.9 Reporting:** means Product reports, learning statements, research studies, and scoring.

**1.10 Schedule:** means one or more applicable order schedules or other order documents, including, upon renewal, any confirmation page generated by NWEA's online account renewal portal, which are considered incorporated into this Agreement

**1.11 Security Breach:** has the meaning ascribed to that term by the applicable state law, or, if not defined by state law, means actual evidence of a confirmed unauthorized acquisition of, access to, or unauthorized use of any Student Education Record(s).

**1.12 Services:** means the Assessment System, Content, Documentation, Product training, professional learning, Reporting, Software, GRD, and other services as described in this Agreement and set forth in an applicable Schedule.

**1.13 Software:** means (i) any web-based or client-server software made available to Subscriber by NWEA; (ii) a lockdown browser sublicensed through NWEA from a third party that facilitates access to the Services; (iii) NWEA software that supports client server assessments; and (iv) any other software set forth in the Supplemental Terms.

**1.14 Student Education Record:** means personally identifiable information of Subscriber's students as defined by FERPA and any applicable state law.

**1.15 Supplemental Terms:** means the Services-specific terms available at <http://legal.nwea.org/supplementalterms.html> which are incorporated herein by reference.

**1.16 Systems Administrator:** means the Subscriber-designated individual who, within the Assessment System, is authorized to: (i) modify assessment preferences for Subscriber; (ii) create and modify user profiles for roles including lead roles (i.e. data administrator, assessment coordinator); and (iii) declare testing complete for Subscriber.

**2. Grant of License.** NWEA grants to Subscriber a nonexclusive, nontransferable, limited license to access, use, display, and install or download a copy, as needed, of the Services solely for Subscriber's internal use. The license is effective for a period of one (1) year commencing on the date NWEA makes the Software available to Subscriber, unless otherwise specified in an applicable Schedule. The Services extend only to the quantity indicated on





an applicable Schedule. Subscriber acknowledges Product limitations on the number of test events per academic year (see Supplemental Terms).

**3. Protection from Unauthorized Use or Access.** Subscriber shall not: (i) copy, distribute, reproduce, resell, publish, license, create derivative works, transfer, rent, lease, or sublicense any or all of the Services; (ii) exploit for any commercial purposes any portion of the Services or permit use of the Services by anyone not employed by or under the control of Subscriber; (iii) remove any proprietary notices or labels from the Services; (iv) use the Services in an attempt to, or in conjunction with, any device, program, or service designed to circumvent technological measures employed to control access to, distribution of, or rights in, the Services. Subscriber shall use reasonably secure measures to prevent unauthorized use (e.g., copying test items) by its end users. Further, Subscriber shall reproduce all copyright, trademark, and other proprietary notices and legends on each copy, or partial copy, of the Services. Subscriber will deactivate and remove from any equipment under its control any prior versions of the Services.

**4. Ownership.** The Services are owned and copyrighted by NWEA and are licensed through this Agreement to Subscriber, except certain Software is sublicensed from an NWEA supplier. All right, title, and interest in the Services and all copies, updates, enhancements, modifications, and improvements, along with all associated intellectual property rights, remain with NWEA, regardless of either: (i) the source giving rise to the intellectual property; or (ii) any modifications or adaptations made for the benefit of Subscriber. The Services, and all updates, enhancements, modifications, and improvements, are protected by United States and international intellectual property laws and treaties. Subscriber is not granted any license to use NWEA's or its suppliers' trade or service marks. Additionally, NWEA retains all right, title, and interest in its trade and service marks. Subscriber shall allow NWEA to use, without restriction or royalty obligation, any comments, suggestions, or contributions provided by Subscriber with respect to the Services. Subscriber grants and assigns to NWEA any intellectual property rights that Subscriber may incidentally obtain or have with respect to any such comments, suggestions, or contributions.

**5. NWEA Confidential Information.** Subscriber shall not use, disclose, or distribute any NWEA Confidential Information, directly or indirectly, without the prior written consent of NWEA, except that NWEA authorizes Subscriber to disclose NWEA Confidential Information: (i) to Subscriber's employees or agents who have signed written

confidentiality and nondisclosure agreements before such disclosure; and (ii) as required by applicable federal, state, or local law, regulation, or a Legal Order. Before making any disclosure under Section 5(ii), Subscriber shall provide NWEA: (a) prompt written notice of such requirement so that NWEA may seek, at its sole cost and expense, a protective order or other remedy; and (b) reasonable assistance, at NWEA's cost and expense, in opposing such disclosure or seeking a protective order or other limitations on disclosure. If, after providing such notice and assistance as required in this Section, the Subscriber remains subject to a Legal Order to disclose any NWEA Confidential Information, the Subscriber (or its representatives or other persons to whom such Legal Order is directed) may disclose no more than that portion of the NWEA Confidential Information which, on the advice of Subscriber's legal counsel, specifically requires the Subscriber to disclose. For any such disclosure, Subscriber shall use best efforts to obtain written assurances from the applicable court or agency that such NWEA Confidential Information will be afforded confidential treatment.

**6. Student Education Records.**

**6.1 Privacy - Student Education Records.**

Subscriber shall comply with all applicable federal and state laws regarding use, access, and disclosure of Student Education Records. The foregoing obligation includes but is not limited to, Subscriber's compliance with its policies regarding parental and guardian consents required for NWEA and its contractors to provide Services to Subscriber under this Agreement. NWEA and Subscriber acknowledge that NWEA will collect, use and disclose Student Education Records consistent with the [NWEA Privacy Policy – Assessment System](#).

**6.2 Subscriber's Ownership of Student Education Records.** Subscriber owns the Student Education Records.

**7. FERPA.** In accordance with FERPA, NWEA may maintain and use Student Education Records to perform the Services and may disclose Anonymized Data to third parties for legitimate educational research. Subscriber is responsible for any notices to parents required under FERPA and for providing parents and guardians with an opportunity to inspect and challenge the contents of a Student Education Record. If NWEA receives a request from a parent or guardian challenging the content of a Student Education Record maintained by NWEA, NWEA shall contact Subscriber to validate the identity of the parent or guardian and student and request instructions regarding corrective action to be taken, if any. Once validated, NWEA shall correct the





erroneous Student Education Record as directed by Subscriber in writing.

**8. GRD.** Subscriber authorizes NWEA to use Student Education Records in the GRD, commencing on the Effective Date or upon the date that Subscriber used or ordered Services, whichever is earlier. NWEA and Subscriber acknowledge that the permissions and obligations expressed in this Agreement survive the termination of this Agreement and any renewals. As described in Section 15, NWEA will maintain Student Education Records after termination of this Agreement for Services which may include, but are not limited to, Subscriber's access to Reporting and research-related Services and to validate the authenticity of data in such Reporting. If NWEA receives Subscriber's written request to opt out of participation in the GRD, NWEA will deidentify Student Education Records in the GRD. As a result of opting out of the GRD, certain research reports are unavailable to Subscriber due to the inability to accurately link student data with research data. Subscriber's written request must be sent via email to [legalservices@nwea.org](mailto:legalservices@nwea.org) and include the following: (i) requestor's name, title and contact information; (ii) the name of requesting school or entity with NCES #; (iii) a request to deidentify Student Education Records in the GRD; and (iv) an attestation that requestor is duly authorized and has legal capacity to execute the request.

**9. Security and Privacy Obligations.**

**9.1 Subscriber Responsibilities.**

Subscriber is solely responsible for configuring role-based access for its employees and authorized third parties to Student Education Records within the Assessment System and for ensuring the security and availability of Subscriber's own passwords, computers, computer networks, and internet connections, including security patches, choice of browser and browser configuration settings to be used with the Assessment System, email, and other transmissions. Subscriber acknowledges that its Systems Administrator controls the access and security points of the Assessment Systems. Annually, Subscriber shall remove any inactive Systems Administrators and confirm to NWEA the names of its active Systems Administrators. The Assessment System may contain mechanical or electronic methods to prevent unauthorized use or distribution of the Services. Subscriber shall not disable or circumvent such control devices. Subscriber acknowledges that the validity and accuracy of the Reporting depends upon the accuracy and completeness of the class roster file Subscriber submits.

**9.2 NWEA Responsibilities.** Subject to the limitations of warranty set forth in Section 18 of the

Agreement, NWEA shall implement administrative, physical, and technical safeguards to protect Student Education Records from unauthorized access, acquisition, or disclosure, destruction, alteration, accidental loss, misuse, or damage that are no less rigorous than accepted industry practices to protect the confidentiality, integrity, and availability of Student Education Records. NWEA has an incident response program that specifies the actions to be taken in the event of a Security Breach. NWEA shall notify Subscriber by email or telephone in accordance with applicable state law or without unreasonable delay, whichever occurs sooner, after a Security Breach. In the event of a Security Breach, Subscriber shall cooperate fully with NWEA so that NWEA can comply with its notification obligations to the affected parent(s), legal guardian(s), eligible student(s), or any other parties for which notification by NWEA is required under applicable state law. More information regarding NWEA's information security program can be found in our [MAP® Growth™ Security Whitepaper](#).

**10. Fees and Taxes.** Subscriber shall pay the fees set forth on the applicable Schedule. Subscriber is solely responsible for any personal property taxes, value added taxes, local licensing fees, or local taxes related to or resulting from NWEA's delivery of Services under this Agreement. If Subscriber is a tax-exempt entity, Subscriber shall send NWEA written evidence of such tax exemption and any other documentation as NWEA may reasonably request related to assessing taxes applicable to Subscriber. Unless otherwise required by applicable laws governing the activities of Subscriber pursuant to this Agreement, the Subscriber shall collect, withhold, or otherwise pay all taxes, charges and financial assessments charged by and due and payable to any local, regional, or national government in the country where the Subscriber is located.

**11. Billing; Payment; and Orders.**

Subscriber shall use its best efforts to determine the number of students to be tested by Subscriber. NWEA shall send an invoice based on the applicable Schedule to Subscriber, and Subscriber shall pay the amount due within 30 days of the invoice date by mailing a check or depositing the amount due via a wire transfer. Subscriber must contact NWEA at [accountsreceivable@nwea.org](mailto:accountsreceivable@nwea.org) for wire transfer instructions. If Subscriber overestimates the number of students tested, NWEA is not obligated to refund any fees. If, however, Subscriber underestimates the number of students tested, NWEA may submit an amended invoice to capture the additional students tested, and Subscriber shall pay the variance within 30 days of the amended invoice date. Any purchase





order, credit card order, or other order document with sufficient information for NWEA to process the order that is accepted by NWEA will be governed by this Agreement, provided however, the terms and conditions in any purchase order accepted by NWEA shall not be binding upon NWEA and shall not modify the terms of this Agreement.

**12. Amendments and Renewals.**

Notwithstanding anything to the contrary, terms of any purchase orders or written authorizations issued by Subscriber or any other communications which are additional to or inconsistent with this Agreement are not binding unless NWEA expressly assents to such terms in writing. Such renewals and expansions are governed by this Agreement (including all NWEA order forms). The conditions of payment described in Sections 10 and 11 apply to all renewals and expansions. Subscriber shall make all payments under this Agreement to NWEA.

**13. Product Training.** If Subscriber is new to the Services, Subscriber's teachers and staff administering the Services must, at Subscriber's cost, participate in NWEA introductory product training before testing begins (e.g. MAP Admin Workshop if Subscriber subscribes to MAP Growth or Client Server MAP). Before testing commences, Subscriber shall assign a member of its staff to coordinate the logistics of setting up the training. If Subscriber experiences staff change that affects the administration of the Services, Subscriber shall promptly notify NWEA in writing. NWEA may require Subscriber to send any new staff to introductory NWEA product training.

**14. Publicity.** Subscriber consents to NWEA's use of and references to Subscriber's name, directly or indirectly, in NWEA's marketing and training materials.

**15. Termination and Remedies.** This Agreement remains in effect until terminated in accordance with this section. Either party may terminate by providing the other party thirty (30) days written notice of its intent to terminate for convenience. NWEA may terminate immediately without prior notice to Subscriber upon Subscriber's breach of this Agreement. Upon termination for any reason, NWEA is under no obligation to refund any fees paid by Subscriber for the Services. NWEA may seek any legal or equitable remedy available against Subscriber for breach of the terms of this Agreement, including without limitation, injunctive relief and specific performance. After termination of the Agreement, NWEA shall continue to maintain Student Education Records until: (i) NWEA receives Subscriber's written request to destroy Student Education Records via email to [legalservices@nwea.org](mailto:legalservices@nwea.org) that includes requestor's

name, title, contact information, name of requesting school or entity with NCES #, and attestation that Subscriber is duly authorized and has legal capacity to execute the request; and (ii) NWEA confirms the information in Subscriber's written request. Thereafter, NWEA shall destroy the Student Education Records without undue delay or as otherwise required under applicable state law. Subscriber understands and agrees that if NWEA destroys Subscriber's Student Education Records, NWEA will not be able to provide such data to Subscriber after its destruction.

**16. Support.** NWEA will provide to Subscriber limited support, updates, enhancements, modifications, improvements, and maintenance services.

**17. Scheduled Maintenance.** NWEA has system maintenance periods throughout the year that affect Subscriber's use of the Services, including Subscriber's ability to (i) upload or download student and test data; (ii) access Reporting; or (iii) interact with any of NWEA's websites. NWEA provides notice of regularly scheduled maintenance at [www.nwea.org](http://www.nwea.org) (<https://www.nwea.org>). NWEA may perform emergency maintenance at any time without notice.

**18. Limited Warranty.**

**18.1 Performance Warranty.** NWEA warrants, during the subscription period, that the Product(s), as delivered by NWEA and when used in accordance with the Documentation and the terms of this Agreement, will substantially perform in accordance with the Documentation. If any Product does not operate as warranted and Subscriber has provided written notice of the non-conformity to NWEA within thirty (30) days of discovery of such non-conformity, NWEA shall at its option (i) repair the applicable Product; (ii) replace the applicable Product with a system of substantially the same functionality; or (iii) terminate the license to the non-conforming Product and provide Subscriber a pro-rata refund representing the portion of any fees previously paid for the unused portion of the terminated license for such Product measured from the effective date of termination. The foregoing warranty specifically excludes defects in or non-conformance of the Assessment System resulting from (a) use of the Assessment System in a manner not in accordance with the Documentation except as otherwise authorized in writing by NWEA; (b) modifications or enhancements to the Assessment System made by or on behalf of Subscriber except as otherwise authorized in writing by NWEA; (c) combining the Assessment System with products, software or devices not provided by NWEA; (d) improper or inadequate maintenance of Subscriber's own computers, computer networks, operating





environment, security programs, and internet connections; or (e) computer hardware malfunctions, unauthorized repair, accident, or abuse.

**18.2 Disclaimer.** EXCEPT FOR THE EXPRESS LIMITED WARRANTY PROVIDED IN SECTION 18, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, THE SERVICES ARE PROVIDED “AS-IS” WITHOUT WARRANTY OF ANY KIND, EITHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF (i) MERCHANTABILITY; (ii) FITNESS FOR A PARTICULAR PURPOSE OR USE; (iii) QUALITY; (iv) PRODUCTIVENESS; OR (v) CAPACITY, OR THAT THE OPERATION OF THE SERVICES IS ERROR-FREE. EXCEPT AS PROVIDED HERE, THE ENTIRE RISK AND LIABILITY ARISING OUT OF USE OF THE SERVICES REMAINS WITH SUBSCRIBER. THERE IS NO WARRANTY FOR DATA SECURITY OR PERFORMANCE ISSUES (a) CAUSED BY FACTORS OUTSIDE OF NWEA’S REASONABLE CONTROL; OR (b) RESULTING FROM ANY ACTION OR INACTION OF SUBSCRIBER OR ANY THIRD PARTIES; OR (c) RESULTING FROM SCHEDULED MAINTENANCE PERIODS. NWEA CANNOT CONTROL PERFORMANCE OF THE SERVICES BASED ON THE FLOW OF DATA TO OR FROM NWEA’S NETWORK OR OVER THE INTERNET, WHICH DEPEND IN LARGE PART ON THE PERFORMANCE OF INTERNET SERVICES PROVIDED OR CONTROLLED BY THIRD PARTIES. AT TIMES, ACTIONS OR INACTIONS OF SUCH THIRD PARTIES CAN IMPAIR OR DISRUPT SUBSCRIBER’S CONNECTIONS TO THE INTERNET. ALTHOUGH NWEA USES COMMERCIALY REASONABLE EFFORTS TO REMEDY AND AVOID SUCH EVENTS, NWEA DOES NOT GUARANTEE THAT SUCH EVENTS WILL NOT OCCUR. ACCORDINGLY, NWEA DISCLAIMS ANY LIABILITY RESULTING FROM OR RELATED TO SUCH EVENTS. THE REMEDIES SET FORTH IN THIS SECTION 18 ARE SUBSCRIBER’S SOLE AND EXCLUSIVE REMEDIES AND NWEA’S SOLE AND EXCLUSIVE LIABILITY REGARDING THE PRODUCTS AND SERVICES FAILURE TO PERFORM AS WARRANTED IN THIS SECTION 18.

**19. Limitation of Liability.** EXCEPT TO THE EXTENT PROHIBITED BY APPLICABLE LAW, IN NO EVENT IS NWEA LIABLE FOR ANY DAMAGES OR EXPENSES WHATSOEVER, INCLUDING WITHOUT LIMITATION, DAMAGES FOR LOST PROFITS, LOST OPPORTUNITY, LOST SAVINGS, LOSS OF GOODWILL, LOST BUSINESS, LOSS OF ANTICIPATED BENEFITS,

**BUSINESS INTERRUPTION, LOSS OF BUSINESS INFORMATION, LOSS OF OR DAMAGE TO DATA, COMPUTER FAILURE OR MALFUNCTION, OR ANY OTHER INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL DAMAGES, OR PECUNIARY LOSS, WHETHER BASED IN CONTRACT, TORT, OR OTHERWISE, ARISING OUT OF THE USE OF OR INABILITY TO USE THE SERVICES, EVEN IF NWEA HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. NWEA’S ENTIRE LIABILITY UNDER THIS AGREEMENT IS LIMITED TO THE AMOUNT ACTUALLY PAID BY SUBSCRIBER FOR THE RIGHT TO USE THE PRODUCT IN THE TWELVE MONTHS PRECEDING THE INCIDENT GIVING RISE TO THE CLAIM. THIS LIMITATION ALSO APPLIES TO NWEA’S DEVELOPERS AND SUPPLIERS OF THE SERVICES AND IS THE MAXIMUM FOR WHICH THEY AND NWEA ARE COLLECTIVELY RESPONSIBLE. THE FOREGOING LIMITATIONS SHALL APPLY NOTWITHSTANDING THE FAILURE OF THE ESSENTIAL PURPOSE OF ANY LIMITED REMEDY.**

**20. Indemnification.**

**20.1 By Subscriber.** Except to the extent limited by applicable law, Subscriber shall indemnify, defend, and hold harmless NWEA and NWEA’s officers, directors, employees, agents, and representatives, from and against any third party claims, damages, expenses, judgments, fines, and amounts paid in settlement in connection with any proceeding arising from (i) any breach of this Agreement by Subscriber or any of its employees or agents; or (ii) any use of the Services.

**20.2 By NWEA.** If all the conditions in this section are met, NWEA shall (i) defend Subscriber against claims made by an unaffiliated third party that the Assessment System infringes its US patent, copyright, or trademark; and (ii) pay the amount of any resulting adverse final judgment against Subscriber (after any appeals) or settlement to which NWEA consents. Subscriber must notify NWEA promptly in writing of the claim. Subscriber must also give NWEA sole control over its defense and settlement. Subscriber shall provide NWEA with reasonable assistance in defending the claim. NWEA’s obligations under this Section will not apply to the extent the claim (or adverse final judgment) is based on: (a) Subscriber using the Assessment System after NWEA has informed Subscriber to discontinue use due to such a claim; (b) the combination or use of the Assessment System with non-NWEA information, data, or materials except as otherwise authorized in writing by NWEA; (c) modification of the Assessment System except as





otherwise authorized in writing by NWEA; (d) use of NWEA's trademark(s) without express written permission; or (e) Subscriber's acts or omissions which result in a claim under this Section. If NWEA receives information about a claim under this Section related to the Assessment System in whole or in part, NWEA may do any of the following, at its discretion and expense: (i) procure the right to continue its use; (ii) replace the infringing portion of the Assessment System with a functional equivalent; (iii) modify the infringing portion of the Assessment System to make it non-infringing (if NWEA does this, Subscriber will stop using the allegedly infringing portion of the Assessment System immediately); or (iv) terminate this Agreement. Notwithstanding anything to the contrary, NWEA's commitment under this Section is Subscriber's exclusive remedy for third-party infringement and trade secret misappropriation claims. Nothing in this section obligates NWEA to indemnify Subscriber from and against any claims, suits, actions, losses, damages, liabilities, costs and expenses attributable to the acts or omissions of Subscriber, its officers, employees, or agents.

**21. Evaluation License.** This Section 21 applies if NWEA has provided the Services (including but not limited to Assessment System, Reporting, and/or Software) to Subscriber for evaluation purposes. NWEA grants Subscriber a thirty (30) day (or as otherwise indicated by NWEA in writing) limited license to use such Services solely for the purposes of evaluation. NWEA is not obligated to provide support for the evaluation Services. SUBSCRIBER ACKNOWLEDGES AND AGREES THAT THE SERVICES PROVIDED FOR EVALUATION MAY FUNCTION FOR A LIMITED PERIOD OF TIME, HAVE LIMITED FEATURES, AND HAVE OTHER LIMITATIONS NOT CONTAINED IN A COMMERCIAL VERSION OF THE SERVICES. NOTWITHSTANDING ANYTHING TO THE CONTRARY IN THIS AGREEMENT, NWEA IS PROVIDING THE SERVICES "AS IS", AND NWEA DISCLAIMS ANY AND ALL WARRANTIES INCLUDING ANY IMPLIED WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE, MERCHANTABILITY, AND STATUTORY WARRANTIES OF NON-INFRINGEMENT, LIABILITIES, AND INDEMNIFICATION OBLIGATIONS OF ANY KIND. IN THE EVENT OF A CONFLICT BETWEEN THIS SECTION 21 AND OTHER TERMS OF THIS AGREEMENT, THIS SECTION 21 WILL SUPERSEDE SUCH TERMS WITH RESPECT TO THE SERVICES LICENSED TO SUBSCRIBER FOR EVALUATION PURPOSES.

**22. Miscellaneous.**

**22.1 Force Majeure.** Neither party is liable for any delay or failure to perform any obligation

hereunder due to causes beyond its control, including without limitation, war, riot, insurrection, civil commotion, terrorist activity, fire, industrial dispute, act of nature, computer-related crimes (including, but not limited to, denial of service attacks), epidemic, act or omission of a third-party vendor or supplier, equipment failure, public enemy of government, failure of telecommunications, system malfunction, or other casualty.

**22.2 Waiver and Severability.** Waiver of any default or breach under this Agreement by NWEA does not constitute a waiver of any subsequent default or a modification of any other provisions of this Agreement. If any part of this Agreement is held illegal or otherwise unenforceable by a court of competent jurisdiction, the parties intend that the remainder of this Agreement nevertheless remains in full force and effect. Upon a determination that any term or provision is illegal or unenforceable, the court may modify this Agreement to affect the original intent of the parties as closely as possible.

**22.3 No Third-party Beneficiaries.** The parties do not intend to confer any right or remedy on any third party.

**22.4 Survival.** The following sections survive any termination of this agreement or the termination of any license granted under this agreement: 1, 3, 4, 5, 6, 7, 8, 9.1, 14, 15, 18, 19, 20.1, 22.2, 22.3, 22.4, 22.5, 22.9, 22.10, 22.11, and 22.12.

**22.5 Entire Agreement; Order of Precedence.** This Agreement contains the entire understanding of the parties regarding the subject matter of this Agreement and supersedes all prior and contemporaneous negotiations and agreements, whether written or oral, between the parties with respect to the subject matter of this Agreement. The terms of this Agreement apply to all order documents, including but not limited to purchase orders and credit card orders, accepted by NWEA, and this Agreement will supersede any inconsistent or different pre-printed terms of any such order document. If there is a conflict among any of the terms of this Agreement, the parties intend that it be resolved by giving precedence to Agreement documents in the following order (i.e. the earlier listing governing the later): (i) any Supplemental Terms to the extent related to Services described in an applicable Schedule; (ii) this Agreement without any Schedules or Supplemental Terms; (iii) the most recent Schedule; followed by (iv) any other Schedules in reverse chronological order.

**22.6 Assignment.** Subscriber may not assign this Agreement to any third party without the





prior written consent of NWEA, which consent shall not be unreasonably withheld.

**22.7 Binding.** This Agreement binds and inures to the benefit of each party and its respective successors and approved assigns, if any.

**22.8 Merger or Sale of NWEA.** If either (i) NWEA and a third-party merge; or (ii) NWEA is sold to a third party, then the surviving or resulting entity shall maintain the Student Education Records in accordance with this Agreement, if the entity is subject to this Agreement.

**22.9 Representation of Signatories.** Each person signing this Agreement represents and warrants that such person is duly authorized and has legal capacity to execute and deliver this Agreement for its respective party.

**22.10 Notices.** Any notice required under this Agreement shall be in writing and effective when (i) delivered personally against receipt, (ii) deposited in the mail and registered or certified with return receipt requested, postage prepaid, (iii) shipped by a recognized courier service and addressed to either party as designated in this Agreement, (iv) delivered by email to an email address designated by the recipient, or (v) when delivered via any of the foregoing at such other address as may be provided by the recipient in accordance with this section.

**22.11 Controlling Law and Venue.** Unless the law of the jurisdiction where Subscriber is domiciled requires otherwise, the parties intend that this Agreement be construed and controlled by the laws of the State of Oregon, U.S.A., without giving effect to principles of conflict of laws. Notwithstanding anything to the contrary, the United Nations Convention on Contracts for the International Sale of Goods, Uniform Commercial Code, and Uniform Computer Information Transactions Act are specifically disclaimed and do not apply to this Agreement. Any litigation arising out of this Agreement must be conducted in courts located in Multnomah County, Oregon.

**22.12 Attorney Fees.** If any lawsuit is instituted to interpret, enforce, or rescind this Agreement, the prevailing party on a claim may recover, in addition to any other relief awarded, its reasonable attorney fees and other fees, costs, and expenses incurred in connection with the lawsuit, the collection of any award, or the enforcement of any order as determined by a judge.

**22.13 Counterparts.** The parties may execute this Agreement in counterparts, each of which is an original, and the counterparts constitute one and the same Agreement. The parties may also deliver and accept facsimile or electronically scanned signatures, which bind a party as if the signature were an original.

**22.14 Vendor Status and Independent Contractor.** NWEA provides Services within its normal business operations and operates in a competitive environment. The Services constitute a vendor relationship, as defined by OMB Circular A-133 and, therefore, any monies to pay for this Agreement are not subject to the federal audit requirements of OMB Circular A-133. NWEA is an independent contractor, and neither NWEA nor its employees are Subscriber's employees. Nothing contained in this Agreement creates or implies an agency relationship, joint venture, or partnership between the parties.

**22.15 UK Bribery Act.** Each party agrees to comply with the UK Bribery Act. Subscriber acknowledges and agrees that Subscriber has not received, requested, been offered, agreed, paid or promised, any offer, promise or gift of any financial or other advantage from and to any person that would constitute a violation under the UK Bribery Act, or which would have influenced or secured any business or other advantage to NWEA.

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

ACTION REPORT NO. 13

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Jay Schwartz, Director, Child Development and Child Care

SUBJECT: **Resolution No. 30 - Annual Agreement for Contract No. CCTR-1097 with the California Department of Education, Child Development Division, for the General Child Care and Development Programs 2021-2022**

---

The Superintendent recommends that the Board of Education adopt a resolution to enter into a local agreement for General Child Care and Development Programs with the California Department of Education, Child Development Division, and accept funds for these services in the amount of \$2,366,426.

The California Department of Education, Child Development Division, has submitted a contract to enter into a local agreement with the Glendale Unified School District for the purpose of providing child care and development services in the amount of \$2,366,426.

The funding received will support the program CCTR (formerly FCTR and GCTR) from July 1, 2021 through June 30, 2022.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.***

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.***

**RESOLUTION NO. 30**

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2021-2022.**

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RESOLUTION

BE IT RESOLVED that the Governing Board of Glendale Unified School District authorizes entering into local agreement number **CCTR-1097** and that the person/s who is/are listed below is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
Dr. Vivian Ekchian	Superintendent	_____
Dr. Kelly King	Assistant Superintendent Educational Services	_____
Stephen Dickinson	Chief Business & Financial Officer Business Services	_____

PASSED AND ADOPTED THIS 15<sup>th</sup> day of June 2021 by the Governing Board of the Glendale Unified School District of Los Angeles County, California.

I, Greg Krikorian, Clerk of the Governing Board of Glendale Unified School District of Los Angeles County, California, certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a Board of Education meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

---

(Clerk's Signature)

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(Date)

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

ACTION REPORT NO. 14

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Jay Schwartz, Director, Child Development and Child Care

SUBJECT: **Resolution No. 31- Annual Agreement for Contract No. CSPP-1199 with the California Department of Education, Child Development Division, for the State Preschool Programs 2021-2022**

---

The Superintendent recommends that the Board of Education adopt a resolution to enter into a local agreement for the California State Preschool Programs with the California Department of Education, Child Development Division, and accept funds for these services in the amount of \$2,138,459.

The California Department of Education, Child Development Division, has submitted a contract to enter into a local agreement with the Glendale Unified School District for the purpose of providing child care and development services in the amount of \$2,138,459.

The funding received will support the program CSPP (California State Preschool Program) from July 1, 2021 through June 30, 2022.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.***

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs***

**RESOLUTION NO. 31**

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2021-2022.**

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RESOLUTION

BE IT RESOLVED that the Governing Board of Glendale Unified School District authorizes entering into local agreement number **CSPP-1199** and that the person/s who is/are listed below is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
Dr. Vivian Ekchian	Superintendent	_____
Dr. Kelly King	Assistant Superintendent Educational Services	_____
Stephen Dickinson	Chief Business & Financial Officer Business Services	_____

PASSED AND ADOPTED THIS 15<sup>th</sup> day of June 2021 by the Governing Board of the Glendale Unified School District of Los Angeles County, California.

I, Greg Krikorian, Clerk of the Governing Board of Glendale Unified School District of Los Angeles County, California, certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a Board of Education meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

---

(Clerk's Signature)

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(Date)



GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

ACTION REPORT NO. 15

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Darneika Watson, Chief Human Resources & Operations Officer

SUBJECT: **Declaration of Need for Fully Qualified Educators for the 2021-2022 School Year**

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The Superintendent recommends that the Board of Education approve the Declaration of Need for Fully Qualified Educators and to grant authorization for the hiring of teachers on emergency permits based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for needed position(s).

Upon approval of this Declaration of Need for Fully Qualified Educators by the California Commission on Teacher Credentialing (CCTC), the District will be permitted to hire emergency permit teachers for CLAD/English Learner Authorization, BCLAD/Bilingual Authorization, Library Media Teacher Services, Clinical or Rehabilitative Services and limited assignment teachers. Notwithstanding, Glendale Unified School District will hire emergency permit teachers only when qualified, capable, fully certified teachers are unavailable.

This Declaration will remain in force until June 30, 2022. Submission of the Declaration of Need for Fully Qualified Educators by the local education agency is a prerequisite to the issuance of any emergency permit by the California Commission on Teacher Credentialing. California Code of Regulations Section 80026, which requires that the annual Declaration be adopted by the Governing Board at a regularly scheduled, public meeting of the Board. The Declaration is based on last year's actual needs, projected student enrollment, and staffing allocations for the 2021-2022 school year.

Our continued District Priority is to recruit and hire fully credentialed and qualified teachers, but where that may not be possible, this will help ensure that the District has the correct people in each position, and appropriate professional development, time, and support to be successful in their jobs.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.***

**BOARD OF EDUCATION  
GLENDALE UNIFIED SCHOOL DISTRICT  
GLENDALE, CALIFORNIA**

**TOPIC:** Adoption of Declaration

**RECOMMENDATION:**

The Board of Education adopt the attached Declaration Need for Fully Qualified Educators and to grant authorization for the hiring of teachers on emergency permits based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for the position(s) listed on the attached form.

**DISTRICT PRIORITY/STRATEGY:**

Human capacity: Ensure that the District has the correct people in each position, and appropriate professional development, time and support to be successful in their jobs.

**BACKGROUND:**

This item is brought to the Governing Board as an action item seeking adoption of the attached Declaration of Need for Fully Qualified Educators. Upon approval of this Declaration by the California Commission on Teacher Credentialing (CCTC), the District will be permitted to hire emergency permit teachers for CLAD/English Learner Authorization, BCLAD/Bilingual Authorization, Library Media Teacher Services, Clinical or Rehabilitative Services and limited assignment teachers. Notwithstanding, Glendale Unified School District will hire emergency permit teachers only when qualified, capable, fully certified teachers are unavailable.

**STAFF ANALYSIS:**

It is recommended that the Board take action to adopt the Declaration of Need for Fully Qualified Educators, and to grant authorization for hiring of teachers on emergency permits.

This declaration will remain in force until June 30, 2022. Submission of the Declaration of Need for Fully Qualified Educators by the local education agency is a prerequisite to the issuance of any emergency permit by the California Commission on Teacher Credentialing. California Code of Regulations Section 80026 requires that the annual declaration be adopted by the Governing Board at a regularly scheduled, public meeting of the Board.

Consistent with California Education Code Section 44225 and the California Code of Regulations Section 80026, requiring the Governing Board to adopt annually a Declaration of Need for Fully Qualified Educators prior to hiring any educator on emergency permits as stated above, staff has prepared and attached the Declaration of Need for Fully Qualified Educators. The Declaration is based on last year's actual needs, projected student enrollment and staffing allocations for the 2019-2020 school year.

**FISCAL IMPACT:** No budgetary expense will be involved.

**Glendale Unified School District  
Board of Education Agenda June 15, 2021**

**Prepared by:** Darneika Watson, Ph. D.  
Chief Human Resources/Operations Officer



State of California  
 Commission on Teacher Credentialing  
 Certification Division  
 1900 Capitol Avenue  
 Sacramento, CA 95811-4213

Email: [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov)  
 Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2021-2022

Revised Declaration of Need for year: \_\_\_\_\_

### FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Glendale Unified School District District CDS Code: 64568

Name of County: \_\_\_\_\_ County CDS Code: \_\_\_\_\_

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 07 / 15 / 21 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2022.

Submitted by (Superintendent, Board Secretary, or Designee): \_\_\_\_\_

Darneika Watson, Ph.D.  Chief HR/Operations Officer  
*Name* *Signature* *Title*

818 547-3207 818 241-3111 x1259 05/26/2021  
*Fax Number* *Telephone Number* *Date*

223 N. Jackson Street Room 403, Glendale, CA 91206  
*Mailing Address*

dwatson@gusd.net  
*Email Address*

### FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County \_\_\_\_\_ County CDS Code \_\_\_\_\_

Name of State Agency \_\_\_\_\_

Name of NPS/NPA \_\_\_\_\_ County of Location \_\_\_\_\_

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on \_\_\_\_/\_\_\_\_/\_\_\_\_, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, \_\_\_\_\_.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

_____ <i>Name</i>	_____ <i>Signature</i>	_____ <i>Title</i>
_____ <i>Fax Number</i>	_____ <i>Telephone Number</i>	_____ <i>Date</i>
_____ <i>Mailing Address</i>		
_____ <i>E-Mail Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

**AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS**

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

<b>Type of Emergency Permit</b>	<b>Estimated Number Needed</b>
CLAD/English Learner Authorization (applicant already holds teaching credential)	15
Bilingual Authorization (applicant already holds teaching credential)	15
List target language(s) for bilingual authorization: <u>Armenian, Spanish, German, French, Japanese, Kore</u>	
Resource Specialist	1
Teacher Librarian Services	1

**LIMITED ASSIGNMENT PERMITS**

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	7
Single Subject	7
Special Education	10
TOTAL	24

**EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

**EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program? Yes  No

If no, explain. \_\_\_\_\_

Does your agency participate in a Commission-approved college or university internship program? Yes  No

If yes, how many interns do you expect to have this year? <sup>10</sup> \_\_\_\_\_

If yes, list each college or university with which you participate in an internship program.  
 CSU Los Angeles, CSU Northridge, SCU Dominguez Hills, Azusa Pacific University, Cal State Teach,  
 CSU Long Beach, National University, CSU Bakersfield,  
 Los Angeles County of Education, UCLA Extension

If no, explain why you do not participate in an internship program.  
 \_\_\_\_\_  
 \_\_\_\_\_

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

ACTION REPORT NO. 16

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Darneika Watson, Chief Human Resources & Operations Officer

SUBJECT: **Approval of Services Agreement with Hey Tutor, Inc.**

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The Superintendent recommends that the Board of Education approve the Services Agreement between the Glendale Unified School District and Hey Tutor, Inc. for providing Special Educator, Tutor, and Proctor Candidates.

In order to provide sufficient classroom support for teachers and students during Camp EXCEL and secondary summer school, it has been determined that GUSD will renew their contract with Hey Tutor, Inc.

Hey Tutor, Inc. will provide educator services and potential Tutors and Proctors to provide services during in-person instruction. The District shall pay the contractor \$55.00 for each hour of Educator Services by each Educator Candidate and \$45.00 for each hour of Tutor and Proctor Service, with a total not to exceed \$250,000.

The agreement is in effect June 14, 2021 through July 16, 2021.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.***

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.***

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 3: Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.***

Glendale Unified School

**GLENDALE UNIFIED SCHOOL DISTRICT**

223 North Jackson Street  
Glendale, CA 91206  
(818) 241-3111

**SERVICES AGREEMENT**

This **Agreement** for Professional Services (“Agreement”) is made and entered into as of 6/7/2021 by and between the Glendale Unified School District, (“District”) and HEYTUTOR INC., a California corporation, whose place of business is Los Angeles, CA herein referring to as (“Contractor”), (together, “Parties”).

WITNESSETH: The parties do hereby contract and agree as follows:

- 1. *Services Description.* CONTRACTOR will perform the services described in Addendum A attached hereto and in the “Scope of Work” attached hereto as Attachment A and made a part thereof.

NOW, THEREFORE, the Parties agree as follows:

- 1. **Term.** Contractor shall commence providing services under this Agreement on June 14, 2021 and will diligently perform as required and complete performance by July 16, 2021.
- 2. **Submittal of Documents.** The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- Signed Agreement
- Workers' Compensation Certification
- Fingerprinting/Criminal Background Investigation Certification
- Insurance Certificates and Endorsements
- W-9 Form
- Non-collusion Declaration
- Tuberculosis Clearance

- 3. **Compensation.** District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement (as needed, as requested) a total fee as set forth on Schedule A attached hereto, which includes reimbursable cost listed in item 4.1. The total amount of fees payable to Contractor by District shall not exceed \$250,000.00. District shall pay Contractor according to the following terms and conditions:

**Note:** Accounts Payable will not process payment until the services have been completed. Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

- 4. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by

Glendale Unified School

Contractor in performing services for District, except as follows:

DocuSigned by:  
*Darneika Watson*  
011C9882D424D2  
Darneika Watson

Chief Human Resources and Operations  
6/7/2021

DocuSigned by:  
*Patrick McClure*  
8ABD29A56D4408  
Patrick McClure

Head of Operations  
6/7/2021



GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 1

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
PREPARED IN: Office of the Superintendent  
SUBJECT: **Minutes**

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The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a) Regular Meeting No. 28, June 1, 2021

GLENDALE UNIFIED SCHOOL DISTRICT  
223 N. Jackson Street  
Glendale, California 91206-4380

**BOARD OF EDUCATION MEETING NO. 28**  
**UNADOPTED MINUTES**  
**REGULAR MEETING, June 1, 2021**

**CALL TO ORDER AND ROLL CALL**

The regular meeting of the Glendale Unified School District Board of Education was called to order by Mr. Shant Sahakian president of the Board of Education, at 4:34 p.m., on Tuesday, June 1, 2021, in the Board Room at the Administration Center, 223 N. Jackson Street, Glendale, California. The following members were present for roll call: Mrs. Jennifer Freemon, Dr. Armina Gharpetian, Mr. Greg Krikorian, Ms. Nayiri Nahabedian, and Mr. Shant Sahakian.

The following administrators were present: Dr. Vivian Ekehian, Dr. Kelly King, Mr. Stephen Dickinson, Mr. David Greco, and Dr. Darneika Watson.

**PLEDGE OF ALLEGIANCE**

Logan Dove-Villarreal (Aster), a 7th grade student at Toll Middle School, led the Pledge of Allegiance.

**CERTIFICATE OF COMPLIANCE**

Mr. Sahakian read the following statement: "To accommodate the requirements of Government Code §54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for this meeting was posted on the bulletin boards in the lobby of the Administration Center and the GUSD website 72 hours prior to this meeting."

**APPROVAL OF AGENDA ORDER**

A motion was made by Dr. Gharpetian and seconded by Mr. Krikorian to approve the agenda, as presented. Motion approved unanimously: AYES — Freemon, Gharpetian, Krikorian, Nahabedian, Sahakian.

**RECOGNITIONS**

1. LGBTQ+ Pride Month - LGBTQ+ Pride Month is celebrated each year in June. The Board of Education recognized the contributions of our LGBTQ+ administrators, teachers, staff, students, families, and community members. The following students and advisors from the Gay-Straight Alliance at Toll Middle School made a presentation: Emily Bond, Sarah Dearn, Torrey Veloz, Aster Dove-Villarreal, Eli Reeves Tordilla, Vio Castro-Brownstein, and Jaiden Maraya. John Schuning from GlendaleOut announced that Sarah Rucci from CV High is the recipient of its inaugural scholarship of \$1000.

MINUTES: June 1, 2021 – Regular Board Meeting

RECOGNITIONS (Continued)

2. Recognition of Certificated and Classified Retirees – 2020-2021 School Year

The Board of Education recognized all Certificated and Classified personnel retiring from the District in the 2020-2021 school year.

3. Recognition of Classified Years of Service

The Board of Education, Personnel Commission, and the District recognized our classified employees who are observing service anniversaries of five (5) year increments beginning the tenth year of service to 40 years of service as of April 1, 2021.

4. Career Technical Education (CTE) and Visual and Performing Arts (VAPA) Shines

Even though Toll Middle School's VAPA students have been learning at home for most of this year, they are still successfully honing their VAPA and CTE skills through virtual classes. A showcase of what Toll's talented Titans have been learning, creating, and performing this year was presented.

PRESENTATIONS

1. Andre Garabedian, a Crescenta Valley High School Charismatic's student presented a video showcasing the 4<sup>th</sup>-6<sup>th</sup> grade students he has provided virtual voice lessons to during the pandemic.

PUBLIC COMMUNICATIONS

1. Allen Freemon, teacher, said after 21 years in GTA leadership, 21 as a GTA site rep, 17 years on the GTA Board, 2 years as GTA Vice President, and 4 years as GTA president, he is resigning completely from the Glendale Teachers Association. He can no longer be a member of this organization due to the horribly unethical behavior of the current GTA Board of Directors and the actions they have taken against him to deny him the ability to be a full union member.

CLOSED SESSION

The Board recessed to Closed Session at 5:45 p.m. to discuss the following:

1. Conference with GUSD Labor Negotiators pursuant to Government Code Section 54957.6:  
Agency designated representatives: Dr. Darneika Watson and Mr. David Greco  
Employee organization: Glendale Teachers Association and California School Employees Association-Glendale Chapter No. 3.
2. Conference with Legal Counsel-Existing litigations pursuant to Government Code §54956.9 (d)(1)  
Case No. LA-CO-1800-E  
Case No. LA-CE-6596-E

MINUTES: June 1, 2021 – Regular Board Meeting

CLOSED SESSION (Continued)

3. Threat to Public Services or Facilities (Government Code Section, §54957)  
Consultation with: Dr. Vivian Ekchian, Superintendent

CALL TO ORDER/RETURN TO REGULAR MEETING

The meeting reconvened at 7:15 p.m. No action was taken during Closed Session.

SUPERINTENDENT'S UPDATE

1. 2021 Graduation and Promotion Ceremonies
2. Summer Expanded Learning
3. 2021 -2022 school Year Update

PUBLIC HEARINGS

1. 2021-22 Proposed Budget

Mr. Sahakian opened the public hearing at 7:50 p.m. and asked if anyone wished to speak on this item. Hearing none, the public hearing closed at 7:50 p.m.

2. Use of Education Protection Account Revenue for 2021-22 Non-Administrative Expenditures as Required By Article XIII, Section 36 of the California Constitution (Refer to Action Report No. 2)

Mr. Sahakian opened the public hearing at 7:51 p.m. and asked if anyone wished to speak on this item. Hearing none, the public hearing closed at 7:52 p.m.

3. District 2021-2024 Learning Continuity and Attendance Plan (LCP) and 2021-2024 Local Control Accountability Plan

This LCAP report has been prepared in order to provide members of the Board of Education and the public an opportunity for discussion regarding the District's proposed 2021-2024 LCAP. Additionally, staff provided an LCAP overview presentation and answered questions from the Board.

Mr. Sahakian opened the public hearing at 8:23 p.m. and asked if anyone wished to speak on this item. Hearing none, the public hearing closed at 8:23 p.m.

INFORMATION

1. USC College Advising Corps Update
2. Proposed Contract Approval with i-Ready and NWEA MAP for the 2021-2022 School Year

MINUTES: June 1, 2021 – Regular Board Meeting

INFORMATION (Continued)

3. Acknowledgements of Service
4. Update on Measure S and Facility Programs

The above reports were presented for information only; no action was taken.

ACTION REPORTS

1. Resolution No. 24 – Proclaiming June 2021 as LGBTQ+ Pride Month

It was moved Mrs. Freemon and seconded by Ms. Nahabedian to approve Action Report No. 1, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

2. Resolution No. 25 - Use of Education Protection Account Revenue for 2021-22 Non-Administrative Expenditures as Required By Article XIII, Section 36 of the California Constitution.

It was moved by Mr. Krikorian and seconded by Dr. Gharpetian to approve Action Report No. 2, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

3. Award of Bid No. 212-20/21 for the Glenoaks Elementary School Interim Housing Fire Hydrant Project

It was moved by Ms. Nahabedian and seconded by Mr. Krikorian to approve Action Report No. 3, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

4. Award of Bid No. 213-20/21 for Exterior Paint Projects at Two (2) School Sites

It was moved by Dr. Gharpetian and seconded by Mrs. Freemon to approve Action Report No. 4, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

5. Award of Bid No. 214-20/21 for Asphalt Projects at Three (3) School Sites

It was moved by Ms. Nahabedian and seconded by Dr. Gharpetian to approve Action Report No. 5, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

6. Approval of Budget Adjustment for the Hoover High School Pool Expansion and Renovation Project

It was moved by Mr. Krikorian and seconded by Dr. Gharpetian to approve Action Report No. 6, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

MINUTES: June 1, 2021 – Regular Board Meeting

ACTION REPORTS (Continued)

7. Approval of Budget Adjustment for the Crescenta Valley High School Pool Expansion and Renovation Project

It was moved by Mrs. Freemon and seconded by Mr. Krikorian to approve Action Report No. 7, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

8. Approval of Project Authorization with tBP Architects for Architectural Services at the Hoover High School Pool Expansion and Renovation Project

It was moved Mr. Krikorian and seconded by Dr. Gharpetian to approve Action Report No. 8, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

9. Approval of Project Authorization with tBP Architects for Architectural Services at the Crescenta

It was moved by Mrs. Freemon and seconded by Mr. Krikorian to approve Action Report No. 9, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

10. Approval of Expanded Learning Opportunities Grant Plan

It was moved by Ms. Nahabedian and seconded by Mr. Krikorian to approve Action Report No. 10, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

11. Agreement with Homenetmen Glendale Ararat Chapter for Summer Camp Program at Toll Middle School for Elementary Students

It was moved by Mr. Krikorian and seconded by Ms. Nahabedian to approve Action Report No. 11, as recommended. Motion approved unanimously: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

CONSENT CALENDAR

1. Minutes
  - a. Regular Meeting No. 25, May 18, 2021
  - b. Special Meeting No. 26, May 24, 2021
  - c. Regular Meeting No. 27, May 25, 2021
2. Certificated Personnel Report No. 18
3. Classified Personnel Report No. 18
4. Warrants totaling \$1,294,717.04 for May 14, 2021 through May 25, 2021

MINUTES: June 1, 2021 – Regular Board Meeting

CONSENT CALENDAR (Continued)

5. Purchase Orders totaling \$12,196,774.26 for the period of May 10, 2021 through May 21, 2021
6. Appropriation Transfer and Budget Revision Report
7. Adoption of Contracts for the Purchase of Food and Supplies for Child Nutrition Services
8. Extension of Contract with First Student, Inc. for Student Transportation Services for the 2021-22 School Year
9. Adoption of Piggybackable Contracts for the Purchase of Equipment, Materials, Services, and Supplies
10. Agreement with the Los Angeles County Office of Education for Data Processing Services, 2021-22
11. Agreement with the Los Angeles County Office of Education for Business and Financial Data Processing Services, 2021-22
12. District Membership in Designated Associations and Organizations for 2021-22
13. Agreement with Baylor University
14. MOU for Renewal of Mental Health Services to Students Districtwide with Didi Hirsch for 2021-2022
15. Approval of Xello Subscription Renewal for 2021-2022
16. Acceptance of Gifts

It was moved by Mr. Krikorian and seconded by Dr. Gharpetian to approve the Consent Calendar, as presented. Motion approved unanimously except on Consent Calendar No. 2, in which Mrs. Freemon abstained: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

REPORTS FROM THE BOARD

Dr. Gharpetian enjoyed her CSEA Shadow Day experience with Stephanie Allen at Monte Vista. She hopes we can continue this tradition of shadowing different classified staff members. This is the happiest time of the year with our promotions and graduations. Our in-person graduations are a wonderful way to finish our school year. Parents are very excited. She extended her best wishes to all of our students and to our seniors a wonderful future. She asked that our seniors come back and share their success story.

REPORTS FROM THE BOARD (Continued)

Mr. Krikorian enjoyed his CSEA Shadow Day experience with Jaime Mendez from FASO. He had a great time and thanked all of our classified staff for the work they do. It has been a difficult year with the pandemic. He looks forward to collaboratively working with our new union leaders.

Ms. Nahabedian enjoyed her virtual visit to Balboa Open House and the CVHS Senior Awards. Her CSEA Shadow Day included some time with the CSEA executive board before making her way to Verdugo Woodlands Elementary with Jose Lomeli. She is looking forward to our in-person graduations. She will be at CV High School graduation and Roosevelt and Glenoaks promotions. She is excited about our in-person summer school. If you have any questions on our summer offerings, reach out to your principal.

Mrs. Freemon will be at Glendale High School for graduation. She is excited to celebrate with all of our families at the Rose Bowl. For Shadow Day, she was at PAEC in a technology pod with Ms. Mary Aznavour where they painted, danced, and did art. It was wonderful to see how our tech pod students are being engaged and cared for at the end of the day. The La Crescenta community is working hard to stop the proposed placement of a very violent sexual predator in their neighborhood. They are organizing a protest this Saturday on Foothill and Briggs. The community is asking that we oppose his placement and write to the District Attorney. She will continue to work with the community.

Mr. Sahakian congratulated all of our students. He looks forward to the promotion and graduation ceremonies to come. He is grateful for the Pride Month resolution passed by the Board. There will be a Pride Month video from the Board and Superintendent so that our students know they are valued and that we are grateful they are part of our school community. He enjoyed shadowing Jody Chavez at PAEC. She is one example of what our BIAs do across the district. The care and patience that she brings to support a student is commendable. He thanked CSEA for bringing this opportunity to the Board. When he joined the Board, his son was about six months old. In August, his son will be attending Marshall Elementary School. He looks forward to seeing many students back in August.

REPORT FROM THE SUPERINTENDENT

Dr. Ekchian said she had the pleasure of shadowing Blenard Kalaveri. He taught her how to measure backflow at Clark Magnet High School. She admired his work. What was also interesting was the similarity in their background. They were both immigrants and had received their elementary and secondary education in another country. We recognize that predators may live in our area. As the Superintendent and as a school district, we have the responsibility of reducing and minimizing the risk. The Board has provided her with direction to send a letter to the appropriate parties who can make the decision of stopping the placement of the violent sexual predator in our community. As Mr. Krikorian said, we are not the decision maker, but we are here to protect our students.



MINUTES: June 1, 2021 – Regular Board Meeting

ADJOURNMENT

There being no further business, President Sahakian adjourned the meeting at 9:40 p.m.

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Shant Sahakian  
President, Board of Education

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Gregory S. Krikorian  
Clerk, Board of Education

Board of Education Minutes - Regular Meeting, June 1, 2021  
Recorded by: Ms. Phyllis F. Ishisaka, Executive Assistant to the Superintendent  
Approved by the Board of Education:

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 2

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Dr. Darneika Watson, Chief Human Resources and Operations Officer/Director of Classified Personnel

SUBJECT: CERTIFICATED PERSONNEL REPORT NO. 19

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It is recommended that the following report be approved as presented:

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Change of Maternity Leave of Absence</u>		
1.	Spain, Julia Teacher, Regular 1 <sup>st</sup> Grade Cerritos Elementary	6/08/21 through 7/26/21
<u>Extension of Maternity Leave of Absence</u>		
1.	Giatti, Susan Teacher, Regular Math Wilson Middle School	4/12/21 through 7/09/21
<u>Health Leave of Absence</u>		
1.	Hacopian, Alina Teacher, Early Education La Crescenta Elementary CDCC	6/11/21 through 8/31/21
<u>Change of Health Leave of Absence</u>		
1.	Jang, Clotilde Teacher, Regular 5 <sup>th</sup> /6 <sup>th</sup> Grade Lincoln Elementary	5/24/21 through 6/10/21
2.	Sarhadian, Julie Teacher, Regular English Glendale High School	4/26/21 through 5/30/21

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Extension of Health Leave of Absence</u>		
1.	Avetyan, Zhenik Teacher, Regular Chemistry Hoover High School	1/18/21 through 6/11/21
<u>Family &amp; Medical Leave of Absence</u>		
1.	Hacopian, Alina Teacher, Early Education La Crescenta Elementary CDCC	6/11/21 through 8/31/21
2.	Spain, Julia Teacher, Regular 1 <sup>st</sup> Grade Cerritos Elementary	6/08/21 through 7/26/21
<u>Change of Family &amp; Medical Leave of Absence</u>		
1.	Jang, Clotilde Teacher, Regular 5 <sup>th</sup> /6 <sup>th</sup> Grade Lincoln Elementary	5/24/21 through 6/10/21
2.	Sarhadian, Julie Teacher, Regular English Glendale High School	4/26/21 through 5/30/21
<u>Extension of Family &amp; Medical Leave of Absence</u>		
1.	Giatti, Susan Teacher, Regular Math Wilson Middle School	4/12/21 through 7/09/21

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment</u>		
1.	Abovian, Polet Armbruster, Penny Austin, Annette Cancik, Alicia Choi, Timothy Contreras, Teresa Dodd, Priscilla Echeveria, Diana Escobar, Marylou Flamenco, Lorena Garza, Nancy Gentile, Amy Huleis, Lana Manalo, Michelle Martin Del Campo, Valentina Nushi, Rachelle Peroomian, Caroline Ramos, Luz Rodriguez, Analilia Reyes, Paola Soto, Melissa Tatevosian, Mary Vardani, Agnessa	Teacher, as needed, to plan, prepare and teach for elementary summer Camp Excel Muir Elementary
		6/07/21 through 7/02/21 Summer school rate of pay 01.0 74250.0 00000 27001 2430 0000611
2.	Argudo-Borden, Karina Funk, Josephine Janosko, Angela (6/14-6/23) Morgan-Arnold, Sarah Romeo, Jennifer (6/21-7/2) Taylor, Traci Velasquez, Arturo	Teachers, as needed, to plan, prepare and teach for elementary summer Camp Excel Fremont Elementary
		6/07/21 through 7/02/21 Summer school rate of pay Not to exceed 4 hours per day 01.0 74250.0 19011 10000 1130 0000611

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
3.	West, Jennifer DeBellis, Theresa Lau, Caroline Amses, Robert Keenen, Michael Boceta, Chelsea Grigorian, Lori Sandoval, Luis	Teacher, as needed, to plan, prepare and teach for elementary summer Camp Excel Glenoaks Elementary
		6/07/21 through 7/02/21 Summer school rate of pay Not to exceed 25 hours per week 01.0 74250.0 19011 10000 1130 000011
4.	Arias, Melissa Becker, Brian Brown, Tracy Cruce, Kimberly Frink, Sharon Gregorash, Valerie Hakushi, Kumiko Haug, Lisa Kingsbury, Katherine Miketta, Lynette Moreno, Heidi Ouweleen, Mark Richmond, Scott Tanabe, Saki Wong, Kathy Woodward, Jeanette	Teachers, as needed, to plan, prepare and teach for elementary summer Camp Excel Verdugo Woodlands ES
		6/07/21 through 7/02/21 Summer school rate of pay 01.0 74250.0 00000 21400 1130 0000618 01.0 74250.0 19011 10000 1130 0000611
5.	Cathey, James Derusha, Lisa Ishoo, Sabrina Jenkins, Jerica Lapostol, Diane Mangahis, Carmela Meza, Cynthia Naka, Kimberli Pirali, Evelyn Quinonez, Yvonne Thomas, Liana Zuniga, Desirae	Teachers, as needed, to plan, prepare and teach for elementary summer Camp Excel La Crescenta Elementary
		6/07/21 through 7/02/21 Summer school rate of pay 01.0 74250.0 00000 21400 1130 0000618 01.0 74250.0 19011 10000 1130 0000611

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>			
6.	Boon, Stephanie Choe, Hyun Garrett, Kelsey	Substitute teachers, as needed, to plan, prepare and teach for elementary summer Camp Excel Fremont Elementary	6/07/21 through 7/02/21 Daily rate of pay Not to exceed 15 days 01.0 74250.0 00000 21400 1130 0000618
7.	Balabanyan, Nvart Berberyan, Mariam Beshlian, Alice Gonzalez, Alina Hernandez Salazar, Lupe Kataroyan, Talin O'Rourke, Roxanne Roses, Lauren Sahakian, Nina Sorto, Betty Suh, Christopher Vink, Kayla	Teachers, as needed, to plan, prepare and teach for elementary summer Camp Excel Mann Elementary	6/07/21 through 7/02/21 Summer school rate of pay Not to exceed 660 hours 01.0 74250.0 19011 10000 1130 0000611
8.	Balabanyan, Nvart Beshlian, Alice Gonzalez, Alina Hernandez Salazar, Lupe Kataroyan, Talin O'Rourke, Roxanne Roses, Lauren Sahakian, Nina Sorto, Betty Suh, Christopher Vink, Kayla	Teacher, as needed, to plan, prepare and teach for elementary summer Camp Excel Mann Elementary	7/05/21 through 7/16/21 Summer school rate of pay Not to exceed 400 hours 01.0 74250.0 19011 10000 1130 0000611
9.	Avedisian, Ana Doctorian, Noelle Doctorian, Nora Heine, Donovan Uniak, Mary-Jo	Teachers, as needed, to plan, prepare and teach for elementary summer school Camp Excel Marshall Elementary	6/07/21 through 7/02/21 Summer school rate of pay Teacher Instructional Time 01.0 74250.0 19011 10000 1130 0000611

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
10.	Aghajanyan, Gohar Armen, Karine Baghdasaryan, Annette Doerflinger, Ariane Golstanyan, Rima Gerigorian, Ani Mirzayan, Tamar Mooney, Melissa Simonyan, Mery  Certificated Substitutes: Galoyan, Armine Simonian, Angineh Wartanyan, Sary	6/07/21 through 7/02/21 Summer school rate of pay Not to exceed 60 hours 01.0 74250.0 19011 10000 1130 0000611
11.	Aghajanyan, Gohar Armen, Karine Baghdasaryan, Annette Doerflinger, Ariane Golstanyan, Rima Gerigorian, Ani Mirzayan, Tamar Mooney, Melissa Simonyan, Mery  Certificated Substitutes: Galoyan, Armine Simonian, Angineh Wartanyan, Sary	6/07/21 through 7/02/21 Summer school rate of pay Not to exceed 5 hours 01.0 74250.0 00000 21400 1130 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
12.	Arutyunyan, Anahit Castren, Paige Davis, Todd Hande, Marilyn Khodagulyan, Tatevik Moran, Laura Pozo-Jones, Nancy Sasse, Collin Shahbazian, Noyemik Sparks, Ashley	Teacher, as needed, to plan, prepare and teach for elementary summer Camp Excel. Columbus Elementary
		6/07/21 through 7/02/21 Summer school rate of pay Not to exceed \$30,000 01.0 74250.0 19011 10000 1130 0000611
13.	Fitzgibbons, Jodi McKovich, Kelsey Gonzalez, Kathryn Park, Yoon Lindley, Brittany (Sub) Weller, Emily	Teacher, as needed, to plan, prepare and teach for elementary summer Camp Excel Valley View Elementary
		6/07/21 through 7/02/21 Summer school rate of pay 01.0 74250.0 19011 10000 1130 0000611
14.	Choi, Chaninporn Francisco, Theresa Owens, Elena Bush, Melissa Sato, Akiko Hobson, Justin Cha, David Sehic-Okabe, Mieko Wedemeyer, Carrie	Teachers, as needed, to plan, prepare and teach for elementary summer Camp Excel. Dunsmore Elementary
		6/07/21 through 7/02/21 Summer school rate of pay Not to exceed 4 hours per day 01.0 74250.0 19011 10000 1130 0000611
15.	Burg, Carolyn Cady, Yelena James, Nicolas Nazaryan, Talin Petitti, Danielle Rovello, Cindy Thomas, Angelina Vales, Heather	Teachers, as needed, to plan, prepare and teach for elementary summer Camp Excel Lincoln Elementary
		6/07/21 through 7/02/21 Summer school rate of pay 01.0 74250.0 19011 10000 1130 0000611



		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>			
16.	Burg, Carolyn Cady, Yelena James, Nicolas Nazaryan, Talin Petitti, Danielle Rovello, Cindy Thomas, Angelina Vales, Heather	Teachers, as needed, to plan and prepare for elementary summer Camp Excel. Lincoln Elementary	6/07/21 through 7/02/21 Summer school rate of pay 01.0 74250.0 00000 21400 1130 0000618
17.	Dominguez, Ondina (CVHS) Myles, Robbie (Hoover HS)	Teachers, as needed, to work as Stage Manager. Glendale High School	7/01/21 through 6/30/22 \$27.00 per hour Civic Center 01.0 00000.0 81000 50001 1930 0000640
18.	Beard, David Chacon, Christopher McBurney, Natalie	APE Teachers, as needed, to work for Special Education – College View Summer School	6/14/21 through 7/16/21 Summer school hourly rate Special Education – College View 01.0 65000.0 57611 11100 1130 5000000
19.	Bessler, David Dworkin, David Fields, Steve Nakaya, Paula Perez, Yula Phelps, Craig	Summer School Teachers, as needed, to work for Special Education - College View	6/14/21 through 7/16/21 Summer school rate of pay Special Education – College View 01.0 65000.0 57611 11100 1130 5000000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
20.	Cannon, Melissa Heinzman Pimenta, Hong, Jenny Kim, Liz Kim, Margaret Lee, Allison Pak, Eunice Ricasa, Christine Sanchez, Alejandra Shin, Ah Reum Yi, Judy You, Carolina You, Esther Youn, Darae	Teachers, as needed, to plan, prepare and teach for elementary summer Camp Excel. Keppel Elementary  6/07/21 through 7/02/21 Summer school rate of pay Not to exceed 4 hours per day 01.0 74250.0 19011 10000 1130 0000611
21.	Albin, Deborah Belfi, Kelly Penglase, Ellen Ann	Teacher Specialist, as needed, to work for Special Education: Extended Session Year coverage, Pre-School Assessment and Non-Public School Calendar. Special Education  6/14/21 through 8/13/21 Daily rate of pay Not to exceed 20 days each Special Education – SAI Core 01.0 65000.0 57608 11200 1130 0000600
22.	Danlag, Melinda Porter, Virginia L.	School Nurses, as needed, to work for College View Extended Session. College View  6/14/21 through 7/16/21 Daily rate of pay 5 days a week Special Education – College View 01.0 65000.0 57611 31400 1234 5000000
23.	Bessler, David Dworkin, David Fields, Steve Nakaya, Paula Perez, Yula Phelps, Craig	Summer School Teachers, as needed, to work for Special Education - College View.  6/14/21 through 7/16/21 Summer school rate of pay Special Education - College View 01.0 65000.0 57611 11100 1130 5000000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
24.	Brinker, Louis Howe-Flores, Jessica Joelson, Deanna McGuire, Jason Ruiz, Mario Walgenbach, Aaron	Summer School Teachers, as needed, to work for Special Education – FACTS 6/14/21 through 7/16/21 Summer school rate of pay Special Education – FACTS 01.0 65000.0 57603 11100 1130 5400000
25.	Hernandez, Connie Korte, Kirsten Ochoa, Samantha	Summer School Teachers, as needed, to work for Special Education – Pacific Preschool 6/14/21 through 7/16/21 Summer school rate of pay Special Education – Pacific Preschool 01.0 65000.0 57609 11100 1130 0000600
26.	Bokor, Antonella Brown, Kelly De Vito, Luigi Garcia, Jacqueline Lalama, Genie Lemaire, Michele Mendoza, Andreu Verde, Jesus	Substitute teachers, as needed, to plan, prepare and teach for elementary summer Camp Excel. Franklin Magnet School 6/07/21 through 7/02/21 Summer school rate of pay 01.0 74250.0 19011 10000 1130 0000611
27.	Hewitt, Gloria Miller, Robert Valdivia Abdallah, Vera Vallejo, Isaias	Teachers, as needed, to plan, prepare and teach for elementary summer Camp Excel. Franklin Magnet School 6/07/21 through 7/02/21 Summer school rate of pay 01.0 74250.0 19011 10000 1130 0000611
28.	Arutyunyan, Anahit Castren, Paige Davis, Todd Hande, Marilyn Khodagulyan, Tatevik Moran, Laura Pozo-Jones, Nancy Sasse, Collin Shahbazian, Noyemik Sparks, Ashley	Professional Development and collaboration for teachers that will be teaching at Camp Excel. Columbus Elementary 6/07/21 through 7/02/21 Summer school rate of pay Not to exceed \$2,500.00 total 01.0 74250.0 00000 21400 1130 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
29.	Appell, Kathryn Blessinger, Michelle Casey, Kylee Cheon, Yunseong Cho, Nahyun Ciccirelli, Meagan Deboskey, Jennifer Doom, Judith Fong, Ann-Marie Harvey, Rebecca Kim, Eun Kim, Young-Il Lee, Eun Sook Manukyan, Tatevik Nakano, Elizabeth Pardo, Kristin Smith, Pamela Sondergaard, Kaja Weingarten, Jon Yi, Silvia	Teachers, as needed, for Professional Development for Camp Excel. Monte Vista Elementary
		5/26/21 through 7/02/21 Hourly rate of pay Not to exceed 5 hours each 01.0 74250.0 00000 21400 1130 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Additional Assignment (Cont.)</u>			
30.	Abovian, Polet Armbruster, Penny Austin, Annette Cancik, Alicia – sub Choi, Timothy – sub Contreras, Teresa Dodd, Priscilla Echeverria, Diana Escobar, Marylou Flamence, Maria Lorena Garza, Nancy Gentile, Amy Guevara, Carmela – sub Huleis, Lana Manalo, Michelle Martin, Valentina D.C. Nushi, Rachelle Peroomian, Caroline Reyes, Paola Reyes, Sandra Ramos, Luz Rodriguez, Analilia Soto, Melissa Tatevosian, Mary Vardani, Agnessa	Teachers, as needed, to plan, prepare and attend professional development for elementary summer Camp Excel. Muir Elementary	6/14/21 through 7/02/21 Summer school rate of pay 01.0 74250.0 00000 21400 1130 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Additional Assignment (Cont.)</u>			
31.	Abovian, Polet Armbruster, Penny Austin, Annette Cancik, Alicia – sub Choi, Timothy – sub Contreras, Teresa Dodd, Priscilla Echeverria, Diana Escobar, Marylou Flamence, Maria Lorena Garza, Nancy Gentile, Amy Guevara, Carmela – sub Huleis, Lana Manalo, Michelle Martin, Valentina D.C. Nushi, Rachelle Peroomian, Caroline Reyes, Paola Reyes, Sandra Ramos, Luz Rodriguez, Analilia Soto, Melissa Tatevosian, Mary Vardani, Agnessa	Teachers, as needed, to plan, prepare and teach for elementary summer Camp Excel. Muir Elementary	6/14/21 through 7/02/21 Summer school rate of pay 01.0 74250.0 19011 10000 1130 0000611
32.	Cho, Joon Seo Fordiani, Eva Haydt, Christina Hickman, Beverly Oskanian, Sevan Stout, Rachel Turchin, Natasha	Teachers, Substitute teachers, as needed, to do professional development for summer Camp Excel at Mountain Avenue Elementary.	5/26/21 through 6/25/21 Summer school rate of pay Not to exceed 30 hours 01.0 7425.0 00000 21400 1130 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
33.	Cho, Joon Seo Fordiani, Eva Haydt, Christina Hickman, Beverly Oskanian, Sevan Stout, Rachel Turchin, Natasha	Teachers, Substitute teachers, as needed, to plan, prepare and teach for elementary summer Camp Excel at Mountain Avenue Elementary.
		6/07/21 through 7/02/21 Summer school rate of pay Not to exceed 6 hours daily 01.0 74250.0 19011 10000 1130 0000611
34.	Burt, Christina Kzlyan, Armeni	Teacher Specialist and Teacher, as needed, to serve as Assistants to the Principal at Horace Mann (1 gen. ed; 1 SpEd)
		8/18/21 through 6/13/22 \$73.89 per month/11 monthly payments Not to exceed \$812.79 each 01.0 00000.0 11301 10000 1170 0005616
35.	Aleksanyan, Lilit Bendgen, Krista Bennett, Thomas Boghigian, Gasia Collins, Joanna Ghazarian, Arpi Grigoryan, Ani Grigoryan, Stella Kurchian, Hermine Margaryan, Asmik Matossian, Vivian McDonnell, Suzanne Meyer, Monica Nerland, Elizabeth Sahakian, Azniv	Teachers, Substitute teachers, as needed, to do Professional Development to plan, prepare and teach for elementary summer Camp Excel Jefferson Elementary
		5/26/21 through 7/02/21 Hourly rate of pay Not to exceed 5 hours total 01.0 74250.0 00000 21400 1130 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
36.	Aleksanyan, Lilit Bendgen, Krista Bennett, Thomas Boghigian, Gasia Collins, Joanna Ghazarian, Arpi Grigoryan, Ani Grigoryan, Stella Kurchian, Hermine Margaryan, Asmik Matossian, Vivian McDonnell, Suzanne Meyer, Monica Nerland, Elizabeth Sahakian, Azniv	Teachers, Substitute teachers, as needed, to plan, prepare and teach for elementary summer Camp Excel. Jefferson Elementary
		6/14/21 through 7/02/21 Summer school rate of pay 01.0 74250.0 19011 10000 1130 0000611
37.	Alarcon, Jamie Bowman, John Dilanchyan, Janet Glusovich, Kelly Gonzalez, Jose A. Grigoryan, Satenik Janairo, Brenda Minasyan, Nvard Moriarity, Donald Ovsepyan-Kmbikyan, Alis Piscitelli-Carrasco, Antonia Ross, Justin Quock, Gar Van, Michelle	Daily High School teachers, as needed, to attend Summer Institute.
		7/01/21 through 6/14/22 \$31.00 per hour Not to exceed 40 hours CSI 01.0 31821.0 11100 10000 1130 0400000
38.	Avedisian, Ana Doctorian, Noelle Doctorian, Nora Heine, Donovan Uniak, Mary-Jo	Teacher, as needed, to attend Professional Development for elementary summer school Camp Excel. Marshall Elementary
		5/27/21 through 6/11/21 Hourly rate of pay Not to exceed 5 hours each 01.0 74250.0 00000 1130 0000618



	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Additional Assignment (Cont.)</u>			
39.	Aguiar, Cristina Almazan, Seth Batista, Ileana Camacho, Jennifer Garcia, Juan Carlos Garza, Marissa Gureghian, Sarine Malik, Muhaimin McTear, Brady Montes, Karen Ojeda, Marisol Ortega, Claudia	Professional Development time for teachers to teach elementary summer Camp Excel. Edison Elementary	6/14/21 through 7/02/21 Hourly rate of pay Not to exceed 5 hours each 01.0 74250.0 00000 21400 1130 0000618
40.	Apelle, Kathryn Blessinger, Michelle Casey, Kylee Cheon, Yunseong Cho, Nahyun Ciccirelli, Meagan Deboskey, Jennifer Doom, Judith Fong, Ann-Marie Harvey, Rebecca Kim, Eun Kim, Young-Il Lee, Eun Sook Manukyan, Tatevik Nakano, Elizabeth Pardo, Kristin Smith, Pamela Sondergaard, Kaja Weingarten, Jon Yi, Silvia	Teachers, as needed, to plan, prepare and teach elementary summer school Camp Excel. Monte Vista Elementary	6/07/21 through 7/02/21 Summer school rate of pay 01.0 74250.0 19011 10000 1130 0000611

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
41.	Cannon, Melissa Heinzman Pimenta, Michelle Hong, Jenny Kim, Liz Kim, Margaret Lee, Allison Pak, Eunice Ricasa, Christine Sanchez, Alejandra Shin, Ah Reum Yi, Judy You, Carolina You, Esther Youn, Darac	Teachers, as needed, to attend professional development trainings, planning & preparation for elementary summer Camp Excel. Keppel Elementary
		6/01/21 through 7/02/21 Hourly rate of pay Not to exceed 5 hours 01.0 74250.0 00000 21400 1130 0000618
42.	Alexan, Armineh	Elementary Principal, as needed, to work extra days above contractual days for elementary summer Camp Excel. Jefferson Elementary
		6/14/21 through 7/02/21 Daily rate of pay Not to exceed 5 days 01.0 74250.0 19011 10000 1331 0000611
43.	Alonso, Rosa	Elementary Principal, as needed, to work extra days above contractual days for elementary summer Camp Excel and Campalooza. Mann Elementary
		6/14/21 through 7/16/21 Daily rate of pay Not to exceed 19 days 01.0 74250.0 19011 10000 1331 0000611
44.	Atikian-Aviles, Vickie	Elementary Principal, as needed, to work extra days above contractual days for elementary summer Camp Excel. Fremont Elementary
		6/14/21 through 7/02/21 Daily rate of pay Not to exceed 10 days 01.0 74250.0 19011 10000 1331 0000611

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
45.	Benitez, Christine Associate Principal, to serve as Interim Principal at Crescenta Valley High School. Human Resources	7/01/21 through 7/16/21 Daily rate of pay Not to exceed 12 days 01.0 00000.0 00000 27004 1311 0100000
46.	Bixler, Josephine Elementary Principal, as needed, to work extra days above contractual days for elementary summer Camp Excel. La Crescenta Elementary	6/14/21 through 7/02/21 Daily rate of pay Not to exceed 5 days 01.0 74250.0 19011 10000 1331 0000611
47.	Boyadjian, Grigor Teacher, as needed, for Choral Director at Mann Elementary	8/18/21 through 6/13/22 Not to exceed \$1,210 per semester 01.0 00000.0 17001 10000 1170 3500000
48.	Briggs, Robert Retired teacher, as needed, to work as Stage Manager. Glendale High School	7/01/21 through 6/30/22 \$27.00 per hour Civic Center 01.0 00000.0 81000 50001 1930 0000640
49.	Buyer, Michele School Nurse, as needed, to work for Special Education Pre-School Assessment, Team A. Special Education	6/14/21 through 7/09/21 Daily rate of pay Not to exceed 19 days, 5 days a week, 6 hours a day Special Education – Summer School 01.0 65000.0 57609 11100 1130 0000600
50.	Calvario, Graham Teacher, as needed, to support students with homework and tutoring who need support in person vs online. Hoover High School	3/29/21 through 5/21/21 \$32.00 per hour Not to exceed 32 hours 01.0 32120.0 19012 10000 1130 0000611

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
51.	Chavez-Fritz, Perla Elementary Principal, as needed, to work extra days above contractual days for elementary summer Camp Excel. Cerritos Elementary	6/14/21 through 7/02/21 Daily rate of pay Not to exceed 2 days 01.0 74250.0 19011 10000 1331 0000611
52.	Chia, Janet Elementary Teacher, as needed, for Assistant to the Principal at La Crescenta Elementary	8/18/21 through 6/13/22 Not to exceed \$812.79 for the school year 01.0 00000.0 11301 10000 1170 0005616
53.	Cutter, Emma Summer School Teacher, as needed, to work for Special Education - College View	6/14/21 through 7/16/21 Summer school rate of pay 4 days per week/4 hours per day Special Education – College View 01.0 65000.0 57611 11100 1130 5000000
54.	Fariss, Barbara Elementary Principal, as needed, to work extra days above contractual days for elementary summer Camp Excel. Lincoln Elementary	6/14/21 through 7/02/21 Daily rate of pay Not to exceed 2 days 01.0 74250.0 19011 10000 1331 0000611
55.	Ferreira, Cynthia Retired Teacher Specialist, as needed, to work for Special Education: Extended Session Year coverage and Non-Public School Calendar Special Education	7/01/21 through 8/13/21 Daily rate of pay Not to exceed 20 days total Special Education – SAI Core 01.0 65000.0 57608 11200 1130 0000600

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>			
56.	Fitzgibbons, Jodi	Teacher, as needed, for Assistant to the Principal Valley View Elementary	8/18/21 through 6/13/21 Not to exceed \$812.79 per school year 01.0 00000.0 11301 10000 1170 0005616
57.	Forbes, Derrick	Teacher, as needed, to teach during summer school for the Camp Excel Program Keppel & R.D. White Elementary Schools	6/14/21 through 7/02/21 Summer school rate of pay 01.0 74250.0 19011 10000 1130 0000611
58.	Goulmassian, Janice	Language, Speech & Hearing Specialist, as needed, to work for Special Education Pre-School Assessment, Team A Special Education	6/14/21 through 7/09/21 Daily rate of pay Not to exceed 19 days, 5 days a week, 6 hours a day, each Special Education – Summer School 01.0 65000.0 57609 11100 1130 0000600
59.	Henry-Nicoll, Carol	Teacher, as needed, to serve as Assistant to to the Principal at Glenoaks Elementary	8/18/21 through 6/11/21 \$73.89 per month/11 month payments Not to exceed 11 months 01.0 00000.0 11301 100000 1170 005616
60.	Henry-Nicoll, Carol	Teacher, as needed, to plan, prepare and teach for elementary summer camp Excel at Glenoaks Elementary	6/07/21 through 7/02/21 Summer school rate of pay Not to exceed 25 hours per week 01.0 74250.0 19011 10000 1130 000011
61.	Jenks, Lisa	Teacher, as needed, to provide music experience for 1 <sup>st</sup> – 6 <sup>th</sup> grade. Valley View Elementary	8/19/21 through 6/13/22 Not to exceed \$1,210.00 01.0 00000.0 17001 10000 1170 4100000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
62.	Knight, Jacqueline Assistive Technology, as needed, to work for Special Education: Extended Session Year coverage, Pre-School Assessment and Non-Public School Calendar Special Education	6/14/21 through 8/13/21 Daily rate of pay Not to exceed 10 days total Special Education – SAI Core 01.0 65000.0 57607 11200 1130 0000600
63.	Kohlmeier, Kris ETIS Teacher Specialist, as needed, to assist with Teacher Technology Academies, Student Information System, Parent Outreach, Summer School and Training of clerks and admin. ETIS	7/01/21 through 6/30/22 Daily rate of pay Not to exceed 25 days total Education Technology & Information Services 01.0 00000.0 00000 21006 1130 0000635
64.	Labrecque, Carmen Elementary Principal, as needed, to work extra days above contractual days for elementary summer Camp Excel. Edison Elementary	6/14/21 through 7/02/21 Daily rate of pay Not to exceed 3 days 01.0 74250.0 19011 10000 1331 0000611
65.	Macho, Lisa Kristen Language, Speech & Hearing Specialist, as needed, to work for Special Education Pre-School Assessment, Team B. Special Education	6/14/21 through 6/25/21 Daily rate of pay Not to exceed 10 days, 5 days a week, 6 hours a day, each Special Education – Summer School 01.0 65000.0 57609 11100 1130 0000600

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
66.	McCormack, Tina M. Teacher, as needed, to work for Special Education Pre-School Assessment, Team A Special Education	6/14/21 through 7/09/21 Daily rate of pay Not to exceed 19 days, 5 days a week, 6 hours a day, each Special Education – Summer School 01.0 65000.0 57609 11100 1130 0000600
67.	O’Rourke, Katherine Teacher Specialist, as needed, to work for Special Education - College View Summer School	6/14/21 through 7/16/21 Established rate of pay Not to exceed 15 days Special Education – College View 01.0 65000.0 57611 11100 1130 5000000
68.	Palmer, Kelly Teacher, as needed, to teach 2 sections of College Entrance Essay Writing and College Readiness at Glendale High School.	6/14/21 through 7/16/21 Summer school rate of pay Not to exceed \$5,349.00 total Title I 01.0 30100.0 11100 10000 1130 0200000
69.	Reynolds, Brook Elementary Principal, as needed, to work extra days above contractual days for elementary summer Camp Excel. Valley View Elementary	6/14/21 through 7/02/21 Daily rate of pay Not to exceed 2 days 01.0 74250.0 19011 10000 1331 0000611
70.	Risse, Suzanne Elementary Principal, as needed, to work extra days above contractual days for elementary summer Camp Excel. Monte Vista Elementary	6/14/21 through 7/02/21 Daily rate of pay Not to exceed 12 days 01.0 74250.0 19011 10000 1331 0000611

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
71.	Rojas, Elena Elementary Principal, as needed, to work extra days above contractual days for elementary summer Camp Excel. Columbus Elementary	6/14/21 through 7/02/21 Daily rate of pay Not to exceed 8 days 01.0 74250.0 19011 10000 1331 0000611
72.	Schmit, Tinky Teacher, as needed, to work for Special Education Pre-School Assessment, Team B. Special Education	6/14/21 through 6/25/21 Daily rate of pay Not to exceed 10 days, 5 days a week, 6 hours a day, each Special Education – Summer School
73.	Schroeder, Kelly Teacher, as needed, for Assistant to the Principal Mountain Elementary ES	8/18/21 through 6/30/22 Not to exceed \$812.79 for the school year (\$73.89 per month/11 monthly payments) 01.0 00000.0 11301 10000 1170 0005616
74.	Scott, Jaclyn Elementary Principal, as needed, to work extra days above contractual days for elementary summer Camp Excel. Mountain Avenue Elementary	6/14/21 through 7/02/21 Daily rate of pay Not to exceed 2 days 01.0 74250.0 19011 10000 1331 0000611
75.	Shahijanlian, Juanita Elementary Principal, as needed, to work extra days above contractual days for elementary summer Camp Excel. Marshall Elementary	6/14/21 through 7/02/21 Daily rate of pay Not to exceed 3 days 01.0 74250.0 19011 10000 1331 0000611



		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>			
76.	Skywalker, Molly	Teacher, as needed, to serve as Assistant to the Principal at Glenoaks Elementary.	8/18/21 through 6/11/21 \$73.89 per month/11 month payments Not to exceed 11 months 01.0 00000.0 11301 10000 1170 0005616
77.	Stegman, Karen	Elementary Principal, as needed, to work extra days above contractual days for elementary summer Camp Excel. Dunsmore Elementary	6/14/21 through 7/02/21 Daily rate of pay Not to exceed 7 days 01.0 74250.0 19011 10000 1331 0000611
78.	Sun, Valerie	ETIS Teacher Specialist, as needed, to assist with Teacher Technology Academies, Student Information System, Parent Outreach, Summer School and Training of clerks and admin. ETIS	7/01/21 through 6/30/22 Daily rate of pay Not to exceed 10 days total Education Technology & Information Services 01.0 00000.0 00000 21006 1130 0000635
79.	Tonoli, Kristine	Elementary Principal, as needed, to work extra days above contractual days for elementary summer Camp Excel. Keppel Elementary	6/14/21 through 7/02/21 Daily rate of pay Not to exceed 11 days 01.0 74250.0 19011 10000 1331 0000611
80.	Wong, Amy S.	Retired School Nurse, as needed, to work for Special Education Pre-School Assessment, Team B. Special Education	6/14/21 through 6/25/21 Daily rate of pay Not to exceed 10 days, 5 days a week, 6 hours a day Special Education – Summer School 01.0 65000.0 57609 11100 1130 0000600

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
81.	Zavala, Jessica Elementary Principal, as needed, to work extra days above contractual days for elementary summer Camp Excel. Muir Elementary	6/14/21 through 7/02/21 Daily rate of pay Not to exceed 3 days 01.0 74250.0 19011 10000 1331 0000611
<u>Change of Management Position</u>		
1.	#13664 TO: Principal, Middle School Roosevelt Middle School	Effective 7/01/21 225 days
<u>Election Hourly/Daily</u>		
1.	Dertavitian, Araxi Gonzales, Karla Iraheta, Olga Irvine, Katharine C. Counselors, as needed, to attend ASCA 2021 virtual Annual conference Equity, Access and Family Engagement	7/11/21 through 7/14/21 Daily rate of pay of \$256.00 per day Not to exceed 4 days each Title II 01.0 40352.0 00000 31100 1232 0000673
2.	Ahn, Linda Allen, Richard Ames, Betsy Atin, Sarah Barzegar, Anayis Boghigian, Gasia Brown, Cynthia Carrillo, Irma Choe, Hyun Choi, Unis Davis, Todd Dixon, Deborah Drewe, Lynn Farmer, Paige Ferrara, Katie Fox, Frank Gappinger, Jennifer Teachers, Substitute Teachers and Retirees, as needed, to attend ELPAC trainings and provide Initial & Summative ELPAC testing at various school sites and the Welcome Center Equity, Access and Family Engagement	7/01/21 through 6/30/22 \$31.00 per hour for training \$34.00 per hour for testing Not to exceed \$130,000.00 total ELPAC – EAFE 01.0 00000.0 111308 10000 1130 0002673

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
2.	Garza, Marissa Hopkins, Kevin Jacobson, Nancy Karabedian, Gary Kim, Diane Kuby, Kathryn Lalaian, Anita Laux, Dennis Lee, Eun Sook Luna, Tania Mabry, Elizabeth MnNulty, Michael Mesropyan, Armenuhi Nazari, Anush Pawlik, Matthew Seeto, Kathleen Simonian, Angineh Strand, Bonnie Tenner, Kristina Vandermey, Herman Vazquez, Raquel Vicencio, Cristina White, Michael Worden, Pamela Zatarain, Barbara	
3.	Maynard, Andrew Spears, Cynthia Tipton, Nicholas	Substitute teachers, as needed, to plan, prepare and teach for elementary summer Camp Excel Lincoln Elementary  6/07/21 through 7/02/21 Hourly rate of pay Not to exceed 3 weeks 01.0 74250.0 19011 10000 1130 0000611

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
4.	Chia, Janet Meza, Cynthia Quinonez, Yvonne Sarkisyan, Mery Shabun, Daniella	Teachers, as needed, for data meetings to analyze students' assessment scores and to discuss next steps for students meeting and not meeting proficiency. La Crescenta Elementary
		8/18/21 through 6/13/22 \$31.00 per hour Not to exceed \$700.00 total 01.0 02000.0 11304 10000 1130 3200000
5.	Khalatyan, Gohar Lazo, Erika Reyes, Michelle	Teachers, as needed, to develop lessons and materials for the newly adopted NGSS curriculum. Glendale High School
		7/01/21 through 8/13/21 \$31.00 per hour for lesson development Not to exceed 45 hours (15 hours per teacher) Title I 01.0 30100.0 11100 10000 1130 0200000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
6.	Aguiar, Cristina Aleksanyan, Lilit Avedisian, Ana Barcena, Alissa Boceta, Chelsea Boghigian, Gasia Boon, Stephanie Brown, Kelly Cancik, Alicia Casey, Kylee Cho, Nahyun Choe, Hyun Choi, Timothy Ciruela, Marlon Collins, Joanna Davis, Todd DeBoskey, Jennifer Diaz, Cynthia Dirky, Shahnaz Doctorian, Noelle Fordiani, Eva Funk, Josephine Galoyan, Armine Garcia, Jacqueline Garcia, Juan Garrett, Kelsey Garza, Marissa Ghazarian, Arpi Gregorash, Valerie Grigorian, Lori Grigoryan, Stella Guevara, Carmela Hakushi, Kumiko Hobson, Justin Jang, Sarah Jenkins, Jerrica Karabedian, Gary Keenen, Michael Kim, Margaret	Substitute Teachers, as needed, for Summer School Camp Excel	6/14/21 through 7/02/21 \$33.00 per hour 01.0 74250.0 19011 10000 1130 0000611

Position

Election Hourly/Daily (Cont.)

6. Kim, Young Il
- Kingsbury, Katherine
- Kuyper, Erin
- Lalama, Gennie
- Malik, Muhaimin
- Manukyan, Tatevik
- Maynard, Andrew
- Mazmanian, Suzie
- Mendoza, Andreu
- Oskanian, Sevan
- Owens, Elena
- Reyes, Sandra
- Sanchez, Alejandra
- Seo Cho, Joon
- Shahinyan, Anna
- Simonian, Angineh
- Spears, Cynthia
- Thomas, Liana
- Tipton, Nicholas
- Turchin, Natasha
- Uniack, Mary-Jo
- Vargas, Guadalupe
- Verde, Jesus
- Vink, Kayla
- Wartanyan, Sary
- You, Carolina

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
7.	Akopian, Allie Allen, Tyrone Barrientos, Melvin Brown, Allison Carlson, Karen Castagnari, Laura Castaldo, Carmine Cerde, Lusine Evans, Allison Gillespie, Paul Gonzales, Karla Gonzalez, Mayra Grabowski, Monica Haghpanah, Mahtab Hairapetian, Anet Horton, Chad Iraheta, Olga Irvine, Claire Maksoudian, Lilit Margaryan, Anna Marsh, Walter Sheridan, Lois Tabor, Jacqueline Turdjian, Karine Widaman, Jennifer	Counselors, as needed, to attend Professional Development. CTE
		7/01/21 through 6/30/22 Daily rate of pay Not to exceed 5 days each LCFF 01.0 09635.0 38000 31100 1232 0000684
8.	Gonzalez, Mayra Horton, Chadman Hovannesian, Arsine Tabor, Jacqueline	Counselors, as needed, to help with block scheduling preparations at Glendale High School.
		6/14/21 through 7/23/21 \$256.00 per day Not to exceed 4 days each 01.0 32120.0 00000 31100 1232 0007616

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
9.	Bucur, Mary Cassell, Rebecca Chia, Janet De La Paz, Caroline C. Derusha, Lisa Dolgin, Elaine Lapostol, Diane Meza, Cynthia Naka, Kimberli Quinonez, Yvonne Sarkisyan, Mery Savage, Suzanne Sivaborvorn, Sandra Shabun, Daniella Tarverdians, Christina Williams, Teresa	Teachers, as needed, to provide ELA and Math support to students performing below proficiency at La Crescenta Elementary	8/18/21 through 6/13/22 \$34.00 per hour Not to exceed 22 hours each Supplemental 01.0 01000.0 11100 10000 1130 3200000
10.	Arutyunyan, Irene Shahinyan, Anna Shatikian, Sareen	Substitute teachers, as needed, to work as Camp Excel teachers during summer. Balboa Elementary	6/14/21 through 7/02/21 Summer school rate of pay Not to exceed 3 weeks 01.0 74250.0 19011 10000 1130 0000611



	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
11.	Abisaab, Bassam Angers, Kathy Arakelyan, Garegin Asatryan, Arpi Avetyan, Zhenik Balmanoukian, Shakeh Bitetti, Mark Boykin, Byron Brownstein, Gina Calvario, N. Graham Capehart, Jennifer Caplinger, Vickie Chan, Cynthia Clemons, Christopher Cohen, Debra Contreras, Andrea Cooper, Martha Corpuz, Kimberly Demirchyan, Armen Derian, Nelli Duncan, Yeato Dworkin, David Estep, Amy Herabidian, Azad Hong, Christian Huber, David Javidan, Homa Jilizian, Vigen Joelson, DeAnna Kasmanian, Jana Kaufman, Sharon Kevorkian, Talin Kim, Christine Lackey, Bryan Le Clear, William Lim, Jessie Lopez, Laura Lowe, Kristine Luna, Javier	Teachers, Teacher Specialists and other staff members, as needed, to participate in professional training sessions, collaboration, curriculum development, student support needed to organize, supervise and tutor, teacher/parent guardian meetings at Hoover High School.	7/01/21 through 6/30/22 \$31.00 per hour for planning \$34.00 per hour to teach Not to exceed \$20,000.00 total Title I 01.0 30100.0 11100 10000 1130 0300000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
11.	Lundin, Dale Manin, Jerome Mejia, Victor Melikian, Melany Minasvand, Sevana Miranda, Argelia Myles, Robbie Oei, Cynthia Olvera, Evelyn Otten, Caitlin Ovsepyan, Arpine Parker, Derek Peterson, Anthony Pinsker, Jason Ponziano, Domenico Rogers, Emily Rojas, Rosendo Scates, David Shagoulian, Haik Sood, Vandana Sparling, Benjamin Stepanyan, Edgar Stewart, Allison Umansky, Jason Van Ackeren, Carrie Van Patten, Jack Wilke-Lewis, Monica Policky, Naeiri	
12.	Brown, Allison Gillespie, Paul	Counselors, as needed, to help put together a seven period block schedule at Rosemont Middle School
		6/08/21 through 6/30/21 Daily rate of pay \$256 per day for additional workdays ESSER II – MS Funds 01.0 32120.0 00000 1100 1232 0007616

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>			
13.	Abbott, Nancy	Choral Director, as needed, to provide music experience for grades 3-6 at Dunsmore Elementary.	8/30/21 through 6/14/22 Not to exceed \$1,210.00 per semester 01.0 00000.0 17001 10000 1170 2400000
14.	Abbott, Nancy	Choral Director, as needed, to provide music experience for grades 3 through 6 at Lincoln Elementary.	8/18/21 through 6/13/22 Not to exceed \$1,210.00 per semester 01.0 00000.0 17001 10000 1170 3300000
15.	Abbott, Nancy	Choral Director, as needed, for the 21-22 school year at Glenoaks Elementary	8/18/21 through 6/11/22 Not to exceed \$1,210.00 per semester 01.1 00000.0 17001 10000 1170 2900000
16.	Abbott, Nancy	Choral Director, as needed, to provide music experience for grades 3- 6 at La Crescenta Elementary	8/30/21 through 6/13/22 Not to exceed \$1,210.00 per semester 01.0 00000.0 17001 10000 1170 3200000
17.	Aroyan, Christine	Teacher Specialist, as needed, to provide assistance for opening and closing of school. Dunsmore Elementary	8/01/21 through 6/30/22 Established rate of pay Not to exceed 5 days 01.0 01000.0 11100 10000 1130 2400000
18.	Castagnari, Laura	Counselor, as needed, to put together a seven period block schedule day at Toll Middle School.	6/01/21 through 6/30/21 Daily rate of pay Not to exceed 4 days 01.0 32120.0 00000 31100 1232 0007616

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
19.	Dionisio, Benedict Teacher Specialist, as needed, to complete beginning of the 21-22 school year work related to Equity, Access and Family Engagement at Jefferson Elementary School	7/01/21 through 6/30/22 Established rate of pay Not to exceed 10 days total Title I 01.0 30100.0 11100 10000 1130 3000000
20.	Galvez-Grado, Sylvia Teacher Specialist, as needed, to open the 21-22 school year, preparing and completing required tasks and documents at Cerritos Elementary	8/09/21 through 8/13/21 Regular rate of pay Not to exceed 3 days total Title I 01.0 30100.0 11100 100000 1130 2200000
21.	Hakopian, Narineh Dr. Teacher Specialist, as needed, to support and plan Family Engagement activities at Equity, Access and Family Engagement	6/15/21 through 6/30/21 Daily rate of pay Not to exceed 10 days total Title I 01.0 30100.0 11100 10000 1130 0000673
22.	Livingston, Cynthia Retired Administrator, as needed, to attend ELPAC training and provide initial and summative ELPAC testing at various schools sites. Equity, Access and Family Engagement	7/01/21 through 6/30/22 \$31.00 per hour for training \$34.00 per hour for testing Not to exceed \$5,000.00 total 01.0 00000.0 11308 10000 1330 0002673

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
23.	Policky, Naeiri Teacher Specialist, as needed, to assist with the opening and closing of the 21-22 school year at Hoover High School.	7/01/21 through 6/30/22 Daily rate of pay Not to exceed 10 days total Title I 01.0 30100.0 11100 10000 1130 0300000
24.	Reinhard, Anne Teacher Specialist, as needed, to work extra days to complete pending reclassifications, to create and coordinate communications to EL families for the start of the 21-22 school year at Crescenta Valley High School	7/01/21 through 8/13/21 Daily rate of pay Not to exceed \$2,300.00 total Supplemental 01.0 01000.0 11100 10000 1130 0100000
25.	Reinhard, Anne Teacher Specialist, as needed, to work extra days to complete pending reclassifications, to create and coordinate communications to EL families for the start of the 21-22 school year at Rosemont Middle School	7/01/21 through 8/13/21 Daily rate of pay Not to exceed 2 days for a total of \$1,150.00 01.0 01000.0 11100 10000 1130 0600000
26.	Reinhard, Anne Teacher Specialist, as needed, to work extra days to complete pending reclassifications, to create and coordinate communications to EL families for the start of the 21-22 school year at Rosemont Middle School	7/01/21 through 8/13/21 Daily rate of pay Not to exceed \$1,150.00 total Supplemental 01.0 01000.0 11100 10000 1130 0600000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
27.	Stanczak, Bozena Special Education Teacher/ Case Carrier, as needed, to do locally determined alternate assessment for students with disabilities, Brigance at Wilson Middle School.	6/01/21 through 6/10/21 Regular hourly rate of pay Not to exceed 2 hours total Title I 01.0 30100.0 11100 10000 1130 0800000
28.	Suri, Lara Teacher on Special Assignment, as needed, to train teachers and restorative practices and students for Link Crew. Hoover High School	7/01/21 through 6/30/22 Daily rate of pay Not to exceed 10 days total Title I 01.0 30100.0 11100 10000 1130 0300000
29.	Tachiwana, Shiori Substitute teacher, as needed, to plan, prepare and teach for elementary Camp Excel. Dunsmore Elementary	6/07/21 through 6/25/21 \$33.00 per hour Not to exceed 4 hours a day 01.0 74250.0 19011 10000 1130 0000611

Additional Compensation

1.	Fong, Ann-Marie Harvey, Rebecca Kim, Eun Kim, Yoojin Kovesdy, Andras Nakano, Elizabeth Smith, Pamela	Teachers, as needed, to pack classroom due to construction. Monte Vista Elementary	6/05/21 through 6/11/21 Hourly rate of pay Not to exceed 2 days 01.0 00000.0 19005 10000 1130 0000612
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	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Compensation</u>		
2.	Certificated Staff Teachers: Amses, Robert DeBellis, Theresa Henry-Nicoll, Carol Lau, Caroline Sandoval, Luis West, Jennifer  Long Term Teacher Substitutes: Boceta, Chelsea Grigorian, Lori Keenen, Michael	Teacher, as needed, for professional development and collaboration hours for Camp Excel. Glenoaks Elementary          5/26/21 through 7/02/21 Hourly rate of pay Not to exceed 5 hours total 01.0 74250.0 00000 21400 1130 0000618
3.	Cheon, Yunseong Curtis, Elizabeth Mori, Michelle	Teachers, as needed, to move classrooms for the 21-22 school year at Rosemont Middle School.          6/14/21 through 6/30/21 Substitute rate of pay Not to exceed 2 days each 01.0 00000.00 19005 1130 0000612

Position

Transportation Authorization – Management Positions

1. It is recommended that persons in the following management positions be authorized to receive reimbursements for transportation expenses at the rate of 56¢ per mile, effective July 1, 2021 – June 30, 2022.

225 Day Employees

Associate Principal, Senior High School  
Coordinator I, Instructional Technology  
Coordinator I, Student Support Services  
Coordinator II, Equity, Access & Family Intervention  
Coordinator II, Student Support Services  
Coordinator III, Career & Technical Education  
Coordinator III, Equity, Access & Family Intervention  
Coordinator III, FLAG  
Coordinator III, Health Services  
Coordinator III, Special Education  
Coordinator III, Assessment and Accountability  
Executive Director, K-8 Instruction  
Executive Director, Secondary Services  
Executive Director, Special Education  
Director, Equity, Access & Family Intervention  
Director, Child Development & Child Care  
Director, Human Resources  
Director, Special Education  
Director, Student Support Services  
Director, Student Wellness Services  
Director, Teaching & Learning  
Principal, Continuation High School  
Principal, Magnet High School  
Principal, Middle School  
Principal, Senior High School  
Program Supervisor, Child Development & Child Care



Effective Dates  
 And Salary Rate

Position

Transportation Authorization – Management Positions (Cont.)

1. 210 Day Employees  
 Assistant Principal, Middle School  
 Assistant Principal, Senior High School  
 Coordinator I, FLAG Program  
 Coordinator I, Special Education  
 Coordinator II, Healthy Start  
 Coordinator II, Special Education  
 Coordinator III, Math  
 Principal, Elementary School

- 205 Day Employees  
 Assistant Principal, Elementary School  
 Coordinator I, Teaching & Learning  
 Psychologist

Transportation Authorization

- |  |  |   |
|--|--|---|
| <ol style="list-style-type: none"> <li>1. Montes De Oca, Patricia</li> </ol> | Orientation and Mobility<br>Specialist, as needed.<br>Foothill SELPA | 12/01/20 through 6/30/21<br>57.5 cents per mile (2020)<br>56 cents per mile (2021)<br>Foothill SELPA – Visually<br>Impaired Program<br>01.0 65001.0 57604 11300 5210<br>0000668 |
|--|--|---|

Authorization

1. 2021-2022 Indefinite Salaries

As a result of financial uncertainties, negotiations, legislation and other factors, the governing board hereby declares that all certificated management, confidential and other unrepresented employee salaries are declared indefinite from 7/01/21 through 6/30/22.

Position Effective Dates  
And Salary Rate

Authorization (Cont.)

2. Pursuant to Sections 35172 and 35173, and 44032 of the Education Code:

Members of the Board of Education – Nayiri Nahabedian  
Jennifer Freemon  
Gregory S. Krikorian  
Shant Sahakian  
Dr. Armina Gharpetian

Dr. Vivian Ekchian, Superintendent of Schools  
Dr. Kelly King, Assistant Superintendent, Educational Services  
Mr. Stephen Dickinson, Chief Business and Financial Officer, Business Services  
Dr. Darneika Watson, Chief Human Resources and Operations Officer/Director of Classified Personnel

may collectively, or any one of the above-named persons is hereby directed, for the period beginning July 1, 2021 and ending June 30, 2022, and unless and until otherwise directed by this Board, to attend meetings within the State of California called by the State Superintendent of Public Instruction, the State Board of Education, regular or interim committees of the California Legislature; to attend meetings of the State Legislature, or to discuss school district business with representatives of the United States; or to attend within the State, meetings of any society, association, or organization for which the school district has subscribed for membership, or any convention held in connection therewith; or to attend councils or commissions of the State of California; or accreditation meetings; or to visit schools in the State of California for the discussion or observation of any school matter appertaining to the duties of the employee or any question of interest to the school district, or to attend within the State any meetings relating to public school matters. Mileage at the District established rate is authorized for all District related travel. An advance of funds may be obtained to cover such expenses, with the advance to be repaid or adjusted upon the filing of a regular claim for the actual expenses incurred.

Members of the Board of Education – Nayiri Nahabedian  
Jennifer Freemon  
Gregory S. Krikorian  
Shant Sahakian  
Dr. Armina Gharpetian

Dr. Vivian Ekchian, Superintendent of Schools

<u>Position</u>	<u>Effective Dates And Salary Rate</u>
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Authorization (Cont.)

2. may collectively, or any one of the above-named persons is hereby directed, for the period beginning July 1, 2021 and ending June 30, 2022, and unless and until otherwise directed by this Board, to travel throughout the United States to attend conferences concerned with educational and/or financial matters, educational legislation, or with federal appropriations to schools, or to visit schools for the discussion or observation of any school matter appertaining to the duties of the employee or any question of interest to the school district. An advance of funds may be obtained to cover such expenses, with the advance to be repaid or adjusted upon the filing of a regular claim for the actual expenses incurred.

Revision to Previous Personnel Report

1. Revision to Board Report No. 14, April 6, 2021

Page 12, Item 13

Oiwake, Susan	Substitute teacher, as needed, to provide intervention to at-risk Japanese FLAG students in grades K-5 Dunsmore Elementary	3/24/21 through 6/09/21 \$31.00 per hour for planning \$34.00 per hour for teaching Not to exceed 68 hours or \$2,830 total FLAG Support Program 01.0 00000.0 00000 21004 1130 0008682
Increase hours and pay limit to read:		Not to exceed 76 hours or \$3,020 total

Position

Effective Dates  
And Salary Rate

Revision to Previous Personnel Report (Cont.)

2. Revision to Board Report No. 18, June 1, 2021

Page 11, Item 8

TOLL MIDDLE SCHOOL

Sanchez, Jason	6/14/21 through 7/16/21
Browne, Nicole	Summer school rate of pay
Hernandez, Lizette	01.0 32120.0 19009 10000 1130
Perez, Rebecca	0006682
Dearn, Sarah	
Barchan, Lane	
Tashjian, Ishac	

Change to read:  
Sanchez, Jason  
Browne, Nicole  
Hernandez, Lizette  
Perez, Rebecca  
Dearn, Sarah  
Barchan, Lane  
Bond, Emily  
Fabanish, Katherine  
Pittman, Isabel  
Wenn, Jonathan

Position

Revision to Previous Personnel Report (Cont.)

3. Revision to Board Report No. 18, June 1, 2021

Page 11, Item 8

TOLL MIDDLE SCHOOL

Contreras, Andrea	01.0 02000.0 19008 10000 1130
Amit, Jamie	0006682
Tashchian, Ani	
Wenn, Jonathan	
Tavener, Jennifer	
Hernandez, Lizette	
Bond, Emily	
Fabanish, Katherine	
Pittman, Isabel	
Tcharkhoutian, Vahe	
Harmandayan, Roupen	
Bozoyan, Vahe	

Change to read:

Tashchian, Ani  
Wenn, Jonathan  
Tavener, Jennifer  
Hernandez, Lizette  
Bond, Emily  
Fabanish, Katherine  
Pittman, Isabel  
Tcharkhoutian, Vahe  
Harmandayan, Roupen  
Bozoyan, Vahe  
Tashjian, Ishac

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Revision to Previous Personnel Report (Cont.)</u>		
4.	Revision to Board Report No. 18, June 1, 2021	
	<u>Page 11, Item 8</u>	
	<u>TOLL MIDDLE SCHOOL SPECIAL EDUCATION</u>	
	Amit, Jamie	6/14/21 through 7/16/21 Summer school rate of pay 01.0 65000.0 57702 11100 1130 0000600
	Change to read: Amit, Jamie McMillon, Sharon	01.0 65000.0 57609 11100 1130 0000600
5.	Revision to Board Report No. 10, February 2, 2021	
	<u>Page 4, Item 1</u>	
	Various names	Teachers, as needed, to prepare students for the Advanced Placement Examinations Crescenta Valley High School
		1/20/21 through 6/01/21 \$34.00 per hour Not to exceed 255 hours total Supplemental Program 01.0 01000.0 11100 10000 1130 0100000
	Increase total hours to read:	Not to exceed 300 hours total
6.	Revision to Board Report No. 6, November 2, 2020	
	<u>Page 18, Item 19</u>	
	Castillo, Liliana O'Rourke, Roxanne	Teachers to provide small group reading intervention after school Mann Elementary
		9/01/20 through 6/11/20 \$34.00 per hour Not to exceed \$6,102 Title I – Alternative Support 01.0 30100.0 11100 10000 1130 3500865
	Change to read:	\$34.00 per hour Not to exceed \$7,100

Effective Dates  
 And Salary Rate

Position

Revision to Previous Personnel Report (Cont.)

7. Revision to Board Report No. 18, June 1, 2021

Page 5, Item 4

Moine-Webster,  
 Catherine  
 Petriella, Libera  
 Rodriguez, Sonya  
 Satamian, Taline

Teachers, as needed, to  
 attend after school  
 meetings to complete  
 PBIS planning and  
 preparation for the  
 20-21 school year.  
 Franklin Elementary

1/01/21 through 6/30/21  
 \$31.00 per hour  
 Not to exceed 24 hours each  
 01.0 00000.0 00000 21010 1130  
 0000618

Add the following names:

Barhoum, Nadia  
 Carbajal, Laura  
 Castro, Roxana  
 Cota, Pamela  
 Gargiulo, Jill  
 Hartel, Antonella  
 Hewitt, Gloria  
 Lemaire, Michele  
 Mazza, Cristina  
 Miller, Robert  
 Pineda, Anais  
 Sanchez, Myrna  
 Sardella, Simona  
 Schneider, Ute  
 Tumoine, Audrey  
 Tupanjanin, Elke  
 Valdivia-Abdallah, Vera  
 Zhu, Freeman  
 Vallejos, Isias  
 Tacata, Jessica  
 Martirosyan, Anna

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Personal Services Agreement</u>		
1.	Miles, Cathy Consultant, as needed, to provide counseling/ intervention services to Verdugo Woodlands Elementary School students.	8/19/20 through 6/30/21 Not to exceed \$9,800 total School Site Donations 01.0 95100.0 11100 10000 5811 4200000



GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CLASSIFIED PERSONNEL REPORT NO. 19

CONSENT CALENDAR NO. 3

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
PREPARED BY: Dr. Darneika Watson, Chief Human Resources and Operations Officer/  
Director of Classified Personnel

SUBJECT: CLASSIFIED PERSONNEL REPORT NO. 19

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It is recommended that the following report be approved as presented:

	<u>Location</u>	<u>Months/Hours, and Salary Rating</u>
<u>Eligibility Lists</u>		
1. <u>Account Clerk III</u> Asadourian, Alenoush	Nutrition Services	06/07/21; 12/8; 21-4 13.0 53100.0 00000 37005 2410 0000662
2. <u>Typist Clerk III</u> Manoukian, Noushig	College & Career	06/24/21; 12/8; 16-2 01.0 63880.0 38000 21000 2410 0000684
Friedman, Eva	Glendale	05/28/21; 12/8; 16-1 01.0 01000.0 00000 27000 2410 0200000
3. <u>Library Technician</u> Hunter, April	Toll	06/07/21; 10/7; 20-1 01.0 00000.0 00000 27004 2910 0700000 01.0 00000.0 00000 24201 2910 0700000

Reclassification

1. <u>Buyer</u> Amirkhani, Hermik	Procurement & Contract Services From Typist Clerk III, 16-9	06/09/21; 12/8; 32-2 01.0 00000.0 00000 72006 2410 0000685
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	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
1. <u>Account Clerk III</u> Seyfi, Armineh	Crescenta Valley	07/01/21 through 08/25/21 Not to exceed \$900.00 total 01.0 00000.0 15002 42000 2430 0100000
2. <u>Administrative Secretary</u> Griffith, Allyson	Columbus	06/07/21 through 07/02/21 Not to exceed \$7,500.00 01.0 74250.0 00000 27001 2430 0000611
Keshishian, Vergineh	Fremont	06/07/21 through 07/02/21 Not to exceed 8 hours/day 01.0 74250.0 00000 27001 2430 0000611 01.0 74250.0 00000 27001 2930 0000611
Pierri-Allaire, Tania	Glenoaks	06/07/21 through 07/02/21 Not to exceed 8 hours daily 01.0 74250.0 00000 27001 2430 0000611
Avakyan, Marine	Jefferson	06/14/21 through 07/02/21 Not to exceed 8 hours per day 01.0 74250.0 00000 27001 2430 0000611
Sanchez, Maria	Keppel	06/07/21 through 07/02/21 Not to exceed 8 hours per day 01.0 74250.0 00000 27001 2430 0000611
Stefun, Susan	La Crescenta	06/22/21 through 07/02/21 01.0 74250.0 00000 27001 2430 0000611
Borjal, Kathryn	Mann	06/22/21 through 06/30/21 Not to exceed 56 hours 01.0 74250.0 00000 27001 2430 0000611
Barnard, Denise	Marshall	06/07/21 through 07/02/21 ELO Camp EXCEL 01.0 74250.0 00000 27001 2430 0000611

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
2. <u>Administrative Secretary</u> - Continued		
Davies, Lucila	Mountain Avenue	06/07/21 through 07/02/21 Not to exceed 8 hours daily 01.0 74260.0 19011 10000 2130 0000611
Ginosian, Hilda	Muir	06/01/21 through 06/07/21 01.0 32100.0 00000 27004 2430 0001615
Ginosian, Hilda	Muir	06/14/21 through 07/02/21 01.0 74250.0 00000 27001 2430 0000611
Fisher, Annette	Valley View	06/07/21 through 07/02/21 01.0 74250.0 00000 27001 2430 0000611
3. <u>Assistant Physically Handicapped</u>		
Phillips, Patricia	Columbus	06/07/21 through 07/02/21 Not to exceed \$6,000.00 total 01.0 74260.0 19011 10000 2130 0000611
Aguirre Martinez, Sandra	Special Education	06/14/21 through 07/16/21
Arutyunyan, Karien		3.5-6 hours a day, each
Burkhauser, Valerie		Special Education-Summer School
Formento, Efren		01.0 65000.0 57609 11100 2130 0000600
Jacobson, Katherine		Special Education College View
Kim, Julie		01.0 65000.0 57611 11100 2130 5000000
Kopp, Mary Ann		Special Education-FACTS Program
Lopez Sanchez, Rosio		01.0 65000.0 57603 11100 2130 5400000
Maciel, Yolanda		
Montellano, Michele		
Namwong, Yoksi		
Phillips, Patricia Ann		
Rostami, Jaklin		
Solorzano, Cynthia		
Torres, Melissa		

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
3. <u>Assistant Physically Handicapped</u> - Continued		
Adams, Paul	Special Education	06/14/21 through 07/16/21
Carvajal, Carmen Luz		3.5-6 hours a day, each
Chung, Yean Joon		Special Education-Summer School
Cossio Camacho, Jose		01.0 65000.0 57609 11100 2130 0000600
Davityan, Adrine		Special Education College View
Dubon, Alicia		01.0 65000.0 57611 11100 2130 5000000
Enriquez, Raul		Special Education-FACTS Program
Escobar, Erin		01.0 65000.0 57603 11100 2130 5400000
Galustians, Herachik		
Grigoryan, Naira		
Issa Gholian, Aida		
Khachikian, Verjineh		
Leal Gatica, Itzel		
Maghakyan, Heghine		
McClanahan, Marie		
Minasian, Lida		
Nazari, Hasmik		
Patel, Mira		
Sarkissian Milagardi, Narbeh		
Siraki, Astekhik Gharakhanin		
4. <u>Assistant Physically Handicapped-Substitutes</u>		
Flores, Lilith	Special Education	06/14/21 through 07/16/21
Mkrtchian, Anoush		3.5-6 hours a day, each
Mousakhani, Karolin		Special Education-Summer School
Villegas, Danielle		01.0 65000.0 57609 11100 2130 0000600
Zeynalyan, Zhaneta		Special Education College View
		01.0 65000.0 57611 11100 2130 5000000
		Special Education-FACTS Program
		01.0 65000.0 57603 11100 2130 5400000

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
5. <u>Behavior Intervention Assistant</u>		
Abramyan, Kristine	Special Education	06/14/21 through 07/16/21
Aghabegians, Roubina		3.5-6 hours a day, each
Aguayo, Margarita		Special Education-Summer School
Alajajyan, Angela		01.0 65000.0 57609 11100 2130 0000600
Baldo, Elizabeth		Special Education College View
Carias, Jesus		01.0 65000.0 57611 11100 2130 5000000
Chairoj, Pamela		Special Education-FACTS Program
Chavez, Jodie		01.0 65000.0 57603 11100 2130 5400000
Chuchuca, Norma		
Davoodzadeh, Sanaz		
Decker, Patricia		
Diaz, Narciso		
Estrada, Wendy		
Eustice, Quint		
Flores Gallegos, Liset		
Garcia, Kimberly		
Garcia Cruz, Ramon		
Giacoletti, Wendy		
Harris, Princess		
Henke, Alan		
Herrera, Arlene		
Herrera, Denise		
Higinbotham, Eric		
Ishac, Marleine		
Issakhanian, Alina		
Jurdi, Rania		
Lasam, Carolyn		
Lewis, Michael Le Shawn		
Loomis, Tyler		
Marquardt, Kimberly		
Medina, Carolyn		
Minassian, Melina		
Mkrtchyan, Emilyya		
Mortimer, Laura		
Nersisyan, Anna		
Olmedo, Elizabeth		
Ponce, Raquel		
Rabanes, Alexa		

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
5. <u>Behavior Intervention Assistant</u> - Continued		
Regis, Saideechris		
Sarkissian, Ani		
Schlappie-Salazar, Christine		
Serrano, Cindy		
Shamirzaeian, Araz		
Shiroyan, Tereza		
Sinecio, Nathalie		
Soshnikova, Olga		
Taylor, Andrea		
Venezia, Adriana		
6. <u>Education Assistant I</u>		
Assatouri, Narineh	Edison	06/14/21 through 07/02/21 Not to exceed 52.5 hours 01.0 74260.0 19011 10000 2130 0000611
Pang, Mui	Verdugo Woodlands	06/07/21 through 07/02/21
Sahraei, Karmen		01.0 74250.0 00000 27001 2430 0000611
Navasartian, Karine		01.0 74250.0 00000 27001 2930 0000611
7. <u>Education Assistant II</u>		
Lopez, Wanda	Cerritos	06/14/21 through 07/02/21 ELO Grant 01.0 74260.0 19011 10000 2130 0000611
Petrosyan, Frida	Columbus	06/07/21 through 07/02/21
Sosa, Suzanna		Not to exceed \$6,000.00 total 01.0 74260.0 19011 10000 2130 0000611
Zendejas, Maria	Daily	06/14/21 through 07/16/21 Not to exceed 24 hours 01.0 00000.0 00000 27004 2430 0400000
Olmedo, Norma	Edison	06/14/21 through 07/02/21 Not to exceed 52.5 hours total 01.0 74260.0 19011 10000 2130 0000611

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
7. <u>Education Assistant II</u> - Continued		
Dermenjian, Rita	Fremont	06/07/21 through 07/02/21
Tadevosian, Elma		Not to exceed 4 hours per day 01.0 74260.0 19011 10000 2130 0000611
Bagramyan, Anait	Special Education	06/14/21 through 07/16/21
Martinez-Molina, Elizabeth		3.5-6 hours a day, each
Moreira, Amy		Special Education-Summer School
Sarkisian, Anahit		01.0 65000.0 57609 11100 2130 0000600
Shah, Pashmina		Special Education College View 01.0 65000.0 57611 11100 2130 5000000 Special Education-FACTS Program 01.0 65000.0 57603 11100 2130 5400000
Aghajani, Vazgen	Special Education	06/14/21 through 07/16/21
Aghakianest, Roobina		3.5-6 hours a day, each
Arakelyan, Gayane		Special Education-Summer School
Asatorian, Benita		01.0 65000.0 57609 11100 2130 0000600
Azar, Nehad		Special Education College View
Barbar, Marie-Claire		01.0 65000.0 57611 11100 2130 5000000
Bouniatian, Lyubov		Special Education-FACTS Program
Castro, Alfonso		01.0 65000.0 57603 11100 2130 5400000
Esaian, Roubina		
Galvan, Rita		
Karoglanian, Maretta		
Kim, Donna		
Martinez-Molina, Elizabeth		
Mkrtchyan, Varsik		
Muradyan, Anush		
Nahle, Adriana		
Soukiasian, Marina		
Tchakian, Sonia		
Tissot, George		
Vartanian, Juliet		

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
8. <u>Education Assistant II-Substitutes</u>		
Ramirez, Kimberly	Special Education	06/14/21 through 07/16/21
Serrano, Liza		3.5-6 hours a day, each
		Special Education-Summer School
		01.0 65000.0 57609 11100 2130 0000600
		Special Education College View
		01.0 65000.0 57611 11100 2130 5000000
		Special Education-FACTS Program
		01.0 65000.0 57603 11100 2130 5400000
9. <u>Education Assistant Intensive Support</u>		
Khachatryan, Ruzanna	Columbus	06/07/21 through 07/02/21
Tellez, Pedro		Not to exceed \$6,000.00 total
		01.0 74260.0 19011 10000 2130 0000611
Minasian, Lena	Equity, Access & Fam Engagement	07/01/21 through 06/30/22
		Not to exceed \$3,000.00 total
		ELPAC-EAFE
		01.0 00000.0 11308 10000 2130 0002673
Bagdoian, Saleen	Fremont	06/07/21 through 07/02/21
		Not to exceed 4 hours per day
		01.0 74260.0 19011 10000 2130 0000611
Trigueros, Pedro	Muir	06/01/21 through 06/07/21
		01.0 32100.0 00000 27004 2430 0001615
Trigueros, Pedro	Muir	06/14/21 through 07/02/21
		01.0 74260.0 19011 10000 2130 0000611



	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
9. <u>Education Assistant Intensive Support - Continued</u>		
Abkarian, Anita	Special Education	06/14/21 through 07/16/21
Anjelian, Satik		3.5-6 hours a day, each
Arana, Ener		Special Education-Summer School
Avedisian, Adrineh		01.0 65000.0 57609 11100 2130 0000600
Avetisyan, Siranush		Special Education College View
Bagdoian, Saleen		01.0 65000.0 57611 11100 2130 5000000
Cuano, Mildred		Special Education-FACTS Program
Dagbashyan, Armineh		01.0 65000.0 57603 11100 2130 5400000
Emirzyan, Virginia		
Gardner, Stacey		
Godoy, Leonora		
Grigoryan, Areknaz		
Guirguis, Mari		
Hagopian, Seta		
Karapetyan, Serine		
Khachatryan, Ruzanna		
Khodjasarian, Karmen		
Lopez Villegas, Vania		
Martirosyan, Ashkhen		
Mehrabyan, Narine		
Nunez, Roberto Carlos		
Ramirez, Alma		
Richardson, Richard		
Rodriguez, Carmen		
Sagar, Hina		
Sagar, Kosha		
Sosa, Esmeralda		
Telimyan, Knarik		
Tellez, Pedro		
Valencia, Sulay		
Valerio, Joseph		

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
10. <u>Education Assistant Intensive Support-Substitutes</u>		
Awad, Joyce	Special Education	06/14/21 through 07/16/21
Bekverdyan, Karine		3.5-6 hours a day, each
Fleishier, Emily		Special Education-Summer School
Ghazaryan, Meline		01.0 65000.0 57609 11100 2130 0000600
Gomez, Rene		Special Education College View
Guevara Solis, Mariah		01.0 65000.0 57611 11100 2130 5000000
Lopez, Monica		Special Education-FACTS Program
Martinez, Ismael		01.0 65000.0 57603 11100 2130 5400000
Martinez, Jennifer		
Martinez, Suzanne		
Quintanilla, Diego Augusto		
Sandoval, Sergio		
Serrano, Beatriz		
Torres, Peter		
Villegas, Desiree		
11. <u>Elementary Yard Duty Leader</u>		
Safarian, Diana	Fremont	06/07/21 through 07/02/21
		Not to exceed 6 hours a day
		01.0 74250.0 00000 27001 2430 0000611
		01.0 74250.0 00000 27001 2930 0000611
Trudell, Kimberly	Glenoaks	06/07/21 through 07/02/21
		Not to exceed 8 hours daily
		01.0 74250.0 00000 27001 2430 0000611
Trudell, Kimberly	Glenoaks	08/18/21 through 06/15/21
		Not to exceed 10 hours per week
		01.0 00000.0 19021 10000 2930 2900000
Keshishi, Lidoush	Jefferson	06/14/21 through 07/02/21
		Not to exceed 4 hours per day
		01.0 74250.0 00000 27001 2930 0000611
Danial, Grace	Marshall	06/07/21 through 07/02/21
		ELO Camp EXCEL
		01.0 74250.0 00000 27001 2430 0000611
Monico, Jorge	Verdugo Woodlands	06/07/21 through 07/02/21
		01.0 74250.0 00000 27001 2430 0000611
		01.0 74250.0 00000 27001 2930 0000611

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
12. <u>Health Assistant LVN/RN</u>		
Amaya, Jessica	Edison	06/14/21 through 06/21/21 06/28/21 through 06/30/21 Not to exceed 72 hours 01.0 74250.0 00000 27001 2430 0000611 01.0 74250.0 00000 27001 2930 0000611
Amaya, Jessica	Edison	08/02/21 through 08/06/21 Not to exceed 24 hours total Supplemental 01.0 01000.0 00000 27000 2430 2500000
Medina, Teresa	Jefferson	06/14/21 through 07/02/21 Not to exceed 8 hours per day 01.0 74250.0 00000 27001 2430 0000611
Gonzales, Erika	Keppel	06/07/21 through 07/02/21 Not to exceed 8 hours per day 01.0 74250.0 00000 27001 2430 0000611
Torosian, Hermineh	Marshall	06/07/21 through 07/02/21 ELO Camp EXCEL 01.0 74250.0 00000 27001 2430 0000611
Salcedo, Elizabeth	Mountain Avenue	06/07/21 through 07/02/21 Not to exceed 8 hours daily 01.0 74260.0 19011 10000 2130 0000611
Borja, Maria	Muir	06/14/21 through 07/02/21 01.0 74250.0 00000 27001 2430 0000611
Nicolas, Aimee	Columbus	06/07/21 through 07/02/21 Not to exceed \$7,500.00 01.0 74250.0 00000 27001 2430 0000611
Hairapedian, Anita	R.D. White	08/02/21 through 08/06/21 Not to exceed 40 hours 01.0 00000.0 00000 27004 2410 4300000
Villagran, Nixcy	Valley View	06/07/21 through 07/02/21 01.0 74250.0 00000 27001 2430 0000611

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
13. <u>Interpreter for the Deaf</u> Perez, Tanya	Special Education	06/14/21 through 07/16/21 3.5-6 hours a day, each Special Education-Summer School 01.0 65000.0 57609 11100 2130 0000600 Special Education College View 01.0 65000.0 57611 11100 2130 5000000 Special Education-FACTS Program 01.0 65000.0 57603 11100 2130 5400000
14. <u>Library Assistant</u> Alparaz, Remigia	Columbus	06/07/21 through 07/02/21 Not to exceed \$12,000.00 total 01.0 74250.0 00000 27001 2930 0000611
Van Amburg, Jo	Lincoln	08/18/21 through 06/13/22 Not to exceed 4 hours per week Donations 01.0 95100.0 11100 10000 2930 3300000
Coleman, Andulela	Marshall	06/07/21 through 07/02/21 ELO Camp EXCEL 01.0 74250.0 00000 27001 2430 0000611
Edwards, Holly	Monte Vista	06/07/21 through 07/02/21 Summer School Camp Excel 01.0 74250.0 19011 10000 2930 0000611
Boghossian, Linda	Muir	06/14/21 through 07/02/21 01.0 74280.0 00000 27001 2430 0000611
Tachera, Michelle	Valley View	06/07/21 through 07/02/21 01.0 74250.0 00000 27001 2930 0000611

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
15. <u>Multimedia Technology Assistant</u>		
Sebastian, Marleene	Muir	06/14/21 through 07/02/21 01.0 74280.0 00000 27001 2430 0000611
Sebastian, Marleene	Muir	06/01/21 through 06/07/21 01.0 32100.0 00000 27004 2430 0001615
Chang, Yuan	R.D. White	06/07/21 through 07/02/21 Not to exceed 60 hours total 01.0 74250.0 00000 27001 2430 0000611
16. <u>Typist Clerk II</u>		
Wallace, Leslie	Fremont	06/07/21 through 07/02/21 Not to exceed 8 hours/day 01.0 74250.0 00000 27001 2430 0000611 01.0 74250.0 00000 27001 2930 0000611
Fee, Paul	Glendale	06/14/21 through 07/16/21 Not to exceed \$5,500.00 total Summer School Funds 01.0 02000.0 00000 27001 2430 0006682
Asatryan, Marine	Jefferson	06/14/21 through 07/02/21 Not to exceed 8 hours per day 01.0 74250.0 00000 27001 2430 0000611
Orozco, Maria	Mann	06/14/21 through 06/30/21 Not to exceed 104 hours total 01.0 74250.0 00000 27001 2430 0000611
Aghadjani, Ramela	Marshall	06/07/21 through 07/02/21 ELO Camp EXCEL 01.0 74250.0 00000 27001 2430 0000611
Tumanyan, Ovsanna	Muir	06/14/21 through 07/02/21 01.0 74250.0 00000 27001 2430 0000611

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
17 <u>Typist Clerk III</u> Hakopian, Arline	Daily	07/08/21 through 07/31/21 Not to exceed 17 days, 8 hours a day Daily High School 01.0 00000.0 00000 27004 2430 0400000
Keshishian, Jasmen	Special Education	07/01/21 through 07/09/21 Not to exceed 8 hours/day; 6 days total Special Education – IDEA Local Pre-School 01.0 33102.0 57300 21000 2430 0000600
18. <u>Yard Duty Assistants</u> Almanza, Gabriella Arabajyan, Marine Argueta, Catherine Luna, Martha Shams, Simin	Edison	06/14/21 through 07/02/21 Not to exceed 52.5 hours total 01.0 74250.0 00000 27001 2430 0000611 01.0 74250.0 00000 27001 2930 0000611
Almanza, Gabriella Argueta, Catherine Luna, Martha	Edison	02/01/21 through 06/15/21 Not to exceed 80 hours total 01.0 32100.0 00000 27004 2930 0001615
Gaither, Doris Shepherd-Nelson, Deborah	Lincoln	06/07/21 through 07/02/21 Not to exceed 3 weeks 01.0 74260.0 19011 10000 2130 0000611

<u>Change of Assignment</u>	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating_____</u>
<u>1. Change of Location</u>		
<u>a. Assistant Physically Handicapped</u>		
Chung, Yean Joon	Roosevelt From Lincoln	03/24/21 01.0 32100.0 11100 10000 2110 0001615
<u>b. Typist Clerk II</u>		
Patatian, Boghos	CDCC From Student Wellness	06/01/21 01.0 91300.0 00000 21000 2410 0000671 01.0 91500.0 00000 21000 2410 0000671 12.0 61051.0 00000 21000 2410 0000671 12.0 61052.0 00000 21000 2410 0000671
<u>2. Increase in Hours</u>		
<u>a. Education Assistant II</u>		
Castro, Alfonso	Glendale From 9.25/3	04/26/21; 9.25/6 01.0 33100.0 57600 11100 2110 0000600
<u>3. Decrease in Months/Hours</u>		
<u>a. Education Assistant I</u>		
Galvan, Aristeo	Muir From 12/6	08/17/20; 9.25/3.5 01.0 60100.0 11100 10000 2110 4000000
<u>4. Decrease in Hours</u>		
<u>a. Education Assistant I</u>		
Sargsyan, Karine	Glenoaks From 12/6	08/31/20; 12/5.5 01.0 91100.0 85000 10000 2110 0000671

Effective Dates,  
 Months/Hours, and  
 Salary Rating\_\_\_\_\_

Location

Change of Assignment

5. Provisional Assignment

a. Account Clerk II

Masoudi, Eva

CTE  
 From EA ASES/RAP  
 6-6

07/01/21 through 07/31/21  
 8 hours a day  
 17-2  
 01.0 00000.0 38000 21001 2410 0000684  
 01.0 35500.0 38000 21000 2410 0000684

b. Buyer

Sievert, Maria

Procurement &  
 Contract Services  
 From Typist  
 Clerk III, 16-9

07/01/21 through 07/31/21  
 8 hours a day  
 32-2  
 01.0 00000.0 00000 72006 2410 0000685

c. Cafeteria Worker II

Manukyan, Manushak

Muir  
 From Cafeteria  
 Worker I, 1-4

05/11/21 through 05/14/21  
 6.5 hours a day  
 4-5  
 13.0 53100.0 00000 37000 2212 010000

Manukyan, Manushak

Franklin  
 From Cafeteria  
 Worker I, 1-4

05/18/21  
 6 hours a day  
 4-5  
 13.0 53100.0 00000 37000 2212 0300000

Manukyan, Manushak

Franklin  
 From Cafeteria  
 Worker I, 1-4

05/19/20 through 05/20/21  
 6.5 hours a day  
 4-5  
 13.0 53100.0 00000 37000 2212 0300000



Effective Dates,  
Months/Hours, and  
Salary Rating\_\_\_\_\_

Location

Change of Assignment

5. Provisional Assignment

d. Nutrition Services Driver

Mendizabal, Mario

Nutrition Services  
From Cafeteria  
Worker I, 1-3

05/03/21 through 05/10/21

8 hours a day

12-1

13.0 53100.0 00000 37000 2212 0200000

Effective Dates,  
Months/Hours, and  
Salary Rating\_\_\_\_\_

Location

Revisions to Previous Board Reports

1. Revision to Board Report #17, May 18, 2021

Page 3, Item 5

Additional Assignment Temporary - At Established Rate of Pay

Multimedia Technology Assistant

Jermakyan, Armine                      Cerritos

06/14/21 through 06/17/21  
Not to exceed 15 hours total  
Supplemental  
01.0 01000.0 11100 10000 2930 2200000

Change effective dates to read:

06/14/21 through 06/23/21

Change hours to read:

Not to exceed 24 hours total

2. Revision to Board Report #16, May 4, 2021

Page 6, Item 1d

Provisional Assignments

Custodian II

Hernandez, Nicole                      PAEC  
From Custodian I,  
11-6

03/30/21 through 06/30/21  
8 hours a day  
16-5  
01.0 00000.0 00000 81006 2211 0000256

Change dates to read:

03/30/21 through 05/28/21

Effective Dates,  
 Months/Hours, and  
 Salary Rating\_\_\_\_\_

Location  
Revisions to Previous Board Reports - Continued

3. Revision to Board Report #8, December 15, 2020

Page 19, Item 3

Personal Services Agreement

Yeon Kyung Pyon	Consultant, as needed to provide Korean culture education for students in the Korean FLAG and World Language Programs at Monte Vista and Keppel Elementary Schools, Rosemont and Toll Middle Schools, and Hoover High School, on lessons in the integration of Korean traditional arts and craft in the curriculum.	11/17/20 through 06/11/21 Not to exceed \$5,200.00 total Monte Vista Korean Donation 01.0 94374.0 11100 10000 5811 0000611=\$800.00 Keppel Korean Donation 01.0 94376.0 11100 10000 5811 0000611=\$800.00 Hoover Korean Donation 01.0 94384.0 11100 10000 5811 0000611=\$800.00 Rosemont Korean Donation 01.0 94370.0 11100 10000 5811 0000611=\$2,000.00 Toll Korean Donation 01.0 94382.0 11100 10000 5811 0000611=\$800.00
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Change dates to read:

11/17/20 through 06/30/21

Effective Dates,  
Months/Hours, and  
Salary Rating\_\_\_\_\_

Location  
Revisions to Previous Board Reports - Continued

4. Revision to Board Report #13, March 23, 2021

Page 7, Item 1c

Provisional Assignments

Custodial Supervisor

Garcia, Joseph

Administration  
From Custodian I,  
11-4

01/04/21 through 06/30/21 (Day)  
8 hours a day  
25-1  
01.0 00000.0 00000 81006 2211 0000613

Change dates to read:

01/04/21 through 03/29/21

5. Revision to Board Report #2, August 11, 2020

Page 17, Item 1c

Provisional Assignments

Custodial Supervisor II

Enciso, Ceaser

Crescenta Valley  
From Lead Custodian  
20-9

03/19/20 through 07/21/20 (day)  
8 hours a day  
25-8  
01.0 00000.0 00000 81006 2211 0100000

Change dates to read:

03/19/20 through 05/25/21

Effective Dates,  
Months/Hours, and  
Salary Rating\_\_\_\_\_

Location  
Revisions to Previous Board Reports - Continued

6. Revision to Personnel Report # 19, June 16, 2020

Page 13, Item 5

Personal Services Agreement

Petros, Stella

Consultant,  
as needed  
to provide  
mental  
health  
counseling  
to students  
district-wide,  
at \$60.00/hour.

07/01/20 through 08/31/20  
Not to exceed \$5,000.00 total  
Attend/Fster/Homeless/Mental Health  
01.0 05641.0 11100 10000 5811 0000617

Change dates to read:  
Change amount to read:

07/01/20 through 06/30/21  
Not to exceed \$17,500.00 total

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Election of Classified Hourly Substitutes (Custodian I) through 06/30/21</u>		
Hernandez, Cesar	FASO	05/15/21 through 06/30/21
Hernandez, Manuel		01.0 00000.0 00000 81006 2211 0000640
Lares, Michael		
Martinez, Joseph		
<u>Election of Classified Hourly Substitutes through 06/30/22</u>		
Alexanians, Adrineh		05/01/21 through 06/30/21
Bekner, Talin		
Bowman, Joshua		
Corrigan, Tomomi		
Jacobo, Veronica		
Kully, Kendal		
Cano, Iliana	Cerritos	06/14/21 through 07/02/21
Hernandez, Ana		ELO Grant 01.0 74250.0 00000 27001 2930 0000611
Abgaryan, Sona	Columbus	06/07/21 through 07/02/21
Aikob, Natasha		Not to exceed \$12,000.00 total
Al Khadimi, Fatimah		01.0 74250.0 00000 27001 2930 0000611
Dilanchian, Goharic		
Khajiklean, Lina		
Qassam, Taghreed		
Ash, Reiko	Dunsmore	06/07/21 through 07/02/21
Pagourtzis, Maira		Not to exceed 4 hours a day, each
Williams, Krittika		01.0 74250.0 00000 27001 2430 0000611
Bedrosian, Maral	Franklin	06/14/21 through 07/02/21
Cortes, Nancy		01.0 74250.0 00000 27001 2930 0000611
Gonzalez, Karen		
Gonzalez, Leslie		
Grigoryan, Arus		
Kully, Kendal		
Parra, Laura		
Rodriguez, Lilian		

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Election of Classified Hourly Substitutes through 06/30/22 - Continued</u>		
Baumann, Tara	Fremont	06/07/21 through 07/02/21 Not to exceed 4 hours per day 01.0 74260.0 19011 10000 2130 0000611
Baabish, Nour Nguyen, Dora	Fremont	06/07/21 through 07/02/21 Not to exceed 6 hours per day 01.0 74250.0 00000 27001 2430 0000611 01.0 74250.0 00000 27001 2930 0000611
Alexanians, Adrineh	Fremont	06/07/21 through 07/02/21 Not to exceed 6 hours a day 01.0 74250.0 00000 27001 2430 0000611 01.0 74250.0 00000 27001 2930 0000611
Abedi, Armineh	Glendale	06/14/21 through 07/16/21 Not to exceed \$5,500.00 total Summer School Funds 01.0 02000.0 00000 27001 2430 0006682
Kerlin, Anthony Starr, Patricia Vahramian, Elma Ayvasian, Zepur	Glenoaks	06/07/21 through 07/02/21 Not to exceed 8 hours per day 01.0 74250.0 00000 27001 2430 0000611
Ohani, Rebeka	Glenoaks	05/01/21 through 06/11/21 Not to exceed 8 hours daily 01.0 74250.0 00000 27001 2430 0000611
Ayvasian, Zepure Boodaghian, Gaghaui Gamble, Amy Kerlin, Anthony Noredzharan, Seda Starr, Patricia Vahramian, Elma	Glenoaks	08/18/21 through 06/11/22 \$14.00 per hour 01.0 00000.0 19021 10000 2930 2900000

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Election of Classified Hourly Substitutes through 06/30/22 - Continued</u>		
Aslanian, Armineh	Jefferson	06/14/21 through 07/02/21
Hernandez-Montague, Sofia		Not to exceed 4 hours per day
Margarian, Carolin		01.0 74250.0 00000 27001 2930 0000611
Moradyan, Marine		
Sehwani, Kiran		
Shirinyanes, Melina		
Shirvanian, Karineh		
Afshin Ahmadi, Azita	Keppel	06/07/21 through 07/02/21
Oganesyan, Violeta		Not to exceed 4 hours per day
Shehranian, Kayana		01.0 74250.0 00000 27001 2930 0000611
Villegas, Desiree	Keppel	06/07/21 through 07/02/21
		Not to exceed 4 hours per day
		01.0 74260.0 19011 10000 2130 0000611
Buss, Becky	La Crescenta	06/07/21 through 07/02/21
Teymouri, Johanna		01.0 74250.0 00000 27001 2930 0000611
Tarkhanians, Nelly		
Buss, Becky	La Crescenta	08/16/21 through 06/13/22
Tarkhanians, Nelly		\$14.00 per hour
Teymouri, Johanna		01.0 00000.0 19021 10000 2930 3200000
Gonzales, Marisa	La Crescenta	06/14/21 through 07/02/21
		01.0 74250.0 00000 27001 2430 0000611
Gavaljyan, Maria	Mann	06/14/21 through 07/16/21
Gonzalez, Laura		Not to exceed 96 hours each
Semerdjian, Elizabeth		01.0 74250.0 00000 27001 2930 0000611
Torres, America		
Vega Flores, Michelle		
Guerra, Jocelyn	Mann	06/14/21 through 07/02/21
		Not to exceed 60 hours
		01.0 74250.0 00000 27001 2930 0000611



	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Election of Classified Hourly Substitutes through 06/30/22 - Continued</u>		
Arabajyan, Marine Davoodi, Meghedi Marouti, Armineh Nazarian, Karine Rodriguez, Maria Ruano, Vicenta Yeghoyans, Romina	Marshall	06/07/21 through 07/02/21 ELO Camp EXCEL 01.0 74250.0 00000 27001 2930 0000611
Najarian, Aylin	Marshall	06/07/21 through 07/02/21 ELO Camp EXCEL 01.0 74250.0 00000 27001 2430 0000611
Babakhanians, Armineh Moradkhanian, Gayaneh Nahabeet, Anette Pierson, Deborah	Monte Vista	06/07/21 through 07/02/21 Summer School Camp 01.0 74250.0 19011 10000 2930 0000611
Davoudi, Shirin Stauffer-Rubio, Melissa Shahbazian, Nora Yessai, Juliet	Mountain Avenue	06/07/21 through 07/02/21 Not to exceed 6 hours daily 01.0 74250.0 00000 27001 2430 0000611
VanDyck, Katelyn	Mountain Avenue	06/07/21 through 07/02/21 Not to exceed 6 hours daily 01.0 74260.0 19011 10000 2130 0000611
Karapetyan, Siranoush	Muir	06/01/21 through 06/07/21 01.0 32100.0 00000 27004 2930 0001615
Ramos, Ma Regalado, Silvia	Muir	06/14/21 through 07/02/21 01.0 74260.0 19011 10000 2130 0000611
Agazaryan, Azniv Karapetyan, Siranush Khacheryan, Lusine Munoz, Sandra Navoyan, Astghik	Muir	06/14/21 through 07/02/21 01.0 74280.0 00000 27001 2930 0000611

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Election of Classified Hourly Substitutes through 06/30/22 - Continued</u>		
Armian Pouri, Seda Koshkerian, Carolin Karapetyan, Siranoush Mesropian, Meghedi	R.D. White	06/07/21 through 07/02/21 Not to exceed 60 hours total 01.0 74250.0 00000 27001 2430 0000611
Murray, Valentina	Toll	06/14/21 through 07/16/21 Not to exceed \$1,800.00 total Summer School Fund 01.0 02000.0 00000 27001 2430 0006682
Emmerson, Maria Hovsepian, Biayna Karimian, Adrian Lynette Conroy	Valley View	06/07/21 through 07/02/21 01.0 74250.0 00000 27001 2930 0000611
Davidian, Nune Gregorian, Rebecca Khachaturian, Carmen Sarkisyan, Elin Wallasch, Brooke	Verdugo Woodlands	06/07/21 through 07/02/21 01.0 74250.0 00000 27001 2430 0000611 01.0 74250.0 00000 27001 2930 0000611
Saloomen, Christina	Wilson	06/21/21 through 07/02/21 Not to exceed \$1,800.00 total Summer School Funds 01.0 02000.0 00000 27001 2430 0006682
Saloomen, Christina	Wilson	07/05/21 through 07/16/21 Not to exceed \$1,690.00 total Supplemental 01.0 01000.0 00000 27000 2430 0800000
<u>Walk-On Coach</u> Neel, Cristina	Toll	05/13/21 through 06/10/21 \$25.00 per hour Not to exceed 30 hours ESSER II – MS Extended Learning Program 01.0 32120.0 15000 42000 2130 0700000

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Election of Classified/Non-Classified Hourly Substitutes through 06/30/22 - Continued</u>		
1. <u>Student Stage Crew II</u>		
Aviles-Maya, Sebastian	Glendale	07/01/21 through 06/30/22
Bautista, Nicole		\$14.00 per hour
Gamero, Ashley		01.0 00000.0 81000 50001 2980 0000640
Janoyan, Shahane		
Ledesma, Emily		
Perez, Brianna		
2. <u>Student Stage Crew III</u>		
Armstrong, Lilly	Glendale	07/01/21 through 06/30/22
		\$14.25 per hour
		01.0 00000.0 81000 50001 2980 0000640

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Election of Classified/Non Classified Hourly Substitutes through 06/30/22 - Continued</u>		
3. <u>Non-Student Stage Crew</u>		
Aquino, Ashley	Glendale	07/01/21 through 06/30/22
Aquino, Heather		\$15.63 per hour
Babadjanians, Emil		01.0 00000.0 81000 50001 2930 0000640
Barrera, Noemi		
Castro, Dean		
De Leon, Julian		
Young Do, Samuel		
Dooddy, Annie		
Galang, Alanis		
Goc, Jasmine		
Jonson, James		
Kamali, Varag		
Karami, Garni		
Levin, Emily		
Lima, Yenina		
Lingat, Annalou		
Lopez, Britney		
Minasyan, Vazgen		
Nieva, Honey Grace		
Panossian, Mikiya		
Reyes, Aimee		
Reyes, Neil		
Sales, Mervyn		
Shahverdian, Artin		
Tarpinian, Nayrie		
Torio, Aaron		
Tumangan, Francis		
Van Houten, Nick		
Villa, Andrew		
Williams, Mark		
Williams, Matthew		
Williams, Michael		
Yeranosyan, Hagop		

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Election of Classified/Non Classified Hourly Substitutes through 06/30/22</u> - Continued		
4. <u>Stage Manager</u>		
Aquino, Ashley	Glendale	07/01/21 through 06/30/22
Babadjanians, Emil		\$18.75 per hour
Young Do, Samuel		01.0 00000.0 81000 50001 2930 0000640
Jonson, James		
Kamali, Varag		
Levin, Emily		
Lima, Yenina		
Lingat, Annalou		
Nieva, Honey Grace		
Reyes, Aimee		
Shahverdian, Artin		
Tarpinian, Nayrie		
Torio, Aaron		
Tumangan, Francis		
Van Houten, Nick		
Villa, Andrew		
Williams, Mark		
Williams, Matthew		
Yeranosyan, Hagop		

<u>Personal Services Agreement</u>	Location	Effective Dates, Months/Hours, and Salary Rating____
1. Kenyon, Brian	Consultant, as needed to provide a mural painting of a knight/ sword logo at Toll Middle School	07/01/21 through 08/15/21 Not to exceed \$1,695.00 total Supplemental 01.0 01000.0 11100 10000 5811 0700000
2. Demirdjian, Tina	Consultant, as needed to provide 2 online workshops of ten 90 minutes classes to promote language acquisition skills and creativity through poetry	07/01/21 through 09/30/21 Not to exceed \$3,600.00 total RSI Grant 01.0 42161.0 11100 10000 5811 0000673

Effective Dates,  
Months/Hours, and  
Salary Rating\_\_\_\_\_

Location  
Transportation Authorization – 2021-2022

1. It is recommended that the individuals be authorized to receive transportation expenses at the rate of 58.0¢ per mile, effective July 1, 2021, through June 30, 2022:

Accounting Technician  
Accounting Supervisor  
Administrator: Planning, Development and Facilities  
Administrative Secretary-Confidential (Financial Services)  
Administrative Secretary-Confidential (Public Information & Administrative Services)  
Assistant Director, Classified Personnel  
Assistant Director, Educational Technology & Information Services  
Assistant Director, Facility & Support Operations  
Assistant Director, Financial Services  
Assistant Director, Nutrition Services  
Assistant Operations Coordinator  
Auditorium Facilities Supervisor  
Bond Controls Specialist  
Communications Director  
Communication Specialist  
Coordinator, Employment Development/ Business Partnerships  
Director, Educational Technology & Information Services  
Director, Facility & Support Operations  
Director, Financial Services  
Director, Nutrition Services  
Director, Procurement and Contract Services  
Energy Conservation Manager  
Executive Assistant to the Superintendent  
Executive Director: Planning, Development & Facilities Department  
Executive Secretary (Business Services)  
Executive Secretary (Educational Services)  
Executive Secretary (Human Resources)  
Executive Secretary (Special Education)  
Facilities Project Manager  
Financial Analyst  
Grounds Supervisor  
Integrated Social Services Supervisor  
Maintenance Project Supervisor  
Manager, Cafeteria, Secondary School (Non-Transport)  
Manager, Cafeteria, Secondary School (Transport)  
Nutrition Network Coordinator

Effective Dates,  
Months/Hours, and  
Salary Rating\_\_\_\_\_

Location

Transportation Authorization – 2021-22 - Continued

1. It is recommended that the individuals be authorized to receive transportation expenses at the rate of 58¢ per mile, effective July 1, 2021, through June 30, 2022:

Occupational Therapist  
Operations Coordinator  
Payroll Supervisor  
Physical Therapist  
Project Controls Specialist  
Psychological Services Provider  
Purchasing Agent  
Regional Maintenance Supervisor  
Risk Manager/Workers' Compensation Coordinator  
Construction Manager  
Senior Human Resources Analyst  
SELPA Manager, Foothill SELPA  
Special Education Clerical Specialist  
Special Education Data Control Technician  
Supervisor, Information Services  
Supervisor, Educational Technology & Information Services  
Supervisor, Nutrition Services  
Typist Clerk III Confidential (Human Resources)  
Typist Clerk III Confidential (Superintendent's Office)  
Wellness Coordinator  
Wellness Educator



Effective Dates,  
Months/Hours, and  
Salary Rating\_\_\_\_\_

Location  
Transportation Authorization – 2021-22

2. It is recommended that the incumbents of the following classifications be authorized to receive transportation expenses at the rate of 58 ¢ per mile, effective July 1, 2021 through June 30, 2022:

Attendance Worker  
Behavior Intervention Assistant  
Buyer  
Case Manager  
Clerk II (Health Office)  
College & Career Technician  
Community Liaison-Bilingual  
Community Resource Specialist  
Custodian I  
Custodian II  
Custodial Supervisor I  
Custodial Supervisor II  
Customer Support Technician  
Customer Support Technician/ Programmer  
Education Assistant II- Two or more locations  
Education Assistant - Intensive Support  
Facilities Project Assistant  
Food Services Driver  
Health Assistant – LVN/RN  
Human Resources Analyst  
Human Resources Specialist  
Human Resources Technician  
Information Analyst  
Information Systems Analyst  
Interpreter for the Deaf  
Lead Custodian  
Maintenance Team Leader  
Network Technician  
Physical Education Assistant – Two or more locations  
SELPA Staff Assistant  
Senior Administrative Secretary  
Senior Buyer  
Speech Pathology Assistant  
Technology Support Technician  
Translator/Interpreter  
Typist Clerk II-Health Office  
Typist Clerk II/Clerk II-ROP

Effective Dates,  
Months/Hours, and  
Salary Rating\_\_\_\_\_

Location

Transportation Authorization – 2021-22 - Continued

2. It is recommended that the incumbents of the following classifications be authorized to receive transportation expenses at the rate of 58 ¢ per mile, effective July 1, 2021 through June 30, 2022:

Typist Clerk III-Career Center  
Typist Clerk III-ROP Tech  
Certificated Services Technician (Human Resources)  
Human Resources/Credential Technician  
Vehicle & Equipment Mechanic  
Warehouse Worker/Inventory Specialist  
Warehouse Worker/Driver I

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 4

TO: Board of Education  
 FROM: Dr. Vivian Ekchian, Superintendent  
 SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer  
 PREPARED BY: Karineh Savarani, Director, Financial Services  
 SUBJECT: **Warrants – District Funds**

The Superintendent recommends that “A” Form (Payroll Warrants) issued June 1, 2021 – June 10, 2021 as shown below totaling \$10,603,758.49 and “B” Form (Other than Payroll Warrants) issued May 1 – May 31, 2021, totaling \$13,835,157.77 be approved. Funding for Form “A” Warrants is accounted for in the following funds: 01.0 General Fund, 12.0 Child Development Fund, 13.0 Cafeteria Fund, 21.1 Measure S Projects Fund, and 25.0 Capital Facilities Fund.

REGISTERED NUMBER	WARRANT NUMBER	DESCRIPTION	AMOUNT
C1K-C	692038 - 6920429	Certificated	\$ 7,306,046.15
147-N	692122 - 6921225	Classified	420.84
148-N	692139 - 6921393	Classified	13,576.57
C5K-C	692439 - 6924446	Certificated	1,352,736.85
C5K-N		Certificated	2,304.11
153-C	692606 - 6926074	Certificated	(7,666.21)
153-N	692607 - 6926075	Classified	4,154.94
154-C	692627 - 6926270	Certificated	9,250.31
155-C	692677 - 6926770	Certificated	368.54
E4V-N	692809 - 6928179	Classified	1,501,259.32
158-C	693142 - 6931444	Certificated	25,952.70
158-N	693144 - 6931446	Classified	1,482.04
C3K-N	693328 - 6933345	Classified	393,872.33
<b>TOTAL</b>			<b>\$ 10,603,758.49</b>

*To Support Board Priority No. 4 – Maintain District Financial Responsibility – Ensure the fiscal health of the District, implement a fiscal plan to preserve the District resources, and plan for the District’s future educational and facility needs.*

GLENDALE UNIFIED SCHOOL DISTRICT  
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM  
**MAY 1 THRU MAY 31, 2021**

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
<b>1.0 GENERAL FUND</b>			
3932	OTHER DISTRICT PAID BENEFITS	3	\$ 3,211.97
4110	TEXTBOOKS	20	12,858.74
4210	BOOKS & OTHER REFERENCE MATERIAL	27	3,862.40
4220	LIBRARY BOOKS	2	623.49
4310	INST. MATERIALS & SUPPLIES	1,189	257,016.08
4312	INST. PERIODICALS & MAGAZINES	3	110.99
4317	COMMENCEMENT	20	17,558.10
4340	INST. SOFTWARE/LICENSES	8	11,059.71
4350	OFFICE & OTHER SUPPLIES	152	23,630.09
4351	PRINTING & REPRODUCTION	9	5,586.69
4353	EDIBLE SUPPLIES	27	13,898.19
4360	TIRES, FUEL AND OIL	21	19,496.58
4370	CUSTODIAL/OPERATION SUPPLIES	163	28,579.51
4371	GROUNDS SUPPLIES	22	4,177.65
4372	POOL SUPPLIES	12	5,958.79
4380	MAINTENANCE SUPPLIES	38	5,345.29
4381	REPAIR SUPPLY & MATERIALS	156	96,180.43
4410	NON-CAP AV/COMPUTER EQUIP-UNTAGGED	82	2,764,432.42
4420	NON-CAP EQUIP -UNTAGGED	313	575,830.96
4430	NON-CAP EQUIP - TAGGED NON-COMPUTER	51	240,273.77
4440	NON-CAP COMPUTER EQUIP-TAGGED	50	159,707.75
5210	MILEAGE & CAR ALLOWANCES	17	1,172.23
5220	TRAVEL AND CONFERENCES	13	5,471.28
5310	DUES AND MEMEBERSHIPS	10	5,112.95
5311	CERTIFICATES AND LICENSES	5	10,200.00
5510	NATURAL GAS SERVICES	8	22,404.96
5520	ELECTRICITY SERVICES	69	139,070.14
5530	WATER	65	53,160.87
5561	TRASH DISPOSAL	7	24,758.41
5562	SEWER CHARGES	64	21,294.85
5610	RENTALS, LEASES AND REPAIRS	66	236,321.65
5611	ETIS COPIER LEASES	3	6,038.32
5630	REPAIRS	62	50,370.60
5631	ETIS COPIER MAINTENANCE	4	282.69
5632	ETIS PRINTER MAINTENANCE	1	8,551.86
5802	FREIGHT EXPENSE	4	10,450.71
5804	NON-PUBLIC SCHOOL	37	303,804.50
5811	PERSONAL SERVICES	63	83,509.26
5812	NON-PSA SERVICE AGREEMENT	190	1,041,727.70
5815	OPERATING SERVICES	272	414,301.68
5816	NON-PUBLIC SCHOOL SERVICES	198	419,799.10
5821	LEGAL FEES	10	48,023.37
5823	SPEC ED LEGAL SETTLEMENTS	4	12,781.46

GLENDALE UNIFIED SCHOOL DISTRICT  
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM  
**MAY 1 THRU MAY 31, 2021**

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
5825	AUDIT FEES	1	8,500.00
5852	NON-INSTRUCTIONAL, CONSULTANTS	2	77,333.00
5853	CONTRACTUAL SERVICES	3	202,035.40
5862	PHYSICALS FOR EMPLOYEES	2	2,105.00
5911	POSTAGE/UPS/FEDEX	5	202.82
5912	TELEPHONE	11	17,911.20
5914	DATA LINE	1	59.38
5916	OTHER PHONES	5	13,656.60
6252	OTHER CONSTRUCTION	6	84,396.40
6490	CAPITALIZED EQUIPMENT	3	10,890.00
8689	ALL OTHER FEES AND CONTRACTS	1	174.00
8699	ALL OTHER LOCAL REVENUES	1	25,023.42
9320	STORES	1	43,054.94
9530	FRINGE BENEFITS SUBS - H&W	4	3,236,264.85
9543	DIRECT DEPOSIT PAYABLE	2	5,516.54
9552	USE TAX PAYABLE	249	2,088.09
		-----	-----
		3,837	10,897,219.83
	<b>12.0 CHILD DEVELOPMENT FUND</b>		
4310	INST. MATERIALS & SUPPLIES	14	1,059.69
4350	OFFICE & OTHER SUPPLIES	11	103.49
5630	REPAIRS	3	20.00
5812	NON-PSA SERVICE AGREEMENT	6	3,570.29
5916	OTHER PHONES	1	0.23
		-----	-----
		35	4,753.70
	<b>13.0 CAFETERIA FUND</b>		
4350	OFFICE & OTHER SUPPLIES	6	248.91
4360	TIRES, FUEL AND OIL	2	1,701.68
4380	MAINTENANCE SUPPLIES	17	797.89
4395	NON-FOOD SUPPLIES	3	30,722.75
4420	NON-CAP EQUIP -UNTAGGED	1	48.31
4710	FOOD	47	218,492.65
5310	DUES AND MEMEBERSHIPS	1	55.00
5610	RENTALS, LEASES AND REPAIRS	5	7,674.71
5813	UNIFORM SERVICES	32	1,279.20
5916	OTHER PHONES	1	140.18
8634	FOOD SERVICE SALES	2	252.15
		-----	-----
		117	261,413.43

GLENDALE UNIFIED SCHOOL DISTRICT  
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM  
**MAY 1 THRU MAY 31, 2021**

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
<b>21.1 MEASURE S PROJECTS FUND</b>			
4350	OFFICE & OTHER SUPPLIES	2	143.93
4420	NON-CAP EQUIP -UNTAGGED	2	10,118.57
5590	OPERATIONS & OTH HOUSEKEEPING	1	74.89
5610	RENTALS, LEASES AND REPAIRS	3	583.57
5821	LEGAL FEES	2	1,168.50
6150	SITE SURVEY/STUDIES	3	16,600.00
6152	CEQA	2	150.00
6210	ARCHITECT FEES ON BUILDINGS	5	157,631.57
6223	FEES-AQMD	1	1,472.88
6227	FEES-FIRE DEPT	1	300.00
6231	DSA PLAN CHECK FEES	1	698.38
6250	BUILDING CONSTRUCTION/IMPROV	2	59,260.02
6252	OTHER CONSTRUCTION	9	208,550.29
6258	CONSULTANT COSTS	2	8,207.21
6263	UTILITY SET-UP FEES-WATER	1	21,342.00
6280	BUILDING INSPECTIONS	1	2,520.00
6293	PRINTING & DISTRIBUTION	2	739.99
6410	CAPITALIZED COMPUTER EQUIP.TAG	2	10,816.18
6455	DATA/CABLING	4	6,467.00
9552	USE TAX PAYABLE	2	726.21
		----- 48	----- 507,571.19
<b>25.0 CAPITAL FACILITIES FUND</b>			
6252	OTHER CONSTRUCTION	1	2,800.00
8681	MITIGATION/DEVELOPERS FEES	1	10,934.16
		----- 2	----- 13,734.16
<b>40.1 SPEC RESERVE - CAPITAL PROJECTS</b>			
5520	ELECTRICITY SERVICES	2	425.49
5530	WATER	1	304.83
5562	SEWER CHARGES	2	187.80
5610	RENTALS, LEASES AND REPAIRS	2	5,962.00
5815	OPERATING SERVICES	1	150.64
6210	ARCHITECT FEES ON BUILDINGS	3	6,956.78
6231	DSA PLAN CHECK FEES	1	28,686.32
6252	OTHER CONSTRUCTION	1	4,460.00
6275	CONST TSTNGJON BLDNGS & IMPROV	11	21,026.00
6280	BUILDING INSPECTIONS	1	715.00
9552	USE TAX PAYABLE	1	3.57
		----- 26	----- 68,878.43

GLENDALE UNIFIED SCHOOL DISTRICT  
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM  
**MAY 1 THRU MAY 31, 2021**

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
<b>67.0 SELF-INSURANCE FUND</b>			
5872	DELTA ADMINISTRATIVE FEES	2	15,706.56
5873	VSP CLAIMS	7	23,814.67
5874	VSP ADMINISTRATIVE FEES	1	3,907.14
5875	DELTA PAYMENTS	1	243,838.41
5877	MEDIMPACT CLAIMS	2	11,897.32
5878	MEDIMPACT PAYMENTS	2	612,470.88
		----- 15	----- 911,634.98
<b>67.2 EARLY RETIREMENT BENEFITS FUND</b>			
5815	OPERATING SERVICES	1	152,014.69
		----- 1	----- 152,014.69
<b>73.0 FOUNDATION TRUST FUND</b>			
7699	ALL OTHER FINANCING USES	5	1,000.00
		----- 5	----- 1,000.00
<b>76.0 WARRANT PASS-THROUGH FUND</b>			
9514	STRS LIABILITY	10	3,453.69
9517	VOLUNTARY DEDUCTIONS	17	634,109.90
9518	TAX SHELTER ANNUITY	1	354,209.77
9588	ROTH IRA-LACOE USED ONLY	1	25,164.00
		----- 29	----- 1,016,937.36
	<b>TOTALS</b>	<b><u>4,115</u></b>	<b>\$ <u>13,835,157.77</u></b>

GLENDALE UNIFIED SCHOOL DISTRICT

JUNE 15, 2021

CONSENT CALENDAR NO. 5

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Christine J. Ward, Director, Procurement & Contract Services

SUBJECT: **PURCHASE ORDER LISTING**

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The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$3,139,036.08 for the period of May 24, 2021 to June 4, 2021 as listed on the attached.

SUMMARY OF PURCHASE ORDERS ISSUED FROM APRIL 26, 2021 THROUGH MAY 7, 2021

<b>Funding Source</b>	<b>Number of Purchase Orders</b>	<b>Amount</b>
UNRESTRICTED RESOURCES	97	2,320,503.01
FEDERAL RESTRICTED RESOURCES	38	500,944.71
STATE RESTRICTED RESOURCES	73	215,199.89
LOCAL RESTRICTED RESOURCES	33	64,068.88
FOOD SERVICES FUND	7	3,489.00
MEASURE S PROJECTS FUND	6	30,454.11
CAPITAL PROJECTS & IMPROVEMENT FUND	1	63.48
EARLY RETIREMENT BENEFITS FUND	1	4,313.00
<b>TOTAL</b>	<b>257</b>	<b>\$3,139,036.08</b>

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*In support of Board Priority #4 – Maintain District Solvency & Financial Responsibility – Manage district financial resources and facilities to support optimal learning, healthy working conditions, and strong enrollment to ensure long-term stability.*



PO NUMBER	UNRESTRICTED RESOURCES VENDOR	AMOUNT
0021006272	ASSOCIATION OF TITLE IX ADMINISTRATORS CONFERENCE EXPENSES - EQUITY, ACCESS & FAMILY ENGAGEMENT	1,897.00
0021006279	OFFICE DEPOT	256.36
0021006281	FONDAZIONE ITALIA	900.00
0021006285	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - ROOSEVELT MIDDLE SCHOOL	519.94
0021006289	AMAZON CAPITAL SERVICES, INC. CUSTODIAL SUPPLIES - LINCOLN ELEMENTARY SCHOOL	84.45
0021006293	B & H PHOTO VIDEO GRADUATION EXPENSES - TOLL MIDDLE SCHOOL	1,338.10
0021006295	AMAZON CAPITAL SERVICES, INC. AUDIOVISUAL SUPPLIES - KEPPEL ELEMENTARY SCHOOL	137.79
0021006297	BURBANK PRINTING	617.40
0021006301	HOUGHTON MIFFLIN BOOKS FOR VARIOUS SCHOOLS - EDUCATIONAL SERVICES	19,055.67
0021006302	SAVVAS LEARNING COMPANY LLC BOOKS - WILSON MIDDLE SCHOOL	8,402.78
0021006303	PERFECTION LEARNING CORP. BOOKS - CLARK MAGNET HIGH SCHOOL	16,646.34
0021006304	PERFECTION LEARNING CORP. BOOKS - HOOVER HIGH SCHOOL	23,500.71
0021006305	THE COLLEGE BOARD BOOKS FOR VARIOUS SCHOOLS - EDUCATIONAL SERVICES	17,562.14
0021006306	THE COLLEGE BOARD BOOKS FOR VARIOUS SCHOOLS - EDUCATIONAL SERVICES	11,129.41
0021006307	GOODHEART-WILLCOX CO., INC.	236.17
0021006308	GOODHEART-WILLCOX CO., INC.	927.22
0021006313	SAVVAS LEARNING COMPANY LLC BOOKS - ROSEMONT MIDDLE SCHOOL	6,007.15
0021006315	SAVVAS LEARNING COMPANY LLC BOOKS - TOLL MIDDLE SCHOOL	8,955.25
0021006316	SAVVAS LEARNING COMPANY LLC BOOKS - ROOSEVELT MIDDLE SCHOOL	14,538.79

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021006318	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - STUDENT SUPPORT SERVICES	66.09
0021006330	REVOLVING CASH FUND	844.90
0021006333	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - DAILY HIGH SCHOOL	1,000.00
0021006334	PD SPECIAL EVENTS, INC. GRADUATION SUPPLIES - GLENDALE HIGH SCHOOL	4,639.00
0021006348	MCGRAW-HILL EDUCATION BOOKS - CRESCENTA VALLY HIGH SCHOOL	1,338.18
0021006349	ROCKWELL PRINTING INC	379.85
0021006350	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - STUDENT SUPPORT SERVICES	44.04
0021006351	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - HUMAN RESOURCES	83.78
0021006356	TEACHERS' CURRICULUM INSTITUTE (TCI) BOOKS FOR VARIOUS SCHOOLS - EDUCATIONAL SERVICES	2,050,305.57
0021006361	KELLY PAPER	488.48
0021006362	EASTBAY INC	764.19
0021006363	G & S TRANSIT MANAGEMENT, INC. BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES FOR SPECIAL EDUCATION STUDENTS - SPECIAL EDUCATION	5,000.00
0021006364	LITTLE BEE FLOWERS	242.55
0021006365	WHOLESALERS UNLIMITED	120.00
0021006372	THE HOME DEPOT PRO (SUPPLYWORKS)	904.56
0021006375	MAGNATAG PRODUCTS INSTRUCTIONAL SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	1,586.81
0021006382	THE HOME DEPOT PRO (SUPPLYWORKS)	482.79
0021006384	TIMOTHY WILLIAMS GRADUATION SUPPLIES - TOLL MIDDLE SCHOOL	2,000.00
0021006388	JANINA CRECIA PROVIDE VIRTUAL ASSISTANCE AND LANGUAGE SUPPORT FOR THE GERMAN DUAL LANGUAGE PROGRAM AT FRANKLIN ELEMENTARY SCHOOL, BOARD APPROVED 5/4/2021 - STUDENT SUPPORT SERVICES	2,052.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021006393	JOSTEN'S, INC. GRADUATION EXPENSES - TOLL MIDDLE SCHOOL	9,721.85
0021006394	IMAGE IV SYSTEMS, INC.	67.12
0021006395	CRESCENTA VALLEY ATHLETICS GRADUATION EXPENSES - CLARK MAGNET HIGH SCHOOL	3,486.66
0021006396	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - EQUITY, ACCESS & FAMILY ENGAGEMENT	274.49
0021006401	JOURNEYED.COM INC	115.00
0021006402	SHIRAZ RENTALS GRADUATION EXPENSES - TOLL MIDDLE SCHOOL	7,590.00
0021006403	JOURNEYED.COM INC	230.00
0021006408	AMAZON CAPITAL SERVICES, INC. AUDIOVISUAL SUPPLIES - GLENDALE HIGH SCHOOL	198.41
0021006410	OFFICE DEPOT	100.62
0021006412	DOLPHIN EVENT SERVICES GRADUATION EXPENSES - WILSON MIDDLE SCHOOL	7,365.25
0021006413	OFFICE DEPOT	59.96
0021006414	OFFICE DEPOT	397.31
0021006424	BAYHA GROUP SERVICES AGREEMENT TO WRITE CTEIG GRANT PROPOSAL ON BEHALF OF GUSD -= SECONDARY SERVICES	10,000.00
0021006426	COPY NETWORK	229.87
0021006428	PQBIDS, INC. ONLINE SERVICES - PROCUREMENT & CONTRACT SERVICES	12,500.00
0021006430	FOLLETT SCHOOL SOLUTIONS, INC.	277.84
0021006431	FOLLETT SCHOOL SOLUTIONS, INC.	156.81
0021006432	FOLLETT SCHOOL SOLUTIONS, INC.	478.41
0021006433	FOLLETT SCHOOL SOLUTIONS, INC.	67.16
0021006434	FOLLETT SCHOOL SOLUTIONS, INC.	120.58
0021006435	FOLLETT SCHOOL SOLUTIONS, INC.	316.90
0021006436	FOLLETT SCHOOL SOLUTIONS, INC.	42.93
0021006437	FOLLETT SCHOOL SOLUTIONS, INC.	600.41
0021006439	BARNES & NOBLE	131.12
0021006445	FOLLETT SCHOOL SOLUTIONS, INC.	35.72
0021006448	GRAINGER	164.84
0021006449	AMAZON CAPITAL SERVICES, INC. BOOKS - PACIFIC AVENUE & EDUCATION CENTER	40.74
0021006455	HOUGHTON MIFFLIN HARCOURT BOOKS - EDUCATIONAL SERVICES	1,748.21

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021006456	STEP AND REPEAT LA	647.73
0021006457	CONNOR BELL PROVIDE MENTAL HEALTH CONSELING SERVICES TO STUDENTS DISTRICTWIDE, BOARD APPROVED 5/18/2021 - STUDENT WELLNESS SERVICES	5,000.00
0021006460	KIMBERLY MEDEL PROVIDE MENTAL HEALTH CONSELING SERVICES TO STUDENTS DISTRICTWIDE, BOARD APPROVED 5/18/2021 - STUDENT WELLNESS SERVICES	5,000.00
0021006461	SYEDA RAB PROVIDE MENTAL HEALTH CONSELING SERVICES TO STUDENTS DISTRICTWIDE, BOARD APPROVED 5/18/2021 - STUDENT WELLNESS SERVICES	5,000.00
0021006462	SHOUSHANA ZOGRABYAN PROVIDE MENTAL HEALTH CONSELING SERVICES TO STUDENTS DISTRICTWIDE, BOARD APPROVED 5/18/2021 - STUDENT WELLNESS SERVICES	5,000.00
0021006464	DON'T LET IT POP	480.00
0021006465	JONES SCHOOL SUPPLY	855.74
0021006466	JONES SCHOOL SUPPLY	272.87
0021006467	STATE OF CA DEPT OF INDUSTRIAL RELATIONS	225.00
0021006469	ANN SIMON	250.00
0021006470	THOMAS DENTON ENGRAVING	426.61
0021006473	THOMAS DENTON ENGRAVING	82.69
0021006475	IMAGECUBE	92.69
0021006476	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA STAPLES - OFFICE SUPPLIES - HUMAN RESOURCES	306.48
0021006477	CDW GOVERNMENT	272.85
0021006486	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - GLENOAKS ELEMENTARY SCHOOL	324.53
0021006487	AMAZON CAPITAL SERVICES, INC. INSRUCTIONAL SUPPLIES - FREMONT ELEMENTARY SCHOOL	324.53
0021006493	OFFICE DEPOT	67.14
0021006495	SHARP BUSINESS SYSTEMS	500.00
0021006496	SHARP BUSINESS SYSTEMS	43.88
0021006500	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - BALBOA ELEMENTARY SCHOOL	102.98
0021006503	OFFICE DEPOT	600.00
0021006506	THE AMGRAPH GROUP ADVERTISING SERVICES - PUBLIC INFORMATION	3,699.15

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021006509	OFFICE DEPOT	42.73
0021006511	MAINTEX	104.19
0021006512	THE HOME DEPOT PRO (SUPPLYWORKS)	88.17
0021006520	OUTLOOK NEWSPAPER ADVERTISING SERVICES -PUBLIC INFORMATION	8,585.00
0021006521	IMAGECUBE	482.40
0021006525	CLEAN SWEEP SUPPLY CO INC CUSTODIAL SUPPLIES - MARSHALL ELEMENTARY SCHOOL	3,094.72
0021006527	AREY JONES EDUCATIONAL SOLUTIONS	452.26
021006262A	STONE THROW, DBA: PACIFIC PRODUCTIONS GRADUATION EXPENSES - CLARK MAGNET HIGH SCHOOL	16,505.00
	TOTAL	2,320,503.01
FEDERAL RESTRICTED RESOURCES		
0021006273	UNIVERSITY OF TEXAS- ARLINGTON APSI	575.00
0021006296	AMERICAN EXPRESS CPS UNIVERSITY OF SAN DIEGO - CONFERENCE EXPENSES - EQUITY, ACCESS & FAMILY ENGAGEMENT	5,500.00
0021006299	IVY MEDICAL ASSOC INC OVERSEE THE OCCUPATIONAL THERAPY AND PHYSICAL THERAPY MEDI-CAL BILLING PROGRAMS, BOARD APPROVED 5/18/2021 - SPECIAL EDUCATION	18,000.00
0021006300	ASSETGENIE, INC. COMPUTER SUPPLIES - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	1,984.50
0021006309	AVIDEX INDUSTRIES, LLC COMPUTER SUPPLIES - GLENDALE HIGH SCHOOL	7,192.22
0021006319	COAST 2 COAST COACHING, INC. SUMMER PROGRAMMING FOR SEVEN ELEMENTARY SCHOOLS - BUSINESS SERVICES	200,000.00
0021006331	HOPE 4 THE WOUNDED, LLC.	99.00
0021006339	SHUTTERED LIGHT PHOTOGRAPHY LLC PHOTOGRAPHY COVERAGE FOR CERRITOS ELEMENTARY SCHOOL - BUSINESS SERVICES	1,120.00
0021006340	STARFALL EDUCATION FOUNDATION	113.04
0021006341	HOUGHTON MIFFLIN INSTRUCTIONAL SUPPLIES - EQUITY, ACCESS & FAMILY ENGAGEMENT	4,078.70

PO NUMBER	FEDERAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021006342	AMAZON CAPITAL SERVICES, INC. CUSTODIAL EQUIPMENT - LINCOLN ELEMENTARY SCHOOL	1,020.96
0021006343	THE HOME DEPOT PRO (SUPPLYWORKS)	408.26
0021006347	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - BALBOA ELEMENTARY SCHOOL	134.63
0021006355	ORANGE COUNTY DEPARTMENT OF EDUCATION	400.00
0021006358	EMMANUEL MUNDA, DBA: D1 PRODUCTION PROVIDE VIDEO PRODUCTION AND LIVE STREAMING PROMOTION CEREMONY AT ROOSEVELT MIDDLE SCHOOL - EDUCATIONAL SERVICES	3,000.00
0021006373	BARNES & NOBLE	193.20
0021006389	ANIE GARABEDIAN PROVIDE OUTREACH TO REFUGEE FAMILIES, WELLNESS CHECKS TO FAMILIES AND STUDENTS, BOARD APPROVED 5/18/2021 - EQUITY, ACCESS & FAMILY ENGAGEMENT	4,752.00
0021006391	NELSON SOUND SOUND SYSTEM EQUIPMENT RENTAL FOR ROSEMONT MIDDLE SCHOOL PROMOTION - BUSINESS SERVICES	5,600.00
0021006392	IMAGEWORKS	245.00
0021006399	MSI MOVER SERVICES, INC. MOVING AND STORAGE RELATED TO COVID 19 - PLANNING, DEVELOPMENT & FACILITIES	4,884.00
0021006400	ORCHID PARTY RENTALS TENT RENTALS FOR ROSEMONT MIDDLE SCHOOL RELATED TO COVID 19 - PLANNING, DEVELOPMENT & FACILITIES	50,896.00
0021006447	SWUN MATH, LLC INSTRUCTIONAL SUPPLIES - MANN ELEMENTARY SCHOOL	2,874.76
0021006450	NCS PEARSON INC. INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	10,727.41
0021006452	PAR INC	687.47
0021006453	PRO-ED	889.85
0021006454	HAWTHORNE EDUCATIONAL SERVICES	108.05
0021006459	ANNA ABULYAN IRANOSIAN PROVIDE PRESENTATIONS TO CHAMLIAN ARMENIAN SCHOOL STAFF AND STUDENTS ON PROPER NUTRITION HABITS, BOARD APPROVED 5/18/2021 - EQUITY, ACCESS & FAMILY ENGAGEMENT	2,000.00
0021006479	THE ROSE BOWL OPERATING COMPANY LICENSE FEE FOR USE OF FACILITIES FOR HIGH SCHOOL GRADUATION CEREMONIES - BUSINESS SERVICES	50,000.00

PO NUMBER	FEDERAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021006481	CDW GOVERNMENT AUDIOVISUAL EQUIPMENT - MOUNTAIN AVENUE ELEMENTARY SCHOOL	75,946.26
0021006488	LAKESHORE LEARNING	794.70
0021006492	AMAZON CAPITAL SERVICES, INC. CLASSROOM EQUIPMENT - LINCOLN ELEMENTARY SCHOOL	230.41
0021006499	BURBANK PRINTING	300.00
0021006502	OFFICE DEPOT OFFICE FURNITURE - BALBOA ELEMENTARY SCHOOL	1,411.16
0021006510	THE HOME DEPOT PRO (SUPPLYWORKS)	963.31
0021006516	ATTAINMENT COMPANY	103.12
0021006518	INCLUSIVE TLC INC.	175.30
0021006519	BRENTHAVEN	34.40
0021006530	VIRCO INC. CLASSROOM EQUIPMENT - BALBOA ELEMENTARY SCHOOL	43,502.00
	TOTAL	500,944.71
STATE RESTRICTED RESOURCES		
0021006270	BRUCE STARK PARENT REIMBURSEMENT - SPECIAL EDUCATION	1,886.47
0021006271	REALLY GOOD STUFF, LLC	222.61
0021006274	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	90.99
0021006275	RONALDO DAVID & FIEL ANGELICA DELROSARIO PARENT REIMBURSEMENT - SPECIAL EDUCATION	2,385.00
0021006277	COCHLEAR AMERICAS COMPUTER EQUIPMENT - FOOTHILL SELPA	1,117.96
0021006278	OTICON INC	595.34
0021006284	THE HOME DEPOT PRO (SUPPLYWORKS) CUSTODIAL SUPPLIES - COLLEGE VIEW	1,038.70
0021006287	OFFICE DEPOT	41.08
0021006288	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - GLENDALE HIGH SCHOOL	199.32
0021006290	APPLE COMPUTER	636.27

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021006291	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA BIG GRIPS STORE - INSTRUCTIONAL SUPPLIES - FOOTHILL SELPA	76.55
0021006292	SOESD ATTN: OR PROJECT	352.80
0021006311	SWITCH VEHICLES, INC CONFERENCE EXPENSES - SECONDARY SERVICES	2,245.00
0021006314	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - LA CRESCENTA ELEMENTARY SCHOOL	1,000.00
0021006320	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - LA CRESCENTA ELEMENTARY SCHOOL	50.87
0021006323	REALLY GOOD STUFF, LLC	327.55
0021006324	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - VERDUGO WOODLANDS ELEMENTARY SCHOOL	251.50
0021006325	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - VERDUGO WOODLANDS ELEMENTARY SCHOOL	601.05
0021006326	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA CRICUT.COM - CLASSROOM EQUIPMENT - COLLEGE VIEW SCHOOL	419.91
0021006327	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - COLUMBUS ELEMENTARY SCHOOL	4,000.00
0021006328	OFFICE DEPOT	500.00
0021006329	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - MUIR ELEMENTARY SCHOOL	10,000.00
0021006335	LAKESHORE LEARNING	383.23
0021006336	LAKESHORE LEARNING	236.63
0021006337	LAKESHORE LEARNING	402.10
0021006338	KINDERMUSIK INTERNATIONAL, INC.	513.55
0021006345	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - MONTE VISTA ELEMENTARY SCHOOL	10,000.00
0021006346	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - MONTE VISTA ELEMENTARY SCHOOL	3,500.00



PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021006352	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - COLLEGE VIEW SCHOOL	7,000.00
0021006353	DECKER EQUIPMENT/SCHOOL FIX	790.38
0021006359	LAKESHORE LEARNING	73.28
0021006374	SCHOLASTIC BOOK CLUBS	72.77
0021006376	MARCATUS INC DBA SEWING MACHINE WAREHOUS ART EQUIPMENT - FACTS PROGRAM	1,212.75
0021006377	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - FREMONT ELEMENTARY SCHOOL	46.29
0021006379	AARDVARK	262.58
0021006380	OFFICEZILLA FRANCHISE COMPANY LLC	277.00
0021006385	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - VERDUGO WOODLANDS ELEMENTARY SCHOOL	416.94
0021006386	OFFICE DEPOT	40.75
0021006390	OLVERA, PEDRO, PSY.D., L.E.P.	200.00
0021006398	LAKESHORE LEARNING	413.50
0021006404	GOPHER	198.41
0021006407	BEST BUY KITCHEN EQUIPMENT AT CLOUD PRESCHOOL - SPECIAL EDUCATION	1,460.10
0021006415	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - FRANKLIN ELEMENTARY SCHOOL	7,000.00
0021006416	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - VERDUGO WOODLANDS ELEMENTARY SCHOOL	610.00
0021006420	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA HUMANWARE USA - INSTRUCTIONAL SUPPLIES - FOOTHILL SELPLA	11.03
0021006421	COAST 2 COAST COACHING, INC. PROVIDE INSTRUCTION DURING THE ELEMENTARY SUMMER CAMP EXCEL PROGRAM - EDUCATIONAL SERVICES	92,625.00
0021006422	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - FREMONT ELEMENTARY SCHOOL	1,500.00
0021006427	OFFICE DEPOT	660.85

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021006429	STACY STONEROOK PARENT REIMBURSEMENT - SPECIAL EDUCATION	1,359.06
0021006438	THE HOME DEPOT PRO (SUPPLYWORKS)	416.74
0021006444	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - VERDUGO WOODLANDS ELEMENTARY SCHOOL	150.33
0021006446	THE HOME DEPOT PRO (SUPPLYWORKS)	793.60
0021006458	COLDESI, INC	225.25
0021006463	LAURA HIRSHFIELD PROVIDE ASSESSMENT TO GLENDALE HIGH SCHOOL'S CURRENT CONSTRUCTION TRAINING PROGRAM AND MAKE RECOMMENDATIONS TO INCREASE STUDENT ENROLLMENT, ENGAGEMENT, AND ACHIEVEMENT, BOARD APPROVED 5/18/2021 - SECONDARY SERVICES	7,200.00
0021006468	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - DUNSMORE ELEMENTARY SCHOOL	4,500.00
0021006471	BURBANK UNIFIED SCHOOL DISTRICT REIMBURSEMENT FOR SALARIES & BENEFITS - FOOTHILL SELPA	3,724.94
0021006484	KIRK BRAYSHAW - LIFELINE CPR HEALTHCARE PROFESSIONAL SERVICES - SECONDARY SERVICES	1,275.00
0021006490	REALLY GOOD STUFF, LLC	172.00
0021006494	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - MOUNTAIN AVENUE ELEMENTARY SCHOOL	1,750.00
0021006497	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - EDISON ELEMENTARY SCHOOL	2,000.00
0021006498	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - EDISON ELEMENTARY SCHOOL	2,000.00
0021006501	SCHOOL SPECIALTY LLC	337.50
0021006504	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - GLENOAKS ELEMENTARY SCHOOL	4,000.00
0021006505	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - GLENOAKS ELEMENTARY SCHOOL	1,000.00

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021006507	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - MOUNTAIN AVENUE ELEMENTARY SCHOOL	1,750.00
0021006513	WINSOR LEARNING, INC	938.67
0021006514	LAKESHORE LEARNING	146.61
0021006515	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - VERDUGO WOODLANDS ELEMENTARY SCHOOL	634.08
0021006522	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - KEPPEL ELEMENTARY SCHOOL	5,000.00
0021006523	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - KEPPEL ELEMENTARY SCHOOL	7,000.00
0021006524	OFFICE DEPOT BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - JEFFERSON ELEMENTARY SCHOOL	7,500.00
0021006526	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - VALLEY VIEW ELEMENTARY SCHOOL	3,000.00
0021006529	SKILLS USA CALIFORNIA	380.00
	TOTAL	----- 215,199.89
LOCAL RESTRICTED RESOURCES		
0021006276	SCORE AMERICAN SOCCER COMPANY, INC. INSTRUCTIONAL SUPPLIES - FOOD SERVICES	3,814.36
0021006280	PALOS SPORTS INC	313.01
0021006282	GREAT LAKES SPORTS	953.41
0021006283	ANIXTER INC.	878.74
0021006286	CAROLINA BIOLOGICAL SUPPLY CO. INSTRUCTIONAL SUPPLIES - GLENDALE HIGH SCHOOL	2,719.93
0021006294	S & S WORLDWIDE	140.00
0021006310	GOPHER PHYSICAL EDUCATION EQUIPMENT - MONTE VISTA ELEMENTARY SCHOOL	1,482.03
0021006312	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA GLOBAL FOUNDATION - CONFERENCE EXPENSES - FOOD SERVICES	180.00

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021006321	BEST BUY	364.70
0021006330	REVOLVING CASH FUND	611.11
0021006332	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - COLLEGE VIEW SCHOOL	154.33
0021006344	GOPHER INSTRUCTIONAL SUPPLIES - GLENDALE HIGH SCHOOL	2,021.98
0021006354	FLAGHOUSE	74.50
0021006378	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - MOUNTAIN AVENUE ELEMENTARY SCHOOL	4,013.02
0021006381	FLAGHOUSE	66.23
0021006383	GOPHER PHYSICAL EDUCATION SUPPLIES FOR AFTER SCHOOL - FOOD SERVICES	21,131.58
0021006387	AMAZON CAPITAL SERVICES, INC.	731.95
0021006397	BERTRAND'S MUSIC ENTERPRISES INC MUSICAL INSTRUMENTS - WILSON MIDDLE SCHOOL	6,656.90
0021006405	GOPHER	384.83
0021006406	AMAZON CAPITAL SERVICES, INC. AUDIOVISUAL EQUIPMENT - LINCOLN ELEMENTARY SCHOOL	1,162.94
0021006409	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - KEPPEL ELEMENTARY SCHOOL	644.04
0021006411	LAKESHORE LEARNING	293.22
0021006418	GOPHER PHYSICAL EDUCATION EQUIPMENT - WILSON MIDDLE SCHOOL	1,506.13
0021006419	AMAZON CAPITAL SERVICES, INC. REPAIR SUPPLIES - FACILITY & SUPPORT OPERATIONS	39.68
0021006425	GOPHER	299.22
0021006440	CRESCENTA VALLEY THEATER ARTS FOUNDATION	200.00
0021006443	GARCIA'S FENCE CORP. EMERGENCY REPAIR OF DAMAGED GATES AND FENCE AT GLENDALE HIGH SCHOOL - FACILITY AND SUPPORT OPERATIONS	7,495.00
0021006478	GOPHER	757.06
0021006482	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - R.D. WHITE ELEMENTARY SCHOOL	933.65

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021006485	GENERATION GENIUS, INC ONLINE SUBSCRIPTION - MANN ELEMENTARY SCHOOL	1,791.00
0021006491	RUSSELL KELLY ELECTRIC	750.00
0021006508	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA SERVESAFE - CONFERENCE EXPENSES - FOOD SERVICES	27.00
0021006517	AMAZON CAPITAL SERVICES, INC. AUDIOVISUAL EQUIPMENT - FOOD SERVICES	450.92
0021006528	DOLPHIN EVENT SERVICES GRADUATION EXPENSES - WILSON MIDDLE SCHOOL	1,026.41

	TOTAL	64,068.88
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FOOD SERVICES FUND

0021006360	HOBART CORPORATION	449.00
0021006366	SHANNON DIVERSIFIED INC BLANKET PURCHASE ORDER FOR KITCHEN & BBQ EXHAUST HOOD CLEANING SERVICES AT VARIOUS SITES - FOOD SERVICES	1,610.00
0021006367	SHANNON DIVERSIFIED INC	220.00
0021006368	SHANNON DIVERSIFIED INC	330.00
0021006369	SHANNON DIVERSIFIED INC	220.00
0021006370	SHANNON DIVERSIFIED INC	440.00
0021006371	SHANNON DIVERSIFIED INC	220.00

	TOTAL	3,489.00
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MEASURE S PROJECTS FUND

0021006298	PSOMAS PROVIDE UNDERGROUND SURVEY OF EXISTING UTILITIES AT CLARK MAGNET HIGH SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	8,000.00
0021006417	RIVERSIDE RUBBER STAMP AND ENGRAVING	22.65
0021006423	J B BOSTICK COMPANY, INC. REMOVE & REPLACE ASPHALT AT PACIFIC AVENUE EDUCATION CENTER - PLANNING, DEVELOPMENT & FACILITIES	14,980.00

PO NUMBER	MEASURE S PROJECTS FUND (CONTINUATION) VENDOR	AMOUNT
0021006441	CARPET CASTLE, INC. REMOVAL OF OLD CARPETING AND INSTALLATION OF NEW VCT FLOORING AT GLENOAKS ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	4,425.00
0021006472	OUTLOOK NEWSPAPER ADVERTISING SERVICES FOR NEW CONSTRUCTION AT GLENOAKS & MONTE VISTA ELEMENTARY SCHOOLS - PLANNING, DEVELOPMENT & FACILITIES	1,966.46
0021006474	OUTLOOK NEWSPAPER ADVERTISING SERVICES FOR ROOFING PROJECT AT FRANKLIN ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	1,060.00
	TOTAL	30,454.11
CAPITAL PROJECTS & IMPROVEMENT FUND		
0021006442	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA DHL EXPRESS - FREIGHT SERVICES - GLENDALÉ HIGH SCHOOL	63.48
	TOTAL	63.48
EARLY RETIREMENT BENEFITS FUND		
0021006489	GRANT THORNTON LLP PROFESSIONAL SERVICES - BUSINESS SERVICES	4,313.00
	TOTAL	4,313.00

**LIST OF PO CHANGE ORDERS  
DURING THE PERIOD OF 04/26/2021 THROUGH 05/24/2021  
CONSENT CALENDAR NO. 5 , JUNE 4, 2021**

Change Order Date	PO Number	Vendor	Reason of Change	Original Amount	Net Increase / Decrease	New Total
5/17/2021	0021000801	US AIR CONDITIONING	MODIFY PO TO INCREASE TOTAL AMOUNT	\$5,000.00	\$7,000.00	\$12,000.00
5/17/2021	0021000745	CDWG	MODIFY PO TO INCREASE TOTAL AMOUNT	\$20,000.00	\$6,000.00	\$26,000.00
5/21/2021	0021001085	READY REFRESH BY NESTLE	INCREASED PO TO COVER ADDITIONAL INVOICES	\$800.00	\$300.00	\$1,100.00
5/21/2021	0021000488	OFFICE DEPOT	INCREASED PO FOR ADDITIONAL PURCHASES	\$3,000.00	\$2,000.00	\$5,000.00
6/1/2021	0021002274	BABDZHANYAN, ALEXANDER	INCREASED PO TO COVER ADDITIONAL SERVICES AS NEEDED	\$13,600.00	\$2,000.00	\$15,600.00
6/1/2021	0021000914	UNITED SITE SERVICES OF CALIFORNIA, INC.	INCREASE PO TO COVER RENTAL COSTS THROUGH 6/30/2021	\$6,966.07	\$821.00	\$7,787.07
6/3/2021	002106356	TEACHERS' CURRICULUM INSTITUTE	INCREASE PO TO COVER SALES TAX	\$1,867,957.35	\$182,348.22	\$2,050,305.57
6/4/2021	021001469A	ABSOLUTE INTERNATIONAL SECURITY	INCREASE PO TO COVER UNPAID INVOICES	\$15,705.73	\$14,994.27	\$30,700.00

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 6

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer  
PREPARED BY: Craig Larimer, Financial Analyst  
SUBJECT: **Appropriation Transfer and Budget Revision Report**

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The Superintendent recommends that the Board of Education approve Appropriation Transfers and Budget Revisions for Fund 01.0 Unrestricted and Restricted, Fund 56.0 and Fund 67.0.

*In support of Board Priority #4 – Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.*



GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 6

BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Local Control Funding Formula	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$0
8600-8799 Local	\$0	\$1,775
8910-8999 Transfers In/Contributions	\$0	\$4,525,152
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$4,526,927</b>

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$0
2000 Classified Salaries	\$0	\$0
3000 Employee Benefits	\$0	\$0
4000 Instructional Supplies	\$0	\$4,525,152
5000 Contract Services	\$0	\$1,775
6000 Capital Outlay	\$0	\$0
7000 Other Outgo/Indirect/Transfers Out	\$0	\$0
<b>TOTAL BUDGETED APPROPRIATIONS</b>	<b>\$0</b>	<b>\$4,526,927</b>

<b>NET INCREASE/DECREASE IN FUND BALANCE</b>	<b>\$0</b>	<b>\$0</b>
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June 15, 2021  
 BUDGET TRANSFER AND ADJUSTMENT REPORT  
 CONSENT CALENDAR NO. 6  
 BUDGET TRANSFER AND ADJUSTMENT DETAIL REPORT  
 GENERAL FUND, UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

**BUDGET TRANSFERS**

Dept./School	Program Description	1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	Total	Transfer provides funds for:
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

Dept./School	Program Description	1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	Total	Adjustment appropriates funds for:
		\$0	\$0	\$0	\$4,525,152	\$1,775	\$0	\$0	\$0	\$4,526,927	
CVHS	Athletics Support Program	0	0	0	0	1,775	0	0	0	\$1,775	Cheer Stipend
District	Unrestricted Textbook prog	0	0	0	4,525,152	0	0	0	0	\$4,525,152	unrestricted Textbook program
		0	0	0	0	0	0	0	0	\$0	
		\$0	\$0	\$0	\$4,525,152	\$1,775	\$0	\$0	\$0	\$4,526,927	

- Object Codes
- 1000 Certificated Salaries
  - 2000 Classified Salaries
  - 3000 Employee Benefits
  - 4000 Books & Supplies
  - 5000 Services & Other Operating Supplies
  - 6000 Capital Outlay
  - 7000 Other Outgo
  - 9000 Reserves

GLENDALE UNIFIED SCHOOL DISTRICT  
 June 15, 2021  
 CONSENT CALENDAR NO. 6  
 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Local Control Funding Formula	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$0
8600-8799 Local	\$0	\$58,336
8910-8999 Transfers In/Contributions	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$58,336</b>

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$448,694	\$0
2000 Classified Salaries	(\$3,565,794)	\$0
3000 Employee Benefits	(\$3,099,787)	\$0
4000 Instructional Supplies	\$4,258,675	\$321,115
5000 Contract Services	\$1,881,314	\$24,150
6000 Capital Outlay	\$76,898	(\$6,000)
7000 Other Outgo/Indirect/Transfers Out	\$0	\$0
<b>TOTAL BUDGETED APPROPRIATIONS</b>	<b>\$0</b>	<b>\$339,265</b>

<b>NET INCREASE/DECREASE IN FUND BALANCE</b>	<b>\$0</b>	<b>(\$280,929)</b>
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GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 6  
BUDGET TRANSFER AND ADJUSTMENT REPORT  
GENERAL FUND, RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

BUDGET TRANSFERS	Program Description	Resource	1000	2000	3000	4000	5000	6000	7000	9000	Total	Transfer provides funds for:
Total Budget Trsfers	xx	xx										
RD White	Donations	95100.0	0	0	0	(2,000)	2,000	0	0	0	\$0	Services
District	ESSER I	32100.0	(1,353,285)	(2,530,954)	(1,124,242)	5,008,431	0	0	0	0	\$0	Supplies
District	ESSER II	32120.0	2,255,233	(601,542)	(1,974,439)	40,358	280,390	0	0	0	\$0	Certificated Salaries, Supplies and Services
District	Coronavirus Relief Fund	32200.0	(23,599)	417,975	341,307	(819,214)	6,633	76,868	0	0	\$0	Classified Salaries, Benefits, Services and Capital Outlay
District	State Learning Loss Mitigate	74200.0	(429,685)	(851,293)	(342,413)	31,100	1,592,291	0	0	0	\$0	
			\$448,894	(\$3,565,794)	(\$3,099,787)	\$4,258,675	\$1,881,314	\$76,898	\$0	\$0	\$0	\$0

BUDGET ADJUSTMENTS	Program Description	Resource	1000	2000	3000	4000	5000	6000	7000	9000	Total	Adjustment appropriates funds for:
Mountain Avenue	School Site Donations	95100.0	0	0	0	6,616	0	0	0	0	\$6,616	To allocate income (Technology)
Equity, Access and Family	Adelante Latinos	94340.0	0	0	0	0	100	0	0	0	\$100	To allocate income
Educational Services	School Site Donations	94374.0	0	0	0	200	0	0	0	0	\$200	To allocate income
Muir	Donations	95100.0	0	0	0	5,000	0	0	0	0	\$5,000	To allocate income (Music program)
Daily	Donation from Glendale Council PTA	95100.0	0	0	0	1,000	0	0	0	0	\$1,000	To allocate income
Public Information	Pegs Fees	94236.0	0	0	0	27,150	0	0	0	0	\$27,150	To allocate income (Pegs Fees)
Educational Services	Donation from CAPITAL GROUP	94377.0	0	0	0	100	0	0	0	0	\$100	To allocate income
Fremont	Donations	95100.0	0	0	0	0	250	0	0	0	\$250	To allocate income
Fremont	Donations	95100.0	0	0	0	0	23,800	0	0	0	\$23,800	To allocate income
Special Education	School Site Donations	93240.0	0	0	0	120	0	0	0	0	\$120	To allocate income
District	School Site Donations (adjustment)	95100.0	0	0	0	0	0	(6,000)	0	0	(\$6,000)	Adjustment - Returned check by the bank
District	Restricted Lottery Budget Adjustment	63000.0	0	0	0	280,929	0	0	0	(280,929)	\$0	Adjustment - Restricted Lottery Budget adj
			\$0	\$0	\$0	\$321,115	\$24,150	(\$6,000)	\$0	(\$280,929)	\$56,336	

**Total Budget Adjustments**  
 Object Codes  
 1000 Certified Salaries  
 2000 Classified Salaries  
 3000 Employee Benefits  
 4000 Books & Supplies  
 5000 Services & Other Operating Expenses  
 6000 Capital Outlay  
 7000 Other Outgo  
 8000 Income  
 9000 Designated Reserves

GLENDALE UNIFIED SCHOOL DISTRICT  
 June 15, 2021  
 CONSENT CALENDAR NO. 6  
 BUDGET TRANSFER AND ADJUSTMENT REPORT

Debt Service Fund (56.0)

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Revenue Limit	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$0
8600-8799 Local	\$0	\$0
8910-8999 Transfers In/Contributions	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$0
2000 Classified Salaries	\$0	\$0
3000 Employee Benefits	\$0	\$0
4000 Instructional Supplies	\$0	\$0
5000 Contract Services	\$0	\$0
6000 Capital Outlay	\$0	\$0
7000 Other Outgo/Indirect/Transfers Out	\$0	\$4,525,152
<b>TOTAL BUDGETED APPROPRIATIONS</b>	<b>\$0</b>	<b>\$4,525,152</b>

<b>NET INCREASE/DECREASE IN FUND BALANCE</b>	<b>\$0</b>	<b>(\$4,525,152)</b>
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GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 6

Debt Service Fund (56.0)

**BUDGET TRANSFERS**

Dept.	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Transfer provides funds for:
		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
<b>Total Budget Transfers</b>											

**BUDGET ADJUSTMENTS**

Dept/Site	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Revision appropriates funds for:
District	Interfund Transfers	0	0	0	0	0	0	4,525,152	(4,525,152)	0	Debt Service Fund 56.0 Transfer Out to fund 01.0 for Textbooks
<b>Total Budget Adjustments</b>											

Object Codes  
 1000 Certificated Salaries  
 2000 Classified Salaries  
 3000 Employee Benefits  
 4000 Books & Supplies

5000 Services & Other Operating Supplies  
 6000 Capital Outlay  
 7000 Other Outgo  
 9000 Reserves

GLENDALE UNIFIED SCHOOL DISTRICT  
 June 15, 2021  
 CONSENT CALENDAR NO. 6  
 BUDGET TRANSFER AND ADJUSTMENT REPORT

Self Insurance Fund (67.0)

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Revenue Limit	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$0
8600-8799 Local	\$0	\$832,662
8910-8999 Transfers In/Contributions	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$832,662</b>

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$0
2000 Classified Salaries	\$0	\$0
3000 Employee Benefits	\$0	\$0
4000 Instructional Supplies	\$0	\$0
5000 Contract Services	\$0	\$832,662
6000 Capital Outlay	\$0	\$0
7000 Other Outgo/Indirect/Transfers Out	\$0	\$0
<b>TOTAL BUDGETED APPROPRIATIONS</b>	<b>\$0</b>	<b>\$832,662</b>

<b>NET INCREASE/DECREASE IN FUND BALANCE</b>	<b>\$0</b>
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GLENDALE UNIFIED SCHOOL DISTRICT  
 June 15, 2021  
 CONSENT CALENDAR NO. 6  
 Self Insurance Fund (67.0)

BUDGET TRANSFERS

Dept.	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Transfer provides funds for:
		0	0	0	0	0	0	0	0	0	

BUDGET REVISIONS

**Total Budget Transfers**      \$0      \$0      \$0      \$0      \$0      \$0      \$0      \$0      \$0      \$0

BUDGET ADJUSTMENTS

Object	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Revision appropriates funds for:
District	Self-Insurance Fund	0	0	0	0	832,662	0	0	0	832,662	Self-Insurance Fund Appropriation (medinimpact)

**Total Budget Adjustments**

Object Codes      \$0      \$0      \$0      \$0      \$832,662      \$0      \$0      \$0      \$0      \$832,662  
 1000 Certificated Salaries      5000 Services & Other Operating Supplies  
 2000 Classified Salaries      6000 Capital Outlay  
 3000 Employee Benefits      7000 Other Outgo  
 4000 Books & Supplies      9000 Reserves



GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 7

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Karineh Savarani, Director, Financial Services

**SUBJECT: Appropriation Transfers at Year-End**

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The Superintendent recommends that the Board of Education authorize the Los Angeles County Office of Education (LACOE) to make appropriation transfers between major objects of expenditures at the close of the fiscal year 2020-21.

Education Code Section 42601 provides the authority for school districts to request county offices of education to make year-end budget adjusting transfers to permit the payment of obligations incurred during that school year.

The Board of Education has authorized the Los Angeles County Office of Education (LACOE) to make budget adjusting transfers under E.C. 42601 in previous years. The authorization facilitates the issuance of year-end salary warrants and vendor payments.

LACOE will provide the District with verification of all adjusting transfers and this information will be incorporated within future budget reports submitted to the Board of Education.

*To Support Board Priority No. 4 – Maintain District Financial Responsibility – Ensure the fiscal health of the District, implement a fiscal plan to preserve the District resources, and plan for the District’s future educational and facility needs.*



SCHOOL DISTRICTS WITH ADA ABOVE EC 41301 LEVEL\*  
YEAR-END APPROPRIATION TRANSFERS

TO: Los Angeles County Office of Education  
Division of School Financial Services  
Accounting Section, EC 2<sup>nd</sup> Floor

FROM: Glendale Unified School District

No Appropriation Transfer is Requested

Appropriation Transfers are Authorized

Our school district has ADA equal to or above the level specified in Education Code (EC) 41301. The governing board, in accordance with the provisions of EC 42601, hereby authorizes the County Superintendent of Schools to make appropriate transfers necessary at the close of the 2020-21 school year to permit payment of obligations of the district incurred during the school year.

Please identify sources by entering 1, 2, 3, or 4 to indicate 1st source, 2nd source, 3rd source or 4th source.

Authorization approved by governing board for transfers:

1 Between major objects of expenditure

2 From unassigned fund balances, if any

3 From committed fund balances

4 From assigned fund balances

Signature: \_\_\_\_\_ Date \_\_\_\_\_, 2021  
Clerk of the Governing Board

Submitted by: Karineh Savarani Date \_\_\_\_\_, 2021

E-mail address (required): KarinehSavarani@gusd.net

\*Education Code 41301 levels: equal to 901 average daily attendance (ADA) for the elementary school districts, equal to 301 ADA for the high school districts, and equal to 1501 ADA for the unified school districts.

Please email completed form to [SFSAccountingGroup@lacoedu](mailto:SFSAccountingGroup@lacoedu).

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 8

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **2020-21 Cash Transfer of Funds from the Debt Service Fund (56.0) to the General Fund (01.0)**

---

The Superintendent recommends that the Board of Education approve the cash transfer of \$4,525,152 from the Debt Services Fund (56.0) to the General Fund (01.0).

This agenda item is in support of Board Priority No. 4 – Maintain District Solvency and Financial Responsibility. This cash transfer from the Debt Service Fund (56.0) to the General Fund (01.0) represents \$4,525,152 to provide funding for a portion of the textbook purchases that took place in 2020-21.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 9

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Agreements with Various Law Firms to Provide Legal Services for the District for 2021-22 School Year**

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The Superintendent recommends that the Board of Education approve agreements with various law firms to provide legal services for the District for 2021-22 school year.

It is recommended that the following law firms be used to provide legal services as needed:

- Atkinson, Andelson, Loya, Ruud & Romo
- Dannis, Woliver, Kelley
- Doumanian & Associates
- Fagen, Friedman & Fulfroost
- Hatch & Cesario
- Orbach, Huff, Suarez & Henderson

The agreements are available in the Business Services Department for review. As departments utilize services of these law firms, they will process the payments to the firms through the Purchase Orders and charge these services to appropriate account based upon the type of service provided (i.e., Business Services, Superintendent's Office, Educational Services, Human Resources, Planning and Development, Special Education, etc.).

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 10

TO: Board of Education  
 FROM: Dr. Vivian Ekchian, Superintendent  
 SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer  
 PREPARED BY: Hagop Kassabian, Administrator: Planning, Development and Facilities  
 SUBJECT: **Final Expenditure Reports and Project Closeout of Measure S Overcrowding Relief Grant (ORG) Projects**

The Superintendent recommends that the Board of Education approve the final expenditure reports and project closeout of the ten (10) Measure S Overcrowding Relief Grant (ORG) projects.

The following ten (10) Overcrowding Relief Grant (ORG) projects were approved by the Board on various dates. All were completed in a satisfactory manner and provided the District a combined savings of \$12,514,601. The chart below shows the savings by individual project.

Project No.	Project Name	Approved Budget	Total Committed and Expensed	Measure S Project Savings
90006	Balboa ORG	\$ 14,172,860	\$ 12,660,988	\$ 1,511,872
90007	Verdugo Woodlands ORG	\$ 20,141,682	\$ 19,000,773	\$ 1,140,909
90008	Fremont ORG	\$ 17,526,275	\$ 13,250,422	\$ 4,275,853
90009	La Crescenta ORG	\$ 14,414,427	\$ 14,216,505	\$ 197,922
90010	Jefferson ORG	\$ 13,603,806	\$ 8,803,947	\$ 4,799,859
90011	Muir ORG	\$ 10,158,018	\$ 10,158,018	\$ -
90012	Glendale ORG	\$ 12,805,968	\$ 12,794,324	\$ 11,644
90013	Hoover ORG	\$ 10,088,727	\$ 8,919,805	\$ 1,168,922
90014	Lincoln ORG	\$ 7,755,998	\$ 7,592,880	\$ 163,118
90015	R. D. White ORG	\$ 15,606,465	\$ 15,411,963	\$ 194,502
		\$ 136,274,226	\$ 122,809,625	\$ 13,464,601
			Less Site Improvements Project 90105	\$ 950,000
			<b>Total ORG Saving</b>	<b>\$ 12,514,601</b>

Staff is recommending the approval of the final expenditure reports and the final closeout of these ten (10) projects. All project savings have been returned to Measure S and made available for the Board to allocate to future projects.

**TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.**

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 11

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator Planning, Development and Facilities

SUBJECT: **Approval of Memorandum of Understanding with Davidian and Mariamian Educational Foundation for Rental of Unoccupied Space at the Pacific Avenue Education Center**

---

The Superintendent recommends that the Board of Education approve the Memorandum of Understanding with the Davidian and Mariamian Educational Foundation for rental of space at the Pacific Avenue Education Center from July 1, 2021 to June 30, 2022.

The Davidian and Mariamian Education Foundation has requested to continue their rental of two classroom spaces for their main office and library at Pacific Avenue Education Center. The terms of the agreement are outlined in the Memorandum of Understanding.

***TO SUPPORT 20.***  
*Ensure equitable  
relevant curriculum  
opportunities.*

*arning –  
ulturally  
agement*

**Memorandum of Understanding**  
between  
Glendale Unified School District  
and  
The Davidian and Mariamian Education Foundation

The Glendale Unified School District (“Owner”), will rent two classroom spaces (“Area”) to the Davidian and Mariamian Foundation (“Tenant”) at the Pacific Avenue Education Center (“Property”), located at 440 West Lomita Avenue, Glendale, CA 91204.

This Memorandum of Understanding (“MOU”) will outline the agreed terms between the Owner and the Tenant.

Rent (“Rent”) will be \$4,992.00 per year payable in twelve monthly installments of \$416.00 due on the first of each month. Owner may modify the Rent amount annually on the anniversary of this MOU. If Tenant defaults on its obligation to pay any Rent or other charges the Owner will begin proceedings to remove the Tenant from the Property as provided by law. Rent will begin July 1, 2021.

Tenant may not sublet Area or reserve the Multipurpose Room for any other organization.

The Tenant will be supplied with two keys to the Area, the parking gate, and the common restroom. Tenant has the right to use common areas next to the Area such as parking lot, restroom, and sidewalks.

The Tenant will use the Area as an office and library. The Tenant will have the ability to occasionally schedule the Multipurpose Room located on the Property for special events. These events can be scheduled at the Property through the Owner’s administrative staff. If the Tenant wishes to use the kitchen area in conjunction with the Multipurpose Room, they must obtain a permit from the Glendale Unified School District.

All custodial duties for the Area will be performed by the Tenant. Tenant is responsible for weekly disposal of any trash left outside of the Area. The Owner has the right to inspect the Area to ensure that the building is being maintained properly. Tenant may use trash dumpster on the property to dispose of trash.

The Tenant shall not modify cabinetry, walls, or windows on the exterior and/or interior of the Area without prior written consent of the Owner. Owner will allow the Tenant to display signage for their organization and will assist the Tenant to affix such signage to the building. All signage must be approved by the Owner. All costs for signage and mounting will be borne by the Tenant.

Owner will provide physical communications wiring to the Area. The Tenant is responsible for all connections and costs, one-time and ongoing, related to telecommunications and/or Internet service.

The Owner, on a regular basis, may find it necessary to work on the Area to complete warranty and other work on building structures. At those times, the Owner will inform the Tenant of the scope and time frame of such work as early as possible.

This MOU will be in effect from July 1, 2021, until terminated by the Owner or the Tenant based on the following terms. The Owner will allow Tenant to rent the Area until June 30, 2022, at which time the terms of this MOU will continue as a month-to-month agreement. If Tenant wishes to terminate the rent of the Area after June 30, 2021, it may do so for any reason by providing a 30 day notice to the Owner.

If the Owner wishes to terminate this MOU after June 30, 2021, it may do so for any reason by giving a 90 day notice to the Tenant. The Owner will strive to give the Tenant a longer notice if possible.

Tenant shall abide by all Owner rules regarding facility use. Tenant shall agree and sign the Owner's *Hold Harmless Agreement* and *Glendale Unified School District Rules and Regulations for Use of School Property for Public Purposes and as a Civic Center*.

Tenant shall obtain and keep in force a Commercial General Liability policy of insurance protecting the Tenant and Owner as an additional insured against claims for bodily injury, personal injury, and property damage based upon or arising out of the ownership, use, occupancy, or maintenance of the Area and Property. Such insurance shall be on an occurrence basis providing single limit coverage in an amount not less than \$1,000,000 per occurrence with an annual aggregate of not less than \$2,000,000, and a separate endorsement which names the Glendale Unified School District as additional on the Tenant's liability insurance policy.

The terms of this MOU can be changed or modified by a mutually agreed-upon amendment.

Glendale Unified School District

Davidian & Mariamian Education Foundation

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 12

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator Planning, Development & Facilities

SUBJECT: **Approval of Agreement with Glendale Community College for Use of Facilities**

---

The Superintendent recommends that the Board of Education approve the facility use agreement with Glendale Community College for the 2021-22 school year.

The proposed facility use agreement between Glendale Community College District and the Glendale Unified School District provides for the continued use of designated District classrooms for the College's Community Service Program.

As required by the agreement, the College will maintain full comprehensive public liability insurance, in an amount not less than \$10 million, insuring the Glendale Unified School District against all claims for injuries to persons or property occurring in, upon or about the rented premises.

The College will also provide supervision and security during the hours of use of District facilities.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.***

## AGREEMENT 2021-22 - - GENERAL SERVICES

This Agreement, made and entered into this \_\_\_ day of June 2021 by and between the GLENDALE UNIFIED SCHOOL DISTRICT, 223 North Jackson Street, Glendale, California, hereinafter referred to as "Glendale Unified," and the GLENDALE COMMUNITY COLLEGE DISTRICT, 1500 North Verdugo Road, Glendale, California, hereinafter referred to as "Glendale College," both located in Los Angeles County, State of California.

The districts named as parties to this Agreement desire to cooperate with each other and enter into this Agreement pursuant to statutory authorization for the purpose of providing Glendale Unified School District facilities and services to Glendale Community College District as described in the following areas:

### COMMUNITY SERVICES EDUCATION PROGRAM AND OTHER PROGRAMS OFFERED BY GLENDALE COMMUNITY COLLEGE DISTRICT

1. Use of classrooms at Glendale Unified Schools for Community Services Education Program.

Rate shall be \$23.00 per classroom per day, including lighting, heating, air conditioning, and custodial services. Air conditioning must be requested by Glendale College two (2) weeks prior to any usage. A minimum of three (3) classrooms per building shall be used unless there is a specific arrangement with site staff. Payment to be made for summer use in September, for fall semester use in January, and for spring semester use by June.

- Special Note:
- (1) For rental of classrooms at Hoover High School, an additional fee for HVAC operations at \$47.25 per hour for each hour, (3 hour minimum) will be charged.
  - (2) The District is currently assessing the impact on site custodial services associated with facility use by various Glendale College programs. In this regard, the District reserves the right to charge separately for those services as determined on a use-by-use basis.
  - (3) All fees are subject to change with a 45 days notice.

2. Use of other space will be billed at the regular Civic Center Group II Rate, as per Board Policy and Administrative Regulations 1330.
3. A Code of Conduct will be developed and maintained at all sites used by the College. The Code of Conduct will be developed by representatives of the Unified District and College, and will be the same for all sites. The use of tobacco products is prohibited on all Glendale Unified sites.
4. Glendale College will provide personnel to supervise the halls whenever students are present. There must be a site coordinator at each location, and that person must be available to perform duties as site coordinator while classes are in session. Buildings are to remain closed until supervising personnel are in attendance.
5. Glendale College will provide security service at its cost during hours of use at all Glendale Unified sites used.
6. Additional charges for custodial costs will be assessed if the College uses facilities on District holidays.

GENERAL CONDITIONS

1. Glendale College agrees to maintain in force during the term of this agreement at its own expense, full comprehensive public liability insurance insuring against all claims for injuries to persons or property occurring in, upon, or about the rented premises. Said policy shall have limits of not less than \$10,000,000 for injuries to person or persons and not less than \$10,000,000 for property damage. Glendale College shall, upon demand of Glendale Unified, supply Glendale Unified with a certificate of insurance of such policy and agrees to provide endorsement to such comprehensive liability policy or policies, showing Glendale Unified as an additional insured with respect to claims arising out of Glendale College's occupancy and use of the rented premises.
2. The period of this Agreement shall be from July 1, 2021 to June 30, 2022. The services listed herein may be cancelled at the end of any given month by either district with thirty (30) days prior written notice.
3. Consideration for renewal of a part or all of this Agreement for subsequent years must be made in sufficient time to renew or initiate a new contract forty-five (45) days prior to July 1, 2022.

IN WITNESS WHEREOF, the parties hereto cause this Agreement to be executed the day and year first written above.

GLENDALE UNIFIED SCHOOL DISTRICT

Date of Board action

By: \_\_\_\_\_  
Stephen Dickinson  
Chief Business and Financial Officer

\_\_\_\_\_

GLENDALE COMMUNITY COLLEGE DISTRICT

Date of Board action

By: \_\_\_\_\_

\_\_\_\_\_

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 13

TO: Board of Education

FROM: Dr. Vivian Ekchian Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator Planning, Development and Facilities

SUBJECT: **Extension of Memorandum of Understanding with Glendale Young Women's Christian Association (YWCA)**

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The Superintendent recommends that the Board of Education approve the Memorandum of Understanding with the Glendale Young Women's Christian Association (YWCA) for rental of R.D. White parking lot for overflow parking from July 1, 2021 to June 30, 2022.

On May 1, 2013, Glendale Unified School District entered into an initial agreement with Glendale Young Women's Christian Association for one-year rental of the R. D. White Elementary School parking lot for overflow parking, with an option to renew at the end of the term (Basic Provisions "n").

The Glendale Young Women's Christian Association (YWCA) has requested to continue their rental of the parking lot.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.***

# MEMORANDUM OF UNDERSTANDING (MOU)

## PARKING AGREEMENT

Property Name: R.D. White Parking Lot

THIS AGREEMENT is entered into this 1st day of July, 2021 by and between the **GLENDALÉ UNIFIED SCHOOL DISTRICT (GUSD)** ("Licensor"); and **GLENDALÉ YOUNG WOMEN'S CHRISTIAN ASSOCIATION (YWCA)**, ("Licensee").

**WHEREFORE**, Licensee has requested permission to use the R.D. White Elementary School parking lot for overflow parking, and

**WHEREFORE**, Licensor desires to accommodate Licensee and is willing to do so on the terms and conditions hereinafter set forth.

**NOW, THEREFORE**, in consideration of the mutual promises contained in this Agreement, the parties promise and agree as follows:

### 1. BASIC PROVISIONS:

(a)	Licensor's Mailing Address	Facility & Support Operations 333 W. Magnolia Avenue Glendale, California 91204
(b)	Licensor's Representative and Telephone Number	Hagop Kassabian Administrator Planning, Development & Facilities 818-507-0201
(c)	Licensee's Mailing Address	YWCA 735 Lexington Drive Glendale, CA 91206
(d)	Licensee's Representative and Telephone Number	Tara Peterson, Executive Director (818)242-4155 ext. 222
(e)	Licensee's Federal Tax ID No.	95-1644057
(f)	Licensed Property	744 East Doran Street Glendale, CA 91206
(g)	Commencement date of Term	July 1, 2021
(h)	Termination Date of Term	June 30, 2022
(i)	Permitted Use	Parking
(j)	Parking Spaces	Approx. 15 Parking Spaces
(k)	Days and Times	M-F (3PM – 9 PM) + (M-F After 8:30 AM if Spaces are available) + Weekends + 2 large vehicles overnight
(l)	Rent	\$680 per year
(m)	Security Deposit	N/A
(n)	Option To Renew	Option to renew at end of 1-year term.
(o)	Early Termination Option	Licensor or Licensee may terminate with 30 Days Written Notice without Cause
(p)	Licensor's Responsibilities	"Licensor's Responsibilities"
(q)	Licensee's Responsibilities	1) Licensee will be responsible to repair any damages caused by their use. 2) Licensee will be responsible for locking and securing the gate (i.e. after 9 PM & on weekends).

(r)	Parking Lot Maintenance	Licensor will provide necessary maintenance.
(s)	Parking Lot Closure for Maintenance	Licensor has the right to deny parking usage for maintenance or statute requirements. Licensor will give Licensee at least fifteen (15) days notice before closure.
(t)	Parking Lot Closure for School Events	Licensor has the right to deny parking usage for school events and school filming. Licensor will give Licensee at least twenty-four (24) hours notice before closure.
(u)	Facility Use Permit	This agreement excludes any special events sponsored by the Licensee that would require a facility use permit from the Licensor.

To the extent that the provisions of this section are inconsistent or conflict with any of the other provisions in this Lease, the provisions of this section shall control and the Lease is hereby modified accordingly.

2. **GRANT OF LICENSE; DESCRIPTION OF PREMISES:** Licensor hereby grants to Licensee a license to occupy and use, subject to all of terms and conditions of this Agreement, the R.D. White Elementary School Parking Lot.
3. **LIMITATION TO DESCRIBED PURPOSES:** The above described property may be occupied and used by Licensee solely for parking of passenger vehicles, motorcycles, motor scooters, and light trucks of Licensee, the Licensee's visitors, patrons, suppliers and other invitees of Licensee and for incidental purposes related to such purpose during the period commencing with the date of execution of this Parking License Agreement and continuing for the term shown in the Basic Provisions unless sooner terminated as provided in this Agreement. This license shall be a nonexclusive license. Licensor reserves the same right of parking for its members, licensees, employees, visitors, patrons, suppliers and other invitees.
4. **NO PARKING CHARGES OR BARRIERS:** No charge, fee, toll, levy, or expense should be required, laid, assessed, or made to or received from any business, any guest, customer, visitor, patron, supplier or other invitee by Licensee in connection with the use for ingress, egress or parking of the existing parking areas of R.D. White Elementary School hereinabove mentioned; nor shall any condition for the use for parking of the said parking area by any of the designated persons be required or imposed in connection with such use during the life of such license. Licensee must not erect any barriers or improvements of any kind whatsoever upon the R.D. White Elementary School's premises without the express written consent of Licensor.
5. **USE AND PROHIBITED ACTIVITIES.** Licensee shall use the Premises solely for the purposes shown in the Basic Provisions, unless Licensor gives its advance written consent to another use. Licensee shall not allow any of the following to be done or conditions to exist on the Premises: (a) any public or private nuisance; (b) any business, trade or activity which, in Licensor's sole opinion, is noxious, unreasonably noisy, or offensive; (c) the manufacture, storage, sale or consumption of drugs, alcoholic beverages, or tobacco products, except the legal personal use or storage for `legal

personal use of drugs for medicinal purposes; (d) any gambling; (e) any conduct or condition which, in Licensor's sole opinion, is illegal or morally offensive but not otherwise expressly mentioned above and, in such case, Licensee shall not be deemed in default of this lease if Licensee immediately eliminates such conduct or condition upon receiving written notice from Licensor to do so.

6. **INSURANCE:** Licensee hereby covenants and agrees to obtain from a reputable insurance company licensed to place insurance in California, a commercial general liability insurance policy furnishing coverage with limits of \$500,000.00 per occurrence, \$1,000,000.00 per aggregate, and to maintain such policy or policies in full force and effect during the entire term of this License Agreement. A Certificate of Insurance evidencing the insurance coverage described in this section shall be furnished by Licensee to Licensor. Licensor should be named as an additional insured on the policy of liability insurance furnished by Licensee pursuant to this section with respect to any activities engaged in pursuant to this Parking License Agreement.
7. **INDEMNITY:** Licensee covenants and agrees that it shall at all times defend, indemnify, save and hold harmless Licensor from and against any and all liabilities, losses, damages, expenses and charges, including, but not limited to, actions, claims, judgments, penalties, attorney's fees and costs of suit arising out of or connected in any way with the use of the Licensor's parking facilities by Licensee's teachers and staff.
8. **GOVERNING LAW:** It is agreed by and between the parties that this Parking License Agreement shall be governed by, construed, and enforced with the laws of the State of California.
9. **ENTIRE AGREEMENT:** This Agreement shall constitute the entire agreement between the parties relating to the subject matter hereof, and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.
10. **MODIFICATION OF AGREEMENT:** Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in writing signed by each party or an authorized representative of each party.
11. **NOTICES:** Any notice provided for or concerning this Agreement shall be in writing and shall be deemed sufficiently given when sent by Certified or Registered mail if sent to the respective address of each party as shown in the Basic Provisions.
12. **ATTORNEY'S FEES:** In the event that any action is filed in relation to this Agreement, the unsuccessful party in the action shall pay to the successful party, in addition to all the sums that either party may be called upon to pay, a reasonable sum for the successful party's attorney's fees.

- 13. **NONASSIGNABILITY OF RIGHTS:** The rights of each party under this Agreement are personal to that party and may not be assigned or transferred to any other person, firm, corporation, or other entity without the prior, express, and written consent of the other party.
- 14. **TERMINATION:** Anything to the contrary hereinabove set forth notwithstanding, Licensor reserves the right to terminate the nonexclusive parking license herein granted, upon thirty (30) days' prior notice given by Licensor to Licensee, with or without cause, of this Parking License Agreement. A written notice of Licensor shall be sufficient to stop further performance of this agreement.
- 15. **NO SUBROGATION:** Licensor and Licensee release each other and their respective representatives from any claims for damage to the premises and other improvements in which the premises are located and to the fixtures, personal property, Licensee's improvements and alterations of either Licensor and Licensee in or on the premises and the building or other improvements in which the premises are located that are caused by or result from risks insured under any insurance policies carried by the parties hereto and in force at the time of any such damage. Neither party shall be liable to the other for any damage caused by fire or any other risk insured against under any insurance policy required by this license agreement.

**IN WITNESS WHEREOF**, each party to this Agreement has caused it to be executed on the date indicated below.

**LICENSOR:**

GLENDALE UNIFIED SCHOOL DISTRICT  
 223 N. Jackson St.  
 Glendale, CA 91206, Governmental Agency

By: \_\_\_\_\_  
           Authorized Agent

Date: \_\_\_\_\_

**LICENSEE:**

YWCA  
 735 Lexington Drive  
 Glendale, CA 91206

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_



GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 14

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer  
SUBJECT: **Authorization to Dispose of Surplus Property**

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The Superintendent recommends that the Board of Education declare the attached list of old textbooks located at various school sites as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.***

**List of Obsolete Textbooks**

<b>School Site</b>	<b>Title of Book</b>	<b>Quantity of Student Edition(s)</b>	<b>Quantity of Teacher's Edition(s)</b>	<b>ISBN Number for Student Edition(s)</b>	<b>ISBN Number for Teacher's Edition(s)</b>
Clark Magnet High School	Magruder's American Government	170	0	9780131335790	0130500178
Clark Magnet High School	Economics Principles and Practices	300	2	9780078606939	9780078204883
Clark Magnet High School	American Anthem	400	2	9790030432995	9790030433022
Clark Magnet High School	World History The Modern World	400	2	9780131299771	9780131299788
Daily High School	WORLD HISTORY	350	6	0-13-129977-8	0-13-129978-6
Daily High School	AMERICAN GOVERNMENT	160	2	0-13-133579-0	0-13-251368-4
Daily High School	MODERN AMERICAN HISTORY	100	1	979-0-03-043299-5	979-0-03-043302-2
Daily High School	ECONOMICS	150	1	0-07-860693-4	0-07-860694-2
Dunsmore Elementary	California Vistas	300	20	002150518x, 0021505098, 002150511x, 0021505128, 0021505233	0021505160, 0021505179, 0021505187, 0021505195, 0021505144
Franklin Elementary School	Familiares y Amigos	24	2	0-02-150974-3	0-02-150981-6
Franklin Elementary School	Gente y Lugares	24	1	0-02-150975-1	0-02-150982-4
Franklin Elementary School	Comunidades de California	14	1	0-02-150976-X	0-02-150983-2
Franklin Elementary School	El Estado Dorado	27	2	0-02-150977-8	0-02-150984-0 and 0-02-150985-9
Franklin Elementary School	Una Nueva Nacion	19	0	0-02-150978-6	N/A
Franklin Elementary School	Civilizaciones Antiguas	47	0	0-02-150979-4	N/A
Franklin Elementary School	People and Places	0	1	N/A	0-02-150517-9
Franklin Elementary School	California Communities	0	1	N/A	0-02-150518-7
Franklin Elementary School	Making a New Nation	1	3	0-02-150513-6	0-02-150520-9 and 0-02-150523-3
Franklin Elementary School	Ancient Civilizations	5	3	0-02-150514-4	0-02-150522-5 and 0-02-150523-3
Glendale High School	World History-The Modern World	649	24	0-13-129977-8	0-13-129978-6
Glendale High School	American Anthem-Modern American History	729	8	0-03-043299-5	0-03-043302-9
Glendale High School	American Government	207	6	0-13-133579-0	0-13-133580-4
Glendale High School	Economics	156	6	0-07-860693-4	0-07-860694-2
Hoover High School	World History, The Modern World	680	10	0-13-129977-8	0-13-129978-6
Hoover High School	American Anthem, Modern American History	760	8	0-03-043299-5	0-03-043302-9
Hoover High School	Magruder's American Government	395	4	0-13-133579-0	0-13-133580-4
Hoover High School	Economics, Principles & Practices	385	4	0-07-860693-4	0-07-860694-2
Mann Elementary School	Gr 2-5 Social Studies Books	90	18	N/A	N/A
Mann Elementary School	Gr. K-1 Social Studies	0	10	N/A	N/A
Mann Elementary School	Science Textbooks	123	25	N/A	N/A
Mark Keppel Elementary School	California Vistas	500	38	002150518x, 0021505098, 002150511x, 0021505128, 0021505233	0021505160, 0021505179, 0021505187, 0021505195, 0021505144
Marshall Elementary School	Friends and Family	28	1	0-02-150508-x	N/A
Marshall Elementary School	Friends and Family	28	1	0-02-150508-x	N/A
Marshall Elementary School	California Vistas California Communities	26	1	0-02-150511-x	0-02-150518-7
Marshall Elementary School	California Communities	14	0	0-02-150511-x	N/A
Marshall Elementary School	Our Golden State	32	2	0-02 150512-8	0-02 150519-5 and 0-02 150620-5
Marshall Elementary School	Making a New Nation	60	2	0-02-150513-6	N/A
Marshall Elementary School	Family and Friends	15	1	0-02-150508-x	0-02-150516-0
Marshall Elementary School	California Vistas - People and Places	27	1	0-02-150509-8	0-02-150517-9

List of Obsolete Textbooks  
Page 2

Marshall Elementary School	People and Places	21	1	0-02-150509-8	0-02-150517-9
Marshall Elementary School	California Vistas Our Golden State	41	2	0-02-150512-8	0-02-150519-5 150620-5
Marshall Elementary School	California Vistas, Making a New Nation	37	2	0-02-150513-6	0-02-150520-9
Marshall Elementary School	California Vistas Family and Friends	17	1	0-02-150508-x	0-02-150516-O
Marshall Elementary School	Reflections: Our world now and Long Ago	5	1	0-15-341466-9	0-15-339715-2
Mountain Avenue Elementary School	Making a New Nation	11	1	21505136	21505217
Mountain Avenue Elementary School	California Communities Teacher's Edition (grade 3)	3	1	21505187	2150511
Mountain Avenue Elementary School	Reflections	0	1	N/A	0-15-3397152
Mountain Avenue Elementary School	California Science: Grade Kindergarten	0	1	N/A	22844414
Mountain Avenue Elementary School	Ancient Civilizations (California Vistas) [Hardcover]	70	0	21505144	N/A
Mountain Avenue Elementary School	Harcourt School Publishers Reflections: Se Big Book Reflection 07 Grade K	0	1	N/A	153384972
Mountain Avenue Elementary School	California Vistas Family and Friends (California Vistas)	0	1	N/A	21505160
Mountain Avenue Elementary School	FAMILY AND FRIENDS	16	1	2150508	21505160
Mountain Avenue Elementary School	California Science Grade 3	1	1	22843779	22844481
Mountain Avenue Elementary School	People and Places	4	0	21505098	N/A
Muir Elementary School	Family and Friends	77	4	0-02-150508-x	0-02-150516-0
Muir Elementary School	Familiares Y Amigos	45	2	0-02-150974-3	0-02-150981-6
Muir Elementary School	People and Places	100	4	0-02-150509-8	0-02-150517-9
Muir Elementary School	Gente y Lugares	60	2	0-02-150975-1	0-02-150982-4
Muir Elementary School	California Communties	100	4	0-02-150511-x	0-02-150518-7
Muir Elementary School	Comunidades De California	45	2	N/A	0-02-150983-2
Muir Elementary School	Our Golden State	72	3	0-02-150512-8	Volume 1: 0-02-150519-5, Volume 2: 0-02-150620-5
Muir Elementary School	Making A New Nation	110	4	0-02-150513-6	0-02-150520-9
Muir Elementary School	Una Nueva Nacio'n	25	2	0-02-150978-6	Volume 1: ?, Volume 2: 0-02-150987-5
Muir Elementary School	Ancient Civilizations	110	4	0-02-150514-4	Volume 1: 0-02-150-5225, Volume 2: 0-02-150523-3
Muir Elementary School	Civilizaciones Antiguas	50	2	978-0-02-150979-9	Volume 1: 0-02-150988-3, Volume 2: 0-02-150989-1
R.D. White Elementary School	California Vistas Making A New Nation	130	6	9780021505135	9780021505135
R.D. White Elementary School	California Vistas Our Golden State	120	4	9780021505128	9780021505128
R.D. White Elementary School	California Vistas California Communities	110	5	9780021505111	9780021505111
R.D. White Elementary School	California Vistas People and Places	102	4	9780021505098	9780021505098
Roosevelt Middle School	Creating America	644	8	9780618559497	9780618559510
Roosevelt Middle School	World History Medieval and Early Modern Times	622	15	9780618532940	9780618532957
Roosevelt Middle School	World History ancient Civilizations	307	8	0618531246	0618531270
Roosevelt Middle School	World History Medieval and Early Modern Times	622	8	0618277471 and 0-618-532943	9780618578276 and 0-618-532951
Roosevelt Middle School	Creating America	644	8	0-618-55949-3	0618559515 and 9780618559510
Roosevelt Middle School	World History Ancient Civilizations	307	8	0618531246	0618531270
Roosevelt Middle School	Crear una nacion Historia de los Estados Unidos	90	0	9780618610853	N/A
Roosevelt Middle School	Historia Universal: Historia medieval e inicios de la epoca moderna	99	0	9780618608041	N/A

List of Obsolete Textbooks  
Page 3

Roosevelt Middle School	Workbooks for World History Medieval and Early Modern Times	200	0	0618531475 or 9780618531479	N/A
Roosevelt Middle School	Workbooks for World History Ancient Civilizations	100	0	0618531408 or 9780681531400	N/A
Rosemont Middle School	Creating America	912	3	978-0-618-55949-7	978-0-618-55951-0
Rosemont Middle School	World History and Medieval Times	950	1	0-618-53294-3	978-061853295-7
Thomas Edison Elementary School	Ancient Civilizations	57	0	0-02-150514-4	N/A
Thomas Edison Elementary School	Civilizaciones Antiguas	21	0	0-02-150979-4	N/A
Thomas Edison Elementary School	Civilizaciones Antiguas	65	0	978-0-02-150979-9	N/A
Thomas Edison Elementary School	Ancient Civilizations	1	0	0-02-150522-5	N/A
Thomas Edison Elementary School	Comunidades De California	0	2	N/A	0-02-150983-2
Thomas Edison Elementary School	California Communities	0	2	N/A	0-02-150518-7
Thomas Edison Elementary School	People And Places	63	0	0-02-150509-8	N/A
Thomas Edison Elementary School	World History - Ancient Civilizations	2	0	978-0-618-5312-0	N/A
Thomas Edison Elementary School	Making A New Nation	51	0	0-02-150513-6	N/A
Thomas Edison Elementary School	Our Golden State	3	0	0-02-150512-8	N/A
Thomas Edison Elementary School	Cente Y Lucares	29	0	0-02-150975-1	N/A
Thomas Edison Elementary School	Ciencias	32	1	13:978-0-02-285459-1	13:978-0-02-285467-6
Thomas Edison Elementary School	Our Golden State	1	0	0-02-150512-8	N/A
Thomas Edison Elementary School	Comindades De California	1	0	0-02-150976-Y	N/A
Thomas Edison Elementary School	People And Places	64	1	0-02-150509-8	0-02-150517-9
Thomas Edison Elementary School	Cente Y Lugares	28	0	0-02-150975-1	N/A
Thomas Edison Elementary School	Familiares Y Amigos	5	0	0-02-150974-3	N/A
Thomas Edison Elementary School	Familiares Y Amigos	0	2	N/A	0-02-150981-6
Thomas Edison Elementary School	Ancient Civilizations	0	1	N/A	0-02-150522-5
Thomas Edison Elementary School	People And Places	0	1	N/A	0-02-150517-9
Thomas Edison Elementary School	Impact of California Social Studies	1	1	978-0-07-899310-7	978-0-07-899380-0
Thomas Edison Elementary School	Reflexiones Nuestro - Mundo Aahora Y Antes	1	0	0-15-341671-8	N/A
Thomas Edison Elementary School	World History - Ancient Civilizations	18	0	13:978-0-618-53124-0	N/A
Thomas Edison Elementary School	Ancient Civilizations	4	0	0-02-150514-4	N/A
Toll Middle School	Creating America; California edition, World History Medieval and erly modern time, Calif. ed., World History Ancient Civilizations California ed. Middle School Ed, World History Ancient Civilizations, California Ed. Elementary Ed.	2360	0	9780618559497, 97800618532940, 9780618531240, 0021505144	N/A
Verdugo Woodlands Elementary School	Ancient Civilization, etc	270	13		
<b>Total</b>		<b>17451</b>	<b>370</b>		

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 15

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Chris Coulter, Director, Teaching and Learning

SUBJECT: **Approval of Contract with Edgenuity for 2021-2022**

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The Superintendent recommends that the Board of Education approve a one-year contract with Edgenuity in the amount of \$37,500 for course support for secondary independent study for the 2021-2022 school year.

As Glendale Unified School District transitions back to full-time in-person instruction, there is an anticipated need for more students to participate in an independent study program for students with health concerns or other unique circumstances. In order to provide a more robust independent study program, the Verdugo Academy staff participated in an extensive review of online courses. They found that the Edgenuity courses provide the most comprehensive offering for students in middle and high school.

It is recommended that the Board of Education approve the purchase of 50 licenses for independent study students to access courses in the areas of Math, English Language Arts, Science, History-Social Science, and some elective courses in the amount of \$37,500 for the 2021-2022 school year. The cost will be paid out of CARES Act Funds.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.***



Edgenuity Inc.  
8860 E. Chaparral Road  
Suite 100  
Scottsdale AZ 85250  
877-725-4257

Glendale CA  
Account Number 58290  
Quote Number 202408  
Total \$37,500.00  
Date 6/3/2021

**Payment Schedule**

**Contract Start**  
7/1/2021

**Contract End**  
6/30/2022

Site	Description	Comment	End Date	Per Unit Cost	Qty	Cost
1. Verdugo Academy	Digital Libraries 6-12 Comprehensive All Content Concurrent User (MS and HS content for math, ELA, science, social studies, electives, AP, world languages, Virtual Tutors; excludes eDynamic Learning and Purpose Prep)		06/30/2022	\$750.00	50	\$37,500.00
<b>Subtotal</b>						\$37,500.00
<b>Total</b>						\$37,500.00

Thank you for your business.

Edgenuity will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Edgenuity will invoice the customer for the additional usage.

This quote is subject to Edgenuity Inc. Standard Terms and Conditions ("Terms and Conditions"). These Terms and Conditions are available at <http://www.edgenuity.com/edgenuity-standard-terms-and-conditions-of-sale.pdf>, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Edgenuity's written consent.

**Edgenuity Inc. Representative**

Doug Reznicek, M.Ed.  
Account Executive - California  
douglas.reznicek@edgenuity.com  
949.324.9649

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. All order documentation can be submitted electronically at <https://edgenuity.formstack.com/forms/ar>. Alternatively you can e-mail this quote, the purchase order and order documentation to [AR@edgenuity.com](mailto:AR@edgenuity.com) or fax to 480-423-0213.

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 16

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Chris Coulter, Director, Teaching and Learning

SUBJECT: **Approval of Contract with Fuel Education for 2021-2022**

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The Superintendent recommends that the Board of Education approve a one-year contract with Fuel Education in the amount of \$21,500 to provide curriculum support for elementary independent study for the 2021-2022 school year.

As Glendale Unified School District transitions back to full-time in-person instruction, there is an anticipated need for more students to participate in an independent study program for students with health concerns or other unique circumstances. In order to provide a more robust independent study program, the Verdugo Academy staff participated in an extensive review of online courses. They found that Fuel Education's K-5 courses, specifically in the area of reading support, provide the most comprehensive offering for students and their parents who support them in learning in grades K-5.

It is recommended that the Board of Education approve the purchase of 50 licenses for independent study students to access courses in grades K-5 in the amount of \$21,500 for the 2021-2022 school year. The cost will be paid out of CARES Act Funds.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.***

**Company Address:**  
2300 Corporate Park Drive  
Herndon, VA 20171

**Prepared By:** Christina Johnson  
**Phone:** (703) 483-7461  
**Email:** chrisjohnson@k12.com

**Quote #:** Q-73920-1  
**Created Date:** 4/27/2021  
**Expiration Date:** 6/30/2021  
**Start Date:** 7/12/2021  
**End Date:** 7/11/2022  
**Contact Name:** Lonny Root  
**Phone:** (818) 247-4805  
**Email:** lroot@gusd.net

**Bill To:**  
Glendale Unified School District  
223 N Jackson St  
Glendale, CA 91206

**Ship To:**  
Verdugo Academy, Glendale Unified School District  
223 N Jackson St  
Glendale, CA 91206-4380

QTY	Product	Description	Unit Price	Total Price
50	K12 K-5 Annual Course License (Content, Hosting)	License for a single student to a K12 K-5 annual course. Includes content, hosting and materials.	\$340.00	\$17,000.00
2	Training: Webinar	Access to one online synchronous professional development session for up to 35 users in a district. *Some exceptions may apply due to program selected	\$750.00	\$1,500.00
1	Full Time School Implementation	Implementation & onboarding of new Full Time School program.	\$3,000.00	\$3,000.00
			<b>Total:</b>	\$21,500.00

**Note: The price quoted above represents the pro-rated cost of the ordered Educational Products and Services. Upon renewal, such products and services will be offered at the full annual rate.**

This Sales Quote incorporates and is in all respects subject to the Fuel Education Online Educational Products and Services Agreement Terms (the "Terms") that is published at <http://www.fueleducation.com/fuel-education-products-and-services-agreement-terms>. This Sales Quote is valid for 30 days. In the event of a conflict of provisions between this Order, the Terms, and customers purchase order, the provisions of this Order shall control, followed in precedence by the Terms, and then customers purchase order.

**Accepted by Customer:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Name (Print): \_\_\_\_\_ Title: \_\_\_\_\_



**ONLINE EDUCATIONAL PRODUCTS AND SERVICES ORDER  
ORDER MODIFICATION**

This Order Modification dated **6/4/2021** ("Modification") is between **Glendale Unified School District, 223 N Jackson St, Glendale, CA 91206** ("Customer") and **Fuel Education LLC** located at 2300 Corporate Park Drive, Herndon, VA 20171 ("FuelEd") and is issued pursuant to the terms of the Customer-completed Online Educational Products and Services Order ("Order") incorporated into the FuelEd Online Educational Products and Services Agreement Terms (the "Terms"). This Modification makes certain changes to the Order. All capitalized terms not defined in this Addendum will have the meanings assigned to them in the Orders or the Terms, as applicable.

The parties hereby agree as follows:

1. The following products shall be added to the end of Section 3 of the Order.

<b>Product</b>	<b>Product Description</b>	<b>Unit Price</b>
K12 K-5 Annual Course License (Content, Hosting)	License for a single student to a K12 K-5 annual course. Includes content, hosting and materials.	\$340.00
Training: Webinar	Access to one online synchronous professional development session for up to 35 users in a district. *Some exceptions may apply due to program selected	\$750.00
Full Time School Implementation	Implementation & onboarding of new Full Time School program.	\$3,000.00

**ACCEPTED AND AGREED:**

**Customer:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Name (Print): \_\_\_\_\_ Title: \_\_\_\_\_

**Fuel Education LLC**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Name (Print): \_\_\_\_\_ Title: \_\_\_\_\_

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 17

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Mary Mason, Executive Director, Educational Services

**SUBJECT: District Review Committee Membership 2020-2021 and Approval of Waiver Requests**

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The Superintendent recommends that the Board of Education approve the individuals named in this report as members on the District Review Committee (DRC) for the 2020-2021 school year and approve waiver requests from the Collective Bargaining Agreement, based on proposals submitted by various District school sites and approved by the DRC, to commence in the 2021-2022 school year.

Under the procedures as outlined in District Administrative Regulation 0420.6, a structure for school planning and management within the Glendale Unified School District has been established. The process begins with the establishment of a school plan. Schools wishing to implement a school-based management decision in specific selected areas as part of the plan may submit a proposal to the DRC. Such proposals may request that certain decisions currently made at the District level be made at the site level. Such proposals may request the waiver of existing law, collective bargaining agreements, or District policy.

The established procedures for the DRC stipulate that each year, the Board of Education is to approve DRC members. The composition of the group is to be three classroom teachers nominated by the Glendale Teachers Association, one representative of classified employees nominated by the California School Employees Association, two parents nominated by the Parent-Teachers Association, and three administrators.

With the District's commitment on May 18, 2021, to return all students to in-person learning in the 2021-2022 school year, it became necessary to convene the District Review Committee to consider school site waivers of existing law, such as implementing a banking day schedule or changing a back-to-school or open house minimum day.

Therefore, it is recommended that the following individuals be appointed by the Board of Education to serve on the District Review Committee for the 2020-2021 school year:

Lerna Amiryans	Parent/PTA Representative
Taline Arsenian	GTA President/Co-Chair
Dr. Kyle Bruich	Director, Human Resources
Chris Davis	Teacher, Clark Magnet High School
Jacqueline Da Volio	Teacher, Rosemont Middle School
Dr. Jennifer Earl	Principal, Hoover High School
Barbara Fariss	Principal, Lincoln Elementary School
Rebecca Johnson	Parent/PTA Representative
Dr. Mary Mason	Executive Director/Co-Chair
Michelle Petrosian	FASO/CSEA Representative
Jana Wells	Teacher, Dunsmore Elementary School

At meetings held on May 27, June 4, June 7, June 8, and June 10, 2021, the District Review Committee was presented with a total of 25 school site banking day proposals and 22 proposals to amend a minimum day schedule for Back-to-School and/or Open House. At the conclusion of the presentations by the school sites, the DRC voted to approve all 47 of the proposals to take effect in the 2021-2022 school year. All waivers are valid for two years, with the exception of Clark Magnet High School, whose banking day waiver was approved for one year. A list of the schools whose proposals were approved is attached to this report.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.***

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.***

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 3: Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.***

**GLENDALE UNIFIED SCHOOL DISTRICT  
EDUCATIONAL SERVICES**

**DISTRICT REVIEW COMMITTEE (DRC)  
WAIVER APPROVALS  
JUNE 15, 2021**

**VALIDITY: 2 Years (to take effect 2021-2022)\***

**EXPIRATION: June 30, 2023\***

*\*Clark Magnet High School Banking Day Waiver Approved for ONE year  
(to take effect 2021-2022) / Expiration: June 30, 2022*

**IMPLEMENTATION OF BANKING DAY SCHEDULE:**

**Waivers (1) Approved May 27, 2021**

Keppel Elementary School

**Waivers (4) Approved June 4, 2021**

Franklin, Mann, Mountain Avenue, and Valley View Elementary Schools

**Waivers (5) Approved June 7, 2021**

Dunsmore, Edison, and R.D. White Elementary Schools; Rosemont Middle School, Crescenta Valley High School

**Waivers (2) Approved June 8, 2021**

Cerritos and La Crescenta Elementary Schools

**Waivers (13) Approved June 10, 2021**

College View; FACTS; Columbus, Jefferson, Monte Vista and Verdugo Woodlands Elementary Schools;  
Roosevelt, Toll and Wilson Middle Schools; Clark Magnet, Daily, Glendale and Hoover High Schools

**CHANGE OF MINIMUM DAY SCHEDULE FOR OPEN HOUSE/BACK TO SCHOOL:**

**Waivers (3) Approved May 27, 2021**

Keppel Elementary School; Clark Magnet High School (2)

**Waivers (4) Approved June 4, 2021**

Franklin, Lincoln, Mountain Avenue, and Valley View Elementary Schools

**Waivers (5) Approved June 7, 2021**

Dunsmore, Edison, and R.D. White Elementary Schools; Rosemont Middle School, Crescenta Valley High School

**Waivers (2) Approved June 8, 2021**

Cerritos and La Crescenta Elementary Schools

**Waivers (8) Approved June 10, 2021**

College View; Columbus, Glenoaks, and Monte Vista Elementary Schools; Wilson Middle School; Daily, Glendale and Hoover High Schools

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 18

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Chris Coulter, Director, Teaching and Learning  
Jill Firstman, Coordinator, Teaching and Learning

SUBJECT: **Approval of Renewal with Educational Software for Guiding Instruction (ESGI) for One-on-One Foundational Assessments for 2021-2022**

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The Superintendent recommends that the Board of Education approve the renewal with Educational Software for Guiding Instruction (ESGI) in the amount of \$39,853 for one-on-one foundational assessments for the 2021-2022 school year.

Educational Software for Guiding Instruction (ESGI) is a simple one-on-one assessment solution for use in Transitional Kindergarten (TK), Kindergarten, First Grade and Special Education. The District began using ESGI in the 2018-2019 school year for teachers to test students on foundational skills for literacy (e.g., letters, sounds, rhyming and phonemic awareness) and math (e.g., counting, number recognition, comparing objects and shapes). Teacher teams developed Glendale Unified specific ESGI assessments in English and in all of the FLAG languages.

TK and Kindergarten teachers administer the assessments four times per year to measure student progress on these important skills. Special Education teachers administer assessments to measure progress on goals. In support of the District's early literacy focus, beginning in the 2021-22 school year, First Grade teachers will administer assessments on an as-needed basis after administering a District screener.

ESGI gives teachers and administrators the ability to run reports to obtain data for their whole school, class or for individual students. Teachers use these results to focus and differentiate their instruction. Results from these assessments are also used to identify students for intervention. ESGI also has a parent communication feature with personalized parent letters and flash cards based on assessment results that can be sent home after each assessment window.

Glendale Unified School District  
Consent Report No. 18  
June 15, 2021  
Page 2

School specialist accounts will be added for each elementary school this year. This will allow school personnel (teacher specialists, SAI teachers and/or intervention teachers) to have access to administer the assessments and analyze the school data.

The cost to renew ESGI for the 2021-2022 school year is \$39,853 and will be paid through COVID funds.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.***



support@esgisoftware.com  
 PO Box 938  
 Elkhart, IN 46515  
 Phone (443) 333-9898  
 Fax (866) 925-3450

Quote # 927616  
 Quote Prepared: 06/08/2021  
 Quote Expires: 09/08/2021

Prepared For: Jill Firstman  
 State: California  
 District: GLENDALE UNIFIED  
 School: Multiple Schools

## QUOTE

Qty	Description	Notes	List Price	Disc Price	Amount
137	ESGI 12-Month License (max. 35 students)	2021-2022 school year	\$225.00	\$189.00	\$25,893.00
40	ESGI 12-Month Specialist License	School Specialist Licenses	\$349.00	\$349.00	\$13,960.00
<b>Total</b>					<b>\$39,853.00</b>

## ORDER FORM

Complete all required information below and send this form with your PO or check.

Purchase Order  
 support@esgisoftware.com  
 Fax: 866-925-3450

Personal or School Check  
 ESGI, LLC  
 PO Box 938, Elkhart, IN 46515

After processing, an Activation Code will be sent to the contact for distribution to teachers.

ACTIVATION CODE CONTACT (\*Required)

ACCOUNTS PAYABLE CONTACT (\*Required)

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

If your order includes extra students, please provide the teacher name(s) and number of students so we can update the accounts.

Teacher Name	# of Students	Teacher Name	# of Students
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Other Information:

Marking Period for the current school year (circle one):      Semester      Trimester      Quarters      Other

Marking Period	End Date [MM/DD/YY]	Marking Period	End Date [MM/DD/YY]
First	- - / - - / - -	Sixth (if applicable)	- - / - - / - -
Second	- - / - - / - -	Seventh (if applicable)	- - / - - / - -
Third (if applicable)	- - / - - / - -	Eighth (if applicable)	- - / - - / - -
Fourth (if applicable)	- - / - - / - -	Ninth (if applicable)	- - / - - / - -
Fifth (if applicable)	- - / - - / - -		

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 19

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Darneika Watson, Chief Human Resources & Operations Officer

PREPARED BY: Dr. Ilin Magran, Director, Student Wellness Services

**SUBJECT: Agreement with Azusa Pacific University**

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The Superintendent recommends that the Board of Education approve the agreement between Glendale Unified School District and Azusa Pacific University for student fieldwork placement.

This agreement is between the Glendale Unified School District and Azusa Pacific University, Department of Social Work to provide fieldwork experiences to school Social Work intern candidates. Glendale Unified District and the University mutually agree to cooperate in establishing the educational objectives for the field experience and devising methods for their program implementation. Based on this agreement the students will be in a learning situation and that the primary purpose of the placement is for the students' learning.

The term of the Agreement shall be effective for a period of three (3) years when executed by both parties. This Agreement may be terminated by either party effective as of the end of an academic year (May 31) upon at least ninety days written notice by the terminating party.

In accordance with the provisions of Sections 44225 and 44227 of the California Education Code, the Governing Board of any school district is authorized to enter into agreements with the California State Universities and Colleges, the University of California, or any other university or college approved by the Commission on Teacher Credentialing as a teacher education institution to provide teaching experience through practice teaching to students enrolled in teacher education curriculum of such institutions.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.***





Department of Social Work  
 901 E. Alosta Ave./P.O. Box 7000  
 Azusa, CA 91702-7000  
 (626) 857-2410 (BSW)/857-2401 (MSW)

## AFFILIATION AGREEMENT

This agreement is entered into by and between Azusa Pacific University through its Department of Social Work ("University") and the following organization ("Organization"):

<b>Glendale Unified School District</b>		
<b>223 N. Jackson Street</b>		
<b>CITY: Glendale</b>	<b>STATE: CA</b>	<b>ZIP: 91206</b>

**WHEREAS:**

- the University has a curriculum in Social Work;
- field experience is a required and integral component of the University's Social Work curriculum; ▪ the University desires the cooperation of Organizations in the development and implementation of the field experience phase of its Social Work curriculum;
- the Organization recognizes its professional responsibility to participate in the education of the University's Social Work students; and
- the Organization wishes to join the University in development and implementation of a field program for Social Work students ("Program").

**NOW, THEREFORE,** in consideration of the mutual agreements set forth herein, the University and the Facility enter into this agreement ("Agreement") on the terms and conditions set forth below.

**I. The University and the Organization mutually agree:**

- A. To cooperate in establishing the educational objectives for the field experience and devising methods for their implementation (together referred to as the "Program"), and to continually evaluate the Program to determine the effectiveness of that experience.
- B. To make no distinction among students covered by this Agreement on the basis of race, color, religion, national origin, gender, age, disability, or status as a veteran or any other classifications protected by the laws of the United States of America and the State of California.
- C. That the students will be in a learning situation and that the primary purpose of the placement is for the students' learning. It is further understood that the student shall not at any time replace or substitute for any Organization employee. Nor shall student perform any of the duties normally performed by an employee of the Organization except such duties as are a part of his or her training and are performed by the student under the direct supervision of an Organization employee.

**II. The University agrees:**

- A. To appoint a faculty member as the Field Education Director for the Program and to administer the University's responsibilities related to it.
- B. To notify the Organization Liaison and the Organization, at a time mutually agreed upon, of its planned schedule of student assignments, including the name and academic preparation of the student. The Field Education Director shall negotiate internship assignments and prepare students for placement with field organizations.

- C. To advise assigned students that they will be subject to the Organization's policies, procedures, organizational protocols, rules and regulations and all reasonable directions given by qualified Facility Personnel while providing services pursuant to this Agreement.
- D. To advise assigned students that they will be subject to the Organization's rules related to security and protection of the Organization's Protected Health Information ("PHI"), and that they may not, therefore, either retain PHI outside of the Organization or disclose PHI to anyone outside of the Organization, except as required by law. The University shall advise students that, for purposes of compliance with the Health Insurance and Portability Accountability Act ("HIPAA"), students are considered "work force members," defined as individuals who are given access to the Organization's PHI, and that PHI means any information, whether oral or recorded in any form or medium, created or received by students and: (i) that relates to the past, present or future physical or mental condition of the patient; the provision of health care to the patient; or the past, present or future payment for the provision of health care to the patient; and (ii) that identifies the individual or with respect to which there is reasonable basis to believe the information can be used to identify the patient and shall have the same meaning as the term "protected health information" defined in the Code of Federal Regulations (45 CFR § 164.501).
- E. To assume responsibility for assuring compliance with applicable educational standards as required by the Council on Social Work Education, and to oversee required academic and instructional content of the Program. The Field Education Director shall be responsible for academic oversight of the Program on the University's behalf, which shall include (1) designing an orientation session for all Organization Liaisons to discuss educational objectives of field placement and objectives of the Program; (2) maintaining continuous contact with students and Organization Liaisons in order to assess student field performance and to assign a final grade; (3) providing Organization Liaisons with course outlines, field work evaluation forms, and other pertinent material; and (4) ensuring Organization compliance of field supervision mandates commensurate to student education levels.
- F. To supply the Organization Liaison with appropriate forms to be used in evaluating the performance of assigned students. The Field Education Director shall make visits at least twice per year to the Organization in order to determine and assure that the Program's educational objectives are being met, and to intervene when difficulties arise.
- G. To seek Organization and student input regarding Field Education curriculum content. The Field Education Director shall facilitate communication as necessary for this process.
- H. The Organization has authority to suspend or terminate any student from the field internship assignment if, in the Organization's judgment, the student's conduct or behavior violates the Organization's rules of conduct or otherwise threatens the health, safety or welfare of any clients, invitees or employees at Organization. Notices of such withdrawal shall be in writing to the University and shall state the reason for the withdrawal.

### **III. The Organization agrees:**

- A. To designate as Organization Liaison the staff member responsible for supervision of assigned students, the planning and implementation of the field experience, and communications with the University. The staff member so designated shall meet the appropriate legal and regulatory criteria established for supervising Social Work students and be provided by the Organization with this Agreement. In the absence of the staff member so designated, a suitable alternate person will be designated and available.
- B. To provide the Organization Liaison with sufficient time to supervise, plan and implement the field experience including, when feasible, time to attend field instructor training meetings and conferences, and to allow the Organization Liaison adequate time to devote to student instruction in the Program.





- C. To publish or communicate to the University the requirements, expectations and objectives the Organization may have for the Program, to advise the University of any changes in its personnel, operation or policies which may affect field experiences, and to provide each assigned student with a copy of the Organization's existing pertinent rules and regulations with which the student is expected to comply.
- D. To determine the number of students which the Organization can accommodate and accept during an academic year.
- E. To provide assigned workspace and office equipment, supplies, and physical facilities for participation in the Program, and to allow and encourage assigned students to participate in the Organization to the greatest extent possible, to facilitate the learning process. This shall include giving students access to records and maximizing students' participation in Organization staff meetings, case conferences, and other appropriate activities to the extent permitted by state and federal law. Organization shall also make available organizational resources and other printed material to meet learning objectives.
- F. To evaluate the performance of assigned students on a regular basis using the evaluation form supplied by the University and to promptly forward to the University the completed evaluation, no later than one (1) week following the conclusion of each student's field assignment with the Organization.
- G. To advise the University, at least by mid-term, of any serious deficiency noted in the ability of an assigned student to progress toward achievement of the stated objectives of the Program. It will then be the mutual responsibilities of the Organization Liaison and the Field Education Director to devise a plan by which the student may be assisted to achieve the stated objectives.
- H. To permit, on reasonable request, the inspection of the facilities, services available for learning experiences, student records, and such other items pertaining to the Program by the University, as well as by organizations charged with the responsibilities for accreditation of the University's Social Work degree programs.
- I. To comply with all Federal, State and local laws and ordinances concerning the confidentiality of student records and not to disclose student records except to University and Organization officials who have a legitimate need to know consistent with their official responsibilities.
- J. The University has authority to terminate the participation of a student in the Program if the student violates the provisions of the APU Department of Social Work Field Manual ("Manual") or the National Association of Social Workers (NASW) Code of Ethics. The University shall have full responsibility for the conduct of any student disciplinary proceedings.

#### **IV. GENERAL TERMS AND CONDITIONS:**

- A. **Insurance.** Each party to this Agreement shall provide and maintain Workers' Compensation including Employer's Liability insurance as required under the laws of the State of California. In addition, each party shall provide and maintain at its own expense a program of insurance covering its activities and operations hereunder with respect to the negligent acts or omissions of itself, its employees, agents, and/or students. Such program of insurance shall include, but not be limited to, comprehensive general liability and professional liability. The general liability insurance shall have a minimum coverage of \$1,000,000 and \$3,000,000 aggregate. The professional liability insurance shall carry a single limit of not less than \$1,000,000 per occurrence and \$3,000,000 aggregate.
- B. **Status of Students.** The employment status of students and the responsibility for insurance coverage for student activities depends upon the status of the students as set forth below:
- a. **Students Participating in Unpaid Internship not at Student's Place of Employment:** It is understood by the parties that the University's students are fulfilling specific requirements for clinical experiences as part of a



degree requirement, and therefore, the University's students do not thereby become employees or agents of University or Facility by virtue of their clinical training. The University shall be responsible for providing general liability and professional liability coverage for such students, pursuant to Section IV.A (Insurance) of this Agreement.

b. Students Participating in Unpaid Internship at Student's Place of Employment: It is understood by the parties that the University and Facility shall keep the clinical training and work duties of the University's students strictly separate. The University shall be responsible for providing general liability and professional liability coverage for such students' clinical training, pursuant to Section IV.A (Insurance) of this Agreement, and the Facility shall be responsible for providing insurance coverage for such students' activities as an employee.

c. Students Participating in Paid Internship: If the University's students are provided with a nominal stipend from the Facility intended to reimburse them for estimated expenses related to their clinical training, the University's students do not thereby become employees or agents of the Facility, and the University shall be responsible for providing general liability and professional liability coverage for such students pursuant to Section IV.A (Insurance) of this Agreement; however, Facility shall be responsible for issuing a Form 1099 reporting the stipend to the Internal Revenue Service. If, however, the University's students are paid by the Facility for their services, then they become employees of the Facility, and Facility is responsible for all employee obligations and for insuring the activities of such students, notwithstanding Section IV.A (Insurance) of this Agreement.

Facility is at all times responsible for care and supervision of its patients.

C. **Length of Term.** This Agreement shall be effective for a period of **three (3) years** when executed by both parties. This Agreement may be terminated by either party effective as of the end of an academic year (May 31) upon at least ninety (90) days' written notice by the terminating party. Should notice of termination be given, students assigned to the Organization shall be allowed to complete any previously scheduled field assignment then in progress at the Organization. Notice of termination to the Organization shall be directed to the designated Field Education Director.

D. **Waivers and Modifications.** No modification or waiver of any of the terms and conditions of this Agreement shall be effective unless such modification or waiver is expressed in writing and executed by each of the parties hereto.

E. **Third-Party Beneficiary Rights.** This Agreement shall not create any rights, including without limitation third party beneficiary rights, in any person or entity not a party to this Agreement.

F. **Notices.** All notices pursuant to this Agreement shall be directed as follows:

<p><u>To the University:</u> Department of Social Work/Field Education Azusa Pacific University P.O. Box 7000, 901 East Alostia Avenue Azusa, California 91702 Fax: (626) 815-3861</p> <p><u>(With a copy to):</u> Office of General Counsel Azusa Pacific University P.O. Box 7000, 901 East Alostia Avenue Azusa, California 91702 Fax: (626) 334-0718</p>	<p>Glendale Unified School District Student Wellness Services</p> <p>ATTN: Dr. Ilin Magran</p> <p>Glendale Unified School District</p> <p>Name: Dr. Ilin Magran</p> <p>223 N. Jackson Street. Glendale CA, 91206 Fax: 818-242-4213</p>
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Any notice or communication shall be deemed to have been given and received: (i) in the case of personal service, on the day of delivery; (ii) in the case of air courier, two days after the day of delivery; (iii) on the third business day after having been sent by registered or certified mail, return receipt requested, with written verification of receipt; and (iv) in the case of facsimile, on the next business day after having been sent by facsimile, with written verification of receipt, provided that a copy of such notice also is sent by registered or certified mail. The address to which notices and demands shall be delivered or sent may be changed from time to time by notice served by a party upon the other party in accordance with this Agreement.

- G. **Assignment.** This Agreement or any part hereof shall not be assigned or otherwise transferred by any party without the prior written consent of the other parties.
- H. **Relationship of Parties.** The parties are acting herein as independent contractors and independent employers. Nothing herein contained shall create or be construed as creating a partnership, joint venture, employment, or relationship between any of the parties and no party shall have the authority to bind another party in any respect.
- I. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of California.
- J. **Entire Agreement.** This Agreement shall constitute the final, complete and exclusive written expression of the intentions of the parties hereto and shall supersede all previous communications, representations, agreements, promises or statements, either oral or written, by or between either parties.
- K. **Copies of Agreement.** Email and fax versions of signed affiliation agreements will be considered legally valid.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement and warrant that they are officially authorized to so execute for their respective parties to the contract.

**Executed this 30th day of May, 2021**

<b><u>ORGANIZATION:</u></b>  Signature  Dr. Darneika Watson  Chief Human Resources/Operations Officer  Director, Classified Personnel	<b><u>UNIVERSITY:</u></b>  Signature  By:  Its [official title]:
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**MAIL/DELIVER THIS FORM TO: Department of Social Work/Field Education  
Azusa Pacific University  
P.O. Box 7000, 901 E. Alostia Avenue  
Azusa, California 91702-7000**

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 20

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
SUBMITTED BY: Dr. Darneika Watson, Chief Human Resources & Operations Officer  
PREPARED BY: Dr. Ilin Magran, Director, Student Wellness Services  
**SUBJECT: Agreement with Brandman University**

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The Superintendent recommends that the Board of Education approve the Supervised Fieldwork Agreement between Glendale Unified School District and Brandman University.

This agreement is between the Glendale Unified School District and Brandman University to provide fieldwork experiences to Marriage and Family intern candidates.

Glendale Unified District and the University mutually agree to cooperate in establishing the educational objectives for the field experience and devising methods for their program implementation. Based on this agreement the students will be in a learning situation and that the primary purpose of the placement is for the students' learning.

The Agreement shall commence upon the first date on which it has been signed by both parties (the "Effective Date"), and continue until 6/30/2024 or until terminated by either party giving written notice to the other.

In accordance with the provisions of Sections 44225 and 44227 of the California Education Code, the Governing Board of any school district is authorized to enter into agreements with the California State Universities and Colleges, the University of California, or any other university or college approved by the Commission on Teacher Credentialing as a teacher education institution to provide teaching experience through practice teaching to students enrolled in teacher education curriculum of such institutions.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.***



## **SUPERVISED FIELDWORK AGREEMENT**

This Agreement is made and entered into by and between BRANDMAN UNIVERSITY, hereinafter called "University" and, Glendale Unified School District, hereinafter called "Agency." For the purpose of providing clinical field experience for students in the Masters of Psychology Program.

University, on behalf of its Master of Arts in Psychology program, designates the above Agency as an approved setting for clinical field instruction by the signing of this Agreement.

### **SECTION I: GOALS OF THE SUPERVISED FIELDWORK EXPERIENCE**

1. To provide an integrated course of studies that train students generally in the diagnosis, assessment, prognosis, and treatment of mental disorders.
2. To train students specifically in the application of marriage and family relationship counseling principles and methods and counseling
3. To encourage students to develop those personal qualities that are intimately related to the counseling situation such as integrity, sensitivity, flexibility, insight, compassion, and personal presence.
4. To teach students a variety of effective psychotherapeutic techniques and modalities that may be utilized to improve, restore, or maintain healthy individual, couple, and family relationships.
5. To prepare students to be familiar with cross-cultural mores and values, and to design practica to include mental health, marriage, family, and child counseling experiences in low-income and multi-cultural health settings.
6. To educate students in the therapeutic, clinical, and practical considerations involved in the legal and ethical practice professional clinical counseling and, marriage, family, and child counseling.
7. To gain supervised fieldwork experience within the scope of practice of a Professional Clinical Counselor or of a Marriage and Family Therapist in a supervised clinical placement.

### **SECTION II: RELATIONSHIP OF THE PARTIES**

1. The University shall approve of and coordinate placement with the Agency.
2. The Agency shall coordinate with the University the trainee's supervised fieldwork experience in accordance with the statutes, regulations, and professional standards governing Marriage and Family Therapists and Professional Clinical Counselors.
3. The supervisor shall be employed by the Agency and shall provide supervision of the trainee's supervised fieldwork experience in compliance with the statutes, regulations, and professional standards governing Marriage and Family Therapists and Professional Clinical Counselors.
4. The trainee is a student of the University and is supervised by the supervisor in accordance with the statutes, regulations, and professional standards governing Marriage and Family Therapists and Professional Clinical Counselors.

## **SECTION III: RESPONSIBILITIES OF THE PARTIES**

### **1. THE UNIVERSITY**

- a. Shall approve the Agency for each trainee.
- b. Shall have this written agreement with the Agency that details each party's responsibility, including the methods by which supervision will be provided.
- c. Shall provide forms for regular process reports and evaluations of the student's performance at each Agency.
- d. Shall coordinate the terms of Appendix B with the supervisor of the Agency and the terms of Appendix C with the student/trainee.
- e. Shall evaluate the appropriateness of the supervised fieldwork experience for each trainee in terms of the educational objectives, clinical appropriateness and scope of the license of a Marriage and Family Therapist and Professional Clinical Counselor.

### **2. THE AGENCY**

- a. Shall provide the trainee and the supervisor with the documentation necessary to verify to the Board of Behavioral Sciences that the placement is one that is named in law, that the trainee's position at Agency is in accordance with the law and a description of the duties performed by the trainee are available for review.
- b. Shall appropriately evaluate the qualifications and credentials of any employee who provides supervision to clinical trainees.
- c. Shall provide adequate resources to the trainee and the supervisor in order that they may provide clinically appropriate services to clients.
- d. Shall orient the trainee and supervisor to the policies and practices of the Agency.
- e. Shall notify the University in a timely manner of any difficulties in the work performance of the student.
- f. Shall provide the trainee and the supervisor with an emergency response plan which assures the safety and security of trainee, supervisor, and trainee's clients.
- g. Shall attempt to provide the trainee with a minimum of 95 direct service hours per term of supervised fieldwork experience within the scope of practice of a Marriage and Family Therapist or Professional Clinical Counselor.

## **SECTION IV: GENERAL PROVISIONS**

### **INDEMNIFICATION**

The University agrees to indemnify, hold harmless, and defend the Agency, its agents and employees from and against all loss or expense (including costs and attorney fees) resulting from liability imposed by law upon the Agency because of bodily injury to or death of any person or on account of damages to property, including loss of use thereof, arising out of or in connection with this Agreement and due or claimed to be due to the negligence of the University, its agents or employees.

The Agency agrees to indemnify, hold harmless, and at the University's request, defend the University, its agents and employees from and against all loss or expenses (including costs and attorney fees) resulting from liability imposed by law upon the University because of bodily injury to or death of any person or on account of damages to property, including loss of use thereof, arising out of or in connection with the Agreement, and due or claimed to be due to the negligence of the Agency, its agents or employees.



## **INSURANCE**

The University and Agency mutually agree that each shall provide and maintain commercial general liability insurance acceptable to both parties in the minimum amounts of \$1,000,000 per occurrence and \$3,000,000 general aggregate.

The parties shall each further secure and maintain at all times during the term of this Agreement, at their respective sole expense, professional liability insurance covering themselves and their respective employees. University shall either provide coverage on behalf of program participants (students) or require program participants (students) to secure such coverage. Such coverage provided by the University and Agency may be afforded via commercial insurance, self-insurance, a captive, or some combination thereof at limits of at least \$1,000,000 per claim or occurrence and \$2,000,000 aggregate.

Each party shall furnish the other party proof thereof of said insurance coverage in the form of a Certificate of Insurance. Each Certificate of Insurance shall specify that should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

## **TRAINEES**

Regardless of employment status, each trainee/student of the University shall procure and maintain in force during the term his or her supervised fieldwork experience, at the student's sole cost and expense, professional liability insurance in amounts reasonably necessary to protect the student against liability arising from any and all negligent acts or incident caused by the student. Coverage under such professional liability insurance shall be not less than one million dollars (\$1,000,000) for each occurrence and two million dollars (\$2,000,000) in the aggregate.

The University and Agency mutually agree that the students/trainees are learners who are fulfilling specific requirements for field experiences as part of a degree requirement. Therefore, regardless of the nature or extent of the acts performed by them, students/trainees are not to be considered paid employees the University for any purpose including Workers' Compensation or any other employee benefit programs. The students/trainees shall not be entitled to any monetary remuneration for services performed by them in the course of their training.

## **TERMINATION**

The expectation of all parties is that the trainee will complete the term of this agreement. Termination of this agreement with cause shall be in accordance with the academic policies of the University or the employment of the Agency. Any party may terminate this agreement without cause by giving all other parties 30 days notice of the intention to terminate. Termination of this agreement on the part of the trainee or supervisor is separate from termination of trainee's supervised fieldwork experience or supervisor's employment at the Agency. Termination of the trainee's supervised fieldwork experience or supervisor's employment of this agreement must take into account the clinical necessity of an appropriate termination or transfer of psychotherapeutic clients. In any case, it is assumed that if there is an early termination of this agreement on the part of the trainee, the Agency or the supervisor, such a decision must include consultation with the University.

## **CHANGES TO THE AGREEMENT**

This agreement may be amended at any time, but any amendment must be in writing and signed by each party. This agreement contains the entire understanding of the parties regarding their rights and duties. Any alleged oral representation or modification concerning this agreement shall be of no force or effect unless contained in a subsequent written modification signed by all parties.

## **ARBITRATION**

Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled by a single arbitrator in the County of Orange, California, administered by the American Arbitration Association under its Commercial Arbitration Rules, and judgment on any award rendered by the arbitrator may be entered in any court having jurisdiction thereof. The discovery provisions of the California Code of Civil Procedure relating to arbitration, including the provisions of §1283.05, shall be applicable to the arbitration proceeding. The costs of any such proceeding shall be paid by the party instigating the arbitration unless such party is declared by the arbitrator to be substantially successful in securing the award of the determination sought by such party in such proceedings, in which event the costs of such proceedings shall be paid by the unsuccessful party or parties. Notwithstanding the above, in the event any party wishes to obtain injunctive relief or a temporary restraining order, such party may initiate an action for such relief in a court of law and the decision of the court of law with respect to the injunctive relief or temporary restraining order shall be subject to appeal only through the courts of law. Should the parties, prior to submitting a dispute to arbitration, desire to utilize other impartial dispute settlement techniques such as mediation or fact-finding, a joint request for such service may be made to the American Arbitration Association, or the parties may initiate such other procedures as they may mutually agree at such time. The provisions of this Section shall survive the termination of this Agreement.

## **SECTION IV: MISCELLANEOUS**

1. University or Agency may immediately remove any student deemed to be unsafe to patients, employees, or others. The party who took the action to remove the student shall notify the other party of said action as soon as possible, but in no event later than 48 hours after said removal. Agency reserves the right to prohibit the return of any such student(s) unless a corrective action plan satisfactory to Agency has been proposed and its compliance assured by the Student. Agency further reserves the right to request University to remove any student whose conduct is contrary to Agency's standards of conduct as set forth in its policies and procedures.
2. This agreement may be amended at any time, but any amendment must be in writing and signed by each party. This agreement contains the entire understanding of the parties regarding their rights and duties. Any alleged oral representation or modification concerning this agreement shall be of no force or effect unless contained in a subsequent written modification signed by all parties.
3. Neither party shall have the right to assign this Agreement without the prior written consent of the other party. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of the respective successors and assigns of University and Facility.
4. This Agreement constitutes the entire agreement and understanding of the parties with respect to its subject matter. No prior or contemporaneous agreement or understanding will be effective. This agreement shall be governed by the laws of California. Should either party institute legal action to enforce any obligation contained in this Agreement, it is agreed that proper venue for such action shall be Orange County, California.
5. The parties agree that the students are fulfilling specific requirements for field experiences as part of a degree program requirement, therefore, regardless of the nature or extent of the acts performed by them.
6. The parties acknowledge that they are independent contractors, and nothing contained in this Agreement shall be deemed to create an agency, joint venture, franchise or partnership relation between the parties and neither party shall so hold itself out. Neither party shall have the right to obligate or bind the other party in any manner whatsoever, and nothing contained in this Agreement shall give or is intended to give any right of any kind to third persons.
7. If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in this Agreement.

8. This Agreement is intended by the parties to benefit themselves only and is not intended or designed to or entered for the purpose of creating any benefit or right for any person or entity of any kind that is not a party to this Agreement.
9. Waiver by either party of any breach of any provision of this Agreement or warranty of representation herein set forth shall not be construed as a waiver of any subsequent breach of the same or any other provision. The failure to exercise any right hereunder shall not operate as a waiver of such right.
10. Both parties agree to comply with all applicable federal and state nondiscrimination, equal opportunity and affirmative action laws, orders and regulations. Neither party will engage in unlawful discrimination or harassment against any person because of race, color, religion, sex, national origin, ancestry, age, marital status, disability, protective order status, unfavorable discharge from the military, or status as a disabled veteran or a veteran of the Vietnam era.
11. This Agreement shall not be binding until signed by all parties. The persons signing this Agreement represent and warrant that they have authority to bind their respective parties.
12. All notices required under this Agreement shall be deemed to have been fully given when made in writing and deposited in the United States mail, postage prepaid, and certified mail, return receipt requested, and addressed as follows:

**If to University:**  
 Brandman University  
 Att: School of Arts and Sciences, Contracts  
 16355 Laguna Canyon Road  
 Irvine, CA 92618

**If to Agency:**  
Glendale Unified School District  
223 N. Jackson Street  
Glendale, CA 91206

**SECTION V: TERMS OF THE AGREEMENT**

This Agreement shall commence upon the first date on which it has been signed by both parties (the "Effective Date"), and continue until 6 / 30 / 2024 or until terminated by either party giving written notice to the other.

The parties may renew this agreement by signed written agreement.

**SECTION VI: SIGNATURES**

**UNIVERSITY:**  
 BRANDMAN UNIVERSITY

**AGENCY:**  
 Glendale Unified School District

\_\_\_\_\_  
 PHILLIP L. DOOLITTLE

Signature: \_\_\_\_\_

Printed Name: Dr. Darneika Watson

Executive Vice Chancellor of Finance & Admin/CFO  
 Title

Chief Human Resources/Operations Officer  
 Title

\_\_\_\_\_  
 Date

06/30/2021  
 Date

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 21

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
PREPARED BY: Dr. Darneika Watson, Chief Human Resources & Operations Officer  
SUBJECT: **Agreement with Loyola Marymount University**

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The Superintendent recommends that the Board of Education approve the Student Teaching Agreement between Glendale Unified School District and Loyola Marymount University.

This agreement is between the Glendale Unified School District and Loyola Marymount University to provide practice teaching experiences to students of the university possessing valid Character Identification Clearances. The term of the Agreement shall be from August 1, 2021 through July 31, 2024 unless terminated by either party on advance written notice to the other a minimum of 30 days prior to the end of the semester. There is no fiscal impact to the District.

In accordance with the provisions of Sections 44225 and 44227 of the California Education Code, the Governing Board of any school district is authorized to enter into agreements with the California State Universities and Colleges, the University of California, or any other university or college approved by the Commission on Teacher Credentialing as a teacher education institution to provide teaching experience through practice teaching to students enrolled in teacher education curriculum of such institutions.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.***

STUDENT TEACHING AGREEMENT  
(Practice Teaching and Demonstration Teaching)

**THIS AGREEMENT** is entered into the first day of **August 2021** under the authority of Section 1065 of the California Education code by and between:

**LOYOLA MARYMOUNT UNIVERSITY**  
**School of Education**  
**One LMU Drive, Suite 2100**  
**Los Angeles, California 90045-2659**

Hereinafter called the "University," and the **Glendale Unified School District** therein after called the "District": The parties agree as follows:

1. The term of this agreement shall be from **August 1, 2021 through July 31, 2024** unless terminated by either party on advance written notice to the other a minimum of 30 days prior to the end of the semester.
2. The District shall provide practice teaching in schools and classes of the District in terms of "semester units" for students of the University possessing valid Character Identification Clearances.

Practice teaching shall be provided in such schools or classes of the District and under the direct supervision and instruction of such employees of the District as the District and the University, through their duly authorized representatives, may agree upon.

The District may for good cause refuse to accept for practice teaching any student of the University assigned to practice teaching in the District; likewise for good cause, the University shall terminate the assignment of any student practice teaching in the District.

"Practice teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of permanent or probationary employees of the District holding valid credentials issued by the Commission on Teacher Credentialing.

The number of semester units of practice teaching to be provided for each student of the University assigned to practice teaching under this agreement shall be determined by the University.

An assignment of a student of the University to practice teach in schools or classes of the District shall be at the discretion of the University, but a student may be given more than one assignment by the University with prior approval of the District, to practice teach in such schools or classes.

The assignment of a student of the University to practice teaching in the District shall be deemed to be effective for the purpose of this agreement as of the date the student presents to the proper authorities of the District the assignment card or other document given him by the University effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.

3. The University shall pay the Master Teacher for performance of the services required under this agreement at the rate of \$150 per eight-week session of practice teaching.

In the event the assignment of a student of the University to practice teaching is terminated by the University for any reason, the District shall receive payment for such student as though there had been no termination of the assignment, except that if such assignment is terminated before one half

of the term of the assignment has elapsed, the District shall receive payment for one half of the assignment only. If a student is assigned another Master Teacher by both the University and the District after an assignment has become effective, the payment due the Master Teachers shall be prorated to both Master Teachers based on the amount of their service.

Absences of a student from assigned practice teaching shall not be counted as absences in computing the semester units of practice teaching provided the student by the District.

4. Within a reasonable time following the close of each semester the Master Teacher(s) shall submit a properly executed final evaluation form for all semester units of practice teaching. After receipt of the evaluation form, the University will make payment to the Master Teacher(s) for all practice teaching provided under and in accordance with this agreement during the said semester.

It is understood that the District shall not be obligated to accept assignments of training students beyond the ability of the District to effectively provide services pursuant to this agreement.

5. At the time the University designated a student for participation pursuant to this agreement, the University shall verify the student is covered by the Loyola Marymount University's mandatory Student Accident Insurance.
6. It is understood that, for purposes of this agreement, the student is not an employee of the University or District, regardless of the nature and extent of the acts performed by the student; that inasmuch as the student shall not be an employee of the University or the District, the University and District do not assume, and shall not assume, any liability under any law on account of any act of student while performing, receiving training, or traveling pursuant to this agreement, and that student shall not be entitled to any monetary remuneration for any services performed by student in the course of training.

## **REPORTING OBLIGATIONS**

The parties recognize that when an LMU student shares that the LMU student has experienced sexual harassment, sexual or interpersonal misconduct (defined in Appendix "A"), the University has certain responsibilities it must fulfill in order to comply, as the case may be, with Title IX, the Violence Against Women Act, the Clery Act, and other relevant federal, state, or local laws. The parties agree to the following procedures through which the District will transmit reports of sexual or interpersonal misconduct it receives from an LMU student to the University.

The District will report immediately or as soon as practicably possible to University all reports of sexual or interpersonal misconduct received by an employee or agent of the District asserting that an LMU student experienced sexual harassment, sexual or interpersonal misconduct – regardless of whether the LMU student was an LMU student of record at the time the asserted sexual harassment, sexual or interpersonal misconduct was reported or occurred. The District will report the following information as soon as is practicable to the University's Title IX Coordinator at (310) 568-6105 or, if after regular business hours (Monday-Friday, 8:00 am-5:00 pm) to the Department of Public Safety at (310) 338-2893.

Such reports will include:

- The name, telephone number, e-mail address and residence address of the corps member/LMU student who reported that they experienced sexual or interpersonal misconduct;
- The name and contact information, if known, of the individual who allegedly engaged in the sexual or interpersonal misconduct, if known; and
- Description of the incident of sexual or interpersonal misconduct, including location, date and time.

**Mutual Indemnification; Limits on Liability:**

Each party (the "Indemnifying Party") agrees to protect, indemnify, defend and hold harmless the other party and its respective employees, agents, and independent contractors (the "Indemnified Party") against all claims, losses or damages to persons or property, governmental charges or fines, and costs (including reasonable attorney's fees), arising out or resulting from (i) any breach of any representation, warranty, covenant, obligation or undertaking made by such indemnifying Party hereunder, or (ii) the negligence or willful misconduct of the Indemnifying Party in connection with the subject matter of this Contract, including but not limited to the provision of food and beverage and other services and facilities (including the exhibition premises, as applicable) to the Indemnified Party or (iii) any violation of domestic or foreign law or regulation. The Indemnifying Party obligations hereunder shall survive the termination of this agreement.

Notwithstanding any other provisions in this agreement, the preceding paragraph governs the parties' indemnity obligations to each other hereunder and no limitation of liability is applicable to such obligations.

**IN WITNESS THEREOF**, the parties hereto have executed this agreement that day and year first above written.

- University -

- District -

LOYOLA MARYMOUNT UNIVERSITY

GLENDALE UNIFIED SCHOOL DISTRICT

\_\_\_\_\_  
Ramiro Euyoque Date  
Associate Dean for Business Services  
School of Education

\_\_\_\_\_  
Name Date  
\_\_\_\_\_  
Title

\_\_\_\_\_  
\_\_\_\_\_  
Date  
Thomas O. Fleming, Jr.  
Senior Vice President and Chief Financial Officer

## APPENDIX “A”

### DEFINITIONS:

**“Consent”** is defined as the unambiguous and willing participation or cooperation in act, behavior or attitude that is commonly understood to be consistent with the exercise of free will. It is the responsibility of each person involved in the sexual activity to ensure that he or she has the affirmative consent of the other(s) to engage in the sexual activity. Consent requires participants who are lawful adults, fully conscious, equally free and legally competent to act, have clearly communicated their willingness, cooperation, or permission to participate in the specific sexual activity engaged in, are positive and clear about their desires, and are able to cease ongoing consensual activity at any time. Refusal to consent does not have to be verbal; it can be expressed with clear gestures, body language or attitude. Lack of protest or resistance does not mean consent, nor does silence mean consent. Prior sexual history between the complainant and respondent, by itself, does not constitute consent, nor does consenting to sexual activity with one person imply consent to sexual activity with another person.

Consent is not freely given if:

1. It is obtained through the use of force, through the fear of or the threat of force, through the abuse of a power positions over another (such as employment status or position within an organization) or by kidnap; or
2. A reasonable person in the position of the alleged perpetrator at the time the alleged conduct occurred should have known that the other person was unable to give consent for any of the following reasons:
  - a. The individual is unable to make an informed decision as a result of the use of alcohol, drugs or other substances (including but not limited to predatory drugs or prescribed medications);
  - b. The individual is unable to consciously respond for whatever reason including lack of consciousness, sleep, illness or shock;
  - c. The individual is under the age of eighteen and therefore legally incapable of giving consent; or
  - d. The individual is known by reason of impairment, mental condition or developmental or physical disability to be reasonably unable to consent.
3. The individual has acted or spoken in a manner which expresses a lack of consent or a refusal to consent.

The following are invalid excuses for failing to obtain affirmative consent from the Complainant:

1. The responding party’s belief in affirmative consent arose from the intoxication or recklessness of the responding party; or
2. The responding party did not take reasonable steps, in the circumstances known to the responding party at the time, to ascertain whether the complaining party affirmatively consented.

**“Sexual Misconduct”** is defined as Sexual Assault, Sexual Exploitation, Interpersonal Misconduct, or the act of making sexual contact with the intimate body part of another person without that person’s consent including as the result of sexual coercion. Intimate body parts include the sexual organs, the anus, the groin or buttocks of any person, and the breasts. Student-on-student sexual misconduct also includes sexual harassment.



**“Sexual Assault”** is defined to include engaging in sexual intercourse or any of the sexual activities listed below with another person without that person’s consent. Sexual Assault includes, but is not limited to, rape, sexual battery, anal intercourse, oral copulation or penetration of a body cavity by a foreign object. Sexual intercourse includes the penetration, however slight, of the vagina or anus with any object or body part and of the mouth with a body part or any object in a sexual manner.

**“Sexual exploitation”** is sexual misconduct that occurs when a person takes unjust or abusive sexual advantage of another for his or her benefit or for the benefit of anyone other than the exploited party; and that behavior does not otherwise constitute sexual assault. Examples of sexual exploitation include, but are not limited to, invasion of sexual privacy, audio or video recording or photographing of any type (webcam, camera, Internet exposure, *etc.*) without knowledge and consent of all persons; going beyond the boundaries of consent (such as letting another person hide and watch you have consensual sex without the knowledge of the other party), engaging in unconsented voyeurism, exposing one’s genitals in non-consensual circumstances; coercing another against their will to expose their genitals or breasts, and prostituting another person.

**“Interpersonal Misconduct”** includes Dating Violence, Domestic Violence and Stalking, as defined below:

**“Dating Violence”** is defined in accordance with the reauthorization of the Violence Against Women Act, as violence committed by a person:

1. Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
2. Where the existence of such a relationship shall be determined based on the complaining party’s statement with consideration of the following factors:
  - a. The length of the relationship
  - b. The type of the relationship
  - c. The frequency of interaction between the persons involved in the relationship.
3. Dating Violence includes, but is not limited to, sexual or physical abuse or threat of such abuse.

Dating violence does not include acts covered under the definition of domestic violence.

**“Domestic Violence”** is defined in accordance with the reauthorization of the Violence Against Women Act as a felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabited with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under California law, or by any other person against an adult or youth victim who is protected from that person’s acts under California law.

**“Stalking”** is defined in accordance with the reauthorization of the Violence Against Women Act as engaging in a course of conduct directed at a specific

person(s) that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress.

For the purposes of this definition “course of conduct” means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly or through third parties, by any action, method, device or means, follows, monitors, observes, surveils, threatens or communicates to or about a person, or interferes with a person’s property.

For the purposes of this definition “substantial emotional distress” means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

**"Sexual Harassment"** for the purposes of this policy is defined as unwelcome conduct of a sexual nature, including unwelcome sexual advances, requests for sexual favors, and other verbal, non-verbal, physical or visual conduct by a person of either the same or opposite sex where:

- submission to or rejection of the conduct is made either an explicit or implicit condition of academic achievement and/or employment;
- submission to or rejection of the conduct is used as the basis for an academic and/or employment decision; or
- the conduct has the purpose or effect of unreasonably interfering with academic, or work performance or creating an intimidating, hostile, or offensive, living, academic, or work environment.

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 22

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Darnika Watson, Chief Human Resources and Operations Officer

PREPARED BY: Hagop Eulmessekian, Director, Student Support Services  
Craig Lewis, Student Support Services

SUBJECT: **Services Agreement with PBIS LACOE During the 2021-2022 School Year**

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The Superintendent recommends that the Board of Education approve the Services Agreement between the Glendale Unified School District and PBIS LACOE to provide Positive Behavior Interventions and Supports (PBIS) consultation and training.

Following a year-long hiatus, beginning in 2021-2022 GUSD schools will recommence formal training with LACOE PBIS. Eight GUSD schools – Cerritos, Edison, La Crescenta, Lincoln, Monte Vista, Verdugo Woodlands, R.D. White, and Daily will complete their fourth and final year of formal training. Four GUSD schools – Crescenta Valley, Fremont, Clark, and EarlyBird/FACTS will complete their third of four years of formal training. These trainings will be presented by PBIS LACOE via Zoom from 8:00 a.m. to 12:00 p.m. GUSD will contract with LACOE PBIS to provide PBIS consultation and training to site leadership teams, site administrators, and coaches. The training will consist of:

PBIS District Coach	3 days
Site Administrator and Coach	1 day for each of two cohorts
<u>District Coach/District Leadership</u>	<u>3 days for each of two cohorts</u>
<b>Total</b>	<b>11 training days</b>

The services agreement shall be in effect from July 1, 2021 through June 30, 2022. The contract with PBIS LACOE covers the cost of services for 12 schools, at \$4,500 per school for a total cost of \$54,000.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 3: Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.***

**LOS ANGELES COUNTY OFFICE OF EDUCATION POSITIVE  
BEHAVIOR INTERVENTIONS AND SUPPORT (PBIS)  
CONSULTING AND TRAINING SERVICES  
2021-2022 SCHOOL YEAR**

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and **Glendale Unified School District**, hereinafter referred to as "LEA," mutually agree as follows:

**1. BASIS OF CONTRACT**

LACOE's Division of Student Support Services provides a variety of services for school districts within the County of Los Angeles. LEA has requested that LACOE provide Positive Behavior Interventions and Supports (PBIS) consulting and training to District leadership teams, site administrators and coaches as specified in Exhibit A-PBIS Training Scope and Sequence and Service Option selected by the LEA. Service Options to be provided are contained in Attachment 1 and/or Attachment 2, attached hereto, incorporated herein, and made a part hereof. LEA will provide LACOE with a list of all participating schools and notify LACOE if any changes occur. LEA will register workshops via LACOE's Organization Management System (OMS). All work shall be coordinated with LACOE's project director, Sheari Taylor.

**2. TERM AND TERMINATION OF CONTRACT**

This Contract is effective upon full execution and shall be in effect from July 1, 2021, through June 30, 2022. The Contract may be terminated at LACOE's convenience upon written notification.

**3. REVISING SERVICE OPTION**

Both parties understand that during the fiscal year, revisions may be made to the **Attachments**. In these instances, LACOE shall issue to LEA a revised **Attachment** to reflect those changes which shall be signed, dated and returned by LEA.

**4. COST AND PAYMENT**

This Contract contains detailed costs on **Attachment 1 and/or Attachment 2**. LEA shall make payment to LACOE within thirty (30) days of receipt of invoice.

**5. ASSIGNMENT**

LEA shall not in any manner, directly or indirectly, by operation of law or otherwise, assign, transfer or encumber this Contract or any portion hereof of any interest herein, in whole or in part, without the prior written consent of LACOE. If prior written consent is not given by LACOE to assign, transfer, or encumber this Contract, such action shall be deemed automatically void.

**6. INDEMNIFICATION**

LEA agrees to defend, indemnify, save, and hold harmless LACOE from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorneys' fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with the sole negligence or error or omission of LACOE. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

LACOE agrees to defend, indemnify, save, and hold harmless the LEA from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorneys' fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from

or is connected with the sole negligence or error or omission of the LEA. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

**1. INSURANCE**

LEA and LACOE shall take out and maintain such general liability, property damage, and workers' compensation insurance as is required to protect their interests, which insurance shall be primary insurance, contributing with and not supplemental to, the coverage that the other party may carry; and, upon request, each party shall provide the other party a certificate of insurance, along with originals of endorsements naming the other party as additional insured.

**2. INDEPENDENT CONTRACTOR**

While performing its obligations under this Contract, LACOE is an independent contractor and not an officer, employee or agent of the LEA. LACOE shall not at any time or in any manner represent that it or any of its officers, employees, or agents are employees of the LEA.

**3. MODIFICATION**

The Contract shall not be modified or amended without mutual written consent of the parties. If any actual or physical deletions or changes appear on the face of the Contract, such deletions or changes shall only be effective if the initials of both contracting parties appear beside such deletion or change.

**4. SEVERABILITY/WAIVER**

- a. If any provision of this Contract is determined to be illegal, unenforceable, or invalid, such act shall in no way affect the validity of any other provision in this Contract.
- b. No waiver of any provision of this Contract shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding unless executed in writing by the party making the waiver.

**5. COVENANT AGAINST CONTINGENT FEES**

District/Public Agency warrants that no person or selling agency has been employed or retained to solicit or secure this Contract upon a Contract or understanding for a commission, percentage, brokerage or contingent fee, excepting bona fide established commercial or selling agencies retained by District/Public Agency for the purpose of securing business. For breach or violation of this warranty, LACOE shall have the right to immediate termination of this Contract and, at its sole discretion, deduct from the contract price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or commission fee.

**6. EMPLOYEE FINGERPRINTING**

During the entire term of the Contract, District/Public Agency, including all subcontractors, shall fully comply with the provisions of the Education Code Section 45125.1.

**7. TUBERCULOSIS TESTING**

Contracting Entity's employees and/or employees of subcontractors must have a current tuberculosis (TB) assessment to determine that the employee is free from active tuberculosis as required by Education Code Section 49406. Those employees whose TB screening test is reactive (positive) shall be required to submit a chest x-ray and a radiological report to rule out active TB.

**8. AMENDMENTS**

The Contract may be amended by mutual written consent of the parties.

**9. INTEGRATION**

This Contract, including all exhibits and other documents incorporated herein or made applicable by reference, contains the complete and final understanding of the parties' rights, duties and obligations with respect to the transaction discussed in the Contract and supersedes all prior Contracts, understandings and commitments, whether oral or written. This Contract shall not be amended in any way except by a writing expressly purporting to be such an amendment, signed and acknowledged by both of the parties hereto.

**1. FAILURE TO COMPLY**

In the event LEA fails to perform in accordance with the indemnification or insurance requirement clauses of this Contract, makes inaccurate certifications as a part of this contract or contracting process, or otherwise breaches any other clause of this Contract, LACOE, the Los Angeles County Board of Education and the individuals thereof, and all officers, agents, employees, representatives, and volunteers shall be entitled to recover all legal fees, costs, and other expenses incident to securing performance or incurred as a consequence of nonperformance.

**2. ATTORNEY'S FEES**

Should either party be required to file any legal action or claim to enforce any provision of this Contract or resolve any dispute arising under or connected to this Contract, except as set forth in the "Failure to Comply" in this contract, each party shall bear its own attorney's fees and costs in bringing such an action and any judgment or decree rendered in such a proceeding shall not include an award thereof.

**3. GOVERNING LAW/FORUM SELECTION**

This Contract is made, entered into and executed in Los Angeles County, California, and the parties agree that any legal action, claim or proceeding arising out of or connected with this Contract shall be filed in the applicable court in Los Angeles County, California. This Contract shall be construed, and all disputes hereunder shall be settled, in accordance with the laws of the State of California.

**4. NOTICES**

Any notices to be given pursuant to this Contract shall be in writing and such notices, as well as any other document to be delivered, shall be delivered by personal service or by deposit in the U.S. Mail, certified or registered, return receipt requested, postage prepaid, and addressed to the party for whom intended as follows:

LACOE:  
Contracts Unit  
LOS ANGELES COUNTY OFFICE OF EDUCATION  
9300 Imperial Highway, ECW-133  
Downey, CA 90242-2890

LEA:  
Mailing Address is LEA's School or District Office  
Attn: Assistant Superintendent/CFO

**5. NO THIRD PARTY OBLIGATIONS**

The execution and delivery of this Contract shall not be deemed to confer any rights upon, nor obligate any parties thereto, to any person or entity other than the parties hereto.

**6. ORDER OF PRECEDENCE**

Except as specifically provided elsewhere in this Contract, conflicting provisions of this Contract shall prevail in the following order of precedence: (1) the provisions in the body of this Contract, (2) the exhibits or attachments of the Contract, if any; (3) all other documents cited in this Contract or incorporated by reference.

**7. COMPLIANCE WITH LAW**

LEA shall comply with all applicable federal, state, and local laws, statutes, ordinances, rules, regulations, policies, and procedures in performing under this Contract. LEA warrants that it has all licenses, permits, certificates and credentials required by law to perform the work specified under this Contract and shall, upon request by LACOE, provide evidence of same.

**8. FORCE MAJEURE**

In the event that performance on the part of any party hereto shall be delayed or suspended as a result of circumstances beyond the reasonable control and without the fault or negligence of said party, none of the parties shall incur any liability to the other parties as a result of such delay or suspension. Circumstances deemed to be beyond the control of the parties hereunder shall include, but not be limited to, acts of God or of the public enemy, insurrection, acts of the federal government or any unit of state or local government in sovereign capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes or delays in transportation, to the extent that such circumstances are not caused by the party's willful or negligent acts or

omissions, and to the extent that they are beyond the party's reasonable control.

**9. NON-DISCRIMINATION AND NON-SEGREGATION**

During the performance of this Contract, both parties hereby agree to comply with all Federal, state and local laws respecting non-discrimination in employment and non-segregation of facilities including, but not limited to requirements set out in 41 CFR 60-1.4, 60-250.4 and 60-741.4, which equal opportunity clauses are hereby incorporated by reference.

**10. INCORPORATION BY REFERENCE**

Any exhibits referenced herein shall be incorporated and made a part of this Contract.

**11. PROVISIONS REQUIRED BY LAW DEEMED INSERTED**

Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and the contract shall be read and enforced as though it were so inserted and included.

**12. RECORD RETENTION AND INSPECTION**

LEA agrees that LACOE shall have access to and the right to examine, audit, excerpt, copy or transcribe any pertinent records pertaining to this Contract. All records shall be kept and maintained by LEA and made available to LACOE during the entire term of this Contract and for a period not less than five (5) years after final payment hereunder by LACOE.

**13. TOBACCO AND MARIJUANA-FREE SCHOOLS AND FACILITIES**

When at LACOE-owned or LACOE-leased buildings, both parties hereby agree to comply with the Los Angeles County Board of Education's Policy 3513.3 which states: The Los Angeles County Board of Education recognizes the health hazards associated with smoking and the use of tobacco and marijuana products, including the breathing of second-hand smoke, and desires to provide a healthy environment for students and staff. The County Board prohibits the use of tobacco and marijuana products at any time in Los Angeles County Office of Education-owned or leased buildings, on LACOE property and in LACOE vehicles.

**14. ALCOHOL AND DRUG-FREE WORKPLACE**

Both parties hereby certify under penalty of perjury under the laws of the State of California that District/Public Agency will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code Section 8350 et. seq.), and the Los Angeles County Board of Education's Alcohol and Drug-Free Workplace Policy 4020.

**15. CERTIFICATION REGARDING DEBARMENT, SUSPENSION OR OTHER INELIGIBILITY (Federal Executive Order 12549)**

By executing this contractual instrument, LEA certifies to the best of its knowledge and belief that it and its principals:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or Agency;
- b. Have not, within a three-year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgment rendered against them, for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction (Federal, State or Local) or contract under a public transaction; or violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c. Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with commission of any of the offenses enumerated in Section 35.2 above, of this certification; and,
- d. Have not, within a three-year period preceding the execution of this contractual instrument, had one or more public transactions (Federal, State or Local) terminated for cause of default.

**1. EXECUTION REQUIREMENTS**

Proper signatures required for execution of this instrument may be by original signature; photocopy; fax/facsimile copy; valid, encrypted, electronic transmission/signature; and/or other commonly accepted, widely used, commercially acceptable signature methods. This instrument may be executed in counter-parts by each party on a separate copy thereof with the same force and effect as though all parties had executed a single original copy.

LOS ANGELES COUNTY  
OFFICE OF EDUCATION

LEA  
School/District Name:

Glendale Unified School District

By: \_\_\_\_\_  
Terri Lyttaker  
Controller

By: \_\_\_\_\_  
\_\_\_\_\_  
Typed or Printed Name

Title: \_\_\_\_\_

Date: \_\_\_\_\_  
ROC 3/1/21

Date: \_\_\_\_\_

*After signature is secured and contract is executed, please return the following:*

- A. Signature Page 5 (this page).**
- B. Completed and signed Attachment 1 and/or Attachment 2.**

*Please send via email to:*

**pbis@lacoed.edu**



**EXHIBIT A- PBIS TRAINING SCOPE AND SEQUENCE**

Tier I	Tier II	Tier III
<p><b>YEAR 1 TRAINING – STRAND J</b></p> <p><b>District Leadership Team:</b></p> <ul style="list-style-type: none"> <li>Awareness Training</li> </ul> <p><b>Site Tier I Team: 3 Sessions – TFI 1.1-1.15</b></p> <ul style="list-style-type: none"> <li>Teams Statement of Purpose</li> <li>Schoolwide / Classroom Behavior Matrix</li> <li>Data Action Planning</li> </ul> <p><b>Site Administrator &amp; Coach: Coaching &amp; Leadership</b></p> <ul style="list-style-type: none"> <li>Implementation Tools &amp; Resources</li> <li>Systems Change</li> </ul> <p><b>District Coach: District Coaches Network 3 Sessions</b></p> <ul style="list-style-type: none"> <li>Districtwide Implementation Support</li> </ul> <p><i>Unlimited Consultation and Technical Assistance</i></p>	<p><b>YEAR 1 TRAINING – STRAND G</b></p> <p><b>Site Tier II Team: 3 Sessions – TFI 2.1-2.13</b></p> <ul style="list-style-type: none"> <li>CICO Decision Rules</li> <li>CICO System Build, DPR</li> <li>CICO Usage Levels</li> </ul> <p><b>Site Administrator &amp; Coach: Coaching &amp; Leadership</b></p> <ul style="list-style-type: none"> <li>Implementation Tools &amp; Resources</li> <li>Systems Change</li> </ul> <p><b>District Coach: District Coaches Network 3 Sessions</b></p> <ul style="list-style-type: none"> <li>Districtwide Implementation Support</li> </ul> <p><i>Unlimited Consultation and Technical Assistance</i></p>	<p><b>YEAR 1 TRAINING – STRAND D</b></p> <p><b>Site Tier III Team: 3 Sessions – TFI 3.1-3.17</b></p> <ul style="list-style-type: none"> <li>Tier III Overview &amp; ABCs of Behavior</li> <li>FBA/ Competing Behavior Pathway (Continuum)</li> <li>Writing Brief FBA &amp; BIP</li> </ul> <p><b>Site Administrator &amp; Coach: Coaching &amp; Leadership</b></p> <ul style="list-style-type: none"> <li>Implementation Tools &amp; Resources</li> <li>Systems Change</li> </ul> <p><b>District Coach: District Coaches Network 3 Sessions</b></p> <ul style="list-style-type: none"> <li>Districtwide Implementation Support</li> </ul> <p><i>Unlimited Consultation and Technical Assistance</i></p>
<p><b>YEAR 2 TRAINING – STRAND I</b></p> <p><b>PBIS Site Tier I Team: 3 Sessions – TFI 1.1-1.15</b></p> <ul style="list-style-type: none"> <li>Positive &amp; Supportive Classroom Management</li> <li>Culturally Responsive Schools &amp; Enhancing Equity</li> <li>Building Family Partnerships</li> </ul> <p><b>Site Administrator &amp; Coach: Coaching &amp; Leadership</b></p> <ul style="list-style-type: none"> <li>Implementation Tools &amp; Resources</li> <li>Systems Change</li> </ul> <p><b>District Coach: District Coaches Network 3 Sessions</b></p> <ul style="list-style-type: none"> <li>Districtwide Implementation Support</li> </ul> <p><i>Unlimited Consultation and Technical Assistance</i></p>	<p><b>YEAR 2 TRAINING – STRAND E</b></p> <p><b>Site Tier II Team: 3 Sessions – TFI 2.1-2.13</b></p> <ul style="list-style-type: none"> <li>CICO Identifications &amp; Layering</li> <li>SAIG Progress Monitoring</li> <li>ABCs / Function of Behavior, Readiness for Tier III</li> </ul> <p><b>Site Administrator &amp; Coach: Coaching &amp; Leadership</b></p> <ul style="list-style-type: none"> <li>Implementation Tools &amp; Resources</li> <li>Systems Change</li> </ul> <p><b>District Coach: District Coaches Network 3 Sessions</b></p> <ul style="list-style-type: none"> <li>Districtwide Implementation Support</li> </ul> <p><i>Unlimited Consultation and Technical Assistance</i></p>	<p><b>YEAR 2 TRAINING – STRAND C</b></p> <p><b>Site Tier III Team: 3 Sessions – TFI 3.1-3.17</b></p> <ul style="list-style-type: none"> <li>FBA / Behavior Intervention Plan (BIP)</li> <li>Fluency of Behavior Intervention Plan</li> <li>Family Group Decision Making</li> </ul> <p><b>Site Administrator &amp; Coach: Coaching &amp; Leadership</b></p> <ul style="list-style-type: none"> <li>Implementation Tools &amp; Resources</li> <li>Systems Change</li> </ul> <p><b>District Coach: District Coaches Network 3 Sessions</b></p> <ul style="list-style-type: none"> <li>Districtwide Implementation Support</li> </ul> <p><i>Unlimited Consultation and Technical Assistance</i></p>
<p><b>YEAR 3 TRAINING – STRAND H</b></p> <p><b>PBIS Site Tier I Team: 3 Sessions – TFI 1.1-1.15</b></p> <ul style="list-style-type: none"> <li>Social Emotional Learning</li> <li>Trauma Informed Care</li> <li>Bullying-Behavior Prevention &amp; Restorative Practices</li> <li>Readiness for Tier II</li> </ul> <p><b>Site Administrator &amp; Coach: Coaching &amp; Leadership</b></p> <ul style="list-style-type: none"> <li>Implementation Tools &amp; Resources</li> <li>Systems Change</li> </ul> <p><b>District Coach: District Coaches Network 3 Sessions</b></p> <ul style="list-style-type: none"> <li>Districtwide Implementation Support</li> </ul> <p><i>Unlimited Consultation and Technical Assistance</i></p>	<p><b>Annually - \$4500 per school</b></p> <p><b>Customized Trainings by Topic</b></p> <p><b>PBIS: A Multi-Tiered System of Support</b></p> <p>Social Emotional Learning                      Trauma Informed Practices                      Restorative Practices                      Enhancing Equity: Challenging Implicit Bias                      PBIS in a Virtual World                      Culturally Responsive Schools/Classrooms                      Classroom Management in a Virtual World</p> <p><b>Customized Topic Events</b>                      Custom Contracts Negotiable</p> <p><i>Trainings available upon request, or please visit our website at <a href="http://www.LACOE.edu">www.LACOE.edu</a></i></p>	
<p>PBIS provides a Multi-Tiered System of Support (MTSS) for school sites to organize evidence-based behavioral interventions into an integrated continuum that enhances academic, social emotional, and behavioral outcomes for all students.</p>		

**2021–2022 PBIS Training Scope and Sequence**

*All Trainings are aligned to the SWPBIS Tiered Fidelity Inventory (TFI) version 2.1*

**LOS ANGELES COUNTY OFFICE OF EDUCATION POSITIVE  
BEHAVIOR INTERVENTIONS AND SUPPORT (PBIS)  
CONSULTING AND TRAINING SERVICES  
2021-2022 SCHOOL YEAR  
Service Options Attachment 1**

Positive Behavior Interventions and Supports (PBIS) is a multi-tiered system of supports (MTSS) for school sites to organize evidence based behavioral interventions into an integrated continuum that enhances academic and social behavior outcomes for all students.

The premise of PBIS is that continual teaching, modeling, recognizing, and reinforcing of positive student behavior will reduce unnecessary discipline and promote a positive climate of greater productivity, safety, and learning. PBIS schools apply a multi-tiered approach to prevention, using disciplinary data and principles of behavior analysis to develop school-wide, targeted, and individualized interventions and supports to improve school climate.

1. **LEA/ORGANIZATION** (please type or print):

Glendale Unified School District

2. **LACOE- ASSIGNED CONTRACT #:** C-20856:21:22

3. **SERVICE OPTION** (please select Option A or B):

Multimedia Services membership is available to LEA Members with pricing based on a per student formula by school site and is the standard academic discounted pricing as reflected on your custom quote.

**A. Strands A through I Trainings: Cost \$4,500.00 per school per year**

G and H (type selected Training Strand)

12 (type number of schools participating)

**B. Customized Presentation:** (A quote for customized presentation will be provided as Attachment 2.)

4. **FISCAL YEAR COVERED UNDER THIS ATTACHMENT:** 2021-2022

5. **LIST OF PARTICIPATING SCHOOLS & CONTACTS:**

Please provide a school site contact for each LEA school in the categories below. The role of this contact is to provide current staff list information so we may update accounts, coordinate workshops, distribute information about special opportunities, etc. **If this contract is for more than three schools, please attach a separate list providing one contact per school site.**

<u>SCHOOL</u>	<u>CONTACT NAME</u>	<u>PHONE NUMBER</u>	<u>EMAIL</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- 1. **MEMBER LIAISON:**  
Please provide the name of LEA/ school-site person to whom all contract-related correspondence is sent. This person is often the contract's signatory, but may be a designee.

Name: Craig Lewis

Title: District PBIS Coach

Phone: (818) 241-3111 ext. 1285

Email: clewis@gusd.net

FAX: (818) 547-0213

Street Address: 223 North Jackson Street

City, State, Zip: Glendale, CA 91206

\_\_\_\_\_  
Authorized School/District Administrator Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Terri Lyttaker, Controller

\_\_\_\_\_  
Date

LOS ANGELES COUNTY OFFICE OF EDUCATION POSITIVE  
BEHAVIOR INTERVENTIONS AND SUPPORT (PBIS)  
CONSULTING AND TRAINING SERVICES  
2021-2022 SCHOOL YEAR  
*Quote for Customized Presentation, Attachment 2*

LACOE- ASSIGNED CONTRACT #: C-20856:21:22

**1. Description of Training**

**Strand G: Tier II Year 1 for eight GUSD Schools:** Cerritos, Edison, La Crescenta, Lincoln, Monte Vista, Verdugo Woodlands, R.D. White, and Daily

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**Strand H: Tier I Year 3 for four GUSD Schools:** Crescenta Valley, Fremont, Clark, and EarlyBird/FACTS

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**2. Breakdown of Fees and Total Cost**

\$4,500.00 per school for 8 schools – Strand G

\$4,500.00 per school for 4 schools - Strand H

**TOTAL AMOUNT \$ 54,000.00 for 12 schools**

**3. LIST OF PARTICIPATING SCHOOLS & CONTACTS:**

Please provide a school site contact for each LEA school in the categories below. The role of this contact is to provide current staff list information so we may update accounts, coordinate workshops, distribute information about special opportunities, etc. **If this contract is for more than three schools, please attach a separate list providing one contact per school site.**

<u>SCHOOL</u>	<u>CONTACT NAME</u>	<u>PHONE NUMBER</u>	<u>EMAIL</u>
<u>See attachment</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>	<u>_____</u>

Authorized School/District Administrator Signature

Date

Terri Lyttaker, Controller

Date

Attachment to C-20856 **LIST OF PARTICIPATING SCHOOLS & CONTACTS:**

School	Contact Name	Phone Number	Email
Cerritos Elementary	Perla Chavez Fritz	(818) 244-7207	<a href="mailto:pchavez@gusd.net">pchavez@gusd.net</a>
Edison Elementary	Selin Nazarians	(818) 241-1807	<a href="mailto:snazarians@gusd.net">snazarians@gusd.net</a>
La Crescenta Elementary	Josephine Bixler	(818) 249-3187	<a href="mailto:jbixler@gusd.net">jbixler@gusd.net</a>
Lincoln Elementary	Barbara Fariss	(818) 249-1863	<a href="mailto:bfariss@gusd.net">bfariss@gusd.net</a>
Monte Vista Elementary	Hury Babayan	(818) 248-2617	<a href="mailto:HuryBabayan@gusd.net">HuryBabayan@gusd.net</a>
Verdugo Woodlands Elementary	Kristina Provost	(818) 241-2433	<a href="mailto:kprovost@gusd.net">kprovost@gusd.net</a>
R.D. White Elementary	Lisa Kaprielian	(818) 241-2164	<a href="mailto:lkaprielian@gusd.net">lkaprielian@gusd.net</a>
Daily High	Lonny Root	(818) 247-4805	<a href="mailto:lroot@gusd.net">lroot@gusd.net</a>
Crescenta Valley High	Jordan Lessem	(818) 249-5871	<a href="mailto:jlessem@gusd.net">jlessem@gusd.net</a>
Fremont Elementary	Vickie Atikian	(818) 249-3241	<a href="mailto:vatikian@gusd.net">vatician@gusd.net</a>
Clark Elementary	Lena Kortoshian	(818) 248-8324	<a href="mailto:lkortoshian@gusd.net">lkortoshian@gusd.net</a>
EarlyBird/FACTS	Evan Robb	(818) 241-7702	<a href="mailto:erobb@gusd.net">erobb@gusd.net</a>

GLENDALE UNIFIED SCHOOL DISTRICT

June 15, 2021

CONSENT CALENDAR NO. 23

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
SUBJECT: **Acceptance of Gifts**

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The Superintendent recommends that the following gifts to the District be accepted and that letters of appreciation be written to the donors:

- a. Glendale Council PTA wishes to donate to the District \$1,000.00 to purchase a water bottle refill station for use by students and staff at Allan Daily High School.
- b. Parents and Community for Fremont School wish to donate to the district \$23,800.00 to pay for art, music and physical education teachers at Fremont Elementary School.
- c. John C. Fremont PTA wishes to donate to the district \$250.00 to pay for training on inclusion for use by teachers at Fremont Elementary School.
- d. Patrick and Geny Kim wish to donate to the District through the Educational Services Department \$200.00 to purchase instructional materials and supplies to be used in the Korean FLAG Program at Monte Vista Elementary School.
- e. John Muir Elementary Foundation wishes to donate to the District \$5,000.00 for the MIKE Music Program at John Muir Elementary School.