

GLENDALE UNIFIED SCHOOL DISTRICT  
223 North Jackson Street  
Glendale, California 91206  
(818) 241-3111

**BOARD OF EDUCATION**  
**AGENDA**

May 18, 2021  
Meeting No. 25  
Regular Meeting

**GLENDALE UNIFIED SCHOOL DISTRICT**  
223 North Jackson Street  
Glendale, California 91206  
(818) 241-3111

**BOARD OF EDUCATION MEETING NO. 25**  
Administration Center

May 18, 2021

*“Preparing our students for their future.”*

*“Excelling Together with Endless  
Pathways for Success.”*

	<b>Please Note Times</b>
<b>4:30 P.M. -</b>	<b>Opening, Acknowledgments and Recognitions Presentations Student Board Member Report Public Communication</b>
	<b>Closed Session</b>
<b>7:00 P.M. -</b>	<b>Regular Meeting Superintendent’s Update Information, Action, Consent Calendar, Reports</b>

**Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, Glendale Unified Board of Education meetings will be closed to the public until social distancing directives have been lifted.**

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodation. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

**A. OPENING – 4:30 P.M.**

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance led by Cassidy Knight, a 9<sup>th</sup> grade student at Verdugo Academy School.**

**A. OPENING - continued**

**3. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions, the agenda for the meeting was posted on bulletin boards in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

**4. Approval of Agenda Order**

**B. ACKNOWLEDGEMENTS AND RECOGNITIONS**

**1. Classified School Employee Week**

The week of May 16-22, 2021 is recognized as Classified School Employee Week. The Board of Education recognizes the many important roles classified school employees contribute towards the success of students within Glendale Unified.

**2. Verdugo Academy Associated Student Body Students**

The Board of Education would like to recognize the Associated Student Body leaders at Verdugo Academy for providing a virtual prom for College View students.

**C. PRESENTATIONS**

**1. National Mental Health Month**

The month of May is recognized as National Mental Health Month. Mental Health providers play an important role in maintaining the wellness of students, as well as providing valuable resources on mental health related issues for staff, parents, and the community.

**2. Career Technical Education (CTE) and Visual and Performing Arts (VAPA) Shines**

Daily High School proudly presents an overview of art and photography that is rooted in real-world connections.

**D. STUDENT BOARD MEMBER REPORT**

**1. Student Board Member Kayla Rodriguez will report on activities and events happening at the schools around the District.**

## **E. COMMUNICATIONS FROM THE PUBLIC**

### **1. Public Communications – NOTE MODIFIED PROCEDURES DURING COVID-19 (CORONAVIRUS) PANDEMIC**

ADDRESSING THE BOARD OF EDUCATION – An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction. Pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, Glendale Unified Board of Education meetings will be closed to the public until social distancing directives have been lifted. In order to facilitate public participation at meetings, the Board will accept public communications via teleconference until further notice. If you wish to make a public comment at an upcoming meeting, please follow the instructions below. Not more than five minutes may be allotted to each speaker and no more than 20 minutes to each subject, except by unanimous consent of the Board of Education. A speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review. A student's parent/guardian, or a student if age 18 or older, may request that the minutes exclude the student's directory information, as defined in Education Code 49061, or a parent/guardians' personal information, as defined in Education Code 49073.2. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. Glendale Unified School District will provide accommodations, with reasonable advanced notice, for any individual with a disability or any individual requiring translation needing to address the Board of Education during Public Communication. Please contact the Glendale Unified Public Information Office at (818) 241-3111 x1218 or [publicinfo@gusd.net](mailto:publicinfo@gusd.net) at least 24 hours before the start of the meeting to request accommodation.

Instructions for public communications:

1. A survey "sign up" will be posted at [www.gusd.net/communication](http://www.gusd.net/communication) for members of the public who wish to speak on items at 4:00 p.m. on the day of the meeting (30 minutes prior to the start of the public meeting).
2. Speakers should fill in their name and select which item they wish to address the board.
3. Speakers are asked to attend the board meeting virtually through the Zoom invitation link: <https://glendaleusd.zoom.us/j/89359970627>
4. Only those who have completed the speaker sign up survey will be allowed to enter the Zoom meeting.
5. When it is time for a speaker to address the Board, their name will be called and the microphone on their Zoom account will be activated. Speakers must be present in the Zoom meeting when their name is called in order to be given an opportunity to address the Board.
6. Speakers should rename their Zoom profile to their real name to expedite this process.
7. Speakers are requested to state their name prior to addressing the Board.
8. After a speaker completes their public comment or if the five minute time limit has been reached, the microphone for the speaker's Zoom profile will be muted.
9. The speaker sign up survey and Zoom teleconference links will be closed following the Public Communications portion of the meeting.
10. If you wish to make a public comment and do not have access to the internet, please call the Glendale Unified Public Information Office at 818-241-3111 x1218 by 3:00 p.m. on the day of the meeting to make alternate arrangements.

## **F. CLOSED SESSION**

### **1. Conference with Labor Negotiators pursuant to Government Code § 54954.5**

**Agency designated representative: Dr. Darneika Watson and Mr. David Greco**  
**Employee organization: Glendale Teachers Association and California School Employees Association-Glendale Chapter No. 3**

**F. CLOSED SESSION - continued**

2. **Conference with Legal Counsel-Existing litigations pursuant to Government Code Section §54956.9 (d)(1)**  
Case No. 21STCV11367  
Case No. LA-CO-1800-E  
Case No. LA-CE-6596-E
3. **Threat to Public Services or Facilities (Government Code Section §54957)**  
Consultation with: Dr. Vivian Ekhian, Superintendent

**G. RETURN TO REGULAR MEETING – 7:00 P.M.**

**H. SUPERINTENDENT’S UPDATE**

1. **Summer/Fall School Update**

**I. INFORMATION**

1. **Budget Updates** **11**

This report will provide a review of the Governor's May Revise and its impact on the District's ongoing budget, as well as a current status report on all COVID-19 one-time funding and expenditures.

2. **Expanded Learning Opportunities Grant Plan** **12**

This report will provide the Board of Education with information on the process followed for developing the Expanded Learning Opportunities Grant Plan. The Plan addresses the instructional strategies the District will implement to address student needs. The final plan will be submitted for Board approval at the June 1 meeting.

3. **Proposed Revision to Board Policy 6146.1 – Relating to Instruction** **15**

This report provides the Board of Education with information on the need to revise existing Board Policy (BP) 6112 (School Day) and (BP) 6146.1 (High School Graduation Requirements) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

4. **Acknowledgements of Service** **24**

The resignations and retirements of the following employees have been accepted by the Chief Human Resources and Operations Officer/Director of Classified Personnel, as effective and final per Board Policies 4117.1/4217.1/4317.1 and 4117.2/4217.2/4317.2, and are being reported to the Board of Education as information only no action required.

5. **Update on Measure S and Facility Programs** **26**

There will be a presentation including a review of the action items on the agenda, as well as a discussion of future items that may be brought to the Board for consideration.

**I. INFORMATION - continued**

**6. Commencement and Promotion Exercises for 2021 30**

Each year, the Board of Education is invited to attend the promotion exercises at the middle schools and the graduation ceremony at the high schools. The middle schools plan to have both an in-person and a virtual event for families that do not feel ready to report in person. This report provides the names of our board members who will be attending the ceremonies on June 9, 10, and 11.

**J. ACTION**

**1. Resolution No. 23 – A Commitment to Returning Students to In-Person Learning for the 2021-22 School Year 32**

The Superintendent recommends that the Board of Education adopt Resolution No. 23 – A Commitment to Returning Students to In-Person Learning for the 2021-22 School Year, beginning the first day of school, August 18, 2021.

**2. Approval of Budget Adjustment for the Verdugo Woodlands Elementary School Bridge Project 35**

The Superintendent recommends that the Board of Education approve a budget adjustment for the Verdugo Woodlands Elementary School bridge project in the amount of \$1,250,000, funded by Measure S funds.

**3. Award of Bid No. 207-20/21 for the Verdugo Woodlands Elementary School Bridge Project 36**

The Superintendent recommends that the Board of Education award Bid No. 207-20/21 for the Verdugo Woodlands Elementary School bridge project to ARC Construction, Inc. in the amount of \$1,350,000, plus a \$400,000 allowance, funded by Measure S funds.

**4. Award of Bid No. 210-20/21 for the Glenoaks Elementary School Interim Housing Project 37**

The Superintendent recommends that the Board of Education award Bid No. 210-20/21 for the Glenoaks Elementary School interim housing project to Chalmers Construction Services, Inc. in the amount of \$492,900, plus a \$100,000 allowance funded by Measure S funds.

**5. Award of Bid No. 211-20/21 for the Monte Vista Elementary School Interim Housing Project 38**

The Superintendent recommends that the Board of Education award Bid No. 211-20/21 for the Monte Vista Elementary School interim housing project to Chalmers Construction Services, Inc. in the amount of \$1,033,000, funded by Measure S funds.

**J. ACTION - continued**

- 6. Approval of Change Order No. 5 to Lease-Leaseback Contract with Balfour Beatty Construction for the Glendale High School Aquatic Center Project, and Notice of Completion 39**

The Superintendent recommends that the Board of Education approve Change Order No. 5 to Lease-Leaseback Contract with Balfour Beatty Construction for the Glendale High School Aquatic Center Project in the amount of \$89,108.14, and Notice of Completion, funded by Measure S, Capital Outlay, Routine Restricted Maintenance and Previous State funds.

- 7. Approval of AP World History Instructional Material Adoption 43**

The Superintendent recommends that the Board of Education approve the adoption of AMSCO World History Modern: 1200 to Present instructional materials for Advanced Placement World History starting in the Fall of 2021.

- 8. Approval of Services Agreement Between Glendale Unified School District and Sports for Learning for Summer Expanded Learning Programs 45**

The Superintendent recommends that the Board of Education approve a services agreement between Glendale Unified School District and Sports for Learning in the amount of \$92,625 to provide a blended social-emotional and sports program at selected District elementary schools during the summer expanded learning program.

- 9. Agreement with Sports for Learning for Summer Camp Program at Selected Elementary School Sites 63**

The Superintendent recommends that the Board of Education approve an agreement with Sports for Learning for Summer Camp Program at selected elementary schools in the amount of \$1,286,208 from July 6, 2021 to August 13, 2021, funded by COVID-19 funds.

**K. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 80**

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a. Regular Meeting No. 24 May 4, 2021

**K. CONSENT - continued**

**2. Certificated Personnel Report No. 17 90**

The certificated report recommends approval of the following:

Maternity leaves of absence, an extension of maternity leave of absence, a parental leave of absence, an extension of parental leave of absence, health leaves of absence, an extension of health leave of absence, family & medical leaves of absence, extension of family & medical leaves of absence, a general purpose leave of absence, additional assignments, an election, elections hourly/daily, additional compensation, transportation authorizations, revision to previous personnel reports, a personal services agreement and conference/workshop/meeting authorizations.

**3. Classified Personnel Report No. 17 104**

The classified report recommends approval of the following:

Medical leave of absence; parental leave of absence; additional assignments; change of assignments; revisions to previous board report; election of classified hourly substitutes; personal services agreements; and authorization 2021-2022 indefinite salaries.

**4. Warrants 117**

The Superintendent recommends that the Board of Education approve Warrants totaling \$23,993,613.42 for April 1, 2021 through May 12, 2021.

**5. Purchase Orders 122**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$5,010,581.32 for the period of April 26, 2021 through May 7, 2021.

**6. Appropriation Transfer and Budget Revision Report 138**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget.

**7. 2020-21 Transfer of Cash Balance from the Special Reserve-Food Services Capital Projects Fund (40.2) to the Nutrition Services Fund (13.0) 147**

The Superintendent recommends that the Board of Education approve the cash balance transfer of \$700,000 from the Special Reserve-Food Services Capital Projects Fund (40.2) to the Nutrition Services Fund (13.0).

**8. Authorization to Dispose of Surplus Property 148**

The Superintendent recommends that the Board of Education declare various computer equipment located at the Educational Technology and Information Services department as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.



**K. CONSENT- continued**

- 9. Approval for Purchase of Heggerty Phonemic Awareness Kits for Summer Camp EXCEL, Intervention and Enrichment Programs to Support English Language Development 150**
- The Superintendent recommends that the Board of Education approve the purchase of Heggerty Phonemic Awareness Kits in the amount of \$12,828.98 for use at all elementary school sites in grades K-6 for the Summer Camp Excel program, school year intervention and enrichment programs to support English Language Development, phonics and phonemic awareness instruction and support.
- 10. Approval of Services Agreement Between Glendale Unified School District and Soliant Inc. 154**
- The Superintendent recommends that the Board of Education approve a services agreement between Glendale Unified School District and Soliant Inc. in the amount of \$30,000 for providing a contracted Speech/Language Pathologist for Jefferson Elementary School.
- 11. Acceptance of Grant Funds from the Japan Foundation for the Dunsmore Japanese Dual Immersion Program 170**
- The Superintendent recommends that the Board of Education accept funds in the amount of \$1,000 from the Japan Foundation, Los Angeles to be used to purchase books on diversity in Japanese for classrooms and the library at Dunsmore Elementary School.
- 12. Acceptance of Grant Funds from the National Education Association 171**
- The Superintendent recommends that the Board of Education accept funds in the amount of \$4,500 from the National Education Association (NEA) to be used to support the Tolerance, Biliteracy and Media Project in the Spanish Dual Language program at Toll Middle School.
- 13. Agreement with The University of Akron 173**
- The Superintendent recommends that the Board of Education approve the Affiliation Agreement with The University of Akron College of Health and Human Sciences.
- 14. Agreement with Dannis, Woliver, Kelley Law Firm for Legal Services 180**
- The Superintendent recommends that the Board of Education approve an agreement with Dannis, Woliver, Kelley law firm to provide legal services from May 3, 2021 to June 30, 2022.
- 15. Acceptance of Gifts 181**
- The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

**L. REPORTS AND CORRESPONDENCE**

**1. Board**

**2. Superintendent**

**M. ADJOURNMENT**

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

INFORMATION REPORT NO. 1

TO: Board of Education  
FROM: Dr. Vivian Ekchian Superintendent  
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer  
SUBJECT: **Budget Updates**

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These updates will include a current status of the COVID-19 one-time funds, as well as the ongoing annual budget.

1. COVID-19 One-Time Funds

A total of \$114.8 million COVID-19 one-time funding has been, or soon will be, received from several State and Federal sources. There are a variety of spending restrictions, spending timelines, specific resource budget codes, and will span over several fiscal years. To date, the district has spent or encumbered \$59.2 million. Information will be shared on the possible uses of the remaining \$55.6 million. Spending plans will have an equity focus on students in the following areas: low income, English learners, foster youth, homeless students, students with disabilities, students at risk, disengaged students, students below grade level, students who did not enroll in kindergarten in 2020-21, credit-deficient students, and students at risk of not graduating.

The District will be spending from the funding sources based on the most restrictive first, as well as based on the sources with the shortest spending deadlines.

The one-time funding has greatly assisted the District in successfully getting through this past year and reopening our schools for in-person instruction. However, these funds will create a lot of complexity in budgeting for at least the next two fiscal years. It will be important to keep clear the issues of one-time funding and the ongoing budget stories of LCFF and declining enrollment, as well as manage the cliff effect caused when the one-time revenue is gone.

2. Ongoing Annual Budget

Information will be reviewed from the Governor's May Revise, adjustments to the 2021-22 Fiscal Stabilization Plan, and a review of current enrollment projections.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

INFORMATION REPORT NO. 2

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent

PREPARED BY: Dr. Marine Avagyan, Director, Equity, Access, and Family Engagement

**SUBJECT: Expanded Learning Opportunities Grant Plan**

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This report will provide the Board of Education with information on the process followed for developing the Expanded Learning Opportunities Grant Plan. The Plan addresses the instructional strategies the District will implement to address student needs. The final plan will be submitted for Board approval at the June 1 meeting.

The Expanded Learning Opportunities Grant (ELO) was authorized by Assembly Bill 86 in conjunction with In-Person Instruction funding to expand in-person instructional time and provide academic interventions and pupil supports to address barriers to learning and accelerate progress to close learning gaps. These one-time funds are available to Local Educational Agencies (LEAs) through August 31, 2022. Grant funds are apportioned based on the LEA's local control funding formula plus \$1,000 per homeless student enrolled in the 2020-21 school year. On or before June 1, 2021, the governing board of an LEA receiving funds must adopt, at a public meeting, a plan describing the LEA's process for assessing the needs of pupils, the LEA's plan for informing parents of opportunities for supplemental supports, its plan for providing supplemental instruction and support, and how the LEA has involved parents and school staff in the development of the plan. Glendale Unified has been allocated \$17,626,747 in funding from this grant.

Grant funds may be used for:

- Extending instructional time by increasing the number of instructional days or minutes, providing summer school or intersessional instructional programs, or other actions that increase instructional time or services
- Accelerating progress to close achievement gaps
- Integrated supports to address barriers to learning
- Community learning hubs
- Supports for credit deficient pupils
- Additional academic services for pupils

- Training school staff on strategies including trauma-informed practices to engage pupils and families

At least 85 percent of the funds must be spent for providing in-person services for the allowable expenditures above. At least 10 percent must be spent to hire paraprofessionals with a priority on full-time paraprofessionals to provide supplemental instruction through the duration of the program, prioritizing English learners and individuals with exceptional needs. Up to 15 percent of the funds may be used to increase or improve services for pupils participating in distance learning or to prepare the LEA for in-person instruction.

As part of planning the new Local Control and Accountability Plan (LCAP), the District has engaged stakeholders in a variety of ways throughout the school year. Multiple meetings were held and surveys administered to solicit input on addressing student needs. The meetings included, but were not limited to, Districtwide LCAP Stakeholder Meetings; Superintendent's Parent Advisory Committee (SPAC); District PTA; District English Learner Advisory Committee (DELAC); parent/guardian forums at schools; student voice panels; school and District administrator meetings; meetings with the bargaining units; SELPA; Board Meetings and Town Halls. The feedback from these forums continue to support the development of the Expanded Learning Opportunity (ELO) Grant.

To address the areas of identified needs, the District ELO Grant will provide a combination of District and school services. The District services will include expanded instructional time opportunities during summer, and to support acceleration and early literacy, the District will utilize paraprofessionals (Education Assistants) who will provide targeted support to identified students, including English learners and individuals with exceptional needs. Furthermore, community liaisons will support schools in building partnership with the families to support the whole child. Funds will be allocated to schools to address school specific needs, focusing on addressing academic achievement and mental health services.

The final plan will be submitted for approval at the Board of Education meeting on June 1, 2021.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.***

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.***

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 3: Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.***

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

INFORMATION REPORT NO. 3

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Narineh Makijan, Coordinator III, College and Career Division

**SUBJECT: Proposed Revisions to Board Policies Relating to Instruction**

This report provides the Board of Education with information on the need to revise existing Board Policies (BP) 6112 (School Day) and BP 6146.1 (High School Graduation Requirements) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

**BP 6112 - School Day**

CSBA Update: April 2013  
Last GUSD Update: November 2017

Staff recommends the Board of Education update the Board Policy (BP) 6112 to include the grade level instructional minutes approved by the Board on March 6, 2018, for Grades 1-12 and August 14, 2018, for Transitional Kindergarten and Kindergarten. The proposed revisions were developed in collaboration between District leadership and representatives from the Glendale Teachers Association.

The revision makes a slight change to the middle and high school minutes to account for a new seven-period day, block schedule, which will serve as the District's new default schedule. The new schedule also adheres to the late-start requirements for high schools, Education Code 46148, in which districts were to move start times to 8:30 a.m. as of the 2021-2022 school year.

When calculating the total number of instructional minutes, the time it takes students to travel between class periods is included in the total. In a seven-period blocked schedule, there are only three passing periods as opposed to five passing periods in a traditional six-period day. Over the course of a 180-day school year, the schedule redirects instructional minutes from passing periods and increases students' face time with teachers. Approximately two minutes a day (370 minutes total) is redirected for high schools and less than one minute a day (108 minutes total) for middle schools.

**BP 6146.1 - High School Graduation Requirements**

CSBA Update: December 2020  
Last GUSD Update: February 2021

Staff recommends the Board update Board Policy (BP) 6146.1 to eliminate the five-credit career preparation requirement, beginning with the class of 2022. This requirement is outdated since students are encouraged to identify, select and complete Career Technical Education (CTE) pathway programs, Visual and Performing Arts (VAPA) pathway programs and/or World Languages.

The revision to BP 6146.1 will also include language for VAPA to include CTE courses that are approved by the University of California Management Portal as VAPA-Interdisciplinary Art to be counted for the one-year VAPA graduation requirement.

The proposed revisions to BP 6112 and BP 6146.1 are presented to the Board for first reading. Should the consensus be to move forward, the policies will be on the June 1, 2021 meeting agenda for approval. Upon approval of the BPs, revisions will be made to the accompanying Administrative Regulations as needed following the normal District process.

Copies of the proposed revised BPs are attached to this memo.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.***

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.***



Instruction

School Day

The Board of Education shall fix the length of the school day subject to the provisions of law. (Education Code 46100)

The length of the school day shall apply equally to students with disabilities unless otherwise specified in the student's individualized education program or Section 504 plan.

Elementary Schools:

The District requirement for annual instructional minutes are:

- Transitional Kindergarten      40,500
- Kindergarten                      42,300
- Grades 1-3                              51,300
- Grades 4-6                              54,900

The schedule for elementary schools shall include at least one daily period of recess of at least 20 minutes in length in order to provide students with unstructured but supervised opportunities for physical activity.

Secondary Schools:

The District requirement for annual instructional minutes are:

- Middle Schools (Grades 6-8) 61,448
- High Schools (Grades 9-12) 65,970

In establishing the daily instructional schedule for each secondary school, the Superintendent or designee shall give consideration to course requirements and curricular demands, availability of school facilities, and applicable legal requirements.

The When schools maintain the total number of school days students attend, the Board of Education encourages flexibility in scheduling so as to provide longer time blocks or class periods when appropriate and desirable to support student learning, provide more intensive study of core academic subjects or extended exploration of complex topics, and reduce transition time between classes.

~~Prior to implementing a block-schedule program in which secondary students attend class for fewer school days, the Board shall consult with the certificated and classified employees of the school in a good faith effort to reach agreement and shall also consult with parents/guardians of the students who would be affected by the change and the community at large. Such consultation shall include~~

Instruction

School Day

~~at least one public hearing for which the Board has given adequate notice to the employees and to the parents/guardians of affected students. (Education Code 46162)~~

Legal Reference: Education Code, Sections 8970-8974; 37202; 37670; 46010; 46100; 46110-46119; 46140-46147; 46160-46162; 46170; 46180; 46190-46192; 46200-46206; 48200; 48663; 48800-48802; 51222; 51760-51769.5; 52325

Policy Adopted: 06/03/1958

Policy Amended: 07/21/1959; 10/02/1962; 04/05/1971; 10/07/1980; 07/02/1985; 12/06/1994; 10/15/2002; 11/07/2017; --/--/2021

(Formerly BP 6121)

Instruction

High School Graduation Requirements

The Board of Education desires to prepare all students to successfully complete the high school course of study and obtain a diploma that represents their educational achievement and increases their opportunities for postsecondary education and employment.

A. Minimum academic standards for a diploma of graduation from high schools in the Glendale Unified School District are as follows:

1. Satisfactory completion of a minimum of two hundred and twenty (220) semester periods of credit earned in grades 9, 10, 11, and 12.
2. Course Requirements

The following courses are required as part of the 220 semester credits taken in grades 9 through 12:

- a. English - 4 years (40 credits), including Freshman and Sophomore English (Education Code 51225.3)
- b. Mathematics - 20 credits Grades 9-12 - including courses of study that include Integrated Math I and II Standards (Education Code 51225.3)

Integrated Math I and II courses successfully completed in grades 7 and or 8 can be used to meet this requirement. However, students are required to complete a minimum of 20 units of mathematics in grades 9-12 regardless of mathematics courses completed in grades 7 and 8. All students are encouraged to complete Integrated Math III and beyond to complete A-G requirements and be college and career ready.

- c. Science – Requirements for the class of 2023 and prior years: 2 years (20 credits), including 1 year of Biological Science and 1 year of Physical Science (Education Code 51225.3)

Requirements beginning with the class of 2024: 3 years (30 credits), including 1 year of Living Earth, 1 year of Chemistry in the Earth System and 1 year of Physics of the Universe

- d. Social Science - 3 years (30 credits), including 1 year World History, Culture and Geography, 1 year U.S. History, Culture and Geography, 1

Instruction

High School Graduation Requirements

semester American Government and Civics, and 1 semester Economics (Education Code 51225.3)

- e. World Languages/Languages other than English (LOTE)\* - 1 year (10 credits)\* OR Fine Arts Visual and Performing Arts (VAPA) - 1 year (10 credits)\*\*. -a A student who chooses to take one year of world language World Languages/LOTE to fulfill this requirement must also take at least one semester (5 credits) of fine-arts VAPA (f). in addition.

\* University of California A-G admission requirements include a minimum of 2 years of LOTE proficiency and 1 full year of VAPA credits.

- f. Visual and Performing Arts (VAPA)\*\* - 1 semester year (5 10 credits) - required unless fulfilled by "e" above VAPA course required unless fulfilled by "e" above or 1 year (10 credits) Career & Technical Education Course that qualifies as VAPA interdisciplinary art.

\*\* A CTE course must be approved as a University of California A-G "f" interdisciplinary art in order to fulfill the GUSD graduation and A-G requirement. To be counted towards meeting GUSD graduation requirements, a CTE course shall be aligned to the CTE model curriculum standards and framework adopted by the State Board of Education. (Education Code 51225.3)

\* A student who chooses to take one year of world language to fulfill this requirement must also take a VAPA course to fulfill one year (10 credits) for the A-G requirements.

\*\*A CTE VAPA course must be an approved course for A-G requirements to fulfill the A-G requirements. To be counted towards meeting graduation requirements, a CTE course shall be aligned to the CTE model curriculum standards and framework adopted by the State Board of Education. (Education Code 51225.3)

- g. Career Preparation - 1 semester (5 credits)

Beginning with the class of 2022, career preparation (5 credits) is no longer a GUSD graduation requirement.

Instruction

High School Graduation Requirements

- h. Health - 1 semester (5 credits)
- i. Physical Education, unless the student has been otherwise exempted pursuant to other sections of the Education Code, - 2 years (20 credits) (maximum of 40 semester credits applied toward graduation) (Education Code 51225.3)

- B. Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.
- C. Students in grade 12 shall be enrolled in at least five courses each semester. This requirement shall not apply to students enrolled in career and technical education programs, community college courses, independent study, continuation education classes, work experience education programs, and special education programs as designated by the individualized education program.
- D. Exemptions from District-Adopted Graduation Requirements

District students are required to complete graduation course requirements specified above, including the requirements imposed by Education Code 51225.3 and those adopted by the Board.

However, a foster youth, homeless student, former juvenile court school student, child of a military family, or migrant student who transfers into the District or between District schools any time after completing the second year of high school, or a newly arrived immigrant student who is in the third or fourth year of high school and is participating in a newcomer program, shall be exempted from any graduation requirements adopted by the Board that are in addition to statewide course requirements.

This exemption shall not apply if the Superintendent or designee makes a finding that the student is reasonably able to complete the requirements in time to graduate by the end of the fourth year of high school. Within 30 days of the transfer or of the commencement of participation in a newcomer program, as applicable, the Superintendent or designee shall notify any eligible student of the availability of the exemption and whether the student qualifies for it. (Education Code 51225.1)

- E. Retroactive Diplomas

Instruction

High School Graduation Requirements

Any student who completed grade 12 in the 2003-04 through 2014-15 school year and met all applicable graduation requirements other than the passage of the high school exit examination shall be granted a high school diploma. (Education Code 51413)

In addition, the District may retroactively grant high school diplomas to former students who: (Education Code 48204.4, 51430, 51440)

1. Departed California against their will while in grade 12 and did not receive a diploma because the departure interrupted their education, provided that they were in good academic standing at the time of the departure.

Persons may be considered to have departed California against their will if they were in custody of a government agency and were transferred to another state, were subject to a lawful order from a court or government agency that authorized their removal from California, were subject to a lawful order and were permitted to depart California before being removed from California pursuant to the lawful order, were removed or were permitted to depart voluntarily pursuant to the federal Immigration and Nationality Act, or departed due to other circumstances determined by the District that are consistent with the purposes of Education Code 48204.4.

In determining whether to award a diploma under these circumstances, the Superintendent or designee shall consider any coursework that may have been completed outside of the United States or through online or virtual courses.

2. Were interned by order of the federal government during World War II or who are honorably discharged veterans of World War II, the Korean War, or the Vietnam War, provided that they were enrolled in a District school immediately preceding the internment or military service and did not receive a diploma because their education was interrupted due to the internment or military service in those wars.

Deceased former students who satisfy these conditions may be granted a retroactive diploma to be received by their next of kin.

3. Are veterans who entered the military service of the United States while in grade 12 and who had satisfactorily completed the first half of the work required for grade 12 in a District school.

Instruction

High School Graduation Requirements

4. Were in their senior year of high school during the 2019-20 school year, were in good academic standing and on track to graduate at the end of the 2019-20 school year as of March 1, 2020, and were unable to complete the statewide graduation requirements as a result of the COVID-19 crisis.

F. Honorary Diplomas

The Board may grant an honorary high school diploma to: (Education Code 51225.5)

1. An international exchange student who has not completed the course of study ordinarily required for graduation and who is returning to the home country following the completion of one academic school year in the District.
2. A student who is terminally ill.

The honorary diploma shall be clearly distinguishable from the regular diploma of graduation awarded by the District. (Education Code 51225.5)

Legal Reference: Education Code, Sections 47612; 48200; 48204.4; 48412; 48430; 48645.5; 48980; 49701; 51224; 51224.5; 51225.1; 51225.2; 51225.3; 51225.35; 51225.36; 51225.5; 51225.6; 51228; 51230; 51240-51246; 51250-51251; 51410-51413; 51420-51427; 51430; 51440; 51450-51455; 51745; 56390-56392; 66204; 67386  
Code of Regulations, Title 5, Sections 1600-1651; 4600-4670  
Court Decisions: O'Connell v. Superior Court (Valenzuela), (2006) 141 Cal.App.4th 1452

Policy Adopted: 08/1962

Policy Amended: 05/1963; 12/1965; 04/1966; 03/1967; 09/1969; 04/1970; 03/1972; 01/1973; 05/1975; 01/1978; 04/1978; 05/1980; 03/1983; 01/1984; 06/1985; 05/21/1996; 06/09/1997; 06/23/1999; 12/05/2000; 10/15/2002; 09/02/2003; 3/23/2010; 11/16/2010; 09/03/2019; 02/16/2021; --/--/2021

(Formerly BP 5216)

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

INFORMATION REPORT NO. 4

TO: Board of Education

FROM: Dr. Vivian Ekehian, Superintendent

PREPARED BY: Dr. Darneika Watson, Chief Human Resources and Operations  
Officer/Director of Classified Personnel

SUBJECT: ACKNOWLEDGEMENTS OF SERVICE

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The resignations and retirements of the following employees have been accepted by the Chief Human Resources and Operations Officer/Director of Classified Personnel, as effective and final per Board Policies 4117.1/4217.1/4317.1 and 4117.2/4217.2/4317.2, and are being reported to the Board of Education as information only - no action required:

Resignations:

1. Lee, Sojin K. Effective 6/12/21  
Science Teacher  
Rosemont Middle School

Retirements:

1. Driffill, Carol A. Effective 6/14/21  
Social Science Teacher 36 years of service  
Glendale High School
2. Hovannesian, Arsine Effective 6/21/21  
Counselor 28 years of service  
Glendale High School
3. Malakyan, Tagui Effective 7/17/21  
Math Teacher 23 years of service  
Roosevelt Middle School
4. Mason, Mary A. Effective 7/01/21  
Executive Director, Elementary Education 34 years, 5 months  
Educational Services of service



Retirements (Cont.):

- |    |  |  |
|----|--|--|
| 5. | Miller, Phyllis J.<br>3 <sup>rd</sup> Grade Teacher<br>Dunsmore Elementary | Effective 6/12/21<br>25 years of service |
| 6. | Nagao, Karen F.<br>Kindergarten Teacher<br>Dunsmore Elementary             | Effective 6/12/21<br>37 years of service |
| 7. | Rivera, Renee D.<br>Teacher Specialist<br>Lincoln/Valley View Elementary   | Effective 6/12/21<br>16 years of service |
| 8. | Sharp, Gerald A.<br>5 <sup>th</sup> Grade Teacher<br>Marshall Elementary   | Effective 6/12/21<br>32 years of service |

5GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

INFORMATION REPORT NO. 5

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development and Facilities

SUBJECT: **Update on Measure S and Facility Programs**

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Staff will make a presentation, which will include an update on the following items:

1. Superintendent’s Facility Advisory Committee (SFAC) Meeting
  - Meeting was held on Monday, May 10, 2021
2. Items on this Agenda
  - **Approval of Budget Adjustment for the Verdugo Woodlands Elementary School Bridge Project**

On February 5, 2019, the Board approved a budget allocation of \$2,000,000 for the completion of the Verdugo Woodlands Bridge Project, funded by Measure S funds. On March 22, 2021, the District received and opened bids for this project. Following the receipt of bids, staff determined that the current approved budget was not sufficient to cover the total project costs, which include the base bid, allowance, and soft costs. Staff has determined that the project will require \$1,250,000 in additional funding to move forward with the project. A total project budget of \$3,250,000 would cover the following project costs:

- Hard Construction Costs..... \$1,350,000
- Allowance..... \$400,000
- Project Contingency..... \$300,000
- Soft Costs (inspection, testing, advertisement, site surveys, etc.) ..... \$550,000
- DSA/Agency Costs..... \$350,000
- Architect/Consultant Costs..... \$300,000
- **Total Project Costs .....\$3,250,000**

Completion of this project is imperative due to accessibility requirements set forth by DSA, and in order to obtain final DSA closeout on the Verdugo Woodlands ORG Project. Staff is recommending an additional budget allocation of \$1,250,000 for the Verdugo Woodlands Elementary School Bridge project, funded by Measure S funds, resulting in a total project budget of \$3,250,000.

- **Award of Bid No. 207-20/21 for the Verdugo Woodlands Elementary School Bridge Project**

In accordance with established procedures, Procurement & Contract Services completed the solicitation of bids for the Monte Vista Elementary School interim housing project. A bid conference and a job walk were conducted on April 8, 2021 and 17 contractors participated. The District received and opened seven (7) bids on May 5, 2021, as outlined below:

<b>Contractor</b>	<b>Bid</b>	<b>Allowance</b>	<b>Total</b>
Chalmers Construction Services, Inc.	\$1,349,000	\$400,000	\$1,749,000
ARC Construction, Inc.	\$1,350,000	\$400,000	\$1,750,000
G2K Construction, Inc.	\$1,498,888	\$400,000	\$1,898,888
Leonida Builders, Inc.	\$1,597,000	\$400,000	\$1,997,000
Masters Contracting Corp.	\$1,893,000	\$400,000	\$2,293,000
Bedrock Group, Inc.	\$2,138,722	\$400,000	\$2,538,722
Granite Construction Company	\$2,316,000	\$400,000	\$2,716,000

After conducting a post-bid conference and reviewing the bid documents, it was determined that the bid received from Chalmers Construction Services, Inc. was non-responsive due to incomplete documents received. Therefore, staff is recommending the award of contract to ARC Construction, Inc. as the lowest responsive and responsible bidder in the amount of \$1,350,000. An allowance of \$400,000 was given on this project for rock removal and unforeseen underground conditions, for a total project cost of \$1,750,000. This allowance will only be used if needed and upon approval by District staff. This project is anticipated to be completed by March 30, 2022. Bid details are available for review in the Procurement & Contract Services Department. This project will be funded by Measure S – Verdugo Woodlands Bridge Project funds.

- **Award of Bid No. 210-20/21 for the Glenoaks Elementary School Interim Housing Project**

In accordance with established procedures, Procurement & Contract Services completed the solicitation of bids for the Glenoaks Elementary School interim housing project. A bid conference and a job walk were conducted on March 24, 2021 and 19 contractors participated. The District received and opened two (2) bids on May 6, 2021, as outlined below:

<b>Contractor</b>	<b>Bid</b>	<b>Allowance</b>	<b>Total</b>
Chalmers Construction Services, Inc.	\$492,900	\$100,000	\$592,900
RT Contractor Corp.	\$935,000	\$100,000	\$1,035,000

After conducting a post-bid conference and reviewing the bid documents, staff is recommending the award of contract to Chalmers Construction Services, Inc. as the lowest responsive and responsible bidder in the amount of \$492,900. An allowance of \$100,000 was given on this project for unforeseen underground utilities, rock removal, and excavation for a total project cost of \$592,900. This allowance will only be used if needed and upon approval by District staff. This project is anticipated to be completed by August 9, 2021. Bid details are available for review in the Procurement & Contract Services Department. This project will be funded by Measure S – Glenoaks Elementary School New Building Project funds.

- **Award of Bid No. 211-20/21 for the Monte Vista Elementary School Interim Housing Project**

In accordance with established procedures, Procurement & Contract Services completed the solicitation of bids for the Monte Vista Elementary School interim housing project. A bid conference and a job walk were conducted on April 8, 2021 and 17 contractors participated. The District received and opened seven (7) bids on May 5, 2021, as outlined below:

<b>Contractor</b>	<b>Bid</b>
Chalmers Construction Services, Inc.	\$1,033,000
Fredrick Towers, Inc.	\$1,424,000
ARC Construction, Inc.	\$1,498,000
The Nazerian Group	\$1,544,123
Reyes Electrical Contractor, Inc.	\$1,590,000
West Coast Building & Construction Services	\$1,599,505
Masters Contracting Corp	\$2,244,000

After conducting a post-bid conference and reviewing the bid documents, staff is recommending the award of contract to Chalmers Construction Services, Inc. as the lowest responsive and responsible bidder in the amount of \$1,033,000. This project is anticipated to be completed by August 9, 2021. Bid details are available for review in the Procurement & Contract Services Department. This project will be funded by Measure S – Monte Vista Elementary School New Building Project funds.

- **Approval of Change Order No. 5 to Lease-Leaseback Contract with Balfour Beatty Construction for the Glendale High School Aquatic Center Project, and Notice of Completion**

On July 16, 2019, the Board approved the award of Lease-Leaseback contract to Balfour Beatty Construction for the Glendale High School Aquatic Center in the amount of \$13,348,345. This project budget allocation included the approval of a \$400,000 owner contingency for unforeseen conditions, and was not a part of the Contractor Guaranteed Maximum Price (GMP).

Various modifications have been made to this project and contract, and have been approved by the Board as follows:

- On August 11, 2020, the Board approved Change Order No. 1 in the amount of \$207,883.00
- On September 1, 2020, the Board approved an additional budget allocation of \$1,014,649 for the project to cover additional the project costs.
- On September 15, 2020, the Board approved Change Order No. 2 in the amount of \$179,102.
- On October 6, 2020, the Board approved Change Order No. 3 in the amount of \$273,227.
- On November 17, 2020, the Board approved Change Order No. 4 in the amount of \$72,438.00

Planning and Development staff has continued to negotiate final costs of additional portions of the approved items on the project. The final negotiations for Change Order No. 5 included installation of a new irrigation system at the softball field, painting of existing privacy screens and ladders on Building A, installation of trench drains to meet Health Department requirements, installation of new railing to match existing railing, and a credit for the substitution of valves in the pool equipment room. These changes will also include a time extension of 104-calendar days on the project.

The total cost for these items was negotiated and resulted in Change Order No. 5 in the amount of \$89,108.14. This Change Order results in a 6.16% cumulative increase to the original contract and is within approved project budget, as well as the 10% project Change Order limit. This increases the total construction contract to \$14,170,103.14.

This project was completed in a satisfactory manner as of April 14, 2021 for a total cost of \$14,170,103.14. The project is funded by Measure S, Capital Outlay, Routine Restricted Maintenance, and Previous State funds.

### 3. Project Updates

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.***

INFORMATION REPORT NO. 6

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED IN: Office of the Superintendent

SUBJECT: **Commencement and Promotion Exercises for 2021**

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Each year, the Board of Education is invited to attend the promotion exercises at the middle schools and the graduation ceremonies at the high schools. This year, the middle schools plan to have both an in-person and a virtual event for families that do not feel ready to report in person. This report provides the names of our board members, GCC board members, and administrators who will be attending the ceremonies on June 9, 10, and 11.

**COMMENCEMENT & PROMOTION EXERCISES FOR 2021**

<b>SCHOOL</b>	<b>DATE/TIME/ LOCATION</b>	<b>GUSD BOARD MEMBER</b>	<b>GCC BOARD OF TRUSTEES</b>	<b>DISTRICT ADMINISTRATOR</b>
Clark Magnet High	Thursday, June 10, 2021 5:30 p.m. Clark Magnet field	Dr. Armina Gharpetian Shant Sahakian*	Ann Ransford	Dr. Vivian Ekchian Dr. Kelly King
Crescenta Valley High	Friday, June 11, 2021 9 a.m. Rose Bowl	Greg Krikorian Nayiri Nahabedian	Desiree Portillo Rabinov	Dr. Vivian Ekchian
Daily High and Verdugo Academy	Friday, June 11, 2021 12:30 p.m. Glendale High	Shant Sahakian	Dr. Armine Hacopian	Dr. Vivian Ekchian Dr. Kelly King
Glendale High	Thursday, June 10, 2021 1:30 p.m. Rose Bowl	Jennifer Freemon Shant Sahakian	Sevan Benlian	Dr. Vivian Ekchian
Hoover High	Thursday, June 10, 2021 9 a.m. Rose Bowl	Shant Sahakian Dr. Armina Gharpetian*	Yvette Vartanian Davis	Dr. Vivian Ekchian Dr. Kelly King
Roosevelt Middle	Wednesday, June 9, 2021 8:30 a.m. and 11:30 a.m. Roosevelt Field	Nayiri Nahabedian (8:30 and 11:30 am)		Dr. Mary Mason (8:30 a.m.) Dr. Vivian Ekchian (11:30 a.m.)
Rosemont Middle	Wednesday, June 9, 2021 5:30 p.m. Glendale High	Dr. Armina Gharpetian		Dr. Vivian Ekchian Dr. Kelly King
Toll Middle	Wednesday, June 9, 2021 8:30 a.m. Toll Field	Greg Krikorian		Dr. Vivian Ekchian
Wilson Middle	Wednesday, June 9, 2021 8:30 a.m. Wilson Field	Shant Sahakian		Dr. Kelly King
FACTS	Friday, June 11, 2021 9 a.m. Glendale High School	Shant Sahakian		Dr. Kelly King Dr. Deb Rinder

\*Not speaking.

GUSD Board of Education: Shant Sahakian, President; Nayiri Nahabedian, Vice President; Gregory S. Krikorian, Clerk; Jennifer Freemon, Member; and Dr. Armina Gharpetian, Member.  
Dr. Vivian Ekchian, Superintendent

GCC Board of Trustees: Dr. Armine Hacopian, President; Ann Ransford, Vice President; Sevan Benlian, Clerk; Desiree Portillo Rabinov, Member; and Yvette Vartanian Davis, Member.  
Dr. David Viar, Superintendent/President

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

ACTION REPORT NO. 1

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED IN: Superintendent's Office

**SUBJECT: Resolution No. 23 – A Commitment to Returning Students to In-Person Learning for the 2021-22 School Year.**

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The Superintendent recommends that the Board of Education adopt Resolution No. 23 - A Commitment to Returning Students to In-Person Learning for the 2021-22 School Year, beginning the first day of school, August 18, 2021.

Glendale Unified School District is committed to meeting every child's academic and social emotional needs while protecting the health and safety of our students, employees, families, and community. At the May 4, 2021 Board of Education meeting, GUSD staff proposed the return all students for in-person learning, full-time, 5 days a week, beginning with the first day of school on August 18, 2021. The Board of Education was unanimously in support of this proposal and asked staff to prepare a resolution in support of in-person learning for their consideration and approval at the May 18 Board meeting.

As a next step, district staff will be scheduling meetings with our various stakeholder groups over the coming week, including the Return to School Committee, GTA, CSEA, GSMA, PTA, Superintendent's Parent Advisory, Student Advisory Council, etc. The District will continue to follow all health and safety guidelines and will be prepared to pivot to hybrid or distance learning instruction should the need arise.

The Board of Education is being asked to adopt the attached resolution affirming the Board's firm intention to ensure all students are able to attend full-time, five days a week, for in-person learning on the first day of school, August 18, 2021.

**TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1:** Maximize Student Achievement – Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.

**TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2:** Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.

**TO SUPPORT 2020-2021 BOARD PRIORITY NO. 3:** Ensure the Health & Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.



GLENDALE UNIFIED SCHOOL DISTRICT  
RESOLUTION NO. 23

**A COMMITMENT TO RETURNING ALL STUDENTS TO IN-PERSON LEARNING  
FOR THE 2021-2022 SCHOOL YEAR, BEGINNING ON THE FIRST DAY OF  
SCHOOL, AUGUST 18, 2021**

WHEREAS, Glendale Unified School District is committed to meeting every child's academic and social emotional needs while protecting the health and safety of our students, employees, families, and community; and

WHEREAS, due to the worldwide COVID-19 pandemic, public schools have been closed to full in-person instruction since March 16, 2020; and

WHEREAS, students have shown incredible resilience in the face of historic circumstances, educators and staff have put in tireless work to teach in unprecedented ways, and families have juggled simultaneously working in a pandemic and supporting distance learning; and

WHEREAS, Senate Bill 98 signed into law by Governor Newsom on June 29, 2020 mandates that the compulsory education requirements of Education Code section 48200 requiring pupils between the ages of 6 and 18 to attend school continues to apply in the 2020-21 school year, and accordingly further mandates that all school districts “shall offer in-person instruction to the greatest extent possible” during the 2020-2021 school year (Ed Code §435049 a & b); and

WHEREAS, Glendale Unified School District has reopened for limited in-person learning on March 29 for elementary students and April 12 for secondary students; and

WHEREAS, in-person learning historically has proven to be the most effective form of learning for the majority of students because it allows them to develop socially and emotionally while exploring ideas and dynamic social situations among their teachers and peers; and

WHEREAS, a recent study by Policy Analysis for California Education found that “there has been significant learning loss in both English Language Arts (ELA) and Math, with students in earlier grades most affected,” and that “certain student groups, especially low-income students and English language learners (ELLs), are falling behind more compared to others;” and

WHEREAS, on May 6, 2021, Los Angeles County entered the yellow tier of the state’s reopening blueprint, allowing for the broadest reopening of the economy since the pandemic began more than a year ago; and

WHEREAS, Governor Gavin Newsom has announced that on June 15, 2021, the state of California will “fully reopen,” and the color-coded tier system and other COVID-19 restrictions will be phased out as vaccinations increase and community spread decreases; and

WHEREAS, the Glendale Unified School District has successfully facilitated COVID-19 vaccinations to all staff members and students 16 years and older who wanted the vaccine.

NOW, THEREFORE, BE IT RESOLVED by the Glendale Unified School District Board of Education as follows:

Section 1: The Board of Education reaffirms the authority delegated to the Superintendent in Emergency Resolution No. 10, dated March 13, 2020.

Section 2: The Board values and commits to working with staff, parents, students, and labor partners as needed, to ensure that all District students would be able to return to full-time, in-person instruction on the first day of the 2021-22 academic calendar.

Section 3. The Board instructs staff to expand in-person learning time/opportunities before the end of the 2020-21 school year, where and when it is possible.

Section 4. That upon return to the 2021-22 school year, August 18, 2021, students should have access to as many career and extracurricular programs as health and safety guidelines allow.

Section 5. Through summer programs, expanded learning opportunities along with regular learning, the District will be supporting the social-emotional and mental health needs of our system while ensuring a rigorous academic program.

Section 6. Mitigating the learning loss deepened by distance learning will remain a priority throughout the 2021-22 school year.

**PASSED, APPROVED, AND ADOPTED** this 18th day of May 2021, at a regular meeting of the Glendale Unified School District Board of Education, Los Angeles County, California.

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Shant Sahakian President

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Nayiri Nahabedian, Vice President

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Gregory S. Krikorian, Clerk

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Jennifer Freemon, Member

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Dr. Armina Gharpetian, Member

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Dr. Vivian Ekchian, Superintendent

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

ACTION REPORT NO. 2

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development, and Facilities

SUBJECT: **Approval of Budget Adjustment for the Verdugo Woodlands Elementary School Bridge Project**

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The Superintendent recommends that the Board of Education approve a budget adjustment for the Verdugo Woodlands Elementary School bridge project in the amount of \$1,250,000, funded by Measure S funds.

On February 5, 2019, the Board approved a budget allocation of \$2,000,000 for the completion of the Verdugo Woodlands Bridge Project, funded by Measure S funds. On March 22, 2021, the District received and opened bids for this project. Following the receipt of bids, staff determined that the current approved budget was not sufficient to cover the total project costs, which include the base bid, allowance, and soft costs. Staff has determined that the project will require \$1,250,000 in additional funding to move forward with the project. A total project budget of \$3,250,000 would cover the following project costs:

- Hard Construction Costs..... \$1,350,000
- Allowance..... \$400,000
- Project Contingency..... \$300,000
- Soft Costs (inspection, testing, advertisement, site surveys, etc.)..... \$550,000
- DSA/Agency Costs..... \$350,000
- Architect/Consultant Costs..... \$300,000
- **Total Project Costs ..... \$3,250,000**

Completion of this project is imperative due to accessibility requirements set forth by DSA, and in order to obtain final DSA closeout on the Verdugo Woodlands ORG Project. Staff is recommending an additional budget allocation of \$1,250,000 for the Verdugo Woodlands Elementary School Bridge project, funded by Measure S funds, resulting in a total project budget of \$3,250,000.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

ACTION REPORT NO. 3

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development, and Facilities  
Christine Ward, Director, Procurement and Contract Services

SUBJECT: **Award of Bid No. 207-20/21 for the Verdugo Woodlands Elementary School Bridge Project**

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The Superintendent recommends that the Board of Education award Bid No. 207-20/21 for the Verdugo Woodlands Elementary School bridge project to ARC Construction, Inc. in the amount of \$1,350,000, plus a \$400,000 allowance, funded by Measure S funds.

In accordance with established procedures, Procurement & Contract Services completed the solicitation of bids for the Verdugo Woodlands Elementary School bridge project. A bid conference and a job walk were conducted on January 25, 2021 and 19 contractors participated. The District received and opened seven (7) bids on March 22, 2021, as outlined below:

<b>Contractor</b>	<b>Bid</b>	<b>Allowance</b>	<b>Total</b>
Chalmers Construction Services, Inc.	\$1,349,000	\$400,000	\$1,749,000
ARC Construction, Inc.	\$1,350,000	\$400,000	\$1,750,000
G2K Construction, Inc.	\$1,498,888	\$400,000	\$1,898,888
Leonida Builders, Inc.	\$1,597,000	\$400,000	\$1,997,000
Masters Contracting Corp.	\$1,893,000	\$400,000	\$2,293,000
Bedrock Group, Inc.	\$2,138,722	\$400,000	\$2,538,722
Granite Construction Company	\$2,316,000	\$400,000	\$2,716,000

After conducting a post-bid conference and reviewing the bid documents, it was determined that the bid received from Chalmers Construction Services, Inc. was non-responsive due to incomplete documents received. Therefore, staff is recommending the award of contract to ARC Construction, Inc. as the lowest responsive and responsible bidder in the amount of \$1,350,000. An allowance of \$400,000 was given on this project for rock removal and unforeseen underground conditions, for a total project cost of \$1,750,000. This allowance will only be used if needed and upon approval by District staff. This project is anticipated to be completed by March 30, 2022. Bid details are available for review in the Procurement & Contract Services Department. This project will be funded by Measure S – Verdugo Woodlands Bridge Project funds.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

ACTION REPORT NO. 4

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development, and Facilities  
Christine Ward, Director, Procurement and Contract Services

SUBJECT: **Award of Bid No. 210-20/21 for the Glenoaks Elementary School Interim Housing Project**

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The Superintendent recommends that the Board of Education award Bid No. 210-20/21 for the Glenoaks Elementary School interim housing project to Chalmers Construction Services, Inc. in the amount of \$492,900, plus a \$100,000 allowance, funded by Measure S funds.

In accordance with established procedures, Procurement & Contract Services completed the solicitation of bids for the Glenoaks Elementary School interim housing project. A bid conference and a job walk were conducted on March 24, 2021 and 19 contractors participated. The District received and opened two (2) bids on May 6, 2021, as outlined below:

<b>Contractor</b>	<b>Bid</b>	<b>Allowance</b>	<b>Total</b>
Chalmers Construction Services, Inc.	\$492,900	\$100,000	\$592,900
RT Contractor Corp.	\$935,000	\$100,000	\$1,035,000

After conducting a post-bid conference and reviewing the bid documents, staff is recommending the award of contract to Chalmers Construction Services, Inc. as the lowest responsive and responsible bidder in the amount of \$492,900. An allowance of \$100,000 was given on this project for unforeseen underground utilities, rock removal, and excavation for a total project cost of \$592,900. This allowance will only be used if needed and upon approval by District staff. This project is anticipated to be completed by August 9, 2021. Bid details are available for review in the Procurement & Contract Services Department. This project will be funded by Measure S – Glenoaks Elementary School New Building Project funds.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

ACTION REPORT NO. 5

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development, and Facilities  
Christine Ward, Director, Procurement and Contract Services

SUBJECT: **Award of Bid No. 211-20/21 for the Monte Vista Elementary School Interim Housing Project**

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The Superintendent recommends that the Board of Education award Bid No. 211-20/21 for the Monte Vista Elementary School interim housing project to Chalmers Construction Services, Inc. in the amount of \$1,033,000, funded by Measure S funds.

In accordance with established procedures, Procurement & Contract Services completed the solicitation of bids for the Monte Vista Elementary School interim housing project. A bid conference and a job walk were conducted on April 8, 2021 and 17 contractors participated. The District received and opened seven (7) bids on May 5, 2021, as outlined below:

<b>Contractor</b>	<b>Bid</b>
Chalmers Construction Services, Inc.	\$1,033,000
Fredrick Towers, Inc.	\$1,424,000
ARC Construction, Inc.	\$1,498,000
The Nazerian Group	\$1,544,123
Reyes Electrical Contractor, Inc.	\$1,590,000
West Coast Building & Construction Services	\$1,599,505
Masters Contracting Corp	\$2,244,000

After conducting a post-bid conference and reviewing the bid documents, staff is recommending the award of contract to Chalmers Construction Services, Inc. as the lowest responsive and responsible bidder in the amount of \$1,033,000. This project is anticipated to be completed by August 9, 2021. Bid details are available for review in the Procurement & Contract Services Department. This project will be funded by Measure S – Monte Vista Elementary School New Building Project funds.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

ACTION REPORT NO. 6

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development, and Facilities

SUBJECT: **Approval of Change Order No. 5 to Lease-Leaseback Contract with Balfour Beatty Construction for the Glendale High School Aquatic Center Project, and Notice of Completion**

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The Superintendent recommends that the Board of Education approve Change Order No. 5 to Lease-Leaseback Contract with Balfour Beatty Construction for the Glendale High School Aquatic Center project in the amount of \$89,108.14 and Notice of Completion, funded by Measure S, Capital Outlay, Routine Restricted Maintenance and Previous State funds.

On July 16, 2019, the Board approved the award of Lease-Leaseback contract to Balfour Beatty Construction for the Glendale High School Aquatic Center in the amount of \$13,348,345. This project budget allocation included the approval of a \$400,000 owner contingency for unforeseen conditions, and was not a part of the Contractor Guaranteed Maximum Price (GMP).

Various modifications have been made to this project and contract, and have been approved by the Board as follows:

- On August 11, 2020, the Board approved Change Order No. 1 in the amount of \$207,883.00
- On September 1, 2020, the Board approved an additional budget allocation of \$1,014,649 for the project to cover additional the project costs.
- On September 15, 2020, the Board approved Change Order No. 2 in the amount of \$179,102.
- On October 6, 2020, the Board approved Change Order No. 3 in the amount of \$273,227.
- On November 17, 2020, the Board approved Change Order No. 4 in the amount of \$72,438.00

Planning and Development staff has continued to negotiate final costs of additional portions of the approved items on the project. The final negotiations for Change Order No. 5 included installation of a new irrigation system at the softball field, painting of existing privacy screens and ladders on Building A, installation of trench drains to meet Health Department requirements, installation of

new railing to match existing railing, and a credit for the substitution of valves in the pool equipment room. These changes will also include a time extension of 104-calendar days on the project.

The total cost for these items was negotiated and resulted in Change Order No. 5 in the amount of \$89,108.14. This Change Order results in a 6.16% cumulative increase to the original contract and is within approved project budget, as well as the 10% project Change Order limit. This increases the total construction contract to \$14,170,103.14.

This project was completed in a satisfactory manner as of April 14, 2021 for a total cost of \$14,170,103.14. The project is funded by Measure S, Capital Outlay, Routine Restricted Maintenance, and Previous State funds.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.***





**Planning, Development & Facilities**  
 349 Magnolia Avenue  
 Glendale, California 91204  
 Tel: 818.507.0201 Fax: 818.507.4911

**Project Name:** Glendale HS Aquatic Center  
**DSA No:** 03-118726

**District PO No:** 0020103658  
**District Contract No:** LLB/RFP 1-18/19

**CHANGE ORDER (CO)**

**To:** Balfour Beatty

**CO No. 5 (Final)**

**Date:** May 19, 2021

**The following modifications have been made to your basic contract for the reasons listed below:**

<u>Item</u>	<u>Responsibility Code</u>	<u>Days</u>	<u>Change Amount</u>
PCO No. 20	4	30	\$ 33,214.00
PCO No. 21	8	0	\$ 9,473.00
PCO No. 22R1	4 & 7	74	\$ 45,110.14
PCO No. 23	7	0	\$ 2,811.00
PCO No. 24	9	0	(\$ 1,500.00)

Contractor agrees to furnish all labor and materials and perform all of the above described work indicated in each item attached in compliance with the applicable sections of the Contract Documents. The amount of the charges under the Change Order is limited to the charges allowed under **Article 17** of the **General Conditions**. The adjustment in the contract sum, if any, and the adjustment in the contract time, if any, set out in the Change Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Change Order, unless otherwise provided in the Change Order. It is understood that this Change Order shall be effective when approved by the Governing Board of the District.

The Original Contract Sum and Calendar Days .....	\$	13,348,345.00	365 cal. days
Net Change by Previously Authorized Requests and Changes .....	\$	732,650.00	84 cal. days
The Contract Sum and Days prior to this Change Order were.....	\$	14,080,995.00	449 cal. days
The Contract Sum and Days will be increased/(decreased) by .....	\$	89,108.14	104 cal. days
The New Contract Sum and Days including this Change Order.....	\$	14,170,103.14	553 cal. days
The Date of Contract Completion as of this Change Order is therefore .....		4/14/21	553 cal. days
Cumulative Percentage of Original Contract .....	%		[6.156%]

Authorized	Signature	Date
Owner		
Contractor		
Architect		
Project Manager		
Inspector of Record		

**Responsibility Code**

- |                                    |                        |                         |
|------------------------------------|------------------------|-------------------------|
| 1. Unforeseen/Differing Conditions | 4. Value Enhancement   | 7. Required Extra Scope |
| 2. Design Error                    | 5. Settlement          | 8. Optional Extra Scope |
| 3. Design Omission                 | 6. Resolution of Claim | 9. Other (explain)      |

It is further understood and agreed that this adjustment constitutes compensation in full for all costs and markup directly or indirectly attributable to this change, or for all delays related thereto, including but not limited to all extended overhead and loss of productivity costs and for performance for this change within the time frame stated and Contractor expressly waives any claims for any additional compensations, damages or time extensions, in connection with the above referenced change(s). We the undersigned Contractor have given careful consideration to the change proposed and hereby agree if this proposal is approved that we will accept as full payment the price shown above. All other items and conditions of the Contract Documents shall remain in effect.

Recording Requested by  
Glendale Unified School District.

When recorded please mail to:

**Attn: Business Services  
Glendale Unified School Dist.  
223 N. Jackson Street  
Glendale, CA 91206**

(Space above this line for Recorders Use)

### NOTICE OF COMPLETION

**PROPERTY:** Glendale High School  
1440 East Broadway  
Glendale, Ca. 91205

**OWNER:** Glendale Unified School District  
223 N. Jackson St.  
Glendale, Ca. 91206

**IMPROVEMENT:** Aquatic Center Project  
**DATE OF COMPLETION:** April 14, 2021  
**CONTRACTOR:** Balfour Beatty  
**BOARD APPROVAL:** July 16, 2019  
**CONTRACT DATE:** July 24, 2019  
**BID No.:** LLB -RFP NO. 1-18/19  
**PURCHASE ORDER No.:** 0020103658

### VERIFICATION

I, the undersigned, say: I am the Glendale Unified School District Official, the declarant of the foregoing notice of completion. I have read the Notice of Completion and know the contents thereof: the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on May 19, 2021 at Glendale, California

Hagop Kassabian  
**Glendale Unified School District**  
Administrator, Planning, Development and Facilities

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

ACTION REPORT NO. 7

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Chris Coulter, Director, Teaching and Learning

**SUBJECT: Approval of AP World History Instructional Material Adoption**

The Superintendent recommends that the Board of Education approve the adoption of AMSCO World History Modern: 1200 to Present instructional materials for Advanced Placement World History starting in the Fall of 2021.

The College Board regularly updates Advanced Placement (AP) course and test content. These changes typically require updated instructional materials to match the updated course content. Recently, the College Board updated the course content for AP World History with a significant change in the time period covered by the course from beginning in 1450 CE to 1200 CE, starting in the 2019-2020 school year. This change is significant and positive because it will ensure teachers and students can begin the course with a study of the civilizations in Africa, the Americas, and Asia that are foundational to the modern era. The course is also better aligned to California World History Standards. Glendale Unified School District (GUSD) AP World History teachers concluded that their current instructional materials are not adequate to address the changes to the AP World History course content and examination.

Currently, two of the four high schools offering AP History courses are using the AP World History course for 10<sup>th</sup> grade: Clark Magnet High School and Hoover High School. The other two high schools, Crescenta Valley High School and Glendale High School, are using AP European History for 10<sup>th</sup> grade. In the past, the AP European History course was better aligned to the California World History Standards and the previous versions of the World History course were generally regarded as covering far too much content than could be adequately covered in a one-year course. With this recent revision and the prior revision, the AP World History Course now better aligns to the California standards and covers a more reasonable amount of content. When the current adoption cycle for AP European history concludes, the History-Social Science Curriculum Study Committee (CSC) will consider which course best meets the needs of GUSD students. There is general

agreement that the AP World History course offers a more culturally relevant and responsive curriculum than the AP European History course.

In February of 2021, the AP World History teachers at Clark Magnet High School and Hoover High School initiated a process to identify and assess instructional materials for adoption recommendation. This process narrowed to two choices:

- World History: Modern [1200-Present] (AP Edition) AMSCO Perfection Learning, 2020
- Ways of the World: A Global History with Sources: For AP World History Modern Course Since 1200 C.E, Bedford, Freeman and Worth, Fourth Edition, Strayer and Nelson, 2020.

The committee also included AP European History teachers from Glendale High School and Crescenta Valley High School as informed observers.

This committee process ended with a final recommendation for GUSD to adopt World History Modern: 1200 to Present from AMSCO. The History-Social Science CSC approved the recommendation for adoption on April 20, 2021. High school principals approved the recommendation on April 23, 2021. The textbook information is available for community input on the GUSD website and copies are available for review in the Educational Services department at the District office.

### **Next Steps**

Pending Board approval, approximately 205 bundles will be ordered for Clark Magnet and Hoover High Schools. The cost of the Student Edition Bundle including the student textbook and interactive eBook is approximately \$40,000 and will be funded by the Educational Services department.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.***

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

ACTION REPORT NO. 8

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Mary Mason, Executive Director, Educational Services

SUBJECT: **Approval of Services Agreement Between Glendale Unified School District and Sports for Learning for Summer Expanded Learning Programs**

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The Superintendent recommends that the Board of Education approve a services agreement between Glendale Unified School District and Sports for Learning in the amount of \$92,625 to provide a blended social-emotional and sports program at selected District elementary schools during the summer expanded learning programs.

In August 2020, to support elementary teachers, the Glendale Unified School District (GUSD) contracted with Sports for Learning to develop asynchronous lessons to support K–3 physical fitness and social-emotional well-being. Sports for Learning lessons blended programs such as STEM (Science, Technology, Engineering, Math) and PBIS (Positive Behavior Support & Interventions) with sports fitness.

The Sports for Learning curriculum provides fun, physically active games and sports as a vehicle to engage students in Social Emotional Learning (SEL). Lessons incorporate the Collaborative for Academic, Social, and Emotional Learning (CASEL) best practices into their curriculum. CASEL is a trusted source for knowledge about high-quality, evidence-based SEL. CASEL supports educators and policy leaders and enhances the experiences and outcomes for all PreK-12 students. Sports for Learning lessons focus on specific SEL skills throughout the course of the program, with a main goal of getting students to practice and gain proficiency in a range of skills. The curriculum is also aligned with the California Physical Education and Health Standards.

With the expansion of summer opportunities for elementary students, social-emotional learning and physical fitness were areas that parents expressed interest in as students had been at home for over a year due to school closures resulting from the COVID-19

pandemic. This caused a lack of interaction between students as well as the opportunity to be physically active.

Sports for Learning has designed the following program for GUSD:

Camp EXCEL

During the 3-hour, 15-minute morning Camp EXCEL period, principals and parents expressed a desire to have enrichment activities within the program, so the program would have fun and exciting classes intermingled with reading and math instruction.

Sports for Learning will provide weekly lessons to students during the Camp EXCEL experience. The cost for Sports for Learning to provide one coach at each of the 20 elementary schools, if needed, would be a maximum/not to exceed \$92,625. GUSD elementary physical education (PE) teachers will be offered the assignment to teach during Camp EXCEL first. A Sports for Learning coach will fill the position at any school where a PE teacher is not placed. Therefore, staff anticipates the maximum amount of the agreement may not be reached.

Funding for this agreement will be covered by the Expanded Learning Opportunities Grant authorized by Assembly Bill 86.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.***

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.***

**GLENDALE UNIFIED SCHOOL DISTRICT**

223 North Jackson Street  
Glendale, CA 91206  
(818) 241-3111

**SERVICES AGREEMENT**

This **Agreement** for Professional Services (“Agreement”) is made and entered into as of the 19 day of May, 2021 by and between the Glendale Unified School District, (“District”) and Coast 2 Coast Coaching, Inc. dba Sports for Learning a corporation, whose place of business is San Diego [City], herein referring to as (“Contractor”), (together, “Parties”).

WITNESSETH: The parties do hereby contract and agree as follows:

- 1. *Services Description.* CONTRACTOR will perform the services described in the “Scope of Work” attached hereto as Addendum A and made a part thereof.

NOW, THEREFORE, the Parties agree as follows:

- 1. **Term.** Contractor shall commence providing services under this Agreement on June 14, 2021 and will diligently perform as required and complete performance by July 2, 2021 .
- 2. **Submittal of Documents.** The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- X Signed Agreement
- X Workers' Compensation Certification
- X Fingerprinting/Criminal Background Investigation Certification
- X Insurance Certificates and Endorsements
- X W-9 Form
- X Non-collusion Declaration
- X Tuberculosis Clearance

- 3. **Compensation.** District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement (as needed, as requested) a total fee not to exceed (NTE) Ninety two thousand six hundred twenty five dollars (\$ 92,625.00) which includes reimbursable cost listed in item 4.1. District shall pay Contractor according to the following terms and conditions:

**Note:** Accounts Payable will not process payment until the services have been completed. Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

- 4. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District, except as follows:
  - 4.1.   N/A

5. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.
6. **Materials.** Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:
7. **Copyright/Trademark/Patent.** Contractor understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Contractor consents to use of Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
8. **Termination.**
  - 8.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
  - 8.2. **Without Cause by Contractor.** Contractor may, upon sixty (60) days notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
  - 8.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
    - 8.3.1. material violation of this Agreement by the Contractor; or
    - 8.3.2. any act by Contractor exposing the District to liability to others for personal injury or property damage; or
    - 8.3.3. Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.



Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

9. **Indemnification.** To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, Contractors, employees, trustees, and volunteers ("the indemnified parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the indemnified parties.

10. **Insurance.**

10.1. The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
<b>Commercial General Liability Insurance</b> , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments Each Occurrence General Aggregate	\$ 1,000,000 \$ 1,000,000
<b>Automobile Liability Insurance - Any Auto</b> Each Occurrence General Aggregate	\$ 1,000,000 \$ 1,000,000
<b>Professional Liability</b>	\$ 1,000,000
<b>Workers Compensation</b>	Statutory Limits
<b>Employer's Liability</b>	\$ 1,000,000

10.1.1. **Commercial General Liability and Automobile Liability Insurance.**  
Commercial General Liability Insurance and Any Auto Automobile Liability

Insurance that shall protect the Contractor, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

10.1.2. **Workers' Compensation and Employers' Liability Insurance.** Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

10.1.3. **Professional Liability (Errors and Omissions).** Professional Liability Insurance as appropriate to the Contractor's profession.

10.2. **Proof of Carriage of Insurance.** The Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

10.2.1. A clause stating: "SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION."

10.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.

10.2.3. An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, Contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.

10.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.

10.3. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

11. **Assignment.** The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

12. **Compliance with Laws, Debarment and Suspension.** Contractor warrants and certifies that neither Contractor, nor any person working for or acting on behalf of Contractor as part of this Agreement, has been or is debarred, penalized by, convicted, sanctioned, suspended, excluded or otherwise ineligible to participate in any state or federal program, or by any federal department or agency, or by Los Angeles County
13. **Certificates/Permits/Licenses.** Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.
14. **Employment with Public Agency.** Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
15. **Anti-Discrimination.** District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).
16. **Fingerprinting of Employees.** The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Contractor's performing of any portion of the Services.
17. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
18. **District's Evaluation of Contractor and Contractor's Employees and/or Subcontractors.** The District may evaluate the Contractor in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:
  - 18.1. Requesting that District employee(s) evaluate the Contractor and the Contractor's employees and subcontractors and each of their performance.
  - 18.2. Announced and unannounced observance of Contractor, Contractor's employee(s), and/or subcontractor(s).
19. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue,

arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

20. **Confidentiality.** The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

Both parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other party, its affiliates, or its customers. Both parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third party or used for unauthorized purposes. Each party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each party is bound by this Agreement. Upon request of the owner of the confidential information, the other party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph does not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other party; 2) was lawfully in Insight's or Client's possession without restriction as to use or disclosure before its receipt from the other party; 3) is received from, or was made available to, a third party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the party required to make the disclosure under the law shall give prompt notice of this to the other party prior to such disclosure so that the other party may seek an appropriate protective order or give its consent to such disclosure.

21. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

**District:**

**Glendale Unified School District**  
223 N. Jackson Street  
Glendale, California 91206  
ATTN: Dr. Kelly King

**Contractor:**

Coast 2 Coast Coaching, Inc.  
dba Sports for Learning  
4666 Cass Street, Suite 200  
San Diego, CA 92109

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

22. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. . In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.
23. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.
24. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
25. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
26. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.
27. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
28. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
29. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal

representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

30. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.
31. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.
32. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
33. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
34. **Force Majeure Clause.** The parties to the Contract shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other party(ies), provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.
35. **Amendments.** No alteration or variation of the terms of this Contract shall be valid unless made in writing and signed by the parties; no oral understanding or agreement not incorporated herein shall be binding on either of the parties; and no exceptions, alternatives, substitutes or revisions are valid or binding on District unless authorized by District in writing.
36. **Delivery.** Time of delivery of goods or services is of the essence in this Contract. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.
37. **Conduct on District Premises.** Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the Party's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the other Party's premises. The operation of vehicles by either Party's personnel on the other Party's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on a Party's property and involving either Party's personnel shall be reported promptly to the appropriate Party's personnel. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the

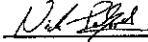
other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the other Party's premises, each Party's personnel shall wear and clearly display identification badges or tags, as approved by the other Party. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. They should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

38. **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.


SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name Coast 2 Coast Coaching, Inc., dba Sports for Learning

By:   
Signature  
Nick Telford  
Print Name

President  
Title:  
Dated: 4/30, 2021

By:   
Signature  
Chris Murphy  
Print Name

Chief Financial Officer  
Title:  
Dated: 4/30, 2021

\*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary; ) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

Information regarding Contractor:

License No.: \_\_\_\_\_  
Address: 4666 Cass Street, Suite 200  
San Diego, CA 92109  
Telephone: 323-484-2402 - 760-687-3764  
Facsimile: 760-452-7509  
E-Mail: nick@sportsforlearning.com

26-4615732;  
Employer Identification and/or  
Social Security Number

**NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.**

Type of Business Entity:  
 Individual  
 Sole Proprietorship  
 Partnership  
 Limited Partnership  
 Corporation, State: CA  
 Limited Liability Company  
 Other: \_\_\_\_\_

Glendale Unified School District

By: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: Dr. Kelly King

Print Title: Assistant Superintendent



**ATTACHMENT A**

**DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR**

Contractor's entire Proposal is **not** made part of this Agreement.

Contractor may provide the following General Services:

Per Attached Quote; Reference # 20210418-145309550; Dated April 18, 2021



# Glendale Unified School District - Summer Support Program

Glendale Unified School District  
223 N Jackson St  
Glendale, CA 91206  
United States

Mary Mason  
Elementary Director  
mmason@gusd.net  
818-241-3111 ext 1208

Reference: 20210418-145309550  
Quote created: April 18, 2021  
Quote expires: July 17, 2021  
Quote created by: Shane Schuurmans  
VP of Sales  
shane@sportsforlearning.com

## Comments from Shane Schuurmans

Start Date: June 14th  
End Date: July 2nd  
School Number: 20  
Staff per School: 20  
Total Days: 15  
Hours per Day: 3 hours, 15 min  
  
Total Hours: 975

## Products & Services

Item & Description	Quantity	Unit Price	Total
Summer Support Using a near-peer mentorship model, our college student coaches will deliver a blended Social Emotional Learning & Sports program to rotating groups of students at 20 different Summer School locations.	975	\$95.00	\$92,625.00

## Subtotals

One-time subtotal \$92,625.00

**EXHIBIT "A"**

**WORKERS' COMPENSATION CERTIFICATION**

Labor Code Section 3700 in relevant part provides:

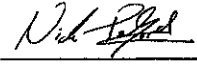
Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- 38.1. By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- 38.2. By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: 4/30/21

Name of Contractor: Coast 2 Coast Coachin, Inc., dba Sports for Learning

Signature: 

Print Name and Title: Nick Telford - President

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

**EXHIBIT "B"**

**FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION**

One of the three boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Independent Contractor Agreement for Professional Services ("Agreement"):

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

- Pursuant to Education Code section 45125.2, Contractor has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Contractor's employees and District pupils at all times; and/or

- Pursuant to Education Code section 45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Contractor's employees and its subcontractors' employees is

Name: \_\_\_\_\_

Title: \_\_\_\_\_

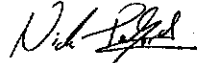
Contractor's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Date: 4/30/21

Name of Contractor or Company: Coast 2 Coast Coachin, Inc., dba Sports for Learnin

Representative's Name and Title: Nick Telford - President

Signature: 

**EXHIBIT "C"**

**NONCOLLUSION DECLARATION TO BE EXECUTED BY  
BIDDER AND SUBMITTED WITH BID**  
(Public Contract Code section 7106)

The undersigned declares:

I am the President of Coast 2 Coast Coaching dba Sports For Learning, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 4/30/21 [date], at San Diego [city], California [state].



\_\_\_\_\_  
Signature

Nick Telford

\_\_\_\_\_  
Print Name

**EXHIBIT "D"**

**TUBERCULOSIS CLEARANCE**

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the Coast 2 Coast Coachin, Inc., dba Sports for Learning ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.


Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

- D The Contractor has complied with the tuberculosis requirements of Education Code Section 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has active tuberculosis, as that term is defined in Education Code Section 45122.1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or
- D Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: 4/30/21

Name of Contractor: Coast 2 Coast Coachin, Inc., dba Sports for Learning

Signature: 

Print Name and Title: Nick Telford - President

**Services cannot be rendered until all documentation is submitted and final approval is received.**

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

ACTION REPORT NO. 9

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Agreement with Sports for Learning for Summer Camp Program at Selected Elementary Schools**

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The Superintendent recommends that the Board of Education approve an agreement with Sports for Learning for Summer Camp Program at selected elementary schools in the amount of \$1,286,208 from July 6, 2021 to August 13, 2021, funded by COVID-19 funds.

Sports for Learning will be providing full-day summer programming for the following seven elementary schools sites: Glenoaks, Franklin, Jefferson, Keppel, Monte Vista, Mountain Avenue, and Verdugo Woodlands. Each site will host 120 students and operate from 7:00 am to 6:00 pm. The program and curriculum blends social emotional learning with physical education, is staffed at a 15 to 1 ratio, and will operate following all applicable COVID-19 health and safety protocols.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.***

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.***

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 3: Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.***

**GLENDALE UNIFIED SCHOOL DISTRICT**  
223 North Jackson Street  
Glendale, CA 91206  
(818) 241-3111

**SERVICES AGREEMENT**

This Agreement for Professional Services (“Agreement”) made and entered into by and between the Glendale Unified School District (“District”), a public entity, and Sports for Learning, herein after referred to as (“Contractor”).

The parties do hereby contract and agree as follows:

**1. Term**

Contractor shall commence providing services under this Agreement from July 6, 2021 through August 13, 2021.

**2. Scope of Services**

Contractor will provide a full-day summer program for students enrolled in the District at the following seven (7) elementary campuses: Benjamin Franklin (1610 Lake St, Glendale, CA 91201); Mark Keppel Visual and Performing Arts Magnet (730 Glenwood Rd, Glendale, CA 91202); Glenoaks (2015 E Glenoaks Blvd, Glendale, CA 91206); Monte Vista (2620 Orange Ave, La Crescenta-Montrose, CA 91214); Mountain Avenue (2307 Mountain Ave., La Crescenta-Montrose, CA 91214); Thomas Jefferson (540 Fifth Street, Glendale, CA 91201); and Verdugo Woodlands (1751 North Verdugo Road, Glendale, CA 91208). Contractor will fully staff the program with the necessary personnel to cover every aspect required of a full day summer program including but not limited to the following areas of support: drop-off/pick-up, health screening of students, in classroom and outdoor activities with all necessary supplies and/or equipment, snack and lunchtime supervision, before and after childcare program to ensure hours of operation from 7:00 a.m. to 6:00 p.m., parent communication, following all COVID-19 health and safety protocols, etc.

Contractor’s specific program and services performed is described in “Scope of Work” attached hereto as Addendum A and fully incorporated herein.

**3. Compensation**

District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement a set for in Addendum A “Scope of Work.” District shall pay Contractor the amount set forth in Addendum B “Cost Proposal” according to the following terms and conditions: Contractor will invoice the District for four (4) installments. The first installment of \$200,000.00 will be due no later than two weeks prior to the beginning of the program. The remaining three (3) installments shall be invoiced by Contractor to the District as outlined in Addendum B.

Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

**4. Expenses**

District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District that are not specifically identified in Addendum B “Cost Proposal” and factored into the compensation paid by the District to the Contractor.

**5. Materials**

Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.



## 6. Independent Contractor

In the performance of this Agreement, Contractor shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided to employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.

## 7. Joint Employer

Neither party shall be deemed a joint employer of the other party's employees. Each party shall indemnify the other party from and against claims made by the indemnifying party's employees that they are co-employed by the other party. Neither party's employees will be deemed "leased" employees of the other for any purpose. In connection with this Agreement, each party is an independent contractor and does not have any authority to bind or commit the other.

## 8. Contractor's Employee Processing

- (i) **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.
- (ii) **Fingerprinting and Criminal Background Check:** Contractor shall complete the background check requirements of California Education Code section 45125.1 for all of its employees who will be working on the District's school sites with students. The Contractor shall not staff the summer program with any employees who have been convicted of a violent felony listed in California Penal Code section 1192.7(c). The Contractor shall provide the District with fingerprinting/criminal background check for all employees who will be used to staff the summer program.
- (iii) **Tuberculosis Clearance:** Contractor will ensure that all of its employees who will be working on the District's school sites with students are determined to be free of active tuberculosis by a medical professional.

///

**9. Conduct on District Premises**

Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the Party's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the other District premises. Contractor covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the District being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Contractor's personnel shall clearly identify themselves as Contractor's personnel and not as employees of the District. When on the District premises, Contractor's personnel shall wear and clearly display identification badges or tags, as approved by the District. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession.

**10. Anti-Discrimination**

District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).

**11. Indemnification**

Contractor agrees to defend, indemnify and hold harmless the District, its Board of Education, officers, agents, volunteers, and employees, individually and collectively, from and against all costs, losses, claims, demands, suits, actions, expenses, liability, damage, injury, payments and judgments, including legal and attorney fees, arising from personal or bodily injuries, property damage or otherwise, regardless of and however caused, brought or recovered against any of the above arising out of or incident to any alleged acts, negligence, omissions or willful misconduct of the Contractor, its officials, officers, employees, agents, consultants and contractors arising out of or in connection with the performance of the Services, including without limitation the payment of all consequential damages and attorney fees and other related costs and expenses. Contractor shall defend, at Contractor's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against the District, its directors, officials, officers, employees, agents or volunteers. Contractor shall pay and satisfy any judgment, award or decree that may be rendered against District or its directors, officials, officers, employees, agents or volunteers, in any such suit, action or other legal proceeding resulting from services rendered by Contractor. Contractor shall reimburse District and its directors, officials, officers, employees, agents and volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the District, its directors, officials, officers, employees, agents or volunteers.

**12. Limitation of District Liability**

Other than as provided in this Agreement, the District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall the District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

**13. Confidentiality**

The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

Both parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other party, its affiliates, or its customers. Both parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third party or used for unauthorized purposes. Each party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each party is bound by this Agreement. Upon request of the owner of the confidential information, the other party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph do not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other party; 2) was lawfully in Insight's or Client's possession without restriction as to use or disclosure before its receipt from the other party; 3) is received from, or was made available to, a third party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the party required to make the disclosure under the law shall give prompt notice of this to the other party prior to such disclosure so that the other party may seek an appropriate protective order or give its consent to such disclosure.

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**14. Insurance**

The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

<b>Type of Coverage</b>	<b>Minimum Requirement</b>
<b>Commercial General Liability Insurance – Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments</b>	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
<b>Automobile Liability Insurance - Any Auto</b>	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000
<b>Professional Liability</b>	\$ 1,000,000
<b>Workers Compensation</b>	Statutory Limits
<b>Employer’s Liability</b>	\$ 1,000,000

Contractor shall maintain Workers’ Compensation Insurance and Employers’ Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers’ compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers’ Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

- (i) A clause stating: “SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION.”
- (ii) Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.
- (iii) An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, contractors, and volunteers are named additional insured under all policies except Workers’ Compensation Insurance, Professional Liability, and Employers’ Liability Insurance. An endorsement shall also state that Contractor’s insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
- (iv) All policies except the Professional Liability, Workers’ Compensation Insurance, and Employers’ Liability Insurance Policies shall be written on an occurrence form.

Insurance is to be placed with insurers with a current A.M. Best’s rating of no less than A: VII, unless otherwise acceptable to the District.

///

## 15. Termination

- (i) **Without Cause by District:** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
- (ii) **Without Cause by Contractor:** Contractor may, upon sixty (60) days notice, with or without reason, **terminate** this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- (iii) **With Cause by District:** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
  - a) Material violation of this Agreement by the Contractor;
  - b) Any act by Contractor exposing the District to liability to others for personal injury or property damage; or
  - c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

## 16. Certificates/Permits/Licenses

Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

## 17. Delivery

Time of delivery of goods or services is of the essence in this Agreement. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.

**18. Notice**

Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

**District:**

**Glendale Unified School District**  
223 N. Jackson Street  
Glendale, California 91206  
ATTN: David Greco

**Contractor:**

**Sports For Learning**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

**19. Assignment**

The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

**20. No Rights in Third Parties**

This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

**21. Integration/Entire Agreement of Parties**

This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.

**22. Submittal of Documents**

The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- Signed Agreement
- Workers' Compensation Certification (Attached as Exhibit A)
- Fingerprinting/Criminal Background Investigation Certification (Attached as Exhibit B)
- Insurance Certificates and Endorsements
- W-9 Form
- Non-collusion Declaration (Attached as Exhibit C)
- Tuberculosis Clearance (Attached as Exhibit D)

**23. Force Majeure Clause**

The parties to the Contract shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other party(ies), provided that it is satisfactorily established that the non- performance is not due to the fault or neglect of the party not performing.

**24. California Law**

This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.

**25. Waiver**

The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

**26. Severability**

If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

**27. Provisions Required By Law Deemed Inserted**

Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.

**28. Authority to Bind Parties**

Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

**29. Attorneys' Fees and Costs**

Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorneys' fees.

**30. Headings**

Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

**31. Signature Authority**

Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

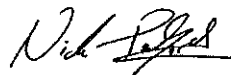
**32. Counterparts**

This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.


SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name: Coast 2 Coast Coaching Inc. DBA Sports For Learning

By:  President  
Signature Title

Nick Telford Dated: 5/12/, 2021  
Print Name

By:  Chief Financial Officer  
Signature Title

Chris Murphy Dated: 5/12/, 2021  
Print Name

\*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary; 2) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

**Information regarding Contractor:**

License No.: F976260 (S Corp Number) Employer Identification Number: 26-4615732

Address: 4666 Cass St. Suite 200 Telephone: 760-687-3764

San Diego, CA 92109 Email: nick@sportsforlearning.com

Type of Business Entity:  
 Individual  
 Sole Proprietorship  
 Partnership  
 Limited Partnership  
 Corporation, State: California  
 Limited Liability Company

Other: \_\_\_\_\_

**NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.**



**Glendale Unified School District**

By: \_\_\_\_\_  
Signature

Stephen Dickinson  
Print Name

Chief Business Officer  
Title

Dated: \_\_\_\_\_, 2021

## **ADDENDUM A**

### **SCOPE OF WORK**

#### **DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR**

Sports For Learning will be providing full-day Summer programming for 7 school sites (Glenoaks, Franklin, Jefferson, Keppel, Monte Vista, Mountain Ave, and Verdugo Woodlands) in the Glendale Unified School District. This service will take place from July 6th to August 13th, Monday through Friday, from 7 am to 6 pm. Each site will host 120 students. SFL will be providing 8 full-time staff per school (56 total) in order to maintain a 15 to 1 ratio with all students. On top of the full-time staff, SFL will also be recruiting, hiring, and training additional floater staff to ensure the success of the program. SFL has partnerships/relationships with Colleges/Universities throughout the state where we recruit current and recently graduated students to act as near-peer mentors and role models to the students while running our program.

Our staff receives training on the Sports For Learning program/curriculum which blends Social Emotional Learning with Physical Education. This curriculum is aligned with CASEL's core competencies as well as California Physical Education state standards. Students will throughout the day play fun engaging games that focus on learning SEL topics and vocabulary. We design specific programming for TK-2, 3-5, and 6-8 grade levels.

Along with our SEL and Physical Activity curriculum, our Summer Program staff is also trained in other areas. This includes not only supporting extracurricular areas of interest such as art and music, but we also cover topics in order to focus on the whole child in order to create a well-rounded experience for students such as creativity, exploration, and reflection. The SFL team will follow a daily schedule with activities mapped out for the entire program.

As far as on-site support our staff provides, that ranges from drop-off/pick-up, health screening of students, in classroom and outdoor activities with all necessary supplies and/or equipment, snack and lunchtime supervision, before and after childcare program to ensure hours of operation from 7:00 a.m. to 6:00 p.m., parent communication, following all COVID-19 health and safety protocols, etc.

**ADDENDUM B**

**“Cost Proposal”**

ADDENDUM B

<b>Sports For Learning - Glendale USD - Pay Calendar for Full-Day Summer Program</b>								
Dates	Days Per Week	Cost Per Child Per Day	Cost Per Child Per Week	Students Per School	Week Cost Per School	Total Schools	Program Cost Per Week	Cost Break Down
July 5	4	\$52.80	\$211.20	120	\$25,344.00	7	\$177,408.00	<b>2 Week Program Total</b> \$399,168
July 12	5	\$52.80	\$264.00	120	\$31,680.00	7	\$221,760.00	
July 19	5	\$52.80	\$264.00	120	\$31,680.00	7	\$221,760.00	<b>2 Week Program Total</b> \$443,520
July 26	5	\$52.80	\$264.00	120	\$31,680.00	7	\$221,760.00	
August 2	5	\$52.80	\$264.00	120	\$31,680.00	7	\$221,760.00	<b>2 Week Program Total</b> \$443,520
August 9	5	\$52.80	\$264.00	120	\$31,680.00	7	\$221,760.00	

Dates	Weeks of Program	Invoice Schedule
-	Before Start Date	<b>Invoice #1:</b> \$200,000
July 5	1	<b>Invoice #2:</b> \$199,168 (2 week total, minus upfront invoice)
July 12	2	
July 19	3	<b>Invoice #3:</b> \$443,520
July 26	4	
August 2	5	<b>Invoice #4:</b> \$443,520
August 9	6	

Total Payment
\$1,286,208

**EXHIBIT "A"**

**WORKERS' COMPENSATION CERTIFICATION**

Labor Code Section 3700 in relevant part provides:

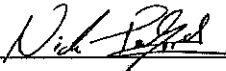
Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: 5/12/2021

Name of Contractor: Sports For Learning

Signature: 

Print Name and Title: Nick Telford, President

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

**EXHIBIT "B"**

**FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION**

One of the three boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Independent Contractor Agreement for Professional Services ("Agreement"):

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

- Pursuant to Education Code section 45125.2, Contractor has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Contractor's employees and District pupils at all times; and/or
- Pursuant to Education Code section 45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Contractor's employees and its subcontractors' employees is

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Contractor's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Date: 5/12/21

Name of Contractor or Company: Sports For Learning

Representative's Name and Title: Nick Telford, President

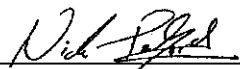
Signature: 

EXHIBIT "C"

**NONCOLLUSION DECLARATION TO BE EXECUTED BY  
BIDDER AND SUBMITTED WITH BID**

(Public Contract Code section 7106)


The undersigned declares:

I am the President of Sports For Learning the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 5/12/21 [date], at San Diego [city], California [state].



\_\_\_\_\_  
Signature

Nick Telford

\_\_\_\_\_  
Print Name

**EXHIBIT "D"**

**TUBERCULOSIS CLEARANCE**

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the Sports For Learning ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

- The Contractor has complied with the tuberculosis requirements of Education Code Section 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has active tuberculosis, as that term is defined in Education Code Section 45122.1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or
  
- Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: 5/12/21

Name of Contractor: Sports For Learning

Signature: 

Print Name and Title: Nick Telford, President

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

CONSENT CALENDAR NO. 1

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
PREPARED IN: Office of the Superintendent  
SUBJECT: **Minutes**

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The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a) Regular Meeting No. 24, May 4, 2021



GLENDALE UNIFIED SCHOOL DISTRICT  
223 N. Jackson Street  
Glendale, California 91206-4380

**BOARD OF EDUCATION MEETING NO. 24**  
**UNADOPTED MINUTES**  
**REGULAR MEETING, May 4, 2021**

**CALL TO ORDER AND ROLL CALL**

The regular meeting of the Glendale Unified School District Board of Education was called to order by Mr. Shant Sahakian president of the Board of Education, at 4:35 p.m., on Tuesday, May 4, 2021, in the Board Room at the Administration Center, 223 N. Jackson Street, Glendale, California. The following members were present for roll call: Mrs. Jennifer Freemon, Dr. Armina Gharpetian, Mr. Greg Krikorian, Ms. Nayiri Nahabedian, and Mr. Shant Sahakian.

The following administrators were present: Dr. Vivian Ekchian, Dr. Kelly King, Mr. Stephen Dickinson, Mr. David Greco, and Dr. Darneika Watson.

**PLEDGE OF ALLEGIANCE**

Sophia Khera, a 6<sup>th</sup> grade student at Verdugo Woodlands Elementary School, led the Pledge of Allegiance.

**CERTIFICATE OF COMPLIANCE**

Mr. Sahakian read the following statement: "To accommodate the requirements of Government Code §54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for this meeting was posted on the bulletin boards in the lobby of the Administration Center and the GUSD website 72 hours prior to this meeting."

**APPROVAL OF AGENDA ORDER**

A motion was made by Ms. Nahabedian and seconded by Dr. Gharpetian to approve the agenda, as presented. Motion approved unanimously: AYES — Freemon, Krikorian, Nahabedian, Sahakian, and Gharpetian.

**RECOGNITIONS**

1. 29 Teachers become "Technology Coaches to Enhance Instruction" at School Sites

This year, 29 teachers completed Substitution, Augmentation, Modification, Redefinition (SAMR) training to become Technology Coaches to Enhance Instruction (TCEIs) at their school sites. TCEI leaders support their fellow educators in incorporating technology as a tool to differentiate learning. They will be critical team members in helping our schools maximize technology use as we transition to broader on-campus learning.

## MINUTES: May 4, 2021 – Regular Board Meeting

### RECOGNITIONS (Continued)

#### 2. Teacher Appreciation Week

May 3-7, 2021 we celebrate National Teacher Appreciation Week, May 4, 2021 is National Teacher Appreciation Day, and May 12, 2021 is California Day of the Teacher. The Board of Education would like to recognize our outstanding Glendale Unified teachers for their continued commitment to serving students.

#### 3. School Nutrition Employee Week

May 3-7, 2021 we celebrate School Nutrition Employee Week. Throughout the past year, our school nutrition employees have worked the front lines every day, preparing and serving nutritious meals to children. Every year, but this year in particular, their contributions to the school district are worthy of special recognition.

#### 4. School Nurse Day

May 12, 2021 is National School Nurse Day, sponsored by the National Association of School Nurses. Nurses play an important role in protecting students and employees health and safety, as well as providing valuable information and resources to staff, families, and the community. They work behind the scenes, but their contributions to the school district are worthy of special recognition.

### PRESENTATIONS

#### 1. Asian American/Pacific Islander Heritage Month

In Glendale Unified schools, we proudly celebrate the many ethnicities and cultures that make up our diverse district. Asian American and Pacific Islander Heritage Month takes place in May and celebrates the culture, traditions, and history of Asian Americans and Pacific Islanders in the United States. Karina Sharp, a 3<sup>rd</sup> grade Japanese FLAG Student at Verdugo Woodlands Elementary will be presenting.

#### 2. Visual and Performing Arts (VAPA) Shines

An overview of the VAPA program at Roosevelt Middle School displaying how students remain musical and artistic during distance learning was presented.

### STUDENT BOARD MEMBER REPORT

Student Board Member Kayla Rodriguez reported on activities and events happening at the schools around the District. She is back at school at GHS and feels safe.

### PUBLIC COMMUNICATIONS

1. Rebecca Johnson, Glendale Council PTA President, thanked our teachers as we celebrate Teachers Appreciation Week for all they do to educate our children in Glendale. The Glendale Council PTA would like to acknowledge the tremendous

PUBLIC COMMUNICATIONS (Continued)

efforts of our teachers during a tumultuous year. They appreciate everything they do beyond the classroom for our students, as well.

2. Taline Arsenian, President of GTA, said as we acknowledged Teachers Appreciation Week let us remember the extraordinary challenges we faced this year. The Board's acknowledgment today of GTA members is appreciated; however, it is not enough. They need a real seat at the table. Include educators in the decision-making process. This year, they have been the last to know about changes to safety and working conditions. If you want to appreciate teachers, treat them like real stakeholders and education experts. Trust your educators. Morale is at an all-time low. Stop union bashing. The union's special interest is GUSD students. They believe that GUSD children deserve a quality education. They are trained credential high-quality professionals. Teacher appreciation is not a day in May, it is a lifestyle. She thanked the GUSD parents. On behalf of GTA Board, she expressed to the teachers and nurses, that they hear them and will advocate for them always because advocating for them means advocating for students.
3. Letetsia Fox, CSEA-Los Angeles Chapter, said since 1986, the third week in May has been designated as Classified Employees Week. The CSEA theme this year is "we are essential workers" getting it done. The work of our classified employees should not go unnoticed and should be celebrated. Many classified workers continued to work during the pandemic to serve our students, families, and employees. Let us celebrate these employees. They are requesting that our administrators participate in Shadow Day.
4. Monica Han, CSEA Board of Directors, spoke on behalf of the classified members of Glendale chapter. In just a few weeks, the California legislature will celebrate classified employees and recognize their vital contribution. In a 2020 Gallup survey, 2/3 agreed that a sense of belonging is directly tied to productivity. Better employees increase positive student interaction. She asked the Board to take the time and get to know their classified employees first hand.
5. Diana Espiritu, CSEA Vice President, said she is here to highlight the hard work of our classified staff. May 16 starts the week of Classified Employees Week, celebrating the unsung heroes of our district. They would like to propose that our board members and administrators shadow an employee for a few hours to see what they do. She thanked all classified staff members for everything that they do for our district and students.
6. Elena Chamorro, parent, urged GUSD to hold outdoor, in-person promotion ceremonies. It cannot be left to the individual schools whether they will hold in-person or zoom ceremonies. As promotion plans are being communicated, her elementary school is planning a drive by and zoom ceremony. Students should be recognized in person, especially since we are in the least restrictive yellow tier. Many concessions were given to teacher union requirements. Now it is time for the Board to uphold their mission in providing a high quality education addressing the unique potential of each student in a safe and engaging environment.

MINUTES: May 4, 2021 – Regular Board Meeting

PUBLIC COMMUNICATIONS (Continued)

7. Sara Morrison, GTA Bargaining Chair, spoke on the proposed GUSD Virtual School. GTA's Collective Bargaining Agreement (CBA) states that if GUSD wishes to open a virtual school, both GTA and GUSD agree to come back to the table to negotiate. Since this has not happened, why is the Board voting today. The CBA is a mutual agreement. In order for a program like this to be successful, it would need to be a collaborative endeavor. GUSD high school teachers will not be designing the curriculum for these students in any of the core subjects. Instead, the plan is these courses will be delivered by a computerized curriculum called APEX. APEX has been used in our district for credit recovery. APEX courses can be completed in just a few weeks. The APEX assignments can be googled easily. Our students deserve an authentic, general education experience. They need teachers in order to grow up into productive citizens. Before you vote, we need to negotiate.
6. Sara Branscon, parent, requested a commitment from the Board starting this fall for five days a week in-person instruction and four days a week for the remainder of this year. As grateful as she is that her son is attending two days a week, she feels sad when she thinks about next year being an extension of what we have today, part-time hybrid learning. If we do not open full time in the fall, we will continue to lose more parents, donations, volunteers, and happy and engaged students. We will continue moving with caution ignoring the studies and science. She is pleading with the Board to make logical choices, do not over complicate this. Show us your leadership and open our schools full time.
7. Sera Boylos, parent, said schools across the country have opened full-time except for California. It is very clear it is a political union issue. It is estimated that 600 to 1000 students are already planning not to return next fall. The primary reason is that the campuses will not be open five days a week. Parents need confirmation before the end of the school year in June whether schools will open for in-person instruction this fall. Both parents and teachers need time to plan accordingly. As CDC, the President, and medical boards have stated, schools are safe to reopen.

CLOSED SESSION

The Board recessed to Closed Session at 5:38 p.m. to discuss the following:

1. Conference with GUSD Labor Negotiators pursuant to Government Code Section 54957.6:  
Agency designated representatives: Dr. Darneika Watson and Mr. David Greco  
Employee organization: Glendale Teachers Association and California School Employees Association-Glendale Chapter No. 3.
2. Conference with Legal Counsel-Anticipated Litigation pursuant to Government Code §54956.9 (d)(2) : Two potential cases.
3. Threat to Public Services or Facilities (Government Code Section, §54957)  
Consultation with: Dr. Vivian Ekchian, Superintendent

MINUTES: May 4, 2021 – Regular Board Meeting

CALL TO ORDER/RETURN TO REGULAR MEETING

The meeting reconvened at 7:10 p.m. No action was taken during Closed Session.

SUPERINTENDENT'S UPDATE

1. Hybrid Learning Update  
Information included public health updates, return to in-person instruction, and looking ahead to the 2021-22 school year.
2. Summer Expanded Learning

INFORMATION

1. AP World History Instructional Material Adoption Recommendation
2. Renewal of Technology Tool Licenses Used in Distance Learning to Support Blended Learning
3. Acknowledgements of Service

The above reports were presented for information only; no action was taken.

ACTION REPORTS

1. Memorandum of Understanding with the California School Employees Association

It was moved Ms. Nahabedian and seconded by Mr. Krikorian to approve Action Report No. 1, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

2. Approval of Additional Services Agreement Between Glendale Unified School District and Speech Language & Educational Associates

It was moved by Mr. Krikorian and seconded by Mrs. Freemon to approve Action Report No. 2, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

3. Approval of Elementary Instructional Materials Adoption for K-5 History-Social Science

It was moved by Mr. Krikorian and seconded by Mrs. Freemon to approve Action Report No. 3, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

MINUTES: May 4, 2021 – Regular Board Meeting

ACTION REPORT (Continued)

4. Approval of Glendale Unified School District Online College and Career Academy

It was moved by Mrs. Freemon and seconded by Mr. Krikorian to approve Action Report No. 4, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

5. Approval of Additional Services Agreement Between Glendale Unified School District and Therapy Travelers, LLC

It was moved by Dr. Gharpetian and seconded by Ms. Nahabedian to approve Action Report No. 5, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

6. Approval of Additional Services Agreement Between Glendale Unified School District and Comprehensive Therapy Associates, Inc.

It was moved by Mr. Krikorian and seconded by Mrs. Freemon to approve Action Report No. 6, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

7. Approval of Purchase of Student Kits from Mango Math Group for Summer Camp EXCEL, Intervention and Enrichment Programs

It was moved by Ms. Nahabedian and seconded by Dr. Gharpetian to approve Action Report No. 7, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

8. Approval of Purchase of Student Kits from Scholastic Education for Summer Camp EXCEL, Intervention and Enrichment Programs

It was moved by Dr. Gharpetian and seconded by Mr. Krikorian to approve Action Report No. 8, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

9. Approval of College Board Contract Renewal for 2021-2022

It was moved by Mr. Krikorian and seconded by Mrs. Freemon to approve Action Report No. 9, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

10. Approval of Kami Contract Renewal for 2021-2022

It was moved by Mrs. Freemon and seconded by Mr. Krikorian to approve Action Report No. 10, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

MINUTES: May 4, 2021 – Regular Board Meeting

ACTION REPORTS (Continued)

11. Approval of Listenwise Contract Renewal

It was moved by Ms. Nahabedian and seconded by Mr. Krikorian to approve Action Report No. 11, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

12. Approval of Services Agreement with USC College Advising Corps

It was moved by Ms. Nahabedian and seconded by Mrs. Freemon to approve Action Report No. 12, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

CONSENT CALENDAR

1. Minutes
  - a. Special Meeting No. 22, April 17, 2021
  - b. Regular Meeting No. 23, April 20, 2021
2. Certificated Personnel Report No. 16
3. Classified Personnel Report No. 16
4. Warrants totaling \$1,310,506.14 for April 15, 2021 through April 27, 2021.
5. Purchase Orders totaling \$1,310,506.14 for April 15, 2021 through April 27, 2021.
6. Appropriation Transfer and Budget Revision Report
7. Approval for Keppel Elementary School to Process a Request of a Waiver to Continue Operating as a Title I-Schoolwide Program for the Fiscal Year 2021-2022
8. Application for Refugee Student Impact (RSI) Funding
9. Application for California Newcomer Education and Well-Being (CalNEW) Program Funding
10. Application for California Newcomer Education and Well-Being (CalNEW) Program Funding
11. Approval of New Course of Study Outlines for Use in Middle and High Schools in the Areas of Career Technical Education and Visual and Performing Arts
12. Approval for the Purchase of Apex Learning Licenses for 2021-2022
13. Approval of Google Enterprise Suite Contract Renewal

MINUTES: May 4, 2021 – Regular Board Meeting

CONSENT CALENDAR (Continued)

14. Approval of Screencastify Contract Renewal
15. Approval of Seesaw Contract Renewal
16. Designation of California Interscholastic Federation Representatives
17. MOU Extension for USC Suzanne Dworak-Peck School of Social Work
18. Authorization to Dispose of Surplus Property
19. Acceptance of Gifts

It was moved by Mr. Krikorian and seconded by Dr. Gharpetian to approve the Consent Calendar, as presented. Motion approved unanimously by the following vote: AYES—Freemon, Gharpetian, Krikorian, Nahabedian, and Sahakian.

REPORTS FROM THE BOARD

Mr. Krikorian wished all of our moms in the district a Happy Mother's Day. This month is also Mental Health Awareness Month. He supports everyone who works in that area. Tomorrow, he is going back to Armenia to help the schools for a couple of weeks. He expressed his objections about a social media post commenting that a board member should be taking care of our schools instead of schools in Armenia.

Dr. Gharpetian said every day should be a Teacher's Appreciation Day. Her kids have had the most amazing teachers. She thanked all of our nurses, as well. Her daughter is happy to back at GHS. She encouraged two of her friends who were hesitant to attend school in person. They are all having a wonderful time and thanked GUSD for making this happen. She addressed a comment from the GTA president where she accused the Board of "union bashing." She takes that comment personally. As a Board, we have been respectful. They have seen disrespectful comments against Board members, but they have not entered into the dialogue. For a leader to make that comment that this Board has been bashing the union is absolutely inaccurate. She wished all the moms a wonderful Mother's Day.

Mrs. Freemon said although they enjoyed the slower pace during the pandemic, she enjoys being back on the road traveling and attending games. It has been wonderful seeing students engaged. Her kids are back on campus and really enjoying the experience. Some of the positive aspects during the pandemic are learning how to do things differently, more efficiently, and learning to do things digitally. It is so much easier to collaborate now across campuses and the district. We have different tools at our disposal. She hopes as we move back into normal, that normal does not mean the same as before and that we incorporate what really worked. We have many amazing professionals in this district.



REPORT FROM THE BOARD (Continued)

Ms. Nahabedian said speaking about the side benefits of remote learning, when she was at Roosevelt MS open house, a teacher mentioned about the private chats she is able to have on Zoom with her shy students who might not have participated in class or have the courage to ask a question. It was wonderful to honor Teachers Appreciation Week, including school nurses and nutrition workers. The next time we meet, we will honor our classified employees. She is happy to participate in the shadowing of a classified employee. Two notable bills in the legislature are SB 70 (Rubios) making kindergarten mandatory before entering first grade, and AB 756 (Najarian), California Kids Investment and Development Savings Program. AB 756 will provide every child to have a small savings account. She wished all moms, grandmoms, and great grandmoms a Happy Mother's Day.

Mr. Sahakian echoed what was shared. We had an opportunity for important recognition of AAPI Month and to express our solidarity. Additionally, we will be hosting an AAPI speaker series celebrating AAPI Month. We also had great recognitions for Teachers Appreciation Week, School Nurses, and Nutrition Services workers. He looks forward to celebrating Classified Employees Week at our next Board meeting. He gave a shout out to our fire personnel at Fire Station 25. A couple of week ago, his son had an allergic reaction. They responded and took them to the hospital. He expressed his thanks for their professionalism and for the care they gave to his son. He wished all mothers and mother figures a Happy Mother's Day.

REPORT FROM THE SUPERINTENDENT

Dr. Ekchian is deeply appreciative of the work our educators have done. As a reminder, she was a teacher for a long time. She has empathy for what is happening in the classrooms during the pandemic. She thanked our nutrition services workers and health professionals, as well. To all the mothers, Happy Mother's Day. We all lead by example, whether mothers or not. Other young women are looking at us. What we say matters. How we say something matters, and our students are watching. Let us all make a commitment to be stronger together and to use our words carefully.

ADJOURNMENT

There being no further business, President Sahakian adjourned the meeting at 8:57 p.m.

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Mr. Shant Sahakian  
President, Board of Education

\_\_\_\_\_  
Gregory S. Krikorian  
Clerk, Board of Education

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

CONSENT CALENDAR NO. 2

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Dr. Darneika Watson, Chief Human Resources and Operations Officer/Director of Classified Personnel

SUBJECT: CERTIFICATED PERSONNEL REPORT NO. 17

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It is recommended that the following report be approved as presented:

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Maternity Leave of Absence</u>		
1.	Contreras, Andrea Teacher, Special Education Hoover High School	8/27/21 through 11/08/21
2.	Rivera-Elekes, Vanessa Teacher, Special Education Columbus Elementary	8/15/21 through 9/27/21
<u>Extension of Maternity Leave of Absence</u>		
1.	Kazanjian, Nina Psychologist Special Education	2/19/21 through 6/27/21
<u>Parental Leave of Absence</u>		
1.	Rivera-Elekes, Vanessa Teacher, Special Education Columbus Elementary	9/28/21 through 11/05/21
<u>Extension of Parental Leave of Absence</u>		
1.	Ruiz Zendejas, Maria T. Teacher, Early Education Pacific/Edison Preschool	3/23/21 through 6/15/21

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Health Leave of Absence</u>		
1.	Gorsuch, Pamela R. Teacher, Regular 2 <sup>nd</sup> Grade Balboa Elementary	5/05/21 through 6/16/21
2.	Jang, Clotilde Teacher, Regular 5 <sup>th</sup> /6 <sup>th</sup> Grade Lincoln Elementary	5/24/21 through 6/11/21
3.	Kasmanian, Janna Teacher, Regular Consumer Science Hoover High School	4/28/21 through 6/27/21
4.	Matthewsian, Ani Teacher, Regular 6 <sup>th</sup> Grade Verdugo Woodlands Elementary	4/26/21 through 6/14/21
<u>Extension of Health Leave of Absence</u>		
1.	Thiesmeyer, Yolanda Teacher, Early Education Cerritos Elementary CDCC	3/31/21 through 10/01/21
<u>Family &amp; Medical Leave of Absence</u>		
1.	Contreras, Andrea Teacher, Special Education Hoover High School	8/27/21 through 11/08/21
2.	Gorsuch, Pamela R. Teacher, Regular 2 <sup>nd</sup> Grade Balboa Elementary	5/05/21 through 6/16/21
3.	Jang, Clotilde Teacher, Regular 5 <sup>th</sup> /6 <sup>th</sup> Grade Lincoln Elementary	5/24/21 through 6/11/21
4.	Kasmanian, Janna Teacher, Regular Consumer Science Hoover High School	4/28/21 through 6/27/21

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Family &amp; Medical Leave of Absence (Cont.)</u>		
5.	Matthewsian, Ani Teacher, Regular 6 <sup>th</sup> Grade Verdugo Woodlands Elementary	4/26/21 through 6/14/21
6.	Rivera-Elekes, Vanessa Teacher, Special Education Columbus Elementary	8/15/21 through 11/05/21
<u>Extension of Family &amp; Medical Leave of Absence</u>		
1.	Kazanjian, Nina Psychologist Special Education	2/19/21 through 5/20/21
2.	Thiesmeyer, Yolanda Teacher, Early Education Cerritos Elementary CDCC	3/31/21 through 6/23/21
<u>General Purpose Leave of Absence</u>		
1.	Odell, Heather Teacher, Special Education SAI Core Columbus Elementary	8/16/21 through 6/14/22
<u>Additional Assignment</u>		
1.	Boykin, Byron Miranda, Argelia Teachers, as needed, for conducting after school enrichment activities for 20-21 school year Hoover High School	4/28/21 through 6/30/21 Daily rate of pay Not to exceed 50 hours 01.0 32120.0 19012 10000 1130 0000611
2.	Black, Jeffrey Kim, Alexander Substitute teachers, as needed, for conducting after school enrichment activities for 20-21 school year Hoover High School	4/28/21 through 6/30/21 \$34.00 per hour Not to exceed 50 hours each 01.0 32120.0 19012 10000 1160 0000611

<u>Election</u>	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
1. Attalla, Crystal	Psychologist, Temp Contract Special Education	Effective 5/19/21
<u>Election Hourly/Daily</u>		
1.	Language, Speech & Hearing Specialist, as needed, to provide support for deaf and hard of hearing students. Foothill SELPA	6/12/21 through 8/13/21 Hourly rate of pay SELPA DIS Program 01.0 65001.0 57604 11300 1130 0000668
	Oh, Barbara Sackett, Beatriz	Not to exceed 120 hours Not to exceed 60 hours
2.	Arellano, Guadalupe Rezayat, Camellia	Visual Impairment Specialists, as needed, for Visual Impairment Program. Foothill SELPA
		6/12/21 through 8/13/21 Hourly rate of pay Not to exceed 120 hours each SELPA Visual Impairment Program 01.0 65001.0 57604 11300 1130 0000668
3.	Bishop, Joshua Davarhanian, Patrick Davis, Jennifer Der-Gevorkian, Narbeh Frazer, Steven Kursinski, Eric Isayan, Sevada Paronikyan, Yeranui Scott-Sawyer, Shari	Teachers, as needed, to supervise and instruct students in after-school enrichment programs at Clark Magnet High School
		4/26/21 through 6/11/21 Regular rate of pay Not to exceed 30 hours each 01.0 32120.0 19012 10000 1130 0000611

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
4.	Agazaryan, Marine Ahn, Linda Augustine, Natalie Avedisian, Ana Ayala, Diana Arakelyan, Anahita Botts, Narine Demerjian, Betty Derzakharian, Natalie Hambarsumian, Melineh Heine, Donovan Jaeger, Anita Li, Katie Makhmuryan, Anahit Martinez, Mary Medina, Valerie Paployan, Teresa Satchyan, Adrineh Seaton, Kori Sharp, Gerald Simonian, Hasmig Traber, Allister Wick, Jennifer Yegiyants, Anna Zakharian, Lianna Zazueta, Nahara	Teachers and Substitute Teachers, as needed, to attend the Anti-Bias training at John Marshall Elementary	5/05/21 \$31.00 per hour Not to exceed \$850.00 total Supplemental 01.0 01000.0 11100 10000 1130 3600000
5.	Bakas, Katia Bedrousi, Miro Cole, Jessica Hoang, Kevin Kracker, Shannon Lee, Jeenie Rivera, Laura Narvaez Welsh, Janet Yonkers, Rodney Zimmer, Jennifer	Teachers, as needed, at Rosemont Middle School Extended Learning Program	4/05/21 through 6/10/21 Hourly rate of pay Not to exceed 50 hours each ESSER II – MS Extended Learning Program 01.0 32120.0 19010 10000 1130 0000611

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
6.	Alvarenga, Maryeline Atin, Sarah Brinsley, Chris Cho, Joon Seo Dirky, Shahnaz Friedrichs, Heidi Grigoryan, Lilit Kingsbury, Katherine Sayamyan, Elen Ter-Barseghyan, Armine Zakaryan, Iskuhi	Substitute Teachers, as needed, for 20-21 school year
		4/15/21 through 7/01/21 \$165.00 per day 01.0 00000.0 19004 10000 1160 0004615
7.	Abovian, Polet Aghoian, Jack (Sub) Aguilar, Alejandro Armbruster, Penny Arora, Surinder Austin, Annette Batres, Lorena Birtle, Kent Matthew Chaldaris, Tanya Choi, Timothy (Sub) Contreras, Teresa Covington-Hayes, Lawana Dodd, Priscilla Echeverria, Diana Eleftheriadou, Mary Escobar, Marylou Flamenco, Lorena Garza, Nancy Gentile, Amy Guevara, Carmela (Sub) Peroomian, Caroline Huerta, Maria Huleis, Lana Kianian, Hilda Manalo, Michelle Martin Del Campo, Valentina	Teachers and Substitute Teachers, as needed, to attend the Anti-Bias Training at Muir Elementary School
		5/05/21 \$31.00 per hour Not to exceed \$1,209.00 total Supplemental 01.0 01000.0 11100 10000 1130 4000000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
7.	Nushi, Rachelle Ortiz, Rafael Palmieri, Angela Petrossians, Arthur Petrossians, Taleen Ramos, Luz Reyes, Paola Rodriguez, Analilia Schwarzmman, Dana Sercomb, Marc Soto, Melissa Tatevosian, Mary Vardani, Agnessa	

8.	Extra-Curricular Assignments	Second Semester 2020-2021
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LA CRESCENTA ELEMENTARY

Derusha, Lisa J.	Invention Convention
Ishoo, Sabrina	STEM
Lapostol, Diane E.	Student Council Advisor
Sarkissian, Adrineh	ASB Bookkeeper
Savage, Suzanne	Student Council Advisor
Zuniga, Desirae	STEM



	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
9.	Extra-Curricular Assignments	Spring Semester 2020-2021
<u>ROSEMONT MIDDLE SCHOOL</u>		
	Avery, Elizabeth Cole, Jessica DiCarlo, Nicola  Gillespie, Paul Kracker, Shannon Zimmer, Jennifer	CJSF Builders Club Newspaper Sponsor 1 Yearbook Sponsor 1 Head Counselor 2 CJSF Builders Club
<u>GLENDALE HIGH SCHOOL</u>		
	Shahbazian, Sera	Swim (Asst.) – Girls
10.	Extra-Curricular Assignments	Winter/Spring Season 2020-2021
<u>CRESCENTA VALLEY HIGH SCHOOL</u>		
	Atwal, Aneeka Soto, Gianni	Pep Squad Coach Pep Squad Coach
11.	Celic, Laura	Teacher, as needed, to provide services to SELPA Early Start program SELPA
		6/12/21 through 8/13/21 Daily rate of pay Not to exceed 22 days SELPA Early Start Program 01.0 33853.0 57100 11100 1130 0000668
12.	Choi, Unis	Teacher Specialist, as needed, to provide support for the elementary summer learning program (Camp EXCEL)
		6/18/21 through 7/02/21 Summer hourly rate of pay Not to exceed 44 hours total FLAG Support Program 01.0 00000.0 00000 21004 1130 0008682

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>			
13.	Diaz, Jennifer	Psychologist, as needed, to support SELPA Private School Program SELPA	6/12/21 through 6/30/21 Daily rate of pay Not to exceed 5 days Foothill SELPA Private School Program 01.0 33110.0 50011 31200 1213 0000668
14.	Hickman-Tcheng, Heather	Teacher, as needed, to support SELPA Private School Program SELPA	6/12/21 through 6/30/21 Daily rate of pay Not to exceed 5 days Foothill SELPA Private School Program 01.0 33110.0 57600 11100 1130 0000668
15.	Johnson, Tamara	Teacher Specialist, as needed, to assist with the closing of 20-21 school year and opening of the 21-22 school year at Toll Middle School	6/14/21 through 6/30/21 Regular rate of pay Not to exceed 13 days Title I 01.0 30100.0 11100 10000 1130 0700000
16.	Krikorian, Seran	Substitute Teachers, as needed, to assess kinder students at Edison Elementary	5/01/21 through 6/30/21 Substitute rate of pay Not to exceed 6 days total Supplemental 01.0 01000.0 11100 10000 1130 2500000
17.	Melkoian, Miganoush	Teacher Specialist, as needed, to provide support for the elementary summer learning program (Camp EXCEL)	6/16/21 through 7/02/21 Summer hourly rate of pay Not to exceed 52 hours total FLAG Support Program 01.0 00000.0 00000 21004 1130 0008682

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
18.	Miller, Robert Verdugo Academy Home Hospital Teacher as needed. Health Services	3/26/21 through 6/30/21 \$34.00 per hour Not to exceed 6 hours per week 01.0 00000.0 19029 10000 1130 00005682
19.	Montes De Oca, Patricia Orientation & Mobility Specialist, as needed, for Visual Impairment Program. Foothill SELPA	6/12/21 through 8/13/21 Hourly rate of pay Not to exceed 150 hours SELPA Visual Impairment Program 01.0 65001.0 57604 11300 1130 0000668
20.	O'Rourke, Kathy Teacher, as needed, to provide consultation services to private school students. Foothill SELPA	Daily rate of pay  6/12/21 through 6/30/21 Not to exceed 6 days SELPA Private School 01.0 33110.0 57600 11100 1130 0000668  7/01/21 through 7/16/21 Not to exceed 4 days Special Education Private School 01.0 33110.0 57600 11100 1130 0000600
21.	Sackett, Beatriz Language, Speech & Hearing Specialist, as needed, to provide support for deaf and hard of hearing students. SELPA	6/12/21 through 8/13/21 Hourly rate of pay Not to exceed 80 hours SELPA TALK Program 01.0 65001.0 57302 11100 1130 0000668
22.	Sanchez, Jason VILS Coach, as needed, to provide technology support for the closing of 20-21 school year at Toll Middle School	6/14/21 through 6/30/21 Daily rate of pay Not to exceed 10 days total Supplemental 01.0 01000.0 11100 10000 1130 0700000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
23.	Taylor, Aya Teacher Specialist, as needed, to provide support for the elementary summer learning program (Camp EXCEL).	6/14/21 through 6/25/21 Summer hourly rate of pay Not to exceed 40 hours total FLAG Support Program 01.0 00000.0 00000 21004 1130 0008682
24.	Taylor-Davis, Brittany Teacher, as needed, to provide support for deaf and hard of hearing students. SELPA	6/12/21 through 8/13/21 Hourly rate of pay Not to exceed 120 hours SELPA DIS Program 01.0 65001.0 57604 11300 1130 0000668

Additional Compensation

1.	Lopez, Rebecca Odell, Heather Teachers, as needed, to provide yard duty supervision. Columbus Elementary	4/19/21 through 6/10/21 Hourly rate of pay Not to exceed 1 hour per day 01.0 00000.0 19021 10000 1130 2300000
2.	Sandoval, Luis Teachers, as needed, to provide yard duty supervision Verdugo Woodlands ES	4/19/21 through 6/10/21 Hourly rate of pay Not to exceed 1 hour per day each 01.0 00000.0 19021 10000 1130 4200000

Transportation Authorization

1.	Ciccarelli, Julie Dyer, Amanda Forbes, Derrick Jenks, James Mulcahey, Richard Sandoval, Luis Sondergaard, Roger Vallejo, Isaias Yang, Joshua Physical Education Teachers, as needed, for various sites	7/01/20 through 6/30/21 57.5 cents per mile auto allowance (2020) 56 cents per mile (2021) Teacher Preparation Time 01.0 00000.0 15001 10000 5210 0005616
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	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Revision to Previous Personnel Report</u>		
1.	Revision to Board Report No. 3, September 1, 2020	
	<u>Page 11, Item 12</u> Jacobson, Nancy	
	Retired teacher, to provide support to Foothill SELPA Deaf and Hard of Hearing Program	9/01/20 through 6/30/21 Hourly rate of pay Not to exceed 150 hours SELPA DIS Program 01.0 65001.0 57607 11100 1130 0000668
	Increase total hours to read:	Not to exceed 190 hours
2.	Revision to Board Report No. 14, April 6, 2021	
	<u>Page 5, Item 3</u> Various names	
	Teachers, as needed, to proctor assessment and advanced placement testing during prep period Clark Magnet High School	3/23/21 through 6/11/21 Hourly rate of pay Not to exceed \$3,000.00 total Title I 01.0 30100.0 11100 10000 1130 0900000
	Add the following name: Mikayelyan, Vardan	
3.	Revision to Board Report No. 3, September 1, 2020	
	<u>Page 9, Item 7</u> Various names	
	Teachers, as needed, to provide extended learning and support students with tutoring after school at Roosevelt Middle School	9/02/20 through 6/10/20 \$34.00 per hour to teach Not to exceed \$5,000.00 Title I 01.0 30100.0 11100 10000 1130 0500000
	Increase total amount to read:	Not to exceed \$9,138.00

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Revision to Previous Personnel Report (Cont.)</u>		
4.	Revision to Board Report No. 13, March 23, 2021	
	<u>Page 7, Item 1</u>	
	All Elementary Teachers All Elementary Teacher Specialists	Elementary teachers and teacher specialists, to prepare for hybrid instruction, including classroom set-up and attending professional development, as needed Human Resources
		3/13/21 through 4/30/21 Hourly rate of pay Not to exceed 30 hours 01.0 32120.0 00000 21400 1130 0000618
	Change dates to read:	3/13/21 through 5/21/21
<u>Personal Services Agreement</u>		
1.	Iranosian, Anna Abulyan	Consultant, as needed, to give presentations to Chamlian Armenian school staff and students on proper nutrition habits. Presentation will be given to 34 different classes. Equity, Access and Family Engagement
		5/03/21 through 6/14/21 Not to exceed \$2,000.00 total Title IV, Part A 01.0 41270.0 11100 10000 5811 0000673

<u>Position</u>	<u>Effective Dates And Salary Rate</u>
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Conference/Workshop/Meeting Authorization

In accordance with Board of Education Policy 4011 pertaining to conference and workshop attendance, approval has been given to the following persons to attend the conference as designated, with reimbursement for actual and necessary expenses in accordance with Board Policy:

A. The following workshop authorizations are not paid from District General Funds:

1. It is recommended that approval be given to School Principal Talin Kargodorian from Chamlian Armenian School to attend “Future Superintendents Institute” online Institute of University of San Diego, to be held from June 12, 2021 to April 23, 2022 and to include all expenses including the registration fee – not to exceed \$5,500.00 total.

Title II  
01.0 40352.0 11100 10000 5220 0000673

2. It is recommended that approval be given to Teacher Glory Williams from Holy Family High School to attend a College Board online conference: “AP Summer Institute University of Texas Arlington: European History”, to be held on June 14-17, 2021 and to include all expenses including the Conference registration fee – not to exceed \$575 total.

Title II  
01.0 40352.0 11100 10000 5220 0000673

3. It is recommended that approval be given to teacher Montserrat Perez from Holy Family High School to attend a College Board online conference: “AP Summer Institute New Mexico: Spanish Language and Culture”, to be held on June 7-11, 2021 and to include all expenses including the Conference registration fee – not to exceed \$500 total.

Title II  
01.0 40352.0 11100 10000 5220 0000673

4. It is recommended that approval be given to Teacher Katherine Mullaly from Holy Family High School to attend a College Board conference: “AP by the Sea online institute, United States Government and Politics”, to be held on June 21-25, 2021 and to include all expenses including the Conference registration fee – not to exceed \$645.00 total.

Title II  
01.0 40352.0 11100 10000 5220 0000673

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

CLASSIFIED PERSONNEL REPORT NO. 17

CONSENT CALENDAR NO. 3

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
PREPARED BY: Dr. Darneika Watson, Chief Human Resources and Operations Officer/  
Director of Classified Personnel

SUBJECT: CLASSIFIED PERSONNEL REPORT NO. 17

It is recommended that the following report be approved as presented:

	<u>Location</u>	<u>Months/Hours, and Salary Rating</u>
<u>Medical Leave of Absence</u>		
1. <u>Behavior Intervention Assistant</u>		
Galstyan, Jaklin	Special Education	04/22/21 through 06/11/21
Trinidad, Teresita	Special Education	05/03/21 through 05/14/21
<u>Parental Leave of Absence</u>		
1. <u>Behavior Intervention Assistant</u>		
Diaz, Narciso	Special Education	05/07/21 through 06/10/21 08/18/21 through 09/07/21



	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Additional Assignment Temporary - At Established Rate of Pay</u>		
1. <u>Administrative Secretary</u> Griffith, Allyson	Columbus	07/01/21 through 06/30/22 Not to exceed \$3,500.00 or 20 days General 01.0 00000.0 00000 27004 2430 2300000
2. <u>Assistant Physically Handicapped</u> Chung, Yean Joon	Special Education	03/22/21 Not to exceed 6 hours total Professional Development Program 01.0 00000.0 11405 10000 2130 0008616
3. <u>Education Assistant II</u> Arzumanyan, Anzhel	Columbus	03/29/21 through 06/11/21 Not to exceed 3.5 hours per day ESSER I 01.0 32100.0 00000 27004 2930 0001615
Ohanian, Sosseh Pilichos, Efrossini Sosa, Suzanna	Columbus	03/29/21 through 06/11/21 Not to exceed 4.75 hours per day ESSER I 01.0 32100.0 00000 27004 2930 0001615
4. <u>Library Assistant</u> Alparaz, Remigia	Columbus	03/29/21 through 06/11/21 Not to exceed 4.75 hours per day ESSER I 01.0 32100.0 00000 27004 2930 0001615

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
5. <u>Multimedia Technology Assistant</u>		
Jermakyan, Armine	Cerritos	03/22/21 Not to exceed 4 hours total 01.0 32100.0 11100 10000 2930 0001615
Jermakyan, Armine	Cerritos	06/14/21 through 06/17/21 Not to exceed 15 hours total Supplemental 01.0 01000.0 11100 10000 2930 2200000
Lalazaryan, Armine	Columbus	03/29/21 through 04/20/21 Not to exceed 4.75 hours per day ESSER I 01.0 32100.0 00000 27004 2930 0001615
Lalazaryan, Armine	Columbus	04/21/21 through 06/11/21 Not to exceed 5.75 hours per day ESSER I 01.0 32100.0 00000 27004 2930 0001615
6. <u>Psychological Services Provider</u>		
Parada, Andrea	Various	06/14/21 through 06/30/21 Not to exceed 20 hours per week Attend/Fster/Homeless/Mental Health 01.0 05641.0 00000 21000 2430 0000617
Parada, Andrea	Various	07/01/21 through 08/06/21 Not to exceed 20 hours per week Attend/Fster/Homeless/Mental Health 01.0 05641.0 00000 21000 2430 0000617

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
7. <u>Yard Duty Assistants</u>		
Abgaryan, Sona	Columbus	03/29/21 through 06/11/21 Not to exceed 4 hours per day ESSER I 01.0 32100.0 00000 27004 2930 0001615
Dilanchian, Goharic Ghougassian, Maryam Khajiklean, Lina	Columbus	03/29/21 through 06/11/21 Not to exceed 4.75 hours per day, each ESSER I 01.0 32100.0 00000 27004 2930 0001615

Change of Assignment

1. Provisional Assignment

a. Cafeteria Worker II

Han, Ju Young	Valley View From Cafeteria Worker I, 1-3	04/30/21; 05/03/21 through 05/21/21 6.5 hours a day 4-5 13.0 53100.0 00000 37000 2212 0200000
Manukyan, Manushak	Valley View From Cafeteria Worker I, 1-4	04/26/21 through 04/29/21 05/24/21 through 05/28/21 6.5 hours a day 4-5 13.0 53100.0 00000 37000 2212 0200000
Mirzakhany, Frida	Valley View From Cafeteria Worker I, 1-6	04/16/21 through 04/23/21 6.5 hours a day 4-6 13.0 53100.0 00000 37000 2212 0200000

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Change of Assignment</u> - Continued		
1. <u>Provisional Assignment</u> - Continued		
a. <u>Cafeteria Worker II</u> - Continued		
Medina, Lisa	Columbus From Cafeteria Worker I, 1-5	04/12/21 through 04/20/21 5.5 hours a day 4-5 13.0 53100.0 00000 37000 2212 0200000
Medina, Lisa	Columbus From Cafeteria Worker I, 1-5	04/21/21 4.5 hours a day 4-5 13.0 53100.0 00000 37000 2212 0200000
b. <u>Cook/Baker</u>		
Boghosian, Janet	Glendale From Cafeteria Worker I, 1-9	05/03/21 through 05/28/21 8 hours a day 9-7 13.0 53100.0 00000 37000 2212 0200000
c. <u>Manager, Cafeteria, Secondary School – Transport</u>		
Issagoolian, Berzwik	Crescenta Valley From Cook/Baker 9-9	05/03/21 through 05/28/21 8 hours a day M12-1 13.0 53100.0 00000 37005 2310 0000662
d. <u>Manager, Cafeteria, Secondary School Non-Transport</u>		
Tarverdians, Laris	Rosemont From Cook/Baker 9-8	05/03/21 through 05/28/21 8 hours a day M4-2 13.0 53100.0 00000 37005 2310 0000662

Effective Dates,  
Months/Hours, and  
Salary Rating\_\_\_\_\_

Location

Revisions to Previous Board Reports

1. Revision to Board Report #16, May 4, 2021

Page 5, Item 2c

Provisional Assignments

Cafeteria Worker II

Aghamal, Ledik

R.D. White  
From Cafeteria  
Worker I, 1-9

03/09/21 through 03/22/21  
03/26/21 through 03/30/21  
6.5 hours a day  
4-9  
13.0 53100.0 00000 37000 2212 0300000

Change dates to read:

04/12/21 through 04/22/21  
04/26/21 through 04/30/21  
05/03/21 through 05/07/21

2. Revision to Board Report #9, January 19, 2021

Page 15, Item 1

Personal Services Agreement

Bennett, Patricia

Consultant,  
as needed  
to translate  
instructional  
materials to  
Spanish for  
Green Ninja

12/01/20 through 06/30/21  
Not to exceed 100 hours total  
\$31.00 per hour  
01.0 07405.0 11100 10000 5811 0000618

Change hours to read:

Not to exceed 150 hours total

Effective Dates,  
 Months/Hours, and  
 Salary Rating\_\_\_\_\_

Location  
Revisions to Previous Board Reports - Continued

3. Revision to Board Report #4, September 15, 2020

Page 12, Item 3

Personal Services Agreement

Babadzhanyan, Alex	Consultant, as needed on how to integrate the Arts into the curriculum for students.	09/01/20 through 06/10/21 Not to exceed \$13,600.00 total Up to 12 hours per week 01.0 95100.0 11100 10000 5811 4300000
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Change amount to read: Not to exceed \$15,600.00 total

4. Revision to Board Report #7, November 17, 2020

Page 11

Election of Classified Hourly Substitutes through 06/30/21

Yard Duty Assistants

Aslanian, Armineh	Jefferson	10/23/20
Hernandez-Montague, Sofia		\$13.00 per hour
Mehrabi, Melina		01.0 32200.0 11100 10000 2930 0001615
Moradyan, Marine		
Sehwani, Kiran		
Shirinyanes, Melina		

Add name to read to read: Margarian, Carolin

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Election of Classified Hourly Substitutes through 06/30/21</u>		
Patatanian, Edna	Keppel	04/26/21 through 06/30/21 \$14.00 per hour 01.0 32100.0 11100 10000 2960 0001615
<u>Non Student Stage Crew</u>		
Lopez, Britney	Glendale	05/01/21 through 06/30/21 \$15.63 per hour 01.0 00000.0 81000 50001 2980 0000640

	Location	Effective Dates, Months/Hours, and Salary Rating____
<u>Personal Services Agreement</u>		
1. Bell, Connor	Consultant, as needed to provide mental health counseling services to students district-wide	06/01/21 through 06/30/21 \$60.00 per hour Not to exceed \$5,000.00 total Attend/Fster/Homeless/Mental Health 01.0 05641.0 11100 10000 5811 0000617
2. Bell, Connor	Consultant, as needed to provide mental health counseling services to students district-wide	07/01/21 through 07/30/21 \$60.00 per hour Not to exceed \$5,000.00 total Attend/Fster/Homeless/Mental Health 01.0 05641.0 11100 10000 5811 0000617



Effective Dates,  
 Months/Hours, and  
 Salary Rating\_\_\_\_\_

Personal Services Agreement - Location  
 - Continued

3. Garabedian, Anie	Consultant, As needed To provide Outreach to Refugee/asylee/ Immigrant Families on A weekly Basis. The Consultant Will provide Check-ins, Wellness checks To families And students. They will Refer Families and Students to Services if Needed. The service Will be Provided Through Zoom or Telephone During Distance Learning And might Change to In person When we Return back To regular Instruction	06/01/21 through 09/30/21 \$22.00 per hour Not to exceed \$4,752.00 RSI Grant 01.0 42161.0 11100 10000 5811 0000673
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	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Personal Services Agreement</u> - Continued		
4. Hirshfield, Laura	Provider Will assess Glendale High School's Current Construction Training Program And make Recommendations To increase Student Enrollment, Engagement, and Achievement	05/01/21 through 06/30/21 \$90.00 per hour Not to exceed \$7,200.00 CTEIG 01.0 63870.4 38000 10000 5811 0000684
5. Ivy, Charise L. MD	Physician To oversee The Occupational Therapy and Physical Therapy Medi-Cal Billing programs	07/01/20 through 06/30/21 \$300.00 per hour Not to exceed \$18,000.00 total Special Education Medi-Cal Billing 01.0 56401.0 57600 11100 5811 0000600
6. Medel, Kimberly	Consultant, as needed to provide mental health counseling services to students district-wide	06/01/21 through 06/30/21 \$60.00 per hour Not to exceed \$5,000.00 total Attend/Fster/Homeless/Mental Health 01.0 05641.0 11100 10000 5811 0000617

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Personal Services Agreement</u> - Continued		
7. Medel, Kimberly	Consultant, as needed to provide mental health counseling services to students district-wide	07/01/21 through 07/30/21 \$60.00 per hour Not to exceed \$5,000.00 total Attend/Fster/Homeless/Mental Health 01.0 05641.0 11100 10000 5811 0000617
8. Rab, Syeda	Consultant, as needed to provide mental health counseling services to students district-wide	06/01/21 through 06/30/21 \$60.00 per hour Not to exceed \$5,000.00 total Attend/Fster/Homeless/Mental Health 01.0 05641.0 11100 10000 5811 0000617
9. Rab, Syeda	Consultant, as needed to provide mental health counseling services to students district-wide	07/01/21 through 07/30/21 \$60.00 per hour Not to exceed \$5,000.00 total Attend/Fster/Homeless/Mental Health 01.0 05641.0 11100 10000 5811 0000617

	Location	Effective Dates, Months/Hours, and Salary Rating_____
<u>Personal Services Agreement</u> - Continued		
10. Zograbyan, Shoushana	Consultant, as needed to provide mental health counseling services to students district-wide	06/01/21 through 06/30/21 \$60.00 per hour Not to exceed \$5,000.00 total Attend/Fster/Homeless/Mental Health 01.0 05641.0 11100 10000 5811 0000617
11. Zograbyan, Shoushana	Consultant, as needed to provide mental health counseling services to students district-wide	07/01/21 through 07/30/21 \$60.00 per hour Not to exceed \$5,000.00 total Attend/Fster/Homeless/Mental Health 01.0 05641.0 11100 10000 5811 0000617

Authorization

1. 2021-2022 Indefinite Salaries

As a result of financial uncertainties, negotiations, legislation and other factors, the governing board hereby declares that all classified management, confidential, and other unrepresented employee salaries are declared indefinite from July 1, 2021 through June 30, 2022.

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

CONSENT CALENDAR NO. 4

TO: Board of Education  
 FROM: Dr. Vivian Ekchian, Superintendent  
 SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer  
 PREPARED BY: Karineh Savarani, Director, Financial Services  
 SUBJECT: **Warrants – District Funds**

The Superintendent recommends that “A” Form (Payroll Warrants) issued May 3, 2021 – May 12, 2021 as shown below totaling \$10,811,235.63, and “B” Form (Other than Payroll Warrants) issued April 1 – 30, 2021, totaling \$13,182,377.79 be approved. Funding for Form “A” Warrants is accounted for in the following funds: 01.0 General Fund, 12.0 Child Development Fund, 13.0 Cafeteria Fund, 21.1 Measure S Projects Fund, and 25.0 Capital Facilities Fund.

REGISTERED NUMBER	WARRANT NUMBER	DESCRIPTION	AMOUNT
C1J-C	689417 - 6894211	Certificated	\$ 7,315,085.27
120-C	689526 - 6895268	Certificated	9,521.74
120-N	689526 - 6895269	Classified	188.06
C5J-C	689631 - 6896364	Certificated	1,522,971.35
C5J-N	689636 - 6896366	Classified	891.45
123-C	689753 - 6897539	Certificated	8,234.85
124-C	689773 - 6897737	Certificated	3,467.55
E4T-N	689854 - 6898634	Classified	1,521,892.65
125-C	690179 - 6901802	Certificated	12,220.71
125-N	690180 - 6901809	Classified	4,409.59
C3J-N	690337 - 6903423	Classified	400,957.48
126-C	690639 - 6906395	Certificated	34.49
126-N	690639 - 6906398	Classified	8,197.28
127-C	690737 - 6907379	Certificated	437.31
127-N	690738 - 6907380	Classified	886.56
130-N	690784 - 6907841	Classified	1,839.29
<b>TOTAL</b>			<b>\$ 10,811,235.63</b>

*To Support Board Priority No. 4 – Maintain District Financial Responsibility – Ensure the fiscal health of the District, implement a fiscal plan to preserve the District resources, and plan for the District’s future educational and facility needs.*

GLENDALE UNIFIED SCHOOL DISTRICT  
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM  
**APRIL 1 THRU APRIL 30, 2021**

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
<b>1.0 GENERAL FUND</b>			
3932	OTHER DISTRICT PAID BENEFITS	2	\$ 2,012.51
4110	TEXTBOOKS	12	21,309.83
4210	BOOKS & OTHER REFERENCE MATERIAL	13	3,376.67
4220	LIBRARY BOOKS	2	458.27
4310	INST. MATERIALS & SUPPLIES	1,467	326,909.46
4312	INST. PERIODICALS & MAGAZINES	22	1,029.79
4317	COMMENCEMENT	5	1,061.28
4340	COMPUTER SOFTWARE & RELAT EXP	15	40,917.75
4350	OFFICE & OTHER SUPPLIES	170	63,477.83
4351	PRINTING & REPRODUCTION	10	9,354.93
4353	EDIBLE SUPPLIES	29	3,671.21
4360	TIRES, FUEL AND OIL	29	12,570.14
4370	CUSTODIAL/OPERATION SUPPLIES	119	13,489.92
4371	GROUND SUPPLIES	16	1,285.48
4372	POOL SUPPLIES	8	3,194.38
4380	MAINTENANCE SUPPLIES	43	11,797.91
4381	REPAIR SUPPLY & MATERIALS	179	332,700.66
4410	NON-CAP AV/COMPUTER EQ UNTAGGED	80	1,244,562.46
4420	NON-CAP EQUIP -UNTAGGED	219	523,667.35
4430	NON-CAP EQUIP - TAGGED NON-COMPUTER	64	219,569.74
4440	NON-CAP AV/COMPUTER EQ TAGGED	51	203,577.64
5210	MILEAGE & CAR ALLOWANCES	17	1,004.52
5220	TRAVEL AND CONFERENCES	20	6,178.12
5310	DUES AND MEMEBERSHIPS	2	91.95
5510	NATURAL GAS SERVICES	11	39,106.92
5520	ELECTRICITY SERVICES	61	139,341.20
5530	WATER	49	34,199.90
5561	TRASH DISPOSAL	3	22,571.01
5562	SEWER CHARGES	49	7,760.56
5610	RENTALS, LEASES AND REPAIRS	62	73,989.55
5611	ETIS COPIER LEASES	3	9,855.64
5630	REPAIRS	73	157,479.25
5631	ETIS COPIER MAINTENANCE	81	8,212.72
5632	ETIS PRINTER MAINTENANCE	3	14,840.54
5710	DIRECT COSTS FOR TRANFER SERV	4	155.31
5802	FREIGHT EXPENSE	5	70,794.90
5804	NON-PUBLIC SCHOOL	40	392,594.41
5811	PERSONAL SERVICES	64	75,221.32
5812	NON-PSA SERVICE AGREEMENT	116	865,639.31
5813	UNIFORM SERVICES	1	4,258.74
5815	OPERATING SERVICES	128	516,001.33
5816	NON-PUBLIC SCHOOL SERVICES	46	91,244.61
5821	LEGAL FEES	10	60,456.27

GLENDALE UNIFIED SCHOOL DISTRICT  
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM  
**APRIL 1 THRU APRIL 30, 2021**

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
5823	SPEC ED LEGAL SETTLEMENTS	2	8,567.50
5830	ADVERTISEMENT	1	115.00
5852	NON-INSTRUCTIONAL, CONSULTANTS	6	83,457.65
5853	CONTRACTUAL SERVICES	8	349,998.60
5862	PHYSICALS FOR EMPLOYEES	1	780.00
5911	POSTAGE/UPS/FEDEX	8	1,699.93
5912	TELEPHONE	11	17,902.57
5914	DATA LINE	1	59.37
5916	OTHER PHONES	4	13,420.38
6252	OTHER CONSTRUCTION	7	74,185.45
6271	HAZMAT	1	1,300.00
6410	CAPITALIZED COMPUTER EQUIP-TAG	5	6,063.76
6455	DATA/CABLING	1	28,416.00
7141	TUITION, EXS CST, SCH DIST	2	22,956.00
8311	OTH ST. APPTNTS-CMT YR & ROC/P	2	208,599.00
8689	ALL OTHER FEES AND CONTRACTS	4	707.00
9320	STORES	2	73,452.96
9530	FRINGE BENEFITS SUBS - H&W	4	3,241,062.50
9552	USE TAX PAYABLE	250	1,168.07
		-----	-----
		3,723	9,764,905.03
 <b>12.0 CHILD DEVELOPMENT FUND</b>			
4310	INST. MATERIALS & SUPPLIES	3	45.66
5630	REPAIRS	3	20.00
5812	NON-PSA SERVICE AGREEMENT	3	701.29
5916	OTHER PHONES	1	0.23
		-----	-----
		10	767.18
 <b>13.0 CAFETERIA FUND</b>			
4350	OFFICE & OTHER SUPPLIES	7	443.51
4360	TIRES, FUEL AND OIL	2	1,050.01
4380	MAINTENANCE SUPPLIES	6	445.48
4395	NON-FOOD SUPPLIES	11	14,922.07
4410	NON-CAP AV/COMPUTER EQ UNTAGGED	1	187.41
4710	FOOD	64	225,098.62
5563	PEST CONTROL	2	1,202.80
5610	RENTALS, LEASES AND REPAIRS	5	7,674.71
5630	REPAIRS	1	158.00
5813	UNIFORM SERVICES	40	1,599.00
5815	OPERATING SERVICES	4	9,549.15

GLENDALE UNIFIED SCHOOL DISTRICT  
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM  
**APRIL 1 THRU APRIL 30, 2021**

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
5916	OTHER PHONES	1	159.99
8634	FOOD SERVICE SALES	3	164.25
9552	USE TAX PAYABLE	6	1.94
		-----	-----
		153	262,656.94
	<b>21.1 MEASURE S PROJECTS FUND</b>		
4410	NON-CAP AV/COMPUTER EQ UNTAGGED	2	6,906.39
5210	MILEAGE & CAR ALLOWANCES	2	290.51
5590	OPERATIONS & OTH HOUSEKEEPING	1	128.41
5610	RENTALS, LEASES AND REPAIRS	5	993.77
5630	REPAIRS	1	85.00
5911	POSTAGE/UPS/FEDEX	2	33.46
6210	ARCHITECT FEES ON BUILDINGS	5	223,365.68
6211	ELIGIBILITY CONSULTANT	1	243.75
6223	FEES-AQMD	1	509.00
6231	DSA PLAN CHECK FEES	1	63,950.00
6250	BUILDING CONSTRUCTION/IMPROV	1	99,289.25
6252	OTHER CONSTRUCTION	36	261,994.54
6273	ASBESTOS/LEAD	1	980.00
6280	BUILDING INSPECTIONS	1	1,080.00
6282	MOVING-STORAGE	2	6,500.00
6293	PRINTING & DISTRIBUTION	1	45.94
6450	CMPTRS & OTHER CMPTR HARDWARE	2	3,355.48
6455	DATA/CABLING	13	46,876.88
		-----	-----
		78	716,628.06
	<b>40.1 SPEC RESERVE - CAPITAL PROJECTS</b>		
5520	ELECTRICITY SERVICES	2	449.06
5530	WATER	1	321.14
5562	SEWER CHARGES	2	201.77
5610	RENTALS, LEASES AND REPAIRS	2	5,962.00
6210	ARCHITECT FEES ON BUILDINGS	1	1,110.00
6252	OTHER CONSTRUCTION	4	3,260.15
6280	BUILDING INSPECTIONS	1	1,573.00
6293	PRINTING & DISTRIBUTION	2	157.59
7438	DEBT SERVICE - INTEREST	1	64,701.79
7439	OTHER DEBT SERVICE PAYMENTS	1	157,435.44
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		17	235,171.94



GLENDALE UNIFIED SCHOOL DISTRICT  
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM  
**APRIL 1 THRU APRIL 30, 2021**

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
	<b>67.0 SELF-INSURANCE FUND</b>		
5872	DELTA ADMINISTRATIVE FEES	2	15,365.28
5873	VSP CLAIMS	7	26,566.38
5874	VSP ADMINISTRATIVE FEES	1	3,952.39
5875	DELTA PAYMENTS	1	237,871.29
5877	MEDIMPACT CLAIMS	2	12,092.68
5878	MEDIMPACT PAYMENTS	2	704,679.94
		-----	-----
		15	1,000,527.96
	<b>67.1 WORKERS' COMPENSATION FUND</b>		
5815	OPERATING SERVICES	4	26,500.00
		-----	-----
		4	26,500.00
	<b>67.2 EARLY RETIREMENT BENEFITS FUND</b>		
5815	OPERATING SERVICES	1	151,459.97
		-----	-----
		1	151,459.97
	<b>76.0 WARRANT PASS-THROUGH FUND</b>		
9514	STRS LIABILITY	30	7,795.13
9517	VOLUNTARY DEDUCTIONS	17	630,666.81
9518	TAX SHELTER ANNUITY	1	355,684.77
9588	ROTH IRA-LACOE USED ONLY	1	29,614.00
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		49	1,023,760.71
	<b>TOTALS</b>	<b>4,050</b>	<b>\$ 13,182,377.79</b>
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GLENDALE UNIFIED SCHOOL DISTRICT

MAY 18, 2021

CONSENT CALENDAR NO. 5

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Christine J. Ward, Director, Procurement & Contract Services

SUBJECT: **PURCHASE ORDER LISTING**

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The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$5,010,581.32 for the period of April 26, 2021 to May 7, 2021 as listed on the attached.

SUMMARY OF PURCHASE ORDERS ISSUED FROM APRIL 26, 2021 THROUGH MAY 7, 2021

<b>Funding Source</b>	<b>Number of Purchase Orders</b>	<b>Amount</b>
UNRESTRICTED RESOURCES	87	180,451.86
FEDERAL RESTRICTED RESOURCES	61	395,455.38
STATE RESTRICTED RESOURCES	29	101,093.55
LOCAL RESTRICTED RESOURCES	54	149,140.63
CHILD DEVELOPMENT FUND	2	1,054.00
FOOD SERVICES FUND	6	193,161.34
MEASURE S PROJECTS FUND	14	3,954,789.66
DEVELOPER FEE FUND	1	2,800.00
CAPITAL PROJECTS & IMPROVEMENT FUND	3	32,634.90
<b>TOTAL</b>	<b>257</b>	<b>\$5,010,581.32</b>

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*In support of Board Priority #4 – Maintain District Solvency & Financial Responsibility – Manage district financial resources and facilities to support optimal learning, healthy working conditions, and strong enrollment to ensure long-term stability.*

PO NUMBER	UNRESTRICTED RESOURCES VENDOR	AMOUNT
0021005722	CI SOLUTIONS SOFTWARE LICENSES - HOOVER HIGH SCHOOL	2,304.24
0021005729	OFFICE DEPOT COMPUTER EQUIPMENT - TOLL MIDDLE SCHOOL	1,046.99
0021005731	DME-DIRECT INC	31.74
0021005733	THOMAS DENTON ENGRAVING AWARDS - HUMAN RESOURCES	11,178.84
0021005734	OFFICE DEPOT	66.14
0021005738	NICK'S NURSERY	593.49
0021005742	CDW GOVERNMENT PRINTING EQUIPMENT - CRESCENTA VALLEY HIGH SCHOOL	2,280.06
0021005743	GALE SUPPLY COMPANY	501.08
0021005744	MAINTEX	131.87
0021005745	GALE SUPPLY COMPANY	181.91
0021005747	THE CLOCK SPECIALIST	755.63
0021005750	OFFICE DEPOT	937.10
0021005753	AIRGAS USA, LLC	127.67
0021005755	DAVIDIAN & MARIAMIAN EDUCATIONAL FOUND. BOOKS - GLENDALE HIGH SCHOOL	3,307.52
0021005763	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - BALBOA ELEMENTARY SCHOOL	28.64
0021005767	THE HOME DEPOT PRO (SUPPLYWORKS)	488.19
0021005768	GALE SUPPLY COMPANY	909.27
0021005769	GALE SUPPLY COMPANY	93.93
0021005770	GALE SUPPLY COMPANY	410.96
0021005771	CLEAN SWEEP SUPPLY CO INC	29.77
0021005773	GRAINGER	354.26
0021005774	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - ROSEMONT MIDDLE SCHOOL	319.22
0021005775	OFFICE DEPOT	95.08
0021005780	RANCHO JANITORIAL CUSTODIAL SUPPLIES - HOOVER HIGH SCHOOL	1,057.74
0021005781	FASTENAL COMPANY CUSTODIAL SUPPLIES - HOOVER HIGH SCHOOL	1,366.66
0021005786	ECOMIGHT, LLC GARDENING SUPPLIES - FACILITY & SUPPORT OPERATIONS	3,090.99
0021005787	RICOH USA, INC SOFTWARE - PROCUREMENT AND CONTRACT SERVICES	5,250.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021005788	SCHOOL MATE INSTRUCTIONAL SUPPLIES - DUNSMORE ELEMENTARY SCHOOL	1,108.02
0021005790	COMPLETE BUSINESS SYSTEMS	595.00
0021005792	ERIC MARCUS CONDUCT INTERACTIVE VIRTUAL WORKSHOP ON LGBTQ HISTORY, BOARD APPROVED 4/20/2021 - EDUCATIONAL SERVICES	1,500.00
0021005796	JOSTEN'S, INC. GRADUATION SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	2,139.95
0021005808	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES	131.42
0021005811	SCHOOL PORTRAITS BY ADAMS PHOTOGRAPHY	77.79
0021005827	LAKESHORE LEARNING	251.31
0021005831	CAL BLEND SOILS, INC	573.30
0021005835	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA BUNDT CAKES - EDIBLE SUPPLIES - CLARK MAGNET HIGH SCHOOL	272.50
0021005839	LEXLAND ENTERTAINMENT	279.35
0021005841	SIRAMARK INC DBA ABRIL BOOKSTORE BOOKS - GLENDALE HIGH SCHOOL	3,000.00
0021005842	SIRAMARK INC DBA ABRIL BOOKSTORE BOOKS - CLARK MAGNET HIGH SCHOOL	3,800.00
0021005843	JOSTEN'S, INC.	17.64
0021005844	HOME DEPOT CREDIT SERVICES	551.81
0021005853	FACING HISTORY & OURSELVES SERVICE AGREEMENT TO CONDUCT AN INTERACTIVE VIRTUAL WORKSHOP ON LGBTQ HISTORY - EDUCATIONAL SERVICES	1,500.00
0021005858	JONES SCHOOL SUPPLY	431.62
0021005860	JOURNEYED.COM INC	115.00
0021005868	STUDIO SPECTRUM, INC	189.64
0021005874	CDW GOVERNMENT COMPUTER EQUIPMENT - HOOVER HIGH SCHOOL	1,366.00
0021005881	RYDIN DECAL	635.04
0021005885	ULINE SHIPPING SUPPLY OFFICE SUPPLIES - FACILITY & SUPPORT OPERATIONS	1,882.49
0021005889	AREY JONES EDUCATIONAL SOLUTIONS	417.45

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021005891	OFFICE DEPOT COMPUTER EQUIPMENT - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	3,352.61
0021005892	CLEAN SWEEP SUPPLY CO INC CUSTODIAL SUPPLIES - FACILITY & SUPPORT OPERATIONS	1,378.13
0021005894	SIRAMARK INC DBA ABRIL BOOKSTORE BOOKS - R.D. WHITE ELEMENTARY SCHOOL	11,000.00
0021005895	SIRAMARK INC DBA ABRIL BOOKSTORE BOOKS - JEFFERSON ELEMENTARY SCHOOL	10,000.00
0021005898	CDW GOVERNMENT AUDIOVISUAL EQUIPMENT - ROSEMONT MIDDLE SCHOOL	1,102.50
0021005901	BEAR COMMUNICATIONS INC DBA BEARCOM	191.13
0021005903	LESLIE'S POOL SUPPLIES	164.74
0021005906	IMAGECUBE	499.54
0021005907	O.H. LYNN PRINTING	810.34
0021005910	THE THOMAS METZLER VIOLIN SHOP	440.12
0021005911	THE THOMAS METZLER VIOLIN SHOP MUSICAL INSTRUMENT - EDUCATIONAL SERVICES	1,372.61
0021005913	BURBANK PRINTING	74.98
0021005916	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - BALBOA ELEMENTARY SCHOOL	87.98
0021005917	THE HOME DEPOT PRO (SUPPLYWORKS)	114.61
0021005918	THE HOME DEPOT PRO (SUPPLYWORKS)	196.44
0021005919	ULINE SHIPPING SUPPLY	124.23
0021005923	OFFICE DEPOT OFFICE FURNITURE - CRESCENTA VALLEY HIGH SCHOOL	2,149.71
0021005924	THE HOME DEPOT PRO (SUPPLYWORKS)	882.11
0021005935	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - DUNSMORE ELEMENTARY SCHOOL	106.87
0021005936	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA CRICUT.COM - SUBSCRIPTIONS - TOLL MIDDLE SCHOOL	132.17
0021005942	ORIENTAL TRADING INC.	84.84
0021005943	ALL AMERICAN SPORTS CORP. SPORTING GOODS - EDUCATIONAL SERVICES	6,503.09
0021005945	MEYERHOF, DAVID	950.00
0021005946	SIRAMARK INC DBA ABRIL BOOKSTORE BOOKS - HOOVER HIGH SCHOOL	1,500.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021005952	KINDERHAUS PUBLISHING COMPANY GRADUATION SUPPLIES - GLENDALE HIGH SCHOOL	3,052.27
0021005953	SCHOOLPOSTERS.COM LLC	480.76
0021005954	CTBOOK HOLDINGS LLC DBA BULK BOOKSTORE	545.19
0021005955	CTBOOK HOLDINGS LLC DBA BULK BOOKSTORE	436.15
0021005956	NATIONAL STUDENT CLEARINGHOUSE ONLINE SERVICES - STUDENT SUPPORT SERVICES	2,380.00
0021005962	THE COLLEGE BOARD TEST MATERIALS - EDUCATIONAL SERVICES	59,295.00
0021005966	MOVIE LICENSING USA SITE LICENSES FOR SECONDARY SCHOOLS - EDUCATIONAL SERVICES	1,800.00
0021005969	CLIFTON LARSON ALLEN LLP AUDIT SERVICES - FINANCIAL SERVICES	8,500.00
0021005971	4IMPRINT INC.	906.04
0021005975	O.H. LYNN PRINTING	678.25
0021005976	BURBANK PRINTING	37.49
0021005977	SCHOOL SPECIALTY LLC	68.68
0021005982	CLEAN SWEEP SUPPLY CO INC	360.96
021004679A	THE SOUTHERN CA LEARNING CORP.	918.00
	TOTAL	180,451.86

FEDERAL RESTRICTED RESOURCES

0021005727	AMAZON CAPITAL SERVICES, INC.	222.95
0021005728	CDW GOVERNMENT INSTRUCTIONAL SUPPLIES - EQUITY, ACCESS & FAMILY ENGAGEMENT	2,639.19
0021005741	NICOLETTE GIBLIN PROVIDE TRAINING TO STUDENTS TO CONNECT THEM TO THE SCHOOL AND EACH OTHER, BOARD APPROVED 4/9/2021 - ROOSEVELT MIDDLE SCHOOL	1,800.00
0021005746	PAR INC	388.97
0021005749	SUPER DUPER PUBLICATIONS	59.56
0021005759	MOBILE MODULAR MANAGEMENT CORP STORAGE - TOLL MIDDLE SCHOOL	4,057.20
0021005764	THE HOME DEPOT PRO (SUPPLYWORKS)	142.66
0021005766	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - FREMONT ELEMENTARY SCHOOL	37.55

PO NUMBER	FEDERAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021005772	THE HOME DEPOT PRO (SUPPLYWORKS)	107.54
0021005782	STUDICA INC PRINTING EQUIPMENT - ROSEMONT MIDDLE SCHOOL	2,275.56
0021005783	STUDICA INC PRINTING EQUIPMENT - ROSEMONT MIDDLE SCHOOL	2,165.31
0021005789	SCHOOL SPECIALTY LLC	513.11
0021005791	RALLY DOG OUTFITTERS INCENTIVES - ROOSEVELT MIDDLE SCHOOL	2,466.85
0021005794	SHUTTERED LIGHT PHOTOGRAPHY LLC PHOTOGRAPHY SERVICES FOR PROMOTIONS - EDUCATIONAL SERVICES	1,270.00
0021005798	ELLE KENWOOD	154.35
0021005805	CDW GOVERNMENT	349.50
0021005806	CHALMERS CONSTRUCTION SERVICES, INC REMOVE BALL WALL FOR STORAGE BINS - PLANNING, DEVELOPMENT & FACILITIES	3,450.00
0021005807	CUSTOMLANYARDS4ALL INSTRUCTIONAL SUPPLIES - DUNSMORE ELEMENTARY SCHOOL	1,565.55
0021005822	NCS PEARSON INC.	952.52
0021005824	THE HOME DEPOT PRO (SUPPLYWORKS)	157.65
0021005834	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA CUSTOM INK - RETURN TO SCHOOL COVID 19 SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	4,232.50
0021005838	BEAR COMMUNICATIONS INC DBA BEARCOM COMMUNICATION EQUIPMENT - FRANKLIN ELEMENTARY SCHOOL	1,781.65
0021005847	AMAZON CAPITAL SERVICES, INC. COMMUNICATION SUPPLIES NEEDED FOR RETURN TO SCHOOL COVID 19 - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	38,628.04
0021005848	CDW GOVERNMENT COMMUNICATION EQUIPMENT NEEDED FOR RETURN TO SCHOOL COVID 19 - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	26,989.20
0021005849	CDW GOVERNMENT COMMUNICATION EQUIPMENT NEEDED FOR RETURN TO SCHOOL COVID 19 - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	38,926.00

PO NUMBER	FEDERAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021005850	CDW GOVERNMENT COMMUNICATION EQUIPMENT NEEDED FOR RETURN TO SCHOOL COVID 19 - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	78,005.48
0021005851	CDW GOVERNMENT COMMUNICATION EQUIPMENT NEEDED FOR RETURN TO SCHOOL COVID 19 - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	37,467.36
0021005852	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - CLARK MAGNET HIGH SCHOOL	104.73
0021005854	BEAR COMMUNICATIONS INC DBA BEARCOM COMMUNICATION EQUIPMENT - EDISON ELEMENTARY SCHOOL	2,574.34
0021005855	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA INATECK TECHNOLOGY INC - COMPUTER SUPPLIES - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	1,351.20
0021005856	CDW GOVERNMENT COMPUTER SUPPLIES - ROSEMONT MIDDLE SCHOOL	1,436.56
0021005857	RUBBER STAMPS UNLIMITED, INC	161.83
0021005859	UNIVERSITY OF TEXAS- ARLINGTON APSI	525.00
0021005861	CHARLES MUSIC MUSICAL INSTRUMENTS - TOLL MIDDLE SCHOOL	3,144.22
0021005863	SCHOOL SPECIALTY LLC	39.14
0021005865	J.W. PEPPER & SON, INC. MUSICAL INSTRUMENT SUPPLIES - ROSEMONT MIDDLE SCHOOL	1,862.69
0021005866	IPEVO INC. CLASSROOM EQUIPMENT - LINCOLN ELEMENTARY SCHOOL	2,565.59
0021005867	CDW GOVERNMENT CLASSROOM EQUIPMENT - LINCOLN ELEMENTARY SCHOOL	3,511.46
0021005869	WET	220.29
0021005877	PEACEFUL PLAYGROUNDS, INC INSTRUCTIONAL SUPPLIES - MOUNTAIN AVENUE ELEMENTARY SCHOOL	3,447.81
0021005879	THE ROSE BOWL OPERATING COMPANY LICENSE FEE FOR USE OF FACILITIES FOR HIGH SCHOOL GRADUATION - BUSINESS SERVICES	20,000.00



PO NUMBER	FEDERAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021005882	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - FRANKLIN ELEMENTARY SCHOOL	538.93
0021005884	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES NEEDED FOR RETURN TO SCHOOL COVID 19 - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	3,511.12
0021005887	CDW GOVERNMENT AUDIOVISUAL EQUIPMENT RELATED TO RETURN TO SCHOOL COVID 19 - TOLL MIDDLE SCHOOL	23,368.08
0021005888	CDW GOVERNMENT AUDIOVISUAL EQUIPMENT NEEDED FOR RETURN TO SCHOOL COVID 19 - JEFFERSON ELEMENTARY SCHOOL	46,736.16
0021005890	DBA HOLLYWOOD PIANO	760.76
0021005896	RIVERSIDE ASSESSMENTS LLC INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	2,505.45
0021005897	THE ROSE BOWL OPERATING COMPANY COVID DEPOSIT FOR HIGH SCHOOL GRADUATIONS - BUSINESS SERVICES	6,000.00
0021005908	MINUTEMAN PRESS OFFICE SUPPLIES - TOLL MIDDLE SCHOOL	1,356.08
0021005909	COPY NETWORK OFFICE SUPPLIES - TOLL MIDDLE SCHOOL	3,562.18
0021005914	AMAZON CAPITAL SERVICES, INC. AUDIOVISUAL SUPPLIES - MARSHALL ELEMENTARY SCHOOL	230.13
0021005929	COMMITTEE FOR CHILDREN LICENSE FEES - EQUITY, ACCESS & FAMILY ENGAGEMENT	6,524.60
0021005932	THE HOME DEPOT PRO (SUPPLYWORKS)	273.42
0021005933	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - FREMONT ELEMENTARY SCHOOL	119.13
0021005934	THERAPRO, INC.	25.12
0021005949	PRO-ED	354.74
0021005950	BEST BUY AUDIOVISUAL SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	3,325.33
0021005970	AP* BY THE SEA	645.00

PO NUMBER	FEDERAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021005972	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	2,886.79
0021005978	LAKESHORE LEARNING	672.03
0021005983	OFFICE DEPOT	309.22
	TOTAL	<u>395,455.38</u>
STATE RESTRICTED RESOURCES		
0021005732	CDW GOVERNMENT	998.76
0021005735	DOUG FREGOLLE PROMOTIONS OFFICE SUPPLIES - EDUCATIONAL SERVICES	5,429.81
0021005748	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - TOLL MIDDLE SCHOOL	1,483.79
0021005751	AREY JONES EDUCATIONAL SOLUTIONS COMPUTER EQUIPMENT - HOOVER HIGH SCHOOL	50,570.15
0021005765	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - GLENDALE HIGH SCHOOL	612.86
0021005776	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - FOOTHILL SELPA	57.13
0021005777	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - FOOTHILL SELPA	108.02
0021005778	AMAZON CAPITAL SERVICES, INC. COMPUTER SUPPLIES - FOOTHILL SELPA	41.32
0021005779	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIALS - FOOTHILL SELPA	41.87
0021005799	SKILLS USA CALIFORNIA	350.00
0021005800	SKILLS USA CALIFORNIA	160.00
0021005801	THE CHILDREN'S CENTER AT CALTECH PROVIDE CONSULTATION FOR THE EDUCATING FOR CAREERS PROGRAM AT HOOVER HIGH SCHOOL - SECONDARY	12,000.00
0021005803	SONOVA USA INC	130.24
0021005804	SKILLS USA CALIFORNIA	375.00
0021005823	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA INDEPENDENT LIVING AIDS, LLC - SPECIAL EDUCATION EQUIPMENT - FOOTHILL SELPA	18.72

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021005837	VIRCO INC.	134.37
0021005870	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - FOOTHILL SELPA	22.01
0021005871	THE SOUTHERN CA LEARNING CORP. SERVICE AGREEMENT FOR ONLINE TUTORING - EQUITY, ACCESS & FAMILY ENGAGEMENT	8,289.00
0021005873	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA DINNTPH.COM - INSTRUCTIONAL SUPPLIES - STUDENT SUPPORT SERVICES	170.89
0021005878	VIRGINIA PORTER PARENT REIMBURSEMENT - SPECIAL EDUCATION	3,200.00
0021005883	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - GLENDALE HIGH SCHOOL	3,559.04
0021005915	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	41.29
0021005921	APPLE COMPUTER	715.27
0021005927	SWEETMAN SYSTEMS COMPUTER EQUIPMENT - FOOTHILL SELPA	2,203.39
0021005930	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL SUPPLIES - GLENDALE HIGH SCHOOL	610.43
0021005941	OFFICE DEPOT	71.66
0021005944	KEVIN J FLEMING PROVIDE PROFESSIONAL DEVELOPMENT TRAINING WITH COUNSELORS AND TEACHERS, BOARD APPROVED 5/4/2021 - SECONDARY SERVICES	8,000.00
0021005948	PRO-ED	448.53
0021005958	SKILLS USA CALIFORNIA CONFERENCE EXPENSES - CRESCENTA VALLEY HIGH SCHOOL	1,250.00
	TOTAL	101,093.55
	LOCAL RESTRICTED RESOURCES	
0021005730	OFFICE DEPOT	858.84
0021005736	DESOTO SALES, INC.	110.25
0021005737	TOOL SHACK	332.13

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021005739	HSW RR, INC. DBA ROTO-ROOTER PLUM & SERV REPAIR SERVICES & MATERIALS - FACILITY & SUPPORT OPERATIONS	1,674.00
0021005740	GRAINGER	196.27
0021005752	IBOOKPARK INC	126.87
0021005753	AIRGAS USA, LLC	293.03
0021005754	U.S. BLINDS	584.32
0021005756	GLENDAL BUILDER'S SUPPLIES	297.06
0021005757	DECKER EQUIPMENT/SCHOOL FIX	315.85
0021005758	WRIGHT'S SUPPLY INC	79.90
0021005760	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR SUPPLIES - BALBOA ELEMENTARY SCHOOL	720.00
0021005762	ANIXTER INC. REPAIR SUPPLIES AND MATERIALS - FACILITY & SUPPORT OPERATIONS	1,003.19
0021005795	CAMILLE MENARD PROVIDE VIRTUAL ASSISTANCE & LANGUAGE SUPPORT TO THE FRENCH DUAL LANGUAGE PROGRAM, BOARD APPROVED 4/20/2021 - FRANKLIN ELEMENTARY SCHOOL	2,100.00
0021005809	RAD OWL	200.00
0021005812	PLASTIC DEPOT	316.02
0021005813	TRANE U.S. INC.	642.18
0021005814	SCOTTY'S INDUSTRIAL PRODUCTS	185.22
0021005815	M.C. NOTTINGHAM CO. OF SO. CAL SERVICES TO PUMP THE GREASE TRAPS DISTRICTWIDE - FACILITY & SUPPORT OPERATIONS	7,779.38
0021005816	CENTRAL SCREEN COMPANY	119.51
0021005817	MONOPRICE INC.	129.43
0021005818	TORO AIRE RETURN GRILL EQUIPMENT FOR ROOSEVELT MIDDLE SCHOOL - FACILITY & SUPPORT OPERATIONS	1,697.85
0021005819	CASTERS & INDUSTRIAL SUPPLIES	55.30
0021005820	PACIFIC RADIO ELECTRONICS	37.90
0021005821	ALL-PHASE ELECTRIC SUPPLY CO	133.40
0021005840	KAMRAN & COMPANY, INC CAFETERIA EQUIPMENT - FOOD SERVICES	48,744.37
0021005844	HOME DEPOT CREDIT SERVICES REPAIR MATERIALS & SUPPLIES - FACILITY & SUPPORT OPERATIONS	1,994.34

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021005845	DMV TITLE TRANSFER & PURCHASE FEE FOR CRESCENTA VALLEY HIGH SCHOOL TRUCK BAND - FACILITY & SUPPORT OPERATIONS	4,281.00
0021005872	BUCHANAN GLASS	509.70
0021005875	THE HOME DEPOT PRO (SUPPLYWORKS) INSTRUCTIONAL SUPPLIES - ROOSEVELT MIDDLE SCHOOL	1,477.14
0021005886	UNITED REFRIGERATION, INC.	17.88
0021005893	CV FIRE PROTECTION INC PERFORM FIVE YEAR TEST OF AUTOMATIC FIRE SPRINKLER SYSTEM AT ROSEMONT MIDDLE SCHOOL - FACILITY & SUPPORT OPERATIONS	3,800.00
0021005898	CDW GOVERNMENT AUDIOVISUAL EQUIPMENT - ROSEMONT MIDDLE SCHOOL	1,818.51
0021005899	NORTHERN TOOL & EQUIPMENT CO.	284.21
0021005900	EWING IRRIGATION PRODUCTS LANDSCAPE MATERIALS AT STENGEL FIELD - FACILITY & SUPPORT OPERATIONS	1,292.40
0021005902	TENNANT SALES AND SERVICE	246.41
0021005905	DONNA VICTORIA GUSKE	500.00
0021005912	CHEROKEE CHEMICAL CO. INC	825.00
0021005925	SOUTHWEST COATINGS INC. PAINTING SERVICES AT PAEC - FACILITY & SUPPORT OPERATIONS	14,850.00
0021005928	NORTHERN TOOL & EQUIPMENT CO.	122.45
0021005931	SCHOOL SPECIALTY LLC FOOD SERVICES EQUIPMENT - FOOD SERVICES	6,778.28
0021005937	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR SUPPLIES - TOLL MIDDLE SCHOOL	378.00
0021005938	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR SUPPLIES - TOLL MIDDLE SCHOOL	92.00
0021005939	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR SUPPLIES - TOLL MIDDLE SCHOOL	280.00
0021005940	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR SUPPLIES - TOLL MIDDLE SCHOOL	84.00

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
0021005947	FOLLETT SCHOOL SOLUTIONS, INC. BOOKS - DUNSMORE ELEMENTARY SCHOOL	1,990.18
0021005959	DOLPHIN EVENT SERVICES GRADUATION EXPENSES - MOUNTAIN AVENUE ELEMENTARY SCHOOL	1,044.38
0021005960	GARCIA'S FENCE CORP. INSTALL SELF-CLOSING HINGES ON A WALKWAY GATE AT CLOUD PRESCHOOL - FACILITY & SUPPORT OPERATIONS	1,390.00
0021005961	GARCIA'S FENCE CORP. REPLACED DAMAGE HANDRAILS AND REPAIR GROUND CONCRETE AT MARSHALL ELEMENTARY SCHOOL - FACILITY & SUPPORT OPERATIONS	3,600.00
0021005964	GMS ELEVATOR SERVICES, INC INSTALL NEW DOOR BOARD AND DRIVE ON THE 5000 BUILDING ELEVATOR AT ROOSEVELT MIDDLE SCHOOL - FACILITY & SUPPORT OPERATIONS	3,720.00
0021005965	SHELDON EXTINGUISHER COMPANY, INC. PERFORM ANNUAL FIRE EXTINGUISHER INSPECTION THROUGHOUT THE DISTRICT - FACILITY & SUPPORT OPERATIONS	23,122.85
0021005968	BELDERIAN ENTERPRISES, LLC REPLACE DAMAGED STUCCO ON KINDERGARTEN STAIRWELL AT KEPPEL ELEMENTARY SCHOOL - FACILITY & SUPPORT OPERATIONS	4,950.00
0021005973	VORTEX INDUSTRIES, INC	920.00
0021005974	AMAZON CAPITAL SERVICES, INC. GROUND SUPPLIES - FACILITY & SUPPORT OPERATIONS	39.63
	TOTAL	----- 149,140.63
	CHILD DEVELOPMENT FUND	
0021005832	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA EVERYCHILD CALIFORNIA - CONFERENCE EXPENSES - CHILD DEVELOPMENT & CHILD CARE	538.00
0021005876	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA EVERYCHILD CALIFORNIA - CONFERENCE EXPENSES - CHILD DEVELOPMENT & CHILD CARE	516.00
	TOTAL	----- 1,054.00

PO NUMBER	FOOD SERVICES FUND VENDOR	AMOUNT
0021005761	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - FOOD SERVICES	48.32
0021005793	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - FOOD SERVICES	55.11
0021005802	CSNA	55.00
0021005886	UNITED REFRIGERATION, INC.	62.87
0021005904	JOHNSTONE SUPPLY	140.04
0021005926	CHALMERS CONSTRUCTION SERVICES, INC NEW WALK-IN FREEZER AT CVHS - AWARDED BID #:209-20/21 BOE:04/06/21 - PLANNING, DEVELOPMENT & FACILITIES	192,800.00
	TOTAL	----- 193,161.34
MEASURE S PROJECTS FUND		
0021005723	AMAZON CAPITAL SERVICES, INC. OFFICE SUPPLIES - PLANNING, DEVELOPMENT & FACILITIES	92.21
0021005724	BPI INSPECTION SERVICES PERFORM CLASS 3 DSA INSPECTION SERVICES FOR INTERIM HOUSING PORTABLE RELOCATION PROJECT AT MONTE VISTA ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	17,000.00
0021005725	BPI INSPECTION SERVICES PERFORM CLASS 3 DSA INSPECTION SERVICES FOR INTERIM HOUSING PORTABLE RELOCATION PROJECT AT GLENOAKS ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	17,000.00
0021005726	iBP/ARCHITECTURE PROVIDE SERVICES TO ASSIST WITH DSA CERTIFICATION OF EXISTING SOLAR CANOPY PROJECT AT MONTE VISTA ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	5,000.00
0021005797	DORMAKABA USA INC. REPLACE EMERGENCY AUTOMATIC INTERIOR SLIDING GLASS DOOR AT ROSEMONT MIDDLE SCHOOL - PLANNING, DEVELOPMENT & FAILICILITIES	12,798.16
0021005810	ANIXTER INC.	929.96
0021005826	PARAGON SYSTEMS INC DATA CABLING AT VARIOUS SITES - PLANNING, DEVELOPMENT & FACILITIES	6,467.00

PO NUMBER	MEASURE S PROJECTS FUND (CONTINUATION) VENDOR	AMOUNT
0021005828	POWERHOUSE COMBUSTION & MECHANICAL CORP. SOURCE TEST OF BOILER DOCUMENTAITION AND SUBMISSION TO SCAQMD AT GLENDALE HIGH SCHOOL AQUATIC - PLANNING, DEVELOPMENT & FACILITIES	4,555.00
0021005829	DEPARTMENT OF GENERAL SERVICES	698.38
0021005833	NATIONAL CONSTRUCTION RENTALS RENTAL OF TEMPORARY CONSTRUCTION FENCING AT GLENOAKS ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	1,837.32
0021005836	NATIONAL CONSTRUCTION RENTALS RENTAL OF TEMPORARY CONSTRUCTION FENCING AT CLARK MAGNET HIGH SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	1,945.60
0021005864	NATIONAL CONSTRUCTION RENTALS 12- MONTH TEMPORARY POWER RENTAL FOR INTERIM HOUSING AT GLENOAKS ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	33,360.50
0021005922	DELL INC. COMPUTER EQUIPMENT - KEPPEL ELEMENTARY SCHOOL	10,893.03
0021005951	MONET CONSTRUCTION CLARK MAGNET HIGH SCHOOL NEW CTE BUILDING, AWARDED BID #208-20/21, BOE 4/6/2021 - PLANNING, DEVELOPMENT & FACILITIES	3,842,212.50
		----- TOTAL 3,954,789.66
	DEVELOPER FEE FUND	
0021005830	GARCIA'S FENCE CORP. PROVIDE PARTS & LABOR TO INSTALL GUARD RAILING FOR TWO BARD HVAC UNIT AT BALBOA ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	2,800.00
		----- TOTAL 2,800.00
	CAPITAL PROJECTS & IMPROVEMENT FUND	
0021005846	LOS ANGELES COUNTY TAX COLLECTOR	150.64
0021005862	DEPARTMENT OF GENERAL SERVICES DSA INSPECTION OF RECORD FEE - CLOUD PRESCHOOL	28,686.32
0021005967	NET WORLD SPORTS TENNIS COURT BENCHES - GLENDALE HIGH SCHOOL	3,797.94
		----- TOTAL 32,634.90



**LIST OF PO CHANGE ORDERS  
DURING THE PERIOD OF 04/26/2021 THROUGH 05/07/2021  
CONSENT CALENDAR NO. 5 , MAY 18, 2021**

Change Order Date	PO Number	Vendor	Reason of Change	Original Amount	Net Increase / Decrease	New Total
4/29/2021	0021005174	H.L. MOE CO. INC.	INCREASED PO DUE TO CLERICAL ERROR ON PREVIOUS CHANGE ORDER	\$36,472.73	\$12.00	\$36,484.73
4/30/2021	0021000796	ULINE SHIPPING SUPPLY	INCREASED PO FOR ADDITIONAL PURCHASES	\$10,000.00	\$10,000.00	\$20,000.00
4/30/2021	0021002042	CHILDCARE CAREERS, LLC	INCREASED PO FOR ADDITIONAL SERVICES NEEDED	\$50,000.00	\$10,000.00	\$60,000.00
4/30/2021	0021001385	AMAZON CAPITAL SERVICES	INCREASED PO FOR ADDITIONAL PURCHASES	\$1,000.00	\$1,000.00	\$2,000.00
4/30/2021	0021000731	NAPA AUTO PARTS	INCREASED PO FOR ADDITIONAL PURCHASES	\$10,000.00	\$10,000.00	\$20,000.00
4/30/2021	0021004541	AMAZON CAPITAL SERVICES	INCREASED PO FOR ADDITIONAL PURCHASES	\$12,000.00	\$4,600.00	\$16,600.00
5/5/2021	0021004005	OFFICE DEPOT	INCREASED PO FOR ADDITIONAL PURCHASES	\$2,805.00	\$1,375.00	\$4,180.00
5/5/2021	0021004592	AMAZON CAPITAL SERVICES	INCREASED PO FOR ADDITIONAL PURCHASES	\$3,800.00	\$11,200.00	\$15,000.00
5/5/2021	0021004537	AMAZON CAPITAL SERVICES	INCREASED PO FOR ADDITIONAL PURCHASES	\$10,000.00	\$4,000.00	\$14,000.00

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

CONSENT CALENDAR NO. 6

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer  
PREPARED BY: Craig Larimer, Financial Analyst  
SUBJECT: **Appropriation Transfer and Budget Revision Report**

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The Superintendent recommends that the Board of Education approve Appropriation Transfers and Budget Revisions for Fund 01.0 Unrestricted and Restricted, Fund 13.0 and Fund 40.2.

*In support of Board Priority #4 – Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.*

GLENDALE UNIFIED SCHOOL DISTRICT  
 May 18, 2021  
 CONSENT CALENDAR NO. 6  
 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

REVENUES		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099	Local Control Funding Formula	\$0	\$0
8100-8299	Federal	\$0	\$0
8300-8599	Other State	\$0	\$0
8600-8799	Local	\$0	\$5,515
8910-8999	Transfers In/Contributions	\$0	\$0
TOTAL REVENUES		\$0	\$5,515

APPROPRIATION OBJECT		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000	Certificated Salaries	\$4,896	\$0
2000	Classified Salaries	\$0	\$2,752
3000	Employee Benefits	\$1,014	\$866
4000	Instructional Supplies	(\$5,910)	\$1,175
5000	Contract Services	\$0	(\$21,251)
6000	Capital Outlay	\$0	\$0
7000	Other Outgo/Indirect/Transfers Out	\$0	(\$128,912)
TOTAL BUDGETED APPROPRIATIONS		\$0	(\$145,370)

NET INCREASE/DECREASE IN FUND BALANCE	\$0	\$150,885
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May 18, 2021  
 BUDGET TRANSFER AND ADJUSTMENT REPORT  
 CONSENT CALENDAR NO. 6  
 BUDGET TRANSFER AND ADJUSTMENT DETAIL REPORT  
 GENERAL FUND, UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

**BUDGET TRANSFERS**

Dept./School	Program Description	1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	Total	Transfer provides funds for:
Student Support Services	Violence prevention	0	0	0	0	0	0	0	0	\$0	Certificated salaries
Various	Supplementia Program	4,896	0	1,014	(5,910)	0	0	0	0	\$0	Certificated salaries & Benefits
		\$4,896	\$0	\$1,014	(\$5,910)	\$0	\$0	\$0	\$0	\$0	

Dept./School	Program Description	1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	Total	Adjustment appropriates funds for:
CVHS	Athletics	0	2,752	866	0	0	0	0	0	\$3,618	Coaching stipends
DHS	School Site Donations	0	0	0	1,175	0	0	0	0	\$1,175	Graduation program
Educational Services	Instrumental Music program	0	0	0	0	610	0	0	0	\$610	Repairs
District Misc. Income	General Fund	0	0	0	0	0	0	0	112	\$112	Recycling
Business Office	Indirect Cost	0	0	0	0	0	0	(128,912)	128,912	\$0	Indirect Cost
ETIS	Direct Cost	0	0	0	0	(21,861)	0	0	21,861	\$0	Direct Cost
		0	0	0	0	0	0	0	0	\$0	
		\$0	\$2,752	\$866	\$1,175	(\$21,251)	\$0	(\$128,912)	\$150,885	\$5,515	

- Object Codes
- |                            |  |
|----------------------------|--|
| 1000 Certificated Salaries | 5000 Services & Other Operating Supplies |
| 2000 Classified Salaries   | 6000 Capital Outlay                      |
| 3000 Employee Benefits     | 7000 Other Outgo                         |
| 4000 Books & Supplies      | 9000 Reserves                            |

GLENDALE UNIFIED SCHOOL DISTRICT  
 May 18, 2021  
 CONSENT CALENDAR NO. 6  
 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

REVENUES			BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099	Local Control Funding Formula		\$0	\$0
8100-8299	Federal		\$0	\$0
8300-8599	Other State		\$0	\$25,431,715
8600-8799	Local		\$0	\$10,400
8910-8999	Transfers In/Contributions		\$0	\$0
<b>TOTAL REVENUES</b>			<b>\$0</b>	<b>\$25,442,115</b>

APPROPRIATION OBJECT			BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000	Certificated Salaries		\$0	(\$5,800,000)
2000	Classified Salaries		\$0	(\$5,800,000)
3000	Employee Benefits		\$0	\$0
4000	Instructional Supplies		\$99,500	\$7,250
5000	Contract Services		(\$99,500)	\$3,150
6000	Capital Outlay		\$0	\$0
7000	Other Outgo/Indirect/Transfers Out		\$0	\$0
<b>TOTAL BUDGETED APPROPRIATIONS</b>			<b>\$0</b>	<b>(\$11,589,600)</b>

<b>NET INCREASE/DECREASE IN FUND BALANCE</b>			<b>\$0</b>	<b>\$37,031,715</b>
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GLENDALE UNIFIED SCHOOL DISTRICT  
 May 18, 2021  
 CONSENT CALENDAR NO. 6  
 BUDGET TRANSFER AND ADJUSTMENT REPORT  
 GENERAL FUND, RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

BUDGET TRANSFERS		Resource	1000	2000	3000	4000	5000	6000	7000	9000	Total	Transfer provides funds for:
Total Budget Trsfers	Program Description	Resource										
	xx											
CMHS	CubeSat	94034.0	0	0	0	(500)	500	0	0	0	\$0	Services
Administration	RSI	42030.0	0	0	0	100,000	(100,000)	0	0	0	\$0	Supplies
Jefferson	GEF-Science & Tech	94302.4	0	0	0	0	0	0	0	0	\$0	Supplies
			0	0	0	0	0	0	0	0	\$0	
			\$0	\$0	\$0	\$99,500	(\$99,500)	\$0	\$0	\$0	\$0	

BUDGET ADJUSTMENTS		Resource	1000	2000	3000	4000	5000	6000	7000	9000	Total	Adjustment appropriates funds for:
Dept/Site	Program Description	Code										
Verdugo Woodlands	School Site Donations	95100.0	0	0	0	750	0	0	0	0	\$750	To allocate income
CMHS	Donation from FIRST	95210.0	0	0	0	0	1,500	0	0	0	\$1,500	To allocate income
Educational Services	Donation from the NEA Foundation	94368.0	0	0	0	4,500	0	0	0	0	\$4,500	To allocate income (Spanish FLAG prg)
RD White	School Site Donations	95100.0	0	0	0	2,000	0	0	0	0	\$2,000	To allocate income
District	In-Person Instructional Grant	74220.0	0	0	0	0	0	0	0	7,804,968	\$7,804,968	To allocate income
District	Expanded Learning Opp-after 10%	74250.0	0	0	0	0	0	0	0	15,864,072	\$15,864,072	To allocate income
District	Expanded Learning Opportunity	74260.0	0	0	0	0	0	0	0	1,762,675	\$1,762,675	To allocate income
District	ESSER II Es. Actual Adjustment	32120.0	(5,800,000)	(5,800,000)	0	0	0	0	0	11,600,000	\$0	To est. actual adjustment
Keppel	School Site Donations	95100.0	0	0	0	0	1,650	0	0	0	\$1,650	To allocate income
			0	0	0	0	0	0	0	0	\$0	

**Total Budget Adjustments** (\$5,800,000) (\$5,800,000) \$0 \$7,250 \$3,150 \$0 \$0 \$37,031,715 \$25,442,115  
 Object Codes  
 1000 Certificated Salaries 4000 Books & Supplies 7000 Other Outgo  
 2000 Classified Salaries 5000 Services & Other Operating Expenses 8000 Income  
 3000 Employee Benefits 6000 Capital Outlay 9000 Designated Reserves

GLENDALE UNIFIED SCHOOL DISTRICT  
 May 18, 2021  
 CONSENT CALENDAR NO. 6  
 BUDGET TRANSFER AND ADJUSTMENT REPORT

NUTRITION SERVICES FUND (13.0)

REVENUES		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099	Revenue Limit	\$0	\$0
8100-8299	Federal	\$0	\$0
8300-8599	Other State	\$0	\$0
8600-8799	Local	\$0	\$0
8910-8999	Transfers In/Contributions	\$0	\$700,000
<b>TOTAL REVENUES</b>		<b>\$0</b>	<b>\$700,000</b>

APPROPRIATION OBJECT		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000	Certificated Salaries	\$0	\$0
2000	Classified Salaries	\$0	\$0
3000	Employee Benefits	\$0	\$0
4000	Instructional Supplies	\$0	\$0
5000	Contract Services	\$0	\$0
6000	Capital Outlay	\$0	\$0
7000	Other Outgo/Indirect/Transfers Out	\$0	\$0
<b>TOTAL BUDGETED APPROPRIATIONS</b>		<b>\$0</b>	<b>\$0</b>

<b>NET INCREASE/DECREASE IN FUND BALANCE</b>	<b>\$0</b>	<b>\$700,000</b>
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GLENDALE UNIFIED SCHOOL DISTRICT  
 May 18, 2021  
 CONSENT CALENDAR NO. 6  
 Nutrition Services (13.0)

BUDGET TRANSFERS

Dept.	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Transfer provides funds for:
Total Budget Transfers		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

BUDGET ADJUSTMENTS

Dept./Site	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Revision appropriates funds for:
District	Cash Balance transfer from Fund 40.2 to Fund 13.0	0	0	0	0	0	0	0	700,000	700,000	Cash transfer from fund 40.2
Total Budget Adjustments		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$700,000	\$700,000	

Object Codes  
 1000 Certificated Salaries  
 2000 Classified Salaries  
 3000 Employee Benefits

4000 Books & Supplies  
 5000 Services & Other Operating Supplies  
 6000 Capital Outlay

7000 Other Outgo  
 8000 Income  
 9000 Reserves



GLENDALE UNIFIED SCHOOL DISTRICT  
 May 18, 2021  
 CONSENT CALENDAR NO. 6  
 BUDGET TRANSFER AND ADJUSTMENT REPORT

Nutrition Services capital projects Fund (40.2)

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Revenue Limit	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$0
8600-8799 Local	\$0	\$0
8910-8999 Transfers In/Contributions	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$0
2000 Classified Salaries	\$0	\$0
3000 Employee Benefits	\$0	\$0
4000 Instructional Supplies	\$0	\$0
5000 Contract Services	\$0	\$0
6000 Capital Outlay	\$0	(\$650,000)
7000 Other Outgo/Indirect/Transfers Out	\$0	\$700,000
<b>TOTAL BUDGETED APPROPRIATIONS</b>	<b>\$0</b>	<b>\$50,000</b>

<b>NET INCREASE/DECREASE IN FUND BALANCE</b>	<b>\$0</b>	<b>(\$50,000)</b>
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**GLENDAL UNIFIED SCHOOL DISTRICT**  
 May 18, 2021  
**CONSENT CALENDAR NO. 6**  
 Nutrition Services capital projects Fund (40.2)

**BUDGET TRANSFERS**

Dept.	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Transfer provides funds for:
		0	0	0	0	0	0	0	0	0	
<b>Total Budget Transfers</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**BUDGET ADJUSTMENTS**

Dept/Site	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Revision appropriates funds for:
District	Cash balance transfr from fund 40.2 to Fu	0	0	0	0	0	(650,000)	700,000	(50,000)	0	Cash transfer to fund 13.0
		0	0	0	0	0	0	0	0	0	
<b>Total Budget Adjustments</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$650,000)</b>	<b>\$700,000</b>	<b>(\$50,000)</b>	<b>\$0</b>	

- Object Codes
- |                            |  |
|----------------------------|--|
| 1000 Certificated Salaries | 5000 Services & Other Operating Supplies |
| 2000 Classified Salaries   | 6000 Capital Outlay                      |
| 3000 Employee Benefits     | 7000 Other Outgo                         |
| 4000 Books & Supplies      | 9000 Reserves                            |

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

CONSENT CALENDAR NO. 7

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

PREPARED BY: Karineh Savarani, Director, Financial Services  
Craig Larimer, Financial Analyst

SUBJECT: **2020-21 Transfer of Cash Balance from the Special Reserve-Food Services Capital Projects Fund (40.2) to the Nutrition Services Fund (13.0)**

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The Superintendent recommends that the Board of Education approve the cash balance transfer of \$700,000 from the Special Reserve-Food Services Capital Projects Fund (40.2) to the Nutrition Services Fund (13.0).

The District must cover the negative cash flow resulting from the increased numbers of students receiving free lunches provided by Nutrition Services Department as a result of COVID-19. This transfer of cash balance from the Special Reserve-Food Services Capital Projects Fund (40.2) is a temporary inter-fund borrowing to ensure the Nutrition Services Fund (13.0) maintains a positive balance, as approved by Board of Education in Resolution No. 34 on June 16, 2020, and will be paid back to the Special Reserve-Food Services Capital Projects Fund (40.2) by June 30, 2021.

The transfer of \$700,000 cash balance represents the funds necessary to cover the negative cash flow in the Nutrition Services Fund (13.0) until future anticipated revenues materialize by June 30, 2021, at which time the funds will be returned back to the Special Reserve-Food Services Capital Projects Fund (40.2).

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

CONSENT CALENDAR NO. 8

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer

SUBJECT: **Authorization to Dispose of Surplus Property**

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The Superintendent recommends that the Board of Education declare various computer equipment located at Educational Technology and Information Services department listed on the attached as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.***



GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

CONSENT CALENDAR NO. 9

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Mary Mason, Executive Director, Educational Services  
Dr. Marine Avagyan, Director, Equity, Access, & Family Engagement

SUBJECT: **Approval for Purchase of Heggerty Phonemic Awareness Kits for Summer Camp EXCEL, Intervention and Enrichment Programs to Support English Language Development**

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The Superintendent recommends that the Board of Education approve the purchase of Heggerty Phonemic Awareness kits in the amount of \$12,828.98 for use at all elementary school sites in grades K-6 for the Summer Camp EXCEL program, school year intervention and enrichment programs to support English Language Development, phonics, and phonemic awareness instruction and support.

In the summer of 2021-2022, all 20 elementary schools in the Glendale Unified School District will host Camp EXCEL offering students a high impact, high quality summer program. English learners will be provided with targeted instruction to advance their language proficiency through the use of the Heggerty Phonemic Awareness kits.

Supporting students in foundational skills, phonemic awareness and word recognition in a systematic and structured manner are critical components of the California English Language Arts/English Language Development (ELA/ELD) Framework. Using Heggerty Phonemic Awareness materials will support student growth in foundational skills and will directly support development of a strong understanding of the English language.

Heggerty Phonemic Awareness curriculum is aligned with the California Common Core Standards in both English and Spanish. It is a strategic program designed to support language learners to build foundational literacy by teaching them the phonemic awareness and phonics skills. Each leveled kit is grade or grade band specific, but is versatile and can be used in any grade to target needed skill. Heggerty Phonemic Awareness lessons can be used in the summer and/or school year as language play activities built into each student's

day. Phonemic awareness is an oral and auditory activity, which makes these activities a fun way to play with the sounds a student hears in words. It is important for children to understand that the words they hear in language are made up of sounds. This will support them in connecting print or letters to the sounds they hear when they read or spell words.

Camp EXCEL, school year intervention, and enrichment programs will benefit English learners with the addition of Heggerty Phonemic Awareness kits. The lessons provide the flexibility needed to support the curriculum and support small groups of English learner students for these programs. The lessons give classroom teachers and/or intervention teachers tips for assessment in order to target the instruction to meet the needs of all English learners.

The purchase of the Heggerty Phonemic Awareness kits will be funded by the Title III English Learner grant for a total of \$12,828.98.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.***

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.***



805 Lake Street, #293  
 Oak Park, IL 60301  
 708 366-5947 (phone)  
 orders@heggerty.org  
 www.heggerty.org

## Price Quote

**Bill To:**

Glendale USD  
 Attn: Accounts Payable  
 223 N. Jackson Street  
 Glendale, CA 91206

**Ship To:**

Attn: Jill Firstman  
 Glendale USD  
 223 N Jackson St  
 Glendale, CA 91206

Date of Quote: April 29, 2021

Price Quote #: 210429-12958

Quantity	Product	ISBN	Unit Price	Price
21	Phonological Awareness Curriculum: Early Pre-Kindergarten 2021 (English) - Available July 2021	978-1-947260-38-2	\$84.99	\$1,784.79
21	Phonemic Awareness Curriculum: Pre-Kindergarten 2020 (English)	978-1-947260-20-7	\$79.99	\$1,679.79
21	Phonemic Awareness Curriculum: Kindergarten 2020 (English)	978-1-947260-21-4	\$79.99	\$1,679.79
21	Phonemic Awareness Curriculum: Primary 2020 (English)	978-1-947260-22-1	\$79.99	\$1,679.79
84	ABC Letter Cards	978-1-947260-27-6	\$24.99	\$2,099.16
42	Consonant Blends & Digraphs Cards	978-1-947260-29-0	\$24.99	\$1,049.58
3	Conciencia fonémica: Pre-Kindergarten 2021 (Spanish)	978-1-947260-37-5	\$84.99	\$254.97
3	Conciencia fonémica: Kindergarten 2020 (Spanish)	978-1-947260-24-5	\$79.99	\$239.97
3	Conciencia fonémica: Primary 2020 (Spanish)	978-1-947260-25-2	\$79.99	\$239.97
6	Spanish Syllable Flashcards	978-1-947260-26-9	\$19.99	\$119.94
9	Spanish ABC Letter Cards	978-1-947260-36-8	\$24.99	\$224.91
1	Phonemic Awareness Professional Development, Webinar (up to 50 participants)	0-0000000-0-0	\$750.00	\$750.00
1	Phonemic Awareness Professional Development, Webinar (up to 50 participants)	0-0000000-0-0	\$750.00	\$750.00
236	Total Items			
			Subtotal:	\$12,552.66
			Sales Tax:	\$0.00
			Delivery:	\$276.32
			Grand total:	<b>\$12,828.98</b>

**Terms:**

**Vendor Information:**

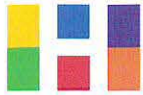
Literacy Resources, LLC  
 FEIN: 84-4218337  
 District Vendor #:

**Prepared by:**

*Mary Vanco*  
 Mary Vanco

Customer Support Specialist





# Heggerty

805 Lake Street, #293

Oak Park, IL 60301

708 366-5947 (phone)

orders@heggerty.org

www.heggerty.org

1. Current prices are guaranteed through June 30, 2021.
2. This quote does not constitute an order. An official district Purchase Order must be submitted for the order to be processed.
3. All contents of the Phonemic Awareness curricula are fully copyright protected. The reproduction by any means, resale, and/or redistribution of this curriculum is strictly prohibited.
4. LRL is only required to collect sales tax for orders shipped within Illinois. Districts outside of Illinois that are not tax exempt must submit any required sales tax directly to their state.
5. The shipping charge on this quote is based on a single PO being issued. If multiple POs are issued the shipping charge on this quote will not be valid.

Vendor Information:

Literacy Resources, LLC

FEIN: 84-4218337

District Vendor #:

Prepared by:

*Mary Vanco*

Mary Vanco

Customer Support Specialist

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

CONSENT CALENDAR NO. 10

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Debra E. Rinder, Executive Director, Special Education

SUBJECT: **Approval of Services Agreement Between Glendale Unified School District and Soliant Inc.**

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The Superintendent recommends that the Board of Education approve a services agreement between Glendale Unified School District and Soliant Inc. in the amount of \$30,000 for providing a contracted Speech/Language Pathologist for Jefferson Elementary School.

Soliant Inc. is an agency that provides contracted staff to meet the needs of students with special needs. This contract is to fill a vacancy created due to an unexpected leave of absence by a District Speech/Language Pathologist at Jefferson Elementary School. It is estimated that up to \$30,000 will be needed to pay for services for the remainder of 2020-2021 school year.

COVID-19 or Special Education funds will be used to pay for these services based on the nature of the health leave.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.***

**GLENDALE UNIFIED SCHOOL DISTRICT**

223 North Jackson Street  
Glendale, CA 91206  
(818) 241-3111

**SERVICES AGREEMENT**

This **Agreement** for Professional Services (“Agreement”) is made and entered into as of the 28th day of April, 2021 by and between the Glendale Unified School District, (“District”) and Soliant, Inc a corporation, whose place of business is Peachtree Corners, GA [City], herein referring to as (“Contractor”), (together, “Parties”).

WITNESSETH: The parties do hereby contract and agree as follows:

- 1. *Services Description.* CONTRACTOR will perform the services described in the “Scope of Work” attached hereto as Addendum A and made a part thereof.

NOW, THEREFORE, the Parties agree as follows:

- 1. **Term.** Contractor shall commence providing services under this Agreement on May 3, 2021 and will diligently perform as required and complete performance by June 30, 2021
- 2. **Submittal of Documents.** The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- X   Signed Agreement
- X   Workers' Compensation Certification
- X   Fingerprinting/Criminal Background Investigation Certification
- X   Insurance Certificates and Endorsements
- X   W-9 Form
- X   Non-collusion Declaration
- X   Tuberculosis Clearance

- 3. **Compensation.** District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement (as needed, as requested) a total fee not to exceed (NTE) Thirty thousand dollars (\$ 30,000.00 ) which includes reimbursable cost listed in item 4.1. District shall pay Contractor according to the following terms and conditions:

**Note:** Accounts Payable will not process payment until the services have been completed. Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

- 4. **Expenses.** District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District, except as follows:
  - 4.1.   N/A

5. **Independent Contractor.** Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, District being interested only in the results obtained.
6. **Materials.** Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement, except as follows:
7. **Copyright/Trademark/Patent.** Contractor understands and agrees that all matters produced under this Agreement shall become the property of District and cannot be used without District's express written permission. District shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark and/or patent of said matter in the name of the District. Contractor consents to use of Contractor's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium.
8. **Termination.**
  - 8.1. **Without Cause by District.** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
  - 8.2. **Without Cause by Contractor.** Contractor may, upon sixty (60) days notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
  - 8.3. **With Cause by District.** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
    - 8.3.1. material violation of this Agreement by the Contractor; or
    - 8.3.2. any act by Contractor exposing the District to liability to others for personal injury or property damage; or
    - 8.3.3. Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

9. **Indemnification.** To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, Contractors, employees, trustees, and volunteers ("the indemnified parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the indemnified parties.

10. **Insurance.**

10.1. The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
<b>Commercial General Liability Insurance</b> , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments Each Occurrence General Aggregate	\$ 1,000,000 \$ 1,000,000
<b>Automobile Liability Insurance - Any Auto</b> Each Occurrence General Aggregate	\$ 1,000,000 \$ 1,000,000
<b>Professional Liability</b>	\$ 1,000,000
<b>Workers Compensation</b>	Statutory Limits
<b>Employer's Liability</b>	\$ 1,000,000

10.1.1. **Commercial General Liability and Automobile Liability Insurance.**  
Commercial General Liability Insurance and Any Auto Automobile Liability

Insurance that shall protect the Contractor, the District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001, or forms substantially similar, if approved by the District.)

10.1.2. **Workers' Compensation and Employers' Liability Insurance.** Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

10.1.3. **Professional Liability (Errors and Omissions).** Professional Liability Insurance as appropriate to the Contractor's profession.

10.2. **Proof of Carriage of Insurance.** The Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

10.2.1. A clause stating: "SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION."

10.2.2. Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.

10.2.3. An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, Contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.

10.2.4. All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.

10.3. **Acceptability of Insurers.** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

11. **Assignment.** The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

12. **Compliance with Laws, Debarment and Suspension.** Contractor warrants and certifies that neither Contractor, nor any person working for or acting on behalf of Contractor as part of this Agreement, has been or is debarred, penalized by, convicted, sanctioned, suspended, excluded or otherwise ineligible to participate in any state or federal program, or by any federal department or agency, or by Los Angeles County
13. **Certificates/Permits/Licenses.** Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.
14. **Employment with Public Agency.** Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement.
15. **Anti-Discrimination.** District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).
16. **Fingerprinting of Employees.** The Fingerprinting/Criminal Background Investigation Certification must be completed and attached to this Agreement prior to Contractor's performing of any portion of the Services.
17. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
18. **District's Evaluation of Contractor and Contractor's Employees and/or Subcontractors.** The District may evaluate the Contractor in any way the District is entitled pursuant to applicable law. The District's evaluation may include, without limitation:
  - 18.1. Requesting that District employee(s) evaluate the Contractor and the Contractor's employees and subcontractors and each of their performance.
  - 18.2. Announced and unannounced observance of Contractor, Contractor's employee(s), and/or subcontractor(s).
19. **Limitation of District Liability.** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue,

arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

20. **Confidentiality.** The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

Both parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other party, its affiliates, or its customers. Both parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third party or used for unauthorized purposes. Each party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each party is bound by this Agreement. Upon request of the owner of the confidential information, the other party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph does not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other party; 2) was lawfully in Insight's or Client's possession without restriction as to use or disclosure before its receipt from the other party; 3) is received from, or was made available to, a third party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the party required to make the disclosure under the law shall give prompt notice of this to the other party prior to such disclosure so that the other party may seek an appropriate protective order or give its consent to such disclosure.

21. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:



**District:**

**Glendale Unified School District**  
223 N. Jackson Street  
Glendale, California 91206  
ATTN: Arik Panossian

**Contractor:**

Soliant, Inc  
5550 Peachtree Parkway  
Peachtree Corners, GA 30092  
ATTN: Tori Strickland

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

22. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. . In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.
23. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.
24. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
25. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
26. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.
27. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
28. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.
29. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that party or its legal

representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

30. **Calculation of Time.** For the purposes of this Agreement, "days" refers to calendar days unless otherwise specified.
31. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.
32. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
33. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
34. **Force Majeure Clause.** The parties to the Contract shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other party(ies), provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the party not performing.
39. **Amendments.** No alteration or variation of the terms of this Contract shall be valid unless made in writing and signed by the parties; no oral understanding or agreement not incorporated herein shall be binding on either of the parties; and no exceptions, alternatives, substitutes or revisions are valid or binding on District unless authorized by District in writing.
40. **Delivery.** Time of delivery of goods or services is of the essence in this Contract. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.
41. **Conduct on District Premises.** Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the Party's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the other Party's premises. The operation of vehicles by either Party's personnel on the other Party's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on a Party's property and involving either Party's personnel shall be reported promptly to the appropriate Party's personnel. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the

other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the other Party's premises, each Party's personnel shall wear and clearly display identification badges or tags, as approved by the other Party. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. They should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

42. **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name Soliant, Inc

By: \_\_\_\_\_ Senior Vice President
Signature \_\_\_\_\_ Title: \_\_\_\_\_
Lesley Slaughter \_\_\_\_\_ Dated: \_\_\_\_\_, 20 21
Print Name \_\_\_\_\_

By: \_\_\_\_\_ Vice President
Signature \_\_\_\_\_ Title: \_\_\_\_\_
Khannan Teyf \_\_\_\_\_ Dated: \_\_\_\_\_, 20 21
Print Name \_\_\_\_\_

\*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary; ) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

Information regarding Contractor:

License No.: \_\_\_\_\_
Address: 5550 Peachtree Parkway
Peachtree Corners, GA 30092
Telephone: (770)776-2075
Facsimile: \_\_\_\_\_
E-Mail: E-mail: Tori.Strickland@soliant.com

58-1970270
Employer Identification and/or
Social Security Number

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

Type of Business Entity:
[ ] Individual
[ ] Sole Proprietorship
[ ] Partnership
[ ] Limited Partnership
[ x ] Corporation, State: GA
[ ] Limited Liability Company
[ ] Other: \_\_\_\_\_

Glendale Unified School District

By: \_\_\_\_\_ Date: \_\_\_\_\_
Print Name: Dr. Kelly King
Print Title: Assistant Superintendent, Educational Services

**ATTACHMENT A**

**DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR**

Contractor's entire Proposal is **not** made part of this Agreement.

Contractor may provide the following General Services:

Consultant, as needed, to provide Speech Language Pathology and IEP services to Special Education students.

Rate: \$85/hour

**EXHIBIT "A"**

**WORKERS' COMPENSATION CERTIFICATION**

Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: \_\_\_\_\_

Name of Contractor: Soliant, Inc

Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

**EXHIBIT "B"**

**FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION**

One of the three boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Independent Contractor Agreement for Professional Services ("Agreement"):

The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

Pursuant to Education Code section 45125.2, Contractor has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Contractor's employees and District pupils at all times; and/or

Pursuant to Education Code section 45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Contractor's employees and its subcontractors' employees is

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Contractor's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Date: \_\_\_\_\_

Name of Contractor or Company: Soliant, Inc

Representative's Name and Title: \_\_\_\_\_

Signature: \_\_\_\_\_

**EXHIBIT "C"**

**NONCOLLUSION DECLARATION TO BE EXECUTED BY  
BIDDER AND SUBMITTED WITH BID**  
(Public Contract Code section 7106)

The undersigned declares:

I am the \_\_\_\_\_ of Sollant, Inc \_\_\_\_\_, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on \_\_\_\_\_ [date], at \_\_\_\_\_ [city], \_\_\_\_\_ [state].

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name



**EXHIBIT "D"**

**TUBERCULOSIS CLEARANCE**

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the Soliant, Inc ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

- The Contractor has complied with the tuberculosis requirements of Education Code Section 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has active tuberculosis, as that term is defined in Education Code Section 45122.1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or
- Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: \_\_\_\_\_

Name of Contractor: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

**Services cannot be rendered until all documentation is submitted and final approval is received.**

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

CONSENT CALENDAR NO. 11

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Nancy Hong, Coordinator III, FLAG Programs

SUBJECT: **Acceptance of Grant Award from the Japan Foundation for the Dunsmore Japanese Dual Immersion Program**

---

The Superintendent recommends that the Board of Education accept a grant award in the amount of \$1,000 from the Japan Foundation, Los Angeles for the Dunsmore Japanese Dual Immersion Program.

The Japan Foundation, Los Angeles has notified the Glendale Unified School District of an award for the Japanese dual immersion program at Dunsmore Elementary School. The Japan Foundation, Los Angeles (JFLA) is a non-profit organization, which promotes international awareness and mutual understanding between Japan and the U.S. through cultural exchange. They administer a wide range of programs and grants aimed at introducing Japanese arts and culture, supporting Japanese studies and language education, and promoting publications and translations related to Japan.

Following is a summary of the award and how the funds will be used.

Dunsmore Elementary School: \$1,000

This year, Dunsmore has been working on an anti-racism initiative. One of the goals is to increase books that represent diversity. The funds will be used to purchase books that represent diversity in Japanese. The books will be kept in the library for students to borrow.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.***

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

CONSENT CALENDAR NO. 12

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Mary Mason, Executive Director, Educational Services  
Dr. Nancy Hong, Coordinator III, FLAG Programs

SUBJECT: **Acceptance of Grant Funds from the National Education Association**

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The Superintendent recommends that the Board of Education accept funds in the amount of \$4,500 from the National Education Association (NEA) to be used to support the Tolerance, Biliteracy and Media Project in the Spanish Dual Language Program at Toll Middle School.

Toll Middle School Spanish FLAG teachers, Jordi Solsona-Puig and Maria Capdevila-Gutierrez, were notified by the National Education Association (NEA) that their application for funding for their Tolerance, Biliteracy and Media project was approved.

Consistent with the Teaching Tolerance for Social Justice Standards, the teachers will work with Spanish dual immersion students to implement digital media projects and encourage them to link the content from their History and Spanish Language Arts courses to present Social Justice issues on video formats in Spanish. By the end of each school year, the student video projects depicting Social Justice Standards will be highlighted during the school's Cultural Awareness Week.

Following the initial project implementation, the teachers will share their knowledge gained with student teachers in CSU-Fullerton's bilingual program in two workshops.

The grant award, in the amount of \$4,500, will cover expenses listed in the approved project budget to include: student Wevideo licenses for two years, training for students with media professionals, expenses for the Cultural Awareness Week, and a central editing station (computer).

Glendale Unified School District  
Consent Calendar No. 12  
May 18, 2021  
Page 2

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.***

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

CONSENT CALENDAR NO. 13

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Dr. Darneika Watson, Chief Human Resources & Operations Officer

SUBJECT: **Agreement with The University of Akron**

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The Superintendent recommends that the Board of Education approve the Affiliation Agreement with The University of Akron College of Health and Human Sciences.

This agreement is between the Glendale Unified School District and The University of Akron to provide fieldwork experiences to university students in the College of Health and Human Sciences. This affiliation agreement will address clinical education programs including the School of Speech Language Pathology and Audiology, School of Social Work, School of Sport Science and Wellness Education, School of Allied Health, School of Counseling, and School of Nutrition and Dietetics. This Agreement shall be effective for a period of one (1) year beginning on the date of the last signature, and shall be extended automatically for successive one (1) year periods thereafter unless terminated by either party by written notice to the other at least thirty (30) calendar days prior to the end of any such one (1) year period, in which event, this Agreement shall terminate at the end of such one (1) year period unless a later date is specified in such notice.

In accordance with the provisions of Sections 44225 and 44227 of the California Education Code, the Governing Board of any school district is authorized to enter into agreements with the California State Universities and Colleges, the University of California, or any other university or college approved by the Commission on Teacher Credentialing as a teacher education institution to provide teaching experience through practice teaching to students enrolled in teacher education curriculum of such institutions.

***TO SUPPORT BOARD PRIORITY NO. 2: Create a Culture of Learning - Support student learning with safe schools and programs that emphasize and increase inclusion, build positive relationships, and continue to enhance opportunities for life-long success.***

# **AFFILIATION AGREEMENT**

## **THE UNIVERSITY OF AKRON and GLENDALE UNIFIED SCHOOL DISTRICT**

This agreement is entered into between Glendale Unified School District located at 223 N Jackson Street, Glendale, CA 91206 (referred to hereafter as “Facility”) and The University of Akron, a statutory institution created under the laws of Ohio, located at 302 East Buchtel Common, Akron, OH 44325 (referred to hereafter as “University”) through its College of Health and Human Sciences.

The purpose of this agreement is to provide an affiliation agreement that addresses all of the clinical education programs in the College of Health and Human Sciences. This includes the School of Speech Language Pathology and Audiology, School of Social Work, School of Sport Science and Wellness Education, School of Allied Health, School of Counseling and School of Nutrition and Dietetics.

WHEREAS, the University currently conducts accredited educational programs in its College of Health and Human Sciences and desires to obtain clinical educational experience for the students enrolled in the educational programs within the College of Health and Human Sciences (hereinafter the “Students”); and

WHEREAS, the Facility recognizes the need for and desires to aid in the educational development of Students and is willing to make available its clinical and educational resources to the University for such purposes; and

WHEREAS, the University and the Facility mutually desire to promote excellence in human services and health education and to contribute to the professional growth and competence of Students.

NOW, THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth, it is understood and agreed upon by the parties hereto as follows:

I The UNIVERSITY and FACILITY agree to affiliate and cooperate for their mutual benefit to provide a high standard of research and educational programs for College of Health and Human Science students. The programs that may be accommodated at the Facility include the following:

- Bachelor of Arts in Social Work (BASW)
- Child Life Specialist
- Masters of Social Work
- Nutrition and Dietetics Coordinated Program
- Speech Language Pathology
- Food and Environmental Nutrition
- Allied Health

## II UNIVERSITY RESPONSIBILITIES

- a) The University shall be responsible for the assignment of students to the Facility. The University agrees to provide to the Facility only those students who have completed the required course of study as determined by the University.
- b) The University shall provide a Clinical Program Coordinator for each program who will act as a liaison between the University and the Facility for that program. The Clinical Program Coordinator will be responsible for maintaining active communications and relationships with the Facility including, but not limited to:
  - (1) Sending the names, telephone numbers and addresses of Students to the Facility Program Coordinator at least two weeks before the first day of each student group assignment;
  - (2) Supplying the Facility with student evaluation forms and information regarding the Students' current level of academic preparation prior to the arrival of each student group to the Facility for the clinical program;
  - (3) Maintaining an ongoing communication with the Facility to integrate the academic and clinical experience and making on-site visits when practical; and
  - (4) Developing, in coordination with the Facility Program Coordinator, an agreement as to hours, place, and type of clinical experience.
- c) The University and/or Student shall purchase and maintain for itself, its Faculty and Students, a policy of professional liability insurance with a single limit of no less than One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) annual aggregate.
- d) The University shall advise the Students that failure to comply with the Facility rules and regulations or failure to comply with any Student Responsibilities set forth in this Agreement shall be sufficient cause for immediate dismissal of the Student from the clinical program at the Facility.

## III FACILITY RESPONSIBILITIES

- a) The Facility shall have the exclusive right to determine the number of Students, if any, which the Facility will accept into the program.
- b) The Facility shall assign a member to serve as the Facility clinical coordinator to whom the University's Clinical Program Coordinator shall report. It is understood by the parties that the Facility may have a different clinical coordinator for each of the programs listed in section I. The clinical coordinator may not be a full-time position and the Facility shall determine, in its sole discretion, the amount of time the clinical coordinator shall devote to the responsibilities set forth herein. The clinical coordinator shall be responsible for:

- (1) Planning and coordinating the clinical education arrangements between the Facility and the University;
  - (2) Serving as a liaison between the Facility and the University; and
  - (3) Developing and administering an orientation program for new Students which will familiarize the Students with the Facility, and all applicable policies and procedures.
- c) A Student shall not be used in lieu of professional or non-professional staff of the Facility, and the Students shall at all times be supervised by a qualified member of the Facility staff or by the Students' clinical instructor as appropriate during their participation in the clinical educational program.
  - d) The Facility agrees to retain complete responsibility for the care of its patients.
  - e) The Facility shall provide clinical education learning experiences for the Students which are planned, organized, and administered by qualified staff in accordance with mutually agreed upon educational objectives and guidelines.
  - f) The Facility reserves the exclusive right, to be exercised solely with the Facility's discretion, to dismiss at any time any Student for any non-discriminatory reason. The Facility Clinical Coordinator shall promptly notify the University's Clinical Program Coordinator of any problem or difficulty arising with a Student, and a discussion shall be held either by telephone or in person regarding the Student. The Facility will, however, have final responsibility and authority to dismiss any Student from the Clinical Program at the Facility.
  - g) The Facility shall, upon reasonable request, permit representatives of the University to inspect the clinical facilities and services available for clinical experience, Student records, if any, and other items pertaining to the clinical education program.
  - h) The parties acknowledge that many Student educational records are protected by the Family Educational Rights and Privacy Act (FERPA) and that the permission of Students must be obtained before Student data can be released to anyone.
  - i) The facility will coordinate with the appropriate entity's emergency medical care for students of the University in the event of accident or sudden illness which occurs during the course of clinical experience upon the premises of the Facility. The cost of such services shall be borne by the students.

#### IV STUDENT RESPONSIBILITIES

- a) The Students shall provide their own transportation to and from the Facility as well as any meals or lodging required during the clinical experience.
- b) The Students agree to abide by the rules, regulations, policies and procedures of the Facility, including, but not limited to, Facility policies, rules and regulations regarding



the confidentiality of patient information. The Students will receive this information during orientation.

- c) Students are required to submit a current background check to the Facility that meets Facility's requirements before they are permitted on the premises of the Facility. The Facility has the sole discretion in determining if the background check meets the Facility's requirements.

## V MISCELLANEOUS

- a) The Facility and the University will promote a coordinated effort by evaluating the Program annually, planning for its continuous improvement, making such changes as are deemed advisable, and discussing problems as they arise concerning this affiliation. Both will jointly plan and mutually agree upon the number of students to be assigned, the dates of their assignment, and the specific experience to be provided. Placement of students will depend on the staff and space availability.
- b) The Facility and the University agree that the Students participating in the clinical program are at all times acting as independent contractors, and no Student in the clinical education program will be deemed to be an employee of the Facility. The Facility shall not be liable for the payment of any wage, salary or compensation or any kind for the services provided by the Students. Further, no Student will be covered by the Facility's workers' compensation, social security, unemployment compensation programs, or any other benefits except those expressly provided for in this Agreement.
- c) Students and faculty will exercise confidentiality with regard to all patient/staff information gained during the experience.
- d) Each party prohibits unlawful discrimination based on the student's actual or perceived race, color, ancestry, national origin, nationality, ethnicity, ethnic group identification, age, religion, marital or parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, or association with a person or group with one or more of these actual or perceived characteristics.
- e) The terms and conditions of this Agreement may be amended by written instrument executed by both parties.
- f) This Agreement is nonexclusive. The Facility and the University reserve the right to enter into similar agreements with other institutions.
- g) This Agreement shall be effective for a period of one (1) year beginning on the date of the last signature, and shall be extended automatically for successive one (1) year periods thereafter unless terminated by either party by written notice to the other at least thirty (30) calendar days prior to the end of any such one (1) year period, in which event, this Agreement shall terminate at the end of such one (1) year period unless a later date is specified in such notice.
- h) This Agreement is not a third-party beneficiary contract and confers no rights on any Student or employee of either party.

- i) This Agreement shall be governed by Ohio law.
- j) This Agreement shall supersede any and all prior agreements between the parties regarding the subject matter hereof.
- k) Any notice required hereunder shall be sent by certified or registered mail, return receipt requested, and shall be deemed given upon deposit thereof in the U.S. mail (postage prepaid) bearing the following address:

To the Facility:

Glendale Unified School District  
223 N Jackson Street  
Glendale, CA 91206

To the University

The University of Akron  
302 Buchtel Common  
Akron, OH 44325-3700

- l) The provisions of this Agreement are severable. If any provision of this Agreement is declared void or invalid by any court of competent jurisdiction, all other provisions of this Agreement shall remain binding.
- m) During the term of this Agreement, the parties shall take such actions and revise this Agreement as necessary or advisable to comply fully with all laws, rules and regulations applicable to the performance and discharge of such services, including without limitation the Health Insurance Portability and Accountability Act of 1996 (Public Law 104-191: "HIPAA") and the rules and regulations promulgated thereunder, as well as guidance issued by the United States Department of Health and Human Services (the "HIPAA Regulations").
- n) Neither party shall use the name of the other in any promotional or advertising material unless review or approval of the intended use is obtained from the party whose name is to be used.
- o) Nothing in this Agreement shall be construed to permit the assignment by either party of any rights or obligations hereunder, and such assignment is prohibited unless evidenced by the written consent of each of the parties. In addition, this Agreement contains all of the terms and conditions between the parties and may be amended only in writing signed by each of the parties.

The individuals executing this Agreement represent that they have the authority to bind their respective party.

**THE UNIVERSITY OF AKRON**

**FACILITY**

\_\_\_\_\_  
Dr. Marlene Huff  
Associate Dean  
College of Health and Human Sciences  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name:  
Title:  
Date: \_\_\_\_\_

Approved by:

\_\_\_\_\_  
John M. Wiencek, Ph.D.  
Executive Vice President and Provost  
Date: \_\_\_\_\_

Reviewed and approved for legal  
form and sufficiency:

\_\_\_\_\_  
Scott M. Campbell  
Assistant General Counsel and  
Records Compliance Officer  
Date: \_\_\_\_\_

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

CONSENT CALENDAR NO. 14

TO: Board of Education  
FROM: Dr. Vivian Ekchian., Superintendent  
SUBMITTED BY: Stephen Dickinson, Chief Business and Financial Officer  
SUBJECT: Agreement with Dannis, Woliver, Kelley Law Firm for Legal Services

The Superintendent recommends that the Board of Education approve an agreement with Dannis, Woliver, Kelley law firm to provide legal services from May 3, 2021 to June 30, 2022.

It is recommended that the District enter into an agreement with the law firm of Dannis Woliver Kelly to prepare periodic reviews of relevant court decisions, legislation, and other legal issues and be available to retain to represent the District in litigation not covered under the JPA from May 3, 2021 to June 30, 2022.

This service will be paid from the District's General Fund. The agreement is available in the Business Services Department for review.

***TO SUPPORT 2020-2021 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

May 18, 2021

CONSENT CALENDAR NO. 15

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
SUBJECT: **Acceptance of Gifts**

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The Superintendent recommends that the following gifts to the District be accepted and that letters of appreciation be written to the donors:

- a. FIRST wishes to donate to the District \$1,500.00 to provide scholarship awards to robotics students for use at Clark Magnet High School.
- b. The NEA Foundation wishes to donate to the District through the Educational Services Department \$4,500.00 to purchase instructional materials and supplies, instructional software, licenses and computer equipment to be used for the Tolerance, Biliteracy and Media Project in the Spanish FLAG Program at Toll Middle School.
- c. Make Keppel Special wishes to donate to the District \$1,650.00 to provide funding for a Master Class or Master Class Workshop at Mark Keppel Elementary School.
- d. Vic and Rita Abajian wish to donate to the District \$750.00 to purchase supplies to be used in the Special Education Program at Verdugo Woodlands Elementary School.
- e. R.D. White Foundation wishes to donate to the District \$2,000.00 to purchase supplies for use in the art program at R.D. White Elementary School.