

GLENDALE UNIFIED SCHOOL DISTRICT  
223 North Jackson Street  
Glendale, California 91206  
(818) 241-3111

**BOARD OF EDUCATION**  
**AGENDA**

June 14, 2022  
Meeting No. 23  
Regular Meeting

**GLENDALE UNIFIED SCHOOL DISTRICT**  
223 North Jackson Street  
Glendale, California 91206  
(818) 241-3111

**BOARD OF EDUCATION MEETING NO. 23**  
Administration Center

**June 14, 2022**

*“Preparing our students for their future.”*

*“Excelling Together with Endless  
Pathways for Success.”*

Please Note Times	
5:00 P.M. -	<b>Opening, Student Performance Presentations Public Communications</b>
	<b>Closed Session</b>
7:45 P.M. -	<b>Regular Meeting Superintendent’s Updates Public Hearings Information, Action, Consent Calendar, Reports</b>

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodation. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

**AGENDA**

**ITEM**

**PAGE**

**A. OPENING – 5:00 P.M.**

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance led by N’kiya Freeman, a 12th grade student at Glendale High School.**
- 3. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions, the agenda for the meeting was posted on bulletin boards in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

- 4. Approval of Agenda Order**

**B. STUDENT PERFORMANCE**

**1. Glendale High School Dance**

**C. PRESENTATIONS**

**1. Partnering with the Community to Promote Health and Wellness**

Glendale Unified partners with many valued organizations to promote health and wellness in our schools and our community. Representatives from the Adventist Health Glendale Foundation, American Heart Association, and UCLA Health Sound Body Sound Mind will share an update on initiatives happening across the district.

**2. LGBTQ+ Pride Month**

LGBTQ+ Pride Month is celebrated each year in June. The Board of Education would like to recognize and appreciate the contributions of our LGBTQ+ administrators, teachers, staff, students, families, and community members.

**D. COMMUNICATIONS FROM THE PUBLIC**

- 1. ADDRESSING THE BOARD OF EDUCATION** – An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction. Individuals wishing to participate in public communication at Board meetings may do so in person or via Zoom. Instructions for public communication are included below. Not more than five minutes may be allotted to each speaker and no more than 20 minutes to each subject, except by unanimous consent of the Board of Education. A speaker's allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review. A student's parent/guardian, or a student if age 18 or older, may request that the minutes exclude the student's directory information, as defined in Education Code 49061, or a parent/guardians' personal information, as defined in Education Code 49073.2. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. Glendale Unified School District will provide accommodations, with reasonable advance notice, for any individual with a disability or any individual requiring translation needing to address the Board of Education during Public Communication. Please contact the Glendale Unified Public Information Office at (818) 241-3111 x1218 or [publicinfo@gusd.net](mailto:publicinfo@gusd.net) at least 24 hours before the start of the meeting to request.

**Instructions for In-Person Communication**

1. A visitor log/sign-in sheet and comment cards for public communication will be available outside the District office shortly before the start of the public meeting.
2. All visitors, whether speaking or not, will be required to complete a health screening and sign the visitor log, including their full name, time and date, and an email address and/or phone number where they can be reached should contact tracing be necessary.
3. Face masks are strongly recommended for all visitors, including individuals speaking during public communication.
4. Visitors wishing to speak during public communication should complete a comment card and select if they wish to address the Board regarding a specific agenda item/subject or a non-agenda item.
5. After a speaker completes their public comment or if the time allotted has been reached, the speaker will be asked to return to their seat.
6. Comment cards will be accepted from shortly before the Board meeting begins until the close of the public communication agenda item.

**D. COMMUNICATIONS FROM THE PUBLIC-continued**

Instructions for Zoom Communication

1. A sign-up form will be posted at [www.gusd.net/communication](http://www.gusd.net/communication) 30 minutes prior to the start of the public meeting.
2. Speakers should fill in their name and select if they wish to address the board regarding a specific agenda item/subject or a non-agenda item.
3. Speakers are asked to attend the board meeting virtually via Zoom link: <https://glendaleusd.zoom.us/j/86423132980>
4. When it is time for a speaker to address the Board, the speaker will be upgraded to a webinar panelist and their name will be called. Speakers must be present in the Zoom meeting when their name is called in order to be given an opportunity to address the Board.
5. Speakers should rename their Zoom profile to their real names to expedite this process.
6. Speakers are requested to turn on their camera and state their name prior to addressing the Board.
7. After a speaker completes their public comment or if the five minute time limit has been reached, the microphone for the speaker's Zoom profile will be muted.
8. The speaker sign up form will be closed following the close of the public communication agenda item.

**E. CLOSED SESSION**

1. **Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957**

2. **Conference with Labor Negotiators pursuant to Government Code § 54954.5**

**Agency designated representatives: Dr. Darneika Watson and Mr. David Greco,  
Employee organization: Glendale Teachers Association and California School  
Employees Association-Glendale Chapter No. 3**

3. **Threat to Public Services or Facilities (Government Code Section §54957)  
Consultation with: Dr. Vivian Ekhchian, Superintendent**

4. **Conference with Legal Counsel-Existing litigation pursuant to Government Code  
Section §54956.9 (d)(1)  
Case No. LA-CE-6656**

**F. RETURN TO REGULAR MEETING – 7:45 P.M.**

**G. SUPERINTENDENT'S UPDATES**

1. **2022 Summer Programming**
2. **Campus Safety Measures**

**H. PUBLIC HEARINGS**

1. **2022-2023 Proposed Budget**

13

This Proposed Budget report provides a picture of the District's financial condition after the May Revised Budget. The Los Angeles County Office of Education requires the Proposed Budget presented in the Public Hearing to be identical to the Adopted Budget.



**H. PUBLIC HEARINGS-continued**

2. **Use of Education Protection Account Revenue for 2022-2023 Non-Administrative Expenditures as Required by Article XIII, Section 36 of the California Constitution (Refer to Action Report No. 3).**
3. **Public Hearing on the District’s 2022-2023 Local Control Accountability Plan (LCAP)** **55**

This LCAP report has been prepared in order to provide members of the Board of Education and the public an opportunity for discussion regarding the District’s proposed 2022-2023 LCAP. Additionally, staff will provide an LCAP overview presentation and answer questions from the Board

**I. INFORMATION**

1. **Local Control Accountability Plan (LCAP) Update: California School Dashboard Local Indicators** **70**

This report is to provide an update on the 2022-23 Local Control Accountability Plan (LCAP), focusing on local accountability indicators on the California School Dashboard.

2. **Child Development and Child Care Policy Handbook for Parents/Guardians** **75**

The Child Development and Child Care Department (CDCC) has created a Policy Handbook for Parents/Guardians to reflect CDCC and District policies for the child care programs.

3. **Proposed Increase to CDCC Self Supporting Preschool Fees and Preschool Schedule Adjustments for 2022-2023** **86**

The Child Development and Child Care Department (CDCC) is proposing to raise fees for its self-supporting preschool program to be in compliance with both the Budget Act of 2021 and to match the Standard Reimbursement Rate (SRR) received for the CDCC’s contract with the California Department of Education for the California State Preschool Programs (CSPP). The proposed fee increase would be effective July 1, 2022. CDCC also proposes a change in the offerings for its self-supporting preschool programs in order to meet the needs of current and interested families.

4. **Revisions to Board Policy (BP) 9110 (Terms of Office) and Board Policy 9220 (Governing Board Election)** **88**

This report provides an opportunity for board members to review revisions to BP 9110 and BP 9220 to include language on term limits. Upon approval, both policies will be presented to the Board for final action at the June 21, 2022 board meeting.

5. **Proposed Instructional Material Adoptions for English Language Arts** **93**

This report will provide the Board of Education with information and the process followed for the recommendation of instructional materials for AP English Language.

**I. INFORMATION-continued**

**6. Proposed New Course of Study Outlines for Use in Middle and High Schools in the Area of Career Technical Education 96**

The proposed new course of study outlines (Digital Media & Yearbook Design; Medical Assisting Year One; Medical Assisting Year Two; Health Internship; Patient Care Technician Year One; and Patient Care Technician Year Two) are submitted for review and discussion by the Board of Education. The course outlines have been reviewed for content and evaluated by the members of the Career Technical Education Curriculum Study Committee. The Secondary Education Council has reviewed the information and made a recommendation of approval of the course outlines to the Board of Education.

**7. Proposed New Course of Study Outline for Use in High Schools in the Area of Mathematics 135**

The proposed new course of study outline (Financial Literacy) is submitted for review and discussion by the Board of Education. The course outline has been reviewed for content and evaluated by the members of the Mathematics Curriculum Study Committee. The Secondary Education Council has reviewed the information and made a recommendation of approval of the course outline to the Board of Education.

**8. Proposed Revised Course of Study Outline for Use in High Schools in the Area of Mathematics 145**

The proposed course of study outline (Introduction to Statistics and Probability) is submitted for review and discussion by the Board of Education. The course outline has been reviewed for content and evaluated by the members of the Mathematics Curriculum Study Committee. The Secondary Education Council has reviewed the information and made a recommendation of approval of the course outline to the Board of Education.

**9. Renewal of Technology Tool Licenses to Support Student Engagement, Blended Learning, and Assessments to Support High Quality Instruction 151**

This report will provide the Board of Education with information on the proposed renewal of widely used technology tools (Nearpod, NewsELA, SeeSaw, ESGI) to support a blended learning model that fosters high levels of student engagement and higher order thinking skills.

**10. Acknowledgements of Service 153**

The resignations and retirements of the employees listed have been accepted by the Chief Human Resources and Operations Officer/Director of Classified Personnel, as effective and final per Board Policy 4117.1/4217.1/4317.1 and 4117.2./4217.2/4317.2, and are being reported to the Board of Education for information only – no action required.

**J. ACTION**

- 1. Resolution No. 32 - Proclaiming June 2022 as LGBTQ+ Pride Month 157**

The Superintendent recommends that the Board of Education adopt Resolution No. 32 designating June 2022 as LGBTQ+ Pride Month.
- 2. Employment Agreement – Chief Financial Officer 160**

The Superintendent recommends that the Board of Education approve the employment agreement for Santhasundari Rajiv, Chief Financial Officer.
- 3. Resolution No. 33 - Use of Education Protection Account Revenue for 2022-23 Non-Administrative Expenditures as Required by Article XIII, Section 36 of the California Constitution 164**

The Superintendent recommends that the Board of Education, following a public hearing, adopt Resolution No 33 on the use of Education Protection Account Revenue for 2022-23 Non-Administrative Expenditures as required by Article XIII, Section 36 of the California Constitution.
- 4. Resolution No. 34 – Designating Certain General Funds as Committed Fund Balances 167**

The Superintendent recommends that the Board of Education adopt Resolution No. 34 Designating Certain General Funds as Committed Fund Balances.
- 5. Resolution No. 35 - Temporary Inter-Fund Borrowing Between Funds 171**

The Superintendent recommends that the Board of Education adopt Resolution No. 35 to allow Temporary Inter-fund Borrowing Between Funds.
- 6. Agreement with CliftonLarsonAllen (CLA) Audit Services 173**

The Superintendent recommends that the Board of Education approve the attached agreement with the firm of CliftonLarsonAllen (CLA) to provide audit services for the 2022-23, 2023-24, and 2024-25 fiscal years, for a projected amount of \$99,500 - \$105,500 per year, to be paid from the Unrestricted General Fund (01.0).
- 7. Approval of Amendment No. 1 to Project Authorization No. 25 with tBP Architecture for Architectural Services at the Crescenta Valley High School Pool Expansion and Renovation Project 189**

The Superintendent recommends that the Board of Education approve Amendment No. 1 to Project Authorization No. 25 with tBP Architecture for architectural services at the Crescenta Valley High School Pool Expansion and Renovation Project in the amount of \$18,600, funded by Measure S funds.

**J. ACTION-continued**

- 8. Approval of Amendment No. 1 to Project Authorization No. 26 with tBP Architecture for Architectural Services at the Hoover High School Pool Expansion and Renovation Project 193**

The Superintendent recommends that the Board of Education approve Amendment No. 1 to Project Authorization No. 26 with tBP Architecture for architectural services at the Hoover High School Pool Expansion and Renovation Project in the amount of \$16,600, funded by Measure S funds.

- 9. Approval of Mathematics Instructional Material Adoption Recommendation for High School Electives 197**

The Superintendent recommends that the Board of Education approve the adoption of instructional materials for elective mathematics courses in high schools.

- 10. Approval of Updated Agreement Between University of California Los Angeles' Health Sound Body Sound Mind Program and the Glendale Unified School District 199**

The Superintendent recommends that the Board of Education approve the updated Fitness Center Agreement with the University of California, Los Angeles' Health Sound Body Sound Mind Program, to provide equipment, curriculum, and training, valued up to \$40,000 per school, to District middle schools and the four comprehensive high schools.

- 11. Ratification of GSMA Longevity and Night Differential Pay for Classified Management and Confidential Employees 224**

The Superintendent recommends that the Board of Education ratify the current GSMA Longevity Stipend and Night Differential Pay schedules for classified management and confidential employees.

**K. CONSENT CALENDAR**

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 225**

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a. Regular Meeting No. 23 June 14, 2022
- b. Regular Meeting No. 22 May 31, 2022

**K. CONSENT-continued**

**2. Certificated Personnel Report No. 18 240**

The certificated report recommends approval of the following:

Maternity leaves of absence, extension of maternity leaves of absence, parental leaves of absence, health leaves of absence, extension of health leaves of absence, family & medical leaves of absence, extension of family & medical leaves of absence, general purpose leaves of absence, additional assignments, elections, a termination - exhaustion of benefits, elections hourly/daily, additional compensation, transportation authorizations, revision to previous personnel reports, personal services agreements and conference/workshop/meeting authorizations.

**3. Classified Personnel Report No. 18 279**

The classified report recommends approval of the following:

Medical leave of absence; extension of medical leave of absence; change of medical leave of absence; family & medical leave of absence; change of family & medical leave of absence; maternity leave of absence; child care leave of absence; parental leave of absence; election from eligibility list; additional assignments; change of assignments; revisions to previous board reports; personal services agreement; and transportation authorization.

**4. Warrants 308**

The Superintendent recommends that the Board of Education approve Warrants totaling \$33,274,304.30 for May 1, 2022 through June 10, 2022.

**5. Purchase Orders 313**

The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$3,185,891.13 for the period of May 9, 2022 through June 3, 2022.

**6. Appropriation Transfer and Budget Revision Report 341**

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget.

**7. Appropriation Transfers at Year-End 346**

The Superintendent recommends that the Board of Education authorize the Los Angeles County Office of Education (LACOE) to make appropriation transfers between major objects of expenditures at the close of the fiscal year 2021-22.

**8. Agreement with the Los Angeles County Office of Education for Data Processing Services, 2022-23 348**

The Superintendent recommends that the Board of Education approve an agreement with the Los Angeles County Office of Education (LACOE) for Labor Distribution Data Processing Services for fiscal year 2022-23, to be paid from the Unrestricted General Fund (01.0).

**K. CONSENT-continued**

- 9. District Membership in Designated Associations and Organizations for 2022-23 356**
- The Superintendent recommends that the Board of Education approve District memberships in the designated associations and organizations for 2022-23.
- 10. Approval of Agreement with FilmL.A., Inc. for Film Management Services 359**
- The Superintendent recommends that the Board of Education approve an agreement with FilmL.A., Inc. for film management services effective August 1, 2022 through August 1, 2023. This is the third one-year option period of a three-year agreement, with no more options remaining.
- 11. Adoption of Piggybackable Contracts for the Purchase of Equipment, Materials, Services, and Supplies 390**
- The Superintendent recommends that the Board of Education approve adoption of piggybackable contracts for the purchase of equipment, materials, services and supplies during the 2022-23 school year.
- 12. Approval of Funding Redistribution for Safety and Security, Phase II Projects 392**
- The Superintendent recommends that the Board of Education approve a funding redistribution for the Safety and Security, Phase II Projects.
- 13. Approval of School Plan for Student Achievement (SPSA) 394**
- The Superintendent recommends that the Board of Education approve the 2022-2023 School Plan for Student Achievement (SPSA) for schools participating in one or more state/federal programs.
- 14. Approval of a Services Agreement between Glendale Unified School District and Optimal Interventions 396**
- The Superintendent recommends that the Board of Education approve the Services Agreement between Glendale Unified School District and Optimal Interventions in the amount of \$750.00 to provide professional development to the staff at Holy Family Grade School.
- 15. Approval of Community Partnership Between Glendale Unified School District and YMCA of Glendale for Child Care 415**
- The Superintendent recommends that the Board of Education approve a partnership with the YMCA of Glendale to provide child care on the campuses of Mark Keppel and Benjamin Franklin Elementary Schools for the 2022-2023 school year in order to meet the needs of families requesting child care at these two schools.
- 16. Approval of Community Partnership Between Glendale Unified School District and YMCA of the Foothills for Child Care 425**
- The Superintendent recommends that the Board of Education approve a partnership with the YMCA of Glendale to provide child care on the campuses of Dunsmore and Monte Vista Elementary Schools for the 2022-2023 school year in order to meet the needs of families requesting child care at these two schools.

**K. CONSENT-continued**

- 17. Approval of Byrdseed TV Subscription for 2022-23 440**
- The Superintendent recommends that the Board of Education approve a districtwide subscription to Byrdseed TV to support differentiation of instruction with lessons and professional development tools in the amount of \$6,000.
- 18. Approval of Educational Software for Guiding Instruction (ESGI) Contract Renewal for 2022-2023 441**
- The Superintendent recommends that the Board of Education approve the renewal with Educational Software for Guiding Instruction (ESGI) in the amount of \$43,004 for one-on-one foundational assessments for the 2022-2023 school year.
- 19. Approval of Subscription to Teaching Channel Plus for Induction Program in 2022-2023 443**
- The Superintendent recommends that the Board of Education approve a limited subscription to Teaching Channel Plus for teachers participating in the District's induction program to support professional development for two years in the amount of \$21,250.
- 20. Approval of Agreement with InnovateEd for 2022-2023 444**
- The Superintendent recommends that the Board of Education approve an agreement between Glendale Unified School District and InnovateEd in the amount of \$32,000 to provide training sessions for District and site-level instructional leadership teams to continue the District's priority toward accelerating student learning growth through innovative instructional approaches and student supports and closing student equity and learning gaps in 2022-2023.
- 21. Approval of Revisions to Board Policies Relating to Philosophy, Goals, Objectives and Comprehensive Plans and Students 448**
- The Superintendent recommends that the Board of Education approve revisions to Board Policies (BP) 0410 (Nondiscrimination in District Programs and Activities); BP 5111 (Admission); and BP 6173 (Education for Homeless Children) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.
- 22. MOU for Renewal of Mental Health Services to Students Districtwide with Didi Hirsch for 2022-2023 458**
- The Superintendent recommends that the Board of Education approve the renewal of the agreement between Glendale Unified School District and Didi Hirsch for Mental Health Services to improve student functioning within an educational setting.
- 23. Adoption of Contracts for the Purchase of Food and Supplies for Nutrition Services 465**
- The Superintendent recommends that the Board of Education approve the adoption of contracts awarded through the San Gabriel Valley Food Service Cooperative Purchasing Group for the purchase of food and supplies for the Child Nutrition Program during the 2022-2023 school year.

**K. CONSENT-continued**

**24. Acceptance of Gifts**

**466**

The Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

**L. REPORTS AND CORRESPONDENCE**

**1. Board**

**2. Superintendent**

**M. ADJOURNMENT**



GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

PUBLIC HEARING NO. 1

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Deborah Deal, Interim Chief Business and Financial Officer

PREPARED BY: Karineh Savarani, Director Financial Services  
Craig Larimer, Financial Analyst

SUBJECT: **2022-23 Proposed Budget**

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This Proposed Budget report provides a picture of the District's financial condition after the May Revised Budget. The Los Angeles County Office of Education requires the Proposed Budget presented in the Public Hearing to be identical to the Adopted Budget.

The Governor's May Revision is the last statutory step in the State Budget process before the Legislature adopts the State's spending plan by June 15, 2022. Illustrated below is a summary of the State budget and budget guidelines, as well as, the financial condition of the Glendale Unified School District for the 2022-23 Proposed Budget Report. In addition, the 2022-23 Proposed Budget Report contains detailed budget assumptions, multi-year projections, and the ending fund balance reserve levels that exceed the minimum Reserve for Economic Uncertainties for presentation and committed balances at the public hearing.

This report is an assumptions narrative addressing the following:

- Background
- Purpose
- Student Enrollment Trends
- Declining Enrollment & Cohort Survival Factors
- Local Control Funding Formula (LCFF)
- Federal Revenues Other Local Revenues & Other Financing Sources
- Staffing and Employee Compensation Costs
- Employee Pension Cost Increases (STRS and PERS)
- Projected Reserves

***To Support Board Priority No. 4 - Maintain District Solvency & Financial Responsibility -  
Manage district financial resources and facilities to support optimal learning, healthy  
working conditions, and strong enrollment to ensure long-term stability.***

### **Background**

On January 10, 2022, the Governor advanced a series of commitments and continued investments for K-12 for the upcoming 2022-23 fiscal year. In his official announcement, the Governor acknowledged historic revenues that create opportunities to invest in a “well-prepared educator workforce and reinforce the fiscal stability of the public school system.” The Governor’s “California for All Kids Plan” is a targeted approach to address inequities in demographic backgrounds, focus on parental empowerment in a framework that revolves around the “whole child.”

On May 13, 2022, just four months later, Governor Newsom delivered the May Revision for the upcoming 2022-23 school year with revenue projections that exceed \$58 billion dollars since of January. As the global, national and state economies struggle to recover from the pandemic, the District will carefully plan to utilize one-time and ongoing dollars strategically to maximize its mission and goals.

Going forward in a post pandemic environment.

The District’s response was, and continues to be, immediate with a targeted approach. Plans continue to evolve and be flexible as both economic and other factors change. At the center of every discussion with new initiatives and funding opportunities is to align with the Board of Education priorities to maximize student achievement; foster a positive culture of learning; ensure the health and safety of students and employees; and maintain District financial responsibility.

The May Revision incorporates the statutory cost-of-living (COLA) of 6.56%, and this year provides for an additional ongoing “augmented” COLA adjustment estimated between 3.2% - 3.4%. The augmented COLA is designed to mitigate the increases in pension costs as well as the impacts of rising costs for goods and services due to inflation. It is anticipated that while the statutory COLA is “set” the exact amount of the augmented COLA is yet to be determined. For Glendale USD, it is the recommendation by the county office of education to include 9.56% (6.56% + 3%) in the District’s adopted budget.

By June 15<sup>th</sup>, the Legislature (Senate and Assembly) have a constitutional deadline to adopt and present the budget to the Governor for signature. It is expected that the Governor will approve the Enacted Budget by the Constitutional deadline of June 30, 2022.

### **Purpose**

This narrative is intended to supplement the 2022-23 *Proposed Budget* and provides information regarding major assumptions used to develop revenue and expense estimates. The narrative also provides analysis of the fiscal condition of the District in the current and two subsequent fiscal years. The 2022-23 Proposed Budget was developed using historical trends and current information for enrollment; analysis of staffing levels; operational and special education costs; and priorities that were known at the time of budget development. In addition, the Proposed Budget

includes the recommended increases in the Local Control Funding Formula model with statutory and augmented COLA as described above, and the Governor’s proposal for “Declining Enrollment Protection” which will be described in more detail later in this report.

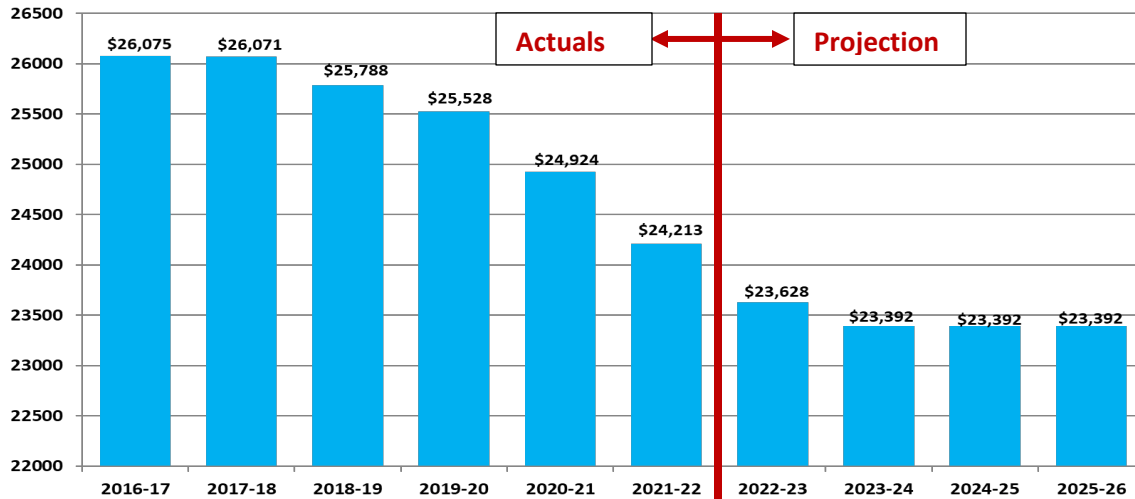
Also included in the 2022-23 Proposed Budget is an estimate of revenues, expenditures, and reserves for the current 2021-22 school year that are considered to be the best estimate of actual activity called “Estimated Actuals.” The budget, multi-year projection, and estimated actuals are intended to represent a conservative estimate of the financial condition of the District. **However, changes that are reflected in the final Enacted State Budget along with any trailer bills that are not incorporated in the District’s Proposal Budget anticipated to be material will be presented in the 45-Day Budget revision following the Governor’s signature.**

The future is not known with certainty. **Assumptions** are based on historical trends and information known at a point in time. New information, internal and external events can impact the District’s assumptions and will be updated in subsequent budget reports accordingly. Projections of the multiyear are based on a set of assumptions and reflect priorities which may be changed, however, unavoidable costs such as utilities, special education costs and others that may increase due to inflation or other factors will be adjusted.

As of the date of this report, the final State Budget Act and trailer bills are not fully represented in the District’s adopted budget. Additionally, increases in employee compensation and benefit plan selections are yet to be approved. These changes and others will be incorporated into the 45-day budget revisions following the approval of the State Budget Act for 2022-23.

### **Student Enrollment Trends**

The District continues to experience declining student enrollment that has been caused by both declining birthrates and the number of school-age children who reside within its boundaries. The following graph presents actual enrollment from 2016-17 to 2021-22 and projected 2022-23 through 2025-26:



During the current school year, the District declined 711 students, or approximately 2.85%. The Superintendent and her leadership team continue to make investments in the District’s instructional programs, facility improvement, and operating systems to enhance student attendance efforts. Over the next three years through 2024-25, GUSD projects that enrollment will decline by approximately 821 students. It is anticipated that the rate of decline will continue to slow. Staffs are monitoring enrollment trends closely and provide periodic updates to the leadership team.

The District’s long-term, sustainable fiscal solvency will be contingent on stabilizing and/or increasing student enrollment. For this to occur, the instructional programs, student achievement, and the learning environments, including facilities and perceived safety of its schools must be improved and sustainable. These improvements, many of which are well underway, will undoubtedly take time and will require continuous investment and monitoring to ensure that targeted investments meet District goals and objectives.

**Local Control Funding Formula (LCFF)**

From 2013-14 through 2018-19, LCFF revenue per average daily attendance (ADA) grew more rapidly than the District’s rate of decline in enrollment in an effort by the State to replenish lost funding from the Great Recession. Governor Brown provided funding above the minimum guarantee (which was referred to as “gap” funding) and fully funded the LCFF formula in seven rather than eight fiscal years. This was during a strong economic period.

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LCFF revenue coupled with the additional gap funding grew between 2013-14 and 2016-17. Once full funding of the LCFF model was achieved in 2018-19, the District is funded on ADA adjusted for cost of living (if provided) with a hold harmless guarantee to fund the higher of the current, or prior fiscal year. The LCFF funding model used in the Proposed Budget aligns with the Governor’s proposal for Declining Enrollment Protection.

This proposal allows districts to use the current year, prior year, or average of the most recent three years’ average daily attendance. The county office of education recommended that districts utilize this method in the 2022-23 Proposed Budget which made a substantial increase in the District’s LCFF calculation. With increases in statutory and augmented COLA provided in the May Revision coupled with the declining enrollment protection, total LCFF funding is projected to increase in 2023-24 and 2024-25.

The table below shows the planning factors that were incorporated in the 2022-23 year and two subsequent years. See *Attachment A* (Multi-Year Budget Assumptions)

<b>Planning Factor</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>
LCFF Statutory COLA	6.56%	5.38%	4.02%
Effective Change in LCFF Total	6.73%	2.67%	0.98%

The table below shows the projected decline in LCFF funding and enrollment for the next two years:

	<b>2022-23 Projected</b>	<b>2023-24 Projected</b>	<b>2024-25 Projected</b>
LCFF	265,493,424	272,576,902	275,250,330
Enrollment K-12	23,628	23,392	23,392
Declining Enrollment	(585)	(236)	0

The decline in student enrollment could be further mitigated by additional cost-of-living adjustments (COLA) beyond current projections if provided by the State, and a second COVID-19 Attendance Yield calculation for 2021-22 if approved in the Enacted State Budget. This proposal is not reflected in the 2022-23 Proposed Budget and only affects the current fiscal year 2021-22, however, will be included in the 45-day budget revision if approved by the Governor.

Declining enrollment and the current high rate of inflation will present challenges to retain personnel and maintain operating costs.

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Grade Span	2021-22 Base Grant per ADA	6.56% COLA	Augmented COLA	Grade Span Adjustment	Adjusted Base Grant	Supplemental Grant *
K-3	\$8,093	\$531	\$266	\$925	\$9,815	\$1,963
4-6	\$8,215	\$539	\$270	0	\$9,024	\$1,805
7-8	\$8,458	\$555	\$278	0	\$9,291	\$1,858
9-12	\$9,802	\$643	\$322	\$280	\$11,047	\$2,209

*\*Supplemental Grant funding is provided for students that qualify for Free/Reduced Priced Meals, Foster Youth, English Learners and Homeless students. This funding is included in the Local Control Accountability Plan (LCAP) target for increased and improved services.*

**Federal Revenues Other Local Revenues & Other Financing Sources**

Federal revenues include various restricted program funds targeted to specific student groups or expenditure activities. Federal programs, except funding for Special Education, are typically self-supporting and do not require contributions from the Unrestricted General Fund.

The major federal program revenues for the 2022-23 Proposed Budget and two subsequent years include the following:

Unrestricted	2022-23	2023-24	2024-25
Other State	\$5,251,298	\$5,233,607	\$5,281,646
Other Local	\$4,745,703	\$4,805,771	\$4,844,641
<b>Total Unrestricted</b>	<b>\$9,997,001</b>	<b>\$10,039,378</b>	<b>\$10,126,287</b>
Restricted	*2022-23	2023-24	2024-25
Federal	\$23,347,511	\$14,336,527	\$14,336,527
Other State	\$31,676,588	\$25,947,431	\$26,668,829
Other Local	\$13,575,821	\$13,575,821	\$13,575,821
<b>Total Restricted</b>	<b>\$68,599,920</b>	<b>\$53,859,779</b>	<b>\$54,581,177</b>
<b>Total Revenues</b>	<b>\$78,596,921</b>	<b>\$79,329,823</b>	<b>\$80,138,130</b>

*\* Includes projected one-time CARES act funding not included in the two subsequent fiscal years.*

The Governor utilized federal Coronavirus Aid, Relief, and Economic Security (CARES Act), and Elementary and Secondary School Emergency Relief (ESSER) funds to assist LEAs during the pandemic. The majority of these funds have been fully utilized for COVID-19 testing, student technology, hot-spots, safety, professional development, and health and wellness clinics. A portion of these funds are included in the budget planning for future investments through September 2024. See *Attachment B* (Budget Adjustment Impact on Unrestricted General Fund Ending Balance)

**Staffing and Employee Compensation Costs**

The District continues to right size staffing levels to remain fiscally solvent and ensure sufficient financial resources are available to invest in the instructional programs and maintenance of school facilities and classrooms. The 2022-23 and the Multi-Year Budget include increases for step and column changes.

For the 2022-23 school year and beyond, the Superintendent and leadership team will continuously assess staffing needs and adjust based on changes in enrollment and the needs of the District.

**Employee Pension Cost Increases (STRS and PERS)**

Employee pension contributions are projected to continue to increase and then flatten for California State Teachers' Retirement System (STRS) and lower gradually for California Public Employees' Retirement System (PERS).

The table below shows the projected employer contribution rates to (PERS) for eligible classified employee salaries and STRS for eligible certificated employee salaries through fiscal year 2024-25.

	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>
<b>STRS Employer Rate</b>	19.10%	19.10%	19.10%
<b>PERS Employer Rate</b>	25.37%	25.20%	24.60%

It is projected that, employee pension costs (STRS and PERS) will account for approximately 7.74% to 3.50% of the District's general fund expenditures for the upcoming fiscal year. All school districts in the state are facing similar employee pension costs, and GUSD must continue to plan on these costs while maintaining fiscal solvency.

**Projected Reserves**

As of the date this narrative was prepared, the District is projected to have positive reserves in the 2022-23 fiscal year. However, the loss of one-time funds in future fiscal years must be addressed in a Fiscal Stabilization Plan.

As outlined in the Fiscal Stabilization Plan as presented to the Board of Education at Second Interim 2021-22, the District is providing reductions in operating costs and other budgetary measures to reduce its projected operating deficit for 2022-23 and the two subsequent fiscal years. In order to build its reserves and to achieve long-term fiscal solvency, the District must address more than the minimum required level of reductions to the operating deficit especially given the current reality of inflation and other factors that may impact future fiscal years.

Details of the Fiscal Stabilization Plan will be adjusted based on the Enacted State Budget and presented at a later date.

### **Special Education Costs**

The District is a member of the Foothill Education Local Plan Area (SELPA). This SELPA serves approximately 5,069 students in the Los Angeles region encompassing three partner districts.

Special Education costs continue to rise. District staff have commenced to address redundancies and improve systems within the special education department and delivery systems that will improve services to students. Special Education costs continue to impact the district's ability to remain fiscally solvent without the additional financial support from the state. Better management of service delivery for Special Education will improve the District's instructional programs and support for GUSD students, which is essential to maintain Fiscal Solvency.

The District must continue to develop programs and staffing levels that enable it to operate its Special Education program without excessive contracted services to non-public schools and non-public agencies. Subsequent budget reports will provide greater clarity on the operating costs for special education and significant progress made to contain operating costs and control litigation.

### **Committed Fund Balances – Senate Bill (SB) 751**

Senate Bill (SB) 751 provides a threshold for triggering the cap on district reserves and limits how much school districts that qualify under this legislation can maintain in their ending fund balance. In 2022-23, the Proposition 98 Reserve level triggers the 10% cap requirements for K-12 funding. To address the reserve cap compliance the District must commit fund balance amounts above the threshold to address specific obligations such as technology needs, textbook adoption, future pension costs and more.

Board Resolution No. 34 is submitted for approval.



**2022-23 Proposed Budget  
Multi-Year Budget Assumptions**

ATTACHMENT A

<b>Category</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>
<b>Local Control Funding Formula</b>					
- Projected Net District LCFF Revenue Increase	(\$2,180,253)				
Adopted Budget 2021-22 (June 2021)		\$11,775,769	(\$3,582,648)	\$7,521,478	\$8,927,287
State Budget Adoption		\$11,780,024	(\$3,582,648)	\$7,521,478	\$8,927,287
First Interim		\$11,519,466	(\$6,983,730)	\$1,067,937	\$8,726,471
Second Interim		\$11,523,940	(\$6,584,640)	\$8,579,445	\$9,469,511
Proposed Budget 2022-23 (June 2022)		\$11,350,126	\$16,736,752	\$7,083,478	\$2,673,428
- Revenue Net Percentage Increase	-0.15%	4.80%	9.58%	5.33%	4.12%
- Projected Increase In Funding Per ADA	-\$14	\$461	\$965	\$588	\$479
- Total LCFF Funding Per ADA	\$9,608	\$10,069	\$11,033	\$11,622	\$12,100
<b>- Factors Utilized In Revenue Calculations</b>					
Unduplicated Percentage	53.44%				
Adopted Budget 2021-22 (June 2021)		53.08%	52.59%	52.85%	52.86%
State Budget Adoption		53.08%	52.59%	52.85%	52.86%
First Interim		52.19%	51.18%	50.93%	51.30%
Second Interim		52.20%	51.19%	50.94%	51.36%
Proposed Budget 2022-23 (June 2022)		52.20%	51.18%	51.11%	51.71%
Statutory Cost of Living Adjustment (COLA)	0.00%				
Adopted Budget 2021-22 (June 2021)		5.07%	2.48%	3.11%	3.54%
State Budget Adoption		5.07%	2.48%	3.11%	3.54%
First Interim		5.07%	2.48%	3.11%	3.54%
Second Interim		5.07%	5.33%	3.61%	3.64%
Proposed Budget 2022-23 (June 2022)		5.07%	6.56%	5.38%	4.02%
Augmented Cost of Living Adjustment		0.00%	3.33%	0.00%	0.00%
Revenue ADA (Funded, includes cnty ada)	24,710				
Adopted Budget 2021-22 (June 2021)		24,710	23,794	23,788	23,784
State Budget Adoption		24,710	23,794	23,788	23,784
First Interim		24,723	23,483	22,897	22,897
Second Interim		24,723	22,897	22,897	22,894
Proposed Budget 2022-23 (June 2022)		24,706	24,062	23,454	22,747
Enrollment	24,924				
Adopted Budget 2021-22 (June 2021)		24,563	24,557	24,553	24,551
State Budget Adoption		24,563	24,557	24,553	24,551
First Interim		24,233	23,628	23,628	23,625
Second Interim		24,213	23,628	23,628	23,625
Proposed Budget 2022-23 (June 2022)		24,235	23,628	23,392	23,392
Unduplicated Count - Enrollment	12,979				
Adopted Budget 2021-22 (June 2021)		12,979	12,979	12,979	12,979
State Budget Adoption		12,979	12,979	12,979	12,979
First Interim		12,136	12,136	12,136	12,136
Second Interim		12,136	12,136	12,136	12,136
Proposed Budget 2022-23 (June 2022)		12,136	12,136	12,136	12,136
<b>EMPLOYEE BENEFITS</b>					
- STRS Rates	16.150%	16.920%	19.100%	19.100%	19.100%
- PERS Rates	20.700%	22.910%	25.370%	25.200%	24.600%
- State Unemployment Insurance	0.050%	0.500%	0.500%	0.200%	0.200%
- Workers Compensation	1.693%	1.675%	1.591%	1.591%	1.591%
- Retiree Benefits	1.357%	1.357%	1.357%	1.357%	1.357%
Utilizing Fund #67.1 Balance	---	---	---	---	---
- Health & Welfare Insurance Increase (District-wide)	\$2,482,948	\$400,000	\$3,200,000	\$3,200,000	\$3,200,000

**Budget Adjustment Impact on Unrestricted General Fund Ending Balance**  
**2021-22 Estimated Actuals & 2022-23 Proposed Budget**  
**As of 06/07/2022**

Major Changes	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
<b>Adopted Budget 2021-22 Ending Balance</b>	\$ 33,643,286	\$ 27,421,058	\$ 23,099,334	\$ 23,249,814	\$ 29,217,679	\$ 31,909,132	\$ 31,909,132
<b>Adjustment For Unaudited Actual 2020-21 Ending Balance</b>	\$ 13,694,765	\$ 13,694,765	\$ 13,694,765	\$ 13,694,765	\$ 13,694,765	\$ 13,694,765	\$ 13,694,765
<b>Revised 2021-22 Ending Balance Reflecting Above Adjustment</b>	\$ 47,338,051	\$ 41,115,823	\$ 36,794,099	\$ 36,944,579	\$ 42,912,444	\$ 45,603,897	\$ 45,603,897
<b>Initial Adjustments (After Governor Signed State Budget) --- (Part Of First Interim Adjustments)</b>							
2021-22 Increase in Special Education State Funding (reduced encroachment)		\$ 2,174,443	\$ 2,174,443	\$ 2,174,443	\$ 2,174,443	\$ 2,174,443	\$ 2,174,443
Reduced Lottery Funding		\$ (71,000)	\$ (71,000)	\$ (71,000)	\$ (71,000)	\$ (71,000)	\$ (71,000)
<b>First Interim Adjustments (continued)</b>							
Revised LCFF Funding Variables		\$ (260,558)	\$ (3,661,640)	\$ (10,115,181)	\$ (10,315,997)	\$ (10,316,098)	\$ (10,316,098)
Carry-Over From Prior Year		\$ (9,363,250)	\$ -	\$ -	\$ -	\$ -	\$ -
Projected Trash Disposal Cost Increase		\$ (670,062)	\$ (670,062)	\$ (670,062)	\$ (670,062)	\$ (670,062)	\$ (670,062)
Projected New Coordinator - Educational Services		\$ (189,339)	\$ (189,339)	\$ (189,339)	\$ (189,339)	\$ (189,339)	\$ (189,339)
Projected Revised Unrestricted Lottery Income		\$ 384,755	\$ 384,755	\$ 384,755	\$ 384,755	\$ 384,755	\$ 384,755
Projected Interfund Transfer of GHS Chiller Project Rebate to Fund 21.1		\$ (7,877)	\$ -	\$ -	\$ -	\$ -	\$ -
Misc. Adjustments		\$ 47,352	\$ -	\$ -	\$ -	\$ -	\$ -
2023-24 Classified Staffing Cost Increase --- Covid Funding Ends		\$ -	\$ -	\$ (1,650,000)	\$ (1,650,000)	\$ (1,650,000)	\$ (1,650,000)
2023-24 Management Staffing Cost Increase --- Covid Funding Ends		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covid Funds End - 23/24 Teacher Staff Cost Increase (40 FTE block sched. & 30 FTE no splits)		\$ -	\$ -	\$ (7,050,000)	\$ (7,050,000)	\$ (7,050,000)	\$ (7,050,000)
<b>2022-23 PROJECTED FISCAL STABILIZATION PLAN</b>							
Reversal Of 2022-23 Fiscal Stabalization Plan "Placeholder" (budget adoption)			\$ (14,000,000)	\$ (14,000,000)	\$ (14,000,000)	\$ (14,000,000)	\$ (14,000,000)
????% reduction in non-site department budgets (supply, services, conferences, etc.)			\$ -	\$ -	\$ -	\$ -	\$ -
Reduce annual increase in projected H&W rates from +8% (May 2022); 1%=\$300,000)			\$ -	\$ -	\$ -	\$ -	\$ -
Elementary Teacher FTE reduction due to declining enrollment (22/23 -2.50%)			\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000
Middle School Teacher FTE reduced due to declining enroll. (22/23 -2.50%, block sched impact covered separately)			\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000
High School Teacher FTE reduced due to declining enroll. (22/23 -2.50%, block sched impact covered separately)			\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000
2022-23 Adjust Classified Staffing due to delining enrollment			\$ -	\$ -	\$ -	\$ -	\$ -
2022-23 Adjust Management Staffing due to delining enrollment			\$ -	\$ -	\$ -	\$ -	\$ -
2022-23 TBD - Additional budget reductions as needed			\$ -	\$ -	\$ -	\$ -	\$ -
<b>2023-24 PROJECTED FISCAL STABILIZATION PLAN "PLACE HOLDER"</b>			\$ -	\$ 23,500,000	\$ 23,500,000	\$ 23,500,000	\$ 23,500,000
<b>Second Interim Adjustments</b>							
<b>2023-24 PROJECTED FISCAL STABILIZATION PLAN (Adjustments made in 2nd Interim to 1st Interim entries above. Done in response to increased COLA in Governor's Jan. Budget)</b>							
"Reversal" 2023-24 PROJECTED FISCAL STABILIZATION PLAN (in 1st Interim)			\$ -	\$ (23,500,000)	\$ (23,500,000)	\$ (23,500,000)	\$ (23,500,000)
"REVISED" 2023-24 Fiscal Stabalization Plan "Placeholder"			\$ -	\$ 16,500,000	\$ 16,500,000	\$ 16,500,000	\$ 16,500,000
Revised LCFF Funding Variables		\$ 4,474	\$ 403,564	\$ 7,915,072	\$ 8,658,112	\$ 17,984,659	\$ 17,987,883
2021-22 One-Time Projected Actuals vs. Budget Savings (assigned)		\$ 6,853,282	\$ -	\$ -	\$ -	\$ -	\$ -
2021-22 One-Time Projected Actuals vs. Budget Savings (unassigned)		\$ 378,207	\$ -	\$ -	\$ -	\$ -	\$ -
Special Education Disproportionality Program Appropriation		\$ -	\$ (350,000)	\$ (350,000)	\$ (350,000)	\$ (350,000)	\$ (350,000)
Election Costs (paid in 2022-23)		\$ -	\$ (700,000)	\$ -	\$ -	\$ -	\$ -
Gifted and Talented Education		\$ (100,000)	\$ (100,000)	\$ (100,000)	\$ (100,000)	\$ (100,000)	\$ (100,000)
Violence Prevention (Guard)		\$ (67,800)	\$ (67,800)	\$ (67,800)	\$ (67,800)	\$ (67,800)	\$ (67,800)
Misc. Adjustments		\$ (8,721)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>End of Year Adjustments</b>							
Revised LCFF Funding Variables (reflects 2022-23 6.56% COLA & 1% 2023-24 enrollment drop, flat ther		\$ (173,814)	\$ 23,147,578	\$ 21,651,611	\$ 14,855,528	\$ 15,287,788	\$ 14,270,242
Projected Trash Disposal Cost Increase - Offset To Reduce 1st Interim Cost Increase Abov		\$ 420,062	\$ 420,062	\$ 420,062	\$ 420,062	\$ 420,062	\$ 420,062
Projected Health and Welfare Cost Increase		\$ -	\$ (610,000)	\$ (1,205,000)	\$ (1,830,000)	\$ (2,440,000)	\$ (3,050,000)
2022-23 CTE Program Teacher Increase (2.2 FTE)		\$ -	\$ (229,288)	\$ -	\$ -	\$ -	\$ -
MYP Adjustments - State & Local Revenues		\$ (314,500)	\$ 2,092,688	\$ 2,528,048	\$ 3,004,631	\$ 3,703,676	\$ 4,601,379
MYP Adjustments - Election Costs Every Two Years		\$ -	\$ (700,000)	\$ -	\$ (700,000)	\$ -	\$ (700,000)
MYP Adjustments - Enrollment Drop Impact to Teacher FTE (out years)		\$ -	\$ -	\$ 605,598	\$ 561,395	\$ 695,723	\$ 672,310
MYP Adjustments - CPI Inflation On Supplies & Services		\$ -	\$ -	\$ (758,335)	\$ (1,208,965)	\$ (1,814,508)	\$ (2,342,679)
<b>GTA, CSEA &amp; GSMA Potential Settlements (2020-21, 2021-22, 2022-23)</b>			???	???	???	???	???
Current Year Impact	\$ -	\$ (964,346)	\$ 13,273,961	\$ 21,952,872	\$ 14,355,763	\$ 24,432,299	\$ 22,454,096
Cumulative Impact to Ending Balance	\$ -	\$ (964,346)	\$ 12,309,615	\$ 34,262,487	\$ 48,618,250	\$ 73,050,549	\$ 95,504,645
<b>Adjusted Ending Balance Projection</b>	<b>\$ 47,338,051</b>	<b>\$ 40,151,477</b>	<b>\$ 49,103,714</b>	<b>\$ 71,207,066</b>	<b>\$ 91,530,694</b>	<b>\$ 118,654,446</b>	<b>\$ 141,108,542</b>
<b>Assigned and Restricted Balances:</b>							
Revolving Cash	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Stores	\$ 183,810	\$ 183,810	\$ 183,810	\$ 183,810	\$ 183,810	\$ 183,810	\$ 183,810
Prepaid Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3% Mandated Reserve for Economic Uncertainties	\$ 10,533,577	\$ 11,265,375	\$ 10,057,885	\$ 9,652,211	\$ 9,694,916	\$ 9,756,248	\$ 9,867,044
Reserve For Future LACOE System Charges	\$ 280,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserve for 2020-21 Carry-Overs & MAA	\$ 15,315,799	\$ 6,724,527	\$ 6,724,527	\$ 6,724,527	\$ 6,724,527	\$ 6,724,527	\$ 6,724,527
Projected End of Year 2021-22 Carry-over	\$ -	\$ 6,853,282	\$ 6,853,282	\$ 6,853,282	\$ 6,853,282	\$ 6,853,282	\$ 6,853,282
Reserve for One-Time 2017-18 Discretionary Funding Carry-Over	\$ 771,978	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Committed</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,214,210</b>	<b>\$ 47,723,236</b>	<b>\$ 68,004,159</b>	<b>\$ 95,066,579</b>	<b>\$ 117,409,879</b>
<b>Unassigned Balance</b>	<b>\$ 20,182,887</b>	<b>\$ 15,054,483</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

GLENDALE UNIFIED SCHOOL DISTRICT  
2022-23 Proposed Budget

ATTACHMENT C

Committed Reserve Calculation - Reserve Exceeding Minimum REU

Per Education Code Section 42127(a)(2)(B), the following reserve exceeding minimum Reserve for Economic Uncertainties was presented at a public hearing on June 14, 2022 and to be Adopted on June 21, 2022.

Committed Calculation	2022-23	2023-24	2024-25	2025-26	2026-27
Unrestricted + Restricted General Fund (Part B + Other Uses Expenses)	\$335,262,849	\$321,740,358	\$323,163,879	\$325,208,276	\$328,901,472
(a) Unrestricted General Fund Ending Balance	\$49,103,713	\$71,207,066	\$91,530,694	\$118,654,446	\$141,108,542
(b) Minus 10% Reserve Cap (10% x Total Gen.Fund Expense)	(\$33,526,285)	(\$32,174,036)	(\$32,316,388)	(\$32,520,828)	(\$32,890,147)
(c) Net = ( a minus b )	\$15,577,429	\$39,033,030	\$59,214,306	\$86,133,618	\$108,218,395
Revolving Cash	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000
Warehouse Stores	\$183,810	\$183,810	\$183,810	\$183,810	\$183,810
<b>Committed Amt (line c above + zero out Unapprop. Amt)</b>	<b>\$25,214,209</b>	<b>\$47,723,236</b>	<b>\$68,004,159</b>	<b>\$95,066,579</b>	<b>\$117,409,879</b>
Assignments	\$13,577,809	\$13,577,809	\$13,577,809	\$13,577,809	\$13,577,809
Reserve for Economic Uncertainties	\$10,057,885	\$9,652,211	\$9,694,916	\$9,756,248	\$9,867,044
Unappropriated Amount	\$0	\$0	\$0	\$0	\$0
<b>Total Components of Ending Balance</b>	<b>\$49,103,713</b>	<b>\$71,207,066</b>	<b>\$91,530,694</b>	<b>\$118,654,446</b>	<b>\$141,108,542</b>

**GENERAL FUND**  
**Unrestricted Program Only**  
**REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCE**

Long Range Financial Projection (V6)

Description	Account Codes	Base Year 2022/23	Proj. 1 2023/24	Proj. 2 2024/25	Proj. 3 2025/26	Proj. 4 2026/27	Proj. 5
<b>A. REVENUES</b>							
1) LCFF Revenue	8010-8099	265,493,424	272,576,902	275,250,330	285,038,371	284,020,825	0
2) Federal Revenues	8100-8299	200,000	200,000	200,000	200,000	200,000	0
3) Other State Revenues	8300-8599	5,251,298	5,233,607	5,281,646	5,331,160	5,382,466	0
4) Other Local Revenues	8600-8799	4,745,703	4,805,771	4,844,641	4,891,117	4,938,666	0
5) TOTAL REVENUES		275,690,425	282,816,280	285,576,617	295,460,648	294,541,957	0
<b>B. EXPENDITURES</b>							
1) Certificated Salaries	1000-1999	103,682,083	108,499,227	108,629,573	108,299,303	107,919,476	0
2) Classified Salaries	2000-2999	29,554,106	30,769,436	30,769,436	30,769,436	30,769,436	0
3) Employee Benefits	3000-3999	68,413,786	72,646,653	75,187,540	78,799,123	79,706,828	0
4) Books and Supplies	4000-4999	4,154,691	4,242,348	4,325,922	4,425,851	4,528,088	0
5) Services, Other Operatin Expense	5000-5999	22,492,826	22,609,411	23,957,291	23,986,592	25,441,533	0
6) Capital Outlay	6000-6999	285,395	294,356	300,155	307,089	314,183	0
7) Other Outgo	7100-7299	220,000	220,000	220,000	220,000	220,000	0
8) Direct Support/Indirect Cost	7300-7399	(1,421,597)	(1,334,876)	(1,291,903)	(1,271,924)	(1,262,644)	0
9) TOTAL EXPENDITURES		227,381,290	237,946,555	242,098,014	245,535,470	247,636,900	0
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>							
		48,309,135	44,869,725	43,478,603	49,925,178	46,905,057	0
<b>D. OTHER FINANCING SOURCES/USES</b>							
1) Interfund Transfers							
a) Transfers In	8910-8929	0	0	0	0	0	0
b) Transfers Out	7610-7629	0	0	0	0	0	0
2) Other Sources							
Other Uses	8930-8979	0	0	0	0	0	0
	7630-7699	0	(16,500,000)	(16,500,000)	(16,500,000)	(16,500,000)	0
3) Contributions to Restrict Programs							
	8980-8999	(39,356,898)	(39,266,373)	(39,654,975)	(39,301,426)	(40,950,961)	0
4) TOTAL, OTHER SOURCES/USES		(39,356,898)	(22,766,373)	(23,154,975)	(22,801,426)	(24,450,961)	0

**GENERAL FUND**  
**Unrestricted Program Only**  
**REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCE**

Long Range Financial Projection (V6)

Description	Account Codes	Base Year 2022/23	Proj. 1 2023/24	Proj. 2 2024/25	Proj. 3 2025/26	Proj. 4 2026/27	Proj. 5
<b>E. NET INCREASE (DECREASE)</b>							
<b>IN FUND BALANCE</b>							
What If? Sources		0	0	0	0	0	0
What If? Uses		0	0	0	0	0	0
Total (What If + C + D4)		8,952,237	22,103,352	20,323,628	27,123,752	22,454,096	0
<b>F. FUND BALANCE, RESERVES</b>							
<b>1) Beginning Balance</b>							
a) Adjustments		0	0	0	0	0	0
b) Net Beginning Balance		40,151,477	49,103,714	71,207,066	91,530,694	118,654,446	0
<b>2) Ending Balance (E + F1b)</b>							
		49,103,714	71,207,066	91,530,694	118,654,446	141,108,542	0
<b>COMPONENTS OF ENDING FUND BALANCE</b>							
<b>a) Reserved Amounts</b>							
Revolving Cash	9711	70,000	70,000	70,000	70,000	70,000	0
Stores	9712	183,810	183,810	183,810	183,810	183,810	0
Other, Prepay, Etc.	9719	0	0	0	0	0	0
General Reserve	9730	0	0	0	0	0	0
Legally Restricted Balances	9740	0	0	0	0	0	0
<b>b) Designated Amounts</b>							
<b>For Economic</b>							
Uncertainties	9770	10,057,885	9,652,211	9,694,916	9,756,248	9,867,044	0
Other Designated	9780	13,577,809	13,577,809	13,577,809	13,577,809	13,577,809	0
<b>Committed</b>	97yy	25,214,210	47,723,236	68,004,159	95,066,579	117,409,879	0
c) FREE Balance	9790	0	0	0	0	0	0
d) (DEFICIT) Balance	9790	0	0	0	0	0	0

**GENERAL FUND**  
**Restricted Program Only**  
**REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCE**

Long Range Financial Projection (V6)

Description	Account Codes	Base Year 2022/23	Proj. 1 2023/24	Proj. 2 2024/25	Proj. 3 2025/26	Proj. 4 2026/27	Proj. 5
<b>A. REVENUES</b>							
1) LCFF Revenue	8010-8099	0	0	0	0	0	0
2) Federal Revenues	8100-8299	23,347,511	14,336,527	14,336,527	14,336,527	14,336,527	0
3) Other State Revenues	8300-8599	31,676,588	25,947,431	26,668,829	27,412,378	28,182,843	0
4) Other Local Revenues	8600-8799	13,575,821	13,575,821	13,575,821	13,575,821	13,575,821	0
5) TOTAL REVENUES		68,599,920	53,859,779	54,581,177	55,324,726	56,095,191	0
<b>B. EXPENDITURES</b>							
1) Certificated Salaries	1000-1999	33,612,403	31,151,228	30,267,547	29,944,504	30,678,326	0
2) Classified Salaries	2000-2999	19,238,355	18,196,028	17,894,974	17,664,936	17,759,502	0
3) Employee Benefits	3000-3999	28,825,856	26,692,035	26,071,150	25,659,706	26,622,140	0
4) Books and Supplies	4000-4999	5,919,697	5,047,025	4,636,349	4,445,556	4,356,933	0
5) Services, Other Operatin Expense	5000-5999	14,598,776	14,392,492	14,291,558	14,244,610	14,222,802	0
6) Capital Outlay	6000-6999	54,102	54,406	54,409	54,409	54,409	0
7) Other Outgo	7100-7299	809,000	757,651	732,562	720,908	715,494	0
8) Direct Support/Indirect Cost	7300-7399	980,597	893,876	850,903	830,924	821,644	0
9) TOTAL EXPENDITURES		104,038,786	97,184,741	94,799,452	93,565,553	95,231,250	0
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>							
		(35,438,866)	(43,324,962)	(40,218,275)	(38,240,827)	(39,136,059)	0
<b>D. OTHER FINANCING SOURCES/USES</b>							
1) Interfund Transfers							
a) Transfers In	8910-8929	0	0	0	0	0	0
b) Transfers Out	7610-7629	3,842,773	3,109,062	2,766,413	2,607,253	2,533,322	0
2) Other Sources							
Other Uses	7630-7699	0	0	0	0	0	0
3) Contributions to Restrict Programs							
	8980-8999	39,356,898	39,266,373	39,654,975	39,301,426	40,950,961	0
4) TOTAL, OTHER SOURCES/USES		35,514,125	36,157,311	36,888,562	36,694,173	38,417,639	0

**GENERAL FUND**  
**Restricted Program Only**  
**REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCE**

Long Range Financial Projection (V6)

Description	Account Codes	Base Year 2022/23	Proj. 1 2023/24	Proj. 2 2024/25	Proj. 3 2025/26	Proj. 4 2026/27	Proj. 5
<b>E. NET INCREASE (DECREASE)</b>							
<b>IN FUND BALANCE</b>							
What If? Sources		0	0	0	0	0	0
What If? Uses		0	0	0	0	0	0
Total (What If + C + D4)		75,259	(7,167,651)	(3,329,713)	(1,546,654)	(718,420)	0
<b>F. FUND BALANCE, RESERVES</b>							
<b>1) Beginning Balance</b>							
a) Adjustments		0	0	0	0	0	0
b) Net Beginning Balance		37,380,930	37,456,189	30,288,538	26,958,825	25,412,171	0
<b>2) Ending Balance (E + F1b)</b>							
		37,456,189	30,288,538	26,958,825	25,412,171	24,693,751	0
<b>COMPONENTS OF ENDING FUND BALANCE</b>							
<b>a) Reserved Amounts</b>							
Revolving Cash	9711	0	0	0	0	0	0
Stores	9712	0	0	0	0	0	0
Other, Prepay, Etc.	9719	0	0	0	0	0	0
General Reserve	9730	0	0	0	0	0	0
Legally Restricted Balances	9740	37,456,189	30,288,538	26,958,825	25,412,171	24,693,751	0
<b>b) Designated Amounts</b>							
<b>For Economic</b>							
Uncertainties	9770	0	0	0	0	0	0
Other Designated	9780	0	0	0	0	0	0
	97yy	0	0	0	0	0	0
<b>c) FREE Balance</b>							
	9790	0	0	0	0	0	0
<b>d) (DEFICIT) Balance</b>							
	9790	0	0	0	0	0	0

**GENERAL FUND**  
**Unrestricted And Restricted**  
**REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCE**

Long Range Financial Projection (V6)

Description	Account Codes	Base Year 2022/23	Proj. 1 2023/24	Proj. 2 2024/25	Proj. 3 2025/26	Proj. 4 2026/27	Proj. 5
<b>A. REVENUES</b>							
1) LCFF Revenue	8010-8099	265,493,424	272,576,902	275,250,330	285,038,371	284,020,825	0
2) Federal Revenues	8100-8299	23,547,511	14,536,527	14,536,527	14,536,527	14,536,527	0
3) Other State Revenues	8300-8599	36,927,886	31,181,038	31,950,475	32,743,538	33,565,309	0
4) Other Local Revenues	8600-8799	18,321,524	18,381,592	18,420,462	18,466,938	18,514,487	0
5) TOTAL REVENUES		344,290,345	336,676,059	340,157,794	350,785,374	350,637,148	0
<b>B. EXPENDITURES</b>							
1) Certificated Salaries	1000-1999	137,294,486	139,650,455	138,897,120	138,243,807	138,597,802	0
2) Classified Salaries	2000-2999	48,792,461	48,965,464	48,664,410	48,434,372	48,528,938	0
3) Employee Benefits	3000-3999	97,239,642	99,338,688	101,258,690	104,458,829	106,328,968	0
4) Books and Supplies	4000-4999	10,074,388	9,289,373	8,962,271	8,871,407	8,885,021	0
5) Services, Other Operatin Expense	5000-5999	37,091,602	37,001,903	38,248,849	38,231,202	39,664,335	0
6) Capital Outlay	6000-6999	339,497	348,762	354,564	361,498	368,592	0
7) Other Outgo	7100-7299	1,029,000	977,651	952,562	940,908	935,494	0
8) Direct Support/Indirect Cost	7300-7399	(441,000)	(441,000)	(441,000)	(441,000)	(441,000)	0
9) TOTAL EXPENDITURES		331,420,076	335,131,296	336,897,466	339,101,023	342,868,150	0
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>							
		12,870,269	1,544,763	3,260,328	11,684,351	7,768,998	0
<b>D. OTHER FINANCING SOURCES/USES</b>							
1) Interfund Transfers							
a) Transfers In	8910-8929	0	0	0	0	0	0
b) Transfers Out	7610-7629	3,842,773	3,109,062	2,766,413	2,607,253	2,533,322	0
2) Other Sources							
Other Uses	8930-8979	0	0	0	0	0	0
	7630-7699	0	(16,500,000)	(16,500,000)	(16,500,000)	(16,500,000)	0
3) Contributions to Restrict Programs							
	8980-8999	0	0	0	0	0	0
4) TOTAL, OTHER SOURCES/USES		(3,842,773)	13,390,938	13,733,587	13,892,747	13,966,678	0



**GENERAL FUND**  
**Unrestricted And Restricted**  
**REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCE**

Long Range Financial Projection (V6)

Description	Account Codes	Base Year 2022/23	Proj. 1 2023/24	Proj. 2 2024/25	Proj. 3 2025/26	Proj. 4 2026/27	Proj. 5
<b>E. NET INCREASE (DECREASE)</b>							
<b>IN FUND BALANCE</b>							
What If? Sources		0	0	0	0	0	0
What If? Uses		0	0	0	0	0	0
<b>Total (What If + C + D4)</b>		<b>9,027,496</b>	<b>14,935,701</b>	<b>16,993,915</b>	<b>25,577,098</b>	<b>21,735,676</b>	<b>0</b>
<b>F. FUND BALANCE, RESERVES</b>							
<b>1) Beginning Balance</b>							
		77,532,407	86,559,903	101,495,604	118,489,519	144,066,617	0
<b>a) Adjustments</b>							
		0	0	0	0	0	0
<b>b) Net Beginning Balance</b>							
		77,532,407	86,559,903	101,495,604	118,489,519	144,066,617	0
<b>2) Ending Balance (E + F1b)</b>							
		86,559,903	101,495,604	118,489,519	144,066,617	165,802,293	0
<b>COMPONENTS OF ENDING FUND BALANCE</b>							
<b>a) Reserved Amounts</b>							
Revolving Cash	9711	70,000	70,000	70,000	70,000	70,000	0
Stores	9712	183,810	183,810	183,810	183,810	183,810	0
Other, Prepay, Etc.	9719	0	0	0	0	0	0
General Reserve	9730	0	0	0	0	0	0
Legally Restricted Balances	9740	37,456,189	30,288,538	26,958,825	25,412,171	24,693,751	0
<b>b) Designated Amounts</b>							
<b>For Economic</b>							
Uncertainties	9770	10,057,885	9,652,211	9,694,916	9,756,248	9,867,044	0
Other Designated	9780	13,577,809	13,577,809	13,577,809	13,577,809	13,577,809	0
<b>Committed</b>	97yy	25,214,210	47,723,236	68,004,159	95,066,579	117,409,879	0
<b>c) FREE Balance</b>							
	9790	0	0	0	0	0	0
<b>d) (DEFICIT) Balance</b>							
	9790	0	0	0	0	0	0

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**Unrestricted General Fund - Fund #01.0**

	2017-18 Audited Actuals	2018-19 Audited Actuals	2019-20 Audited Actuals	2020-21 Audited Actuals	2021-22 Estimated Actuals	2022-23 Proposed Budget
<b>LCFF/Revenue Limit</b>						
LCFF/Base Revenue Limit	219,410,004	234,321,786	239,582,606	237,539,776	248,756,672	265,493,424
State Deficit	0	0	0	0	0	0
Sub-total	219,410,004	234,321,786	239,582,606	237,539,776	248,756,672	265,493,424
Unemployment Insurance Adjustment	0	0	0	0	0	0
Summer School (moved to Other State in 07/08)	0	0	0	0	0	0
Minimum Teacher Salary (moved to base in 10/11)	0	0	0	0	0	0
Continuation/Community Day School Adjustment	0	0	0	0	0	0
PERS Reduction	0	0	0	0	0	0
Continuation Ed Transfer	0	0	0	0	0	0
Community Day School Transfer	0	0	0	0	0	0
Special Ed Transfer	0	0	0	0	0	0
PERS Reduction Transfers	0	0	0	0	0	0
Prior Year Adjustment, County Transfers & Misc.	0	0	0	0	0	0
<b>Total LCFF/Revenue Limit</b>	<b>219,410,004</b>	<b>234,321,786</b>	<b>239,582,606</b>	<b>237,539,776</b>	<b>248,756,672</b>	<b>265,493,424</b>
<b>Federal Revenue</b>						
Medical Administrative Activities	622,259	1,213,104	501,441	154,889	175,000	175,000
ROTC	55,706	68,048	46,202	51,048	25,000	25,000
Other Federal	78,095	0	1,747	1,566	0	0
<b>Total Other Federal Revenue</b>	<b>756,059</b>	<b>1,281,152</b>	<b>549,390</b>	<b>207,503</b>	<b>200,000</b>	<b>200,000</b>
<b>State Revenue</b>						
Mandated Costs / Discretionary Income	4,686,849	5,631,330	1,027,852	1,021,905	1,160,000	1,236,096
Lottery	4,104,238	4,365,850	3,965,611	4,252,587	3,942,431	3,965,202
Supplemental Instructional Programs (was Rev. L.)	0	0	0	0	0	0
Year Round School Incentive	0	0	0	0	0	0
Special Education Lawsuit Settlement	0	0	0	0	0	0
Standardized Testing and Reporting (STAR/CELDT)	96,119	102,825	90,336	101,197	50,000	50,000
Class Size Reduction - 9th Grade, English	0	0	0	0	0	0
Class Size Reduction - K-3	0	0	0	0	0	0
Staff Development Day Buy Back	0	0	0	0	0	0
Other State Revenue	0	0	2,369,467	0	0	0
<b>Total Other State Revenue</b>	<b>8,887,206</b>	<b>10,100,005</b>	<b>7,453,266</b>	<b>5,375,689</b>	<b>5,152,431</b>	<b>5,251,298</b>

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**Unrestricted General Fund - Fund #01.0**

	<u>2017-18</u> <u>Audited</u> <u>Actuals</u>	<u>2018-19</u> <u>Audited</u> <u>Actuals</u>	<u>2019-20</u> <u>Audited</u> <u>Actuals</u>	<u>2020-21</u> <u>Audited</u> <u>Actuals</u>	<u>2021-22</u> <u>Estimated</u> <u>Actuals</u>	<u>2022-23</u> <u>Proposed</u> <u>Budget</u>
<b>Local Revenue</b>						
Leases & Rentals	1,869,394	2,011,703	1,949,013	1,721,031	2,378,667	2,517,703
Interest	1,062,298	1,111,215	1,012,382	219,892	569,300	1,100,000
All Other Fees and Contracts	424,523	427,713	469,203	376,120	595,701	568,000
Other Local Income	4,253,440	1,489,414	1,499,678	2,064,006	586,987	560,000
<b>Total Local Revenue</b>	<u>7,609,656</u>	<u>5,040,045</u>	<u>4,930,276</u>	<u>4,381,049</u>	<u>4,130,655</u>	<u>4,745,703</u>
<b>TOTAL REVENUES</b>	<u>236,662,926</u>	<u>250,742,988</u>	<u>252,515,538</u>	<u>247,504,017</u>	<u>258,239,758</u>	<u>275,690,425</u>

\* This is the one time SPED Pre-school funding for 2019-20 that was deposited to the Unrestricted General Fund

**Expenditures**

**Certificated Salaries**

1100 - Teachers' Salaries	89,836,937	88,942,888	92,335,965	92,156,248	90,048,226	90,738,854
1200 - Certificated Pupil Support Salaries	3,377,900	3,324,163	3,278,631	3,509,568	3,320,560	3,455,508
1300 - Certificated Supervisors' & Admin Salaries	9,877,374	9,141,696	9,818,406	8,988,977	9,124,320	9,461,078
1900 - Other Certificated Salaries	26,094	12,569	4,280	1,488	16,343	26,643
<b>Total Certificated Salaries</b>	<u>103,118,305</u>	<u>101,421,316</u>	<u>105,437,282</u>	<u>104,656,281</u>	<u>102,509,449</u>	<u>103,682,083</u>

**Classified Salaries**

2100 - Instructional Aides	3,288,861	4,115,131	4,672,772	5,347,343	4,878,481	5,949,868
2200 - Classified Support Salaries	7,551,172	8,055,269	7,877,534	8,061,613	8,099,127	8,467,731
2300 - Classified Supervisors' & Admin Salaries	1,997,181	2,026,144	1,875,520	2,023,480	2,192,832	2,228,832
2400 - Clerical and Offices Salaries	8,731,945	8,076,922	8,533,513	8,325,994	8,596,466	9,256,712
2900 - Other Classified	2,356,216	3,141,001	3,365,135	2,107,878	3,611,039	3,650,963
<b>Total Classified Salaries</b>	<u>23,925,375</u>	<u>25,414,468</u>	<u>26,324,474</u>	<u>25,866,308</u>	<u>27,377,945</u>	<u>29,554,106</u>

**Employee Benefits**

3100 - STRS	14,513,989	16,150,952	17,675,337	16,544,619	18,016,497	19,443,492
3200 - PERS	3,540,378	4,166,623	4,708,502	5,055,828	6,196,648	7,110,513
3300 - OASDI/Medicare/Alternative	3,378,545	3,451,321	3,588,192	3,568,046	3,835,037	3,818,779
3400 - Health and Welfare Benefits	25,549,682	27,711,206	28,314,240	30,297,946	30,362,353	33,947,095
3500 - Unemployment Insurance	62,978	62,721	65,365	117,584	68,442	66,235
3600 - Workers' Compensation	3,047,778	2,828,718	2,555,836	2,200,597	2,293,385	2,219,914
3700 - Retiree Benefits	1,650,891	1,645,593	1,787,699	1,771,184	1,883,935	1,807,758
3800 - PERS Reduction	0	0	0	0	0	0
3900 - Other Employee Benefits	827,957	68,782	35,328	40,698	0	0
<b>Total Employee Benefits</b>	<u>52,572,197</u>	<u>56,085,916</u>	<u>58,730,499</u>	<u>59,596,502</u>	<u>62,656,297</u>	<u>68,413,786</u>

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**Unrestricted General Fund - Fund #01.0**

	<b>2017-18 Audited Actuals</b>	<b>2018-19 Audited Actuals</b>	<b>2019-20 Audited Actuals</b>	<b>2020-21 Audited Actuals</b>	<b>2021-22 Estimated Actuals</b>	<b>2022-23 Proposed Budget</b>
<b>Books &amp; Supplies</b>						
4100 - Approved Textbooks and Core Curriculum Materials	2,812,130	1,312,136	10,830	5,207,370	2,935,094	318,290
4200 - Books and Reference Materials	45,537	2,781	12,979	25,727	76,492	44,156
4300 - Materials and Supplies	3,116,701	2,506,693	2,110,371	2,854,081	5,550,946	3,233,261
4400 - Noncapitalized Equipment	1,273,560	1,115,661	1,108,851	1,446,683	2,400,378	633,984
4700 - Food	0	0	0	0	0	0
<b>Total Books &amp; Supplies</b>	<b>7,247,927</b>	<b>4,937,271</b>	<b>3,243,030</b>	<b>9,533,861</b>	<b>10,962,910</b>	<b>4,229,691</b>
<b>Contracted Services</b>						
5100 - Subagreements for Services	5,775,624	6,159,646	5,180,670	2,676,055	5,926,865	7,799,290
5200 - Travel/Conferences/Mileage	228,837	211,405	137,010	39,431	254,863	201,344
5300 - Dues and Membership	51,072	51,175	60,382	106,737	65,134	61,743
5400 - Insurance	1,001,049	1,001,244	1,001,365 *	2,204,784	2,988,300	2,988,300
5500 - Utilities	4,716,921	4,194,368	4,075,181	3,671,342	5,293,121	5,930,668
5600 - Rentals, Leases, Repairs, and Noncapitalized Improvements	553,506	1,202,788	1,041,837	561,136	1,371,210	774,373
5710 - Transfers of Direct Costs	(929,228)	(925,907)	(934,773)	(1,741,522)	(1,673,165)	(1,440,877)
5750 - Transfers of Direct Costs - Interfund	(107,351)	(103,131)	(105,866)	(42,870)	(121,174)	(121,174)
5800 - Professional Services and Operating Expenditures	4,584,638	5,241,020	4,638,594	4,535,625	7,503,212	5,206,476
5900 - Communications	646,935	632,712	587,120	721,116	1,080,427	1,105,683
<b>Total Contracted Services</b>	<b>16,522,002</b>	<b>17,665,319</b>	<b>15,681,520</b>	<b>12,731,834</b>	<b>22,688,793</b>	<b>22,505,826</b>

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**Unrestricted General Fund - Fund #01.0**

	<b>2017-18 Audited Actuals</b>	<b>2018-19 Audited Actuals</b>	<b>2019-20 Audited Actuals</b>	<b>2020-21 Audited Actuals</b>	<b>2021-22 Estimated Actuals</b>	<b>2022-23 Proposed Budget</b>
<b>Capital Outlay</b>						
6100 - Sites and Improvements of Sites	0	0	0	0	0	0
6170 - Land Improvements	0	0	0	0	0	0
6200 - Buildings and Improvements of Buildings	92,928	128,999	112,893	0	2,514	2,514
6400 - Equipment	96,419	75,728	12,209	30,994	538,897	194,881
6500 - Equipment Replacement	0	0	0	0	0	0
<b>Total Capital Outlay</b>	<b>189,347</b>	<b>204,727</b>	<b>125,102</b>	<b>30,994</b>	<b>541,411</b>	<b>197,395</b>
<b>Other Outgo</b>						
7438 - Debt Service Interest	52,081	0	0	0	0	0
7439 - Debt Service Principal	143,919	0	0	0	0	0
7130 - State Special Schools	0	0	0	0	0	0
7142 - Payments to County Offices	205,459	218,951	329,395	255,177	220,000	220,000
<b>Total Other Outgo</b>	<b>401,459</b>	<b>218,951</b>	<b>329,395</b>	<b>255,177</b>	<b>220,000</b>	<b>220,000</b>
<b>Direct Support / Indirect Support</b>						
7310 - Transfers of Indirect Costs	(882,165)	(975,563)	(1,247,519)	(535,015)	(887,549)	(980,597)
7350 - Transfers of Indirect Costs - Interfund	(495,960)	(509,674)	(613,635)	(100,707)	(441,000)	(441,000)
7370 - Transfers of Direct Support Costs	0	0	0	0	0	0
7380 - Transfers of Direct Support Costs - Interfund	0	0	0	0	0	0
<b>Total Direct Support / Indirect Support</b>	<b>(1,378,125)</b>	<b>(1,485,237)</b>	<b>(1,861,153)</b>	<b>(635,723)</b>	<b>(1,328,549)</b>	<b>(1,421,597)</b>
<b>Total Expenditures</b>	<b>202,598,487</b>	<b>204,462,730</b>	<b>208,010,149</b>	<b>212,035,235</b>	<b>225,628,256</b>	<b>227,381,290</b>
<b>Other Financing Sources/Uses</b>						
<b>Contribution From Restricted Funds (8990)</b>						
07810.1 U-Car Explor & Dev For 7/8 Grd	0	0	0	0	0	0
09635.1 U-ROP-Classroom/Prg. Alloc.	0	0	0	0	0	0
09635.2 U-ROP - Support Allocation	0	0	0	0	0	0
Other	0	959,683	0 *	2,452,352	1,624	0

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**Unrestricted General Fund - Fund #01.0**

	2017-18 Audited Actuals	2018-19 Audited Actuals	2019-20 Audited Actuals	2020-21 Audited Actuals	2021-22 Estimated Actuals	2022-23 Proposed Budget
<b>Contribution To Restricted General Fund (8980)</b>						
Special Ed IDEA Local Assistance	0	0	0	0	0	0
Title II - Principal Training Program	0	0	0	0	0	0
Title III - Language for EL	0	0	0	0	0	0
EETT Competitive Grant	0	0	0	0	0	0
Special Education	(26,486,547)	(30,039,813)	(32,000,814)	(27,383,452)	(26,191,538)	(25,658,497)
Gifted and Talented	0	0	0	0	0	0
Instructional Materials Block Grant	0	0	0	0	0	0
07230.0 - S & C - Clark MHS Transportation	932,261	940,126	1,052,190	1,002,988	960,000	960,000
01000.0 - S & C - Supplement Program	5,025,964	5,372,174	5,139,662	5,034,554	5,620,166	5,623,635
02000.0 - S & C - Secondary Instr. Support; EL Dual Imr	5,506,795	5,703,196	5,979,656	5,747,006	6,799,374	6,193,612
03000.0 - S & C - Elementary Instructional Support	153,195	195,502	202,089	216,606	2,365,193	2,174,330
*The 2020-21 \$2,452,352 in the Contribution from Restricted Funds (8990) "Other" is a combination of transfers from COVID CR funding for prior year's expenses related to COVID-19 and contributions from Restricted Program for 2018-19/2019-20 Salary Accruals.						
04000.0 - S & C - Embedded Support -BIA	1,862,744	2,277,083	2,379,630	3,202,120	3,378,769	3,369,240
05000.0 - S & C - Embedded Support - EAIS	1,705,966	2,237,837	3,070,674	4,115,458	4,392,810	4,301,805
06000.0 - S & C - Saturday School	0	0	2,208	0	54,655	55,636
CTE 09635.1 (1819 09635.0 Combined Inst. & Admin.)	1,677,906	1,955,058	2,116,404	2,058,649	2,014,025	2,279,344
CTE Administrative Program 09635.2	474,398	0	0	0	0	0
05641.0 - S & C - Homeless, Foster & Attendance	644,772	877,377	881,094	970,763	1,148,196	1,328,878
Teaching & Learning (CCSS) - General 07405.0	2,360,556	2,916,615	1,905,347	1,504,716	2,428,547	2,463,848
Gifted and Talented Education	0	0	0	0	0	100,000
Special Education Transportation	4,194,264	4,530,913	3,590,338	1,686,295	4,600,000	6,060,155
Unrestricted Resource 00000.0 Offset	(24,538,821)	(27,005,880)	(26,319,293)	(25,539,156)	(33,761,735)	(34,910,483)
Staff Development Buyback	0	0	0	0	0	0
Law Enforcement Grant	0	0	0	0	0	0
Ongoing and Major Maintenance	(8,541,602)	(9,483,987)	(9,665,697)	(9,564,697)	(9,574,371)	(10,057,885)
65002.0 - S & C - Health & Wellness Services-Special E	(4,012,094)	(4,182,841)	(4,012,542)	(3,905,416)	(3,929,788)	(3,640,516)
Continuation Education	0	0	0	0	0	0
Advance Path	0	0	0	0	0	0
Community Day School	0	0	0	0	0	0
Ab1113-Violence Prevention	0	0	0	0	0	0
School Library Improvement Block Grant	0	0	0	0	0	0
Supplemental Counseling Program	0	0	0	0	0	0
Instructional Materials Program - Interest Due	0	0	0	0	0	0
Other	(572,287)	(213,781)	(1,417,490)	1,473	(96,126)	0

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**Unrestricted General Fund - Fund #01.0**

	2017-18 Audited Actuals	2018-19 Audited Actuals	2019-20 Audited Actuals	2020-21 Audited Actuals	2021-22 Estimated Actuals	2022-23 Proposed Budget
<b>Interfund Transfer In</b>		0	0	0	0	0
Retiree Benefits Fund #20.0	0	0	0	0	0	0
Debt Service Fund #56.0	1,197,596	600,000	4,578,000	4,525,152	0	0
Capital Outlay Fund #40.1	0	0	0	0	0	0
Other Sources	0	0	0	0	0	0
<b>Interfund Transfer Out</b>		0	0	0	0	0
Special Reserve Fund #40.1	(3,057,490)	0	0	0	(7,877)	0
Deferred Maint. Fund #14.0	0	0	0	0	0	0
Nutrition Services#13.0	0	(72,660)	(77,831)	0	0	0
<b>Total Other Financing Sources/Uses</b>	<b>(41,472,425)</b>	<b>(42,433,398)</b>	<b>(42,596,374)</b>	<b>(33,874,588)</b>	<b>(39,798,076)</b>	<b>(39,356,898)</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>(7,407,986)</b>	<b>3,846,860</b>	<b>1,909,015</b>	<b>1,594,194</b>	<b>(7,186,574)</b>	<b>8,952,237</b>
<b>Beginning Fund Balance</b>	<b>47,212,609</b>	<b>39,804,623</b>	<b>43,834,842</b>	<b>45,743,857</b>	<b>47,338,051</b>	<b>40,151,477</b>
Audit Adjustments	0	0	0	0	0	0
Adjustments for Restatement	0	183,359	0	0	0	0
<b>Net Increase/Decrease in Fund Balance</b>	<b>(7,407,986)</b>	<b>3,846,860</b>	<b>1,909,015</b>	<b>1,594,194</b>	<b>(7,186,574)</b>	<b>8,952,237</b>
<b>Ending Fund Balance</b>	<b>39,804,623</b>	<b>43,834,842</b>	<b>45,743,857</b>	<b>47,338,051</b>	<b>40,151,477</b>	<b>49,103,714</b>
<b>Components of Ending Fund Balance</b>						
Revolving Cash Fund	70,000	70,000	70,000	70,000	70,000	70,000
Stores	80,096	39,272	140,012	183,810	183,810	183,810
Economic Uncertainties - 3%	9,063,316	9,475,059	9,665,367	10,533,577	11,265,375	10,057,885
<b>Other Designated Funds</b>						
Prepaid Expenditures	453,078	17,501	0	0	0	0
Regular Carry-overs	2,150,800	3,087,902	8,890,688	8,781,993	4,916,078	4,916,078
Reserve MAA	2,353,170	3,494,274	3,995,715	4,139,604	6,724,527	6,724,527
Reserve Accreditation or City of Glendale Loan	0	0	0	0	0	0
Code to the Future	166,000	0	0	0	0	0
Board Elections	0	0	0	0	0	0
Unrestricted CTE assigned	100,000	0	0	0	0	0
Supplemental program	1,289,775	2,000,000	1,920,312	2,394,202	1,482,304	1,482,304
Reserve for One-Time 2017-18 Discretionary Funding	3,575,923	1,712,663	751,851	771,978	454,900	454,900
Reserve for 2018-19 FASO Wall Costs	201,225	154,724	0	0	0	0
Reserve Planned Optional Draw	0	0	0	0	0	0
Future LACOE system charge	1,120,000	840,000	560,000	280,000	0	0
Reserve LCFF Net Increase Less STRS/PERS/Solvency	0	0	0	0	0	0
Reserve For 2017-18 CSEA 1.5% Salary Increase	651,962	0	0	0	0	0
<b>Committed Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,214,210</b>
Undesignated Balance	18,529,279	22,943,447	19,749,913	20,182,887	15,054,483	0
<b>Total Components of Ending Fund Balance</b>	<b>39,804,624</b>	<b>43,834,842</b>	<b>45,743,857</b>	<b>47,338,051</b>	<b>40,151,477</b>	<b>49,103,714</b>

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**Restricted General Fund - Fund #01.0**

	2017-18 Audited Actuals	2018-19 Audited Actuals	2019-20 Audited Actuals	2020-21 Audited Actuals	2021-22 Estimated Actuals	2022-23 Proposed Budget
<b>Revenues</b>						
LCFF/Revenue Limit	0	0	0	0	0	0
Federal Revenue	14,538,336	14,026,279	13,994,313	51,909,382	67,139,307	23,347,511
State Revenue	30,293,046	43,815,368	37,761,178	47,762,421	51,392,229	31,676,588
Local Revenue	8,976,775	12,190,613	15,235,286	6,979,015	13,165,416	13,575,821
<b>Total Revenues</b>	<b>53,808,156</b>	<b>70,032,261</b>	<b>66,990,778</b>	<b>106,650,818</b>	<b>131,696,952</b>	<b>68,599,920</b>
<b>Expenditures</b>						
Certificated Salaries	26,149,715	24,205,755	26,796,323	30,238,930	47,733,714	33,612,403
Classified Salaries	16,123,077	16,354,086	16,768,765	20,452,520	20,830,876	19,238,355
Employee Benefits	27,457,164	36,789,315	35,478,692	34,171,394	24,502,605	28,825,856
Books & Supplies	7,341,603	7,981,463	7,485,250	23,155,702	22,404,055	5,919,697
Contracted Services	16,999,585	18,712,622	21,411,091	24,081,102	28,053,624	14,598,776
Capital Outlay	499,298	2,693,725	987,998	1,251,029	306,508	54,102
Other Outgo	505,424	734,999	824,523	777,127	809,000	809,000
Direct Support / Indirect Support	882,165	975,563	1,247,519	535,015	887,549	980,597
<b>Total Expenditures</b>	<b>95,958,031</b>	<b>108,447,529</b>	<b>111,000,159</b>	<b>134,662,819</b>	<b>145,527,931</b>	<b>104,038,786</b>
<b>Other Financing Sources/Uses</b>						
Transfers In/Out	(496,541)	(2,852,393)	(3,090,750)	(4,420,648)	(3,842,773)	(3,842,773)
Other Uses	0	0	0	0	0	0
Contributions	39,612,531	42,960,738	47,096,543	38,399,213	39,790,199	39,356,898
<b>Net Increase/Decrease in Fund Balance</b>	<b>(3,033,885)</b>	<b>1,693,077</b>	<b>(3,589)</b>	<b>5,966,564</b>	<b>22,116,447</b>	<b>75,259</b>
<b>Beginning Fund Balance</b>	<b>10,642,315</b>	<b>7,608,430</b>	<b>9,301,507</b>	<b>9,297,918</b>	<b>15,264,483</b>	<b>37,380,930</b>
Restatements/Audit Adjustments	0	0	0	0	0	0
<b>Net Increase/Decrease in Fund Balance</b>	<b>(3,033,885)</b>	<b>1,693,077</b>	<b>(3,589)</b>	<b>5,966,564</b>	<b>22,116,447</b>	<b>75,259</b>
<b>Ending Fund Balance</b>	<b>7,608,430</b>	<b>9,301,507</b>	<b>9,297,918</b>	<b>15,264,483</b>	<b>37,380,930</b>	<b>37,456,189</b>



**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**Combined General Fund - Fund #01.0**

	2017-18 Audited Actuals	2018-19 Audited Actuals	2019-20 Audited Actuals	2020-21 Audited Actuals	2021-22 Estimated Actuals	2022-23 Proposed Budget
<b>LCFF/Revenue Limit</b>	219,410,004	234,321,786	239,582,606.03	237,539,776	248,756,672	265,493,424
<b>Federal Revenue</b>	15,294,395	15,307,431	14,543,703	52,116,885	315,895,979	288,840,935
<b>State Revenue</b>	39,180,252	53,915,373	45,214,444	53,138,109	51,392,229	31,676,588
<b>Local Revenue</b>	16,586,431	17,230,658	20,165,562	11,360,064	13,165,416	13,575,821
<b>TOTAL REVENUES</b>	<u>290,471,082</u>	<u>320,775,248</u>	<u>319,506,315</u>	<u>354,154,835</u>	<u>389,936,710</u>	<u>344,290,345</u>
<b>Expenditures</b>						
Certificated Salaries	129,268,020	125,627,071	132,233,604	134,895,211	150,243,163	137,294,486
Classified Salaries	40,048,452	41,768,554	43,093,239	46,318,828	48,208,821	48,792,461
Employee Benefits	80,029,361	92,875,231	94,209,191	93,767,896	87,158,902	97,239,642
Books & Supplies	14,589,530	12,918,734	10,728,280	32,689,563	33,366,965	10,149,388
Contracted Services	33,521,587	36,377,941	37,092,611	36,812,936	50,742,417	37,104,602
Capital Outlay	688,645	2,898,452	1,113,100	1,282,023	847,919	251,497
Other Outgo	906,883	953,950	1,153,918	1,032,304	1,029,000	1,029,000
Direct Support / Indirect Support	(495,960)	(509,674)	(613,635)	(100,707)	(441,000)	(441,000)
<b>Total Expenditures</b>	<u>298,556,518</u>	<u>312,910,259</u>	<u>319,010,308</u>	<u>346,698,054</u>	<u>371,156,187</u>	<u>331,420,076</u>
<b>Other Financing Sources/Uses</b>	(2,356,435)	(2,325,053)	1,409,419	103,977	(3,850,650)	(3,842,773)
<b>Net Increase/Decrease in Fund Balance</b>	<u>(10,441,870)</u>	<u>5,539,937</u>	<u>1,905,426</u>	<u>7,560,758</u>	<u>14,929,873</u>	<u>9,027,496</u>
<b>Beginning Fund Balance</b>	57,854,925	47,413,055	53,136,351	55,041,777	62,602,535	77,532,408
Restatements/Audit Adjustments	0	183,359	0	0	0	0
<b>Net Increase/Decrease in Fund Balance</b>	<u>(10,441,870)</u>	<u>5,539,937</u>	<u>1,905,426</u>	<u>7,560,758</u>	<u>14,929,873</u>	<u>9,027,496</u>
<b>Ending Fund Balance</b>	<u>47,413,055</u>	<u>53,136,351</u>	<u>55,041,777</u>	<u>62,602,535</u>	<u>77,532,408</u>	<u>86,559,904</u>

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**Student Activity Special Revenue - Fund 08.0**

	<u>2017-18 Audited Actuals</u>	<u>2018-19 Audited Actuals</u>	<u>2019-20 Audited Actuals</u>	<u>2020-21 Audited Actuals</u>	<u>2021-22 Estimated Actuals</u>	<u>2022-23 Proposed Budget</u>
<b>Revenue</b>						
Federal Revenue	0	0	0	0	0	0
State Revenue	0	0	0	0	0	0
Local Revenue	0	0	0	551,075	0	0
Interest	0	0	0	5,695	0	0
<b>Total Revenue</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>556,770</u>	<u>0</u>	<u>0</u>
<b>Expenditures</b>						
Certificated Salaries	0	0	0	0	0	0
Classified Salaries	0	0	0	0	0	0
Employee Benefits	0	0	0	0	0	0
Books & Supplies	0	0	0	0	0	0
Contracted Services	0	0	0	705,940	0	0
Capital Outlay	0	0	0	0	0	0
Other Outgo	0	0	0	0	0	0
Direct Support/Indirect Support	0	0	0	0	0	0
<b>Total Expenditures</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>705,940</u>	<u>0</u>	<u>0</u>
<b>Other Financing Sources/Uses</b>						
Interfund Transfer In-From Fund # 01.0	0	0	0	0	0	0
<b>Total Other Financing Sources/Uses</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Net Increase/Decrease in Fund Balance</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(149,171)</u>	<u>0</u>	<u>0</u>
<b>Beginning Fund Balance</b>	0	0	0	2,239,816	2,090,646	2,090,646
Audit Adjustments/Restatement						
<b>Adjusted Beginning Fund Balance</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,239,816</u>	<u>2,090,646</u>	<u>2,090,646</u>
<b>Net Increase/Decrease in Fund Balance</b>	0	0	0	(149,171)	0	0
<b>Ending Fund Balance</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,090,646</u>	<u>2,090,646</u>	<u>2,090,646</u>

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**Special Education Pass-Through Fund - Fund #10.0**

	<b>2017-18 Audited Actuals</b>	<b>2018-19 Audited Actuals</b>	<b>2019-20 Audited Actuals</b>	<b>2020-21 Audited Actuals</b>	<b>2021-22 Estimated Actuals</b>	<b>2022-23 Proposed Budget</b>
<b>Revenue</b>						
Federal Revenue	1,308,755	3,911,552	3,912,064	3,767,520	4,899,882	4,899,882
State Revenue	6,492	0	0	0	2,440,085	2,440,085
Local Revenue	0	0	0	0	0	0
Interest	0	0	0	0	0	0
<b>Total Revenue</b>	<b>1,315,247</b>	<b>3,911,552</b>	<b>3,912,064</b>	<b>3,767,520</b>	<b>7,339,967</b>	<b>7,339,967</b>
<b>Expenditures</b>						
Certificated Salaries	0	0	0	0	0	0
Classified Salaries	0	0	0	0	0	0
Employee Benefits	0	0	0	0	0	0
Books & Supplies	0	0	0	0	0	0
Contracted Services	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other Outgo	1,315,247	3,911,552	3,912,064	3,767,520	7,339,967	7,339,967
Direct Support/Indirect Support	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>1,315,247</b>	<b>3,911,552</b>	<b>3,912,064</b>	<b>3,767,520</b>	<b>7,339,967</b>	<b>7,339,967</b>
<b>Other Financing Sources/Uses</b>						
Interfund Transfer In-From Fund # 01.0	0	0	0	0	0	0
<b>Total Other Financing Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Beginning Fund Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Audit Adjustments/Restatement						
<b>Adjusted Beginning Fund Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Ending Fund Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Note:**

According to our Auditors, since the monies we receive in Fund 10.0 belongs to La Canada and Burbank USDs, we must not accrue it as receiveable to avoid overstating our assets. We will record the income in the year it is received and pay in the same year. In 2016-17 we won't have fund 10 as a reclassification item in our audit report. The plan is to record the in and out in the year it occurred.

The State Revenue (interest) is being transferred to Fund 01.0. If we don't receive the income before the year end closing from LACOE, we will end up with a state revenue balance in our books for that particular year.

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**Child Development - Fund #12.0**

	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Audited</b>	<b>Audited</b>	<b>Audited</b>	<b>Audited</b>	<b>Estimated</b>	<b>Proposed</b>
	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>
<b>Revenue</b>						
Federal	850,584	813,375	813,375	1,247,140	704,236	636,093
State	3,504,602	3,762,802	3,892,987	4,014,365	2,235,984	2,576,408
Parent Fees	154,231	203,241	172,722	3,925	330,045	330,045
Transfers In	0	0	0	0	0	0
Interest	6,419	15,810	12,778	5,213	10,000	20,000
<b>Total Revenue</b>	<b>4,515,837</b>	<b>4,795,228</b>	<b>4,891,862</b>	<b>5,270,643</b>	<b>3,280,265</b>	<b>3,562,546</b>
<b>Expenditures</b>						
Certificated Salaries	1,787,271	1,672,826	1,733,752	2,987,783	1,817,117	1,773,654
Classified Salaries	1,171,805	1,189,746	1,211,055	421,736	582,411	801,523
Employee Benefits	1,380,509	1,497,963	1,557,251	2,139,061	1,333,722	1,430,354
Books & Supplies	301,621	199,840	119,321	10,031	153,305	153,305
Contracted Services	91,780	219,371	221,633	73,823	131,483	131,483
Capital Outlay	9,014	0	0	0	0	0
Other Outgo	0	0	0	0	0	0
Direct Support/Indirect Support	162,506	166,124	213,975	0	111,000	111,000
<b>Total Expenditures</b>	<b>4,904,507</b>	<b>4,945,868</b>	<b>5,056,986</b>	<b>5,632,434</b>	<b>4,129,038</b>	<b>4,401,319</b>
<b>Other Financing Sources/Uses</b>						
Interfund Transfer In-From Fund # 01.0	496,541	166,451	177,902	649,310	858,773	858,773
<b>Total Other Financing Sources/Uses</b>	<b>496,541</b>	<b>166,451</b>	<b>177,902</b>	<b>649,310</b>	<b>858,773</b>	<b>858,773</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>107,871</b>	<b>15,810</b>	<b>12,778</b>	<b>287,519</b>	<b>10,000</b>	<b>20,000</b>
<b>Beginning Fund Balance</b>	<b>190,635</b>	<b>298,506</b>	<b>314,316</b>	<b>327,094</b>	<b>614,612</b>	<b>624,612</b>
Audit Adjustments/Restatement						
<b>Adjusted Beginning Fund Balance</b>	<b>190,635</b>	<b>298,506</b>	<b>314,316</b>	<b>327,094</b>	<b>614,612</b>	<b>624,612</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>107,871</b>	<b>15,810</b>	<b>12,778</b>	<b>287,519</b>	<b>10,000</b>	<b>20,000</b>
<b>Ending Fund Balance</b>	<b>298,506</b>	<b>314,316</b>	<b>327,094</b>	<b>614,612</b>	<b>624,612</b>	<b>644,612</b>

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**Nutrition Services - Fund #13.0**

	<b>2017-18 Audited Actuals</b>	<b>2018-19 Audited Actuals</b>	<b>2019-20 Audited Actuals</b>	<b>2020-21 Audited Actuals</b>	<b>2021-22 Estimated Actuals</b>	<b>2022-23 Proposed Budget</b>
<b>Revenue</b>						
Food Services Sales	2,111,523	2,236,412	1,639,169	17,897	1,215,800	2,265,800
Federal Revenue: Child Nutrition Program	6,805,465	6,806,568	5,816,422	5,691,310	7,950,000	6,990,000
State Revenue: Child Nutrition Program	456,821	553,388	385,870	322,026	684,224	754,949
Interest	48,258	54,464	39,706	4,864	5,000	55,000
<b>Total Revenue</b>	<b>9,422,068</b>	<b>9,650,832</b>	<b>7,881,167</b>	<b>6,036,097</b>	<b>9,855,024</b>	<b>10,065,749</b>
<b>Expenditures</b>						
Classified Salaries	3,271,909	3,048,696	3,086,843	2,607,511	3,256,407	3,323,918
Employee Benefits	1,579,804	1,569,038	1,682,670	1,464,212	2,029,407	2,118,521
Book and Other Supplies	4,155,740	4,462,028	3,507,402	2,474,142	3,951,660	3,951,660
Contracted Services	438,821	400,023	450,340	221,705	286,650	286,650
Capital Outlay	81,197	273,590	148,397	29,210	0	0
Direct Support/Indirect Support	333,453	343,550	399,660 *	100,707	330,000	330,000
<b>Total Expenditures</b>	<b>9,860,924</b>	<b>10,096,925</b>	<b>9,275,313</b>	<b>6,897,487</b>	<b>9,854,124</b>	<b>10,010,749</b>
<b>Other Financing Sources/Uses</b>						
	0	0	0	0	0	0
Interfund Transfer In from Fund 01.0	52,419	72,660	77,831	0	0	0
<b>Total Other Financing Sources/Uses</b>	<b>52,419</b>	<b>72,660</b>	<b>77,831</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>(386,437)</b>	<b>(373,434)</b>	<b>(1,316,315)</b>	<b>(861,390)</b>	<b>900</b>	<b>55,000</b>
<b>Beginning Fund Balance</b>	<b>4,350,555</b>	<b>3,964,118</b>	<b>3,590,684</b>	<b>2,274,369</b>	<b>1,412,979</b>	<b>1,413,879</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>(386,437)</b>	<b>(373,434)</b>	<b>(1,316,315)</b>	<b>(861,390)</b>	<b>900</b>	<b>55,000</b>
<b>Ending Fund Balance</b>	<b>3,964,118</b>	<b>3,590,684</b>	<b>2,274,369</b>	<b>1,412,979</b>	<b>1,413,879</b>	<b>1,468,879</b>

\* The lower amount of Direct Support/Indirect Support for 2020-21 is due to excluding the Food (4710) expenses from the Indirect Cost calculation.

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**Deferred Maintenance - Fund #14.0**

	<b>2016-17 Audited Actuals</b>	<b>2017-18 Audited Actuals</b>	<b>2018-19 Audited Budget</b>	<b>2019-20 Audited Actuals</b>	<b>2020-21 Audited Actuals</b>	<b>2021-22 Estimated Actuals</b>	<b>2022-23 Proposed Budget</b>
<b>Revenue</b>							
Allowance from State	0	0	0	0	0	0	0
Interest	55,786	80,313	109,108	90,575	29,560	40,000	90,000
<b>Total Revenue</b>	<b>55,786</b>	<b>80,313</b>	<b>109,108</b>	<b>90,575</b>	<b>29,560</b>	<b>40,000</b>	<b>90,000</b>
<b>Expenditures</b>							
Classified Salaries	0	0	0	0	0	0	0
Employee Benefits	0	0	0	0	0	0	0
Books & Supplies	0	0	0	0	0	0	0
Contracted Services	0	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0	0
Other Outgo	0	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Financing Sources/Uses</b>							
Transfer Out To General Fund	0	0	0	0	0	0	0
Transfer In From General Fund	0	0	0	0	0	0	0
<b>Total Other Financing Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>55,786</b>	<b>80,313</b>	<b>109,108</b>	<b>90,575</b>	<b>29,560</b>	<b>40,000</b>	<b>90,000</b>
<b>Beginning Fund Balance</b>	<b>5,070,979</b>	<b>5,126,765</b>	<b>5,207,078</b>	<b>5,316,186</b>	<b>5,406,761</b>	<b>5,436,321</b>	<b>5,476,321</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>55,786</b>	<b>80,313</b>	<b>109,108</b>	<b>90,575</b>	<b>29,560</b>	<b>40,000</b>	<b>90,000</b>
<b>Ending Fund Balance</b>	<b>5,126,765</b>	<b>5,207,078</b>	<b>5,316,186</b>	<b>5,406,761</b>	<b>5,436,321</b>	<b>5,476,321</b>	<b>5,566,321</b>

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**Measure S Projects Fund # 21.1**

	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Audited</b>	<b>Audited</b>	<b>Audited</b>	<b>Audited</b>	<b>Estimated</b>	<b>Proposed</b>
	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>
<b>Revenue</b>						
Interest	881,661	1,305,551	1,107,334	447,943	550,000	550,000
Other Local Revenue	39,525	2,620	542,728	64,126	0	0
<b>Total Revenue</b>	<b>921,185</b>	<b>1,308,170</b>	<b>1,650,063</b>	<b>512,069</b>	<b>550,000</b>	<b>550,000</b>
<b>Expenditures</b>						
Certificated & Classified Salaries	1,112,753	1,061,291	1,192,923	1,012,230	972,508	995,233
Employee Benefits	488,979	526,360	593,194	518,763	541,365	574,352
Books & Supplies	454,591	192,226	79,699	25,169	0	9,093
Contracted Services	294,430	432,971	(201,039)	(625,772)	0	0
Capital Outlay	31,841,277	10,562,804	4,952,228	12,088,579	42,720,446	32,609,877
Other Outgo - COP Payment	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>34,192,029</b>	<b>12,775,652</b>	<b>6,617,005</b>	<b>13,018,968</b>	<b>44,234,319</b>	<b>34,188,555</b>
<b>Other Financing Sources/Uses</b>						
Inter-Fund Transfer Out	0	0	0	(216,954)	0	0
Inter-Fund Transfer In From Fund 40.1, 25.0, 35.0, 21.2	1,700,740	0	2,375,000	3,735,000	3,807,411	0
Proceeds from Sale of Bonds	0	38,000,000	0	37,790,000	0	0
<b>Total Other Financing Sources/Uses</b>	<b>1,700,740</b>	<b>38,000,000</b>	<b>2,375,000</b>	<b>41,308,046</b>	<b>3,807,411</b>	<b>0</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>(31,570,104)</b>	<b>26,532,518</b>	<b>(2,591,942)</b>	<b>28,801,148</b>	<b>(39,876,908)</b>	<b>(33,638,555)</b>
<b>Beginning Fund Balance</b>	<b>70,636,709</b>	<b>39,066,606</b>	<b>65,599,124</b>	<b>63,007,181</b>	<b>91,808,331</b>	<b>51,931,423</b>
Audit Adjustments	0	0	0	0	0	0
<b>Adjusted Beginning Fund Balance</b>	<b>70,636,709</b>	<b>39,066,606</b>	<b>65,599,124</b>	<b>63,007,183</b>	<b>91,808,331</b>	<b>51,931,423</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>(31,570,104)</b>	<b>26,532,518</b>	<b>(2,591,942)</b>	<b>28,801,148</b>	<b>(39,876,908)</b>	<b>(33,638,555)</b>
<b>Ending Fund Balance</b>	<b>39,066,606</b>	<b>65,599,124</b>	<b>63,007,181</b>	<b>91,808,331</b>	<b>51,931,423</b>	<b>18,292,868</b>

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**Clean Renewable Energy Bonds Fund # 21.2**

	2017-18 Audited Actuals	2018-19 Audited Actuals	2019-20 Audited Actuals	2020-21 Audited Actuals	2021-22 Estimated Actuals	2022-23 Proposed Budget
<b>Revenue</b>						
Interest	131,915	81,740 *	(292,421)	405	0	0
Other Local Revenue	0	0	0	0	0	0
<b>Total Revenue</b>	<b>131,915</b>	<b>81,740</b>	<b>(292,421)</b>	<b>405</b>	<b>0</b>	<b>0</b>
<b>Expenditures</b>						
Certificated & Classified Salaries	0	0	0	0	0	0
Employee Benefits	0	0	0	0	0	0
Books & Supplies	0	1,139	0	0	0	0
Contracted Services	112,426	150,567	18,900	0	0	0
Capital Outlay	5,248,405	2,715,086	1,562,953	0	0	0
Other Outgo	0	0	260,500	0	0	0
<b>Total Expenditures</b>	<b>5,360,830</b>	<b>2,866,791</b>	<b>1,842,353</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Financing Sources/Uses</b>						
Inter-Fund Transfer Out to Fund 21.1	0	0	0	0	0	0
Inter-Fund Transfer In	0	0	0	0	0	0
Proceeds from Sale of Bonds	0	0	0	0	0	0
<b>Total Other Financing Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>(5,228,916)</b>	<b>(2,785,051)</b>	<b>(2,134,774)</b>	<b>405</b>	<b>0</b>	<b>0</b>
<b>Beginning Fund Balance</b>	<b>10,222,749</b>	<b>4,993,834</b>	<b>2,208,782</b>	<b>74,008</b>	<b>74,413</b>	<b>74,413</b>
Audit Adjustments	0	0	0	0	0	0
<b>Adjusted Beginning Fund Balance</b>	<b>10,222,749</b>	<b>4,993,834</b>	<b>2,208,782</b>	<b>74,008</b>	<b>74,413</b>	<b>74,413</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>(5,228,916)</b>	<b>(2,785,051)</b>	<b>(2,134,774)</b>	<b>405</b>	<b>0</b>	<b>0</b>
<b>Ending Fund Balance</b>	<b>4,993,834</b>	<b>2,208,782</b>	<b>74,008</b>	<b>74,413</b>	<b>74,413</b>	<b>74,413</b>



**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**Developer Fee - Fund #25.0**

	<u>2017-18</u> <u>Audited</u> <u>Actuals</u>	<u>2018-19</u> <u>Audited</u> <u>Actuals</u>	<u>2019-20</u> <u>Audited</u> <u>Actuals</u>	<u>2020-21</u> <u>Audited</u> <u>Actuals</u>	<u>2021-22</u> <u>Estimated</u> <u>Actuals</u>	<u>2022-23</u> <u>Proposed</u> <u>Budget</u>
<b>Revenue</b>						
Developer Fees	1,417,157	1,653,032	954,519	708,641	1,000,000	1,000,000
Redevelopment Agency Fees	0	0	0	0	0	0
Interest	153,506	210,468	175,888	56,326	30,000	130,000
<b>Total Revenue</b>	<b>1,570,663</b>	<b>1,863,500</b>	<b>1,130,408</b>	<b>764,968</b>	<b>1,030,000</b>	<b>1,130,000</b>
<b>Expenditures</b>						
Certificated Salaries	0	0	0	0	0	0
Classified Salaries	30,784	32,216	34,669	35,743	36,888	36,888
Employee Benefits	20,878	19,210	20,522	21,736	22,942	30,206
Books & Supplies	0	0	0	0	500	500
Contracted Services	24,028	6,474	49,308	18,391	163,000	363,000
Capital Outlay	54,809	13,612	789,741	463,788	100,000	100,000
Other Outgo	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>130,500</b>	<b>71,512</b>	<b>894,240</b>	<b>539,659</b>	<b>323,330</b>	<b>530,594</b>
<b>Other Financing Sources/Uses</b>						
Interfund Transfer Out - Unrestricted General Fund	0	0	0	0	0	0
Interfund Transfer Out - Fund 21.1 and Fund 40.1	(1,700,000)	(850,000)	(500,000)	0	0	0
<b>Total Other Financing Sources/Uses</b>	<b>(1,700,000)</b>	<b>(850,000)</b>	<b>(500,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>(259,837)</b>	<b>941,989</b>	<b>(263,832)</b>	<b>225,309</b>	<b>706,670</b>	<b>599,406</b>
<b>Beginning Fund Balance</b>	<b>10,185,256</b>	<b>9,925,419</b>	<b>10,867,408</b>	<b>10,603,576</b>	<b>10,828,884</b>	<b>11,535,554</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>(259,837)</b>	<b>941,989</b>	<b>(263,832)</b>	<b>225,309</b>	<b>706,670</b>	<b>599,406</b>
<b>Ending Fund Balance</b>	<b>9,925,419</b>	<b>10,867,408</b>	<b>10,603,576</b>	<b>10,828,884</b>	<b>11,535,554</b>	<b>12,134,960</b>

**Notes to Interfund Transfer Out**

2016-17 - \$1.25M for R.D. White ORG Project, \$1.0M for GHS ORG Project & \$0.7M for Dunsmore Portable Project  
2017-18 - \$1.7M for Dunsmore ORG Project  
2018-19 - \$0.85M for Cloud Preschool Portables Project  
2019-20 - \$0.5M for Cloud Preschool Portable Project

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**County School Facilities Fund - Fund #35.0**

	2017-18 Audited Actuals	2018-19 Audited Actuals	2019-20 Audited Actuals	2020-21 Audited Actuals	2021-22 Estimated Actuals	2022-23 Proposed Budget
<b>Revenue</b>						
School Facilities Apportionment	0	2,468,165	0	3,000,000	0	0
Interest	4	5,086	87	1,152	100	0
<b>Total Revenue</b>	<b>4</b>	<b>2,473,251</b>	<b>87</b>	<b>3,001,152</b>	<b>100</b>	<b>0</b>
<b>Expenditures</b>						
Certificated Salaries	0	0	0	0	0	0
Classified Salaries	0	0	0	0	0	0
Employee Benefits	0	0	0	0	0	0
Books & Supplies	0	0	0	0	0	0
Contracted Services	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other Outgo	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Fin. Sources/Uses (Transfers Out)</b>	<b>(740)</b>	<b>(2,468,165)</b>	<b>0</b>	<b>(3,000,000)</b>	<b>0</b>	<b>0</b>
<b>Total Other Financing Sources/Uses</b>	<b>(740)</b>	<b>(2,468,165)</b>	<b>0</b>	<b>(3,000,000)</b>	<b>0</b>	<b>0</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>(736)</b>	<b>5,086</b>	<b>87</b>	<b>1,152</b>	<b>100</b>	<b>0</b>
<b>Beginning Fund Balance</b>	<b>740</b>	<b>4</b>	<b>5,090</b>	<b>5,177</b>	<b>6,329</b>	<b>6,429</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>(736)</b>	<b>5,086</b>	<b>87</b>	<b>1,152</b>	<b>100</b>	<b>0</b>
<b>Ending Fund Balance</b>	<b>4</b>	<b>5,090</b>	<b>5,177</b>	<b>6,329</b>	<b>6,429</b>	<b>6,429</b>

**Notes to Other Fin. Sources/Uses (Transfers Out)**

2016-17 - Interest of \$145,179 was transferred from Fund 35.0 to Fund 21.1

2018-19 - Transfer of \$2.5M to Fund 40.1 as a refund from State ORG for Roosevelt Middle School ORG Project

2020-21 - Transfer of \$3,000,000 to Fund 21.1 for State Career Technical Education Grant funding for Clark Magnet STEM building

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**Capital Outlay - Special Reserve Fund #40.1**

	<b>2017-18 Audited Actuals</b>	<b>2018-19 Audited Actuals</b>	<b>2019-20 Audited Actuals</b>	<b>2020-21 Audited Actuals</b>	<b>2021-22 Estimated Actuals</b>	<b>2022-23 Proposed Budget</b>
<b>Revenue</b>						
State Revenue - (Prop 39)/Federal Revenue	1,419,541	388,065	367,224	345,422	152,487	0
Local Revenue	893,896	601,554	35,369	92,049	115,000	115,000
Interest and Other	525,814	724,857	630,985	244,989	250,000	550,000
<b>Total Revenue</b>	<b>2,839,251</b>	<b>1,714,476</b>	<b>1,033,578</b>	<b>682,460</b>	<b>517,487</b>	<b>665,000</b>
<b>Expenditures</b>						
Certificated Salaries	0	0	0	0	0	0
Classified Salaries	89,466	91,933	100,556	0	0	0
Employee Benefits	38,876	42,358	45,793	0	0	0
Books & Supplies	6,828	1,229	7,255	0	19,500	719,500
Contracted Services	206,389	231,325	398,955	111,015	379,481	429,481
Capital Outlay	1,693,737	1,571,137	10,060,135	838,018	3,213,153	4,494,000
Other Outgo (make COPS or CREBS Payment)	1,209,874	1,330,198	3,438,063	2,052,114	1,309,821	1,301,685
<b>Total Expenditures</b>	<b>3,245,169</b>	<b>3,268,180</b>	<b>14,050,757</b>	<b>3,001,147</b>	<b>4,921,955</b>	<b>6,944,666</b>
<b>Other Financing Sources/Uses</b>						
Interfund Transfers In	3,005,071	6,004,107	3,412,848	3,988,292	2,984,000	2,984,000
Property Swap Net Proceeds	0	0	0	0	0	0
Interfund Transfers Out	0	0	0	0	(3,799,534)	0
<b>Total Other Financing Sources/Uses</b>	<b>3,005,071</b>	<b>6,004,107</b>	<b>3,412,848</b>	<b>3,988,292</b>	<b>(815,534)</b>	<b>2,984,000</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>2,599,152</b>	<b>4,450,403</b>	<b>(9,604,332)</b>	<b>1,669,605</b>	<b>(5,220,002)</b>	<b>(3,295,666)</b>
<b>Beginning Fund Balance</b>	<b>21,488,992</b>	<b>24,088,144</b>	<b>28,538,546</b>	<b>18,934,215</b>	<b>20,603,819</b>	<b>15,383,817</b>
<b>Audit Adjustments</b>						
<b>Net Increase/Decrease in Fund Balance</b>	<b>2,599,152</b>	<b>4,450,403</b>	<b>(9,604,332)</b>	<b>1,669,605</b>	<b>(5,220,002)</b>	<b>(3,295,666)</b>
<b>Ending Fund Balance</b>	<b>24,088,144</b>	<b>28,538,546</b>	<b>18,934,215</b>	<b>20,603,819</b>	<b>15,383,817</b>	<b>12,088,151</b>

**Notes to Interfund Transfers In**

- 2016-17 - Cash balance transfer of \$945,672 and \$1,433,070 from Fund 01.0 to Fund 40.1 - tax increment funding for San Fernando Corridor and City of Glendale's Central Redevelopment project area respectively.
- 2017-18 - Cash balance transfer of \$1,541,960 and \$1,463,111 from Fund 01.0 to Fund 40.1 - tax increment funding for San Fernando Corridor and City of Glendale's Central Redevelopment project area respectively.
- 2018-19 - Cash balance transfer of \$1,093,892 and \$1,592,050 from Fund 01.0 to Fund 40.1 - tax increment funding for San Fernando Corridor and City of Glendale's Central Redevelopment project area respectively. Also a \$2,468,165 transfer from Fund 35.0 and \$850,000 transfer from Fund 25.0 for Cloud Preschool
- 2019-20 - Cash balance transfer of \$2,912,848 from Fund 01.0 to Fund 40.1 - tax increment funding for San Fernando Corridor and City of Glendale's Central Redevelopment project areas. Also a \$500,000 transfer from Fund 25.0 for Cloud Preschool Portables.
- 2020-21 - Cash balance transfer of \$3,625,966 from Fund 01.0 to Fund 40.1 - tax increment funding for San Fernando Corridor and City of Glendale's Central Redevelopment project areas. Also a \$216,964 transfer from Fund 21.1 for final closing transactions with the Prop 39. As well as, a \$145,372 transfer from Fund 01.0 for Cloud Portables Project.
- 2020-21 - There were no salaries and benefits expenditures

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**Food Services Capital Outlay - Special Reserve Fund #40.2**

	<b>2017-18 Audited Actuals</b>	<b>2018-19 Audited Actuals</b>	<b>2019-20 Audited Actuals</b>	<b>2020-21 Audited Actuals</b>	<b>2021-22 Estimated Actuals</b>	<b>2022-23 Proposed Budget</b>
<b>Revenue</b>						
Interest	18,670	24,644	18,851	5,654	10,000	15,000
<b>Total Revenue</b>	<b>18,670</b>	<b>24,644</b>	<b>18,851</b>	<b>5,654</b>	<b>10,000</b>	<b>15,000</b>
<b>Expenditures</b>						
Certificated Salaries	0	0	0	0	0	0
Classified Salaries	0	0	0	0	0	0
Employee Benefits	0	0	0	0	0	0
Books & Supplies	0	0	0	0	0	0
Contracted Services	0	0	0	0	0	0
Capital Outlay	41,992	44,547	97,960	105,214	300,000	203,950
Other Outgo	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>41,992</b>	<b>44,547</b>	<b>97,960</b>	<b>105,214</b>	<b>300,000</b>	<b>203,950</b>
<b>Other Financing Sources/Uses</b>						
Interfund Transfers In (mostly Fund 13.0)	0	0	0	0	0	0
Interfund Transfers Out (to Fund 13.0)	0	0	0	0	0	0
<b>Total Other Financing Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>(23,322)</b>	<b>(19,903)</b>	<b>(79,109)</b>	<b>(99,561)</b>	<b>(290,000)</b>	<b>(188,950)</b>
<b>Beginning Fund Balance</b>	<b>1,222,571</b>	<b>1,199,249</b>	<b>1,179,346</b>	<b>1,100,236</b>	<b>1,000,676</b>	<b>710,676</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>(23,322)</b>	<b>(19,903)</b>	<b>(79,109)</b>	<b>(99,561)</b>	<b>(290,000)</b>	<b>(188,950)</b>
<b>Ending Fund Balance</b>	<b>1,199,249</b>	<b>1,179,346</b>	<b>1,100,236</b>	<b>1,000,676</b>	<b>710,676</b>	<b>521,726</b>

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**Bond Interest and Redemption - Fund #51.0 (County Administered)**

	2017-18 Audited Actuals	2018-19 Audited Actuals	2019-20 Audited Actuals	2020-21 Unaudited Actuals	2021-22 Estimated Actuals	2022-23 Proposed Budget
<b>Revenue</b>						
<b>Federal Revenue</b>						
All Other Federal Revenue	133,044	133,543	134,042	135,112	0	0
<b>State Revenue</b>						
Voted Indebtedness Levies						
Homeowners Exemptions	88,224	82,760	77,884	68,429	0	0
<b>Local Revenue</b>						
County & District Taxes -						
Secured Roll	16,765,671	17,176,971	17,738,697	16,559,592	17,755,071	17,755,071
Unsecured Roll	478,884	454,441	441,862	423,072	197,910	197,910
Prior Year's Taxes	634,755	620,224	416,353	460,984	230,492	230,492
Supplemental Taxes	439,053	437,666	514,317	357,276	178,638	178,638
Penalties and Interest	53,785	43,671	44,381	56,280	0	0
on Delinquent Non-Revenue Limit Taxes						
Other Local Revenue	0	2,221,429	0	5,905,220	0	0
Interest	189,127	233,262	210,010	79,594	23,878	23,878
<b>Total Revenue</b>	<b>18,782,543</b>	<b>21,403,967</b>	<b>19,577,546</b>	<b>24,045,559</b>	<b>18,385,989</b>	<b>18,385,989</b>
<b>Expenditures</b>						
Other Outgo	21,163,557	21,512,342	20,228,250	21,445,010	20,789,698	20,789,698
<b>Total Expenditures</b>	<b>21,163,557</b>	<b>21,512,342</b>	<b>20,228,250</b>	<b>21,445,010</b>	<b>20,789,698</b>	<b>20,789,698</b>
<b>Other Financing Sources/Uses</b>						
Debt Service - Principal Payment	0	0	0	0	0	0
Debt Service - Interest Payment	0	0	0	0	0	0
<b>Total Other Financing Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>(2,381,014)</b>	<b>(108,375)</b>	<b>(650,704)</b>	<b>2,600,549</b>	<b>(2,403,709)</b>	<b>(2,403,709)</b>
<b>Beginning Fund Balance</b>	<b>20,013,864</b>	<b>17,632,850</b>	<b>17,524,475</b>	<b>16,873,771</b>	<b>19,474,320</b>	<b>17,070,611</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>(2,381,014)</b>	<b>(108,375)</b>	<b>(650,704)</b>	<b>2,600,549</b>	<b>(2,403,709)</b>	<b>(2,403,709)</b>
<b>Ending Fund Balance</b>	<b>17,632,850</b>	<b>17,524,475</b>	<b>16,873,771</b>	<b>19,474,320</b>	<b>17,070,611</b>	<b>14,666,902</b>

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**Debt Service Fund #56.0**

	<b>2017-18 Audited Actuals</b>	<b>2018-19 Audited Actuals</b>	<b>2019-20 Audited Actuals</b>	<b>2020-21 Audited Actuals</b>	<b>2021-22 Estimated Actuals</b>	<b>2022-23 Proposed Budget</b>
<b>Revenue</b>						
<b>Local Revenue</b>						
Interest/Other Local Revenue	198,623	244,762	192,348	1,591,723	20,000	60,000
<b>Total Revenue</b>	<b>198,623</b>	<b>244,762</b>	<b>192,348</b>	<b>1,591,723</b>	<b>20,000</b>	<b>60,000</b>
<b>Expenditures</b>						
Other Outgo	0	0	0	1,554,600	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,554,600</b>	<b>0</b>	<b>0</b>
<b>Other Financing Sources/Uses</b>						
Interfund Transfers In	0	0	0	0	0	0
Interfund Transfers Out	1,197,596	600,000	4,578,000	4,525,152	0	0
<b>Total Other Financing Sources/Uses</b>	<b>1,197,596</b>	<b>600,000</b>	<b>4,578,000</b>	<b>4,525,152</b>	<b>0</b>	<b>0</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>(998,973)</b>	<b>(355,238)</b>	<b>(4,385,652)</b>	<b>(4,488,029)</b>	<b>20,000</b>	<b>60,000</b>
<b>Beginning Fund Balance</b>	<b>12,683,057</b>	<b>11,684,084</b>	<b>11,328,846</b>	<b>6,943,194</b>	<b>2,455,165</b>	<b>2,475,165</b>
<i>Net Increase/Decrease in Fund Balance</i>	<i>(998,973)</i>	<i>(355,238)</i>	<i>(4,385,652)</i>	<i>(4,488,029)</i>	<i>20,000</i>	<i>60,000</i>
<b>Ending Fund Balance *</b>	<b>11,684,084</b>	<b>11,328,846</b>	<b>6,943,194</b>	<b>2,455,165</b>	<b>2,475,165</b>	<b>2,535,165</b>

\* Ending fund balance only reflects GUSD funds earmarked for textbooks, and does not reflect funds held by other fiscal agents relating to GO bond

**Notes To Other Outgo**

2020-21 - The \$1,554,600 is an adjustment to the value of 2021 cross over bonds in the investment account for 2020-21

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**Self Insurance - Dental & Vision Insurance Fund # 67.0**

	2017-18 Audited Actuals	2018-19 Audited Actuals	2019-20 Audited Actuals	2020-21 Audited Actuals	2021-22 Estimated Actuals	2022-23 Proposed Budget
<b>Revenue</b>						
In-District Premiums/Contrib	8,832,610	10,001,495	10,562,202	10,819,736	8,917,000	8,917,000
Interest	63,814	92,952	94,375	38,108	43,000	53,000
All Other Local Revenue	559,801	870,529	1,720,523	1,506,850	1,000,000	0
<b>Total Revenue</b>	<b>9,456,225</b>	<b>10,964,977</b>	<b>12,377,100</b>	<b>12,364,694</b>	<b>9,960,000</b>	<b>8,970,000</b>
<b>Expenditures</b>						
Certificated Salaries	0	0	0		0	0
Classified Salaries	0	0	0		0	0
Employee Benefits	0	0	0		0	0
Books & Supplies	967	980	1,064	1,089	0	0
Contracted Services	9,062,237	10,057,741	10,336,147	11,339,381	9,917,000	8,917,000
Other Outgo	0	0	0		0	0
<b>Total Expenditures</b>	<b>9,063,204</b>	<b>10,058,721</b>	<b>10,337,211</b>	<b>11,340,470</b>	<b>9,917,000</b>	<b>8,917,000</b>
<b>Other Financing Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Other Financing Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>393,021</b>	<b>906,256</b>	<b>2,039,889</b>	<b>1,024,224</b>	<b>43,000</b>	<b>53,000</b>
<b>Beginning Fund Balance</b>	<b>4,428,386</b>	<b>4,821,408</b>	<b>5,727,663</b>	<b>7,767,552</b>	<b>8,791,776</b>	<b>8,834,776</b>
Audit Adjustment						
<b>Adjusted Beginning Fund Balance</b>	<b>4,428,386</b>	<b>4,821,408</b>	<b>5,727,663</b>	<b>7,767,552</b>	<b>8,791,776</b>	<b>8,834,776</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>393,021</b>	<b>906,256</b>	<b>2,039,889</b>	<b>1,024,224</b>	<b>43,000</b>	<b>53,000</b>
<b>Ending Fund Balance</b>	<b>4,821,408</b>	<b>5,727,663</b>	<b>7,767,552</b>	<b>8,791,776</b>	<b>8,834,776</b>	<b>8,887,776</b>

**GLENDALE UNIFIED SCHOOL DISTRICT**

2021-22 Estimated Actuals

Self Insurance - Workers' Compensation Fund # 67.1

	2017-18 Audited Actuals	2018-19 Audited Actuals	2019-20 Audited Actuals	2020-21 Audited Actuals	2021-22 Estimated Actuals	2022-23 Proposed Budget
<b>Revenue</b>						
In-District Premiums/Contrib	4,240,959	3,891,015	3,543,838	3,176,260	3,620,463	3,254,920
Local Revenue	0	0	938,060	1,006,522	0	0
Interest	44,348	53,093	40,889	18,500	27,000	37,000
<b>Total Revenue</b>	<b>4,285,307</b>	<b>3,944,107</b>	<b>4,522,787</b>	<b>4,201,282</b>	<b>3,647,463</b>	<b>3,291,920</b>
<b>Expenditures</b>						
Certificated Salaries	0	0	0	0	0	0
Classified Salaries	0	0	0	46,947	93,900	93,900
Employee Benefits	0	0	0	24,843	47,091	50,525
Books & Supplies	0	0	0	0	10,000	10,000
Pre 2005-06 Claims	(101,636)	(229,052)	(36,030)	(151,674)	0	0
Current Year Coverage	4,277,392	3,945,099	3,446,312	3,190,773	3,219,472	3,169,472
Misc. Contract Services	141,779	141,779	142,004	70,890	300,000	300,000
Other Outgo	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>4,317,535</b>	<b>3,857,826</b>	<b>3,552,286</b>	<b>3,181,778</b>	<b>3,670,463</b>	<b>3,623,897</b>
<b>Other Financing Sources/Uses</b>	0	0	0	0	0	0
<b>Total Other Financing Sources/Uses</b>	0	0	0	0	0	0
<b>Net Increase/Decrease in Fund Balance</b>	<b>(32,228)</b>	<b>86,281</b>	<b>970,502</b>	<b>1,019,504</b>	<b>(23,000)</b>	<b>(331,977)</b>
<b>Beginning Fund Balance</b>	<b>1,857,481</b>	<b>1,825,253</b>	<b>1,911,535</b>	<b>2,882,036</b>	<b>3,901,541</b>	<b>3,878,541</b>
Audit Adjustment	0	0	0	0	0	0
<b>Adjusted Beginning Fund Balance</b>	<b>1,857,481</b>	<b>1,825,253</b>	<b>1,911,535</b>	<b>2,882,036</b>	<b>3,901,541</b>	<b>3,878,541</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>(32,228)</b>	<b>86,281</b>	<b>970,502</b>	<b>1,019,504</b>	<b>(23,000)</b>	<b>(331,977)</b>
<b>Ending Fund Balance</b>	<b>1,825,253</b>	<b>1,911,535</b>	<b>2,882,036</b>	<b>3,901,541</b>	<b>3,878,541</b>	<b>3,546,564</b>



**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**Self Insurance - Early Retirement Benefits Fund # 67.2**

	<b>2017-18 Audited Actuals</b>	<b>2018-19 Audited Actuals</b>	<b>2019-20 Audited Actuals</b>	<b>2020-21 Audited Actuals</b>	<b>2021-22 Estimated Actuals</b>	<b>2022-23 Proposed Budget</b>
<b>Revenue</b>						
In-District Premiums/Contrib	2,292,836	2,263,285	2,477,012	2,554,563	2,587,462	2,637,420
Interest	5,027	6,203	3,879	2,511	5,000	5,000
Other Local Revenue	0	244	0	0	0	0
<b>Total Revenue</b>	<b>2,297,863</b>	<b>2,269,732</b>	<b>2,480,891</b>	<b>2,557,074</b>	<b>2,592,462</b>	<b>2,642,420</b>
<b>Expenditures</b>						
Certificated Salaries	0	0	0	0	0	0
Classified Salaries	0	0	0	0	0	0
Employee Benefits	0	0	0	0	0	0
Books & Supplies	0	0	0	0	0	0
Contracted Services	2,312,380	2,350,650	2,283,182	2,329,106	2,587,462	2,637,420
Other Outgo	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>2,312,380</b>	<b>2,350,650</b>	<b>2,283,182</b>	<b>2,329,106</b>	<b>2,587,462</b>	<b>2,637,420</b>
<b>Other Financing Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Other Financing Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>(14,518)</b>	<b>(80,917)</b>	<b>197,709</b>	<b>227,968</b>	<b>5,000</b>	<b>5,000</b>
<b>Beginning Fund Balance</b>	<b>593,287</b>	<b>578,769</b>	<b>497,852</b>	<b>695,561</b>	<b>923,529</b>	<b>928,529</b>
Audit Adjustment	0	0	0	0	0	0
<b>Adjusted Beginning Fund Balance</b>	<b>593,287</b>	<b>578,769</b>	<b>497,852</b>	<b>695,561</b>	<b>923,529</b>	<b>928,529</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>(14,518)</b>	<b>(80,917)</b>	<b>197,709</b>	<b>227,968</b>	<b>5,000</b>	<b>5,000</b>
<b>Ending Fund Balance</b>	<b>578,769</b>	<b>497,852</b>	<b>695,561</b>	<b>923,529</b>	<b>928,529</b>	<b>933,529</b>

**GLENDALE UNIFIED SCHOOL DISTRICT**  
**2021-22 Estimated Actuals**  
**McLennan & Other Scholarships Trust Fund #73.0**

	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>
	<b>Audited</b>	<b>Audited</b>	<b>Audited</b>	<b>Audited</b>	<b>Estimated</b>	<b>Proposed</b>
	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Actuals</b>	<b>Budget</b>
<b>Revenue</b>						
Local, Interest, Transfers In	5,284	8,943	5,757	3,445	7,100	10,100
<b>Total Revenue</b>	<b>5,284</b>	<b>8,943</b>	<b>5,757</b>	<b>3,445</b>	<b>7,100</b>	<b>10,100</b>
<b>Expenditures</b>						
Certificated Salaries	0	0	0	0	0	0
Classified Salaries	0	0	0	0	0	0
Employee Benefits	0	0	0	0	0	0
Books & Supplies	0	0	0	0	0	0
Contracted Services	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other Outgo	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Financing Sources/Uses</b>						
Other Uses	5,582	9,419	6,789	2,352	9,600	9,600
<b>Total Other Financing Sources/Uses</b>	<b>5,582</b>	<b>9,419</b>	<b>6,789</b>	<b>2,352</b>	<b>9,600</b>	<b>9,600</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>(298)</b>	<b>(477)</b>	<b>(1,032)</b>	<b>1,092</b>	<b>(2,500)</b>	<b>500</b>
<b>Beginning Fund Balance</b>	<b>336,611</b>	<b>336,313</b>	<b>335,836</b>	<b>334,805</b>	<b>335,897</b>	<b>333,397</b>
<b>Net Increase/Decrease in Fund Balance</b>	<b>(298)</b>	<b>(477)</b>	<b>(1,032)</b>	<b>1,092</b>	<b>(2,500)</b>	<b>500</b>
<b>Ending Fund Balance</b>	<b>336,313</b>	<b>335,836</b>	<b>334,805</b>	<b>335,897</b>	<b>333,397</b>	<b>333,897</b>

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

PUBLIC HEARING NO. 3

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Brook Reynolds, Executive Director, Educational Services  
Dr. Marine Avagyan, Director, Equity, Access, and Family Engagement  
Dr. Stepan Mekhitarian, Director, Innovation, Instruction, Assessment & Accountability

SUBJECT: **Public Hearing on the District's 2022-2023 Local Control Accountability Plan (LCAP)**

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Section 124(e) of Assembly Bill 130 required LEAs to present an update on the annual update to the 2021–22 LCAP and budget overview for parents on or before February 28, 2022, at a regularly scheduled meeting of the governing board or body of the LEA. GUSD presented the annual update at the February 15, 2022, Board meeting. The following information was presented:

- The Supplement for the Annual Update for the 2021–22 LCAP
- All available mid-year outcome data related to metrics identified in the 2021–22 LCAP
- Mid-year expenditure and implementation data on all actions identified in the 2021–22 LCAP

The LCAP is a tool for local educational agencies to set goals, plan actions, and leverage resources to meet those goals to improve student outcomes. The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for school districts to share their stories of how, what, and why programs and services are selected to meet their local needs. The components of the LCAP must be posted as one document assembled in the following order:

- Local Control Funding Formula (LCFF) Budget Overview for Parents
- 2021-22 Supplement to the Annual Update
- 2022-23 LCAP
  - Plan Summary
  - Educational Partner Engagement
  - Goals and Actions

- Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students
- Action Tables
  - 2022-23 Total Planned Expenditures Tables
  - 2022-23 Contributing Actions Table
  - 2021-22 Annual Update Table
  - 2021-22 Contributing Actions Annual Update Table
  - 2021-22 LCFF Carryover Table
- Instructions

### **GUSD LCAP for 2022-2023**

The Board is mandated to hold at least one Public Hearing to solicit the recommendations and comments from members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. The Public Hearing is held at the same meeting as the Budget Hearing required pursuant to EC 42127 and Administrative Regulation 3100 – Budget on June 14, 2022. After the Public Hearing, feedback will be solicited using a Google Form until Friday, June 17, 2022. The Board is being asked to take action on the new LCAP for 2022-23 at the regularly scheduled meeting of Tuesday, June 21, 2022. The LCAP draft is available for public review on the GUSD website.

### **Process to Gather Input**

Gathering input from educational partners for the Glendale Unified LCAP continues to be of paramount importance. The process of gathering this feedback included the following six formats to solicit parent, student, and family voices:

- Superintendent's Parent Advisory Committee (SPAC) and Glendale Council PTA Meetings
- Student Voice Panels
- LCAP Town Hall Educational Partner Meetings
- District English Language Advisory Committee (DELAC) Meetings
- Board of Education Meetings
- Client Surveys (Students, Parents, Classified and Certificated Staff)

#### **1. Superintendent's Parent Advisory Committee (SPAC) and Glendale Council PTA Meetings**

The Superintendent's Parent Advisory Committee was formed in Fall 2019 and continues to be used to elicit parent input, communicate district goals, progress, and information. In 2021-2022, 11 Superintendent's Parent Advisory Committee (SPAC) meetings were held monthly with most of the meetings scheduled on the

first Friday of every month and were conducted virtually. Additionally, District PTA leaders from each school met monthly with the Superintendent and instructional leaders to provide their feedback on District and school programs and services.

2021-2022 Meeting Dates

September 21, 2021  
October 1, 2021  
October 8, 2021  
November 5, 2021  
December 3, 2021  
December 10, 2021  
January 7, 2022  
February 4, 2022  
March 4, 2022  
April 8, 2022  
May 13, 2022

A mid-year review of the LACP was presented at a joint meeting of the SPAC and Glendale Council PTA meeting with site-level PTA presidents on February 4, 2022.

On May 13, 2022, staff presented to the SPAC and Glendale Council PTA the draft LCAP. All in attendance had the opportunity to ask questions, and a feedback form was shared and posted on the District website to solicit questions and input on the draft. All questions were answered in writing by the Superintendent and posted on the GUSD website, in accordance with LCAP regulations.

**2. Student Voice Panels**

Student Voice Panels promote leadership, advocacy, civic engagement, and provide students a voice in creating positive change throughout the District. Input was provided by students on academic, safety, and social emotional needs.

2021-2022 Student Voice Panel Dates

October 26, 2021 (Virtual)  
March 1, 2022 (Virtual and In-Person)

The District's Student Advisory Council (SAC) selected the students from each high school and determined the topics and questions for each forum. Diverse groups of high school students raised questions and shared their perspectives on issues that were important to them. Board Members asked clarifying questions and

got feedback directly from students. Topics over the past two years have included themes such as: creating a sense of belonging; building school spirit; fostering stronger communication; improving attendance; race and equity; and school safety.

2021-2022 SAC Meeting Dates

August 25, 2021  
September 28, 2021  
October 21, 2021  
November 17, 2021  
December 8, 2021  
January 19, 2021  
April 6, 2022

Student Voice Panels promoted leadership, advocacy, civic engagement, and provided students a voice in creating positive change throughout the District.

**3. LCAP Town Hall Educational Partner Meetings**

LCAP educational partner meetings included members from the bargaining units and SELPA, and addressed each LCAP priority. Due to COVID-19 protocols, 2021-2022 meetings were held virtually and were live streamed to capture a wider home audience. District interpreters were in attendance to provide translation in Armenian, Korean, and Spanish, as needed.

2021-22 Meeting Dates:

January 25, 2022 - Mid-Year Data and Budget Report  
March 29, 2022 - Survey Results, Proposed Revisions to Goals and Actions  
May 24, 2022 - Draft 2022-23 LCAP

On January 25, 2022, staff presented a mid-year update on the data and budget, and on March 29, 2022, staff presented the educational partner survey results, proposed revisions and solicited input to the 2022-23 LCAP. On April 26, 2022, staff presented an outline of the local control funding formula, State priorities, GUSD Board priorities, dashboard indicators/metrics, and the draft of the new LCAP. All in attendance had the opportunity to ask questions, and a feedback form was shared and posted on the District website to solicit questions and input on the draft. All questions were answered in writing by the Superintendent and posted on the GUSD website, in accordance with LCAP regulations.

**4. District English Language Advisory Committee (DELAC) Meetings**

The purpose of DELAC is to solicit input from parents/guardians and advise the Board of Education on programs and services for English learners. DELAC also provided input on the development of the annual English learner parent survey. District interpreters were in attendance to provide translation in Armenian, Korean, and Spanish, as needed.

2021-2022 Meeting Dates:

October 21, 2021

December 13, 2021

January 24, 2022

March 7, 2022

May 9, 2022

On May 9, 2022, staff presented the dashboard indicators/metrics and the draft of the new LCAP. All in attendance had the opportunity to ask questions, and a feedback form was shared and posted on the District website to solicit questions and input on the draft. All questions were answered in writing by the Superintendent and posted on the GUSD website, in accordance with LCAP regulations.

##### **5. Board of Education Meetings**

Details for speaking virtually or in person at Board meetings are posted on the GUSD website, disseminated through the GUSD App, and through social media providing opportunities for all educational partners to speak or comment. Board meetings are televised on local Channel 15 and livestreamed and archived on the GUSD website.

GUSD presented the annual update at the February 15, 2022, Board meeting. The following information was presented:

- The Supplement for the Annual Update for the 2021–22 LCAP
- All available mid-year outcome data related to metrics identified in the 2021–22 LCAP
- Mid-year expenditure and implementation data on all actions identified in the 2021–22 LCAP

The agenda for the public hearing on June 14 was posted 72 hours prior to the Board meeting. The 2022-23 LCAP, Budget Overview, and Local Indicators will be presented. All questions will be answered in writing by the Superintendent and posted on the GUSD website, in accordance with LCAP regulations. On June 21, the final LCAP, Budget Overview and local indicators will be adopted by the Board of Education.

## 6. Educational Partner Surveys

The development of the 2021-24 LCAP was informed through parent, student, and teacher surveys conducted during 2019-2020, 2020-2021, and 2021-2022. The results of student, staff and parent surveys were carefully analyzed and used to assist in the development of the LCAP.

During the 2021-22 school year, the SPAC reviewed the parents/guardians survey to update questions to meet current needs and interests. In all, from March 1-14, 2022, 1,993 parents/guardians completed the survey from the 17,782 households in Glendale Unified for a completion percentage of 11%. All grades and schools were represented in the survey results and 19% of respondents were parents/guardians of students in the dual immersion programs. The survey was available in four languages. The breakdown of respondents in each language survey is as follows: English: 1,552; Armenian: 193; Korean: 48; Spanish 41; and Other: 100. The responses were broken down by levels: Elementary: 660, Middle: 303, and High: 432.

The following are the percentages of favorable responses received on the parent/guardian survey:

- 63% stated that their child is academically challenged at school
- 77% stated that their school provides them with the tools the students need to succeed
- 83% stated that their school's staff at the school cares about students
- 76% stated that their school treats students fairly
- 78% stated that their school strives to meet the needs of all students regardless of their race, ethnicity, language, physical or mental disability, sexual orientation, gender, gender identity, or gender expression
- 79% stated that their school promoted inclusion regardless of their race, ethnicity, language, physical or mental disability, sexual orientation, gender, gender identity, or gender expression
- 65% stated that their child receives the social and emotional support they need when they are at school
- 61% stated that they knew how to access mental health supports offered at the school
- 69% stated that there is at least one adult that their child trusts to talk to when they are at in need at school,
- 82% stated that their child feels safe at school
- 86% stated that the staff at the school treat them with respect
- 74% stated that the school takes their concerns seriously



- 82% stated that the school responds to requests in a timely manner
- 73% stated that their child's school has clean facilities
- 54% stated that the school seeks input before making important decisions
- 79% stated that the school encourages parents to participate in school or district events
- 84% stated that the school encourages parents to participate in groups like PTA, school foundations, site councils
- 49% stated that they preferred school communication via email (981)
- 31% stated that they preferred school communication via text messaging (624)
- 9% stated that they preferred school communication via phone calls

Staff surveys provided the opportunity for bargaining units to give input and feedback on the District's progress and needs. The surveys included responses from 642 certificated and 263 classified staff members and solicited input on site and district culture, connectedness to district goals, and shared decision making. Results indicated a high level of understanding of how employees impact student learning and what is expected of their roles. Continued focus on shared decision-making opportunities and professional training and coaching emerged as an area of need. After analysis of the survey results, it was concluded that the current LCAP goals continue to be areas of need and we are making progress towards the desired outcomes for 2023-2024.

The following are the percentages of favorable responses received on the employee survey:

- I understand how my work impacts student success (Classified: 87%, Certificated: 90%)
- I have an opportunity to share my ideas, suggestions, and/or concerns with leadership at my school/work location (Classified: 62%, Certificated: 79%)
- I have an opportunity to influence the decisions made at my school/work location. (Classified: 47%, Certificated: 60%)
- My supervisor promotes trust and teamwork among staff (Classified: 65%, Certificated: 60%)
- I feel safe at work (Classified: 68%, Certificated: 78%)
- I understand what is expected of me in my role (Classified: 89%, Certificated: 90%)
- A high priority is placed on professional training, coaching, and learning (Classified: 47%, Certificated: 58%)
- Information is widely shared so that I can get the information I need when it's needed (Classified: 58%, Certificated: 64%)

- I feel proud to work here (Classified: 66%, Certificated: 73%)

In addition to the previously mentioned formats to solicit input, the Superintendent and District leadership met weekly with principal in level-alike meetings and monthly with the group as a whole. On February 23, 2022, District leadership and site principals discussed top priorities for the 2022-2023 LCAP. The annual LCAP self-reflection tool was administered to principals in April 2022. At the April 28, 2022, Principals' Meeting, the draft LCAP goals were presented to solicit input from District administrators and site principals. Some of the priorities from the input from principals included: targeting early literacy and the essential standards, differentiated small group instruction, continued block scheduling (secondary), blended learning, social-emotional support, and using data to drive instruction.

Staff presented an outline of the local control funding formula, State priorities, GUSD Board priorities, dashboard indicators/metrics, and the draft of the new LCAP to SPAC on May 13, 2022, DELAC on May 9, 2022, and at the LCAP Town Hall meeting, which includes the members of the bargaining units, on May 24, 2022. Input and questions were solicited from participants during all meetings and surveys, as well as input and questions from GUSD's local SELPA. All in attendance had the opportunity to ask questions, and a feedback form was shared and posted on the District website to solicit questions and input on the draft from all educational partners. All questions were answered in writing by the Superintendent and posted on the GUSD website, in accordance with LCAP regulations.

### **Recommendations of Priorities, Goals, Outcomes, and Actions/Services for the 2021-2024 LCAP**

The Local Control Accountability Plan has been collaboratively created and revised with input and participation from the Board of Education, District leadership, LCAP Town Halls, Superintendent's Parent Advisory Committee, Glendale Council PTA, District English Language Advisory Committee members, principals, counselors, teacher specialists, students and staff.

The Superintendent has determined that the 2021-2024 LCAP will serve as the GUSD Strategic Plan "*Roadmap to Success for Educating the Whole Child*" and is reflected and supported by the GUSD Board Priorities. It is recommended that the 2022-23 GUSD LCAP include and expand provisions for the following:

- expanding the support for mental health and social emotional learning
- culturally relevant and responsive education
- targeted academic interventions

- targeted focus on early literacy
- enrichment opportunities
- increased professional development
- maintaining block schedules at the secondary
- extended day kindergarten
- blended learning
- increased teacher collaboration time
- reduction to combination classes
- smaller class sizes/decreasing adult to student ratios
- summer and Saturday school opportunities
- increased family engagement opportunities

### **2022-23 Goals and Actions Summary**

#### *Goal 1: Maximize Student Achievement*

Students will receive high impact instruction to make academic progress on the California State Standards in order to prepare for college, career, and life.

1. Instruction and Professional Development
  - Continue providing quality instruction and targeted interventions for all students supported through high quality professional development, instructional coaching and resources that are culturally relevant and responsive, ensuring equitable access for all learners.
2. Instruction-related services for special education
  - Continue implementation of appropriate instruction and support that is aligned to IEP goals to assist in students' continuous progress. Supported through ongoing professional development and resources, continue to implement programs that serve the specifically identified academic and behavioral needs of students with special needs.
3. English Learner Support
  - Continue to implement daily Designated ELD instruction in a protected block of time and Integrated ELD embedded in all content for all English Learners based on assessed needs and supported through ongoing professional development and resources.
4. College, Career, and Life Readiness
  - Continue the efforts of trained staff creating and promoting CTE programs and facilitating the Individual College and Career Learning Plans for middle and high school students. Continue the effective implementation and expansion of CTE pathway programs.
5. Educational Technology
  - Maintaining the 1:1 student to device ratio and providing timely technology

- device maintenance and professional development.
6. Gifted and Talented Education (GATE)
    - Continue the development and redesign of GATE services, which include the process for identification using a tool for universal screening, effective instructional strategies for differentiation, and professional development to support the teachers.
  7. Instructional Support - School Level (*Contributing to Increased/Improved Services*)
    - Continue supporting schools in the development and implementation of carefully designed targeted interventions in addition to core instruction to close the achievement gap. All schools will continue to provide evidence-based academic interventions in ELA and Math to unduplicated students (English learners, low income, and foster youth) based on ongoing data analysis of multiple measures. Continue providing collaboration time and resources for teachers to analyze assessment results, examine the data, and plan the targeted intervention services.
  8. Instructional Support - Elementary (*Contributing to Increased/Improved Services*)
    - Maintain and decrease adult/student ratios to increase teacher and student interaction which supports all students, and especially English learners, low income, and foster youth, and allows the focus on small group instruction and individualized assistance, differentiated instruction, and timely targeted interventions.
  9. Instructional Support - Secondary (*Contributing to Increased/Improved Services*)
    - Continue implementation of the block scheduling at the middle and high school levels to increase student access to courses and to expand the instructional time for English learners, low income, and foster youth. Continue providing education assistants to help students access the curriculum through small group instruction, differentiated instruction and primary language support.
  10. Academic and Behavioral Support (*Contributing to Increased/Improved Services*)
    - Continue the implementation of strategies and services that increase the individualized support and engage students in the learning experiences through small group and individualized behavioral support strategies. Continue the use of instructional assistants with specialized training to increase and improve services related to academic and behavioral needs to increase access, attendance, engagement, and student achievement. Support the use of resources to develop and implement intervention plans that incorporate multi-tiered systems of support (MTSS).
  11. Expanded Learning Opportunities (*Contributing to Increased/Improved Services*)
    - Continue providing expanded learning opportunities in the form of

extended-day kindergarten, Saturday school, summer learning camps, and before and after school tutoring. Maintain the increased access to teachers and support staff through small group, personalized instruction using supplemental evidence-based resources. Continue to focus on acceleration and enrichment, while strengthening students' sense of connection and belonging to school.

12. Elementary Extracurricular Opportunities (*Contributing to Increased/Improved Services*)
  - Continue to provide before and after school learning opportunities at the elementary level through extracurricular activities such as, music and chorus, sports, and technology to increase student connectedness to school.
13. Elementary Library/Media Education (*Contributing to Increased/Improved Services*)
  - Continue to provide library aides and multimedia technology specialists create learning opportunities that offer access to a literacy and technology rich environment. Maintain the ample access and direct support to obtain information and resources that best support learning immediately.
14. Instructional Technology Support (*Contributing to Increased/Improved Services*)
  - Continue to provide Teacher Specialists in ETIS to support parents and families with access and use of technology and the internet, to present at parent engagement events, and for one-on-one support as needed.
15. Instructional Support - English learner (*Contributing to Increased/Improved Services*)
  - Continue the use of high-quality designated curriculum and professional development to provide academic and social emotional support to engage newcomer ELs in rigorous, grade-level academic learning. Enhance and expand the rigorous academic language development instruction for Long-Term English Learners to increase the rate of language acquisition.
16. English Learner support in Dual Immersion (*Contributing to Increased/Improved Services*)
  - Continue to provide ELs in dual immersion the necessary support for developing skills in English as well as the target language. Maintain the coordinator and teacher specialists assigned to support the dual language immersion programs who closely monitor student achievement towards linguistic and academic goals.
17. Expanded Opportunities - Advanced Placement Exams (*Contributing to Increased/Improved Services*)
  - Continue to fund the cost of the Advanced Placement tests to maximize low income students' opportunity to earn college credit.
18. Instruction-related services for Daily HS (*Contributing to Increased/Improved*

*Services)*

- Continue with individualized interventions to accelerate the progress towards closing the achievement and the credit gaps. Maintain reduced student/teacher ratios and instructional support staff to increase individualized support. Expand the counseling service providers to address academic and social-emotional needs and to provide additional alternative programs and opportunities for credit recovery, including extended learning during summer.
- 19. Expanded Opportunities - Transportation for Clark Magnet HS (*Contributing to Increased/Improved Services*)
  - Continue providing transportation for qualifying low-income students to increase access to attend Clark Magnet High School and take advantage of the opportunities offered.
- 20. Intervention Support - Elementary Schools
  - Continue providing intensive intervention support for students in TK-6 who are demonstrating academic gaps based on the grade level expectations, as measured by local and state assessments. Support the targeted intervention plans developed at the school incorporating evidence-based strategies to close the academic gaps.
- 21. Instructional Support - Secondary Schools
  - Continue implementation of the Super Tutor Program to provide a team of academic tutors who can support their peers in various content areas before and after school, as well as during lunch. Maintain the certification training for Super Tutors on effective tutoring and teaching practices and compensation for Super Tutors for services.

*Goal 2: Foster a Positive Culture of Learning*

Schools will be safe, inviting, engaging, supportive, and culturally responsive and relevant environments for students, parents, and staff.

1. Student Services (*Contributing to Increased/Improved Services*)
  - Continue implementing early interventions to reduce chronic absenteeism, and monitor attendance to identify students who need support in improving their attendance. Maintain the systems of support through weekly phone calls home for support, providing food resources to meet basic needs, connecting with agencies in the community for interventions and supports to address all needs.
2. Health and Wellness Services (*Contributing to Increased/Improved Services*)
  - Maintain the use of social work supervisors to provide guidance, training, and assistance to social work interns, providing individual and group counseling, parent support groups, social emotional support through

psychological service providers are offered based on identified needs. Maintain the use of psychological service providers at schools with individual and group counseling and parent support groups and parent workshops to ensure the families are empowered with skills and supported alongside their child.

3. Parent Engagement/Outreach (*Contributing to Increased/Improved Services*)
  - Maintain the Welcome Center services to include parent orientation to identify and share resources with families, and provide districtwide translation services. Maintain the Student Wellness Services (SWS) intake process to identify their specific needs, personal, academic, and social-emotional. Maintain the counselors assigned to schools to support the continuous progress of the foster youth. Continue the development and offering of a robust family engagement program using the California Department of Education's Framework and Toolkit for Family Engagement.
4. Restorative Justice and PBIS
  - Continue offering learning opportunities for students to ensure students' safety and security, including the comprehensive rollout of the Positive Behavior Interventions and Supports (PBIS) program. Continue the training in restorative practices to provide all adults and students on campus the opportunity for dialogue.
5. Health and Wellness Services - Special Education
  - Maintain the Special Education Department counseling services for students per their IEPs. Continue with the school psychologists who support students and schools in addressing the social emotional needs of students. Maintain the psychological service providers who provide counseling services to students with IEPs in order to access their educational/academic program.
6. Communication and Surveys
  - Continue the use of the Q student information system for access to timely student information, the Panorama Survey and other surveys for engaging education partners, and maintain the District and school websites for centralized location for information and resources.
7. Guidance and Counseling
  - Continue to provide a multi-tiered system of support that includes culturally-inclusive practices to address the academic, college/career, and personal/social development of all students. Continue to facilitate the comprehensive school counseling program in collaboration with students, parents, teachers, school/district staff and community. Continue to support students in finding their purpose and effectively managing future challenges. Expand the support through the use of wellness facilitators at

each secondary campus to provide ongoing support to children and families.

*Goal 3: Ensure the Health and Safety of Students and Employees*

Students will receive basic services, including qualified teachers, standards-aligned instructional materials, and appropriately maintained school facilities.

1. Qualified Staff
  - Maintain fully credentialed and appropriately assigned teachers and qualified administrators and support staff.
2. Instructional Materials
  - Continue to provide instructional materials to remain Williams compliant.
3. Plant/Maintenance Services
  - Continue to provide Facility and Support Operations (FASO) staff, including custodians to provide a clean, safe, and secure learning environment for all students.
4. Safety and Security
  - Continue to provide campus security guards at secondary schools, two Glendale Police Department School Resource Officers (SRO) and one Los Angeles Sheriff's Department SRO, and Youth programs such as the Explorer program and TAPP.
5. Health Services
  - Continue implementation of all the health services across the district overseen by district nurse and school nurses, and Licensed Vocational Nurses for medically fragile students.

In conclusion, the LCAP is an internal document. An annual update will be completed by the end of each school year. The LCAP will be posted on the GUSD website for public review.

**Budget Overview for Parents**

In addition to the LCAP, the California Department of Education requires school districts to publish a Budget Overview for Parents. The budget overview provides a brief overview and summary of a district's LCAP budget expenditures at a quick glance and is included as an integral part of the total LCAP.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.***



***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2:*** *Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.*

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 3:*** *Ensure the Health and Safety of Students and Employees – Strengthen mental health support and programs; ensure best practices for safe and healthy learning environments; and support physical, social, and emotional wellbeing.*

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 4:*** *Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.*

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

INFORMATION REPORT NO. 1

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Brook Reynolds, Executive Director, Educational Services  
Dr. Marine Avagyan, Director, Equity, Access and Family Engagement  
Dr. Stepan Mekhitarian, Director, Innovation, Instruction, Assessment & Accountability

SUBJECT: **Local Control Accountability Plan (LCAP) Update: California School Dashboard Local Indicators**

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This report is to provide an update on the 2022-23 Local Control Accountability Plan (LCAP), focusing on local accountability indicators on the California School Dashboard.

**Accountability Indicators on the California School Dashboard**

Local educational agencies (LEAs) are required to upload the status of local indicators to the Fall 2022 Dashboard. The local indicators address those local control funding formula (LCFF) priority areas for which data is not collected at the state level. LEAs determine whether they have met the standard for each local indicator. LEAs that meet the State Board of Education-approved standards will receive a “Met” on the Dashboard. An LEA meets the standards when it:

1. Measures its progress using locally available data.
2. Reports the results to the LEA’s local governing board at a regularly scheduled public meeting of the local governing board.
3. Uploads and publicly reports the results through the Dashboard.

Below are the five LCFF priority areas for which LEAs are required to address, along with the steps taken by GUSD.

**Priority 1: Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities**

LEA annually measures its progress in meeting the Williams settlement requirements at 100% at all of its school sites, as applicable, and promptly addresses any complaints or other deficiencies identified throughout the academic year, as applicable.

In 2021-22, no Williams complaints were filed.

**The District met this priority for 2021-22.**

**Priority 2: Implementation of State Academic Standards**

LEA annually measures its progress implementing state academic standards. The measures below were chosen for their alignment to the Common Core State Standards (CCSS) and their effectiveness in measuring content area mastery.

For 2020-21, per California Department of Education (CDE) guidelines, GUSD determined that the local assessments were appropriate for grades 3-8 and the CAASPP was administered in 11th grade. For ELA, 66% of students met or exceeded standard, while 53% met or exceeded standard for math. For 2021-22, all tested grade levels will take the CAASPP. For 2020-2021, the English Language Proficiency Assessments for California (ELPAC) showed that 27% of English Learners were proficient in English.

English Learners reclassify based on multiple criteria, including local assessments, grades, and the state ELPAC test. For 2020-21, 15% of English Learners reclassified. The reclassification data for 2021-22 demonstrates that 896 English Learners have been reclassified. That represents a reclassification rate of 18%.

**The District met this priority for 2021-22.**

**Priority 3: Parent Engagement**

LEA annually measures its progress in (1) building relationships, (2) building partnerships, and 3) seeking input for decision-making.

GUSD utilizes a multi-pronged, multilingual outreach campaign (phone calls, email, traditional letters, social media, and more) to increase family engagement and opportunities for schools to build strong relationships with families. Surveys provide insight into school needs in addressing community questions and concerns. Family Chats, Family Academies, Parent Cafes, Parent Institute of Bilingual Education (P.I.B.E.), School Smarts Parent Engagement Program, and the Glendale Unified Welcome Center provide information and resources necessary for successful school experiences. Data and input opportunities are offered to families in the Superintendent's Parent Advisory Committee (SPAC), School Site Council (SSC), ELAC (English Learner Advisory Committee), DELAC (District English Learner Advisory Committee), LCAP Town Halls, and Board of Education

Meetings. Additionally, the GUSD Superintendent meets with the PTA leaders for their input on districtwide programs and activities.

During the 2021-22 school year, GUSD held a number of meetings to allow families to give input on planning programs and services. Multiple surveys were conducted to determine the best strategies to support students and families through the ongoing changes this school year.

In 2021-22, the Annual School Planning Survey was administered at each school to determine parent perception of decision-making opportunities. Overall, 65.7% of families reported that they are given the opportunity to be involved in decision-making and leadership roles. Also, 81.8% of parents expressed satisfaction with their opportunities to be informed of their child's progress. Finally, 55.8% of parents expressed satisfaction with their opportunities to participate in training to support student learning.

**The District met this priority for 2021-22.**

**Priority 6: School Climate**

LEA administers a local climate survey every other year that provides a valid measure of perceptions of school safety and connectedness.

GUSD administered the California Healthy Kids Survey for students in grades 6, 7, 9 and 11. The 2020-21 survey results indicated that 70% of 6th graders felt safe at school/outside of school and 83% felt safe to and from school. A total of 98% of 6th graders reported not seeing any weapons on campus. Results also show that 80% of 6th graders reported that adults on campus make it clear that bullying is not allowed, and 74% stated that when reported, teachers offer assistance. The survey also recorded 78% of 6th graders indicated that they know where to go for help; 93% of 6th graders know smoking cigarettes and vaping are bad for a person's health; 59% of 7th, 9th and 11th graders indicated that if they need help, they find someone to talk to; and 92% of 7th, 90% of 9th, and 88% of 11th graders indicated that there is an adult on campus who cares about them. The Healthy Kids Survey will be administered again in Fall 2022.

In Spring 2022, students in grades 4-12 participated in the Panorama Social Emotional Survey. This nationally normed survey assists in measuring students' Sense of Belonging, Social Awareness, Self-Efficacy, Emotion Regulation, and Growth Mindset. The District's greatest area of strength was Growth Mindset for 4th and 5th grade, which scored in the 80th-99th percentile. In addition, the District is in the 60th-79th percentile, or higher, in three of the five categories for grades 4-5 and in two of the five categories for grades 6-12.

The District's areas of growth are Emotion Regulation in grades 4-5 and Sense of Belonging, Self-Efficacy, and Social Awareness in grades 6-12.

The GUSD Positive Behavior Interventions and Support (PBIS) program is designed to support schools in developing safe and positive learning environments. GUSD currently includes 30 school sites with more than 200 site administrative and certificated leaders. GUSD schools have earned Bronze, Silver and Gold Awards for PBIS implementation.

**The District met this priority for 2021-22.**

**Priority 7: Access to Broad Course of Study**

LEAs annually measure their progress in the extent to which students have access to a broad course of study specified in Ed Code, including programs and services provided to unduplicated students and individuals with exceptional needs.

For the 2021-22 school year, 100% of Glendale Unified School District's students had full access to a broad course of study as defined by California Education Code 51210 and 51220 (a)-(i). Students with disabilities continue to be provided access to broad courses of study based on least restrictive environment determination.

Glendale Unified School District Career Technical Education (CTE) programs have been developed to connect students to college, careers and life. GUSD CTE comprises 12 Industry Sectors and 25 industry-aligned CTE pathways. Six courses were A-G approved for the 2017-18 school year; 26 courses were approved for 2018-19 school year; 44 courses were approved for 2019-2020; 14 courses were approved for 2020-2021, and 15 courses were approved for the 2021-22 school year.

The major barriers preventing GUSD from providing access to a broad course of study to all students are time and scheduling. GUSD consistently evaluates the effectiveness of scheduling and planning processes to maximize course availability to all students to ensure broad and equitable access. In the 2022-23 school year, GUSD will continue implementing block scheduling, which has increased these opportunities for students.

**The District met this priority for 2021-22.**

**Next Steps**

The next steps include:

- Upload progress on local indicators to the Fall 2022 Dashboard.
- Analyze Dashboard data to identify areas of strength and areas of needed growth.
- Support school sites in using data to drive instruction.
- Use Dashboard data to update LCAP goals and actions.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement - Close the digital and equity gap; offer robust distance, hybrid, and in-person learning programs; and address learning loss and improve attendance.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase parent and family engagement opportunities.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 3: Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

INFORMATION REPORT NO. 2

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Jay Schwartz, Director, Child Development and Child Care

**SUBJECT: Proposed Child Development and Child Care Policy Handbook  
for Parents/ Guardians**

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The Child Development & Child Care Department (CDCC) has created a Policy Handbook for Parents/Guardians to reflect CDCC and District policies for the child care programs. Parents/guardians receive this handbook upon enrollment in the program, and it provides information regarding:

- Program purpose, aims, components, and eligibility
- Student behavior expectations and discipline policy
- Health, safety, and illness policies and regulations
- Parent/Guardian involvement opportunities

The handbook will be translated and available in English, Armenian, and Spanish.

A copy of the proposed handbook is attached to this report. Should the consensus of the Board be to move forward, the handbook will be placed on the agenda for approval at the June 21, 2022, Board meeting.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.***

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***TO SUPPORT 2021-22 BOARD PRIORITY NO. 3: Ensure the Health and Safety of Students and Employees – Strengthen mental health support and programs; ensure best practices for safe and healthy learning environments; and support physical, social, and emotional wellbeing.***



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## GLENDALE UNIFIED SCHOOL DISTRICT Child Development and Child Care Department

### **Child Development & Child Care Policy Handbook for Parents/Guardians**

The mission of the Child Development and Child Care Department (CDCC) is to provide quality child care to working families. CDCC's multi-funded before- and after-school program is available on all elementary school campuses and aims to serve all GUSD students who wish to participate.

The After-School Education and Safety (ASES) and the Expanded Learning Opportunities Program (ELO-P) are based on legislated funding provided by the State of California that allows GUSD to offer access to the program free of a monthly charge for eligible families. There is also limited space for private pay enrollment.

The following pages contain important information about the before and after school program which will help you understand the policies and regulations. Note the section on Parent/Guardian Opportunities which lists ways you can participate in your child's experiences.

Please retain this information for your future reference. If there is any additional information that you need, please feel free to ask questions at your site.

### **Program Purpose and Components**

The before- and after-school program seamlessly combines ASES, ELO-P, and General Child Care in a partnership with the city, county and state to improve student performance in school and to provide a safe environment after school for elementary school students in grades TK through 6. The program consists of three elements:

1. An educational and literacy component (one hour per day of homework Monday - Thursday in content areas).
2. An educational enrichment component (such as language arts, mathematics, history and social science, visual and performing arts, technology, science and engineering).
3. A physical fitness component, which includes nutrition, fitness and prevention activities.

### **Program Details**

- The elementary programs operate on all 20 elementary campuses from school dismissal until 6:00 p.m.
- Morning child care is available at the elementary level beginning at 6:30 a.m. until the school gates open.
- Students eligible under ELO-P funds will also have access to summer enrichment programs which will be available for 30 full days in the summer.
- A registration fee is charged annually per family. This fee is waived or reduced for students with certain financial criteria.

- Afternoon snack is provided.

### **Eligibility**

The Expanded Learning Opportunities Program (ELO-P) funding serves students who are identified in one or more of the following categories: homeless or foster youth, free or reduced-price meal eligible, or English Language Learners. Students who qualify are given priority access to the program and may attend free of any monthly fee. The eligibility list is reviewed twice yearly (in February and in October). All unduplicated students are invited to participate in the Expanded Learning Opportunities Program.

The Afterschool Education and Safety (ASES) funding provides a limited number of spaces in 9 elementary schools. This funding prioritizes full access to the program (5 days per week, until 6:00 p.m.). Students in need of child care on all school days and for more than 3 hours per day will be prioritized for participation using these funds and may attend free of any monthly fee.

All remaining capacity will be open to fee-based enrollment. Priority will be given to families who intend to access the program to the fullest extent.

Fee-based enrollment is provided on a limited basis. Monthly fees are due on the first day of attendance. Fees are billed at a flat monthly rate and are not adjusted for absences. Fees are considered delinquent as of the 10<sup>th</sup> of the month. If payment is not received by the time the fees are identified as delinquent, the District reserves the right to refuse child care services until all outstanding fees have been paid. This is in accordance with the agreement signed by the parents/guardians upon enrolling the student in the program. Fees are calculated using the following formula: daily rate multiplied by the number of school days, divided by the number of months in the school year.

### **Student Expectations**

1. Students are expected to demonstrate appropriate behavior and to follow reasonable rules of conduct.
2. A student will not be accepted or retained in the program if one of the following conditions exists:
  - a. The student exhibits harmful behavior to self and/or others.
  - b. The essential nature of the program would be fundamentally altered based on a case-by-case determination and in compliance with Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act (ADA).
3. CDCC Department is dedicated to fostering a safe and respectful learning environment that encourages responsibility as well as academic and social success in a group setting.

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The following student expectations will be reviewed with students at the beginning of the year when a student behavior contract will be signed.

- a. My child/ren will report to the program within five minutes of school dismissal.
  - b. My child/ren will use respectful and appropriate language.
  - c. My child/ren will follow school and program rules.
  - d. My child/ren will respect all adults, staff, and fellow students on campus.
  - e. My child/ren will respect their environment including technology, school property and program materials.
  - f. My child/ren will participate in activities.
  - g. My child/ren will not disrupt homework time or program activities.
  - h. My child/ren will stay with the group under the direct supervision of an adult at all times.
  - i. My child/ren will not use cellphones while attending the program.
4. Students in violation of these agreements may be redirected to another more suitable activity or may be denied a privilege or participation in an activity. In instances of repeated infractions, students may be suspended or terminated from the program.

## Discipline Policy

1. CDCC is dedicated to fostering a safe and respectful learning environment that encourages responsibility as well as academic and social success. Positive Behavior Interventions and Supports (PBIS) drive program decisions, along with the Glendale Unified School District and state discipline policies.
2. California State Board of Education Rule, Administrative Code, Title 5, Section 300 states that, "Every pupil shall conform to the regulations of the school; obey promptly all the directions of his teacher and others in authority; be respectful to his teacher and others in authority; and refrain entirely from the use of profane and vulgar language."
3. The Glendale Unified School District Administrative Regulations AR5144, Section B Corporal Punishment states that, "Corporal Punishment means the willful infliction of, or willfully causing the infliction of, physical pain on a student. No person employed by Glendale Unified School District shall inflict, or cause to inflict, corporal punishment upon a student."
4. It is important to establish behavior limits for the student's benefit as well as for a safe and pleasant environment for all students. Students appreciate and need firm limits.
5. Program rules are established at each site to ensure that each student's personal rights are upheld at all times. This is done by incorporating school rules and policies on physical aggression, verbal abuse, and inappropriate language.
6. Most instances of "breaking the rules" are handled at the time in the program and in a manner appropriate to the age of the student and the situation. Some methods used are:
  - Providing positive reinforcement of acceptable behavior.
  - Implementing a discussion between the teacher and/or the students involved.
  - Redirecting the student to another more suitable activity.

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- Denying the student a privilege or participation in an activity.
  - Changing the assigned group temporarily or permanently.
7. Our goal is that students will learn the skills needed to solve their own problems in an acceptable manner. The program will not be used to discipline for events that occurred in the school classroom or at home. These will be handled by the classroom teacher, principal, or parent/guardian.
  8. The judgment of staff and Program Supervisor will be used to determine steps to be taken in the case of repeated infractions that cause excessive teacher attention to one student. After a series of steps, and intervention has been attempted, suspension or termination may be considered. In the case of a very serious single event, immediate suspension or termination may be necessary. If it becomes necessary to suspend or terminate a student from the program, the parent/guardian, teacher, and student (as appropriate) will meet with the Program Supervisor to discuss the decision. A Positive Behavior Intervention Plan will be implemented and reviewed after two (2) weeks for final determination of the student's status in the program.

## **Attendance**

In order to be counted in attendance, students must sign in and receive a snack. If a student is leaving prior to 6:00 p.m., parents must indicate the reason using the following numerical codes: (This is in alignment with the Early Release and Late Arrival Policy required by the state.)

1. Participation in school programs (example boy or girl scouts, fee-based enrichment classes, tutoring, athletic programs etc.)
2. Family emergency/child accident/injury
3. Medical appointment
4. Child custody
5. Transportation/safety issues (darkness, weather)
6. Other conditions (reason must be stated)/Best Interest of the Family
7. Off-site enrichment programs

The student will not be released from the program to anyone who is not authorized on the Student Information Card unless permission is given by the parents/guardians in writing and in advance. Adults should be prepared to present photo identification to the staff upon request. Parents must notify the staff when their child is to be picked up by a person not authorized on the Student Information Card.

A student may be released for a portion of time from the program to attend activities at the school such as tutoring, sports, enrichment classes, chorus, etc. The student must check in with staff prior to being released to the parallel program. The parents/guardians must complete the permission form that can be obtained from the staff, and the completed form will be placed in the student's file.

## **Nondiscrimination**

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The CDCC program abides by the Glendale Unified School District nondiscrimination policy found on [www.gusd.net](http://www.gusd.net) and below:

“The Board of Education prohibits, at any district school or school activity, unlawful discrimination, including discriminatory harassment, intimidation, and bullying targeted at any student by anyone, based on the student's actual or perceived race, color, ancestry, national origin, nationality, ethnicity, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression, or association with a person or group with one or more of these actual or perceived characteristics. The District will take steps to assure that the lack of English will not be a barrier to admission and participation in district programs.”

*(Reference: Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972 Section 504 of the Rehabilitation Act of 1973)*

The program refrains from religious instruction or worship.

## **Homework**

CDCC strives to provide balanced after-school programming that includes time for homework, academic enrichment, nutrition, and physical activity.

CDCC is committed to providing an appropriate space, time, materials and resources for students to work on homework during program hours. The program schedules 20 minutes of homework time for transitional kindergarten and kindergarten students and 45-60 minutes for grades 1 through 6, Monday through Thursday.

CDCC teachers and education assistants provide support, guidance, and clarification when necessary. CDCC staff does not provide one-on-one tutoring or homework correction. Parents are responsible for reviewing their child's homework and ensuring that it is complete.

## **Morning Arrival and Afternoon Pick-Up**

1. Students must be seen and acknowledged by a staff member at the beginning of the program to ensure that no student is admitted to the center with a health concern such as fever, sore throat, earache, upset stomach, rash, etc.
  - Morning students only: parents/guardians must sign in students at the time of arrival with a full signature.
  - Afternoon students only: staff will sign in students at the time of arrival from school, and parents/guardians will sign out students at the time of departure from the center with a full signature.

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- Morning and afternoon students: parents/guardians are to sign in at the exact time of arrival, and sign out at the time of departure with a full signature.
4. In case of an emergency delay, parent/guardian must contact the center staff. If the center has not heard from the parent/guardian by 6:00 p.m., the staff will call the emergency numbers on the Student Information Card.
  5. Students will not be released to a person(s) who does not appear to be in a condition to drive safely. The Head Teacher will ask that another adult be called to pick up the student and to assist the person in the unsafe condition. If there is no one else to call, the police will be contacted for assistance. At no time will a student be released to go to a parked car.
  6. **Parents/guardians are expected to pick-up their student by their program dismissal time.** Four (4) late pick-ups will be cause for termination of any services. The four (4) late pick-ups are the maximum a student may have in one year (July-June) in any program operated by the Child Development and Child Care Department.
  7. A Late Pick-Up Notice will be issued each time a parent/guardian is late. In addition to each Late Pick-Up Notice, a \$2 per minute charge (maximum \$200.00 for each occurrence), per family/per site, will be assessed (according to the program clock). If the charge is not paid within seven (7) days, a delinquent notice will be issued which could result in the family's services being terminated. Glendale Police may be called if CDCC staff are unable to locate a family.

## HEALTH AND SAFETY REGULATIONS

### Illness During the Day

If your child becomes ill during the day, the parent/guardian will be contacted and must assume responsibility for picking up the student or sending an authorized person to do so as soon as possible.

### Returning to the Program After Illness

Students may not resume morning services until the school has readmitted the student.

### Medication

1. The Request for Medication to be Taken During School Hours Form must be completed by the parent/guardian, with the physician's signature and instructions attached, if a student is on medication which has to be given at specific times during the center day. This form is available at the school site.

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2. Medication must be in the original container and will be secured by the staff.
3. Medication should be taken at home whenever possible.
4. Non-prescribed medication **cannot** be given to students.
5. An Individualized Plan for Health Services will be completed prior to the student receiving care in the event of the need for medical services such as an EpiPen.

## **Injuries**

1. Program staff will call 911 and request assistance if a student is seriously injured while in the program. The parent/guardian will be notified as soon as possible. Any fees for medical assistance shall be the responsibility of the parent/guardian. Parents/guardians may inquire in the school office about low-cost insurance offered at the beginning of each school year.
2. In cases where a student is taken to the hospital, a staff member will accompany them to provide needed emergency information and remain until a parent/guardian arrives

## **Custody**

Program staff will comply with court-ordered custody and visitation agreements. The staff will contact authorities in cases of attempted restraining order violations.

## **Child Abuse and Neglect**

Under the mandatory Child Abuse Reporting Law, California State Penal Code, Section 11161.5, the Center staff is obligated to report cases of suspected child abuse or neglect. If the staff fails to report, they could be subject to a fine and/or imprisonment. According to Child Abuse Reporting Law, any time a student reports or a staff member observes that a student has been injured as a result of discipline, a suspected child abuse report must be filed.

## **Parent/Guardian Opportunities**

The Parent Advisory Council is made up of parent/guardian and staff representatives who meet regularly with the Director or his/her designee to discuss and advise upon issues of mutual concern affecting the program. All parents/guardians are welcome to attend the meetings. In addition, parents/guardians are requested to attend special functions at their child's program throughout the year.

Parents/guardians are requested to complete a Program Evaluation Survey annually. Program modifications are based on the responses to the survey.

## **GUSD Civility Policy**

Glendale Unified School District Board Policy (BP) 1313 and Administrative Regulation (AR) 1313 Civility Policy.

1. The Board of Education recognizes the impact that civility has on the effective operation of the District, including its role in creating a safe and positive school climate and enabling a focus on student well-being, learning, and achievement. The Board believes that each person should be treated with dignity and respect in their interactions within the school community.
2. Civil behavior is polite, courteous, and reasonable behavior, which is respectful to others and includes integrity, honesty, acceptance, timeliness, dependability, observance of laws and rules, and effective communication.
3. The Board and District staff shall model civil behavior as an example of behavior that is expected throughout the District. Practices that promote civil behavior include actively listening, giving full attention to the speaker, and refraining from interruptions; welcoming and encouraging participation, input, and feedback through stakeholder engagement; promptly responding to concerns; and embracing varying and diverse viewpoints. Such practices may be incorporated into governance standards adopted by the Board or Superintendent and/or professional standards or codes of conduct for employees as specified in District policies and regulations.
4. Students, staff, parents/guardians, and community members should be educated in the recognition, development, and demonstration of civil behavior. The Superintendent or designee may incorporate related concepts in the curriculum, provide staff development activities, and/or communicate this policy to the school community.
5. Students, staff, parents/guardians, and community members shall not communicate or behave in a manner that causes disruption; hinders the orderly conduct of District operations, the educational program, or any other District program or activity; or creates an unsafe learning or working environment.
6. Behavior by students or staff that is discriminatory, harassing, or intimidating, including sexual harassment, bullying, and/or hate violence, or behavior that is in any other way unlawful, is prohibited and is subject to discipline in accordance with law and as specified in District policy and regulations.
7. Appropriate measures will be taken in accordance with the District Board Policy and Administrative Regulations such as termination of services and/or suspension from the Child Development and Child Care Department.

The CDCC Department reserves the right to terminate services at any time. Re-enrollment may be considered after a six (6) month period or on a case-by-case basis when child care services are terminated for cause.



**DRAFT**

**ADMISSION AGREEMENT**

I have received, read, and agree to comply with all requirements in the Child Development & Child Care Policy Handbook for Parents/Guardians.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
School Site

**Students Enrolled:**

\_\_\_\_\_  
Student's Name (Please Print)

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Student's Name (Please Print)

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Student's Name (Please Print)

\_\_\_\_\_  
Grade

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

INFORMATION REPORT NO. 3

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Jay Schwartz, Director, Child Development and Child Care

SUBJECT: **Proposed Increase to CDCC Self-Supporting Preschool Fees  
and Preschool Schedule Adjustments for 2022-2023**

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Effective July 1, 2022, the Child Development and Child Care Department (CDCC) is proposing to raise fees for its self-supporting preschool program to be in compliance with the Budget Act of 2021 that increased the Standard Reimbursement Rates (SRR) for California State Preschool Programs (CSPP). Rates for each program include a 4.05 percent Cost of Living Adjustment (COLA). The SRR for CSPP contracts has been increased to \$62.66 for full-day care. The proposed fee increase applies only to self-supporting preschool programs.

The CDCC department was informed of the increases on October 8, 2021, by the California Department of Education. All self-supporting child care programs are required to charge no less than the Standard Reimbursement Rate for subsidized programs. The monthly fees are calculated based on SRR daily rate of \$62.66, adjusted for hours attended, multiplied by the number of days of operation, divided by the number of months billed, and rounded to the nearest whole number. The fees will not be adjusted for absences, pupil-free days, or holidays and are charged at a flat monthly rate.

In addition to the fee increase, and in order to meet the enrollment and scheduling needs of current and interested self-supporting preschool families, CDCC will be changing the offerings for self-supporting preschool. Effective July 1, 2022, CDCC proposes that the self-supporting preschool program at College View Preschool operate from 8:00 a.m. to 4:00 p.m. for 180 days a year, and will match the elementary school academic calendar. This marks a change from the current offering of 246 days of care for 11.5 hours per day. The proposed monthly fee is \$1,130. The CDCC's Spanish Immersion Preschool at the Pacific Avenue Education Center will continue to operate from 6:30 a.m. to 6:00 p.m. for 246 days a year. The proposed monthly fee will be \$1,285 (formerly \$989.74 per month).

If the consensus of the Board is to move forward with the proposed plan, the fee increase and the schedule changes will be submitted at the June 21, 2022, Board meeting for approval.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

INFORMATION REPORT NO. 4

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED IN: Office of the Superintendent

**SUBJECT: Revisions to Board Policy (BP) 9110 (Terms of Office) and Board Policy 9220 (Governing Board Election)**

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On January 18, 2022, the District passed Resolution No. 15, "Resolution to Place before the Electorate a Proposal Limiting the Number of Terms a Member of the Board May Serve." This proposal (Measure T) was placed on the June 7, 2022 ballot conducted by the Los Angeles County Registrar-Recorder/County Clerk office and was approved by the voters.

The District is governed by the Board, which consists of five members elected by the voters of the District to serve four-year terms. Measure T authorizes the Board to establish a three-term limit on the number of times an elected member may serve on the Board. This Measure will apply prospectively to newly-elected terms beginning on or after July 1, 2022, and a Board member currently serving on the Board will be eligible to serve three additional terms as an elected Board member. A Board member will not be deemed to have served an elected term if the member is elected to or appointed to fill a vacancy after a term begins, or if a Board member resigns or is removed from office before the term is completed. The three-term limit would be a lifetime limit. This means a person who has served three terms as an elected Board member may not seek re-election for an additional term as a Board member.

This report provides an opportunity for Board members to review revisions to BP 9110 and BP 9220 to include language on term limits. Upon approval, both policies will be presented to the Board for final action at the June 21, 2022 board meeting.

Terms of Office

BP 9110

The Governing Board shall consist of five members whose terms shall be staggered so that as nearly as practicable, one half of the members shall be elected in each year in which the Board's elections are regularly held. (Education Code 35012).

The term of office for Board members elected in regular elections shall be four years, commencing ~~on the third Tuesday in April~~ on the first board meeting following the adoption and certification of the Board election results as presented by the Los Angeles County Registrar – Recorder/County Clerk's Office.

Board members whose terms have expired shall continue to discharge the duties of office until their successors have qualified by taking the oath of office. (Education Code 5017; Government Code 1302, 1360).

If a regularly scheduled Board election date is changed due to consolidation with a statewide or municipal general election, the term of incumbent Board members shall be extended to align with the next applicable election. (Elections Code 10404.5)

Newly-elected terms beginning on or after July 1, 2022 and board members currently serving on the Board will be eligible to serve a maximum of three additional terms as an elected Board member. The three-term limit would be a lifetime limit. This means a person who has served three terms as an elected Board Member may not seek re-election for an additional term as a Board member. A partial term will not count as an elected term. Board member will not be deemed to have served an elected term if the member is elected to or appointed to fill a vacancy after a term begins, or if a Board member resigns or is removed from office before the term is completed.

Legal References: Education Code: 5000-5033; 35010; 35012; 35017  
Election Code: 13021; 10400-10418; 14050-14057  
Government Code: 1302-1303; 1360  
Ballot Measure T June 7, 2022

Policy Adopted: 12/04/1956

Policy Amended: 06/04/1963; 03/19/1985; 03/20/2001; 06/24/2003; 04/03/2007;  
03/12/2019; \_\_/\_\_/\_\_\_\_

Formerly BP 9120

### Governing Board Elections

BP 9220

Any person is eligible to be a Governing Board member, without further qualifications, if ~~he/she~~ is they are 18 years of age or older, a citizen of the state, a resident of the school district, a registered voter, and not legally disqualified from holding civil office. Any person who has been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States of America, or another country, is not eligible to be a candidate for office or be a Board member except when ~~he/she has~~ they have been granted a pardon in accordance with law. (Education Code 35107; Elections Code 20)

A District employee elected to the Board shall resign ~~his/her~~ their position before being sworn in or shall have ~~his/her~~ their employment automatically terminated upon being sworn into office. (Education Code 35107)

To reduce costs associated with conducting elections, the Board may consolidate Board elections with the local municipal or statewide primary or general election. Board election procedures shall be conducted in accordance with state and federal law.

Whenever a regularly scheduled Board election is changed due to consolidation of elections, the terms of office of incumbent Board members shall be extended to align with the next applicable election. (Election Code 10404.5).

### Elections Process and Procedures

The District is divided into trustee areas and each trustee area shall be represented by a Board member who resides in and is elected by voters residing within that trustee area. Trustee areas shall be balanced by population as required by state and federal law.

Election for members for areas A and E shall be held in 2020 and every four years thereafter. Election of members for areas B, C, and D shall be held in 2022 and every four years thereafter. The candidate receiving the highest number of votes in each trustee area shall be elected to office.

Effective July 1, 2022, Board members will be eligible to serve a maximum of three terms as an elected Board member. The three-term limit shall not be applied retroactively to any individual who has served as a Board member in any term beginning prior to July 1, 2022. A Board member will not be deemed to have served an elected term if the member is elected to or appointed to fill a vacancy after a term begins, or if a Board member resigns or is removed from office before the term is completed.

Prior to March 1 following the year in which the results of each decennial federal census are released, the Board shall adjust the boundaries of the District's trustee areas based on population figures as validated by the Population Research Unit of the Department of Finance. (Education Code 5019.5)

### Campaign Conduct

All candidates, including current Board members running as incumbents, shall abide by local, county, state, and federal requirements regarding campaign donations, funding, and expenditures.

In order to help protect the public's trust in the electoral process as well as the public's confidence in the Board and District, the Board encourages all candidates to sign and adhere to the principles in the Code of Fair Campaign Practices pursuant to Elections Code 20440.

No candidate, person, or entity shall use the District's logo/seal/letterhead on any campaign materials.

### Statement of Qualifications

Nomination papers shall be signed by no less than 20 registered voters qualified to vote and residing in the trustee area from which the candidate is seeking to run.

Candidate for the Board of Education shall pay the filing fee.

The candidate's statement of qualifications for the position of Member of the Board of Education of the Glendale Unified School District shall be limited to no more than 200 words. The District shall assume no part of the cost of printing, handling, translating, mailing, and/or electronically distributing candidate statements filed pursuant to Election Code 13307.

On the 125<sup>th</sup> day prior to the day fixed for the general District election, the Board secretary or his/her designee shall deliver a notice, bearing the secretary's signature and District seal, to the county elections official describing both of the following: (Elections Code 10509)

1. The elective offices of the District to be filled at the general election and which offices, if any, are for the balance of an unexpired term.
2. Whether the District or the candidate is to pay for the publication of a statement of qualifications pursuant to Elections Code 13307.

### Tie Votes in Board Member Election

Whenever a tie makes it impossible to determine which of two or more candidates has been elected to the Board, the Board shall schedule a runoff election in accordance with law. (Education Code 5016)

Legal Reference: Education Code, Sections: 1006; 5000-5033; 5220-5231; 5300-5304;  
5320-5329; 5340-5345; 5360-5363; 5380; 5390; 5420-5426; 5440-5442;  
7054; 35107; 35177; 35239  
Election Code, Sections 20; 1302; 2201; 4000-4008; 10010; 10400-10418;  
10509; 10600-10604; 13307; 13308; 13309; 14025-14032; 14050-14057;  
20440  
Government Code, Sections 1021; 1097; 12940; 81000-91014  
Penal Code, Sections 68; 74; 424; 661  
California Constitution, Article 2, Section 2; Article 7, Section 7; Article  
7, Section 8  
GUSD Action Report No. 8, March 31, 1998  
GUSD Measure T, June 7, 2022

Policy Adopted: 12/04/1956  
Policy Amended: 01/18/1977; 03/19/1985; 05/17/1994; 06/24/2003; 04/03/2007;  
12/14/2010; 07/08/2014; 03/07/2017; 03/12/2019; \_\_/\_\_/\_\_\_\_

Formerly BP 9121, BP 9510



GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

INFORMATION REPORT NO. 5

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Chris Coulter, Director, Teaching and Learning

SUBJECT: **Proposed Instructional Material Adoptions for English Language Arts**

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This report will provide the Board of Education with information and the process followed for the recommendation of instructional materials for AP English Language.

As outlined by the College Board, the AP English Language and Composition course focuses on the development and revision of evidence-based analytic and argumentative writing, the rhetorical analysis of nonfiction texts, and the decisions writers make as they compose and revise. Students evaluate, synthesize, and cite research to support their arguments. Additionally, students read and analyze rhetorical elements and their effects in nonfiction texts—including images as forms of text—from a range of disciplines and historical periods. AP Language students are assessed on these skills using the College Board AP Language and Composition exam in May. The AP English Language and Composition course aligns to an introductory college-level rhetoric and writing curriculum. There are no prerequisite courses for AP English Language and Composition. Students should be able to read and comprehend college-level texts and write grammatically correct, complete sentences.

Recently, the College Board updated the course content for AP Language and Composition. The College Board regularly updates AP course and test content. These changes typically require updated instructional materials to match the updated course content. Glendale Unified School District (GUSD) has offered AP Language and Composition for many years, but the materials are not aligned to current needs. New instructional materials are needed that align with the updated College Board AP Language and Composition exam.

**Review Process**

The process to explore new textbooks began in September 2021 with a request at the English Language Arts (ELA) Curriculum Study Committee (CSC) meeting. Teaching &

Learning Secondary ELA & ELD Specialist, Laura Gaboudian, responded to this request by sending out a survey to all GUSD AP Language teachers at Clark Magnet High School, Crescenta Valley High School, Glendale High School, and Hoover High School to gather information about which instructional materials they currently use and what they are hoping to find in a new AP Language textbook.

Based on survey results, review copies of several AP Language and Composition textbooks were collected for all AP Language teachers to review. The textbooks reviewed by teachers included *AMSCO AP Language and Composition* (Perfection Learning); *Back to the Lake* (W.W. Norton); *Everything's an Argument* (MacMillan); *Ideas in Argument* (BFW); and *They Say, I Say* (W.W. Norton).

All AP Language teachers evaluated the textbooks for alignment to the updated AP Language and Composition exam as well as how appropriate the textbooks would be for use as a core textbook. They reviewed the textbooks to ensure they included a wide range of texts and genres, question types, writing prompts and practice questions aligned to the exam. AP Language teachers then completed a survey indicating their top choice for a core textbook that met all criteria. Based on survey results, *AMSCO AP Language and Composition* and *Back to the Lake* were identified as the two strongest textbooks.

Finally, AP Language teachers attended an after-school Zoom meeting with Dr. Chris Coulter, Director of Teaching & Learning, and Laura Gaboudian to come to consensus on a core textbook. After outlining pros and cons of both textbooks together, the AP Language teachers voted to recommend *Back to the Lake* as the District's core AP Language and Composition textbook and *AMSCO AP Language and Composition* as an optional supplemental text suitable for additional AP exam practice to the ELA CSC. The ELA CSC unanimously approved the recommendation of the adoption of *Back to the Lake* as the core textbook for AP Language and Composition and for the optional use of *AMSCO AP Language and Composition* as a supplemental textbook on May 19, 2022.

### **Public Review**

Per Administrative Regulation 6141, the textbooks were posted for public review and comment and samples were available for review at the District Office for a two-week period from May 26 to June 9, 2022. There were no expressed comments or concerns during the public review.

### **Recommendations**

Secondary Principals unanimously approved the recommendation of the English CSC. The Superintendent recommends the adoption of *Back to the Lake* as the core textbook for AP English Language beginning in the fall of 2022. The *AMSCO AP Language and*

*Composition* book is also recommended as an optional supplemental resource for additional practice and preparation for the AP English Language Exam. The textbooks will be presented as an action item at the June 21, 2022, Board of Education meeting.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.***

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

INFORMATION REPORT NO. 6

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Chris Coulter, Director, Teaching and Learning

SUBJECT: **Proposed New Course of Study Outlines for Use in Middle and High Schools in the Area of Career Technical Education**

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The proposed new course of study outlines (Digital Media & Yearbook Design; Medical Assisting Year One; Medical Assisting Year Two; Health Internship; Patient Care Technician Year One; and Patient Care Technician Year Two) are submitted for review and discussion by the Board of Education. The course outlines have been reviewed for content and evaluated by the members of the Career Technical Education Curriculum Study Committee. The Secondary Education Council has reviewed the information and made a recommendation of approval of the course outlines to the Board of Education.

**MIDDLE SCHOOLS**

**Department:** Career Technical Education

Course Title: Digital Media & Yearbook Design

Course Code: 1475GV, 1476GV

Grade Level(s): 7- 8

School(s)  
Course Offered: Rosemont Middle School

UC/CSU Approved  
(Y/N, Subject): N/A

Length of course: Year

Semester Credits: 10

Recommended  
Prerequisite: Computer & Multimedia Essentials, Intro to Media and Digital Arts

Recommended  
Textbooks: None

Course Overview: Digital Media & Yearbook Design is a year-long course designed to have students understand the role of visual art and design, and its impact on society and culture, particularly in publication mediums. The course will focus on students understanding a designer's target audience and stimulating creativity through a variety of two-dimensional media. Then, students will apply this artistic process to create designs for the yearbook publication. Finally, they will maintain the integrity of design through the editing process, while collaborating and communicating with their colleagues on the yearbook staff. The assignments in the course will demonstrate a student's ability to apply the principles of design and effectively communicate their message. Assignments will also have students process, respond to, and judge design works using their knowledge of the elements of art and the principles of design.

### **HIGH SCHOOLS**

**Department:** Career Technical Education

Course Title: Medical Assisting Year One

Grade Level(s): 10-12

School(s) Course  
Offered: Hoover High School

UC/CSU Approved  
(Y/N, Subject): College-Preparatory Elective (G)

Course Credits: 10

Recommended  
Prerequisite: None

**Course Overview:** This course is designed to teach the fundamental skills necessary for both administrative and clinical duties in a physician's office or medical clinic. This certified Medical Assisting course is a learning experience that provides students an opportunity to apply their technical and academic skills in a hybrid model that allows for on-line asynchronous work paired with a hands-on medical lab experience. Students will develop and practice an understanding of the duties and responsibilities of a highly skilled medical assistant, including but not limited to anatomy and physiology, medical terminology, health and human growth and development, pharmacology, body mechanics, infection control, EKG, phlebotomy, physical exams, and ambulatory surgery. Students who complete this program will be eligible to take the California state exam to obtain a Certified Medical Assistant status.

**Department:** Career Technical Education

**Course Title:** Medical Assisting Year Two

**Grade Level(s):** 11-12

**School(s) Course Offered:** Hoover High School

**UC/CSU Approved (Y/N, Subject):** College-Preparatory Elective (G)

**Course Credits:** 10

**Recommended Prerequisite:** Medical Assisting Year One

**Course Overview:** This course is designed to teach the fundamental skills necessary for both administrative and clinical duties in a physician's office or medical clinic. This certified Medical Assisting course is a learning experience that provides students an opportunity to apply their technical and academic skills in a hybrid model that allows for on-line asynchronous work paired with a hands-on medical lab experience. Students will develop and practice an understanding

of the duties and responsibilities of a highly skilled medical assistant, including but not limited to anatomy and physiology, medical terminology, health and human growth and development, pharmacology, body mechanics, infection control, EKG, phlebotomy, physical exams, and ambulatory surgery. Students who complete this program will be eligible to take the California state exam to obtain a Certified Medical Assistant status.

**Department:** Career Technical Education

Course Title: Health Internship

Grade Level(s): 10-12

School(s) Course Offered: Glendale High School

UC/CSU Approved (Y/N, Subject): Yes, College-Preparatory Elective (G) / Interdisciplinary

Course Credits: 10

Course Overview: An internship is a work-based learning experience that provides students the opportunity to apply their technical and academic skills in a professional setting. Students will develop and practice an understanding of the duties and responsibilities of high-skilled career areas, including terminology, climate, protocol, and other information that will enable them to analyze and revise their meaningful future plans. This course will expose students to the career readiness skills needed for a successful internship and prepare them for the world of work. The internship is supported with activities and assignments to deepen and enhance the experience. The structure of the internship aligns with local policy and program expectations for internships.

**Department:** Career Technical Education

Course Title: Patient Care Technician Year One

Grade Level(s): 10-12

School(s) Course  
Offered: Glendale High School

UC/CSU Approved  
(Y/N, Subject): Yes, College-Preparatory Elective (G)

Recommended  
Prerequisite: None

Course Overview: This course is designed to teach the fundamental skills necessary for both hospital and skilled nursing facility. The Patient Care Technician program is a learning experience that provides students an opportunity to apply their technical and academic skills in a hybrid model that allows for on-line asynchronous work paired with a hands-on medical lab experience. Students will develop and practice an understanding of the duties and responsibilities of a skilled Patient Care Technician including but not limited to anatomy and physiology, medical terminology, health and human growth and development, pharmacology, body mechanics, infection control, EKG, phlebotomy, physical assessment, pre and post op care and direct patient care. Students who complete this program will be eligible to take the national state exam to obtain certification as a Patient Care Technician. Each module contains several units which include: lecture, quizzes, worksheets and final exam. Additionally students will complete skills check off with instructor supervision.

**Department:** Career Technical Education

Course Title: Patient Care Technician Year Two

Grade Level(s): 10-12

School(s) Course  
Offered: Glendale High School

UC/CSU Approved  
(Y/N, Subject): Yes, College-Preparatory Elective (G)



Recommended  
Prerequisite: None

Course Overview: In the second year of this program students will continue to build on the fundamental skills necessary for the Patient Care Technician in both the hospital and skilled nursing facility. The Patient Care Technician course is a learning experience that provides students an opportunity to apply their technical and academic skills in a hybrid model that allows for on-line asynchronous work paired with a hands-on medical lab experience. Students will develop and practice an understanding of the duties and responsibilities of a skilled Patient Care Technician including but not limited to anatomy and physiology, medical terminology, health and human growth and development, pharmacology, body mechanics, infection control, EKG, phlebotomy, physical assessment, pre and post op care and direct patient care. Students who complete this program will be eligible to take the national state exam to obtain certification as a Patient Care Technician. Each module contains several units which include: lecture, quizzes, worksheets and final exam. Additionally students will complete skills check off with instructor supervision.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.***

Glendale Unified School District

Middle School

Date

*(Meeting date will be typed in after Board Approval)*

Department: Career Technical Education

Course Title: Digital Media & Yearbook Design

Course Code: 1475GV, 1476GV

Grade Level(s): 7- 8

School(s)

Course Offered: Rosemont Middle School

UC/CSU Approved

(Y/N, Subject): N/A

Length of course: Year

Semester Credits: 10

Recommended

Prerequisite: Computer & Multimedia Essentials, Intro to Media and Digital Arts

Recommended

Textbooks: None

Course Overview: Digital Media & Yearbook Design is a year-long course designed to have students understand the role of visual art and design, and its impact on society and culture, particularly in publication mediums. The course will focus on students understanding a designer's target audience and stimulating creativity through a variety of two-dimensional media. Then, students will apply this artistic process to create designs for the yearbook publication. Finally, they will maintain the integrity of design through the editing process, while collaborating and communicating with their colleagues on the yearbook staff. The assignments in the course will demonstrate a student's ability to apply the principles of design and effectively communicate their message. Assignments will also have

students process, respond to, and judge design works using their knowledge of the elements of art and the principles of design.

**Unit 1: The Principles of Design**

*(2 weeks)*

**STANDARDS**

Common Core Standards: English Language Arts RST1, RST4, RST8, WHST2, WHST6, WHST8

Career Technical Education Career Ready Practice Standards: all

Career Technical Education Arts, Media & Entertainment Pathway Standards: A1.2, A1.4, A1.8, A1.9, A2.6, A4.3, A4.4, A8.2

- A. Students will demonstrate an understanding, both written and verbal, of the principles of design using their knowledge from the textbook.
- B. Students will learn the principles of design including the following: balance, unity, emphasis, contrast, variety, proportion, movement, rhythm, and pattern/repetition through direct instruction, note-taking, and reading. Throughout the unit, students will compare and contrast the use of these elements in real world examples: yearbooks, advertising, publications, etc. They will conduct a study of how these design principles appear in our society, using magazines, websites, and advertising mediums. The study will include opportunities for students to identify the principles, and also for students to explain how the principles of design help to emphasize purpose. Videos and power point presentations. Additionally, students will be required to explain how the design reaches a particular audience through its strategic use of design principles.
- C. Research an advertising campaign and identify the company's use of design in order to persuade its customers. You will need to use the Internet, television, and magazines to identify several principles of design, then write explanations for how the element achieves purpose in the design. You will present your explanation in an oral presentation that assesses your ability to explain how the company uses the principles of design in two different mediums to persuade customers to buy their product.

**EQUIPMENT/SOFTWARE:** Google, Microsoft PowerPoint

**Unit 2: Typography**

*(2 weeks)*

**STANDARDS**

Common Core Standards: RST1, RST4, RST8, WHST2, WHST6, WHST8

Standards for Career Ready Practice: all

Career Technical Education Arts, Media & Entertainment Pathway Standards: A1.2, A1.3, A1.4, A2.2, A2.6, A3.1, A3.2, A5.1, A7.5, A8.2

- A. Students will identify and define terminology related to typography. Students will explain the use of typography in design to achieve purpose.

- B. Students will learn terminology and elements of typography through use of examples, both teacher and student-selected: legibility, justification, typefaces, weights, leading, etc. Students will need to define terminology as well as explain the purpose.
- C. Use online resources to provide examples of how typography is used differently in publications, advertising, and print. Students will be asked to evaluate how typography affects the look of a product, creates emotion, and conveys a message based on its qualities: size, color, position, style. Students will need to demonstrate their understanding of the principles of typography by creating a time line using software of their choice. The time line will convey how typography has changed over time and a description of why the student believes the change occurred based on their study during the unit. Finally, students will use typography in yearbook layouts to add emphasis and create purpose in the yearbook spreads.
- D. Students will collect ads that are based only on type and have no images to determine which elements (size, color, position, and style) is most important in the advertisement. Students will create a real or fictional school event poster working with a basic image of their choice, then adding type and color to create a message with meaning.

**EQUIPMENT/SOFTWARE:** Adobe Photoshop, Adobe Illustrator, Google

Unit 3: Using Design to Deliver Theme

(2 weeks)

#### STANDARDS

Common Core Standards: RST1, RST4, RST8, WHST2, WHST6, WHST8

Standards for Career Ready Practice: all

Career Technical Education Arts, Media & Entertainment Pathway Standards: A1.2, A2.1, A2.2, A2.3, A2.6, A2.7, A2.8, A2.9, A4.3, A4.5, A5.3, A8. 1, A8.2

Career and Technical Education Manufacturing & Product Development Pathway Standards: D1.1, D1.2, D2.1, D3.2

- A. Students will develop the theme for the yearbook publication using their knowledge of design and theme packages.
- B. During this unit, students will develop a comprehensive theme package for the yearbook. They will be responsible for including all of the following elements: title, graphics, typography, side bar design, and key elements of layout design.
- C. Students will read, view presentations and tutorial videos about how design creates an identity for media, publication, and corporations. The students will create a multimedia presentation that identifies design elements and explains how each element helps to convey the theme's purpose. In addition, students will present the multimedia presentation to the yearbook students, explaining how each design element helps to convey purpose and branding for the current school year. Then, students will assess each other's presentations based upon its design elements and will write suggestions for the group, detailing their understanding of design, as well as providing feedback for the group's revision process. The teacher will facilitate a process for selecting one of the theme

packages for the current publication, and then the students will edit and refine the multimedia presentation to address audience concerns: consistency, visual impact, cohesion.

**EQUIPMENT/SOFTWARE:** Adobe Photoshop, Adobe Illustrator

**Unit 4: Page Layout Design and Creation**

*(20 weeks)*

**STANDARDS**

Common Core Standards: RST1, RST4, RST8, WHST2, WHST6, WHST8

Standards for Career Ready Practice: all

Career Technical Education Arts, Media & Entertainment Pathway Standards: A1.2, A2.2, A2.6, A2.8, A7.2, A7.5, A8.1, A8.2

- A. Students will design layouts for the yearbook publication using knowledge from the textbook, digital classroom, previous units, and Adobe Creative Suite programs.
- B. Students will use publication models (provided by the teacher), and the internet to establish successful traits of layout design: visual impact, levels of space, balance, unity, proportion, contrast, consistency, and variety. Using previous years' publications, students will assess the integrity of layouts, explaining how the design elements were/were not successful. Then, students will apply knowledge from previous units to create layouts that exemplify successful strategies of design: balance, unity, emphasis, contrast, variety, proportion, movement, rhythm, and pattern/repetition. The layouts will differ in purpose according to which section they appear in the publication; therefore, students must adjust the layout and its contents in order to reflect the audience: sports, student life, clubs, academics, theme pages, portraits.
- C. Write a reflection explaining how you utilized at least five elements of design in your layout. Your explanation needs to convey your understanding of the element, the reason you selected that element for your spread, and how the element helps create cohesion and balance with other spreads of the yearbook. Students will photocopy or print from the Internet five small versions of magazine covers that they believe work well, and five that they believe can be improved. Students will make notes next to each image about the connection between the topics presented, and how the design supports or does not support the message of the magazine. Students will choose one of the covers they think does not work well, and make 3-5 sketches of changes they would make to this cover referring to elements like typography, hierarchies, use of photographs, color, and other design elements. Students will use their understanding of covers and design elements to draft a cover which incorporates ideas in their theme package (Unit 3) and design elements represented in their layouts.

**EQUIPMENT/SOFTWARE:** Adobe Photoshop, Adobe Illustrator, Adobe CC

**Unit 5: Assessment of Design During Publication Production**

*(4 weeks)*

**STANDARDS**

Common Core Standards: RST1, RST4, RST8, WHST2, WHST6, WHST8

Standards for Career Ready Practice: all

Career Technical Education Arts, Media & Entertainment Pathway Standards: A1.1, A1.2, A1.3, A1.5, A1.9, A2.3, A8.2

Career and Technical Education Manufacturing & Product Development Pathway Standards:

- A. Students will use the principles of design to solve a series of design problems on layouts.
- B. Throughout this unit, students will assess yearbook spreads, maintaining the integrity of the original design, yet simultaneously making necessary changes to improve content coverage, cohesion, and delivery. Students will use rubrics in order to assess the usage of design in the yearbook spreads, assessing the spreads' use of the following: photography, color, graphic elements, and typography. For each spread, students will communicate their feedback to the other students, in small groups, explaining what changes need to be made based upon the principles of design. Additionally, students will identify and communicate successful implementation of design elements. Similarly, they will communicate this feedback in small groups, explaining why the design helps to improve the spread's delivery of content.
- C. For at least one spread per deadline, students will complete a presentation to the entire class that explains the suggestions made for refining the layout. In this explanation, the student needs to identify the design element, explicitly state the recommended revision, and explain why the revision will improve the integrity of design in the publication based on design principles.

**EQUIPMENT/SOFTWARE:** Adobe Photoshop, Adobe Illustrator, Google

**Unit 6: Creating Promotional Tools**

*(4 weeks)*

**STANDARDS**

Common Core Standards: RST1, RST4, RST8, WHST2, WHST6, WHST8

Standards for Career Ready Practice: all

Career Technical Education Arts, Media & Entertainment Pathway Standards: A1.2, A2.1, A2.6, A2.9, A5.5, A7.2, A7.5, A8.2, A8.5

Career and Technical Education Manufacturing & Product Development Pathway Standards: D1.1, D1.2, D2.1, D8.1, D8.2

Career Technical Education Marketing, Sales, and Services Standards: A1.9, A4.1, A5.7

- A. Students will create promotional tools for the yearbook publication using elements of design and the Adobe Creative Suite programs.

- B. Throughout the year, the yearbook staff promotes events and sales for the publication. Students will explore the variety of advertising that companies use to reach customers, and how graphic designers find advertising design solutions, students will design a variety of tools to be used on campus: posters for classrooms, posters for campus as well as social media marketing. Each promotional tool will adhere to the elements of design, showcasing the students' understanding of design principles. The students will utilize these principles effectively to convey a message to the student body. Students will need to convey a particular message by demonstrating an understanding of task, purpose, and audience.
- C. Create a promotional poster for those students who have not purchased a yearbook. Your poster must use at least three elements of design studied in the course. It should use elements from the theme package for the current publication to reinforce its message. Students will write a short, constructed response analyzing how the image selected best summarizes the main idea of the poster, why the typeface selected fits their subject best, as well as how they created impact through their use of space. Students will also create a storyboard to show the verbal, visual, and sound sequences of a 15-30 second yearbook ad to run on student announcements, emails, and social media. Each product will be assessed on their ability to create a consistent, effective concept that works together both in print and over the airways.

**EQUIPMENT/SOFTWARE:** Scanner, Camera, Printer, Adobe Illustrator or Photoshop

**Unit 7: On-Going Electronic Graphic Design Portfolio**

*(2 weeks)*

**STANDARDS**

Common Core Standards: RST1, RST4, RST8, WHST2, WHST6, WHST8

Standards for Career Ready Practice: all

Career Technical Education Arts, Media & Entertainment Pathway Standards: A1.2, A2.2, A2.5, A2.6, A5.6, A8.2, A8.5

Career and Technical Education Manufacturing & Product Development Pathway Standards:

- A. Students will establish an online electronic graphic design portfolio which will showcase student growth and development of design principles.
- B. Throughout the year, students will compile an electronic portfolio of graphic design products from each unit of the course. Each portfolio submission will include demonstration of the process of using graphic design to achieve purpose: drafting, providing feedback, revising, in order to create a final product. A reflection will be attached to the submission which describes how the assignment meets the elements of design applicable to the unit of study, showcasing the students' understanding of design principles, as well as an explanation of the process followed in creating the product. Each electronic portfolio will be linked to the yearbook website.

- C. The selections should showcase all your work, as well as show your growth in understanding and applying the varying elements of graphic design.

**EQUIPMENT/SOFTWARE:** Adobe Photoshop or Adobe Illustrator, Google



Glendale Unified School District

High School

Date

*(Meeting date will be typed in after Board Approval)*

Department: Career Technical Education

Course Title: Medical Assisting Year One

Course Code: *(Course Number will be assigned by Educational Services after Board Approval)*

Grade Level(s): 10-12

School(s) Course Offered: Hoover High School

UC/CSU Approved (Y/N, Subject): College-Preparatory Elective (G)

Course Credits: 10

Recommended Prerequisite: None

Course Overview: This course is designed to teach the fundamental skills necessary for both administrative and clinical duties in a physician's office or medical clinic. This certified Medical Assisting course is a learning experience that provides students an opportunity to apply their technical and academic skills in a hybrid model that allows for on-line asynchronous work paired with a hands-on medical lab experience. Students will develop and practice an understanding of the duties and responsibilities of a highly skilled medical assistant, including but not limited to anatomy and physiology, medical terminology, health and human growth and development, pharmacology, body mechanics, infection control, EKG, phlebotomy, physical exams, and ambulatory surgery. Students who complete this program will be eligible to take the California state exam to obtain a Certified Medical Assistant status.

**Unit 1: The Health Assistant**

*(4 weeks)*

STANDARDS

B6.0, B6.2

Common Core Pathway Standards 11-12.4, 11-12.6

- A. In this unit, students will gain an overview of the role and responsibilities of health assistant occupations, including employment opportunities, educational requirements, professionalism, scope of practice, confidentiality, informed consent, ethics, infection control, and safety precautions.
- a. Health Assisting: Health Care Teams, Facilities, Education and Credential
  - b. Nursing Care Delivery Models, The Nursing Process
  - c. Qualities of Health Assistants, Personality Traits, Communication
  - d. Infection Control and Safety Precautions, Violations
  - e. Legal Conduction: Law, scope of practice, privileged communication
  - f. Patient Rights and Code of Ethics: Informed Consent, Patient and Resident Rights, Ethics
  - g. Communication Exercise
- B. Students will be allowed the opportunity to observe a scenario involving communication between a healthcare worker and a patient. After two scenario endings, students will answer questions to check their understanding. Students will also have to write a reflection about how this relates to being a competent healthcare assistant and explain in detail how they can relate this to their learning in what they have learned in this Healthcare Assistant unit. They should cite textual evidence from their readings to support their ideas. Students will share their reflections with small groups and give feedback to one another on their reflection details.

**Unit 2: Human Growth and Development**

*(4 weeks)*

STANDARDS

B2.0, B2.2

Common Core Pathway Standards 11-12.7

- A. In the unit, students will gain an understanding of how people grow, develop, and age throughout their lifespan in the four areas of development: physical, intellectual, social, and emotional. They also learn about the hierarchy of human needs, genetics, genetic diseases, aging, terminal illness, grief, and mortuary science.
- a. Genetics: Introduction to Genetics, Genetics
  - b. Prenatal and Neonatal: Prenatal, Neonatal
  - c. Childhood: Infants and Toddlers, Early Childhood, Middle Childhood
  - d. Adolescence and Adulthood: Adolescence, Early Adulthood, Middle Adulthood, Late Adulthood
  - e. Aging and Death: Aging, Death and Grief, Mortuary Science
- B. Students will develop questions and then interview a relative or friend with health problems. The findings will be presented in class through a Google Slide Presentation.

Students will also develop a digital visual representation of how Maslow's Hierarchy of Needs can affect people physically, socially, psychologically, and behaviorally. Students will create an information brochure explaining the biophysical, mental/cognitive, social, and emotional development of patients throughout the stages of life.

**Unit 3: Infection Control**

*(4 weeks)*

STANDARDS

B10.0, B10.1, B10.2

Common Core Pathway Standards 11-12.3

- A. In the final unit of this semester, students will learn about the importance of protecting oneself and others from disease-causing microorganisms, as students learn about microorganisms, asepsis, hand washing, basic equipment cleaning, autoclaving, personal protective equipment, sterile technique, and transmission-based precautions. Students practice donning and doffing protective garments and working in an isolation unit. During our hands-on lab activities, students will practice taking Vital Signs throughout the semester and perform the procedures for medical doctors virtually with the use of SimRated hands-on lab curriculum.
- a. Introduction to Infection Control: Microorganisms, Infections, Asepsis, Hand Cleansing, Cleaning Equipment
  - b. Standard Precautions: Standard Precautions, Gowns, Masks and Eyewear, Non-Sterile Gloves,
  - c. Transmission-Based Precautions: Transmission-Based Precautions, Transmission-Based Garments, Isolation Units
  - d. Sterile Technique: Sterile Field, Sterile Gloves, Autoclave
- B. Key Assignments: Students will demonstrate proper hand washing to the instructor and be evaluated on technique. Students will also collect microorganisms from common objects and observe their growth over several days using petri dishes. They will record their observations onto an observation sheet. Students will also create a poster depicting strategies for breaking the chain of infection based on their research of sanitation and disinfection. They will present their posters to the class.

**Unit 4: Medical Assisting Pharmacology**

*(4 weeks)*

STANDARDS

B3.0, B3.1, B13.0,

Common Core Standards S-ID-7, S-ID-9

- A. In this unit, students will be able to understand safety techniques and the steps for greeting and identifying patients in a health care facility. Students use the Internet to research safety regulations from OSHA, the FDA, and the EPA and demonstrate how to report safety violations by filing an event report. Students will also learn about the regulations and guidelines for drug prescription, administration, storage, and disposal. Students calculate and prepare medication dosages and learn to administer medications, including injections.
- a. Medical Assisting Pharmacology Overview: Introduction to Pharmacology:

Introduction to Pharmacology, Drugs

- b. Drug Safety: Legal and Safety Issues, Prescriptions and Abbreviations,
  - c. Preparing and Administering Medication: Calculating Dosage, Administering Medications
  - d. Parenteral Medications: Preparing Syringes, Administering Injections, Intravenous Therapy
- B. Key Assignments- Students will work individually to research a culture or religion that is different from their own, focusing on healthcare and medicine beliefs. The students will then present their research to their classmates using some form of media such as a poster, an infographic, or a Google Slide presentation, etc.

**Unit 5: Electrocardiography**

*(4 weeks)*

STANDARDS

B6.0

Common Core Standards 11-12.4

- A. In the Electrocardiography Unit, students will learn how to conduct a routine 12-lead ECG and recognize related diagnostic cardiac tests. Students examine the anatomy of the heart and the electrical conduction pattern for the cardiac cycle. Then they classify leads and learn how ECGs work.
- a. Anatomy and the ECG: ECGs and the Heart, Heartbeat and the ECG Cycle, Recognizing Cardiac Emergencies
  - b. The Science of the ECG: How ECGs Work, ECG Leads
  - c. Performing a Standard Resting ECG: Types of ECGs, Standardization, Artifacts Automatic 12-Lead ECG
  - d. Using ECG REcordings: Arrhythmias, Calculating Heart Rate
  - e. Other Cardiac Tests and Equipment: Related Diagnostic Cardiac Tests, Holter Monitoring
- B. Key Assignments-Students will work individually to identify at-risk behavior and create posters that persuade others to keep their hearts healthy. Students will also practice procedures learned in the module using various scenarios-sometimes in less-than-ideal circumstances. Students will then act out the various scenarios with their small groups and present and perform the scenarios to the rest of the class.

**Unit 6: Phlebotomy**

*(4 weeks)*

STANDARDS

B10.4

Common Core Standards 11-12.4

- A. In the phlebotomy unit, students will learn how to collect blood specimens using venipuncture and fingerstick techniques. During our hands-on lab activities, students will practice phlebotomy techniques, specifically intramuscular injections with medical grade injection supplies throughout the semester.
- a. Phlebotomy Overview: Introduction to Phlebotomy: Introduction

Communication,

- b. Skin Puncture: Microhematocrit and Hemoglobin: Skin Punctures, Microhematocrit, Hemoglobin
  - c. Venipuncture: Venipuncture, Equipment for Venipuncture, Order of Draw, Vacuum Tube Blood Collection Troubleshooting
- B. Key Assignments-Students will work independently to determine their blood types using the ABO and Rh systems. They will then create a pie graph to show the percentages of students in the class with each blood type. Students will also practice procedures learned in the module using various scenarios-sometimes in less than ideal circumstances. Students will play the scenarios out in their small groups and then present to their entire class. Students will also perform venipuncture on a mannequin arm to practice drawing blood and perform the procedure for the instructor and a medical physician on-line.

### **SimRated Badges/Certificates:**

To obtain the SimRated Badges/Certifications, each student will practice their procedures in the lab and will then be evaluated by a professional Medical Physician or Resident. Each student enrolled in the program will demonstrate that they can perform the procedure in the clinical lab environment with clinical supervision. The attending physician or resident physician will sign off that the student completed the procedure correctly. In Year-1, each student will receive SimRated Badge Certifications, which are recognized within the medical field and among the medical community, in the following Medical Assisting areas:

#### **A. Vital Signs**

- a. Students will earn a SimRated Badge/Certification in performing Vital Signs. Students will be able to take the vital signs of their patients. Students will understand that vital signs represent the measurement of body temperature, the rate of respiration, pulse, blood pressure, and blood oxygen saturation. These measurements provide the essential information regarding the patient's state of health especially:
- b. The information regarding the presence of an acute medical issue
- c. The information that quantifies the severity of the medical issue and how well is the patient's body coping with the resulting stress
- d. Series of measurement may imply that there is a chronic health issue (e.g. hypertension).
- e. Successful completion of the simulation-based assessment evaluated by clinician raters, which includes narrative feedback provided beyond the checklist rating.
- f. Obtain 90% or greater on assessment of Vital Signs cognitive knowledge.
- g. Obtain accurate vital signs on an adult with 90% or greater score on simulation-based assessment. Skills assessed include obtaining accurate radial pulse,

obtaining accurate blood pressure, use of temperature probe and use of pulse oximeter.

- h. Obtain accurate vital signs on an adult without any critical failures as deemed by clinician rater

**B. Phlebotomy**

- a. Students will earn a SimRated Badge/Certification in the Phlebotomy procedure. Students will be able to demonstrate appropriate manual skills and theoretical knowledge to successfully obtain the high-quality laboratory specimens which will ultimately result in accurate results and treatment. Students will be able to draw blood and understand the science of phlebotomy.
- b. In Year-2, students will continue to earn their SimRated Badges/Certifications in the following Medical Assisting Areas by performing the procedures for the attending physician/resident:
- c. Successful completion of the simulation-based assessment evaluated by clinician raters, which includes narrative feedback provided beyond the checklist rating.
- d. Obtain 90% or greater on assessment of Phlebotomy cognitive knowledge.
- e. Perform phlebotomy on an adult with 90% or greater score on simulation-based assessment. Skills assessed include identifying correct patient, hand hygiene, applying tourniquet, inserting needle into vein, using vacutainers, sharps safety
- f. Perform phlebotomy on an adult without any critical failures as deemed by clinician rater

**Primary Curriculum Source:**

**Applied Educational Systems**

Certified Medical Assistant Course

<https://teacher.aeseducation.com/courses>

Secondary Curriculum Source:

**SimRated**

Hands-on Labs for Medical Assisting

<https://www.simrated.com>

Glendale Unified School District

High School

Date

(Meeting date will be typed in after Board Approval)

Department: Career Technical Education

Course Title: Medical Assisting Year Two

Course Code: (Course Number will be assigned by Educational Services after Board Approval)

Grade Level(s): 11-12

School(s) Course Offered: Hoover High School

UC/CSU Approved (Y/N, Subject): College-Preparatory Elective (G)

Course Credits: 10

Recommended Prerequisite: Medical Assisting Year One

Course Overview: This course is designed to teach the fundamental skills necessary for both administrative and clinical duties in a physician's office or medical clinic. This certified Medical Assisting course is a learning experience that provides students an opportunity to apply their technical and academic skills in a hybrid model that allows for on-line asynchronous work paired with a hands-on medical lab experience. Students will develop and practice an understanding of the duties and responsibilities of a highly skilled medical assistant, including but not limited to anatomy and physiology, medical terminology, health and human growth and development, pharmacology, body mechanics, infection control, EKG, phlebotomy, physical exams, and ambulatory surgery. Students who complete this program will be eligible to take the California state exam to obtain a Certified Medical Assistant status.

**Unit 1: Body Mechanics**

*(4 weeks)*

STANDARDS

B6.0, B8.0

Common Core Pathway Standards 11-12.4

- A. Students will be able to understand the correct ways to move the body to prevent injuries to themselves and patients.
  - a. Safety Guidelines: Body Mechanics, Equipment Safety
  - b. Moving Patients: Pressure Ulcers, Moving Up In Bed, Turning and Logrolling, Dangling
  - c. Positioning Patients: Basic Bed Positions, Chair Positioning
  - d. Transferring Patients: Bed: Introduction to Transfers, Bed and Wheelchair Transfer, Bed and Stretcher Transfer
  - e. Transferring Patients: Toilet and Vehicle, Wheelchair and Toilet Transfer, Wheelchair and Vehicle Transfer
  
- B. Students will work in groups to write and perform a song that helps them remember at least five principles of body mechanics. Students will practice procedures learned in the module using various patient care scenarios and they will practice the scenarios in their groups and present and perform the scenarios to the entire class. Students will also work in groups exploring how to properly transfer patients and communicate with them.

**Unit 2: Ambulatory Surgery**

*(4 weeks)*

STANDARDS

B11.0, B12.0

Common Core Pathway Standards 11-12.9

- A. Students will also learn about the tasks to be done before, during, and after ambulatory surgery including infection control techniques, instruments for common surgeries, guidelines for using anesthetics, and providing follow-up care to surgical patients, including suture and staple removal.
  - a. Ambulatory Surgery: Ambulatory Surgery, Infection Control, Surgical Instruments
  - b. Preoperative Procedures: Preliminary Duties, Room Preparation, Patient Preparation
  - c. Intraoperative Procedures: Local Anesthetics, Surgical Assisting
  - d. Postoperative Procedures: Patient Care and Discharge, Room Cleanup, Follow-Up Care
  
- B. Students will work in groups to perform two role-play scripts that demonstrate that empathy and sensitivity are needed when working with surgical patients. Students will complete a project where they work in pairs to debate an ethical issue in healthcare. Students will do research, prepare position statements and then debate the issue. Students will also review articles for information related to a topic in the module. Once an article is found, students will complete a Current Event form.



**Unit 3: Specimen Collecting and Testing**

*(4 weeks)*

STANDARDS

B4.4, B10.2, B10.4

Common Core Pathway Standards 11-12.2

- A. Students will know and understand the guidelines and safety precautions for handling specimens and CLIA-waived tests. Students practice common procedures for collecting stool and urine specimens, strain urine, and perform common tests. They explore cultures, smears, and stains and practice taking throat, wound, and sputum specimens.
  - a. Policies and Practices for Specimens: Introduction, Safety Precautions
  - b. Collecting Urine Specimens: Routine Urine Specimen, Clean-Catch Urine Specimen, 12-Hour Urine Specimen, Pediatric Urine Specimen
  - c. Straining and Testing Urine: Straining Urine, Urinalysis, Urine Pregnancy Test
  - d. Stool Specimen and Tests: Stool Specimen, Testing Stool Specimen
  
  - e. Cultures and Smears: Cultures and Smears, Throat Culture, Wound Culture Sputum Microscopes
  
- B. Students will complete a project where they work in groups to test and compare the effectiveness of three cleaning products: soap and water, a disinfectant cleaner, and bleach as they create cultures and compare the results. At the beginning of the module, students will also write down three to five questions or concerns they have about various topics related to specimen collection and testing. They will go back into their text after the completion of the module to answer their own questions and concerns while referring to their textual evidence.

**Unit 4: Client Status**

*(4 weeks)*

STANDARDS

B2.0, B4.5

Common Core Standards LS1.B, LS1.C

- A. Students will learn the importance of body measurements and vital signs. Students learn about body measurements for adults and infants. They also learn about methods and equipment for taking and recording temperature, pulse, respiration, and blood pressure. A learning game is provided to gain practice in reading analog devices.
  - a. Vital Signs and Body Measurements: Vital Signs, Body Measurements
  - b. Temperature: Temperature, Glass/Mercury Thermometers, Oral Temperature, Tympanic Temperature
  - c. Pulse: Pulse, Radial Pulse, Apical Pulse
  - d. Respiration
  - e. Blood Pressure
  
- B. Students will be given the opportunity to measure, record, and graph vital signs; evaluate the information; and identify factors that may affect a patient's vital sign. They will need to explain their findings in detail. Students will also perform the Vital Sign procedures for

the instructor as well as a trained and licensed physician through an on-line learning system.

**Unit 5: Physical Exams**

*(4 weeks)*

**STANDARDS**

B7.0, B9.0

Common Core Standards 11-12.9

- A. Students gain more knowledge about the medical assistant's role in EENT, CPE, pediatric, GYN and OB patient examinations. Students learn about the equipment, positions, and draping methods for each procedure and how to educate and prepare patients and assist physicians.
  - a. Introduction to Physical Exams: Physical Exams, Positions and Draping
  - b. Eye and Ear Examinations: Visual Acuity, Auditory Acuity, EENT Exam
  - c. Physical Examinations: Complete Physical Exam, Pediatric Exam
  - d. Gynecological and Obstetrical Exams: Gynecological Exam, Prenatal Exam
  
- B. Students will journal about how to make GYN patients more comfortable, how to adjust visual and auditory tests for children, how to respond to an anti-vaccination parent, and how to adjust a physical exam for a geriatric patient. A class discussion on these topics will follow the assignment. Students will also work in pairs to create a campaign to promote a wellness topic. They will perform research and create a presentation, a poster, and a class activity.

**Unit 6: Anatomy & Physiology**

*(4 weeks)*

**STANDARDS**

B2.0

Common Core Standards LS1.B, LS1.C

- A. Students will learn the 12 body systems and how they work together, including structure, functions, diseases, disorders, homeostasis, and immunity. As a bonus, an Advanced Test option is provided along with the traditional Module Test option found in all modules. It provides broader coverage and some more challenging questions.
  - a. Introduction to Anatomy & Physiology: Anatomy and Physiology Defined, Anatomy and Physiology and the Health Care worker, Everything Begins with Cells, Metabolism and Cell Reproduction, Basics of Body Structure, Basics of Diseases and Immunity
  - b. Integumentary System: Integumentary System, Diseases and Disorders
  - c. Skeletal System: Skeletal System, Diseases and Disorders
  - d. Nervous System: Nervous System, Diseases and Disorders
  - e. Sensory System: Intro to the Sensory System, Vision, Hearing, Smell, Taste, and General Senses Diseases and Disorders
  - f. Cardiovascular System: Cardiovascular System, Diseases and Disorders
  - g. Lymphatic System: Lymphatic System, Diseases and Disorders
  - h. Respiratory System: Respiratory System, Diseases and Disorders

- i. Digestive System: Digestive System, Diseases and Disorders
  - j. Urinary System: Urinary System, Diseases and Disorders
  - k. Endocrine System: Endocrine System, Diseases and Disorders
  - l. Reproductive System: Reproductive System, Diseases and Disorders
- B. Students will analyze the interdependence of body systems as they relate to wellness, disease, disorders, therapies, and care rehabilitation; and explain biological processes that maintain life. Students will research a disease or disorder and create a brochure about the disease or disorder. As an alternative, students can create a brochure on a body system and include information on how to maintain a healthy system.

**SimRated and UC Irvine Digital Badges/Certificates:**

To obtain the SimRated Badges/Certifications, each student will practice their procedures in the lab and will then be evaluated by a professional Medical Physician or Resident. Each student enrolled in the program will demonstrate that they can perform the procedure in the clinical lab environment with clinical supervision. The attending physician or resident physician will sign off that the student completed the procedure correctly. In Year-1, each student will receive SimRated Badge Certifications, which are recognized within the medical field and among the medical community, in the following Medical Assisting areas:

- A. ECG Placement - student receive a SimRated digital badge/certificate**
- a. Earners have successfully passed the cognitive and simulation-based assessments of applying 3, 5 and 12 ECG leads on an adult manikin task trainer. They have demonstrated proficiency with performing ECG lead application per the SimRated critical action checklist. The checklist is designed to assess the procedure technique, accuracy, infection control, communication and safe utilization of equipment. Upon completion of this Simulation Based micro-credential, learners are prepared to begin supervised ECG placement on adult patients.
  - b. Successful completion of the simulation-based assessment evaluated by clinician raters, which includes narrative feedback provided beyond the checklist rating.
  - c. Obtain 90% or greater on assessment of ECG cognitive knowledge.
  - d. Perform phlebotomy on an adult with 90% or greater score on simulation-based assessment. Skills assessed include identifying correct patient, establishing privacy, applying 3, 5 and 12 lead ECGs on an adult patient
  - e. Perform ECG Lead Placement on an adult without any critical failures as deemed by clinician rater
- B. Intramuscular Injection - Students receive a digital badge/certificate**
- a. Earners have successfully passed the cognitive and simulation-based assessments of performing intramuscular injection on an adult manikin task trainer. They have demonstrated proficiency with performing intramuscular injection per the SimRated critical action checklist. The checklist is designed to assess the procedure technique, accuracy, infection control, communication and safe utilization of equipment. Upon completion of this Simulation Based micro-credential, learners are prepared to begin supervised intramuscular injection on adult patients.
  - b. Successful completion of the simulation-based assessment evaluated by clinician raters, which includes narrative feedback provided beyond the checklist rating.

- c. Obtain 90% or greater on assessment of intramuscular injection cognitive knowledge
- d. Perform intramuscular injection on an adult with 90% or greater score on simulation-based assessment. Skills assessed include identifying correct patient, hand hygiene, anatomic landmark identification, inserting needle into muscle, medication administration safety, sharps safety
- e. Perform intramuscular injection on an adult without any critical failures as deemed by clinician rater

**Primary Curriculum Source:**

**Applied Educational Systems**

Certified Medical Assistant Course

<https://teacher.aeseducation.com/courses>

Secondary Curriculum Source:

**SimRated**

Hands-on Labs for Medical Assisting

<https://www.simrated.com>

Glendale Unified School District

High School

Date

*(Meeting date will be typed in after Board Approval)*

Department: Career Technical Education

Course Title: Health Internship

Course Code: *(Course Number will be assigned by Educational Services after Board Approval)*

Grade Level(s): 10-12

School(s) Course Offered: Glendale High School

UC/CSU Approved (Y/N, Subject): Yes, College-Preparatory Elective (G) / Interdisciplinary

Course Credits: 10

Course Overview: An internship is a work-based learning experience that provides students the opportunity to apply their technical and academic skills in a professional setting. Students will develop and practice an understanding of the duties and responsibilities of high-skilled career areas, including terminology, climate, protocol, and other information that will enable them to analyze and revise their meaningful future plans. This course will expose students to the career readiness skills needed for a successful internship and prepare them for the world of work. The internship is supported with activities and assignments to deepen and enhance the experience. The structure of the internship aligns with local policy and program expectations for internships.

**Unit 1: Professional Communication**

CTE Standards

- B6.0 Communicate procedures and goals to patients using various communication strategies to respond to questions and concerns.
- B6.2 Use active listening skills (e.g. reflection, restatement, and clarification) and communication techniques to gather information from the patient.

Common Core Pathway Standards

- 11-12.4 Determine the meaning of symbols, key terms, and other domain-specific words and phrases as they are used in a specific scientific or technical context relevant to grades 11-12 texts and topics.

- A. This unit will cover the fundamentals of professional communication and explore the role it plays in business development and the economy. Students will examine the value of communication in the workplace and reflect on the messages they send to others through various forms of communication: verbal, written, listening, and body language. Students will analyze and interpret the traits needed to succeed in industry, and will define, identify and evaluate the specific professional characteristics: adaptability, competitiveness, confidence, discipline, perseverance, vision, and risk taking. Students will research and identify barriers, successes, and failures of industry-specific professionals, with the intent of hypothesizing the importance of resilience. Industry involvement via work-based learning experiences will engage students and allow them to ask questions around industry partners successes and failures. Students research "What it takes" to be a professional in business and will investigate historical professional leaders in California and/or globally.
- B. Students produce a 3-minute speech introducing themselves to the class. They will learn and employ the basics of public speaking and focus on voice, body, and listening skills. Students begin the process by drafting notes and brainstorming personal topics such as place of birth, hometown, significant childhood memory, favorite spare time activity, heroes or mentors, what they have realized about their values and strengths to date, and possible plans for the future. Students will then organize that information onto note cards they can effectively use during the speech. Students learn the importance of a cohesive introduction, conclusion, and effective transitions. The experience is designed to build confidence and create a safe environment. The skills learned delivering this speech will form the foundation for future communications with industry partners.

**Unit 2: The World of Work**

CTE Standards

- 9.0 Leadership and Teamwork Work with peers to promote divergent and creative perspectives, effective leadership, group dynamics, team and individual decision making, benefits of workforce diversity, and conflict resolution as practiced in the Cal-HOSA career technical student organization.
- 9.1 Define leadership and identify the responsibilities, competencies, and behaviors of successful leaders.
- 9.2 Identify the characteristics of successful teams, including leadership, cooperation, collaboration, and effective decision-making skills as applied in groups, teams, and career technical student organization activities.

- 9.3 Understand the characteristics and benefits of teamwork, leadership, and citizenship in the school, community, and workplace setting.

Common Core Standards

- 11-12.1. Demonstrate command of the conventions of English grammar and usage when writing or speaking.
  - A. In unit 2, students will develop soft skills to become a valuable employee and interact with others in a professional manner. The specific soft skills will include social skills, customer service, empathy, confidence, patience, taking initiative, problem solving, public speaking, time management, project management, emotional intelligence and critical thinking. The curriculum will be delivered by role plays, on- line programs, guest speakers, and interactive lessons. Students will also go through activities that prepare them for what the world of work looks like and what they can expect to experience in their internship. They will also participate in work-based learning experiences which will connect their learning to the world of work.
  - B. Sample Assignment: Professionalism Preparation: Students will continue the development of soft skills by completing a variety of career readiness activities. Through these activities, they will complete assessments to demonstrate their understanding of the different soft skills as well as how to put those skills into practice in the workplace. Teachers will bring in various industry partners, throughout the unit, as guest speakers to talk about where they work; what the scope of their position is; their career path and why the soft skills students have been developing are important and how they are demonstrated in their industry. Students will understand the importance and relevance of soft skills and the role they play in the world of work as well as be reflective on their own skill development.

**Unit 3: Envisioning My Future**

CTE Standards

- 3.0 Career Planning and Management Integrate multiple sources of career information from diverse formats to make informed career decisions, solve problems, and manage personal career plans.
- 3.1 Identify personal interests, aptitudes, information, and skills necessary for informed career decision making.
- 3.2 Evaluate personal character traits such as trust, respect, and responsibility and understand the impact they can have on career success.

Common Core Standards

- 11-12.2. Demonstrate command of the conventions of standard English capitalization, punctuation, and spelling when writing.
  - A. In unit 3, students will complete career exploration activities including the research of industry sectors, pathways, and industry certificates for a personal area of interest. Students will complete career interest, skill, and workimportance profiles. The information gained from this research will provide students with knowledge of the education and training requirements needed for the profession. Students will begin to develop their educational and career “roadmap” that will allow them to enter goals and milestones to guide them on their journey. Personal experiences from their internship will be included in the culminating career exploration project.

- B. **Sample Assignment:** Students will summarize the information gained in a self-assessment (students have access to various online assessment tools); this will help them communicate their strengths, interests, preferences, and values, as well as their skill development needs. Students will set career goals - short term one-year, medium two-five, and long range 5+ year goals. Students will create a roadmap for development activities, using their career goals as a guide, identifying the skills and competencies that they need to develop. Then, they will brainstorm the resources (money, time, support relationships, etc.) that will be needed for success. Students will write out the action steps that will be needed to create milestones and timelines to measure their success.

#### **Unit 4: Internship Seminars: Processing on-the-Job Learning**

##### CTE Standards

- 7.0 Responsibility and Flexibility Initiate, and participate in, a range of collaborations demonstrating behaviors that reflect personal and professional responsibility, flexibility, and respect in the Health Science and Medical Technology sector workplace environment and community settings.
- 7.2 Explain the importance of accountability and responsibility in fulfilling personal, community, and workplace roles.
- 7.3 Understand the need to adapt to changing and varied roles and responsibilities.

##### Common Core Standards

- 11-12.2. Write informative/explanatory texts to examine and convey complex ideas, concepts, and information clearly and accurately through the effective selection, organization, and analysis of content.
- 11-12.1. Demonstrate command of the conventions of English grammar and usage when writing or speaking.

- A. Through their internship experiences, students attain and demonstrate the learning standards for communication, creativity, critical thinking/problem solving, working collaboratively, and workplace professionalism. Students keep a weekly journal reflecting upon their intern experiences, their project, what they've learned, and respond in writing to evaluations, describing what they hope to learn or do better the next week. Internship supervisors will evaluate students' performance and demonstration of soft and technical skills. Students also participate in a guided Socratic Seminar forum weekly around a focus topic of the week. During these seminars, students learn how to give and receive constructive feedback from classmates around issues that may have arisen. In these seminars, students will evaluate their own progress in conjunction with supervisor evaluations on the following work-readiness competencies as outlined in the District's Graduate Profile: 1. An adaptable and productive problem solver, 2. A digitally literate citizen, 3. A responsible and ethical decision maker, 4. A creative and adaptable learner, 5. A skilled communicator and collaborator
- B. Students will complete weekly reflections on their internship experience. These reflections will focus mostly on the skills and competencies within the District's Graduate Profile. Students will be asked what skills and competencies they developed or demonstrated and give specific examples of how they used the skill within their internship. Students will make direct connections between the skills and competencies they developed and the Graduate Profile and explain how they are more career ready than before. Reflections will



be consistent each week and build upon the skills listed within the District's Graduate Profile.

**Unit 5: Intern Project of Value Presentations**

CTE Standards

- 2.5 Communicate information and ideas effectively to multiple audiences using a variety of media and formats.
- 7.4 Practice time management and efficiency to fulfill responsibilities.
- 7.5 Apply high-quality techniques to product or presentation design and development.

Common Core Standards

- 11-12.2. Write informative/explanatory texts to examine and convey complex ideas, concepts, and information clearly and accurately through the effective selection, organization, and analysis of content.
- 11-12.1. Demonstrate command of the conventions of English grammar and usage when writing or speaking.

A. In a final project, students demonstrate achievement of their internship outcomes to professionals and community members at a special event. Students explain their learning to rotating professionals, who question them and assess them on a rubric provided. Students are also assigned to give and listen to short testimonials from other interns and intern supervisors about the intern experience on stage at this event.

B. 1. Career Plan – Portfolio: Students will create a portfolio that will contain at least all of the following:

- a. Performance evaluation forms that supervisors have completed.
- b. Reflection on what student learned through internship
- c. Collection of best work from the year
- d. Reflection on what students learned through pathway
- e. An evaluation of a student's soft skills and a student-written reflection on the evaluation.
- f. Thoughtful consideration of the lifestyle the student hopes to live. (Where to live, type of home, hours of work, kinds of entertainment and relaxation, etc.)
- g. Research of possible career choice: Industry demands for that career Education required Salary and benefits Skills needed Dress/uniform
- h. Personal plan for how a student plans to reach a career goal. Which school(s), if required How to pay for school, if required Grades needed to continue down the path Overcome obstacles

C. Professional Portfolio: Each student will submit their portfolio at the end of year. The portfolio will include; Resume and cover letter, List of references, and other certifications, Service hours record, Scholarships/Awards: Students will apply for at least one competitive scholarships or recognition award

Glendale Unified School District

High School

Date

*(Meeting date will be typed in after Board Approval)*

Department: Career Technical Education

Course Title: Patient Care Technician Year One

Course Code: *(Course Number will be assigned by Educational Services after Board Approval)*

Grade Level(s): 10-12

School(s)  
Course Offered: Glendale High School

UC/CSU Approved (Y/N, Subject): Yes, College-Preparatory Elective (G)

Recommended Prerequisite: None

Course Overview: This course is designed to teach the fundamental skills necessary for both hospital and skilled nursing facility. The Patient Care Technician program is a learning experience that provides students an opportunity to apply their technical and academic skills in a hybrid model that allows for on-line asynchronous work paired with a hands-on medical lab experience. Students will develop and practice an understanding of the duties and responsibilities of a skilled Patient Care Technician including but not limited to anatomy and physiology, medical terminology, health and human growth and development, pharmacology, body mechanics, infection control, EKG, phlebotomy, physical assessment, pre and post op care and direct patient care. Students who complete this program will be eligible to take the national state exam to obtain certification as a Patient Care Technician. Each module contains several units which include: lecture, quizzes, worksheets and final exam. Additionally students will complete skills check off with instructor supervision.

**Unit 1: The Health Assistant**

STANDARDS

B10.1, B10.2, B10.3, B10.4, B10.5, B12.0, B12.1, B12.2, B12.3, & B12.4

Common Core Standards: 11-12.4, 11-12.6

- A. In this unit, students will gain an overview of the role and responsibilities of health assistant occupations, including employment opportunities, educational requirements, professionalism, scope of practice, confidentiality, informed consent, ethics, infection control, and safety precautions.
- B. Health Assisting: Health Care Teams, Facilities, Education and Credential, Nursing Care Delivery Models, The Nursing Process, Qualities of Health Assistants, Personality Traits, Communication, Infection Control and Safety Precautions, Violations, hand washing practice and check off, Legal Conduction: Law, scope of practice, privileged communication, Patient Rights and Code of Ethics: Informed Consent, Patient and Resident Rights, Ethics
  - a. Be able to verbalize or write what HIPAA is
  - b. Identify members of the health care team
  - c. List the chain of infection
  - d. Describe scope of practice
  - e. Describe the nursing process
  - f. Demonstrate proper handwashing
  - g. Describe patient's rights, legal issues and safety issues.
- C. Students will complete written assignments stating , in their own words, the purpose and use of HIPPA.
- D. Students will each be assigned, in pairs, a member of the health care team and present the responsibilities of that member and state how that member works with others in the health care team. They will also describe the scope of practice of their assigned team member.
- E. Students will draw their own illustration of the chain of infection, and describe ways in which the chain is broken. They then will demonstrate proper hand washing, and the instructor will use check off to determine if they performed properly.

**Unit 2: Body Mechanics**

STANDARDS

B8.0, B8.1, B8.2, B8.3, B8.4 & B8.5

Common Core Standards: 11, 11-12.4

- A. In this unit, students will learn the principles of proper body mechanics , how to transfer patients, reposition patients and proper use of a gait belt, safety and prevention of pressure ulcers and equipment safety and safety guidelines,
  - a. Body mechanics and transfer belts
  - b. Moving up in bed, turning and logrolling and dangling, Positioning patients

- c. Bed and wheelchair transfer, bed and stretcher transfer, Transferring patients: toilet and vehicle,
  - d. Wheelchair and toilet transfer, and wheelchair and vehicle transfer
- B. After completing online instruction viewing video, and teacher demonstration, students in pairs, will demonstrate proper use of equipment and transfer technique, while verbally describing each step.

### **Unit 3: Admissions, Transfers and Discharge**

#### STANDARDS

B12.4, B4.0, B4.1, B4.2, B4.3, B4.4 & B4.5  
Common Core Standards: 11-12.4, 11

- A. Students will demonstrate ability to take accurate vital signs, interview techniques, gather appropriate information
- B. The final module for the semester includes an overview of procedures that occur when a patient is admitted, transferred or discharged from care. Includes documentation, adult and pediatric vital signs, and proper care of patient belongings.
  - a. Admissions, discharge and transfers. Skills: exam positioning and draping, admission. Transfers and discharges:
  - b. Transfer and discharge, Communication exercise, documentation
  - c. Vital signs
- C. Students will describe, in writing normal parameters for vital signs, what blood pressure actually measures and techniques for taking vital signs-temperature, pulse, respirations and blood pressure. Students will demonstrate, using mannequin, proper draping and exam positioning.
- D. Students will be given a patient scenario, and in pairs demonstrate communication in relation to transfer and discharge.

### **Unit 4: Special Populations**

#### STANDARDS

B13.0, B13.1, B13.2, B13.3, B13.4, B13.5, & B13.6  
Common Core Standards: 11-12.1, Anchor standard 11

- A. Introduction: Empathy for physically impaired. Students will be able to identify specific disabilities and describe techniques for communicating with patients and also what techniques can be used to assist the physically impaired.
- B. Pediatric patients, Elderly patients, Dealing with death: skills check and practice postmortem care, Cognitively impaired patients, Physically and developmentally impaired patients, Restraints, Communication exercise

- C. Students will participate in group discussion about what it means to be physically impaired and empathy for those that are physically impaired.
- D. Students will be assigned in groups to discuss and present special considerations for pediatric, terminally ill , and physically and developmentally impaired patients.
- E. Students will demonstrate and verbalize proper post mortem care

**Unit 5: Patient Comfort**

STANDARDS

B6.2, B6.3, & B7.4

Common Core Standards: 11-12.1, Anchor Standard 11

- A. Patient comfort: discussion of various comfort measures including repositioning, medication, reassurance. Students will be given patient scenarios and present methods of comfort that are appropriate to class.
- B. Observing patients, Handling bed linens, \*skills: mitered corners, Making bed, Occupied bed, unoccupied bed and open beds, Perineal care, Male and female perineal care, Hand and foot care, hand and foot care, Hair care: skills: bed shampoo, daily hair care and facial shaving, Oral care \*skills : oral care, denture care, and special oral care, Dressing and undressing, Dressing and dressing with IV, Bathing, Complete bed bath, partial bed bath, tub or whirlpool, and shower, Eyeglasses and hearing aids, \*skills: eyeglass and hearing aid care, AM and PM care , Backrub
- C. After completing online lessons students will demonstrate the above skills , and the instructor will complete the check off. Pass or Fail.
- D. Students will participate in group discussion regarding comfort measures, medication and communication techniques for patients that are suffering.

**Primary Curriculum Source:**

**Applied Educational Systems**

Patient Care Technician

<https://teacher.aeseducation.com/courses>

Secondary Curriculum Source:

**SimRated**

Hands-on Labs for Patient Care Technician

<https://www.simrated.com>

Glendale Unified School District

High School

Date

*(Meeting date will be typed in after Board Approval)*

Department: Career Technical Education

Course Title: Patient Care Technician Year Two

Course Code: *(Course Number will be assigned by Educational Services after Board Approval)*

Grade Level(s): 10-12

School(s)  
Course Offered: Glendale High School

UC/CSU Approved (Y/N, Subject): Yes, College-Preparatory Elective (G)

Recommended Prerequisite: None

Course Overview: In the second year of this program students will continue to build on the fundamental skills necessary for the Patient Care Technician in both the hospital and skilled nursing facility. The Patient Care Technician course is a learning experience that provides students an opportunity to apply their technical and academic skills in a hybrid model that allows for on-line asynchronous work paired with a hands-on medical lab experience. Students will develop and practice an understanding of the duties and responsibilities of a skilled Patient Care Technician including but not limited to anatomy and physiology, medical terminology, health and human growth and development, pharmacology, body mechanics, infection control, EKG, phlebotomy, physical assessment, pre and post op care and direct patient care. Students who complete this program will be eligible to take the national state exam to obtain certification as a Patient Care Technician. Each module contains several units which include: lecture, quizzes, worksheets and final exam. Additionally students will complete skills check off with instructor supervision.

**Unit 1: Nutrition and Elimination**

STANDARDS

B12.3, B7.2 & B7.4

Common Core Standards: 11-12.7, Anchor standard 11

- A. Students will be able to identify various special diets and why they would be implemented, will be able to describe feeding techniques, will demonstrate measuring intake and output, catheter care, use of bedpan and urinal and changing ostomy bags.
- B. Optimal nutrition, Diets, Feeding patients: Assisting a patient to feed themselves, and feeding a patient, Intake and output, \*skills: measuring intake and output and documentation, Assisting with toileting \*skills: urinal, bedpan and bedside commode, Urinary catheters, Indwelling catheter care, emptying catheter bag, connecting catheter to leg bag and applying a condom catheter, Special bowel elimination procedures, Changing an ostomy bag and giving a commercially prepared enema
- C. Students will research and describe, in writing, assigned diets. Students will pick a favorite meal or snack and present to class with calories, protein, carbohydrates, fat and salt . They then will describe if it adheres to one of the diets , why or why not and how it could be changed to be to adhere to one diet, such as renal diet.
- D. Students will demonstrate measuring intake and output, use of bedpans and urinal, emptying catheter bag and other skills as listed.

**Unit 2: Rehabilitation and Restorative Care**

STANDARDS

B8.2, B8.4, & B9.1

Common Core Standards: Anchor standard 11, 11-12.4 11-12.1

- A. Students will identify and demonstrate proper use of various assistive devices such as crutches, walkers and wheelchairs.
- B. Rehabilitation and restorative care: Activities of daily living, Ambulation Skills:
  - a. Transfer belt and the falling patient, Assistive devices for ambulation
  - b. Cane, crutches and walker, Range of motion exercises
  - c. Passive range of motion, Cold and heat applications,
  - d. Cold pack, hot soak and sitz bath, Compressive garment and breathing exercise
  - e. Compression hose, binders and assisted coughing and breathing exercise  
conclude with communication skills
- C. Students will be able to describe, in writing, the use of assistive devices and why and when they are used, and also describe assisted deep breathing and coughing exercises and why they are used.

- D. Students will present in pairs or small groups a patient scenario, practicing and demonstrating patient teaching and communication.

### Unit 3: The Surgical Patient

#### STANDARDS

B4.4, B10.1, B10.2, B10.3, B10.4, B10.5, B7.3, B6.1

Common Core Standards: Anchor standard 11, 11-12.4

- A. Students will be able to describe preoperative and postoperative care, when and how often to take vital signs, demonstrate proper hand washing and don protective equipment. Be able to use effective and empathetic communication as demonstrated in role playing exercises.
- B. Surgery- Infection control and psychological care, Preoperative care: prepare the skin, Operative care, Postoperative care: prepare postoperative unit, Compressive garments and breathing exercises, \*skills: compression hose, binders and assisted coughing and breathing exercise
- C. Students will be assigned either a patient scenario with a specific surgery and in small groups, will design patient teaching for the patient, pre and post op. Present to class. May use poster board or white board or powerpoint to present.

### Unit 4: Specimen Collecting and Testing

#### STANDARDS

B6.1, B6.3, B12.4

Common Core Standards: Anchor standard 11, 11-12.4

- A. Students will be able to describe and demonstrate correct procedures for specimen collection, and also what those specimens can be used to diagnose.
- B. Policies and Practices for Specimens, Collecting urine specimens: \*skills: routine urine , clean catch, 24 hour urine and pediatric urine specimen, Straining and testing urine , Straining urine, pregnancy testing and urinalysis, Stool Specimen and tests  
Stool specimen and testing stool specimen, Cultures and smears, \*skills: collecting throat, wound and sputum cultures, and microscope
- C. Students will correctly identify equipment for collecting specimens and protective equipment needed in writing. They will also include examples of conditions or symptoms which would require those specimens.



**Unit 5: Phlebotomy**

STANDARDS

B10.1, B10.2, B10.4, B10.5

Common Core Standards: anchor standard 11, 11-12.6

A. Phlebotomy

- a. Students will earn a SimRated Badge/Certification in the Phlebotomy procedure. Students will be able to demonstrate appropriate manual skills and theoretical knowledge to successfully obtain the high-quality laboratory specimens which will ultimately result in accurate results and treatment. Students will be able to draw blood and understand the science of phlebotomy.
- b. Successful completion of the simulation-based assessment evaluated by clinician raters, which includes narrative feedback provided beyond the checklist rating.
- c. Obtain 90% or greater on assessment of Phlebotomy cognitive knowledge.
- d. Perform phlebotomy on an adult with 90% or greater score on simulation-based assessment. Skills assessed include identifying correct patient, hand hygiene, applying tourniquet, inserting needle into vein, using vacutainers, sharps safety
- e. Perform phlebotomy on an adult without any critical failures as deemed by clinician rater

**Unit 6: Electrocardiography**

STANDARDS

B2.1, B3.2, & B12.3

Common Core Standards: Anchor standard 11, 11-12.4

- A. In the Electrocardiography Unit, students will learn how to conduct a routine 12-lead ECG and recognize related diagnostic cardiac tests. Students examine the anatomy of the heart and the electrical conduction pattern for the cardiac cycle. Then they classify leads and learn how ECGs work. Training will be provided by Sim rated
- B. Hands on labs via internet for Patient Care Technician
  - a. Anatomy and the ECG: ECGs and the Heart, Heartbeat and the ECG Cycle, Recognizing Cardiac Emergencies
  - b. The Science of the ECG: How ECGs Work, ECG Leads
  - c. Performing a Standard Resting ECG: Types of ECGs, Standardization, Artifacts Automatic 12-Lead ECG
  - d. Using ECG REcordings: Arrhythmias, Calculating Heart Rate
  - e. Other Cardiac Tests and Equipment: Related Diagnostic Cardiac Tests, Holter Monitoring
  - f. Perform successfully as deemed by clinical rater

Primary Curriculum Source:

Applied Educational Systems  
Patient Care Technician  
<https://teacher.aeseducation.com/courses>  
Secondary Curriculum Source:  
SimRated  
Hands-on Labs for Patient Care Technician  
<https://www.simrated.com>

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

INFORMATION REPORT NO. 7

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Chris Coulter, Director, Teaching and Learning

SUBJECT: **Proposed New Course of Study Outline for Use in High Schools in the Area of Mathematics**

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The proposed new course of study outline (Introduction to Financial Literacy) is submitted for review and discussion by the Board of Education. The course outline has been reviewed for content and evaluated by the members of the Mathematics Curriculum Study Committee. The Secondary Education Council has reviewed the information and made a recommendation of approval of the course outlines to the Board of Education.

**HIGH SCHOOLS**

**Department:** Mathematics

Course Title: Introduction to Financial Literacy

Grade Level(s): 11-12  
School(s)

Course Offered: Glendale High School, Crescenta Valley High School, Hoover High School, Daily High School

UC/CSU Approved  
(Y/N, Subject): Pending, (C) Mathematics

Recommended  
Prerequisite: Integrated III or Integrated II for seniors

Recommended  
Textbook: *Introduction to Personal Finance: Beginning your Financial Journey*, by John Grable and Lance Palmer (First Edition). Wiley Publishers (HMH), 2019.

**Course Overview:** Introduction to Financial Literacy is a one-semester introductory course to the basics and fundamentals of personal finance. This course is designed for students who have successfully completed Integrated Math III and want to continue their study of mathematics in a class that is challenging and applicable to their everyday lives. The course will cover financial risk tolerance and goal achievement, compound growth, earnings and income, taxes, banking, credit, savings, investments and planning for the future. Students will apply mathematics concepts from algebra and statistics. This course will encourage students to establish career goals that will provide adequate income and personal fulfillment, give them the skills they need to understand personal financial planning and money management skills and understand personal and societal consequences of financial decisions.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.***

Glendale Unified School District

High School

Date

(Meeting date will be typed in after Board Approval)

Department: Mathematics

Course Title: Introduction to Financial Literacy

Course Code: (Course Number will be assigned by Educational Services after Board Approval)

Grade Level(s): 11-12

School(s)

Course Offered: Glendale High School, Crescenta Valley High School, Hoover High School, Daily High School

UC/CSU Approved

(Y/N, Subject): Pending, (C) Mathematics

Recommended

Prerequisite: Integrated III or Integrated II for seniors

Recommended

Textbook: *Introduction to Personal Finance: Beginning your Financial Journey*, by John Grable and Lance Palmer (First Edition). Wiley Publishers (HMH), 2019.

Course Overview: Financial Literacy is a one-semester introductory course to the basics and fundamentals of personal finance. This course is designed for students who have successfully completed Integrated Math III and want to continue their study of mathematics in a class that is challenging and applicable to their everyday lives. The course will cover financial risk tolerance and goal achievement, compound growth, earnings and income, taxes, banking, credit, savings, investments and planning for the future. Students will apply mathematics concepts from algebra and statistics. This course will encourage students to establish career goals that will provide adequate income and personal fulfillment, give them the skills they need to understand personal financial planning and money management skills and understand personal and societal consequences of financial decisions.

## **Unit 1: Beginning Your Financial Journey**

### **Learning Objectives:**

1. Describe how financial knowledge, experience, risk tolerance, and feelings of control influence the way you view the financial world.
2. Explain how human and social capital relate to financial well-being
3. Discuss how financial risk tolerance relates to financial goal achievement
4. Use their unique time perspective to create SMART financial goals.
5. Describe strategies to overcome mental biases and improve financial decision making and well-being.

**Standards:** National Standards for Personal Finance Education: **Investing** 12.1, 12.9a, 12.9b, **Managing Risk** 12.1a, 12.1b

### **Sample Assignments:**

- 1) Students will visit the U.S. Census Bureau website and locate the table entitled “Real Gross Domestic Product, Chained (2005) Dollars – Annual Percent Change: 1990 to 2010.” The table provides data showing the percent change in GDP from one year to the next. Students will look specifically for the years 2006, 2007, 2008 and 2009 (these years represent what has since been termed the Great Recession). Students will discuss their observations about what happened during those years and make conjectures based on the data that they observed in a class presentation.
- 2) Students will estimate the payback period for their educational investment. Specifically, calculate how much tuition, books, fees, and other expenses will they incur before they complete their desired schooling. Students will factor in any financial aid or loans that they would receive and the amount of money they would make if they were employed instead of going to school. Once students calculate the approximate total investment in their education, they will then look at what they could realistically earn after graduation in their desired field of study vs. what they would earn without this education, using the U.S. Census Bureau, Bureau of Labor Statistics data. This will enable them to calculate the payback on their investments and do a cost vs benefit analysis.

## **Unit 2: Tools For Your Financial Journey**

### **Learning Objectives:**

1. Discuss the role of compound interest in managing personal finances.
2. Identify how time value of money concepts affect financial goals and decisions.

3. Calculate the effect of time and interest on financial decisions pertaining to planning, investing and borrowing.
4. Describe how to use a balance sheet as a financial management tool to track changes in assets, liabilities, and net worth.
5. Explain how to use a personal budget to track and forecast cash flow to achieve financial goals.
6. Describe how to create a personal financial plan.

**Standards:** National Standards for Personal Finance Education: **Savings** 12.2a, 12.2b, 12.2 c, **Credit** 12.1a, 12.1b, **Spending** 12.1a, 12.1b, 12.1c

**Sample Assignments:**

- 1) Students will choose one financial goal that they have that is related to time and money. They will then find the appropriate TVM calculator that is specifically designed for their situation and use this calculator to find answers to justify their financial goal setting. Students will evaluate the information that they receive using the TVM calculator to think about what they would do differently to reach their financial goal.
- 2) Students will conduct an internet search and identify six different methods of budgeting and tracking their expenses. They will list the pros and cons associated with each method, and identify one that they would use for themselves. They will then share the results of their research with others in their class.

**Unit 3: Earnings and Income: The Building Blocks of Your Financial Journey**

**Learning Objectives:**

1. Discuss how to create wealth through increasing income, limiting expenses, and investing in your human capital.
2. Identify the different forms of employee earnings.
3. Compare the financial pros and cons of self-employment and ways to structure a business.
4. Discuss the sources and characteristics of unearned income.
5. Explain how to use capital assets to produce income and build wealth.
6. Explain financial safety-net programs available to employees and citizens.

**Standards:** National Standards for Personal Finance Education: **Earning Income** 12.4, 12.4b, 12.4c, 12.8a, 12.8b, **Investing** 12.6a

**Sample Assignments:**

- 1) Students will research the arguments for and against raising the national minimum wage to \$15 per hour. They will write the results of their analysis in a short review paper by summarizing the most compelling arguments for increasing the minimum wage, as well as reviewing the most relevant arguments against an increase. Students will then share their findings with their classmates.
  
- 2) Students will visit an online financial information site (Yahoo! Finance, Google Finance, or dividend.com) and find the current dividend yield for specific stocks. They will then write a report that addresses the following questions:
  - a. What is the average dividend yield for these stocks?
  - b. How does the average dividend yield compare to what you can earn at a local bank or credit union?
  - c. What risks may exist for someone who invests in these securities to obtain the dividends?
  - d. Would you personally invest in one or more of these stocks? Why or why not?

**Unit 4: Personal Taxation**

**Learning Objectives:**

1. Explain the purpose and types of taxes.
2. Describe how to calculate taxable income.
3. Describe how to calculate marginal and effective tax rates on income and capital assets.
4. Discuss how federal income tax credits for education, health insurance, and households with children can help to lower income taxes.
5. Explain how to apply Medicare and Social Security taxes to self-employed individuals.
6. Identify income tax-planning strategies to minimize taxes and maximize after-tax wealth.

**Standards:** National Standards for Personal Finance Education: **Earning Income** 12.6a, 12.6b, 12.6c, 12.7a, 12.7b, 12.7c, 12.7d, **Investing** 12.8a 12.8b

**Sample Assignments:**

- 1) Students will calculate the amount of tax savings that each of the following items provides if the marginal tax rate is 24% and they are claiming standard deductions:
  - a) \$1000 refundable tax credit.
  - b) \$1000 nonrefundable tax credit.
  - c) \$1000 FOR AGI deduction.
  - d) \$1000 FROM AGI deduction.



- 2) Students will find a family member, friend, or other individual who files taxes as self-employed. Find out how they substantiate and keep track of deductible expenses. Write a one paragraph summary of what you learned from your discussion about their record-keeping method.

### **Unit 5: Checking Accounts, Credit Scores, and Credit Cards**

#### **Learning Objectives:**

1. Explain the development and purpose of checks and checking accounts.
2. Identify the differences and similarities among debit cards, prepaid cards, electronic transfers, and checking accounts.
3. Determine the costs associated with borrowing money.
4. Know the purpose of a credit report.
5. Describe how credit scores are developed, calculated, and used.
6. Explain the role of credit cards as a financial-management tool.

**Standards:** National Standards for Personal Finance Education: **Savings** 12.1a, 12.1b, 12.2a, 12.2b, 12.2c, 12.3b, 12.3c, **Credit** 12.2a, 12.2b, 12.2c, 12.7a, 12.7b, 12.7c, 12.7d, 12.8a, 12.8b, 12.8c.

#### **Sample Assignments:**

- 1) Students will find out how much banks and credit unions in their area charge in fees for overdraft or insufficient funds. Based on this information they will calculate how much someone would pay if they had five overdraft charges in a year. Then they would write a brief summary of their findings, highlighting which financial institution has the lowest overall cost for overdrafts and share this information in a class presentation.
- 2) Students will calculate the cost of borrowing \$4000 at an annual interest rate of 8.4% for 24 months, while making regular monthly payments of \$181.64.

### **Unit 6: Loans and Housing Decisions**

#### **Learning Objectives:**

1. Identify high-cost consumer loans and how to avoid them.
2. Explain the characteristics of a personal loan.
3. Discuss the sources of financial aid and loans available to students.
4. Develop a vehicle-acquisition strategy that uses an auto loan or lease.
5. Know the basics of renting a home or an apartment.

6. Describe the necessary considerations and benefits associated with purchasing and owning a home.

**Standards:** National Standards for Personal Finance Education: **Credit** 12.2a, 12.2b, 12.2c, 12.4a, 12.4b, 12.4c, 12.4d, 12.5a, 12.5b, 12.5c, 12.5d, 12.6a, 12.6b, 12.6c, 12.6d, **Spending** 12.6a, 12.6b, 12.6c

**Sample Assignments:**

- 1) Students will contact two financial institutions in their community and then complete the following table for each of the credit score ranges.

Lender	Credit Score	Loan Term	APR	Total Finance Charge
Lender 1	Above 720	36 months vs. 60 months		
Lender 1	620-720	36 months vs. 60 months		
Lender 1	Below 620	36 months vs. 60 months		
Lender 2	Above 720	36 months vs. 60 months		
Lender 2	620-720	36 months vs. 60 months		
Lender 2	Below 620	36 months vs. 60 months		

- 2) Students will imagine that they are going to move to their first (or new) apartment in the next 6 months. They will evaluate and rank the following list of amenities that they would want to have in their next rental with 1 being most important and 16 being least important (Laundry in apartment, laundry in complex, dishwasher, indoor parking, pool, fitness center, storage space, garage, fireplace, cable TV included in rent, pets allowed, playground, spa, internet access, balcony or patio, other) . Next, they will conduct research where they want to live to determine if any of their must-haves exist and if yes, what the monthly cost will be. If the rent is too high, students will need to reassess what they can live without to rent an apartment within their budget.

## **Unit 7: The Foundations of Savings**

### **Learning Objectives:**

1. Describe the relationship between investment risk and return.
2. Explain why an emergency fund is critical for financial well-being.
3. Identify the use and benefits of savings accounts, money market savings accounts, and certificates of deposit.
4. Explain how a Roth IRA provides savings and tax benefits.
5. Describe the benefits and limitations of U.S. savings bonds.
6. Discuss the different types of custodial and beneficiary accounts and their appropriate uses.
7. Recognize financial frauds and the strategies to protect against them.

**Standards:** National Standards for Personal Finance Education: **Earning Income** 12.10a, 12.10b, 12.10c, 12.10d, **Saving** 12.1a, 12.1b, 12.6a, 12.6b, 12.6c, **Spending** 12.8a, 12.8b, 12.8c, 12.8d

### **Sample Assignments:**

- 1) Students will contact three local financial institutions and compare the institutions based on the following fees:
  - a. Monthly account maintenance fees.
  - b. Minimum balance requirements.
  - c. Returned check fees (if a check written from the account cannot be cashed because of insufficient funds).
  - d. Maximum number of withdrawals (both electronically and in person).
  - e. Early withdrawal penalty for certificates of deposit.
  - f. ATM fees.
  - g. Interest rates on savings accounts.
  - h. Interest rates on 2-year certificates of deposit.
  - i. Interest rates on money market accounts (\$1000).
- 2) Students will discuss and write about why a bank would be reluctant to loan money to a minor to buy real estate, a car or another expensive asset.

**90-Day Pacing Guide:**

<b>Chapter</b>	<b>Number of Lessons</b>	<b>Number of Days</b>
Chapter 1: Beginning Your Financial Journey: The Interior Finance Point of View	5	10
Chapter 2: Tools for Your Financial Journey	6	12
Chapter 3: Earnings and Income: The Building Blocks of Your Financial Journey	6	12
Chapter 4: Personal Taxation	6	12
Chapter 5: Checking Accounts, Credit Scores, and Credit Cards	6	13
Chapter 6: Loans and Housing Decisions	6	13
Chapter 7: The Foundations of Savings	7	15
Chapter 8: Investments	Omit	Omit
Chapter 9: Risk Management: The Role of Insurance	Omit	Omit
Chapter 10: Planning for the Future: Retirement and Estate Planning	Omit	Omit
Review & Final		3
Total	42	90

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

INFORMATION REPORT NO. 8

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Chris Coulter, Director, Teaching and Learning

SUBJECT: **Proposed Revised Course of Study Outline for Use in High Schools in the Area of Mathematics**

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The proposed revised course of study outline (Introduction to Statistics and Probability) is submitted for review and discussion by the Board of Education. The course outline has been reviewed for content and evaluated by the members of the Mathematics Curriculum Study Committee. The Secondary Education Council has reviewed the information and made a recommendation of approval of the course outlines to the Board of Education.

**HIGH SCHOOLS**

Department: Mathematics

Course Title: Introduction to Statistics and Probability

Grade Level(s): 11-12

School(s)  
Course Offered: Glendale High School, Crescenta Valley High School, Hoover High School, Daily High School

UC/CSU Approved  
(Y/N, Subject): Pending, (C) Mathematics

Recommended  
Prerequisite: Integrated III or Integrated II for seniors

Recommended  
Textbook: *Statistics and Probability with Applications (4th edition)*, by Daren Starnes, Josh Tabor and Luke Wilcox. BFW Publishers, 2021.

Course Overview: Introduction to Statistics and Probability is a one-semester introductory course to the basics and fundamentals of statistics and probability. It is designed to teach students the process of statistical analysis, from collecting data, to organizing data using graphs, analyzing data using statistical measures, the basics of probability, and an introduction to using probability toward an understanding of inference. By the end of the class, students will be able to look at real-world usages of statistics, from analyzing and critiquing a study to carrying out their own studies and will be prepared for college-level statistics. Technology will be utilized with the TI-84 graphing calculator and/or computer software (such as StatCrunch, Excel, SPSS) throughout this course, and all learning will be conducted through events and projects.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.***

Glendale Unified School District

High School

Date

(Meeting date will be typed in after Board Approval)

Department: Mathematics

Course Title: Introduction to Statistics and Probability

Course Code: (Course Number will be assigned by Educational Services after Board Approval)

Grade Level(s): 11-12

School(s)

Course Offered: Glendale High School, Crescenta Valley High School, Hoover High School, Daily High School

UC/CSU Approved

(Y/N, Subject): Pending, (C) Mathematics

Recommended

Prerequisite: Integrated III or Integrated II for seniors

Recommended

Textbook: *Statistics and Probability with Applications (4th edition)*, by Daren Starnes, Josh Tabor and Luke Wilcox. BFW Publishers, 2021.

Course Overview: Statistics is a one-semester introductory course to the basics and fundamentals of statistics and probability. It is designed to teach students the process of statistical analysis, from collecting data, to organizing data using graphs, analyzing data using statistical measures, the basics of probability, and an introduction to using probability toward an understanding of inference. By the end of the class, students will be able to look at real-world usages of statistics, from analyzing and critiquing a study to carrying out their own studies and will be prepared for college-level statistics. Technology will be utilized with the TI-84 graphing calculator and/or computer software (such as StatCrunch, Excel, SPSS) throughout this course, and all learning will be conducted through events and projects.

### **Analyzing univariate and bivariate datasets (Chapters 1, 2 & 3)**

**Learning Objectives:** Students will be introduced to the types of data that can be collected (categorical and numerical). From there, students will move on to how to graphically display that data in manners such as dotplots, stemplots, histograms, boxplots, and scatterplots, in addition to evaluating the strengths and weaknesses of each type of display. Next, students will also look at methods of summarizing univariate data with measures of center, variability, and determining what constitutes an outlier. Lastly, students will learn how to assess bivariate numerical data using scatterplots by looking at concepts such as linear regression, correlation, and transforming curved data to a linear model.

**Standards:** CCSS.MATH.CONTENT.HSS.ID.A.1, ID.A.2, ID.A.3, ID.B.5, ID.B.6, ID.C.9

**Assignments:** Students will work on a group project to gather real-world data on an interesting question to be answered using bivariate numerical data. Students will propose a question/relationship they want to investigate that involves 2 numerical variables, go and collect the data, and then use methods of analysis to determine whether two variables are correlated, to what extent they are correlated, and what model would best describe the data they have. Students will produce a simple oral/powerpoint presentation and a 1-2 page report detailing their process of how they collected the data, appropriate diagrams to display their data, and their reasoning for choosing a model, if any. Students will learn how to collect data in an unbiased and reasonable manner and use that data to make a simple statistical conclusion to answer a question they proposed.

### **Methods of collecting data (Chapter 4)**

**Learning Objectives:** Students will be introduced to the two primary types of studies that exist (observational and experimental). From there, students will learn what are the key aspects of a well-designed observational study, including types of sampling (such as simple random samples, stratified, and cluster) and types of biases that can exist (such as selection, non-response, and response biases). Next, students will be introduced to the principles of a well-designed experiment, with a focus on assignment (such as using random assignment or blocking), how confounding variables can affect results, and how to control for confounding variables.

**Standards:** CCSS.MATH.CONTENT.HSS.IC.A.1, IC.A.2, IC.B.3, IC.B.4, IC.B.5, IC.B.6

**Assignments:** Pairs or small groups of students will be given a detailed pre-determined scenario and be asked to design an experiment to answer a question that is presented about the scenario. Students will use the principles of experimental design to determine what they believe is the best, and most feasible, method to get an answer to the question presented. After a few days of working



on it during class, students will give an oral presentation to explain to the class what their scenario entails, what question they are trying to answer, and how they designed their experiment. At the end of each presentation, there will be a Q & A session where other students are able to critique what they heard and ask questions about the methods chosen by the presenters. Students will have learned how to design a good experiment, collaborated with others to develop an experiment, and been able to handle critique and answer questions from others about a product they produced.

### **Probability (Chapter 5)**

**Learning Objectives:** Students will be introduced to the fundamentals of probability, both classical and empirical. Students will learn basic probability rules, and then extend them to independent and conditional situations. Students will also be exposed to calculate probabilities using 2-way tables and tree diagrams, which is often more intuitive and understandable for students. Next, students will use simulations to determine probabilities that cannot be done in a classical manner. Lastly, students extend this understanding into using normal distributions to determine the probability of an occurrence happening.

**Standards:** CCSS.MATH.CONTENT.HSS.CP.A.1, CP.A.2, CP.A.3, CP.A.4, CP.A.5, CP.B.9, MD.A.4

**Assignments:** Students will be given a challenge problem to figure out what would make a marble game "fair." Students are given a situation where some black marbles are placed in a bag (various amounts for different problems) and a person will draw out two marbles. Students need to determine how many white marbles should be placed in the bag so that a student has a "fair"/"equal" chance of drawing two marbles of the same color or two marbles of different color. Students will be able to work with each other and have to apply the concepts of conditional probability to a reasonably complex situation.

### **Random variables and introduction to inference (Chapters 6, 7, 8)**

**Learning Objectives:** Students will be introduced to the concept of random variables and how they are used to create probability distributions. Next, students will analyze binomial and geometric situations and use principles of probability to analyze them to determine things such as expected values and standard deviations. After this, students will be introduced to sampling distributions and how they are created. Lastly, students will be introduced to how sampling distributions can lead to the concept of confidence intervals to estimate an unknown value.

**Standards:** CCSS.MATH.CONTENT.HSS. MD.A.1, MD.A.2, MD.A.3, MD.A.4, MD.B.5

**Assignments:** Students will collect pennies from their life, either found on the ground, gotten as change, etc. Class data will be collected on the ages of the pennies, which will create a skewed distribution. Afterwards, students will take many random samples of the pennies, and then data will be collected for each sample in order to create a sampling distribution for the class. Students should see that a sampling distribution that they created from a skewed population will be normally distributed, illustrating the central limit theorem.

**90-Day Pacing Guide:**

Chapter	Number of Lessons	Number of Days
Chapter 1: Analyzing One-Variable Data	8	12
Chapter 2: Modeling One-Variable Quantitative Data	5	8
Chapter 3: Analyzing Two-Variable Data	7	10
Chapter 4: Collecting Data	8	12
Chapter 5: Probability	4	9
Chapter 6: Random Variables	5	14
Chapter 7: Sampling Distributions	5	10
Chapter 8: Estimating a Parameter	6	12
Chapter 9: Testing a Claim	Omit	Omit
Chapter 10: Comparing Two Populations or Treatments	Omit	Omit
Chapter 11: Inference for Distributions and Relationships	Omit	Omit
Review & Final		3
<b>Total</b>	<b>48</b>	<b>90</b>

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

INFORMATION REPORT NO. 9

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Chris Coulter, Director, Teaching and Learning

SUBJECT: **Renewal of Technology Tool Licenses to Support Student Engagement, Blended Learning, and Assessments to Support High Quality Instruction**

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This report will provide the Board of Education with information on the proposed renewal of widely used technology tools (Nearpod, NewsELA, SeeSaw, ESGI) to support a blended learning model that fosters high levels of student engagement and higher order thinking skills.

Many of the technology tools purchased for the 2020-2021 school year to support distance and hybrid instruction have proven to be effective tools for in person instruction in a blended learning model where teachers effectively use technology tools to accelerate student learning in the classroom. The benefits include:

- Differentiated supports for equitable access
- Actionable feedback to students
- Effective questioning to facilitate higher order thinking
- Student engagement and collaboration
- Highly rigorous learning opportunities

The Teaching & Learning; Innovation, Instruction, Assessment & Accountability; and Education Technology & Information Services departments collaborated to identify the technology tools that are consistently used and will continue to support student learning in a blended learning model. Many of the programs currently in use are free, but others will require district funds to renew.

The renewal or purchase of the following paid tools are recommended:

Tool and Description	Cost
<b>ESGI</b> – (renewal) Assessment tool used to monitor progress of students in Kindergarten and Transitional Kindergarten.	\$43,004
<b>Nearpod</b> – (renewal) Tool that allows teachers to easily create presentations with engaging quizzes, polls, videos, images, drawing-boards, web content, etc. It creates opportunities for authentic checking for understanding and includes pre-built lessons in many subject areas as well as social-emotional learning and digital citizenship.	\$224, 313
<b>NewsELA</b> – (renewal) High quality non-fiction texts for students with personalized reading levels in a variety of genres. Used widely by teachers and students in grades 2-12.	\$165,000
<b>Seesaw</b> – (renewal) Digital portfolio and learning management system that allows students to publish and curate their work and communicate with the teacher, parents, and peers. Grades TK - 2	\$84,160
<b>Byrdseed</b> – (new purchase) Fun and engaging lessons and videos to support deep thinking and real-world application for all teachers. Professional Development to support all teachers to provide differentiated lessons for all learners.	\$6,000
<b>Teaching Channel Plus</b> – (new purchase) Professional Development tool for new teachers participating in the Induction program in GUSD providing models of specific teaching strategies from expert teachers.	\$21,250

The renewal of ESGI and the purchase of Byrdseed and Teaching Channel Plus are presented as consent items. The renewals of Nearpod, NewsELA, and SeeSaw will be presented as action items at the June 21, 2022, Board of Education meeting.

The Superintendent recommends renewal or purchase of the tools detailed in this report.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.***

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

INFORMATION REPORT NO. 10

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Dr. Darneika Watson, Chief Human Resources and Operations  
Officer/Director of Classified Personnel

SUBJECT: ACKNOWLEDGEMENTS OF SERVICE

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The resignations and retirements of the following employees have been accepted by the Chief Human Resources and Operations Officer/Director of Classified Personnel, as effective and final per Board Policies 4117.1/4217.1/4317.1 and 4117.2/4217.2/4317.2, and are being reported to the Board of Education as information only - no action required:

Resignations:

1. Debel, Maya Effective 6/14/22  
Math Teacher  
Crescenta Valley High School
2. DeBellis, Theresa Effective 6/15/22  
4<sup>th</sup> Grade Teacher  
Glenoaks Elementary
3. Dinglasan, Stephanie Effective 6/13/22  
Special Education Assistant  
FACTS
4. Fenyas, John Effective 5/20/22  
Custodian I  
Keppel Elementary School
5. Gaskin, Ramelle Effective 6/14/22  
Education Assistant II  
Rosemont Middle School
6. Ghielmetti, Olivia Effective 6/14/22  
3<sup>rd</sup> Grade Teacher  
Keppel Elementary

Resignations - Continued

- |    |   |                    |
|----|---|--------------------|
| 7. | Irvine, Katharine C.<br>Counselor<br>Hoover High School                   | Effective 6/27/22  |
| 8. | Lares, Michael<br>Custodian I<br>FASO                                     | Effective 11/04/22 |
| 9. | Soto, Melissa J.<br>1 <sup>st</sup> Grade FLAG Teacher<br>Muir Elementary | Effective 6/14/22  |

Resignation by Default:

- |    |   |                   |
|----|---|-------------------|
| 1. | Perez, Jason E.<br>Social Studies Teacher<br>Crescenta Valley High School | Effective 6/14/22 |
|----|---|-------------------|

Retirements:

- |    |  |  |
|----|--|--|
| 1. | Almendra, Milagro<br>Cafeteria Worker I<br>Roosevelt Middle School               | Effective 6/15/22<br>22 years, 4 months of service |
| 2. | Asoyan, Marine<br>Special Education Assistant<br>College View School             | Effective 6/30/22<br>23 years, 7 months of service |
| 3. | Bitetti, Mark<br>History Teacher<br>Hoover High School                           | Effective 6/15/22<br>27 years of service           |
| 4. | Cooper, Martha G.<br>Spanish Teacher<br>Hoover High School                       | Effective 6/15/22<br>32 years of service           |
| 5. | Gunnoe, Ronnie R.<br>2 <sup>nd</sup> Grade Teacher<br>Mountain Avenue Elementary | Effective 6/15/22<br>26 years of service           |

Retirements: - Continued

- |     |  |   |
|-----|--|---|
| 6.  | Huff, Maria<br>Cafeteria Worker I<br>Glendale High School                              | Effective 6/15/22<br>16 years, 6 months of service  |
| 7.  | Issagoolian, Berzwik<br>Cook/Baker<br>Crescenta Valley High School                     | Effective 6/22/22<br>17 years, 7 months of service  |
| 8.  | Jimenez, Nellie<br>Nutrition Services Driver<br>Nutrition Services Department          | Effective 6/15/22<br>37 years, 4 months of service  |
| 9.  | Jenks, Christina<br>Education Assistant II<br>Horace Mann Elementary School            | Effective 6/15/22<br>33 years, 2 months of service  |
| 10. | Markarian, Kathryn L.<br>World Languages & ELD Teacher<br>Crescenta Valley High School | Effective 6/15/22<br>23 years of service            |
| 11. | Martinez, Nina D.<br>Special Education Teacher<br>Cloud Preschool                      | Effective 6/15/22<br>25 years of service            |
| 12. | Saban, Venancio<br>Custodian I<br>Toll Middle School                                   | Effective 7/01/22<br>13 years, 11 months of service |
| 13. | Sayadyan, Katrin<br>Cafeteria Worker I<br>Hoover High School                           | Effective 6/15/22<br>16 years, 4 months of service  |
| 14. | Sosa, Suzanna<br>Education Assistant II<br>Columbus Elementary School                  | Effective 6/06/22<br>26 years, 9 months of service  |
| 15. | Treling, Antoinette<br>Nurse<br>Student Services                                       | Effective 6/15/22<br>23 years of service            |

Retirements: - Continued

- |     |   |  |
|-----|---|--|
| 16. | Witler, Esther W.<br>Spanish Teacher<br>Crescenta Valley High School            | Effective 6/15/22<br>10 years of service |
| 17. | Wooldridge, Bobbi<br>6 <sup>th</sup> Grade Teacher<br>Fremont Elementary School | Effective 6/15/22<br>15 years of service |

Revision to a Previous Resignation:

Keil, Randall Electronics Technician FASO	Effective 12/31/21
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Change to:	Retirement Effective 12/31/21 19 years, 5 months of service
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GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

ACTION REPORT NO. 1

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED IN: Superintendent's Office

**SUBJECT: Resolution No. 32 - Proclaiming June 2021 as LGBTQ+ Pride Month**

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The Superintendent recommends that the Board of Education adopt Resolution No. 32 designating June 2022 as LGBTQ+ Pride Month.

Glendale Unified School District is committed to creating a safe and inclusive environment and to meeting every child's academic and social emotional needs.

Pride Month is a time to celebrate our dynamic Lesbian, Gay, Bisexual, Transgender, Queer/Questioning (LGBTQ+) community, raise awareness of quality services, and foster dialogue to promote healthy, safe, and prosperous school climates and communities for all. By recognizing Pride Month, we reaffirm our commitment to support policies, practices, and curricula that honor and respect LGBTQ+ students, staff, their families, and all people in our community.

LGBTQ+ Pride Month is celebrated each year in June to recognize and commemorate the 1969 Stonewall riots. The riots were in protest of a police raid at the Stonewall Inn in Greenwich Village in New York City. This uprising marks the beginning of a movement to outlaw discriminatory laws and practices against LGBTQ Americans.

In 1998, President Clinton issued Executive Order 13087 expanding equal opportunity employment in the Federal government by prohibiting discrimination based on sexual orientation. On June 11, 1999, President Clinton issued Proclamation No. 7203 designating June as Gay and Lesbian Pride Month.

On June 1, 2009, President Obama issued Proclamation No. 8387 for Lesbian, Gay, Bisexual, and Transgender Pride Month. In this proclamation, the President pointed to the contributions made by LGBTQ Americans in promoting equal rights to all regardless of sexual orientation or gender identity. The President ended the proclamation by calling upon the people of the United States to "turn back discrimination and prejudice everywhere it exists."

The attached resolution, designating June 2022 as LGBTQ+ Pride Month, is being presented to the Board of Education for adoption.

**TO SUPPORT 2021-2022 BOARD PRIORITY NO. 2:** Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.

**TO SUPPORT 2021-2022 BOARD PRIORITY NO. 3:** Ensure the Health & Safety of GUSD Students and Employees – Strengthen mental health support and programs; ensure best practices for safe and healthy learning environments; and support physical, social, and emotional wellbeing.

GLENDALE UNIFIED SCHOOL DISTRICT  
RESOLUTION NO. 32

**PROCLAIMING JUNE 2022 as LGBTQ+ PRIDE MONTH IN  
GLENDALE UNIFIED SCHOOL DISTRICT**

WHEREAS, Glendale Unified School District models, advocates, actively supports, and promotes the inclusive and respectful treatment of all students, employees, family members, and community members;

WHEREAS, the District is committed to providing a safe, inclusive, and nurturing environment in meeting every child's academic and social emotional needs;

WHEREAS, the District cherishes the value and dignity of each person and appreciates the importance of equality and freedom;

WHEREAS, June is a time to celebrate our dynamic LGBTQ+ community, raise awareness of quality services, and foster a dialogue to promote healthy, safe, and prosperous school climates and communities for all;

WHEREAS, California state law prohibits discrimination, harassment, intimidation, and bullying towards LGBTQ+ youth and bullying in schools is a serious matter that impacts students' health and safety;

WHEREAS, there have been numerous studies indicating the inequities experienced by the LGBTQ+ community, including poverty, homelessness, school harassment, physical assault, domestic violence, hate crimes, mental health issues, and substance abuse concerns;

WHEREAS, there is a need to focus on localized efforts that support LGBTQ+ youth including student and school resources that focus on positive behavioral interventions and support, resources on school climate that address bullying and family engagement, as well as tools for student health and wellness;

WHEREAS, it is imperative that students in our community, regardless of sexual orientation, gender, gender identity or gender expression, feel welcomed, valued, safe, empowered, and supported by their peers and school community; and

WHEREAS, by recognizing Pride Month, we reaffirm our commitment to support policies, practices, and curricula that honor and respect LGBTQ+ students, employees, family members, and all people in our community.

NOW, THEREFORE, BE IT RESOLVED that the Glendale Unified School District Board of Education designates June 2022 as LGBTQ+ Pride Month and urges everyone to recognize the contributions made by members of the LGBTQ+ community and to actively promote the principles of equality, liberty, and justice; and

BE IT FURTHER RESOLVED that the Glendale Unified School District Board of Education encourages the Superintendent and all District staff to support lessons and activities that engage students in meaningful learning about the accomplishments of the LGBTQ+ community and the experiences of our LGBTQ+ students, employees, and families.

**PASSED, APPROVED, AND ADOPTED** this 14<sup>th</sup> day of June 2022, at a regular meeting of the Glendale Unified School District Board of Education, Los Angeles County, California.

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Nayiri Nahabedian, President

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Jennifer Freemon, Vice President

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Gregory S. Krikorian, Clerk

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Dr. Armina Gharpetian, Member

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Shant Sahakian, Member

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

ACTION REPORT NO. 2

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED IN: Office of the Superintendent

SUBJECT: **Employment Agreement – Chief Financial Officer**

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The Superintendent recommends that the Board of Education approve the employment agreement for Santhasundari Rajiv, Chief Financial Officer.

The attached employment agreement for Santhasundari Rajiv for the position of Chief Financial Officer is being presented for approval by the Board of Education. This position is deemed a senior classified management position pursuant to Education Code 45256.5. The term of this agreement shall commence on July 1, 2022 and end on June 30, 2025.

This agreement states no later than March 15, 2025, the Board shall consider whether to extend or renew the contract for an additional period.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT  
Glendale, California

**AGREEMENT OF EMPLOYMENT WITH SANTHASUNDARI RAJIV**

THIS AGREEMENT is entered into on the 14<sup>th</sup> day of June 2022, between the Board of Education of the Glendale Unified School District of Los Angeles County, hereinafter referred to as "District," and Santhasundari Rajiv, Chief Financial Officer, hereinafter in places referred to as "Employee."

IT IS HEREBY MUTUALLY AGREED that the conditions of employment for Santhasundari Rajiv shall be as follows:

1. The term of this contract agreement shall commence on July 1, 2022 and ends on June 30, 2025. No later than March 15, 2025, the Board shall consider whether to extend or renew the contract for an additional period.
2. The annual base salary shall be \$193,926 per fiscal year. This amount shall not be subject to decrease during the term of this Agreement. The Board may increase the salary at any time during any school year subject to the Employee meeting or exceeding the expectations for performance and goals established in the Employee's annual evaluation from the Superintendent.
3. The health and welfare and other fringe benefits shall be those accorded the other full-time senior management employees of the District.
4. The work year shall be 12 months of full and regular service per fiscal year (from July 1 through June 30).
5. Vacation benefits shall be accrued at the rate of 22 working days during each year of service under this agreement. The Employee is encouraged to take vacation days in the year earned. If circumstances dictate otherwise, the Employee may annually cash out up to ten earned and unused vacation days.
6. Sick leave days shall be as provided by law and Board policy to all Classified management employees.
7. The duties of the Employee shall be as those described in the then-current Board-approved position description applicable to Employee's position, and as reasonably directed by the Superintendent and/or Board of Education. Employee shall report directly to the Superintendent.
8. The Superintendent shall, at least once each year, meet with Employee to review Employee's performance. Employee shall perform the duties of her position in a competent, honest, and good faith manner, and shall devote full-time efforts to the performance of duties pursuant to this Agreement. The annual evaluation shall be confirmed in written summary form.

9. The District encourages Employee to participate in professional organizations for purposes of education and personal development, and therefore shall reimburse as business expense the cost of Employee's membership in the Association of California School Administrators (ACSA) and the California Association of School Business Officials (CASBO).
10. The District shall reimburse Employee for all actual and necessary expenses incurred in the performance of services for the District within the scope of employment as provided for in Board of Education Policy 4331.3 and/or authorized by the Board of Education.
11. Automobile travel, within the scope of the Chief Financial Officer's duties, will be reimbursed at the regular mileage rate according to District policy.
12. This Agreement may be terminated prior to its expiration:
  - 12.1 By Employee, in the event of Employee's qualified retirement under PERS based either on age or disability;
  - 12.2 By either Employee or the District, in the event of a physical or mental condition of Employee which has disabled, or is expected to disable Employee from effective performance of the essential duties of her position for an extended period, even with reasonable accommodation, after Employee has exhausted all available sick leave and vacation entitlements. Nothing herein shall preclude the District from appointing an interim replacement for Employee during the period of Employee's disability.
  - 12.3 By the death of Employee;
  - 12.4 By the District, due to good cause. Good cause includes a material breach by Employee of the obligations owed to the District, and also includes conduct by Employee which undermines his effectiveness as a trusted senior executive of the District; or
  - 12.5 By the District, without good cause as defined above. The District shall pay to the Employee a sum equal to the Employee's monthly Base Salary at the rate in effect during the Employee's last month of service. These payments shall be made from the date of termination until the expiration of this Agreement or for a period twelve (12) months, whichever is less, and shall be subject to mitigation in the event the Employee commences similar employment with a public education agency.

Payments to the Employee shall be made on a monthly basis unless the parties agree in writing otherwise. For purposes of this paragraph, the term "Base Salary" shall include only the Employee's regular monthly base salary and shall not include the value of any other stipends, reimbursements, or other benefits received under this Agreement. All payments made pursuant to this termination without cause provision shall

be subject to applicable payroll deductions and shall be treated as compensation for state and federal tax purposes.

13. If this Agreement is terminated for any of the above-mentioned causes, Employee shall continue to be eligible for all post-retirement medical and dental insurance benefits for the Employee and spouse as per Board Policy 4317.13. Any accrued vacation, retirement calculation, and disability allowance shall be paid at the rate of 1/225 of the annual salary.
14. As required by Government Code Section 53243.2, if this Agreement is terminated because the employee is convicted of a crime involving abuse of office or position, the employee must reimburse the District for specified payments (paid leave pending an investigation, legal criminal defense, cash settlement related to termination, etc.) made by the District.
15. Any disputes or claims otherwise cognizable in court, arising out of or relating to enforcement of the parties' Agreement of Employment, or termination of employee's employment, including any contractual, statutory or common law claims, and claims against individual managers, agents and Board members of the District in their capacity of such, as well as against the District itself, shall be submitted to binding arbitration pursuant to the Employment Arbitration Rules of the American Arbitration Association. Statutes of limitations and scope of remedies shall be the same as if the case were brought in court, except that claims alleging violation of this Agreement of Employment must be brought, in writing, within one year of the alleged violation. The District shall pay for the cost of the arbitration itself, but the parties shall each bear the cost of their own case, unless otherwise provided by statute.
16. This Agreement shall be binding upon the District upon final adoption by the Board of Education.

IN WITNESS WHEREOF the parties hereto have duly approved and executed this agreement on the date first shown above.

_____ / _____	_____ / _____
Vivian Ekchian, Ed.D. Superintendent	Nayiri Nahabedian President, Board of Education
Date	Date

\_\_\_\_\_ / \_\_\_\_\_  
Santhasundari Rajiv  
Chief Financial Officer  
Date

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

ACTION REPORT NO. 3

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
SUBMITTED BY: Deborah Deal, Interim Chief Business and Financial Officer  
PREPARED BY: Craig Larimer, Financial Analyst  
SUBJECT: **Resolution No. 33 - Use of Education Protection Account Revenue for 2022-23 Non-Administrative Expenditures as Required By Article XIII, Section 36 of the California Constitution.**

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The Superintendent recommends that the Board of Education, following a public hearing, adopt Resolution No. 33 on the use of Education Protection Account Revenue for 2022-23 Non-Administrative Expenditures as required by Article XIII, Section 36 of the California Constitution.

The Education Protection Act (EPA) was originally approved in 2012 (Article XIII), Section 36 of the California Constitution) as the means for collecting and distributing funds generated by temporary increases to personal income taxes. This legislation sunsetted in 2018 and was extended by Proposition 55 through June 30, 2031.

EPA adjusts the Local Control Funding Formula (LCFF) by reducing state aid which is paid to school districts on a monthly schedule and re-appropriates these dollars on a quarterly basis. No monies are lost; however, the method of payment is a cash flow issue.

EPA funds must be spent on non-administrative instructional salaries estimated to be \$35,714,737. When the LCFF is increased or decreased, EPA is recalculated accordingly.

State law requires that the Board of Education identify the use of EPA funds annually in an open public Board meeting, preceded by the recording of EPA expenditures. The attached resolution identifies the use of 2022-23 EPA funds for instructional teacher salary and benefits.

Additionally, the District is required to post the annual receipts and expenditures on its website which will be done following the close of the books for 2021-22 and reported in the Unaudited Actuals on or before September 15. The EPA funds are subject to the annual independent financial and compliance audit to verify that the funds were properly disbursed and expended as required by law.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.***



## RESOLUTION NO. 33

### A RESOLUTION OF THE BOARD OF EDUCATION OF THE GLENDALE UNIFIED SCHOOL DISTRICT OF LOS ANGELES COUNTY REGARDING THE EDUCATION PROTECTION ACCOUNT – 2022-23

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**WHEREAS**, the voters approved Proposition 30 on November 6, 2012 and Proposition 55 on November 8, 2016;

**WHEREAS**, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012 and Proposition 55 amended Article XIII, Section 36 to the California Constitution effective November 8, 2016;

**WHEREAS**, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

**WHEREAS**, before June 30<sup>th</sup> of each year, the State Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

**WHEREAS**, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

**WHEREAS**, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

**WHEREAS**, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

**WHEREAS**, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

**WHEREAS**, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

**WHEREAS**, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

**WHEREAS**, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

**WHEREAS**, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

**WHEREAS**, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

**NOW, THEREFORE**, be it resolved, determined and ordered by the Board of Education of the Glendale Unified School District as follows:

1. The 2022-23 monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the Glendale Unified School District;
2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Glendale Unified School District has determined to spend the monies received from the Education Protection Act on instructional teacher salary and benefits, 2022-23 EPA funds are estimated at \$35,714,737.

**PASSED AND ADOPTED** by the Board of Education of the Glendale Unified School District this day, June 14, 2022, by the following vote:

**AYES:**

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**APPROVED:**

---

Gregory S. Krikorian  
Clerk of the Board of Education

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

ACTION REPORT NO. 4

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Deborah Deal, Interim Chief Business and Financial Officer

SUBJECT: **Resolution No. 34 – Designating Certain General Funds as Committed Fund Balances**

---

The Superintendent recommends that the Board of Education adopt Resolution No. 34 Designating Certain General Funds as Committed Fund Balances.

The Senate Bill (SB) 751 sets the threshold for triggering the cap on district reserves and the limits of how much school districts can maintain in their local reserves. In 2022-23, the Proposition 98 Reserve level triggers the 10% cap requirements for K-12 funding, meeting the Constitution limits on restricting reserve to 10%.

To address the reserve cap compliance the District must commit fund balance above the threshold to address technology needs, textbook adoption, pension and other obligations. In order to commit the reserves in General fund, a Board approved Resolution to Los Angeles County Office of Education is required.

Attached is the Glendale Unified School District's Resolution No. 34.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.***

## **RESOLUTION NO 34**

### **RESOLUTION OF THE BOARD OF EDUCATION OF GLENDALE UNIFIED SCHOOL DISTRICT DESIGNATING CERTAIN GENERAL FUNDS AS COMMITTED FUND BALANCES**

WHEREAS, the Senate Bill (SB) 751 (Hill, Statutes of 2017), establishing a hierarchy clarifying constraints that govern how a government entity can use amounts reported as fund balances; and

WHEREAS, the Glendale Unified School District Board of Education (Board) acknowledges its authority to commit, assign, or evaluate existing fund-balance classifications and identify the intended uses of committed or assigned funds; and

WHEREAS, the committed fund balance classification reflects amounts subject to specific internal constraints self-imposed by the Board; and

WHEREAS, once the committed fund-balance constraints are imposed, it requires the constraint to be revised, removed or redirected for other purposes by the Board in the same manner as the Board originally approved the commitment; and

WHEREAS, the Board has determined it has specific needs that it elects to fund with portions of its General Fund ending fund balance; and

WHEREAS, the Glendale Unified School District (GUSD) has utilized one-time COVID funding to provide essential services for students for learning loss and social emotional support with no sustainable on-going funding; and

WHEREAS, with the implementation of the Local Control Funding Formula (LCFF) model, GUSD does not qualify for any concentration grant funding, even though 16 of 34 school sites meet the minimum funding criteria; and

WHEREAS, educational funding is based on student enrollment and the State of California has experienced declining enrollment of 150,000 students in 2020-21 and 110,000 students in 2021-22 while GUSD has experienced a noticeable decline for a number of years; and

WHEREAS, districts throughout the state have reported higher student absenteeism, ranging from 3% to 10% and GUSD's student absenteeism is 6.5%; and

WHEREAS, GUSD has been unsuccessful in passing general obligation bonds to support facilities needs of elementary and middle schools that address aging infrastructure and HVAC systems;

NOW, THEREFORE, be it resolved, determined, and ordered by the Board of Education of the Glendale Unified School District as follows:

Section 1. Recitals: The foregoing recitals are true and correct.

Section 2. Committing Funds: Fund 01.0 will have set aside \$25,214,209 of funds in the category of Committed. These funds will be for the explicit use for textbook adoption, compensation increases, step & column, health & welfare, pension contributions, Special Education costs, supply & services cost inflation, minimum wage impact, anticipated staff and student testing and more.

NOW, THEREFORE, be it resolved, that any changes to the intent of committed funds shall be approved by the Board of Education of the Glendale Unified School District.

ADOPTED, SIGNED AND APPROVED this 14th day of June, 2022

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Nayiri Nahabedian  
President of the Governing Board for the  
Glendale Unified School District

I, Gregory Krikorian, Clerk for the Governing Board of the Glendale Unified School District, do hereby certify that the foregoing Resolution was adopted by the Governing Board of said District at a meeting of said Board held on the 14th day of June 2022, and that it was so adopted by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

---

Gregory Krikorian  
Clerk of the Governing Board for the  
Glendale Unified School District

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

ACTION REPORT NO. 5

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Deborah Deal, Interim Chief Business and Financial Officer

PREPARED BY: Karineh Savarani, Director, Financial Services

SUBJECT: **Resolution No. 35 - Temporary Inter-Fund Borrowing Between Funds**

---

The Superintendent recommends that the Board of Education adopt Resolution No. 35 to allow Temporary Inter-fund Borrowing Between Funds.

Education Code Section 42603 allows for funds held in any fund or account to be temporarily transferred to another fund or account of the district for payment obligations. With the uncertainty of the State Budget condition and credit market restrictions, it is necessary to obtain an authorization on an annual basis for the ability for temporary inter-fund transfers.

The amounts transferred are accounted for as temporary borrowing between funds or accounts and shall be repaid in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year. In addition, no more than 75% of the maximum of monies in any fund or account during a current fiscal year may be transferred.

Resolution No. 35 is required to have the flexibility to borrow between funds for short-term cash flow issues in order to meet current payment obligations.

*To Support 2021-22 Board Priority No. 4 – Maintain District Financial Responsibility – Ensure the fiscal health of the District, implement a fiscal plan to preserve the District resources, and plan for the District’s future educational and facility needs.*

**RESOLUTION NO. 35**

**A RESOLUTION OF THE BOARD OF THE GLENDALE UNIFIED SCHOOL DISTRICT  
REGARDING TEMPORARY BORROWING BETWEEN FUNDS**

WHEREAS, the governing board of Glendale Unified School District may direct that funds held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code Section 42603; and

WHEREAS, the transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account; and

WHEREAS, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year;

WHEREAS, no more than 75% of the maximum of monies in any fund or account during a current fiscal year may be transferred,

NOW, THEREFORE, BE IT RESOLVED that the governing board of the Glendale Unified School District, in accordance with the provisions of Education Code Section 42603 adopts the following authorization for fiscal year 2022-23 to temporarily transfer funds between the following funds provided that all transfers are approved by the Chief Business and Financial Officer, Business Services or his designee.

- |   |                              |
|---|------------------------------|
| General Fund (01)                                 | Cafeteria Fund (13)          |
| Deferred Maintenance Fund (14)                    | Capital Facilities Fund (25) |
| Special Reserve Capital Projects Fund (40.1)      | Debt Service Fund (56)       |
| Special Reserve Food Capital Projects Fund (40.2) |                              |

BE IT FURTHER RESOLVED that the above Resolution was approved and adopted by the Board of Education of the Glendale Unified School District at a regular meeting held on the fourteenth day of June, 2022.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAINED: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Secretary of the Board of Education

\_\_\_\_\_  
President of the Board of Education



GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

ACTION REPORT NO. 6

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
SUBMITTED BY: Deborah Deal, Interim Chief Business and Financial Officer  
PREPARED BY: Karineh Savarani, Director, Financial Services  
SUBJECT: **Agreement with CliftonLarsonAllen (CLA) Audit Services**

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The Superintendent recommends that the Board of Education approve the attached agreement with the firm of CliftonLarsonAllen (CLA) to provide audit services for the 2022-23, 2023-24, and 2024-25 fiscal years, for a projected amount of \$99,500 - \$105,500 per year, to be paid from the Unrestricted General Fund (01.0).

In accordance with Education Code requirements, each Board of Education is required to notify the County Superintendent of Schools of the audit firm that will be used to conduct the annual financial audit that is required by the State.

The District currently uses CliftonLarsonAllen (CLA) for auditing services, and their agreement expires with the completion of the 2021-22 audit. Based on the high degree of professionalism evidenced by the company in the performance of its responsibilities, staff requested a proposal from CLA for a three-year period ending with the 2024-25 audit. This proposal includes the annual Measure S Performance Audit.

The proposed fee schedule for CLA outlined below reflects the current audit requirements of the Office of the State Controller and the Federal Office of Management and Budget. This rate also includes the annual fee for the Measure S Performance Audit, remaining at the previous contracted rate of \$7,500.

2022-23	\$99,500
2023-24	\$102,500
2024-25	\$105,500

***To Support 2021-22 Board Priority No. 4 – Maintain District Financial Responsibility – Ensure the fiscal health of the District, implement a fiscal plan to preserve the District resources, and plan for the District’s future educational and facility needs.***



CliftonLarsonAllen LLP

2210 East Route 66  
Glendora, CA 91740

phone 626.857.7300 fax 626.857.7302  
CLAAconnect.com

May 12, 2022

Governing Board and Management  
Glendale Unified School District  
223 N Jackson St  
Glendale, CA 91206

Dear Members of Governing Board and Management:

We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the audit and nonaudit services CliftonLarsonAllen LLP (“CLA,” “we,” “us,” and “our”) will provide for Glendale Unified School District (“you,” “your,” or “the entity”) for the year ended June 30, 2023, plus two additional years ending June 30, 2024 and 2025.

Taylor Ulrich is responsible for the performance of the audit engagement.

#### **Scope of audit services**

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, which collectively comprise the basic financial statements of Glendale Unified School District, as of and for the year ended June 30, 2022, and the related notes to the financial statements.

The Governmental Accounting Standards Board (GASB) provides for certain required supplementary information (RSI) to accompany the entity’s basic financial statements. The following RSI will be subjected to certain limited procedures, but will not be audited.

1. Management’s discussion and analysis.
2. Budgetary comparison schedules.
3. GASB-required supplementary pension and OPEB information under modified reporting.

We will also evaluate and report on the presentation of the following supplementary information other than RSI accompanying the financial statements in relation to the financial statements as a whole:

1. Schedule of expenditures of federal awards
2. Supplementary Information as outlined in the *2022-23 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel (State Compliance)
3. Combining major and non-major fund financial statements.

The following information other than RSI accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements and our auditors' report will not provide an opinion or any assurance on that information:

1. History and Organization
2. Schedule of Financial Trends and Analysis
3. Schedule of Charter Schools

**Other audit services**

We will also conduct a performance audit of the Measure S bond funds as required by Section 1(b)(3)(C) of Article XIII A of the California Constitution.

**Nonaudit services**

We will also provide the following nonaudit services:

- Preparation of your financial statements, schedule of expenditures of federal awards, and related notes.
- Assistance with the GASB 34 adjusting journal entries.
- Preparation of the Data Collection Form.

**Audit objectives**

The objectives of our audit are to obtain reasonable assurance about whether the basic financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions about whether your basic financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Our audit will be conducted in accordance with U.S. GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards require us to be independent of the entity and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. Our audit will include tests of your accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express opinions and render the required reports. We will apply certain limited procedures to the RSI in accordance with U.S. GAAS. However, we will not express an opinion or provide any assurance on the RSI because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. We will also perform procedures to enable us to express an opinion on whether the supplementary information other than RSI accompanying the financial statements is fairly stated, in all material respects, in relation to the financial statements as a whole.

The objectives of our audit also include:

- Reporting on internal control over financial reporting and compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Reporting on internal control over compliance related to major programs and expressing an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Uniform Guidance.
- Opinion (of disclaimer of opinion) on compliance with requirements described in the *2022-23 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel (State Compliance)

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the result of that testing based on the requirements of the Uniform Guidance. The State Compliance report will include a paragraph that states that the purpose of the report over compliance is to express an opinion on compliance with the types of requirements described in the *2022-23 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*; however, that the audit does not provide a legal determination of the District's compliance. The three reports will state that the report is not suitable for any other purpose.

We will issue written reports upon completion of our audit of your financial statements and compliance with requirements applicable to major programs. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from the engagement. If our opinions on the financial statements or the single audit compliance opinion is other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements or material noncompliance caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming opinions on the financial statements or an opinion on compliance, we retain the right to take any course of action permitted by professional standards, including declining to express opinions or issue reports, or withdrawing from the engagement.

### **Other audit objectives – performance audit**

We will develop our work program for the performance audit based on the projects described in the Official Statement for Measure S and to ensure the following objectives are met:

- Determine the population of expenditures charged to Measure S bond funds
- Determine whether expenditures charged to the Measure S bond funds have been made in accordance with the bond project list approved by the voters through the approval of Measure S in April 2011.
- Determine that amounts expended on salaries and benefits were only expended to the extent employees perform work associated with the Measure S projects as allowable per Opinion 04-110 issued on November 9, 2004 by the State of California Attorney General.

### **Auditor responsibilities, procedures, and limitations**

We will conduct our audit in accordance with U.S. GAAS, the standards for financial audits contained in *Government Auditing Standards*, and the Uniform Guidance. Those standards require that we exercise professional judgment and maintain professional skepticism throughout the planning and performance of the audit. As part of our audit, we will:

- Identify and assess the risks of material misstatement of the financial statements and material noncompliance, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement or a material noncompliance resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing opinions on the effectiveness of the entity's internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the basic financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the basic financial statements, including the amounts and disclosures, and whether the basic financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements or noncompliance may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS, *Government Auditing Standards*, and the Uniform Guidance. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity, may not be detected. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not require auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a single audit.

Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting fraud or errors that are material to the financial statements and to preventing and detecting misstatements resulting from noncompliance with provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with the direct and material compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify deficiencies, significant deficiencies, or material weaknesses in internal control. However, we will communicate to you in writing significant deficiencies or material weaknesses in internal control relevant to the audit of the basic financial statements that we identify during the audit that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the entity's compliance with the provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

We will include in our report on internal control over financial reporting and on compliance relevant information about any identified or suspected instances of fraud and any identified or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements that may have occurred that are required to be communicated under *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards that may have a direct and material effect on each of the entity's major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the "OMB Compliance Supplement" for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs. The purpose of these procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

We will evaluate the presentation of the schedule of expenditures of federal awards accompanying the financial statements in relation to the financial statements as a whole. We will make certain inquiries of management and evaluate the form, content, and methods of preparing the schedule to determine whether the information complies with U.S. GAAP and the Uniform Guidance, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We will compare and reconcile the schedule to the underlying accounting records and other records used to prepare the financial statements or to the financial statements themselves.

Our audit of compliance with State programs will consist of tests of transactions and other applicable procedures as described in the *2022-23 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, for the applicable programs. The purpose of those procedures will be to express an opinion on the District's compliance with those requirements in our report on State Compliance.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

### **Management responsibilities**

Our audit will be conducted on the basis that you (management and, when appropriate, those charged with governance) acknowledge and understand that you have certain responsibilities that are fundamental to the conduct of an audit.

You are responsible for the preparation and fair presentation of the financial statements, RSI, and the schedule of expenditures of federal awards in accordance with U.S. GAAP. Management is also responsible for identifying all federal awards received, understanding and complying with the compliance requirements, and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the requirements of the Uniform Guidance.

Management's responsibilities include the selection and application of accounting principles; recording and reflecting all transactions in the financial statements; determining the reasonableness of significant accounting estimates included in the financial statements; adjusting the financial statements to correct material misstatements; and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for 12 months beyond the financial statement date.

Management is responsible for compliance with applicable laws and regulations and the provisions of contracts and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the entity's federal programs. Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are responsible for the design, implementation, and maintenance of effective internal control, including internal control over compliance, relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including evaluating and monitoring ongoing activities and safeguarding assets to help ensure that appropriate goals and objectives are met; and that there is reasonable assurance that government programs are administered in compliance with compliance requirements.

You are responsible for the design, implementation, and maintenance of internal controls to prevent and detect fraud; assessing the risk that the financial statements may be materially misstated as a result of fraud; and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for implementing systems designed to achieve compliance with applicable laws and regulations and the provisions of contracts and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the entity's federal programs; identifying and ensuring that the entity complies with applicable laws, regulations, contracts, and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the entity's federal programs; and informing us of all instances of identified or suspected noncompliance whose effects on the financial statements should be considered.

You are responsible for taking timely and appropriate steps to remedy any fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we may report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings; and to follow up and take prompt corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review on the first day of fieldwork.



You are responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including amounts and disclosures, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters, and for the accuracy and completeness of that information (including information from within and outside of the general and subsidiary ledgers), and for ensuring management information and financial information is reliable and properly reported; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence. You agree to inform us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements.

You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is responsible for the preparation and fair presentation of other supplementary information in accordance with U.S. GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. You agree to provide us written representations related to the presentation of the supplementary information.

Management is responsible for providing us with a written confirmation concerning representations made by you and your staff to us in connection with the audit and the presentation of the basic financial statements and RSI. During our engagement, we will request information and explanations from you regarding, among other matters, the entity's activities, internal control, future plans, specific transactions, and accounting systems and procedures. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud or error to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the entity's financial statements that we may fail to detect as a result of misrepresentations made to us by you.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies to us of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the "Audit objectives" section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other engagements or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

### **Responsibilities and limitations related to nonaudit services**

For all nonaudit services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services. Management is also responsible for ensuring that your data and records are complete and that you have received sufficient information to oversee the services.

The responsibilities and limitations related to the nonaudit services performed as part of this engagement are as follows:

- We will prepare a draft of your financial statements, schedule of expenditures of federal awards, and related notes in conformity with U.S. GAAP and the Uniform Guidance based on information provided by you. Since the preparation and fair presentation of the financial statements and schedule of expenditures of federal awards is your responsibility, you will be required to acknowledge in the representation letter our assistance with preparation of the financial statements and schedule of expenditures of federal awards and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. You have a responsibility to be in a position in fact and appearance to make an informed judgment on those financial statements and schedule of expenditures of federal awards.
- We will propose adjusting journal entries as needed. You will be required to review and approve those entries and to understand the nature of the changes and their impact on the financial statements.
- We will prepare the Data Collection Form. Management is responsible to review for completeness and accuracy before submitting to the Federal Audit Clearing House.

These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.

### **Use of financial statements**

The financial statements and our report thereon are for management's use. If you intend to reproduce and publish the financial statements and our report thereon, they must be reproduced in their entirety. Inclusion of the audited financial statements in a document, such as an annual report or an offering document, should be done only with our prior approval of the document. You are responsible to provide us the opportunity to review such documents before issuance.

If the parties (i.e., you and CLA) agree that CLA will not be involved with your official statements related to municipal securities filings or other offering documents, we will require that any official statements or other offering documents issued by you with which we are not involved clearly indicate that CLA is not involved with the contents of such documents. Such disclosure should read as follows:

CliftonLarsonAllen LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. CliftonLarsonAllen LLP also has not performed any procedures relating to this offering document.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website or submitted on a regulator website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the electronic site with the original document.

We may issue preliminary draft financial statements to you for your review. Any preliminary draft financial statements should not be relied on or distributed.

#### **Engagement administration and other matters**

We expect to begin our audit in February 2023.

We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing. A list of information we expect to need for our audit and the dates required will be provided in a separate communication.

At the conclusion of the engagement, we will complete the auditor sections of the electronic Data Collection Form SF-SAC and perform the steps to certify the Form SF-SAC and single audit reporting package. It is management's responsibility to complete the auditee sections of the Data Collection Form. We will create the single audit reporting package PDF file for submission; however, it is management's responsibility to review for completeness and accuracy and electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse and, if appropriate, to pass-through entities. The Data Collection Form and the reporting package must be electronically submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the entity; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing confidential or sensitive information, copies of our reports are to be made available for public inspection.

We are available to perform additional procedures with regard to fraud detection and prevention, at your request, as a separate engagement, subject to completion of our normal engagement acceptance procedures. The terms and fees of such an engagement would be documented in a separate engagement letter.

The audit documentation for this engagement is the sole and exclusive property of CLA and constitutes confidential and proprietary information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to any regulator, or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of CLA personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by any regulator. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

CLA will not disclose any confidential, proprietary, or privileged information of the entity to any persons without the authorization of entity management or unless required by law. This confidentiality provision does not prohibit us from disclosing your information to one or more of our affiliated companies in order to provide services that you have requested from us or from any such affiliated company. Any such affiliated company shall be subject to the same restrictions on the use and disclosure of your information as apply to us.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

Our relationship with you is limited to that described in this letter. As such, you understand and agree that we are acting solely as independent accountants. We are not acting in any way as a fiduciary or assuming any fiduciary responsibilities for you. We are not responsible for the preparation of any report to any governmental agency, or any other form, return, or report or for providing advice or any other service not specifically recited in this letter.

Our engagement ends on delivery of our signed report. Any additional services that might be requested will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

*Government Auditing Standards* require that we make our most recent external peer review report publicly available. The report is posted on our website at [www.CLAconnect.com/Aboutus/](http://www.CLAconnect.com/Aboutus/).

### Mediation

Any disagreement, controversy, or claim (“Dispute”) that may arise out of any aspect of our services or relationship with you, including this engagement, shall be submitted to non-binding mediation by written notice (“Mediation Notice”) to the other party. In mediation, we will work with you to resolve any differences voluntarily with the aid of an impartial mediator.

The mediation will be conducted as specified by the mediator and agreed upon by the parties. The parties agree to discuss their differences in good faith and to attempt, with the assistance of the mediator, to reach an amicable resolution of the Dispute.

Each party will bear its own costs in the mediation. The fees and expenses of the mediator will be shared equally by the parties.

### Time limitation

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any Dispute that may arise between the parties. The parties agree that, notwithstanding any statute or law of limitations that might otherwise apply to a Dispute, including one arising out of this agreement or the services performed under this agreement, for breach of contract or fiduciary duty, tort, fraud, misrepresentation or any other cause of action or remedy, any action or legal proceeding by you against us must be commenced within twenty-four (24) months (“Limitation Period”) after the date when we deliver our final audit report under this agreement to you, regardless of whether we do other services for you relating to the audit report, or you shall be forever barred from commencing a lawsuit or obtaining any legal or equitable relief or recovery.

The Limitation Period applies and begins to run even if you have not suffered any damage or loss, or have not become aware of the existence or possible existence of a Dispute.

### Fees

Our professional fees will be billed based on the time involved and the degree of responsibility and skills required. Based on our preliminary estimates, the fee for the engagement will be as follows:

	<b>June 30, 2023</b>	<b>June 30, 2024</b>	<b>June 30, 2025</b>
Annual District Financial Audit *	\$ 92,000	\$ 95,000	\$ 98,000
Measure S Performance Audit	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>
<b>Total Fees</b>	<b><u>\$ 99,500</u></b>	<b><u>\$ 102,500</u></b>	<b><u>\$ 105,500</u></b>

\* Includes additional audit work related to new state compliance standards, new accounting and audit standards and new federal compliance standards.

The fee estimate is based on anticipated cooperation from your personnel and their assistance with preparing confirmations and requested schedules. If the requested items are not available on the dates required or are not accurate, the estimated fee for services will likely be higher. If unexpected circumstances require significant additional time, we will advise you before undertaking work that would require a substantial increase in the fee estimate.

Our invoices for these fees will be rendered on a monthly basis as work progresses. Billings are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

It is understood that in accordance with Education Code 14505 and 41020, the District and Auditor agree to the following: ten percent (10%) of the audit fee may be withheld by the District until the Office of the Controller, State of California, certifies that the audit report conforms to the reporting provisions of the Audit Guide. [E.C. Section 14505(a)] This contract shall be null and void if the firm of CliftonLarsonAllen LLP or individual(s) is declared ineligible, pursuant to subdivision (c) of Section 41020.5. The withheld amount shall not be payable unless payment is ordered by the State Board of Accountancy or the audit report for that subsequent year is certified by the Office of the Controller, State of California, as conforming to reporting provisions of the Audit Guide. [E.C. Section 145059(b)] In accordance with Education Code Section 41020, all audit reports for the 1988-89 fiscal year, and for each subsequent fiscal year, shall be developed and reported using a format established by the Controller after consultation with the Superintendent of Public Instruction.

***Changes in accounting and audit standards***

Standard setters and regulators continue to evaluate and modify standards. Such changes may result in new or revised financial reporting and disclosure requirements or expand the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in this letter increases due to such changes, our fee may need to be adjusted. We will discuss such circumstances with you prior to performing the additional work.

***Changes related to COVID-19***

COVID-19 continues to have significant direct and indirect impacts on financial reporting, disclosure requirements, and the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in this letter increases due to such changes, our fee may need to be adjusted. We will discuss such circumstances with you prior to performing the additional work.

***Other fees***

You also agree to compensate us for any time and expenses, including time and expenses of legal counsel, we may incur in responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings that we are asked to respond to on your behalf.

***Finance charges and collection expenses***

You agree that if any statement is not paid within 30 days from its billing date, the unpaid balance shall accrue interest at the monthly rate of one and one-quarter percent (1.25%), which is an annual percentage rate of 15%. In the event that any collection action is required to collect unpaid balances due us, reasonable attorney fees and expenses shall be recoverable.

**Consent**

***Consent to use information for benchmarking analysis***

In an effort to better serve the needs of our clients, we develop a variety of benchmark, performance indicator, and predictive analysis reports, using anonymized client data obtained from our audit, tax, and other engagements. Business and financial information that you provide to us may be combined with information from other clients and included within the aggregated data that we use in these reports. While some of these analytical reports will be published and released publicly, please be assured that the separate information that we obtain from you will remain confidential, as required by the AICPA Code of Professional Conduct.

***Subcontractors***

CLA may, at times, use subcontractors to perform services under this agreement, and they may have access to your information and records. Any such subcontractors will be subject to the same restrictions on the use of such information and records as apply to CLA under this agreement.

**Agreement**

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. This letter constitutes the entire agreement regarding these services and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between you and CLA. If you have any questions, please let us know. Please sign, date, and return this letter to us to indicate your acknowledgment and understanding of, and agreement with, the arrangements for our audit of your financial statements including the terms of our engagement and the parties' respective responsibilities.

Sincerely,

**CliftonLarsonAllen LLP**



Taylor Ulrich, CPA  
Signing Director  
626-857-7300  
[Taylor.Ulrich@CLAconnect.com](mailto:Taylor.Ulrich@CLAconnect.com)

Enclosures

**Response:**

This letter correctly sets forth the understanding of Glendale Unified School District.

Authorized governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Authorized management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

ACTION REPORT NO. 7

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Deborah Deal, Interim Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development, Innovation & Facilities

SUBJECT: **Approval of Amendment No. 1 to Project Authorization No. 25 with tBP Architecture for Architectural Services at the Crescenta Valley High School Pool Expansion and Renovation Project**

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The Superintendent recommends that the Board of Education approve Amendment No. 1 to Project Authorization No. 25 with tBP Architecture for architectural services at the Crescenta Valley High School Pool Expansion and Renovation project in the amount of \$18,600, funded by Measure S funds.

On June 1, 2021, the Board of Education approved Project Authorization No. 25 for tBP Architecture to provide design/engineering services for the Crescenta Valley High School Pool Expansion and Renovation project for a not to exceed amount of \$600,000. Following this approval, the District entered into a contract with tBP in the amount of \$434,500, which is based on an estimated construction cost of \$4,200,000.

During the planning of the project, staff determined that it would be cost-effective and beneficial to the school to add HVAC in the existing student locker rooms during construction of the project, resulting in an added design service fee for tBP. Amendment No. 1 reflects an increase in architectural fees in the amount of \$18,600 to account for these changes. This results in a total contract of \$453,100 for all architectural services for the project, and the agreement represents 8.22% of the total project budget.

This project is funded by Measure S – Crescenta Valley High School Pool Expansion and Renovation project. The Superintendent’s Facility Advisory Committee voted to support this recommendation.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.***

## PROJECT AUTHORIZATION

Project Authorization Number: tBP Architecture – 025

Date: June 3, 2021

[Amendment No. 1 – June 22, 2022 \(Approved by the Board on June 21, 2022\)](#)

This Project Authorization is issued pursuant to the Architectural Services Agreement dated June 3, 2021 by and between GLENDALE UNIFIED SCHOOL DISTRICT (DISTRICT) AND tBP Architecture (ARCHITECT) and, when fully executed, is considered as an integral part of said Agreement subject to all the provisions and conditions thereof.

The DISTRICT does hereby authorize the ARCHITECT to provide professional services on the following project:

1. PROJECT NAME AND LOCATION

Crescenta Valley High School, 2900 Community Ave., La Crescenta, CA 91214

2. PROJECT DESCRIPTION/SCOPE - Replace the existing pool with a new 25-yard by 25-meter pool. The project also includes renovation of the existing Admin & Restroom Building.

### Design Phase

- Review specific site design elements
- Develop floor plan and building element options
- Review exterior building design and materials
- Define building systems
- Develop outline specifications
- Provide preliminary construction cost estimate
- Meetings with the District and School
- Preliminary meeting with the Fire Department, DSA and the Health Department

### Construction Document Phase

- Meetings with the District
- Prepare and submit documents to the Fire Department, DSA and the Health Department
- Review constructability comments with the District
- Update the construction cost estimate

### DSA Approval Phase

- Backcheck with DSA and obtain their approval
- Update the construction cost estimate

### Bidding Phase

- Assist with the bid documents
- Attend pre-bid job walk
- Prepare addenda and respond to pre-bid RFI
- Attend bid opening and review responsive bids with the District

Construction Administration and Closeout Phase

- Upload required forms to DSA box
- Attend construction meetings and job site visits
- Review submittals and provide RFI responses
- Review change orders, negotiations and claims analysis
- Review contractor payment applications
- Prepare record set of documents
- Prepare punch list
- Prepare and submit required documents for DSA certification

3. ARCHITECT'S SERVICES

The ARCHITECT shall provide those services specified to be performed by the ARCHITECT. The following phases of services are authorized:

<input checked="" type="checkbox"/>	Schematic Design	
<input checked="" type="checkbox"/>	Design Development	_____ Other (Specify Below)
<input checked="" type="checkbox"/>	Construction Documents	_____
<input checked="" type="checkbox"/>	DSA & OPSC Approval	_____
<input checked="" type="checkbox"/>	Bidding Phase	_____
<input checked="" type="checkbox"/>	Construction Administration	
<input checked="" type="checkbox"/>	Close-out	

4a. ARCHITECT'S COMPENSATION In conformance with Attachment "A" – Basic Architect Fee Schedule (New Construction). Total Compensation will be **Four Hundred Fifty Three Thousand, one hundred Dollars (\$453,100)** ~~\$434,500~~.

Fee Breakdown:

Basic Architectural Services	-	\$321,500
Pool Consultant	-	\$ 85,000
Optional off-site work and new fire hydrant	-	\$ <u>13,000</u>
Optional topo and utilities surveys	-	\$ 15,000
<b>Additional design services – add A/C to the locker rooms</b>	-	<b>\$ 18,600</b>
<b>Total Fees</b>	<del>\$434,500</del>	<b>\$453,100</b>

5. PROJECT CONSTRUCTION BUDGET

\$4,200,000

6. PROJECT COMPLETION SCHEDULE

- A) Programming through Construction Document Phase – June 3, 2021 to May 31, 2022.
- B) DSA Approval Phase – June 1, 2022 to May 31, 2023.
- C) Bidding Phase – June 1, 2023 to September 2023.
- D) Construction Administration Phase – October 2, 2023 to January 31, 2025.

E) Closeout Phase – February 3, 2025 to June 30, 2025.

7. OTHER PROVISIONS

None.

8. The design development and construction document services covered by this AGREEMENT shall be completed and submitted to the Division of the State ARCHITECT for review and approval on or before See Project Completion Schedule.

This Project Authorization No. tBP Architecture – CVHS Pool Project-025 is hereby approved, the DISTRICT and the ARCHITECT having executed said Project Authorization on June 3, 2021.

DISTRICT:

ARCHITECT:

\_\_\_\_\_  
David Greco  
General Counsel  
Glendale Unified School District

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

ACTION REPORT NO. 8

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Deborah Deal, Interim Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development, Innovation & Facilities

SUBJECT: **Approval of Amendment No. 1 to Project Authorization No. 26 with tBP Architecture for Architectural Services at the Hoover High School Pool Expansion and Renovation Project**

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The Superintendent recommends that the Board of Education approve Amendment No. 1 to Project Authorization No. 26 with tBP Architecture for architectural services at the Hoover High School Pool Expansion and Renovation project in the amount of \$16,600, funded by Measure S funds.

On June 1, 2021, the Board of Education approved Project Authorization No. 26 for tBP Architecture to provide design/engineering services for the Hoover High School Pool Expansion and Renovation project for a not to exceed amount of \$750,000. Following this approval, the District entered into a contract with tBP in the amount of \$603,500, which is based on an estimated construction cost of \$6,300,000.

During the planning of the project, staff determined that it would be cost-effective and beneficial to the school to add HVAC in the existing student locker rooms during construction of the project, resulting in an added design service fee for tBP. Amendment No. 1 reflects an increase in architectural fees in the amount of \$16,600 to account for these changes. This results in a total contract of \$620,100 for all architectural services for the project, and the agreement represents 7.54% of the total project budget.

This project is funded by Measure S – Hoover High School Pool Expansion and Renovation project funds. The Superintendent’s Facility Advisory Committee voted to support this recommendation.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.***

## PROJECT AUTHORIZATION

Project Authorization Number: tBP Architecture – 026

Date: June 3, 2021

[Amendment No. 1 – June 22, 2022 \(Approved by the Board on June 21, 2022\)](#)

This Project Authorization is issued pursuant to the Architectural Services Agreement dated June 3, 2021 by and between GLENDALE UNIFIED SCHOOL DISTRICT (DISTRICT) AND tBP Architecture (ARCHITECT) and, when fully executed, is considered as an integral part of said Agreement subject to all the provisions and conditions thereof.

The DISTRICT does hereby authorize the ARCHITECT to provide professional services on the following project:

1. PROJECT NAME AND LOCATION

Hoover High School, 651 Glenwood Road, Glendale, CA 91202

2. PROJECT DESCRIPTION/SCOPE - Replace the existing pool with a new 25-yard by 35-meter competition pool with shallow end steps ("**L**"shaped). **The project also includes** construction of the new Team Room/Admin Building and the **Bathhouse Building with 40' LED** sports lights and a scoreboard.

### Design Phase

- Review specific site design elements
- Develop floor plan and building element options
- Review exterior building design and materials
- Define building systems
- Develop outline specifications
- Provide preliminary construction cost estimate
- Meetings with the District and School
- Preliminary meeting with the Fire Department, DSA and the Health Department

### Construction Document Phase

- Meetings with the District
- Prepare and submit documents to the Fire Department, DSA and the Health Department
- Review constructability comments with the District
- Update the construction cost estimate

### DSA Approval Phase

- Backcheck with DSA and obtain their approval
- Update the construction cost estimate

### Bidding Phase

- Assist with the bid documents
- Attend pre-bid job walk
- Prepare addenda and respond to pre-bid RFI
- Attend bid opening and review responsive bids with the District

Construction Administration and Closeout Phase

- Upload required forms to DSA box
- Attend construction meetings and job site visits
- Review submittals and provide RFI responses
- Review change orders, negotiations and claims analysis
- Review contractor payment applications
- Prepare record set of documents
- Prepare punch list
- Prepare and submit required documents for DSA certification

3. ARCHITECT'S SERVICES

The ARCHITECT shall provide those services specified to be performed by the ARCHITECT. The following phases of services are authorized:

<input checked="" type="checkbox"/>	Schematic Design	
<input checked="" type="checkbox"/>	Design Development	_____ Other (Specify Below)
<input checked="" type="checkbox"/>	Construction Documents	_____
<input checked="" type="checkbox"/>	DSA & OPSC Approval	_____
<input checked="" type="checkbox"/>	Bidding Phase	_____
<input checked="" type="checkbox"/>	Construction Administration	
<input checked="" type="checkbox"/>	Close-out	

4a. ARCHITECT'S COMPENSATION In conformance with Attachment "A" – Basic Architect Fee Schedule (New Construction). Total Compensation will be Six Hundred Twenty Thousand, One Hundred Dollars (\$620,100) ~~\$603,500~~.

Fee Breakdown:

Basic Architectural Services	-	\$465,500
Pool Consultant	-	\$110,000
Optional off-site work and new fire hydrant	-	\$ <u>13,000</u>
Optional topo and utilities surveys	-	\$ 15,000
Additional design service – A/C to the Locker rooms	-	\$ 16,600
<b>Total Fees</b>	<del>\$603,500</del>	<b>\$620,100</b>

5. PROJECT CONSTRUCTION BUDGET

\$6,300,000

6. PROJECT COMPLETION SCHEDULE

- A) Programming through Construction Document Phase – June 3, 2021 to May 31, 2022.
- B) DSA Approval Phase - June 1, 2022 to May 31, 2023.
- C) Bidding Phase - June 1, 2023 to September 29, 2023.

D) Construction Administration Phase - October 2, 2023 to January 31, 2025

E) Closeout Phase - February 3, 2025 to June 30, 2025.

7. OTHER PROVISIONS  
None.

8. The design development and construction document services covered by this AGREEMENT shall be completed and submitted to the Division of the State ARCHITECT for review and approval on or before See Project Completion Schedule. This Project Authorization No. tBP Architecture - Hoover Pool Project-026 is hereby approved, the DISTRICT and the ARCHITECT having executed said Project Authorization on June 3, 2021.

DISTRICT:

ARCHITECT:

\_\_\_\_\_  
David Greco  
General Counsel  
Glendale Unified School District

\_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_



## GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

### ACTION REPORT NO. 9

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Chris Coulter, Director, Teaching and Learning

SUBJECT: **Approval of Mathematics Instructional Material Adoption  
Recommendation for High School Electives**

---

The Superintendent recommends that the Board of Education approve the adoption of instructional materials for elective mathematics courses in high schools.

The two semester-long courses, Financial Literacy and Statistics, could be paired together to make a year long math course or could be offered to fill a semester gap in a student's schedule. These courses are designed to ensure students are enrolled in four years of math to prepare them for whatever path they choose after high school.

#### **Review Process**

The mathematics Curriculum Study Committee (CSC) formed an adoption committee with representatives from Clark Magnet High School, Crescenta Valley High School, Daily High School, Glendale High School, and Hoover High School. The Teaching and Learning department reached out to publishers to obtain review copies of textbooks related to basic statistics and financial literacy. The adoption committee used Glendale Unified School District textbook evaluation rubrics and the California Mathematics Framework to evaluate and recommend instructional materials. Team members evaluated instructional materials on two separate days.

- March 30, 2022 – Financial Literacy
  - Hezhu Gao (Glendale)
  - Whitney Katzer (Crescenta Valley)
  - Armond Khodagulyan (Clark Magnet)
  - Laura Lopez (Hoover)
  - Greta Sukazian (Glendale)
  - Gar Quock (Daily & Verdugo Academy)

- April 5, 2022 - Statistics
  - Robert Bailey (Glendale)
  - Aurora Barboza Flores (Glendale)
  - Whitney Katzer (Crescenta Valley)
  - Sharon Kaufman (Hoover)
  - Armond Khodagulyan (Clark Magnet)

Teaching and Learning Secondary Math Teacher Specialist, Dr. Suzie Abajian, facilitated the evaluation and adoption process. The adoption process had eight steps which included: pre-screen; content and standard alignment; program organization; assessment; universal access; instructional planning and support; appropriate supplemental instructional materials; and appropriate level of rigor for target audience. Each step of the process was scored based on rubrics.

Throughout the process, teachers came to a common understanding of the rubric components, indicators, and score values. Additionally, teachers learned the process used for developing consensus on individual lessons and units as a whole to provide rubric-based evidence for high-quality instructional materials.

### **Recommendations**

Both committees reached consensus and made a recommendation to the mathematics CSC. The mathematics CSC approved the recommendation of the adoption and implementation for the following instructional materials on April 26, 2022:

- Grable, John E., and Lance Palmer - *Introduction to Personal Finance: Beginning Your Financial Journey* - Wiley, 2019
- Starnes, Daren S. - *Statistics and Probability with Applications High School* - W.H. Freeman, 2021

Per Administrative Regulation 6141, the textbooks were posted for public review and comment for a two-week period and then the recommendation was presented to secondary principals for their review and recommendation. No public comments were offered to share with the principals. All secondary principals approved the recommendation to the Superintendent for approval of the two textbooks listed above.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.***

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

ACTION REPORT NO. 10

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: **Approval of Updated Agreement Between University of California Los Angeles' Health Sound Body Sound Mind Program and Glendale Unified School District**

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The Superintendent recommends that the Board of Education approve the updated Fitness Center Agreement with the University of California, Los Angeles' Health Sound Body Sound Mind Program, to provide equipment, curriculum, and training, valued up to \$40,000 per school, to District middle schools and the four comprehensive high schools.

The original agreement between Glendale Unified School District (GUSD) and the University of California, Los Angeles' (UCLA) Health Sound Body Sound Mind (SBSM) Program, which was approved by the Board of Education on October 6, 2021, provided the necessary fitness equipment, innovating fitness education curriculum, comprehensive nutrition curriculum, and professional development for educators to create state-of-the-art fitness centers at all GUSD middle schools, all at no cost to the District.

UCLA SBSM staff will now be expanding their program to include four GUSD high schools: Clark Magnet High School, Crescenta Valley High School, Glendale High School and Hoover High School.

After execution of the agreement, UCLA SBSM staff will work with the District and school administration to finalize a timeline for delivery of equipment and to schedule professional development for physical education teachers.

As part of the agreement, UCLA SBSM will also provide schools with anonymous before and after student surveys and FitnessGram score sheets to aid in tracking the progress, expectations, and guidelines of the program.

Once a fitness center has been established, UCLA SBSM will request for each school to host a ribbon-cutting ceremony to include any Foundation or Donors; UCLA SBSM staff; District and school staff; local dignitaries; community members; parents; and students for a grand opening and demonstration of the new fitness center at each school.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 3: Ensure the Health and Safety of Students and Employees – Strengthen mental health support and programs; ensure best practices for safe and healthy learning environments; and support physical, social, and emotional wellbeing.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.***



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**Sound Body Sound Mind**

**Fitness Center Agreement**

**Glendale Unified School District**  
223 North Jackson Street  
Glendale, CA 91206

## **FITNESS CENTER AGREEMENT**

This Fitness Center Agreement (“Agreement”) is made by and between The Regents of the University of California, on behalf of its UCLA Health Sound Mind Sound Body program (hereafter referred to as “SBSM”), and the Glendale Unified School District (hereafter referred to as the “District”) at the school site locations listed on Exhibit A of this Agreement attached hereto (“School(s)”). SBSM, the District, and the School(s) may each be referred to as a “Party” and collectively as, the “Parties.”

### **1. SBSM Responsibilities**

- a. SBSM provides a training program and curriculums (“Program”) for use by schools in furtherance of its purposes of the promotion of health in the community and the District’s fitness and wellness activities at its School(s).
- b. SBSM will transfer to the District, a mix of equipment (“Equipment”) selected from Exhibit B for use at Schools in connection with implementation of the Program, which will be documented pursuant to an Asset Transfer Agreement between SBSM and the District in substantially the form of that attached hereto as Exhibit C (“Asset Transfer Agreement”).
- c. SBSM will assist the District in identifying the appropriate Equipment needed by each School.
- d. SBSM staff will work with the District and Schools as to the time and place for delivery of the Equipment to each School. District will take possession, title, and ownership of the Equipment on the date it is delivered to each School in accordance with the terms of the Asset Transfer Agreement.
- e. SBSM will provide School staff with professional development concerning the Program.
- f. SBSM will provide Schools with anonymous before and after student surveys that have been approved by the District and will aid SBSM in meeting the responsibilities and requirements outlined in Exhibit D of this Agreement.
- g. SBSM will provide Schools with Program implementation logs for the testing teacher to report on Program implementation during and after the intervention window as outlined in Exhibit D of this Agreement.
- h. SBSM will provide Schools with anonymous before and after student FitnessGram score sheets that will aid SBSM in meeting the responsibilities and requirements outlined in Exhibit E of this Agreement.

## 2. District/School Responsibilities

- a. District and each School will designate and maintain a primary contact for SBSM for purposes of ensuring training on the Program.

Primary District Contact Name: \_\_\_\_\_

Primary District Contact Email: \_\_\_\_\_

Primary District Contact Phone: \_\_\_\_\_

Each Primary School Contact is listed on Exhibit A, identified by School site.

- b. District and Schools will be fully responsible for the maintenance, use, upkeep, and safe storage of the Equipment at all times.
- c. District and Schools can seek support from SBSM concerning maintenance and replacement of Equipment, but no such support is promised in connection with this Agreement.
- d. District and Schools understand SBSM does not provide funding for room modifications, and it is the responsibility of District to cover the cost of all applicable modifications. Site modifications identified in Exhibit F-1 and Exhibit F-2 must be completed in order for Equipment to be delivered to School.
- e. District agrees to have its Physical Education staff at each School attend six (6) hours of professional development on the Program, as set forth in Section 1.e above.
- f. District and Schools agree to have all individuals who will supervise the fitness center before, during or after school attend the professional development on the Program before the aforementioned individual performs any supervision of the fitness center or Equipment.
- g. District and Schools agree to conduct data collection as outlined in Exhibit D and Exhibit E.
- h. District and Schools agree to administer and submit anonymous before and after student surveys provided by SBSM (see Exhibit D).
- i. The teacher(s) involved in data collection agrees to report on the progress of the Program implementation procedures during and after the testing window (see Exhibit D).
- j. District and Schools agree to submit anonymous before and after Student FitnessGram score sheets provided by SBSM (see Exhibit E).
- k. Each School agrees to host a ribbon cutting ceremony that meets the requirements detailed by SBSM in Exhibit G. The District and Schools understand SBSM does not provide funding for the ribbon cutting ceremony.

### **3. Amendments or Modifications to Agreement; Incorporation**

No modification or alteration of this Agreement will be valid or effective unless such modification is made in writing executed by all Parties. All exhibits to this Agreement are hereby incorporated into the Agreement by reference.

### **4. Indemnification**

All Parties shall defend, indemnify, and hold harmless the other Parties, their officers, employees, and agents from and against any and all liability, loss, expense, including attorneys' fees, or claims for injury or damages (including claims of third parties) arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying Party, its officers, employees or agents.

### **5. Insurance**

All Parties to this Agreement, at their sole cost and expense, will maintain insurance policies or programs of self-insurance to meet its obligations under the terms of this Agreement, with the following minimum levels of coverage:

- a. Comprehensive general liability insurance with bodily injury coverage, in amounts of not less than \$3,000,000 for each occurrence and \$5,000,000 in the aggregate. If such insurance is written on a claims-made form, it shall continue for three years following termination of this Agreement. The insurance shall have a retroactive date prior to or coinciding with the effective date of this Agreement.
- b. Workers' Compensation insurance or self-insurance, covering its full liability as required by law under the Workers' Compensation Insurance and Safety Act of the State of California as amended from time to time.
- c. Business Automobile Liability insurance with a combined single limit of not less than \$1,000,000 per occurrence, if such automobile insurance is not included as part of a Party's General Liability coverage.
- d. Such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of the Parties against other insurable risks relating to performance.

The Parties expressly understand and agree, however, that the coverages required under this Section 5 shall not in any way limit the liability of the Parties.

The coverage referred to under this Section 5.a. shall be endorsed to include the other Party as an additional insured. Such a provision, however, shall only apply in proportion to and to the extent of the negligent acts or omissions of each Party, its officers, agents, and/or employees. Each Party, upon the execution of this Agreement, shall furnish the other Party(ies) with Certificates of Insurance evidencing compliance with all requirements. Certificates shall further provide for thirty (30) days' advance written



notice to each Party of any modification, change or cancellation of any of the above insurance coverages.

**6. Term of Agreement**

The term of this Agreement shall be for a period of five (5) years, commencing on the date this Agreement is fully executed. The Parties intend to cooperate together in furtherance of the Program during this five year term. The terms set forth in Section 4 shall exist in perpetuity.

**7. Termination**

Notwithstanding any other provision in the Agreement, this Agreement may be terminated by either Party with or without cause upon giving the other Party ninety (90) days' prior written notice of such termination.

**8. Failure to Complete Responsibilities and Requirements**

Failure by District and/or Schools to meet any of the aforementioned responsibilities and requirements may result in ineligibility for future support from SBSM.

**9. Applicable Law.**

This Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of California, without regard to principles of conflicts of law.

**10. Signatures**

To accept this Agreement, please sign below. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one Agreement.

UCLA Health Legally Authorized Representative

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

District Legally Authorized Representative

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Exhibit A:**  
**School List**

1. Eleanor J. Toll Middle School

700 Glenwood Road, Glendale, CA 91202

School Contact Name: Jennifer De Ladurantey  
School Contact Email: jdeladurantey@gusd.net  
School Contact Phone Number: 818-244-8414

2. Rosemont Middle School

4725 Rosemont Avenue, La Crescenta, CA 91214

School Contact Name: Suzanne Risse  
School Contact Email: srisse@gusd.net  
School Contact Phone Number: 818-248-4224

3. Theodore Roosevelt Middle School

222 East Acacia Avenue, Glendale CA 91205

School Contact Name: Perla Chavez- Fritz  
School Contact Email: pchavez@gusd.net  
School Contact Phone Number: 818-242-6845

4. Woodrow Wilson Middle School

1221 Monterey Road, Glendale, CA 91206

School Contact Name: Dr. Narek Kassabian  
School Contact Email: nkassabian@gusd.net  
School Contact Phone Number: 818-244-8145

5. Anderson W. Clark Magnet High School

4747 New York Ave, Glendale, CA 91214

School Contact Name: Lena Kortoshian  
School Contact Email: lkortoshian@gusd.net  
School Contact Phone Number: 818-248-8324

6. Crescenta Valley High School  
2900 Community Ave, La Crescenta-Montrose, CA 91214

School Contact Name: Christine Benitez  
School Contact Email: cbenitez@gusd.net  
School Contact Phone Number: 818-249-5871

7. Glendale High School  
1440 E Broadway, Glendale, CA 91205

School Contact Name: Dr. Benjamin Wolf  
School Contact Email: bworlf@gusd.net  
School Contact Phone Number: 818-242-3161

8. Herbert Hoover High School  
651 Glenwood Rd, Glendale, CA 91202

School Contact Name: Dr. Jennifer Earl  
School Contact Email: jearl@gusd.net  
School Contact Phone Number: 818-242-6801

## Exhibit B: **Equipment Overview**

SBSM will work with the Physical Education staff at each School to select a customized equipment mix for the School's fitness center within the project budget.

Below, please find the complete list of equipment options available:

### Middle Schools (cardio machines only)

- Spin Cycle
- Hybrid Cycle
- Recumbent Cycle
- Hand Krankcylce
- Rower
- Stepper

### High Schools (weight and cardio machines)

- Spin Cycle
- Hybrid Cycle
- Recumbent Cycle
- Hand Krankcylce
- Rower
- Stepper
- Elliptical
- Functional Trainer
- Chin/Dip Assist Machine
- Leg/Calf Press Machine
- Leg Extension/Curl Machine
- Glute Machine
- Hip Abductor/Adductor Machine
- Multi-Press Machine
- Bicep/Tricep Machine
- Lat Pulldown/Seated Row Machine
- Diverging Lat Pulldown Machine
- Diverging Seated Row Machine
- Pectoral Fly/Rear Delt Machine
- Converging Chest Press Machine
- Converging Shoulder Press Machine
- Ab/Low Back Machine
- Abdominal Machine
- Back Extension Machine
- Assorted Benches

All schools will receive the following accessories mix, used to implement the SBSM Program:

- Exercise Mats (25)
- Jump Ropes (25)
- Jump Rope Cart (1)
- Agility Ladder (4)
- Cones (80)
- Tennis Balls (72)
- Assorted Weight Sandbells (78 total:  
1.5lbs – 12lbs)
- Sandbell Storage Cart

**Exhibit C:**  
**Asset Transfer Agreement**

This ASSET TRANSFER AGREEMENT (the “Asset Transfer Agreement”) effective as of the date of execution below is by and between The Regents of the University of California, on behalf its UCLA Health Sound Mind Sound Body program (“UC” or “SBSM”) and Glendale Unified School District (the “Recipient”) (each, a “Party” and together, the “Parties”). Capitalized terms not otherwise defined herein shall have the meanings ascribed to them in the Fitness Center Agreement by and between SBSM and the Recipient dated \_\_\_\_\_ (the “Agreement”) (the terms of which are hereby incorporated by reference).

1. This Asset Transfer Agreement is for the sole purpose of SBSM transferring certain Equipment to the Recipient for the Program, which Program is more fully described in the Fitness Center Agreement.
2. UC hereby irrevocably assigns, transfers, and gives all its right, title and interest, to the Equipment set forth on Schedule 1 attached hereto to Recipient, which transfer is intended as donation to Recipient in connection with the Program.
3. Title to the Equipment shall pass to the Recipient upon delivery of the Equipment by Recipient.
4. The Parties acknowledge and agree that UC’s transfer of the Equipment to Recipient is made exclusively in furtherance of charitable purposes within the meaning of Sections 501(c)(3) and 170(c) of the Internal Revenue Code of 1986, as amended, including for the promotion of health for the benefit of the community through the Program (the “Purpose”).
5. The Parties acknowledge and agree that the Equipment is transferred to the Recipient solely for the Purpose and for no other purpose.
6. The Recipient represents and warrants that it shall use the Equipment exclusively for the Purpose.
7. Recipient waives its right to any claim against UC related to the Equipment or this Agreement, including but not limited to workers ‘compensation subrogation rights.
8. None of UC, its UCLA Medical Center, the SBSM nor any of its employees and agents shall be liable for any claims of loss, expense, or damage to Recipient or any of its Recipient Personnel relating to this Asset Transfer Agreement or the Equipment.
9. UC MAKES NO WARRANTY WITH RESPECT TO ANY GOODS, SERVICES, RIGHTS OR OTHER SUBJECT MATTER OF THIS AGREEMENT AND THE FITNESS CENTER AGREEMENT AND HEREBY DISCLAIMS WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NONINFRINGEMENT WITH RESPECT TO ANY AND ALL OF THE FOREGOING.
10. Recipient acknowledges that the sole and exclusive warranty for the Equipment is described on Schedule 2 attached hereto.
11. This Asset Transfer Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of California, without regard to principles of conflicts of law.
12. This Asset Transfer Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this Asset Transfer Agreement to be executed as of the day and year indicated below.

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, on behalf of its UCLA Health Sound Mind Sound Body program

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

GLENDALE UNIFIED SCHOOL DISTRICT

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

## **Schedule 1**

List of UCLA Health Sound Body Sound Mind equipment by school

### **Middle Schools**

#### **Eleanor J. Toll Middle School**

*Matrix equipment mix:*

- 25 Matrix Indoor Cycle CXC (spin bikes)

*Accessories set:*

- 25 mats
- 45 jump ropes
- 1 jump rope cart
- 4 indoor agility ladders
- 4 agility cone sets (pack of 20)
- 24 tennis ball sets (pack of 3)
- 12 1.5 lbs. softbells
- 8 3 lbs. softbells
- 8 4.5 lbs. softbells
- 8 6 lbs. softbells
- 12 6 lbs. sandbells
- 18 8 lbs. sandbells
- 6 10 lbs. sandbells
- 6 12 lbs. sandbells
- 1 cart to transport sandbells

#### **Rosemont Middle School**

*Matrix equipment mix:*

- 3 Matrix Krankcycles w/ seat
- 3 Matrix R3X-06 Recumbent bikes
- 2 Matrix Rowers
- 15 Matrix Indoor Cycle CXC (spin bikes)

*Accessories set:*

- 25 mats
- 45 jump ropes
- 1 jump rope cart
- 4 indoor agility ladders
- 4 agility cone sets (pack of 20)
- 24 tennis ball sets (pack of 3)
- 12 1.5 lbs. softbells
- 8 3 lbs. softbells
- 8 4.5 lbs. softbells
- 8 6 lbs. softbells
- 12 6 lbs. sandbells
- 18 8 lbs. sandbells
- 6 10 lbs. sandbells
- 6 12 lbs. sandbells
- 1 cart to transport sandbells

## **Theodore Roosevelt Middle School**

### *Matrix equipment mix:*

- 1 Matrix Aura Functional Trainer 300
- 2 Matrix Rowers
- 2 Matrix Krankcycles w/ seat
- 1 Matrix Aura Dip Chin Assist
- 2 Matrix S3X-04 Steppers

### *Accessories set:*

- 25 mats
- 45 jump ropes
- 1 jump rope cart
- 4 indoor agility ladders
- 4 agility cone sets (pack of 20)
- 24 tennis ball sets (pack of 3)
- 12 1.5 lbs. softbells
- 8 3 lbs. softbells
- 8 4.5 lbs. softbells
- 8 6 lbs. softbells
- 12 6 lbs. sandbells
- 18 8 lbs. sandbells
- 6 10 lbs. sandbells
- 6 12 lbs. sandbells
- 1 cart to transport sandbells

## **Woodrow Wilson Middle School**

### *Matrix equipment mix:*

- 30 Matrix Indoor Cycle CXC (spin bikes)

### *Accessories set:*

- 25 mats
- 45 jump ropes
- 1 jump rope cart
- 4 indoor agility ladders
- 4 agility cone sets (pack of 20)
- 24 tennis ball sets (pack of 3)
- 12 1.5 lbs. softbells
- 8 3 lbs. softbells
- 8 4.5 lbs. softbells
- 8 6 lbs. softbells
- 12 6 lbs. sandbells
- 18 8 lbs. sandbells
- 6 10 lbs. sandbells
- 6 12 lbs. sandbells
- 1 cart to transport sandbells



## High Schools

### **Anderson W. Clark Magnet High School**

#### *Matrix equipment mix:*

- 2 Matrix Aura Functional Trainers
- 1 Matrix Aura Dip Chin Assist
- 1 Matrix Versa Leg Press
- 1 Matrix Versa Dual Ext/ Curl
- 1 Matrix Versa Dual Multi-Press
- 1 Matrix Versa Dual Bicep/Tricep
- 2 Matrix Versa Dual Lat Rows
- 1 Matrix Versa Con. Chest Press
- 1 Magnum Series Multi- adjustable bench
- 1 Matrix MG Back Extension Bench

#### *Accessories set:*

- 25 mats
- 45 jump ropes
- 1 jump rope cart
- 4 indoor agility ladders
- 4 agility cone sets (pack of 20)
- 24 tennis ball sets (pack of 3)
- 12 1.5 lbs. softbells
- 8 3 lbs. softbells
- 8 4.5 lbs. softbells
- 8 6 lbs. softbells
- 12 6 lbs. sandbells
- 18 8 lbs. sandbells
- 6 10 lbs. sandbells
- 6 12 lbs. sandbells
- 1 cart to transport sandbells

### **Crescenta Valley High School**

#### *Matrix equipment mix:*

- 3 Matrix Rowers
- 1 Matrix Performance LED Recumbent Cycle
- 2 Matrix Endurance LED Ellipticals
- 1 Matrix Versa Leg Press
- 1 Matrix Versa Dual Ext/ Curl
- 1 Matrix Versa Multi-Press
- 1 Matrix Versa Dual Lat Row
- 1 Matrix Versa Dual Pec/Rear Delt
- 1 Matrix Versa Conv. Chest Press

*Accessories set:*

- 25 mats
- 45 jump ropes
- 1 jump rope cart
- 4 indoor agility ladders
- 4 agility cone sets (pack of 20)
- 24 tennis ball sets (pack of 3)
- 12 1.5 lbs. softbells
- 8 3 lbs. softbells
- 8 4.5 lbs. softbells
- 8 6 lbs. softbells
- 12 6 lbs. sandbells
- 18 8 lbs. sandbells
- 6 10 lbs. sandbells
- 6 12 lbs. sandbells
- 1 cart to transport sandbells

**Glendale High School**

*Matrix equipment mix:*

- 30 Matrix Indoor Cycle CXC (spin bikes)

*Accessories set:*

- 25 mats
- 45 jump ropes
- 1 jump rope cart
- 4 indoor agility ladders
- 4 agility cone sets (pack of 20)
- 24 tennis ball sets (pack of 3)
- 12 1.5 lbs. softbells
- 8 3 lbs. softbells
- 8 4.5 lbs. softbells
- 8 6 lbs. softbells
- 12 6 lbs. sandbells
- 18 8 lbs. sandbells
- 6 10 lbs. sandbells
- 6 12 lbs. sandbells
- 1 cart to transport sandbells

**Herbert Hoover High School**

*Matrix equipment mix:*

- 28 Matrix Indoor Cycle CXC (spin bikes)
- 2 Matrix Krankcycles w/ seat
- 1 A82 Multi-Adjustable Bench – Low Profile
- 1 Matrix MG Back Extension Bench

*Accessories set:*

- 25 mats
- 45 jump ropes
- 1 jump rope cart
- 4 indoor agility ladders
- 4 agility cone sets (pack of 20)
- 24 tennis ball sets (pack of 3)
- 12 1.5 lbs. softbells
- 8 3 lbs. softbells
- 8 4.5 lbs. softbells
- 8 6 lbs. softbells
- 12 6 lbs. sandbells
- 18 8 lbs. sandbells
- 6 10 lbs. sandbells
- 6 12 lbs. sandbells
- 1 cart to transport sandbells

**Schedule 2:**

**Matrix Fitness Equipment Specs, Warranty Information, and Preventative Maintenance**

Matrix Fitness Service Request Procedure

Your equipment is under warranty for the first 5 years on parts and the first 3 years on labor. It is the responsibility of the District and School to take advantage of the warranty. When service is needed on any Matrix Fitness product, the following procedure should be followed to assure quick solutions to the problems:

Email [westsupport@matrixfitness.com](mailto:westsupport@matrixfitness.com) and cc Ben Lowe – [ben.lowe@matrixfitness.com](mailto:ben.lowe@matrixfitness.com) and provide the following information:

1. Serial number
2. School address
3. Contact information for on-site point of contact
4. Nature of the issue

**If any of the above are missing, Matrix will return the request and this will result in claim delays.**

Matrix Fitness Technical Support hours of operation:

Monday-Thursday 7AM - 7PM CST

Friday 8AM - 5PM CST



Matrix Fitness Systems | 1610 Landmark Drive Cottage Grove WI 53527

Toll Free 866.693.4863 | Phone 608.839.8686 | Fax 608.839.8687

**Preventative Maintenance Providers:**

The Dumbell Man Fitness Equipment

Juan Morales

[jmorales@dumbellman.com](mailto:jmorales@dumbellman.com)

310-381-2900 x. 106

Pronto Gym Services

Ron McDonnell

[rmcdonnell@prontogymservices.com](mailto:rmcdonnell@prontogymservices.com)

888-733-8510

**Exhibit D:**  
**Teacher Implementation Logs and Health & Wellness Survey**

**Teacher Implementation Logs**

**Overview:**

During the course of the intervention window, the testing teacher(s) will be responsible for documenting the SBSM resources used each day. The purpose is to provide SBSM with feedback on all program elements.

**Process:**

1. Following the use of an SBSM resource (fitness center, fitness curriculum lesson, nutrition curriculum lesson), the testing teacher(s) will use the implementation log to note what resource was used and provide feedback to SBSM staff.
  
2. Following the completion of the 7-week intervention for middle schools and 8-week intervention for high schools, the testing teacher(s) will send the completed implementation log back to SBSM staff. For middle schools, the implementation log is due by the end of the post-test window on December 22<sup>nd</sup>, 2022. For high schools, the implementation log is due by May 19<sup>th</sup>, 2023.

**Required Documentation:**

The testing teacher(s) will receive via email prior to the start of the intervention window the teacher implementation log that must be filled out during the intervention window.

**Health & Wellness Survey**

**Overview:**

During the data collection process, selected teacher(s) and a pool of at least 125 students will participate in a pre-test, an intervention program and a post-test. During this process, the teacher(s) will collect student health and wellness data via online survey.

**Process:**

1. Pre-test: A link to the pre-test online survey will be distributed to the teacher(s) leading data collection to distribute to at least 125 students. Middle schools must distribute and complete the survey by October 7<sup>th</sup>, 2022. High schools must distribute and complete the survey by February 24<sup>th</sup>, 2023.
  
2. Intervention window: The teacher(s) will implement the SBSM Program with the same group of students for a period of 7 weeks for middle schools and 8 weeks for high schools, three times per week (twice per week if the school follows a block schedule). The intervention program will be a blend of three UCLA Health Sound Body Sound Mind resources:
  - a. Fitness center use
  - b. Use of the UCLA Health Sound Body Sound Mind fitness curriculum
  - c. Use of the UCLA Health Sound Body Sound Mind nutrition curriculum

Teachers have the final determination on how they choose to blend these resources during the week. The intervention window for middle schools will be from October 10<sup>th</sup>, 2022 through December 2<sup>nd</sup>, 2022. The intervention window for high schools will be from February 27<sup>th</sup>, 2023 through April 28<sup>th</sup>, 2023.

3. Post-test: A link to the post-test survey will be distributed to the teacher(s) leading data collection. The survey will be distributed to the same initial group of students after they have completed their intervention. Middle schools must distribute and complete the post-test survey by December 22<sup>nd</sup>, 2022. High schools must distribute and complete the post-test survey by May 19<sup>th</sup>, 2023.

Required Documentation:

The teacher(s) leading data collection will receive the link to the behavioral survey via email.

**Exhibit E:**  
**Student FitnessGram Score Sheets**

**Overview:**

Our FitnessGram data collection process is aligned to the CA Department of Education guidelines for the administration of the Physical Fitness Test.

**Process:**

The following process must be followed to collect student FitnessGram data:

1. Pre-test: The testing teacher(s) must administer the approved components of the FitnessGram to the same pool of at least 125 students who participated in the health & wellness survey. The teacher(s) must record student scores on the spreadsheet provided by SBSM and submit data to the District's office of Innovation, Instruction, Assessment & Accountability. Middle schools must submit pre-test data by October 7<sup>th</sup>, 2022. High schools must submit pre-test data by February 24<sup>th</sup>, 2023. The District's office of Innovation, Instruction, Assessment & Accountability will then email the data to SBSM staff.
2. Intervention window: The teacher(s) will implement the SBSM Program with the same group of students for a period of 7 weeks for middle schools and 8 weeks for high schools, three times per week (twice per week if the school follows a block schedule). The intervention program will be a blend of three UCLA Health Sound Body Sound Mind resources:
  - a. Fitness center use
  - b. Use of the UCLA Health Sound Body Sound Mind fitness curriculum
  - c. Use of the UCLA Health Sound Body Sound Mind nutrition curriculum
3. Teachers have the final determination on how they choose to blend these resources during the week and are responsible for documenting it on an implementation log provided by SBSM staff as outlined in Exhibit D.
4. Post-test: After the program intervention, the testing teacher(s) will re-administer the same components of the FitnessGram used in the pre-test to the same group of students who completed the FitnessGram pre-test. The teacher(s) must record student scores on the spreadsheet provided by SBSM and submit data to the District's office of Innovation, Instruction, Assessment & Accountability. Middle schools must submit post-test data by December 22<sup>nd</sup>, 2022. High schools must submit post-test data by May 19<sup>th</sup>, 2023. The District's office of Innovation, Instruction, Assessment & Accountability will then email the data to SBSM staff.

**Required Documentation:**

The testing teacher(s) will receive via email the spreadsheet that must be filled out during the pre-test and post-test windows of the FitnessGram data collection.

**Exhibit F-1:**  
**Standard District Site Room Modification Requirements**

*Note: District is responsible for completing the following preparation measures, in advance of its receipt of any equipment:*

- 1) Remove any unnecessary furniture, equipment, and items from the room.
- 2) Repair any cracks/holes in walls and repaint any marked or scuffed areas.
- 3) Repair/replace any worn or damaged cove base.
- 4) Clean and buff/polish all floor surfaces.
- 5) Replace/repair any broken or missing ceiling tiles.
- 6) Repair/replace any broken light bulbs or light covers.
- 7) Clean/repair any broken windows and/or blinds.
- 8) Clean any and all interior mirrors.
- 9) Perform deep clean on all additional surfaces, cabinetry, sinks, bathrooms, etc.
- 10) Paint all walls and cabinets in room.

Additional Notes: Individual school site renovations have already been completed by the Glendale Unified Planning, Development, Innovation & Facilities Department.

SBSM Initial: \_\_\_\_\_

District Initial: \_\_\_\_\_



**Exhibit F-2:**  
**School Specific District Site Room Modification Requirements**

*Note: School specific room modification requirements are determined by the SBSM staff at the onsite observation meeting.*

*Note: District is responsible for completing the following preparation measures, in advance of its receipt of any equipment.*

*Note: District may decline to accept the donated equipment if it deems modification requirements unreasonable or otherwise unacceptable.*

Additional Notes: Individual school site renovations have already been completed by the Glendale Unified Planning, Development, Innovation & Facilities Department.

SBSM Initial: \_\_\_\_\_

District Initial: \_\_\_\_\_

**Exhibit G:**  
**District Ribbon Cutting Overview**

*Note: SBSM does not provide funding for ribbon cuttings.*

District/School Ribbon Cutting Responsibilities:

- Hosting a ribbon cutting ceremony at the school, including student participation to create excitement around the new fitness center.
- Send invitations to appropriate parties as agreed upon by all parties. For example: local representatives, city council members, assembly persons, community members, parents and alumni.
- Providing light refreshments after the ceremony.
- Hanging official signs (seven, provided by SBSM) in the fitness center before the ceremony.
- Providing a plaque to thank the Foundation or donor(s) for their contributions towards the Fitness Center if applicable. SBSM will notify School if this is a requirement.
- Setting up a podium and a microphone.
- Providing and appropriately placing a ceremonial ribbon to be cut by key attendees. SBSM has ribbon cutting scissors and will bring them to the ceremony.
- Subject to District policy and appropriate consent, coordinating a photographer and making the photos available to SBSM. SBSM uses pictures from ribbon cuttings on promotional materials.
- Provide all student participants with photo releases in a form that is approved in advance by the District.
- Instruct a group of P.E. students on how to correctly demonstrate the equipment and Program during the ribbon cutting/viewing of the fitness center.
- Hang student made signs throughout the ceremony, along the walk to the fitness center, and in the fitness center
- Ensure the walking path from the ribbon cutting ceremony to the fitness center is cleaned

### Ribbon Cutting Ceremony Sample Timeline

#### 10:00AM-10:30AM | ASSEMBLY AND RECOGNITION

- Principal speaks about the importance of physical fitness, thanks the funding foundation or donor(s), and presents them with a plaque if applicable.
- Involve students in this portion of the ceremony. For example, the student body president may say a thank you on behalf of the student body.
- Invite a Sound Body Sound Mind representative to say a few words.
- Invite key attendees to speak as appropriate
- Have a band, choir, cheerleaders, ROTC, dance team, or other student performance groups perform for a fun way to start and end assembly.

#### 10:30AM-10:40AM | RIBBON CUTTING

Walk to the fitness center to cut the ribbon and officially open the center. The donor or funding foundation staff usually cut the ribbon with the principal alongside other key attendees.

#### 10:40AM-11:00AM | VIEWING OF THE FITNESS CENTER

Students should be using the new machines and fitness accessories in a modified SBSM lesson. Guests will mingle, talk to students, and take photos.

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

ACTION REPORT NO. 11

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
SUBMITTED BY: Dr. Darneika Watson, Chief Human Resources & Operations Officer  
SUBJECT: **Ratification of GSMA Longevity and Night Differential Pay for Classified Management**

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The Superintendent recommends that the Board of Education ratify the current GSMA Longevity Stipend and Night Differential Pay schedules for classified management and confidential employees.

Glendale Unified School District classified management and confidential employees who have worked for the district for 10 or more years, receive a Longevity Stipend as follows:

10 to 14 years	\$20.00/month
15 to 19 years	\$35.00/month
20 to 24 years	\$45.00/month
25 to 29 years	\$50.00/month
30 or more years	\$55.00/month

Additionally, GUSD classified management and confidential employees whose regular assigned time requires them to work in excess of one-half (1/2) of their regular shift between the hours of 5:00 p.m. and midnight, receive a Night Differential payment of 50¢ per hour.

Both of these payments to management staff must be approved by the Board of Education in order to be in compliance with CalPERS regulations. Following approval by the Board, these payments will be added to Administrative Regulation 4351 – Management Salary Schedule Regulations.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 1

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
PREPARED IN: Office of the Superintendent  
SUBJECT: **Minutes**

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The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a) Regular Meeting No. 21, May 17, 2022
- b) Regular Meeting No. 22, May 31, 2022

GLENDALE UNIFIED SCHOOL DISTRICT  
223 N. Jackson Street  
Glendale, California 91206-4380

**BOARD OF EDUCATION MEETING NO. 21**  
**UNADOPTED MINUTES**  
**REGULAR MEETING, May 17, 2022**

**CALL TO ORDER AND ROLL CALL**

The regular meeting of the Glendale Unified School District Board of Education was called to order by Ms. Nayiri Nahabedian, president of the Board of Education, at 5:05 p.m., on Tuesday, May 17, 2022, in the Board Room at the Administration Center, 223 N. Jackson Street, Glendale, California. The following members were present for roll call: Mrs. Jennifer Freemon, Dr. Armina Gharpetian, Mr. Greg Krikorian, Mr. Shant Sahakian, and Ms. Nayiri Nahabedian.

The following administrators were present: Dr. Vivian Ekchian, Mr. David Greco, Dr. Kelly King, and Dr. Darneika Watson.

**PLEDGE OF ALLEGIANCE**

Ellie Suh, a 12<sup>th</sup> grade student at Verdugo Academy School, led the Pledge of Allegiance.

**CERTIFICATE OF COMPLIANCE**

Ms. Nahabedian read the following statement: "To accommodate the requirements of Government Code §54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for this meeting was posted on the bulletin boards in the lobby of the Administration Center and the GUSD website 72 hours prior to this meeting."

**APPROVAL OF AGENDA ORDER**

A motion was made by Mr. Krikorian and seconded by Mr. Sahakian to approve the agenda order, as presented. Motion approved unanimously: AYES — Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

**RECOGNITIONS**

1. Verdugo Academy Associated Student Body Students

The Board of Education recognized the Associated Student Body leaders at Verdugo Academy for providing a prom for College View students.

MINUTES: May 17, 2022 – Regular Board Meeting

RECOGNITIONS (Continued)

2. Clark Magnet High School Students Participate in the FIRST 2022 Championship

Fifteen students participated in the FIRST 2022 Championship in Houston, Texas. This five-day event was a culminating, international experience for the youth robotics competition season. After ranking #1 in the Los Angeles Regional, Team 696 made it to the international competition where they made it to the quarterfinals, ranking #24 with a record of 7-5-1.

3. Clark Magnet and Crescenta Valley High School Students Compete in the 55<sup>th</sup> Annual SkillsUSA State Championships

Clark Magnet and Crescenta Valley students competed at the Skills USA State Competition in Ontario California. Clark Magnet Students received a total of 9 medals including 2 gold, 5 silver, and 2 bronze. Crescenta Valley High Students received a total of 9 medals including 4 gold, 3 silver and 2 bronze medals.

4. Classified School Employees Week

The week of May 15-21, 2022 is recognized as Classified School Employees Week. The Board of Education recognized the many important roles classified school employees contribute towards the success of students within Glendale Unified.

PRESENTATION

1. Classified Service Awards

Each school year, the District recognizes our classified employees who are observing service anniversaries of five (5) year increments beginning in the tenth year of service. This year, the Board of Education recognized classified employees who have achieved an anniversary of 10, 15, 20, 25, 30, and 35 years of service as of April 1, 2022.

2. National Mental Health Month

The month of May is recognized as National Mental Health Month. Mental Health providers play an important role in maintaining the wellness of students, as well as providing valuable resources on mental health related issues for staff, parents, and the community.

3. CalFreshCalFresh Awareness Month

The GUSD CalFresh Healthy Living team provided an overview of the CalFresh grant and share program impact to date at Cerritos Elementary School, Jefferson Elementary School, Mann Elementary School, Marshall Elementary School and Roosevelt Middle School.

STUDENT BOARD MEMBER REPORT

Student Board Member Brandon Doronila reported on activities and events around the district.

PUBLIC COMMUNICATIONS

1. Chris Davis, GTA President, spoke about the increase demand for quality child care in the community and the shortage of qualified adults to work with these children. Our district had to tell many families that child care cannot be guaranteed during the fall. Perhaps the wage agreement will CSEA will attract more classified employees to our child care program. He is hopeful that wages for teachers are settled soon.
2. Mary Margarian, parent, said she was quite surprised that her 5-year old son was not accepted to the kinder-bridge program at Monte Vista Elementary. She would like more transparency in the selection process.
3. Kristina Ronnquist, parent, incoming kinder parent at Franklin, spoke about the waitlist for the child care program. They deserve to know why this continues to be a problem. It is their belief that the district is not paying adequate wages to attract enough staff for child care workers. GUSD has failed its family and students.
4. Julie An, parent, spoke about the afterschool program at Keppel. She asked the Board to increase funding so that more students can attend this program.
5. Emily Greene, parent at Franklin, spoke about the lack of spaces in the aftercare program. They understand it is due to staffing shortage. We must be able to reallocate funds and increase wages. Find a solution for this issue in which many families are currently facing.
6. Candace Hodder, Franklin parent, spoke about the shortage of spaces in the afterschool programs. There are many families who depend on child care.
7. Rita Zobayan, parent, is thankful to GUSD for her daughter's success. Concerning inclusions lessons, the district has an obligation to protect its students, especially its most vulnerable from harassment and hate speech, and to protect our teachers as well.
8. Cheryl McPhillips, teacher, 35 years, is requesting medical benefits upon retirement this school year. GUSD requires ten, full-time years immediately before retirement, which she does not have. The process has given her extreme anxiety.
9. Rene Grigorian, parent, believes in inclusion and unity; however, he wants a better understanding of the curriculum being taught. It's concerning when he sees only one side being listen to.
10. John Weimar said he was disappointed by the behavior on both sides. It only creates division. Just because parents were asking for age-appropriate materials for elementary schools does not make them homophobic. He, too, is asking the school board for age-appropriate materials for elementary schools.



MINUTES: May 17, 2022 – Regular Board Meeting

PUBLIC COMMUNICATIONS ( Continued)

11. Angie Vroom Givant, spoke about parents who are calling for age-appropriate curriculum. To her, it is clear they want to eliminate LGBTQ lessons. There are religion schools; this is a public school.

CLOSED SESSION

The Board recessed to Closed Session at 7:00 p.m. to discuss the following:

1. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code §54957
2. Conference with Labor Negotiators pursuant to Government Code § 54954.5

Agency designated representatives: Dr. Darneika Watson and Mr. David Greco.  
Employee organization: Glendale Teachers Association and California School Employees Association-Glendale Chapter No. 3

3. Threat to Public Services or Facilities (Government Code Section §54957)  
Consultation with: Dr. Vivian Ekchian, Superintendent

CALL TO ORDER/RETURN TO REGULAR MEETING

The meeting reconvened at 8:45 p.m.

REPORTING OUT OF CLOSED SESSION

No action was taken during Closed Session.

SUPERINTENDENT'S UPDATE

1. College, Career and Life Readiness

INFORMATION

1. May Revise and GUSD Budget Update
2. Proposed Expanded Learning Opportunities Program Plan
3. Proposed Revisions to Board Policies Relating to Philosophy, Goals, Objectives and Comprehensive Plans and Students
4. Mathematics Instructional Material Adoption Recommendation for High School Electives

INFORMATION (Continued)

5. Acknowledgements of Service

The above reports were presented for information only; no action was taken.

ACTION REPORTS

1. Approval of Agreement with Southland Disposal Company for Waste Management Services

It was moved by Dr. Gharpetian and seconded by Mrs. Freemon to approve Action Report No. 1, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Sahakian, and Nahabedian. ABSTENTION—Krikorian.

2. Approval of English Language Arts Instructional Material Adoption for Grades 6-12

It was moved by Mr. Krikorian and seconded by Mrs. Freemon to approve Action Report No. 2, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

3. Approval of Amended Contract with Code to the Future

It was moved by Mr. Sahakian and seconded by Mr. Krikorian to approve Action Report No. 3, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

4. Approval of Additional Services Agreement Between Glendale Unified School District and Therapy Travelers, LLC

It was moved by Mrs. Freemon and seconded by Mr. Krikorian to approve Action Report No. 4, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

5. Approval of Agreement with Deal Consulting, Inc. – Interim Chief Business Officer

It was moved by Mrs. Freemon and seconded by Mr. Krikorian to approve Action Report No. 5, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

6. Declaration of Need for Fully Qualified Educators for the 2022-2023 School Year

It was moved by Mrs. Freemon and seconded by Mr. Krikorian to approve Action Report No. 6, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

MINUTES: May 17, 2022 – Regular Board Meeting

ACTION REPORTS (Continued)

7. Approval of Services Agreement with Kokomo Solutions, Inc.

It was moved by Mr. Krikorian and seconded by Mrs. Freemon to approve Action Report No. 7, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

8. Approval of Subscription for ParentSquare (Q Communication) with Aequitas

It was moved by Dr. Gharpetian and seconded by Mr. Sahakian to approve Action Report No. 1, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

CONSENT CALENDAR

1. Minutes
  - a. Regular Meeting No. 20, May 20, 2022
2. Certificated Personnel Report No. 17
3. Classified Personnel Report No. 17
4. Warrants totaling \$18,596,332.58 for April 1, through April 30, 2022
5. Purchase Orders totaling \$1,224,745.93 for the period of April 25, 2022 through May 6, 2022
6. Appropriation Transfer and Budget Revision Report
7. Agreement with the Los Angeles County Office of Education for Business and Financial Data Processing Services, 2022-23
8. Authorization to Dispose of Surplus Property
9. Approval of Services Agreement Between Glendale Unified School District and Lightwerks Communications Systems, Inc.
10. Approval of Services Agreement Between Glendale Unified School District and Impact Canine Solutions
11. Approval of Additional Services Agreement Between Glendale Unified School District and The Genesis Group, Inc.
12. Approval of New Course of Study Outline for Use in High Schools in the Area of Career Technical Education
13. Approval of Revised Course of Study Outlines for Use in High Schools in the Area of English

MINUTES: May 17, 2022 – Regular Board Meeting

CONSENT CALENDAR (Continued)

14. Acceptance of Grant Funding from the California Community Foundation for La Crescenta Elementary School
15. Acceptance of DonorsChoose Award for Marshall Elementary School
16. Services Agreement with PBIS LACOE to Train GUSD Administrators, PBIS Coaches, and teachers during the 2022-2023 School Year
17. Acceptance of Gifts

It was moved by Mrs. Freemon and seconded by Dr. Gharpetian to approve the Consent Calendar, as presented. Motion approved unanimously. AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

REPORTS FROM THE BOARD

Dr. Gharpetian enjoyed Decision Day at Glendale High and the UCLA SBSM fitness center ribbon cutting at Wilson Middle School. She asked our parents to be patient regarding the child care issue. We are working to reduce the number of children on the waitlist. A shout out to her daughter, Nazeli, who graduated from LMU with an MBA.

Mr. Sahakian extended his thanks to our classified employees. He attended Glenoaks Founders Day event and movie night at Marshall Elementary. He gave a shout out to Brandon Doronilla. This is his last regular school board meeting before graduation.

Mr. Krikorian spoke about the May Revise. He said it has been a great 21 years serving on the Board. He reflected on some of the major undertakings and accomplishments during his time as a Board member. He is looking forward to his farewell celebration this Friday, May 20.

Mrs. Freemon attended the CV Prayer Breakfast sponsored by the Crescenta Valley Town Council. This is the time of year where we have a lot of fun activities. We have all the senior awards and spring sport banquets coming up. It's also a reminder to be safe and make good choices. She is excited that we have passed a new series of English novels. It's a wonderful array of books.

Ms. Nahabedian was at the CV Prayer Breakfast, the GEF board meeting and the UCLA Sound Body Sound Mind Ribbon Cutting at Wilson Middle School. Tomorrow, we will celebrate Classified Employees Week at the district office. The League of Women's Voters and the Glendale Council PTA are hosting a school board candidates' forum tomorrow.

MINUTES: May 17, 2022 – Regular Board Meeting

REPORT FROM THE SUPERINTENDENT

Dr. Ekehian mentioned that ILTs from the four middle schools met at Roosevelt to share best practices with a focus on literacy and to elevate the instructional dialogue in our schools. We are on the right track. She thanked our classified employees. She visited teacher Marilyn Hande at Columbus yesterday as she was teaching a mindfulness lesson. To the parents on the waiting list for child care, we will continue to work day and night to help support the effort.

ADJOURNMENT

There being no further business, President Nahabedian adjourned the meeting at 10:30 p.m.

\_\_\_\_\_  
Nayiri Nahabedian  
President, Board of Education

\_\_\_\_\_  
Gregory S. Krikorian  
Clerk, Board of Education

Board of Education Minutes - Regular Meeting, May 17, 2022

Recorded by: Ms. Phyllis F. Ishisaka, Executive Assistant to the Superintendent

Approved by the Board of Education:

GLENDALE UNIFIED SCHOOL DISTRICT  
223 N. Jackson Street  
Glendale, California 91206-4380

**BOARD OF EDUCATION MEETING NO. 22**  
**UNADOPTED MINUTES**  
**REGULAR MEETING, May 31, 2022**

CALL TO ORDER AND ROLL CALL

The regular meeting of the Glendale Unified School District Board of Education was called to order by Ms. Nayiri Nahabedian, president of the Board of Education, at 5:05 p.m., on Tuesday, May 31, 2022, at the Glendale Performing Arts Center, 1440 E. Broadway, Glendale, California. The following members were present for roll call: Mrs. Jennifer Freemon, Dr. Armina Gharpetian, Mr. Greg Krikorian, Mr. Shant Sahakian, and Ms. Nayiri Nahabedian.

The following administrators were present: Dr. Vivian Ekchian, Mr. David Greco, Dr. Kelly King, and Dr. Darneika Watson.

PLEDGE OF ALLEGIANCE

Brandon Doronila, Student Board Member, led the Pledge of Allegiance.

CERTIFICATE OF COMPLIANCE

Ms. Nahabedian read the following statement: "To accommodate the requirements of Government Code §54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for this meeting was posted on the bulletin boards in the lobby of the Administration Center and the GUSD website 72 hours prior to this meeting."

APPROVAL OF AGENDA ORDER

A motion was made by Mr. Krikorian and seconded by Dr. Gharpetian to approve the agenda order, as presented. Motion approved unanimously: AYES — Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

PRESENTATIONS

1. Recognition of Certificated and Classified Retirements 2021-2022

The Board of Education recognized all Certificated and Classified personnel retiring from the District in the 2021-2022 school year.

2. 50th Annual Masonic Employee Recognition Awards

Members of the Glendale and La Crescenta Masonic Lodges presented the Masonic Employee Recognition Awards to outstanding Glendale Unified School District employees. This is the 50th annual presentation of these recognition awards, which celebrate the significant contribution public schools make to our community.

PRESENTATIONS (Continued)

3. Masonic Scholarships

Members of the Glendale and La Crescenta Masonic Lodges presented scholarships to outstanding seniors from each of our Glendale Unified high schools. The recipients for 2021-2022 are: Leo Deane and Sabrina Spatny, Clark Magnet High School; Miriam Awan and Christian Han, Crescenta Valley High School; Calvin Leigh-Cabrera, Daily High School; Lauren Hession and Jeta Cooper-Johnson, Glendale High School; Anthony Van Patten and London Prince; Hoover High School; and Neko Ohnsman, Verdugo Academy.

4. GSMA Presents Future Educator Scholarships

The Glendale Schools Management Association presented scholarships to students who are interested in careers in education and helping children. The recipients for 2021-2022 are Janet Jong from Clark Magnet High School, and Diana Baghramian and Crystal Style from Glendale High School.

5. Glendale Council PTA Year End Report

Glendale Council PTA President Rebecca Johnson and Executive Vice President Lerna Amiryans presented a report about PTA's activities during the 2021-2022 school year.

STUDENT BOARD MEMBER CLOSING REMARKS

Student Board Member Brandon Doronila thanked everyone for their support. They made his last year significant. He provided an update on high schools' events.

ACKNOWLEDGEMENTS

1. Student Member, Board of Education

Brandon Doronila, senior at Glendale High School, has served with distinction as student representative to the Board of Education during the 2021-2022 school year.

2. Student Advisory Council 2021-2022

The Board of Education recognized our outstanding high school students who served on the Glendale Unified Student Advisory Council during the 2021-2022 school year: Andrew Avanesian, Charlotte Fernandez-Walker, Emilyya Isagholian, Tedrick Markarian from Clark Magnet High School; Joseph Choi, Josh Ok, Sienna Nola-Karapetian, David Kim, Josiah Noh from Crescenta Valley High School; Genesis Valenzuela from Daily High School; CJ Calica, Brandon Doronila, Sarine Kaloghlian, Angela Krikorian, Lilian Mirzakanian, Shant Nazarian from Glendale High School; Kiana Avedisian, Emily Bagramyan, Amanda Bystrom, Abby Valle, and Jessica Voskanian from Hoover High School.

ACKNOWLEDGEMENTS (Continued)

3. Michael F. Escalante Senior Scholar Award

The Board of Education proudly presented the Michael F. Escalante Senior Scholar Award. Initiated in 2010, this award is presented annually to an outstanding senior from each of our Glendale Unified High Schools. The recipients for 2021-2022 are Sabrina Spatny, Clark Magnet High School; David Kim, Crescenta Valley High School; Hovel Gulinyan, Daily High School; Brandon Doronila, Glendale High School; and Kiana Avedisian, Hoover High School.

4. Burtis E. Taylor Community Education Award

The Board of Education proudly presented the Burtis E. Taylor Community Education Award to Dr. David Viar, Superintendent/President, Glendale Community College; Glendale Fire Department; and Ophelia Satoorian on behalf of Vahik Satoorian, Davidian and Mariamian Educational Foundation. Initiated in 1982, this award symbolizes the highest degree of dedication to public education as exemplified by Dr. Burtis E. Taylor, retired Superintendent of the Glendale Unified School District.

5. James R. Brown Leadership Award

The Board of Education proudly presented the 2021-2022 James R. Brown Leadership Award to Dr. Lonny Root, Principal, and Dr. Christin Molano, Assistant Principal, from Daily High School, Jewel City, Verdugo Academy, and GUSD Online College & Career Academy. This award is presented annually to a Certificated or Classified administrator for exemplary leadership skills and significant contribution to advancing the quality of public education.

6. Robert A. Sanchis Award of Excellence

The Board of Education proudly presented the 2021-2022 Robert A. Sanchis Award of Excellence to Rodney Yonkers, Teacher, Rosemont Middle School, and Greg Williams, Auditorium Facilities Manager, Glendale High School. This award is presented annually to one Certificated and one Classified employee whose interaction with the public and with fellow employees reflects positively on the District.

7. GUSD Teacher of the Year 2021-2022

The Board of Education proudly presented the 2021-2022 GUSD Teacher of the Year Award to Mathew Schick, Crescenta Valley High School Instrumental Music Director, Crescenta Valley High School. The GUSD Teacher of the Year represents the District at the Los Angeles County Teacher of the Year competition.



ACKNOWLEDGEMENTS (Continued)

8. GUSD Teacher Recognitions

The Board of Education proudly recognized two GUSD teachers who have gone above and beyond to implement the district's priorities. The recipients for 2021-2022 are Marilyn Hande, Transitional Kindergarten Teacher at Columbus Elementary School, for promoting kindness and academic rigor; and Sevada Isayan, Technology Teacher at Clark Magnet High School, for closing the digital divide.

9. Rita Adams Memorial Award

The Board of Education proudly presented the Rita Adams Memorial Award to Janet Ovanessian, Senior Administrative Secretary, Roosevelt Middle School. This award was established in 2019 and is presented to an Administrative Secretary who has provided outstanding service to the district in their role.

10. 2021-2022 College & Career Division CTE Recognitions

The Board of Education proudly recognized Glendale Unified students who excelled in Career & Technical Education programs during the 2021-2022 school year.

11. Glendale High School Dance Earns Four National Titles at West Coast Elite Nationals

The Board of Education proudly recognized Glendale High School Dance for receiving four national titles at the West Coast Elite Nationals 2022.

12. 2021-2022 CIF Athletic Recognitions

The Board of Education proudly recognized Glendale Unified student athletes who excelled in CIF competition during the 2021-2022 school year: Crescenta Valley High School Girls Swimming and Diving, CIF Southern Section Division 2 Champions; Hojung Yoon, Crescenta Valley High School, CIF Southern Section Division 2 Swimmer of the Meet; Chloe Addiego, Crescenta Valley High School, CIF State Qualifier in girls swimming for the 100m butterfly and 50m freestyle; Zara Ayazi, Crescenta Valley High School, CIF State Qualifier in girls diving for the 1m dive; Massimo Reyna, Hoover High School, CIF State Qualifier in boys swimming for the 200m freestyle; Rowan Fitzgerald, Crescenta Valley High School, CIF State Qualifier in boys track and field for the 1600m; Crescenta Valley High School Boys Lacrosse, CIF Southern Section Division 3 Runner-Up.

13. Daily High School Recognized by California Department of Education as a Model Continuation High School

The Board of Education proudly recognized Daily High School for being named a Model Continuation High School by the California Department of Education. The Model Continuation High School Recognition Program identifies and recognizes outstanding programs that provide comprehensive services to at-risk youth

ACKNOWLEDGEMENTS (Continued)

through the use of exemplary instructional strategies, flexible scheduling, and guidance and counseling services.

14. GUSD Earns 27 California Pivotal Practice Awards

The Glendale Unified School District and 26 GUSD schools have been honored with 2022 Pivotal Practice Awards from the California Department of Education (CDE). The California Pivotal Practice (CAPP) Award Program was developed in 2022 to temporarily replace the California Distinguished Schools Program. It celebrates schools and districts that implemented innovative practices during the 2020-2021 school year, when California required schools to offer distance learning due to the COVID-19 pandemic. Balboa, Cerritos, Columbus, Franklin, Fremont, Glenoaks, Jefferson, Keppel, La Crescenta, Lincoln, Mann, Marshall, Monte Vista, Mountain Avenue, Muir, Valley View, Verdugo Woodlands, and R.D. White Elementary Schools; Roosevelt, Rosemont, Toll, and Wilson Middle Schools; Clark Magnet, Crescenta Valley, and Hoover High Schools; and Verdugo Academy independent study program were honored this year.

15. Glendale Unified High Schools Nationally Ranked by U.S. News and World Report

The Board of Education proudly recognized Clark Magnet, Crescenta Valley, Glendale, and Hoover High Schools for being ranked in the top 16% of high schools nationwide by U.S. News and World Report.

RECESS – The Board recessed at 8:29 p.m.

CALL TO ORDER/RETURN TO REGULAR MEETING

The meeting reconvened at 8:35 p.m.

PUBLIC COMMUNICATIONS

1. Roan Thibault, group leader of the Students Demand Action Club at Crescenta Valley High School, said the group's mission is to reduce gun violence through political advocacy and public education and is seeking community support. The Club organized a walkout last week. They are grateful to the Board for the Resolution declaring June 3 as National Gun Violence Awareness Day. He asked for a moment of silence for the students and teachers who passed away on May 24, 2022 due to gun violence.

ACTION REPORTS

1. Resolution No. 31 - Proclaiming June 3 as National Gun Violence Awareness Day

It was moved by Mr. Sahakian and seconded by Mr. Krikorian to approve Action Report No. 1, as recommended. Motion approved by the following vote: AYES—Freemon, Gharpetian, Krikorian, Sahakian, and Nahabedian.

MINUTES: May 31, 2022 – Regular Board Meeting

ADJOURNMENT

There being no further business, President Nahabedian adjourned the meeting at 8:45 p.m.

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Nayiri Nahabedian  
President, Board of Education

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Gregory S. Krikorian  
Clerk, Board of Education

Board of Education Minutes - Regular Meeting, May 31, 2022

Recorded by: Ms. Phyllis F. Ishisaka, Executive Assistant to the Superintendent

Approved by the Board of Education:

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 2

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Dr. Darneika Watson, Chief Human Resources and Operations Officer/Director of Classified Personnel

SUBJECT: CERTIFICATED PERSONNEL REPORT NO. 18

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It is recommended that the following report be approved as presented:

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Maternity Leave of Absence</u>		
1.	Belshe, Chelsea Teacher, Temp Contract English Toll Middle School	5/18/22 through 7/25/22
2.	Lazo, Erika Teacher, Regular Science Glendale High School	8/22/22 through 10/11/22
<u>Extension of Maternity Leave of Absence</u>		
1.	Caban, Crystal Teacher, Regular ELD Glendale High School	3/21/22 through 6/12/22
2.	Nushi, Rachelle Teacher, Regular 4 <sup>th</sup> Grade Muir Elementary	3/22/22 through 6/15/22
<u>Parental Leave of Absence</u>		
1.	Ojeda-Colindres, Marisol Teacher, Regular 6 <sup>th</sup> Grade Edison Elementary	8/15/22 through 11/04/22
2.	Schaeffer, Carl C. Psychologist Special Education	6/09/22 through 6/30/22

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Health Leave of Absence</u>		
1.	Brinker, Louis Teacher, Special Education FACTS Program	5/02/22 through 5/27/22
2.	Gonzales, Elena Teacher, Special Education Roosevelt Middle School	5/05/22 through 6/15/22
<u>Extension of Health Leave of Absence</u>		
1.	Arsenian, Taline Teacher, Regular Math Glendale High School	11/17/21 through 6/05/22
2.	Dall, Jennifer Teacher, Special Education Roosevelt Middle School	1/06/22 through 5/13/22
3.	Dall, Jennifer Teacher, Special Education Roosevelt Middle School	1/06/22 through 5/31/22
4.	Dall, Jennifer Teacher, Special Education Roosevelt Middle School	1/06/22 through 6/17/22
5.	Garza, Nancy Teacher, Regular Dual Language Immersion Muir Elementary	12/27/21 through 7/15/22
6.	Pakradouni, Aghavni Teacher, Regular English Toll Middle School	4/08/22 through 11/04/22
7.	Sahakian, Anita Teacher, Regular 2 <sup>nd</sup> Grade R.D. White Elementary	2/15/22 through 6/06/22
8.	Vardanyan, Armine Teacher, Regular History Clark Magnet High School	2/28/22 through 6/14/22

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Family &amp; Medical Leave of Absence</u>		
1.	Brinker, Louis Teacher, Special Education FACTS Program	5/02/22 through 5/27/22
2.	Gonzales, Elena Teacher, Special Education Roosevelt Middle School	5/05/22 through 6/15/22
3.	Lazo, Erika Teacher, Regular Science Glendale High School	8/22/22 through 10/11/22
4.	Oh, Barbara Language, Speech & Hearing Specialist SELPA	5/23/22 through 6/14/22
5.	Ojeda-Colindres, Marisol Teacher, Regular 6 <sup>th</sup> Grade Edison Elementary	8/15/22 through 9/28/22
6.	Schaeffer, Carl C. Psychologist Special Education	6/09/22 through 6/30/22
7.	Tabares, Gabriela R. Teacher, Regular 1 <sup>st</sup> Grade R.D. White Elementary	5/23/22 through 6/13/22

Extension of Family & Medical Leave of Absence

1.	Caban, Crystal Teacher, Regular ELD Glendale High School	3/21/22 through 6/12/22
2.	Nushi, Rachelle Teacher, Regular 4 <sup>th</sup> Grade Muir Elementary	3/22/22 through 6/15/22
3.	Vardanyan, Armine Teacher, Regular History Clark Magnet High School	2/28/22 through 5/27/22

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>General Purpose Leave of Absence</u>		
1.	Garcia, Rachel C. Teacher, Special Education College View School	8/15/22 through 6/08/23
2.	Lapacka, Heather Teacher, Regular English Wilson Middle School	8/15/22 through 6/08/23
3.	Moine-Webster, Catherine Teacher, Regular 2 <sup>nd</sup> Grade FLAG Franklin Elementary	8/15/22 through 6/08/23
<u>Additional Assignment</u>		
1.	Nelson, Hayley Pardo, Kristin Smith, Pamela Teachers, as needed, to attend after school meetings to complete PBIS planning and preparation for the 2021-2022 school year. Monte Vista Elementary	8/16/21 through 6/30/22 Hourly Rate of \$31.00 Not to exceed 12 hours each 01.0 00000.0 00000 21010 1130 0000618
2.	Dominguez, Ondina (CVHS) Myles, Robbie (Hoover HS) Grigori, Virginia (Wilson MS) Teachers, as needed to work as Stage Manager. Glendale High School	7/01/22 through 6/30/23 \$31.00/hr 01.0 00000.0 81000 50001 1930 0000640
3.	Kim, Young-II Cho, Nahyun Teachers, as needed, to teach Korean classes for FLAG students at Monte Vista Elementary School during the 2022 Summer School.	6/21/22 through 7/08/22 Summer School rate of pay Not to exceed 4 hours daily for 12 days each MV Korean FLAG Donation 01.0 94374.0 11100 10000 1130 0000611

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment</u> (Cont.)		
4.	Aviles, Gilbert Briggs, Jessica Fink, Sandra Herington, Christina Rizzo, Christopher	Teachers as needed, to work at the Track Practices and Track Meets at Wilson Middle School
		5/21/22 through 6/12/22 Categorical Project Instruction rate of pay of \$34.00 per hour Not to Exceed 12 hours each total Supplemental 01.0 01000.0 11100 10000 1130 0800000
5.	Silva, Francesca Skywalker, Molly	Teacher as needed to serve as Assistant to the Principal at Glenoaks school during the 2022-2023 school year.
		8/15/22 through 6/07/23 \$73.89 per month/11 monthly payments Not to exceed \$812.79 01.0 00000.0 11301 10000 1170 0005616
6.	Alexan, Armineh	Principal to oversee the Elementary Music Program, as needed Educational Services
		7/01/22 through 6/30/23 Daily Rate of Pay Not to Exceed 5 Days 01.0 00000.0 00000 27004 1331 300000
7.	Gonzalez, Mayra	Counselor to attend Lead with Pride: OUT conference May 4 - 6, 2022 Glendale High School
		5/04/22 through 5/06/22 Daily rate of pay Not to exceed 3 days total Title I 01.0 30100.0 11100 10000 1230 0200000
8.	Scott, Jaclyn	Principal to oversee the Elementary Physical Education Program, as needed Educational Services
		7/01/22 through 6/30/23 Daily Rate of Pay Not to Exceed 5 Days 01.0 00000.0 00000 27004 1331 390000



	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment</u> (Cont.)		
9. Shaw, Jacob	Chaperone Academy students during the Skills USA State Championship Crescenta Valley High School	4/23/22 through 4/24/22 \$34 per hour Not to exceed \$600.00 01.0 72201.0 38000 10000 5220 0100000

Election

1. Alexander, Sandra	Language, Speech, Hearing Early Start Specialist Probationary, 1 <sup>st</sup> year SELPA	Effective 7/01/22
2. Brinton, Christy	Teacher, Special Education Probationary, 1 <sup>st</sup> year Special Education	Effective 8/15/22
3. Collard, Ann	School Librarian Probationary, 1 <sup>st</sup> year Hoover High School	Effective 8/15/22
4. Luu, Cuong	Teacher, Probationary, 1 <sup>st</sup> year Crescenta Valley High School	Effective 8/15/22
5. Robinson, Eric	Teacher, Probationary, 1 <sup>st</sup> year Hoover High School	Effective 8/15/22
6. Shahinyan, Anna	Teacher, Temp Contract Intervention – ELO Balboa Elementary	5/03/22 through 6/14/22

Termination – Exhaustion of Benefits

1. Chobanyan, Vera	Teacher, Early Education Columbus Elementary CDCC	Effective 5/20/22
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	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily</u>		
1.	Extra-Curricular Assignments	Spring Semester 21-22
	<u>ROOSVELT MIDDLE SCHOOL</u>	
Galdamez, Henry Sam, Bon Minh	Stage Director Basketball – Girls	
	<u>TOLL MIDDLE SCHOOL</u>	
Ardiano, Luis Fernando Doolittle, Jason	Soccer – Boys Basketball – Girls	
	<u>WILSON MIDDLE SCHOOL</u>	
Akopyan, Armine	Academic Coaching (National Honor Society)	
Chaolertyotin, Pearl	Special Education	
De Bruijn, Rens	Science	
Faieta, April	Audio-Visual Coordinator	
	Academic Coaching (VEX Robotics)	
Galfayan, Gagik	Yearbook Sponsor 2	
Graziani, Danny	Band/Orchestra	
Grigori, Virginia	Drama Director	
Herington, Christina	Physical Education	
Jackson, Paula	Academic Coaching (Mesa)	
Jacobo, Louie	Soccer – Boys	
Lamoureaux, Robin	Social Studies	
Markos, Chris	Basketball – Girls	
Mlady, Kelly	Cheerleading	
Nam, Joan	Academic Coaching (Mesa)	
	Math	
O’Neal, Rebecca	Choral Director	
	Student Body Advisor	
Orris, Christina	CTE	
Ortiz, Gerald	Academic Coaching (PBIS Coordinator)	

	<u>Position</u>
<u>Election Hourly/Daily</u>	
<u>(Cont.)</u>	
Peterson, Scott	English Academic Coaching (Science Fair)
Stuffel, Linda	Special Education
Sutphin, Valerie	VAPA
Thomas, Christina	Social Studies
<u>CRESCENTA VALLEY HIGH SCHOOL</u>	
Asher, Christopher	Track (Asst.) – Boys
Ballard, Brent	Lacrosse (Head) – Girls
Cueto, Montana	Swimming (Asst.) – Girls
Curtis, Joel	Softball (Head) – Girls
Dien, Amber	Swim (Asst.) – Girls Off-season Water Polo – Girls
Evans, Mark	Track (Head) – Girls
Evans, Robert	Track (Head) – Boys
Forbes, Zachary	Golf (JV/Asst.) – Boys
Foster, Scott	Lacrosse (Asst.) – Girls
Giblin, Nikki	Pep Squad Coach
Hartoonian, Nicholas	Swim (Asst.) – Boys
Harvey, Ryan	Volleyball (JV/Asst.) – Boys
Hemaidan, Alexandra	Pep Squad Coach
Hemaidan, Nader	Pep Squad Coach
Jang, Alexander	Tennis (Head) – Boys
Kim, Peter	Athletic Coordinator – Girls Swim (Head) – Girls
Lew, Cecily	Track (Asst.) – Girls
Mendoza, David	Athletic Coordinator – Boys Baseball (JV/Asst.) – Boys
Nelson, Burt	Softball (Frosh) – Girls
Nelson, John	Volleyball (Head) – Boys
Prawat, Kenneth	Volleyball (Frosh) – Boys
Rich, Bryan	Baseball (Frosh) – Boys
Romoli, Sian	Swimming (Asst.) – Girls
Sakonju, Jan	Swim (Head) – Boys
Samford, Mark	Tennis (JV/Asst.) – Boys
Schilling, Paul	Golf (Head) – Boys

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily</u>		
<u>(Cont.)</u>		
Silverman, Joshua	Lacrosse (JV/Asst.) – Boys	
Soforenko, Nikolaus	Lacrosse (Head) – Boys	
Soto, Gianni	Pep Squad Coach	
Taix, Martin	Softball (JV/Asst.) – Girls	
Torres, Phil	Baseball (Head) – Boys	
<u>DAILY HIGH SCHOOL</u>		
Akobian, Allie	Head Counselor 1	
Glusovich, Kelly	Special Education	
Gonzalez, Jose Alfredo	Audio-Visual Coordinator	
	Math	
Janairo, Brenda	VAPA	
Minasyan, Nvard	Science	
Piscitelli-Carrasco, Antonia	Student Body Advisor	
	Yearbook Sponsor 1	
	Social Studies	
Ross, Justin	English	
2.	Extra-Curricular Assignments	Second Semester 21-22
<u>KEPPEL ELEMENTARY</u>		
Huleis, Lana	Student Council Advisor	
Vardani, Agnessa	Student Council Advisor	
<u>MUIR ELEMENTARY</u>		
Eleftheriadou, Mary	Spelling Bee	
Gentile, Amy	Spelling Bee	
Petrosians, Arthur	Spelling Bee	
3. Ohanian, Erebuni	Teacher/ Teacher Specialist to	6/04/22
Shahverdian, Estine	chaperone ELD students at	\$34.00 per hour
	Disney Imagination Campus	Not to exceed \$952.00
	workshop at Disneyland.	01.0 42030.0 11100 10000
	EAFE	1130 0900673

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
4.	Campbell, Joseph Foster, Dennis	Teachers to update curriculum, repair machinery, prepare student used materials and interact with Advisory Board and Business Partners for Construction Academy @ GHS
		6/21/22 through 7/25/22 \$31.00 per hour Not to exceed \$12,000 total 01.0 72202.0 38000 10000 1130 0200000
5.	Benkovich, Joseph Keefer, Lisa Mkrtchian, Armene O'Malley, James Christopher	Teachers, as needed, to attend Professional Development for Advanced Placement courses Glendale High School
		6/19/22 through 6/24/22 Contractual hourly rate of pay Not to exceed 40 hours each total Title I 01.0 30100.0 11100 10000 1130 0200000
6.	Ciccarelli, Julie Mountain Avenue  Dyer, Amanda Mann  Lopez, Joel Toll	Teachers, as needed, to administer the Physical Fitness Test to students in the Independent Study Program Educational Services
		3/23/22 through 4/28/22 \$34.00 per hour Not to exceed 30 hours total 01.0 00000.0 11301 10000 1130 0005616
7.	Bedrousi, Soseh Shiroyan, Hasmik Masouris, Nicoleta Zakarian, Emma	Teachers, as needed, to attend online professional development Teaching Primary Sources -ArtForms of Resistance June 15 -17, 2022 Glendale High School
		6/15/22 through 6/17/22 Contractual hourly rate of pay Not to exceed 9 hours each total Title I 01.0 30100.0 11100 1000 1130 020000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
	<u>Election Hourly/Daily (Cont.)</u>	
8.	Goss, Audrey Mohr, Anthony  Teacher, as needed, to develop and write SAI Science curriculum and lesson plans based on NGSS and newly adopted science textbook materials. Glendale High School	7/01/22 through 8/14/22 District Initiated Special Projects Rate of \$31.00 (planning) Not to exceed 15 hours each Title I 01.0 30100.0 11100 10000 1130 0200000
9.	Summer School Teacher, as needed.	
	<u>ROOSEVELT MIDDLE SCHOOL</u>	
	Barakezyan, Armenuhi Batra, Monika Beshlian, Alice Doody, Melanie Elzanaty, Mohammed Galdamez, Henry Ghazaryan, Laura Goldsbury, Janet Hamdan, Joyce Hewitt, Michael Kellogg, Laura Malakyan, Tagui Manukyan, Edita Shahinyan, Anna	6/21/22 through 7/25/22 Summer School rate of pay
	<u>ROOSEVELT MIDDLE SCHOOL SPECIAL EDUCATION</u>	
	Gonzales, Elena Hartooni, Armineh Regli, Peter	6/21/22 through 7/25/22 Summer School rate of pay

<u>Election Hourly/Daily (Cont.)</u>	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
Bedrousi, Miro Buyer, Jim Dien, Amber Garza, Marissa Gottheil, Ignacio Hensley, Brandon Laux, Dennis Lee, Jee Eun Olmedo, Jorge O'Rourke, Sean Prado, Iracema Sowers, Ronald Suh, Angela Tyler, Ian Zuniga, Jennifer	<u>ROSEMONT MIDDLE SCHOOL</u>	6/21/22 through 7/25/22 Summer School rate of pay
Vakian, Mike	<u>ROSEMONT MIDDLE SCHOOL SPECIAL EDUCATION</u>	6/21/22 through 7/25/22 Summer School rate of pay
Bond, Emily Bozoyan, Vahe Brown, Nicole Garcia, Michael Hawker, Nancy Lissebeck, Debra Ouweleen, Mark Perez, Rebecca Rain III, Michael Sanchez, Jason Tcharkhoutian, Vahe Trinidad, Ryan	<u>TOLL MIDDLE SCHOOL</u>	6/21/22 through 7/25/22 Summer School rate of pay

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
Wenn, Jonathan		
	<u>TOLL MIDDLE SCHOOL SPECIAL EDUCATION</u>	
Garcia, Michael Sanchez, Jason Soto, Jesus		6/21/22 through 7/25/22 Summer School rate of pay
	<u>WILSON MIDDLE SCHOOL</u>	
Akopyan, Armine Choi, Unis De La Rosa, Anthony Elaryan, Anush Graziani, Danny Hakobyan, Nare Manalo, Michelle Markos, Chris Minnig, Timothy Ortiz, Gerald Peterson, Scott Nersisyan, Karine		6/21/22 through 7/25/22 Summer School rate of pay
	<u>WILSON MIDDLE SCHOOL SPECIAL EDUCATION</u>	
Stanczak, Bozena Yesayan, Sona		6/21/22 through 7/25/22 Summer School rate of pay
	<u>CLARK MAGNET HIGH SCHOOL</u>	
AbiSaab, Bassam Asatryan, Karine Bishop, Joshua		6/21/22 through 7/25/22 Summer School rate of pay



<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>	
Evans, Dominique	
Ghoslin, Bryan	
Hovnanian, Talin	
Isayan, Sevada	
Khodagulyan, Armond	
Kursinski, Eric	
Mikayelyan, Vardan	
Ohanis, Aram	
Yahiayan, Hrant	
Zamlich, Gregory	
 <u>CRESCENTA VALLEY HIGH SCHOOL</u>	
Allen, Jonathan	6/21/22 through 7/25/22
Davis, Todd	Summer School rate of pay
Deitch, Patricia	
Der-Gevorkian, Narbe	
Evans, Robert	
Fishback, Cassandra	
Freemon, Allen	
Gossard, Hudson	
Greenway, Charlotte	
Gregorian, Arin	
Grigorian, Lida	
Hall, Gavin	
Karibyan, Yana	
Keshishian, Nareg	
Kim, Peter	
Kim, Tim	
Lee, Jen Ku	
Lim, Mee	
McGuire, Amber	
Merlo, Reid	
Mikayelyan, Vardan	
Mucic, Jennifer	
Peterson-Babington, Jan	

<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>	
Platt, David Rojas, Rosendo Schilling, Paul Smith, Susan Tashkesen, Arthur Tuason, Orenda Turchin, Natasha Workman, Kayla	
<u>CRESCENTA VALLEY HIGH SCHOOL SPECIAL EDUCATION</u>	
De Kruyf, Anna Nelson, Jacqueline Sano, Louise Dorothy Taix, Marty	6/21/22 through 7/25/22 Summer School rate of pay
<u>DAILY HIGH SCHOOL</u>	
Bowman, John Dilanchyan, Janet Harvey, Rebecca Kakosian, Sosi Khachatryan, Narine Moriarity, Don Ovsepyan-Kmbikyan, Alis Piscitelli-Carrasco, Antonia	6/21/22 through 7/25/22 Summer School rate of pay
<u>DAILY HIGH SCHOOL SPECIAL EDUCATION</u>	
Miller, Robert	6/21/22 through 7/25/22 Summer School rate of pay

<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>	
<u>GLENDALE HIGH SCHOOL</u>	
Andranian, Armena	6/21/22 through 7/25/22
Arakelian, Diana	Summer School rate of pay
Arakelian, Talin	
Anderle, Scott	
Bedrousi, Soseh	
Boon, Stephanie	
Cao, Paul	
Castano, Tamar	
Goa, Hezhu	
Hayrikyan, Lucin	
Hoang, Kevin	
Kellogg, Laura	
La Salandra, Leonard	
Markos, Chris	
Mietz, Shawn	
Mkrtchian, Armene	
Muradyan, Anush	
Ortiz, Rafael	
Palmer, Kelly	
Postajian, Sona	
Sansui, Maria	
Sinclair, Kimberly	
Vallejo, Isaias	
Vandanian, Narek	
Venier, Daniel	
Waisman, Gabriel	
Walley, Tom	
Watter, Michael	
Weisman, Brandon	
Zakarian, Emma	

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>	<u>GLENDALE HIGH SCHOOL SPECIAL EDUCATION</u>	
Astor, Elizabeth Martin, Gregory Mohr, Anthony Rosales, Michael Telles, Patricia Vessella, Teri		6/21/22 through 7/25/22 Summer School rate of pay
	<u>HOOVER HIGH SCHOOL</u>	
Arakelyan, Garegin Asatryan, Arpi Baznekian, Aleks Calvario, Nathaniel G. Doolittle, Jason Herabidian, Azad Hopkins, Kevin Isaeian, Mazhan Javidan, Homa Kaufman, Sharon Kostandyan, Nonna LeClear, William Lopez, Laura Mejia, Victor Melikyan, Arman Mesropyan, Armenuhi Oei, Cynthia Oganesyan, Armen Outlaw, Mildred Paployan, Teresa Parker, Derek Perkins, Thea Marie Policky, Andrew Scates, David Shagoulian, Haik Sood, Vandana		6/21/22 through 7/25/22 Summer School rate of pay

<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>	
Yegiyants, Anna	
<u>HOOVER HIGH SCHOOL SPECIAL EDUCATION</u>	
Demirchyan, Armen Joelson, Deanna Kevorkian, Talin Otten, Caitlin	6/21/22 through 7/25/22 Summer School rate of pay
<u>FACTS</u>	
Brinker, Louis Howe-Flores, Jessica McGuire, Jason Rivera-Elekes, Vanessa Ruiz, Mario Walgenbach, Aaron	6/21/22 through 7/25/22 Summer School rate of pay
<u>COLLEGE VIEW</u>	
Bessler, David Field, Steven Marquez, Camerina Nakaya, Paula O'Rourke, Corky Perez, Yula Vasquez, Karla Vega, Jesus	6/21/22 through 7/25/22 Summer School rate of pay
<u>APE</u>	
Beard, David Chacon, Christopher McBurney, Natalie	6/21/22 through 7/25/22 Summer School rate of pay

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
	<u>CLOUD PRESCHOOL</u>	
Fadaira, Kimberly Morales, Elizabeth Orue, Noruma		6/21/22 through 7/22/22 Summer School rate of pay
	<u>PACIFIC PRESCHOOL</u>	
Lopez Negrete, Ana Korte, Kirsten		6/21/22 through 7/22/22 Summer School rate of pay
	<u>CERRITOS ELEMENTARY PRESCHOOL</u>	
Dekermenjian, Narine		6/21/22 through 7/22/22 Summer School rate of pay
	<u>ELEMENTARY SPECIAL EDUCATION</u>	
Acosta, Arlene Arutyunyan, Anahit Ayala, Rezinka Boesen, Jane Cho, Hyun Jin Cichy, Joseph Clarke, Andra Dreyfus, Martha Dworkin, David Eisaeian Setaghaian, Preny Flores, Karen Fordiani, Eva Godwin, James Goulmassian, Janice Halawi, Zeinab Mantle, Kristen Mazur, Margaret McCormack, Tina		6/21/22 through 7/22/22 Summer School rate of pay

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
	<u>Election Hourly/Daily (Cont.)</u>	
	Mejicanos, Maria	
	Orellano, Victor	
	Rabanes, Alexa	
	Rose, Phillip	
	Saia, Rebecca	
	Sarkissian, Ani	
	Sasmita, Alexa	
	Schick, Susann	
	Schmit, Tinky	
	Skywalker, Molly	
	Silva, Francesca	
	Sparks, Ashley	
	Stern, Daniel	
	Verano, Michaele	
	Wilson, Roxana	
	Yahiayan, Natalie	
10.	Berberyan, Mariam Beshlian, Alice Gonzalez, Alina O'Rourke, Roxanne Roses, Lauren Sahakian, Nina Vink, Kayla Funderburk, Shannon (sub)	Teacher, substitute teachers, to teach during summer intervention at Horace Mann Elementary  6/15/22 through 7/01/22 Categorical rate of pay Not to exceed \$34/hr. 4 hours per day instructional time \$31/hr. 2 hours per day planning time 13 days 01.0 74250.0 11301 10000 1130 3500000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
11.	Avanessian, Karineh Ayala, Peter Battles, Sarah Boras, Angela Botsford, Michele Chartier, Brian Chin, Stephanie Cruz-Astorga, Sylvia Dembekjian, Nicole Gunter, Martha Hernandez, Pearl Hunt, Chelsie Jenkins, Jerica Kneisel, Josephine Lopez Negrete, Ana Reiber, Carla Rousseau, Deborah Singh, Claudia Spain, Julia Torabyan, Hermine	Teachers, as needed, to participate in a one day ILT Meeting to prepare for the 2022-2023 school year at Cerritos Elementary School
		6/15/22 through 6/15/22 Hourly rate of pay Not to exceed 8 hours each total. 01.0 01000.0 11100 10000 1130 2200000
12.	Goss, Audrey Mohr, Anthony	Teachers, as needed, to develop and write SAI Science curriculum and lesson plans based on NGSS and newly adopted science textbook materials at Glendale High School
		6/01/22 through 6/30/22 District Initiated Special Projects Rate of \$31.00 per hour (planning) Not to exceed 15 hours each Title I 01.0 30100.0 11100 10000 1130 0200000



	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
13.	Alarcon, Jamie Black, Tracey Dombroski, Stefani Galvez-Grado, Sylvia Giorgi, Olivia Hirdler, Tiffany Quinonez, Yvonne Rios, Wendy Santiago, Karla Schroeder, Kelly Seaton, Kori Silva, Francesca Smith, Pamela Sosikian, Houry Wedemeyer, Carrie Weller, Emily	As needed teachers to provide PBIS services at each elementary, middle and high school. Student Services
		1/07/22 through 6/14/22 Not to exceed \$25/hour Not to exceed \$1804 per teacher 01.0 00000.0 00000 21010 1130 0000618
14.	Davarhanian, Patrick Galfayan, Gagik	Teachers, as needed, to work outside their contractual dates to plan and present professional development and for curriculum development Teaching and Learning
		3/01/22 through 6/30/22 \$31 per hour to plan and \$37 per hour to present, per teacher Not to exceed 25 planning hours, 15 presenter hours, and 30 curriculum development hours 01.0 74220.0 00000 21400 1130 0000618
15.	Davarhanian, Patrick Galfayan, Gagik	Teachers, as needed to work outside their contractual dates to plan and present professional development and for curriculum development. Teaching and Learning
		3/01/22 through 6/30/22 Contractual hourly rate of pay, per hour to plan & present per teacher Not to exceed 25 planning hours, 15 presenter hours, and 30 curriculum development hours 01.0 74220.0 00000 21400 1130 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
16.	Abajian, Suzie Fox, Danielle Gaboudian, Laura Myles, Sally Partikian, Talin Yahiayan, Hrant Avik	Teacher Specialists to work outside their contractual dates for training & implementing new instructional materials for Teaching & Learning.
		7/01/22 through 6/30/23 Daily rate of pay Not to exceed 10 days each 01.0 07405.0 00000 21000 1130 0000618
17.	Asatryan, Arpi Beshlian, Alice Hakobyan, Nare Hayrikyan, Lucin Lissebeck, Debra Manalo, Michelle Manukyan, Edita Ortiz, Rafael Ouweleen, Mark Prado, Iracema Sanchez, Jason Tashkesen, Arthur Wenn, Jonathan	Teachers/ Teacher Specialist to attend English 3D Summer School training sessions on June 2, 2022 or June 7, 2022 and office hours June 30, 2022 and July 6, 2022. EAFE
		6/02/22 through 7/08/22 Hourly Rate of Pay Not to exceed \$6,000.00 01.0 42030.0 47600 10000 1130 0000673
18.	Arellano, Guadalupe Rezayat, Camellia	Teacher of the Visually Impaired to support Foothill SELPA students.
		6/15/22 through 8/12/22 At established hourly rate Not to exceed 150 hours each 01.0 65001.0 57604 11100 1130 0000668
19.	Arlington, Alicia Roosevelt MS Castillo, Liliana Horace Mann ES Seaton, Kori John Marshall ES Weimar, Marina Thomas Jefferson ES Negrete, Ana Cerritos ES	Teachers, as needed to provide support as "Champion Teacher" to the CalFresh Healthy Living Program Grant Nutrition Services
		7/01/22 through 6/30/23 \$34.00 per hour, not to exceed a total of 95 hours 01.0 94033.0 00000 21000 1130 0000662

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
20.	Carter, Kenise Sackett, Beatriz	DHH Teacher, SELPA, to serve Foothill SELPA students during summer
		6/15/22 through 8/12/22 Established hourly rate Not to exceed 160 hours Not to exceed 50 hours 01.0 65001.0 57607 11100 1130 0000668 Foothill SELPA DIS Program
21.	Benkovich, Joseph O'Malley, James Christopher Whithorne, Marcus	Teachers, as needed, to work in Professional Learning Community for AP History courses to develop common strategies for writing and analysis and create instructional calendars to facilitate collaboration during the school year at Glendale High School
		7/01/22 through 8/14/22 District Initiated Special Projects rate of pay \$31.00 (for planning) Not to exceed 20 hours each total Title I 01.0 30100.0 11100 10000 1130 0200000
22.	Benkovich, Joseph Martinez, Hector	Teachers, as needed, to attend California Council for the Social Studies, 2022 Glendale High School
		3/04/22 through 3/06/22 Contractual hourly rate of pay Not to exceed 24 hours each total Supplemental 01.0 01000.0 11100 10000 1130 0200000
23.	Augustine, Natalie	Teacher, as needed, to administer the ESGI test on incoming Kindergarten students at John Marshall Elementary School
		8/02/22 Not to exceed \$255.00 total Categorical Project Instruction rate of pay of \$34 per hour Title 1 01.0 30100.0 11100 10000 1130 3600000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
24.	Berman, Ira Administrator, as needed, to provide support to the Human Resources Department	7/01/22 through 6/30/23 \$75.00 per hour Not to exceed 200 hours 01.0 00000.0 00000 72002 1334 0001615
25.	Briggs, Robert Retired teacher, as needed, to work as Stage Manager at Glendale High School	7/01/22 through 6/30/23 \$31.00/hr. 01.0 00000.0 81000 50001 1930 0000640
26.	Chiechi, Karen Administrator, as needed, to provide support to the Human Resources Department	7/01/22 through 6/30/23 \$70.00 per hour Not to exceed 200 hours 01.0 00000.0 00000 72002 1334 0001615
27.	De Luna, Violet Teacher, Regular ELD Emerging 6, 7 & 8 Toll Middle School	5/12/22 through 6/13/22 One additional hour assignment at 1/5 daily rate of pay according to placement on regular teacher salary schedule 01.0 00000.0 11303 10000 1110 0700000
28.	Galvez-Grado, Sylvia Teacher specialist, as needed, to participate in a one day ILT Meeting to prepare for the 2022-2023 school year at Cerritos Elementary School	6/15/22 Regular hourly rate of pay Not to exceed 8 hours total 01.0 01000.0 11100 10000 1130 2200000
29.	Extra-Curricular Assignments	Winter Season 21-22

CRESCENTA VALLEY  
HIGH SCHOOL

Gossard, Codi                      Soccer (Frosh) – Girls

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
30.	Grigoryan, Stella (sub) Substitute Teacher, as needed, to provide extended school year instruction to students who need additional support in ELA, Math, Armenian Language Arts, Science and Social Studies for the 2021-2022 school year at Jefferson Elementary School	6/15/22 through 6/30/22 Categorical Programs Instruction rate of pay at \$34/hour Not to exceed 48 hours total Not to exceed \$2,083 total Title I 01.0 30100.0 11100 10000 1130 3000000
31.	Hakobyan, Nare Teacher Specialist, as needed, to work during summer to complete reclassification, to create and coordinate communications to EL families for the start of the 2022-2023 school year at Wilson Middle School	7/01/22 through 6/30/23 Daily Rate of Pay Not to exceed 10 days total Supplemental 01.0 01000.0 11100 10000 1130 0800000
32.	Hakopian, Narineh Dr. Teacher Specialist, as needed, to assist in planning and implementation of professional development for Teacher Specialists, perform student data analysis, and coordinate parent engagement opportunities at Equity, Access and Family Engagement.	6/14/22 through 8/16/22 Daily rate of pay Not to exceed 10 days total Supplemental 01.0 01000.0 11100 10000 1130 0000673
33.	Ignagni, Deborah Retired administrator, as needed, to provide support to the Human Resources Office	7/01/22 through 6/30/23 \$100 per hour Not to exceed \$49,746 01.0 00000.0 00000 72002 1314 0001615

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
34. Kho, Carminda	Teacher, Regular ELD Emerging 6, 7 & 8 Toll Middle School	5/12/22 through 6/13/22 One additional hour assignment at 1/5 daily rate of pay according to placement on regular teacher salary schedule 01.0 00000.0 11303 10000 1110 0700000
35. Kleinberg, Sarah	Teacher Specialist to attend SEL professional development, Learning and the Brain: Making Mindfulness Work at Your School July 18-22, 2022 Glendale High School	7/18/22 through 7/22/22 Contractual Hourly rate of pay Not to exceed 20 hours total Title I 01.0 30100.0 11100 10000 1130 0200000
36. Lim, Jessie	Teacher as needed to translate instructional materials to Korean for TCI. Teaching & Learning	4/01/22 through 6/30/22 \$31.00 per hour Not to exceed 100 hours 01.0 07405.0 11100 10000 1130 0000618
37. Livingston, Cynthia	Retired administrator, as needed, to mentor administrators and provide site support during the 2022-2023 school year. Human Resources	7/01/22 through 6/30/23 Hourly rate of pay Not to exceed 150 hours 01.0 00000.0 00000 72002 1311 0001615

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
	<u>Election Hourly/Daily (Cont.)</u>	
38.	Malekian, Adrineh Head Teachers, teachers, as needed, for Child Development & Child Care (CDCC)	7/01/21 through 6/30/22 Hourly rate of pay, Not to exceed 100 hours each Child Development Activities 12.0 50251.0 85000 10000 1130 0000671 Self-Support Combined 01.0 91500.0 85000 10000 1130 0000671 Self-Supporting Daycare 01.0 91400.0 85000 10000 1130 0000671 After School Education & Safety 01.0 60100.0 11100 10000 1130 0000671 California State Preschool 12.0 61052.0 85000 10000 1130 0000671 RAP 01.0 91100.0 85000 10000 1130 0000671 LCAP 01.0 00000.0 11100 10000 1130 00001671 Child Development Activities 12.0 61051.0 85000 10000 0000671
39.	Mardirosian, Tadeh Teacher, as needed, to attend 2022 Spring NABC Championship Basketball Clinic Glendale High School	5/13/22 through 5/15/22 Contractual hourly rate of pay Not to exceed 24 hours total 01.0 01000.0 11100 10000 1130 0200000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
40.	Morrison, Sarah  Teacher, as needed, to attend AP Summer Institute for AP Calculus BC from July 11 - 15, 2022 Glendale High School	7/11/22 through 7/15/22 Contractual Hourly rate of pay Not to exceed 40 hours total Title I 01.0 30100.0 11100 10000 1130 0200000
41.	Paployan, Teresa  Certificated sub teacher, as needed, to support beginning English Learner Students in basic English Language Development with speaking, listening, and vocabulary during Summer Camp at Marshall Elementary school.	6/16/22 through 6/30/22 At sub rate of pay Not to Exceed 11 days total Title 1 01.0 30100.0 11100 10000 1130 3600000
42.	Paployan, Teresa  Certificated sub teacher, as needed, to support beginning English Learner Students in basic English Language Development with speaking, listening, and vocabulary. For summer of 21-22 school year at Marshall Elementary school.	6/16/22 through 6/30/22 Sub rate of pay Not to Exceed 11 days total Title 1 01.0 30100.0 11100 10000 1130 3600000
43.	Parola-Meyers, Regina  Teacher, as needed, to provide extended school year instruction to students who need additional support in ELA, Math, Science and Social Studies for the 2021-2022 school year at Jefferson Elementary School	6/15/22 through 6/30/22 Teacher's Hourly rate of pay Not to exceed 48 hours total Not to exceed \$4,630 total Title I 01.0 30100.0 11100 10000 1130 3000000



	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
44.	Reinhard, Anne  Teacher Specialist, as needed, to work up to two extra days to complete pending reclassifications, and to assist at start of summer ELD program at Crescenta Valley High School.	6/15/22 through 6/30/22 At daily rate of pay Not to exceed 2 days total 01.0 01000.0 11100 10000 1130 0100000
45.	Reinhard, Anne  Teacher Specialist, as needed, to work up to two extra days to complete pending reclassifications, and to assist at start of summer ELD program at Rosemont Middle School.	6/15/22 through 6/30/22 At daily rate of pay Not to exceed 2 days total Supplemental 01.0 01000.0 11100 10000 1130 0600000
46.	Reinhard, Anne  Teacher Specialist, as needed, to work up to three extra days to complete pending reclassifications, scheduling for ELD program, and planning parent communication at Crescenta Valley High School.	7/01/22 through 8/12/22 At daily rate of pay Not to exceed 3 days total 01.0 01000.0 11100 10000 1130 0100000
47.	Sowers, Ron  Substitute teacher, as needed, for 22-23 summer school.	6/20/22 through 7/25/22 01.0 02000.0 19008 10000 1160 0006682
48.	Stafford, D. Electra  Teacher as needed to attend professional development and training for development of SEL curriculum and the GHS Wellness Center	4/01/22 through 6/30/22 At contractual hourly rate of pay, not to exceed 130 hours total Title I 01.0 30100.0 11100 10000 1130 0200000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
49.	Tomassian, Shogag  Rover as needed at Mountain Avenue	5/18/22 through 6/30/22 Sub rate of pay Not to exceed 1,000.00 Dates will be roving: 5/18 5/26 6/1 6/2 01.0 95100.0 11100 10000 1160 39000000
50.	Vardanian, Narek  Teacher, as needed, to train GUSD staff on the operation of the new Aquatic Timing System and Scoreboard Educational Services	1/20/22 through 2/16/22 \$37 per hour Not to exceed 4 hours total 01.0 00000.0 11303 10000 1130 0005616
51.	Walker, Carla  Retired administrator, as needed, to mentor administrators and provide site support during the 2022-2023 school year. Human Resources	7/01/22 through 6/30/23 Hourly rate of pay Not to exceed 150 hours 01.0 00000.0 00000 72002 1311 0001615
52.	Williams, Stephen  Retired administrator, as needed, to mentor administrators and provide site support during the 2022-2023 school year. Human Resources	7/01/22 through 6/30/23 Hourly rate of pay Not to exceed 150 hours 01.0 00000.0 00000 72002 1311 0001615
53.	Yahiayan, Natalie  Teacher specialist, as needed, to assist with opening and closing of the 2022-2023 school year at John Marshall Elementary School	8/01/22 through 6/30/23 Daily rate of pay Not to exceed 10 days total Title 1 01.0 30100.0 11100 10000 1130 3600000

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Compensation</u>		
1.	Glandian, George Maynes, Carrie Teoh, Lillian Roberts, Stella Soghomonian, Armine	Per Measure S, two days of packing and unpacking of classroom for move out of bungalows to new building at Glenoaks Elementary.
		6/14/22 through 6/15/22 Regular daily rate of pay Not to exceed two days 01.0 00000.0 19005 100000 1130 0000612
2.	Hambarsumian, Melineh	Additional days for Teacher Specialist for the 2022-2023 school year. R.D. White Elementary
		8/01/22 through 8/17/22 Regular rate of pay not to exceed more than 10 days 01.030100.011100 10000 1130 4300000

Transportation Authorization

1.	Howe-Flores, Jessica Schaffer, Melissa	Mileage reimbursement at 0.585 per mile. FACTS
		5/11/22 through 5/11/22 0.585 per mile Special Education – FACTS 01.0 74250.0 11303 10000 5815 5400000
2.	Kim, Peter Mendoza, David Torres, Phil	Teachers, as needed, for athletic programs. Crescenta Valley High School
		7/01/22 through 6/30/23 Not to exceed 58.5 cents per mile Athletic Programs 01.0 00000.0 15001 10000 5210 0005616
3.	Mardirosian, Tadeh Vardanian, Narek	Transportation Authorization for Athletic Directors at Glendale High School to attend tournaments and games outside of Glendale High
		7/01/21 through 6/30/22 \$0.585 per mile 01.0 00000.0 15003 42000 5210 0200000
4.	Abajian, Suzie Fox, Danielle Gaboudian, Laura Myles, Sally Partikian, Talin Yahiayan, Hrant Avik	Teacher Specialists as needed to travel for trainings and meetings throughout the 22- 23 school year for Teaching & Learning Department.
		7/01/22 through 6/30/23 .585 cents per mile Mileage Reimbursement 01.0 07405.0 00000 21000 5210 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Revision to Previous Personnel Report</u>		
1.	Revision to Board Report No. 13, March 8, 2022	
	<u>Page 23, Item 2</u>	
	Ciotti, Holly	Teachers, as needed, to work in
	Gebeshian, Peter	Tutoring Program at Glendale
	Jahshan, Nabila	High School.
	Keefer, Lisa	2/15/22 through 6/01/22
	Kelly, Darnell	\$34.00 per hour to work with
	Kolodinski, Reiner	students
	Lazo, Erika	Not to exceed 20 hours per
	Masouris, Nicoleta	teacher with 1 AP Class
	Morrison, Sarah	Not to exceed 40 hours per
	Okuda, Tae	teachers with 2 AP classes
	O'Malley, James C.	Not to exceed \$17,343.00
	Palmer, Kelly	Title I
	Sepulveda, Martha	01.0 30100.0 11100 10000
	Shiroyan, Hasmik	1130 0200000
	Sinclair, Kimberley	
	Whithorne, Marcus E.	
	Add the following name:	
	Keefer, Jonathan	
2.	Revision to Board Report No. 7, November 2, 2021	
	<u>Page 7, Item 4</u>	
	Beers, Laura	Teachers, as needed, to
	Sano, Dorothy	supervise students for
	Stanton, Michael	Alternative for
		Suspension (ATS).
		Crescenta Valley HS
		9/01/21 through 6/30/22
		\$34.00 per hour
		Not to exceed 3 hours per week
		01.0 00000.0 19028 10000 1130
		0001682
	Add the following name:	
	Olviedo, A.J.	

Position

Effective Dates  
 And Salary Rate

Revision to Previous Personnel Report (Cont.)

3. Revision to Board Report No. 17, May 17, 2022

Page 4, Item 1

<p>Avagian, Narine          Bedikian, Gina          Bendgen, Krista          Bennett, Thomas          Grigoryan, Ani          Kurchian, Hermine          Margaryan, Asmik          Matossian, Vivian          Sahakian, Azniv          Sosikian, Houry          Stanley, Christopher          Tiber, Tammy          Zargaryan, Armine</p>	<p>Teachers, as needed, to provide          extended school year instruction          to students who need additional          support in ELA, Math,          Armenian Language Arts,          Science and Social Studies for          the 21-22 school year at          Jefferson Elementary.</p>	<p>6/15/22 through 6/30/22          Summer School rate of pay          4 hours daily for 12 days per          teacher.          Not to exceed \$44,698 total          Title I          01.0 30100.0 11100 10000          1130 3000000</p>
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Remove the following name:  
 Kurchian, Hermine

Add the following name:  
 Chobanyan, Hasmik

Change rate of pay to read: Teacher's hourly rate of pay

Increase limitation to read: Not to exceed \$47,319.00 total

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Revision to Previous Personnel Report (Cont.)</u>		
4.	Revision to Board Report No. 16, May 3, 2022	
	<u>Page 6, Item 3</u>	
	Bucur, Mary	2/25/22 through 6/13/22
	Cassell, Rebecca	\$34.00 per hour
	Chia, Janet	Not to exceed \$3,000.00 total
	de la Paz, Caroline	Supplemental
	Derusha, Lisa	01.0 01000.0 11100 10000
	Dolgin, Elaine	1130 3200000
	Juarez, Eric	
	Lapostol, Diane	
	Mangahis, Carmela	
	Mardirosian, Vahe	
	Meza, Cynthia	
	Naka, Kimberli	
	Quinonez, Yvonne	
	Sarkisyan, Mery	
	Savage, Suzanne	
	Sivaborvorn, Sandra	
	Sepulveda	
	Tarverdians, Christina	
	Tashkesen, Arthur	
	Williams, Teresa	
	Zuniga, Desirae	
	Change rate of pay to read:	\$31.00 per hour

Position

Effective Dates  
 And Salary Rate

Revision to Previous Personnel Report (Cont.)

5. Revision to Board Report No. 7, November 2, 2021

Page 17, Item 35  
 Graziani, Daniel

Teacher, as needed, to provide instruction to Wilson's Drumline to participate in home games and other snack and lunch activities at Wilson Middle School.

10/01/21 through 5/30/22  
 \$34.00 per hour to teach  
 \$31.00 per hour to plan  
 Not to exceed 50 hours to teach total.  
 Not to exceed 25 hour to plan total.  
 Title I  
 01.0 30100.0 11100 10000 1130  
 0800000

Change limitation to read:

Not to exceed 45 hours to plan total.

Personal Services Agreement

1. Abulyan Iranosian,  
 Anna

Consultant as needed to give presentations on proper nutrition habits, label reading and how food affects our mood to students TK-8th grade at Chamlian Armenian School.  
 EAFE

6/01/22 through 6/06/22  
 Not to exceed 2,800.00 total  
 Title IV  
 01.0 41270.0 11100 10000  
 5811 0000673

2. Chitilian, Nora

Consultant as needed to provide 3 Workshops to Armenian Language teachers at Chamlian Armenian School on how to speak to students from a trauma-informed/emotionally sensitive standpoint.  
 EAFE

5/13/22 through 6/30/22  
 \$700.00 Total  
 Title IV  
 01.0 41270.0 11100 10000  
 5811 0000673

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Personal Services Agreement (Cont.)</u>		
3.	Makijan, Narineh To consult, as needed, on current Career Technical Education (CTE) projects Educational Services	5/10/22 through 6/30/22 Not to exceed \$5,000 total 01.0 00000.0 00000 71001 5811 0007616
4.	Smith, Naomi Audiology consultation services for Foothill SELPA staff and students	3/01/22 through 6/30/22 Not to exceed \$40,000.00 01.0 65001.0 57607 11100 5811 0000668

Conference/Workshop/Meeting Authorization

In accordance with Board of Education Policy 4011 pertaining to conference and workshop attendance, approval has been given to the following persons to attend the conference as designated, with reimbursement for actual and necessary expenses in accordance with Board Policy:

A. The following workshop authorizations are not paid from District General Funds:

1. It is recommended that approval be given to Glory Williams, teacher at Holy Family High School, to attend the “BER Maximizing Comprehensible Input and Authentic Engagement: Accelerate Communicative Proficiency in Target Language” Conference online on July 6-7, 2022. Registration cost to be included not to exceed \$489.00.

Title II – Supporting Effective Instruction  
 01.0 40352.0 11100 10000 5220 0000673

2. It is recommended that approval be given to Aurora Barboza Flores to attend the “Park City Mathematics Institute” to be held at the IAS/Park City Mathematics Institute, Park City, Utah from July 17, 2022 – August 6, 2022, with the following expenses: per diem for food and cost of Lyft/Uber to and from the airport in Los Angeles and Park City, not to exceed \$1,200.00.

Title I  
 01.0 30100.0 11100 10000 5220 020000



<u>Position</u>	<u>Effective Dates And Salary Rate</u>
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Conference/Workshop/Meeting Authorization (Cont.)

3. It is recommended that approval be given to Clark Magnet High School teacher Dominique Evans-Bye and 3 students to attend the “SkillsUSA National Leadership and Skills Conference” to be held at Georgia World Congress Center in Atlanta, Georgia from June 20<sup>th</sup> – 24<sup>th</sup>, 2022, with all necessary expenses including food, to be paid, not to exceed \$10,000.00.

CTEIG  
01.0 63870.7 38000 10000 5220 0000684

4. It is recommended that approval be given to Narek Kassabian to attend the “Creative Leadership Solutions Conference” to be held at Colorado Springs, CO 80906 from June 29 – July 2<sup>nd</sup>, with all necessary expenses, including food, to be paid, not to exceed \$6,000.

Title I  
01.0 30100.0 11100 10000 5220 0800000

5. It is recommended that approval be given to Orenda Tuason, Crescenta Valley High School teacher and 5 students to attend “SkillsUSA National Leadership and Skills Conference”, held at the Georgia World Congress Center in Atlanta, Georgia from June 20<sup>th</sup> – 24<sup>th</sup>, 2022, with all necessary expenses including food, to be paid, not to exceed \$18,000.

CTEIG  
01.0 63870.7 38000 10000 5220 0000684

Effective Dates  
And Salary Rate

Position

Conference/Workshop/Meeting Authorization (Cont.)

6. It is recommended that approval be given to Clark Magnet High School teachers Bryan Ghoslin, Aram Ohanis and parent chaperone, Gary Najarian, along with 15 students from the First Robotics Team 696 to attend the “2022 FIRST Championship” to be held at the George R. Brown Convention Center in Houston, Texas from April 19-23, 2022, with all necessary expenses including food, to be paid, not to exceed \$40,000.

Team 696 is currently ranked 7<sup>th</sup> in the world and will participate in competition and conference events to further their skills that support the school’s instructional focus.

Roundtrip air fare for 16 participants, LAX to Houston, 4/19-23/2022, to be purchased with school Title I funds.

01.0 30100.0 11100 10000 5220 0900000 – Not to exceed \$15, 000.00

Parent Chaperone meals and hotel accommodations and meals for students to be paid from the Robotics Team Account:

01.0 95210.0 38000 10000 5220 0900000 – Not to exceed \$9,000.00

All other expenses, accommodations, rental vehicles, parking expenses, fuel and meals to be paid with CTE funds, not to exceed \$16,000.00

01.0 09635.0 38000 10000 5220 0000684

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CLASSIFIED PERSONNEL REPORT NO. 18

CONSENT CALENDAR NO. 3

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Dr. Darneika Watson, Chief Human Resources and Operations Officer/  
Director of Classified Personnel

SUBJECT: CLASSIFIED PERSONNEL REPORT NO. 18

It is recommended that the following report be approved as presented:

	<u>Location</u>	<u>Months/Hours, and Salary Rating</u>
<u>Medical Leave of Absence</u>		
1. <u>Account Clerk II</u> Arbolante, Rosemarie	Financial Services	04/13/22 through 05/31/22
2. <u>Cafeteria Worker I</u> Adamyan, Diana	Glendale	05/09/22 through 05/30/22
Muradian, Janette	Glendale	05/12/22 through 05/27/22
Sayadyan, Katrin	Hoover	05/09/22 through 06/22/22
3. <u>Clerk II</u> Villegas, Gary	Wilson	03/29/22 through 06/01/22
4. <u>Custodian I</u> Johnson, Matasha	Hoover	04/23/22 through 05/23/22
Rivera, Salvador	Glendale	04/20/22 through 06/01/22
Saban, Venancio	Toll	05/02/22 through 07/04/22

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Medical Leave of Absence</u> - Continued		
5. <u>Education Assistant I</u> Abramyan , Odet	Mann	03/11/22 through 08/10/22
	Valley View	04/22/22 through 05/15/22
	Edison	03/21/22 through 06/01/22
	Cerritos	05/01/22 through 08/01/22
6. <u>Education Assistant Intensive Support</u> Khachatryan, Ruzanna	Special Education	04/11/22 through 04/22/22
7. <u>Occupational Therapist</u> Self, Wendy	Special Education	03/31/22 through 06/05/22
8. <u>Special Education Assistant</u> Hernandez Llamas, Maria	College View	04/11/22 through 06/15/22
	Special Education	04/21/22 through 05/28/22
9. <u>Typist Clerk II</u> Barcena, Norma	College View	04/28/22 through 05/28/22
<u>Extension of Medical Leave of Absence</u>		
1. <u>Cafeteria Worker I</u> Aghamal, Ledik	R.D. White	08/26/21 through 06/14/22
2. <u>Education Assistant I</u> Carias, Ana	Pacific	01/10/22 through 04/01/22
	Muir	04/03/22 through 07/27/22

Effective Dates,  
 Months/Hours, and  
Salary Rating

Location  
Extension of Medical Leave of Absence - Continued

- |   |                   |                            |
|---|-------------------|----------------------------|
| 3. <u>Education Assistant II</u><br>Dizayer, Teresa     | Daily             | 12/29/21 through 06/10/22  |
| Garabetian, Flora                                       | Roosevelt         | 02/24/22 through 07/19/22  |
| 4. <u>Plumber</u><br>Vallejos, Miguel                   | FASO              | 02/07/22 through 06/10/22  |
| 5. <u>Special Education Assistant</u><br>Asoyan, Marine | Special Education | 10/08/21/ through 06/30/22 |

Change of Medical Leave of Absence

- |   |              |                           |
|---|--------------|---------------------------|
| 1. <u>Lead Custodian</u><br>Solis, Miguel | College View | 03/25/22 through 05/29/22 |
|---|--------------|---------------------------|

Family & Medical Leave of Absence

- |  |                    |                           |
|--|--------------------|---------------------------|
| 1. <u>Account Clerk II</u><br>Arbolante, Rosemarie   | Financial Services | 04/13/22 through 05/31/22 |
| 2. <u>Administrative Secretary</u><br>Davies, Lucila | Mountain Avenue    | 05/26/22 through 08/06/22 |
| 3. <u>Clerk II</u><br>Villegas, Gary                 | Wilson             | 03/29/22 through 06/01/22 |
| 4. <u>Cook/Baker</u><br>Ibarra, Digna                | Crescenta Valley   | 05/16/22 through 09/22/22 |
| 5. <u>Custodian I</u><br>Johnson, Matasha            | Hoover             | 04/23/22 through 05/23/22 |
| Navarro, Jaime                                       | Glendale           | 04/18/22 through 05/13/22 |
| Rivera, Salvador                                     | Glendale           | 04/20/22 through 06/01/22 |
| Saban, Venancio                                      | Toll               | 05/02/22 through 06/14/22 |

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Family &amp; Medical Leave of Absence - Continued</u>		
6. <u>Custodian II</u> Akiyama, Gregory	Verdugo Woodlands	04/11/22 through 07/05/22
7. <u>Education Assistant I</u> Khaloian, Araxia	Valley View	04/22/22 through 05/15/22
Pogosian, Elena	Edison	03/21/22 through 06/01/22
8. <u>Heating &amp; Air Conditioning Mechanic</u> Villarreal, Omar	FASO	05/05/22 through 07/05/22
9. <u>Occupational Therapist</u> Lopez, Grace	Special Education	07/11/22 through 08/28/22
Self, Wendy	Special Education	03/31/22 through 06/05/22
10. <u>Psychological Services Provider</u> Oundjian, Ofelia	Student Wellness	05/17/22 through 08/08/22
11. <u>Translator/Interpreter</u> Lafian, Vardouhi	EAFE	03/14/22 through 05/15/22
12. <u>Typist Clerk II</u> Barcena, Norma	College View	04/28/22 through 05/28/22
<u>Change of Family &amp; Medical Leave of Absence</u>		
1. <u>Lead Custodian</u> Solis, Miguel	College View	03/25/22 through 05/29/22

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Maternity Leave of Absence</u>		
1. <u>Administrative Secretary</u> Davies, Lucila	Mountain Avenue	05/26/22 through 08/06/22
2. <u>Cook/Baker</u> Ibarra, Digna	Crescenta Valley	05/16/22 through 09/22/22
3. <u>Occupational Therapist</u> Lopez, Grace	Special Education	07/11/22 through 08/28/22
4. <u>Psychological Services Provider</u> Oundjian, Ofelia	Student Wellness	05/17/22 through 08/08/22
5. <u>Special Education Assistant</u> Jacobson, Katherine	College View	03/22/22 through 06/30/22
Rodriguez, Esperanza	College View	05/14/22 through 07/30/22
6. <u>Typist Clerk III</u> Gonzales, Marisa	Special Education	05/09/22 through 06/30/22
<u>Child Care Leave of Absence</u>		
1. <u>Special Education Assistant</u> Rodriguez, Esperanza	College View	08/01/22 through 07/31/23
<u>Parental Leave of Absence</u>		
1. <u>Behavior Intervention Assistant</u> Mims, Stacey	Special Education	05/23/22 through 05/27/22
2. <u>Custodian I</u> Navarro, Jaime	Glendale	04/18/22 through 05/13/22
3. <u>Heating &amp; Air Conditioning Mechanic</u> Villarreal, Omar	FASO	05/05/22 through 07/05/22

<u>Election from Eligibility List</u>	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
1. <u>Benefits Technician</u> Lewis-Yoo, Petal	Financial Services	05/31/22; 12/8; 24-8 01.0 00000.0 00000 72007 2410 0000669
2. <u>Director, Procurement &amp; Contract Services</u> Howard, Barbara	Procurement & Contract Services	06/06/22; 12/8; M85-3 01.0 00000.0 00000 72006 2310 0000685
3. <u>Psychological Services Provider</u> Baghasarian, Maria	Special Education	05/16/22; 10/8; M64-6 01.0 65460.0 50011 21000 2910 0000600
Rodriguez, Cynthia	Special Education	08/09/22; 10/8; M64-2 01.0 65460.0 50011 21000 2910 0000600
Stepanian, Anna	Special Education	05/23/22; 10/8; M64-4 01.0 65460.0 50011 21000 2910 0000600
4. <u>Technology Support Technician</u> Delizo, David	ETIS	06/13/22; 12/8; 28-5 01.0 00000.0 00000 77001 2910 0000635
Govind, Mithun	ETIS	06/13/22; 12/8; 28-5 01.0 00000.0 00000 77001 2910 0000635



	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay</u>		
1. <u>Clerk II</u> Mendoza, Cheryl	Columbus	06/15/22 through 06/30/22 Not to exceed 12 days General 01.0 00000.0 00000 27004 2430 2300000
Salas, Cristina	Wilson	07/01/22 through 06/30/23 Not to exceed 50 hours total Supplemental 01.0 01000.0 00000 27000 2430 0800000
2. <u>Clerk III</u> Saloomen, Christina	Wilson	06/22/22 through 07/06/22 Not to exceed \$1,800.00 total Summer School Funds 01.0 02000.0 00000 27001 2430 0006682
Saloomen, Christina	Wilson	07/07/22 through 07/25/22 Not to exceed 71.5 hours total Supplemental 01.0 01000.0 00000 27000 2430 0800000
3. <u>Cafeteria Worker I</u> Ebramian, Marina	Crescenta Valley	06/15/22 through 08/12/22 Not to exceed 8 hours per day 13.0 53100.0 00000 37000 2232 0100000
Martinez, Josue	Nutrition Services	06/06/22 through 06/30/22 13.0 53100.0 00000 37000 2232 0000662

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
4. <u>Cafeteria Worker I</u>		
Abrahimy, Janat	Glendale	06/15/22 through 08/12/22
Facundo, Imelda		Not to exceed 8 hours per day, each
Ghanbary, Rozik		13.0 53100.0 00000 37000 2232 0200000
Kostanian, Lora		
Macias, Monica		
Markarian, Fenya		
Mirzakhany, Frida		
Rostamians, Armineh		
Cardarodi, Lidosh	Hoover	06/15/22 through 08/12/22
Dennis, Laura		Not to exceed 8 hours a day, each
Gonzalez, Veronica		13.0 53100.0 00000 37000 2232 0300000
Nuno, Maria		
Sarkisyan, Anush		
Shahverdian, Melina		
Islam, Rashida	Roosevelt	06/15/22 through 08/12/22
		Not to exceed 8 hours per day
		13.0 53100.0 00000 37000 2232 0500000
Ahmed, Sonia	Rosemont	06/15/22 through 08/12/22
		Not to exceed 8 hours per day
		13.0 53100.0 00000 37000 2232 0600000
Ebrahimian, Jaklin	Toll	06/15/22 through 08/12/22
Ter-Harutyunyan, Helen		Not to exceed 8 hours per day, each
		13.0 53100.0 00000 37000 2232 0700000
Altunyan, Lusine	Wilson	06/15/22 through 08/12/22
Asheg, Sofiya		Not to exceed 8 hours, each
		13.0 53100.0 00000 37000 2232 0800000

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
5. <u>Cafeteria Worker II</u>		
Aghazarian, Rajik	Glendale	06/15/22 through 08/12/22
Gabriele, Nina		Not to exceed 8 hours per day, each
Khachatryan, Hermine		13.0 53100.0 00000 37000 2232 0200000
Nessim, Vivian		
Want, Wei Rong		
Beidroosian, Shakeh	Crescenta Valley	06/15/22 through 08/12/22
Stephanian, Nina		Not to exceed 8 hours per day, each
		13.0 53100.0 00000 37000 2232 0100000
Boyadjian, Eliza	Hoover	06/15/22 through 08/12/22
Gharibian, Karoline		Not to exceed 8 hours per day, each
Liang, Jenny		13.0 53100.0 00000 37000 2232 0500000
Matousian, Vartouhi		
Nadimyan, Yelena		
Petrosian, Ritan		
Manukyan, Manushak	Toll	06/15/22 through 08/12/22
		Not to exceed 8 hours per day
		13.0 53100.0 00000 37000 2232 0700000
6. <u>Cook/Baker</u>		
Amirkhanian, Nora	Glendale	06/15/22 through 08/12/22
		Not to exceed 8 hours per day
		13.0 53100.0 00000 37000 2232 0200000
Ayvazian, Natasha	Wilson	06/22/22 through 08/08/22
		Not to exceed 8 hours per day
		13.0 53100.0 00000 37000 2232 0800000
Diaz, Lilia	Crescenta Valley	06/15/22 through 08/12/22
		Not to exceed 8 hours per day
		13.0 53100.0 00000 37000 2232 0100000
Safaryan, Siranoush	Clark	06/15/22 through 08/12/22
		Not to exceed 8 hours per day
		13.0 53100.0 00000 37000 2232 0900000

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
6. <u>Cook/Baker</u> - Continued		
Soghomonian, Naira	Toll	06/22/22 through 08/08/22 Not to exceed 8 hours a day 13.0 53100.0 00000 378000 2232 0700000
Solhtalab, Mitra	Roosevelt	06/15/22 through 08/12/22 Not to exceed 8 hours per day 13.0 53100.0 00000 37000 2232 0500000
Tarverdians, Laris	Rosemont	06/22/22 through 08/08/22 Not to exceed 8 hours per day 13.0 53100.0 00000 37000 2232 0600000
7. <u>Custodian I</u>		
Escobar, Roberto	Mountian Avenue	05/12/22 through 06/30/22
Oswill, George		Not to exceed \$1,000.00 Donations 01.0 95100.0 11100 10000 2440 3900000
8. <u>Custodian II</u>		
Morales, David	Mountain Avenue	05/12/22 through 06/30/22 Not to exceed \$1,000.00 total 01.0 95100.0 11100 10000 2440 3900000
9. <u>Education Assistant I</u>		
Amaya, Luis	CDCC	04/01/22 through 06/30/22
Astoquillca, Christopher		Child Development Activities
Dean, Sarah		12.0 610510.0 85000 10000 2160 0000671
Deravanesian, Arsineh		Child Development Activities
Jacobo, Veronica		12.0 610510.0 85000 10000 2130 0000671
		Self-Supporting Combined
		01.0 91500.0 85000 10000 2130 0000671
		Self Supporting Combined
		01.0 91500.0 85000 10000 2160 0000671

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
10. <u>Health Assistant LVN/RN</u>		
Amaya, Jessica	Edison	07/01/22 through 08/17/22 Not to exceed 8 hours per day Not to exceed 2 days 01.0 00000.0 00000 71001 2430 0007616
Balenton, Jesus	Dunsmore	07/01/22 through 08/17/22 Not to exceed 8 hours per day Not to exceed 2 days 01.0 00000.0 00000 71001 2430 0007616
Casem, Sandy	Marshall	07/01/22 through 08/17/22 Not to exceed 8 hours per day Not to exceed 2 days 01.0 00000.0 00000 71001 2430 0007616
Del Villar, Maria	Mann	07/01/22 through 08/17/22 Not to exceed 8 hours per day Not to exceed 2 days 01.0 00000.0 00000 71001 2430 0007616
Geragosian, Siyouneh	Balboa	07/01/22 through 08/17/22 Not to exceed 8 hours per day Not to exceed 2 days 01.0 00000.0 00000 71001 2430 0007616
Gonzales, Erika	Keppel	07/01/22 through 08/17/22 Not to exceed 8 hours per day Not to exceed 2 days 01.0 00000.0 00000 71001 2430 0007616
Goze, Ashley	Lincoln	07/01/22 through 08/17/22 Not to exceed 8 hours per day Not to exceed 2 days 01.0 00000.0 00000 71001 2430 0007616

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
10. <u>Health Assistant LVN/RN - Continued</u>		
Hairapedian, Anita	R.D. White	07/01/22 through 08/17/22 Not to exceed 8 hours per day Not to exceed 2 days 01.0 00000.0 00000 71001 2430 0007616
Isaghoolian, Lina	Glenoaks	07/01/22 through 08/17/22 Not to exceed 8 hours per day Not to exceed 2 days 01.0 00000.0 00000 71001 2430 0007616
Nicolas, Aimee	La Crescenta	07/01/22 through 08/17/22 Not to exceed 8 hours per day Not to exceed 2 days 01.0 00000.0 00000 71001 2430 0007616
Salcedo, Elizabeth	Mountain Avenue	07/01/22 through 08/17/22 Not to exceed 8 hours per day Not to exceed 2 days 01.0 00000.0 00000 71001 2430 0007616
Villagran, Nixcy	Valley View	07/01/22 through 08/17/22 Not to exceed 8 hours per day Not to exceed 2 days 01.0 00000.0 00000 71001 2430 0007616
Gonzalez, Erika	Keppel	06/15/22 through 06/30/22 Not to exceed 40 hours total 01.0 01000.0 00000 27000 2430 3100000
11. <u>Manager, Cafeteria, Secondary School - Transport</u>		
Ayvazian, Natasha	Nutrition Services	06/22/22 through 08/08/22
Esquivel, Rosario		Not to exceed 8 hours per day, each 13.0 53100.0 00000 37005 2340 0000662
12. <u>Manager, Cafeteria, Secondary School Non-Transport</u>		
Gezalyan, Zaruhi	Nutrition Services	06/22/22 through 08/08/22
		Not to exceed 8 hours per day 13.0 53100.0 00000 37005 2340 0000662

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
<b>13. <u>Multimedia Technology Assistant</u></b>		
De Torres, Ebner	Mann	06/15/22 through 07/01/22 Not to exceed 3 hours a day Not to exceed 13 days total 01.0 74250.0 11301 10000 2130 3500000
Sebastian, Marleene	Muir	05/11/22 Not to exceed \$150.00 total Supplemental 01.0 01000.0 11100 10000 2930 4000000
<b>14. <u>Nutrition Services Driver</u></b>		
Mendizabal, Mario Santos, Peter	Nutrition Services	06/15/22 through 08/12/22 Not to exceed 8 hours per day, each 13.0 53100.0 00000 37000 2232 0200000
<b>15. <u>Special Education Assistant</u></b>		
Minasian, Lida	Special Education	05/13/22 Not to exceed 2 hours Special Education – SAI Core 01.0 65000.0 57608 11200 2130 0000600
<b>16. <u>Typist Clerk II</u></b>		
Asatryan, Marine	Jefferson	07/01/22 through 08/17/22 Not to exceed 8 hours per day Not to exceed 2 days 01.0 00000.0 00000 71001 2430 0007616
Gonzalez, Susana	Cerritos	06/15/22 through 06/17/22 Not to exceed 8 hours total 01.0 01000.0 00000 27000 2430 2200000
Gonzalez, Susana	Cerritos	07/01/22 through 08/17/22 Not to exceed 8 hours per day Not to exceed 2 days 01.0 00000.0 00000 71001 2430 0007616
Gonzalez, Susana	EAFE	07/01/22 through 06/30/23 Not to exceed \$6,000.00 total ELPAC-EAFE 01.0 00000.0 00000 21005 2430 0002673

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
16. <u>Typist Clerk II</u> - Continued		
Mendoza, Cheryl	Columbus	07/01/22 through 08/17/22 Not to exceed 8 hours per day Not to exceed 2 days 01.0 00000.0 00000 71001 2430 0007616
Handal, Arely	Franklin	07/01/22 through 08/17/22 Not to exceed 8 hours per day Not to exceed 2 days 01.0 00000.0 00000 71001 2430 0007616
Herabidian, Karmen	Keppel	07/01/22 through 08/17/22 Not to exceed 8 hours per day Not to exceed 2 days 01.0 00000.0 00000 71001 2430 0007616
Allen, Stephanie	Monte Vista	06/15/22 through 06/16/22 Not to exceed 16 hours total Supplemental 01.0 01000.0 00000 21000 2430 0000673
Allen, Stephanie	Monte Vista	07/01/22 through 08/17/22 Not to exceed 8 hours per day Not to exceed 2 days 01.0 00000.0 00000 71001 2430 0007616
Grigorian, Anahid	Special Education	06/15/22 through 07/08/22 Not to exceed 7 hours per day Special Education – FACTS 01.0 74250.0 11303 10000 2000 5400000
17. <u>Elementary Yard Duty Leader</u>		
Safarian, Diana	Fremont	07/01/22 through 08/17/22 Not to exceed 8 hours per day Not to exceed 2 days 01.0 00000.0 00000 71001 2430 0007616



	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
18. <u>Yard Duty Assistants</u>		
Boodaghian, Gagahuhi Gamble, Amy Kerlin, Anthony Martinez, Jennifer Starr, Patricia Tahmasian, Angineh Vahramian, Elma	Glenoaks	08/15/22 through 06/07/23 Not to exceed 6 hours per day, each 01.0 00000.0 19021 10000 2930 2900000
Buss, Becky Gonzalez, Nathalie Shamiryan, Arineh Tarkhanians, Nelly Teymouri, Johanna	La Crescenta	08/15/22 through 06/08/23 01.0 00000.0 19021 10000 2930 3200000
Gonzalez, Laura	Mann	06/15/22 through 07/01/22 Not to exceed 4 hours a day Not to exceed 13 days total 01.0 74250.0 11301 10000 2130 3500000
Koshkerian, Carolin	R.D. White	04/04/22 through 06/13/22 \$15.00 per hour Not to exceed .5 hours per day, each 01.0 74250.0 11301 10000 2930 4300000

<u>Change of Assignment</u>	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<b>1. <u>Change of Location</u></b>		
<b>a. <u>Custodian I</u></b>		
Gillaspie, Taylor	Balboa From Monte Vista	04/27/22 01.0 00000.0 00000 81006 2211 2000000
Shaw, Quami	Administration From Columbus	05/31/22 01.0 00000.0 00000 81006 2211 0000640
<b>b. <u>Senior Administrative Secretary</u></b>		
Lakisyan, Mary	Student Support Services From Rosemont	06/24/22 01.0 00000.0 00000 31301 2410 0007682
Sarkissian, Vetina	Crescenta Valley From Student Support Services	06/28/22 01.0 00000.0 00000 27004 2410 0100000
<b>2. <u>Provisional Assignments</u></b>		
<b>a. <u>Cafeteria Worker II</u></b>		
Boyadjian, Eliza	R.D. White From Cafeteria Worker I, 1-9	06/01/22 through 06/14/22 6.5 hours a day 4-9 13.0 53100.0 00000 37000 2212 0300000
Manukyan, Manushak	Keppel From Cafeteria Worker I, 1-6	06/01/22 through 06/14/22 6.5 hours a day 4-7 13.0 53100.0 00000 37000 2212 0700000
Matousian, Vartouhi	Dunsmore From Cafeteria Worker I, 1-9	05/02/22 through 05/06/22 6.5 hours a day 4-9 13.0 53100.0 00000 37000 2212 0100000

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
Change of Assignment - Continued		
2. <u>Provisional Assignments</u> - Continued		
a. <u>Cafeteria Worker II</u> - Continued		
Mirzakhany, Frida	Valley View From Cafeteria Worker I, 1-7	05/02/22 through 05/31/22 6.5 hours a day 4-7 13.0 53100.0 00000 37000 2212 0200000
Mirzakhany, Frida	Valley View From Cafeteria Worker I, 1-7	06/01/22 through 06/14/22 6.5 hours a day 4-7 13.0 53100.0 00000 37000 2212 0200000
Nessim, Vivian	Verdugo Woodlands From Cafeteria Worker I, 1-3	06/01/22 through 06/14/22 6.5 hours a day 4-7 13.0 53100.0 00000 37000 2212 0100000
b. <u>Cook/Baker</u>		
Ebrahimian, Jaklin	Wilson From Cafeteria Worker I, 1-9	06/01/22 through 06/14/22 6.5 hours a day 9-7 13.0 53100.0 00000 37000 2212 0800000
Jarian, Shakeh	Nutrition Services From Cafeteria Worker I, 1-9	04/25/22 through 06/14/22 8 hours a day 9-7 13.0 53100.0 00000 37000 2212 0100000
Rostamians, Armineh	Glendale From Cafeteria Worker I, 1-9	06/01/22 through 06/14/22 8 hours a day 9-7 13.0 53100.0 00000 37000 2212 0200000

Effective Dates,  
 Months/Hours, and  
Salary Rating

Location  
 Change of Assignment - Continued

2. Provisional Assignments - Continued

c. Custodian II

Bonilla, Lorena	Verdugo Woodlands From Custodian I, 11-9	04/11/22 through 06/30/22 8 hours a day (day) 16-8 01.0 00000.0 00000 81006 2211 4200000
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Rodriguez, Yzacc	R.D. White From Custodian I 11-3	04/21/22 through 06/30/22 8 hours a day (day) 16-2 01.0 00000.0 00000 81006 2211 4300000
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d. Lead Custodian

Murillo, Selin	College View From Custodian I, 11-9	03/28/22 through 05/27/22 8 hours a day (day) 20-6 01.0 00000.0 00000 81006 2211 5000000
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e. Manager, Cafeteria, Secondary School - Transport

Issagoolian, Berzwik	Crescenta Valley From Cook/Baker 9-8	06/01/22 through 06/21/22 8 hours a day M12-1 13.0 53100.0 00000 37005 2310 0000662
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Effective Dates,  
 Months/Hours, and  
Salary Rating

Location  
 Change of Assignment - Continued

2. Provisional Assignments - Continued

f. Manager, Cafeteria, Secondary School – Non Transport

-	Ayvazian, Natasha	Wilson From Cook/Baker 9-9	06/01/22 through 06/21/22 8 hours a day M4-3 13.0 53100.0 00000 37005 2310 0000662
	Soghomonian, Naira	Toll From Cook/Baker 9-8	06/01/22 through 06/21/22 8 hours a day M4-2 13.0 53100.0 00000 37005 2310 0000662
	Tarverdians, Laris	Rosemont From Cook/Baker 9-9	06/01/22 through 06/21/22 8 hours a day M4-3 13.0 53100.0 00000 37005 2310 0000662

g. Nutrition Services Driver

	Mendizabal, Mario	Nutrition Services From Cafeteria Worker I, 1-4	05/06/22 through 05/31/22 8 hours a day 12-3 13.0 53100.0 00000 37000 2212 0100000
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Effective Dates,  
 Months/Hours, and  
Salary Rating

Location  
Revisions to Previous Board Reports

1. Revision to Personnel Report #17, May 17, 2022

Page 2, Item 2

Additional Assignment Temporary - At Established Rate of Pay

Elementary Yard Duty Leader

Safarian, Diana	Fremont	08/16/21 through 06/30/22 Not to exceed 12 hours, total 01.0 00000.0 00000 21010 1130 0000618
Trudell, Kim	Glenoaks	08/16/21 through 06/30/22 Not to exceed 12 hours, total 01.0 00000.0 00000 21010 1130 0000618
Gaither, Doris	Lincoln	08/16/21 through 06/30/22 Not to exceed 12 hours, total 01.0 00000.0 00000 21010 1130 0000618

Change account number to read: 01.0 00000.0 00000 21010 2930 0000618

Effective Dates,  
Months/Hours, and  
Salary Rating

Location  
Revisions to Previous Board Reports - Continued

2. Revision to Personnel Report #17, May 17, 2022

Page 2, Item 3

Additional Assignment Temporary - At Established Rate of Pay

Library Technician

Hunter, April

Toll

08/16/21 through 06/30/22

Not to exceed 12 hours, total

01.0 00000.0 00000 21010 1130 0000618

Change account to read:

01.0 00000.0 00000 21010 2930 0000618

3. Revision to Personnel Report #8, November 16, 2021

Page 14, Item 4

Personal Services Agreement

Secrest, Anke

Consultant  
as needed,  
to translate  
instructional  
materials to  
German for  
Carolina  
Science  
and TCI

07/01/21 through 06/30/22

\$31.00 per hour

Not to exceed 50 hours total

01.0 07405.0 11100 10000 5811 0000618

Change limitation to read:

Not to exceed 70 hours total

Effective Dates,  
 Months/Hours, and  
Salary Rating

Location  
Election of Classified Hourly Substitutes through 06/30/22

Adikyan, Luiza		05/01/22 through 06/30/22
Bravo de Guzman, Barbara		
Brennan, Victoria		
Kim, Seani		
Kostandyan, Nonna		
Liv, Nathan		
Margosian, Melina		
Palacios, Patricia		
Ghadari, Anashe	EAFE	07/01/22 through 06/30/23 Not to exceed \$2,000.00 total ELPAC-EAFE 01.0 00000.0 111308 10000 2130 0002673

Election of Classified/Non Classified Hourly Substitutes through 06/30/23

Student Stage Crew I

Anaya, Maddox	Glendale	07/01/22 through 06/30/23
Antonio, Phoebe		\$15.00 per hour
Braggins, Tyler		01.0 00000.0 81000 50001 2980 0000640
Francisco, Ric Nathaniel		
Gabaya, Juliana		
Galang, Alaina		
Linares, Vanessa		
Lopez, Brianna		
Maylad, Samantha		
Picar, Gilen		
Rodriguez, Luisadrian		
Vasquez, Rebekah		
Zepeda, Deanna		



	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Election of Classified/Non Classified Hourly Substitutes through 06/30/23</u>		
<u>Non-Student Stage Crew</u>		
Aquino, Ashley	Glendale	07/01/22 through 06/30/23
Aquino, Heather		\$16.00 per hour
Babadjanians, Emil		01.0 00000.0 81000 50001 2980 0000640
Barrera, Noemi		
Calica, John		
Castro, Dean		
De Leon, Julian		
Do, Samuel Young		
Doody, Annie		
Galang, Alanis		
Goc, Jasmine		
Garcia, Rheigne Kimberly		
Jonson, James		
Kamali, Arvin		
Kamali, Varag		
Karami, Garni		
Levin, Emily		
Lima, Yenina		
Lingat, Annalou		
Lopez, Britney		
Mikirdichian, Lucy		
Minasyan, Vazgen		
Nieva, Honey Grace		
Panossian, Mikiya		
Reyes, Aimee		
Reyes, Neil		
Sales, Mervyn		
Shahverdian, Artin		
Tarpinian, Nayrie		
Torio, Aaron		
Tumangan, Francis		
Van Houten, Nick		
Villa, Andrew		
Williams, Mark		
Williams, Matthew		
Williams, Michael		
Yeranosyan, Hagop		

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Election of Classified/Non Classified Hourly Substitutes through 06/30/23</u>		
<u>Stage Managers</u>		
Aquino, Ashley	Glendale	07/01/22 through 06/30/23
Babadjanians, Emil		\$19.25 per hour
Castro, Dean		01.0 00000.0 81000 50001 2980 0000640
Do, Samuel Young		
Jonson, James		
Kamali, Varag		
Levin, Emily		
Lima, Yenina		
Lingat, Annalou		
Nieva, Honey		
Reyes, Aimee		
Reyes, Neil		
Shahverdian, Artin		
Tarpinian, Nayrie		
Torio, Aaron		
Tumanga, Francis		
Van Houten, Nick		
Villa, Andrew		
Williams, Mark		
Williams, Matthew		
Yeranosyan, Hagop		

<u>Personal Services Agreement</u>	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
1. Kamajian, Natalie	Consultant, as needed for the American Dance workshop to GUSD High School students	04/21/22 through 04/29/22 Not to exceed \$713.57 total 01.0 07405.0 11100 10000 5811 0000618
2. Neumeier, Kevin	Consultant, as needed to provide instructions for the Girls Soccer Team	09/13/21 through 06/13/22 Not to exceed \$3,874.00 total 01.0 95100.0 11100 10000 5811 0600000
3. Willard, Christopher	Consultant, as needed to provide workshop services for teachers and students	09/01/22 through 09/30/22 Not to exceed \$10,000.00 total ELO Account 01.0 74250 11303 100000 5811 0100000

Effective Dates,  
Months/Hours, and  
Salary Rating

Location  
Transportation Authorization – 2022-2023

1. It is recommended that the individuals be authorized to receive transportation expenses at the rate of 58.5¢ per mile, effective July 1, 2022, through June 30, 2023:

Accounting Technician  
Accounting Supervisor  
Administrator: Planning, Development, Innovation & Facilities  
Administrator: Nutrition Services & Custodial Operations  
Administrative Secretary-Confidential (Financial Services)  
Administrative Secretary-Confidential (Public Information & Administrative Services)  
Assistant Director, Classified Personnel  
Assistant Director, Educational Technology & Information Services  
Assistant Director, Facility & Support Operations  
Assistant Director, Financial Services  
Assistant Director, Nutrition Services  
Assistant Operations Coordinator  
Auditorium Facilities Supervisor  
Bond Controls Specialist  
Communications Director  
Communication Specialist  
Coordinator, Employment Development/ Business Partnerships  
Director, Educational Technology & Information Services  
Director, Financial Services  
Director, Procurement and Contract Services  
Energy Conservation Manager  
Executive Assistant to the Superintendent  
Executive Secretary (Business Services)  
Executive Secretary (Educational Services)  
Executive Secretary (Human Resources)  
Executive Secretary (Special Education)  
Facilities Project Manager  
Financial Analyst  
Grounds Supervisor  
Integrated Social Services Supervisor  
Maintenance Project Supervisor  
Manager, Cafeteria, Secondary School (Non-Transport)  
Manager, Cafeteria, Secondary School (Transport)  
Nutrition Network Coordinator

Effective Dates,  
Months/Hours, and  
Salary Rating

Location  
Transportation Authorization – 2022-2023 - Continued

1. It is recommended that the individuals be authorized to receive transportation expenses at the rate of 58.5¢ per mile, effective July 1, 2022, through June 30, 2023:

Occupational Therapist  
Operations Coordinator  
Payroll Supervisor  
Physical Therapist  
Project Controls Specialist  
Psychological Services Provider  
Purchasing Agent  
Regional Maintenance Supervisor  
Risk Manager/Workers' Compensation Coordinator  
Construction Manager  
Senior Human Resources Analyst  
SELPA Manager, Foothill SELPA  
Special Education Clerical Specialist  
Special Education Data Control Technician  
Supervisor, Information Services  
Supervisor, Educational Technology & Information Services  
Supervisor, Nutrition Services  
Typist Clerk III Confidential (Human Resources)  
Wellness Coordinator  
Wellness Educator

Effective Dates,  
Months/Hours, and  
Salary Rating

Location  
Transportation Authorization – 2022-2023

2. It is recommended that the incumbents of the following classifications be authorized to receive transportation expenses at the rate of 58.5¢ per mile, effective July 1, 2022 through June 30, 2023:

Account Clerk III (Nutrition Services)  
Attendance Worker  
Behavior Intervention Assistant  
Buyer  
Case Manager  
Clerk II (Health Office)  
College & Career Technician  
Community Liaison-Bilingual  
Community Resource Specialist  
Custodian I  
Custodian II  
Custodial Supervisor I  
Custodial Supervisor II  
Customer Support Technician  
Customer Support Technician/ Programmer  
Education Assistant II- Two or more locations  
Education Assistant - Intensive Support  
Facilities Project Assistant  
Food Services Driver  
Health Assistant – LVN/RN  
Human Resources Analyst  
Human Resources Specialist  
Human Resources Technician  
Information Analyst  
Information Systems Analyst  
Interpreter for the Deaf  
Lead Custodian  
Maintenance Team Leader  
Network Technician  
Physical Education Assistant – Two or more locations  
SELPA Staff Assistant  
Senior Administrative Secretary  
Senior Buyer  
Speech, Language, Pathology Assistant  
Technology Support Technician  
Translator/Interpreter

Effective Dates,  
Months/Hours, and  
Salary Rating

Location  
Transportation Authorization – 2022-2023 - Continued

2. It is recommended that the incumbents of the following classifications be authorized to receive transportation expenses at the rate of 58.5¢ per mile, effective July 1, 2022 through June 30, 2023:

Typist Clerk II-Health Office  
Typist Clerk II/Clerk II-ROP  
Typist Clerk III-Career Center  
Typist Clerk III-ROP Tech  
Certificated Services Technician (Human Resources)  
Human Resources/Credential Technician  
Vehicle & Equipment Mechanic  
Warehouse Worker/Inventory Specialist  
Warehouse Worker/Driver I

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 4

TO: Board of Education  
 FROM: Dr. Vivian Ekchian, Superintendent  
 SUBMITTED BY: Deborah Deal, Interim Chief Business and Financial Officer  
 PREPARED BY: Karineh Savarani, Director, Financial Services  
 SUBJECT: **Warrants – District Funds**

The Superintendent recommends that “A” Form (Payroll Warrants) issued – May 13, 2022 – June 10, 2022, as shown below totaling \$11,517,067.63, and “B” Form (Other than Payroll Warrants) issued May 1 2022 – May 31, 2022, totaling \$21,757,236.67. Funding for Form “A” Warrants is accounted for in the following funds: 01.0 General Fund, 12.0 Child Development Fund, 13.0 Cafeteria Fund, 21.1 Measure S Projects Fund, 40.1 Spec Reserve-Capital Projects Fund, 67.0 Self-Insurance Fund, 67.2 Early Retirement Benefits Fund and 76.0 Warrant Pass-Through Fund.

REGISTERED NUMBER	WARRANT NUMBER	DESCRIPTION	AMOUNT
131-N	731534 - 7315342	Classified	\$ 29.02
133-C	731610 - 7316102	Certificated	4,661.05
133-N	731610 - 7316111	Classified	3,845.17
136-C	731626 - 7316263	Certificated	6,289.09
137-C	731698 - 7316981	Certificated	1,195.51
138-N	731739 - 7317397	Classified	642.44
139-C	731759 - 7317597	Certificated	682.86
139-N	731759 - 7317598	Classified	306.38
E4U-N	731845 - 7318535	Classified	1,290,890.93
140-N	732310 - 7323104	Classified	1,385.76
143-N	732568 - 7325690	Classified	20,514.61
144-N	732568 - 7326279	Classified	(8,103.92)
C1K-C	732985 - 7329905	Certificated	7,557,222.46
147-C	733099 - 7330997	Certificated	4,857.97
147-N	733099 - 7330998	Classified	153.71
151-C	733132 - 7331326	Certificated	751.86
151-N	733132 - 7331327	Classified	280.52
C5K-C	733294 - 7333006	Certificated	1,177,550.72
152-C	733472 - 7334725	Certificated	848.11
152-N	186080 - 1860804	Classified	(1,069.62)
153-C	733509 - 7335097	Certificated	8,225.66
154-C		Certificated	(2,858.20)
157-C	733927 - 7339288	Certificated	11,741.27
E4V-N	734022 - 7340313	Classified	1,437,024.27
			<b>\$ 11,517,067.63</b>

***To Support 2021-22 Board Priority No. 4 – Maintain District Financial Responsibility – Ensure the fiscal health of the District, implement a fiscal plan to preserve the District resources, and plan for the District’s future educational and facility needs.***



GLENDALE UNIFIED SCHOOL DISTRICT  
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM  
 MAY 1 THRU MAY 31, 2022

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
<b>1.0 GENERAL FUND</b>			
3932	OTHER DISTRICT PAID BENEFITS	5	\$ 6,009.38
4110	TEXTBOOKS	22	40,971.57
4210	BOOKS & OTHER REFERENCE MATERIAL	7	8,370.16
4310	INST. MATERIALS & SUPPLIES	811	231,412.71
4312	INST. PERIODICALS & MAGAZINES	3	129.88
4317	COMMENCEMENT	17	18,810.44
4340	INST. SOFTWARE/LICENSES	17	37,989.14
4350	OFFICE & OTHER SUPPLIES	162	17,771.69
4351	PRINTING & REPRODUCTION	20	14,785.96
4353	EDIBLE SUPPLIES	52	13,579.14
4360	TIRES, FUEL AND OIL	1	45.02
4370	CUSTODIAL/OPERATION SUPPLIES	56	12,677.16
4371	GROUND SUPPLIES	8	5,204.53
4372	POOL SUPPLIES	3	1,385.29
4380	MAINTENANCE SUPPLIES	8	13,213.97
4381	REPAIR SUPPLY & MATERIALS	100	75,688.90
4395	NON-FOOD SUPPLIES	2	260.28
4410	NON-CAP AV/COMPUTER EQUIP-UNTAGGED	30	48,761.03
4420	NON-CAP EQUIP -UNTAGGED	132	32,045.51
4430	NON-CAP EQUIP - TAGGED NON-COMPUTER	30	94,946.87
4440	NON-CAP COMPUTER EQUIP-TAGGED	17	20,222.41
5210	MILEAGE & CAR ALLOWANCES	37	5,536.03
5220	TRAVEL AND CONFERENCES	63	48,965.60
5310	DUES AND MEMEBERSHIPS	4	5,191.00
5510	NATURAL GAS SERVICES	12	30,101.87
5520	ELECTRICITY SERVICES	52	276,300.30
5530	WATER	53	64,684.41
5561	TRASH DISPOSAL	3	22,571.02
5562	SEWER CHARGES	55	23,078.86
5610	RENTALS, LEASES AND REPAIRS	48	52,084.31
5611	ETIS COPIER LEASES	4	6,263.08
5630	REPAIRS	46	77,007.43
5631	ETIS COPIER MAINTENANCE	6	37,057.92
5802	FREIGHT EXPENSE	6	1,223.00
5804	NON-PUBLIC SCHOOL	47	415,731.32
5811	PERSONAL SERVICES	68	96,529.05
5812	NON-PSA SERVICE AGREEMENT	125	1,290,490.95
5813	UNIFORM SERVICES	1	4,114.31
5814	TRANSPORTATION	8	5,250.37
5815	OPERATING SERVICES	146	2,486,865.75
5816	NON-PUBLIC SCHOOL SERVICES	194	821,213.39
5821	LEGAL FEES	17	21,526.05

GLENDALE UNIFIED SCHOOL DISTRICT  
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM  
 MAY 1 THRU MAY 31, 2022

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
5823	SPEC ED LEGAL SETTLEMENTS	5	18,136.94
5828	SPED PARENT ATTORNEY FEES	1	7,850.00
5830	ADVERTISEMENT	4	3,013.51
5852	NON-INSTRUCTIONAL, CONSULTANTS	9	71,932.50
5853	CONTRACTUAL SERVICES	18	5,536,934.94
5862	PHYSICALS FOR EMPLOYEES	8	3,171.28
5911	POSTAGE/UPS/FEDEX	8	60,160.81
5912	TELEPHONE	6	2,204.12
5914	DATA LINE	1	59.37
5916	OTHER PHONES	10	15,691.84
6210	ARCHITECT FEES ON BUILDINGS	1	1,485.00
6250	BUILDING CONSTRUCTION/IMPROV	1	9,443.60
6252	OTHER CONSTRUCTION	7	447,799.06
6490	CAPITALIZED EQUIPMENT	13	42,963.01
8699	ALL OTHER LOCAL REVENUES	4	1,716.90
9320	STORES	3	75,932.80
9530	FRINGE BENEFITS SUBS - H&W	4	3,286,809.36
9543	DIRECT DEPOSIT PAYABLE	107	1,271.23
		-----	-----
		2,708	16,072,643.33
	<b>12.0 CHILD DEVELOPMENT FUND</b>		
4310	INST. MATERIALS & SUPPLIES	9	951.81
4350	OFFICE & OTHER SUPPLIES	9	1,083.42
4353	EDIBLE SUPPLIES	4	609.02
4370	CUSTODIAL/OPERATION SUPPLIES	1	3.66
4420	NON-CAP EQUIP -UNTAGGED	2	395.80
5630	REPAIRS	3	28.75
5812	NON-PSA SERVICE AGREEMENT	25	11,082.88
		-----	-----
		53	14,155.34
	<b>13.0 CAFETERIA FUND</b>		
4350	OFFICE & OTHER SUPPLIES	5	515.38
4351	PRINTING & REPRODUCTION	2	1,587.60
4360	TIRES, FUEL AND OIL	3	2,719.66
4380	MAINTENANCE SUPPLIES	4	471.38
4395	NON-FOOD SUPPLIES	12	30,599.62
4410	NON-CAP AV/COMPUTER EQUIP-UNTAGGED	1	520.23
4430	NON-CAP EQUIP-TAGGED NON-COMPUTER	1	4,574.27
4710	FOOD	77	478,814.90
5210	MILEAGE & CAR ALLOWANCES	2	20.36
5220	TRAVEL AND CONFERENCES	1	90.00

GLENDALE UNIFIED SCHOOL DISTRICT  
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM  
 MAY 1 THRU MAY 31, 2022

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
5310	DUES AND MEMEBERSHIPS	1	55.00
5563	PEST CONTROL	2	1,526.00
5610	RENTALS, LEASES AND REPAIRS	2	5,510.34
5813	UNIFORM SERVICES	32	1,264.24
5815	OPERATING SERVICES	5	1,436.25
5817	MONEY PICK-UPS	2	3,812.75
5916	OTHER PHONES	2	149.16
8634	FOOD SERVICE SALES	6	922.15
9552	USE TAX PAYABLE	2	19.20
		----- 162	----- 534,608.49
	<b>21.1 MEASURE S PROJECTS FUND</b>		
4350	OFFICE & OTHER SUPPLIES	2	87.39
5590	OPERATIONS & OTH HOUSEKEEPING	1	65.05
5610	RENTALS, LEASES AND REPAIRS	3	571.01
5852	NON-INSTRUCTIONAL, CONSULTANTS	1	3,210.00
6155	GEOHAZARD STUDY	1	3,600.00
6210	ARCHITECT FEES ON BUILDINGS	5	25,759.92
6228	FEES-OTHER AGENCIES	2	2,613.00
6231	DSA PLAN CHECK FEES	1	500.00
6250	BUILDING CONSTRUCTION/IMPROV	5	2,777,486.03
6252	OTHER CONSTRUCTION	6	28,950.75
6263	UTILITY SET-UP FEES-WATER	2	49,790.87
6275	CONST TSTNG ON BLDNGS & IMPROV	3	14,870.00
6280	BUILDING INSPECTIONS	3	26,000.00
6294	ADVERTISEMENTS & NOTICES	6	4,811.00
6440	SOFTWARE PURCHASES	1	1,548.35
6450	CMPTRS & OTHER CMPTR HARDWARE	1	2,170.82
6455	DATA/CABLING	7	41,756.77
9552	USE TAX PAYABLE	1	33.00
		----- 51	----- 2,983,823.96
	<b>25.0 CAPITAL FACILITIES FUND</b>		
8681	MITIGATION/DEVELOPERS FEES	2	13,610.24
		----- 2	----- 13,610.24
	<b>40.1 SPEC RESERVE - CAPITAL PROJECTS</b>		
5520	ELECTRICITY SERVICES	2	308.62
5530	WATER	1	293.10
5562	SEWER CHARGES	2	160.88
		----- 5	----- 762.60

GLENDALE UNIFIED SCHOOL DISTRICT  
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM  
 MAY 1 THRU MAY 31, 2022

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
	<b>67.0 SELF-INSURANCE FUND</b>		
5872	DELTA ADMINISTRATIVE FEES	2	168,932.46
5873	VSP CLAIMS	6	19,656.96
5874	VSP ADMINISTRATIVE FEES	1	3,947.50
5875	DELTA PAYMENTS	1	9,781.63
5877	MEDIMPACT CLAIMS	2	12,163.09
5878	MEDIMPACT PAYMENTS	2	699,457.53
		-----	-----
		14	913,939.17
	<b>67.2 EARLY RETIREMENT BENEFITS FUND</b>		
5815	OPERATING SERVICES	1	169,155.05
		-----	-----
		1	169,155.05
	<b>73.0 FOUNDATION TRUST FUND</b>		
7699	ALL OTHER FINANCING USES	6	1,200.00
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		6	1,200.00
	<b>76.0 WARRANT PASS-THROUGH FUND</b>		
9517	VOLUNTARY DEDUCTIONS	16	601,066.42
9518	TAX SHELTER ANNUITY	3	51,068.00
9550	ROTH IRA-LACOE USED ONLY	3	401,204.07
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		22	1,053,338.49
	<b>TOTALS</b>	<b>3,024</b>	<b>\$ 21,757,236.67</b>
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GLENDALE UNIFIED SCHOOL DISTRICT

JUNE 14, 2022

CONSENT CALENDAR NO. 5

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
SUBMITTED BY: Deborah Deal, Interim Chief Business & Financial Officer  
PREPARED BY: Barbara Howard, Director, Procurement & Contract Services  
SUBJECT: **PURCHASE ORDER LISTING**

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The Superintendent recommends that the Board of Education approve Purchase Orders totaling \$3,185,891.13 for the period of May 9, 2022 through June 3, 2022 as listed on the attached.

SUMMARY OF PURCHASE ORDERS ISSUED FROM MAY 9, 2022 THROUGH JUNE 3, 2022.

<b>Funding Source</b>	<b>Number of Purchase Orders</b>	<b>Amount</b>
UNRESTRICTED RESOURCES	198	1,771,612.80
FEDERAL RESTRICTED RESOURCES	29	174,394.21
STATE RESTRICTED RESOURCES	74	395,952.23
LOCAL RESTRICTED RESOURCES	90	261,836.23
FOOD SERVICES FUND	14	11,553.33
MEASURE S PROJECTS FUND	15	569,342.33
MC LENNAN DONATIONS	6	1,200
<b>TOTAL</b>	<b>426</b>	<b>\$3,185,891.13</b>

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***TO SUPPORT 2021-22 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.***

PO NUMBER	UNRESTRICTED RESOURCES VENDOR	AMOUNT
PO1-220000003675	NICK'S NURSERY GROUNDS MAINTENANCE SUPPLIES - PLANNING, DEVELOPMENT & FACILITIES	\$ 3,000.00
PO1-220000003781	AMAZON CAPITAL SERVICES, INC.	\$ 600.00
PO1-220000003783	ODP BUSINESS SOLUTIONS, LLC BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - MANN ELEMENTARY SCHOOL	\$ 1,900.00
PO1-220000003784	ODP BUSINESS SOLUTIONS, LLC	\$ 400.00
PO1-220000003794	ODP BUSINESS SOLUTIONS, LLC BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - HOOVER HIGH SCHOOL	\$ 3,000.00
PO1-220000003801	UNIVERSAL PROTECTION SERVICE, LP BLANKET PURCHASE ORDER FOR SUPPLEMENTAL SECURITY GUARDS - STUDENT SUPPORT SERVICES	\$ 25,000.00
PO1-220000003804	DAVIDIAN & MARIAMIAN EDUCATIONAL FOUND. PAYMENT FOR GHS ARMENIAN TEXTBOOKS & WORKBOOKS - EDUCATIONAL SERVICES	\$ 11,907.00
PO1-220000003806	EMMANUEL MUNDA AUDIOVISUAL SUPPORT FOR GRADUATION CEREMONY - CLARK MAGNET HIGH SCHOOL	\$ 4,000.00
PO1-220000003808	CRESCENTA VALLEY TOWN COUNCIL	\$ 180.00
PO1-220000003809	THE COLLEGE BOARD BOOKS FOR VARIOUS SCHOOL SITES - EDUCATIONAL SERVICES	\$ 208,634.71
PO1-220000003810	CENGAGE LEARNING BOOKS FOR VARIOUS SCHOOL SITES - EDUCATIONAL SERVICES	\$ 38,576.20
PO1-220000003811	SAVVAS LEARNING COMPANY LLC ENVISION MATH BOOKS - ROOSEVELT MIDDLE SCHOOL	\$ 13,788.50
PO1-220000003812	SAVVAS LEARNING COMPANY LLC ONE LOT PURCHASE OF BOOKS - TOLL MIDDLE SCHOOL	\$ 7,848.00
PO1-220000003813	SAVVAS LEARNING COMPANY LLC ONE LOT PURCHASE OF BOOKS - ROSEMONT MIDDLE SCHOOL	\$ 3,139.20

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000003814	THE HITT COMPANIES	\$ 117.55
PO1-220000003817	NELSON SOUND SOUND SYSTEM RENTALS FOR GRADUATION - GLENDALE HIGH SCHOOL	\$ 6,400.00
PO1-220000003819	ODP BUSINESS SOLUTIONS, LLC BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - FRANKLIN ELEMENTARY SCHOOL	\$ 5,000.00
PO1-220000003820	ODP BUSINESS SOLUTIONS, LLC BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - VERDUGO WOODLANDS ELEMENTARY SCHOOL	\$ 10,000.00
PO1-220000003824	ABSOLUTE INTERNATIONAL SECURITY BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - TOLL MIDDLE SCHOOL	\$ 8,100.00
PO1-220000003825	QUALITY LOGO PRODUCTS, INC.	\$ 250.85
PO1-220000003828	ABSOLUTE INTERNATIONAL SECURITY BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - GLENDALE HIGH SCHOOL	\$ 12,150.00
PO1-220000003829	ABSOLUTE INTERNATIONAL SECURITY BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - ROOSEVELT MIDDLE SCHOOL	\$ 8,100.00
PO1-220000003830	AMAZON CAPITAL SERVICES, INC.	\$ 500.00
PO1-220000003832	TIM WILLIAMS SOUND SYSTEM RENTAL FOR PROMOTION - TOLL MIDDLE SCHOOL	\$ 2,160.00
PO1-220000003835	IMPACT LED, LLC	\$ 115.00
PO1-220000003848	SUNPOWER CORPORATION SYSTEMS SOLAR PANEL MAINTENANCE FEE FOR VARIOUS SCHOOL SITES - PLANNING, DEVELOPMENT & FACILITIES	\$ 22,154.78
PO1-220000003850	UNIVERSAL PROTECTION SERVICE, LP BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - HOOVER HIGH SCHOOL	\$ 12,150.00
PO1-220000003853	UNIVERSAL PROTECTION SERVICE, LP SUMMER SCHOOL SECURITY GUARD SERVICES - DAILY HIGH SCHOOL	\$ 4,050.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000003864	TEK TIME SYSTEMS, INC	\$ 315.21
PO1-220000003870	SUBWAY	\$ 585.00
PO1-220000003873	JUAN DELGADO	\$ 700.00
PO1-220000003874	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - FRANKLIN ELEMENTARY SCHOOL	\$ 2,000.00
PO1-220000003877	MCGRAW-HILL EDUCATION TEXTBOOKS - GLENDALE HIGH SCHOOL	\$ 137,433.87
PO1-220000003879	MCGRAW-HILL EDUCATION TEXTBOOKS - HOOVER HIGH SCHOOL	\$ 88,677.37
PO1-220000003880	MCGRAW-HILL EDUCATION TEXTBOOKS - DAILY HIGH SCHOOL	\$ 12,633.10
PO1-220000003881	MCGRAW-HILL EDUCATION TEXTBOOKS - CRESCENTA VALLEY HIGH SCHOOL	\$ 104,072.00
PO1-220000003882	MCGRAW-HILL EDUCATION TEXTBOOKS - VERDUGO ACADEMY	\$ 4,830.93
PO1-220000003883	CAL STATE L.A. UNIVERSITY AUXILIARY SERVICES, INC SERVICE AGREEMENT TO PROVIDE ESSENTIAL MESA SCHOOLS PROGRAM - EQUITY, ACCESS & FAM ENGAGEMENT	\$ 1,650.00
PO1-220000003886	SHERMAN OAKS MEDICAL SUPPLIES, INC.	\$ 772.30
PO1-220000003887	CAFE BRAVO CATERING SERVICES - STUDENT SUPPORT SERVICES	\$ 2,463.75
PO1-220000003889	BURBANK PRINTING PRINTING SERVICES - EDUCATIONAL SERVICES	\$ 1,786.05
PO1-220000003890	JL GROUP, LLC PROFESSIONAL SERVICES - HUMAN RESOURCES	\$ 14,900.00
PO1-220000003891	AMERICAN EXPRESS CPS ARDUINO, LLC - INSTRUCTIONAL MATERIALS & ROBOTICS - CLARK MAGNET HIGH SCHOOL	\$ 9,516.22
PO1-220000003893	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA GLADIATOR LIGHTING - AUDITORIUM LIGHTING SUPPLIES - GLENDALE HIGH SCHOOL	\$ 136.02
PO1-220000003894	AMERICAN FINGERPRINTING LIVESCAN BLANKET PURCHASE ORDER FOR FINGERPRINTING FOR NEW EMPLOYEES - BUSINESS SERVICES	\$ 6,600.00



PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000003897	REVOLVING CASH FUND	\$ 506.12
PO1-220000003900	SUSAN P LANDON, INC.	\$ 312.50
PO1-220000003901	DOLPHIN EVENT SERVICES GRADUATION RENTALS - CRESCENTA VALLEY HIGH SCHOOL	\$ 2,265.75
PO1-220000003923	AMERICAN EXPRESS CPS PANERA BREAD - EDIBLE SUPPLIES - EDUCATIONAL SERVICES	\$ 132.94
PO1-220000003924	AMERICAN EXPRESS CPS TWO GUYS FROM ITALY - EDIBLE SUPPLIES - EDUCATIONAL SERVICES	\$ 90.35
PO1-220000003926	THOMAS DENTON ENGRAVING	\$ 254.40
PO1-220000003928	BURBANK PRINTING BLANKET PURCHASE ORDER FOR PRINTING SERVICES - GLENDALE HIGH SCHOOL	\$ 3,000.00
PO1-220000003930	THOMAS DENTON ENGRAVING AWARDS AND CERTIFICATES - EQUITY, ACCESS & FAMILY ENGAGEMENT	\$ 1,046.27
PO1-220000003932	VISTA HIGHER LEARNING FRENCH PROGRAM LICENSES - EDUCATIONAL SERVICES	\$ 15,415.71
PO1-220000003933	FRANKLIN COVEY CLIENT SALES, INC INSTRUCTIONAL MATERIALS - EDISON ELEMENTARY SCHOOL	\$ 6,909.79
PO1-220000003934	SCHOOL MATE	\$ 696.00
PO1-220000003953	MINUTEMAN PRESS	\$ 185.66
PO1-220000003954	GOPHER	\$ 184.84
PO1-220000003957	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA ARROWHEAD RESELLERS CORP - INSTRUCTIONAL SUPPLIES - CLARK MAGNET HIGH SCHOOL	\$ 112.33
PO1-220000003958	ALL AMERICAN TROPHY AND ENGRAVING CO AWARDS & TROPHIES - CLARK MAGNET HIGH SCHOOL	\$ 4,096.69
PO1-220000003961	DEBORAH L DEAL CONSULTANT TO PROVIDE SERVICES AS INTERIM CHIEF BUSINESS & FINANCIAL OFFICER - BUSINESS SERVICES	\$ 59,500.00
PO1-220000003965	NIPPON SHOSEKI HANBAI, INC. INSTRUCTIONAL MATERIALS - DUNSMORE ELEMETARY SCHOOL	\$ 2,658.19

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000003966	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA QUALITY INN - SKILLS USA COMPETITION EXPENSES - CRESCENTA VALLEY HIGH SCHOOL	\$ 4,617.03
PO1-220000003967	AMERICAN EXPRESS CPS ARDUINO, LLC - INSTRUCTIONAL MATERIALS & ROBOTICS - CLARK MAGNET HIGH SCHOOL	\$ 499.42
PO1-220000003969	DOLPHIN EVENT SERVICES	\$ 846.30
PO1-220000003971	COPY NETWORK	\$ 98.12
PO1-220000003974	LOS ANGELES COUNTY PUBLIC HEALTH ENVIRONMENTAL HEALTH PERMITS & LICENSING - PLANNING, DEVELOPMENT & FACILITIES	\$ 2,016.00
PO1-220000003976	LOS ANGELES COUNTY PUBLIC HEALTH	\$ 672.00
PO1-220000003980	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA GIGGESTER - FILMING LOCATION RENTAL - GLENDALE HIGH SCHOOL	\$ 1,323.26
PO1-220000003982	BERLITZ LANGUAGES INSTRUCTIONAL MATERIALS FOR FLAG INDEPENDENT STUDY PROGRAM - VERDUGO ACADEMY	\$ 34,584.00
PO1-220000003983	LITTLER MENDELSON PC PROFESSIONAL SERVICES - BUSINESS SERVICES	\$ 3,380.00
PO1-220000003984	AMAZON CAPITAL SERVICES, INC.	\$ 600.00
PO1-220000003985	AMERICAN EXPRESS CPS BRUSTEIN & MANASEVIT - CONFERENCE EXPENSES - FINANCIAL SERVICES	\$ 300.00
PO1-220000003990	CLIFTONLARSONALLEN LLP FINANCIAL AND COMPLIANCE AUDIT SERVICES 2021-2022 - FINANCIAL SERVICES	\$ 17,000.00
PO1-220000003992	LEARNING A-Z INSTRUCTIONAL SOFTWARE LICENSE - EDISON ELEMENTARY SCHOOL	\$ 6,184.50
PO1-220000003993	JIM'S MUSICAL INSTRUMENT REPAIR	\$ 863.54
PO1-220000003997	SCHOOL SERVICES OF CALIFORNIA	\$ 825.00
PO1-220000004001	DNA MEDICAL PARTNER APMC BLANKET PURCHASE ORDER FOR EMPLOYEE PHYSICALS - HUMAN RESOURCES	\$ 10,000.00

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000004003	KOKOMO SOLUTIONS, INC. SERVICE AGREEMENT TO PROVIDE SOFTWARE & SUPPORT FOR SAFETY CLOUD CASE MANAGEMENT - HUMAN RESOURCES	\$ 78,000.00
PO1-220000004008	MUSIC CENTER	\$ 450.00
PO1-220000004009	HOLLYWOOD SOUND SYSTEMS GRADUATION RENTALS FOR AUDIOVISUAL SYSTEMS - HOOVER HIGH SCHOOL	\$ 3,533.60
PO1-220000004011	PRINTING BY HARVEY GRADUATION EXPENSES - HOOVER HIGH SCHOOL	\$ 1,973.48
PO1-220000004018	ANDY'S PRINTING	\$ 529.20
PO1-220000004024	AMERICAN EXPRESS CPS PORTO'S BAKERY - BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - CLARK MAGNET HIGH SCHOOL	\$ 750.00
PO1-220000004026	EDUCATOR RESOURCES, INC.(BRI) CONFERENCE EXPENSES - CRESCENTA VALLEY HIGH SCHOOL	\$ 2,780.00
PO1-220000004031	AMERICAN EXPRESS CPS PORTO'S BAKERY - BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - EDUCATIONAL SERVICES	\$ 500.00
PO1-220000004033	AIRGAS USA, LLC	\$ 52.70
PO1-220000004039	LAWN & CONSTRUCTION EQUIPMENT DEPOT INC	\$ 55.11
PO1-220000004041	STOVER SEED COMPANY GROUNDS MATERIALS - FACILITY & SUPPORT OPERATIONS	\$ 7,938.00
PO1-220000004042	SMART & FINAL IRIS COMPANY	\$ 700.00
PO1-220000004043	HOOVER HIGH SCHOOL INSTRUMENTAL MUSIC	\$ 500.00
PO1-220000004047	ZOOM VIDEO COMMUNICATIONS ANNUAL SUBSCRIPTION CONTRACT RENEWAL - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	\$ 54,281.63
PO1-220000004048	INSTITUTO CERVANTES OF CHICAGO, INC.	\$ 65.00
PO1-220000004049	THOMAS DENTON ENGRAVING RECOGNITION AWARDS - PUBLIC INFORMATION	\$ 1,329.06
PO1-220000004050	SUBWAY	\$ 305.64
PO1-220000004051	CHARLES MUSIC	\$ 695.67
PO1-220000004052	AMERICAN EXPRESS CPS THE ORLEANS HOTEL AND CASINO - CONFERENCE EXPENSES - GLENDALE HIGH SCHOOL	\$ 224.85

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000004053	INNOVATEED, LLC INSTRUCTIONAL MATERIALS - EDUCATIONAL SERVICES	\$ 1,886.50
PO1-220000004054	THOMAS DENTON ENGRAVING	\$ 542.10
PO1-220000004062	ACSA FOUNDATION CONFERENCE EXPENSES - HUMAN RESOURCES	\$ 1,295.00
PO3W-220000002328	LAKESHORE LEARNING INSTRUCTIONAL MATERIALS & SUPPLIES - DUNSMORE ELEMENTARY SCHOOL	\$ 8,050.13
PO3W-220000002406	AREY JONES EDUCATIONAL SOLUTIONS	\$ 461.64
PO3W-220000002407	THE HOME DEPOT PRO (SUPPLYWORKS)	\$ 354.48
PO3W-220000002412	INDUSTRIAL METAL SUPPLY CO.	\$ 471.65
PO3W-220000002413	MAINTEX	\$ 113.01
PO3W-220000002417	BARNES & NOBLE INSTRUCTIONAL MATERIALS & SUPPLIES - CERRITOS ELEMENTARY SCHOOL	\$ 2,244.80
PO3W-220000002424	LIBERTY PAPER WAREHOUSE STOCK - PROCUREMENT & CONTRACT SERVICES	\$ 38,757.29
PO3W-220000002425	THE HOME DEPOT PRO (SUPPLYWORKS)	\$ 269.42
PO3W-220000002428	THE HOME DEPOT PRO (SUPPLYWORKS)	\$ 511.48
PO3W-220000002430	LAKESHORE LEARNING	\$ 183.16
PO3W-220000002431	SCHOOL SPECIALTY LLC	\$ 48.21
PO3W-220000002433	THE HOME DEPOT PRO (SUPPLYWORKS)	\$ 85.90
PO3W-220000002438	THE HOME DEPOT PRO (SUPPLYWORKS)	\$ 110.24
PO3W-220000002443	GOODHEART-WILLCOX CO., INC. BOOKS - HOOVER HIGH SCHOOL	\$ 8,710.32
PO3W-220000002444	GOODHEART-WILLCOX CO., INC. BOOKS - GLENDALE HIGH SCHOOL	\$ 13,226.61
PO3W-220000002445	GOODHEART-WILLCOX CO., INC.	\$ 937.11
PO3W-220000002446	GOODHEART-WILLCOX CO., INC. BOOKS - CLARK MAGNET HIGH SCHOOL	\$ 8,126.99
PO3W-220000002447	GOODHEART-WILLCOX CO., INC. BOOKS - CRESCENTA VALLEY HIGH SCHOOL	\$ 1,165.58
PO3W-220000002451	JOSTEN'S, INC.	\$ 505.12
PO3W-220000002452	TRU-ROLL THEATRICAL RIGGING & HARDWARE	\$ 485.50
PO3W-220000002453	ODP BUSINESS SOLUTIONS, LLC OFFICE EQUIPMENT - GLENDALE HIGH SCHOOL	\$ 1,984.43

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO3W-220000002455	LEXLAND ENTERTAINMENT	\$ 87.82
PO3W-220000002456	HOUGHTON MIFFLIN HARCOURT BOOKS - HOOVER HIGH SCHOOL	\$ 4,771.73
PO3W-220000002457	HOUGHTON MIFFLIN HARCOURT TEXTBOOKS FOR VARIOUS SCHOOLS - EDUCATIONAL SERVICES	\$ 8,756.07
PO3W-220000002458	MPS-ATTN: HIGH SCHOOL ORDER ENTRY BOOKS - VERDUGO ACADEMY	\$ 1,082.49
PO3W-220000002459	MPS-ATTN: HIGH SCHOOL ORDER ENTRY BOOKS - CRESCENTA VALLEY HIGH SCHOOL	\$ 25,979.66
PO3W-220000002460	MPS-ATTN: HIGH SCHOOL ORDER ENTRY BOOKS - CLARK MAGNET HIGH SCHOOL	\$ 24,897.18
PO3W-220000002461	CLEAN SWEEP SUPPLY CO INC	\$ 93.16
PO3W-220000002463	MCGRAW-HILL EDUCATION BOOKS - HOOVER HIGH SCHOOL	\$ 4,990.09
PO3W-220000002464	MCGRAW-HILL EDUCATION BOOKS - GLENDALE HIGH SCHOOL	\$ 12,087.12
PO3W-220000002465	MCGRAW-HILL EDUCATION BOOKS - CRESCENTA VALLEY HIGH SCHOOL	\$ 12,159.09
PO3W-220000002466	MCGRAW-HILL EDUCATION BOOKS - CLARK MAGNET HIGH SCHOOL	\$ 3,820.76
PO3W-220000002467	MCGRAW-HILL EDUCATION BOOKS - TOLL MIDDLE SCHOOL	\$ 1,031.79
PO3W-220000002468	MCGRAW-HILL EDUCATION BOOKS - ROSEMONT MIDDLE SCHOOL	\$ 2,096.51
PO3W-220000002469	MCGRAW-HILL EDUCATION BOOKS - WILSON MIDDLE SCHOOL	\$ 1,738.15
PO3W-220000002471	CAROLINA BIOLOGICAL SUPPLY CO.	\$ 606.95
PO3W-220000002472	AMAZON CAPITAL SERVICES, INC.	\$ 143.31
PO3W-220000002478	AMAZON CAPITAL SERVICES, INC.	\$ 28.07
PO3W-220000002479	VEX ROBOTICS, INC.	\$ 57.88
PO3W-220000002483	FIRST TEAM SPORTS, INC.	\$ 253.61
PO3W-220000002484	B & H PHOTO VIDEO	\$ 53.58

## UNRESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR		AMOUNT
PO3W-220000002486	AREY JONES EDUCATIONAL SOLUTIONS COMPUTER EQUIPMENT - CLARK MAGNET HIGH SCHOOL	\$	2,139.30
PO3W-220000002487	AREY JONES EDUCATIONAL SOLUTIONS COMPUTER EQUIPMENT - CRESCENTA VALLEY HIGH SCHOOL	\$	4,271.56
PO3W-220000002489	SCHOOL SPECIALTY LLC	\$	70.61
PO3W-220000002493	THE HOME DEPOT PRO (SUPPLYWORKS)	\$	506.13
PO3W-220000002494	NAESP PEAP ACA ORDERS	\$	198.23
PO3W-220000002495	LAKESHORE LEARNING	\$	146.61
PO3W-220000002499	AMAZON CAPITAL SERVICES, INC.	\$	110.24
PO3W-220000002501	AMAZON CAPITAL SERVICES, INC.	\$	31.40
PO3W-220000002503	MATTERHACKERS, INC PRINTING SUPPLIES - CLARK MAGNET HIGH SCHOOL	\$	1,188.50
PO3W-220000002504	PALOS SPORTS INC	\$	421.97
PO3W-220000002508	APPLE COMPUTER	\$	197.35
PO3W-220000002509	THE HOME DEPOT PRO (SUPPLYWORKS)	\$	183.59
PO3W-220000002510	ULINE SHIPPING SUPPLY	\$	199.25
PO3W-220000002516	NIPPON SHOSEKI HANBAI, INC.	\$	896.99
PO3W-220000002518	THE HOME DEPOT PRO (SUPPLYWORKS)	\$	273.90
PO3W-220000002519	THE HOME DEPOT PRO (SUPPLYWORKS) WAREHOUSE STOCK - PROCUREMENT & CONTRACT SERVICES	\$	15,564.20
PO3W-220000002520	VETERAN BUILDING MAINTENANCE, LLC WAREHOUSE STOCK - PROCUREMENT & CONTRACT SERVICES	\$	32,709.37
PO3W-220000002524	AMAZON CAPITAL SERVICES, INC.	\$	21.73
PO3W-220000002531	MRS. NELSON'S BOOK COMPANY BOOKS - WILSON MIDDLE SCHOOL	\$	5,984.82
PO3W-220000002532	MRS. NELSON'S BOOK COMPANY BOOKS - VERDUGO WOODLANDS ELEMENTARY SCHOOL	\$	3,154.47
PO3W-220000002533	MRS. NELSON'S BOOK COMPANY BOOKS - VERDUGO ACADEMY	\$	7,404.33
PO3W-220000002534	MRS. NELSON'S BOOK COMPANY BOOKS - ROOSEVELT MIDDLE SCHOOL	\$	42,463.04
PO3W-220000002536	MRS. NELSON'S BOOK COMPANY BOOKS - VALLEY VIEW ELEMENTARY SCHOOL	\$	3,162.76

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO3W-220000002537	MRS. NELSON'S BOOK COMPANY BOOKS - MUIR ELEMENTARY SCHOOL	\$ 3,865.82
PO3W-220000002538	MRS. NELSON'S BOOK COMPANY BOOKS - TOLL MIDDLE SCHOOL	\$ 60,088.93
PO3W-220000002539	MRS. NELSON'S BOOK COMPANY BOOKS - ROSEMONT MIDDLE SCHOOL	\$ 49,918.65
PO3W-220000002540	PERMA-BOUND- A DIVISION OF BOOKS - GLENDALE HIGH SCHOOL	\$ 9,952.49
PO3W-220000002541	MRS. NELSON'S BOOK COMPANY BOOKS - CERRITOS ELEMENTARY SCHOOL	\$ 1,692.11
PO3W-220000002542	MRS. NELSON'S BOOK COMPANY BOOKS - CLARK MAGNET HIGH SCHOOL	\$ 18,177.12
PO3W-220000002543	MRS. NELSON'S BOOK COMPANY BOOKS - CRESCENTA VALLEY HIGH SCHOOL	\$ 52,092.15
PO3W-220000002544	MRS. NELSON'S BOOK COMPANY BOOKS - DAILY HIGH SCHOOL	\$ 4,366.17
PO3W-220000002545	MRS. NELSON'S BOOK COMPANY BOOKS - FRANKLIN ELEMENTARY SCHOOL	\$ 1,614.74
PO3W-220000002546	MRS. NELSON'S BOOK COMPANY BOOKS - FREMONT ELEMENTARY SCHOOL	\$ 1,910.42
PO3W-220000002547	MRS. NELSON'S BOOK COMPANY BOOKS - GLENDALE HIGH SCHOOL	\$ 53,065.16
PO3W-220000002548	MRS. NELSON'S BOOK COMPANY BOOKS - GLENOAKS ELEMENTARY SCHOOL	\$ 2,397.16
PO3W-220000002549	MRS. NELSON'S BOOK COMPANY BOOKS - HOOVER HIGH SCHOOL	\$ 31,450.69
PO3W-220000002550	MRS. NELSON'S BOOK COMPANY BOOKS - LA CRESCENTA ELEMENTARY SCHOOL	\$ 2,340.76
PO3W-220000002551	MRS. NELSON'S BOOK COMPANY BOOKS - MONTE VISTA ELEMENTARY SCHOOL	\$ 2,158.94

PO NUMBER	UNRESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO3W-220000002552	THE HOME DEPOT PRO (SUPPLYWORKS)	\$ 625.10
PO3W-220000002556	THE HOME DEPOT PRO (SUPPLYWORKS)	\$ 597.80
PO3W-220000002562	AMAZON CAPITAL SERVICES, INC.	\$ 206.56
PO3W-220000002564	CN SCHOOL AND OFFICE SOLUTIONS, INC. OFFICE FURNITURE - GLENDALE HIGH SCHOOL	\$ 4,277.92
PO3W-220000002565	GRAINGER	\$ 118.81
PO3W-220000002566	HOME DEPOT CREDIT SERVICES	\$ 762.11
PO3W-220000002567	THE HOME DEPOT PRO (SUPPLYWORKS)	\$ 393.51
PO3W-220000002573	CROWN AWARDS TROPHIES FOR STUDENTS AT COLLEGE & CAREER DIVISION - EDUCATIONAL SERVICES	\$ 1,414.28
PO3W-220000002576	THE HOME DEPOT PRO (SUPPLYWORKS) CUSTODIAL SUPPLIES - WILSON MIDDLE SCHOOL	\$ 3,019.32
PO3W-220000002578	FOLLETT SCHOOL SOLUTIONS, INC.	\$ 271.66
PO3W-220000002579	GALE SUPPLY COMPANY	\$ 867.78
PO3W-220000002580	ULINE SHIPPING SUPPLY	\$ 59.57
PO3W-220000002583	GUITAR CENTER	\$ 578.81
PO3W-220000002584	THE HOME DEPOT PRO (SUPPLYWORKS)	\$ 99.31
PO3W-220000002585	GALE SUPPLY COMPANY CUSTODIAL SUPPLIES - WILSON MIDDLE SCHOOL	\$ 1,162.54
PO3W-220000002586	NEW MANAGEMENT DOOR LOCK BLOCKS - FACILITY AND SUPPORT OPERATIONS	\$ 5,675.68
PO3W-220000002587	HOME DEPOT CREDIT SERVICES	\$ 188.22
PO3W-220000002589	ULINE SHIPPING SUPPLY	\$ 929.20
PO3W-220000002590	WAXIE SANITARY SUPPLY	\$ 577.01
	TOTAL	\$ 1,771,612.80



PO NUMBER	FEDERAL RESTRICTED RESOURCES VENDOR	AMOUNT
PO1-220000003826	AMERICAN EXPRESS CPS THE SEABIRD RESORT & HOTEL - CONFERENCE EXPENSES - GLENDALE HIGH SCHOOL	\$ 1,683.72
PO1-220000003852	BARBARA L HALL PE INC SERVICE AGREEMENT TO PROVIDE CIVIL ENGINEERING SERVICES AT LINCOLN ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	\$ 13,380.00
PO1-220000003862	CERTIFIED WHOLESALE ELECTRIC MATERIALS FOR MAIN ELECTRICAL UPGRADE AT WILSON MIDDLE SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	\$ 3,437.60
PO1-220000003869	ORCHID PARTY RENTALS MAINTENANCE OF TENTS AT VARIOUS SCHOOL SITES - PLANNING, DEVELOPMENT & FACILITIES	\$ 15,750.00
PO1-220000003885	AP BY THE SEA UNIVERSITY OF SAN DIEGO	\$ 795.00
PO1-220000003892	AMERICAN EXPRESS CPS TARGET - GIFT CARDS FOR DISTRIBUTION TO HOMELESS STUDENTS - STUDENT WELLNESS SERVICES	\$ 3,700.00
PO1-220000003902	LIGHTWERKS COMMUNICATIONS SYSTEMS, INC. SERVICE AGREEMENT TO PROVIDE PROFESSIONAL DEVELOPMENT SESSION FOR STAFF AT CHAMLIAN PRIVATE SCHOOL - EQUITY, ACCESS & FAMILY ENGAGEMENT	\$ 5,000.00
PO1-220000003904	AKA ENTERPRISE LLC	\$ 560.00
PO1-220000003925	MELINE ARZOUMANIAN	\$ 700.00
PO1-220000003931	CALISTA RUIZ REIMBURSEMENT TO PRIVATE SCHOOL TEACHER FOR ONLINE COURSES - EQUITY, ACCESS & FAMILY ENGAGEMENT	\$ 1,923.00
PO1-220000003946	ORCHID PARTY RENTALS REPAIRS - PLANNING, DEVELOPMENT & FACILITIES	\$ 4,745.00
PO1-220000003948	WALT DISNEY TRAVEL CO., INC. CONFERENCE EXPENSES FOR STUDENTS - CLARK MAGNET HIGH SCHOOL	\$ 3,704.00
PO1-220000003960	SCOIR, INC.	\$ 295.00
PO1-220000003981	MLA GREEN INC. SERVICE AGREEMENT FOR ARCHITECTURAL SERVICES - PLANNING, DEVELOPMENT & FACILITIES	\$ 16,520.00

PO NUMBER	FEDERAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000003986	UC REGENTS	\$ 900.00
PO1-220000003988	AVIDEX INDUSTRIES, LLC AUDIOVISUAL EQUIPMENT AND INSTALLATION SERVICES - RD WHITE ELEMENTARY SCHOOL	\$ 48,143.88
PO1-220000003998	CERTIFIED WHOLESALE ELECTRIC MATERIALS FOR ELECTRICAL UPGRADE AT WILSON MIDDLE SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	\$ 6,359.24
PO1-220000003999	BRUSTEIN & MANASEVIT, PLLC CONFERENCE EXPENSES - EQUITY, ACCESS & FAMILY ENGAGEMENT	\$ 2,840.00
PO1-220000004002	ESALEN INSTITUTE CONFERENCE EXPENSES - EQUITY, ACCESS & FAMILY ENGAGEMENT	\$ 5,450.00
PO1-220000004020	FIRST STUDENT	\$ 500.00
PO1-220000004022	BURBANK UNIFIED SCHOOL DIST REIMBURSEMENT TO BURBANK USD FOR CONFERENCE EXPENSES - FOOTHILL SELPA	\$ 1,761.58
PO1-220000004037	WHY TRY, INC.	\$ 599.00
PO3W-220000002416	BARNES & NOBLE INSTRUCTIONAL MATERIALS & SUPPLIES - CERRITOS ELEMENTARY SCHOOL	\$ 7,986.05
PO3W-220000002496	THE HOME DEPOT PRO (SUPPLYWORKS)	\$ 187.43
PO3W-220000002506	AMAZON CAPITAL SERVICES, INC.	\$ 879.80
PO3W-220000002528	LET'S CHAT PRODUCTIONS, LLC ONLINE CURRICULAR MODULES FOR ST. JAMES HOLY REDEEMER PRIVATE SCHOOL - EQUITY, ACCESS & FAMILY ENGAGEMENT	\$ 1,255.00
PO3W-220000002529	VETERAN BUILDING MAINTENANCE, LLC PPE SUPPLIES RELATED TO COVID - PROCUREMENT & CONTRACT SERVICES	\$ 7,368.89
PO3W-220000002558	AVIDEX INDUSTRIES, LLC AUDIOVISUAL EQUIPMENT - RD WHITE ELEMENTARY SCHOOL	\$ 15,470.02
PO3W-220000002563	AMERICAN EXPRESS CPS AMAZON.COM - GIFT CARDS FOR DISTRIBUTION TO HOMELESS STUDENTS - STUDENT WELLNESS SERVICES	\$ 2,500.00
	TOTAL	\$ 174,394.21

PO NUMBER	STATE RESTRICTED RESOURCES VENDOR	AMOUNT
PO1-220000003777	PARKER-ANDERSON LEARNING CENTER SERVICE AGREEMENT FOR AFTERSCHOOL ENRICHMENT PROGRAM - MARSHALL ELEMENTARY SCHOOL	\$ 13,000.00
PO1-220000003786	SHANE, JOLENE BLACKBOURN BLANKET PURCHASE ORDER FOR PARENT REIMBURSEMENT - SPECIAL EDUCATION	\$ 20,000.00
PO1-220000003787	AMAZON CAPITAL SERVICES, INC.	\$ 285.23
PO1-220000003791	SWUN MATH, LLC BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - MANN ELEMENTARY SCHOOL	\$ 10,446.56
PO1-220000003792	SWUN MATH, LLC TEXTBOOKS - MANN ELEMENTARY SCHOOL	\$ 10,446.56
PO1-220000003793	SWUN MATH, LLC TEXTBOOKS - MANN ELEMENTARY SCHOOL	\$ 10,446.56
PO1-220000003795	ROYAL AMERICAN PROD. CORP.	\$ 111.25
PO1-220000003798	MUSIC CENTER PROVIDE TAIKO PROJECT SINGLE ASSEMBLY - VERDUGO WOODLANDS ELEMENTARY SCHOOL	\$ 1,350.00
PO1-220000003818	TOMOMI HONGO CONSULTANT TO PROVIDE JAPANESE HOMEWORK TUTORING - VERDUGO WOODLANDS ELEMENTARY SCHOOL, BOARD APPROVED 5/17/2022	\$ 10,000.00
PO1-220000003822	MINUTEMAN PRESS	\$ 56.23
PO1-220000003831	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA BONFIRE - LA COUNTY SCIENCE FAIR SHIRTS FOR STUDENTS - CRESCENTA VALLEY HIGH SCHOOL	\$ 300.29
PO1-220000003833	SCOTT B AYERS LEGAL FEES FOR CASE SETTLEMENT - SPECIAL EDUCATION	\$ 4,750.00
PO1-220000003843	ZONE CLUB, INC.	\$ 220.00
PO1-220000003854	CARD INTEGRATORS	\$ 350.00
PO1-220000003860	FIVE STAR JUMPERS FOLDING CHAIRS, CARTS AND POP-UP TENTS - VERDUGO WOODLANDS ELEMENTARY SCHOOL	\$ 15,968.61
PO1-220000003868	SKILLS USA CALIFORNIA	\$ 320.00

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000003871	SKILLS USA CALIFORNIA SKILLSUSA CONFERENCE EXPENSES - CLARK MAGNET HIGH SCHOOL	\$ 1,200.00
PO1-220000003872	SKILLS USA CALIFORNIA SKILLSUSA CONFERENCE EXPENSES - CRESCENTA VALLEY HIGH SCHOOL	\$ 1,800.00
PO1-220000003875	AMERICAN EXPRESS CPS DELTA AIRLINES FOR CLARK MAGNET HIGH SCHOOL TEACHER AND STUDENTS TO ATTEND SKILLS USA CONFERENCE - SECONDARY SERVICES	\$ 5,168.80
PO1-220000003876	AMERICAN EXPRESS CPS DELTA AIRLINES FOR CRESCENTA VALLEY HIGH SCHOOL TEACHER AND STUDENTS TO ATTEND SKILLS USA CONFERENCE - SECONDARY SERVICES	\$ 7,753.20
PO1-220000003896	YARJANIAN & ASSOCIATES, PROFESSIONAL CORP. PROFESSIONAL SERVICES - SPECIAL EDUCATION	\$ 7,850.00
PO1-220000003898	FIRST STUDENT TRANSPORTATION SERVICES FOR FIELD TRIP - VERDUGO WOODLANDS ELEMENTARY SCHOOL	\$ 1,471.60
PO1-220000003899	THERAPY TRAVELERS, LLC AGREEMENT TO PROVIDE SPEECH, OT, PT AND PSYCHOLOGICAL SERVICES - SPECIAL EDUCATION	\$ 60,000.00
PO1-220000003903	INTERNATIONAL RESCUE COMMITTEE SERVICE AGREEMENT TO PROVIDE VIRTUAL WORKSHOPS - EQUITY, ACCESS & FAMILY ENGAGEMENT	\$ 8,000.00
PO1-220000003905	AMERICAN EXPRESS CPS SOUTHWEST AIRLINES - FLIGHT EXPENSES FOR STUDENT TO ATTEND HOSA COMPETITION - CRESCENTA VALLEY HIGH SCHOOL	\$ 708.98
PO1-220000003907	AMERICAN EXPRESS CPS SOUTHWEST AIRLINES - FLIGHT EXPENSES FOR TEACHER AND STUDENT TO ATTEND HOSA COMPETITION - CRESCENTA VALLEY HIGH SCHOOL	\$ 2,785.92
PO1-220000003922	THE GENESIS GROUP INC. SERVICE AGREEMENT TO PROVIDE OT/PT ASSESSMENTS & IEP SERVICES - SPECIAL EDUCATION	\$ 35,000.00

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000003935	KRYTERION, INC	\$ 980.00
PO1-220000003944	BAYES ACHIEVEMENT CENTER, INC	\$ 275.07
PO1-220000003950	AEQUITAS SOLUTION QWEB API LICENSES - CLARK MAGNET HIGH SCHOOL	\$ 8,562.50
PO1-220000003964	OOWTI INC. SERVICE AGREEMENT TO PROVIDE SCIENCE DEMONSTRATION - VALLEY VIEW ELEMENTARY SCHOOL	\$ 1,069.00
PO1-220000003968	AMERICAN RED CROSS ONLINE CERTIFICATIONS - HOOVER HIGH SCHOOL	\$ 3,500.00
PO1-220000003973	FIVE STAR JUMPERS FOLDING CHAIRS & CANOPY WEIGHTS - VERDUGO WOODLANDS ELEMENTARY SCHOOL	\$ 2,659.12
PO1-220000004032	VANAMAN GERMAN LLP LEGAL FEES - SPECIAL EDUCATION	\$ 3,651.00
PO1-220000004036	MONICA GILCHRIST	\$ 896.00
PO1-220000004044	FIRST STUDENT	\$ 806.35
PO1-220000004057	GAVIN HALL	\$ 300.96
PO1-220000004058	WEST SHIELD ADOLESCENT SERVICES TRANSPORTATION SERVICES - SPECIAL EDUCATION	\$ 4,882.37
PO1-220000004059	BAYES ACHIEVEMENT CENTER, INC	\$ 114.64
PO1-220000004060	VANAMAN GERMAN LLP PROFESSIONAL SERVICES - SPECIAL EDUCATION	\$ 10,000.00
PO1-220000004061	JOSHUA DEIGHTON PARENT REIMBURSEMENT - SPECIAL EDUCATION	\$ 35,000.00
PO3W-220000002409	AREY JONES EDUCATIONAL SOLUTIONS COMPUTER EQUIPMENT- FOOTHILL SELPA	\$ 1,204.03
PO3W-220000002415	ENHANCED VISION SYSTEMS INC AUDIOVISUAL EQUIPMENT - FOOTHILL SELPA	\$ 4,042.59
PO3W-220000002419	AMAZON CAPITAL SERVICES, INC.	\$ 77.15
PO3W-220000002420	AMAZON CAPITAL SERVICES, INC.	\$ 217.73
PO3W-220000002421	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL MATERIAL & SUPPLIES - EQUITY, ACCESS & FAMILY ENGAGEMENT	\$ 1,887.37
PO3W-220000002422	FRANKLIN COVEY CLIENT SALES, INC INSTRUCTIONAL SUPPLIES & MATERIAL - COLUMBUS ELEMENTARY SCHOOL	\$ 3,430.56

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO3W-220000002427	ODP BUSINESS SOLUTIONS, LLC INRUCTIONAL SUPPLIES FOR STUDENTS FROM REFUGEE FAMILIES - EQUITY, ACCESS & FAMILY ENGAGEMENT	\$ 2,127.53
PO3W-220000002432	SWEETMAN SYSTEMS TRAINING EQUIPMENT - FOOTHILL SELPA	\$ 6,382.86
PO3W-220000002434	ODP BUSINESS SOLUTIONS, LLC	\$ 320.01
PO3W-220000002440	DANMAR PRODUCTS, INC	\$ 355.01
PO3W-220000002448	RIFTON EQUIPMENT	\$ 186.05
PO3W-220000002449	UNIVERSITY OF SOUTHERN CALIFORNIA INSTRUCTIONAL MATERIALS FOR SECONDARY SCHOOLS - STUDENT SUPPOR SERVICES	\$ 4,292.48
PO3W-220000002450	ORIENTAL TRADING INC.	\$ 616.85
PO3W-220000002454	THE HOME DEPOT PRO (SUPPLYWORKS)	\$ 209.83
PO3W-220000002475	ADAPTIVEMALL.COM	\$ 79.71
PO3W-220000002485	BEVERLYJKOPLSCHKE	\$ 227.92
PO3W-220000002511	VOYAGER SOPRIS LEARNING INC INSTRUCTIONAL MATERIALS & SUPPLIES - SPECIAL EDUCATION	\$ 28,294.83
PO3W-220000002514	AMAZON CAPITAL SERVICES, INC.	\$ 56.67
PO3W-220000002521	OTICON INC AUDIOVISUAL EQUIPMENT - FOOTHILL SELPA	\$ 1,741.94
PO3W-220000002522	COCHLEAR AMERICAS AUDIOVISUAL EQUIPMENT - FOOTHILL SELPA	\$ 1,316.41
PO3W-220000002523	AMAZON CAPITAL SERVICES, INC.	\$ 34.15
PO3W-220000002525	SONOVA USA INC AUDIOVISUAL EQUIPMENT - FOOTHILL SELPA	\$ 5,093.70
PO3W-220000002526	ABLENET, INC	\$ 99.23
PO3W-220000002530	TOBII DYNAVOX MEDICAL EQUIPMENT AND SUPPLIES FOR COLLEGE VIEW - FOOTHILL SELPA	\$ 18,383.47
PO3W-220000002554	S & S WORLDWIDE	\$ 921.73
PO3W-220000002559	ATTAINMENT COMPANY INSTRUCTIONAL MATERIALS - SPECIAL EDUCATION	\$ 6,253.95
PO3W-220000002561	B & H PHOTO VIDEO	\$ 284.09
PO3W-220000002568	AMAZON CAPITAL SERVICES, INC. INSTRUCTIONAL EQUIPMENT FOR TORNADO WELLNESS CENTER - HOOVER HIGH SCHOOL	\$ 1,442.93

STATE RESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO3W-220000002569	GOPHER PHYSICAL EDUCATION SUPPLIES - GLENDALE HIGH SCHOOL	\$ 1,143.29
PO3W-220000002572	SONOVA USA INC AUDIOVISUAL EQUIPMENT - FOOTHILL SELPA	\$ 1,658.31
PO3W-220000002574	PERFORMANCE HEALTH SUPPLY INC	\$ 791.86
PO3W-220000002577	AMAZON CAPITAL SERVICES, INC.	\$ 148.19
PO3W-220000002581	AMAZON CAPITAL SERVICES, INC.	\$ 143.00
	TOTAL	\$ 395,952.23
LOCAL RESTRICTED RESOURCES		
PO1-220000003616	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA IFIXIT.COM - REPAIR TOOL KIT - CLARK MAGNET HIGH SCHOOL	\$ 340.53
PO1-220000003778	WESTLAKE HARDWARE, INC BLANKET PURCHASE ORDER MAINTENANCE EQUIPMENT AND SUPPLIES - FACILITY & SUPPORT OPERATIONS	\$ 3,500.00
PO1-220000003782	SMARDAN HATCHER CO. BLANKET PURCHASE ORDER FOR PLUMBING SUPPLIES - FACILITY & SUPPORT OPERATIONS	\$ 1,000.00
PO1-220000003789	GEARY PACIFIC SUPPLY BLANKET PURCHASE ORDER FOR MAINTENANCE SUPPLIES- FACILITY & SUPPORT OPERATIONS	\$ 1,000.00
PO1-220000003790	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - MONTE VISTA ELEMENTARY SCHOOL	\$ 1,000.00
PO1-220000003796	HOOVER HIGH SCHOOL - A.S.B.	\$ 466.28
PO1-220000003797	DON'T LET IT POP	\$ 150.00
PO1-220000003799	APPLE COMPUTER APPLE CREDIT VOUCHER - SPECIAL EDUCATION	\$ 2,000.00
PO1-220000003800	TEXTHELP INC.	\$ 100.00
PO1-220000003802	JB WHOLESALE ROOFING & BUILDING SUPPLY BLANKET PURCHASE ORDER FOR MAINTENANCE SUPPLIES- FACILITY & SUPPORT OPERATIONS	\$ 1,000.00
PO1-220000003803	FIRST STUDENT	\$ 919.04

## LOCAL RESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR	AMOUNT
PO1-220000003805	THOMAS DENTON ENGRAVING	\$ 137.81
PO1-220000003821	AMAZON CAPITAL SERVICES, INC.	\$ 275.67
PO1-220000003834	JANET OVANESSIAN	\$ 300.00
PO1-220000003841	HANEEN SHEHATA SCHOLARSHIP AWARD - CLARK MAGNET HIGH SCHOOL	\$ 1,500.00
PO1-220000003842	HOVIK KEPENYAN EDIBLE SUPPLIES FOR TUPE EVENT ON 5/25/2022 - HOOVER HIGH SCHOOL	\$ 1,125.00
PO1-220000003847	GMS ELEVATOR SERVICES, INC ELEVATOR REPAIRS AT HOOVER HIGH SCHOOL - FACILITY & SUPPORT OPERATIONS	\$ 9,612.55
PO1-220000003851	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - HOOVER HIGH SCHOOL	\$ 3,500.00
PO1-220000003856	GMS ELEVATOR SERVICES, INC COMPLIANCE TESTING OF ELEVATORS AT VARIOUS SCHOOL SITES - FACILITY & SUPPORT OPERATIONS	\$ 3,450.00
PO1-220000003857	GMS ELEVATOR SERVICES, INC COMPLIANCE TESTING OF ELEVATORS AT VARIOUS SCHOOL SITES - FACILITY & SUPPORT OPERATIONS	\$ 2,875.00
PO1-220000003858	GMS ELEVATOR SERVICES, INC ELEVATOR SERVICES AT ROSEMONT MIDDLE SCHOOL - FACILITY & SUPPORT OPERATIONS	\$ 1,249.50
PO1-220000003859	GMS ELEVATOR SERVICES, INC	\$ 370.00
PO1-220000003865	ODP BUSINESS SOLUTIONS, LLC	\$ 300.00
PO1-220000003866	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTAION SERVICES - STUDENT SERVICES	\$ 1,000.00
PO1-220000003867	GRAINGER CUSTODIAL EQUIPMENT - FACILITY & SUPPORT OPERATIONS	\$ 3,279.76
PO1-220000003878	CATALINA ISLAND CAMPS 6TH GRADE CATALINA CAMP TRIP - FRANKLIN ELEMENTARY SCHOOL	\$ 22,038.00
PO1-220000003888	GMS ELEVATOR SERVICES, INC ELEVATOR REPAIR SERVICES AT GLENDALE HIGH SCHOOL - FACILITY & SUPPORT OPERATIONS	\$ 1,480.00



## LOCAL RESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR	AMOUNT
PO1-220000003897	REVOLVING CASH FUND	\$ 538.70
PO1-220000003900	SUSAN P LANDON, INC.	\$ 437.50
PO1-220000003906	RUSSELL SIGLER INC BLANKET PURCHASE ORDER FOR HVAC REPAIR SERVICES - FACILITY & SUPPORT OPERATIONS	\$ 1,368.00
PO1-220000003927	HANGSAFE HOOKS MAINTENANCE SUPPLIES - FACILITY & SUPPORT OPERATIONS	\$ 2,730.00
PO1-220000003940	PARLIGHTS CONCERT LIGHTING, INC. PROVIDE & INSTALL LIGHTING RETROFIT EQUIPMENT AT ROOSEVELT MIDDLE SCHOOL - FACILITY & SUPPORT OPERATIONS	\$ 17,590.21
PO1-220000003941	ACCO ENGINEERED SYSTEMS, INC REPLACE SHEET METAL DUCT WORK AT THE ADMINISTRATION BUILDING NOC. - FACILITY & SUPPORT OPERATIONS	\$ 57,157.00
PO1-220000003943	IVY MEDICAL ASSOC INC OVERSEE AUTHORIZATIONS FOR MEDI-CAL BILLING PROGRAM - SPECIAL EDUCATION	\$ 18,000.00
PO1-220000003945	AQUATRON INC. BLANKET PURCHASE ORDER FOR REPAIR & MAINTENANCE SUPPLIES - FACILITY & SUPPORT OPERATIONS	\$ 1,000.00
PO1-220000003947	SUNPOWER CORPORATION SYSTEMS REMOVE & REPLACE BROKEN MODULES AT GLENDALE HIGH SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	\$ 4,141.65
PO1-220000003949	INCLUSIVE TLC	\$ 139.00
PO1-220000003951	ANN MARIE SMITH	\$ 740.00
PO1-220000003952	MONTGOMERY HARDWARE COMPANY BLANKET PURCHASE ORDER FOR DOORS, WINDOWS, & HARDWARE - FACILITY & SUPPORT OPERATIONS	\$ 7,160.00
PO1-220000003956	AMERICAN EXPRESS CPS CANVA.COM - SUBSCRIPTION - FOOD SERVICES	\$ 239.75
PO1-220000003962	AMERICAN EXPRESS CPS NATIONAL INSTITUTE FOR CERTIFICATION IN ENGINEERING TECHNOLOGIES - ANNUAL CERTIFICATION - FACILITY & SUPPORT OPERATIONS	\$ 205.00

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-220000003963	ILHAM BAZOOM	\$ 500.00
PO1-220000003972	DEWEY SERVICES INC.	\$ 400.00
PO1-220000003977	JOSE ANTONIO NAVA CONSULTANT TO PROVIDE INSTRUCTION FOR THE DRUMLINE - ROSEMONT MIDDLE SCHOOL, BOARD APPROVED 4/5/2022	\$ 1,080.00
PO1-220000003978	TOOL SHACK BLANKET PURCHASE ORDER FOR MAINTENANCE SUPPLIES - FACILITY & SUPPORT OPERATIONS	\$ 2,000.00
PO1-220000003989	AUL PIPE & TUBING INC BLANKET PURCHASE ORDER FOR BUILDING MATERIALS - FACILITY & SUPPORT OPERATIONS	\$ 2,284.20
PO1-220000003994	PRINT ON ALL	\$ 479.59
PO1-220000003996	RPW SERVICES, INC	\$ 110.00
PO1-220000004000	NEXT POINT BEARING GROUP LLC	\$ 832.60
PO1-220000004005	COULTER VENTURES LLC DBA ROGUE FITNESS PE EQUIPMENT - HOOVER HIGH SCHOOL	\$ 5,607.90
PO1-220000004012	MONTGOMERY HARDWARE COMPANY BLANKET PURCHASE ORDER FOR DOORS AND WINDOWS - FACILITY & SUPPORT OPERATIONS	\$ 16,121.00
PO1-220000004013	KOREAN AMERICAN EDUCATION FOUNDATION, INC KOREAN CULTURE AND CURRICULUM MATERIALS - STUDENT SUPPORT SERVICES	\$ 1,400.00
PO1-220000004014	JB MECHANICAL & PLUMBING SUPPLIES BLANKET PURCHASE ORDER FOR PLUMBING REPAIRS - FACILITY & SUPPORT OPERATIONS	\$ 1,498.25
PO1-220000004016	SHIFFLER EQUIPMENT SALES, INC.	\$ 30.87
PO1-220000004019	TURF STAR, INC. REPAIR MATERIALS & SUPPLIES - FACILITY & SUPPORT OPERATIONS	\$ 1,788.91
PO1-220000004021	SMIRTHWAITE USA LLC	\$ 132.30
PO1-220000004025	FIRST STUDENT	\$ 873.24
PO1-220000004027	TRANS-GAS PROPANE INC	\$ 211.92
PO1-220000004028	MAR-CO EQUIPMENT COMPANY	\$ 682.25
PO1-220000004029	GEARY PACIFIC SUPPLY HEAT PUMP AND FILTER - FACILITY & SUPPORT OPERATIONS	\$ 9,554.53

## LOCAL RESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR		AMOUNT
PO1-220000004030	HSW RR, INC. DBA ROTO-ROOTER PLUM & SERV REMOVE HEAVY ROOT BUILDUP AT ROSEMONT MIDDLE SCHOOL - FACILITY & SUPPORT OPERATIONS	\$	1,600.00
PO1-220000004034	DESOTO SALES, INC.	\$	58.31
PO1-220000004035	JM MCKINNEY COMPANY	\$	691.62
PO1-220000004038	ELECTRIC TIME COMPANY, INC	\$	450.00
PO1-220000004040	PICK UP STIX	\$	670.14
PO1-220000004045	SCHOLASTIC MAGAZINES CLASSROOM MAGAZINES - MANN ELEMENTARY SCHOOL	\$	1,273.87
PO1-220000004056	EBERHARD EQUIPMENT	\$	695.19
PO3W-220000002408	ABLENET, INC	\$	198.45
PO3W-220000002410	THERAPRO, INC.	\$	31.20
PO3W-220000002411	PRO-ED	\$	785.86
PO3W-220000002414	KDDI AMERICA, INC COMMUNICATION EQUIPMENT - FACILITY & SUPPORT OPERATIONS	\$	3,580.45
PO3W-220000002418	THERAPRO, INC.	\$	91.58
PO3W-220000002423	BOUNDLESS ASSISTIVE TECHNOLOGY, LLC	\$	539.12
PO3W-220000002426	S & S WORLDWIDE	\$	347.28
PO3W-220000002442	LEGO EDUCATION ROBOTIC SUPPLIES - BALBOA ELEMENTARY SCHOOL	\$	3,571.60
PO3W-220000002470	ODP BUSINESS SOLUTIONS, LLC OFFICE FURNITURE - MARSHALL ELEMENTARY SCHOOL	\$	1,423.76
PO3W-220000002473	AMAZON CAPITAL SERVICES, INC.	\$	76.84
PO3W-220000002480	VISUALZ HEALTHY NUTRITION TRAINING SUPPLIES - FOOD SERVICES	\$	2,915.78
PO3W-220000002492	STUDIO SPECTRUM, INC SUPPLEMENTAL BROADCASTING EQUIPMENT FOR BOARD ROOM - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	\$	8,921.90
PO3W-220000002497	MHS, INC	\$	220.50
PO3W-220000002505	AMAZON CAPITAL SERVICES, INC.	\$	26.43
PO3W-220000002507	AMAZON CAPITAL SERVICES, INC.	\$	27.98
PO3W-220000002513	SCIENTIFIC SALES INC	\$	96.08
PO3W-220000002515	VIRCO INC.	\$	173.64
PO3W-220000002535	DAZIAN LLC BASEMENT STAGE DRAPE REPLACEMENT - VERDUGO WOODLANDS ELEMENTARY SCHOOL	\$	9,466.46

LOCAL RESTRICTED RESOURCES (CONTINUATION)

PO NUMBER	VENDOR	AMOUNT
PO3W-220000002555	THE HOME DEPOT PRO (SUPPLYWORKS)	\$ 699.79
PO3W-220000002557	THE HOME DEPOT PRO (SUPPLYWORKS)	\$ 502.74
PO3W-220000002570	AMAZON CAPITAL SERVICES, INC.	\$ 126.78
PO3W-220000002582	AMAZON CAPITAL SERVICES, INC.	\$ 28.19
PO3W-220000002588	HITTING STORE.COM	\$ 1,541.18
	NET FOR BATTING CAGE - FACILITY & SUPPORT OPERATIONS	
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	TOTAL	\$ 261,836.23
	FOOD SERVICES FUND	
PO1-220000003807	HOBART CORPORATION SERVICE AGREEMENT FOR DISHWASHER PARTS AND REPAIRS AT FRANKLIN ELEMENTARY SCHOOL - FOOD SERVICES	\$ 1,999.00
PO1-220000003823	HOBART CORPORATION	\$ 347.50
PO1-220000003909	SHANNON DIVERSIFIED INC	\$ 155.00
PO1-220000003910	SHANNON DIVERSIFIED INC	\$ 170.00
PO1-220000003911	SHANNON DIVERSIFIED INC	\$ 220.00
PO1-220000003912	SHANNON DIVERSIFIED INC	\$ 440.00
PO1-220000003913	SHANNON DIVERSIFIED INC	\$ 220.00
PO1-220000003915	SHANNON DIVERSIFIED INC	\$ 220.00
PO1-220000003920	AA1 GRAPHICS & SIGNS BANNERS & SIGNS FOR VARIOUS SITES - FOOD SERVICES	\$ 1,587.60
PO1-220000003959	INNOSEAL SYSTEMS INC.	\$ 272.32
PO1-220000004004	DIRECT MAIL SOURCE INC	\$ 837.90
PO3W-220000002437	ACTION SALES	\$ 344.14
PO3W-220000002490	ARROW RESTAURANT EQUIPMENT FREEZER REACH-IN 2-SECTION FOR MANN ELEMENTARY SCHOOL - FOOD SERVICES	\$ 4,574.27
PO3W-220000002575	TAKKT AMERICA HOLDING INC	\$ 165.60
	TOTAL	\$ 11,553.33

PO NUMBER	MEASURE S PROJECTS FUND VENDOR	AMOUNT
PO1-220000003785	CONVERGINT TECHNOLOGIES LLC	\$ 273.72
PO1-220000003849	tBP/ARCHITECTURE ARCHITECTURAL SERVICES RELATED TO POOLS AT HOOVER AND CRESCENTA VALLEY HIGH SCHOOLS - PLANNING, DEVELOPMENT & FACILITIES	\$ 2,613.00
PO1-220000003855	CONTRACTORS CRANE SERVICE CRANE SERVICES AT DUNSMORE ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	\$ 2,942.50
PO1-220000003861	OUTLOOK NEWSPAPER ADVERTISING SERVICES - PLANNING, DEVELOPMENT & FACILITIES	\$ 4,811.00
PO1-220000003936	CONVERGINT TECHNOLOGIES LLC SECURITY CAMERA LICENSES FOR VARIOUS SCHOOL SITES - PLANNING, DEVELOPMENT & FACILITIES	\$ 11,481.80
PO1-220000003937	PARAGON SYSTEMS INC	\$ 648.00
PO1-220000003938	CHALMERS CONSTRUCTION SERVICES, INC AWARD OF BID #223-21/22, FENCING PROJECT AT GLENDALE HIGH SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	\$ 312,000.00
PO1-220000003939	CHALMERS CONSTRUCTION SERVICES, INC AWARD OF BID #224-21/22, FRONT OFFICE REMODEL AT GLENDALE HIGH SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	\$ 109,500.00
PO1-220000003979	NJP SPORTS INC SERVICE AGREEMENT TO INSTALL NEW WINDSCREEN AT TOLL MIDDLE SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	\$ 13,700.00
PO1-220000003987	AMS.NET ADDITIONAL HOURS OF SERVICE FOR GUSD INTERNET OUTAGE - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	\$ 10,000.00
PO1-220000003991	AVIDEX INDUSTRIES, LLC NETWORK AMPLIFIER - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	\$ 1,035.74
PO1-220000004006	PARAGON SYSTEMS INC SERVICE AGREEMENT FOR DATA CABLING AT GLENOAKS ELEMENTARY SCHOOL NEW BUILDING - PLANNING, DEVELOPMENT & FACILITIES	\$ 86,650.00

PO NUMBER	MEASURE S PROJECTS FUND (CONTINUATION) VENDOR	AMOUNT
PO1-220000004015	VCA ENGINEERS, INC CONSULTANTS TO PROVIDE PROFESSIONAL SERVICES AT MONTE VISTA ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	\$ 2,500.00
PO1-220000004017	SWS ENGINEERING, INC. ENGINEERING SERVICES FOR GLENOAKS ELEMENTARY SCHOOL NEW BUILDING - PLANNING, DEVELOPMENT & FACILITIES	\$ 10,000.00
PO3W-220000002488	AVIDEX INDUSTRIES, LLC AUDIOVISUAL EQUIPMENT - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES - scool district	\$ 1,186.57
	TOTAL	\$ 569,342.33
	MC LENNAN DONATIONS	
PO1-220000003836	SABRINA SPATNY	\$ 200.00
PO1-220000003837	DAVID KIM	\$ 200.00
PO1-220000003838	BRANDON DORONILA	\$ 200.00
PO1-220000003839	KIANA AVEDISIAN	\$ 200.00
PO1-220000003840	HOVEL GULINYAN	\$ 200.00
PO1-220000003895	ERVIN KAMALI	\$ 200.00
	TOTAL	\$ 1,200.00

**LIST OF PO CHANGE ORDERS  
DURING THE PERIOD OF 5/9/2022 THROUGH 6/3/2022  
CONSENT CALENDAR NO. 5 - JUNE 21, 2022**

5/18/2022	PO1-220000000069	SUE ANN SPEARS	INCREASED PO AMOUNT TO PAY FOR ADDITIONAL CONSULTING SERVICES	\$4,900.00	\$5,100.00	\$10,000.00
5/18/2022	PO1-220000000043	OFFICE DEPOT	INCREASED PO AMOUNT TO PAY FOR CURRENT AND FUTURE INVOCES	\$8,000.00	\$2,700.00	\$10,700.00
5/18/2022	PO1-220000000123	FERGUSON ENTERPRISES	INCREASED PO AMOUNT TO PAY FOR CURRENT AND FUTURE INVOCES	\$1,000.00	\$2,000.00	\$3,000.00
5/20/2022	PO1-220000001569	FLYERS ENERGY, LLC	INCREASED PO AMOUNT TO PAY FOR CURRENT AND FUTURE INVOCES	\$15,000.00	\$5,000.00	\$20,000.00
5/20/2022	PO1-220000000090	FLYERS ENERGY, LLC	INCREASED PO AMOUNT TO PAY FOR CURRENT AND FUTURE INVOCES	\$4,000.00	\$500.00	\$4,500.00
5/23/2022	PO1-220000000048	OFFICE DEPOT	INCREASED PO AMOUNT TO PAY FOR CURRENT AND FUTURE INVOCES	\$10,000.00	\$3,000.00	\$13,000.00
5/23/2022	PO1-220000002701	OFFICE DEPOT	INCREASED PURCHASE ORDER FOR ADDITIONAL PURCHASES.	\$10,000.00	\$8,216.65	\$18,216.65
5/23/2022	PO1-220000000579	FIRST STUDENT	INCREASED PURCHASE ORDER TO COVER TRAVEL EXPENSES.	\$10,000.00	\$10,000.00	\$20,000.00
5/23/2022	PO1-220000000663	K.G. VENTURES	INCREASED PO AMOUNT TO PAY FOR CURRENT AND FUTURE INVOCES	\$200,000.00	\$75,000.00	\$275,000.00
5/24/2022	PO1-220000000530	HEYTUTOR, INC.	INCREASED PO TO COVER COST THROUGH 6/30/2022	\$800,000.00	\$500,000.00	\$1,300,000.00
5/25/2022	PO1-220000000330	SCHOOL SPECIALTY	INCREASED PO AMOUNT TO PAY FOR ADDITIONAL SUPPLIES	\$8,000.00	\$2,000.00	\$10,000.00
5/26/2022	PO1-000000000735	HOME DEPOT PRO	INCREASED PO AMOUNT TO PAY FOR CURRENT AND FUTURE INVOCES	\$20,000.00	\$5,000.00	\$25,000.00
5/27/2022	PO1-000000000182	S & S WORLDWIDE	INCREASED PO AMOUNT TO PAY FOR ADDITIONAL SUPPLIES	\$1,300.00	\$2,000.00	\$3,300.00
5/27/2022	PO1-220000000213	READY REFRESH	INCREASED PO AMOUNT TO PAY FOR ADDITIONAL SUPPLIES	\$1,000.00	\$500.00	\$1,500.00
5/27/2022	PO1-220000002423	FIRST STUDENT	INCREASED PO AMOUNT TO PAY FOR PENDING AND FUTURE INVOCES	\$90,000.00	\$8,000.00	\$98,000.00
5/27/2022	PO1-220000003863	THE FRUITGUY	INCREASED PO AMOUNT TO PAY FOR PENDING AND FUTURE INVOCES	\$30,000.00	\$13,112.00	\$43,112.00
6/2/2022	PO1-220000000107	PICK UP STIX	INCREASED PO AMOUNT TO PAY FOR PENDING AND FUTURE INVOCES	\$16,000.00	\$1,000.00	\$17,000.00
6/2/2022	PO1-220000000109	ANKE SCREST	CONSULTANT TO TRANSLATE INSTRUCTIONAL MATERIALS TO GERMAN	\$1,550.00	\$620.00	\$2,170.00
6/2/2022	PO1-220000000098	FLORENCE FILTER CORP	INCREASED PO AMOUNT TO PAY FOR PENDING AND FUTURE INVOCES	\$8,855.00	\$5,000.00	\$13,855.00
6/3/2022	PO1-220000000309	DRIFTWOOD DAIRY	INCREASED PO AMOUNT TO PAY FOR PENDING AND FUTURE INVOCES	\$170,000.00	\$40,000.00	\$210,000.00
6/3/2022	PO1-220000000378	DRIFTWOOD DAIRY	INCREASED PO AMOUNT TO PAY FOR PENDING AND FUTURE INVOCES	\$140,000.00	\$40,000.00	\$180,000.00
6/3/2022	PO1-220000000124	DIRFTWOOD DAIRY	INCREASED PO AMOUNT TO PAY FOR PENDING AND FUTURE INVOCES	\$45,000.00	\$10,000.00	\$55,000.00
6/3/2022	PO1-220000002748	AMAZON	INCREASED PO AMOUNT FOR INSTRUCTIONAL SUPPLIES AT CDCC SITES	\$5,000.00	\$5,000.00	\$10,000.00
6/3/2022	PO1-220000001214	AMAZON	INCREASED PO AMOUNT TO PAY FOR PENDING AND FUTURE INVOCES	\$10,000.00	\$8,000.00	\$18,000.00

**LIST OF PO CHANGE ORDERS  
DURING THE PERIOD OF 5/9/2022 THROUGH 6/3/2022  
CONSENT CALENDAR NO. 5 - JUNE 21, 2022**

Change Order Date	PO#	Vendor	Reason of Change	Original Amount	Net Increase / Decrease	New Total
5/10/2022	PO1-22000000642	SCHOOL FACILITY CONSULTANTS	INCREASED PO AMOUNT TO COVER ADDITIONAL CONSULTING SERVICES	\$12,165.00	\$10,000.00	\$22,165.00
5/10/2022	PO1-22000000334	PROCURE AMERICA INC.	INCREASED PO AMOUNT TO COVER CURRENT & FUTURE INVOICES	\$10,000.00	\$90,000.00	\$100,000.00
5/10/2022	PO1-220000001788	SMART & FINAL IRIS CO.	INCREASED PO AMOUNT FOR PURCHASE OF FOOD SUPPLIES	\$3,500.00	\$500.00	\$4,000.00
5/11/2022	PO1-220000003210	ABSOLUTE INTERNATIONAL SECURITY	INCREASED PO AMOUNT TO PAY FOR 2 SECURITY GAUARDS	\$54,000.00	\$7,500.00	\$61,500.00
5/11/2022	PO1-220000003215	TOM'S TRUCK CENTER NO	INCREASED PO AMOUNT TO PAY FOR UPDATED CONTRACT PRING.	\$107,399.26	\$7,545.90	\$114,945.16
5/12/2022	PO1-220000000103	FIRST STUDENT	INCREASED PO AMOUNT TO COVER TRANSPORTAION CHARGES	\$2,500.00	\$1,225.00	\$3,725.00
5/16/2022	PO1-220000000123	ADEMCO INC. DBA ADI	INCREASED PO TO PURCHASE ONE ADDITIONAL CAMERA FOR GLENOAKS ES	\$31,321.75	\$1,212.74	\$32,534.49
5/16/2022	PO1-220000003780	AUTOZONE PARTS & SUPPLIES	INCREASED PO AMOUNT TO COVER EXPENSES THROUGH JUNE 30, 2022	\$2,000.00	\$3,000.00	\$5,000.00
5/16/2022	PO1-220000002748	DOMINO'S PIZZA	INCREASED PO AMOUNT TO PAY FOR CURRENT AND FUTURE INVOCES	\$5,000.00	\$10,000.00	\$15,000.00
5/16/2022	PO1-220000001020	OFFICE DEPOT	INCREASED PO AMOUNT TO PAY FOR CURRENT AND FUTURE INVOCES	\$10,000.00	\$3,000.00	\$13,000.00
5/16/2022	PO1-220000001522	SMART & FINAL IRIS CO.	REDUCED PO AMOUNT IN ORDER TO CREAT A NEW PO FOR COOKING SUPPLIES.	\$600.00	(\$400.00)	\$200.00
5/16/2022	PO1-220000001479	SMART & FINAL IRIS CO.	INCREASED PO AMOUNT FOR ADDITIONAL SUPPLIES & SERVICES	\$3,500.00	\$500.00	\$4,000.00
5/17/2022	PO1-220000001059	ABSOLUTE INTERNATIONAL SECURITY	INCREASED PO AMOUNT TO COVER SECURITY EXPENSES	\$80,000.00	\$9,000.00	\$89,000.00
5/17/2022	PO1-220000003525	LEVON'S PIANO SERVICES	INCREASED PO AMOUNT TO PAY FOR INVOCES	\$1,000.00	\$600.00	\$1,600.00



GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 6

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
SUBMITTED BY: Deborah Deal, Interim Chief Business and Financial Officer  
PREPARED BY: Craig Larimer, Financial Analyst  
SUBJECT: **Appropriation Transfer and Budget Revision Report**

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The Superintendent recommends that the Board of Education approve Appropriation Transfers and Budget Revisions for Fund 01.0 Unrestricted and Restricted.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.***

GLENDAL UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 6

BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

REVENUES		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099	Local Control Funding Formula	\$0	\$0
8100-8299	Federal	\$0	\$0
8300-8599	Other State	\$0	\$0
8600-8799	Local	\$0	\$11,016
8910-8999	Transfers In/Contributions	\$0	\$0
<b>TOTAL REVENUES</b>		<b>\$0</b>	<b>\$11,016</b>

APPROPRIATION OBJECT		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000	Certificated Salaries	\$53,153	\$0
2000	Classified Salaries	(\$4,000)	\$7,852
3000	Employee Benefits	\$17,124	\$2,642
4000	Instructional Supplies	(\$46,722)	\$434
5000	Contract Services	(\$19,555)	\$88
6000	Capital Outlay	\$0	\$0
7000	Other Outgo/Indirect/Transfers Out	\$0	\$0
<b>TOTAL BUDGETED APPROPRIATIONS</b>		<b>\$0</b>	<b>\$11,016</b>

<b>NET INCREASE/DECREASE IN FUND BALANCE</b>	<b>\$0</b>	<b>\$0</b>
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June 14, 2022  
 BUDGET TRANSFER AND ADJUSTMENT REPORT  
 CONSENT CALENDAR NO. 6  
 BUDGET TRANSFER AND ADJUSTMENT DETAIL REPORT  
 GENERAL FUND, UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

**BUDGET TRANSFERS**

Dept./School	Program Description	1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	Total	Transfer provides funds for:
CVHS	General Fund	0	0	0	0	0	0	0	0	\$0	Supplies
La Crescenta	General Fund	0	0	0	0	0	0	0	0	\$0	Supplies
La Crescenta	General Fund	0	0	0	1,174	(1,174)	0	0	0	\$0	Supplies
Student Services	PBIS	0	0	0	0	0	0	0	0	\$0	Certificated Salaries
Muir	General Fund	0	0	0	6,581	(6,581)	0	0	0	\$0	Supplies
Muir	General Fund	0	0	0	0	0	0	0	0	\$0	Supplies
VARIOUS	Supplemental program	53,153	(4,000)	17,124	(54,477)	(11,800)	0	0	0	\$0	Certificated Salaries & Benefits
		\$53,153	(\$4,000)	\$17,124	(\$46,722)	(\$19,555)	\$0	\$0	\$0	\$0	

Dept./School	Program Description	1,000	2,000	3,000	4,000	5,000	6,000	7,000	9,000	Total	Adjustment appropriates funds for:
Educational Services	Educational Services	0	0	0	0	88	0	0	0	\$88	Bus Passes
CVHS	Athletics	0	3,250	1,094	0	0	0	0	0	\$4,344	Coaching Stipends
Educational Services	Instrumental Music	0	0	0	210	0	0	0	0	\$210	Supplies and Services
CVHS	Athletics	0	4,602	1,548	0	0	0	0	0	\$6,150	Coaching Stipends
Fremont	General Fund	0	0	0	224	0	0	0	0	\$224	Adj - Reimbursement
		0	0	0	0	0	0	0	0	\$0	
		\$0	\$7,852	\$2,642	\$434	\$88	\$0	\$0	\$0	\$11,016	

- Object Codes
- |                            |  |
|----------------------------|--|
| 1000 Certificated Salaries | 5000 Services & Other Operating Supplies |
| 2000 Classified Salaries   | 6000 Capital Outlay                      |
| 3000 Employee Benefits     | 7000 Other Outgo                         |
| 4000 Books & Supplies      | 9000 Reserves                            |

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 6

BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

REVENUES		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099	Local Control Funding Formula	\$0	\$0
8100-8299	Federal	\$0	\$0
8300-8599	Other State	\$0	\$0
8600-8799	Local	\$0	\$130,870
8910-8999	Transfers In/Contributions	\$0	\$0
<b>TOTAL REVENUES</b>		<b>\$0</b>	<b>\$130,870</b>

APPROPRIATION OBJECT		BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000	Certificated Salaries	\$42,564	\$4,117
2000	Classified Salaries	\$0	\$4,564
3000	Employee Benefits	\$9,131	\$2,419
4000	Instructional Supplies	(\$50,127)	\$45,713
5000	Contract Services	(\$1,568)	\$48,095
6000	Capital Outlay	\$0	\$25,962
7000	Other Outgo/Indirect/Transfers Out	\$0	\$0
<b>TOTAL BUDGETED APPROPRIATIONS</b>		<b>\$0</b>	<b>\$130,870</b>

<b>NET INCREASE/DECREASE IN FUND BALANCE</b>	<b>\$0</b>	<b>\$0</b>
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GLENDALE UNIFIED SCHOOL DISTRICT  
 June 14, 2022  
 CONSENT CALENDAR NO. 6  
 BUDGET TRANSFER AND ADJUSTMENT REPORT  
 GENERAL FUND, RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

BUDGET TRANSFERS		Resource										Total	Transfer provides funds for:
Total Budget Trsfers	Program Description	Resource	1000	2000	3000	4000	5000	6000	7000	9000			
Muir	Donations	95100.0	0	0	0	1,860	(1,860)	0	0	0	\$0	Supplies	
AEFE	TITLE I	30100.0	42,364	0	9,088	(48,894)	(2,558)	0	0	0	\$0	Certificated Salaries and Benefits	
AEFE	TITLE III	42030.0	200	0	43	(3,093)	2,850	0	0	0	\$0	Certificated Salaries and Benefits	
AEFE	TITLE IV	41270.0	0	0	0	0	0	0	0	0	\$0	Supplies	
AEFE	CSI	31822.0	0	0	0	0	0	0	0	0	\$0	Supplies	
			0	0	0	0	0	0	0	0	\$0		
			\$42,564	\$0	\$9,131	(\$50,127)	(\$1,568)	\$0	\$0	\$0	\$0		

BUDGET ADJUSTMENTS		Resource										Total	Adjustment appropriates funds for:
Dept/Site	Program Description	Code	1000	2000	3000	4000	5000	6000	7000	9000			
Fremont	School Site Donation	95100.0	0	0	0	779	0	0	0	0	\$779	To allocate income	
Monte Vista	Donation from American Heart A	95100.0	0	0	0	350	0	0	0	0	\$350	To allocate income	
Franklin	School Site Donation	95100.0	0	0	0	12,448	0	0	0	0	\$12,448	To allocate income	
Glenoaks	School Site Donation	95100.0	0	0	0	0	736	0	0	0	\$736	To allocate income	
Monte Vista	School Site Donation	95100.0	0	0	0	513	0	0	0	0	\$513	To allocate income	
AEFE	Donation from Adelante Latinos	94340.0	0	0	0	0	100	0	0	0	\$100	To allocate income	
Mountain Avenue	School Site Donation	95100.0	4,117	0	883	0	0	0	0	0	\$5,000	To allocate income	
Fremont	School Site Donation	95100.0	0	0	0	28	0	0	0	0	\$28	To allocate income	
Mountain Avenue	School Site Donation	95100.0	0	0	0	5,160	0	0	0	0	\$5,160	To allocate income	
CMHS	Donation from DriveWise Auto, In	95100.0	0	0	0	50	0	0	0	0	\$50	To allocate income	
Franklin	Assistants League of Glendale	95100.0	0	0	0	2,000	0	0	0	0	\$2,000	To allocate income	
Lincoln	School Site Donation	95100.0	0	4,564	1,536	4,000	12,100	0	0	0	\$22,200	To allocate income (contract services,music prg)	
Keppel	School Site Donation	95100.0	0	0	0	0	1,688	0	0	0	\$1,688	To allocate income	
Toll	School Site Donation	95100.0	0	0	0	1,063	0	0	0	0	\$1,063	To allocate income	
Lincoln	School Site Donation	95100.0	0	0	0	0	900	0	0	0	\$900	To allocate income	
Keppel	School Site Donation	95100.0	0	0	0	0	414	0	0	0	\$414	To allocate income	
Keppel	School Site Donation	95100.0	0	0	0	0	460	0	0	0	\$460	To allocate income	
CDCC	Admin Center Donations	94230.0	0	0	0	0	529	0	0	0	\$529	To allocate income	
Fremont	School Site Donation	95100.0	0	0	0	0	10,364	0	0	0	\$10,364	To allocate income (music program)	
Fremont	Donation from California Credit U	95100.0	0	0	0	500	0	0	0	0	\$500	To allocate income	
Fremont	School Site Donation	95100.0	0	0	0	231	0	0	0	0	\$231	To allocate income	
Franklin	School Site Donation	95100.0	0	0	0	90	0	0	0	0	\$90	To allocate income	
Rosemont	School Site Donation	95100.0	0	0	0	159	0	0	0	0	\$159	To allocate income	
White	School Site Donation	95100.0	0	0	0	11,000	11,204	0	0	0	\$22,204	To allocate income (Music program/ instruments)	
White	School Site Donation	95100.0	0	0	0	0	0	25,962	0	0	\$25,962	To allocate income (Stage performance - Choral music prg)	
Mountain Avenue	School Site Donation	95100.0	0	0	0	6,500	0	0	0	0	\$6,500	To allocate income	
Keppel	School Site Donation	95100.0	0	0	0	0	9,600	0	0	0	\$9,600	To allocate income	
Keppel	Donation from The Blackbaud Gi	95100.0	0	0	0	500	0	0	0	0	\$500	To allocate income	
Franklin	School Site Donation	95100.0	0	0	0	342	0	0	0	0	\$342	To allocate income	
			0	0	0	0	0	0	0	0	\$0		

**Total Budget Adjustments**      \$4,117      \$4,564      \$2,419      \$45,713      \$48,095      \$25,962      \$0      \$0      \$130,870

Object Codes  
 1000 Certificated Salaries      4000 Books & Supplies      7000 Other Outgo  
 2000 Classified Salaries      5000 Services & Other Operating Expenses      8000 Income  
 3000 Employee Benefits      6000 Capital Outlay      9000 Designated Reserves

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 7

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
SUBMITTED BY: Deborah Deal, Interim Chief Business and Financial Officer  
PREPARED BY: Karineh Savarani, Director, Financial Services  
SUBJECT: **Appropriation Transfers at Year-End**

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The Superintendent recommends that the Board of Education authorize the Los Angeles County Office of Education (LACOE) to make appropriation transfers between major objects of expenditures at the close of the fiscal year 2021-22.

Education Code Section 42601 provides the authority for school districts, with the approval of the governing board, to request county offices of education to make year-end budget adjusting transfers to permit the payment of obligations incurred during that school year for year-end salary and vendor payments.

LACOE will provide the District with verification of all adjusting transfers and this information will be incorporated within future budget reports submitted to the Board of Education.

***To Support 2021-22 Board Priority No. 4 – Maintain District Financial Responsibility – Ensure the fiscal health of the District, implement a fiscal plan to preserve the District resources, and plan for the District’s future educational and facility needs.***



**SCHOOL DISTRICTS WITH ADA ABOVE EC 41301 LEVEL\***  
**YEAR-END APPROPRIATION TRANSFERS**

TO: Los Angeles County Office of Education  
 Division of School Financial Services  
 Accounting Section, EC 2<sup>nd</sup> Floor

FROM: Glendale Unified School District

         No Appropriation Transfer is Requested

  X   Appropriation Transfers are Authorized

Our school district has ADA equal to or above the level specified in Education Code (EC) 41301. The governing board, in accordance with the provisions of EC 42601, hereby authorizes the County Superintendent of Schools to make appropriate transfers necessary at the close of the 2021-22 school year to permit payment of obligations of the district incurred during the school year.

Please identify sources by entering 1, 2, 3, or 4 to indicate 1st source, 2nd source, 3rd source or 4th source.

Authorization approved by governing board for transfers:

  1   Between major objects of expenditure

  2   From unassigned fund balances, if any

  3   From committed fund balances

  4   From assigned fund balances

Signature: \_\_\_\_\_ Date \_\_\_\_\_, 2022  
                     Clerk of the Governing Board

Submitted by: Karineh Savarani Date \_\_\_\_\_, 2022

E-mail address (required): KarinehSavarani@gusd.net

\*Education Code 41301 levels: equal to 901 average daily attendance (ADA) for the elementary school districts, equal to 301 ADA for the high school districts, and equal to 1501 ADA for the unified school districts.

Please email completed form to [SFSAccountingGroup@lacoedu](mailto:SFSAccountingGroup@lacoedu).

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 8

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Deborah Deal, Interim Chief Business and Financial Officer

PREPARED BY: Karineh Savarani, Director, Financial Services

SUBJECT: **Agreement with the Los Angeles County Office of Education for Data Processing Services, 2022-23**

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The Superintendent recommends that the Board of Education approve an agreement with the Los Angeles County Office of Education (LACOE) for Labor Distribution Data Processing Services for fiscal year 2022-23, to be paid from the Unrestricted General Fund (01.0).

These services are essential to the furnishing of accurate and timely financial information to the Board of Education and program administrators. The Los Angeles County Office of Education provides payroll, labor distribution reports, and other services to the District as specified in the agreement.

The annual cost for these services in 2022-23 is projected to be \$3,500.

***To Support 2021-22 Board Priority No. 4 – Maintain District Financial Responsibility – Ensure the fiscal health of the District, implement a fiscal plan to preserve the District resources, and plan for the District’s future educational and facility needs.***





**Los Angeles County  
Office of Education**

Serving Students • Supporting Communities • Leading Educators

**CONTRACT  
FOR  
DATA PROCESSING SERVICES  
LABOR DISTRIBUTION AND FRINGE EMPLOYER CONTRIBUTION  
AND  
EMPLOYEE DATABASE INFORMATION**

The LOS ANGELES COUNTY OFFICE OF EDUCATION, a public educational agency, located at 9300 Imperial Highway, Downey, California 90242-2890, hereinafter referred to as "LACOE," and

**Glendale USD, BU # 64568**, hereinafter referred to as "District," mutually agree as follows:

1. BASIS OF CONTRACT

LACOE shall provide District with a downloadable File Transfer Protocol (FTP) payroll information file on the RAD website as requested by the District. Such information shall be provided as follows: (Please check desired services.)

		Cost Per Month
A.	<input checked="" type="checkbox"/> Monthly Payroll Merged Payroll Fringe Employer Contribution and Labor Distribution	\$125.00
B.	<input checked="" type="checkbox"/> Human Resource System (HRS) Employee Data Base (EDB) – One file per month	\$125.00
C.	<input type="checkbox"/> Human Resource System (HRS) Employee Data Base (EDB) – Two files per month	\$250.00
D.	<input checked="" type="checkbox"/> Special Requests	\$200.00

Current Status: RAD Access by District to Posting of Labor Data - **YES**  
Current Status: RAD Access by District to Posting of Employee Data - **YES**

2. TERM

This Contract is effective July 1, 2022 and shall remain in effect through June 30, 2023.

3. PAYMENT

The District shall pay LACOE at the rate of One Hundred Twenty-Five Dollars (\$125.00) per week for weekly updates. The total amount of the Contract shall not exceed Six Thousand Five Hundred Dollars (\$6,500.00). The amount payable shall be transferred during the fiscal year on or before June 1, 2023 by journal voucher from District to LACOE.

4. INDEMNIFICATION

District agrees to defend, indemnify, save, and hold harmless LACOE from and against any and all demands, debts, liens, claims, losses, damages, liability, costs,

expenses (including, but not by way of limitation, attorneys' fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with the sole negligence or error or omission of LACOE. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

LACOE agrees to defend, indemnify, save, and hold harmless the District from and against any and all demands, debts, liens, claims, losses, damages, liability, costs, expenses (including, but not by way of limitation, attorneys' fees and costs actually incurred, whether or not litigation has commenced), judgments or obligations, actions, or causes of action whatsoever, for or in connection with injury, damage, or loss (including, but not limited to death) to any person or property unless such injury, damage or loss results from or is connected with the sole negligence or error or omission of the District. The provisions of this clause shall not be limited to the availability or collectability of insurance coverage.

5. INSURANCE

District and LACOE shall take out and maintain such general liability, property damage, workers' compensation and automobile insurance as is required to protect their interests. Required insurance coverage may be satisfied through a program of self-insurance.

6. NOTICES

Any notices to be given pursuant to this Contract shall be in writing and such notices, as well as any other document to be delivered, shall be delivered by personal service or by deposit in the U.S. Mail, certified or registered, return receipt requested, postage prepaid, and addressed to the party for whom it is intended as follows:

LACOE:

LOS ANGELES COUNTY OFFICE OF EDUCATION  
Contracts Section  
9300 Imperial Highway, ECW Room 169  
Downey, CA 90242-2890

District:

Mailing Address is District Office

7. RESPONSIBILITIES OF LACOE

LACOE shall provide the District with data containing, labor/fringe distribution information electronically within five (5) days after the end of each monthly payroll cycle. Any special requests shall be provided to the District as soon as possible after receipt of a request from the District.

8. RESPONSIBILITIES OF THE DISTRICT

The District shall notify LACOE in writing of any changes to the existing contract, including the types of services provided by LACOE.

9. SECTION RESERVED (Intentionally left blank.)

10. CONFIDENTIALITY AND NON-DISCLOSURE

Subject to any State or Federal laws requiring disclosure (e.g., the California Public Records Act), the parties agree, during the term of this Contract and for five (5) years after termination or expiration of the Contract, to hold each other's proprietary or confidential information in strict confidence, except for any information protected under confidentiality laws which shall be held in such confidence in perpetuity. The parties agree not to provide each other's proprietary or confidential information in any form to any third party or to use each other's proprietary or confidential information for any purpose other than the implementation of and as specified in this Contract. Each party agrees to take all reasonable steps to ensure that proprietary or confidential information of either party is not disclosed or distributed by its employees, agents or consultants in violation of the provisions of this Contract.

11. COVENANT AGAINST CONTINGENT FEES

District warrants that no person or selling agency has been employed or retained to solicit or secure this Contract upon a Contract or understanding for a commission, percentage, brokerage or contingent fee, excepting bona fide established commercial or selling agencies retained by District for the purpose of securing business. For breach or violation of this warranty, LACOE shall have the right to immediate termination of this Contract and, at its sole discretion, deduct from the contract price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or commission fee.

12. INDEPENDENT CONTRACTOR

While performing its obligations under this Contract, LACOE is an independent contractor and not an officer, employee or agent of District. During the course of this agreement neither LACOE nor District shall at any time or in any manner represent that they or any of their officers, employees, or agents are employees of the other.

13. ASSIGNMENT

District shall not in any manner, directly or indirectly, by operation of law or otherwise, assign, transfer or encumber this Contract or any portion hereof of any interest herein, in whole or in part, without the prior written consent of LACOE. If prior written consent is not given by LACOE to assign, transfer, or encumber this Contract, such action shall be deemed automatically void.

14. INTEGRATION

This Contract, including all exhibits and other documents incorporated herein or made applicable by reference, contains the complete and final understanding of the parties' rights, duties and obligations with respect to the transaction discussed in the Contract and supersedes all prior Contracts, understandings and commitments, whether oral or written. This Contract shall not be amended in any way except as specified in the amendment section of this Contract.

15. MODIFICATION

The Contract shall not be modified or amended without mutual written consent of the parties. If any actual or physical deletions or changes appear on the face of the Contract, such deletions or changes shall only be effective if the initials of both contracting parties appear beside such deletion or change.

16. ORDER OF PRECEDENCE

Except as specifically provided elsewhere in this Contract, conflicting, vague and/or ambiguous provisions of this Contract shall prevail in the following order of precedence: (1) the provisions in the body of this Contract, (2) the exhibits of the Contract, if any; (3) all other documents cited in this Contract or incorporated by reference.

17. SEVERABILITY/WAIVER

17.1. If any provision of this Contract is determined to be illegal, unenforceable, or invalid, such act shall in no way affect the validity of any other provision in this Contract.

17.2. No waiver of any provision of this Contract shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding unless executed in writing by the party making the waiver.

18. AMENDMENTS

The Contract may be amended by written document expressly purporting to be such an amendment, signed by both of the parties hereto.

19. TERMINATION

The Contract may be terminated by LACOE or District upon 30 days' advance written notification.

20. FAILURE TO COMPLY

In the event District fails to perform in accordance with the indemnification or insurance requirement clauses of this Contract, makes inaccurate certifications as a part of this contract or contracting process, or otherwise breaches any other clause of this Contract, LACOE, the Los Angeles County Board of Education and the individuals thereof, and all officers, agents, employees, representatives, and volunteers shall be entitled to recover all legal fees, costs, and other expenses incident to securing performance or incurred as a consequence of nonperformance.

21. ATTORNEY'S FEES

Should either party be required to file any legal action or claim to enforce any provision of this Contract or resolve any dispute arising under or connected to this Contract, except as set forth in the "Failure to Comply" in this contract, each party shall bear its own attorney's fees and costs in bringing such an action and any judgment or decree rendered in such a proceeding shall not include an award thereof.

22. COMPLIANCE WITH LAW

District shall comply with all applicable federal, state, and local laws, statutes, ordinances, rules, regulations, policies, and procedures in performing under this Contract. District warrants that it has all licenses, permits, certificates and credentials required by law to perform the work specified under this Contract and shall, upon request by LACOE, provide evidence of same.

23. GOVERNING LAW/FORUM SELECTION

This Contract is made, entered into and executed in Los Angeles County, California, and the parties agree that any legal action, claim or proceeding arising out of or connected with this Contract shall be filed in the applicable court in Los Angeles County, California. The parties further agree this Contract shall be construed, and all disputes hereunder shall be settled, in accordance with the laws of the State of California.

24. FORCE MAJURE

In the event that performance on the part of any party hereto shall be delayed or suspended as a result of circumstances beyond the reasonable control and without the fault or negligence of said party, none of the parties shall incur any liability to the other parties as a result of such delay or suspension. Circumstances deemed to be beyond the control of the parties hereunder shall include, but not be limited to, acts of God or of the public enemy, insurrection, acts of the federal government or any unit of state or local government in sovereign capacity, fires, floods, epidemics, pandemics, quarantine restrictions, strikes, freight embargoes or delays in transportation, to the extent that such circumstances are not caused by the party's willful or negligent acts or omissions, and to the extent that they are beyond the party's reasonable control.

25. INCORPORATION BY REFERENCE

Any exhibits referenced herein shall be incorporated and made a part of this Contract.

26. PROVISIONS REQUIRED BY LAW DEEMED INSERTED

Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and the contract shall be read and enforced as though it were so inserted and included.

27. RECORD RETENTION AND INSPECTION

District agrees that LACOE shall have access to and the right to examine, audit, excerpt, copy or transcribe any pertinent records pertaining to this Contract. All records shall be kept and maintained by District and made available to LACOE during the entire term of this Contract and for a period not less than five (5) years after final payment hereunder by LACOE.

28. NO THIRD PARTY OBLIGATIONS

The execution and delivery of this Contract shall not be deemed to confer any rights upon, nor obligate any parties thereto, to any person or entity other than the parties hereto.

29. LACOE BUDGET/GRANT FUNDS CONTINGENCY

If any portion(s) of LACOE's budget affecting the contractual execution of this agreement does not appropriate sufficient funds for the contracted services or if grant funds related to these contracted services are not available for any reason whatsoever, this agreement shall be of no further force and effect. In this event, LACOE shall have no liability to provide services to District under this agreement, and the District shall not be obligated to make payment for services that are not rendered.

In such instances, particularly when partial funding remains available, LACOE shall have the option to either terminate this agreement with no liability occurring to LACOE, or LACOE may offer an amendment to this agreement to reflect the reduced availability of funds.

30. NON-DISCRIMINATION AND NON-SEGREGATION

During the performance of this Contract, both parties hereby agree to comply with all Federal, state and local laws respecting non-discrimination in employment and non-segregation of facilities including, but not limited to requirements set out in 41 CFR 60-1.4, 60-250.4 and 60-741.4, which equal opportunity clauses are hereby incorporated by reference.

31. TOBACCO AND MARIJUANA-FREE SCHOOLS AND FACILITIES

When at LACOE-owned or LACOE-leased buildings, both parties hereby agree to comply with the Los Angeles County Board of Education's Policy 3513.3 which states: The County Board recognizes the health hazards associated with smoking and the use of tobacco and/or marijuana products including the breathing of second-hand smoke, and desires to provide a healthy environment for students and staff. The County Board prohibits the use of tobacco and/or marijuana products at any time in LACOE-owned or leased buildings, on LACOE property and in LACOE vehicles. This includes the use of an electronic smoking device that creates aerosol or vapor or of any oral smoking device for the purpose of circumventing the prohibition of smoking.

32. ALCOHOL AND DRUG-FREE WORKPLACE

Both parties hereby certify under penalty of perjury under the laws of the State of California that District will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code Section 8350 et. seq.), and the Los Angeles County Board of Education's Alcohol and Drug-Free Workplace Policy BP 4020.

33. CERTIFICATION REGARDING DEBARMENT, SUSPENSION OR OTHER INELIGIBILITY (Federal Executive Order 12549)

By executing this contractual instrument, District certifies to the best of its knowledge and belief that it and its principals:

- 33.1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or Agency;
- 33.2. Have not, within a three-year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgment rendered against them, for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction (Federal, State or Local) or contract under a public transaction; or violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- 33.3. Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with commission of any of the offenses enumerated in Section 33.2 above, of this certification;

33.4. Have not, within a three-year period preceding the execution of this contractual instrument, had one or more public transactions (Federal, State or Local) terminated for cause of default.

34. EXECUTION REQUIREMENTS

Proper signatures required for execution of this instrument may be by original signature; photocopy; fax/facsimile copy; valid, encrypted, electronic transmission/signature; and/or other commonly accepted, widely-used, commercially acceptable signature methods. This instrument may be executed in counter-parts by each party on a separate copy thereof with the same force and effect as though all parties had executed a single original copy.

LOS ANGELES COUNTY  
OFFICE OF EDUCATION

SCH. DIST: Glendale USD  
BU # 64568 Contract # C-22437

By \_\_\_\_\_  
Terri Lyttaker  
Controller

By \_\_\_\_\_  
David Greco  
Typed or Printed Name

Title General Counsel

Date \_\_\_\_\_  
lm 5-5  
ROC 6/6/22

Date \_\_\_\_\_

Return the original signed copy to:  
Adebayo Onanuga  
LACOE/ABD  
9300 Imperial Highway, ECW, Room 165  
Downey, CA 90242-2890

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 9

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

PREPARED BY: Deborah Deal, Interim Chief Business and Financial Officer

SUBJECT: **District Membership in Designated Associations and Organizations for 2022-23**

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The Superintendent recommends that the Board of Education approve District memberships in various associations and organizations for 2022-23.

The following memberships in various associations and organizations are recommended for 2022-23:

<b>Organization</b>	<b>Estimated Cost</b>	<b>Funding Source</b>
ACSA's Educational Institution Service For Personnel Commissioners	\$200	Human Resources
Association of California School Administrators	\$880	Office of the Superintendent
Association for Supervision and Curriculum Development (ASCD)	\$89	Educational Services
Association of Title IX Administrators (ATIXA) (Institute Membership)	\$2,499	Educational Services/Human Resources
California Association of School Child Welfare and Attendance Workers (CASCWA)	\$40	AB 1113 Funding Educational Services
California Association of Suburban School Districts	\$3,000	Office of the Superintendent
Every Child California	\$1,500	CDCC
California School Boards Association (CSBA)	\$21,657	Office of the Superintendent
California School Boards Association for GAMUT Policy Access	\$5,315	Human Resources
Council for Exceptional Children for Special Ed	\$205	Special Education



**Memberships recommended for 2022-23 (Cont.):**

<b>Organization</b>	<b>Estimated Cost</b>	<b>Funding Source</b>
California School Public Relations Association (Cal SPRA)	\$150	Public Information
California Association of School Business Officials (CASBO)	\$5,250	Business Services
Coalition for Adequate Funding for Special Education	\$1,400	SELPA
Coalition for Adequate School Housing	\$965	Financial Services
Crescenta Valley Chamber of Commerce	\$125	Office of the Superintendent
California School Personnel Commissioners Association (CSPCA)	\$1,200	Human Resources
Glendale Chamber of Commerce	\$337	Office of the Superintendent
Glendale Latino Association	\$100	Office of the Superintendent
Glendale Rotary Noon	\$1,300	Office of the Superintendent
Los Angeles County School Trustees Association (LACSTA)	\$100	Office of the Superintendent
Magnet Schools of America School/Department/District Office Membership	\$475	Educational Services
Montrose-Verdugo City Chamber of Commerce	\$50	Office of the Superintendent
National Superintendents Roundtable	\$1,871	Office of the Superintendent
Personnel Commissioners Association Of Southern California (PCASC)	\$100	Human Resources
Pesticide Applicators Professional Association	\$45	Facilities and Support Operations
School Nutrition Association (SNA)	\$385	Nutrition Services
Southern California School Nutrition Association (SCSNA)	\$825	Nutrition Services
California School Nutrition Association (CSNA)	\$165	Nutrition Services
School Employers Association of California (SEAC)	\$2,610	Human Resources

**Memberships recommended for 2022-23 (Cont.):**

School Services of California, Inc.	\$3,840	Business Services
School Services of California (SSC) HR Network	\$195	Human Resources
SELPA Administrators Association	\$2,600	SELPA

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 10

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Deborah Deal, Interim Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator, Planning, Development and Facilities

**SUBJECT: Agreement with FilmL.A., Inc.**

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The Superintendent recommends that the Board of Education approve a one-year extension of the agreement between Glendale Unified School District and FilmL.A., Inc.

The term of the agreement is from August 1, 2022 through August 1, 2023. This non-profit organization has worked with the District for the past ten years to explore new revenue models to promote film friendly campuses and support educational and extracurricular programs.

FilmL.A. services include licensing, leasing, and providing various locations at District properties to the entertainment industry for filming of motion pictures, television shows and related activities. The District reserves the right to pre-approve all forms of contracts, exhibits and other documents utilized in connection with production events at the District properties. The fee for services provided by FilmL.A. will remain at 16% of all use fees charged to production companies using District facilities, and no commission is taken from District personnel fees that are collected for custodial or security.

In 2021-22, due to the COVID pandemic and the guidelines of the Los Angeles County Public Health Department, GUSD facilities were used with no fees charged.

The extension of the contract with FilmL.A., Inc., will allow the opportunity to generate further revenue using District facilities for future filming locations.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.***

**GLENDALE UNIFIED SCHOOL  
DISTRICT AGREEMENT**

**Instructional Services: FilmL.A., Inc.**

**PROFESSIONAL SERVICES AGREEMENT**

This Professional Services Agreement (this “**Agreement**”) is made and entered into as of the effective date indicated below, by and between the GLENDALE UNIFIED SCHOOL DISTRICT (the “**District**”) and the following entity or individual:

*Manager*

FilmL.A., Inc.

*Address*

6255 W. Sunset Blvd., 12<sup>th</sup> Floor, Hollywood, CA 90028

*Contact Name*

*Telephone No.*

*Fax No.*

*E-mail address*

Paul Audley

213-977-8600

213-977-8610

PAudley@filmla.com

Hereinafter, “**Manager.**”

Manager, in consideration of the covenants, conditions and agreements herein contained, does hereby agree to furnish labor, materials and equipment and all other things necessary to perform the services described in the Scope of Services contained in Exhibit A hereto (the “**Services**”).

**Services:** The Services can generally be described as providing film management services, further detailed in Exhibit A (Scope of Services).

**Agreement Parts:** Manager will provide the Services, and otherwise perform, in accordance with the terms of this Agreement. This Agreement consists of this cover page together with all of the following documents, each of which is, by this reference, incorporated into and made a part of this Agreement:

**Exhibit A - Scope of Services**, consisting of 4 pages;

**Exhibit B - Fee and Payment Schedule**, consisting of 2 pages;

**Exhibit C - Terms and Conditions**, consisting of 6 pages;

**Exhibit D - Insurance Requirements**, (Optional Provided by District);

**Attachment 1 – List of District Properties**, consisting of 1 page

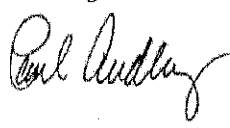
**Attachment 2 - Form of Production License**, consisting of 13 pages.

**Attachment 3 – Use of School Facilities Additional Use Fees**, consisting of 2 pages.

**Agreement Term:** The term of the agreement is from August 1, 2022, through August 1, 2023 with Three (3) One Year Option Periods. We are exercising the third option, leaving no more options remaining.

**Agreement Amount:** The total amount of the District’s financial obligation under this Agreement is 16% per the fee schedule in Exhibit B Section 1.1. of the use fees collected by the Manager.

This Agreement shall be effective as of the date it is signed by an authorized representative of the District. This Agreement is not valid and no payment is authorized hereunder until this Agreement is so signed.

MANAGER		THE DISTRICT
<i>Legal Form (i.e., corporation, partnership, dba, etc.)</i> California Corporation		<i>Legal Form (i.e. School District)</i> Glendale Unified School District
<i>Authorized Signature</i> 	<i>Date</i> 05/06/22	<i>Authorized Signature</i>
Name: Paul Audley Title: President		Name: _____ Title: _____
<i>Fed. Tax ID No</i> 95-4531774		<i>Date</i>

**Exhibit A**  
**Scope of Services**

**1. Scope**

- 1.1 The District is the owner of multiple schools and other properties within the Los Angeles County area, each "**District Property**" and collectively the "**District Properties**" described in Attachment 1 attached hereto and made a part hereof. District reserves the right at any time, and from time to time, to add properties to and remove properties from the list of District Properties. As of the date of this Agreement, there are no excluded properties.
- 1.2 Manager's business includes licensing, leasing and otherwise providing various "locations" to the entertainment industry for the filming of motion pictures, television shows and related activities known as "**Production Events**", and the negotiating, coordinating and monitoring of contracts for such Production Events including the area of Los Angeles, California. For the purposes of this Agreement, the term Production Events does not include productions that fall within the record keeping requirements of 18 U.S.C. § 2257. Manager represents and warrants that it is experienced in and has all requisite qualifications for the negotiation of contracts with production companies (as applicable, a "**Producer**") and for the coordination and monitoring of Production Events at sites owned and controlled by government, quasi-governmental and private entities similar in nature to District Properties.
- 1.3. District desires to engage Manager to negotiate and coordinate licenses (collectively "**Production Licenses**") with Producers and other entities seeking to engage in Production Events at or about the District Properties (inclusive of related parking areas). Manager desires to accept such engagement to negotiate and coordinate such Production Licenses with Producers and other entities seeking to perform a Production Event at or about the District Properties on the terms and subject to the conditions set forth herein.

**2. Management Services:** District hereby engages Manager to perform Management Services for the District Properties on the terms and subject to the conditions set forth herein. Manager shall devote such time as is reasonably necessary in good faith to properly fulfill its duties and obligations under this Agreement.

During the Term, Manager and its employees shall perform the following services (collectively the "**Management Services**"), as exclusive agent for the District with respect to the District Properties:

- 2.1. Negotiating, coordinating and facilitating the execution of Production licenses, in such form as set forth on Attachment 2, at such rates and on such terms approved by the District, for the District Properties pursuant to the operating standards set forth herein, and reserving to District the right to pre-approve all forms of contracts, exhibits and other documents utilized in connection with Production Events at the District Properties. The term Production License may include licenses by Producers solely for the use of the District Properties' parking areas for the parking of Production Event-related vehicles, during normal business hours and on the weekends, subject to any existing leases, licenses, or prior written commitments for such parking areas. Providing District with information about the applicant

Production Company and production plans, story, and activities to take place on or near District property prior to District approval of any Production license.

- 2.2. Collecting Gross Revenues and sums due the District hereunder and collaborating with District in securing the enforcement of the material terms of all Production Licenses and other contracts with any and all of the Producers.
- 2.3. Providing additional accounting services including preparing detailed reports, administering production event reconciliation including damage and allocation and separation of fees generated to various District accounts, and remitting balance to the District on a monthly basis.
- 2.4. Processing and refunding security deposits to production companies.
- 2.5. Compiling, updating and distributing a "Film Friendly Schools List" as noted on LocoScout® which will include the District Properties.
- 2.6. Collecting and verifying proof of insurance from each applicant and endorsements, identifying the Glendale Unified School District as a named additional insured".
- 2.7. Performing outreach activities to all stakeholders including providing appropriate information, attending meetings, speaking to principals, District business managers, parents, community members, District Superintendent's Office, location and entertainment industry professionals.
- 2.8. Ensuring that the District Properties are used by the Production Companies in compliance with all applicable laws, ordinances and regulations and in compliance in all respects with all applicable contractual requirements affecting the District Properties of which Manager has notice and control. Upon the termination of each Production License, Manager shall, pursuant to the terms of the Production Licenses, require the Producers to surrender the District Property in as good or better condition as it was immediately prior to the Production Event, including (i) the repair of any damage to the District Property due to the Production Event, such repair to be done in a good workmanlike manner and in compliance with all applicable laws and regulations and District established rules, regulations and standards, including the reasonable satisfaction of District's management and (ii) the removal of all material, equipment, structures, trash and waste generated or brought onto the District Property by a Producer. To the extent any Producer fails to surrender the District Property in the condition as described in the preceding sentence, Manager shall use its best efforts and fully cooperate with District in enforcing the terms of the Production Licenses against the Producers.
- 2.9. Handling problem resolutions on behalf of District, including, but not limited to, maintaining and manning a FilmL.A. Staffed 24-hour phone number, facilitating communications between production companies and school sites, billing and collecting issues, and visiting school sites as needed
- 2.10. Generating, delivering, and administering Production Event reconciliations to District on a monthly or otherwise agreed basis.
- 2.11. Coordinating with Controller or Director of Planning and Development and the Site Administrator or Principal prior to, and during, each Production Event or at any other

time, Manager may wish to enter upon any of the District Properties. Manager shall ensure such entrances on to any District Property (i) shall be performed in a reasonable manner by the Producers or any other person or entity connected with any Production Event or the marketing thereof so as to reduce, to the greatest extent practicable, any interference with District school personnel or students and (ii) shall be approved in advance by the Controller or Director of Planning and Development and principal of the applicable District Property or the authorized District site administrator, which approval shall be granted or withheld at the District's sole discretion. In conjunction with such coordination, Manager shall check-in, and shall cause the Producers or any other person or entity connected with any Production Event or the marketing thereof to check-in, with such District Property's administrative office prior to entry on to any of the District Properties.

- 2.12. Marketing the District Properties to the entertainment industry for use as filming locations and for use as a parking and staging location for film companies. Manager shall use commercially reasonable marketing efforts and shall diligently investigate all offers and inquiries regarding production events at the District Properties.
- 2.14. Negotiating, coordinating, and marketing of Production Events at the District Properties, specifically including, but not limited to, providing advice for the establishment, with District approval, of pricing policies for Production Events at the District Properties.
- 2.15. Implementing (or causing to be implemented) marketing, promotion and advertising plans, and as well as plans for the collection/utilization of supporting demographic data associated with District.

### **3. Reports**

- 3.1. Production Events Report. Manager shall timely create and maintain a database and deliver reports detailing each previous month's Production Events, and (i) their respective locations, (ii) fees (collected and receivable) generated thereby, setting forth (A) the amount to be allocated to each District Property and (B) the amount to be allocated to the District, and (C) the amounts to be allocated to any prescribed District accounts, (iii) District Property usage and personnel fees, and (iv) calculation of the Management Fee.
- 3.2. Other Reports. Manager shall timely prepare and deliver such other reports as District shall from time to time request in connection with the negotiation, coordination, operation and/or monitoring of Production Events at the District Properties.

**4. Accounting:** Manager shall collect all Gross Revenues and all sums otherwise due the District with respect to Production Events at the District Properties. During the Term of this Agreement, on the last day of the month following the month in which the revenue (on an accrual basis) was generated, Manager shall retain the Management Fee for the prior month and remit the balance of the Gross Revenues (as determined in conformity with this Agreement and the calculations set forth in the Production Event Report for such prior month) to the District.

**5. Books and Records:** In addition to the reports due pursuant to this Agreement, Manager shall keep full and adequate books of account and such other records reflecting the Production Licenses for the District Properties, showing accurately and completely all Gross Revenues



generated in connection with all Production Licenses and Production Events at all of the District Properties. Manager's books and records shall correspond with the District's fiscal year of July 1 to June 30. Manager shall preserve all such books and records for at least three (3) years from the close of the calendar year to which they relate. Such books and records shall be kept in accordance with generally accepted accounting principles consistently applied. Such books and records shall be kept at the office of Manager. The District and Manager agree that the District and its agents shall be allowed to inspect the books and records pertaining to the Production Licenses, Production Events, or District Properties during normal business hours and upon fourteen (14) days prior written notice to Manager. Within three (3) years after the close of each calendar year, District shall have the right to cause its independent public accountants to review Manager's determination of Gross Revenues for such calendar year (the "Annual Revenues"). In the event that the District's accountants propose an adjustment to the Annual Revenues, the District and Manager shall attempt to amicably resolve any such proposals within thirty (30) days. If the parties cannot resolve their differences within said period, the parties shall submit the dispute to a mutually agreeable independent accounting firm mutually selected by the parties to determine the actual Annual Revenues. If the parties cannot agree upon an independent accounting firm, then each party shall appoint an independent accountant and the two independent accounts shall appoint a mutually agreed (as between the independent accounts) independent accounting firm which will determine the Annual Revenues. The decision of such firm shall be binding on the parties and the costs of such firm shall be equally split between the parties. Manager shall deduct from the next payment(s) of Management Fees due and payable under this Agreement any excess fees which it received as a result of any adjustment made hereunder. If the adjustment to the Annual Revenues exceeds three percent (3.0%), Manager shall pay for the reasonable costs of the District's accountant.

## **6. Representations, Warranties, and Responsibilities:**

6.1. District represents and warrants to Manager the following:

- 6.1.1. District is the owner of, or has sole control over the District Properties.
- 6.1.2. District is a School District organized under the Constitution and the laws of the State of California.
- 6.1.3. District has full power and authority to enter into and perform in accordance with the terms and provisions of this Agreement.
- 6.1.4. To Districts actual knowledge (which shall mean the actual knowledge of the Assistant Superintendent, Business Services, without duty of investigation), this Agreement will not result in any breach of the terms or conditions of, or constitute a default under, any agreement or instrument under which District is a party or is obligated.

6.2. Manager represents and warrants to the District the following:

- 6.2.1. Manager is a California nonprofit public benefit corporation, validly existing and in good standing in the State of California.
- 6.2.2. Manager has full power and authority to enter into and perform in accordance with the terms and provisions of this Agreement.

6.2.3. To the best of Manager's knowledge, this Agreement will not result in any breach of the terms or conditions of, or constitute a default under any agreement or instrument under which Manager is a party or is obligated.

**Exhibit B**  
**Fee and Payment Schedule**

District agrees to pay for the services and materials to be furnished by Manager as provided by this Agreement. Payment in arrears shall be made upon Manager's completion of services required by this Agreement to the satisfaction of the District and upon Manager's submission of billings as shall be prescribed by District and shall be included as part of the 16% commission.

**1. Management Fee and Expenses:**

- 1.1. Each month during the Term of this Agreement, Manager shall be entitled to a fee of sixteen-percent (16%) of the Use Fees earned by District from Production Events contracted through the efforts of Manager, (the "Management Fee"), for the negotiation of Production License and the coordination and monitoring of Production Events at the District Properties from and after the Effective Date. The Management Fee shall be based on the District's Filming Use Fees as follows and does not include any Custodial or District Employee Rates:

**FEE INFORMATION**

**Deposit: \$500.00 per day** to be returned less deductions for overtime charges, custodial charges and damages.

**FILMING**

**Regular filming:**

Use Fee: \$3,000 for 15 hours

Overtime Use Fee: \$55 hour

**Student Filming:**

Use Fee: \$260 for 4 hours

Overtime Use Fee: \$55 hour

**Half-day filming:**

Use Fee: \$1,500 for 6 hours

Overtime District Employee Rate: \$55 hour

**Still Photography:**

Use Fee: \$300 for 4 hours

Overtime Rate: \$55 hour

**Parking Use Fee:**

\$1500 per Day

**All Rates Subject to Activity**

Overtime District Employee Rate: \$55 hour Overtime District Employee Rate: \$55 hr

Additional Use Fees maybe assessed at written direction of the District (see attachment 3)

The Management Fee shall be based on Gross Revenues as defined below less personnel and/or custodial fees.

- 1.2. Manager will be solely responsible for all costs and expenses incurred in connection with the performance of Manager's duties hereunder, including, without limitation, payment of salaries and taxes of Manager's employees.
- 1.3. "Gross Revenues" for any particular month during the Term shall mean the total fees paid to District by each applicable Producer pursuant to the Production Leases, less any District costs (including, but not limited to, District's personnel and/or custodial fees, excess utility fees, and other incremental fees or costs). Notwithstanding anything to the contrary contained above in this section, the following items shall not be included within Gross Revenues: (i) service charges or permit fees imposed by a third party, whether or not paid by a Producer directly to such third party in

connection with a Production Event at any District Property; (ii) any and all taxes required to be paid by (or on behalf of) a Producer to any governmental authority, or (iii) reimbursements paid by any Producer or insurance proceeds received by the District in respect of any damage to any of the District Properties resulting from a Production Event.

- 1.4. In the event that any of the District Properties is to be used for a Production Event by a student or "student group" (which "student group" shall include educational groups and non-profit groups of an educational nature) approved by the District, then either District or Manager may request of the other, on an event-by-event basis, that any required fees to be paid by such students be waived or reduced, with the exception of any related custodial fees which shall not be waived or reduced unless with by express direction of the district, and provided that such student Production Event is reasonable as to time (with respect to both the particular student Production Event and reduction of fees has been sought in the prior six (6) month period and the fee amount, the other party's approval shall not be unreasonably withheld. In the event fees from such student Production Events are waived or reduced, the dollar amount of such waiver or reduction of fees shall not be included as Gross Revenue.

**2. Payment:** On the last day of the month following the month in which the revenue was generated, Manager shall retain the Management Fee for the prior month and remit the balance of the Gross Revenues (as determined in conformity with this Agreement and the calculations set forth in the Production Event Report for such prior month) to the District. The Manager will furnish additional documentation to District's Accounts Receivable upon request. No payment to the Manager (or retention of payment by the Manager) shall be deemed an acceptance of work not completed in accordance with this Agreement. The District may withhold (or request Manager to withhold) from payment to Manager or any third party any amounts in dispute and Manager shall continue performance of its services pending final determination of disputes relating to such withholding.

**Exhibit C**  
**Terms and Conditions**  
**Professional Services Agreement**

1. **Board Authorization** - This Agreement is not valid and no payment is authorized hereunder for services prior to approval of the Agreement by the District's Board of Education.
2. **Evaluation** - The Manager acknowledges that the presentation or services may be evaluated by the District Authorized Representative, or any other District offices or schools and understands that the results of the evaluation may be made available to the Manager, other schools and offices within the District, and other school districts and agencies upon request. The Manager agrees to cooperate fully with any such evaluation and agrees to promptly furnish any information that is requested by the District for evaluation purposes.
3. **Independent Contractor** - While engaged in performance of this Agreement, the Manager is an independent contractor and is not an officer, agent, or employee of the District. Manager is not entitled to benefits of any kind to which District employees are entitled, including, but not limited to, unemployment compensation, workers' compensation, health insurance, and retirement benefits. Manager assumes full responsibility for the acts and/or omissions of Manager's employees or agents as they relate to performance of this Agreement. Manager assumes full responsibility for workers' compensation insurance and payment of all federal, state and local taxes or contributions, including, but not limited to, unemployment insurance, social security, Medicare and income taxes with respect to Manager and Manager's employees. Manager and Manager's employees or agents are not District employees. Manager shall provide District with a certificate of liability and worker's compensation insurance for it and its employees or agents in regards to the consulting work for the School District."
4. **Standard of Performance** - All services performed in connection with this Agreement shall be performed in compliance with standards of care applicable to services of the type, scope and complexity assigned to the Manager and in compliance with all applicable laws and codes, including without limitation California licensing laws and lawful orders of governmental authorities.
5. **Conflict of Interest** - Manager represents that Manager has no existing financial interest and will not acquire any such interest, direct or indirect, in any entity filming at a property of the District, which conflicts in any manner or degree with the performance of services required under this Agreement and that Manager will not transfer the performance of its obligations under this agreement to, or perform its obligations hereunder through, any person or entity having any such interest in any entity filming at property of the District.

The District and Manager specifically agree that Manager's provision to any other school district of other person or entity, of professional services similar to those provided to the District hereunder shall not constitute an actual or potential conflict of interest within the meaning of this Agreement.

Manager will also take all necessary steps to avoid the appearance of a conflict of interest and shall have a duty to disclose to the District prior to entering into this Agreement any and all circumstances existing at such time that pose a potential conflict of interest.

Manager warrants that it has not directly or indirectly offered or given, and will not directly or indirectly offer or give, to any employee, agent, or representative of District any cash or non-cash gratuity or payment with view toward securing any business from District or influencing such person with respect to the conditions, or performance of any Agreements with or orders from District, including without limitation this Agreement. Any breach of this warranty shall be a material breach of each and every Agreement between District and Manager.

Should a conflict of interest issue arise, Manager agrees to fully cooperate in any inquiry and to provide the District with all documents or other information reasonably necessary to enable the District to determine whether or not a conflict of interest existed or exists. Failure to comply with the provisions of this section shall constitute grounds for immediate termination of this Agreement, in addition to whatever other remedies the District may have.

6. **Equal Opportunity Employment** - It is the policy of the District that, in connection with all work performed under District Agreements, there shall be no discrimination against any employee or applicant for employment because of race, color, religious creed, national origin, ancestry, marital status, sex, sexual orientation, age, disability or medical condition, and therefore the Manager agrees to comply with applicable Federal and state laws. In addition, the Manager agrees to require like compliance by all Sub consultants employed in connection with this agreement.

7. **Assignability:**

7.1. The parties hereto agree that Manager shall not assign or otherwise delegate its rights, duties, and obligations under this Agreement without the prior written consent of District, which consent shall be granted or withheld in District's sole discretion. In the event Manager contemplates an assignment of all or a portion of its rights, duties, or obligations under this Agreement, Manager shall give District notice ("Intention of Assignment Notice") of such contemplated assignment, whether or not the terms of such assignment have been determined. Upon receipt of such Intention of Assignment Notice, District shall have the option to terminate this Agreement by providing Manager with thirty (30) days written notice; provided, however, Manager reserves the right, upon District's election to terminate this Agreement, to rescind its Intention of Assignment Notice by providing written notice to District of such rescission within ten (10) days after receipt of District's termination notice, in which event this Agreement shall remain in full force and effect.

7.2. This Agreement shall be binding on and inure to the benefit of District's successors and assigns.

8. **Licensing:** - The Manager shall comply with all applicable laws and regulations governing the Manager's performance of services hereunder, including without limitation

any and all applicable licensing requirements and shall at District's request provide evidence of such compliance satisfactory to District.

9. **Failure to provide prompt, efficient and thorough service** - If the District, in its sole discretion, deems the Manager is unwilling to perform or provide prompt, efficient service or otherwise fails to comply with the terms of this Agreement or fails to complete the services stipulated in Exhibit A with the time limits provided herein, the District shall have the right to terminate or cancel this Agreement, take possession of any items related to this Project and/or Work and proceed in accordance with the provisions below governing suspension or termination of Agreement.
10. **Termination:** - This Agreement and all rights and obligations hereunder, may be terminated at the election of either party upon the occurrence of any of the following:
  - 10.1. By either party with thirty (30) days prior written notice to the other party,
  - 10.2. Immediately by District if (i) Manager or a key executive of Manager or employee of Manager is convicted of a felony relating to its activities hereunder, or (ii) Manager, an employee of manager, or a key executive of Manager commits a material fraud, embezzlement, willful misconduct, or defalcation relating to its activities hereunder.
  - 10.3. Immediately by one party in the event the other party qualifies for or is subject to bankruptcy or any bankruptcy proceedings which are not dismissed or stayed within sixty (60) days.
  - 10.4. Immediately by either party if this Agreement or the activities hereunder, including but not limited to past, current or proposed Production Events, are prohibited by law or administrative regulation.
  - 10.5. Termination of this Agreement by either party under the provisions of this Section 14 hereof shall not be exclusive of any other remedy which the party exercising such right of termination may have, at law or in equity, as a consequence of the acts giving rise to such right of termination.
  - 10.6. Upon termination of this Agreement, for any reason, Manager shall promptly, without necessity of demand or notice, deliver the following to District, or District's appointed agent on the effective date of expiration or termination, or, if this Agreement is terminated immediately for cause, within thirty (30) days of such termination: (i) a final accounting reflecting the Gross Revenues as of the date of termination; (ii) any balance of monies, as verified by the final accounting described in clause (i), above, remaining in the Account, together with any other monies of District held by Manager with respect to the District Properties; and (iii) all items, files, records or documents of any kind, including but not limited to, contracts, warranties, promotional materials, bank statements, correspondence, receipts, paid and unpaid bills or invoices. The obligation of Manager to deliver the foregoing shall survive the termination of this Agreement.
  - 10.7. Manager shall, for a period of one hundred and twenty (120) days after the termination of this Agreement, and for such further period as may be necessary, make itself available to consult with and advise District, or such other person or

persons as may be designated by District, regarding the coordination, negotiation, and monitoring of Production Events at any or all of the District Properties.

10.8. Termination Payments — The payments, if any, made to Manager pursuant to this Agreement shall be Manager's sole and exclusive compensation and District shall have no liability to Manager for any other compensation or damages, including without limitation anticipated profit prospective losses, or consequential damages of any kind.

10.9. Work Product — Any provision to the contrary in this Agreement notwithstanding, no payment shall be due the Manager following termination of this Agreement unless and until the Manager provides the District with all documents, materials and work produced to date under this Agreement.

**11. Invalidity:** - Whenever possible, each provision of this Agreement shall be interpreted in such manner as to be valid under applicable law, but if any provision of this Agreement shall be invalid or prohibited hereunder, such provision shall be ineffective to the extent of the prohibition or invalidation, but shall not invalidate the remainder of such provision of the remaining provisions of this Agreement.

**12. Limitation of Liability:** - No party shall be liable to the other party for any indirect, consequential or special damages of the other party, and each party hereby waives any and all such claims for its own indirect, special or consequential damages arising from any breach of this Agreement.

**13. District Properties' Name, Signage, and Logos:** - The use of the name of any of the District Properties used in connection with the filming at such District Properties, including any advertisement or marketing promotion shall be approved in writing by District, which approval shall be granted or withheld in District's sole discretion.

**14. Notices:** - All notices under this Agreement shall be in writing and shall be deemed received upon personal delivery thereof, twenty-four (24) hours after overnight courier (fare prepaid) or legible facsimile transmission with overnight courier follow-up, or forty-eight (48) hours after deposit in the United States Mail, certified or registered mail, return receipt requested, to the parties as follows:

District: **Glendale Unified School District**  
223 North Jackson Street  
Glendale, CA 91206  
Fax No.: (818) 247-9915  
Attn: Stephen Dickinson, Chief Business and Financial Officer  
and:

Manager: **FilmL.A., Inc.**  
6255 Sunset Blvd., 12th Floor  
Los Angeles, CA 90028  
Email: [paudley@filmla.com](mailto:paudley@filmla.com)  
Attn: Paul Audley



**15. Governing Law and Severability:** - The validity, interpretation, and performance of this Agreement shall be determined according to the laws of the State of California. Whenever possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid. However, if any provision of this Agreement shall be held to be prohibited by or invalid under any applicable law, such provision shall be ineffective only to the extent of such prohibition or invalidity, without invalidating the remaining provisions of this Agreement.

**16. Entire Agreement/Amendment:** - This Agreement and any exhibits attached hereto constitute the entire agreement between the parties to the Agreement and supersede any prior or contemporaneous written or oral understanding or agreement, and may be amended only by written amendment executed by both parties to this Agreement and approved as required by California law and District policy.

**17. Right to Audit:** - The Manager shall maintain complete and accurate books and records with respect to services, costs, expenses, receipts, and other information necessary to verify the scope or charges for any services provided under this Agreement. The Manager understands and agrees that the District has the right to review documents and work in progress and to audit financial and other records pertaining to the performance of the work under this Agreement, whether such records were prepared by the Manager or anyone else associated with the work. At any time prior to the date which is three (3) years following final payment under this Agreement, the Manager shall provide the District, at the District's reasonable expense, a copy of all such records within five (5) business days of a written request from the District. At any time prior to the date which is three (3) years following final payment under the Agreement, the District's rights shall also include access at reasonable times to the Manager's facilities for the purpose of interviewing employees and inspecting and copying (at the District's reasonable expense) such books, records, accounts and other material which may be relevant to a matter under investigation. The Manager shall, at no cost to the District, furnish reasonable facilities and assistance for such review and audit. The Manager's failure to provide records or access within the time requested shall preclude the Manager from receiving any payment due under the Agreement until such documents are provided and shall preclude the Manager from receiving any reimbursement from District of any such copying charges. The Manager agrees to maintain such records for a period of three (3) years following final payment under the Agreement. Reimbursement - To the extent that an audit by the District, the District's independent auditors, or a designee of any of them, discloses excess charges inaccurately or improperly attributed to this Agreement by the Manager, Manager agrees to remit the amount of the overpayment to the District within five (5) days after demand.

**18. No Third Parties:** - Nothing contained in this Agreement shall create a contractual relationship with or cause of action in favor of a third party against the District or Manager.

**19. Change of Legal Entity or Change of Identity:** - If any change occurs in the legal entity of the Manager's organization, the Manager shall immediately report such change to the District. The District shall then have the right to terminate or cancel this Agreement, take the work products of this Agreement and pay in accordance with the provisions under Suspension or Termination of Agreement.

**20. Dispute Resolution:** - Any claim, dispute or other matter in question (collectively, "claim") arising out of or related to this Agreement shall be subject to mediation as a condition precedent to arbitration. Any claim not resolved by mediation shall be resolved by arbitration in Los

Angeles, California, before a single arbitrator, who shall be an attorney or a retired judge, in accordance with the rules of the American Arbitration Association currently in effect. Joinder of persons not parties to this Agreement is hereby expressly permitted. The parties to any arbitration shall have the right to conduct discovery pursuant to the California Civil Discovery Act of 1986. The award entered by the arbitrator shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof. In the event of any dispute between the parties, the parties shall each bear their/his/her/its own attorney's fees and costs. The cost of the arbitration proceeding shall be shared equally between the Manager and the District.

**21. Anti-discrimination:** - It is the policy of the District that in connection with all services rendered under District Agreements there be no discrimination against any prospective or active employee engaged in such services because of sex, race, color, ancestry, religious creed, national origin, physical disability (including without limitation HIV and AIDS), mental disability, medical condition, age, marital status, sexual orientation, political belief or affiliation, or to deny family care leave, therefore the Manager agrees to comply with applicable Federal and California laws including, but not limited to, Title VII of the Civil Rights Act of 1964, as amended; the Civil Rights Act of 1991; The Americans with Disabilities Act of 1990; Age Discrimination Act of 1975; Rehabilitation Act of 1973 (Section 504); and the California Fair Employment Practice and Housing Act codified in Government Code Sections 12900 to 12996; and Labor Code Section 1735. In addition, the Manager agrees to require like compliance by all consultants and Sub consultants employed by the Manager under the Agreement.

**22. District Approvals:** - Approvals or authorization provided for in this Agreement to be given by the District must be given in writing. Any District review or approval of any submissions from Manager in any medium is for general conformance with the District's requirements, and shall not relieve the Manager of its responsibility for performing services under this Agreement in conformity with the legally mandated standard of care and the terms and conditions of this Agreement.

**23. Waiver:** - Provisions of this Agreement may be waived by District only by a written statement expressing that it is intended as a waiver of specified provisions of the Agreement. The District's approval, acceptance use or payment for any part of the Manager's services shall not in any way alter the Manager's obligations, or waive any of the District's rights, under this Agreement.

**Exhibit D**  
**Insurance Requirements**

**Insurance Requirement for all Users of GUSD Facilities**

**All organizations or groups using District facilities are required to provide proof of liability coverage, including the naming of the Glendale Unified School District as an endorsed additional insured on their insurance policy. Limits of coverage should be a minimum of \$1 million.**

**Please make certificate and Additional Insured Endorsement for**

**Glendale Unified School District  
333 W. Magnolia Avenue  
Glendale, California 91204**

**The Certificate of Insurance and the separate Additional Insured Endorsement form must be received by.**

**FilmL.A.  
6255 Sunset Blvd., 12th Floor  
Los Angeles, CA 90028  
Fax 213-977-8686  
Schools@filmla.com**

### Attachment 1

#### Glendale Unified School District Listing of School Sites

HIGH SCHOOLS	ADDRESS
Clark Magnet High	4747 New York Avenue, La Crescenta 91214
Crescenta Valley High	2900 Community Avenue, La Crescenta 91214
Glendale High	1440 East Broadway, Glendale 91205
Herbert Hoover High	651 Glenwood Road, Glendale 91202
Allan F. Daily High	220 North Kenwood, Glendale 91206
MIDDLE SCHOOLS	
Rosemont Middle	4725 Rosemont Avenue, La Crescenta 91214
Theodore Roosevelt Middle	222 East Acacia Avenue, Glendale 91205
Eleanor J. Toll Middle	700 Glenwood Road, Glendale 91202
Woodrow Wilson Middle	1221 Monterey Road, Glendale 91206
ELEMENTARY SCHOOLS	
Balboa Elementary	1844 Bel Aire Drive, Glendale 91201
Cerritos Elementary	120 East Cerritos Avenue, Glendale 91205
Columbus Elementary	425 West Milford, Glendale 91203
Dunsmore Elementary	4717 Dunsmore Avenue, La Crescenta 91214
Thomas A. Edison Elementary	435 S. Pacific Avenue, Glendale 91204
Benjamin Franklin Elementary	1610 Lake Street, Glendale 91201
John Fremont Elementary	3320 Las Palmas Avenue, Glendale 91208
Glenoaks Elementary	2015 East Glenoaks Boulevard, Glendale 91206
Thomas Jefferson Elementary	1540 Fifth Street, Glendale 91201
La Crescenta Elementary	4343 La Crescenta Avenue, La Crescenta 91214
Lincoln Elementary	4310 New York Avenue, La Crescenta 91214
Mark Keppel Elementary	730 Glenwood Road, Glendale 91202
Horace Mann Elementary	501 East Acacia Avenue, Glendale 91205
John Marshall Elementary	1201 East Broadway, Glendale, 91205
Monte Vista Elementary	2620 Orange Avenue, La Crescenta 91214
Mountain Avenue Elementary	2307 Mountain Avenue, La Crescenta 91214
John Muir Elementary	912 S. Chevy Chase Dr., Glendale 91205
Valley View Elementary	4900 Maryland Avenue, La Crescenta, 91214
Verdugo Woodlands Elementary	1751 North Verdugo Road, Glendale 91208
Richardson D. White Elementary	744 East Doran Street, Glendale 91206
SPECIALIZED SCHOOL	
College View School	1700 East Mountain Street, Glendale 91207

Attachment 2

GLENDALE UNIFIED SCHOOL DISTRICT  
LICENSE AGREEMENT FOR USE OF PREMISES  
PART I: BASIC LICENSE INFORMATION

# \_\_\_\_\_ Filming or Parking \_\_\_\_\_

DATE: \_\_\_\_\_

LICENSEE NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

REPRESENTATIVE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ MOBILE: \_\_\_\_\_

FAX: \_\_\_\_\_

PRODUCTION TITLE: \_\_\_\_\_

PRODUCTION TYPE: \_\_\_\_\_

PRODUCER: \_\_\_\_\_

DIRECTOR: \_\_\_\_\_

NO. OF CREW: \_\_\_\_\_ CAST: \_\_\_\_\_ EXTRAS: \_\_\_\_\_

LG. TRUCKS: \_\_\_\_\_ OTHER TRUCKS: \_\_\_\_\_ VANS: \_\_\_\_\_

MTR. HMS./DR. RMS: \_\_\_\_\_ GENERATORS: \_\_\_\_\_ CAMERA \_\_\_\_\_

CARS \_\_\_\_\_ PIC. VEHICLES: \_\_\_\_\_ CAST/CREW \_\_\_\_\_

CARS \_\_\_\_\_

LICENSE TERMS SCHOOL: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PRINCIPAL: \_\_\_\_\_

GENERAL LICENSE AREA: \_\_\_\_\_

SPECIFIC LICENSE AREAS/ACTIVITIES:

Description of Area 1:

Date/Time:

Activity:

Special Conditions:

---

Description of Area 2:

Date/Time:

Activity:

Special Conditions:

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Description of Area 3:

Date/Time:

Activity:

Special Conditions:

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Check here if additional areas have been added on separate sheet(s).

---

DEPOSIT COLLECTED: \$ \_\_\_\_\_

LICENSE FEES:

Site Day(s)	@ \$ _____	x _____	= \$ _____
+OT	@ \$ _____	x _____	= \$ _____
Personnel Hours	@ \$ _____	x _____	= \$ _____
Parking	@ \$ _____	x _____	= \$ _____
+OT	@ \$ _____	x _____	= \$ _____
		<b>TOTAL=</b>	<b>\$ _____</b>

## PART II: STANDARD TERMS AND CONDITIONS

This License Agreement for Use of Premises (Agreement") is made and entered into on the above date by and between the Glendale Unified School District ("Licensor"), and the above-named Licensee (Licensee"), subject to and on the terms and conditions hereinafter set forth.

- 1. Grant of License.** In consideration of the payment of the License Fee and the performance of the covenants and conditions contained in this Agreement, Licensor hereby grants to Licensee a non-exclusive license to use the License Area during the License Term subject to and on the terms and conditions set forth herein. The License granted hereunder shall include non-exclusive rights of ingress and egress as reasonably necessary to use the License Area, with the path of travel to be determined from time to time in the sole and entire discretion of Licensor; use of such path of travel shall be limited to ingress and egress only, but for all purposes shall be deemed a part of the License Area.
- 2. Use.** Licensee shall have the right to use the License Area for the sole purpose of production of a motion picture (including feature films, television programming, commercials and other media productions) or still photography, during the Term specified above, and for no other purpose and for no other time without the prior written consent of Licensor, which consent may be granted, withheld or conditioned in the sole and absolute discretion of Licensor. Licensee agrees to use the License Area in strict accordance with the terms and conditions set forth herein. Licensee may use only those bathrooms, if any, that Licensor has specifically designated for use by Licensee. Licensee is responsible to provide all necessary signage with respect to the use of the bathrooms. Licensee is to provide all toiletries for any bathroom that it is uses and to maintain them in a clean condition on a daily basis. Licensee understands that the operation of the Licensee's activities on the License Area are secondary to the Licensor's instructional program and no part of the Licensee's operation shall be disruptive, as reasonably determined by Licensor, to the Licensor's instructional program.
- 3. Security Deposit.** The Licensee shall deposit with FilmL.A. Inc, on behalf of the Licensor, in advance for each day of use, the base amount (the "Security Deposit") of FIVE HUNDRED AND NO/100 DOLLARS (\$500.00) as security for the performance by Licensee of all terms, covenants and conditions of this Agreement. If Licensee defaults with respect to any provision of this Agreement, including, but not limited to the provisions relating to any payments hereunder, Licensor may, but shall not be required to, use, apply or retain all or any part of the Security Deposit for the payment of any amounts or any other sums in default, or for the payment of any other amount that Licensor may expend or become obligated to expend by reason of Licensee's default. If Licensee is in compliance with the covenants and obligations set forth in this Agreement at a time that is thirty (30) days following the time of both the expiration or termination of this Agreement and Licensee's vacation of the License Area, Licensor or Film L.A., Inc. as applicable, shall return the balance of the Security Deposit due to Licensee promptly thereafter to the address listed on the License, or to a changed address of which Licensee has notified FilmL.A. in writing. Licensee agrees that, if the refund check is returned as undeliverable or has not been negotiated within 90 days of mailing, the unrefunded amount shall constitute part of the License Fee. In the event that GUSD or FilmL.A., Inc. reasonably determines that, due to the complexity, scope and/or particular locations of Licensee's activities, a heightened risk of damage to Licensor's property reasonably exists, the Security Deposit shall be appropriately increased.

4. **Licensee's Rights to Materials Produced; Indemnity.** All rights of every kind and nature whatsoever in and to all still and motion pictures, photographs and sound recordings made hereunder in connection with use of the License Area by Producer shall be and remain the sole and exclusive property of Producer; including, without limitation, the perpetual and irrevocable right and license to use and re-use said photography and/or said sound recordings in connection with any motion pictures as Producer shall elect, in, and in connection with, advertising, publicizing, exhibiting and exploiting such motion pictures, in any manner whatsoever and at any time by all means, media, devices, processes and technology now or hereafter known or devised in perpetuity throughout the universe. The Licensee shall assume all costs arising from the use of patented and copyrighted materials, equipment, devices, processes, or dramatic rights used on or incorporated in the conduct of said event, and the Licensee agrees to indemnify and save harmless and defend the Licensor and its duly authorized representatives from all damages, costs, and expenses in law or equity, for, or on account of, the use of any patented and copyrighted materials, equipment, devices, processes, or dramatic rights furnished or used by the Licensee in connection with this License. In this regard, the Licensee's attention is particularly directed to the use of copyrighted music. Neither Licensee nor its successors shall be obligated to make any actual use of any production or photography or of any reference to the License Area or School in any motion picture production or otherwise.
5. **Licensee's Rights to Materials Produced; Indemnity.** All rights of every kind and nature whatsoever in and to all still and motion pictures, photographs and sound recordings made hereunder in connection with use of the License Area by Producer shall be and remain the sole and exclusive property of Producer; including, without limitation, the perpetual and irrevocable right and license to use and re-use said photography and/or said sound recordings in connection with any motion pictures as Producer shall elect, in, and in connection with, advertising, publicizing, exhibiting and exploiting such motion pictures, in any manner whatsoever and at any time by all means, media, devices, processes and technology now or hereafter known or devised in perpetuity throughout the universe. The Licensee shall assume all costs arising from the use of patented and copyrighted materials, equipment, devices, processes, or dramatic rights used on or incorporated in the conduct of said event, and the Licensee agrees to indemnify and save harmless and defend the Licensor and its duly authorized representatives from all damages, costs, and expenses in law or equity, for, or on account of, the use of any patented and copyrighted materials, equipment, devices, processes, or dramatic rights furnished or used by the Licensee in connection with this License. In this regard, the Licensee's attention is particularly directed to the use of copyrighted music. Neither Licensee nor its successors shall be obligated to make any actual use of any production or photography or of any reference to the License Area or School in any motion picture production or otherwise.
6. **School Name; Pupils.** Licensee shall not use the name (including, without limitation, signs or logos) of the School, GUSD or Glendale Unified School District in the name of its production or in the script, dialogue, photography, publicity or in any of its advertising, and the locations used in the film shall not be identified as belonging to the Glendale Unified School District, nor shall they be identifiable as such by the casual viewer. Licensee shall take reasonable steps to insure that the pupils, the faculty, and the general public are excluded from the area in which it is filming if the Licensee, in its reasonable discretion, determines that anything being filmed might be considered offensive to the pupils. This shall include the language, the actions, and the dress of the actors and actresses. Licensee shall obtain releases from any participants outside of those in the employ of Licensee, including the parents of any minors involved, to protect the Licensor from every claim, liability, or demand which may arise as a result of the filming and use of the film, and as a result of any services rendered in connection with the production and use of the film.



7. **Licensee's Insurance.** Licensee shall provide the following insurance:
- (a) **Commercial General Liability Insurance:**
    - \$2,000,000 per occurrence for bodily injury and property damage
    - \$100,000 fire damage
    - \$5,000 medical expenses
    - \$1,000,000 personal and advertising injury
    - \$3,000,000 general aggregate
    - \$3,000,000 completed operations and products aggregate
  - (b) **Business Automobile Liability Insurance** with a minimum combined single limit of \$1,000,000.00 per occurrence.
  - (c) **Workers' Compensation Insurance** as required by the Labor Code of the State of California, and **Employers' Liability Insurance.**

Licensor and its Board of Education shall be named an additional insured on all insurance, excluding subparagraph (c), and all of said insurance shall be primary and noncontributing with any other insurance available to Licensee (and other applicable entering party) and shall contain a full waiver of subrogation clause. Licensee shall provide evidence of such insurance upon request of FilmL.A or Licensor. Licensee shall cause the insurers to notify Licensor in writing of any requests to terminate said insurance or any intention by the insurer to terminate said insurance. Licensor reserves the right to require other coverage on a case-by-case basis (i.e., aviation, excess automobile and watercraft liability with minimum coverage's of \$5,000,000) modify its insurance requirements at any time and Licensee shall modify its insurance coverage to conform to the applicable requirements upon receipt of written notice from FilmL.A. or Licensee. Licensee shall not do or permit anything to be done in or about the License Area or bring or keep anything therein that would affect or increase the existing rate of any fire or other insurance covering the property upon which the License Area is located, or that would cause a cancellation of any such insurance policy or any provision thereof.

8. **As-Is Condition; Surrender Condition.** Licensee accepts the License Area 'AS-IS," "WHERE-IS," and "WITH ALL FAULTS" subject to all applicable zoning, municipal, county, and state laws, ordinances, and regulations governing and regulating the use of License Area, and accepts this Agreement subject thereto and to all matters disclosed thereby. Upon the expiration of this Agreement, or on any earlier termination, Licensee shall surrender the License Area to Licensor in the same or better condition as delivered to Licensee, ordinary wear and tear excepted. Licensee, at its sole cost and expense, shall promptly perform and complete any repairs or replacement of any nature or character occasioned or made necessary by reason of the use of the License Area by Licensee.
9. **Alterations, Additions, or Improvements.** Licensee shall neither make nor allow to be made, nor call upon Licensor to make, any decorations, alterations, additions, or improvements to the License Area or any part thereof (including, without limitation, painting or attaching any fixtures or signs) during the term of this License Agreement without the prior written consent of Licensor, which consent may be conditioned or withheld in the sole and absolute discretion of Licensor. Any items or mailers used by Licensee on the License Area shall be freestanding and shall not be attached to other improvements on the License Area unless otherwise agreed to by Licensor in accordance with this paragraph. Licensor discloses and Licensee understands that any alterations, modification, and improvements to the License Area may be subject to the approval of the California Division of the State Architect. Any alterations, additions, or improvements without the prior written consent of Licensor shall be construed as a breach of this Agreement. If Licensee makes any alterations, additions, or improvements to the License Area without the written consent of Licensor, Licensor shall have the right to restore the License Area to the

condition the License Area were in immediately prior to Licensee's occupancy, and Licensee agrees to reimburse Licensor for its costs incurred thereby within thirty (30) days of Licensee's receipt of Licensor's invoice. The exercise of Licensor's right to restore the License Area shall not excuse Licensee's violation of this paragraph nor shall the exercise waive any other remedy available to Licensor. This paragraph shall survive termination or earlier termination of this Agreement.

10. **Safe and Sanitary.** Licensee, at its sole cost and expense, shall use the License Area in a safe and sanitary manner. If the License Area is part of an operating school, damage, destruction, and excess trash and debris will affect Licensor's ability to conduct the instructional program. Licensee shall not dispose of any material down any drain or into any basin, toilet, bathtub or lavatory or into any storm-drain on the License Area. Licensee shall place plywood or another suitable protection (as approved by Licensee) on all floors and paths through which Licensee is moving furniture, props or other equipment and for all other areas of high traffic. Licensee shall report to Licensor any deficiencies in maintenance or condition of the License Area. Licensee shall be responsible for and pay for any repairs or replacements or any damage to the License Area that may occur during the term hereof and that arises out of or is in any way related to Licensee's use of the License Area.
11. **Comply with Law.** Licensee shall comply at all times during its use and occupancy of the License Area with all ordinances, laws, and regulations affecting the use and occupancy thereof, including the maximum occupancy ordinance. Licensee shall not allow the License Area to be used for any unlawful purpose, nor shall Licensee cause, maintain, or permit any nuisance in, on, or about the License Area.
12. **Signs and Posters.** Licensee shall not place any signs, posters, or other printed materials on the inside or the outside of the License Area or any part of the School without the prior written approval of the Principal or Licensor's site administrator. Any such materials affixed to City or County owned property shall be prohibited and shall be deemed a breach of this Agreement.
13. **Food, Drinks, Tobacco, Liquor, and Narcotics.** Licensee shall not allow food, candy, popcorn, drinks, or refreshments of any kind in the License Area without written permission by Principal. Licensee shall enforce no smoking in the License Area and prohibit the use of profane language, the use of tobacco products, possession of or use of intoxicating liquors or narcotics, quarreling or fighting, betting, or other forms of gambling, or conducting a lottery. The possession and carrying of firearms and weapons of any kind on Licensee's property shall be prohibited, except for on-duty peace officers or policemen, unless expressly authorized in writing in advance by Licensor, which authorization and any conditions thereto shall be in the sole and entire discretion, shall be considered on a case-by-case basis, and may be withheld for any reason or no reason whatsoever.
14. **Use of Other Equipment; Classrooms.** The License Fee paid by Licensee is for the use of License Area only and does not include the use of any equipment located therein unless expressly identified in this Agreement. If this Agreement expressly includes the use of Licensor's equipment, Licensor does not guarantee the adequacy or the condition of any such equipment and Licensee agrees to accept the use of such equipment on an "as-is" and "where-is" basis and shall notify Licensor of any damage or destruction of such equipment. Licensee shall reimburse Licensor for the replacement value of such equipment if the damage or destruction of such equipment occurs during the term hereof and arises out of or is in any way related to Licensee's use of the License Area. If any classrooms are used, Licensee shall supply the necessary supervision to ensure that they are left in the same condition as found. Licensee understands that: (1) the students' and the teachers' desks may not be disturbed; (2) school supplies may not be used or touched (including materials on the bulletin board); (3) written material found on

chalkboards may not be erased; (4) furniture that is moved must be restored to its original location; (5) students may not be in a classroom without a supervising adult approved by the Principal; and (6) Licensee may not utilize any portion of the School that is not designated as part of the License Area and those logical pathways necessary for access to and from the License Area.

15. **Announcements.** Licensee shall read or have read the following statement at the beginning of any meeting or other activity which is open to the public held pursuant to this License Agreement: 'Use of these premises has been granted pursuant to the provisions of Sections 17400, et seq., of the Education Code of the State of California; to [insert the full name of Licensee] from the Board of Education of the Glendale Unified School District. The Board of Education does not sponsor or take responsibility, nor does it necessarily endorse any of the activities, statements, or opinions which may be expressed at this meeting or activity.'" Licensee shall include the above statement in any and all written material, statements, fliers, publications, etc., relating to activities held in connection with this use. This statement must be in type eight (8) points or larger. Licensee shall include this statement in connection with any audio or video dissemination of information concerning the activities to be held pursuant to this License Agreement.
16. **Flammables.** Licensee shall obtain the necessary permits from the City or County Fire Department, and shall deliver copies of said permits to FilmL.A. on behalf of Licensor, prior to events utilizing fireworks, open flames, lighted candles, tents, canopies, overhangs, or sides.
17. **Emergency Access.** Emergency fire exit pathways shall be a continuous and unobstructed means of egress to a public way. Exit doors shall remain unlocked during all hours of operation.
18. **Other Structures; Power and Utility Sources and Electrical Cables; Elevators.** Licensee shall provide its own electrical energy, heat, ventilation, air-conditioning, light, water, telephone and other utilities to be used by Licensee. All utilities brought to the License Area shall be used in compliance with all applicable laws. All power and utility equipment, electrical cords and cables shall be in good and safe condition with no exposed or live parts (i.e., not frayed). Any cord or cables lying across an aisle way shall be properly bundled and covered. They shall not lie across vehicle pathways. Power sources for concession stands shall be isolated from contact with the general public by use of fencing, guardrails or enclosures. All electrical equipment installation and operation shall be governed by the regulations contained in the latest edition of the National Electrical Code (NEC) unless otherwise approved by local officials having jurisdiction thereover, which approval shall be recorded in writing and attached to all permits. Copies of all permits shall be delivered to FilmL.A. on behalf of Licensor prior to the commencement of this Agreement. Licensee shall not (i) open any access doors, electrical panels, electric switches, switchplates, electric pullboxes, manholes or mechanical enclosures, (ii) permanently cover or conceal any of the foregoing, or (iii) reset, adjust, recalibrate, modify, connect or disconnect any switches, electrical wiring, controls, valves, conduits, ducts, electrical or mechanical equipment or fixtures, doors or window assemblies, plumbing supply, vent, or waste lines, locks, fire protection equipment or decorative assemblies. Licensee shall not use any elevator without the prior written permission of Licensor, the Principal or Licensee's site administrator. In any event, any use of elevators shall be under the supervision of the site administrator or building engineer, and Licensee shall place protective pads in all elevators used to move any furniture, props or other equipment.
19. **Property Taxes/Assessments.** The property interest conveyed herein may be subject to real property taxation and/or assessment. In such event Licensee shall pay before delinquency all taxes or assessments which at any time may be levied by the State, County, City, or other tax or assessment levying body upon the License Area and any improvement or fixtures located hereon

or, in the event Licensor receives notice of such assessment after the expiration or earlier termination of this Agreement, Licensee shall reimburse Licensor immediately upon receipt of written notice of the amount owed.

- 20. Persons with Convictions.** Licensee shall not allow any person who has been convicted of any of the offenses set forth in the Education Code, Section 44010 and is under the direction or control of Licensee to enter upon the License Area. A plea or verdict of guilty shall be deemed a conviction, irrespective of a subsequent order under the provisions of Penal Code Section 1203.4. Licensee represents that, to the best of its knowledge, the License Area will not be used for the commission of any crime; Licensee declares under penalty of perjury that the foregoing statement is true and correct. The following excerpts from California Education Code are provided as a guide to the Licensee (Licensor makes no representation as to the accuracy or completeness of the sections printed below; Licensee is responsible for knowing the Licensee's responsibilities regarding these sections of the codes):

#### SECTION 44010 OF THE CALIFORNIA EDUCATION CODE

##### "Sex offense"

1. Sex offense,' as used in Sections 44020, 44237, 44346, 44425, 44436, 44836, 45123, and 45304, means any one or more of the offenses listed below:
2. Any offense defined in section 220, 261, 261.5, 262, 264.1, 266, 266j, 267, 285, 286, 288, 288a, 289, 311,1, 311.2, 311.3, 311.4, 311.10, 311.11, 313.1, 647b, 647.6, or former Section 647a, subdivision (a), (b), or (c) of Section 243.4, or subdivision (a) or (d) of Section 647 of the Penal Code.
3. Any offense defined in former subdivision 5 of former Section 647 of the Penal Code repealed by Chapter 560 of the Statutes of 1961, or any offense defined in former subdivision 2 of former section 311 of the Penal Code repealed by Chapter 2147 of the Statutes of 1961, if the offense defined in those sections was committed prior to September 15, 1961, to the same extent that an offense committed prior to that date was a sex offense for the purposes of this section prior to September 15, 1961.
4. Any offense defined in Section 314 of the Penal Code committed on or after September 15, 1961.
5. Any offense defined in former subdivision 1 of former Section 311 of the Penal Code repealed by Chapter 2147 of the Statutes of 1961 committed on or after September 7, 1955, and prior to September 15, 1961.
6. Any offense involving lewd and lascivious conduct under Section 272 of the Penal Code committed on or after September 15, 1961.
7. Any offense involving lewd and lascivious conduct under former Section 102 of the Welfare and Institutions Code repealed by Chapter 1616 of the Statutes of 1961, if that offense was committed prior to September 15, 1961, to the same extent that an offense committed prior to that date was a sex offense for the purposes of this section prior to September 15, 1961.
8. Any offense defined in Section 286 or 288a of the Penal Code prior to the effective date of the amendment of either section enacted at the 1975-76 Regular Session of the Legislature committed prior to the effective date of the amendment.
9. Any attempt to commit any of the offenses specified in this section.
10. Any offense committed or attempted in any other state or against the laws of the United States which, if committed or attempted in this state, would have been punishable as one or more of the offenses specified in this section.
11. Any conviction for an offense resulting in the requirement to register as a sex offender pursuant to Section 290 of the Penal Code.
12. Commitment as a mentally disordered sex offender under former Article I (commencing with Section 6300) of Chapter 2 of Part 2 of the Welfare and Institutions Code, as repealed by Chapter 928 of the Statutes of 1981.

**21. Waiver; Indemnity.**

- (a) Licensor shall not be liable for and Licensee hereby waives all claims against Licensor for damage to any property or injury, illness, or death of any person in, upon or about the License Area arising in any way due to, in Connection with, or related to, directly or indirectly, the use of the License Area by Licensee, Licensee's employees, agents, invitees, or contractors. Licensor and Licensee hereby agree and acknowledge that the relationship between Licensor and Licensee is solely a Licensor/Licensee relationship and not a principal/agent relationship or any other relationship. Licensee is acting on its own behalf in using the License Area (for the purposes described herein or for any other purpose(s) that may occur) and is not operating as an agent of Licensor or as part of Licensor's operations as a school district. The provisions of this Section 3(a) shall not apply to the extent that all or part of the Liabilities (as defined below) is due to the gross negligence or willful misconduct of the Indemnified Parties or due to a breach of Licensor's obligations under this Agreement.
- (b) To the fullest extent permitted by law, Licensee shall indemnify, defend, and protect Licensor, Licensor's Board of Education, FilmL.A., and their respective officers, directors, other members, partners, employees, agents, and independent consultants (singularly, "Indemnified Party"; collectively, "Indemnified Parties") and hold the Indemnified Parties harmless from any and all losses, costs, damages, expenses, and liabilities (including, without limitation, court costs and reasonable attorneys' fees) incurred in connection with or arising from any cause (i) any default by Licensee in the observance or performance of any of the terms, covenants, or conditions of this Agreement on Licensee's part to be observed or performed; (ii) the use, occupancy or control of the License Area by Licensee or any person claiming by, through, or under Licensee, Licensee's employees, agents, contractors, licensees, directors, officers, partners, trustees, visitors, or invitees, or any such person in, on, or about the License Area either prior to, during, or after the expiration of the term of this Agreement (singularly, "Liability"; collectively, "Liabilities"); and (iii) any claim by a third party that Licensor is responsible for any actions by Licensee in connection with any use or occupancy of the License Area or in any way related to this Agreement. The provisions of this Section 3(b) shall not apply to the extent that all or part of the Liabilities is due to the gross negligence or willful misconduct of the Indemnified Parties or due to a breach of Licensor's obligations under this Agreement.
- Notwithstanding anything to the contrary set forth in this Section 21, Licensor shall remain liable for any and all losses, costs, damages, expenses, and liabilities (including, without limitation, court costs and reasonable attorneys' fees) incurred in connection with or arising from any cause in the use or occupancy by Licensor of the License Area, including, without limiting the generality of the foregoing: (a) any default by Licensor in the observance or performance of any of the terms, covenants, or conditions of this Agreement on Licensor's part to be observed or performed; and (b) the use or occupancy of the License Area by Licensor or any person claiming by, through, or under Licensor or Licensor's employees, agents, contractors, directors, officers, partners, trustees, visitors, or invitees, or any such person in, on, or about the License Area either prior to, during, or after the

expiration of the term of this Agreement. The provisions of this Section 21 shall survive the expiration or earlier termination of this Agreement.

- 22. Hazardous Materials.** Licensee shall not cause or permit any hazardous material, as defined below, to be brought, kept, or used in or about the License Area by Licensee or its agents, employees, contractors, or invitees in violation of said Environmental Laws. At FilmL.A.'s or Licensor's request, Licensee shall provide any and all material safety data sheets for any materials or products that Licensee brings onto or uses on the License Area. Licensee shall not service, fuel or re-fuel any vehicle or equipment on the License Area. Licensee agrees to indemnify, defend (by counsel approved by Licensor), and hold Licensor harmless from and against any and all claims, judgments, damages, penalties, fines, costs, liabilities, and losses (including without diminution in value of the School and sums paid in settlement of claims, attorneys' fees, consultant fees, and experts' fees) which arise during or after the term of this Agreement as a result of Licensee's breach of this provision. As used in this Agreement, the following definitions shall apply: "Environmental Laws" shall mean all federal, state, and local laws, ordinances, court orders and administrative directives, rules, and regulations now or hereafter in force, as amended from time to time, in any way relating to or regulating human health or safety, or industrial hygiene or environmental conditions, or protection of the environment, or pollution or contamination of the air, soil, surface water, or groundwater. The provisions of this Section 22 shall survive the expiration or earlier termination of this Agreement.
- 23. Security.** Licensor makes no representations or warranties regarding the safety or security of the License Area. Licensor shall not provide, supervise, or furnish personnel in connection with personal safety and security of Licensee's employees, invitees, customers, or other persons within and about the License Area. Notwithstanding the foregoing, Licensor and FilmL.A. shall have the right to employ security guards for the activities contemplated by this Agreement and charge Licensee for the reasonable cost of such services, and Licensor and FilmL.A. shall have the right to call in the police at any time the Licensor or FilmL.A. feel it is necessary for the protection of the License Area or the safety or security of persons within and about the License Area.
- 24. Assignment.** Licensee shall not voluntarily or by operation of law assign, transfer, mortgage, or otherwise transfer or encumber all or any part of Licensee's interest in this Agreement or in the License Area, and any attempt to do so shall be automatically null and void.
- 25. Default by Licensee.** If Licensee fails to perform, fulfill or observe any of the terms, covenants or conditions of this Agreement, FilmL.A. or Licensor shall give Licensee written notice of such non-compliance. If within 24 hours of Licensee's receipt of such notice, Licensee has not commenced to cure such non-compliance and within 72 hours from Licensee's receipt of such notice, Licensee has not completely cured such default, then Licensee shall be in default of this Agreement. In the event of Licensee's default hereunder, Licensor may terminate this Agreement whereupon the term of this Agreement shall expire, and Licensee shall quit and surrender the Property to Licensor. It is further agreed that in no event shall the time within which a default may be cured hereunder extend beyond 72 hours from Licensee's receipt of such notice. If a default shall be made under any provision of this Agreement, Licensor may reenter the License Area, take possession thereof, and remove all persons therefrom. If Licensee breaches any covenant, obligation, requirement, or condition set forth in this Agreement, so long as Licensee continues to occupy the License Area, in addition to any and all remedies available to Licensor at law, Licensee hereby agrees that Licensor shall have the right to file an unlawful detainer action to recover possession of the License Area pursuant to the California unlawful detainer statutory scheme, as amended from time to time, and Licensee hereby waives the right to object to Licensor's use of the unlawful detainer procedure on the basis that its real property interest in the License Area is a license and not a lease. Notwithstanding anything herein to the contrary,

connection with this Agreement, including, but not limited to, loss of profits or other revenue, loss of business opportunity, loss of goodwill or loss of use, in each case, however occurring.

32. **Absence of Waiver.** No waiver by Licensor or Licensee of any provision hereof shall be deemed to be waiver of any other provision hereof or of any subsequent breach by Licensor or Licensee of the same or any other provision.
33. **Cumulative Remedies.** No remedy or election hereunder shall be deemed exclusive but shall, wherever possible, be cumulative with all of the remedies at law or in equity.
34. **Licensor's Right of Entry.** FilmL.A., Inc., Licensor and Licensor's agents shall have the right to enter upon the License Area at reasonable times for the purpose of inspecting same and in making such alterations, repairs, improvements, or additions to the License Area as Licensor may deem necessary or desirable, to protect any and all rights of Licensor and to post such reasonable notices as Licensor may desire to protect Licensor's rights.
35. **Facsimile Transmission.** Any executed copies of this Agreement and all related documents may be executed and delivered by facsimile transmission. The recipient of said transmission shall consider such delivery as delivery of the originally executed document. All parties to this Agreement hereby warrant and represent that any document which they deliver by facsimile transmission shall be a true and correct copy of the original document. All parties hereby agree that when delivery of a document is effected by a facsimile transmission, the transmitting party's signature to such a document shall be fully binding upon the transmitting party with the same force and effect as if the original document had been personally delivered.
36. **Representations; Warranties.** Each party, by their respective signatures below, represents to the other party that it has full power and authority to execute this Agreement and the Agreement shall be binding upon the parties hereto. Warranties, representations, agreements, and obligations contained in this Agreement shall survive the execution and delivery of this Agreement and shall survive any and all performances in accordance with this Agreement.
37. **Governing Law.** This Agreement shall be governed by the laws of the State of California This License is issued in accordance with the provisions of the Education Code of the State of California.
38. **Notices.** All notices required by this Agreement shall be in writing and delivered to the addresses set forth as follows:

If to FilmL.A., Inc.: Film L.A., Inc.  
6255 Sunset Blvd., 12th Floor  
Los Angeles, CA 90028  
Phone: (213) 977-8618  
Fax: (213) 977-8686

If to Licensor: District: **Glendale Unified School District**  
223 North Jackson Street  
Glendale, CA 91206  
Fax No.: (818) 247-9915  
Attn: CBO

All notices shall be effective upon receipt whether delivered by personal delivery or recognized overnight delivery service, facsimile (upon electronic confirmation of good

Licensor and FilmL.A. shall have the right to cancel and terminate this Lease, immediately and without notice, upon the discovery of a violation of any term, condition, or provision of this Lease on the part of the Licensee that may, in FilmL.A. or Licensor's discretion, jeopardize the health, safety, or welfare of the License Area or the occupants thereof. After a hearing before the Board of Education, any Licensee found to be in violation of any provision of the Lease may be denied the right to lease the Licensor's facilities for a period of up to five (5) years. Notwithstanding anything to the contrary contained herein, except in the event of a default in the provisions of Section 6 of this Agreement, Licensor shall have no right to enjoin or restrain the exhibition, distribution, advertising, exploitation and/or marketing of the production as a result of a default by Licensee under this Agreement; provided, however, the foregoing limitation shall in no way restrict, diminish or impair Licensor's right to seek monetary damages of any kind for any default by Licensee of any of the terms and provisions of this License, any such right to monetary damage hereby being hereby expressly reserved by Licensor.

26. **Natural Disaster; Civil Unrest.** Licensee agrees that an the event of fire or other casualty, circumstances related to natural disasters or civil unrest, or requirements of governmental or quasi-governmental agency may necessitate the termination of this Agreement. If the License Area is determined to be structurally or mechanically unsound or to pose a danger to occupants in Licensor's sole and absolute discretion, or if access to the facility is required for use by Licensor pursuant to any such circumstances or in order to make necessary or advisable repairs, this Agreement shall be terminable immediately upon delivery of written notice to Licensee. In the event this Agreement is terminated pursuant to this provision, Licensee shall be entitled to the refund of that portion of the License Fee applicable to the period that the License Area is not available for use by Licensee.

LICENSEE SHALL NOT BE ENTITLED TO ANY REIMBURSEMENT OR OTHER RECOURSE FOR ANY LOSS OR DAMAGES INCURRED AS THE RESULT OF THE TERMINATION OF THIS AGREEMENT PURSUANT TO THIS PROVISION.

27. **Severability; Section Headings.** The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof. The section and paragraph headings in this Agreement are for the purpose of convenience and heading only, and the words contained therein shall in no way be held to explain, modify, or aid in the interpretation, construction, or meaning of the provisions hereof.
28. **Time of Essence.** TIME IS OF THE ESSENCE OF ALL OBLIGATIONS OF THE PARTIES HEREUNDER.
29. **Entire Agreement.** All prior understandings and agreements between the parties or other third parties are merged within this Agreement, including and incorporating the recitals contained hereinabove, which alone fully and completely sets forth the understanding of the parties.
30. **Modification or Amendment.** This Agreement may not be altered, modified, amended, waived or terminated orally or in any manner other than by written agreement signed by the party against whom enforcement of such alteration, modification, amendment, waiver or termination is sought.
31. **Legal Actions.** If either party named herein brings an action to enforce the provisions hereof or declares rights hereunder, the prevailing party in any such action, on trial or appeal, shall be entitled to its reasonable attorneys' fees and costs. Notwithstanding anything to the contrary in this Agreement, Licensor shall not be liable to Licensee for consequential damages incurred in



transmission by the sending telecopier and a hard copy deposited in the U.S. mail within two (2) days of transmission), or sent by U.S. registered or certified mail, return receipt requested, postage prepaid. Licensor and Licensee agree that notices may be given hereunder by the parties' respective legal counsel and that, if any communication is to be given hereunder by Licensor's or Licensee's counsel, such counsel may communicate directly with all principals so long as a copy is provided to principals' legal counsel.

- 39. Cancellation.** In the event that the Licensee does not use the License Area on the dates specified and the Licensor is so notified no later than 10:00 am. of the business day prior to said date(s), the Licensee shall be entitled to a refund of the rental charge for the date(s), less a \$150 administrative fee payable to Film L.A. on behalf of Licensor. In the event Licensee does not use the License Area on the dates specified and Licensee fails to give notice as provided above, Lessee shall be charged the full License Fee for such dates.

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 11

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
SUBMITTED BY: Deborah Deal, Interim Chief Business and Financial Officer  
SUBJECT: **Adoption of Piggybackable Contracts for the Purchase of Equipment, Materials, Services, and Supplies**

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The Superintendent recommends that the Board of Education approve adoption of piggybackable contracts for the purchase of equipment, materials, services and supplies during the 2022-23 school year.

Pursuant to the provisions set forth in California Public Contract Code (PCC) 20118, the Governing Board may authorize by contract the purchase or lease of equipment, materials, or supplies, without advertising for bids, using a competitive bid awarded by other school districts or any public corporation or agency, (including any county, city, town, or district), provided such authority is granted by the Board of Education and the originating agency at the time of the bid preparation and award of contract. This method, known as “piggybacking”, is permitted by law if it determined to be in the best interest of the District.

The Procurement & Contract Services staff works diligently to ensure there are an adequate number of vendor resources that can meet the needs of school sites and administrative departemnts and offices when seeking procurement options. Procurement and Contract Services has determined that, when appropriate, piggyback contracts will save administrative time and expense, provide favorable pricing, and will be in the best interest of the District. District staff will ensure that the use of piggybackable contracts are the most viable option when procuring equipment, materials, service and supplies as needed during the 2022-23 school year. It is recommended that the Governing Board approve the adoption of piggybackable contracts, which include but are not limited to the following:

- California Multiple Award Schedule (CMAS)
- CalSAVE Purchasing Cooperative Group (Co-op through Monterey COE)
- County of Los Angeles
- Department of General Services (DGS)
- E&I Cooperative Services
- EdBuy (Cooperative Group of the California County Superintendents Educational Services Association)

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 11

Page 2

- Irvine Unified School District
- Kern County Superintendent of Schools Purchasing Consortium
- Kings County Office of Education
- Los Angeles County Office of Education (LACOE)
- Los Angeles Unified School District (LAUSD)
- National Association of State Procurement Officials (NASPO)
- NASPO Value Point Cooperative Purchasing Organization (NASPO Value Point)
- National Cooperative Purchasing Alliance (NCPA)
- National Institute of Government Purchasing (NIGP)
- OMNIA Partners – Region 4
- PEPPM Cooperative Purchasing
- San Bernardino County Superintendent of Schools (SBCSS)
- San Diego County Office of Education (SDCOE)
- Sourcewell Cooperative Purchasing Group
- The Interlocal Purchasing Systems (TIPS)
- Torrance Unified School District

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 12

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Deborah Deal, Interim Chief Business and Financial Officer

PREPARED BY: Hagop Kassabian, Administrator: Planning, Development, Innovation and Facilities

SUBJECT: **Approval of Funding Redistribution for Safety and Security, Phase II Projects**

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The Superintendent recommends that the Board of Education approve a funding redistribution for the Safety and Security, Phase II Projects.

On December 17, 2019, the Board approved a budget allocation of \$8 million for Districtwide Safety and Security Improvements, Phase II to address the District's most urgent safety and security needs at all school sites. The total budget was distributed as follows:

• Security Alarm System and Cameras .....	\$2,250,000
• Hard Wired Telephone Systems .....	\$250,000
• PA Systems .....	\$1,250,000
• Fire Life Safety .....	\$650,000
• Broken and Spalling Concrete .....	\$1,500,000
• Emergency Battery Back-Up Systems and Generators .....	\$350,000
• Fencing and Railing .....	\$1,750,000
<b>Total Allocation .....</b>	<b>\$8,000,000</b>

On September 28, 2021, the Board approved an initial redistribution of funding in order to address updated site needs. Following this approval, staff have determined that an additional redistribution is needed in order to address the current needs of all sites, considering current cost estimates. Staff's current proposed reallocation of \$500,000 from broken and spalling concrete projects will be moving to miscellaneous projects, as noted on the following page.

The total project budget of \$8 million will remain the same as what was approved by the Board on December 17, 2019. Any additional revisions will be communicated with the Board as they are uncovered.

- Security Alarm System and Cameras ..... previously decreased to \$750,000
  - Hard Wired Telephone Systems ..... previously increased to \$1,000,000
  - PA Systems ..... previously increased to \$2,450,000
  - Fire Life Safety ..... previously decreased to \$500,000
  - Broken and Spalling Concrete ..... currently decreasing to \$700,000
  - Emergency Battery Back-Up Systems and Generators ..... remains the same at \$350,000
  - Fencing and Railing ..... previously decreased to \$1,500,000
  - Miscellaneous ..... currently increasing to \$750,000
- Total Allocation..... \$8,000,000**

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 13

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Marine Avagyan, Director, Equity, Access, and Family Engagement

**SUBJECT: School Plan for Student Achievement (SPSA)**

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The Superintendent recommends that the Board of Education approve the 2022-2023 School Plan for Student Achievement (SPSA) for schools participating in one or more state/federal programs.

School Site Councils and staff members from all sites have collaboratively developed SPSAs to utilize Categorical funds to improve student achievement.

These plans are based on a school's comprehensive needs assessment, which leads to schoolwide goals that are aligned with the District's goals and the Local Control Accountability Plan (LCAP). All individual SPSAs were approved by each School Site Council.

The current SPSA utilizes the on-line template developed by the California Department of Education (CDE). Plan development began in the Spring with the review of available achievement data. Annual goals, actions and budget are completed by school site teams and the School Site Council (SSC), and then approved by SSC. The SPSAs are revised annually based on available data and budget information. The SPSAs are reviewed by the Equity, Access, and Family Engagement Office with the provisions of applicable state/federal laws and regulations and for consistency with District Board Policies, Board Priorities, and the Glendale Unified School District Local Control Accountability Plan (LCAP). All SPSAs must also be reviewed and approved by the Governing Board of the District.

Copies of all SPSA are available for review at the school sites and the Equity, Access, and Family Engagement Office.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 3: Ensure the Health and Safety of Students and Employees – Strengthen mental health support and programs; ensure best practices for safe and healthy learning environments; and support physical, social, and emotional wellbeing.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 14

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Marine Avagyan, Director, Equity, Access, and Family Engagement

SUBJECT: **Approval of a Services Agreement between Glendale Unified School District and Optimal Interventions**

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The Superintendent recommends that the Board of Education approve the Services Agreement between Glendale Unified School District and Optimal Interventions in the amount of \$750.00 to provide professional development to the staff at Holy Family Grade School.

Glendale Unified School District has contracted with Optimal Interventions to provide four (4) hours of training to the staff at Holy Family Grade School as a follow-up to the training held on April 29, 2022. The facilitator and faculty members will have a sharing and a discussion on tools used toward self and peer/group management, conflict resolutions, and needs of intervention. Holy Family Grade School chose to participate and receive Title IV, Part A funds, which may be used to provide professional development to staff.

The training was held on May 27, 2022. The total cost for these services was \$750.00, which is covered by Title IV, Part A funds.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.***



**GLENDALE UNIFIED SCHOOL DISTRICT**

223 North Jackson Street  
Glendale, CA 91206  
(818) 241-3111

**SERVICES AGREEMENT**

This Agreement for Professional Services ("Agreement") made and entered into by and between the Glendale Unified School District ("District"), a public entity, and Optimal Interventions, herein after referred to as ("Contractor").

The Parties do hereby contract and agree as follows:

1. **Term**

Contractor shall commence providing services under this Agreement on or about 5/27/2022 and will diligently perform as required and complete performance by 5/27/2022.

2. **Scope of Services**

Optimal Interventions will provide 4 hours training to Holy Family Grade School faculty on Emotional Learning and Healthy Life style support.

Contractor's specific program and services performed is described in "Scope of Work" attached hereto as Addendum A and fully incorporated herein.

3. **Compensation**

District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement a set for in Addendum A "Scope of Work." District shall pay Contractor the amount set forth in Addendum B "Cost Proposal" according to the following terms and conditions: \$750.00 Total

Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

4. **Expenses**

District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District that are not specifically identified in Addendum B "Cost Proposal" and factored into the compensation paid by the District to the Contractor.

5. **Materials**

Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.

6. **Independent Contractor**

In the performance of this Agreement, Contractor shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided to employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the

details of the work, District being interested only in the results obtained.

## 7. **Joint Employer**

Neither Party shall be deemed a joint employer of the other Party's employees. Each Party shall indemnify the other Party from and against claims made by the indemnifying Party's employees that they are co-employed by the other Party. The indemnification requirements set forth in paragraph 11 shall be applicable to the indemnification obligations of each Party under this paragraph. Neither Party's employees will be deemed "leased" employees of the other for any purpose. In connection with this Agreement, each Party is an independent contractor and does not have any authority to bind or commit the other.

## 8. **Contractor's Employee Processing**

- (i) **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.
- (ii) **Fingerprinting and Criminal Background Check:** Contractor shall complete the background check requirements of California Education Code section 45125.1 for all of its employees who will be working on the District's school sites with students. The Contractor shall not staff the program with any employees who have been convicted of a violent felony listed in California Penal Code section 1192.7(c). The Contractor shall provide the District with fingerprinting/criminal background check for all employees who will be used to staff the program.
- (iii) **Tuberculosis Clearance:** Contractor will ensure that all of its employees who will be working on the District's school sites with students are determined to be free of active tuberculosis by a medical professional. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites are determined to be free of active tuberculosis.
- (iv) **COVID-19 Vaccination Status and Periodic Testing:** Contractor will ensure that all of its employees who will be working on the District's school sites with students have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their

test results to Contractor which upon receipt will immediately notify the District of the results.

**9. Conduct on District Premises**

Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the District's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the District's premises. The operation of vehicles by the Contractor's personnel on the District's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on the District's property and involving either Party's personnel shall be reported promptly to the appropriate Party. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the District's premises, Contractor's personnel shall wear and clearly display identification badges or tags, as approved by the District. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. Contractor's personnel should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

**10. Anti-Discrimination**

District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).

**11. Indemnification**

To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, contractors, employees, trustees, and volunteers ("the Indemnified Parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential

damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the Indemnified Parties.

## **12. Limitation of District Liability**

Other than as provided in this Agreement, the District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall the District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

## **13. Confidentiality**

The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

Both Parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other Party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other Party, its affiliates, or its customers. Both Parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third Party or used for unauthorized purposes. Each Party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both Parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each Party is bound by this Agreement. Upon request of the owner of the confidential information, the other Party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph do not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other Party; 2) was lawfully in Insight's or Client's possession without restriction as to use or disclosure before its receipt from the other Party; 3) is received from, or was made available to, a third Party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing Party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the Party required to make the disclosure under the law shall give prompt notice of this to the other Party prior to such disclosure so that the other Party may seek an appropriate protective order or give its consent to such disclosure.

14. **Insurance**

The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
<b>Commercial General Liability Insurance</b> , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 2,000,000
<b>Automobile Liability Insurance - Any Auto</b>	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 2,000,000
<b>Professional Liability</b>	\$ 1,000,000
<b>Workers Compensation</b>	Statutory Limits
<b>Employer's Liability</b>	\$ 1,000,000

Contractor shall maintain Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

- (i) A clause stating: "SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION."
- (ii) Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.
- (iii) An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
- (iv) All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

## 15. Termination

- (i) **Without Cause by District:** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
- (ii) **Without Cause by Contractor:** Contractor may, upon sixty (60) days notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- (iii) **With Cause by District:** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
  - a) Material violation of this Agreement by the Contractor;
  - b) Any act by Contractor exposing the District to liability to others for personal injury or property damage; or
  - c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

## 16. Certificates/Permits/Licenses

Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

## 17. Delivery

Time of delivery of goods or services is of the essence in this Agreement. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.

///

**18. Notice**

Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

**District:**

**Glendale Unified School District**  
223 N. Jackson Street  
Glendale, California 91206  
ATTN: Stephen Dickinson

**Contractor:**

Optimal Interventions - Ole Von Frausing Borch  
P.O. Box 6574  
Santa Maria, CA 93456

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

**19. Assignment**

The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

**20. No Rights in Third Parties**

This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

**21. Integration/Entire Agreement of Parties**

This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.

**22. Submittal of Documents**

The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- Signed Agreement
- Workers' Compensation Certification (Attached as Exhibit A)
- Fingerprinting/Criminal Background Investigation Certification (Attached as Exhibit B)
- Insurance Certificates and Endorsements
- W-9 Form
- Non-collusion Declaration (Attached as Exhibit C)
- Tuberculosis Clearance (Attached as Exhibit D)
- COVID-19 Vaccination Clearance (Attached as Exhibit E)

**23. Force Majeure Clause**

The Parties to the Contract shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, pandemic or epidemic, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory

evidence thereof is presented to the other Party(ies), provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the Party not performing.

**24. California Law**

This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.

**25. Waiver**

The waiver by either Party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

**26. Severability**

If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

**27. Provisions Required By Law Deemed Inserted**

Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.

**28. Authority to Bind Parties**

Neither Party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

**29. Attorneys' Fees and Costs**

Should litigation be necessary to enforce any terms or provisions of this Agreement, then each Party shall bear its own litigation and collection expenses, witness fees, court costs and attorneys' fees.

**30. Headings**

Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a Party because that Party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

**31. Signature Authority**

Each Party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

**32. Counterparts**

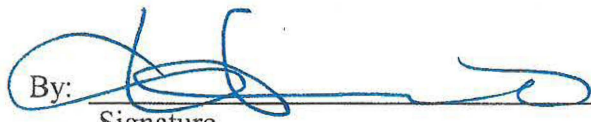
This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.



SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name: Optimal Interventions

By:   
Signature

Ole von Frausing-Borch  
Print Name

CEO/President  
Title

Dated: May 24, 2022

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

Dated: \_\_\_\_\_, 20\_\_

\*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary; 2) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

**Information regarding Contractor:**

License No.:  
MFT:8963

Address: PO BOX 6574  
Santa Maria, CA 93456

Employer Identification Number:  
81-4192273

Telephone: 805-2029335

Email: therapy.ole@gmail.com

Type of Business Entity:  
 Individual  
 Sole Proprietorship  
 Partnership  
 Limited Partnership  
 X Corporation, State: California  
 Limited Liability Company

Other: \_\_\_\_\_

**NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.**

**Glendale Unified School District**

By: \_\_\_\_\_  
Signature

Dr. Kelly King  
Print Name

Assistant Superintendent  
\_\_\_\_\_  
Title

Dated: \_\_\_\_\_, 20\_\_

**ADDENDUM A**

**SCOPE OF WORK**

**DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR**

Optimal Interventions will provide 4 hours training to Holy Family Grade School faculty on Emotional Learning and Healthy Life style support.

**ADDENDUM B**

**“Cost Proposal”**

\$750.00 Total

**EXHIBIT "A"**

**WORKERS' COMPENSATION CERTIFICATION**

California Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

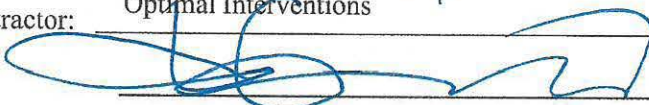
Date:

05/24/2022

Name of Contractor:

Optimal Interventions

Signature:



Print Name and Title:

Ole von Frausing-Borch /CEO- President

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the California Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

**EXHIBIT "B"**

**FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION**

*In accordance with the Department of Justice (DOJ) fingerprint and criminal background investigation requirements of California Education Code section 45125.1 et seq.*

One of the boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Agreement for Professional Services ("Agreement").

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

- The Contractor qualifies for a project specific waiver of the Department of Justice (DOJ) fingerprint and criminal background investigation for the following reason(s) permitted by Education Code section 45125.1 et seq. and approved by the District.

**PLEASE CHECK ALL APPROPRIATE BOXES AND SIGN BELOW:**

- The Contractor, its employees, and subcontractors will have **NO CONTACT** with pupils.

- The Contractor, its employees, and subcontractors will have **LIMITED CONTACT** with pupils. (Attach information about length of time on school grounds, proximity of work area to pupil areas; whether Contractor or its employees will be working by themselves or with others, and any other factors that substantiate limited contact.) [Education Code section 45125.1 (c)]

- The Contractor, its employees, and subcontractors will have more than **LIMITED CONTACT** with pupils but will assure that **ONE (1) OR MORE** of the following methods are utilized to ensure pupil safety. [Education Code section 45125.2 (a)]  
**Check all methods to be used:**

- 1) Installation of a physical barrier at the worksite to limit contact with students

- 2) Continual supervision and monitoring of all employees of the Contractor by an employee of the Contractor who has not been convicted of a serious or violent felony as ascertained by the DOJ. **Contractor MUST attach DOJ Originating Agency Identification Letter and list of all employees that have successfully completed the fingerprinting and criminal background check clearance in accordance with the law (*Fingerprint Certification List*).**

- 3) Surveillance of all employees of the Contractor by OWNER AUTHORIZED REPRESENTATIVE.
- The services provided by the Contractor are for an "EMERGENCY OR EXCEPTIONAL SITUATION," such as when pupil health or safety is endangered or when repairs are needed to make school facilities safe and habitable." [Education Code section 45125.1(b)]

*By signing below, under penalty of perjury, I certify that the information contained on this certification form and attached employee list(s) is accurate. I understand that background clearance extends to all of Contractor's employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor. I understand that it is the Contractor's sole responsibility to maintain, update, and provide the District with current "Fingerprint and Criminal Background Check Certification," along with the employee list, throughout the duration of Contractor provided services.*

*The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.*

Date:

05 / 24 / 2022

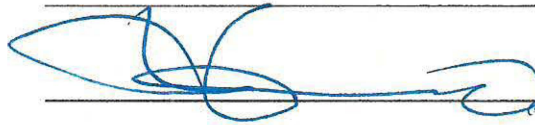
Name of Contractor or Company:

Optimal Interventions

Representative's Name and Title:

Ole von Frausing-Borch/ CEO- President

Signature:





**EXHIBIT "C"**  
**NONCOLLUSION DECLARATION TO BE EXECUTED BY**  
**BIDDER AND SUBMITTED WITH BID**  
(Public Contract Code section 7106)

The undersigned declares:

I am the CEO/ President of Optimal Interventions, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on May 24, 2022 [date], at Santa Maria [city], California [state].

  
Signature

Ole von Frausing-Borch  
Print Name



**EXHIBIT "D"**  
**TUBERCULOSIS CLEARANCE**

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the Optimal Interventions ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

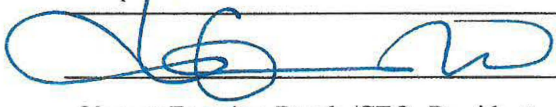
Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

- D The Contractor has complied with the tuberculosis requirements of Education Code Section 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has active tuberculosis, as that term is defined in Education Code Section 45122.1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or
  
- D Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: 05/24/2022

Name of Contractor: Optimal Interventions

Signature: 

Print Name and Title: Ole von Frausing-Borch /CEO- President

**EXHIBIT "E"**

**COVID-19 VACCINATION ADDENDUM**  
**TO**  
**GLENDALE UNIFIED SERVICES AGREEMENT**

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the Optimal Interventions ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

**COVID-19 Vaccination Status and Periodic Testing:** Contractor will ensure that all of its employees who will be working on the District's school sites have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their test results to Contractor which upon receipt will immediately notify the District of the results.

Contractor's responsibility for COVID-19 clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Name of Contractor: Optimal Interventions

Signature: 

Print Name and Title: Ole von Frausing-Borch /CEO- President

Date: 05/24/2022

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 15

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Jay Schwartz, Director, Child Development and Child Care

SUBJECT: **Approval of Community Partnership between Glendale Unified School District and YMCA of Glendale for Child Care**

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The Superintendent recommends that the Board of Education approve a partnership with the YMCA of Glendale to provide child care on the campuses of Mark Keppel and Benjamin Franklin Elementary Schools for the 2022-2023 school year in order to meet the needs of families requesting child care at these two schools.

There has been a significant increase in requests for child care for the 2022-2023 school year as compared to previous years. In previous years, the Child Development and Child Care (CDCC) department has served an average of 2,670 school-age students per year across 20 elementary schools, and this year has received over 4,500 requests for child care with more requests coming in daily. To meet this growing need, CDCC continues to look for creative ways to increase capacity to serve additional students, and a partnership with the YMCA of Glendale works toward this goal.

The YMCA of Glendale will be providing child care for students at Benjamin Franklin and Mark Keppel Elementary Schools in Grades 1-6 from school dismissal to 5:00 p.m. on school days, at a cost of \$270 per month. Current numbers reflect that the CDCC program will offer child care at Franklin Elementary School for 288 students, and the YMCA will offer care to approximately 95 students on the waitlist. At Mark Keppel Elementary School, the CDCC program will offer child care to 200 students, and the YMCA will offer care to approximately 196 students on the waitlist.

The YMCA will be responsible for charging and collecting fees from the families they will serve, as well as for staffing the program. The CDCC and the YMCA will work collaboratively to ensure safe and quality programming for all students enrolled in child care.

The Memorandum of Understanding and License Agreement for Use of School Sites between Glendale Unified School District and YMCA of Glendale outlines the terms of the partnership and is attached to this report.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.***

**MEMORANDUM OF UNDERSTANDING AND LICENSE AGREEMENT  
FOR USE OF SCHOOL SITES  
BETWEEN  
GLENDALE UNIFIED SCHOOL DISTRICT  
AND  
YMCA OF GLENDALE**

**THIS MEMORANDUM OF UNDERSTANDING AND LICENSE AGREEMENT** (“Agreement”) is entered into on 25 day of May 2022 (“Effective Date”), between the GLENDALE UNIFIED SCHOOL DISTRICT, a California public school district (“District”), and YMCA of Glendale, a California non-profit corporation (“Licensee”) (collectively referred to as “Parties”), for the purpose of providing recreational afterschool program services for District students during non-school hours (“Recreational After School Program Services”).

**RECITALS**

A. The District is willing to grant Licensee a license for the non-exclusive use of facilities at identified school campuses within the District for the purpose of Licensee to operate Recreational Afterschool Program Services.

B. Licensee desires and agrees to operate Recreational Afterschool Program Services, as defined herein, at Franklin Elementary School and Mark Keppel Elementary School (“School Sites”).

**AGREEMENT**

NOW, THEREFORE, the Parties hereto for the consideration hereinafter expressed, covenant and agree as follows:

1. Grant of License and Use of School Site Facilities. The District grants a non-exclusive license to Licensee to use School Sites’ facilities for the limited purposes of operating Recreational Afterschool Program Services. Any reference to Licensee’s use of the School Sites shall include use by Licensee’s employees, contractors, volunteers or invitees.

2. Recreational Afterschool Program Services. In exchange for the non-exclusive license, Licensee will operate Recreational Afterschool Program Services on the School Sites. Licensee will supply the staff, materials, and program management and supervision to operate the Recreational Afterschool Program Services. Licensee will work collaboratively with the District on program progress. Licensee agrees to provide a high-quality program consistent with the guidelines established by the District and the Licensee for this program. In operating the Recreational Afterschool Program Services, the Licensee will have the following responsibilities in support of the expanded learning programs:

- a. Licensee will collect fees from participating families at the rate of Two Hundred Seventy Dollars (\$270.00) per month per child for Recreational Afterschool Program Services. Licensee will afford scholarships and/or discounted rates for families with more than two children enrolled in the program. The entire fee will be collected whether child attends a single day or entire month. Licensee will consult with the District to approve the proposed fee schedule and will seek approval prior to making any future changes to the fee schedule.
- b. Licensee will develop, in consultation with the District, an evaluation plan to monitor the quality of the expanded learning programs provided, and will report program attendance

to the District monthly, ten days after the end of the previous month.

- c. Licensee will provide daily nutritional snacks for participating students.
- d. Coordinate the homework support and enrichment/recreational components of the afterschool program (including homework assistance, mathematics, reading, English, science, music, art, physical fitness activities, etc.) at the School Sites.
- e. Supply and maintain an accurate daily sign-in and sign-out log for all students enrolled in the Recreational Afterschool Program as well as have a staff member review and verify actual attendance rosters against all sign-in/sign-out logs.
- f. Ensure students are signed-in by staff member and signed-out by parent/guardian or an approved adult on the emergency card 18 years or older.
- g. Recreational Afterschool Program Services will begin the first day of the District's school year and conclude on the last day of the District's school year. Program operations cannot be cancelled without approval of the School Sites' administrators and the District.
- h. Recreational Afterschool Program Services outside of the District's traditional calendar school year may be operated with the approval of the District.
- i. Hire, train, and supervise site staff, including the site coordinators and program leaders, with input from District staff. Licensee will staff programs at school sites at the ratio of 10 children to 1 adult for grades TK/K and 20 children to 1 adult for grades 1-6.
- j. Seek regular input from principals (or District designee) regarding performance evaluations, including recommendations and feedback on site staff.
- k. Provide workers' compensation insurance for Licensee's employees and agents as required by law.
- l. Comply with all federal, state, and local laws and ordinances applicable to the work to be performed by Licensee or its employees under this Agreement.
- m. Provide all materials, tools, and instrumentalities required to perform the services under this Agreement, including curriculum developed by Licensee as its intellectual property.
- n. Participate in all cross training for site coordinators and site staff.
- o. Complete site emergency plans and related staff training.
- p. Maintain ongoing communication between Licensee staff and District staff at the School Sites regarding student needs and progress, including but not limited to attendance at school-day meetings and/or meetings with identified District personnel where appropriate.
- q. Coordinate recreational afterschool program activities with District staff at the School Sites to assure program supports current academic goals of teachers and administrators where appropriate.
- r. Provide homework support and other enrichment activities specifically supporting classroom curriculum and academic goals.
- s. Foster communication with and involvement of parents through parent orientations, parent handbook, development and distribution of periodic newsletters, and hosting, at a

minimum, one parent night (can be in conjunction with school PTA and parallel after school programs).

- t. Recruit and train volunteers to lower the student/adult ratios in the program.
- u. Regularly attend and participate in scheduled governance and operations meetings.
- v. Adhere to proper management and fiscal accountability practices including maintaining proper insurance coverage, compliance with employment laws, and utilization of an accrual method of accounting.
- w. Provide documentation and findings of annual independent audits.
- x. Retain source documents related to attendance tracking for not less than five years.
- y. After school programs shall commence daily according to each school site's regular and early release bell schedule. After school programming shall end daily at 5:00 p.m.

3. Licensee's Employee Processing

- (i) **Employee Eligibility Verification:** Licensee warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this agreement meet the citizenship or alien status requirement set forth in Federal statutes and regulations. Licensee shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. Licensee shall retain all such documentation for all covered employees for the period prescribed by the law. Licensee shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Licensee or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this agreement.
- (ii) **Fingerprinting and Criminal Background Check:** Licensee shall complete the background check requirements of California Education Code section 45125.1 for all of its employees who will be working on the District's school sites with students. Licensee shall not staff the summer program with any employees who have been convicted of a violent felony listed in California Penal Code section 1192.7(c). Licensee shall provide the District with fingerprinting/criminal background check for all employees who will be used to staff the summer program.
- (iii) **Tuberculosis Clearance:** Licensee will ensure that all of its employees who will be working on the District's school sites with students are determined to be free of active tuberculosis by a medical professional.
- (iv) **COVID-19 Vaccination Status and Periodic Testing:** Licensee will ensure that all of its employees who will be working on the District's school sites with students have been fully vaccinated for COVID-19. Licensee shall submit



documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. If requested by the District, Licensee will also require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Licensee's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their test results to Licensee which upon receipt will immediately notify the District of the results.

4. California State Licensing. Licensee shall operate a recreational enrichment program per California Health and Safety Code section 1593.793, which is a license-exempt program.

5. License Fee. Licensee shall pay the District a License Fee of One Dollar and Zero Cents (\$1.00) per School Site, for use of the facilities between July 1, 2022 and June 30, 2023. License Fee payments are due on or before July 1, 2022. The License Fee is inclusive of maintenance, custodial and utility costs.

6. Term. The term of this Agreement shall extend from July 1, 2022 until June 30, 2023 ("Term"), unless mutually extended in writing by both parties.

7. Conditions of Facility Use.

(a) Repair of Facilities. Licensee shall be responsible for and shall pay for any and all repairs or replacements of any character whatsoever which are occasioned or are made necessary by reason of the negligence or misuse of the School Sites' facilities by Licensee, its employees, volunteers or invitees, excluding only those caused by the sole active negligence or willful misconduct of the District. Licensee shall notify District immediately of any damage caused to the School Sites' facilities. In the event that Licensee fails to repair or replace the School Sites' facilities, District may, at District's sole discretion, undertake any repair or replacement of the School Sites' facilities and Licensee shall reimburse District for the costs of such repairs or maintenance within thirty (30) days of invoice by District.

(b) Maintenance and Clean Up of Facilities. District shall provide custodial and routine maintenance services during the Term of the Agreement. Licensee shall be responsible for the full and complete cleanup of the School Sites' facilities and any other portion of the School Sites used by Licensee, its employees, volunteers or invitees at the close of each and every day, leaving it in a comparable state as existed prior to Licensee's activities. As used herein, the term "cleanup" shall mean putting away equipment and supplies, picking up trash, cleaning or sweeping up spills, and similar related activities.

(c) Hazardous Materials. Under no circumstances during the term of this Agreement shall Licensee use or cause to be used at the School Sites any hazardous or toxic substances or materials, and under no circumstance during the term of this Agreement shall Licensee store or dispose of any such substances or materials at the School Sites. Notwithstanding the foregoing, Licensee may use, at its own risk, in compliance with any applicable laws and District policies, any ordinary and customary materials reasonably required to be used in the normal course of operation of Recreational Afterschool Program Service.



(d) Non-Interference with District Activities. This Agreement shall not grant Licensee, its employees, volunteers or invitees the right to interfere with any activities of District, as determined by the District in its sole discretion.

(e) Signage. Licensee shall not have the right to place, construct or maintain any sign, advertisement, awning, banner, or other external decorations on the improvements that are a part of the School Sites without District's prior written consent, which consent is at the District's sole discretion.

(f) Locks - Keying and Access Authorization. The lock style, types of gates, and key/code authorization to be utilized at the School Sites will be coordinated in such a manner as to allow dual access while maintaining the safety and security of people and property. District shall retain sole discretion and authority to determine lock style, types of gates, and key/code authorization at the School Sites. The District shall provide Licensee with two (2) sets of keys necessary to access the School Sites. Gate key requires a Two Hundred Dollar (\$200.00) deposit. Each key copy shall be provided at a cost of Five Dollars (\$5.00) per key.

(g) Parking. No vehicles shall be parked in driveways, loading areas, or other areas not specifically designated for parking.

(h) Utilities. District shall be responsible for payment of all utilities associated with operation and use of the Facilities during the term of this Agreement.

(i) Conduct of Licensee, Employees, Volunteers and Invitees. Licensee shall insure that all employees, contractors, volunteers, invitees, and all others in attendance have appropriate background and medical clearance and will adhere to proper standards of public conduct and comply with all District policies. There is to be no consumption of intoxicating liquors or other controlled substances, smoking, gambling, quarreling, fighting, use of profane language, or indecent exposure on or near the School Sites. In the event the District determines, in its sole and absolute discretion, that an employee, contractor, volunteer or invitee of Licensee is failing to adhere to proper standards of public conduct, is in violation of any District policy and/or is in any way disrupting the activities of the District's employees, students and/or invitees, the District reserves the right to remove said individual, and/or require Licensee to remove said individual from the District's School Sites and prohibit future access to the School Sites.

8. Independent Contractor. Licensee is, and shall at all times be deemed to be an independent contractor, and shall be responsible for determining the sequence, method, details and manner in which it performs those services required under the terms of this Agreement. Nothing herein contained shall be construed as creating a relationship of employer and employee, or principal and agent, between the District and Licensee or any of Licensee's agents or employees. Nothing herein contained shall be construed as creating any partnership, joint venture or other agreement between the District and Licensee. Licensee assumes exclusively the responsibility for the acts of its employees or agents as they relate to services to be provided during the course and scope of their employment. Licensee, its agents and employees, shall not be entitled to any rights and/or privileges of the District's employees and shall not be considered in any manner to be the District's employees:

All persons employed by Licensee in the performance of services and functions with respect to this Agreement shall be deemed employees of Licensee and no Licensee employee

shall be considered as an employee of the District under the jurisdiction of District, nor shall such Licensee employees have any District pension, civil service, or other status while an employee of Licensee.

9. Indemnification. Licensee shall indemnify, pay for the defense of, and hold harmless the District, its board members, officers, agents, employees, students and invitees ("District Parties") of and from any and all liabilities, claims, debts, damages, demands, suits, actions and causes of actions of whatsoever kind, nature or sort which may be incurred by reason of the negligent or willful acts and/or omissions of Licensee, its agents, officers, employees, contractors, volunteers, guests or invitees ("Licensee Parties") in rendering any services hereunder. Licensee shall assume full responsibility for payments of federal, state and local taxes or contributions imposed or required under the social security, workers' compensation or income tax law, or any disability or unemployment law, or retirement contribution of any sort whatever, concerning Licensee or any employee of Licensee and shall further indemnify, pay for the defense of, and hold harmless the District of and from any such payment or liability arising out of or in any manner connected with Licensee's performance under this Agreement.

The District shall indemnify, pay for the defense of, and hold harmless Licensee Parties of and from any and all liabilities, claims, debts, damages, demands, suits, actions and causes of actions of whatsoever kind, nature or sort which may be incurred by reason of the District Parties' negligent or willful acts and/or omissions in relation to this Agreement.

10. Insurance. During the entire term of this Agreement, Licensee shall procure, pay for and keep in full force and effect the following types of insurance:

(i) Comprehensive general liability insurance, including owned and non-owned automobile (vehicle) liability insurance with respect to the services provided by, or on behalf of, Licensee under this Agreement. All insurance policies shall state the name of the insurance carrier and name the District as an additional insured. Liability insurance for death, bodily injury and property damage shall be for no less than One Million dollars (\$1,000,000) per occurrence.

(ii) Sexual Abuse and Molestation Insurance Coverage for sexual abuse and molestation which covers bodily injury, emotional distress or mental anguish related to any claim, cause of action or liability associated with child molestation or sexual abuse, with limits no less than \$1,000,000 per wrongful act and \$2,000,000 aggregate.

(iii) Workers' Compensation in accordance with the laws of California, and employers' liability insurance with a limit of not less than \$1,000,000 per employee and \$1,000,000 per occurrence.

The policies of insurance described above shall be carried with responsible and solvent insurance companies authorized to do business in the State of California. True and correct copies of all certificates of insurance reflecting the coverage described above shall be provided to the District prior to the commencement of services under this agreement. Licensee agrees that it shall not cancel or change the coverage provided by the policies of insurance described above without first giving the District thirty (30) days prior written notice. Should any such policy of insurance be canceled or changed, Licensee agrees to immediately provide the District true and correct copies of all new or revised certificates of insurance.

11. Assignability. Neither this Agreement nor any duties or obligations under this Agreement may be assigned by Licensee without the prior written consent of the District.

12. Data Sharing. The District agrees to comply with all reasonable requests by Licensee and to provide access to all documents and electronic student data reasonably necessary for the performance of Licensee's duties under this Agreement. Licensee agrees to abide by all confidentiality policies related to student data enforced by the District.

13. Termination. Unless otherwise terminated as provided below, this Agreement shall continue in force during the Term, or until the services provided for herein have been fully and completely performed, whichever shall occur first, and shall thereupon terminate.

If the District makes a good faith, reasonable determination that Licensee is in default of its obligations under this Agreement, the District must provide Licensee with a written request to cure the default. If the District reasonably believes that the default has not been cured within thirty (30) days of such written request to cure, then the District shall have the right to immediately terminate this Agreement upon written notification to Licensee.

At any time during the performance of this Agreement, either the District or Licensee, at its sole discretion, shall have the right to terminate this Agreement by giving sixty (60) days written notification of its intention to terminate.

In the event that this Agreement is terminated as provided above, Licensee shall retain fees earned through the date of termination, including a pro rata amount of the next payment that would have been made pursuant to the fee schedules.

14. Non-Solicitation of Employees. The Parties acknowledge that each of them has invested and will continue to invest significant amounts of time, money, effort, and resources to recruit, hire, train, and supervise qualified employees. Both Parties further acknowledge that each of them has a legitimate expectation that their employees will continue their employment and career development with them during and after the Term of this Agreement, which gives each of them a significant business advantage. During the Term of this Agreement, the Parties will be entrusted with access to the personal contact data for each of their respective employees. The Parties acknowledge that their respective legitimate interests would be impaired if the other were to solicit and recruit each other's personnel to leave their employment during or after the term of this Agreement. To protect these interests, the Parties agree that, for a period of six months after termination of this Agreement for any reason, such the Parties will not, without the prior written consent of the other party hereto, directly or indirectly, solicit to employ any employee of the each other with which they have had contact with or became aware of in connection with the services performed under this Agreement; provided, however, that the foregoing shall not prevent either party from making general public solicitations for employment for any position or from employing any employee of the other who either responds to such a general solicitation for employment or otherwise contacts such party on his or her own initiative and without solicitation by such party in contravention of the above restriction.

15. Nondiscrimination. In utilizing the Agreement, Licensee shall comply with all applicable non-discrimination laws and shall not discriminate against any person on account of race, color, religion, age, sex, marital status, mental or physical disability, gender, gender identity, gender expression, sexual orientation, genetic information, ethnicity, ethnic group identification, national origin or nationality, ancestry, or a perception that a person has any of these characteristics or that the person is associated with a person who has, or is perceived to have, any of these characteristics.

16. Submittal of Documents. Licensee shall not commence the services under this agreement until the Licensee has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- Signed Agreement
- Workers' Compensation Certification (Attached as Exhibit A)
- Fingerprinting/Criminal Background Investigation Certification (Attached as Exhibit B)
- Insurance Certificates and Endorsements
- W-9 Form
- Non-collusion Declaration (Attached as Exhibit C)
- Tuberculosis Clearance (Attached as Exhibit D)
- COVID-19 Vaccination Clearance (Attached as Exhibit E)

17. Entire Agreement. This Agreement constitutes the entire understanding between the parties with respect to the subject matter hereof, superseding all negotiations, prior discussions and preliminary agreements made prior to the date hereof. This Agreement may not be changed except in writing executed by both parties.

18. Severability. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

19. Legal Interpretation of Instrument. This Agreement shall be governed by and construed in accordance with the laws of the State of California.

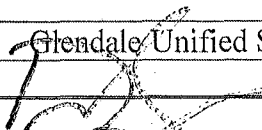
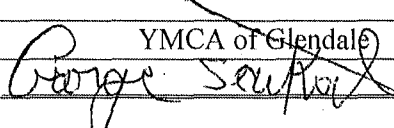
20. Attorneys' Fees. If any legal action is necessary to enforce any of the terms or conditions of this Agreement, each party shall bear their own attorneys' fees.

21. Notices. Any notice required to be given by the terms of this document shall be deemed to have been given when the same is personally delivered, or sent by first-class mail, postage prepaid, addressed to the respective parties as follows:

YMCA of Glendale	Glendale Unified School District 223 N. Jackson St. Glendale, CA 91206
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22. Board Approval. This Agreement is not valid or an enforceable obligation against the District until approved or ratified by the District's Board of Education.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the Effective Date.

Glendale Unified School District	YMCA of Glendale
By: 	By: 

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 16

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Jay Schwartz, Director, Child Development and Child Care

SUBJECT: **Approval of Community Partnership Between Glendale Unified School District and YMCA of the Foothills for Child Care**

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The Superintendent recommends that the Board of Education approve a partnership with the YMCA of the Foothills to provide child care on the campuses of Dunsmore and Monte Vista Elementary Schools for the 2022-2023 school year in order to meet the needs of families requesting child care at these two schools.

There has been a significant increase in requests for child care for the 2022-2023 school year as compared to previous years. In previous years, the Child Development and Child Care (CDCC) department has served an average of 2,670 school age students per year across 20 elementary schools, and this year has received over 4,500 requests for child care with more requests coming in daily. To meet this growing need, CDCC continues to look for creative ways to increase capacity to serve additional students, and a partnership with the YMCA of the Foothills works toward this goal.

The YMCA of the Foothills will be providing child care for students at Dunsmore and Monte Vista Elementary Schools in Grades 1-6 from school dismissal to 5:00 p.m. on school days, at a cost of \$270 per month. Current numbers reflect that the CDCC program will offer child care at Dunsmore Elementary School for 186 students, and the YMCA of the Foothills will offer care to approximately 70 students on the waitlist. At Monte Vista Elementary School, the CDCC program will offer child care to 217 students, and the YMCA of the Foothills will offer care to approximately 50 students on the waitlist.

The YMCA of the Foothills will be responsible for charging and collecting fees from the families they will serve, as well as for staffing the program. The CDCC and the YMCA

of the Foothills will work collaboratively to ensure safe and quality programming for all students enrolled in child care.

The Memorandum of Understanding and License Agreement for Use of School Sites between Glendale Unified School District and YMCA of the Foothills outlines the terms of the partnership and is attached to this report.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs***

**MEMORANDUM OF UNDERSTANDING AND LICENSE AGREEMENT  
FOR USE OF SCHOOL SITES  
BETWEEN  
GLENDALE UNIFIED SCHOOL DISTRICT  
AND  
YMCA OF THE FOOTHILLS**

**THIS MEMORANDUM OF UNDERSTANDING AND LICENSE AGREEMENT** (“Agreement”) is entered into on 6<sup>th</sup> day of June 2022 (“Effective Date”), between the GLENDALE UNIFIED SCHOOL DISTRICT, a California public school district (“District”), and YMCA of the Foothills, a California non-profit corporation (“Licensee”) (collectively referred to as “Parties”), for the purpose of providing recreational afterschool program services for District students during non-school hours (“Recreational After School Program Services”).

**RECITALS**

- A. The District is willing to grant Licensee a license for the non-exclusive use of facilities at identified school campuses within the District for the purpose of Licensee to operate Recreational Afterschool Program Services.
- B. Licensee desires and agrees to operate Recreational Afterschool Program Services, as defined herein, at Dunsmore Elementary School and Monte Vista Elementary School (“School Sites”).

**AGREEMENT**

NOW, THEREFORE, the Parties hereto for the consideration hereinafter expressed, covenant and agree as follows:

1. **Grant of License and Use of School Site Facilities.** The District grants a non-exclusive license to Licensee to use School Sites’ facilities for the limited purposes of operating Recreational Afterschool Program Services. Any reference to Licensee’s use of the School Sites shall include use by Licensee’s employees, contractors, volunteers or invitees.
2. **Recreational Afterschool Program Services.** In exchange for the non-exclusive license, Licensee will operate Recreational Afterschool Program Services on the School Sites. Licensee will supply the staff, materials, and program management and supervision to operate the Recreational Afterschool Program Services. Licensee will work collaboratively with the District on program progress. Licensee agrees to provide a high-quality program consistent with the guidelines established by the District and the Licensee for this program. In operating the Recreational Afterschool Program Services, the Licensee will have the following responsibilities in support of the expanded learning programs:
  - a. Licensee will collect fees from participating families at the rate of Two Hundred Seventy Dollars (\$270.00) per month per child for Recreational Afterschool Program Services. Licensee will afford scholarships and/or discounted rates for families with more than two children enrolled in the program. The entire fee will be collected whether child attends a single day or entire month. Licensee will consult with the District to approve the proposed fee schedule and will seek approval prior to making any future changes to the fee schedule.
  - b. Licensee will develop, in consultation with the District, an evaluation plan to monitor the quality of the expanded learning programs provided, and will report program attendance to the District monthly, ten days after the end of the previous month.
  - c. Licensee will provide daily nutritional snacks for participating students.

- d. Coordinate the homework support and enrichment/recreational components of the afterschool program (including homework assistance, mathematics, reading, English, science, music, art, physical fitness activities, etc.) at the School Sites.
- e. Supply and maintain an accurate daily sign-in and sign-out log for all students enrolled in the Recreational Afterschool Program as well as have a staff member review and verify actual attendance rosters against all sign-in/sign-out logs.
- f. Ensure students are signed-in by staff member and signed-out by parent/guardian or an approved adult on the emergency card 18 years or older.
- g. Recreational Afterschool Program Services will begin the first day of the District's school year and conclude on the last day of the District's school year. Program operations cannot be cancelled without approval of the School Sites' administrators and the District.
- h. Recreational Afterschool Program Services outside of the District's traditional calendar school year may be operated with the approval of the District.
- i. Hire, train, and supervise site staff, including the site coordinators and program leaders, with input from District staff. Licensee will staff programs at school sites at the ratio of 10 children to 1 adult for grades TK/K and 20 children to 1 adult for grades 1-6.
- j. Seek regular input from principals (or District designee) regarding performance evaluations, including recommendations and feedback on site staff.
- k. Provide workers' compensation insurance for Licensee's employees and agents as required by law.
- l. Comply with all federal, state, and local laws and ordinances applicable to the work to be performed by Licensee or its employees under this Agreement.
- m. Provide all materials, tools, and instrumentalities required to perform the services under this Agreement, including curriculum developed by Licensee as its intellectual property.
- n. Participate in all cross training for site coordinators and site staff.
- o. Complete site emergency plans and related staff training.
- p. Maintain ongoing communication between Licensee staff and District staff at the School Sites regarding student needs and progress, including but not limited to attendance at school-day meetings and/or meetings with identified District personnel where appropriate.
- q. Coordinate recreational afterschool program activities with District staff at the School Sites to assure program supports current academic goals of teachers and administrators where appropriate.
- r. Provide homework support and other enrichment activities specifically supporting classroom curriculum and academic goals.
- s. Foster communication with and involvement of parents through parent orientations, parent handbook, development and distribution of periodic newsletters, and hosting, at a minimum, one parent night (can be in conjunction with school PTA and parallel after school programs).
- t. Recruit and train volunteers to lower the student/adult ratios in the program.
- u. Regularly attend and participate in scheduled governance and operations meetings.
- v. Adhere to proper management and fiscal accountability practices including maintaining proper insurance coverage, compliance with employment laws, and utilization of an accrual method of accounting.



- w. Provide documentation and findings of annual independent audits.
- x. Retain source documents related to attendance tracking for not less than five years.
- y. After school programs shall commence daily according to each school site's regular and early release bell schedule. After school programming shall end daily at 5:00 p.m.

3. Licensee's Employee Processing

- (i) **Employee Eligibility Verification:** Licensee warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this agreement meet the citizenship or alien status requirement set forth in Federal statutes and regulations. Licensee shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. Licensee shall retain all such documentation for all covered employees for the period prescribed by the law. Licensee shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Licensee or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this agreement.
- (ii) **Fingerprinting and Criminal Background Check:** Licensee shall complete the background check requirements of California Education Code section 45125.1 for all of its employees who will be working on the District's school sites with students. Licensee shall not staff the summer program with any employees who have been convicted of a violent felony listed in California Penal Code section 1192.7(c). Licensee shall provide the District with fingerprinting/criminal background check for all employees who will be used to staff the summer program.
- (iii) **Tuberculosis Clearance:** Licensee will ensure that all of its employees who will be working on the District's school sites with students are determined to be free of active tuberculosis by a medical professional.
- (iv) **COVID-19 Vaccination Status and Periodic Testing:** Licensee will ensure that all of its employees who will be working on the District's school sites with students have been fully vaccinated for COVID-19. Licensee shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. If requested by the District, Licensee will also require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Licensee's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their test results to Licensee which upon receipt will immediately notify the District of the results.

4. California State Licensing. Licensee shall operate a recreational enrichment program per California Health and Safety Code section 1593.793, which is a license-exempt program.

5. License Fee. Licensee shall pay the District a License Fee of One Dollar and Zero Cents

(\$1.00) per School Site, for use of the facilities between July 1, 2022 and June 30, 2023. License Fee payments are due on or before July 1, 2022. The License Fee is inclusive of maintenance, custodial and utility costs.

6. Term. The term of this Agreement shall extend from July 1, 2022 until June 30, 2023 (“Term”), unless mutually extended in writing by both parties.

7. Conditions of Facility Use.

(a) Repair of Facilities. Licensee shall be responsible for and shall pay for any and all repairs or replacements of any character whatsoever which are occasioned or are made necessary by reason of the negligence or misuse of the School Sites’ facilities by Licensee, its employees, volunteers or invitees, excluding only those caused by the sole active negligence or willful misconduct of the District. Licensee shall notify District immediately of any damage caused to the School Sites’ facilities. In the event that Licensee fails to repair or replace the School Sites’ facilities, District may, at District’s sole discretion, undertake any repair or replacement of the School Sites’ facilities and Licensee shall reimburse District for the costs of such repairs or maintenance within thirty (30) days of invoice by District.

(b) Maintenance and Clean Up of Facilities. District shall provide custodial and routine maintenance services during the Term of the Agreement. Licensee shall be responsible for the full and complete cleanup of the School Sites’ facilities and any other portion of the School Sites used by Licensee, its employees, volunteers or invitees at the close of each and every day, leaving it in a comparable state as existed prior to Licensee’s activities. As used herein, the term “cleanup” shall mean putting away equipment and supplies, picking up trash, cleaning or sweeping up spills, and similar related activities.

(c) Hazardous Materials. Under no circumstances during the term of this Agreement shall Licensee use or cause to be used at the School Sites any hazardous or toxic substances or materials, and under no circumstance during the term of this Agreement shall Licensee store or dispose of any such substances or materials at the School Sites. Notwithstanding the foregoing, Licensee may use, at its own risk, in compliance with any applicable laws and District policies, any ordinary and customary materials reasonably required to be used in the normal course of operation of Recreational Afterschool Program Service.

(d) Non-Interference with District Activities. This Agreement shall not grant Licensee, its employees, volunteers or invitees the right to interfere with any activities of District, as determined by the District in its sole discretion.

(e) Signage. Licensee shall not have the right to place, construct or maintain any sign, advertisement, awning, banner, or other external decorations on the improvements that are a part of the School Sites without District’s prior written consent, which consent is at the District’s sole discretion.

(f) Locks - Keying and Access Authorization. The lock style, types of gates, and key/code authorization to be utilized at the School Sites will be coordinated in such a manner as to allow dual access while maintaining the safety and security of people and property. District shall retain sole discretion and authority to determine lock style, types of gates, and key/code authorization at the School Sites. The District shall provide Licensee with two (2) sets of keys necessary to access the School Sites. Gate key requires a Two Hundred Dollar (\$200.00) deposit. Each key copy shall be provided at a cost of Five Dollars (\$5.00) per key.

(g) Parking. No vehicles shall be parked in driveways, loading areas, or other areas not specifically designated for parking.

(h) Utilities. District shall be responsible for payment of all utilities associated with operation and use of the Facilities during the term of this Agreement.

(i) Conduct of Licensee, Employees, Volunteers and Invitees. Licensee shall insure that all employees, contractors, volunteers, invitees, and all others in attendance have appropriate background and medical clearance and will adhere to proper standards of public conduct and comply with all District policies. There is to be no consumption of intoxicating liquors or other controlled substances, smoking, gambling, quarreling, fighting, use of profane language, or indecent exposure on or near the School Sites. In the event the District determines, in its sole and absolute discretion, that an employee, contractor, volunteer or invitee of Licensee is failing to adhere to proper standards of public conduct, is in violation of any District policy and/or is in any way disrupting the activities of the District's employees, students and/or invitees, the District reserves the right to remove said individual, and/or require Licensee to remove said individual from the District's School Sites and prohibit future access to the School Sites.

8. Independent Contractor. Licensee is, and shall at all times be deemed to be an independent contractor, and shall be responsible for determining the sequence, method, details and manner in which it performs those services required under the terms of this Agreement. Nothing herein contained shall be construed as creating a relationship of employer and employee, or principal and agent, between the District and Licensee or any of Licensee's agents or employees. Nothing herein contained shall be construed as creating any partnership, joint venture or other agreement between the District and Licensee. Licensee assumes exclusively the responsibility for the acts of its employees or agents as they relate to services to be provided during the course and scope of their employment. Licensee, its agents and employees, shall not be entitled to any rights and/or privileges of the District's employees and shall not be considered in any manner to be the District's employees.

All persons employed by Licensee in the performance of services and functions with respect to this Agreement shall be deemed employees of Licensee and no Licensee employee shall be considered as an employee of the District under the jurisdiction of District, nor shall such Licensee employees have any District pension, civil service, or other status while an employee of Licensee.

9. Indemnification. Licensee shall indemnify, pay for the defense of, and hold harmless the District, its board members, officers, agents, employees, students and invitees ("District Parties") of and from any and all liabilities, claims, debts, damages, demands, suits, actions and causes of actions of whatsoever kind, nature or sort which may be incurred by reason of the negligent or willful acts and/or omissions of Licensee, its agents, officers, employees, contractors, volunteers, guests or invitees ("Licensee Parties") in rendering any services hereunder. Licensee shall assume full responsibility for payments of federal, state and local taxes or contributions imposed or required under the social security, workers' compensation or income tax law, or any disability or unemployment law, or retirement contribution of any sort whatever, concerning Licensee or any employee of Licensee and shall further indemnify, pay for the defense of, and hold harmless the District of and from any such payment or liability arising out of or in any manner connected with Licensee's performance under this Agreement.

The District shall indemnify, pay for the defense of, and hold harmless Licensee Parties of and from any and all liabilities, claims, debts, damages, demands, suits, actions and causes of actions of whatsoever kind, nature or sort which may be incurred by reason of the District Parties' negligent or willful acts and/or omissions in relation to this Agreement.

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than One Million dollars (\$1,000,000) per occurrence.

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At any time during the performance of this Agreement, either the District or Licensee, at its sole discretion, shall have the right to terminate this Agreement by giving sixty (60) days written notification of its intention to terminate.

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prior written consent of the other party hereto, directly or indirectly, solicit to employ any employee of the each other with which they have had contact with or became aware of in connection with the services performed under this Agreement; provided, however, that the foregoing shall not prevent either party from making general public solicitations for employment for any position or from employing any employee of the other who either responds to such a general solicitation for employment or otherwise contacts such party on his or her own initiative and without solicitation by such party in contravention of the above restriction.

15. Nondiscrimination. In utilizing the Agreement, Licensee shall comply with all applicable non-discrimination laws and shall not discriminate against any person on account of race, color, religion, age, sex, marital status, mental or physical disability, gender, gender identity, gender expression, sexual orientation, genetic information, ethnicity, ethnic group identification, national origin or nationality, ancestry, or a perception that a person has any of these characteristics or that the person is associated with a person who has, or is perceived to have, any of these characteristics.

16. Submittal of Documents. Licensee shall not commence the services under this agreement until the Licensee has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- Signed Agreement
- Workers' Compensation Certification (Attached as Exhibit A)
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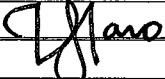
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21. Notices. Any notice required to be given by the terms of this document shall be deemed to have been given when the same is personally delivered, or sent by first-class mail, postage prepaid, addressed to the respective parties as follows:

YMCA of the Foothills	Glendale Unified School District 223 N. Jackson St. Glendale, CA 91206
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22. Board Approval. This Agreement is not valid or an enforceable obligation against the District until approved or ratified by the District's Board of Education.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the Effective Date.

Glendale Unified School District	YMCA of <u>the Foothills</u>
By:	By: 

**EXHIBIT "A"**

**WORKERS' COMPENSATION CERTIFICATION**

Labor Code Section 3700 in relevant part provides:


Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: 6/06/2022

Name of Contractor: Yorca of the foothills

Signature: 

Print Name and Title: Vincent Lee Director, Risk Management

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

**EXHIBIT "B"**

**FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION**

One of the three boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Independent Contractor Agreement for Professional Services ("Agreement"):

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

- Pursuant to Education Code section 45125.2, Contractor has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Contractor's employees and District pupils at all times; and/or

- Pursuant to Education Code section 45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Contractor's employees and its subcontractors' employees is

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Contractor's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Date: 6/06/2022

Name of Contractor or Company: Ymca of the foothills

Representative's Name and Title: Vincent Lee Director, Risk management

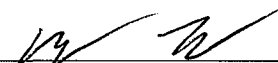
Signature: 



EXHIBIT "C"

**NONCOLLUSION DECLARATION TO BE EXECUTED BY  
BIDDER AND SUBMITTED WITH BID**  
(Public Contract Code section 7106)

The undersigned declares:

I am the CEO of THE YMCA OF THE FORECAST the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 6/6/2022 [date], at LA CANADA [city], CALIF [state].



Signature

VINCENT S LUCULANO

Print Name

**EXHIBIT "D"**

**TUBERCULOSIS CLEARANCE**

The undersigned does hereby certify to the Governing Board of the District as follows:

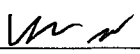
I am a representative of the Ymca of the Foothills ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

- The Contractor has complied with the tuberculosis requirements of Education Code Section 49406.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the California Department of Justice has determined that none of those employees has active tuberculosis, as that term is defined in Education Code Section 45122.1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or
  
- Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Name of Contractor: Ymca of the Foothills

Signature: 

Print Name and Title: Vincent Lee Director, Risk Management

Date: 6/06/2022

**EXHIBIT "E"**  
**COVID-19 VACCINATION ADDENDUM**  
**TO**  
**GLENDALE UNIFIED SERVICES AGREEMENT**

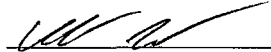
The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the Ymca of the Foothills ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

**COVID-19 Vaccination Status and Periodic Testing:** Contractor will ensure that all of its employees who will be working on the District's school sites have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their test results to Contractor which upon receipt will immediately notify the District of the results.

Contractor's responsibility for COVID-19 clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Name of Contractor: Ymca of the Foothills

Signature:  \_\_\_\_\_

Print Name and Title: Vincent Lee Director, Risk management

Date: 6/06/2022

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 17

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services  
PREPARED BY: Dr. Chris Coulter, Director, Teaching and Learning  
SUBJECT: **Approval of Byrdseed TV Subscription for 2022-23**

---

The Superintendent recommends that the Board of Education approve a districtwide subscription to Byrdseed TV to support differentiation of instruction with lessons and professional development tools in the amount of \$6,000.

A District subscription to Byrdseed includes Byrdseed.TV for classroom teachers to access a library of videos and lessons to support differentiated lessons and access to Byrdseed's professional development tools.

The cost to subscribe to Byrdseed for the 2022-2023 school year is \$6,000 and will be paid through GATE funds.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.***

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 18

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Chris Coulter, Director, Teaching and Learning

SUBJECT: **Approval of Educational Software for Guiding Instruction (ESGI) Contract Renewal for 2022-2023**

---

The Superintendent recommends that the Board of Education approve the renewal with Educational Software for Guiding Instruction (ESGI) in the amount of \$43,004 for one-on-one foundational assessments for the 2022-2023 school year.

Educational Software for Guiding Instruction (ESGI) is a simple one-on-one assessment solution for use in Transitional Kindergarten (TK), Kindergarten, First Grade and Special Education. The District began using ESGI in the 2018-2019 school year for teachers to test students on foundational skills for literacy (e.g., letters, sounds, rhyming and phonemic awareness) and math (e.g., counting, number recognition, comparing objects and shapes). Teacher teams developed Glendale Unified specific ESGI assessments in English and in all of the FLAG languages.

TK and Kindergarten teachers administer the assessments four times per year to measure student progress on these important skills. Special Education teachers administer assessments to measure progress on goals.

ESGI gives teachers and administrators the ability to run reports to obtain data for their whole school, class or for individual students. Teachers use these results to focus and differentiate their instruction. Results from these assessments are also used to identify students for intervention. ESGI also has a parent communication feature with personalized parent letters and flash cards based on assessment results that can be sent home after each assessment window.

The cost to renew ESGI for the 2022-2023 school year is \$43, 004 and will be paid through COVID funds.

Glendale Unified School District  
Consent Report No. 18  
June 14, 2022  
Page 2

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.***

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 19

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Chris Coulter, Director, Teaching and Learning

SUBJECT: **Approval of Subscription to Teaching Channel Plus for Induction Program in 2022-2023**

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The Superintendent recommends that the Board of Education approve a limited subscription to Teaching Channel Plus for teachers participating in the District's induction program to support professional development for two years in the amount of \$21,250.

A subscription to Teaching Channel Plus for teachers participating in Glendale Unified School District's induction program includes videos of classroom instructional practices, which are tagged and sorted by grade level, subject, and topic. Teachers will also have access to upload videos for self-review, mentoring, and collaboration using the Teaching Channel platform to enhance the coaching process for teachers and mentors in the induction program.

The cost to subscribe for 125 licenses of Teaching Channel Plus for the 2022-2023 and 2023-2024 school years is \$21,250 and will be paid through Educator Effectiveness Grant funds.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.***

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 20

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: **Approval of Agreement with InnovateEd for 2022-2023**

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The Superintendent recommends that the Board of Education approve an agreement between Glendale Unified School District and InnovateEd in the amount of \$32,000 to provide training sessions for District and site-level instructional leadership teams to continue the District's priority toward accelerating student learning growth through innovative instructional approaches and student supports and closing student equity and learning gaps in 2022-2023.

During the 2019-2020 and 2020-2021 school years, Dr. Ekchian and staff participated in a series of strategy sessions to build District capacity to meet Board Priorities and specifically student achievement goals. These strategy sessions were facilitated by Jay Westover, the Chief Learning Officer and co-founder of InnovateEd. InnovateEd partners with school districts to create coherent systems of continuous improvement. Their team assists district leadership to develop exceptional leaders and expert teachers that are equipped to sustain the long-term improvement of student equity and performance.

In 2021-2022, the District continued the work with sessions that included District administrators and site principals. The purpose was to achieve district goals and improve agreed upon student learning priorities by developing the collective capacity of educators at all levels of the school district to make the instructional changes required for raising the bar and closing the gap for all students.

In addition to the collaboration at monthly Principal meetings, district leadership and instructional leadership teams from six schools participated in Systems on the Move training. This work included a systemic improvement model for school districts to partner with school sites in shaping culture, building capacity and creating coherence, the outcome of which leverages innovative practices to accelerate growth in student learning. Three team structures were supported, which included a cabinet level team, a district leadership team (education services and lead principals), and school leadership teams (principals and key teacher leaders). Jay Westover of InnovateEd and Chris Steinhauser, former



superintendent of Long Beach Unified School District, were the lead facilitators of the Collaborative.

For the 2022-2023 school year, the District will again contract with InnovateEd to continue its priority toward accelerating student learning growth through innovative instructional approaches and student supports and closing student equity and learning gaps.

The agreement for 2022-23 includes:

- Four (4) sessions to support the schools currently in Year 2 (in 21-22)
  - Franklin Elementary School, Lincoln Elementary School, Wilson Middle School and Clark Magnet High School
- Four (4) sessions for district-level leadership

The cost for the site-level and district-level leadership trainings is \$32,000 and includes preparation, facilitation and follow-up. This will be paid out of Title II funds, which are dedicated to professional development.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.***



MAY 23, 2022

# Glendale USD

PROFESSIONAL SERVICES CONTRACT

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Presented by  
 **InnovateEd**  
Building Capacity.



# Building Capacity



## THE PLAN

### District Leadership Team (DLT):

The focus for district and extended cabinet will be on shaping culture, building instructional capacity and creating coherent systems among participating Glendale USD schools.

### School Leadership Teams (SLT):

Provides opportunities for principals and teacher leaders to collaboratively design, implement, and refine school implementation plans with strategies for building school-wide capacity to improve teaching and learning around key student learning priorities. School leadership team pairs will develop capacity to facilitate teacher team collaborative inquiry cycles that guide lesson design, precision of pedagogy, and assessment of learning.



2559 Fire Mountain Drive Oceanside, CA 92054  
 949 280-6490  
 lvnnh@innovateed.com

## FEE SCHEDULE

DLT: Four sessions \$16,000

SLT: Four sessions \$16,000

*The total value of this SOS will not exceed \$32,000 unless otherwise agreed to by both parties (plus our tool for support, Schools on the move). This figure is based on the services described herein.*

*Client will be invoiced 10% of the contract value at the signing of the proposal and then the remaining balance at the beginning of the service period.*

*In WITNESS WHEREOF, the parties hereto have caused this contract to be effective as of the day, month, and year written below.*

\_\_\_\_\_  
 Glendale USD  
 Authorized Signatory

\_\_\_\_\_  
 Title & Date

\_\_\_\_\_  
 Lynn Hodson, COO InnovateEd

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 21

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: **Approval of Revisions to Board Policies Relating to Philosophy, Goals, Objectives and Comprehensive Plans and Students**

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The Superintendent recommends that the Board of Education approve revisions to Board Policies (BP) 0410 (Nondiscrimination in District Programs and Activities); BP 5111 (Admission); and BP 6173 (Education for Homeless Children) as recommended by the California School Boards Association (CSBA) and to comply with Education Code and federal and state laws.

**BP 0410 - Nondiscrimination in District Programs and Activities**

CSBA Update May 2018  
Last GUSD Update: June 2018

Board Policy (BP) 0410 is updated to reflect current GUSD staff responsible for ADA Compliance investigations.

**BP 5111 - Admission**

CSBA Update March 2022  
Last GUSD Update: July 2018

Board Policy 5111 is updated to:

- Reflect the distinction between compulsory education for students starting at age six and the requirement for districts to offer and admit students who are eligible for transitional kindergarten.
- Delete the requirement for district enrollment applications to include information about health care options as the law requiring such information has self-repealed.
- Clarify that a student's residence is a location within the district that may be verified as part of school admission requirements.

**BP 6173 - Education for Homeless Children**

CSBA Update                      March 2022  
Last GUSD Update:              August 2017

Board Policy 6173 is updated to reflect a new law (AB 27, 2021), which requires districts to ensure that each school within the district identifies all homeless children and unaccompanied youths and to create a web page or post on the district website a list of district liaisons for homeless students, contact information for such liaisons, and specific information on homelessness, including information regarding the educational rights and resources available to persons experiencing homelessness. The policy is also updated to reflect AB 27 requirement for districts that receive American Rescue Plan Elementary and Secondary School Emergency Relief - Homeless Children and Youth funds to administer a housing questionnaire developed by the California Department of Education (CDE) to parents/guardians of all students and all unaccompanied youths and report to CDE the number of homeless children and unaccompanied youths enrolled in the district. In addition, the policy is updated to reflect a new law (SB 400, 2021), which requires CDE to develop and implement a system to verify that districts are providing required training to district liaisons and other appropriate staff at least annually. Finally, the policy is also updated for clarity and closer alignment with law.

Upon approval of the BPs, revisions will be made to the accompanying Administrative Regulations as needed following the normal District process.

Copies of the revised BPs are attached to this memo.

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.***

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 3: Ensure the Health and Safety of Students and Employees – Strengthen mental health support and programs; ensure best practices for safe and healthy learning environments; and support physical, social, and emotional wellbeing.***

Philosophy, Goals, Objectives and Comprehensive Plans

Nondiscrimination in District Programs and Activities

The Board of Education is committed to providing equal opportunity for all individuals in District programs and activities. District programs, activities, and practices shall be free from unlawful discrimination, including discrimination against an individual or group based on race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, a perception of one or more of such characteristics, or association with a person or group with one or more of these actual or perceived characteristics.

All individuals shall be treated equitably in the receipt of District and school services. Personally identifiable information collected in the implementation of any District program, including, but not limited to, student and family information for the free and reduced-price lunch program, transportation, or any other educational program, shall be used only for the purposes of the program, except when the Superintendent or designee authorizes its use for another purpose in accordance with law. Resources and data collected by the District shall not be used, directly or by others, to compile a list, registry, or database of individuals based on race, gender, sexual orientation, religion, ethnicity, national origin, or immigration status or any other category identified above.

District programs and activities shall also be free of any racially derogatory or discriminatory school or athletic team names, mascots, or nicknames.

The Superintendent or designee shall annually review District programs and activities to ensure the removal of any derogatory or discriminatory name, image, practice or other barrier that may unlawfully prevent an individual or group in any of the protected categories stated above from accessing District programs and activities. The Superintendent or designee shall take prompt, reasonable actions to remove any identified barrier. The Superintendent or designee shall report findings and recommendations to the Board after each review.

All allegations of unlawful discrimination in District programs and activities shall be investigated and resolved in accordance with the procedures specified in AR 1312.3 – Uniform Complaint Procedures.

Pursuant to 34 CFR 104.8 and 34 CFR 106.9, the Superintendent or designee shall notify students, parents/guardians, employees, employee organizations, applicants for admission and employment, and sources of referral for applicants about the District's policy on nondiscrimination and related complaint procedures. Such notification shall be included in the annual parental notification distributed pursuant to Education Code 48980 and, as applicable, in announcements, bulletins, catalogs, handbooks, application forms, or other materials distributed by the District. The

## Philosophy, Goals, Objectives and Comprehensive Plans

### Nondiscrimination in District Programs and Activities

notification shall also be posted on the District's web site and social media and in District schools and offices, including staff lounges, student government meeting rooms, and other prominent locations as appropriate.

In addition, the annual parental notification shall inform parents/guardians of their children's right to a free public education regardless of immigration status or religious beliefs, including information on educational rights issued by the California Attorney General. Alternatively, such information may be provided through any other cost-effective means determined by the Superintendent or designee. (Education Code 234.7)

The District's nondiscrimination policy and related informational materials shall be published in a format that parents/guardians can understand. In addition, when 15 percent or more of a school's students speak a single primary language other than English, those materials shall be translated into that other language.

### Access for Individuals with Disabilities

District programs and facilities, viewed in their entirety, shall be in compliance with the Americans with Disabilities Act and any implementing standards and/or regulations. When structural changes to existing District facilities are needed to provide individuals with disabilities access to programs, services, activities, or facilities, the Superintendent or designee shall develop a transition plan that sets forth the steps for completing the changes.

The Superintendent or designee shall ensure that the District provides appropriate auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity. These aids and services may include, but are not limited to, qualified interpreters or readers, assistive listening devices, assistive technologies or other modifications to increase accessibility to District and school websites, note takers, written materials, taped text, and Braille or large print materials.

Individuals with disabilities shall notify the Superintendent or principal if they have a disability that requires special assistance or services. Reasonable notification should be given prior to the school-sponsored function, program, or meeting.

The individual(s) identified in AR 1312.3 - Uniform Complaint Procedures as the employee(s) responsible for coordinating the District's response to complaints and for complying with state and federal civil rights laws are hereby designated as the District's ADA coordinator(s). The District's ADA coordinator shall receive and address requests for accommodation submitted by individuals

Philosophy, Goals, Objectives and Comprehensive Plans

Nondiscrimination in District Programs and Activities

with disabilities, and shall investigate and resolve complaints regarding their access to District programs, services, activities, or facilities.

Dr. Kelly King, Assistant Superintendent – Educational Services  
223 North Jackson Street  
Glendale, CA 91206  
(818) 241-3111, Ext. 1208  
kking@gusd.net

Dr. Darneika Watson, Chief Human Resources and Operations Officer  
223 North Jackson Street  
Glendale, CA 91206  
(818) 241-3111, Ext. 1370  
dwatson@gusd.net

Dr. Marine Avagyan, Director - Equity, Access, and Family Engagement  
223 North Jackson Street  
Glendale, CA 91206  
(818) 241-3111, Ext. 1457  
mavagyan@gusd.net

Legal Reference: Education Code, Sections 200-262.4; 48980; 48985; 51007  
Government Code, Sections 8310.3; 11000; 11135; 12900-12996;  
54953.2  
Penal Code, Sections 422.55; 422.6  
Code of Regulations, Title 5, Sections 4600-4687; 4900-4965  
United States Code, Title 20, Sections 1400-1482; 1681-1688; 2301-2415;  
6311; 6312  
United States Code, Title 29, Section 794, Section 504 of the  
Rehabilitation Act of 1973  
United States Code, Title 42, Sections 2000d-2000d-7; 2000e-2000e-17;  
2000h- 2000h-6; 12101-12213  
Code of Federal Regulations, Title 28, Sections 35.101-35.190; 36.303  
Code of Federal Regulations, Title 34, Sections 100.1-100.13; 104.1-  
104.39; 106.1-106.61; 106.9

Policy Adopted: 11/03/2010

Policy Amended: 04/05/2016; 01/17/2017; 06/19/2018; 06/14/2022



## Students

### Admission

The Board of Education encourages the enrollment and appropriate placement of all school-aged children who are eligible in school. The Superintendent or designee shall inform parents/guardians of children seeking enrollment to a District school about admission requirements and shall assist them with enrollment procedures.

The Superintendent or designee shall announce and publicize the timeline and process for registration of students at District schools. Applications for intradistrict or interdistrict enrollment shall be subject to the timelines specified in applicable Board policies and administrative regulations.

All appropriate staff shall receive training on District admission policies and procedures, including information regarding the types of documentation that can and cannot be requested.

### Verification of Admission Eligibility

Before enrolling any child in a District school, the Superintendent or designee shall verify the child's age, residence within the District, immunization, and other applicable eligibility criteria specified in law, the accompanying administrative regulation, or other applicable Board policy or administrative regulation.

The District shall not inquire into or request documentation of a student's social security number or the last four digits of the social security number or the citizenship or immigration status of the student or the student's family members. (Education Code 234.7, 49076.7)

However, such information may be collected when required by state or federal law or to comply with requirements for special state or federal programs. In any such situation, the information shall be collected separately from the school enrollment process and the Superintendent or designee shall explain the limited purpose for which the information is collected. Enrollment in a District school shall not be denied on the basis of any such information of the student or the student's parents/guardians obtained by the District, or the student's or parent/guardian's refusal to provide such information to the District.

School registration information shall list all possible means of documenting a child's age for grades K-1 as authorized by Education Code 48002 or otherwise prescribed by the Board. Any alternative document allowed by the District shall be one that all persons can obtain regardless of immigration status, citizenship status, or national origin and shall not reveal information related to citizenship or immigrant status.

The Superintendent or designee shall immediately enroll a homeless student, foster youth, student

Students

Admission

who has had contact with the juvenile justice system, or a child of a military family regardless of outstanding fees or fines owed to the student's last school, lack of clothing normally required by the school, such as school uniforms, or an inability to produce previous academic, medical, or other records normally required for enrollment. (Education Code 48645.5, 48850, 48852.7, 48853.5, 49701; 42 USC 11432)

Legal Reference: Education Code, Sections 234.7; 46300; 46600; 48000; 48002; 48010; 48011; 48050-48053; 48200; 48350-48361; 48645.5; 48850-48859; 49076; 49076.7; 49408; 49700-49704  
Health and Safety Code, Sections 120325-120380; 121475-121520  
Code of Regulations, Title 5, Sections 200 and 201  
Code of Regulations, Title 17, Sections 6000-6075  
Civil Code, Section 51 – Unruh Civil Rights Act  
Code of Civil Procedure, Section 1002.7  
United States Code, Title 5, Section 552a  
United States Code, Title 42, Sections 11431-11435  
Court Decisions: Plyler v. Doe, 457 U.S. 202 (1982)

Policy Adopted: 06/04/1985

Policy Amended: 05/21/1996; 01/14/2003; 02/21/2012; 05/01/2017; 07/17/2018; 06/14/2022

Formerly BP 5112

Students – Placement

Education for Homeless Children

The Board of Education believes that the identification of homeless students is critical to improving the educational outcomes of such students and ensuring that homeless students have access to the same free and appropriate public education provided to other students within the District. The District shall provide homeless students with access to education and other services necessary for such students to meet the same challenging academic standards as other students.

When there are at least 15 homeless students in the District or a District school, the District's Local Control and Accountability Plan (LCAP) shall include goals and specific actions to improve student achievement and other outcomes of homeless students. (Education Code 52052, 52060, 52064)

The Superintendent or designee shall regularly review and recommend updates to District policies to ensure removal of any barriers to the education of homeless students and unaccompanied youth. Any such review shall address identification, enrollment, and retention of such students, including those barriers that are due to absences or outstanding fees or fines. (42 USC 11432)

The Superintendent or designee shall designate an appropriate staff person to serve as a liaison for homeless children and youths. The District liaison shall fulfill the duties specified in 42 USC 11432 to assist in identifying and supporting homeless students to succeed in school.

The Superintendent or designee shall ensure that each District school identifies all homeless children and youths and unaccompanied youths enrolled at the school. (Education Code 48851)

To ensure easy identification of homeless students, the Superintendent or designee shall annually administer a housing questionnaire developed by the California Department of Education (CDE) to all parents/guardians of students and all unaccompanied youths. (Education Code 48851)

If the primary language of a student's parent/guardian or an unaccompanied youth is not English, either the housing questionnaire shall be made available in the primary language of the student's parent/guardian or the unaccompanied youth pursuant to Education Code 48985, or an appropriate translation of the housing questionnaire shall be provided upon request of a student's parent/guardian or an unaccompanied youth. (Education Code 48851)

In addition, the Superintendent or designee shall ensure that the District liaison's contact information and other information on homelessness, including, but not limited to, information regarding the educational rights and resources available to persons experiencing homelessness, are posted on the District and school web sites as specified in the accompanying administrative regulation. (Education Code 48852.6)

Students – Placement

Education for Homeless Children

The Superintendent or designee shall ensure that placement decisions for homeless students are based on the student's best interest as defined in law and administrative regulation.

Each homeless student shall be provided services that are comparable to services offered to other students in the school, including, but not limited to, transportation, educational programs for which the student meets the eligibility criteria (such as federal Title I services or similar state or local programs, programs for students with disabilities, and educational programs for English learners), career and technical education programs, programs for gifted and talented students, and school nutrition programs. (42 USC 11432)

Homeless students shall not be segregated into a separate school or program based on their status as homeless and shall not be stigmatized in any way. However, the Superintendent or designee may separate homeless students on school grounds as necessary for short periods of time for health and safety emergencies or to provide temporary, special, and supplementary services to meet the unique needs of homeless students. (42 USC 11432, 11433)

The Superintendent or designee shall ensure that information and/or materials for homeless students are provided in a manner and form understandable to the parents/guardians of homeless students and to unaccompanied youths.

Information about a homeless student's living situation shall be considered part of a student's educational record, subject to the Family Educational Rights and Privacy Act, shall not be deemed to be directory information as defined in 20 USC 1232g, and shall not be released without written consent. (42 USC 11432)

The Superintendent or designee shall coordinate with other agencies and entities to ensure that homeless children and youth are promptly identified, ensure that homeless students have access to and are in reasonable proximity to available education and related support services, and raise the awareness of school personnel and service providers of the effects of short-term stays in a shelter and other challenges associated with homelessness. Toward these ends, the Superintendent or designee shall collaborate with local social services agencies, other agencies or entities providing services to homeless children and youth, and, if applicable, transitional housing facilities. In addition, the Superintendent or designee shall coordinate transportation, transfer of school records, and other interdistrict activities with other local educational agencies. As necessary, the Superintendent or designee shall coordinate, within the District and with other involved local educational agencies, services for homeless students and services for students with disabilities. (42 USC 11432)

The Superintendent or designee shall report to CDE the number of homeless children and youths

Students – Placement

Education for Homeless Children

and unaccompanied youths enrolled in the District as identified from the housing questionnaire described above. (Education Code 48851)

At least annually, the Superintendent or designee shall report to the Board on the identification of and outcomes for homeless students, which may include, but are not limited to, the housing questionnaire responses, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, suspension/expulsion rates, and other outcomes related to any goals and specific actions identified in the LCAP. Based on the evaluation data, the District shall revise its strategies as needed to more effectively identify and support the education of homeless students.

Legal Reference: Education Code, Sections 39807.5; 48850; 48850-48859; 48851; 48851/5; 48852.5; 48852.6; 48852.7; 48859; 48915.5; 48918.1; 48985; 51225.1-51225.3; 52052; 52060-52077  
Code of Regulations, Title 5, Sections 4600-4670  
United States Code of Regulations, Title 20, Sections 1087vv; 1232g; 1400-1482; 6311  
United States Code, Title 42, Sections 11431-11435, 12705

Policy Adopted: 01/08/2008

Policy Amended: 08/16/2016; 08/15/2017; 06/14/2022

Formerly BP 5111.1

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 22

TO: Board of Education

FROM: Dr. Darneika Watson, Chief Human Resources & Operations Officer

SUBMITTED BY: Dr. Ilin Magran, Director, Student Wellness Services

**SUBJECT: Approval of MOU for Renewal of Mental Health Services to Students Districtwide with Didi Hirsch for 2022-2023**

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The Superintendent recommends that the Board of Education approve the renewal of the agreement between Glendale Unified School District and Didi Hirsch for Mental Health Services to improve student functioning within an educational setting.

This agreement is between Glendale Unified School District and Didi Hirsch to further support our youth who need mental health consultation.

When a student at any school is determined to need counseling services, administrators and/or school counselors refer the student to Student Wellness Services, which then chooses one of the contracted consultants to provide the services to the student.

In most cases, Student Wellness Services refers only students with MediCal insurance to this company. Didi Hirsch does not charge the District any fees for these services since they are able to bill directly to MediCal.

In cases when other PSA mental health consultants are unavailable, students without medical insurance who need immediate mental health services can be referred to Didi Hirsch. The company charges the District the same amount they charge MediCal, which is \$141 per hour.

This agreement will be in effect beginning July 1, 2022 through June 30, 2023

***TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.***

# Glendale Unified School District Student Support Services

## MEMORANDUM OF UNDERSTANDING

### ***Agreement for contracted/volunteer mental health or health services on school sites:***

This agreement is entered into between the **Glendale Unified School District (DISTRICT)**, and **Didi Hirsch Psychiatric Service dba Didi Hirsch Mental Health Services (PROVIDER)** for the purpose of providing selected health services on school site(s) of the District. It is recognized that the provisions of this agreement shall be construed in a manner not inconsistent with the California Education Code and other laws of the State of California.

In furtherance of the foregoing purpose, PROVIDER and DISTRICT agree as follows:

1. **Term of Agreement.** This agreement shall be in effect on July 1, 2022 and remain effective through June 30, 2023. This agreement is subject to cancellation on twenty (20) calendar days written notice by either party. Renewal of agreement may occur on execution by both parties of a written amendment to the agreement providing such extension.
2. **Locations.** The delivery of services by PROVIDER may be on the premises of any school in the DISTRICT that has referred a student for school-based services by the PROVIDER.
3. **Staffing.** PROVIDER shall be solely responsible for staff providing services under this agreement. PROVIDER certifies that staff and/or trainees providing the services are adequately trained and prepared according to prevailing professional standards for providing of such services and that personnel providing clinic and/or counseling services are licensed or otherwise legally qualified. PROVIDER certifies that it shall provide adequate supervision of the staff and/or trainees. PROVIDER certifies that all personnel in contact with students are adequately screened, so as to prevent the assignment of personnel who may pose a threat to the safety and welfare of students. All personnel shall provide evidence of freedom from tuberculosis within six months prior to the commencement of service.
4. **Responsibility of District.** DISTRICT schools will be responsible for providing adequate referrals as agreed upon between PROVIDER and DISTRICT schools, a confidential work space for PROVIDER staff, and access to a telephone.
5. **Equipment.** PROVIDER will be responsible for the cost and care of equipment.
6. **Conflict Resolution.** Should any problems or conflicts arise in the course of the delivery of services, it is understood that the authorized representative of the DISTRICT will work with the parties to accomplish an effective resolution through mediation.
7. **Description of Services.** The PROVIDER shall be responsible for the services described in the Service Delivery Application, a copy of which is attached and made a part hereof. Parent/guardian written consent is required in accordance with Section 11 below.

8. **Billing.** Services will be provided at no cost to the DISTRICT or students served unless provided through a Personal Services Agreement. The hourly cost of these services shall be N/A. No Pre-K through 12<sup>th</sup> grade student enrolled in a traditional educational program otherwise eligible for services shall be denied such services due to an inability to pay for same. Medi-Cal, CHDP, and other third party payers may be billed for eligible patients.
9. **Insurance.** PROVIDER shall present DISTRICT with an original Certificate(s) of Insurance evidencing insurance coverage for General Liability, Medical Malpractice, and Workers' Compensation. Evidence of insurance covering vehicles will also be required if PROVIDER'S services involve use of vehicle(s) on DISTRICT site(s) or providing transportation to DISTRICT students. PROVIDER'S general liability and medical malpractice and vehicle coverage shall, at a minimum, provide for limits of \$1,000,000/\$3,000,000 per claim/occurrence. DISTRICT shall be named as an additional insured by endorsement. PROVIDER shall maintain the aforementioned insurance in effect at all times during the life of this Agreement. DISTRICT warrants that it is self-insured against claims for general liability.
10. **Liability.** PROVIDER shall indemnify, defend, and save the DISTRICT, its Board of Trustees, officers, agents, employees, and volunteers harmless with respect to any and all claims, damages, losses, causes of actions and demands, including reasonable attorney's fees and costs, incurred in connection with or in any manner arising out of PROVIDER'S, its agents', or its employees' performance or failure to perform any duties contemplated by this Agreement.
11. **Independent Contractor.** PROVIDER and any and all agents and employees of Provider shall perform the services required pursuant to this Agreement as an independent contractor, not as officers, employees, or agents of the DISTRICT. PROVIDER shall pay all wages, salaries, and other amounts due to its agents and employees in connection with their performance under this Agreement and as required by law.
12. **Parent Consent for Services.** Should services by PROVIDER include any form of medical or psychological services, including diagnostic services, treatment, or counseling, PROVIDER shall obtain written parent/guardian consent on DISTRICT approved form prior to providing service(s) to a minor.
13. **Records.** PROVIDER and DISTRICT recognize that records maintained by them respectively related to pupils are confidential pursuant to related provision of federal and state law. Parents should be encouraged to complete an exchange of information form to facilitate the sharing of information for the well being of the child.
14. **Notices.** Any notices or communications under this Agreement shall be in writing and shall be deemed to be duly given if served personally on the party to whom it is directed or shall be deemed served forty-eight (48) hours after the same has been deposited in the United States mail, certified or registered mail, return receipt requested, postage prepaid, and addressed in the care of:

DISTRICT: Glendale Unified School District  
Attn: Dr. Darneika Watson  
Chief Human Resources Operations Officer  
223 N. Jackson Street  
Glendale, CA 91206



PROVIDER: Didi Hirsch Mental Health Services  
4760 South Sepulveda Blvd.  
Culver City, CA 90230  
**Attn:** Rachel Gloer, LCSW  
Vice President, Whole Person Care

Program: Didi Hirsch MHS Glendale Child and Family Center  
1540 East Colorado Street  
Glendale, CA 91205  
**Attn:** Martha Basmadjian, Program Director

15. **Taxes.** Provider shall be liable and solely responsible for reporting and paying all required taxes and workers' compensation and other obligations, including, but not limited to, federal and state income taxes and social security taxes associated with its services under this Agreement. Provider agrees to indemnify, defend, and hold the DISTRICT harmless from any liability, which Provider may incur to the federal or state governments as a consequence of this Agreement. All payments to the Provider shall be reported to the Internal Revenue Service.
16. **Assignment.** The DISTRICT and the Provider, respectively, bind themselves, their successors, assigns, and representatives of such other party with respect to all terms of this Agreement. Neither DISTRICT nor Provider shall assign or transfer any interest in this Agreement without the written consent of the other.
17. **Amendments.** This Agreement cannot be changed or supplemented orally and may be modified or superceded only by written instrument executed by all parties.
18. **Nonwaiver.** Parties agree that no failure to exercise, and no delay in exercising any right, power, or privilege under this Agreement on the part of either party shall operate as a waiver of any right, power, or privilege hereunder. Parties further agree that no single or partial exercise of any right, power, or privilege hereunder shall preclude further exercise thereof.
19. **Severability.** If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.
20. **Execution by Facsimile or in Counterparts.** This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, or an original, with all signatures appended together, shall be deemed a fully executed Agreement.
21. **Interpretation.** The language of all parts of this Agreement shall, in all cases, be construed as whole, according to its fair meaning, and not strictly for or against either party.
22. **Governing Law.** This Agreement shall be governed by the laws in the State of California and venue shall be in the appropriate Superior Court in Los Angeles County, California.
23. **Attorney's Fees.** In any action to enforce this Agreement, the prevailing Party shall be entitled to costs and reasonable attorney's fees.
24. **Entire Agreement.** This Agreement constitutes the entire Agreement between the parties and supercedes all prior negotiations, representations, or agreements,

either written or oral. This Agreement may be amended only by written instruction signed by both the DISTRICT and the Provider.

IN WITNESS THEREOF, THE PARTIES HERETO HAVE CAUSED THIS AGREEMENT TO BE FULLY EXECUTED.

1) **DISTRICT:** **GLENDALE UNIFIED SCHOOL DISTRICT**

Dr. Darneika Watson \_\_\_\_\_  
Chief Human Resources (Signature) (Date)  
Operations Officer

2) SCHOOLS AT WHICH SERVICES WILL BE PROVIDED See page 1 Section 2

N/A \_\_\_\_\_ N/A \_\_\_\_\_ N/A \_\_\_\_\_  
(Name of School Principal) (Signature) (Date)

3) **PROVIDER:** **DIDI HIRSCH MENTAL HEALTH SERVICES**

Rachel Gloer, LCSW \_\_\_\_\_ *Rachel M. Gloer* \_\_\_\_\_ 5/12/22 \_\_\_\_\_  
Vice President, Whole Person Care (Signature) (Date)

Agency Address: 4760 South Sepulveda Blvd., Culver City, CA 90230

Agency Fax Number: (310) 398-0312

Program Address: 1540 East Colorado St., Glendale, CA 91205

Program Director: Martha Basmadjian, LMFT

Program Fax Number: (818) 243-5413

Program Telephone Number: (818) 244-7257

Agency Federal ID Number: 95-1816023

Glendale Unified School District  
Student Support Services

**Agency Service Delivery Application**  
*(Initial Application for Contracted/Volunteer Services to GUSD)*

**For Contracted/Volunteer Mental and Health Services on School Site(s)**

**A. General Information**

Name of Agency Didi Hirsh Psychiatric Service dba Didi Hirsch Mental Health Services – Glendale Center Child and Family Program

Agency Director Lyn Morris, LMFT Title Chief Executive Officer

Business Address 4760 S. Sepulveda Blvd. Business Telephone (310) 390-6612

Culver City, CA 90230 Fax (310) 398-0312

Contact Person for Agency Martha Basmadjian, LMFT, Glendale Center Child and Family Program Director  
Telephone (818) 244-7257

Lead School in MOU Glendale High School

Contact Person for Lead School: Ilin Magran, Director, GUSD Student Wellness Department  
Telephone: (818) 241-3111 ext. 1500

Grade Level(s)      Pre-School                       E.S.                       M.S.                       H.S.

Proposed Dates of Service:    From July 1, 2022                      to June 30, 2023

Languages spoken by agency personnel on site: Armenian, Spanish, English.

**B. Agency on School site to Deliver Services**

*(Provide clear copies of licenses, credentials, and certifications appropriate to services.)*

Check all that apply.								
Name	Lic. Type	Lic. No.	Exp. Date	TB Date	Licensed	Intern	Supervisor	Other
*See Attached Provider Personnel Forms								

**C. Third Party Payers**

Are you planning to bill Medi-Cal, CHDP, or health insurance agencies? Yes       No  If yes, explain:

Medi-Cal will be billed for services provided; some funding is available for indigent students.

**D. Memorandum of Understanding (MOU)**

Use attached MOU agreement for contracted volunteer mental Health or health services on school sites. Provide a signed copy. A copy will be returned to you after it has been signed by the District’s Contracts Supervisor.

*The term “Volunteer Service is defined as any service delivered at no cost to the District under the terms and conditions set forth in a Memorandum of Understanding (MOU). Use of this term does not imply that professional services rendered by an agency are uncompensated or unfunded by other non-District sources.*

E. **Insurance Information:** Provide only original Certificate of Insurance. Provider's general liability, medical malpractice and vehicle coverage shall, at a minimum, provide for limits of \$1,000,000/\$3,000,000 per claim/occurrence. Glendale Unified School District shall be named certificate holder and receive a policy endorsement to this effect. Provider shall maintain the aforementioned insurance in effect at all times during the life of this agreement.

	Insurance Company	Policy Number	Expiration Date
General Liability	See attached		
Professional Malpractice	See attached		
Worker's Compensation	See attached		
Vehicle*	N/A		

\*If used to transport students/families and/or used to provide services.

F. **Tuberculosis Clearance:** Provide an individual Tuberculosis Clearance Form for each volunteer/contractor. The test must be administered within six months prior to application.

G. **Convictions:** Provider certifies that all personnel providing services to students have fingerprint clearance, do not have a pending court case where the outcome may be a conviction of a felony and/or may pose a threat to the safety and welfare of students.

Yes  No

If no, please explain: \_\_\_\_\_

Please provide three references who can support your application.

Name N/A Telephone \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Telephone \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_ Telephone \_\_\_\_\_ Relationship \_\_\_\_\_

I certify that all information provide on this application is true to the best of my knowledge.



Date 5/12/22

Rachel Gloor, LCSW, Vice President, Whole Person Care  
Didi Hirsch Mental Health Services

The following staff has reviewed the Service Delivery Application and accompanying Memorandum of Understanding and approves this application.

■ Signature \_\_\_\_\_ Date \_\_\_\_\_  
Dr. Darneika Watson, Chief Human  
Resources Operations Officer

For office use only	
■ Submitted Signature: _____	Date: _____
GUSD Department Head	
■ Approved Signature: _____	Date: _____
GUSD Applicable Director	

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 23

TO: Board of Education

FROM: Dr. Vivian Ekchian, Superintendent

SUBMITTED BY: Deborah Deal, Interim Chief Business and Financial Officer

PREPARED BY: Jennifer Chin Gonzales, Administrator, Nutrition Services & Custodial Operations

SUBJECT: **Adoption of Contracts for the Purchase of Food and Supplies for Nutrition Services**

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The Superintendent recommends that the Board of Education approve the adoption of contracts awarded through the San Gabriel Valley Food Service Cooperative Purchasing Group for the purchase of food and supplies for the Child Nutrition Program during the 2022-2023 school year.

It is recommended that the Board approve the following contracts awarded by lead agencies under the auspices of the San Gabriel Valley Food Service Cooperative Purchasing Group for the 2022-23 school year. Procurement & Contract services has determined that, when appropriate, bids and contracts awarded through a cooperative purchasing group will save administrative time and expense, provide favorable pricing and will be in the best interest of the district.

- Alhambra USD – Emergency Contract
- Covina Valley USD – Emergency Contract
- Duarte USD – Emergency Contract
- El Monte UHSD – RFP #001: 22/23
- Glendora USD – Emergency Contract
- Walnut Valley USD – RFP #001-22/23
- West Covina USD – Emergency Contract

***TO SUPPORT 2021-2022 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District’s future educational and facility needs.***

GLENDALE UNIFIED SCHOOL DISTRICT

June 14, 2022

CONSENT CALENDAR NO. 24

TO: Board of Education  
FROM: Dr. Vivian Ekchian, Superintendent  
SUBJECT: **Acceptance of Gifts**

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The Superintendent recommends that the following gifts to the District be accepted and that letters of appreciation be written to the donors:

- a. DriveWise Auto, Inc. wishes to donate to the District \$50.00 to purchase instructional materials for use at Clark Magnet High School.
- b. Assistance League of Glendale wishes to donate to the District \$2,000.00 to purchase equipment for the library at Franklin Elementary School.
- c. Parents and Community for Fremont School wishes to donate to the District \$231.12 to purchase classroom supplies for use at Fremont Elementary School.
- d. Parents and Community for Fremont School wishes to donate to the District \$10,364.00 for reimbursement of music classes at Fremont Elementary School.
- e. California Credit Union wishes to donate to the District \$500.00 to purchase materials for use in the inclusion and kindness programs for use at Fremont Elementary School.
- f. Parents and Community for Fremont School wishes to donate to the District \$223.54 for reimbursement of Ms. Wolf's classroom supplies for use at Fremont Elementary School.
- g. Lincoln Elementary Foundation wishes to donate to the District \$22,200.00 to provide a primary music program, a reading and library program stipend, additional clerical support and a copier contract for use at Lincoln Elementary School.
- h. Lincoln Elementary PTA wishes to donate to the District \$900.00 to update a school mural at Lincoln Elementary School.
- i. The Blackbaud Giving Fund (YourCause) wishes to donate to the District \$500.00 to purchase instructional materials and supplies for use at Mark Keppel Elementary School.
- j. Mark Keppel PTA wishes to donate to the District \$9,600.00 for bus services for use at Mark Keppel Elementary School.

- k. Monte Vista Elementary PTA wishes to donate to the District \$350.00 to purchase instructional materials and supplies for use at Monte Vista Elementary School.
- l. Monte Vista Elementary PTA wishes to donate to the District \$512.50 to purchase online instructional software for use at Monte Vista Elementary School.
- m. Mountain Avenue Committed to Kids (MACK) wishes to donate to the District \$5,160.00 to purchase online Accelerated Reader software for use at Mountain Avenue Elementary School.
- n. Mountain Avenue Committed to Kids (MACK) wishes to donate to the District \$5,000.00 to provide teacher extra hourly for use at Mountain Avenue Elementary School.
- o. Mountain Avenue Committed to Kids (MACK) wishes to donate to the District \$6,500.00 to purchase copier supplies for use at Mountain Avenue Elementary School.
- p. R.D. White-Glendale Foundation, Inc. wishes to donate to the District \$22,204.61 to purchase instructional materials, musical instruments and a muralist for use at R.D. White Elementary School.
- q. Wilson Middle School ASB wishes to donate to the District \$25,961.91 to purchase auditorium stage risers for use at Wilson Middle School.
- r. Glendale Educational Foundation wishes to donate to the District \$25,000.00 to provide a matching grant for Visual and Performing Arts (VAPA) programs within Glendale Unified.
- s. Glendale Educational Foundation wishes to donate to the District \$2,750.00 to purchase supplies to support the Bently Family New Teacher Fund.