

GLENDALÉ UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION
AGENDA

August 8, 2023
Meeting No. 2
Regular Meeting

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, California 91206
(818) 241-3111

BOARD OF EDUCATION MEETING NO. 2
Administration Center

August 8, 2023

“Preparing our students for their future.”

*“Excelling Together with Endless
Pathways for Success.”*

Please Note Times	
5:00 P.M. -	Opening, Public Communications
	Closed Session
7:30 P.M. -	Return to Meeting Information, Action, Consent Calendar, Reports

In accordance with the Americans with Disabilities Act (ADA) the District will provide accommodations, with reasonable advanced notice, for any individual with a disability needing to participate in the Board Meeting and/or access the information herein. Please contact the Glendale Unified School District Public Information Office to request such accommodation. In accordance with the Brown Act revisions; public records relating to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a regular meeting, may be inspected by the public at the District administrative offices during regular business hours (8:00 a.m. to 4:00 p.m.).

AGENDA

ITEM

PAGE

A. OPENING – 5:00 P.M.

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance**
- 3. Certification of Compliance**

To accommodate the requirement of Government Code Section 54954.2 in accordance with the Brown Act revisions, the agenda for the meeting was posted on bulletin boards in the Administration Center and the Glendale Unified School District website 72 hours prior to this meeting.

- 4. Approval of Agenda Order**

B. COMMUNICATIONS FROM THE PUBLIC

1. ADDRESSING THE BOARD OF EDUCATION – An individual or group representative may address the Board of Education on any agenda item or subject within its jurisdiction. Instructions for public communication are included below. Not more than five minutes may be allotted to each speaker and no more than 20 minutes to each subject, except by unanimous consent of the Board of Education. A speaker’s allotted time cannot be deferred to another speaker. Board Members may question the speaker but there will be no debate or decision. The Superintendent may refer the matter to the proper department for review. A student’s parent/guardian, or a student if age 18 or older, may request that the minutes exclude the student’s directory information, as defined in Education Code 49061, or a parent/guardians’ personal information, as defined in Education Code 49073.2. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. Glendale Unified School District will provide accommodations, with reasonable advance notice, for any individual with a disability or any individual requiring translation needing to address the Board of Education during Public Communication. Please contact the Glendale Unified Public Information Office at (818) 241-3111 x1218 or publicinfo@gusd.net at least 24 hours before the start of the meeting to request.

Instructions for Public Communication

1. Visitors wishing to speak during public communication should complete a comment card and select if they wish to address the Board regarding a specific agenda item/subject or a non-agenda item.
2. Comment cards for public communication will be available outside of the District office board room shortly before the start of the public meeting.
3. After a speaker completes their public comment or if the time allotted has been reached the speaker will be asked to return to their seat.

C. CLOSED SESSION

1. **Public employee appointment/employment pursuant to Government Code §54957
Title: Superintendent**
2. **Threat to Public Services or Facilities pursuant to Government Code §54957
Consultation with Dr. Darneika Watson, Interim Superintendent**

D. RETURN TO REGULAR MEETING

E. INFORMATION

1. **Update on the Final State Budget and the Impacts on the GUSD Budget for 2023-24** **13**

Staff will make a presentation which will provide an update on the State Budget and the impacts on the District’s Budget for 2023-24.

2. **Measure S Update** **14**

Staff will make a presentation which will provide an update on current Measure S projects, as well as details on the Hoover High School Pool Project.

E. INFORMATION-continued

3. Proposed Supplementary Textbooks for Use in Elementary Schools in the Area of Dual Language Immersion for German Instruction 16

The proposed elementary supplemental textbooks: Ich Kann Lesen 4 (Translation: I Can Read 4); Ich Kann Rechtschreiben 3 (Translation: I Can Spell 3); and Ich Kann Lesen 5 (Translation: I Can Read 5) are being submitted for review and discussion by the Board of Education for use in the area of dual language immersion for German instruction.

4. Proposed Supplementary Textbooks for Use in High Schools in the Area of World Languages and Cultures 18

The proposed supplementary textbooks (Vor uns das Meer and Der Geruch von Wut) are submitted for review and discussion by the Board of Education. The books have been reviewed for content and evaluated by members of the World Languages and Cultures Curriculum Study Committee. The Secondary Education Council has reviewed the information and made a recommendation of approval of the textbooks to the Board of Education.

5. Acknowledgements of Service 20

The resignations and retirements of the employees listed have been accepted by the Chief Human Resources and Operations Officer/Director of Classified Personnel, as effective and final per Board Policy 4117.1/4217.1/4317.1 and 4117.2./4217.2/4317.2, and are being reported to the Board of Education for information only – no action required.

F. ACTION

1. 2023-2024 Board Priorities 23

The Interim Superintendent recommends that the Board of Education approve its Board Priorities for 2023-2024.

2. Final State Budget and 2023-24 Initial Budget Adjustments 25

The Interim Superintendent recommends that the Board of Education approve the District's initial budget adjustments to reflect changes in the State's Final Budget.

3. Resolution No. 11 - Approving and Authorizing the Execution and Delivery of an Amendment to the Joint Exercise of Powers Agreement Relating to the California Statewide Delinquent Tax Finance Authority for the Purpose of Removing an Existing Member and Adding a New Member. 29

The Interim Superintendent recommends that the Board of Education adopt Resolution No. 11 Approving and Authorizing the Execution and Delivery of an Amendment to the Joint Exercise of Powers Agreement relating to the California Statewide Delinquent Tax Finance Authority for the purpose of Removing an Existing Member and Adding a New Member.

F. ACTION-continued

- 4. Resolution No. 12 - Gann Appropriations Limit for 2022-23 and 2023-24 32**
- The Interim Superintendent recommends that the Board of Education adopt Resolution No. 12 in conformance with the requirements of Article XIII-B (Proposition 4 of 1979/Gann Limit) of the State Constitution.
- 5. Approval of Agreement with Maxim Healthcare Staffing Services, Inc. for Nursing Services for the 2023-2024 School Year at Various School Sites 34**
- The Interim Superintendent recommends that the Board of Education approve an agreement with Maxim Healthcare Staffing Services, Inc. for nursing services for the 2023-2024 School Year at various school sites, for a not to exceed amount of \$1,500,000, funded by General Fund.
- 6. Approval to Renew Microsoft Software Licensing Subscription 55**
- The Interim Superintendent recommends that the Board of Education approve the renewal of the Microsoft software licensing subscription for one (1) year in the amount of \$106,702.89, which will be funded by the Educational Technology & Information Services budget.
- 7. Award of Bid No. 256-23/24 for the Field Improvement Project at Crescenta Valley High School 59**
- The Interim Superintendent recommends that the Board of Education award Bid No. 256-23/24 with Hart Design Build, Inc. for the field improvement project at Crescenta Valley High School in the amount of \$3,570,000, funded by Measure S funds.
- 8. Approval of Change Order No. 2 to Bid No. 218-20/21 to Chalmers Construction Services, Inc. for the Monte Vista Elementary School New Building Foundation and Sitework Project 60**
- The Interim Superintendent recommends that the Board of Education approve Change Order No. 2 to Bid No. 218-20/21 with Chalmers Construction Services, Inc. for the Monte Vista Elementary School new building foundation and sitework project in the amount of \$45,023.69, funded by Measure S – Monte Vista New Building Project fund.
- 9. Approval of Change Order No. 1 to Bid No. 244-23/24 to Hart Design Build, Inc. for the Monte Vista Elementary School Wrought Iron Fencing Project 62**
- The Interim Superintendent recommends that the Board of Education approve Change Order No. 1 to Bid No. 244-23/24 with Hart Design Build, Inc. for the Monte Vista Elementary School wrought iron fencing project in the amount of \$28,400, funded by Measure S – Safety and Security, Phase II funds.
- 10. Approval of Selection and Authorization to Award of Lease-Leaseback Contract to Balfour Beatty Construction for the Hoover High School Pool Expansion Project and \$7.0 Million in Project Budget Allocation 64**
- The Interim Superintendent recommends that the Board of Education approve selection and authorization to Lease-Leaseback contract to Balfour Beatty Construction for the Hoover High School Pool expansion Project and \$7.0 Million in Project Budget Allocation.

F. ACTION-continued

11. Approval of Agreement with Food Safety Systems to Provide Food Safety and Sanitation Training, Education, and Inventory Control 66

The Interim Superintendent recommends that the Board of Education approve an agreement with Food Safety Systems to provide food safety and sanitation training, education, and inventory control for the 2023-2024 school year in the amount of \$62,000.

12. Approval of Services Agreement with ReDiscover Center 90

The Interim Superintendent recommends that the Board of Education approve a Services Agreement between Glendale Unified School District and ReDiscover Center in the amount of \$75,000, to be paid through Child Development and Child Care funds, to provide Makerspace STEAM education program workshops at 20 elementary school child care program sites in the 2023-24 school year.

13. Approval of Services Agreement Between Foothill SELPA and Sunbelt Staffing/VocoVision 111

The Interim Superintendent recommends that the Board of Education approve a services agreement between Foothill SELPA and Sunbelt Staffing/VocoVision in an amount not to exceed \$145,000 for Teletherapy services for the DIS Program for the 2023-24 school year.

14. Approval of Services Agreement Between Foothill SELPA and Sunbelt Staffing 133

The Interim Superintendent recommends that the Board of Education approve a services agreement between Foothill SELPA and Sunbelt Staffing in an amount not to exceed \$85,000 for Braille transcriber services for the 2023-2024 school year.

15. Approval of Services Agreement Between Foothill SELPA and AccessAvenue Website Design 155

The Interim Superintendent recommends that the Board of Education approve a services agreement between Foothill SELPA and AccessAvenue in the amount of \$40,000 to rebrand Foothill SELPA and build the Foothill SELPA website during the 2023-2024 school year.

16. Approval of Services Agreement with The Art Room for Fremont Elementary School 177

The Interim Superintendent recommends that the Board of Education approve a services agreement between Glendale Unified School District and The Art Room in the amount of \$29,125, to be funded by the Fremont Foundation, to provide an art program for all grade levels at Fremont Elementary School in the 2023-2024 school year.

F. ACTION-continued

- 17. Approval of Subscription with Nucleus Robotics LLC for Career Technical Education Programs in 2023-2024 203**

The Interim Superintendent recommends that the Board of Education approve a subscription with Nucleus Robotics LLC in the amount of \$48,000, to be paid through Career Technical Education Incentive Grant funds, to provide curriculum access and training for classrooms to experience specifically designed lab-based Robotics, Entrepreneurship, and Financial Literacy courses for CTE programs for students in Grades 7-12.

- 18. Request for Provisional Internship Permit for the 2023-2024 School Year 207**

The Interim Superintendent recommends that the Board of Education approve the hiring of Thalia Sotela on a Provisional Internship Permit based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for the needed position.

- 19. Variable Term Waiver Request for Bilingual Crosscultural, Language and Academic Development (BCLAD) for the 2023-2024 School Year 209**

The Interim Superintendent recommends that the Board of Education approve the Variable Term Waiver Request for Klara Kunsagi-Martin based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for the needed position.

- 20. Variable Term Waiver Request Single Subject Foreign Language Program for the 2023-2024 School Year 211**

The Interim Superintendent recommends that the Board of Education approve the Variable Term Waiver Request for the hiring of Jose Alberto Gomez Soria on Waiver permit based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for needed position of Teacher, Secondary High School, Single Subject: World Language – Spanish.

- 21. Variable Term Waiver Request for Elementary Multiple Subjects Program for the 2023-2024 School Year 213**

The Interim Superintendent recommends that the Board of Education approve the Variable Term Waiver Request for the hiring of Klara Kunsagi-Martin on a waiver permit based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for the needed position of Teacher, Elementary School, Dual Immersion German.

- 22. Variable Term Waiver Request for Crosscultural, Language and Academic Development (CLAD) for the 2023-2024 School Year 215**

The Interim Superintendent recommends that the Board of Education approve the Variable Term Waiver Requests for the hiring of Jose Alberto Gomez Soria on a waiver permit based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for needed position.

F. ACTION-continued

- 23. Variable Term Waiver Request for Bilingual Crosscultural, Language and Academic Development (BCLAD) for the 2023-2024 School Year 217**

The Interim Superintendent recommends that the Board of Education approve the Variable Term Waiver Request for Keiko Tanabe on a waiver permit based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for the needed position.

- 24. Variable Term Waiver Request Single Subject Foreign Language Program for the 2023-2024 School Year 219**

The Interim Superintendent recommends that the Board of Education approve the Variable Term Waiver Request for the hiring of Keiko Tanabe on waiver permit based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for needed position of Teacher, Middle School, Single Subject World Language Japanese.

- 25. Variable Term Waiver Request for Certificate of Completion of Staff Development (CCSD) for the 2023-2024 School Year 221**

The Interim Superintendent recommends that the Board of Education approve the Variable Term Waiver Requests Yejin (Angela) Kwon on a waiver permit based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for the position of CTE Teacher, Information and Communication Technology.

- 26. Approval of Revisions to Board Policy 9323 Related to Meeting Conduct 223**

The Interim Superintendent recommends that the Board of Education approve revisions to Board Policy 9323 related to meeting conduct.

- 27. Approval of Services Agreement between Glendale Unified School District and PlanetBravo, LLC for Edison Elementary School 230**

The Interim Superintendent recommends that the Board of Education approve an agreement between Glendale Unified School District and PlanetBravo, LLC in the amount of \$46,000 to provide advanced technology curriculum and instruction to students at Thomas Edison Advanced Technology Magnet and Spanish FLAG Elementary School in 2023-2024.

G. CONSENT CALENDAR

All items under Consent Calendar are considered to be of a routine nature and are acted on with one motion. Any recommendation may be removed from the Consent Calendar at the request of any Board Member and placed under Action.

- 1. Minutes 238**

The Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a. Regular Meeting No. 1 July 11, 2023

G. CONSENT-continued

2. Certificated Personnel Report No. 2 249

The certificated report recommends approval of the following:

Child care leaves of absence, parental leaves of absence, health leaves of absence, an extension of health leave of absence, family & medical leaves of absence, extension of family & medical leaves of absence, a home responsibility leave of absence, certification authorizations, additional assignments, change of assignments, a voluntary increase in assignment, elections to management positions, elections, elections hourly/daily, an additional compensation, transportation authorizations, revision to previous personnel reports, consulting teachers for 2023-24 and conference/workshop/meeting authorizations.

3. Classified Personnel Report No. 2 288

The classified report recommends approval of the following:

Medical leave of absence; extension of medical leave of absence; family & medical leave of absence; extension of family & medical leave of absence; maternity leave of absence; parental leave of absence; child care leave of absence; election from eligibility list; reallocation of salary; medical separation; additional assignments; change of assignments; revisions to previous board reports; election of classified hourly substitutes; election of classified/non classified hourly substitutes; personal services agreement; and transportation authorizations.

4. Warrants 328

The Interim Superintendent recommends that the Board of Education approve Warrants totaling \$16,988,708.71 for July 1, 2023 through August 4, 2023.

5. Purchase Orders 333

The Interim Superintendent recommends that the Board of Education approve Purchase Orders totaling \$16,967,196.67 for the period of July 3, 2023 through July 28, 2023.

6. Appropriation Transfer and Budget Revision Report 380

Budget revisions and transfers reflect changes to existing budget appropriations necessitated by increases or decreases to previously established income and expenditure accounts. The Education Code requires Board of Education approval of all budget.

7. Approve Submittal of Letter of Intent to Receive Mandate Block Grant Funding from California Department of Education (CDE) for 2023-24 School Year 389

The Interim Superintendent recommends that the Board of Education approve submittal of Letter of Intent to Receive Mandate Block Grant Funding from California Department of Education (CDE) for 2023-24 school year.

8. Authorization to Dispose of Surplus Property 390

The Interim Superintendent recommends that the Board of Education declare items as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.

G. CONSENT-continued

- 9. Agreement with FilmL.A., Inc. 391**
- The Interim Superintendent recommends that the Board of Education approve a one-year extension of the agreement between Glendale Unified School District and FilmL.A., Inc.
- 10. Rejection of Claim 424**
- The Interim Superintendent recommends that the Board of Education reject Claim #013-000402, and refer the claim to the District’s claims administrator for processing in accordance with applicable laws.
- 11. 2022-23 Transfer of Cash Balance from the General Fund (01.0) Central RDA Revenue to the Capital Project and Improvement Fund (40.1) 425**
- The Interim Superintendent recommends that the Board of Education approve the 2022-23 cash balance transfer of \$1,485,316.91 from the General Fund (01.0) to the Capital Project and Improvement Fund (40.1).
- 12. Approval of Amendment to Contract with Southland Disposal Company for Waste Disposal Services 426**
- The Interim Superintendent recommends that the Board of Education approve an amendment to the contract with Southland Disposal Company for waste disposal services.
- 13. 2022-2023 Cash Transfer of Funds 427**
- The Interim Superintendent recommends that the Board of Education approve the cash transfer of \$5,031,109 from the County School Facilities Fund (35.0) to the Measure S Projects Fund (21.1).
- 14. Approval to Renew VMware Maintenance and Support with AMS.net 428**
- The Interim Superintendent recommends that the Board of Education approve the annual licensing for the District’s VMware support renewal with AMS.net, Inc. in the amount of \$22,485.12 for the 2023-2024 school year.
- 15. Acceptance of Governmental Accounting Standards Board Statement No. 75 – Accounting and Financial Reporting for Postemployment Benefits Other than Pensions (GASB 75) 432**
- The Interim Superintendent recommends that the Board of Education accept the actuarial study for the obligations, annual expense, and required disclosure in accordance with GASB 75.
- 16. Acceptance of the 2022 National School Lunch Program Equipment Assistance Grant for Toll Middle School 456**
- The Interim Superintendent recommends that the Board of Education accept the 2022 National School Lunch Program Equipment Assistance Grant award in the amount of \$99,827 for Toll middle school serving lines.

G. CONSENT-continued

17. Extension of Memorandum of Understanding with the Western Diocese of the Armenian Church of North America 458

The Interim Superintendent recommends that the Board of Education approve the Memorandum of Understanding with the Western Diocese of the Armenian Church of North America regarding the use of Eleanor J. Toll parking lot for overflow parking.

18. Acceptance of Gifts 463

The Interim Superintendent recommends that gifts to the District be accepted and that letters of appreciation be written to the donors.

19. Approval of Contract Renewal with KickUp 465

The Interim Superintendent recommends that the Board of Education approve a three-year agreement with KickUp in the amount of \$27,933 annually for 2023-24, 2024-25, and 2025-26, to be funded through Title II. KickUp provides professional development management tools to organize events, register participants, track attendance, gather feedback, and measure effectiveness of professional development.

20. Approval of Contract Renewal with Edgenuity for 2023-2024 471

The Interim Superintendent recommends that the Board of Education approve the renewal of contracts with Edgenuity for the 2023-24 school year in the amount of \$41,200, to be funded by Educational Services, to purchase 50 licenses for students at Verdugo Academy, and 25 licenses for students at Daily High School in the amount of \$20,600, to be funded by Equity, Access & Family Engagements, to access core courses in the areas of math, English language arts, science, history-social science, and some elective courses.

21. Approval of Agreement with InnovateEd for 2023-2024 474

The Interim Superintendent recommends that the Board of Education approve an agreement between Glendale Unified School District and InnovateEd in the amount of \$22,500, to be funded the Educator Effectiveness Grant, to provide training sessions for District and site-level instructional leadership teams to continue the District's priority toward accelerating student learning growth through innovative instructional approaches and student supports and closing student equity and learning gaps in 2023-2024.

22. Acceptance of Strengthening Career and Technical Education for 21st Century Act (Perkins V) Grant for the 2023-2024 School Year 478

The Interim Superintendent recommends that the Board of Education accept \$265,093 in funding from Strengthening Career and Technical Education for the 21st Century Act (Perkins V) for the 2023-2024 school year

23. Agreement with University of California, Los Angeles 480

The Interim Superintendent recommends that the Board of Education approve the Field Education Affiliation Agreement between the Glendale Unified School District and UCLA, Luskin School of Public Affairs, Department of Social Welfare.

G. CONSENT-continued

24. Approval of Services Agreement Contract Renewal with Kokomo Solutions, Inc. 486

The Interim Superintendent recommends that the Board of Education approve a renewal Services Agreement between the Glendale Unified School District and Kokomo Solutions, Inc. for the 2023-2024 school year to provide incident management software and support for a total cost of \$54,000.

25. Approval of Renewal of Agreement with Didi Hirsch Psychiatric Service dba Didi Hirsch Mental Health Services 495

The Interim Superintendent recommends that the Board of Education approve the renewal of the Outpatient Mental Health Services Agreement between Glendale Unified School District and the Didi Hirsch Psychiatric Services dba Didi Hirsch Mental Health Services.

26. Contract with Impact Canine Solutions for 2023-24 School Year 500

The Interim Superintendent recommends that the Board of Education approve a new contract with Impact Canine Solutions to provide contraband inspection services utilizing non-aggressive contraband detection canines, for a not to exceed amount of \$15,750.00

H. REPORTS AND CORRESPONDENCE

1. Board

2. Superintendent

I. ADJOURNMENT

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

INFORMATION REPORT NO. 1

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Sathasundari Rajiv, Chief Financial Officer

PREPARED BY: Karineh Savarani, Director, Financial Services
Craig Larimer, Financial Analyst

SUBJECT: **Update on Final State Budget and the Impacts on the GUSD
Budget for 2023-24**

Staff will make a presentation which will provide an update on the State Budget and the impacts on the District's Budget for 2023-24.

The Final State Budget contains reduction to the prior One-Time funding allocations. There is also an increase to employee Health and Welfare cost as a result of no change to the healthcare provider (Blue Shield) amounting to \$1.3 million.

Primary Adjustments Include:

- Arts, Music, and Instructional Materials Discretionary Block Grant – Decrease in Funding
- Learning Recovery Emergency Block Grant – Decrease in Funding
- Impact of increased employee Health and Welfare

To Support 2022-23 Board Priority No. 4 – Maintain District Financial Responsibility – Ensure the fiscal health of the District, implement a fiscal plan to preserve the District resources, and plan for the District's future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

INFORMATION REPORT NO. 2

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: David Greco, Chief Counsel and Business Operations Officer

PREPARED BY: Hagop Kassabian, Administrator: Facilities Planning and Maintenance

SUBJECT: **Update on Measure S and Facility Programs**

Staff will make a presentation, which will include an update on the following items:

1. Superintendent's Facility Advisory Committee (SFAC) Meeting
 - Next meeting is scheduled for September 5, 2023
2. Items on this Agenda
 - **Award of Bid No. 256-23/24 for the Field Improvement Project at Crescenta Valley High School**

The Interim Superintendent recommends that the Board of Education award Bid No. 256-23/24 with Hart Design Build, Inc. for the field improvement project at Crescenta Valley High School in the amount of \$3,570,000, funded by Measure S funds.

- **Approval of Change Order No. 2 to Bid No. 218-20/21 to Chalmers Construction Services, Inc. for the Monte Vista Elementary School New Building Foundation and Sitework Project**

The Interim Superintendent recommends that the Board of Education approve Change Order No. 2 to Bid No. 218-20/21 with Chalmers Construction Services, Inc. for the Monte Vista Elementary School new building foundation and sitework project in the amount of \$45,023.69, funded by Measure S – Monte Vista New Building Project fund.

- **Approval of Change Order No. 1 to Bid No. 244-23/24 to Hart Design Build, Inc. for the Monte Vista Elementary School Wrought Iron Fencing Project**

The Interim Superintendent recommends that the Board of Education approve Change Order No. 1 to Bid No. 244-23/24 with Hart Design Build, Inc. for the Monte Vista Elementary School wrought iron fencing project in the amount of \$28,400, funded by Measure S – Safety and Security, Phase II funds.

3. Project updates, including:

- Clark CTE Building
- CVHS Field Improvements
- CVHS Pool Expansion
- Glenoaks Classroom Building
- Hoover High School Pool Expansion
- Marshall Multi-Purpose Room (cafeteria) Building
- Monte Vista Classroom Building
- Verdugo Woodlands Bridge
- Summer and Miscellaneous Measure S Projects

TO SUPPORT 2021-22 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility
– Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

INFORMATION REPORT NO. 3

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Nancy Hong, Director, Dual Language Immersion and Magnet Programs

SUBJECT: **Proposed Supplementary Textbooks for Use in Elementary Schools in the Area of Dual Language Immersion for German Instruction**

The proposed elementary supplementary textbooks listed below are being submitted for review and discussion by the Board of Education. In accordance with Glendale Unified School District Board Policy 6161.1, the textbooks were made available for review by parents and/or members of the community prior to being presented to the Board of Education for their consideration. The Elementary Education Council has reviewed the information and made a recommendation of approval of the textbooks to the Board of Education.

The textbooks will be available for review in the Educational Services Office through August 25, 2023.

ELEMENTARY SCHOOLS

Department: Dual Language Immersion (DLI) Program

GERMAN

German DLI, Grade 4
Ich Kann Lesen 4 by Katrin Langhans
(Translation: I Can Read 4)
Supplementary Resource
Published by Sternchenverlag, 2012

German DLI, Grade 4/5
Ich Kann Rechtschreiben 3 by Katrin Langhans

(Translation: I Can Spell 3)
Supplementary Resource
Published by Sternchenverlag, 2013

German DLI, Grade 5
Ich Kann Lesen 5 by Katrin Langhans
(Translation: I Can Read 5)
Supplementary Resource
Published by Sternchenverlag, 2015

TO SUPPORT 2022-23 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

INFORMATION REPORT NO. 4

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Chris Coulter, Executive Director, Secondary Instruction

SUBJECT: **Proposed Supplementary Textbooks for Use in High Schools in the Area of World Languages and Cultures**

The proposed supplementary textbooks (Vor uns das Meer and Der Geruch von Wut) are submitted for review and discussion by the Board of Education. The books have been reviewed for content and evaluated by members of the World Languages and Cultures Curriculum Study Committee. The Secondary Education Council has reviewed the information and made a recommendation of approval of the textbooks to the Board of Education.

In accordance with Glendale Unified School District Board Policy 6161.1, the textbooks were available for review by parents and/or members of the community prior to being presented to the Board of Education for their consideration.

HIGH SCHOOLS

Department: World Languages and Cultures

GERMAN

AP German & German 5/6, Grades 9-12

Vor uns das Meer by Alan Gratz

Supplementary Resource

Published by Carl Hanser Verlag GmbH & Co, 2020

AP German & German 5/6, Grades 9-12

Der Geruch von Wut by Gabriele Clima

Supplementary Resource

Published by Carl Hanser Verlag GmbH & Co, 2022

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TO SUPPORT 2022-23 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

INFORMATION REPORT NO. 5

TO: Board of Education
FROM: Dr. Darneika Watson, Interim Superintendent
SUBJECT: ACKNOWLEDGEMENTS OF SERVICE

The resignations and retirements of the following employees have been accepted by the Chief Human Resources and Operations Officer/Director of Classified Personnel, as effective and final per Board Policies 4117.1/4217.1/4317.1 and 4117.2/4217.2/4317.2, and are being reported to the Board of Education as information only - no action required:

Resignations:

1. Escamilla, Luz Effective 6/08/23
Cafeteria Worker I
Crescenta Valley High School
2. Galdamez, Henry Effective 7/17/23
Math Teacher
Roosevelt Middle School
3. Garcia Rodriguez, Paula Effective 6/30/23
Language, Speech & Hearing Specialist
Special Education
4. Hernandez, Candice Effective 7/13/23
Custodian I
College View
5. Marquardt, Kimberly Effective 7/14/23
Behavior Intervention Assistant
Special Education Department
6. Martin Del Campo, Valentina Effective 6/08/23
3rd Grade Teacher
Muir Elementary School

Resignations – Continued

- | | | |
|-----|--|-------------------|
| 7. | Navasartian, Karine
Education Assistant I
Cloud Preschool | Effective 7/31/23 |
| 8. | Ohanian, Jessica
Payroll Technician
Financial Services Department | Effective 8/11/23 |
| 9. | Ohanian, Suzanne
Early Education Teacher
Mountain Avenue Elementary/CDCC | Effective 6/30/23 |
| 10. | Ovsepyan, Arpine
English
Hoover High School | Effective 7/07/23 |
| 11. | Pineda, Rhina
TK Early Education Teacher
Muir Elementary/CDCC | Effective 7/19/23 |
| 12. | Pirmohammadi, Forouzan
Cafeteria Worker I
Edison Elementary School | Effective 7/06/23 |
| 13. | Ruiz, Mario
Special Education Teacher
FACTS Program | Effective 7/31/23 |
| 14. | Vallejo, Teresa
Cafeteria Worker I
Keppel Elementary School | Effective 6/07/23 |
| 15. | Wolf, Benjamin H.
Principal
Glendale High School | Effective 8/01/23 |
| 16. | Zimmerman, Anders
3 rd Grade Teacher
Columbus Elementary | Effective 8/01/23 |

Retirements:

1. Arutyunyan, Karine
Special Education Assistant
College View School
Effective 6/11/23
18 years, 7 months of service
2. Avalos, Leandro
Custodian I
Toll Middle School
Effective 8/01/23
6 years, 1 month of service
3. Mkrtchyan, Varsik
Education Assistant II
Glendale High School
Effective 8/17/23
15 years, 5 months of service
4. Mozo, Barbara
Education Assistant II
Monte Vista Elementary School
Effective 8/03/23
31 years, 7 months of service
5. Neat, Gregory
CTE Teacher
Crescenta Valley High School
Effective 6/09/23
22 years of service
6. Shannon, Nancy
Administrative Secretary
Facilities Maintenance Department
Effective 9/09/23
10 years, 2 months of service

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 1

TO: Board of Education
FROM: Dr. Darneika Watson, Interim Superintendent
PREPARED IN: Superintendent's Office
SUBJECT: **2023-2024 Board Priorities**

The Interim Superintendent recommends that the Board of Education approves its Board Priorities for 2023-2024.

On July 11, 2023, Board members reviewed the current priorities and suggested changes for the 2023-2024 school year. These priorities support the LCAP goals and vision of “preparing our students for their future” and “excelling together with endless pathways for success.” The following Board Priorities are being presented for final Board approval.

2023-2024 BOARD PRIORITIES

Overview

For many years, as part of establishing its yearly priorities, this Board has affirmed its commitment to improving student achievement and maintaining a safe learning environment. The Board recognizes that improving student achievement is a comprehensive TK-12 effort, encompassing all student groups and subject areas. Maintaining a safe, orderly learning environment is critical to student success.

Maximize Student Achievement

- Close the digital and equity gap
- Offer robust academic programs
- Accelerate learning and improve attendance and engagement

Foster a Positive Culture of Learning

- Ensure equitable teaching and learning opportunities led by excellence
- Support culturally relevant curriculum that emphasizes inclusion
- Increase school connectedness, trust, and understanding for students, parents, and families
- Strengthen relationships with families and school communities

Ensure the Health and Safety of Students and Employees

- Strengthen mental health support and programs
- Ensure best practices for safe and healthy learning environments
- Support physical, social, and emotional wellbeing

Maintain District Financial Responsibility

- Ensure the fiscal health of the District
- Implement a fiscal plan to preserve the District resources
- Plan for the District's future educational and facility needs

Once the Board approves its priorities for 2023-2024, these priorities, which are done in conjunction with the Local Control Accountability Plan goals, will guide districtwide and individual school improvement efforts.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 2

TO: Board of Education
FROM: Dr. Darneika Watson, Interim Superintendent
SUBMITTED BY: Santhasundari Rajiv, Chief Financial Officer
PREPARED BY: Karineh Savarani, Director, Financial Services
Craig Larimer, Financial Analyst
SUBJECT: **Final State Budget and 2023-24 Initial Budget Adjustments**

The Interim Superintendent recommends that the Board of Education approve the District's initial budget adjustments to reflect changes in the State's Final Budget.

The Final State Budget contains reduction to the prior One-Time funding allocations. There is also an increase to employee Health and Welfare cost as a result of no change to the healthcare provider (Blue Shield) amounting to \$1.3 million. As a result, the District's Adopted Budget will be adjusted to reflect some of these changes with Board of Education approval.

Decrease in One-Time Funding

- Arts, Music, and Instructional Material Discretionary Block Grant
 - Reduction of \$200 million in the 2023-24 State Enacted Budget
 - Distribution based on per-pupil basis using 2021-22 Second Principal Apportionment ADA
 - Used for Instructional materials, professional development, physical education, operation costs
 - Encumbrance through the 2025-26 school year
 - REVISED estimated GUSD allocation is \$14.3 million
 - Reduction of \$0.85 million

- Learning Recovery Emergency Block Grant
 - Reduction of \$1.14 billion in the 2023-24 State Enacted Budget
 - Distribution based on 2021-22 Second Principal Apportionment ADA multiplied by 2021-22 unduplicated Pupil Percentage (UPP)
 - Used to decrease or stabilize staff-to-pupil ratios, pupil support, and close learning gap
 - Encumbrance through the 2027-28 school year

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 2

Page 2

- REVISED estimated GUSD allocation is \$24.3 million
- Reduction of \$4 million

Additional Budget Revisions

The Additional budget revisions include:

- Unrestricted General Fund Carryover of \$5.2 Million

Budget Revisions

Attachment A contains a recap of the revised, Multi-Year Budget Assumptions, and Attachment B lists the budget adjustment impact on the Unrestricted General Fund resulting from the Final State Budget provisions. District administration recommends the Board of Education approve these adjustments to the District Budget.

To Support 2022-23 Board Priority No. 4 – Maintain District Financial Responsibility – Ensure the fiscal health of the District, implement a fiscal plan to preserve the District resources, and plan for the District’s future educational and facility needs.

**2023-24 State Enacted Budget
Multi-Year Budget Assumptions**

Category	2021-22	2022-23	2023-24	2024-25	2025-26
<u>Local Control Funding Formula</u>					
- Projected Net District LCFF Revenue Increase	\$11,317,462				
Adopted Budget (June 2023)		\$28,623,255	\$20,525,915	\$12,235,698	\$5,817,281
State Enacted Budget (June 2023)		\$28,623,255	\$20,525,915	\$12,235,698	\$5,817,281
- Revenue Net Percentage Increase	4.79%	13.34%	8.29%	4.11%	3.32%
- Projected Increase In Funding Per ADA	\$461	\$1,343	\$945	\$508	\$427
- Total LCFF Funding Per ADA	\$10,068	\$11,411	\$12,357	\$12,865	\$13,292
- Factors Utilized In Revenue Calculations					
Unduplicated Percentage (3 year average)	52.19%				
Adopted Budget (June 2023)		51.78%	52.19%	53.22%	53.22%
State Enacted Budget (June 2023)		51.78%	52.19%	53.22%	53.22%
Statutory Cost of Living Adjustment (COLA)	5.07%				
Adopted Budget (June 2023)		6.56%	8.22%	3.94%	3.29%
State Enacted Budget (June 2023)		6.56%	8.22%	3.94%	3.29%
Additional Cost of Living Adjustment	0.00%	6.70%	0.00%	0.00%	0.00%
Revenue ADA (Funded, includes cnty ada)	24,703				
Adopted Budget (June 2023)		24,305	24,106	24,105	23,769
State Enacted Budget (June 2023)		24,305	24,106	24,105	23,769
Enrollment	24,213				
Adopted Budget (June 2023)		24,455	25,000	24,875	24,750
State Enacted Budget (June 2023)		24,455	25,000	24,875	24,750
Unduplicated Count - Enrollment	12,136				
Adopted Budget (June 2023)		13,016	13,305	13,238	13,172
State Enacted Budget (June 2023)		13,016	13,305	13,238	13,172
<u>EMPLOYEE BENEFITS</u>					
- STRS Rates	16.920%	19.100%	19.100%	19.100%	19.100%
- PERS Rates	22.910%	25.370%	26.680%	27.700%	28.300%
- State Unemployment Insurance	0.500%	0.500%	0.050%	0.050%	0.050%
- Workers Compensation	1.675%	1.591%	1.639%	1.639%	1.639%
- Retiree Benefits	1.357%	1.357%	1.357%	1.357%	1.357%
Utilizing Fund #67.1 Balance	---	---	---	---	---
- Health & Welfare Insurance Increase (District-wide)	\$400,000	\$3,200,000	\$1,288,000	\$3,200,000	\$3,200,000

Budget Adjustment Impact on Unrestricted General Fund Ending Balance
State Required 45 Day Adjustments Applied To 2023-24 Adopted Budget (prior to 2022-23 Closing)
Revised As of 08/02/2023

Major Changes	2022-23	2023-24	2024-25	2025-26	2026-27
Adopted Budget 2023-24 Ending Balance	\$ 18,219,491	\$ 23,081,282	\$ 27,373,629	\$ 36,330,232	\$ 52,186,203
"Estimated" Adjustment For Unaudited Actual 2022-23 Ending Balance	TBD	TBD	TBD	TBD	TBD
Revised 2023-24 Ending Balance Reflecting Above Adjustment	\$ 18,219,491	\$ 23,081,282	\$ 27,373,629	\$ 36,330,232	\$ 52,186,203
Major State 45-Day Adjustments (Part of 2023-24 First Interim Adjustments)					
Arts, Music & Instructional Materials Discr. Block Grant - Income Budget	\$ -	\$ 14,249,797	\$ -	\$ -	\$ -
Prop. 28 - Arts & Music in Schools Program	\$ -	\$ 3,555,615	\$ 3,555,615	\$ 3,555,615	\$ 3,555,615
Learning Recovery Emergency Block Grant - Income Budget	\$ -	\$ 24,278,711	\$ -	\$ -	\$ -
Block Grants Offset - Expenditure Budget	\$ -	\$ (42,084,123)	\$ (3,555,615)	\$ (3,555,615)	\$ (3,555,615)
Health & Welfare	\$ -	\$ (1,094,790)	\$ -	\$ -	\$ -
Current Year Impact	\$ -	\$ (1,094,790)	\$ -	\$ -	\$ -
Cumulative Impact to Ending Balance	\$ -	\$ (1,094,790)	\$ (1,094,790)	\$ (1,094,790)	\$ (1,094,790)
"Estimated" Adjusted Ending Balance Projection	\$ 18,219,491	\$ 21,986,492	\$ 26,278,839	\$ 35,235,442	\$ 51,091,413
"Estimated" Assigned and Restricted Balances:					
Revolving Cash	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000
Stores	\$ 203,904	\$ 203,904	\$ 203,904	\$ 203,904	\$ 203,904
All Other Non-Spendable (Glenfield Lease GASB-87)	\$ 827,218	\$ 827,218	\$ 827,218	\$ 827,218	\$ 827,218
3% Mandated Reserve for Economic Uncertainties (Estimated)	\$ 11,911,235	\$ 12,324,744	\$ 11,539,379	\$ 11,575,120	\$ 11,701,882
"Estimated" Reserve For 22-23 End of Year Carry-over	\$ 5,207,134	\$ 5,207,134	\$ 5,207,134	\$ 5,207,134	\$ 5,207,134
"Estimated" Committed (Covers Textbook Adopt & Future Operations Cost Inci	\$ 3,353,492	\$ 8,431,203	\$ 17,352,065	\$ 33,081,274	
Unassigned Balance	\$ -	\$ -	\$ -	\$ -	\$ -
"Estimated" Percent of Balance (must stay above 3%)	3.00%	3.81%	5.19%	7.50%	11.48%

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 3

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Santhasundari Rajiv, Chief Financial Officer

SUBJECT: **Resolution No. 11 Approving and Authorizing the Execution and Delivery of an Amendment to the Joint Exercise of Powers Agreement Relating to the California Statewide Delinquent Tax Finance Authority for the Purpose of Removing an Existing Member and Adding a New Member**

The Interim Superintendent recommends that the Board of Education adopt Resolution No. 11 Approving and Authorizing the Execution and Delivery of an Amendment to the Joint Exercise of Powers Agreement Relating to the California Statewide Delinquent Tax Finance Authority for the purpose of removing an existing member and adding a new member.

The Board has previously been provided information regarding participation in the California Statewide Delinquent Tax Finance Authority. The District was one of the original five founding members of this organization in May 2001, and to date has received over \$1.8 million in discretionary income.

Long Beach Unified School District has requested to be removed as a member of the Authority, and Torrance Unified School District has agreed to become a member of the Authority. In order to effectuate such change in the membership of the Authority, GUSD has been requested to enter into an Amendment to the Joint Exercise of Powers Agreement.

Staff is recommending to adopt Resolution No. 11 to approve and authorize the execution and delivery of the Amendment to the Joint Exercise of Powers Agreement to the California Statewide Delinquent Tax Finance Authority.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.

RESOLUTION NO. 11

RESOLUTION OF THE BOARD OF TRUSTEES OF THE GLENDALE
UNIFIED SCHOOL DISTRICT APPROVING AND AUTHORIZING THE
EXECUTION AND DELIVERY OF AN AMENDMENT TO THE JOINT
EXERCISE OF POWERS AGREEMENT RELATING TO THE
CALIFORNIA STATEWIDE DELINQUENT TAX FINANCE AUTHORITY
FOR THE PURPOSE OF REMOVING AN EXISTING MEMBER AND
ADDING A NEW MEMBER

WHEREAS, under Section 6516.6(b) of the Government Code of the State of California (the “Law”), a school district is authorized to sell and assign to a joint powers authority any or all of its right, title, and interest in and to the enforcement and collection of delinquent and uncollected property taxes, assessments, and other receivables that have been levied by or on behalf of the school district for collection on the secured, unsecured, or supplemental property tax rolls in accordance with such terms and conditions as are set forth in an agreement with the joint powers authority; and

WHEREAS, pursuant to a Joint Exercise of Powers Agreement dated as of April 1, 2001 (the “Joint Powers Agreement”), among the Los Angeles Unified School District, the Long Beach Unified School District, the Glendale Unified School District, the Las Virgenes Unified School District and the Downey Unified School District, the California Statewide Delinquent Tax Finance Authority (the “Authority”) has been formed as a joint powers authority for the purpose of purchasing delinquent *ad valorem* property taxes in accordance with Section 6516.6 of the Law upon terms and conditions which are acceptable to the participating districts; and

WHEREAS, the Long Beach Unified School District has requested to be removed as a member of the Authority, and the Torrance Unified School District has agreed to become a member of the Authority, and in order to effectuate such change in the membership of the Authority, the Glendale Unified School District has been requested to enter into an Amendment to Joint Exercise of Powers Agreement, the form of which is on file with the Clerk of the Board;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Glendale Unified School District as follows:

Section 1. Amendment of Joint Powers Agreement. The Board hereby approves the Amendment to Joint Exercise of Powers Agreement, the form of which is on file with the Clerk of the Board. The Superintendent or any designee of the Superintendent is

hereby authorized and directed to execute and deliver the Amendment to Joint Exercise of Powers Agreement in the name and on behalf of the District.

Section 2. Effective Date. This Resolution shall take effect from and after the date of approval and adoption thereof.

PASSED AND ADOPTED this 8th day of August, 2023, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

President of the Board of Trustees

ATTEST:

Secretary of the Board of Trustees

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 4

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Santhasundari Rajiv, Chief Financial Officer

PREPARED BY: Karineh Savarani, Director, Financial Services

SUBJECT: **Resolution No. 12 - Gann Appropriations Limit for 2022-23 and 2023-24**

The Interim Superintendent recommends that the Board of Education adopt Resolution No. 12 in conformance with the requirements of Article XIII-B (Proposition 4 of 1979/Gann Limit) of the State Constitution.

The Gann Amendment (Proposition 4, 1979) added Article XIII B to the State Constitution and placed limits on the growth in appropriations made by the State of California and local governments, including school districts. The essence of the Gann Amendment is that district appropriations, which are subject to limitations in each year, cannot exceed a computed appropriations limit, popularly called the Gann Limit. Each year, the computed appropriations limit is adjusted for inflation and changes in population (for school districts, population means changes in Average Daily Attendance). The annual inflation factor is the greater of the change in the Consumer Price Index or statewide per capita personal income and is provided to us by the California Department of Education (CDE).

In complying with Article XIII B of the State Constitution, the District must calculate its appropriations (Gann) limit for the budget year (2023-24). In addition, the District must recalculate the Gann Limit and appropriations for the prior fiscal year (2022-23) based on actual figures. The formulas for both calculations are provided by the CDE and included in the end of year Unaudited Actual software. The requirement to post the calculation in a public place fifteen days prior to adoption by the governing board was rescinded by AB 967. Although under current law, the computed Gann limit must be available for public review only on the date of the Board of Education meeting, in an attempt to accommodate any interested parties; Gann limit information for the District was posted on the bulletin board across from the Board Room on August 3, 2023.

As in previous years, the District's appropriation limit is within the limit authorized by state law.

To Support 2022-23 Board Priority No. 4 – Maintain District Financial Responsibility – Ensure the fiscal health of the District, implement a fiscal plan to preserve the District resources, and plan for the District's future educational and facility needs.

RESOLUTION NO. 12

RESOLUTION FOR ADOPTING THE “GANN” LIMIT

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called “Gann Limits,” for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2022-23 fiscal year and a projected Gann Limit for the 2023-24 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2022-23 and 2023-24 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2022-23 and 2023-24 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution, along with appropriate attachments to interested citizens of this District.

The foregoing resolution was adopted by the Governing Board of the Glendale Unified School District on the 8th day of August, 2023.

Ayes: _____
Nays: _____
Absent: _____
Abstain: _____

Ingrid Gunnell
Clerk of the Board

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 5

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services
Santhasundari Rajiv, Chief Financial Officer

SUBJECT: **Approval of Agreement with Maxim Healthcare Staffing Services, Inc. for Nursing Services for the 2023-2024 School Year at Various School Sites**

The Interim Superintendent recommends that the Board of Education approve the agreement with Maxim Healthcare Staffing Services, Inc. for nursing services for the 2023-24 school year at various school sites, for a not to exceed amount of \$1,500,000, funded by General Fund.

Maxim Healthcare Staffing Services, Inc. (Maxim) is an agency that provides nursing employees to school districts. Glendale Unified School District has contracted with Maxim to utilize their nursing staff in order to fill vacancies. Nursing services are required for meeting students' medical needs in order for them to access their education.

Staff is recommending to approve the contract with Maxim Healthcare Services, Inc. for nursing services, as needed, during the 2023-24 school year for a total amount not to exceed \$1,500,000. These services will be paid for out of the General Fund.

TO SUPPORT 2022-2023 BOARD PRIORITY NO. 3: Ensure the Health and Safety of GUSD Students and Employees – Strengthen mental health support and programs; develop proactive health and safety procedures; and support physical, social, and emotional wellbeing.

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, CA 91206
(818) 241-3111

SERVICES AGREEMENT

This Agreement for Professional Services (“Agreement”) made and entered into by and between the Glendale Unified School District (“District”), a public entity, and Maxim Healthcare Staffing Services, Inc., herein after referred to as (“Contractor”).

The Parties do hereby contract and agree as follows:

1. **Term**

Contractor shall commence providing services under this Agreement on or about July 1, 2023 and will diligently perform as required and complete performance by June 30, 2024.

2. **Scope of Services**

Nursing services as requested by GUSD staff, at various school sites

Contractor’s specific program and services performed is described in “Scope of Work” attached hereto as Addendum A and fully incorporated herein.

3. **Compensation**

District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement as set forth in Addendum A “Scope of Work.” District shall pay Contractor the amount set forth in Addendum B “Cost Proposal” according to the following terms and conditions: \$1,500,000.00.

Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

4. **Expenses**

District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District that are not specifically identified in Addendum B “Cost Proposal” and factored into the compensation paid by the District to the Contractor.

5. **Materials**

Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.

6. **Independent Contractor**

In the performance of this Agreement, Contractor shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided to employees of the District and/or to which District’s employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers’ Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor’s employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the

details of the work, District being interested only in the results obtained.

7. **Joint Employer**

Neither Party shall be deemed a joint employer of the other Party's employees. Each Party shall indemnify the other Party from and against claims made by the indemnifying Party's employees that they are co-employed by the other Party. The indemnification requirements set forth in paragraph 11 shall be applicable to the indemnification obligations of each Party under this paragraph. Neither Party's employees will be deemed "leased" employees of the other for any purpose. In connection with this Agreement, each Party is an independent contractor and does not have any authority to bind or commit the other.

8. **Contractor's Employee Processing**

- (i) **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.
- (ii) **Fingerprinting and Criminal Background Check:** Contractor shall complete the background check requirements of California Education Code section 45125.1 for all of its employees who will be working on the District's school sites with students. The Contractor shall not staff the program with any employees who have been convicted of a violent felony listed in California Penal Code section 1192.7(c). The Contractor shall provide the District with fingerprinting/criminal background check for all employees who will be used to staff the program.
- (iii) **Tuberculosis Clearance:** Contractor will ensure that all of its employees who will be working on the District's school sites with students are determined to be free of active tuberculosis by a medical professional. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites are determined to be free of active tuberculosis.
- (iv) **COVID-19 Vaccination Status and Periodic Testing:** Contractor will ensure that all of its employees who will be working on the District's school sites with students have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their

test results to Contractor which upon receipt will immediately notify the District of the results.

9. **Conduct on District Premises**

Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the District's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the District's premises. The operation of vehicles by the Contractor's personnel on the District's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on the District's property and involving either Party's personnel shall be reported promptly to the appropriate Party. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the District's premises, Contractor's personnel shall wear and clearly display identification badges or tags, as approved by the District. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. Contractor's personnel should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

10. **Anti-Discrimination**

District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).

11. **Indemnification**

To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, contractors, employees, trustees, and volunteers ("the Indemnified Parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential

damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the Indemnified Parties.

12. Limitation of District Liability

Other than as provided in this Agreement, the District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall the District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

13. Confidentiality

The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement. Both Parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other Party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other Party, its affiliates, or its customers. Both Parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third Party or used for unauthorized purposes. Each Party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both Parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each Party is bound by this Agreement. Upon request of the owner of the confidential information, the other Party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph do not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other Party; 2) was lawfully in District's or Client's possession without restriction as to use or disclosure before its receipt from the other Party; 3) is received from, or was made available to, a third Party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing Party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the Party required to make the disclosure under the law shall give prompt notice of this to the other Party prior to such disclosure so that the other Party may seek an appropriate protective order or give its consent to such disclosure.

14. Insurance

The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 2,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 2,000,000
Professional Liability	\$ 1,000,000
Workers Compensation	Statutory Limits
Employer's Liability	\$ 1,000,000

Contractor shall maintain Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

- (i) A clause stating: "SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION."
- (ii) Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.
- (iii) An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
- (iv) All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

15. Termination

- (i) **Without Cause by District:** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
- (ii) **Without Cause by Contractor:** Contractor may, upon sixty (60) days notice, with or without reason, **terminate** this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- (iii) **With Cause by District:** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - a) Material violation of this Agreement by the Contractor;
 - b) Any act by Contractor exposing the District to liability to others for personal injury or property damage; or
 - c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

16. Certificates/Permits/Licenses

Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

17. Delivery

Time of delivery of goods or services is of the essence in this Agreement. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.

///

18. **Notice**

Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District:

Glendale Unified School District
223 N. Jackson Street
Glendale, California 91206
ATTN: Santhasundari Rajiv

Contractor:

Maxim Healthcare Staffing Services, Inc.
7227 Lee Deforest Dr.
Columbia, MD 21046
attn: Heather Carlton

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

19. **Assignment**

The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

20. **No Rights in Third Parties**

This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

21. **Integration/Entire Agreement of Parties**

This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.

22. **Submittal of Documents**

The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- Signed Agreement
- Workers' Compensation Certification (Attached as Exhibit A)
- Fingerprinting/Criminal Background Investigation Certification (Attached as Exhibit B)
- Insurance Certificates and Endorsements
- W-9 Form
- Non-collusion Declaration (Attached as Exhibit C)
- Tuberculosis Clearance (Attached as Exhibit D)
- COVID-19 Vaccination Clearance (Attached as Exhibit E)
- Governor Executive Order N-6-22 (Attached as Exhibit F)

23. **Force Majeure Clause**

The Parties to the Contract shall be excused from performance thereunder during the time and to

the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, pandemic or epidemic, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other Party(ies), provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the Party not performing.

24. California Law

This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.

25. Waiver

The waiver by either Party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

26. Severability

If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

27. Provisions Required By Law Deemed Inserted

Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.

28. Authority to Bind Parties

Neither Party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

29. Attorneys' Fees and Costs

Should litigation be necessary to enforce any terms or provisions of this Agreement, then each Party shall bear its own litigation and collection expenses, witness fees, court costs and attorneys' fees.

30. Headings

Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a Party because that Party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

31. Signature Authority

Each Party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

32. Counterparts

This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name: Maxim Healthcare Staffing Services, Inc.

By: _____
Signature

_____ Title

_____ Print Name

Dated: _____, 20__

By: _____
Signature

_____ Title

_____ Print Name

Dated: _____, 20__

*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary; 2) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

Information regarding Contractor:

License No.: _____

Employer Identification Number: _____

Address: _____

Telephone: _____

Email: _____

Type of Business Entity:

- Individual
- Sole Proprietorship
- Partnership
- Limited Partnership
- Corporation, State: _____
- Limited Liability Company

Other: _____

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

Glendale Unified School District

By: _____
Signature

Santhasundari Rajiv

Print Name

Chief Financial Officer

Title

Dated: _____, 20__

ADDENDUM A

SCOPE OF WORK

DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR

Nursing services at various school sites, as requested by GUSD staff.

ADDENDUM B

“Cost Proposal”

Service	Rate (per hour)
Audiologist	\$75 - \$85
[School Credentialed] RN	\$80 - \$110
RN (non-credentialed)	\$75
LPN/LVN	\$63
CNA	\$42
Contact Tracer (unlicensed)/Medical Assistant	\$42
BCBA	\$100 - \$125
BCaBA	\$70 - \$80
Behavior Tech (BII)	\$52
Paraprofessional/Instructional Aide	\$40
PT/OT	\$85-110
COTA	\$65-75
SLP (incl. CFY)	\$90 - \$120
SLPA	\$65 - \$75
Speech Language Interpreter	\$50 - \$60
School Psychologist	\$85 - \$110
School Counselor	\$60 - \$70
Social Worker	\$70-85
SPED Teacher	\$75 - \$90

EXHIBIT “A”

WORKERS’ COMPENSATION CERTIFICATION

California Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers’ compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: _____

Name of Contractor: _____

Signature: _____

Print Name and Title: _____

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the California Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

EXHIBIT “B”
FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION

In accordance with the Department of Justice (DOJ) fingerprint and criminal background investigation requirements of California Education Code section 45125.1 et seq.

One of the boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Agreement for Professional Services (“Agreement”).

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor’s services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor’s employees, subcontractors, agents, and subcontractors’ employees or agents (“Employees”) regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

- The Contractor qualifies for a project specific waiver of the Department of Justice (DOJ) fingerprint and criminal background investigation for the following reason(s) permitted by Education Code section 45125.1 et seq. and approved by the District.

PLEASE CHECK ALL APPROPRIATE BOXES AND SIGN BELOW:

- The Contractor, its employees, and subcontractors will have NO CONTACT with pupils.
- The Contractor, its employees, and subcontractors will have LIMITED CONTACT with pupils. (Attach information about length of time on school grounds, proximity of work area to pupil areas; whether Contractor or its employees will be working by themselves or with others, and any other factors that substantiate limited contact.) [Education Code section 45125.1 (c)]
- The Contractor, its employees, and subcontractors will have more than LIMITED CONTACT with pupils but will assure that ONE (1) OR MORE of the following methods are utilized to ensure pupil safety. [Education Code section 45125.2 (a)]
Check all methods to be used:
- 1) Installation of a physical barrier at the worksite to limit contact with students
 - 2) Continual supervision and monitoring of all employees of the Contractor by an employee of the Contractor who has not been convicted of a serious or violent felony as ascertained by the DOJ. **Contractor MUST attach DOJ Originating Agency Identification Letter and list of all employees that have successfully completed the fingerprinting and criminal background check clearance in accordance with the law (*Fingerprint Certification List*).**

- 3) Surveillance of all employees of the Contractor by OWNER AUTHORIZED REPRESENTATIVE.
- The services provided by the Contractor are for an “EMERGENCY OR EXCEPTIONAL SITUATION,” such as when pupil health or safety is endangered or when repairs are needed to make school facilities safe and habitable.” [Education Code section 45125.1(b)]

By signing below, under penalty of perjury, I certify that the information contained on this certification form and attached employee list(s) is accurate. I understand that background clearance extends to all of Contractor’s employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor. I understand that it is the Contractor’s sole responsibility to maintain, update, and provide the District with current “Fingerprint and Criminal Background Check Certification,” along with the employee list, throughout the duration of Contractor provided services.

The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Date: _____

Name of Contractor or Company: _____

Representative’s Name and Title: _____

Signature: _____

EXHIBIT “C”
NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID
(Public Contract Code section 7106)

The undersigned declares:

I am the _____ of _____, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____ [date], at _____ [city], _____ [state].

Signature

Print Name

EXHIBIT "D"
TUBERCULOSIS CLEARANCE

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the _____ ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

- The Contractor has complied with the tuberculosis requirements of Education Code Section 49406 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the Contractor has verified that none of those employees have active tuberculosis. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or
- Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: _____

Name of Contractor: _____

Signature: _____

Print Name and Title: _____

EXHIBIT “E”

COVID-19 VACCINATION ADDENDUM
TO
GLENDALE UNIFIED SERVICES AGREEMENT

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the _____ (“Contractor”) currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

COVID-19 Vaccination Status and Periodic Testing: Contractor will ensure that all of its employees who will be working on the District’s school sites have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District’s school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District’s school sites to participate in regular COVID-19 testing in compliance with the District’s current testing protocols. Contractor’s employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their test results to Contractor which upon receipt will immediately notify the District of the results.

Contractor’s responsibility for COVID-19 clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Name of Contractor: _____

Signature: _____

Print Name and Title: _____

Date: _____

EXHIBIT “F”

GOVERNOR EXECUTIVE ORDER N-6-22

On March 4, 2022, California Governor Newsom issued Order N-6-22 requiring state agencies to take steps to ensure any agency and entity under contract with state agencies comply with the Federal Order (<https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf>; “State Order”).

Your Firm, if it enters into a contract with the District, must comply with the economic sanctions imposed in response to Russia’s actions in Ukraine, including the orders and sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>).

As part of this procurement, **if the contract value of this procurement is \$5 million or more**, please include in your Response the following:

(1) a statement that your Firm is in compliance with the required economic sanctions of the Federal and State Orders;

(2) the steps your Firm has taken in response to Russia's actions in Ukraine, including, but not limited to, desisting from making new investments in, or engaging in financial transactions with, Russian entities, not transferring technology to Russia or Russian entities, and directly providing support to the government and people of Ukraine.

Name of Contractor: _____

Signature: _____

Print Name and Title: _____

Date: _____

DEBARMENT AND SUSPENSION CERTIFICATION FORM
(Executive Order 12549 and 12689)

The Contractor certifies that neither the Contractor’s firm or any owner, partner, director, officer, principal of the Contractor, or any person in a position with any responsibility for the administration of federal funds:

- Is presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any Federal or State department/agency;
- Has within a three (3) year period preceding this certification been convicted of or had a civil judgment rendered against it for: commission of fraud or criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction or contract (Federal, State, or Local); violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- Is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any of the offenses enumerated in the paragraph above; or
- Has within a three (3) year period preceding this certification had one or more public transactions or contracts (federal, State, or Local) terminated for cause or default.

The Contractor further certifies that it shall not knowingly enter into any transaction with any subcontractor, material supplier, or vendor who is debarred, suspended, declared ineligible, or voluntarily excluded from covered transaction by any Federal or State department/agency.

Dated this _____ day of _____, 20 _____

By _____
Authorized Signature for Contractor

Printed Name and Title

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 6

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Santhasundari Rajiv, Chief Financial Officer

PREPARED BY: Frank Schlueter, Director, Educational Technology & Information Services

SUBJECT: **Approval to Renew Microsoft Software Licensing Subscription**

The Interim Superintendent recommends that the Board of Education approve the renewal of the Microsoft software licensing subscription for one (1) year in the amount of \$106,702.89, which will be funded by the Educational Technology & Information Services budget.

GUSD uses several Microsoft software products, including the Windows operating system, MS Office, Windows Servers and network management. On October 20, 2015, the Board approved the subscription to Microsoft licensing through the California Educational Technology Professionals Association and Microsoft Strategic Alliance (CAMSA) program to benefit from cost savings, standardizing software versions, and addressing security concerns that would otherwise be cost prohibitive. It is recommended to renew this subscription to continue receiving these benefits.

This purchase is being made under the authority of California Public Contract Code Section 20118, which authorizes the District to order against other competitive bids. Softchoice was selected as the reseller for the Microsoft Academic Licensing Program issued by the King County Office of Education RFP #061119, awarded on July 31, 2019, with its term extended until July 31, 2024. King County Office of Education plans to have a new piggyback bid in place prior to the next renewal period.

It is recommended to approve the renewal of the Microsoft software licensing subscription for one (1) year beginning August 1, 2023 in the amount of \$106,702.89, which will be funded by the Educational Technology & Information Services budget.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.



Softchoice Corporation
 314 W Superior St #400
 Chicago, IL 60654

Sales/Order desk
 Phone: (800) 268-7638
 Fax: (800) 268-7639

Quote	Q-1452891
Date	19-Jul-2023

Budgetary Quote

Ship To :
 Frank Schlueter
 Glendale Unified School District
 223 N JACKSON ST
 GLENDALE, CA 91206-4380

Quote Prepared For	Frank Schlueter Glendale Unified School District Phone: 8182413111 Email: fschlueter@gusd.net
Quote Sent By	Braeden Carr braeden.carr@softchoice.com Phone: (312) 260-9890 Fax:
Anniversary Date	
Authorization Number	
Agreement End Date	
Comments	

CAMSA - Renewal/Extension - 58813664 - 12 Month Quote - 8/1

Item #	Mfg SKU #	Description	Qty	Billing Frequency	Start Date	End Date	Usage Country	License Type	Unit Price	Extended Price
2000279437	AAD-38391	M365 EDU A3 Unified ShrdSvr ALNG SubsVL MVL PerUsr	1914	Upfront	01-Aug-2023	31-Jul-2024	United States	Subscription	\$49.07	\$93,919.98
2000279443	AAD-38397	M365 EDU A3 Unified ShrdSvr ALNG SubsVL MVL PerUsr STUUseBnft	30000	Upfront	01-Aug-2023	31-Jul-2024	United States	Subscription	\$0.00	\$0.00
2000279409	6E9-00002	AzureActvDrctryPremP2A ShrdSvr ALNG SU MVL AzureActvDrctryPremP1A PerUsr	1914	Upfront	01-Aug-2023	31-Jul-2024		Subscription	\$6.01	\$11,503.14

Budgetary Quote

2000279574	M6K-00001	O365EDUA1 ShrdSvr ALNG SubsVL MVL PerUsr	635	Upfront	01-Aug-2023	31-Jul-2024	United States	Subscription	\$0.00	\$0.00
2000279370	9EM-00265	WinSvrSTDCore ALNG LicSAPk MVL 16Lic CoreLic	5	Upfront	01-Aug-2023	31-Jul-2024	United States	Term License & Maintenance	\$47.14	\$235.70
2000279298	7NQ-00302	SQLSvrStdCore ALNG LicSAPk MVL 2Lic CoreLic	2	Upfront	01-Aug-2023	31-Jul-2024	United States	Perpetual License & Maintenance	\$320.46	\$640.92
2000279361	9EA-00039	WinSvrDCCore ALNG LicSAPk MVL 2Lic CoreLic	8	Upfront	01-Aug-2023	31-Jul-2024	United States	Perpetual License & Maintenance	\$37.50	\$300.00
2000279296	228-04437	SQLSvrStd ALNG LicSAPk MVL	1	Upfront	01-Aug-2023	31-Jul-2024	United States	Term License & Maintenance	\$80.18	\$80.18
2000279596	NK5-00001	PwrBIProforEDU ShrdSvr ALNG SubsVL MVL PerUsr	1	Upfront	01-Aug-2023	31-Jul-2024	United States	Subscription	\$22.97	\$22.97
GROUP TOTAL									\$106,702.89	

	SUBTOTAL	\$106,702.89
	DELIVERY: Ground - 3 to 5 days	\$0.00
	State Tax	\$0.00
	Local Tax	\$0.00
All currency in this quote is in (USD).	TOTAL	\$106,702.89

Payment options are only available in listed currency and not billable in other currencies. Pricing, availability, and special offers are subject to change at any time.

Budgetary Quote

This document and the transaction(s) to which it pertains are governed by Softchoice's online terms of sale, unless a separate purchase agreement was signed by both your company and Softchoice, in which case, that separate agreement will govern. Softchoice's terms of sale can be found <http://www.softchoice.com/softchoice-terms-and-conditions-for-products>

As noted in the Microsoft Enterprise Agreement, any online subscription services within this quote will automatically renew annually unless Softchoice is notified in writing at least 30 days prior to your anniversary. If you are within the final year of your agreement the previous statement does not apply; new products and quantities will be reviewed in your renewal process.

Signature :

Name :

Title :

Date :

PO# : `{{(PO_es:signer1)}}`

US - California Education - Microsoft ESS (CAMSA) -

Please note all products priced in accordance to the CAMSA Microsoft contract.

Cage Code: 3DH15

DUNS: 929022028

TIN: 13-3827773

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 7

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: David Greco, Chief Counsel and Business Operations Officer

PREPARED BY: Hagop Kassabian, Administrator: Facilities Planning & Maintenance
Barbara Howard, Director, Procurement and Contract Services

SUBJECT: **Award of Bid No. 256-23/24 for the Field Improvement Project at
Crescenta Valley High School**

The Interim Superintendent recommends that the Board of Education award Bid No. 256-23/24 for the field improvement project at Crescenta Valley High School to Hart Design Build, Inc. in the amount of \$3,570,000, funded by Measure S funds.

In accordance with established procedures, Procurement & Contract Services completed the solicitation of bids for the field improvement project at Crescenta Valley High School. A bid conference and a job walk were conducted on June 7, 2023 and nine (9) contractors participated. The District received and opened four (4) bids on July 18, 2023, as outlined below:

Contractor	Base Bid
Hart Design Build, Inc.	\$3,570,000
Monet Construction, Inc.	\$3,930,000
ARC Construction, Inc.	\$4,180,000
Kazoni Inc. dba Kazoni Construction	\$4,200,000

Staff is recommending the award of contract to Hart Design Build, Inc. as the lowest responsive bidder in the amount of \$3,570,000. This includes costs for installing bleachers, a scoreboard, and lighting, which will be purchased separately by the District, as well as track resurfacing, parking and restroom upgrades, fencing, grading, and utility work. This project is anticipated to be completed by June 3, 2024. Bid details are available for review in the Procurement & Contract Services Department. This project will be funded by Measure S – funds.

TO SUPPORT 2022-2023 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 8

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: David Greco, Chief Counsel and Business Operations Officer

PREPARED BY: Hagop Kassabian, Administrator: Facilities Planning and Maintenance

SUBJECT: **Approval of Change Order No. 2 to Bid No. 218-20/21 with Chalmers Construction Services, Inc. for the Monte Vista Elementary School New Building Foundation and Sitework Project**

The Interim Superintendent recommends that the Board of Education approve Change Order No. 2 to Bid No. 218-20/21 with Chalmers Construction Services, Inc. for the Monte Vista Elementary School new building foundation and sitework project in the amount of \$45,023.69, funded by Measure S – Monte Vista New Building Project funds.

On November 2, 2021, the Board approved the award of Bid No. 218-20/21 to Chalmers Construction Services, Inc. for the Monte Vista Elementary School new building foundation and sitework project in the amount of \$1,722,000 plus a \$400,000 allowance for a total construction cost of \$2,122,000. On September 20, 2022, the Board approved Change Order No. 1 in the amount of \$133,283.29.

Change Order No. 2 in the amount of \$45,023.69 accounts additional costs due to adding rebar and dowel in elevator pit per RFI #18R1. This Change Order represents a 2.6% increase to the original contract. Of the Board approved \$400,000 allowance, staff approved the use of \$250,057.66, leaving a balance of \$149,942.34 for use on the project as needed. This results in a total contract amount of \$2,150,364.64

This project is funded by Measure S – Monte Vista New Building School Project funds. The Superintendent’s Facility Advisory Committee voted to support this recommendation.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.



Planning, Development & Facilities
 349 Magnolia Avenue
 Glendale, California 91204
 Tel: 818.507.0201 Fax: 818.507.4911

Project Name: Monte Vista New Building
DSA No: 03-121419

District PO No: 0021006818
District Contract No: 218-21/22

Allowance/Change Order

To: Chalmers Construction Service, Inc.
Total Allowance Used to Date: \$250,057.66
Total Change Order Approved to Date: \$133,283.29

Change Order No. 2
Date: 06/20/23

The following modifications have been made to your basic contract for the reasons listed below:

<u>Item</u>	<u>Responsibility Code</u>	<u>Days</u>	<u>Change Amount</u>
PCO# 14	2	3	\$28,312.94
PCO# 15	7	4	\$12,181.04
PCO# 16	7	0	\$4,529.71

Contractor agrees to furnish all labor and materials and perform all of the above described work indicated in each item attached in compliance with the applicable sections of the Contract Documents. The amount of the charges under the Change Order is limited to the charges allowed under **Article 17** of the **General Conditions**. The adjustment in the contract sum, if any, and the adjustment in the contract time, if any, set out in the Change Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Change Order, unless otherwise provided in the Change Order. It is understood that this Change Order shall be effective when approved by the Governing Board of the District.

The Original Contract Sum and Calendar Days	\$	\$1,722,000.00	242 Cal. days
Net Change by Previously Authorized Requests.....	\$	\$383,340.95	28 Cal. days
The Contract Sum and Days prior to this Allowance/Change Order were.....	\$	\$2,105,340.95	270 Cal. days
The Contract Sum and Days will be increased/(decreased) by	\$	\$45,023.69	7 Cal. days
The New Contract Total Sum and Days including this Change.....	\$	\$2,150,364.64	277 Cal. days
Cumulative Percentage of Original Contract.....	%		10.4%

The Date of Contract Completion as of this Change Order is therefore 08/13/22 277 Cal. days

Authorized	Signature	Date
Owner		6/28/23
Contractor		06/20/23
Architect		06-27-23
Project Manager		6-21-23
Inspector of Record		6/23/2023

- Responsibility Code
- | | | |
|-------------------------|------------------------|-------------------------|
| 1. Differing Conditions | 4. Value Enhancement | 7. Required Extra Scope |
| 2. Design Error | 5. Settlement | 8. Optional Extra Scope |
| 3. Design Omission | 6. Resolution of Claim | 9. Other (explain) |

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 9

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: David Greco, Chief Counsel and Business Operations Officer

PREPARED BY: Hagop Kassabian, Administrator: Facilities Planning and Maintenance

SUBJECT: **Approval of Change Order No. 1 to Bid No. 244-23/24 with Hart Design Build, Inc. for the Wrought Iron Fencing Project at Monte Vista Elementary School**

The Interim Superintendent recommends that the Board of Education approve Change Order No. 1 to Bid No. 244-23/24 with Hart Design Build, Inc. for the wrought iron fencing project at Monte Vista Elementary School in the amount of \$28,400, funded by Measure S – Safety and Security, Phase II funds.

On May 16, 2023, the Board approved the award of Bid No. 244-23/24 to Hart Design Build, Inc. for the wrought iron fencing project at Monte Vista Elementary School for a total cost of \$327,000.

The original project design scope included two manually operated gates at the driveway entry. Given the slope of the driveway the gates had to be designed at different sizes/lengths. Following the start of the construction project, as an extra safety measure staff determined adding an electric motor to assist with the larger gate due to its size and weight.

Change Order No. 1 in the amount of \$28,400 accounts for these changes to the contract. This Change Order represents an 8.68% increase to the original contract. This increases the total contract amount to \$355,400.

This project is funded by Measure S – Safety and Security, Phase II funds. The Superintendent's Facility Advisory Committee voted to support this recommendation.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.



Planning, Development & Facilities
 349 Magnolia Avenue
 Glendale, California 91204
 Tel: 818.507.0201 Fax: 818.507.4911

Project Name:

Wrought Iron Fencing at Monte Vista ES

DSA No:

District PO No: 1- 0000004305

District Contract No: 244-23/24

CHANGE ORDER (CO)

To: Glendale Unified School District

CO No. 1

Date: 07/18/2023

The following modifications have been made to your basic contract for the reasons listed below:

<u>Item</u>	<u>Responsibility Code</u>	<u>Days</u>	<u>Change Amount</u>
PCO # 1 -	#8	10	\$28,400.00

FURNISH AND INSTALL MOTORIZED UNIT TO NEW ROLLING GATE.

Contractor agrees to furnish all labor and materials and perform all of the above described work indicated in each item attached in compliance with the applicable sections of the Contract Documents. The amount of the charges under the Change Order is limited to the charges allowed under **Article 17** of the **General Conditions**. The adjustment in the contract sum, if any, and the adjustment in the contract time, if any, set out in the Change Order shall constitute the entire compensation and/or adjustment in the contract time and contract sum due to the Contractor arising out of the change in the work covered by this Change Order, unless otherwise provided in the Change Order. It is understood that this Change Order shall be effective when approved by the Governing Board of the District.

The Original Contract Sum and Calendar Days	\$	\$327,000.00	66Days
Net Change by Previously Authorized Requests and Changes	\$	0	0
The Contract Sum and Days prior to this Change Order were.....	\$	\$327,000.00	66Days
The Contract Sum and Days will be increased/(decreased) by	\$	28,400.00	10
The New Contract Sum and Days including this Change Order.....	\$	\$355,400.00	76
The Date of Contract Completion as of this Change Order is therefore		8/23/2023	
Cumulative Percentage of Original Contract	%	8.68%	

Authorized	Signature	Date
Owner		
Contractor		7/31/23
Architect		
Project Manager		7/31/23
Inspector of Record		

Responsibility Code

- | | | |
|-------------------------|--|-------------------------|
| 1. | | 7. Resolution of Claim |
| 2. Differing Conditions | | 8. Required Extra Scope |
| 3. Design Error | | 9. Optional Extra Scope |
| 4. Design Omission | | 10. Other (explain) |
| 5. Value Enhancement | | |
| 6. Settlement | | |

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 10

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: David Greco, Chief Counsel and Business Operations Officer

PREPARED BY: Hagop Kassabian, Administrator: Facilities Planning & Maintenance

SUBJECT: **Approval of Selection and Authorization to Award of Lease-Leaseback Contract to Balfour Beatty Construction for the Hoover High School Pool Expansion Project and \$7.0 Million in Project Budget Allocation**

The Interim Superintendent recommends that the Board of Education approve selection and authorization to Lease-Leaseback contract to Balfour Beatty Construction for the Hoover High School Pool expansion Project and \$7.0 Million in Project Budget Allocation.

On March 6, 2018, the Board approved a project and budget allocation of \$5,000,000 for the expansion and renovation of the Hoover High School pool. On May 24, 2021, staff held a Study Session with the Board to provide an update on the project, and the Board provided direction on how to move forward.

The project will consist of the expansion of the existing pool and deck to the east, and will feature the following items:

- 25M x 25 Yd swimming pool
- Pool will consist of ten 25-yard lanes, which maximizes its use as a CIF competitive swim based on the capacity of the automated timing system and scoreboard
- Pool is 25 meters long in the north/south direction, which meets CIF standards
- Rim-flow pool (meaning that the water and deck levels are the same), making it a faster and more competitive
- Pool has enlarged shallow end with steps for teaching, aerobics, and physical education
- Pool deck showers
- Pool buildings with pool equipment, storage, office, concessions, and toilet facilities
- Musco lighting
- Bleachers
- New pool perimeter wrought iron fencing and entry gates

On June 1, 2021, the Board approved an additional funding allocation of \$3,225,000 in Measure S funds to move forward with the project. This resulted in a total project budget of \$8,225,000, funded by Measure S funds.

On November 15, 2022 the Board of Education approved Resolution No. 14 for Contractor Prequalification and Guidelines regarding Best Value Evaluation of Contractors for Lease-Leaseback Projects. In accordance with established procedures, Procurement & Contract Services solicited a Request for Qualification for the submission of Prequalification Questionnaire and Statement of Qualifications from qualified contractors to perform services for projects pursuant to a Lease-Leaseback structure.

On January 26, 2023 the District received five (5) responses from contractors to the Prequalification Questionnaire. After scoring, all five (5) contractors met the minimum points required for approval.

- Balfour Beatty Construction, LLC
- Erickson-Hall Construction
- Pinner Construction Col, Inc.
- Blach Construction
- The Nazerian Group

On March 7, 2023 the Board approved the above-listed prequalified contractors from which request for proposals on Lease-Leaseback projects may be solicited over the next two (2) years. On March 23, 2023 RFP No. 01-LLB was issued to the list of Board approved prequalified contractors, two (2) firms submitted Guaranteed Maximum Price (GMP) proposals, as follows:

- Balfour Beatty Construction – \$10,261,293
- The Nazerian Group – \$10,600,561

On July 5, 2023, the Superintendent's Facility Advisory Committee discussed the project, estimated timelines, and funding.

Staff recommends an increase in the project budget allocation of \$7.0 million, which will be funded from Measure S funds. The new total project budget allocation would be \$15,225,000, funded by Measure S funds.

This total project budget allocation would include a \$250,000 GUSD/owner project contingency amount (not included in the Contractor GMP), for any unforeseen condition, buried and concealed utilities and/or inclement weather conditions. Any unspent contingency will be returned to Measure S.

Project construction is estimated to begin fall of 2023 and be completed by end of 2024.

Staff recommends the award of the lease-leaseback contract to Balfour Beatty Construction for a Guaranteed Maximum Price (GMP) not to exceed \$10,261,293 for the construction of the Hoover High School Pool Expansion Project.

TO SUPPORT 2022-2023 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 11

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: David Greco, Chief Counsel & Business Operations Officer

PREPARED BY: Jennifer C. Gonzales, Administrator, Nutrition Services & Custodial Operations

SUBJECT: **Approval of Agreement with Food Safety Systems to Provide Food Safety and Sanitation Training, Education, and Inventory Control**

The Interim Superintendent recommends that the Board of Education approve an agreement with Food Safety Systems to provide food safety and sanitation training, education, and inventory control for the 2023-2024 school year in the amount of \$62,000.

It is recommended that the Board of Education approve the agreement between Glendale Unified School District and Food Safety Systems (FSS) to provide Nutrition Services with a complete and sustainable food safety and sanitation system, inclusive of oversight, safety and sanitation training, education, and inventory control.

This is an annual agreement for the 2023-2024 school year from July 1, 2023 through June 30, 2024 with an option to extend for four additional years. FSS will visit each school site eight (8) times. Refer to Addendum A of the attached agreement for the list of the school sites.

Nutrition Services will pay a total of \$62,000 for the one year contract, which will be divided into installment payments of \$7,750 paid upon completion of each of the service visit cycles. Funding will be provided from the Kitchen Infrastructure & Training (KIT) award.

TO SUPPORT 2023-2024 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District’s future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

223 North Jackson Street
Glendale, CA 91206
(818) 241-3111

SERVICES AGREEMENT

This Agreement for Professional Services (“Agreement”) made and entered into by and between the Glendale Unified School District (“District”), a public entity, and Food Safety Systems (FSS), herein after referred to as (“Contractor”).

The Parties do hereby contract and agree as follows:

1. **Term**

Contractor shall commence providing services under this Agreement on or about July 1, 2023 and will diligently perform as required and complete performance by June 30, 2024

2. **Scope of Services**

FSS will visit each school site during each service visit cycle. There will be eight (8) service visit cycles. FSS will provide in-service education, site-based education, and educational materials for school sites. FSS will survey & audit each kitchen and provide immediate corrective actions & staff training .

Contractor’s specific program and services performed is described in “Scope of Work” attached hereto as Addendum A and fully incorporated herein.

3. **Compensation**

District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement as set forth in Addendum A “Scope of Work.” District shall pay Contractor the amount set forth in Addendum B “Cost Proposal” according to the following terms and conditions: \$62,000 for school year, divided into installments of \$7,750.00.

Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

4. **Expenses**

District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District that are not specifically identified in Addendum B “Cost Proposal” and factored into the compensation paid by the District to the Contractor.

5. **Materials**

Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.

6. **Independent Contractor**

In the performance of this Agreement, Contractor shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided to employees of the District and/or to which District’s employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers’ Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor’s employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the

details of the work, District being interested only in the results obtained.

7. **Joint Employer**

Neither Party shall be deemed a joint employer of the other Party's employees. Each Party shall indemnify the other Party from and against claims made by the indemnifying Party's employees that they are co-employed by the other Party. The indemnification requirements set forth in paragraph 11 shall be applicable to the indemnification obligations of each Party under this paragraph. Neither Party's employees will be deemed "leased" employees of the other for any purpose. In connection with this Agreement, each Party is an independent contractor and does not have any authority to bind or commit the other.

8. **Contractor's Employee Processing**

- (i) **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.
- (ii) **Fingerprinting and Criminal Background Check:** Contractor shall complete the background check requirements of California Education Code section 45125.1 for all of its employees who will be working on the District's school sites with students. The Contractor shall not staff the program with any employees who have been convicted of a violent felony listed in California Penal Code section 1192.7(c). The Contractor shall provide the District with fingerprinting/criminal background check for all employees who will be used to staff the program.
- (iii) **Tuberculosis Clearance:** Contractor will ensure that all of its employees who will be working on the District's school sites with students are determined to be free of active tuberculosis by a medical professional. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites are determined to be free of active tuberculosis.
- (iv) **COVID-19 Vaccination Status and Periodic Testing:** Contractor will ensure that all of its employees who will be working on the District's school sites with students have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their

test results to Contractor which upon receipt will immediately notify the District of the results.

9. Conduct on District Premises

Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the District's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the District's premises. The operation of vehicles by the Contractor's personnel on the District's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on the District's property and involving either Party's personnel shall be reported promptly to the appropriate Party. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the District's premises, Contractor's personnel shall wear and clearly display identification badges or tags, as approved by the District. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. Contractor's personnel should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

10. Anti-Discrimination

District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).

11. Indemnification

To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, contractors, employees, trustees, and volunteers ("the Indemnified Parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential

damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the Indemnified Parties.

12. Limitation of District Liability

Other than as provided in this Agreement, the District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall the District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

13. Confidentiality

The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement. Both Parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other Party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other Party, its affiliates, or its customers. Both Parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third Party or used for unauthorized purposes. Each Party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both Parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each Party is bound by this Agreement. Upon request of the owner of the confidential information, the other Party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph do not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other Party; 2) was lawfully in District's or Client's possession without restriction as to use or disclosure before its receipt from the other Party; 3) is received from, or was made available to, a third Party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing Party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the Party required to make the disclosure under the law shall give prompt notice of this to the other Party prior to such disclosure so that the other Party may seek an appropriate protective order or give its consent to such disclosure.

14. Insurance

The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 2,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 2,000,000
Professional Liability	\$ 1,000,000
Workers Compensation	Statutory Limits
Employer's Liability	\$ 1,000,000

Contractor shall maintain Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

- (i) A clause stating: "SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION."
- (ii) Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.
- (iii) An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
- (iv) All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

15. Termination

- (i) **Without Cause by District:** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
- (ii) **Without Cause by Contractor:** Contractor may, upon sixty (60) days notice, with or without reason, **terminate** this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- (iii) **With Cause by District:** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - a) Material violation of this Agreement by the Contractor;
 - b) Any act by Contractor exposing the District to liability to others for personal injury or property damage; or
 - c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

16. Certificates/Permits/Licenses

Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

17. Delivery

Time of delivery of goods or services is of the essence in this Agreement. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.

///

18. Notice

Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District:

Glendale Unified School District
223 N. Jackson Street
Glendale, California 91206
ATTN: Jennifer C. Gonzales

Contractor:

Food Safety Systems
5325 Alton Parkway, Suite C-539
Irvine, CA 92604

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

19. Assignment

The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

20. No Rights in Third Parties

This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

21. Integration/Entire Agreement of Parties

This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.

22. Submittal of Documents

The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- Signed Agreement
- Workers' Compensation Certification (Attached as Exhibit A)
- Fingerprinting/Criminal Background Investigation Certification (Attached as Exhibit B)
- Insurance Certificates and Endorsements
- W-9 Form
- Non-collusion Declaration (Attached as Exhibit C)
- Tuberculosis Clearance (Attached as Exhibit D)
- COVID-19 Vaccination Clearance (Attached as Exhibit E)
- Governor Executive Order N-6-22 (Attached as Exhibit F)

23. Force Majeure Clause

The Parties to the Contract shall be excused from performance thereunder during the time and to

the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, pandemic or epidemic, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other Party(ies), provided that it is satisfactorily established that the non- performance is not due to the fault or neglect of the Party not performing.

24. California Law

This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.

25. Waiver

The waiver by either Party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

26. Severability

If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

27. Provisions Required By Law Deemed Inserted

Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.

28. Authority to Bind Parties

Neither Party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

29. Attorneys' Fees and Costs

Should litigation be necessary to enforce any terms or provisions of this Agreement, then each Party shall bear its own litigation and collection expenses, witness fees, court costs and attorneys' fees.

30. Headings

Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a Party because that Party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

31. Signature Authority

Each Party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

32. Counterparts

This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name: FOOD SAFETY SYSTEMS

By: Stacy Sagowitz
Signature

President
Title

STACY SAGOWITZ
Print Name

Dated: 7/25, 2023

By: Stacy Sagowitz
Signature

SECRETARY
Title

STACY SAGOWITZ
Print Name

Dated: 7/25, 2023

*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary; 2) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

Information regarding Contractor:

License No.:

Employer Identification Number:
33.0960384

Address: _____

Telephone: 949.725.9114

Email: Stacy@FoodSafetySystemsCA.com

Type of Business Entity:
 Individual
 Sole Proprietorship
 Partnership
 Limited Partnership
 Corporation, State: CA
 Limited Liability Company

Other: _____

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

Glendale Unified School District

By: _____
Signature
David Greco

Print Name

Chief Counsel & Business Operations Officer

Title
Dated: _____, 20__

ADDENDUM A

**SCOPE OF WORK
DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR**

See attached Schedule A and B.



ADDENDUM A

SCOPE OF SERVICES

page 1 of 3

All services, materials, and consultation are included in the total cost provided under the Food Safety and Sanitation Service Agreement, offering complete budget control and predictability to School District. Food Safety Systems (FSS) will prepare a Service Schedule with objectives and timelines; and provide education, training, materials, services and reports as follows.

Education

- a) FSS's food safety and sanitation education program includes district in-service education, site- based education, and educational materials for the Participating Schools. The goal of the FSS education program is to provide education for managers and employees of the School District, and standardize sanitation and safety procedures in each Participating School's kitchen facility.
- b) Education training modules will be provided during each service cycle at each of the Participating Schools. Each educational training module complies with mandated USDA Professional Standards as well as for School Nutrition Association (SNA) Certification Programs.
 - i) The modules will indicate the appropriate USDA Professional Standards Key Area Section designation and the Learning Topic code.
 - ii) A minimum of 4 hours of training will be offered annually, and will include an ongoing curriculum of sanitation, safety and workplace topics.
- c) As required by California State Mandate, CalCode Article 2, Sections 113947 and 113947.1-3, FSS will offer N.R.A. (National Restaurant Association) ServSafe® training to School District employees at an additional cost of \$1500.00 for 15 employees maximum. Each additional employee over 15, will be an additional charge of \$100 per employee. Maximum class size is 35 employees per class.
 - i) FSS can offer additional courses for eligible employees at an additional cost, if requested by the School District.
 - ii) The education provided through ServSafe® courses will complement the services provided by FSS, and fulfill 10-hours of Sanitation and Safety training required by Food Service Directors and Persons in Charge (PIC) per CalCode
 - iii) Testing materials will be in addition to the total cost stated under the Food Safety and Sanitation Service Agreement

2) Service

- a) FSS certified service technicians will visit each of the Participating schools eight (8) times per full school year in accordance with the Service Schedule. FSS service technicians are certified in the administration, instruction and recognition of HACCP program integrity and verification. Per Section 111 of the 2004 USDA Reauthorization Act, School Food Authorities (SFAs) are required to implement and maintain a food safety program based on Hazard Analysis and Critical Control Point (HACCP) principles.
- b) FSS service technicians will survey and audit, of each Participating School's kitchen, and provide immediate corrective action, staff training, action documentation, and supervisor notifications for follow ups. The survey and audit is intended to measure due-diligence and verify system execution and staff motivation
- c) The audit will include a review of the School District's specific HACCP guidelines at each Participating school
- d) The audit will follow site inspection protocol as offered by State and County regulatory authorities

YOUR TRUSTED RESOURCE. MAKING COMPLIANCE SIMPLE.

5325 Alton Pkwy, Suite C-539, Irvine, CA 92604 ♦ P: (949) 725-9114 ♦ www.foodsafetysystemsca.com



ADDENDUM A
SCOPE OF SERVICES
page 2 of 3

3) Reports / Review

- a) FSS will provide documentation of the education received for School District due diligence files.
- b) All materials required for OSHA compliance will be placed in and kept current in each of the Participating Schools.
- c) After completion of each survey and audit, FSS will generate:
 - i) A Post Site Visit report documenting only areas requiring immediate attention by the School District will be sent within 48 hours of completing the service cycle, including critical violations, areas at risk and maintenance and repair requirements
 - ii) A complete electronic service report that documents program compliance and areas where further management action is required will be sent within 7 working days of completing the service cycle. These reports can serve as critical due-diligence confirmation, and provide the School District with an electronic record of program compliance.
 - iii) After each full school year, FSS's general manager will meet with district administrators to review the year's accomplishments and make recommendations for program improvement.



ADDENDUM A

SCOPE OF SERVICES

page 3 of 3

**GLENDALE UNIFIED SCHOOL DISTRICT
PARTICIPATING SCHOOLS -SCHEDULE B**

	Elementary Schools	Middle Schools	High Schools	Other Sites
1	Balboa	Roosevelt	Crescent Valley (T)	College View
2	Cerritos	Rosemont	Glendale (T)	Daily HS
3	Columbus	Toll (T-Keppel)	Hoover (T)	Pacific Ave Ed Ctr
4	Dunsmore	Wilson	Clark Magnet	Cloud Pre school
5	Edison			
6	Franklin			
7	Fremont			
8	Glenoaks			
9	Jefferson			
10	La Crescenta			
11	Lincoln			
12	Mann			
13	Marshall			
14	Monte Vista			
15	Mountain Ave			
16	Muir			
17	Valley View			
18	Verdugo Woodlands			
19	White			
20				

(T) Indicates Transport Kitchen

Toll and Keppel considered one site

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ADDENDUM B

“Cost Proposal”

SEE NEXT PAGE



FOOD SERVICE SAFETY AND SANITATION PROGRAM SERVICE AGREEMENT

Overview

This agreement is made between Food Safety Systems ("FSS") and Glendale USD ("School District"), effective as of July 1, 2023. Under this agreement, FSS will provide School District with a complete and sustainable food safety and sanitation system, inclusive of oversight, safety and sanitation training, education, and inventory control as detailed in Schedule A.

Schedule A includes trade secrets of FSS, which derive independent economic value from not being generally known to the public or by FSS competitors and are the subject of reasonable efforts to maintain their secrecy. Therefore, School District will not, except as required in the conduct of School District's business or as required under California State or other laws, use, publish or disclose any of FSS's trade secrets (e.g., Schedule A) until at least such time that the information are no longer trade secrets. If School District discloses any of FSS's trade secrets, School District will notify FSS of such disclosure or use.

Terms and Termination

This agreement is an annual agreement and may be extended at the discretion and consensus of both parties. The pricing submitted for the SY 23-24 will remain fixed until June 30, 2024.

Pricing agreed to for each renewal will remain fixed throughout each annual agreement period ending June 30. FSS may petition a price increase annually for each renewal period. The School District reserves the right to accept or reject any price increase, and terminate the agreement, without penalty. This agreement may be extended for four additional one year terms at the consent of both parties, per CA Education Code Article 3 Section 17596.

The term of this agreement is one year, unless terminated by either party for any reason with thirty (30) days advanced written notice. All materials, dispensers, accessories, and instructional charts that are provided as part of this program remain the property of Food Safety Systems and may be removed if, and when, the program is cancelled.

Services

FSS will visit each of the schools listed in Schedule B during each service visit cycle unless otherwise specified here. There will be a total of eight (8) service visit cycles during each full school year.

School District will pay a total agreement cost of \$62,000.00 for this school year, which will be divided into installment payments of \$7,750.00, to be paid upon being invoiced after the completion of each of the service visit cycles. If the term of this agreement includes a partial school year, the district will only be invoiced for the service visit cycles completed. Schedule B may be modified to add or delete schools, which in turn may affect total agreement cost.

In the event FSS is unable to provide full service at all sites during any service visit cycle, School District will only be invoiced for the services rendered and materials provided.

Billing and Remittance

All billing will be from FSS unless otherwise notified. Remittance should be made payable to

please note new address:

Food Safety Systems
5325 Alton Parkway, Suite C-539
Irvine, CA 92604

Accepted By:

Glendale USD

Food Safety Systems

Signature / Date

Name / Title

Stacy Sagowitz, President

YOUR TRUSTED RESOURCE. MAKING COMPLIANCE SIMPLE.

EXHIBIT "A"

WORKERS' COMPENSATION CERTIFICATION

California Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date:

July 25, 2023

Name of Contractor:

FOOD SAFETY SYSTEMS

Signature:

Stacy Sagowitz

Print Name and Title:

STACY SAGOWITZ, PRESIDENT

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the California Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

EXHIBIT "B"
FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION

In accordance with the Department of Justice (DOJ) fingerprint and criminal background investigation requirements of California Education Code section 45125.1 et seq.

One of the boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Agreement for Professional Services ("Agreement").

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

- The Contractor qualifies for a project specific waiver of the Department of Justice (DOJ) fingerprint and criminal background investigation for the following reason(s) permitted by Education Code section 45125.1 et seq. and approved by the District.

PLEASE CHECK ALL APPROPRIATE BOXES AND SIGN BELOW:

- The Contractor, its employees, and subcontractors will have **NO CONTACT** with pupils.
- The Contractor, its employees, and subcontractors will have **LIMITED CONTACT** with pupils. (Attach information about length of time on school grounds, proximity of work area to pupil areas; whether Contractor or its employees will be working by themselves or with others, and any other factors that substantiate limited contact.) [Education Code section 45125.1 (c)]
- The Contractor, its employees, and subcontractors will have more than **LIMITED CONTACT** with pupils but will assure that **ONE (1) OR MORE** of the following methods are utilized to ensure pupil safety. [Education Code section 45125.2 (a)]
Check all methods to be used:
- 1) Installation of a physical barrier at the worksite to limit contact with students
- 2) Continual supervision and monitoring of all employees of the Contractor by an employee of the Contractor who has not been convicted of a serious or violent felony as ascertained by the DOJ. **Contractor MUST attach DOJ Originating Agency Identification Letter and list of all employees that have successfully completed the fingerprinting and criminal background check clearance in accordance with the law (*Fingerprint Certification List*).**

- 3) Surveillance of all employees of the Contractor by OWNER AUTHORIZED REPRESENTATIVE.
- The services provided by the Contractor are for an "EMERGENCY OR EXCEPTIONAL SITUATION," such as when pupil health or safety is endangered or when repairs are needed to make school facilities safe and habitable." [Education Code section 45125.1(b)]

By signing below, under penalty of perjury, I certify that the information contained on this certification form and attached employee list(s) is accurate. I understand that background clearance extends to all of Contractor's employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor. I understand that it is the Contractor's sole responsibility to maintain, update, and provide the District with current "Fingerprint and Criminal Background Check Certification," along with the employee list, throughout the duration of Contractor provided services.

The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Date: July 25, 2023

Name of Contractor or Company: Food Safety Systems

Representative's Name and Title: Stacy Sagowitz, President

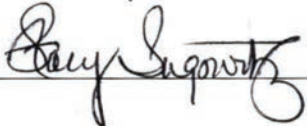
Signature: 

EXHIBIT "C"
NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID
(Public Contract Code section 7106)

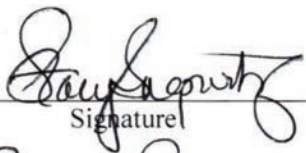
The undersigned declares:

I am the PRESIDENT of FOOD SAFETY SYSTEMS the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 7/25/23 [date], at IRVINE [city], CA [state].



Signature
STACY SAGOWITZ

Print Name

EXHIBIT "D"
TUBERCULOSIS CLEARANCE

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the FOOD SAFETY SYSTEMS ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

- The Contractor has complied with the tuberculosis requirements of Education Code Section 49406 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the Contractor has verified that none of those employees have active tuberculosis. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or
- Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: July 25, 2023
Name of Contractor: FOOD SAFETY SYSTEMS
Signature: Stacy Sagowitz
Print Name and Title: STACY SAGOWITZ, PRESIDENT

EXHIBIT "F"

GOVERNOR EXECUTIVE ORDER N-6-22


On March 4, 2022, California Governor Newsom issued Order N-6-22 requiring state agencies to take steps to ensure any agency and entity under contract with state agencies comply with the Federal Order (<https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf>; "State Order").

Your Firm, if it enters into a contract with the District, must comply with the economic sanctions imposed in response to Russia's actions in Ukraine, including the orders and sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>).

As part of this procurement, **if the contract value of this procurement is \$5 million or more**, please include in your Response the following:

(1) a statement that your Firm is in compliance with the required economic sanctions of the Federal and State Orders;

(2) the steps your Firm has taken in response to Russia's actions in Ukraine, including, but not limited to, desisting from making new investments in, or engaging in financial transactions with, Russian entities, not transferring technology to Russia or Russian entities, and directly providing support to the government and people of Ukraine.

Name of Contractor: FOOD SAFETY SYSTEMS
Signature: 
Print Name and Title: STACY SAGOWITZ
Date: 7/25/23

DEBARMENT AND SUSPENSION CERTIFICATION FORM
(Executive Order 12549 and 12689)

The Contractor certifies that neither the Contractor's firm or any owner, partner, director, officer, principal of the Contractor, or any person in a position with any responsibility for the administration of federal funds:

- Is presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any Federal or State department/agency;
- Has within a three (3) year period preceding this certification been convicted of or had a civil judgment rendered against it for: commission of fraud or criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction or contract (Federal, State, or Local); violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- Is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any of the offenses enumerated in the paragraph above; or
- Has within a three (3) year period preceding this certification had one or more public transactions or contracts (federal, State, or Local) terminated for cause or default.

The Contractor further certifies that it shall not knowingly enter into any transaction with any subcontractor, material supplier, or vendor who is debarred, suspended, declared ineligible, or voluntarily excluded from covered transaction by any Federal or State department/agency.

Dated this 25th day of July, 2023

By Stacy Sagowitz
Authorized Signature for Contractor

STACY SAGOWITZ, President
Printed Name and Title

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 12

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Deidre Corwin, Director, Child Development and Child Care

SUBJECT: Approval of Services Agreement with ReDiscover Center

The Interim Superintendent recommends that the Board of Education approve a Services Agreement between Glendale Unified School District and ReDiscover Center in the amount of \$75,000 to provide Makerspace STEAM education program workshops at 20 elementary school child care program sites in the 2023-24 school year.

ReDiscover Center will provide 8-week classes at twenty elementary school child care program sites over the 2023-2024 school year. The program is a STEAM-based hands-on learning program with a specific focus on engineering and the arts. Classes will take place during child care time in the afternoon for students enrolled in child care through the Child Development and Child Care (CDCC) department.

Funding for this program is provided through the Expanded Learning Opportunities Program (ELO-P), the After School Education and Safety (ASES) grant, the general child care and development program (CCTR), and private pay parent fees.

The Services Agreement will be effective beginning August 14, 2023, through June 30, 2024.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.

GLENDALE UNIFIED SCHOOL DISTRICT

223 North Jackson Street

Glendale, CA 91206

(818) 241-3111

SERVICES AGREEMENT

This Agreement for Professional Services ("Agreement") made and entered into by and between the Glendale Unified School District ("District"), a public entity, and REDISCOVER CENTER, herein after referred to as ("Contractor").

The Parties do hereby contract and agree as follows:

1. **Term**

Contractor shall commence providing services under this Agreement on or about August 16, 2023 and will diligently perform as required and complete performance by June 30, 2024

2. **Scope of Services**

Contractor's specific program and services performed is described in "Scope of Work" attached hereto as Addendum A and fully incorporated herein.

Contractor's specific program and services performed is described in "Scope of Work" attached hereto as Addendum A and fully incorporated herein.

3. **Compensation**

District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement as set forth in Addendum A "Scope of Work." District shall pay Contractor the amount set forth in Addendum B "Cost Proposal" according to the following terms and conditions: not to exceed \$75,000 total.

Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

4. **Expenses**

District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District that are not specifically identified in Addendum B "Cost Proposal" and factored into the compensation paid by the District to the Contractor.

5. **Materials**

Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.

6. **Independent Contractor**

In the performance of this Agreement, Contractor shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided to employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the

details of the work, District being interested only in the results obtained.

7. **Joint Employer**

Neither Party shall be deemed a joint employer of the other Party's employees. Each Party shall indemnify the other Party from and against claims made by the indemnifying Party's employees that they are co-employed by the other Party. The indemnification requirements set forth in paragraph 11 shall be applicable to the indemnification obligations of each Party under this paragraph. Neither Party's employees will be deemed "leased" employees of the other for any purpose. In connection with this Agreement, each Party is an independent contractor and does not have any authority to bind or commit the other.

8. **Contractor's Employee Processing**

- (i) **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.
- (ii) **Fingerprinting and Criminal Background Check:** Contractor shall complete the background check requirements of California Education Code section 45125.1 for all of its employees who will be working on the District's school sites with students. The Contractor shall not staff the program with any employees who have been convicted of a violent felony listed in California Penal Code section 1192.7(c). The Contractor shall provide the District with fingerprinting/criminal background check for all employees who will be used to staff the program.
- (iii) **Tuberculosis Clearance:** Contractor will ensure that all of its employees who will be working on the District's school sites with students are determined to be free of active tuberculosis by a medical professional. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites are determined to be free of active tuberculosis.
- (iv) **COVID-19 Vaccination Status and Periodic Testing:** Contractor will ensure that all of its employees who will be working on the District's school sites with students have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their

test results to Contractor which upon receipt will immediately notify the District of the results.

9. **Conduct on District Premises**

Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the District's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the District's premises. The operation of vehicles by the Contractor's personnel on the District's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on the District's property and involving either Party's personnel shall be reported promptly to the appropriate Party. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the District's premises, Contractor's personnel shall wear and clearly display identification badges or tags, as approved by the District. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. Contractor's personnel should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

10. **Anti-Discrimination**

District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).

11. **Indemnification**

To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, contractors, employees, trustees, and volunteers ("the Indemnified Parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential

damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the Indemnified Parties.

12. Limitation of District Liability

Other than as provided in this Agreement, the District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall the District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

13. Confidentiality

The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement. Both Parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other Party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other Party, its affiliates, or its customers. Both Parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third Party or used for unauthorized purposes. Each Party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both Parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each Party is bound by this Agreement. Upon request of the owner of the confidential information, the other Party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph do not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other Party; 2) was lawfully in District's or Client's possession without restriction as to use or disclosure before its receipt from the other Party; 3) is received from, or was made available to, a third Party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing Party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the Party required to make the disclosure under the law shall give prompt notice of this to the other Party prior to such disclosure so that the other Party may seek an appropriate protective order or give its consent to such disclosure.

14. Insurance

The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments Each Occurrence General Aggregate	 \$ 1,000,000 \$ 2,000,000
Automobile Liability Insurance - Any Auto Each Occurrence General Aggregate	 \$ 1,000,000 \$ 2,000,000
Professional Liability	\$ 1,000,000
Workers Compensation	Statutory Limits
Employer's Liability	\$ 1,000,000

Contractor shall maintain Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

- (i) A clause stating: "SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION."
- (ii) Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.
- (iii) An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
- (iv) All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

15. Termination

- (i) **Without Cause by District:** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
- (ii) **Without Cause by Contractor:** Contractor may, upon sixty (60) days notice, with or without reason, **terminate** this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- (iii) **With Cause by District:** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - a) Material violation of this Agreement by the Contractor;
 - b) Any act by Contractor exposing the District to liability to others for personal injury or property damage; or
 - c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

16. Certificates/Permits/Licenses

Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

17. Delivery

Time of delivery of goods or services is of the essence in this Agreement. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.

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18. Notice

Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District:

Glendale Unified School District
223 N. Jackson Street
Glendale, California 91206
ATTN: Santha Rajiv

Contractor:

ReDiscover Center
12958 W. Washington Blvd.
Los Angeles, CA 90066

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

19. Assignment

The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

20. No Rights in Third Parties

This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

21. Integration/Entire Agreement of Parties

This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.

22. Submittal of Documents

The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- Signed Agreement
- Workers' Compensation Certification (Attached as Exhibit A)
- Fingerprinting/Criminal Background Investigation Certification (Attached as Exhibit B)
- Insurance Certificates and Endorsements
- W-9 Form
- Non-collusion Declaration (Attached as Exhibit C)
- Tuberculosis Clearance (Attached as Exhibit D)
- COVID-19 Vaccination Clearance (Attached as Exhibit E)
- Governor Executive Order N-6-22 (Attached as Exhibit F)

23. Force Majeure Clause

The Parties to the Contract shall be excused from performance thereunder during the time and to

the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, pandemic or epidemic, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other Party(ies), provided that it is satisfactorily established that the non- performance is not due to the fault or neglect of the Party not performing.

24. California Law

This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.

25. Waiver

The waiver by either Party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

26. Severability

If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

27. Provisions Required By Law Deemed Inserted

Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.

28. Authority to Bind Parties

Neither Party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

29. Attorneys' Fees and Costs

Should litigation be necessary to enforce any terms or provisions of this Agreement, then each Party shall bear its own litigation and collection expenses, witness fees, court costs and attorneys' fees.

30. Headings

Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a Party because that Party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

31. Signature Authority

Each Party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

32. Counterparts

This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name: ReDiscover Center

By: 
Signature

Aaron Kramer
Print Name

Board President
Title

Dated: Jul 19, 2023, 20 Jul 19, 2023

By: _____
Signature

Print Name

Title

Dated: _____, 20__

*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary; 2) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

Information regarding Contractor:

License No.:
N/A

Address: 12958 W. Washington Blvd.
Los Angeles, CA 90066

Employer Identification Number:
20-0192617

Telephone: 310-393-3636

Email: rediscovercenter.org

Type of Business Entity:
 Individual
 Sole Proprietorship
 Partnership
 Limited Partnership
 Corporation, State: _____
 Limited Liability Company

Other: 501C3 non-profit corporation

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

Glendale Unified School District

By: _____
Signature
Dr. Kelly King

Print Name

Assistant Superintendent

Title
Dated: _____, 20__

ADDENDUM A

SCOPE OF WORK

DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR

ReDiscover Center will provide 8-week classes of maker education programming at each of the 20 elementary schools in Glendale Unified, to take place during child care time in the afternoons.

ReDiscover Center will provide the following:

- *1 Teaching Artist (with support from CDCC staff) will facilitate a workshop once per week for 8 weeks.
- *Each class/workshop is 75 minutes long
- *Each class/workshop is intended for up to 20 students.
- *ReDiscover can provide this program for up to 2 schools per day, Monday through Friday, for a total maximum of 10 schools in each of the fall, winter, or spring semesters.
- *On site storage for tools, materials, and in-process student projects is recommended but not required. Project size and complexity increases when storage is available between workshops.

ADDENDUM B

“Cost Proposal”

The cost for classes/workshops at 20 schools is \$75,000 total

EXHIBIT "A"

WORKERS' COMPENSATION CERTIFICATION

California Labor Code Section 3700 in relevant part provides:

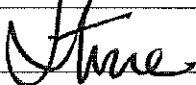
Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: July, 19, 2023

Name of Contractor: ReDiscover Center

Signature: 

Print Name and Title: Jay True/Operations Director

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the California Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

EXHIBIT "B"

FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION

In accordance with the Department of Justice (DOJ) fingerprint and criminal background investigation requirements of California Education Code section 45125.1 et seq.

One of the boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Agreement for Professional Services ("Agreement").

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

- The Contractor qualifies for a project specific waiver of the Department of Justice (DOJ) fingerprint and criminal background investigation for the following reason(s) permitted by Education Code section 45125.1 et seq. and approved by the District.

PLEASE CHECK ALL APPROPRIATE BOXES AND SIGN BELOW:

- The Contractor, its employees, and subcontractors will have **NO CONTACT** with pupils.
- The Contractor, its employees, and subcontractors will have **LIMITED CONTACT** with pupils. (Attach information about length of time on school grounds, proximity of work area to pupil areas; whether Contractor or its employees will be working by themselves or with others, and any other factors that substantiate limited contact.) [Education Code section 45125.1 (c)]
- The Contractor, its employees, and subcontractors will have more than **LIMITED CONTACT** with pupils but will assure that **ONE (1) OR MORE** of the following methods are utilized to ensure pupil safety. [Education Code section 45125.2 (a)]
Check all methods to be used:
 - 1) Installation of a physical barrier at the worksite to limit contact with students
 - 2) Continual supervision and monitoring of all employees of the Contractor by an employee of the Contractor who has not been convicted of a serious or violent felony as ascertained by the DOJ. **Contractor MUST attach DOJ Originating Agency Identification Letter and list of all employees that have successfully completed the fingerprinting and criminal background check clearance in accordance with the law (*Fingerprint Certification List*).**

- 3) Surveillance of all employees of the Contractor by OWNER AUTHORIZED REPRESENTATIVE.
- The services provided by the Contractor are for an "EMERGENCY OR EXCEPTIONAL SITUATION," such as when pupil health or safety is endangered or when repairs are needed to make school facilities safe and habitable." [Education Code section 45125.1(b)]

By signing below, under penalty of perjury, I certify that the information contained on this certification form and attached employee list(s) is accurate. I understand that background clearance extends to all of Contractor's employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor. I understand that it is the Contractor's sole responsibility to maintain, update, and provide the District with current "Fingerprint and Criminal Background Check Certification," along with the employee list, throughout the duration of Contractor provided services.

The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Date: July 19, 2023

Name of Contractor or Company: ReDiscover Center

Representative's Name and Title: Jay True/Operations Director

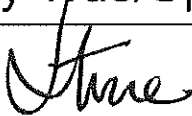
Signature: 

EXHIBIT "C"
NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID
(Public Contract Code section 7106)

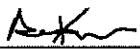
The undersigned declares:

I am the Board President of ReDiscover Center, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on Jul 19, 2023 [date], at Los Angeles [city], CA [state].


aaron kramer (Jul 19, 2023 07:08 PDT)

Signature

Aaron Kramer

Print Name

EXHIBIT "D"
TUBERCULOSIS CLEARANCE

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the ReDiscover Center ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

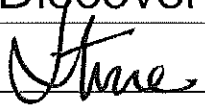
Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

- The Contractor has complied with the tuberculosis requirements of Education Code Section 49406 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the Contractor has verified that none of those employees have active tuberculosis. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or
- Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: July 19, 2023

Name of Contractor: ReDiscover Center

Signature: 

Print Name and Title: Jay True/Operations Director

EXHIBIT "E"

COVID-19 VACCINATION ADDENDUM
TO
GLENDALE UNIFIED SERVICES AGREEMENT


The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the ReDiscover Center ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

COVID-19 Vaccination Status and Periodic Testing: Contractor will ensure that all of its employees who will be working on the District's school sites have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their test results to Contractor which upon receipt will immediately notify the District of the results.

Contractor's responsibility for COVID-19 clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Name of Contractor: ReDiscover Center

Signature: 

Print Name and Title: Jay True/Operations Director

Date: July 19, 2023

EXHIBIT “F”

GOVERNOR EXECUTIVE ORDER N-6-22

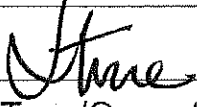
On March 4, 2022, California Governor Newsom issued Order N-6-22 requiring state agencies to take steps to ensure any agency and entity under contract with state agencies comply with the Federal Order (<https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf>; “State Order”).

Your Firm, if it enters into a contract with the District, must comply with the economic sanctions imposed in response to Russia’s actions in Ukraine, including the orders and sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>).

As part of this procurement, **if the contract value of this procurement is \$5 million or more**, please include in your Response the following:

(1) a statement that your Firm is in compliance with the required economic sanctions of the Federal and State Orders;

(2) the steps your Firm has taken in response to Russia's actions in Ukraine, including, but not limited to, desisting from making new investments in, or engaging in financial transactions with, Russian entities, not transferring technology to Russia or Russian entities, and directly providing support to the government and people of Ukraine.

Name of Contractor: ReDiscover Center
Signature: 
Print Name and Title: Jay True/Operations Director
Date: July 19, 2023


DEBARMENT AND SUSPENSION CERTIFICATION FORM
(Executive Order 12549 and 12689)

The Contractor certifies that neither the Contractor's firm or any owner, partner, director, officer, principal of the Contractor, or any person in a position with any responsibility for the administration of federal funds:

- Is presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any Federal or State department/agency;
- Has within a three (3) year period preceding this certification been convicted of or had a civil judgment rendered against it for: commission of fraud or criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction or contract (Federal, State, or Local); violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- Is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any of the offenses enumerated in the paragraph above; or
- Has within a three (3) year period preceding this certification had one or more public transactions or contracts (federal, State, or Local) terminated for cause or default.

The Contractor further certifies that it shall not knowingly enter into any transaction with any subcontractor, material supplier, or vendor who is debarred, suspended, declared ineligible, or voluntarily excluded from covered transaction by any Federal or State department/agency.

Dated this Jul 19, 2023 day of Jul 19, 2023, 2023

By 
aaron kramer (Jul 19, 2023 07:08 PDT)
Authorized Signature for Contractor

Aaron Kramer, Board President
Printed Name and Title

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 13

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Jay Schwartz, Senior Director, Foothill SELPA

SUBJECT: Approval of Services Agreement Between Foothill SELPA and Sunbelt Staffing/VocoVision

The Interim Superintendent recommends that the Board of Education approve a services agreement between Foothill SELPA and Sunbelt Staffing/VocoVision in an amount not to exceed \$145,000 for Teletherapy services for the Deaf and Hard of Hearing Program for the 2023-2024 school year.

This services agreement will allow Foothill Special Education Local Planning Area (SELPA) to utilize the services of Sunbelt Staffing/VocoVision to provide for Teletherapy services for the Deaf and Hard of Hearing Program in the 2023-2024 school year. The SELPA is responsible for providing services to students that have deaf and hard of hearing impairments in the Burbank, Glendale and La Canada Unified School Districts.

The costs to utilize these services are to be paid for through the Foothill SELPA Visual Impairment Program, which is billed to the three SELPA districts on an annual basis.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.

Glendale Unified School District
Action Report No. 13
August 8, 2023
Page 2

TO SUPPORT 2022-23 BOARD PRIORITY NO. 3: *Ensure the Health and Safety of Students and Employees – Strengthen mental health support and programs; ensure best practices for safe and healthy learning environments; and support physical, social, and emotional wellbeing.*

TO SUPPORT 2022-23 BOARD PRIORITY NO. 4: *Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.*

LENDALE UNIFIED SCHOOL DISTRICT

223 North Jackson Street
Glendale, CA 91206
(818) 241-3111

SERVICES AGREEMENT

This Agreement for Professional Services (“Agreement”) made and entered into by and between the Glendale Unified School District (“District”), a public entity, and Sunbelt Staffing, LLC/VocoVision, herein after referred to as (“Contractor”).

The Parties do hereby contract and agree as follows:

1. **Term**

Contractor shall commence providing services under this Agreement on or about August 1,2023 and will diligently perform as required and complete performance by July 30, 2024

2. **Scope of Services**

Sunbelt Staffing, LLC/VocoVision to provide for Teletherapy services for the Deaf and Hard of Hearing Program in the 2023-2024 school year.

Contractor’s specific program and services performed is described in “Scope of Work” attached hereto as Addendum A and fully incorporated herein.

3. **Compensation**

District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement as set forth in Addendum A “Scope of Work.” District shall pay Contractor the amount set forth in Addendum B “Cost Proposal” according to the following terms and conditions: Not to exceed \$145,000.

Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

4. **Expenses**

District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District that are not specifically identified in Addendum B “Cost Proposal” and factored into the compensation paid by the District to the Contractor.

5. **Materials**

Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.

6. **Independent Contractor**

In the performance of this Agreement, Contractor shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided to employees of the District and/or to which District’s employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers’ Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor’s employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the

details of the work, District being interested only in the results obtained.

7. **Joint Employer**

Neither Party shall be deemed a joint employer of the other Party's employees. Each Party shall indemnify the other Party from and against claims made by the indemnifying Party's employees that they are co-employed by the other Party. The indemnification requirements set forth in paragraph 11 shall be applicable to the indemnification obligations of each Party under this paragraph. Neither Party's employees will be deemed "leased" employees of the other for any purpose. In connection with this Agreement, each Party is an independent contractor and does not have any authority to bind or commit the other.

8. **Contractor's Employee Processing**

- (i) **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.
- (ii) **Fingerprinting and Criminal Background Check:** Contractor shall complete the background check requirements of California Education Code section 45125.1 for all of its employees who will be working on the District's school sites with students. The Contractor shall not staff the program with any employees who have been convicted of a violent felony listed in California Penal Code section 1192.7(c). The Contractor shall provide the District with fingerprinting/criminal background check for all employees who will be used to staff the program.
- (iii) **Tuberculosis Clearance:** Contractor will ensure that all of its employees who will be working on the District's school sites with students are determined to be free of active tuberculosis by a medical professional. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites are determined to be free of active tuberculosis.
- (iv) **COVID-19 Vaccination Status and Periodic Testing:** Contractor will ensure that all of its employees who will be working on the District's school sites with students have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their

test results to Contractor which upon receipt will immediately notify the District of the results.

9. Conduct on District Premises

Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the District's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the District's premises. The operation of vehicles by the Contractor's personnel on the District's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on the District's property and involving either Party's personnel shall be reported promptly to the appropriate Party. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the District's premises, Contractor's personnel shall wear and clearly display identification badges or tags, as approved by the District. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. Contractor's personnel should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

10. Anti-Discrimination

District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).

11. Indemnification

To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, contractors, employees, trustees, and volunteers ("the Indemnified Parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential

damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the Indemnified Parties.

12. Limitation of District Liability

Other than as provided in this Agreement, the District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall the District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

13. Confidentiality

The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement. Both Parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other Party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other Party, its affiliates, or its customers. Both Parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third Party or used for unauthorized purposes. Each Party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both Parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each Party is bound by this Agreement. Upon request of the owner of the confidential information, the other Party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph do not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other Party; 2) was lawfully in District's or Client's possession without restriction as to use or disclosure before its receipt from the other Party; 3) is received from, or was made available to, a third Party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing Party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the Party required to make the disclosure under the law shall give prompt notice of this to the other Party prior to such disclosure so that the other Party may seek an appropriate protective order or give its consent to such disclosure.

14. Insurance

The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 2,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 2,000,000
Professional Liability	\$ 1,000,000
Workers Compensation	Statutory Limits
Employer's Liability	\$ 1,000,000

Contractor shall maintain Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

- (i) A clause stating: "SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION."
- (ii) Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.
- (iii) An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
- (iv) All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

15. Termination

- (i) **Without Cause by District:** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
- (ii) **Without Cause by Contractor:** Contractor may, upon sixty (60) days notice, with or without reason, **terminate** this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- (iii) **With Cause by District:** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - a) Material violation of this Agreement by the Contractor;
 - b) Any act by Contractor exposing the District to liability to others for personal injury or property damage; or
 - c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

16. Certificates/Permits/Licenses

Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

17. Delivery

Time of delivery of goods or services is of the essence in this Agreement. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.

///

18. Notice

Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District:

Glendale Unified School District
223 N. Jackson Street
Glendale, California 91206
ATTN: Jay Schwartz

Contractor:

Sunbelt Staffing, LLC/VocoVision
3687 Tampa Rd, Suite 200
Oldsmar, FL 34677
813-471-0163

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

19. Assignment

The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

20. No Rights in Third Parties

This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

21. Integration/Entire Agreement of Parties

This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.

22. Submittal of Documents

The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- Signed Agreement
- Workers' Compensation Certification (Attached as Exhibit A)
- Fingerprinting/Criminal Background Investigation Certification (Attached as Exhibit B)
- Insurance Certificates and Endorsements
- W-9 Form
- Non-collusion Declaration (Attached as Exhibit C)
- Tuberculosis Clearance (Attached as Exhibit D)
- COVID-19 Vaccination Clearance (Attached as Exhibit E)
- Governor Executive Order N-6-22 (Attached as Exhibit F)

23. Force Majeure Clause

The Parties to the Contract shall be excused from performance thereunder during the time and to

the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, pandemic or epidemic, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other Party(ies), provided that it is satisfactorily established that the non- performance is not due to the fault or neglect of the Party not performing.

24. California Law

This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.

25. Waiver

The waiver by either Party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

26. Severability

If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

27. Provisions Required By Law Deemed Inserted

Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.

28. Authority to Bind Parties

Neither Party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

29. Attorneys' Fees and Costs

Should litigation be necessary to enforce any terms or provisions of this Agreement, then each Party shall bear its own litigation and collection expenses, witness fees, court costs and attorneys' fees.

30. Headings

Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a Party because that Party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

31. Signature Authority

Each Party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

32. Counterparts

This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name: Sunbelt Staffing, LLC (VocoVision)

Sunbelt Staffing, LLC

Paige Bhuiyan

Paige Bhuiyan

Division Director
July 28, 2023 19:41 UTC
IP: 38.140.226.242

Division Director

By: _____
Signature

_____ Title

Dated: _____, 20__

_____ Print Name

*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary; 2) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

Information regarding Contractor:

License No.: _____

Employer Identification Number:

59-3675910

Address: 3687 Tampa Rd, Suite 200
Oldsmar, FL 34677

Telephone: _____

Email: _____

Type of Business Entity:

- Individual
- Sole Proprietorship
- Partnership
- Limited Partnership
- Corporation, State: _____
- Limited Liability Company

Other: _____

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

Glendale Unified School District

By: _____
Signature

Dr. Kelly King

Print Name

Assistant Superintendent

Title

Dated: _____, 20__

ADDENDUM A

SCOPE OF WORK

DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR

Sunbelt Staffing, LLC (VocoVision) will provide Teletherapy services for the Deaf and Hard of Hearing Program in the 2023-2024 school year for Glendale, Burbank and LaCanada School Districts.

ADDENDUM B

“Cost Proposal”

Payment to Vendor Includes:

Teletherapy services for the Deaf and Hard of Hearing Program in the 2023-2024 school year for Glendale, Burbank and LaCanada School Districts.

Not to exceed \$145,000.

EXHIBIT "A"

WORKERS' COMPENSATION CERTIFICATION

California Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date:

Sunbelt Staffing, LLC

Name of Contractor:

Sunbelt Staffing, LLC (VocoVision)

Paige Bhuiyan

Signature:

Paige Bhuiyan

Print Name and Title:

Paige Bhuiyan, Division Director

Division Director

July 26, 2023 9:41 AM PDT

IP: 38.140.226.242

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the California Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

EXHIBIT "B"
FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION

In accordance with the Department of Justice (DOJ) fingerprint and criminal background investigation requirements of California Education Code section 45125.1 et seq.

One of the boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Agreement for Professional Services ("Agreement").

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

- The Contractor qualifies for a project specific waiver of the Department of Justice (DOJ) fingerprint and criminal background investigation for the following reason(s) permitted by Education Code section 45125.1 et seq. and approved by the District.

PLEASE CHECK ALL APPROPRIATE BOXES AND SIGN BELOW:

- The Contractor, its employees, and subcontractors will have NO CONTACT with pupils.
- The Contractor, its employees, and subcontractors will have LIMITED CONTACT with pupils. (Attach information about length of time on school grounds, proximity of work area to pupil areas; whether Contractor or its employees will be working by themselves or with others, and any other factors that substantiate limited contact.) [Education Code section 45125.1 (c)]
- The Contractor, its employees, and subcontractors will have more than LIMITED CONTACT with pupils but will assure that ONE (1) OR MORE of the following methods are utilized to ensure pupil safety. [Education Code section 45125.2 (a)]
Check all methods to be used:
- 1) Installation of a physical barrier at the worksite to limit contact with students
- 2) Continual supervision and monitoring of all employees of the Contractor by an employee of the Contractor who has not been convicted of a serious or violent felony as ascertained by the DOJ. **Contractor MUST attach DOJ Originating Agency Identification Letter and list of all employees that have successfully completed the fingerprinting and criminal background check clearance in accordance with the law (*Fingerprint Certification List*).**

- 3) Surveillance of all employees of the Contractor by OWNER AUTHORIZED REPRESENTATIVE.
- The services provided by the Contractor are for an "EMERGENCY OR EXCEPTIONAL SITUATION," such as when pupil health or safety is endangered or when repairs are needed to make school facilities safe and habitable." [Education Code section 45125.1(b)]

By signing below, under penalty of perjury, I certify that the information contained on this certification form and attached employee list(s) is accurate. I understand that background clearance extends to all of Contractor's employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor. I understand that it is the Contractor's sole responsibility to maintain, update, and provide the District with current "Fingerprint and Criminal Background Check Certification," along with the employee list, throughout the duration of Contractor provided services.

The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Date:

Sunbelt Staffing, LLC

Name of Contractor or Company:

Sunbelt Staffing, LLC (VocoVision)

Representative's Name and Title:

Paige Bhuiyan
 Division Director
 Paige Bhuiyan, Division Director
 IP: 38.140.226.242

Signature:

EXHIBIT "C"
NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID
(Public Contract Code section 7106)

The undersigned declares:

I am the Division Director of Sunbelt Staffing, LLC (VocoVision), the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____ [date], at Oldsmar [city], Florida [state].

Sunbelt Staffing, LLC

Paige Bhuiyan

□

Paige Bhuiyan

Division Director

July 28, 2023 19:41 UTC

IP: 38.140.226.242

EXHIBIT "D"
TUBERCULOSIS CLEARANCE

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the Sunbelt Staffing, LLC (VocoVision) ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

- The Contractor has complied with the tuberculosis requirements of Education Code Section 49406 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the Contractor has verified that none of those employees have active tuberculosis. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or
- Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date:

Name of Contractor:

Sunbelt Staffing, LLC
Sunbelt Staffing, LLC (VocoVision)

Signature:

Paige Bhuiyan

Print Name and Title:

Paige Bhuiyan
Division Director
Paige Bhuiyan, Division Director
IP: 38.140.226.242

EXHIBIT "E"

COVID-19 VACCINATION ADDENDUM
TO
GLENDALE UNIFIED SERVICES AGREEMENT

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the ^{Sunbelt Staffing, LLC (VocoVision)} _____ ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

COVID-19 Vaccination Status and Periodic Testing: Contractor will ensure that all of its employees who will be working on the District's school sites have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their test results to Contractor which upon receipt will immediately notify the District of the results.

Contractor's responsibility for COVID-19 clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Name of Contractor: **Sunbelt Staffing, LLC (VocoVision)**

Paige Bhuiyan

Signature: **Paige Bhuiyan**
Division Director
July 28, 2023 19:41 UTC
IP: 38.140.226.242

Print Name and Title: **Paige Bhuiyan, Division Director**

Date:

EXHIBIT "F"

GOVERNOR EXECUTIVE ORDER N-6-22

On March 4, 2022, California Governor Newsom issued Order N-6-22 requiring state agencies to take steps to ensure any agency and entity under contract with state agencies comply with the Federal Order (<https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf>; "State Order").

Your Firm, if it enters into a contract with the District, must comply with the economic sanctions imposed in response to Russia's actions in Ukraine, including the orders and sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>).

As part of this procurement, **if the contract value of this procurement is \$5 million or more**, please include in your Response the following:

- (1) a statement that your Firm is in compliance with the required economic sanctions of the Federal and State Orders;
- (2) the steps your Firm has taken in response to Russia's actions in Ukraine, including, but not limited to, desisting from making new investments in, or engaging in financial transactions with, Russian entities, not transferring technology to Russia or Russian entities, and directly providing support to the government and people of Ukraine.

Name of Contractor: **Sundesh Staffing, LLC (VocoVision)**

Signature: *Paige Bhuiyan*

Print Name and Title: **Paige Bhuiyan, Division Director**

Date:

Division Director
July 29, 2023 19:41 UTC
IP: 38.140.226.242

DEBARMENT AND SUSPENSION CERTIFICATION FORM
(Executive Order 12549 and 12689)

The Contractor certifies that neither the Contractor's firm or any owner, partner, director, officer, principal of the Contractor, or any person in a position with any responsibility for the administration of federal funds:

- Is presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any Federal or State department/agency;
- Has within a three (3) year period preceding this certification been convicted of or had a civil judgment rendered against it for: commission of fraud or criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction or contract (Federal, State, or Local); violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- Is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any of the offenses enumerated in the paragraph above; or
- Has within a three (3) year period preceding this certification had one or more public transactions or contracts (federal, State, or Local) terminated for cause or default.

The Contractor further certifies that it shall not knowingly enter into any transaction with any subcontractor, material supplier, or vendor who is debarred, suspended, declared ineligible, or voluntarily excluded from covered transaction by any Federal or State department/agency.

Dated this _____ day of _____, 20 _____

Sunbelt Staffing, LLC

Paige Bhuiyan

Paige Bhuiyan

Division Director
Paige Bhuiyan, Division Director

July 28, 2023 79:41 UTC

IP: 38.140.226.242

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 14

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Jay Schwartz, Senior Director, Foothill SELPA

SUBJECT: Approval of Services Agreement Between Foothill SELPA and Sunbelt Staffing, LLC

The Interim Superintendent recommends that the Board of Education approve a services agreement between Foothill SELPA and Sunbelt Staffing, LLC in an amount not to exceed \$85,000 for Braille transcriber services for the 2023-2024 school year.

This services agreement will allow Foothill Special Education Local Planning Area (SELPA) to utilize the services of Sunbelt Staffing, LLC to provide Braille transcribers for Braille materials preparation in the 2023-2024 school year. The SELPA is responsible for providing services to students with visual impairments in the Burbank, Glendale and La Canada Unified School Districts.

The costs to utilize these services are to be paid for through the Foothill SELPA Visual Impairment Program, which is billed to the three SELPA districts on an annual basis.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.

Glendale Unified School District
Action Report No. 14
August 8, 2023
Page 2

TO SUPPORT 2022-23 BOARD PRIORITY NO. 3: *Ensure the Health and Safety of Students and Employees – Strengthen mental health support and programs; ensure best practices for safe and healthy learning environments; and support physical, social, and emotional wellbeing.*

TO SUPPORT 2022-23 BOARD PRIORITY NO. 4: *Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.*

GLENDALE UNIFIED SCHOOL DISTRICT

223 North Jackson Street

Glendale, CA 91206

(818) 241-3111

SERVICES AGREEMENT

This Agreement for Professional Services (“Agreement”) made and entered into by and between the Glendale Unified School District (“District”), a public entity, and Sunbelt Staffing, LLC, herein after referred to as (“Contractor”).

The Parties do hereby contract and agree as follows:

1. **Term**

Contractor shall commence providing services under this Agreement on or about July 1,2023 and will diligently perform as required and complete performance by July 30, 2024

2. **Scope of Services**

Sunbelt Staffing, LLC to provide Braille Braille transcriber services for the 2023-2024 school year.

Contractor’s specific program and services performed is described in “Scope of Work” attached hereto as Addendum A and fully incorporated herein.

3. **Compensation**

District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement as set forth in Addendum A “Scope of Work.” District shall pay Contractor the amount set forth in Addendum B “Cost Proposal” according to the following terms and conditions: Not to exceed \$85,000.

Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

4. **Expenses**

District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District that are not specifically identified in Addendum B “Cost Proposal” and factored into the compensation paid by the District to the Contractor.

5. **Materials**

Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.

6. **Independent Contractor**

In the performance of this Agreement, Contractor shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided to employees of the District and/or to which District’s employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers’ Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor’s employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the

details of the work, District being interested only in the results obtained.

7. **Joint Employer**

Neither Party shall be deemed a joint employer of the other Party's employees. Each Party shall indemnify the other Party from and against claims made by the indemnifying Party's employees that they are co-employed by the other Party. The indemnification requirements set forth in paragraph 11 shall be applicable to the indemnification obligations of each Party under this paragraph. Neither Party's employees will be deemed "leased" employees of the other for any purpose. In connection with this Agreement, each Party is an independent contractor and does not have any authority to bind or commit the other.

8. **Contractor's Employee Processing**

- (i) **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.
- (ii) **Fingerprinting and Criminal Background Check:** Contractor shall complete the background check requirements of California Education Code section 45125.1 for all of its employees who will be working on the District's school sites with students. The Contractor shall not staff the program with any employees who have been convicted of a violent felony listed in California Penal Code section 1192.7(c). The Contractor shall provide the District with fingerprinting/criminal background check for all employees who will be used to staff the program.
- (iii) **Tuberculosis Clearance:** Contractor will ensure that all of its employees who will be working on the District's school sites with students are determined to be free of active tuberculosis by a medical professional. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites are determined to be free of active tuberculosis.
- (iv) **COVID-19 Vaccination Status and Periodic Testing:** Contractor will ensure that all of its employees who will be working on the District's school sites with students have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their

test results to Contractor which upon receipt will immediately notify the District of the results.

9. Conduct on District Premises

Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the District's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the District's premises. The operation of vehicles by the Contractor's personnel on the District's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on the District's property and involving either Party's personnel shall be reported promptly to the appropriate Party. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the District's premises, Contractor's personnel shall wear and clearly display identification badges or tags, as approved by the District. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. Contractor's personnel should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

10. Anti-Discrimination

District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).

11. Indemnification

To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, contractors, employees, trustees, and volunteers ("the Indemnified Parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential

damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the Indemnified Parties.

12. Limitation of District Liability

Other than as provided in this Agreement, the District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall the District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

13. Confidentiality

The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement. Both Parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other Party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other Party, its affiliates, or its customers. Both Parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third Party or used for unauthorized purposes. Each Party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both Parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each Party is bound by this Agreement. Upon request of the owner of the confidential information, the other Party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph do not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other Party; 2) was lawfully in District's or Client's possession without restriction as to use or disclosure before its receipt from the other Party; 3) is received from, or was made available to, a third Party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing Party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the Party required to make the disclosure under the law shall give prompt notice of this to the other Party prior to such disclosure so that the other Party may seek an appropriate protective order or give its consent to such disclosure.

14. **Insurance**

The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments Each Occurrence General Aggregate	 \$ 1,000,000 \$ 2,000,000
Automobile Liability Insurance - Any Auto Each Occurrence General Aggregate	 \$ 1,000,000 \$ 2,000,000
Professional Liability	\$ 1,000,000
Workers Compensation	Statutory Limits
Employer's Liability	\$ 1,000,000

Contractor shall maintain Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

- (i) A clause stating: "SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION."
- (ii) Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.
- (iii) An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
- (iv) All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

15. Termination

- (i) **Without Cause by District:** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
- (ii) **Without Cause by Contractor:** Contractor may, upon sixty (60) days notice, with or without reason, **terminate** this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- (iii) **With Cause by District:** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - a) Material violation of this Agreement by the Contractor;
 - b) Any act by Contractor exposing the District to liability to others for personal injury or property damage; or
 - c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

16. Certificates/Permits/Licenses

Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

17. Delivery

Time of delivery of goods or services is of the essence in this Agreement. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.

///

18. Notice

Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District:

Glendale Unified School District
223 N. Jackson Street
Glendale, California 91206
ATTN: Jay Schwartz

Contractor:

Sunbelt Staffing, LLC

3687 Tampa Rd, Suite 200

Oldsmar, FL 34677

813-471-0163

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

19. Assignment

The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

20. No Rights in Third Parties

This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

21. Integration/Entire Agreement of Parties

This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.

22. Submittal of Documents

The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- Signed Agreement
- Workers' Compensation Certification (Attached as Exhibit A)
- Fingerprinting/Criminal Background Investigation Certification (Attached as Exhibit B)
- Insurance Certificates and Endorsements
- W-9 Form
- Non-collusion Declaration (Attached as Exhibit C)
- Tuberculosis Clearance (Attached as Exhibit D)
- COVID-19 Vaccination Clearance (Attached as Exhibit E)
- Governor Executive Order N-6-22 (Attached as Exhibit F)

23. Force Majeure Clause

The Parties to the Contract shall be excused from performance thereunder during the time and to

the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, pandemic or epidemic, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other Party(ies), provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the Party not performing.

24. California Law

This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.

25. Waiver

The waiver by either Party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

26. Severability

If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

27. Provisions Required By Law Deemed Inserted

Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.

28. Authority to Bind Parties

Neither Party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

29. Attorneys' Fees and Costs

Should litigation be necessary to enforce any terms or provisions of this Agreement, then each Party shall bear its own litigation and collection expenses, witness fees, court costs and attorneys' fees.

30. Headings

Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a Party because that Party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

31. Signature Authority

Each Party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

32. Counterparts

This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name: Sunbelt Staffing, LLC

Sunbelt Staffing, LLC

Paige Bhuiyan

Paige Bhuiyan

Division Director
August 23, 2011
IP: 38.140.226.242

Division Director

By: _____
Signature

Title

Dated: _____, 20__

Print Name

*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary; 2) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

Information regarding Contractor:

License No.: _____

Employer Identification Number:
59-3675910

Address: 3687 Tampa Rd, Suite 200
Oldsmar, FL 34677

Telephone: _____

Email: _____

Type of Business Entity:

- Individual
- Sole Proprietorship
- Partnership
- Limited Partnership
- Corporation, State: _____
- Limited Liability Company

Other: _____

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

Glendale Unified School District

By: _____
Signature

Dr. Kelly King

Print Name

Assistant Superintendent

Title

Dated: _____, 20__

ADDENDUM A

SCOPE OF WORK

DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR

Sunbelt Staffing, LLC will provide Braille transcriber services for the 2023-2024 school year for Glendale, Burbank and LaCanada School Districts.

ADDENDUM B

“Cost Proposal”

Payment to Vendor Includes:

Braille transcriber services for the 2023-2024 school year for Glendale, Burbank and LaCanada School Districts.

Not to exceed \$85,000.

EXHIBIT "A"

WORKERS' COMPENSATION CERTIFICATION

California Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Sunbelt Staffing, LLC

Date:

Paige Bhuiyan

Name of Contractor: Sunbelt Staffing, LLC

Paige Bhuiyan
Division Director
August 02, 2023 19:22 UTC
IP: 38.140.226.242

Signature:

Print Name and Title: Paige Bhuiyan, Division Director

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the California Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

EXHIBIT "B"

FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION

In accordance with the Department of Justice (DOJ) fingerprint and criminal background investigation requirements of California Education Code section 45125.1 et seq.

One of the boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Agreement for Professional Services ("Agreement").

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

- The Contractor qualifies for a project specific waiver of the Department of Justice (DOJ) fingerprint and criminal background investigation for the following reason(s) permitted by Education Code section 45125.1 et seq. and approved by the District.

PLEASE CHECK ALL APPROPRIATE BOXES AND SIGN BELOW:

- The Contractor, its employees, and subcontractors will have NO CONTACT with pupils.
- The Contractor, its employees, and subcontractors will have LIMITED CONTACT with pupils. (Attach information about length of time on school grounds, proximity of work area to pupil areas; whether Contractor or its employees will be working by themselves or with others, and any other factors that substantiate limited contact.) [Education Code section 45125.1 (c)]
- The Contractor, its employees, and subcontractors will have more than LIMITED CONTACT with pupils but will assure that ONE (1) OR MORE of the following methods are utilized to ensure pupil safety. [Education Code section 45125.2 (a)]
Check all methods to be used:
 - 1) Installation of a physical barrier at the worksite to limit contact with students
 - 2) Continual supervision and monitoring of all employees of the Contractor by an employee of the Contractor who has not been convicted of a serious or violent felony as ascertained by the DOJ. **Contractor MUST attach DOJ Originating Agency Identification Letter and list of all employees that have successfully completed the fingerprinting and criminal background check clearance in accordance with the law (*Fingerprint Certification List*).**

- 3) Surveillance of all employees of the Contractor by OWNER AUTHORIZED REPRESENTATIVE.
- The services provided by the Contractor are for an "EMERGENCY OR EXCEPTIONAL SITUATION," such as when pupil health or safety is endangered or when repairs are needed to make school facilities safe and habitable." [Education Code section 45125.1(b)]

By signing below, under penalty of perjury, I certify that the information contained on this certification form and attached employee list(s) is accurate. I understand that background clearance extends to all of Contractor's employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor. I understand that it is the Contractor's sole responsibility to maintain, update, and provide the District with current "Fingerprint and Criminal Background Check Certification," along with the employee list, throughout the duration of Contractor provided services.

The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Sunbelt Staffing, LLC

Paige Bhuiyan

Date:

Name of Contractor or Company:

Sunbelt Staffing, LLC

Paige Bhuiyan
 Division Director
 August 02, 2023 19:22 UTC
 IP: 38.140.226.242

Representative's Name and Title:

Paige Bhuiyan, Division Director

Signature:

EXHIBIT "C"

**NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID**

(Public Contract Code section 7106)

The undersigned declares:

I am the Division Director of Sunbelt Staffing, LLC, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____ [date], at Oldsmar [city], Florida [state].

Sunbelt Staffing, LLC

Paige Bhuiyan

Signature

Paige Bhuiyan

Print Name

Paige Bhuiyan

Division Director

August 02, 2023

19:22 UTC

IP: 38.140.226.242

EXHIBIT "D"
TUBERCULOSIS CLEARANCE

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the Sunbelt Staffing, LLC ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

- The Contractor has complied with the tuberculosis requirements of Education Code Section 49406 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the Contractor has verified that none of those employees have active tuberculosis. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or
- Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date:

Name of Contractor:

Signature:

Print Name and Title:

Sunbelt Staffing, LLC

Paige Bhuiyan, Division Director

Sunbelt Staffing, LLC

Paige Bhuiyan

Paige Bhuiyan

Division Director

August 02, 2023 19:22 UTC

IP: 38.140.226.242

EXHIBIT "E"

COVID-19 VACCINATION ADDENDUM
TO
GLENDALE UNIFIED SERVICES AGREEMENT

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the Sunbelt Staffing, LLC ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

COVID-19 Vaccination Status and Periodic Testing: Contractor will ensure that all of its employees who will be working on the District's school sites have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their test results to Contractor which upon receipt will immediately notify the District of the results.

Contractor's responsibility for COVID-19 clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Name of Contractor: Sunbelt Staffing, LLC

Signature: _____

Print Name and Title: Paige Bhuiyan, Division Director

Date: _____

Sunbelt Staffing, LLC

Paige Bhuiyan

Paige Bhuiyan

Division Director

August 02, 2023 19:22 UTC

IP: 38.140.226.242

EXHIBIT "F"

GOVERNOR EXECUTIVE ORDER N-6-22

On March 4, 2022, California Governor Newsom issued Order N-6-22 requiring state agencies to take steps to ensure any agency and entity under contract with state agencies comply with the Federal Order (<https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf>; "State Order").

Your Firm, if it enters into a contract with the District, must comply with the economic sanctions imposed in response to Russia's actions in Ukraine, including the orders and sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>).

As part of this procurement, **if the contract value of this procurement is \$5 million or more**, please include in your Response the following:

- (1) a statement that your Firm is in compliance with the required economic sanctions of the Federal and State Orders;
- (2) the steps your Firm has taken in response to Russia's actions in Ukraine, including, but not limited to, desisting from making new investments in, or engaging in financial transactions with, Russian entities, not transferring technology to Russia or Russian entities, and directly providing support to the government and people of Ukraine.

Name of Contractor: Sunbelt Staffing, LLC

Signature: _____

Print Name and Title: Paige Bhuiyan, Division Director

Date: _____

Sunbelt Staffing, LLC

Paige Bhuiyan

Paige Bhuiyan
 Division Director
 August 02, 2023 19:22 UTC
 IP: 38.140.226.242

DEBARMENT AND SUSPENSION CERTIFICATION FORM
(Executive Order 12549 and 12689)

The Contractor certifies that neither the Contractor's firm or any owner, partner, director, officer, principal of the Contractor, or any person in a position with any responsibility for the administration of federal funds:

- Is presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any Federal or State department/agency;
- Has within a three (3) year period preceding this certification been convicted of or had a civil judgment rendered against it for: commission of fraud or criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction or contract (Federal, State, or Local); violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- Is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any of the offenses enumerated in the paragraph above; or
- Has within a three (3) year period preceding this certification had one or more public transactions or contracts (federal, State, or Local) terminated for cause or default.

The Contractor further certifies that it shall not knowingly enter into any transaction with any subcontractor, material supplier, or vendor who is debarred, suspended, declared ineligible, or voluntarily excluded from covered transaction by any Federal or State department/agency.

Dated this _____ day of _____, 20 _____

By _____
Authorized Signature for Contractor

Printed Name and Title

Sunbelt Staffing, LLC

Paige Bhuiyan

Paige Bhuiyan

Division Director

August 02, 2023 19:22 UTC

IP: 38.140.226.242

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 15

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Jay Schwartz, Senior Director, Foothill SELPA

SUBJECT: Approval of Services Agreement Between Foothill SELPA and AccessAvenue Accessible Website Design

The Interim Superintendent recommends that the Board of Education approve a services agreement between Foothill SELPA and AccessAvenue Accessible Website Design in the amount of \$40,000 to rebrand Foothill SELPA and build the SELPA website during the 2023-2024 school year.

This services agreement will allow Foothill SELPA (Special Education Local Planning Area) to utilize the services of AccessAvenue Accessible Website Design to provide Foothill SELPA support in rebranding Foothill SELPA and designing the SELPA website during the 2023-2024 school year. The SELPA is responsible for providing accessible information to families to students with special educational needs in the Burbank, Glendale and La Canada Unified School Districts.

The costs to utilize these services are to be paid for through the Foothill SELPA Early Start Funds.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.

Glendale Unified School District
Action Report No. 15
August 8, 2023
Page 2

TO SUPPORT 2022-23 BOARD PRIORITY NO. 3: *Ensure the Health and Safety of Students and Employees – Strengthen mental health support and programs; ensure best practices for safe and healthy learning environments; and support physical, social, and emotional wellbeing.*

TO SUPPORT 2022-23 BOARD PRIORITY NO. 4: *Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.*

GLENDALE UNIFIED SCHOOL DISTRICT

223 North Jackson Street

Glendale, CA 91206

(818) 241-3111

SERVICES AGREEMENT

This Agreement for Professional Services (“Agreement”) made and entered into by and between the Glendale Unified School District (“District”), a public entity, and Access Avenue, herein after referred to as (“Contractor”).

The Parties do hereby contract and agree as follows:

1. **Term**

Contractor shall commence providing services under this Agreement on or about July 1, 2023 and will diligently perform as required and complete performance by June 30, 2024

2. **Scope of Services**

AccessAvenue will provide support in the creation and maintenance of Foothill SELPA website for the 2023-2024 school year.

Contractor’s specific program and services performed is described in “Scope of Work” attached hereto as Addendum A and fully incorporated herein.

3. **Compensation**

District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement as set forth in Addendum A “Scope of Work.” District shall pay Contractor the amount set forth in Addendum B “Cost Proposal” according to the following terms and conditions: Not to exceed \$40,000

Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

4. **Expenses**

District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District that are not specifically identified in Addendum B “Cost Proposal” and factored into the compensation paid by the District to the Contractor.

5. **Materials**

Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.

6. **Independent Contractor**

In the performance of this Agreement, Contractor shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided to employees of the District and/or to which District’s employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers’ Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor’s employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the

details of the work, District being interested only in the results obtained.

7. **Joint Employer**

Neither Party shall be deemed a joint employer of the other Party's employees. Each Party shall indemnify the other Party from and against claims made by the indemnifying Party's employees that they are co-employed by the other Party. The indemnification requirements set forth in paragraph 11 shall be applicable to the indemnification obligations of each Party under this paragraph. Neither Party's employees will be deemed "leased" employees of the other for any purpose. In connection with this Agreement, each Party is an independent contractor and does not have any authority to bind or commit the other.

8. **Contractor's Employee Processing**

- (i) **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.
- (ii) **Fingerprinting and Criminal Background Check:** Contractor shall complete the background check requirements of California Education Code section 45125.1 for all of its employees who will be working on the District's school sites with students. The Contractor shall not staff the program with any employees who have been convicted of a violent felony listed in California Penal Code section 1192.7(c). The Contractor shall provide the District with fingerprinting/criminal background check for all employees who will be used to staff the program.
- (iii) **Tuberculosis Clearance:** Contractor will ensure that all of its employees who will be working on the District's school sites with students are determined to be free of active tuberculosis by a medical professional. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites are determined to be free of active tuberculosis.
- (iv) **COVID-19 Vaccination Status and Periodic Testing:** Contractor will ensure that all of its employees who will be working on the District's school sites with students have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their

test results to Contractor which upon receipt will immediately notify the District of the results.

9. **Conduct on District Premises**

Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the District's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the District's premises. The operation of vehicles by the Contractor's personnel on the District's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on the District's property and involving either Party's personnel shall be reported promptly to the appropriate Party. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the District's premises, Contractor's personnel shall wear and clearly display identification badges or tags, as approved by the District. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. Contractor's personnel should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

10. **Anti-Discrimination**

District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).

11. **Indemnification**

To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, contractors, employees, trustees, and volunteers ("the Indemnified Parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential

damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the Indemnified Parties.

12. Limitation of District Liability

Other than as provided in this Agreement, the District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall the District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

13. Confidentiality

The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement. Both Parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other Party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other Party, its affiliates, or its customers. Both Parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third Party or used for unauthorized purposes. Each Party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both Parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each Party is bound by this Agreement. Upon request of the owner of the confidential information, the other Party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph do not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other Party; 2) was lawfully in District's or Client's possession without restriction as to use or disclosure before its receipt from the other Party; 3) is received from, or was made available to, a third Party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing Party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the Party required to make the disclosure under the law shall give prompt notice of this to the other Party prior to such disclosure so that the other Party may seek an appropriate protective order or give its consent to such disclosure.

14. **Insurance**

The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments Each Occurrence General Aggregate	 \$ 1,000,000 \$ 2,000,000
Automobile Liability Insurance - Any Auto Each Occurrence General Aggregate	 \$ 1,000,000 \$ 2,000,000
Professional Liability	\$ 1,000,000
Workers Compensation	Statutory Limits
Employer's Liability	\$ 1,000,000

Contractor shall maintain Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

- (i) A clause stating: "SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION."
- (ii) Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.
- (iii) An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
- (iv) All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

15. Termination

- (i) **Without Cause by District:** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
- (ii) **Without Cause by Contractor:** Contractor may, upon sixty (60) days notice, with or without reason, **terminate** this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- (iii) **With Cause by District:** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - a) Material violation of this Agreement by the Contractor;
 - b) Any act by Contractor exposing the District to liability to others for personal injury or property damage; or
 - c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

16. Certificates/Permits/Licenses

Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

17. Delivery

Time of delivery of goods or services is of the essence in this Agreement. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.

///

18. Notice

Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District:

Glendale Unified School District
223 N. Jackson Street
Glendale, California 91206
ATTN: Jay Schwartz

Contractor:

Access Avenue
17859 Santiago Blvd, Ste B
Villa Park, CA 92861
714-227-6055

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

19. Assignment

The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

20. No Rights in Third Parties

This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

21. Integration/Entire Agreement of Parties

This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.

22. Submittal of Documents

The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- Signed Agreement
- Workers' Compensation Certification (Attached as Exhibit A)
- Fingerprinting/Criminal Background Investigation Certification (Attached as Exhibit B)
- Insurance Certificates and Endorsements
- W-9 Form
- Non-collusion Declaration (Attached as Exhibit C)
- Tuberculosis Clearance (Attached as Exhibit D)
- COVID-19 Vaccination Clearance (Attached as Exhibit E)
- Governor Executive Order N-6-22 (Attached as Exhibit F)

23. Force Majeure Clause

The Parties to the Contract shall be excused from performance thereunder during the time and to

the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, pandemic or epidemic, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other Party(ies), provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the Party not performing.

24. California Law

This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.

25. Waiver

The waiver by either Party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

26. Severability

If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

27. Provisions Required By Law Deemed Inserted

Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.

28. Authority to Bind Parties

Neither Party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

29. Attorneys' Fees and Costs

Should litigation be necessary to enforce any terms or provisions of this Agreement, then each Party shall bear its own litigation and collection expenses, witness fees, court costs and attorneys' fees.

30. Headings

Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a Party because that Party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

31. Signature Authority

Each Party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

32. Counterparts

This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name: Access Avenue

By: Paul Lavigne
Signature

Paul Lavigne
Print Name

General Partner
Title

Dated: Aug 2, 2023

By: Craig Chorbagian
Signature

Craig Chorbagian
Print Name

General Partner
Title

Dated: Aug 2, 2023

*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary; 2) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

Information regarding Contractor:

License No.: _____

Employer Identification Number:
83-1757518

Address: 17859 Santiago Blve, Ste B
Villa Park, CA 92861

Telephone: 714-227-6055

Email: info@accessavenue.us

Type of Business Entity:

- Individual
- Sole Proprietorship
- Partnership
- Limited Partnership
- Corporation, State: _____
- Limited Liability Company

Other: _____

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

Glendale Unified School District

By: _____
Signature
Dr. Kelly King

Print Name

Assistant Superintendent

Title
Dated: _____, 20__

ADDENDUM A

SCOPE OF WORK

DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR

AccessAvenue will provide an updated logo, original website designs, website development and website hosting and maintenance during the 2023-2024 school year.

ADDENDUM B

“Cost Proposal”

Payment to the vendor includes:

Logo and stationary package = \$3,000.00

Website Design = \$5,000.00

Website Development = \$17,000.00

Website Hosting (starting first full month of website going live with an hour of programming) = \$200/month

Website Additional Program Hosting = \$220/month

Total investment to not exceed = \$40,000.00

EXHIBIT "A"

WORKERS' COMPENSATION CERTIFICATION

California Labor Code Section 3700 in relevant part provides:

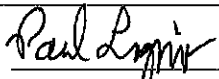
Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: Aug 2, 2023

Name of Contractor: Access Avenue

Signature: 

Print Name and Title: Paul Lavigne

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the California Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

EXHIBIT "B"

FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION

In accordance with the Department of Justice (DOJ) fingerprint and criminal background investigation requirements of California Education Code section 45125.1 et seq.

One of the boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Agreement for Professional Services ("Agreement").

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

- The Contractor qualifies for a project specific waiver of the Department of Justice (DOJ) fingerprint and criminal background investigation for the following reason(s) permitted by Education Code section 45125.1 et seq. and approved by the District.

PLEASE CHECK ALL APPROPRIATE BOXES AND SIGN BELOW:

- The Contractor, its employees, and subcontractors will have **NO CONTACT** with pupils.
- The Contractor, its employees, and subcontractors will have **LIMITED CONTACT** with pupils. (Attach information about length of time on school grounds, proximity of work area to pupil areas; whether Contractor or its employees will be working by themselves or with others, and any other factors that substantiate limited contact.) [Education Code section 45125.1 (c)]
- The Contractor, its employees, and subcontractors will have more than **LIMITED CONTACT** with pupils but will assure that **ONE (1) OR MORE** of the following methods are utilized to ensure pupil safety. [Education Code section 45125.2 (a)]
Check all methods to be used:

- 1) Installation of a physical barrier at the worksite to limit contact with students
- 2) Continual supervision and monitoring of all employees of the Contractor by an employee of the Contractor who has not been convicted of a serious or violent felony as ascertained by the DOJ. **Contractor MUST attach DOJ Originating Agency Identification Letter and list of all employees that have successfully completed the fingerprinting and criminal background check clearance in accordance with the law (*Fingerprint Certification List*).**

- 3) Surveillance of all employees of the Contractor by OWNER AUTHORIZED REPRESENTATIVE.
- The services provided by the Contractor are for an “EMERGENCY OR EXCEPTIONAL SITUATION,” such as when pupil health or safety is endangered or when repairs are needed to make school facilities safe and habitable.” [Education Code section 45125.1(b)]

By signing below, under penalty of perjury, I certify that the information contained on this certification form and attached employee list(s) is accurate. I understand that background clearance extends to all of Contractor's employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor. I understand that it is the Contractor's sole responsibility to maintain, update, and provide the District with current "Fingerprint and Criminal Background Check Certification," along with the employee list, throughout the duration of Contractor provided services.

The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Date: 08/02/2023

Name of Contractor or Company: Access Avenue

Representative's Name and Title: Paul Lavigne

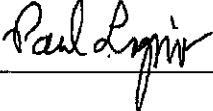
Signature: 

EXHIBIT "C"
NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID
(Public Contract Code section 7106)

The undersigned declares:

I am the General Partner of Access Avenue, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 08/02/2023 [date], at Villa Park [city], California [state].



Signature

Paul Lavigne

Print Name

EXHIBIT "D"
TUBERCULOSIS CLEARANCE

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the Access Avenue ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

- The Contractor has complied with the tuberculosis requirements of Education Code Section 49406 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the Contractor has verified that none of those employees have active tuberculosis. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or
- Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: 08/02/2023

Name of Contractor: Access Avenue

Signature: *Paul Lavigne*

Print Name and Title: Paul Lavigne

EXHIBIT "E"

COVID-19 VACCINATION ADDENDUM
TO
GLENDALE UNIFIED SERVICES AGREEMENT

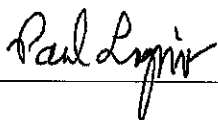
The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the Access Avenue ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

COVID-19 Vaccination Status and Periodic Testing: Contractor will ensure that all of its employees who will be working on the District's school sites have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their test results to Contractor which upon receipt will immediately notify the District of the results.

Contractor's responsibility for COVID-19 clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Name of Contractor: Access Avenue

Signature: 

Print Name and Title: Paul Lavigne

Date: 08/02/2023

EXHIBIT "F"

GOVERNOR EXECUTIVE ORDER N-6-22

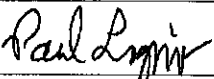
On March 4, 2022, California Governor Newsom issued Order N-6-22 requiring state agencies to take steps to ensure any agency and entity under contract with state agencies comply with the Federal Order (<https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf>; "State Order").

Your Firm, if it enters into a contract with the District, must comply with the economic sanctions imposed in response to Russia's actions in Ukraine, including the orders and sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>).

As part of this procurement, **if the contract value of this procurement is \$5 million or more**, please include in your Response the following:

(1) a statement that your Firm is in compliance with the required economic sanctions of the Federal and State Orders;

(2) the steps your Firm has taken in response to Russia's actions in Ukraine, including, but not limited to, desisting from making new investments in, or engaging in financial transactions with, Russian entities, not transferring technology to Russia or Russian entities, and directly providing support to the government and people of Ukraine.

Name of Contractor: Access Avenue
Signature: 
Print Name and Title: Paul Lavigne
Date: 08/02/2023

DEBARMENT AND SUSPENSION CERTIFICATION FORM
(Executive Order 12549 and 12689)

The Contractor certifies that neither the Contractor's firm or any owner, partner, director, officer, principal of the Contractor, or any person in a position with any responsibility for the administration of federal funds:

- Is presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any Federal or State department/agency;
- Has within a three (3) year period preceding this certification been convicted of or had a civil judgment rendered against it for: commission of fraud or criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction or contract (Federal, State, or Local); violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- Is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any of the offenses enumerated in the paragraph above; or
- Has within a three (3) year period preceding this certification had one or more public transactions or contracts (federal, State, or Local) terminated for cause or default.

The Contractor further certifies that it shall not knowingly enter into any transaction with any subcontractor, material supplier, or vendor who is debarred, suspended, declared ineligible, or voluntarily excluded from covered transaction by any Federal or State department/agency.

Dated this Aug day of 2, 20 23

By Paul Lavigne
Authorized Signature for Contractor

Paul Lavigne
Printed Name and Title

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 16

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Brook Reynolds, Executive Director, Elementary Instruction

SUBJECT: **Approval of Services Agreement with The Art Room for Fremont Elementary School**

The Interim Superintendent recommends that the Board of Education approve a services agreement between Glendale Unified School District and The Art Room in the amount of \$29,125 to provide an art program for all grade levels at Fremont Elementary School in the 2023-2024 school year.

Glendale Unified School District, in partnership with The Art Room, will provide a full-functioning art program, including grade-level lessons that incorporate the seven elements of art to all students at Fremont Elementary School. The Art Room staff will work with classroom teachers and students once per month to introduce various artists and art mediums and expose students to the world of visual creating. The Art Room will also prepare and create an art show for parents to walk through at Fremont's Open House.

The effective dates of the agreement are September 5, 2023, through June 5, 2024. The cost for these services is being funded out of a donation from the school foundation (Parents and Community for Fremont Elementary) in an amount not to exceed \$29,125.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, CA 91206
(818) 241-3111

SERVICES AGREEMENT

This Agreement for Professional Services (“Agreement”) made and entered into by and between the Glendale Unified School District (“District”), a public entity, and The Art Room, herein after referred to as (“Contractor”).

The Parties do hereby contract and agree as follows:

1. **Term**

Contractor shall commence providing services under this Agreement on or about September 1, 2023 and will diligently perform as required and complete performance by June 5, 2024.

2. **Scope of Services**

To provide full-functioning art program with grade-level lessons one time per month for each grade level (to serve approximately 24 classes/595 students).

Contractor’s specific program and services performed is described in “Scope of Work” attached hereto as Addendum A and fully incorporated herein.

3. **Compensation**

District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement as set forth in Addendum A “Scope of Work.” District shall pay Contractor the amount set forth in Addendum B “Cost Proposal” according to the following terms and conditions: Not to exceed twenty-nine thousand one hundred and twenty-five dollars (\$29,125) to be invoiced and paid monthly.

Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

4. **Expenses**

District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District that are not specifically identified in Addendum B “Cost Proposal” and factored into the compensation paid by the District to the Contractor.

5. **Materials**

Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.

6. **Independent Contractor**

In the performance of this Agreement, Contractor shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided to employees of the District and/or to which District’s employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers’ Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor’s employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the

details of the work, District being interested only in the results obtained.

7. Joint Employer

Neither Party shall be deemed a joint employer of the other Party's employees. Each Party shall indemnify the other Party from and against claims made by the indemnifying Party's employees that they are co-employed by the other Party. The indemnification requirements set forth in paragraph 11 shall be applicable to the indemnification obligations of each Party under this paragraph. Neither Party's employees will be deemed "leased" employees of the other for any purpose. In connection with this Agreement, each Party is an independent contractor and does not have any authority to bind or commit the other.

8. Contractor's Employee Processing

- (i) **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.
- (ii) **Fingerprinting and Criminal Background Check:** Contractor shall complete the background check requirements of California Education Code section 45125.1 for all of its employees who will be working on the District's school sites with students. The Contractor shall not staff the program with any employees who have been convicted of a violent felony listed in California Penal Code section 1192.7(c). The Contractor shall provide the District with fingerprinting/criminal background check for all employees who will be used to staff the program.
- (iii) **Tuberculosis Clearance:** Contractor will ensure that all of its employees who will be working on the District's school sites with students are determined to be free of active tuberculosis by a medical professional. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites are determined to be free of active tuberculosis.
- (iv) **COVID-19 Vaccination Status and Periodic Testing:** Contractor will ensure that all of its employees who will be working on the District's school sites with students have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their

test results to Contractor which upon receipt will immediately notify the District of the results.

9. Conduct on District Premises

Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the District's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the District's premises. The operation of vehicles by the Contractor's personnel on the District's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on the District's property and involving either Party's personnel shall be reported promptly to the appropriate Party. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the District's premises, Contractor's personnel shall wear and clearly display identification badges or tags, as approved by the District. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. Contractor's personnel should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

10. Anti-Discrimination

District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).

11. Indemnification

To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, contractors, employees, trustees, and volunteers ("the Indemnified Parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential

damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the Indemnified Parties.

12. Limitation of District Liability

Other than as provided in this Agreement, the District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall the District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

13. Confidentiality

The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement. Both Parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other Party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other Party, its affiliates, or its customers. Both Parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third Party or used for unauthorized purposes. Each Party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both Parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each Party is bound by this Agreement. Upon request of the owner of the confidential information, the other Party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph do not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other Party; 2) was lawfully in District's or Client's possession without restriction as to use or disclosure before its receipt from the other Party; 3) is received from, or was made available to, a third Party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing Party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the Party required to make the disclosure under the law shall give prompt notice of this to the other Party prior to such disclosure so that the other Party may seek an appropriate protective order or give its consent to such disclosure.

14. Insurance

The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments Each Occurrence General Aggregate	 \$ 1,000,000 \$ 2,000,000
Automobile Liability Insurance - Any Auto Each Occurrence General Aggregate	 \$ 1,000,000 \$ 2,000,000
Professional Liability	\$ 1,000,000
Workers Compensation	Statutory Limits
Employer's Liability	\$ 1,000,000

Contractor shall maintain Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

- (i) A clause stating: "SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION."
- (ii) Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.
- (iii) An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, contractors, and volunteers are named additional insured under all policies except Workers' Compensation Insurance, Professional Liability, and Employers' Liability Insurance. An endorsement shall also state that Contractor's insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
- (iv) All policies except the Professional Liability, Workers' Compensation Insurance, and Employers' Liability Insurance Policies shall be written on an occurrence form.

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the District.

15. Termination

- (i) **Without Cause by District:** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
- (ii) **Without Cause by Contractor:** Contractor may, upon sixty (60) days notice, with or without reason, **terminate** this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- (iii) **With Cause by District:** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - a) Material violation of this Agreement by the Contractor;
 - b) Any act by Contractor exposing the District to liability to others for personal injury or property damage; or
 - c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

16. Certificates/Permits/Licenses

Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

17. Delivery

Time of delivery of goods or services is of the essence in this Agreement. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.

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18. Notice

Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District:

Glendale Unified School District
223 N. Jackson Street
Glendale, California 91206
ATTN:

Contractor:

The Art Room
c/o Ms. Jenna Macho
1419 Brighton Street
Burbank, CA 91506

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

19. Assignment

The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

20. No Rights in Third Parties

This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

21. Integration/Entire Agreement of Parties

This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.

22. Submittal of Documents

The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- Signed Agreement
- Workers' Compensation Certification (Attached as Exhibit A)
- Fingerprinting/Criminal Background Investigation Certification (Attached as Exhibit B)
- Insurance Certificates and Endorsements
- W-9 Form
- Non-collusion Declaration (Attached as Exhibit C)
- Tuberculosis Clearance (Attached as Exhibit D)
- COVID-19 Vaccination Clearance (Attached as Exhibit E)
- Governor Executive Order N-6-22 (Attached as Exhibit F)

23. Force Majeure Clause

The Parties to the Contract shall be excused from performance thereunder during the time and to

the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, pandemic or epidemic, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other Party(ies), provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the Party not performing.

24. California Law

This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.

25. Waiver

The waiver by either Party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

26. Severability

If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

27. Provisions Required By Law Deemed Inserted

Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.

28. Authority to Bind Parties

Neither Party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

29. Attorneys' Fees and Costs

Should litigation be necessary to enforce any terms or provisions of this Agreement, then each Party shall bear its own litigation and collection expenses, witness fees, court costs and attorneys' fees.

30. Headings

Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a Party because that Party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

31. Signature Authority

Each Party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

32. Counterparts

This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name: The Art Room

By: 
Signature

Jenna Macho
Print Name

Owner
Title

Dated: 8/2, 2023

By: _____
Signature

Print Name

Title

Dated: _____, 20__

*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary; 2) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

Information regarding Contractor:

License No.:
N/A

Address: 1419 Brighton Street
Burbank, CA 91506

Employer Identification Number:
551-93-8432

Telephone: 818-261-1185

Email: jenna.macho@gmail.com

Type of Business Entity:

- Individual
- Sole Proprietorship
- Partnership
- Limited Partnership
- Corporation, State: _____
- Limited Liability Company

Other: _____

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

Glendale Unified School District

By: _____
Signature
Dr. Kelly King

Print Name

Assistant Superintendent

Title

Dated: **August 9**, 20**23**

ADDENDUM A

**SCOPE OF WORK
DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR**

See Attached.

ADDENDUM B

“Cost Proposal”

See Attached.

EXHIBIT "A"

WORKERS' COMPENSATION CERTIFICATION

California Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: 8/2/2023

Name of Contractor: The Art Room

Signature: 

Print Name and Title: Jenna Macho, Owner

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the California Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

EXHIBIT "B"
FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION

In accordance with the Department of Justice (DOJ) fingerprint and criminal background investigation requirements of California Education Code section 45125.1 et seq.

One of the boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Agreement for Professional Services ("Agreement").

The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor's services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

The Contractor qualifies for a project specific waiver of the Department of Justice (DOJ) fingerprint and criminal background investigation for the following reason(s) permitted by Education Code section 45125.1 et seq. and approved by the District.

PLEASE CHECK ALL APPROPRIATE BOXES AND SIGN BELOW:

The Contractor, its employees, and subcontractors will have NO CONTACT with pupils.

The Contractor, its employees, and subcontractors will have LIMITED CONTACT with pupils. (Attach information about length of time on school grounds, proximity of work area to pupil areas; whether Contractor or its employees will be working by themselves or with others, and any other factors that substantiate limited contact.) [Education Code section 45125.1 (c)]

The Contractor, its employees, and subcontractors will have more than LIMITED CONTACT with pupils but will assure that ONE (1) OR MORE of the following methods are utilized to ensure pupil safety. [Education Code section 45125.2 (a)]
Check all methods to be used:

1) Installation of a physical barrier at the worksite to limit contact with students

2) Continual supervision and monitoring of all employees of the Contractor by an employee of the Contractor who has not been convicted of a serious or violent felony as ascertained by the DOJ. **Contractor MUST attach DOJ Originating Agency Identification Letter and list of all employees that have successfully completed the fingerprinting and criminal background check clearance in accordance with the law (Fingerprint Certification List).**

- 3) Surveillance of all employees of the Contractor by OWNER AUTHORIZED REPRESENTATIVE.
- The services provided by the Contractor are for an "EMERGENCY OR EXCEPTIONAL SITUATION," such as when pupil health or safety is endangered or when repairs are needed to make school facilities safe and habitable." [Education Code section 45125.1(b)]

By signing below, under penalty of perjury, I certify that the information contained on this certification form and attached employee list(s) is accurate. I understand that background clearance extends to all of Contractor's employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor. I understand that it is the Contractor's sole responsibility to maintain, update, and provide the District with current "Fingerprint and Criminal Background Check Certification," along with the employee list, throughout the duration of Contractor provided services.

The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Date: 8/2/2023

Name of Contractor or Company: The Art Room

Representative's Name and Title: Jenna Macho, Owner

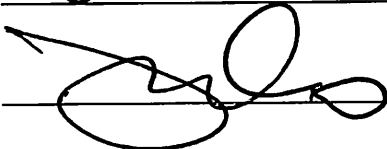
Signature: 

EXHIBIT "C"
NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID
(Public Contract Code section 7106)

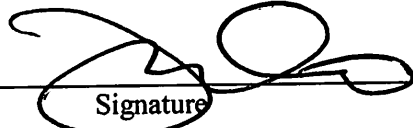
The undersigned declares:

I am the Owner of The Art Room, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____ [date], at _____ [city], _____ [state].



Signature
Jenna Macho

Print Name

EXHIBIT "D"
TUBERCULOSIS CLEARANCE

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the The Art Room ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor's responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

The Contractor has complied with the tuberculosis requirements of Education Code Section 49406 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the Contractor has verified that none of those employees have active tuberculosis. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or

Contractor's Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date:

8/2/2023

Name of Contractor:

The Art Room

Signature:



Print Name and Title:

Jenna Macho, Owner

EXHIBIT "E"

COVID-19 VACCINATION ADDENDUM
TO
GLENDALE UNIFIED SERVICES AGREEMENT

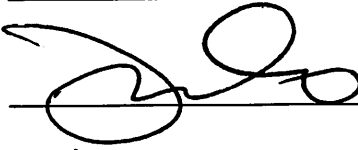
The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the The Art Room ("Contractor") currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

COVID-19 Vaccination Status and Periodic Testing: Contractor will ensure that all of its employees who will be working on the District's school sites have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their test results to Contractor which upon receipt will immediately notify the District of the results.

Contractor's responsibility for COVID-19 clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Name of Contractor: The Art Room

Signature:  _____

Print Name and Title: Jenna Macho, Owner

Date: 8/2/2023

EXHIBIT "F"

GOVERNOR EXECUTIVE ORDER N-6-22


On March 4, 2022, California Governor Newsom issued Order N-6-22 requiring state agencies to take steps to ensure any agency and entity under contract with state agencies comply with the Federal Order (<https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf>; "State Order").

Your Firm, if it enters into a contract with the District, must comply with the economic sanctions imposed in response to Russia's actions in Ukraine, including the orders and sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>).

As part of this procurement, **if the contract value of this procurement is \$5 million or more**, please include in your Response the following:

(1) a statement that your Firm is in compliance with the required economic sanctions of the Federal and State Orders;

(2) the steps your Firm has taken in response to Russia's actions in Ukraine, including, but not limited to, desisting from making new investments in, or engaging in financial transactions with, Russian entities, not transferring technology to Russia or Russian entities, and directly providing support to the government and people of Ukraine.

Name of Contractor: The Art Room
Signature: 
Print Name and Title: Stephen Macho, owner
Date: 8/2/2023

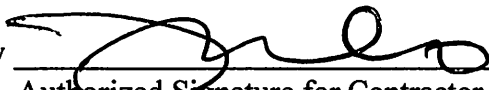
DEBARMENT AND SUSPENSION CERTIFICATION FORM
(Executive Order 12549 and 12689)

The Contractor certifies that neither the Contractor's firm or any owner, partner, director, officer, principal of the Contractor, or any person in a position with any responsibility for the administration of federal funds:

- Is presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any Federal or State department/agency;
- Has within a three (3) year period preceding this certification been convicted of or had a civil judgment rendered against it for: commission of fraud or criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction or contract (Federal, State, or Local); violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- Is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any of the offenses enumerated in the paragraph above; or
- Has within a three (3) year period preceding this certification had one or more public transactions or contracts (federal, State, or Local) terminated for cause or default.

The Contractor further certifies that it shall not knowingly enter into any transaction with any subcontractor, material supplier, or vendor who is debarred, suspended, declared ineligible, or voluntarily excluded from covered transaction by any Federal or State department/agency.

Dated this 2nd day of August, 20 23

By 
Authorized Signature for Contractor

Jenna Macho, Owner
Printed Name and Title

Fremont Elementary Art Proposal

The Art Room

Ms. Jenna Macho

Program Overview:

The Art Room will provide a full functioning art program considering the schedules of all the teachers involved. We can create the schedules for teachers, organize supplies, order supplies to the school, and of course, provide the lessons and art teacher. We seek to create a space for children to thrive creatively, providing the necessary tools, resources, and supplies to make their artwork come to life.

Goals:

1. Create grade-level appropriate lessons which incorporate the seven elements of art
2. Learn about 5 artists and how these artists' environments shaped their artwork. Two are contemporary, three are classic artists
3. Introduce various art mediums and expose children to the world of visual creating

Fremont would Provide:

- All supplies purchased prior to start of art classes, including clay and glazes
- Kiln and firing services (TAR to load and unload all clay)
- Parent Volunteers (if needed)
- Space for learning (or a cart, if necessary)
- Space to organize all supplies for easy use and access

Fremont Classes for 2023 (Will update for 2024)

Grade	# of Classes	# Students
Special Ed	3	41
TK	1	21
K	2	50
1	3	68
1,2	1	22
2	3	69
3	3	61
4	2	71
4,5	1	36
5	2	65
6	3	91
	24	595

Fremont Elementary Art Proposal

The Art Room

Ms. Jenna Macho

Monthly Schedule Breakdown + Costs to Fremont:

Classes will meet one time per month. See below for our proposed scheduling.

EXAMPLE: September

Date	Classes
Tuesday 9/5	TK (1 class at 40 minutes) Kinder (2 classes at 40 minutes) Teacher Prep on site: 1 hour ~ Time on Campus: 3 hours
Wednesday 9/6	SPED (3 classes at 40 minutes) 1st (3 classes 40 minutes) Teacher Prep on site: 1 hour ~ Time on Campus: 5 hours
Tuesday 9/12	2nd Grade (3 classes at 50 minutes) Teacher Prep on site: 1 hour ~ Time on Campus: 3.5 hours
Wednesday 9/13	3rd Grade (3 classes at 50 minutes) Teacher Prep on site: 1 hour ~ Time on Campus: 3.5 hours
Tuesday 9/19	4th Grade (3 classes at 1 hour) Teacher Prep on site: 1 hour ~ Time on Campus: 4 hours
Wednesday 9/20	5th (2 classes at 1 hour) Teacher Prep on site: 1 hour ~ Time on Campus: 3 hours
Tuesday 9/26	6th (3 classes at 1 hour) Teacher Prep on site: 1 hour ~ Time on Campus: 4 hours
Teacher Curriculum Development Outside of School:	~2 hours
Total Monthly Cost	~\$2800

Note: This does not include the time between classes, which will also be invoiced.

Fremont Elementary Art Proposal

The Art Room

Ms. Jenna Macho

Art Room Availability:

The Art Room is available to meet with kids **Tuesdays, Wednesdays, or Thursdays** each week and we can schedule days accordingly based on final class numbers.

Art Class Mantra: Repeat After Me

Stated at the beginning of each class.

"I am Amazing...I am Smart...I am Creative...I am Respectful...I am an ARTIST!"

RESOURCES:

[Artist Series Slides](#)

Proposed Curriculum:

The Lessons below depict an idea of what we can do in the classroom with students. Together, as a school, kids will learn about an artist or skill each month. Each project will be differentiated to create lessons using grade level appropriate skills. Key skills and Vocabulary would also be taught each week.

Date	Project	Art Elements/skill Taught	Materials Needed
September	Identity Name Banners	Color and Line (Hispanic Heritage Month)	Colored Pencils, white paper, Golden Yellow frame paper
October	ARTIST SERIES: Jean Michel Basquiat Dinosaurs	Texture, Color, Line Black History Month	Oil Pastels, black sulphite paper, watercolors, brushes, water cups
November	ARTIST SERIES: Georgia O'Keeffe Chalk Flowers	Color, shape, line Chalk Pastel Lesson	Chalk pastels and Sulphite paper
December	Mono-Printing Holiday Cards	Shape + Pattern	Print blocks Markers, Spray Bottles, wipes
January	ARTIST SERIES: Pablo Picasso Collage	Shape + Space	Colored paper, white or black Sulphite Paper
February	ARTIST SERIES: Chris Uphues "Hearts"	Color + Painting Lesson Valentine's Day +	Tempera Paints, and/or Crayons,

Fremont Elementary Art Proposal

The Art Room

Ms. Jenna Macho

		Kindness Week	Markers, White Paper, sharpies
March	CLAY Pinch Pots	3D Form + the process of clay (Women's History Month)	EM 210 low fire clay,
April	Glazing Clay <small>*will need early finishers activity for this day</small>	Form and the process of clay	Glazes, brushes, water cups
May	ARTIST SERIES: Shyama Cuver Ink portraits	Value Lesson Limited Color Palette AAPI Heritage Month Project	Ink/watered down paints/watercolors Watercolor paper/brushes Gold paint

Art Show:

Using a space provided by the school, The Art Room will prep and create an art show for parents to walk through at Open House. We can use hallways, a multi-purpose room, or space outside each classroom to create a showcase for the students yearly art. This also allows parents to see where their money is going to help support future foundational funds. Set up and take down usually takes between 6-15 hours.

Supplies:

The Art Room can come and organize supplies at your school and make sure to use what you have. Depending on what is already available to the art teacher, we can adjust our lessons and budget accordingly. Here is a list of tentative supplies based on the lessons planned above, and what we know other GUSD schools already have.

- EM 210 (~20 bags)
- Glazes (what is already available to us)
- Wipes for cleaning hands (about 100 packs at least)
- White Sulphite paper (6 12x18 packets of 50 sheets per project)
- Black Sulphite Paper (6 12x18 packets of 50 sheets)
- Brushes and water cups
- Watercolor paper (1 per student)
- Class Set Chalk pastels
- Class Set of Oil Pastels
- Class set of Colored Pencils
- Colored paper for collages

Fremont Elementary Art Proposal

The Art Room

Ms. Jenna Macho

- Class Set Sharpies
- Class Set Glue sticks
- Printing blocks
- Washable markers
- Water and sponge trays for painting
- Pencils + erasers
- Watercolors, inks, or tempera paints
- Paper plates for clay building/Paint distribution
- Class set of scissors
- Dollar Tree [Pizza Pans](#) (for organization of supplies in class each week)
- Manila Folders for each student (to organize art projects)
- 1 bin per class for organizing manila folders (~24)

Hourly Cost:

\$100/hour for instruction time/curriculum development

\$75/hour Supply Organization/Art Show prep

Approximate Total Cost of Program:

\$2800 x 10 projects: \$28,000

Art Show Prep: \$75 x ~15 hours: \$1,125

Total Cost to School: ~\$29,125

Billing:

The Art Room will invoice/bill Fremont Educational Foundation each month for payment.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 17

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Christopher Coulter, Executive Director, Secondary Instruction
Dr. Christin Molano, Coordinator III, College & Career Division,
Career & Technical Education

**SUBJECT: Approval of Subscription with Nucleus Robotics LLC for
Career Technical Education Programs in 2023-2024**

The Interim Superintendent recommends that the Board of Education approve a subscription with Nucleus Robotics LLC in the amount of \$48,000, to be paid through Career Technical Education Incentive Grant funds, to provide curriculum access and training for classrooms to experience specifically designed lab-based Robotics, Entrepreneurship, and Financial Literacy courses for CTE programs for students in Grades 7-12.

Nucleus delivers immersive, hands-on learning experiences to prepare today's students for tomorrow's opportunities. Ideal for students of any grade level from 7-12, all Nucleus courses feature a unique learning methodology that combines video lessons, vocabulary, and review questions with dynamic, software-driven activities. Easy to teach in person, online, or via a hybrid model, Nucleus' modules build students' real-world skills in key areas such as computer science, robotics, business, and financial literacy.

In partnership with GUSD's Career and Technical Education (CTE) program and educators, Nucleus will provide a user-friendly LMS platform that houses all course modules and can be accessed from anywhere by teachers and students alike. Nucleus will conduct concise training sessions with GUSD's CTE teachers, after which the teachers will be ready to facilitate any Nucleus course module. Nucleus' flexible lessons can be taught either on their own or in conjunction with a teacher's existing curriculum. The Nucleus team will also provide responsive support, working personally with GUSD to ensure an exceptional experience for all students and staff.

Nucleus will help GUSD meet statewide standards and metrics for California CTE programs. And, by offering Nucleus courses to GUSD students, the District will expose students to exciting career pathways, helping them to build key competencies they can apply throughout their lives.

After completion of each Nucleus course, students will be able to:

- Acquire new, high-paying skills and put them to use towards life and career goals.
- Demonstrate proficiency navigating impactful, real-world topics.
- Exhibit higher levels of self-confidence, motivation, and purpose.

Specifically, Nucleus will provide GUSD with its full curricula for the following courses:

- Robotics & Computer Programming
- Entrepreneurship
- Financial Literacy

By completing the Nucleus Robotics & Computer Programming course, students will be able to:

- Program a robot to perform a number of specific tasks of varying complexity.
- Develop essential STEM skills in the field of computer science.
- Master the fundamentals of block coding and Javascript programming.
- Identify potential career opportunities in robotics and technology.
- Collaborate with others on projects and present them to the class.

By completing the Nucleus Entrepreneurship course, students will be able to:

- Create their own business from scratch using real technology tools.
- Navigate every stage of business development—from idea generation to creating business models, building a brand and website building, investor pitching investors, and going to market.
- Build practical skills useful in the fields of business, sales, graphic design, website development, and digital marketing.
- Compete in a pitch contest to showcase their business plan for investors.

By completing the Nucleus Financial Literacy course, students will be able to:

- Manage their finances throughout life and build long-term wealth.
- Master personal finance basics such as banking, loans, credit, and budgets.
- Analyze potential investments in stocks and cryptocurrencies.
- Understand the basics of real estate and the steps involved in buying a home.
- Limit financial risks and by making prudent decisions with their money.

Glendale Unified School District
Action Report No. 17
August 8, 2023
Page 3

The Career Technical Education Incentive Grant will fund the Nucleus Subscription in the amount of \$48,000 for the 2023-24 school year.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.

Quote for Services	QUOTE DATE:	7/20/23
TO: Glendale Unified School District	QUOTE #:	11423
% Dr. Christin Molano	QUOTE EXPIRES:	10/18/23

Item Description	Qty	Cost	Discount	Total
All-Access (Coding & Robotics, Entrepreneurship, Financial Literacy, SEL)	10 teachers	\$7,500.00 per teacher	\$30,000	\$45,000.00
Sphero BOLT (Power Pack) 15 robots in a chargeable case	1 pack	\$3,000.00 per pack	-	\$3,000.00

Notes/Instructions	SUBTOTAL:	\$48,000.00
Nucleus will provide curriculum access and training for a maximum of 10 teachers for the 2023-2024 school year. Staff training and professional development for up to 10 teachers will be provided in a group setting, or 1-on-1 with the teachers as needed. The curriculum and teacher support will be available for the entirety of the 2023-2024 school year.	TOTAL:	\$48,000.00

Please make all checks payable to Nucleus Robotics, LLC and mail to:

Nucleus Robotics, LLC
 1415 N Kenter Avenue
 Los Angeles, CA 90049

Contact us at admin@nucleuscourses.com with any questions.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 18

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kyle Bruich, Executive Director, Human Resources

SUBJECT: **Request for Provisional Internship Permit for the 2023-2024 School Year**

The Interim Superintendent recommends that the Board of Education approve the hiring of Thalia Sotela on a Provisional Internship Permit based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for the needed position.

The Provisional Internship Permit request is based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for needed position as follows:

- Sotelo, Thalia – Education Specialist Provisional Internship Permit – Education Specialist at Glendale High School, Grades 9-12

Upon approval of this Provisional Internship Permit by the California Commission on Teacher Credentialing (CCTC), the District will be permitted to hire a permit teacher for Education Specialist Provisional Internship Authorization. Notwithstanding, Glendale Unified School District will hire permit teachers only when qualified, capable, fully certified teachers are unavailable.

This permit request will remain in force until June 30, 2024. Submission of the permit request by the local education agency is a prerequisite to the issuance of any permit by the California Commission on Teacher Credentialing. California Code of Regulations Section 80021.1 requires that the request for the permit be adopted by the Governing Board at a regularly scheduled, public meeting of the Board. The permit will provide the teacher additional time to complete the requirements for the credential that authorizes the service assigned. The permit is based on last year's actual needs, projected student enrollment, and staffing allocations for the 2023-2024 school year.

Our continued District Priority is to recruit and hire fully credentialed and qualified teachers, but where that may not be possible, this will help ensure that the District has the correct people in

each position, and appropriate professional development, time, and support to be successful in their jobs.

TO SUPPORT BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.

TO SUPPORT BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 19

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kyle Bruich, Executive Director, Human Resources

SUBJECT: **Variable Term Waiver Request for Bilingual Crosscultural, Language and Academic Development (BCLAD) for the 2023-2024 School Year**

The Interim Superintendent recommends that the Board of Education approve the Variable Term Waiver Request for Klara Kunsagi-Martin based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for the needed position.

Klara Kunsagi-Martin is currently assigned to the position of Teacher, Elementary School, Dual Immersion German. An application will be submitted to the Commission on Teacher Credentialing for the above waiver request. Notwithstanding, Glendale Unified School District will hire waiver permit teachers only when qualified, capable, fully certified teachers are unavailable.

This Waiver Request will remain in force until June 30, 2024. Submission of the Waiver request by the local education agency is a prerequisite to the issuance of any waiver permit by the California Commission on Teacher Credentialing. California Code of Regulations Section 80120 requires that the request for the waiver be adopted by the Governing Board at a regularly scheduled, public meeting of the Board. The waiver will provide the teacher additional time to complete the requirements for the credential that authorizes the service assigned. The waiver is based on last year's actual needs, projected student enrollment, and staffing allocations for the 2023-2024 school year.

Our continued District Priority is to recruit and hire fully credentialed and qualified teachers, but where that may not be possible, this will help ensure that the District has the correct people in each position, and appropriate professional development, time, and support to be successful in their jobs.

TO SUPPORT BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.

TO SUPPORT BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 20

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kyle Bruich, Executive Director, Human Resources

SUBJECT: **Variable Term Waiver Request Single Subject Foreign Language Program for the 2023-2024 School Year**

The Interim Superintendent recommends that the Board of Education approve the Variable Term Waiver Request for the hiring of Jose Alberto Gomez Soria on Waiver permit based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for needed position of Teacher, Secondary High School, Single Subject: World Language - Spanish.

Upon approval of this Variable Term Waiver Request by the California Commission on Teacher Credentialing (CCTC), the District will be permitted to hire Jose Alberto Gomez Soria on a waiver permit for Secondary Single Subject Program. Notwithstanding, Glendale Unified School District will hire waiver permit teachers only when qualified, capable, fully certified teachers are unavailable.

This Waiver Request will remain in force until June 30, 2024. Submission of the Waiver request by the local education agency is a prerequisite to the issuance of any waiver permit by the California Commission on Teacher Credentialing. California Code of Regulations Section 80120 requires that the request for the waiver be adopted by the Governing Board at a regularly scheduled, public meeting of the Board. The waiver will provide the teacher additional time to complete the requirements for the credential that authorizes the service assigned. The waiver is based on last year's actual needs, projected student enrollment, and staffing allocations for the 2023-2024 school year.

Our continued District priority is to recruit and hire fully credentialed and qualified teachers, but where that may not be possible, this will help ensure that the District has the correct people in each position, and appropriate professional development, time, and support to be successful in their jobs.

TO SUPPORT BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.

TO SUPPORT BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 21

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kyle Bruich, Executive Director, Human Resources

SUBJECT: **Variable Term Waiver Request for Elementary Multiple Subjects Program for the 2023-2024 School Year**

The Interim Superintendent recommends that the Board of Education approve the Variable Term Waiver Request for the hiring of Klara Kunsagi-Martin on a waiver permit based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for the needed position of Teacher, Elementary School, Dual Immersion German.

Upon approval of the Variable Term Waiver request by the California Commission on Teacher Credentialing (CCTC), the District will be permitted to hire Klara Kunsagi-Martin as a Waiver permit teacher for the Elementary Multiple Subjects program. Notwithstanding, Glendale Unified School District will hire Waiver permit teachers only when qualified, capable, fully certified teachers are unavailable.

This Waiver Request will remain in force until June 30, 2024. Submission of the Waiver request by the local education agency is a prerequisite to the issuance of any waiver permit by the California Commission on Teacher Credentialing. California Code of Regulations Section 80120 requires that the request for the waiver be adopted by the Governing Board at a regularly scheduled, public meeting of the Board. The waiver will provide the teacher additional time to complete the requirements for the credential that authorizes the service assigned. The waiver is based on last year's actual needs, projected student enrollment, and staffing allocations for the 2023-2024 school year.

Our continued District Priority is to recruit and hire fully credentialed and qualified teachers, but where that may not be possible, this will help ensure that the District has the correct people in each position, and appropriate professional development, time, and support to be successful in their jobs.

TO SUPPORT BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.

TO SUPPORT BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 22

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kyle Bruich, Executive Director, Human Resources

SUBJECT: **Variable Term Waiver Request for Crosscultural, Language and Academic Development (CLAD) for the 2023-2024 School Year**

The Interim Superintendent recommends that the Board of Education approve the Variable Term Waiver Requests for the hiring of Jose Alberto Gomez Soria on a waiver permit based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for needed position.

Upon approval of this Variable Term Waiver Request by the California Commission on Teacher Credentialing (CCTC), the District will be permitted to hire the following waiver permit teacher for CLAD/English Learner Authorization.

- Gomez Soria, Jose Alberto – Single Subject: World Language - Spanish, Grades 9-12

Notwithstanding, Glendale Unified School District will hire waiver permit teachers only when qualified, capable, fully certified teachers are unavailable.

This Waiver Request will remain in force until June 30, 2024. Submission of the Waiver request by the local education agency is a prerequisite to the issuance of any waiver permit by the California Commission on Teacher Credentialing. California Code of Regulations Section 80120 requires that the request for the waiver be adopted by the Governing Board at a regularly scheduled, public meeting of the Board. The waiver will provide the teacher additional time to complete the requirements for the credential that authorizes the service assigned. The waiver is based on last year's actual needs, projected student enrollment, and staffing allocations for the 2023-2024 school year.

Our continued District priority is to recruit and hire fully credentialed and qualified teachers, but where that may not be possible, this will help ensure that the District has the

correct people in each position, and appropriate professional development, time, and support to be successful in their jobs.

TO SUPPORT BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.

TO SUPPORT BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 23

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kyle Bruich, Executive Director, Human Resources

SUBJECT: **Variable Term Waiver Request for Bilingual Crosscultural, Language and Academic Development (BCLAD) for the 2023-2024 School Year**

The Interim Superintendent recommends that the Board of Education approve the Variable Term Waiver Request for Keiko Tanabe on a waiver permit based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for the needed position.

Keiko Tanabe is currently assigned to the position of Teacher, Middle School, Dual Immersion Japanese. An application will be submitted to the Commission on Teacher Credentialing for the above waiver request. Notwithstanding, Glendale Unified School District will hire waiver permit teachers only when qualified, capable, fully certified teachers are unavailable.

This Waiver Request will remain in force until June 30, 2024. Submission of the Waiver request by the local education agency is a prerequisite to the issuance of any waiver permit by the California Commission on Teacher Credentialing. California Code of Regulations Section 80120 requires that the request for the waiver be adopted by the Governing Board at a regularly scheduled, public meeting of the Board. The waiver will provide the teacher additional time to complete the requirements for the credential that authorizes the service assigned. The waiver is based on last year's actual needs, projected student enrollment and staffing allocations for the 2023-2024 school year.

Our continued District Priority is to recruit and hire fully credentialed and qualified teachers, but where that may not be possible, this will help ensure that the District has the correct people in each position, and appropriate professional development, time, and support to be successful in their jobs.

TO SUPPORT BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.

TO SUPPORT BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 24

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kyle Bruich, Executive Director, Human Resources

SUBJECT: **Variable Term Waiver Request Single Subject Foreign Language Program for the 2023-2024 School Year**

The Interim Superintendent recommends that the Board of Education approve the Variable Term Waiver Request for the hiring of Keiko Tanabe on waiver permit based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for needed position of Teacher, Middle School, Single Subject World Language Japanese.

Upon approval of this Variable Term Waiver Request by the California Commission on Teacher Credentialing (CCTC), the District will be permitted to hire a waiver permit teacher for the Secondary Single Subject Program. Notwithstanding, Glendale Unified School District will hire waiver permit teachers only when qualified, capable, fully certified teachers are unavailable.

This Waiver Request will remain in force until June 30, 2024. Submission of the Waiver request by the local education agency is a prerequisite to the issuance of any waiver permit by the California Commission on Teacher Credentialing. California Code of Regulations Section 80120 requires that the request for the waiver be adopted by the Governing Board at a regularly scheduled, public meeting of the Board. The waiver will provide the teacher additional time to complete the requirements for the credential that authorizes the service assigned. The waiver is based on last year's actual needs, projected student enrollment, and staffing allocations for the 2023-2024 school year.

Our continued District priority is to recruit and hire fully credentialed and qualified teachers, but where that may not be possible, this will help ensure that the District has the correct people in each position, and appropriate professional development, time, and support to be successful in their jobs.

TO SUPPORT BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.

TO SUPPORT BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 25

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kyle Bruich, Executive Director, Human Resources

SUBJECT: **Variable Term Waiver Request for Certificate of Completion of Staff Development (CCSD) for the 2023-2024 School Year**

The Interim Superintendent recommends that the Board of Education approve the Variable Term Waiver Requests Yejin (Angela) Kwon on a waiver permit based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for the position of CTE Teacher, Information and Communication Technology.

The Variable Term Waiver Request for Certificate of Completion of Staff Development (CCSD) is based on an insufficient number of fully credentialed teachers who meet the District's employment criteria for the needed position as follows:

- Kwon, Yejin (Angela) – Career Technical Education: Information and Communication Technology, Grades 9-12

Upon approval of this Variable Term Waiver Request by the California Commission on Teacher Credentialing (CCTC), the District will be permitted to hire waiver permit teachers for CLAD/English Learner Authorization. Notwithstanding, Glendale Unified School District will hire waiver permit teachers only when qualified, capable, fully certified teachers are unavailable.

This Waiver Request will remain in force until June 30, 2024. Submission of the Waiver request by the local education agency is a prerequisite to the issuance of any waiver permit by the California Commission on Teacher Credentialing. California Code of Regulations Section 80122 requires that the request for the waiver be adopted by the Governing Board at a regularly scheduled, public meeting of the Board. This waiver will provide the teacher additional time to complete the requirements for the credential that authorizes the service assigned. The waivers are based on last year's actual needs, projected student enrollment, and staffing allocations for the 2023-2024 school year.

Our continued District priority is to recruit and hire fully credentialed and qualified teachers, but where that may not be possible, this will help ensure that the District has the correct people in each position, and appropriate professional development, time, and support to be successful in their jobs.

TO SUPPORT BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.

TO SUPPORT BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 26

TO: Board of Education
FROM: Dr. Darneika Watson, Interim Superintendent
SUBMITTED BY: David Greco, Chief Counsel and Business Operations Officer
SUBJECT: **Approval of Revisions to Board Policy 9323 – Meeting Conduct**

The Interim Superintendent recommends that the Board of Education approve revisions to Board Policy (BP) 9323 – Meeting Conduct.

On July 11, 2023, the Board reviewed revisions to Board Policy (BP) 9323 to include language that clarifies the process for speaking during Public Comment, as well as clarification on recording policies and prohibited items.

The attached revised policy is being presented to the Board for final approval.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 3: Ensure the Health and Safety of Students and Employees – Strengthen mental health support and programs; ensure best practices for safe and healthy learning environments; and support physical, social, and emotional wellbeing.

Meeting Conduct

Meeting Procedures

All Governing Board meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws and posted and distributed in accordance the Ralph M. Brown Act (open meeting requirements) and other applicable laws.

The Board president shall conduct Board meetings in accordance with Board bylaws and procedures that enable the Board to efficiently consider issues and carry out the will of the majority.

Parliamentary Procedure

The Board will ordinarily use Roberts Rules of Order (latest revised edition) to govern the conduct of Board meetings subject to the following:

- Rules and procedures adopted by the Board in conflict with Roberts Rules of Order shall take precedence.
- Any laws or regulations of the State of California in conflict with Roberts Rules of Order shall take precedence.
- The Chair may make such exceptions as appear necessary to facilitate the orderly conduct of business. Any ruling of the Chair is subject to approval of the Board.

The Board of Education shall act by majority vote of its membership. The presiding Officer has full privileges of the body.

Quorum and Abstentions

The Board shall act by majority vote of all of the membership constituting the Board. (Education Code 35164)

The Board believes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. When a member abstains, the abstention shall not be counted for purposes of determining whether a majority of the membership of the Board has taken action.

Provided the Board typically has five members and there are no more than two vacancies on the Board, the vacant position(s) shall not be counted for purposes of determining how many members of the Board constitute a majority. In addition, whenever any provisions of the Education Code require unanimous action of all or a specific number of the members, the vacant position(s) shall not be counted for purposes of determining the total membership constituting the Board. (Education Code 35165)

Meeting Conduct

Public Participation

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting, except that if the meeting is conducted using remote public participation or with a Board member attending remotely pursuant to Government Code 54953, a member of the public desiring to provide comment through the use of a third party internet website or online platform may be required to register as required by the third party provider.

In order to conduct District business in a safe and orderly manner, the dais area is prohibited to the public. The stairs that lead to the dais area must be kept clear at all times. Additionally, the Board requires that public presentations to the Board comply with the following procedures:

1. The Board shall give members of the public an opportunity to address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board, either before or during the Board's consideration of the item. (Education Code 35145.5, Government Code 54954.3)
2. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code 35145.5, Government Code 54954.2). Speakers requesting to add media presentations (i.e. videos, photos, PowerPoints, etc.) to their public comments, must submit the media presentation to the Public Information Office by 4 p.m. the day before a board meeting. The District has the right to deny the request, if deemed inappropriate. Speakers must conclude presentation within the three minute-time allowance; no extension of time will be granted.
3. Without taking action, Board members or District staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on their own activities. (Government Code 54954.2)

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)

Meeting Conduct

4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard the item, the Board shall provide an opportunity for the public to speak. (Government Code 54954.3).
5. A person wishing to be heard by the Board shall complete and submit a public comment card. Public comment cards must be submitted prior to the start time of the meeting. Once the meeting begins, the Board shall not accept any additional public comment cards. Public comment cards will be available for speakers to complete starting one hour before the start of the meeting.

Any person who has timely submitted a comment card shall be given the opportunity to speak subject to the limitations set forth below.

The Board will limit the total time for public comment on agenda and non-agenda items, within the subject matter jurisdiction of the Board, to 60 minutes. The Board shall further limit the total time for public input on each item to 21 minutes. In general, individual speakers will be allowed three minutes to address the Board. If the number of speakers on any specific item will exceed the 21 minutes allotted for that item or if the total number of speakers will exceed the 60 minutes, the Board President may reduce each speaker's allotted time to accommodate more speakers. The microphone will be turned off when the time limit has been reached. In exceptional circumstances when necessary to ensure full opportunity for public input, the Board president may, with Board consent, adjust the amount of time allowed for public input. Any such adjustments to the total time of public comment or to the individual speaker time shall be done equitably so as to allow a diversity of viewpoints. The president may also ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint. A speaker's allotted time cannot be deferred to another speaker.

A member of the public shall only be permitted to submit one public comment at each meeting. On the public comment card, a speaker may identify multiple agenda items or items relevant to the business of the Board about which they intend to speak within the allotted amount of time.

Speakers whose comments do not relate to the topic(s) that the speaker indicated are subject to having the microphone turned off at the direction of the presiding officer and forfeiting the right to speak at the remainder of that day's meetings.

In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation

Meeting Conduct

equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

6. The Board president may rule on the appropriateness of a topic, subject to the following conditions:
 - a. If a topic would be suitably addressed at a later time, the Board president may indicate the time and place when it should be presented.
 - b. The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts, or omissions. (Government Code 54954.3)
 - c. The Board shall not prohibit public criticism of District employees. However, whenever a member of the public initiates specific complaints or charges against an individual employee, the Board president shall inform the complainant of the appropriate complaint procedure.
7. The Board president shall not permit actual disruption of Board meetings. Actual disruption by an individual or group or any conduct or statements that threaten the safety of any person(s) at the meeting shall be grounds for the president to terminate the privilege of addressing the Board and remove the individual from the meeting.

The Board President or designee may remove an individual for actually disrupting the meeting. Prior to removal, the individual shall be warned that their behavior is disrupting the meeting and that failure to cease the disruptive behavior may result in removal. If, after being warned, the individual does not promptly cease the disruptive behavior, the Board president, or designee, may then remove the individual from the meeting. (Government Code 54957.95)

When an individual's behavior constitutes the use of force or a true threat of force, the individual shall be removed from a Board meeting without a warning. (Government Code 54957.95)

Disrupting means engaging in behavior during a Board meeting that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting and includes, but is not limited to, a failure to comply with reasonable and lawful regulations adopted by a legislative body pursuant to Section 54954.3 or any other law, or engaging in behavior that constitutes use of force or a true threat of force. (Government Code 54957.95)

True threat of force means a threat that has sufficient indicia of intent and seriousness, that a reasonable observer would perceive it to be an actual threat to use force by the person making the threat. (Government Code 54957.95)

Meeting Conduct

Additionally, the Board may order the room cleared if necessary. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

When disruptive conduct occurs, the Board may decide to recess the meeting to help restore order, or if removing the disruptive individual(s) or clearing the room is infeasible, move the meeting to another location. The Board may direct the Superintendent or designee to contact local law enforcement as necessary.

Recording by the Public

Members of the public may record an open Board meeting using handheld audio or video recorder, handheld still or motion picture camera, cell phone, or other handheld device, provided that the noise, illumination, or obstruction of view does not persistently disrupt the meeting. Members of the public are prohibited from bringing selfie sticks (hand-held extension poles for cameras and mobile devices), folding tripods, and monopods into the Board meeting. The Superintendent or designee may designate locations from which members of the public may make such recordings without causing a distraction.

If the Board finds that noise, illumination, or obstruction of view related to these activities would persistently disrupt the proceedings, these activities shall be discontinued or restricted as determined by the Board. (Government Code 54953.5, 54953.6.)

Prohibited Items

For safety and security reasons and to ensure that visibility is not disrupted for staff and attendees, members of the public are not permitted to bring flags, signage, placards, posters, banners, and/or other objects that could be disruptive or used as weapons to Board meetings. This prohibition applies to handheld flags, signs, placards, posters or banners as well as those items mounted on sticks or poles.

To avoid disruption and maintain decorum, all noisemakers are prohibited from Board meetings.

Meeting Conduct

Legal Reference: Education Code, Sections 5095; 32210; 35010; 35145.5; 35163; 35164;
35165
Election Code, Section 18430
Code of Civil Procedure, Section 527.8
Government Code, Sections 54953.3; 54953.5; 54953.6; 54954.2;
54954.3; 54957; 54957.9; 54957.95
Penal Code, Section 403

Policy Adopted: 12/04/1956

Policy Amended: 09/29/1960; 7/01/1969; 11/18/1969; 11/20/1973; 01/18/1977; 03/19/1985;
04/16/1985; 11/05/1996; 03/16/1999; 06/24/2003; 12/12/2017;
11/19/2019; 02/07/2023; 05/02/2023; 8/8/2023

Formerly BP 9444, BP 9445, BP 9446, & BP 9450

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

ACTION REPORT NO. 27

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Brook Reynolds, Executive Director, Elementary Instruction

SUBJECT: **Approval of Services Agreement between Glendale Unified School District and PlanetBravo, LLC for Edison Elementary School**

The Interim Superintendent recommends that the Board of Education approve an agreement between Glendale Unified School District and PlanetBravo, LLC in the amount of \$46,000 to provide advanced technology curriculum and instruction to students at Thomas Edison Advanced Technology Magnet and Spanish FLAG Elementary School in 2023-2024.

Glendale Unified School District has contracted with PlanetBravo, LLC, to provide advance technology staff, curriculum, and instruction in the computer lab to students in grades K-6 at Thomas Edison Advanced Technology Magnet and Spanish FLAG Elementary School. Services include:

- A trained instructor to teach technology classes for students in Grades K-6 utilizing the school's existing software as well as PlanetBravo's authorized software, including specialized coding, game design, animation, and graphical programs.
- Technical support for school faculty and staff during the days and times set forth in the agreement.
- Making recommendations for latest technology tools for use academically.
- Following protocols to submit maintenance requests for technology, or, if allowed, maintaining and repairing everyday functionality issues with academic technology.
- Preparing and establishing protocols and systems for email, student/teacher file storage, and website functionality.
- Maintaining student accounts for Google Drive and other computer class dependent services.

- Attending one open house/showcase per school year to present work to current parents and students.

The total cost of these services is \$46,000, which will be paid through Educational Services funding. The services agreement shall be in effect from September 5, 2023, through May 24, 2024.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families

Technology Instruction and Support Program

Client Information

Glendale Unified
435 S Pacific Ave
Glendale, CA 91204

AGREEMENT/CONTRACT

Updated: 7/30/2023

1. AUTHORIZATION

The above-named non-profit organization (hereinafter referred to as "Client") hereby engages PlanetBravo, LLC, 2919 W. Burbank Blvd. Ste A. Burbank, CA 91505, as an independent contractor (hereinafter referred to as "Contractor") for the specific purposes of providing the following services at **Edison Elementary** (the "School") in GUSD (the "District"):

- a) A trained instructor to teach technology classes with the School's computers & devices and to facilitate technology curricula for students in **Grades K-6** utilizing the School's existing software, as well as PlanetBravo's authorized software, including specialized coding, game design, animation, and graphical programs.
- b) Technical assistance for School faculty and staff during the days and times set forth in this Agreement (hereinafter referred to as "Contractor Service Hours"). "Technical assistance" is defined as all services in Section 7 of this Agreement.

The Client hereby authorizes PlanetBravo, LLC to collect information about technology systems at the School by means and at times agreed upon by both parties, including but not limited to online and traditional surveys for faculty and staff, interpersonal meetings prearranged with School faculty and staff, and personal computer inspection to provide the foregoing services. Notwithstanding the foregoing, Contractor shall only be entitled to perform such collection of information in a manner that is compliant with all applicable laws, rules and/or policies in effect, including all local, state, federal and school/district laws, rules and/or policies. PlanetBravo hereby represents, warrants and agrees that the hardware and software will be evaluated when it arrives at the School to be sufficient for PlanetBravo to provide the services it is obligated to provide hereunder, ensuring compatibility with no required modification and/or changes/costs to the School, Contractor and/or Client for the upcoming school year.

2. DEVELOPMENT AND DELIVERY

The PlanetBravo course curriculum has been developed by the academic team of PlanetBravo, LLC, and not necessarily the PlanetBravo instructor assigned to the School. Outlines of the overall curriculum are submitted during the first week of service via printed outlines to the faculty, and are revised annually based on teacher input, technological advancements, and academic needs. Client/School has the right to review and offer suggestions for the lesson outlines at any time.

Overall Program

- Duration: Ongoing for 32 weeks;
- Commences **September 05, 2023** (hereinafter, the "Initial Service Date")
- Contract ends on **May 24, 2024** (the end date)
- No program weeks: Nov 20-24, 2023, Dec 22-Jan 5, 2024, and March 18-22, 2024
- Contractor Service Hours: 8am-3pm – Mondays-Fridays
- Total cost: \$46,000.00

Instruction

Instruction begins: September 11, 2023
Instruction ends: May 17, 2024

- Setup/Closing Weeks: Begins September 05, 2023
Ends May 24, 2024

3. STAFFING AND SCHEDULING

Staffing: Student lessons will be led by the PlanetBravo instructor approved by Client and/or the School, in coordination with the classroom teacher of each attending class. PlanetBravo will make every effort to provide the same technology instructor for the duration of this contract. In the event the approved instructor is absent due to illness, Contractor will do its best to provide a substitute instructor on the day of absence. PlanetBravo is granted two (2) sick days without a substitute by the Client during this Agreement duration. Any additional days of lost instruction due to the absence of the instructor will be made up or credited by PlanetBravo. "Make-up days or classes" cannot be arranged for Holidays or if caused by the actions of the School (field trips, worker strikes, assemblies, or other conflicting activities) or Acts of Nature (weather, earthquakes, viruses, etc). In the event of school cancellations or changes, PlanetBravo will retain its schedule and perform its duties in alternative formats arranged with the school and proposed by PlanetBravo.

All instructors are fingerprinted and cleared through the Federal Bureau of Investigation and the California Department of Justice. All instructors must comply with any school and/or district policies, which policies Contractor has investigated and for which it can and shall adhere to at all times. In the event Client wants to replace the previously approved instructor, an email should be sent to Academic Director Danny Pezzotta (danny@planetbravo.com). A new instructor will be presented to Client and/or School for approval within 5 business days. Classes missed due to this replacement will be added to the end of the service dates or refunded accordingly. Refunds caused by lost instruction time after an instructor is replaced will be issued to client within 5 business days of the last service day under this Agreement.

Scheduling for Technology Classes: Classes will be held **Mondays-Fridays** during school hours and will be set in advance with the school. Whenever possible, technology classes with the instructor are aligned with the course work in the classrooms. The approved instructor will be at the School (or working from a designated area) during the Contractor Service Hours of 8am-3pm on each scheduled day.

4. ASSESSMENT AND EVALUATION

PlanetBravo, LLC will conduct an evaluation of its work twice during the contract period. One evaluation consists of a mid-year correspondence, in or about January of said school year, with the School administrator and client, and the final is an end-of-the-year formal evaluation by the cooperating faculty and Client. Results of both evaluations are available to Client for continued delivery and implementation of PlanetBravo's services hereunder.

Client may contact PlanetBravo at any time with feedback or questions. Contact may be made through phone: 310-443-7607 or email: team@planetbravo.com.

5. LICENSES, COPYRIGHTS AND TRADEMARKS

Software shall be lawfully granted to Client/School by PlanetBravo for use on School's computers. Such software is licensed to PlanetBravo for the duration of contract and may not be transferred, traded or sold by Client. Software may be utilized by School students during non-PlanetBravo instruction times while installed on School computers.

The Client and/or the School unconditionally guarantees that, to the best of their knowledge, any software or media (text, graphics, sound or photos) already present on School computers for use by PlanetBravo's instructors are owned by the School, or that the Client/School has permission from the rightful owner to use each of these elements. Due to the educational nature of this project, PlanetBravo is aware that the Fair Use Doctrine applies to many uses of the forms of media listed above, and will responsibly abide by guidelines set by Federal Law.

6. MAINTENANCE AND REPAIR INDEMNITY

The Client understands that any use of computer technology carries the risk of malfunction and/or data corruption and PlanetBravo does not possess or guarantee protection from such threats. Protection against "malware" (including, but not limited to viruses, trojans, spyware, adware, and worms) is the sole responsibility of the School. PlanetBravo will make every effort to educate users as to proper and safe uses of computer technology, but does not guarantee against malfunction and/or data corruption.

Client and School/District are ultimately responsible for the replacement of the computers and related hardware used at the School. PlanetBravo staff will do everything in their power to maintain a clean and efficient program with functioning technology, but reserves the right to request computer maintenance when needed. PlanetBravo agrees to follow the protocol for school/district maintenance requests provided by School.

7. SERVICES

Included in PlanetBravo Services:

- Teaching grades K-6 technology classes on a pre-set curriculum. Subject integration is necessary for many of the units, and thus, is coordinated with classroom teachers.
- Making recommendations for latest technology tools for use academically (including where to get failed hardware replaced).
- Following protocols to submit maintenance requests for technology or, if allowed, maintaining and repairing everyday functionality issues with academic technology (including printers, document cameras, computers, tablets, interactive whiteboards, and more).
- Preparing and establishing protocols and systems for email, student/teacher file storage, website functionality, etc.
- Maintaining student accounts for Google Drive and other computer class-dependent services, if requested.
- Attending one open house/showcase per school year to present our work to current parents and students.

Not Included in PlanetBravo Services:

- At this time, if applicable, PlanetBravo will commence lessons for Universal Transitional Kindergarten (UTK) in January of each academic year.
- Maintaining and repairing teachers' personal technology such as phones, personal laptops, or home computers.
- PlanetBravo Curriculum on iPad or tablet devices. (Lessons can be performed, but not the same as PlanetBravo's regular computer curriculum)
- Placing orders or purchasing technology on behalf of the school (including parts for broken technology).
- Attending faculty or staff meetings.
- Organizing or creating the technology class schedule.
- Repairing and replacing failed hardware (hard drives, powerless devices, projector bulbs, etc.)
- Deploying and managing iPad or Computer labs/carts that are not directly used for PlanetBravo classes.
- Conducting assessments or grading coursework outside of a 'Pass / Not Pass' system.
- Creating or maintaining teacher email addresses, group distribution lists, parent newsletters, etc.
- Providing ongoing updates/maintenance of school websites, email addresses, newsletters, etc.
- Creating school technology projects (open house videos, website animations, PDFs of forms, DVD replication, etc) – however, we will always show a designee how to do any of this.
- Troubleshooting Phone, Power, or Network outages (unless we can cancel classes at that time and troubleshoot.)
- Teaching special technology classes outside of the PlanetBravo curriculum.

Additional Services performed by PlanetBravo that are "not included" may be arranged in advance to be billed \$200 per hour.

8. PAYMENTS

Payments must be made promptly based on the terms of this Agreement (see payment schedule below). All payments are to be made within 10 calendar days of the dates provided in the payment schedule.

Penalty fees are applied to payments made after 10 calendar days of the dates provided in the payment schedule. The penalty fees are as follows:

- 11 days to 20 days late: 5% of past due invoice balance
- 21 days to 30 days late: 10% of past due invoice balance
- 31 days and later: 20% of past due invoice balance

(An updated invoice will be sent to Client/School at each of these periods reflecting the increase).

In a case where collection/litigation/enforcement action proves necessary, the prevailing party agrees to pay all fees (including all attorney's fees and court costs) incurred by that process. This Agreement becomes effective only when signed by PlanetBravo, LLC, Client and approved by the School/District (hereinafter referred to as "Effective Date"). Signature by Client on the contract shall not constitute a valid contract until such time as the School's principal, in writing (email is acceptable) has approved all provisions of the Agreement. Should Contractor fail to perform its duties as outlined herein (breach), Client may withhold future payment(s) that may be due until such time as Contractor has remedied its breach. Furthermore, offsets to payments may be made by Client in accordance with Section 3.

9. PAYMENT SCHEDULE

Payment for services provided hereby shall be made in accordance with the conditions contained in this contract. Client and PlanetBravo, LLC agree that the services described in this contract shall be completed for a total of \$46,000.00 for the duration of 32 weeks of instruction and support.

Payment Schedule is agreed upon as follows:

Due 8/1/2023:	\$11,500.00
Due 10/15/2023:	\$11,500.00
Due 1/15/2024:	\$11,500.00
Due 3/15/2024:	\$11,500.00

10. COMPLETION DATE

The Completion Date of the instruction and technology support of this project will be 32 weeks from the Initial Service Date. Make-up days for PlanetBravo absences may be held after that time, but only with the express written consent of Client; otherwise the provisions in Section 3 shall apply. Client may terminate this Agreement and the use of PlanetBravo's services at any time without cause and without further obligation to PlanetBravo except for payment due for services rendered prior to date of such termination. Any payments collected up to that date are non-refundable. Because this agreement constitutes a year-long obligation to PlanetBravo, Client agrees to be financially responsible for 25% of the cost for any quarters not yet initiated, should premature termination be necessary.

11. LEGAL NOTICE

PlanetBravo warrants that: a) PlanetBravo's agreement to perform the services hereunder does not violate any Agreement or obligation between PlanetBravo and a third party; b) the services provided by PlanetBravo and the course curriculum developed will not infringe any copyright, patent, trade secret, or other proprietary right held by any third party; and c) the services provided by PlanetBravo will be performed in a professional manner, and shall be of a high grade, nature, and quality. The services will be performed in a timely manner and will meet deadlines agreed between Client and PlanetBravo. Client agrees to provide PlanetBravo local administrative credentials (passwords) to the devices on which they will be teaching for the purpose of managing the operating system, applications, and functionality of the programs.

PlanetBravo agrees to indemnify, defend and hold Client and its successors, officers, directors, agents and employees harmless from any and all actions, causes of action, claims, demands, cost, liabilities, expenses and damages arising out of, or in connection with any breach and/or service caused/provided by

Contractor, as a result of this Agreement including any claims of misconduct, negligence, or statutory employment law claims.

Notwithstanding anything to the contrary contained in this contract, neither PlanetBravo, LLC nor any of its employees or agents, warrants that the services provided hereunder will be uninterrupted or error-free. In no event will PlanetBravo, LLC be liable to the Client or any third party for any damages or loss, including, but not limited to, service interruptions caused by third parties or any other circumstances beyond our reasonable control, any lost/stolen equipment, lost profits, lost savings or other incidental, consequential, punitive, or special damages arising out of the operation of or inability to maintain School computers.

12. GOVERNING LAW / ARBITRATION CLAUSE

The validity, interpretation and performance of this Agreement shall be determined according to the laws of the State of California.

Any action to enforce or interpret this Agreement or to resolve disputes between Client and PlanetBravo shall be settled by arbitration in accordance with the rules of the American Arbitration Association. Arbitration shall be the exclusive dispute resolution process in the State of California, but arbitration shall be a nonexclusive process elsewhere. Any party may commence arbitration by sending a written demand for arbitration to the other parties. Such demand shall set forth the nature of the matter to be resolved by arbitration. Arbitration shall be conducted in the City of Los Angeles, California. The substantive law of the State of California shall be applied by the arbitrator to the resolution of the dispute. The parties shall share equally all initial costs of arbitration. The prevailing party shall be entitled to reimbursement of attorney fees, costs, and expenses incurred in connection with the arbitration. All decisions of the arbitrator shall be final, binding, and conclusive on all parties. Judgment may be entered upon any such decision in accordance with applicable law in any court having jurisdiction thereof.

13. THIS AGREEMENT

This Agreement constitutes the sole Agreement between PlanetBravo, LLC and the Client regarding this **Technology Instruction and Support Program**. Any additional work not specified in this contract or any other amendment or modification to this contract must be authorized by a written request signed by both Client and PlanetBravo, LLC. PlanetBravo is an independent contractor of Client. Nothing in this Agreement shall be construed as creating an employer-employee relationship, as a guarantee of future employment or engagement, or as a limitation upon the Client's sole discretion to terminate this Agreement at any time without cause. PlanetBravo further agrees to be responsible for all of PlanetBravo's federal and state taxes, withholding, social security, insurance and other benefits.

The undersigned hereby agree to the terms, conditions, and stipulations of this Agreement on behalf of his or her organization or business.

This Agreement constitutes the entire understanding of the parties. Any changes or modifications thereto must be in writing and signed by both parties.

AGREED TO:

Client

(Sign) By _____ Date 8/9/23

(Print) Name: Dr. Kelly King

Title: Assistant Superintendent

Address: 223 N. Jackson Street, Glendale, CA 91206

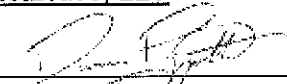
Phone: 818-241-3111, Ext. 1208

E-mail: kking@gusd.net

School Administrator (if different than above)

(Sign) By _____ Date _____

PlanetBravo, LLC

By  _____

Date 7/30/2023

PlanetBravo, LLC

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 1

TO: Board of Education
FROM: Dr. Darneika Watson, Interim Superintendent
PREPARED IN: Office of the Superintendent
SUBJECT: **Minutes**

The Interim Superintendent recommends that the Board of Education approve the Minutes, as listed:

- a) Regular Meeting No. 1, July 11, 2023

GLENDALE UNIFIED SCHOOL DISTRICT
223 N. Jackson Street
Glendale, California 91206-4380

BOARD OF EDUCATION MEETING NO. 1
UNADOPTED MINUTES
REGULAR MEETING, July 11, 2023

CALL TO ORDER AND ROLL CALL

The regular meeting of the Glendale Unified School District Board of Education was called to order by Nayiri Nahabedian, President of the Board of Education, at 5:02 p.m., on Tuesday, July 11, 2023, in the Board Room at the Administration Center, 223 N. Jackson Street, Glendale, California. The following members were present for roll call: Kathleen Cross, Jennifer Freeman, Ingrid Gunnell, Shant Sahakian, and Nayiri Nahabedian.

The following administrators were present: Dr. Darneika Watson, Dr. Kelly King, and Ms. Santha Rajiv.

PLEDGE OF ALLEGIANCE

Ms. Gunnell led the Pledge of Allegiance.

CERTIFICATE OF COMPLIANCE

Ms. Nahabedian read the following statement: "To accommodate the requirements of Government Code §54954.2 and in accordance with the Brown Act revisions, I declare that the agenda for this meeting was posted on the bulletin boards in the lobby of the Administration Center and the GUSD website 72 hours prior to this meeting."

APPROVAL OF AGENDA ORDER

A motion was made by Ms. Freeman and seconded by Mr. Sahakian to amend the agenda as follows: Revise Action Report No. 1 by adding Resolution #10 (Authorizing the Director of Procurement and Contract Services to have purchase order approval rights). This action is needed before the next regular meeting, and the matter came to the attention of the district after posting the agenda (Government Code section 54954.2(b)(2)). Motion approved unanimously: AYES—Cross, Gunnell, Freeman, Sahakian, and Nahabedian.

CLOSING REMARKS

Ms. Nahabedian gave her closing remarks. As she reflected on her time as Board President, she felt a deep sense of gratitude and pride for what we have accomplished over the past year, especially given the many recent challenges public schools are facing. GUSD enrollment continues to grow. We maximized our ELO-P funds and partnerships with community organizations to expand child care. We opened facilities funded by Measure S, and renovated libraries. GUSD consistently outperforms LA County and the state in standardized test scores. We have expanded

CLOSING REMARKS (Continued)

culturally relevant curriculum opportunities with our Ethnic Studies and Women's Studies. She recognized the visionary leadership of Dr. Vivian Ekchian. She remains committed to leading and supporting this district and making a positive impact in our community and beyond. It has been an honor to serve and witness the collective efforts that have made a positive impact on the lives of our students.

On behalf of the Board, Ms. Freemon presented Ms. Nahabedian with a plaque in appreciation for her devoted service as president of the Board. Board members Sahakian, Gunnell, and Cross also extended their thanks to Ms. Nahabedian for her dedication to our students and staff and for her leadership.

PUBLIC COMMUNICATIONS

1. Declan Floyd, representing Senator Portantino's office, thanked Ms. Nahabedian for her fairness, dedication to the families and students of GUSD and for making it possible for all students to be included. He presented her with a certificate of appreciation from Senator Portantino.

REORGANIZATION OF THE BOARD OF EDUCATION

1. Rotation of the Officers Consistent with Board Policy 9100

A motion was made by Ms. Cross and seconded by Ms. Gunnell to select officers in accordance with Board Policy 9100.

President: Jennifer Freemon
Vice President: Shant Sahakian
Clerk: Ingrid Gunnell
Member 4: Kathleen Cross
Member 5: Nayiri Nahabedian

2. Seating of the Board Members
The newly elected Board officers took their new places at the dais.

RECESS: The Board took a recess at 5:20 p.m. and reconvened at 5:30 p.m.

PUBLIC COMMUNICATIONS

1. Jordan Henry spoke on Closed Session Item #1 — Public employee appointment/employment. He asked that we wait until the next election to appoint a new superintendent. The Board has deceived and misinformed the public. What they have done has divided the community. People disagree with the ideologies that are being pushed on them.

PUBLIC COMMUNICATIONS (Continued)

2. Ed Torossian spoke on Information No. 2, Board Priorities. Nothing in the priorities states reaching out and being transparent to the parents and the community. His recommendation is to listen to the community. If you hear what they are saying, there is a common ground. Because of the disinformation, nobody is listening to understand. Come up with a plan and bring the community together. Let's hire better teachers and pay them more. That should be a priority.
3. Margarit V said she feels unsafe sending her child to school with leaders like you. If you believe your comments on your positive impact on the community and the collective vision and that everybody feels welcome and safe, you need to go to psychotherapy. Concentrate on teaching kids academics, and take away psychology services from school.
4. Greta Sukazian, representing GTA, spoke on Information Item No. 3 regarding Board Policy 9323. They would like the Board to consider revising two details: Limiting members of the public to one comment per meeting and banning all signage, posters, placards, and banners from the board meeting room. There are multiple agenda items, and it is essential for the Board to hear the perspective of educators. On prohibited items, all exceed what is necessary to guarantee safety and security in the meetings.
5. Beth Brooks spoke about BP 9323, although she still needs to read the revisions. Her concern is regarding the time each speaker can speak. The time should be definitive, as when there are numerous speakers, the time can be as little as 30 seconds. This is not enough time to allow speakers to express their opinions.
6. Jordan Henry spoke about the Glendale High School 9th-grade health textbook and questioned the definition of "sex." The definition in the textbook does not reflect reality. He also announced he is running for school board.
7. Diane Baghdasarian said she is disappointed in every one of our board members. The Board members don't care what they say; they are puppets working for a corrupt government. We will try to vote you out or recall you as you don't listen to 95% of the "normal people."
8. Belissa Cohen is an LGB activist and spoke on compelled speech. The first amendment of the Constitution allows everyone to say what they want. Students cannot be compelled to use words and phrases they don't want to say. Incorrectly gendering a person should not be a crime. Students lost a week of their education. They should not have received a five-day suspension. Why are we pandering to transgender adults? It is compelled speech to force speech to reject the evidence of their eyes and ears.
9. Ray Shelton spoke about an email that stated the district suspended two students for five days each. Gender is recognized at birth; no one can change their gender. The U.S. Constitution trumps California law. You do not get your own pronouns. There is no systematic racism in America. Merit, skill, and character are all that matter. The world owes you nothing. You spent a whole lot of money on teaching tolerance. It is just CRT. You are using taxpayer dollars to support the organization Black Lives

PUBLIC COMMUNICATIONS (Continued)

Matter. Nobody cares about your skin color; you make it on your own, or you don't. Simple as that.

10. Hasmik Bezirjyan spoke about the Hoover incident, where two students were suspended for using the wrong pronouns. A couple of days later, GUSD came out with a fact check. You are compelling people to use certain words; otherwise, you are going to suspend them. Glendale has become a national embarrassment because of the action of GUSD. If we can't trust the Board, maybe it's time for some of you to leave.
11. Peach Davtyan welcomed Dr. Watson. She recapped some of the issues. A special needs student has been kicked out of school for misgendering. The district is hiding student records from parents. Gender ideology is being taught without parental consent. Sex positioning is being taught, and GUSD said you could not opt out. We did warn that we would get bigger if the parents' concerns were not addressed. Do you try to comprehend what the parents have brought forward, or are you just pushing a sick agenda?
12. Sarkis Zelveyan welcomed Dr. Watson. He finds it interesting that every positive comment comes from one board member to another board member. As soon as someone from the community speaks, there is nothing positive about you. Parents are trying to work with you on how to deal with children, but you need to listen. We are spending money on psychologists. How will you run the school district if they don't send their kids to school? It is not right what we are doing. We are messing with children's lives.

CLOSED SESSION

The Board of Education convened to Closed Session at 6:24 p.m. to discuss the following:

1. Public employee appointment/employment pursuant to Government Code section 54957
Title: Superintendent

RETURN TO REGULAR MEETING/REPORTING OUT OF CLOSED SESSION

The Board returned from Closed Session at 7:40 p.m. No action was taken during the Closed Session.

INFORMATION

1. Board of Education School Site Assignments for 2023-24
2. 2023 2024 Board Priorities

INFORMATION (Continued)

3. Proposed Revisions to Board Policy 9323 Related to Meeting Conduct
4. Back to School/Open House/Graduation/Promotion Schedule for the 2023-2024 School Year
5. Back to School/Open House/Graduation/Promotion Schedule for the 2023-2024 School Year

The above reports were presented for information only; no action was taken.

ACTION REPORTS

1. Resolution Numbers 1, 2, 3, 4, 5, 6, 7, 8, and 10 - Signature Authorizations and Re-adoption of Board Policies

It was moved by Ms. Nahabedian and seconded by Ms. Gunnell to approve Action Report No. 1, as recommended. Motion approved by the following vote: AYES—Cross, Gunnell, Nahabedian, Sahakian, and Freemon.

2. Resolution No. 9 Approving Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for Fiscal Years Ending June 30, 2023, 2024, 2025, and Authorizing Execution and Delivery of Related Documents and Actions

It was moved by Ms. Gunnell and seconded by Ms. Nahabedian to approve Action Report No. 2, as recommended. Motion approved by the following vote: AYES—Cross, Gunnell, Nahabedian, Sahakian, and Freemon.

3. Appointment of Board Representative to the Los Angeles County School Trustees Association (LACSTA)

It was moved by Ms. Cross and seconded by Mr. Sahakian appoint Nayiri Nahabedian as the Board representative to the LACSTA. Motion approved by the following vote: AYES—Cross, Gunnell, Nahabedian, Sahakian, and Freemon.

4. Appointment of Voting Representative to Elect Members to the County Committee on the School District Organization

It was moved by Mr. Sahakian and seconded by Ms. Gunnell to appoint Kathleen Cross as the voting representative to elect members of the County Committee on the School District Organization. Motion approved by the following vote: AYES—Cross, Gunnell, Nahabedian, Sahakian, and Freemon.

ACTION REPORTS (Continued)

5. Award of Bid Nos FS 1-23/24 & FS 2-23/24 for Snack and Beverage Machines Operation/Services for a Three (3) Year Term

It was moved by Ms. Gunnell and seconded by Mr. Sahakian to approve Action Report No. 5, as recommended. Motion approved by the following vote: AYES—Cross, Gunnell, Nahabedian, Sahakian, and Freemon.

6. Ratification of Service Agreement with ChildCare Careers, LLC dba The Education Team

It was moved by Ms. Nahabedian and seconded by Ms. Gunnell to approve Action Report No. 6, as recommended. Motion approved by the following vote: AYES—Cross, Gunnell, Nahabedian, Sahakian, and Freemon.

7. Acceptance of Supplemental Allocation for the California State Preschool Program

It was moved by Ms. Cross and seconded by Ms. Gunnell to approve Action Report No. 7, as recommended. Motion approved by the following vote: AYES—Cross, Gunnell, Nahabedian, Sahakian, and Freemon.

8. Approval of Services Agreement Between Glendale Unified School District and Rhythms of Life, LLC for the DrumBus Program at Child Development and Child Care Program Sites for 2023-2024

It was moved by Mr. Sahakian and seconded by Ms. Nahabedian to approve Action Report No. 8, as recommended. Motion approved by the following vote: AYES—Cross, Gunnell, Nahabedian, Sahakian, and Freemon.

9. Approval of Services Agreement between Glendale Unified School District and Jernazian Psychotherapy, A Psychological Corporation

It was moved by Ms. Cross and seconded by Ms. Gunnell to approve Action Report No. 9, as recommended. Motion approved by the following vote: AYES—Cross, Gunnell, Nahabedian, Sahakian, and Freemon.

10. Approval of Services Agreement between Glendale Unified School District and Transcultural Mental Health

It was moved by Ms. Nahabedian and seconded by Ms. Gunnell to approve Action Report No. 10, as recommended. Motion approved by the following vote: AYES—Cross, Gunnell, Nahabedian, Sahakian, and Freemon.

11. Approval of Services Agreement between Glendale Unified School District and Mindful Learning Center

It was moved by Ms. Nahabedian and seconded by Ms. Cross to approve Action Report No. 11, as recommended. Motion approved by the following vote: AYES—Cross, Gunnell, Nahabedian, Sahakian, and Freemon.

ACTION REPORTS (Continued)

12. Approval of Agency Contracts for Special Education Services for the 2023-2024 School Year

It was moved by Mr. Sahakian and seconded by Ms. Cross to approve Action Report No. 12, as recommended. Motion approved by the following vote: AYES—Cross, Gunnell, Nahabedian, Sahakian, and Freemon.

13. Approval of Service Agreement Between Glendale Unified School District and Paradigm Healthcare Services, LLC

It was moved by Ms. Gunnell and seconded by Ms. Nahabedian to approve Action Report No. 13, as recommended. Motion approved by the following vote: AYES—Cross, Gunnell, Nahabedian, Sahakian, and Freemon.

14. Approval of Istation Reading Program for Spanish Dual Language Immersion Elementary Classes for 2023-2025

It was moved by Ms. Nahabedian and seconded by Mr. Sahakian to approve Action Report No. 14, as recommended. Motion approved by the following vote: AYES—Cross, Gunnell, Nahabedian, Sahakian, and Freemon.

15. Approval of Contract Renewal with Code to the Future for Cerritos Computer Science Immersion Magnet School

It was moved by Ms. Nahabedian and seconded by Ms. Gunnell to approve Action Report No. 15, as recommended. Motion approved by the following vote: AYES—Cross, Gunnell, Nahabedian, Sahakian, and Freemon.

16. Approval of An Additional Non-Public Agency Master Contract

It was moved by Ms. Gunnell and seconded by Mr. Sahakian to approve Action Report No. 16, as recommended. Motion approved by the following vote: AYES—Cross, Gunnell, Nahabedian, Sahakian, and Freemon.

17. Memorandums of Understanding with the Glendale Teachers Association Regarding Employee Child Care and CDCC Transitional Kindergarten

It was moved by Ms. Cross and seconded by Mr. Sahakian to approve Action Report No. 17, as recommended. Motion approved by the following vote: AYES—Cross, Gunnell, Nahabedian, Sahakian, and Freemon.

18. Variable Term Waiver Request for Certificate of Completion of Staff Development (CCSD) for the 2023-2024 School Year

It was moved by Ms. Gunnell and seconded by Ms. Nahabedian to approve Action Report No. 18, as recommended. Motion approved by the following vote: AYES—Cross, Gunnell, Nahabedian, Sahakian, and Freemon.

CONSENT CALENDAR

1. Minutes
 - a. Regular Meeting No. 24, June 20, 2023
2. Certificated Personnel Report No. 1
3. Classified Personnel Report No. 1
4. Warrants totaling \$41,113,733.41 for June 1, 2023 through July 10, 2023
5. Purchase Orders totaling \$6,397,755.86 for the period of June 12, 2023 through July 30, 2023
6. Approval of Correction to Bid No. 242-23/24 for the Site Work Project at Glenoaks Elementary School
7. Approval of Agreement with Val Verde Unified School District for the Sale of Two (2) Portable Buildings at Glenoaks and Dunsmore Elementary Schools
8. Approval of Memorandum of Understanding with Davidian and Mariamian Educational Foundation for Rental of Unoccupied Space
9. Approval of Memorandum of Understanding with the Verdugo Woodlands Dad's Club
10. Agreement with Sedgwick to Provide Third Party Claims Administration
11. Authorization to Dispose of Surplus Property
12. Acceptance of Gifts
13. Approval of New Course of Study Outlines for Use in Middle Schools in the Area of Career Technical Education
14. Approval of Revisions to Board Policy 6146.1 - Graduation Requirements
15. Memorandum of Understanding (MOU) with the Glendale Family YMCA for Use of Facilities
16. Approval of Contract Renewal with Fuel Education for 2023-2024
17. Quarterly Uniform Complaint Report Summary, Williams Settlement Legislation
18. Approval of Renewal Agreement between Glendale Unified School District and ThoughtExchange for Community Schools Survey and Data Analysis

CONSENT CALENDAR (Continued)

19. Agreement with Pacific Clinics

It was moved by Ms. Nahabedian and seconded by Ms. Gunnell to approve the Consent Calendar as presented. The motion was approved unanimously. AYES— Cross, Gunnell, Nahabedian, Sahakian, and Freemon.

REPORTS FROM THE BOARD

Ms. Nahabedian welcomed Dr. Watson and looks forward to the start of the new school year. We were at the Civic Leadership Roundtable meeting. As a reminder, the city has student commissioners. They are still accepting applications for a student commissioner on the Commission on the Status of Women and the Arts Commission. She encouraged our students to apply. Happy summer to everyone. She looks forward to working with everyone.

Ms. Gunnell welcomed Dr. Watson and apologized for a comment made by one of today's public speakers who said to her, "Welcome to the jungle." We cannot ever tolerate racism. This coming Monday is our summer graduation. Summer school is going well. She hopes everyone is enjoying their summer.

Ms. Cross also welcomed Ms. Freemon as president. There is excitement as students complete one year and go on to another. There is a comfort of routine that brings back much hope. She was reflecting on her experience as a parent. She trusts her children in GUSD. She hears that others do not feel that way right now. She wants them to feel the confidence that she has with GUSD in that their child is receiving a good education. As we approach the new school year, one of her goals is how she can help other parents. As a community, we are lucky to have passionate parents and parents who want to get involved.

Mr. Sahakian welcomed Dr. Watson. He knows she brings a wealth of experience to our district. He congratulated Ms. Freemon and thanked Ms. Nahabedian. He wished everyone a happy, healthy, and restful summer. He looks forward to welcoming them back in August. We have many stakeholders who want to be involved in our district. There are various ways to be involved in your child's school, and we need to promote them and increase access. We also need to look for new ways to engage our stakeholders, including forming a task force bringing diverse backgrounds together to understand better state policies, GUSD policies, how GUSD works, and providing real-time answers to questions. From this, we will be a stronger district in supporting all students.

Ms. Freemon said GUSD continues to be a strong destination district. Our enrollment is increasing, and our children are achieving. GUSD is a very special place to be. We are not a small or large district. We have the opportunity to know each other. We want to continue that family feel in Glendale and that our students are fully prepared for the world ahead. We want to ensure that every student and staff member is treated with dignity. We have a lot of work in front of us. We are

REPORTS FROM THE BOARD (Continued)

continuing to advocate for sufficient funding for public education. We have Measure S projects to complete, CTE and academic programs to support, and partnerships to create. The work here is to make sure that our policies are in place and that our families are fully supported. We are in a good place. We are focused on a great start to the school year. Have a wonderful summer. We will be back in August.

REPORT FROM THE INTERIM SUPERINTENDENT

Dr. Watson thanked Nayiri Nahabedian for her commitment as president of the Board and to the entire Board for embracing the work and leading with integrity. She looks forward to working with Ms. Freemon, the incoming president. She is honored to serve with each of our board members. She thanked Dr. Ekchian for leading the school district through difficult times during her tenure and ensuring that each student matters. She is forever grateful to Dr. Ekchian for being a mentor. She thanked all of our employees for the work they do for our students.

ADJOURNMENT

There being no further business, President Freemon adjourned the meeting at 8:45 p.m.

Jennifer Freemon
President, Board of Education

Ingrid Gunnell
Clerk, Board of Education

Board of Education Minutes - Regular Meeting, July 11, 2023

Recorded by: Ms. Phyllis F. Ishisaka, Executive Assistant to the Superintendent

Approved by the Board of Education:

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 2

TO: Board of Education
FROM: Dr. Darneika Watson, Interim Superintendent
SUBJECT: CERTIFICATED PERSONNEL REPORT NO. 2

It is recommended that the following report be approved as presented:

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Child Care Leave of Absence</u>		
1.	Tumoine, Audrey Teacher, Regular Kindergarten – French Immersion Franklin Elementary	8/14/23 through 6/06/24
2.	Vartanian, Tenee Teacher, Regular 4 th Grade Keppel Elementary	8/14/23 through 6/06/24
<u>Parental Leave of Absence</u>		
1.	Gaboudian, Laura Teacher, Regular English Language Arts/ELD Wilson Middle School	8/14/23 through 11/03/23
2.	Goulas, Evangeline Teacher, Special Education Rosemont Middle School	8/14/23 through 10/24/23
3.	Tumoine, Audrey Teacher, Regular Kindergarten – French Immersion Franklin Elementary	8/14/23 through 11/06/23
<u>Health Leave of Absence</u>		
1.	Ishoo, Sabrina Teacher, Regular 1 st Grade Columbus Elementary	7/10/23 through 9/04/23

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Health Leave of Absence (Cont.)</u>		
2.	Rinder, Debra Executive Director Special Education	6/07/23 through 7/16/23
3.	Traber, Allister Teacher, Regular Kindergarten Marshall Elementary	8/14/23 through 9/29/23

Extension of Health Leave of Absence

1.	Kneisel, Josephine Teacher, Regular 3 rd Grade Cerritos Elementary	4/17/23 through 10/01/23
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Family & Medical Leave of Absence

1.	Hickman, Beverly Teacher, Regular 2 nd Grade Mountain Avenue Elementary	8/14/23 through 11/03/23
2.	Rinder, Debra Executive Director Special Education	6/07/23 through 7/16/23

Extension of Family & Medical Leave of Absence

1.	Kneisel, Josephine Teacher, Regular 3 rd Grade Cerritos Elementary	4/17/23 through 9/08/23
2.	Tumoine, Audrey Teacher, Regular Kindergarten – French Immersion Franklin Elementary	4/25/23 through 9/15/23

Home Responsibility Leave of Absence

1.	Anderson, Patricia Teacher Specialist Muir Elementary	8/14/23 through 6/06/24
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Effective Dates
 And Salary Rate

Position

Certification Authorization

1. Pursuant to Education Code Section 44256(b), authorization is requested for the following certificated employees to teach in another area through the completion of twelve semester hours of coursework, or six semester hours of upper division/graduate work in the subject area to be taught. (Multiple Subjects)

<u>NAME</u>	<u>SUBJECT</u>	<u>SCHOOL</u>
Andrews, John Schorr	English	Roosevelt Middle School
Dishchekenian, Anzhela	English	
Cole, Jessica	Dance	Rosemont Middle School
Chui, Derek	Mathematics	Toll Middle School
Chui, Derek	Science	
Chui, Peggy	Mathematics	
Chui, Peggy	Science	
Lamoreaux, Robin	English	
Lamoreaux, Robin	Social Science	
Faieta, April	ITE/Coding and Robotics	Wilson Middle School
Roberts Berger, Nancy	Business/Computer Science	

2. Pursuant to Education Code Section 44258.2, authorization is requested for the following certificated employees to teach in another area through the completion of twelve semester hours of coursework, or six semester hours of upper division/graduate work in the subject area to be taught. (Single Subject)

<u>NAME</u>	<u>SUBJECT</u>	<u>SCHOOL</u>
Glyptis, Helen	Social Science	Roosevelt Middle School
Gonzalez, Elwing	Yearbook	
De La Garza, Brad	ITE	Toll Middle School
De La Garza, Brad	Business	
Fabanish, Katherine	Yearbook	
Realmuto, Paige	English	
Galfayan, Gagik	English/Yearbook	
Thompson, Elizabeth	English	
Thompson, Elizabeth	Social Science	

Position

Certification Authorization (Cont.)

3. Pursuant to Education Code Section 44258.7(b) authorization is requested for the following certificated employees to coach a competitive sport for which the students receive physical education credit for one period a day.

<u>NAME</u>	<u>SCHOOL</u>
Cheney, Michele	Crescenta Valley High School
De Souza, Tyraysa	
Dien, Amber	
Evans, Robert	
Kim, Alexander	
Kim, Ji Suk	
Merlo, Reid	
Pehar, John	
Sakonju, Jan	
Schick, Mathew	
Schilling, Paul	
Zargarian, Shahin	
Bailey, Robert	Glendale High School
Caban, Crystal	
Driffill, Carol	
Mardirosian, Tadeh	
Palmer, Kelly	
Rangel, Amy	
Vardanian, Narek	
Weisman, Brandon	
Arakelyan, Garegin	Hoover High School
Campbell, Melissa	
Herabidian, Azad	

Position

Certification Authorization (Cont.)

4. Pursuant to Education Code Section 44263 authorization is requested for the following certificated employees to teach in another area through the completion of eighteen semester hours of coursework, or nine semester hours of upper division/graduate work in the subject area to be taught.

<u>NAME</u>	<u>SUBJECT</u>	<u>SCHOOL</u>
Batra, Monika	Science: Physics	Clark Magnet High School
Beerman, Kathleen	Art	Crescenta Valley High School
Beerman, Raymond	Art	
Flower, Michael	Art	
DeKruyf, Anna	Physical Education	
Leon, Nicholas	Physical Education	
Lim, Mee	Science: Chemistry	
Mohr, Anthony	Physical Education	
Peterson Babington, Janice	Science: Biological Science	
Petrosian, Galia	Math	
Platt, David	Science: Physics	
Taix, Martin	Physical Education	
Arakelian, Diana	Mathematics	Glendale High School
Bailey, Robert	Astronomy	
Caddel, Cindy	Dance	
Simonyan, Hasmik	Theater/Stage Craft	
Giraco, Maria	English/Literature for Success	Rosemont Middle School
Kelly, Darnell	Science: Physics	
Marcheque, Chester	Science: Biology	
Marcheque, Chester	Science: Earth Science	
Palmer, Kelly	Dance	
Sukazian, Greta	Mathematics	
Venier, Daniel	Science: Chemistry	
Le Clear, William	Math	Hoover High School
Pinsker, Jason	ITE	

<u>Additional Assignment</u>	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
1. Avetic, Sandy Ayvazian, Pateel Balcomb, Kimberly Barnett, Kathy Bedrousi, Miro Bedrousi, Soseh Benkovich, Joseph Berberyan, Mariam Blessinger, Michelle Brown, Diana Chaolertyotin, Pearl Chung, Joanne Ciotti, Holly Clarke, Andra Cutter, Emma Davarhanian, Patrick Dreyfus, Martha Dreyfuss, Kellie Faieta, April Fujie, Chie Galfayan, Gagik Gerigorian, Ani Gibney, Rain Gonzales, Elena Gonzalez, Alina Iskandaryan, Armine Jackson, Paula James, Nicolas Javidan, Homa Kellogg, Laura Manaka, Patricia Manalo, Michelle Mandjikian, Houry Matthewsian, Ani McGuire, Amber McTear, Brady Moses, Michelle Myles, Robbie Nakano, Elizabeth	Consulting Teachers, as needed, to provide Induction Program support in rating Participating Teacher portfolios outside of their work day. Teaching & Learning	7/01/23 through 6/30/24 \$40.95 per hour Not to exceed 32 Hours each 01.0 07405.0 11100 10000 1130 0000618

Position

Effective Dates
And Salary Rate

Additional Assignment
(Cont.)

O'Rourke, Roxanne
Piscitelli-Carrasco,
Antonia
Pittman, Isabelle
Roberts/Stella
Romeo, Jennifer
Roses, Lauren
Sahakian Azniv
Seaton, Kori
Shahverdian, Estine
Sosikian, Houry
Stepanyan, Edgar
Tumanyan, Meri
Vessella, Teresa
Walgenbach, Aaron
Weller, Emily
Yapundjian, Narine
Yong, Alma
Zargaryan, Armine

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Additional Assignment</u> <u>(Cont.)</u>			
2.	Avetic, Sandy Ayvazian, Pateel Balcomb, Kimberly Barnett, Kathy Bedrousi, Miro Bedrousi, Soseh Benkovich, Joseph Berberyan, Mariam Blessinger, Michelle Brown, Diana Chaolertyotin, Pearl Chung, Joanne Ciotti, Holly Clarke, Andra Cutter, Emma Davarhanian, Patrick Dreyfus, Martha Dreyfuss, Kellie Faieta, April Fujie, Chie Galfayan, Gagik Gerigorian, Ani Gibney, Rain Gonzales, Elena Gonzalez, Alina Iskandaryan, Armine Jackson, Paula James, Nicolas Javidan, Homa Kellogg, Laura Manaka, Patricia Manalo, Michelle Mandjikian, Houry Matthewsian, Ani McGuire, Amber McTear, Brady Moses, Michelle Myles, Robbie	Consulting Teachers, as needed, to provide peer assistance and support to beginning teachers; fully credentialed teachers new to the District; and to permanent teachers who have been referred to the PAR Program. Teaching & Learning	7/01/23 through 6/30/24 \$6,921.00 per year for each Consulting Teacher Not to exceed 200 hours each Consulting Teacher 01.0 07405.0 11100 10000 1130 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
	<u>Additional Assignment</u> <u>(Cont.)</u>	
	Nakano, Elizabeth	
	O'Rourke, Roxanne	
	Piscitelli-Carrasco, Antonia	
	Pittman, Isabelle	
	Roberts, Stella	
	Romeo, Jennifer	
	Roses, Lauren	
	Sahakian Azniv	
	Seaton, Kori	
	Shahverdian, Estine	
	Sosikian, Houry	
	Stepanyan, Edgar	
	Tumanyan, Meri	
	Vessella, Teresa	
	Walgenbach, Aaron	
	Weller, Emily	
	Yapundjian, Narine	
	Yong, Alma	
	Zargaryan, Armine	
3.	Horton, Chadman Tabor, Jacqueline Counselors, as needed, to facilitate IGNITE College and Career Readiness Summer Program Glendale High School	6/19/23 through 6/30/23 Counselor Daily Rate of Pay not to Exceed 4 days Title I 01.0 30100.0 00000 31100 1232 0200000
4.	Bertolini, Georgia Curtiss, Alison Maynard, Wendy O'Rourke, Corky Sano, Dorothy Stuffel, Linda Telles, Patricia Verdugo Academy Home Hospital Teachers, as needed Special Education	8/16/23 through 6/30/24 Regular Hourly Rate Not to exceed the number of hours of home instruction identified in the student's IEP or five hours per week whichever is greater, plus one hour of planning. 01.0 00000.0 19006 10000 1130 0000600

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment</u> <u>(Cont.)</u>		
5.	Batra, Monika Bessler, David Botts, Narine Campbell, Michelle Duncan, Yeato Filz, Myriam Fitzgibbons, Jodi Garcia, Rachel Graves, Mardell Mardy Henschel, Sharon Hickman-Tcheng, Heather Howe-Flores, Jessica Hughes, Jennifer Kellogg, Laura Kim, Peter Liverett, Richard Mejicano, Maria Miller, Robert Markarian, Jessica Ortega, Claudia Otten, Caitlin Outlaw, Mildred Ouweleen, Mark Prichard, Jamie Rivera-Elekes, Vanessa Skywalker, Molly Stanczak, Bozena Stout, Rachel Tatevosyan, Narine	Verdugo Academy Home Hospital Teachers, as needed General Education Special Education
		8/16/23 through 6/30/24 Regular Hourly Rate Not to Exceed 6 hours per week, per home hospital student 01.0 00000.0 19029 10000 1130 0005682 01.0 00000.0 19006 10000 1130 0000600
6.	Herrera, Pazit	Language, Speech & Hearing Specialist, as needed, to assess speech students in Special Education
		6/15/23 through 7/14/23 Regular Hourly Rate of pay Not to exceed 15 hrs Special Education - Summer School 01.0 65000.0 57609 11100 1130 0000600

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Additional Assignment (Cont.)</u>		
7.	McCormack, Tina Special Education Teacher, as needed, to attend Zoom Summer School Introduction Training Special Education	6 /08/23 through 6/08/23 Workshop rate \$40.95/hr Not to exceed 1 hr Special Education - Summer School 01.0 65000.0 57609 11100 1130 0000600
8.	Porter, Virginia School Nurse, as needed, to assist with health assessments, enrollments, IEPs, and home hospital consultations. Health Services	7/03/23 through 8/08/23 At Daily Rate of Pay Not to exceed 15 days 01.0 00000.0 00000 31401 1234 0000681

Change of Assignment

1.	Arakelian, Talin K. TO: Teacher Specialist Teaching & Learning FROM: Teacher, Regular Glendale High School	Effective 8/14/23 186 days
2.	Araradian, Marral TO: Teacher Specialist Muir Elementary School FROM: Teacher, Regular Monte Vista Elementary	Effective 8/14/23 186 days
3.	Gaboudian, Laura TO: Teacher, Regular Wilson Middle School FROM: Teacher Specialist Teaching & Learning	Effective 8/14/23 186 days

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Change of Assignment</u> (Cont.)		
4. Jackson, Paula E.	TO: Teacher Specialist Teaching & Learning FROM: Teacher, Regular Wilson Middle School	Effective 8/14/23 186 days

Voluntary Increase in Assignment

1. Khachatryan, Nushik	Teacher, Probationary, 2 nd year Clark Magnet High School	8/14/23 through 6/06/24 From 80% to 100%
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Election to Management Position

1. #81585	TO: Coordinator III, Health Services	Effective 8/09/23 225 days
2. Gregory, Carol	Program Supervisor, Probationary, 1 st year Child Development & Child Care	Effective 8/14/23 225 days

Election

1. Ahrens, Michelle T.	Teacher, Probationary, 2 nd year Muir Elementary	Effective 8/14/23
2. Aleksanyan, Lilit	Teacher, Temp Contract Jefferson Elementary	8/14/23 through 6/06/24
3. Argudo, Courtney A.	Teacher, Probationary, 2 nd year Jefferson Elementary	Effective 8/14/23
4. Arias Ruiz, Tamara	Teacher, Temp Contract Franklin Elementary	8/14/23 through 6/06/24

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election (Cont.)</u>		
5.	Azaryan, Marina M. Teacher, Probationary, 1 st year Marshall Elementary	Effective 8/14/23
6.	Bacallao, Saline Teacher, Probationary, 1 st year Cerritos Elementary	Effective 8/14/23
7.	Baron, Cecilia M. Teacher, Temp Contract Franklin Elementary	8/14/23 through 6/06/24
8.	Baik, Eunice Teacher, Probationary, 1 st year Special Education Lincoln Elementary	Effective 8/14/23
9.	Belian, Maral Victoria Teacher, Probationary, 2 nd year TK-Early Education Muir Elementary	Effective 8/14/23
10.	Boyadzhyan, Armine Counselor, Temp Contract Clark Magnet High School	7/24/23 through 6/06/24
11.	Britton, Tammy Teacher, Probationary, 1 st year Wilson Middle School	Effective 8/14/23
12.	Buchak, Brianna Teacher, Probationary, 1 st year Marshall Elementary	Effective 8/14/23
13.	Cao, Calvin Teacher, Probationary, 1 st year Wilson Middle School	Effective 8/14/23
14.	Castel De Oro, Lillian Teacher, Probationary, 1 st year Glendale High School	Effective 8/14/23

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election (Cont.)</u>		
15.	Chakarian, Sabrina Psychologist, Probationary, 1 st year Special Education	Effective 7/10/23
16.	Chung, Nicki R. Teacher, Temp Contract Muir Elementary	8/14/23 through 6/06/24
17.	Dobos, Cory Teacher, Probationary, 1 st year Toll Middle School	Effective 8/14/23
18.	Doe, Lila Teacher, Probationary, 1 st year Special Education	Effective 8/14/23
19.	Foster, Zoe Teacher, Temp Contract Special Education FACTS	8/14/23 through 6/06/24
20.	Gonzalez, Adrian Teacher, Probationary, 1 st year Glendale High School	Effective 8/14/23
21.	Gottheil, Ignacio P. Teacher, Probationary, 1 st year Toll Middle School	Effective 8/14/23
22.	Guevara, Carmela L. Teacher, Temp Contract Muir Elementary	8/14/23 through 6/06/24
23.	Hanson, Iretta R. Counselor, Temp Contract Crescenta Valley High School	7/24/23 through 6/06/24
24.	Hasapis, Dana Teacher, Probationary, 1 st year Special Education Marshall Elementary	Effective 8/14/23

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election (Cont.)</u>		
25.	Idzhyan, Gevorg G. Teacher, Probationary, 2 nd year Hoover High School	Effective 8/14/23
26.	Knight, Marijane Teacher, Probationary, 1 st year Wilson Middle School	Effective 8/14/23
27.	Kunsagi Martin, Klara Teacher, Temp Contract Franklin Elementary	8/14/23 through 6/06/24
28.	Kwan, Benjamin Teacher, Probationary, 1 st year Mountain Avenue Elementary	Effective 8/14/23
29.	Kwan, Yejin Teacher, Probationary, 1 st year CTE Crescenta Valley High School	Effective 8/14/23
30.	Lowy, Lindsay Teacher, Probationary, 1 st year Glenoaks Elementary	Effective 8/14/23
31.	Manny, Payten Teacher, Probationary, 1 st year Valley View Elementary	Effective 8/14/23
32.	Mardirosian-Indjeyan, Violet Teacher, Temp Contract Clark Magnet High School	8/14/23 through 6/06/24 40%
33.	Margaryan, Anna Counselor, Probationary, 2 nd year Roosevelt Middle School	Effective 7/24/23
34.	Marino, Erin Teacher, Probationary, 1 st year Lincoln Elementary	Effective 8/14/23

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election (Cont.)</u>		
35. Medina, Carlos	Teacher, Probationary, 1 st year Wilson Middle School	Effective 8/14/23
36. Messal, Erik	Teacher, Probationary, 1 st year Crescenta Valley High School	Effective 8/14/23
37. Mirzayan, Talynn	Teacher, Probationary, 1 st year Toll Middle School	Effective 8/14/23
38. Mitchell, Mary Ann	Nurse, Probationary, 1 st year Health Services	Effective 8/14/23
39. Moro, Anthony	Teacher, Temp Contract Crescenta Valley High School	8/14/23 through 6/06/24
40. Naranjo Agudo, Cristina	Teacher, Temp Contract Muir Elementary	8/14/23 through 6/06/24
41. Navasartian, Karine	Teacher, Probationary, 1 st year CDCC TK Glenoaks Elementary	Effective 8/14/23
42. Padrumyan, Arpine	Teacher, Temp Contract Jefferson Elementary	8/14/23 through 6/06/24
43. Park, Joshua	Teacher, Probationary, 1 st year Roosevelt Middle School	Effective 8/14/23
44. Piper, Mary M.	Teacher, Probationary, 1 st year Special Education Roosevelt Middle School	Effective 8/14/23

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election (Cont.)</u>		
45. Realmuto, Paige	Teacher, Probationary, 1 st year Toll Middle School	Effective 8/14/23
46. Reeder, Jean	Teacher, Probationary, 1 st year R.D. White Elementary	Effective 8/14/23
47. Schmidt, Anna Marie	Teacher, Probationary, 1 st year Hoover High School	Effective 8/14/23
48. Schwartz, Melody	Teacher, Temp Contract Franklin Elementary	8/14/23 through 6/06/24
49. Singh, Shalini	Teacher, Temp Contract CTE Clark Magnet High School	8/14/23 through 6/06/24 60%
50. Sir, Joyce	Teacher, Temp Contract Crescenta Valley High School	8/14/23 through 6/06/23 60%
51. Tanabe, Keiko	Teacher, Temp Contract Rosemont Middle School	8/14/23 through 6/06/24 40%
52. Terteryan, Mariam	Teacher, Probationary, 1 st year Special Education College View School	Effective 8/14/23
53. Torrecilla, Daniella	Counselor, Temp Contract Crescenta Valley High School	7/24/23 through 6/06/24
54. Torosyan, Tatevik	Teacher, Temp Contract R.D. White Elementary	Effective 8/14/23
55. Vasquez, Karla J.	Teacher, Temp Contract Special Education College View School	8/14/23 through 6/06/24

		<u>Position</u>	<u>Effective Dates And Salary Rate</u>
	<u>Election (Cont.)</u>		
56.	Vasquez, Kevin	Teacher, Probationary, 1 st year Roosevelt Middle School	Effective 8/14/23
57.	Vazquez, Diana	Counselor, Temp Contract Marshall Elementary	Effective 7/24/23
58.	Watson, Thomas E.	Teacher, Probationary, 1 st year Special Education Mann Elementary	Effective 8/14/23
59.	Wong, Tammy	Teacher, Probationary, 1 st year Special Education	Effective 8/14/23
60.	Woodard, Marie	Language, Speech & Hearing Specialist, Probationary, 1 st year Special Education	Effective 8/14/23
61.	Wolper, Erin P.	Teacher, Temp Contract CTE Crescenta Valley High School	8/14/23 through 6/06/24 60%
62.	Yeghiazaryan, Edgar	Teacher, Temp Contract Wilson Middle School	8/14/23 through 6/06/24

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily</u>		
1.	Andreas, Andre Bedrousi, Miro Combs, Sarah Jo McMillin, Krista Chuang, Salome	Teachers as needed, for planning and implementation of WEB Programing at Rosemont Middle School
		8/07/23 through 8/11/23 District Initiated Special Projects rate of pay of \$40.95 per hour (for planning) Not to exceed \$4,095.00 total Supplemental 01.0 01000.0 11100 10000 1130 0600000
2.	Crescenta Valley HS Ngai, Ricky Glendale High School Arakelian, Talin Funaro, Chris . Kellogg, Laura Workman, Kayla Hoover HS Eulmessekkian, Pateel Herabidian, Azad Verdugo Academy Outlaw, Mildred	Teachers, as needed to provide support on using APEX Program. Innovation, Instruction, Assessment & Accountability. IIAA
		6/01/23 through 6/30/23 Hourly rate of pay \$40.95 per hour Not to exceed 5 hours each King-Instruction Program 01.0 00000.0 11301 10000 1130 0005616
3.	Davarhanian, Patrick Faieta, April Galfayan, Gagik Gerigorian, Ani McTear, Brady Myles, Robbie Walgenbach, Aaron Zargaryan, Armine	Consulting teachers, as needed, to revise Induction Program procedures and documents Teaching & Learning
		7/01/23 through 6/30/24 Not to exceed a total of 40 hours at the teacher's hourly rate of pay 01.0 07405.0 11100 10000 1130 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
4.	Crescenta Valley HS Ngai, Ricky Glendale High School Arakelian, Talin Funaro, Chris Kellogg, Laura Workman, Kayla Hoover HS Eulmessekkian, Pateel Herabidian, Azad Verdugo Academy Outlaw, Mildred	Teachers, as needed to provide support on using APEX Program. Innovation, Instruction, Assessment & Accountability. IIAA	7/01/23 through 6/30/24 Hourly rate of pay \$40.95 per hour Not to exceed 5 hours each King-Instruction Program 01.0 00000.0 11301 10000 1130 0005616
5.	Davarhanian, Patrick Galfayan, Gagik Gerigorian, Ani Manalo, Michelle McGuire, Amber Tumanyan, Meri	Consulting teachers, to create Induction Professional Development menu and workshops Teaching & Learning	7/01/23 through 6/30/24 Not to exceed a total of 60 hours at the teacher's hourly rate of pay 01.0 07405.0 11100 10000 1130 0000618
6.	Galfayan, Gagik Walgenbach, Aaron	Consulting Teachers to assist Induction Teacher Specialist with coordinating the Teacher Induction Program. Teaching & Learning	7/01/23 through 6/30/24 Not to exceed a total of 63 hours each at \$40.95 per hour 01.0 07405.0 11100 10000 1130 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Election Hourly/Daily (Cont.)</u>			
7.	Avetic, Sandy Ayvazian, Pateel Balcomb, Kimberly Barnett, Kathy Bedrousi, Miro Bedrousi, Soseh Benkovich, Joseph Berberyan, Mariam Blessinger, Michelle Brown, Diana Chaolertyotin, Pearl Chung, Joanne Ciotti, Holly Clarke, Andra Cutter, Emma Davarhanian, Patrick Dreyfus, Martha Dreyfuss, Kellie Faieta, April Fujie, Chie Galfayan, Gagik Gerigorian, Ani Gibney, Rain Gonzales, Elena Gonzalez, Alina Iskandaryan, Armine Jackson, Paula James, Nicolas Javidan, Homa Kellogg, Laura Manaka, Patricia Manalo, Michelle Mandjikian, Houry Matthewsian, Ani McGuire, Amber McTear, Brady Moses, Michelle Myles, Robbie	Consulting Teachers, as needed, to plan and deliver professional development to Induction Teachers and Mentors. Teaching & Learning	7/01/23 through 6/30/24 \$40.95 per hour to plan workshops Not to exceed 9 hours total each \$47.25 per hour to teach adults Not to exceed 4.5 hours total each 01.0 07405.0 11100 10000 1130 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
	<u>Election Hourly/Daily</u>	
	<u>(Cont.)</u>	
	Nakano, Elizabeth	
	O'Rourke, Roxanne	
	Piscitelli-Carrasco, Antonia	
	Pittman, Isabelle	
	Roberts, Stella	
	Romeo, Jennifer	
	Roses, Lauren	
	Sahakian Azniv	
	Seaton, Kori	
	Shahverdian, Estine	
	Sosikian, Houry	
	Stepanyan, Edgar	
	Tumanyan, Meri	
	Vessella, Teresa	
	Walgenbach, Aaron	
	Weller, Emily	
	Yapundjian, Narine	
	Yong, Alma	
	Zargaryan, Armine	
8.	Arakelian, Talin Bennett, Jessica Caban, Crystal Fox, Danielle Hansen Bringas, Karla Jackson, Paula Myles, Sally Partikian, Talin	Teacher Specialists to work outside their contractual dates for training & implementing new instructional materials for Teaching & Learning. 7/01/23 through 6/30/24 Daily rate of pay Not to exceed 10 days each 01.0 07405.0 11100 10000 1130 0000618
9.	Bishop, Joshua Mamtora, Shraddha Ohanis, Aram Pinsker, Jason Raij, Yvie	Career Technical Education (CTE) after school teachers. 7/26/23 through 6/30/24 Hourly Rate of Pay not to exceed 750 hours total. CTEIG 01.0 63870.8 38000 10000 1130 0000684

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
10.	Bishop, Joshua Boon, Stephanie Bourland, Barbara Boykin, Byron Brown, Diana Browne, Nicole Brownstein, Gina Buyer, James Callahan, Jennifer Campbell, Joseph Danial, Mariam Dominguez, Ondina Duran, Steve Elzanaty, Mohammed Evans-Bye, Dominique Faieta, April Foster, Dennis Ganevsky, Kent Gervacio, Loreann Hamdan, Joyce Harris, Chelbi Hovnanian, Talin Isayan, Sevada Jacoy, Paul Janairo, Brenda Kasmanian, Janna Khodagulyan, Armond Kirkwood, Joshua Lockhart, Tony Lowe, Kristine Ludwig, Hans Luna, Javier Mamtora, Shraddha Masouris, Nicoleta Mori, Michelle Morua, Mariano Myles, Robbie Nakayama, Junko	CTE teachers for professional development, meetings, curriculum writings, and shopping. 7/01/23 through 6/30/24 \$40.95 per hour not to exceed 700 hours total. CTEIG 01.0 63870.8 38000 10000 1130 0000684

Effective Dates
And Salary Rate

Position

Election Hourly/Daily
(Cont.)

Oh, Junnie
Ohanis, Aram
Olvera, Evelyn
Orris, Christina
Paronikyan, Yeranui
Pascale Parra, Jean-
Marie
Perez, Rebecca
Pinsker, Jason
Poole, Jacob
Prawat, Kenneth
Raij, Yvie
Riehl, Carla
Roberts Berger, Nancy
Sdao, Ashley
Singh, Shalini
Stewart, Allison
Tapper, Alicia
Taylor, Yvonne
Toorian, Armen
Tuason, Orenda
Waters, Leland
Yeghiazaryan, Edgar
Zamlich, Gregory
Zargarian, Shahin

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily</u>		
<u>(Cont.)</u>		
	Oh, Junnie	
	Ohanis, Aram	
	Olvera, Evelyn	
	Orris, Christina	
	Paronikyan, Yeranui	
	Pascale Parra, Jean- Marie	
	Perez, Rebecca	
	Pinsker, Jason	
	Poole, Jacob	
	Prawat, Kenneth	
	Raij, Yvie	
	Riehl, Carla	
	Roberts Berger, Nancy	
	Sdao, Ashley	
	Singh, Shalini	
	Stewart, Allison	
	Tapper, Alicia	
	Taylor, Yvonne	
	Toorian, Armen	
	Tuason, Orenda	
	Waters, Leland	
	Yeghiazaryan, Edgar	
	Zamlich, Gregory	
	Zargarian, Shahin	
12.	Bourland, Barbara Gervacio, Loreann	Career Technical Education (CTE) after school teachers. 7/26/23 through 6/30/24 \$50.00 per hour not to exceed 320 hours total. CTEIG 01.0 63870.8 38000 10000 1130 0000684

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
14.	Astor, Elizabeth Teacher, as needed, to develop curriculum and materials for Advisement at Glendale High School	8/01/23 through 6/07/24 District Initiated Special Projects Rate of pay of \$40.95 per hour (for planning) Not to exceed 120 hours total Title I 01.0 30100.0 11100 10000 1130 0200000
15.	Briggs, Robert Retired teacher, as needed, to work as Stage Manager at: Glendale High School	7/01/23 through 6/30/24 \$47.25/hr. Not to exceed 275 hrs. 01.0 00000.0 81000 50001 1930 0000640
16.	Carter, Kenise DHH Teacher specialist to support SELPA Deaf and Hard of Hearing students.	7/01/23 through 6/30/24 Established rate of pay Not to exceed 12 hours per week SELPA DIS Program 01.0 65001.0 57607 11100 1130 0000668
17.	Jacobson, Nancy Retired teacher, to provide support to Foothill SELPA Deaf and Hard of Hearing Program	7/01/23 through 6/30/24 At established hourly rate Not to exceed 200 hours 01.0 65001.0 57607 11100 1130 0000668 SELPA DIS Program
18.	Melkoian, Miganoush Teacher Specialist, as needed, to assist in enrollment for the Armenian FLAG Program at R. D. White and Jefferson ES, Wilson MS and Hoover HS. Educational Services	7/01/23 through 6/30/24 Daily rate of pay Not to exceed 10 days FLAG Support Program 01.0 00000.0 00000 21004 1130 0008682

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
19.	Policky, Naeiri Teacher Specialist, as needed, to prepare the Tobacco Use Prevention Education (TUPE) grant's 2022-23 yearend annual progress report for submission to the California Department of Education. Student Services	7/01/23 through 7/14/23 Daily rate of pay Not to exceed 7 days Violence Prevention 01.0 00000.0 11309 10000 1130 0002682
20.	Tashkesen, Arthur Teacher Specialist, as needed, to open the 2023-2024 school year, prepare and complete required tasks and documents at Cerritos Elementary School.	8/01/23 through 8/11/23 Daily rate of pay Not to exceed 5 days total Supplemental 01.0 01000.0 11100 10000 1130 2200000
21.	Taylor, Aya Teacher Specialist, as needed, to assist in enrollment for the Japanese FLAG Program at Dunsmore and Verdugo Woodlands ES and Wilson and Rosemont MS. Educational Services	7/01/23 through 6/30/24 Daily rate of pay Not to exceed 7 days FLAG Support Program 01.0 00000.0 00000 21004 1130 0008682
22.	Vessella, Teresa Teacher, Special Education Special Education Department Chair Glendale High School	First Semester 22-23

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Election Hourly/Daily (Cont.)</u>		
23. Vessella, Teresa	Teacher, Special Education Department Chair, as needed, to assist with class scheduling for students with for IEPs prior to the start of the 2023-24 school year at Glendale High School	7/01/23 through 8/13/23 District Initiated Special Projects rate of pay of \$40.95 per hour (for planning) Not to exceed 30 Hours total Title I 01.0 30100.0 11100 10000 1130 0200000

Additional Compensation

1. Ohanian, Lynette	Assistant Principal qualifies to receive the Doctoral stipend Glendale High School	Effective 8/01/23 Not to exceed \$200 per month
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Transportation Authorization

1. Choi, Unis Melkoian, Miganoush Taylor, Aya	Reimbursement for transportation expenses for travels to and from schools and district office in the performance of duties as Teacher Specialist in charge of different languages under the FLAG Program. Educational Services	7/01/23 through 6/30/24 62.5 cents per mile - 2022 65.5 cents per mile – 2023 Administration - Ed Services 01.0 00000.0 00000 71001 5210 0007616
2. Arakelian, Talin Bennett, Jessica Caban, Crystal Fox, Danielle Hansen Bringas, Karla Jackson, Paula Myles, Sally Partikian, Talin	Teacher Specialists, as needed, to travel for trainings and meetings throughout the 23-24 school year for Teaching & Learning Department.	7/01/23 through 6/30/24 65.5 cents per mile Mileage Reimbursement 01.0 07405.0 11100 10000 5210 0000618

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Transportation Authorization (Cont.)</u>		
3.	Alexander, Sandra Arellano Vigil, Guadalupe Carter, Kenise Cockburn, Lindsay Montes de Oca, Patricia Orchid, Angela Rezayat, Camellia Sackett, Beatriz Zimmerman, Linda	Foothill SELPA Programs 7/01/23 through 6/30/24 Mileage reimbursement 65.5 cents SELPA Early Start Program 01.0 33853.0 57100 11100 5210 0000668 SELPA Visually Impaired Program 01.0 65001.0 57604 11300 5210 0000668 SELPA Designated Instruction (Deaf and Hard of Hearing, Orientation and Mobility) 01.0 65001.0 57607 11100 5210 0000668 SELPA Audiologist 01.0 65001.0 57607 11100 5210 0000668 SELPA Program Specialist 01.0 65001.0 50500 22000 5210 0000668
4.	Boyadjian, Grigor Boyadzhyan, Petros Hayhurst, Karen Jurado, Deneil Okaguchi, Sean	Music Teachers, as needed, for various sites Educational Services 7/01/23 through 6/30/24 65.5 cents per mile auto allowance Elementary Instruction 01.0 00000.0 11301 10000 5210 0005616
5.	Dyer, Amanda Forbes, Derrick Jenks, James Mulcahey, Richard Sandoval, Luis Sondergaard, Roger Vallejos, Isaias Yang, Joshua	Physical Education Teachers, as needed, for various sites Educational Services 7/01/23 through 6/30/24 65.5 cents per mile auto allowance Teacher Preparation Time 01.0 00000.0 15001 10000 5210 0005616

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>	
<u>Transportation Authorization (Cont.)</u>			
6.	Batra, Monika Bertolini, Georgia Bessler, David Botts, Narine Campbell, Michelle Curtiss, Alison Duncan, Yeato Filz, Myriam Fitzgibbons, Jodi Garcia, Rachel Graves, Mardell Mardy Henschel, Sharon Hickman-Tcheng, Heather Howe-Flores, Jessica Hughes, Jennifer Kellogg, Laura Kim, Peter Liverett, Richard Maynard, Wendy Mejicano, Maria Miller, Robert Markarian, Jessica O'Rourke, Corky Ortega, Claudia Otten, Caitlin Outlaw, Mildred Ouweleen, Mark Prichard, Jamie Rivera-Elekes, Vanessa Sano, Dorothy Skywalker, Molly Stanczak, Bozena Stout, Rachel Stuffel, Linda Tatevosyan, Narine Telles, Patricia	Verdugo Academy Home Hospital Teacher, as needed	8/16/23 through 6/30/24 65.5 cents per mile 01.0 00000.0 19029 10000 5210 0005682

	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
<u>Revision to Previous Personnel Report</u>		
1.	Revision to Board Report No. 17, June 20, 2023	
	<u>Page 19, Item 7</u>	
	Various names	Teachers, Substitute teachers and Retirees as needed to attend ELPAC trainings and provide Initial and Summative ELPAC testing at various school sites and the Welcome center EAFE
		7/01/23 through 6/30/24 \$40.95 for training \$44.10 for testing Not to Exceed \$250,000.00 total 01.0 00000.0 11308 10000 1130 0002673

Add the following name:
 Owens, Elena

2.	Revision to Board Report No. 16, June 6, 2023	
	<u>Page 11, Item 7</u>	
	Various names	Extra-Curricular Assignments Glendale High School
		Summer Athletic Program 2023

Add the following names:
 Ter-Matevosian, Kristina
 Torres, Edward
 Vardanian, Narek
 Vasghanian, Lilia
 Vasquez, Juan
 Whiting, William

Position

Effective Dates
 And Salary Rate

Revision to Previous Personnel Report (Cont.)

3. Revision to Board Report No. 17, June 20, 2023

Page 28, Item 2

<p>Abeleda, Jeanet Aceituno-Rivera, Alleson Augustine-Fowler, Christina Avanesian, Hilda Azatyan, Kristine Castillo, Christa Dale, Beatriz Dittes, Tammera Galstians, Pamela Makasjian, Liza Mason, Michelle Moradi, Tamik Painter, Christina Petrossian, Alice Retana-Valle, Susan Safarloo, Araks Sanchez, Martha Scheidhauer, Judy Valijan, Rima Vasquez, Yuritzzy</p>	<p>Head Teachers as needed, for Child Development and Child Care (CDCC)</p>	<p>7/01/23 through 6/30/24 65.5 cents per mile Child Development Activities 12.0 50251.0 85000 10000 5210 0000671 Self-Support Combined 01.0 91500.0 85000 10000 5210 0000671 Self-Supporting Daycare 01.0 91400.0 85000 10000 5210 0000671 After School Education & Safety 01.0 60100.0 11100 10000 5210 0000671 California State Preschool 12.0 61052.0 85000 10000 5210 0000671 Child Development Activities 12.0 61051.0 85000 10000 5210 0000671 ELOP 01.0 26000.0 85000 10000 5210 0000671 Child Development Activities 12.0 50252.0 85000 10000 5210 0000671 Self-Supporting Daycare 01.0 91300.0 85000 10000 5210 0000671 California State Preschool 12.0 61050.0 85000 10000 5210 0000671</p>
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Position

Effective Dates
 And Salary Rate

Revision to Previous Personnel Report (Cont.)

Add the following name:
 Hartounian, Carmen

4. Revision to Board Report No. 1, July 11, 2023

Page 16, Item 5

Abeleda, Jeanet	Head Teachers and teachers	7/01/23 through 6/30/24
Aceituno-Rivera,	as needed for Child	\$44.10 per hour, not to
Alleson	Development and Child Care	exceed 100 hours each.
Alquisiras, Viviana	(CDCC) for working with	Child Development
Alvarez, Nuvia	students	Activities
Andreasyan, Nargiz		12.0 50251.0 85000 10000
Augustine-Fowler,		1130 0000671
Christina		Self-Support Combined
Avanesian, Hilda		01.0 91500.0 85000 10000
Azatyian, Kristine		1130 0000671
Brown, Tia		Self-Supporting Daycare
Castillo, Christa		01.0 91400.0 85000 10000
Chobanyan, Vera		1130 0000671
Christiansen, Nonita		After School Education &
Contreras, Bernardo		Safety
Dale, Beatriz		01.0 60100.0 11100 10000
Derbedrosian, Lucia		1130 0000671
Dittes, Tammera		California State Preschool
Duvarado, Jackie		12.0 61052.0 85000 10000
Gallardo, Maria Anna		1130 0000671
Galstians, Pamela		Child Development
Ghanbary, Evelina		Activities
Gullessarian, Tamar		12.0 61051.0 85000 10000
Hacopian, Alina		0000671
Hernandez, Erica		ELOP
Hernandez, Keren-		01.0 26000.0 85000 10000
Happuch		1130 0000671
Hodges, Lawanda		Child Development
Islam, Rukti		Activities
Lara, Cecilia		12.0 50252.0 85000 10000
Makasjian, Liza		1130 0000671
Manoukian, Anita		Self-Supporting Daycare
Mason, Michelle		01.0 91300.0 85000 10000

<u>Revision to Previous Personnel Report (Cont.)</u>	<u>Position</u>	<u>Effective Dates And Salary Rate</u>
Mendez, Ingrid		1130 0000671
Mirzakhaniyan, Helen		California State Preschool
Moradi, Tamik		12.0 61050.0 85000 10000
Painter, Christina		1130 0000671
Petrossian, Alice		
Puranan, Maliwan		
Rafael, Janice		
Retana-Valle, Susan		
Rodriguez, Lilian		
Rojas, Karina		
Safarloo, Araks		
Salas-Noori, Aydee		
Sanchez, Martha		
Scheidhauer, Judy		
Valijan Rima		
Vasquez, Yuritzzy		
Ziraki, Diana		

Add the following name:
 Hartounian, Carmen

5. Revision to Board Report No. 1, July 11, 2023

Page 9, Item 4

Neuer, Eva

TO: Assistant Principal,
 Elementary
 Muir Elementary

Effective 7/12/23
 210 days

Change to read:

205 days

Position

Consulting Teachers for 2023-24

It is recommended that the teachers listed below be designated Consulting Teachers for the Peer Assistance and Review Program and assigned to the Consulting Teacher Pool. The Consulting Teachers would be activated on an as needed basis from July 1, 2023 to June 30, 2024.

<u>Name</u>	<u>School</u>
Avetic, Sandy	Franklin Elementary
Ayvazian, Pateel	Mann Elementary
Balcomb, Kimberly	Columbus Elementary
Barnett, Kathy	Valley View Elementary
Bedrousi, Miro	Rosemont Middle School
Bedrousi, Soseh	Glendale High School
Benkovich, Joseph	Glendale High School
Berberyan, Mariam	Mann Elementary
Blessinger, Michelle	Monte Vista Elementary
Brown, Diana	Crescenta Valley High School
Chaolertyotin, Pearl	Wilson Middle School
Chung, Joanne	Keppel Elementary
Ciotti, Holly	Glendale High School
Clarke, Andra	Cloud Pre-School
Cutter, Emma	College View School
Davarhanian, Patrick	Clark Magnet High School
Dreyfus, Martha	Balboa ES/La Crescenta ES
Dreyfuss, Kellie	Keppel Elementary
Faieta, April	Wilson Middle School
Fujie, Chie	Verdugo Woodlands Elementary
Galfayan, Gagik	Wilson Middle School
Gerigorian, Ani	R. D. White Elementary
Gibney, Rain	Dunsmore Elementary
Gonzales, Elena	Roosevelt Middle School
Gonzalez, Alina	Mann Elementary
Iskandaryan, Armine	Jefferson Elementary
Jackson, Paula	Wilson Middle School
James, Nicolas	Lincoln Elementary
Javidan, Homa	Hoover High School
Kellogg, Laura	Glendale High School
Manaka, Patricia	Keppel Elementary

Position

Consulting Teachers for 2023-24 (Cont.)

Manalo, Michelle	Muir Elementary
Mandjikian, Houry	Toll Middle School
Matthewsian, Ani	V. Woodlands Elementary
McGuire, Amber	Crescenta Valley High School
McTear, Brady	Edison Elementary
Moses, Michelle	Crescenta Valley High School
Myles, Robbie	Hoover High School
Nakano, Elizabeth	Monte Vista Elementary
O'Rourke, Roxanne	Mann Elementary
Piscitelli-Carrasco, Antonia	Daily High School
Pittman, Isabelle	Toll Middle School
Roberts/Stella	Glenoaks Elementary
Romeo, Jennifer	Fremont Elementary
Roses Lauren	Mann Elementary
Sahakian, Azniv	Jefferson Elementary
Seaton, Kori	Marshall Elementary
Shahverdian, Estine	Clark Magnet High School
Sosikian, Houry	Jefferson Elementary
Stepanyan, Edgar	Hoover High School
Tumanyan, Meri	Glendale High School
Vessella, Teresa	Glendale High School
Walgenbach, Aaron	T.R.E.C.K.
Weller, Emily	Valley View Elementary
Yapundjian, Narine	Balboa Elementary
Yong, Alma	Glendale High School
Zargaryan, Armine	Jefferson Elementary

Position

Effective Dates
And Salary Rate

Conference/Workshop/Meeting Authorization

In accordance with Board of Education Policy 4011 pertaining to conference and workshop attendance, approval has been given to the following persons to attend the conference as designated, with reimbursement for actual and necessary expenses in accordance with Board Policy:

A. The following workshop authorizations are not paid from District General Funds:

1. It is recommended that approval be given to Cindy Caddel to attend the “Especializacion para profesores internacionales de español como lengua extranjerato (Specialization for Teachers of Spanish as a Foreign Language)” be held at the Universidad Internacional Menedez Pelayo from July 29, 2023 August 5, 2023, with the following expenses: airfare, parking, per diem for food, and cost of Lyft/Uber to and from the airport in Los Angeles, California and Santander, Spain, not to exceed \$3,200.00 total.

Title I

01.0 30100.0 11100 10000 5220 0200000

2. It is recommended that approval be given for Ms. Santhasundari Rajiv to attend the CAJPA 2023 Fall Conference to be held at Harrah’s in Stateline, Nevada and Lake Tahoe Resort in South Lake Tahoe, California from September 12 – September 15, 2023. All necessary expenses, including food, will be paid by the West San Gabriel JPA. No District funds will be used to pay for this event.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2024

CLASSIFIED PERSONNEL REPORT NO. 2

CONSENT CALENDAR NO. 3

TO: Board of Education
FROM: Dr. Darneika Watson, Interim Superintendent
SUBJECT: CLASSIFIED PERSONNEL REPORT NO. 2

It is recommended that the following report be approved as presented:

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Medical Leave of Absence</u>		
1. <u>Custodian I</u> Corona, Jocelin	Clark	06/20/23 through 07/30/23
2. <u>Translator/Interpreter</u> Parra, Mariela	EAFE	05/01/23 through 11/01/23
<u>Extension of Medical Leave of Absence</u>		
1. <u>Senior Administrative Secretary</u> Niazian, Mariam	Hoover	04/10/23 through 08/18/23
2. <u>Senior Heating, Vent & Air Conditioning Mechanic</u> Camarena, Carlos	FASO	05/12/23 through 08/28/23
<u>Family & Medical Leave of Absence</u>		
1. <u>Accounting Technician</u> Suh, Jennifer	CDCC	09/17/23 through 10/27/23
2. <u>Custodian I</u> Corona, Jocelin	Clark	06/20/23 through 07/30/23
Barrientos, William	Crescenta Valley	06/01/23 through 06/09/23

Effective Dates,
 Months/Hours, and
Salary Rating

Location
Family & Medical Leave of Absence - Continued

- | | | | |
|----|--|-------------------|---------------------------|
| 3. | <u>Occupational Therapist</u>
Chuvanjan, Meri | Special Education | 05/22/23 through 10/06/23 |
| 4. | <u>Translator/Interpreter</u>
Parra, Mariela | EAFE | 05/01/23 through 07/21/23 |

Extension of Family & Medical Leave of Absence

- | | | | |
|----|---|------|---------------------------|
| 1. | <u>Senior Heating, Vent & Air Conditioning Mechanic</u>
Camarena, Carlos | FASO | 05/12/23 through 08/04/23 |
|----|---|------|---------------------------|

Maternity Leave of Absence

- | | | | |
|----|---|------|---------------------------|
| 1. | <u>Accounting Technician</u>
Suh, Jennifer | CDCC | 09/17/23 through 10/27/23 |
|----|---|------|---------------------------|

Parental Leave of Absence

- | | | | |
|----|--|-------------------|---------------------------|
| 1. | <u>Custodian I</u>
Barrientos, William | Crescenta Valley | 06/01/23 through 06/09/23 |
| 2. | <u>Occupational Therapist</u>
Chuvanjan, Meri | Special Education | 08/14/23 through 11/06/23 |

Child Care Leave of Absence

- | | | | |
|----|--|-------------------|---------------------------|
| 1. | <u>Occupational Therapist</u>
Chuvanjan, Meri | Special Education | 08/14/23 through 01/31/24 |
|----|--|-------------------|---------------------------|

<u>Election from Eligibility List</u>	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
1. <u>Behavior Intervention Assistant</u>		
Becerra, Raul	Special Education	08/14/23; 9.25/6; 26-5 01.0 65002.0 57607 11100 2110 0000600
Black, Shyla	Special Education	08/14/23; 9.25/6; 26-4 01.0 04000.0 57607 11100 2110 0000600
Cerezo, Frida	Special Education	08/14/23; 9.25/6; 26-4 01.0 04000.0 57607 11100 2110 0000600
Cruz, Cynthia	Special Education	08/14/23; 9.25/6; 26-4 01.0 04000.0 57607 11100 2110 0000600
Franquez, Maria	Special Education	08/14/23; 9.25/6; 26-5 01.0 04000.0 57607 11100 2110 0000600
Gamboa, Daniel	Special Education	08/14/23; 9.25/6; 26-5 01.0 65002.0 57607 11100 2110 0000600
Jacobs, Amaris	Special Education	08/14/23; 9.25/6; 26-4 01.0 04000.0 57607 11100 2110 0000600
Kirakosyan, Armine	Special Education	08/14/23; 9.25/6; 26-4 01.0 65002.0 57607 11100 2110 0000600
Lelikian, Tereza	Special Education	08/14/23; 9.25/6; 26-4 01.0 04000.0 57607 11100 2110 0000600
Muralles, Byron	Special Education	08/14/23; 9.25/6; 26-4 01.0 65002.0 57607 11100 2110 0000600
Pearson, Jazmine	Special Education	08/14/23; 9.25/6; 26-6 01.0 04000.0 57607 11100 2110 0000600
Robertson, Brianna	Special Education	08/14/23; 9.25/6; 26-5 01.0 04000.0 57607 11100 2110 0000600

<u>Election from Eligibility List - Continued</u>		<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
2.	<u>Cafeteria Worker I</u> Ghazarian, Tania	Glenoaks	08/14/23; 9.25/3.5; 1-1 13.0 53100.0 00000 37000 2212 0100000
3.	<u>Education Assistant I</u> Aghakhani, Diana	Verdugo Woodlands	08/14/23; 9.25/4.5; 3-2 01.0 26000.0 85000 10000 2110 0000671
	Aghaeepour, Gity	Muir	08/14/23; 9.25/3.5; 3-2 01.0 60100.0 11100 10000 2110 0000671
	Akter, Salma	Franklin	08/14/23; 9.25/3.5; 3-2 12.0 61051.0 85000 10000 2110 0000671
	Azizianazar, Manik	Jefferson	08/14/23; 9.25/3.5; 3-2 12.0 61050.0 85000 10000 2110 0000671
	Bravo de Guzman, Barbara	Edison	08/14/23; 9.25/3.5; 3-2 01.0 26000.0 85000 10000 2110 0000671
	Chavez, Veronica	Pacific Avenue	08/14/23; 9.25/6; 3-2 12.0 61052.0 85000 10000 2110 0000671
	Dergaloostyan, Carmen	Edison	08/14/23; 9.25/4; 3-2 01.0 60100.0 11100 10000 2110 0000671
	Esrailian, Anita	Jefferson	08/14/23; 9.25/3; 3-2 01.0 26000.0 85000 10000 2110 0000671
	Galstyan, Diana	Monte Vista	08/14/23; 9.25/3.5; 3-2 01.0 91500.0 85000 10000 2110 0000671
	Gharabeg, Arsineh	Valley View	08/14/23; 9.25/3.5; 3-2 01.0 26000.0 85000 10000 2110 0000671
	Hakobyan, Anna	R.D. White	08/14/23; 9.25/3.5; 3-2 12.0 61051.0 85000 10000 2110 0000671

<u>Election from Eligibility List - Continued</u>		<u>Effective Dates, Months/Hours, and Salary Rating</u>
	<u>Location</u>	
3. <u>Education Assistant I</u> - Continued		
Mikhaeil, Hanan	Keppel	08/14/23; 9.25/3; 3-2 12.0 61051.0 85000 10000 2110 0000671
Minasyan, Marietta	Dunsmore	08/14/23; 9.25/3.5; 3-2 01.0 26000.0 85000 10000 2110 0000671
Murciano, Maria	Verdugo Woodlands	08/14/23; 9.25/3; 3-2 01.0 91500.0 85000 10000 2110 0000671
Noridzhanyan, Seda	Jefferson	08/14/23; 9.25/3.5; 3-2 01.0 26000.0 85000 10000 2110 0000671
Puebla, Ximena	Keppel	08/14/23; 9.25/4; 3-2 01.0 26000.0 85000 10000 2110 0000671
Sarkisyan, Elin	Toll	08/14/23; 9.25/3; 3-2 01.0 60100.0 11100 10000 2110 0000671
Serobyanyan, Anahit	Edison	08/14/23; 9.25/3.5; 3-2 01.0 60100.0 11100 10000 2110 0000671
Sultana, Shabiha	Glenoaks	08/14/23; 9.25/3; 3-2 01.0 91500.0 85000 10000 2110 0000671
Yaqoobi Masihi, Markarit	Jefferson	08/14/23; 9.25/3.5; 3-2 12.0 61051.0 85000 10000 2110 0000671
Zetino, Joshua	Franklin	08/14/23; 9.25/4; 3-2 01.0 60100.0 11100 10000 2110 0000671

<u>Election from Eligibility List - Continued</u>		<u>Effective Dates, Months/Hours, and Salary Rating</u>
	<u>Location</u>	
4. <u>Education Assistant-Intensive Support</u>		
Aguirre, Sandra	Special education	08/14/23; 9.25/6; 20-4 01.0 05000.0 57608 11200 2110 0000600
Aramian, Megan	Special Education	08/14/23; 9.25/6; 20-4 01.0 05000.0 57608 11200 2110 0000600
Bell, Te'Aire	Special Education	08/14/23; 9.25/6; 20-4 01.0 05000.0 57608 11200 2110 0000600
Cassidy, Michel	Special Education	08/14/23; 9.25/6.5; 20-4 01.0 05000.0 57608 11200 2110 0000600
Geragosyan, Nicky	Special Education	08/14/23; 9.25/6; 20-4 01.0 05000.0 57608 11200 2110 0000600
Issaghoolian, Adrineh	Special Education	08/14/23; 9.25/6; 20-4 01.0 05000.0 57608 11200 2110 0000600
Juarez, Jessica	Special Education	08/14/23; 9.25/6; 20-4 01.0 05000.0 57608 11200 2110 0000600
Moncada, Jessie	Special Education	08/14/23; 9.25/6; 20-4 01.0 05000.0 57608 11200 2110 0000600
Ortega, Alan	Special Education	08/14/23; 9.25/6; 20-4 01.0 05000.0 57608 11200 2110 0000600
Pulcifer, Matthew	Special Education	08/14/23; 9.25/6; 20-4 01.0 05000.0 57608 11200 2110 0000600
Salazar, Wendy	Special Education	08/14/23; 9.25/6; 20-7 01.0 05000.0 57608 11200 2110 0000600

<u>Election from Eligibility List - Continued</u>		<u>Effective Dates, Months/Hours, and Salary Rating</u>
	<u>Location</u>	
4. <u>Education Assistant – Intensive Support</u> - Continued		
Torousian, Edna	Special Education	08/14/23; 9.25/6; 20-4 01.0 05000.0 57608 11200 2110 0000600
Valdez, Samantha	Special Education	08/14/23; 9.25/6; 20-4 01.0 05000.0 57608 11200 2110 0000600
Zierhut, Lily	Special Education	08/14/23; 9.25/6; 20-4 01.0 05000.0 57608 11200 2110 0000600
5. <u>Education Assistant II</u>		
Moukhalyan, Tamara	Hoover	08/14/23; 9.25/6; 6-9 01.0 30100.0 11100 10000 2110 0300000
6. <u>Elementary Yard Duty Leader</u>		
Mnatsakanyan, Liana	Columbus	08/14/23; 9.25/6; 6-4 01.0 00000.0 19021 10000 2910 2300000
7. <u>Payroll Technician</u>		
Yesayan, Mariana	Financial Services	08/01/23; 12/8; 24-1 01.0 00000.0 00000 72007 2410 0000669
8. <u>Special Education Assistant</u>		
Harutyunyan, Alina	Special Education	08/14/23; 9.25/6; 11-2 01.0 65000.0 57608 11200 2110 0000600
Johnson, Kelly	Special Education	08/14/23; 9.25/6.5; 11-9 01.0 65000.0 57608 11200 2110 0000600
Kazarian, Vardanoush	Special Education	08/14/23; 9.25/6; 11-2 01.0 33100.0 57600 11100 2110 0000600
Lanzafame, Melinda	Special Education	08/14/23; 9.25/6; 11-2 01.0 33100.0 57600 11100 2110 0000600
Mkrtchian, Anoush	Special Education	08/14/23; 9.25/6; 11-2 01.0 33100.0 57600 11100 2110 0000600

<u>Election from Eligibility List - Continued</u>		<u>Effective Dates, Months/Hours, and Salary Rating</u>
	<u>Location</u>	
9. <u>Special Education Assistant</u>		
Mousakhani, Karolin	Special Education	08/14/23; 9.25/6.5; 11-2 01.0 65000.0 57608 11200 2110 0000600
Mueckay, Matthew	Special Education	08/14/23; 9.25/6; 11-2 01.0 33100.0 57600 11100 2110 0000600
Noceti, Sophia	Special Education	08/14/23; 9.25/6; 11-2 01.0 33100.0 57600 11100 2110 5000000
Patananan, Wiphada	Special Education	08/14/23; 9.25/6; 11-2 01.0 65000.0 57608 11200 2110 0000600
Peplow, Lauren	Special Education	08/14/23; 9.25/6; 11-2 01.0 33100.0 57600 11100 2110 0000600
Raygoza, Bertha	Special Education	08/14/23; 9.25/6; 11-2 01.0 65000.0 57608 11200 2110 0000600
Torres, America	Special Education	08/14/23; 9.25/6; 11-2 01.0 33100.0 57600 11100 2110 0000600
Villegas, Danielle	Special Education	08/14/23; 9.25/6; 11-2 01.0 33100.0 57600 11100 2110 5000000
10. <u>Speech-Language Pathology Assistant</u>		
Rosales-Kim, Leslie	Special Education	08/14/23; 9.25/6; 33-7 01.0 65000.0 57607 11100 2910 0000600
11. <u>Typist Clerk II</u>		
Casillas, Ariell	Wilson	08/08/23; 10/8; 12-3 01.0 00000.0 00000 27004 2410 0800000
12. <u>Wellness Educator</u>		
Papias, Montserrat	Nutrition Services	08/01/23; 12/8; M28-3 01.0 94033.0 00000 37000 2310 0000662

<u>Election from Eligibility List</u> - Continued		<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
13. <u>Yard Duty Assistant</u>			
Danielians, Carolin	Columbus	08/14/23; 9.25/35; 1-2 01.0 00000.0 19021 10000 2910 2300000	
Khajikian, Lena	Columbus	08/14/23; 9.25/3.5; 1-2 01.0 00000.0 19021 10000 2910 2300000	
Qassam, Taghreed	Columbus	08/14/23; 9.25/3.5; 1-2 01.0 00000.0 19021 10000 2910 2300000	
Angelini, Viviane	Marshall	08/14/23; 9.25/3.5; 1-2 01.0 00000.0 19021 10000 2910 3600000	
Rodriguez, Maria	Marshall	08/14/23; 9.25/3.5; 1-2 01.0 00000.0 19021 10000 2910 3600000	
Karapetyan, Siranush	R.D. White	08/14/23; 9.25/3.5; 1-2 01.0 00000.0 19021 10000 2910 4300000	
Emmerson, Maria	Valley View	08/14/23; 9.25/3.5; 1-2 01.0 00000.0 19021 10000 2910 2500000	
Mehrabi, Melina	Valley View	08/14/23; 9.25/3.5; 1-2 01.0 00000.0 19021 10000 2910 2500000	
Sarkisian, Siran	Valley View	08/14/23; 9.25/3.5; 1-2 01.0 00000.0 19021 10000 2910 2500000	
14. <u>Custodial Supervisor I</u>			
Avina, Evelyn	Clark	04/10/23; 12/8; 23-4 01.0 00000.0 00000 81006 2211 0900000	
15. <u>Custodian II</u>			
Medina, Jonathan	Valley View	06/26/23; 12/8; 16-3 01.0 00000.0 00000 81006 2211 4100000	

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Reallocation of Salary</u>		
1. <u>Special Education Data Control Technician</u> Waked, Magy	Special Education From M7-7	07/11/23; M28-7 01.0 65000.0 50011 21000 2415 0000600
2. <u>Translator/Interpreter</u> Atalyan, Tatevik	EAFE From Translator/ Interpreter, 21-4	02/10/23; 26-4 01.0 01000.0 11100 10000 2910 0000673
Lafian, Vardouhi	EAFE From Translator/ Interpreter, 21-9	02/10/23; 26-9 01.0 01000.0 11100 10000 2910 0000673
Snkhchyan, Angine	EAFE From Translator/ Interpreter, 21-9	02/10/23; 26-9 01.0 01000.0 11100 10000 2910 0000673
Alfaro-Rosas, Aurora	EAFE From Translator/ Interpreter, 21-9	02/10/23; 26-9 01.0 01000.0 11100 10000 2910 0000673
Maddonna-Capano, Adriana	EAFE From Translator/ Interpreter, 21-9	02/10/23; 26-9 01.0 01000.0 11100 10000 2910 0000673
Parra, Mariela	EAFE From Translator/ Interpreter, 21-7	02/10/23; 26-7 01.0 01000.0 11100 10000 2910 0000673
Gutierrez, Juan	EAFE From Translator/ Interpreter, 21-7	02/10/23; 26-7 01.0 01000.0 11100 10000 2910 0000673
Kim, Il Sun	EAFE From Translator/ Interpreter, 21-9	02/10/23; 26-9 01.0 01000.0 11100 10000 2910 0000673

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Reallocation of Salary</u> - Continued		
2. <u>Translator/Interpreter</u> - Continued		
Park, Gih J.	EAFE From Translator/ Interpreter, 21-9	02/10/23; 26-9 01.0 01000.0 11100 10000 2910 0000673
Alepaoughlian, Wartouhi	EAFE From Translator/ Interpreter, 21-9	02/10/23; 26-9 01.0 01000.0 11100 10000 2910 0000673
Sargsyan, Margarit	EAFE From Translator/ Interpreter, 21-1	02/10/23; 26-1 01.0 01000.0 11100 10000 2910 0000673
Sohn, Soyen	EAFE From Translator/ Interpreter, 21-9	02/10/23; 26-9 01.0 01000.0 11100 10000 2910 0000673
<u>Medical Separation</u> 2023-cl-36124		Effective 06/20/23

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay</u>		
1. <u>Account Clerk III</u> Seyfi, Amy	Crescenta Valley	06/12/23 through 07/31/23 Not to exceed 10 hours total 01.0 02000.0 00000 27001 2430 0006682
2. <u>Administrative Secretary</u> Clarkson, Caitlin	Student Services	06/12/23 through 08/11/23 01.0 00000.0 00000 31301 2430 0007682
3. <u>Behavior Intervention Assistant</u> All – Various Names	Special Education	08/14/23 through 06/05/24 Not to exceed 2 hrs/day, 5 days/week, each Special Education-BIA-General Fund 01.0 04000.0 57607 11100 2130 0000600
Abkarian, Anita	Special Education	07/17/23 through 08/11/23 Not to exceed 6 hours a day Special Education-Summer School 01.0 65000.0 57609 11100 2130 0000600
4. <u>Behavior Intervention Assistant – Substitute</u> Franquez, Maria	Special Education	07/11/23 through 07/14/23 Not to exceed 4.5 hours a day Special Education-Summer School 01.0 65000.0 57609 11100 2130 0000600
5. <u>Cafeteria Worker I</u> Santos, Arlene Yousef Khanian, Talin	Toll	08/07/23 through 08/11/23 Not to exceed 8 hours per day, each 13.0 53100.0 00000 37000 2232 0700000
6. <u>Clerk III</u> Avanesian, Hermine	Crescenta Valley	06/12/23 through 07/31/23 Not to exceed 10 hours total 01.0 02000.0 00000 27001 2430 0006682

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay</u>		
7. <u>Education Assistant I</u>		
Aleksanyan, Ofik	CDCC	07/01/23 through 06/30/24
Amirkhanyan, Anzhela		Child Development Activities
Badlians, Arpi		12.0 61051.0 85000 10000 2110 0000671
Balasanyan, Anika		12.0 61051.0 85000 10000 2130 0000671
Belian, Nayiri		12.0 61051.0 85000 10000 2160 0000671
Beybutyan, Lusine		California State Preschool
Beygi, Malena		12.0 61050.0 85000 10000 2110 0000671
Borisov, Mike		12.0 61050.0 85000 10000 2130 0000671
Chhabra, Ravneet		12.0 61050.0 85000 10000 2160 0000671
Galstyan, Luiza		12.0 61052.0 85000 10000 2110 0000671
Grajeda, Montserrat		12.0 61052.0 85000 10000 2130 0000671
Grigorian, Caroline		12.0 61052.0 85000 10000 2160 0000671
Grigoryan, Lilly		Self-Support Combined/Self-Supporting
Hashtarkhanchi, Samira		01.0 91500.0 85000 10000 2110 0000671
Ishac, Nicole		01.0 91500.0 85000 10000 2130 0000671
Lopez, Carolina		01.0 91500.0 85000 10000 2160 0000671
Makaryan, Hasmik		01.0 91300.0 85000 10000 2110 0000671
Martinez, Dani		01.0 91300.0 85000 10000 2130 0000671
Martirosyan, Lyova		01.0 91300.0 85000 10000 2160 0000671
Muradyan, Hasmik		After School Education & Safety
Nersisian Malhami, Ani		01.0 60100.0 11100 10000 2110 0000671
Ohanova, Kristina		01.0 60100.0 11100 10000 2130 0000671
Poghosyan, Lilia		01.0 60100.0 11100 10000 2160 0000671
Sahakyan, Nazik		ELOP
Subashini, Robin		01.0 26000.0 85000 10000 2110 0000671
Taimourian, Eric		01.0 26000.0 85000 10000 2130 0000671
Talavera, Daisy		01.0 26000.0 85000 10000 2160 0000671
Tecson, Myrna		
Valdez, Karen Lizet		
Velazquez, Andrea		
Vieira dos Santos, Joshua		

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay</u>		
7. <u>Education Assistant I</u>		
Abkarian, Zouya	CDCC	07/01/23 through 06/30/24
Abrahamyan, Aida		Child Development Activities
Abrahamyan, Kristine		12.0 61051.0 85000 10000 2110 0000671
Abrahamyan, Larisa		12.0 61051.0 85000 10000 2130 0000671
Acosta, Natalia		12.0 61051.0 85000 10000 2160 0000671
Adikyan, Luiza		California State Preschool
Adut, Bessy		12.0 61050.0 85000 10000 2110 0000671
Aghaeepour, Gity		12.0 61050.0 85000 10000 2130 0000671
Aghajani, Michael		12.0 61050.0 85000 10000 2160 0000671
Aghakhani, Diana		12.0 61052.0 85000 10000 2110 0000671
Aghakianest, Roobina		12.0 61052.0 85000 10000 2130 0000671
Aghayan, Hripsime		12.0 61052.0 85000 10000 2160 0000671
Aghazarian, Rajik		Self-Support Combined/Self-Supporting
Aguirre, Honeida		01.0 91500.0 85000 10000 2110 0000671
Ahmadi, Azita		01.0 91500.0 85000 10000 2130 0000671
Akelyan, Lina		01.0 91500.0 85000 10000 2160 0000671
Akopyan, Ruzanna		01.0 91300.0 85000 10000 2110 0000671
Akter, Salma		01.0 91300.0 85000 10000 2130 0000671
Alexanyan, Julieta		01.0 91300.0 85000 10000 2160 0000671
Allahverdi, Armineh		After School Education & Safety
Alparaz, Remigia		01.0 60100.0 11100 10000 2110 0000671
Alvarez, Ashley		01.0 60100.0 11100 10000 2130 0000671
Amaya, Luis		01.0 60100.0 11100 10000 2160 0000671
Ambartsumyan, Anait		ELOP
Amiri, Melina		01.0 26000.0 85000 10000 2110 0000671
Amirian, Karmen		01.0 26000.0 85000 10000 2130 0000671
Apelian, Valentina		01.0 26000.0 85000 10000 2160 0000671
Arabian, Nicole		
Ardon, Cristina		
Arsenian, Nina		
Asatryan, Ani		
Asatryan, Nelli		
Ash, Reiko		
Assatouri, narineh		
Astoquillca, Christopher		
Atalyan, Tatevik		
Avakian, Hasmik		
Avanesian, Shakeh		

Effective Dates,
Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay

7. Education Assistant I - Continued

Avanesian, Zoya
Avaness, Madlen
Avetisyan, Siranush
Avetisyan, Tatevik
Awad, Joyce
Awad, Layla
Azarian, Hermina
Azizianazar, Manik
Aznavour, Mary
Babajanyan, Liana
Babayan, Rita
Babikian, Crystal
Bagdyan, Amy
Baghdasarian, Alis
Baghdasaryan, Hripsime
Baghdasaryan, Raymond
Baghdasian, Violet
Baghonian, Piunik
Baghramian, Anna
Bagiryan, Diana
Balian, Tina
Baltaian, Anosh
Banuelos, Samantha
Barbar, Marie Claire
Barsegyan, Arpine
Barsegyan, Artemis
Barsegyan, Ruzanna
Batres, Elizabeth
Batrez-Chavez, Kimberly
Bautista, Silva
Bedrosian, Arax
Beidroosian, Shakeh
Boghosian-Rezaich, Linda
Boghozian, Kristina
Boghozian, Shirak
Bogosian, Ani
Bojolyan, Maro
Bondoc, Marie

Effective Dates,
Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

7. Education Assistant I - Continued

Bravo de Guzman, Barbara
Brion, Carolyn
Burgara, Dailene
Buss, Becky
Calvo, Patricia
Cano, Iliana
Carreon, Margaret
Carrisoza, Jennifer
Casillas, Ariell
Cervantes, Lydia
Chavez, Veronica
Chillakudu, Sindhu
Cisneros, Susan
Cohen, Kiana
Contreras, Jackeline
Cortes, Nancy
Cruz, Karina
Cuano, Mildred
Danial, Grace
Danial, Mariam
Danlian, Sarineh
Davityan, Adrineh
Davoudi, Nora
Davoudi, Shirin
Davitian, Shakeh
Davtyan, Lilit
De Jesus, Blanca
Dean, Sarah
Decker, Patricia
Dehbaskian-Gharghani, Sabrina
DeJesus, Blanca
Der Avanesian, Arsineh
Der Galustyan, Carmen
Der Ghazarian, Armineh
Deravanesian, Narineh
Deravidian, Adrineh
Derghazarian, Armik
Dimitrovski, Mary

Effective Dates,
Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

7. Education Assistant I - Continued

Dominguez, Edgar
Doyle, Paula
Espinoza, Guadalupe
Estrada, Alejandra
Estrada, Leticia
Flores, Yurritz
Franco, Grace
Friendman, Evan
Gallegos, Lindabeth
Galstyan, Diana
Garabedian, Silva
Garcia, Agustin
Garcia, Rita
Garibyan, Gayanne
Gasparyan, Karine
Gavaljyan, Maria
Gaviria Vargas, Alba
Gerber-Todd, Monica
Gevorgyan, Sofi
Gevorkyan, Kristina
Ghadimian, Galineh
Ghanbary, Rozik
Gharabeg, Arsineh
Gharadghi, Kristineh
Gharib, Sarineh
Gharibian, Karoline
Gharibyan, Gayane
Gharibyan, Iveta
Ghoukassian, Anaees
Ghukasyan, Shoghik
Godoy, Leonora
Gomez, Maria
Gonzales, Marisa
Gonzalez Sanvicente, Karen
Gragoosian, Aylen
Grigoryan, Lily
Grigoryan, Arus
Grigoryan, Roza

Effective Dates,
Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

7. Education Assistant I - Continued

Grigoryan, Stella
Guerra, Mayra
Guevara, Jose Luis
Hakobyan, Adrine
Hakobyan, Anna
Hakobyan, Arpik
Hakobyan, Lilit
Hakopian, Janet
Hakopian, Sevana
Haroutunian, Armineh
Harris, Princess (PJ)
Hartounian, Armineh
Harutunyan, Yeva
Hayrapetian, Meghedi
Hernandez, Ana Patricia
Herrera, Arlene
Herrera, Wineth
Hezarjarby, Valentin
Hodikian, Aida
Hovakemian, Emilia
Hovakimian, Melineh
Hovhannisyan, Narine
Hovsepian, Adranik
Hovsepian, Marine
Isaian, Jacqueline
Isayan, Nairi
Issagholian, Stella
Jacobso, Veronica
Jaytan, Hasmik
Jimenez, Bianca
Jimenez, Blanca
Karakhanyan, Narine
Karapetian, Elina
Karapetyan, Armine
Karapetyan, Dianna
Karapetyan, Lusine
Karapetyan, Serine
Karim, Farzana

Effective Dates,
Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

7. Education Assistant I - Continued

Karim, Hasina
Karimian, Adrian
Kaur, Ameet
Kaviani, Gita
Kazarian, Lusik
Ketunyan, Annie
Khachadourian, Artin
Khachatourian, Greta
Khachatrian, Lusine
Khachaturian, Carmen
Khachikyan, Lianna
Khachikyan, Rima
Khalil, Alhan
Khalil, Dalil
Khashaki Chigani, Vergineh
Khashaki, Roza
Kim, Hyunjin
Kim, Lucy
Kirakosyan, Knar
Konanyan, Mihran
Kostanian, Araksi
Krikor, Manoush
Lanting, Lara
Lara, Angelina
Lara, Daniel
Leal Gatica, Itzel
Lee, Melissa
Lee, Susie
Leon, Lezlie
Lim, Carmela
Lim, Rachel
Lopez Villegas, Vania
Manuail, Maryam
Manvelyan, Margarit
Mardirosian, Verjik
Margarian, Carolin
Margaryan, Nare
Margousian, Angineh

Effective Dates,
Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

7. Education Assistant I - Continued

Markarian, Yvette
Markarian, Zepur
Martirosyan, Ashkhen
Martirosyan, Kristina
Martirosyan, Kristina
Mast, Merelle
Matevosyan, Armine
Matevosyan, Seda
Mausarian, Juliet
Mayor, Arlina
Medina, Carolyn
Megerdichian, Violet
Melikyan, Hilda
Melkonian, Helen
Mera, Leslie
Merdrousians, Narineh
Merida, Sariah
Meserkhani, Rima
Mesropyuan, Aida
Mikhaeli, Hanan
Minasian, Anita
Minassian, Vardouhi
Minasyan, Marietta
Minasyan, Minas
Miriam, Silva
Mirumyan, Susanna
Mirzakhanian, Diana
Mirzakhanian, Lia
Mirzakhany, Frida
Mirzayans, Armineh
Mkertchyan, Anahit
Mkrtchyan, Lilit
Mnatsakanyan, Ani
Montellano, Michele
Moradiani, Seda
Moradkhanian, Gayaneh
Morales, Amir
Mousalu, Marineh

Effective Dates,
Months/Hours, and
Salary Rating

Location
Additional Assignment Temporary - At Established Rate of Pay - Continued

7. Education Assistant I - Continued

Movsesyan, Nataly
Muradyan, Syuzanna
Murciano, Maria
Murillo, Lorena
Nadimyan, Yelena
Nagib, Dalia
Nahabeet, Anette
Nahapetyan, Margarita
Najjarian, Ramela
Nalli, Dora
Natividad, Julio
Nazari, Loreta
Nazari, Sasoon
Nazarian, Diana
Nazarian, Karine
Nazarian, Katherine
Nazarian, Keloudia
Nazarian, Rubina
Nazarian, Taleen
Nersesian, Anahid
Nersesyan, Lilit
Nguyen, Chuyen
Nguyen, Jihn
Nhabeet, Anna
Niazi, Natasha
Nipiossian, Iskuhi
Noridzhanyan, Seda
Nosharian, Kristineh
Nosharian, Loosineh
Novshadian, Angineh
Oganesyan, Violeta
Ohanessian, Nicolette
Ohanian, Hermine
Ohanjanian, Verjik
Ohanyan, Lilit
Olympia, Jennifer
Ordubegian, Marita
Oroudjian, Eran

Effective Dates,
Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

7. Education Assistant I - Continued

Orozco Isais, Maria
Ovasepyan, Ariana
Pacheco, Gema
Padilla, Sonia
Palour, Alina
Parsekhanian, Ara
Parunakian, Aziniv
Patanan, Wiphada
Patatanian, Edna
Patatanian, Hilda
Patel, Jasumati
Petrosian, Ritan
Petrosyan, Goharik
Pilandzhyan, Narine
Poghosova, Sonya
Poschin, Daisy
Premne, Monique
Puebla, Ximena
Pulcifer, Khahnie
Pulcifer, Matthew
Pulido, Alexis
Pulido, Paula
Rahman, Patricia
Ramirez, Lisa
Ramos, Ma Alexsa
Ramos, Sabel
Raygoza, Martha
Regalado Urrutia, Silvia
Reynaga, Marissa
Rivera, Sandra
Roa, Yna
Rodriguez, Andrea
Rodriguez, Cindy
Romero, Heidy
Romero, Lydia
Rostami, Jaklin
Ruano, Vicenta
Sahakyan, Seda

Effective Dates,
Months/Hours, and
Salary Rating

Location
Additional Assignment Temporary - At Established Rate of Pay - Continued

7. Education Assistant I - Continued

Saloomen, Christine
Sanchez, Aaron
Sanoian, Lernik
Sargsyan, Alla
Sargsyan, Karine
Sarkesian, Minely
Sarkesian, Preni
Sarkisian, Areg
Sarkisian, Arsineh
Sarkisian, Jaklin
Sarkisyan, Ani
Sarkisyan, Elin
Saverdyan, Tamar
Seferyan, Lucy
Segovia, Jocelyn
Semerdjian, Elizabeth
Serobyan, Anahit
Seyranyan, Silva
Shah, Pashmina
Shahbazian, Bernadette
Shahbazvand, Helen
Shahverdian, Melina
Shamiryan, Nareh
Shams, Simin
Silva, Miran
Simonyan, Yelena
Sinani, Narineh
Siraki, Astekhik
Smbatyan, Irine
Stepanian, Lisa
Stepanyants, Elena
Sultana, Shabiha
Szabados, Carly
Tadevosian, Valentine
Tadevosyan, Susanna
Tahmasebian, Arvin
Tahmasebian, Leo
Tahmasian, Anahid

Effective Dates,
Months/Hours, and
Salary Rating

Location

Additional Assignment Temporary - At Established Rate of Pay - Continued

7. Education Assistant I - Continued

Tahmasian, Christineh
Tamazyan, Areknaz
Tarkhanians, Nelly
Tascon, Doris
Taylor, Andrea
Tebelekyan, Arshaluys
Telimyan, Knarik
Tellez, Pedro
TerBarsegian, Karine
Teymouri, Johanna
Thompson, Melissa
Tipton, Nicholas
Tombokan, Tomi
Torgomyan, Marina
Torosyan, Aghavni
Torosyan, Tatevik
Torres, America
Trigueros, Pedro
Valdez, Samantha
Valencia, Sulay
Vartanian, Anahita
Vartanian, Annet
Villela, Cassandra
Waldheim, Natalie
Yagikyan, Rima
Yaqoobi Masihi, Markarit
Yeghoyan, Romina
Zadoorian, Hilma
Zargaryan, Narek
Zetino, Joshua
Zograbyan, Lilit
Zohrabian, Alvirt

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
7. <u>Education Assistant I</u> - Continued		
Bedroussian, Patricia	CDCC	07/01/23 through 06/30/24
Poschin, Daisy		Not to exceed 100 hours, each California State Preschool
		12.0 61050.0 85000 10000 2110 0000671
		12.0 61050.0 85000 10000 2130 0000671
		12.0 61050.0 85000 10000 2160 0000671
		12.0 61052.0 85000 10000 2110 0000671
		12.0 61052.0 85000 10000 2130 0000671
		12.0 61052.0 85000 10000 2160 0000671
		ELOP
		01.0 26000.0 85000 10000 2110 0000671
		01.0 26000.0 85000 10000 2130 0000671
		01.0 26000.0 85000 10000 2160 0000671
Alcaraz, Daisy	CDCC	07/01/23 through 06/30/24
Galvan, Rita		California State Preschool
Siraki, Astekhik		12.0 61050.0 85000 10000 2110 0000671
		12.0 61050.0 85000 10000 2130 0000671
		12.0 61050.0 85000 10000 2160 0000671
		12.0 61052.0 85000 10000 2110 0000671
		12.0 61052.0 85000 10000 2130 0000671
		12.0 61052.0 85000 10000 2160 0000671
		ELOP
		01.0 26000.0 85000 10000 2110 0000671
		01.0 26000.0 85000 10000 2130 0000671
		01.0 26000.0 85000 10000 2160 0000671

<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>	
8. <u>Education Assistant I – Substitute</u>	
Aleksanyan, Ofik CDCC	07/01/23 through 06/30/24
Amirkhanyan, Anzhela	Child Development Activities
Badlians, Arpi	12.0 61051.0 85000 10000 2110 0000671
Balasanyan, Anika	12.0 61051.0 85000 10000 2130 0000671
Belian, Nayiri	12.0 61051.0 85000 10000 2160 0000671
Beybutyan, Lusine	California State Preschool
Beygi, Malena	12.0 61050.0 85000 10000 2110 0000671
Borisov, Mike	12.0 61050.0 85000 10000 2130 0000671
Chhabra, Ravneet	12.0 61050.0 85000 10000 2160 0000671
Galstyan, Luiza	12.0 61052.0 85000 10000 2110 0000671
Grajeda, Montserrat	12.0 61052.0 85000 10000 2130 0000671
Grigorian, Caroline	12.0 61052.0 85000 10000 2160 0000671
Grigoryan, Lilly	Self-Support Combined/Self-Supporting
Hashtarkhanchi, Samira	01.0 91500.0 85000 10000 2110 0000671
Ishac, Nicole	01.0 91500.0 85000 10000 2130 0000671
Lopez, Carolina	01.0 91500.0 85000 10000 2160 0000671
Makaryan, Hasmik	01.0 91300.0 85000 10000 2110 0000671
Martinez, Dani	01.0 91300.0 85000 10000 2130 0000671
Martirosyan, Lyova	01.0 91300.0 85000 10000 2160 0000671
Muradyan, Hasmik	After School Education & Safety
Martinez, Dani	01.0 60100.0 11100 10000 2110 0000671
Martirosyan, Lyova	01.0 60100.0 11100 10000 2130 0000671
Muradyan, Hasmik	01.0 60100.0 11100 10000 2160 0000671
Nersisian Malhami, Ani	ELOP
Ohanova, Kristina	01.0 26000.0 85000 10000 2110 0000671
Poghosyan, Lilia	01.0 26000.0 85000 10000 2130 0000671
Sahakyan, Nazik	01.0 26000.0 85000 10000 2160 0000671
Subashini, Robin	
Talmourian, Eric	
Talavera, Daisy	
Tecson, Myrna	
Valdez, Karen	
Velazquez, Andrea	
Vieira dos Santos, Joshua	

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
9. <u>Education Assistant – Intensive Support – Substitute</u>		
Hiller, John	Special Education	06/08/23
Martinez, Suzanne		Not to exceed 1 hour, each
Olmedo, Norma		Special Education – Summer School 01.0 65000.0 57609 11100 2130 0000600
10. <u>Education Assistant – Intensive Support</u>		
All – Various Names	Special Education	08/14/23 through 06/05/24 Not to exceed 2 hrs/day, 5 days/week, each Special Education-EAIS-General Fund 01.0 05000.0 57608 11200 2130 0000600
Martinez, Sandra	Special Education	06/09/23 through 06/13/23
Aramian, Megan		Not to exceed 6 hours per day, each
Bell, Teaire		Special Education-S&C-EAIS-General
Salazar, Wendy		01.0 05000.0 57608 11200 2130 0000600
Zierhut, Lily		
11. <u>Health Assistant LVN/RN</u>		
Villagran, Nixcy	CDCC	06/12/23 through 08/11/23 Not to exceed 45 days total ELO-P 01.0 26000.0 00000 21000 2430 0000671
12. <u>Multimedia Technology Assistant</u>		
Lalazaryan, Armine	Columbus	07/31/23 through 08/11/23 Not to exceed 25 hours total Supplemental 01.0 01000.0 11100 10000 2930 2300000
Sebastian, Marleene	Muir	05/01/23 through 05/31/23 Not to exceed 5 hours total Supplemental 01.0 01000.0 11100 10000 2930 4000000

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Additional Assignment Temporary - At Established Rate of Pay - Continued</u>		
13. <u>Special Education Assistant – Substitute</u> Raygoza, Bertha	Special Education	06/08/23 Not to exceed 1 hour Special Education – Summer School 01.0 65000.0 57609 11100 2130 0000600
14. <u>Typist Clerk II</u> Wallace, Leslie	Student Services	06/12/23 through 08/11/23 01.0 00000.0 00000 31301 2430 0007682
15. <u>Typist Clerk III</u> Dahbashian, Sasoon	Student Services	06/12/23 through 08/11/23 01.0 00000.0 00000 31301 2430 0007682
16. <u>Yard Duty Assistant</u> Baghdasarian, Alis Hernandez, Ana Nersesyan-Hovsepian, Izabela Telmi, Knarik	Cerritos	08/16/23 through 06/05/24 Not to exceed 6 hours per day General 01.0 00000.0 19021 10000 2930 2200000
Aikob, Natasha Alkadhimi, Fatimah Danielians, Carolin Dilanchian, Goharic Ghougassian-Borshad, Maryam Qassam, Taghreed	Columbus	08/09/23 through 08/11/23 Not to exceed 5.5 hours per day General 01.0 00000.0 19021 10000 2910 2300000

<u>Change of Assignment</u>	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
1. <u>Change in Location</u>		
a. <u>Education Assistant I</u> Nazari, Valentina	CDCC From College View	08/01/23 12.0 61052.0 85000 10000 2110 0000671
2. <u>Increase in Months/Hours</u>		
a. <u>Education Assistant I</u> Kazarian, Gayaneh	Mann From 9.25/3.5	07/10/23; 12/6 12.0 61052.0 85000 10000 2110 0000671
3. <u>Increase in Hours</u>		
a. <u>Education Assistant I</u> Avedian, Carmen	Jefferson From 9.25/4	08/14/23; 9.25/5 12.0 61050.0 85000 10000 2110 0000671 01.0 60100.0 11100 10000 2110 0000671
4. <u>Decreasing in Months</u>		
a. <u>Education Assistant I</u> Matteossian, Violet	Verdugo Woodlands From 12/6	07/01/23; 9.25/6 01.0 26000.0 85000 10000 2110 0000671
5. <u>Decrease in Hours</u>		
a. <u>Education Assistant I</u> Shahriari, Kiana	Verdugo Woodlands From 9.25/6	08/14/23; 9.25/4 01.0 26000.0 85000 10000 2110 0000671

Effective Dates,
 Months/Hours, and
Salary Rating

Change in Assignment - Continued Location

6. Provisional Reallocation of Salary

a. Accounting Technician

Kraskian, Athena	Special Education From M28-7	07/01/23 through 08/31/23 M45-7 01.0 65000.0 50011 21000 2310 0000600 01.0 65460.0 50011 21000 2310 0000600
------------------	---------------------------------	--

7. Provisional Assignment

a. Cafeteria Worker II

Yousef Khanian, Talin	Toll From Cafeteria Worker I, 1-5	08/14/23 through 08/31/23 6.5 hours a day 4-7 13.0 53100.0 00000 37000 2212 0700000
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b. Construction Manager

Mikaily, Raymond	Planning & Development From Maintenance Project Supervisor, M47-7	07/01/23 through 09/30/23 8 hours a day M64-4 21.1 98000.0 90000 85051 2310 0000630
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c. Facilities Project Manager

Mailan, Armond	Planning & Development From Construction Manager, M64-7	07/01/23 through 09/30/23 8 hours a day M85-3 21.1 98000.0 90000 85051 2310 0000630
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Effective Dates,
Months/Hours, and
Salary Rating

Location
Revisions to Previous Board Reports

1. Revision to Board Report #3, January 17, 2023

Page 10, Item 1d

Custodian II

Robles-Corea, Mark Balboa
From Custodian I,
11-3

10/11/22 through 12/31/22
8 hours a day (day)
16-2
01.0 00000.0 00000 81006 2211 2000000

Change dates to read:

10/11/22 through 12/31/23

2. Revisions to Board Report #11, March 7, 2023

Page 3

Reclassification

Payroll Technician

Meyroyan, Azniv Financial Services
From Account Clerk II,
17-4

06/29/22; 12/8; 24-4
01.0 00000.0 00000 72007 2410 0000669

Change range and step to read:

From 17-3 to 24-3

Effective Dates,
Months/Hours, and
Salary Rating

Location
Revisions to Previous Board Reports - Continued

3. Revisions to Board Report #16, June 6, 2023

Page 8, Item 10

Additional Assignment Temporary – At Established Rate of Pay

Typist Clerk II

Angulo, Sandra

Roosevelt

07/03/23 through 07/17/23
Not to exceed 88 hours total
Supplemental
01.0 01000.0 0000 27000 2430 0500000

Change limitation to read:

Not to exceed 15 hours total

4. Revisions to Board Report #17, June 20, 2023

Page 17, Item 22

Additional Assignment Temporary - At Established Rate of Pay

Typist Clerk II

Davari, Ayda

Hoover

Gharibian, Maria

Sardarbegian, Hrachik

06/12/23 through 07/17/23
Not to exceed a \$5,500.00 total
01.0 02000.0 0000 27001 2430 0006682

Change limitation to read:

Not to exceed \$6,100.00 total

<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Election of Classified Hourly Substitutes through 06/30/24</u>	
Karapetyan, Siranoush Educational Services	07/01/23 through 08/16/23 Not to exceed 8 hours per day Not to exceed 2 days 01.0 00000.0 00000 71001 2430 0007616
<u>Election of Classified Hourly Substitutes (Custodian I) through 06/30/24</u>	
Barcena, John	07/01/23 through 06/30/24
Chairez, Gustavo	01.0 00000.0 00000 81006 2211 0000640
Clark, Jeffrey	
Garcia, Alfredo	
Garruba, Phillip	
Gonzalez, David	
Hernandez, Lesbia	
Hernandez, Roberto	
Jones, Maurice	
Lopez, Karla	
Mendez, Luis	
Olson, William	
Piewnarz, Daniel	
Recinos, Alejandro	
Rodriguez, Mario	
Salgado, Eder	
Salgado, Jose	
Torres, Daniel	
Vigil, Andrew	
Villagran, Luis Edgar	
Villagran, Luis Fausto	
Zavaleta, Fernando	
McCarthy, Patrick	
Rosales, Louie	
Dela Torre, Edgar Jr.	
Enriquez, Andrew	
Estrada, Andrew	
Gonzalez, Helen	
Molina, Daniel	
Rodriguez, Jose	

<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Election of Classified Hourly Substitutes (Cafeteria Worker I) through 06/30/24</u>	
Ayulo, Idaly	07/01/23 through 06/30/24
Boyadjian, Ani	13.0 53100.0 00000 37000 2232 0000662
Figueroa, Raymond	
Moreno, Xenia	

Election of Classified/Non Classified Hourly Substitutes through 06/30/24

Student Stage Crew I

Alonso, Michelle	Glendale	07/01/23 through 06/30/24
Antonio, Phoebe		\$15.50 per hour
Ayala, Adam		01.0 00000.0 81000 50001 2980 0000640
Ballesteros, Clarisse		
Basaya, Rica		
Cardenas, Jadeene		
Combs, Savannah		
Duarte, Nicole		
Gabaya, Juliana		
Galang, Alaina		
Gonzales, Thomas		
Martinez, Crystal		
Martinez, Raul		
Papoyan, Asya		
Rascon, Christopher		
Rodriguez, Luisadrian		
Sales, Amber		
Shadanyan, Michelle		
Silva, Scout		
Tcaturian, Arina		
Vasquez, Rebekah		
Vinas, Aulani		

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Election of Classified/Non Classified Hourly Substitutes through 06/30/24</u>		
<u>Non-Student Stage Crew</u>		
Aquino, Ashley	Glendale	07/01/23 through 06/30/24
Aquino, Heather		\$16.00 per hour
Babadjanians, Emil		01.0 00000.0 81000 50001 2980 0000640
Barrera, Noemi		
Calica, John		
De Leon, Julian		
Do, Samuel Young		
Doody, Annie		
Galang, Alanis		
Garcia, Rheigne Kimberly		
Jonson, James		
Kamali, Varag		
Karami, Garni		
Levin, Emily		
Lima, Yenina		
Lingat, Annalou		
Lopez, Britney		
Mikirdichian, Lucy		
Minasyan, Vazgen		
Nieva, Honey Grace		
Panossian, Mikiya		
Reyes, Aimee		
Sales, Mervyn		
Shahverdian, Artin		
Tarpinian, Nayrie		
Torio, Aaron		
Tumangan, Francis		
Van Houten, Nick		
Williams, Mark		
Williams, Matthew		
Williams, Michael		
Yeranosyan, Hagop		

	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
<u>Election of Classified/Non Classified Hourly Substitutes through 06/30/24</u>		
<u>Stage Managers</u>		
Aquino, Ashley	Glendale	07/01/23 through 06/30/24
Babadjanians, Emil		\$19.25 per hour
Do, Samuel Young		01.0 00000.0 81000 50001 2980 0000640
Jonson, James		
Kamali, Varag		
Levin, Emily		
Lima, Yenina		
Lingat, Annalou		
Nieva, Honey		
Reyes, Aimee		
Shahverdian, Artin		
Tarpinian, Nayrie		
Torio, Aaron		
Tumanga, Francis		
Van Houten, Nick		
Williams, Mark		
Williams, Matthew		
Yeranosyan, Hagop		
<u>Student Assistant I</u>		
Nikogosova, Nelly	IIAA	05/01/23 through 07/31/23
		\$15.50 per hour
		Not to exceed hours as follows:
		School in session
		Ages 16 and 17
		4 hours per day on any school day
		Ages 14 and 15
		3 hours per school day outside school hrs
		School not in session
		Ages 16 and 17
		8 hours per day
		Ages 14 and 15
		8 hours per day
		Expand Learning Opp
		01.0 74250.0 19012 10000 2180 0000690

<u>Personal Services Agreement</u>	<u>Location</u>	Effective Dates, Months/Hours, and <u>Salary Rating</u>
1. Bazoon, ILham	Consultant, as needed to provide support as “Champion Parent” to the CalFresh Healthy Living Program Grant	07/01/23 through 06/30/24 \$25.00 per hour Not to exceed 240 hours total 01.0 94033.0 00000 37000 5811 0000662

Effective Dates,
 Months/Hours, and
Salary Rating

Personal Services Agreement – Location
 – Continued

2. Etue, Yunko	Consultant/ Artist to conduct workshop with students to Generate and create a cafeteria mural at Cerritos Elementary School. The purpose of the mural is to promote healthy eating as part of the Smarter Lunchrooms Movement Initiative of the CalFresh Healthy Living Program grant.	08/01/23 through 10/31/23 Not to exceed \$17,774.00 total 01.0 94033.0 00000 37000 5811 0000662
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<u>Personal Services Agreement</u>	<u>Location</u>	<u>Effective Dates, Months/Hours, and Salary Rating</u>
3. Jordan, Lauren	Consultant, as needed to provide graphic design and communications support for the CalFresh Healthy Living Program grant	07/01/23 through 06/30/24 \$75.00 per hour Not to exceed 106 hours total 01.0 94033.0 00000 37000 5811 0000662
4. Miller, Taylor	Communications Consultant, as needed to produce a series of healthy recipe demonstration videos and document other CalFresh activities for the CalFresh Healthy Living Program grant	07/01/23 through 06/30/24 \$75.00 per hour Not to exceed 266 hours total 01.0 94033.0 00000 37000 5811 0000662

Effective Dates,
 Months/Hours, and
Salary Rating

Location
Transportation Authorization – 2023-2024

- It is recommended that the individuals be authorized to receive transportation expenses at the rate of 65.5¢ per mile, effective July 1, 2023, through June 30, 2024:

Account Clerk I

Kazangian, Nicholas Roosevelt

07/01/23 through 06/30/24: 65.5¢
 General Accounting
 01.0 00000.0 11303 10000 5210 0500000

SELPA School-to-Career Transition Specialist

Kovach, Stephanie SELPA

07/01/23 through 06/30/24: 65.5¢
 SELPA Workability Program
 01.0 94399.0 57600 11100 5210 0000668

Typist Clerk III

Garcia, Evelyn Nutrition Services
 Keshish, Melina
 Uranga, Adriana

07/01/23 through 06/30/24: 65.5¢
 13.0 53100.0 00000 37000 5210 0000662

Typist Clerk III – Substitute

Lewis-Yoo, Petal Nutrition Services

07/01/23 through 06/30/24: 65.5¢
 13.0 53100.0 00000 37000 5210 0000662

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 4

TO: Board of Education
 FROM: Dr. Darneika Watson, Interim Superintendent
 SUBMITTED BY: Santhasundari Rajiv, Chief Financial Officer
 PREPARED BY: Karineh Savarani, Director, Financial Services
 SUBJECT: **Warrants – District Funds**

The Interim Superintendent recommends that “A” Form (Payroll Warrants) issued July 10, 2023 – August 4, 2023, as shown below totaling \$3,632,032.71, and “B” Form (Other than Payroll Warrants) issued July 1, 2023 – July 31, 2023, totaling \$13,356,676, be approved. Funding for Form “A” Warrants is accounted for in the following funds: 01.0 General Fund, 12.0 Child Development Fund, 13.0 Cafeteria Fund, 21.1 Measure S Projects Fund, 40.1 Spec Reserve-Capital Projects Fund, 67.0 Self-Insurance Fund, 67.2 Early Retirement Benefits Fund and 76.0 Warrant Pass-Through Fund.

REGISTERED NUMBER	WARRANT NUMBER	DESCRIPTION	AMOUNT
C3L-N	7824086 - 7824318	Classified	\$ 312,637.89
186-C	7820489 - 7820517	Certificated	36,575.16
186-N	7820518 - 7820529	Classified	39,710.56
193-C	7806380 - 7830068	Certificated	2,890.15
193-N	7830069 - 7830206	Classified	88,320.61
194-C	7835107 - 7835111	Certificated	3,270.02
194-N	7835112 - 7835159	Classified	20,923.36
195-C	7835991 - 7835991	Certificated	4,719.25
V1D-C	7836265 - 7836276	Certificated	614,276.00
V1D-N	7836277 - 7836277	Classified	4,367.30
198-C	7836399 - 7836399	Certificated	1,015.45
198-N	7836400 - 7836409	Classified	5,598.70
199-C	7838368 - 7838369	Certificated	2,122.64
199-N	7838370 - 7838373	Classified	4,063.92
E4A-N	7839522 - 7839552	Classified	681,048.58
202-N	7835143 - 7843918	Classified	328,834.47
205-N	7844540 - 7844540	Classified	4,028.30
206-N	7845724 - 7845724	Classified	1,603.71
C1A-C	7848274 - 7848282	Certificated	1,421,095.87
209-C	7739548 - 7739548	Certificated	(8,969.90)
V1E-C	7850458 - 7850470	Certificated	63,900.67
TOTAL			\$ 3,632,032.71

To Support 2022-2023 Board Priority No. 4 – Maintain District Financial Responsibility – Ensure the fiscal health of the District, implement a fiscal plan to preserve the District resources, and plan for the District’s future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
 JULY 1 THRU JULY 31, 2023

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
1.0 GENERAL FUND			
3932	OTHER DISTRICT PAID BENEFITS	2	503.10
4110	TEXTBOOKS	36	33,564.32
4210	BOOKS & OTHER REFERENCE MATERIAL	15	2,705.70
4220	LIBRARY BOOKS	13	142.37
4310	INST. MATERIALS & SUPPLIES	368	155,101.65
4312	INST. PERIODICALS & MAGAZINES	1	102.89
4317	COMMENCEMENT	15	6,318.22
4340	COMPUTER SOFTWARE & RELAT EXP	24	475,884.52
4350	OFFICE & OTHER SUPPLIES	129	43,320.78
4351	PRINTING & REPRODUCTION	7	2,903.16
4353	EDIBLE SUPPLIES	34	8,243.94
4360	TIRES, FUEL AND OIL	14	6,378.03
4370	CUSTODIAL/OPERATION SUPPLIES	38	12,638.98
4371	GROUNDS SUPPLIES	10	538.37
4372	POOL SUPPLIES	4	1,622.16
4380	MAINTENANCE SUPPLIES	23	2,934.39
4381	REPAIR SUPPLY & MATERIALS	156	56,775.58
4410	NON-CAP AV/COMPUTER EQ UNTAGGED	28	59,792.81
4420	NON-CAP EQUIP -UNTAGGED	122	46,211.87
4430	NON-CAP EQUIP - TAGGED NON COMPTR	94	133,339.74
4440	NON-CAP COMPUTER EQUIP-TAGGED	27	102,831.00
5210	MILEAGE & CAR ALLOWANCES	82	11,489.90
5220	TRAVEL AND CONFERENCES	44	41,565.86
5310	DUES AND MEMBERSHIPS	12	32,466.44
5510	NATURAL GAS SERVICES	11	21,329.22
5520	ELECTRICITY SERVICES	46	308,770.94
5530	WATER	58	85,310.23
5562	SEWER CHARGES	56	34,842.78
5610	RENTALS, LEASES AND REPAIRS	25	29,052.80
5611	ETIS COPIER LEASES	2	848.79
5630	REPAIRS	89	43,572.44
5631	ETIS COPIER MAINTENANCE	82	25,373.53
5632	ETIS PRINTER MAINTENANCE	2	22,871.66
5802	FREIGHT EXPENSE	1	1,877.00
5804	NON-PUBLIC SCHOOL	37	366,270.43
5811	PERSONAL SERVICES	23	53,271.00
5812	NON-PSA SERVICE AGREEMENT	60	608,748.07
5813	UNIFORM SERVICES	1	3,059.10
5814	TRANSPORTATION	6	6,055.15
5815	OPERATING SERVICES	209	515,667.40
5816	NON-PUBLIC SCHOOL SERVICES	599	2,845,285.66
5821	LEGAL FEES	11	16,451.56
5823	SPEC ED LEGAL SETTLEMENTS	4	13,052.50
5830	ADVERTISEMENT	2	450.00

GLENDALE UNIFIED SCHOOL DISTRICT
CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
JULY 1 THRU JULY 31, 2023

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
5852	NON-INSTRUCTIONAL, CONSULTANTS	6	100,648.14
5853	CONTRACTUAL SERVICES	7	224,113.54
5861	FINGERPRINTS FOR EMPLOYEES	1	2,994.00
5862	PHYSICALS FOR EMPLOYEES	4	3,270.50
5911	POSTAGE/UPS/FEDEX	2	60,327.38
5912	TELEPHONE	9	17,657.05
6250	BUILDING CONSTRUCTION/IMPROV	2	1,164.47
6490	CAPITALIZED EQUIPMENT	4	34,320.82
8689	ALL OTHER FEES AND CONTRACTS	3	1,192.00
8699	ALL OTHER LOCAL REVENUES	8	12,867.91
9320	STORES	8	48,431.65
9530	FRINGE BENEFITS SUBS - H&W	7	3,551,325.61
9552	USE TAX PAYABLE	14	9,261.34
9601	DUE TO EMPLOYEE FINAL PAY-K-12	7	20,756.66
		-----	-----
		2,704	10,327,867
	10.0 SELPA PASS THROUGH FUND		
7211	TFR OF PMTS-THRGH REV TO DIST	2	1,030.98
		-----	-----
		2	1,031
	12.0 CHILD DEVELOPMENT FUND		
4310	INST. MATERIALS & SUPPLIES	16	1,344.74
4350	OFFICE & OTHER SUPPLIES	17	227.33
4353	EDIBLE SUPPLIES	7	3,654.95
4420	NON-CAP EQUIP -UNTAGGED	5	5,177.70
5630	REPAIRS	3	38.00
5812	NON-PSA SERVICE AGREEMENT	26	20,691.20
5815	OPERATING SERVICES	3	4,019.00
9552	USE TAX PAYABLE	1	93.70
		-----	-----
		78	35,247
	13.0 CAFETERIA FUND		
4350	OFFICE & OTHER SUPPLIES	7	913.24
4360	TIRES, FUEL AND OIL	2	623.11
4380	MAINTENANCE SUPPLIES	17	21,704.58
4381	REPAIR SUPPLY & MATERIALS	7	1,184.90
4395	NON-FOOD SUPPLIES	1	13,908.28
4710	FOOD	83	124,958.60
5210	MILEAGE & CAR ALLOWANCES	1	170.17
5310	DUES AND MEMBERSHIPS	1	146.00
5563	PEST CONTROL	2	2,681.95
5610	RENTALS, LEASES AND REPAIRS	3	9,857.45

GLENDALE UNIFIED SCHOOL DISTRICT
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
JULY 1 THRU JULY 31, 2023

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
5630	REPAIRS	3	1,124.00
5815	OPERATING SERVICES	7	33,488.52
5817	MONEY PICK-UP	2	1,084.88
6490	CAPITALIZED EQUIPMENT	2	6,888.42
8634	FOOD SERVICE SALES	74	5,962.25
9552	USE TAX PAYABLE	1	123.96
		-----	-----
		213	224,820
	21.1 MEASURE S PROJECTS FUND		
4350	OFFICE & OTHER SUPPLIES	1	78.81
5821	LEGAL FEES	1	240.00
5852	NON-INSTRUCTIONAL CONSULTANTS	2	1,330.00
6231	DSA PLAN CHECK FEES	1	1,050.00
6250	BUILDING CONSTRUCTION/IMPROV	1	188,765.00
6252	OTHER CONSTRUCTION	3	44,387.73
6280	BUILDING INSPECTIONS	2	8,820.00
6294	ADVERTISEMENTS & NOTICES	1	963.00
		-----	-----
		12	245,635
	25.0 CAPITAL FACILITIES FUND		
8681	MITIGATION/DEVELOPERS FEES	2	5,670.84
		-----	-----
		2	5,671
	40.1 SPEC RESERVE - CAPITAL PROJECTS		
5520	ELECTRICITY SERVICES	1	53.80
5530	WATER	1	300.34
5562	SEWER CHARGES	1	157.21
		-----	-----
		3	511
	67.0 SELF-INSURANCE FUND		
5815	OPERATING SERVICES	1	15,197.13
5872	DELTA ADMINISTRATIVE FEES	2	15,905.34
5873	VSP CLAIMS	12	45,807.93
5874	VSP ADMINISTRATIVE FEES	7	3,959.05
5875	DELTA PAYMENTS	1	247,529.82
5877	MEDIMPACT CLAIMS	4	24,352.26
5878	MEDIMPACT PAYMENTS	3	1,088,097.06
		-----	-----
		30	1,440,849
	67.1 WORKERS' COMPENSATION FUND		
9544	ACCOUTS PAYABLE-LOCALLY DEFINED	1	71,484.73
		-----	-----
		1	71,485

GLENDALE UNIFIED SCHOOL DISTRICT
 CONSENT CALENDAR NO. 4

SUMMARY OF COMMERCIAL WARRANTS ISSUED FROM
JULY 1 THRU JULY 31, 2023

OBJECT CODE	DESCRIPTION	NUMBER OF ENTRIES	AMOUNT
	67.2 EARLY RETIREMENT BENEFITS FUND		
5815	OPERATING SERVICES	1	174,170.54
		-----	-----
		1	174,171
	73.0 FOUNDATION TRUST FUND		
7699	ALL OTHER FINANCING USES	2	3,693.97
		-----	-----
		2	3,694
	76.0 WARRANT PASS-THROUGH FUND		
9517	VOLUNTARY DEDUCTIONS	14	376,156.60
9518	TAX SHELTER ANNUITY	3	49,006.50
9550	ROTH IRA-LACOE USED ONLY	3	400,533.50
		-----	-----
		20	825,697
	TOTAL	3,068	13,356,676

GLENDALE UNIFIED SCHOOL DISTRICT

AUGUST 8, 2023

CONSENT CALENDAR NO. 5

TO: Board of Education
FROM: Dr. Darneika Watson, Interim Superintendent
SUBMITTED BY: Santhasundari Rajiv, Chief Financial Officer
PREPARED BY: Barbara Howard, Director, Procurement & Contract Services
SUBJECT: **PURCHASE ORDER LISTING**

The Interim Superintendent recommends that the Board of Education approve Purchase Orders totaling \$16,967,196.67 for the period of July 3, 2023 through July 28, 2023 as listed on the attached.

SUMMARY OF PURCHASE ORDERS ISSUED FROM JULY 3, 2023 THROUGH JULY 28, 2023.

Funding Source	Number of Purchase Orders	Amount
UNRESTRICTED RESOURCES	314	4,575,196.50
CONTINUING EDUCATION- RESTRICTED	10	238,997.77
FEDERAL RESTRICTED RESOURCES	60	406,000.62
STATE RESTRICTED RESOURCES	110	1,951,048.26
LOCAL RESTRICTED RESOURCES	78	661,652.32
CHILD DEVELOPMENT FUND	29	304,705.66
FOOD SERVICES FUND	61	7,229,758.20
MEASURE S PROJECTS FUND	9	1,597,348.06
HEALTH & WELFARE SELF INSURANCE FUND	1	2,489.28
TOTAL	672	\$16,967,196.67

TO SUPPORT 2022-23 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.

PO NUMBER	UNRESTRICTED RESOURCES VENDOR	AMOUNT
PO1-240000000135	CALIFORNIA SCHOOL PERSONNEL COMMISSIONERS ASSOCIATION ANNUAL MEMBERSHIP FEE - HUMAN RESOURCES	1,200.00
PO1-240000000139	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT BUSINESS BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - JEFFERSON ELEMENTARY SCHOOL	3,000.00
PO1-240000000141	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - JEFFERSON ELEMENTARY SCHOOL	2,500.00
PO1-240000000149	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR SUPPLIES - TOLL MIDDLE SCHOOL	1,000.00
PO1-240000000151	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - TOLL MIDDLE SCHOOL	2,500.00
PO1-240000000152	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - TOLL MIDDLE SCHOOL	6,000.00
PO1-240000000153	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - TOLL MIDDLE SCHOOL	10,000.00
PO1-240000000154	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - HUMAN RESOURCES	6,000.00
PO1-240000000155	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - HUMAN RESOURCES	5,000.00
PO1-240000000158	FRONTLINE TECHNOLOGIES GROUP, LLC SERVICE AGREEMENT FOR RECRUITING AND HIRING SERVICES - HUMAN RESOURCES	124,857.67
PO1-240000000161	AMERICAN EXPRESS CPS CASBO AND ACSA - BLANKET PURCHASE ORDER FOR EMPLOYMENT ADS - HUMAN RESOURCES	10,000.00
PO1-240000000162	AMERICAN EXPRESS CPS BLANKET PURCHASE ORDER FOR CONFERENCE EXPENSES - HUMAN RESOURCES	7,500.00

UNRESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-240000000163	AMERICAN EXPRESS CPS BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - HUMAN RESOURCES	5,000.00
PO1-240000000165	PERSONNEL COMMISSIONS ASSOC OF SO CA	100.00
PO1-240000000166	SCHOOL EMPLOYERS ASSOCIATION ANNUAL MEMBERSHIP FEE - HUMAN RESOURCES	3,210.00
PO1-240000000167	NEOGOV ANNUAL MEMBERSHIP FEE - HUMAN RESOURCES	28,949.19
PO1-240000000169	AMERICAN ASSOCIATION OF SCHOOL PERSONNEL ADMINISTRATC	275.00
PO1-240000000170	FRONTLINE TECHNOLOGIES GROUP, LLC ANNUAL MEMBERSHIP FEE - HUMAN RESOURCES	62,057.33
PO1-240000000171	SPARKLETTS BLANKET PURCHASE ORDER FOR WATER DELIVERY - HUMAN RESOURCES	5,000.00
PO1-240000000172	SHRED CONFIDENTIAL, INC. BLANKET PURCHASE ORDER FOR SHREDDING SERVICES - HUMAN RESOURCES	1,000.00
PO1-240000000173	PANERA BREAD COMPANY BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - HUMAN RESOURCES	4,000.00
PO1-240000000174	STATE OF CA DEPT OF INDUSTRIAL RELATIONS CAL-OSHA CITATION PENALTY - HUMAN RESOURCES	1,500.00
PO1-240000000175	UNIVERSAL PROTECTION SERVICE LP BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - ROSEMONT MIDDLE SCHOOL	2,500.00
PO1-240000000196	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT BUSINESS BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - TOLL MIDDLE SCHOOL	5,000.00
PO1-240000000218	UNIVERSAL PROTECTION SERVICE, LP BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - TOLL MIDDLE SCHOOL	70,000.00
PO1-240000000221	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - EDUCATIONAL SERVICES	2,500.00

UNRESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000224	LOS ANGELES TIMES	750.00
PO1-24000000230	GOPHER PHYSICAL EDUCATION EQUIPMENT - EDUCATIONAL SERVICES	115,689.17
PO1-24000000235	SPARKLETTS BLANKET PURCHASE ORDER FOR WATER DELIVERY - EDUCATIONAL SERVICES	1,900.00
PO1-24000000236	SCHOOL SPECIALTY LLC	300.00
PO1-24000000239	AMAZON CAPITAL SERVICES, INC.	600.00
PO1-24000000248	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - BALBOA ELEMENTARY SCHOOL	20,000.00
PO1-24000000249	UNIVERSAL PROTECTION SERVICE, LP BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - HOOVER HIGH SCHOOL	8,100.00
PO1-24000000262	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - EDUCATIONAL SERVICES	1,000.00
PO1-24000000263	RICOH USA, INC BLANKET PURCHASE ORDER FOR SUPPLIES & SERVICES - HUMAN RESOURCES	7,000.00
PO1-24000000264	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR BOOKS - EDUCATIONAL SERVICES	10,000.00
PO1-24000000265	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - EDUCATIONAL SERVICES	5,000.00
PO1-24000000266	GLENOAKS URGENT CARE MEDICAL BLANKET PURCHASE ORDER FOR URGENT CARE - HUMAN RESOURCES	50,000.00
PO1-24000000268	DNA MEDICAL PARTNER APMC BLANKET PURCHASE ORDER FOR URGENT CARE - HUMAN RESOURCES	50,000.00
PO1-24000000270	ESGI, LLC SUBSCRIPTION RENEWAL DISTRICTWIDE - EDUCATIONAL SERVICES	31,740.00

UNRESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000271	ALICIA PELETZ CONSULTANT TO PROVIDE COACHING SESSIONS - DAILY HIGH SCHOOL	1,900.00
PO1-24000000275	NWEA INSTRUCTIONAL LICENSES DISTRICTWIDE - EDUCATIONAL SERVICES	206,446.83
PO1-24000000277	UNIVERSAL PROTECTION SERVICE, LP BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - ROOSEVELT MIDDLE SCHOOL	2,500.00
PO1-24000000285	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT)	900.00
PO1-24000000286	AMAZON CAPITAL SERVICES, INC.	900.00
PO1-24000000287	LEVON'S PIANO SERVICE BLANKET PURCHASE ORDER FOR MUSICAL INSTRUMENT REPAIRS & SERVICES - EDUCATIONAL SERVICES	1,000.00
PO1-24000000290	BERTRAND'S MUSIC ENTERPRISES INC BLANKET PURCHASE ORDER FOR MUSICAL INSTRUMENTS & SUPPLIES - EDUCATIONAL SERVICES	2,000.00
PO1-24000000291	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - EDUCATIONAL SERVICES	6,000.00
PO1-24000000293	AMERICAN EXPRESS CPS ACSA - CONFERENCE EXPENSES - SUPERINTENDENT'S OFFICE	4,340.00
PO1-24000000294	SHRED CONFIDENTIAL, INC.	170.00
PO1-24000000297	CSBA MEMBERSHIPS - SUPERINTENDENT'S OFFICE	24,356.00
PO1-24000000300	CALIFORNIA STATE BAND CHAMPIONSHIPS	590.00
PO1-24000000301	SHRED CONFIDENTIAL, INC.	200.00
PO1-24000000303	BURBANK PRINTING BLANKET PURCHASE ORDER FOR PRINTING SERVICES - EDUCATIONAL SERVICES	13,000.00
PO1-24000000304	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - EDUCATIONAL SERVICES	1,200.00
PO1-24000000314	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - HOOVER HIGH SCHOOL	3,000.00

UNRESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000317	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - HOOVER HIGH SCHOOL	3,000.00
PO1-24000000318	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - HOOVER HIGH SCHOOL	1,500.00
PO1-24000000321	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - HOOVER HIGH SCHOOL	2,000.00
PO1-24000000322	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR INSTRUCTIONAL MATERIALS - ROSEMONT MIDDLE SCHOOL	11,500.00
PO1-24000000328	SHAW HR CONSULTING, INC. SERVICE AGREEMENT TO PROVIDE PROFESSIONAL SERVICES - HUMAN RESOURCES	10,000.00
PO1-24000000330	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR SUPPLIES - COLUMBUS ELEMENTARY SCHOOL	1,300.00
PO1-24000000331	MYSTERY SCIENCE INC. MEMBERSHIP - VERDUGO ACADEMY	1,395.00
PO1-24000000332	J.W. PEPPER & SON, INC. BLANKET PURCHASE ORDER FOR MUSIC SUPPLIES - EDUCATIONAL SERVICES	8,500.00
PO1-24000000333	JIM'S MUSICAL INSTRUMENT REPAIR BLANKET PURCHASE ORDER FOR MUSICAL INSTRUMENT REPAIRS - EDUCATIONAL SERVICES	14,000.00
PO1-24000000335	THOMAS DENTON ENGRAVING	28.11
PO1-24000000336	SCHOOL SPECIALTY LLC	300.00
PO1-24000000337	SMART & FINAL IRIS COMPANY	900.00
PO1-24000000347	SIERRA ERGONOMICS, INC. BLANKET PURCHASE ORDER TO PROVIDE ERGONOMIC ASSESSMENTS - BUSINESS SERVICES	6,000.00
PO1-24000000363	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR SUPPLIES - BUSINESS SERVICES	6,000.00

UNRESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000364	GLENDALE ADVENTIST OCCUPATIONAL MED. CTR BLANKET PURCHASE ORDER FOR EMPLOYEE PHYSICALS - HUMAN RESOURCES	100,000.00
PO1-24000000378	SCHOOL PORTRAITS BY ADAMS PHOTOGRAPHY	682.98
PO1-24000000384	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - COLUMBUS ELEMENTARY SCHOOL	2,000.00
PO1-24000000385	UNIVERSAL PROTECTION SERVICE, LP BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - CRESCENTA VALLEY HIGH SCHOOL	200,000.00
PO1-24000000387	SUZANNE P BESSIN	335.00
PO1-24000000389	BARBARA K WALTON-FARIA	335.00
PO1-24000000391	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - EQUITY, ACCESS & FAMILY ENGAGEMENT	5,000.00
PO1-24000000393	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR SUPPLIES - BUSINESS SERVICES	6,000.00
PO1-24000000394	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - EQUITY, ACCESS & FAMILY ENGAGEMENT	2,000.00
PO1-24000000396	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - COLUMBUS ELEMENTARY SCHOOL	2,000.00
PO1-24000000397	UNIVERSAL PROTECTION SERVICE LP BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - CLARK MAGNET HIGH SCHOOL	89,000.00
PO1-24000000402	A NOISE WITHIN	640.00
PO1-24000000409	STARFALL EDUCATION FOUNDATION	195.00
PO1-24000000416	MAINTEX CUSTODIAL OPERATIONS SUPPLIES AND REPAIRS - FACILITY & SUPPORT OPERATIONS	7,071.69
PO1-24000000417	FUEL EDUCATION LLC STUDENT ACCESS LICENSES - EDUCATIONAL SERVICES	18,875.00
PO1-24000000421	STATE OF CA DEPT OF INDUSTRIAL RELATIONS ANNUAL ELEVATOR CONVEYANCE PERMITS - FACILITY AND SUPPORT OPERATIONS	15,000.00

UNRESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-240000000425	NOTABLE INCORPORATED MEMBERSHIP - EDUCATIONAL SERVICES	1,360.80
PO1-240000000434	SMART & FINAL IRIS COMPANY	500.00
PO1-240000000435	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - WILSON MIDDLE SCHOOL	5,000.00
PO1-240000000436	COMPLETE BUSINESS SYSTEMS COPIER MAINTENANCE AGREEMENT - TOLL MIDDLE SCHOOL	4,750.00
PO1-240000000438	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - CRESCENTA VALLEY HIGH SCHOOL	235,000.00
PO1-240000000441	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR SUPPLIES - BALBOA ELEMENTARY SCHOOL	1,000.00
PO1-240000000442	PITNEY BOWES INC. POSTAGE - FACILITY & SUPPORT OPERATIONS	60,000.00
PO1-240000000445	BURBANK IRRIGATION SUPPLY	56.00
PO1-240000000446	LAKESHORE LEARNING BLANKET PURCHASE ORDER FOR SUPPLIES - BALBOA ELEMENTARY SCHOOL	1,000.00
PO1-240000000448	READY REFRESH BY NESTLE (ARROWHEAD)	850.00
PO1-240000000449	CLAREMONT USD - REGIONAL SUPPORT	400.00
PO1-240000000450	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - GLENDALE HIGH SCHOOL	3,500.00
PO1-240000000451	JOSTEN'S, INC.	49.06
PO1-240000000463	RICOH USA, INC	281.13
PO1-240000000464	NAVIGATE360, LLC INSTRUCTIONAL SOFTWARE LICENSE - ROOSEVELT MIDDLE SCHOOL	2,790.00
PO1-240000000468	THE HITT COMPANIES	55.66
PO1-240000000469	OUTLOOK NEWSPAPER	700.00
PO1-240000000471	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00
PO1-240000000473	PERFECT IMPRINTS, LLC	995.23
PO1-240000000475	ROCKETLIT, INC. DISTRICTWIDE LICENSES - EDUCATIONAL SERVICES	25,800.00

UNRESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000479	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00
PO1-24000000480	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00
PO1-24000000481	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00
PO1-24000000482	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00
PO1-24000000483	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00
PO1-24000000484	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00
PO1-24000000485	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00
PO1-24000000486	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00
PO1-24000000487	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00
PO1-24000000488	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00
PO1-24000000490	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00
PO1-24000000491	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00

UNRESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000492	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00
PO1-24000000493	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00
PO1-24000000494	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00
PO1-24000000495	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00
PO1-24000000496	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00
PO1-24000000497	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00
PO1-24000000498	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00
PO1-24000000499	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00
PO1-24000000500	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00
PO1-24000000503	PAPER DIRECT, INC.	413.40
PO1-24000000504	ERGODIRECT INC ERGONOMIC TASK CHAIRS - BUSINESS SERVICES	5,798.21
PO1-24000000505	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	2,000.00
PO1-24000000506	BURBANK PRINTING BLANKET PURCHASE ORDER FOR PRINTING SERVICES - ROOSEVELT MIDDLE SCHOOL	3,000.00

UNRESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000507	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - EQUITY, ACCESS & FAMILY ENGAGEMENT	2,000.00
PO1-24000000509	LACSTA	150.00
PO1-24000000526	UNIVERSAL PROTECTION SERVICE, LP BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES FOR MIDDLE AND HIGH SCHOOLS - STUDENT SUPPORT SERVICES	200,000.00
PO1-24000000528	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - EQUITY, ACCESS & FAMILY ENGAGEMENT	3,500.00
PO1-24000000529	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - ROOSEVELT MIDDLE SCHOOL	10,000.00
PO1-24000000530	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - EQUITY, ACCESS & FAMILY ENGAGEMENT	8,000.00
PO1-24000000531	MINUTEMAN PRESS BLANKET PURCHASE ORDER FOR PRINTING SERVICES - ROOSEVELT MIDDLE SCHOOL	2,000.00
PO1-24000000532	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - CLARK MAGNET HIGH SCHOOL	3,500.00
PO1-24000000541	JOURNALISM EDUCATION ASSOCIATION	95.00
PO1-24000000545	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - COLUMBUS ELEMENTARY SCHOOL	1,550.00
PO1-24000000546	JIM'S MUSICAL INSTRUMENT REPAIR BLANKET PURCHASE ORDER FOR MUSIC ACCESSORIES - EDUCATIONAL SERVICES	32,000.00
PO1-24000000547	SHRED CONFIDENTIAL, INC.	300.00
PO1-24000000548	DRI-STICK DECAL CORPORATION	385.00
PO1-24000000549	BURBANK PRINTING BLANKET PURCHASE ORDER FOR PRINTING SERVICES - ROSEMONT MIDDLE SCHOOL	1,200.00
PO1-24000000558	FIRST STUDENT BLANKET PURCHASE ORDER FORE HOME TO SCHOOL BUS TRANSPORTATION - CLARK MAGNET HIGH SCHOOL	1,600,000.00

UNRESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000569	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - JEFFERSON ELEMENTARY SCHOOL	15,000.00
PO1-24000000570	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR SUPPLIES - ROSEMONT MIDDLE SCHOOL	3,000.00
PO1-24000000572	SHRED CONFIDENTIAL, INC. BLANKET PURCHASE ORDER FOR SHREDDING SERVICES - SUPERINTENDENT'S OFFICE	1,704.00
PO1-24000000573	SHRED CONFIDENTIAL, INC. BLANKET PURCHASE ORDER FOR SHREDDING SERVICES - STUDENT SUPPORT SERVICES	2,800.00
PO1-24000000574	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - STUDENT SUPPORT SERVICES	3,000.00
PO1-24000000575	BEAR COMMUNICATIONS INC DBA BEARCOM BLANKET PURCHASE ORDER FOR 2-WAY RADIOS & RELATED SUPPLIES - STUDENT SUPPORT SERVICES	10,000.00
PO1-24000000576	GENERAL LOGISTICS SYSTEMS US INC	300.00
PO1-24000000578	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	3,000.00
PO1-24000000580	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - STUDENT SUPPORT SERVICES	2,000.00
PO1-24000000581	READY REFRESH BY NESTLE (ARROWHEAD) BLANKET PURCHASE ORDER FOR WATER DELIVERY - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	2,000.00
PO1-24000000582	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR COMPUTER SUPPLIES - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	4,000.00
PO1-24000000583	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	3,000.00
PO1-24000000584	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	4,000.00

UNRESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000585	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	4,000.00
PO1-24000000586	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	4,000.00
PO1-24000000587	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	3,000.00
PO1-24000000588	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	3,000.00
PO1-24000000596	JOSTEN'S, INC.	45.30
PO1-24000000608	AIRGAS INC	386.08
PO1-24000000611	DANNIS WOLIVER KELLEY BLANKET PURCHASE ORDER FOR PROFESSIONAL SERVICES - BUSINESS SERVICES	30,000.00
PO1-24000000613	JOSTEN'S, INC.	33.79
PO1-24000000614	J.W. PEPPER & SON, INC.	65.03
PO1-24000000618	THE HITT COMPANIES	42.32
PO1-24000000620	RENAISSANCE LEARNING INC INSTRUCTIONAL SOFTWARE LICENSE - COLUMBUS ELEMENTARY SCHOOL	7,200.00
PO1-24000000624	DELTAMATH SOLUTIONS INC.	95.00
PO1-24000000626	J.W. PEPPER & SON, INC.	19.87
PO1-24000000627	J.W. PEPPER & SON, INC.	97.01
PO1-24000000629	BYRDSEED, LLC DISTRICTWIDE LICENSES - EQUITY, ACCESS & FAMILY ENGAGEMENT	6,000.00
PO1-24000000633	SAN JOAQUIN COUNTY OFFICE OF EDUCATION SERVICE AGREEMENT FOR ONLINE SERVICES - HUMAN RESOURCES	5,674.40
PO1-24000000634	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT)	723.24
PO1-24000000635	PLAYWORKS EDUCATION ENERGIZED ANNUAL SUBSCRIPTION - HUMAN RESOURCES	10,000.00
PO1-24000000641	SEPIDEH A. SOURIS, PSY.D. SERVICE AGREEMENT TO PROVIDE PSYCHOLOGICAL ASSESSMENT - HUMAN RESOURCES	2,500.00

UNRESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000643	EDMENTUM INC. APEX DISTRICTWIDE SUBSCRIPTION - EDUCATIONAL SERVICES	44,000.00
PO1-24000000644	SMART & FINAL IRIS COMPANY	500.00
PO1-24000000646	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - EDUCATIONAL SERVICES	4,000.00
PO1-24000000647	EDPUZZLE, INC INSTRUCTIONAL SOFTWARE LICENSE - ROOSEVELT MIDDLE SCHOOL	2,180.00
PO1-24000000649	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR PRINTING SERVICES - CLARK MAGNET HIGH SCHOOL	3,000.00
PO1-24000000650	BURBANK PRINTING	37.49
PO1-24000000651	NASSP/NATIONAL HONOR SOCIETY	385.00
PO1-24000000653	TEK TIME SYSTEMS, INC	106.99
PO1-24000000654	CLIFTONLARSONALLEN LLP PROGRESS BILLING SERVICES - FINANCIAL SERVICES	10,580.00
PO1-24000000655	READY REFRESH BY NESTLE (ARROWHEAD) BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - STUDENT WELLNESS SERVICES	2,500.00
PO1-24000000657	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	4,000.00
PO1-24000000659	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT)	500.00
PO1-24000000665	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - STUDENT WELLNESS SERVICES	4,000.00
PO1-24000000667	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - STUDENT WELLNESS SERVICES	5,000.00
PO1-24000000670	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - STUDENT WELLNESS SERVICES	6,000.00
PO1-24000000671	BURBANK PRINTING BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - STUDENT WELLNESS SERVICES	2,000.00

UNRESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000677	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	4,000.00
PO1-24000000678	AMERICAN EXPRESS CPS MIXBOOK - INSTRUCTIONAL SUPPLIES - CLARK MAGNET HIGH SCHOOL	882.59
PO1-24000000680	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - ROSEMONT MIDDLE SCHOOL	3,000.00
PO1-24000000682	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - GLENDALE HIGH SCHOOL	150,000.00
PO1-24000000685	FIRST STUDENT BLANKET PURCHASE ORDER FOR TRANSPORTATION SERVICES - CLARK MAGNET HIGH SCHOOL	15,000.00
PO1-24000000686	AMERICAN FIDELITY ADMINISTRATIVE SERVICE SERVICE AGREEMENT TO PROVIDE PROFESSIONAL SERVICES - BUSINESS SERVICES	15,000.00
PO1-24000000687	SMARTEST EDU, INC. INSTRUCTIONAL SOFTWARE LICENSE - ROSEMONT MIDDLE SCHOOL	2,300.00
PO1-24000000690	SHARP BUSINESS SYSTEMS COPIER MAINTENANCE DISTRICTWIDE - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	25,000.00
PO1-24000000691	RICOH USA, INC BLANKET PURCHASE ORDER FOR OFFICE MACHINE MAINTENANCE - PROCUREMENT & CONTRACT SERVICES	5,400.00
PO1-24000000694	RICOH USA, INC	281.13
PO1-24000000696	BORREGO SOLAR SYSTEMS, INC. SOLAR OPERATIONS AND MAINTENANCE - FACILITY & SUPPORT OPERATIONS	2,213.92
PO1-24000000697	BURBANK PRINTING BLANKET PURCHASE ORDER FOR PRINTING & REPRODUCTION - GLENDALE HIGH SCHOOL	3,000.00
PO1-24000000706	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE FOR OFFICE SUPPLIES - PROCUREMENT & CONTRACT SERVICES	3,000.00

UNRESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000708	BORREGO SOLAR SYSTEMS, INC. SOLAR OPERATIONS AND MAINTENANCE - FACILITY & SUPPORT OPERATIONS	2,511.40
PO1-24000000709	UNIVERSAL PROTECTION SERVICE LP BLANKET PURCHASE ORDER FOR SECURITY GUARD SERVICES - ROSEMONT MIDDLE SCHOOL	30,000.00
PO1-24000000717	DATAWORKS PLUS, LLC LIVESCAN PLUS EQUIPMENT AND ONSITE TRAINING - HUMAN RESOURCES	7,099.00
PO1-24000000719	LEADERSHIP ASSOCIATES SUBSCRIPTION FEE - EDUCATIONAL SERVICES	2,500.00
PO1-24000000720	TIAA, FSB BLANKET PURCHASE ORDER FOR DISTRICTWIDE COPIERS LEASE AGREEMENT - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	80,000.00
PO1-24000000721	U. S. BANK EQUIPMENT FINANCE BLANKET PURCHASE ORDER FOR DISTRICTWIDE COPIERS LEASE AGREEMENT - EDUCATIONAL TECHNOLOGY & INFORMATION SERVICES	30,000.00
PO1-24000000722	AMERICAN EXPRESS CPS PORTOS BAKERY - BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - SECONDARY SERVICES	500.00
PO1-24000000727	WEST COAST ARBORISTS, INC. BLANKET PURCHASE ORDER FOR TREE TRIMMING SERVICES - FACILITY & SUPPORT OPERATIONS	50,000.00
PO1-24000000731	THE FLIPPEN GROUP, LLC FIELD TRIP - EDUCATIONAL SERVICES	1,900.00
PO1-24000000732	POSITIVE PRESS	148.80
PO1-24000000734	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - SECONDARY SERVICES	1,000.00
PO3W-240000000072	BURBANK PRINTING	542.45
PO3W-240000000073	RIVERSIDE RUBBER STAMP AND ENGRAVING	21.85
PO3W-240000000074	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT)	257.78
PO3W-240000000077	AMAZON CAPITAL SERVICES, INC.	257.83
PO3W-240000000078	AMAZON CAPITAL SERVICES, INC.	70.56

UNRESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO3W-240000000080	TEXTBOOK WAREHOUSE AP SPANISH LANGUAGE TEXTBOOKS - CRESCENTA VALLEY HIGH SCHOOL	3,681.25
PO3W-240000000081	THE HOME DEPOT PRO (SUPPLYWORKS)	125.69
PO3W-240000000082	WILLIAM V. MACGILL & CO.	657.11
PO3W-240000000084	BURBANK PRINTING	242.55
PO3W-240000000085	HOUGHTON MIFFLIN HARCOURT SCIENCE TEXTBOOKS - CRESCENTA VALLEY HIGH SCHOOL	2,863.04
PO3W-240000000086	VETERAN BUILDING MAINTENANCE, LLC WAREHOUSE STOCK - PROCUREMENT & CONTRACT SERVICES	24,191.94
PO3W-240000000087	WILLIAM V. MACGILL & CO.	445.60
PO3W-240000000088	SCHOOL HEALTH CORP.	487.23
PO3W-240000000089	MACMILLAN HOLDINGS LLC TEXTBOOKS - HOOVER HIGH SCHOOL	8,645.13
PO3W-240000000090	MACMILLAN HOLDINGS LLC TEXTBOOKS - GLENDALE HIGH SCHOOL	10,806.43
PO3W-240000000091	SCHOOL MATE	437.02
PO3W-240000000092	FRANKLIN COVEY CLIENT SALES, INC INSTRUCTIONAL MATERIALS & SUPPLIES - EQUITY, ACCESS & FAMILY ENGAGEMENT	3,737.91
PO3W-240000000093	SCHOOL NURSE SUPPLY INC	490.61
PO3W-240000000096	AMAZON CAPITAL SERVICES, INC.	225.82
PO3W-240000000098	SCHOOL MATE INSTRUCTIONAL MATERIALS & SUPPLIES - MARSHALL ELEMENTARY SCHOOL	1,332.04
PO3W-240000000099	DECKER EQUIPMENT/SCHOOL FIX	662.55
PO3W-240000000100	CLEAN SWEEP SUPPLY CO INC WAREHOUSE STOCK - PROCUREMENT & CONTRACT SERVICES	18,487.96
PO3W-240000000101	THE HOME DEPOT PRO (SUPPLYWORKS) WAREHOUSE STOCK - PROCUREMENT & CONTRACT SERVICES	14,935.03
PO3W-240000000102	THE HOME DEPOT PRO (SUPPLYWORKS) WAREHOUSE STOCK - PROCUREMENT & CONTRACT SERVICES	17,508.86

UNRESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO3W-240000000103	DORFMAN PRODUCTS	604.37
PO3W-240000000108	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT)	599.76
PO3W-240000000109	AMAZON CAPITAL SERVICES, INC.	53.97
PO3W-240000000110	THE HOME DEPOT PRO (SUPPLYWORKS) WAREHOUSE STOCK - PROCUREMENT & CONTRACT SERVICES	5,012.58
PO3W-240000000119	HOUGHTON MIFFLIN HARCOURT TEXTBOOKS FOR VARIOUS SCHOOL SITES - EDUCATIONAL SERVICES	10,567.75
PO3W-240000000124	AMAZON CAPITAL SERVICES, INC.	53.07
PO3W-240000000135	SCHOOL MATE	987.84
PO3W-240000000139	AMAZON CAPITAL SERVICES, INC.	405.12
PO3W-240000000142	SAVVAS LEARNING COMPANY LLC	778.25
PO3W-240000000143	SAVVAS LEARNING COMPANY LLC	778.25
PO3W-240000000144	SAVVAS LEARNING COMPANY LLC	778.25
PO3W-240000000145	TEACHERS' CURRICULUM INSTITUTE (TCI)	159.00
PO3W-240000000146	TEACHERS' CURRICULUM INSTITUTE (TCI)	174.27
PO3W-240000000147	SAVVAS LEARNING COMPANY LLC TEACHER EDITION SET - EDUCATIONAL SERVICES	1,701.64
PO3W-240000000151	SAVVAS LEARNING COMPANY LLC	850.82
PO3W-240000000152	SAVVAS LEARNING COMPANY LLC TEACHER EDITION SET - EDUCATIONAL SERVICES	1,701.64
PO3W-240000000153	SAVVAS LEARNING COMPANY LLC	850.82
PO3W-240000000154	TEACHERS' CURRICULUM INSTITUTE (TCI)	174.27
PO3W-240000000155	TEACHERS' CURRICULUM INSTITUTE (TCI)	174.27
PO3W-240000000156	TEACHERS' CURRICULUM INSTITUTE (TCI)	174.27
PO3W-240000000157	TEACHERS' CURRICULUM INSTITUTE (TCI)	343.44
PO3W-240000000158	ZANY GRAPHICS, INC.	529.20
PO3W-240000000160	BURBANK PRINTING	37.49
PO3W-240000000161	BURBANK PRINTING	37.49
PO3W-240000000165	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT)	476.21
PO3W-240000000170	SAGE PUBLICATIONS, INC.	30.15
PO3W-240000000171	SCHOOL HEALTH CORP. HEALTH SUPPLIES - STUDENT SUPPORT SERVICES	1,926.93
PO3W-240000000172	SCHOOL HEALTH CORP. HEALTH SUPPLIES - HEALTH SERVICES	5,476.16
PO3W-240000000175	ZANER-BLOSER INSTRUCTIONAL MATERIALS & SUPPLIES - FREMONT ELEMENTARY SCHOOL	2,845.54
PO3W-240000000182	GRAINGER	468.66
PO3W-240000000187	AMAZON CAPITAL SERVICES, INC.	517.03

UNRESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO3W-240000000188	AMAZON CAPITAL SERVICES, INC.	314.83
PO3W-240000000189	AMAZON CAPITAL SERVICES, INC.	650.92
PO3W-240000000192	AMAZON CAPITAL SERVICES, INC.	287.94
PO3W-240000000194	CDW GOVERNMENT	214.99
PO3W-240000000195	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT)	596.20
PO3W-240000000197	SOUTHWEST SCHOOL & OFFICE SUPPLY	220.48
PO3W-240000000198	CAROLINA BIOLOGICAL SUPPLY CO. TEACHER EDITION SET - DUNSMORE ELEMENTARY SCHOOL	1,018.50
PO3W-240000000199	CAROLINA BIOLOGICAL SUPPLY CO. TEACHER EDITION SET - FREMONT ELEMENTARY SCHOOL	1,018.50
PO3W-240000000200	CAROLINA BIOLOGICAL SUPPLY CO. TEACHER EDITION SET - JEFFERSON ELEMENTARY SCHOOL	1,018.50
PO3W-240000000201	CAROLINA BIOLOGICAL SUPPLY CO. TEACHER EDITION SET - LA CRESCENTA ELEMENTARY SCHOOL	1,018.50
PO3W-240000000203	BARNES & NOBLE	35.28
PO3W-240000000204	HOME DEPOT CREDIT SERVICES REFRIGERATOR FOR ROBOTICS LAB - CLARK MAGNET HIGH SCHOOL	1,406.77
PO3W-240000000206	ULINE SHIPPING SUPPLY	615.20
PO3W-240000000210	CAROLINA BIOLOGICAL SUPPLY CO. TEACHER EDITION SET - BALBOA ELEMENTARY SCHOOL	1,018.50
PO3W-240000000215	BURBANK PRINTING	192.94
PO3W-240000000219	THE COLLEGE BOARD	111.57
PO3W-240000000220	MRS. NELSON'S BOOK COMPANY	881.56
PO3W-240000000221	MRS. NELSON'S BOOK COMPANY BOOKS - CRESCENTA VALLEY HIGH SCHOOL	1,653.42
PO3W-240000000222	MRS. NELSON'S BOOK COMPANY BOOKS - CRESCENTA VALLEY HIGH SCHOOL	1,763.56
PO3W-240000000223	MCGRAW-HILL EDUCATION BOOKS - CRESCENTA VALLEY HIGH SCHOOL	1,381.78
PO3W-240000000224	GOPHER	110.94
PO3W-240000000225	THE COLLEGE BOARD	223.15
PO3W-240000000226	AREY JONES EDUCATIONAL SOLUTIONS	569.47
PO3W-240000000229	DESIGNER DECAL, INC	644.96
PO3W-240000000231	NASCO EDUCATION LLC	226.76

UNRESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO3W-240000000232	PASCO SCIENTIFIC INSTRUCTIONAL SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	1,115.74
PO3W-240000000233	THE HOME DEPOT PRO (SUPPLYWORKS)	141.92
PO3W-240000000234	BENCHMARK EDUCATION COMPANY	439.90
PO3W-240000000236	BENCHMARK EDUCATION COMPANY	424.47
PO3W-240000000237	BENCHMARK EDUCATION COMPANY INSTRUCTIONAL MATERIALS - COLUMBUS ELEMENTARY SCHOOL	5,297.51
PO3W-240000000238	BENCHMARK EDUCATION COMPANY	484.00
PO3W-240000000239	BENCHMARK EDUCATION COMPANY	439.90
PO3W-240000000240	BENCHMARK EDUCATION COMPANY	879.80
PO3W-240000000241	BENCHMARK EDUCATION COMPANY	439.90
PO3W-240000000242	MATTERHACKERS, INC INSTRUCTIONAL MATERIALS & SUPPLIES - WILSON MIDDLE SCHOOL	1,436.56
PO3W-240000000243	DRI-STICK DECAL CORPORATION	691.22
PO3W-240000000244	BENCHMARK EDUCATION COMPANY INSTRUCTIONAL MATERIALS - MOUNTAIN AVENUE ELEMENTARY SCHOOL	5,468.40
PO3W-240000000245	AMAZON CAPITAL SERVICES, INC.	267.90
PO3W-240000000246	VERNIER SOFTWARE & TECHNOLOGY LLC INSTRUCTIONAL EQUIPMENT AND SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	14,289.06
PO3W-240000000247	CN SCHOOL AND OFFICE SOLUTIONS, INC.	681.97
PO3W-240000000250	ROSE BRAND WEST	112.46
	TOTAL	4,575,169.50
	CONTINUING EDUCATION - RESTRICTED	
PO1-240000000177	S & S WORLDWIDE BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	12,000.00
PO1-240000000188	LAKESHORE LEARNING BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	6,000.00

CONTINUING EDUCATION -RESTRICTED (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000192	RICOH USA, INC BLANKET PURCHASE ORDER FOR OFFICE MACHINE MAINTENANCE AGREEMENT - CHILD DEVELOPMENT & CHILD CARE	1,050.00
PO1-24000000215	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES, VARIOUS VENDORS - CHILD DEVELOPMENT & CHILD CARE	5,000.00
PO1-24000000245	DISCOUNT SCHOOL SUPPLY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	6,000.00
PO1-24000000356	CHILDCARE CAREERS LLC BLANKET PURCHASE ORDER FOR CHILDCARE SERVICES - CHILD DEVELOPMENT & CHILD CARE	200,000.00
PO1-24000000379	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	8,000.00
PO3W-24000000168	AMAZON CAPITAL SERVICES, INC.	143.31
PO3W-24000000169	AMAZON CAPITAL SERVICES, INC.	524.42
PO3W-24000000196	AMAZON CAPITAL SERVICES, INC.	280.04
	TOTAL	----- 238,997.77
	FEDERAL RESTRICTED RESOURCES	
PO1-24000000250	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - JEFFERSON ELEMENTARY SCHOOL	20,000.00
PO1-24000000252	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - BALBOA ELEMENTARY SCHOOL	2,000.00
PO1-24000000253	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - JEFFERSON ELEMENTARY SCHOOL	2,000.00
PO1-24000000254	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - BALBOA ELEMENTARY SCHOOL	2,000.00
PO1-24000000255	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - BALBOA ELEMENTARY SCHOOL	4,000.00

FEDERAL RESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000256	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - JEFFERSON ELEMENTARY SCHOOL	5,000.00
PO1-24000000257	LAKESHORE LEARNING BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - BALBOA ELEMENTARY SCHOOL	1,000.00
PO1-24000000258	SOUTHWEST SCHOOL & OFFICE SUPPLY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - BALBOA ELEMENTARY SCHOOL	20,000.00
PO1-24000000260	SCHOOL SPECIALTY LLC BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - JEFFERSON ELEMENTARY SCHOOL	2,000.00
PO1-24000000261	SOUTHWEST SCHOOL & OFFICE SUPPLY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - JEFFERSON ELEMENTARY SCHOOL	2,000.00
PO1-24000000295	LACOE	150.00
PO1-24000000296	THE TUTORING AGENCY, INC. SERVICE AGREEMENT TO PROVIDE ONLINE & IN-PERSON TUTORING SERVICES - EQUITY, ACCESS & FAMILY ENGAGEMENT	14,900.00
PO1-24000000355	LAKESHORE LEARNING	600.00
PO1-24000000361	COMPLETE BUSINESS SYSTEMS OFFICE MACHINE MAINTENANCE AGREEMENT - CLARK MAGNET HIGH SCHOOL	2,850.00
PO1-24000000369	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	6,000.00
PO1-24000000375	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - SPECIAL EDUCATION	1,000.00
PO1-24000000422	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - WILSON MIDDLE SCHOOL	25,000.00
PO1-24000000424	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - BALBOA ELEMENTARY SCHOOL	10,000.00

FEDERAL RESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000426	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - COLUMBUS ELEMENTARY SCHOOL	1,000.00
PO1-24000000427	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - COLUMBUS ELEMENTARY SCHOOL	5,000.00
PO1-24000000429	BURBANK PRINTING BLANKET PURCHASE ORDER FOR PRINTING SERVICES - COLUMBUS ELEMENTARY SCHOOL	1,500.00
PO1-24000000431	STARFALL EDUCATION FOUNDATION	355.00
PO1-24000000432	SCHOOL SPECIALTY LLC BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - COLUMBUS ELEMENTARY SCHOOL	1,500.00
PO1-24000000433	EDPUZZLE, INC INSTRUCTIONAL SUBSCRIPTION RENEWAL - CLARK MAGNET HIGH SCHOOL	2,180.00
PO1-24000000458	LACOE	150.00
PO1-24000000459	LACOE	150.00
PO1-24000000472	MINUTEMAN PRESS BLANKET PURCHASE ORDER FOR PRINTING & REPRODUCTION SERVICES - ROOSEVELT MIDDLE SCHOOL	4,000.00
PO1-24000000502	EMPLOYBRIDGE HOLDING COMPANY BLANKET PURCHASE ORDER FOR TEMPORARY STAFFING SERVICES - BUSINESS SERVICES	2,100.00
PO1-24000000510	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - ROOSEVELT MIDDLE SCHOOL	4,000.00
PO1-24000000511	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES -ROOSEVLET MIDDLE SCHOOL	8,000.00
PO1-24000000512	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - ROOSEVELT MIDDLE SCHOOL	8,000.00
PO1-24000000513	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - CLARK MAGNET HIGH SCHOOL	5,000.00

PO NUMBER	FEDERAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-24000000537	FLINN SCIENTIFIC INC BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - CLARK MAGNET HIGH SCHOOL	3,500.00
PO1-24000000621	806 TECHNOLOGIES, INC MEMBERSHIP - EQUITY, ACCESS & FAMILY ENGAGEMENT	17,050.00
PO1-24000000622	EXPLORELEARNING LLC INSTRUCTIONAL SOFTWARE LICENSE - CLARK MAGNET HIGH SCHOOL	4,140.00
PO1-24000000623	DISCOVERY EDUCATION INSTRUCTIONAL SOFTWARE LICENSE - ROOSEVELT MIDDLE SCHOOL	4,000.00
PO1-24000000631	VITAL HEALTHCARE, INC BLANKET PURCHASE ORDER FOR COVID-19 TESTING - BUSINESS SERVICES	18,914.00
PO1-24000000632	VITAL HEALTHCARE, INC MEDICAL STAFF FOR COVID-19 TESTING AT VARIOUS SCHOOL SITES - BUSINESS SERVICES	78,803.25
PO1-24000000648	THE CHILDREN'S AID SOCIETY	250.00
PO1-24000000672	AMERICAN EXPRESS CPS CALIFORNIA STATE UNIVERSITY - CONFERENCE EXPENSES - GLENDALE HIGH SCHOOL	471.50
PO1-24000000707	ANIE GARABEDIAN CONSULTANT TO PROVIDE OUTREACH TO REFUGEE FAMILIES, BOARD APPROVED 10/11/2022 - EQUITY, ACCESS & FAMILY ENGAGEMENT	7,403.00
PO1-24000000710	TAMARA AVEDIAN CONSULTANT TO PROVIDE OUTREACH TO REFUGEE FAMILIES, BOARD APPROVED 6/6/2023 - EQUITY, ACCESS & FAMILY ENGAGEMENT	8,525.00
PO1-24000000723	DAVID JERNAZIAN PROVIDE TRANSCULTURAL MENTAL HEALTH SERVICES - CLARK MGNET HIGH SCHOOL	60,000.00
PO3W-24000000079	CDW GOVERNMENT COMPUTER SUPPLIES - MARSHALL ELEMENTARY SCHOOL	1,074.94

FEDERAL RESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO3W-24000000097	TIME FOR KIDS MAGAZINES & PERIODICALS - MARSHALL ELEMENTARY SCHOOL	1,576.57
PO3W-240000000118	CDW GOVERNMENT AUDIOVISUAL EQUIPMENT - MARSHALL ELEMENTARY SCHOOL	10,999.88
PO3W-240000000136	ZANER-BLOSER INSTRUCTIONAL MATERIALS & SUPPLIES - JEFFERSON ELEMENTARY SCHOOL	1,789.11
PO3W-240000000137	SCHOLASTIC MAGAZINES INSTRUCTIONAL PERIODICALS & MAGAZINES - MARSHALL ELEMENTARY SCHOOL	2,347.23
PO3W-240000000138	CDW GOVERNMENT	152.11
PO3W-240000000140	AMAZON CAPITAL SERVICES, INC.	264.56
PO3W-240000000141	SCHOOL DATEBOOKS, INC INSTRUCTIONAL MATERIALS & SUPPLIES - COLUMBUS ELEMENTARY SCH - EQUITY, ACCESS & FAMILY ENGAGEMENT	1,254.19
PO3W-240000000148	SCHOOL SPECIALTY LLC INSTRUCTIONAL MATERIALS & SUPPLIES - CLARK MAGNET HIGH SCHOOL	13,281.49
PO3W-240000000149	SCHOLASTIC INC BOOKS & REFERENCE MATERIALS - TOLL MIDDLE SCHOOL	1,975.64
PO3W-240000000177	PASCO SCIENTIFIC	326.59
PO3W-240000000178	SCHOOL SPECIALTY LLC	532.18
PO3W-240000000183	THE MARKERBOARD PEOPLE	363.83
PO3W-240000000184	ARBOR SCIENTIFIC	85.00
PO3W-240000000185	SCHOLASTIC MAGAZINES INSTRUCTIONAL PERIODICALS & MAGAZINES - JEFFERSON ELEMENTARY SCHOOL	2,727.59
PO3W-240000000191	AMAZON CAPITAL SERVICES, INC.	88.74
PO3W-240000000230	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT)	669.22
	TOTAL	----- 406,000.62

PO NUMBER	STATE RESTRICTED RESOURCES VENDOR	AMOUNT
PO1-240000000144	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	5,000.00
PO1-240000000147	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	10,000.00
PO1-240000000178	S & S WORLDWIDE BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	3,500.00
PO1-240000000187	LAKESHORE LEARNING BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	3,000.00
PO1-240000000192	RICOH USA, INC	200.00
PO1-240000000206	CPI	200.00
PO1-240000000214	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES FROM VARIOUS VENDORS - CHILD DEVELOPMENT & CHILD CARE	3,000.00
PO1-240000000225	BLAST INTERMEDIATE UNIT 17 BLANKET PURCHASE ORDER FOR BRAILLE TRANSCRIPTION - FOOTHILL SELPA	3,000.00
PO1-240000000234	GREGORY M TRAYMAR	800.00
PO1-240000000242	GNOMON INC. CONFERENCE EXPENSES - GLENDALE HIGH SCHOOL	2,086.00
PO1-240000000244	DISCOUNT SCHOOL SUPPLY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	3,000.00
PO1-240000000278	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - EDUCATIONAL SERVICES	1,000.00
PO1-240000000280	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - EDUCATIONAL SERVICES	2,000.00
PO1-240000000281	AMAZON CAPITAL SERVICES, INC.	33.02
PO1-240000000282	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - EDUCATIONAL SERVICES	2,000.00

PO NUMBER	STATE RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-24000000307	AMERICAN EXPRESS CPS ALOFT DALLAS DOWNTOWN HOTEL - LODGING EXPENSES FOR STUDENTS AND TEACHER TO PARTICIPATE IN HOSA CONMPETITION - CRESCENTA VALLEY HIGH SCHOOL	7,100.00
PO1-24000000323	JAMES AND MICHELE JULIAN PARENT REIMBURSEMENT - SPECIAL EDUCATION	2,145.00
PO1-24000000325	LISTEN INNOVATION INC DISTRICTWIDE SUBSCRIPTION - EDUCATIONAL SERVICES	67,600.00
PO1-24000000326	NEWSELA, INC DISTRICTWIDE SUBSCRIPTION - EDUCATIONAL SERVICES	185,100.00
PO1-24000000327	NEARPOD INC. NEARPOD PREMIUM PLUS DISTRICT LICENSES - EDUCATIONAL SERVICES	99,300.00
PO1-24000000353	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - SPECIAL EDUCATION	2,500.00
PO1-24000000354	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - SPECIAL EDUCATION	25,000.00
PO1-24000000357	CHILDCARE CAREERS LLC BLANKET PURCHASE ORDER FOR CHILDCARE SERVICES - CHILD DEVELOPMENT & CHILD CARE	40,000.00
PO1-24000000365	FEDEX FREIGHT BLANKET PURCHASE ORDER FOR MAILING SERVICES - SPECIAL EDUCATION	2,000.00
PO1-24000000366	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - SPECIAL EDUCATION	2,756.25
PO1-24000000373	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	4,000.00
PO1-24000000374	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - SPECIAL EDUCATION	3,000.00

STATE RESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-240000000381	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	2,500.00
PO1-240000000386	TOOLS FOR SCHOOLS SUBSCRIPTION - EDUCATIONAL SERVICES	22,800.00
PO1-240000000398	CALCP/CAROCP CONFERENCE	675.00
PO1-240000000399	CALCP/CAROCP CONFERENCE	475.00
PO1-240000000400	CALIFORNIA ASSOCIATION OF SKILLSUSA, INC.	360.00
PO1-240000000401	HUMANWARE USA INC	934.19
PO1-240000000439	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - SPECIAL EDUCATION	6,000.00
PO1-240000000440	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	4,000.00
PO1-240000000444	GREEN NINJA SERVICE AGREEMENT TO PROVIDE PROFESSIONAL TRAINING - EDUCATIONAL SERVICES	1,950.00
PO1-240000000452	CARLA GERMAN & ALEXANDER VAN SPEYBROECK PARENT REIMBURSEMENT - SPECIAL EDUCATION	18,000.00
PO1-240000000453	LORI S. NISHIDA-EUGENIO SERVICE AGREEMENT TO PROVIDE VISION THERAPY TO STUDENTS - SPECIAL EDUCATION	14,900.00
PO1-240000000455	RICOH USA, INC BLANKET PURCHASE ORDER FOR COPIER LEASE AND MAINTENANCE - SPECIAL EDUCATION	20,000.00
PO1-240000000474	LATINO FILM INSTITUTE YOUTH CINEMA PROJECT SERVICES AGREEMENT TO PROVIDE YOUTH CINEMA PROJECTS - COLUMBUS ELEMENTAY SCHOOL	211,710.30
PO1-240000000477	AMERICAN EXPRESS CPS IIRP - CONFERENCE EXPENSES - EDUCATIONAL SERVICES	1,900.00
PO1-240000000489	CDW GOVERNMENT ADOBE CREATIVE SUBSCRIPTIONS - SECONDARY SERVICES	18,562.50
PO1-240000000517	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT)	500.00
PO1-240000000524	SMART & FINAL IRIS COMPANY	400.00

STATE RESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000542	CAREERS THROUGH CULINARY ARTS PROGRAM, INC SUBSCRIPTION - TOLL MIDDLE SCHOOL	1,650.00
PO1-24000000552	AMERICAN EXPRESS CPS WYNN LAS VEGAS - CONFERENCE EXPENSES - GLENDALE HIGH SCHOOL	767.57
PO1-24000000554	AUDITORY INSTRUMENTS, INC	500.00
PO1-24000000556	DYANE SMOKOROWSKI	500.00
PO1-24000000560	TRACY GAGENT SOSA	400.00
PO1-24000000561	BOZEMANSCIENCE.COM, INC. SERVICE AGREEMENT OR PROVIDE WORSHOPS - EDUCATIONAL SERVICES	8,500.00
PO1-24000000564	SEEDLINGS BRAILLE BOOKS FOR BLANKET PURCHASE ORDER FOR BRAILLE BOOKS - FOOTHILL SELPA	2,000.00
PO1-24000000566	OTICON INC BLANKET PURCHASE ORDER FOR REPAIRS - FOOTHILL SELPA	1,000.00
PO1-24000000567	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT)	400.00
PO1-24000000571	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR SUPPLIES - SPECIAL EDUCATION	2,500.00
PO1-24000000593	SUZAN DUNBAR PERSONAL SERVICE AGREEMENT TO PROVIDE OFFICE SUPPORT - FOOTHILL SELPA	19,200.00
PO1-24000000602	HECTOR & RAINA AMARO BLANKET PURCHASE ORDER FOR PARENT REIMBURSEMENT - SPECIAL EDUCATION	6,000.00
PO1-24000000603	PRIDE LEARNING COMPANY PROVIDE TUTORING SERVICES TO SPECIAL EDUCATION STUDENTS - SPECIAL EDUCATION	14,900.00
PO1-24000000605	DR. AGNESA PAPAZYAN, PSYD PSYCHOLOGY CORP. PROVIDE PSYCHO-EDUCATIONAL EVALUATIONS - SPECIAL EDUCATION	14,900.00
PO1-24000000607	ROBERT AND MANA HOLMAN BLANKET PURCHASE ORDER FOR PARENT REIMBURSEMENT - SPECIAL EDUCATION	10,000.00

STATE RESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-240000000619	CALCP/CAROCP CONFERENCE	475.00
PO1-240000000625	ADAMS SILVA & MCNALLY LLP BLANKET PURCHASE ORDER PROFESSIONAL SERVICES - SPECIAL EDUCATION	90,000.00
PO1-240000000636	ASSESSMENT, CONSULTATION & TREATMENT AGREEMENT TO PROVIDE SPECIAL EDUCATION RELATED SERVICES - SPECIAL EDUCATION	40,000.00
PO1-240000000637	ATKINSON, ANDELSON, LOYA, RUUD& ROMO BLANKET PURCHASE ORDER FOR PROFEESIONAL SERVICES - SPECIAL EDUCATION	120,000.00
PO1-240000000638	LAW OFFICE OF G. MELISSA HATCH, APC BLANKET PURCHASE ORDER PROFESSIONAL SERVICES - SPECIAL EDUCATION	200,000.00
PO1-240000000639	JM SPEECH THERAPY & ACCENT REDUCTION SERVICES AGREEMENT TO PROVIDE SPEECH THERAPY SERVICES - SPECIAL EDUCATION	130,000.00
PO1-240000000640	THE STEPPING STONES GROUP LLC AGREEMENT TO PROVIDE NURSING, SPEECH, DIAGNOSTIC SERVICES - SPECIAL EDUCATION	300,000.00
PO1-240000000642	JULIE HEIMLER CONSULTANT TO PROVIDE AUDITORY VERBAL THERAPY SERVICES VIA TELE THERAPY, BOARD APPROVED 7/11/2023 - SPECIAL EDUCATION	50,000.00
PO1-240000000656	CAREERS THROUGH CULINARY ARTS PROGRAM, INC MEMBERSHIP FOR WILSON MIDDLE SCHOOL, HOOVER AND GLENDALE HIGH SCHOOLS - SECONDARY SERVICES	11,370.00
PO1-240000000658	CEV MULTIMEDIA, LLC ONLINE CURRICULUM LICENSES - GLENDALE HIGH SCHOOL	2,600.00
PO1-240000000660	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - FOOTHILL SELPA	2,000.00
PO1-240000000661	FEDEX FREIGHT	700.00
PO1-240000000662	FEDEX FREIGHT	500.00
PO1-240000000664	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - FOOTHILL SELPA	2,000.00

STATE RESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000669	APPLIED EDUCATIONAL SYSTEMS ONLINE CURRICULUM - HOOVER HIGH SCHOOL	2,600.00
PO1-24000000673	AMERICAN RED CROSS	552.00
PO1-24000000675	TOON BOOM ANIMATION INC. LICENSE RENEWALS FOR HIGH SCHOOLS - SECONDARY SERVICES	21,775.00
PO1-24000000684	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR SUPPLIES - EDUCATIONAL SERVICES	3,000.00
PO1-24000000699	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - ROOSEVELT MIDDLE SCHOOL	4,500.00
PO1-24000000700	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - GLENDALE HIGH SCHOOL	4,500.00
PO1-24000000701	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - GLENDALE HIGH SCHOOL	4,500.00
PO1-24000000702	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - HOOVER HIGH SCHOOL	4,500.00
PO1-24000000703	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - TOLL MIDDLE SCHOOL	4,500.00
PO1-24000000704	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - WILSON MIDDLE SCHOOL	4,500.00
PO3W-24000000075	LEARNING WITHOUT TEARS TK INSTRUCTIONAL MATERIALS - EDUCATIONAL SERVICES	12,502.05
PO3W-240000000104	LAKESHORE LEARNING	33.49
PO3W-240000000107	AMAZON CAPITAL SERVICES, INC.	237.49
PO3W-240000000111	LAKESHORE LEARNING	562.93
PO3W-240000000112	LAKESHORE LEARNING	373.34
PO3W-240000000113	LAKESHORE LEARNING	777.10
PO3W-240000000114	LAKESHORE LEARNING	749.37
PO3W-240000000115	LAKESHORE LEARNING	321.51

STATE RESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO3W-240000000116	LAKESHORE LEARNING	779.09
PO3W-240000000120	LAKESHORE LEARNING	779.09
PO3W-240000000121	LAKESHORE LEARNING	779.09
PO3W-240000000123	LAKESHORE LEARNING	779.09
PO3W-240000000125	LAKESHORE LEARNING TK FURNITURE FOR DUNSMORE ELEMENTARY SCHOOL - EDUCATIONAL SERVICES	4,267.53
PO3W-240000000126	LAKESHORE LEARNING TK FURNITURE FOR FRANKLIN ELEMENTARY SCHOOL - EDUCATIONAL SERVICES	4,267.53
PO3W-240000000127	LAKESHORE LEARNING TK FURNITURE FOR COLUMBUS ELEMENTARY SCHOOL - EDUCATIONAL SERVICES	4,267.53
PO3W-240000000128	LAKESHORE LEARNING TK FURNITURE FOR MUIR ELEMENTARY SCHOOL - EDUCATIONAL SERVICES	4,267.53
PO3W-240000000129	LAKESHORE LEARNING PURCHASE OF TK FURNITURE FOR MUIR ELEMENTARY SCHOOL - EDUCATIONAL SERVICES	2,937.89
PO3W-240000000130	LAKESHORE LEARNING TK FURNITURE FOR FRANKLIN ELEMENTARY SCHOOL - EDUCATIONAL SERVICES	2,937.89
PO3W-240000000131	LAKESHORE LEARNING TK FURNITURE FOR COLUMBUS ELEMENTARY SCHOOL - EDUCATIONAL SERVICES	2,937.89
PO3W-240000000132	LAKESHORE LEARNING TK FURNITURE FOR DUNSMORE ELEMENTARY SCHOOL - EDUCATIONAL SERVICES	2,937.89
PO3W-240000000133	LAKESHORE LEARNING TK FURNITURE FOR COLUMBUS ELEMENTARY SCHOOL - EDUCATIONAL SERVICES	1,130.12
PO3W-240000000134	LAKESHORE LEARNING TK FURNITURE FOR FRANKLIN ELEMENTARY SCHOOL - EDUCATIONAL SERVICES	1,130.12
PO3W-240000000150	LOWE'S STOVES FOR HOOVER HIGH SCHOOL CULINARY CLASS - SECONDARY SERVICES	5,943.58

STATE RESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO3W-240000000162	LAKESHORE LEARNING PURCHASE OF TK FURNITURE FOR MUIR ELEMENTARY SCHOOL - EDUCATIONAL SERVICES	1,130.12
PO3W-240000000163	LAKESHORE LEARNING TK FURNITURE FOR DUNSMORE ELEMENTARY SCHOOL - EDUCATIONAL SERVICES	1,130.12
PO3W-240000000164	LAKESHORE LEARNING	124.64
PO3W-240000000186	AMAZON CAPITAL SERVICES, INC.	187.41
	TOTAL	----- 1,951,048.26
LOCAL RESTRICTED RESOURCES		
PO1-240000000058	WORLD BOOK INC.	665.70
PO1-240000000138	AMERICAN EXPRESS CPS WEBSTAUANTSTORE.COM - NUTRITION EDUCATION MATERIALS - FOOD SERVICES	460.62
PO1-240000000176	S & S WORLDWIDE BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	12,000.00
PO1-240000000185	S.T.A.R. INCORPORATED SERVICE AGREEMENT TO PROVIDE STANDARD-BASED GARDEN LABS - FRANKLIN ELEMENTARY SCHOOL	15,000.00
PO1-240000000189	LAKESHORE LEARNING BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	6,000.00
PO1-240000000190	SPARKLETTS BLANKET PURCHASE ORDER FOR WATER DELIVERY SERVICES - CHILD DEVELOPMENT & CHILD CARE	1,400.00
PO1-240000000192	RICOH USA, INC BLANKET PURCHASE ORDER FOR OFFICE MACHINE MAINTENANCE AGREEMENT - CHILD DEVELOPMENT & CHILD CARE	1,000.00
PO1-240000000200	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - FOOD SERVICES	2,000.00
PO1-240000000209	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR SUPPLIES - FOOD SERVICES	5,000.00

LOCAL RESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-240000000212	VERIZON WIRELESS	250.00
PO1-240000000216	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES FROM VARIOUS VENDORS - CHILD DEVELOPMENT & CHILD CARE	5,000.00
PO1-240000000246	DISCOUNT SCHOOL SUPPLY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	6,000.00
PO1-240000000284	BSN SPORTS SPORTS SUPPLIES - EDUCATIONAL SERVICES	1,678.52
PO1-240000000289	LOS ANGELES COUNTY PUBLIC HEALTH ANNUAL ADMINISTRATIVE FEE - FACILITY & SUPPORT OPERATIONS	4,000.00
PO1-240000000292	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR EQUIPMENT - SPECIAL EDUCATION	18,000.00
PO1-240000000308	LIBRAIRIE CUFAY BLANKET PURCHASE ORDER FOR FRENCH INSTRUCTIONAL SUPPLIES - EDUCATIONAL SERVICES	2,000.00
PO1-240000000320	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR SUMMER PROGRAM GIFT CARDS - SECONDARY SERVICES	20,000.00
PO1-240000000338	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - SPECIAL EDUCATION	3,000.00
PO1-240000000352	CHILDCARE CAREERS LLC BLANKET PURCHASE ORDER FOR CHILDCARE SERVICES - CHILD DEVELOPMENT & CHILD CARE	200,000.00
PO1-240000000358	CHILDCARE CAREERS LLC BLANKET PURCHASE ORDER FOR CHILDCARE SERVICES - CHILD DEVELOPMENT & CHILD CARE	1,000.00
PO1-240000000367	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - SPECIAL EDUCATION	2,000.00
PO1-240000000368	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR OFFICE SUPPLIES - SPECIAL EDUCATION	2,000.00

PO NUMBER	LOCAL RESTRICTED RESOURCES (CONTINUATION) VENDOR	AMOUNT
PO1-24000000370	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	25,000.00
PO1-24000000371	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	3,000.00
PO1-24000000372	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	3,000.00
PO1-24000000376	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	8,000.00
PO1-24000000390	LAURA G HIRSHFIELD CONSULTANT TO PROVIDE SUPPORT FOR CONSTRUCTION ACADEMY PROGRAM, BOARD APPROVED 6/6/2023 - SECONDARY SERVICES	12,000.00
PO1-24000000403	SIGNATURE FLOORING, INC SERVICE AGREEMENT TO REPLACE FLOORING AT JOHN MUIR ELEMENTRY SCHOOL - FACILITY & SUPPORT	6,700.00
PO1-24000000404	INFO-COM BUSINESS PRODUCTS ROOM DIVIDER PANELS - FACILITY & SUPPORT	4,556.91
PO1-24000000407	UNITED REFRIGERATION, INC.	577.96
PO1-24000000414	GAY'S AUTOMOTIVE & TOWING INC.	200.00
PO1-24000000415	GENUINE PARTS COMPANY	334.74
PO1-24000000418	CITY OF GLENDALE ALARM PROGRAM CITY OF GLENDALE ALARM PROGRAM - FACILITY & SUPPORT OPERATIONS	5,000.00
PO1-24000000428	SOUTH COAST AIR QUALITY MANAGEMENT DIST. PERMIT FEES FOR GLENDALE HIGH SCHOOL, HOOVER HIGH SCHOOL, ADMINISTRATION BUILDING AND FACILITY & SUPPORT OPERATIONS - FACILITY & SUPPORT OPERATIONS	7,000.00
PO1-24000000430	KAROL'S GENERAL GARAGE & BODY SHOP	155.00
PO1-24000000443	AUTOZONE, STORE #5381	32.12
PO1-24000000465	SMART & FINAL IRIS COMPANY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	2,000.00
PO1-24000000501	INTERMOUNTAIN LOCK & SECURITY SUPPLY REPAIR AND MAINTENANCE SUPPLIES - PLANNING, DEVELOPMENT AND FACILITIES	3,969.44

LOCAL RESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-240000000515	SMART & FINAL IRIS COMPANY	400.00
PO1-240000000518	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT)	400.00
PO1-240000000544	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - SPECIAL EDUCATION	2,000.00
PO1-240000000553	KCM MARKETING GROUP, INC	25.00
PO1-240000000559	DIGI-KEY CORP DBA DIGI-KEY ELECTRONICS	23.85
PO1-240000000595	GMS ELEVATOR SERVICES, INC ELEVATOR SERVICES - PLANNING, DEVELOPMENT & FACILITIES	7,325.00
PO1-240000000597	MAACO COLLISION REPAIR & AUTO PAINTING PARTS AND REPAIR SERVICES - PLANNING, DEVELOPMENT & FACILITIES	1,974.14
PO1-240000000598	SUNBELT RENTALS, INC EQUIPMENT RENTALS - PLANNING, DEVELOPMENT & FACILITIES	2,348.25
PO1-240000000599	VISTA PAINT CORPORTION	18.65
PO1-240000000600	INTERMOUNTAIN LOCK & SECURITY SUPPLY	117.22
PO1-240000000601	GLENDALE BUILDER'S SUPPLIES	43.00
PO1-240000000604	RAYVERN LIGHTING SUPPLY CO INC	905.26
PO1-240000000606	AIRGAS USA, LLC	76.02
PO1-240000000610	SUNBELT RENTALS, INC	117.31
PO1-240000000612	THE HOME DEPOT PRO (SUPPLYWORKS)	162.93
PO1-240000000615	EVELYN CUBAS	450.00
PO1-240000000616	CHRISTOPHER RIOS	550.00
PO1-240000000617	ENTERPRISE FLEET MANAGEMENT LEASE PAYMENT FOR FASO VEHICLES - FACILITY & SUPPORT OPERATIONS	142,722.88
PO1-240000000663	APPLE VALLEY COMMUNICATIONS BLANKET PURCHASE ORDER FOR ELECTRONIC SYSTEM REPAIRS AS NEEDED - PLANNING, DEVELOPMENT & FACILITIES	5,000.00
PO1-240000000666	TOTALENERGIES RENEWABLES USA, LLC REPAIR SOLAR PANEL MODULES - FACILITY & SUPPORT OPERATIONS	5,408.36
PO1-240000000676	CATCH GLOBAL FOUNDATION	500.00
PO1-240000000695	ORCHID PARTY RENTALS TENT PURCHASE & INSTALLATION AT VARIOUS SCHOOL SITES - FACILITY & SUPPORT OPERATIONS	10,882.58

LOCAL RESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-240000000711	SASHA OCHOA CONSULTANT TO PROVIDE SUPPORT TO CALFRESH HEALTHY LIVING PROGRAM, BOARD APPROVED 7/11/2023 - FOOD SERVICES	8,000.00
PO1-240000000715	THELMA ESTRADA CONSULTANT TO PROVIDE SUPPORT TO CALFRESH HEALTHY LIVING PROGRAM, BOARD APPROVED 7/11/2023 - FOOD SERVICES	6,000.00
PO1-240000000716	MARISSA GARCIA CONSULTANT TO PROVIDE SUPPORT TO CALFRESH HEALTHY LIVING PROGRAM, BOARD APPROVED 7/11/2023 - FOOD SERVICES	6,000.00
PO1-240000000726	LIBERTY AIR, LLC BLANKET PURCHASE ORDER FOR SERVICES TO CHILLERS AT GLENDALE AND HOOVER HIGH SCHOOLS - FACILITY & SUPPORT OPERATIONS	20,000.00
PO1-240000000728	MAUERHAN PLUMBING, INC. BLANKET PURCHASE ORDER FOR DISTRICT PLUMBING SERVICES - FACILITY & SUPPORT OPERATIONS	24,900.00
PO3W-240000000083	FLINN SCIENTIFIC INC	958.24
PO3W-240000000095	FLINN SCIENTIFIC INC INSTRUCTIONAL MATERIALS & SUPPLIES - HOOVER HIGH SCHOOL	4,212.77
PO3W-240000000105	AMAZON CAPITAL SERVICES, INC.	150.98
PO3W-240000000117	CDW GOVERNMENT COMPUTER EQUIPMENT - SPECIAL EDUCATION	1,825.74
PO3W-240000000166	LEARNING WITHOUT TEARS	408.14
PO3W-240000000167	LEARNING WITHOUT TEARS INSTRUCTIONAL MATERIALS - SPECIAL EDUCATION	3,542.87
PO3W-240000000176	SCHOLASTIC MAGAZINES	292.88
PO3W-240000000179	KDDI AMERICA, INC DIGITAL DISPLAY TELEPHONES - FACILITY & SUPPORT OPERATIONS	2,390.25
PO3W-240000000180	CHEFS' TOYS FOOD SERVICE EQUIPMENT EQUIPMENT AND MATERIALS FOR CALFRESH GRANT - FOOD SERVICES	7,594.19

LOCAL RESTRICTED RESOURCES (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO3W-240000000181	THE HOME DEPOT PRO (SUPPLYWORKS)	58.91
PO3W-240000000202	CN SCHOOL AND OFFICE SOLUTIONS, INC.	421.83
PO3W-240000000218	INTERNATIONAL E-Z UP, INC CALFRESH EVENT MATERIALS - FOOD SERVICES	3,426.57
PO3W-240000000228	AMAZON CAPITAL SERVICES, INC.	37.49
	TOTAL	661,652.32
CHILD DEVELOPMENT FUND		
PO1-240000000142	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	2,000.00
PO1-240000000143	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	5,000.00
PO1-240000000145	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	2,000.00
PO1-240000000148	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	9,000.00
PO1-240000000179	S & S WORLDWIDE BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	1,500.00
PO1-240000000180	S & S WORLDWIDE BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	3,000.00
PO1-240000000181	S & S WORLDWIDE BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	12,000.00
PO1-240000000182	LAKESHORE LEARNING BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	6,000.00
PO1-240000000184	LAKESHORE LEARNING BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	7,000.00

CHILD DEVELOPMENT FUND (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000186	LAKESHORE LEARNING BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	5,000.00
PO1-24000000192	RICOH USA, INC	250.00
PO1-24000000193	FEDERAL EXPRESS CORP.	400.00
PO1-24000000210	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA BLANKET PURCHASE ORDER FOR CREDIT CARD REIMBURSEMENT FOR EDIBLE SUPPLIES FROM VARIOUS VENDORS - CHILD DEVELOPMENT & CHILD CARE	8,000.00
PO1-24000000211	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA BLANKET PURCHASE ORDER FOR CREDIT CARD REIMBURSEMENT FOR EDIBLE SUPPLIES FROM VARIOUS VENDORS - CHILD DEVELOPMENT & CHILD CARE	5,000.00
PO1-24000000213	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA BLANKET PURCHASE ORDER FOR CREDIT CARD REIMBURSEMENT FOR EDIBLE SUPPLIES FROM VARIOUS VENDORS - CHILD DEVELOPMENT & CHILD CARE	1,000.00
PO1-24000000240	DISCOUNT SCHOOL SUPPLY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	4,000.00
PO1-24000000241	DISCOUNT SCHOOL SUPPLY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	1,500.00
PO1-24000000243	DISCOUNT SCHOOL SUPPLY BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	2,500.00
PO1-24000000269	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	13,000.00
PO1-24000000276	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR INSTRUCTIONAL & OFFICE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	7,000.00
PO1-24000000348	CHILDCARE CAREERS LLC BLANKET PURCHASE ORDER FOR CHILDCARE SERVICES - CHILD DEVELOPMENT & CHILD CARE	120,000.00
PO1-24000000349	CHILDCARE CAREERS LLC BLANKET PURCHASE ORDER FOR CHILDCARE SERVICES - CHILD DEVELOPMENT & CHILD CARE	8,000.00

CHILD DEVELOPMENT FUND (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000350	CHILDCARE CAREERS LLC BLANKET PURCHASE ORDER FOR CHILDCARE SERVICES - CHILD DEVELOPMENT & CHILD CARE	70,000.00
PO1-24000000351	CHILDCARE CAREERS LLC BLANKET PURCHASE ORDER FOR CHILDCARE SERVICES - CHILD DEVELOPMENT & CHILD CARE	3,000.00
PO1-24000000382	AMAZON CAPITAL SERVICES, INC. BLANKET PURCHASE ORDER FOR EDIBLE SUPPLIES - CHILD DEVELOPMENT & CHILD CARE	2,500.00
PO1-24000000413	SCHOOLSFIRST FEDERAL CREDIT UNION - VISA EVERYCHILD CALIFORNIA - ANNUAL MEMBERSHIP - CHILD DEVELOPMENT & CHILD CARE	1,250.00
PO1-24000000462	REDISCOVER CENTER INC STEAM WORKSHOPS RENDERED AT COLUMBUS AND MARSHALL ELEMENTARY SCHOOLS - CHILD DEVELOPMENT & CHILD CARE	3,200.00
PO1-24000000466	DAVID GRANT, INC.	819.00
PO3W-24000000169	AMAZON CAPITAL SERVICES, INC.	786.66
	TOTAL	304,705.66
	FOOD SERVICES FUND	
PO1-24000000137	HARRIS SCHOOL SOLUTIONS ETRITION MEAL APPLICATION PROCESSING FEES - FOOD SERVICES	33,451.02
PO1-24000000150	PICK UP STIX BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - FOOD SERVICES	20,000.00
PO1-24000000157	SUNBELT RENTALS, INC BLANKET PURCHASE ORDER FOR FUEL AND PROPANE - FOOD SERVICES	1,000.00
PO1-24000000159	UNITED REFRIGERATION, INC. BLANKET PURCHASE ORDER FOR PARTS & EQUIPMENT FOR REFRIGERATORS FOR ALL SITES - FOOD SERVICES	8,000.00
PO1-24000000160	REFRIGERATION HARDWARE SUPPLY CORP. BLANKET PURCHASE ORDER FOR PARTS & EQUIPMENT DISTRICTWIDE - FOOD SERVICES	20,000.00

CHILD DEVELOPMENT FUND (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000164	D R STUART BLANKET PURCHASE ORDER FOR REPAIRS - FOOD SERVICES	20,000.00
PO1-24000000168	THE HOME DEPOT PRO (SUPPLYWORKS) BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES - FOOD SERVICES	20,000.00
PO1-24000000273	D R STUART BLANKET PURCHASE ORDER FOR REFRIGERATOR REPAIRS AND SUPPLIES - FOOD SERVICES	20,000.00
PO1-24000000274	SOUTH COAST AIR QUALITY MANAGEMENT DIST. BLANKET PURCHASE ORDER FOR GAS/PROPPANE CHARBROILER OPERATING FEES - FOOD SERVICES	2,000.00
PO1-24000000279	SAF-GARD SAFETY SHOES CO. BLANKET PURCHASE ORDER FOR CAFETERIA STAFF SHOES - FOOD SERVICES	6,000.00
PO1-24000000283	GOLD STAR FOODS BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - FOOD SERVICES	50,000.00
PO1-24000000288	PARTS TOWN, LLC BLANKET PURCHASE ORDER FOR PARTS & EQUIPMENT FOR REFRIGERATORS DISTRICTWIDE - FOOD SERVICES	10,000.00
PO1-24000000306	DRIFTWOOD DAIRY BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - WILSON MIDDLE SCHOOL	50,000.00
PO1-24000000309	DRIFTWOOD DAIRY BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - TOLL MIDDLE SCHOOL	60,000.00
PO1-24000000310	DRIFTWOOD DAIRY BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - GLENDALE HIGH SCHOOL	210,000.00
PO1-24000000311	DRIFTWOOD DAIRY BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - CRESCENTA VALLEY HIGH SCHOOL	190,000.00
PO1-24000000312	DRIFTWOOD DAIRY BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - CLARK MAGNET HIGH SCHOOL	20,000.00

CHILD DEVELOPMENT FUND (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000313	DRIFTWOOD DAIRY BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - ROSEMONT MIDDLE SCHOOL	21,000.00
PO1-24000000315	DRIFTWOOD DAIRY BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - ROOSEVELT MIDDLE SCHOOL	35,000.00
PO1-24000000316	DRIFTWOOD DAIRY BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - HOOVER HIGH SCHOOL	230,000.00
PO1-24000000339	GOLD STAR FOODS BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - TOLL MIDDLE SCHOOL	300,000.00
PO1-24000000340	GOLD STAR FOODS BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - HOOVER HIGH SCHOOL	1,200,000.00
PO1-24000000341	GOLD STAR FOODS BLANKET PURCHASE ORDER FOOD PRODUCTS - GLENDALE HIGH SCHOOL	1,200,000.00
PO1-24000000342	GOLD STAR FOODS BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - WILSON MIDDLE SCHOOL	193,000.00
PO1-24000000343	GOLD STAR FOODS BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - CRESCENTA VALLEY HIGH SCHOOL	1,200,000.00
PO1-24000000344	GOLD STAR FOODS BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - CLARK MAGNET HIGH SCHOOL	133,000.00
PO1-24000000345	GOLD STAR FOODS BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - ROSEMONT MIDDLE SCHOOL	160,000.00
PO1-24000000346	GOLD STAR FOODS BLANKET PURCHASE ORDER FOR FOOD PRODUCTS - ROOSEVELT MIDDLE SCHOOL	185,000.00
PO1-24000000405	QUADIENT LEASING USA, INC BLANKET PURCHASE ORDER FOR MONTHLY RENTAL AND MAINTENANCE FOR THE NEOPOST - FOOD SERVICES	5,000.00

CHILD DEVELOPMENT FUND (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000406	BERNIER REFRIGERATION GENERATIONS, INC. BLANKET PURCHASE ORDER FOR PARTS, SUPPLIES, AND SERVICE OF REFRIGERATORS & FREEZERS - FOOD SERVICES	20,000.00
PO1-24000000470	OLD GROVE ORANGE INC BLANKET PURCHASE ORDER FOR PURCHASE OF FRUIT FROM FARMS - FOOD SERVICES	75,000.00
PO1-24000000508	IMPERIAL BAG & PAPER CO., LLC BLANKET PURCHASE ORDER FOR PAPER AND CAFETERIA SUPPLIES - GLENDALE HIGH SCHOOL	80,000.00
PO1-24000000514	IMPERIAL BAG & PAPER CO., LLC BLANKET PURCHASE ORDER FOR PAPER AND CAFETERIA SUPPLIES - CRESCENTA VALLEY HIGH SCHOOL	80,000.00
PO1-24000000516	IMPERIAL BAG & PAPER CO., LLC BLANKET PURCHASE ORDER FOR PAPER AND CAFETERIA SUPPLIES - CLARK MAGNET HIGH SCHOOL	25,000.00
PO1-24000000519	IMPERIAL BAG & PAPER CO., LLC BLANKET PURCHASE ORDER FOR PAPER AND CAFETERIA SUPPLIES - HOOVER HIGH SCHOOL	80,000.00
PO1-24000000520	IMPERIAL BAG & PAPER CO., LLC BLANKET PURCHASE ORDER FOR PAPER AND CAFETERIA SUPPLIES - ROOSEVELT MIDDLE SCHOOL	25,000.00
PO1-24000000522	IMPERIAL BAG & PAPER CO., LLC BLANKET PURCHASE ORDER FOR PAPER AND CAFETERIA SUPPLIES - ROSEMONT MIDDLE SCHOOL	25,000.00
PO1-24000000523	IMPERIAL BAG & PAPER CO., LLC BLANKET PURCHASE ORDER FOR PAPER AND CAFETERIA SUPPLIES - TOLL MIDDLE SCHOOL	25,000.00
PO1-24000000527	IMPERIAL BAG & PAPER CO., LLC BLANKET PURCHASE ORDER FOR PAPER AND CAFETERIA SUPPLIES - WILSON MIDDLE SCHOOL	25,000.00
PO1-24000000533	K. G. VENTURES INC BLANKET PURCHASE ORDER FOR SUBWAY SANDWICH PURCHASES - CLARK MAGNET HIGH SCHOOL	15,000.00
PO1-24000000534	K. G. VENTURES INC BLANKET PURCHASE ORDER FOR SUBWAY SANDWICH PURCHASES - CRESCENTA VALLEY HIGH SCHOOL	70,000.00

CHILD DEVELOPMENT FUND (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-24000000535	K. G. VENTURES INC BLANKET PURCHASE ORDER FOR SUBWAY SANDWICH PURCHASES - HOOVER HIGH SCHOOL	80,000.00
PO1-24000000536	K. G. VENTURES INC BLANKET PURCHASE ORDER FOR SUBWAY SANDWICH PURCHASES - ROOSEVELT MIDDLE SCHOOL	12,000.00
PO1-24000000538	K. G. VENTURES INC BLANKET PURCHASE ORDER FOR SUBWAY SANDWICH PURCHASES - ROSEMONT MIDDLE SCHOOL	6,000.00
PO1-24000000539	K. G. VENTURES INC BLANKET PURCHASE ORDER FOR SUBWAY SANDWICH PURCHASES - TOLL MIDDLE SCHOOL	25,000.00
PO1-24000000540	K. G. VENTURES INC BLANKET PURCHASE ORDER FOR SUBWAY SANDWICH PURCHASES - WILSON MIDDLE SCHOOL	15,000.00
PO1-24000000543	THE FRUITGUYS BLANKET PURCHASE ORDER FOR FRUIT PRODUCTS FOR THE FFVP GRANT - FOOD SERVICES	44,000.00
PO1-24000000565	AMB GROUP INC. KITCHEN WALK-IN PROJECT - FOOD SERVICES	421,600.00
PO1-24000000577	AMB GROUP INC. AWARD OF BID #248-23/24 FOR KITCHEN WALK-IN PROJECT AT HOOVER HIGH SCHOOL - FOOD SERVICES	358,200.00
PO1-24000000628	FLYERS ENERGY, LLC BLANKET PURCHASE ORDER FOR FUEL & OIL - FOOD SERVICES	25,000.00
PO1-24000000652	HARRIS SCHOOL SOLUTIONS BLANKET PURCHASE ORDER FOR EZSCHOOLPAY FEES - FOOD SERVICES	5,000.00
PO1-24000000679	SNA	146.00
PO1-24000000730	LOS ANGELES COUNTY PUBLIC HEALTH KITCHEN HEALTH INSPECTIONS FOR ALL SCHOOL SITES - FOOD SERVICES	5,910.00
PO3W-24000000207	ACTION SALES CONVECTION OVEN FOR CERRITOS ELEMENTRY SCHOOL - FOOD SERVICES	12,006.23

PO NUMBER	CHILD DEVELOPMENT FUND (CONTINUATION) VENDOR	AMOUNT
PO3W-240000000208	ACTION SALES CONVECTION OVEN FOR COLUMBUS ELEMENTARY SCHOOL - FOOD SERVICES	12,006.23
PO3W-240000000209	ACTION SALES CONVECTION OVEN FOR GLENDALE HIGH SCHOOL - FOOD SERVICES	12,006.23
PO3W-240000000211	ACTION SALES CONVECTION OVEN FOR CLARK MAGNET HIGH SCHOOL - FOOD SERVICES	24,596.78
PO3W-240000000212	ARROW RESTAURANT EQUIPMENT TRANSPORT CABINETS - FOOD SERVICES	6,788.46
PO3W-240000000213	ACTION SALES FREEZER REACH-IN 2-SECTION FOR JEFFERSON ELEMENTARY SCHOOL - FOOD SERVICES	6,880.22
PO3W-240000000216	CHEFS' TOYS FOOD SERVICE EQUIPMENT REFRIGERATOR REACH-IN 1-SECTION FOR VALLEY VIEW ELEMENTARY SCHOOL - FOOD SERVICES	3,950.81
PO3W-240000000217	CHEFS' TOYS FOOD SERVICE EQUIPMENT MOBILE HEATED CABINET FOR ROSEMONT MIDDLE SCHOOL - FOOD SERVICES	6,216.22
	TOTAL	7,229,758.20
	MEASURE S PROJECTS FUND	
PO1-240000000408	S. TORRES GROUP INC. INSPECTION SERVICES FOR HOOVER HIGH SCHOOL POOL PROJECT - PLANNING, DEVELOPMENT & FACILITIES	259,200.00
PO1-240000000410	THE CONVERSE PROFESSIONAL GROUP INSPECTION SERVICES AT GLENOAKS ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	14,170.00
PO1-240000000411	S. TORRES GROUP INC. DSA INSPECTION SERVICES AT GLENOAKS ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	13,950.00
PO1-240000000420	S. TORRES GROUP INC. INSPECTION SERVICES AT CRESCENTA VALLEY HIGH SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	187,200.00

MEASURE S PROJECTS FUND (CONTINUATION)		
PO NUMBER	VENDOR	AMOUNT
PO1-240000000467	AMB GROUP INC. AWARD OF BID #252-23/24 FOR PLAYGROUND RENOVATION AT CERRITOS ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	918,500.00
PO1-240000000476	EAGLE MACHINERY MOVERS INC MOVING SERVICES FOR CLARK MAGNET HIGH SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	4,250.00
PO1-240000000674	ANIXTER INC.	248.06
PO1-240000000688	THE CONVERSE PROFESSIONAL GROUP PROFESSIONAL INSPECTIONS FOR HOOVER HIGH SCHOOL POOL PROJECT - PLANNING, DEVELOPMENT & FACILITIES	191,830.00
PO1-240000000689	PSOMAS SURVEY SERVICES FOR DESIGN OF HISTORIC BELL CONSTRUCTION AT LA CRESCENTA ELEMENTARY SCHOOL - PLANNING, DEVELOPMENT & FACILITIES	8,000.00
	TOTAL	----- 1,597,348.06
	HEALTH & WELFARE SELF INSURANCE FUND	
PO1-240000000360	ODP BUSINESS SOLUTIONS, LLC (F/K/A/ OFFICE DEPOT) BLANKET PURCHASE ORDER FOR PRINTING SERVICES - FINANCIAL SERVICES	2,489.28
	TOTAL	----- 2,489.28

**LIST OF PO CHANGE ORDERS
DURING THE PERIOD OF 7/3/2023 THROUGH 7/28/2023
CONSENT CALENDAR NO. 5 - AUGUST 8, 2023**

Change Order Date	PO#	Vendor	Reason of Change	Original Amount	Net Increase / Decrease	New Total
6/30/2023	PO1-230000000621	GARCIA'S FENCE CORP	SUPLEMENT PO	\$5,000.00	\$3,000.00	\$8,000.00
7/1/2023	PO1-230000001008	OFFICE DEPOT	INCREASED PO AMOUNT TO PAY FOR PENDING INVOICES.	\$20,000.00	\$9,326.05	\$29,326.05
7/3/2023	PO1-230000003580	OFFICE DEPOT	INCREASED PO AMOUNT TO PAY FOR PENDING INVOICES.	\$5,000.00	\$1,988.00	\$6,988.00
7/3/2023	PO1-220000000708	S TORRES GROUP	SUPPLEMENT PO	\$168,480.00	\$43,200.00	\$211,680.00
7/5/2023	PO1-230000000975	FIRST STUDENT	INCREASED PO AMOUNT TO PAY FOR PENDING INVOICES.	\$3,680,000.00	\$107,500.00	\$3,787,500.00
7/26/2023	PO1-240000000502	EMPLOYBRIDGE HOLDING COMPANY	INCREASED PO AMOUNT TO PAY FOR OUTSTANDING INVOICES	\$2,100.00	\$3,000.00	\$5,100.00

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 6

TO: Board of Education
FROM: Dr. Darneika Watson, Interim Superintendent
SUBMITTED BY: Santhasundari Rajiv, Chief Financial Officer
PREPARED BY: Craig Larimer, Financial Analyst
SUBJECT: **Appropriation Transfer and Budget Revision Report**

The Interim Superintendent recommends that the Board of Education approve Appropriation Transfers and Budget Revisions for Fund 01.0 Unrestricted and Restricted, Fund 12.0 and Fund 13.0.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT
 August 8, 2023
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND UNRESTRICTED (01.0) Resource Codes 00000.0 thru 19999.0

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Local Control Funding Formula	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$0
8600-8799 Local	\$0	\$82,564
8910-8999 Transfers In/Contributions	\$0	\$0
TOTAL REVENUES	\$0	\$82,564

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$64,594
2000 Classified Salaries	\$0	\$1,107
3000 Employee Benefits	\$0	\$1,110,653
4000 Instructional Supplies	\$0	\$1,000
5000 Contract Services	\$0	\$0
6000 Capital Outlay	\$0	\$0
7000 Other Outgo/Indirect/Transfers Out	\$0	\$0
TOTAL BUDGETED APPROPRIATIONS	\$0	\$1,177,354

NET INCREASE/DECREASE IN FUND BALANCE	\$0	(\$1,094,790)
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GLENDALE UNIFIED SCHOOL DISTRICT
 August 8, 2023
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Local Control Funding Formula	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$42,084,123
8600-8799 Local	\$0	\$7,083
8910-8999 Transfers In/Contributions	\$0	\$0
TOTAL REVENUES	\$0	\$42,091,206

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$0
2000 Classified Salaries	\$0	\$354
3000 Employee Benefits	\$0	\$49,129
4000 Instructional Supplies	\$0	\$3,516,697
5000 Contract Services	\$0	\$38,532,908
6000 Capital Outlay	\$0	\$0
7000 Other Outgo/Indirect/Transfers Out	\$0	\$41,118
TOTAL BUDGETED APPROPRIATIONS	\$0	\$42,140,206

NET INCREASE/DECREASE IN FUND BALANCE	\$0	(\$49,000)
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GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 6

BUDGET TRANSFER AND ADJUSTMENT REPORT

GENERAL FUND, RESTRICTED (01.0) Resource Codes 20000.0 thru 99999.0

BUDGET TRANSFERS		Resource									
Program Description		1000	2000	3000	4000	5000	6000	7000	9000	Total	Transfer provides funds for:
Total Budget Transfers		0	0	0	0	0	0	0	0	\$0	\$0

BUDGET ADJUSTMENTS		Resource										
Dept/Site	Program Description	Code	1000	2000	3000	4000	5000	6000	7000	9000	Total	Adjustment appropriates funds for:
Human Resources	Donation from Schools First Federal Credit Union	95100.0	0	0	0	400	0	0	0	0	\$400	To allocate income
GHS	School site Donation	95100.0	0	354	129	0	0	0	0	0	\$483	To allocate income
GHS	School site Donation	95100.0	0	0	0	0	3,400	0	0	0	\$3,400	To allocate income (Coaching Stipends)
GHS	School site Donation	95100.0	0	0	0	0	1,000	0	0	0	\$1,000	To allocate income
Rosemont	School site Donation	95100.0	0	0	0	1,800	0	0	0	0	\$1,800	To allocate income
ELOP		26000.0	0	0	21,000	0	0	0	0	(21,000)	\$0	45-Day BRAT for H& W adjustment
RRM		81500.0	0	0	28,000	0	0	0	0	(28,000)	\$0	45-Day BRAT for H& W adjustment
Administration	Arts Music Inst Disc BG	67620.0	0	0	0	0	14,249,797	0	0	0	\$14,249,797	45-Day BRAT Reflects Funding Reduction
Administration	Learn Recov Emerg BG	74350.0	0	0	0	0	24,278,711	0	0	0	\$24,278,711	45-Day BRAT Reflects Funding Reduction
District	Prop 28- Arts Education Funding Grant	67700.0	0	0	0	3,514,497	0	0	41,118	0	\$3,555,615	To allocate income (new funding -Prop 28 Arts Ed)
Total Budget Adjustments			\$0	\$354	\$49,129	\$3,516,697	\$39,532,908	\$0	\$41,118	(\$49,000)	\$42,091,206	

Object Codes
 1000 Certificated Salaries
 2000 Classified Salaries
 3000 Employee Benefits
 4000 Books & Supplies
 5000 Services & Other Operating Expenses
 6000 Capital Outlay
 7000 Other Outgo
 8000 Income
 9000 Designated Reserves

GLENDALE UNIFIED SCHOOL DISTRICT
 August 8, 2023
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

CHILD DEVELOPMENT FUND (12.0)

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Revenue Limit	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$20,200
8600-8799 Local	\$0	\$0
8910-8999 Transfers In/Contributions	\$0	\$0
TOTAL REVENUES	\$0	\$20,200

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$0
2000 Classified Salaries	\$0	\$0
3000 Employee Benefits	\$0	\$20,200
4000 Instructional Supplies	\$0	\$0
5000 Contract Services	\$0	\$0
6000 Capital Outlay	\$0	\$0
7000 Other Outgo/Indirect/Transfers Out	\$0	\$0
TOTAL BUDGETED APPROPRIATIONS	\$0	\$20,200

NET INCREASE/DECREASE IN FUND BALANCE	\$0
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August 8, 2023
 Consent Calendar No.6
 BUDGET TRANSFER AND ADJUSTMENT DETAIL REPORT
 CHILD DEVELOPMENT FUND (12.0)
 BUDGET TRANSFERS

Dept.	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Transfer provides funds for:
0		0	0	0	0	0	0	0	0	0	
Total Budget Transfers		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

Dept.	Program Description	1000	2000	3000	4000	5000	6000	7000	9000	Total	Adjustment appropriates funds for:
CDCC		0	0	20,200	0	0	0	0	0	\$20,200	45-Day BRAT for H& W adjustment
0		0	0	0	0	0	0	0	0	0	
Total Budget Adjustments		\$0	\$0	\$20,200	\$0	\$0	\$0	\$0	\$0	\$20,200	

- Object Codes
- 1000 Certificated Salaries
 - 2000 Classified Salaries
 - 3000 Employee Benefits
 - 4000 Books & Supplies
 - 5000 Services & Other Operating Supplies
 - 6000 Capital Outlay

GLENDALE UNIFIED SCHOOL DISTRICT
 August 8, 2023
 CONSENT CALENDAR NO. 6
 BUDGET TRANSFER AND ADJUSTMENT REPORT

NUTRITION SERVICES FUND (13.0)

REVENUES	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
8010-8099 Revenue Limit	\$0	\$0
8100-8299 Federal	\$0	\$0
8300-8599 Other State	\$0	\$0
8600-8799 Local	\$0	\$0
8910-8999 Transfers In/Contributions	\$0	\$0
TOTAL REVENUES	\$0	\$0

APPROPRIATION OBJECT	BUDGET TRANSFERS	BUDGET ADJUSTMENTS
1000 Certificated Salaries	\$0	\$0
2000 Classified Salaries	\$0	\$0
3000 Employee Benefits	\$0	\$29,300
4000 Instructional Supplies	\$0	\$0
5000 Contract Services	\$0	\$0
6000 Capital Outlay	\$0	\$0
7000 Other Outgo/Indirect/Transfers Out	\$0	\$0
TOTAL BUDGETED APPROPRIATIONS	\$0	\$29,300

NET INCREASE/DECREASE IN FUND BALANCE	\$0	(\$29,300)
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GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 7

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Santhasundari Rajiv, Chief Financial Officer

PREPARED BY: Craig Larimer, Financial Analyst

SUBJECT: **Approve Submittal of Letter of Intent to Receive Mandate Block Grant Funding from California Department of Education (CDE) for 2023-24 School Year**

The Interim Superintendent recommends that the Board of Education approve submittal of Letter of Intent to Receive Mandate Block Grant Funding from California Department of Education (CDE) for 2023-24 school year.

The 2023-24 State Budget continues the “optional block grant” for reimbursement of Mandated Cost expenses. The estimated “per ADA” amount for unified districts is approximately \$37.81 for Grades TK-8 and \$72.84 for Grades 9-12; for Glendale Unified, this would mean a reimbursement of approximately \$1,181,655.

The Letter of Intent to Receive Mandate Block Grant Funding will be submitted to the CDE by August 30, 2023 to receive funding in 2023-24.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district’s future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 8

TO: Board of Education
FROM: Dr. Darneika Watson, Interim Superintendent
SUBMITTED BY: Santhasundari Rajiv, Chief Financial Officer
SUBJECT: **Authorization to Dispose of Surplus Property**

The Interim Superintendent recommends that the Board of Education declare the following items as obsolete and surplus, and authorize disposal in the most cost efficient and environmentally responsible manner.

- Various furniture from CDCC at Cerritos Elementary School
- Office chairs and a desk at Foothill SELPA and the Special Education Department
- A reach-in refrigerator at the Muir Elementary School cafeteria
- One (1) refrigerator and four (4) steam warming tables at the Toll Middle School/Keppel Elementary School cafeteria
- A reach-in freezer at the Crescenta Valley High School cafeteria
- Various kitchen items at the Hoover High School cafeteria

TO SUPPORT 2022-23 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 9

TO: Board of Education
FROM: Dr. Darneika Watson, Interim Superintendent
SUBMITTED BY: Santhasundari Rajiv, Chief Financial Officer
SUBJECT: **Agreement with FilmL.A., Inc.**

The Interim Superintendent recommends that the Board of Education approve a one-year extension of the agreement between Glendale Unified School District and FilmL.A., Inc.

FilmL.A. is a non-profit organization has worked with the District for the past ten years to explore new revenue models to promote film friendly campuses and support educational and extracurricular programs.

FilmL.A. services include licensing, leasing, and providing various locations at District properties to the entertainment industry for filming of motion pictures, television shows and related activities. The District reserves the right to pre-approve all forms of contracts, exhibits and other documents utilized in connection with production events at the District properties.

The fee structure for services provided by FilmL.A. will be 18% of all use fees charged to production companies using District facilities, with no commission taken from District personnel fees that are collected for custodial or security. The term of the agreement is from August 1, 2023 through August 1, 2024.

The extension of the contract with FilmL.A., Inc., will allow the opportunity to generate further revenue using District facilities for future filming locations.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT AGREEMENT

Instructional Services: FilmLA

PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (this “**Agreement**”) is made and entered into as of the effective date indicated below, by and between the GLENDALE UNIFIED SCHOOL DISTRICT (the “**District**”) and the following entity or individual:

Manager

FilmLA

Address

6255 W. Sunset Blvd, 12th Floor, Hollywood, CA 90028

Contact Name

Paul Audley

Telephone No.

213.977.8600

Fax No.

213.977.8610

E-mail address

paudley@filmla.com

Hereinafter, “**Manager.**”

Manager, in consideration of the covenants, conditions and agreements herein contained, does hereby agree to furnish labor, materials and equipment and all other things necessary to perform the services described in the Scope of Services contained in Exhibit A hereto (the “**Services**”).

Services: The Services can generally be described as providing film management services, further detailed in Exhibit A (Scope of Services).

Agreement Parts: Manager will provide the Services, and otherwise perform, in accordance with the terms of this Agreement. This Agreement consists of this cover page together with all of the following documents, each of which is, by this reference, incorporated into and made a part of this Agreement:

Exhibit A - Scope of Services, consisting of 4 pages;

Exhibit B - Fee and Payment Schedule, consisting of 2 pages;

Exhibit C - Terms and Conditions, consisting of 5 pages;

Exhibit D - Insurance Requirements, (Provided by District);

Attachment 1 – List of District Properties, consisting of 1 page;

Attachment 2 - Form of Production License, consisting of 13 pages.

Agreement Term: The term of the agreement is from August 1, 2023, through August 1, 2024.

Agreement Amount: The total amount of the District’s financial obligation under this Agreement is 18% per the fee schedule in Exhibit B Section 1.1 of the use fees collected by the Manager.

This Agreement shall be effective as of the date it is signed by an authorized representative of the District. This Agreement is not valid and no payment is authorized hereunder until this Agreement is so signed.

MANAGER		THE DISTRICT	
<i>Legal Form (i.e., corporation, partnership, dba, etc.)</i> California Corporation		<i>Legal Form (i.e. School District)</i> Glendale Unified School District	
<i>Authorized Signature</i>	<i>Date</i>	<i>Authorized Signature</i>	<i>Date</i>
<i>Name and Title</i> Paul Audley, President		<i>Name and Title</i>	
<i>Fed. Tax ID No</i> 95-4531774			

Exhibit A Scope of Services

1. Scope

- 1.1 The District is the owner of multiple schools and other properties within the Los Angeles County area, each **“District Property”** and collectively the **“District Properties”** described in Attachment 1 attached hereto and made a part hereof. District reserves the right at any time, and from time to time, to add properties to and remove properties from the list of District Properties. As of the date of this Agreement, there are no excluded properties.
- 1.2 Manager’s business includes licensing, leasing and otherwise providing various “locations” to the entertainment industry for the filming of motion pictures, television shows and related activities known as **“Production Events”**, and the negotiating, coordinating and monitoring of contracts for such Production Events including the area of Los Angeles County, California. For the purposes of this Agreement, the term Production Events does not include productions that fall within the record keeping requirements of 18 U.S.C. § 2257. Manager represents and warrants that it is experienced in and has all requisite qualifications to coordinate the execution of contracts with production companies (as applicable, a **“Producer”**) and for the coordination and monitoring of Production Events at sites owned and controlled by government, quasi-governmental and private entities similar in nature to District Properties.
- 1.3. District desires to engage Manager to negotiate and coordinate licenses (collectively **“Production Licenses”**) with Producers and other entities seeking to engage in Production Events at or about the District Properties (inclusive of related parking areas). Manager desires to accept such engagement to coordinate such Production Licenses with Producers and other entities seeking to perform a Production Event at or about the District Properties on the terms and subject to the conditions set forth herein.

2. Management Services: District hereby engages Manager to perform Management Services for the District Properties as identified by Glendale Unified School District on the terms and subject to the conditions set forth herein. Manager shall devote such time as is reasonably necessary in good faith to properly fulfill its duties and obligations under this Agreement.

During the Term, Manager and its employees shall perform the following services (collectively the **“Management Services”**), as exclusive agent for the District with respect to the District Properties:

- 2.1. Coordinating and facilitating the execution of Production licenses, in such form as set forth on Attachment 2, at such rates and on such terms approved by the District, for the District Properties pursuant to the operating standards set forth herein, and reserving to District the right to pre-approve all forms of contracts, exhibits and other documents utilized in connection with Production Events at the District Properties. The term Production License may include licenses by Producers solely for the use of the District Properties’ parking areas for the parking of Production Event-related vehicles, after normal business hours and on the weekends, subject to any existing leases, licenses, or prior written commitments for such parking areas. Providing District with information about the applicant Production Company and production

- plans, story, and activities to take place on or near District property prior to District approval of any Production license.
- 2.2. Collecting Gross Revenues and sums due the District hereunder and collaborating with District in securing the enforcement of the material terms of all Production Licenses and other contracts with any and all of the Producers.
 - 2.3. Providing additional accounting services including preparing detailed reports, administering production event reconciliation including damage and allocation and separation of fees generated to various District accounts, and remitting balance to the District on a monthly basis.
 - 2.4. Processing and refunding security deposits to production companies.
 - 2.6. Collecting and verifying proof of insurance from each applicant.
 - 2.7. Performing outreach activities to all stakeholders including providing appropriate information, attending meetings, speaking to principals, District business managers, parents, community members, District Superintendent's Office, location and entertainment industry professionals.
 - 2.8. Ensuring that Production Companies are aware of the requirements to comply with all applicable laws, ordinances and regulations and in compliance in all respects with all applicable contractual requirements affecting the District Properties. Upon the termination of each Production License, Manager shall, pursuant to the terms of the Production Licenses, require the Producers to surrender the District Property in as good or better condition as it was immediately prior to the Production Event, including (i) the repair of any damage to the District Property due to the Production Event, such repair to be done in a good workmanlike manner and in compliance with all applicable laws and regulations and District established rules, regulations and standards, including the reasonable satisfaction of District's management and (ii) the removal of all material, equipment, structures, trash and waste generated or brought onto the District Property by a Producer. To the extent any Producer fails to surrender the District Property in the condition as described in the preceding sentence, Manager shall use its best efforts and fully cooperate with District in enforcing the terms of the Production Licenses against the Producers.
 - 2.9. Handling problem resolutions on behalf of District, including, but not limited to, maintaining and manning a 24-hour phone number, facilitating communications between production companies and school sites, billing and collecting issues, and visiting school sites as needed.
 - 2.10. Generating, delivering and administering Production Event reconciliations to District on a monthly or otherwise agreed basis.
 - 2.11. Coordinating with the Facilities Manager and Principal of each District Property or the District site administrator prior to, and during, each Production Event or at any other time, Manager may wish to enter upon any of the District Properties. Manager shall communicate any such instructions and inform Production Companies that any such entrances on to any District Property (i) shall be performed in a reasonable manner by the Producers or any other person or entity connected with any Production Event or the marketing thereof so as to reduce, to the greatest extent practicable, any interference with District school personnel or students and (ii) shall be approved in advance by the principal of the applicable District Property or the authorized District

site administrator, which approval shall be granted or withheld at the District's sole discretion. In conjunction with such coordination, Manager shall check-in, and shall cause the Producers or any other person or entity connected with any Production Event or the marketing thereof to check-in, with such District Property's administrative office prior to entry on to any of the District Properties.

- 2.12. Marketing the District Properties to the entertainment industry for use as filming locations and for use as a parking and staging location for film companies. Manager shall use commercially reasonable marketing efforts and shall diligently investigate all offers and inquiries regarding production events at the District Properties.
- 2.13. Negotiating, coordinating and marketing of Production Events at the District Properties, specifically including, but not limited to, providing advice for the establishment, with District approval, of pricing policies for Production Events at the District Properties.

3. Reports

- 3.1. Production Events Report. Manager shall create and maintain a database and deliver reports detailing each previous month's Production Events, and (i) their respective locations, (ii) fees (collected and receivable) generated thereby, setting forth (A) the amount to be allocated to each District Property and (B) the amount to be allocated to the District, and (C) the amounts to be allocated to any prescribed District accounts, (iii) District Property usage and personnel fees, and (iv) calculation of the Management Fee. Report to be delivered to District thirty (30) days following the previous month.
- 3.2. Other Reports. Manager shall timely prepare and deliver such other reports as District shall from time to time request in connection with the coordination, operation and/or monitoring of Production Events at the District Properties.

4. Accounting: Manager shall collect all Gross Revenues and all sums otherwise due the District with respect to Production Events at the District Properties. During the Term of this Agreement, on the last day of the month following the month in which the revenue (on an accrual basis). was generated, Manager shall retain the Management Fee for the prior month and remit the balance of the Gross Revenues (as determined in conformity with this Agreement and the calculations set forth in the Production Event Report for such prior month) to the District.

5. Books and Records: In addition to the reports due pursuant to this Agreement, Manager shall keep full and adequate books of account and such other records reflecting the Production Licenses for the District Properties, showing accurately and completely all Gross Revenues generated in connection with all Production Licenses and Production Events at all of the District Properties. Manager's books and records shall correspond with the District's fiscal year of July 1 to June 30. Manager shall preserve all such books and records for at least three (3) years from the close of the calendar year to which they relate. Such books and records shall be kept in accordance with generally accepted accounting principles consistently applied. Such books and records shall be kept at the office of Manager. The District and Manager agree that the District and its agents shall be allowed to inspect the books and records pertaining to the Production Licenses, Production Events or District Properties during normal business hours and upon five (5) days prior written notice to Manager. Within three (3) years after the close of each calendar year, District shall have the right to cause its independent public accountants to review Manager's determination of Gross Revenues for such calendar year (the "Annual Revenues"). In

the event that the District's accountants propose an adjustment to the Annual Revenues, the District and Manager shall attempt to amicably resolve any such proposals within thirty (30) days. If the parties cannot resolve their differences within said period, the parties shall submit the dispute to a mutually agreeable independent accounting firm mutually selected by the parties to determine the actual Annual Revenues. If the parties cannot agree upon an independent accounting firm, then each party shall appoint an independent accountant and the two independent accounts shall appoint a mutually agreed (as between the independent accounts) independent accounting firm which will determine the Annual Revenues. The decision of such firm shall be binding on the parties and the costs of such firm shall be equally split between the parties. Manager shall deduct from the next payment(s) of Management Fees due and payable under this Agreement any excess fees which it received as a result of any adjustment made hereunder. If the adjustment to the Annual Revenues exceeds three percent (3.0%), Manager shall pay for the reasonable costs of the District's accountant.

6. Public Records Act: Manager acknowledges that records and information generated as a result of performance of this Contract are part of the public domain and subject to the California Public Records Act (the Act) including its applicable exemptions. This includes, but is not limited to, license agreement data, location information, permittee data, revenue, costs, notification data and complaint data. Manager should take care to separate data that is proprietary so that public domain data can be accessed easily and in a timely manner.

Manager shall familiarize themselves with the Act and, in response to a request from the District must cooperate and supply all information to the District as may be required under such act, as noted above and solely in possession of Manager.

If a dispute arises between Manager and the District, Manager and a person requesting information, the District will notify Manager so that Manager has the opportunity to seek a court order precluding the disclosure of such information. In the absence of Manager obtaining such an order, Manager must release the information.

7. Representations, Warranties and Responsibilities:

7.1. District represents and warrants to Manager the following:

- 7.1.1. District is the owner of, or has sole control over the District Properties.
- 7.1.2. District is a School District organized under the Constitution and the laws of the State of California.
- 7.1.3. District has full power and authority to enter into and perform in accordance with the terms and provisions of this Agreement.
- 7.1.4. To Districts actual knowledge (which shall mean the actual knowledge of the Assistant Superintendent, Business Services, without duty of investigation), this Agreement will not result in any breach of the terms or conditions of, or constitute a default under, any agreement or instrument under which District is a party or is obligated.

7.2. Manager represents and warrants to the District the following:

- 7.2.1. Manager is a California nonprofit public benefit corporation, validly existing and in good standing in the State of California.

- 7.2.2. Manager has full power and authority to enter into and perform in accordance with the terms and provisions of this Agreement.
- 7.2.3. To the best of Manager's knowledge, this Agreement will not result in any breach of the terms or conditions of, or constitute a default under any agreement or instrument under which Manager is a party or is obligated.

Exhibit B
Fee and Payment Schedule

District agrees to pay for the services and materials to be furnished by Manager as provided by this Agreement. Payment in arrears shall be made upon Manager's completion of services required by this Agreement to the satisfaction of the District and upon Manager's submission of billings as shall be prescribed by District and shall be included as part of the 18% commission.

1. Management Fee and Expenses:

- 1.1. Each month during the Term of this Agreement, Manager shall be entitled to a fee of eighteen-percent (18%) of the Gross Revenue earned by District from Production Events contracted through the efforts of Manager, (the "**Management Fee**"), for the execution of Production License and the coordination and monitoring of Production Events at the District Properties from and after the Effective Date. The Management Fee shall be based on the District's Filming Use Fees as follows:

FEE INFORMATION

Deposit: \$500.00 per day to be returned less deductions for overtime charges, custodial charges, and damages.

FILMING

Regular filming:

Use Fee: \$3,000 for 15 hours
Overtime Use Fee: \$55 hour

Student Filming:

Use Fee: \$260 for 4 hours
Overtime Use Fee: \$55 hour

Half-day filming:

Use Fee: \$1,500 for 6 hours
Overtime District Employee Rate: \$55 hour

Still Photography:

Use Fee: \$300 for 4 hours
Overtime Rate: \$55 hour

Parking Use Fee:

\$1,500 Per Day

All Rates Subject to Activity:

Overtime District Employee Rate: \$55 hour. Overtime District Employee Rate: \$55 hr.

Additional Use Fees may be assessed at written direction of the District (see attachment 3)

The Management Fee shall be based on Gross Revenues as defined below less personnel and/or custodial fees.

- 1.2. Manager will be solely responsible for all costs and expenses incurred in connection with the performance of Manager's duties hereunder, including, without limitation, payment of salaries and taxes of Manager's employees.
- 1.3. "Gross Revenues" for any particular month during the Term shall mean the total fees paid earned by District by each applicable Producer pursuant to the Production Leases, less any District costs (including, but not limited to, District's personnel and/or custodial fees, excess utility fees, and other incremental fees or costs). Notwithstanding anything to the contrary contained above in this section, the

following items shall not be included within Gross Revenues: (i) service charges or permit fees imposed by a third party, whether or not paid by a Producer directly to such third party in connection with a Production Event at any District Property; (ii) any and all taxes required to be paid by (or on behalf of) a Producer to any governmental authority, or (iii) reimbursements paid by any Producer or insurance proceeds received by the District in respect of any damage to any of the District Properties resulting from a Production Event.

- 1.4. In the event that any of the District Properties is to be used for a Production Event by a student or “student group” (which “student group” shall include educational groups and non-profit groups of an educational nature) approved by the District, then either District or Manager may request of the other, on an event-by-event basis, that any required fees to be paid by such students be waived or reduced, with the exception of any related custodial fees which shall not be waived or reduced unless with by express direction of the District, and provided that such student Production Event is reasonable as to time. In the event fees from such student Production Events are waived or reduced, the dollar amount of such waiver or reduction of fees shall be deducted from the Gross Revenue.

2. Payment: On the last day of the month following the month in which the revenue was generated, Manager shall retain the Management Fee for the prior month and remit the balance of the Gross Revenues (as determined in conformity with this Agreement and the calculations set forth in the Production Event Report for such prior month) to the District. The Manager will furnish additional documentation to District’s Accounts Receivable upon request. No payment to the Manager (or retention of payment by the Manager) shall be deemed an acceptance of work not completed in accordance with this Agreement. The District may withhold (or request Manager to withhold) from payment to Manager or any third party any amounts in dispute and Manager shall continue performance of its services pending final determination of disputes relating to such withholding.

3. Fee Changes: District shall notify Manager 60 days in advance of any changes to fees under this section 1. “Fee Information”.

Exhibit C
Terms and Conditions
Professional Services Agreement

- 1. Board Authorization** - This Agreement is not valid, and no payment is authorized hereunder for services prior to approval of the Agreement by the District's Board of Education.
- 2. Evaluation** - The Manager acknowledges that the presentation or services may be evaluated by the District Authorized Representative, or any other District offices or schools and understands that the results of the evaluation may be made available to the Manager, other schools and offices within the District, and other school districts and agencies upon request. The Manager agrees to cooperate fully with any such evaluation and agrees to promptly furnish any information that is requested by the District for evaluation purposes.
- 3. Independent Contractor** - While engaged in performance of this Agreement, the Manager is an independent contractor and is not an officer, agent, or employee of the District. Manager is not entitled to benefits of any kind to which District employees are entitled, including, but not limited to, unemployment compensation, workers' compensation, health insurance and retirement benefits. Manager assumes full responsibility for the acts and/or omissions of Manager's employees or agents as they relate to performance of this Agreement. Manager assumes full responsibility for workers' compensation insurance and payment of all federal, state and local taxes or contributions, including, but not limited to, unemployment insurance, social security, Medicare and income taxes with respect to Manager and Manager's employees.
- 4. Standard of Performance** - All services performed in connection with this Agreement shall be performed in compliance with standards of care applicable to services of the type, scope and complexity assigned to the Manager and in compliance with all applicable laws and codes, including without limitation California licensing laws and lawful orders of governmental authorities.
- 5. Conflict of Interest** - Manager represents that Manager has no existing financial interest and will not acquire any such interest, direct or indirect, in any entity filming at a property of the District, which conflicts in any manner or degree with the performance of services required under this Agreement and that Manager will not transfer the performance of its obligations under this agreement to, or perform its obligations hereunder through, any person or entity having any such interest in any entity filming at property of the District.

The District and Manager specifically agree that Manager's provision to any other school district of other person or entity, of professional services similar to those provided to the District hereunder shall not constitute an actual or potential conflict of interest within the meaning of this Agreement.

Manager will also take all necessary steps to avoid the appearance of a conflict of interest and shall have a duty to disclose to the District prior to entering into this Agreement any and all circumstances existing at such time that pose a potential conflict of interest. Manager warrants that it has not directly or indirectly offered or given, and will not directly or indirectly offer or give, to any employee, agent, or representative of District any cash or non-cash gratuity or payment with view toward securing any business from District or influencing such person with respect to the conditions, or performance of any Agreements with or orders from District, including without limitation this Agreement. Any breach of this

warranty shall be a material breach of each and every Agreement between District and Manager.

Should a conflict of interest issue arise, Manager agrees to fully cooperate in any inquiry and to provide the District with all documents or other information reasonably necessary to enable the District to determine whether or not a conflict of interest existed or exists.

Failure to comply with the provisions of this section shall constitute grounds for immediate termination of this Agreement, in addition to whatever other remedies the District may have.

- 6. Equal Opportunity Employment** - It is the policy of the District that, in connection with all work performed under District Agreements, there shall be no discrimination against any employee or applicant for employment because of race, color, religious creed, national origin, ancestry, marital status, sex, sexual orientation, age, disability or medical condition, and therefore the Manager agrees to comply with applicable Federal and state laws. In addition, the Manager agrees to require like compliance by all Sub consultants employed in connection with this agreement.

7. Assignability:

7.1. The parties hereto agree that Manager shall not assign or otherwise delegate its rights, duties and obligations under this Agreement without the prior written consent of District, which consent shall be granted or withheld in District's sole discretion. In the event Manager contemplates an assignment of all or a portion of its rights, duties or obligations under this Agreement, Manager shall give District notice ("Intention of Assignment Notice") of such contemplated assignment, whether or not the terms of such assignment have been determined. Upon receipt of such Intention of Assignment Notice, District shall have the option to terminate this Agreement by providing Manager with thirty (30) days written notice; provided, however, Manager reserves the right, upon District's election to terminate this Agreement, to rescind its Intention of Assignment Notice by providing written notice to District of such rescission within ten (10) days after receipt of District's termination notice, in which event this Agreement shall remain in full force and effect.

7.2. This Agreement shall be binding on and inure to the benefit of District's successors and assigns.

- 8. Licensing:** - The Manager shall comply with all applicable laws and regulations governing the Manager's performance of services hereunder, including without limitation any and all applicable licensing requirements and shall at District's request provide evidence of such compliance satisfactory to District.

- 9. Failure to provide prompt, efficient and thorough service** – Because time is of the essence, the District, in its sole discretion, deems the Manager is unwilling to perform or provide prompt, efficient service or otherwise fails to comply with the terms of this Agreement or fails to complete the services stipulated in Exhibit A with the time limits provided herein, the District shall have the right to terminate or cancel this Agreement, within five (5) days and take possession of any items related to this Project and/or Work and proceed in accordance with the provisions below governing suspension or termination of Agreement.

10. Termination: - This Agreement and all rights and obligations hereunder, may be terminated at the election of either party upon the occurrence of any of the following:

- 10.1. By either party with thirty (30) days prior written notice to the other party,
- 10.2. Immediately by District if (i) Manager or a key executive of Manager or employee of Manager is convicted of a felony relating to its activities hereunder, or (ii) Manager, an employee of manager, or a key executive of Manager commits a material fraud, embezzlement, willful misconduct or defalcation relating to its activities hereunder.
- 10.3. Immediately by one party in the event the other party qualifies for or is subject to bankruptcy or any bankruptcy proceedings which are not dismissed or stayed within sixty (60) days.
- 10.4. Immediately by either party if this Agreement or the activities hereunder, including but not limited to past, current or proposed Production Events, are prohibited by law or administrative regulation.
- 10.5. Termination of this Agreement by either party under the provisions of this Section 14 hereof shall not be exclusive of any other remedy which the party exercising such right of termination may have, at law or in equity, as a consequence of the acts giving rise to such right of termination.
- 10.6. Upon termination of this Agreement, for any reason, Manager shall promptly, without necessity of demand or notice, deliver the following to District, or District's appointed agent on the effective date of expiration or termination, or, if this Agreement is terminated immediately for cause, within thirty (30) days of such termination: (i) a final accounting reflecting the Gross Revenues as of the date of termination; (ii) any balance of monies, as verified by the final accounting described in clause (i), above, remaining in the Account, together with any other monies of District held by Manager with respect to the District Properties; and (iii) all items, files, records or documents of any kind, including but not limited to, contracts, warranties, promotional materials, bank statements, correspondence, receipts, paid and unpaid bills or invoices. The obligation of Manager to deliver the foregoing shall survive the termination of this Agreement.
- 10.7. Manager shall, for a period of one hundred and twenty (120) days after the termination of this Agreement, and for such further period as may be necessary, make itself available to consult with and advise District, or such other person or persons as may be designated by District, regarding the coordination and monitoring of Production Events at any or all of the District Properties.
- 10.8. Termination Payments — The payments, if any, made to Manager pursuant to this Agreement shall be Manager's sole and exclusive compensation and District shall have no liability to Manager for any other compensation or damages, including without limitation anticipated profit prospective losses, or consequential damages of any kind.
- 10.9. Work Product — Any provision to the contrary in this Agreement notwithstanding, no payment shall be due the Manager following termination of this Agreement unless and until the Manager provides the District with all documents, materials and work produced to date under this Agreement.

11. Invalidity: - Whenever possible, each provision of this Agreement shall be interpreted in such manner as to be valid under applicable law, but if any provision of this Agreement shall be invalid or prohibited hereunder, such provision shall be ineffective to the extent of the prohibition or invalidation but shall not invalidate the remainder of such provision of the remaining provisions of this Agreement.

12. Limitation of Liability: - No party shall be liable to the other party for any indirect, consequential or special damages of the other party, and each party hereby waives any and all such claims for its own indirect, special or consequential damages arising from any breach of this Agreement.

13. District Properties' Name, Signage and Logos: - The use of the name of any of the District Properties used in connection with the filming at such District Properties, including any advertisement or marketing promotion shall be approved in writing by District, which approval shall be granted or withheld in District's sole discretion prior to use.

14. Notices: - All notices under this Agreement shall be in writing and shall be deemed received upon personal delivery thereof, twenty-four (24) hours after overnight courier (fare prepaid) or legible email with overnight courier follow-up, or forty-eight (48) hours after deposit in the United States Mail, certified or registered mail, return receipt requested, to the parties as follows:

District: **Glendale Unified School District**
223 North Jackson Street
Glendale, CA 91206
Attn: Santhasundari Rajiv, Chief Financial Officer
Email: SRajiv@gusd.net

and:

Manager: **FilmLA**
6255 W. Sunset Blvd, 12th Floor
Hollywood, CA 90028
Attn: Paul Audley, President
Email: paudley@filmla.com

15. Governing Law and Severability: - The validity, interpretation and performance of this Agreement shall be determined according to the laws of the State of California. Whenever possible, each provision of this Agreement shall be interpreted in such a manner as to be effective and valid. However, if any provision of this Agreement shall be held to be prohibited by or invalid under any applicable law, such provision shall be ineffective only to the extent of such prohibition or invalidity, without invalidating the remaining provisions of this Agreement.

16. Entire Agreement/Amendment: - This Agreement and any exhibits attached hereto constitute the entire agreement between the parties to the Agreement and supersede any prior or contemporaneous written or oral understanding or agreement, and may be amended only by written amendment executed by both parties to this Agreement and approved as required by California law and District policy.

17. Right to Audit: - The Manager shall maintain complete and accurate books and records with respect to services, costs, expenses, receipts and other information necessary to verify the scope or charges for any services provided under this Agreement. The Manager understands and agrees that the District has the right to review documents and work in progress and to audit financial and other records pertaining to the performance of the work under this Agreement, whether such

records were prepared by the Manager or anyone else associated with the work. At any time prior to the date which is three (3) years following final payment under this Agreement, the Manager shall provide the District, at the District's reasonable expense, a copy of all such records within five (5) business days of a written request from the District. At any time prior to the date which is three (3) years following final payment under the Agreement, the District's rights shall also include access at reasonable times to the Manager's facilities for the purpose of interviewing employees and inspecting and copying (at the District's reasonable expense) such books, records, accounts and other material which may be relevant to a matter under investigation. The Manager shall, at no cost to the District, furnish reasonable facilities and assistance for such review and audit. The Manager's failure to provide records or access within the time requested shall preclude the Manager from receiving any payment due under the Agreement until such documents are provided and shall preclude the Manager from receiving any reimbursement from District of any such copying charges. The Manager agrees to maintain such records for a period of three (3) years following final payment under the Agreement. Reimbursement - To the extent that an audit by the District, the District's independent auditors, or a designee of any of them, discloses excess charges inaccurately or improperly attributed to this Agreement by the Manager, Manager agrees to remit the amount of the overpayment to the District within five (5) days after demand.

18. No Third Parties: - Nothing contained in this Agreement shall create a contractual relationship with or cause of action in favor of a third party against the District or Manager.

19. Change of Legal Entity or Change of Identity: - If any change occurs in the legal entity of the Manager's organization, the Manager shall immediately report such change to the District. The District shall then have the right to terminate or cancel this Agreement, take the work products of this Agreement and pay in accordance with the provisions under Suspension or Termination of Agreement.

20. Dispute Resolution: - Any claim, dispute or other matter in question (collectively, "claim") arising out of or related to this Agreement shall be subject to mediation as a condition precedent to arbitration. Any claim not resolved by mediation shall be resolved by arbitration in Los Angeles, California, before a single arbitrator, who shall be an attorney, in accordance with the rules of the American Arbitration Association currently in effect. Joinder of persons not parties to this Agreement is hereby expressly permitted. The parties to any arbitration shall have the right to conduct discovery pursuant to the California Civil Discovery Act of 1986. The award entered by the arbitrator shall be final, non-binding.

21. Anti-discrimination: - It is the policy of the District that in connection with all services rendered under District Agreements there be no discrimination against any prospective or active employee engaged in such services because of sex, race, color, ancestry, religious creed, national origin, physical disability (including without limitation HIV and AIDS), mental disability, medical condition, age, marital status, sexual orientation, political belief or affiliation, or to deny family care leave, therefore the Manager agrees to comply with applicable Federal and California laws including, but not limited to, Title VII of the Civil Rights Act of 1964, as amended; the Civil Rights Act of 1991; The Americans with Disabilities Act of 1990; Age Discrimination Act of 1975; Rehabilitation Act of 1973 (Section 504); and the California Fair Employment Practice and Housing Act codified in Government Code Sections 12900 to 12996; and Labor Code Section 1735. In addition, the Manager agrees to require like compliance by all consultants and Sub consultants employed by the Manager under the Agreement.

22. District Approvals: - Approvals or authorization provided for in this Agreement to be given by the District must be given in writing. Any District review or approval of any submissions from Manager in any medium is for general conformance with the District's requirements, and shall not relieve the Manager of its responsibility for performing services under this Agreement in conformity with the legally mandated standard of care and the terms and conditions of this Agreement.

23. Waiver: - Provisions of this Agreement may be waived by District only by a written statement expressing that it is intended as a waiver of specified provisions of the Agreement. The District's approval, acceptance use or payment for any part of the Manager's services shall not in any way alter the Manager's obligations, or waive any of the District's rights, under this Agreement.

**Exhibit D
Insurance Requirements**

Insurance requirement for all Users of GUSD Facilities

All organizations or groups using District facilities are required to provide proof of liability coverage, including the naming of the Glendale Unified School District as an endorsed additional insured on their insurance policy. Limits of coverage should be a minimum of \$1 million.

Please make certificate of Additional Insured for Endorsement for:

**Glendale Unified School District
333 W. Magnolia Avenue
Glendale, CA 91204**

The Certificate of Insurance and the separate Additional Insured Endorsement form must be received by:

**FilmL.A.
6255 Sunset Blvd., 12th Floor
Los Angeles, CA 90028
Fax: 213-977-8686
schools@filmla.com**

1. Policies, Coverage and Amounts: Manager shall obtain the following policies and coverage. The insurance furnished by the Manager under this Section shall provide coverage in amounts not less than the following:

1.1 Commercial General Liability Insurance: on an occurrence basis, covering work done or to be done by or on behalf of the Manager and providing insurance for bodily injury, personal injury, property damage, and contractual liability for the Scope of Work. The aggregate limit shall apply separately to the work.
Limits of Liability:

\$2,000,000 per occurrence for bodily injury and property damage
\$100,000 fire damage
\$5,000 medical expenses
\$1,000,000 personal and advertising injury
\$2,000,000 general aggregate
\$2,000,000 completed operations and products aggregate

1.2 Business Automobile Liability Insurance: on an occurrence basis, covering owned, scheduled, hired, and non-owned automobiles used by or on behalf of the Manager and providing insurance for bodily injury, property damage, and contractual liability. Limits of Liability:

\$ 1,000,000.00 Each Accident-combined single limit for bodily injury and property damage.

- 1.3 Workers' Compensation:** as required under California law, including Employers Liability limits of \$1,000,000.00
- 1.4 Fidelity Bond (including Faithful Performance of Duty, Depositors Forgery, Computer Fraud and Funds Transfer Fraud):** on a blanket basis covering Manager and all of Manager's employees who have access to or are responsible for the handling of the District's funds in the amount of Fifty Thousand Dollars (\$50,000) (or in such increased amount as District shall reasonably request) and having a third-party endorsement, if available, and such deductible as shall be determined from time to time by the District, underwritten by a bonding company selected by Manager and approved by the District.

2. Evidence of Coverage: The Manager shall submit to the District certificates of insurance and original endorsements to the policies of insurance required by the Agreement as evidence of the insurance coverage. The scope of coverage and deductible shall be shown on the certificate of insurance. The certificates of insurance and endorsements shall provide for no cancellation of coverage without thirty (30) days written notice to the District. Renewal certifications and endorsements shall be timely filed by the Manager for all coverage until the work is accepted as complete. The District reserves the right to require the Manager to furnish the District complete, certified copies of all required insurance policies. The Manager shall notify the District in writing of any material change in insurance coverage.

3. Insurance Provisions: The insurance policies shall contain, or be endorsed to contain, the following provisions:

- 3.1 For the general and automobile liability policies:** The Glendale Unified School District and the Governing Board, their officers, employees, representatives, volunteers, and agents shall be named as additional insured.
- 3.2** For any claims related to the work, the Manager's insurance coverage shall be primary insurance as respects the Glendale Unified School District and Governing Board, their officers, employees, representatives, volunteers, and agents. Any insurance or self-insurance maintained by the Glendale Unified School District and Governing Board of the Glendale Unified School District ("Governing Board"), their officers, employees, representatives, volunteers, and agents shall be in excess of the Manager's insurance and shall not contribute with it.
- 3.3** Each insurance policy required by this Section shall state that coverage shall not be canceled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the District.
- 3.4** Glendale Unified School District and the Governing Board, their officers, employees, representatives, volunteers, and agents shall not by reason of their inclusion as additional insured incur liability to the insurance carriers for payment of premiums for such insurance.

4. Acceptability of Insurers: Insurers shall be admitted by the State of California to transact insurance and shall hold a current A.M. Best's rating of no less than A-VII or equivalent carrier otherwise acceptable to the District.

5. Miscellaneous:

- 5.1** Any deductible under any policy of insurance required in this Section shall be Manager's liability (responsibility).
- 5.2** Acceptance of certificates of insurance by the District shall not limit the Manager's liability under the Agreement.
- 5.3** In the event the Manager does not comply with these insurance requirements, the District may, at its option, provide insurance coverage to protect the District. The Manager shall pay the cost of the insurance and, if prompt payment is not received by the insurance carrier from the Manager, the District may pay for the insurance from agreement sums otherwise due the Manager.
- 5.4** If the District is damaged by the failure of Manager to provide or maintain the required insurance, the Manager shall pay the District for all such damages.
- 5.5** The Manager's obligations to obtain and maintain all required insurance are non-delegable duties under this Agreement.
- 5.6** Failure to maintain the insurance and furnish the required certificates or policies may be considered a breach of Agreement by the Manager and the District may terminate the contact without waiver of any other remedy it may have.

**Attachment 1
District Properties**

HIGH SCHOOLS	ADDRESS
Clark Magnet High	4747 New York Avenue, La Crescenta 91214
Crescenta Valley High	2900 Community Avenue, La Crescenta 91214
Glendale High	1440 East Broadway, Glendale 91205
Herbert Hoover High	651 Glenwood Road, Glendale 91202
Allan F. Daily High	220 North Kenwood, Glendale 91206
MIDDLE SCHOOLS	
Rosemont Middle	4725 Rosemont Avenue, La Crescenta 91214
Theodore Roosevelt Middle	222 East Acacia Avenue, Glendale 91205
Eleanor J. Toll Middle	700 Glenwood Road, Glendale 91202
Woodrow Wilson Middle	1221 Monterey Road, Glendale 91206
ELEMENTARY SCHOOLS	
Balboa Elementary	1844 Bel Aire Drive, Glendale 91201
Cerritos Elementary	120 East Cerritos Avenue, Glendale 91205
Columbus Elementary	425 West Milford, Glendale 91203
Dunsmore Elementary	4717 Dunsmore Avenue, La Crescenta 91214
Thomas A. Edison Elementary	435 S. Pacific Avenue, Glendale 91204
Benjamin Franklin Elementary	1610 Lake Street, Glendale 91201
John Fremont Elementary	3320 Las Palmas Avenue, Glendale 91208
Glenoaks Elementary	2015 East Glenoaks Boulevard, Glendale 91206
Thomas Jefferson Elementary	1540 Fifth Street, Glendale 91201
La Crescenta Elementary	4343 La Crescenta Avenue, La Crescenta 91214
Lincoln Elementary	4310 New York Avenue, La Crescenta 91214
Mark Kennel Elementary	730 Glenwood Road, Glendale 91202
Horace Mann Elementary	501 East Acacia Avenue, Glendale 91205
John Marshall Elementary	1201 East Broadway, Glendale, 91205
Monte Vista Elementary	2620 Orange Avenue, La Crescenta 91214
Mountain Avenue Elementary	2307 Mountain Avenue, La Crescenta 91214
John Muir Elementary	912 S. Chevy Chase Dr., Glendale 91205
Valley View Elementary	4900 Maryland Avenue, La Crescenta, 91214
Verdugo Woodlands Elementary	1751 North Verdugo Road, Glendale 91208
Richardson D. White Elem.	744 East Doran Street, Glendale 91206
SPECIALIZED SCHOOL	
College View School	1700 East Mountain Street, Glendale 91207

Attachment 2
FORM OF PRODUCTION LICENSE
GLENDALE UNIFIED SCHOOL DISTRICT
LICENSE AGREEMENT FOR USE OF PREMISES

PART I: BASIC LICENSE INFORMATION

_____ Filming or Parking _____

DATE: _____ XXXXX CITY PERMIT #: _____

LICENSEE: NAME: _____

ADDRESS: _____

REPRESENTATIVE: _____

TELEPHONE: _____ MOBILE: _____

FAX: _____

PRODUCTION TITLE: _____

PRODUCTION TYPE: _____

PRODUCER: _____

DIRECTOR: _____

NO. OF CREW: _____ CAST: _____ EXTRAS: _____

LG.TRUCKS: _____ OTHERTRUCKS: _____ VANS: _____

MTR. HMS./DR. RMS: _____ GENERATORS: _____ CAMERA CARS: _____

PIC. VEHICLES: _____ CAST/CREW CARS: _____

LICENSE TERM: _____

SCHOOL: NAME: _____

ADDRESS: _____

PRINCIPAL: _____

GENERAL LICENSE AREA: _____

SPECIFIC LICENSE AREAS/ACTIVITIES:

Description of Area 1:

Date/Time:

Activity:

Special Conditions:

Description of Area 2:

Date/Time:

Activity:

Special Conditions:

Description of Area 3:

Date/Time:

Activity:

Special Conditions:

Check here if additional areas have been added on separate sheet(s).

LICENSE FEES:

Site Day(s)	@ \$ _____	x _____	= \$ _____
+OT	@ \$ _____	x _____	= \$ _____
Personnel Hours	@ \$ _____	x _____	= \$ _____
Parking	@ \$ _____	x _____	= \$ _____
+OT	@ \$ _____	x _____	= \$ _____
		TOTAL=	\$ _____

DEPOSIT COLLECTED: \$ _____

PART II: STANDARD TERMS AND CONDITIONS

This License Agreement for Use of Premises (Agreement”) is made and entered into on the above date by and between the School District (“Licensor”), and the above-named Licensee (“Licensee”), subject to and on the terms and conditions hereinafter set forth.

- 1. Grant of License.** In consideration of the payment of the License Fee and the performance of the covenants and conditions contained in this Agreement, Licensor hereby grants to Licensee a non-exclusive license to use the License Area during the License Term subject to and on the terms and conditions set forth herein. The License granted hereunder shall include non-exclusive rights of ingress and egress as reasonably necessary to use the License Area, with the path of travel to be determined from time to time in the sole and entire discretion of Licensor; use of such path of travel shall be limited to ingress and egress only, but for all purposes shall be deemed a part of the License Area.
- 2. Use.** Licensee shall have the right to use the License Area for the sole purpose of production of a motion picture (including feature films, television programming, commercials and other media productions) or still photography, during the Term specified above, and for no other purpose and for no other time without the prior written consent of Licensor, which consent may be granted, withheld or conditioned in the sole and absolute discretion of Licensor. Licensee agrees to use the License Area in strict accordance with the terms and conditions set forth herein. Licensee may use only those bathrooms, if any, that Licensor has specifically designated for use by Licensee. Licensee is responsible to provide all necessary signage with respect to the use of the bathrooms. Licensee is to provide all toiletries for any bathroom that it is uses and to maintain them in a clean condition on a daily basis. Licensee understands that the operation of the Licensee’s activities on the License Area are secondary to the Licensor’s instructional program and no part of the Licensee’s operation shall be disruptive, as reasonably determined by Licensor, to the Licensor’s instructional program.
- 3. Security Deposit.** The Licensee shall deposit with FilmLA, on behalf of the Licensor, in advance for each day of use, the base amount (the “Security Deposit”) of FIVE HUNDRED AND NO/100 DOLLARS (\$500.00) as security for the performance by Licensee of all terms, covenants and conditions of this Agreement. If Licensee defaults with respect to any provision of this Agreement, including, but not limited to the provisions relating to any payments hereunder, Licensor may, but shall not be required to, use, apply or retain all or any part of the Security Deposit for the payment of any amounts or any other sums in default, or for the payment of any other amount that Licensor may expend or become obligated to expend by reason of Licensee’s default. If Licensee is in compliance with the covenants and obligations set forth in this Agreement at a time that is thirty (30) days following the time of both the expiration or termination of this Agreement and Licensee’s vacation of the License Area, Licensor or FilmLA as applicable, shall return the balance of the Security Deposit due to Licensee promptly thereafter to the address listed on the License, or to a changed address of which Licensee has notified FilmLA in writing. Licensee agrees that, if the refund check is returned as undeliverable or has not been negotiated within 180 days of mailing, the unrefunded

amount shall constitute part of the License Fee. In the event that the District or FilmLA reasonably determines that, due to the complexity, scope and/or particular locations of Licensee's activities, a heightened risk of damage to Licensor's property reasonably exists, the Security Deposit shall be appropriately increased.

- 4. Licensee's Rights to Materials Produced; Indemnity.** All rights of every kind and nature whatsoever in and to all still and motion pictures, photographs and sound recordings made hereunder in connection with use of the License Area by Producer shall be and remain the sole and exclusive property of Producer; including, without limitation, the perpetual and irrevocable right and license to use and re-use said photography and/or said sound recordings in connection with any motion pictures as Producer shall elect, in, and in connection with, advertising, publicizing, exhibiting and exploiting such motion pictures, in any manner whatsoever and at any time by all means, media, devices, processes and technology now or hereafter known or devised in perpetuity throughout the universe. The Licensee shall assume all costs arising from the use of patented and copyrighted materials, equipment, devices, processes, or dramatic rights used on or incorporated in the conduct of said event, and the Licensee agrees to indemnify and save harmless and defend the Licensor and its duly authorized representatives from all damages, costs, and expenses in law or equity, for, or on account of, the use of any patented and copyrighted materials, equipment, devices, processes, or dramatic rights furnished or used by the Licensee in connection with this License. In this regard, the Licensee's attention is particularly directed to the use of copyrighted music. Neither Licensee nor its successors shall be obligated to make any actual use of any production or photography or of any reference to the License Area or School in any motion picture production or otherwise.
- 5.** Licensee shall not use the name (including, without limitation, signs or logos) of the School, or Licensor in the name of its production or in the script, dialogue, photography, publicity or in any of its advertising, and the locations used in the film shall not be identified as belonging to the Licensor, nor shall they be identifiable as such by the casual viewer. Licensee shall take reasonable steps to ensure that the pupils, the faculty, and the general public are excluded from the area in which it is filming if the Licensee, in its reasonable discretion, determines that anything being filmed might be considered offensive to the pupils. This shall include the language, the actions, and the dress of the actors and actresses. Licensee shall obtain releases from any participants outside of those in the employ of Licensee, including the parents of any minors involved, to protect the Licensor from every claim, liability, or demand which may arise as a result of the filming and use of the film, and as a result of any services rendered in connection with the production and use of the film.
- 6. Licensee's Insurance.** Licensee shall provide the following insurance:

 - (a) Commercial General Liability Insurance:
\$2,000,000 per occurrence for bodily injury and property damage
\$100,000 fire damage
\$5,000 medical expenses
\$1,000,000 personal and advertising injury

- \$2,000,000 general aggregate
- \$2,000,000 completed operations and products aggregate
- (b) Business Automobile Liability Insurance with a minimum combined single limit of \$1,000,000.00 per occurrence.
- (c) Workers' Compensation Insurance as required by the Labor Code of the State of California, and Employers' Liability Insurance.

Licensors and its Board of Education shall be named an additional insured on all insurance, excluding subparagraph (c), and all of said insurance shall be primary and noncontributing with any other insurance available to Licensee (and other applicable entering party) and shall contain a full waiver of subrogation clause. Licensee shall provide evidence of such insurance upon request of FilmLA or Licensor. Licensee shall cause the insurers to notify Licensor in writing of any requests to terminate said insurance or any intention by the insurer to terminate said insurance. Licensor reserves the right to require other coverage on a case-by-case basis (i.e., aviation, excess automobile and watercraft liability with minimum coverages of \$5,000,000) modify its insurance requirements at any time and Licensee shall modify its insurance coverage to conform to the applicable requirements upon receipt of written notice from FilmLA or Licensee. Licensee shall not do or permit anything to be done in or about the License Area or bring or keep anything therein that would affect or increase the existing rate of any fire or other insurance covering the property upon which the License Area is located, or that would cause a cancellation of any such insurance policy or any provision thereof.

7. **As-Is Condition; Surrender Condition.** Licensee accepts the License Area 'AS-IS,' "WHERE-IS," and "WITH ALL FAULTS" subject to all applicable zoning, municipal, county, and state laws, ordinances, and regulations governing and regulating the use of License Area and accepts this Agreement subject thereto and to all matters disclosed thereby. Upon the expiration of this Agreement, or on any earlier termination, Licensee shall surrender the License Area to Licensor in the same or better condition as delivered to Licensee, ordinary wear and tear excepted. Licensee, at its sole cost and expense, shall promptly perform and complete any repairs or replacement of any nature or character occasioned or made necessary by reason of the use of the License Area by Licensee.
8. **Alterations, Additions, or Improvements.** Licensee shall neither make nor allow to be made, nor call upon Licensor to make, any decorations, alterations, additions, or improvements to the License Area or any part thereof (including, without limitation, painting or attaching any fixtures or signs) during the term of this License Agreement without the prior written consent of Licensor, which consent may be conditioned or withheld in the sole and absolute discretion of Licensor. Any items or mailers used by Licensee on the License Area shall be freestanding and shall not be attached to other improvements on the License Area unless otherwise agreed to by Licensor in accordance with this paragraph. Licensor discloses, and Licensee understands that any alterations, modification, and improvements to the License Area may be subject to the approval of the California Division of the State Architect. Any alterations, additions, or improvements without the prior written consent of Licensor shall be construed as a breach of this Agreement. If Licensee makes any alterations, additions, or improvements to the License Area without the written consent of Licensor, Licensor shall have the right

to restore the License Area to the condition the License Area were in immediately prior to Licensee's occupancy, and Licensee agrees to reimburse Licensor for its costs incurred thereby within thirty (30) days of Licensee's receipt of Licensor's invoice. The exercise of Licensor's right to restore the License Area shall not excuse Licensee's violation of this paragraph nor shall the exercise waive any other remedy available to Licensor. This paragraph shall survive termination or earlier termination of this Agreement.

- 9. Safe and Sanitary.** Licensee, at its sole cost and expense, shall use the License Area in a safe and sanitary manner. If the License Area is part of an operating school, damage, destruction, and excess trash and debris will affect Licensor's ability to conduct the instructional program. Licensee shall not dispose of any material down any drain or into any basin, toilet, bathtub or lavatory or into any storm-drain on the License Area. Licensee shall place plywood or another suitable protection (as approved by Licensee) on all floors and paths through which Licensee is moving furniture, props or other equipment and for all other areas of high traffic. Licensee shall report to Licensor any deficiencies in maintenance or condition of the License Area. Licensee shall be responsible for and pay for any repairs or replacements or any damage to the License Area that may occur during the term hereof and that arises out of or is in any way related to Licensee's use of the License Area.
- 10. Comply with Law.** Licensee shall comply at all times during its use and occupancy of the License Area with all ordinances, laws, and regulations affecting the use and occupancy thereof, including the maximum occupancy ordinance. Licensee shall not allow the License Area to be used for any unlawful purpose, nor shall Licensee cause, maintain, or permit any nuisance in, on, or about the License Area.
- 11. Signs and Posters.** Licensee shall not place any signs, posters, or other printed materials on the inside or the outside of the License Area or any part of the School without the prior written approval of the Principal or Licensor's site administrator. Any such materials affixed to City or County owned property shall be prohibited and shall be deemed a breach of this Agreement.
- 12. Food, Drinks, Tobacco, Liquor, and Narcotics.** Licensee shall not allow food, candy, popcorn, drinks, or refreshments of any kind in the License Area without written permission by Principal and/or Facilities Manager. Licensee shall enforce no smoking on District premise and prohibit the use of profane language, the use of tobacco products, possession of or use of intoxicating liquors or narcotics, quarreling or fighting, betting, or other forms of gambling, or conducting a lottery. The possession and carrying of firearms and weapons, with the exception of those used as props for the sole purpose of the production event, on Licensee's property shall be prohibited, except for on-duty peace officers or policemen.
- 13. Use of Other Equipment; Classrooms.** The License Fee paid by Licensee is for the use of License Area only and does not include the use of any equipment located therein unless expressly identified in this Agreement. If this Agreement expressly includes the use of Licensor's equipment, Licensor does not guarantee the adequacy or the condition of any such equipment and Licensee agrees to accept the use of such equipment on an "as-is" and "where-is" basis and shall notify Licensor of any damage or destruction of

such equipment. Licensee shall reimburse Licensor for the replacement value of such equipment if the damage or destruction of such equipment occurs during the term hereof and arises out of or is in any way related to Licensee's use of the License Area. If any classrooms are used, Licensee shall supply the necessary supervision to ensure that they are left in the same condition as found. Licensee understands that: (1) the students' and the teachers' desks may not be disturbed; (2) school supplies may not be used or touched (including materials on the bulletin board); (3) written material found on chalkboards may not be erased; (4) furniture that is moved must be restored to its original location; (5) students may not be in a classroom without a supervising adult approved by the Principal; and (6) Licensee may not utilize any portion of the School that is not designated as part of the License Area and those logical pathways necessary for access to and from the License Area.

- 14. Flammables.** Licensee shall obtain the necessary permits from the City or County Fire Department and shall deliver copies of said permits to FilmLA on behalf of Licensor, prior to events utilizing fireworks, open flames, lighted candles, tents, canopies, overhangs, or sides.
- 15. Emergency Access.** Emergency fire exit pathways shall be a continuous and unobstructed means of egress to a public way. Exit doors shall remain unlocked during all hours of operation.
- 16. Other Structures; Power and Utility Sources and Electrical Cables; Elevators.** Licensee shall provide its own electrical energy, heat, ventilation, air-conditioning, light, water, telephone and other utilities to be used by Licensee. All utilities brought to the License Area shall be used in compliance with all applicable laws. All power and utility equipment, electrical cords and cables shall be in good and safe condition with no exposed or live parts (i.e., not frayed). Any cord or cables lying across an aisle way shall be properly bundled and covered. They shall not lie across vehicle pathways. Power sources for concession stands shall be isolated from contact with the general public by use of fencing, guardrails or enclosures. All electrical equipment installation and operation shall be governed by the regulations contained in the latest edition of the National Electrical Code (NEC) unless otherwise approved by local officials having jurisdiction thereover, which approval shall be recorded in writing and attached to all permits. Copies of all permits shall be delivered to FilmLA on behalf of Licensor prior to the commencement of this Agreement. Licensee shall not (i) open any access doors, electrical panels, electric switches, switch plates, electric pull boxes, manholes or mechanical enclosures, (ii) permanently cover or conceal any of the foregoing, or (iii) reset, adjust, recalibrate, modify, connect or disconnect any switches, electrical wiring, controls, valves, conduits, ducts, electrical or mechanical equipment or fixtures, doors or window assemblies, plumbing supply, vent, or waste lines, locks, fire protection equipment or decorative assemblies. Licensee shall not use any elevator without the prior written permission of Licensor, the Principal or Licensee's site administrator. In any event, any use of elevators shall be under the supervision of the site administrator or building engineer, and Licensee shall place protective pads in all elevators used to move any furniture, props or other equipment.

17. Persons with Convictions. Licensee shall not allow any person who has been convicted of a sex offense as set forth in Education Code 44010 and a controlled substance offense as set forth in Education Code 44011 or a violent or serious felony as defined in Education Code 45122.1 and is under the direction or control of Licensee to enter upon the License Area. A plea or verdict of guilty shall be deemed a conviction, irrespective of a subsequent order under the provisions of Penal Code Section 1203.4. Licensee represents that, to the best of its knowledge, the License Area will not be used for the commission of any crime; Licensee declares under penalty of perjury that the foregoing statement is true and correct.

18. Waiver; Indemnity.

- (a) Licensor shall not be liable for and Licensee hereby waives all claims against Licensor for **loss of business, revenues, profit or** damage to any property or injury, illness, or death of any person in, upon or about the License Area arising in any way due to, in Connection with, or related to, directly or indirectly, the use of the License Area by Licensee, Licensee's employees, agents, invitees, or contractors. Licensor and Licensee hereby agree and acknowledge that the relationship between Licensor and Licensee is solely a Licensor/Licensee relationship and not a principal/agent relationship or any other relationship. Licensee is acting on its own behalf in using the License Area (for the purposes described herein or for any other purpose(s) that may occur) and is not operating as an agent of Licensor or as part of Licensor's operations as a school district. The provisions of this Section 3(a) shall not apply to the extent that all or part of the Liabilities (as defined below) is due to the gross negligence or willful misconduct of the Indemnified Parties.
- (b) To the fullest extent permitted by law, Licensee shall indemnify, defend, and protect Licensor, Licensor's Board of Education, FilmLA, and their respective officers, directors, other members, partners, employees, agents, and independent consultants (singularly, "Indemnified Party"; collectively, "Indemnified Parties") and hold the Indemnified Parties harmless from any and all losses, costs, damages, expenses, and liabilities (including, without limitation, court costs and reasonable attorneys' fees) incurred in connection with or arising from any cause (i) any default by Licensee in the observance or performance of any of the terms, covenants, or conditions of this Agreement on Licensee's part to be observed or performed; (ii) the use, occupancy or control of the License Area by Licensee or any person claiming by, through, or under Licensee, Licensee's employees, agents, contractors, licensees, directors, officers, partners, trustees, visitors, or invitees, or any such person in, on, or about the License Area either prior to, during, or after the expiration of the term of this Agreement (singularly, "Liability"; collectively, "Liabilities"); and (iii) any claim by a third party that Licensor is responsible for any actions by Licensee in connection with any use or occupancy of the License Area or in any way related to this Agreement. The provisions of this Section 3(b) shall not apply to the extent that all or part of the Liabilities is due to the gross negligence or willful misconduct of the Indemnified Parties. Notwithstanding anything to the contrary set forth in this Section 18,

Licensor shall remain liable for any and all losses, costs, damages, expenses, and liabilities (including, without limitation, court costs and reasonable attorneys' fees) incurred in connection with or arising from any cause in the use or occupancy by Licensor of the License Area, by any person claiming by, through, or under Licensor or Licensor's employees, agents, contractors, directors, officers, partners, trustees, visitors, or invitees, or any such person in, on, or about the License Area either prior to, during, or after the expiration of the term of this Agreement. The provisions of this Section 18 shall survive the expiration or earlier termination of this Agreement.

- 19. Hazardous Materials.** Licensee shall not cause or permit any hazardous material, as defined below, to be brought, kept, or used in or about the License Area by Licensee or its agents, employees, contractors, or invitees in violation of said Environmental Laws. At FilmLA's or Licensor's request, Licensee shall provide any and all material safety data sheets for any materials or products that Licensee brings onto or uses on the License Area. Licensee shall not service, fuel or re-fuel any vehicle or equipment on the License Area. Licensee agrees to indemnify, defend (by counsel approved by Licensor), and hold Licensor harmless from and against any and all claims, judgments, damages, penalties, fines, costs, liabilities, and losses (including without diminution in value of the School and sums paid in settlement of claims, attorneys' fees, consultant fees, and experts' fees) which arise during or after the term of this Agreement as a result of Licensee's breach of this provision. As used in this Agreement, the following definitions shall apply: "Environmental Laws" shall mean all federal, state, and local laws, ordinances, court orders and administrative directives, rules, and regulations now or hereafter in force, as amended from time to time, in any way relating to or regulating human health or safety, or industrial hygiene or environmental conditions, or protection of the environment, or pollution or contamination of the air, soil, surface water, or groundwater. The provisions of this Section 22 shall survive the expiration or earlier termination of this Agreement.
- 20. Security.** Licensor makes no representations or warranties regarding the safety or security of the License Area. Licensor shall not provide, supervise, or furnish personnel in connection with personal safety and security of Licensee's employees, invitees, customers, or other persons within and about the License Area. Notwithstanding the foregoing, Licensor and FilmLA shall have the right to employ security guards for the activities contemplated by this Agreement and charge Licensee for the reasonable cost of such services, and Licensor and FilmLA shall have the right to call in the police at any time the Licensor or FilmLA feel it is necessary for the protection of the License Area or the safety or security of persons within and about the License Area.
- 21. Assignment.** Licensee shall not voluntarily or by operation of law assign, transfer, mortgage, or otherwise transfer or encumber all or any part of Licensee's interest in this Agreement or in the License Area, and any attempt to do so shall be automatically null and void.
- 22. Default by Licensee.** If Licensee fails to perform, fulfill or observe any of the terms, covenants or conditions of this Agreement, FilmLA or Licensor shall give Licensee written notice of such non-compliance. If within 24 hours of Licensee's receipt of such notice, Licensee has not commenced to cure such non-compliance and within 72 hours

from Licensee's receipt of such notice, Licensee has not completely cured such default, then Licensee shall be in default of this Agreement. The 72-hour cure period may be extended in the sole and absolute discretion of Licensor. In the event of Licensee's default hereunder, Licensor may terminate this Agreement whereupon the Term of this Agreement shall expire, and Licensee shall quit and surrender the License Area to Licensor. It is further agreed that in no event shall the time within which a default may be cured hereunder extend beyond 72 hours from Licensee's receipt of such notice except as granted, in writing, by Licensor. If a default shall be made under any provision of this Agreement, Licensor may reenter the License Area, take possession thereof, and remove all persons there from. If Licensee breaches any covenant, obligation, requirement, or condition set forth in this Agreement, so long as Licensee continues to occupy the License Area, in addition to any and all remedies available to Licensor at law, Licensee hereby agrees that Licensor shall have the right to file an unlawful detainer action to recover possession of the License Area pursuant to the California unlawful detainer statutory scheme, as amended from time to time, and Licensee hereby waives the right to object to Licensor's use of the unlawful detainer procedure on the basis that its real property interest in the License Area is a license and not a lease. Notwithstanding anything herein to the contrary, Licensor and FilmLA shall have the right to cancel and terminate this Agreement, immediately and without notice, upon the discovery of a violation of any term, condition, or provision of this Agreement on the part of the Licensee that may, in FilmLA or Licensor's discretion, jeopardize the health, safety, or welfare of the License Area or the occupants thereof. Notwithstanding anything to the contrary contained herein, Licensor shall have no right to enjoin or restrain the exhibition, distribution, advertising, exploitation and/or marketing of the production as a result of a default by Licensee under this Agreement; provided, however, the foregoing limitation shall in no way restrict, diminish or impair Licensor's right to seek monetary damages of any kind for any default by Licensee of any of the terms and provisions of this License, any such right to monetary damage hereby being expressly reserved by Licensor.

- 23. Natural Disaster; Civil Unrest.** Licensee agrees that an event of fire or other casualty, circumstances related to natural disasters or civil unrest, or requirements of governmental or quasi-governmental agency may necessitate the termination of this Agreement. If the License Area is determined to be structurally or mechanically unsound or to pose a danger to occupants in Licensor's sole and absolute discretion, or if access to the facility is required for use by Licensor pursuant to any such circumstances or in order to make necessary or advisable repairs, this Agreement shall be terminable immediately upon delivery of written notice to Licensee. In the event this Agreement is terminated pursuant to this provision, Licensee shall be entitled to the refund of that portion of the License Fee applicable to the period that the License Area is not available for use by Licensee.

LICENSEE SHALL NOT BE ENTITLED TO ANY REIMBURSEMENT OR OTHER RECOURSE FOR ANY LOSS OR DAMAGES INCURRED AS THE RESULT OF THE TERMINATION OF THIS AGREEMENT PURSUANT TO THIS PROVISION.

24. **Severability; Section Headings.** The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof. The section and paragraph headings in this Agreement are for the purpose of convenience and heading only, and the words contained therein shall in no way be held to explain, modify, or aid in the interpretation, construction, or meaning of the provisions hereof.
25. **Time of Essence.** TIME IS OF THE ESSENCE OF ALL OBLIGATIONS OF THE PARTIES HEREUNDER.
26. **Entire Agreement.** All prior understandings and agreements between the parties or other third parties are merged within this Agreement, including and incorporating the recitals contained hereinabove, which alone fully and completely sets forth the understanding of the parties.
27. **Modification or Amendment.** This Agreement may not be altered, modified, amended, waived or terminated orally or in any manner other than by written agreement signed by the party against whom enforcement of such alteration, modification, amendment, waiver or termination is sought.
28. **Legal Actions.** If either party named herein brings an action to enforce the provisions hereof or declares rights hereunder, the prevailing party in any such action, on trial or appeal, shall be entitled to its reasonable attorneys' fees and costs. Notwithstanding anything to the contrary in this Agreement, Licensor shall not be liable to Licensee for consequential damages incurred in connection with this Agreement, including, but not limited to, loss of profits or other revenue, loss of business opportunity, loss of goodwill or loss of use, in each case, however occurring.
29. **Absence of Waiver.** No waiver by Licensor or Licensee of any provision hereof shall be deemed to be waiver of any other provision hereof or of any subsequent breach by Licensor or Licensee of the same or any other provision.
30. **Cumulative Remedies.** No remedy or election hereunder shall be deemed exclusive but shall, wherever possible, be cumulative with all of the remedies at law or in equity.
31. **Licensor's Right of Entry.** FilmLA, Licensor and Licensor's agents shall have the right to enter upon the License Area at reasonable times for the purpose of inspecting same and in making such alterations, repairs, improvements, or additions to the License Area as Licensor may deem necessary or desirable, to protect any and all rights of Licensor and to post such reasonable notices as Licensor may desire to protect Licensor's rights.
32. **Electronic Mail Transmission.** Any executed copies of this Agreement and all related documents may be executed and delivered by electronic mail (email) transmission. The recipient of said transmission shall consider such delivery as delivery of the originally executed document. All parties to this Agreement hereby warrant and represent that any document which they deliver by email shall be a true and correct copy of the original document. All parties hereby agree that when delivery of a document is affected by a email, the transmitting party's signature to such a document shall be fully binding upon the transmitting party with the same force and effect as if the original document had been personally delivered.

33. **Representations; Warranties.** Each party, by their respective signatures below, represents to the other party that it has full power and authority to execute this Agreement and the Agreement shall be binding upon the parties hereto. Warranties, representations, agreements, and obligations contained in this Agreement shall survive the execution and delivery of this Agreement and shall survive any and all performances in accordance with this Agreement.
34. **Governing Law.** This Agreement shall be governed by the laws of the State of California. This License is issued in accordance with the provisions of the Education Code of the State of California.
35. **Notices.** All notices required by this Agreement shall be in writing and delivered to the addresses set forth as follows:

If to FilmLA:

FilmLA

6255 W. Sunset Blvd, 12th Floor
Hollywood, CA 90028
Attn: Paul Audley, President
Email: paudley@filmla.com
Phone: (213) 977-8600

If to Licensor:

Glendale Unified School District

223 North Jackson Street
Glendale, CA 91206
Attn: Santhasundari Rajiv, Chief Financial Officer
Email: SRajiv@gusd.net

All notices shall be effective upon receipt whether delivered by personal delivery or recognized overnight delivery service, facsimile (upon electronic confirmation of good transmission by the sending telecopier and a hard copy deposited in the U.S. mail within two (2) days of transmission), or sent by U.S. registered or certified mail, return receipt requested, postage prepaid. Licensor and Licensee agree that notices may be given hereunder by the parties' respective legal counsel and that, if any communication is to be given hereunder by Licensor's or Licensee's counsel, such counsel may communicate directly with all principals so long as a copy is provided to principals' legal counsel.

36. **Cancellation.** In the event that the Licensee does not use the License Area on the dates specified and the Licensor is so notified no later than 10:00 am of the business day prior to said date(s), the Licensee shall be entitled to a refund of the rental charge for the date(s), less a \$150 administrative fee payable to Film LA on behalf of Licensor. In the event Licensee does not use the License Area on the dates specified and Licensee fails to give notice as provided above, Licensee shall be charged the full License Fee for such dates.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Licensor and the Licensee have executed this License as of the date set forth above.

LICENSOR

SCHOOL DISTRICT: Glendale UNIFIED SCHOOL DISTRICT a school district duly organized and existing under the laws of the State of California

Date: _____

By: _____

Name: _____

Title: _____

LICENSEE

Date: _____

By: _____

Name: _____

Title: _____

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 10

TO: Board of Education
FROM: Dr. Darneika Watson, Interim Superintendent
PREPARED BY: Santhasundari Rajiv, Chief Financial Officer
SUBJECT: **Rejection of Claim**

The Interim Superintendent recommends that the Board of Education reject Claim #013-000402, and refer the claim to the District's claims administrator for processing in accordance with applicable laws.

TO SUPPORT 2022-2023 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 11

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Santhasundari Rajiv, Chief Financial Officer

PREPARED BY: Craig Larimer, Financial Analyst

SUBJECT: **2022-23 Transfer of Cash Balance from the General Fund (01.0)
Central RDA Revenue to the Capital Project and Improvement Fund
(40.1)**

The Interim Superintendent recommends that the Board of Education approve the 2022-23 cash balance transfer of \$1,485,316.91 from the General Fund (01.0) to the Capital Project and Improvement Fund (40.1).

In 2022-23, the District received its portion of tax increment funding from the City of Glendale's Central Redevelopment Project area. This funding is currently used to support the needs of the districtwide facility program.

The District's share of the tax increment is \$3,150,470.80. This tax increment differs from the San Fernando Corridor Redevelopment Project area in that 43.3% or \$1,364,153.89 must be retained in the General Fund and is a reduction to our State funding of the Local Control Funding Formula (LCFF).

Additionally, the City advanced money (loaned) to the District for the construction of Moyse field, and loan payments are deducted annually. Therefore, \$301,000 of the tax increment is retained for the annual payment on the Moyse Field Turf Project Loan.

The net transfer after these reductions is \$1,485,316.91 and it is restricted to capital projects.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 12

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Santhasundari Rajiv, Chief Financial Officer

SUBJECT: **Approval of Amendment to Contract with Southland Disposal Company for Waste Disposal Services**

The Superintendent recommends that the Board of Education approve an amendment to the contract with Southland Disposal Company for waste disposal services.

On May 17, 2022, the Board of Education approved an agreement between Glendale Unified School District and Southland Disposal Company for waste disposal services from July 1, 2022 through June 30, 2026. This contract award is based on Southland Disposal Company's satisfactory services for the District and negotiated pricing, as well as their agreement to specific terms and conditions regarding equipment inventory and invoices. The authority to issue this contract is pursuant to Public Resources Code Section 40059(a)(2) that establishes that solid waste handling services may be granted under the terms and conditions prescribed by the governing body with or without competitive bidding.

On June 20, 2023, the Board approved the renewal of the contract with Southland for waste disposal services from July 1, 2023 through June 30, 2024. Staff is recommending to approve an amendment to the contract to allow an increase of 3% per the approved agreement, and based on Los Angeles-Long Beach-Anaheim Metropolitan area consumer price index. The estimated cost for this service will be \$381,100 for the 2023-24 school year. This service is paid for from the Unrestricted General Fund (01.0).

TO SUPPORT 2022-23 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 13

TO: Board of Education
FROM: Dr. Darneika Watson, Interim Superintendent
SUBMITTED BY: Santhasundari Rajiv, Chief Financial Officer
SUBJECT: **2022-23 Cash Transfer of Funds**

The Interim Superintendent recommends that the Board of Education approve the cash transfer of \$5,031,109 from the County School Facilities Fund (35.0) to the Measure S Projects Fund (21.1).

County School Facilities Fund (35.0) to the Measure S Projects Fund (21.1) – The cash transfer represents \$5,031,109 budgeted to support the Hoover High School Pool project, authorized by the Board of Education on August 8, 2023, listed on this agenda as Action Report No. 10.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 14

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Santhasundari Rajiv, Chief Financial Officer

PREPARED BY: Frank Schlueter, Director, Educational Technology & Information Services

SUBJECT: Approval to Renew VMware Maintenance and Support with AMS.net

The Interim Superintendent recommends that the Board of Education approve the annual licensing for the District's VMware support renewal with AMS.net, Inc. in the amount of \$22,485.12 for the 2023-2024 school year.

The VMware Server Management Software is the server operating system that manages the servers in the Data Center. It provides ease of management while maximizing performance and reliability.

It is recommended that Glendale Unified School District renew the VMware Management Software. The total cost for this annual renewal is \$22,485.12 and it will be funded by the Educational Technology and Information Services budget.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.



AMS.NET, Inc.
 502 Commerce Way, Livermore, CA 94551
 925-245-6100 • 925-245-6150 Fax
 www.ams.net

Customer Price Quote

Customer

Glendale Unified School District
 223 N Jackson St
 Glendale CA, 91206-4334 US
 ATTN: Frank Schlueter

Ship To

Glendale Unified School District
 333 W Magnolia Avenue
 Glendale, CA 91204-4334
 ATTN: Frank Schlueter

Quote Description

VMware 23-24

Quote #	#Q-00072923
Project #	100314
Modified	8/1/2023
Account Mgr.	Thomas Vasconi
AM Phone	(925) 245-6128
AM Email	tvasconi@ams.net
Inside Account Mgr.	Mike Bruington
IAM Phone	(925) 245-6165
IAM Email	mbruington@ams.net
Quote Exp.	8/31/2023

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
Coverage Dates: 8/21/23-8/20/24					
1	VC-SRM8-25E-GSSS-A RNWL ACAD BASIC SNS SITE RECOV SLIC MGR 8 ENT 25VM	VMWare	4.00	\$1,574.86	\$6,299.44
2	VCS8-STD-G-SSS-A RNW BSC COVERAGE ACD VCTR SERVE R 8 STD VSPHERE 8	VMWare	2.00	\$762.44	\$1,524.88
3	VS8-ENT-G-SSS-A RNW BSC COVERAGE ACD VSPHERE 8 ENT 1 PROC	VMWare	40.00	\$366.52	\$14,660.80

Order Summary

Subtotal	\$22,485.12
Adjustment	\$0.00
Estimated Taxes	\$0.00
Total	\$22,485.12

Terms and Conditions

1. AMS.NET will require a Purchase Order referencing this Quote # or if a Purchase order is not provided, an authorized representative must sign this quote.
2. Payment terms are Net 30. An interest charge of 1.5% per month will be applied to all accounts past due, plus all costs of collection and reasonable attorneys fees. AMS.NET accepts all major credit cards. A convenience fee of 3.5% will be assessed. Customer agrees to accept multiple invoices for projects that cover multiple sales. In the event that a site's readiness is delayed by the customer, customer agrees to accept and pay invoices that reflect equipment and services already received.
3. Items sold by AMS.NET, Inc. and shipped to destinations in California are subject to sales tax. If an item is subject to sales tax in the state to which the order is shipped, tax is generally calculated on the total selling price of each individual item. In accordance with state tax laws, the total selling price of an order will generally include shipping and handling charges and item-level discounts. The amount of tax charged on your order will depend upon many factors including, but not limited to, the type of item(s) purchased, and the source and destination of the shipment. Factors can change between the time you place an order and the time an invoice is sent, which could affect the calculation of sales taxes. The amount appearing on your proposal as 'Estimated Sales Tax' may differ from the sales taxes ultimately charged. Shipping charges and sales tax will be added to this order when invoiced and the customer agrees to pay these charges.
4. All companies with tax exemption must present a valid Tax Exempt form. If Customer is tax exempt or if tax exempt form is not provided then customer agrees to pay all applicable taxes.
5. All shipments are FOB Origin or Pre-paid and shipped to Dock. Any Special shipping requirements must be clearly stated on all PO's (i.e. inside delivery). If inside Delivery or Lift-gate is required it must be specified and additional fees will incur. Shipping charges that appear on this quote are an estimate, AMS.NET will invoice and the customer will pay the actual shipping charge when identified.
6. Upon delivery of equipment, customer agrees to open all shipments and visually inspect equipment for physical damages. All damages must be reported to AMS.NET within 24 hours of delivery.
7. Returns will be accepted at AMS.NET discretion and are subject to manufacturer returns policies as well. Cisco and Meraki orders cannot be modified starting at 50 days prior to the current estimated ship date. Cisco and Meraki have a no return for credit RMA policy. Please make sure your order is accurate before AMS.NET places the order with the manufacturer. For returns to be approved all merchandise must be in an unopened box and the customer agrees to pay a restocking fee of 15% of the purchase price. Returns must be made within 15 Days of receipt. All shipments must have a valid RMA number from AMS.NET before returning. For RMA requests please contact our Customer Service Department at (800) 893-3660 Ext. 6111. Email RMA requests should be directed to service@ams.net A copy of AMS.NET's full RMA policy is available for review online at www.ams.net/services/procurement-and-financing/
8. The laws of the State of California will apply to this sale.
9. The term "installation date" means the first business day on which installation of the system is complete. Minor omissions or variances in performance of the System that do not materially or adversely affect the operation of the system, shall not be deemed to have postponed the Installation Date. Seller shall use its best efforts to make timely delivery and installation. However, all stated delivery and installation dates are approximate and except as expressly provided in this agreement, Seller shall, under no circumstance, be deemed to be in default hereunder or be liable for consequential, incidental or special damages or commercial loss resulting from delays in delivery or installation.
10. Warranties. AMS warrants to Customer that it has good title to the equipment being sold to Customer under this Agreement, and the right to sell such equipment to Customer free of liens or encumbrances. AMS further warrants to Customer that the equipment being sold to Customer hereunder shall be free from defects in workmanship for a warranty period of thirty (30) days commencing on the later date the equipment is delivered to Customer or the date upon which AMS completes performance of the services to be performed under this agreement (this warranty being hereinafter referred to as an "Installation Warranty"). Except as expressly set forth in this paragraph, AMS does not make, and hereby disclaims, any and all representations or warranties, express or implied, with respect to the equipment or services being provided under this agreement, including but not limited to any implied warranties of merchantability, fitness for a particular purpose, satisfactory quality, against infringement, or arising from a course of dealing, usage or trade practice. AMS shall reasonably cooperate and assist Customer in enforcing any manufacturer warranties with respect to the equipment being sold to Customer under this Agreement. AMS hereby advises Customer, and Customer acknowledges that in the event Customer desires to procure from AMS any warranty protection beyond the warranty of title and the Installation Warranty provided under this Paragraph, Customer may do so by entering into a separate Service Agreement with AMS.

Manufacturer's warranty that is guaranteed is whatever is published by the manufacturer at the time of purchase.
11. Cisco Cloud services purchased from AMS.NET requires customer to accept Cisco's Universal Cloud agreement located on Cisco Systems' Website. This Universal Cloud Agreement describes the rights and responsibilities related to the Cloud Service(s) you purchase from Cisco or an Approved Source and is between you and Cisco. The Universal Cloud Agreement includes the applicable Offer Description(s) located at www.cisco.com/go/cloudterms (collectively "Agreement"). By clicking 'accept,' or using the Cloud Service, you agree to the terms of this Agreement. If you do not have authority to enter into this Agreement, or if you do not agree with its terms, do not click 'accept' and do not use the Cloud Service. If you determine that you cannot comply with the terms of this Agreement after you have paid for the Cloud Service, you may terminate your access to the Cloud Service for a full refund provided you do so within thirty (30) days of your purchase.



AMS.NET, Inc.
502 Commerce Way, Livermore, CA 94551
925-245-6100 • 925-245-6150 Fax
www.ams.net

12. The final price of all labor in this quote is contingent upon the customer providing AMS.NET full site access, with keys or a dedicated escort, for a period of at least nine consecutive hours per working day. Any existing pathway being pulled through is assumed to be easily discoverable, and meeting BICSI standards, such as the fill ratio, lack of non-cabling material in the conduit, and appropriate number of LBs. Additionally, any interior wall penetrations are assumed to be drywall or a like material unless otherwise noted in the labor scope for this project. Any deviation from these assumptions may result in additional costs to the customer based on the time added to the project.

AMS.NET Tax ID: 94-3291626

C7 License: 763508

Please fax signed Quotation or Purchase Order to your AMS.NET account manager or to 925.245.6150. Full terms and conditions can be viewed on our website at www.ams.net/services/procurement-and-financing/

Authorized Signature: _____ Date: _____

Print Name: _____ Print Title: _____

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 15

TO: Board of Education
FROM: Dr. Darneika Watson, Interim Superintendent
PREPARED BY: Santhasundari Rajiv, Chief Financial Officer
SUBJECT: **Acceptance of Governmental Accounting Standards Board Statement No. 75 – Accounting and Financial Reporting for Postemployment Benefits Other than Pensions (GASB 75)**

The Interim Superintendent recommends that the Board of Education accept the actuarial study for the obligations, annual expense, and required disclosure in accordance with GASB 75.

The importance of the identification and planning for the costs associated with retiree medical benefits has been addressed by the Governmental Accounting Standards Board (GASB-75).

Additionally, current state law (Chapter 650, Statutes of 1994) requires governing boards, on an annual basis, to certify to the county superintendent the estimated accrued but unfunded cost of health and welfare benefits provided to employees upon their retirement.

The actuarial impact has been re-calculated utilizing current staffing and insurance rates. This service was provided by Grant Thornton LLP. Their report indicates that \$120.14 million represents the actuarial accrued liability associated with retiree benefits. This figure is \$4.07 million higher than the \$116.07 million figure estimated in the 2021-22 report. The 2022-23 report indicates that the current employee contracts will continue to have an 8% annual increase to the District's contribution for teachers and management. Classified retirees will be covered up to the HMO 2-party rate.

Approximately 25.4% of the 2022-23 cost estimate is related to current retirees and active employees who have met retiree medical eligibility requirements. The balance is for active employees who are not yet age fifty-five. A report of the findings is provided under separate cover.

In 1995-96, the Board of Education began setting aside funds to address this liability. The District accumulated \$6.5 million in Fund 20.0 and \$4.56 million in Fund 67.2. However, when the State fiscal crisis hit (Great Recession) and school funding was reduced, the Board determined the monies should be utilized to maintain programs and retain employees. A transfer of \$10.7 million from these reserves to the Unrestricted General Fund has assisted the District in maintaining staffing and instructional programs.

A Retiree Health Benefit rate is calculated as a percent of payroll each year and transferred to Fund 67.2. The payments to Blue Shield are made from Fund 67.2. Currently, the District pays approximately \$2.6 million per year for retiree health insurance premiums. No additional funds are being accumulated to address the \$120.14 million liability. This is an issue the District will need to address when monies become available.

TO SUPPORT 2022-2023 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the district; implement a fiscal plan to preserve the district resources; and plan for the district's future educational and facility needs.



GLENDALE UNIFIED SCHOOL DISTRICT

GASB 75 ACTUARIAL VALUATION REPORT

FOR POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS

July 1, 2022 – June 30, 2023 Fiscal Year

Based on information received for the July 1, 2021 – June 30, 2022 Fiscal Year

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EXECUTIVE SUMMARY

A. PLAN OVERVIEW

Glendale Unified School District (*District*) provides post-employment benefits other than pensions (OPEB) to employees who meet certain criteria. As a result of offering such benefits, the District is required to report the value of such benefits and the associated costs according to the accounting requirements of Governmental Accounting Standards Board Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (GASB 75). The purpose of this report is to provide measurements of the OPEB obligations, annual expense, and other required disclosure items in accordance with GASB 75. The information contained in this report may not be suitable for other purposes.

The District provides post-employment healthcare benefits to eligible retirees and their covered eligible dependents and pays a portion of the cost. All active employees who retire directly from the District and meet the eligibility criteria may participate.

B. SUMMARY OF KEY RESULTS

The summary below identifies the key results of the costs related to the July 1, 2022 – June 30, 2023 Fiscal Year, according to the accounting requirements of GASB 75. Note that implicit rate subsidies, as required by GASB, are factored into all relevant values in this report.

Note the District elects to perform actuarial valuations on a biennial basis, therefore this valuation represents a rollforward of results prepared for the July 1, 2021 – June 30, 2022 Fiscal Year, with certain adjustments made to reflect the premium experience, the healthcare trend assumption, and the discount rate at the end of the year.

Valuation Date	July 1, 2022
Measurement Date	June 30, 2023
Reporting Date	June 30, 2023
Present Value of Future Benefits (PVFB)	
Actives	\$173,762,074
Retirees	\$11,416,399
Total	\$185,178,473
Total OPEB Liability (TOL)	
Actives	\$108,721,843
Retirees	\$11,416,399
Total	\$120,138,242
Market Value of Assets	N/A
Net OPEB Liability (NOL)	\$120,138,242
GASB 75 Measures for the Period Ending	June 30, 2023
OPEB Expense	\$13,534,611
Expected Benefit Payments, reflecting implicit rate subsidies¹	\$4,574,189
Expected Benefit Payments (Pay-As-You-Go)	\$2,835,820

¹ Expected annual benefit payments based on valuation results.

C. DEMOGRAPHIC INFORMATION

The following table summarizes active and retiree headcount information:

Demographic Information	2021/2022 FY
Active Participants	2,023
Retired Participants ²	115
Total	2,138

D. ASSETS

As of the valuation date, the District has not set aside assets in an irrevocable trust to pay for future benefits. According to GASB, an employer has contributed to pay for future benefits if it meets one of the following criteria:

- The employer has made benefit payments directly to or on behalf of a retiree or beneficiary.
- The employer has made premium payments to an insurer.
- The employer has made contributions to an OPEB plan to fund payments of benefits as they come due in the future, and all the following apply:
 - The employer no longer has ownership or control of the assets.
 - The plan is effectively a legally separate entity under the stewardship of a board of trustees.
 - The plan assets provide benefits to retirees and their beneficiaries in accordance to the terms stated in the plan.
 - The plan assets are legally protected from creditors of the employer.

Assets	June 30, 2023
Market Value of Assets	\$0
Actuarial Value of Assets	\$0
Money-Weighted Rate of Return (2022/2023 FY)	N/A

E. DISCOUNT RATE

The discount rate under GASB 75 is required to be a blend of the long-term expected rate of return (ROR) to the extent funded and the 20 year municipal bond rate. Specifically, an initial projection is made using the ROR on irrevocable OPEB plan assets and, as long as the plan’s net position and projected contributions associated with current participants are expected to fully cover projected benefit payments (including expenses), this long-term rate may be used. For years in which the net position is not projected to cover projected benefit payments, the discount rate used is equal to the 20 year municipal bond yield. A single discount rate is then determined as a blend of the two rates, which produces the same discounted present value of benefits as the dual rate calculation. Since the OPEB is not funded through an irrevocable trust, the municipal bond rate was selected for all years. As of June 30, 2022, a rate of 4.09% was used. As of June 30, 2023, a rate of 4.13%, was used.

² Note 1 retiree over the age of 65 receives District paid lifetime healthcare benefits, per a contract agreement.

ACTUARIAL CERTIFICATION

Glendale Unified School District (*District*) retained Grant Thornton to perform a valuation of its post-employment healthcare benefits plan for the purpose of determining its annual cost and disclosures in accordance with GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (GASB 75).

The undersigned consulting actuary is a member of the Society of Actuaries and other professional actuarial organizations, and meets the "Qualification Standards for Actuaries Issuing Statements of Actuarial Opinion in the United States" relating to post-employment healthcare plans.

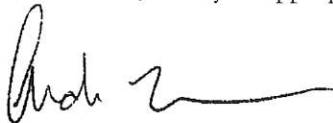
In preparing the results presented in this report, we have relied upon information provided to us regarding plan provisions, plan participants, and plan assets. We have reviewed this information for overall reasonableness and consistency, but have neither audited nor independently verified this information. The accuracy of the results presented in this report is dependent upon the accuracy and completeness of the underlying information. Inaccuracy in the data, asset information, or plan provisions as communicated to us may produce inaccurate results which could require a revised actuarial valuation.

The actuarial assumptions and the accounting policies and methods employed in the development of the post-employment healthcare cost have been selected by the District, which relied upon actuarial audits and experience studies conducted for the California State Teachers Retirement System (CalSTRS) and the California Public Employees Retirement System (CalPERS). We did not independently study historical information to develop assumptions. As prescribed under GASB 75, the Entry Age Normal cost method was used, where normal costs are computed as a level annual percentage of salary.

The valuation has been conducted in accordance with generally accepted actuarial principles and practices. In our opinion, the actuarial assumptions and methods represent reasonable expectations of anticipated plan experience. To fulfill the applicable accounting requirements, each actuarial assumption should be management's "best estimate solely with respect to that individual assumption."

The information contained in this report was prepared for the internal use of the District and its auditors in connection with the actuarial valuation of the post-employment healthcare plan. It is neither intended nor necessarily suitable for other purposes. The District may also distribute this actuarial valuation report to parties which have a legal right to require the District to provide them with this report, in which case they will provide this report in its entirety including all assumptions, caveats, and limitations.

We are available to answer questions on the material contained in the report or to provide explanations or further detail, as may be appropriate.



Andrew Etheridge, FSA, FCA, EA, MAAA
Senior Manager, Human Capital Services
Grant Thornton, LLP
August 1, 2023

ACCOUNTING & ACTUARIAL INFORMATION

A. RECONCILIATION OF TOTAL OPEB LIABILITY

The Total OPEB Liability (TOL) is the liability or obligation for benefits earned through the valuation date, based on certain actuarial methods and assumptions. The following represents a reconciliation of the TOL from the beginning of the Fiscal Year (July 1, 2022) to the end of the Fiscal Year (June 30, 2023). The TOL as of June 30, 2023 is \$120,138,242.

Reconciliation of Total OPEB Liability	2022/2023 FY
Beginning of Year TOL	\$116,076,423
Service Cost	5,873,435
Interest Cost	4,895,144
Changes of Benefit Terms	0
Differences Between Expected and Actual Experience	(3,881,572)
Changes in Assumptions	1,749,001
<u>Expected Benefit Payments</u>	<u>(4,574,189)</u>
End of Year TOL	\$120,138,242
Municipal Bond Rate:	
Beginning of Year	4.09%
End of Year	4.13%

B. DEVELOPMENT OF OPEB EXPENSE

The OPEB Expense related to the July 1, 2022 – June 30, 2023 period is \$13,534,611. Deferred inflows and outflows of resources are amortized over the following periods depending on source.

- Differences between expected/actual experience and assumption changes are amortized over the average working lifetime (active and inactive participants).
- The difference between projected and actual earnings on any applicable OPEB plan investments is recognized over a 5-year period.
- Any plan changes are fully recognized.

OPEB Expense	2022/2023 FY
Service Cost	\$5,873,435
Interest Cost	4,895,144
Expected Return on Assets	N/A
Recognition of:	
Changes of Benefit Terms	0
Differences Between Expected and Actual Experience	174,222
Differences Between Projected and Actual Earnings	0
<u>Changes in Assumptions</u>	<u>2,591,810</u>
OPEB Expense	\$13,534,611
Beginning of Year:	
Municipal Bond Rate	4.09%
Expected Rate of Return	N/A
Average Expected Service Life	8.21
<u>Expected Benefit Payments</u>	<u>\$4,574,189</u>

C. SCHEDULE OF DEFERRED INFLOWS & OUTFLOWS

Differences between expected and actual experience, assumption changes, and projected and actual earnings, are amortized over their respective periods as discussed in the prior section. The amounts left to be amortized in the future are reported as deferred inflows and outflows of resources.

The table below summarizes the current balances of collective deferred inflows and outflows of resources along with the net recognition through annual expense over future years.

Schedule of Deferred Inflows/Outflows		June 30, 2023	
	Deferred Inflows	Deferred Outflows	
Differences Between Expected and Actual Experience	\$3,848,038	\$2,255,320	
Differences Between Projected and Actual Earnings	0	0	
<u>Changes in Assumptions</u>	<u>13,135,145</u>	<u>19,241,586</u>	
Total	\$16,983,183	\$21,496,906	

Amounts reported as deferred inflows and outflows of resources will be recognized in the OPEB expense as follows:

Fiscal Year Ending June 30:	Recognition
2024	\$2,766,032
2025	2,766,032
2026	2,698,287
2027	1,243,053
2028	(1,957,760)
Thereafter	(3,001,921)

D. SENSITIVITY OF NOL TO CHANGES IN DISCOUNT RATE

Changes in the discount rate affect the measurement of the NOL. Lower discount rates produce a higher NOL, while higher discount rates produce a lower NOL.

	1% Decrease	Current Rate	1% Increase
Net OPEB Liability	\$128,856,778	\$120,138,242	\$111,839,006

E. SENSITIVITY OF NOL TO CHANGES IN HEALTHCARE COST TREND RATES

Changes in the healthcare trend rate affect the measurement of the NOL. Lower healthcare trend rates produce a lower NOL, while higher healthcare trend rates produce a higher NOL.

	1% Decrease	Current Trend	1% Increase
Net OPEB Liability	\$107,682,324	\$120,138,242	\$134,628,319

F. SCHEDULE OF REQUIRED SUPPLEMENTARY INFORMATION

The following schedule is intended to show information for a period of 10 years. This information will be included prospectively as the District continues to perform actuarial valuations and report under GASB 75.

	2017/2018 FY	2018/2019 FY	2019/2020 FY	2020/2021 FY	2021/2022 FY	2022/2023 FY
Total OPEB Liability						
Service Cost	\$4,165,618	\$4,424,141	\$4,479,472	\$6,993,436	\$7,298,219	\$5,873,435
Interest Cost	2,297,448	2,475,725	2,438,227	3,265,956	2,907,101	4,895,144
Changes of Benefit Terms	0	0	0	0	0	0
Differences Between Expected and Actual Experience	0	5,511,042	299,197	(41,507)	(545,966)	(3,881,572)
Changes in Assumptions	828,925	1,137,691	29,442,848	4,143,339	(17,379,133)	1,749,001
<u>Expected Benefit Payments</u>	<u>(3,089,184)</u>	<u>(3,682,923)</u>	<u>(3,875,172)</u>	<u>(3,692,559)</u>	<u>(4,493,483)</u>	<u>(4,574,189)</u>
Net Change in Total OPEB Liability	\$4,202,807	\$9,865,676	\$32,784,572	\$10,668,665	(\$12,213,262)	\$4,061,819
Total OPEB Liability – Beginning of Year	\$70,767,965	\$74,970,772	\$84,836,448	\$117,621,020	\$128,289,685	\$116,076,423
Total OPEB Liability – End of Year (a)	\$74,970,772	\$84,836,448	\$117,621,020	\$128,289,685	\$116,076,423	\$120,138,242
Plan Fiduciary Net Position						
<i>Expected</i> Employer Contributions	\$3,089,184	\$3,682,923	\$3,875,172	\$3,692,559	\$4,493,483	\$4,574,189
Net Investment Income	0	0	0	0	0	0
<i>Expected</i> Benefit Payments	(3,089,184)	(3,682,923)	(3,875,172)	(3,692,559)	(4,493,483)	(4,574,189)
<u>Administrative Expenses</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Change in Plan Fiduciary Net Position	\$0	\$0	\$0	\$0	\$0	\$0
Plan Fiduciary Net Position – Beginning of Year	\$0	\$0	\$0	\$0	\$0	\$0
Plan Fiduciary Net Position – End of Year (b)	\$0	\$0	\$0	\$0	\$0	\$0
Net OPEB Liability – End of Year (a) – (b)	\$74,970,772	\$84,836,448	\$117,621,020	\$128,289,685	\$116,076,423	\$120,138,242
Plan Fiduciary Net Position as a percentage of the TOL	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Covered Payroll						
Net OPEB Liability as a percentage of Covered Payroll	\$137,489,158	\$131,723,517	\$138,902,059	\$134,173,060	\$142,662,140	\$138,944,159
	54.53%	64.40%	84.68%	95.62%	81.36%	86.47%
Municipal Bond Rate:						
Beginning of Year	3.13%	2.98%	2.79%	2.66%	2.18%	4.09%
End of Year	2.98%	2.79%	2.66%	2.18%	4.09%	4.13%

CENSUS INFORMATION³

The following table summarizes active and retiree demographic information:

Participants	July 1, 2022
Actives	
Fully Eligible to Receive Plan Benefits	452
<u>Not Fully Eligible</u>	<u>1,571</u>
<i>Total</i>	<i>2,023</i>
Retirees⁴	
Under Age 65	114
<u>Age 65 or over</u>	<u>1</u>
<i>Total Receiving Plan Benefits</i>	<i>115</i>
Total	2,138

	Actives	Retirees	Total
Average Age	47.86	62.35	48.64
Average Service	13.87	N/A	N/A

There were no material modifications to the data as provided by the District.

³ Census information used for July 1, 2022 valuation.

⁴ Note 1 retiree over the age of 65 receives District paid lifetime healthcare benefits, per a contract agreement.

SCHEDULE OF ACTIVE PARTICIPANT DATA⁵⁶

Attained Age	Attained Service										Total
	Under 1	1 to 4	5 to 9	10 to 14	15 to 19	20 to 24	25 to 29	30 to 34	35 to 39	40 & Up	
Under 25	3	9	-	-	-	-	-	-	-	-	12
25 to 29	19	41	9	4	-	-	-	-	-	-	73
30 to 34	14	73	69	18	1	-	-	-	-	-	175
35 to 39	11	67	80	66	15	1	-	-	-	-	240
40 to 44	7	55	71	62	64	16	-	-	-	-	275
45 to 49	7	53	62	54	46	88	14	1	-	-	325
50 to 54	7	36	50	46	45	74	72	23	1	-	354
55 to 59	4	32	35	38	43	56	51	50	1	-	310
60 to 64	1	15	36	29	31	57	37	30	6	1	243
65 to 69	-	-	-	1	3	4	4	3	1	-	16
70 & up	-	-	-	-	-	-	-	-	-	-	-
Total	73	381	412	318	248	296	178	107	9	1	2,023

⁵ Census information used for July 1, 2022 valuation.

⁶ Employees who never meet eligibility requirements prior to retirement are included in the valuation with zero actuarial liability.

ASSUMPTIONS & ACTUARIAL METHODS

The assumptions and methods displayed in this section were selected from the complete set of assumptions used to calculate liabilities for the plan. The District has reviewed the assumptions and recommended to the actuary that they be used. For certificated participants, it is assumed that their termination and retirement rates follow that prescribed by the CalSTRS experience study and actuarial assumptions. Non-certificated participants are assumed to follow termination and retirement behaviors exhibited in the CalPERS experience study and actuarial assumptions.

A. DISCOUNT RATE

In accordance with GASB 75, the discount rate as of June 30, 2022 and June 30, 2023 is the 20 year municipal bond yield. As of June 30, 2022, a rate of 4.09% was used. As of June 30, 2023, a rate of 4.13% was used.

Rationale: As prescribed by GASB for an unfunded OPEB, the discount rate was developed using 20 year municipal bond yield. The S&P Municipal Bond 20 Year High Grade Rate Index was used for this purpose.

B. HEALTHCARE TREND RATE

The healthcare trend assumption reflects healthcare cost inflation expected to impact the plan based on forecast information in published papers from industry experts (actuaries, health economists, etc.). This research, combined with the District’s historical premium rate experience, suggests a 7.00% medical cost increase for the 2023/2024 fiscal year grading down to an ultimate rate of 4.14% in the 2075/2076 fiscal year and beyond. In addition, dental and vision costs are assumed to increase at 4.00% per fiscal year.

Fiscal Year Beginning July 1	Medical Trend	Fiscal Year Beginning July 1	Medical Trend
2023	7.00%	2050	4.65%
2024	6.50%	2051	4.65%
2025	6.20%	2052	4.64%
2026	5.60%	2053	4.64%
2027	5.50%	2054	4.63%
2028	5.39%	2055	4.62%
2029	5.29%	2056	4.62%
2030	5.18%	2057	4.61%
2031	5.08%	2058	4.61%
2032	4.97%	2059	4.60%
2033	4.80%	2060	4.60%
2034	4.79%	2061	4.59%
2035	4.78%	2062	4.59%
2036	4.76%	2063	4.58%
2037	4.75%	2064	4.58%
2038	4.74%	2065	4.57%
2039	4.73%	2066	4.53%
2040	4.73%	2067	4.48%
2041	4.72%	2068	4.44%
2042	4.71%	2069	4.39%
2043	4.70%	2070	4.35%
2044	4.69%	2071	4.30%
2045	4.69%	2072	4.26%
2046	4.68%	2073	4.22%
2047	4.67%	2074	4.18%
2048	4.67%	2075 and beyond	4.14%
2049	4.66%		

Rationale: This assumption is based on the 2023 Getzen Model, with long term inflation of 2.70%, consistent with the CalSTRS 2020 experience study and the CalPERS 2021 experience study. The short-term rates are based on anticipated short-term experience, the ultimate rate is based on expectations of future general inflation and excess growth of healthcare costs over general inflation.

C. MORBIDITY

Based on the June 2013 Society of Actuaries Study entitled “Health Care Costs – From Birth to Death”. Pre-age 65 morbidity rates were based on the HMO and PPO costs from Chart 3.

Rationale: Due to the size of the covered population, this assumption was based on industry tables with consideration for the current demographics of the covered population. This assumption continues to be reasonable for the June 30, 2023 measurement.

D. MEDICAL PER CAPITA CLAIMS COSTS

Sample annual per capita claims costs:

Age	HMO Single	HMO Spouse	PPO Single	PPO Spouse
55	\$12,781	\$9,202	\$19,615	\$14,123
60	\$15,589	\$11,224	\$23,407	\$16,852
64	\$18,881	\$13,594	\$27,692	\$19,938

Rationale: Based on premium equivalent rates provided by the District. Per capita claims costs were developed based on premium equivalent rates, adjusted for age and gender based on current demographics (average age 48 for HMO and 50 for PPO), and the morbidity factors described above.

E. DISTRICT CONTRIBUTIONS

Table of District Contributions:

Bargaining Unit	District Contribution
Teachers	\$25,913
Management	\$25,913
Classified	\$15,506

Rationale: Based on information provided by the District for the October 1, 2022 – September 30, 2023 period. District Contributions were further adjusted to reflect valuation timing.

F. DISTRICT CONTRIBUTION INCREASE

The District Contribution for Teachers and Management participants is assumed to increase at 8.00%. The District Contribution for Classified participants is assumed to increase consistent with the healthcare trend assumption discussed above.

Rationale: This assumption is based on anticipated future experience under the plan.

G. COVID-19 PANDEMIC

No explicit adjustment.

Rationale: The potential impact of the ongoing COVID-19 pandemic on costs and liabilities related to the plan was considered, but no explicit adjustment to the calculations were made at this time due to the lack of credible experience data and uncertainty around the long-term ramifications for the plan.

H. MARRIAGE

Spouses were assumed where current benefit elections indicated spousal coverage. If spouse date of birth was not provided, males were assumed to be the same age as their female counterparts.

Rationale: This assumption is based on anticipated future experience under the plan. This assumption continues to be reasonable for the June 30, 2023 measurement.

I. PARTICIPATION

It is assumed that new retirees select coverage, consistent with their active election, and participate in Medicare. In addition, it is assumed that new retirees will not have any covered dependent children under age 26 in retirement.

Rationale: This assumption is based on anticipated future experience under the plan. This assumption continues to be reasonable for the June 30, 2023 measurement.

J. LAPSE

All participants currently electing coverage under the plan are assumed to maintain coverage in the future.

Rationale: This assumption is based on anticipated future experience under the plan. This assumption continues to be reasonable for the June 30, 2023 measurement.

K. SALARY SCALE

Benefits are not salary based and therefore a wage inflation assumption of 2.75% was used. This assumption is only used for the application of the actuarial cost method.

Rationale: This assumption is based on the expectation that future experience under the plan will be materially consistent with the assumptions utilized in the CalSTRS and CalPERS valuations. The specific wage inflation assumption considers the CalSTRS 2020 experience study and the CalPERS 2021 experience study. This assumption continues to be reasonable for the June 30, 2023 measurement.

L. MORTALITY RATES

Select mortality rates are listed below.

CalSTRS*				
Age	Male		Female	
	Active	Retired	Active	Retired
25	0.00012	0.00080	0.00007	0.00029
30	0.00017	0.00069	0.00011	0.00032
35	0.00023	0.00079	0.00015	0.00041
40	0.00032	0.00092	0.00024	0.00054
45	0.00052	0.00136	0.00037	0.00077
50	0.00085	0.00235	0.00056	0.00131
55	0.00132	0.00346	0.00082	0.00206
60	0.00203	0.00464	0.00124	0.00274
65	0.00335	0.00659	0.00208	0.00413
70	0.00546	0.01056	0.00373	0.00681
75	0.00829	0.01894	0.00709	0.01252
80	0.01639	0.03475	0.01405	0.02401
85	0.00000	0.06682	0.00000	0.04788
90	0.00000	0.12893	0.00000	0.09746
95	0.00000	0.22038	0.00000	0.18269
100	0.00000	0.32276	0.00000	0.28094
105	0.00000	0.42085	0.00000	0.38268
110	0.00000	0.49425	0.00000	0.47310
115	0.00000	0.50000	0.00000	0.50000
>=120	0.00000	1.00000	0.00000	1.00000

*Base year 2019 sample rates. Base rates projected generationally from 2019 using 110% of the SOA Scale MP-2019.

CalPERS*				
Age	Male		Female	
	Active	Retired	Active	Retired
25	0.00033	0.00033	0.00013	0.00013
30	0.00044	0.00044	0.00019	0.00019
35	0.00058	0.00058	0.00029	0.00029
40	0.00075	0.00075	0.00039	0.00039
45	0.00093	0.00093	0.00054	0.00054
50	0.00134	0.00266	0.00081	0.00199
55	0.00198	0.00390	0.00123	0.00325
60	0.00287	0.00578	0.00179	0.00455
65	0.00403	0.00857	0.00250	0.00612
70	0.00594	0.01333	0.00404	0.00996
75	0.00933	0.02391	0.00688	0.01783
80	0.01515	0.04371	0.01149	0.03403
85	0.00000	0.08274	0.00000	0.06166
90	0.00000	0.14539	0.00000	0.11086
95	0.00000	0.24664	0.00000	0.20364
100	0.00000	0.36198	0.00000	0.31582
105	0.00000	0.52229	0.00000	0.44679
>=110	0.00000	1.00000	0.00000	1.00000

*Base year 2017 sample rates. Base rates projected generationally from 2017 using 80% of the SOA Scale MP-2020.

Rationale: This assumption is based on the expectation that future experience under the plan will be materially consistent with the assumptions utilized in the CalSTRS and CalPERS valuations. CalSTRS mortality rates are from the 2020 experience study and the CalPERS mortality rates are from the 2021 experience study. This assumption continues to be reasonable for the June 30, 2023 measurement.

M. RETIREMENT RATES

Select retirements per 100 employees are listed below.

CalSTRS – pre 1/1/2013 Date of Hire														
Age	Male Years of Service							Female Years of Service						
	5	10	15	20	25	30	>=31	5	10	15	20	25	30	>=31
50	0.0	0.0	0.0	0.0	0.0	6.0	4.5	0.0	0.0	0.0	0.0	0.0	6.0	4.5
55	2.0	2.5	3.0	4.0	6.0	7.5	5.5	2.0	3.0	3.5	4.5	6.0	8.5	6.5
60	4.0	5.0	6.5	8.0	11.5	28.0	20.5	4.0	5.5	7.5	9.5	15.5	30.5	23.0
65	11.0	13.0	17.0	21.0	32.0	32.5	32.5	10.0	14.5	19.0	24.5	39.0	38.0	38.0
70	10.0	11.0	14.5	18.0	27.5	25.0	25.0	9.0	13.0	17.0	21.5	36.0	30.0	30.0
75	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0

CalSTRS – post 1/1/2013 Date of Hire													
Age	Male Years of Service						Female Years of Service						
	5	10	15	20	25	>=30	5	10	15	20	25	>=30	
50	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
55	1.5	2.0	2.5	3.0	4.0	5.0	1.5	2.5	2.5	3.5	4.0	5.0	
60	3.0	4.0	5.0	6.0	7.5	9.0	3.0	4.0	5.5	7.0	10.0	12.0	
65	11.0	13.0	17.0	21.0	28.0	28.0	10.0	14.5	19.0	24.5	32.5	32.5	
70	10.0	11.0	14.5	18.0	24.0	24.0	9.0	13.0	17.0	21.5	30.0	30.0	
75	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	100.0	

CalPERS							
Age	Years of Service						
	5	10	15	20	25	30	35
50	0.3	0.4	0.6	0.7	1.0	1.0	1.1
55	1.1	2.3	3.4	5.7	7.0	9.0	11.7
60	2.2	4.3	6.2	9.5	11.3	14.1	16.6
65	16.3	16.4	19.7	23.2	25.0	27.1	28.9
70	19.1	19.0	23.7	25.0	24.6	25.4	25.8
75	100.0	100.0	100.0	100.0	100.0	100.0	100.0

Rationale: This assumption is based on the expectation that future experience under the plan will be materially consistent with the assumptions utilized in the CalSTRS and CalPERS valuations. CalSTRS retirement rates are from the 2020 experience study and the CalPERS retirement rates are from the 2021 experience study. This assumption continues to be reasonable for the June 30, 2023 measurement.

N. TERMINATION RATES

Select terminations per 100 employees are listed below:

CalSTRS		
Years of Service	Male	Female
0	12.25	11.25
1	8.50	7.00
2	6.75	5.50
3	5.40	4.25
4	3.75	3.25
5	3.10	2.70
10	1.65	1.50
15	1.05	1.05
20	0.75	0.75
25	0.50	0.50
30	0.45	0.40

CalPERS						
Years of Service	Male Entry Ages			Female Entry Ages		
	20	30	40	20	30	40
0	20.5	17.3	14.2	21.2	16.7	12.1
5	8.2	5.9	3.8	9.9	7.1	4.8
10	2.2	1.6	0.9	2.2	1.7	1.0
15	1.1	0.8	0.4	1.3	0.8	0.4
20	0.6	0.4	0.1	0.6	0.4	0.1
25	0.3	0.2	0.1	0.3	0.2	0.1
30	0.1	0.1	0.1	0.1	0.1	0.0

Rationale: This assumption is based on the expectation that future experience under the plan will be materially consistent with the assumptions utilized in the CalSTRS and CalPERS valuations. CalSTRS termination rates are from the 2020 experience study and the CalPERS termination rates are from the 2021 experience study. This assumption continues to be reasonable for the June 30, 2023 measurement.

O. ACTUARIAL COST METHOD

The Entry Age Normal cost method was applied for actively employed participants, where the normal cost is computed as a level annual percentage of salary from the date of hire to assumed retirement. The actuarial liability is the difference between the present value of future benefits and the present value of future normal costs. This cost method is required under GASB 75.

Rationale: GASB 75 prescribes this method.

P. ACTUARIAL VALUATION MODEL

A valuation model was used to develop the liabilities for the June 30, 2023 measurement. The valuation model relies on ProVal software, which was developed by Winklevoss Technologies, LLC. This software has been reviewed and deemed appropriate for actuarial valuations of retirement programs. We coded and reviewed this software to reflect the plan provisions, data and actuarial assumptions and methods disclosed within this report.

CHANGES IN ASSUMPTIONS SINCE THE PRIOR MEASUREMENT

- The discount rate as of the end of the fiscal year changed from 4.09% to 4.13% based on the change in 20-year municipal bond yields.
- The healthcare cost trend was updated based on the 2023 Getzen Model.

PLAN PROVISIONS

The following summary of plan provisions represents our understanding of the Glendale Unified School District (*District*) substantive plan, which is a single-employer defined benefit OPEB plan.

Employees who retire from the District are eligible for post-employment medical, dental, and vision benefits pursuant to the provisions below.

TEACHERS

ELIGIBILITY

- Age 55 or older.
- Retire from active service with CalSTRS or CalPERS benefits and 10 or more continuous years of full-time service.
- Enrolled in one of the District's healthcare plans immediately prior to retirement.
- Benefits cease at 65.

DEPENDENT ELIGIBILITY

Yes

SURVIVOR ELIGIBILITY

None

BENEFITS

Teachers who retire from the District are eligible for post-employment medical, dental and vision coverage.

- Retirees aged 55 to 65 with at least 10 years of full-time service, who were designated as Teachers at retirement, are offered a subsidy by the District for medical coverage for the retiree and his or her dependent(s). Dental and vision coverage is subsidized by the District for the retiree only.

Effective October 1, 2010, retirements after July 1, 2010, including eligible dependents, will be subject to the following annual Blue Shield cost cap:

- In the 2010-2011 Fiscal Year, the District paid Blue Shield rates are capped at \$13,547 annually. In Fiscal Years 2011-2012, 2012-2013, and 2013-2014, the District covered up to 8% inflation increase over the prior year cost cap. In the 2014-2015 Fiscal Year, the District reset the cap to \$14,000 annually. In future Fiscal Years, the District will cover up to 8% inflation increase over the prior year cost cap.
- In the 2022-2023 Fiscal Year the District will cover up to 8% inflation increase over the 2021-2022 cost cap (\$25,913 annually).

MANAGEMENT

ELIGIBILITY

- Age 55 or older.
- 9 or more years of continuous service.
- Enrolled in one of the District's healthcare plans immediately prior to retirement.
- Benefits cease at the end of the plan year when the retiree turns 65 for birthdays in October-June, or at the end of the fiscal year for birthdays in July-September.

DEPENDENT ELIGIBILITY

Yes

SURVIVOR ELIGIBILITY

None

BENEFITS

Management who retire from the District are eligible for post-employment medical, dental and vision pursuant to the provisions below:

- Retirees aged 55 to 65 with at least 9 years of service, who were designated as Management at retirement, are offered a subsidy by the District for medical coverage for the retiree and his or her dependent(s). Dental and vision coverage is subsidized by the District for the retiree only.

Effective October 1, 2010, retirements after July 1, 2010, including eligible dependents, will be subject to the following annual Blue Shield cost cap:

- In the 2010-2011 Fiscal Year, the District paid Blue Shield rates are capped at \$13,547 annually. In Fiscal Years 2011-2012, 2012-2013, and 2013-2014, the District covered up to 8% inflation increase over the prior year cost cap. In the 2014-2015 Fiscal Year, the District reset the cap to \$14,000 annually. In future Fiscal Years, the District will cover up to 8% inflation increase over the prior year cost cap.
- In the 2022-2023 Fiscal Year the District will cover up to 8% inflation increase over the 2021-2022 cost cap (\$25,913 annually).

Special arrangements for contract employees

Select retirees receive a lifetime subsidy equal to the actual cost of his/her healthcare benefits. As of the valuation date, there is one retiree receiving this subsidy.

CLASSIFIED

ELIGIBILITY

- Age 55 or older.
- A regular employee 9 out of the last 10 years immediately prior to retirement. The last 2 years of the 10 year period must be consecutive.
- Enrolled in one of the District’s healthcare plans immediately prior to retirement.
- Benefits cease at 65.

DEPENDENT ELIGIBILITY

Yes

SURVIVOR ELIGIBILITY

None

BENEFITS

Classified Staff who retire from the District are eligible for post-employment medical and dental pursuant to the provisions below:

- Retirees aged 55 to 65 with at least 9 years of service, who were designated as Classified at retirement, are offered a subsidy by the District for medical coverage for the retiree and his or her dependent. Dental coverage is subsidized by the District for the retiree only.

Effective October 1, 2010, retirements after July 1, 2010, including eligible dependents, will be subject to the following annual Blue Shield cost cap:

- In the 2010-2011 Fiscal Year, the District paid Blue Shield rates are capped at \$13,547 annually. In Fiscal Years 2011-2012, 2012-2013, and 2013-2014, the District covered up to 8% inflation increase over the prior year cost cap. In the 2014-2015 Fiscal Year, the District will cover up to the current HMO 2-party rate (\$10,940 annually). In future Fiscal Years, the District will cover up to the current HMO 2-party rate.
- In the 2022-2023 Fiscal Year, the District will cover up to the current HMO 2-party rate (\$15,506 annually).

CHANGES IN PLAN PROVISIONS SINCE THE PRIOR MEASUREMENT

- None.

GLOSSARY OF TERMS

Actuarial Valuation Date

The date as of which an actuarial valuation is performed. This date may be up to 24 months prior to the measurement date and up to 30 months prior to the employer's reporting date.

Deferred Inflow of Resources

An acquisition of net assets by a government employer that is applicable to a future reporting period. In the context of GASB 75, these are experience gains on the Total OPEB Liability, assumption changes reducing the Total OPEB Liability, or investment gains that are recognized in future reporting periods.

Deferred Outflow of Resources

A consumption of net assets by a government employer that is applicable to a future reporting period. In the context of GASB 75, these are experience losses on the Total OPEB Liability, assumption changes increasing the Total OPEB Liability, or investment losses that are recognized in future reporting periods.

Entry Age Actuarial Cost Method

The actuarial cost method required for GASB 75 calculations. Under this method, the actuarial present value of the projected benefits of each individual, included in an actuarial valuation, is allocated on a level basis over the earnings of the individual between entry age and assumed exit ages. The portion of this actuarial present value allocated to a valuation year is called the Service Cost. The portion of this actuarial present value not provided for at a valuation date by the actuarial present value of future service costs is called the Total OPEB Liability.

Implicit Rate Subsidy

It is a common practice for employers to permit retired employees (and their spouses or dependents) to continue in the employer's group health insurance plan (which also covers active employees) by paying the group premium charged to active employees. This practice creates an OPEB liability based on the theory that retirees have higher utilization of health care benefits than active employees. Unless the premium rate for retirees is set to fully recover their health costs, the premium for active employees is implicitly overstated to subsidize utilization by retirees. Similarly, unless the premium rate for retirees is set to fully recover their health costs, the premium for retirees is understated. This difference creates an implicit rate subsidy.

Measurement Date

The date as of which the Total OPEB Liability and Plan Fiduciary Net Position are measured. The Total OPEB Liability may be projected from the Actuarial Valuation Date to the Measurement Date. The Measurement Date must be the same as the Reporting Date for the plan.

Net OPEB Liability

The liability of employers and non-employer contributing entities for benefits provided through a defined benefit OPEB plan. It is calculated as the Total OPEB Liability less the Plan Fiduciary Net Position.

Plan Fiduciary Net Position

The fair or market value of assets.

Reporting Date

The last day of the OPEB plan or employer's fiscal year.

Service Cost

The portion of the actuarial present value of projected benefit payments that is attributed to the current period of employee service in conformity with the requirements of GASB 75. The Service Cost is the normal cost calculated under the entry age actuarial cost method.

Total OPEB Liability

The portion of the actuarial present value of projected benefit payments that is attributed to past periods of employee service in conformity with the requirements of GASB 75. The Total OPEB Liability is the actuarial liability calculated under the entry age actuarial cost method.



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GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 16

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: David Greco, Chief Counsel & Business Operations Officer

PREPARED BY: Jennifer C. Gonzales, Administrator, Nutrition Services & Custodial Operations

SUBJECT: **Acceptance of the 2022 National School Lunch Program Equipment Assistance Grant for Toll Middle School**

The Interim Superintendent recommends that the Board of Education accept the 2022 National School Lunch Program Equipment Assistance Grant award in the amount of \$99,827 for Toll middle school serving lines.

Glendale Unified School District’s Nutrition Services Department was recently awarded the 2022 National School Lunch Program Equipment Assistance Grant for \$99,827. These funds will allow Nutrition Services to purchase equipment to serve healthier meals that meet the updated meal patterns, with emphasis on serving more fruits and vegetables in school meals, including items purchased locally, improving food safety, and expanding access.

The grant funds will provide for the purchase of the following equipment:

Site	Equipment Awarded	Unit Cost	Number Requested	Amount Awarded
Toll	Serving Lines: Cold Food Counter	\$19,020	2	\$38,040
Toll	Serving Line: Cold Food Counter	\$26,105	1	\$26,105
Toll	Serving Line: Hot Food Counter	\$23,776	1	\$23,776
Toll	Serving Lines: Utility Counter	\$5,953	2	\$11,906
Total				\$99,827

In addition, the following item will be purchased using the Nutrition Services funds:

Site	Equipment	Unit Cost	Number Requested	Amount
Toll	Cashier Stand	\$ 6,833.11	1	\$ 6,833.11

This is the sixth year the District has received this grant. The previous year's awards are as follows:

Grant Year	Award Total	School Sites & Equipment Awarded
2017	\$100,000	Columbus & Muir elementary schools serving lines
2018	\$82,757	Marshall & Jefferson elementary schools serving lines
2019	\$86,914	Roosevelt middle school serving lines & mobile carts
2020	\$99,939	Balboa & R.D. White elementary schools serving lines
2021	\$90,407	Wilson middle school serving lines

TO SUPPORT 2022-2023 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; and plan for the District's future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 17

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: David Greco, Chief Counsel and Business Operations Officer

PREPARED BY: Hagop Kassabian, Administrator: Facilities, Planning and Maintenance

SUBJECT: **Extension of Memorandum of Understanding with the Western
Diocese of the Armenian Church of North America**

The Interim Superintendent recommends that the Board of Education approve the Memorandum of Understanding with the Western Diocese of the Armenian Church of North America regarding the use of Eleanor J. Toll parking lot for overflow parking.

On August 14, 2013, Glendale Unified School District entered an agreement with Western Diocese of the Armenian Church of North America for one year for the use of the Eleanor J. Toll parking lot for overflow parking, with an option to renew at the end of the one (1) year term (Basic Provisions “n”).

The Western Diocese of the Armenian Church of North America has requested to continue their use of the parking lot.

Staff is recommending a one year extension to the Agreement per the terms of the approved Agreement. The new expiration date will be August 13, 2024.

MEMORANDUM OF UNDERSTANDING (MOU)

PARKING AGREEMENT

Property Name: Eleanor J. Toll Middle School Parking Lot

THIS AGREEMENT is entered into this 14th day of August, 2023 by and between the **GLENDALE UNIFIED SCHOOL DISTRICT (GUSD)** ("Licensor"); and **WESTERN DIOCESE OF THE ARMENIAN CHURCH OF NORTH AMERICA**, ("Licensee").

WHEREFORE, Licensee has requested permission to use the Eleanor J. Toll parking lot for overflow parking, and

WHEREFORE, Licensor desires to accommodate Licensee and is willing to do so on the terms and conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, the parties promise and agree as follows:

1. BASIC PROVISIONS:

(a)	Licensor's Mailing Address	Facility & Support Operations 333 W. Magnolia Avenue Glendale, California 91204
(b)	Licensor's Representative and Telephone Number	Hagop Kassabian 818-507-0201
(c)	Licensee's Mailing Address	Western Diocese of the Armenian Church of North America 3325 North Glenoaks Blvd. Burbank, CA 91504
(d)	Licensee's Representative and Telephone Number	Archbishop Hovnan Derderian (818)558-7474
(e)	Licensee's Federal Tax ID No.	95-6081942
(f)	Licensed Property	700 Glenwood Road Glendale, CA 91202
(g)	Commencement date of Term	August 14, 2023
(h)	Termination Date of Term	August 13, 2024
(i)	Permitted Use	Parking
(j)	Parking Spaces	Available Parking Spaces
(k)	Days and Times	Sundays 9:45 AM – 1:45 PM
(l)	Rent	\$0 per year
(m)	Security Deposit	N/A
(n)	Option To Renew	Option to renew at end of 1 year term.
(o)	Early Termination Option	Licensor or Licensee may terminate with 30 Days Written Notice without Cause
(p)	Licensor's Responsibilities	"Licensor's Responsibilities"
(q)	Licensee's Responsibilities	1) Licensee will be responsible to repair any damages caused by their use. 2) Licensee will be responsible for locking and securing the gate (i.e. after 9 PM & on weekends).
(r)	Parking Lot Maintenance	Licensor will provide necessary maintenance.

(s)	Parking Lot Closure for Maintenance	Licensor has the right to deny parking usage for maintenance or statute requirements. Licensor will give Licensee at least fifteen (15) days notice before closure.
(t)	Parking Lot Closure for School Events	Licensor has the right to deny parking usage for school events and school filming. Licensor will give Licensee at least twenty-four (24) hours notice before closure.
(u)	Facility Use Permit	This agreement excludes any special events sponsored by the Licensee that would require a facility use permit from the Licensor.

To the extent that the provisions of this section are inconsistent or conflict with any of the other provisions in this Lease, the provisions of this section shall control and the Lease is hereby modified accordingly.

2. **GRANT OF LICENSE; DESCRIPTION OF PREMISES:** Licensor hereby grants to Licensee a license to occupy and use, subject to all of terms and conditions of this Agreement, the Eleanor J. Toll Middle School Parking Lot.
3. **LIMITATION TO DESCRIBED PURPOSES:** The above described property may be occupied and used by Licensee solely for parking of passenger vehicles, motorcycles, motor scooters, and light trucks of Licensee, the Licensee's visitors, patrons, suppliers and other invitees of Licensee and for incidental purposes related to such purpose during the period commencing with the date of execution of this Parking License Agreement and continuing for the term shown in the Basic Provisions unless sooner terminated as provided in this Agreement. This license shall be a nonexclusive license. Licensor reserves the same right of parking for its members, licensees, employees, visitors, patrons, suppliers and other invitees.
4. **NO PARKING CHARGES OR BARRIERS:** No charge, fee, toll, levy, or expense should be required, laid, assessed, or made to or received from any business, any guest, customer, visitor, patron, supplier or other invitee by Licensee in connection with the use for ingress, egress or parking of the existing parking areas of Eleanor J. Toll Middle School hereinabove mentioned; nor shall any condition for the use for parking of the said parking area by any of the designated persons be required or imposed in connection with such use during the life of such license. Licensee must not erect any barriers or improvements of any kind whatsoever upon the Eleanor J. Toll Middle School's premises without the express written consent of Licensor.
5. **USE AND PROHIBITED ACTIVITIES.** Licensee shall use the Premises solely for the purposes shown in the Basic Provisions, unless Licensor gives its advance written consent to another use. Licensee shall not allow any of the following to be done or conditions to exist on the Premises: (a) any public or private nuisance; (b) any business, trade or activity which, in Licensor's sole opinion, is noxious, unreasonably noisy, or offensive; (c) the manufacture, storage, sale or consumption of drugs, alcoholic beverages, or tobacco products, except the legal personal use or storage for legal personal use of drugs for medicinal purposes; (d) any gambling; (e) any conduct or condition which, in Licensor's sole opinion, is illegal or morally offensive but not

otherwise expressly mentioned above and, in such case, Licensee shall not be deemed in default of this lease if Licensee immediately eliminates such conduct or condition upon receiving written notice from Licensor to do so.

6. **INSURANCE:** Licensee hereby covenants and agrees to obtain from a reputable insurance company licensed to place insurance in California, a commercial general liability insurance policy furnishing coverage with limits of \$500,000.00 per occurrence, \$1,000,000.00 per aggregate, and to maintain such policy or policies in full force and effect during the entire term of this License Agreement. A Certificate of Insurance evidencing the insurance coverage described in this section shall be furnished by Licensee to Licensor. Licensor should be named as an additional insured on the policy of liability insurance furnished by Licensee pursuant to this section with respect to any activities engaged in pursuant to this Parking License Agreement.
7. **INDEMNITY:** Licensee covenants and agrees that it shall at all times defend, indemnify, save and hold harmless Licensor from and against any and all liabilities, losses, damages, expenses and charges, including, but not limited to, actions, claims, judgments, penalties, attorney's fees and costs of suit arising out of or connected in any way with the use of the Licensor's parking facilities by Licensee's teachers and staff.
8. **GOVERNING LAW:** It is agreed by and between the parties that this Parking License Agreement shall be governed by, construed, and enforced with the laws of the State of California.
9. **ENTIRE AGREEMENT:** This Agreement shall constitute the entire agreement between the parties relating to the subject matter hereof, and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.
10. **MODIFICATION OF AGREEMENT:** Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in writing signed by each party or an authorized representative of each party.
11. **NOTICES:** Any notice provided for or concerning this Agreement shall be in writing and shall be deemed sufficiently given when sent by Certified or Registered mail if sent to the respective address of each party as shown in the Basic Provisions.
12. **ATTORNEY'S FEES:** In the event that any action is filed in relation to this Agreement, the unsuccessful party in the action shall pay to the successful party, in addition to all the sums that either party may be called upon to pay, a reasonable sum for the successful party's attorney's fees.
13. **NONASSIGNABILITY OF RIGHTS:** The rights of each party under this Agreement are personal to that party and may not be assigned or transferred to any other person, firm, corporation, or other entity without the prior, express, and written consent of the other party.

- 14. **TERMINATION:** Anything to the contrary hereinabove set forth notwithstanding, Licensor reserves the right to terminate the nonexclusive parking license herein granted, upon thirty (30) days' prior notice given by Licensor to Licensee, with or without cause, of this Parking License Agreement. A written notice of Licensor shall be sufficient to stop further performance of this agreement.

- 15. **NO SUBROGATION:** Licensor and Licensee release each other and their respective representatives from any claims for damage to the premises and other improvements in which the premises are located and to the fixtures, personal property, Licensee's improvements and alterations of either Licensor and Licensee in or on the premises and the building or other improvements in which the premises are located that are caused by or result from risks insured under any insurance policies carried by the parties hereto and in force at the time of any such damage. Neither party shall be liable to the other for any damage caused by fire or any other risk insured against under any insurance policy required by this license agreement.

IN WITNESS WHEREOF, each party to this Agreement has caused it to be executed on the date indicated below.

LICENSOR:

GLENDALE UNIFIED SCHOOL DISTRICT
 223 N. Jackson St.
 Glendale, CA 91206, Governmental Agency

By: _____
 Authorized Agent

 Print Name

Date: _____

LICENSEE:

WESTERN DIOCESE OF THE ARMENIAN
 CHURCH OF NORTH AMERICA
 3325 North Glenoaks Blvd.
 Burbank, CA 91504

By: _____

 Print Name

Its: _____

Date: _____

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 18

TO: Board of Education
FROM: Dr. Darneika Watson, Interim Superintendent
SUBJECT: **Acceptance of Gifts**

The Interim Superintendent recommends that the following gifts to the District be accepted and that letters of appreciation be written to the donors:

- a. A & A Pizza Inc. DBA Domino's wishes to donate to the District \$1,000.00 to support the Robotics program at Clark Magnet High School.
- b. Perry Living Trust wishes to donate to the District \$2,000.00 to support the Robotics program at Clark Magnet High School.
- c. Alex Ara Albarian DDS wishes to donate to the District \$1,000.00 to support the Robotics program at Clark Magnet High School.
- d. Michelle Stabio wishes to donate to the District \$500.00 to support the Robotics program at Clark Magnet High School.
- e. W.A. Warner, Jr. and L.M. Warner wish to donate to the District \$150.00 to purchase supplies for the Robotics team at Clark Magnet High School.
- f. Harry Jierjian and Emma Kodayan wish to donate to the District \$40.00 to purchase supplies for the Robotics team at Clark Magnet High School.
- g. National Philanthropic Trust wishes to donate to the District \$5,000.00 to support the GHS Wellness Center at Glendale High School.
- h. National Philanthropic Trust wishes to donate to the District \$5,000.00 to pay for teacher extra hourly and materials and supplies at Mountain Avenue Elementary School.
- i. Willie Thornal wishes to donate to the District \$1,800.00 to purchase equipment for use at Rosemont Middle School.
- j. Brian and Caroline Armstrong wish to donate to the district \$812.00 to replace a saxophone at Toll Middle School.

- k. Angelito Gonzal and Maureen Payumo wish to donate to the District \$30.00 to replace an instrument shoulder rest at Toll Middle School.
- l. Valley View Edu Foundation wishes to donate to the District \$882.96 to reimburse the 6th grade transportation cost at Valley View Elementary School.
- m. SchoolsFirst Federal Credit Union wishes to donate to the District through the Teaching and Learning Department \$1,000.00 to provide edible supplies for the Summer SPARK Professional Learning Conference.
- n. SchoolsFirst Federal Credit Union wishes to donate to the District through the Human Resources Department \$400.00 to provide edible supplies for the new Certificated Employee Orientation.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 19

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Lena Kortoshian, Director, Teaching & Learning
Rebecca Mieliwocki, Coordinator, Teaching & Learning

SUBJECT: **Approval of Contract Renewal with KickUp**

The Interim Superintendent recommends that the Board of Education approve a three-year agreement with KickUp in the amount of \$27,933 annually for 2023-24, 2024-25, and 2025-26, to be funded through Title II. KickUp provides professional development management tools to organize events, register participants, track attendance, gather feedback, and measure effectiveness of professional development.

The Teaching & Learning department continues to offer a wide array of professional learning opportunities for teachers both during the day and after the teacher workday. Last year, in roughly 200 unique sessions, 1,200 Glendale Unified School District (GUSD) teachers participated in professional learning.

In order to effectively and efficiently facilitate registration for training sessions, monitor participant attendance, and compensate teachers, a system to manage professional development sessions is needed. Teaching & Learning has explored several options and found that KickUp provides a professional development management system that best meets the needs of the District. The purchase of KickUp would provide the following tools for GUSD staff:

- User friendly professional development registration for teachers that allows sorting by content, topic, grade level, and other filters.
- Parent training registration, feedback, and follow-up for community outreach events.
- Attendance confirmation and demographic data support.
- Feedback, data metrics, and usage reports to determine effectiveness of professional development offered.

- Streamlined reporting for accurate compensation.
- Feedback and follow-up tools.
- System to approve future outside of District professional development events/conferences.
- System to track attendance and completion of series or modules toward completion of a badge or micro-credential.
- Gather data that supports Local Control and Accountability Plan reporting on professional development.

District staff recommends a three-year purchase of the KickUp professional development management system. The annual cost is \$27,933 per year for three years and will be covered by Title IIA Categorical funds.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 3: Ensure the Health and Safety of Students and Employees – Strengthen mental health support and programs; ensure best practices for safe and healthy learning environments; and support physical, social, and emotional wellbeing.



Glendale USD - Learning - 2023-2026

Glendale Unified School District (CA)

223 North Jackson Street
Glendale, CA 91206

Reference: 20230602-162859746

Lena Kortoshian

lkortoshian@gusd.net

Quote created: June 2, 2023

Quote expires: August 1, 2023

Quote created by: Kali Stewart

Account Executive

kali@kickup.co

+19498746156

Contract Dates: October 1, 2023 – September 30, 2026

Products: Learning

Number of Teachers: 1200

Products & Services

Item & Description	Quantity	Unit Price	Total
Learning - PDMS Professional learning management and feedback	1	\$29,403.00 / year	\$27,933.00 / year after \$1,470.00 discount for 3 years

Subtotals

Annual subtotal			\$27,933.00 after \$1,470.00 discount
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Total **\$27,933.00**

Terms

Core Support:

To ensure your success with the solutions you've selected, the KickUp team will partner you with a dedicated Client Success Manager (CSM), who provides the following ongoing support for the products purchased. For more details about implementation support for each product, you may refer to the [Overview of Software and Services](#).

Learning Core Support

To ensure your success with the solutions you've selected, the KickUp team will partner you with a dedicated Client Success Manager, who provides the following support.

Planning

- Leads a kickoff meeting to align on goals, strategies and deliverables.
- Tracks progress towards launch and adjusts implementation plans, applying best practices.

Configuration

- Leads the configuration of PD Tags, credits, feedback form, and other system-wide setup choices through a series of system administrator training sessions.

Access

- Works with your technical team to set up user information sharing from your staff system of record, along with SAML-based single sign-on, if applicable.
- Helps to configure permissions for leaders and staff.

Training

- Leads group training session(s) for your PD creators – *typically up to 3*.
- Provides additional screencasts and help guides to train other users.

Reports & Sharing

- Configures your first custom report to aggregate data from multiple sources.
- Equips you to build additional reports, if needed.

Ongoing Support

- Maintains regular (monthly or quarterly) touch-points to support your implementation team.
- Leads up to 3 data tours throughout the year to engage key stakeholders with data.
- Monitors progress towards implementation goals and hosts a partnership review meeting to make mid-year adjustments.

Please Note: Historical record data transfer from other systems is not supported unless otherwise specified.

Payments:

KickUp charges its customers an **Annual Software Fee** for access to KickUp's software platform. The Annual Software Fee is determined based on the scope of software used and the number of teachers (full-time equivalent) in a district. For each solution, customers pay the Annual Software Fee at the beginning of each 12-month period during the Initial Term and, if applicable, each Renewal Term.

In addition to the Annual Software Fees, for all new implementations, KickUp charges a standard **Implementation Fee** to enable a successful and collaborative launch process. Any ongoing service or implementation requirements that exceed KickUp's standard services will generate an applicable **Customization Fee**.

Invoice Summary:

Invoices are sent at the start of each annual agreement period, and are due 30 days after the invoice date unless otherwise specified.

- Invoice 1 09/01/2023 \$27,933
- Invoice 2 09/01/2024 \$27,933
- Invoice 3 09/01/2025 \$27,933

General Provisions:

No services will be provided to Glendale Unified School District (CA) prior to KickUp's receipt of a Purchase Order (PO), a signed copy of this Formal Proposal and Quote, or payment of the initial year of Annual Software Fees, the Implementation Fees, and Customization Fees (if any).

This Formal Proposal and Quote is subject in all respects to the terms and conditions contained in the KickUp SaaS Services Agreement (the "SaaS Agreement"). By signing in the space provided below, Glendale Unified School District (CA) hereby acknowledges that it has read and understands, and hereby accepts and agrees to be legally bound by, the terms and conditions contained in each of:

- the [\[SaaS Agreement\]](#)
- the [\[Overview of Software and Services\]](#)
- the [\[KickUp Privacy Policy\]](#)

Signature

Please enter your preferred billing contact and PO number below and click submit. If a PO is not required, you can write "Not Needed." You can then sign the agreement below.

Billing First Name*

Billing Last Name*

Billing Email*

PO Number*

Submit

Before you sign this quote, an email must be sent to you to verify your identity. Find your profile below to request a verification email.



Jeremy Rogoff, CEO

KickUp

Lena Kortoshian

lkortoshian@gusd.net

[sig|req|signer1]

Questions? Contact me



Kali Stewart

Account Executive

kali@kickup.co

+19498746156

KickUp

2093 Philadelphia Pike

2920

Claymont, DE 19703

United States

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 20

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Lena Kortoshian, Director, Teaching & Learning

SUBJECT: Approval of Contract Renewals with Edgenuity for 2023-2024

The Interim Superintendent recommends that the Board of Education approve the renewal of contracts with Edgenuity for the 2023-24 school year in the amount of \$41,200, to be funded by Educational Services to purchase 50 licenses for students at Verdugo Academy, and 25 licenses for students at Daily High School in the amount of \$20,600, to be funded by Equity, Access & Family Engagement, to access core courses in the areas of math, English language arts, science, history-social science, and some elective courses.

Edgenuity provides students with a robust course of study in various subject areas including video lessons, assessments, and practice activities. The students and teachers of Verdugo Academy and Daily High School have found the courses to be of high quality and engaging for students.

It is recommended that the Board of Education approve the purchase of 50 licenses for students at Verdugo Academy and 25 licenses for students at Daily High School to access courses in the core areas of math, English language arts, science, history-social science, and some elective courses in the amount of \$41,200 for Verdugo Academy and \$20,600 for Daily High School. The costs will be paid out of Educational Services and Comprehensive Support and Improvement funds.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 6/30/2023
Quote No. 277398
Acct. No. 03:gl:CA:12214695
Total \$41,200.00
Pricing Expires 6/30/2024

Accounts Payable
GLENDALE UNIFIED SCHOOL DISTRICT
223 N Jackson Street
Glendale CA 91206

Glendale USD - Verdugo Academy

Payment Schedule	Contract Start	Contract End
Net 30 days	7/1/2023	6/30/2024

Site	Description	Comment	End Date	Per Unit	Qty	Amount
1. Verdugo Academy						
	Digital Libraries 6-12 Comprehensive All Content Concurrent User (MS and HS content for math, ELA, science, social studies, electives, AP, world languages, Virtual Tutors; excludes eDynamic Learning and Purpose Prep)		06/30/2024	\$800.00	50	\$40,000.00
	Edgenuity Academic Integrity Add-on - Includes Plagiarism Checker and Speed Radar		06/30/2024	\$1,200.00	1	\$1,200.00

Subtotal \$41,200.00
Total \$41,200.00

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Standard Terms and Conditions ("Terms and Conditions"). These Terms and Conditions are available at <https://www.imaginelearning.com/standard-terms-and-conditions>, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Imagine Learning's written consent.

Signature: _____
Print Name: Dr. Kelly King
Title: Assistant Superintendent
Date: _____

Imagine Learning Representative
Doug Reznicek, M.Ed.
Account Executive - California
douglas.reznicek@imaginelearning.com
949.324.9649 Mobile

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to AR@imaginelearning.com or fax to 480-423-0213.



Price Quote

8860 E. Chaparral Rd
Suite 100
Scottsdale, AZ 85250
877-725-4257

Date 6/30/2023
Quote No. 292960
Acct. No. 03:gl:CA:12214695
Total \$20,600.00
Pricing Expires 6/30/2024

Accounts Payable
Glendale Unified School District
223 N Jackson Street
Glendale CA 91206

Glendale USD - Allan F. Daily HS

Payment Schedule	Contract Start	Contract End
Net 30 days	7/1/2023	6/30/2024

Site	Description	Comment	End Date	Per Unit	Qty	Amount
1. Allan F Daily High School						
	Digital Libraries 6-12 Comprehensive All Content Concurrent User (MS and HS content for math, ELA, science, social studies, electives, AP, world languages, Virtual Tutors; excludes eDynamic Learning and Purpose Prep)		06/30/2024	\$800.00	25	\$20,000.00
	Edgenuity Academic Integrity Add-on - Includes Plagiarism Checker and Speed Radar		06/30/2024	\$600.00	1	\$600.00

Subtotal \$20,600.00
Total \$20,600.00

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Standard Terms and Conditions ("Terms and Conditions"). These Terms and Conditions are available at <https://www.imaginelearning.com/standard-terms-and-conditions>, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Imagine Learning's written consent.

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Doug Reznicek, M.Ed.
Account Executive - California
douglas.reznicek@imaginelearning.com
949.324.9649 Mobile

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to AR@imaginelearning.com or fax to 480-423-0213.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 21

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

SUBJECT: **Approval of Agreement with InnovateEd for 2023-2024**

The Interim Superintendent recommends that the Board of Education approve an agreement between Glendale Unified School District and InnovateEd in the amount of \$22,500, to be funded by the Educator Effectiveness Grant, to provide training sessions for District and site-level instructional leadership teams to continue the District's priority toward accelerating student learning growth through innovative instructional approaches and student supports and closing student equity and learning gaps in 2023-2024.

During the past four school years, District staff participated in a series of strategy sessions to build District capacity to meet Board Priorities and specifically student achievement goals. These strategy sessions were facilitated by Jay Westover, the Chief Learning Officer and co-founder of InnovateEd. InnovateEd partners with school districts to create coherent systems of continuous improvement. Their team assists district leadership to develop exceptional leaders and expert teachers that are equipped to sustain the long-term improvement of student equity and performance.

In 2021-2022 and 2022-2023, the District continued the work with sessions that included District administrators and site principals. The purpose was to achieve district goals and improve agreed upon student learning priorities by developing the collective capacity of educators at all levels of the school district to make the instructional changes required for raising the bar and closing the gap for all students.

In addition to the collaboration at monthly Principal meetings, district leadership and instructional leadership teams from six schools participated in Systems on the Move training. This work included a systemic improvement model for school districts to partner with school sites in shaping culture, building capacity and creating coherence, the outcome of which leverages innovative practices to accelerate growth in student learning. Three team structures were supported, which included a cabinet level team, a district leadership team (education services and lead principals), and school leadership teams (principals and

key teacher leaders). Jay Westover of InnovateEd and Chris Steinhauser, former superintendent of Long Beach Unified School District, were the lead facilitators of the Collaborative.

For the 2023-2024 school year, the District will again contract with InnovateEd to provide support to shape a culture of excellence, build instructional capacity, and create cohesive systems for the District and school sites. Chris Steinhauser will serve as facilitator for the 2023-24 school year.

The cost for the site-level and district-level leadership trainings is \$22,500 and includes preparation, facilitation and follow-up. Services will be paid out of Educator Effectiveness Grant funds.

TO SUPPORT 2021-22 BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.



PROPOSAL

GLENDALE USD

2023-2024 SCHOOL YEAR

JULY 11, 2023

Leading coherence to achieve equitable growth in student learning

Scope of Work

Pricing

DLT+
5 sessions - \$22,500

District
Leadership
Team

InnovateEd Executive Coach, Chris Steinhauser, will provide support your District Leadership Team to shape a culture of excellence, build instructional capacity, and create coherent systems for the district and schools. Per your discretion, he will also meet with extended leadership to continue the work at the site level.

The total value of this SOS will not exceed \$22,500 unless otherwise agreed to by both parties. This figure is based on the services described herein.

Client will be invoiced monthly based upon services rendered. Cancellations require a 14 day notice.

In WITNESS WHEREOF, the parties hereto have caused this contract to be effective as of the day, month, and year written below.

Glendale USD
Authorized Signatory

Assistant Superintendent 8-9-23

Title & Date

Lynn Hodson, COO InnovateEd

lynnh@innovateed.com
949 280 6490

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 22

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kelly King, Assistant Superintendent, Educational Services

PREPARED BY: Dr. Christopher Coulter, Executive Director, Secondary Instruction
Dr. Christin Molano, Coordinator III, College & Career Division

SUBJECT: **Acceptance of Strengthening Career and Technical Education for 21st Century Act (Perkins V) Grant for the 2023-2024 School Year**

The Interim Superintendent recommends that the Board of Education accept \$265,093 in funding from Strengthening Career and Technical Education for the 21st Century Act (Perkins V) for the 2023-2024 school year.

On July 31, 2018, the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) was signed into law. This act, which became Public Law 115-224, reauthorizes the Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV). Both chambers of Congress, reflecting broad bipartisan support for Career and Technical Education (CTE) programs, approved it unanimously. Perkins V is largely based on the structure and content of current law, but makes some key changes that will impact the implementation of CTE programs and administrative processes around the country.

The purpose of funding under the Strengthening Career and Technical Education for the 21st Century (Perkins V) Act is to more fully develop the academic, career, and technical skills of secondary education students and postsecondary education students who elect to enroll in career and technical programs by:

- Developing challenging academic and technical standards and assisting students in meeting these standards, including preparation for high skill, high wage or high demand occupations.
- Promoting the development of services and activities that integrate rigorous and challenging instruction, and link secondary education with postsecondary education.
- Increasing state and local flexibility to provide services and activities designed

- to develop, implement and improve career and technical education.
- Conducting national research and sharing best practices that improve career and technical education programs, services and activities.
 - Providing technical assistance that (A) promotes leadership, initial preparation and professional development at the state and local levels; and (B) improves the quality of career and technical education teachers, faculty, administrators and counselors.
 - Supporting partnerships among secondary schools, post-secondary institutions, baccalaureate degree granting institutions, area career and technical education schools, local workforce investment boards, business and industry and intermediaries.
 - Providing individuals with opportunities throughout their lifetimes to develop the knowledge and skills needed to keep the United States competitive.

The funds will be used to upgrade and enhance equipment for GUSD high school Arts, Media and Entertainment, and Engineering pathway programs.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 1: Maximize Student Achievement – Close the digital and equity gap; offer robust in-person and independent study learning programs; and accelerate learning and improve attendance and engagement.

TO SUPPORT 2022-23 BOARD PRIORITY NO. 4: Maintain District Financial Responsibility – Ensure the fiscal health of the District; implement a fiscal plan to preserve the District resources; plan for the District's future educational and facility needs.

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 23

TO: Board of Education
FROM: Dr. Darneika Watson, Interim Superintendent
SUBMITTED BY: Dr. Kyle Bruich, Executive Director, Human Resources
SUBJECT: Agreement with University of California, Los Angeles

The Interim Superintendent recommends that the Board of Education approve the Field Education Affiliation Agreement between the Glendale Unified School District and UCLA, Luskin School of Public Affairs, Department of Social Welfare.

This Agreement is between the Glendale Unified School District and the University of California, Los Angeles, to provide educational fieldwork experiences through practice teaching and internships for the students enrolled in Social Welfare training curricula.

The Agreement shall be for three (3) years, from July 15, 2023, through June 30, 2026. This agreement is valid and enforceable only if funds are available for this program's 2023/2024, 2024/2025, and 2025/2026 fiscal year's Budget Act. There is no fiscal impact on the District.

In accordance with the provisions of Sections 44225 and 44227 of the California Education Code, the Governing Board of any school district is authorized to enter into agreements with the California State Universities and Colleges, the University of California, or any other university or college approved by the Commission on Teacher Credentialing as a teacher education institution to provide teaching experience through practice teaching to students enrolled in teacher education curriculum of such institutions.

TO SUPPORT BOARD PRIORITY NO. 2: Foster a Positive Culture of Learning – Ensure equitable teaching and learning opportunities led by excellence; support culturally relevant curriculum that emphasizes inclusion; and increase school connectedness for students, parents, and families.

**UCLA, Luskin School of Public Affairs
Department of Social Welfare
FIELD EDUCATION AFFILIATION AGREEMENT**

(FOR THE PROVISION OF GRADUATE SOCIAL WORK FIELD EDUCATION)

THIS AFFILIATION AGREEMENT is entered into this 15 day of JULY, **20 23**
in the State of California by and between

Name of Agency: Glendale Unified School District

(hereinafter referred to as “**Affiliate**”) and THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, a California corporation (hereinafter called “**University**”), on behalf of the UCLA Department of Social Welfare (hereinafter called “**Department**”).

WITNESSETH:

WHEREAS, the Affiliate and the University are committed to the advancement of the profession of social work in the fulfillment of its professionally and societally defined tasks on behalf of those whom it serves; and

WHEREAS, the Affiliate has an interest in providing practice and research opportunities for graduate students preparing for the professional practice of social work; and

WHEREAS, graduate social work education at the Masters level in the Department is education for practice;

NOW, THEREFORE, IT IS AGREED THAT:

GENERAL RESPONSIBILITIES:

1. **Instruction.** Field education for the Department’s students of social work shall be provided at the Affiliate as delineated in this Agreement.
2. **Rules and Regulations.** The students shall be held accountable to both the Affiliate and the Department to comply with the Affiliate’s rules and regulations and for adherence to other established standards of professional conduct.
3. **Compensation.** Neither party to this Agreement shall be obligated to pay any monetary compensation to the other.
4. **Affirmative Action.** In accord with the prevailing commitment to affirmative action by the University, the Department and the health and welfare institutions with which they affiliate, neither party to this Agreement shall employ discriminatory practices in its performance hereunder on the basis of ethnicity, religion, sexual identity, national origin, ancestry, age, or physical handicap.

The parties shall comply with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, the Americans with Disability Act of 1990, the California Fair Employment and House Act (California Government Code Section 12900), California Labor Code Section 1735, and the regulations related to it. The parties will not discriminate against any individual, including but not limited to employees or applicants for employment and students, because of race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. In addition, the UNIVERSITY agrees to require all its students' compliance.

AFFILIATE RESPONSIBILITIES:

6. **Instruction**. The Affiliate shall recommend members of its staff, qualified within the Department's criteria and approved by the Department, to act as Field Instructors for students placed with it for training. These instructors shall be afforded sufficient release time to instruct and supervise the student's work at the Affiliate in accordance with the educational objectives, learning experience and performance expectations established by the Department and agreed to by the Affiliate.
7. **Resources**. The Affiliate shall provide facilities, staff, materials and other resources necessary to meet the Affiliate's educational commitments. Even though the University may lend or make information available to the Affiliate, all libraries, teaching materials and other resources used under this Agreement are the property of UCLA. Affiliate may not claim any ownership rights, nor reproduce without UCLA's permission.
8. **Student Selection**. The Affiliate shall accept students enrolled in the Department for a practicum in graduate social work education at times, in numbers and at such locations of the Affiliate as shall be agreed upon by both parties.
9. **Student Services**. The Affiliate shall not use students to replace its regular staff and shall not require the students to render services except as they are identified for their learning value as part of an agreed upon educational program.
10. **Student Compensation**. The Affiliate shall not compensate students for their services unless otherwise and previously agreed to by the parties to this Agreement. The Affiliate shall reimburse the students for incidental costs incurred in the rendering of assigned services in accordance with the regular payment policies of the Affiliate.
11. **Removal of Students**. The Affiliate may request that the Department remove any student whose performance the Affiliate deems unfit to meet the demands of its service program or whose conduct otherwise interferes with its staff relationships or primary mission.
12. **Indemnification**. The Affiliate agrees to indemnify, save harmless, and at the University's request, defend the University, its officers, agents and employees from and against all loss or expense (including costs and reasonable attorney fees) resulting from liability imposed by law upon the University because of bodily injury to or death of any person or on account of damages to property, arising out of or in connection with this Agreement and due or claimed to be due to the negligence of the Affiliate, its agents, or employees, but only in proportion to and to the extent that such liability is due to the negligent acts or failures to act of the Affiliate, its agents or employees.
13. **Insurance**. The Affiliate warrants that it carries a policy or policies of insurance issued by insurance companies licensed to do business in the State of California and/or a comparable program of self-insurance providing coverage for bodily injury, personal injury, social service professional liability and property damage. The Affiliate shall maintain such insurance and/or a comparable program of self-insurance in full force and in effect during the term of this Agreement with a limit of liability of at least two million dollars (\$2,000,000) per occurrence. The Affiliate within thirty (30) days of the date of this Agreement shall supply University with proof of insurance, naming "The Regents of the University of California" as an additional insured, and showing evidence of coverage in the amounts and for the perils listed above.

UNIVERSITY AND DEPARTMENT RESPONSIBILITIES:

14. **Field Instruction Consultant**. The Department shall assign a representative of its faculty to act as Field Instruction Consultant to the Affiliate. The Consultant's responsibilities shall be to act as liaison between Department and Affiliate in the development and execution of the Field Instruction program and the evaluation of student performance, and to engage in such other activities as are of mutual concern in the provision of student training.

15. **Student Practicum.** The Department shall, at the time of Agreement, provide the Affiliate with a statement of its educational goals, of appropriate learning experiences, and of its expectations for student performance in the practicum. When and if necessary, that statement may be re-specified by mutual consent
15. **Student Placement and Performance Evaluation.** The Department shall be responsible for the selection, placement and/or removal, and final grading of students placed with the Affiliate. These decisions shall be made in consultation with the Affiliate in accordance with the respective responsibilities of each party to this Agreement.
16. **Medical Certification.** If requested, the Department shall provide the Affiliate with a medical statement from the University's Student Health Service certifying that each student placed with the Affiliate is physically fit to engage in Field Education and has been immunized against common communicable diseases. Any exception to this certification provision shall be discussed with the Affiliate prior to placement of the student in order to secure the Affiliate's approval and acceptance of the student.
17. **Background checks.** The university shall conduct background checks for all students meeting California Education Code section 45125.1 requirements. University shall not place any student at the Learning Site who has been convicted of a violent felony listed in California Penal Code section 1192.7(c).
18. **Resources.** The University and the Department shall make available to personnel of the Affiliate its libraries, teaching materials and other resources as shall further the objectives of this Agreement, to the extent that such resources are not required for other University purposes. The University and the Department shall seek the consultation of the Affiliate in the development of the educational goals and curriculum content to meet the health and welfare needs of the community.
19. **Indemnification.** The University agrees to indemnify, save harmless, and at the Affiliate's request, defend the Affiliate, its agents, and employees from and against all loss or expense (including costs and reasonable attorney fees) resulting from liability imposed by law upon the Affiliate because of bodily injury to or death of any person or on account of damages to property, including loss of use thereof, arising out of or in connection with this Agreement and due or claimed to be due to the negligence of the University, its agents, or employees, but only in proportion to and to the extent that such liability is due to the negligent acts or failures to act of the University, its agents or employees.
20. **Term of Agreement.** The period of this Agreement shall begin on the date first written above, and shall continue thereafter for a **period of five (5) years** or until termination by either party upon ninety (90) days written notice to the other.
21. **Arbitration.** The validity, interpretation, and performance of this Agreement shall be governed by and construed by the laws of the State of California. Should either Party institute legal action to enforce any obligation contained herein, it is agreed that the proper venue of such suit or action shall be Los Angeles County, California.

20. **Communication.** Correspondence concerning this Agreement and communications between the parties shall be through the following persons:

A. University for:
Program Matters --
University of California, Los Angeles
Chair, Department of Social Welfare
3250 Public Policy Bldg., Box 951656
Los Angeles, California 90095-1656

Contractual Matters --
Department of Social Welfare
Management Services Officer
3250 Public Policy Bldg., Box 951656
Los Angeles, California 90095-1656

B. Affiliate for:
Program Matters --

Contractual Matters --

SIGNATURE PAGE

IN WITNESS WHEREOF, this Agreement has been executed by and on behalf of the parties hereto:

FOR THE AFFILIATE:

FOR THE DEPARTMENT OF SOCIAL WELFARE:

Signature

Signature

Typed Name: Darneika Watson, Ph.D

Typed Name: **Laura Abrams, Ph.D.**_____

Title: Interim Superintendent

Title: **Chair, Department of Social Welfare**

Date: _____

Date: _____

FOR THE REGENTS:

Signature

Typed Name: **David Cohen Ph.D.**_____

Title: _____**Associate Dean**_____

Date: _____

SEND FULLY EXECUTED COPY TO:

NAME _____

AGENCY _____

ADDRESS _____

CITY/STATE/ZIP _____

PHONE () _____

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 24

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Hagop Eulmessekian, Director, Student Support Services

SUBJECT: **Approval of Services Agreement Contract Renewal with Kokomo Solutions, Inc.**

The Interim Superintendent recommends that the Board of Education approve a renewal Services Agreement between the Glendale Unified School District and Kokomo Solutions, Inc. for the 2023-2024 school year to provide incident management software and support for a total cost of \$54,000.

The Kokomo 24/7 Solution is a centralized system to record and track incidents involving students, employees, and parents/community members. Additionally, the Kokomo system will manage contact tracing and vaccine/test management, as needed, for up to 30,000 students, faculty, and staff.

Kokomo Solutions, Inc. will provide incident management software and services to centralize case management. By providing access to essential and accurate information at all times, this system allows GUSD department administrators to support site administrators more efficiently, thus providing a safer environment for students and employees at all GUSD sites.

The 2023-2024 agreement is in effect June 1, 2023 through May 31, 2024. The District shall pay the contractor \$4,500 per month for 12 months for a total of \$54,000 per year.

TO SUPPORT BOARD PRIORITY NO. 3: Ensure the Health and Safety of Students and Employees – Strengthen mental health support and programs; ensure best practices for safe and healthy learning environments; and support physical, social, and emotional wellbeing.

Customer

Customer Name	Glendale Unified School District	Billing Name	Glendale USD Accounts Payable
Customer Address	223 N. Jackson St. Glendale, CA 91206	Billing Address	223 N. Jackson St. Glendale, CA 91206
Customer Contact Name	Dr. Darneika Watson	Billing Contact Name	Adrinh Khachikian
Customer Contact E-Mail	dwatson@gusd.net	Billing Contact E-Mail	akhachikian@gusd.net
Customer Contact Phone	818-241-3111 ext. 1259	Billing Contact Phone	818-241-3111 ext. 1552
Kokomo Contact	Louie Simbajon Kevin Chi	847-796-1082 877-565-6668	louie@kokomo247.com ops@kokomo247.com

Committed Service(s) Fee(s)

Service Description		Rate	Total	Comments
Software Product(s)				
Annual Pricing (SKU:300)	Safety Cloud™ <u>Included Modules</u> Case Management Contact Tracing with Check-in/out Vaccine/Test Management (VaxTrax™)	\$4,500/Month	\$54,000	Organization Size: up to 30,000 Student, Faculty, and Staff Unlimited Email and Push Messages included. Text/Voice not included (Please ask).
Software Services				
Optional Services	<input type="checkbox"/> Training & Customization	\$180/hour	As needed	Standard rate for Customization, SOW, Time and Material and/or Additional Training
Software Summary				
Software Contract Term	1 Year (12 Months) Commit (Valid 6/1/2023 – 5/31/2024)		\$54,000	12 month(s) license fee and support

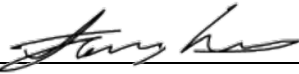
Terms

1. Master Service Agreement. This Service Order between Customer and Kokomo Solutions, Inc (“**Kokomo**”), incorporates by reference the Master Service Agreement (the “**Agreement**”) attached hereto as Exhibit A. Customer agrees to the Agreement, and Customer’s access to the Service, as described in the Agreement, is at all times subject to the Agreement. Should the terms of this Service Order conflict with the term of any exhibits or other attachment hereto, including without limitation to the Agreement, the terms of this Service Order will prevail.
2. Additional User Licenses. This Service Order is for a maximum of Licensed Users. Unless otherwise specified in the Committed Fees table set forth above, any additional Users beyond the quantity set forth in the Committed Fees table (“**Additional Users**”) may be added by Customer upon request at no additional charge for the duration of the Term.
3. Fees and Billing. Kokomo will invoice Customer immediately for the prepayment amount, and payment will be due within thirty (30) calendar days after the date of invoice. All payments must be made in U.S. dollars.
4. Taxes. All payments required by this Service Order exclude all sales, value-added, use, or other taxes and obligations, all of which Customer shall pay in full, excluding any taxes on Kokomo’s net income.
5. Customer Reference. Customer agrees that Kokomo may use Customer’s name and logo on the website located at www.kokomo247.com and for the purpose of marketing the Service, and to identify Customer as a customer of Kokomo.
6. Service Level Agreement. The response rate for requests through the Service will be less than ten (10) seconds ninety-five percent (95%) of the time (the “Response Time SLA”). If the foregoing Response Time SLA is not met, then the Service will trigger either (1) a failover situation or (2) escalation to the engineering on-call team. Notwithstanding anything to the contrary in this Service Order or the Agreement, any remedies set forth in this Section shall be Customer’s sole and exclusive remedies arising from or relating to any failure of Kokomo to meet the Response Time SLA. In the event that the number of Customer Concurrent Users exceeds 1,000, then Kokomo shall not be liable for, and Customer shall be entitled to no remedies under, the Response Time SLA.
7. Renewal. Notwithstanding anything in the Agreement to the contrary, this Service Order will automatically renew. Provided that Customer has no material breach of the Agreement or Service Order, Customer will have the option not to renew this Service Order at the end of the Initial Term by providing a written notice to Kokomo at least 15 days prior to the expiration of the Initial Term thereof.

Accepted and Agreed:

Kokomo Solutions, Inc.

Customer: Glendale Unified School District

Signature: 
 Print Name: DANIEL J. LEE
 Title: CEO
 Date (MM/DD/YYYY): 07/24/2023

Signature: _____
 Print Name: _____
 Title: _____
 Date (MM/DD/YYYY): ____/____/____

EXHIBIT A: MASTER SERVICE AGREEMENT

This Master Service Agreement (“**Agreement**”) is made and agreed, effective as of 06/01/2023 (the “**Effective Date**”) by and between Kokomo Solutions, Inc. (“**Kokomo**”) and Glendale Unified School District with an address at 223 N. Jackson St., Glendale, CA 91206 (“**Customer**”), and sets forth the terms and conditions governing Customer’s access to and use of the Service (as defined below). Customer and Kokomo may each be referred to herein as a “**Party**” or collectively as the “**Parties**”.

Whereas Customer wishes to utilize Kokomo’s Service (as defined below) and Kokomo wishes to provide Customer with the Service pursuant to the terms and conditions set forth in this Agreement;

NOW THEREFORE, in consideration of the mutual undertakings herein contained, the Parties hereby agree as follows:

1. Definitions

- 1.1. “**Affiliate**” means with respect to a Party, any entity which (i) is controlled by, (ii) controls, or (iii) is under common control with such Party, where the term “control” means the ownership, directly or indirectly, of more than fifty percent (50%) of the shares entitled to vote for the election of directors.
- 1.2. “**Cloud Provider**” means the applicable third party hosting provider which Customer has separately contracted (such as Amazon Web Services, Google Cloud Platform, Microsoft Azure, or such other pre-approved platform, as applicable).
- 1.3. “**Customer Data**” means any data input into, processed by, and/or stored by the Service by or for Customer or Customer’s Users.
- 1.4. “**Implementation Services**” means any services performed by Kokomo to configure and rollout the Service to Customer, as described in an applicable Service Order.
- 1.5. “**Intellectual Property Rights**” means patent rights (including, without limitation, patent applications and disclosures), copyrights, trade secrets, trademarks, trade dress, moral rights know-how, and any other intellectual property rights recognized in any country or jurisdiction in the world.
- 1.6. “**Materials**” means the visual interfaces, graphics, design, compilation, information, computer code (including source code or object code), products, software, services, and all other elements of the Service provided by Kokomo.
- 1.7. “**Service**” means the online and hosted incident management software, including downloadable software applications APIs, and websites, provided by Kokomo through the Site or otherwise.
- 1.8. “**Service Order**” means an order for the Service that is mutually agreed between the Parties, which incorporates this Agreement by reference.
- 1.9. “**Site**” means the Kokomo website located at www.kokomo247.com.
- 1.10. “**User**” means an employee, advisor, contractor, or agent of Customer that has been assigned a unique username-password combination to access and use the Service on Customer’s behalf.

2. Scope of Service

- 2.1. Accounts and Registration. To access most features of the Service, Customer must register for a Kokomo account (“**Account**”). Customer agrees that the information it provides to Kokomo is and will be accurate and up-to-date in all material aspects at all times. Except for a breach of Kokomo’s obligations hereunder or acts or omissions, Customer is solely responsible for maintaining the confidentiality of its Account and passwords of its Users, and Customer agrees to accept responsibility for all activities that occur under its Account. If Customer has reason to believe that its Customer Account is no longer secure, then Customer agrees to notify Kokomo as soon as possible at support@Kokomo247.com.
- 2.2. Updates to Service. Kokomo may develop and within commercially reasonable time upon completion of Service development, provide updates, upgrades, enhancements, bug fixes and workarounds for the Service on a regular basis (“**Updates**”). Updates are deemed to be a part of the Service and are included at no additional charge.
- 2.3. Implementation Services. Beginning on the Effective Date, Kokomo shall provide all Implementation Services necessary and appropriate for the proper configuration, set-up, and customization of the Service for Customer as set forth in the Service Order. In addition, Kokomo agrees to provide Customer and its Users with training with respect to the use of the Service as set forth in the Service Order.
- 2.4. Support Services. During the Term, Kokomo will promptly respond to Customer support requests and correct any failure of the Service to perform without material error or defect or otherwise in accordance with its published specifications and/or the requirements of this Agreement and the Service Order in material aspects (“**Support Services**”). Kokomo’s Support Services hereunder will include, but will not be limited to, Kokomo will within commercially reasonable time promptly: (i) responding to questions about using the Service; (ii) exercising all commercially reasonable efforts to resolve functional problems or issues reported by Customer with respect to the Service; (iii) exercising all commercially reasonable efforts to resolve any technical problems or issues related to use, operation, or performance of the Service; and (iv) answering other questions and issues associated with the Users’ use of the Service.

3. Payment

- 3.1. Invoicing and Payment. Access to the Service or to certain features of the Service may now or in the future require the payment of fees such as subscription fees ("**Fees**"). Fees shall be set forth on a Service Order agreed between the Parties which describes such Fees. Kokomo will charge Fees in US dollars or such other method specified in the Service Order. Except as otherwise provided herein or Service Order, all Fees are non-refundable. Kokomo may add features to the Service on a going forward basis at any time and may charge additional Fees to be mutually agreed upon separately for such additional features if Customer elects in writing to use such features. Kokomo reserves the right, upon 7 days' prior written notice to Customer, to change the Fees charged for any subscription upon the renewal of such subscription and in any event not by more than the Consumer Price Index from year to year. Kokomo will invoice Customer in accordance with the relevant Service Order. Unless otherwise stated in the Service Order, invoiced charges are due thirty (30) days from the invoice date. Customer is responsible for maintaining complete and accurate billing and contact information and notifying Kokomo of any changes to such information. If Customer's payment method fails or its accounts are past due, (a) Customer agrees to pay all amounts due upon demand by Kokomo, (b) Kokomo may collect Fees owed using other collection mechanisms (including charging other payment methods Customer may have on file with Kokomo), provided that Kokomo gives at least ten (10) business days' written notice to Customer of such payment failure, (c) Kokomo reserves the right to either suspend or terminate Customer's Account or access to the Service, provided that Kokomo gives at least ten (10) business days' written notice to Customer of such payment failure, and (d) Customer agrees to pay a late fee of one and one half percent (1.5%) per month, or the maximum charge permitted by law, whichever is less.
- 3.2. Collection Fee. In the event Customer fails to pay overdue charges, Kokomo may refer Customer's account(s) to a third party for collection. Customer agrees that if it becomes necessary for Kokomo to refer Customer invoices to a third party for collection, Kokomo will charge a collection fee at the maximum percentage permitted by applicable law, but not to exceed 18%, to cover the internal collection-related costs Kokomo has incurred on such invoices through and including the date on which Kokomo refers the invoices to such third party. To the extent permitted by law, Customer agrees to pay Kokomo any reasonable and documented additional costs and fees Kokomo reasonably incurs to collect amounts outstanding on Customer invoices. Customer expressly authorizes, and specifically consents to allowing, Kokomo and/or its outside collection agencies, outside counsel, or other agents to contact Customer in connection with any and all matters relating to unpaid past due charges billed by Kokomo to Customer. Customer agrees that, for attempts to collect unpaid past due charges, such contact may be made to any mailing address, telephone number, cellular phone number, e-mail address, or any other electronic address that Customer has provided, or may in the future provide, to Kokomo. Customer agrees and acknowledges that any e-mail address or any other electronic address that Customer provides to Kokomo are Customer's private address and are not accessible to unauthorized third parties. For attempts to collect unpaid charges, Customer agrees that, in addition to individual persons attempting to communicate directly with Customer, any type of contact described above may be made using, among other methods, pre-recorded or artificial voice messages delivered by an automatic telephone dialing system, pre-set e-mail messages delivered by an automatic e-mailing system, or any other pre-set electronic messages delivered by any other automatic electronic messaging system.
- 3.3. Payment Disputes. Kokomo shall not exercise its rights under Section 3.1 (Invoicing and Payment) or 3.2 (Collection Fee) with respect to those charges that are under reasonable and good faith dispute and for which Customer is cooperating diligently to resolve the dispute.

4. Licenses

- 4.1. License from Kokomo to Customer. Subject to this Agreement, Kokomo grants to Customer and its Users a worldwide, non-exclusive, non-transferable (except as otherwise expressly permitted herein), terminable license to use the Service
- 4.2. Customer Data. If Customer inputs any Customer Data for processing through the Service, then Customer grants to Kokomo a worldwide, non-exclusive, royalty-free license, for the duration of this Agreement, to such Customer Data for the sole purpose of providing the Service to Customer in accordance with this Agreement. Kokomo shall not, now or in the future, sell or disclose any Customer Data to any third party.

5. Confidentiality and Data Security

- 5.1. Definition. As used herein, "**Confidential Information**" means all confidential information disclosed by a Party (the "**Disclosing Party**") to the other Party ("**Receiving Party**"), whether orally or written, that is designated as confidential or that reasonably should be understood to be confidential given the nature of the information or the circumstances of disclosure. Customer's Confidential Information shall include the Customer Data; Kokomo's Confidential Information shall include the Service; and Confidential Information of each Party shall include the terms and conditions of this Agreement and all Service Orders, as well as each Party's respective business and marketing plans, technology and technical information, product plans and designs, and business processes disclosed by such Party.
- 5.2. Exclusions. However, Confidential Information (other than Customer Data) shall not include any information that (i) is or becomes generally known to the public without breach of any obligation owed to the Disclosing Party, (ii) was known to the Receiving Party prior to its disclosure by the Disclosing Party without breach of any obligation owed to the Disclosing Party, (iii) is received from a third party without breach of any obligation owed to the Disclosing Party, or (iv) was independently developed by the Receiving Party without use of or reference to the Disclosing Party's Confidential Information as evidenced by the records of the Receiving Party.
- 5.3. Protection of Confidential Information. Except as otherwise permitted in writing by the Disclosing Party, (i) the Receiving Party shall protect the Disclosing Party's Confidential Information by using the same degree of care that it uses to protect the confidentiality of its own confidential information of like kind (but in no event less than reasonable care), and shall not disclose or use any Confidential Information of the Disclosing Party for any purpose outside the scope of this Agreement, and (ii) the Receiving Party shall limit access to Confidential Information of the Disclosing Party to those of its employees, contractors and agents who need such access for purposes consistent with this Agreement and who are bound by confidentiality agreements with the Receiving Party containing protections no less stringent than those herein. The Receiving Party shall promptly notify the Disclosing Party upon becoming aware of any unauthorized access, use, or disclosure of the Disclosing Party's Confidential Information.
- 5.4. Compelled Disclosure. The Receiving Party may disclose Confidential Information of the Disclosing Party if it is compelled by law to do so, provided the Receiving Party gives the Disclosing Party prior notice of such compelled disclosure (to the extent legally permitted) and reasonable assistance, at the Disclosing Party's cost, if the Disclosing Party wishes to contest the disclosure. If the Receiving Party is compelled by law to disclose the Disclosing Party's Confidential Information as part of a civil proceeding to which the Disclosing Party is a party, the Disclosing Party will reimburse the Receiving Party for its reasonable cost of compiling and providing secure access to such Confidential Information.

- 5.5. Return of Customer Data. Upon expiration or termination of this Agreement and otherwise at any time, Kokomo shall: (a) within thirty (30) days, return to Customer, in a format and media mutually agreed between the Parties, all or any part of the Customer Data; and (b) erase or destroy all or any part of the Customer Data in Kokomo's possession or control, in each case to the extent so requested by Customer.
- 5.6. No License. Except as expressly set forth herein, no license or other rights to Confidential Information are granted or implied hereby by either Party.
- 5.7. Privacy Policy. The Kokomo Privacy Policy is hereby incorporated by reference into, and made a part of, this Agreement. If there is any conflict or inconsistency between this Agreement and the Kokomo Privacy Policy, this Agreement will control.
- 5.8. Data Security. Kokomo shall ensure that its personnel and subcontractors who have access to Customer Data shall, at all times, utilize appropriate administrative, physical, and technical safeguards for protection of the security, confidentiality and integrity of the Service and all Customer Data (including, to the extent applicable, use of encryption, firewall protection, intrusion detection and prevention tools and network management applications), all in accordance with generally accepted industry standards and the requirements of applicable data protection and privacy laws and regulations. In the event that Kokomo discovers any breach of security with respect to the Services or any Customer Data ("Security Breach"), Kokomo shall: (i) immediately (within 24 hours) notify Customer of the Security Breach; (ii) perform an investigation to learn the cause of the Security Breach; (iii) take commercially reasonable measures to prevent such a Security Breach in the future; and (iv) take commercially reasonable efforts to resolve any such Security Breach and fully cooperate with Customer in complying with any notification or other regulatory requirements that may result from such Security Breach.

6. ACCEPTABLE USE

BY USING THE SERVICE CUSTOMER AGREES NOT TO:

- 6.1. use the Service for any illegal purpose, or in violation of any local, state, national, or international law, or otherwise to engage in or promote harmful, offensive, inappropriate, fraudulent, or deceptive activities;
- 6.2. use the Service to violate, or encourage others to violate, the rights of third parties;
- 6.3. import into the Service or collect any Customer Data or other content that is unlawful, defamatory, libelous, or invasive of privacy through Customer's Customer Applications or otherwise;
- 6.4. without prior written consent of Kokomo, sell, sublicense, rent, lease, or otherwise transfer the access granted herein to the Service or any Materials other than to Affiliates, including on a time-share or service bureau basis, or copy, modify or distribute any portion of the Service;
- 6.5. use or apply, directly or indirectly, the Service in any manner competitive with the business of Kokomo.
- 6.6. use the Service to violate the security or integrity of, or otherwise abuse, or attempt to gain access to any application, computing device, system or network (each a "**System**") of any party, including those Systems that connect to the Service, except as required to access the Service as provided hereunder;
- 6.7. use the Service to distribute or facilitate the sending of unsolicited mass email or other messages, promotions or solicitations (e.g., "spam"), including advertising or other announcements of any kind;
- 6.8. disassemble, decompile, reverse engineer or otherwise attempt to discover the source code of the Service or any part thereof, except to the extent that such activity is expressly permitted by applicable law;
- 6.9. intentionally interfere with or damaging operation of the Service or any user's enjoyment of it, including by uploading or otherwise disseminating viruses or other malicious code; or
- 6.10. permit or authorize a third party to do any of the foregoing.

7. Term; Termination; Discontinuation and Modification of the Service.

- 7.1. Term. This Agreement commences on the Effective Date and shall continue in full force and effect until all subscriptions granted in accordance with this Agreement or a Service Order have expired or been terminated. The term of this Agreement shall commence on the start date specified in the applicable Service Order and continue for the subscription term specified therein (the "**Initial Term**") or the subscription term of any subsequent Service Order entered into between the parties ("**Renewal Term**") (the Initial Term and the Renewal Term collectively the "**Term**"). Except as otherwise specified in the applicable Service Order, all subscriptions shall automatically renew for additional Renewal Terms equal to the expiring Term unless either Party gives the other notice of non-renewal at least thirty (30) days before the end of the relevant Term.
- 7.2. Termination for Cause. A Party may terminate this Agreement for cause: (i) upon thirty (30) days written notice to the other Party of a material breach if such breach remains uncured at the expiration of such period, or (ii) immediately if the other Party becomes the subject of a petition in bankruptcy or any other proceeding relating to insolvency, receivership, liquidation or assignment for the benefit of creditors. Upon any termination for cause by Customer, Customer shall have no obligation to pay for any Fees covering the remainder of the term of all subscriptions after the effective date of termination. Unless otherwise stated in the applicable Service Order, upon any termination for cause by Kokomo, Customer shall pay any unpaid Fees covering the remainder of the term of all Service Orders after the effective date of termination. In no event shall any termination relieve Customer of the obligation to pay any Fees payable to Kokomo for Service rendered in accordance with this Agreement for the period prior to the effective date of termination.
- 7.3. Termination for Convenience. Customer may terminate this Agreement at any time, for reason or no reason, upon thirty (30) days prior written notice to Kokomo. Unless otherwise set forth in an applicable Service Order, if Customer terminates this Agreement pursuant to this Section 7.3, Customer shall not be entitled to any refund and shall remain obligated to pay, as liquidated damages and not as a penalty, all outstanding Fees and charges, if any, not prepaid and owed relating to Customer's use of the Service at the time of such termination for the remainder of the Term under the applicable Service Order.
- 7.4. Effect of Termination. Upon expiration or termination of this Agreement, (i) Customer's and Users' right to access and use the Service shall immediately terminate, (ii) Customer and its Users shall immediately cease all use of the Service, and (iii) each party shall return or destroy (at the other party's election) and make no further use of any Confidential Information, materials, or other items (and all copies thereof) belonging to the other party.
- 7.5. Modification of the Service. Kokomo reserves the right to make non-material modifications to the Service at any time with reasonable prior written notice to Customer, provided that such changes do not materially reduce the functionality of the Service. We will have no liability whatsoever on account of any such non-material change to the Service.

8. Ownership; Proprietary Rights

The Service is owned and operated by Kokomo. The Service and the Materials are protected by all relevant intellectual property and proprietary rights and applicable laws. Except for any Customer Data, all Materials contained in the Service are the property of Kokomo or our third-party licensors. Except as expressly authorized by Kokomo, Customer may not make use of the Materials. Kokomo reserves all rights to the Materials not expressly granted in this Agreement. Customer retains copyright and any other proprietary rights it holds in the Customer Data that Customer imports to the Service.

9. Indemnity

- 9.1. Indemnification by Kokomo. Kokomo shall defend, indemnify and hold Customer, and its respective officers, directors, partners, employees, consultants, contractors, Affiliates, subsidiaries and agents (“**Customer Indemnitees**”) harmless against any loss, damage, costs, liability or expenses (including reasonable attorneys’ fees) incurred in connection with claims, demands, suits, or proceedings (“**Claims**”) made or brought against any Customer Indemnitee by a third party arising out of or in any way connected with: (i) any claim that the use of the Service as contemplated hereunder infringes or otherwise violates the patent, copyright, trade secret or other intellectual property or proprietary rights of such third party; (ii) Kokomo’s violation of this Agreement or any representation or warranty referenced herein, or any applicable law or regulation; or (iii) Kokomo’s violation of any third party right, including without limitation any publicity, confidentiality, property or privacy right, provided that Customer (a) gives written notice of the Claim to Kokomo; (b) gives Kokomo control of the defense and settlement of the Claim (provided that Kokomo may not settle any Claim unless it unconditionally releases Customer of all liability); and (c) provides to Kokomo, at Kokomo’s cost, all reasonable assistance. Kokomo may, at its expense: (i) procure for Customer the right to continue using the Service under the terms of this Agreement; (ii) replace or modify the Service to be non-infringing without material decrease in functionality; or (iii) if the foregoing options are not reasonably practicable, terminate the license for the infringing Service and relieve Customer of any obligation to pay Fees for the remainder of the Term following the effective date of termination, in which event Kokomo shall promptly issue to Customer a prorated refund of any pre-paid but unused Fees.
- 9.2. Indemnification by Customer. Customer agrees that it is responsible for Customer’s and its Users’ use of the Service, and Customer agrees to defend, indemnify and hold harmless Kokomo and its officers, directors, partners, employees, consultants, contractors, Affiliates, subsidiaries and agents (collectively, the “**Kokomo Indemnitees**”) from and against any and all claims, liabilities, damages, losses, costs and expenses, including reasonable attorneys’ and accounting fees and costs, incurred in connection with any Claims made or brought against any Kokomo Indemnitee by a third party arising out of or in any way connected with: (i) Customer’s or its Users’ access to, use of or alleged use of the Service in violation of this Section 6 (Acceptable Use), (ii) Customer’s violation of this Agreement or any representation or warranty referenced herein, or any applicable law or regulation, (iii) Customer’s violation of any third party right, including without limitation any Intellectual Property Right, publicity, confidentiality, property or privacy right, or (iv) any disputes or issues between Customer and any third party (except to the extent caused by Kokomo’s breach of this Agreement or negligent or willful acts or omissions); provided that Kokomo (a) gives written notice of the Claim to Customer, (b) gives Customer control of the defense and settlement of the Claim (provided that Customer may not settle any Claim unless it unconditionally releases Kokomo of all liability), and (c) provides to Customer, at Customer’s cost, all reasonable assistance.

10. Warranty; Disclaimers

- 10.1. Mutual Representations. Each Party represents and warrants that: (i) it has the right to enter into this Agreement and any Service Order, doing so will not interfere with its contractual obligations to any third party, and the executed Agreement or Service Order shall constitute a valid binding obligation of such Party, and (ii) it will comply with all applicable law, including applicable data protection and privacy laws and regulations, in performing its obligations under this Agreement.
- 10.2. Kokomo Representations: Kokomo further represents and warrants that (i) it is the creator and owner of the Service, or has the necessary licenses, rights, consents, or permissions to authorize Customer and its Users to use the Service in accordance with this Agreement, (ii) it will provide the Service and all Implementation Services and Support Services in a professional and workmanlike manner and in accordance with generally accepted industry standards, (iii) it will maintain industry standard security measures to safeguard Customer Data in accordance with the requirements of this Section 5.8 and all applicable law, (iv) the Service shall operate without material defect and error and will substantially conform to the functionality set forth herein, and any applicable documentation and specifications provided by Kokomo, (v) the Service and materials do not and will not infringe, violate, or misappropriate any third party right, including any Intellectual Property Right, privacy right, or right of publicity, and (vi) to the best knowledge of Kokomo, the Service and Materials do not and will not contain any computer virus, malware, Trojan horse, worm, time bomb, back door, trap door, or other malicious code.
- 10.3. Customer Representations. Customer further represents and warrants that (i) it is the creator and owner of the Customer Data, or has the necessary rights, licenses, consents, and permissions to use and authorize Kokomo and users of the Service to use and distribute the Customer Data as necessary to provide the Service to Customer as contemplated hereunder, and (ii) Customer Data, and the use thereof in connection with providing the Service, does not and will not infringe, violate, or misappropriate any third party right, including any copyright, trademark, patent, trade secret, moral right, privacy right, right of publicity, or any other intellectual property or proprietary right.
- 10.4. Use Disclaimer. Kokomo shall have no liability for any claims, losses, or damage to the extent caused by errors or omissions in any information provided to Kokomo by Customer in connection with the Service or any actions taken by Kokomo at Customer’s direction. Kokomo shall have no liability for any claims, losses or damages arising out of or in connection with Customer’s or any User’s use of any material, information or results available through any third-party products, services, software or web sites that are accessed from within the Service. The Service may also contain links to third-party websites. Such linked websites are not under our control, and we are not responsible for their content. Kokomo reserves the right to immediately suspend Customer’s use of the Service or, at any time, to remove any Customer Data, with concurrent notice (and provided that Kokomo shall endeavor to provide prior notice when possible or permitted), in instances where failure to immediately suspend such access or remove such Customer Data would violate applicable law, or cause a material and incurable harm to the rights of a third party or Kokomo.
- 10.5. General disclaimer. Except as provided in this Agreement or Service Order, the service is provided “as is” and on an “as available” basis, without warranty or condition of any kind, either express or implied. Except as expressly provided in this Agreement or any such Service Order, the Kokomo entities specifically (but without limitation) disclaim (i) any implied warranties of merchantability, fitness for a particular purpose, quiet enjoyment or non-infringement; and (ii) any warranties arising out of course-of-dealing, usage, or trade. Except as otherwise provided in this Agreement or Service Order, Customer assumes all risk for all damages that may result from customer’s use of or access to the service.

- 10.6. Indemnification. The Service is not designed, intended, or authorized to process Protected Health Information under Health Insurance Portability and Accountability Act of 1996 ("HIPAA"). Where the Customer's use of the Service violates its own obligations under HIPAA, Customer shall indemnify and hold Kokomo harmless and its agents, employees, assigns from and against any and all claims, liabilities, assertions, damages, losses, costs and expenses, including any attorney fees incurred in connection with any claims made or brought against Kokomo or its agents, employees, assigns by a third party arising out of or in any way connected with the Customer's noncompliance of HIPAA.
- 10.7. Some jurisdictions do not allow the exclusion of certain warranties in certain circumstances. Therefore, some of the limitations set forth above may not apply.

11. Limitation of Liability

- 11.1. In no event shall either Party have any liability to the other Party for any lost profits or revenues or for any indirect, special, incidental, consequential, cover or punitive damages however caused, whether in contract, tort (including negligence) or under any other theory of liability, and whether or not the Party has been advised of the possibility of such damages.
- 11.2. In no event shall either Party's aggregate liability arising out of or related to this Agreement, whether in contract, tort, or under any other theory of liability, exceed five times (5x) the total Fees paid or payable under this Agreement to Kokomo by customer for access to and use of the Service during the preceding twelve (12) month period.
- 11.3. The foregoing shall not limit customer's payment obligations hereunder. In addition, notwithstanding anything in this Section 11 to the contrary, there shall be no limitation on the type or amount of a party's liability for the following: (i) damages resulting from a party's breach of its confidentiality or data security obligations under Section 5 of this Agreement, (ii) damages resulting from a party's gross negligence or willful misconduct, or (iii) a party's indemnification obligations for infringement of a third party's intellectual property hereunder. Some jurisdictions do not allow the disclaimer of warranties or limitation of liability set forth in this agreement in certain circumstances. Accordingly, some of the above limitations may not apply.

12. Governing Law

This Agreement shall be governed by the laws of the State of Illinois without regard to conflict of law principles. To the extent that any lawsuit or court proceeding is permitted hereunder, Customer and Kokomo agree to submit to the personal and exclusive jurisdiction of the state courts and federal courts located within Illinois for the purpose of litigating all such disputes.

13. General

- 13.1. Entire Agreement. This Agreement, together with the Privacy Policy, the Service Order, the Exhibits, and any other agreements expressly incorporated by reference herein, as applicable, constitutes the entire and exclusive understanding and agreement between Customer and Kokomo regarding Customer's use of and access to the Service and, except as expressly permitted above, may only be amended by a written agreement signed by authorized representatives of the Parties.
- 13.2. Assignment. Neither Party may assign any of its rights or obligations hereunder, whether by operation of law or otherwise, without the prior written consent of the other Party (not to be unreasonably withheld). Notwithstanding the foregoing, either Party may assign this Agreement in its entirety (including all Service Orders), without consent of the other Party, to its Affiliate or in connection with a merger, acquisition, corporate reorganization, or sale of all or substantially all of its assets. Subject to the foregoing, this Agreement shall bind and inure to the benefit of the parties, their respective successors and permitted assigns.
- 13.3. Aggregated Anonymous Data. Kokomo may collect aggregate data about Customer's use of the Service that is non-personally identifiable with respect to Customer or any User or individual ("**Aggregated Anonymous Data**"), and may use and disclose the Aggregated Anonymous Data for the purpose of providing and enhancing the Service. Aggregated Anonymous Data that is derived from Customer Data shall not be considered Customer Data for the purposes of this Agreement.
- 13.4. Waiver. Any waiver by a Party of a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach of the same or any other provision hereof. All waivers shall be in writing.
- 13.5. Headings. Use of paragraph headers in this Agreement is for convenience only and shall not have any impact on the interpretation of particular provisions.
- 13.6. Severability. In the event that any part of this Agreement is held to be invalid or unenforceable, the unenforceable part shall be given effect to the greatest extent possible and the remaining parts will remain in full force and effect.
- 13.7. Survival. Upon termination of this Agreement, any provision which, by its nature or express terms should survive, will survive such termination or expiration.
- 13.8. Notices. Any notices provided by Kokomo under this Agreement, including those regarding modifications to this Agreement, will be given: (i) via email; or (ii) by posting to the Service. Any other notices or other communications required hereunder shall be in writing and shall be deemed given when delivered in person or when mailed, by certified or registered first class mail, postage prepaid, return receipt requested, addressed to the parties at their addresses specified in the Service Order or to such other addresses of which a party shall have notified the others in accordance with the provisions of this Section 13.8, and shall be deemed effectively given upon the earlier of actual receipt or: (a) personal delivery to the party to be notified, (b), if sent by electronic mail or facsimile (with electronic confirmation of receipt) on the recipient's next business day, (c) three (3) days after having been sent by registered or certified mail, return receipt requested, postage prepaid, or (d) one (1) business day after deposit with a nationally recognized overnight courier, freight prepaid, specifying next business day delivery, with written verification of receipt"
- 13.9. Force Majeure. Neither Party shall be liable hereunder by reason of any failure or delay in the performance of its obligations hereunder (except for the payment of money) on account of events beyond the reasonable control of such Party, which may include without limitation denial-of-service attacks, strikes (except by its own employees), shortages, riots, insurrection, fires, flood, storm, explosions, acts of God, war, terrorism, governmental action, labor conditions, pandemic, earthquakes and material shortages (each a "Force Majeure Event"). Upon the occurrence of a Force Majeure Event, the non-performing Party will be excused from any further performance of its obligations effected by the Force Majeure Event for so long as the event continues and such Party continues to use commercially reasonable efforts to resume performance.
- 13.10. Compliance with Laws. Each Party agrees to comply with all applicable laws, including U.S. export laws, and regulations with respect to its activities hereunder.

- 13.11. Relationship Between the Parties. Nothing in this Agreement shall be construed to create a partnership, joint venture or agency relationship between the Parties. Neither Party will have the power to bind the other or to incur obligations on the other's behalf without such other Party's prior written consent.
- 13.12. Feedback. If Customer or Customer's Users submit suggestions, ideas, comments, questions, or post any information through the Service ("**Feedback**"), Customer grants Kokomo and its Affiliates a worldwide, non-exclusive, royalty-free, perpetual, and irrevocable right to use (and full right to sublicense), reproduce, modify, adapt, publish, translate, create derivative works from, such Feedback.
- 13.13. Equitable Relief. Each Party acknowledges that a breach by the other Party of any confidentiality or proprietary rights provision of this Agreement may cause the non-breaching Party irreparable damage, for which the award of damages would not be adequate compensation. Consequently, the non-breaching Party may institute an action to enjoin the breaching Party from any and all acts in violation of those provisions, which remedy shall be cumulative and not exclusive, and a Party may seek the entry of an injunction enjoining any breach or threatened breach of those provisions, specific performance or other equitable relief to prevent the violation or threatened violation of the other party's obligations hereunder, in addition to any other relief to which the non-breaching Party may be entitled at law or in equity.
- 13.14. No Third-Party Beneficiaries. This Agreement is for the sole benefit of the signatories and are not intended to benefit any third party.

14. Service Level Agreement (SLA) on Support

- 14.1. Service-Level Agreement (SLA) on Support. To provide smooth and stable operation during a critical system failure or natural disaster, we will provide a 24/7/365 full and tiered support system. Kokomo will provide a 24/7/365 full and tiered support system consisting of-
 - End User: Issue reporting within Kokomo 24/7™ application or by email
 - Support Center:
 - Tier 1 email with a 24-hour response: the support staff will either validate or acknowledge the reported issue and respond to the end user within 24 hours. A ticket will be generated by our Service Management portal (Hubspot). Email communications to start resolving the reported issue commence. If the attempt to resolve the issue does not closed within a reasonable time, the ticket is escalated to Tier 2.
 - Service Operation Center:
 - Tier 2 live person outbound call only: the technical PM (project manager) or engineer will arrange a time to meet over online meeting or arrange a call to the end user to troubleshoot. If the ticket is not resolved within a reasonable time, the ticket is escalated to Tier 3 via Tier 2 engineer.
 - Tier 3 engineer interact with Tier 2 support: Tier 3 engineers will be involved in the continued effort to resolve with Tier 2 engineer.
 - Management: aggregation of issues and monthly review

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 25

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kyle Bruich, Executive Director, Human Resources

**SUBJECT: Approval of Renewal of Agreement with Didi Hirsch
Psychiatric Service dba Didi Hirsch Mental Health Services**

The Interim Superintendent recommends that the Board of Education approve the renewal of the Outpatient Mental Health Services Agreement between Glendale Unified School District and the Didi Hirsch Psychiatric Services dba Didi Hirsch Mental Health Services.

This Agreement is between the Glendale Unified School District and the Didi Hirsch Psychiatric Services dba Didi Hirsch Mental Health Services to identify and stipulate the Outpatient Mental Health Services to improve student functioning in an educational setting.

When a student at any school is determined to need counseling services, administrators and/or school counselors refer the student to Student Wellness Services, which then chooses one of the contracted consultants to provide the services to the student.

In most cases, Student Wellness Services refers only students with MediCal insurance to this company. Didi Hirsch does not charge the District any fees for these services since they are able to bill directly to MediCal. In cases when other PSA mental health consultants are unavailable, students without medical insurance who need immediate mental health services can be referred to Didi Hirsch. The company charges the District the same amount they charge MediCal, which is \$141 per hour.

This agreement will be in effect beginning July 1, 2023 through June 30, 2024.

TO SUPPORT BOARD PRIORITY NO. 3: Ensure the Health and Safety of Students and Employees – Strengthen mental health support and programs; ensure best practices for safe and healthy learning environments; and support physical, social, and emotional wellbeing.

Glendale Unified School District Student Support Services

MEMORANDUM OF UNDERSTANDING

Agreement for contracted/volunteer mental health or health services on school sites:

This agreement is entered into between the **Glendale Unified School District (DISTRICT)**, and **Didi Hirsch Psychiatric Service dba Didi Hirsch Mental Health Services (PROVIDER)** for the purpose of providing selected health services on school site(s) of the District. It is recognized that the provisions of this agreement shall be construed in a manner not inconsistent with the California Education Code and other laws of the State of California.

In furtherance of the foregoing purpose, PROVIDER and DISTRICT agree as follows:

1. **Term of Agreement.** This agreement shall be in effect on July 1, 2023 and remain effective through June 30, 2024. This agreement is subject to cancellation on twenty (20) calendar days written notice by either party. Renewal of agreement may occur on execution by both parties of a written amendment to the agreement providing such extension.
2. **Locations.** The delivery of services by PROVIDER may be on the premises of any school in the DISTRICT that has referred a student for school-based services by the PROVIDER.
3. **Staffing.** PROVIDER shall be solely responsible for staff providing services under this agreement. PROVIDER certifies that staff and/or trainees providing the services are adequately trained and prepared according to prevailing professional standards for providing of such services and that personnel providing clinic and/or counseling services are licensed or otherwise legally qualified. PROVIDER certifies that it shall provide adequate supervision of the staff and/or trainees. PROVIDER certifies that all personnel in contact with students are adequately screened, so as to prevent the assignment of personnel who may pose a threat to the safety and welfare of students. All personnel shall provide evidence of freedom from tuberculosis within six months prior to the commencement of service.
4. **Responsibility of District.** DISTRICT schools will be responsible for providing adequate referrals as agreed upon between PROVIDER and DISTRICT schools, a confidential work space for PROVIDER staff, and access to a telephone.
5. **Equipment.** PROVIDER will be responsible for the cost and care of equipment.
6. **Conflict Resolution.** Should any problems or conflicts arise in the course of the delivery of services, it is understood that the authorized representative of the DISTRICT will work with the parties to accomplish an effective resolution through mediation.
7. **Description of Services.** The PROVIDER shall be responsible for the services described in the Service Delivery Application, a copy of which is attached and made a part hereof. Parent/guardian written consent is required in accordance with Section 11 below.

8. **Billing.** Services will be provided at no cost to the DISTRICT or students served unless provided through a Personal Services Agreement. The hourly cost of these services shall be N/A. No Pre-K through 12th grade student enrolled in a traditional educational program otherwise eligible for services shall be denied such services due to an inability to pay for same. Medi-Cal, CHDP, and other third party payers may be billed for eligible patients.
9. **Insurance.** PROVIDER shall present DISTRICT with an original Certificate(s) of Insurance evidencing insurance coverage for General Liability, Medical Malpractice, and Workers' Compensation. Evidence of insurance covering vehicles will also be required if PROVIDER'S services involve use of vehicle(s) on DISTRICT site(s) or providing transportation to DISTRICT students. PROVIDER'S general liability and medical malpractice and vehicle coverage shall, at a minimum, provide for limits of \$1,000,000/\$3,000,000 per claim/occurrence. DISTRICT shall be named as an additional insured by endorsement. PROVIDER shall maintain the aforementioned insurance in effect at all times during the life of this Agreement. DISTRICT warrants that it is self-insured against claims for general liability.
10. **Liability.** PROVIDER shall indemnify, defend, and save the DISTRICT, its Board of Trustees, officers, agents, employees, and volunteers harmless with respect to any and all claims, damages, losses, causes of actions and demands, including reasonable attorney's fees and costs, incurred in connection with or in any manner arising out of PROVIDER'S, its agents', or its employees' performance or failure to perform any duties contemplated by this Agreement.
11. **Independent Contractor.** PROVIDER and any and all agents and employees of Provider shall perform the services required pursuant to this Agreement as an independent contractor, not as officers, employees, or agents of the DISTRICT. PROVIDER shall pay all wages, salaries, and other amounts due to its agents and employees in connection with their performance under this Agreement and as required by law.
12. **Parent Consent for Services.** Should services by PROVIDER include any form of medical or psychological services, including diagnostic services, treatment, or counseling, PROVIDER shall obtain written parent/guardian consent on DISTRICT approved form prior to providing service(s) to a minor.
13. **Records.** PROVIDER and DISTRICT recognize that records maintained by them respectively related to pupils are confidential pursuant to related provision of federal and state law. Parents should be encouraged to complete an exchange of information form to facilitate the sharing of information for the well being of the child.
14. **Notices.** Any notices or communications under this Agreement shall be in writing and shall be deemed to be duly given if served personally on the party to whom it is directed or shall be deemed served forty-eight (48) hours after the same has been deposited in the United States mail, certified or registered mail, return receipt requested, postage prepaid, and addressed in the care of:

DISTRICT: Glendale Unified School District
Attn: Dr. Kelly King
Assistant Superintendent, Educational Services
223 N. Jackson Street
Glendale, CA 91206

PROVIDER: Didi Hirsch Mental Health Services
4760 South Sepulveda Blvd.
Culver City, CA 90230
Attn: Rachel Gloer, LCSW
Vice President, Whole Person Care

Program: Didi Hirsch MHS Glendale Child and Family Center
1540 East Colorado Street
Glendale, CA 91205
Attn: Martha Basmadjian, Program Director

15. **Taxes.** Provider shall be liable and solely responsible for reporting and paying all required taxes and workers' compensation and other obligations, including, but not limited to, federal and state income taxes and social security taxes associated with its services under this Agreement. Provider agrees to indemnify, defend, and hold the DISTRICT harmless from any liability, which Provider may incur to the federal or state governments as a consequence of this Agreement. All payments to the Provider shall be reported to the Internal Revenue Service.
16. **Assignment.** The DISTRICT and the Provider, respectively, bind themselves, their successors, assigns, and representatives of such other party with respect to all terms of this Agreement. Neither DISTRICT nor Provider shall assign or transfer any interest in this Agreement without the written consent of the other.
17. **Amendments.** This Agreement cannot be changed or supplemented orally and may be modified or superceded only by written instrument executed by all parties.
18. **Nonwaiver.** Parties agree that no failure to exercise, and no delay in exercising any right, power, or privilege under this Agreement on the part of either party shall operate as a waiver of any right, power, or privilege hereunder. Parties further agree that no single or partial exercise of any right, power, or privilege hereunder shall preclude further exercise thereof.
19. **Severability.** If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.
20. **Execution by Facsimile or in Counterparts.** This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, or an original, with all signatures appended together, shall be deemed a fully executed Agreement.
21. **Interpretation.** The language of all parts of this Agreement shall, in all cases, be construed as whole, according to its fair meaning, and not strictly for or against either party.
22. **Governing Law.** This Agreement shall be governed by the laws in the State of California and venue shall be in the appropriate Superior Court in Los Angeles County, California.
23. **Attorney's Fees.** In any action to enforce this Agreement, the prevailing Party shall be entitled to costs and reasonable attorney's fees.
24. **Entire Agreement.** This Agreement constitutes the entire Agreement between the parties and supercedes all prior negotiations, representations, or agreements,

GLENDALE UNIFIED SCHOOL DISTRICT

August 8, 2023

CONSENT CALENDAR NO. 26

TO: Board of Education

FROM: Dr. Darneika Watson, Interim Superintendent

SUBMITTED BY: Dr. Kyle Bruich, Executive Director, Human Resources

PREPARED BY: Hagop Eulmessekian, Director, Student Support Services

SUBJECT: **Contract with Impact Canine Solutions for 2023-24 School Year**

The Interim Superintendent recommends that the Board of Education approve a new contract with Impact Canine Solutions to provide contraband inspection services utilizing non-aggressive contraband detection canines.

Impact Canine Solutions will continue to provide contraband inspection services utilizing non-aggressive contraband detection canines. Inspections shall be conducted on an unannounced basis under the auspices and direction of the District administration with Impact Canine Solutions representatives acting as contractors of the District while conducting such inspections. Inspections shall be done on communal areas, lockers, gym areas, parking lots, grounds, and other select areas as directed by District officials. Any contraband detected on District property will be the responsibility of the District.

The purpose of such inspections is to enforce the District's policy defining contraband as all drugs of abuse, alcoholic beverages, firearms, ammunitions, and prescription medications and detect violations that are considered inimical to the welfare of the students and contrary to the District's desire to foster an atmosphere conducive to safety and education.

The contract with Impact Canine Solutions will cover up to 35 full days of visits from July 1, 2023 through June 30, 2024 at the rate of \$450 per full-day visit or \$225 per one half-day visit, not to exceed the total amount of \$15,750.00, and will be funded by the Violence Prevention Account under the Student Support Services Department.

TO SUPPORT BOARD PRIORITY NO. 3: Ensure the Health and Safety of Students and Employees – Strengthen mental health support and programs; ensure best practices for safe and healthy learning environments; and support physical, social, and emotional wellbeing.

GLENDALE UNIFIED SCHOOL DISTRICT
223 North Jackson Street
Glendale, CA 91206
(818) 241-3111

SERVICES AGREEMENT

This Agreement for Professional Services (“Agreement”) made and entered into by and between the Glendale Unified School District (“District”), a public entity, and _____, herein after referred to as (“Contractor”).

The Parties do hereby contract and agree as follows:

1. **Term**

Contractor shall commence providing services under this Agreement on or about _____ and will diligently perform as required and complete performance by _____.

2. **Scope of Services**

Contractor’s specific program and services performed is described in “Scope of Work” attached hereto as Addendum A and fully incorporated herein.

3. **Compensation**

District agrees to pay the Contractor for services satisfactorily rendered pursuant to this Agreement as set forth in Addendum A “Scope of Work.” District shall pay Contractor the amount set forth in Addendum B “Cost Proposal” according to the following terms and conditions: _____.

Invoices should be submitted to Accounts Payable Department, Glendale Unified School District, 223 N. Jackson Street, Glendale, CA 91206.

4. **Expenses**

District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District that are not specifically identified in Addendum B “Cost Proposal” and factored into the compensation paid by the District to the Contractor.

5. **Materials**

Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this Agreement.

6. **Independent Contractor**

In the performance of this Agreement, Contractor shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of the District, and are not entitled to benefits of any kind or nature normally provided to employees of the District and/or to which District’s employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers’ Compensation. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor’s employees. In the performance of the work herein contemplated, Contractor is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the

details of the work, District being interested only in the results obtained.

7. **Joint Employer**

Neither Party shall be deemed a joint employer of the other Party's employees. Each Party shall indemnify the other Party from and against claims made by the indemnifying Party's employees that they are co-employed by the other Party. The indemnification requirements set forth in paragraph 11 shall be applicable to the indemnification obligations of each Party under this paragraph. Neither Party's employees will be deemed "leased" employees of the other for any purpose. In connection with this Agreement, each Party is an independent contractor and does not have any authority to bind or commit the other.

8. **Contractor's Employee Processing**

- (i) **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by District, and hold harmless, the District, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the District or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.
- (ii) **Fingerprinting and Criminal Background Check:** Contractor shall complete the background check requirements of California Education Code section 45125.1 for all of its employees who will be working on the District's school sites with students. The Contractor shall not staff the program with any employees who have been convicted of a violent felony listed in California Penal Code section 1192.7(c). The Contractor shall provide the District with fingerprinting/criminal background check for all employees who will be used to staff the program.
- (iii) **Tuberculosis Clearance:** Contractor will ensure that all of its employees who will be working on the District's school sites with students are determined to be free of active tuberculosis by a medical professional. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites are determined to be free of active tuberculosis.
- (iv) **COVID-19 Vaccination Status and Periodic Testing:** Contractor will ensure that all of its employees who will be working on the District's school sites with students have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District's school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District's school sites to participate in regular COVID-19 testing in compliance with the District's current testing protocols. Contractor's employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their

test results to Contractor which upon receipt will immediately notify the District of the results.

9. **Conduct on District Premises**

Contractor shall, at all times, comply with and abide by all reasonable policies and procedures of the District (or that may be established thereby, from time to time) that pertain to conduct on the District's premises, possession or distribution of contraband, or the access to, and security of, the District's real property or facilities, to the extent that the Contractor has been provided with a copy of each such policy or procedure. Contractor shall exercise due care and diligence to prevent any injury to persons or damage to property while on the District's premises. The operation of vehicles by the Contractor's personnel on the District's property shall conform to posted and other applicable regulations and safe-driving practices. Vehicular accidents occurring on the District's property and involving either Party's personnel shall be reported promptly to the appropriate Party. Each Party covenants that at all times during the term it, and its employees, agents, and Subcontractors shall comply with, and take no action that results in the other Party being in violation of, any applicable federal, state, and local laws, ordinances, regulations, and rules. Each Party's personnel shall clearly identify themselves as the appropriate Party's personnel and not as employees of the other Party. When on the District's premises, Contractor's personnel shall wear and clearly display identification badges or tags, as approved by the District. Contractor's employees shall not smoke or use profanity or other inappropriate language while on site. Contractor's employees shall not enter the facility while under the influence of alcohol, drugs or other intoxicants and shall not have such materials in their possession. Contractor's employees shall plan their activities to minimize the number of times they must enter and exit a facility. Contractor's personnel should transport all tools, equipment and materials needed for the day at the start of the work period and restrict all breaks to the absolute minimum.

10. **Anti-Discrimination**

District programs, activities, practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics and therefore the Contractor agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and District policy. In addition, the Contractor agrees to require like compliance by all of its subcontractor(s).

11. **Indemnification**

To the furthest extent permitted by California law, Contractor shall defend, indemnify, and hold free and harmless the District, its Board of Education, agents, representatives, officers, contractors, employees, trustees, and volunteers ("the Indemnified Parties") from any and all claims, demands, causes of action, suits, actions, costs, expenses, judgments, liability, loss, damage or injury of any kind, nature and description, in law or equity ("Claim"), to property or persons including, but not limited to, personal injury, bodily injury, death, property damage, and Contractors' and/or attorneys' fees and costs, directly or indirectly arising out of, connected with, or resulting from the negligence, recklessness, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors, or agents, directly or indirectly arising out of, connected with, or resulting from the performance of the Services, the Project, or this Agreement, including without limitation the payment of all consequential

damages; or from any activity, work, or thing done, permitted, or suffered by the Contractor in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the District. The District shall have the right to accept or reject any legal representation that Contractor proposes to defend the Indemnified Parties.

12. Limitation of District Liability

Other than as provided in this Agreement, the District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall the District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

13. Confidentiality

The Contractor and all Contractor's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. Contractor understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement. Both Parties will maintain in confidence and safeguard all confidential information, as defined in this paragraph, of the other Party, its affiliates, and its customers. "Confidential Information" means any information that is marked or otherwise identified as confidential or proprietary at the time of disclosure or by law, and includes but is not limited to, trade secrets, know-how, inventions, techniques, data, customers list, personal information, financial information, sales, and marketing plans of the other Party, its affiliates, or its customers. Both Parties recognize and acknowledge the confidential and proprietary nature of any Confidential Information and acknowledge the irreparable harm that could result if such confidential information is disclosed to a third Party or used for unauthorized purposes. Each Party agrees to use any Confidential Information only for the purpose of conducting business with each other and their clients in the manner contemplated by this Agreement. Both Parties will restrict disclosure of any Confidential Information to only those personnel who have a need to know and will bind such personnel to obligations of confidentiality to the same extent that each Party is bound by this Agreement. Upon request of the owner of the confidential information, the other Party will promptly return or destroy all materials incorporating any Confidential Information and any copies. The obligation under this paragraph do not apply to information that: 1) is or becomes generally known or in the public domain through no act or omission of the other Party; 2) was lawfully in District's or Client's possession without restriction as to use or disclosure before its receipt from the other Party; 3) is received from, or was made available to, a third Party without any obligation of confidentiality; 4) was independently developed; 5) is otherwise permitted to be disclosed under this Agreement; 6) is disclosed with the prior written consent of the disclosing Party; or 7) is required to be disclosed in any civil or criminal legal proceeding, regulatory proceeding or any similar process, however, the Party required to make the disclosure under the law shall give prompt notice of this to the other Party prior to such disclosure so that the other Party may seek an appropriate protective order or give its consent to such disclosure.

14. **Insurance**

The Contractor shall procure and maintain at all times it performs any portion of the Services the following insurance with minimum limits equal to the amount indicated below.

Type of Coverage	Minimum Requirement
Commercial General Liability Insurance , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 2,000,000
Automobile Liability Insurance - Any Auto	
Each Occurrence	\$ 1,000,000
General Aggregate	\$ 2,000,000
Professional Liability	\$ 1,000,000
Workers Compensation	Statutory Limits
Employer’s Liability	\$ 1,000,000

Contractor shall maintain Workers’ Compensation Insurance and Employers’ Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, the Contractor shall be required to secure workers’ compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers’ Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.

Contractor shall not commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverage have been delivered in duplicate to the District and approved by the District. Certificates and insurance policies shall include the following:

- (i) A clause stating: “SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISION.”
- (ii) Language stating in particular those insured, extent of insurance, location and operation to which insurance applies, expiration date, to which cancellation and reduction notice will be sent, and length of notice period.
- (iii) An endorsement stating that the District and its Board of Education, agents, representatives, employees, trustees, officers, contractors, and volunteers are named additional insured under all policies except Workers’ Compensation Insurance, Professional Liability, and Employers’ Liability Insurance. An endorsement shall also state that Contractor’s insurance policies shall be primary to any insurance or self-insurance maintained by District. An endorsement shall also state that there shall be a waiver of any subrogation.
- (iv) All policies except the Professional Liability, Workers’ Compensation Insurance, and Employers’ Liability Insurance Policies shall be written on an occurrence form.

Insurance is to be placed with insurers with a current A.M. Best’s rating of no less than A: VII, unless otherwise acceptable to the District.

15. Termination

- (i) **Without Cause by District:** District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three days after the day of mailing, whichever is sooner.
- (ii) **Without Cause by Contractor:** Contractor may, upon sixty (60) days notice, with or without reason, **terminate** this Agreement. Upon this termination, District shall only be obligated to compensate Contractor for services satisfactorily rendered to the date of termination. Written notice by Contractor shall be sufficient to stop further performance of services to District. Contractor acknowledges that this sixty (60) day notice period is acceptable so that the District can attempt to procure the Services from another source.
- (iii) **With Cause by District:** District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
 - a) Material violation of this Agreement by the Contractor;
 - b) Any act by Contractor exposing the District to liability to others for personal injury or property damage; or
 - c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Contractor. If the expense, fees, and/or costs to the District exceed the cost of providing the service pursuant to this Agreement, the Contractor shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

16. Certificates/Permits/Licenses

Contractor and all Contractor's employees or agents shall secure and maintain in force such certificates, permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

17. Delivery

Time of delivery of goods or services is of the essence in this Agreement. District reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order of goods shall not District to accept shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by District. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by District.

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18. **Notice**

Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District:

Glendale Unified School District
223 N. Jackson Street
Glendale, California 91206
ATTN:

Contractor:

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

19. **Assignment**

The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

20. **No Rights in Third Parties**

This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

21. **Integration/Entire Agreement of Parties**

This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. In the event an express conflict between the terms of this Agreement and the terms of the any attachments or exhibits, the terms of this Agreement will prevail.

22. **Submittal of Documents**

The Contractor shall not commence the Services under this Agreement until the Contractor has submitted and the District has approved the certificate(s) and affidavit(s), and the endorsement(s) of insurance required as indicated below:

- Signed Agreement
- Workers' Compensation Certification (Attached as Exhibit A)
- Fingerprinting/Criminal Background Investigation Certification (Attached as Exhibit B)
- Insurance Certificates and Endorsements
- W-9 Form
- Non-collusion Declaration (Attached as Exhibit C)
- Tuberculosis Clearance (Attached as Exhibit D)
- COVID-19 Vaccination Clearance (Attached as Exhibit E)
- Governor Executive Order N-6-22 (Attached as Exhibit F)

23. **Force Majeure Clause**

The Parties to the Contract shall be excused from performance thereunder during the time and to

the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss, pandemic or epidemic, or shortage of transportation facilities, lock-out, commandeering of materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other Party(ies), provided that it is satisfactorily established that the non-performance is not due to the fault or neglect of the Party not performing.

24. California Law

This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California, in the County of Los Angeles. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in the county in which the District's administrative offices are located.

25. Waiver

The waiver by either Party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

26. Severability

If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

27. Provisions Required By Law Deemed Inserted

Each and every provision of law and clause required by law to be inserted in this Contract shall be deemed to be inserted herein and this Contract shall be read and enforced as though it were included therein.

28. Authority to Bind Parties

Neither Party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.

29. Attorneys' Fees and Costs

Should litigation be necessary to enforce any terms or provisions of this Agreement, then each Party shall bear its own litigation and collection expenses, witness fees, court costs and attorneys' fees.

30. Headings

Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a Party because that Party or its legal representative drafted such provision, and this Agreement shall be construed as if jointly prepared by the Parties.

31. Signature Authority

Each Party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

32. Counterparts

This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Company Name: _____

By: _____
Signature

_____ Title

Dated: _____, 20__

_____ Print Name

By: _____
Signature

_____ Title

Dated: _____, 20__

_____ Print Name

*If the Contractor is a corporation, signatures of two specific corporate officers are required as further set forth. The first corporate officer signature must be one of the following: 1) Chairman of the Board; 2) the President; 3) any Vice President. The second corporate officer signature must be one of the following: 1) Secretary; 2) Assistant Secretary; 3) Chief Financial Officer; 4) Assistant Treasurer. Alternatively, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signature to bind the company. (California Corporations Code Section 313)

Information regarding Contractor:

License No.: _____

Employer Identification Number: _____

Address: _____

Telephone: _____

Email: _____

Type of Business Entity:

- ___ Individual
- ___ Sole Proprietorship
- ___ Partnership
- ___ Limited Partnership
- ___ Corporation, State: _____
- ___ Limited Liability Company

Other: _____

NOTE: Section 6041 of the Internal Revenue Code (26 U.S.C. 6041) and Section 1.6041-1 of Title 26 of the Code of Federal Regulations (26 C.F.R. 1.6041-1) requires the recipients of \$600.00 or more to furnish their taxpayer information to the payer. In order to comply with these requirements, the District requires the Contractor to furnish the information requested in this section.

Glendale Unified School District

By: _____
Signature

_____ Title

_____ Print Name

Dated: _____, 20__

ADDENDUM A

SCOPE OF WORK

DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR

ADDENDUM B

“Cost Proposal”

EXHIBIT “A”

WORKERS’ COMPENSATION CERTIFICATION

California Labor Code Section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

- By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.
- By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing satisfactory proof to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to its employees.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers’ compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this Contract.

Date: _____

Name of Contractor: _____

Signature: _____

Print Name and Title: _____

(In accordance with Article 5 – commencing at Section 1860, Chapter 1, part 7, Division 2 of the California Labor Code, the above certificate must be signed and filed with the District prior to performing any Work under this Contract.)

EXHIBIT “B”
FINGERPRINTING/CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION

In accordance with the Department of Justice (DOJ) fingerprint and criminal background investigation requirements of California Education Code section 45125.1 et seq.

One of the boxes below **must** be checked, with the corresponding certification provided, and this form attached to the Agreement for Professional Services (“Agreement”).

- The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to Contractor’s services under this Agreement and Contractor certifies its compliance with these provisions as follows:

Contractor certifies that the Contractor has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all Contractor’s employees, subcontractors, agents, and subcontractors’ employees or agents (“Employees”) regardless of whether those Employees are paid or unpaid, concurrently employed by the District, or acting as independent contractors of the Contractor, who may have contact with District pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of all Employees who may come in contact with District pupils during the course and scope of the Agreement is attached hereto.

- The Contractor qualifies for a project specific waiver of the Department of Justice (DOJ) fingerprint and criminal background investigation for the following reason(s) permitted by Education Code section 45125.1 et seq. and approved by the District.

PLEASE CHECK ALL APPROPRIATE BOXES AND SIGN BELOW:

- The Contractor, its employees, and subcontractors will have NO CONTACT with pupils.
- The Contractor, its employees, and subcontractors will have LIMITED CONTACT with pupils. (Attach information about length of time on school grounds, proximity of work area to pupil areas; whether Contractor or its employees will be working by themselves or with others, and any other factors that substantiate limited contact.) [Education Code section 45125.1 (c)]
- The Contractor, its employees, and subcontractors will have more than LIMITED CONTACT with pupils but will assure that ONE (1) OR MORE of the following methods are utilized to ensure pupil safety. [Education Code section 45125.2 (a)]
Check all methods to be used:
- 1) Installation of a physical barrier at the worksite to limit contact with students
- 2) Continual supervision and monitoring of all employees of the Contractor by an employee of the Contractor who has not been convicted of a serious or violent felony as ascertained by the DOJ. **Contractor MUST attach DOJ Originating Agency Identification Letter and list of all employees that have successfully completed the fingerprinting and criminal background check clearance in accordance with the law (*Fingerprint Certification List*).**

- 3) Surveillance of all employees of the Contractor by OWNER AUTHORIZED REPRESENTATIVE.
- The services provided by the Contractor are for an “EMERGENCY OR EXCEPTIONAL SITUATION,” such as when pupil health or safety is endangered or when repairs are needed to make school facilities safe and habitable.” [Education Code section 45125.1(b)]

By signing below, under penalty of perjury, I certify that the information contained on this certification form and attached employee list(s) is accurate. I understand that background clearance extends to all of Contractor’s employees, subcontractors, and employees of subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor. I understand that it is the Contractor’s sole responsibility to maintain, update, and provide the District with current “Fingerprint and Criminal Background Check Certification,” along with the employee list, throughout the duration of Contractor provided services.

The undersigned does hereby certify that I am a representative of the Contractor currently under contract with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Date: _____

Name of Contractor or Company: _____

Representative’s Name and Title: _____

Signature: _____

EXHIBIT “C”
NONCOLLUSION DECLARATION TO BE EXECUTED BY
BIDDER AND SUBMITTED WITH BID
(Public Contract Code section 7106)

The undersigned declares:

I am the _____ of _____, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____ [date], at _____ [city], _____ [state].

Signature

Print Name

EXHIBIT “D”
TUBERCULOSIS CLEARANCE

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the _____ (“Contractor”) currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor’s responsibility for tuberculosis clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Contractor certifies that at least one of the following items applies to the Services that are the subject of the Agreement:

The Contractor has complied with the tuberculosis requirements of Education Code Section 49406 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District students in the course of providing Services pursuant to the Agreement, and the Contractor has verified that none of those employees have active tuberculosis. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District students during the course and scope of the Agreement is attached hereto; and/or

Contractor’s Services under the Agreement are to be provided at an unoccupied school site only and/or will not be done on any District property and no employee and/or subcontractor or supplier of any tier of Agreement shall come in contact with District students.

Date: _____

Name of Contractor: _____

Signature: _____

Print Name and Title: _____

EXHIBIT “E”

COVID-19 VACCINATION ADDENDUM
TO
GLENDALE UNIFIED SERVICES AGREEMENT

The undersigned does hereby certify to the Governing Board of the District as follows:

I am a representative of the _____ (“Contractor”) currently entering into this Agreement with the District and I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

COVID-19 Vaccination Status and Periodic Testing: Contractor will ensure that all of its employees who will be working on the District’s school sites have been fully vaccinated for COVID-19. Contractor shall submit documentation to the District verifying that all of its employees who will be working on the District’s school sites have received the complete COVID-19 vaccination within two weeks prior to starting to provide services at a District school site. Contractor further will require all of its employees who will be working on the District’s school sites to participate in regular COVID-19 testing in compliance with the District’s current testing protocols. Contractor’s employees can either participate in the District on-site testing program wherein the District will directly receive testing results or seek testing on their own and furnish their test results to Contractor which upon receipt will immediately notify the District of the results.

Contractor’s responsibility for COVID-19 clearance extends to all of its employees, subcontractors, and employees of subcontractors coming into contact with District students regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Name of Contractor: _____

Signature: _____

Print Name and Title: _____

Date: _____

EXHIBIT “F”

GOVERNOR EXECUTIVE ORDER N-6-22

On March 4, 2022, California Governor Newsom issued Order N-6-22 requiring state agencies to take steps to ensure any agency and entity under contract with state agencies comply with the Federal Order (<https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf>; “State Order”).

Your Firm, if it enters into a contract with the District, must comply with the economic sanctions imposed in response to Russia’s actions in Ukraine, including the orders and sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>).

As part of this procurement, **if the contract value of this procurement is \$5 million or more**, please include in your Response the following:

(1) a statement that your Firm is in compliance with the required economic sanctions of the Federal and State Orders;

(2) the steps your Firm has taken in response to Russia's actions in Ukraine, including, but not limited to, desisting from making new investments in, or engaging in financial transactions with, Russian entities, not transferring technology to Russia or Russian entities, and directly providing support to the government and people of Ukraine.

Name of Contractor: _____

Signature: _____

Print Name and Title: _____

Date: _____

DEBARMENT AND SUSPENSION CERTIFICATION FORM
(Executive Order 12549 and 12689)

The Contractor certifies that neither the Contractor’s firm or any owner, partner, director, officer, principal of the Contractor, or any person in a position with any responsibility for the administration of federal funds:

- Is presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by any Federal or State department/agency;
- Has within a three (3) year period preceding this certification been convicted of or had a civil judgment rendered against it for: commission of fraud or criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction or contract (Federal, State, or Local); violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- Is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any of the offenses enumerated in the paragraph above; or
- Has within a three (3) year period preceding this certification had one or more public transactions or contracts (federal, State, or Local) terminated for cause or default.

The Contractor further certifies that it shall not knowingly enter into any transaction with any subcontractor, material supplier, or vendor who is debarred, suspended, declared ineligible, or voluntarily excluded from covered transaction by any Federal or State department/agency.

Dated this _____ day of _____, 20 _____

By _____
Authorized Signature for Contractor

Printed Name and Title