

Notice Calling for Requests for Proposals

DISTRICT	GLENDALE UNIFIED SCHOOL DISTRICT
PROJECT NAME:	WAN DATA CIRCUITS
PROJECT NUMBER:	RFP NUMBER P-17-20/21
PROPOSALS DUE BY:	JANUARY 22, 2021 AT 2:00 PM
SUBMIT PROPOSALS TO:	GLENDALE UNIFIED SCHOOL DISTRICT PROCUREMENT & CONTRACT SERVICES 223 N. JACKSON STREET, ROOM 305 GLENDALE, CALIFORNIA 91206
RFP DOCUMENTS AVAILABLE:	http://www.gusd.net/page/662
MANDATORY BIDDERS CONFERENCE VIA ZOOM:	JOIN ZOOM MEETING https://us02web.zoom.us/j/89473154076?pwd=L25BNIZ2M2MyTW92R3YyUHh1UHkzQT09 Meeting ID: 894 7315 4076 Passcode: KXwQU4
MANDATORY BIDDERS CONFERENCE DATE/TIME:	DECEMBER 17, 2020, 10:00 AM

NOTICE IS HEREBY GIVEN that Glendale Unified School District, acting by and through its Board of Education, hereinafter the “District” will receive up to, but not later than the above stated date and time, sealed Proposals for the Contract for the Work generally described as: **RFP #P-17-20/21 – WAN Data Circuits.**

Bidder’s Conference. The District will conduct a **ONE TIME ONLY MANDATORY BIDDERS CONFERENCE VIA ZOOM** to be held at the location, date and time stated above. Failure to attend and sign-in will render such Proposal to be non-responsive.

No Withdrawal of Proposals. No Bidder shall withdraw its Proposal for a period of **ninety (90) days** after the award of the Contract by the District’s Board of Education. During this time, all Bidders shall guarantee prices quoted in their respective Proposals, and as it relates to E-Rate parameters.

Waiver of Irregularities. The District reserves the right to reject any or all Proposals or to waive any irregularities or informalities in any Proposal or in the bidding.

Award of Contract. The Contract for the Work, if awarded, will be by action of the District’s Board of Education to the Bidder that meets the qualifications established by the RFP documents. The District also reserves the right to select any proposal which the District believes is in the best interest of the District which may not provide the lowest price(s) submitted.

Public Works. Completion of this contract may require a service provider to install equipment and cabling, which will increase the scope of this bid and cause it to become subject to public works bidding requirements. The successful bidder and each of its subcontractors of any tier will be required to pay not less than the general prevailing rates of per-diem wages in the locality in which the work is to be performed for each craft or type of worker needed to execute the contract (“Prevailing Wages”). A copy of the per diem rates of Prevailing Wages applicable to the Project is on file and available for review at <http://www.dir.ca.gov/dlsr/pwd/index.htm>

E-rate Requirements. The project is contingent upon the approval of funding from the USAC’s Schools and Libraries E-Rate Program. The District may or may not proceed with the project, in whole or in part, even in the event E-rate funding is approved. Execution of the project, in part or in whole, is solely at the discretion of the District. Bidders wishing to bid may do so solely at their own risk. The District is not liable or responsible for any costs, loss, fees, or expenses, of any kind, associated with bid and/or a decision not to proceed with the project, even after award of the contracts. By submitting a proposal, each bidder agrees to bear all of its own costs, fees, expenses, and losses, of any and all kind, should the District cancel the project.

Inquiries and Clarifications. This document is for informational purposes and shall not relieve the Bidder of the requirements to fully become familiarized with all the factors affecting the Project and Proposal. The Bidder is advised that all inquiries and clarifications about the RFP documents, specifications, etc., shall be submitted to the District in writing no later than **December 30, 2020, 3:00 PM**. The District will respond at its earliest possible opportunity. Verbal communication by either party with regard to this matter is invalid. Inquiries shall be made in writing to: Christine Ward, Director, Procurement & Contract Services, via Email at: cward@gusd.net. Subject line on email should read: **RFI – RFP NO. P-17-20/21 – WAN DATA CIRCUITS.**

Estimated Timeline of Events:

<u>Event</u>	<u>Date and Time</u>
RFP advertisement (GNP)	December 5 and 12, 2020
Mandatory Conference:	December 17, 2020 at 10:00 AM
Last day to submit questions	December 30, 2020 at 3:00 PM
Proposal Submittal Date	January 22, 2021 at 2:00 PM
Board approval	February 16, 2021

Christine Ward
 Director, Procurement & Contract Services
 GLENDALE UNIFIED SCHOOL DISTRICT
 Los Angeles County, State of California
 FOR: The Board of Education