

**NOTICE OF REQUEST FOR PROPOSAL FOR
SERVING LINE EQUIPMENT FOR NUTRITION SERVICES**

REQUEST FOR PROPOSAL NUMBER 257-23/24

Invitation to Submit Proposals

Notice is hereby given that the Glendale Unified School District will receive sealed proposals up to but no later than **12:00 PM on the 8th day of September, 2023** for the following project (“Project” or “Contract”). Respondents to this request for proposal (RFP) shall be referred to as “Bidder” or “Contractor”. RFP shall also be referred to as “Bid”.

Serving Line Equipment for Nutrition Services - Request for Proposal No. 257-23/24

The District is requesting proposals from manufacturers or factory authorized resellers/distributors for procurement of serving line equipment and services for delivery, installation, and haul away of replaced units and debris for up to twenty-five (25) Nutrition Services school cafeterias to better serve meals to students. There are five (5) priority sites that are listed in this bid request with decided specifications for equipment units. Bidders shall complete Bid Pricing Worksheets for Part A and/or Part B:

- Part A: Serving line equipment and services for delivery, installation, and haul away of replaced equipment and debris for up to twenty-five (25) sites
- Part B: Serving line equipment and services for delivery, installation, and haul away of replaced units and debris for the five (5) priority sites.

Successful Contractor(s) can either be awarded Part A, Part B, or both Parts A & B. Each proposal must conform and be responsive to the bid documents, terms, and conditions. The District reserves the right to reject any or all bids or to waive any irregularities or informalities in any bids or in the bidding process. No bidder may withdraw any bid for a period of ninety (90) calendar days after the date set for the opening of the sealed proposals.

Contract documents will be available on or before August 5, 2023 for review at the District Procurement & Contract Services website at: <https://www.gusd.net/Page/16074>

The District may award the Contract, if it awards it at all, to the most responsive and responsible bidder(s) that offer the best value at the lowest cost.

All inquiries regarding this bid must be submitted in writing and e-mailed to Barbara Howard at BHoward@gusd.net no later than August 22, 2023.

Glendale Unified School District
By: Barbara Howard, Director, Procurement & Contract Services

Ad Published: August 5, 2023 and August 12, 2023