

**NOTICE OF REQUEST FOR PROPOSAL FOR
COMMERCIAL KITCHEN EQUIPMENT FOR NUTRITION SERVICES**

REQUEST FOR PROPOSAL NUMBER 258-23/24

Invitation to Submit Proposals

Notice is hereby given that the Glendale Unified School District will receive sealed proposals up to but no later than **1:00 PM on the 8th day of September, 2023** for the following project (“Project” or “Contract”). Respondents to this request for proposal (RFP) shall be referred to as “Bidder” or “Contractor”. RFP shall also be referred to as “Bid”.

Commercial Kitchen Equipment for Nutrition Services - Request for Proposal No. 258-23/24

Glendale Unified School District is the lead district on behalf of Hacienda La Puente Unified School District and West Covina Unified School District for RFP No. 258-23/24. District is requesting proposals from manufacturers or factory authorized resellers/distributors for procurement of commercial kitchen equipment, and where applicable for services for delivery, set-in-place, installation, and/or haul away of replaced units and debris. The commercial equipment is for a total of eighty (80) school cafeterias and district warehouses to better serve meals to students.

Successful Contractor(s) can be awarded by category, multiple categories, or all categories of the bid. Each proposal must conform and be responsive to the bid documents, terms, and conditions. The District reserves the right to reject any or all bids or to waive any irregularities or informalities in any bids or in the bidding process. No bidder may withdraw any bid for a period of ninety (90) calendar days after the date set for the opening of the sealed proposals.

Contract documents will be available on or before August 5, 2023 for review at the District Procurement & Contract Services website at: <https://www.gusd.net/Page/16074>

The District may award the Contract, if it awards it at all, to the most responsive and responsible bidder(s) that offer the best value at the lowest cost.

All inquiries regarding this bid must be submitted in writing and e-mailed to Barbara Howard at BHoward@gusd.net no later than August 22, 2023.

Glendale Unified School District
By: Barbara Howard, Director, Procurement & Contract Services

Ad Published: August 5, 2023 & August 12, 2023