

Date: October 9, 2019

ADDENDUM NO. 1

To Project Bidding Documents for:

**BID NO. 194-19/20
CLOUD PRESCHOOL
CVWD FIRE WATER UTILITY PROJECT
LA CRESCENTA, CA**

tBP Proj. No. 20778.15

tBP/ARCHITECTURE
4611 Teller Avenue
Newport Beach, CA 92660
949/673-0300

TO: PROSPECTIVE BIDDERS

This Addendum forms a part of the Contract Documents and modifies the original Drawings dated September 27, 2019. Acknowledge receipt of this Addendum in space provided on the Bid Form. Failure to acknowledge may subject Bidder to disqualification.

GENERAL CONDITIONS CHANGE:

General Conditions 00 70 00 (pages 46 & 47) Section 17.8 Format for Proposed Change Orders – Verbiage in Section 17.8.1 to remain but replace pages 46 & 47 (attached) with attached PCO Form (attached).

ATTACHMENTS

The following attachments are a part of Addendum No. 1:

- 1. Sheets (8.5" x 11"): (Total 4)**
 - General Conditions pages 46 & 47
 - Proposed Change Order Form (PCO)

FORMAT FOR PROPOSED CHANGE FOR SUBCONTRACTOR PERFORMED WORK

	SUBCONTRACTOR PERFORMED WORK	ADD	DEDUCT
(A)	<p>Labor Charge</p> <p>1. Hours. Attach total itemized hours.</p> <p>2. Rate. This shall be no more than the Straight-Time Total Hourly Rate as determined by the Department of Industrial Relations ("DIR") for the applicable labor category.</p>		
(B)	<p>Labor Burden & Worker's Compensation Charge</p> <p>1. This shall be no more than twenty percent (20%) of item (A), the Labor Charge.</p> <p>2. This shall be the total cumulative charge permitted for all Subcontractors or all labor performed by the Subcontractor or Subcontractor's Subcontractor(s) (i.e., all "lower-tier" Subcontractor(s)).</p>		
(C)	Subtotal {A+B}		
(D)	<p>Material Charge</p> <p>Attach itemized quantity and unit cost plus sales tax and invoice(s) from vendor(s).</p>		
(E)	<p>Equipment Charge</p> <p>Attach invoice(s) from supplier(s).</p>		
(F)	Subtotal {C+D+E}		
(G)	<p>Subcontractor's Overhead and Profit Charge</p> <p>1. This shall be no more than five percent (5%) of item (F).</p> <p>2. This shall be the total cumulative mark-up permitted for the Subcontractor and Subcontractor's Subcontractor(s) (i.e., all "lower-tier" Subcontractor(s)).</p>		
(H)	Subtotal {F+G}		
(I)	<p>Contractor's Overhead, Profit, Bond and Insurance</p> <p>1. This shall be no more than six percent (6%) of Item (H).</p> <p>2. This shall be the total mark-up permitted for Contractor.</p>		
(J)	Subtotal {H+I}		
(K)	Time		Days
(L)	<p>Contractor's Home Office Overhead</p> <p>This shall be no more than \$200 times the number of days of Item (K) (i.e., not to exceed \$200/day)</p>		
(M)	TOTAL {J+L}		

FORMAT FOR PROPOSED CHANGE FOR CONTRACTOR PERFORMED WORK

	CONTRACTOR PERFORMED WORK	ADD	DEDUCT
(A)	<p><u>Labor Charge</u></p> <p>1. Hours. Attach total itemized hours.</p> <p>2. Rate. This shall be no more than the Straight-Time Total Hourly Rate as determined by the Department of Industrial Relations ("DIR") for the applicable labor category.</p>		
(B)	<p><u>Labor Burden & Worker's Compensation Charge</u></p> <p>1. This shall be no more than twenty percent (20%) of item (A), the Labor Charge.</p> <p>2. This shall be the total cumulative charge permitted for all labor performed by Contractor.</p>		
(C)	Subtotal {A+B}		
(D)	<p><u>Material Charge</u></p> <p>Attach itemized quantity and unit cost plus sales tax and invoice(s) from vendor(s).</p>		
(E)	<p><u>Equipment Charge</u></p> <p>Attach invoice(s) from supplier(s).</p>		
(F)	Subtotal {C+D+E}		
(G)	<p><u>Contractor's Overhead, Profit, Bond and Insurance</u></p> <p>1. This shall be no more than six percent (6%) of Item (F).</p> <p>2. This shall be the total mark-up permitted for Contractor.</p>		
(H)	Subtotal {F+G}		
(I)	Time		Days
(J)	<p><u>Contractor's Home Office Overhead</u></p> <p>This shall be no more than \$200 times the number of days of Item (I) (i.e., not to exceed \$200/day)</p>		
(M)	TOTAL {H+J}		



Planning, Development & Facilities

349 Magnolia Avenue
Glendale, California 91204
Tel: 818.507.0201 Fax: 818.507.4911

Project Name: [insert name]

District PO No: [insert number]

DSA No: [insert number]

District Contract No: [insert number]

PROPOSED CHANGE ORDER (PCO)

To: [insert project manager name]

PCO No. [insert number]

From: [insert contractor firm name]

Date: [insert date issued]

A Proposed Change Order issued in response to a Price Request (PR), Bulletin, or Request for Information (RFI) does not obligate the Owner to proceed with the work. Contractor is only authorized to proceed with the work as per the Contract provisions.

DESCRIPTION OF PROPOSAL:

PCO # [insert PCO number] - [include reference to RFI, Bulletin and/or Other document number as applicable with a brief description of work]

SUMMARY OF COSTS (Detail Attached):

- 1. Labor – Additions/(Deductions) \$
- 2. Materials – Additions/(Deductions) \$
- 3. Equipment & Misc. – Additions/(Deductions) \$
- 4. Subcontractors – Additions/(Deductions) \$

Total Proposed Change Order Amount \$

Estimated Number of Work Days to Complete Task [insert number of work days]

All work to be performed concurrent with other related contract work. If the work cannot be completed within the current approved date of Substantial Completion, Contractor to notify the Owner in writing in accordance with the Contract provisions.

Authorized	Signature	Date
Owner		
Contractor		
Architect		
Project Manager		
Inspector of Record		



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Project Name: [insert name]

District PO No: [insert number]

DSA No: [insert number]

District Contract No: [insert number]

PCO No. [insert number]

COST SUMMARY SHEET

1. GC Labor – Additions/(Deductions)

Item No.	Work Description	Qty	ST/OT	Classification	Hours	Rate	Cost

Subtotal - Labor \$
 OH&P, Bond & Ins. @ 10% \$

1. TOTAL - LABOR \$

2. GC Materials – Additions/(Deductions) – Identify Tax rate of _____%

Item No.	Mat'l Description	Qty	Unit	Material	Tax	Unit Price	Cost

Subtotal - Materials \$
 OH&P, Bond & Ins. @ 10% \$

2. TOTAL – MAT'LS \$

3. GC Equipment & Misc. – Additions/(Deductions) - Attach Supplier's Invoice

Item No.	Work Description	Qty	Unit	Equipment Description	Unit Price	Cost

Subtotal – Eq. & Misc. \$
 OH&P, Bond & Ins. @ 10% \$

3. TOTAL – EQ \$

4. Subcontractor (Sub) Additions/(Deductions) – Attach Sub Backup

Item No.	Work Description	Qty	Unit	Subcontractor	Unit Price	Cost

Subtotal – *Sub \$
 GC OH&P, Bond & Ins. @ 6% \$

4. TOTAL – SUB \$

*Subcontractor Subtotal incorporates allowable markups per the Contract

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ADDENDUM NO. 1 – (continued)

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4611 Teller Avenue
Newport Beach, CA 92660
949/673-0300

TO: PROSPECTIVE BIDDERS

RESPONSES TO PRE-BID RFI'S

GENERAL CONDITIONS:

1. **Question:** Will Installation Floater coverage be acceptable in lieu of Builders Risk coverage?

Response: Glendale Unified School District will not accept Installation Floater coverage in lieu of Builders Risk coverage.

GENERAL INFORMATION:

Clarification: Award of Bid – The District shall award the Contract, if it awards at all, to the lowest responsive, responsible bidder based in the Base Bid amount plus the Additive Alternate No. 1.

END OF ADDENDUM NO. 1