

Date: April 22, 2020

DSA Appl. No. 03-119149
DSA File No. 19-41

ADDENDUM NO. 1 (BULLETIN 8R)

To Project Bidding Documents for:

**CLOUD PRESCHOOL
SITE IMPROVEMENTS
GLENDALE UNIFIED SCHOOL DISTRICT
BID NO. 198-19/20**

tBP/ARCHITECTURE
4611 Teller Avenue
Newport Beach, CA 92660
949/673-0300

TO: PROSPECTIVE BIDDERS

This Addendum forms a part of the Contract Documents and modifies the original Bidding Drawings and Specifications dated April 17, 2019. Acknowledge receipt of this Addendum in space provided on the Bid Form. Failure to acknowledge may subject Bidder to disqualification.

GENERAL INFORMATION:

Bid Opening: The actual bid opening will be held in the Board Room and made public through Zoom meetings - Topic: Bid Opening - Bid # 198-19/20 Cloud Pre-School Site Improvements; Time: Apr 28, 2020 02:30 PM Pacific Time (US and Canada),

Join Zoom Meeting

<https://zoom.us/j/92245495529?pwd=cTRCSzVUWEZEcU9lcWxOelpDU1kwQT09>

Meeting ID: 922 4549 5529

Password: 7kkkMu

CHANGES TO DRAWINGS

1. BULLETIN 8R
 - a. Replace sheet B-008-01 and Detail 11/A7-1 with attached sheet B-008R-01 and Detail 11/A7-1, issued with this Addendum.

ATTACHMENTS

The following attachments are a part of Addendum No. 1:

1. **Proposed Change Order:**

See attached Proposed Change Order document for clarification.

2. Pre-Bid RFI Responses (Total 4)



Hung L. Cheng, **tBP**/Architecture

17.7. Proposed Change Order

17.7.1. Definition of Proposed Change Order. A Proposed Change Order (“PCO”) is a written request prepared by the Contractor requesting that the District and the Architect issue a Change Order based upon a proposed change to the Work.

17.7.2. Changes in Contract Price. A PCO shall include breakdowns pursuant to the revisions herein to validate any change in Contract Price.

17.7.3. Changes in Time. A PCO shall also include any changes in time required to complete the Project. Any additional time requested shall not be the number of days to make the proposed change, but must be based upon the impact to the Construction Schedule as defined in the Contract Documents. If Contractor fails to request a time extension in a PCO, then the Contractor is thereafter precluded from requesting time and/or claiming a delay.

17.7.4. Unknown and/or Unforeseen Conditions. If Contractor submits a PCO requesting an increase in Contract Price and/or Contract Time that is based at least partially on Contractor’s assertion that Contractor has encountered unknown and/or unforeseen condition(s) on the Project, then Contractor shall base the PCO on provable information that, beyond a reasonable doubt and to the District’s satisfaction, demonstrates that the unknown and/or unforeseen condition(s) were actually unknown and/or unforeseen and that the condition(s) were reasonably unknown and/or unforeseen. If not, the District shall deny the PCO and the Contractor shall complete the Project without any increase in Contract Price and/or Contract Time based on that PCO.

17.8. Format for Proposed Change

17.8.1. The following format shall be used as applicable by the District and the Contractor (e.g. Change Orders, PCO’s) to communicate proposed additions and deductions to the Contract, supported by attached documentation.

	SUBCONTRACTOR PERFORMED WORK	ADD	DEDUCT
(a)	Material (attach itemized quantity and unit cost plus sales tax)		
(b)	Add Labor (attach itemized hours and rates, fully encumbered)		
(c)	Add Equipment (attach suppliers’ invoice)		
(d)	Subtotal		
(e)	Add Subcontractor’s overhead and profit , not to exceed a total of ten percent (10%) of item (d) for work performed by the Subcontractor or Subcontractor’s subcontractor(s) (i.e., a “second-tier” subcontractor)		
(f)	Subtotal		
(g)	Add Contractor’s overhead, profit, bond and insurance not to exceed six percent (6%) of Item (f)		
(h)	TOTAL		
(i)	Time		Days

	<u>CONTRACTOR PERFORMED WORK</u>	<u>ADD</u>	<u>DEDUCT</u>
(a)	<u>Material</u> (attach itemized quantity and unit cost plus sales tax)		
(b)	<u>Add Labor</u> (attach itemized hours and rates, fully encumbered)		
(c)	<u>Add Equipment</u> (attach suppliers' invoice)		
(d)	<u>Subtotal</u>		
(e)	<u>Add Contractor's overhead, profit, bond and insurance</u> not to exceed ten percent (10%) of item (d).		
(f)	<u>TOTAL</u>		
(g)	<u>Time</u>		_____ <u>Days</u>

17.8.2. All proposed cost requests by Contractor for a change shall include a complete itemized breakdown with the following detail:

17.8.2.1.1. **Material.** Material quantities, and types of products, and transportation costs, if applicable.

17.8.2.1.2. **Labor.** Labor breakdown by trade classification, wage rates, and estimated hours. Labor costs shall only include fringe benefits indicated by governing trade organizations. No other costs will be included as labor burden. Wages shall not exceed current prevailing wages in the locality for performance of the changes.

17.8.2.1.3. **Equipment.** Equipment breakdown by make, type, size, rental rates, equipment hours and transportation costs, if applicable.

17.8.2.1.3.1. The equipment costs shall not exceed one hundred percent (100%) of the Association of Equipment Distributors (AED) rental rates or Caltrans rates, whichever is less. Hourly, daily, weekly, or monthly rates shall be used, whichever is lower. Hourly rates including operator shall not be used.

17.8.2.1.3.2. The actual time to be paid for equipment shall be the time that the equipment is in productive operation on the Work under Contract Modification. In computing the hourly rental of equipment, any time less than thirty (30) minutes shall be considered one-half (1/2) hour. No payment will be made for time while equipment is inoperative due to breakdown, or for non-workdays. In addition, the rental time shall not include the time required to move the equipment to and from the project site. No mobilization or demobilization will be allowed for equipment already on site. If such equipment is not moved by its own power, then loading and transportation costs will be paid in lieu of rental time thereof. However, neither moving time nor loading and transportation costs will be paid if the equipment is used on the Project Site in any other way than upon the work directly related to the Contract Modification.

17.8.2.1.3.3. Individual pieces of equipment having a replacement value of one thousand dollars (\$1,000) or less shall be considered to be small tools or small equipment, and no payment will be made since the costs of these tools and equipment is included as part of the markup for overhead and profit defined herein.

17.8.2.1.3.4. Payment to the Contractor for the use of equipment as set forth above shall constitute full compensation to the Contractor for the cost of fuel, power, oil, lubricants, supplies, small equipment, necessary attachments, repairs and maintenance of

any kind, depreciation, storage, insurance, labor (except for equipment operators), and any and all costs to the Contractor incidental to the use of the equipment.

17.8.2.1.3.5. Should Contractor, or any of its owners, officers, directors or agents, hold any ownership interest in any company, organization, association or corporation from whom rental equipment is secured. Contractor shall immediately notify District of such and the price set for any such rental shall be agreed upon in advance by the Contractor and the District.

17.8.2.1.4. Overhead and Profit. Markup for overhead and profit, which shall be used to compensate Contractor for all administration, general conditions, and supervision, including, without limitation:

17.8.2.1.4.1. Field and home office personnel including, but not limited to, principals, project managers, superintendents, supervisory foremen, estimators, project engineers, detailers, draftsmen, schedulers, consultants, watchmen, payroll clerks, administrative assistants, labor compliance costs and secretaries.

17.8.2.1.4.2. All field and home office expenses including, but not limited to, field trailers, parking, storage sheds, office equipment and supplies, telephone service and long distance telephone calls, fax machines, temporary utilities, sanitary facilities and services, janitorial services, small tools and equipment with a cost under \$1000 each, portable scaffolding, blocking, shores, appliances, job vehicles, security and fencing, conformance to regulatory requirements including compliance to safety regulations, safety programs and meetings, cartage, warranties, As-Built Drawings, as well as any related maintenance costs.

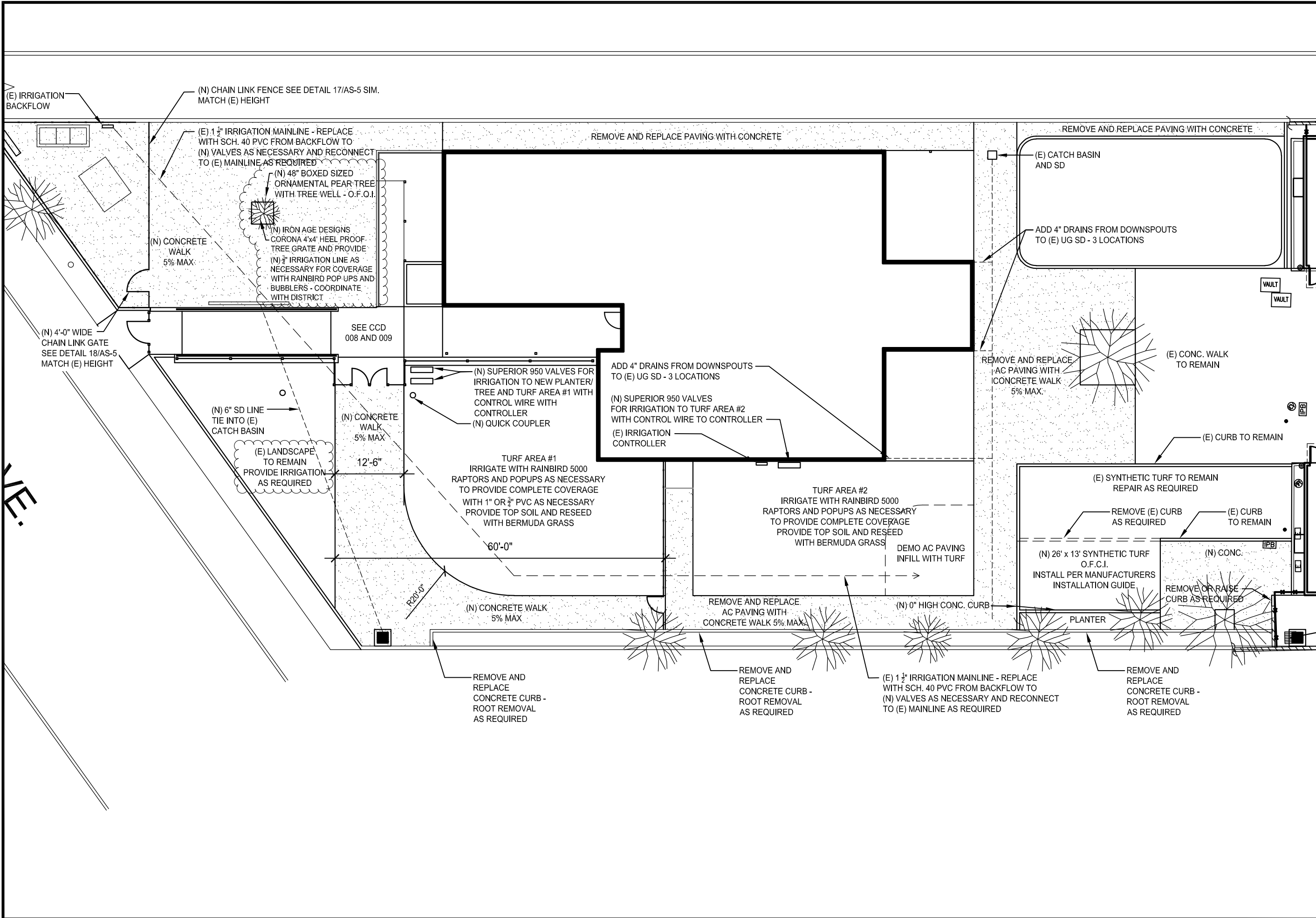
17.8.2.1.4.3. Administrative functions such as, but not limited to, reviewing, coordinating, distributing, processing, posting, recording, estimating, negotiating, expediting, engineering, drawing, detailing, revising shop drawings, carting, cleaning, protecting the work, and other incidental Work related to the change.

17.8.2.1.4.4. All other costs and taxes required to be paid, but not included under direct costs as defined above.

17.8.2.1.4.5. All costs for Contractor's bonds and insurance.

17.8.2.1.4.6. Taxes: Federal excise tax shall not be included. District will issue an exemption on request.

17.8.2.1.5. Justification for any adjustment in Contract Time including a schedule analysis identifying critical schedule activities delayed by the request.

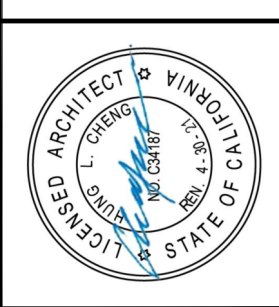


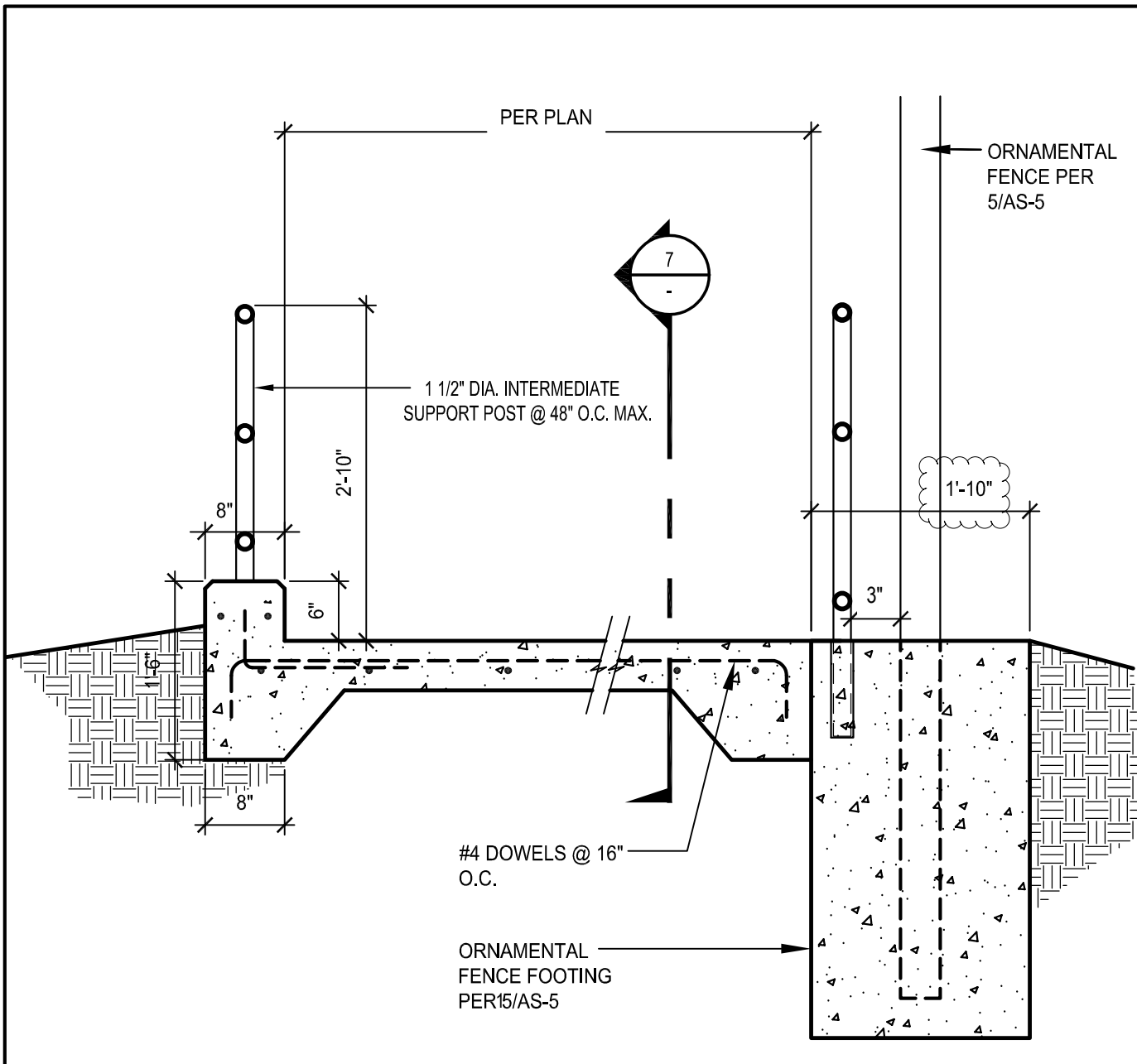
BULLETIN NO. 8R
 DATE: 4/21/2020
 DSA NO. 03-119149
 THIS REVISES IN PART
 SHEET: AS-1
 SHEET: B-008R-01

architecture
planning
interiors

IBP/Architecture
4611 Teller Ave.
Newport Beach, CA 92660
p: 949.673.0300

**CLOUD PRESCHOOL
 RELOCATABLES
 LA CRESCENTA, CA**
 Glendale Unified School District
 IBP #20778.10





RAMP CROSS SECTION

SCALE: 3/4" = 1'-0"

11

Date: April 22, 2020

**CLOUD PRESCHOOL
SITE IMPROVEMENTS
GLENDALE UNIFIED SCHOOL DISTRICT**

tBP Proj. No. 20778.10

tBP/ARCHITECTURE
4611 Teller Avenue
Newport Beach, CA 92660
949-673-0300

TO: PROSPECTIVE BIDDERS

RESPONSES TO PRE-BID RFI'S

1. Reference Sheet B-008-01
There was no finished called out at portion of the front yard as indicated. Is this turf or concrete?
Response – This area is existing landing that is to remain. Irrigation to this area shall be provided as required. See attached sheet B-008R-01.
2. Reference Sheet A7-1 and A7-2
Two different decorative gate post footing depth on 9/A7-1 (6'-6" depth) and 20/AS-5 (3'-0" depth). Please clarify what was the required depth.
Response – The depth of the decorative gate post shall be 6'-6".
3. Reference Bid Documents
There were two different given plans in the bid document, with title of "Plans-Bid No. 198-19/20" (125 pages) and with title of "SOW – Bid No. 198-19/20." Please confirm the plan in "SOW – Bid No. 198-19/20" was primary scope of work under this contract and "Plans-Bid No. 198-19/20" was just referenced for information with detail plans. If there was any intention to post the full plan in the bid document, please advise.
Response – The original DSA approved details (125 pages) and specifications are to be used as reference, as applicable, to the SOW documents.
4. Reference Bid Documents
Per our pre-bid meeting we found that the project scope of work includes landscape, fencing and concrete work, but per city updated plans file named Plans - Bid No. 198-19/20, Cloud Pre-School Site Improvements (125 drawings) indicates area of work to be admin, restrooms, and classroom buildings. Are these plans for reference only (are not in the project scope of work)? Does file named SOW - Bid No. 198-19/20, Cloud Pre-School Site Improvements (Bulletin 8) have all plans related to this bid?
Response – The original DSA approved details (125 pages) and specifications are to be used as reference, as applicable, to the SOW documents (Bulletin 8). Bulletin 8 includes sheet B-008-01, CCD 008, and CCD 009.