

Rosemont Middle School
School Site Council
9/27/23
Minutes

Members Present

Staff: Suzanne Risse, Adam Grant, Robin Hu, Carrie Maynes,
Carla Riehl, Yeranick Dekermendjian

Parents: Julian Lee, Jane O'Neill

Students: Lara Arakelian, Quinlan Iwasaka, Leilani Kawasawa

Alternates

Students: Anastasia Bostashvili

Parents: Asia Abreu Bribiesca-Hedin, Caroline Rothwell-Gerstein

Staff:

Facilitator & Guests: Anne Reinhard, Michelle Jang, Una Chung-Iwasaka

Opening

- 1) The meeting was called to order at 3:29 by Facilitator Anne Reinhard

The agenda was briefly reviewed.

- 2) Welcome and Introductions

New and returning members were welcomed, and all members introduced themselves.

- 3) Minutes of the previous meeting were presented by Past Chairperson Krista McMillin.

Sarah Jo Combs motioned to approve the minutes. Sophia Sevajian seconded. During discussion, the question arose as to whether the 22-23 SSC could approve minutes from the 21-22 school year without a quorum of voting members returning from the 21-22 SSC. While the membership is to be staggered from year to year, that did not work out for the 22-23 SSC. The motion was tabled until research into approving minutes from a previous SSC could be done.

Old Business

1. Budget

The allocations for the 23-24 Supplemental Budget were presented, with the intention of returning to the slides to consider approval once officers were elected. The total Supplemental budget for 23-24 is **\$99,848**

2. Minutes of the previous meeting were reviewed. Julian Lee motioned to approve the minutes. Adam Grant seconded. The minutes were approved.

New Business

- 4) Principal's Update – Suzanne Risse
 - a. Principal Risse thanked everyone for being there, and encouraged all to participate in the process.
 - b. The year is off to a good start: behavior is pretty good, teachers are looking at data – especially the English, Math, and Science departments who have state test data to review.
 - c. Budget note: this year there is no longer any Extended Learning Opportunity (ELO) funding, so the Supplemental budget will likely have far less carry-forward than last year.
 - d. The 6000 building suffered A/C failure and rain damage, and teachers have been moved around a couple of times, but all are back in their rooms as of now and all the rooms and A/C should soon be completely fixed.
 - e. This Friday at 8:45 is Coffee with the Principal.

- 5) School Safety Plan – Assistant Principal Doug Laing
 - a. Mr. Laing presented an overview of the School Safety Plan, including
 - i. Requirements
 - ii. Process and Assessments within process
 - iii. Goals
 - iv. Next Steps
 - b. In the meeting slides, which will be available in the shared folder, is a link to the current draft of the Safety Plan. Anyone interested in helping with the assessments and/or the plan, please email Mr. Laing.

- 6) Training
 - a. Anne Reinhard presented information on the following topics as part of the SSC training/orientation:
 - i. SSC roles and responsibilities
 - ii. Bylaws
 - iii. Williams Uniform Complaint Procedure
 - iv. ELAC and DELAC
 - v. SPSA goals

7) Elections

a. Nominations

- i. Adam Grant was nominated for Chairperson
- ii. Lara Arakelian was nominated for Vice-Chairperson
- iii. Yeran Dekermendjian was nominated for Recording Secretary.

b. Elections

- i. Officers were presented as a slate. The slate was approved by the SSC members and voting alternates.

8) Bylaws

- a. Proposed revision to 3.5.1 A member shall no longer hold membership should **he/she** cease to reside or work within the school community, or otherwise terminate his/her relationship with the group or organization **he/she** was elected to represent.

He/she – They

Motion to revise by Asia Abreu Bribiesca-Hedin, seconded by Jane O'Neill. Noted by Una Chung-Iwasaka that **"his/her"** should also be changed to **"their."** Asia accepted the amendment to the motion, and Jane seconded again. The change to the bylaws was approved.

- b. Proposed addition of Bylaw 5.1.4

SSC meetings can be held virtually if for any reason it is not feasible to meet in person. It is optional to conduct virtual meetings in hybrid format (both Zoom and in person) if possible to do so.

Upon discussion, it was found that this needs to be clarified and have the hybrid option removed, so this will be brought back to a future meeting.

9) Budget approval

Following further discussion of budget allocations to clarify the methods of adjusting the allocations, and the need to allocate more to software that teachers have incorporated, Julian Lee made a motion to approve the budget allocations as presented for Rosemont's 23-24 Supplemental Budget. The motion was seconded by Robin Hu. The budget allocations were approved.

10) SPSA – Anne Reinhard

Rosemont's five SPSA goals were briefly reviewed. Some of the data can be updated for the next meeting.

11) Shared Folder for SSC

- a. Anne Reinhard reviewed the contents and checked to be sure that everyone had been able to access the shared folder. She will add access for those who did not have it, including new alternate student member Michelle Jang. She asked that everyone please review the contents.
- b. Slideshow of today's meeting will be added to shared folder.

12) Future meeting dates

9/27/23, 10/25/23, 11/29/23, 1/24/24, 2/28/24, 5/1/24

13) Agenda Items for October meeting

Anne Reinhard presented the following agenda items and asked members if there were any additions. There were no additions

- a. SPSA review
- b. School Safety Plan
- c. School-Parent-Compact
- d. Family Engagement Policy
- e. Budget update
- f. Bylaws

14) Open Forum

Nothing was brought up in Open Forum.

15) Following a motion by Carla Riehl, a second by Jane O'Neill, and an affirmative vote, the meeting was adjourned by Chairperson Adam Grant at 4:17 pm.

Respectfully submitted by Anne Reinhard