

**GLENDALE UNIFIED SCHOOL DISTRICT
Personnel Commission**

Minutes of the Meeting of September 10, 2019

The meeting was called to order by Mr. Emmons at 4:00 p.m. in Room 103 of the Administration Center. The Pledge of Allegiance was led by Mr. Ordubegian.

PRESENT Mr. Emmons, Mr. Ordubegian, and Mr. Myers, Commissioners
Dr. Cynthia M. Foley, Director, Classified Personnel

COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

APPROVAL OF THE MINUTES

Minutes of August 12, 2019

Mr. Myers moved, and Mr. Ordubegian seconded, to approve the minutes of August 12, 2019. The motion passed unanimously.

CLASSIFICATION ACTION

- A. Revisions to Class Descriptions
1. Supervisor, Nutrition Services
 2. Manager, Cafeteria, Secondary School (Transport)
 3. Manager, Cafeteria, Secondary School (Non-Transport)
 4. Nutrition Services Driver
 5. Cook/Baker
 6. Cafeteria Worker II
 7. Cafeteria Worker I

Mr. Myers moved, and Mr. Emmons seconded, to approve the Revisions to Class Descriptions. The motion passed unanimously.

Personnel Commission Minutes
September 10, 2019
Page 2

EXAMINATIONS

A. Eligibility Lists

- | | | |
|----|--------------------------|------------|
| 1. | Cafeteria Worker I | 09/04/2019 |
| 2. | Interpreter for the Deaf | 08/20/2019 |
| 3. | Health Assistant LVN/RN | 09/06/2019 |

Mr. Myers moved, and Mr. Ordubegian seconded, to approve the Eligibility Lists. The motion passed unanimously.

B. Fields of Competition

- | | | |
|----|--|------|
| 1. | <u>August 15, 2019 through September 6, 2019</u> | |
| a. | Library Assistant | 2117 |
| b. | Lead Custodian | 2120 |
| 2. | <u>Open Until Sufficient Number of Applications are Received</u> | |
| a. | Education Assistant I | 2119 |
| b. | Interpreter for the Deaf | 2122 |

The Commissioners noted the Fields of Competition.

NEXT MEETING

The date of the next regularly Personnel Commission meeting is scheduled for Tuesday, October 8, 2019 at 4:00 p.m. in the Board Room of the Administration Center.

ADJOURNMENT

The meeting was adjourned at 4:22 p.m.