

**GLENDALE UNIFIED SCHOOL DISTRICT
Personnel Commission**

Minutes of the Meeting of September 18, 2018

The meeting was called to order by Mr. Ordubegian at 4:01 p.m. in the Board Room of the Administration Center. The Pledge of Allegiance was led by Mr. Ordubegian.

PRESENT Mr. Ordubegian, Mr. Emmons, and Mr. Myers, Commissioners
Dr. Cynthia M. Foley, Director, Classified Personnel

COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

APPROVAL OF THE MINUTES

Minutes of August 7, 2018

Mr. Myers moved, and Mr. Emmons seconded, to approve the minutes of August 7, 2018. The motion passed unanimously.

CLASSIFICATION ACTION

A. Revisions to Class Description

1. Behavior Intervention Assistant
2. Education Assistant Intensive Support
3. Multimedia Technology Assistant
4. Psychological Services Provider

Mr. Myers moved, and Mr. Emmons seconded, to approve the Revisions to Class Descriptions. The motion passed unanimously.

EXAMINATIONS

A. Eligibility Lists

1. Administrator: Planning, Development and Facilities Department
2. Education Assistant ASES/RAP Site Leader
3. Education Assistant I
4. Elementary Yard Duty Leader
5. Typist Clerk III

Mr. Ordubegian moved, and Mr. Emmons seconded, to approve the Eligibility Lists. The motion passed unanimously.

EXAMINATIONS - Continued

B. Fields of Competition

- | | | |
|----|--|------|
| 1. | <u>August 30, 2018 through September 21, 2018</u> | |
| a. | Assistant Director, Financial Services | 2066 |
| 2. | <u>August 7, 2018 through September 11, 2018</u> | |
| a. | Custodian I | 2062 |
| 3. | <u>August 7, 2018 through August 28, 2018</u> | |
| a. | Multimedia Technology Assistant | 2063 |
| 4. | <u>Open Until Sufficient Number of Applications are Received</u> | |
| a. | Elementary Yard Duty Leader | 2064 |
| b. | Cafeteria Worker I | 2065 |

The Commissioners noted the Fields of Competition.

CLASSIFICATION REVIEW COMMITTEE

A. Recommendations

The Commissioners noted the Recommendations by the Classification Review Committee.

NEXT MEETING

The date of the next regularly Personnel Commission meeting is scheduled for Wednesday, October 10, 2018 at 4:00 p.m. in the Board Room of the Administration Center.

ADJOURNMENT

The meeting was adjourned at 4:20 p.m.