

**GLENDALE UNIFIED SCHOOL DISTRICT
Personnel Commission**

Minutes of the Meeting of March 10, 2021

The meeting was called to order by Mr. Emmons at 4:00 p.m. The Pledge of Allegiance was led by John Gonzales.

PRESENT Mr. Emmons, Mr. Khoury, and Mr. Ordubegian, Commissioners
John W. Gonzales, Assistant Director of Classified Personnel

COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

APPROVAL OF THE MINUTES

Minutes of February 9, 2021

Mr. Emmons moved, and Mr. Ordubegian seconded, to approve the minutes of February 9, 2021. The motion passed unanimously.

EXAMINATIONS

A. Eligibility Lists

- | | | |
|----|-------------------------|------------|
| 1. | Custodian I | 03/08/2021 |
| 2. | Health Assistant LVN/RN | 02/26/2021 |

Michelle Petrossian asked if the eligibility list for Custodian I was mainly to hire substitute Custodians.

John Gonzales responded that the list will be used to hire Custodian I's for permanent status. He also explained that individuals that are hired as substitutes have the necessary training while working as substitute Custodians at the district to prove they can move to a permanent status.

Michelle Petrossian asked if now that schools are reopening those many vacancies will be filled.

John Gonzales responded that we are in the process of interviews and he is working with Jason Miller to fill those vacancies.

Mr. Khoury moved, and Mr. Ordubegian seconded, to approve the Eligibility Lists. The motion passed unanimously.

EXAMINATIONS - Continued

- B. Fields of Competition
 - 1. February 22, 2021 through March 12, 2021
 - a. Translator/Interpreter – Spanish 2173
 - b. Translator/Interpreter – Armenian 2174
 - 2. Open Until Sufficient Number of Applications are Received
 - a. Education Assistant I 2175
 - b. Yard Duty Assistant 2176

The Commissioners noted the Fields of Competition.

APPEAL HEARING/FINDINGS

Mr. Ordubegian stated that the Commissioners received the Appeal Hearing Findings prior to this meeting and had the opportunity to review the findings.

Mr. Khoury said that after reviewing the investigation there was no violation of the rules and the request of the appellant was denied. He noted a suggestion stated in the findings for improving some examination procedures.

Mr. Ordubegian stated that they could consider discussing this in closed session in consideration for specific recommendations.

Mr. Khoury suggested to separate these recommendations from the findings related to the appeal and to adopt the findings recommendation so the appellant can be notified.

Michelle Petrossian stated that CSEA would like to propose some language for the Commissioners' discussion.

Mr. Khoury stated that the Commissioners will consider the suggestions in the following meeting.

John Gonzales suggested agendaizing the discussion of the process for the next regular Personnel Commission meeting and to continue the review of the details in May.

The Commissioners asked who would be notifying the appellant of the decision in regards to the appeal.

APPEAL HEARING/FINDINGS - Continued

Mr. Gonzales said that Dr. Watson and he will prepare the response. Mr. Gonzales also indicated that the response will be sent to the Commissioners for review before it is submitted to the appellant.

Mr. Khoury moved, and Mr. Ordubegian seconded, to approve the findings of the appeal hearing. The motion passed unanimously.

NEXT MEETING

The date of the next regularly scheduled Personnel Commission meeting is Tuesday, April 13, 2021 at 4:00 p.m.

ADJOURNMENT

The meeting was adjourned at 4:25 p.m.