

**GLENDALE UNIFIED SCHOOL DISTRICT  
Personnel Commission**

**Minutes of the Meeting of May 10, 2022**

The meeting was called to order by Mr. Khoury at 4:05 p.m. The Pledge of Allegiance was led by John Gonzales.

**PRESENT** Mr. Khoury, Mr. Ordubegian, and Mr. Emmons, Commissioners  
Dr. Darneika Watson, Director of Classified Personnel

**COMMENTS FROM THE AUDIENCE**

There were no comments from the audience.

**APPROVAL OF THE MINUTES**

Minutes of April 12, 2022

Mr. Emmons moved, and Mr. Khoury seconded, to approve the minutes of April 12, 2022. The motion passed unanimously.

**DISCUSSION – PERSONNEL COMMISSION BUDGET 2022-2023**

The Commissioners noted the 2022-2023 Personnel Commission Budget. The budget will return for action at the June meeting.

**CLASSIFICATION REVIEW COMMITTEE**

A. Recommendations

John Gonzales explained that based on the Classified Review Committee's recommendation, two employees are being recommended for reclassification. Because one of the employees has not been in this position for at least two years, per Personnel Commission Rules & Regulations 4400.3.4 the individual will need to pass an examination in order to be reclassified with the position. The Human Resources Department will schedule an examination date with the employee by the end of June.

John Gonzales also explained that since the other employee who is being recommended for reclassification is performing duties not aligned with any current classification, a new classification will need to be established. Once the position has been established, it will be presented at a subsequent Personnel Commission meeting for approval.

Mr. Emmons moved, and Mr. Ordubegian seconded, to approve the recommendations. The motion passed unanimously.

**EXAMINATIONS**

A. Eligibility Lists

1. Benefits Technician – 2195

04/22/22

Mr. Ordubegian moved, and Mr. Emmons seconded to approve the eligibility list. The motion passed unanimously.

**NEXT MEETING – DISCUSSION AB 361**

The date of the next regularly scheduled Personnel Commission meeting is Tuesday, June 7, 2022 at 4:00 p.m.

AB 361 extends the authority of legislative bodies including school district governing boards, to hold electronic meetings if the board has determined that it is necessary for health and safety to meet electronically and the board affirms this determination every 30 days.

Mr. Ordubegian moved to continue to have the meeting remotely. Mr. Emmons seconded. The motion passed unanimously.

**CLOSED SESSION**

1. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code 54957.

Commissioners recessed to Closed Session at 4:13 p.m.

**ADJOURNMENT**

The meeting was adjourned at 4:30 p.m.