

**GLENDALE UNIFIED SCHOOL DISTRICT
Personnel Commission**

Minutes of the Meeting of May 26, 2023

The meeting was called to order by Mr. Ordubegian at 4:00 p.m. The Pledge of Allegiance was led by Mr. Khoury.

PRESENT Mr. Ordubegian, Mr. Khoury, and Ms. Reyes, Commissioners
John W. Gonzales, Assistant Director of Classified Personnel

COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

APPROVAL OF THE MINUTES

Minutes of April 24, 2023

Ms. Reyes moved, and Mr. Khoury seconded to approve the Minutes of April 24, 2023. The motion passed unanimously.

DISCUSSION – PERSONNEL COMMISSION BUDGET 2023-2024

Mr. Gonzales explained that as it was mentioned in the last meeting, some of the increases are due to staff reclassifications and the addition of a new staff member. He also explained that the increase under equipment is due to the acquisition of a fingerprint machine.

Ms. Reyes asked when the process of acquiring the fingerprint machine will be finalized.

Mr. Gonzales responded that hopefully soon. He also mentioned that this machine will be used to fingerprint new employees and it will be done in Human Resources instead of sending them to a Livescan agency.

Ms. Reyes asked if there will be a fee associated.

Mr. Gonzales responded that a fee will be charged, but it will be significantly reduced from what an agency would charge.

Mr. Khoury moved, and Ms. Reyes seconded, to approve the Adoption of the 2023-2024 Personnel Commission Budget. The motion passed unanimously.

EXAMINATIONS

- A. Eligibility Lists
- | | | |
|----|---|----------|
| 1. | Behavior Intervention Assistant – 2235 | 05/08/23 |
| 2. | Director, Student Wellness Services – 2258 | 05/10/23 |
| 3. | Education Assistant Intensive Support – 2234 | 05/08/23 |
| 4. | Payroll Technician – 2252 | 05/26/23 |
| 5. | Speech-Language Pathology Assistant – 2239 Merged | 04/28/23 |

Mr. Khoury moved, Ms. Reyes seconded to approve the Eligibility Lists. The motion passed unanimously.

NEXT MEETING

The date of the next regularly scheduled Personnel Commission meeting is scheduled to be held on Tuesday, June 13, 2023.

CLOSED SESSION

1. Personnel matters pertaining to the appointment, employment or evaluation of school based and non-school based employees pursuant to Government Code 54957.
2. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code 54957.

Commissioners recessed to Closed Session at 4:05 p.m.

ADJOURNMENT

The meeting was adjourned at 4:30 p.m.