

**GLENDALE UNIFIED SCHOOL DISTRICT
Personnel Commission**

Minutes of the Meeting of April 12, 2022

The meeting was called to order by Mr. Khoury at 4:05 p.m. The Pledge of Allegiance was led by John Gonzales.

PRESENT Mr. Khoury, and Mr. Emmons, Commissioners
Dr. Darneika Watson, Director of Classified Personnel

COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

APPROVAL OF THE MINUTES

Minutes of March 15, 2022

Mr. Emmons moved, and Mr. Khoury seconded, to approve the minutes of March 15, 2022. The motion passed unanimously.

NEW CLASSIFIED JOB TITLE AND SALARY SCHEDULE FOR REGISTRAR

1. Recommendation

Mr. Khoury commented that it is his understanding that CSEA and the District met and came to an agreement regarding the reclassification and establishment of the new classification Registrar, and its salary range. Mr. Khoury asked Mr. Emmons to adopt the recommendation as presented.

Mr. Khoury asked Mr. Gonzales to state if this reclassification will be retroactive.

John Gonzales stated that the reclassification will be retroactive to February 19, 2022.

Mr. Khoury moved, and Mr. Emmons seconded, to adopt the recommendation. The motion passed unanimously.

Michelle Petrosian and Marina Adamian thanked the District for working with CSEA to establish the new classification Registrar, and recognizing those employees performing the duties.

CLASSIFICATION ACTION

A. Revisions to Class Description

1. Assistant to Physically Handicapped

Mr. Emmons moved, and Mr. Khoury seconded, to approve the revisions to class description. The motion passed unanimously.

EXAMINATIONS

A. Eligibility Lists

- | | | |
|----|--|------------|
| 1. | Communications Specialist - 2214 | 03/31/2022 |
| 2. | College and Career Technician - 2188 | 03/21/2022 |
| 3. | Director, Procurement and Contract Services - 2207 | 04/04/2022 |
| 4. | Psychological Services Provider - 2206 | 04/06/2022 |

Mr. Khoury moved, and Mr. Emmons seconded to approve the eligibility lists. The motion passed unanimously.

B. Fields of Competition

- | | | |
|----|---|------|
| 1. | <u>March 21, 2022, through April 8, 2022</u> | |
| | a. Education Assistant Intensive Support | 2215 |
| | b. Behavior Intervention Assistant | 2216 |
| 2. | <u>March 25, 2022, through April 15, 2022</u> | |
| | a. Psychological Services Provider | 2218 |
| 3. | <u>April 7, 2022, through April 28, 2022</u> | |
| | a. Electronics Technician | 2219 |
| | b. Grounds Supervisor | 2221 |

The Commissioners noted the Fields of Competition.

Personnel Commission Minutes
April 12, 2022
Page 3

NEXT MEETING – DISCUSSION AB 361

The date of the next regularly scheduled Personnel Commission meeting is Tuesday, May 10, 2022 at 4:00 p.m.

AB 361 extends the authority of legislative bodies including school district governing boards, to hold electronic meetings if the board has determined that it is necessary for health and safety to meet electronically and the board affirms this determination every 30 days.

Mr. Khoury moved to continue to have the meeting remotely. Mr. Emmons seconded. The motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 4:10 p.m.