

GLENDALE UNIFIED SCHOOL DISTRICT
Personnel Commission

Minutes of the Meeting of February 9, 2021

The meeting was called to order by Mr. Emmons at 4:00 p.m. The Pledge of Allegiance was led by Mr. Ordubegian.

PRESENT Mr. Emmons, Mr. Khoury, and Mr. Ordubegian, Commissioners
Dr. Darneika Watson, Director of Classified Personnel

COMMENTS FROM THE AUDIENCE

Michelle Petrossian officially introduced herself as the President of CSEA. She mentioned that there were some members of the CSEA Board attending the Personnel Commission Zoom meeting.

Ms. Petrossian inquired about the rule that states class descriptions should be reviewed every five years. She inquired about the last time they were reviewed by the District.

Mr. Gonzales noted her request.

Mr. Ordubegian mentioned that through the years he has been with the district, there have been some reviews as needed. He said that it would be a good idea to have the entire group reviewed.

Mr. Khoury read a question from the chat box asking about the Commissioners' professions: Mr. Khoury stated that he is currently the Executive Director of the City of Los Angeles Employee Relations Board.

Mr. Ordubegian stated he is an attorney and a partner at a national law firm, Arent Fox LLP with emphasis on financial restructuring and bankruptcy.

Mr. Emmons stated he is a retired employee of the Glendale Unified School District after 40 years. He was a Custodial Supervisor at the Crescenta Valley High School for many years.

Jose Lomeli introduced himself as the Vice President of CSEA.

APPROVAL OF THE MINUTES

Minutes of January 12, 2021

Mr. Khoury moved, and Mr. Ordubegian seconded, to approve the minutes of January 12, 2021. The motion passed unanimously.

EXAMINATIONS

A. Eligibility Lists

- | | | |
|----|--|------------|
| 1. | Health Assistant LVN/RN | 02/04/2021 |
| 2. | Typist Clerk III-Final Extension through | 07/21/2021 |

Mr. Ordubegian moved, and Mr. Khoury seconded, to approve the Eligibility Lists. The motion passed unanimously.

B. Fields of Competition

- | | | |
|----|--|------|
| 1. | <u>February 5, 2021 through February 26, 2021</u> | |
| a. | Administrative Secretary | 2172 |
| 2. | <u>Open Until Sufficient Number of Applications are Received</u> | |
| a. | Health Assistant LVN/RN | 2171 |

The Commissioners noted the Fields of Competition.

APPEAL HEARING/FINDINGS

Michelle Petrossian asked when she would be able to get an update.

Mr. Khoury said it will be presented at next month's agenda.

Mr. Ordubegian stated that the Commissioners need to have the opportunity to look at the findings memo before it is brought for discussion. The Commissioners did not have a chance to look at it before this Personnel Commission meeting.

Dr. Watson stated that the appeal request was forwarded to the Superintendent. The case was subsequently reviewed. Once the investigation was concluded, the memo with the findings was sent to her. However, this was about an hour before the Personnel Commission meeting. Dr. Watson stated there was not enough time for the Commissioners to review it.

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NEXT MEETING

The date of the next regularly scheduled Personnel Commission meeting is Wednesday, March 10, 2021 at 4:00 p.m.

ADJOURNMENT

The meeting was adjourned at 4:19 p.m.