

**GLENDALE UNIFIED SCHOOL DISTRICT
Personnel Commission**

Minutes of the Meeting of January 18, 2023

The meeting was called to order by Mr. Ordubegian at 4:06 p.m. The Pledge of Allegiance was led by John Gonzales.

PRESENT Mr. Khoury, and Mr. Ordubegian, Commissioners
John Gonzales, Assistant Director of Classified Personnel

COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

Mr. Gonzales introduced Xavier Marchan as the new CSEA President.

John Gonzales stated that because two Commissioners were present at the meeting, there was a quorum to hold the meeting.

APPROVAL OF THE MINUTES

Minutes of December 20, 2022

Mr. Khoury moved, and Mr. Ordubegian seconded to approve the Minutes of December 20, 2022. The motion passed unanimously.

CLASSIFICATION ACTION

A. Classification Title – Change

1. Human Resources Associate

John Gonzales explained that at this moment there is a request to change the titles for all Typist Clerk II and Typist Clerk III positions in the Human Resources Department. Mr. Gonzales said that the class description and salary range will also need to be revised and it will be brought back at a subsequent meeting. He also mentioned that there has been a discussion with CSEA to change the title of Typist Clerk II and Typist Clerk III classifications throughout the district.

Mr. Khoury moved, and Mr. Ordubegian seconded to approve the Classification Title Change. The motion passed unanimously.

EXAMINATIONS

A. Fields of Competition

1. December 15, 2022 through January 27, 2023
 - a. Psychological Services Provider

2247

The Commissioners noted the Field of Competition.

NEXT MEETING – DISCUSSION AB 361

The date of the next regularly scheduled Personnel Commission meeting has been scheduled to Tuesday, February 14, 2023 at 4:00 p.m.

AB 361 extends the authority of legislative bodies including school district governing boards, to hold electronic meetings if the board has determined that it is necessary for health and safety to meet electronically and the board affirms this determination every 30 days.

Mr. Khoury moved to continue to have the meeting remotely. Mr. Ordubegian seconded. The motion passed unanimously.

CLOSED SESSION

1. Personnel matters pertaining to the appointment, employment or evaluation of school based and non-school based employees pursuant to Government Code 54957.
2. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code 54957.

Commissioners recessed to Closed Session at 4:12 p.m.

ADJOURNMENT

The meeting was adjourned at 4:25 p.m.