

**GLENDALE UNIFIED SCHOOL DISTRICT
Personnel Commission**

Minutes of the Meeting of March 31, 2023

The meeting was called to order by Mr. Ordubegian at 4:00 p.m. The Pledge of Allegiance was led by Dr. Watson.

PRESENT Mr. Ordubegian, Mr. Khoury, and Ms. Reyes, Commissioners
Dr. Darneika Watson, Director of Classified Personnel

COMMENTS FROM THE AUDIENCE

Xavier Marchan, CSEA President, approached the Commissioners to welcome Ms. Angelica Reyes as the new Commissioner appointed by CSEA.

APPROVAL OF THE MINUTES

Minutes of February 14, 2023

Mr. Khoury moved, and Mr. Ordubegian seconded to approve the Minutes of February 14, 2023. The motion passed unanimously.

INTRODUCTION OF NEW PERSONNEL COMMISSIONER – MS. ANGELICA REYES

Mr. Ordubegian introduced Ms. Angelica Reyes as a new Commissioner and welcomed her to the Personnel Commission. Mr. Ordubegian asked Ms. Reyes to introduce herself.

Ms. Reyes introduced herself as being a former employee of CSEA and of GUSD where she started as an Education Assistant II and promoted to an Administrative Secretary. She mentioned that she is a member of the community that she loves and is pleased to be able to serve.

Mr. Khoury introduced himself as currently being the Executive Director of the City of Los Angeles' Employee Relations Board and Mr. Ordubegian also introduced himself as an attorney working on financial bankruptcy restructuring.

CLASSIFICATION ACTION

A. Establishment of a New Classification

1. Director, Student Wellness Services

Dr. Watson explained that the District will be posting the recruitment as both classified and certificated in order to find the most qualified candidates. She also said that only one person will be selected to fill the role of Director, Student Wellness Services.

Mr. Khoury moved, and Ms. Reyes seconded to approve the Establishment of a New Classification. The motion passed unanimously.

B. Classification Title – Change

1. Human Resources Associate
2. Project Crew/Driver

Mr. Khoury moved, and Mr. Ordubegian seconded to approve the Classification Title – Change. The motion passed unanimously.

C. Reclassification

1. Recommendations

Dr. Watson stated that the District worked with CSEA on this reclassification of these two individuals. She said that the committee carefully reviewed the duties of these individuals and that they had been in their position for over two years qualifying them for a reclassification.

Ms. Reyes moved, and Mr. Khoury seconded to approved the Reclassification Recommendations. The motion passed unanimously.

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EXAMINATIONS

- A. Fields of Competition
1. January 13, 2023, through February 6, 2023
 - a. Psychological Services Provider 2249
 2. January 27, 2023, through February 24, 2023
 - a. Human Resources Technician 2250
 3. January 27, 2023, through February 27, 2023
 - a. Account Clerk III 2251

The Commissioners noted the Fields of Competition.

NEXT MEETING

The date of the next regularly scheduled Personnel Commission meeting has been rescheduled to Monday, April 24, 2023.

CLOSED SESSION

1. Personnel matters pertaining to the appointment, employment or evaluation of school based and non-school based employees pursuant to Government Code 54957.
2. Personnel matters relating to the discipline, dismissal and release of school-based employees pursuant to Government Code 54957.

Commissioners recessed to Closed Session at 4:19 p.m.

ADJOURNMENT

The meeting was adjourned at 4:35 p.m.