

GLENDALE UNIFIED SCHOOL DISTRICT
Personnel Commission

Minutes of the Meeting of September 13, 2016

The meeting was called to order by Mr. Davis at 4:00 p.m. in the Board Room of the Administration Center. The Pledge of Allegiance was led by John Gonzales.

PRESENT Mr. Davis, Mr. Myers, and Mr. Slack, Commissioners
Dr. Maria G. Gandra, Director, Classified Personnel

COMMENTS FROM THE AUDIENCE

Dr. Gandra informed the Commissioners that the district is still in search of a new Chief Business & Financial Officer. In the recent Technical Qualification Appraisal Interview for CBO, the technical raters were not able to recommend any candidate. Dr. Gandra also informed that the district is planning to use the services of a consulting firm to recruit for this position. In the meantime, the district is using the services of a retiree from Montebello Unified School District who is acting as the Interim Chief Business & Financial Officer.

APPROVAL OF THE MINUTES

Minutes of the Meeting of August 9, 2016

Mr. Myers moved, and Mr. Slack seconded, to approve the minutes of August 9, 2016. The motion passed unanimously.

CLASSIFICATION ACTION

A. Revisions to Class Description

1. Accounting Technician

Mr. Myers moved, and Mr. Slack seconded to approve the Revision to Class Description. The motion passed unanimously.

EXAMINATIONS

A. Eligibility Lists

- | | | |
|----|--|------------|
| 1. | Custodian I | 09/02/2016 |
| 2. | Chief Business & Financial Officer | 09/13/2016 |
| 3. | Heating, Ventilation & Air Conditioning Mechanic | 09/06/2016 |
| 4. | Library Assistant | 09/12/2016 |
| 5. | Network Technician | 09/06/2016 |
| 6. | Translator/Interpreter - Armenian | 08/23/2016 |

Mr. Slack moved, and Mr. Myers seconded, to approve the Eligibility Lists. The motion passed unanimously.

B. Fields of Competition

- | | | |
|----|--|------|
| 1. | <u>August 29, 2016 through September 19, 2016</u> | |
| a. | Floor Maintenance Worker I | 1964 |
| 2. | <u>Open Until Sufficient Number of Applications are Received</u> | |
| a. | Multimedia Technology Assistant | 1965 |

The Commissioners noted the Fields of Competition.

NEXT MEETING

The date of the next regular Personnel Commission meeting is scheduled for Tuesday, October 11, 2016 at 4:00 p.m. in Room 103 of the Administration Center.

ADJOURNMENT

The meeting was adjourned at 4:10 p.m.