



**SCHOOL ATTENDANCE REVIEW TEAM (SART) CONTRACTUAL AGREEMENT**

The Glendale Unified School District’s School Review Team, having received a referral from \_\_\_\_\_ School, believes that \_\_\_\_\_, DOB \_\_\_\_\_, Student ID # \_\_\_\_\_, would benefit from the directives of this agreement.

Student Program:

- General Education                       Special Education                       504 Plan

It is agreed by both student and parent/guardian that the directions of the School Review Team as itemized will be followed:

**THE STUDENT SHALL (In accordance with California Education Code 48200):**

- Attend school each day school is in session.
- Arrive at school/each class on time each day.
- Remain at school for the full time assigned.
- Abide by all school rules and regulations and maintain appropriate behavior while at school.
- Report to the counselor or administrator of the school as directed.
- Take a weekly progress report home for parent(s)/guardian(s) signature and return report to the school the next school day.
- Check grades/attendance on student portal.
- Other \_\_\_\_\_.

**THE PARENT(S)/GUARDIAN(S) SHALL (In accordance with California Education Code Section 48200):**

- Maintain an awareness of their legal obligations to see that their child:
  - (a) Attends school, (b) Arrives on time, (c) Remains at school for the full time assigned each day school is in session.
- Attend all meetings and conferences concerning their child at school.
- Sign Up for parent portal.
- Attend parenting classes (*contact at (818) 241-3111 ext. 1418*)
- Illnesses must be verified by a Doctor’s note.

**THE SCHOOL (In accordance with California Education Code Section 48321):**

- Continue to monitor attendance and notify the absentees to the Chairman of SARB for a referral to SARB meeting.
- Discuss SARB process to the parent/legal guardian.
- Interventions:
  - a) Tutoring
  - b) Counseling
  - c) Parenting classes
  - d) School engagements
- Other \_\_\_\_\_

**TO THE STUDENT, PARENT/GUARDIAN:**

All of the services in this district are available to assist you, and it is our desire to be of all possible help to you in improving your student’s school attendance and adjustment at school. We expect that in signing this contract you are willing to do your very best in helping yourself, because the only alternative left for SART may be a referral through the School Attendance Review Board (SARB).

\_\_\_\_\_  
 Student’s Signature

\_\_\_\_\_  
 Signature of Parent/Guardian

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Administrator’s Signature

\_\_\_\_\_  
 Other

\_\_\_\_\_  
 Date