

Glendale Unified School District

Request Form for Use of Unmanned Aerial Systems (UAS)/Drones on
District Facilities

Non-GUSD Staff

(Must be submitted 72 hours before purpose activity)

Requester Information

Full Name:

First _____ M.I. _____ Last _____

Mailing Address: _____

Contact Phone: _____

E-mail: _____

**Proof of \$1million Liability Insurance covering the UAS/Drone flight and naming
GUSD as a designated additional insured- Attached**

Purpose of Request/Proposed Activity

Provide full details of the flight purpose, including the identity of any and all operators and/or flight team. Please include whether you are requesting permission to take photos and/or videos as well as any and all other relevant details.

Specific Location for Proposed Activity:

Dates for Proposed Activity:

Starting time:

Ending Time:

Previous Request Dates

Was the previous request approved: Yes No

If yes, date pf previous approval: _____

If No, why not? _____

UAS/Drone Description

Type/Model:

Weight/Dimensions:

Power Source/Serial #:

FAA Registration Number of UAS/Drone

Attach a copy of current Remote Pilot Airman Certificate or FAA Certificate of Waiver or Authorization.

Name (Print): _____

Signature: _____

Date: _____

By signing above, the individual/entity submitting this request agrees to and will abide by all GUSD policies governing the use of UAS/Drones on or over GUSD facilities. A copy of the approved UAS/Drone request form must be in the possession of the operator at all times during activity, and must be presented to any GUSD employee upon request. GUSD reserves the right to request additional documentation as a condition of approval and operation.

Approval by the Superintendent or Designee:

Approved: Yes No

Signature: _____ **Date:** _____

If not approved, why? _____

Any conditions of approval: _____
