

CLARK MAGNET HIGH SCHOOL PARENT INVOLVEMENT POLICY

1. Statement of Purpose

As a specialized school of choice, Clark Magnet High School was formed through the collaborative efforts of all of its stakeholders including partnerships with parents and the local business community. Clark Magnet's programs have been based upon high school reform initiatives and research that emphasizes the valuable role of parental involvement in encouraging student achievement. As the school continues its commitment to provide a high quality education to all students, we are encouraging increased parental support for their children's academic success.

2. Parental Involvement in Developing the Policy

The Clark Magnet High School Parent Involvement Policy will be reviewed by parents from the School Site Council, the PTSA and ELAC groups.

3. Monthly and Annual Meetings for Clark Magnet High Parents

In conjunction with annual Back to School Night and Clark Expo Open House events, along with meetings of the English Language Advisory Committee (ELAC), School Site Council, and Parent Teacher Student Association, parents are given information related to all aspects of the school's academic and extra-curricular programs. Parents will receive copies of the Parent Involvement Policy during annual mailings of other critical school documents before the start of the Fall semester. Translations of all critical documents are available in Armenian, Spanish and Korean. All parents receive written notifications by mail and an automated telephone system is utilized to keep parents informed of various events.

4. Student-Parent-School Compact

According to compliance review regulations, each school must share with parents the responsibility for improved student achievement and develop a school/parent partnership to help students attain the state's high standards. The Student-Parent-School compact was developed in conjunction with members of the School Site Council and PTSA. This compact describes: 1. The school's commitment to provide a high quality academic program in a safe and supportive learning environment. 2. The responsibility of parents to monitor the progress of their students and to maintain open communication with teachers and school administrators. 3. The responsibility of students to abide by District and school regulations for dress and behavior in the context of an atmosphere of mutual respect. At Clark Magnet this compact is distributed to parents at the time of the annual pre-school mailing of critical documents. Each year, teachers, parents and students are surveyed as to the effectiveness of the compact so that revisions, if necessary, may be made at that time.

5. Types of Parent Involvement

There are many ways in which parents are expected to be involved with their children's education at home, at school and in the community. In order to assist parents in fulfilling their responsibility, we at Clark Magnet High School:

- a. Help parents to understand the nature of Clark's programs before their children begin the application process. (Recruitment meetings held at feeder middle schools and on the Clark site.)
- b. Help parents of incoming freshmen make decisions about 9th grade courses and curricular schedules. (Counselor meetings held at feeder middle schools and at Clark site.)
- c. Help parents develop parenting skills and foster conditions at home that support student's efforts in learning (Parent/Child counseling, Healthy Start, referrals to resources in the Glendale community, and health-related issues presented by the school nurse.)
- d. Coordinate and provide access to community and support service for students and families. (Healthy Start, medical care, dental care, outside presents at parent meetings, and translations, both verbal and written.)
- e. Promote clear, two-way communication between school programs and student progress (Progress reports mailed home in five-week intervals, sharing of student assessment results, frequent communication with counselors, one-on-one meetings of parents and counselors in order to monitor the progress of at-risk students.)
- f. Support parents as decision-makers and develop their leadership, governance, advisory, and advocacy roles. (Recruiting and involvement of parents on committees, School Site Council, ELAC group, and as representatives to District committees.)
- g. Help parents to celebrate their children's accomplishments through invitation to Awards Assemblies, Senior Awards Banquet, Talent Show, and similar events.)
- h. Utilize parent volunteers for chaperoning school events, attending field trips, providing refreshments for special events, and providing mentors for Robotics and Environmental and Spatial Technology programs.
- i. Individual parent meetings are held when the Student Study Team (SST) or Individualized Educational Program (IEP) are being held.

6. Matching Programs to the Needs of Our Community

Often parents, staff and students are surveyed in order to tailor the school's programs to their respective needs.

Parents are notified of available workshops and programs through PTSA meetings, School Site Council meetings flyers, letters, automated phone calls, email, and the *Panther Press* publication.

7. Staff-Parent Communication

Communication with parents includes letters, emails, notices, teacher-designed web pages, school handouts, progress reports, informal notes, phone calls to the home, as well as parent-teacher conferences.

8. Evaluation

The School Site Council is regularly involved in the process of continuous school review and improvement. Programs are created, revised or eliminated after evaluation of their impact on parent involvement. An example would be the highly successful development of the annual Clark Expo as a Saturday morning alternative form of event that makes it easier for Clark's dispersed families to attend an annual Open House at the school site.

Clark Magnet High School is committed to increasing parental involvement. The Parent Involvement Policy coordinated by the teacher specialists and administrators will therefore continue to be promoted as a tool for insuring high achievement for every Clark student.

STATEMENT OF NON-DISCRIMINATION (Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972 Section 504 of the Rehabilitation Act of 1973): The Board of Education prohibits, at any district school or school activity, unlawful discrimination, including discriminatory harassment, intimidation, and bullying targeted at any student by anyone, based on the student's actual or perceived race, color, ancestry, national origin, nationality, ethnicity, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression, or association with a person or group with one or more of these actual or perceived characteristics. The District will take steps to assure that the lack of English will not be a barrier to admission and participation in district programs. Complaints alleging noncompliance with this policy of nondiscrimination should be directed to Dr. Lena Richter, (818) 241-3111. A copy of the District's Uniform Complaint Policy is available by calling (818) 241-3111. The District's Title IX Coordinator is Dr. Kelly King, (818) 241-3111. The District's 504 Coordinator is Beatriz Bautista, (818) 241-3111.