

# HORACE MANN ELEMENTARY SCHOOL

## School Accountability Report Card

### Reported Using Data from the 2011–12 School Year

*Published During 2012–13*

Every school in California is required by state law to publish a School Accountability Report Card (SARC), by February 1 of each year. The SARC contains information about the condition and performance of each California public school.

- For more information about SARC requirements, see the California Department of Education (CDE) SARC Web page at <http://www.cde.ca.gov/ta/ac/sa/>.
- For additional information about the school, parents and community members should contact the school principal or the district office.

## I. Data and Access

### Ed-Data Partnership Web Site

Ed-Data is a partnership of the CDE, EdSource, and the Fiscal Crisis and Management Assistance Team (FCMAT) that provides extensive financial, demographic, and performance information about California's public kindergarten through grade twelve school districts and schools.

### DataQuest

DataQuest is an online data tool located on the CDE DataQuest Web page at <http://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district, the county, and the state. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., state Academic Performance Index [API], federal Adequate Yearly Progress [AYP]), test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners.

### Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.

## II. About This School

### Contact Information (School Year 2012–13)

School		District	
<b>School Name</b>	Horace Mann Elementary	<b>District Name</b>	Glendale Unified
<b>Street</b>	501 East Acacia Ave.	<b>Phone Number</b>	(818) 241-3111
<b>City, State, Zip</b>	Glendale, CA, 91205-2823	<b>Web Site</b>	www.gusd.net
<b>Phone Number</b>	(818) 246-2421	<b>Superintendent</b>	Dr. Richard Sheehan
<b>Principal</b>	Rosa Alonso, Principal	<b>E-mail Address</b>	dsheehan@gusd.net
<b>E-mail Address</b>	ralonso@gusd.net	<b>CDS Code</b>	19645686013767

## School Description and Mission Statement (School Year 2011–12)

The staff at Horace Mann Elementary will collaborate to ensure that all of our students fluently read, understand, analyze and respond to grade level text as a result of instruction that incorporates research-based strategies. Students' success will be measured by their performance at the "proficient" or "advanced" levels on the CST ELA and by reaching stated targets on site-level benchmark assessments.

## Opportunities for Parental Involvement (School Year 2011–12)

There are various opportunities for parents to get involved at Horace Mann Elementary. We have monthly Coffee with the Principal meetings where all parents are invited. There is usually a specific topic at hand to discuss and time is given for questions and comments.

We use an automated phone system to alert parents of events at our school. This system is also utilized during the summer months to remind the students of activities they can participate in such as taking the time to read.

Parents are encouraged to volunteer in classrooms, special events and on field trips. A monthly newsletter is sent to communicate special events for the specific month and a parent calendar is given to every family with policies and expectations.

We invite parents to join the School Site council (SSC), which is an important component for parent involvement. Here, parents are involved in policy making, and help decide how to spend school categorical money.

Kindergarten teachers have monthly Tea with the Teachers and other grade levels also have monthly meetings. Here, parents get together with teachers to learn methods for helping their child at home with homework.

## Student Enrollment by Grade Level (School Year 2011–12)

Grade Level	Number of Students	Grade Level	Number of Students
Kindergarten	95	Grade 8	0
Grade 1	95	Ungraded Elementary	0
Grade 2	109	Grade 9	0
Grade 3	94	Grade 10	0
Grade 4	116	Grade 11	0
Grade 5	114	Grade 12	0
Grade 6	0	Ungraded Secondary	0
Grade 7	0	Total Enrollment	623

## Student Enrollment by Student Group (School Year 2011-12)

Group	Percent of Total Enrollment
Black or African American	0.6%
American Indian or Alaska Native	0.0%
Asian	1.4%
Filipino	6.3%
Hispanic or Latino	54.1%
Native Hawaiian or Pacific Islander	0.0%
White	37.6%
Two or More Races	0.0%

Socioeconomically Disadvantaged	91.7%
English Learners	79.9%
Students with Disabilities	4.7%

### Average Class Size and Class Size Distribution (Elementary)

Grade Level	Avg. Class Size	2009–10 Number of Classes*			Avg. Class Size	2010–11 Number of Classes*			Avg. Class Size	2011–12 Number of Classes*		
		1-20	21-32	33+		1-20	21-32	33+		1-20	21-32	33+
K	23	0	5	0	24.0	0	4	0	23.8	0	4	0
1	21	2	3	0	20.8	1	5	0	23.8	0	4	0
2	22	0	5	0	22.5	2	2	0	21.8	3	2	0
3	20	5	1	0	22.2	2	3	0	23.5	0	4	0
4	36	0	0	3	36.0	0	0	3	33.0	0	1	3
5	36	0	0	3	30.0	1	0	4	32.7	0	1	2
6												
Other												

\* Number of classes indicates how many classes fall into each size category (a range of total students per classroom).

## III. School Climate

### School Safety Plan (School Year 2011–12)

At Horace Mann Elementary, we follow a safety plan that is reviewed and revised yearly. We have a closed campus and all visitors are required to check in through the office and is required to wear a visitor's badge. We have added surveillance cameras throughout the school. The campus is closely monitored during and after school hours.

We have an emergency plan in place as well. This plan includes command posts for all teachers and staff in the event of an emergency. We have scheduled emergency drills throughout the year where all staff members and students participate. All staff members are trained for a specific role to play during an emergency and mock drills are done once a year.

### Suspensions and Expulsions

Rate*	School 2009–10	School 2010–11	School 2011–12	District 2009–10	District 2010–11	District 2011–12
Suspensions	5	4	10	24	6	6
Expulsions	0	0	0	0	0	0

\* The rate of suspensions and expulsions is calculated by dividing the total number of incidents by the total enrollment.

## IV. School Facilities

### School Facility Conditions and Planned Improvements (School Year 2012–13)

Our buildings have been modernized. Most of our buildings, including our library and cafeteria and auditorium were updated. We also added new air conditioning units to our second story building. Our custodian closely monitors our maintenance through weekly inspections. Any problems are addressed quickly by our facilities and support operation.

#### School Facility Good Repair Status (School Year 2012–13) as of: 1/25/13

System Inspected	Repair Status				Repair Needed and Action Taken or Planned
	Exemplary	Good	Fair	Poor	
<b>Systems:</b> Gas Leaks, Mechanical/HVAC, Sewer		X			
<b>Interior:</b> Interior Surfaces		X			
<b>Cleanliness:</b> Overall Cleanliness, Pest/ Vermin Infestation		X			
<b>Electrical:</b> Electrical		X			
<b>Restrooms/Fountains:</b> Restrooms, Sinks/ Fountains		X			
<b>Safety:</b> Fire Safety, Hazardous Materials		X			
<b>Structural:</b> Structural Damage, Roofs		X			
<b>External:</b> Playground/School Grounds, Windows/ Doors/Gates/Fences		X			
<b>Overall Rating</b>		X			

Note: Cells shaded in black do not require data.

## V. Teachers

### Teacher Credentials

Teachers	School 2009–10	School 2010–11	School 2011–12	District 2011–12
<b>With Full Credential</b>	36	28	27	1,110
<b>Without Full Credential</b>	0	0	0	1
<b>Teaching Outside Subject Area of Competence (with full credential)</b>	0	0	0	44

### Teacher Misassignments and Vacant Teacher Positions

Indicator	2010–11	2011–12	2012–13
<b>Misassignments of Teachers of English Learners</b>	0	0	0
<b>Total Teacher Misassignments*</b>	0	0	0
<b>Vacant Teacher Positions</b>	0	0	1

Note: "Misassignments" refers to the number of positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc.

\* Total Teacher Misassignments includes the number of Misassignments of Teachers of English Learners.

## Core Academic Classes Taught by Highly Qualified Teachers (School Year 2011–12)

The Federal Elementary and Secondary Education Act (ESEA), also known as No Child Left Behind (NCLB), requires that core academic subjects be taught by Highly Qualified Teachers, defined as having at least a bachelor's degree, an appropriate California teaching credential, and demonstrated core academic subject area competence. For more information, see the CDE *Improving Teacher and Principal Quality* Web page at: <http://www.cde.ca.gov/nclb/sr/tq/>

Location of Classes	Percent of Classes In Core Academic Subjects Taught by Highly Qualified Teachers	Percent of Classes In Core Academic Subjects Not Taught by Highly Qualified Teachers
This School	100.00%	0.00%
All Schools in District	99.45%	0.55%
High-Poverty Schools in District	99.77%	0.23%
Low-Poverty Schools in District	98.69%	1.31%

Note: High-poverty schools are defined as those schools with student eligibility of approximately 40 percent or more in the free and reduced price meals program. Low-poverty schools are those with student eligibility of approximately 25 percent or less in the free and reduced price meals program.

## VI. Support Staff

### Academic Counselors and Other Support Staff (School Year 2011–12)

Title	Number of FTE* Assigned to School	Average Number of Students per Academic Counselor
Academic Counselor		
Counselor (Social/Behavioral or Career Development)	.4	
Library Media Teacher (librarian)		
Library Media Services Staff (paraprofessional)		
Psychologist	.5	
Social Worker		
Nurse	.2	
Speech/Language/Hearing Specialist	1	
Resource Specialist (non-teaching)	1	
Other		

Note: Cells shaded in black do not require data.

\* One Full-Time Equivalent (FTE) equals one staff member working full-time; one FTE could also represent two staff members who each work 50 percent of full-time.

## VII. Curriculum and Instructional Materials

### Quality, Currency, Availability of Textbooks and Instructional Materials (School Year 2012–13)

This section describes whether the textbooks and instructional materials used at the school are from the most recent adoption; whether there are sufficient textbooks and instruction materials for each student; and information about the school's use of any supplemental curriculum or non-adopted textbooks or instructional materials.

**Year and month in which data were collected: November 2012**

Core Curriculum Area	Textbooks and instructional materials/year of adoption	From most recent adoption?	Percent students lacking own assigned copy
Reading/Language Arts	Houghton Mifflin – Reading-California/2003	Yes	0%
Mathematics	MacMillian McGraw-Hill – Everyday Mathematics/1997	Yes	0%
Science	MacMillian McGraw-Hill – California Science/2007	Yes	0%
History-Social Science	Harcourt – Reflections: California Series/2006	Yes	0%

## VIII. School Finances

### Expenditures Per Pupil and School Site Teacher Salaries (Fiscal Year 2010–11)

Level	Total Expenditures Per Pupil	Expenditures Per Pupil (Supplemental / Restricted)	Expenditures Per Pupil (Basic / Unrestricted)	Average Teacher Salary
School Site	\$6,074	\$2,411	\$3,662	\$73,934
District			\$4,101	\$70,145
Percent Difference – School Site and District			-11%	5%
State			\$5,455	\$68,835
Percent Difference – School Site and State			-33%	7%

Note: Cells shaded in black do not require data.

**Supplemental/Restricted** expenditures come from money whose use is controlled by law or by a donor. Money that is designated for specific purposes by the district or governing board is not considered restricted. **Basic/unrestricted** expenditures are from money whose use, except for general guidelines, is not controlled by law or by a donor.

For detailed information on school expenditures for all districts in California, see the *CDE Current Expense of Education & Per-pupil Spending* Web page at <http://www.cde.ca.gov/ds/fd/ec/>. For information on teacher salaries for all districts in California, see the *CDE Certificated Salaries & Benefits* Web page at <http://www.cde.ca.gov/ds/fd/cs/>. To look up expenditures and salaries for a specific school district, see the Ed-Data Web site at: <http://www.ed-data.org>.

## Types of Services Funded (Fiscal Year 2011–12)

A combination of state and federal funding is used to cover all aspects of our instructional program. We have various reading and math interventions for our at-risk students. These programs are used to target specific student needs in these areas. We also are committed to lowering the students to teacher ratio during our Language Arts block. We use a large percentage of our funds to pay for an instructional assistant for every classroom during this protected Language Arts time. We purchased apple computers for our primary computer lab. Students visit the computer lab weekly and work on developing computer literacy as well as taking Accelerated Reader quizzes. All Glendale Unified schools benefit from the support of the Glendale educational Foundation, which offers enhanced programs in visual and performing arts, science and technology, and health and fitness.

## Teacher and Administrative Salaries (Fiscal Year 2010–11)

Category	District Amount	State Average For Districts In Same Category
Beginning Teacher Salary	\$42,451	\$41,455
Mid-Range Teacher Salary	\$65,170	\$66,043
Highest Teacher Salary	\$88,157	\$85,397
Average Principal Salary (Elementary)	\$106,154	\$106,714
Average Principal Salary (Middle)	\$118,692	\$111,101
Average Principal Salary (High)	\$128,189	\$121,754
Superintendent Salary	\$259,000	\$223,357
Percent of Budget for Teacher Salaries	41.00%	39.00%
Percent of Budget for Administrative Salaries	5.00%	5.00%

Note: For detailed information on salaries, see the CDE Certificated Salaries & Benefits Web page at <http://www.cde.ca.gov/ds/fd/cs/>.

## IX. Student Performance

### Standardized Testing and Reporting Program

The Standardized Testing and Reporting (STAR) Program consists of several key components, including:

- **California Standards Tests (CSTs)**, which include English-language arts (ELA) and mathematics in grades two through eleven; science in grades five, eight, and nine through eleven; and history-social science in grades eight, and nine through eleven.
- **California Modified Assessment (CMA)**, an alternate assessment that is based on modified achievement standards in ELA for grades three through eleven; mathematics for grades three through seven, Algebra I, and Geometry; and science in grades five and eight, and Life Science in grade ten. The CMA is designed to assess those students whose disabilities preclude them from achieving grade-level proficiency on an assessment of the California content standards with or without accommodations.
- **California Alternate Performance Assessment (CAPA)**, includes ELA and mathematics in grades two through eleven, and science for grades five, eight, and ten. The CAPA is given to those students with significant cognitive disabilities whose disabilities prevent them from taking either the CSTs with accommodations or modifications or the CMA with accommodations.

The assessments under the STAR Program show how well students are doing in relation to the state content standards. On each of these assessments, student scores are reported as performance levels.

For detailed information regarding the STAR Program results for each grade and performance level, including the percent of students not tested, see the CDE STAR Results Web site at <http://star.cde.ca.gov>.

### Standardized Testing and Reporting Results for All Students – Three-Year Comparison

Subject	Percent of Students Scoring at Proficient or Advanced (meeting or exceeding the state standards)								
	School			District			State		
	2009–10	2010–11	2011–12	2009–10	2010–11	2011–12	2009–10	2010–11	2011–12
English-Language Arts	59%	58%	64%	66%	68%	71%	52%	54%	56%
Mathematics	65%	70%	79%	63%	64%	67%	48%	50%	51%
Science	56%	50%	44%	68%	72%	73%	54%	57%	60%
History-Social Science	0%	0%	0%	60%	63%	61%	44%	48%	49%

Note: Scores are not shown when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

### Standardized Testing and Reporting Results by Student Group – Most Recent Year

Group	Percent of Students Scoring at Proficient or Advanced			
	English-Language Arts	Mathematics	Science	History- Social Science
All Students in the LEA	71%	67%	73%	61%
All Students at the School	64%	79%	44%	0%
Male	62%	80%	47%	0%
Female	66%	78%	41%	0%
Black or African American	0%	0%	0%	0%
American Indian or Alaska Native				
Asian	0%	0%	0%	0%
Filipino	86%	93%	0%	0%
Hispanic or Latino	62%	76%	42%	0%
Native Hawaiian or Pacific Islander				
White	60%	79%	35%	0%
Two or More Races	0%	0%	0%	0%
Socioeconomically Disadvantaged	63%	78%	40%	0%
English Learners	51%	73%	19%	0%
Students with Disabilities	52%	48%	0%	0%
Students Receiving Migrant Education Services				

Note: Scores are not shown when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.



## California Physical Fitness Test Results (School Year 2011–12)

The California Physical Fitness Test (PFT) is administered to students in grades five, seven, and nine only. This table displays by grade level the percent of students meeting the fitness standards for the most recent testing period. For detailed information regarding this test, and comparisons of a school's test results to the district and state, see the CDE *PFT* Web page at <http://www.cde.ca.gov/ta/tg/pf/>.

Grade Level	Percent of Students Meeting Fitness Standards		
	Four of Six Standards	Five of Six Standards	Six of Six Standards
5	30.70%	17.50%	24.60%
7	0.00%	0.00%	0.00%
9	0.00%	0.00%	0.00%

Note: Scores are not shown when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

## X. Accountability

### Academic Performance Index

The Academic Performance Index (API) is an annual measure of state academic performance and progress of schools in California. API scores range from 200 to 1,000, with a statewide target of 800. For detailed information about the API, see the CDE *API Web page* at <http://www.cde.ca.gov/ta/ac/ap/>.

### Academic Performance Index Ranks – Three-Year Comparison

This table displays the school's statewide and similar schools' API ranks. The **statewide API rank** ranges from 1 to 10. A statewide rank of 1 means that the school has an API score in the lowest ten percent of all schools in the state, while a statewide rank of 10 means that the school has an API score in the highest ten percent of all schools in the state.

The **similar schools API rank** reflects how a school compares to 100 statistically matched "similar schools." A similar schools rank of 1 means that the school's academic performance is comparable to the lowest performing ten schools of the 100 similar schools, while a similar schools rank of 10 means that the school's academic performance is better than at least 90 of the 100 similar schools.

API Rank	2009	2010	2011
Statewide	6	7	7
Similar Schools	10	10	10

### Academic Performance Index Growth by Student Group – Three-Year Comparison

Group	Actual API Change 2009–10	Actual API Change 2010–11	Actual API Change 2011–12
All Students at the School	24	4	25
Black or African American			
American Indian or Alaska Native			
Asian			
Filipino			
Hispanic or Latino	19	14	39

<b>Native Hawaiian or Pacific Islander</b>			
<b>White</b>	36	-12	14
<b>Two or More Races</b>			
<b>Socioeconomically Disadvantaged</b>	23	10	31
<b>English Learners</b>	15	12	22
<b>Students with Disabilities</b>			

Note: "N/D" means that no data were available to the CDE or LEA to report. "B" means the school did not have a valid API Base and there is no Growth or target information. "C" means the school had significant demographic changes and there is no Growth or target information.

### Academic Performance Index Growth by Student Group – 2012 Growth API Comparison

This table displays, by student group, the number of students included in the API and the 2012 Growth API at the school, LEA, and state level.

Group	2012 Growth API					
	Number of Students	School	Number of Students	LEA	Number of Students	State
<b>All Students at the School</b>	415	857	19,456	858	4,664,264	788
<b>Black or African American</b>	3		238	836	313,201	710
<b>American Indian or Alaska Native</b>	0		41	840	31,606	742
<b>Asian</b>	8		2,376	946	404,670	905
<b>Filipino</b>	25	954	1,308	895	124,824	869
<b>Hispanic or Latino</b>	224	839	4,395	790	2,425,230	740
<b>Native Hawaiian or Pacific Islander</b>	0		21	888	26,563	775
<b>White</b>	154	866	10,834	862	1,221,860	853
<b>Two or More Races</b>	0		204	921	88,428	849
<b>Socioeconomically Disadvantaged</b>	382	854	9,348	808	2,779,680	737
<b>English Learners</b>	338	848	7,710	783	1,530,297	716
<b>Students with Disabilities</b>	30	707	1,684	658	530,935	607

### Adequate Yearly Progress

The federal ESEA requires that all schools and districts meet the following Adequate Yearly Progress (AYP) criteria:

- Participation rate on the state's standards-based assessments in ELA and mathematics
- Percent proficient on the state's standards-based assessments in ELA and mathematics
- API as an additional indicator
- Graduation rate (for secondary schools)

For detailed information about AYP, including participation rates and percent proficient results by student group, see the CDE *AYP Web page* at <http://www.cde.ca.gov/ta/ac/ay/>.

### Adequate Yearly Progress Overall and by Criteria (School Year 2011–12)

AYP Criteria	School	District
Made AYP Overall	Yes	No
Met Participation Rate - English-Language Arts	Yes	Yes
Met Participation Rate - Mathematics	Yes	Yes
Met Percent Proficient - English-Language Arts	Yes	No
Met Percent Proficient - Mathematics	Yes	No
Met API Criteria	Yes	Yes
Met Graduation Rate	N/A	No

### Federal Intervention Program (School Year 2012–13)

Schools and districts receiving federal Title I funding enter Program Improvement (PI) if they do not make AYP for two consecutive years in the same content area (ELA or mathematics) or on the same indicator (API or graduation rate). After entering PI, schools and districts advance to the next level of intervention with each additional year that they do not make AYP. For detailed information about PI identification, see the CDE *PI Status Determinations Web page*: <http://www.cde.ca.gov/ta/ac/ay/tidetermine.asp>.

Indicator	School	District
Program Improvement Status	In PI	In PI
First Year of Program Improvement	2011-2012	2011-2012
Year in Program Improvement	Year 1	Year 2
Number of Schools Currently in Program Improvement		12
Percent of Schools Currently in Program Improvement		37.5%

Note: Cells shaded in black do not require data.

## XI. Instructional Planning and Scheduling

### Professional Development

This section provides information on the annual number of school days dedicated to staff development for the most recent three-year period.

3 school days are dedicated for staff development.