

## Requirements and Policies - Biotechnology

Ms. Tuason – Fall 2022

Contact information: [otucson@gusd.net](mailto:otucson@gusd.net).

The following are my expected student behaviors and classroom rules. These rules are necessary to maintain a positive learning environment during our class meetings and will be adhered to in all circumstances.

### Rules

1. Be prompt - be on time. Class meetings start at 2:40 pm on Tuesdays and Thursdays.
2. Be prepared - have all materials ready when class begins.
3. Be polite and courteous to everyone.
  - a. No talking or walking around during class without permission.
  - b. Raise your hand and ask the teacher for permission to talk or get out of your seat.
  - c. No swearing and no vulgar gestures in the classroom.
  - d. Ask permission to use/touch things or equipment in the room that does not belong to you.
  - e. Do not throw or leave waste materials. Use the waste basket.
  - f. Do not write or vandalize the desks or chairs.
  - g. Do not chew gum, eat candy or other snacks during class time.
4. Be productive- be on task and follow teacher's directions.
5. No cheating. Do not copy any homework, classwork, lab report, or test answers from anyone. Do not lend your homework, classwork, lab report, or "help" someone else, to copy. Do not plagiarize. Do not use your textbook or the Internet when taking a quiz or test.

**Note:** Cheating offenses are cumulative throughout your high school career. They are kept in your permanent file as part of your computerized discipline record. Please read the "Opening of School" letter that is mailed to your home before each school year begins.

**Cell phones and iPods:** CV's electronic device policy is: Cell phones may be brought onto school campus, but they are to be turned off. **Students are prohibited from using them during instructional time** unless given permission by a teacher and/or administrator. Cell phones may be used before and after school and during snack and lunch. The school does not assume liability if such devices are damaged, lost, or stolen.

All policies can be found on-line at [www.gusd.net/cvhs](http://www.gusd.net/cvhs) - Resources, Policies- dress, electronic devices, standards of student conduct, etc. Please review this policy, as it will be strictly enforced!

### Recommended Materials:

- Pencils, an eraser and pens (blue, black, and red ink)
- Notebook and graphing paper – to write notes, observations, and graph data
- Textbook – download Ellyn Daugherty's Biotechnology: Science for the New Millennium
- Amgen Lab Manual – download from Amgen Biotech Experience website  
[https://www.amgenbiotechexperience.com/sites/default/files/abe\\_sg\\_all\\_sequences\\_2019\\_final.pdf](https://www.amgenbiotechexperience.com/sites/default/files/abe_sg_all_sequences_2019_final.pdf)
- Lab Reports – will be done using Google Docs; see handout on how to write a scientific notebook.

### Grade Policy

- Grades are based on homework, class work, test, quizzes, labs, projects, and class participation.
- Grades are based on a point system: 100-90%=A, 89-80%=B, 79-70%=C, 69-60%=D, 59-0%=F.
- Late work: 1 day late=80% of full credit. 2 or more days=60% of full credit. Late work will be accepted until two weeks before the end of the semester.
- Excused absences; You are responsible for getting the material you missed. Absent work due date matches the number of days missed. Missed tests, quizzes, or labs must be made up. *There is no make-up work or credit for unexcused absences, truancy, or suspension.* You are allowed 3 absences per semester.
- Extra Credit Opportunities will be posted in our Google Classroom. They may be turned in at the end of each semester. Extra credit is only added to your grade at the end of each semester.
- Grades are upgraded on a weekly basis. Please use the student portal to check your grades regularly.

\*\*\*\*\* Homework assignments are posted online daily in Google Classroom and weekly at [www.gusd.net/cvhs](http://www.gusd.net/cvhs).



Best time to call: \_\_\_\_\_