



**GLENDALE UNIFIED SCHOOL DISTRICT**  
**STUDENT SUPPORT SERVICES**  
223 North Jackson Street  
Glendale, California 91206  
(818) 241-3111



Dear Incoming **11<sup>th</sup> Grade** Parents/Legal Guardian and Students:

We are proud to introduce you to Clark Magnet High School, an award-winning four-year specialized school offering a blend of rigorous curriculum emphasizing science, mathematics, and advanced technologies. Our pathways in engineering, manufacturing, environmental science, cinema, animation, design, computer programming/coding, information technology/cyber security, business, and photography afford students the opportunity to explore possible career options in these fields while preparing for college and life beyond.

The mission of Clark Magnet High School is to provide ethnically diverse students with the knowledge and skills necessary to succeed in a highly competitive technological world. Clark graduates will possess the foundation necessary to pursue their academic and career goals, to compete successfully in the world market, and to be creative, critical, analytical, lifelong learners.

Strands of learning provide a curricular focus for our students. The emphasis of study for each strand is described below:

- **Math, Science and Engineering** – Core academic classes to include high levels of math, physics, and engineering.
- **Technology Systems** – Project-based elective courses with career emphasis in mechanical engineering design, robotics, manufacturing, product development, and computer-aided manufacturing.
- **Applied Technology** – Project-based courses in cinematography, computer programming, information technology, architecture, and geographic information systems (GIS).
- **Digital Arts** – Project-based elective courses in computer animation, comics, design, and digital photography.

Clark offers **19 Advanced Placement courses**, an enrichment period for additional academic support, block-scheduling, and a wide array of clubs to meet the varying academic and extra-curricular needs of our talented and multi-faceted students. Visit the [www.gusd.net/clarkhs](http://www.gusd.net/clarkhs) for more detail.

**Applications will be accepted from January 8<sup>th</sup> through January 31<sup>st</sup>, 2023. Applications are available only online at <https://glendale.schoolmint.com>.** All applicants are required to reside within the boundaries of Glendale Unified School District. Anticipated openings in grades 10, 11, and 12 are not known at this time. All eligible students may apply but will be placed on a waiting list. As spaces become available, families will be contacted through email and they will have five days to accept or decline the offer. If a family declines or does not respond to the offer, their offer is automatically rescinded and an offer will be extended to the next applicant on the waiting list.

If you have any questions please do not hesitate to call the office of Student Support Services at (818) 241-3111 extension 1283.

Sincerely,

Glendale Unified School District



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**APPLICATION AND LOTTERY PROCESS:**

1. Applications will be accepted from **January 8<sup>th</sup>** through **January 31<sup>st</sup>, 2023**.
2. Applications are available **ONLY** on-line at <https://glendale.schoolmint.com>. If you do not have internet access, you may complete the on-line application in person at 223 N. Jackson Street, Room 203, Glendale by **4:30 PM, January 31, 2023**. ALL applications are screened for eligibility. Only eligible applicants will be considered for available spaces.
3. Anticipated openings in grades 10, 11, and 12 are not known at this time. All eligible students may apply but will be placed on a waiting list.
4. Offers of acceptance are contingent on review of second semester 10<sup>th</sup> grade transcripts.
5. For students who are accepted, registration and orientation will follow. Students and their families will be notified about the specifics of these events. **Once registered, students are expected to complete the full academic year at Clark.**
6. Applications submitted after **January 31, 2023** will not be included on the primary waiting list. Late eligible applicants will be placed on a secondary waiting list after the on-time applicants.

**BASIC ELIGIBILITY REQUIREMENTS TO PARTICIPATE IN LOTTERY:**

1. **GPA** – Must have a total GPA of 2.0 or higher for both semesters of 9<sup>th</sup> grade and 1<sup>st</sup> semester of 10<sup>th</sup> grade.
2. **Academics** – In addition to a 2.0+ GPA, students must have a grade of “Pass” or “C” or better in high school core content classes: English, Math, Science and Social Science in the both semesters of 9<sup>th</sup> grade and “C” or better grades in the first semester of 10<sup>th</sup> grade to be placed on the waiting list. Grades in core classes for students who are selected for placement will be checked at the end of 10<sup>th</sup> grade to verify the student earned at least a grade of “C” or better. If grades in any of the core classes fall below a “C” at the end of 10<sup>th</sup> grade, the offer of acceptance will be rescinded.
3. **Attendance** - Applicants must have satisfactory attendance, no more than 18 full day absences--excused or unexcused. Note: Absences due to COVID and/or quarantine will not be considered a determining factor in a student's application eligibility.
4. **Behavior** - Applicants must have satisfactory behavior, no more than 5 total infractions of school rules and/or no more than two “U” unsatisfactory marks in citizenship for their 9<sup>th</sup> and 10<sup>th</sup> grade year. Behavior will be checked at the end of 10<sup>th</sup> grade.
5. **Residency** - Applicants must reside within the GUSD boundaries to apply for Clark Magnet High School. **Students attending GUSD on an Inter-district permit will NOT be eligible.**
6. If you are a resident of GUSD, but are not attending a GUSD school, please bring two forms of proof of residency from the list on Page 5 (#17) in parent/guardian’s name, an official transcript of grades for 9<sup>th</sup> and 10<sup>th</sup> from the current school of attendance, and discipline records to the Office of Student Support Services at 223 N. Jackson, Room 203, Glendale, CA 91206.
7. In accordance with GUSD Administrative Regulation 5116.1, students approved for intra-district permit placement shall abide by all school rules and procedures and shall continue at that school as long as attendance, behavior and academic achievement is satisfactory in the total academic program.



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Students that fall below the minimum required standards, the intra-district permit will be cancelled in accordance with GUSD Administrative Regulation 0420.5, and the student will be transferred to their school of residence

**ADDITIONAL INFORMATION:**

1. **What are the academic requirements to attend CMHS?**  
Students must have a grade of "C" or better and "Pass" in high school core content classes for the both semesters of 9<sup>th</sup> and "C" or better grades in both semesters of 10<sup>th</sup> grade: English, Math, Science and Social Science.
2. **Will the final grades in 10<sup>th</sup> grade also be considered during the acceptance process?**  
**Yes.** June grades will be reviewed at the end of 10<sup>th</sup> grade.
3. **Do high achieving students have a better chance of acceptance?**  
**No.** All students with a grade of "C" or better in high school core content classes have the same chance and equal opportunity.
4. **What are the math requirements for attending CMHS?**  
All students **MUST** have earned a "C" or better for the first semester of 10<sup>th</sup> grade math.
5. **Do behavior and attendance of the student also play a role in their acceptance?**  
**Yes.** Satisfactory behavior, (no more than 5 total infractions of school rules or no more than two "U" unsatisfactory marks in citizenship during the last three semesters). Applicants must have satisfactory attendance, no more than 18 full day absences--excused or unexcused. Note: Absences due to COVID and/or quarantine will not be considered a determining factor in a student's application eligibility.
6. **My child's grades in 10<sup>th</sup> grade were below 2.0 but he/she is doing much better this semester. Can he/she be given a chance?**  
**No.** All incoming 11<sup>th</sup> grade students are reviewed based on their official transcript for 10<sup>th</sup> grade.
7. **Is CMHS as difficult as people say? What support is available for struggling students?**  
Clark is challenging and students need to work to achieve and take ownership of their success as Clark offers a rigorous academic program designed to prepare students for college and career. Students can seek help from teachers or peers during enrichment time every day. Additionally, there are a number of support services available including psychologists, counselors and intervention courses. We work as a team to provide students a strong foundation and support system to help them succeed.
8. **What is enrichment?**  
At the end of each day, there is a 35-minute enrichment period where students can do their homework, seek help from teachers, participate in clubs or work with peers on projects.
9. **Does CMHS offer any world languages to students?**  
Spanish and Armenian languages are offered at Clark.
10. **Can students with exceptional needs attend Clark?**  
**Yes.** All students are welcome to apply as long as they meet the requirements. CMHS **does not** offer Specialized Academic Instruction in core or self-contained classes.



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11. **Can students take classes at GCC while they are at Clark?**

CMHS has a partnership with GCC for all CMHS students through the Jump Start and Dual Enrollment programs. We recommend all students taking Dual Enrollment classes giving them the opportunity to earn high school graduation credits and college credits simultaneously (3 GCC semester units = 10 high school credits).

12. **Can students attend CMHS if they are English Language Learners (ELL)?**

**Yes.** All ELL students will be placed in a regular English class **in addition** to a support class.

13. **What is a block schedule?**

Odd days – Period 1, 3, 5, 7 ----- Even days – Period 2, 4, 6, 7. Period 7 is the only class that meets every day.

14. **Can Clark students participate in team sports?**

**Yes.** All Clark students can participate in a team sport at their home school. Sports buses take students to their home school daily for 7<sup>th</sup> period athletics beginning at 2:00 PM. Parents are responsible for picking up students at the end of the day from their respective home schools.

15. **Can residents outside of Glendale Unified School District apply for CMHS?**

**No.** CMHS only accepts applications for residents of the Glendale Unified School District boundaries.

16. **Can resident students who attend a private or a Non-GUSD school apply?**

**Yes.** If you are currently a resident of the Glendale Unified School District, but attend a school other than a Glendale public school at the time of the application process, you can apply to CMHS.

17. **How can we prove residency in Glendale?**

**You need to provide any two of the following documents in the parent's/legal guardian's name:**

- A **current** and **original** utility bill which is no more than two months old. You may also provide two utility bills but they must be from two separate utility companies.
- Escrow papers showing closing date
- Rental agreement
- Most current property tax payment receipt
- Most current pay stub
- Current voter registration receipt
- Communication from a government agency dated no more than three months ago (i.e.: vehicle registration, letters from welfare department, social security, IRS, homeland security, etc...)

\*If you are unable to provide proof of residency, the application will be forfeited and your child will no longer be eligible to attend CMHS.

18. **We are moving into Glendale sometime after the lottery. Can my child still participate in the lottery?**

**No.** The two current utility bills need to be provided to GUSD by the application deadline. Such students would need to apply after the lottery for waiting list placement or for the following year.

19. **We are in the process of purchasing a home (in a 30 or 60 day escrow), could my child still apply to CMHS?**

**Yes.** You would need to provide a copy of the escrow document at the time of submitting all other documents, and the two current utility bills after the escrow goes through. If you are unable to provide the utility bills, then the application will be forfeited, and your child will no longer be eligible to attend CMHS.

20. **We have a few properties in Glendale, but we do not live in them. Can we use the address of one of those properties since we are the owners? We even pay the utility bills on some of them.**

**No.** Providing any address other than the one in which the student actually resides is providing a fraudulent address and will disqualify the application.



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21. **My child lives with my sister/brother/in-laws/parents in Glendale. The bills are under their name. Can we provide their bills?**  
Only if the relative is the **legal guardian of the student**, will such applications be accepted. GUSD will request legal court documents to prove the "guardianship" of the relative and as well as proof of residency.
22. **My child is not living in United States yet. He/she is studying in another country. Can I provide his/her transcripts and have him/her participate in the lottery?**  
**No.** The student must be living with a parent/guardian at the time of the lottery. He/she needs to have his/her transcript available.
23. **What will happen if my child does not get satisfactory grades once at CMHS?**  
If any of the eligibility requirements drop below acceptable standards, the student will be returned to his/her school of residence.
24. **Is there a dress code at CMHS?**  
**Yes.** Students are required to follow Clark Magnet High School's Dress Standard (visit [www.gusd.net/clarkhs](http://www.gusd.net/clarkhs) for info).
25. **I have one child at CMHS already. Does my younger child get preference?**  
**No.** There will be no sibling preference for admission; however, twins (multiples) are the exception.
26. **Is transportation available to and from CMHS?**  
**Yes.** Glendale and Hoover High School students are eligible for transportation. Transportation fees of \$100 per student per semester, (\$200 annually) are to be charged for Clark Magnet High School students, in grades 9-12 inclusive. (Education Code 39807.5) Fees subject to increase due to budget.
27. **Are CMHS students able to take part in extra-curricular activities?**  
**Yes.** Extra-curricular activities such as clubs and recreational sports are available at Clark Magnet based on student interest and available facilities. California Interscholastic Federation (CIF) sports will continue to be available to students at their school of residence if space is available and there are no scheduling conflicts (7th Period).
28. **Are there additional district forms that students and parents need to sign?**  
**Yes.** All Students and parents must sign the forms in the Information for Parents/Guardians and Student Handbook annually including the Electronic Information Services (EIS) Acceptable Use Agreement and Release.
29. **Are there volunteer opportunities for parents at CMHS?**  
**Yes.** Parents are encouraged to participate in all Clark Magnet High School programs and activities.

**ALL 9<sup>TH</sup>-12<sup>TH</sup> GRADE STUDENTS MUST MAKE AN ANNUAL COMMITMENT TO REMAIN AT CLARK MAGNET THE ENTIRE SCHOOL YEAR.**



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