



CRESCENTA VALLEY HIGH SCHOOL



PARENT/GUARDIAN & STUDENT POLICIES AND PROCEDURES HANDBOOK

This packet contains important information regarding attendance, behavior expectations, dress code, suspension information, the Sexual Harassment Policy, and other critical information. Please take the time to read this information. Should you have any questions, please call your child's counselor or assistant principal.



CVHS MISSION STATEMENT

Within an inclusive, safe and caring community, Crescenta Valley High School strives to provide relevant social, emotional, and academic learning experiences that will foster the critical thinking, communication, collaboration, and creativity students need for their present and future participation in society.

PRINCIPAL: MRS. CHRISTINE BENITEZ Ext. 1219

Senior Administrative Secretary:
Vetina Sarkissian Ext. 1283

Administrative Clerk:
_____ Ext. 1277

Counseling Office

Clerk - Hermine Avanesian Ext. 1241

Counselors:

Students with Last Names Beginning with:

Karen Bomar	B, C, D	x. 1248
Karen Carlson	A, N, O, P, Q	x. 1235
Janelle Evans	F, G, H, J, Z	x. 1239
Silvia Yi	R, S, T	x. 1231
Janet Hong	I, K, L	x. 1237
Iretta Hanson	E, M, U, V, W, X, Y	x. 1229

Assistant Principal's Office

Clerk - Laurie Jones Ext. 1212

Assistant Principals:

Students with Last Names Beginning with:

F, G, H, J, K, Z - Bill Estrada Gallimore	x. 1220
B, C, D, I, L - Adriana Guerrero-Pestonji	x. 1218
O, P, Q, R, S, T - Miguel Gonzalez	x. 1216
A, E, M, N, U, V, W, X, Y - Tiffany Hirdler	x. 1214

Note: Assistant Principal and Counseling assignments are based on enrollment numbers assigned by alpha--first letter of last name.

ATTENDANCE POLICY, CLEARANCE PROCEDURES, AND PERMISSION TO LEAVE SCHOOL EARLY

Attendance Office Clerks by Alpha:

Melba Atiga	B, C, D, F, G, H, J, Z	Ext. 1267
Annick Downhower	E, I, K, L, M, U, V, W, X, Y	Ext. 1265
Medik Avanesian	A, N, O, P, Q, R, S, T	Ext. 1263

Regular school attendance is important if a child is to achieve his or her full potential. We urge you to make an extra effort to ensure that your student establishes a regular attendance pattern. Please

refer to the [Glendale Unified School District Information for Parents and Students](#) booklet and [GUSD policy](#). We encourage our families to plan vacations for when school is not in session. Please refer to the [district calendar](#) when planning for students to miss school. We do not encourage students to miss school due to family vacations. Students who are habitually absent may be referred to the CVHS Student Attendance Review Team and sent to the GUSD Student Attendance Review Board (SARB).

Summer Break 2023: June 8 - August 15

Thanksgiving Recess: November 20 - 24

Winter Recess: December 22 - January 5

Spring Break Recess: March 18 - 22

Summer Break 2024: June 6 - August 20

Attendance calls may be made and messages left in English, Korean, Spanish and Armenian.

To report or clear an absence call **818-248-8114 (24 hours a day)** or **818-249-5871** and leave the following information:

- Student's name
- Student's ID#
- Date of Absence(s)
- Reason for Absence
- Your Name and Relationship to the Student

ABSENCE CLEARANCE PROCEDURES

Daily attendance is important for a student to be successful in school. When a student is absent, the parent/guardian must call the appropriate attendance clerk and leave a message on the attendance voice mail. You can call in 24 hours a day/7 days a week. Only telephone calls are accepted to clear absences. Handwritten notes dropped off by the student are not accepted by the Attendance Office to excuse an absence. Absences not cleared within three days will automatically become a truancy. The school's automatic dialing system will call home on all absences that have not been cleared. [Truancies will be addressed through progressive discipline and consequences may be assigned](#), but more importantly, your student misses out on valuable instructional time. Weekly attendance will be monitored and consequences may be assigned for more than three lates/tardies to the same class or a total of five lates/tardies in one week.

LEAVING SCHOOL EARLY

Students who have appointments and must leave campus during the day must get a permit to leave campus prior to leaving from the Attendance office. Parents must call the Attendance Office in advance and notify the school. Any student who becomes ill during the day must check out through the health office. Failure to follow the appropriate procedures may be considered a truancy and parents may not excuse this type of absence.

Truancies (unexcused absences)

Truancy is defined as:

- The failure of the student to attend class without a valid excuse.
- A student leaving class without the teacher's permission or misusing a pass.
- A student leaving the campus without first going through the attendance or the health office.

Students who are truant may be assigned to ATS. Parents are encouraged to contact attendance office personnel to check on student attendance records if they have questions or concerns.

Misrepresentation

If a student misrepresents an adult to clear tardies and/or absences, a parent or guardian will be notified, and the student may be assigned ATS, or suspension from school and the absence will become a truancy.

Tardiness and Lateness

Each student is expected to be in his/her/their seat and ready to learn before the tardy bell rings. A student is marked "Late" if they enter class within the first 29 minutes of class. A student is marked "tardy" if they enter any time after the first 30 minutes of class.

1. The first three tardies/lates are dealt with by the classroom teacher who may assign his/her own detention and notify the student when to report. Teachers may also contact parents/guardians.
2. A teacher may refer a student to an administrator if the student is tardy/late to an individual class more than three times. Administrators may assign ATS to the student.
3. Any student that accumulates more than **five** tardies/lates in one week may be assigned ATS the following week.
4. Habitual tardiness will result in progressive disciplinary actions by an administrator.

HEALTH OFFICE INFORMATION

Health Office Clerk: ext.1209

The Health Office is located across from the Attendance Office in the main building. It is staffed daily from 8:30 a.m. to 4:30 p.m. The Health Office cares for all emergencies and illnesses of students. The staff does NOT diagnose as to the type or extent of injury or illness, but suggests a student consult their family doctor.

- Parent permission, or permission via a parent designee, is obtained by telephone before students may leave campus. It is vital, therefore, that all changes of home, work, and cell numbers be provided to the school as soon as possible. Students should not leave campus at any time without a pass.
- Students returning to school after injuries that necessitate crutches or a wheelchair must have a doctor's note with permission to attend school on crutches or in a wheelchair. They *cannot* be on campus without this release.
- Students returning to school after being diagnosed with a contagious medical condition must have a doctor's release to return to school. ALL notes must be processed through the Health Office.
- Students taking medication any time during the 24-hour period should inform the Health Office as to the medication and diagnosis requiring administration. All medications to be taken during school hours are to be kept in the Health Office and the student is required to have a signed medical release form on file. These forms may be obtained from the Health Office.

OFF-CAMPUS AND MOTOR VEHICLES POLICY

Off-Campus Regulations

- Students are not permitted to leave campus at any time without prior approval (i.e., outside of any perimeter exit door and/or gate). The grass areas in front of school, parking lots, and/or perimeter sidewalks and beyond are considered off-campus.
- The campus is closed during snack. Students may not leave without administrative approval and are not allowed to leave campus between classes without permission.
- If students need to leave campus during school hours due to illness, they must obtain a Permit to Leave Campus from the Health Office before leaving.
- If students need to leave campus during school hours, parents must call the attendance office in advance and students must obtain a Permit to Leave Campus before leaving. If a student fails to follow the permit procedure, that student is considered truant and the absence cannot be cleared afterward. It is important that the school knows when a student leaves campus.
- Students who violate these regulations will receive consequences following progressive discipline.
- Students may also be cited by law enforcement officers.

- A decision about off campus lunch will be announced in August of 2023.

Motor Vehicles (cars, motorcycles, mopeds, and scooters)

Driving is a privilege, and students must operate their motor vehicles in accordance with traffic laws. These laws are in place to protect lives and property. Students are not to drive at unsafe speeds on streets adjacent to campus or in school parking lots.

Cars may be parked on city streets, but NOT on the school campus or in reserved staff parking.

Students should not block driveways, move trash cans or park in crosswalks. Be respectful of neighbors (e.g., no loud music). (Police citations will be issued to violators.) Students may not leave school during the school day (other than lunch) to move their cars or retrieve items from their cars.

Problems in this area are varied, and circumstances will be considered in each case. When violations occur, consequences will follow progressive discipline. When parking in staff lots, vehicle impounding may occur.

ID CARDS

Each student will be issued an I.D. card free of charge at the beginning of the school year and must carry this card during the school day and at school sponsored activities. Students who enroll at other times during the school year or who have lost their I.D. cards must report to the Health Office to obtain this I.D. card. There is a charge for a duplicate card. Students must have I.D. cards for class schedules, textbooks, library books, state assessments, AP exams, and tickets for school-sponsored activities. Students without an I.D. card may be assigned ATS. Students are able to use their e-I.D. cards through the student portal app in lieu of the physical card except during standardized testing. Students are also able to use the 5 Star app as their ID card.

SCHOLASTIC AND CITIZENSHIP ELIGIBILITY FOR EXTRA/CO-CURRICULAR ACTIVITIES

Requirements: In order to participate in the extra-curricular activities at the high school level, a student must maintain a "C" (2.0 grade point average) computed on all subjects taken and pass at least 4 classes. These requirements are minimal and an individual school group may have more stringent grade or attendance requirements. Student groups included are: athletic teams and all extra-curricular groups (e.g., pep squads, A.S.B. officers, ROTC, instrumental/choral music, etc.).

Citizenship: All students involved in extracurricular activities must maintain acceptable citizenship to be eligible.

****Students may be removed or excused from a team/group for violations of the *Standards of Student Conduct*.**

G.P.A. Calculation: The G.P.A. will be based upon semester and quarter grades. Students failing to meet minimum requirements at a quarter or semester grading period will remain ineligible until the next quarter or semester grading period unless they appeal and are granted probation.

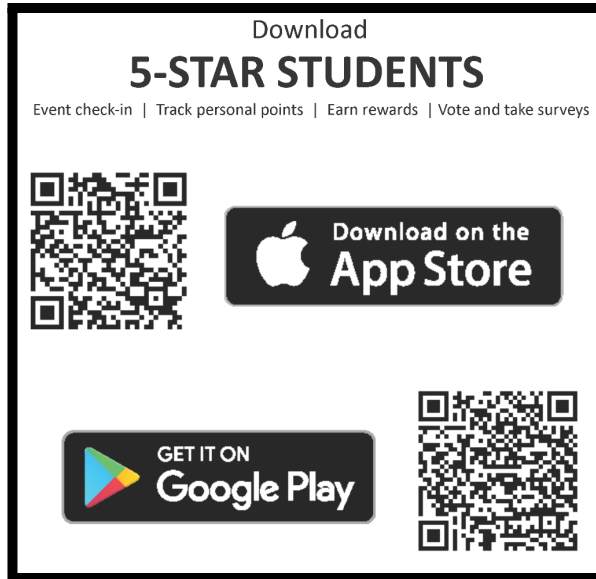
Appeal Process: The ineligible student or their parent may appeal to the administrator in charge of athletics for a waiver of the 2.0 eligibility requirement. CVHS will have a committee composed of staff members to review the appeal. The committee will consider the student's ability, effort, attendance, etc. and determine whether he/she will be granted a probation period. A student may only appeal if he/she passed at least four classes. Students may only appeal once per school year and no more than twice during their four years in high school.

PBIS

POSITIVE BEHAVIOR INTERVENTIONS & SUPPORTS

PBIS is a rewards-based system where students earn points for positive behaviors. Students can track their points using the 5 Star app. Here at CVHS this recognition and reward system is hosted by a team of students and staff members. Students earn points for being involved and following the Falcon Way. Join a team or a club, attend an event, and show your CV Spirit. Quarterly points can be earned for academic

achievement and attendance. Rewards include CV swag and much more. Don't wait, download the free app and get involved. For more information, or to join the 5-Star Falcon team, visit our page on the CVHS website.



CITIZENSHIP AND GRADING

The grade for citizenship on a student's report card is determined by the teacher's classroom expectations.

O	Outstanding is given to a student who exceeds behavior expectations.
S	Satisfactory is given to a student whose behavior meets expectations.
N	Needs improvement is given to a student whose behavior requires some adjustment to meet expectations.
U	Unsatisfactory is given to a student whose behavior is unacceptable and disruptive to the learning process.

STANDARDS OF STUDENT CONDUCT

Students enrolling at Crescenta Valley High School may rightfully expect a school climate which gives them the opportunity to learn. To achieve this goal, appropriate conditions must be maintained in the classrooms, on the campus and at all school sponsored functions. Students are expected to exercise self-discipline and display acceptable forms of behavior while at school, on their way to school, on their way from school, and at school sponsored events. An atmosphere of reasonable, firm, and positive discipline can help develop acceptable behavior, concern for others, and mutual respect. In order to ensure the safety of students on our campus, students chosen at random will be wanded with a metal detector.

On regular occasions, trained drug dogs will randomly check classrooms, locker areas and student parking for drugs, alcohol, gunpowder, vaporizers AKA "vapes", tobacco, nicotine and associated paraphernalia.

The following offenses are considered non-negotiable automatic suspensions and possible expulsions by the California Education Code:

- causing serious physical injury to another or violence against others
- possession of a knife, firearm or other dangerous object
- possession or under the influence of any controlled substance

- unlawful offering or sales of a controlled substance
- robbery or extortion

ACADEMIC HONESTY

- Students may be suspended or excluded from school activities such as extracurricular activities (sports, band, cheerleading, drama, robotics etc.) and/or Advanced Placement (AP) courses for up to a semester/year, if the time commitment is determined to be a contributing factor to the academic dishonesty.
 - Contract signed (summarizing the incident and stating consequences of next offense).
 - May be reported by the counselor on the College Common Application form and letters of recommendation.
- Student cheating consequences are cumulative and remain on the student's record throughout their high school years. However, as a student matures and/or learns from their mistakes and can show an understanding of academic integrity by maintaining two full years incident free (from date of incident), any further progressive discipline consequences may be adjusted. The administrative team will evaluate each student on a case-by-case basis to determine appropriate next steps.

Glendale Unified School District values honesty and academic integrity; therefore, we pledge to help students understand these values and their importance. When cheating does occur, we will follow a progressive discipline system. Cheating includes, but is not limited to (adapted from *The School for Ethical Education-Integrity Works!-www.ethicsed.org*):

- Unpermitted collaboration on assigned work, or work submitted by any student, including but not limited to papers, projects, products, lab reports, other reports, and homework
- Using unauthorized materials (electronically on calculators or cell phones or crib notes) to complete an examination or assignment
- Plagiarism, presenting another person's work as one's own without assigning proper credit
- Having another individual take a test or prepare an assignment, or assist in the test or assignment without approval
- Copying from others during a test, examination, quiz or homework
- Unauthorized exchange of information during a test or while others are taking a test
- Copying parts of an exam and giving it to other students who have to take the test
- Unauthorized prior knowledge and/or use of tests, quizzes, midterms, finals, or other assignments
- Changing, altering, or being an accessory to changing or altering a grade on a test, assignment, or project
- Violating any other specific procedures specified by the teacher

Academic honesty starts with a conversation between the student and teacher. If cheating occurred, there is a discussion with the teacher and the student regardless if it is on a homework assignment, classwork, an essay, quiz, test, final, project or on an electronic device. The student is sent to the office to be counseled and the incident documented using the following progressive discipline actions:

1st Offense:

- Office referral
- Parent contacted by teacher
- Zero on the assignment
- "U" in Citizenship (semester of the incident)
- ATS and administrator should contact the parent
- Will be excluded from academic honor societies, including but not limited to; National Honor Society (NHS) and/or California Scholarship Federation (CSF), and/or school based scholarship opportunities
- Contract signed (summarizing the incident and stating consequences of next offense)

2nd Offense:

- Office referral
- Parent contacted by teacher

- Zero on assignment
- “U” in Citizenship (semester of the incident)
- In-school Suspension (1-2 days)
- Conference held between parent, counselor, student and administrator
- Contract signed (summarizing the incident and stating consequences of next offense)

3rd Offense + any additional offenses:

- Office referral
- Parent contact
- Zero on the assignment
- “U” in Citizenship (semester of the incident)
- Official Suspension off campus (1 - 5 days)
- Making up missed school work while on a suspension is at the discretion of the teacher
- Conference between parent, counselor, student and administrator

Bullying

Bullying is defined as any severe or pervasive physical or verbal act or conduct that includes sexual harassment, hate violence, intentional harassment, threats, or intimidation, or communication made in writing or through means of an electronic/Internet/web-based related act directed against school district personnel or pupils, committed by a pupil or group of pupils that has the effect or can reasonably be predicted to have the effect of one or more of the following:

- Placing a reasonable pupil or pupils in fear of harm to that pupil’s or those pupils’ person or property.
- Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.
- Causing a reasonable pupil to experience substantial interference with his or her academic performance.
- Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyberbullying includes the transmission of harassing communications, direct threats, or other harmful texts, sounds, video, or images on the Internet, social media, or any technologies including, but not limited to, using a telephone, computer, or any wireless device. Cyberbullying also includes breaking into another person’s electronic account and assuming that person’s identity in order to damage that person’s reputation.

Note: It is a crime for a person to distribute personal identity information electronically with the intent to cause harassment by a third party and to threaten a person’s safety or that of his/her family (e.g., placing a person’s picture or address online so that he/she receives harassing messages). It is also a crime to send a message to a minor if the message contains matter that is sexual in nature with the intent of seducing the minor.

Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. To report a threat or incident anonymously, please visit your counselor, assistant principal, or fill out a form to deposit into ‘the box’ by the health office.

Disobedience and Defiance

A student who refuses to follow the directions of school staff acting in the performance of their duties may receive consequences following progressive discipline which may include detention, "alternative to suspension" (ATS), or in-school suspension, class suspension or school suspension.

CRESCENTA VALLEY HIGH SCHOOL DRESS CODE EXPECTATIONS

This dress policy has been developed to make sure that all students are provided with a safe learning environment. The law allows schools to regulate the dress of students and to ban those items that are disruptive

or detrimental to the learning process. Attire may also be banned if it is sexually suggestive or obscene, related to gang activity, advocates the use of drugs, alcohol or tobacco or is dangerous or unsafe.

Crescenta Valley High School requirements:

- Shoes must be worn.
- Bottoms: Hem should not drag on the ground and hem should reach tips of fingers when standing with hands at sides
- Tops: No midriff shown when raising arms above head; all undergarments must be covered. Tube tops or tube top style shirts are not allowed.
- No clothing, jewelry or other items of apparel are allowed that:
 - advocate or advertise drugs, alcohol, or tobacco;
 - is deemed obscene, vulgar, or sexually suggestive;
 - advocate racial, ethnic or religious prejudice or are potentially libelous.
- In science and engineering labs, all students must adhere to the safety rules and regulations.
- In PE, all students must adhere to the PE dress policy so as to actively participate in the PE program.
- In Athletics, students must wear appropriate clothing for their program as designated by their head coach. Students may not practice or work out without a shirt.
- For all programs, students need to adhere to a decorum of modesty when changing clothes; this includes being on buses.

Consequences for violating the dress code will be addressed through progressive discipline.

Drugs/Alcohol/Nicotine

It is illegal for any student to possess for sale, obtain for use, or be under the influence of alcohol, illegal drugs, or substances.

Note: GUSD Student Support Services authorizes and funds random drug dog searches at CVHS.

Breathalyzers are also used randomly or as needed at school functions. Students who attend any school sponsored event may be randomly tested before, during or after entry.

Electronic Devices

Students shall be permitted to have in their possession a cell phone, smart phone, smart watch on campus during the school day, while attending school-sponsored activities, or while under the supervision and control of a school District employee. Cell phones may be used in the event of a school-related emergency as determined by the principal. Although such devices may be brought onto a school campus, they are to be turned off and students are prohibited from using them during instructional time (i.e. in the classroom, during an assembly, etc.) unless given permission by a teacher and/or administrator. Cell phones may be used before and after school and during snack and lunch. The Board does not assume liability if any such devices are damaged, lost, or stolen.

The use/presence of an electronic device/cell phone during any form of assessment is considered academically dishonest and administration will follow the GUSD Academic Honesty Policy.

Fighting

Fighting is prohibited at school and at any school sponsored event. The definition of fighting is:

- Two or more students who engage in mutual combat (with malice).
- Physical assault on another person with or without injury.

HATE SPEECH AND HATE MOTIVATED BEHAVIOR

GUSD and its schools are committed to providing a respectful, inclusive, and safe learning environment that protects students from discrimination, harassment, intimidation, bullying and other conduct motivated by hate.

“Hate speech” is defined as abusive, threatening, insulting, harassing or intimidating speech, writing or symbols directed or targeted at another individual or group of individuals, which (1) infringes their right to be secure or left alone at school; and (2) which expresses prejudice against a particular group motivated by hostility towards the other individual’s real or perceived characteristics, including, but not limited to, race, color, ancestry, nationality, national origin, immigrant status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, gender, sexual orientation, gender identity, gender expression, or genetic information or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55. A student’s use of hate speech shall be considered prohibited discrimination and a hate motivated act. Hate speech communicates a message of intolerance, and discrimination and creates an actual or reasonably foreseeable substantial disruption to the educational environment, and negative psychological impact on students.

Violation of any of the above is subject to consequences under progressive discipline.

Non-Permitted Objects

The following objects are not permitted on campus. If found, the object will be confiscated. Return of the object is at the discretion of the administrator.

- Laser pointers and other objects that are potentially dangerous and/or may disrupt the educational process.
- Sharpie-type permanent pens/markers are not allowed to be in student's possession. Students may use these only under teacher supervision.
- Skateboards, scooters, bicycles and other wheeled devices cannot be used on campus and must be secured.

Nicotine/Tobacco Products

Possession of tobacco/nicotine in any form (e.g., cigarettes, chewing tobacco, vapes, etc.) and other related items (e.g., lighters/matches) on campus is illegal, and such items may be confiscated by any school officials. Smoking or vaping is not permitted on any part of the campus or sidewalks around the perimeter of the school or across the street from CVHS (within 1000 feet from school). Smoking or possession of tobacco, nicotine, or vapes and associated products is also not permitted at any school-sponsored off-campus activities.

Theft

Students are encouraged to never bring valuable possessions to school, especially large sums of money or gift cards. CVHS is not liable for stolen items. Any student caught stealing from the school, a staff member, another student, a vehicle, residence, or place of business during school hours or at school-sponsored activities will be subject to serious consequences.

Vandalism

Vandalism includes the following: graffiti or willful disfigurement of any surfaces either private or public in or about CVHS or other facility. Such surfaces include tables, desks, chairs, or property of the school or staff. Also included would be damage from fire, water, or fire extinguisher. Any student caught vandalizing the school or school property will be subject to serious consequences and possibly liable for payment of any damage caused.

Weapons

In order to help provide a safe school environment, the Glendale Unified School District has approved the random use of metal detectors to search individuals on campus and at school activities. The possession of any knives, including Swiss-army type pocket knives, stun guns, firearms, pepper spray or any other type of weapon is prohibited by law.

ALTERNATIVE TO SUSPENSION (ATS)

This program is designed to keep students in school rather than out of school on a suspension. If a student is assigned to ATS, he/she must report to school on the assigned Saturday from 7:55 a.m. to 10 a.m. unless otherwise notified. Appropriate student behavior is expected while at ATS. If a student is asked to leave ATS they will face a possible school suspension. A student who has committed a severe violation such as fighting, possession or use of drugs, threatening a teacher or staff member or other student, will not be assigned to ATS.

Failure to Report to Detention or ATS

- If a student misses a teacher's detention without permission, the teacher will fill out an Office Referral and send the student to an administrator. The student will receive an ATS assignment, or other disciplinary action.
- If a student is tardy to or fails to report to ATS for any reason other than verified illness, he/she will be subject to the following progressive discipline action: two (2) ATS, in-school suspension, suspension.

SUSPENSION AND EXPULSION

A. In-School Suspension

In-School Suspension is an alternative to at-home suspension. Students are provided with the opportunity to complete classwork/homework during the duration of their suspension. Students will be required to report to the in-school room at the start of school and will be released from school with parent/guardian permission at the start of lunch. The assistant principal will notify the parent/guardian by telephone and send the appropriate documents home for parent/guardian review and signatures.

B. Suspension by Teacher/Class Suspension

A teacher may suspend any student from his/her class for the period (previously enumerated items) and the day following. The teacher must send the student with a Class Suspension Form to the principal or his designee, and the teacher must notify the parent by telephone that day regarding the violation and arrange and hold an intake meeting—i.e. a parent conference.

C. School Suspension

Suspension is defined as "removal from ongoing instruction for adjustment purposes." Suspension shall be imposed when other means of correction fail to bring about proper conduct. The law provides for suspension of pupils upon a first offense only in cases where the pupil's continued presence is a danger to persons or property or threatens to disrupt the instructional process. A pupil may be suspended for acts related to school activity or attendance, including but not limited to:

1. while on school grounds,
2. while going to or coming from school,
3. during the lunch period (on or off campus),
4. during, or while going to or coming from a school-sponsored activity.

It is the intent of the law that alternatives to suspension or expulsion be imposed against any pupil who is truant, tardy or otherwise absent from assigned school activities. (Education Code 48900)

During the entire period of a suspension from school, a student is not permitted on or near the school campus nor to attend any school-sponsored event or activity. (If the period of suspension includes a Friday, the student is not eligible to attend school-sponsored events or activities until the student has been readmitted to school.)

Students returning to school from suspension must meet with an administrator.

Teachers are not required to allow a suspended student to make-up work missed during the period of suspension. However, if a student is awaiting his/her/their expulsion hearing, teachers are required to provide

work. It is the teacher's discretion whether or not a student is able to make-up work missed during the period of suspension.

PROGRESSIVE DISCIPLINE POLICY

Our Progressive Discipline Policy works in alignment with PBIS to give our students opportunities to correct negative behaviors. Examples of consequences under progressive discipline may include but not limited to:

- A warning
- Conversation with a teacher
- A call/communication home to the parent/guardian
- Teacher, student and parent guardian conference
- Office referral
- Conference with teacher, student, parent/guardian, and administrator
- Detention by classroom teacher
- Detention by administrator
- School privileges revoked (special events, school games, clubs, lunch privileges, etc.)
- ATS (Alternative to Suspension- Saturday School)
- Out of class Suspension
- Suspension from School
- Involuntary Transfer to Another School
- Expulsion

Please see Education Code 48900

INVOLUNTARY TRANSFER

Prior to recommending an involuntary transfer, the school shall:

1. Exhaust all resources in trying to correct truancies or irregular attendance of the student.
2. Provide written notice to the pupil and parents stating the school's recommendation to transfer, including the facts and reasons for the decision. Such notice shall advise the parent of his/her right to appear before the Secondary Placement Committee and shall include the time and date of the meeting.

EXPULSION

The Board of Education may order a pupil expelled for continued violation of the offenses listed when other means of correction have repeatedly failed to bring about proper conduct. Also, a pupil may be expelled when, due to the nature of the violation, his/her/they presence causes a continuing danger to the physical safety of the pupil or others, and that other means of correction are not feasible.

Expulsion Hearing: The parent must be notified, in writing, at least 10 days prior to a pupil's expulsion hearing. The notification must include the time and place of the hearing, the specific charge, a copy of the district rules pertaining to the discipline, and the right of the pupil and parent to appear with or without counsel and present evidence. The hearing shall be closed to the public, unless the parents request that it be open. (Education Code 478114)

Search **Ed. Code 48900** or click on the link [HERE](#)

LOCKERS

- Students will choose their school locker during their program pick-up day using the CV locker app.
- All students must share a locker with another student. The only exception to this are students who choose to have a single locker on the 3rd floor of the 1000 building.
- To prevent theft students are encouraged to use a district approved lock on their locker; these can be purchased from the student store.

- Students who occupy a locker they have not registered for will have their lock removed along with the contents of the locker to the assistant principal's office.
- All lockers must be cleaned out by the last day of each school year and may not be used during summer school.
- It is the student's responsibility to secure all books/personal items in their assigned school and PE locker.

Borrowed School Property

(Textbooks, novels, chromebooks, musical instruments, athletic equipment, etc.)

- Students are responsible for any and all damage to borrowed school property. Acceptable wear is appropriate but damage is not. The cost of the damage will be assessed by school personnel.
- Borrowed school property that is lost will be replaced by the student. Students may purchase replacement items at full price through the school or online on their own, provided they purchase the exact same item. See the school personnel for further details.

**Glendale Unified School District Graduation Requirements and
A-G College Admission Requirements (UC/CSU) Comparison Chart
Class of 2024 - 2028**



Subject Requirements	GUSD Graduation Requirements Passing grades in:	A-G College Admission Requirements "C" or better in:
A History-Social Science	3 years (30 credits) <ul style="list-style-type: none"> World History (1 year) U.S. History (1 year) Government (1 semester) Economics (1 semester) 	2 years
B English	4 years (40 credits)	4 years
C Mathematics GUSD Math Pathways accelerated path available	2 years (20 credits) <ul style="list-style-type: none"> Integrated Math I Integrated Math II 	3 years (4 highly recommended) <ul style="list-style-type: none"> Integrated Math I Integrated Math II Integrated Math III
D Science GUSD Science Pathways accelerated path available	3 years (30 credits) <ul style="list-style-type: none"> Living Earth Chemistry in the Earth System Physics of the Universe 	2 years Laboratory Science (3 recommended)
E Language Other Than English (LOTE)	1 year (10 credits) LOTE or VAPA or CTE	2 years (3+ recommended)
F Visual and Performing Arts (VAPA)		1 year
Career Technical Education (CTE)		Not Required
G College Preparatory Elective	Not Required	1 year of any of the courses on the approved A-G list
Additional Graduation Requirements		
Health	1 semester (5 credits)	A complete list of approved A-G courses for each GUSD high school may be found at https://hs-articulation.ucop.edu/agcourselist Optional College Admission Exams: <ul style="list-style-type: none"> PSAT (offered in October to grades 10 and 11) Grade 11 qualifies for National Merit Scholarships (NMSQT) SAT or ACT
Physical Education (PE)	2 years (20 credits)	
General Electives	65 credits	
Total Credits	220 credits	UC and CSU campuses do not require the SAT or ACT for admission. Consult the SAT, ACT, and individual college websites for the most recent updates and more information.

<http://gusd.net/collegecareer>



August

B2S Carnival - Aug. 18 (6-10PM, quad)

September

Health/Wellness Assembly - Sept. 5

Club Expo - Sept. 12-15

Student Senate Meeting - Sept. 29 (Period 2)

October

Homecoming Spirit Week Oct. 2-6

Homecoming Rally Oct. 6

Homecoming Dance Oct. 7 (6-10PM, @ CV)

Senior Meeting Oct. 16 (8:30AM, Aud)

*Cap and Gown orders

Scary Movie Night Oct. 13

*Minimum Day(6-10PM, quad/gym)

Red Ribbon Week Oct. 23 - 27

November

Talent Show - Nov. 9

Solidarity Week Nov. 6-9

Student Senate Meeting - Nov. 15 (Period 2)

Thanksgiving Break - Nov. 18 - 26

December

Winter Formal Dec. 2

Winter Movie Night TBD

Finals - Dec. 15, 18-20

Winter Break Dec. 21 - Jan. 7

January

First Day Expectations Assembly - Jan. 8
(8:30AM)

VAPA Assembly - Jan. 19

Course Expo - Counseling - Jan. 23-24

Senior Meeting - Jan 29 (8:30 AM, Aud)

Senior Parent Meeting - Jan. 29 (7PM, Aud)

February

Winter Spirit Week - Jan. 29 - Feb. 2

Winter Rally - Feb. 1

5th Quarter Dance - Feb. 2 (7 -10PM, Sm.Gym)

Student Senate Meeting - Feb. 16 (Period 2)

March

Open House - Mar. 7

Minimum Day Mar. 8

Spring Break - Mar. 16 - 25

Health/Wellness Assembly Mar. 29

April

Spring Spirit Week - April 15 - 19

Spring Rally - Apr. 18

Spring Fling - Apr. 19 (6-10PM, outdoor quad)

Student Senate Meeting - Apr. 19

Armenian Genocide Remembrance - April 24

May

AP Testing May 6- 17

***Prom - May 18 (to be confirmed)

Senior Meeting - May 20 8:30AM, Aud

Senior Awards Night - May 22 (7:00PM, Aud)

*** Grad Nite - May 31 (to be confirmed)

June

Graduation - June 5, 5:30PM

Crescenta Valley High School Social Media and Website Information



CVHS Home Page
www.gusd.net/cvhs



YouTube Channel:
Official Crescenta Valley High School
[@OfficialCrescentaValleyHighSchool](https://www.youtube.com/@OfficialCrescentaValleyHighSchool)



CVHS Admin Instagram:
[@crescentavalleys](https://www.instagram.com/crescentavalleys)



CVHS Facebook Page:
Crescenta Valley High School
www.facebook.com/falcons.cvhs



Official CVHS TikTok:
[@officialcvhstiktok](https://www.tiktok.com/@officialcvhstiktok)



CVHS Admin Twitter:
[@crescentavhs](https://twitter.com/crescentavhs)
twitter.com/crescentavhs